

Borough of Hightstown
Complete Streets Committee

01/24/2024 – Committee Meeting

2024 Reorganization

6:30 pm

Hightstown Library:

CALL TO ORDER

STATEMENT: Adequate notice of this meeting has been given in accordance with the Open Public Meetings Act, pursuant to Public Law 1975, Chapter 231. Said notice was provided to the *Trenton Times* and the *Windsor-Hights Herald* and is posted in the Borough Clerk's office.

ATTENDEES: Steven Misiura, Henry Wang, Joe Cicalese, David Zaiser, Alex Cotantino

- Approval of Agenda
 - Moved by Joe Cicalese, second by David Zaiser, approved 5-0.
- Reorganization 2024: Moved by Joe Cicalese, second by David Zaiser, approved 5-0.
 - Chair Steven Misiura
 - Vice-Chair Henry Wang
 - Recording Secretary Beverly Asselstine
 - Approval of meeting Dates, (see below).

OLD BUSINESS

- Vision Zero
 - No update
- Master Plan Reexamination.
 - No update

NEW BUSINESS

- Discussion on Goals for 2024
 - The committee reviewed Council Resolution 2019-77, "Endorsing the Complete Streets Committee, Appointed by the Mayor, To Advise the Borough of Hightstown on Implementing Complete Streets Policies.", The Committee agreed that they will continue to act in accordance with the items listed in that resolution, (copy attached).
 - The Committee will follow up on past projects and recommendations that have not yet been implemented, to determine if further action can be taken.
 - The Committee will copy all Councilpersons on any correspondences and recommendations that it makes, per Resolution 2019-77.

- Committee will work with Mercer County where appropriate, in support of their Vision Zero initiatives.
- Committee will advise the Planning Board on the Circulation Element of the Master Plan Reexamination.
- Committee Recommendations to Council Regarding Improvements to Summit Street.
 - Remove centerline striping and add shared lane markings.
 - Provide a 3-way stop at the intersection of Prospect Street and Summit Street.
 - Install high visibility crosswalk at Greenway entrance.
 - Fill sidewalk gaps along the corridor and consider 5' width for new sidewalks where feasible.
 - Conventional bike lanes from Greenway entrance to NJ 33 are recommended to provide safe access to and from NJ 33.
 - The committee recommends that the missing segments of sidewalks be completed from NJ 33 to Stockton Street on at least one side of the street if possible. If this is not feasible, high visibility crosswalks should be installed when the sidewalk continues on the opposite side of the street

BOROUGH COUNCIL UPDATE

- Councilman Cicalese updated the Committee on improvements to Dawes Park.

PLANNING BOARD UPDATE

- No update.

ADJOURNMENT

2024 Meeting Schedule (Approved):

January 24, 2024	February 28, 2024	March 27, 2024	April 24, 2024
May 22, 2024	June 26, 2024	July 24, 2024	August 28, 2024
September 25, 2024	October 23, 2024	November 20, 2024	December 18, 2023

Resolution 2019-77 Endorsing the Complete Street Committee, Appointed by the Mayor, to Advise the Borough of Hightstown on Implementing Complete Streets Policies

Moved by Council President Misiura; Seconded by Councilmember Musing.

Roll Call Vote: Councilmember Bluth, Egan, Jackson, Misiura and Musing voted yes.

Resolution adopted 5-0.

Resolution 2019-77

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

**ENDORISING THE COMPLETE STREETS COMMITTEE, APPOINTED BY
THE MAYOR, TO ADVISE THE BOROUGH OF HIGHTSTOWN ON
IMPLEMENTING COMPLETE STREETS POLICIES**

WHEREAS, the Borough of Hightstown adopted Resolution 2017-49 entitled “Resolution in Support of a Mercer County Complete Streets Policy”.

WHEREAS, the Borough of Hightstown adopted a Master Plan in 1998 with Reexaminations in 2005 and 2014.

WHEREAS, many of the goals and objectives in the Master Plan and Reexaminations address the need to focus on pedestrian accessibility and the importance of improving safety and reducing the impact of traffic in order to

improve the quality of life and revitalize the downtown area.

WHEREAS, there have been a number of traffic accidents over the past several years involving pedestrians and bicyclists being struck by vehicles in the Borough.

WHEREAS, the mayor and council appointed an ad-hoc committee, referred to as the Streets and Sidewalks Subcommittee to study street and sidewalk conditions for the purpose of prioritizing capital projects.

WHEREAS, the appointed committee conducted a Downtown Hightstown Walk Audit in 2018.

WHEREAS, the appointed committee helped prepare and submit a grant application with the New Jersey Department of Transportation's Office of Local Bicycle and Pedestrian Assistance Program for technical assistance in preparing a Mobility Master Plan.

WHEREAS, the appointed committee has had representation from the Borough Council, Planning Board and Environmental Commission.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Hightstown in the County of Mercer, New Jersey, as follows:

1. That the Borough hereby endorses the appointed committee which will henceforth be named the Complete Streets Committee as an official Committee of the Borough for the purpose of implementing Complete Streets policies throughout the Borough.
2. The Committee shall consist of at least one member of the Borough Council, The Planning Board and the Environmental Commission. Additional members may be appointed by the Mayor at the recommendation of the Committee.
3. The Borough Engineer shall work with the Complete Streets Committee in determining which capital projects will be recommended to be undertaken by the Borough.
4. The Committee may provide comments on Planning Board applications relating to street and sidewalk improvements.
5. The Committee shall research, review and make recommendations regarding grant opportunities relating to Complete Streets policies.
6. The Committee may meet with County and State DOT officials to encourage them to follow complete the Complete Streets guidelines, which they have adopted, when making any improvements to County and State owned roadways in the Borough.
7. The Council of the Borough of Hightstown will consider any recommendations presented by this committee and implement those recommendations if they are determined to be in the public interest and the best interest of Borough as a whole.
8. That a certified copy of this Resolution shall be provided to each of the following:
 - a. Chair of the Complete Streets Committee
 - b. Borough Administrator
 - c. Borough Clerk
 - d. Borough Engineer
 - e. Frederick C. Raffetto, Esquire, Borough Attorney