

# Ordinance 2024-02

BOROUGH OF HIGHTSTOWN  
COUNTY OF MERCER  
STATE OF NEW JERSEY

## AN ORDINANCE TO ESTABLISH SALARY RANGES FOR CERTAIN OFFICERS AND EMPLOYEES OF THE BOROUGH OF HIGHTSTOWN

**BE IT ORDAINED** by the Mayor and Council of the Borough of Hightstown, as follows:

**Section 1.** The following official employment designations are hereby confirmed and the rate of compensation of each officer and employee of the Borough of Hightstown, excluding longevity, whose compensation shall be on an annual basis, is:

	<b>RANGING FROM:</b>	<b>TO:</b>
Mayor	\$5,800.00	\$5,800.00
Councilmember	\$4,600.00	\$4,600.00
Borough Administrator	\$30,000.00	\$145,000.00
Borough Clerk	\$40,000.00	\$90,000.00
Deputy Borough Clerk	\$30,000.00	\$69,000.00
Computer Systems Administrator	\$3,000.00	\$7,000.00
Qualified Purchasing Agent (QPA)	\$12,000.00	\$20,000.00
Registrar of Vital Statistics	\$2,500.00	\$6,000.00
Deputy Registrar of Vital Statistics	\$1,000.00	\$5,000.00
Chief Financial Officer	\$2,000.00	\$60,000.00
Deputy Chief Financial Officer	\$10,000.00	\$85,000.00
Accounts Payable Clerk	\$30,000.00	\$64,000.00
Tax/Water/Sewer Collector	\$20,000.00	\$90,000.00
Part-Time Tax/Water/Sewer Collector	\$10,000.00	\$27,000.00
Deputy Tax/Water/Sewer Collector	\$10,000.00	\$69,000.00
Tax/Utility Clerk	\$7,000.00	\$54,000.00
Tax Assessor	\$7,500.00	\$25,000.00

	<b>RANGING FROM:</b>	<b>TO:</b>
Municipal Magistrate	\$30,000.00	\$54,000.00
Police Chief	\$120,000.00	\$180,000.00
Records Management and System Administrator and Administrative Assistant to the Police Department	\$32,000.00	\$70,000.00
Planning Board Secretary	\$1,000.00	\$27,000.00
*Technical Assistant(included in full-time Construction Code Official)	\$28,000.00	\$43,000.00
Construction Code Official(Full time position includes * titles)	\$75,000.00	\$100,000.00
Fire Subcode Official	\$3,500.00	\$15,000.00
*Building Subcode Official(included in full-time Construction Code Official)	\$3,500.00	\$9,000.00
*Building Inspector(included in full-time Construction Code Official)	\$3,500.00	\$6,000.00
Zoning Official	\$6,000.00	\$13,000.00
Superintendent of Public Works	\$50,000.00	\$146,000.00
Assistant Superintendent of Public Works	\$50,000.00	\$71,000.00
Water Plant Superintendent (Part-Time)	\$10,000.00	\$27,000.00
Senior Water Plant Operator	\$35,000.00	\$90,000.00
Superintendent of AWWTP	\$50,000.00	\$150,000.00
Assistant Superintendent of AWWTP	\$45,000.00	\$96,000.00
Lab Manager – AWWTP	\$35,000.00	\$85,000.00
Health Officer	\$8,000.00	\$20,000.00
Secretary Board of Health	\$100.00	\$2,000.00
OEM Coordinator	\$2,000.00	\$ 12,000.00
Deputy OEM Coordinator	\$2,000.00	\$7,000.00

**Section 2.** The following official employment designations are hereby confirmed and the rate of compensation of each officer and employee of the Borough of Hightstown, whose compensation shall be on an hourly basis, is:

	<b>RANGING FROM:</b>	<b>TO:</b>
Payroll/Benefits Specialist	\$16.00	\$36.00
Executive Administrative Assistant	\$16.00	\$40.00
Administrative Assistant	\$16.00	\$36.00
Public Health Nurse	\$25.00	\$48.00
Senior Public Health Nurse	\$39.00	\$55.00
Special Officer I	\$16.00	\$20.00
Special Officer II	\$18.00	\$32.00
Public Works Foreman	\$17.00	\$43.00
Public Works Heavy Equipment Operator	\$16.00	\$43.00
Public Works Automated Vehicle Operator	\$16.00	\$38.00
Public Works Driver/Laborer	\$16.00	\$38.00

	<b>RANGING FROM:</b>	<b>TO:</b>
Public Works Laborer	\$16.00	\$38.00
Public Works Municipal Building Maintenance	\$16.00	\$38.00
Public Works Mechanic	\$16.00	\$38.00
Seasonal/Temporary Labor	\$16.00	\$22.00
Assistant Water Plant Operator	\$16.00	\$27.00
Water Plant Operator	\$25.00	\$38.00
Water Plant Lead Operator	\$40.00	\$57.00
AWWTP Maintenance	\$16.00	\$32.00
AWWTP Operator	\$16.00	\$32.00
Recreation Director (part-time)	\$20.00	\$45.00
Assistant Recreation Director (part-time)	16.00	\$22.00

	<b>RANGING FROM:</b>	<b>TO:</b>
Junior Recreation Counselor (part-time)	\$16.00	\$17.00
Housing Inspector	\$16.00	\$38.00
Fire Inspector	\$16.00	\$38.00
Building Inspector	\$16.00	\$38.00
Code Enforcement Officer	\$16.00	\$38.00
Fire Officer	\$16.00	\$38.00
Zoning Official	\$16.00	\$38.00
Electric Subcode Official	\$16.00	\$54.00
Plumbing Subcode Official	\$16.00	\$54.00

**Section 3.** The following official employment designations are hereby confirmed and the rate of compensation of each officer and employee of the Borough of Hightstown, whose compensation shall be on a daily basis, is:

	<b>RANGING FROM:</b>	<b>TO:</b>
School Crossing Guard	\$50	\$75

**Section 4.** This Ordinance shall take effect after final passage and publication as provided by law.

**Section 5.** The salary ranges established in this ordinance supersede any established for the same positions in previous salary ordinances and will remain in effect until changed by the adoption of a new or amending Salary Ordinance.

Introduced: February 20, 2024

Adopted: March 4, 2024

**ATTEST:**

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Margaret Riggio  
Municipal Clerk

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Susan Bluth  
Mayor