

AGENDA
Hightstown Borough Council
October 20, 2025 | 6:30 p.m.
Hightstown Engine Company No. 1
140 North Main Street, Hightstown

PLEASE TURN OFF ALL CELL PHONES DURING YOUR ATTENDANCE AT THIS MEETING TO AVOID SOUNDS/RINGING OR CONVERSATIONS THAT MAY INTERFERE WITH THE RECORDING OR THE ABILITY OF ATTENDEES TO HEAR THE PROCEEDINGS. THANK YOU FOR YOUR COOPERATION.

Meeting called to order by Mayor Susan Bluth

STATEMENT: Adequate notice of this meeting has been given in accordance with the Open Public Meetings Act, pursuant to Public Law 1975, Chapter 231. Said notice was advertised in the Trentonian and Windsor-Hights Herald as required by law and is posted on the Hightstown Borough website.

Roll Call

Flag Salute

Naming an Acting Deputy Clerk Resolution 2025-205 Naming an Acting Deputy Clerk

Approval of Agenda

Approval of Minutes October 6, 2025 Public Session
October 6, 2025 Executive Session

Public Comment Any person wishing to address Council with his or her comments will have a maximum of three minutes to do so at this time.

Ordinances **2025-16 Final Reading and Public Hearing** An Ordinance of the Borough of Hightstown, County of Mercer, State of New Jersey, Amending Article 4-14, Entitled "Filming" in the Borough

Resolutions **2025-206** Authorizing Payment of Bills

2025-207 Resolution of the Borough of Hightstown, In the County of Mercer, New Jersey, Determining the Form and Other Details of its Note Relating to the Construction Financing Loan Program of the New Jersey Infrastructure Bank, to be Issued in the Aggregate Principal Amount of Up to \$757,000, Providing for the Issuance and Sales of Such Note to the New Jersey Infrastructure Bank, and Authorizing the Execution and Delivery of Such Note by the Borough in Favor of the New Jersey Infrastructure, All Pursuant to the New Jersey Infrastructure Bank Construction Financing Loan Program

2025-208 Resolution of the Borough of Hightstown, in the County of Mercer, Authorizing and Directing the Borough Planning Board to Determine Whether Certain Property Constitutes an Area in Need of Redevelopment

Consent Agenda

2025-209 Establishing Revised Rate Schedule for Collection of Garbage From Certain Licensed Retail Food Establishments

2025-210 Authorizing Request for Proposal for Professional Services for 2026

Discussion

Best Practices 2025

Subcommittee Reports

Mayor/Council/Administrative Updates

Executive Session **Resolution 2025-211** Authorizing a Meeting that Excludes the Public
Public Safety – William Street

Adjournment

Borough of Hightstown
County of Mercer

Resolution 2025-205

NAMING AN ACTING DEPUTY CLERK

WHEREAS, The Borough Clerk is not available for the October 20, 2025, meeting of the Borough Council; and

WHEREAS, it is the desire of Borough Council to deputize Assistant Borough Administrator, Mairead Thompson, to perform the duties of the Borough Clerk for this meeting; and

WHEREAS, Ms. Thompson shall perform all the duties of the Borough Clerk for both public session and executive session.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown that Mairead Thompson is hereby named as Acting Deputy Clerk for the meeting of the Borough Council on October 20, 2025, and shall perform the duties of the Borough Clerk for said meeting.

I hereby certify this to be a true copy of a resolution adopted by the Borough Council of the Borough of Hightstown at a meeting held on October 20, 2025.

Margaret Riggio, Borough Clerk

Borough of Hightstown
County of Mercer

Ordinance 2025-16

**AN ORDINANCE OF THE BOROUGH OF HIGHTSTOWN, COUNTY OF
MERCER, STATE OF NEW JERSEY, AMENDING A ARTICLE 4-14, ENTITLED
“FILMING” IN THE BOROUGH CODE TO REGULATE COMMERCIAL
FILMING IN THE BOROUGH**

WHEREAS, the Borough of Hightstown finds it necessary to amend Article 4-14, entitled “Filming”, in the Borough Code to facilitate and regulate motion picture filming within the Borough and establish “Film Ready” standards.

NOW, THEREFORE, BE IT ORDAINED by the Borough Council of the Borough of Hightstown, in the County of Mercer, State of New Jersey, as follows:

Section 1. Article 4-14, of the Borough Code is hereby amended and supplemented in the following respects (additions are show with underline; deletions are shown with ~~strikethrough~~):

§ 4-14-1 Definitions.

As used in this chapter, the following terms shall have the meanings indicated:

FILMING

The taking of still or motion pictures either on film or videotape or similar recording medium, for commercial or educational purposes intended for viewing on television, in theaters, major linear broadcast network or streaming platforms, or for institutional uses. The provisions of this chapter shall not be deemed to include the "filming" of news stories within the municipality.

MAJOR MOTION PICTURE

Any film which is financed and/or distributed by a major motion picture studio, including but not limited to the following: NBCUniversal, including Peacock; Warner Bros. Discovery, including New Line Cinema, HBO, DC Studios and Castle Rock Entertainment; Paramount Pictures, including Miramax, MTV Films, Showtime, Skydance, Dreamworks and Nickelodeon Movies; Walt Disney Studios, including 20th Century Studios, Searchlight Pictures, Hulu and Marvel Studios; Sony Pictures, including Columbia Pictures, Screen Gems and Tristar Pictures; Amazon MGM Studios; Netflix Studios; A24; Lionsgate; any film for which the budget is at least \$20,000,000; or any recurrent weekly television series programming.

PUBLIC LANDS

Any and every public street, highway, sidewalk, square, public park or playground or any other public place within the municipality which is within the jurisdiction and control of the municipality.

§4-14-2. Permit required.

A. No person or organization shall film or permit filming on public or on private property where

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such filming involves the use of public property for the operation, placement or temporary storage of vehicles or equipment utilized in such filming, including, but not limited to, any temporary structure, barricade or device intended to restrict or block off pedestrian or vehicular traffic, without first having obtained a permit from the office of the Municipal Clerk, which permit shall set forth the approved location of such filming and the approved duration of such filming by specific reference to day or dates. Said permit must be readily available for inspection by the Borough officials at all times at the site of the filming.

B. All permits shall be applied for and obtained from the office of the Municipal Clerk during normal business hours. Applications for such permits shall be in a form approved by the Municipal Clerk and be accompanied by a permit fee in the amount established by this chapter in § 10 herein.

C. If a permit is issued and, due to inclement weather or other good cause, filming does not in fact take place on the dates specified, the Municipal Clerk may, at the request of the applicant, issue a new permit for filming on other dates subject to full compliance with all other provisions of this chapter. No additional fee shall be paid for this permit.

§ 4-14-3. Issuance of permits.

A. No permits will be issued by the Municipal Clerk unless applied for at least ~~30-4~~ or more business days prior to the requested shooting date; provided, however, that the ~~Chief of Police~~ Borough Administrator may waive the ~~30-4~~ day period if, in his judgment, the applicant has obtained all related approvals and adjacent property owners or tenants do not need to be notified.

B. No permit shall be issued for filming upon public lands unless the applicant shall provide the municipality with a Certificate of Insurance naming the Borough of Hightstown as an additional insured:

1. Minimum additional insured insurance coverage as follows:
 - a) General Liability of \$1,000,000 per occurrence with \$2,000,000 aggregate.
 - b) Medical expenses (any one person) in the amount of \$5,000
 - c) Damage to Rented Premises \$100,000.000
2. Additional required proof of insurance:
 - a) Provide evidence of auto liability and workers' compensation coverage.
3. An agreement, in writing, whereby the applicant agrees to indemnify and hold harmless the municipality from any and all liability, expense, claim or damages resulting from the use of public lands.
4. The hiring of off-duty police officer(s), if required by the Chief of Police, according to the agreed upon public safety plan, for the times indicated on the permit.

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C. The holder of the permit shall take all reasonable steps to minimize interference with the free passage of pedestrians and traffic over public lands and shall comply with all lawful directives issued by the Police Department with respect thereto.

§ 4-14-4. Interference with public activity; notice of filming.

A. The holder of a permit shall conduct filming in such a manner as to minimize the inconvenience or discomfort to adjoining property owners attributable to such filming and shall, to the extent practicable, abate noise and park vehicles associated with such filming off the public streets.

~~B.—B. The holder shall avoid any interference with previously scheduled activities upon public lands and limit, to the extent possible, any interference with normal public activity on such public lands. Where the applicant's production activity, by reason of location or otherwise, will directly involve and/or affect any businesses, merchants or residents, these parties shall be given written notice of the filming at least three days prior to the requested shooting date and be informed that objections may be filed with the Municipal Clerk, said objections to form a part of applicant's application and be considered in the review of the same. Proof of service of notification to adjacent owners shall be submitted to the Municipal Clerk within two days of the requested shooting date. The holder shall avoid any interference with previously scheduled activities upon public lands and limit, to the extent possible, any interference with normal public activity on such public lands. Advance written notice must be provided to all properties within 200 feet of filming location at least 7 days before shooting is scheduled to begin. A 200-foot list may be obtained by contacting the Hightstown Borough Tax Assessor. Proof of service of notification to all affected properties shall be submitted to the Municipal Clerk within three (3) days of the requested shooting date.~~

§ 4-14-5. Refusal to issue permit; employment of patrolmen and electrician.

A. The Borough Administrator may refuse to approve a permit whenever the Administrator determines, based on information provided by the Police Department and/or other Borough agency, that filming at the location and/or the time set forth in the application would violate any law or ordinance or would unreasonably interfere with the use and enjoyment of adjoining properties, unreasonably impede the free flow of vehicular or pedestrian traffic or otherwise endanger the public's health, safety or welfare, or otherwise create substantial operational or logistical concerns for the Borough.

B. Further, the ~~Chief of Police~~~~Borough~~ reserves the right to require one or more on-site off-duty officers in situations where the proposed production may impede the proper flow pedestrian or vehicular traffic, and according to agreed upon public safety plan. ~~The~~ cost of said off-duty officers ~~shall~~ be borne by the applicant pursuant to Hightstown Borough Code §2-19-19, at the borough's standard hourly rate. Where existing electrical power lines are to be utilized by the production, an on-site licensed electrician shall be required if the production company does not have a licensed electrician on staff.

§ 4-14-6. Appeals.

A. Any person aggrieved by a decision of the Borough Administrator denying or revoking a permit or a person requesting relief may appeal to the Borough Council. A written notice of appeal

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setting forth the reasons for the appeal shall be filed with the Borough Clerk.

B. An appeal from the decision of the Borough Administrator shall be filed within 10 days of the Administrator's decision. The Borough Council shall set the matter down for a hearing within 30 days of the day on which the notice of appeal was filed with the Borough Clerk. The decision of the Borough Council shall be in the form of a resolution supporting the decision of the Borough Administrator at the first regularly scheduled public meeting of the Borough Council after the hearing on the appeal, unless the appellant agrees in writing to a later date for the decision. If such a resolution is not adopted within the time required, the decision of the Administrator shall be deemed to be reversed, and a permit shall be issued in conformity with the application.

§ 4-14-7. Waiver of requirements of chapter by the ~~Chief of Police~~Borough Administrator.

The ~~Chief of Police~~Borough Administrator may authorize a waiver of any of the requirements, provisions or restrictions of this chapter if the ~~Police Chief~~Administrator determines that a waiver thereof may be granted without endangering the public health, safety and welfare. In determining whether to issue a waiver, the ~~Police Chief~~Administrator shall consider the following factors:

1. Potential traffic congestion at the location.
2. The applicant's ability to remove the applicant's vehicles and equipment from the public streets or other public property.
3. The extent to which the applicant is requesting restrictions on the use of public streets or public parking facilities during filming.
4. The nature of the filming, including whether filming will take place indoors or outdoors, and the proposed hours for filming.
5. The extent to which the filming may affect adjoining and nearby property owners and occupants.
6. The Borough's prior experience with the applicant, if any.

§ 4-14-8. Copies of permit; inspections.

Copies of the approved permit will be sent to the Police and Fire Departments before filming takes place and to the New Jersey Motion Picture and Television Commission at njfilm@njeda.gov. The applicant shall permit the Fire Prevention Bureau and other Borough inspectors to inspect the site and the equipment to be used. The applicant shall comply with all safety instructions issued by the Fire Prevention Bureau or other Borough inspectors.

§ 4-14-9. Reimbursement of certain costs.

In addition to any other fees or costs mentioned in this chapter, the applicant shall reimburse the Borough for any lost revenue, such as repairs to public property or other revenues that the Borough was prevented from earning because of filming.

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§ 4-14-10. Fees.

CATEGORY	FEE
Basic filming application (one-time; with 30-4 or more <u>business</u> days advance notice of the first day of filming)	\$100
Expedited basic filming application (one-time; with 29-3 or less <u>business</u> days advance notice of the first day of filming with authorization from the Chief of Police)	\$250
Basic filming permit for nonprofits, including student films (one-time; no daily rate required)	\$25
Daily filming on public property	
Film and television projects with a budget under \$20mm	\$150 per day
Film and television projects with a budget over \$20mm	\$500 per day
Daily filming on private property	NO FEE CHARGED BY MUNICIPALITY
Public Safety	
Hiring of off-duty police and fire inspections, according to agreed upon public safety plan	The municipality's standard hourly rates for police and fire
Inconvenience fees	
All Street Closures (State, County and Municipal) <u>Municipal Road Closure</u>	\$1,000 per day
County Road Closure – Authorization must be obtained directly from Mercer County	Fee is set by Mercer County
State Road Closure – Authorization must be obtained directly from New Jersey Department of Transportation	Fee is set by NJDOT
Properties in background - or used - in shot	Fee is negotiated between a production company and a private business or residence
Daily prep of business that is being “dressed”	Fee is negotiated between a production company and a private business
Daily filming of business that is “dressed”	Fee is negotiated between a production company and a private Business

§ 4-14-11. Violations and penalties.

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Any person who violates any provision of this chapter shall, upon conviction thereof, be punished by a fine not exceeding \$2,000, imprisonment in the county/municipal jail for a term not exceeding 90 days, or a period of community service not exceeding 90 days, or any combination thereof as determined by the Municipal Court Judge. Each day on which a violation of an ordinance exists shall be considered a separate and distinct violation and shall be subject to imposition of a separate penalty for each day of the violation as the Municipal Court Judge may determine.

Section 2. Repealer. Any article, section, paragraph, subsection, clause, or other provision of the Code of the Borough of Hightstown, inconsistent with the provisions of this ordinance, is hereby repealed to the extent of such inconsistency, only.

Section 3. Severability. If any section, paragraph, subsection, clause, or provision of this ordinance shall be adjudged by a court of competent jurisdiction to be invalid, such adjudication shall apply only to the section, paragraph, subsection, clause, or provision so adjudged, and the remainder of this ordinance shall be deemed valid and effective.

Section 4. Enactment. This ordinance shall become effective immediately after publication in the manner provided by law.

Section 5. Continuation and codification. This ordinance shall be a part of the “Revised General Ordinances of the Borough of Hightstown,” as through codified and fully set forth herein. The Borough Clerk shall have this ordinance codified and incorporated in the official copies of the Borough Code. The Borough Clerk and Borough Attorney are authorized and directed to change any chapter, article and/or section number of the “Revised General Ordinances of the Borough of Hightstown,” in the event that the codification of this ordinance reveals that there is a conflict between the numbers and the existing Code, and in order to avoid confusion and accidental repeal of existing provisions not intended to be repealed.

Introduction: October 6, 2025

Adoption: **SCHEDULED FOR ADOPTION 10/20/2025**

ATTEST:

MARGARET RIGGIO, RMC
MUNICIPAL CLERK

SUSAN BLUTH
MAYOR

Borough of Hightstown
County of Mercer

Resolution 2025-206

AUTHORIZING PAYMENT OF BILLS

WHEREAS, certain bills are due and payable as per itemized claims listed on the following schedules, which are made a part of the minutes of this meeting as a supplemental record;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown that the bills be paid on audit and approval of the Borough Administrator, the appropriate Department Head and the Treasurer in the amount of \$212,336.77 from the following accounts:

Current		\$174,049.05
W/S Operating		33,180.22
General Capital		57.50
Water/Sewer Capital		0.00
Grant		0.00
Trust		0.00
Unemployment Trust		0.00
Animal Control		250.00
Law Enforcement Trust		0.00
Tax Lien Trust		0.00
Housing Trust		0.00
Public Defender Trust		4,800.00
Escrow		<u>0.00</u>
Total		<u>\$212,336.77</u>

I hereby certify this to be a true copy of a resolution adopted by the Borough Council of the Borough of Hightstown at a meeting held on October 20, 2025

Margaret Riggio, Borough Clerk

Ranges	Item Status		Purchase Types		Misc				
<i>Range: First to Last</i> <i>Rcvd Batch Id Range: First to Last</i>	<i>Open: N</i> <i>Void: N</i> <i>Paid: N</i> <i>Held: Y</i> <i>Aprv: N</i> <i>Rcvd: Y</i>	<i>Bid: Y</i> <i>State: Y</i> <i>Other: Y</i> <i>Exempt: Y</i>	<i>P.O. Type: All</i> <i>Include Project Line Items: Yes</i> <i>Format: Detail without Line Item Notes</i> <i>Include Non-Budgeted: Y</i> <i>Vendors: All</i>						
Vendor #	Name	Description	Contract	PO Type					
P.O. #	PO Date	Amount	Charge Account	Acct Description	Stat/Chk	1099 Excl			
Item Description					First Enc Date	Rcvd Date	Chk/Void Date	Invoice	
AMERIO25	AMERICAN BANKERS INS CO FLORID								
25-01326	10/09/25		HFD FLOOD INSURANCE	11/11/25					
1 HFD FLOOD INSURANCE	11/11/25	\$5,278.00	5-01-23-210-003-112	B General Liability-JIF	R	10/09/25	10/10/25	11.11.25	N
Vendor Total:		\$5,278.00							
A0787	AMERICAN TRAFFIC SAFETY SVC								
25-01306	10/02/25		2025 PUBLIC AGENCY MEMBERSHIP						
1 2025 PUBLIC AGENCY MEMBERSHIP		\$92.00	5-01-26-290-001-044	B Professional Assoc. Dues	R	10/02/25	10/07/25	129545-K2Y2G3	N
Vendor Total:		\$92.00							
APRUZ005	APRUZZESE, MCDERMOTT, MASTRO &								
25-01338	10/14/25		LABOR INV 236858 SEP 2025						
1 LABOR INV 236858 SEP 2025		\$3,774.00	5-01-20-155-001-031	B Labor,Personnel & Union Council	R	10/14/25	10/14/25	236858	N
Vendor Total:		\$3,774.00							
A0025	AT&T MOBILITY								
25-01316	10/07/25		INV 287298218043X09282025						
1 INV 287298218043X09282025 FI		\$88.12	5-01-25-256-002-094	B Computer Service,Support & Software	R	10/07/25	10/09/25	X09282025	N
2 INV 287298218043X09282025 DPW		\$189.64	5-01-31-440-001-079	B Telephone-VERIZON WIRELESS	R	10/07/25	10/09/25	X09282025	N
3 INV 287298218043X09282025 HPD		\$390.36	5-01-31-440-001-079	B Telephone-VERIZON WIRELESS	R	10/07/25	10/09/25	X09282025	N
4 INV 287298218043X09282025 HFD		\$229.44	5-01-25-252-002-029	B Computer Software/Mntc/Equip	R	10/07/25	10/09/25	X09282025	N
5 INV 287298218043X09282025 WTP		\$86.08	5-09-55-501-003-545	B Telephone-W/S-VERIZON	R	10/07/25	10/09/25	X09282025	N
6 INV 287298218043X09282025AWWTF		\$37.48	5-09-55-501-003-545	B Telephone-W/S-VERIZON	R	10/07/25	10/09/25	X09282025	N
7 INV 287298218043X09282025 OEM		\$47.64	5-01-25-252-001-199	B Miscellaneous	R	10/07/25	10/09/25	X09282025	N
		\$1,068.76							
Vendor Total:		\$1,068.76							
CIVIC005	CIVICPLUS, LLC								
25-01291	10/02/25		SOCIAL ARCHIVE 2025-2026						
1 SOCIAL ARCHIVE 2025-2026		\$2,388.00	5-01-20-140-001-060	B Internet Services and Web Services	R	10/02/25	10/07/25	350927	N
Vendor Total:		\$2,388.00							

Vendor #	Name	Description		Contract	PO Type	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
P.O. #	PO Date	Amount	Charge Account	Acct Description Type							
CIVIC005	CIVICPLUS, LLC	<i>Account Continued</i>									
COREM005	CORE & MAIN LP										
25-01309	10/02/25	ANNUAL LOGIC AND SENSUS FEE									
1	ANNUAL LOGIC AND SENSUS FEE	\$6,382.00	5-09-55-501-001-503	B	Water Plant Maintenance	R	10/02/25	10/07/25		X651619	N
2	ANNUAL LOGIC AND SENSUS FEE	\$6,382.00	5-09-55-501-002-503	B	Sewer Plant Maintenance	R	10/02/25	10/07/25		X651619	N
		\$12,764.00									
Vendor Total:		\$12,764.00									
CREAT005	CREATE STREET										
25-01239	09/19/25	CARHARTT RAIN SWEATSHIRT 415									
1	CARHARTT RAIN SWEATSHIRT	\$240.00	5-01-25-256-002-043	B	Uniforms	R	09/19/25	10/10/25		415	N
2	DIGITIZING	\$60.00	5-01-25-256-002-043	B	Uniforms	R	09/19/25	10/10/25		415	N
		\$300.00									
Vendor Total:		\$630.00									
25-01266	09/29/25	CARHARTT RAIN DEFENDER HOODED									
1	CARHARTT RAIN DEFENDER HOOD	\$240.00	5-01-25-252-001-199	B	Miscellaneous	R	09/29/25	10/07/25		416	N
2	DIGITIZING	\$90.00	5-01-25-252-001-199	B	Miscellaneous	R	09/29/25	10/15/25		416	N
		\$330.00									
Vendor Total:		\$630.00									
CRYST005	CRYSTAL SPRINGS										
25-01235	09/19/25	DISTILLED WATER 5 GAL PRIMO									
1	DISTILLED WATER 5 GAL PRIMO	\$155.88	5-09-55-501-002-506	B	Lab. Equipment & Supplies	R	09/19/25	10/07/25		0518720200875	N
2	DELIVERY FEE	\$13.99	5-09-55-501-002-506	B	Lab. Equipment & Supplies	R	09/19/25	10/07/25		0518720200875	N
		\$169.87									
Vendor Total:		\$169.87									
DEBLO005	DEBLOCK ENVIRONMENTAL SVCS,LLC										
25-00217	02/14/25	BACK UP OPERATOR FOR AWWTP									
10	INV 00013528 SEPTEMBER 2025	\$500.00	5-09-55-501-002-528	B	Outside Consulting Services (B	R	09/02/25	10/10/25		00013528	N
Vendor Total:		\$500.00									
E0022	EAGLE POINT GUN SHOP										
25-01276	09/29/25	HPD AMMO SUPPLIES									
1	HPD AMMO SUPPLIES	\$2,076.50	5-01-25-240-001-117	B	Ammunition & Target Practice	R	09/29/25	10/07/25		223011	N
2	HPD AMMO SUPPLIES	\$1,821.20	5-01-25-240-001-117	B	Ammunition & Target Practice	R	09/29/25	10/07/25		223011	N
3	HPD AMMO SUPPLIES	\$852.50	5-01-25-240-001-117	B	Ammunition & Target Practice	R	09/29/25	10/07/25		223011	N

Vendor #	Name	Description		Contract	PO Type	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
P.O. #	PO Date	Amount	Charge Account	Acct Description Type							
E0022	EAGLE POINT GUN SHOP			Account Continued							
		\$4,750.20									
	Vendor Total:	\$4,750.20									
E0416	ENVIRONMENTAL RESOURCE ASSOC										
25-01197	09/10/25	ERA PT STUDYLWP-368-MINERALS									
1	ERA PT STUDYLWP-368-MINERALS	\$100.80	5-09-55-501-002-506	B	Lab. Equipment & Supplies	R	09/10/25	10/07/25		125698	N
2	HANDLING	\$15.00	5-09-55-501-002-506	B	Lab. Equipment & Supplies	R	09/10/25	10/07/25		125698	N
3	FREIGHT	\$107.24	5-09-55-501-002-506	B	Lab. Equipment & Supplies	R	09/10/25	10/07/25		125698	N
		\$223.04									
	Vendor Total:	\$223.04									
B0966	ERB'S GARAGE INC										
25-01307	10/02/25	PETERBUILT REPAIRS									
1	INV 19181-PETERBUILT	\$561.67	5-01-26-305-001-034	B	Motor Vehicle Parts & Access.	R	10/02/25	10/07/25		19181	N
2	INV 19182-PETERBUILT	\$5,099.75	5-01-26-305-001-034	B	Motor Vehicle Parts & Access.	R	10/02/25	10/07/25		19182	N
		\$5,661.42									
	Vendor Total:	\$5,661.42									
Q0176	EUROFINS QC, LLC										
25-01321	10/09/25	OUTSIDE TESTING AWWTP									
1	OUTSIDE TESTING AWWTP	\$568.00	5-09-55-501-002-532	B	Outside Lab Testing	R	10/09/25	10/14/25		4600182338	N
25-01329	10/09/25	WATER ANALYSIS									
1	INV 6300082807-WATER ANALYSIS	\$103.50	5-09-55-501-001-532	B	Outside Testing/Labs	R	10/09/25	10/14/25		6300082807	N
2	INV 6300082901-WATER ANALYSIS	\$247.50	5-09-55-501-001-532	B	Outside Testing/Labs	R	10/09/25	10/14/25		6300082901	N
3	INV 6300082824-WATER ANALYSIS	\$57.50	C-08-55-981-025-544	B	ORD 2025-04 SECTION 2-20 EXPENR		10/09/25	10/14/25		6300082824	N
		\$408.50									
	Vendor Total:	\$976.50									
G0175	GEORGE'S GARAGE & TOWING, INC.										
25-01308	10/02/25	PETERBUILT TOW TO ERB'S									
1	INV 71413-PETERBUILT TOW TO	\$1,150.00	5-01-26-305-001-034	B	Motor Vehicle Parts & Access.	R	10/02/25	10/07/25		71413	N
	Vendor Total:	\$1,150.00									
INTER015	INTERSTATE WASTE SERVICES OF										
25-00001	01/06/25	MUNICIPAL RECYCLING 2025									
11	INV 11328951 10/1/25-10/31/25	\$13,115.08	5-01-26-311-001-029	B	Recycling Contract co-mingle-paper/cdIR		08/27/25	10/10/25		11328951	N

Vendor #	Name	Description		Contract	PO Type	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
P.O. #	PO Date	Amount	Charge Account	Acct Description Type							
INTER015	INTERSTATE WASTE SERVICES OF			Account Continued							
Vendor Total:		\$13,115.08									
J0257	JCP&L										
25-01337	10/10/25	VARIOUS ACCTS DATED 10/7/25									
1	100 100 104 247 9/3/25-10/1/25	\$13.60	5-01-31-430-001-071	B	Electric-Borough Hall	R	10/10/25	10/14/25		95910354015	N
2	100 029 000 310 9/3/25-10/1/25	\$623.15	5-01-31-430-001-071	B	Electric-Borough Hall	R	10/10/25	10/14/25		95910354010	N
3	100 131 110 379 9/3/25-10/1/25	\$13.50	5-01-31-430-001-071	B	Electric-Borough Hall	R	10/10/25	10/14/25		95910354016	N
4	100 051 508 677 9/3/25-10/1/25	\$78.60	5-01-31-430-001-071	B	Electric-Borough Hall	R	10/10/25	10/14/25		95910354011	N
5	100 079 096 689 9/3/25-10/1/25	\$4.83	5-01-31-430-001-071	B	Electric-Borough Hall	R	10/10/25	10/14/25		95910354013	N
6	100 051 508 750 9/3/25-10/1/25	\$134.86	5-01-31-430-001-071	B	Electric-Borough Hall	R	10/10/25	10/14/25		95910354012	N
7	100 072 968 868 9/3/25-10/1/25	\$33.31	5-01-31-430-001-071	B	Electric-Borough Hall	R	10/10/25	10/14/25		95658292552	N
		\$901.85									
Vendor Total:		\$901.85									
J0258	JCP&L (STREET LIGHTING)										
25-01335	10/10/25	ACCT 041 & 240 10/7/25									
1	100086395041 STOCKTON 10/7/25	\$27.63	5-01-31-435-001-075	B	Street Lighting	R	10/10/25	10/14/25		95658292553	N
2	100081608240 BLK LT 0 10/7/25	\$63.43	5-09-55-501-001-504	B	Electricity	R	10/10/25	10/14/25		95910354014	N
		\$91.06									
Vendor Total:		\$91.06									
JERSE015	JERSEY AUTO SUPPLY INC.										
25-01269	09/29/25	AUGUST 2025 INVOICES									
1	INV 311717-GREASE CART,	\$89.88	5-09-55-501-002-502	B	Vehicle Maintenance	R	09/29/25	10/07/25		311717	N
2	INV 313256-PENETRANT	\$101.88	5-01-26-290-001-034	B	Motor Vehicle Parts & Access.	R	09/29/25	10/07/25		313256	N
3	INV 311337 - V-BELT	\$38.08	5-01-26-290-001-034	B	Motor Vehicle Parts & Access.	R	09/29/25	10/07/25		311337	N
4	INV 311584-REFUND BELT	38.08-	5-01-26-290-001-034	B	Motor Vehicle Parts & Access.	R	09/29/25	10/07/25		311584	N
5	INV 312201-FLASH TUBE, FREIGHT	\$120.27	5-01-26-290-001-034	B	Motor Vehicle Parts & Access.	R	09/29/25	10/07/25		312201	N
6	INV 312471-BATTERY FOR TRK#76	\$148.93	5-01-26-290-001-034	B	Motor Vehicle Parts & Access.	R	09/29/25	10/07/25		312471	N
7	INV 313259-HOSE FITTINGS,	\$147.92	5-01-26-290-001-034	B	Motor Vehicle Parts & Access.	R	09/29/25	10/07/25		313259	N
		\$608.88									
Vendor Total:		\$608.88									
J0069	JERSEY ELEVATOR LLC										
25-01303	10/02/25	OCTOBER 2025 MAINTENANCE									
1	OCTOBER 2025 MAINTENANCE	\$210.07	5-01-26-310-001-029	B	Maintenance Contracts	R	10/02/25	10/07/25		INV-400566-R8F8	N

Vendor #	Name	Description		Contract	PO Type	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
P.O. #	PO Date	Amount	Charge Account	Acct Description	Type						
Item Description											
J0069	JERSEY ELEVATOR LLC	Account Continued									
Vendor Total:		\$210.07									
J0378	KENNCO LLC										
25-01302	10/02/25	SEP 2025 CYLINDER RENTAL									
1 INV R32216-SEP 2025 CYLINDER		\$36.00	5-01-26-290-001-050	B	DPW Work Equipment	R	10/02/25	10/07/25		R32216	N
Vendor Total:		\$36.00									
LIMBL005	LIMBLE SOLUTIONS, INC.										
25-01300	10/02/25	COMPUTER MAINTENANCE SYSTEM									
1 COMPUTER MAINTENANCE		\$2,484.00	5-09-55-501-002-530	B	Computer Software/Maint/Equip	R	10/02/25	10/07/25		101508	N
Vendor Total:		\$2,484.00									
M0180	MCMMASTER-CARR										
25-01295	10/02/25	DRAIN PIPE-PARKSON FINE SCREEN									
1 DRAIN PIPE PLUG-10"		\$48.40	5-09-55-501-002-503	B	Sewer Plant Maintenance	R	10/02/25	10/07/25		52612050	N
Vendor Total:		\$48.40									
M1125	MOUNT'S GARAGE										
25-01298	10/02/25	BRAKE SERVICE ON TRK 350A									
1 BRAKE SERVICE ON TRK 350A		\$811.91	5-01-26-315-001-132	B	Vehicle Maint. - Public Works	R	10/02/25	10/07/25		18397	N
2 INV 18397-TAX EXEMPT		50.45-	5-01-26-315-001-132	B	Vehicle Maint. - Public Works	R	10/02/25	10/07/25		18397	N
		\$761.46									
Vendor Total:		\$761.46									
N0057	NORMAN'S GLASS & AUTO SERVICES										
25-01332	10/09/25	BACK WINDSHIELD REPAIR TRK #75									
1 TRK#75 REAR WINDOW REPLACEM		\$389.85	5-01-26-290-001-034	B	Motor Vehicle Parts & Access.	R	10/09/25	10/15/25		INV I1247859	N
Vendor Total:		\$389.85									
O0019	O'BRIEN CONSULTING SERVICES										
25-01297	10/02/25	MONTHLY IT FEE - SEPT '25									
1 MONTHLY IT FEE - SEPT '25		\$900.00	5-01-25-240-001-029	B	Maint. Contracts - Other	R	10/02/25	10/07/25		25-7102	N
2 MONTHLY IT FEE - SEPT '25		\$280.00	5-01-25-240-001-029	B	Maint. Contracts - Other	R	10/02/25	10/07/25		25-7102	N
3 MONTHLY IT FEE - SEPT '25		\$8.50	5-01-25-240-001-029	B	Maint. Contracts - Other	R	10/02/25	10/07/25		25-7102	N
		\$1,188.50									
Vendor Total:		\$1,188.50									

Vendor #	Name	Description		Contract	PO Type	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
P.O. #	PO Date	Amount	Charge Account	Acct Description Type							
00050	ONE CALL CONCEPT INC										
25-01301	10/02/25	SEP 2025 ONE CALL MSGS									
1	SEP 2025 ONE CALL MSGS	\$62.60	5-09-55-501-001-535	B	Hydrants and Line Repair	R	10/02/25	10/07/25		5095087	N
Vendor Total:		\$62.60									
PLOSI005	PLOSIA COHEN LLC										
25-01314	10/07/25	ATTORNEY INV 9/1/25-9/30/25									
1	COUNCIL MEETING 9/1/25-9/30/25	\$176.00	5-01-20-155-001-029	B	Attendance at Council Meetings	R	10/07/25	10/09/25		55016	N
2	ATTORNEY 9/1/25-9/30/25	\$2,112.00	5-01-20-155-001-027	B	General Matters	R	10/07/25	10/09/25		55016	N
3	ATTY EXPENSES 9/1/25-9/30/25	\$6.80	5-01-20-155-001-027	B	General Matters	R	10/07/25	10/09/25		55016	N
		\$2,294.80									
Vendor Total:		\$2,294.80									
REDAR005	RED ARROW TECHNOLOGIES, LLC										
25-01289	10/02/25	ONSITE SUPPORT P. RIGGIO									
1	ONSITE SUPPORT P. RIGGIO	\$100.00	5-01-20-140-001-094	B	Computer Service & Support	R	10/02/25	10/07/25		19600	N
25-01323	10/09/25	VOIP SVCS HFD & MAIN 10/6-11/5									
1	VOIP SVCS HFD 10/6/25-11/5/25	\$123.72	5-01-31-440-001-085	B	Telephone-Block Line Systems, LLC LSR		10/09/25	10/10/25		19643	N
2	VOIP SVCS MAIN 10/6/25-11/5/25	\$504.40	5-01-31-440-001-085	B	Telephone-Block Line Systems, LLC LSR		10/09/25	10/10/25		19643	N
		\$628.12									
Vendor Total:		\$728.12									
R0114	RUTGERS, THE STATE UNIVERSITY										
25-01240	09/19/25	Affordable Housing Course FA25									
1	Ethics for Affordable Housing	\$113.00	5-01-33-195-002-042	B	EDUCATION	R	09/19/25	10/09/25		91224	N
2	Fair Housing	\$113.00	5-01-33-195-002-042	B	EDUCATION	R	09/19/25	10/09/25		91224	N
		\$226.00									
Vendor Total:		\$226.00									
S1096	STAPLES BUSINESS ADVANTAGE										
25-01267	09/29/25	HPD OFFICE SUPPLIES									
1	HPD OFFICE SUPPLIES	\$11.19	5-01-25-240-001-036	B	Office Supplies & Equipment	R	09/29/25	10/07/25		7007019496	N
2	HPD OFFICE SUPPLIES	\$12.36	5-01-25-240-001-036	B	Office Supplies & Equipment	R	09/29/25	10/07/25		7007019496	N
3	HPD OFFICE SUPPLIES	\$84.98	5-01-25-240-001-036	B	Office Supplies & Equipment	R	09/29/25	10/07/25		7007019496	N
4	HPD OFFICE SUPPLIES	\$12.35	5-01-25-240-001-036	B	Office Supplies & Equipment	R	09/29/25	10/07/25		7007019496	N
5	HPD OFFICE SUPPLIES	\$4.87	5-01-25-240-001-036	B	Office Supplies & Equipment	R	09/29/25	10/07/25		7007019496	N

Vendor #	Name	Description		Contract	PO Type	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
P.O. #	PO Date	Amount	Charge Account	Acct Description Type							
S1096	STAPLES BUSINESS ADVANTAGE	<i>Account Continued</i>									
	6 HPD OFFICE SUPPLIES	\$10.74	5-01-25-240-001-036	B Office Supplies & Equipment	R		09/29/25	10/07/25		7007019496	N
	7 HPD OFFICE SUPPLIES	\$11.96	5-01-25-240-001-036	B Office Supplies & Equipment	R		09/29/25	10/07/25		7007019496	N
	8 HPD OFFICE SUPPLIES	\$11.96	5-01-25-240-001-036	B Office Supplies & Equipment	R		09/29/25	10/07/25		7007019496	N
	9 HPD OFFICE SUPPLIES	\$25.91	5-01-25-240-001-036	B Office Supplies & Equipment	R		09/29/25	10/07/25		7007019496	N
	10 HPD OFFICE SUPPLIES	\$23.25	5-01-25-240-001-036	B Office Supplies & Equipment	R		09/29/25	10/07/25		7007019496	N
		\$209.57									
25-01318	10/09/25	OFFICE SUPPLIES									
	1 SHARPIE PENS, FINE POINT	\$6.04	5-01-33-195-001-036	B Office Supplies	R		10/09/25	10/14/25		6044512707	N
	2 DYMO MAILING LABELS	\$20.49	5-01-20-125-001-036	B Office Supplies	R		10/09/25	10/14/25		6044512707	N
	3 CANARY COPY PAPER	\$8.81	5-01-33-195-002-036	B Office Supplies	R		10/09/25	10/14/25		6044512707	N
	4 HP206X MAGENTA HIGH YIELD TON	\$247.14	5-01-33-195-001-036	B Office Supplies	R		10/09/25	10/14/25		6044512707	N
	5 HP206X MAGENTA HIGH YIELD TON	\$123.57	5-01-20-125-001-036	B Office Supplies	R		10/09/25	10/14/25		6044512707	N
	6 HP206X YELLOW HIGH YIELD TONE	\$123.57	5-01-20-125-001-036	B Office Supplies	R		10/09/25	10/14/25		6044512707	N
	7 HP206X YELLOW HIGH YIELD TONE	\$123.57	5-01-20-125-001-036	B Office Supplies	R		10/09/25	10/14/25		6044512707	N
	8 HP 206X CYAN HIGH YELD TONER	\$123.57	5-01-33-195-001-036	B Office Supplies	R		10/09/25	10/14/25		6044512707	N
	9 HP 206X CYAN HIGH YELD TONER	\$123.57	5-01-20-125-001-036	B Office Supplies	R		10/09/25	10/14/25		6044512707	N
	10 HP 206X BLACK HIGH YIELD TONEI	\$251.28	5-01-33-195-001-036	B Office Supplies	R		10/09/25	10/14/25		6044512707	N
	11 NOTEPADS 5X7.25	\$7.64	5-01-20-125-001-036	B Office Supplies	R		10/09/25	10/14/25		6044512707	N
	12 HAMMERMILL COPY PAPER	\$367.57	5-01-20-125-001-036	B Office Supplies	R		10/09/25	10/14/25		6044512707	N
	13 HAMMERMILL COPY PAPER	\$52.51	5-09-55-501-001-509	B Office Supplies/Downtown	R		10/09/25	10/14/25		6044512707	N
	14 HAMMERMILL COPY PAPER	\$105.02	5-09-55-501-002-509	B Office Supplies - Admin.	R		10/09/25	10/14/25		6044512707	N
	15 BROTHER BLACK HIGH YIELD TON	\$91.49	5-01-20-125-001-036	B Office Supplies	R		10/09/25	10/14/25		6044512707	N
	16 DATAPRODUCTS RIBBON, BL/RD	\$16.99	5-01-20-125-001-036	B Office Supplies	R		10/09/25	10/14/25		6044512707	N
	17 IMPACT BOND PAPER ROLLS	\$31.74	5-01-20-125-001-036	B Office Supplies	R		10/09/25	10/14/25		6044883777	N
	18 HP 206X BLACK HIGH YIELD TONEI	\$125.64	5-01-20-125-001-036	B Office Supplies	R		10/09/25	10/14/25		6044512707	N
		\$1,950.21									
	Vendor Total:	\$2,159.78									
STEVE015	STEVE WHITE										
25-01296	10/02/25	REIMBURSEMENT NJDEP LICENSES									
	1 REIMBURSEMENT NJDEP LICENSES	\$51.65	5-09-55-501-002-519	B Professional Assoc. Dues	R		10/02/25	10/07/25		250979520	N
	2 REIMBURSEMENT NJDEP LICENSES	\$51.65	5-09-55-501-002-519	B Professional Assoc. Dues	R		10/02/25	10/07/25		250990570	N
		\$103.30									
	Vendor Total:	\$103.30									

Vendor #	Name	Description		Contract	PO Type	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
P.O. #	PO Date	Amount	Charge Account	Acct Description	Type						
Item Description											
N0008	TREASURER, STATE OF NJ, DCA	Account Continued									
25-01299	10/02/25	3RD QTR 2025 TRAINING FEES									
1 3RD QTR 2025 TRAINING FEES		\$3,375.00	5-01-55-003-000-002	B	DCA Training Fees Due State	R	10/02/25	10/07/25		3RD QTR 2025	N
Vendor Total:		\$3,375.00									
UNIFI005	UNIFIRST CORPORATION										
25-01311	10/02/25	UNIFORMS SEPTEMBER 2025									
1 INV 1260797774 9/4/25		\$57.68	5-09-55-501-002-507	B	Uniforms & Safety Equipment	R	10/02/25	10/07/25		120797774	N
2 INV 1260801179 9/11/25		\$57.68	5-09-55-501-002-507	B	Uniforms & Safety Equipment	R	10/02/25	10/07/25		1260801179	N
3 INV 1260804693 9/18/25		\$57.68	5-09-55-501-002-507	B	Uniforms & Safety Equipment	R	10/02/25	10/07/25		1260804693	N
4 INV 1260808076 9/25/25		\$57.68	5-09-55-501-002-507	B	Uniforms & Safety Equipment	R	10/02/25	10/07/25		1260808076	N
		\$230.72									
Vendor Total:		\$230.72									
U0013	USA BLUE BOOK										
25-01304	10/02/25	HONEYWELL CHART PAPER									
1 INV 00840752-HONEYWELL CHART		\$1,042.90	5-09-55-501-001-506	B	Laboratory Supplies	R	10/02/25	10/07/25		INV00840752	N
2 SHIPPING		\$16.97	5-09-55-501-001-506	B	Laboratory Supplies	R	10/07/25	10/07/25		INV00840752	N
		\$1,059.87									
25-01334	10/09/25	SKIMMERS FOR SNAIL REMOVAL									
1 FIBERGLASS SKIMMER POLES		\$239.90	5-09-55-501-002-503	B	Sewer Plant Maintenance	R	10/09/25	10/14/25		INV00846775	N
2 SKIMMER NET 1/4"		\$80.95	5-09-55-501-002-503	B	Sewer Plant Maintenance	R	10/09/25	10/14/25		INV00846775	N
3 SKIMMER NET 1/16"		\$91.95	5-09-55-501-002-503	B	Sewer Plant Maintenance	R	10/09/25	10/14/25		INV00846775	N
4 SHIPPING		\$89.69	5-09-55-501-002-503	B	Sewer Plant Maintenance	R	10/09/25	10/14/25		INV00846775	N
		\$502.49									
Vendor Total:		\$1,562.36									
U0061	USALCO, LLC										
25-00055	01/13/25	RES 2023-211 ALUM SULFATE YR 2									
5 INV 910195396 10/7 ALUM SULF4		\$5,955.10	5-09-55-501-002-542	B	Aluminum Sulfate	R	07/02/25	10/10/25		910195396	N
Vendor Total:		\$5,955.10									
V0019	VERIZON										
25-01336	10/10/25	257-132-741-0001-46 9/30/2025									
1 257-132-741-0001-46 9/30/2025		\$429.65	5-01-20-140-001-060	B	Internet Services and Web Services	R	10/10/25	10/14/25		0146-09302025	N
Vendor Total:		\$429.65									

Vendor #	Name	Description		Contract	PO Type	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
P.O. #	PO Date	Amount	Charge Account	Acct Description	Type						
Item Description											
VORTE010	VORTEX SERVICES, LLC										
25-00527	04/23/25										
1 JET VAC CLEANING W/OPERATOR		\$3,600.00	5-09-55-501-002-503	B Sewer Plant Maintenance		R	04/23/25	10/07/25		318554	N
2 VANRENSALLAR- STREET		\$3,600.00	5-09-55-501-002-503	B Sewer Plant Maintenance		R	04/23/25	10/07/25		318554	N
		\$7,200.00									
Vendor Total:		\$7,200.00									
W0002	W.B. MASON CO., INC.										
25-01313	10/02/25										
1 UNIVERSAL STORAGE FILE BOXES		\$38.34	5-01-20-125-001-036	B Office Supplies		R	10/02/25	10/14/25		257443081	N
2 POST IT FLAGS		\$13.32	5-01-20-125-001-036	B Office Supplies		R	10/02/25	10/14/25		257443081	N
3 PROCELL AAA BATTERIES		\$6.24	5-01-20-125-001-036	B Office Supplies		R	10/02/25	10/14/25		257443081	N
4 AVERY PLASTIC DIVIDERS		\$9.48	5-01-20-125-001-036	B Office Supplies		R	10/02/25	10/14/25		257443081	N
5 3M PRIVACY FILTER		\$106.91	5-01-20-125-001-036	B Office Supplies		R	10/02/25	10/14/25		257443081	N
6 THINGS TO DO AGENDA		\$31.64	5-01-20-125-001-036	B Office Supplies		R	10/02/25	10/14/25		257443081	N
7 AIM HIGH NOTEPAD		\$3.98	5-01-20-125-001-036	B Office Supplies		R	10/02/25	10/14/25		257443081	N
8 POP UP NOTE PADS		\$8.00	5-01-20-125-001-036	B Office Supplies		R	10/02/25	10/14/25		257443081	N
9 FINE BULLET TIP MARKER		\$1.69	5-01-20-125-001-036	B Office Supplies		R	10/02/25	10/14/25		257443081	N
10 CHISEL TIP PERMANET MARKER		\$1.94	5-01-20-125-001-036	B Office Supplies		R	10/02/25	10/14/25		257443081	N
11 LEGAL WRITING PAD		\$18.80	5-01-20-125-001-036	B Office Supplies		R	10/02/25	10/14/25		257443081	N
12 117B RUBBER BANDS		\$20.36	5-01-33-195-001-036	B Office Supplies		R	10/02/25	10/14/25		257443081	N
13 STAPLE REMOVER		\$1.50	5-01-33-195-001-036	B Office Supplies		R	10/02/25	10/14/25		257443081	N
		\$262.20									
Vendor Total:		\$262.20									
W0286	WEST WINDSOR TOWNSHIP										
25-00461	04/10/25										
8 2025 HEALTH INTERLOCAL 4TH QTF		\$6,303.25	5-01-43-511-001-026	B West Windsor Health Contract		R	07/28/25	10/09/25		11/01/25	N
Vendor Total:		\$6,303.25									
Total Purchase Orders: 50 Total P.O. Line Items: 143 Total List Amount: \$211,813.34 Total Void Amount: \$0.00											

Totals by Year-Fund							
Fund Description	Fund	Budget Rcvd	Budget Held	Budget Total	Revenue Total	G/L Total	Total
CURRENT FUND	5-01	\$174,049.05	\$0.00	\$174,049.05	\$0.00	\$0.00	\$174,049.05
	5-09	\$32,656.79	\$0.00	\$32,656.79	\$0.00	\$0.00	\$32,656.79
	Year Total:	\$206,705.84	\$0.00	\$206,705.84	\$0.00	\$0.00	\$206,705.84
WATER/SEWER CAPITAL	C-08	\$57.50	\$0.00	\$57.50	\$0.00	\$0.00	\$57.50
ANIMAL CONTROL TRUST FUN	T-13	\$250.00	\$0.00	\$250.00	\$0.00	\$0.00	\$250.00
PUBLIC DEFENDER TRUST FU	T-17	\$4,800.00	\$0.00	\$4,800.00	\$0.00	\$0.00	\$4,800.00
	Year Total:	\$5,050.00	\$0.00	\$5,050.00	\$0.00	\$0.00	\$5,050.00
Total Of All Funds:		\$211,813.34	\$0.00	\$211,813.34	\$0.00	\$0.00	\$211,813.34

RESOLUTION OF THE BOROUGH OF HIGHTSTOWN, IN THE COUNTY OF MERCER, NEW JERSEY, DETERMINING THE FORM AND OTHER DETAILS OF ITS NOTE RELATING TO THE CONSTRUCTION FINANCING LOAN PROGRAM OF THE NEW JERSEY INFRASTRUCTURE BANK, TO BE ISSUED IN THE AGGREGATE PRINCIPAL AMOUNT OF UP TO \$757,000, PROVIDING FOR THE ISSUANCE AND SALE OF SUCH NOTE TO THE NEW JERSEY INFRASTRUCTURE BANK, AND AUTHORIZING THE EXECUTION AND DELIVERY OF SUCH NOTE BY THE BOROUGH IN FAVOR OF THE NEW JERSEY INFRASTRUCTURE BANK, ALL PURSUANT TO THE NEW JERSEY INFRASTRUCTURE BANK CONSTRUCTION FINANCING LOAN PROGRAM

WHEREAS, the Borough of Hightstown, in the County of Mercer, New Jersey (the “Local Unit”), intends to undertake water system infrastructure improvements including the replacement of the existing 6-inch water main on the entire length of Maxwell Avenue and the replacement of lead water services as necessary, as well as all fire hydrants on site, including all work and costs necessary and ancillary thereto (collectively, the “Project”), and it is the desire of the Local Unit to obtain financing for such Project through participation in the New Jersey Water Bank of the New Jersey Infrastructure Bank (the “I-Bank”);

WHEREAS, the Local Unit has determined to temporarily finance the undertaking of the Project prior to the closing with respect to the New Jersey Water Bank, and to undertake such temporary financing with the proceeds of a short-term loan (or loans) to be made by the I-Bank (collectively the “Construction Loan”) to the Local Unit, pursuant to the Construction Financing Loan Program of the I-Bank (the “Construction Financing Loan Program”);

WHEREAS, in order to (i) evidence and secure the repayment obligation of the Local Unit to the I-Bank with respect to the Construction Loan and (ii) satisfy the requirements of the Construction Financing Loan Program, it is the desire of the Local Unit to issue and sell a short term note to the I-Bank in an aggregate principal amount of up to \$757,000 (the “Note”);

WHEREAS, it is the desire of the Local Unit to authorize, execute, attest and deliver the Note to the I-Bank pursuant to the terms of the Local Bond Law of the State of New Jersey, constituting Chapter 2 of Title 40A of the Revised Statutes of the State of New Jersey (the “Local Bond Law”), and other applicable law; and

WHEREAS, on February 21, 2023, the Local United adopted bond ordinance 2023-3, pursuant to the provisions of the Local Bond Law, to finance water and sewer system infrastructure improvements, which \$757,000 of the total amount authorized will be used to finance the Project (the “Local Unit Bond Ordinance”); and

WHEREAS, Section 28 of the Local Bond Law allows for the sale of the Note to the I-Bank, without any public offering, and N.J.S.A. 58:11B-9 allows for the sale of the Note to the I-

Bank without any public offering, all under the terms and conditions set forth therein.

NOW, THEREFORE, BE IT RESOLVED by the governing body of the Local Unit as follows:

Section 1. In accordance with the provisions of the Local Bond Law, the Infrastructure Trust Act and the Local Unit Bond Ordinance, the Local Unit hereby authorizes the issuance, sale and award of the Note in accordance with the provisions hereof. The obligation represented by the Note have been appropriated and authorized by the Local Unit Bond Ordinance, finally adopted by the Local Unit at meetings duly called and held on February 21, 2023, at which time a quorum was present and acted throughout, all in accordance with the Local Bond Law and other applicable law.

Section 2. The Chief Financial Officer of the Local Unit (the “Chief Financial Officer”) is hereby authorized to determine, pursuant to the terms and conditions hereof, (i) the final principal amount of the Note (subject to the maximum limitation set forth in Section 4(a) hereof), and (ii) the dated date of the Note.

Section 3. Any determination made by the Chief Financial Officer pursuant to the terms hereof shall be conclusively evidenced by the execution and attestation of the Note by the parties authorized pursuant to Section 4(h) hereof.

Section 4. The Local Unit hereby determines that certain terms of the Note shall be as follows:

- (a) the aggregate principal amount of the Note to be issued shall be an amount not to exceed \$757,000;
- (b) the maturity of the Note shall be as determined by the I-Bank;
- (c) the interest rate of the Note shall be as determined by the I-Bank;
- (d) the purchase price for the Note shall be par;
- (e) the Note shall be subject to prepayment prior to its stated maturity in accordance with the terms and conditions of the Note;
- (f) the Note shall be issued in a single denomination and shall be numbered “CFP-2025-1”, or other such denomination as may be requested by the I-Bank;
- (g) the Note shall be issued in fully registered form and shall be payable to the registered owner thereof as to both principal and interest in lawful money of the United States of America; and
- (h) the Note shall be executed by the manual or facsimile signatures of the Mayor and the Chief Financial Officer under official seal or facsimile thereof affixed, printed,

engraved or reproduced thereon and attested by the manual signature of the Local Unit Clerk; and

- (i) the Note may be issued in one or more series as may be deemed necessary by the I-Bank.

Section 5. The Note shall be substantially in the form required by the I-Bank, together with such additions, deletions and other modifications required by the I-Bank and agreed to by the Local Unit upon consultation with counsel and any advisors to the Local Unit, such determinations being conclusively evidenced by the execution of the Note by the Authorized Officers (as defined herein).

Section 6. The law firm of McManimon, Scotland and Baumann, LLC is hereby authorized to arrange for the printing of the Note, which law firm may authorize McCarter & English, LLP, bond counsel to the I-Bank for the Construction Loan Financing Program, to arrange for same.

Section 7. The Local Unit Mayor, Chief Financial Officer and Local Unit Clerk (each an “Authorized Officer”) of the Local Unit are each hereby further severally authorized to (i) execute and deliver, and the Local Unit Clerk is hereby further authorized to attest to such execution and to affix the corporate seal of the Local Unit to, any document, instrument or closing certificate deemed necessary, desirable or convenient by the Authorized Officers, in their respective sole discretion, after consultation with counsel and any advisors to the Local Unit and after further consultation with the I-Bank and its representatives, agents, counsel and advisors, to be executed in connection with the issuance and sale of the Note and the participation of the Local Unit in the Construction Financing Loan Program, which determination shall be conclusively evidenced by the execution of each such certificate or other document by the party authorized hereunder to execute such certificate or other document, and (ii) perform such other actions as the Authorized Officers deem necessary, desirable or convenient in relation to the execution and delivery of the Note and the participation of the Local Unit in the Construction Financing Loan Program.

Section 8. This resolution shall take effect immediately.

Section 9. Upon the adoption hereof, the Local Unit Clerk shall forward certified copies of this resolution to McManimon, Scotland & Baumann, LLC, bond counsel to the Local Unit, David Zimmer, Executive Director of the I-Bank, and Richard T. Nolan, Esq., McCarter & English, LLP, bond counsel to the I-Bank.

I hereby certify this to be a true copy of a resolution adopted by the Borough Council of the Borough of Hightstown at a meeting held on October 20, 2025.

Margaret Riggio, Borough Clerk

Borough of Hightstown
County of Mercer

Resolution 2025-208

**RESOLUTION OF THE BOROUGH OF HIGHTSTOWN, IN THE COUNTY OF
MERCER, AUTHORIZING AND DIRECTING THE BOROUGH PLANNING
BOARD TO DETERMINE WHETHER CERTAIN PROPERTY CONSTITUTES AN
AREA IN NEED OF REDEVELOPMENT**

WHEREAS, pursuant to the New Jersey Local Redevelopment and Housing Law, N.J.S.A. 40A:12A-1 *et seq.* (the “**Redevelopment Law**”), municipalities may undertake studies to determine whether certain properties should be designated as an “area in need of redevelopment”; and

WHEREAS, the Borough of Hightstown (the “**Borough**”) desires to authorize and direct the Borough’s Planning Board (the “**Planning Board**”) to undertake a preliminary investigation (the “**Study**”) to determine whether the property identified as Block 39, Lots 28, 6, and 5, on the Borough’s tax maps (collectively, the “**Study Area**”) meets the criteria set forth in the Redevelopment Law for designation as an area in need of redevelopment; and

WHEREAS, if the Study Area is determined to meet the criteria for designation as an area in need of redevelopment and the Borough so designates the Study Area, then the Borough shall be authorized to use all the powers provided under the Redevelopment Law for use in a redevelopment area, except the power of eminent domain.

NOW, THEREFORE, BE AND IT IS HEREBY RESOLVED by the Mayor and Council of Borough of Hightstown, in the County of Mercer and the State of New Jersey, as follows:

Section 1. The aforementioned recitals are incorporated herein as though fully set forth at length.

Section 2. The Planning Board is authorized and directed to undertake a preliminary investigation and conduct a public hearing to determine whether the Study Area meets criteria necessary for designation as an area in need of redevelopment under the Redevelopment Law and, if the Study Area so qualifies, to recommend whether it should be so designated.

Section 3. Brian Slaugh, PP, AICP, of Clarke Caton Hintz, the Borough’s professional planner, is authorized and directed to undertake the Study and present findings and recommendations to the Planning Board in accordance with the Redevelopment Law.

Section 4. In the event the governing body shall designate the Study Area as a redevelopment area, the Borough shall be authorized to use all the powers provided under the Redevelopment Law for use in a redevelopment area, except for the power of eminent domain.

Borough of Hightstown
County of Mercer

Resolution 2025-208

Section 5. A copy of this resolution shall be forwarded to the Secretary of the Planning Board for action consistent herewith.

Section 6. This resolution shall take effect immediately.

I hereby certify this to be a true copy of a resolution adopted by the Borough Council of the Borough of Hightstown at a meeting held on October 20, 2025.

Margaret Riggio, Borough Clerk

Borough of Hightstown
County of Mercer

Resolution 2025-209

ESTABLISHING REVISED RATE SCHEDULE FOR COLLECTION OF GARBAGE FROM CERTAIN LICENSED RETAIL FOOD ESTABLISHMENTS

WHEREAS, Article 18-1-9 of the *Revised General Ordinances of the Borough of Hightstown* provides that:

Licensed food establishments located in Block 23 or Block 33 of the Borough of Hightstown shall be permitted to utilize municipal garbage dumpsters located in the Stockton Street parking lot, provided that a written agreement is entered into between the Borough and the licensed retail food establishment, and that the food establishment pays a share of the Borough’s cost for the provision of such service. A schedule of fees shall be established by Resolution of the Borough Council for services provided under this subsection, and shall be updated as necessary in order to ensure the fair distribution of costs among the users.

; and

WHEREAS, the Borough Administrator, Superintendent of Public Works, and Chief Financial Officer have reviewed the existing agreement with Waste Management for Solid Waste Dumpster Services, along with the current fee schedule, and have recommended that the fee schedule be updated;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown that, effective January 1, 2025, the following rates shall apply for use of said garbage dumpsters:

12 Farms.....	\$162.50 per month
Antojitos Ecuatorianos.....	\$104.00 per month
Exito Grocery Store.....	\$650.00 per month
Guatepan Bakery	\$104.00 per month
Hightstown Liquor.....	\$65.00 per month
Holy Wong.....	\$169.00 per month
Mannino’s	\$162.50 per month
Morgan’s	\$162.50 per month
RISE.....	\$583.00 per month
Rudy’s Café.....	\$162.50 per month
Rudy’s Abarroteria	\$260.00 per month
Shop for Less.....	\$65.00 per month
TacoRito.....	\$162.50 per month

Borough of Hightstown
County of Mercer

Resolution 2025-209

NOW, THEREFORE, BE IT FURTHER RESOLVED that the monthly rate for each establishment will increase by 5% on August 1, 2026, August 1, 2027, August 1, 2028 and August 1, 2029.

I hereby certify this to be a true copy of a resolution adopted by the Borough Council of the Borough of Hightstown at a meeting held on October 20, 2025

Margaret Riggio, Borough Clerk

Borough of Hightstown
County of Mercer

Resolution 2025-210

**AUTHORIZING REQUEST FOR PROPOSAL FOR PROFESSIONAL SERVICES
FOR 2026**

BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown that the Borough Clerk/Purchasing Agent is hereby authorized to advertise a Request for Proposal for Professional Services for 2026 and that she is authorized to receive same after proper advertisement.

I hereby certify this to be a true copy of a resolution adopted by the Borough Council of the Borough of Hightstown at a meeting held on October 20, 2025.

Margaret Riggio, Borough Clerk

Borough of Hightstown
County of Mercer

Resolution 2025-211

AUTHORIZING A MEETING WHICH EXCLUDES THE PUBLIC

BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown that this body will hold a meeting on October 20, 2025, at the Hightstown Firehouse Hall, 140 North Main Street, that will be limited only to consideration of an item or items with respect to which the public may be excluded pursuant to section 7b of the Open Public Meetings Act.

The general nature of the subject or subjects to be discussed:

Public Safety – William Street

Stated as precisely as presently possible the following is the time when and the circumstances under which the discussion conducted at said meeting can be disclosed to the public January 20, 2026, or when the need for confidentiality no longer exists.

The public is excluded from said meeting, and further notice is dispensed with, all in accordance with sections 8 and 4a of the Open Public Meetings Act.

I hereby certify this to be a true copy of a resolution adopted by the Borough Council of the Borough of Hightstown at a meeting held on October 20, 2025.

Margaret Riggio, Borough Clerk