

AGENDA
Hightstown Borough Council
April 15, 2024 | 6:30 p.m.
Hightstown Engine Company No. 1
140 North Main Street, Hightstown

PLEASE TURN OFF ALL CELL PHONES DURING YOUR ATTENDANCE AT THIS MEETING TO AVOID SOUNDS/RINGING OR CONVERSATIONS THAT MAY INTERFERE WITH THE RECORDING OR THE ABILITY OF ATTENDEES TO HEAR THE PROCEEDINGS. THANK YOU FOR YOUR COOPERATION.

Meeting called to order by Mayor Susan Bluth

STATEMENT: Adequate notice of this meeting has been given in accordance with the Open Public Meetings Act, pursuant to Public Law 1975, Chapter 231. Said notice was advertised in the Trenton Times and Windsor-Hights Herald as required by law and is posted on the Hightstown Borough website.

Roll Call

Flag Salute

Approval of Agenda

Approval of Minutes

April 1, 2024 – Public Session
April 1, 2024 – Executive Session

Presentation

Resolution 2024-78 Proclaiming Hightstown Volunteer Appreciation Week and Recognizing, Honoring and Thanking Hightstown’s Volunteers

Recognition of Hightstown Borough Volunteers

Firefighter of the Year 2023 – Jimmy Montalvan

Public Comment Any person wishing to address Council with his or her comments will have a maximum of three minutes to do so at this time.

Ordinances

Ordinance 2024-04 First Reading and Introduction A Bond Ordinance Providing for Improvements to Summit Street in and by the Borough of Hightstown, in the County of Mercer, New Jersey, Appropriating \$855,000 Therefore and Authorizing the Issuance of \$376,290 Bonds or Notes of the Borough to Finance Part of the Cost Thereof.

Ordinance 2024-05 First Reading and Introduction A Bond Ordinance Providing for Water-Sewer Improvements to Summit Street for the Water-Sewer Utility in and by the Borough of Hightstown, in the County of Mercer, New Jersey, Appropriating

\$1,450,000 Therefor and Authorizing the Issuance of \$1,450,000 Bonds or Notes of the Borough to Finance the Cost Thereof

Resolutions

2024-79 Authorizing Payment of Bills

2024-80 Resolution Authorizing an Emergency Purchase Pursuant to NJSA 40A:11-6

2024-81 Supporting and Authorizing the Association of New Jersey Environmental Commission (ANJEC) Open Space Stewardship Grant Application

Consent Agenda

2024-82 Resolution of Compliance Regarding the 2021 Audit

2024-83 Appointing a Crossing Guard

2024-84 A Resolution Approving Porchfest 2024 Organized by Hightstown Borough Cultural Arts Commission

2024-85 Authorizing a Shared Services Agreement with Hamilton Township for Certain Health Services (STD Clinic)

2024-86 Authorizing Payment on Behalf of Participants in the Borough of Hightstown Length of Service Award Program (LOSAP)

2024-87 Appointing a Deputy Municipal Emergency Management Coordinator

2024-88 Authorizing Emergency Temporary Appropriations Prior to Adoption of the 2024 Budget

Discussion

Budget Meeting Dates

Subcommittee Reports

Mayor/Council/Administrative Updates

Executive Session

Resolution 2024-89 Authorizing a Meeting that Excludes the Public

Contract Negotiations – Police Department Computer Software

Personnel – Police Department

Contract Negotiations – Mercer County TMA

Action may be taken following Executive Session

Adjournment

Ordinance 2024-04

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

BOND ORDINANCE PROVIDING FOR IMPROVEMENTS TO SUMMIT STREET IN AND BY THE BOROUGH OF HIGHTSTOWN, IN THE COUNTY OF MERCER, NEW JERSEY, APPROPRIATING \$855,000 THEREFOR AND AUTHORIZING THE ISSUANCE OF \$376,290 BONDS OR NOTES OF THE BOROUGH TO FINANCE PART OF THE COST THEREOF.

BE IT ORDAINED BY THE BOROUGH COUNCIL OF THE BOROUGH OF HIGHTSTOWN, IN THE COUNTY OF MERCER, NEW JERSEY (not less than two-thirds of all members thereof affirmatively concurring) AS FOLLOWS:

Section 1. The improvement described in Section 3(a) of this bond ordinance is hereby authorized to be undertaken by the Borough of Hightstown, in the County of Mercer, New Jersey (the "Borough") as a general improvement. For the improvement or purpose described in Section 3(a), there is hereby appropriated the sum of \$855,000, including a \$478,710 grant expected to be received from the State of New Jersey Department of Transportation (the "State Grant"). Pursuant to N.J.S.A. 40A:2-11(c), no down payment is provided for the costs of the project since the project is being partially funded by the State Grant.

Section 2. In order to finance the cost of the improvement not covered by the State Grant, negotiable bonds are hereby authorized to be issued in the principal amount of \$376,290 pursuant to the Local Bond Law. In anticipation of the issuance of the bonds, negotiable bond anticipation notes are hereby authorized to be issued pursuant to and within the limitations prescribed by the Local Bond Law.

Section 3. (a) The improvement hereby authorized and the purpose for the financing of which the bonds are to be issued is improvements to Summit Street, including all work and materials necessary therefor and incidental thereto.

(b) The estimated maximum amount of bonds or bond anticipation notes to be issued for the improvement or purpose is as stated in Section 2 hereof.

(c) The estimated cost of the improvement or purpose is equal to the amount of the appropriation herein made therefor.

Section 4. All bond anticipation notes issued hereunder shall mature at such times as may be determined by the chief financial officer; provided that no bond anticipation note shall mature later than one year from its date, unless such bond anticipation notes are permitted to mature at such later date in accordance with applicable law. The bond anticipation notes shall bear interest at such rate or rates and be in such form as may be determined by the chief financial officer. The chief financial officer shall determine all matters in connection with bond anticipation notes issued pursuant to this bond ordinance, and the chief financial officer's signature upon the bond anticipation notes shall be conclusive evidence as to all such determinations. All bond anticipation notes issued hereunder may be renewed from time to time subject to the provisions of the Local Bond Law or other applicable law. The chief financial officer is hereby authorized to sell part or all of the bond anticipation notes from time to time at public or private sale and to deliver them to the purchasers thereof upon receipt of payment of the purchase price plus accrued interest from their dates to the date of delivery thereof. The chief financial officer is directed to report in writing to the governing body at the meeting next succeeding the date when any sale or delivery of the bond anticipation notes pursuant to this bond ordinance is made. Such report must include the amount, the description, the interest rate and the maturity schedule of the bond anticipation notes sold, the price obtained and the name of the purchaser.

Section 5. The Borough hereby certifies that it has adopted a capital budget or a temporary capital budget, as applicable. The capital or temporary capital budget of the Borough is hereby amended to conform with the provisions of this bond ordinance to the extent of any inconsistency herewith. To the extent that the purposes authorized herein are inconsistent with the adopted capital or temporary capital budget, a revised capital or temporary capital budget has been filed with the Division of Local Government Services.

Section 6. The following additional matters are hereby determined, declared, recited and stated:

(a) The improvement or purpose described in Section 3(a) of this bond ordinance is not a current expense. It is an improvement or purpose that the Borough may lawfully undertake as a

general improvement, and no part of the cost thereof has been or shall be specially assessed on property specially benefitted thereby.

(b) The period of usefulness of the improvement or purpose within the limitations of the Local Bond Law, according to the reasonable life thereof computed from the date of the bonds authorized by this bond ordinance, is 10 years.

(c) The Supplemental Debt Statement required by the Local Bond Law has been duly prepared and filed in the office of the Clerk, and a complete executed duplicate thereof has been filed in the office of the Director of the Division of Local Government Services in the Department of Community Affairs of the State of New Jersey. Such statement shows that the gross debt of the Borough as defined in the Local Bond Law is increased by the authorization of the bonds and notes provided in this bond ordinance by \$376,290, and the obligations authorized herein will be within all debt limitations prescribed by the Local Bond Law.

(d) An aggregate amount not exceeding \$105,000 for items of expense listed in and permitted under N.J.S.A. 40A:2-20 is included in the estimated cost indicated herein for the purpose or improvement.

Section 7. The Borough hereby declares the intent of the Borough to issue bonds or bond anticipation notes in the amount authorized in Section 2 of this bond ordinance and to use the proceeds to pay or reimburse expenditures for the costs of the purposes described in Section 3(a) of this bond ordinance. This Section 7 is a declaration of intent within the meaning and for purposes of the Treasury Regulations.

Section 8. Any grant moneys received, other than those referred to in Section 1 hereto, shall be applied either to direct payment of the cost of the improvement or to payment of the obligations issued pursuant to this bond ordinance. The amount of obligations authorized but not issued hereunder shall be reduced to the extent that such funds are so used.

Section 9. The chief financial officer of the Borough is hereby authorized to prepare and to update from time to time as necessary a financial disclosure document to be distributed in connection with the sale of obligations of the Borough and to execute such disclosure document

on behalf of the Borough. The chief financial officer is further authorized to enter into the appropriate undertaking to provide secondary market disclosure on behalf of the Borough pursuant to Rule 15c2-12 of the Securities and Exchange Commission (the "Rule") for the benefit of holders and beneficial owners of obligations of the Borough and to amend such undertaking from time to time in connection with any change in law, or interpretation thereof, provided such undertaking is and continues to be, in the opinion of a nationally recognized bond counsel, consistent with the requirements of the Rule. In the event that the Borough fails to comply with its undertaking, the Borough shall not be liable for any monetary damages, and the remedy shall be limited to specific performance of the undertaking.

Section 10. The full faith and credit of the Borough are hereby pledged to the punctual payment of the principal of and the interest on the obligations authorized by this bond ordinance. The obligations shall be direct, unlimited obligations of the Borough, and the Borough shall be obligated to levy ad valorem taxes upon all the taxable property within the Borough for the payment of the obligations and the interest thereon without limitation of rate or amount.

Section 11. This bond ordinance shall take effect 20 days after the first publication thereof after final adoption, as provided by the Local Bond Law.

Introduction:

Adoption:

ATTEST:

MARGARET RIGGIO
MUNICIPAL CLERK

SUSAN BLUTH
MAYOR

Ordinance 2024-05

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

**BOND ORDINANCE PROVIDING FOR WATER-SEWER
IMPROVEMENTS TO SUMMIT STREET FOR THE WATER-SEWER
UTILITY IN AND BY THE BOROUGH OF HIGHTSTOWN, IN THE
COUNTY OF MERCER, NEW JERSEY, APPROPRIATING \$1,450,000
THEREFOR AND AUTHORIZING THE ISSUANCE OF \$1,450,000 BONDS
OR NOTES OF THE BOROUGH TO FINANCE THE COST THEREOF**

BE IT ORDAINED BY THE BOROUGH COUNCIL OF THE BOROUGH OF HIGHTSTOWN, IN THE COUNTY OF MERCER, NEW JERSEY (not less than two-thirds of all members thereof affirmatively concurring) AS FOLLOWS:

Section 1. The improvement described in Section 3(a) of this bond ordinance is hereby authorized to be undertaken by the Borough of Hightstown, in the County of Mercer, New Jersey (the "Borough"). For the improvement or purpose described in Section 3(a), there is hereby appropriated the sum of \$1,450,000. Pursuant to N.J.S.A. 40A:2-11(c), no down payment is provided for the costs of the improvement since the project described in Section 3(a) hereof is expected to be funded through the New Jersey Infrastructure Bank.

Section 2. In order to finance the cost of the improvement or purpose, negotiable bonds are hereby authorized to be issued in the principal amount of \$1,450,000 pursuant to the Local Bond Law. In anticipation of the issuance of the bonds, negotiable bond anticipation notes are hereby authorized to be issued pursuant to and within the limitations prescribed by the Local Bond Law.

Section 3. (a) The improvement hereby authorized and the purpose for the financing of which the bonds are to be issued is water-sewer improvements to Summit Street for the Water-Sewer Utility, including all work and materials necessary therefor and incidental thereto.

(b) The estimated maximum amount of bonds or bond anticipation notes to be issued for the improvement or purpose is as stated in Section 2 hereof.

(c) The estimated cost of the improvement or purpose is equal to the amount of the appropriation herein made therefor.

Section 4. All bond anticipation notes issued hereunder shall mature at such times as may be determined by the chief financial officer; provided that no bond anticipation note shall mature later than one year from its date, unless such bond anticipation notes are permitted to mature at such later date in accordance with applicable law. The bond anticipation notes shall bear interest at such rate or rates and be in such form as may be determined by the chief financial officer. The chief financial officer shall determine all matters in connection with bond anticipation notes issued pursuant to this bond ordinance, and the chief financial officer's signature upon the bond anticipation notes shall be conclusive evidence as to all such determinations. All bond anticipation notes issued hereunder may be renewed from time to time subject to the provisions of the Local Bond Law or applicable law. The chief financial officer is hereby authorized to sell part or all of the bond anticipation notes from time to time at public or private sale and to deliver them to the purchasers thereof upon receipt of payment of the purchase price plus accrued interest from their dates to the date of delivery thereof. The chief financial officer is directed to report in writing to the governing body at the meeting next succeeding the date when any sale or delivery of the bond anticipation notes pursuant to this bond ordinance is made. Such report must include the amount, the description, the interest rate and the maturity schedule of the bond anticipation notes sold, the price obtained and the name of the purchaser.

Section 5. The Borough hereby certifies that it has adopted a capital budget or a temporary capital budget, as applicable. The capital or temporary capital budget of the Borough is hereby amended to conform with the provisions of this bond ordinance to the extent of any inconsistency herewith. To the extent that the purposes authorized herein are inconsistent with the adopted capital or temporary capital budget, a revised capital or temporary capital budget has been filed with the Division of Local Government Services.

Section 6. The following additional matters are hereby determined, declared, recited and stated:

(a) The improvement or purpose described in Section 3(a) of this bond ordinance is not a current expense. It is an improvement or purpose that the Borough may lawfully undertake as a

general improvement, and no part of the cost thereof has been or shall be specially assessed on property specially benefitted thereby.

(b) The period of usefulness of the improvement or purpose within the limitations of the Local Bond Law, according to the reasonable life thereof computed from the date of the bonds authorized by this bond ordinance, is 40 years.

(c) The Supplemental Debt Statement required by the Local Bond Law has been duly prepared and filed in the office of the Clerk, and a complete executed duplicate thereof has been filed in the office of the Director of the Division of Local Government Services in the Department of Community Affairs of the State of New Jersey. Such statement shows that the gross debt of the Borough as defined in the Local Bond Law is increased by the authorization of the bonds and notes provided in this bond ordinance by \$1,450,000, but that the net debt of the Borough determined as provided in the Local Bond Law is not increased by this bond ordinance. The obligations authorized herein will be within all debt limitations prescribed by the Local Bond Law.

(d) An aggregate amount not exceeding \$285,000 for items of expense listed in and permitted under N.J.S.A. 40A:2-20 is included in the estimated cost indicated herein for the purpose or improvement.

Section 7. The Borough hereby declares the intent of the Borough to issue bonds or bond anticipation notes in the amount authorized in Section 2 of this bond ordinance and to use the proceeds to pay or reimburse expenditures for the costs of the purposes described in Section 3(a) of this bond ordinance. This Section 7 is a declaration of intent within the meaning and for purposes of the Treasury Regulations.

Section 8. Any grant moneys received for the purpose described in Section 3(a) hereof shall be applied either to direct payment of the cost of the improvement or to payment of the obligations issued pursuant to this bond ordinance. The amount of obligations authorized but not issued hereunder shall be reduced to the extent that such funds are so used.

Section 9. The chief financial officer of the Borough is hereby authorized to prepare and to update from time to time as necessary a financial disclosure document to be distributed in

connection with the sale of obligations of the Borough and to execute such disclosure document on behalf of the Borough. The chief financial officer is further authorized to enter into the appropriate undertaking to provide secondary market disclosure on behalf of the Borough pursuant to Rule 15c2-12 of the Securities and Exchange Commission (the "Rule") for the benefit of holders and beneficial owners of obligations of the Borough and to amend such undertaking from time to time in connection with any change in law, or interpretation thereof, provided such undertaking is and continues to be, in the opinion of a nationally recognized bond counsel, consistent with the requirements of the Rule. In the event that the Borough fails to comply with its undertaking, the Borough shall not be liable for any monetary damages, and the remedy shall be limited to specific performance of the undertaking.

Section 10. The full faith and credit of the Borough are hereby pledged to the punctual payment of the principal of and the interest on the obligations authorized by this bond ordinance. The obligations shall be direct, unlimited obligations of the Borough, and the Borough shall be obligated to levy ad valorem taxes upon all the taxable property within the Borough for the payment of the obligations and the interest thereon without limitation of rate or amount.

Section 11. This bond ordinance shall take effect 20 days after the first publication thereof after final adoption, as provided by the Local Bond Law.

Introduction:

Adoption:

ATTEST:

MARGARET RIGGIO
MUNICIPAL CLERK

SUSAN BLUTH
MAYOR

Resolution 2024-78

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

**PROCLAIMING HIGHTSTOWN VOLUNTEER APPRECIATION
WEEK AND RECOGNIZING, HONORING AND THANKING
HIGHTSTOWN'S VOLUNTEERS**

WHEREAS, the week of April 21-27, 2024 has been proclaimed National Volunteer Week to recognize and celebrate the efforts of volunteers at the local, state, and national levels; and

WHEREAS, the Borough of Hightstown and its residents have benefited greatly from hundreds of volunteers who each year give tirelessly and selflessly to the service of others; and

WHEREAS, volunteerism strengthens communities, improves society, and enhances the overall quality of life for all citizens; and

WHEREAS, volunteering changes the lives of volunteers in a positive way, increasing self-confidence, self-esteem and physical wellbeing; offering the chance to meet new friends and associates; and providing opportunities to learn new skills and abilities; and

WHEREAS, the Hightstown Borough Mayor and Council wish to acknowledge and thank its volunteers for their dedication and tireless efforts.

NOW, THEREFORE BE IT RESOLVED, by the Mayor and Council of the Borough of Hightstown hereby proclaims the week of April 21-27, 2024, as Hightstown Volunteer Week and expresses its sincere appreciation and gratitude for the dedication and untiring efforts of all those who volunteer to help make our community a better place to live and work.

CERTIFICATION

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on April 15, 2024.

Margaret Riggio
Borough Clerk

Resolution 2024-79

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

AUTHORIZING PAYMENT OF BILLS

WHEREAS, certain bills are due and payable as per itemized claims listed on the following schedules, which are made a part of the minutes of this meeting as a supplemental record;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown that the bills be paid on audit and approval of the Borough Administrator, the appropriate Department Head and the Treasurer in the amount of \$750,761.96 from the following accounts:

Current		\$618,560.65
W/S Operating		116,388.04
General Capital		6,516.40
Water/Sewer Capital		8,750.00
Grant		0.00
Trust		477.89
Unemployment Trust		68.98
Animal Control		0.00
Law Enforcement Trust		0.00
Tax Lien Trust		0.00
Housing Trust		0.00
Public Defender Trust		0.00
Escrow		<u>0.00</u>
Total		<u>\$750,761.96</u>

CERTIFICATION

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on April 15, 2024.

Margaret Riggio
Borough Clerk

P.O. Type: All Include Project Line Items: Yes Open: N Paid: N Void: N
 Range: First to Last Rcvd: Y Held: Y Aprv: N
 Format: Detail without Line Item Notes Bid: Y State: Y Other: Y Exempt: Y
 Vendors: All Include Non-Budgeted: Y
 Rcvd Batch Id Range: First to Last

Vendor # Name	PO #	PO Date	Description	Contract	PO Type	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
ACTIV005 ACTIVE911, INC.											
	24-00349	03/27/24	ALERTING SUBSCRIPTION 2024								
	1		ALERTING SUBSCRIPTION 2024	740.25	4-01-25-252-002-029	B Computer Software/Mntc/Equip	R	03/27/24	04/09/24	558273	N
	Vendor Total:			740.25							
A1014 APPROVED FIRE PROTECTION, INC.											
	24-00182	02/13/24	GAS METER CALIBRATION/DETECTOR		B						
	2		GAS METER CALIBRATION	342.00	4-09-55-501-002-503	B Sewer Plant Maintenance	R	02/13/24	04/08/24	IN00093236	N
	Vendor Total:			342.00							
A0025 AT&T MOBILITY											
	24-00414	04/09/24	INV 287298218043X03282024								
	1		INV 287298218043X03282024 FI	83.06	4-01-25-256-002-094	B Computer Service,Support & Software	R	04/09/24	04/10/24	X03282024	N
	2		INV 287298218043X03282024 DPW	189.51	4-01-31-440-001-079	B Telephone-VERIZON WIRELESS	R	04/09/24	04/10/24	X03282024	N
	3		INV 287298218043X03282024 HPD	391.21	4-01-31-440-001-079	B Telephone-VERIZON WIRELESS	R	04/09/24	04/10/24	X03282024	N
	4		INV 287298218043X03282024 WTP	89.64	4-09-55-501-003-545	B Telephone-w/S-VERIZON	R	04/09/24	04/10/24	X03282024	N
	5		INV 287298218043X03282024AWWTP	40.66	4-09-55-501-003-545	B Telephone-w/S-VERIZON	R	04/09/24	04/10/24	X03282024	N
	6		INV 287298218043X03282024 HFD	229.44	4-01-25-252-002-029	B Computer Software/Mntc/Equip	R	04/09/24	04/10/24	X03282024	N
				1,023.52							
	Vendor Total:			1,023.52							
B0921 BRITTON INDUSTRIES, INC											
	24-00359	04/01/24	WOOD DISPOSAL								
	1		WOOD DISPOSAL INV-1078953-IN	88.29	4-01-26-311-001-168	B Yardwaste	R	04/01/24	04/08/24	1078953-IN	N
	Vendor Total:			88.29							

Vendor #	Name	PO #	PO Date	Description	Amount	Contract Charge Account	PO Type	Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
CAPIT005 CAPITAL COATING INC														
		24-00185	02/13/24	INSTALL ROOF SYSTEM FOR FH										
		1		SUPPLY & INSTALL ROOF SYSTEM	7,910.00	4-01-26-310-001-024	B	Building Maintenance	R	02/13/24	04/08/24		9821	N
		Vendor Total:			7,910.00									
CLARK005 CLARKE CATON HINTZ														
		24-00342	03/26/24	Prof. Services through 3/1/24										
		1		Review & Attend PB Mtg 2/12/24	694.41	4-01-21-180-001-110	B	Master Planner	R	03/26/24	04/08/24		89165	N
		Vendor Total:			694.41									
COMCA005 COMCAST BUSINESS														
		24-00411	04/09/24	8499 05 243 0036659 OFC 1										
		1		8499 05 243 0036659 OFC 1	314.37	4-01-20-140-001-060	B	Internet Services and Web Services	R	04/09/24	04/10/24		499052430036659	N
		Vendor Total:			314.37									
CONCE005 CONCENTRA MEDICAL CENTERS														
		24-00386	04/04/24	INV516574455 RECALL FOR DILUTE										
		1		INV516574455 RECALL FOR DILUTE	97.00	4-01-26-290-001-093	B	Employee Physicals/Drug Tests	R	04/04/24	04/08/24		516574455	N
		Vendor Total:			97.00									
COREM005 CORE & MAIN LP														
		23-01362	10/26/23	SENSUS ANALYTIC SET UP FEE										
		4		SENSUS ANALYTIC SET UP FEE	3,750.00	C-08-55-976-001-541	B	WATER METERS AND RELATED SOFTWARE	R	04/08/24	04/08/24		T868408	N
		5		SENSUS ANALYTICS INTEGRATION	5,000.00	C-08-55-976-001-541	B	WATER METERS AND RELATED SOFTWARE	R	04/08/24	04/08/24		T868408	N
					8,750.00									
		Vendor Total:			8,750.00									
CRYST005 CRYSTAL SPRINGS														
		24-00331	03/20/24	5 GAL DISTILLED WATER										
		1		5 GAL DISTILLED WATER	125.88	4-09-55-501-002-506	B	Lab. Equipment & Supplies	R	03/20/24	04/08/24		23244637 032924	N

Vendor #	Name	PO #	PO Date	Description	Amount	Contract Charge Account	PO Type Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date Invoice	1099 Excl
CRYST005 CRYSTAL SPRINGS Continued												
24-00331	03/20/24	5 GAL DISTILLED WATER		Continued								
		2 DELIVERY FEE			13.99	4-09-55-501-002-506	B Lab. Equipment & Supplies	R	03/20/24	04/10/24	23244637	032924 N
					139.87							
		Vendor Total:			139.87							
DEBLO005 DEBLOCK ENVIRONMENTAL SVCS,LLC												
24-00156	02/08/24	BACK UP OPERATOR FOR AWWTP				B						
		4 INVOICE 00010940 MARCH 2024			500.00	4-09-55-501-002-528	B Outside Consulting Services (B	R	03/01/24	04/08/24	00010940	N
		Vendor Total:			500.00							
E0576 EAST WINDSOR REGIONAL SCHOOL												
24-00379	04/04/24	JANUARY 2024 FUEL USE										
		1 JAN 2024 FUEL USE-AWWTP			128.54	4-09-55-501-002-512	B Motor Fuel	R	04/04/24	04/08/24	JAN 2024	N
		2 JAN 2024 FUEL USE-CONSTRUCTION			22.42	4-01-31-460-001-151	B MOTOR FUEL-CONSTRUCTION DEPARTMENT	R	04/04/24	04/08/24	JAN 2024	N
		3 JAN 2024 FUEL USE-FIRE			369.77	4-01-31-460-001-166	B Motor Fuel - Fire Dept.	R	04/04/24	04/08/24	JAN 2024	N
		4 JAN 2024 FUEL USE-FIRST AID			255.81	4-01-31-460-001-148	B Motor Fuel - Emergency Medical	R	04/04/24	04/08/24	JAN 2024	N
		5 JAN 2024 FUEL USE-GARBAGE			1,506.90	4-01-31-460-001-147	B Motor Fuel - Public Works	R	04/04/24	04/08/24	JAN 2024	N
		6 JAN 2024 FUEL USE-POLICE			1,903.33	4-01-31-460-001-145	B Motor Fuel - Police	R	04/04/24	04/08/24	JAN 2024	N
		7 JAN 2024 FUEL USE-STREETS			1,211.76	4-01-31-460-001-147	B Motor Fuel - Public Works	R	04/04/24	04/08/24	JAN 2024	N
		8 JAN 2024 FUEL USE-WATER			131.32	4-09-55-501-001-512	B Motor Fuel	R	04/04/24	04/08/24	JAN 2024	N
		9 JAN 2024 FUEL FACILITY FEE			120.00	4-01-31-460-001-144	B Upgrades to Fueling Facility	R	04/04/24	04/08/24	JAN 2024	N
					5,649.85							
24-00390	04/04/24	FEBRUARY 2024 FUEL USE										
		1 FEB 2024 FUEL USE-CONSTRUCTION			14.35	4-01-31-460-001-151	B MOTOR FUEL-CONSTRUCTION DEPARTMENT	R	04/04/24	04/08/24	FEB 2024	N
		2 FEB 2024 FUEL USE-FIRE			420.00	4-01-31-460-001-166	B Motor Fuel - Fire Dept.	R	04/04/24	04/08/24	FEB 2024	N
		3 FEB 2024 FUEL USE-FIRST AID			204.78	4-01-31-460-001-148	B Motor Fuel - Emergency Medical	R	04/04/24	04/08/24	FEB 2024	N
		4 FEB 2024 FUEL USE-GARBAGE			1,185.57	4-01-31-460-001-147	B Motor Fuel - Public Works	R	04/04/24	04/08/24	FEB 2024	N
		5 FEB 2024 FUEL USE-POLICE			1,685.86	4-01-31-460-001-145	B Motor Fuel - Police	R	04/04/24	04/08/24	FEB 2024	N
		6 FEB 2024 FUEL USE-STREETS			804.21	4-01-31-460-001-147	B Motor Fuel - Public Works	R	04/04/24	04/08/24	FEB 2024	N
		7 FEB 2024 FUEL USE-WATER			142.33	4-09-55-501-001-512	B Motor Fuel	R	04/04/24	04/08/24	FEB 2024	N

Vendor #	Name	PO #	PO Date	Description	Amount	Contract Charge Account	PO Type	Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
E0576 EAST WINDSOR REGIONAL SCHOOL Continued														
24-00390	04/04/24	FEBRUARY 2024 FUEL USE		Continued										
8	FEB 2024	FUEL FACILITY FEE	120.00		4-01-31-460-001-144	B Upgrades to Fueling Facility	R	04/04/24	04/08/24			FEB 2024	N	
			4,577.10											
Vendor Total:			10,226.95											
B0966 ERB'S GARAGE INC														
24-00365	04/01/24	VOLVO GARBAGE TRUCK REPAIR												
1	INV 17898	VOLVO GARBAGE TRK	707.48		4-01-26-305-001-034	B Motor Vehicle Parts & Access.	R	04/01/24	04/08/24				17898	N
Vendor Total:			707.48											
Q0176 EUROFINS QC, LLC														
24-00363	04/01/24	WATER ANALYSIS												
1	INV 6300055704	WATER ANALYSIS	247.50		4-09-55-501-001-532	B Outside Testing/Labs	R	04/01/24	04/08/24				6300055704	N
2	INV 6300056083	WATER ANALYSIS	197.50		4-09-55-501-001-532	B Outside Testing/Labs	R	04/01/24	04/08/24				6300056083	N
3	INV 6300055912	WATER ANALYSIS	247.50		4-09-55-501-001-532	B Outside Testing/Labs	R	04/01/24	04/08/24				6300055912	N
			692.50											
Vendor Total:			692.50											
FIREA005 FIRE APPARATUS REPAIR, INC.														
24-00381	04/04/24	TELESQRT TS-41 EST 24-151												
1	REPAIR REAR STEP BRACKETS		187.50		4-01-25-252-002-121	B Preventive Maintenance	R	04/04/24	04/09/24				17727	N
2	WELDER ALUMINUM		140.00		4-01-25-252-002-121	B Preventive Maintenance	R	04/04/24	04/09/24				17727	N
3	AIR EJECT AUTO KUSSMUAL TO		450.00		4-01-25-252-002-121	B Preventive Maintenance	R	04/04/24	04/09/24				17727	N
4	LABOR TO INSTALL AUTO EJECT		500.00		4-01-25-252-002-121	B Preventive Maintenance	R	04/04/24	04/09/24				17727	N
5	REPLACE YELLOW COVER SHOERLINE		45.00		4-01-25-252-002-121	B Preventive Maintenance	R	04/04/24	04/09/24				17727	N
6	SHIPPING		30.43		4-01-25-252-002-121	B Preventive Maintenance	R	04/04/24	04/09/24				17727	N
7	ELECTRICAL SPPLIES AC LINE		145.00		4-01-25-252-002-121	B Preventive Maintenance	R	04/04/24	04/09/24				17727	N
8	REMOVE AC EXISTING BOX-INSTALL		312.50		4-01-25-252-002-121	B Preventive Maintenance	R	04/04/24	04/09/24				17727	N
			1,810.43											
Vendor Total:			1,810.43											

Vendor #	Name	PO #	PO Date	Description	Contract Amount	PO Type Charge Account	Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
GENER015 GENERAL CODE, LLC													
24-00395	04/08/24	SUPPLEMENT NO. 6											
1	SUPPLEMENT NO. 6	3,080.00	4-01-20-140-001-060	B Internet Services and Web Services	R	04/08/24	04/09/24		PG000035788		N		
24-00396	04/08/24	ECODE 360 ANNUAL MAINT 2024											
1	ECODE 360 ANNUAL MAINT 2024	1,195.00	4-01-20-140-001-060	B Internet Services and Web Services	R	04/08/24	04/09/24		GC00124874		N		
Vendor Total:		4,275.00											
M0714 GENSERVE, INC.													
24-00345	03/27/24	QUARTERLY GENERATOR SERVICE B											
1	QUARTERLY GENERATOR SERVICE B	200.00	4-09-55-501-002-511	B Generator/Engine Maintenance Agreement (B)	R	03/27/24	04/08/24		0420005-IN		N		
24-00362	04/01/24	GENERATOR SERV. PD, FD, WP											
1	B SERVICE FOR POLICE DEPT	200.00	4-01-26-310-001-040	B Generator-Municipal Bldg	R	04/01/24	04/08/24		0420001-IN		N		
2	B SERVICE FOR FIREHOUSE	200.00	4-01-26-310-001-040	B Generator-Municipal Bldg	R	04/01/24	04/08/24		0420003-IN		N		
3	A SERVICE FOR WATER PLANT	585.00	4-09-55-501-001-511	B Generator/Engine Maintenance (B)	R	04/01/24	04/08/24		0421450-IN		N		
		985.00											
Vendor Total:		1,185.00											
G0038 GOLD TYPE BUSINESS MACHINE													
24-00277	03/08/24	ANNUAL LICENSE RENEWAL											
1	ANNUAL LICENSE RENEWAL	2,362.50	4-01-25-240-001-029	B Maint. Contracts - Other	R	03/08/24	04/08/24		0000043746		N		
24-00393	04/08/24	QUARTERLY E-TICKET FEES											
1	QUARTERLY E-TICKET FEES	1,620.70	4-01-25-240-001-130	B Police E-Ticket	R	04/08/24	04/10/24		0000044155		N		
Vendor Total:		3,983.20											
HAMIL005 HALDEMAN FORD INC HAMILTON													
24-00310	03/13/24	HPD VEHICLE MAINTENANCE											
1	HPD VEHICLE MAINTENANCE	350.44	4-01-43-515-001-170	B Mechanic Services	R	03/13/24	04/08/24		397211		N		
Vendor Total:		350.44											

Vendor # Name	PO # PO Date Description	Contract PO Type	Amount Charge Account Acct Type Description	Stat/Chk	First Rcvd	Chk/Void	1099
	Item Description				Enc Date Date	Date Invoice	Excl
H1100 HOME DEPOT CREDIT SERVICES							
	24-00387 04/04/24 MARCH/APRIL 2024 INVOICES						
	1 INV 3524843-8" SCREW 50PK		52.47 4-01-26-311-001-034 B Equipment Parts & Accessories	R	04/04/24 04/08/24	3524843	N
	2 INV 5523114-BLEACH,75-WATT 12P		106.32 4-09-55-501-001-503 B Water Plant Maintenance	R	04/04/24 04/08/24	5523114	N
	3 INV 9020833-FNDR WASHER,		4.14 4-01-25-240-001-116 B Traffic Bureau	R	04/04/24 04/08/24	9020833	N
	4 INV 7612470-1/2 COUPLING NUT,		9.68 4-01-26-290-001-050 B DPW Work Equipment	R	04/04/24 04/08/24	7612470	N
	5 INV 3043221-ENGR AA 16PK,		28.59 4-01-26-290-001-127 B Street Repair & Maintenance	R	04/04/24 04/08/24	3043221	N
	6 INV 2522011-BRASS KEY, SHOVEL,		95.68 4-01-26-310-001-024 B Building Maintenance	R	04/04/24 04/08/24	2522011	N
			296.88				
	Vendor Total:		296.88				
IACP0005 IACP							
	24-00176 02/09/24 ANNUAL MEMBERSHIP DUES 2024						
	1 ANNUAL MEMBERSHIP DUES 2024		240.00 4-01-25-240-001-044 B Professional Assoc. Dues	R	02/09/24 04/08/24	0321073	N
	Vendor Total:		240.00				
IDEMI005 IDEMIA IDENTITY & SECURITY USA							
	24-00285 03/08/24 MAINTENANCE & SUPPORT CONTRACT						
	1 MAINTENANCE & SUPPORT CONTRACT		2,630.00 4-01-25-240-001-029 B Maint. Contracts - Other	R	03/08/24 04/08/24	167514	N
	2 MAINTENANCE & SUPPORT CONTRACT		175.00 4-01-25-240-001-029 B Maint. Contracts - Other	R	03/08/24 04/10/24	167514	N
			2,805.00				
	Vendor Total:		2,805.00				
INTER015 INTERSTATE WASTE SERVICES OF							
	24-00061 01/24/24 MUNICIPAL RECYCLING		B				
	4 MUNICIPAL RECYCLING MAR 2024		12,125.58 4-01-26-311-001-029 B Recycling Contract co-mingle-paper/cdbd	R	01/24/24 04/08/24	9559640	N
	Vendor Total:		12,125.58				
J0257 JCP&L							
	24-00412 04/09/24 VARIOUS ACCTS MARCH 2024						
	1 100 147 941 080 240 MERCER ST		3.83 4-01-31-430-001-071 B Electric-Borough Hall	R	04/09/24 04/10/24	98810485520	N
	2 100 068 401 122 114 ROGERS		36.46 4-01-31-430-001-071 B Electric-Borough Hall	R	04/09/24 04/10/24	95467856803	N
	3 100 100 104 247 MAIN ST		4.09 4-01-31-430-001-071 B Electric-Borough Hall	R	04/09/24 04/10/24	95757368042	N
	4 100 029 000 310 156 BANK ST		530.45 4-01-31-430-001-071 B Electric-Borough Hall	R	04/09/24 04/10/24	95757368038	N

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J0257 JCP&L Continued														
24-00412	04/09/24	VARIOUS ACCTS MARCH 2024		Continued										
5	100 131 110 379	230 MERCER ST	12.77	4-01-31-430-001-071	B Electric-Borough Hall	R	04/09/24	04/10/24		95547726861	N			
6	100 131 110 379	230 MERCER ST	12.45	4-01-31-430-001-071	B Electric-Borough Hall	R	04/09/24	04/10/24		95757368043	N			
7	100 051 508 677	MAIN ST	102.95	4-01-31-430-001-071	B Electric-Borough Hall	R	04/09/24	04/10/24		95757368039	N			
8	100 051 508 750	STOCKTON ST	195.98	4-01-31-430-001-071	B Electric-Borough Hall	R	04/09/24	04/10/24		95547726860	N			
9	100 051 508 750	STOCKTON ST	155.95	4-01-31-430-001-071	B Electric-Borough Hall	R	04/09/24	04/10/24		95757368040	N			
10	100 072 968 868	STREET LIGHTS	34.82	4-01-31-430-001-071	B Electric-Borough Hall	R	04/09/24	04/10/24		95777190182	N			
11	100 072 968 868	STREET LIGHTS	29.46	4-01-31-430-001-071	B Electric-Borough Hall	R	04/09/24	04/10/24		95377966922	N			
			1,119.21											
24-00413 04/09/24 MASTER ACCT 200 000 055 364														
1	100 008 438 010	125 S MAIN ST	13.28	4-01-31-430-001-071	B Electric-Borough Hall	R	04/09/24	04/10/24		95019805271	N			
2	100 008 438 283	MAIN&STOCKTON	34.42	4-01-31-430-001-071	B Electric-Borough Hall	R	04/09/24	04/10/24		95019805271	N			
3	100 008 482 018	RT33 & MAXWELL	32.25	4-01-31-430-001-071	B Electric-Borough Hall	R	04/09/24	04/10/24		95019805271	N			
4	100 010 898 904	FRANKLIN ST &	36.21	4-01-31-430-001-071	B Electric-Borough Hall	R	04/09/24	04/10/24		95019805271	N			
5	100 012 487 714	148 N MAIN ST	637.79	4-01-31-430-001-071	B Electric-Borough Hall	R	04/09/24	04/10/24		95019805271	N			
6	100 012 529 457	BOROHALL EQUIP	175.74	4-09-55-501-002-504	B Electricity	R	04/09/24	04/10/24		95019805271	N			
			929.69											
Vendor Total: 2,048.90														
J0258 JCP&L (STREET LIGHTING)														
24-00409	04/09/24	ACCT 240 & 041 MARCH 2024												
1	100 086 395 041	0 STOCKTON ST	23.62	4-01-31-435-001-075	B Street Lighting	R	04/09/24	04/10/24		95377966923	N			
2	100 086 395 041	0 STOCKTON ST	23.62	4-01-31-435-001-075	B Street Lighting	R	04/09/24	04/10/24		95777190183	N			
3	100 081 608 240	BLK LT 0	68.78	4-09-55-501-001-504	B Electricity	R	04/09/24	04/10/24		95757368041	N			
			116.02											
Vendor Total: 116.02														
JERRY010 JERRY MECCA														
24-00394	04/08/24	UNIFORM ALLOWANCE - MECCA												
1	UNIFORM ALLOWANCE - MECCA		157.48	4-01-25-240-001-043	B Uniform Allowance/Leather Gds.	R	04/08/24	04/10/24		194703	N			
Vendor Total: 157.48														

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J0069 JERSEY ELEVATOR LLC														
		24-00241	02/28/24	FEBRUARY MAINTENANCE										
		1 INV	40469-G3P6		203.95	4-01-26-310-001-029		B Maintenance Contracts	R	02/28/24	04/08/24		40469-G3P6	N
		Vendor Total:			203.95									
J0378 KENNCO LLC														
		24-00368	04/01/24	MARCH 2024 CYLINDER RENTAL										
		1 INV	R24748-MARCH 2024 CYLINDER		36.60	4-01-26-290-001-050		B DPW Work Equipment	R	04/01/24	04/08/24		R24748	N
		Vendor Total:			36.60									
KUBIA005 KUBIAK ELECTRIC CO., INC.														
		24-00348	03/27/24	SERVICE CALL										
		1	ELECTRICAL SERVICE CALL		225.00	4-09-55-501-002-503		B Sewer Plant Maintenance	R	03/27/24	04/08/24		24-198	N
		Vendor Total:			225.00									
M1076 MCMANIMON, SCOTLAND & BAUMANN														
		24-00355	03/28/24	SALE OF BORO PROP INV 221021										
		1	SALE OF BORO PROP INV 221021		3,117.50	4-01-20-165-001-028		B General Engineering	R	03/28/24	04/08/24		221021	N
		Vendor Total:			3,117.50									
M0180 MCMASTER-CARR														
		24-00167	02/09/24	ICE MACHINE FILTERS										
		1 INV	21792656		21.44	4-01-26-310-001-024		B Building Maintenance	R	02/09/24	04/08/24		21792656	N
		2 INV	21792656-SHIPPING		9.67	4-01-26-310-001-024		B Building Maintenance	R	02/09/24	04/08/24		21792656	N
					31.11									
		24-00361	04/01/24	SOLENOID VALVE										
		1 INV	24161807-SOLENOID VALVE		305.98	4-09-55-501-001-503		B Water Plant Maintenance	R	04/01/24	04/08/24		24161807	N
		Vendor Total:			337.09									
M0536 MGL PRINTING SOLUTIONS														
		23-01632	12/15/23	DELINQUENT NOTICES RED & BLUE										
		1	DELINQUENT NOTICES RED & BLUE		398.00	3-01-20-145-001-023		B Tax Bill/Notice Printing	R	12/15/23	04/08/24		203277	N

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M0536	MGL PRINTING SOLUTIONS			Continued											
		23-01632	12/15/23	DELINQUENT NOTICES RED & BLUE	Continued										
		2		SHIPPING			26.00	3-01-20-145-001-023	B Tax Bill/Notice Printing	R	12/15/23	04/08/24		203277	N
							424.00								
	Vendor Total:						424.00								
N0058	NATIONAL FIRE PROTECTION ASSOC														
		24-00338	03/20/24	EST 1135 MEMBERSHIP APRIL 2024											
		1		EST 1135 MEMBERSHIP APRIL 2024			175.00	4-01-25-256-002-044	B Professional Association Dues	R	03/20/24	04/08/24		570685	N
		2		NJPA 921 GUIDE FOR FIRE AND			139.50	4-01-25-256-002-033	B Books & Publications	R	03/20/24	04/08/24		570891	N
		3		NATIONAL FIRE CODES SUBSCRIPT			1,552.50	4-01-25-256-002-033	B Books & Publications	R	03/20/24	04/08/24		570685	N
		4		ESTIMATED SHIPPING			14.53	4-01-25-256-002-033	B Books & Publications	R	03/20/24	04/08/24		570891	N
							1,881.53								
	Vendor Total:						1,881.53								
NJADV005	NJ Advance Media														
		24-00400	04/08/24	LEAGAL ADS JAN 2024											
		1		ASSESSOR NOTICE 2024			7.28	4-01-20-120-001-021	B Advertisements	R	04/08/24	04/09/24		1006339	N
		2		ANNUAL CALENDAR COUNCIL			44.46	4-01-20-120-001-021	B Advertisements	R	04/08/24	04/09/24		1006339	N
		3		GREEN ACRES GRANT PUBLIC			23.40	4-01-20-120-001-021	B Advertisements	R	04/08/24	04/09/24		1006339	N
		4		ORD 2024-01 INTRO			24.18	4-01-20-120-001-021	B Advertisements	R	04/08/24	04/09/24		1006339	N
		5		RFP - GRANT WRITER			16.64	4-01-20-120-001-021	B Advertisements	R	04/08/24	04/09/24		1006339	N
		6		ANNUAL NOTICE ENVIRONMENTAL			12.48	4-01-20-120-001-021	B Advertisements	R	04/08/24	04/09/24		1006339	N
		7		ANNUAL NOTICE BOH			18.72	4-01-20-120-001-021	B Advertisements	R	04/08/24	04/09/24		1006339	N
		8		ANNUAL NOTICE PLANNING BOARD			13.26	4-01-21-180-001-021	B Advertisements	R	04/08/24	04/09/24		1006339	N
		9		ANNUAL NOTICE HOUSING AUTH			12.48	4-01-20-120-001-021	B Advertisements	R	04/08/24	04/09/24		1006339	N
		10		GREEN ACRES GRANT RESCHEDULE			67.44	4-01-20-120-001-021	B Advertisements	R	04/08/24	04/09/24		1006339	N
							240.34								
	24-00401	04/08/24	LEAGAL ADS FEB 2024												
		1		ANNUAL NOTICE COMPLETE STREETS			10.92	4-01-20-120-001-021	B Advertisements	R	04/08/24	04/09/24		1199486	N
		2		NOTICE TO BIDDERS			85.80	4-01-20-120-001-021	B Advertisements	R	04/08/24	04/09/24		1199486	N
		3		ORD 2024-01 ADOPT			12.48	4-01-20-120-001-021	B Advertisements	R	04/08/24	04/09/24		1199486	N
		4		ANNUAL NOTICE CAC			15.60	4-01-20-120-001-021	B Advertisements	R	04/08/24	04/09/24		1199486	N

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PEOPL005 PEOPLES PLUMBING LLC														
		24-00385	04/04/24	BACKFLOW PREVENTER TESTING										
		1		BACKFLOW PREVENTER TESTING	500.00	4-09-55-501-002-503	B	Sewer Plant Maintenance	R	04/04/24	04/08/24		113649	N
		Vendor Total:			500.00									
P0063 PREMIER MAGNESIA, LLC														
		24-00068	01/25/24	RES 2023-213 MAGNESIUM HYDROX			B							
		3	INV 635167	3/28/24 THIOGUARD	12,308.92	4-09-55-501-002-541	B	Magnesium Hydroxide (Flomag H)	R	01/25/24	04/08/24		635167	N
		Vendor Total:			12,308.92									
REDAR005 RED ARROW TECHNOLOGIES, LLC														
		24-00350	03/27/24	MONTHLY SUPPORT PHONES APR'24										
		1		MONTHLY SUPPORT APR 2024 HPD	300.00	4-01-31-440-001-085	B	Telephone-Block Line Systems, LLC LSI	R	03/27/24	04/08/24		15430	N
		2		MONTHLY SUPPORT APR 2024 BORO	200.00	4-01-31-440-001-085	B	Telephone-Block Line Systems, LLC LSI	R	03/27/24	04/08/24		15430	N
		3		MONTHLY SUPPORT APR 2024 HFD	100.00	4-01-31-440-001-085	B	Telephone-Block Line Systems, LLC LSI	R	03/27/24	04/08/24		15430	N
		4		MONTHLY SUPPORT APR 2024 AWWTP	100.00	4-01-31-440-001-085	B	Telephone-Block Line Systems, LLC LSI	R	03/27/24	04/08/24		15430	N
					700.00									
		24-00351	03/27/24	MONTHLY SUPPORT NETWORK APR'24										
		1		TECH SUPPORT & SVCS APR 2024	2,110.00	4-01-20-140-001-094	B	Computer Service & Support	R	03/27/24	04/08/24		15429	N
		2		INTERNET & WEB APR 2024	1,315.00	4-01-20-140-001-060	B	Internet Services and Web Services	R	03/27/24	04/08/24		15429	N
		3		TECH SUPPORT/INTERNET/WEB 4/24	710.00	4-09-55-501-002-530	B	Computer Software/Maint/Equip	R	03/27/24	04/08/24		15429	N
		4		TECH SUPPORT/INTERNET/WEB 4/24	595.00	4-09-55-501-001-530	B	Computer Software/Maint/Equip	R	03/27/24	04/08/24		15429	N
					4,730.00									
		24-00406	04/08/24	VOIP INV 15546 HFD & MAIN										
		1		VOIP SVC APRIL 2024 HFD	120.34	4-01-31-440-001-085	B	Telephone-Block Line Systems, LLC LSI	R	04/08/24	04/09/24		15546	N
		2		VOIP SVC APRIL 2024 MAINOFFICE	492.40	4-01-31-440-001-085	B	Telephone-Block Line Systems, LLC LSI	R	04/08/24	04/09/24		15546	N
					612.74									
		Vendor Total:			6,042.74									

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TMOBI005 T-MOBILE														
		24-00373	04/01/24	LOT CAMERAS 2/21/24-3/20/24										
		1		STOCKTON LOT CAMERAS	61.60	4-01-33-195-002-029		B Computer Software/Maint/Equip	R	04/01/24	04/08/24		2/21/24-3/20/24	N
		Vendor Total:			61.60									
TELCO005 TELCO BILL CENTER INC.														
		24-00383	04/04/24	POTSOLVE RECURRING APRIL 2024										
		1		POTSOLVE RECURRING APRIL 2024	401.25	4-01-31-440-001-085		B Telephone-Block Line Systems, LLC LSI	R	04/04/24	04/08/24		3334	N
		Vendor Total:			401.25									
T0211 TRAP ROCK INDUSTRIES LLC.														
		24-00366	04/01/24	ROCKITE										
		1		INV 8160046-ROCKITE	473.40	4-01-26-290-001-127		B Street Repair & Maintenance	R	04/01/24	04/08/24		8160046	N
		Vendor Total:			473.40									
T0081 TREASURER, STATE OF NEW JERSEY														
		24-00248	02/28/24	RENEWAL CERT - CHAD REED										
		1		RENEWAL CERT - CHAD REED	182.00	4-01-25-256-002-044		B Professional Association Dues	R	02/28/24	04/08/24		CHAD REED 2024	N
		Vendor Total:			182.00									
U0007 UNIVAR USA INC														
		24-00226	02/23/24	TOTE OF UNILIME										
		1		2550 LB TOTE OF UNILIME	790.50	4-09-55-501-002-535		B Chemicals Miscellaneous	R	02/23/24	04/08/24		51897917	N
		Vendor Total:			790.50									
U0144 UPS														
		24-00405	04/08/24	HPD INST OF FORENSIC & PICKUP										
		1		INST OF FORENSIC SCI HPD	24.82	4-01-25-240-001-199		B Miscellaneous	R	04/08/24	04/10/24		0000161Y33144	N
		2		INST OF FORENSIC SCI HPD ADJ	0.32	4-01-25-240-001-199		B Miscellaneous	R	04/08/24	04/10/24		0000161Y33144	N

Vendor # Name	PO # PO Date Description	Contract PO Type	Amount Charge Account	Acct Type Description	Stat/Chk	First Rcvd	Chk/Void	1099
	Item Description					Enc Date Date	Date Invoice	Excl
W0071 WASTE MGMT OF NEW JERSEY, INC.								
	24-00123 02/02/24 RES 2023-208 SLUDGE REMOVAL	B						
	5 INV 3188491-0502-4 MARCH 2024		7,840.40	4-09-55-501-002-538	B Sludge Removal/Disposal-waste Management R	02/02/24 04/08/24	3188491-0502-4	N
	Vendor Total:		7,840.40					
WATER025 WATER SUPPLY INNOVATIONS, LLC								
	23-01291 10/11/23 VALVES, ADAPTERS, TOOLS							
	1 HEAVY DUTY 2 1/2" GATE VALVE		2,116.00	C-04-55-900-005-444	B FIRE EQUIP 6 RADIO,8 AED SCBA TURN OUT R	10/11/23 04/08/24	24-2298	N
	2 2 1/2" NH F RIGID X 5" STORZ		940.00	C-04-55-900-005-444	B FIRE EQUIP 6 RADIO,8 AED SCBA TURN OUT R	10/11/23 04/08/24	24-2298	N
	3 STANDPIPE KIT (INCLUDES GATE		1,437.15	C-04-55-900-005-444	B FIRE EQUIP 6 RADIO,8 AED SCBA TURN OUT R	10/11/23 04/08/24	24-2298	N
	4 2 1/2" SWIVEL BELL REDUCER		0.00	C-04-55-900-005-444	B FIRE EQUIP 6 RADIO,8 AED SCBA TURN OUT R	10/11/23 04/08/24	24-2298	N
	5 FAST WRENCH STANDPIPE MULTI		0.00	C-04-55-900-005-444	B FIRE EQUIP 6 RADIO,8 AED SCBA TURN OUT R	10/11/23 04/08/24	24-2298	N
	6 4 1/2" NH F LONG HANDLE X 5"		656.00	C-04-55-900-005-444	B FIRE EQUIP 6 RADIO,8 AED SCBA TURN OUT R	10/11/23 04/08/24	24-2298	N
	7 SINGLE CLAPPER SIAMESE (2)		611.00	C-04-55-900-005-444	B FIRE EQUIP 6 RADIO,8 AED SCBA TURN OUT R	10/11/23 04/08/24	24-2298	N
	8 ESTIMATED SHIPPING COST		225.00	C-04-55-900-005-444	B FIRE EQUIP 6 RADIO,8 AED SCBA TURN OUT R	01/24/24 04/08/24	24-2298	N
			5,985.15					
	Vendor Total:		5,985.15					
W0005 WEB OUTBACK								
	24-00354 03/27/24 PORTABLE RESTROOM PARKS & REC							
	1 PORTABLE RESTROOM PARKS & REC		305.00	T-12-56-286-000-876	B PARKS & RECREATION/ TRIATHLON R	03/27/24 04/08/24	86803	N
	2 PORTABLE RESTROOM PARKS & REC		172.89	T-12-56-286-000-876	B PARKS & RECREATION/ TRIATHLON R	03/27/24 04/08/24	86803	N
			477.89					
	Vendor Total:		477.89					
W0100 WITMER PUBLIC SAFETY GROUP INC								
	23-01172 09/15/23 GLOCK MAG G17 CEN 5 17RD							
	1 GLOCK MAG G17 CEN 5 17RD		531.25	C-04-55-900-001-444	B POLICE FIREARMS AND RELATED COSTS R	09/15/23 04/08/24	INV448928	N
	23-01472 11/17/23 HPD AMMUNITION SUPPLIES							
	1 HPD AMMUNITION SUPPLIES		3,151.35	3-01-25-240-001-117	B Ammunition & Target Practice R	11/17/23 04/10/24	INV450808	N
	2 HPD AMMUNITION SUPPLIES		154.56	3-01-25-240-001-117	B Ammunition & Target Practice R	11/17/23 04/10/24	INV405678	N
	3 HPD AMMUNITION SUPPLIES		74.84	3-01-25-240-001-117	B Ammunition & Target Practice R	11/17/23 04/10/24	INV420120	N
	4 HPD AMMUNITION SUPPLIES		93.28	3-01-25-240-001-117	B Ammunition & Target Practice R	11/17/23 04/10/24	INV420120	N
	5 HPD AMMUNITION SUPPLIES		37.86	3-01-25-240-001-117	B Ammunition & Target Practice R	11/17/23 04/10/24	INV405678	N

Vendor #	Name	PO #	PO Date	Description	Contract	PO Type	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
W0100	WITMER PUBLIC SAFETY GROUP INC				Continued							
		23-01472	11/17/23	HPD AMMUNITION SUPPLIES	Continued							
		6		HPD AMMUNITION SUPPLIES	138.99	3-01-25-240-001-117	R	11/17/23	04/10/24		INV412464	N
					3,650.88							
	Vendor Total:				4,182.13							

Total Purchase Orders: 69 Total P.O. Line Items: 186 Total List Amount: 114,517.49 Total Void Amount: 0.00

Totals by Year-Fund							
Fund Description	Fund	Budget Rcvd	Budget Held	Budget Total	Revenue Total	G/L Total	Total
CURRENT FUND	3-01	4,711.97	0.00	4,711.97	0.00	0.00	4,711.97
CURRENT FUND	4-01	63,968.69	0.00	63,968.69	0.00	0.00	63,968.69
	4-09	30,092.54	0.00	30,092.54	0.00	0.00	30,092.54
Year Total:		94,061.23	0.00	94,061.23	0.00	0.00	94,061.23
GENERAL CAPITAL	C-04	6,516.40	0.00	6,516.40	0.00	0.00	6,516.40
WATER/SEWER CAPITAL	C-08	8,750.00	0.00	8,750.00	0.00	0.00	8,750.00
Year Total:		15,266.40	0.00	15,266.40	0.00	0.00	15,266.40
TRUST OTHER - FUND #12	T-12	477.89	0.00	477.89	0.00	0.00	477.89
Total of All Funds:		114,517.49	0.00	114,517.49	0.00	0.00	114,517.49

Date: April 15, 2024

To: Mayor and Council

From: Finance Office

Re: Manual Bill List for 4/15/2024

<u>CURRENT ACCOUNT</u>	<u>DATE ISSUED</u>	<u>PO #</u>	<u>CHECK #</u>	<u>Amount</u>
J.P.MORGAN CHASE BANK	4/1/2024	24-00344	1605	\$ 537,600.00
PSE&G	4/3/2024	24-00357	36848	\$ 848.99
TREASURER, STATE OF NJ, DCA	4/3/2024	24-00374	36847	\$ 11,431.00
	TOTAL			\$ 549,879.99
<u>WATER AND SEWER OPERATING</u>				
J.P.MORGAN CHASE BANK	4/1/2024	24-00344	1413	\$ 84,187.50
STATE OF NJ - SFWTR	4/3/2024	24-00371	36849	\$ 396.85
PSE&G	4/3/2024	24-00357	36848	\$ 1,442.43
JCP&L	4/3/2024	24-00356	36846	\$ 147.35
COMCAST BUSINESS	4/3/2024	24-00372	36845	\$ 121.37
	TOTAL			\$ 86,295.50
<u>ESCROW</u>				
	TOTAL			\$ -
<u>GRANT</u>				
	TOTAL			\$ -
<u>TRUST- OTHER</u>				
	TOTAL			\$ -
<u>ANIMAL CONTROL TRUST</u>				
	TOTAL			\$ -
<u>LAW ENFORCEMENT TRUST</u>				
	TOTAL			\$ -
<u>UNEMPLOYMENT TRUST</u>				
N.J. STATE DEPT OF LABOR	4/3/2024	24-00370	1081	\$ 68.98
	TOTAL			\$ 68.98
<u>PUBLIC DEFENDER TRUST</u>				
	TOTAL			\$ -
<u>TAX LIEN TRUST</u>				
	TOTAL			\$ -
<u>GENERAL CAPITAL</u>				
	TOTAL			\$ -
<u>WATER AND SEWER CAPITAL</u>				
	TOTAL			\$ -
MANUAL TOTAL				\$ 636,244.47

Resolution 2024-80

BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY

RESOLUTION AUTHORIZING EMERGENCY PURCHASE PURSUANT TO NJSA 40A:11-6

WHEREAS, an emergency has arisen at the Advanced Waste Water Treatment Plant (AWWTP) the disk filtration system; and

WHEREAS, the disks on the disk filtration system, which filters wastewater before its discharge, are showing signs of cracks which will cause the failure of the filtration system; and

WHEREAS, a certification of an imminent hazard was received from the Borough Attorney after consultation with the Superintendent of the AWWTP, the Borough Engineer and the Borough Administrator; and

WHEREAS, the emergency services set forth on “Schedule A” are being utilized for the repair of the disk filtration system; and

WHEREAS, N.J.S.A. 40A:11-6 authorizes that any contract may be negotiated or awarded for a contracting unit without public advertising for bids and bidding therefor, notwithstanding that the contract price will exceed the bid threshold, when an emergency affecting the public health, safety or welfare requires the immediate delivery of goods or the performance of services; and

WHEREAS, the CFO has certified availability of funds for this contract.

NOW, THEREFORE BE IT RESOLVED, by the Mayor and Council of the Borough of Hightstown that emergency contracts are hereby awarded as presented in “Schedule A” for the emergency repair to the disk filtration system as detailed herein.

CERTIFICATION

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on April 15, 2024.

Margaret Riggio
Borough Clerk

CERTIFICATION OF FUNDS		
I, George Lang, CFO of the Borough of Hightstown, certify availability of funds as follows:		
Account #	Appropriation Title	Amount
C-08-55-963-000-541	Monorail Lift System Ordinance 2020-16	\$39,000.00
C-08-55-963-000-545	Monorail Lift System Ordinance 2020-16	\$400.00
4-09-55-501-002-503	Sewer Plant Maintenance	\$17,727.39
<u>George Lang</u> George Lang, CFO	<u>04/12/2024</u> DATE	

Schedule "A"

Emergency Procurement - Disk Filtration System Repairs

Relocation of Gas & Electric	\$ 7,117.39	Chesterfield Electric HVAC, LLC
Purchase and Installation of parts for repair/replacement	\$ 33,450.00	Nuove Energie
Crane Rigging for removal and replacment of disks**	<u>\$ 16,560.00</u>	Ccrane & Rigging, LLC
Appoximate Cost for total project	<u>\$ 57,127.39</u>	

** Cost for rigging is based on \$5,520 per day. It is anticipatd that the project will take 3 business days to complete. Additional days will increase the total costs of the project.



The Borough of Hightstown

Peggy Riggio, RMC, Borough Clerk
156 Bank Street, Hightstown, New Jersey 08520
Phone – (609) 490-5100, ext. 628
Fax – (609) 371-0267
priggio@hightstownborough.com

TO: Hightstown Borough Mayor & Council
FROM: Peggy Riggio, Borough Clerk/Purchasing Agent
DATE: April 12, 2024
RE: AWWTP Disk Filtration System – Emergency Procurement

Steve White, Superintendent of the AWWTP informed the Borough Administrator, Dimitri Musing, that discs in the disk filtration system are showing signs of cracks which can cause the failure of the filtration system. Failure of the filtration system poses a risk to the public health of the community since wastewater will not be properly filtered before its discharge. Following discussions with the Superintendent of the AWWTP, The Borough Engineer, The Borough Administrator and the Borough Attorney, I agree that immediate action must be taken to move forward with repairs/replacement of the disk filter in order to protect the health, safety and welfare of the public.

Resolution 2024-81

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

SUPPORTING AND AUTHORIZING THE ASSOCIATION OF NEW JERSEY ENVIRONMENTAL COMMISSION (ANJEC) OPEN SPACE STEWARDSHIP GRANT APPLICATION

WHEREAS, a sustainable community seeks to optimize quality of life for its residents by ensuring that its environmental, economic and social objectives are balanced and mutually supportive; and

WHEREAS, The Borough of Hightstown strives to save tax dollars, assure clean land, air and water, improve working and living environments; and

WHEREAS, The Borough of Hightstown is participating in ANJEC; and

WHEREAS, one of the purposes of ANJEC Open Space Grants Program is to provide resources to municipalities to make progress on advancing open space stewardship, and to help raise the profile of the environmental commission in the community through publicity and public participation or collaboration with local groups on various projects.

WHEREAS, Borough Council support the Hightstown Borough Environmental Commission's Open Space Stewardship Grant application provided that:

1. The Environmental Commission is responsible for writing the grant and any and all administration of the grant during the application and approval process.
2. The Environmental Commission is responsible for any and all administration of the grant should the grant be awarded.
3. The Environmental Commission is responsible to maintain and update all records as required by ANJEC including any administration and follow up from the time the grant is awarded through the closeout process.
4. The Environmental Commission shall consult with the Borough's Qualified Purchasing Agent before any purchases are made or before entering into any contracts or agreements for good or services.
5. The Environmental Commission shall ensure that all documents, including but not limited to application, award notices and closeout documents, be immediately forwarded to the Municipal Clerk for records retention purposes pursuant to N.J.A.C 15:3-2.1.

THEREFORE, BE IT RESOLVED, that the Borough Council of the Borough of Hightstown, State of New Jersey, supports and authorizes the submission of the aforementioned ANJEC grant as detailed herein.

BE IT FURTHER RESOLED that a copy of this Resolution be forwarded to:

1. Michael Bollentin, Chair – Hightstown Borough Environmental Commission
2. Dimitri Musing, Hightstown Borough Administrator
3. Peggy Riggio, Hightstown Borough Clerk/Purchasing Agent
4. George Lang, Hightstown Borough CFO

CERTIFICATION

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on April 15, 2024.

Margaret Riggio
Borough Clerk

Resolution 2024-82

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

RESOLUTION OF COMPLIANCE REGARDING THE 2021 AUDIT

WHEREAS, N.J.S.A. 40A:5-4 requires the governing body of every local unit to have made an annual audit of its books, accounts and financial transactions; and

WHEREAS, the Annual Report of Audit for the year 2021 has been filed by a Registered Municipal Accountant with the Municipal Clerk as per the requirements of *N.J.S.A. 40A:5-6*, and a copy has been received by each member of the governing body; and

WHEREAS, the Local Finance Board of the State of New Jersey is authorized to prescribe reports pertaining to the local fiscal affairs, as per R.S. 52:27BB-34; and

WHEREAS, the Local Finance Board has promulgated a regulation requiring that the governing body of each municipality shall, by resolution, certify to the Local Finance Board of the State of New Jersey that all members of the governing body have reviewed, at a minimum, the sections of the audit entitled:

General Comments
Recommendations

; and

WHEREAS, the members of the governing body have personally reviewed at a minimum the Annual Report of Audit, and specifically the sections of the Annual Audit entitled:

General Comments
Recommendations

as evidenced by the group affidavit form of the governing body; and

WHEREAS, such resolution of certification shall be adopted by the governing body no later than forty-five (45) days after receipt of the annual audit, as per the regulations of the Local Finance Board; and

WHEREAS, all members of the governing body have received and have familiarized themselves with at least the minimum requirements of the Local Finance Board of the State of New Jersey, as stated aforesaid, and have subscribed to the affidavit, as provided by the Local Finance Board; and

WHEREAS, failure to comply with the promulgations of the Local Finance Board of

the State of New Jersey may subject the members of the local governing body to the penalty provisions of R.S. 52:27BB-52 - to wit:

R.S. 52:27BB-52 - A local officer or member of a local governing body who, after a date fixed for compliance, fails or refuses to obey an order of the Director (Director of Local Government Services), under the provisions of this Article, shall be guilty of a misdemeanor and, upon conviction, may be fined not more than one thousand dollars (\$1,000.00) or imprisoned for not more than one year, or both, in addition shall forfeit his office.

NOW, THEREFORE, BE IT RESOLVED that the governing body of the Borough of Hightstown hereby states that it has complied with the promulgation of the Local Finance Board of the State of New Jersey dated July 30, 1968 and does hereby submit a certified copy of this resolution and the required affidavit to said Board to show evidence of said compliance.

CERTIFICATION

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on April 15, 2024.

Margaret Riggio
Borough Clerk

**CERTIFICATION OF GOVERNING BODY OF THE ANNUAL AUDIT
GROUP AFFIDAVIT FORM
NO PHOTO COPIES OF SIGNATURES**

STATE OF NEW JERSEY
COUNTY OF **MERCER**

We, members of the governing body of the **Borough of Hightstown** of, in the County of **Mercer**, being duly sworn according to law, upon our oath depose and say:

1. We are duly elected (or appointed) members of the **Borough Council** of the **Borough of Hightstown** in the county of **Mercer**;
2. In the performance of our duties, and pursuant to N.J.A.C. 5:30-6.5, we have familiarized ourselves with the contents of the Annual Municipal Audit filed with the Clerk pursuant to N.J.S.A. 40A:5-6 for the year **2021**;
3. We certify that we have personally reviewed and are familiar with, at a minimum, the sections of the Annual Report of Audit entitled "Comments and Recommendations."

Susant Bluth

Joseph Cicalese

Cristina Fowler

Todd Frantz

Jeet Gulati

Joshua Jackson

Frederick Montferrat

Sworn to and subscribed before me this
_____ day of _____

Margaret Riggio, Municipal Clerk
Borough of Hightstown

The Municipal Clerk (or Clerk of the Board of Chosen Freeholders as the case may be) shall set forth the reason for the absence of signature of any members of the governing body.

IMPORTANT: This certificate must be sent to the Bureau of Financial Regulation and Assistance, Division of Local Government Services, P.O. Box 803, Trenton, New Jersey 08625.

Resolution 2024-83

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

APPOINTING A CROSSING GUARD

WHEREAS, the Chief of Police has requested the appointment of a additional School Crossing Guard; and

WHEREAS, the Chief of Police finds that John Thomas Jones meets all of the necessary requirements; and

WHEREAS it is the desire of the Mayor and Council to make said appointment; and

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown that John Thomas Jones is hereby appointed as School Crossing Guard for the Borough of Hightstown.

BE IT FURTHER RESOLVED that a certified copy of this resolution shall be forwarded to the Chief of Police.

CERTIFICATION

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on April 15, 2024.

Margaret Riggio
Borough Clerk

Resolution 2024-84

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

A RESOLUTION APPROVING PORCHFEST 2024 ORGANIZED BY HIGHTSTOWN BOROUGH CULTURAL ARTS COMMISSION

WHEREAS, the Cultural Arts Commission is a recognized commission of Hightstown Borough pursuant to Article 2-48 entitled “Cultural Arts” of “The Revised General Ordinances of the Borough of Hightstown”; and

WHEREAS, one of the obligations of the Cultural Arts Commission as set forth in the in Article 2-48 is to sponsor artistic activities for the benefit of the Hightstown Community; and

WHEREAS, one such activity planned and sponsored by the Cultural Arts Commission is entitled “Porchfest”, a walkable music festival where neighbors offer their front porches as DIY concert venues. Local performers play rotating sets throughout the neighborhood during this day-long celebration of music while attendees stroll from porch to porch; and

WHEREAS, Porchfest is scheduled to take place on May 18, 2024, at various homes located on Morrison Avenue, South Street and Taylor Avenue; and

WHEREAS, all bands performing and homes participating must submit a Hold Harmless Agreement as required by Statewide Insurance prior to the day of the event; and

WHEREAS, proper Police Coverage has been secured to handle traffic control and security.

NOW THEREFORE BE IT RESOLVED that the Mayor and Council of the Borough of Hightstown approve Porchfest 2024 as a Hightstown Borough sponsored and covered event and look forward to another successful community event organized by the Cultural Arts Commission.

CERTIFICATION

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on April 15, 2024.

Margaret Riggio
Borough Clerk

Resolution 2024-85

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

AUTHORIZING A SHARED SERVICES AGREEMENT WITH HAMILTON TOWNSHIP FOR CERTAIN HEALTH SERVICES (STD CLINIC)

WHEREAS, the Borough of Hightstown is responsible by law for the protection of public health and wishes to provide certain clinic services relative to sexually transmitted diseases (STDs); and

WHEREAS, the Township of Hamilton is agreeable to providing clinic services relative to STDs to the Borough of Hightstown for the period January 1, 2024 through December 31, 2024 for a fee of \$100.00 per patient; and

WHEREAS, it is the desire of the Borough Council to enter into a shared services agreement with the Township of Hamilton for provision of these services; and

WHEREAS, such agreements are authorized pursuant to *N.J.S.A. 40A:65-1 et seq*; and

WHEREAS, funds for this purpose shall be provided for in the 2024 budget.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown as follows:

1. A shared services agreement between the Borough of Hightstown and the Township of Hamilton for the provision of professional health clinic services for sexually transmitted diseases for the period January 1, 2024 through December 31, 2024 is hereby authorized and accepted.
2. The Mayor and Borough Clerk are authorized and directed to execute said agreement.

CERTIFICATION

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on April 15, 2024.

Margaret Riggio
Borough Clerk

*Hamilton Township Resolution No. 23-546
Borough of Hightstown Resolution No.*

**SHARED SERVICES AGREEMENT FOR HEALTH SERVICES
TOWNSHIP OF HAMILTON & THE BOROUGH OF HIGHTSTOWN**

January 1, 2024 to December 31, 2024

This Agreement made this **19th** day of **December, 2023**, by and between the **Township of Hamilton**, County of Mercer, a municipal corporation of the State of New Jersey, with principal offices located at 2090 Greenwood Avenue, P.O. Box 00150, Trenton, New Jersey 08650-0150; and the **BOROUGH OF HIGHTSTOWN**, County of Mercer, a municipal corporation of the State of New Jersey, with principal offices located at 148 North Main Street, Hightstown, New Jersey 08520-3296

Witnesseth that:

Whereas, the Borough of Hightstown is responsible by law for the protection of public health and wishes to provide certain health services for its residents; and

Whereas, the Borough of Hightstown desires to contract with the Township of Hamilton for provision of those health services; and

Whereas, the Township of Hamilton is agreeable to providing health services to the Borough of Hightstown for a fee and upon certain specified conditions; and

Whereas, the *Uniform Shared Services and Consolidation Act*, N.J.S.A. 40A:65-1, et seq., permits local units of this State to enter into a contract with any other local unit for the joint provision within their combined jurisdictions of any service which any party to the agreement is empowered to render within its own jurisdiction; and

Whereas, the Township of Hamilton and the Borough of Hightstown have authorized and approved this Agreement by Resolution duly adopted pursuant to N.J.S.A. 40A:65-1, et seq., of the *Uniform Shared Services and Consolidation Act* as may be amended;

Now, Therefore, in consideration of the mutual agreements and covenants herein contained, the parties agree as follows:

1. **Scope of Services:** The Township of Hamilton agrees to provide to the Borough of Hightstown, for the benefit of the residents of the Borough of Hightstown, certain health services on an as needed basis.

2. **Fees:** The fees payable by the Borough of Hightstown to the Township of Hamilton for the performance of health services shall be as set forth in **Code of the Township of Hamilton, New Jersey, Chapter 215, Fees, § 215-6. Department of Health, Recreation, Senior and Veterans Services § 215-6A(10)** as may be amended and annexed hereto as **Exhibit A**.

3. **Billing and Payment:** The Township of Hamilton will issue quarterly bills for services rendered to the Borough of Hightstown. The bills will be issued by the fifteenth (15th) day of the succeeding quarter and will be payable within thirty (30) days of issuance. The first quarter will run from January 1st – March 31st; the second quarter will run from April 1st – June 30th; the third quarter will run from July 1st – September 30th; and the fourth quarter will run from October 1st – December 31st.

4. **Liability:** The Township of Hamilton and the Borough of Hightstown shall be responsible for acts of their own negligence consistent with the provisions of the *New Jersey Tort Claims Act, N.J.S.A. 59:1-1 et seq.*, arising out of or related to performance of any activity under the terms of this Agreement.

5. **Effective Date/Termination:** This Agreement shall be for twelve (12) months effective January 1, 2024 and ending December 31, 2024.

6. Each party shall notify the other in writing sixty (60) days before expiration of this agreement if it desires to continue services and negotiate a new contract for 2025.

INTENTIONALLY LEFT BLANK

IN WITNESS WHEREOF, the parties hereto have hereunto set their hands and seals on the respective dates indicated below:

TOWNSHIP OF HAMILTON

BOROUGH OF HIGHTSTOWN

Jeffrey S. Martin, Mayor

Susan Bluth, Mayor

ATTEST:

ATTEST:

Alison Sabo, RMC
Municipal Clerk

Peggy Riggio, RMC/CMC
Municipal Clerk

Dated:

Dated:

Jeffrey S. Martin
Mayor



Public Health
Prevent. Promote. Protect.

EXHIBIT A

Kathleen Fitzgerald, Director
Chris Hellwig, Health Officer

TOWNSHIP OF HAMILTON DEPARTMENT OF HEALTH, RECREATION, SENIORS, AND VETERANS SERVICES

DIVISION OF HEALTH – 2100 Greenwood Avenue, Hamilton, NJ 08609 *Office (609) 890-3828 *Fax (609) 890-6093

2024 Fee Schedule for Certain Clinical Services

Fees found in Section 215-6 (10) of the Hamilton Township Code

For current Division of Health clinic schedules, please visit www.hamiltonnj.com/health.

Exposure control plan

Name / description	Current Fee
BBP Plan	\$300
TB Plan	\$300
Both Plans	\$500

Blood borne pathogen/TB training

Name / description	Current Fee
Initial training session	\$500 for up to 30 employees; \$10 per each additional employee over 30
Initial TB training only	\$250 for up to 30 employees; \$10 per each additional employee over 30
Yearly retraining	\$300 for up to 30 employees; \$10 per each additional employee over 30

Hepatitis B vaccine

Name / description	Current Fee
Hepatitis B vaccine	\$70 per vaccination
Twinrix (Hepatitis A and Hepatitis B)	\$100 per vaccination

Mantoux tuberculin testing (PPD)

Name / description	Current Fee
PPD administration	\$30 per employee

Sexually transmitted disease (STD) clinic services

Name / description	Current Fee
Contracted STD clinic visit	\$100 per patient as per contract

Pneumonia/flu

Name / description	Current Fee
Non-Township residents, private sector and businesses	\$200

Blood lead investigations

Name / description	Current Fee
Investigation and follow-up	\$60 per hour

Child health conferences

Name / description	Current Fee
Assessment, counseling, examination and immunizations	\$100 per patient as per contract

Health education services

Name / description	Current Fee
Assessment, planning and implementation	\$200 per hour

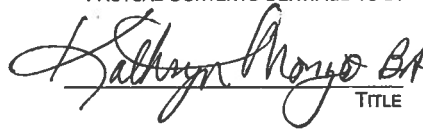
**TOWNSHIP OF HAMILTON
COUNTY OF MERCER, NEW JERSEY**

RESOLUTION No. 23-546

APPROVED AS TO FORM AND LEGALITY

FACTUAL CONTENTS CERTIFIED TO BY


TOWNSHIP ATTORNEY


TITLE

RESOLUTION AUTHORIZING AND APPROVING A 2024 SHARED SERVICES CONTRACT FOR HEALTH SERVICES BETWEEN THE TOWNSHIP OF HAMILTON AND THE BOROUGH OF HIGHTSTOWN

Whereas the Borough of Hightstown desires to contract with the Township of Hamilton for the provision of certain professional health clinic services for the period January 1, 2024 to December 31, 2024; and

Whereas the Township of Hamilton has agreed to provide certain health services to the Borough of Hightstown pursuant to the fees outlined in the *Code of the Township of Hamilton, New Jersey, Chapter 215, Fees, § 215-6, Department of Health, Recreation, Senior and Veterans Services, § 215-6A(10)*; and

Whereas such agreements are authorized pursuant to N.J.S.A. 40A:65-1 et seq.; and

Whereas this contract is in the best interest of the Township of Hamilton;

Now, Therefore, Be It Resolved by the Council of the Township of Hamilton, in the County of Mercer and State of New Jersey, that the shared services contract between the Township of Hamilton and the Borough of Hightstown for the provision of certain professional health clinic services is authorized and accepted, and that the proper officials of the Township of Hamilton are authorized to execute said contract.

Be It Further Resolved that the contract shall take effect upon the adoption of the appropriate resolution by the Borough of Hightstown and the execution of the contract by the parties in accordance with N.J.S.A. 40A:65-1 et seq.

Be It Further Resolved that a copy of this resolution and agreement shall be forwarded to the Director of the Division of Local Government Services as per N.J.S.A. 40A:65-4(3)b.

ADOPTED BY COUNCIL ON _____ DECEMBER 19, 2023 _____
DATE


PRESIDENT


MUNICIPAL CLERK

RECORD OF VOTE						
COUNCIL	AYE	NAY	N.V.	A.B.	RES.	SEC.
PASQUALE "PAT" PAPERIO, JR	✓					✓
NANCY PHILLIPS	✓					
RICHARD L. TIGHE, JR.	✓				✓	
ANTHONY P. CARABELLI, JR.	✓					
CHARLES F. WHALEN	✓					
X - Indicates Vote A.B. - Absent N.V. - Not Voting RES. - Moved SEC. - Seconded						

Resolution 2024-86

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

AUTHORIZING PAYMENT ON BEHALF OF PARTICIPANTS IN THE BOROUGH OF HIGHTSTOWN LENGTH OF SERVICE AWARD PROGRAM (LOSAP)

WHEREAS, the Borough of Hightstown instituted a Length of Service Award Program (LOSAP) with the adoption of Ordinance 1999-20 on August 2, 1999 and its subsequent approval by referendum at the November 1999 general election; and

WHEREAS, said LOSAP became effective January 1, 2000; and

WHEREAS, in accordance with *N.J.S.A. 40A:14-191*, the Hightstown First Aid Squad and Hightstown Engine Co. No. 1 have submitted certified listings of all volunteer members who qualified for credit under the LOSAP program for the year 2023; and

WHEREAS, certain volunteers are also eligible to redeem amounts “banked” during prior years of qualified service; and

WHEREAS, the listing of all employees who qualified for credit under the LOSAP program during 2023 and/or are eligible to redeem amounts banked during prior years of qualified service is attached hereto as Schedule “A”; and

WHEREAS, *N.J.A.C. 5:30-14.10* requires that these listings be approved by Resolution of the governing body;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown that the certified listings set forth on the attached Schedule A of volunteer members of the Hightstown First Aid Squad and Hightstown Engine Co. No. 1 who qualified for credit under the LOSAP program for the year 2021 are hereby approved, and the Borough Administrator is directed to take all steps necessary to provide payment on their behalf to Lincoln Financial Group in accordance with the provisions and requirements of *N.J.S.A. 40A:14-191* and *N.J.A.C. 5:30-14.1 et seq*; and

BE IT FURTHER RESOLVED that a certified copy of this Resolution be provided to the Hightstown First Aid Squad and Hightstown Engine Co. No. 1; and

BE IT FURTHER RESOLVED that, in accordance with *N.J.S.A. 40A:14-192*, copies of the approved listings shall be posted for a period of not less than 30 days in the Borough

Clerk's office, at the Hightstown Firehouse and at the Hightstown First Aid Squad building.

CERTIFICATION

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on April 15, 2024.

Margaret Riggio
Borough Clerk

Schedule "A" – Page 1 of 1

The following volunteers qualified by points earned during the year 2023 for credit in the Borough of Hightstown Length of Service Awards Program (LOSAP), AND/OR are eligible to redeem amounts "banked" during prior years of qualified service. Points were earned in accordance with the point system established in Ordinance 1999-20 and certified by the Fire Chief and First Aid Squad President. Total allowable contribution for each year of qualified service is \$750.00. Total allowable payment into fund on behalf of any one volunteer in any one year, including current year contribution, buyback of prior year service and/or redemption of amounts banked during prior years of qualified service, is \$1,150.00.

Hightstown Engine Co. No. 1

Bennett, Ryan

Brink, Kevin

Derr, Donald

Derr, Stephanie

Evers, Gary

Frank, Austin

Gerber, Robin

Susan Gratkowski

Krakowski, Scott

Lidke, Theresa

Madonia, Mark

Mastriano, Richard

Miller, Emily

Reed, Chad

Seip, Alexandria

Seip, Joseph

Ward, Cynthia

Weisel, A

Yanez, Eduardo

Zajdel, Jakub

Hightstown First Aid Squad

Curran, Jessica

Gibbons, Colleen

Boguslawski, Stephen

Shakelly, Sidhanth

Stackhouse, Keith

Sukhadia, Sneah

Resolution 2024-87

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

APPOINTING A DEPUTY MUNICIPAL EMERGENCY MANAGEMENT COORDINATOR

WHEREAS, Pursuant to N.J.S.A. APP A:9-40.1, all municipalities must appoint a Deputy Municipal Emergency Management Coordinator; and

WHEREAS, the Deputy Municipal Emergency Management Coordinator must meet the requirements of NJOEM Directive 7; and

WHEREAS, Hightstown Borough Emergency Management Coordinator, Jim Sidelinger, recommends Scott Krakowski be appointed Deputy Municipal Emergency Management Coordinator; and

WHEREAS, the term of this appointment shall commence immediately and shall expire December 31, 2024; and

WHEREAS, the Deputy Municipal Emergency Management Coordinator position shall be subject to an annual appointment for a one-year term by Borough Council; and

WHEREAS, the Deputy Municipal Emergency Management Coordinator shall assist the Municipal Emergency Management Coordinator in all matter related to emergency management, including but not limited to planning, training and coordination with relevant departments and agencies;

WHEREAS, the annual salary for the position of Deputy Municipal Emergency Management Coordinator shall be \$5,000.00.

NOW, THEREFORE BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown that Scott Krakowski be appointed as the Deputy Municipal Emergency Management Coordinator for Hightstown Borough as detailed herein.

CERTIFICATION

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on April 15, 2024.

Margaret Riggio
Borough Clerk

Resolution 2024-88

BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY

AUTHORIZING EMERGENCY TEMPORARY APPROPRIATIONS PRIOR TO ADOPTION OF THE 2024 BUDGET

WHEREAS, an emergent condition has arisen with respect to inadequate appropriation balances remaining in some line items of the 2024 temporary budget; and

WHEREAS, N.J.S.A. 40A:4-20 provides for the creation of emergency appropriations for the purposes above mentioned; and

WHEREAS, it is the desire of the Mayor and Council to create emergency temporary appropriations as set forth on Schedule “A,” attached; and

WHEREAS, the total emergency temporary appropriations in resolutions adopted in the year 2024 pursuant to the provisions of N.J.S.A. 40A:4-20 (Chapter 96, P.L. 1951, as amended), including this resolution, total:

	<i>THIS RESOLUTION</i>	<i>PREVIOUS TOTAL</i>	<i>CUMULATIVE TOTAL</i>
Current	895,559.00	327,010.00	1,222,569.00
Capital Outlay – Current	0.00	0.00	0.00
Debt Service - Current	0.00	0.00	0.00
Water/Sewer	230,000.00	35,000.00	265,000.00
Capital Outlay – W/S	0.00	0.00	0.00
Debt Service - W/S	0.00	0.00	0.00
TOTAL	1,125,559.00	362,010.00	1,487,569.00

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Hightstown (not less than two-thirds of all the members of thereof affirmatively concurring) that, in accordance with N.J.S.A. 40A:4-20:

1. An emergency temporary appropriation is hereby made for each item listed on the schedules that are attached hereto and made a part hereof;
2. Each emergency appropriation listed will be provided for in the 2024 budget under the same title as written herein;
3. One certified copy of this resolution will be filed with the Director of Local Government Services, and a copy provided to the Chief Finance Officer.

CERTIFICATION

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on April 15, 2024.

Margaret Riggio
Borough Clerk

Borough of Hightstown
Emergency Temporary No. 5
4/15/2024

Current Fund

Administrative and Executive	Other Expenses	1,000.00
Mayor and Council	Other Expenses	600.00
Municipal Clerk	Salaries and Wages	15,000.00
Municipal Clerk	Other Expenses	3,000.00
Group Insurance	Other Expenses	100,000.00
Engineer	Other Expenses	15,000.00
Board of Health	Salaries and Wages	5,000.00
Uniform Construction Code	Salaries and Wages	10,000.00
Police and Firemens Retirement System	Other Expenses	532,158.00
Public Employees Retirement System	Other Expenses	213,801.00
Total Current Fund		<u>895,559.00</u>

Water-Sewer Operating Fund

Salaries and Wages	100,000.00
Other Expenses	50,000.00
Public Employees Retirement System	<u>80,000.00</u>
Total Water Sewer Operating	<u>230,000.00</u>

Total	<u><u>1,125,559.00</u></u>
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Resolution 2024-89

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

AUTHORIZING A MEETING WHICH EXCLUDES THE PUBLIC

BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown that this body will hold a meeting on April 15, 2024, at the Hightstown Firehouse Hall, 140 North Main Street, Hightstown, that will be limited only to consideration of an item or items with respect to which the public may be excluded pursuant to section 7b of the Open Public Meetings Act.

The general nature of the subject or subjects to be discussed:

Contract Negotiations – Police Department Computer Software
Personnel – Police Department
Contract Negotiations – Mercer County TMA

Action may be taken following Executive Session

Stated as precisely as presently possible the following is the time when and the circumstances under which the discussion conducted at said meeting can be disclosed to the public July 15, 2024, or when the need for confidentiality no longer exists.

The public is excluded from said meeting, and further notice is dispensed with, all in accordance with sections 8 and 4a of the Open Public Meetings Act.

CERTIFICATION

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on April 15, 2024.

Margaret Riggio
Borough Clerk