

**AGENDA**  
**Hightstown Borough Council**  
**May 6, 2024 | 6:30 p.m.**  
**Hightstown Engine Company No. 1**  
**140 North Main Street, Hightstown**

PLEASE TURN OFF ALL CELL PHONES DURING YOUR ATTENDANCE AT THIS MEETING TO AVOID SOUNDS/RINGING OR CONVERSATIONS THAT MAY INTERFERE WITH THE RECORDING OR THE ABILITY OF ATTENDEES TO HEAR THE PROCEEDINGS. THANK YOU FOR YOUR COOPERATION.

**Meeting called to order by Mayor Susan Bluth**

**STATEMENT:** Adequate notice of this meeting has been given in accordance with the Open Public Meetings Act, pursuant to Public Law 1975, Chapter 231. Said notice was advertised in the Trenton Times and Windsor-Hights Herald as required by law and is posted on the Hightstown Borough website.

**Roll Call**

**Flag Salute**

**Approval of Agenda**

**Approval of Minutes** April 15, 2024 – Public Session  
April 15, 2024 – Executive Session

**Presentation** Commendation – Officer Larson

**Public Comment** Any person wishing to address Council with his or her comments will have a maximum of three minutes to do so at this time.

**Ordinances** **Ordinance 2024-04 Final Reading and Public Hearing** A Bond Ordinance Providing for Improvements to Summit Street in and by the Borough of Hightstown, in the County of Mercer, New Jersey, Appropriating \$855,000 Therefore and Authorizing the Issuance of \$376,290 Bonds or Notes of the Borough to Finance Part of the Cost Thereof.

**Ordinance 2024-05 Final Reading and Public Hearing** A Bond Ordinance Providing for Water-Sewer Improvements to Summit Street for the Water-Sewer Utility in and by the Borough of Hightstown, in the County of Mercer, New Jersey, Appropriating \$1,345,000 Therefor and Authorizing the Issuance of \$1,345,000 Bonds or Notes of the Borough to Finance the Cost Thereof

**Ordinance 2024-06 First Reading and Introduction** An Ordinance to Establish Salary Ranges for Certain Officers and Employees of the Borough of Hightstown

**Resolutions**

**2024-91** Authorizing Payment of Bills

**Consent Agenda**

**2024-92** Declaring Personal Property Surplus and No Longer Needed for Public Use

**2024-93** Authorizing Renewed Shared Services Agreement with East Windsor Township for Senior Services

**2024-94** Resolution Acknowledging Continued Participation in the HOME Investment Partnership Program Consortium with the County of Mercer

**2024-95** Resolution Requesting the State of New Jersey to Pursue Regional Solutions to Flooding within the Millstone River Basin

**2024-96** A Resolution Approving the Annual Shred Event Organized by the Hightstown Borough Environmental Commission

**2024-97** Authorizing Emergency Temporary Appropriations Prior to Adoption of the 2024 Budget

**2024-98** A Resolution Calling for the Modernization of the Open Public Records Act (OPRA) and the Swift Passage of S-2930/A-4045

**Discussion**

Taxi Stands

Budget Meeting Dates

**Subcommittee Reports**

**Mayor/Council/Administrative Updates**

**Executive Session**      **Resolution 2024-99** Authorizing a Meeting that Excludes the Public  
Personnel – CFO

No Action will be taken following Executive Session

**Adjournment**

# Ordinance 2024-04

*BOROUGH OF HIGHTSTOWN  
COUNTY OF MERCER  
STATE OF NEW JERSEY*

**BOND ORDINANCE PROVIDING FOR IMPROVEMENTS TO SUMMIT STREET IN AND BY THE BOROUGH OF HIGHTSTOWN, IN THE COUNTY OF MERCER, NEW JERSEY, APPROPRIATING \$855,000 THEREFOR AND AUTHORIZING THE ISSUANCE OF \$376,290 BONDS OR NOTES OF THE BOROUGH TO FINANCE PART OF THE COST THEREOF.**

**BE IT ORDAINED** BY THE BOROUGH COUNCIL OF THE BOROUGH OF HIGHTSTOWN, IN THE COUNTY OF MERCER, NEW JERSEY (not less than two-thirds of all members thereof affirmatively concurring) AS FOLLOWS:

Section 1. The improvement described in Section 3(a) of this bond ordinance is hereby authorized to be undertaken by the Borough of Hightstown, in the County of Mercer, New Jersey (the "Borough") as a general improvement. For the improvement or purpose described in Section 3(a), there is hereby appropriated the sum of \$855,000, including a \$478,710 grant expected to be received from the State of New Jersey Department of Transportation (the "State Grant"). Pursuant to N.J.S.A. 40A:2-11(c), no down payment is provided for the costs of the project since the project is being partially funded by the State Grant.

Section 2. In order to finance the cost of the improvement not covered by the State Grant, negotiable bonds are hereby authorized to be issued in the principal amount of \$376,290 pursuant to the Local Bond Law. In anticipation of the issuance of the bonds, negotiable bond anticipation notes are hereby authorized to be issued pursuant to and within the limitations prescribed by the Local Bond Law.

Section 3. (a) The improvement hereby authorized and the purpose for the financing of which the bonds are to be issued is improvements to Summit Street, including all work and materials necessary therefor and incidental thereto.

(b) The estimated maximum amount of bonds or bond anticipation notes to be issued for the improvement or purpose is as stated in Section 2 hereof.

(c) The estimated cost of the improvement or purpose is equal to the amount of the appropriation herein made therefor.

Section 4. All bond anticipation notes issued hereunder shall mature at such times as may be determined by the chief financial officer; provided that no bond anticipation note shall mature later than one year from its date, unless such bond anticipation notes are permitted to mature at such later date in accordance with applicable law. The bond anticipation notes shall bear interest at such rate or rates and be in such form as may be determined by the chief financial officer. The chief financial officer shall determine all matters in connection with bond anticipation notes issued pursuant to this bond ordinance, and the chief financial officer's signature upon the bond anticipation notes shall be conclusive evidence as to all such determinations. All bond anticipation notes issued hereunder may be renewed from time to time subject to the provisions of the Local Bond Law or other applicable law. The chief financial officer is hereby authorized to sell part or all of the bond anticipation notes from time to time at public or private sale and to deliver them to the purchasers thereof upon receipt of payment of the purchase price plus accrued interest from their dates to the date of delivery thereof. The chief financial officer is directed to report in writing to the governing body at the meeting next succeeding the date when any sale or delivery of the bond anticipation notes pursuant to this bond ordinance is made. Such report must include the amount, the description, the interest rate and the maturity schedule of the bond anticipation notes sold, the price obtained and the name of the purchaser.

Section 5. The Borough hereby certifies that it has adopted a capital budget or a temporary capital budget, as applicable. The capital or temporary capital budget of the Borough is hereby amended to conform with the provisions of this bond ordinance to the extent of any inconsistency herewith. To the extent that the purposes authorized herein are inconsistent with the adopted capital or temporary capital budget, a revised capital or temporary capital budget has been filed with the Division of Local Government Services.

Section 6. The following additional matters are hereby determined, declared, recited and stated:

(a) The improvement or purpose described in Section 3(a) of this bond ordinance is not a current expense. It is an improvement or purpose that the Borough may lawfully undertake as a

general improvement, and no part of the cost thereof has been or shall be specially assessed on property specially benefitted thereby.

(b) The period of usefulness of the improvement or purpose within the limitations of the Local Bond Law, according to the reasonable life thereof computed from the date of the bonds authorized by this bond ordinance, is 10 years.

(c) The Supplemental Debt Statement required by the Local Bond Law has been duly prepared and filed in the office of the Clerk, and a complete executed duplicate thereof has been filed in the office of the Director of the Division of Local Government Services in the Department of Community Affairs of the State of New Jersey. Such statement shows that the gross debt of the Borough as defined in the Local Bond Law is increased by the authorization of the bonds and notes provided in this bond ordinance by \$376,290, and the obligations authorized herein will be within all debt limitations prescribed by the Local Bond Law.

(d) An aggregate amount not exceeding \$105,000 for items of expense listed in and permitted under N.J.S.A. 40A:2-20 is included in the estimated cost indicated herein for the purpose or improvement.

Section 7. The Borough hereby declares the intent of the Borough to issue bonds or bond anticipation notes in the amount authorized in Section 2 of this bond ordinance and to use the proceeds to pay or reimburse expenditures for the costs of the purposes described in Section 3(a) of this bond ordinance. This Section 7 is a declaration of intent within the meaning and for purposes of the Treasury Regulations.

Section 8. Any grant moneys received, other than those referred to in Section 1 hereto, shall be applied either to direct payment of the cost of the improvement or to payment of the obligations issued pursuant to this bond ordinance. The amount of obligations authorized but not issued hereunder shall be reduced to the extent that such funds are so used.

Section 9. The chief financial officer of the Borough is hereby authorized to prepare and to update from time to time as necessary a financial disclosure document to be distributed in connection with the sale of obligations of the Borough and to execute such disclosure document

on behalf of the Borough. The chief financial officer is further authorized to enter into the appropriate undertaking to provide secondary market disclosure on behalf of the Borough pursuant to Rule 15c2-12 of the Securities and Exchange Commission (the "Rule") for the benefit of holders and beneficial owners of obligations of the Borough and to amend such undertaking from time to time in connection with any change in law, or interpretation thereof, provided such undertaking is and continues to be, in the opinion of a nationally recognized bond counsel, consistent with the requirements of the Rule. In the event that the Borough fails to comply with its undertaking, the Borough shall not be liable for any monetary damages, and the remedy shall be limited to specific performance of the undertaking.

Section 10. The full faith and credit of the Borough are hereby pledged to the punctual payment of the principal of and the interest on the obligations authorized by this bond ordinance. The obligations shall be direct, unlimited obligations of the Borough, and the Borough shall be obligated to levy ad valorem taxes upon all the taxable property within the Borough for the payment of the obligations and the interest thereon without limitation of rate or amount.

Section 11. This bond ordinance shall take effect 20 days after the first publication thereof after final adoption, as provided by the Local Bond Law.

Introduction: April 15, 2024

Adoption: **Public Hearing Scheduled for May 6, 2024**

ATTEST:

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MARGARET RIGGIO  
MUNICIPAL CLERK

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SUSAN BLUTH  
MAYOR

# Ordinance 2024-05

*BOROUGH OF HIGHTSTOWN  
COUNTY OF MERCER  
STATE OF NEW JERSEY*

BOND ORDINANCE PROVIDING FOR WATER-SEWER IMPROVEMENTS TO SUMMIT STREET FOR THE WATER-SEWER UTILITY IN AND BY THE BOROUGH OF HIGHTSTOWN, IN THE COUNTY OF MERCER, NEW JERSEY, APPROPRIATING \$1,345,000 THEREFOR AND AUTHORIZING THE ISSUANCE OF \$1,345,000 BONDS OR NOTES OF THE BOROUGH TO FINANCE THE COST THEREOF.

BE IT ORDAINED BY THE BOROUGH COUNCIL OF THE BOROUGH OF HIGHTSTOWN, IN THE COUNTY OF MERCER, NEW JERSEY (not less than two-thirds of all members thereof affirmatively concurring) AS FOLLOWS:

Section 1. The improvement described in Section 3(a) of this bond ordinance is hereby authorized to be undertaken by the Borough of Hightstown, in the County of Mercer, New Jersey (the "Borough"). For the improvement or purpose described in Section 3(a), there is hereby appropriated the sum of \$1,345,000. Pursuant to N.J.S.A. 40A:2-11(c), no down payment is provided for the costs of the improvement since the project described in Section 3(a) hereof is expected to be funded through the New Jersey Infrastructure Bank.

Section 2. In order to finance the cost of the improvement or purpose, negotiable bonds are hereby authorized to be issued in the principal amount of \$1,345,000 pursuant to the Local Bond Law. In anticipation of the issuance of the bonds, negotiable bond anticipation notes are hereby authorized to be issued pursuant to and within the limitations prescribed by the Local Bond Law.

Section 3. (a) The improvement hereby authorized and the purpose for the financing of which the bonds are to be issued is water-sewer improvements to Summit Street for the Water-Sewer Utility, including all work and materials necessary therefor and incidental thereto.

(b) The estimated maximum amount of bonds or bond anticipation notes to be issued for the improvement or purpose is as stated in Section 2 hereof.

(c) The estimated cost of the improvement or purpose is equal to the amount of the appropriation herein made therefor.

Section 4. All bond anticipation notes issued hereunder shall mature at such times as may be determined by the chief financial officer; provided that no bond anticipation note shall mature later than one year from its date, unless such bond anticipation notes are permitted to mature at such later date in accordance with applicable law. The bond anticipation notes shall bear interest at such rate or rates and be in such form as may be determined by the chief financial officer. The chief financial officer shall determine all matters in connection with bond anticipation notes issued pursuant to this bond ordinance, and the chief financial officer's signature upon the bond anticipation notes shall be conclusive evidence as to all such determinations. All bond anticipation notes issued hereunder may be renewed from time to time subject to the provisions of the Local Bond Law or applicable law. The chief financial officer is hereby authorized to sell part or all of the bond anticipation notes from time to time at public or private sale and to deliver them to the purchasers thereof upon receipt of payment of the purchase price plus accrued interest from their dates to the date of delivery thereof. The chief financial officer is directed to report in writing to the governing body at the meeting next succeeding the date when any sale or delivery of the bond anticipation notes pursuant to this bond ordinance is made. Such report must include the amount, the description, the interest rate and the maturity schedule of the bond anticipation notes sold, the price obtained and the name of the purchaser.

Section 5. The Borough hereby certifies that it has adopted a capital budget or a temporary capital budget, as applicable. The capital or temporary capital budget of the Borough is hereby amended to conform with the provisions of this bond ordinance to the extent of any inconsistency herewith. To the extent that the purposes authorized herein are inconsistent with the adopted capital or temporary capital budget, a revised capital or temporary capital budget has been filed with the Division of Local Government Services.

Section 6. The following additional matters are hereby determined, declared, recited and stated:

(a) The improvement or purpose described in Section 3(a) of this bond ordinance is not a current expense. It is an improvement or purpose that the Borough may lawfully undertake as a general improvement, and no part of the cost thereof has been or shall be specially assessed on property specially benefitted thereby.



(b) The period of usefulness of the improvement or purpose within the limitations of the Local Bond Law, according to the reasonable life thereof computed from the date of the bonds authorized by this bond ordinance, is 40 years.

(c) The Supplemental Debt Statement required by the Local Bond Law has been duly prepared and filed in the office of the Clerk, and a complete executed duplicate thereof has been filed in the office of the Director of the Division of Local Government Services in the Department of Community Affairs of the State of New Jersey. Such statement shows that the gross debt of the Borough as defined in the Local Bond Law is increased by the authorization of the bonds and notes provided in this bond ordinance by \$1,345,000, but that the net debt of the Borough determined as provided in the Local Bond Law is not increased by this bond ordinance. The obligations authorized herein will be within all debt limitations prescribed by the Local Bond Law.

(d) An aggregate amount not exceeding \$180,000 for items of expense listed in and permitted under N.J.S.A. 40A:2-20 is included in the estimated cost indicated herein for the purpose or improvement.

Section 7. The Borough hereby declares the intent of the Borough to issue bonds or bond anticipation notes in the amount authorized in Section 2 of this bond ordinance and to use the proceeds to pay or reimburse expenditures for the costs of the purposes described in Section 3(a) of this bond ordinance. This Section 7 is a declaration of intent within the meaning and for purposes of the Treasury Regulations.

Section 8. Any grant moneys received for the purpose described in Section 3(a) hereof shall be applied either to direct payment of the cost of the improvement or to payment of the obligations issued pursuant to this bond ordinance. The amount of obligations authorized but not issued hereunder shall be reduced to the extent that such funds are so used.

Section 9. The chief financial officer of the Borough is hereby authorized to prepare and to update from time to time as necessary a financial disclosure document to be distributed in connection with the sale of obligations of the Borough and to execute such disclosure document on behalf of the Borough. The chief financial officer is further authorized to enter into the appropriate undertaking to provide secondary market disclosure on behalf of the Borough pursuant to Rule 15c2-12 of the Securities and Exchange Commission (the "Rule") for the benefit of holders and beneficial owners of obligations of the Borough and to amend such undertaking from time to time in connection with any change in law, or interpretation thereof, provided such undertaking is

and continues to be, in the opinion of a nationally recognized bond counsel, consistent with the requirements of the Rule. In the event that the Borough fails to comply with its undertaking, the Borough shall not be liable for any monetary damages, and the remedy shall be limited to specific performance of the undertaking.

Section 10. The full faith and credit of the Borough are hereby pledged to the punctual payment of the principal of and the interest on the obligations authorized by this bond ordinance. The obligations shall be direct, unlimited obligations of the Borough, and the Borough shall be obligated to levy *ad valorem* taxes upon all the taxable property within the Borough for the payment of the obligations and the interest thereon without limitation of rate or amount.

Section 11. This bond ordinance shall take effect 20 days after the first publication thereof after final adoption, as provided by the Local Bond Law.

Introduction: April 15, 2024

Adoption: **Public Hearing Scheduled for May 6, 2024**

ATTEST:

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MARGARET RIGGIO  
MUNICIPAL CLERK

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SUSAN BLUTH  
MAYOR

# Ordinance 2024-06

*BOROUGH OF HIGHTSTOWN  
 COUNTY OF MERCER  
 STATE OF NEW JERSEY*

**AN ORDINANCE TO ESTABLISH SALARY RANGES FOR CERTAIN OFFICERS  
 AND EMPLOYEES OF THE BOROUGH OF HIGHTSTOWN**

**BE IT ORDAINED** by the Mayor and Council of the Borough of Hightstown, as follows:

**Section 1.** The following official employment designations are hereby confirmed and the rate of compensation of each officer and employee of the Borough of Hightstown, excluding longevity, whose compensation shall be on an annual basis, is:

	<b>RANGING FROM:</b>	<b>TO:</b>
Mayor	\$5,800.00	\$5,800.00
Councilmember	\$4,600.00	\$4,600.00
Borough Administrator	\$30,000.00	\$145,000.00
Borough Clerk	\$40,000.00	\$90,000.00
Deputy Borough Clerk	\$30,000.00	\$69,000.00
Computer Systems Administrator	\$3,000.00	\$7,000.00
Qualified Purchasing Agent (QPA)	\$12,000.00	\$20,000.00
Registrar of Vital Statistics	\$2,500.00	\$6,000.00
Deputy Registrar of Vital Statistics	\$1,000.00	\$5,000.00
Chief Financial Officer	\$2,000.00	\$60,000.00
Deputy Chief Financial Officer	\$10,000.00	\$85,000.00
Accounts Payable Clerk	\$30,000.00	\$64,000.00
Tax/Water/Sewer Collector	\$20,000.00	\$90,000.00
Part-Time Tax/Water/Sewer Collector	\$10,000.00	\$27,000.00
Deputy Tax/Water/Sewer Collector	\$10,000.00	\$69,000.00
Tax/Utility Clerk	\$7,000.00	\$54,000.00
Tax Assessor	\$7,500.00	\$25,000.00
Municipal Magistrate	\$30,000.00	\$54,000.00
Police Chief	\$120,000.00	\$180,000.00
Records Management and System Administrator and Administrative Assistant to the Police Department	\$32,000.00	\$70,000.00

	<b>RANGING FROM:</b>	<b>TO:</b>
Planning Board Secretary	\$1,000.00	\$27,000.00
<u>Municipal Housing Liaison</u>	<u>\$5,000.00</u>	<u>\$8,000.00</u>
*Technical Assistant(included in full-time Construction Code Official)	\$28,000.00	\$43,000.00
Construction Code Official(Full time position includes * titles)	\$75,000.00	\$100,000.00
Fire Subcode Official	\$3,500.00	\$15,000.00
*Building Subcode Official(included in full-time Construction Code Official)	\$3,500.00	\$9,000.00
*Building Inspector(included in full-time Construction Code Official)	\$3,500.00	\$6,000.00
Zoning Official	\$6,000.00	\$13,000.00
Superintendent of Public Works	\$50,000.00	\$146,000.00
Assistant Superintendent of Public Works	\$50,000.00	\$71,000.00
Water Plant Superintendent (Part-Time)	\$10,000.00	\$27,000.00
Senior Water Plant Operator	\$35,000.00	\$90,000.00
Superintendent of AWWTP	\$50,000.00	\$150,000.00
Assistant Superintendent of AWWTP	\$45,000.00	\$96,000.00
Lab Manager – AWWTP	\$35,000.00	\$85,000.00
Health Officer	\$8,000.00	\$20,000.00
Secretary Board of Health	\$100.00	\$2,000.00
OEM Coordinator	\$2,000.00	\$ 12,000.00
Deputy OEM Coordinator	\$2,000.00	\$7,000.00

**Section 2.** The following official employment designations are hereby confirmed and the rate of compensation of each officer and employee of the Borough of Hightstown, whose compensation shall be on an hourly basis, is:

	<b>RANGING FROM:</b>	<b>TO:</b>
Payroll/Benefits Specialist	\$16.00	\$36.00
Executive Administrative Assistant	\$16.00	\$40.00
Administrative Assistant	\$16.00	\$36.00
Public Health Nurse	\$25.00	\$48.00
Senior Public Health Nurse	\$39.00	\$55.00
Special Officer I	\$16.00	\$20.00

	<b>RANGING FROM:</b>	<b>TO:</b>
<u>Special Officer II</u>	\$18.00	\$32.00
<u>Public Works Foreman</u>	\$17.00	\$43.00
<u>Public Works Heavy Equipment Operator</u>	\$16.00	\$43.00
<u>Public Works Automated Vehicle Operator</u>	\$16.00	\$38.00
<u>Public Works Driver/Laborer</u>	\$16.00	\$38.00
<u>Public Works Laborer</u>	\$16.00	\$38.00
<u>Public Works Municipal Building Maintenance</u>	\$16.00	\$38.00
<u>Public Works Mechanic</u>	\$16.00	\$38.00
<u>Seasonal/Temporary Labor</u>	\$16.00	\$22.00
<u>Assistant Water Plant Operator</u>	\$16.00	\$27.00
<u>Water Plant Operator</u>	\$25.00	\$38.00
<u>Water Plant Lead Operator</u>	\$40.00	\$57.00
<u>AWWTP Maintenance</u>	\$16.00	\$32.00
<u>AWWTP Operator</u>	\$16.00	\$32.00
<u>Recreation Director (part-time)</u>	\$20.00	\$45.00
<u>Assistant Recreation Director (part-time)</u>	16.00	\$22.00
<u>Junior Recreation Counselor (part-time)</u>	\$16.00	\$17.00
<u>Housing Inspector</u>	\$16.00	\$38.00
<u>Fire Inspector</u>	\$16.00	\$38.00
<u>Building Inspector</u>	\$16.00	\$38.00
<u>Code Enforcement Officer</u>	\$16.00	\$38.00
<u>Fire Officer</u>	\$16.00	\$38.00
<u>Zoning Official</u>	\$16.00	\$38.00
<u>Electric Subcode Official</u>	\$16.00	\$54.00
<u>Plumbing Subcode Official</u>	\$16.00	\$54.00

**Section 3.** The following official employment designations are hereby confirmed and the rate of compensation of each officer and employee of the Borough of Hightstown, whose compensation shall be on a daily basis, is:

	<b>RANGING FROM:</b>	<b>TO:</b>
<u>School Crossing Guard</u>	\$50	\$75

**Section 4.** This Ordinance shall take effect after final passage and publication as provided by law.

**Section 5.** The salary ranges established in this ordinance supersede any established for the same positions in previous salary ordinances and will remain in effect until changed by the adoption of a new or amending Salary Ordinance.

Introduced:

Adopted:

**ATTEST:**

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Margaret Riggio  
Municipal Clerk

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Susan Bluth  
Mayor

# Resolution 2024-91

*BOROUGH OF HIGHTSTOWN  
COUNTY OF MERCER  
STATE OF NEW JERSEY*

## **AUTHORIZING PAYMENT OF BILLS**

**WHEREAS**, certain bills are due and payable as per itemized claims listed on the following schedules, which are made a part of the minutes of this meeting as a supplemental record;

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Hightstown that the bills be paid on audit and approval of the Borough Administrator, the appropriate Department Head and the Treasurer in the amount of \$1,147,124.39 from the following accounts:

Current		\$989,185.07
W/S Operating		86,658.58
General Capital		63,891.99
Water/Sewer Capital		1,381.25
Grant		0.00
Trust		0.00
Unemployment Trust		0.00
Animal Control		0.00
Law Enforcement Trust		0.00
Tax Lien Trust		0.00
Housing Trust		0.00
Public Defender Trust		2,100.00
Escrow		<u>3,907.50</u>
<b>Total</b>		<b><u>\$1,147,124.39</u></b>

## **CERTIFICATION**

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on May 6, 2024.

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Margaret Riggio  
Borough Clerk

P.O. Type: All      Include Project Line Items: Yes      Open: N      Paid: N      Void: N  
 Range: First      to Last      Rcvd: Y      Held: Y      Aprv: N  
 Format: Detail without Line Item Notes      Bid: Y      State: Y      Other: Y      Exempt: Y  
 Vendors: All      Include Non-Budgeted: Y  
 Rcvd Batch Id Range: First      to Last

Vendor #	Name	PO #	PO Date	Description	Contract Amount	PO Type	Charge Account	Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
<b>A0584 AMERICAN TEST CENTERS</b>														
		23-01357	10/26/23	OSHA EQUIPMENT TESTING										
		1		OSHA EQUIPMENT TESTING	1,250.00		3-01-26-290-001-189	B Safety Equipment & Testing	R	10/26/23	04/30/24		2240778	N
		Vendor Total:			1,250.00									
<b>ANDYW005 ANDY WANG</b>														
		24-00467	04/19/24	LEADERSHIP INTERNSHIP 2024										
		1		LEADERSHIP INTERNSHIP 2024	200.00		4-01-27-335-001-137	B Contests	R	04/19/24	04/30/24		2024	N
		Vendor Total:			200.00									
<b>A1014 APPROVED FIRE PROTECTION, INC.</b>														
		24-00205	02/20/24	YEALY EXTINGUISHER INSPECTION										
		1		YEALY EXTINGUISHER INSPECTION	1,158.61		4-01-26-310-001-024	B Building Maintenance	R	02/20/24	04/30/24		IN00093912	N
		2		YEALY EXTINGUISHER INSPECTION	519.89		4-01-26-310-001-024	B Building Maintenance	R	02/20/24	04/30/24		IN00093911	N
					1,678.50									
		24-00313	03/13/24	2024 FIRE EXTIGUISHER INSPT FD										
		1		2024 FIRE EXTINGUISHER	1,434.08		4-01-26-310-001-024	B Building Maintenance	R	03/13/24	04/30/24		IN00094181	N
		Vendor Total:			3,112.58									
<b>APRUZ005 APRUZZESE, MCDERMOTT, MASTRO &amp;</b>														
		24-00451	04/19/24	MARCH 2024 LABOR INVOICES										
		1		MARCH 2024 LABOR INVOICES	1,549.18		4-01-20-155-001-031	B Labor,Personnel & Union Council	R	04/19/24	04/30/24		232763	N
		Vendor Total:			1,549.18									



Vendor #	Name	PO #	PO Date	Description	Amount	Contract Charge	PO Type Account	Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
<b>B0921 BRITTON INDUSTRIES, INC</b>														
		24-00456	04/19/24	LOG DISPOSAL										
		1 INV	1101694-IN	LOG DISPOSAL	117.05	4-01-26-311-001-168	B	Yardwaste	R	04/19/24	04/30/24		1101694-IN	N
		Vendor Total:			117.05									
<b>BUCKM005 BUCK MINING &amp; MATERIAL INC</b>														
		24-00441	04/15/24	MAR/APR 2024 YARD WASTE DISP										
		1 MAR/APRIL	2024	YARD WASTE	396.00	4-01-26-311-001-168	B	Yardwaste	R	04/15/24	04/30/24		1237	N
		2 WOODCHIP	DISPOSAL AT 0 COST		0.00	4-01-26-311-001-168	B	Yardwaste	R	04/15/24	04/30/24		1229	N
					396.00									
		24-00510	04/30/24	APRIL 2024 YARD WASTE DISPOSAL										
		1 APRIL	2024	YARD WASTE DISPOSAL	264.00	4-01-26-311-001-168	B	Yardwaste	R	04/30/24	04/30/24		1239	N
		2 APRIL	2024	YARD WASTE DISPOSAL	198.00	4-01-26-311-001-168	B	Yardwaste	R	04/30/24	04/30/24		1241	N
					462.00									
		Vendor Total:			858.00									
<b>B1149 BURLINGTON COUNTY ESTC-BCIT</b>														
		24-00485	04/26/24	INCIDENT COMMAND SYSTEM I-200										
		1 INCIDENT	COMMAND SYSTEM I-200		45.00	3-01-25-252-002-042	B	Education & Training	R	04/26/24	04/30/24		10808	N
		Vendor Total:			45.00									
<b>CGPH0005 CGP&amp;H</b>														
		24-00448	04/16/24	AFF HOUSING RES2024-15 ACADEMY										
		1 AFFORDABLE	HOUSING ADMIN SVC		239.50	4-01-21-180-001-108	B	COAH Planning	R	04/16/24	04/30/24		50063	N
		Vendor Total:			239.50									
<b>CHEST005 CHESTERFIELD ELECTRIC LLC</b>														
		24-00434	04/15/24	A/C SVC CIRCUIT BREAKER REP										
		1 A/C SVC	CIRCUIT BREAKER		558.61	4-09-55-501-002-503	B	Sewer Plant Maintenance	R	04/15/24	04/30/24		I-5882-1	N
		Vendor Total:			558.61									

Vendor #	Name	PO #	PO Date	Description	Amount	Contract Charge Account	PO Type	Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
<b>C0058 CINTAS CORPORATION #061</b>														
24-00437	04/15/24	UNIFORM ADVANTAGE MARCH 2024												
1 INV	4185071328	3/1/24	58.79	4-09-55-501-002-507		B Uniforms & Safety Equipment	R	04/15/24	04/30/24			4185071328	N	
2 INV	4185789728	3/8/24	82.32	4-09-55-501-002-507		B Uniforms & Safety Equipment	R	04/15/24	04/30/24			4185789728	N	
3 INV	4186513185	3/15/24	58.79	4-09-55-501-002-507		B Uniforms & Safety Equipment	R	04/15/24	04/30/24			4186513185	N	
4 INV	4187232521	3/22/24	55.45	4-09-55-501-002-507		B Uniforms & Safety Equipment	R	04/15/24	04/30/24			4187232521	N	
5 INV	4187952517	3/29/24	58.79	4-09-55-501-002-507		B Uniforms & Safety Equipment	R	04/15/24	04/30/24			4187952517	N	
			<u>314.14</u>											
Vendor Total:			314.14											
<b>CLARK005 CLARKE CATON HINTZ</b>														
24-00421	04/10/24	Services rendered thru 3/29/24												
1 Rev/Prep	correspondence		42.50	4-01-21-180-001-108		B COAH Planning	R	04/10/24	04/30/24			89235	N	
2 Meet,prep & attend	PB Mtg 3/11		1,352.50	4-01-21-180-001-110		B Master Planner	R	04/10/24	04/30/24			89236	N	
			<u>1,395.00</u>											
Vendor Total:			1,395.00											
<b>COMCA010 COMCAST</b>														
24-00496	04/30/24	ETHERNET HPD MARCH & APRIL '24												
1 INV	197126761	HPD 3/15/24	195.30	4-01-20-140-001-060		B Internet Services and Web Services	R	04/30/24	04/30/24			197126761	N	
2 INV	199611201	HPD 4/15/24	195.30	4-01-20-140-001-060		B Internet Services and Web Services	R	04/30/24	04/30/24			199611201	N	
			<u>390.60</u>											
Vendor Total:			390.60											
<b>COMCA005 COMCAST BUSINESS</b>														
24-00495	04/30/24	8499 05 243 0051047 OAK LANE												
1 8499 05 243 0051047	OAK LANE		121.37	4-09-55-501-002-545		B Internet Services	R	04/30/24	04/30/24			499052430051047	N	
Vendor Total:			121.37											
<b>CONCE005 CONCENTRA MEDICAL CENTERS</b>														
24-00369	04/01/24	PHYS EXAM S.WOODWARD 3/21/23												
1 PHYS EXAM S.WOODWARD	3/21/23		217.00	4-01-26-290-001-093		B Employee Physicals/Drug Tests	R	04/01/24	04/30/24			516549960	N	
Vendor Total:			217.00											

Vendor # Name	PO # PO Date Description	Contract PO Type	Amount Charge Account	Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date Invoice	1099 Excl
<b>COUNT015 COUNTY OF MONMOUTH-</b>									
	24-00432 04/15/24 FEBRUARY 2024 SERVICES								
	1 INV 24000107-FEB 2024 SERVICES		75.00 4-01-26-305-001-199	B Miscellaneous	R	04/15/24	05/01/24	24000107	N
	Vendor Total:		75.00						
<b>E0022 EAGLE POINT GUN SHOP</b>									
	24-00408 04/08/24 HPD AMMUNITION SUPPLIES								
	1 HPD AMMUNITION SUPPLIES		1,921.60 4-01-25-240-001-117	B Ammunition & Target Practice	R	04/08/24	04/30/24	121841	N
	2 HPD AMMUNITION SUPPLIES		1,552.00 4-01-25-240-001-117	B Ammunition & Target Practice	R	04/08/24	04/30/24	121841	N
			3,473.60						
	Vendor Total:		3,473.60						
<b>E0024 EARLE ASPHALT COMPANY</b>									
	24-00430 04/15/24 ER REPAIR BROKEN LATERAL								
	1 ER REPAIR BROKEN LATERAL		10,021.70 4-09-55-501-002-529	B Sewer Main Repair/Supplies	R	04/15/24	04/30/24	4/3/24	N
	Vendor Total:		10,021.70						
<b>E0576 EAST WINDSOR REGIONAL SCHOOL</b>									
	24-00486 04/26/24 MARCH 2024 FUEL USE								
	1 MAR 2024 FUEL USE-AWWTP		99.71 4-09-55-501-002-512	B Motor Fuel	R	04/26/24	05/01/24	MAR 2024	N
	2 MAR 2024 FUEL USE-CONSTRUCTION		31.00 4-01-31-460-001-151	B MOTOR FUEL-CONSTRUCTION DEPARTMENT	R	04/26/24	05/01/24	MAR 2024	N
	3 MAR 2024 FUEL USE-FIRE		542.72 4-01-31-460-001-166	B Motor Fuel - Fire Dept.	R	04/26/24	05/01/24	MAR 2024	N
	4 MAR 2024 FUEL USE-FIRST AID		300.19 4-01-31-460-001-148	B Motor Fuel - Emergency Medical	R	04/26/24	05/01/24	MAR 2024	N
	5 MAR 2024 FUEL USE-GARBAGE		1,226.93 4-01-31-460-001-147	B Motor Fuel - Public Works	R	04/26/24	05/01/24	MAR 2024	N
	6 MAR 2024 FUEL USE-POLICE		1,858.55 4-01-31-460-001-145	B Motor Fuel - Police	R	04/26/24	05/01/24	MAR 2024	N
	7 MAR 2024 FUEL USE-STREETS		802.08 4-01-31-460-001-147	B Motor Fuel - Public Works	R	04/26/24	05/01/24	MAR 2024	N
	8 MAR 2024 FUEL USE-WATER		157.03 4-09-55-501-001-512	B Motor Fuel	R	04/26/24	05/01/24	MAR 2024	N
	9 MAR 2024 FUEL FACILITY FEE		120.00 4-01-31-460-001-144	B Upgrades to Fueling Facility	R	04/26/24	05/01/24	MAR 2024	N
			5,138.21						
	Vendor Total:		5,138.21						
<b>B0966 ERB'S GARAGE INC</b>									
	24-00503 04/30/24 MACK #10 SERVICE								
	1 INV 17949-TRUCK #10 SERVICE		4,007.89 4-01-26-305-001-034	B Motor Vehicle Parts & Access.	R	04/30/24	05/01/24	17949	N

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B0966	ERB'S GARAGE INC	Continued													
24-00507	04/30/24	4112 - 2016 E450 TRANS SERVICE													
1	4112 - 2016 E450 TRANS SERVICE	1,450.53	4-01-26-315-001-134	B Vehicle Maint.-EMS	R	04/30/24	04/30/24	17982						N	
Vendor Total:		5,458.42													
Q0176	EUROFINS QC, LLC														
24-00415	04/09/24	WATER ANALYSIS													
1	INV 6300056371-WATER ANALYSIS	467.50	4-09-55-501-001-532	B Outside Testing/Labs	R	04/09/24	04/30/24	6300056371						N	
2	INV 6300056530-WATER ANALYSIS	247.50	4-09-55-501-001-532	B Outside Testing/Labs	R	04/09/24	04/30/24	6300056530						N	
		715.00													
24-00458	04/19/24	WATER ANALYSIS													
1	INV 6300056714-WATER ANALYSIS	277.00	4-09-55-501-001-532	B Outside Testing/Labs	R	04/19/24	04/30/24	6300056714						N	
2	INV 6300056595-WATER ANALYSIS	0.00	4-09-55-501-001-532	B Outside Testing/Labs	R	04/19/24	04/30/24	6300056595						N	
3	INV 6300056761-WATER ANALYSIS	247.50	4-09-55-501-001-532	B Outside Testing/Labs	R	04/19/24	04/30/24	6300056761						N	
		524.50													
24-00501	04/30/24	WATER ANALYSIS													
1	INV 6300056933-WATER ANALYSIS	247.50	4-09-55-501-001-532	B Outside Testing/Labs	R	04/30/24	05/01/24	6300056933						N	
2	INV 6300057269-WATER ANALYSIS	247.50	4-09-55-501-001-532	B Outside Testing/Labs	R	04/30/24	05/01/24	6300057269						N	
		495.00													
Vendor Total:		1,734.50													
EXTRA005	EXTRA DUTY SOLUTIONS														
24-00457	04/19/24	499 S MAIN ST HPD 3/13/24													
1	499 S MAIN ST HPD 3/13/24	1,746.00	4-09-55-501-002-529	B Sewer Main Repair/Supplies	R	04/19/24	04/30/24	X014.140284						N	
Vendor Total:		1,746.00													
S0081	GARY STEVENS														
24-00397	04/08/24	WEBSITE MAINTENANCE													
1	WEBSITE MAINTENANCE	600.00	3-01-20-140-001-060	B Internet Services and Web Services	R	04/08/24	04/30/24	0001217						N	
2	WEBSITE MAINTENANCE	1,200.00	3-01-20-140-001-060	B Internet Services and Web Services	R	04/08/24	04/30/24	0001217						N	
3	NEWSLETTER NOV-DEC 2023	100.00	3-01-20-140-001-060	B Internet Services and Web Services	R	04/08/24	04/30/24	0001217						N	

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S0081	GARY STEVENS			Continued										
		24-00397	04/08/24	WEBSITE MAINTENANCE		Continued								
				4 NEWSLETTER JAN - APRIL 2024	200.00	4-01-20-140-001-060	B	Internet Services and Web Services	R	04/08/24	04/30/24		0001217	N
					2,100.00									
				Vendor Total:	2,100.00									
G1077	GEORGE S. COYNE CO., INC.													
		24-00197	02/15/24	RES 2023-213 LIME-CALC AWTP		B								
				2 INV 427050 3/27/24	1,814.50	4-09-55-501-002-553	B	Calcium Hydroxide (Lime)	R	02/15/24	04/30/24		427050	N
		24-00377	04/04/24	SODIUM BISULFITE										
				1 SODIUM BISULFITE 50 LB	620.00	4-09-55-501-002-555	B	Sodium Bisulfite	R	04/04/24	04/30/24		427988	N
				Vendor Total:	2,434.50									
G0050	GROVE SUPPLY INC													
		24-00367	04/01/24	1X10 GALV NIPPLE										
				1 INV S5985001.001-GALV NIPPLE	11.03	4-09-55-501-001-535	B	Hydrants and Line Repair	R	04/01/24	04/30/24		S5985001.001	N
				Vendor Total:	11.03									
HAMIL005	HALDEMAN FORD INC HAMILTON													
		24-00347	03/27/24	HPD VEHICLE MAINTENANCE										
				1 HPD VEHICLE MAINTENANCE	705.71	4-01-43-515-001-170	B	Mechanic Services	R	03/27/24	04/30/24		398701	N
				Vendor Total:	705.71									
H0122	HECTOR J. ORTIZ													
		24-00423	04/15/24	REIMBURSEMENT FOR TRAILER JACK										
				1 REIMBURSEMENT FOR TRAILER JACK	36.98	4-01-28-369-001-139	B	Mower Repairs	R	04/15/24	04/30/24		03266374	N
				2 REIMBURSEMENT FOR SAND FOOT	14.99	4-01-28-369-001-139	B	Mower Repairs	R	04/15/24	04/30/24		911971	N
					51.97									
		24-00431	04/15/24	REIMBURSEMENT EDUCATION										
				1 REIMBURSEMENT EDUCATION DPW	944.00	4-01-26-310-001-042	B	Education & Training	R	04/15/24	04/30/24		PW-1301-SP24-2	N

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<b>HO122 HECTOR J. ORTIZ Continued</b>												
		24-00499	04/30/24	REIMBURSEMENT EDU 4/8-4/19								
		1		REIMBURSEMENT EDUCATION DPW	760.00	4-01-26-310-001-042	B Education & Training	R	04/30/24	04/30/24	PW-1302-2P24-2	N
		Vendor Total:			1,755.97							
<b>HO126 HIGHTS ELECTRIC MOTOR, INC.</b>												
		24-00435	04/15/24	SUBMERSIBLE PUMP REPLACEMENT								
		1		SUBMERSIBLE PUMP REPLACEMENT	198.00	4-09-55-501-002-503	B Sewer Plant Maintenance	R	04/15/24	04/30/24	0959162-IN	N
		Vendor Total:			198.00							
<b>H0048 HIGHTS REALTY LLC</b>												
		24-00358	04/01/24	APRIL 2024 HPD RENT								
		1		APRIL 2024 HPD RENT	5,101.61	4-01-26-310-001-025	B Building Rental	R	04/01/24	04/30/24	APR 2024	N
		Vendor Total:			5,101.61							
<b>HILLW005 HILL-WALLACK, LLP</b>												
		24-00450	04/19/24	LEGAL INVOICES THROUGH MAR 24								
		1		GENERAL MATTERS	2,194.50	4-01-20-155-001-027	B General Matters	R	04/19/24	04/30/24	756739	N
		2		ENGINEERING MATTERS	792.00	4-01-20-165-001-028	B General Engineering	R	04/19/24	04/30/24	756740	N
		3		LABOR MATTERS	33.00	4-01-20-155-001-031	B Labor, Personnel & Union Council	R	04/19/24	04/30/24	756741	N
		4		RESOLUTIONS	49.50	4-01-20-155-001-027	B General Matters	R	04/19/24	04/30/24	756742	N
		5		ORDINANCES	66.00	4-01-20-155-001-027	B General Matters	R	04/19/24	04/30/24	756743	N
		6		AFFORDABLE HOUSING MATTERS	49.50	4-01-20-155-001-027	B General Matters	R	04/19/24	04/30/24	756744	N
		7		SHARED SERVICE AGREEMENT	16.50	4-01-20-155-001-027	B General Matters	R	04/19/24	04/30/24	756745	N
		8		COUNTY TAX BOARD & GENERAL TAX	115.50	4-01-20-150-001-196	B Tax Appeals	R	04/19/24	04/30/24	756746	N
		9		DEERFIELD WESTERLEA APARTMENTS	49.50	4-01-20-155-001-027	B General Matters	R	04/19/24	04/30/24	756747	N
		10		SHANGLES ALLEY R.O.W. VACATION	610.50	4-01-20-155-001-027	B General Matters	R	04/19/24	04/30/24	756748	N
		Vendor Total:			3,976.50							
<b>H1100 HOME DEPOT CREDIT SERVICES</b>												
		24-00506	04/30/24	APRIL 2024 INVOICES								
		1		INV 7040715-2X4-96" WHITEWOOD	3.73	4-01-25-240-001-116	B Traffic Bureau	R	04/30/24	05/01/24	7040715	N
		2		INV 2021408-PC BUMP HEAD,	152.76	4-09-55-501-002-529	B Sewer Main Repair/Supplies	R	04/30/24	05/01/24	2021408	N

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<b>H1100 HOME DEPOT CREDIT SERVICES Continued</b>														
		24-00506	04/30/24	APRIL 2024 INVOICES		Continued								
		3 INV	8520881-2"	FEMALE ADAPTER,	7.18	4-09-55-501-002-529	B	Sewer Main Repair/Supplies	R	04/30/24	05/01/24		8520881	N
		4 INV	8520894-3/16"	X100 CLTHSLN,	11.18	4-01-26-290-001-050	B	DPW Work Equipment	R	04/30/24	05/01/24		8520894	N
		5 INV	4042173-APP	CVR FLAT GRAY	4.23	4-01-26-290-001-050	B	DPW Work Equipment	R	04/30/24	05/01/24		4042173	N
		6 INV	2022585-36"	NIFTY NABBER	59.91	4-01-26-290-001-050	B	DPW Work Equipment	R	04/30/24	05/01/24		2022585	N
		7 INV	7623090-8"	CUTTING PLIER	21.97	4-01-26-290-001-050	B	DPW Work Equipment	R	04/30/24	05/01/24		7623090	N
					260.96									
		Vendor Total:			260.96									
<b>IMPER005 IMPERIAL SUPPLIES LLC</b>														
		23-01719	12/29/23	POLICE FLARES										
		1	POLICE FLARES		1,436.42	3-01-26-315-001-131	B	Vehicle Maint. - Police	R	12/29/23	04/30/24		I001966779	N
		Vendor Total:			1,436.42									
<b>INTER015 INTERSTATE WASTE SERVICES OF</b>														
		24-00061	01/24/24	MUNICIPAL RECYCLING		B								
		5	MUNICIPAL RECYCLING	APR 2024	12,125.58	4-01-26-311-001-029	B	Recycling Contract co-mingle-paper/cdbd	R	02/23/24	04/30/24		9644689	N
		Vendor Total:			12,125.58									
<b>J1067 J. VINCH &amp; SONS, INC.</b>														
		24-00433	04/15/24	DUMPSTER RENTAL										
		1	DUMPSTER RENTAL-10 YD	DUMPSTER	480.00	4-01-26-311-001-199	B	Miscellaneous	R	04/15/24	04/30/24		27895	N
		2	EXTRA TONNAGE EXCEEDED	2 TON	313.95	4-01-26-311-001-199	B	Miscellaneous	R	04/24/24	04/30/24		27895	N
					793.95									
		Vendor Total:			793.95									
<b>J0257 JCP&amp;L</b>														
		24-00511	05/01/24	MASTER ACCT 200 000 055 315										
		1	100 008 482 778	MAXEWLL AVE	29.90	4-09-55-501-002-504	B	Electricity	R	05/01/24	05/01/24		95019854482	N
		2	100 009 294 701	WESTERLEA AVE	176.84	4-09-55-501-001-504	B	Electricity	R	05/01/24	05/01/24		95019854482	N
		3	100 012 445 746	BANK ST	5,124.37	4-09-55-501-001-504	B	Electricity	R	05/01/24	05/01/24		95019854482	N





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<b>L0205 LANGUAGE LINE SERVICES</b>														
24-00389	04/04/24	INTERPRETER SVC MARCH 2024												
1	INTERPRETER SVC MARCH 2024	107.30	4-01-25-240-001-111	B Interpreter	R	04/04/24	04/30/24	11262433	N					
Vendor Total:		107.30												
<b>L0037 LINCOLN FINANCIAL GROUP</b>														
24-00479	04/24/24	MAY 2024 LIFE INSURANCE												
1	MAY 2024 LIFE INSURANCE	281.48	4-01-23-210-003-115	B Medical Ins-Emp Grp Health	R	04/24/24	05/01/24	MAY 2024	N					
2	MAY 2024 LIFE INSURANCE	9.08	4-01-23-210-003-115	B Medical Ins-Emp Grp Health	R	04/24/24	05/01/24	MAY 2024	N					
3	MAY 2024 LIFE INSURANCE	5.91	4-01-23-210-003-115	B Medical Ins-Emp Grp Health	R	04/24/24	05/01/24	MAY 2024	N					
4	MAY 2024 LIFE INSURANCE WTP	9.08	4-09-55-501-001-514	B INSURANCE	R	04/24/24	05/01/24	MAY 2024	N					
5	MAY 2024 LIFE INSURANCE AWWTP	63.56	4-09-55-501-002-514	B Insurance	R	04/24/24	05/01/24	MAY 2024	N					
		350.95												
Vendor Total:		350.95												
<b>M1076 MCMANIMON, SCOTLAND &amp; BAUMANN</b>														
24-00420	04/10/24	Services rendered thru 3/31/24												
1	Telephone conferences	112.50	3PRCLLC	P Site Plan Application #2020-01	R	04/10/24	05/01/24	222464	N					
2	Telephone conference	75.00	2022-01	P 105 Main St - Concept Plan	R	04/10/24	05/01/24	222465	N					
		187.50												
24-00438	04/15/24	INV 222466 SALE OF PROPERTY												
1	INV 222466 SALE OF PROPERTY	3,486.39	4-01-20-155-001-032	B LEGAL COUNCIL-REDEVELOPMENT	R	04/15/24	05/01/24	222466	N					
Vendor Total:		3,673.89												
<b>M0256 MERCER CO IMPROVEMENT AUTH</b>														
24-00452	04/19/24	MARCH 2024 TIPPING												
1	MARCH 2024 TIPPING	17,895.85	4-01-32-465-001-165	B Landfill Solid waste Disposal-MCIA	R	04/19/24	05/01/24	MAR 2024	N					
2	MARCH 2024 RECYCLING TAX	429.09	4-01-43-496-001-174	B Recycling Tax	R	04/19/24	05/01/24	MAR 2024	N					
		18,324.94												
Vendor Total:		18,324.94												

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<b>MERCE040 MERCER COUNTY FIRE PREVENTION</b>														
24-00388	04/04/24	2024 DUES CHAD REED												
1		2024 DUES CHAD REED INV 41024	100.00	4-01-25-256-002-044	B Professional Association Dues	R	04/04/24	05/01/24		41024				N
Vendor Total:			100.00											
<b>MICHA020 MICHAEL BOLLENTIN</b>														
24-00426	04/15/24	REIMBURSEMENT FOR EC MEETING												
1		REIMBURSEMENT FOR EC MEETING	112.66	4-01-27-335-001-199	B Miscellaneous	R	04/15/24	05/01/24		SHOPRITE 3/26				N
Vendor Total:			112.66											
<b>M0760 MILLER FORD SALES</b>														
24-00352	03/27/24	2016 FORD E-450 DEC 18, 2023												
1		2016 FORD E-450 DEC 18, 2023	422.90	3-01-25-260-001-034	B Vehicle Repair	R	03/27/24	05/01/24		36025549/2				N
Vendor Total:			422.90											
<b>M0127 MONMOUTH COUNTY</b>														
24-00454	04/19/24	MARCH 2024 ROOSEVELT TIPPING												
1		MARCH 2024 ROOSEVELT TIPPING	2,166.25	4-01-43-513-001-171	B Borough of Roosevelt-Tipping Fees	R	04/19/24	05/01/24		MAR 2024				N
Vendor Total:			2,166.25											
<b>MOTOR005 MOTOROLA SOLUTIONS, INC.</b>														
23-01261	10/05/23	HFD RADIO COMMUNICATION EQUIP												
1		ITEM# H91TGD9PW6AN APX 8000	33,265.44	C-04-55-900-005-444	B FIRE EQUIP 6 RADIO,8 AED SCBA TURN OUT	R	10/05/23	05/01/24		8281850331				N
2		ITEM#Q806CB ASTRO DIGITAL CAI	2,551.50	C-04-55-900-005-444	B FIRE EQUIP 6 RADIO,8 AED SCBA TURN OUT	R	10/05/23	05/01/24		8281850331				N
3		ITEM# Q361AN P25 9600 BAUD	1,485.00	C-04-55-900-005-444	B FIRE EQUIP 6 RADIO,8 AED SCBA TURN OUT	R	10/05/23	05/01/24		8281850331				N
4		ITEM# Q667BB ADP ONLY (NON-P25	0.00	C-04-55-900-005-444	B FIRE EQUIP 6 RADIO,8 AED SCBA TURN OUT	R	10/05/23	05/01/24		8281850331				N
5		ITEM# QA02006AC APX8000XE	3,960.00	C-04-55-900-005-444	B FIRE EQUIP 6 RADIO,8 AED SCBA TURN OUT	R	10/05/23	05/01/24		8281850331				N
6		ITEM# QA00580AA TDMA OPERATION	2,227.50	C-04-55-900-005-444	B FIRE EQUIP 6 RADIO,8 AED SCBA TURN OUT	R	10/05/23	05/01/24		8281850331				N
7		ITEM# Q58AL 3Y ESSENTIAL	1,104.00	C-04-55-900-005-444	B FIRE EQUIP 6 RADIO,8 AED SCBA TURN OUT	R	10/05/23	05/01/24		8281850331				N
8		ITEM# H842AZ APX6000XE/	0.00	C-04-55-900-005-444	B FIRE EQUIP 6 RADIO,8 AED SCBA TURN OUT	R	10/05/23	05/01/24		8281850331				N
9		ITEM# QA03399AA ENHANCED DATA	742.50	C-04-55-900-005-444	B FIRE EQUIP 6 RADIO,8 AED SCBA TURN OUT	R	10/05/23	05/01/24		8281850331				N
10		ITEM# H38BS SMARTZONE	7,425.00	C-04-55-900-005-444	B FIRE EQUIP 6 RADIO,8 AED SCBA TURN OUT	R	10/05/23	05/01/24		8281850331				N
11		ITEM# QA09113AB BASELINE	0.00	C-04-55-900-005-444	B FIRE EQUIP 6 RADIO,8 AED SCBA TURN OUT	R	10/05/23	05/01/24		8281850331				N
12		ITEM# G996AP PROGRAMMING OVER	495.00	C-04-55-900-005-444	B FIRE EQUIP 6 RADIO,8 AED SCBA TURN OUT	R	10/05/23	05/01/24		8281850331				N



Vendor #	Name	PO #	PO Date	Description	Amount	Contract Charge Account	PO Type	Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
<b>POLYD005 POLYDYNE INC</b>														
24-00066	01/24/24	CLARIFLOC NE-255555	RES2024-31			B								
2 INV	1813030	2/27/24	DRUMS	2,497.50	4-09-55-501-002-544	B Zeta Lyte 2800CH-Custom Envir.Tech, Inc.	R	01/24/24	05/01/24				1813030	N
3 INV	1813030	2/27/24	DRUMS	3,330.00	4-09-55-501-002-544	B Zeta Lyte 2800CH-Custom Envir.Tech, Inc.	R	01/24/24	05/01/24				1813030	N
4 INV	1813583	2/27/24	DRUMS	832.50	4-09-55-501-002-544	B Zeta Lyte 2800CH-Custom Envir.Tech, Inc.	R	01/24/24	05/01/24				1813583	N
				<u>6,660.00</u>										
Vendor Total:		6,660.00												
<b>P0016 PRINCETON ONE THIRTY SUPPLY</b>														
24-00459	04/19/24	TOILET PAPER & PAPER TOWELS												
1 TISSUE	TOILET FORVER JR HMBO			39.99	4-09-55-501-002-503	B Sewer Plant Maintenance	R	04/19/24	05/01/24				060316	N
2 TOWEL-ROLL	GIANT 8"X800' WHITE			117.00	4-09-55-501-002-503	B Sewer Plant Maintenance	R	04/19/24	05/01/24				060316	N
				<u>156.99</u>										
Vendor Total:		156.99												
<b>REDAR005 RED ARROW TECHNOLOGIES, LLC</b>														
24-00439	04/15/24	VOIP SVCS MARCH 2024	AWWTP/HPD											
1 VOIP SVCS	MARCH 2024 AWWTP			178.41	4-09-55-501-003-548	B Telephone-	R	04/15/24	05/01/24				15573	N
2 VOIP SVCS	MARCH 2024 HPD			373.05	4-01-31-440-001-085	B Telephone-Block Line Systems, LLC LSI	R	04/15/24	05/01/24				15573	N
				<u>551.46</u>										
24-00491	04/26/24	MONTHLY SUPPORT PHONES	MAY '24											
1 MONTHLY SUPPORT	MAY 2024 HPD			300.00	4-01-31-440-001-085	B Telephone-Block Line Systems, LLC LSI	R	04/26/24	05/01/24				15678	N
2 MONTHLY SUPPORT	MAY 2024 BORO			200.00	4-01-31-440-001-085	B Telephone-Block Line Systems, LLC LSI	R	04/26/24	05/01/24				15678	N
3 MONTHLY SUPPORT	MAY 2024 HFD			100.00	4-01-31-440-001-085	B Telephone-Block Line Systems, LLC LSI	R	04/26/24	05/01/24				15678	N
4 MONTHLY SUPPORT	MAY 2024 AWWTP			100.00	4-01-31-440-001-085	B Telephone-Block Line Systems, LLC LSI	R	04/26/24	05/01/24				15678	N
				<u>700.00</u>										
24-00492	04/26/24	MONTHLY SUPPORT NETWORK	MAY'24											
1 TECH SUPPORT & SVCS	MAY 2024			2,110.00	4-01-20-140-001-094	B Computer Service & Support	R	04/26/24	05/01/24				15677	N
2 INTERNET & WEB	MAY 2024			1,315.00	4-01-20-140-001-060	B Internet Services and Web Services	R	04/26/24	05/01/24				15677	N
3 TECH SUPPORT/INTERNET/WEB	4/24			710.00	4-09-55-501-002-530	B Computer Software/Maint/Equip	R	04/26/24	05/01/24				15677	N

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REDAR005	RED ARROW TECHNOLOGIES, LLC			Continued								
24-00492	04/26/24	MONTHLY SUPPORT NETWORK	MAY'24	Continued								
4	TECH SUPPORT/INTERNET/WEB	4/24			595.00	4-09-55-501-001-530	B Computer Software/Maint/Equip	R	04/26/24	05/01/24	15677	N
					4,730.00							
	Vendor Total:				5,981.46							
R0077	ROBERTS ENGINEERING GRP LLC											
24-00442	04/15/24	Billing through	3/16/2024									
1	Review site plans, permits				1,057.50	2022-01	P 105 Main St - Concept Plan	R	04/15/24	05/01/24	8516	N
24-00471	04/19/24	Billing through	2/17/2024									
1	Review submissions & prep ltr				1,732.50	2022-07	P Bulk Variance	R	04/19/24	05/01/24	8386	N
24-00472	04/19/24	BILLING THROUGH	APRIL 13, 2024									
1	STORMWATER PERMIT				478.75	4-01-20-165-001-106	B Misc. Road & Drainage Issues(B	R	04/19/24	05/01/24	8622	N
2	TIER A REQUIREMENTS				390.78	4-01-20-165-001-106	B Misc. Road & Drainage Issues(B	R	04/19/24	05/01/24	8623	N
3	SHANGLES ALLEY VACATION				370.00	4-01-20-165-001-028	B General Engineering	R	04/19/24	05/01/24	8624	N
4	MISC ROADS				987.00	4-01-20-165-001-028	B General Engineering	R	04/19/24	05/01/24	8625	N
5	NJDOT RT33 ADA IMPROVEMENTS				320.00	4-01-20-165-001-028	B General Engineering	R	04/19/24	05/01/24	8626	N
	Tracking Id: RT33 NJDOT FIRE HYDRANT RELOCATION											
6	GENERAL SEWERS				1,572.50	4-09-55-501-002-508	B Engineer	R	04/22/24	05/01/24	8627	N
7	WATER TANKS				150.00	C-08-55-963-000-544	B DESIGN COSTS WATER TANKS/STANDPIPE	R	04/22/24	05/01/24	8628	N
8	IMPROVEMENTS ORCHARD AVE,				1,930.00	C-04-55-896-001-447	B RD IMP ORCHARD, CLOVER, S. MAIN SEC 20	R	04/22/24	05/01/24	8630	N
9	IMPROVEMENTS ORCHARD AVE,				1,231.25	C-08-55-963-000-544	B DESIGN COSTS WATER TANKS/STANDPIPE	R	04/22/24	05/01/24	8631	N
10	IMPROVEMENTS TO MAXWELL AVE				5,023.75	C-04-55-899-000-447	B MAXWELL AVE IMPROVEMENTS SEC. 20	R	04/22/24	05/01/24	8632	N
11	MISC REQUESTS				1,028.75	4-01-20-165-001-028	B General Engineering	R	04/22/24	05/01/24	8633	N
					13,482.78							
24-00473	04/22/24	AWWTP ACTIVATED SLUDGE IMPROVE										
1	AWWTP ACTIVATED SLUDGE				310.00	4-09-55-501-002-508	B Engineer	R	04/22/24	05/01/24	8629	N
24-00478	04/23/24	Billing thru	3/16/2024									
1	Performance Bond preparation				467.50	ALTAMIRA	P New Residence @ 117 William St	R	04/23/24	05/01/24	8515	N
	Vendor Total:				17,050.28							

Vendor #	Name	PO #	PO Date	Description	Amount	Contract Charge	PO Type Account	Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
<b>S0061 SEA BOX</b>														
		24-00424	04/15/24	CONTAINER RENTAL										
		1 INV	RI115669	CONTAINER RENTAL	75.00	4-01-26-310-001-025	B Building Rental		R	04/15/24	05/01/24		RI115669	N
		Vendor Total:			75.00									
<b>SENTA005 SENTAYEHU SEUBERT</b>														
		24-00466	04/19/24	LEADERSHIP INTERNSHIP 2024										
		1 LEADERSHIP		INTERNSHIP 2024	200.00	4-01-27-335-001-137	B Contests		R	04/19/24	05/01/24		2024	N
		Vendor Total:			200.00									
<b>SHALI005 SHALINI SHANKAR</b>														
		24-00464	04/19/24	LEADERSHIP INTERNSHIP 2024										
		1 LEADERSHIP		INTERNSHIP 2024	200.00	4-01-27-335-001-137	B Contests		R	04/19/24	05/01/24		2024	N
		Vendor Total:			200.00									
<b>R0537 STITCHES N INK</b>														
		24-00384	04/04/24	AWWTP T-SHIRTS QUOTE 21985										
		1 AWWTP		T-SHIRTS QUOTE 21985	15.00	4-09-55-501-002-507	B Uniforms & Safety Equipment		R	04/04/24	05/01/24		21985	N
		2 AWWTP		T-SHIRTS LARGE	71.40	4-09-55-501-002-507	B Uniforms & Safety Equipment		R	04/04/24	05/01/24		21985	N
		3 AWWTP		T-SHIRTS X-LARGE	71.40	4-09-55-501-002-507	B Uniforms & Safety Equipment		R	04/04/24	05/01/24		21985	N
					157.80									
		Vendor Total:			157.80									
<b>TMOBI005 T-MOBILE</b>														
		24-00508	04/30/24	LOT CAMERAS 3/21/24-4/20/24										
		1 LOT		CAMERAS 3/21/24-4/20/24	61.60	4-01-33-195-002-029	B Computer Software/Maint/Equip		R	04/30/24	05/01/24		3/21/24-4/20/24	N
		Vendor Total:			61.60									
<b>T0060 TOWNSHIP OF ROBBINSVILLE</b>														
		24-00436	04/15/24	COURT SHARED SVCS 1ST QTR 2024										
		1 COURT		SHARED SVCS BAL OF 2023	78.48	3-01-20-176-000-199	B Miscellaneous		R	04/15/24	05/01/24		BAL QTR 4 2023	N
		2 COURT		SHARED SVCS BAL OF 2023	274.95	3-01-20-176-000-111	B Interpretor/Outside Help		R	04/15/24	05/01/24		BAL QTR 4 2023	N
		3 COURT		SHARED SVCS BAL OF 2023	14.18	3-01-20-176-000-036	B Office Supplies		R	04/15/24	05/01/24		BAL QTR 4 2023	N

Vendor #	Name	PO #	PO Date	Description	Amount	Contract Charge Account	PO Type	Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
<b>T0060 TOWNSHIP OF ROBBINSVILLE Continued</b>														
24-00436	04/15/24	COURT SHARED SVCS 1ST QTR 2024	Continued											
4	COURT SHARED SVCS 1ST QTR 2024	31,606.07	4-01-20-176-000-199	B Miscellaneous	R	04/15/24	05/01/24	QTR 1 2024	N					
5	COURT SHARED SVCS 1ST QTR 2024	5,580.00	4-01-20-176-000-199	B Miscellaneous	R	04/15/24	05/01/24	QTR 1 2024	N					
6	COURT SHARED SVCS 1ST QTR 2024	2,100.00	T-17-56-286-000-837	B RESERVE-PUBLIC DEFENDER	R	04/15/24	05/01/24	QTR 1 2024	N					
7	COURT SHARED SVCS QTR 1 2024	18,000.00	4-01-26-310-001-025	B Building Rental	R	04/15/24	05/01/24	QTR 1 2024	N					
8	COURT SHARED SVCS QTR 1 2024	3,000.00	4-01-20-176-000-199	B Miscellaneous	R	04/15/24	05/01/24	QTR 1 2024	N					
9	COURT SHARED SVCSBALQTR 4 2023	132.64	3-01-20-176-000-022	B Postage and Express Charges	R	04/15/24	05/01/24	BAL QTR 4 2023	N					
10	COURT SHARED SVCS QTR 1 2024	397.92	4-01-20-176-000-022	B Postage and Express Charges	R	04/15/24	05/01/24	QTR 1 2024	N					
11	COURT SHARED SVCS QTR 1 2024	646.05	4-01-20-176-000-111	B Interpretor/Outside Help	R	04/15/24	05/01/24	QTR 1 2024	N					
12	COURT SHARED SVCS QTR 1 2024	1,002.42	4-01-20-176-000-036	B Office Supplies	R	04/15/24	05/01/24	QTR 1 2024	N					
		<u>62,832.71</u>												
Vendor Total:		62,832.71												
<b>T0061 TOWNSHIP OF ROBBINSVILLE DPW</b>														
24-00353	03/27/24	HPD VEHICLE MAINTENANCE												
1	HPD VEHICLE MAINTENANCE	209.07	4-01-43-515-001-170	B Mechanic Services	R	03/27/24	05/01/24	I001167	N					
2	HPD VEHICLE MAINTENANCE	41.74	4-01-43-515-001-170	B Mechanic Services	R	03/27/24	05/01/24	I001169	N					
		<u>250.81</u>												
Vendor Total:		250.81												
<b>T0147 TRACTOR SUPPLY COMPANY</b>														
24-00487	04/26/24	4PK ALUM TIE DOWN & MOWER												
1	INV 138598-4PK ALUM TIE DOWN	24.99	4-01-28-369-001-139	B Mower Repairs	R	04/26/24	05/01/24	138598	N					
2	INV 485319-21IN WALK MOWER	459.99	4-09-55-501-001-503	B Water Plant Maintenance	R	04/26/24	05/01/24	485319	N					
		<u>484.98</u>												
Vendor Total:		484.98												
<b>V0007 VALLEY PHYSICIAN SERVICES, PC</b>														
24-00429	04/15/24	1ST QUARTER 2024 DOT TESTING												
1	1ST QUARTER 2024 DOT TESTING	72.00	4-01-26-290-001-093	B Employee Physicals/Drug Tests	R	04/15/24	05/01/24	776516c5622	N					
Vendor Total:		72.00												

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<b>VIKIN005 VIKING TERMITE &amp; PEST CONTROL</b>														
		24-00453	04/19/24	APRIL 2024 SERVICE										
		1 INV	901500800-APR 2024	SERVICE	21.60	4-01-26-310-001-029	B	Maintenance Contracts	R	04/19/24	05/01/24		901500800	N
		2 INV	901500793-APR 2024	SERVICE	21.60	4-01-26-310-001-029	B	Maintenance Contracts	R	04/19/24	05/01/24		901500793	N
					43.20									
		Vendor Total:			43.20									
<b>W0071 WASTE MGMT OF NEW JERSEY, INC.</b>														
		24-00154	02/08/24	DUMPSTER RES2020-136 TO 2024			B							
		12 INV	3189169-0502-5	4/1/24	289.25	4-01-26-305-001-029	B	Contract-Dumpsters	R	04/12/24	05/01/24		3189169-0502-5	N
		13 INV	3189167-0502-9	4/1/24	579.15	4-01-26-305-001-029	B	Contract-Dumpsters	R	04/12/24	05/01/24		3189167-0502-9	N
		14 INV	3189167-0502-9	4/1/24	385.74	4-01-26-305-001-029	B	Contract-Dumpsters	R	04/12/24	05/01/24		3189167-0502-9	N
		15 INV	3189168-0502-7	4/1/24	1,499.40	4-01-26-305-001-029	B	Contract-Dumpsters	R	04/12/24	05/01/24		3189168-0502-7	N
		16 INV	3189168-0502-7	4/1/24	615.32	4-01-26-305-001-029	B	Contract-Dumpsters	R	04/12/24	05/01/24		3189168-0502-7	N
					3,368.86									
		Vendor Total:			3,368.86									
<b>W0286 WEST WINDSOR TOWNSHIP</b>														
		24-00230	02/23/24	2024 HEALTH INTERLOCAL			B							
		3	2024 HEALTH INTERLOCAL	2ND QTR	6,179.75	4-01-43-511-001-026	B	West Windsor Health Contract	R	02/26/24	05/01/24		5-1-24	N
		Vendor Total:			6,179.75									
<b>W0100 WITMER PUBLIC SAFETY GROUP INC</b>														
		23-01570	12/06/23	HPD OFFICER UNIFORM SUPPLIES										
		1	HPD OFFICER UNIFORM SUPPLIES		96.24	3-01-25-240-001-043	B	Uniform Allowance/Leather Gds.	R	12/06/23	05/01/24		INV434860	N
		2	HPD OFFICER UNIFORM SUPPLIES		67.00	3-01-25-240-001-043	B	Uniform Allowance/Leather Gds.	R	12/06/23	05/01/24		INV381524	N
		3	HPD OFFICER UNIFORM SUPPLIES		75.93	3-01-25-240-001-043	B	Uniform Allowance/Leather Gds.	R	12/06/23	05/01/24		INV40449	N
		4	HPD OFFICER UNIFORM SUPPLIES		81.57	3-01-25-240-001-043	B	Uniform Allowance/Leather Gds.	R	12/06/23	05/01/24		INV399121	N
		5	HPD OFFICER UNIFORM SUPPLIES		59.07	3-01-25-240-001-043	B	Uniform Allowance/Leather Gds.	R	12/06/23	05/01/24		INV381524	N
		6	HPD OFFICER UNIFORM SUPPLIES		81.57	3-01-25-240-001-043	B	Uniform Allowance/Leather Gds.	R	12/06/23	05/01/24		INV404449	N
		7	HPD OFFICER UNIFORM SUPPLIES		36.00	3-01-25-240-001-043	B	Uniform Allowance/Leather Gds.	R	12/06/23	05/01/24		INV393483	N
		8	HPD OFFICER UNIFORM SUPPLIES		59.60	3-01-25-240-001-043	B	Uniform Allowance/Leather Gds.	R	12/06/23	05/01/24		INV381524	N
		9	HPD OFFICER UNIFORM SUPPLIES		83.16	3-01-25-240-001-043	B	Uniform Allowance/Leather Gds.	R	12/06/23	05/01/24		INV393483	N
		10	HPD OFFICER UNIFORM SUPPLIES		58.20	3-01-25-240-001-043	B	Uniform Allowance/Leather Gds.	R	12/06/23	05/01/24		INV381524	N
		11	HPD OFFICER UNIFORM SUPPLIES		70.36	3-01-25-240-001-043	B	Uniform Allowance/Leather Gds.	R	12/06/23	05/01/24		INV381524	N



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W0100	WITMER PUBLIC SAFETY GROUP INC			Continued								
		23-01570	12/06/23	HPD OFFICER UNIFORM SUPPLIES	Continued							
		12		HPD OFFICER UNIFORM SUPPLIES	75.96	3-01-25-240-001-043	R	12/06/23	05/01/24		INV411821	N
		13		HPD OFFICER UNIFORM SUPPLIES	310.08	3-01-25-240-001-043	R	12/06/23	05/01/24		INV381524	N
		14		HPD OFFICER UNIFORM SUPPLIES	448.48	3-01-25-240-001-043	R	12/06/23	05/01/24		INV393483	N
		15		HPD OFFICER UNIFORM SUPPLIES	<u>112.12</u>	3-01-25-240-001-043	R	12/06/23	05/01/24		INV459916	N
					1,715.34							
	Vendor Total:				1,715.34							

Total Purchase Orders: 84 Total P.O. Line Items: 208 Total List Amount: 274,733.32 Total Void Amount: 0.00

Totals by Year-Fund								
Fund Description	Fund	Budget Rcvd	Budget Held	Budget Total	Revenue Total	G/L Total	Project Total	Total
CURRENT FUND	3-01	7,469.91	0.00	7,469.91	0.00	0.00	0.00	7,469.91
CURRENT FUND	4-01	154,528.93	0.00	154,528.93	0.00	0.00	0.00	154,528.93
	4-09	41,453.74	0.00	41,453.74	0.00	0.00	0.00	41,453.74
	4-21	0.00	0.00	0.00	0.00	0.00	3,907.50	3,907.50
Year Total:		195,982.67	0.00	195,982.67	0.00	0.00	3,907.50	199,890.17
GENERAL CAPITAL	C-04	63,891.99	0.00	63,891.99	0.00	0.00	0.00	63,891.99
WATER/SEWER CAPITAL	C-08	1,381.25	0.00	1,381.25	0.00	0.00	0.00	1,381.25
Year Total:		65,273.24	0.00	65,273.24	0.00	0.00	0.00	65,273.24
PUBLIC DEFENDER TRUST FUND-#17	T-17	2,100.00	0.00	2,100.00	0.00	0.00	0.00	2,100.00
Total of All Funds:		270,825.82	0.00	270,825.82	0.00	0.00	3,907.50	274,733.32

Project Description	Project No.	Rcvd Total	Held Total	Project Total
105 Main St - Concept Plan	2022-01	1,132.50	0.00	1,132.50
424 Stockton Street	2022-04	462.50	0.00	462.50
Bulk Variance	2022-07	1,732.50	0.00	1,732.50
Site Plan Application #2020-01	3PRCLLC	112.50	0.00	112.50
New Residence @ 117 William St	ALTAMIRA	467.50	0.00	467.50
Total of All Projects:		<u>3,907.50</u>	<u>0.00</u>	<u>3,907.50</u>

Date: May 6, 2024

To: Mayor and Council

From: Finance Office

Re: Manual Bill List for 5/6/2024

<u>CURRENT ACCOUNT</u>	<u>DATE ISSUED</u>	<u>PO #</u>	<u>CHECK #</u>	<u>Amount</u>
BANK OF AMERICA	4/11/2024	24-00419	36851	\$ 4,919.35
EAST WINDSOR REGIONAL SCHOOL	4/15/2024	24-00375	1606	\$ 764,863.00
STATE OF N.J.-DEPT OF TREASURY	4/15/2024	24-00391	1607	\$ 52,412.72
VERIZON FIOS	4/16/2024	24-00444	36913	\$ 193.58
COMCAST BUSINESS	4/16/2024	24-00445	36910	\$ 175.35
PSE&G	4/16/2024	24-00446	36912	\$ 5.17
JCP&L	4/29/2024	24-00474	36914	\$ 8.84
JCP&L	4/29/2024	24-00480	36914	\$ 1,811.95
JCP&L (STREET LIGHTING)	4/29/2024	24-00449	36915	\$ 2,402.52
VERIZON WIRELESS	4/29/2024	24-00475	36917	\$ 266.17
PSE&G	4/29/2024	24-00477	36916	\$ 130.58
	<b>TOTAL</b>			<b>\$ 827,189.23</b>
<u>WATER AND SEWER OPERATING</u>				
BANK OF AMERICA	4/11/2024	24-00419	36851	\$ 1,202.74
STATE OF N.J.-DEPT OF TREASURY	4/15/2024	24-00391	1414	\$ 20,202.71
JCP&L	4/16/2024	24-00443	36911	\$ 154.87
JCP&L	4/16/2024	24-00447	36911	\$ 23,494.19
JCP&L	4/29/2024	24-00480	36914	\$ 48.58
PSE&G	4/29/2024	24-00477	36916	\$ 101.75
	<b>TOTAL</b>			<b>\$ 45,204.84</b>
<u>ESCROW</u>				
	<b>TOTAL</b>			<b>\$ -</b>
<u>GRANT</u>				
	<b>TOTAL</b>			<b>\$ -</b>
<u>TRUST- OTHER</u>				
	<b>TOTAL</b>			<b>\$ -</b>
<u>ANIMAL CONTROL TRUST</u>				
	<b>TOTAL</b>			<b>\$ -</b>
<u>LAW ENFORCEMENT TRUST</u>				
	<b>TOTAL</b>			<b>\$ -</b>
<u>UNEMPLOYMENT TRUST</u>				
	<b>TOTAL</b>			<b>\$ -</b>
<u>PUBLIC DEFENDER TRUST</u>				
	<b>TOTAL</b>			<b>\$ -</b>
<u>TAX LIEN TRUST</u>				
	<b>TOTAL</b>			<b>\$ -</b>
<u>GENERAL CAPITAL</u>				
	<b>TOTAL</b>			<b>\$ -</b>
<u>WATER AND SEWER CAPITAL</u>				
	<b>TOTAL</b>			<b>\$ -</b>
	<b>MANUAL TOTAL</b>			<b>\$ 872,394.07</b>

# Resolution 2024-92

*BOROUGH OF HIGHTSTOWN  
COUNTY OF MERCER  
STATE OF NEW JERSEY*

## **DECLARING PERSONAL PROPERTY SURPLUS AND NO LONGER NEEDED FOR PUBLIC USE**

**WHEREAS**, the Borough of Hightstown has determined that the property described on Schedule A attached hereto and incorporated herein is no longer needed for public use; and

**WHEREAS**, the Purchasing Agent has determined that the fair market value of Schedule A, in its entirety, does not exceed 15% of the Borough's bid threshold (\$6,600.00) and therefore can be sold privately; and

**WHEREAS**, any funds received from the sale of the property listed in Schedule A will be deposited in the Borough's current fund account.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Borough Council of the Borough of Hightstown in the County of Mercer, State of New Jersey, that the Borough is hereby authorized to sell the surplus personal property as indicated on Schedule A through private sale pursuant to N.J.S.A. 40A:11-36.

### **CERTIFICATION**

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on May 6, 2024

---

Margaret Riggio  
Borough Clerk

**Schedule "A"**  
**Hightstown Borough**  
**Surplus of Personal Property**  
**May 6, 2024**

<b><u>DESCRIPTION</u></b>	<b><u>VIN #</u></b>
Hahn pump	HC111106918
Sewer Jet Water Tank	84201834
Galion Diesel Grader	T500A-GC-06432

# Resolution 2024-93

*BOROUGH OF HIGHTSTOWN  
COUNTY OF MERCER  
STATE OF NEW JERSEY*

## **AUTHORIZING RENEWED SHARED SERVICES AGREEMENT WITH EAST WINDSOR TOWNSHIP FOR SENIOR SERVICES**

**WHEREAS**, with the adoption of Resolution 2023-86 on April 17, 2023, the Borough Council approved a Shared Services Agreement with the Township of East Windsor for the provision of Senior Services for the period March 1, 2022, through February 28, 2023, at a cost of forty thousand five hundred seventy-one dollars and thirty-six cents (\$40,571.36); and

**WHEREAS**, the parties desire to enter into a successor agreement to continue the provision of Senior Services to the Borough by the Township of East Windsor through February 29, 2024; and

**WHEREAS**, the Uniform Shared Services and Consolidation Act, N.J.S.A. 40:65-1 et seq. authorizes the approval of Shared Services Agreements by Resolution; and

**WHEREAS**, the Mayor and Council have reviewed the proposed Shared Services Agreement for Senior Services for the period March 1, 2023 through February 29, 2024; and

**WHEREAS**, the Borough's net share of costs for these services, by the terms of this agreement, for the period March 1, 2023 through February 29, 2024 will fort eight thousand four hundred seventy-five dollars and forty-three cents (\$48,475.43) for this 12-month period; and

**WHEREAS** the CFO has certified that funds are available for this expenditure.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Hightstown as follows:

1. The Shared Services Agreement with the Township of East Windsor for Senior Services for the period March 1, 2023 through February 29, 2024 is hereby approved, in accordance with the provisions of N.J.S.A. 40:65-1 et seq.
2. The Mayor and Borough Clerk are hereby authorized and directed to execute the agreement for same.

**CERTIFICATION**

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on May 6, 2024.

---

Margaret Riggio  
Borough Clerk

**CERTIFICATION OF FUNDS**

I, George Lang, CFO of the Borough of Hightstown, certify availability of funds as follows:

Account #	Appropriation Title	Amount
3-01-43-509-001-202	Senior Center	40,396.20
4-01-43-509-001-202	Senior Center	8,079.23

*George Lang*

---

George Lang, CFO  
05/03/2024



SHARED SERVICES AGREEMENT  
BETWEEN  
EAST WINDSOR TOWNSHIP  
AND  
HIGHTSTOWN BOROUGH  
FOR SENIOR SERVICES

THIS AGREEMENT, made this    day of December 2023, between the TOWNSHIP OF EAST WINDSOR, a municipal corporation of the State of New Jersey, with offices at 16 Lanning Boulevard, East Windsor, Mercer County, New Jersey 08520, hereinafter called “East Windsor,” and HIGHTSTOWN BOROUGH, a municipal corporation of the State of New Jersey, with offices at 156 Bank Street, Hightstown, Mercer County, New Jersey 08520, hereinafter called “Hightstown.”

WITNESSETH

WHEREAS, East Windsor operates the Senior Citizen Center and programs at the facility owned by East Windsor located at 40 Lanning Boulevard, East Windsor, New Jersey (hereinafter called “the Center”); and

WHEREAS, East Windsor Township and Hightstown Borough have entered into Shared Service Agreements whereby the Center and its programs have been available to senior citizens of Hightstown Borough; and

WHEREAS, Hightstown desires to continue to make the programs and services of the Center available to its senior citizens through a contract with East Windsor; and

WHEREAS, the Shared Services and Consolidation Act, N.J.S.A. 40:8A-1 et seq., permits local units of this State to enter into a contract with any other local unit for the provision within their jurisdiction of any service which any party to the agreement is empowered to render within its own jurisdiction.

NOW, THEREFORE, in consideration of the mutual promises and covenants contained herein, the parties agree as follows:

1.    INCORPORATION OF RECITALS

The WHEREAS clauses set forth above are hereby incorporated into and made a part of this agreement.

2.    TERM/EFFECTIVE DATE

The term of this agreement shall be from March 1, 2023 through February 29, 2024. This agreement shall become effective upon the adoption of resolutions by both East Windsor and Hightstown approving same and authorizing its execution by the appropriate officials.

3.    SCOPE OF SERVICES

During the term of this agreement, East Windsor shall operate the Center and make available to the senior citizens of Hightstown all of the services and programs offered through the Center, including but not limited to the Mercer County Nutrition Project for the Elderly and Senior Transportation. East Windsor shall be responsible for the operation of the Center, its services and programs. In connection therewith, East Windsor shall employ a Senior Citizen Center Director, provide necessary maintenance and upkeep of the Center, provide for daily scheduling and routing for the Senior Bus Service, and provide coordination with Mercer County, as needed, to maintain and operate the Nutrition Project for the Elderly.

4. MAINTENANCE OF RECORDS

East Windsor shall maintain records of the names and addresses of the senior citizens of each municipality who attend the Center or participate in its services or programs. To the extent practicable, these records shall reflect the number and nature of services or programs utilized by each participant. These records will be updated and provided to Hightstown on a quarterly basis. Additionally, the Center shall be open for inspection by Hightstown officials during normal operating hours.

5. HIGHTSTOWN'S CONTRIBUTION FOR OPERATION OF THE CENTER

The parties agree that Hightstown shall pay to East Windsor forty eight thousand four hundred seventy-five dollars and forty-three cents (\$48,475.43).

6. Hightstown's contribution for any successor agreement following the end of this term shall be based on the actual costs of operating the Center in 2023 as certified by East Windsor's Chief Financial Officer, net of Senior Transportation bus fares, any unanticipated Federal, State or County revenue, along with the attendance and participation records of the Center maintained by East Windsor.

7. PAYMENT

Hightstown shall pay to East Windsor for services provided under this agreement the sum of \$48,475.43 payable as follows:

May 1, 2023	\$12,118.86
August 1, 2023	\$12,118.86
November 1, 2023	\$12,118.86
February 1, 2024	\$12,118.85

INDEMNIFICATION

Liability:

East Windsor Township and Hightstown Borough shall each be responsible for acts of their own officers', directors', employees', volunteers', and agents' actual or alleged negligence consistent with the provisions of the New Jersey Tort Claims Act, NJS.A. 59.1-1 et eq., arising out of or related to performance of any activity under the terms of this agreement.

Insurance:

East Windsor Township and Hightstown Borough shall each be responsible for insuring their own officers, directors, employees, volunteers, and agents against any demand or claim, assertion of liability, or any action founded thereon, including reasonable attorneys' fees, arising out of, or alleged to have arisen out of the performance of any activity under the terms of this Agreement.

8. RENEWAL

Prior to March 1, 2024, the parties will need to notify the other in writing if it desires to continue services and negotiate a new contract.

IN WITNESS WHEREOF, the parties hereto have set their hands and seals on the respective dates indicated below:

ATTEST:

TOWNSHIP OF EAST WINDSOR

\_\_\_\_\_  
Allison Quigley, Municipal Clerk

\_\_\_\_\_  
JANICE S. MIRONOV, Mayor

Date: \_\_\_\_\_

ATTEST:

BOROUGH OF HIGHTSTOWN

\_\_\_\_\_  
Peggy Riggio, Borough Clerk

\_\_\_\_\_  
Susan Bluth, Mayor

Date: \_\_\_\_\_

Hightstown Borough Council  
May 6, 2024 Meeting

	2023 Budget Total	2022 Actual Total	2021 Actual Total	Senior Center & Interlocal	Buildings & Grounds	Utilities
<b>Direct Costs</b>						
Office Supplies	\$ 2,725.00	\$ 2,613.75	\$ 1,650.55	\$ 2,725.00	\$ -	\$ -
Printed Supplies	3,000.00	2,828.54	1,659.62	3,000.00	-	-
Uniforms & Clothing	975.00	-	-	-	975.00	-
Minor Tools & General Hardware	200.00	4,620.60	-	-	200.00	-
Emergency & Safety Equipment	800.00	-	-	-	800.00	-
Flags, Trophies & Awards	1,000.00	80.00	-	600.00	400.00	-
Stationary Equipment	1,930.00	987.07	102.00	-	1,930.00	-
Data Processing/Computers	3,259.00	1,959.83	1,800.00	3,259.00	-	-
Food	28,400.00	12,968.95	2,444.69	28,400.00	-	-
Recreation Supplies	1,000.00	866.30	500.00	1,000.00	-	-
Grounds	2,400.00	3,137.00	2,906.12	-	2,400.00	-
Trees, Plants & shrubbery	500.00	-	-	-	500.00	-
Janitorial Supplies	3,500.00	3,175.91	688.35	-	3,500.00	-
Lighting Supplies	850.00	431.47	-	-	850.00	-
Electrical Service	22,000.00	14,521.68	14,085.82	-	-	22,000.00
Telephone Service	7,000.00	7,564.31	5,912.06	-	-	7,000.00
Natural Gas Service	8,500.00	11,177.15	7,971.39	-	-	8,500.00
Alarm System	2,500.00	2,774.99	2,581.39	-	2,500.00	-
Other Building Services	3,250.00	3,289.04	706.20	-	3,250.00	-
Other Contractual Services	49,500.00	35,711.60	24,953.50	41,500.00	8,000.00	-
Other Equipment	250.00	18.00	-	250.00	-	-
Memberships	275.00	-	149.90	275.00	-	-
Meetings & Conferences	140.00	60.00	-	140.00	-	-
Training & Tuition	535.00	60.00	120.00	535.00	-	-
<b>Sub-total</b>	<b>\$ 144,489.00</b>	<b>\$ 108,846.19</b>	<b>\$ 68,231.59</b>	<b>\$ 81,684.00</b>	<b>\$ 25,305.00</b>	<b>\$ 37,500.00</b>
<b>Salaries &amp; Wages</b>						
Senior Center Coordinator	\$ 63,500.00	\$ 62,259.42	\$ 54,009.00	\$ 63,500.00	\$ -	\$ -
Custodian	19,000.00	19,000.00	17,330.00	-	19,000.00	-
Clerical Support	57,315.00	54,106.84	46,298.00	57,315.00	-	-
Fringe Benefits for Employees	110,815.33	92,126.87	87,616.29	110,815.33	-	-
<b>Sub-total</b>	<b>\$ 250,630.33</b>	<b>\$ 227,493.13</b>	<b>\$ 205,253.29</b>	<b>\$ 231,630.33</b>	<b>\$ 19,000.00</b>	<b>\$ -</b>
<b>Total</b>	<b>\$ 395,119.33</b>	<b>\$ 336,339.32</b>	<b>\$ 273,484.88</b>	<b>\$ 313,314.33</b>	<b>\$ 44,305.00</b>	<b>\$ 37,500.00</b>

**Indirect Costs**

	2023 Total	2022 Total	2021 Total
Community Bus not covered by Grant	\$ 37,420.00	\$ 37,420.00	\$ 37,420.00
Insurance	\$ 23,526.99	\$ 24,048.90	\$ 24,381.00
Depreciation	\$ 5,100.00	\$ 5,100.00	\$ 5,100.00
Administration	\$ 18,273.08	\$ 19,000.00	\$ 18,580.00
Debt Service			

Total Indirect Costs	\$ 84,320.07	\$ 85,568.90	\$ 85,481.00
<b>Revenues</b>			
Bus Fares Collected		\$ 2,207.55	\$1,780.00
Total Revenues	\$ -	\$ 2,207.55	\$ 1,780.00
<b>TOTAL COSTS LESS REVENUE</b>	<b>\$ 479,439.40</b>	<b>\$ 419,700.67</b>	<b>\$ 357,185.88</b>

	2023 Total	2022 Total	2021 Total	Senior Center	Buildings & Grounds	Utilities
<b>Budgeted</b>	\$ 395,119.33	\$ 336,339.32	\$ 273,484.88	\$ 313,314.33	\$ 44,305.00	\$ 37,500.00
<b>Indirect Costs</b>	\$ 84,320.07	\$ 85,568.90	\$ 85,481.00	\$ 85,481.00	\$ -	\$ -
<b>Total Expenses</b>	\$ 479,439.40	\$ 421,908.22	\$ 358,965.88	\$ 398,795.33	\$ 44,305.00	\$ 37,500.00
<b>Total Revenues</b>	\$ -	\$ (2,207.55)	\$ (1,780.00)			
<b>Total Costs Less Revenues</b>	<b>\$479,439.40</b>	<b>\$419,700.67</b>	<b>\$ 357,185.88</b>	<b>\$ 398,795.33</b>	<b>\$ 44,305.00</b>	<b>\$ 37,500.00</b>

PERCENTAGE OF USE	2023* Participation	2022* Participation	2021* Participation	2023 Amount	2022 Amount
East Windsor	88.75%	88.45%	88.88%	\$425,502.47	\$ 371,225.24
Hightstown	11.25%	11.55%	11.12%	\$ 53,936.93	\$ 48,475.43
<b>Total</b>	<b>\$479,439.40</b>	<b>\$419,700.67</b>	<b>100%</b>	<b>\$479,439.40</b>	<b>\$ 419,700.67</b>

**Interlocal Service Agreement Payments**

May 1, 2023	\$ 12,118.86
August 1, 2023	\$ 12,118.86
November 1, 2023	\$ 12,118.86
February 1, 2024	\$ 12,118.86
<b>Total Due</b>	<b>\$ 48,475.43</b>



Scott M. Frueh  
CMFO/Finance Director

2023 Figures will be based on 2022 participation as of 12-31-22

# Resolution 2024-94

*BOROUGH OF HIGHTSTOWN  
COUNTY OF MERCER  
STATE OF NEW JERSEY*

## **RESOLUTION ACKNOWLEDGING CONTINUED PARTICIPATION IN THE HOME INVESTMENT PARTNERSHIP PROGRAM CONSORTIUM WITH THE COUNTY OF MERCER**

**WHEREAS**, the Hightstown Borough Governing Body previously adopted Resolution 2015-72 which authorized the Borough of Hightstown to enter into an Agreement with The County of Mercer, regarding Hightstown Borough's participation in the Home Consortium Investment Partnership Program; and

**WHEREAS**, the Agreement was executed by the parties on February 17, 2015; and

**WHEREAS**, on May 28, 2015, the parties executed a revised Recertification Agreement which added language previously omitted, as required by the Department of Housing and Urban Development; and

**WHEREAS**, pursuant to the revised Recertification Agreement, the County of Mercer must notify participants of their right to participate in the next three (3) year HOME Consortium qualification period and Hightstown Borough must affirmatively acknowledge its desire continue to be a member of the Consortium; and

**WHEREAS**, in a letter dated April 22, 2024, the County of Mercer notified Hightstown Borough of its right to participate in the next three (3) year HOME Consortium period which will run from July 1, 2024 through June 30, 2027.

**NOW, THEREFORE, BE AND IT IS HEREBY RESOLVED**, by the Mayor and Borough Council of the Borough of Hightstown that the Borough of Hightstown desires to continue to be a member of the Mercer County Consortium HOME Investment Partnership Program for the next three (3) year period which will run from July 1, 2024 through June 30, 2027.

### **CERTIFICATION**

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on May 3, 2021.

---

Margaret Riggio  
Borough Clerk

# Resolution 2024-95

*BOROUGH OF HIGHTSTOWN  
COUNTY OF MERCER  
STATE OF NEW JERSEY*

## **RESOLUTION REQUESTING THE STATE OF NEW JERSEY TO PURSUE REGIONAL SOLUTIONS TO FLOODING WITHIN THE MILLSTONE RIVER BASIN**

**WHEREAS**, there has been an increase in storm severity in the region, beginning with Tropical Storm Irene in 2011 followed by Hurricane Sandy in 2012, and more recently with Tropical Storm Isaias in 2020 and Tropical Storm Ida in 2021, with additional increases expected due to climate change factors for the foreseeable future; and

**WHEREAS**, storms such as these and the resulting flooding have produced not only economic damage and devastating hardship for those directly impacted but have also caused shutdowns of transportation, schools and businesses throughout the region; and

**WHEREAS**, the resulting flooding also creates public health and safety issues that severely stretch our First Responders and have resulted in injury and death in the region, far outweighing the direct economic impacts; and

**WHEREAS**, the negative impacts of flooding in Hightstown Borough are greatly and directly experienced with flooding in the Millstone River Basin; and

**WHEREAS**, the Millstone River Basin comprises 238 square miles within the counties of Mercer, Middlesex, Monmouth, Hunterdon, and Somerset, making this flooding a multi-county regional problem that cannot be alleviated by independent action of any one municipality; and

**WHEREAS**, the USDA Natural Resources Conservation Service (NRCS) in 2004 and the Army Corps of Engineers in 2016 each studied limited areas within the Millstone River Basin and identified major infrastructure projects that could reduce flood damage and loss to the populations of the studied areas, including floodwalls, channel modifications, raising of roads and bridge decks, and other methods requiring significant capital outlay, environmental permitting and a coordinated regional effort; and

**WHEREAS**, the Federal government has current and potential programs to provide grant funding for infrastructure projects that could help undertake one or more regional solutions to this flooding problem; and

**WHEREAS**, the Governor, per Executive Order No. 89, acknowledges:

-the importance of communities and government entities integrating climate change considerations into planning and decision making, and becoming more resilient to the effects of climate change; and

-that each dollar spent on mitigation of hazards results in a six-fold decrease in spending on post-disaster recovery; and

-that it is the policy of the State that Executive Branch departments and agencies to take proactive and coordinated efforts, where appropriate, to protect public health and safety and to promote and protect the physical, economic, and social vitality and resilience of New Jersey's communities from the current and anticipated impacts of climate change.

**NOW THEREFORE BE IT RESOLVED**, that the Mayor and Council of the Borough of Hightstown do hereby request the State of New Jersey to undertake one or more regional projects to address and mitigate the current negative effects of flooding in the Millstone River Basin within Hightstown Borough and the other affected municipalities.

**BE IT FURTHER RESOLVED**, that the Borough Clerk is directed that copies of this Resolution be sent to: The Governor of New Jersey, Assembly Speaker, Senate President, State legislators in the affected districts, and the County Executive and County Commissioners in the affected counties.

**BE IT FURTHER RESOLVED**, that the Township Clerk is directed that copies of this Resolution be sent to the Governing bodies of the following municipalities within the Millstone River Basin with an accompanying letter asking them to take similar actions encouraging involvement and funding at the State and Federal level: Cranbury Township, East Windsor Township, Franklin Township, Manville Boro, Millstone Boro, Montgomery Township, Plainsboro Township, Princeton, Rocky Hill Borough, South Brunswick Township, and West Windsor Township.

#### CERTIFICATION

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on May 6, 2024.

---

Margaret Riggio  
Borough Clerk



# Resolution 2024-96

*BOROUGH OF HIGHTSTOWN  
COUNTY OF MERCER  
STATE OF NEW JERSEY*

**A RESOLUTION APPROVING THE ANNUAL SHRED  
EVENT ORGANIZED BY THE HIGHTSTOWN BOROUGH  
ENVIRONMENTAL COMMISSION**

**WHEREAS**, the Environmental Commission is a recognized commission of Hightstown Borough pursuant to Article 2-32 entitled “Environmental Commission” of “The Revised General Ordinances of the Borough of Hightstown”; and

**WHEREAS**, as set forth in Article 2-32, the commission is established for the protection, development or use of natural resources, including water resources, located within the territorial limits of the Borough of Hightstown; and

**WHEREAS**, the Environmental Commission had arranged for a shred event to coincide with its annual Earth Day Activities; and

**WHEREAS**, due to unforeseen circumstances, the shred event was cancelled with a new date to be determined; and

**WHEREAS**, the shred event has since been rescheduled to take place Saturday, May 18, 2024 from 9:00 a.m. – 12:00 p.m. at Memorial Park.

**NOW THEREFORE BE IT RESOLVED** that the Mayor and Council of the Borough of Hightstown approve the shred event as a Hightstown Borough sponsored and covered event and look forward to another successful community program organized by the Hightstown Borough Environmental Commission.

**CERTIFICATION**

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on May 6, 2024.

---

Margaret Riggio  
Borough Clerk

# Resolution 2024-97

BOROUGH OF HIGHTSTOWN  
COUNTY OF MERCER  
STATE OF NEW JERSEY

## AUTHORIZING EMERGENCY TEMPORARY APPROPRIATIONS PRIOR TO ADOPTION OF THE 2024 BUDGET

**WHEREAS**, an emergent condition has arisen with respect to inadequate appropriation balances remaining in some line items of the 2024 temporary budget; and

**WHEREAS**, N.J.S.A. 40A:4-20 provides for the creation of emergency appropriations for the purposes above mentioned; and

**WHEREAS**, it is the desire of the Mayor and Council to create emergency temporary appropriations as set forth on Schedule “A,” attached; and

**WHEREAS**, the total emergency temporary appropriations in resolutions adopted in the year 2024 pursuant to the provisions of N.J.S.A. 40A:4-20 (Chapter 96, P.L. 1951, as amended), including this resolution, total:

	<i><b>THIS RESOLUTION</b></i>	<i><b>PREVIOUS TOTAL</b></i>	<i><b>CUMULATIVE TOTAL</b></i>
Current	176,000.00	1,222,569.00	<b>1,398,569.00</b>
Capital Outlay – Current	0.00	0.00	<b>0.00</b>
Debt Service - Current	0.00	0.00	<b>0.00</b>
Water/Sewer	150,000.00	265,000.00	<b>415,000.00</b>
Capital Outlay – W/S	0.00	0.00	<b>0.00</b>
Debt Service - W/S	0.00	0.00	<b>0.00</b>
<b>TOTAL</b>	<b>326,000.00</b>	<b>1,487,569.00</b>	<b>1,813,569.00</b>

**NOW, THEREFORE, BE IT RESOLVED** by the Borough Council of the Borough of Hightstown (not less than two-thirds of all the members of thereof affirmatively concurring) that, in accordance with N.J.S.A. 40A:4-20:

1. An emergency temporary appropriation is hereby made for each item listed on the schedules that are attached hereto and made a part hereof;
2. Each emergency appropriation listed will be provided for in the 2024 budget under the same title as written herein;
3. One certified copy of this resolution will be filed with the Director of Local Government Services, and a copy provided to the Chief Finance Officer.

### CERTIFICATION

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on May 6, 2024.

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Margaret Riggio  
Borough Clerk

Borough of Hightstown  
 Emergency Temporary No. 3  
 5/6/2024

**SCHEDULE "A"**

**Current Fund**

Tax Collector	Other Expenses	1,000.00
Emergency Management	Salaries and Wages	1,000.00
Municipal Court	Salaries and Wages	5,000.00
Planning Board	Salaries and Wages	3,000.00
Group Insurance	Other Expenses	50,000.00
General Liability	Other Expenses	3,000.00
Workers Compensation	Other Expenses	28,000.00
Sanitation	Salaries and Wages	15,000.00
Buildings and Grounds	Salaries and Wages	4,000.00
Buildings and Grounds	Other Expenses	30,000.00
Recycling	Other Expenses	10,000.00
Board of Health	Salaries and Wages	5,000.00
Environmental Commission	Other Expenses	1,000.00
Maintenance of Parks	Salaries and Wages	4,000.00
Uniform Construction Code	Salaries and Wages	10,000.00
Uniform Construction Code	Other Expenses	2,000.00
Housing	Salaries and Wages	3,000.00
Housing	Other Expenses	1,000.00
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Total Current Fund		176,000.00

**Water-Sewer Operating Fund**

Salaries and Wages	50,000.00
Other Expenses	100,000.00
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Total Water Sewer Operating	150,000.00

Total	<hr/> <hr/>
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# Resolution 2024-98

*BOROUGH OF HIGHTSTOWN  
COUNTY OF MERCER  
STATE OF NEW JERSEY*

## **A RESOLUTION CALLING FOR THE MODERNIZATION OF THE OPEN PUBLIC RECORDS ACT (OPRA) AND THE SWIFT PASSAGE OF S-2930/A-4045**

**WHEREAS**, in the 2002 “lame duck” session the Open Public Records Act (OPRA) was approved to make government records, “readily accessible for inspection, copying, or examination by the citizens of this State, with certain exceptions, for the protection of the public interest” while protecting “a citizen’s right to a reasonable expectation of privacy”; and

**WHEREAS**, as local leaders we reaffirm our support and commitment to open and transparent government and public access to records, at the same time, we strongly support necessary reforms; and

**WHEREAS**, in the twenty years since the enactment of OPRA and with the advent of new technologies, we have witnessed unintended consequences and, in some cases, abuses of OPRA that place an unfair burden on local governments and taxpayers; and

**WHEREAS**, municipal staff and budgets are increasingly utilized to accommodate the requestors and commercial entities who inundate municipalities with public records requests to the extent that in some instances, additional personnel are hired primarily to handle such requests; and

**WHEREAS**, OPRA has become broadly construed in favor of access and the requestor who prevails in any proceeding in appealing a denial of access of records is permitted to collect exorbitant attorney’s fees, which impacts the taxpayers and municipalities who must pay these fees; and

**WHEREAS**, municipalities have seen outside businesses and interests who abuse OPRA for marketing and commercial gains while utilizing municipal employees paid by the taxpayers for this benefit; and

**WHEREAS**, due to court decisions over the years, reasonable expectations of privacy have been diminished when it comes to the balance of transparency and OPRA perpetuates for-profit data-mining, unsolicited marketing, and uncontrolled publications of records on internet search engines specifically designed to circumvent and bypass what few protective measures currently exist under OPRA, all while allowing the requestor to remain cloaked in anonymity, should they choose to exercise that option; and

**WHEREAS**, when commercial entities are constantly emailing OPRA requests looking for the latest lists of dogs licensed that month, inground pool permits issued, solar roof permits issued, etc., it causes our residents to not want to license their dogs, comply with permits, or

interact with the municipality because they don't want to lose their privacy and/or have their information tracked and monetized for commercial purposes; and

**WHEREAS**, reforms to modernize OPRA are long overdue, among them: the need to address requests by commercial entities that utilize public records and the services of local government employees to generate profits, mandatory prevailing attorney fees, which created a cottage industry, and to add language so that such fees are based on facts and circumstances and not an automatic granting; and

**WHEREAS**, Senators Sarlo and Bucco and Assemblyman Danielsen and Assemblywoman Flynn have introduced S-2930/A-4045, which makes commonsense reforms that do not hinder residents or journalists from using OPRA to access public records, but will protect citizens' personal information from disclosure, addresses the burdensome commercial requests and provide discretion when awarding prevailing attorney fees;

**NOW, THEREFORE, BE IT RESOLVED**, the governing body of the Borough of Hightstown in the County of Mercer respectfully request the adoption of much-needed reforms to modernize and strengthen the legislative intent of the Open Public Records Act (OPRA) and urges the swift passage of S-2930/A-4045; and

**BE IT FURTHER RESOLVED**, as local leaders, we reaffirm our support and commitment to open and transparent government and public access to records but at the same time, we strongly support necessary reforms; and

**BE IT FURTHER RESOLVED** that a copy of this resolution be forwarded to Senate President Scutari, Assembly Speaker Coughlin, Senator Greenstein, Assemblyman DeAngelo, Assemblywoman McCoy, Governor Murphy, and the New Jersey League of Municipalities.

#### **CERTIFICATION**

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on May 6, 2024.

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Margaret Riggio  
Borough Clerk

**§ 7-1-27. Taxi Stands. [ Ord. No. 2009-21 ; Ord. No. 2012-10 ]**

- A. The locations described are hereby designated as taxi stands. No vehicle other than a taxi currently licensed by Hightstown Borough pursuant to Article 4-21 of this Code shall be permitted to occupy these locations during the times indicated.

Street	Location	Hours
Intersection of Railroad Avenue and Rogers Avenue	Municipal Parking Lot (First two spaces closest to Rogers Avenue)	All
Intersection of Broad Street and Franklin Street	Northwest corner (Two parking spaces)	All
Stockton Street	Cut-out by Railroad Avenue on south side (Two parking spaces)	All

- B. In order for any portion of private property to be utilized as a taxi stand, the property owner or other authorized representative must file its express written consent for same with the Borough Clerk and the Hightstown Borough Police Department.
- C. No more than one taxicab vehicle from the same taxicab owner's company shall be permitted to be parked, or to otherwise occupy, the same taxi stand at the same time (i.e., simultaneously).
- D. No taxicab shall remain "idling" with the engine running for more than three consecutive minutes at any taxi stand.
- E. Every taxicab, while occupying space at a taxi stand, shall be immediately available for hire.
- F. Only a taxicab licensed by Hightstown Borough may occupy or deliver a passenger to a taxi stand in the Borough.
- G. Each taxi stand shall be marked with a statement that the stand is reserved for taxicabs licensed by Hightstown Borough only.
- H. No person operating a taxi shall perform maintenance of any kind while occupying space at a taxi stand.
- I. No taxicabs shall be permitted to be parked, or to otherwise occupy, any taxi stand during times of emergency or during a snow event, as directed by the Hightstown Borough Police Department.

# Resolution 2024-99

*BOROUGH OF HIGHTSTOWN  
COUNTY OF MERCER  
STATE OF NEW JERSEY*

## **AUTHORIZING A MEETING WHICH EXCLUDES THE PUBLIC**

**BE IT RESOLVED** by the Mayor and Council of the Borough of Hightstown that this body will hold a meeting on May 6, 2024, at the Hightstown Firehouse Hall, 140 North Main Street, Hightstown, that will be limited only to consideration of an item or items with respect to which the public may be excluded pursuant to section 7b of the Open Public Meetings Act.

The general nature of the subject or subjects to be discussed:

Personnel – CFO

Stated as precisely as presently possible the following is the time when and the circumstances under which the discussion conducted at said meeting can be disclosed to the public August 6, 2024, or when the need for confidentiality no longer exists.

The public is excluded from said meeting, and further notice is dispensed with, all in accordance with sections 8 and 4a of the Open Public Meetings Act.

## **CERTIFICATION**

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on May 6, 2024.

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Margaret Riggio  
Borough Clerk