

AGENDA
Hightstown Borough Council
October 19, 2026 | 6:30 p.m.
Hightstown Engine Company No. 1
140 North Main Street, Hightstown

PLEASE TURN OFF ALL CELL PHONES DURING YOUR ATTENDANCE AT THIS MEETING TO AVOID SOUNDS/RINGING OR CONVERSATIONS THAT MAY INTERFERE WITH THE RECORDING OR THE ABILITY OF ATTENDEES TO HEAR THE PROCEEDINGS. THANK YOU FOR YOUR COOPERATION.

Meeting called to order by Mayor Susan Bluth

STATEMENT: Adequate notice of this meeting has been given in accordance with the Open Public Meetings Act, pursuant to Public Law 1975, Chapter 231. Said notice was advertised in the Trenton Times and the Trentonian as required by law and is posted on the Hightstown Borough website.

Roll Call

Flag Salute

Approval of Agenda

Approval of Minutes October 5, 2026 – Public Session
October 5, 2026 – Executive Session

Public Comment Any person wishing to address Council with his or her comments will have a maximum of three minutes to do so at this time.

Ordinances **Ordinance 2026-22 First Reading and Introduction** An Ordinance of the Borough of Hightstown, County of Mercer, State of New Jersey, Amending and Supplementing Chapter 14, Entitled “Property Maintenance” Article 14-10, of the Revised General Ordinances of the Borough of Hightstown

Ordinance 2026-23 First Reading and Introduction An Ordinance of the Borough of Hightstown, County of Mercer, State of New Jersey, Amending Chapter 26, “Land Use Procedures,” of the Revised General Ordinances of the Borough of Hightstown, to Revise Development Application Submission Requirements and Provide for Electronic Submissions

Ordinance 2026-24 First Reading and Introduction An Ordinance of the Borough of Hightstown, County of Mercer, State of New Jersey, Amending Chapter 28, “Zoning” Article 28-10-11, “Off-Street Parking and Off-Street Loading Facilities” to Revise Residential Parking Requirements in the Downtown Core and Downtown Gateway District

Resolutions **2026-210** Authorizing Payment of Bills

2026-211 Resolution Approving Changer Order. No. 2 to the Contract with Pioneer General Contracting Co. Inc. for Improvements to Dawes Park and Roger C. Cook Greenway

2026-212 Resolution Authorizing Payment No. 2 to Pioneer General Contracting Co. Inc. for Improvements to Dawes Park and Roger C. Cook Greenway

**Chemical Contracts
Consent Agenda**

2026-213 Awarding a Contract to Waste Management of NJ for Sludge Cake Removal, Transportation and Delivery

2026-214 Awarding a Contract to Synagro/Epic for Grit and Screenings Removal, Transportation and Delivery

2026-215 Awarding a Contract to George S. Coyne Chemical Co., Inc. for the Supply and Delivery of Liquid Chlorine

2026-216 Awarding a Contract to George S. Coyne Chemical Co., Inc. for the Supply and Delivery of Calcium Hydroxide (Hydrated Lime)

2026-217 Awarding a Contract to Park Pumps & Control, Inc. for the Supply and Delivery of Magnesium Hydroxide

2026-218 Awarding a Contract to George S. Coyne Chemical Co., Inc. for the Supply and Delivery of Calcium Hypochlorite

Consent Agenda

2026-219 A Resolution Supporting Communities of Light 2026

2026-220 A Resolution Confirming the Hire of Clark Sabo as DPW Laborer for the Borough of Hightstown

2026-221 Accepting Membership of Kevin LaRoy Hightstown Engine Co. No. 1

2026-222 Accepting Membership of Nathan Matamoros Hightstown Engine Co. No. 1

2026-223 Accepting Membership of Scott Desch Hightstown Engine Co. No. 1

Discussion

NJDOT Grant – Various Sidewalks

Subcommittee Reports

Mayor/Council/Administrative Updates

Executive Session **Resolution 2026-224** Authorizing a Meeting that Excludes the Public
Personnel
Real Property

Adjournment

Borough of Hightstown
County of Mercer

Ordinance 2026-22

AN ORDINANCE OF THE BOROUGH OF HIGHTSTOWN, COUNTY OF MERCER, STATE OF NEW JERSEY, AMENDING AND SUPPLEMENTING CHAPTER 14, ENTITLED “PROPERTY MAINTENANCE” ARTICLE 14-10, OF THE REVISED GENERAL ORDINANCES OF THE BOROUGH OF HIGHTSTOWN

WHEREAS, the Borough of Hightstown seeks to protect the public health, safety, and welfare by ensuring the proper registration, maintenance, and security of properties in foreclosure; and

WHEREAS, properties in foreclosure, particularly those that become vacant and abandoned, may deteriorate without adequate oversight, creating unsafe conditions, contributing to neighborhood blight, and placing additional demands upon municipal resources; and

WHEREAS, P.L. 2021, c. 444 authorizes municipalities to establish property registration programs for residential and commercial properties in foreclosure and to impose registration fees and related requirements; and

WHEREAS, the Mayor and Council wish to amend and supplement Article 14-10 of the Borough Code to clarify registration requirements for residential and commercial properties in foreclosure, whether occupied or vacant and abandoned, and to provide for annual renewals and updated creditor and property contact information; and

WHEREAS, the proposed amendments further establish registration fees, address creditor responsibilities for property maintenance and security, and provide procedures for notice, enforcement, and penalties; and

WHEREAS, the Mayor and Council find that these amendments will assist the Borough in identifying and monitoring properties in foreclosure, promoting accountability, and protecting surrounding properties and the community.

NOW, THEREFORE, BE IT ORDAINED by the Mayor and Council of the Borough of Hightstown, County of Mercer, State of New Jersey, as follows:

Section 1. That Chapter 14, entitled “Property Maintenance,” of the “Revised General Ordinances of the Borough of Hightstown, New Jersey,” is hereby amended to read as follows: (additions are shown with underline and deletions are shown with ~~strikeout~~):

Article 14-10 Registration and Maintenance of ~~Vacant and Abandoned Residential~~ Properties in Foreclosure

§ 14-10-1. Definitions. [Ord. No. 2002-23; Ord. No. 2003-05; Ord. No. 2005-11; Ord.

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No. 2012-08; Ord. No. 2014-03; Ord. No. 2015-10; Ord. No. 2015-16; Ord. No. 2017-02;
Ord. No.

2018-04]

As used in this article, the following terms shall have the meanings indicated:

CREDITOR — ~~A state chartered bank, savings bank, savings and loan association or credit union, any person or entity required to be licensed under the provisions of the "New Jersey Residential Mortgage Act," P.L. 2009, c. 53 (N.J.S.A. 17:11C-51 et seq.), any foreclosing entity subject to the provisions of N.J.S.A. 46:10B-51 (P.L. 2008, c. 127, Sec. 17, as amended from time to time) and any entity acting on behalf of the creditor named in the debt obligation including, but not limited to, servicers. A mortgagee, or an agent or assignee of a mortgagee, including a servicer, that has filed a complaint in the Superior Court seeking to foreclose upon a residential or commercial mortgage. If the foreclosing entity changes by assignment, transfer, or otherwise after filing, the new entity is the creditor. Creditor excludes the State, its political subdivisions, State, county, and local government entities, and their agents or assignees.~~

PROPERTY IN FORECLOSURE - A residential or commercial property in the Borough for which a summons and complaint in an action to foreclose on a mortgage has been filed in the Superior Court.

VACANT AND ABANDONED RESIDENTIAL PROPERTY — ~~Consistent with Section 1 of P.L. 2012, c. 70 (N.J.S.A. 2A:50-73), residential real estate with respect to which the mortgagee proves, by clear and convincing evidence, that the mortgaged real estate is vacant and has been abandoned or where a notice of violation has been issued pursuant to § 14-10-5A of this article and Section 3 of P.L. 2021, c. 444 (N.J.S.A. 40:48-2.12s3). Where a notice of violation has not been issued pursuant to § 14-10-5A of this article and Section 3 of P.L. 2021, c. 444 (N.J.S.A. 40:48-2.12s3), real property shall be deemed vacant and abandoned if the court finds that the mortgaged property is not occupied by a mortgagor or tenant as evidenced by a lease agreement entered into prior to the service of a notice of intention to commence foreclosure according to Section 4 of the Fair Foreclosure Act, P.L. 1995, c. 244 (N.J.S.A. 2A:50-56), and at least two of the following conditions exist:~~ **[Amended at time of adoption of Code (see Ch. 1, General Provisions, Art. 1-8)]** A residential or commercial property that is not legally occupied by a mortgagor or tenant and is in such condition that it cannot be legally reoccupied because at least two of the following conditions are present or found:

- A. Overgrown or neglected vegetation;
- B. The accumulation of newspapers, circulars, flyers or mail on the property;

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- C. Disconnected gas, electric, or water utility services to the property;
- D. The accumulation of hazardous, noxious, or unhealthy substances or materials on the property;
- E. The accumulation of junk, litter, trash or debris on the property;
- F. The absence of window treatments such as blinds, curtains or shutters;
- G. The absence of furnishings and personal items;
- H. Statements of neighbors, association management, delivery persons, or government employees indicating that the residence is vacant and abandoned;
- I. Windows or entrances to the property that are boarded up or closed off or multiple window panes that are damaged, broken and unrepaired;
- J. Doors to the property that are smashed through, broken off, unhinged, or continuously unlocked;
- K. A risk to the health, safety or welfare of the public, or any adjoining or adjacent property owners, exists due to acts of vandalism, loitering, criminal conduct, or the physical destruction or deterioration of the property;
- L. An uncorrected violation of a municipal building, housing, or similar code during the preceding year, or an order by municipal authorities declaring the property to be unfit for occupancy and to remain vacant and unoccupied;
- M. The mortgagee or other authorized party has secured or winterized the property due to the property being deemed vacant and unprotected or in danger of freezing;
- N. A written statement issued by any mortgagor expressing the clear intent of all mortgagors to abandon the property;
- O. Any other reasonable indicia of abandonment.

§ 14-10-2. Registration of ~~vacant and abandoned properties~~properties in foreclosure.
[Ord. No. 2002-23; Ord. No. 2003-05; Ord. No. 2005-11; Ord. No. 2012-08; Ord. No. 2014-03; Ord. No. 2015-10; Ord. No.

2015-16; Ord. No. 2017-02; Ord. No. 2018-04]

~~A. A creditor filing a summons and complaint in an action to foreclose on a vacant and abandoned property, or a creditor who has previously filed a summons and complaint to foreclose on a residential property which subsequently becomes vacant and abandoned, shall within 30 calendar days after the building becomes vacant and abandoned or within 30 calendar days after assuming ownership of the vacant and abandoned property, whichever is later; or within 10 calendar days of receipt of notice from the Borough, and annually thereafter, file a registration statement for such vacant and abandoned property with the municipal clerk on forms provided by the Borough for such purposes. Any failure to receive notice from the Borough shall not constitute grounds for failing to register the vacant and abandoned property.~~

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- A. A creditor filing a summons and complaint to foreclose a residential or commercial mortgage shall register the property as a property in foreclosure, whether or not vacant and abandoned, within 10 calendar days after service of the summons and complaint. Lack of Borough notice does not excuse registration.
- B. Each ~~vacant and abandoned property~~ property in foreclosure having a separate block and lot number as designated in the official tax maps of the Borough shall be registered separately.
- ~~B.C.~~ The registration shall identify the filing date, court and docket number; state whether the property is vacant and abandoned; provide the property street address, block and lot; and provide the creditor and contact information required by N.J.S.A. 46:10B-51 (residential) or N.J.S.A. 40:48-2.12s2 (commercial).
- ~~C.D.~~ The registration statement shall include the name, street address, telephone number, and email address (if applicable) of a person 21 years or older, designated by the creditor as the authorized agent for receiving notices of code violations and for receiving process in any court proceeding or administrative enforcement proceeding on behalf of such creditor in connection with the enforcement of any applicable code.
- ~~D.E.~~ The registration statement shall include the name, street address, telephone number, and email address (if applicable) of the firm and the actual name(s) of the firm's individual principal(s) responsible for maintaining the ~~abandoned and vacant~~ property. The individual or representative of the firm responsible for maintaining the ~~abandoned and vacant~~ property shall be available by telephone or in person on a twenty-four-hour-per-day, seven-day-per-week basis. The two entities may be the same or different persons. Both entities shown on the statement must maintain offices in the State of New Jersey or reside within the State of New Jersey.
- ~~E. The registration shall remain valid for one year from the date of registration except for the initial registration which shall be valid through December 31 of the year in which it was filed. The creditor shall be required to renew the registration annually as long as the building~~
- ~~remains vacant and abandoned and shall pay a registration or renewal fee in the amount prescribed in § 14-10-3 of this article for each vacant and abandoned property registered.~~
- F. Registration shall be renewed annually for as long as the property remains in foreclosure, regardless of occupancy. It terminates upon dismissal of the action, vesting of title in a party other than the creditor, or another event permitted by law; the creditor shall promptly report the event.
- ~~F.G.~~ The annual renewal shall be completed by January 1 each year. The initial registration fee shall be pro-rated for registration statements received less than 10 months prior to that date.

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~~G. The creditor shall notify the municipal clerk within 30 calendar days of any change in the registration information by filing an amended registration statement on a form provided by the municipal clerk for such purpose.~~

~~H. Changes to representative, agent, or service-contact information are due within 10 days. If the property later becomes vacant and abandoned, the creditor shall promptly update its status.~~

~~H.I.~~ The registration statement shall be deemed prima facie proof of the statements therein contained in any administrative enforcement proceeding or court proceeding instituted by the Borough against the creditor.

§ 14-10-3. Fee schedule. [Ord. No. 2002-23; Ord. No. 2003-05; Ord. No. 2005-11; Ord. No. 2012-08; Ord. No. 2014-03; Ord. No. 2015-10; Ord. No. 2015-16; Ord. No. 2017-02; Ord. No.

2018-04]

~~The initial registration fee for each vacant and abandoned property under the provisions of this article shall be \$500. The fee for the first annual renewal shall be \$1,500 and the fee for the second annual renewal shall be \$3,000. The fee for any subsequent annual renewal beyond the second renewal shall be \$5,000.~~

Annual fee: \$500 for each registered property in foreclosure, plus an additional \$2,000 annually if the property is vacant and abandoned when the complaint is filed or becomes vacant and abandoned while in foreclosure. The additional fee is due when that status is identified and on each annual renewal while it continues. Registration fees are municipal charges under the Tax Sale Law, N.J.S.A. 54:5-1 et seq.

§ 14-10-4. Creditor responsibility for vacant and abandoned properties. [Ord. No. 2002-23; Ord. No. 2003-05; Ord. No. 2005-11; Ord. No. 2012-08; Ord. No. 2014-03; Ord. No. 2015-10;

Ord. No. 2015-16; Ord. No. 2017-02; Ord. No. 2018-04]

A. A creditor filing a summons and complaint in an action to foreclose on a residential property within the Borough shall be immediately responsible for the care, maintenance, security and upkeep of the exterior of the property, after the property becomes vacant and abandoned as defined in this article.

B. Where a creditor is located out-of-state, the creditor shall be responsible for appointing an in-state representative or agent to act on the creditor's behalf for the purpose of satisfying the requirements of Subsection A of this section. Notice of said representative or agent shall be provided to the municipal clerk pursuant to § 14-10-2C and D and pursuant to Paragraph (1) of Subsection a of Section 17 of P.L. 2008, c. 127 (N.J.S.A. 46:10B-51). (N.J.S.A. 46:10B-51 for residential property and N.J.S.A. 40:48-2.12s2 for commercial property.

~~B.C. The creditor shall secure the property against unauthorized entry; comply with State and~~

Borough exterior-maintenance codes; and maintain liability insurance, including a vacancy policy when applicable, covering harm caused by a physical condition of the property while registered.

§ 14-10-5. Notice. [Ord. No. 2002-23; Ord. No. 2003-05; Ord. No. 2005-11; Ord. No. 2012-08; Ord. No. 2014-03; Ord. No. 2015-10; Ord. No. 2015-16; Ord. No. 2017-02; Ord. No.

2018-04]

A. The enforcement officers designated in this article shall be authorized to issue a notice to a creditor that has filed a summons and complaint in an action to foreclose on a residential or commercial property within the Borough if the enforcement officer determines that the creditor has violated any provision of this article.

~~A.□ The enforcement officers designated in this article shall be authorized to issue a notice to a creditor that has filed a summons and complaint in an action to foreclose on a residential or commercial property within the Borough, if the enforcement officer determines that the creditor has violated this article by failing to provide for the care, maintenance, security, and upkeep of the exterior of a vacant and abandoned property. Where a Creditor is an out-of-state creditor, the notice shall be issued to the representative or agent that has been identified by the creditor pursuant to § 14-10-4B and Paragraph (1) of Subsection a of Section 17 of P.L. 2008, c. 127~~

(N.J.S.A. 46:10B-51).

B. A notice concerning a violation of the requirements for the care, maintenance, security, or upkeep of the exterior of a vacant and abandoned property shall require the creditor to correct the violation within 30 days.~~The notice referenced in Subsection A of this section shall require the creditor to correct the violation(s) within 30 days of receipt of the notice, or within 10 days of receipt of the notice if the violation presents an imminent threat to public health and safety.~~

~~B.—~~

C. The issuance of a notice pursuant to Subsection A of this section shall ~~constitute proof that a residential property is vacant and abandoned for the purposes of this article.~~ describe the violation and identify the applicable correction period.

§ 14-10-6. Enforcement officers. [Ord. No. 2002-23; Ord. No. 2003-05; Ord. No. 2005-11; Ord. No. 2012-08; Ord. No. 2014-03; Ord. No. 2015-10; Ord. No. 2015-16; Ord. No. 2017-02; Ord. No. 2018-04; amended at time of adoption of Code (see Ch. 1, General Provisions, Art. 1-8)]

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The duty of administering and enforcing the provisions of this article is conferred upon the municipal clerk, Construction Official, Zoning Officer, Housing Inspector, Health Officer, Borough police, and any other duly appointed representatives, including all municipal officials referenced in § 14-12-1 of the Borough Code.

§ 14-10-7. Violations and penalties. [Ord. No. 2002-23; Ord. No. 2003-05; Ord. No. 2005-11; Ord. No. 2012-08; Ord. No. 2014-03; Ord. No. 2015-10; Ord. No. 2015-16; Ord. No. 2017-02;

Ord. No. 2018-04]

- A. A creditor subject to this article that is found by the municipal court of the Borough, or by any other court of competent jurisdiction, to be in violation of the requirement to correct a care, maintenance, security, or upkeep violation cited in a notice issued pursuant to this article shall be subject to a fine of \$1,500 for each day of the violation. Any fines imposed pursuant to this paragraph shall commence 31 days following the receipt of the notice, except if the violation presents an imminent risk to public health and safety, in which case any fines shall commence 11 days following receipt of the notice.
- B. An out-of-state creditor subject to this article that is found by the municipal court of the Borough, or by any other court of competent jurisdiction, to be in violation of the requirement to appoint an in-state representative or agent pursuant to this article shall be subject to a fine of \$2,500 for each day of the violation. Any fines imposed on a creditor for the failure to appoint an in-state representative or agent shall commence on the day after the ten-day period set forth in Paragraph (1) of Subsection a of Section 17 of P.L. 2008, c. 127 N.J.S.A. 46:10B-51 or N.J.S.A. 40:48-2.12s2(N.J.S.A. 46:10B-51) for providing notice to the municipal clerk that a summons and complaint in an action to foreclose on a mortgage has been served.
- C. A creditor subject to this article that is found by the municipal court of the Borough, or by any other court of competent jurisdiction, to be in violation of the requirement to register a vacant and abandoned property pursuant to § 14-10-2 shall be subject to a fine not exceeding ~~\$2,000~~\$1,500 per day. Any fines imposed on a creditor under this subsection shall commence ~~41~~31 days following receipt of notice from the Borough pursuant to § 14-10-~~2A~~5.
- D. No less than 20% of any money collected by the Borough pursuant to this article shall be utilized by the Borough for Municipal Code enforcement purposes.

Section 2. That all other Ordinances or parts of Ordinances inconsistent herewith are hereby repealed to the extent of such inconsistencies.

Section 3. That in the event that any portion of this Ordinance is found to be invalid for any reason by any Court of competent jurisdiction, such judgment shall be limited in its effect only to that portion of the Ordinance actually adjudged to be invalid, and the remaining portions of this Ordinance shall be deemed severable therefrom and shall not be affected.

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Section 4. That this Ordinance shall take effect upon final passage and publication in accordance with the law.

Introduction:

Adoption:

ATTEST:

MARGARET RIGGIO
MUNICIPAL CLERK

SUSAN BLUTH
MAYOR

HIGHTSTOWN PLANNING BOARD

To: Peggy Riggio, Borough Clerk

From: Beverly Asselstine, Planning Board Chair

CC: Matt Morgan, Planning Board Vice Chair, Brian Slauch, Borough Planner, Jane Davis, Planning Board Secretary and Zoning Officer

Date: September 16, 2026

Subject: Recommendations for changes to Chapter 26 of the Borough Code

The Planning Board requests that the attached mark-up of Chapter 26: Land Use Procedures be placed on a future Borough Council agenda for review and consideration.

Background

The Planning Board completed a reexamination of the Borough Master Plan in 2024. A sub-committee has continued since that time to work towards implementation of recommendations coming out of that process. One important area of focus has been to identify and assess changes to the Borough Code and to develop appropriate recommendations for Borough Council action. The Planning Board Master Plan sub-committee membership includes: Planning Board Chair and Vice Chair, Zoning Officer and Borough Planner.

Changes to Chapter 26: Land Use Procedures

The Planning Board's Master Plan sub-committee presented and led a discussion of the following changes at the September 14, 2026 Board meeting:

- Adjusted the number and size of hard copies applicants should provide and added a digital option in the following sections: 26-5-1 B, 26-9-1 A, 26-9-2 A (4), 26-9-2 C(4), 26-9-3 A (6), 26-9-4 A(1), (2) and (3), and 26-9-5 A (1) and (2)
- Added an option to submit only a digital package for initial review for completeness in section 26-9-1 D

These recommendations came from Jane Davis in her role as Zoning Officer, but also reflect feedback she has received from the Planning Board professionals. These changes will improve the efficiency of the Construction Office and our Professional Reviews, as well as eliminate the production of excess paper copies that are not currently being used. All members of the Planning Board present agreed to submit these recommendations to Council for consideration.

We're available to answer any questions. Thank you!

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**AN ORDINANCE OF THE BOROUGH OF HIGHTSTOWN, COUNTY OF MERCER,
STATE OF NEW JERSEY, AMENDING CHAPTER 26, “LAND USE PROCEDURES,”
OF THE REVISED GENERAL ORDINANCES OF THE BOROUGH OF
HIGHTSTOWN TO REVISE DEVELOPMENT APPLICATION SUBMISSION
REQUIREMENTS AND PROVIDE FOR ELECTRONIC SUBMISSIONS**

WHEREAS, Chapter 26 of the Revised General Ordinances of the Borough of Hightstown establishes procedures and submission requirements for applications to the Planning Board, including applications involving subdivisions, site plans, variances and sign variances; and

WHEREAS, the Mayor and Council desire to update these requirements to provide for the submission of application materials in electronic PDF format and to revise the number and size of required paper copies; and

WHEREAS, the proposed amendments establish an initial electronic submission process for completeness review by the Planning Board Secretary and Borough Engineer, followed by submission of the required electronic and paper copies upon a determination of completeness; and

WHEREAS, these amendments will facilitate the review and distribution of application materials, reduce paper submissions and improve the efficiency of the development application process; and

WHEREAS, the Mayor and Council find that amending Chapter 26 as set forth herein is in the best interests of the Borough of Hightstown.

NOW, THEREFORE, BE IT ORDAINED by the Mayor and Council of the Borough of Hightstown, County of Mercer, State of New Jersey, as follows:

Section 1. That Chapter 26, entitled “Land Use Procedures,” of the “Revised General Ordinances of the Borough of Hightstown, New Jersey,” is hereby amended to read as follows: (additions are shown with underline and deletions are shown with ~~strikeout~~):

**ARTICLE 26-5
Appeals**

**§ 26-5-1. Appeals and applications to Planning Board acting as Zoning Board of Adjustment.
[Ord. No. 2006-28]**

A. Appeals to the Planning Board may be taken by any interested party affected by any decision of any administrative officer of the municipality based on or made in the enforcement of the Zoning Ordinance or Official Map. Such appeal shall be taken within 20 days by filing a notice of appeal with the officer from whom the appeal is taken, together with three copies of such notice, with the Secretary of the Planning Board. The notice of appeal shall specify the grounds for such appeal. The officer from whom the appeal is taken shall immediately transmit to the Board all the papers constituting the record upon which the action appealed from was taken.

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B. Applications to the Planning Board based upon the original jurisdiction of the Board of Adjustment without prior application to an administrative officer shall be filed with the Secretary of the Planning Board. One PDF format version of all complete materials and 15 half size and 4 full size paper ~~Twenty-one~~ copies of the application shall be filed. At the time of filing the appeal or application, but in no event less than 10 days prior to the date set for hearing, the applicant shall also file all plot plans, maps or other papers required by virtue of any provision of this chapter or any rule of the Planning Board. The applicant shall obtain all necessary forms from the Secretary of the Planning Board. The Secretary of the Board shall inform the applicant of the steps to be taken to initiate proceedings and of the regular meeting dates of the Board. All applications filed in accordance with this section shall be accompanied by 21 copies of the checklist as set forth in § 26-9-4. **[Amended at time of adoption of Code (see Ch. 1, General Provisions, Art. 1-8)]**

C. An appeal stays all proceedings in furtherance of the action in respect of which the decision appealed from was made, unless the officer from whom the appeal is taken certifies to the Board after the notice of appeal shall have been filed with him that, by reason of facts stated in the certificate, a stay would, in his opinion, cause imminent peril to life or property. In such cases, proceedings shall not be stayed otherwise than by a restraining order, which may be granted by the Board or by the Superior Court of New Jersey on application, on notice to the officer from whom the appeal is taken and on due cause shown.

ARTICLE 26-9

Checklists for Development Applications

§ 26-9-1. Filing and completeness of all applications. [Ord. No. 2009-12; Ord. No. 2010-12]

A. Applicants seeking subdivision, site plan and/or variance approvals shall file with the Planning Board Secretary one PDF format version of all complete materials and 15 half size and 4 full size paper ~~21 completed~~ copies of a completed application and the applicable checklist with all plans, information and documents required therein. Applicants must organize and collate all information presented into 24-19 individual packages and all plans shall be folded with the title block showing. No application will be accepted and/or deemed complete and placed on a Planning Board agenda until the appropriate checklist is completed in full, all fees and escrow (if applicable) are paid, a completed W-9 provided, and plans and documents presented in collated form. Notices of hearings shall not be published or served until the application is deemed to be complete and a date scheduled for public hearing. All New Jersey corporations and business entities, except sole proprietorships, must be represented by a New Jersey licensed attorney in appearances before the Planning Board involving the practice of law, as defined by the New Jersey Supreme Court, where witnesses are examined, legal authority is cited and laws and ordinances are interpreted.

B. All complete applications must be submitted no less than 31 calendar days prior to the next available Planning Board meeting date or will not be considered until the following meeting date. However, the scheduling of a complete application on a Planning Board agenda shall depend on the Board's business and shall be at the discretion of the Board Chair.

C. N.J.S.A. 40:55D-48.1 and 40:55D-48.2 require that corporations or partnerships applying to the Planning Board for permission to subdivide land into six or more lots, a variance to construct

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a multiple dwelling of 25 or more units, or to use a site for commercial purposes, must disclose the names and address of all stockholders or individual partners owning at least 10% stock or a 10% or greater interest in the partnership.

C.D. Applicants shall submit for initial completeness review an electronic version in PDF format of all required materials in the required sequence for review and comment by Planning Board Secretary and Borough Engineer. After it is determined that the application is complete, the applicant shall submit a PDF format version of all complete materials and 15 half size and 4 full size paper copies.

§ 26-9-2. Checklist for subdivisions. [Ord. No. 2005-15; Ord. No. 2006-28; Ord. No. 2009-12; Ord. No. 2010-12; Ord. No. 2012-12]

A. Requirements for preliminary major subdivision.

(1) Designed, drawn, signed and sealed by a New Jersey licensed P.E., L.S., R.A., L.L.A. or P.P. as permitted by N.J.A.C. 13:40-7.1 et seq.

(2) Title block as prescribed by N.J.A.C. 13:40-8. **[Amended at time of adoption of Code (see Ch. 1, General Provisions, Art. 1-8)]**

(3) A North arrow with reference meridian.

(4) One PDF format version of all complete materials and 15 half size and 4 full size paper ~~Twenty-one~~ copies of a complete application and all drawings and documents. Fifteen sets of drawings shall be half-size with graphical scale and ~~six~~ four sets of drawings shall be full-size.

(5) List of all waivers requested.

(6) List of all variances requested from the Planning Board by section of ordinance.

(7) Key map showing the tract in question; north arrow; zoning; tax lot numbers, tax block numbers, owners names as identified on certified list provided by Borough and all lots within 200 feet of total tract; municipal boundaries; signature and seal of licensed professional; names and addresses of owner, applicant and professional preparing the map; owner's certification of title and consent to file application; zoning data for each zone with all proposed data and deficiencies listed; number of proposed lots.

(8) A boundary and topographic survey of the total tract as required by N.J.A.C. 13:40-7.2 signed and sealed by the preparing New Jersey licensed land surveyor in accordance with N.J.A.C. 13:40-5. Topography within 200 feet from the subdivision boundary shall be shown. All topography shall be based on NGVD 1929 datum.

(9) Delineation of on-site wetlands as field identified by a qualified expert in accordance with the NJDEP standards, or statement by qualified expert that no wetlands or wetlands transition areas exist on-site. Copy of wetlands delineation report to accompany site plan submission.

(10) Subdivision plan showing existing topography; all existing and proposed lot lines, lot dimensions, locations of on-site structures with dimensions to proposed lots (if remaining after

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subdivision); wetland boundaries and areas; flood hazard boundaries and areas; all easement boundaries and areas; all proposed streets showing name; right-of-way width and cartway widths; common driveway locations; proposed widened roadway widths along frontage of lot; sight triangle easements and boundaries; and a tabulation of zoning requirements showing zone(s) in which lot is located, bulk requirements of zone(s), bulk requirements proposed by application (including conditional or accessory use requirements) and density.

(11) Grading and drainage plan detailing all provisions for collecting and discharging storm water runoff shall be made. A composite grading and drainage plan of the entire development identifying the individual NGVD 1929 elevations at all high and low points, breaks in grade, corners of tentative house locations on each lot and lot corners shall be shown. Existing and proposed contours with intervals of one foot.

(12) A plan and centerline profile for all proposed roadways showing existing and proposed elevations; storm and sanitary sewer piping, storm water inlet locations, inverts, slopes, horizontal offset dimensions, grate or rim elevations; curb lines and locations; proposed contours; water mains and valves.

(13) Profiles for all diversion swales, waterways, storm sewer pipe and any other conduit not shown on roadway plan and profile sheets shall be provided.

(14) Stormwater management submission, including the following in accordance with Chapter 25 of the Borough Code: **[Amended at time of adoption of Code (see Ch. 1, General Provisions, Art. 1-8)]**

- (a) Topographic base map.
 - (b) Environmental impact assessment, pursuant to Article 26-8 of the Borough Code.
 - (c) Project description and site plan.
 - (d) Land use planning and source control plan.
 - (e) Stormwater management facilities map.
 - (f) Hydrologic and hydraulic calculations
 - (g) Maintenance and repair plan.
 - (h) A stormwater management plan incorporating as many nonstructural stormwater management measures as can feasibly be accommodated on the site, including but not limited to rain gardens, pervious pavement, rain barrels, native vegetative swales, and the required nonstructural stormwater management strategies incorporated at N.J.A.C. 7:8-5.9(a)1, and an explanation as to why additional nonstructural measures could not be used, subject to the review and approval of the Borough Engineer, if so requested by the Planning Board.
- (15) Plan and centerline profiles for widening of all existing roadways.
- (16) Half cross sections along the side of all existing roadways to be widened.

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(17) Typical construction details. Details shall include: typical roadway cross section; storm sewer inlets and manholes (each type proposed); storm sewer headwalls, storm sewer trench; storm sewer flared-end section; underdrain; curb; curb end treatment, depressed curb; sidewalk; handicap ramp; street signs; warning and regulatory signs; sump pump/underdrain to storm sewer connection; any "poured in place" concrete details and reinforcing schedules; sanitary main; manholes and laterals; water main, valves and house services; and other details deemed appropriate by the Borough Engineer.

(18) A landscaping plan showing the site, all existing and proposed topography, existing on-site tree groupings and off-site tree groupings within 200 feet; typical planting details; landscaping notations and details showing detailed locations of proposed plant materials; and enlarged details for individual units, landscaped islands, and landscaped berms. All trees and tree groups shown shall be classified as to greater size and species. The landscape plan shall be signed and sealed by a New Jersey certified landscape architect.

(19) Proposed lighting. Fixtures shall be placed at all intersections and at permanently located culs-de-sac. Details shall include the proposed fixture type, height, color, wattage and type of light.

(20) Architectural plans showing, as a minimum, the first floor plan and front, rear and side elevations of all proposed principal buildings and structures and all accessory buildings and structures, and their materials and treatment.

(21) Community impact statement, pursuant to Article 26-7.

(22) Environmental impact assessment pursuant to Article 26-8.

(23) A traffic report and analysis including but not limited to existing and background peak hour traffic volumes and distribution patterns; peak hour on-site generated traffic volumes and distribution patterns; existing and proposed traffic composition; analysis of adequacy of proposed on-site circulation patterns including adequacy of truck and automobile turning radii; analyses of need for and number of loading bays; existing and proposed levels of service and volume/capacity ratios; adequacy of proposed sight distances; analyses of need for roadway striping, signage of reflectorization; need for signalization and a summary recommendation and conclusions for the analysis. **[Amended at time of adoption of Code (see Ch. 1, General Provisions, Art. 1-8)]**

(24) Contribution disclosure statement, pursuant to § 26-9-6 of the Borough Code.

(25) Owner's certification or affidavit of title prepared by a New Jersey attorney at law or New Jersey title company with commitment to insure and consent to file the application.

(26) A draft public notice.

(27) Places for signatures of Chair, Secretary and Borough Engineer.

(28) Proof that no taxes, assessments, or sewer and water charges are due or delinquent on the subject property.

(29) Disclosure of ownership, if required, pursuant to N.J.S.A. 40:55D-48.1 and 40:55D-48.2.

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(30) Completion of W-9 form to accompany payment of applicable fees and escrow accounts.

B. Additional instructions and notes for all applicants (major subdivision).

(1) Plans may be reviewed by the Borough Engineer, Zoning Officer, planning consultants and other interested parties.

(2) In addition, as required, the Mercer County Planning Board must receive a copy of the application and plan(s), and may review the plan and make comments.

(3) The applicant shall give public notice by publication in the official newspaper of the Borough at least 10 days prior to the date of the hearing.

(4) Affidavits.

(a) Affidavit of service of notice of hearing on all owners of property within 200 feet of subject property as shown on the current Borough Tax duplicate. A certified list of property owners obtained from the Borough Tax Assessor and affidavit, along with USPS certified mail receipts arranged in the same order as the certified list of property owners (mounted on 8 1/2 by 11 inches bond paper, six receipts to a page), shall be submitted to the Planning Board Secretary at least 48 hours prior to the hearing.

(b) Affidavit of publication of notice of hearing in the official newspaper of the Borough at least 10 days prior to hearing (obtain this affidavit from the newspaper and submit to the Planning Board Secretary at least 48 hours prior to the scheduled hearing).

(5) Notice shall be sent to the following:

(a) Adjoining municipality (Clerk) if the property is located within 200 feet.

(b) The County Planning Board if the property is adjacent to a county road or affects a County drainage facility.

(c) The Commissioner of Transportation, if the property is adjacent to a state highway.

(d) All public utilities in the municipality registered pursuant to N.J.S.A. 40:55D-12.1.

(6) The Board reserves the right to require additional information before granting approval when unique circumstances affect the tract and/or when the application for development poses special problems for the tract and/or the surrounding area. This includes, but is not limited to, buildings and structures with state or federal historical designation or of local significance, or which are located within the Borough's Stockton Street Historic District. No application shall be deemed incomplete for lack of such additional information.

C. Requirements for minor subdivision.

(1) Designed, drawn, signed and sealed by a New Jersey licensed .P.E., L.S., R.A., L.L.A. or P.P. as permitted by N.J.A.C. 13:40-7.1 et seq.

(2) Title block as prescribed by N.J.S.A. 13:40-8.

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- (3) Place for signature of owner with owner's certification of title and consent to file the application, and name and address of applicant.
- (4) One PDF format version of all complete materials and 15 half size and 4 full size paper ~~Twenty-one~~ copies of a complete application and all drawings and documents. Fifteen sets of drawings shall be half-size with graphical scale and ~~six~~four sets of drawings shall be full-size.
- (5) Place for signature of Chair and Secretary of Planning Board.
- (6) Place for signature of Borough Engineer.
- (7) Tax map lot and block numbers.
- (8) Date, scale and North arrow with reference meridian (scale must be not less than one inch equal 50 feet).
- (9) Key map showing the tract in question; all tax lots and blocks within 200 feet; municipal boundaries; streams, waterways and public roadways within 200 feet.
- (10) A boundary survey of the total tract signed and sealed by the preparing New Jersey licensed land surveyor in accordance with N.J.A.C. 13:40-5.
- (11) Plan of existing and proposed lot lines showing bearings and dimensions of all lots including the lands remaining to nearest 1/100 foot and areas to nearest 1/100 acre; all setbacks with typical dimensions; and dimensions to all existing structures; wetlands boundaries; 100-year flood hazard limit line.
- (12) Zoning requirements tabulated to show all bulk requirements of the zone and the bulk data proposed by the application. This tabulation shall also identify compliance or noncompliance for all existing structures.
- (13) List of tax blocks and lots with owners within 200 feet of lot being subdivided as shown on certified list provided by Borough.
- (14) Location and general specific classification of all existing on-site tree masses.
- (15) Identification of existing on-site physical features including soils, geology, stream and water courses, rock out-crops and 100-year flood hazard area.
- (16) Delineation of on-site wetlands as field identified by a qualified expert in accordance with the NJDEP standards, or statement by qualified expert that no wetlands or wetlands transition areas exist on-site. Copy of wetlands delineation report to accompany site plan submission.
- (17) All rights-of-way, easements and lands to be dedicated to the municipality or reserved for specific uses shall be shown and dimensioned with areas to the nearest 1/10 acre.
- (18) Provisions for collecting and discharging storm water runoff. A composite grading and drainage plan of the entire development shall accompany each submission. This plan shall identify finished floor elevations, all high and low points and breaks in grade and tentative elevation at the corners of house locations on each lot. A stormwater management plan incorporating as many non-

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structural stormwater management measures as can feasibly be accommodated on the site, including but not limited to rain gardens, pervious pavement, rain barrels, native vegetative swales, and the required non-structural stormwater management strategies incorporated at N.J.A.C. 7:8-5.9(a)1., and an explanation as to why additional non-structural measures could not be used, subject to the review and approval of the Borough Engineer, if so requested by the Planning Board.

(19) All existing and proposed utility service lines and laterals on-site and along the frontage of the site. This shall include storm drainage, water mains, sanitary mains, connections and underground electric and phone service.

(20) Proof that no taxes, assessments, or sewer and water charges are due or delinquent on the subject property.

(21) A draft public notice.

(22) List of all waivers and variances requested.

(23) Completion of W-9 form to accompany payment of applicable fees and escrow accounts.

D. Additional instructions and notes for all applicants (minor subdivision).

(1) Plans may be reviewed by the Borough Engineer, Zoning Officer, planning consultants and other interested parties.

(2) In addition, as required, the Mercer County Planning Board must receive a copy of the application and plan(s), and may review the plan and make comments.

(3) The applicant shall give public notice by publication in the official newspaper of the Borough at least 10 days prior to the date of the hearing.

(4) Affidavits.

(a) Affidavit of service of notice of hearing on all owners of property within 200 feet of subject property as shown on the current Borough Tax duplicate. A certified list of property owners obtained from the Borough Tax Assessor and affidavit, along with USPS certified mail receipts arranged in the same order as the certified list of property owners (mounted on 8 1/2 by 11 inches bond paper, six receipts to a page), shall be submitted to the Planning Board Secretary at least 48 hours prior to the hearing.

(b) Affidavit of publication of notice of hearing in the official newspaper of the Borough at least 10 days prior to hearing (obtain this affidavit from the newspaper and submit to the Planning Board Secretary at least 48 hours prior to the scheduled hearing).

(5) Notice shall be sent to the following:

(a) Adjoining municipality (Clerk) if the property is located within 200 feet.

(b) The County Planning Board if the property is adjacent to a county road or affects a County drainage facility.

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- (c) The Commissioner of Transportation, if the property is adjacent to a state highway.
- (d) All public utilities in the municipality registered pursuant to N.J.S.A. 40:55D-12.1.
- (6) The Board reserves the right to require additional information before granting approval when unique circumstances affect the tract and/or when the application for development poses special problems for the tract and/or the surrounding area. This includes, but is not limited to, buildings and structures with state or federal historical designation or of local significance, or which are located within the Borough's Stockton Street Historic District. No application shall be deemed incomplete for lack of such additional information.

§ 26-9-3. Checklist for site plans. [Ord. No. 2005-15; Ord. No. 2006-28; Ord. No. 2009-12; Ord. No. 2010-12; Ord. No. 2012-12]

A. Requirements.

- (1) Designed, drawn, signed and sealed by a New Jersey licensed P.E., L.S., R.A., L.L.A. or P.P. as permitted by N.J.A.C. 13:40-7.1 et seq.
- (2) Title block as prescribed by N.J.A.C. 13:40-8.
- (3) Name, title and address of applicant, owner and person preparing application.
- (4) Place for signature of Chair and Secretary of Planning Board.
- (5) Place for signature of Borough Engineer.
- (6) One PDF format version of all complete materials and 15 half size and 4 full size paper ~~Twenty-one~~ copies of a complete application and all drawings and documents. Fifteen sets of drawings shall be half-size with graphical scale and ~~six~~ four sets of drawings shall be full-size.
- (7) List of all waivers requested.
- (8) List of all variances requested from the Planning Board by section of ordinance.
- (9) Tax map lot and block numbers.
- (10) Date, scale and North arrow with reference meridian.
- (11) Key map of the site with reference to surrounding areas and to existing street locations, containing existing buildings and lot lines within 200 feet of the site.
- (12) Boundary and topographic survey of the total tract as required by N.J.A.C. 13:40-7.2, signed and sealed by the preparing New Jersey licensed land surveyor in accordance with N.J.A.C. 13:40-5. Topography within 200 feet of the boundary shall be shown and a reference datum indicated.
- (13) Zone district in which property in question falls, zone district of adjoining properties and all property within a 200-foot radius of the property in question.

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- (14) Names of owners of all contiguous land and adjacent property within 200 feet as per certified list obtained from the Borough.
- (15) Zoning requirements tabulated to show all bulk requirements of the zone and the bulk data existing and proposed. All variance conditions are to be noted as such.
- (16) The entire property in question even though only a portion of said property is involved in the site plan.
- (17) The outside dimensions of existing and/or proposed principal buildings(s) and all accessory structures.
- (18) Delineation of on-site wetlands as field identified by a qualified expert in accordance with the Borough of Hightstown, NJ

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NJDEP standards, or statement by qualified expert that no wetlands or wetlands transition areas exist on-site. Copy of wetlands delineation report to accompany site plan submission.

- (19) Significant existing physical features including streams, water courses, rock outcrops, swampy soil, etc.
- (20) All driveways, streets, buildings and lot lines within 200 feet of site.
- (21) All existing and proposed curbs and sidewalks.
- (22) All existing and proposed utility lines within and adjacent to the subject property and full explanation of source of water supply and means of sewage disposal.
- (23) Rights-of-way, easements and all lands to be dedicated to the municipality or reserved for specific uses.
- (24) A grading plan with existing and proposed contours at one-foot intervals and finished first floor elevations. Additional spot elevations may be required to determine slopes in "critical" areas as deemed appropriate by the Borough Engineer.
- (25) Plans and centerline profiles shall be provided for widening of all existing roadways.
- (26) Half cross sections, 50 feet on center, shall be provided along the side of all widened existing roadways.
- (27) Dimensions of lot, setbacks, front yard, side yards and rear yard; size, kind and location of fences.
- (28) Drainage plan showing location of existing and proposed manholes, inlets, pipes, inverts, rims, grates, swales, berms, and other storm drainage facilities, including roof leaders. All pipe slopes, lengths and materials are to be identified.
- (29) Storm drainage profiles for all diversion swales, waterways, storm sewer pipe and any

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other conduit not shown on roadway plan and profile sheets shall be provided.

(30) Stormwater management submission, including the following in accordance with Article 25-9 of the Borough Code:

- (a) Topographic base map.
- (b) Environmental impact assessment, pursuant to Article 26-8 of the Borough Code.
- (c) Project description and site plan.
- (d) Land use planning and source control plan.
- (e) Stormwater management facilities map.
- (f) Hydrologic and hydraulic calculations.
- (g) Maintenance and repair plan.
- (h) A stormwater management plan incorporating as many nonstructural stormwater management measures as can feasibly be accommodated on the site, including but not limited to rain gardens, pervious pavement, rain barrels, native vegetative swales, and the required nonstructural stormwater management strategies incorporated at N.J.A.C.

7:8-5.9(a)1., and an explanation as to why additional nonstructural measures could not be used, subject to the review and approval of the Borough Engineer, if so requested by the Planning Board.

(31) Location, dimensions and details of all signs.

(32) Typical construction details shall be provided. Details to be shown shall include: typical roadway cross section; storm sewer inlets and manholes (each type proposed); storm sewer headwalls, storm sewer trench; storm sewer flared-end section; underdrain; curb; curb end treatment, depressed curb; sidewalk; handicap ramp; street signs; warning and regulatory signs; sump pump/underdrain to storm sewer connection; any "poured in place" concrete details and reinforcing schedules; and all retaining wall details; and other details deemed appropriate by the Borough Engineer.

(33) A landscaping plan showing the site, all existing and proposed topography, existing on-site tree groupings and off-site tree groupings within 200 feet; typical planting details; detailed locations of proposed plant materials; and enlarged details for individual multi-family units, landscaped islands, and landscaped berms. All trees and tree groups shown shall be classified as to general size and species. Proposed materials with a fall planting hazard are to be noted as such.

(34) Plans of off-street parking, parking area layout and off-street loading facilities showing location and dimensions of individual parking spaces, loading areas, aisles, traffic patterns and driveways for ingress and egress.

(35) Details of all proposed outdoor lighting including site lighting stanchion locations including the

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0.5 foot-candle boundary limit in plan form, details showing type of light(s), height of light(s), style of light(s), typical footing detail; typical illumination pattern (to Scale); color and wattage of lights; all lighting details may be included on the landscaping plan.

(36) Architectural plans showing, as a minimum, the first floor plan and front, rear and side elevations of all proposed principal buildings and structures and all accessory buildings and structures, and their materials and treatment.

(37) Submission of community impact statement, pursuant to Article 26-7.

(38) Submission of environmental impact assessment, pursuant to Article 26-8.

(39) Contribution disclosure statement, pursuant to § 26-9-6 of the Borough Code.

(40) Owner's certification or affidavit of title prepared by a New Jersey attorney at law or New Jersey title company with commitment to insure and consent to file the application.

(41) A draft public notice.

(42) Proof that no taxes, assessments, or sewer and water charges are due or delinquent on the subject property.

(43) Disclosure of ownership, if required, pursuant to N.J.S.A. 40:55D-48.1 and 40:55D-48.2.

(44) Completion of W-9 form to accompany payment of applicable fees and escrow accounts.

B. Additional instructions and notes for all applicants (site plan).

(1) Plans may be reviewed by the Borough Engineer, Zoning Officer, planning consultants and other interested parties.

(2) In addition, as required, the Mercer County Planning Board must receive a copy of the application and plan(s), and may review the plan and make comments.

(3) The applicant shall give public notice by publication in the official newspaper of the Borough at least 10 days prior to the date of the hearing.

(4) Affidavits.

(a) Affidavit of service of notice of hearing on all owners of property within 200 feet of subject property as shown on the current Borough Tax duplicate. A certified list of property owners obtained from the Borough Tax Assessor and affidavit, along with USPS certified mail receipts arranged in the same order as the certified list of property owners (mounted on 8 1/2 x 11" bond paper, six receipts to a page), shall be submitted to the Planning Board Secretary at least 48 hours prior to the hearing.

(b) Affidavit of publication of notice of hearing in the official newspaper of the Borough at least 10 days prior to hearing (obtain this affidavit from the newspaper and submit to the Planning Board Secretary at least 48 hours prior to the scheduled hearing).

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- (5) Notice shall be sent to the following:
 - (a) Adjoining municipality (Clerk) if the property is located within 200 feet.
 - (b) The County Planning Board if the property is adjacent to a county road or affects a County drainage facility.
 - (c) The Commissioner of Transportation, if the property is adjacent to a state highway.
 - (d) All public utilities in the municipality registered pursuant to N.J.S.A. 40:55D-12.1.
- (6) The Board reserves the right to require additional information before granting preliminary approval when unique circumstances affect the tract and/or when the application for development poses special problems for the tract and/or the surrounding area. This includes, but is not limited to, buildings and structures with state or federal historical designation or of local significance, or which are located within the Borough's Stockton Street Historic District. No application shall be deemed incomplete for lack of such additional information.

§ 26-9-4. Checklist for variances. [Ord. No. 2006-28; Ord. No. 2009-12; Ord. No. 2010-12; Ord. No. 2012-12]

A. Applicants seeking variance relief shall file one PDF format version and 19 24 completed copies of the following checklist along with the information and documents required therein:

- (1) One PDF format version of all complete materials and 15 half size and 4 full size paper copies~~Twenty-one copies~~ of a complete application.
- (2) One PDF format version and 15 half size and 4 full size paper ~~Twenty-one~~ copies of survey showing location of existing and proposed structures on the subject property. **[Amended at time of adoption of Code (see Ch. 1, General Provisions, Art. 1-8)]**
- (3) One PDF format version and 15 half size and 4 full size paper ~~Twenty-one~~ copies of plans of the proposed structure which describe its appearance and prove its compliance with building codes.
- (4) Proof that no taxes, assessments, or sewer and water charges are due or delinquent on the subject property.
- (5) Completion of W-9 form to accompany payment of applicable fees and escrow accounts.
- (6) Contribution disclosure statement, pursuant to § 26-9-6 of the Borough Code.
- (7) A draft public notice.
- (8) Owner's certification or affidavit of title prepared by an New Jersey attorney at law or New Jersey title company with commitment to insure and consent to file the application.
- (9) Disclosure of ownership, if required, pursuant to N.J.S.A. 40:55D-48.1 and 40:55D-48.2.
- (10) List of all variances requested.

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(11) A stormwater management plan incorporating as many nonstructural stormwater management measures as can feasibly be accommodated on the site, including but not limited to rain gardens, pervious pavement, rain barrels, native vegetative swales, and the required nonstructural stormwater management strategies incorporated at N.J.A.C. 7:8-5.9(a)1., and an explanation as to why additional nonstructural measures could not be used, subject to the review and approval of the Borough Engineer, if so requested by the Planning Board.

B. Additional instructions and notes for all applicants (variance).

(1) Plans may be reviewed by the Borough Engineer, Zoning Officer, planning consultants and other interested parties.

(2) In addition, as required, the Mercer County Planning Board must receive a copy of the application and plan(s), and may review the plan and make comments.

(3) The applicant shall give public notice by publication in the official newspaper of the Borough at least 10 days prior to the date of the hearing.

(4) Affidavits.

(a) Affidavit of service of notice of hearing on all owners of property within 200 feet of subject property as shown on the current Borough Tax duplicate. A certified list of property owners obtained from the Borough Tax Assessor and affidavit, along with USPS certified mail receipts arranged in the same order as the certified list of property owners (mounted on 8 1/2 x 11 bond paper, six receipts to a page), shall be submitted to the Planning Board Secretary at least 48 hours prior to the hearing.

(b) Affidavit of publication of notice of hearing in the official newspaper of the Borough at least 10 days prior to hearing (obtain this affidavit from the newspaper and submit to the Planning Board Secretary at least 48 hours prior to the scheduled hearing).

(5) Notice shall be sent to the following:

(a) Adjoining municipality (Clerk) if the property is located within 200 feet.

(b) The County Planning Board if the property is adjacent to a county road or affects a County drainage facility.

(c) The Commissioner of Transportation, if the property is adjacent to a state highway.

(d) All public utilities in the municipality registered pursuant to N.J.S.A. 40:55D-12.1.

(6) The Board reserves the right to require additional information before granting approval when unique circumstances affect the tract and/or when the application for development poses special problems for the tract and/or the surrounding area. This includes, but is not limited to, buildings and structures with state or federal historical designation or of local significance, or which are located within the Borough's Stockton Street Historic District. No application shall be deemed incomplete for lack of such additional information.

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§ 26-9-5. Checklist for sign variances. [Ord. No. 2006-28; Ord. No. 2009-12; Ord. No. 2010-12]

A. Applicants seeking sign variance relief shall file one PDF format version and 19 21 completed copies of the following checklist along with the information and documents required therein:

- (1) One PDF format version of all complete materials and 15 half size and 4 full size paper copies ~~Twenty-one copies~~ of a complete application.
- (2) One PDF format version and 19 copies ~~Twenty-one copies~~ of photo or sketch with dimension of sign(s) desired.
- (3) Proof that no taxes, assessments or sewer and water charges are due or delinquent on the subject property.
- (4) Completion of W-9 form to accompany payment of all fees.
- (5) Contribution Disclosure Statement, pursuant to § 26-9-6 of the Borough Code.
- (6) A draft public notice.
- (7) Owner's certification or affidavit of title prepared by an New Jersey attorney at law or New Jersey title company with commitment to insure, and consent to file application.
- (8) List of all variances requested.

B. Additional instructions and notes for all applicants (sign variance).

- (1) In addition, as required, the Mercer County Planning Board must receive a copy of the application and plan(s), and may review the plan and make comments.
- (2) The applicant shall give public notice by publication in the official newspaper of the Borough at least 10 days prior to the date of the hearing.
- (3) Affidavits.
 - (a) Affidavit of service of notice of hearing on all owners of property within 200 feet of subject property as shown on the current Borough Tax duplicate. A certified list of property owners obtained from the Borough Tax Assessor and affidavit, along with USPS certified mail receipts arranged in the same order as the certified list of property owners (mounted on 8 1/2 x 11" bond paper, six receipts to a page), shall be submitted to the Planning Board Secretary at least 48 hours prior to the hearing.
 - (b) Affidavit of publication of notice of hearing in the official newspaper of the Borough at least 10 days prior to hearing (obtain this affidavit from the newspaper and submit to the Planning Board Secretary at least 48 hours prior to the scheduled hearing).
- (4) Notice shall be sent to the following:

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- (a) Adjoining municipality (Clerk) if the property is located within 200 feet.
- (b) The County Planning Board if the property is adjacent to a county road or affects a county drainage facility.
- (c) The Commissioner of Transportation, if the property is adjacent to a state highway.
- (d) All public utilities in the municipality registered pursuant to N.J.S.A. 40:55D-12.1.
- (5) In lieu of an owner's certification of title and consent as required in § 26-9-5A(7) above, a lessee or contract purchaser, may submit a copy of an existing lease document or executed contract of sale for the subject property demonstrating ownership and the owner's consent to file the application.
- (6) The Board reserves the right to require additional information before granting approval when unique circumstances affect the tract and/or when the application for development poses special problems for the tract and the surrounding area. This includes, but is not limited to, buildings and structures with state or federal historical designation or of local significance, or which are located within the Borough's Stockton Street Historic District. No application shall be deemed incomplete for lack of such additional information.

Section 2. That all other Ordinances or parts of Ordinances inconsistent herewith are hereby repealed to the extent of such inconsistencies.

Section 3. That in the event that any portion of this Ordinance is found to be invalid for any reason by any Court of competent jurisdiction, such judgment shall be limited in its effect only to that portion of the Ordinance actually adjudged to be invalid, and the remaining portions of this Ordinance shall be deemed severable therefrom and shall not be affected.

Section 4. That this Ordinance shall take effect upon final passage and publication in accordance with the law.

Introduction:

Adoption:

ATTEST:

MARGARET RIGGIO
MUNICIPAL CLERK

SUSAN BLUTH
MAYOR



Borough of Hightstown
Planning Board

156 Bank Street, Hightstown, NJ 08520
(609) 490-5100 Ext 617
Planning@HightstownBorough.com

TO: Peggy Riggio, Borough Clerk

FROM: Jane Davis, Planning Board Secretary 

SUBJECT: Chapter 28 – Parking ordinance recommendations

DATE: October 15, 2026

At the October 13, 2026, Planning Board meeting, the Board discussed several proposed updates to Chapter 28 (Zoning), including recommended changes to the parking regulations that should be prioritized for implementation as soon as possible.

Please see the attached redlined revisions for your review and consideration.

If you have any questions or require additional information, please feel free to reach out.

Thank you.

Borough of Hightstown
County of Mercer

Resolution 2026-24

**AN ORDINANCE OF THE BOROUGH OF HIGHTSTOWN, COUNTY OF
MERCER, STATE OF NEW JERSEY, AMENDING CHAPTER 28, “ZONING,”
ARTICLE 28-10-11, “OFF-STREET PARKING AND OFF-STREET LOADING
FACILITIES,” TO REVISE RESIDENTIAL PARKING REQUIREMENTS IN THE
DOWNTOWN CORE AND DOWNTOWN GATEWAY DISTRICTS**

WHEREAS, Chapter 28 of the Code of the Borough of Hightstown establishes zoning regulations, including minimum requirements for off-street parking; and

WHEREAS, at its meeting of October 13, 2026, the Hightstown Planning Board reviewed the Borough’s parking regulations and recommended amendments to Section 28-10-11 concerning residential parking in the DTC Downtown Core and DTG Downtown Gateway districts; and

WHEREAS, the recommended amendments replace the existing requirement of one parking space per upper-floor apartment in those districts with parking requirements based upon the number of bedrooms and provide a separate parking standard for senior citizen housing; and

WHEREAS, the Mayor and Council desire to incorporate these recommendations into the Borough Code to better address the parking needs associated with residential uses in the downtown districts; and

WHEREAS, the Mayor and Council find that these amendments will promote appropriate off-street parking and the public health, safety and general welfare of the Borough.

NOW, THEREFORE, BE IT ORDAINED by the Mayor and Council of the Borough of Hightstown, County of Mercer, State of New Jersey, as follows:

Section 1. That Chapter 28, entitled “Zoning,” Article 28-10-11, of the “Revised General Ordinances of the Borough of Hightstown, New Jersey,” is hereby amended to read as follows: (additions are shown with underline and deletions are shown with ~~strikeout~~):

§ 28-10-11. Off-street parking and off-street loading facilities. [1991 Code § 233-36; Ord. No. 93-852; Ord. No. 2000-29; Ord. No. 2004-31; amended at time of adoption of Code (see Ch. 1, General Provisions, Art. 1-8)]

All public or private parking facilities being replaced or resurfaced more than 50% will require a permit from the Hightstown Zoning Officer. New private or public parking facilities for three automobiles or fewer will require a permit from the Hightstown Zoning Officer. Parking areas will be installed according to the specifications on file with the Municipal Engineer's Office. The permit fee will be calculated at \$15 per \$1,000 of construction cost with a minimum fee of \$45. Inspection will be made by the Hightstown Zoning Officer before the

Borough of Hightstown
County of Mercer

Resolution 2026-24

start of the project. Public or private parking facilities for four or more vehicles, such as parking lots or structures, shall be permitted, subject to site plan approval by the Planning Board, provided that:

- A. The design of such facilities, including their means of access and egress, shall be to minimize the impact of this use of land and its accompanying vehicular movement on adjoining uses of land and on the streets serving the facility and to ensure the safety of pedestrians and motorists.
- B. The location and design of entrances and exits shall be in accord with the requirements of applicable traffic regulations and standards. Landscaping, curbing or approved barriers shall be provided along parking lot boundaries to control entrance and exit of vehicles or pedestrians.
- C. Interior circulation aisles shall be at least twenty-four feet wide, except when designated for one-way use; in that case, they shall be at least 12 feet wide.
- D. Surface parking facilities shall be paved with an all-weather dustless surface such as gravel, asphalt or concrete and shall have such drainage facilities as the Borough Engineer shall deem adequate.
- E. All off-street parking facilities shall be maintained in a clean, orderly condition at the expense of the owner or lessee and shall not be used for the sale, repair, servicing or dismantling of any vehicles, equipment, materials or supplies.
- F. Parking spaces shall be marked individually and shall be available to all users of the facility. Spaces shall be a minimum of nine feet by 20 feet long.
- G. Adequate lighting shall be provided and installed so as to minimize glare on property in any adjoining residential district.
- H. When a parking lot for more than three vehicles is in or adjoins a residential district, there shall be provided along the lot line a continuous screen with a minimum height of six feet and consisting of compact evergreen plantings, foliage screening or wall or fence materials permitted by this chapter or other codes of the Borough.
- I. The locations of screening, fences and parking stalls shall comply with Borough requirements for providing adequate sight triangles.
- J. The minimum number of off-street parking spaces required for permitted land uses shall be as follows:

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- ~~(1)~~ Residential dwelling units. Two spaces per unit, except for upper floor apartments in the DTC Downtown Core and DTG Downtown Gateway, which require the following: only require one parking space per unit.

<u>Multi-family Residential</u>	<u>Studios</u>	<u>1</u>	<u>Per Dwelling Unit</u>
	<u>1-bedroom</u>	<u>1.25</u>	<u>Per Dwelling Unit</u>
	<u>2-bedroom</u>	<u>1.5</u>	<u>Per Dwelling Unit</u>
	<u>3+ bedroom</u>	<u>2</u>	<u>Per Dwelling Unit</u>
<u>Senior Citizen Housing</u>		<u>0.7</u>	<u>Per Dwelling Unit</u>

- ~~(+)(2)~~ Schools, public and private. Three spaces for every two teaching positions, plus one space for every four students of legal driving age.
- ~~(2)(3)~~ Theaters, auditoriums, places of worship and other similar places of assembly. One space for every three persons allowed under occupancy codes.
- ~~(3)(4)~~ Nursing homes. One space per each four beds, plus one space for each employee on the maximum shift.
- ~~(4)(5)~~ Residential — Planned Elderly Developments. One space per each apartment, one space for each four beds in any nursing unit, plus one space for each single-family residence.
- ~~(5)(6)~~ Senior citizen housing. One space for each housing unit, plus one space per employee on the maximum shift.
- ~~(6)(7)~~ Cemeteries. One space for each 50 filled graves less than 20 years old.
- ~~(7)(8)~~ Retail stores. One space per each 200 square feet of gross floor area.
- ~~(8)(9)~~ Restaurants, taverns, bars, and similar facilities. One space for every three seats, or one space for each 40 square feet of floor area devoted to patron drinking or dining use, whichever is greater, plus one space for each two employees.
- ~~(9)(10)~~ Offices. One space for each 300 square feet of floor area.
- ~~(+)(11)~~ Offices: medical. Four spaces for each doctor or dentist, plus one space per employee.
- ~~(+)(12)~~ Banks and financial institutions. One space for each 250 square feet of floor area.
- ~~(+)(13)~~ Personal service establishments. One space for each 200 square feet of floor area.
- ~~(+)(14)~~ Funeral homes, mortuaries. One space for each 60 feet of floor area for seating accommodations, plus one space for each employee.
- ~~(+)(15)~~ Manufacturing, wholesaling and warehousing. One space for each 1,000 square feet of floor area, or one space per employee on the maximum shift, whichever is

Borough of Hightstown
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greater.

~~(15)~~(16) Newspaper and publishing facilities. One space for each 1,000 square feet of floor area, or one space per employee on the maximum shift, whichever is greater.

~~(16)~~(17) Bowling alleys. Four spaces per lane, plus parking determined separately for bar or restaurant facilities.

~~(17)~~(18) Billiard parlors. Two spaces per table, or one space for each two persons permitted to occupy the premises, whichever is greater.

~~(18)~~(19) Health clubs, gymnasiums and similar uses. One space for each 1.50 persons permitted to occupy the premises.

~~(19)~~(20) Mixed uses. Minimum parking shall be the cumulative sum of individual requirements.

~~(20)~~(21) Uses not specified. To be determined based on considering parking requirements for similar uses, maximum employees, visitors anticipated, occupancy codes and other appropriate factors.

Section 2. That all other Ordinances or parts of Ordinances inconsistent herewith are hereby repealed to the extent of such inconsistencies.

Section 3. That in the event that any portion of this Ordinance is found to be invalid for any reason by any Court of competent jurisdiction, such judgment shall be limited in its effect only to that portion of the Ordinance actually adjudged to be invalid, and the remaining portions of this Ordinance shall be deemed severable therefrom and shall not be affected.

Section 4. That this Ordinance shall take effect upon final passage and publication in accordance with the law.

Introduction:

Adoption:

ATTEST:

MARGARET RIGGIO
MUNICIPAL CLERK

SUSAN BLUTH
MAYOR

Borough of Hightstown
County of Mercer

Resolution 2026-210

AUTHORIZING PAYMENT OF BILLS

WHEREAS, certain bills are due and payable as per itemized claims listed on the following schedules, which are made a part of the minutes of this meeting as a supplemental record;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown that the bills be paid on audit and approval of the Borough Administrator, the appropriate Department Head and the Treasurer in the amount of \$1,639,013.36 from the following accounts:

Current		\$1,162,624.68
W/S Operating		87,903.13
General Capital		287,165.92
Water/Sewer Capital		22,635.82
Grant		72,789.79
Trust		3,305.00
Unemployment Trust		0.00
Animal Control		16.20
Law Enforcement Trust		0.00
Tax Lien Trust		0.00
Housing Trust		0.00
Public Defender Trust		0.00
Escrow		<u>2,572.82</u>
Total		<u>\$1,639,013.36</u>

I hereby certify this to be a true copy of a resolution adopted by the Borough Council of the Borough of Hightstown at a meeting held on October 19, 2026.

Margaret Riggio, Borough Clerk

Ranges			Item Status			Purchase Types			Misc		
Range: First to Last Rcvd Batch Id Range: First to Last			Open: N Void: N Paid: N Held: Y Aprv: N Rcvd: Y			Bid: Y State: Y Other: Y Exempt: Y			P.O. Type: All Include Project Line Items: Yes Format: Detail without Line Item Notes Include Non-Budgeted: Y Vendors: All		
Vendor #	Name										
P.O. #	PO Date	Description	Contract			PO Type					
Item Description		Amount	Charge Account	Acct Type	Description		Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice 1099 Excl
A0910		ALLMAX SOFTWARE LLC									
26-01112	09/10/26	AWWTP 1 YEAR RENEWAL SOFTWARE									
1 AWWTP 1 YEAR RENEWAL SOFTWA		\$2,402.00	6-09-55-501-002-503	B	Sewer Plant Maintenance		R	09/10/26	10/01/26		29748 N
2 AWWTP 2 SEATS		\$266.00	6-09-55-501-002-503	B	Sewer Plant Maintenance		R	09/10/26	10/01/26		29748 N
		\$2,668.00									
Vendor Total:		\$2,668.00									
AMAZO005		AMAZON CAPITAL SERVICES, INC									
26-01213	10/01/26	PURCHASES SEPTEMBER 2026									
1 5X7 CARDSTOCK - CAC		\$23.38	6-01-28-373-002-199	B	MISCELLANEOUS-CULTURAL ARTS		R	10/01/26	10/13/26		19YR-9PJ7-79DT N
2 AIRMAX MUCKAWAY		\$149.99	6-01-20-100-001-199	B	Miscellaneous		R	10/01/26	10/13/26		19YR-9PJ7-79DT N
3 SHIPPING ORDER 9/23		\$16.99	6-01-20-100-001-199	B	Miscellaneous		R	10/01/26	10/13/26		19YR-9PJ7-79DT N
4 ENGRAVED NAME PLATES		\$21.25	6-01-21-180-001-199	B	Miscellaneous		R	10/01/26	10/13/26		1J61-DL34-9KQN N
5 WOODEN HANGING ORNAMENTS		\$47.96	6-01-28-373-002-199	B	MISCELLANEOUS-CULTURAL ARTS		R	10/01/26	10/13/26		1VTW-6YTY-WQ66N
6 EXPO DRY ERASE MARKERS		\$12.99	6-01-33-195-001-036	B	Office Supplies		R	10/01/26	10/13/26		1VTW-6YTY-WQ66N
7 12 INCH CLOCK		\$16.14	6-01-20-125-001-036	B	Office Supplies		R	10/01/26	10/13/26		1VTW-6YTY-WQ66N
8 NOTARY STAMP - F. GENDRON		\$18.95	6-01-25-240-001-036	B	Office Supplies & Equipment		R	10/01/26	10/13/26		1VTW-6YTY-WQ66N
9 14 INCH CLOCKS		\$37.98	6-09-55-501-002-509	B	Office Supplies - Admin.		R	10/01/26	10/13/26		1VTW-6YTY-WQ66N
10 PENDAFLEX FOLDERS		\$25.29	6-01-33-195-001-036	B	Office Supplies		R	10/01/26	10/13/26		1VTW-6YTY-WQ66N
11 GEM STICKER JEWELS FOR CRAFT		\$17.98	6-01-28-373-002-199	B	MISCELLANEOUS-CULTURAL ARTS		R	10/01/26	10/13/26		1VTW-6YTY-WQ66N
12 ACRYLIC PAINT MARKERS		\$18.98	6-01-28-373-002-199	B	MISCELLANEOUS-CULTURAL ARTS		R	10/01/26	10/13/26		1VTW-6YTY-WQ66N
13 FLOATING LAKE RAKE		\$64.99	6-01-20-100-001-199	B	Miscellaneous		R	10/01/26	10/13/26		1DRY-7QG1-CFGVN
14 AQUASCAPE POND SHARK NET		\$71.99	6-01-20-100-001-199	B	Miscellaneous		R	10/01/26	10/13/26		1DRY-7QG1-CFGVN
		\$544.86									
26-01253	10/08/26	INVOICES 9/30/26 AND 10/01/26									
1 CUTURAL ARTS - LIGHT UP THE		\$96.57	6-01-28-373-002-199	B	MISCELLANEOUS-CULTURAL ARTS		R	10/08/26	10/13/26		17M4-PTCK-7NM9 N
2 CULTURAL ARTS - HARVEST		\$39.72	6-01-28-373-002-199	B	MISCELLANEOUS-CULTURAL ARTS		R	10/08/26	10/13/26		17M4-PTCK-7QRT N
3 TABLES FOR EZ-DOCK		\$586.99	C-04-55-926-016-501	B	ORD 2026-16 E-Z DOCK		R	10/08/26	10/13/26		19QV-9DY4-L46D N
4 TABLES FOR EZ-DOCK		\$435.00	T-12-56-286-000-836	B	BOROUGH HARVEST FAIR - DONATION		R	10/08/26	10/13/26		19QV-9DY4-L46D N

Vendor #	Name	Description			Contract	PO Type							
P.O. #	PO Date	Amount	Charge Account	Acct Type	Description	Stat/Chk	First Date	Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099	Excl
Item Description													
AMAZO005	AMAZON CAPITAL SERVICES, INC			Account Continued									
		\$1,158.28											
Vendor Total:		\$1,703.14											
ANNMA005	ANN MARIE MILLER												
26-01201	09/28/26	REIMBURSEMENT HARVEST MAGNETS											
1 REIMBURSEMENT HARVEST MAGNI		\$468.00	G-02-41-761-000-000	B	Mercer County Local Arts Grant	R	09/28/26		10/13/26		I048760		N
Vendor Total:		\$468.00											
A1014	APPROVED FIRE PROTECTION, INC.												
26-00130	02/02/26	GAS METER CALIBRATION				B							
5 GAS CALIBRATION - 10/1/2026		\$202.00	6-09-55-501-002-503	B	Sewer Plant Maintenance	R	02/02/26		10/13/26		IN00133145		N
Vendor Total:		\$202.00											
A0025	AT&T MOBILITY												
26-01258	10/09/26	INV 287298218043X09282026											
1 INV 287298218043X09282026 FI		\$88.17	6-01-25-256-002-094	B	Computer Service,Support & Software	R	10/09/26		10/13/26		X09282026		N
2 INV 287298218043X09282026 DPW		\$523.86	6-01-31-440-001-079	B	Telephone-VERIZON WIRELESS	R	10/09/26		10/13/26		X09282026		N
3 INV 287298218043X09282026 HPD		\$1,050.69	6-01-31-440-001-079	B	Telephone-VERIZON WIRELESS	R	10/09/26		10/13/26		X09282026		N
4 INV 287298218043X09282026 WTP		\$124.36	6-09-55-501-003-545	B	Telephone-W/S-VERIZON/INTERNET	R	10/09/26		10/13/26		X09282026		N
5 INV 287298218043X09282026AWWTF		\$38.89	6-09-55-501-003-545	B	Telephone-W/S-VERIZON/INTERNET	R	10/09/26		10/13/26		X09282026		N
6 INV 287298218043X09282026 HFD		\$229.44	6-01-25-252-002-029	B	Computer Software/Mntc/Equip	R	10/09/26		10/13/26		X09282026		N
7 INV 287298218043X09282026 HFD		\$47.68	6-01-25-252-001-199	B	Miscellaneous	R	10/09/26		10/13/26		X09282026		N
8 INV 287298218043X09282026 ADJ		\$2.48	6-01-20-120-001-199	B	Miscellaneous	R	10/09/26		10/13/26		X09282026		N
		\$2,105.57											
Vendor Total:		\$2,105.57											
B0921	BRITTON INDUSTRIES, INC												
26-01176	09/25/26	SEPT 2026 YARD WASTE DISPOSAL											
1 SEPT 2026 YARD WASTE DISPOSAL		\$163.80	6-01-26-311-001-168	B	Yardwaste	R	09/25/26		10/01/26		1502051-IN		N
Vendor Total:		\$163.80											
CLARK005	CLARKE CATON HINTZ												
26-01162	09/23/26	Prof services thru 8/28/26											
1 Prep & appear at PB Mtg		\$257.57	AINR2025	P	AINR Mercer Street	R	09/23/26		10/01/26		96232		N
26-01179	09/25/26	Prof services through 8/28/26											
1 Appear at August PB Meeting		\$46.25	6-01-21-180-001-108	B	COAH Planning	R	09/25/26		10/01/26		96230		N
2 Zoning Ordinance Amendments		\$384.83	6-01-21-180-001-108	B	COAH Planning	R	09/25/26		10/01/26		96231		N

Vendor #	Name											
P.O. #	PO Date	Description	Contract	PO Type								
Item Description	Amount	Charge Account	Acct Type	Description	Stat/Chk	First Date	Enc Rcvd Date	Chk/Void Date	Invoice	1099 Excl		
CLARK005	CLARKE CATON HINTZ			Account Continued								
3 Prep & appear at PB Meeting	\$231.32	6-01-21-180-001-109	B	Redevelopment Expenses	R	09/25/26	10/01/26		96233	N		
4 Reimbursables	\$33.25	6-01-21-180-001-109	B	Redevelopment Expenses	R	09/25/26	10/01/26		96234	N		
5 Prep Redev plan & correspond	\$206.25	6-01-21-180-001-109	B	Redevelopment Expenses	R	09/25/26	10/01/26		96235	N		
	\$901.90											
	Vendor Total:	\$1,159.47										
COMCA005	COMCAST BUSINESS											
26-01260	10/09/26	8499 05 243 0036659	10/1/26									
1 8499 05 243 0036659	10/1/26	\$329.70	6-01-20-140-001-060	B	Internet Services and Web Services	R	10/09/26	10/09/26		6659-10012026	N	
	Vendor Total:	\$329.70										
C0222	CONTINENTAL FIRE & SAFETY,INC.											
26-01204	09/28/26	CLIP 3 IN (7.6 CM)										
1 CLIP 3 IN (7.6 CM)		\$114.00	6-01-25-252-002-121	B	Preventive Maintenance	R	09/28/26	10/01/26		T3567	N	
	Vendor Total:	\$114.00										
G1077	COYNE CHEMICAL											
26-00041	01/07/26	RES 2025-220 LIMEHI-CALC AWWTP				B						
11 HYDRATED LIME 9/22/26 AWWTP		\$1,757.00	6-09-55-501-002-553	B	Calcium Hydroxide (Lime)	R	01/07/26	10/01/26		485000	N	
26-00042	01/07/26	RES 2025-220 LIME HI-CALC WTP				B						
11 HYDRATED LIME -DEL 9/29/26 WTP		\$2,635.50	6-09-55-501-001-527	B	Calcium Hydroxide - Lime	R	01/07/26	10/13/26		485423	N	
26-00138	02/03/26	RES 2025-218 FLUORIDE 2026				B						
11 9/29/26 HYDROFLOUSOLIC ACID		\$848.39	6-09-55-501-001-528	B	Fluorosilic Acid	R	05/27/26	10/13/26		485422	N	
	Vendor Total:	\$5,240.89										
C0133	CREATIVE PRODUCT SOURCING, INC											
26-01066	08/31/26	D.A.R.E. SUPPLIES										
1 D.A.R.E. SUPPLIES		\$550.00	6-01-25-240-001-113	B	D.A.R.E.	R	08/31/26	10/01/26		170287	N	
2 D.A.R.E. SUPPLIES		\$390.00	6-01-25-240-001-113	B	D.A.R.E.	R	08/31/26	10/01/26		170287	N	
3 D.A.R.E. SUPPLIES		\$159.50	6-01-25-240-001-113	B	D.A.R.E.	R	08/31/26	10/01/26		170287	N	
4 D.A.R.E. SUPPLIES		\$47.30	6-01-25-240-001-113	B	D.A.R.E.	R	08/31/26	10/01/26		170287	N	
5 D.A.R.E. SUPPLIES		\$105.60	6-01-25-240-001-113	B	D.A.R.E.	R	08/31/26	10/01/26		170287	N	
6 D.A.R.E. SUPPLIES		\$304.00	6-01-25-240-001-113	B	D.A.R.E.	R	08/31/26	10/01/26		170287	N	
7 D.A.R.E. SUPPLIES		\$143.00	6-01-25-240-001-113	B	D.A.R.E.	R	08/31/26	10/01/26		170287	N	
	\$1,699.40											
	Vendor Total:	\$1,699.40										

Vendor # P.O. #	Name PO Date	Description Amount	Charge Account	Acct Type	Contract Description	PO Type Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
CUSTO005 CUSTOMINK, LLC											
26-01060	08/31/26	2026 HARVEST FEST MARKETING									
1	12"X18" YARD SIGNS	\$296.50	T-12-56-286-000-836	B	BOROUGH HARVEST FAIR - DONATI		08/31/26	10/01/26		90248693	N
2	MEDIUM NATURAL COTTON CANVA	\$960.00	T-12-56-286-000-836	B	BOROUGH HARVEST FAIR - DONATI		08/31/26	10/01/26		90248762	N
3	6'X4' VINYL BANNER	\$190.00	T-12-56-286-000-836	B	BOROUGH HARVEST FAIR - DONATI		08/31/26	10/01/26		90248666	N
4	GILDAN SOFT STYLE JERSEY	\$1,297.50	T-12-56-286-000-836	B	BOROUGH HARVEST FAIR - DONATI		08/31/26	10/01/26		90248863	N
		\$2,744.00									
Vendor Total:		\$2,744.00									
DEBLO005 DEBLOCK ENVIRONMENTAL SVCS,LLC											
26-00267	03/05/26	BACK UP OPERATOR FOR AWWTP									
10	BACK UP OPERATOR FOR AWWTP	\$500.00	6-09-55-501-002-528	B	Outside Consulting Services (B	R	06/02/26	10/13/26		00015290	N
Vendor Total:		\$500.00									
D0050 DEPT OF CHILDREN & FAMILIES											
26-01252	10/08/26	3RD QTR 2026 MARRIAGE REPORT									
1	3RD QTR 2026 MARRIAGE REPORT	\$250.00	6-01-55-003-000-001	B	Due To NJ - Marriage Licenses	R	10/08/26	10/13/26		1104-3QTR 2026	N
Vendor Total:		\$250.00									
D0057 DETAIL MEDIC LLC											
26-01233	10/06/26	HPD VEHICLE FLEET DETAILING									
1	HPD VEHICLE FLEET DETAILING	\$1,600.00	6-01-25-240-001-131	B	VH MAINT-POLICE	R	10/06/26	10/13/26		7149	N
2	HPD VEHICLE FLEET DETAILING	\$300.00	6-01-25-240-001-131	B	VH MAINT-POLICE	R	10/06/26	10/13/26		7149	N
		\$1,900.00									
Vendor Total:		\$1,900.00									
EZ001 E Z PASS N.J.											
26-01230	10/06/26	E-Z PASS REPLENISHMENT									
1	E-Z PASS REPLENISHMENT	\$100.00	6-01-26-305-001-199	B	Miscellaneous	R	10/06/26	10/13/26		09/27/2026	N
Vendor Total:		\$100.00									
E0022 EAGLE POINT GUN SHOP											
26-01197	09/28/26	HPD FIREARM SUPPLIES									
1	HPD FIREARM SUPPLIES	\$1,199.16	6-01-25-240-001-117	B	Ammunition & Target Practice	R	09/28/26	10/13/26		229299	N
Vendor Total:		\$1,199.16									
E0577 EAST WINDSOR REGIONAL SCHOOL											

Vendor #	Name				Contract	PO Type				
P.O. #	PO Date	Description								
Item Description	Amount	Charge Account	Acct Type	Description	Stat/Chk	First Date	Enc Rcvd Date	Chk/Void Date	Invoice	1099 Excl
E0577	EAST WINDSOR REGIONAL SCHOOL			Account Continued						
26-00904	07/22/26	HB SCHOOL TAX LEVY 2026-2027			B					
5 GENERAL FUND	9/15/2026	\$930,817.00	6-01-55-001-000-001	B	School Tax Payable	R	07/22/26	10/13/26	10/15/2026	N
Vendor Total:		\$930,817.00								
E0030	ELIZABETH TRUCK CENTER									
26-01110	09/10/26	2025 MACK LR REPAIRS								
1 2025 MACK LR REPAIRS		\$10,232.82	6-01-26-305-001-034	B	Motor Vehicle Parts & Access.	R	09/10/26	10/13/26	RO 25681	N
Vendor Total:		\$10,232.82								
B0966	ERB'S GARAGE INC									
26-01173	09/25/26	REPAIR/LABOR TRK #11								
1 REPAIR/LABOR TRK #11		\$2,567.63	6-01-26-305-001-034	B	Motor Vehicle Parts & Access.	R	09/25/26	10/01/26	20095	N
Vendor Total:		\$2,567.63								
Q0176	EUROFINS QC, LLC									
26-01190	09/28/26	AWWTP LAB TESTING								
1 AWWTP LAB TESTING OIL & GREAS		\$60.00	6-09-55-501-002-532	B	Outside Lab Testing	R	09/28/26	10/01/26	4600205738	N
2 AWWTP LAB TESTING PHOSPHORU		\$38.00	6-09-55-501-002-532	B	Outside Lab Testing	R	09/28/26	10/01/26	4600205738	N
3 AWWTP LAB TESTING AMMONIA		\$28.00	6-09-55-501-002-532	B	Outside Lab Testing	R	09/28/26	10/01/26	4600205738	N
4 AWWTP LAB TESTING NITROGEN		\$26.00	6-09-55-501-002-532	B	Outside Lab Testing	R	09/28/26	10/01/26	4600205738	N
5 AWWTP LAB TESTING CBOD		\$76.00	6-09-55-501-002-532	B	Outside Lab Testing	R	09/28/26	10/01/26	4600205738	N
		\$228.00								
26-01198	09/28/26	AWWTP CBOD 5 DAY TESTING								
1 AWWTP CBOD 5 DAY TESTING		\$152.00	6-09-55-501-002-532	B	Outside Lab Testing	R	09/28/26	10/01/26	4600204852	N
26-01214	10/01/26	AWWTP OIL AND GREASE TEST								
1 AWWTP OIL AND GREASE TEST		\$60.00	6-09-55-501-002-532	B	Outside Lab Testing	R	10/01/26	10/13/26	4600206142	N
2 AWWTP AMMONIA		\$84.00	6-09-55-501-002-532	B	Outside Lab Testing	R	10/01/26	10/13/26	4600206142	N
3 AWWTP NITROGEN, NITRATE		\$26.00	6-09-55-501-002-532	B	Outside Lab Testing	R	10/01/26	10/13/26	4600206142	N
4 AWWTP CBOD, 5 DAY		\$76.00	6-09-55-501-002-532	B	Outside Lab Testing	R	10/01/26	10/13/26	4600206142	N
		\$246.00								
26-01217	10/01/26	AWWTP LAB TESTING								
1 AWWTP LAB TESTING PHOSPHORU		\$38.00	6-09-55-501-002-532	B	Outside Lab Testing	R	10/01/26	10/13/26	4600206285	N
2 AWWTP LAB TESTING AMMONIA		\$28.00	6-09-55-501-002-532	B	Outside Lab Testing	R	10/01/26	10/13/26	4600206285	N
3 AWWTP LAB TESTING CBOD 5-DAY		\$76.00	6-09-55-501-002-532	B	Outside Lab Testing	R	10/01/26	10/13/26	4600206285	N
		\$142.00								

Vendor #	Name				Contract	PO Type					
P.O. #	PO Date	Description									
Item Description		Amount	Charge Account	Acct Type	Description	Stat/Chk	First Date	Enc Rcvd Date	Chk/Void Date	Invoice	1099 Excl
Q0176	EUROFINS QC, LLC	Account Continued									
26-01229	10/06/26	AWWTP LAB TESTING									
1 AWWTP NITROGEN, TOTAL KJELDAI		\$35.00	6-09-55-501-002-532	B	Outside Lab Testing	R	10/06/26	10/13/26		4600206573	N
2 AWWTP LEACH NITROGEN AMMONI		\$28.00	6-09-55-501-002-532	B	Outside Lab Testing	R	10/06/26	10/13/26		4600206573	N
3 AWWTP LEACH NITROGEN NITRATE		\$26.00	6-09-55-501-002-532	B	Outside Lab Testing	R	10/06/26	10/13/26		4600206573	N
4 AWWTP PHOSPHORUS		\$76.00	6-09-55-501-002-532	B	Outside Lab Testing	R	10/06/26	10/13/26		4600206573	N
5 AWWTP PHOSPHORUS		\$38.00	6-09-55-501-002-532	B	Outside Lab Testing	R	10/06/26	10/13/26		4600206573	N
6 AWWTP METALS		\$90.00	6-09-55-501-002-532	B	Outside Lab Testing	R	10/06/26	10/13/26		4600206573	N
7 AWWTP LEACHING PROCEDURE		\$30.00	6-09-55-501-002-532	B	Outside Lab Testing	R	10/06/26	10/13/26		4600206573	N
8 AWWTP MOISTURE		\$5.00	6-09-55-501-002-532	B	Outside Lab Testing	R	10/06/26	10/13/26		4600206573	N
9 AWWTP LEACH SOLIDS		\$19.00	6-09-55-501-002-532	B	Outside Lab Testing	R	10/06/26	10/13/26		4600206573	N
10 AWWTP AMMONIA		\$56.00	6-09-55-501-002-532	B	Outside Lab Testing	R	10/06/26	10/13/26		4600206573	N
11 AWWTP CBOD 5 DAY		\$76.00	6-09-55-501-002-532	B	Outside Lab Testing	R	10/06/26	10/13/26		4600206573	N
		\$479.00									
Vendor Total:		\$1,247.00									
EVERB005	EVERBRIDGE, INC										
26-01227	10/01/26	MASS NOTIFICATION SYSTEM									
1 RESIDENT CONNECT - LIFE SAFETY		\$531.00	6-01-20-140-001-060	B	Internet Services and Web Services	R	10/01/26	10/13/26		MHQ32834	N
2 MASS NOTIFICATION BASE FOR		\$2,232.00	6-09-55-501-001-530	B	Computer Software/Maint/Equip	R	10/01/26	10/13/26		MHQ32834	N
3 MASS NOTIFICATION BASE FOR		\$2,232.00	6-01-20-140-001-060	B	Internet Services and Web Services	R	10/01/26	10/13/26		MHQ32834	N
		\$4,995.00									
Vendor Total:		\$4,995.00									
E1004	EXCELSIOR BLOWER SYSTEMS, INC.										
26-01156	09/15/26	AWWTP EXCELSIOR BLOWER									
1 AWWTP EXCELSIOR BLOWER		\$13,748.40	C-08-55-981-026-302	B	ORD 2026-17 BLOWER	R	09/15/26	10/01/26			N
2 AWWTP V-BELTS		\$197.62	C-08-55-981-026-302	B	ORD 2026-17 BLOWER	R	09/15/26	10/01/26			N
3 AWWTP 8" HOSE 6 5/8"		\$179.60	C-08-55-981-026-302	B	ORD 2026-17 BLOWER	R	09/15/26	10/01/26			N
4 HOSE CLAMPS		\$31.20	C-08-55-981-026-302	B	ORD 2026-17 BLOWER	R	09/15/26	10/01/26			N
		\$14,156.82									
Vendor Total:		\$14,156.82									
EZDOC005	EZ DOCKS UNLIMITED, LLC										
26-01164	09/23/26	80"x120" DOCK QUOTE EZDQ7865									
1 80"x120" DOCK QUOTE EZDQ7865		\$98,444.70	C-04-55-926-016-501	B	ORD 2026-16 E-Z DOCK	R	09/23/26	10/13/26		14421	N

Vendor #	Name				Contract		PO Type					
P.O. #	PO Date	Description										
Item Description		Amount	Charge Account	Acct Type	Description		Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
EZDOC005	EZ DOCKS UNLIMITED, LLC			Account Continued								
2 FREIGHT		\$7,000.00	C-04-55-926-016-501	B	ORD 2026-16 E-Z DOCK		R	09/23/26	10/13/26		14421	N
3 INSTALLATION		\$14,500.00	C-04-55-926-016-501	B	ORD 2026-16 E-Z DOCK		R	09/23/26	10/13/26		14421	N
		\$119,944.70										
Vendor Total:		\$119,944.70										
M0714	GENSERVE, INC.											
26-00429	04/08/26	2026 GENERATOR SVC AGREEMENT				B						
4 B SERVICE 10/04/2026		\$210.00	6-09-55-501-002-511	B	Generator/Engine Maintenance Agree	R		04/08/26	10/13/26		INV13833	N
Vendor Total:		\$210.00										
G0038	GOLD TYPE BUSINESS MACHINES											
26-01247	10/08/26	QUARTERLY E-TICKET FEE										
1 QUARTERLY E-TICKET FEE		\$1,768.90	6-01-25-240-001-130	B	Police E-Ticket		R	10/08/26	10/13/26		I-12621	N
Vendor Total:		\$1,768.90										
H0081	H. KENDALL WALTON											
26-01167	09/25/26	AWWTP REIMBURSEMENT										
1 AWWTP REIMBURSEMENT		\$7.89	6-09-55-501-002-503	B	Sewer Plant Maintenance		R	09/25/26	10/01/26		654683	N
2 AWWTP REIMBURSEMENT		\$21.99	6-09-55-501-002-503	B	Sewer Plant Maintenance		R	09/25/26	10/01/26		654683	N
		\$29.88										
Vendor Total:		\$29.88										
HARDR005	HARD ROCK HOTEL & CASINO											
26-01255	10/08/26	NJLM HOTEL ACCOMODATION										
1 TODD FRANTZ		\$10.00	6-01-20-110-001-041	B	Conferences & Meetings		R	10/08/26	10/13/26		G5JTM	N
Vendor Total:		\$10.00										
HIDGL005	HID GLOBAL CORPORATION											
26-01069	08/31/26	LIVESCAN SYSTEM										
1 LIVESCAN		\$2,040.00	C-04-55-925-014-102	B	ORD 2025-14 POLICE (COMPUTERSR			08/31/26	10/01/26			N
Vendor Total:		\$2,040.00										
H0126	HIGHTS ELECTRIC MOTOR, INC.											
26-01147	09/15/26	AWWTP REPLACEMENT MOTOR DIGEST										
1 AWWTP REPLACEMENT MOTOR		\$876.65	6-09-55-501-002-503	B	Sewer Plant Maintenance		R	09/15/26	09/25/26		0962295-IN	N
2 FREIGHT		\$188.35	6-09-55-501-002-503	B	Sewer Plant Maintenance		R	09/15/26	09/25/26		0962295-IN	N
		\$1,065.00										

Vendor # P.O. #	Name PO Date	Description Amount	Charge Account	Acct Type	Contract Description	PO Type Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
H0126	HIGHTS ELECTRIC MOTOR, INC.			Account Continued							
Vendor Total:		\$1,065.00									
H0048	HIGHTS REALTY LLC										
26-00134	02/03/26	HPD RENT 2026			B						
12 HPD RENT 2026 - NOVEMBER 2026		\$5,412.29	6-01-26-310-001-025	B	Building Rental	R	05/08/26	10/01/26		NOV 2026	N
Vendor Total:		\$5,412.29									
INTER015	INTERSTATE WASTE SERV OF NJ										
26-00012	01/05/26	MUNICIPAL RECYCLING 2026			B						
11 MUNI SERVICE - RECYCLING OCT		\$13,639.67	6-01-26-311-001-029	B	Recycling Contract co-mingle-paper/cdlR		06/09/26	10/13/26		13253211	N
Vendor Total:		\$13,639.67									
C0743	J.P.MORGAN CHASE BANK										
26-01187	09/28/26	DEBT SERVICE DUE 10/1/2026									
1 DEBT SERVICE DUE 10/1/2026		\$27,600.00	6-01-45-930-001-156	B	Interest on Bonds	R	09/28/26	09/28/26			N
2 DEBT SERVICE DUE 10/1/2026		\$4,500.00	6-09-55-522-000-156	B	Bond Interest	R	09/28/26	09/28/26			N
		\$32,100.00									
Vendor Total:		\$32,100.00									
J0010	JAMMER DOORS										
26-01121	09/10/26	LM T-71 OPERATOR FOR FIREHOUSE									
1 (1) LM T-71 OPERATOR FOR		\$2,685.00	6-01-26-310-001-024	B	Building Maintenance	R	09/10/26	10/01/26			N
26-01175	09/25/26	RPRS/LABOR FOR FH MVA 9/20/26									
1 RPRS/LABOR FOR FH MVA 9/20/26		\$2,025.00	6-01-26-310-001-024	B	Building Maintenance	R	09/25/26	10/01/26		59857	N
Vendor Total:		\$4,710.00									
J0257	JCP&L										
26-01259	10/09/26	VARIOUS 10/7,10/8, & 10/12/26									
1 100 068 401 122 10/12/26		\$39.99	6-01-31-430-001-071	B	Electric-Borough Hall	R	10/09/26	10/09/26		95518913707	N
2 100 059 701 167 10/8/26		\$184.60	6-09-55-501-001-504	B	Electricity	R	10/09/26	10/09/26		95538908279	N
3 100 100 104 247 10/7/26		\$14.59	6-01-31-430-001-071	B	Electric-Borough Hall	R	10/09/26	10/09/26		95628760313	N
4 100 029 000 310 10/7/26		\$526.47	6-01-31-430-001-071	B	Electric-Borough Hall	R	10/09/26	10/09/26		95628760308	N
5 100 051 508 677 10/7/26		\$67.14	6-01-31-430-001-071	B	Electric-Borough Hall	R	10/09/26	10/09/26		95628760309	N
6 100 079 096 689 10/7/26		\$4.64	6-01-31-430-001-071	B	Electric-Borough Hall	R	10/09/26	10/09/26		95628760311	N
7 100 051 508 750 10/7/26		\$70.65	6-01-31-430-001-071	B	Electric-Borough Hall	R	10/09/26	10/09/26		95628760310	N
8 100 072 968 868 10/7/26		\$22.29	6-01-31-430-001-071	B	Electric-Borough Hall	R	10/09/26	10/09/26		95648729829	N
		\$930.37									

Vendor #	Name	Description			Contract		PO Type							
P.O. #	PO Date	Amount	Charge Account	Acct Type	Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099	Excl		
Item Description														
J0257	JCP&L	Account Continued												
26-01262	10/09/26	MASTER 315 7/31/26 - 9/1/26												
1 100 008 482 778 8/3/26-9/1/26		\$30.42	6-09-55-501-002-504	B	Electricity	R	10/09/26	10/09/26		95159748651		N		
2 100 009 294 701 7/31-8/31/26		\$183.13	6-09-55-501-001-504	B	Electricity	R	10/09/26	10/09/26		95159748651		N		
3 100 012 445 746 8/3/26-9/1/26		\$4,535.82	6-09-55-501-001-504	B	Electricity	R	10/09/26	10/09/26		95159748651		N		
4 100 012 529 309 8/3/26-9/1/26		\$9,444.47	6-09-55-501-002-504	B	Electricity	R	10/09/26	10/09/26		95159748651		N		
		\$14,193.84												
Vendor Total:		\$15,124.21												
J0258	JCP&L (STREET LIGHTING)													
26-01261	10/09/26	ACCT 041 & 240 9/2/26-10/1/26												
1 100 086 395 041 10/7/26		\$18.32	6-01-31-435-001-075	B	Street Lighting	R	10/09/26	10/09/26		95648729830		N		
2 100 081 608 240 10/7/26		\$62.80	6-09-55-501-001-504	B	Electricity	R	10/09/26	10/09/26		95628760312		N		
		\$81.12												
Vendor Total:		\$81.12												
L0205	LANGUAGE LINE SERVICES													
26-01250	10/08/26	INTERPRETER SEPTEMBER 2026												
1 INTERPRETER SEPTEMBER 2026		\$52.40	6-01-25-240-001-111	B	Interpreter	R	10/08/26	10/13/26		12045717		N		
Vendor Total:		\$52.40												
R0058	MARGARET M. RIGGIO													
26-01256	10/08/26	MILEAGE REIMBURSEMENT												
1 MILEAGE REIMBURSEMENT		\$163.27	6-01-20-120-001-045	B	CLERK'S OFFICE MILEAGE	R	10/08/26	10/13/26		MAR-SEPT		N		
Vendor Total:		\$163.27												
M0010	MARYLAND BIOCHEMICAL CO.													
26-01157	09/15/26	AWWTP GREENCLEAN PRO OXIDIZER												
1 AWWTP GREENCLEAN PRO OXIDIZER		\$1,997.50	6-09-55-501-002-556	B	BACTERICIDE-MARYLAND BIOCHEMR		09/15/26	10/01/26		926-1070		N		
2 FREIGHT		\$430.00	6-09-55-501-002-556	B	BACTERICIDE-MARYLAND BIOCHEMR		09/15/26	10/01/26		926-1070		N		
		\$2,427.50												
Vendor Total:		\$2,427.50												
M0180	MCMMASTER-CARR													
26-01168	09/25/26	AWWTP FUSES/LIGHT BULBS ETC												
1 AWWTP PACK OF FUSES		\$13.60	6-09-55-501-002-503	B	Sewer Plant Maintenance	R	09/25/26	10/01/26		71983183		N		
2 AWWTP PACK OF MINI LIGHT BULBS		\$6.68	6-09-55-501-002-503	B	Sewer Plant Maintenance	R	09/25/26	10/01/26		71983183		N		

Vendor #	Name	Description			Contract		PO Type							
P.O. #	PO Date	Amount	Charge Account	Acct Type	Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099	Excl		
Item Description														
M0180	MCMMASTER-CARR	Account Continued												
3 AWWTP STAINLESS PIPE NIPPLES		\$8.84	6-09-55-501-002-503	B	Sewer Plant Maintenance	R	09/25/26	10/01/26		71983183		N		
4 AWWTP GALVANIZED BRUSHINGS		\$18.14	6-09-55-501-002-503	B	Sewer Plant Maintenance	R	09/25/26	10/01/26		71983183		N		
5 AWWTP SHIPPING		\$9.43	6-09-55-501-002-503	B	Sewer Plant Maintenance	R	09/25/26	10/01/26		71983183		N		
		\$56.69												
	Vendor Total:	\$56.69												
M0256	MERCER CO IMPROVEMENT AUTH													
26-01254	10/08/26	SEPT 2026 TIPPING												
1 SEPT 2026 TIPPING		\$19,647.38	6-01-32-465-001-165	B	Landfill Solid Waste Disposal-MCIA	R	10/08/26	10/13/26		SEPT 2026		N		
2 SEPT 2026 RECYCLING TAX		\$429.45	6-01-43-496-001-174	B	Recycling Tax	R	10/08/26	10/13/26		SEPT 2026		N		
		\$20,076.83												
	Vendor Total:	\$20,076.83												
M0270	MERCERCOUNTY PROSECUTOR OFFICE													
26-01243	10/08/26	FIREARM'S RANGE												
1 FIREARM'S RANGE		\$200.00	6-01-25-240-001-117	B	Ammunition & Target Practice	R	10/08/26	10/13/26		10/01/2026		N		
	Vendor Total:	\$200.00												
MRBOF005	MR B OFFSET PRINTING INC.													
26-01192	09/28/26	2026 HARVEST FESTIVAL BANNER												
1 2026 HARVEST FESTIVAL BANNER		\$126.00	T-12-56-286-000-836	B	BOROUGH HARVEST FAIR - DONATION	R	09/28/26	09/30/26		26-7133		N		
	Vendor Total:	\$126.00												
N0041	NEW JERSEY FIRE EQUIPMENT CO													
26-00789	07/02/26	FIRE-DEX NFPA PPE COAT												
1 FIRE-DEX NFPA PPE COAT		\$801.90	6-01-25-256-002-043	B	Uniforms	R	07/02/26	09/25/26		77545		N		
	Vendor Total:	\$801.90												
N0052	NFPA INTERNATIONAL													
26-01127	09/10/26	Fire Prevention Supplies												
1 Fire Prevention Supplies		\$733.89	6-01-25-256-002-048	B	FIRE PREVENTION	R	09/10/26	10/01/26		707069		N		
	Vendor Total:	\$733.89												
N0425	NJ DEPT. OF HEALTH & SR SERV.													
26-01212	10/01/26	DOG PILOT PROGRAM												
1 DOG PILOT PROGRAM AUG 2026		\$5.40	T-13-05-265-000-001	B	DUE STATE OF NEW JERSEY	R	10/01/26	10/13/26		HIGHTSTOWN		N		
2 DOG PILOT PROGRAM OCT-DEC 25		\$10.80	T-13-05-265-000-001	B	DUE STATE OF NEW JERSEY	R	10/01/26	10/13/26		HIGHTSTOWN		N		

Vendor #	Name	Description			Contract	PO Type								
P.O. #	PO Date	Amount	Charge Account	Acct Type	Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl			
Item Description														
N0425	NJ DEPT. OF HEALTH & SR SERV.			Account Continued										
		\$16.20												
Vendor Total:		\$16.20												
NJSOL005	NJ SOLUTIONS JHIF													
26-01170	09/25/26	OCT 2026 HEALTH INS PREMIUMS												
1	OCT 2026 HEALTH INS PREMIUMS	\$55,817.88	6-01-23-210-003-115	B	Medical Ins-Empl Grp Health	R	09/25/26	10/13/26		OCT 2026	N			
2	OCT 2026 HEALTH INS PREMIUMS	\$12,035.55	6-09-55-501-002-514	B	Insurance	R	09/25/26	10/13/26		OCT 2026	N			
3	OCT 2026 HEALTH INS PREMIUMS	\$2,823.15	6-09-55-501-001-514	B	INSURANCE	R	09/25/26	10/13/26		OCT 2026	N			
		\$70,676.58												
Vendor Total:		\$70,676.58												
N0652	NJ STATE POLICE CHIEF ASSN													
26-01031	08/21/26	TRAINING: STREET TO STRATEGY												
1	TRAINING: STREET TO STRATEGY	\$885.00	6-01-25-240-001-042	B	Education & Training	R	08/21/26	09/25/26		IN-25089	N			
2	TRAINING: CRITICAL ISSUES	\$375.00	6-01-25-240-001-042	B	Education & Training	R	08/21/26	09/25/26		IN-25090	N			
		\$1,260.00												
Vendor Total:		\$1,260.00												
N1001	NJWEA													
26-01221	10/01/26	AWWTP COLLECTION O & M S.WHITE												
1	AWWTP COLLECTION O & M S.WHIT	\$160.00	6-09-55-501-002-527	B	Conferences & Meetings	R	10/01/26	10/13/26			N			
Vendor Total:		\$160.00												
O0019	O'BRIEN CONSULTING SERVICES													
26-01234	10/06/26	MONTHLY IT SVC FEE - SEPT 2026												
1	MONTHLY IT SVC FEE - SEPT 2026	\$1,125.00	6-01-25-240-001-029	B	Maint. Contracts - Other	R	10/06/26	10/13/26		26-7406	N			
2	MONTHLY IT SVC FEE - SEPT 2026	\$280.00	6-01-25-240-001-029	B	Maint. Contracts - Other	R	10/06/26	10/13/26		26-7406	N			
3	MONTHLY IT SVC FEE - SEPT 2026	\$8.50	6-01-25-240-001-029	B	Maint. Contracts - Other	R	10/06/26	10/13/26		26-7406	N			
		\$1,413.50												
Vendor Total:		\$1,413.50												
P0088	PARKER MCCAY, P.A.													
26-01165	09/23/26	Billing through 8/31/2026												
1	Review Application	\$84.00	2026-05	P	220 Wilson - Lot Line Adj	R	09/23/26	10/01/26		3216287	N			
26-01178	09/25/26	Services through 8/31/2026												
1	Prep for & attend Aug PB Mtg	\$210.00	6-01-21-180-001-107	B	Planning Board - Attorney	R	09/25/26	09/25/26		3216286	N			

Vendor #	Name	Description			Contract	PO Type						
P.O. #	PO Date	Amount	Charge Account	Acct Type	Description	Stat/Chk	First Date	Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
Item Description												
P0088	PARKER MCCAY, P.A.			Account Continued								
2 Follow up & correspondence		\$127.50	6-01-21-180-001-108	B	COAH Planning	R	09/25/26	09/25/26			3215986	N
		<u>\$337.50</u>										
	Vendor Total:	\$421.50										
PEOPL005	PEOPLES PLUMBING LLC											
26-01189	09/28/26	AWWTP QUARTERLY BACKFLOW										
1 AWWTP QUARTERLY BACKFLOW		\$500.00	6-09-55-501-002-503	B	Sewer Plant Maintenance	R	09/28/26	10/01/26			60001845	N
	Vendor Total:	\$500.00										
P0227	PIONEER GENERAL CONTRACTING CO											
26-01108	09/10/26	DAWES PK - GREENWAY IMPRO.			B							
5 DAWES PK - GREENWAY IMPRO. #2		\$42,086.10	C-04-55-906-001-444	B	2024-16 DAWES PARK IMPROVEMENR		09/10/26	10/06/26				N
6 DAWES PK - GREENWAY IMPRO. #2		\$42,086.10	G-02-41-764-001-000	B	MERCER COUNTY TRAIL REHAB 202R		09/17/26	10/06/26				N
		<u>\$84,172.20</u>										
	Vendor Total:	\$84,172.20										
PMCAS005	PMC ASSOCIATES											
25-01612	12/09/25	TAIT TM9900 DUAL BAND MOBILE										
1 TAIT TM9900 DUAL BAND MOBILE		\$4,835.66	C-04-55-925-014-101	B	ORD 2025-14 POLICE DEPT - SUV PIR		12/09/25	10/01/26				N
	Vendor Total:	\$4,835.66										
POLIC005	POLICE & SHERIFFS PRESS, INC											
26-01216	10/01/26	CROSSING GUARD BORO ID										
1 CROSSING GUARD BORO ID		\$20.00	6-01-20-125-001-023	B	Printing & Stationary	R	10/01/26	10/13/26			140293	N
26-01235	10/06/26	TAXICAB DRIVER PHOTO ID										
1 TAXICAB DRIVER PHOTO ID		\$20.00	6-01-20-125-001-023	B	Printing & Stationary	R	10/06/26	10/13/26			140380	N
	Vendor Total:	\$40.00										
POLYD005	POLYDYNE INC											
26-00135	02/03/26	CLARIFLOC NE-2555 2026			B							
8 CLARIFLOC NE-2555 10.02.26		\$4,455.00	6-09-55-501-002-544	B	Chemical - Rotary Fanpress Polymer	R	06/08/26	10/13/26			2072581	N
	Vendor Total:	\$4,455.00										
PORTE005	PORTER LEE CORPORATION											
26-01194	09/28/26	BEAST SUPPLIES										
1 BEAST SUPPLIES		\$86.00	6-01-25-240-001-115	B	ID Bureau	R	09/28/26	10/01/26			34042	N
2 BEAST SUPPLIES		\$47.62	6-01-25-240-001-115	B	ID Bureau	R	09/28/26	10/01/26			34042	N

Vendor #	Name				Contract	PO Type					
P.O. #	PO Date	Description									
Item Description		Amount	Charge Account	Acct Type	Description	Stat/Chk	First Date	Enc Rcvd Date	Chk/Void Date	Invoice	1099 Excl
PORTE005	PORTER LEE CORPORATION			Account Continued							
3 BEAST SUPPLIES		\$19.59	6-01-25-240-001-115	B	ID Bureau	R	09/28/26	10/01/26		34042	N
		<u>\$153.21</u>									
	Vendor Total:	\$153.21									
PRIME005	PRIME LUBE										
26-01177	09/25/26	DEF AND 15W-40									
1 QUOTE DEF 2.5 GALLON JUG		\$1,444.95	6-01-26-290-001-034	B	Motor Vehicle Parts & Access.	R	09/25/26	10/13/26		01126009-IN	N
2 CHEVRON URSA SYNTHETIC BLEND		\$783.00	6-01-26-290-001-034	B	Motor Vehicle Parts & Access.	R	09/25/26	10/13/26		01126009-IN	N
		<u>\$2,227.95</u>									
	Vendor Total:	\$2,227.95									
PROFE005	PROFESSIONAL ACCOUNTANTS INST										
26-01215	10/01/26	9/30/26 MUNICIPAL BUDGET WEB									
1 9/30/26 MUNICIPAL BUDGET		\$100.00	6-01-20-100-001-042	B	Education & Training	R	10/01/26	10/13/26			N
	Vendor Total:	\$100.00									
QUADI005	QUADIENT, INC.										
26-01193	09/28/26	QUARTERLY LEASE FEES									
1 QUARTERLY LEASE FEES		\$216.81	6-01-25-240-001-029	B	Maint. Contracts - Other	R	09/28/26	10/01/26		Q2529411	N
	Vendor Total:	\$216.81									
REDAR005	RED ARROW TECHNOLOGIES, LLC										
26-01202	09/28/26	MONTHLY SUPPORT AUGUST 2026									
1 TECH SUPPORT & SVCS AUG 2026		\$1,587.20	6-01-20-140-001-094	B	Computer Service & Support	R	09/28/26	10/01/26		21757	N
2 INTERNET & WEB AUG 2026		\$1,036.00	6-01-20-140-001-060	B	Internet Services and Web Services	R	09/28/26	10/01/26		21757	N
3 TECH SUPP/INTERNET/WEB AUG '26		\$1,022.90	6-09-55-501-002-530	B	Computer Software/Maint/Equip	R	09/28/26	10/01/26		21757	N
4 TECH SUPP/INTERNET/WEB AUG '26		\$807.90	6-09-55-501-001-530	B	Computer Software/Maint/Equip	R	09/28/26	10/01/26		21757	N
		<u>\$4,454.00</u>									
26-01203	09/28/26	VOIP 9/8HFD/MAIN 9/15AWWTP/HPD									
1 VOIP 9/8/26-10/5/26 HFD		\$124.17	6-01-31-440-001-085	B	Telephone-Block Line Systems, LLC LSR		09/28/26	10/01/26		22099	N
2 VOIP 9/8/26-10/5/26 MAIN		\$455.40	6-01-31-440-001-085	B	Telephone-Block Line Systems, LLC LSR		09/28/26	10/01/26		22099	N
3 VOIP 9/8/26-10/5/26 MAIN		\$50.60	6-09-55-501-003-548	B	Telephone	R	09/28/26	10/01/26		22099	N
4 VOIP 9/15/26-10/14/26 AWWTP		\$183.41	6-09-55-501-003-548	B	Telephone	R	09/28/26	10/01/26		22120	N
5 VOIP 9/15/26-10/14/26 HPD		\$382.62	6-01-31-440-001-085	B	Telephone-Block Line Systems, LLC LSR		09/28/26	10/01/26		22120	N
		<u>\$1,196.20</u>									
26-01219	10/01/26	PHONE SYS SUPPORT OCT 2026									

Vendor #	Name	Description			Contract	PO Type						
P.O. #	PO Date	Amount	Charge Account	Acct Type	Description	Stat/Chk	First Date	Enc Rcvd Date	Chk/Void Date	Invoice	1099 Excl	
Item Description												
REDAR005 RED ARROW TECHNOLOGIES, LLC Account Continued												
1 PHONE SYS SUPPORT OCT 2026 HF		\$300.00	6-01-31-440-001-085	B	Telephone-Block Line Systems, LLC LSR		10/01/26	10/13/26		22212	N	
2 PHONE SYS SUPPORT OCT 2026BO		\$200.00	6-01-31-440-001-085	B	Telephone-Block Line Systems, LLC LSR		10/01/26	10/13/26		22212	N	
3 PHONE SYS SUPPORT OCT 2026 HF		\$100.00	6-01-31-440-001-085	B	Telephone-Block Line Systems, LLC LSR		10/01/26	10/13/26		22212	N	
4 PHONE SYS SUPPORT OCT AWWTP		\$100.00	6-09-55-501-003-548	B	Telephone	R	10/01/26	10/13/26		22212	N	
		\$700.00										
26-01220 10/01/26 MONTHLY SUPPORT SEP & OCT 2026												
1 TECH SUPPORT & SVCS SEP 2026		\$1,587.20	6-01-20-140-001-094	B	Computer Service & Support	R	10/01/26	10/13/26		21976	N	
2 INTERNET & WEB SEP 2026		\$1,036.00	6-01-20-140-001-060	B	Internet Services and Web Services	R	10/01/26	10/13/26		21976	N	
3 TECH SUPP/INTERNET/WEB SEP '26		\$1,022.90	6-09-55-501-002-530	B	Computer Software/Maint/Equip	R	10/01/26	10/13/26		21976	N	
4 TECH SUPP/INTERNET/WEB SEP '26		\$807.90	6-09-55-501-001-530	B	Computer Software/Maint/Equip	R	10/01/26	10/13/26		21976	N	
5 TECH SUPPORT & SVCS OCT 2026		\$1,587.20	6-01-20-140-001-094	B	Computer Service & Support	R	10/01/26	10/13/26		22213	N	
6 INTERNET & WEB OCT 2026		\$1,036.00	6-01-20-140-001-060	B	Internet Services and Web Services	R	10/01/26	10/13/26		22213	N	
7 TECH SUPP/INTERNET/WEB OCT '26		\$1,022.90	6-09-55-501-002-530	B	Computer Software/Maint/Equip	R	10/01/26	10/13/26		22213	N	
8 TECH SUPP/INTERNET/WEB OCT '26		\$807.90	6-09-55-501-001-530	B	Computer Software/Maint/Equip	R	10/01/26	10/13/26		22213	N	
		\$8,908.00										
Vendor Total:		\$15,258.20										
R0525 REGISTRARS ASSOC OF NJ												
26-01211	10/01/26	NJRA FALL CONFERNCE										
1 NJRA FALL CONFERNCE		\$125.00	6-01-27-330-001-041	B	Conferences & Meetings	R	10/01/26	10/13/26		16412	N	
Vendor Total:		\$125.00										
R0077 ROBERTS ENGINEERING GRP LLC												
25-01567	12/04/25	DESIGN - WTP FILTERS 1 & 2				B						
12 DESIGN - WTP FILTERS 1 & 2		\$3,080.00	C-08-55-981-025-617	B	ORD 2025-15 REPLACEMENT OF FILR		12/04/25	10/13/26		19099	N	
26-00044	01/07/26	DUTCH NECK RD IMPRV-DESIGN				B						
13 DUTCH NECK RD IMPRV-DESIGN		\$1,080.00	C-04-55-908-001-447	B	ORD 2025-13 DUTCH NECK RD - SEIR		01/07/26	10/13/26		19102	N	
26-00542	05/07/26	TIER A REQUIREMENTS				B						
5 TIER A REQUIREMENTS		\$355.00	6-01-20-165-001-106	B	Misc. Road & Drainage Issues(B	R	05/07/26	10/13/26		19092	N	
26-00729	06/11/26	PROFESSIONAL SERVICE BROAD				B						
10 DESIGN, PERMIITING, BID SRV		\$2,501.00	C-04-55-926-008-447	B	ORD 2026-08 BROAD,VAN RENSALLR		06/11/26	10/13/26		19103	N	
11 WATER DESIGN BROAD, ET AL		\$3,469.00	C-08-55-981-026-102	B	ORD 2026-09 LEAD SERVICE - ENGIR		06/11/26	10/13/26		19104	N	
		\$5,970.00										
26-00771 06/24/26 RES 2026-138 CHEMICAL BID B												
4 RES 2026-138 CHEMICAL BID		\$510.00	6-09-55-501-002-508	B	Engineer	R	06/24/26	10/13/26		19097	N	

Vendor #	Name	Description			Contract		PO Type					
P.O. #	PO Date	Amount	Charge Account	Acct Type	Description	Stat/Chk	First Date	Enc Rcvd Date	Chk/Void Date	Invoice	1099 Excl	
Item	Description											
R0077	ROBERTS ENGINEERING GRP LLC			Account Continued								
26-00823	07/07/26	DAWES PARK					B					
5	DAWES PARK-MERCER TRAIL GRAN	\$4,642.00	C-04-55-906-001-447	B	2024-16 DAWES PARK IMPROVEMENR		07/07/26	10/13/26		19093	N	
26-00841	07/09/26	WATERSHED ASSESSMENT REPORT					B					
4	WATERSHED ASSESSMENT REPOR	\$1,680.00	6-01-20-165-001-028	B	General Engineering	R	07/09/26	10/13/26		19091	N	
26-01074	09/02/26	E. WARD ST BRIDGE ASSISTANCE					B					
3	E. WARD ST BRIDGE ASSISTANCE	\$5,048.00	6-09-55-501-001-508	B	Engineer	R	09/02/26	10/13/26		19094	N	
26-01163	09/23/26	Billing through 8/15/2026										
1	Prep & issue completeness rev	\$1,531.25	2026-01	P	Conditional Use Cannabis Retai	R	09/23/26	10/01/26		18829	N	
2	Prep & attend PB Hearing	\$700.00	2026-01	P	Conditional Use Cannabis Retai	R	09/23/26	10/01/26		18966	N	
		\$2,231.25										
26-01236	10/07/26	EZ DOCK PERMITTING										
1	EZ DOCK PERMITTING	\$1,329.18	C-04-55-926-016-502	B	ORD 2026-16 EZ - DOCK SEC 2-20	R	10/07/26	10/13/26		19090	N	
26-01237	10/07/26	SUMMIT NJDOT APPLICATION FEE										
1	SUMMIT NJDOT APPLICATION FEE	\$130.00	C-04-55-902-010-447	B	2024-04 SUMMIT ST IMP SECTION 2R		10/07/26	10/13/26		H1806	N	
26-01238	10/07/26	GEN WATER/SEWER										
1	GENERAL WATER	\$1,890.00	6-09-55-501-001-508	B	Engineer	R	10/07/26	10/13/26		19096	N	
2	GENERAL SEWER	\$90.00	6-09-55-501-002-508	B	Engineer	R	10/07/26	10/13/26		19095	N	
		\$1,980.00										
26-01239	10/07/26	ACTIVATED SLUDGE TANK/DRYWELL										
1	ACTIVATED SLUDGE TANK/DRYWEL	\$1,930.00	C-08-55-972-000-544	B	ACTIVATED SLUDGE TANK & DRYWER		10/07/26	10/13/26		19098	N	
26-01257	10/08/26	Billing through 9/12/26										
1	Research ordinance updates	\$270.00	6-01-21-180-001-106	B	Planning Board Engineer-General	R	10/08/26	10/13/26		19100	N	
Vendor Total:		\$30,235.43										
R0039	RR DONNELLEY											
26-00992	08/11/26	VITAL STATISTICS SAFETY PAPER										
1	VITAL STATISTICS SAFTEY PAPER	\$106.50	6-01-27-330-001-036	B	Office Supplies- Maint.	R	08/11/26	10/01/26		590748058	N	
Vendor Total:		\$106.50										
RTSTA005	RTS TACTICAL											
26-01248	10/08/26	FIREARMS SUPPLIES										
1	FIREARMS SUPPLIES	\$799.99	6-01-25-240-001-117	B	Ammunition & Target Practice	R	10/08/26	10/13/26		INV5115	N	
2	FIREARMS SUPPLIES	\$279.99	6-01-25-240-001-117	B	Ammunition & Target Practice	R	10/08/26	10/13/26		INV5115	N	
3	FIREARMS SUPPLIES	108.00-	6-01-25-240-001-117	B	Ammunition & Target Practice	R	10/08/26	10/13/26		INV5115	N	
		\$971.98										

Vendor # P.O. #	Name PO Date	Description Amount	Charge Account	Acct Type	Contract Description	PO Type Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099	Excl
RTSTA005	RTS TACTICAL	Account Continued										
Vendor Total:		\$971.98										
S0002	SAFETY-KLEEN SYSTEMS, INC											
26-01169	09/25/26	AWWTP PARTS SOLVENT REPLENSIH										
1 AWWTP PARTS SOLVENT REPLENSI		\$387.94	6-09-55-501-002-535	B	Chemicals Miscellaneous	R	09/25/26	10/01/26				N
Vendor Total:		\$387.94										
SHERW010	SHERWIN WILLIAMS PAINT											
26-01218	10/01/26	AWWTP 6" PAINT SCRAPERS										
1 AWWTP 6" PAINT SCRAPERS		\$39.98	6-09-55-501-002-503	B	Sewer Plant Maintenance	R	10/01/26	10/13/26		0664-6		N
2 DISCOUNT		11.99-	6-09-55-501-002-503	B	Sewer Plant Maintenance	R	10/01/26	10/13/26		0664-6		N
		\$27.99										
Vendor Total:		\$27.99										
S0029	STATE TOXICOLOGY LABORATORY											
26-01222	10/01/26	OFFICER DRUG SCREEN										
1 OFFICER DRUG SCREEN		\$135.00	5-01-25-240-001-093	B	Medical Exams/Hepatitis B Shot	R	10/01/26	10/13/26		INV-001711		N
2 OFFICER DRUG SCREEN		\$90.00	6-01-25-240-001-093	B	Medical Exams/Hepatitis B Shot	R	10/01/26	10/13/26		INV-001233		N
3 OFFICER DRUG SCREEN		\$225.00	6-01-25-240-001-093	B	Medical Exams/Hepatitis B Shot	R	10/01/26	10/13/26		INV-000251		N
4 OFFICER DRUG SCREEN		\$135.00	6-01-25-240-001-093	B	Medical Exams/Hepatitis B Shot	R	10/01/26	10/13/26		NOT LISTED		N
		\$585.00										
Vendor Total:		\$585.00										
ENVIR020	SYNAGRO TECHNOLOGIES, INC											
26-00192	02/17/26	RES 2024-186 SLUDGE REMOVAL				B						
10 SLUDGE REMOVAL SEPT 2026		\$14,055.09	6-09-55-501-002-538	B	Sludge Removal/Disposal-Waste Mana	R	08/17/26	10/13/26		72107		N
26-00564	05/11/26	RES 2024-187 GRIT & SCREENING				B						
3 RES 2024-187 GRIT & SCREENING		\$2,604.60	6-09-55-501-002-540	B	Grit/Screening Disposal-Waste Mgmt	R	05/11/26	10/13/26		72108		N
Vendor Total:		\$16,659.69										
TBCCO005	TBC COMMUNICATIONS											
26-00943	08/03/26	POTSOLVE RECURRING BALANCE2026				B						
4 POTSOLVE RECURRING OCT 2026		\$401.25	6-01-31-440-001-085	B	Telephone-Block Line Systems, LLC LSR		08/03/26	10/13/26		12774		N
Vendor Total:		\$401.25										
TOWNS015	TOWNSHIP OF FREEHOLD											
26-00303	03/12/26	HEALTH SERVICES 2026				B						

Vendor #	Name	Description			Contract	PO Type						
P.O. #	PO Date	Amount	Charge Account	Acct Type	Description	Stat/Chk	First Date	Enc Rcvd Date	Chk/Void Date	Invoice	1099	Excl
Item Description												
TOWNS015												
TOWNSHIP OF FREEHOLD												
Account Continued												
5 HEALTH SERVICES 2026 QTR 4		\$14,317.00	6-01-43-511-001-026	B	West Windsor Health Contract	R	03/12/26	10/13/26		26-01043		N
Vendor Total:		\$14,317.00										
TOWNS010												
TOWNSHIP OF MANALAPAN												
26-00484	04/27/26	2026 ANIMAL CONTROL SERVICES				B						
5 2026 ANIMAL CONTROL SVCS QTR 4		\$4,950.00	6-01-43-512-001-161	B	Animal Control Services	R	04/27/26	10/13/26		2026-H4		N
Vendor Total:		\$4,950.00										
T0061												
TOWNSHIP OF ROBBINSVILLE DPW												
26-01172	09/25/26	HPD VEHICLE MAINTENANCE										
1 HPD VEHICLE MAINTENANCE		\$330.24	6-01-43-515-001-170	B	Mechanic Services	R	09/25/26	09/25/26		I003147		N
2 HPD VEHICLE MAINTENANCE		\$61.83	6-01-43-515-001-170	B	Mechanic Services	R	09/25/26	09/25/26		I003155		N
		\$392.07										
Vendor Total:		\$392.07										
T0211												
TRAP ROCK INDUSTRIES LLC.												
26-01174	09/25/26	ROCKITE										
1 ROCKITE-9/17/26 4.57 TNS		\$822.60	6-01-26-290-001-127	B	Street Repair & Maintenance	R	09/25/26	10/01/26		8194379		N
Vendor Total:		\$822.60										
T0141												
TREAT'S GARAGE												
26-01245	10/08/26	HPD VEHICLE TOW										
1 HPD VEHICLE TOW		\$200.00	6-01-25-240-001-131	B	VH MAINT-POLICE	R	10/08/26	10/13/26		66883		N
Vendor Total:		\$200.00										
USBAN040												
U.S. BANK NATIONAL ASSOCIATION												
26-01226	10/01/26	PCARD PURCHASES SEPT. 2026										
1 TROY-BILT		\$38.51	6-01-28-369-001-139	B	Mower Repairs	R	10/01/26	10/13/26				N
2 NJMVC		\$60.00	6-01-25-240-001-131	B	VH MAINT-POLICE	R	10/01/26	10/13/26				N
3 DUCK ISLAND		\$657.45	6-01-32-465-001-165	B	Landfill Solid Waste Disposal-MCIA	R	10/01/26	10/13/26				N
4 STAPLES		\$24.99	6-01-33-195-001-036	B	Office Supplies	R	10/01/26	10/13/26				N
5 STAPLES		\$46.98	6-01-25-252-001-199	B	Miscellaneous	R	10/01/26	10/13/26				N
6 OPEN Ai - CHAT GPT		\$37.50	6-01-20-140-001-060	B	Internet Services and Web Services	R	10/01/26	10/13/26				N
7 OPEN Ai - CHAT GPT		\$12.50	6-09-55-501-001-530	B	Computer Software/Maint/Equip	R	10/01/26	10/13/26				N
8 DEP LAND USE SUPPORT		\$1,023.50	C-04-55-926-016-501	B	ORD 2026-16 E-Z DOCK	R	10/01/26	10/13/26				N
9 STAPLES - CENTRAL SUPPLY		\$18.99	6-01-20-125-001-036	B	Office Supplies	R	10/01/26	10/13/26				N
10 MILLENNIUM EYE CARE		\$210.00	6-01-26-290-001-093	B	Employee Physicals/Drug Tests	R	10/01/26	10/13/26				N

Vendor #	Name	Description		Contract	PO Type	Stat/Chk		First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
P.O. #	PO Date	Amount	Charge Account	Acct Description Type								
Item Description												
USBAN040 U.S. BANK NATIONAL ASSOCIATION Account Continued												
11 TROY-BILT		2.40	6-01-28-369-001-139	B	Mower Repairs		R	10/01/26	10/13/26			N
		\$2,128.02										
Vendor Total:		\$2,128.02										
U0017 ULINE, INC.												
26-01199	09/28/26		AWWTP 92" GRABBER									
1 AWWTP 92" GRABBER		\$210.00	6-09-55-501-002-509	B	Office Supplies - Admin.		R	09/28/26	10/01/26			N
2 AWWTP SHIPPING		\$33.76	6-09-55-501-002-509	B	Office Supplies - Admin.		R	09/28/26	10/01/26			N
		\$243.76										
Vendor Total:		\$243.76										
VECTO010 VECTOR SECURITY, INC.												
26-00038	01/07/26		FIRE ALARM SYSTEM DPW 2026				B					
5 FIRE ALARM SYSTEM DPW 9/14/26		\$309.00	6-01-26-310-001-024	B	Building Maintenance		R	01/07/26	10/01/26		78492835	N
Vendor Total:		\$309.00										
VERBA005 VERBAL JUDO INSTITUTE, INC.												
26-01155	09/15/26		TRAINING									
1 TRAINING		\$195.00	6-01-25-240-001-042	B	Education & Training		R	09/15/26	09/25/26		10819	N
Vendor Total:		\$195.00										
VERIZ015 VERIZON FIOS												
26-01263	10/09/26		257-132-741-0001-46 9/30/26									
1 257-132-741-0001-46 9/30/26		\$431.42	6-01-20-140-001-060	B	Internet Services and Web Services		R	10/09/26	10/09/26		0146-09302026	N
2 257-132-741-0001-46 9/30/26		\$76.13	6-09-55-501-003-545	B	Telephone-W/S-VERIZON/INTERNET		R	10/09/26	10/09/26		0146-09302026	N
		\$507.55										
Vendor Total:		\$507.55										
W0071 WASTE MGMT OF NEW JERSEY, INC.												
26-00191	02/17/26		DUMPSTER YR 1& 2 RES 2025-116				B					
34 BORO HALL/FIRE HOUSE 2026 AUC		\$405.83	6-01-26-305-001-029	B	Contract-Dumpsters		R	05/11/26	10/13/26		3356699-0502-8	N
35 HOUSING AUTHORITY 2026 AUG		\$992.60	6-01-26-305-001-029	B	Contract-Dumpsters		R	05/11/26	10/13/26		3356697-0502-2	N
36 HOUSING AUTH JULY 2026 CREDIT		47.27	6-01-26-305-001-029	B	Contract-Dumpsters		R	05/11/26	10/13/26		CASE 20826751	N
37 MUNI PRKG RR&ROGERS JULY 8Y		\$3,842.72	6-01-26-305-001-029	B	Contract-Dumpsters		R	05/11/26	10/13/26		3351161-0502-4	N
38 MUNI PRKG JULY 8YARD CREDIT		915.43	6-01-26-305-001-029	B	Contract-Dumpsters		R	09/01/26	10/13/26		CASE 20606394	N
39 MUNI PRKG RR&ROGERS AUG 8Y		\$3,842.72	6-01-26-305-001-029	B	Contract-Dumpsters		R	09/01/26	10/13/26		3356698-0502-0	N

Vendor #	Name													
P.O. #	PO Date	Description			Contract		PO Type							
Item Description		Amount	Charge	Account	Acct Type	Description	Stat/Chk	First Date	Enc Rcvd Date	Chk/Void Date	Invoice	1099	Excl	
W0071	WASTE MGMT OF NEW JERSEY, INC.				Account Continued									
40 MUNI PRKG AUG 8YARD CREDIT		915.43-	6-01-26-305-001-029	B	Contract-Dumpsters		R	09/01/26	10/13/26		CASE 20832566	N		
41 BORO HALL/FIRE HOUSE 2026 SEF		\$405.83	6-01-26-305-001-029	B	Contract-Dumpsters		R	09/01/26	10/13/26		3362987-0502-9	N		
42 HOUSING AUTHORITY 2026 SEPT		\$992.60	6-01-26-305-001-029	B	Contract-Dumpsters		R	09/01/26	10/13/26		3362985-0502-3	N		
43 MUNIPARKING LOT RR&ROGERS S		\$3,842.72	6-01-26-305-001-029	B	Contract-Dumpsters		R	09/01/26	10/13/26		3362986-0502-1	N		
44 MUNIPARKING LOT CREDIT SEP20		769.00-	6-01-26-305-001-029	B	Contract-Dumpsters		R	09/01/26	10/13/26		CASE 20882180	N		
		\$11,677.89												
Vendor Total:		\$11,677.89												
W0098	WATER ENVIRONMENT FEDERATION													
26-01166	09/25/26	AWWTP MEMBERSHIP DUES												
1 AWWTP MEMBERSHIP DUES		\$121.00	6-09-55-501-002-519	B	Professional Assoc. Dues		R	09/25/26	10/01/26			N		
Vendor Total:		\$121.00												
WEJCO005	WEJ CONSULTING, LLC													
26-01249	10/08/26	MOTOROLA PORTABLE RADIO												
1 MOTOROLA PORTABLE RADIOS		\$8,500.00	6-01-55-001-000-016	B	RESERVE FOR FIRE SAFETY /CODER			10/08/26	10/13/26		1326	N		
Vendor Total:		\$8,500.00												
W0891	WINNER FORD OF CHERRY HILL													
25-01608	12/09/25	2026 FORD UTILITY INTERCEPTOR												
1 2026 FORD UTILITY INTERCEPTOR		\$44,313.00	C-04-55-925-014-101	B	ORD 2025-14 POLICE DEPT - SUV PIR			12/09/25	10/01/26		508511	N		
2 2026 FORD UTILITY INTERCEPTOR		\$31,903.09	C-04-55-925-014-101	B	ORD 2025-14 POLICE DEPT - SUV PIR			12/09/25	10/01/26		508511	N		
		\$76,216.09												
26-00905	07/28/26	DUAL HULL 5G MODEM ANTENNA												
1 DUAL HULL 5G MODEM ANTENNA		\$515.00	C-04-55-925-014-101	B	ORD 2025-14 POLICE DEPT - SUV PIR			07/28/26	10/01/26			N		
Vendor Total:		\$76,731.09												
W0035	WTH TECHNOLOGY, INC													
26-01223	10/01/26	ANNUAL CONSULTING & SUPPORT												
1 ANNUAL CONSULTING & SUPPORT		\$644.73	6-01-25-240-001-029	B	Maint. Contracts - Other		R	10/01/26	10/13/26		34894	N		
2 ANNUAL CONSULTING & SUPPORT		\$56.38	6-01-25-240-001-029	B	Maint. Contracts - Other		R	10/01/26	10/13/26		34894	N		
		\$701.11												
Vendor Total:		\$701.11												
W1122	WYCKOFF'S MILL ASSOCIATION													
26-00891	07/21/26	2025 MUNICIPAL SVCS REIMBURSE												

Vendor #	Name	Description		Contract	PO Type	First Enc		Rcvd	Chk/Void	Invoice	1099 Excl
P.O. #	PO Date	Amount	Charge Account	Acct Description	Stat/Chk	Date	Date	Date	Date		
Item Description				Type							
W1122	WYCKOFF'S MILL ASSOCIATION	Account Continued									
1 2025 LEAF REMOVAL REIMBURSE		\$1,093.43	5-01-26-325-001-199	B	Miscellaneous	R	07/21/26	10/13/26		2025	N
2 2025 RECYCLING REIMBURSE		\$2,026.30	5-01-26-325-001-199	B	Miscellaneous	R	07/21/26	10/13/26		2025	N
3 2025 SNOW REMOVAL REIMBURSE		\$990.00	5-01-26-325-001-199	B	Miscellaneous	R	07/21/26	10/13/26		2025	N
4 2025 STREET LIGHTING REIMBURSI		\$2,958.43	5-01-26-325-001-199	B	Miscellaneous	R	07/21/26	10/13/26		2025	N
		\$7,068.16									
Vendor Total:		\$7,068.16									

Total Purchase Orders:	116	Total P.O. Line Items:	265	Total List Amount:	\$1,571,609.49	Total Void Amount:	\$0.00
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Totals by Year-Fund							
Fund Description	Fund	Budget Rcvd	Budget Held	Budget Total	Revenue Total	G/L Total	Project Total
CURRENT FUND	5-01	\$7,203.16	\$0.00	\$7,203.16	\$0.00	\$0.00	\$0.00
CURRENT FUND	6-01	\$1,150,503.62	\$0.00	\$1,150,503.62	\$0.00	\$0.00	\$0.00
	6-09	\$85,888.55	\$0.00	\$85,888.55	\$0.00	\$0.00	\$0.00
	6-21	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,572.82
	Year Total:	\$1,236,392.17	\$0.00	\$1,236,392.17	\$0.00	\$0.00	\$2,572.82
GENERAL CAPITAL	C-04	\$256,930.22	\$0.00	\$256,930.22	\$0.00	\$0.00	\$0.00
WATER/SEWER CAPITAL	C-08	\$22,635.82	\$0.00	\$22,635.82	\$0.00	\$0.00	\$0.00
	Year Total:	\$279,566.04	\$0.00	\$279,566.04	\$0.00	\$0.00	\$0.00
	G-02	\$42,554.10	\$0.00	\$42,554.10	\$0.00	\$0.00	\$0.00
TRUST OTHER - FUND #12	T-12	\$3,305.00	\$0.00	\$3,305.00	\$0.00	\$0.00	\$0.00
ANIMAL CONTROL TRUST FUN	T-13	\$16.20	\$0.00	\$16.20	\$0.00	\$0.00	\$0.00
	Year Total:	\$3,321.20	\$0.00	\$3,321.20	\$0.00	\$0.00	\$0.00
Total Of All Funds:		\$1,569,036.67	\$0.00	\$1,569,036.67	\$0.00	\$0.00	\$2,572.82

Project Description	Project No.	Rcvd Total
Conditional Use Cannabis Retai	2026-01	\$2,231.25
220 Wilson - Lot Line Adj	2026-05	\$84.00
AINR Mercer Street	AINR2025	\$257.57
Total Of All Projects:		\$2,572.82

Date: October 19, 2026

To: Mayor and Council

From: Finance Office

Re: Manual Bill List for 10/19/2026

<u>CURRENT ACCOUNT</u>	<u>DATE ISSUED</u>	<u>PO #</u>	<u>CHECK #</u>	<u>Amount</u>
Comcast	10/6/2026	26-01182	39583	\$ 195.30
JCP&L	10/6/2026	26-01183	39584	\$ 123.36
JCP&L (STREET LIGHTING)	10/6/2026	26-01181	39585	\$ 2,652.80
Treasurer, State of NJ, DCA	10/6/2026	26-01208	39586	\$ 1,789.00
PSE&G	10/6/2026	26-01185	39587	\$ 92.34
PSE&G	10/6/2026	26-01186	39588	\$ 65.10
TOTAL				\$ 4,917.90
<u>WATER AND SEWER OPERATING</u>				
East Windsor Municipal	9/21/2026	26-01160	17626	\$ 118.46
Comcast Business	10/6/2026	26-01180	17627	\$ 136.70
PSE&G	10/6/2026	26-01185	17628	\$ 634.99
PSE&G	10/6/2026	26-01186	17629	\$ 92.19
Bluetriton Brands, Inc	10/6/2026	26-01097	17630	\$ 188.87
Verizon	10/6/2026	26-01184	17631	\$ 383.00
State of NJ - SFWTR	10/6/2026	26-00002-3	17632	\$ 460.37
TOTAL				\$ 2,014.58
<u>ESCROW</u>				
TOTAL				\$ -
<u>GRANT</u>				
Pioneer General Contracting Co	10/6/2026	26-01108	1862	\$ 30,235.69
TOTAL				\$ 30,235.69
<u>TRUST- OTHER</u>				
TOTAL				\$ -
<u>ANIMAL CONTROL TRUST</u>				
TOTAL				\$ -
<u>LAW ENFORCEMENT TRUST</u>				
TOTAL				\$ -
<u>UNEMPLOYMENT TRUST</u>				
TOTAL				\$ -
<u>PUBLIC DEFENDER TRUST</u>				
TOTAL				\$ -
<u>TAX LIEN TRUST</u>				
TOTAL				\$ -
<u>GENERAL CAPITAL</u>				
Pioneer General Contracting Co	10/6/2026	26-01108	6695	\$ 30,235.70
TOTAL				\$ 30,235.70
<u>WATER AND SEWER CAPITAL</u>				
TOTAL				\$ -
MANUAL TOTAL				\$ 67,403.87

Borough of Hightstown
County of Mercer

Resolution 2026-211

**RESOLUTION APPROVING CHANGE ORDER NO. 2 TO THE CONTRACT WITH
PIONEER GENERAL CONTRACTING CO. INC. FOR IMPROVEMENTS TO DAWES
PARK AND ROGER C. COOK GREENWAY**

WHEREAS, the Borough of Hightstown awarded a contract to Pioneer General Contracting Co. Inc. for Improvements to Dawes Park and Roger C. Cook Greenway in the original amount of \$172,500.00; and

WHEREAS, Change Order No. 1 was previously approved for modifications to the project; and

WHEREAS, additional underdrain was installed at the Borough's request to address drainage concerns within the playground area resulting from the modifications included in Change Order No. 1; and

WHEREAS, Change Order No. 2 provides for an additional 138 linear feet of 8-inch HDPE perforated underdrain with filter sock at \$45.00 per linear foot, totaling \$6,210.00, offset by a \$5,000.00 reduction in the contract allowance, resulting in a net contract increase of \$1,210.00; and

WHEREAS, approval of Change Order No. 2 will increase the total contract amount, inclusive of Change Orders No. 1 and No. 2, to \$183,710.50, representing a cumulative increase of approximately 6.50% over the original contract amount; and

WHEREAS, Borough Engineer Cameron Corini, PE, CME, CPWM, has reviewed Change Order No. 2 and recommended its approval in a memorandum dated October 6, 2026.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown, County of Mercer, State of New Jersey, that Change Order No. 2 to the contract with Pioneer General Contracting Co. Inc. for Improvements to Dawes Park and Roger C. Cook Greenway is hereby approved in the net additional amount of \$1,210.00, bringing the revised total contract amount to \$183,710.50, subject to certification of the availability of funds by the Chief Financial Officer; and

BE IT FURTHER RESOLVED that the Mayor and Borough Clerk are hereby authorized to execute Change Order No. 2 and any documents necessary to effectuate this resolution.

I hereby certify this to be a true copy of a resolution adopted by the Borough Council of the Borough of Hightstown at a meeting held on October 29, 2026.

Margaret Riggio, Borough Clerk

Borough of Hightstown
County of Mercer

Resolution 2026-211

CERTIFICATION OF AVAILABILITY OF FUNDS

I hereby certify that funds are available for the foregoing expenditure in the amount of

\$1,210.00 chargeable to Account No. _____.

Donna Condo, Chief Financial Officer

Date: _____

Borough of Hightstown
County of Mercer

Resolution 2026-212

**RESOLUTION AUTHORIZING PAYMENT NO. 2 TO PIONEER GENERAL
CONTRACTING CO. INC. FOR IMPROVEMENTS TO DAWES PARK AND ROGER C.
COOK GREENWAY**

WHEREAS, the Borough of Hightstown awarded a contract to Pioneer General Contracting Co. Inc. for Improvements to Dawes Park and Roger C. Cook Greenway; and

WHEREAS, the contractor has submitted Payment No. 2 for work completed through October 5, 2026; and

WHEREAS, Borough Engineer Cameron Corini, PE, CME, CPWM, has reviewed the payment request and, by memorandum dated October 6, 2026, recommended payment in the amount of \$84,172.20.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown, County of Mercer, State of New Jersey, that Payment No. 2 to Pioneer General Contracting Co. Inc. for Improvements to Dawes Park and Roger C. Cook Greenway is hereby approved in the amount of \$84,172.20.

I hereby certify this to be a true copy of a resolution adopted by the Borough Council of the Borough of Hightstown at a meeting held on October 19, 2026.

Margaret Riggio, Borough Clerk



Roberts
ENGINEERING GROUP LLC

1670 Whitehorse-Hamilton Square Rd.
Hamilton, New Jersey 08690
609-586-1141 fax 609-586-1143
www.RobertsEngineeringGroup.com

MEMORANDUM

TO: Mayor and Council
Borough of Hightstown

FROM: Cameron Corini PE, CME, CPWM *CC*
Borough Engineer

DATE: October 6, 2026

RE: Improvements to Dawes Park and Roger C. Cook Greenway
Payment No. 2
Our File No.: H1552

Attached please find the following in reference to Payment No. 2 and Change Order No. 2, which is a partial payment through October 5, 2026, for precast and lawn inlets, 8" Underdrain with sock, select fill, rough and fine grading, topsoiling, fertilizing and seeding and concrete curb and stone dust pathway at Center Street to South Academy and Summit Street to Center Street:

1. Payment No. 2
2. Invoice No. 2
3. Change Order No. 2
4. Certified Payrolls

Change Order No. 2 increases the contract price by \$1,210.00 (0.70%). Change Order No. 2 includes the addition quantities for 8" Underdrain within the playground area. This work was completed at the request of the Borough in order to eliminate drainage concerns specifically within the playground area as a result of the modifications included in Change Order No. 1, previously approved.

I recommend Change Order No. 2 be approved and payment be made to Pioneer General Contracting Co. Inc. in the amount of \$84,172.20.

Should you have any questions, please do not hesitate to call.

cc: John Francis Roman, Borough Administrator
Peggy Riggio, RMC, CMR, Borough Clerk
Mairead Thompson, Assistant Borough Administrator
Donna Condo, Borough CFO
Ernesto Ribeira, Pioneer General Contracting Co. Inc.
Mark Matthews, Roberts Engineering Group, LLC
Ama Nimako, Roberts Engineering Group, LLC



PAYMENT No. 2
IMPROVEMENTS TO DAWES PARK AND ROGER C. COOK GREENWAY
Borough of Hightstown, Mercer County, New Jersey
October 6, 2026
File No.: H1552

Item No.	Description	Units	Contract Quantity	Total As-Built Quantity	As-Built This Period	Unit Price	Total Cost
1	Mobilization	LS	1	1.00	0.00	\$1,000.00	\$1,000.00
2	Clearing Site	LS	1	1.00	0.00	\$1,000.00	\$1,000.00
3	Project Video	LS	1	0.00	0.00	\$750.00	\$0.00
4	Soil Erosion and Sediment Control	LS	1	1.00	0.00	\$1,000.00	\$1,000.00
5	Precast Inlet, Type 'E'	UNIT	2	2.00	0.00	\$2,000.00	\$4,000.00
6	Lawn Inlet	UNIT	2	3.00	2.00	\$1,500.00	\$4,500.00
7	Bicycle Safe Frame and Grate, Type 'E'	UNIT	2	2.00	2.00	\$1,250.00	\$2,500.00
8	Bicycle Safe Frame and Grate, 2'x2'	UNIT	2	3.00	3.00	\$750.00	\$2,250.00
9	8" HDPE Perforated Underdrain with Filter Sock	LF	275	413.00	233.00	\$45.00	\$18,585.00
10	Select Fill	CY	650	268.00	0.00	\$35.00	\$9,380.00
11	Rough and Fine Grading	LS	1	0.50	0.50	\$5,000.00	\$2,500.00
12	Concrete Sidewalk, 4" Thick	SY	40	0.00	0.00	\$100.00	\$0.00
13	Comp. Dense Graded Aggregate, If & Where Directed	CY	25	0.00	0.00	\$20.00	\$0.00
14	Topsoiling, 5" Thick	SY	1700	850.00	850.00	\$10.00	\$8,500.00
15	Fertilizing and Seeding, Type A-3	SY	1700	850.00	850.00	\$1.00	\$850.00
16	Allowance	DOLLAR	5000	0.00	0.00	\$1.00	\$0.00
17	Concrete Vertical Curb	LF	825	641.00	641.00	\$35.00	\$22,435.00
18	Stone Dust Pathway	SY	925	712.00	712.00	\$5.00	\$3,560.00
19	Concrete Vertical Curb	LF	635	635.00	0.00	\$35.00	\$22,225.00
20	Stone Dust Pathway	SY	700	700.00	0.00	\$5.00	\$3,500.00
21	Concrete Vertical Curb	LF	745	735.00	735.00	\$35.00	\$25,725.00
22	Stone Dust Pathway	SY	825	817.00	817.00	\$5.00	\$4,085.00
S-1	Excavation, Unclassified, 12"-24" Depth	SY	590	590.00	0.00	\$16.95	\$10,000.50
TOTAL WORK COMPLETED							\$147,595.50
LESS: RETAINAGE							\$2,951.91
SUBTOTAL							\$144,643.59
LESS: PREVIOUS PAYMENTS							\$60,471.39
TOTAL AMOUNT DUE							\$84,172.20
AMOUNT OF ORIGINAL CONTRACT							\$172,500.00
AMOUNT OF ORIGINAL CONTRACT ADJUSTED BY CHANGE ORDER No. 1 AND 2 (6.50%)							\$183,710.50

CHANGE ORDER NUMBER - 2

1 of 1

Project	Improvements to Dawes Park and Roger C. Cook Greenway
Municipality	Borough of Hightstown
County	Mercer County
Contractor	Pioneer General Contracting Co. Inc.

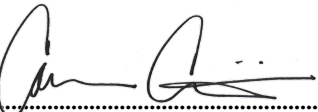
In accordance with the project Supplementary Specification, the following are changes in the contract.

Location and Reason for Change (Attach additional sheets if required)

Extra quantities for 8" HDPE Perforated Underdrain.

<u>Item No.</u>	<u>Description</u>	<u>Quantity (+/-)</u>	<u>Unit Price</u>	<u>Amount</u>
9	8" HDPE Perforated Underdrain with Filter Sock	138.00 LF	\$45.00	\$6,210.00
16	Allowance	-5,000.00 DOLLAR	\$1.00	-\$5,000.00
Amount of Original Contract		\$172,500.00	Extra	\$6,210.00
Adjusted Amount Based on Change			Supplemental	\$0.00
Order No. 1 & 2		\$183,710.50	Reduction	-\$5,000.00
			Total Change	\$1,210.00

% Change in Contract
[(+) Increase or (-) Decrease] 6.50 %


.....
(Engineer) 10-6-26
.....
(Date)

.....
(Presiding Officer)
.....
(Date)

.....
(Contractor)
.....
(Date)

Borough of Hightstown
County of Mercer

Resolution 2026-213

**AWARDING A CONTRACT TO WASTE MANAGEMENT OF NJ FOR SLUDGE CAKE
REMOVAL, TRANSPORTATION AND DELIVERY**

WHEREAS, the Borough of Hightstown received three (3) bids on October 2, 2026, for Sludge Cake Removal, Transportation and Delivery for the Borough's Advanced Wastewater Treatment Plant; and

WHEREAS, Waste Management of NJ, Newtown, Pennsylvania, submitted the lowest bid for a one-year contract at a unit price of \$147.31 per ton, for a total contract amount of \$95,751.50; and

WHEREAS, Borough Engineer Cameron Corini, PE, CME, CPWM, reviewed the bids and, in correspondence dated October 7, 2026, recommended awarding a one-year contract to Waste Management of NJ; and

WHEREAS, the Borough Attorney has reviewed the bid and found it to be in legal compliance; and

WHEREAS, the contract shall be effective January 1, 2027, through December 31, 2027; and

WHEREAS, funds will be made available in the 2027 budget for said expenditure.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown, County of Mercer, State of New Jersey, that a contract for Sludge Cake Removal, Transportation and Delivery is hereby awarded to Waste Management of NJ, Newtown, Pennsylvania, at a unit price of \$147.31 per ton, for a total contract amount of \$95,751.50, for the period beginning January 1, 2027, through December 31, 2027, in accordance with the bid specifications and submitted proposal.

BE IT FURTHER RESOLVED that the Mayor and Borough Clerk are hereby authorized to execute the contract and any related documents necessary to effectuate this award.

I hereby certify this to be a true copy of a resolution adopted by the Borough Council of the Borough of Hightstown at a meeting held on October 19, 2026.

Margaret Riggio, Borough Clerk

Borough of Hightstown
County of Mercer

Resolution 2026-214

**AWARDING A CONTRACT TO SYNAGRO/EPIC FOR GRIT AND SCREENINGS
REMOVAL, TRANSPORTATION AND DELIVERY**

WHEREAS, the Borough of Hightstown received two (2) bids on October 2, 2026, for Grit and Screenings Removal, Transportation and Delivery for the Borough's Advanced Wastewater Treatment Plant; and

WHEREAS, Synagro/Epic, Baltimore, Maryland, submitted the lowest bid for a one-year contract at a unit price of \$175.13 per ton, for a total contract amount of \$7,355.46; and

WHEREAS, Borough Engineer Cameron Corini, PE, CME, CPWM, reviewed the bids and, in correspondence dated October 7, 2026, recommended awarding a one-year contract to Synagro/Epic; and

WHEREAS, the Borough Attorney has reviewed the bid and found it to be in legal compliance; and

WHEREAS, the contract shall be effective January 1, 2027, through December 31, 2027; and

WHEREAS, funds will be made available in the 2027 budget for this expenditure.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown, County of Mercer, State of New Jersey, that a contract for Grit and Screenings Removal, Transportation and Delivery is hereby awarded to Synagro/Epic, Baltimore, Maryland, at a unit price of \$175.13 per ton, for a total contract amount of \$7,355.46, for the period beginning January 1, 2027, through December 31, 2027, in accordance with the bid specifications and submitted proposal.

BE IT FURTHER RESOLVED that the Mayor and Borough Clerk are hereby authorized to execute the contract and any related documents necessary to effectuate this award.

I hereby certify this to be a true copy of a resolution adopted by the Borough Council of the Borough of Hightstown at a meeting held on October 19, 2026.

Margaret Riggio, Borough Clerk

Borough of Hightstown
County of Mercer

Resolution 2026-215

**AWARDING A CONTRACT TO GEORGE S. COYNE CHEMICAL CO., INC. FOR
THE SUPPLY AND DELIVERY OF LIQUID CHLORINE**

WHEREAS, the Borough of Hightstown received one (1) bid on October 2, 2026, for the supply and delivery of Liquid Chlorine for the Borough's Water Treatment Plant; and

WHEREAS, George S. Coyne Chemical Co., Inc., Croydon, Pennsylvania, submitted a bid for a one-year contract at a unit price of \$2.6240 per pound, for a total contract amount of \$13,644.80; and

WHEREAS, Borough Engineer Cameron Corini, PE, CME, CPWM, reviewed the bid and, in correspondence dated October 7, 2026, recommended awarding a one-year contract to George S. Coyne Chemical Co., Inc.; and

WHEREAS, the Borough Attorney has reviewed the bid and found it to be in legal compliance; and

WHEREAS, the contract shall be effective January 1, 2027, through December 31, 2027; and

WHEREAS, funds will be made available in the 2027 budget for this expenditure.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown, County of Mercer, State of New Jersey, that a contract for the supply and delivery of Liquid Chlorine is hereby awarded to George S. Coyne Chemical Co., Inc., Croydon, Pennsylvania, at a unit price of \$2.6240 per pound, for a total contract amount of \$13,644.80, for the period beginning January 1, 2027, through December 31, 2027, in accordance with the bid specifications and submitted proposal.

BE IT FURTHER RESOLVED that the Mayor and Borough Clerk are hereby authorized to execute the contract and any related documents necessary to effectuate this award.

I hereby certify this to be a true copy of a resolution adopted by the Borough Council of the Borough of Hightstown at a meeting held on October 19, 2026.

Margaret Riggio, Borough Clerk

Borough of Hightstown
County of Mercer

Resolution 2026-216

**AWARDING A CONTRACT TO GEORGE S. COYNE CHEMICAL CO., INC. FOR
THE SUPPLY AND DELIVERY OF CALCIUM HYDROXIDE (HYDRATED LIME)**

WHEREAS, the Borough of Hightstown received one (1) bid on October 2, 2026, for the supply and delivery of Calcium Hydroxide (Hydrated Lime) for the Borough's Advanced Wastewater Treatment Plant and Water Treatment Plant; and

WHEREAS, George S. Coyne Chemical Co., Inc., Croydon, Pennsylvania, submitted a bid for a one-year contract at a unit price of \$0.3749 per pound, for a total contract amount of \$46,862.50; and

WHEREAS, Borough Engineer Cameron Corini, PE, CME, CPWM, reviewed the bid and, in correspondence dated October 7, 2026, recommended awarding a one-year contract to George S. Coyne Chemical Co., Inc.; and

WHEREAS, the Borough Attorney has reviewed the bid and found it to be in legal compliance; and

WHEREAS, the contract shall be effective January 1, 2027, through December 31, 2027; and

WHEREAS, funds will be made available in the 2027 budget for this expenditure.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown, County of Mercer, State of New Jersey, that a contract for the supply and delivery of Calcium Hydroxide (Hydrated Lime) is hereby awarded to George S. Coyne Chemical Co., Inc., Croydon, Pennsylvania, at a unit price of \$0.3749 per pound, for a total contract amount of \$46,862.50, for the period beginning January 1, 2027, through December 31, 2027, in accordance with the bid specifications and submitted proposal.

BE IT FURTHER RESOLVED that the Mayor and Borough Clerk are hereby authorized to execute the contract and any related documents necessary to effectuate this award.

I hereby certify this to be a true copy of a resolution adopted by the Borough Council of the Borough of Hightstown at a meeting held on October 19, 2026.

Margaret Riggio, Borough Clerk

Borough of Hightstown
County of Mercer

Resolution 2026-217

**AWARDING A CONTRACT TO PARK PUMPS & CONTROLS, INC. FOR THE
SUPPLY AND DELIVERY OF MAGNESIUM HYDROXIDE**

WHEREAS, the Borough of Hightstown received one (1) bid on October 2, 2026, for the supply and delivery of Magnesium Hydroxide for the Borough's Advanced Wastewater Treatment Plant; and

WHEREAS, Park Pumps & Controls, Inc., Edgewater Park, New Jersey, submitted a bid for a one-year contract at a unit price of \$1,100.00 per ton, for a total contract amount of \$66,000.00; and

WHEREAS, Borough Engineer Cameron Corini, PE, CME, CPWM, reviewed the bid and, in correspondence dated October 7, 2026, recommended awarding a one-year contract to Park Pumps & Controls, Inc.; and

WHEREAS, the Borough Attorney has reviewed the bid and found it to be in legal compliance; and

WHEREAS, the contract shall be effective January 1, 2027, through December 31, 2027; and

WHEREAS, funds will be made available in the 2027 budget for this expenditure.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown, County of Mercer, State of New Jersey, that a contract for the supply and delivery of Magnesium Hydroxide is hereby awarded to Park Pumps & Controls, Inc., Edgewater Park, New Jersey, at a unit price of \$1,100.00 per ton, for a total contract amount of \$66,000.00, for the period beginning January 1, 2027, through December 31, 2027, in accordance with the bid specifications and submitted proposal.

BE IT FURTHER RESOLVED that the Mayor and Borough Clerk are hereby authorized to execute the contract and any related documents necessary to effectuate this award.

I hereby certify this to be a true copy of a resolution adopted by the Borough Council of the Borough of Hightstown at a meeting held on October 19, 2026.

Margaret Riggio, Borough Clerk

Borough of Hightstown
County of Mercer

Resolution 2026-218

**AWARDING A CONTRACT TO GEORGE S. COYNE CHEMICAL CO., INC. FOR
THE SUPPLY AND DELIVERY OF CALCIUM HYPOCHLORITE**

WHEREAS, the Borough of Hightstown received one (1) bid on October 2, 2026, for the supply and delivery of Calcium Hypochlorite for the Borough's Advanced Wastewater Treatment Plant; and

WHEREAS, George S. Coyne Chemical Co., Inc., Croydon, Pennsylvania, submitted a bid for a one-year contract at a unit price of \$4.764 per pound, for a total contract amount of \$2,382.00; and

WHEREAS, Borough Engineer Cameron Corini, PE, CME, CPWM, reviewed the bid and, in correspondence dated October 7, 2026, recommended awarding a one-year contract to George S. Coyne Chemical Co., Inc.; and

WHEREAS, the Borough Attorney has reviewed the bid and found it to be in legal compliance; and

WHEREAS, the contract shall be effective January 1, 2027, through December 31, 2027; and

WHEREAS, funds will be made available in the 2027 budget for this expenditure.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown, County of Mercer, State of New Jersey, that a contract for the supply and delivery of Calcium Hypochlorite is hereby awarded to George S. Coyne Chemical Co., Inc., Croydon, Pennsylvania, at a unit price of \$4.764 per pound, for a total contract amount of \$2,382.00, for the period beginning January 1, 2027, through December 31, 2027, in accordance with the bid specifications and submitted proposal.

BE IT FURTHER RESOLVED that the Mayor and Borough Clerk are hereby authorized to execute the contract and any related documents necessary to effectuate this award.

I hereby certify this to be a true copy of a resolution adopted by the Borough Council of the Borough of Hightstown at a meeting held on October 19, 2026.

Margaret Riggio, Borough Clerk



Roberts
ENGINEERING GROUP LLC

1670 Whitehorse-Hamilton Square Rd.
Hamilton, New Jersey 08690
609-586-1141 fax 609-586-1143
www.RobertsEngineeringGroup.com

October 7, 2026

John Francis Roman
Borough Administrator
Borough of Hightstown
156 Bank Street
Hightstown, New Jersey 08520
Email: administrator@hightstownborough.com

Re: Receipt of Bids
Sludge Cake Removal, Transportation and Delivery
Grit and Screenings Removal, Transportation and Delivery
Chemical Purchases for the AWWTP and WTP
Borough of Hightstown, Mercer County, New Jersey
Our File No.: H1665

Dear John:

Bids were received for Sludge Cake Removal, Transportation and Delivery, Grit and Screenings Removal, Transportation and Delivery, and Chemical Purchases for the Advanced Wastewater Treatment Plant (AWWTP) and the Water Treatment Plant (WTP) on Friday, October 2, 2026. Bids were requested for either one (1) or two (2) years. Bids were requested for a total of five (5) chemicals. A total of twelve (12) bidders obtained specifications, and five (5) contractors submitted a bid. I have reviewed the bids and offer the following recommendations:

1. **Sludge Cake Removal, Transportation and Delivery** – Bids were received for Sludge Cake Removal, Transportation and Delivery for one (1) and two (2) year periods as follows:

(1) One (1) Year Period

▪ Waste Management of NJ Newtown, Pennsylvania	\$147.31/Ton	\$95,751.50
▪ Synagro/Epic Baltimore, Maryland	\$171.87/Ton	\$111,715.50
▪ Spectraserv, Inc. Kearny, New Jersey	\$233.00/Ton	\$151,450.00

The low bid documents were reviewed and found to be in order. Therefore, I recommend the award of a one (1) year contract for Sludge Cake Removal, Transportation and Delivery to Waste Management of NJ of Newtown, Pennsylvania, at a unit price of \$147.31/Ton for a total amount of \$95,751.50.

(2) Two (2) Year Period

▪ Waste Management of NJ Newtown, Pennsylvania	\$150.99/Ton	\$196,287.00
▪ Synagro/Epic Baltimore, Maryland	\$178.74/Ton	\$232,362.00

Receipt of Bids
Sludge Cake Removal, Transportation and Delivery
Grit and Screenings Removal, Transportation and Delivery
Chemical Purchases for the AWWTP and WTP
Borough of Hightstown, Mercer County, New Jersey
Our File No.: H1665
Page 2 of 4

▪ Spectraserv, Inc. Kearny, New Jersey	\$233.00/Ton	\$302,900.00
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As the two (2) year price is higher than the one (1) year price, I recommend no contract be awarded for the two (2) year time frame.

2. **Grit and Screenings Removal, Transportation and Delivery** – Bids were received for Grit and Screenings Removal, Transportation and Delivery for one (1) and two (2) year periods as follows:

(1) One (1) Year Period

▪ Synagro/Epic Baltimore, Maryland	\$175.13/Ton	\$7,355.46
▪ Spectraserv, Inc. Kearny, New Jersey	\$233.00/Ton	\$9,786.00

The low bid documents were reviewed and found to be in order. Therefore, I recommend the award of a one (1) year contract for Grit and Screenings Removal, Transportation and Delivery to Synagro/Epic of Baltimore, Maryland, at a unit price of \$175.13/Ton for a total amount of \$7,355.46.

(2) Two (2) Year Period

▪ Synagro/Epic Baltimore, Maryland	\$179.87/Tons	\$15,109.08
▪ Spectraserv, Inc. Kearny, New Jersey	\$233.00/Tons	\$19,572.00

As the two (2) year price is higher than the one (1) year price, I recommend no contract be awarded for the two (2) year time frame.

3. **Liquid Chlorine** – One (1) bid was received for Liquid Chlorine at the Water Treatment Plant (WTP) for a one (1) year period as follows:

(1) One (1) Year Period

▪ George S. Coyne Chemical Co., Inc. Croydon, Pennsylvania	\$2.6240/Lb.	\$13,644.80
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The low bid documents have been reviewed and found to be in order. Therefore, I recommend the award of a one (1) year contract for Liquid Chlorine to George S. Coyne Chemical Co., Inc. of Croydon, Pennsylvania, at a unit price of \$2.6240/Lb. for a total amount of \$13,644.80.

(2) Two (2) Year Period

- No bids received.

Receipt of Bids
Sludge Cake Removal, Transportation and Delivery
Grit and Screenings Removal, Transportation and Delivery
Chemical Purchases for the AWWTP and WTP
Borough of Hightstown, Mercer County, New Jersey
Our File No.: H1665
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4. **Hydrofluorosilicic Acid** – No bids were received for Hydrofluorosilicic Acid at the Water Treatment Plant (WTP) for either one (1) or two (2) year periods.

Currently, Hydrofluorosilicic Acid for use at the Water Treatment Plant is supplied by George S. Coyne Chemical Co., Inc. In discussing the recent bid with George S. Coyne Chemical Co., Inc., they advised they did not submit a bid for Hydrofluorosilicic Acid due to product availability. Their previous supplier no longer provides Hydrofluorosilicic Acid, requiring George S. Coyne Chemical Co., Inc. to identify and obtain approval for a new supplier. They are currently in the process of approving a new supplier and anticipate that the approval process will be completed by the end of October 2026.

I recommend that a separate bid be advertised specifically for the supply and delivery of Hydrofluorosilicic Acid. If no bids are received through the subsequent solicitation, an alternative method of procurement will need to be evaluated.

5. **Calcium Hydroxide (Hydrated Lime)** – One (1) bid was received for Calcium Hydroxide (Hydrated Lime) at the Advanced Wastewater Treatment Plant (AWWTP) and the Water Treatment Plant (WTP) for one (1) year periods as follows:

(1) One (1) Year Period

- | | | |
|---|--------------|-------------|
| ▪ George S. Coyne Chemical Co., Inc.
Croydon, Pennsylvania | \$0.3749/Lb. | \$46,862.50 |
|---|--------------|-------------|

The low bid documents were reviewed and found to be in order. Therefore, I recommend the award of a one (1) year contract for Calcium Hydroxide (Hydrated Lime) to George S. Coyne Chemical Co., Inc. of Croydon, Pennsylvania, at a unit price of \$0.3749/Lb. for a total amount of \$46,862.50.

(2) Two (2) Year Period

- No bids received.

6. **Magnesium Hydroxide** – One (1) bid was received for Magnesium Hydroxide at the Advanced Wastewater Treatment Plant (AWWTP) for a one (1) year period as follows:

(1) One (1) Year Period

- | | |
|---|----------------|
| ▪ Park Pumps & Controls, Inc.
Edgewater Park, New Jersey | \$1,100.00/Ton |
| \$66,000.00 | |

The low bid documents have been reviewed and found to be in order. Therefore, I recommend the award of a one (1) year contract for Magnesium Hydroxide to Park Pumps & Controls, Inc. of Edgewater Park, New Jersey, at a unit price of \$1,100.00/Ton for a total amount of \$66,000.00.

(2) Two (2) Year Period

- No bids received.

Receipt of Bids
Sludge Cake Removal, Transportation and Delivery
Grit and Screenings Removal, Transportation and Delivery
Chemical Purchases for the AWWTP and WTP
Borough of Hightstown, Mercer County, New Jersey
Our File No.: H1665
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7. **Calcium Hypochlorite** – One (1) bid was received for Calcium Hypochlorite at the Advanced Wastewater Treatment Plant (AWWTP) for a one (1) year period as follows:

(1) One (1) Year Period

- George S. Coyne Chemical Co., Inc.
Croydon, Pennsylvania \$4.764/Lb. \$2,382.00

The low bid documents have been reviewed and found to be in order. Therefore, I recommend the award of a one (1) year contract for Calcium Hypochlorite to George S. Coyne Chemical Co., Inc. of Croydon, Pennsylvania, at a unit price of \$4.764/Lb. for a total amount of \$2,382.00.

(2) Two (2) Year Period

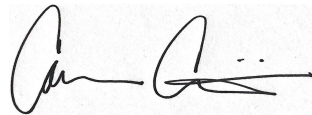
- No bids received.

The bid documents are subject to be reviewed by the Borough Attorney.

By way of this letter, I am returning the original bid documents to the Borough Clerk.

Should you have questions or require additional information, please feel free to contact me.

Very truly yours,



Cameron Corini, PE, CME, CPWM
Borough Engineer

cc: Mayor and Council
Mairead Thompson, Borough Assistant Business Administrator
Peggy Riggio, RMC, CMR, Borough Clerk
Donna Condo, Borough CFO
Mickie O'Connor, Borough Deputy CFO
Jonathan Cohen, Esq., Borough Attorney
Steve White, Borough AWWTP Superintendent
Richard Lewis, Borough Senior Water Operator
Ken Lewis, Borough Superintendent of Public Works
Justin Streleckis, PE, Roberts Engineering Group, LLC
Kelly Pham, EIT, Roberts Engineering Group, LLC



1670 Whitehorse-Hamilton Square Rd.
Hamilton, New Jersey 08690
609-586-1141 fax 609-586-1143
www.RobertsEngineeringGroup.com

Summary of Bids Our File No.: H1665				Brenntag Northeast, LLC 81 West Huller Lane Reading, Pennsylvania 19605 Phone: (610) 926-4151 Fax: (610) 926-4160		ConstructConnect 3825 Edwards Road, Suite 700 Cincinnati, Ohio 45209 Phone: (800) 364-2059 Fax: (513) 991-1158		George S. Coyne Chemical Co., Inc. 3015 State Road Croydon, Pennsylvania 19021 Phone: (215) 785-3000 Ext. 7147 Fax: (215) 785-1585		Herman's Trucking, Inc. 181 Jacobstown Cookstown Road Wrightstown, New Jersey 08562 Phone: (609) 758-3808 Fax: N/A		Martin Marietta/Magnesia Specialties 401 Longridge Drive Pittsburgh, Pennsylvania 15243 Phone: (828) 452-4784 Fax: N/A		Miracle Chemical Company 1151 B Highway 33 Farmingdale, New Jersey 07727 Phone: (732) 938-9110 Fax: (732) 938-6630	
Item No.	Description	Quantity	Units	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price
1	Removal, Transportation, Delivery and Disposal of Sludge Cake														
	1A(1) Removal, Transportation, Delivery and Disposal of Sludge Cake - One (1) Year Period	650	TONS	No Bid Received	No Bid Received	No Bid Received	No Bid Received	No Bid Received	No Bid Received	No Bid Received	No Bid Received	No Bid Received	No Bid Received	No Bid Received	No Bid Received
	1A(2) Removal, Transportation, Delivery and Disposal of Sludge Cake - Two (2) Year Period	1,300	TONS	No Bid Received	No Bid Received	No Bid Received	No Bid Received	No Bid Received	No Bid Received	No Bid Received	No Bid Received	No Bid Received	No Bid Received	No Bid Received	No Bid Received
2	Removal, Transportation, Delivery and Disposal of Grit and Screenings														
	2A(1) Removal, Transportation, Delivery and Disposal of Grit and Screenings - One (1) Year Period	42	TONS	No Bid Received	No Bid Received	No Bid Received	No Bid Received	No Bid Received	No Bid Received	No Bid Received	No Bid Received	No Bid Received	No Bid Received	No Bid Received	No Bid Received
	2A(2) Removal, Transportation, Delivery and Disposal of Grit and Screenings - Two (2) Year Period	84	TONS	No Bid Received	No Bid Received	No Bid Received	No Bid Received	No Bid Received	No Bid Received	No Bid Received	No Bid Received	No Bid Received	No Bid Received	No Bid Received	No Bid Received
3	Liquid Chlorine														
	3A(1) - Liquid Chlorine - One (1) Year Period	5,200	LBS.	No Bid Received	No Bid Received	No Bid Received	No Bid Received	\$2,6240	\$13,644.80	No Bid Received	No Bid Received	No Bid Received	No Bid Received	No Bid Received	No Bid Received
	3A(2) - Liquid Chlorine - Two (2) Year Period	10,400	LBS.	No Bid Received	No Bid Received	No Bid Received	No Bid Received	No Bid Received	No Bid Received	No Bid Received	No Bid Received	No Bid Received	No Bid Received	No Bid Received	No Bid Received
4	Hydrofluorosilicic Acid														
	4A(1) Hydrofluorosilicic Acid - One (1) year period	1,700	GALS.	No Bid Received	No Bid Received	No Bid Received	No Bid Received	No Bid Received	No Bid Received	No Bid Received	No Bid Received	No Bid Received	No Bid Received	No Bid Received	No Bid Received
	4A(2) Hydrofluorosilicic Acid - Two (2) year period	3,400	GALS.	No Bid Received	No Bid Received	No Bid Received	No Bid Received	No Bid Received	No Bid Received	No Bid Received	No Bid Received	No Bid Received	No Bid Received	No Bid Received	No Bid Received
5	Calcium Hydroxide (Hydrated Lime)														
	5A(1) Calcium Hydroxide (Hydrated Lime) - One (1) Year Period	125,000	LBS.	No Bid Received	No Bid Received	No Bid Received	No Bid Received	\$0.3749	\$46,862.50	No Bid Received	No Bid Received	No Bid Received	No Bid Received	No Bid Received	No Bid Received
	5A(2) Calcium Hydroxide (Hydrated Lime) - Two (2) Year Period	250,000	LBS.	No Bid Received	No Bid Received	No Bid Received	No Bid Received	No Bid Received	No Bid Received	No Bid Received	No Bid Received	No Bid Received	No Bid Received	No Bid Received	No Bid Received
6	Magnesium Hydroxide														
	6A(1) Magnesium Hydroxide - One (1) Year Period	60	TONS	No Bid Received	No Bid Received	No Bid Received	No Bid Received	No Bid Received	No Bid Received	No Bid Received	No Bid Received	No Bid Received	No Bid Received	No Bid Received	No Bid Received
	6A(2) Magnesium Hydroxide - Two (2) Year Period	120	TONS	No Bid Received	No Bid Received	No Bid Received	No Bid Received	No Bid Received	No Bid Received	No Bid Received	No Bid Received	No Bid Received	No Bid Received	No Bid Received	No Bid Received
7	Calcium Hypochlorite														
	7A(1) Calcium Hypochlorite - One (1) Year Period	500	LBS.	No Bid Received	No Bid Received	No Bid Received	No Bid Received	\$4.764	\$2,382.00	No Bid Received	No Bid Received	No Bid Received	No Bid Received	No Bid Received	No Bid Received
	7A(2) Calcium Hypochlorite - Two (2) Year Period	1,000	LBS.	No Bid Received	No Bid Received	No Bid Received	No Bid Received	No Bid Received	No Bid Received	No Bid Received	No Bid Received	No Bid Received	No Bid Received	No Bid Received	No Bid Received

Summary of Bids Our File No.: H1665				Northstar Environmental Services, LLC 1101 Doughty Road Pleasantville, New Jersey 08232 Phone: (609) 408-1507 Fax: N/A		Park Pumps & Controls, Inc. 950 Mt. Holly Road Edgewater Park, New Jersey 08010 Phone: (609) 871-0944 Fax: (609) 871-2987		Spectraserv, Inc. 75 Jacobus Avenue Kearny, New Jersey 07032 Phone: (973) 589-0277 Fax: (973) 589-0415		Synagro/Epic 435 Williams Court, Suite 100 Baltimore, Maryland 21220 Phone: (410) 688-4438 Fax: N/A		Waste Management of NJ 100 Brandywine Boulevard, Suite 300 Newtown, Pennsylvania 18940 Phone: (609) 352-5362 Fax: N/A		Wind River Environmental, LLC 5 Holland Street Salunga, Pennsylvania 17538 Phone: (717) 459-8026 Fax: N/A	
Item No.	Description	Quantity	Units	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price
1	Removal, Transportation, Delivery and Disposal of Sludge Cake														
	1A(1) Removal, Transportation, Delivery and Disposal of Sludge Cake - One (1) Year Period	650	TONS	No Bid Received	No Bid Received	No Bid Received	No Bid Received	\$233.00	\$151,450.00	\$171.87	\$111,715.50	\$147.31	\$95,751.50	No Bid Received	No Bid Received
	1A(2) Removal, Transportation, Delivery and Disposal of Sludge Cake - Two (2) Year Period	1,300	TONS	No Bid Received	No Bid Received	No Bid Received	No Bid Received	\$233.00	\$302,900.00	\$178.74	\$232,362.00	\$150.99	\$196,287.00	No Bid Received	No Bid Received
2	Removal, Transportation, Delivery and Disposal of Grit and Screenings														
	2A(1) Removal, Transportation, Delivery and Disposal of Grit and Screenings - One (1) Year Period	42	TONS	No Bid Received	No Bid Received	No Bid Received	No Bid Received	\$233.00	\$9,786.00	\$175.13	\$7,355.46	No Bid Received	No Bid Received	No Bid Received	No Bid Received
	2A(2) Removal, Transportation, Delivery and Disposal of Grit and Screenings - Two (2) Year Period	84	TONS	No Bid Received	No Bid Received	No Bid Received	No Bid Received	\$233.00	\$19,572.00	\$179.87	\$15,109.08	No Bid Received	No Bid Received	No Bid Received	No Bid Received
3	Liquid Chlorine														
	3A(1) - Liquid Chlorine - One (1) Year Period	5,200	LBS.	No Bid Received	No Bid Received	No Bid Received	No Bid Received	No Bid Received	No Bid Received	No Bid Received	No Bid Received	No Bid Received	No Bid Received	No Bid Received	No Bid Received
	3A(2) - Liquid Chlorine - Two (2) Year Period	10,400	LBS.	No Bid Received	No Bid Received	No Bid Received	No Bid Received	No Bid Received	No Bid Received	No Bid Received	No Bid Received	No Bid Received	No Bid Received	No Bid Received	No Bid Received
4	Hydrofluorosilicic Acid														
	4A(1) Hydrofluorosilicic Acid - One (1) year period	1,700	GALS.	No Bid Received	No Bid Received	No Bid Received	No Bid Received	No Bid Received	No Bid Received	No Bid Received	No Bid Received	No Bid Received	No Bid Received	No Bid Received	No Bid Received
	4A(2) Hydrofluorosilicic Acid - Two (2) year period	3,400	GALS.	No Bid Received	No Bid Received	No Bid Received	No Bid Received	No Bid Received	No Bid Received	No Bid Received	No Bid Received	No Bid Received	No Bid Received	No Bid Received	No Bid Received
5	Calcium Hydroxide (Hydrated Lime)														
	5A(1) Calcium Hydroxide (Hydrated Lime) - One (1) Year Period	125,000	LBS.	No Bid Received	No Bid Received	No Bid Received	No Bid Received	No Bid Received	No Bid Received	No Bid Received	No Bid Received	No Bid Received	No Bid Received	No Bid Received	No Bid Received
	5A(2) Calcium Hydroxide (Hydrated Lime) - Two (2) Year Period	250,000	LBS.	No Bid Received	No Bid Received	No Bid Received	No Bid Received	No Bid Received	No Bid Received	No Bid Received	No Bid Received	No Bid Received	No Bid Received	No Bid Received	No Bid Received
6	Magnesium Hydroxide														
	6A(1) Magnesium Hydroxide - One (1) Year Period	60	TONS	No Bid Received	No Bid Received	\$1,100.00	\$66,000.00	No Bid Received	No Bid Received	No Bid Received	No Bid Received	No Bid Received	No Bid Received	No Bid Received	No Bid Received
	6A(2) Magnesium Hydroxide - Two (2) Year Period	120	TONS	No Bid Received	No Bid Received	No Bid Received	No Bid Received	No Bid Received	No Bid Received	No Bid Received	No Bid Received	No Bid Received	No Bid Received	No Bid Received	No Bid Received
7	Calcium Hypochlorite														
	7A(1) Calcium Hypochlorite - One (1) Year Period	500	LBS.	No Bid Received	No Bid Received	No Bid Received	No Bid Received	No Bid Received	No Bid Received	No Bid Received	No Bid Received	No Bid Received	No Bid Received	No Bid Received	No Bid Received
	7A(2) Calcium Hypochlorite - Two (2) Year Period	1,000	LBS.	No Bid Received	No Bid Received	No Bid Received	No Bid Received	No Bid Received	No Bid Received	No Bid Received	No Bid Received	No Bid Received	No Bid Received	No Bid Received	No Bid Received

I hereby certify that this is a true copy of the bids received on October 2, 2026.

Cameron Corini, P.E., C.M.E., C.P.W.M.
NJ License No. 54035

Borough of Hightstown
County of Mercer

Resolution 2026-219

A RESOLUTION SUPPORTING COMMUNITIES OF LIGHT 2026

WHEREAS, it is the policy of the Borough of Hightstown to recognize organizations that have contributed to the overall benefit of the community; and

WHEREAS, Younity (formerly Womanspace), founded in 1977, has demonstrated a unique ability to provide comfort, support services, crisis intervention and safety to women, men and children who are victims of domestic violence, sexual assault and strangulation; and

WHEREAS, Younity (formerly Womanspace), in the belief that “peace begins at home”, has asked the Mercer County Community to join them in their struggle against family violence by participating in their annual Communities of Light project; and

WHEREAS, Younity (formerly Womanspace) has provided emergency shelter in secure locations and comprehensive services for victims of domestic violence since 1977, sexual assault since 2002 and strangulation since 2024, for more than 130,204 women, 17,782 children and 9,397 men. Additionally, Younity (formerly Womanspace) has assisted more than 332,296 hotline callers over the last 48 years; and

WHEREAS, the Borough of Hightstown commends Younity (formerly Womanspace) for their efforts to bring an end to the cycle of interpersonal violence imposed on women, men, and children; and

WHEREAS, the Mayor and Council of the Borough of Hightstown urge each and every household to demonstrate their support of the concept that “peace begins at home” by placing luminaries along their driveways and sidewalks on Monday, October 26, 2026, as a visible symbol of that support; and

WHEREAS, the proceeds from Communities of Light 2026 will be used to fund vital services for victims of domestic violence, sexual assault, strangulation and human trafficking.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown, County of Mercer, State of New Jersey, that Monday, October 26, 2026, be recognized Communities of Light Day and hereby commends Womanspace on its many accomplishments and wish them continued success with Communities of Light in the years to come.

I hereby certify this to be a true copy of a resolution adopted by the Borough Council of the Borough of Hightstown at a meeting held on October 19, 2026.

Margaret Riggio, Borough Clerk

Borough of Hightstown
County of Mercer

Resolution 2026-220

**A RESOLUTION CONFIRMING THE HIRE OF CLARK SABO AS DPW LABORER
FOR THE BOROUGH OF HIGHTSTOWN**

WHEREAS, Clark Sabo has been hired to serve as DPW Laborer for the Borough of Hightstown effective October 1, 2026, and

WHEREAS, the Mayor and Borough Council desire to formally confirm said hire and acknowledge the service of Clark Sabo to the Borough; and

WHEREAS, compensation and benefits shall be in accordance with the Borough Salary Ordinance and/or applicable collective bargaining agreement.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Borough Council of the Borough of Hightstown, County of Mercer, State of New Jersey, as follows:

1. The hire of Clark Sabo as a DPW Laborer for the Borough of Hightstown is hereby confirmed effective October 1, 2026.
2. The Borough Clerk is hereby authorized and directed to forward a certified copy of this Resolution to the appropriate Borough officials.

I hereby certify this to be a true copy of a resolution adopted by the Borough Council of the Borough of Hightstown at a meeting held on October 19, 2026.

Margaret Riggio, Borough Clerk

Borough of Hightstown
County of Mercer

Resolution 2026-221

**ACCEPTING MEMBERSHIP OF KEVIN LAROY
HIGHTSTOWN ENGINE CO. NO. 1**

WHEREAS, Kevin LaRoy of East Windsor, New Jersey has applied for membership in Hightstown Engine Company No. 1; and

WHEREAS Kevin LaRoy has undergone and passed the required physical examination, and her membership application has been reviewed and approved by Fire Chief Gary Evers.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown that the membership of Kevin LaRoy in Hightstown Engine Company No. 1 is hereby accepted.

BE IT FURTHER RESOLVED, that the Borough Clerk is authorized and directed to execute the New Jersey State Firefighter's Association Application of Membership for Kevin LaRoy on behalf of the Borough of Hightstown.

BE IT FURTHER RESOLVED, that a certified copy of this resolution shall be forwarded to Hightstown Engine Co. #1.

I hereby certify this to be a true copy of a resolution adopted by the Borough Council of the Borough of Hightstown at a meeting held on October 19, 2026.

Margaret Riggio, Borough Clerk

Borough of Hightstown
County of Mercer

Resolution 2026-222

**ACCEPTING MEMBERSHIP OF NATHAN MATAMOROS
HIGHTSTOWN ENGINE CO. NO. 1**

WHEREAS, Nathan Matamoros of Hightstown, New Jersey has applied for membership in Hightstown Engine Company No. 1; and

WHEREAS Nathan Matamoros has undergone and passed the required physical examination, and her membership application has been reviewed and approved by Fire Chief Gary Evers.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown that the membership of Nathan Matamoros in Hightstown Engine Company No. 1 is hereby accepted.

BE IT FURTHER RESOLVED, that the Borough Clerk is authorized and directed to execute the New Jersey State Firefighter's Association Application of Membership for Nathan Matamoros on behalf of the Borough of Hightstown.

BE IT FURTHER RESOLVED, that a certified copy of this resolution shall be forwarded to Hightstown Engine Co. #1.

I hereby certify this to be a true copy of a resolution adopted by the Borough Council of the Borough of Hightstown at a meeting held on October 19, 2026.

Margaret Riggio, Borough Clerk

Borough of Hightstown
County of Mercer

Resolution 2026-223

**ACCEPTING MEMBERSHIP OF SCOTT DESCH
HIGHTSTOWN ENGINE CO. NO. 1**

WHEREAS, Scott Desch of Hightstown, New Jersey has applied for membership in Hightstown Engine Company No. 1; and

WHEREAS Scott Desch has undergone and passed the required physical examination, and her membership application has been reviewed and approved by Fire Chief Gary Evers.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown that the membership of Scott Desch in Hightstown Engine Company No. 1 is hereby accepted.

BE IT FURTHER RESOLVED, that the Borough Clerk is authorized and directed to execute the New Jersey State Firefighter's Association Application of Membership for Scott Desch on behalf of the Borough of Hightstown.

BE IT FURTHER RESOLVED, that a certified copy of this resolution shall be forwarded to Hightstown Engine Co. #1.

I hereby certify this to be a true copy of a resolution adopted by the Borough Council of the Borough of Hightstown at a meeting held on October 19, 2026.

Margaret Riggio, Borough Clerk

Borough of Hightstown
County of Mercer

Resolution 2026-224

AUTHORIZING A MEETING WHICH EXCLUDES THE PUBLIC

BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown that this body will hold a meeting on October 19, 2026, at the Hightstown Firehouse Hall, 140 North Main Street, that will be limited only to consideration of an item or items with respect to which the public may be excluded pursuant to section 7b of the Open Public Meetings Act.

The general nature of the subject or subjects to be discussed:

Personnel

Real Property

Stated as precisely as presently possible the following is the time when and the circumstances under which the discussion conducted at said meeting can be disclosed to the public January 19, 2027, or when the need for confidentiality no longer exists.

The public is excluded from said meeting, and further notice is dispensed with, all in accordance with sections 8 and 4a of the Open Public Meetings Act.

I hereby certify this to be a true copy of a resolution adopted by the Borough Council of the Borough of Hightstown at a meeting held on October 19, 2026.

Margaret Riggio, Borough Clerk



Roberts
ENGINEERING GROUP LLC

1670 Whitehorse-Hamilton Square Rd.
Hamilton, New Jersey 08620
609-586-1141 fax 609-586-1143
www.RobertsEngineeringGroup.com

October 7, 2026

John Francis Roman
Borough Administrator
Borough of Hightstown
156 Bank Street
Hightstown, New Jersey 08520
Email: administrator@hightstownborough.com

Re: Improvements to Various Sidewalks
Municipal Aid Fiscal Year 2026
Borough of Hightstown, Mercer County, New Jersey
Our File No.: H1603

Dear John:

As you know, the NJDOT has awarded the Borough funding through the Municipal Aid Program for the Improvements to Various Sidewalks project in the amount of \$576,237.00. A contract must be awarded by November 17, 2027.

As discussed, the scope of work has been modified to encompass the following intersections for curb ramp and crosswalk improvements:

1. Chamberlain Avenue & Mechanic Street (4 ramps);
2. Chamberlain Avenue & North Main Street (2 ramps);
3. Reed Street & Mechanic Street (2 ramps);
4. Reed Street & John Street (1 ramp);
5. Railroad Avenue & South Academy Street (5 ramps);
6. Railroad Avenue & Rogers Avenue (4 ramps);
7. Morrison Avenue & Center Street (6 ramps);
8. First Avenue & Center Street (8 ramps);
9. First Avenue & Outcalt Street (4 ramps);
10. Second Avenue & Center Street (8 ramps);
11. Second Avenue & Outcalt Street (3 ramps);
12. South Street & South Main Street (2 ramps); and
13. East Ward Street & South Main Street (4 ramps).

An updated location map of the curb ramps is updated for your reference.

The estimated construction cost for the above referenced scope of work is approximately \$560,000.00. The scope is inconsistent with what we discussed in September and the project will be designed to fall within the grant amount. If during design, the estimated cost exceeds the budgeted amount, the scope of improvements will be reduced as necessary.

Please be aware that the project is eligible for reimbursement of engineering design costs and inspection fees up to 5% (\$28,811.85) and 15% of the grant amount (\$86,435.55), respectively.

Improvements to Various Sidewalks
Municipal Aid Fiscal Year 2026
Borough of Hightstown, Mercer County, New Jersey
Our File No.: H1603
Page 2 of 2

The anticipated costs for survey, design, permitting, bidding, and construction administration/inspection for the sidewalk and roadway improvements are as follows:

Survey, Design, Permitting, and Bidding =	\$ 45, 000.00
<u>Construction Administration and Inspection =</u>	<u>\$ 40, 000.00</u>
TOTAL =	\$ 85, 000.00

Please be aware that this project does not include any improvements to the water and sewer systems.

Please review the above figures and advise as to how the Council would like to move forward. I am available to review at your next available Council meeting.

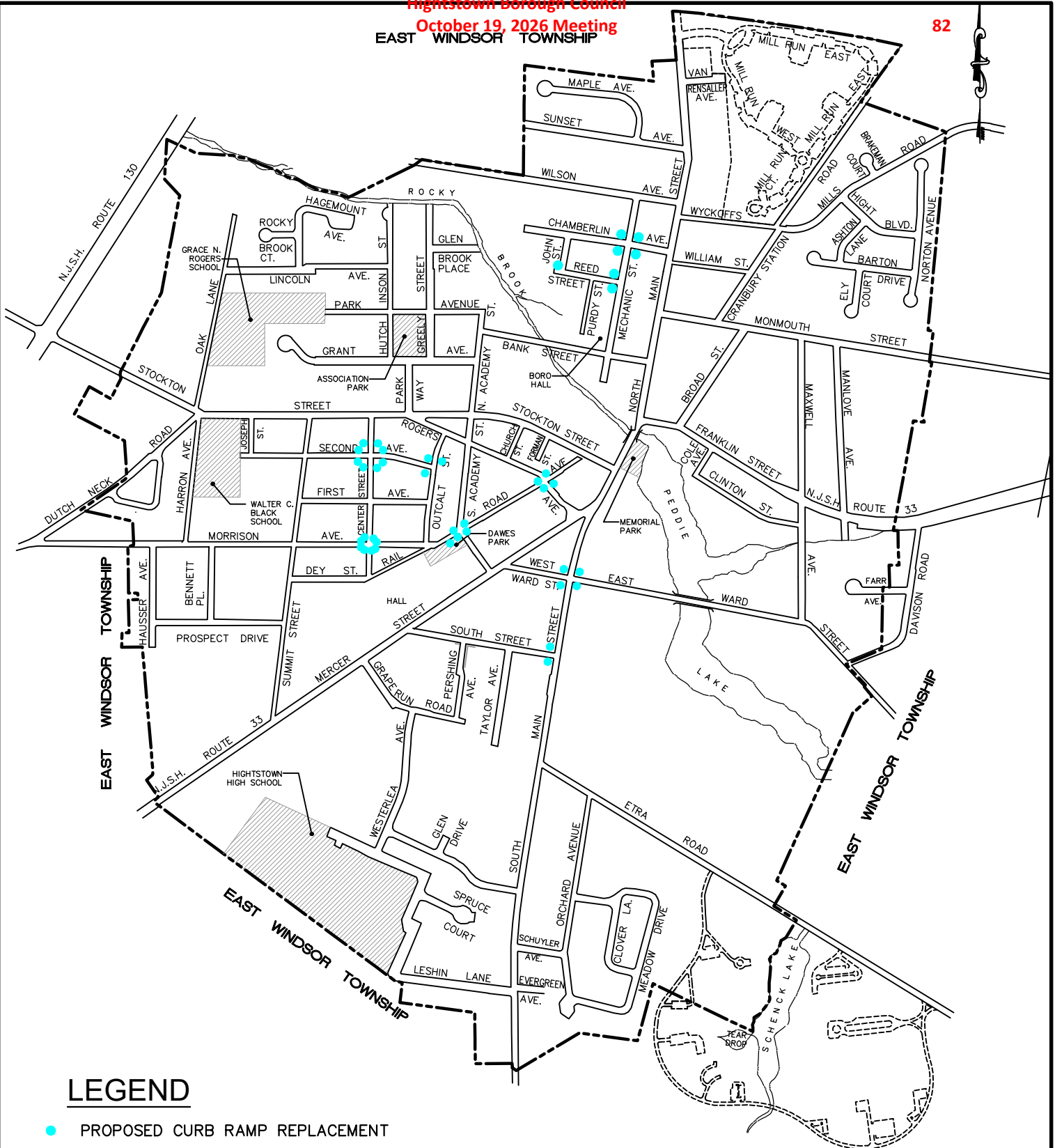
Should you have any questions or concerns, please feel free to contact me.

Very truly yours,



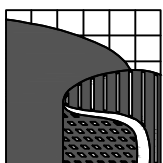
Cameron Corini, PE, CME, CPWM
Borough Engineer

cc: Mayor and Council
Mairead Thompson, Borough Assistant Business Administrator
Peggy Riggio, RMC, CMR, Borough Clerk
Donna Condo, Borough CFO
Ken Lewis, Borough Superintendent of Public Works
Kelly Pham, EIT, Roberts Engineering Group, LLC



LEGEND

- PROPOSED CURB RAMP REPLACEMENT



Roberts
ENGINEERING GROUP LLC
Women Business Enterprise Certified

CERTIFICATE OF AUTHORIZATION: 24GA28159100

1670 Whitehorse-Hamilton Square Rd.
Hamilton, New Jersey 08690
609-586-1141 fax 609-586-1143
www.RobertsEngineeringGroup.com

2025 OVERALL CURB RAMP/SIDEWALK

LOCATION MAP
IMPROVEMENTS TO
VARIOUS SIDEWALKS
BOROUGH OF HIGHTSTOWN,
MERCER COUNTY, NEW JERSEY

SCALE: 1"=1,000'±

DWG. No: H1603
DATE: 10/6/26