

**AGENDA**  
**Hightstown Borough Council**  
**April 7, 2025 | 6:30 p.m.**  
**Hightstown Engine Company No. 1**  
**140 North Main Street, Hightstown**

PLEASE TURN OFF ALL CELL PHONES DURING YOUR ATTENDANCE AT THIS MEETING TO AVOID SOUNDS/RINGING OR CONVERSATIONS THAT MAY INTERFERE WITH THE RECORDING OR THE ABILITY OF ATTENDEES TO HEAR THE PROCEEDINGS. THANK YOU FOR YOUR COOPERATION.

**Meeting called to order by Mayor Susan Bluth**

**STATEMENT:** Adequate notice of this meeting has been given in accordance with the Open Public Meetings Act, pursuant to Public Law 1975, Chapter 231. Said notice was advertised in the Trentonian and Windsor-Hights Herald as required by law and is posted on the Hightstown Borough website.

**Roll Call**

**Flag Salute**

**Approval of Agenda**

<b>Approval of Minutes</b>	March 17, 2025 Public Session March 17, 2025 Executive Session March 27, 2025 Special Meeting Public Session March 27, 2025 Special Meeting Executive Session
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<b>Presentation</b>	Proclamation – Ken Pacera State Chiefs Association Police Accreditation
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<b>Engineering Items</b>	Emergency Declaration – Water Plant Improvements to Dutch Neck Road Improvements to Summit Street Improvements to Maxwell Avenue
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**Public Comment** Any person wishing to address Council with his or her comments will have a maximum of three minutes to do so at this time.

<b>Resolutions</b>	<b>2025-82</b> Authorizing Payment of Bills
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<b>Consent Agenda</b>	<b>2025-83</b> Resolution of the Borough of Hightstown, in the County of Mercer, New Jersey, Determining the Form and Other Details of Its “Note Relating to the Water Bank Construction Financing Program of the New Jersey Infrastructure Bank”, to be issued in the Principal Amount of up to \$380,000, and Providing For the Issuance and Sale of Such Note to the New Jersey Infrastructure Bank, and
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Authorizing the Execution and Delivery of Such Note by the Borough in Favor of the New Jersey Infrastructure Bank, All Pursuant to the New Jersey Infrastructure Bank Construction Financing Loan Program

**2025-84** A Resolution Approving Porchfest 2025, Organized by the Hightstown Borough Cultural Arts Commission

**2025-85** Authorizing the Execution of an Agreement to Provide Municipal Services to a Multi-Family Dwelling Commonly Known as Deerfield Westerlea Apartments

**2025-86** Amending Resolution 2025-77 – Authorizing Redemption of Tax Lien 24-00001 for Block 48 Lt 8 Known as 114 Hauser Avenue

**2025-87** A Resolution Authorizing the Cancellation of a Portion of Property Taxes for the Year 2025 on Block 62.02 Lot 43 for a 100% Disabled American Veteran

## **Discussion**

## **Subcommittee Reports**

## **Mayor/Council/Administrative Updates**

**Executive Session**      **Resolution 2025-88** Authorizing a Meeting that Excludes the Public  
Contract Negotiations – Robbinsville EMS  
Potential Litigation – Verizon

## **Adjournment**



**Roberts**  
ENGINEERING GROUP LLC  
*Women Business Enterprise Certified*

1670 Whitehorse-Hamilton Square Rd.  
Hamilton, New Jersey 08690  
609-586-1141 fax 609-586-1143  
www.RobertsEngineeringGroup.com

February 19, 2025

Dimitri Musing, Borough Administrator  
Borough of Hightstown  
156 Bank Street  
Hightstown, New Jersey 08520

Re: Improvements to Dutch Neck Road  
Borough of Hightstown, Mercer County, New Jersey  
Our File No.: H1807

Dear Mr. Musing,

Enclosed with this letter, please find the following:

1. One (1) digital copy of a plan entitled, "Concept Plan, Improvements to Dutch Neck Road, Borough of Hightstown, Mercer County, New Jersey, dated February 12, 2025."

\*Hard copies of the enclosed plan can be provided upon request.

The Borough has received NJDOT funding in the amount of \$550,000.00 for improvements to Dutch Neck Road. The original Engineer's Estimate for the improvements is \$479,548.00. The deadline to award a contract is April 4, 2026.

As you know, this grant was awarded in April 2024. Shortly thereafter, the Borough requested that Roberts Engineering evaluate the existing Right-Of-Way to verify private improvements would not be impacted by the installation of a new sidewalk. Our licensed surveyor moved forward with this directive by conducting a limited topographic and boundary field survey, evaluated existing deeds and filed maps. We are confident that the enclosed plan accurately conveys the limits of the existing public Right-Of-Way.

You can see in the enclosed plan that the municipal boundary between Hightstown Borough and East Windsor is staggered west of Gilman Place. The municipal boundary on the south side of the roadway is approximately 1,150-ft. west of Stockton Street and approximately 700-ft. west of Stockton Street on the north side of the roadway.

The proposed improvements on Dutch Neck Road will include construction of curb along both sides of the road and sidewalk along the southeasterly side, starting from the intersection with Harron Avenue to approximately 45 feet west of the intersection with Gilman Place, in order to provide a continuous pedestrian access route throughout the Borough. The proposed sidewalk ends a short distance west of Gilman Place due to limited Right-Of-Way available as well as the existing roadway alignment which must be tied into the new roadway alignment.

Additionally, the proposed improvements may require the relocation of up to three utility poles, which may cost up to \$75,000. The poles are larger than typical poles and appear to have between 10 and 12 wires. Coordination and negotiation with the pole owner (expected to be PSEG) is needed to verify the cost and procedures.

The proposed improvements realign the roadway in order to provide a more uniform alignment and will impact storm drains as well as a number of lawn areas. All lawns to be impacted are within public Right-Of-Way and therefore do not require the Borough obtain or modify the Right-Of-Way limits. However, public improvements will be on the property at the corner of Dutch Neck Road and Harron Avenue (Lot 1, Block 49.02) and potentially the property at the corner of Dutch Neck Road and Gilman Place (Lot 1, Block 49.01) which would require Rights Of Entry or sidewalk easements. The proposed curb and sidewalk alignment are substantially similar to the existing curb line and will cause no noticeable difference in the use of the private properties.

Improvements to Dutch Neck Road  
Borough of Hightstown, Mercer County, New Jersey  
Our File No.: H1807  
Page 2 of 2

The anticipated costs for survey, design, permitting, bidding, and construction administration/inspection are as follows:

Survey, Design, Permitting, Bidding, Easements =	\$42,000.00
<u>Construction Administration and Inspection =</u>	<u>\$46,000.00</u>
TOTAL=	\$88,000.00

Should you have any questions, please feel free to contact me.

Very truly yours,



Carmela Roberts, PE, CME, CPWM  
Borough Engineer

cc: Mayor and Council  
Peggy Riggio, RMC, CMR, Borough Clerk  
Donna Condo, Borough CFO  
Ken Lewis, Borough Superintendent of Public Works  
Cameron Corini, PE, CME, CPWM, Roberts Engineering Group, LLC  
Kelly Pham, EIT, Roberts Engineering Group, LLC  
Stephanie Katz, Roberts Engineering Group, LLC



Borough of Hightstown  
County of Mercer

Resolution 2025-82

### AUTHORIZING PAYMENT OF BILLS

**WHEREAS**, certain bills are due and payable as per itemized claims listed on the following schedules, which are made a part of the minutes of this meeting as a supplemental record;

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Hightstown that the bills be paid on audit and approval of the Borough Administrator, the appropriate Department Head and the Treasurer in the amount of \$7155252.12 from the following accounts:

Current		\$1,436,837.29
W/S Operating		148,155.99
General Capital		5,552,054.90
Water/Sewer Capital		7,972.63
Grant		0.00
Trust		3,403.83
Unemployment Trust		0.00
Animal Control		257.40
Law Enforcement Trust		0.00
Tax Lien Trust		3,403.83
Housing Trust		0.00
Public Defender Trust		0.00
Escrow		<u>3,166.25</u>
Total		<u><u>\$7,155,252.12</u></u>

I hereby certify this to be a true copy of a resolution adopted by the Borough Council of the Borough of Hightstown at a meeting held on April 7, 2025.

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Margaret Riggio, Borough Clerk



Ranges		Item Status		Purchase Types		Misc				
Range: First to Last Rcvd Batch Id Range: First to Last		Open: N Void: N Paid: N Held: Y Aprv: N Rcvd: Y		Bid: Y State: Y Other: Y Exempt: Y		P.O. Type: All Include Project Line Items: Yes Format: Detail without Line Item Notes Include Non-Budgeted: Y Vendors: All				
Vendor #	Name									
P.O. #	PO Date	Description		Contract	PO Type					
Item Description	Amount	Charge Account	Acct Type	Description	Stat/Chk	First Date	Enc Rcvd Date	Chk/Void Date	Invoice	1099 Excl
ACTIO010	ACTION UNIFORM CO, LLC									
25-00209	02/13/25	UNIFORM ALLOWANCE - MORENO								
1 UNIFORM ALLOWANCE - MORENO	\$145.00	5-01-25-240-001-043	B	Uniform Allowance/Leather Gds.	R	02/13/25	04/02/25		68544	N
Vendor Total:		\$145.00								
A0027	ANJEC									
25-00020	01/09/25	2025 MEMBERSHIP DUES								
1 2025 MEMBERSHIP DUES	\$450.00	5-01-27-335-001-044	B	Professional Assoc. Dues	R	01/09/25	04/02/25		2025	N
Vendor Total:		\$450.00								
APRUZ005	APRUZZESE, MCDERMOTT, MASTRO &									
25-00343	03/18/25	LABOR INV# 235075 FEB 2025								
1 LABOR INV# 235075 FEB 2025	\$6,316.25	5-01-20-155-001-031	B	Labor,Personnel & Union Council	R	03/18/25	04/02/25		235075	N
Vendor Total:		\$6,316.25								
A0025	AT&T MOBILITY									
25-00413	04/01/25	INV 287298218043X03282025								
1 INV 287298218043X03282025 FI	\$83.09	5-01-25-256-002-094	B	Computer Service,Support & Software	R	04/01/25	04/02/25		X03282025	N
2 INV 287298218043X03282025 DPW	\$189.70	5-01-31-440-001-079	B	Telephone-VERIZON WIRELESS	R	04/01/25	04/02/25		X03282025	N
3 INV 287298218043X03282025 HPD	\$390.43	5-01-31-440-001-079	B	Telephone-VERIZON WIRELESS	R	04/01/25	04/02/25		X03282025	N
4 INV 287298218043X03282025 HFD	\$229.44	5-01-25-252-002-029	B	Computer Software/Mntc/Equip	R	04/01/25	04/02/25		X03282025	N
5 INV 287298218043X03282025 WTP	\$86.09	5-09-55-501-003-545	B	Telephone-W/S-VERIZON	R	04/01/25	04/02/25		X03282025	N
6 INV 287298218043X03282025 OEM	\$42.60	5-01-25-252-001-199	B	Miscellaneous	R	04/01/25	04/02/25		X03282025	N
7 INV 287298218043X03282025AWWTF	\$37.45	5-09-55-501-003-545	B	Telephone-W/S-VERIZON	R	04/01/25	04/02/25		X03282025	N
		\$1,058.80								
Vendor Total:		\$1,058.80								
B1149	BURLINGTON COUNTY ESTC-BCIT									
25-00313	03/07/25	TRAINING KRAKOWSKI 02/24/25								
1 TRAINING KRAKOWSKI 02/24/25	\$100.00	5-01-25-240-001-042	B	Education & Training	R	03/07/25	04/02/25		12040	N
2 TRAINING KRAKOWSKI 02/24/25	\$120.00	5-01-25-240-001-042	B	Education & Training	R	03/07/25	04/02/25		12040	N

Vendor #	Name	Description	Contract	PO Type	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
P.O. #	PO Date	Amount	Charge Account	Acct Description	Type					
Item Description										
B1149	BURLINGTON COUNTY ESTC-BCIT			Account Continued						
		<b>\$220.00</b>								
<b>Vendor Total:</b>		<b>\$220.00</b>								
CARDI010	CARDIO PARTNERS INC									
24-01446	12/16/24									
1 HPD 1ST AID SUPPLIES		\$357.00	4-01-25-240-001-116	B	Traffic Bureau	R	12/16/24	04/02/25		N
<b>Vendor Total:</b>		<b>\$357.00</b>								
CGPH0005	CGP&H									
25-00342	03/18/25									
1 AFF HOUSING FLAT FEE FEB 2025		\$100.00	5-01-21-180-001-108	B	COAH Planning	R	03/18/25	04/02/25	53189	N
2 AFF HOUSING FEB 2025		\$148.50	5-01-21-180-001-108	B	COAH Planning	R	03/18/25	04/02/25	53189	N
		<b>\$248.50</b>								
<b>Vendor Total:</b>		<b>\$248.50</b>								
CLARK005	CLARKE CATON HINTZ									
25-00361	03/20/25									
1 Correspondence		\$43.75	5-01-21-180-001-105	B	General Planning-Consulting	R	03/20/25	04/02/25	92029	N
2 Prep FSP & Correspondence		\$1,141.92	5-01-21-180-001-108	B	COAH Planning	R	03/20/25	04/02/25	92030	N
3		\$350.00	2022-06	P	480 MERCER STREET WAREHOUSER		03/20/25	04/02/25	92031	N
		<b>\$1,535.67</b>								
<b>Vendor Total:</b>		<b>\$1,535.67</b>								
C0938	COLE PARMER									
24-01360	12/05/24									
1 AUTO CLAVE TAPE 1"X500"/RL		\$16.70	4-09-55-501-002-506	B	Lab. Equipment & Supplies	R	12/05/24	04/02/25		N
2 DPD PWDR DISP TTL CL-100/5ML		\$38.80	4-09-55-501-002-506	B	Lab. Equipment & Supplies	R	12/05/24	04/02/25		N
3 FREIGHT		\$17.28	4-09-55-501-002-506	B	Lab. Equipment & Supplies	R	12/05/24	04/02/25		N
		<b>\$72.78</b>								
<b>Vendor Total:</b>		<b>\$72.78</b>								
COMCA010	COMCAST									
25-00340	03/17/25									
1 ETHERNET HPD 03/15/25-04/14/25		\$195.34	5-01-20-140-001-060	B	Internet Services and Web Services	R	03/17/25	04/02/25	236091603	N
<b>Vendor Total:</b>		<b>\$195.34</b>								



Vendor #	Name											
P.O. #	PO Date	Description		Contract	PO Type							
Item Description	Amount	Charge Account	Acct Type	Description	Stat/Chk	First Date	Enc Rcvd Date	Chk/Void Date	Invoice	1099	Excl	
COMCA005	COMCAST BUSINESS											
25-00393	03/27/25	ACCT 1047 02/24/25-03/23/25										
1 ACCT 1047 02/24/25-03/23/25	\$128.50	5-09-55-501-002-545	B	Internet Services	R	03/27/25	04/02/25		499052430051047	N		
2 ACCT 1047 03/24/25-04/23/25	\$128.50	5-09-55-501-002-545	B	Internet Services	R	03/27/25	04/02/25		499052430051047	N		
		<b>\$257.00</b>										
25-00394	03/27/25	ACCT 4100 03/07/25-04/06/25										
1 ACCT 4100 03/07/25-04/06/25	\$175.35	5-01-20-140-001-060	B	Internet Services and Web Services	R	03/27/25	04/02/25		499052430034100	N		
	<b>Vendor Total:</b>	<b>\$432.35</b>										
CONCE005	CONCENTRA MEDICAL CENTERS											
25-00330	03/12/25	INV 517706446 VITELLO DOT PHYS										
1 INV 517706446 VITELLO DOT PHYS	\$256.00	5-01-26-290-001-093	B	Employee Physicals/Drug Tests	R	03/12/25	04/02/25		517706446	N		
	<b>Vendor Total:</b>	<b>\$256.00</b>										
COUNT015	COUNTY OF MONMOUTH -											
25-00331	03/12/25	JANUARY 2025 SERVICES										
1 INV 25000461-JAN 2025 SERVICES	\$25.00	5-01-26-305-001-199	B	Miscellaneous	R	03/12/25	04/02/25		25000461	N		
2 INV 25000461-ADMINISTRATIVE	\$21.50	5-01-26-305-001-199	B	Miscellaneous	R	03/12/25	04/02/25		25000461	N		
		<b>\$46.50</b>										
	<b>Vendor Total:</b>	<b>\$46.50</b>										
CRYST005	CRYSTAL SPRINGS											
25-00288	03/04/25	DISTILLED WATER										
1 PRIMO WATERS-5 GALLON	\$143.88	5-09-55-501-002-506	B	Lab. Equipment & Supplies	R	03/04/25	04/02/25			N		
2 DELIVERY FEE	\$13.99	5-09-55-501-002-506	B	Lab. Equipment & Supplies	R	03/04/25	04/02/25			N		
		<b>\$157.87</b>										
	<b>Vendor Total:</b>	<b>\$157.87</b>										
Q0176	EUROFINS QC, LLC											
25-00377	03/26/25	WATER ANALYSIS										
1 INV 6300072540-WATER ANALYSIS	\$103.50	5-09-55-501-001-532	B	Outside Testing/Labs	R	03/26/25	04/02/25		6300072540	N		
2 INV 6300072532-WATER ANALYSIS	\$247.50	5-09-55-501-001-532	B	Outside Testing/Labs	R	03/26/25	04/02/25		6300072532	N		
		<b>\$351.00</b>										
	<b>Vendor Total:</b>	<b>\$351.00</b>										
E1004	EXCELSIOR BLOWER SYSTEMS, INC.											

Vendor #	Name	Description	Contract	PO Type	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
P.O. #	PO Date	Amount	Charge Account	Acct Description	Type					
Item Description										
E1004	EXCELSIOR BLOWER SYSTEMS, INC.			Account Continued						
25-00197	02/13/25	ORDER #0095485								
1 EVALUATION & TROUBLESHOOT		\$1,071.78	5-09-55-501-002-503	B	Sewer Plant Maintenance	R	02/13/25	04/02/25		N
2 CASE OF OIL		\$391.75	5-09-55-501-002-503	B	Sewer Plant Maintenance	R	02/18/25	04/02/25		N
		<b>\$1,463.53</b>								
<b>Vendor Total:</b>		<b>\$1,463.53</b>								
FERGU005	FERGUSON ENTERPRISES, LLC									
25-00384	03/26/25	CLAMPS, RODS AND CURB BOX								
1 INV 0727128-5 SLIDE ROD,		\$1,313.11	5-09-55-501-001-535	B	Hydrants and Line Repair	R	03/26/25	04/02/25	0727128	N
2 INV 0729694-6 ULTRA BELL CLMP,		\$3,788.89	5-09-55-501-001-535	B	Hydrants and Line Repair	R	03/26/25	04/02/25	0729694	N
3 INV 0729510-6CX12 REP CLMP		\$217.28	5-09-55-501-001-535	B	Hydrants and Line Repair	R	03/26/25	04/02/25	0729510	N
		<b>\$5,319.28</b>								
<b>Vendor Total:</b>		<b>\$5,319.28</b>								
G0337	GALL'S LLC									
25-00322	03/12/25	HPD SUPPLIES								
1 HPD SUPPLIES		\$137.94	5-01-25-240-001-112	B	Prisoner Expense	R	03/12/25	04/02/25		N
2 HPD SUPPLIES		\$4.99	5-01-25-240-001-112	B	Prisoner Expense	R	03/12/25	04/02/25		N
		<b>\$142.93</b>								
<b>Vendor Total:</b>		<b>\$142.93</b>								
GENER015	GENERAL CODE, LLC									
25-00425	04/02/25	ECODE 360 ANNUAL MAINT								
1 ECODE 360 ANNUAL MAINT		\$1,195.00	5-01-20-140-001-060	B	Internet Services and Web Services	R	04/02/25	04/03/25	GC00129439	N
<b>Vendor Total:</b>		<b>\$1,195.00</b>								
G1077	GEORGE S. COYNE CO., INC.									
25-00056	01/14/25	RES 2024-193 CHLORINE				B				
3 INV 449262 03/12/25 CHLORINE		\$1,643.76	5-09-55-501-001-526	B	Chlorine	R	01/14/25	04/02/25	449262	N
25-00123	01/28/25	RES 2024-188 FLUORIDE				B				
3 INV 449263 3/12/25 FLUORIDE		\$1,072.34	5-09-55-501-001-528	B	Fluorosilic Acid	R	01/28/25	04/02/25	449263	N
25-00129	01/31/25	RES 2024-189 LIMEHI-CALC AWWTP				B				
4 INV 450100 HI-LIMECALC 3/25/25		\$1,905.50	5-09-55-501-002-553	B	Calcium Hydroxide (Lime)	R	01/31/25	04/02/25	450100	N
25-00225	02/19/25	RES 2024-189 LIME HI-CALC WTP				B				
3 INV 449261 3/12/25 LIME HICALC		\$1,905.50	5-09-55-501-001-527	B	Calcium Hydroxide - Lime	R	02/19/25	04/02/25	449261	N
<b>Vendor Total:</b>		<b>\$6,527.10</b>								

Vendor #	Name	Description			Contract	PO Type					
P.O. #	PO Date	Amount	Charge Account	Acct	Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
Item Description				Type							
G1077	GEORGE S. COYNE CO., INC.	Account Continued									
G0001	GPANJ										
25-00432	04/02/25	MEMBERSHIP DUES									
1 MEMBERSHIP DUES RIGGIO PEGGY\		\$100.00	5-01-20-100-001-044	B	Professional Assoc. Dues	R	04/02/25	04/03/25		2868	N
Vendor Total:		\$100.00									
H 85	HACH CO.										
25-00279	03/04/25	QUOTE #101148362V1									
1 POTASSIUM PERSULFATE REAGEN\		\$200.96	5-09-55-501-002-506	B	Lab. Equipment & Supplies	R	03/04/25	04/02/25			N
2 AMMONIA IONIC STRENGTH		\$225.30	5-09-55-501-002-506	B	Lab. Equipment & Supplies	R	03/04/25	04/02/25			N
3 FERRIC CHLORIDE SULFURIC ACID		\$161.00	5-09-55-501-002-506	B	Lab. Equipment & Supplies	R	03/04/25	04/02/25			N
4 SULFURIC ACID STANDARD		\$67.68	5-09-55-501-002-506	B	Lab. Equipment & Supplies	R	03/04/25	04/02/25			N
5 AKALINE IODIDE-AZIDE REAGENT		\$42.19	5-09-55-501-002-506	B	Lab. Equipment & Supplies	R	03/04/25	04/02/25			N
6 MANGANOUS SULFATE SOLUTION		\$29.28	5-09-55-501-002-506	B	Lab. Equipment & Supplies	R	03/04/25	04/02/25			N
		\$726.41									
Vendor Total:		\$726.41									
H0126	HIGHTS ELECTRIC MOTOR, INC.										
25-00324	03/12/25	FLOAT SWITCH WITH CONTROL									
1 PRO- SERIES DUAL FLOAT SWITCH		\$65.93	5-09-55-501-002-503	B	Sewer Plant Maintenance	R	03/12/25	04/02/25		0960169-IN	N
Vendor Total:		\$65.93									
H0048	HIGHTS REALTY LLC										
25-00367	03/21/25	HPD RENT 3/1/25 - 12/31/25				B					
2 HPD RENT MARCH 2025		\$5,254.66	5-01-26-310-001-025	B	Building Rental	R	03/21/25	04/02/25		MAR 2025	N
3 HPD RENT APRIL 2025		\$5,254.66	5-01-26-310-001-025	B	Building Rental	R	03/21/25	04/02/25		APR 2025	N
		\$10,509.32									
Vendor Total:		\$10,509.32									
HUNGE005	HUNGERFORD & TERRY, INC										
25-00339	03/17/25	CONTRACT M-12PLANT EVALUATION				B					
2 PLANT EVAL INV RS06460-IN		\$1,170.00	5-09-55-501-001-503	B	Water Plant Maintenance	R	03/17/25	04/02/25		RS06460-IN	N
Vendor Total:		\$1,170.00									
INTER015	INTERSTATE WASTE SERVICES OF										
25-00001	01/06/25	MUNICIPAL RECYCLING 2025				B					
5 INV 10547804 MAR 2025 RECYCLE		\$12,610.67	5-01-26-311-001-029	B	Recycling Contract co-mingle-paper/cdlR		03/21/25	04/02/25		10547804	N

Vendor #	Name											
P.O. #	PO Date	Description	Contract	PO Type								
Item Description	Amount	Charge Account	Acct Description Type	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl			
INTER015	INTERSTATE WASTE SERVICES OF		Account Continued									
Vendor Total:		\$12,610.67										
J0257	JCP&L											
25-00316	03/10/25	VARIOUS ACCTS 3/10/2025										
3 100029000310 2-4-25-3-5-25	\$652.77	5-01-31-430-001-071	B	Electric-Borough Hall	R	03/10/25	04/03/25	95498251136	N			
5 100051508677 2-5-25-3-5-25	\$92.41	5-01-31-430-001-071	B	Electric-Borough Hall	R	03/10/25	04/03/25	95498251137	N			
6 100051508750 2-4-25-3-5-25	\$167.56	5-01-31-430-001-071	B	Electric-Borough Hall	R	03/10/25	04/03/25	65498251138	N			
\$912.74												
25-00341	03/17/25	ACCT 122 02/0825-03/10/25										
1 ACCT 122 02/0825-03/10/25	\$40.87	5-01-31-430-001-071	B	Electric-Borough Hall	R	03/17/25	04/03/25	95268701860	N			
25-00369	03/25/25	100072968868 11/05/24-03/05/25										
1 100072968868 11/05/24-12/04/24	\$13.48	5-01-31-430-001-071	B	Electric-Borough Hall	R	03/25/25	04/03/25	95687859450	N			
2 100072968868 12/05/24-01/06/25	\$122.45	5-01-31-430-001-071	B	Electric-Borough Hall	R	03/25/25	04/03/25	95418289275	N			
3 100072968868 12/05/24-01/06/25	135.93-	5-01-31-430-001-071	B	Electric-Borough Hall	R	03/25/25	04/03/25	95598108070	N			
4 100072968868 12/05/24-01/06/25	122.45-	5-01-31-430-001-071	B	Electric-Borough Hall	R	03/25/25	04/03/25	95598108070	N			
5 100072968868 12/05/24-01/06/25	\$117.77	5-01-31-430-001-071	B	Electric-Borough Hall	R	03/25/25	04/03/25	95598108070	N			
6 100072968868 02/05/25-03/05/25	\$36.11	5-01-31-430-001-071	B	Electric-Borough Hall	R	03/25/25	04/03/25	95737819642	N			
\$31.43												
25-00396	03/27/25	MASTER 2000000055364 2/5-3/5										
1 100008438283 2/5/25-3/5/25	\$35.91	5-01-31-430-001-071	B	Electric-Borough Hall	R	03/27/25	04/02/25	95079980745	N			
2 100008482018 2/5/25-3/5/25	\$34.74	5-01-31-430-001-071	B	Electric-Borough Hall	R	03/27/25	04/02/25	95079980745	N			
3 100010898904 2/6/25-3/6/25	\$38.65	5-01-31-430-001-071	B	Electric-Borough Hall	R	03/27/25	04/02/25	95079980745	N			
4 100012487862 2/4/25-3/5/25	\$974.30	5-01-31-430-001-072	B	Electric-Fire House	R	03/27/25	04/02/25	95079980745	N			
5 100012529457 2/5/25-3/5/25	\$179.20	5-09-55-501-002-504	B	Electricity	R	03/27/25	04/02/25	95079980745	N			
\$1,262.80												
25-00399	03/31/25	MASTER ACCT 315 2/4/25-3/5/25										
1 100008482778 2/5/25-3/5/25	\$38.59	5-09-55-501-002-504	B	Electricity	R	03/31/25	04/03/25	95079987510	N			
2 100009294701 2/4/25-3/4/25	\$180.35	5-09-55-501-001-504	B	Electricity	R	03/31/25	04/03/25	95079987510	N			
3 100012529309 2/5/25-3/5/25	\$8,408.07	5-09-55-501-002-504	B	Electricity	R	03/31/25	04/03/25	95079987510	N			
4 100012445746 2/4/25-3/5/25	\$6,068.66	5-09-55-501-001-504	B	Electricity	R	04/02/25	04/03/25	95079987510	N			
\$14,695.67												
Vendor Total:		\$16,943.51										
J0258	JCP&L (STREET LIGHTING)											
25-00317	03/10/25	ACCTS 041 02/04/25-03/06/25										



Vendor #	Name	Description	Contract	PO Type	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
P.O. #	PO Date	Amount	Charge Account	Acct Description	Type					
Item Description										
J0258	JCP&L (STREET LIGHTING)	Account Continued								
1 100086395041	2/04/25-3/5/25	\$27.64	5-01-31-435-001-075	B	Street Lighting	R	03/10/25	04/03/25	957378819643	N
25-00395	03/27/25	ACCT 240	12/05/25-03/05/25							
2 ACCT 240	12/5/24-1/6/25	CR.ADJ	244.63-	5-09-55-501-001-504	B	Electricity	R	03/27/25	04/03/25	95558150887
3 ACCT 240	12/05/24-01/06/25		\$112.20	5-09-55-501-001-504	B	Electricity	R	03/27/25	04/03/25	95558150887
4 ACCT 240	01/07/25-02/04/25		\$104.27	5-09-55-501-001-504	B	Electricity	R	03/27/25	04/03/25	95717851225
5 ACCT 240	02/05/25-03/05/25		\$61.03	5-09-55-501-001-504	B	Electricity	R	03/27/25	04/03/25	95498251139
		<b>\$32.87</b>								
25-00397	03/27/25	ACCT 765	02/19/25-03/19/25							
1 ACCT 765	02/19/25-03/19/25		\$2,227.60	5-01-31-435-001-075	B	Street Lighting	R	03/27/25	04/02/25	95687980939
	<b>Vendor Total:</b>	<b>\$2,288.11</b>								
JERSE015	JERSEY AUTO SUPPLY INC.									
25-00382	03/26/25	FEBRUARY 2025 INVOICES								
1 INV 296563-TORO 360 FILTER		\$23.24	5-01-26-290-001-034	B	Motor Vehicle Parts & Access.	R	03/26/25	04/02/25	296563	N
2 INV 296553-MASSEY FERG FILTER		\$10.92	5-01-28-369-001-139	B	Mower Repairs	R	03/26/25	04/02/25	296553	N
3 INV 296547-FUEL FILTER,		\$16.07	5-01-28-369-001-139	B	Mower Repairs	R	03/26/25	04/02/25	296547	N
4 INV 296554-TRK 10A SWIVEL GRIP		\$20.99	5-01-26-305-001-034	B	Motor Vehicle Parts & Access.	R	03/26/25	04/02/25	296554	N
5 INV 295872-1 GL SNOWPLOW FLD		\$33.50	5-01-26-290-001-034	B	Motor Vehicle Parts & Access.	R	03/26/25	04/02/25	295872	N
6 INV 295703-GMC 2500 LAMP		\$8.91	5-01-26-290-001-034	B	Motor Vehicle Parts & Access.	R	03/26/25	04/02/25	295703	N
7 INV 295429-ABSORBENT		\$55.96	5-01-26-290-001-034	B	Motor Vehicle Parts & Access.	R	03/26/25	04/02/25	295429	N
8 INV 296505-TRK #1 CAMSHAFT		\$23.36	5-09-55-501-002-502	B	Vehicle Maintenance	R	03/26/25	04/02/25	296505	N
9 INV 295164-FUEL FILTER		\$18.52	5-01-28-369-001-139	B	Mower Repairs	R	03/26/25	04/02/25	295164	N
		<b>\$211.47</b>								
	<b>Vendor Total:</b>	<b>\$211.47</b>								
JTSVA005	JTS VACUUM & SEWING MACHINE									
25-00309	03/07/25	VACUUM BAGS/PERFECT CAM (BLUE)								
1 PERFECT CAM (BLUE)		\$16.99	5-01-26-310-001-024	B	Building Maintenance	R	03/07/25	04/02/25		N
2 HEPA BAGS		\$33.98	5-01-26-310-001-024	B	Building Maintenance	R	03/07/25	04/02/25		N
		<b>\$50.97</b>								
	<b>Vendor Total:</b>	<b>\$50.97</b>								
KARLM005	KARL MEYS COLLISION									
25-00411	03/31/25	2022 FORD POLICE UTILITY								
1 2022 FORD POLICE UTILITY		\$3,185.99	5-01-25-240-001-131	B	VH MAINT-POLICE	R	03/31/25	04/03/25	HIGHTSTOWN	N



Vendor #	Name	Description		Contract		PO Type							
P.O. #	PO Date	Amount	Charge Account	Acct	Description	Stat/Chk	First Enc	Rcvd	Chk/Void	Invoice	1099	Excl	
Item Description				Type			Date	Date	Date				
KARLM005	KARL MEYS COLLISION	Account Continued											
Vendor Total:		\$3,185.99											
J0378	KENNCO LLC												
25-00386	03/26/25	ARGON/CO2 REFILL											
1 INV 28980-ARGON/CO2 REFILL		\$60.00	5-01-26-290-001-050	B	DPW Work Equipment	R	03/26/25	04/02/25		28980		N	
2 INV 28980-SHIPPING CHARGE		\$35.00	5-01-26-290-001-050	B	DPW Work Equipment	R	03/26/25	04/02/25		28980		N	
		\$95.00											
Vendor Total:		\$95.00											
LEEHE005	LEE HECHT HARRISON, LLC												
25-00336	03/12/25	INV 13459636 W/E 3/9/25											
1 INV 13459636 W/E 3/9/25		\$1,181.25	5-01-20-130-001-031	B	PROF SERVICES	R	03/12/25	04/02/25		13459636		N	
2 INV 13459636 W/E 3/9/25		\$196.87	5-09-55-501-001-600	B	WATER UTILITY -0 OTHER PROF TER		03/12/25	04/02/25		13459636		N	
3 INV 13459636 W/E 3/9/25		\$196.88	5-09-55-501-002-600	B	SEWER - OTHER PROF - TEMP AGER		03/12/25	04/02/25		13459636		N	
		\$1,575.00											
25-00353	03/19/25	INV 13465672 W/E 3/16/25											
1 INV 13465672 W/E 3/16/25		\$1,181.25	5-01-20-130-001-031	B	PROF SERVICES	R	03/19/25	04/02/25		13465672		N	
2 INV 13465672 W/E 3/16/25		\$196.87	5-09-55-501-001-600	B	WATER UTILITY -0 OTHER PROF TER		03/19/25	04/02/25		13465672		N	
3 INV 13465672 W/E 3/16/25		\$196.88	5-09-55-501-002-600	B	SEWER - OTHER PROF - TEMP AGER		03/19/25	04/02/25		13465672		N	
		\$1,575.00											
25-00417	04/02/25	INV 13471177 W/E 3/23/25											
1 INV 13471177 W/E 3/23/25		\$1,130.62	5-01-20-130-001-031	B	PROF SERVICES	R	04/02/25	04/03/25		13471177		N	
2 INV 13471177 W/E 3/23/25		\$188.44	5-09-55-501-001-600	B	WATER UTILITY -0 OTHER PROF TER		04/02/25	04/03/25		13471177		N	
3 INV 13471177 W/E 3/23/25		\$188.44	5-09-55-501-002-600	B	SEWER - OTHER PROF - TEMP AGER		04/02/25	04/03/25		13471177		N	
		\$1,507.50											
Vendor Total:		\$4,657.50											
L0037	LINCOLN FINANCIAL GROUP												
25-00345	03/19/25	APRIL 2025 LIFE INSURANCE											
1 APRIL 2025 LIFE INSURANCE		\$290.56	5-01-23-210-003-115	B	Medical Ins-Empl Grp Health	R	03/19/25	04/02/25		APRIL 2025 LIFE		N	
2 APRIL 2025 LIFE INSURANCE		\$5.91	5-01-23-210-003-115	B	Medical Ins-Empl Grp Health	R	03/19/25	04/02/25		APRIL 2025 LIFE		N	
3 APRIL 2025 LIFE INSURANCE		9.08	5-01-23-210-003-115	B	Medical Ins-Empl Grp Health	R	03/19/25	04/02/25		APRIL 2025 LIFE		N	
4 APRIL 2025 LIFE INSURANCE WTP		\$9.08	5-09-55-501-001-514	B	INSURANCE	R	03/19/25	04/02/25		APRIL 2025 LIFE		N	
5 APRIL 2025 LIFE INS AWWTP		\$63.56	5-09-55-501-002-514	B	Insurance	R	03/19/25	04/02/25		APRIL 2025 LIFE		N	
		\$360.03											

Vendor #	Name	Description		Contract	PO Type						
P.O. #	PO Date	Amount	Charge Account	Acct Type	Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
Item Description											
L0037	LINCOLN FINANCIAL GROUP			Account Continued							
Vendor Total:		\$360.03									
M0180	MCMASTER-CARR										
25-00385	03/26/25	JAN, FEB, MARCH 2025 INVOICES									
1 INV 38894473-ZINC HEX SCREW,		\$207.20	5-01-26-290-001-050	B	DPW Work Equipment	R	03/26/25	04/02/25		38894473	N
2 INV 40300024-STEEL DRILL BIT		\$71.33	5-01-28-369-001-139	B	Mower Repairs	R	03/26/25	04/02/25		40300024	N
3 INV 42512244-SINGLE SCALE		\$56.40	5-09-55-501-001-503	B	Water Plant Maintenance	R	03/26/25	04/02/25		42512244	N
		\$334.93									
Vendor Total:		\$334.93									
M0127	MONMOUTH COUNTY										
25-00381	03/26/25	FEB 2025 ROOSEVELT TIPPING									
1 FEB 2025 ROOSEVELT TIPPING		\$1,969.65	5-01-43-513-001-171	B	Borough of Roosevelt-Tipping Fees	R	03/26/25	04/03/25			N
Vendor Total:		\$1,969.65									
N1116	NEW JERSEY PLANNING OFFICIALS										
25-00329	03/12/25	New Member Mandatory Class									
1 Mandatory Training		\$190.00	5-01-21-180-001-042	B	Education & Training	R	03/12/25	04/02/25		082026996	N
2 2025 New Board Member Bundle		\$100.00	5-01-21-180-001-033	B	BOOKS/PUBLICATIONS	R	03/12/25	04/02/25		082026996	N
		\$290.00									
25-00364	03/21/25	New Member Mandatory Class									
1 Mandatory Training 3-31-25		\$95.00	5-01-21-180-001-042	B	Education & Training	R	03/21/25	04/02/25		082027041	N
2 2025 New Board Member Bundle		\$50.00	5-01-21-180-001-033	B	BOOKS/PUBLICATIONS	R	03/21/25	04/02/25		082027041	N
		\$145.00									
Vendor Total:		\$435.00									
N0425	NJ DEPT. OF HEALTH & SR SERV.										
25-00423	04/02/25	DOG PILOT JAN - MARCH 2025									
1 DOG PILOT JAN - MARCH 2025		\$257.40	T-13-05-265-000-001	B	DUE STATE OF NEW JERSEY	R	04/02/25	04/03/25		HIGHTSTOWN	N
Vendor Total:		\$257.40									
N0275	NJ LEAGUE OF MUNICIPALITIES										
25-00319	03/12/25	D. MUSING - NJLM WEBINAR									
1 D. MUSING - NJLM WEBINAR		\$45.00	5-01-20-100-001-042	B	Education & Training	R	03/13/25	04/02/25			N
Vendor Total:		\$45.00									
Q0019	O'BRIEN CONSULTING SERVICES										

Vendor #	Name	Description		Contract		PO Type					
P.O. #	PO Date	Amount	Charge Account	Acct Type	Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
O0019	O'BRIEN CONSULTING SERVICES			Account Continued							
25-00304	03/07/25	MONTHLY IT FEES - FEB 2025									
1 MONTHLY IT FEES - FEB 2025		\$900.00	5-01-25-240-001-029	B	Maint. Contracts - Other	R	03/07/25	04/02/25			N
2 MONTHLY IT FEES - FEB 2025		\$280.00	5-01-25-240-001-029	B	Maint. Contracts - Other	R	03/07/25	04/02/25			N
3 MONTHLY IT FEES - FEB 2025		\$8.50	5-01-25-240-001-029	B	Maint. Contracts - Other	R	03/07/25	04/02/25			N
		\$1,188.50									
	Vendor Total:	\$1,188.50									
PACEA005	PACE ANALYTICAL SERVICES, LLC										
25-00380	03/26/25	OUTSIDE LAB TESTING									
1 INVOICE #257104591		\$83.70	5-09-55-501-002-532	B	Outside Lab Testing	R	03/26/25	04/02/25		257104591	N
2 INVOICE #257107602		\$495.60	5-09-55-501-002-532	B	Outside Lab Testing	R	03/26/25	04/02/25		257107602	N
		\$579.30									
	Vendor Total:	\$579.30									
P0557	PACKET MEDIA, LLC										
25-00426	04/02/25	NOTICE TO BIDDERS									
1 NOTICE TO BIDDERS		\$98.36	5-01-20-120-001-021	B	Advertisements	R	04/02/25	04/03/25		IN56393	N
	Vendor Total:	\$98.36									
P0088	PARKER MCCAY, P.A.										
25-00355	03/19/25	Billing through 2/28/25									
1 Merger lot research		\$143.65	5-01-21-180-001-107	B	Planning Board - Attorney	R	03/19/25	04/02/25		3195639	N
2 Review & research AH		\$140.00	5-01-21-180-001-108	B	COAH Planning	R	03/19/25	04/02/25		3195640	N
		\$283.65									
	Vendor Total:	\$283.65									
PEOPL005	PEOPLES PLUMBING LLC										
25-00388	03/26/25	QUARTERLY BACKFLOW PREVENTOR									
1 QUARTELRY BACK FLOW PREVENT		\$500.00	5-09-55-501-002-503	B	Sewer Plant Maintenance	R	03/26/25	04/02/25		49063249	N
	Vendor Total:	\$500.00									
PHOEN010	PHOENIX ADVISORS										
25-00368	03/21/25	BOND ANTICIPATION & BASE FEE									
1 BOND ANTICIPATION & BASE FEE		\$500.00	C-04-55-900-002-447	B	PURCHASE OF POLICE CAR -SEC 2(R		03/21/25	04/02/25		16817	N
2 BOND ANTICIPATION & BASE FEE		\$227.52	C-04-55-900-005-447	B	FIRE DEPT EQUIP SEC 20	R	03/21/25	04/02/25		16817	N
3 BOND ANTICIPATION & BASE FEE		\$400.00	C-04-55-900-008-447	B	SEWER MAIN CLEANING EQUIPMENR		03/21/25	04/02/25		16817	N



Vendor #	Name	Description	Contract	PO Type	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
P.O. #	PO Date	Amount	Charge Account	Acct Description	Type					
Item Description										
PHOEN010 PHOENIX ADVISORS Account Continued										
4 BOND ANTICIPATION & BASE FEE		\$600.00	C-04-55-902-010-447	B	2024-04 SUMMIT ST IMP SECTION 2R	03/21/25	04/02/25		16817	N
5 BOND ANTICIPATION & BASE FEE		\$300.00	C-04-55-904-001-447	B	24-12 POLICE VEH/EQUIP SEC 2-20R	03/21/25	04/02/25		16817	N
6 BOND ANTICIPATION & BASE FEE		\$300.00	C-08-55-980-000-544	B	ORD 2024-17 SECTION 2-20 EXPENR	03/21/25	04/02/25		16817	N
7 BOND ANTICIPATION & BASE FEE		\$305.63	C-08-55-976-001-544	B	WATER METERS AND RELATED SOFR	03/21/25	04/02/25		16817	N
		<b>\$2,633.15</b>								
<b>Vendor Total:</b>		<b>\$2,633.15</b>								
P0301 PL CUSTOM BODY & EQUIPMENT INC										
24-00522	05/06/24		RC DOOR LOCKS/SECURITY SYSTEM							
1 REMOTE CONTROL DOOR LOCKS		\$770.00	4-01-26-315-001-134	B	Vehicle Maint.-EMS	05/06/24	04/02/25			N
2 SOUND OFF IGNITION SECURITY		\$775.00	4-01-26-315-001-134	B	Vehicle Maint.-EMS	05/06/24	04/02/25			N
		<b>\$1,545.00</b>								
<b>Vendor Total:</b>		<b>\$1,545.00</b>								
PLOS005 PLOSIA COHEN LLC										
25-00431	04/02/25		IN REM INVOICES		B					
2 IN REM FORECLOSURES		\$400.00	5-01-20-155-001-027	B	General Matters	04/02/25	04/03/25		54455	N
3 IN REM FORECLOSURES		\$451.08	5-01-20-155-001-027	B	General Matters	04/02/25	04/03/25		54455	N
		<b>\$851.08</b>								
25-00434	04/02/25		COUNCIL MEETINGS							
1 COUNCIL MEETINGS INV 54454		\$800.00	5-01-20-155-001-029	B	Attendance at Council Meetings	04/02/25	04/03/25		54454	N
2 GENERAL LEGAL W/EXP MARCH 20:		\$2,847.50	5-01-20-155-001-027	B	General Matters	04/02/25	04/03/25		54454	N
		<b>\$3,647.50</b>								
<b>Vendor Total:</b>		<b>\$4,498.58</b>								
POLIC005 POLICE & SHERIFFS PRESS, INC										
25-00327	03/12/25		TAXI DRIVER PHOTO ID'S							
1 TAXI DRIVER PHOTO ID'S		\$45.00	5-01-20-125-001-023	B	Printing & Stationary	03/12/25	04/02/25			N
2 TAXI DRIVER PHOTO ID'S		\$4.05	5-01-20-125-001-023	B	Printing & Stationary	03/12/25	04/02/25			N
		<b>\$49.05</b>								
25-00350	03/19/25		BORO ID'S - HPD							
1 BORO ID'S - HPD		\$75.00	5-01-25-240-001-043	B	Uniform Allowance/Leather Gds.	03/19/25	04/02/25			N
2 BORO ID'S - HPD		\$4.05	5-01-25-240-001-043	B	Uniform Allowance/Leather Gds.	03/19/25	04/02/25			N
		<b>\$79.05</b>								
<b>Vendor Total:</b>		<b>\$128.10</b>								

Vendor #	Name	Description		Contract	PO Type						
P.O. #	PO Date	Amount	Charge Account	Acct Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099	Excl
Item Description				Type							
POLIC005	POLICE & SHERIFFS PRESS, INC	Account Continued									
P1155	PRIOR NAMI BUSINESS SYSTEMS										
25-00321	03/12/25	QUARTERLY COPY FEES									
1 QUARTERLY COPY FEES		\$225.02	5-01-25-240-001-029	B	Maint. Contracts - Other	R	03/12/25	04/03/25			N
Vendor Total:		\$225.02									
P0044	PSE&G										
25-00400	03/31/25	MASTER 1301418404 2/13-3/14/25									
1 7341583509 2/13-3/14/25		\$1,011.43	5-01-31-446-001-143	B	Gas/Heat - Fire House	R	04/01/25	04/02/25	503100145156		N
2 7341583703 2/13-3/14/25		\$512.93	5-09-55-501-001-505	B	Gas Service	R	04/01/25	04/02/25	503100145156		N
3 7341583800 2/13-3/14/25		\$2,284.76	5-09-55-501-002-505	B	Gas Service	R	04/01/25	04/02/25	503100145156		N
		\$3,809.12									
Vendor Total:		\$3,809.12									
REDAR005	RED ARROW TECHNOLOGIES, LLC										
25-00328	03/12/25	VOIP SVCS FEB 2025 HFD & MAIN									
1 VOIP SVCS FEB 2025 HFD		\$122.59	5-01-31-440-001-085	B	Telephone-Block Line Systems, LLC LSR		03/12/25	04/02/25	3644369		N
2 VOIP SVCS FEB 2025 MAIN		\$500.37	5-01-31-440-001-085	B	Telephone-Block Line Systems, LLC LSR		03/12/25	04/02/25	3644368		N
		\$622.96									
25-00332	03/12/25	VOIP SVCS HPD&AWWTP 2/15-3/14									
1 VOIP SVCS AWWTP 2/15-3/14		\$181.34	5-01-31-440-001-085	B	Telephone-Block Line Systems, LLC LSR		03/12/25	04/02/25	3619831		N
2 VOIP SVCS HPD 2/15-3/14		\$378.66	5-01-31-440-001-085	B	Telephone-Block Line Systems, LLC LSR		03/12/25	04/02/25	3619810		N
		\$560.00									
25-00333	03/12/25	MONTHLY SUPPORT PHONE &NETWORK									
1 TECH SUPPORT & SVC JAN 2025		\$2,245.00	5-01-20-140-001-094	B	Computer Service & Support	R	03/12/25	04/02/25	17557		N
2 INTERNET & WEB JAN 2025		\$1,365.00	5-01-20-140-001-060	B	Internet Services and Web Services	R	03/12/25	04/02/25	17557		N
3 TECH SUPPORT JAN 2025		\$755.00	5-09-55-501-002-530	B	Computer Software/Maint/Equip	R	03/12/25	04/02/25	17557		N
4 TECH SUPPORT JAN 2025		\$550.00	5-09-55-501-001-530	B	Computer Software/Maint/Equip	R	03/12/25	04/02/25	17557		N
		\$4,915.00									
25-00334	03/12/25	MONTHLY SUPPORT PHONE &NETWORK									
1 TECH SUPPORT & SVCS FEB 2025		\$2,245.00	5-01-20-140-001-094	B	Computer Service & Support	R	03/12/25	04/02/25	17791		N
2 INTERNET & WEB FEB 2025		\$1,365.00	5-01-20-140-001-060	B	Internet Services and Web Services	R	03/12/25	04/02/25	17791		N
3 TECH SUPPORT INTERNET FEB 202		\$755.00	5-09-55-501-001-530	B	Computer Software/Maint/Equip	R	03/12/25	04/02/25	17791		N
4 TECH SUPPORT INTERNET FEB 202		\$550.00	5-09-55-501-002-530	B	Computer Software/Maint/Equip	R	03/12/25	04/02/25	17791		N
		\$4,915.00									



Vendor #	Name													
P.O. #	PO Date	Description			Contract	PO Type								
Item Description	Amount	Charge Account	Acct	Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl				
REDAR005	RED ARROW TECHNOLOGIES, LLC			Account Continued										
25-00338	03/17/25	VOIP SVCS HPD &AWWTP 3/15-4/14												
1 VOIP SVCS AWWTP 3/15-4/14	\$181.34	5-01-31-440-001-085	B	Telephone-Block Line Systems, LLC LSR		03/17/25	04/02/25		3654749	N				
2 VOIP SVCS POLICE 3/15-4/14	\$378.66	5-01-31-440-001-085	B	Telephone-Block Line Systems, LLC LSR		03/17/25	04/02/25		3654728	N				
	\$560.00													
25-00390	03/26/25	MONTHLY TELEPHONE 04/01/25												
1 MONTHLY TELEPHONE HPD 4/01/25	\$300.00	5-01-31-440-001-085	B	Telephone-Block Line Systems, LLC LSR		03/26/25	04/02/25		18251	N				
2 MONTHLY TELEPHONE BORO 4/01/25	\$200.00	5-01-31-440-001-085	B	Telephone-Block Line Systems, LLC LSR		03/26/25	04/02/25		18251	N				
3 MONTHLY TELEPHONE HFD 4/01/25	\$100.00	5-01-31-440-001-085	B	Telephone-Block Line Systems, LLC LSR		03/26/25	04/02/25		18251	N				
4 MONTHLY TELEPHONE AWWTP 4/1/25	\$100.00	5-09-55-501-003-548	B	Telephone	R	03/26/25	04/02/25		18251	N				
	\$700.00													
25-00391	03/26/25	MONTHLY SUPPORT PHONE &NETWORK												
1 TECH SUPPORT & SVCS APRIL 2025	\$2,245.00	5-01-20-140-001-094	B	Computer Service & Support	R	03/26/25	04/02/25		18252	N				
2 INTERNET & WEB APRIL 2025	\$1,375.00	5-01-20-140-001-060	B	Internet Services and Web Services	R	03/26/25	04/02/25		18252	N				
3 TECH SUPPORT INTERNET WEB	\$755.00	5-09-55-501-002-530	B	Computer Software/Maint/Equip	R	03/26/25	04/02/25		18252	N				
4 TECH SUPPORT INTERNET WEB	\$550.00	5-09-55-501-001-530	B	Computer Software/Maint/Equip	R	03/26/25	04/02/25		18252	N				
	\$4,925.00													
Vendor Total:		\$17,197.96												
R0525	REGISTRARS ASSOC OF NJ													
25-00427	04/02/25	NJRA 2025 SPRING CONF												
1 NJRA 2025 SPRING CONF	\$75.00	5-01-27-330-001-041	B	Conferences & Meetings	R	04/02/25	04/03/25		14041	N				
Vendor Total:		\$75.00												
R0077	ROBERTS ENGINEERING GRP LLC													
25-00002	01/06/25	ANNUAL STORMWATER PERMIT 2025												
4 STORMWATER PERMIT INV 15975	\$1,852.50	5-01-20-165-001-106	B	Misc. Road & Drainage Issues(B	R	01/06/25	04/02/25		15975	N				
25-00238	02/20/25	TIER A REQUIREMENTS 2025												
3 TIER A REQUIREMENTS INV 15976	\$135.00	5-01-20-165-001-106	B	Misc. Road & Drainage Issues(B	R	02/20/25	04/02/25		15976	N				
25-00244	02/20/25	SUMMIT ST IMP CAPITAL DESIGN												
2 SUMMIT ST CAPITAL INV 15994	\$7,878.00	C-04-55-902-010-447	B	2024-04 SUMMIT ST IMP SECTION 2R		02/20/25	04/02/25		15994	N				
25-00245	02/20/25	SUMMIT ST WATER/SEWER DESIGN												
2 SUMMIT ST IMP INV 15995	\$1,078.00	C-08-55-978-000-544	B	2024-05 SUMMIT ST WATER-SEWER R		02/20/25	04/02/25		15995	N				
25-00356	03/20/25	POLICE SUBSTATION												
2 POLICE SUBSTATION INV 15977	\$165.00	5-01-20-165-001-028	B	General Engineering	R	03/20/25	04/02/25		15977	N				
25-00362	03/20/25	Billing through 3/15/2025												

Vendor #	Name	Description	Contract	PO Type	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
P.O. #	PO Date	Amount	Charge Account	Acct Description	Type					
Item Description										
R0077	ROBERTS ENGINEERING GRP LLC	Account Continued								
1 Rev submissions; Approv permit		\$895.00	7NORTON	P	Paver Patio Zoning Application	R	03/20/25	04/02/25	15986	N
2 Attend Mtg;Correspondence		\$585.00	2022-06	P	480 MERCER STREET WAREHOUSER		03/20/25	04/02/25	15987	N
3 Rev costs, boro issues & agmnt		\$1,215.00	3PRCLLC	P	Site Plan Application #2020-01	R	03/20/25	04/02/25	15996	N
4 Review concept plan.		\$121.25	2025-01	P	Football field & Tennis Courts	R	03/20/25	04/02/25	15997	N
		<b>\$2,816.25</b>								
25-00363	03/20/25				ENGINEERING INVS THRU 3/15/25					
1 COUNCIL MEETINGS 2025	15973	\$405.00	5-01-20-165-001-104	B	Attendance at Meetings (B)	R	03/20/25	04/02/25	15973	N
2 TAX MAINTENANCE INV	15979	\$1,448.50	5-01-20-165-001-109	B	Tax Map Maintenance/Zoning	R	03/20/25	04/02/25	15979	N
3 GENERAL SEWERS INV	15981	\$80.00	5-09-55-501-002-508	B	Engineer	R	03/20/25	04/02/25	15981	N
		<b>\$1,933.50</b>								
25-00370	03/25/25				DAWES PARK DESIGN &INSP REPORT					
1 DAWES PARK DESIGN &INSP REPO		\$30.00	C-04-55-906-001-447	B	2024-16 DAWES PARK IMPROVEMEN		03/25/25	04/02/25	15978	N
25-00371	03/25/25				NJDOT RT 33 ADA IMP INV 15980					
1 NJDOT RT 33 ADA IMP INV	15980	\$360.00	5-01-20-165-001-028	B	General Engineering	R	03/25/25	04/02/25	15980	N
25-00372	03/25/25				ACTIVATED SLUDGE TANK/DRY WELL					
1 ACTIVATED SLUDGE TANK/DRY WEI		\$4,159.00	C-08-55-972-000-544	B	ACTIVATED SLUDGE TANK & DRYWER		03/25/25	04/02/25	15985	N
25-00401	03/31/25				MISCELLANEOUS REQUEST-2025					
1 MISCELLANEOUS REQUEST-2025		\$892.00	5-01-20-165-001-028	B	General Engineering	R	03/31/25	04/03/25	16091	N
25-00402	03/31/25				PMRS CHANGE ORDER SPRINGCREST					
1 PMRS CHANGE ORDER SPRINGCRE		\$210.00	C-04-55-890-000-447	B	SPRINGCREST, SPRUCE, GLEN 20-0R		03/31/25	04/03/25	16095	N
25-00403	03/31/25				PMRS FOR FIRST AVENUE					
1 PMRS FOR FIRST AVENUE		\$330.00	C-04-55-880-001-448	B	FIRST AVENUE 2017-09	R	03/31/25	04/03/25	16093	N
25-00404	03/31/25				CAPITAL IMPROVEMENTS					
1 CAPITAL IMPROVEMENTS		\$240.00	C-04-55-896-001-447	B	RD IMP ORCHARD, CLOVER, S. MAIR		03/31/25	04/03/25	15990	N
25-00405	03/31/25				WATER & SEWER IMPROVEMENTS					
1 WATER & SEWER IMPROVEMENTS		\$900.00	C-08-55-967-002-544	B	SECTION 2-20 SOFT COSTS	R	03/31/25	04/03/25	15991	N
25-00406	03/31/25				WATER IMPROVEMENTS MAXWELL AVE					
1 WATER IMPROVEMENTS MAXWELL		\$1,230.00	C-08-55-971-000-544	B	MAXWELL AVE WATER-SEWER IMP. R		03/31/25	04/03/25	15993	N
25-00407	03/31/25				ROADWAY IMPROVEMENTS MAXWELL					
1 ROADWAY IMPROVEMENTS MAXWE		\$1,963.00	C-04-55-899-000-447	B	MAXWELL AVE IMPROVEMENTS SE(R		03/31/25	04/03/25	15992	N
25-00408	03/31/25				REHABILITATION EAST WARD STRT					
1 REHABILITATION EAST WARD STRT		\$60.00	C-04-55-879-001-447	B	REHAB OF EAST WARD ST SEC 20 2R		03/31/25	04/03/25	16092	N
25-00410	03/31/25				EMERGENCY REPAIR FILTERS WTP	B				
2 IRON SLUDGE INV 15984		\$5,470.00	5-09-55-512-001-502	B	Emergency Appropriation	R	03/31/25	04/03/25	15984	N
25-00435	04/03/25				IMP TO LINCOLN, HAVEMOUNT16094					

Vendor #	Name	Description		Contract	PO Type						
P.O. #	PO Date	Amount	Charge Account	Acct Type	Description	Stat/Chk	First Date	Enc Rcvd Date	Chk/Void Date	Invoice	1099 Excl
Item Description											
R0077	ROBERTS ENGINEERING GRP LLC			Account Continued							
1 IMP TO LINCOLN, HAVEMOUNT1609		\$60.00	C-04-55-885-000-447	B	LINCOLN, HAGEMOUNT, ROCKY BR(R		04/03/25	04/03/25		15974	N
25-00436	04/03/25		RAILROAD AVE AND DEY ST								
1 RAILROAD AVE AND DEY ST		\$60.00	C-04-55-894-002-447	B	RAILROAD AVE & DEY STREET SOFTR		04/03/25	04/03/25		16096	N
Vendor Total:		\$31,822.25									
R0039	RR DONNELLEY										
25-00116	01/28/25		LEGAL SAFETY PAPER								
1 LEGAL SAFETY PAPER		\$106.50	5-01-27-330-001-036	B	Office Supplies- Maint.	R	01/28/25	04/02/25		HIGHTSTOWN	N
Vendor Total:		\$106.50									
S0061	SEA BOX										
25-00326	03/12/25		CONTAINER RENTAL								
1 INV RI132864-CONTAINER RENTAL		\$75.00	5-01-26-310-001-025	B	Building Rental	R	03/12/25	04/02/25		RI132864	N
Vendor Total:		\$75.00									
SEPSI005	SEPS, INC.										
25-00073	01/21/25		ESTIMATE #6204								
1 PERFORM CERTIFICATION ON ONE		\$195.00	5-09-55-501-002-506	B	Lab. Equipment & Supplies	R	01/21/25	04/02/25			N
Vendor Total:		\$195.00									
S0208	SIGNIFICANT DIGITS, INC										
25-00352	03/19/25		ANNUAL LIC FEE SD READER 2025								
1 ANNUAL LIC FEE SD READER 2025		\$650.00	5-09-55-501-001-517	B	Maint. Contracts - Office	R	03/19/25	04/02/25		25H-156-078	N
Vendor Total:		\$650.00									
S0256	STALKER RADAR										
24-01202	10/24/24		STALKER SAM TRAILER								
1 STALKER SAM TRAILER		\$9,270.00	4-01-25-240-001-116	B	Traffic Bureau	R	10/24/24	04/02/25			N
Vendor Total:		\$9,270.00									
S1096	STAPLES BUSINESS ADVANTAGE										
25-00323	03/12/25		HPD OFFICE SUPPLIES								
1 HPD OFFICE SUPPLIES		\$8.68	5-01-25-240-001-036	B	Office Supplies & Equipment	R	03/12/25	04/02/25			N
2 HPD OFFICE SUPPLIES		\$8.25	5-01-25-240-001-036	B	Office Supplies & Equipment	R	03/12/25	04/02/25			N
3 HPD OFFICE SUPPLIES		\$37.87	5-01-25-240-001-036	B	Office Supplies & Equipment	R	03/12/25	04/02/25			N
4 HPD OFFICE SUPPLIES		\$17.22	5-01-25-240-001-036	B	Office Supplies & Equipment	R	03/12/25	04/02/25			N
5 HPD OFFICE SUPPLIES		\$23.96	5-01-25-240-001-036	B	Office Supplies & Equipment	R	03/12/25	04/02/25			N



Vendor #	Name	Description	Contract	PO Type	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
P.O. #	PO Date	Amount	Charge Account	Acct Description	Type					
Item Description										
S1096	STAPLES BUSINESS ADVANTAGE			Account Continued						
		<u>\$95.98</u>								
	<b>Vendor Total:</b>	<b>\$95.98</b>								
TMOBI005	T-MOBILE									
25-00420	04/02/25			STOCKTON LOTCAMERA 2/21-3/20						
1 STOCKTON LOTCAMERA 2/21-3/20		\$70.00	5-01-33-195-002-029	B	Computer Software/Maint/Equip	R	04/02/25	04/03/25	02/21/-03/20/25	N
2 CREDIT & ADJUSTMENTS		10.50-	5-01-33-195-002-029	B	Computer Software/Maint/Equip	R	04/02/25	04/03/25	02/21/-03/20/25	N
3 OTHER CHARGES		\$2.80	5-01-33-195-002-029	B	Computer Software/Maint/Equip	R	04/02/25	04/03/25	02/21/-03/20/25	N
		<u>\$62.30</u>								
	<b>Vendor Total:</b>	<b>\$62.30</b>								
T0060	TOWNSHIP OF ROBBINSVILLE									
25-00414	04/01/25			1ST QTR RENT JANUARY-MARCH2025						
1 1ST QTR RENT JANUARY-MARCH20		\$20,815.31	5-01-26-310-001-025	B	Building Rental	R	04/02/25	04/03/25	3/37/2025	N
	<b>Vendor Total:</b>	<b>\$20,815.31</b>								
T0061	TOWNSHIP OF ROBBINSVILLE DPW									
25-00389	03/26/25			HPD VEHICLE MAINTENANCE						
1 HPD VEHICLE MAINTENANCE		\$2,480.84	5-01-43-515-001-170	B	Mechanic Services	R	03/26/25	04/02/25		N
2 HPD VEHICLE MAINTENANCE		\$100.69	5-01-43-515-001-170	B	Mechanic Services	R	03/26/25	04/02/25		N
3 HPD VEHICLE MAINTENANCE		\$219.08	5-01-43-515-001-170	B	Mechanic Services	R	03/26/25	04/02/25		N
4 HPD VEHICLE MAINTENANCE		\$356.30	5-01-43-515-001-170	B	Mechanic Services	R	03/26/25	04/02/25		N
5 HPD VEHICLE MAINTENANCE		\$77.29	5-01-43-515-001-170	B	Mechanic Services	R	03/26/25	04/02/25		N
6 HPD VEHICLE MAINTENANCE		\$77.29	5-01-43-515-001-170	B	Mechanic Services	R	03/26/25	04/02/25		N
7 HPD VEHICLE MAINTENANCE		\$110.52	5-01-43-515-001-170	B	Mechanic Services	R	03/26/25	04/02/25		N
8 HPD VEHICLE MAINTENANCE		\$38.65	5-01-43-515-001-170	B	Mechanic Services	R	03/26/25	04/02/25		N
		<u>\$3,460.66</u>								
	<b>Vendor Total:</b>	<b>\$3,460.66</b>								
T0147	TRACTOR SUPPLY COMPANY									
25-00383	03/26/25			SAW CHAIN						
.1 INV 556381-SAW CHAIN		\$28.99	5-01-28-369-001-139	B	Mower Repairs	R	03/26/25	04/02/25	556381	N
	<b>Vendor Total:</b>	<b>\$28.99</b>								
N0008	TREASURER, STATE OF NJ, DCA									
25-00433	04/02/25			1ST QTR 2025 TRAINING FEES						

Vendor #	Name	Description		Contract		PO Type					
P.O. #	PO Date	Amount	Charge Account	Acct Type	Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
Item Description											
N0008	TREASURER, STATE OF NJ, DCA			Account Continued							
1 1ST QTR 2025 TRAINING FEES		\$1,284.00	5-01-55-003-000-002	B	DCA Training Fees Due State	R	04/02/25	04/02/25		1ST QTR 2025	N
Vendor Total:		\$1,284.00									
TRENT005	TRENTONIAN										
25-00424	04/02/25	LEGAL ADS FEBRUARY 2025									
1 2022 AUDIT SYNOPSIS		\$270.48	5-01-20-120-001-021	B	Advertisements	R	04/02/25	04/03/25		2692715	N
2 2025 PROFESSIONAL SERVICES		\$53.55	5-01-20-120-001-021	B	Advertisements	R	04/02/25	04/03/25		2690779	N
3 ORD 2025-02 ADOPT		\$14.35	5-01-20-120-001-021	B	Advertisements	R	04/02/25	04/03/25		2689122	N
4 ORD 2025-01 ADOPT		\$36.75	5-01-20-120-001-021	B	Advertisements	R	04/02/25	04/03/25		2689121	N
5 ORD 2025-03 ADOPT		\$14.70	5-01-20-120-001-021	B	Advertisements	R	04/02/25	04/03/25		2689118	N
6 PLANNING BOARD ANNUAL NOTICE		\$12.95	5-01-21-180-001-021	B	Advertisements	R	04/02/25	04/03/25		2688617	N
7 HOUSING AUTH ANNUAL NOTICE		\$14.35	5-01-20-120-001-021	B	Advertisements	R	04/02/25	04/03/25		2688615	N
8 ENV COMM ANNUAL NOTICE		\$10.15	5-01-20-120-001-021	B	Advertisements	R	04/02/25	04/03/25		2688614	N
9 COMPLETE STREETS-ANNUAL NOT		\$10.85	5-01-20-120-001-021	B	Advertisements	R	04/02/25	04/03/25		2688613	N
10 BOARD OF HEALTH ANNUAL NOTIK		\$18.55	5-01-20-120-001-021	B	Advertisements	R	04/02/25	04/03/25		2688611	N
11 CULT ARTS COMM ANNUAL NOTICI		\$16.45	5-01-20-120-001-021	B	Advertisements	R	04/02/25	04/03/25		2688609	N
		\$473.13									
Vendor Total:		\$473.13									
U0144	UPS										
25-00349	03/19/25	INV 0000161Y33115 HPD									
1 INV 0000161Y33115 HPD		\$24.58	5-01-25-240-001-199	B	Miscellaneous	R	03/19/25	04/02/25		0000161Y33115	N
Vendor Total:		\$24.58									
U0013	USA BLUE BOOK										
25-00351	03/19/25	INV #00647135									
1 HAZARDOUS MATERIAL SIGN 7x10		\$54.90	5-09-55-501-002-503	B	Sewer Plant Maintenance	R	03/19/25	04/02/25		000647135	N
Vendor Total:		\$54.90									
VIKIN005	VIKING TERMITE & PEST CONTROL										
25-00378	03/26/25	FEB/MARCH SERVICE PD									
1 INV 902516575-FEB 2025 SERVICE		\$23.70	5-01-26-310-001-029	B	Maintenance Contracts	R	03/26/25	04/02/25		902516575	N
2 INV 902592735-MAR 2025 SERVICE		\$23.70	5-01-26-310-001-029	B	Maintenance Contracts	R	03/26/25	04/02/25		902592735	N
		\$47.40									
25-00379	03/26/25	FEB/MAR 2025 SERVICE DPW/MUN									
1 INV 902516566-FEB 2025 SERVICE		\$23.50	5-01-26-310-001-029	B	Maintenance Contracts	R	03/26/25	04/02/25		902516566	N



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Item Description		Amount	Charge Account	Acct Type	Description	Stat/Chk	First Date	Enc Rcvd Date	Chk/Void Date	Invoice	1099	Excl	
VIKIN005	VIKING TERMITE & PEST CONTROL	Account Continued											
2 INV 902592725-MAR 2025 SERVICE		\$23.50	5-01-26-310-001-029	B	Maintenance Contracts	R	03/26/25	04/02/25		902592725		N	
		\$47.00											
	Vendor Total:	\$94.40											
W0002	W.B. MASON CO., INC.												
25-00428	04/02/25	OFFICE SUPPLIES MARCH 2025											
1 CENTRAL SUPPLY		\$61.97	5-01-20-125-001-036	B	Office Supplies	R	04/02/25	04/03/25		S147575209		N	
2 AWWTP OFFICE SUPPLIES		\$69.91	5-09-55-501-002-509	B	Office Supplies - Admin.	R	04/02/25	04/03/25				N	
		\$131.88											
	Vendor Total:	\$131.88											
<b>Total Purchase Orders: 111    Total P.O. Line Items: 241    Total List Amount: \$183,914.41    Total Void Amount: \$0.00</b>													

Totals by Year-Fund							
Fund Description	Fund	Budget Rcvd	Budget Held	Budget Total	Revenue Total	G/L Total	Project Total
CURRENT FUND	4-01	\$11,172.00	\$0.00	\$11,172.00	\$0.00	\$0.00	\$0.00
	4-09	\$72.78	\$0.00	\$72.78	\$0.00	\$0.00	\$0.00
	Year Total:	\$11,244.78	\$0.00	\$11,244.78	\$0.00	\$0.00	\$0.00
CURRENT FUND	5-01	\$101,616.85	\$0.00	\$101,616.85	\$0.00	\$0.00	\$0.00
	5-09	\$46,797.98	\$0.00	\$46,797.98	\$0.00	\$0.00	\$0.00
	5-21	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$3,166.25
	Year Total:	\$148,414.83	\$0.00	\$148,414.83	\$0.00	\$0.00	\$3,166.25
GENERAL CAPITAL	C-04	\$12,858.52	\$0.00	\$12,858.52	\$0.00	\$0.00	\$0.00
WATER/SEWER CAPITAL	C-08	\$7,972.63	\$0.00	\$7,972.63	\$0.00	\$0.00	\$0.00
	Year Total:	\$20,831.15	\$0.00	\$20,831.15	\$0.00	\$0.00	\$0.00
ANIMAL CONTROL TRUST FUN	T-13	\$257.40	\$0.00	\$257.40	\$0.00	\$0.00	\$0.00
Total Of All Funds:		\$180,748.16	\$0.00	\$180,748.16	\$0.00	\$0.00	\$3,166.25

Project Description	Project No.	Rcvd Total
480 MERCER STREET WAREHOUSE	2022-06	\$935.00
Football field & Tennis Courts	2025-01	\$121.25
Site Plan Application #2020-01	3PRCLLC	\$1,215.00
Paver Patio Zoning Application	7NORTON	\$895.00
Total Of All Projects:		\$3,166.25

**Date: APRIL 07, 2025**

**To: Mayor and Council**

**From: Finance Office**

**Re: Manual Bill List for 04/07/2025**

<u>CURRENT ACCOUNT</u>	<u>DATE ISSUED</u>	<u>PO #</u>	<u>CHECK #</u>	<u>Amount</u>
STATE OF N.J.-DEPT OF TREASURY	3/14/2025	25-00337	1637	\$ 62,342.94
EAST WINDSOR REGIONAL SCHOOL	03/17/2025	25-00299	1638	\$ 732,923.00
PSE&G	3/19/2025	25-00220	38060	\$ 1,265.20
PSE&G	3/19/2025	25-00344	38061	\$ 737.73
JP MORGAN CHASE BANK	4/1/2025	25-00365	1639	\$ 525,600.00
JCP&L	3/24/2025	25-00359	38062	\$ 27.51
JCP&L	3/24/2025	25-00358	38063	\$ 952.06
NJ DEPT OF TRANSPORTATION	3/24/2025	25-00335	38064	\$ 200.00
<b>TOTAL</b>				<b><u>\$ 1,324,048.44</u></b>
 <u>WATER AND SEWER OPERATING</u>				
STATE OF N.J.-DEPT OF TREASURY	3/14/2025	25-00337	1431	\$ 18,599.53
PSE&G	3/19/2025	25-00220	16821	\$ 82.05
PSE&G	3/19/2025	25-00344	16822	\$ 85.58
JP MORGAN CHASE BANK	4/1/2025	25-00365	1432	\$ 82,312.50
JCP&L	3/24/2025	25-00357	16823	\$ 205.57
<b>TOTAL</b>				<b><u>\$ 101,285.23</u></b>
 <u>ESCROW</u>				
<b>TOTAL</b>				<b><u>\$ -</u></b>
 <u>GRANT</u>				
<b>TOTAL</b>				<b><u>\$ -</u></b>
 <u>TRUST- OTHER</u>				
CHRISTIANA T C/F CE1/FIRSTTRUST	3/19/2025	25-00354	1046	\$ 3,403.83
<b>TOTAL</b>				<b><u>\$ 3,403.83</u></b>
 <u>ANIMAL CONTROL TRUST</u>				
<b>TOTAL</b>				<b><u>\$ -</u></b>
 <u>LAW ENFORCEMENT TRUST</u>				
<b>TOTAL</b>				<b><u>\$ -</u></b>
 <u>UNEMPLOYMENT TRUST</u>				
<b>TOTAL</b>				<b><u>\$ -</u></b>
 <u>PUBLIC DEFENDER TRUST</u>				
<b>TOTAL</b>				<b><u>\$ -</u></b>
 <u>TAX LIENTRUST</u>				
CHRISTIANA T C/F CE1/FIRSTTRUST	3/19/2025	25-00354	1046	\$ 3,403.83
<b>TOTAL</b>				<b><u>\$ 3,403.83</u></b>
 <u>GENERAL CAPITAL</u>				
J.P.MORGAN CHASE BANK	3/25/2025	25-00366	6590	\$ 5,539,196.38
<b>TOTAL</b>				<b><u>\$ 5,539,196.38</u></b>
 <u>WATER AND SEWER CAPITAL</u>				
<b>TOTAL</b>				<b><u>\$ -</u></b>
 <b>MANUAL TOTAL</b>				<b><u>\$ 6,971,337.71</u></b>

Borough of Hightstown  
County of Mercer

Resolution 2025-83

**RESOLUTION OF THE BOROUGH OF HIGHTSTOWN, IN THE COUNTY OF MERCER, NEW JERSEY, DETERMINING THE FORM AND OTHER DETAILS OF ITS “NOTE RELATING TO THE WATER BANK CONSTRUCTION FINANCING PROGRAM OF THE NEW JERSEY INFRASTRUCTURE BANK”, TO BE ISSUED IN THE PRINCIPAL AMOUNT OF UP TO \$380,000, AND PROVIDING FOR THE ISSUANCE AND SALE OF SUCH NOTE TO THE NEW JERSEY INFRASTRUCTURE BANK, AND AUTHORIZING THE EXECUTION AND DELIVERY OF SUCH NOTE BY THE BOROUGH IN FAVOR OF THE NEW JERSEY INFRASTRUCTURE BANK, ALL PURSUANT TO THE NEW JERSEY INFRASTRUCTURE BANK CONSTRUCTION FINANCING LOAN PROGRAM.**

**WHEREAS**, the Borough of Hightstown (the “Local Unit”), in the County of Mercer, New Jersey, has determined that there exists a need within the Local Unit to acquire, construct, renovate or install a project consisting of water-sewer utility improvements to Orchard Avenue, Clover Lane and South Main Street (and further identified as Project S340915-08, the “Project”), and it is the desire of the Local Unit to obtain financing for such Project through participation in the environmental infrastructure financing program (the “New Jersey Water Bank”) of the New Jersey Infrastructure Bank (the “I-Bank”);

**WHEREAS**, the Local Unit has determined to temporarily finance the acquisition, construction, renovation or installation of the Project prior to the closing with respect to the New Jersey Water Bank, and to undertake such temporary financing with the proceeds of a short-term loan to be made by the I-Bank (the “Construction Loan”) to the Local Unit, pursuant to the Construction Financing Loan Program of the I-Bank (the “Construction Financing Loan Program”);

**WHEREAS**, in order to (i) evidence and secure the repayment obligation of the Local Unit to the I-Bank with respect to the Construction Loan and (ii) satisfy the requirements of the Construction Financing Loan Program, it is the desire of the Local Unit to issue and sell to the I-Bank the “Note Relating to the Water Bank Construction Financing Program of the New Jersey Infrastructure Bank” in an aggregate principal amount of up to \$380,000 (the “Note”);

**WHEREAS**, it is the desire of the Local Unit to authorize, execute, attest and deliver the Note to the I-Bank pursuant to the terms of the Local Bond Law of the State of New Jersey, constituting Chapter 2 of Title 40A of the Revised Statutes of the State of New Jersey (the “Local Bond Law”), and other applicable law;

**WHEREAS**, on June 6, 2022, the Local Unit adopted Bond Ordinance #2022-12 (the “Local Unit Bond Ordinance”) pursuant to the provisions of the Local Bond Law; and

**WHEREAS**, Section 28 of the Local Bond Law allows for the sale of the Note to the I-Bank, without any public offering, and N.J.S.A. 58:11B-9 allows for the sale of the Note to the I-Bank without any public offering, all under the terms and conditions set forth therein.



Borough of Hightstown  
County of Mercer

Resolution 2025-83

**NOW, THEREFORE, BE IT RESOLVED** by the governing body of the Local Unit as follows:

**Section 1.** In accordance with the provisions of the Local Bond Law, N.J.S.A. 58:11B-9 and the Local Unit Bond Ordinance, the Local Unit hereby authorizes the issuance, sale and award of the Note in accordance with the provisions hereof. The obligation represented by the Note has been appropriated and authorized by the Local Unit Bond Ordinance, which was finally adopted by the Local Unit at a meeting duly called and held on June 6, 2022, at which time a quorum was present and acted throughout, all pursuant to the terms of the Local Bond Law and other applicable law.

**Section 2.** The Chief Financial Officer of the Local Unit (the “Chief Financial Officer”) is hereby authorized to determine, in accordance with the Local Bond Law and pursuant to the terms and conditions hereof, (i) the final principal amount of the Note (subject to the maximum limitation set forth in Section 4(a) hereof), and (ii) the dated date of the Note.

**Section 3.** Any determination made by the Chief Financial Officer pursuant to the terms hereof shall be conclusively evidenced by the execution and attestation of the Note by the parties authorized pursuant to Section 4(h) hereof.

**Section 4.** The Local Unit hereby determines that certain terms of the Note shall be as follows:

- (a) the principal amount of the Note to be issued shall be an amount up to \$380,000;
- (b) the maturity of the Note shall be as determined by the I-Bank;
- (c) the interest rate of the Note shall be as determined by the I-Bank;
- (d) the purchase price for the Note shall be par;
- (e) the Note shall be subject to prepayment prior to its stated maturity in accordance with the terms and conditions of the Note;
- (f) the Note shall be issued in a single denomination and shall be numbered “CFP-2025-[ ]”;
- (g) the Note shall be issued in fully registered form and shall be payable to the registered owner thereof as to both principal and interest in lawful money of the United States of America; and
- (h) the Note shall be executed by the manual or facsimile signatures of the Mayor and the Chief Financial Officer under official seal or facsimile thereof affixed, printed, engraved or reproduced thereon and attested by the manual signature of the Local Unit Clerk.

**Section 5.** The Note shall be substantially in the form attached hereto as Exhibit A, together with such additions, deletions and other modifications required by the I-Bank and agreed to by the Local Unit upon consultation with counsel and any advisors to the Local Unit, such determinations being conclusively evidenced by the execution of the Note by the Authorized

Borough of Hightstown  
County of Mercer

Resolution 2025-83

Officers (as defined herein).

**Section 6.** The law firm of McManimon, Scotland & Baumann, LLC is hereby authorized to arrange for the printing of the Note, which law firm may authorize McCarter & English, LLP, bond counsel to the I-Bank for the Construction Financing Loan Program, to arrange for same.

**Section 7.** The Local Unit Mayor, Chief Financial Officer and Local Unit Clerk (each an “Authorized Officer”) of the Local Unit are each hereby further severally authorized to (i) execute and deliver, and the Local Unit Clerk is hereby further authorized to attest to such execution and to affix the corporate seal of the Local Unit to, any document, instrument or closing certificate deemed necessary, desirable or convenient by the Authorized Officers, in their respective sole discretion, after consultation with counsel and any advisors to the Local Unit and after further consultation with the I-Bank and its representatives, agents, counsel and advisors, to be executed in connection with the issuance and sale of the Note and the participation of the Local Unit in the Construction Financing Loan Program, which determination shall be conclusively evidenced by the execution of each such certificate or other document by the party authorized hereunder to execute such certificate or other document, and (ii) perform such other actions as the Authorized Officers deem necessary, desirable or convenient in relation to the execution and delivery of the Note and the participation of the Local Unit in the Construction Financing Loan Program.

**Section 8.** This resolution shall take effect immediately.

**Section 9.** Upon the adoption hereof, the Local Unit Clerk shall forward certified copies of this resolution to McManimon, Scotland & Baumann, LLC, bond counsel to the Local Unit, David Zimmer, Executive Director of the I-Bank, and Richard T. Nolan, Esq., McCarter & English, LLP, bond counsel to the I-Bank.

I hereby certify this to be a true copy of a resolution adopted by the Borough Council of the Borough of Hightstown at a meeting held on April 7, 2025.

---

Margaret Riggio, Borough Clerk

Exhibit A

Form of Note

**BOROUGH OF HIGHTSTOWN, IN THE COUNTY OF MERCER**  
**NOTE**  
**RELATING TO:**  
**THE WATER BANK CONSTRUCTION FINANCING PROGRAM**  
**OF THE NEW JERSEY INFRASTRUCTURE BANK**

**[\$380,000]**

**[Closing Date]**

**NJWB - CFP – 2025 –[ ]**

**FOR VALUE RECEIVED**, Borough of Hightstown, in the County of Mercer, a municipal corporation duly created and validly existing pursuant to the laws of the State (as hereinafter defined), and its successors and assigns (the “Borrower”), hereby promises to pay to the order of the **NEW JERSEY INFRASTRUCTURE BANK**, a public body corporate and politic with corporate succession, duly created and validly existing under and by virtue of the Act (as hereinafter defined) (the “I-Bank”), the Principal (as hereinafter defined), together with all unpaid accrued Interest (as hereinafter defined), fees, late charges and other sums due hereunder, if any, in lawful money of the United States of America, on the Maturity Date (as hereinafter defined) or the date of any optional prepayment or acceleration in accordance with the provisions of this note (this “Note”); provided, however, that portions of the Interest may be due and payable earlier, at the time(s) and in the amount(s), as and to the extent provided in accordance with Section 4 hereof.

**SECTION 1. Definitions.** As used in this Note, unless the context requires otherwise, the following terms shall have the following meanings:

“**Act**” means the “New Jersey Infrastructure Trust Act”, constituting Chapter 334 of the Pamphlet Laws of 1985 of the State (codified at N.J.S.A. 58:11B-1 *et seq.*), as the same has been, and in the future may from time to time be, amended and supplemented.

“**Administrative Fee**” means the “NJDEP Fee” as defined and calculated in Exhibit B hereto, which is an administrative fee that is payable by the Borrower to the NJDEP (at the time and in the amount as is established by the provisions of Section 4(b) hereof) as a portion of the Cost of the Project that has been incurred by the Borrower for engineering and environmental services provided to the Borrower by the NJDEP.

“**Anticipated Financing Program**” means the New Jersey Water Bank financing program of the I-Bank, pursuant to which the I-Bank will issue its I-Bank Bonds for the purpose of financing, on a long-term basis, the Project as well as other projects of certain qualifying borrowers.

“**Anticipated Long-Term Loan**” means the long-term loan made by the I-Bank to the Borrower from the proceeds of its I-Bank Bonds, as part of the Anticipated Financing Program.

“**Authorized Officer**” means any person authorized by the Borrower or the I-Bank, as the case may be, to perform any act or execute any document relating to the Loan or this Note.



**“Code”** means the Internal Revenue Code of 1986, as the same may from time to time be amended and supplemented, including any regulations promulgated thereunder, any successor code thereto and any administrative or judicial interpretations thereof.

**“Cost” or “Costs”** means those costs that are allocable to the Project, as shall be determined on a project-specific basis in accordance with the Regulations, as further set forth in Exhibit B hereto, (i) as such Exhibit B shall be supplemented by an Authorized Officer of the I-Bank by means of either a substitute Exhibit B or an additional Exhibit B, such supplement to be implemented concurrently with the supplement to Exhibit A-1 hereto (as provided in the definition of “Project” as set forth herein), and (ii) as the then-current Exhibit B may be amended by subsequent changes to eligible costs as evidenced by a certificate of an Authorized Officer of the I-Bank.

**“Credit Policy”** means the “New Jersey Infrastructure Bank Credit Policy,” as adopted by the Board of Directors of the I-Bank and as further amended and supplemented from time to time.

**“Environmental Infrastructure Facilities”** means Wastewater Treatment Facilities, Stormwater Management Facilities or Water Supply Facilities (as such terms are defined in the Regulations).

**“Environmental Infrastructure System”** means the Environmental Infrastructure Facilities of the Borrower, including the Project, for which the Borrower is receiving the Loan.

**“Event of Default”** means any occurrence or event specified in Section 6 hereof.

**“Financial Plan”** means the then-applicable Financial Plan, as prepared for the then-current State Fiscal Year and as submitted to the State Legislature by the I-Bank and the NJDEP, and as the same may be amended or supplemented from time to time during such State Fiscal Year, all pursuant to, and in satisfaction of the requirements of, sections 21, 21.1, 22 and 22.1 of the Act.

**“I-Bank Bonds”** means the revenue bonds of the I-Bank to be issued pursuant to, and as part of, the Anticipated Financing Program.

**“Interest”** means the interest that shall accrue on a daily basis with respect to Principal to be calculated each day by applying the Interest Rate established for a State Fiscal Year divided by 360 to the Principal amount on that day.

**“Interest Rate”** means the rate of interest as shall be established by an Authorized Officer of the I-Bank in a manner consistent with the terms and provisions of the Financial Plan for each State Fiscal Year.

**“Issue Date”** means the date of issuance of this Note.

**“Loan”** means the loan of the Principal, made by the I-Bank to the Borrower to finance or refinance a portion of the Cost of the Project, as evidenced and secured by this Note.

**“Loan Disbursement Requisition”** means the requisition (in a form to be determined by the I-Bank and the NJDEP) that shall relate exclusively to the Project (as defined in this Section 1, hereof) and the Costs that are allocable to the Project, which form of requisition shall be executed by an Authorized Officer of the Borrower and shall be submitted, reviewed and approved as provided by the provisions of Section 4 hereof.

**“Maturity Date”** means the Maturity Date as determined pursuant to clause (i), (ii) or (iii) of this definition, subject to being redetermined pursuant to clause (iv) or (v) of this definition, but subject, in all events, to the rights and remedies of the I-Bank pursuant to the provisions of Section 6 hereof and the provisions of Section 7 hereof in furtherance of the enforcement by the I-Bank of all covenants and obligations of the Borrower hereunder, including, without limitation and in particular, the covenants and obligations of the Borrower set forth in Section 3 hereof.

(i) If the construction contract relating to the Project has not been certified for funding pursuant to the Act by the date that is the second anniversary of the Issue Date, then the Maturity Date shall be the second anniversary of the Issue Date. If this clause (i) is applicable, then the Maturity Date shall be [●], 20[●], being the second anniversary of the Issue Date.

(ii) If the construction contract relating to the Project has been certified for funding pursuant to the Act prior to the Issue Date, then the Maturity Date shall be June 30 of the third State Fiscal Year following the State Fiscal Year in which the Issue Date occurs, which is June 30, 2028. In the event that there is more than one construction contract relating to the Project, the determination under this clause (ii) shall be based on the first construction contract that has been certified for funding pursuant to the Act.

(iii) If the construction contract relating to the Project has been certified for funding pursuant to the Act after the Issue Date and on or before the date that is the second anniversary of the Issue Date, then the Maturity Date shall be June 30 of the third State Fiscal Year following the State Fiscal Year in which the construction contract relating to the Project has been certified for funding pursuant to the Act. In the event that there is more than one construction contract relating to the Project, the determination under this clause (iii) shall be based on the first construction contract that has been certified for funding pursuant to the Act. Thus:

- (A) If this clause (iii) is applicable, and if the first construction contract relating to the Project has been certified for funding in the same State Fiscal Year as the State Fiscal Year during which the Issue Date occurs, then the Maturity Date shall be June 30, 2028, being June 30 of the third State Fiscal Year following the State Fiscal Year during which the Issue Date occurs.
- (B) If this clause (iii) is applicable, and if the first construction contract relating to the Project has been certified for funding in the first State Fiscal Year following the State Fiscal Year during which the Issue Date occurs, then the Maturity Date shall be June 30, 2029, being June 30 of the third State Fiscal Year following the State Fiscal Year in which the construction contract has been certified for funding.

- (C) If this clause (iii) is applicable, and if the first construction contract relating to the Project has been certified for funding in the second State Fiscal Year following the State Fiscal Year during which the Issue Date occurs (but on or before the second anniversary of the Issue Date), then the Maturity Date shall be June 30, 2030, being June 30 of the third State Fiscal Year following the State Fiscal Year in which the construction contract has been certified for funding.

(iv) Notwithstanding any of the forgoing, the Maturity Date shall be such earlier date as shall be determined by an Authorized Officer of the I-Bank in his or her sole discretion, which date shall be determined by such Authorized Officer of the I-Bank to be the date of the closing for the Anticipated Financing Program;

(v) Notwithstanding any of the forgoing, the Maturity Date shall be such later date (subject to the then-applicable limits of the Act) to be determined by an Authorized Officer of the I-Bank in his or her sole discretion, pursuant to a written certification thereof, as acknowledged and agreed by an Authorized Officer of the Borrower.

**“New Jersey Water Bank”** means the joint initiative of the I-Bank and the NJDEP to provide low-cost financing to qualified applicants with respect to water quality projects that are identified in the Act.

**“NJDEP”** means the New Jersey Department of Environmental Protection.

**“Payment Date”** means, as applicable: (i) the Maturity Date or (ii) with respect to any optional prepayment or acceleration of the Loan pursuant to the terms of this Note, the date of such optional prepayment or acceleration; provided, however, that in all cases, a portion of the Interest shall be payable by the Borrower to the I-Bank prior to the Maturity Date as provided in Section 4 hereof.

**“Principal”** means the principal amount of the Loan, at any time being the lesser of (i) [Three Hundred Eighty Thousand Dollars] (\$[380,000]), or (ii) the aggregate outstanding amount as shall actually be disbursed to the Borrower by the I-Bank pursuant to one or more Loan Disbursement Requisitions, which Principal shall be payable by the Borrower to the I-Bank (i) on the Maturity Date or (ii) with respect to any optional prepayment or acceleration of the Loan pursuant to the terms of this Note, on the date of such optional prepayment or acceleration, as the case may be.

**“Project”** means the Environmental Infrastructure Facilities of the Borrower which constitute a project for which the I-Bank is making the Loan to the Borrower, as further described in Exhibit A-1 hereto; provided, however, that the description of the Project, as set forth in Exhibit A-1 attached hereto, may be supplemented by means of either (i) the substitution of a revised and updated Exhibit A-1 for the current Exhibit A-1 or (ii) the inclusion of an additional Exhibit A-1, in either case, promptly following the certification for funding by the NJDEP of the remaining components of the Project, as applicable, such supplement to be undertaken by an Authorized Officer of the I-Bank.

“**Regulations**” means the rules and regulations, as applicable, now or hereafter promulgated pursuant to N.J.A.C. 7:22-3 *et seq.*, 7:22-4 *et seq.*, 7:22-5 *et seq.*, 7:22-6 *et seq.*, 7:22-7 *et seq.*, 7:22-8 *et seq.*, 7:22-9 *et seq.* and 7:22-10 *et seq.*, as the same may from time to time be amended and supplemented.

“**State**” means the State of New Jersey.

**SECTION 2. Representations of the Borrower.** The Borrower hereby represents and warrants to the I-Bank, as follows:

(a) Organization. The Borrower: (i) is a municipal corporation duly created and validly existing under and pursuant to the Constitution and laws of the State; (ii) has full legal right and authority to execute, attest, issue and deliver this Note, to sell this Note to the I-Bank, and to perform its obligations hereunder; and (iii) has duly authorized, approved and consented to all necessary action to be taken by the Borrower for: (A) the issuance of this Note, the sale thereof to the I-Bank and the due performance of its obligations hereunder and (B) the execution, delivery and due performance of all certificates and other instruments that may be required to be executed, delivered and performed by the Borrower in order to carry out and give effect to this Note.

(b) Authority. This Note has been duly authorized by the Borrower and duly executed, attested and delivered to the I-Bank by Authorized Officers of the Borrower. This Note has been duly issued by the Borrower and duly sold by the Borrower to the I-Bank and constitutes a legal, valid and binding obligation of the Borrower, enforceable against the Borrower in accordance with its terms, except as the enforcement thereof may be affected by bankruptcy, insolvency or other similar laws or the application by a court of legal or equitable principles affecting creditors’ rights.

(c) Pending Litigation. There are no proceedings pending or, to the knowledge of the Borrower, threatened against or affecting the Borrower that, if adversely determined, would adversely affect (i) the condition (financial or otherwise) of the Borrower, (ii) the ability of the Borrower to satisfy all of its Loan repayment obligations hereunder, (iii) the authorization, execution, attestation or delivery of this Note, (iv) the issuance of this Note and the sale thereof to the I-Bank, and (v) the Borrower’s ability otherwise to observe and perform its duties, covenants, obligations and agreements under this Note, including, without limitation, the undertaking and completion of the Project.

(d) Compliance with Existing Laws and Agreements; Governmental Consent. (i) The due authorization, execution, attestation and delivery of this Note by the Borrower and the issuance and sale of this Note to the I-Bank, (ii) the observation and performance by the Borrower of its duties, covenants, obligations and agreements hereunder, including, without limitation, the repayment of the Loan and all other amounts due hereunder, and (iii) the undertaking and completion of the Project, will not (A) other than the lien, charge or encumbrance created by this Note and by any other outstanding debt obligations of the Borrower that are at parity with this Note as to lien on, and source and security for payment thereon from, the general tax revenues of the Borrower, result in the creation or imposition of any lien, charge or encumbrance upon any properties or assets of the Borrower pursuant to, (B) result in any breach of any of the terms,



conditions or provisions of, or (C) constitute a default under, any existing ordinance or resolution, outstanding debt or lease obligation, trust agreement, indenture, mortgage, deed of trust, loan agreement or other instrument to which the Borrower is a party or by which the Borrower, its Environmental Infrastructure System or any of its properties or assets may be bound, nor will such action result in any violation of the provisions of the charter, applicable law or other document pursuant to which the Borrower was established or any laws, ordinances, injunctions, judgments, decrees, rules, regulations or existing orders of any court or governmental or administrative agency, authority or person to which the Borrower, its Environmental Infrastructure System or its properties or operations are subject. The Borrower has obtained all permits and approvals required to date by any governmental body or officer for the authorization, execution, attestation and delivery of this Note, for the issuance and sale of this Note to the I-Bank, for the making, observance and performance by the Borrower of its duties, covenants, obligations and agreements under this Note, including, without limitation, the undertaking and completion of the Project (provided that, with respect to the undertaking and completion of the Project, such permits and approvals are obtainable by the Borrower as of the date hereof).

(e) I-Bank Credit Policy. The Borrower is in full compliance with the applicable requirements of the Credit Policy as in effect on the date hereof.

(f) Reliance. The Borrower hereby acknowledges that the I-Bank is making the Loan to the Borrower pursuant to the terms hereof in reliance upon each of the representations of the Borrower set forth in this Section 2.

### **SECTION 3. Covenants of the Borrower.**

(a) Participation in the Anticipated Financing Program. The Borrower covenants and agrees that it shall undertake and complete in a timely manner all conditions precedent identified by the I-Bank relating to (i) the participation by the Borrower in the Anticipated Financing Program and (ii) the qualification by the Borrower for receipt of the Anticipated Long Term Loan.

(b) Full Faith and Credit Pledge. To secure the repayment obligation of the Borrower with respect to this Note, and all other amounts due under this Note (including, without limitation, the payment of the Administrative Fee in the amount and at the time as required by the provisions of Section 4(b) hereof), the Borrower unconditionally and irrevocably pledges its full faith and credit and covenants to exercise its unlimited taxing powers for the punctual payment of any and all obligations and amounts due under this Note. The Borrower acknowledges that, to assure the continued operation and solvency of the I-Bank, the I-Bank may, pursuant to and in accordance with Section 12a of the Act, require that if the Borrower fails or is unable to pay promptly to the I-Bank in full any Loan repayments, any Interest or any other amounts due pursuant to this Note, an amount sufficient to satisfy such deficiency shall be paid by the State Treasurer to the I-Bank from State-aid otherwise payable to the Borrower.

(c) Disposition of Environmental Infrastructure System. The Borrower covenants and agrees that it shall not sell, lease, abandon or otherwise dispose of all or substantially all of its Environmental Infrastructure System without the express written consent of the I-Bank, which consent may or may not be granted by the I-Bank in its sole discretion.

(d) Financing With Tax-Exempt Bonds. The Borrower acknowledges, covenants and agrees that it is the intention of the Borrower to finance the Project, in whole or in part, on a long-term basis with proceeds of I-Bank Bonds now or hereinafter issued, the interest on which is excluded from gross income for purposes of federal income taxation pursuant to Section 103(a) of the Code (“tax-exempt bonds”). In furtherance of such long-term financing with tax-exempt bonds, the Borrower covenants that, except to the extent expressly permitted in writing by the I-Bank, in its sole discretion, the Borrower will not take any action or permit any action to be taken which would result in any of the proceeds of the Loan being used (directly or indirectly) (i) in any “private business use” within the meaning of Section 141(b)(6) of the Code, (ii) to make or finance loans to persons other than the Borrower, or (iii) to acquire any “nongovernmental output property” within the meaning of Section 141(d)(2) of the Code. In addition, the Borrower covenants and agrees that no portion of the Project will be investment property, within the meaning of Section 148(b) of the Code. The Borrower covenants and agrees that any Costs of the Borrower’s Project to be paid or reimbursed with proceeds of the Loan will result in the expenditure of proceeds under Treasury Regulations §1.148-6(d) and Treasury Regulations §1.150-2.

(e) Operation and Maintenance of Environmental Infrastructure System. The Borrower covenants and agrees that it shall, in accordance with (i) prudent environmental infrastructure utility practice, (ii) all applicable statutory and regulatory requirements now or hereafter enacted, and (iii) prudent planning:

- (A) at all times, operate the properties of its Environmental Infrastructure System and any business in connection therewith in an efficient manner;
- (B) maintain its Environmental Infrastructure System in good repair, working order and operating condition; and
- (C) timely make all necessary and proper repairs, renewals, replacements, additions, adaptations, betterments, and improvements with respect to its Environmental Infrastructure System, including, without limitation, those that are necessary or appropriate to ensure the resiliency of its Environmental Infrastructure System (including, without limitation, those necessary or appropriate to ensure unimpeded physical access to, or operation of, the sites and infrastructure of its Environmental Infrastructure System) in order to address anticipated climate change impacts as set forth in the NJDEP’s “Building Resilience Water Infrastructure Climate Change Resilience Guidance,” dated April 2023, as amended, supplemented or updated, and which is incorporated herein by reference, and/or actual impacts from flooding, sea level rise, hurricanes, extreme rainfall, and storm surge, so that at all times the business carried on in connection therewith and the provision of essential services thereby shall be efficiently and properly conducted.

The NJDEP, in its sole discretion, may expressly authorize, in writing, a waiver of any or all of the requirements of this provision based upon its determination that long term operability of the Environmental Infrastructure System is no longer viable. Any such waiver, however, does not relieve Borrower of the obligation to provide the essential services through an alternative approach.

(f) Records and Accounts; Inspections. The Borrower covenants and agrees that it shall keep accurate records and accounts for its Environmental Infrastructure System, separate and distinct from its other records and accounts, which shall be audited annually by an independent registered municipal accountant and shall be made available for inspection by the I-Bank upon prior written notice. The Borrower covenants and agrees that it shall permit the I-Bank (and any party designated thereby to act on its behalf or to assist it, including, without limitation, its professional advisors), at any and all reasonable times during construction of the Project and, thereafter, upon prior written notice, (i) to visit, inspect and examine the property constituting the Project and the site on which the Project is located, and (ii) to inspect (and make and retain copies of) any Borrower accounts, books, records, correspondence and files, including, without limitation, Borrower records regarding contracts, receipts, disbursements, investments and the overall financial standing of the Borrower, and any other matters related to the Borrower, the Project and the forgoing list of deliverables. In furtherance of the intent of this subsection, the Borrower covenants and agrees that it shall promptly prepare and provide such written reports and informational summaries as the I-Bank may reasonably require.

(g) Insurance. The Borrower covenants and agrees that it shall maintain insurance policies providing against risk of direct physical loss, damage or destruction of its Environmental Infrastructure System, in an amount that will satisfy all applicable regulatory requirements. The Borrower covenants and agrees that it shall include, or cause to be included, the I-Bank as an additional “named insured” on any certificate of liability insurance procured by the Borrower and by any contractor or subcontractor for the Project.

(h) Exhibits. The Borrower covenants and agrees that it shall comply with the terms, procedures and requirements as set forth in each of the Exhibits attached hereto, which are made a part hereof.

(i) Reliance. The Borrower hereby acknowledges that the I-Bank is making the Loan to the Borrower pursuant to the terms hereof in reliance upon each of the covenants of the Borrower set forth in this Section 3.

#### **SECTION 4. Disbursement of the Loan Proceeds; Amounts Payable; Prepayment; and Late Fee.**

(a) The I-Bank shall effectuate the Loan to the Borrower by making one or more disbursements to the Borrower promptly after receipt by the I-Bank of a Loan Disbursement Requisition and the approval of such Loan Disbursement Requisition by an Authorized Officer of the I-Bank, or a designee thereof, each such disbursement and the date thereof to be recorded and maintained by an Authorized Officer of the I-Bank, or a designee thereof, in the records of the I-Bank with respect to the Loan; provided, however, that the approval by the I-Bank of any Loan Disbursement Requisition for disbursement pursuant to the terms hereof shall be subject to the terms, conditions and limitations as set forth in Section 4(d) of this Note. It is expected that the proceeds of the Loan will be disbursed to the Borrower in accordance with the schedule set forth in Exhibit C hereto, as Exhibit C shall be supplemented by an Authorized Officer of the I-Bank by means of either a substitute Exhibit C or an additional Exhibit C, such supplement to be

implemented concurrently with the supplement to Exhibit A-1 hereto (as provided in the definition of “Project” as set forth herein). The latest date upon which the Borrower may submit to the I-Bank a Loan Disbursement Requisition is the business day immediately preceding the date fixed by the I-Bank for the sale of its I-Bank Bonds in connection with the Anticipated Financing Program, or such alternative date as shall be identified by the I-Bank for the Borrower in writing.

(b) Notwithstanding the provisions of Section 4(a) to the contrary, the Borrower hereby acknowledges and agrees, as follows: (i) to the extent that all or a portion of the Interest is funded by the Loan (as provided pursuant to Exhibit B hereto, as Exhibit B may hereafter be amended or supplemented as provided by the provisions hereof), payment of such Interest shall be made to the I-Bank via one or more disbursements by the I-Bank hereunder, at the times and in the amounts, as and to the extent provided in one or more written notices provided to the Borrower pursuant to the terms hereof by an Authorized Officer of the I-Bank, or a designee thereof, and each such disbursement shall be recorded by an Authorized Officer of the I-Bank or a designee thereof, and maintained in the records of the I-Bank with respect to the Loan; and (ii) on the date of issuance of this Note, a disbursement shall be made and shall be recorded and maintained by an Authorized Officer of the I-Bank, or a designee thereof, in the records of the I-Bank with respect to the Loan for the purpose of funding fifty percent (50%) of the Administrative Fee identified in Exhibit B hereto, with such disbursement (and any subsequent and supplemental disbursements made pursuant to Exhibit B hereto, as Exhibit B may hereafter be amended or supplemented as provided by the provisions hereof) being made by the I-Bank on behalf of the Borrower directly to the NJDEP. The Borrower further acknowledges and agrees that the remaining unpaid balance of the Administrative Fee shall be due and payable on the Maturity Date or as otherwise established by the I-Bank pursuant to the terms of the Anticipated Financing Program.

(c) On the Maturity Date or, with respect to the payment of all or a portion of the Interest, on the applicable Payment Date(s) as and to the extent provided herein, the Borrower shall repay the Loan to the I-Bank in an amount equal to: (i) the Principal; (ii) the Interest then due and owing pursuant to the provisions of this Note; and (iii) any other amounts then due and owing pursuant to the provisions of this Note. The Borrower may prepay the Loan obligations hereunder, in whole or in part, upon receipt of the prior written consent of an Authorized Officer of the I-Bank. Each payment made to the I-Bank shall be applied to the payment of, first, the Interest then due and payable, second, the Principal, third, any late charges, and, finally, any other amount then due and payable pursuant to the provisions of this Note. In the event that the repayment obligation set forth in this Note is received by the I-Bank later than the Maturity Date or the Payment Date, as the case may be, a late fee shall be payable to the I-Bank in an amount equal to the greater of twelve percent (12%) per annum or the prime rate as published in the Wall Street Journal on the Maturity Date or the Payment Date, as the case may be, plus one half of one percent per annum on such late payment from the Maturity Date or the Payment Date, as the case may be, to the date it is actually paid; provided, however, that any late payment charges incurred hereunder shall not exceed the maximum interest rate permitted by law.

(d) Notwithstanding the provisions of this Note to the contrary with respect to the funding, pursuant to Section 4(a) hereof, of any Loan Disbursement Requisition relating to all or any portion of the Project, the Borrower hereby acknowledges and agrees, as follows: (i) the I-Bank shall not, and shall not be required to, commit funds, pursuant to the Water Bank



Construction Financing Program of the I-Bank, to any portion of the Project until such time as the particular portion of the Project in question has been certified for funding by the NJDEP; (ii) no Loan Disbursement Requisition shall be approved by the I-Bank for disbursement pursuant to Section 4(a) hereof unless and until the portion of the Project to which such Loan Disbursement Requisition relates has been certified for funding by the NJDEP; and (iii) the I-Bank has no obligation pursuant to this Note to make all or any portion of any Loan Disbursement Requisition disbursement pursuant to the provisions of Section 4(a) hereof if the Borrower lacks the authority to pay interest on this Note in an amount equal to the Interest Rate.

**SECTION 5. Unconditional Obligations.** The direct, general obligation of the Borrower to make the Loan repayments and all other payments required hereunder and the obligation to perform and observe the other duties, covenants, obligations and agreements on its part contained herein shall be absolute and unconditional, and shall not be abated, rebated, set-off, reduced, abrogated, terminated, waived, diminished, postponed or otherwise modified in any manner whatsoever while any Loan repayments, or any other payments due hereunder, remain unpaid, regardless of any contingency, act of God, event or cause whatsoever, including (without limitation) any acts or circumstances that may constitute failure of consideration, eviction or constructive eviction, the taking by eminent domain or destruction of or damage to the Project or Environmental Infrastructure System, commercial frustration of the purpose, any change in the laws of the United States of America or of the State or any political subdivision of either or in the rules or regulations of any governmental authority, any failure of the I-Bank to perform and observe any agreement or any duty, liability or obligation arising out of this Note, or any rights of set-off, recoupment, abatement or counterclaim that the Borrower might have against the I-Bank or any other party; provided, however, that payments hereunder shall not constitute a waiver of any such rights.

**SECTION 6. Events of Default.** The occurrence of any of the following events shall constitute an “Event of Default” hereunder: (i) failure by the Borrower to pay, when due, any and all of its Loan repayment obligations hereunder, and any other payment obligations due hereunder; (ii) failure by the Borrower to observe and perform any duty, covenant, obligation or agreement on its part to be observed or performed pursuant to the terms of this Note; (iii) any representation made by the Borrower contained in this Note or in any instrument furnished in compliance with or with reference to this Note is false or misleading in any material respect; (iv) the occurrence of an “Event of Default” pursuant to, and as defined in, (1) a loan agreement pursuant to which a long-term loan (that remains outstanding) has been made to the Borrower by either the I-Bank or the NJDEP, or (2) a note obligation (other than this Note) pursuant to which a short-term loan (that remains outstanding) has been made to the Borrower by the I-Bank, and (v) a petition is filed by or against the Borrower under any federal or state bankruptcy or insolvency law or other similar law in effect on the date of this Note or thereafter enacted, unless in the case of any such petition filed against the Borrower such petition shall be dismissed within thirty (30) days after such filing and such dismissal shall be final and not subject to appeal, or the Borrower shall become insolvent or bankrupt or shall make an assignment for the benefit of its creditors, or a custodian of the Borrower or any of its property shall be appointed by court order or take possession of the Borrower or its property or assets if such order remains in effect or such possession continues for more than thirty (30) days, or the Borrower shall generally fail to pay its debts as such debts become due.

**SECTION 7. Remedies upon Event of Default.** Whenever an Event of Default shall have occurred and be continuing pursuant to the terms hereof, the Borrower hereby acknowledges and agrees to the rights of the I-Bank to take any action permitted or required at law or in equity to collect the amounts then due and thereafter to become due hereunder or to enforce the observance and performance of any duty, covenant, obligation or agreement of the Borrower hereunder. If an Event of Default shall have occurred, the Borrower hereby acknowledges and agrees that the I-Bank shall have the right to (i) immediately cease disbursements of the proceeds of the Loan, and/or (ii) declare all Loan repayments and all other amounts due hereunder to be due and payable immediately without further notice or demand. The Borrower hereby acknowledges and agrees that no remedy herein is intended to be exclusive, and every remedy shall be cumulative and in addition to every other remedy given under this Note or now or hereafter existing at law or in equity. The Borrower hereby further acknowledges and agrees that no delay or omission by the I-Bank to exercise any remedy or right accruing upon any Event of Default shall impair any such remedy or right or shall be construed to be a waiver thereof, but any such remedy or right may be exercised as often as may be deemed expedient. The Borrower hereby further acknowledges and agrees that, pursuant to the I-Bank's Credit Policy, during such time as an Event of Default has occurred and is continuing hereunder, the Borrower shall be ineligible for additional financial assistance from the I-Bank (including, without limitation, long-term financing through the Anticipated Financing Program), in addition to certain other consequences set forth in the Credit Policy. The Borrower hereby agrees that upon demand it shall pay to the I-Bank the reasonable fees and expenses of attorneys and other reasonable expenses (including, without limitation, the reasonably allocated costs of in-house counsel and legal staff) incurred in the collection of Loan repayments or any sum due hereunder or in the enforcement of the observation or performance of any obligations or agreements of the Borrower upon an Event of Default. Any moneys collected by the I-Bank pursuant to this Section 7 shall be applied first to pay any attorneys' fees or other fees and expenses owed by the Borrower.

**SECTION 8. Certain Miscellaneous Provisions.** The Borrower hereby acknowledges and agrees as follows: (a) all notices hereunder shall be deemed given when hand delivered or when mailed by registered or certified mail, postage prepaid, to the Borrower at the following address: Borough of Hightstown, 156 Bank Street, Hightstown, New Jersey 08520, Attention: Chief Financial Officer, and to the I-Bank at the following address: New Jersey Infrastructure Bank, 3131 Princeton Pike, Building 4, Suite 216, Lawrenceville, New Jersey 08648-2201, Attention: Executive Director; (b) this Note shall be binding upon the Borrower and its successors and assigns; (c) in the event any provision of this Note is held illegal, invalid or unenforceable by any court of competent jurisdiction, such holding shall not invalidate, render unenforceable or otherwise affect any other provision hereof; (d) the obligations of the Borrower pursuant to the terms of this Note may not be assigned by the Borrower for any reason, unless the I-Bank shall have approved said assignment in writing; (e) this Note may not be amended, supplemented or modified without the prior written consent of the I-Bank; (f) this Note shall be governed by and construed in accordance with the laws of the State; (g) the Borrower shall, at the request of the I-Bank, execute and deliver such further instruments as may be necessary or desirable for better assuring, conveying, granting, assigning and confirming the rights, security interests and agreements granted or intended to be granted by this Note; (h) whenever the Borrower is required to obtain the determination, approval or consent of the I-Bank pursuant to the terms hereof, such

determination, approval or consent may be either granted or withheld by the I-Bank in its sole and absolute discretion; and (i) consistent with the provisions of N.J.S.A. 58:11B-13, neither the directors of the I-Bank nor any officers of the I-Bank taking any action with respect to this Loan shall be liable personally with respect to the Loan or any matters or transactions related thereto.

[The remainder of this page has been left blank intentionally.]

**IN WITNESS WHEREOF**, the Borrower has caused this Note to be duly executed, sealed and delivered on the date first above written.

**BOROUGH OF HIGHTSTOWN,  
IN THE COUNTY OF MERCER,  
NEW JERSEY**

[SEAL]

**ATTEST:**

**By:**\_\_\_\_\_  
**Mayor**

\_\_\_\_\_  
**Clerk**

**By:**\_\_\_\_\_  
**Chief Financial Officer**



Borough of Hightstown  
County of Mercer

Resolution 2025-84

**A RESOLUTION APPROVING PORCHFEST 2025, ORGANIZED BY THE  
HIGHTSTOWN BOROUGH CULTURAL ARTS COMMISSION**

**WHEREAS**, the Cultural Arts Commission is a recognized commission of Hightstown Borough pursuant to Article 2-48 entitled “Cultural Arts” of “The Revised General Ordinances of the Borough of Hightstown”; and

**WHEREAS**, one of the obligations of the Cultural Arts Commission as set forth in the in Article 2-48 is to sponsor artistic activities for the benefit of the Hightstown Community; and

**WHEREAS**, one such activity planned and sponsored by the Cultural Arts Commission is entitled “Porchfest”, a walkable music festival where neighbors offer their front porches as DIY concert venues. Local performers play rotating sets throughout the neighborhood during this day-long celebration of music while attendees stroll from porch to porch; and

**WHEREAS**, Porchfest is scheduled to take place on May 10, 2025, at various homes located on Morrison Avenue; and

**WHEREAS**, homes participating must submit a Certificate of Insurance or copy of the insurance policies declaration page as required by Statewide Insurance prior to the day of the event; and

**WHEREAS**, all banks participating must submit an executed hold harmless agreement as required by Statewide Insurance prior to the day of the event;

**WHEREAS**, proper Police Coverage has been secured to handle traffic control and security.

**NOW THEREFORE BE IT RESOLVED** that the Mayor and Council of the Borough of Hightstown approve Porchfest 2025 as a Hightstown Borough sponsored and covered event and look forward to another successful community event organized by the Cultural Arts Commission.

I hereby certify this to be a true copy of a resolution adopted by the Borough Council of the Borough of Hightstown at a meeting held on April 7, 2025.

---

Margaret Riggio, Borough Clerk

Borough of Hightstown  
County of Mercer

Resolution 2025-85

**AUTHORIZING THE EXECUTION OF AN AGREEMENT TO PROVIDE  
MUNICIPAL SERVICES TO A MULTI-FAMILY DWELLING  
COMMONLY KNOWN AS DEERFIELD WESTERLEA APARTMENTS**

**WHEREAS**, N.J.S.A 40:66-1, et seq., as amended (hereinafter referred to as the "Act"), provides in pertinent part that multi-family dwellings, as defined in the Act, are entitled to receive certain municipal services when such services are provided to other residents of the municipality, or to receive monetary reimbursements for such services, as more specifically described in the Act; and

**WHEREAS**, the Mayor and Council of the Borough have determined that the Deerfield Westerlea Apartments is a "multi-family dwelling" within the meaning of the Act; and

**WHEREAS**, the Borough is willing to provide certain services to the complex, or to provide a reimbursement for the costs of same (subject to the cap limitations), in accordance with the requirements of the Act and Chapter 18 of The Revised General Ordinances of the Borough of Hightstown (the "Borough Code"); and

**WHEREAS**, the Landlord has represented to the Borough that the entity that is responsible for managing and operating the Deerfield Westerlea Apartments at the current time is known as "Hightstown Partners Management LLC" (the "Managing Agent"), which entity is located at the same mailing address as the Landlord (2050 Center Avenue, Suite 520, Fort Lee, New Jersey 07024); and

**WHEREAS**, the parties wish to enter into an Agreement pursuant to the Act (specifically, per N.J.S.A. 40:66-1.4), which shall establish the terms and conditions governing the same; and

**WHEREAS**, the Mayor and Council wish to approve the attached Agreement, and to authorize the Mayor and Municipal Clerk to execute the same on behalf of the Borough.

**NOW, THEREFORE, BE IT RESOLVED**, by the Mayor and Council of the Borough of Hightstown, in the County of Mercer, State of New Jersey, as follows:

1. That the attached Agreement with the Hightstown Partners Management, LLC is hereby approved.
2. That the Mayor is hereby authorized to execute, and the Municipal Clerk is authorized to attest, the attached Agreement on behalf of the Borough.
3. That a certified copy of this Resolution shall be provided to each of the following:
  - a. Dimitri Musing, Hightstown Borough Administrator;

Borough of Hightstown  
County of Mercer

Resolution 2025-85

- b. Jonathan Cohen, Esq., Hightstown Borough Attorney;
- c. Gabrielle Pomerance, Deerfield Westerlea Apartments

I hereby certify this to be a true copy of a resolution adopted by the Borough Council of the Borough of Hightstown at a meeting held on April 7, 2025.

---

Margaret Riggio, Borough Clerk

**AGREEMENT TO PROVIDE  
MUNICIPAL SERVICES OR REIMBURSEMENT TO MULTI-FAMILY DWELLING**

**THIS AGREEMENT**, entered into this \_\_\_\_\_ day of \_\_\_\_\_, 2025, by and between:

The **Borough of Hightstown**, a corporate body politic of the State of New Jersey, having offices at 156 Bank Street, Hightstown, New Jersey 08520 (hereinafter referred to as the "Borough"); and

**SJP-Hightstown LLC**, a New Jersey limited liability company as to a 40% tenant in common interest; **MCP- Hightstown LLC**, a New Jersey limited liability company as to a 20% tenant in common interest; **LAP-Hightstown LLC**, a New Jersey limited liability company as to a 20% tenant in common interest; and **JHP-Hightstown LLC**, a New Jersey limited liability company as to a 20% tenant in common interest, whose address is c/o Pomeranc Enterprises, 2050 Center Avenue, Suite 520, Fort Lee, New Jersey 07024 (hereinafter collectively referred to as the "Landlord"), as the record owner of certain multi-family dwelling(s) as defined under N.J.S.A. 40:66-1.2 which is known as the "**Deerfield Westerlea Apartments**" and located at the properties known and designated as Block 55, Lot 74 and Block 61.01, Lot 26 on the Hightstown Borough Tax Map, also referenced with physical addresses of 25 Westerlea Avenue and 20 Westerlea Avenue, respectively (collectively referenced as the "Dwelling").

(Collectively, the Borough and the Landlord shall hereinafter be referred to as the "parties.")

**WITNESSETH**

**WHEREAS**, N.J.S.A 40:66-1, *et seq.*, as amended (hereinafter referred to as the "Act"), provides in pertinent part that multi-family dwellings, as defined in the Act and herein, are

entitled to receive certain municipal services when such services are provided to other residents of the municipality, or to receive monetary reimbursements for such services, as more specifically described in the Act; and

**WHEREAS**, the Mayor and Council of the Borough have determined that the Dwelling is a “multi-family dwelling” within the meaning of the Act; and

**WHEREAS**, the Borough is willing to provide certain services to the Dwelling, or to provide a reimbursement for the costs of same (subject to the cap limitations referenced herein), in accordance with the requirements of the Act and Chapter 18 of The Revised General Ordinances of the Borough of Hightstown (the “Borough Code”); and

**WHEREAS**, the Landlord has represented to the Borough that the entity that is responsible for managing and operating the Dwelling at the current time is known as “Hightstown Partners Management LLC” (the “Managing Agent”), which entity is located at the same mailing address as the Landlord (2050 Center Avenue, Suite 520, Fort Lee, New Jersey 07024); and

**WHEREAS**, the parties wish to enter into an Agreement pursuant to the Act (specifically, per N.J.S.A. 40:66-1.4), which shall establish the terms and conditions governing the same.

**NOW, THEREFORE**, in consideration of the mutual promises hereinafter set forth, the parties hereto agree as follows:

## **ARTICLE ONE**

### Definitions

A. As used in this Agreement, the following terms shall have the meanings indicated:



- (1) "Borough" shall mean the Borough of Hightstown as located in Mercer County, New Jersey.
- (2) "Dwelling" shall mean the multi-family dwelling(s) as defined under N.J.S.A. 40:66-1.2 which constitute the "Deerfield Westerlea Apartments" and which are located at the properties known and designated as Block 55, Lot 74 and Block 61.01, Lot 26 on the Hightstown Borough Tax Map, also referenced with a physical address of 25 Westerlea Avenue and 20 Westerlea Avenue, respectively.
- (3) "Force majeure" shall mean any circumstances which are beyond the reasonable control of the party involved including, but not limited to, the following: any law, order, regulation, direction by any New Jersey State governmental authority of the United States; strikes or riots; local, state or national emergencies; war or acts of public enemies; fires, floods or other catastrophes or acts of God.
- (4) "Landlord" shall mean the record owner(s) of the Dwelling.
- (5) "Managing Agent" shall mean the entity that is responsible for managing and operating the Dwelling. At the time of execution of the within Agreement, the Managing Agent is "Hightstown Partners Management LLC," as more specifically identified on page 2 above. However, the identity of the Managing Agent may be revised by the Landlord, from time to time, as referenced on page 8 herein.
- (6) "Multi-family dwelling" shall mean any building or structure or complex of buildings or structures in which five (5) or more dwelling units are

rented or leased or offered for rental or lease for residential purposes except hotels, motels or other guesthouses serving transient or seasonal guests as those terms are defined under subsection (j) of section 3 of the "Hotel and Multiple Dwelling Law," P.L.1967, c.76 (C.55:13A-1 et seq.).

- (7) "Parties" or "parties" shall refer to the Borough and the Landlord.
- (8) "Recyclable waste material" shall have the meaning set forth in Section 18-1-2 of the Borough Code, as may be amended by the Borough Council from time to time.
- (9) "Recyclable materials collection services" shall mean the collection and disposal of recyclable waste materials.
- (10) "Solid waste" shall have the meaning set forth in N.J.S.A. 40:66-1.1, as may be amended from time to time.
- (11) "Solid waste collection services" shall mean the collection and disposal of solid waste.
- (12) "Total cost of services" shall mean the cost that would be incurred by the Borough in providing solid waste and/or recyclable materials collection services to a multi-family dwelling in the same manner as the Borough provides those services, curbside, to other residents of the Borough.

B. All other terms as defined in N.J.S.A. 40:66-1.1 and -1.2, along with Section 18- 1-2 of the Borough Code, as may be amended from time to time, are hereby incorporated herein by reference.

## ARTICLE TWO

### The Borough's Rights and Obligations

A. Pursuant to the Act, the Borough agrees to either:

- (1) Provide the following services (the "Services") to the Dwelling, in accordance with the provisions set forth below:
  - (a) Collection and disposal of solid waste from the Dwelling as directed by the Borough; and
  - (b) Collection and disposal of recyclable waste materials from the Dwelling as directed by the Borough; or
- (2) Provide monetary reimbursement to the Landlord, as set forth herein and in the Act, for the actual costs associated with providing the Services described in Paragraph A(1) above but not more than the total amount that the Borough would have expended in providing the Services directly to the Dwelling in the same manner and pursuant to the same schedule that such services are provided to the other residents of the Borough, pursuant to the provisions set forth in Article Two, Section D herein, commencing on page 7.

B. The choice of providing either the Services described in Paragraph A(1) above or the reimbursement described in Paragraph A(2) above shall be at the sole discretion of the Borough. The Borough may choose to provide a portion of the Services described in Paragraph A(1) above and to provide reimbursement for the costs associated with the remainder of said Services, which determination shall be at the sole discretion of the Borough. If the Borough decides to exercise in its sole discretion to change from providing Services described in Paragraph A(1) to reimbursement as set forth in Paragraph A(2) or vice

versa, the Borough shall negotiate in good faith with the Property Manager prior to making any changes in order to minimize any early termination fees incurred by the Landlord.

C. Should the Borough choose to provide a portion or all of the Services described in Paragraph A(1) above, then the following shall apply:

- (1) The Services rendered shall be in the same fashion and to the same extent as the Borough provides to the other residents of the Borough in accordance with the provisions and requirements of Chapter 18 ("Solid Waste") of the Borough Code, along with any established Borough policies, practices and schedule(s).
- (2) With respect to the collection and disposal of recyclable waste materials, the Borough has established and implemented a municipal recycling program and has adopted an ordinance which requires persons generating solid waste within its municipal boundaries to source separate from the solid waste stream all recyclable waste materials. This ordinance (Article 18-2 of the Borough Code) shall govern the collection and disposal of recyclable waste materials. Copies of said ordinance may be obtained from the Office of the Borough Clerk at the Borough's municipal office or from the Borough Code online at <https://ecode360.com/HI1169>.
- (3) The Borough shall not be required to operate any municipally owned or leased vehicle(s) or other equipment, or to provide any of the Services enumerated in Paragraph A(1) above, upon, along or in relation to any road or street in a multi-family dwelling complex which either: (a) has not been accepted for dedication to public use; or (b) does not meet all municipal standards and specifications for such dedication, except for width.

Moreover, the Borough shall not enter upon private property to remove solid waste or recyclable waste materials from dumpsters or other solid waste containers.

- (4) In order to be eligible for solid waste and/or recyclable materials collection services or reimbursement for those services, the Dwelling shall be required to comply with all recycling requirements generally applicable to all other residential properties within the Borough. If a certified public works manager employed by the Borough determines that the Dwelling is not in compliance with the Borough's recycling requirements, then the Borough may terminate solid waste and recyclable materials collection services to the Dwelling or reduce its reimbursement payments by an amount equal to the landfill or disposal costs that would be saved if the recyclables were separated from the other solid waste. No solid waste collection shall be terminated or reimbursement amount shall be reduced pursuant to this subsection unless the Managing Agent, on behalf of the Landlord, has been sent written notice of noncompliance and been given thirty (30) days' written notice of the proposed reimbursement amount reduction. During those thirty (30) days the Managing Agent, on behalf of the Landlord, shall have the opportunity to bring the Dwelling into compliance with the Borough's recycling requirements, and have that compliance certified by a certified public works manager employed by the Borough.

D. Should the Borough choose the reimbursement option described in Paragraph A(2) above, then the following terms and conditions shall apply:

- (1) The Borough shall reimburse the Landlord on a yearly basis, for all actual



eligible costs incurred by the Landlord during the immediately preceding time period, but not more than the amount that the Borough would have expended in providing the Services directly to the Dwelling in the same manner and pursuant to the same schedule that such services are provided to the other residents of the Borough, calculated as if the residential units at the Dwelling were located along public roads and streets and the service provided curbside. By agreement of the parties, all reimbursement payments shall be made by the Borough to the Managing Agent at the address referenced on page 2 above, unless this understanding is revised pursuant to the mutual agreement of the parties.

- (2) If the Landlord offers the Dwelling's residents solid waste and recyclable materials collection services through a private vendor via the use of dumpster(s) that is/are located on the Dwelling's private property, then the Borough shall calculate the amount to be reimbursed to the Landlord based upon the total cost of services that the Borough would have otherwise paid to the Borough's solid waste contractor(s) to provide such solid waste and recyclable materials collection services (through the use of dumpsters) based upon the Borough's schedule of collection services, notwithstanding the fact that the Landlord's private contract for dumpster collection services with its own vendor(s) may provide for more frequent collection services than the Borough. In cases where the Landlord utilizes a private vendor for the collection of solid waste from dumpster(s) that is/are located on the Dwelling's private property, then the reimbursement amount to be paid by the Borough shall be the lesser of the two amounts (i.e. the lesser of the cost for the Borough to have provided the service or the actual cost charged by the private contractor).

- (3) Prior to qualifying for such reimbursement, the Managing Agent, on behalf of the Landlord, shall certify to the correctness of the costs incurred relative to the Dwelling for that accounting period. Said certification shall be itemized and separated by service rendered (i.e., solid waste collection or recyclable materials collection), and shall include authenticated copies of all contracts, invoices, time records or other documentation necessary in order to substantiate the accuracy of the charges contained therein. All documents submitted shall be separated by service rendered. The Managing Agent, on behalf of the Landlord, shall forward the certification and supporting documents to the Borough not later than March 31, for charges incurred during the prior year. The Borough may request further substantiation of same prior to authorizing payment, and shall be responsible for making the determination on a case-by-case basis as to the eligibility of each invoice submitted for payment. If the charges (or any portion thereof) are approved by the Borough, then the Borough shall make the reimbursement payment within sixty (60) days of the yearly due date. No reimbursement shall be made for any services rendered during the prior year if the Landlord fails to submit the certification and supporting documents referenced herein for the particular service rendered by the yearly due date.

- (4) After receipt of the documentation necessary to verify the validity of reimbursable charges, the Borough may, if necessary, request further substantiation from the Managing Agent, on behalf of the Landlord, for all or any part of the charges incurred prior to making payment.
- (5) The eligible costs shall be paid yearly in the form of a check made payable to the Managing Agent, on behalf of the Landlord.
- (6) Notwithstanding the foregoing, the Borough shall not be obligated to provide reimbursement for any costs which would exceed the Borough's costs in directly providing the same services to the Dwelling, calculated as if the Dwelling units were located along public roads and streets and the collection service provided curbside. To the extent that the Borough's costs to provide the same services would have been higher than what was paid by the Landlord, the Borough shall only reimburse the Landlord for those costs actually incurred by the Landlord.
- (7) The C.F.O. shall review any contract(s) submitted pursuant to subsection (3) or (4) of this section so as to ensure that it adequately separates costs to be incurred which are eligible for reimbursement under this Agreement.

### **ARTICLE THREE**

#### **The Landlord's Rights and Obligations**

A. The Landlord has designated the Managing Agent to act on its behalf with regard to the matters set forth in the within Agreement and who shall be responsible for the implementation of the Landlord's responsibilities under this Agreement. The Managing Agent's responsibilities shall include, but not be limited to, responding to citizen inquiries, notifying

residents of collection schedules, and proper presentation of all collectable material. The Borough shall be given notice in writing of any change in the appointment of the Landlord's Managing Agent.

B. The designated Managing Agent shall be required to attend all meetings pertaining to this Agreement with the Borough upon reasonable notice.

C. The Managing Agent shall inform the Dwelling's residents of all notices submitted to the Managing Agent by the Borough. The Managing Agent shall cooperate and work with the Borough to identify and resolve service problems.

D. The Landlord and its Managing Agent shall be responsible for compliance with all Federal, State and local laws and regulations applicable to the collection of collectable materials hereunder and applicable to health and safety to the extent that such materials are on the Dwelling's property.

E. In the event the Borough elects to provide reimbursement, rather than actual services, then the Landlord shall utilize the reimbursement amounts to pay for the services that the Borough chooses not to provide. The Landlord's Managing Agent shall provide an accounting to the Borough on an annual basis, on or before February 1<sup>st</sup> of each year, as to the use of the money paid over to it by the Borough for the prior year. The Landlord's Managing Agent shall be required to refund to the Borough any payments in excess of the amounts actually expended or contractually committed by the Dwelling during the accounting period in order to provide for the solid waste and/or recyclable materials collection services covered by this Agreement.

## ARTICLE FOUR

### Force Majeure

A. Neither party shall be held to be in default of any obligation or performance under this Agreement, or be liable to the other party, if failure to perform results directly or indirectly from force majeure, and both parties' obligations under this Agreement shall abate, including the obligation to pay hereunder, until such force majeure condition shall terminate.

B. Notice shall be given by one party to the other of any force majeure condition as soon as possible after the occurrence of the event constituting force majeure. The notifying party shall promptly take all reasonable and necessary action to restore said service at the earliest practical date.

## ARTICLE FIVE

### Limitation of Liability

A. The Borough shall use its best efforts to assure that all obligations hereunder are met in a timely and complete manner. The Borough shall not be held liable if the performance of any obligation to the Dwelling is delayed or withheld because of acts or omissions of the Landlord or its Managing Agent, or of the State of New Jersey, or for any other reasons which are beyond the Borough's control.

B. If due to circumstances beyond the control of the Borough, any services or reimbursements to be provided as set forth herein cannot be performed on a particular day, the services or reimbursements shall be resumed as soon as practicable and reasonably possible thereafter.



## ARTICLE SIX

### Corporate Authority

Each individual executing this Agreement on behalf of the Landlord represents and warrants that he/she is authorized to execute this Agreement on behalf of said Landlord in accordance with proper authority granted by the Landlord, and that this Agreement is binding upon said Landlord, and that the Landlord is authorized to act on behalf of the Dwelling's inhabitants. The Landlord shall deliver to the Borough upon execution of this Agreement, a certified copy of a resolution of the Board of Directors of the Landlord, if applicable, authorizing or ratifying the execution of this Agreement.

## ARTICLE SEVEN

### Notices

Unless otherwise stated herein to the contrary, all notices shall be served personally or by certified mail, return receipt requested. The addresses for the service of notices are:

For the Borough of Hightstown:

Borough of Hightstown  
Attn: Borough Administrator  
156 Bank Street  
Hightstown, New Jersey 08520

For the Landlord:

Hightstown Partners Management LLC  
2050 Center Avenue, Suite 520  
Fort Lee, New Jersey 07024

Any change of address shall be promptly forwarded to the other party.

## ARTICLE EIGHT

### Insurance and Damage Claims

If applicable, the Landlord shall be required to pay the cost of the insurance riders required by the Borough to enable Borough vehicles to operate on the private roads and streets within the multi-family dwelling complex. In the event the Borough elects to provide services in lieu of reimbursement, the Landlord shall provide an insurance certificate in accordance with the insurance requirements of the Borough. The Landlord shall be solely responsible for any and all damage(s) that may be occasioned within the multi-family complex or otherwise resulting from the Borough's performance of solid waste and recyclable materials collection services under this Agreement, and agrees to indemnify and hold the Borough, its elected officials, officers, employees, volunteers, contractors and other agents, harmless from and against any and all costs, claims, demands, liabilities, judgments, etc., including reasonable attorney's fees, made or asserted by anyone, including individual tenants at the Dwelling, for injuries to persons or property damage associated with the Borough's performance of the Services, unless such damage was caused by gross negligence, or recklessness or intentional acts, on the part of the Borough, its elected officials, officers, employees, volunteers, contractors or other agents.

## ARTICLE NINE

### General

A. No delay or failure to exercise any right or remedy under this Agreement will limit, preclude, cancel, or waive the ability to exercise that right or remedy in the future, nor will it affect the exercise of any other right or remedy available under this Agreement.

B. If any provision of this Agreement shall be held invalid, illegal or unenforceable, the validity, legality or enforceability of the remaining provisions shall not in any way be affected or impaired thereby.

## ARTICLE TEN

### Modifications

The terms and conditions of this Agreement may not be modified at any time except by mutual agreement of the parties in writing, duly signed by their authorized representative.

## ARTICLE ELEVEN

### Effective Date; Duration of Agreement; Retroactivity

This Agreement shall have an effective date as set forth on page 1, and shall have a duration until December 31, 2025. Thereafter, this Agreement shall be automatically renewed for successive additional one year terms, unless the Borough gives a minimum of sixty (60) days' notice of its intention not to renew the Agreement prior to the annual renewal date. The fact that the Borough may give notice of its intent not to automatically renew this Agreement shall not be deemed, in any way, as a right to avoid the Borough's obligations under applicable laws, including but not limited to, the Act.

Notwithstanding the above, the requirements set forth in the within Agreement relating to reimbursement for the Services shall be retroactive to January 1, 2023. The parties agree, however, that no reimbursement by the Borough to the Landlord shall be required for any Services rendered to the Dwelling prior to January 1, 2023.

## ARTICLE TWELVE

### Entire Agreement

This Agreement constitutes the entire Agreement and understanding between the parties in relation to its subject matter, and supersedes all previous agreements, understandings and representations between the parties.


IN WITNESS WHEREOF, the parties each represent to the other that the individuals  
executing this Agreement are duly authorized and empowered to sign on their behalf.

ATTEST:

BOROUGH OF HIGHTSTOWN

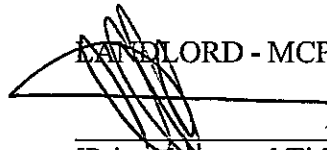
\_\_\_\_\_  
MARGARET RIGGIO,  
MUNICIPAL CLERK

\_\_\_\_\_  
MAYOR SUSAN BLUTH

 LANDLORD - SJP-HIGHTSTOWN LLC

\_\_\_\_\_  
[Print Name and Title beneath]


Michael Pomeranc  
Estate Executor

 LANDLORD - MCP-HIGHTSTOWN LLC

\_\_\_\_\_  
[Print Name and Title beneath]

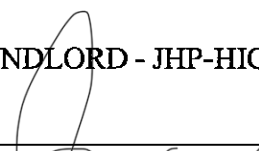
Michael Pomeranc  
Member

LANDLORD - LAP-HIGHTSTOWN LLC

  
\_\_\_\_\_  
[Print Name and Title beneath]

Lawrence Pomeranc  
Member

LANDLORD - JHP-HIGHTSTOWN LLC

  
\_\_\_\_\_  
[Name and Title beneath]

Jason Pomeranc  
Member

Borough of Hightstown  
County of Mercer

Resolution 2025-86

**AMENDING RESOLUTION 2025-77 - AUTHORIZING REDEMPTION OF TAX LIEN  
24-00001 FOR BLOCK 48 LT:8 KNOWN AS 114 HAUSER AVENUE**

**WHEREAS**, on March 17, 2025, Borough Council adopted Resolution 2025-77 authorizing the redemption of Tax Lien 25-00001 for Block 48 Lt. 8 known as 114 Hauser Avenue; and

**WHEREAS**, it has been brought to the attention of the Borough Clerk, that the amount in the resolution was incorrect; and

**WHEREAS**, the resolution should read as follows:

**WHEREAS**, the Tax Collector has received payment in the amount of \$2,303.83 on February 21, 2025 from Corelogic on behalf of the property owner, Blake Gresh, for redemption of Tax Lein #24-00001 for Block 48; Lt:8; known as 114 Hausser Avenue; and

**WHEREAS**, reimbursements from money supplied by the taxpayer or now required to be made to the following Lien Holder:

**Christinia T c/f CE1/First Trust  
PO Box 5021  
Philadelphia, PA 19111-5021**

From Tax Lein Redemption Account, Lien, Penalty, Interest, Costs and Premium (if applicable):

Tax Lien:	\$2,303.83
<u>Premium:</u>	<u>\$1,100.00</u>
<b>TOTAL:</b>	<b><u>\$3,403.83</u></b>

**NOW, THEREFORE, BE IT RESOLVED**, by the Mayor and Council of the Borough Of Hightstown, County of Mercer, State of New Jersey as follows:

1. Resolution 2025-77 is amended as detailed herein.
2. The Deputy CFO is authorized make payment to Christinia T C/F CE1/First Trust as detailed herein.
3. The Tax Collector is hereby authorized and directed to take all steps necessary to fulfill the purpose of this Resolution.
4. A certified copy of this Resolution shall be forwarded to the Tax Collector, Deputy CFO and CFO.

I hereby certify this to be a true copy of a resolution adopted by the Borough Council of the Borough of Hightstown at a meeting held on April 7, 2025.

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Margaret Riggio, Borough Clerk



Borough of Hightstown  
County of Mercer

Resolution 2025-87

**A RESOLUTION AUTHORIZING THE CANCELLATION OF A PORTION OF  
PROPERTY TAXES FOR THE YEAR 2025 ON BLOCK 62.02 LOT 43 FOR A 100%  
DISABLED AMERICAN VETERAN**

**WHEREAS**, the 2025 Tax Duplicate lists Block 62.02 Lot 43 as owned by Johnathan & Rachael Savage, and he is a veteran, and this is his primary residence, and;

**WHEREAS**, NJSA 54:4-3.30 et seq. allows property tax exemption for a disabled veteran, and the VA has determined that Mr. Savage is 100% permanently disabled, and the Tax Assessor has approved the property tax exemption effective March 4, 2025, and;

**WHEREAS**, it is the desire of the Borough Council to cancel the 2025 property taxes, prorated effective March 4, 2025, and to cancel any taxes billed thereafter.

**NOW, THEREFORE, BE IT RESOLVED** I by the Borough Council of the Borough of Hightstown, County of Mercer, State of New Jersey that the property taxes Block 62.02 Lot 43 are hereby cancelled, and the Borough Tax Collector is authorized to adjust her records, and is hereby released from the collection of same.

I hereby certify this to be a true copy of a resolution adopted by the Borough Council of the Borough of Hightstown at a meeting held on April 7, 2025.

---

Margaret Riggio, Borough Clerk

Borough of Hightstown  
County of Mercer

Resolution 2025-88

**AUTHORIZING A MEETING WHICH EXCLUDES THE PUBLIC**

**BE IT RESOLVED** by the Mayor and Council of the Borough of Hightstown that this body will hold a meeting on April 7, 2025, at the Hightstown Firehouse Hall, 140 North Main Street, Hightstown, that will be limited only to consideration of an item or items with respect to which the public may be excluded pursuant to section 7b of the Open Public Meetings Act.

The general nature of the subject or subjects to be discussed:

Contract Negotiations – Robbinsville EMS

Potential Litigation - Verizon

Stated as precisely as presently possible the following is the time when and the circumstances under which the discussion conducted at said meeting can be disclosed to the public July 7, 2025, or when the need for confidentiality no longer exists.

The public is excluded from said meeting, and further notice is dispensed with, all in accordance with sections 8 and 4a of the Open Public Meetings Act.

I hereby certify this to be a true copy of a resolution adopted by the Borough Council of the Borough of Hightstown at a meeting held on April 7, 2025.

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Margaret Riggio, Borough Clerk