

AGENDA
Hightstown Borough Council
July 6, 2026 | 6:30 p.m.
Hightstown Engine Company No. 1
140 North Main Street, Hightstown

PLEASE TURN OFF ALL CELL PHONES DURING YOUR ATTENDANCE AT THIS MEETING TO AVOID SOUNDS/RINGING OR CONVERSATIONS THAT MAY INTERFERE WITH THE RECORDING OR THE ABILITY OF ATTENDEES TO HEAR THE PROCEEDINGS. THANK YOU FOR YOUR COOPERATION.

Meeting called to order by Mayor Susan Bluth

STATEMENT: Adequate notice of this meeting has been given in accordance with the Open Public Meetings Act, pursuant to Public Law 1975, Chapter 231. Said notice was advertised in the Trenton Times and the Trentonian as required by law and is posted on the Hightstown Borough website.

Roll Call

Flag Salute

Approval of Agenda

Approval of Minutes June 15, 2026 – Public Session

Public Comment Any person wishing to address Council with his or her comments will have a maximum of three minutes to do so at this time.

Ordinances **Ordinance 2026-13 First Reading and Introduction** Bond Ordinance Amending and Restating in its entirety Bond Ordinance #2024-16 of the Borough of Hightstown, in the County of Mercer, New Jersey, Finally Adopted September 16, 2024

Resolutions **2026-151** Authorizing Roberts Engineering Group, LLC to Prepare the Tier A MSA Stormwater Permit Watershed Assessment Report
2026-152 A Resolution Authorizing the Borough Engineer to Perform Surveying, Engineering Design, Permitting, and Bid Document Preparation and Easement Services for Improvements to Dutch Neck Road
2026-153 A Resolution Authorizing the Advertisement for Bids for the Dawes Park and Roger C. Cook Greenway Improvement Project

Consent Agenda **2026-154** Resolution Approving Change Order No. 2 for the AWWTP Influent Pump Station Drywell Upgrades Project.
2025-155 Approving Change Order No. 2 for the Maxwell Avenue Improvement Project – Earle Asphalt
2026-156 Approving Payment No. 4 to Earle Asphalt Company for Improvements to Maxwell Avenue

2026-157 A Resolution Approving Light up the Lake 2026 Organized by the Hightstown Borough Cultural Arts Commission

2026-158 A Resolution Approving a Paint & Sip Organized by the Hightstown Borough Cultural Arts Commission

2026-159 A Resolution Approving the Summer Recreation Program at Dawes Park

2026-160 Approval to Submit a Grant Application and Execute a Grant Contract with the New Jersey Department of Transportation for the Improvements to William Street

Discussion

Subcommittee Reports

Mayor/Council/Administrative Updates

Executive Session **Resolution 2026-161** Authorizing a Meeting that Excludes the Public
Contract Negotiations
Personnel

Adjournment

Borough of Hightstown
County of Mercer

Ordinance 2026-13

BOND ORDINANCE AMENDING AND RESTATING IN ITS ENTIRETY BOND ORDINANCE #2024-16 OF THE BOROUGH OF HIGHTSTOWN, IN THE COUNTY OF MERCER, NEW JERSEY, FINALLY ADOPTED SEPTEMBER 16, 2024.

BE IT ORDAINED BY THE BOROUGH COUNCIL OF THE BOROUGH OF HIGHTSTOWN, IN THE COUNTY OF MERCER, NEW JERSEY (not less than two-thirds of all members thereof affirmatively concurring), AS FOLLOWS:

Section One. Bond Ordinance #2024-16 of the Borough of Hightstown, in the County of Mercer, New Jersey (the "Borough"), finally adopted September 16, 2024, is hereby amended and restated in its entirety to: 1) remove the reference to the \$127,700 Green Acres Grant, 2) provide for a down payment in the amount of \$26,050, 3) increase the amount of bonds and notes authorized from \$393,300 to \$494,950 and 4) read as follows:

“BOND ORDINANCE PROVIDING FOR DAWES PARK RECREATION IMPROVEMENTS IN AND BY THE BOROUGH OF HIGHTSTOWN, IN THE COUNTY OF MERCER, NEW JERSEY, APPROPRIATING \$521,000 THEREFOR AND AUTHORIZING THE ISSUANCE OF \$494,950 BONDS OR NOTES OF THE BOROUGH TO FINANCE PART OF THE COST THEREOF.

BE IT ORDAINED BY THE BOROUGH COUNCIL OF THE BOROUGH OF HIGHTSTOWN, IN THE COUNTY OF MERCER, NEW JERSEY (not less than two-thirds of all members thereof affirmatively concurring) AS FOLLOWS:

Section 1. The improvement described in Section 3(a) of this bond ordinance is hereby authorized to be undertaken by the Borough of Hightstown, in the County of Mercer, New Jersey (the "Borough") as a general improvement. For the improvement or purpose described in Section 3(a), there is hereby appropriated the sum of \$521,000, including the sum of \$26,050 as the down payment required by the Local Bond Law. The down payment is now available by virtue of provision for down payment or for capital improvement purposes in one or more previously adopted budgets.

Section 2. In order to finance the cost of the improvement not covered by covered by application of the down payment, negotiable bonds are hereby authorized to be issued in the principal amount of \$494,950 pursuant to the Local Bond Law. In anticipation of the issuance of the bonds, negotiable bond anticipation notes are hereby authorized to be issued pursuant to and within the limitations prescribed by the Local Bond Law.

Section 3. (a) The improvement hereby authorized and the purpose for the financing of which the bonds are to be issued is Dawes Park recreation improvements, including all work and materials necessary therefor and incidental thereto.

Borough of Hightstown
County of Mercer

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(b) The estimated maximum amount of bonds or bond anticipation notes to be issued for the improvement or purpose is as stated in Section 2 hereof.

(c) The estimated cost of the improvement or purpose is equal to the amount of the appropriation herein made therefor.

Section 4. All bond anticipation notes issued hereunder shall mature at such times as may be determined by the chief financial officer; provided that no bond anticipation note shall mature later than one year from its date, unless such bond anticipation notes are permitted to mature at such later date in accordance with applicable law. The bond anticipation notes shall bear interest at such rate or rates and be in such form as may be determined by the chief financial officer. The chief financial officer shall determine all matters in connection with bond anticipation notes issued pursuant to this bond ordinance, and the chief financial officer's signature upon the bond anticipation notes shall be conclusive evidence as to all such determinations. All bond anticipation notes issued hereunder may be renewed from time to time subject to the provisions of the Local Bond Law or other applicable law. The chief financial officer is hereby authorized to sell part or all of the bond anticipation notes from time to time at public or private sale and to deliver them to the purchasers thereof upon receipt of payment of the purchase price plus accrued interest from their dates to the date of delivery thereof. The chief financial officer is directed to report in writing to the governing body at the meeting next succeeding the date when any sale or delivery of the bond anticipation notes pursuant to this bond ordinance is made. Such report must include the amount, the description, the interest rate and the maturity schedule of the bond anticipation notes sold, the price obtained and the name of the purchaser.

Section 5. The Borough hereby certifies that it has adopted a capital budget or a temporary capital budget, as applicable. The capital or temporary capital budget of the Borough is hereby amended to conform with the provisions of this bond ordinance to the extent of any inconsistency herewith. To the extent that the purposes authorized herein are inconsistent with the adopted capital or temporary capital budget, a revised capital or temporary capital budget has been filed with the Division of Local Government Services.

Section 6. The following additional matters are hereby determined, declared, recited and stated:

(a) The improvement or purpose described in Section 3(a) of this bond ordinance is not a current expense. It is an improvement or purpose that the Borough may lawfully undertake as a general improvement, and no part of the cost thereof has been or shall be specially assessed on property specially benefitted thereby.

(b) The period of usefulness of the improvement or purpose within the limitations of the Local Bond Law, according to the reasonable life thereof computed from the date of the bonds authorized by this bond ordinance, is 15 years.

(c) The Supplemental Debt Statement required by the Local Bond Law has been duly prepared and filed in the office of the Clerk, and a complete executed duplicate thereof has been

Borough of Hightstown
County of Mercer

Ordinance 2026-13

filed in the office of the Director of the Division of Local Government Services in the Department of Community Affairs of the State of New Jersey. Such statement shows that the gross debt of the Borough as defined in the Local Bond Law is increased by the authorization of the bonds and notes provided in this bond ordinance by \$494,950, and the obligations authorized herein will be within all debt limitations prescribed by the Local Bond Law.

(d) An aggregate amount not exceeding \$78,000 for items of expense listed in and permitted under N.J.S.A. 40A:2-20 is included in the estimated cost indicated herein for the purpose or improvement.

Section 7. The Borough hereby makes the following covenants and declarations with respect to obligations determined to be issued by the chief financial officer on a tax-exempt basis. The Borough hereby covenants that it will comply with any conditions subsequent imposed by the Internal Revenue Code of 1986, as amended (the "Code"), in order to preserve the exemption from taxation of interest on the obligations, including, if necessary, the requirement to rebate all net investment earnings on the gross proceeds above the yield on the obligations. The chief financial officer is hereby authorized to act on behalf of the Borough to deem the obligations authorized herein as bank-qualified for the purposes of Section 265 of the Code, when appropriate. The Borough hereby declares the intent of the Borough to issue bonds or bond anticipation notes in the amount authorized in Section 2 of this bond ordinance and to use the proceeds to pay or reimburse expenditures for the cost of the purpose described in Section 3(a) of this bond ordinance. This Section 7 is a declaration of intent within the meaning and for purposes of Treasury Regulations §1.150-2 or any successor provisions of federal income tax law.

Section 8. Any grant moneys received for the purpose described in Section 3(a) hereof shall be applied either to direct payment of the cost of the improvement or to payment of the obligations issued pursuant to this bond ordinance. The amount of obligations authorized but not issued hereunder shall be reduced to the extent that such funds are so used.

Section 9. The chief financial officer of the Borough is hereby authorized to prepare and to update from time to time as necessary a financial disclosure document to be distributed in connection with the sale of obligations of the Borough and to execute such disclosure document on behalf of the Borough. The chief financial officer is further authorized to enter into the appropriate undertaking to provide secondary market disclosure on behalf of the Borough pursuant to Rule 15c2-12 of the Securities and Exchange Commission (the "Rule") for the benefit of holders and beneficial owners of obligations of the Borough and to amend such undertaking from time to time in connection with any change in law, or interpretation thereof, provided such undertaking is and continues to be, in the opinion of a nationally recognized bond counsel, consistent with the requirements of the Rule. In the event that the Borough fails to comply with its undertaking, the Borough shall not be liable for any monetary damages, and the remedy shall be limited to specific performance of the undertaking.

Section 10. The full faith and credit of the Borough are hereby pledged to the punctual payment of the principal of and the interest on the obligations authorized by this bond ordinance. The obligations shall be direct, unlimited obligations of the Borough, and the Borough shall be

Borough of Hightstown
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obligated to levy *ad valorem* taxes upon all the taxable real property within the Borough for the payment of the obligations and the interest thereon without limitation of rate or amount.

Section 11. This bond ordinance shall take effect 20 days after the first publication thereof after final adoption, as provided by the Local Bond Law.”

Section Two. The Borough hereby certifies that it has adopted a capital budget or a temporary capital budget, as applicable. The capital or temporary capital budget of the Borough is hereby amended to conform with the provisions of this ordinance to the extent of any inconsistency herewith. To the extent that the purposes authorized herein are inconsistent with the adopted capital or temporary capital budget, a revised capital or temporary capital budget has been filed with the Division of Local Government Services.

Section Three. The Supplemental Debt Statement required by the Local Bond Law has been duly prepared and filed in the office of the Clerk, and a complete executed duplicate thereof has been filed in the office of the Director of the Division of Local Government Services in the Department of Community Affairs of the State of New Jersey. Such statement shows that the gross debt of the Borough as defined in the Local Bond Law is increased by the authorization of the bonds and notes provided in this bond ordinance by \$494,950, and the obligations authorized herein will be within all debt limitations prescribed by the Local Bond Law.

Section Four. This bond ordinance shall take effect 20 days after the first publication thereof after final adoption, as provided by the Local Bond Law.

Introduction:

Adoption:

ATTEST:

MARGARET RIGGIO
MUNICIPAL CLERK

SUSAN BLUTH
MAYOR

Borough of Hightstown
County of Mercer

Resolution 2026-151

AUTHORIZING ROBERTS ENGINEERING GROUP, LLC TO PREPARE THE TIER A MS4 STORMWATER PERMIT WATERSHED ASSESSMENT REPORT

WHEREAS, the New Jersey Department of Environmental Protection (NJDEP) Tier A Municipal Separate Storm Sewer System (MS4) Stormwater Permit requires the Borough to prepare and submit a Watershed Assessment Report no later than January 1, 2027, as part of the NJDEP's three-phase watershed planning process; and

WHEREAS, the Watershed Assessment Report will evaluate the Borough's four (4) HUC-14 subwatersheds, identify water quality and flooding concerns, establish project priorities, and serve as the basis for the required Watershed Improvement Plan due December 1, 2027; and

WHEREAS, the Borough Engineer, Roberts Engineering Group, LLC, has submitted a proposal dated June 24, 2026, to prepare the required Watershed Assessment Report for a fee not to exceed Eleven Thousand Five Hundred Dollars (\$11,500.00); and

WHEREAS, the Borough Council has determined that it is in the best interest of the Borough to authorize Roberts Engineering Group, LLC to perform the required professional engineering services in order to comply with NJDEP permit requirements.

WHEREAS, funds for the professional services authorized herein are available in appropriation line 6-01-20-165-001-028 General Engineering Services, and have been certified by the Chief Financial Officer pursuant to N.J.S.A. 40A:4-57; and

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Borough Council of the Borough of Hightstown, County of Mercer, State of New Jersey, as follows:

1. The proposal submitted by Roberts Engineering Group, LLC, dated June 24, 2026, for preparation of the Tier A MS4 Stormwater Permit Watershed Assessment Report is hereby approved.
2. The Mayor and Borough Clerk are hereby authorized to execute any documents necessary to effectuate this authorization.
3. Compensation for these professional services shall be in an amount not to exceed \$11,500.00, subject to the availability and certification of funds.
4. A copy of this Resolution and the June 24, 2026 proposal shall be placed on file in the Office of the Borough Clerk.

I hereby certify this to be a true copy of a resolution adopted by the Borough Council of the Borough of Hightstown at a meeting held on July 6, 2026.

Borough of Hightstown
County of Mercer

Resolution 2026-151

Margaret Riggio, Borough Clerk

CERTIFICATION OF FUNDS

I hereby certify that funds are available for the purposes described herein through appropriation line 6-01-20-165-001-028 General Engineering Services

Donna Condo, Chief Financial Officer

Date



1670 Whitehorse-Hamilton Square Rd.
Hamilton, New Jersey 08690
609-586-1141 fax 609-586-1143
www.RobertsEngineeringGroup.com

June 24, 2026

John Francis Roman
Borough Administrator
Borough of Hightstown
156 Bank Street
Hightstown, New Jersey 08520
Email: administrator@hightstownborough.com

Re: Tier A MS4 Stormwater Permit
Watershed Assessment Report
Borough of Hightstown, Mercer County, New Jersey
Our File No.: H1533

Dear John:

As you know, the Borough's Tier A MS4 Stormwater Permit requires that the Borough prepare a Watershed Assessment Report prior to January 1, 2027. The Watershed Assessment Report is the second of a three-step process that the NJDEP has included in the MS4 permit which will culminate with a Watershed Improvement Plan due by December 1, 2027. The Watershed Improvement Plan will be based on the Watershed Assessment Report and will address impairments and Total Maximum Daily Limitation (TMDL) violations of the waterways within the Borough. I am writing because the deadline for the Watershed Assessment Report is quickly approaching.

The Watershed Assessment Report must address specific water quality and quantity issues within the Borough. It is meant to outline key objectives and include goals such as improving water quality by reducing pollutants, reducing flooding, and enhancing the ecosystem health. The report must identify possible improvement projects or areas of concern, and the priority of each project.

The summary must also describe the proposed actions or projects for each subwatershed. The subwatersheds are also referred to as HUC 14 areas, indicating a "Hydraulic Unit Code". The Borough has four (4) subwatersheds within its boundaries which must be individually evaluated as part of the assessment. An overview of the expected pollutant load reductions from each proposed project must be provided and detail the anticipated reductions in Total Maximum Daily Load (TMDL) and enhancements in water quality indicators. Additionally, the report must include the role of public involvement.

The Report must also include the strategies proposed for funding the recommended projects and include a timeline for implementation. Finally, the conclusion should emphasize the anticipated benefits of executing the report's recommendations, along with any next steps that need to be taken to continue.

The Watershed Assessment Report must follow a specific NJDEP outline and include the following as specifically outlined below:

List the HUC 14 and subwatershed common name for each subwatershed within or bordering the permittee's jurisdiction.

- List the impairment and TMDL parameters within each HUC 14.
- Identify areas prone to flooding within the Borough, including inlets, outfalls, streets, etc.
- List subwatersheds with overburdened communities present.
- List the percent impervious coverage in each subwatershed.

- Rank subwatersheds based on which are affected by the most impairment parameters; TMDLs, areas prone to flooding, and impervious coverage. This data was compiled during Phase 1 – the Watershed Inventory Report which was completed in December of 2025.
- Identify stakeholders within the Borough.
- Summarize input from any public information sessions held.
- Describe the Borough’s plan for engaging stakeholders throughout the planning process.
- General Assessment of Subwatersheds within the Borough
 - Geology and Geomorphology
 - Climate
 - Hydrologic Conditions
 - Existing Stormwater Improvement Projects
 - Potential Sources of Pollution

A subwatershed Specific Assessment for each Parameter Impaired or included in a TMDL:

- Areas prone to flooding
- Land Use Cover and Land Use

Potential Improvement Projects:

- Outfall monitoring
- Identify/quantify pollutant loads from different land covers
- Description, Impairment/TMDL addressed/Estimated Load Reduction
- Benefits
- Funding Needs

Estimated Implementation Schedule:

- Per Phase and per Project

Public Involvement and Feedback:

- Stakeholders
- Meetings and Feedback
- Public comment review process

The Borough may contract with the Watershed Institute to be included in the Watershed Working Group which includes surrounding municipalities within the same watershed(s). However, in doing so, the Borough would

Tier A MS4 Stormwater Permit
Watershed Assessment Report
Borough of Hightstown, Mercer County, New Jersey
Our File No.: H1533
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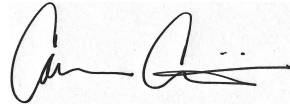
be subject to the decisions made by the overall group. In speaking with the Watershed Institute in June 2026, the cost for inclusion within the Watershed Working Group is expected to be approximately \$15,000 to \$17,000.

Alternatively, Roberts Engineering Group is prepared to move forward with preparation of the assessment. We are currently working with Rutgers University, which is offering limited technical support at no cost. Therefore, Roberts Engineering Group is prepared to move forward with the Watershed Assessment Report and submit by January 1, 2027, for a fee not to exceed \$11,500.00.

We request your consideration and authorization at the next available Council meeting.

Should you wish to discuss this further, please do not hesitate to contact me.

Sincerely,



Cameron Corini, P.E., C.M.E., C.P.W.M.
Borough Engineer

cc: Mairead Thompson, Borough Assistant Business Administrator
Peggy Riggio, RMC, CMR, Borough Clerk/Purchasing Agent/Registrar
Stephanie Katz, Roberts Engineering Group, LLC

Borough of Hightstown
County of Mercer

Resolution 2026-152

A RESOLUTION AUTHORIZING THE BOROUGH ENGINEER TO PERFORM SURVEYING, ENGINEERING DESIGN, PERMITTING, AND BID DOCUMENT PREPARATION AND EASEMENT SERVICES FOR IMPROVEMENTS TO DUTCH NECK ROAD

WHEREAS, the Borough of Hightstown has received funding through the New Jersey Department of Transportation (NJDOT) for roadway improvements to Dutch Neck Road; and

WHEREAS, the Borough Engineer has submitted a proposal to provide surveying, engineering design, permitting, preparation of plans and specifications, bid package development, bidding assistance, easement services and related professional engineering services necessary for the Dutch Neck Road Improvement Project; and

WHEREAS, the Mayor and Borough Council deem it in the best interest of the Borough to authorize the Borough Engineer to perform such services for an amount not to exceed \$42,000.00; and

WHEREAS, The Chief Financial Officer has Certified that funds in the amount of \$42,000.00 through appropriation line C-04-55-908-001-447 are available for this purpose.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Borough Council of the Borough of Hightstown, County of Mercer, State of New Jersey, that the Borough Engineer is hereby authorized to perform surveying, engineering design, permitting, preparation of plans and specifications, bid package development, bidding assistance, easement services and related professional engineering services necessary for the Dutch Neck Road Improvement Project for an amount not to exceed \$42,000.00

BE IT FURTHER RESOLVED that the Borough Administrator and Borough Engineer are authorized to undertake all actions necessary to advance the project and secure any required permits and approvals.

BE IT FURTHER RESOLVED that a copy of this Resolution shall be placed on file with the Borough Clerk.

I hereby certify this to be a true copy of a resolution adopted by the Borough Council of the Borough of Hightstown at a meeting held on July 6, 2026.

Margaret Riggio, Borough Clerk

CERTIFICATION OF FUNDS

I, Donna Condo, CFO of the Borough of Hightstown, certify availability of funds as follows:

Account #	Appropriation Title	Amount
C-04-55-908-001-447	Dutch Neck Road – Sec 2-20	\$42,000.00

Donna Condo, CFO

DATE



Roberts
ENGINEERING GROUP LLC
Women Business Enterprise Certified

1670 Whitehorse-Hamilton Square Rd.
Hamilton, New Jersey 08690
609-586-1141 fax 609-586-1143
www.RobertsEngineeringGroup.com

February 7, 2025

Dimitri Musing, Borough Administrator
Borough of Hightstown
156 Bank Street
Hightstown, New Jersey 08520

Re: Improvements to Dutch Neck Road
Borough of Hightstown, Mercer County, New Jersey
Our File No.: H1807

Dear Mr. Musing,

Enclosed with this letter, please find the following:

1. One (1) digital copy of a plan entitled, "Concept Plan, Improvements to Dutch Neck Road, Borough of Hightstown, Mercer County, New Jersey, dated December 17, 2024."

*Hard copies of the enclosed plan can be provided upon request.

The Borough has received NJDOT funding in the amount of \$550,000.00 for improvements to Dutch Neck Road. The original Engineer's Estimate for the improvements is \$479,548.00. The deadline to award a contract is April 4, 2026.

As you know, this grant was awarded in April 2024. Shortly thereafter, the Borough requested that Roberts Engineering evaluate the existing Right-Of-Way to verify private improvements would not be impacted by the installation of a new sidewalk. Our licensed surveyor moved forward with this directive by conducting a limited topographic and boundary field survey, evaluated existing deeds and filed maps. We are confident that the enclosed plan accurately conveys the limits of the existing public Right-Of-Way.

You can see in the enclosed plan that the municipal boundary between Hightstown Borough and East Windsor is staggered west of Gilman Place. The municipal boundary on the south side of the roadway is approximately 1,150-ft. west of Stockton Street and approximately 700-ft. west of Stockton Street on the north side of the roadway. We anticipate that the limits of paving will be consistent with the municipal limits and will include a joint along the center of the roadway which is not uncommon in these instances and is consistent with how East Windsor has paved their portion of Dutch Neck Road in the past.

The proposed improvements on Dutch Neck Road will include construction of curb along both sides of the road and sidewalk along the southeasterly side, starting from the intersection with Harron Avenue to about 45 feet west of the intersection with Gilman Place, in order to provide a continuous pedestrian access route throughout the Borough. The proposed sidewalk ends a short distance west of Gilman Place due to limited Right-Of-Way available as well as the existing roadway alignment which we must tie in to.

Additionally, the proposed improvements will require the relocation of up to three utility poles, which may cost up to \$75,000. The poles are larger than typical poles and appear to have between 10 and 12 wires. Coordination and negotiation with the pole owner (expected to be PSEG) is needed to verify the cost and procedures.

The proposed improvements realign the roadway in order to provide a more uniform alignment and will impact storm drains as well as a number of lawn areas. All lawns to be impacted are within public Right-Of-Way and therefore do not require the Borough obtain an easement or modify the Right-Of-Way limits. However, public improvements will be on the property at the corner of Dutch Neck and Harron (Lot 1, Block 49.02) which would require a Right Of Entry, Right-Of-Way taking, or an easement. The proposed curb and sidewalk alignment are substantially similar to the existing curb line and will cause no noticeable difference in the use of the private property.

Improvements to Dutch Neck Road
Borough of Hightstown, Mercer County, New Jersey
Our File No.: H1807
Page 2 of 2

The anticipated costs for survey, design, permitting, bidding, and construction administration/inspection are as follows:

Survey, Design, Permitting, Bidding, Easements =	\$42,000.00
<u>Construction Administration and Inspection =</u>	<u>\$46,000.00</u>
TOTAL=	\$88,000.00

Should you have any questions, please feel free to contact me.

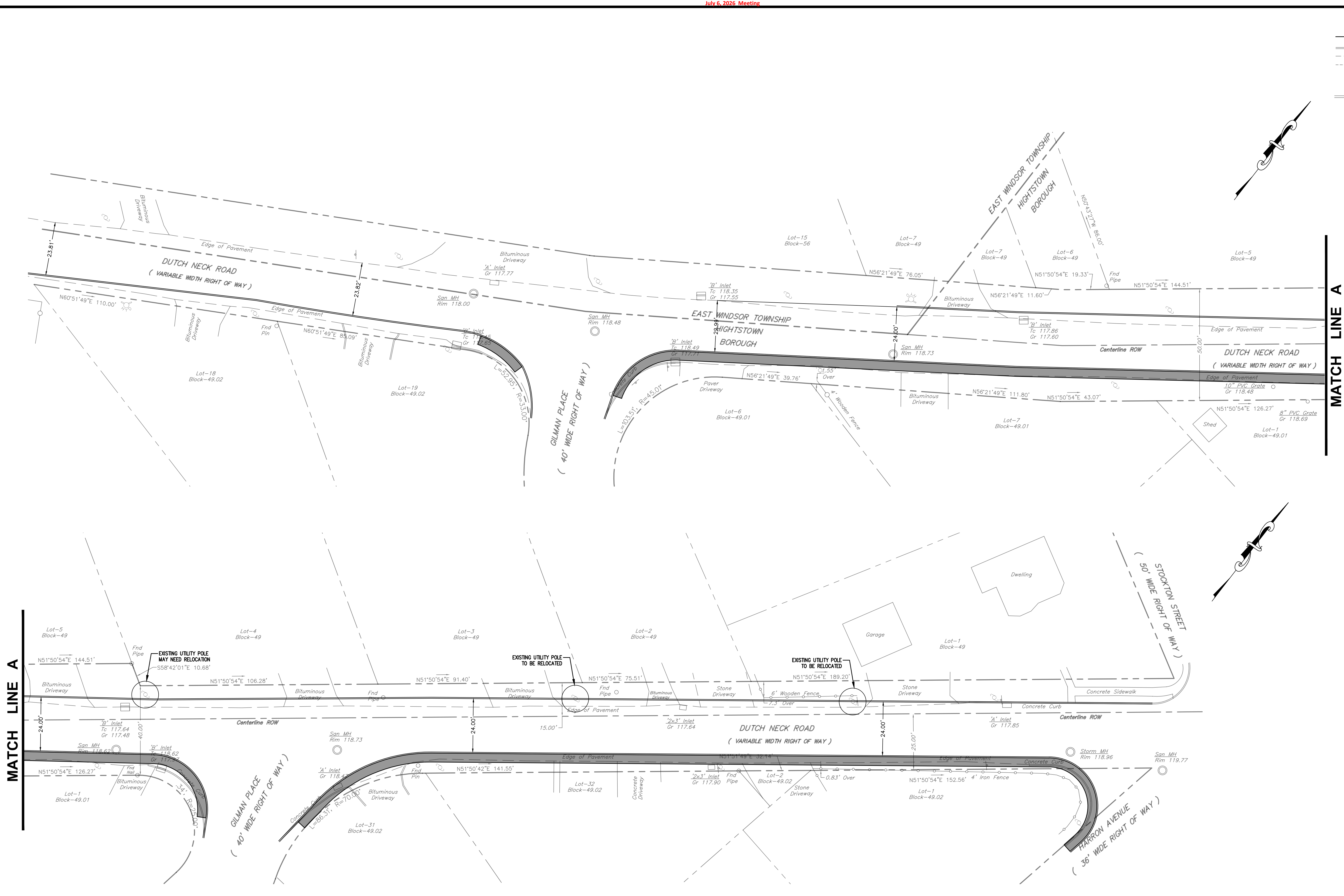
Very truly yours,



Carmela Roberts, PE, CME, CPWM
Borough Engineer

cc: Mayor and Council
Peggy Riggio, RMC, CMR, Borough Clerk
Donna Condo, Borough CFO
Ken Lewis, Borough Superintendent of Public Works
Cameron Corini, PE, CME, CPWM, Roberts Engineering Group, LLC
Kelly Pham, EIT, Roberts Engineering Group, LLC
Stephanie Katz, Roberts Engineering Group, LLC

- LEGEND**
- EXISTING STREET ROW LINE
 - EXISTING CONCRETE CURB
 - - - EXISTING CONTOURS
 - 85.56 x --- EXISTING SPOT ELEVATION
 - 15" RCP --- EXISTING TREE
 - EXISTING DRAINAGE PIPE
 - EXISTING UTILITY POLE
 - EXISTING PARKING LOT LIGHT
 - EXISTING INLETS
 - EXISTING WATER SERVICE
 - EXISTING GAS SERVICE
 - EXISTING OVERHEAD WIRES
 - EXISTING FENCE
 - EXISTING MANHOLE
 - EXISTING WATER VALVE
 - EXISTING GAS VALVE
 - EXISTING STREET LIGHT



MATCH LINE A

MATCH LINE A

NO.	DATE	REVISIONS	BY	CHECKED

Roberts
ENGINEERING GROUP LLC
CERTIFICATE OF AUTHORIZATION: 24GA28159100

1670 Whitehorse-Hamilton Square Rd.
Hamilton, New Jersey 08690
609-586-1141 Fax 609-586-1143
www.RobertsEngineeringGroup.com

CARMELA ROBERTS, PE
LICENSED PROFESSIONAL ENGINEER
STATE OF NEW JERSEY LIC. No. 24GE03441900

TED W. PIVOVARNICK, PLS
LICENSED PROFESSIONAL LAND SURVEYOR
STATE OF NEW JERSEY LIC. No. 24G503586800

CONCEPT PLAN

**IMPROVEMENTS TO
DUTCH NECK ROAD**

BOROUGH OF HIGHTSTOWN, MERCER COUNTY, NEW JERSEY

FILE NO.: H1807	DESIGNED BY: CC
DRAWN BY: SK	CHECKED BY: CC
DATE: 12/17/24	
SCALE: 1"=20'	
DWG. No.: C1	
SHEET No.	1 OF 1

Borough of Hightstown
County of Mercer

Resolution 2026-153

**A RESOLUTION AUTHORIZING THE ADVERTISEMENT FOR BIDS FOR THE
DAWES PARK AND ROGER C. COOK GREENWAY IMPROVEMENTS PROJECT**

WHEREAS, Roberts Engineering Group, LLC was previously authorized by the Borough Council to prepare grant applications, bid documents, and provide related engineering services for the Dawes Park and Roger C. Cook Greenway Improvements Project; and

WHEREAS, since 2024, the Borough has been awarded several grants to fund improvements associated with the project; and

WHEREAS, Roberts Engineering Group, LLC has completed the preparation of the bid documents and has submitted an additional grant application through the Mercer County Trails Program for improvements including restoration of the stone dust Greenway between Summit Street and Rogers Avenue, installation of an underdrain adjacent to the playground, and grading improvements to eliminate standing water and improve ADA accessibility; and

WHEREAS, the Borough Engineer has advised that the bid documents are complete and recommends that the Borough proceed with advertising for bids in accordance with the Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq., in order to facilitate construction beginning in late Summer or early Fall 2026.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown, County of Mercer, State of New Jersey, that the Roberts Engineering Group is hereby authorized and directed to advertise for bids for the Dawes Park and Roger C. Cook Greenway Improvements Project in accordance with the Local Public Contracts Law.

BE IT FURTHER RESOLVED that the Borough Administrator, Borough Engineer, and Borough Clerk/Purchasing Agent are hereby authorized to take all actions necessary to effectuate the purpose of this Resolution.

I hereby certify this to be a true copy of a resolution adopted by the Borough Council of the Borough of Hightstown at a meeting held on July 6, 2026.

Margaret Riggio, Borough Clerk



1670 Whitehorse-Hamilton Square Rd.
Hamilton, New Jersey 08690
609-586-1141 fax 609-586-1143
www.RobertsEngineeringGroup.com

July 2, 2026

Mayor and Council
Borough of Hightstown
156 Bank Street
Hightstown, New Jersey 08520
Email: administrator@hightstownborough.com

Re: Dawes Park and Roger C. Cook Greenway Improvements
Borough of Hightstown, Mercer County
Our File No.: H1552

Dear Mayor and Council:

You may recall that Roberts Engineering Group was authorized to prepare grant applications to various sources, prepare bid documents and provide construction administration and inspection services for the above referenced project in the amount of \$58,000.00. Since 2024, a number of grants have been awarded to the Borough for these improvements.

In consultation with the Borough Administrator, Roberts Engineering Group has been requested to prepare one additional grant application through the Mercer County Trails Program which was submitted on May 22, 2026 (see attached). The application includes restoration of the stone dust Greenway between Summit Street and Rogers Avenue, installation of an underdrain adjacent to the playground, and regrading around Dawes Park to eliminate standing water and provide ADA accessibility to the playground.

Additionally, it has been requested that our services be modified to include only the grant preparation/submissions, preparation of bid documents, and bidding assistance. The fee for the reduced scope of work and additional grant submission is \$35,533.75.

At this time, the bid documents are completed, the Mercer County Trails Program grant application has been submitted, and we are prepared to advertise the contract in accordance with NJ Local Public Contracts Law.

I request that Council authorize advertisement of the contract at the next available meeting which will allow for construction to start in late Summer or early Fall 2026.

Should you have any questions, please do not hesitate to contact our office.

Sincerely,

A handwritten signature in black ink, appearing to read "Cameron Corini", is written over a light gray rectangular background.

Cameron Corini, PE, CME, CPWM
Borough Engineer

cc: John Francis Roman, Borough Administrator
Mairead Thompson, Assistant Business Administrator
Peggy Riggio, RMC, CMR, Borough Clerk
Donna Condo, Borough CFO
Ken Lewis, Superintendent of Public Works
Jonathan Buckley, Roberts Engineering Group, LLC



1670 Whitehorse-Hamilton Square Rd.
Hamilton, New Jersey 08690
609-586-1141 fax 609-586-1143
www.RobertsEngineeringGroup.com

May 22, 2026

John Francis Roman
Borough Administrator
Borough of Hightstown
156 Bank Street
Hightstown, New Jersey 08520
Email: administrator@hightstownborough.com

Re: Mercer County Trail Grant Program
Municipal Aid Fiscal Year 2026
Dawes Park and Roger C. Cook Greenway Improvements
Our File No.: H1552

Dear John:

For your records, one (1) copy of the completed Mercer County Trail Grant Program Application has been uploaded to Dropbox and can be downloaded from the following link:

[Mercer County Trail Grant Program – Construction Application 2026](#)

As of writing this letter the application has been fully submitted and required no additional material from the Borough. We shall follow up with the County after their initial review of the application package in order to finalize this application or address any comments that may be made by the grant review board.

Should you have any questions, please do not hesitate to contact our office.

Very truly yours,

A handwritten signature in black ink, appearing to read "Cameron Corini".

Cameron Corini, PE, CME, CPWM
Borough Engineer

cc: Mayor and Council
Mairead Thompson, Assistant Business Administrator
Peggy Riggio, RMC, CMR, Borough Clerk
Ken Lewis, Superintendent of Public Works
Jonathan Buckley, Roberts Engineering Group, LLC

Borough of Hightstown
County of Mercer

Resolution 2026-154

**RESOLUTION APPROVING CHANGE ORDER NO. 2 FOR THE
AAWTP INFLUENT PUMP STATION DRYWELL UPGRADES PROJECT**

WHEREAS, the Borough of Hightstown previously awarded a contract to Sovereign Consulting, Inc., Robbinsville, New Jersey, for the AWWTP Influent Pump Station Drywell Upgrades Project in the amount of \$224,000.00, pursuant to Resolution 2025-233; and

WHEREAS, the project is funded through the New Jersey Water Bank program administered by the New Jersey Department of Environmental Protection (NJDEP) and the New Jersey Infrastructure Bank (NJIB); and

WHEREAS, The Notice to Proceed was issued on January 23, 2026, and the contract time was 120 calendar days. The original deadline for completion of the project was May 23, 2026.

WHEREAS, due to longer than expected delivery lead times for the BABA-compliant valves, the project completion date of May 23, 2026, was unattainable and the contract time must be extended. This change order will add 120 calendar days and extend the completion date to September 20, 2026. There is no change in cost associated with the time extension.

WHEREAS, the Borough Engineer has reviewed and recommended approval of Change Order No. to the contract.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown, County of Mercer, State of New Jersey, as follows:

1. Change Order No. 2 for the AWWTP Influent Pump Station Drywell Upgrades Project is hereby approved extending the completion date to September 20, 2026.
2. The Mayor, Borough Clerk, and other appropriate Borough officials are hereby authorized to execute Change Order No. 2 and any related documents.

I hereby certify this to be a true copy of a resolution adopted by the Borough Council of the Borough of Hightstown at a meeting held on July 6, 2026.

Margaret Riggio, Borough Clerk



Roberts
ENGINEERING GROUP LLC

1670 Whitehorse-Hamilton Square Rd.
Hamilton, New Jersey 08690
609-586-1141 fax 609-586-1143
www.RobertsEngineeringGroup.com

June 24, 2026

Mayor and Council
Borough of Hightstown
156 Bank Street
Hightstown, New Jersey 08520
Email: administrator@hightstownborough.com

Re: Change Order No. 2
AWWTP Influent Pump Station Drywell Upgrades
NJIB No.: S340915-08 (Contract 2 of 2)
Borough of Hightstown, Mercer County, New Jersey
Our File No.: H1684

Dear Mayor and Council:

Enclosed for your review, please find the following:

- Copy of NJDEP Contract Modification No. 2, signed by Sovereign Consulting Inc. and Roberts Engineering Group, LLC, dated June 18, 2026.

As you know, the contract for the above-mentioned project was awarded in December 2025. The Notice to Proceed was issued on January 23, 2026, and the contract time is 120 calendar days. Therefore, the contract deadline is May 23, 2026.

Due to longer than expected delivery lead times for the BABA-compliant valves, the project completion date of May 23, 2026, is unattainable and the contract time must be extended. This change order will add 120 calendar days and extend the completion date to September 20, 2026. There is no change in cost associated with the time extension.

This change order shall modify the contract completion date based on committed delivery dates provided by the Contractor Sovereign Consulting. We have reviewed the updated schedule and backup documentation, and have confirmed that this proposed time extension is a reasonable change order to account for the delivery dates.

I recommend the Borough approve Change Order No. 2 for a no-cost time extension to September 20, 2026.

Should you have any questions, please do not hesitate to contact this office.

Very truly yours,

A handwritten signature in black ink, appearing to read "Cameron Corini", is written over a light gray rectangular background.

Cameron Corini, PE, CME, CPWM
Borough Engineer

cc: John Francis Roman, Borough Administrator
Mairead Thompson, Borough Assistant Business Administrator
Peggy Riggio, RMC, CMR, Borough Clerk
Ken Lewis, Borough Public Works Department
Steve White, Borough AWWTP Superintendent
Justin Streleckis, PE, Roberts Engineering Group, LLC

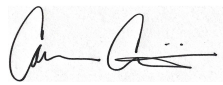
CCS-002

CONTRACT MODIFICATION PROPOSAL AND ACCEPTANCE

1. ISSUING OFFICE Borough of Hightstown	2. PROJECT NO. S340915-08	3. CONTRACT NO. 2 of 2	4. MODIFICATION NO. 02
--	------------------------------	---------------------------	---------------------------

5. TO (CONTRACTOR) Sovereign Consulting, Inc. 111 North Gold Drive Robbinsville, NJ 08691	6. PROJECT LOCATION AND DESCRIPTION Borough of Hightstown AWWTP Influent Pump Station Drywall Upgrades
--	--

7. A proposal is required for making the hereinafter described change in accordance with specification and drawing revisions cited herein or listed in attachment hereto. Submit your proposal in space indicated on page 2, attach detailed breakdown of prime and sub-contract costs (See the clause of this contract entitled, "Changes". DO NOT start work under this proposed change until you receive a copy signed by the Contracting Officer or a directive to proceed).

6/18/2026 Cameron Corini, PE, Borough Engineer 

_____ _____ _____

Date Type Name and Title Signature

8. DESCRIPTION OF CHANGE: Pursuant to the clause of this contract covering changes, the contractor shall furnish all labor and material, and all work necessary to accomplish the following described work:

This is a no-cost time extension to revise the completion date due to long lead times for BABA-compliant valves. The project specifications call for cast iron Plug Valves and Check Valves to be installed in the Drywell.

The Notice to Proceed was issued on January 23, 2026; the contract time is 120 days; and the project completion date is May 23, 2026. The BABA-compliant valves were released to production on March 19, 2026 with delivery lead time of 24 weeks. Therefore the project completion date of May 23, 2026, is unattainable and the contract time must be extended to account for the lead time of the valves.

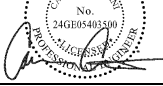
This time extension will add 120 calendar days to the contract time. The new contract completion date will September 20, 2026. There is no additional cost as a result of this time extension.

As a result of the above, the contract price is revised as follows:

ITEM NO.	ITEM DESCRIPTION	UNIT PRICE	ESTIMATED QUANTITY	TOTAL COST
				\$ 0.00
				\$ 0.00
				\$ 0.00
				\$ 0.00
				\$ 0.00
				\$ 0.00
TOTAL COST OF THIS MODIFICATION \$				_____

The contract time is hereby: increase decrease or remains the same by 120 calendar days as a result of this modification.

The foregoing modification is hereby accepted:

Rory Escobedo _____  _____

CONTRACTOR OWNER (NJPE SEAL) ENGINEER

BY: Rory Escobedo, Project Manager BY: Susan Bluth, Mayor BY: Cameron Corini, PE

DATE: 5/27/2026 DATE: 07/06/2026 DATE: 6/18/2026

APPROVAL: _____

STATE OF NEW JERSEY _____

DATE

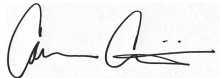
CCS-002

CONTRACT MODIFICATION PROPOSAL AND ACCEPTANCE

9. ISSUING OFFICE Borough of Hightstown	10. PROJECT NO. S340915-08	11. CONTRACT NO. 2 of 2	12. MODIFICATION NO. 02
13. CONTRACTOR'S PROPOSAL – CHANGE IN CONTRACT PRICE (Detailed breakdown, attach additional sheets as necessary)			
<p>(Proposed)</p> <p>This is a no-cost time extension to revise the completion date due to long lead times for BABA-compliant valves. The project specifications call for cast iron Plug Valves and Check Valves to be installed in the Drywell.</p> <p>The Notice to Proceed was issued on January 23, 2026; the contract time is 120 days; and the project completion date is May 23, 2026. The BABA-compliant valves were released to production on March 19, 2026 with delivery lead time of 24 weeks. Therefore the project completion date of May 23, 2026, is unattainable and the contract time must be extended to account for the lead time of the valves.</p> <p>This time extension will add 120 calendar days to the contract time. The new contract completion date will September 20, 2026. There is no additional cost as a result of this time extension.</p> <p>See attached Progress Schedule, Valve Quote from Raritan Valve, and email correspondence.</p>			
NET INCREASE \$ _____		NET DECREASE \$ _____	
DATE: May 27,2026		TYPE NAME AND TITLE: Rishi Gupta, Senior Project Manager	
CALENDER DAYS INCREASE 120 DAYS		SIGNATURE: <i>Rishi Gupta</i>	

CCS-002

CONTRACT MODIFICATION PROPOSAL AND ACCEPTANCE

14. ISSUING OFFICE & PROJECT NO. Borough of Hightstown S340915-08	15. CONTRACT NO. 2 of 2	16. MODIFICATION NO. 02									
<table style="width:100%; border-collapse: collapse;"> <tr> <td style="width:60%;">17. ORIGINAL CONTRACT BID PRICE</td> <td style="width:5%;">\$</td> <td style="width:35%; text-align: right;"><u>224,000.00</u></td> </tr> <tr> <td>TOTAL OF PREVIOUS CHANGE ORDERS</td> <td>\$</td> <td style="text-align: right;"><u>25,000.00</u></td> </tr> <tr> <td>TOTAL CONTRACT COST INCLUDING CHANGE ORDERS ...</td> <td>\$</td> <td style="text-align: right;"><u>249,000.00</u></td> </tr> </table>			17. ORIGINAL CONTRACT BID PRICE	\$	<u>224,000.00</u>	TOTAL OF PREVIOUS CHANGE ORDERS	\$	<u>25,000.00</u>	TOTAL CONTRACT COST INCLUDING CHANGE ORDERS ...	\$	<u>249,000.00</u>
17. ORIGINAL CONTRACT BID PRICE	\$	<u>224,000.00</u>									
TOTAL OF PREVIOUS CHANGE ORDERS	\$	<u>25,000.00</u>									
TOTAL CONTRACT COST INCLUDING CHANGE ORDERS ...	\$	<u>249,000.00</u>									
18. NECESSITY FOR CHANGE AND REASON FOR OMISSION FROM PLANS AND SPECIFICATIONS: This is a no-cost time extension to revise the completion date due to long lead times for BABA-compliant valves. The contract time did not account for this lead time.											
19. OTHER IMPACTS RESULTANT OF THIS CHANGE: There are no other impacts as a result of this no-cost time extension.											
20. RESUME OF NEGOTIATIONS OR RECOMMENDATIONS (Loanee's Representative) : Contractor has provided documents from their vendor to show that the valves will not be delivered within the time allotted by the contract. To allow time for delivery, the Contractor has agreed to extend the contract time at no additional cost. I have reviewed the updated schedule and backup documentation and have confirmed that this proposed time extension is a reasonable change order to account for the delivery dates. I recommend the Borough approve Change Order No. 2 for a no-cost time extension to September 20, 2026.											
DATE: 6/18/2026	TYPE NAME AND TITLE OF LOANEE'S REPRESENTATIVE: Cameron Corini, PE, Borough Engineer	SIGNATURE: 									

Borough of Hightstown
County of Mercer

Resolution 2026-155

**APPROVING CHANGE ORDER NO. 2 FOR THE MAXWELL AVENUE
IMPROVEMENT PROJECT – EARLE ASPHALT**

WHEREAS, the Borough of Hightstown previously awarded a contract for Improvements to Maxwell Avenue to Earle Asphalt, of Farmingdale, New Jersey, in the original contract amount of \$1,698,413.13, as set forth in Resolution 2025-161, adopted August 18, 2025; and

WHEREAS, the contractor has submitted Change Order No. 2 which includes, additional quantities for completed work, reduction in quantities for water improvement line items and supplemental work; and

WHEREAS, the Borough Engineer has reviewed and recommended approval of Change Order No. 2, which decreases the contract price by \$22,236.11, representing 1.05% decrease of the original award amount; and

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown, in the County of Mercer and State of New Jersey, Change Order No. 2 to the contract with Earle Asphalt for Improvements to Maxwell Avenue is hereby approved, decreasing the total contract amount by \$22,236.11, representing 1.05% decrease of the original contract award.

I hereby certify this to be a true copy of a resolution adopted by the Borough Council of the Borough of Hightstown at a meeting held on July 6, 2026.

Margaret Riggio, Borough Clerk

Borough of Hightstown
County of Mercer

Resolution 2026-156

**APPROVING PAYMENT NO. 4 TO EARLE ASPHALT COMPANY FOR
IMPROVEMENTS TO MAXWELL AVENUE**

WHEREAS, the Borough of Hightstown awarded a contract for Improvements to Maxwell Avenue to Earle Asphalt Company, of Farmingdale, New Jersey, in the original contract amount of \$1,698,413.13, as set forth in Resolution 2025-161 adopted August 18, 2025; and

WHEREAS, the contractor has submitted Payment No. 4 partial payment through May 1, 2026, traffic control, 8" HDPE Water Main and fittings, copper water service, 6" wet tap and valve, insertion valves, concrete curb, concrete sidewalk, concrete driveway, HMA driveway, paver driveway and detectable warning surface; and

WHEREAS, the Borough Engineer recommends Payment No. 4 in the total amount of \$203,021.67, with the payment funded \$65,661.38 from the Capital Fund, \$116,780.29 from the Water Fund and \$20,580.00 from the Sewer Fund.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown, in the County of Mercer and State of New Jersey, as follows:

1. Payment No. 4 to Earle Asphalt Company for the Improvements to Maxwell Avenue project is hereby approved in the amount of \$203,021.67.
2. Payment No. 4 shall be charged as follows: \$65,661.38 – Capital Fund; \$116,780.29 – Water Fund and \$20,580.00 – Sewer Fund.
3. The Chief Financial Officer is authorized and directed to process the payment in accordance with applicable law and Borough procedures.

I hereby certify this to be a true copy of a resolution adopted by the Borough Council of the Borough of Hightstown at a meeting held on July 6, 2026.

Margaret Riggio, Borough Clerk



1670 Whitehorse-Hamilton Square Rd.
Hamilton, New Jersey 08690
609-586-1141 fax 609-586-1143
www.RobertsEngineeringGroup.com

MEMORANDUM

TO: Mayor and Council
Borough of Hightstown

FROM: Cameron Corini, PE, CME, CPWM *CC*
Borough Engineer

DATE: June 11, 2026

RE: Improvements to Maxwell Avenue
Payment No. 4 and Change Order No. 2
Our File No.: H1805

Enclosed with this letter, please find the following:

1. Payment No. 4
2. Invoice No. 4
3. NJDEP Contract Modification No. 2
4. NJDOT Change Order Number 2
5. Certified Payrolls
6. Monthly Project Workforce Reports

Attached please find Payment No. 4, which is a partial payment through May 1, 2026, for traffic control, 8" HDPE Water Main and fittings, copper water service, 6" wet tap and valve, insertion valves, concrete curb, concrete sidewalk, concrete driveway, HMA driveway, paver driveway and detectable warning surface.

Also attached are the NJDEP and NJDOT forms for Change Order No. 2 which includes the following:

- Additional quantities for completed work,
- Reduction in quantities for water improvement line items.
- The following supplemental work items: Valve Inspection at Monmouth & Broad, Wet Tap & Water Main Location Discrepancy, Utility Conflicts & Conc Encasement, Buried Valves Conflict, Unmarked Service/Buried Valves.

The following is a comparison of original contract amount and modified costs after Change Order 2:

	Original Contract:	Change Order 2 Amount:	Modified Cost:
Transportation ("NJDOT share")	\$879,382.22	\$675.00	\$880,057.22
Water ("NJIB share")	\$757,130.91	-\$18,556.07	\$738,574.84
Sewer ("Borough share")	\$61,900.00	\$0.00	\$61,900.00
Total	\$1,698,413.13	-\$17,881.07	\$1,680,532.06

I recommend payment be made to Earle Asphalt Company in the amount of \$203,021.67.

Improvements to Maxwell Avenue
Payment No. 4 and Change Order No. 2
Our File No.: H1805
Page 2 of 2

The total recommended amount of \$203,021.67 is funded as follows:

Capital Fund:	\$65,661.38
Water Fund:	\$116,780.29
Sewer Fund:	\$20,580.00

Should you have any questions, please do not hesitate to call.

cc: John Francis Roman, Borough Administrator
Peggy Riggio, RMC, CMR, Borough Clerk
Mairead Thompson, Assistant Borough Administrator
Donna Condo, Borough CFO
Mike Corsi, Earle Asphalt Company
Amir Khan, Earle Asphalt Company
Edward Manganiello, Earle Asphalt Company
Bill Mead, Earle Asphalt Company
Tyler Becht, Earle Asphalt Company
Justin Streleckis, PE, Roberts Engineering Group, LLC
Jonathan Buckley, Roberts Engineering Group, LLC
Giovanni Zangrilli, Roberts Engineering Group, LLC
Peter Zangrilli, Roberts Engineering Group, LLC



PAYMENT No. 4
IMPROVEMENTS TO MAXWELL AVENUE
Borough of Hightstown, Mercer County, New Jersey
June 3, 2026
File No.: H1805

Item No.	Description	Units	Contract Quantity	Total As-Built Quantity	As-Built This Period	Unit Price	Total Cost
1	Mobilization	LS	1.00	1.00	0.00	\$60,000.00	\$60,000.00
2	Clearing Site	LS	1.00	1.00	0.00	\$133,000.00	\$133,000.00
3	Project Video	LS	1.00	0.00	0.00	\$1,500.00	\$0.00
4	Traffic Director, Flagger	HOUR	175.00	0.00	0.00	\$90.00	\$0.00
5	Uniform Traffic Director	HOUR	497.98	497.98	250.51	\$140.00	\$69,717.20
6	Drums	UNIT	30.00	0.00	0.00	\$0.01	\$0.00
7	Traffic Cones	UNIT	30.00	0.00	0.00	\$0.01	\$0.00
8	Breakaway Barricade	UNIT	9.00	0.00	0.00	\$0.01	\$0.00
9	Construction Sign 'B' (60"x30")	UNIT	3.00	0.00	0.00	\$500.00	\$0.00
10	Construction Sign 'C' (72"x60")	UNIT	5.00	4.00	0.00	\$1,000.00	\$4,000.00
11	Construction Sign 'D' (24"x18")	UNIT	2.00	0.00	0.00	\$0.01	\$0.00
12	Construction Sign 'E' (24"x18")	UNIT	2.00	0.00	0.00	\$0.01	\$0.00
13	Construction Sign 'F' (24"x18")	UNIT	4.00	0.00	0.00	\$0.01	\$0.00
14	Construction Sign 'G' (30"x18")	UNIT	4.00	0.00	0.00	\$0.01	\$0.00
15	Construction Sign 'H' (30"x18")	UNIT	4.00	0.00	0.00	\$0.01	\$0.00
16	Construction Sign 'I' (30"x18")	UNIT	1.00	0.00	0.00	\$0.01	\$0.00
17	Construction Sign 'J' (24"x24")	UNIT	4.00	0.00	0.00	\$0.01	\$0.00
18	Construction Sign 'K' (24"x24")	UNIT	4.00	0.00	0.00	\$0.01	\$0.00
19	Construction Sign 'L' (48"x48")	UNIT	1.00	1.00	0.00	\$500.00	\$500.00
20	Inlet Filter, Type 2	UNIT	9.00	0.00	0.00	\$150.00	\$0.00
21	Excavation, Test Pit	CY	550.00	165.00	0.00	\$25.00	\$4,125.00
22	Stump Removal	UNIT	2.00	0.00	0.00	\$650.00	\$0.00
23	Tree Removal, Over 6" to 12" Diameter	UNIT	6.00	0.00	0.00	\$750.00	\$0.00
24	Tree Removal, Over 18" to 24" Diameter	UNIT	3.00	0.00	0.00	\$1,125.00	\$0.00
25	Tree Removal, Over 30" to 36" Diameter	UNIT	1.00	0.00	0.00	\$1,500.00	\$0.00
26	Tree Planting, 2" Cal.	UNIT	10.00	0.00	0.00	\$500.00	\$0.00
27	Type 'B' Inlet with Bicycle Safe Frame and Grate	UNIT	2.00	0.00	0.00	\$6,000.00	\$0.00
28	Type 'E' Inlet with Bicycle Safe Frame and Grate	UNIT	1.00	0.00	0.00	\$5,900.00	\$0.00
29	Bicycle Safe Frame and Grate, Type 'B'	UNIT	6.00	0.00	0.00	\$425.00	\$0.00
30	10" Type 'N' Eco Curb Piece	UNIT	6.00	0.00	0.00	\$675.00	\$0.00
31	8" Type 'N' Eco Curb Piece	UNIT	2.00	2.00	2.00	\$675.00	\$1,350.00
32	4" Type 'N' Eco Curb Piece	UNIT	3.00	0.00	0.00	\$675.00	\$0.00
33	Manhole Frame and Cover, Storm	UNIT	1.00	0.00	0.00	\$1,050.00	\$0.00
34	6" HDPE Storm Pipe	LF	725.00	0.00	0.00	\$85.00	\$0.00
35	Connect to Existing Inlet	UNIT	1.00	0.00	0.00	\$2,150.00	\$0.00
36	8" HDPE Water Main	LF	1,164.00	1,164.00	31.00	\$290.50	\$338,142.00
37	1" Type K Copper Water Service	LF	474.00	460.00	283.00	\$12.50	\$5,750.00
38	3/4" Type K Copper Water Service	LF	436.00	436.00	170.00	\$40.00	\$17,440.00
39	Curb Valve and Box	UNIT	24.00	24.00	16.00	\$3,500.00	\$84,000.00
40	Fire Hydrant Assembly, Complete	UNIT	4.00	4.00	0.00	\$12,500.00	\$50,000.00
41	6" Wet Tap and Valve	UNIT	1.00	1.00	0.00	\$12,500.00	\$12,500.00
42	8"x8" Cut-In Tee	UNIT	0.00	0.00	0.00	\$7,500.00	\$0.00
43	8" Gate Valve	UNIT	3.00	3.00	0.00	\$4,000.00	\$12,000.00
44	8" Insertion Valve	UNIT	1.00	1.00	0.00	\$15,000.00	\$15,000.00
45	6" Insertion Valve	UNIT	2.00	2.00	1.00	\$12,403.41	\$24,806.82
46	8"x6" Reducer	UNIT	1.00	1.00	0.00	\$635.00	\$635.00
47	6" Cap	UNIT	4.00	4.00	4.00	\$500.00	\$2,000.00
48	8"X8"X6" Tee	UNIT	2.00	2.00	0.00	\$1,250.00	\$2,500.00
49	Permanent Trench Restoration	LF	35.00	0.00	0.00	\$85.00	\$0.00
50	Permanent Trench Restoration	LF	25.00	0.00	0.00	\$75.00	\$0.00
51	Remove and Fill Existing Manhole	UNIT	1.00	0.00	0.00	\$2,500.00	\$0.00
52	4' Dimater Precast Manhole with Frame and Cover, Sanitary Sewer	UNIT	3.00	2.00	2.00	\$10,500.00	\$21,000.00
53	Manhole Frame and Cover, Sanitary	UNIT	8.00	0.00	0.00	\$1,050.00	\$0.00
54	8" PVC Sanitary Sewer Main	LF	25.00	0.00	0.00	\$350.00	\$0.00
55	Concrete Encasement	LF	25.00	0.00	0.00	\$20.00	\$0.00
56	Connect to Existing Manhole	UNIT	1.00	0.00	0.00	\$2,000.00	\$0.00
57	6"x8"x18" Concrete Vertical Curb	LF	2,205.00	416.00	416.00	\$55.00	\$22,880.00
58	8"x9"x18" Concrete Vertical Curb	LF	75.00	0.00	0.00	\$60.00	\$0.00
59	8"X10"X36" Concrete Vertical Curb	LF	85.00	0.00	0.00	\$135.00	\$0.00
60	Brick Paver Sidewalk	SY	2.00	0.00	0.00	\$200.00	\$0.00



Item No.	Description	Units	Contract Quantity	Total As-Built Quantity	As-Built This Period	Unit Price	Total Cost
61	Concrete Sidewalk, 4" Thick	SY	761.00	21.00	21.00	\$100.00	\$2,100.00
62	Reinforced Concrete Sidewalk, 6" Thick	SY	300.00	30.00	30.00	\$140.00	\$4,200.00
63	Hot Mix Asphalt Driveway, 2" Thick	SY	200.00	0.00	0.00	\$65.00	\$0.00
64	Stone Driveway	SY	100.00	0.00	0.00	\$35.00	\$0.00
65	Brick Paver Driveway	SY	5.00	1.00	1.00	\$200.00	\$200.00
66	Detectable Warning Surface	SY	12.00	3.00	3.00	\$400.00	\$1,200.00
67	Excavation, Unclassified, 12" Depth or Less	SY	675.00	0.00	0.00	\$20.00	\$0.00
68	Pavement Milling, 3" or Less	SY	6,840.00	0.00	0.00	\$9.88	\$0.00
69	HMA Pavement Repair	SY	680.00	0.00	0.00	\$30.00	\$0.00
70	Tack Coat	GAL	733.00	0.00	0.00	\$0.01	\$0.00
71	Hot Mix Asphalt Surface Course 9.5M64, 2" Thick	TON	890.00	0.00	0.00	\$115.00	\$0.00
72	Hot Mix Asphalt Leveling Course 9.5M64, Variable Thickness	TON	123.00	0.00	0.00	\$50.00	\$0.00
73	Hot Mix Asphalt Base Course 19M64, 6" Thick	TON	115.00	0.00	0.00	\$110.00	\$0.00
74	Select Fill	CY	70.00	0.00	0.00	\$15.00	\$0.00
75	Compacted Dense Graded Aggregate, 6" Thick	SY	130.00	0.00	0.00	\$15.00	\$0.00
76	1-1/2" Clean Stone, If & Where Directed	CY	50.00	0.00	0.00	\$30.00	\$0.00
77	30"x30" Regulatory Sign, R1-1 'Stop'	UNIT	5.00	0.00	0.00	\$280.00	\$0.00
78	18"x6" Regulatory Plaque, R1-3P 'All Way'	UNIT	3.00	0.00	0.00	\$40.00	\$0.00
79	30"x24" Regulatory Sign, R2-1 'Speed Limit 25'	UNIT	4.00	0.00	0.00	\$225.00	\$0.00
80	30"x30" Regulatory Sign, R5-1 'Do Not Enter'	UNIT	1.00	0.00	0.00	\$280.00	\$0.00
81	30"x30" Regulatory Sign, R9-20 'Bicycle Allowed Use of Full Lane'	UNIT	7.00	0.00	0.00	\$280.00	\$0.00
82	30"x24" Regulatory Sign, R10-11a 'No Turn on Red'	UNIT	1.00	0.00	0.00	\$225.00	\$0.00
83	30"x24" Regulatory Sign, R12-1 'Weight Limit 3 Tons'	UNIT	2.00	0.00	0.00	\$225.00	\$0.00
84	18"x12" Regulatory Sign, 'No Stopping or Standing'	UNIT	3.00	0.00	0.00	\$150.00	\$0.00
85	24"x24" Warning Sign, W11-1 'Bicycle'	UNIT	7.00	0.00	0.00	\$180.00	\$0.00
86	30"x30" Warning Sign, W12-1 'Double Arrow'	UNIT	1.00	0.00	0.00	\$280.00	\$0.00
87	30"x30" Warning Sign, W15-2 'Watch Children'	UNIT	2.00	0.00	0.00	\$280.00	\$0.00
88	Street Signs	UNIT	4.00	0.00	0.00	\$310.00	\$0.00
89	Traffic Marking, 24" Wide White	LF	596.00	0.00	0.00	\$6.00	\$0.00
90	Traffic Marking, 8" Wide White	LF	605.00	0.00	0.00	\$2.00	\$0.00
91	Traffic Marking, Symbol, Shared Lane Marking	SF	198.00	0.00	0.00	\$35.00	\$0.00
92	Long Life Epoxy Resin Curb Marking, Yellow	LF	715.00	0.00	0.00	\$5.25	\$0.00
93	Traffic Striping, 4" Wide Yellow	LF	300.00	0.00	0.00	\$1.00	\$0.00
94	Topsailing, 5" Thick	SY	875.00	0.00	0.00	\$15.00	\$0.00
95	Fertilizing and Seeding, Type A-3	SY	875.00	0.00	0.00	\$1.00	\$0.00
96	Fuel Price Adjustment	DOLLAR	6,500.00	0.00	0.00	\$1.00	\$0.00
97	Asphalt Price Adjustment	DOLLAR	4,000.00	0.00	0.00	\$1.00	\$0.00
98	Allowance	DOLLAR	20,000.00	0.00	0.00	\$1.00	\$0.00
S-1	Hydrant Installation - 351 Franklin St	LS	1.00	1.00	0.00	\$4,355.04	\$4,355.04
S-2	Valve Inspection at Monmouth & Broad	LS	1.00	1.00	1.00	\$2,824.68	\$2,824.68
S-3	Wet Tap & Water Main Location Discrepancy	LS	1.00	1.00	1.00	\$3,999.27	\$3,999.27
S-4	Utility Conflicts & Conc Encasement	LS	1.00	1.00	1.00	\$6,175.16	\$6,175.16
S-5	Buried Valves Conflict	LS	1.00	1.00	1.00	\$4,608.40	\$4,608.40
S-6	Unmarked Service/Buried Valves	LS	1.00	1.00	1.00	\$11,809.64	\$11,809.64
S-7	Wet Tap at Monmouth Avenue	LS	1.00	0.00	0.00	\$14,629.22	\$0.00
S-8	Water Service Transfer to Existing Service	LS	1.00	0.00	0.00	\$13,580.90	\$0.00
S-9	Additional 6" Service Tie In	LS	1.00	0.00	0.00	\$7,308.13	\$0.00
S-10	Install Repair Clamp	LS	1.00	0.00	0.00	\$2,768.38	\$0.00
TOTAL WORK COMPLETED							\$922,818.21
LESS: RETAINAGE 2%							\$18,456.36
SUBTOTAL							\$904,361.85
LESS: PREVIOUS PAYMENTS							\$701,340.18
TOTAL AMOUNT DUE							\$203,021.67
AMOUNT OF ORIGINAL CONTRACT							\$1,698,413.13
AMOUNT OF ORIGINAL CONTRACT ADJUSTED BY CHANGE ORDER NO. 1 AND NO. 2 (-1.05%)							\$1,680,532.06

NEW JERSEY DEPARTMENT OF TRANSPORTATION
DIVISION OF LOCAL AID AND ECONOMIC DEVELOPMENT
CHANGE ORDER NUMBER - 2
STATE AID PROEJCT
1 of 2

Project	Improvements to Maxwell Avenue
Municipality	Borough of Hightstown
County	Mercer County
Contractor	Earle Asphalt Company

In accordance with the project Supplementary Specification, the following are changes in the contract.
Location and Reason for Change (Attach additional sheets if required)
Supplemental Pay Item 2: Inspection of Water Valve at Intersection of Monmouth Street & Broad Street
Supplemental Pay Item 3: Downtime Related to the Location of Unknown Water Main & Wet Tap Relocation
Supplemental Pay Item 4: Work Related to Resolving Utility Conflicts & Concrete Encasement Due to New Wet Tap Location
Supplemental Pay Item 5: Downtime related to Resolving Conflicts Caused by Unmapped Buried Water Valves
Supplemental Pay Item 6: Unmarked Water Service Repair & Locating Buried Valves, Repair 18" Storm Drain, Additional 6" Service Tee & Valve
Supplemental Pay Item 7: Wet Tap at Monmouth Avenue - Unable to Shut Down Main for Tie-In
Supplemental Pay Item 8: Water Service Transfer to Existing Service (Saddle / Corporation Stop / Union)
Supplemental Pay Item 9: Additional 6" Service Tie In
Supplemental Pay Item 10: Repair Clamp installed as Field Crew could not get a Proper Shut Down for Cut and Cap
 Adjustments to as-built quantities. Extra quantities for sewer laterals and water service transfers as a result of existing field conditions.

<u>Item No.</u>	<u>Description</u>	<u>Quantity (+/-)</u>	<u>Unit Price</u>	<u>Amount</u>
5	Uniform Traffic Director	147.98 HOUR	\$140.00	\$20,717.20
31	8" Type 'N' Eco Curb Piece	1.00 UN	\$675.00	\$675.00
36	8" HDPE Water Main	-21.00 LF	\$290.50	-\$6,100.50
37	1" Type K Copper Water Service	-1,026.00 LF	\$12.50	-\$12,825.00
38	3/4" Type K Copper Water Service	-2,364.00 LF	\$40.00	-\$94,560.00
42	8"x8" Cut-In Tee	-1.00 UN	\$7,500.00	-\$7,500.00
43	8" Gate Valve	-1.00 UN	\$4,000.00	-\$4,000.00
45	6" Insertion Valve	1.00 UN	\$12,403.41	\$12,403.41
48	8"X8"X6" Tee	1.00 UN	\$1,250.00	\$1,250.00
S-2	Valve Inspection at Intersection of Monmouth Street and Broad Street	1.00 LS	\$2,824.68	\$2,824.68
S-3	Unknown Water Main Location & Wet Tap Relocation Downtime	1.00 LS	\$3,999.27	\$3,999.27
S-4	Utility Conflicts & Concrete Encasement Due to New Wet Tap Location	1.00 LS	\$6,175.16	\$6,175.16
S-5	Buried Valves Conflict & Downtime	1.00 LS	\$4,608.40	\$4,608.40
S-6	Unmarked Water Service Repair & Locating Buried Valves, Repair 18" Storm Drain, Additional 6" Service Tee & Valve	1.00 LS	\$11,809.64	\$11,809.64
S-7	Wet Tap at Monmouth Avenue	1.00 LS	\$14,629.22	\$14,629.22

(Submit four (4) copies to the Local Aid District Office)

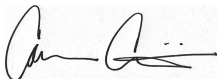
NEW JERSEY DEPARTMENT OF TRANSPORTATION
DIVISION OF LOCAL AID AND ECONOMIC DEVELOPMENT
CHANGE ORDER NUMBER - 2
STATE AID PROEJCT
2 of 2

Project	Improvements to Maxwell Avenue
Municipality	Borough of Hightstown
County	Mercer County
Contractor	Earle Asphalt Company

In accordance with the project Supplementary Specification, the following are changes in the contract.
Location and Reason for Change (Attach additional sheets if required)
Supplemental Pay Item 2: Inspection of Water Valve at Intersection of Monmouth Street & Broad Street
Supplemental Pay Item 3: Downtime Related to the Location of Unknown Water Main & Wet Tap Relocation
Supplemental Pay Item 4: Work Related to Resolving Utility Conflicts & Concrete Encasement Due to New Wet Tap Location
Supplemental Pay Item 5: Downtime related to Resolving Conflicts Caused by Unmapped Buried Water Valves
Supplemental Pay Item 6: Unmarked Water Service Repair & Locating Buried Valves, Repair 18" Storm Drain, Additional 6" Service Tee & Valve
Supplemental Pay Item 7: Wet Tap at Monmouth Avenue - Unable to Shut Down Main for Tie-In
Supplemental Pay Item 8: Water Service Transfer to Existing Service (Saddle / Corporation Stop / Union)
Supplemental Pay Item 9: Additional 6" Service Tie In
Supplemental Pay Item 10: Repair Clamp installed as Field Crew could not get a Proper Shut Down for Cut and Cap
 Adjustments to as-built quantities. Extra quantities for sewer laterals and water service transfers as a result of existing field conditions.


Item No.	Description	Quantity (+/-)	Unit Price	Amount
S-8	Water Service Transfer to Existing Service	1.00 LS	\$13,580.90	\$13,580.90
S-9	Additional 6" Service Tie In	1.00 LS	\$7,308.13	\$7,308.13
S-10	Install Repair Clamp	1.00 LS	\$2,768.38	\$2,768.38
Amount of Original Contract	\$1,698,413.13	Extra	\$35,045.61	
Adjusted Amount Based on Change		Supplemental	\$67,703.78	
Order No. 1 & No. 2	\$1,680,532.06	Reduction	-\$124,985.50	
		Total Change	-\$22,236.11	

% Change in Contract
 [(+) Increase or (-) Decrease] -1.05 %



 (Engineer) (Date) 6/10/2026 (Local Aid) (Date)

.....
 (Presiding Officer) (Date)



 (Contractor) (Date) 6/10/2026

(Submit four (4) copies to the Local Aid District Office)

CONTRACT MODIFICATION PROPOSAL AND ACCEPTANCE

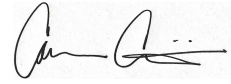
1. ISSUING OFFICE Borough of Hightstown	2. PROJECT NO. 1104001-013	3. CONTRACT NO. 1	4. MODIFICATION NO. 2
5. TO (CONTRACTOR) Earle Asphalt Company		6. PROJECT LOCATION AND DESCRIPTION Improvements to Maxwell Avenue	

7. A proposal is required for making the hereinafter described change in accordance with specification and drawing revisions cited herein or listed in attachment hereto. Submit your proposal in space indicated on page 2, attach detailed breakdown of prime and sub-contract costs (See the clause of this contract entitled, "Changes". DO NOT start work under this proposed change until you receive a copy signed by the Contracting Officer or a directive to proceed).

6/10/2026

Date

Cameron Corini, P.E., Borough Engineer
Type Name and Title



Signature

8. DESCRIPTION OF CHANGE: Pursuant to the clause of this contract covering changes, the contractor shall furnish all labor and material, and all work necessary to accomplish the following described work:

Adjustments to as-built quantities and the addition of five (5) supplemental pay items described as follows:

Supplemental Item No. 2 – Inspection of Water Valve at Intersection of Monmouth Street & Broad Street.

Supplemental Item No. 3 – Downtime Related to the Location of Unknown Water Main & Wet Tap Relocation.

Supplemental Item No. 4 – Work Related to Resolving Utility Conflicts & Concrete Encasement Due to New Wet Tap Location.

Supplemental Item No. 5 – Downtime related to Resolving Conflicts Caused by Unmapped Buried Water Valves.

Supplemental Item No. 6 – Unmarked Water Service Repair & Locating Buried Valves, Repair 18" Storm Drain, Additional 6" Service Tee & Valve.

Supplemental Item No. 7 – Wet Tap at Monmouth Avenue - Unable to Shut Down Main for Tie-In.

Supplemental Item No. 8 – Water Service Transfer to Existing Service (Saddle / Corporation Stop / Union).

Supplemental Item No. 9 – Additional 6" Service Tie In.

Supplemental Item No. 10 – Repair Clamp installed as Field Crew could not get a Proper Shut Down for Cut and Cap.

Increase in quantities for pay item nos. 36 (6" Water Valve) and 48 (8"x8"x6" Tee) were necessary in order to rectify unexpected field conditions. The increase in the number of Uniform Traffic Director hours, pay item no. 5, is the result of increased working hours at the project site. Reduction in quantities for pay item nos. 36 (8" HDPE Water Main), 37 (1" Type K Copper Water Service), 38 (3/4" Type K Copper Water Service), 42 (8"x8" Cut-In Tee) and 43 (8" Gate Valve) are a result of existing field conditions.

As a result of the above, the contract price is revised as follows:

ITEM NO.	ITEM DESCRIPTION	ESTIMATED QUANTITY	UNIT PRICE	TOTAL COST
DEDUCTS				
36	8" HDPE Water Main	-21.00 LF	\$290.50	-\$6,100.50
37	1" Type K Copper Water Service	-1,026.00 LF	\$12.50	-\$12,825.00
38	3/4" Type K Copper Water Service	-2,364.00 LF	\$40.00	-\$94,560.00
42	8"x8" Cut-In Tee	-1.00 UN	\$7,500.00	-\$7,500.00
43	8" Gate Valve	-1.00 UN	\$4,000.00	-\$4,000.00
TOTAL DEDUCT				-\$124,985.50
EXTRAS				
5	Uniform Traffic Director	147.98 HR	\$140.00	\$20,717.20
31	8" Type 'N' Eco Curb Piece	1.00 UN	\$675.00	675.00
45	6" Insertion Valve	1.00 UN	\$12,403.41	\$12,403.41
48	8"x8"x6" Tee	1.00 UN	\$1,250.00	\$1,250.00
TOTAL EXTRA				\$35,045.61

CONTRACT MODIFICATION PROPOSAL AND ACCEPTANCE

SUPP.

S-2	Valve Inspection at Monmouth & Broad	1.00 LS	\$2,824.68	\$2,824.68
S-3	Water Main & Wet Tap Relocation Downtown	1.00 LS	\$3,999.27	\$3,999.27
S-4	Utility Conflicts & Concrete Encasement	1.00 LS	\$6,175.16	\$6,175.16
S-5	Buried Valves Conflict & Downtime	1.00 LS	\$4,608.40	\$4,608.40
S-6	Water Service & Storm Line Repair	1.00 LS	\$11,809.64	\$11,809.64
S-7	Wet Tap at Monmouth Avenue	1.00 LS	\$14,629.22	\$14,629.22
S-8	Water Service Transfer to Existing Service	1.00 LS	\$13,580.90	\$13,580.90
S-9	Additional 6" Service Tie In	1.00 LS	\$7,308.13	\$7,308.13
S-10	Install Repair Clamp	1.00 LS	\$2,768.38	\$2,768.38

TOTAL SUPPLEMENTAL \$67,703.78

TOTAL COST OF THIS MODIFICATION \$-22,236.11

The contract time is hereby: *increase* *decrease* or *remains the same* by 0 calendar days as a result of this modification.

The foregoing modification is hereby accepted:

Tyler Becht
CONTRACTOR

OWNER

(NJPE SEAL)

ENGINEER



BY: Tyler Becht

BY: _____

BY: _____

Cameron Corini, PE, CME, CPWM

DATE: 6/10/2026

DATE: _____

DATE: _____

6/10/2026

APPROVAL: _____

STATE OF NEW JERSEY

DATE

CONTRACT MODIFICATION PROPOSAL AND ACCEPTANCE


9. ISSUING OFFICE Borough of Hightstown	10. PROJECT NO. 1104001-013	11. CONTRACT NO. 1	12. MODIFICATION NO. 2
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13. CONTRACTOR'S PROPOSAL – Change in Contract Price and Extension of Time
 (Detailed breakdown, attach additional sheets as necessary)

(Proposed)

Please refer to attached memos and invoices from contractor detailing the supplemental line item.

NET INCREASE <u>\$ 0</u>	NET DECREASE <u>\$ -22,236.11</u>	CALENDER DAYS INCREASE <u> 0 </u> DAYS
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DATE: 6/10/2026	TYPE NAME AND TITLE: Tyler Becht - Project Manager	SIGNATURE: 
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Borough of Hightstown
County of Mercer

Resolution 2026-157

**A RESOLUTION APPROVING LIGHT UP THE LAKE 2026 ORGANIZED BY THE
HIGHTSTOWN BOROUGH CULTURAL ARTS COMMISSION**

WHEREAS, the Cultural Arts Commission is a recognized commission of Hightstown Borough pursuant to Article 2-48 entitled “Cultural Arts” of “The Revised General Ordinances of the Borough of Hightstown”; and

WHEREAS, one of the obligations of the Cultural Arts Commission as set forth in the in Article 2-48 is to sponsor artistic activities for the benefit of the Hightstown Community; and

WHEREAS, one such activity sponsored by the Cultural Arts Commission is entitled “Light up the Lake” in which individuals paint or carve their own pumpkin to be displayed along Peddie Lake; and

WHEREAS, this year’s Light Up the Lake is scheduled to take place on Sunday, October 18, 2026, at Memorial Park, 123 North Main Street, Hightstown; and

WHEREAS, any vendors that will be selling or distributing food or beverages of any kind are required to apply for the appropriate permits with the Borough Clerk and pay all applicable fees pursuant to Hightstown Borough Code.

NOW THEREFORE BE IT RESOLVED that the Mayor and Council of the Borough of Hightstown approve Light of the Lake 2026 as a sponsored and covered event and are grateful to the Cultural Arts Commission for their work in providing community events to the residents of Hightstown Borough.

I hereby certify this to be a true copy of a resolution adopted by the Borough Council of the Borough of Hightstown at a meeting held on July 6, 2026.

Margaret Riggio, Borough Clerk

Borough of Hightstown
County of Mercer

Resolution 2026-158

**A RESOLUTION APPROVING A PAINT AND SIP ORGANIZED BY THE HIGHTSTOWN
BOROUGH CULTURAL ARTS COMMISSION**

WHEREAS, the Cultural Arts Commission is a recognized commission of Hightstown Borough pursuant to Article 2-48 entitled “Cultural Arts” of “The Revised General Ordinances of the Borough of Hightstown”; and

WHEREAS, one of the obligations of the Cultural Arts Commission as set forth in the in Article 2-48 is to sponsor artistic activities for the benefit of the Hightstown Community; and

WHEREAS, one such activity sponsored by the Cultural Arts Commission is a sip and paint event where attendees are guided to create their own artwork; and

WHEREAS, a second paint and sip will take place on July 31, 2026, at The Elks Lodge, 110 Hickory Corner Road, East Windsor, NJ.

NOW THEREFORE BE IT RESOLVED that the Mayor and Council of the Borough of Hightstown approve this year’s paint and sip as a sponsored and covered event and are grateful to the Cultural Arts Commission for their work in providing community events to the residents of Hightstown Borough.

I hereby certify this to be a true copy of a resolution adopted by the Borough Council of the Borough of Hightstown at a meeting held on July 1, 2026.

Margaret Riggio, Borough Clerk

Borough of Hightstown
County of Mercer

Resolution 2026-159

**A RESOLUTION APPROVING THE SUMMER RECREATION
PROGRAM AT DAWES PARK**

WHEREAS, for over 50 years, Hightstown Borough has sponsored the Summer Recreation Program at Dawes Park for Hightstown resident children ages 7 and up; and

WHEREAS, this year's Summer Recreation Program will take place July 6, 2026 – August 14, 2026; and

WHEREAS, supervised by Recreation Director, Larry Gunnell, the daily program will offer organized games and sports, arts and crafts, a daily lunch, and weekly day trips; and

WHEREAS, background checks shall be conducted on all staff and/or volunteers in accordance with the current Personnel Policy of the Borough of Hightstown.

NOW THEREFORE BE IT RESOLVED that the Mayor and Council of the Borough of Hightstown approve and support the Summer Recreation Program at Dawes Park as a borough-sponsored and covered event and are thankful to Mr. Gunnell for the leadership that he provides to the youth of our community.

I hereby certify this to be a true copy of a resolution adopted by the Borough Council of the Borough of Hightstown at a meeting held on July 6, 2026.

Margaret Riggio, Borough Clerk

Borough of Hightstown
County of Mercer

Resolution 2026-160

**APPROVAL TO SUBMIT A GRANT APPLICATION AND EXECUTE A GRANT
CONTRACT WITH THE NEW JERSEY DEPARTMENT OF TRANSPORTATION FOR
THE IMPROVEMENTS TO WILLIAM STREET.**

NOW, THEREFORE, BE IT RESOLVED that Council of the Borough of Hightstown formally approves the grant application for the above stated projects.

BE IT FURTHER RESOLVED that the Mayor and Clerk are hereby authorized to submit an electronic grant application identified as MA-2027-Improvements to William Street-00246 to the New Jersey Department of Transportation on behalf of the Borough of Hightstown.

BE IT FURTHER RESOLVED that Mayor and Clerk are hereby authorized to sign the grant agreement on behalf of the Borough of Hightstown and that their signature constitutes acceptance of the terms and conditions of the grant agreement and approves the execution of the grant agreement.

I hereby certify this to be a true copy of a resolution adopted by the Borough Council of the Borough of Hightstown at a meeting held on July 6, 2026.

Margaret Riggio, Borough Clerk

My signature and the Clerk's seal serve to acknowledge the above resolution and constitute acceptance of the terms and conditions of the grant agreement and approve the execution of the grant agreement as authorized by the resolution above.

ATTEST and AFFIX SEAL

Margaret Riggio, Borough Clerk

Susan Bluth, Mayor

Borough of Hightstown
County of Mercer

Resolution 2026-161

AUTHORIZING A MEETING WHICH EXCLUDES THE PUBLIC

BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown that this body will hold a meeting on July 6, 2026, at the Hightstown Firehouse Hall, 140 North Main Street, that will be limited only to consideration of an item or items with respect to which the public may be excluded pursuant to section 7b of the Open Public Meetings Act.

The general nature of the subject or subjects to be discussed:

Contract Negotiations

Personnel

Stated as precisely as presently possible the following is the time when and the circumstances under which the discussion conducted at said meeting can be disclosed to the public October 6, 2026, or when the need for confidentiality no longer exists.

The public is excluded from said meeting, and further notice is dispensed with, all in accordance with sections 8 and 4a of the Open Public Meetings Act.

I hereby certify this to be a true copy of a resolution adopted by the Borough Council of the Borough of Hightstown at a meeting held on July 6, 2026.

Margaret Riggio, Borough Clerk