

AGENDA
Hightstown Borough Council
May 5, 2025 | 6:30 p.m.
Hightstown Engine Company No. 1
140 North Main Street, Hightstown

PLEASE TURN OFF ALL CELL PHONES DURING YOUR ATTENDANCE AT THIS MEETING TO AVOID SOUNDS/RINGING OR CONVERSATIONS THAT MAY INTERFERE WITH THE RECORDING OR THE ABILITY OF ATTENDEES TO HEAR THE PROCEEDINGS. THANK YOU FOR YOUR COOPERATION.

Meeting called to order by Mayor Susan Bluth

STATEMENT: Adequate notice of this meeting has been given in accordance with the Open Public Meetings Act, pursuant to Public Law 1975, Chapter 231. Said notice was advertised in the Trentonian and Windsor-Hights Herald as required by law and is posted on the Hightstown Borough website.

Roll Call

Flag Salute

Approval of Agenda

Approval of Minutes April 21, 2025 – Public Session
April 21, 2025 – Executive Session

Public Comment Any person wishing to address Council with his or her comments will have a maximum of three minutes to do so at this time.

Ordinances

Ordinance 2025-04 Final Reading and Adoption Bond Ordinance Providing for Improvements to the Water Treatment Plant for Water/Sewer Utility in and by the Borough of Hightstown, In the County of Mercer, New Jersey, Appropriation \$1,200,000 Therefore and Authorizing the Issuance of \$1,140,000 Bond or Notes of the Borough to Finance Part of the Cost Thereof

Ordinance 2025-05 First Reading and Introduction An Ordinance Amending Chapter 28 – Zoning Code of the Borough of Hightstown, County of Mercer to Modify the R-MF District to Implement Inclusionary Affordable Housing Zoning

Ordinance 2025-06 First Reading and Introduction An Ordinance Amending Chapter 15, “Fire Prevention and Protection” Article 15-3-1 “Permits” of the Revised General Ordinances of the Borough of Hightstown, to Revise the Fee for Type I Fire Safety Permits

Resolutions

2025-97 Authorizing Payment of Bills

2025-98 Authorizing the Borough of Hightstown to Hire a Full-Time Police Officer

Consent Agenda

2025-99 A Resolution Declining the Renewal of the Shared Services Agreement with the Township of East Windsor for Dispatch Services

2025-100 Appointing an ADA Coordinator for 2025

2025-101 A Resolution Authorizing the Borough of Hightstown to Enter into an Emergency Use Water Supply Interconnect Agreement with the East Windsor Municipal Utilities Authority

2025-102 Amending Resolution 2025-37 to Add a Conflict Public Defender for 2025

2025-103 A Resolution Approving Hightstown Theatre in the Park at Association Park

2025-104 A Resolution Approving the Summer Recreation Program at Dawes Park

Discussion

Subcommittee Reports

Mayor/Council/Administrative Updates

Executive Session **Resolution 2025-105** Authorizing a Meeting that Excludes the Public
Contract Negotiations – Robbinsville Dispatch

Adjournment

Action may be taken following executive session

Borough of Hightstown
County of Mercer

Ordinance 2025-04

**BOND ORDINANCE PROVIDING FOR IMPROVEMENTS TO THE
WATER TREATMENT PLANT FOR THE WATER/SEWER UTILITY IN
AND BY THE BOROUGH OF HIGHTSTOWN, IN THE COUNTY OF
MERCER, NEW JERSEY, APPROPRIATING \$1,200,000 THEREFOR
AND AUTHORIZING THE ISSUANCE OF \$1,140,000 BONDS OR NOTES
OF THE BOROUGH TO FINANCE PART OF THE COST THEREOF.**

**BE IT ORDAINED BY THE BOROUGH COUNCIL OF THE BOROUGH OF
HIGHTSTOWN, IN THE COUNTY OF MERCER, NEW JERSEY** (not less than two-thirds
of all members thereof affirmatively concurring) **AS FOLLOWS:**

Section 1. The improvement described in Section 3(a) of this bond ordinance is hereby authorized to be undertaken by the Borough of Hightstown, in the County of Mercer, New Jersey (the "Borough") as a general improvement. For the improvement or purpose described in Section 3(a), there is hereby appropriated the sum of \$1,200,000, including the sum of \$60,000 as the down payment required by the Local Bond Law, \$39,692.95 of which is now available by virtue of provision for down payment or for capital improvement purposes in one or more previously adopted budgets and \$20,307.05 of which is expected to be available pursuant to an emergency appropriation to be adopted by the Borough on or about April 21, 2025.

Section 2. In order to finance the cost of the improvement or purpose not covered by application of the down payment, negotiable bonds are hereby authorized to be issued in the principal amount of \$1,140,000 pursuant to the Local Bond Law. In anticipation of the issuance of the bonds, negotiable bond anticipation notes are hereby authorized to be issued pursuant to and within the limitations prescribed by the Local Bond Law.

Section 3. (a) The improvement hereby authorized and the purpose for the financing of which the bonds are to be issued is improvements to the water treatment plant for the Water/Sewer Utility, including, but not limited to, the replacement of filters and the installation of valves, piping, pressure gauges and all connections necessary, including filter media installation and modifications to existing pressure regulating valves, and further including all work and materials necessary therefor and incidental thereto.

(b) The estimated maximum amount of bonds or bond anticipation notes to be issued for the improvement or purpose is as stated in Section 2 hereof.

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(c) The estimated cost of the improvement or purpose is equal to the amount of the appropriation herein made therefor.

Section 4. All bond anticipation notes issued hereunder shall mature at such times as may be determined by the chief financial officer; provided that no bond anticipation note shall mature later than one year from its date, unless such bond anticipation notes are permitted to mature at such later date in accordance with applicable law. The bond anticipation notes shall bear interest at such rate or rates and be in such form as may be determined by the chief financial officer. The chief financial officer shall determine all matters in connection with bond anticipation notes issued pursuant to this bond ordinance, and the chief financial officer's signature upon the bond anticipation notes shall be conclusive evidence as to all such determinations. All bond anticipation notes issued hereunder may be renewed from time to time subject to the provisions of the Local Bond Law or other applicable law. The chief financial officer is hereby authorized to sell part or all of the bond anticipation notes from time to time at public or private sale and to deliver them to the purchasers thereof upon receipt of payment of the purchase price plus accrued interest from their dates to the date of delivery thereof. The chief financial officer is directed to report in writing to the governing body at the meeting next succeeding the date when any sale or delivery of the bond anticipation notes pursuant to this bond ordinance is made. Such report must include the amount, the description, the interest rate and the maturity schedule of the bond anticipation notes sold, the price obtained and the name of the purchaser.

Section 5. The Borough hereby certifies that it has adopted a capital budget or a temporary capital budget, as applicable. The capital or temporary capital budget of the Borough is hereby amended to conform with the provisions of this bond ordinance to the extent of any inconsistency herewith. To the extent that the purposes authorized herein are inconsistent with the adopted capital or temporary capital budget, a revised capital or temporary capital budget has been filed with the Division of Local Government Services.

Section 6. The following additional matters are hereby determined, declared, recited and stated:

(a) The improvement or purpose described in Section 3(a) of this bond ordinance is not a current expense. It is an improvement or purpose that the Borough may lawfully undertake as a

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general improvement, and no part of the cost thereof has been or shall be specially assessed on property specially benefitted thereby.

(b) The period of usefulness of the improvement or purpose within the limitations of the Local Bond Law, according to the reasonable life thereof computed from the date of the bonds authorized by this bond ordinance, is 40 years.

(c) The Supplemental Debt Statement required by the Local Bond Law has been duly prepared and filed in the office of the Clerk, and a complete executed duplicate thereof has been filed in the office of the Director of the Division of Local Government Services in the Department of Community Affairs of the State of New Jersey. Such statement shows that the gross debt of the Borough as defined in the Local Bond Law is increased by the authorization of the bonds and notes provided in this bond ordinance by \$1,140,000, and the obligations authorized herein will be within all debt limitations prescribed by the Local Bond Law.

(d) An aggregate amount not exceeding \$150,000 for items of expense listed in and permitted under N.J.S.A. 40A:2-20 is included in the estimated cost indicated herein for the purpose or improvement.

Section 7. The Borough hereby declares the intent of the Borough to issue bonds or bond anticipation notes in the amount authorized in Section 2 of this bond ordinance and to use the proceeds to pay or reimburse expenditures for the costs of the purposes described in Section 3(a) of this bond ordinance. This Section 7 is a declaration of intent within the meaning and for purposes of the Treasury Regulations.

Section 8. Any grant moneys received for the purpose described in Section 3(a) hereof shall be applied either to direct payment of the cost of the improvement or to payment of the obligations issued pursuant to this bond ordinance. The amount of obligations authorized but not issued hereunder shall be reduced to the extent that such funds are so used.

Section 9. The chief financial officer of the Borough is hereby authorized to prepare and to update from time to time as necessary a financial disclosure document to be distributed in connection with the sale of obligations of the Borough and to execute such disclosure document on behalf of the Borough. The chief financial officer is further authorized to enter into the appropriate undertaking to provide secondary market disclosure on behalf of the Borough pursuant to Rule 15c2-12 of the Securities and Exchange Commission (the "Rule") for the benefit of holders

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and beneficial owners of obligations of the Borough and to amend such undertaking from time to time in connection with any change in law, or interpretation thereof, provided such undertaking is and continues to be, in the opinion of a nationally recognized bond counsel, consistent with the requirements of the Rule. In the event that the Borough fails to comply with its undertaking, the Borough shall not be liable for any monetary damages, and the remedy shall be limited to specific performance of the undertaking.

Section 10. The full faith and credit of the Borough are hereby pledged to the punctual payment of the principal of and the interest on the obligations authorized by this bond ordinance. The obligations shall be direct, unlimited obligations of the Borough, and the Borough shall be obligated to levy *ad valorem* taxes upon all the taxable property within the Borough for the payment of the obligations and the interest thereon without limitation of rate or amount.

Section 11. The appropriation authorized by this bond ordinance provides in part for the \$1,500,000 emergency temporary appropriation created by a resolution of the Borough duly adopted on March 27, 2025 and entitled, "Resolution of the Borough of Hightstown, in the County of Mercer, New Jersey Authorizing an Emergency Temporary Appropriation Pursuant to N.J.S.A. 40A:4-20 in the Amount of \$1,500,000 to Provide For Emergency Capital Repairs to the Borough's Water Utility System". Accordingly, such emergency temporary appropriation shall not be provided for in the Borough's 2025 municipal budget.

Section 12. This bond ordinance shall take effect 20 days after the first publication thereof after final adoption, as provided by the Local Bond Law.

Introduction: April 21, 2025

Adoption: **SCHEDULED FOR PUBLIC HEARING MAY 5, 2025**

ATTEST:

MARGARET RIGGIO
MUNICIPAL CLERK

SUSAN BLUTH
MAYOR

Borough of Hightstown
County of Mercer

Ordinance 2025-05

**ORDINANCE AMENDING CHAPTER 28 – ZONING OF THE
CODE OF THE BOROUGH OF HIGHTSTOWN, COUNTY OF
MERCER TO MODIFY THE R- MF DISTRICT TO IMPLEMENT
INCLUSIONARY AFFORDABLE HOUSING ZONING**

WHEREAS, the Hightstown Borough Council desires to implement standards for the development of inclusionary affordable housing in the Zoning Ordinance in furtherance of the municipal obligation to provide the opportunity for affordable housing; and

WHEREAS, it has been determined by Hightstown Borough Council that the implementation of these modifications to the R-MF zoning district would effectuate the intent and purpose of the goals and objectives of the Housing Element and Fair Share Plan of the Master Plan of the Borough of Hightstown; and

WHEREAS, the Municipal Land Use Law requires that any amendments or revisions to Hightstown Borough's Zoning Ordinance shall be reviewed by the Planning Board to determine if said amendments or revisions thereto are substantially consistent with the Master Plan of the Borough of Hightstown; and

WHEREAS, the Planning Board of Hightstown adopted a Housing Element and Fair Share Plan, Element of the Master Plan on April 10, 2023, that addresses the municipality's affordable housing obligations in a manner which will promote the public health, safety, morals, and general welfare; and

WHEREAS, the Municipal Land Use Law at N.J.S.A. 40:55D-62a requires substantial consistency of the provisions regulating zoning and land use with the adopted Land Use Plan Element; and

WHEREAS, the Hightstown Borough Council formally refers this Ordinance to the Planning Board for examination, discussion, and recommendations accordance with N.J.S.A. 40:55D-26; and

WHEREAS, the adoption of this Ordinance was appropriately noticed pursuant to the Municipal Land Use Law at N.J.S.A. 40:55D-15 and in accordance with N.J.S.A.40:55D-62.1.

NOW, THEREFORE, BE IT ORDAINED, by the Borough Council of the Borough of Hightstown that the Zoning Ordinance is hereby amended as follows:

Section 1. §28-2-2, Definitions, shall be revised to remove the following definitions:

APARTMENT HOUSE, GARDEN-TYPE shall mean a residential structure of not more than two and one- half (2 1/2) stories containing three (3) or more dwelling units. (See also "multiple dwelling.")

DWELLING, MULTIPLE shall mean one (1) of the following:

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- a. APARTMENT HOUSE shall mean any building or portion thereof which is arranged or designed to be occupied by three (3) or more families or individuals living independently of each other and having separate kitchen and sanitation facilities. See definition of "apartment house, garden-type."
- b. LODGING HOUSE, ROOMING HOUSE OR BOARDINGHOUSE shall mean any house, building or portion thereof in which three (3) or more persons are furnished lodging or rooming accommodations for hire or otherwise.
- c. HOTEL shall mean a building having at least fifty (50) sleeping rooms, where separate cooking facilities are not provided and where rooms are rented primarily on a temporary or day-by-day basis.
- d. NURSING HOME shall mean a building having at least twenty (20) rooms for the accommodation of persons in need of constant medical care or supervision and providing common dining and recreational facilities.

Section 2. §28-2-2, Definitions, shall be amended to add or revise the following definitions:

BOARDING HOUSE shall mean the same as defined in N.J.S.A. 55:13B-3h, as it may be amended or superseded.

DWELLING, APARTMENT – See Multifamily dwelling.

DWELLING, MULTIFAMILY shall mean a building which contains more than two (2) dwellings, each of which is intended for occupancy by one (1) housekeeping unit.

DWELLING, TOWNHOUSE shall mean a dwelling a minimum of two stories in height that is designed and occupied exclusively as the residence of one housekeeping unit, with no other dwelling above or below it and attached by means of one or more common vertical fire walls to at least one other such dwelling all housed in the same structure.

FAMILY – See Housekeeping Unit.

HOTEL shall mean a building with a central lobby and internal access to sleeping rooms having at least fifty (50) such rooms, where separate cooking facilities are not provided and where rooms are rented primarily on a temporary or day-by-day basis.

HOUSEKEEPING UNIT shall mean one (1) or more persons living together in one (1) dwelling unit on a nonseasonal basis and sharing living, sleeping, cooking and sanitary facilities on a non-profit basis.

NURSING HOME shall mean the same as defined in N.J.S.A. 26:2H-29 and -32, as it may be amended or superseded.

ROOMING HOUSE shall mean the same as defined in N.J.S.A. 55:13B-3a, as it may be amended or superseded.

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Section 3. §28-3-9, R-MF, Multi-Family District, shall be amended in its entirety as follows:

§ 28-3-9. R-MF Multifamily Residential District.

A. Purpose and Intent. The purpose and intent of the R-MF Multi-Family Residential District is to provide market rate and subsidized affordable housing in the Borough of Hightstown to aid in meeting its constitutional obligation to provide for very low, low and moderate income housing in accordance with the Fair Housing Act (N.J.S.A. 52:27D-301 et seq.). The R-MF district is further divided into sub-districts that apply to specific sites with inclusionary affordable housing in accordance with the objectives of the Housing Plan Element of the Master Plan and implementing resolutions, ordinances, and agreements constituting the Fair Share Plan. The R-MF district provides a compensatory benefit over the preceding zoning district's use and/or intensity standards sufficient to address the affordable housing components of inclusionary development.

B. Permitted Uses. In the R-MF Multifamily District, the following uses, and no others, shall be permitted:

(1) Principal Uses:

- (a) Townhouse dwellings.
- (b) Multifamily dwellings.
- (c) Municipal purpose.

(2) Accessory Uses:

- (a) Community center for the use of residents and their guests.
- (b) Common recreational facilities for the use and enjoyment of residents and their guests.
- (c) Maintenance building.
- (d) Management office if located within a community center or building with multifamily dwellings.
- (e) Home occupation in accordance with the requirements of §28-10-6 and in addition to the prohibited uses listed in subparagraph -c therein, no funeral home, private school or professional office shall be permitted as a home occupation on the premises.
- (f) Off-street surface parking; car sheds and detached garages for private residential use, only.
- (g) Fences, walls and street furniture.
- (h) Signs in accordance with §29.
- (i) Large satellite dish antenna when approved as part of an application for development for providing common service to the residents of a development in accordance with the standards of §28-10-18.

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(j) Small satellite dish antennae in accordance with the standards of §28-10-18.

(k) Accessory uses on the same lot and customarily incidental to the principal use.

(3) Conditional Uses. The following uses shall be permitted when the criteria have been met for the site listed.

(a) Multifamily use with a sub-district designation of 18 (R-MF18) shall be permitted when the following criteria have been met:

[1] New multifamily dwellings shall be added to the site by additions to the existing building or by the demolition and construction of new buildings in lieu of the construction of additions.

[2] The design of the additions shall have at a minimum a base made of comparable materials to the exterior of the existing buildings but may differ in the field materials above the base, and shall have a similar roof pitch, and roof design as the existing buildings. Fenestration shall mimic the spacing and opening size, to the degree permissible by the Uniform Construction Code, of the existing window and doors architecture.

[3] At least twenty percent (20%) of all housing units shall be affordable to low, including very low, and moderate income households as those terms are defined in the Borough's affordable housing regulations, the Uniform Housing Affordability Controls rules (N.J.A.C. 5:80-26.1 et seq.) and the New Jersey Fair Housing Act (N.J.S.A. 52:27D-301 et seq.). Such units may be established in existing multifamily units as such dwellings become vacant in a schedule as approved by the Borough's Administrative Agent for affordable housing.

(b) Uses permitted in §28-3-15, the DTG Downtown Gateway district, listed as - ~~A(1)(e), -A(1)d, -A(1)f, -A(1)f and -A(1)k~~ -A(1)(b), -A(1)(c), -A(1)(d), -A(1)(e), -A(1)(f), -A(1)(g), -A(1)(h), -A(1)(i), -A(1)(k) meeting the following criteria:

[1] Any such use shall front on ~~State Highway 33~~ Franklin Street or County Road 633.

[2] Any such use shall be located on the first floor only of a building.

(c) Uses permitted in §28-3-14, the Highway Commercial district, listed as A(1), A(2) and A(3)

[1] Any such use shall front on Mercer Street.

C. Bulk standards. The following area, yard, and coverage standards shall apply to uses within the R-MF district:

(1) Maximum gross density shall not exceed the following:

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- (a) For R-MF zoning districts without any sub-district designation, the maximum gross density shall be twelve (12) dwelling units per acre.
- (b) For R-MF zoning districts with designated sub-district 14 (R-MF14), the maximum gross density shall not exceed fourteen (14) units per acre.
- (c) For R-MF zoning districts with designated sub-district 18 (R-MF18), the maximum gross density shall not exceed eighteen (18) units per acre.
- (2) Maximum building coverage.
- (a) Multi-family use - Twenty-five percent (25%) of total tract area.
- (b) Townhouse use - Twenty-five percent (25%) of the total tract area and seventy percent (70%) of lot area for individual townhouse parcels.
- (c) Combined multi-family and townhouse uses: Twenty-five percent (25%) of the total tract area and seventy percent (70%) of lot area for individual townhouse parcels.
- (3) Maximum impervious surface coverage - seventy percent (70%) of total tract area.
- (4) Maximum building height.
- (a) Townhouse – Two and a half stories and thirty-five (35) feet.
- (b) Multifamily – Two stories and thirty-five feet within fifty of a tract perimeter; three stories and forty-five (45) feet otherwise.
- (c) Community building – One story and twenty-eight (28) feet.
- (d) Maintenance building and other accessory structures – Eighteen (18) feet.
- (e) Building limitations and separation requirements for townhouses and multi-family uses shall be as indicated in the following table:

Requirement	Standard
Maximum Dwellings per Building (Townhouses)	8 dwellings
Maximum Dwellings per Building (Multifamily)	24 dwellings
Minimum Distance from Building front to Building front	60 feet
Minimum Distance from Building front to Building side	35 feet
Minimum Distance from Building front to Building rear	60 feet

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Minimum Distance from Building side to Building rear	35 feet
Minimum Distance from Building rear to Building rear	50 feet
Minimum Distance from Building side to Building side	20 feet

(5) Fee simple townhouse and community building requirements, when placed on a fee simple lot, shall be as indicated in the following table:

Use	Townho use	Community Building
Minimum lot size	1,800 sf.	4,000 sf.
Minimum lot frontage	18 feet; 22 feet if internal garage	40 ft.
Minimum lot depth	100 ft.	100 ft.
Maximum building coverage	70%	60%
Maximum lot coverage	80%	75%
Principal Building Minimum Yard Depths and Height Limitations		
Front yard	20 ft.	20 ft.
Side yard	0 ft. common wall; 8 ft. end unit	20 ft.
Rear yard	20 ft.	30 ft.
Accessory Building Minimum Yard Depths and Height Limitations		
Front Yard	N.P.	N.P.
Side yard	N.P.	10 ft.
Rear yard	5 ft.	10 ft.
Tool shed side and rear yard	5 ft.	5 ft.

N.P. = Not a permitted location

(6) Building setbacks from streets and driveways. Minimum building setbacks shall

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be as in the following table:

Requirement	Standard
Where lot fronts on Rt. 33	As required in the DTG district
From major collector drive or street (public r.o.w. or private r.o.w. easement); no direct access to dwelling	20 feet ⁽¹⁾
Front façade from a residential access drive or street (public r.o.w. or private r.o.w. easement); direct access to dwelling	22 feet
Front façade from a residential access drive or street (public r.o.w. or private r.o.w. easement); no direct access to dwelling.	10 feet
Rear façade from a residential access drive or street (public r.o.w. or private r.o.w. easement)	20 feet
Side facades from a residential access drive or street (public r.o.w. or private r.o.w. easement)	8 feet

(1), or 22 feet from the edge of cartway, whichever is greater.

(7) Parking requirements. Residential uses shall comply with the parking requirements of the Residential Site Improvement Standards at N.J.A.C. 5:21-4.14. Non-residential uses shall comply with §28-10-11.J.

(8) Minimum landscaped buffer adjacent to existing public streets and property lines - Ten (10) feet.

D. Required Affordable Housing. In any R-MF district, at least twenty percent (20%) of the total number of dwellings shall be affordable to very low, low and moderate income households for for-sale development and at least fifteen percent (15%) for rental development. Affordable units shall be restricted, regulated and administered consistent with the Borough's affordable housing regulations, the Uniform Housing Affordability Controls rules (N.J.A.C. 5:80-26.1 et seq.) and the New Jersey Fair Housing Act (N.J.S.A. 52:27D- 301 et seq.), including the Fair Housing Act's definition of very low-income households and all other provisions of Article XII, the Affordable Housing of this ordinance.

E. Design Standards.

1. Multi-family buildings. The following standards shall be used in the design of multi-family buildings:

a. A minimum of one hundred twenty (120) cubic feet of storage shall be provided for each dwelling, exclusive of kitchen cabinetry.

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- b. Access to dwellings shall be designed to provide a sense of safety and security for the residents, particularly in internal stairwells.
 - c. All stairs shall be enclosed in the building.
 - d. The exterior of the building shall be designed to visually break up any facade in excess of one hundred (100) lineal feet through the use of, but not limited to, changes in materials, fenestration, porticos and porches.
 - e. The design should distinguish between the base, middle, and top of the building.
 - f. Where an outdoor living space is proposed, adequate visual screening from all other neighboring dwellings, outdoor living spaces, parking areas and roadways shall be provided. Screening may be accomplished with plant materials, masonry structures or wood fencing a minimum of five (5) feet in height. Architectural elements, such as masonry walls and fences, shall be similar in both style and materials with the dwelling.
 - g. All utility meters or boxes, air compressors, heat pumps, or other exterior equipment shall be located at the side or rear of buildings and shall be screened by architectural elements or landscape plantings.
2. Townhouses. The following standards shall be used in the design of townhouse and stacked townhouse buildings:
- a. A minimum of one hundred fifty (150) cubic feet of storage shall be provided for each dwelling, exclusive of kitchen cabinetry.
 - b. The exterior of the building shall be designed to visually break up any facade in excess of one hundred (100) lineal feet through the use of, but not limited to, changes in materials, fenestration, porticos and porches.
 - c. Chimneys, skylights, dormers, and other roof structures are encouraged, but not required, to vary the elevation and provide additional light into the upper story or half story of dwellings.
 - d. Where an outdoor living space is included for a unit, it shall be provided with adequate visual screening from all other neighboring dwellings, outdoor living spaces, parking areas and roadways. Screening may be accomplished with plant materials, masonry structures or wood fencing a minimum of five (5) feet in height. Architectural elements, such as masonry walls and fences, shall be compatible in both style and materials with the dwelling unit.

Section 4. §28-3-1, Districts Established, shall be revised to add under the R- MF Zoning District the R-MF14 and R-MF18 subdistricts.

Section 5. §28-3-1, Zoning Map, shall be amended to rescind the existing zoning districts and applying the following zoning districts and subdistricts to the tax assessment blocks and lots, and associated half width of streets, as appropriate, ~~except for Block 11, Lots 17.01, 17.02 and 19.01; and, Block 61.01, Lot 25 and part of Lots 44 and 45, which shall be applied as an overlay~~

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~~to the underlying zoning districts:~~

R-MF Block 11; Lots 17.01, 17.02 and 19.01 (Broad and Monmouth)
Block 40, Lot 20 (216-222 Academy St.)
Block 61.01; part Lots 44 and 45 (Rt. 33, as depicted on the Affordable Housing Sites Map)

R-MF14 Block 24, Lot 9 (278 Monmouth St.)
Block 24, Lots 5, 6 and 24 (115 Manlove Ave., and 315 Franklin St.)
Block 24, Lot 7 (265 Franklin St.)
Block 24, Lot 15 (Franklin St.)
Block 61.01, Lot 25 (319 Mercer St.)

R-MF18 Block 55, Lot 74 (25 Westerlea Ave.)

Section 6. Continuation. In all other respects, the Zoning Ordinance of the Borough of Hightstown shall remain unchanged.

Section 7. Severability. If any portion of this Ordinance is for any reason held to be unconstitutional or invalid by a court of competent jurisdiction, such decision shall not affect the validity of this Ordinance as a whole, or any other part thereof. Any invalidation shall be confined in its operation to the section, paragraph, sentence, clause, phrase, term, or provision or part there of directly involved in the controversy in which such judgment shall have been rendered.

Section 8. Interpretation. If the terms of this Ordinance shall be in conflict with those of another Ordinance of the Code of the Borough of Hightstown, then the restriction which imposes the greater limitation shall be enforced.

Section 9. Repealer. All ordinances or parts of ordinances which are inconsistent with the provisions of this Ordinance are hereby repealed to the extent of such inconsistency only.

Section 10. Enactment. This Ordinance shall take effect upon the filing thereof with the Mercer County Planning Board after final passage, adoption, and publication by the Borough Clerk of the Borough of Hightstown in the manner prescribed by law.

Introduction:

Adoption:

ATTEST:

MARGARET RIGGIO
MUNICIPAL CLERK

SUSAN BLUTH
MAYOR

Borough of Hightstown
County of Mercer

Ordinance 2025-06

AN ORDINANCE AMENDING CHAPTER 15 “FIRE PREVENTION AND PROTECTION” ARTICLE 15-3-1 “PERMITS” OF THE REVISED GENERAL ORDINANCES OF THE BOROUGH OF HIGHTSTOWN, TO REVISE THE FEE FOR TYPE I FIRE SAFETY PERMITS

WHEREAS, the Borough of Hightstown seeks to amend its fire safety regulations to update the fee for Type I fire safety permits, establish a deadline for applications, and provide for a late fee for untimely submissions; and

WHEREAS, the Borough also seeks to clarify that the fees for Type II, Type III, and Type IV fire safety permits shall remain consistent with those established by the Uniform Fire Code (N.J.A.C. 5:70-2.9(c)).

NOW, THEREFORE, BE IT ORDAINED, by the Mayor and Council of the Borough of Hightstown, County of Mercer, State of New Jersey, as follows:

Section 1. That Article 15-3-1, entitled “Permits,” of the “Revised General Ordinances of the Borough of Hightstown, New Jersey,” is hereby amended to read as follows: (additions are shown with underline and deletions are shown with ~~strikeout~~):

§ 15-3-1. Permits. [1991 Code § 97-16; Ord. No. 1997-4; Ord. No. 2001-20]

~~The fees for permits issued by the Bureau of Fire Safety pursuant to the Fire Prevention Code shall be the same as those established by N.J.A.C. 5:70-2.9(c).~~

A. Type I Fire Safety Permits:

The fee for a Type I Fire Safety Permit shall be seventy-five dollars (\$75.00).

Applications for Type I Fire Safety Permits must be submitted no less than twenty (20) days prior to the scheduled date of the event.

Applications submitted within seven (7) days of the scheduled date of the event shall incur an additional late fee of seventy-five dollars (\$75.00).

B. Type II, Type III, and Type IV Fire Safety Permits:

Fees for Type II, Type III, and Type IV Fire Safety Permits shall be as established by N.J.A.C. 5:70-2.9(c) and any amendments thereto.

Section 2. That all other Ordinances or parts of Ordinances inconsistent herewith are hereby repealed to the extent of such inconsistencies.

Borough of Hightstown
County of Mercer

Ordinance 2025-06

Section 3. That in the event that any portion of this Ordinance is found to be invalid for any reason by any Court of competent jurisdiction, such judgment shall be limited in its effect only to that portion of the Ordinance actually adjudged to be invalid, and the remaining portions of this Ordinance shall be deemed severable therefrom and shall not be affected.

Section 4. That this Ordinance shall take effect upon final passage and publication in accordance with the law.

Introduction:

Adoption:

ATTEST:

MARGARET RIGGIO
MUNICIPAL CLERK

SUSAN BLUTH
MAYOR

Borough of Hightstown
County of Mercer

Resolution 2025-97

AUTHORIZING PAYMENT OF BILLS

WHEREAS, certain bills are due and payable as per itemized claims listed on the following schedules, which are made a part of the minutes of this meeting as a supplemental record;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown that the bills be paid on audit and approval of the Borough Administrator, the appropriate Department Head and the Treasurer in the amount of \$1,192,493.74 from the following accounts:

Current		\$992,919.34
W/S Operating		154,942.76
General Capital		22,060.20
Water/Sewer Capital		16,341.99
Grant		0.00
Trust		776.20
Unemployment Trust		0.00
Animal Control		0.00
Law Enforcement Trust		0.00
Tax Lien Trust		0.00
Housing Trust		0.00
Public Defender Trust		1,200.00
Escrow		<u>4,253.25</u>
Total		<u>\$1,192,493.74</u>

I hereby certify this to be a true copy of a resolution adopted by the Borough Council of the Borough of Hightstown at a meeting held on May 5, 2025.

Margaret Riggio, Borough Clerk

Ranges				Item Status		Purchase Types		Misc					
<div>Range: First to Last Rcvd Batch Id Range: First to Last</div>				<div>Open: N Void: N Paid: N Held: Y Aprv: N Rcvd: Y</div>		<div>Bid: Y State: Y Other: Y Exempt: Y</div>		<div>P.O. Type: All Include Project Line Items: Yes Format: Detail without Line Item Notes Include Non-Budgeted: Y Vendors: All</div>					
Vendor #	Name	Description		Contract		PO Type							
P.O. #	PO Date	Amount	Charge Account	Acct Type	Description	Stat/Chk	First Date	Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099	Excl
Item Description													
S0081	231 STUDIOS												
25-00558	04/30/25	WEBSITE MAINTENANCE											
1 WEBSITE MAINTENANCE		\$600.00	4-01-20-140-001-060	B	Internet Services and Web Services	R	04/30/25		04/30/25		0001233		N
2 NEWSLETTER		\$100.00	4-01-20-140-001-060	B	Internet Services and Web Services	R	04/30/25		04/30/25		0001233		N
3 WEBSITE MAINTENANCE		\$1,200.00	5-01-20-140-001-060	B	Internet Services and Web Services	R	04/30/25		04/30/25		0001233		N
4 NEWSLETTER		\$200.00	5-01-20-140-001-060	B	Internet Services and Web Services	R	04/30/25		04/30/25		0001233		N
		\$2,100.00											
	Vendor Total:	\$2,100.00											
ACTIO010	ACTION UNIFORM CO, LLC												
24-01421	12/16/24	BODY ARMOR VESTS											
1 BODY ARMOR VESTS		\$1,685.36	4-01-25-240-001-043	B	Uniform Allowance/Leather Gds.	R	12/16/24		04/29/25		69782		N
2 BODY ARMOR VESTS		\$242.00	4-01-25-240-001-043	B	Uniform Allowance/Leather Gds.	R	12/16/24		04/29/25		69782		N
3 BODY ARMOR VESTS		\$106.16	4-01-25-240-001-043	B	Uniform Allowance/Leather Gds.	R	12/16/24		04/29/25		69782		N
4 BODY ARMOR VESTS		\$860.98	4-01-25-240-001-043	B	Uniform Allowance/Leather Gds.	R	12/16/24		04/29/25		69782		N
5 BODY ARMOR VESTS		\$51.50	4-01-25-240-001-043	B	Uniform Allowance/Leather Gds.	R	12/16/24		04/29/25		69782		N
6 BODY ARMOR VESTS		\$50.00	4-01-25-240-001-043	B	Uniform Allowance/Leather Gds.	R	12/16/24		04/29/25		69782		N
		\$2,996.00											
	Vendor Total:	\$2,996.00											
BHMG005	BHMG - CORPORATE CARE												
25-00508	04/16/25	HPD NEW HIRE PHYSICAL											
1 HPD NEW HIRE PHYSICAL		\$262.00	5-01-25-240-001-093	B	Medical Exams/Hepatitis B Shot	R	04/16/25		04/29/25		00097400-00		N
	Vendor Total:	\$262.00											
BUCKM005	BUCK MINING & MATERIAL INC												
25-00515	04/16/25	FEB/MAR/APR 2025 YARD DISPOSAL											
1 MARCH 2025 YARD DISPOSAL		\$313.50	5-01-26-311-001-168	B	Yardwaste	R	04/16/25		04/29/25		1338		N
2 APRIL 2025 YARD DISPOSAL		\$412.50	5-01-26-311-001-168	B	Yardwaste	R	04/16/25		04/29/25		1348		N
3 FEB/MAR 2025 YARD DISPOSAL		\$103.13	5-01-26-311-001-168	B	Yardwaste	R	04/16/25		04/29/25		1330		N

Vendor # P.O. # Item Description	Name PO Date	Description Amount Charge Account	Contract Acct Description Type	PO Type Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
BUCKM005	BUCK MINING & MATERIAL INC	Account Continued							
		\$829.13							
	Vendor Total:	\$829.13							
C0001 25-00491	CAESARS ATLANTIC CITY HOTEL - 04/16/25	CHIEF'S CONVENTION							
1 CHIEF'S CONVENTION		\$468.00 5-01-25-240-001-041	B	Conferences & Meetings	R	04/16/25	04/29/25	SCCOP5	N
	Vendor Total:	\$468.00							
C0752 25-00418	CHAD REED 04/02/25	REIMBURSEMENT FOR BOOTS							
1 REIMBURSEMENT FOR BOOTS		\$159.99 5-01-25-256-002-043	B	Uniforms	R	04/02/25	04/29/25	3/24/25	N
	Vendor Total:	\$159.99							
CLARK005 25-00518	CLARKE CATON HINTZ 04/16/25	Prof services through 3/28/25							
1 Appear at PB Mtg 3/10/25		\$525.00 5-01-21-180-001-105	B	General Planning-Consulting	R	04/16/25	04/29/25	92299	N
2 Correspondence		\$218.75 2022-06	P	480 MERCER STREET WAREHOUSER		04/16/25	04/29/25	92300	N
		\$743.75							
	Vendor Total:	\$743.75							
EAGLE010 25-00482	EAGLE POWER KUBOTA 04/16/25	WHEEL LOADER R520S							
1 ANTI FREEZE 1 GAL		\$17.50 5-09-55-501-002-502	B	Vehicle Maintenance	R	04/16/25	04/29/25	W00165	N
2 HH151-32430 FILTER OIL		\$14.78 5-09-55-501-002-502	B	Vehicle Maintenance	R	04/16/25	04/29/25	W00165	N
3 RA211-51280 ELEMENT FUEL		\$21.75 5-09-55-501-002-502	B	Vehicle Maintenance	R	04/16/25	04/29/25	W00165	N
4 R1401-42270 OUTER FILTER		\$35.49 5-09-55-501-002-502	B	Vehicle Maintenance	R	04/16/25	04/29/25	W00165	N
5 R1411-63860 ELEMENT		\$93.04 5-09-55-501-002-502	B	Vehicle Maintenance	R	04/16/25	04/29/25	W00165	N
6 R1411-64930 ELEMENT		\$88.17 5-09-55-501-002-502	B	Vehicle Maintenance	R	04/16/25	04/29/25	W00165	N
7 R2401-42280 INNER FILTER		\$26.98 5-09-55-501-002-502	B	Vehicle Maintenance	R	04/16/25	04/29/25	W00165	N
8 70000-10001 OIL, 1 GAL 15W		\$91.47 5-09-55-501-002-502	B	Vehicle Maintenance	R	04/16/25	04/29/25	W00165	N
9 70000-10701 GREASE 14OZ		\$8.65 5-09-55-501-002-502	B	Vehicle Maintenance	R	04/16/25	04/29/25	W00165	N
10 LABOR		\$788.40 5-09-55-501-002-502	B	Vehicle Maintenance	R	04/16/25	04/29/25	W00165	N
11 ENVIRO FEE		\$22.50 5-09-55-501-002-502	B	Vehicle Maintenance	R	04/16/25	04/29/25	W00165	N
12 SHOP SUPPLIES		\$42.93 5-09-55-501-002-502	B	Vehicle Maintenance	R	04/16/25	04/29/25	W00165	N
		\$1,251.66							
	Vendor Total:	\$1,251.66							

Vendor #	Name	Description		Contract	PO Type	First Enc Rcvd		Chk/Void	Invoice	1099 Excl
P.O. #	PO Date	Amount	Charge Account	Acct Description	Stat/Chk	Date	Date	Date		
Item Description				Type						
EAGLE010	EAGLE POWER KUBOTA	Account Continued								
E0024	EARLE ASPHALT COMPANY									
25-00493	04/16/25	SANITARY LATERAL REPLACEMENTS								
1 323 SECOND AVE - SANITARY		\$6,971.54	C-08-55-973-000-541	B	2023-06 REPLACEMENT OF WATER-IR	04/16/25	04/29/25		4/09/2025	N
2 133 MECHANIC ST - SANITARY		\$6,850.40	C-08-55-973-000-541	B	2023-06 REPLACEMENT OF WATER-IR	04/16/25	04/29/25		4/09/2025	N
		\$13,821.94								
Vendor Total:		\$13,821.94								
E0416	ENVIRONMENTAL RESOURCE ASSOC									
25-00256	02/26/25	QUOTE #00244077								
1 WASTEWATR COLIFORM MICROBE		\$114.80	5-09-55-501-002-506	B	Lab. Equipment & Supplies	R	02/26/25	04/29/25	105263	N
2 pH		\$63.70	5-09-55-501-002-506	B	Lab. Equipment & Supplies	R	02/26/25	04/29/25	105263	N
3 DEMAND		\$74.90	5-09-55-501-002-506	B	Lab. Equipment & Supplies	R	02/26/25	04/29/25	105263	N
4 COMPLEX NUTRIENTS		\$58.80	5-09-55-501-002-506	B	Lab. Equipment & Supplies	R	02/26/25	04/29/25	105263	N
5 HARDNESS		\$97.30	5-09-55-501-002-506	B	Lab. Equipment & Supplies	R	02/26/25	04/29/25	105263	N
6 MINERALS		\$100.80	5-09-55-501-002-506	B	Lab. Equipment & Supplies	R	02/26/25	04/29/25	105263	N
7 HANDLING		\$15.00	5-09-55-501-002-506	B	Lab. Equipment & Supplies	R	02/26/25	04/29/25	105263	N
8 FREIGHT		\$108.38	5-09-55-501-002-506	B	Lab. Equipment & Supplies	R	02/26/25	04/29/25	105263	N
		\$633.68								
Vendor Total:		\$633.68								
B0966	ERB'S GARAGE INC									
25-00497	04/16/25	FORD F600 BUCKET								
1 INV 18790-FORD F600 BUCKET		\$538.68	5-01-26-290-001-034	B	Motor Vehicle Parts & Access.	R	04/16/25	04/29/25	18790	N
Vendor Total:		\$538.68								
Q0176	EUROFINS QC, LLC									
25-00478	04/16/25	WATER ANALYSIS								
1 WATER ANALYSIS SAMPLE 4/1/25		\$247.50	5-09-55-501-001-532	B	Outside Testing/Labs	R	04/16/25	04/30/25	6300073587	N
2 WATER ANALYSIS SAMPLE 3/18/25		\$247.50	5-09-55-501-001-532	B	Outside Testing/Labs	R	04/16/25	04/30/25	6300072797	N
3 WATER ANALYSIS SAMPLE 3/25/25		\$247.50	5-09-55-501-001-532	B	Outside Testing/Labs	R	04/16/25	04/30/25	6300073098	N
4 WATER ANALYSIS SAMPLE 3/4/25		\$247.50	5-09-55-501-001-532	B	Outside Testing/Labs	R	04/16/25	04/30/25	6300072338	N
5 WATER ANALYSIS SAMPLE 3/27/25		\$1,274.39	5-09-55-501-001-532	B	Outside Testing/Labs	R	04/16/25	04/30/25	6300073406	N
6 WATER ANALYSIS SAMPLE 4/1/25		\$44.50	5-09-55-501-001-532	B	Outside Testing/Labs	R	04/16/25	04/30/25	6300073711	N
7 WATER ANALYSIS SAMPLE 4/8/25		\$247.50	5-09-55-501-001-532	B	Outside Testing/Labs	R	04/16/25	04/30/25	6300073725	N
8 INV 6300073774-WATER ANALYSIS		\$141.00	5-09-55-501-001-532	B	Outside Testing/Labs	R	04/16/25	04/30/25	6300073774	N

Vendor #	Name	Description		Contract	PO Type						
P.O. #	PO Date	Amount	Charge Account	Acct Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl	
Item Description				Type							
Q0176	EUROFINS QC, LLC	Account Continued									
		\$2,697.39									
	Vendor Total:	\$2,697.39									
FERGU005	FERGUSON ENTERPRISES, LLC										
25-00479	04/16/25	LFN 3/4 BRS DRN									
1 LFN 3/4 BRS MIP BRL DRN		\$13.83	5-09-55-501-001-535	B	Hydrants and Line Repair	R	04/16/25	04/30/25	2539557	N	
	Vendor Total:	\$13.83									
FIREA005	FIRE APPARATUS REPAIR, INC.										
25-00347	03/19/25	EST#25-133 VEHICLE TS-41									
1 REAR RUBBER LED MARKER LIGHT		\$68.07	5-01-25-252-002-121	B	Preventive Maintenance	R	03/19/25	04/29/25		N	
2 ELECTRONIC MODULE WITHOUT DI		\$343.35	5-01-25-252-002-121	B	Preventive Maintenance	R	03/19/25	04/29/25		N	
3 SHIPPING		\$14.36	5-01-25-252-002-121	B	Preventive Maintenance	R	03/19/25	04/29/25		N	
4 LABOR		\$217.50	5-01-25-252-002-121	B	Preventive Maintenance	R	03/19/25	04/29/25		N	
		\$643.28									
25-00348	03/19/25	EST#25-134 EXEPEDITION 3/25/25									
1 OIL FILTER 7502		\$7.20	5-01-25-252-002-121	B	Preventive Maintenance	R	03/19/25	04/29/25		N	
2 5W30 OIL		\$38.16	5-01-25-252-002-121	B	Preventive Maintenance	R	03/19/25	04/29/25		N	
3 CLEANERS RAGS CONNECTORS		\$25.00	5-01-25-252-002-121	B	Preventive Maintenance	R	03/19/25	04/29/25		N	
4 LABOR TECH REMOVE		\$290.00	5-01-25-252-002-121	B	Preventive Maintenance	R	03/19/25	04/29/25		N	
5 LABOR TECH BRAKE		\$145.00	5-01-25-252-002-121	B	Preventive Maintenance	R	03/19/25	04/29/25		N	
		\$505.36									
	Vendor Total:	\$1,148.64									
GEETA005	GEETANJALI JAIN										
25-00481	04/16/25	MILEAGE REIMB 2025 1ST QTR									
1 MILEAGE REIMB 2025 1ST QTR		\$299.25	5-01-27-330-001-045	B	Mileage/Travel	R	04/16/25	04/29/25	1ST QTR 2025	N	
	Vendor Total:	\$299.25									
G0171	GEORGE E. CONLEY ELECTRICAL										
25-00098	01/28/25	ELECTRICAL WORK AT WATER PLANT									
1 INV 25885-REPLACE CONTROL		\$371.20	4-09-55-501-001-503	B	Water Plant Maintenance	R	01/28/25	04/30/25	25885	N	
2 INV 25889-TROUBLESHOOT		\$250.00	4-09-55-501-001-503	B	Water Plant Maintenance	R	01/28/25	04/30/25	25889	N	
3 INV 25892-TROUBLESHOOT LINE		\$250.00	4-09-55-501-001-503	B	Water Plant Maintenance	R	01/28/25	04/30/25	25892	N	
		\$871.20									
	Vendor Total:	\$871.20									

Vendor #	Name										
P.O. #	PO Date	Description	Contract	PO Type							
Item Description	Amount	Charge Account	Acct Description	Type	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl	
G0171	GEORGE E. CONLEY ELECTRICAL		Account Continued								
G1077	GEORGE S. COYNE CO., INC.										
25-00225	02/19/25	RES 2024-189 LIME HI-CALC WTP		B							
4 INV 451001 4/8/25 LIME HICALC	\$2,858.25	5-09-55-501-001-527	B	Calcium Hydroxide - Lime	R	02/19/25	04/29/25		451001	N	
Vendor Total:		\$2,858.25									
G0175	GEORGE'S GARAGE & TOWING, INC.										
25-00502	04/16/25	TOW FROM SEWER PLANT TO ERB'S									
1 INV 69221-TRK #19 HD TOW	\$500.00	5-01-26-315-001-132	B	Vehicle Maint. - Public Works	R	04/16/25	04/29/25		69221	N	
Vendor Total:		\$500.00									
H1100	HOME DEPOT CREDIT SERVICES										
25-00512	04/16/25	FEB/MARCH INVOICES									
1 INV 1045708-DEWALT WAND,	\$96.84	5-01-26-290-001-127	B	Street Repair & Maintenance	R	04/16/25	04/29/25		1045708	N	
2 INV 0043340-ADAPTERS, PVC,	\$152.11	5-09-55-501-002-529	B	Sewer Main Repair/Supplies	R	04/16/25	04/29/25		0043340	N	
3 INV 3040786-PVC PIPE, AIR HOSE	\$76.28	5-09-55-501-002-529	B	Sewer Main Repair/Supplies	R	04/16/25	04/29/25		3040786	N	
4 INV 5041617-MAILBOX, FILE SET	\$50.90	5-01-25-240-001-036	B	Office Supplies & Equipment	R	04/16/25	04/29/25		5041617	N	
5 INV 6041549-DIGITAL CALIPER	\$35.97	5-01-25-240-001-117	B	Ammunition & Target Practice	R	04/16/25	04/29/25		6041549	N	
6 INV 3903461-VACUUM,	\$468.98	5-09-55-501-002-529	B	Sewer Main Repair/Supplies	R	04/16/25	04/29/25		3903461	N	
7 INV 5045313-2" SHEILDED CPL	\$8.76	5-09-55-501-001-503	B	Water Plant Maintenance	R	04/16/25	04/29/25		5045313	N	
8 INV 9042270-GREAT STUFF, AA4PK	\$79.93	5-09-55-501-001-503	B	Water Plant Maintenance	R	04/16/25	04/29/25		9042270	N	
9 INV 0083782-BLEACH, AAA 24PK	\$49.75	5-09-55-501-001-503	B	Water Plant Maintenance	R	04/16/25	04/29/25		0083782	N	
10 INV 9040054-BLEACH, MOP REFILL	\$171.65	5-01-26-310-001-024	B	Building Maintenance	R	04/16/25	04/29/25		9040054	N	
11 INV 1045793-18V LED STICK LGHT	\$240.61	5-01-25-256-002-048	B	FIRE PREVENTION	R	04/16/25	04/29/25		1045793	N	
		\$1,431.78									
Vendor Total:		\$1,431.78									
J1067	J. VINCH & SONS, INC.										
25-00507	04/16/25	DUMPSTER RENTAL AND DISPOSAL									
1 DUMPSTER RENTAL AND DISPOSAL	\$1,467.85	5-01-32-465-001-165	B	Landfill Solid Waste Disposal-MCIA	R	04/16/25	04/29/25		28865	N	
Vendor Total:		\$1,467.85									
J0257	JCP&L										
25-00545	04/28/25	MASTER 200000055364 3/6-4/4/25									
1 100008438283 3/6/25-4/4/25	\$37.34	5-01-31-430-001-071	B	Electric-Borough Hall	R	04/28/25	04/29/25		95089930936	N	
2 100008482018 3/6/25-4/4/25	\$35.27	5-01-31-430-001-071	B	Electric-Borough Hall	R	04/28/25	04/29/25		95089930936	N	

Vendor #	Name					Contract	PO Type					
P.O. #	PO Date	Description										
Item Description		Amount	Charge Account	Acct Type	Description		Stat/Chk	First Date	Enc Rcvd Date	Chk/Void Date	Invoice	1099 Excl
J0257	JCP&L	Account Continued										
3 100010898904	3/7/25-4/7/25	\$40.47	5-01-31-430-001-071	B	Electric-Borough Hall		R	04/28/25	04/29/25		95089930936	N
4 100012487862	3/6/25-4/4/25	\$473.33	5-01-31-430-001-072	B	Electric-Fire House		R	04/28/25	04/29/25		95089930936	N
5 100012529457	3/6/25-4/4/25	\$53.92	5-09-55-501-002-504	B	Electricity		R	04/28/25	04/29/25		95089930936	N
		\$640.33										
Vendor Total:		\$640.33										
JERSE015	JERSEY AUTO SUPPLY INC.											
25-00495	04/16/25	MARCH 2025 INVOICES										
1 INV 299146-OIL FILTER, OIL		\$65.12	5-09-55-501-002-502	B	Vehicle Maintenance		R	04/16/25	04/30/25		299146	N
Vendor Total:		\$65.12										
J0069	JERSEY ELEVATOR LLC											
25-00503	04/16/25	APRIL 2025 MAINTENANCE										
1 APRIL 2025 MAINTENANCE		\$210.07	5-01-26-310-001-029	B	Maintenance Contracts		R	04/16/25	04/29/25		INV-280425-J8P0	N
Vendor Total:		\$210.07										
J0378	KENNCO LLC											
25-00504	04/16/25	MARCH 2025 CYLINDER RENTAL										
1 INV R29795-MAR 2025 CYLINDER		\$36.60	5-01-26-290-001-050	B	DPW Work Equipment		R	04/16/25	04/29/25		R29795	N
Vendor Total:		\$36.60										
LEEHE005	LEE HECHT HARRISON, LLC											
25-00477	04/16/25	FINANCE MOMBO W/E 4/6/25										
1 FINANCE MOMBO W/E 4/6/25		\$1,181.25	5-01-20-130-001-031	B	PROF SERVICES		R	04/16/25	04/29/25		13482083	N
2 FINANCE MOMBO W/E 4/6/25		\$196.87	5-09-55-501-001-600	B	WATER UTILITY -0 OTHER PROF TER			04/16/25	04/29/25		13482083	N
3 FINANCE MOMBO W/E 4/6/25		\$196.88	5-09-55-501-002-600	B	SEWER - OTHER PROF - TEMP AGER			04/16/25	04/29/25		13482083	N
		\$1,575.00										
25-00516	04/16/25	W/E 4/13/25 MOMBO FINANCE										
1 FINANCE MOMBO W/E 4/13/25		\$1,139.06	5-01-20-130-001-031	B	PROF SERVICES		R	04/16/25	04/29/25		13488332	N
2 FINANCE MOMBO W/E 4/13/25		\$189.84	5-09-55-501-001-600	B	WATER UTILITY -0 OTHER PROF TER			04/16/25	04/29/25		13488332	N
3 FINANCE MOMBO W/E 4/13/25		\$189.85	5-09-55-501-002-600	B	SEWER - OTHER PROF - TEMP AGER			04/16/25	04/29/25		13488332	N
		\$1,518.75										
25-00533	04/23/25	FINANCE MOMBO W/E 4/20/25										
1 FINANCE MOMBO W/E 4/20/25		\$708.75	5-01-20-130-001-031	B	PROF SERVICES		R	04/23/25	04/29/25		13493910	N
2 FINANCE MOMBO W/E 4/20/25		\$118.13	5-09-55-501-001-600	B	WATER UTILITY -0 OTHER PROF TER			04/23/25	04/29/25		13493910	N
3 FINANCE MOMBO W/E 4/20/25		\$118.12	5-09-55-501-002-600	B	SEWER - OTHER PROF - TEMP AGER			04/23/25	04/29/25		13493910	N

Vendor #	Name	Contract	PO Type	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
P.O. #	PO Date	Description	Amount	Charge Account	Acct Description Type				
Item Description									
LEEHE005	LEE HECHT HARRISON, LLC	Account Continued							
			\$945.00						
	Vendor Total:		\$4,038.75						
L0037	LINCOLN FINANCIAL GROUP								
25-00525	04/23/25	MAY 2025 LIFE INSURANCE							
1 MAY 2025 LIFE INSURANCE		\$290.56	5-01-23-210-003-115	B	Medical Ins-Empl Grp Health	R	04/23/25 04/29/25	MAY 2025 LIFE	N
2 MAY 2025 LIFE INSURANCE		\$5.91	5-01-23-210-003-115	B	Medical Ins-Empl Grp Health	R	04/23/25 04/29/25	MAY 2025 LIFE	N
3 MAY 2025 LIFE INSURANCE WTP		\$9.08	5-09-55-501-001-514	B	INSURANCE	R	04/23/25 04/29/25	MAY 2025 LIFE	N
4 MAY 2025 LIFE INSURANCE AWWTP		\$63.56	5-09-55-501-001-514	B	INSURANCE	R	04/23/25 04/29/25	MAY 2025 LIFE	N
			\$369.11						
	Vendor Total:		\$369.11						
M1076	MCMANIMON, SCOTLAND & BAUMANN								
25-00531	04/23/25	PROF SERVICES THRU 03/31/2025							
1 CALL TO CFO SPRING POOL PROJ		\$21.50	5-09-55-501-001-508	B	Engineer	R	04/23/25 04/29/25	239105	N
2 EMAILING CFO SPRING POOL PROJ		\$43.00	5-09-55-501-001-508	B	Engineer	R	04/23/25 04/29/25	239105	N
3 WORKING GROUP EMAIL WATER PF		\$236.50	5-09-55-512-001-502	B	Emergency Appropriation	R	04/23/25 04/29/25	239105	N
			\$301.00						
25-00544	04/25/25	Prof Services through 3/31/25							
1 Correspondence		\$37.50	2022-01	P	105 Main St - Concept Plan	R	04/25/25 04/29/25	239102	N
2 AINR draft & correspondence		\$1,575.00	2022-06	P	480 MERCER STREET WAREHOUSER		04/25/25 04/29/25	293103	N
			\$1,612.50						
25-00551	04/29/25	BOND ANTICIPATION NOTES							
1 BOND ANTICIPATION NOTES		\$3,341.50	C-04-55-876-001-447	B	IMP STOCKTON ST & JOSEPH ST 15R		04/29/25 04/30/25	239097	N
2 BOND ANTICIPATION NOTES AWWT		\$1,000.00	C-08-55-955-000-544	B	LINCOLN, HAGEMOUNT, ROCKY BR(R		04/29/25 04/30/25	239097	N
			\$4,341.50						
	Vendor Total:		\$6,255.00						
M0256	MERCER CO IMPROVEMENT AUTH								
25-00486	04/16/25	MARCH 2025 TIPPING							
1 MARCH 2025 TIPPING		\$18,394.27	5-01-32-465-001-165	B	Landfill Solid Waste Disposal-MCIA	R	04/16/25 04/29/25	MARCH 2025	N
2 MARCH 2025 RECYCLING TAX		\$418.05	5-01-43-496-001-174	B	Recycling Tax	R	04/16/25 04/29/25		N
			\$18,812.32						
	Vendor Total:		\$18,812.32						

Vendor # P.O. #	Name PO Date	Description Amount	Charge Account	Acct Type	Description	Contract	PO Type	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
MILLE005	MILLER ENERGY CO												
25-00346	03/19/25	DISSOLVED OXYGEN SENSOR											
1 RDO PROBE SENSOR REPLACEME		\$882.82	5-09-55-501-002-503	B	Sewer Plant Maintenance		R		03/19/25	04/29/25			N
Vendor Total:		\$882.82											
M0127	MONMOUTH COUNTY												
25-00487	04/16/25	MAR 2025 ROOSEVELT TIPPING											
1 MAR 2025 ROOSEVELT TIPPING		\$2,255.88	5-01-43-513-001-171	B	Borough of Roosevelt-Tipping Fees		R		04/16/25	04/29/25		83218	N
Vendor Total:		\$2,255.88											
NJADV005	NJ Advance Media												
25-00557	04/30/25	LEGAL ADS MARCH 2025											
1 AFFIDVIT - 03/07/2025 AD		\$30.00	5-01-20-120-001-021	B	Advertisements		R		04/30/25	04/30/25		0010972426	N
2 NOTICE TO BIDDERS 03/07/2025		\$86.58	5-01-20-120-001-021	B	Advertisements		R		04/30/25	04/30/25		0010972426	N
3 NOTICE TO BIDDERS 03/11/2025		\$35.26	5-01-20-120-001-021	B	Advertisements		R		04/30/25	04/30/25		0010974099	N
		\$151.84											
Vendor Total:		\$151.84											
N0170	NORCIA CORP.												
25-00511	04/16/25	FEB/MARCH INVOICES											
1 INV 85325-TRK #GT1,PARTS/LABOR		\$776.20	T-12-56-286-000-806	B	RESERVE-RECYCLING		R		04/16/25	04/29/25		85325	N
2 INV 85385-SEAL KIT 1 1/2 CYL		\$43.62	5-01-26-305-001-034	B	Motor Vehicle Parts & Access.		R		04/16/25	04/29/25		85385	N
3 INV 85567-TRK #GT1-PARTS/LABOR		\$262.50	5-01-26-305-001-034	B	Motor Vehicle Parts & Access.		R		04/16/25	04/29/25		85567	N
		\$1,082.32											
25-00532	04/23/25	PARTS/LABOR FOR TRK 10											
1 INV 85382-PARTS/LABOR TRK 10		\$409.48	5-01-26-305-001-034	B	Motor Vehicle Parts & Access.		R		04/23/25	04/30/25		85382	N
Vendor Total:		\$1,491.80											
NORTH010	NORTHEAST PUBLIC SAFETY DIVERS												
25-00476	04/16/25	ERDI II TRAINING ADD ON											
1 ERDI II TRAINING AUSTIN FRANK		\$750.00	5-01-25-252-002-042	B	Education & Training		R		04/16/25	04/29/25		2507B	N
Vendor Total:		\$750.00											
O0019	O'BRIEN CONSULTING SERVICES												
25-00445	04/07/25	MONTHLY IT FEES MAR 2025											
1 MONTHLY IT FEES MAR 2025		\$900.00	5-01-25-240-001-029	B	Maint. Contracts - Other		R		04/07/25	04/29/25		25-6988	N
2 MONTHLY IT FEES MAR 2025		\$280.00	5-01-25-240-001-029	B	Maint. Contracts - Other		R		04/07/25	04/29/25		25-6988	N

Vendor #	Name												
P.O. #	PO Date	Description	Contract		PO Type								
Item Description	Amount	Charge Account	Acct Type	Description	Stat/Chk	First Date	Enc Rcvd Date	Chk/Void Date	Invoice	1099 Excl			
O0019	O'BRIEN CONSULTING SERVICES		Account Continued										
3 MONTHLY IT FEES MAR 2025	\$8.50	5-01-25-240-001-029	B	Maint. Contracts - Other	R	04/07/25	04/29/25		25-6988	N			
	\$1,188.50												
	Vendor Total:	\$1,188.50											
O0050	ONE CALL CONCEPT INC												
25-00501	04/16/25	MARCH 2025 ONE CALL MSGS											
1 MARCH 2025 ONE CALL MSGS	\$65.06	5-09-55-501-001-535	B	Hydrants and Line Repair	R	04/16/25	04/29/25		5035088	N			
	Vendor Total:	\$65.06											
P0063	PREMIER MAGNESIA, LLC												
25-00124	01/28/25	RES 2024-190 MAGNESIUM HYROX			B								
3 INV 649043 THIUGUARD	4/15/25	\$12,749.81	5-09-55-501-002-541	B	Magnesium Hydroxide (Flomag H)	R	01/28/25	04/29/25	649043	N			
	Vendor Total:	\$12,749.81											
P1155	PRIOR NAMI BUSINESS SYSTEMS												
25-00474	04/16/25	INV #0000732823											
1 RENEWAL YEARLY MAINTENANCE	\$300.00	5-09-55-501-002-518	B	Service Contracts - AWWTP	R	04/16/25	04/29/25		0000732823	N			
	Vendor Total:	\$300.00											
P0044	PSE&G												
25-00523	04/21/25	ENERGY BILLS VARIOUS ACCTS4/17											
1 7523517609 03/15/25-04/14/25	\$130.01	5-01-31-446-001-070	B	Gas Heat - Borough Hall	R	04/21/25	04/29/25		601709349770	N			
2 7666378505 03/15/25-04/14/25	\$29.95	5-09-55-501-001-505	B	Gas Service	R	04/21/25	04/29/25		600109668916	N			
3 66878908808 03/15/25-04/14/25	\$100.56	5-01-31-446-001-070	B	Gas Heat - Borough Hall	R	04/21/25	04/29/25		601809304451	N			
4 7419908206 03/18/25-04/15/25	\$27.27	5-01-31-446-001-070	B	Gas Heat - Borough Hall	R	04/21/25	04/29/25		600509604538	N			
5 7733916518 03/15/25-04/15/25	\$32.45	5-09-55-501-002-505	B	Gas Service	R	04/21/25	04/29/25		604608380122	N			
6 6503987609 03/15/25-04/14/25	\$27.27	5-09-55-501-001-505	B	Gas Service	R	04/21/25	04/29/25		602709753842	N			
7 6675946706 03/15/25-04/14/25	\$33.72	5-01-31-446-001-143	B	Gas/Heat - Fire House	R	04/21/25	04/29/25		604908026446	N			
	\$381.23												
25-00546	04/28/25	MASTER 1301418404 3/17-4/14/25											
1 7341583509 3/17/25-4/14/25	\$508.43	5-01-31-446-001-143	B	Gas/Heat - Fire House	R	04/28/25	04/29/25		503100146412	N			
2 7341583703 3/17/25-4/14/25	\$398.18	5-09-55-501-001-505	B	Gas Service	R	04/28/25	04/29/25		503100146412	N			
3 7341583800 3/14/25-4/14/25	\$1,593.11	5-09-55-501-002-505	B	Gas Service	R	04/28/25	04/29/25		503100146412	N			
	\$2,499.72												
	Vendor Total:	\$2,880.95											

Vendor #	Name											
P.O. #	PO Date	Description	Contract	PO Type								
Item Description	Amount	Charge Account	Acct Description	Type	Stat/Chk	First Date	Enc Rcvd Date	Chk/Void Date	Invoice	1099	Excl	
REDAR005 RED ARROW TECHNOLOGIES, LLC												
25-00513	04/16/25	VOIP SVCS AWWTP HPD HFD,MAIN										
1 VOIP SVCS APRIL 2025 AWWTP	\$181.59	5-01-31-440-001-085	B	Telephone-Block Line Systems, LLC LSR		04/16/25	04/29/25		18362		N	
2 VOIP SVCS APRIL 2025 POLICE	\$379.14	5-01-31-440-001-085	B	Telephone-Block Line Systems, LLC LSR		04/16/25	04/29/25		18362		N	
3 VOIP SVCS APRIL 2025 FIRE	\$122.78	5-01-31-440-001-085	B	Telephone-Block Line Systems, LLC LSR		04/16/25	04/29/25		18362		N	
4 VOIP SVCS APRIL 2025 MAIN	\$501.05	5-01-31-440-001-085	B	Telephone-Block Line Systems, LLC LSR		04/16/25	04/29/25		18362		N	
	\$1,184.56											
25-00514	04/16/25	WINDOWS 11 PRO LICENSE										
1 WINDOWS 11 PRO LICENSE FOR VM	\$170.00	5-01-20-140-001-054	B	Computer/Printers-Hardware & SoftwarR		04/16/25	04/29/25		18374		N	
25-00549	04/29/25	MONTHLY TELEPHONE 5/1/25										
1 MONTHLY TELEPHONE HPD 5/1/25	\$300.00	5-01-31-440-001-085	B	Telephone-Block Line Systems, LLC LSR		04/29/25	04/30/25		18467		N	
2 MONTHLY TELEPHONE BORO 5/1/25	\$200.00	5-01-31-440-001-085	B	Telephone-Block Line Systems, LLC LSR		04/29/25	04/30/25		18467		N	
3 MONTHLY TELEPHONE HFD 5/1/25	\$100.00	5-01-31-440-001-085	B	Telephone-Block Line Systems, LLC LSR		04/29/25	04/30/25		18467		N	
4 MONTHLY TELEPHONE AWWTP 5/1/25	\$100.00	5-09-55-501-003-548	B	Telephone	R	04/29/25	04/30/25		18467		N	
	\$700.00											
25-00550	04/29/25	MONTHLY SUPPORT PHONE &NETWORK										
1 TECH SUPPORT & SVCS MAY 2025	\$2,245.00	5-01-20-140-001-094	B	Computer Service & Support	R	04/29/25	04/30/25		18468		N	
2 INTERNET & WEB MAY 2025	\$1,375.00	5-01-20-140-001-060	B	Internet Services and Web Services	R	04/29/25	04/30/25		18468		N	
3 TECH SUPPORT INTERNET WEB	\$755.00	5-09-55-501-002-530	B	Computer Software/Maint/Equip	R	04/29/25	04/30/25		18468		N	
4 TECH SUPPORT INTERNET WEB	\$550.00	5-09-55-501-001-530	B	Computer Software/Maint/Equip	R	04/29/25	04/30/25		18468		N	
	\$4,925.00											
Vendor Total:		\$6,979.56										
R0077 ROBERTS ENGINEERING GRP LLC												
25-00002	01/06/25	ANNUAL STORMWATER PERMIT 2025			B							
5 STORMWATER PERMIT INV 16216	\$45.00	5-01-20-165-001-106	B	Misc. Road & Drainage Issues(B	R	01/06/25	04/29/25		16216		N	
6 STORMWATER PERMIT INV 16216	\$135.00	5-01-20-165-001-106	B	Misc. Road & Drainage Issues(B	R	01/06/25	04/29/25		16216		N	
	\$180.00											
25-00238	02/20/25	TIER A REQUIREMENTS 2025			B							
4 TIER A REQUIREMENTS INV 16217	\$60.00	5-01-20-165-001-106	B	Misc. Road & Drainage Issues(B	R	02/20/25	04/29/25		16217		N	
5 TIER A REQUIREMENTS INV 16218	\$720.00	5-01-20-165-001-106	B	Misc. Road & Drainage Issues(B	R	02/20/25	04/29/25		16218		N	
	\$780.00											
25-00244	02/20/25	SUMMIT ST IMP CAPITAL DESIGN			B							
3 SUMMIT ST CAPITAL 16230	\$7,037.00	C-04-55-902-010-447	B	2024-04 SUMMIT ST IMP SECTION 2R		02/20/25	04/29/25		16230		N	

Vendor #	Name	Description		Contract		PO Type							
P.O. #	PO Date	Amount	Charge Account	Acct Type	Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl		
Item Description													
R0077	ROBERTS ENGINEERING GRP LLC			Account Continued									
25-00356	03/20/25	POLICE SUBSTATION				B							
3 POLICE SUBSTATION INV 16219		\$990.00	5-01-20-165-001-028	B	General Engineering	R	03/20/25	04/29/25		16219	N		
25-00534	04/25/25	COUNCIL MEETINGS -2025											
1 COUNCIL MEETINGS -2025		\$495.00	5-01-20-165-001-104	B	Attendance at Meetings (B)	R	04/25/25	04/29/25		16214	N		
2 MISCELLANEOUS-2025		\$1,473.00	5-01-20-165-001-028	B	General Engineering	R	04/25/25	04/29/25		16215	N		
3 MISCELLANEOUS ROADS-2025		\$160.00	5-01-20-165-001-028	B	General Engineering	R	04/25/25	04/29/25		16220	N		
4 GENERAL WATER-2025		\$1,478.75	5-09-55-501-001-508	B	Engineer	R	04/25/25	04/29/25		16221	N		
		\$3,606.75											
25-00535	04/25/25	IRON SLUDGE INV 16222											
1 IRON SLUDGE INV 16222		\$19,112.00	5-09-55-512-001-502	B	Emergency Appropriation	R	04/25/25	04/29/25		16222	N		
25-00536	04/25/25	CAPITAL IMPROVMENTS INV 16227											
1 CAPITAL IMPROVMENTS INV 16227		\$1,141.00	C-04-55-896-001-447	B	RD IMP ORCHARD, CLOVER, S. MAIR		04/25/25	04/29/25		16227	N		
25-00537	04/25/25	FIRST AVE RECONST INV 16225											
1 FIRST AVE RECONST INV 16225		\$120.00	C-04-55-880-001-448	B	FIRST AVENUE 2017-09	R	04/25/25	04/29/25		16225	N		
25-00538	04/25/25	ROADWAY IMPROVMENT MAXWELL AVE											
1 ROADWAY IMPROVMENT MAXWELL		\$460.00	C-04-55-899-000-447	B	MAXWELL AVE IMPROVEMENTS SECT		04/25/25	04/29/25		16229	N		
25-00539	04/25/25	WATER & SEWER IMPROVEMENTS											
1 WATER & SEWER IMPROVEMENTS		\$960.00	C-08-55-967-002-544	B	SECTION 2-20 SOFT COSTS	R	04/25/25	04/29/25		16228	N		
25-00540	04/25/25	SLUDGE TANKS & DRY WELL											
1 SLUDGE TANKS & DRY WELL		\$240.00	C-08-55-972-000-544	B	ACTIVATED SLUDGE TANK & DRYWER		04/25/25	04/29/25		16224	N		
25-00541	04/25/25	HAUSSER AVE INV 16235											
1 HAUSSER AVE INV 16235		\$320.05	C-08-55-967-001-544	B	HAUSER, BENNETT AND PROSPECTR		04/25/25	04/29/25		16235	N		
25-00542	04/25/25	Billing through 4/12/2025											
1 Eval request for water		\$360.00	201WARD	P	Engineering Review	R	04/25/25	04/29/25		16223	N		
2 Onsite inspect for water/sewer		\$1,161.00	207GRANT	P	207 Grant Ave - Habitat House	R	04/25/25	04/29/25		16231	N		
3 Onsite inspect & issue CO docs		\$541.00	MIL11-02	P	MILLSTONE BASIN HABITAT	R	04/25/25	04/29/25		16232	N		
4 Prep & Attend redev agrmnt mtg		\$360.00	3PRCLLC	P	Site Plan Application #2020-01	R	04/25/25	04/29/25		16233	N		
		\$2,422.00											
Vendor Total:		\$37,368.80											
SAMUE005	SAMUEL KLEIN AND COMPANY												
25-00529	04/23/25	PROFESSIONAL SERVICES RENDERED											
1 PROFESSIONAL SERVICES RENDEF		\$5,162.00	4-01-20-130-001-031	B	PROF SERVICES	R	04/23/25	04/29/25		4/10/25	N		
2 PROFESSIONAL SERVICES RENDEF		\$3,169.00	4-09-55-501-001-501	B	Audit Services	R	04/23/25	04/29/25		4/10/25	N		
3 PROFESSIONAL SERVICES RENDEF		\$3,169.00	4-09-55-501-002-501	B	Audit Services	R	04/23/25	04/29/25		4/10/25	N		

Vendor # P.O. # Item Description	Name PO Date	Description Amount Charge Account	Contract Acct Description Type	PO Type Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
SAMUE005	SAMUEL KLEIN AND COMPANY	Account Continued							
		\$11,500.00							
	Vendor Total:	\$11,500.00							
SCOTT015	SCOTT KRAKOWSKI								
25-00530	04/23/25	REIMBURSEMENT FOR CONF STAY							
1 REIMBURSEMENT FOR CONF STAY		\$122.32 5-01-25-252-001-199	B Miscellaneous	R	04/23/25	04/29/25		4/9/25	N
	Vendor Total:	\$122.32							
S0061	SEA BOX								
25-00499	04/16/25	CONTAINER RENTAL							
1 INV RI134364-CONTAINER RENTAL		\$75.00 5-01-26-310-001-025	B Building Rental	R	04/16/25	04/29/25		RI134364	N
	Vendor Total:	\$75.00							
M0254	SF MOBILE-VISION								
25-00489	04/16/25	IN-CAR CAMERA REPAIR							
1 IN-CAR CAMERA REPAIR		\$125.00 5-01-25-240-001-029	B Maint. Contracts - Other	R	04/16/25	04/29/25		59107	N
2 IN-CAR CAMERA REPAIR		\$85.00 5-01-25-240-001-029	B Maint. Contracts - Other	R	04/16/25	04/29/25		59107	N
		\$210.00							
	Vendor Total:	\$210.00							
S0039	SOUTH BRUNSWICK RECYCLING								
25-00485	04/16/25	LOAD CONCRETE HAULED OUT							
1 INV 51948-LOAD CONCRETE OUT		\$100.00 5-01-26-290-001-127	B Street Repair & Maintenance	R	04/16/25	04/29/25		51948	N
	Vendor Total:	\$100.00							
S1096	STAPLES BUSINESS ADVANTAGE								
25-00205	02/13/25	HPS OFFICE SUPPLIES							
1 HPS OFFICE SUPPLIES		\$9.74 5-01-25-240-001-036	B Office Supplies & Equipment	R	02/13/25	04/29/25		6024299201	N
2 HPS OFFICE SUPPLIES		\$39.16 5-01-25-240-001-036	B Office Supplies & Equipment	R	02/13/25	04/29/25		6024299201	N
		\$48.90							
25-00490	04/16/25	HPD OFFICE SUPPLIES							
1 HPD OFFICE SUPPLIES		\$84.98 5-01-25-240-001-036	B Office Supplies & Equipment	R	04/16/25	04/29/25		6029585414	N
2 HPD OFFICE SUPPLIES		\$42.80 5-01-25-240-001-036	B Office Supplies & Equipment	R	04/16/25	04/29/25		6029585414	N
3 HPD OFFICE SUPPLIES		\$11.64 5-01-25-240-001-036	B Office Supplies & Equipment	R	04/16/25	04/29/25		6029585414	N
4 HPD OFFICE SUPPLIES		\$25.24 5-01-25-240-001-036	B Office Supplies & Equipment	R	04/16/25	04/29/25		6029585414	N
5 HPD OFFICE SUPPLIES		\$111.92 5-01-25-240-001-036	B Office Supplies & Equipment	R	04/16/25	04/29/25		6029585414	N

Vendor # P.O. # Item Description	Name PO Date	Description Amount Charge Account	Contract Acct Description Type	PO Type Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
S1096	STAPLES BUSINESS ADVANTAGE	Account Continued							
6 HPD OFFICE SUPPLIES		\$279.80 5-01-25-240-001-036 B	Office Supplies & Equipment	R	04/16/25	04/29/25		6029585414	N
		\$556.38							
	Vendor Total:	\$605.28							
STEWA005	STEWART & STEVENSON POWER								
25-00517	04/16/25	HARD START ENG 41 INV 60144545							
1 HARD START ENG 41 INV 60144545		\$7,618.69 5-01-25-252-002-121 B	Preventive Maintenance	R	04/16/25	04/29/25		60144545	N
	Vendor Total:	\$7,618.69							
SUPER005	SUPERIOR TANK & ENERGY CO								
23-01741	12/31/23	TANK CLEANING/SLUDGE REMOVAL							
1 TANK CLEANING/SLUDGE REMOVAL		\$1,400.00 5-01-55-001-000-025 B	ACCOUNTS PAYABLE	R	12/31/23	04/30/25		87931	N
	Vendor Total:	\$1,400.00							
SUSAN010	SUSAN BLUTH								
25-00560	04/30/25	REIMBURSEMENT 4/23/25 MEETING							
1 PRC REDEVELOPMENT MEETING		\$52.23 5-01-20-110-001-195 B	Mayor's Expense	R	04/30/25	04/30/25		272	N
2 PRC REDEVELOPMENT MEETING		\$36.53 5-01-20-110-001-195 B	Mayor's Expense	R	04/30/25	04/30/25		637	N
		\$88.76							
	Vendor Total:	\$88.76							
TMOBI005	T-MOBILE								
25-00272	02/28/25	STOCKTON LOTCAMERA 01/21-02/20							
1 STOCKTON LOTCAMERA 01/21-02/20		\$63.00 5-01-33-195-002-029 B	Computer Software/Maint/Equip	R	02/28/25	04/29/25		01/21-02/20/25	N
	Vendor Total:	\$63.00							
T0972	TIMBERWOLF TREE SERVICE								
25-00475	04/16/25	35 YDS NATURAL MULCH							
1 35 YDS NATURAL MULCH DELIVERE		\$525.00 5-01-28-369-001-140 B	Landscape Maintenance	R	04/16/25	04/30/25		4622	N
	Vendor Total:	\$525.00							
T0060	TOWNSHIP OF ROBBINSVILLE								
25-00496	04/16/25	COURT SHARED 1ST QUARTER							
1 SALARIES & WAGES 1ST QUARTER		\$32,896.89 5-01-20-176-000-011 B	Salaries and Wages-Mun. Court	R	04/16/25	04/29/25		1ST QUARTER	N
2 OVERTIME 1ST QUARTER		\$447.77 5-01-20-176-000-011 B	Salaries and Wages-Mun. Court	R	04/16/25	04/29/25		1ST QUARTER	N
3 PROSECUTOR		\$5,115.00 5-01-25-275-001-111 B	Municipal Prosecutor	R	04/16/25	04/29/25		1ST QUARTER	N
4 PUBLIC DEFENDER		\$1,200.00 T-17-56-286-000-837 B	RESERVE-PUBLIC DEFENDER	R	04/16/25	04/29/25		1ST QUARTER	N

Vendor #	Name											
P.O. #	PO Date	Description	Contract	PO Type								
Item Description	Amount	Charge Account	Acct Description	Type	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099	Excl	
T0060	TOWNSHIP OF ROBBINSVILLE	Account Continued										
5 TRANSFER MATTER	\$500.00	5-01-25-275-001-111	B	Municipal Prosecutor	R	04/16/25	04/29/25		1ST QUARTER	N		
6 ADMINISTRATIVE FEE	\$2,500.00	5-01-20-176-000-199	B	Miscellaneous	R	04/16/25	04/29/25		1ST QUARTER	N		
7 POSTAGE 12/1/2024-12/31/2024	\$19.06	4-01-20-176-000-022	B	Postage and Express Charges	R	04/16/25	04/29/25		1ST QUARTER	N		
8 LANGUAGE LINE	\$437.55	5-01-20-176-000-111	B	Interpreter/Outside Help	R	04/16/25	04/29/25		1ST QUARTER	N		
9 EQUIPMENT & SUPPLIES	\$797.48	5-01-20-176-000-036	B	Office Supplies	R	04/16/25	04/29/25		1ST QUARTER	N		
10 POSTAGE 01/01/25-03/31/25	\$57.18	5-01-20-176-000-022	B	Postage and Express Charges	R	04/16/25	04/29/25		1ST QUARTER	N		
	\$43,970.93											
Vendor Total:	\$43,970.93											
T0211	TRAP ROCK INDUSTRIES LLC.											
25-00498	04/16/25	ROCKITE, 3/4 IN CLEAN										
1 INV 8172563-ROCKITE	\$709.20	5-01-26-290-001-127	B	Street Repair & Maintenance	R	04/16/25	04/29/25		8172563	N		
2 INV 8173201-3/4 CLEAN	\$866.67	5-01-26-290-001-127	B	Street Repair & Maintenance	R	04/16/25	04/29/25		8173201	N		
	\$1,575.87											
Vendor Total:	\$1,575.87											
TRENT005	TRENTONIAN											
25-00559	04/30/25	LEGAL ADS MARCH 2025										
1 NOTICE TO BIDDERS	\$15.75	5-01-20-120-001-021	B	Advertisements	R	04/30/25	04/30/25		1446025	N		
2 NOTICE TO BIDDERS	\$103.95	5-01-20-120-001-021	B	Advertisements	R	04/30/25	04/30/25		1446025	N		
	\$119.70											
Vendor Total:	\$119.70											
T1075	TRUSCO MANUFACTURING CO.											
25-00505	04/16/25	HAND SPRAY WAND										
1 INV 18774-HAND SPRAY WAND	\$315.00	5-01-26-290-001-127	B	Street Repair & Maintenance	R	04/16/25	04/29/25		18774	N		
2 INV 18774-SHIPING	\$17.00	5-01-26-290-001-127	B	Street Repair & Maintenance	R	04/16/25	04/29/25		18774	N		
	\$332.00											
Vendor Total:	\$332.00											
U0013	USA BLUE BOOK											
25-00280	03/04/25	QUOTE #QUOT1130948-2										
1 DISPOSABLE PIPET PLASTIC 1mL	\$39.00	5-09-55-501-002-506	B	Lab. Equipment & Supplies	R	03/04/25	04/29/25		INV00643259	N		
2 DISPOSABLE PIPET PLASTIC 10mL	\$83.90	5-09-55-501-002-506	B	Lab. Equipment & Supplies	R	03/04/25	04/29/25		INV00643259	N		
3 AMMONIUM MOLYBDATE 4% (W/V),	\$56.06	5-09-55-501-002-506	B	Lab. Equipment & Supplies	R	03/04/25	04/29/25		INV00644841	N		
4 ELECTRODE STORAGE SOLUTION	\$33.12	5-09-55-501-002-506	B	Lab. Equipment & Supplies	R	03/04/25	04/29/25		INV00643259	N		

Vendor #	Name	Contract	PO Type	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
P.O. #	PO Date	Description	Acct Description	Type					
Item Description		Amount Charge Account							
U0013	USA BLUE BOOK	Account Continued							
5 (OR) PHOSPHATE (ORTHO) REAGENT		\$140.00 5-09-55-501-002-506	B	Lab. Equipment & Supplies	R	03/04/25	04/29/25	INV00643259	N
6 (OR) SODIUM HYDROXIDE 5.0 N 1		\$44.80 5-09-55-501-002-506	B	Lab. Equipment & Supplies	R	03/04/25	04/29/25	INV00642773	N
7 AMMONIA STANDARD 10 PPM AS N,		\$28.27 5-09-55-501-002-506	B	Lab. Equipment & Supplies	R	03/04/25	04/29/25	INV00642773	N
8 AMMONIA STANDARD 1.0 PPM AS N		\$28.27 5-09-55-501-002-506	B	Lab. Equipment & Supplies	R	03/04/25	04/29/25	INV00643259	N
9 SODIUM THIOSULFATE, 0.025 N,		\$70.55 5-09-55-501-002-506	B	Lab. Equipment & Supplies	R	03/04/25	04/29/25	INV00654099	N
10 DEIONIZED WATER 99ML FILL IN		\$244.24 5-09-55-501-002-506	B	Lab. Equipment & Supplies	R	03/04/25	04/29/25	INV00676204	N
11 FREIGHT (QUOTE #QUOT1130948-1		\$49.50 5-09-55-501-002-506	B	Lab. Equipment & Supplies	R	03/04/25	04/29/25	INV00643259	N
		\$817.71							
25-00506	04/16/25	LAB SUPPLIES AND SIGNS							
1 INV 00633662-SLUDGE JUDGE		\$169.95 5-09-55-501-001-506	B	Laboratory Supplies	R	04/16/25	04/29/25	INV00633662	N
2 INV 00633662-16OZ EYEWASH BTLS		\$27.98 5-09-55-501-001-507	B	Uniforms & Safety Equipment	R	04/16/25	04/29/25	INV00633662	N
3 INV 00633662-7X10 DANGER SIGN		\$16.38 5-09-55-501-001-507	B	Uniforms & Safety Equipment	R	04/16/25	04/29/25	INV00633662	N
4 INV 00633662-10X14 DANGER SIGN		\$9.95 5-09-55-501-001-507	B	Uniforms & Safety Equipment	R	04/16/25	04/29/25	INV00633662	N
5 INV 00633662-FREIGHT		\$60.50 5-09-55-501-001-506	B	Laboratory Supplies	R	04/16/25	04/29/25	INV00633662	N
		\$284.76							
Vendor Total:		\$1,102.47							
V0007	VALLEY PHYSICIAN SERVICES, PC								
25-00484	04/16/25	1ST QUARTER 2025 DOT TESTING							
1 1ST QUARTER 2025 DOT TESTING		\$74.00 5-01-26-290-001-093	B	Employee Physicals/Drug Tests	R	04/16/25	04/29/25	1088274C5622	N
Vendor Total:		\$74.00							
VECTO010	VECTOR SECURITY, INC.								
25-00004	01/07/25	FIRE ALARM SYSTEM DPW 2025			B				
5 ENHANCED COMM 03/24/25-6/23/25		\$90.00 5-01-26-310-001-024	B	Building Maintenance	R	01/07/25	04/29/25	75666406	N
6 INSP FIRE SYS 03/24/25-6/23/25		\$114.00 5-01-26-310-001-024	B	Building Maintenance	R	01/07/25	04/29/25	75666406	N
7 INSP FIRE 3/24/25-6/23/25		\$105.00 5-01-26-310-001-024	B	Building Maintenance	R	01/07/25	04/29/25	75666406	N
		\$309.00							
25-00053	01/13/25	FIRE ALARM SYSTEM WTP 2025			B				
5 ENHANCED COMM 4/17/25-07/16/25		\$90.00 5-09-55-501-001-503	B	Water Plant Maintenance	R	01/13/25	04/29/25	75798333	N
6 INSP FIRE SYST 4/17/25-7/16/25		\$122.55 5-09-55-501-001-503	B	Water Plant Maintenance	R	01/13/25	04/29/25	75798333	N
7 MONITORINGFIRE 4/17/25-7/16/25		\$105.00 5-09-55-501-001-503	B	Water Plant Maintenance	R	01/13/25	04/29/25	75798333	N
		\$317.55							
Vendor Total:		\$626.55							

Vendor #	Name	Description	Contract	PO Type	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
P.O. #	PO Date	Amount	Charge Account	Acct Description	Type					
Item Description										
V0022 VERIZON WIRELESS										
25-00524	04/22/25	INV 6107979574 & 6110477258								
1 INV 6107979574 03/08/25		\$266.13	5-01-31-440-001-079	B	Telephone-VERIZON WIRELESS	R	04/22/25	04/29/25	6107979574	N
2 INV 6110477258 4/08/25		\$266.11	5-01-31-440-001-079	B	Telephone-VERIZON WIRELESS	R	04/22/25	04/29/25	6110477258	N
		\$532.24								
Vendor Total:		\$532.24								
W0071 WASTE MGMT OF NEW JERSEY, INC.										
25-00318	03/11/25	DUMPSTER RES2020-136TO 7/31/25				B				
12 INV 3255489-0502-6 4/1/25		\$289.26	5-01-26-305-001-029	B	Contract-Dumpsters	R	03/11/25	04/29/25	3255489-0502-6	N
13 INV 3255487-0502-0 4/1/25		\$579.15	5-01-26-305-001-029	B	Contract-Dumpsters	R	03/11/25	04/29/25	3255487-0502-0	N
14 INV 3255487-0502-0 4/1/25		\$385.74	5-01-26-305-001-029	B	Contract-Dumpsters	R	03/11/25	04/29/25	3255487-0502-0	N
15 INV 3255488-0502-8 4/1/25		\$1,544.38	5-01-26-305-001-029	B	Contract-Dumpsters	R	03/11/25	04/29/25	3255488-0502-8	N
16 INV 3255488-0502-8 4/1/25		\$633.78	5-01-26-305-001-029	B	Contract-Dumpsters	R	03/11/25	04/29/25	3255488-0502-8	N
		\$3,432.31								
Vendor Total:		\$3,432.31								
WATER025 WATER SUPPLY INNOVATIONS, LLC										
24-01130	10/10/24	VALVES, ADAPTERS, & SHUT OFFS								
1 HD 2 1/2" GATE VALVE		\$1,058.00	C-04-55-904-003-444	B	FIRE DEPT AIR BAGS,VEHICLE STAER		10/10/24	04/29/25	25-2518	N
2 2 1/2" NH F RIGID X 5" STORZ		\$470.00	C-04-55-904-003-444	B	FIRE DEPT AIR BAGS,VEHICLE STAER		10/10/24	04/29/25	25-2518	N
3 ELKHART XD 1 1/2" SHUTOFF		\$3,726.45	C-04-55-904-003-444	B	FIRE DEPT AIR BAGS,VEHICLE STAER		10/10/24	04/29/25	25-2518	N
4 ELKHART XD 2 1/2" SHUTOFF		\$2,811.25	C-04-55-904-003-444	B	FIRE DEPT AIR BAGS,VEHICLE STAER		10/10/24	04/29/25	25-2518	N
5 ELKHART XD SHORT BARREL SMOX		\$1,820.00	C-04-55-904-003-444	B	FIRE DEPT AIR BAGS,VEHICLE STAER		10/10/24	04/29/25	25-2518	N
6 SHIPPING		\$75.00	C-04-55-904-003-444	B	FIRE DEPT AIR BAGS,VEHICLE STAER		10/10/24	04/29/25	25-2518	N
		\$9,960.70								
Vendor Total:		\$9,960.70								
W0286 WEST WINDSOR TOWNSHIP										
25-00461	04/10/25	2025 HEALTH INTERLOCAL				B				
6 2025 HEALTH INTERLOCAL 2ND QTF		\$6,303.25	5-01-43-511-001-026	B	West Windsor Health Contract	R	04/11/25	04/29/25	5/01/2025	N
Vendor Total:		\$6,303.25								

Total Purchase Orders: 87 Total P.O. Line Items: 242 Total List Amount: \$222,923.41 Total Void Amount: \$0.00

Totals by Year-Fund							
Fund Description	Fund	Budget Rcvd	Budget Held	Budget Total	Revenue Total	G/L Total	Project Total
CURRENT FUND	4-01	\$8,877.06	\$0.00	\$8,877.06	\$0.00	\$0.00	\$0.00
	4-09	\$7,209.20	\$0.00	\$7,209.20	\$0.00	\$0.00	\$0.00
	Year Total:	\$16,086.26	\$0.00	\$16,086.26	\$0.00	\$0.00	\$0.00
CURRENT FUND	5-01	\$112,918.10	\$0.00	\$112,918.10	\$0.00	\$0.00	\$0.00
	5-09	\$49,287.41	\$0.00	\$49,287.41	\$0.00	\$0.00	\$0.00
	5-21	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$4,253.25
	Year Total:	\$162,205.51	\$0.00	\$162,205.51	\$0.00	\$0.00	\$4,253.25
GENERAL CAPITAL	C-04	\$22,060.20	\$0.00	\$22,060.20	\$0.00	\$0.00	\$0.00
WATER/SEWER CAPITAL	C-08	\$16,341.99	\$0.00	\$16,341.99	\$0.00	\$0.00	\$0.00
	Year Total:	\$38,402.19	\$0.00	\$38,402.19	\$0.00	\$0.00	\$0.00
TRUST OTHER - FUND #12	T-12	\$776.20	\$0.00	\$776.20	\$0.00	\$0.00	\$0.00
PUBLIC DEFENDER TRUST FU	T-17	\$1,200.00	\$0.00	\$1,200.00	\$0.00	\$0.00	\$0.00
	Year Total:	\$1,976.20	\$0.00	\$1,976.20	\$0.00	\$0.00	\$0.00
Total Of All Funds:		\$218,670.16	\$0.00	\$218,670.16	\$0.00	\$0.00	\$4,253.25

Project Description	Project No.	Rcvd Total
Engineering Review	201EWARD	\$360.00
105 Main St - Concept Plan	2022-01	\$37.50
480 MERCER STREET WAREHOUSE	2022-06	\$1,793.75
207 Grant Ave - Habitat House	207GRANT	\$1,161.00
Site Plan Application #2020-01	3PRCLLC	\$360.00
MILLSTONE BASIN HABITAT	MIL11-02	\$541.00
Total Of All Projects:		\$4,253.25

Re: **Manual Bill List for 5/5/2025**

MANUAL TOTAL	\$ 969,570.33
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Borough of Hightstown
County of Mercer

Resolution 2025-98

**AUTHORIZING THE BOROUGH OF HIGHTSTOWN TO HIRE A
FULL-TIME POLICE OFFICER**

WHEREAS, due to the retirement of a current police officer, the Hightstown Borough Council has determined that it is necessary to hire a new full-time regular police officer in order to maintain the health, safety, and welfare of the public at large; and

WHEREAS, Section 2-19.8 of the “Revised General Ordinances of the Borough of Hightstown, New Jersey,” governs the procedure relating to application for, and appointment to, the position of police officer of any rank within the Borough; and

WHEREAS, pursuant to Subsection 2-19.8(b), the Chief has recommended that the Borough Council appoint Robert S. Pitt as a Hightstown Borough Police Officer; and

WHEREAS, the employment of appointee Robert S. Pitt shall be conditioned upon his passing all applicable Borough requirements; and

WHEREAS, the Hightstown Borough Council believes that the hiring of the new police officer as referenced above is in the best interests of the health, safety and welfare of the Borough’s residents.

NOW, THEREFORE, BE IT RESOLVED, by the Borough Council of the Borough of Hightstown, in the County of Mercer and State of New Jersey, as follows:

1. That Robert S. Pitt is hereby appointed to serve as full-time regular police officer for the Borough of Hightstown, effective May 7, 2025, contingent upon the conditions set forth in this Resolution.
2. That the employment of the new officer shall be conditioned upon passing all applicable Borough requirements.
3. That all other terms and conditions of employment relating to the new hire shall be as set forth in the existing FOP Agreement and/or Borough Personnel Policy.
4. That all appropriate Borough officials are hereby authorized and directed to take all appropriate actions in furtherance of the intentions set forth in this Resolution.
5. That a certified copy of this Resolution shall be provided to each of the following:
 - a. Appointee Robert S. Pitt;
 - b. Police Chief Frank Gendron;
 - c. Police Commissioner Cristina Fowler;
 - d. Robert Merryman, Borough Labor Counsel; and
 - e. Jonathan Cohen, Esq., Borough Attorney

I hereby certify this to be a true copy of a resolution adopted by the Borough Council of the Borough of Hightstown at a meeting held on May 5, 2025.

Margaret Riggio, Borough Clerk

Borough of Hightstown
County of Mercer

Resolution 2025-99

**A RESOLUTION DECLINING THE RENEWAL OF THE SHARED
SERVICES AGREEMENT WITH THE TOWNSHIP OF EAST
WINDOSR FOR DISPATCH SERVICES**

WHEREAS, the Borough of Hightstown and the Township of East Windsor entered into a Shared Services Agreement dated April 22, 2021, for the provision of Dispatch Services, with a five (5) year term commencing on May 16, 2021, and expiring on May 15, 2026; and

WHEREAS, Section 2(A) of the Agreement provides that the term may be extended for up to two (2) additional one (1) year periods by mutual agreement of the parties; and

WHEREAS, the Borough of Hightstown has determined that it does not wish to renew or extend the Agreement beyond the original five-year term; and

WHEREAS, the Borough of Hightstown desires to formally provide notice of its decision not to enter into any extension of the Agreement.

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Hightstown, County of Mercer, State of New Jersey, as follows:

1. The Borough of Hightstown hereby declines to renew or extend the Shared Services Agreement for Dispatch Services with the Township of East Windsor beyond the current term, which shall expire on May 15, 2026.
2. This Resolution shall serve as formal written notice to the Township of East Windsor of the Borough of Hightstown's decision not to renew or extend the Shared Services Agreement, in accordance with the terms of the Agreement.

I hereby certify this to be a true copy of a resolution adopted by the Borough Council of the Borough of Hightstown at a meeting held on May 5, 2025.

Margaret Riggio, Borough Clerk

Borough of Hightstown
County of Mercer

Resolution 2025-100

APPOINTING AN ADA COORDINATOR FOR 2025

WHEREAS, every municipality is required to designate an ADA Coordinator; and

WHEREAS, the ADA Coordinator's role is to ensure the Borough's compliance with the Americans with Disabilities Act.

NOW THEREFORE BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown that Mairead Thompson is hereby appointed as the ADA Coordinator for the Borough of Hightstown from May 5, 2025, to December 31, 2025.

I hereby certify this to be a true copy of a resolution adopted by the Borough Council of the Borough of Hightstown at a meeting held on May 5, 2025.

Margaret Riggio, Borough Clerk

Borough of Hightstown
County of Mercer

Resolution 2025-101

**A RESOLUTION AUTHORIZING THE BOROUGH OF HIGHTSTOWN TO ENTER
INTO AN EMERGENCY USE WATER SUPPLY INTERCONNECT AGREEMENT
WITH THE EAST WINDSOR MUNICIPAL UTILITIES AUTHORITY**

WHEREAS, the East Windsor Municipal Utilities Authority ("EWMUA") owns and operates a public community water system which provides potable water to the residents of East Windsor Township; and

WHEREAS, the Borough of Hightstown ("Borough") owns and operates a municipal water system which provides potable water to the residents of Hightstown; and

WHEREAS, the New Jersey Water Supply Management Act rules, N.J.A.C. 7:19-1 et seq., permit the interconnection of adjacent water supply systems and require such interconnections to be governed by a written agreement approved by the New Jersey Department of Environmental Protection ("NJDEP"); and

WHEREAS, an existing physical interconnection between the Borough and EWMUA has been maintained for emergency use, enabling each party to supply water to the other during emergencies such as equipment failures, fire events, or significant reductions in pressure or supply; and

WHEREAS, it is necessary and appropriate to formalize the existing interconnection through a written Emergency Use Water Supply Agreement that outlines the responsibilities of both parties, including use, maintenance, repair, and cost-sharing provisions, in compliance with NJDEP regulations; and

WHEREAS, the Borough Council has reviewed the terms of the proposed Agreement and finds it to be in the best interest of the Borough and its residents.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown, County of Mercer, State of New Jersey, as follows:

1. The Mayor and Municipal Clerk are hereby authorized and directed to execute the Emergency Use Water Supply Agreement between the Borough of Hightstown and the East Windsor Municipal Utilities Authority.
2. A fully executed copy of the Agreement shall be kept on file in the office of the Municipal Clerk and be available for public inspection.

I hereby certify this to be a true copy of a resolution adopted by the Borough Council of the Borough of Hightstown at a meeting held on May 5, 2025.

Margaret Riggio, Borough Clerk

**RESOLUTION R2025-058
EAST WINDSOR TOWNSHIP
MERCER COUNTY**

WHEREAS, the East Windsor Municipal Utilities Authority ("EWMUA") owns and operates a public community water system which provides potable water to the residents of the Township of East Windsor ("Township"); and

WHEREAS, the Borough of Hightstown ("Borough") owns and operates a municipal water system which provides potable water to the residents of Hightstown; and

WHEREAS, the Water Supply Management Act rules, N.J.A.C. 7:19-1, et seq., ("Rules") permit the interconnection of adjacent water supply systems; and

WHEREAS, both the EWMUA and the Borough have the capacity to supply water to the other during emergencies; and

WHEREAS, there presently exists an interconnection between EWMUA and the Borough, which the parties maintain for use in the time of emergency; and

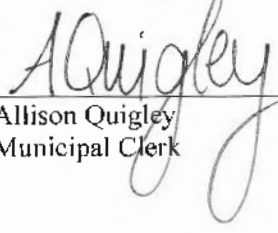
WHEREAS, the Rules require there shall be a written agreement between interconnected systems, specifying the conditions for use of such interconnection, and that such Agreement shall be filed with, and approved by, the New Jersey Department of Environmental Protection ("NJDEP"); and

WHEREAS, it is the intention of the Parties to memorialize in this Agreement the prior agreement of the Parties as it pertains to the use, maintenance, and repair of the existing interconnection in order to comply with the Rules; and

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of East Windsor, in the County of Mercer, State of New Jersey, that in accordance with the provisions of N.J.S.A. 40A:4-20:

1. The attached Emergency Use Water Supply Agreement between the East Windsor Municipal Utilities Authority and the Borough of Hightstown is hereby approved.
2. The Mayor and Municipal Clerk are hereby authorized and directed to execute the attached Agreement.

I hereby certify the foregoing to be a true copy of a Resolution adopted by the East Windsor Township Council at a meeting held on March 11, 2025.


Allison Quigley
Municipal Clerk

EMERGENCY USE WATER SUPPLY AGREEMENT

THIS AGREEMENT is made and entered into this _____ day of _____, by and between the EAST WINDSOR MUNICIPAL UTILITIES AUTHORITY, a public body corporate and politic of the State of New Jersey ("EWMUA") and the BOROUGH OF HIGHTSTOWN, a municipal corporation of the State of New Jersey (the "Borough"). EWMUA and the Borough may be individually identified as a "Party," and may be collectively identified as the "Parties".

WHEREAS, EWMUA owns and operates a public community water system which provides potable water to the residents of the Township of East Windsor ("Township");

WHEREAS, the Borough owns and operates a municipal water system which provides potable water to the residents of the Borough;

WHEREAS, the Water Supply Management Act Rules, N.J.A.C. 7:19-1, et seq. ("Rules"), permit the interconnection of adjacent water supply systems;

WHEREAS, both EWMUA and the Borough have the capacity to supply water to the other during emergencies;

WHEREAS, there presently exists an interconnection between EWMUA and the Borough, which the Parties maintain for use in time of emergency; and

WHEREAS, the Rules require that there shall be a written agreement between interconnected systems, specifying the conditions for use of such interconnection, and that such agreement shall be filed with, and approved by, the New Jersey Department of Environmental Protection ("NJDEP"); and

WHEREAS, it is the intention of the Parties to memorialize in this Agreement the prior agreement of the Parties as it pertains to the use, maintenance and repair of the existing interconnection in order to comply with the Rules.

NOW THEREFORE, for valuable consideration, the receipt of which is acknowledged, the Parties hereby agree as follows:

1. Use of Interconnection.

1.1. The Parties agree that, in the event that one Party suffers a water emergency ("Receiving Party"), as such term is hereinafter defined, the other Party ("Supplying Party") shall, in accordance with the terms and conditions of this Agreement, supply water to the Receiving Party for the duration of the water emergency.

1.2. A "water emergency" shall mean, for the purposes of this Agreement, a loss or substantial decrease in water supply or pressure such that a Party cannot adequately serve all of its customers caused by the malfunctioning or contamination of one or more wells, taking one or more wells out of service to conduct necessary maintenance, repairs or upgrades to water system infrastructure, a fire emergency, or similar event. It shall not be a "water emergency" if a Party can divert water from other sources within that Party's water system in order to address any loss or substantial decrease in water supply or pressure.

1.3. In the event of a water emergency, the Receiving Party shall notify the Supplying Party of the water emergency, and the cause thereof, and request water service through the interconnection. The Supplying Party shall promptly respond to the request and shall, subject

to the limitations set forth in this Agreement, supply metered water service to the Receiving Party for the duration of the water emergency.

1.4. In no event shall the Supplying Party be required to provide, or continue providing, water service to the Receiving Party if providing such service to the Receiving Party will adversely affect the Supplying Party's ability to provide water service to its own customers.

1.5. The Receiving Party shall exercise all due diligence to eliminate the water emergency as soon as possible.

2. Payment for Water Service

2.1. The Receiving Party shall pay to the Supplying Party water service charges at the rates established in the applicable ordinance or schedule of rates of the Supplying Party.

3. Maintenance, Repairs and Replacements

3.1. The Parties shall be jointly responsible for all maintenance, repairs and replacements of equipment and infrastructure constituting the interconnection. The Parties shall cooperate in conducting all necessary maintenance, repairs and replacements and the costs of same shall be shared equally by the Parties.

3.2. Each Party shall be solely responsible for the maintenance, repair or replacement of any equipment or infrastructure that does not constitute the interconnection on their respective side of the interconnection.

4. Water Quality

4.1. Each Party may adopt any protective, health, or operational measures that it deems advisable or desirable to maintain or improve the quality of water it supplies, or that it deems necessary to meet any statutory or regulatory requirement of the NJDEP or any other governmental entity with authority over the Party, the Party's water supply or the Party's water system.

4.2. The Supplying Party agrees to notify the Receiving Party as soon as practicable upon obtaining knowledge of any event or condition which may directly or indirectly negatively affect the quality of water being supplied in accordance with this Agreement.

5. Covenants

5.1. The Receiving Party agrees not to resell or permit any water furnished hereunder to be used to supply any other municipality, utility authority or any consumer of water located or residing outside of the territorial limits of the Borough or the Township unless specifically authorized by the Supplying Party.

6. Indemnification

6.1. The Borough covenants and agrees to defend, indemnify and hold harmless EWMUA, the Township, and each of their officers, board members, agents, employees, representatives, contractors, consultants and solicitors, and each and every one of them, against and from, any and all liabilities, claims, suits, penalties, fines, losses, damages and costs of every name and description, and every kind or nature, whether known or unknown (collectively, "Liabilities"), caused by, arising out of or resulting from (1) the provision of, or failure to provide, water service to the Borough; (2) the interruption of water service to the customers of

the Borough; (3) the negligence of the Borough, or its officers, agents, employees, representatives, contractors and consultants; (4) the Borough's breach of any of the terms, conditions, obligations or covenants contained in this Agreement; or (5) the Borough's violation of any statutes, regulations, codes, rules, or ordinances, or of any term or condition of any permit, approval, or authorization; or (6) the quality of water provided by EWMUA pursuant to the terms of this Agreement except to the extent such Liabilities are caused by, or arise out of, the willful misconduct of EWMUA.

6.2. EWMUA covenants and agrees to defend, indemnify and hold harmless the Borough, its officers, agents, employees, representatives, contractors and consultants, and each and every one of them, against and from, any and all Liabilities caused by, arising out of or resulting from (1) the provision of, or failure to provide, water service to EWMUA; (2) the interruption of water service to the customers of EWMUA; (3) the negligence of EWMUA, or its officers, board members, agents, employees, representatives, contractors and consultants; (4) EWMUA's breach of any of the terms, conditions, obligations or covenants contained in this Agreement; or (5) EWMUA's violation of any statutes, regulations, codes, rules, or ordinances, or of any term or condition of any permit, approval, or authorization; or (6) the quality of water provided by the Borough pursuant to the terms of this Agreement except to the extent such Liabilities are caused by, or arise out of, the willful misconduct of the Borough.

7. Miscellaneous Terms and Conditions

7.1. The initial term of this Agreement shall be thirty (30) years, commencing on the Effective Date. This Agreement shall automatically renew from year to year after the initial term unless and until either Party serves upon the other written notice of intention to terminate the Agreement at least one (1) year in advance of the date of termination.

7.2. The failure of either Party to insist upon strict performance of any of the covenants or conditions of this Agreement or to exercise any option herein conferred in any one or more instance shall not be construed as a waiver or a relinquishment for the future of any such covenant, condition or option, but the same shall be and remain in full force and effect, unless amended in writing.

7.3. Should any provision of this Agreement be found to be void or contrary to public policy, then such provision shall be deemed deleted from this Agreement. Such deletion, however, shall not affect the validity of the remaining provisions of this Agreement which shall remain in effect, unless the intent or purposes of this Agreement are frustrated by such deletion.

7.4. The captions throughout this Agreement are inserted only for references. They in no way define or limit the scope or intent of any provision of this Agreement.

7.5. Notice of a water emergency may be initially made by phone, provided that such notice is confirmed by the Receiving Party in writing to the Supplying Party within twelve (12) hours after the initial call. All other notices, requests, or other communications under this Agreement shall be served by fax, email, regular mail, overnight courier, certified or registered mail, return receipt requested, or personal delivery addressed to the parties at the addresses below:

If to EWMUA: EAST WINDSOR MUNICIPAL UTILITIES AUTHORITY
7 Wiltshire Drive
East Windsor, New Jersey 08520
Phone: (609) 443-6000

If to the Borough: Borough of Hightstown
156 Bank Street
Hightstown, N.J. 08520
Phone: (609) 490-5100

7.6. This Agreement shall be governed by and construed in accordance with the internal laws of the state of New Jersey, without regard to the principles of conflicts of laws thereof that could mandate the application of the laws of any other jurisdiction, and the obligations, rights and remedies of the parties under this agreement shall be determined in accordance with such laws.

7.7. The Parties agree to the jurisdiction of the Courts in the State of New Jersey within Mercer County or the federal district court with jurisdiction for any matter arising hereunder.

7.8. This Agreement sets forth the entire understanding and agreement among the parties with respect to the subject matter hereof and supersedes and replaces any prior understanding, agreement or statement of intent, in each case, written or oral, of any and every nature with respect to the subject matter hereof.

7.9. This Agreement, and the rights and obligations of the Parties set forth herein, may not be assigned.

7.10. The Parties have participated jointly in the negotiation and drafting of this Agreement. In the event an ambiguity or question of intent or interpretation arises, this Agreement shall be construed as if drafted jointly by the Parties and no presumption or burden of proof shall arise favoring or disfavoring any party by virtue of the authorship of any provisions of this Agreement.

7.11. This Agreement may be executed manually or by facsimile by the parties hereto in any number of counterparts, each of which shall be deemed an original, but all of which together shall constitute a single instrument and shall become effective when one or more counterparts have been signed by each of the parties hereto and delivered to the other parties.

[INTENTIONALLY LEFT BLANK. SIGNATURES ON FOLLOWING PAGE]

INWITNESS WHEREOF, the Borough and EWMUA have caused this Agreement to be executed effective as of the day and year first written above.

Attest:

BOROUGH OF HIGHTSTOWN

Peggy Riggio
Borough Clerk

Susan Bluth
Mayor

Attest:

EAST WINDSOR MUNICIPAL
UTILITIES AUTHORITY

Marc Platizky
Secretary

Linda Moore
Chairperson

Borough of Hightstown
County of Mercer

Resolution 2025-102

**AMENDING RESOLUTION 2025-37 TO ADD A CONFLICT
PUBLIC DEFENDER FOR 2025**

WHEREAS, the Borough Council of the Borough of Hightstown previously adopted Resolution 2025-37, confirming the appointments of the Prosecutor, Public Defender, Alternate Public Defender, and Alternate Prosecutors for the calendar year 2025; and

WHEREAS, the Court Administrator has advised that it is necessary to appoint a Conflict Public Defender to serve in instances where the Public Defender or Alternate Public Defender may be unable to serve due to a conflict of interest; and

WHEREAS, the Mayor and Council have determined that it is in the best interest of the Borough to amend Resolution 2025-37 accordingly; and

WHEREAS, the Mayor and Council wish to confirm the appointment of Rukiya A. Blackwell, Esq. to serve in this capacity.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown, County of Mercer, State of New Jersey, that Resolution 2025-37 is hereby amended to include the following additional appointment:

Conflict Public Defender, Rukiya A. Blackwell, Esq. term expires December 31, 2025.

BE IT FURTHER RESOLVED that all other appointments and terms contained in the original Resolution 2025-37 shall remain unchanged and in full force and effect.

I hereby certify this to be a true copy of a resolution adopted by the Borough Council of the Borough of Hightstown at a meeting held on May 5, 2025.

Margaret Riggio, Borough Clerk

Borough of Hightstown
County of Mercer

Resolution 2025-103

**A RESOLUTION APPROVING HIGHTSTOWN THEATRE IN THE
PARK AT ASSOCIATION PARK**

WHEREAS, since 2015, Hightstown Borough Cultural Arts Commission has supported Hightstown Theatre in the Park; and

WHEREAS Hightstown Theatre in the Park has introduced performing arts to the youth of the Hightstown Community in a safe and fun environment; and

WHEREAS, Hightstown Theatre in the Park will take place at Association Park June 30, 2025 – August 3, 2025; and

WHEREAS, background checks must be conducted on all volunteers in accordance with the current Personnel Policy of the Borough of Hightstown.

NOW THEREFORE BE IT RESOLVED that the Mayor and Council of the Borough of Hightstown support and approve Hightstown Theatre in the Park as a Borough-sponsored and covered event and look forward to another successful season of performing arts in our community.

I hereby certify this to be a true copy of a resolution adopted by the Borough Council of the Borough of Hightstown at a meeting held on May 5, 2025.

Margaret Riggio, Borough Clerk

Borough of Hightstown
County of Mercer

Resolution 2025-104

**A RESOLUTION APPROVING THE SUMMER RECREATION
PROGRAM AT DAWES PARK**

WHEREAS, for over 50 years, Hightstown Borough has sponsored the Summer Recreation Program at Dawes Park for Hightstown resident children ages 7 and up; and

WHEREAS, this year's Summer Recreation Program will take place June 30, 2025 – August 8, 2025; and

WHEREAS, supervised by Recreation Director, Larry Gunnell, the daily program will offer organized games and sports, arts and crafts, a daily lunch, and weekly day trips; and

WHEREAS, background checks shall be conducted on all staff and/or volunteers in accordance with the current Personnel Policy of the Borough of Hightstown.

NOW THEREFORE BE IT RESOLVED that the Mayor and Council of the Borough of Hightstown approve and support the Summer Recreation Program at Dawes Park as a borough-sponsored and covered event and are thankful to Mr. Gunnell for the leadership that he provides to the youth of our community.

I hereby certify this to be a true copy of a resolution adopted by the Borough Council of the Borough of Hightstown at a meeting held on May 5, 2025.

Margaret Riggio, Borough Clerk

Borough of Hightstown
County of Mercer

Resolution 2025-105

AUTHORIZING A MEETING WHICH EXCLUDES THE PUBLIC

BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown that this body will hold a meeting on May 5, 2025, at the Hightstown Firehouse Hall, 140 North Main Street, Hightstown, that will be limited only to consideration of an item or items with respect to which the public may be excluded pursuant to section 7b of the Open Public Meetings Act.

The general nature of the subject or subjects to be discussed:

Contract Negotiations – Robbinsville Dispatch

Stated as precisely as presently possible the following is the time when and the circumstances under which the discussion conducted at said meeting can be disclosed to the public August 5, 2025, or when the need for confidentiality no longer exists.

The public is excluded from said meeting, and further notice is dispensed with, all in accordance with sections 8 and 4a of the Open Public Meetings Act.

I hereby certify this to be a true copy of a resolution adopted by the Borough Council of the Borough of Hightstown at a meeting held on May 5, 2025.

Margaret Riggio, Borough Clerk