

AGENDA
Hightstown Borough Council
March 18, 2024 | 6:30 p.m.
Hightstown Engine Company No. 1
140 North Main Street, Hightstown

PLEASE TURN OFF ALL CELL PHONES DURING YOUR ATTENDANCE AT THIS MEETING TO AVOID SOUNDS/RINGING OR CONVERSATIONS THAT MAY INTERFERE WITH THE RECORDING OR THE ABILITY OF ATTENDEES TO HEAR THE PROCEEDINGS. THANK YOU FOR YOUR COOPERATION.

Meeting called to order by Mayor Susan Bluth

STATEMENT: Adequate notice of this meeting has been given in accordance with the Open Public Meetings Act, pursuant to Public Law 1975, Chapter 231. Said notice was advertised in the Trenton Times and Windsor-Hights Herald as required by law and is posted on the Hightstown Borough website.

Roll Call

Flag Salute

Approval of Agenda

Approval of Minutes March 4, 2024 – Public Session
March 4, 2024 – Executive Session

Presentation Hightstown High School Cheerleaders

Public Comment Any person wishing to address Council with his or her comments will have a maximum of three minutes to do so at this time.

Ordinances **2024-03 Final Reading and Public Hearing** – An Ordinance Establishing Certain Regulations and Amending and Supplementing “The Revised General Ordinances of the Borough of Hightstown,” in Order to Establish a New Chapter 10 Thereof to be Known as “Block Parties and Special Events.”

Resolutions **2024-64** Authorizing Payment of Bills

2024-65 Awarding a Contract for Improvements to Orchard Avenue, Meadow Drive, Clover Lane, and South Main Street – Earle Asphalt

Consent Agenda **2024-66** Amending the Primary Human Resources Officer for the Purposes of Hightstown Borough’s Domestic Violence Policy (DVP)

2024-67 Accepting Membership of Cristian Naulaguari in Hightstown Engine Co. No. 1

2024-68 Designating Sunday, April 21, 2024, as Arbor Day in the Borough of Hightstown

2024-69 Authorizing Emergency Temporary Appropriations Prior to Adoption of the 2024 Budget

2024-70 Authorizing a Transfer of Funds in the 2023 Budget

Discussion

Subcommittee Reports

Mayor/Council/Administrative Updates

Executive Session **Resolution 2024-71** Authorizing a Meeting that Excludes the Public
Contract Negotiations – Improvements Summit Street
Personnel – Tax/Utility Collector

Adjournment

Ordinance 2024-03

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

**AN ORDINANCE ESTABLISHING CERTAIN REGULATIONS AND AMENDING
AND SUPPLEMENTING “THE REVISED GENERAL ORDINANCES OF THE
BOROUGH OF HIGHTSTOWN,” IN ORDER TO ESTABLISH A NEW
CHAPTER 10 THEREOF TO BE KNOWN AS
“BLOCK PARTIES AND SPECIAL EVENTS.”**

WHEREAS, the Mayor and Council wish to amend “The Revised General Ordinances of the Borough of Hightstown” (the “Borough Code”), in order to establish certain regulations relating to block parties and special events.

NOW, THEREFORE, BE IT ORDAINED, by the Mayor and Council of the Borough of Hightstown in the County of Mercer and State of New Jersey, as follows:

1. That Chapter 10, currently entitled “Reserved,” of the Borough Code, is hereby established to read as follows:

Chapter 10. Block Parties and Special Events

Article 10-1. Residential Block Parties

§10-1-1. Permits for residential block parties.

A. Definition. As used in this article, the following term shall have the meaning indicated:

BLOCK PARTY

A party sought to be conducted by the homeowners on both sides of a public street or public right-of-way in a given block, requiring the street or public right-of-way to be closed to through traffic for a predetermined period during which a party conducted by the adjoining property owners will be held.

B. Block parties permitted. No person shall use any public street, sidewalk or public right-of-way for a block party in the Borough without first obtaining a block party permit.

- (1) A person seeking issuance of a block party permit shall file an application with the Borough Clerk, together with a nonrefundable application fee of \$35.00 at least thirty (30) days prior to the event.
- (2) Hold harmless indemnification agreements from more than fifty percent (50%) of all households within/abutting the party area must be submitted with the application. A property list can be obtained from the Municipal Clerk prior to submitting the application. Said agreements shall indicate consent to the proposed

block party, consent to the proposed street closure, and acknowledgement that all residents and their invitees shall adhere to all applicable laws, regulations and ordinances, including, but not limited to, noise ordinances. The agreements must be received at the time the application is submitted to the Borough Clerk.

C. Standards for approval of a recreational street closure. Approval of the Chief of Police is based on the following criteria:

- (1) Block parties shall be authorized only upon Borough-owned streets and shall not be authorized upon any street which is owned or under the jurisdiction of Mercer County or the State of New Jersey.
- (2) The conduct and location of the block party will not substantially interrupt or impede the safe and orderly movement of traffic.
- (3) The portion of the street to be closed is one-half (1/2) mile or less in length and intersected by no more than two (2) other streets.
- (4) The conduct of the block party will not be likely to result in damage to persons or property nor cause serious harm to the public.
- (5) If the Chief of Police determines that the criteria above has been satisfied, he or she/his or her designee shall sign the application, indicating whether said application is approved and any special conditions required.
- (6) The Borough Clerk will notify the applicant in writing the approval or denial of the application.

D. Other block party requirements.

- (1) No more than one block party permit for the same street may be issued in one calendar year.
- (2) No block party permit shall be issued if a previously issued permit was revoked by the Borough due to violation of any local ordinances, laws or regulations within the previous five years.
- (3) The coordinator of the block party is responsible for notifying, in writing, all residents living on the street and abutting streets the date and time of the block party.
- (4) Barricades will be delivered and picked up by the Department of Public Works.
- (5) The total time the road can remain closed is five (5) hours.
- (6) Roads must be reopened by 10:00 p.m.

- (7) No block party shall be conducted in such manner as to interfere with the safe passage of emergency vehicles.
 - (8) The applicant shall be responsible for the cleanup of the street immediately following the block party.
 - (9) Alcohol shall only be served on private property and no one under twenty-one (21) years of age may be served.
 - (10) No open flames are permitted on Borough property. All firepits and barbeques must remain on private property.
 - (11) Any food truck or food vendor selling, providing or distributing any type of food, even prepackaged, must apply for a temporary food permit with the Borough Clerk at least 20 days prior to the event.
 - (12) Any outside vendors taking part in the block party (including but not limited to: food trucks, food vendors, craft vendors, bounce houses, dunk tank, face painting, etc.) must provide a certificate of insurance naming Hightstown Borough as additional insured providing general liability, bodily injury and property damage coverage with minimum limits of liability not less than \$1,000,000.00.
2. That all parts and provisions of any Ordinance which are inconsistent with the provisions of this Ordinance shall be repealed to the extent of such inconsistency.
 3. That the provisions of this Ordinance shall be severable. In the event that any portion of this Ordinance is found to be invalid for any reason by any Court of competent jurisdiction, such judgment shall be limited in its effect only to the portion of the Ordinance actually adjudged invalid and shall not be deemed to affect the operation of any other portion thereof, which shall remain in full force and effect.
 4. That this Ordinance shall take effect upon final passage and publication in accordance with the law.

Introduced: March 4, 2024

Adopted: **SCHEDULED FOR PUBLIC HEARING 3/18/2024 6:30 p.m.**

ATTEST:

MARGARET RIGGIO
MUNICIPAL CLERK

SUSAN BLUTH
MAYOR

Resolution 2024-64

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

AUTHORIZING PAYMENT OF BILLS

WHEREAS, certain bills are due and payable as per itemized claims listed on the following schedules, which are made a part of the minutes of this meeting as a supplemental record;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown that the bills be paid on audit and approval of the Borough Administrator, the appropriate Department Head and the Treasurer in the amount of \$1,840,504.98 from the following accounts:

Current		\$344,731.00
W/S Operating		137,849.24
General Capital		70,998.60
Water/Sewer Capital		9,798.69
Grant		0.00
Trust		200.00
Unemployment Trust		0.00
Animal Control		91.00
Law Enforcement Trust		0.00
Tax Lien Trust		0.00
Housing Trust		0.00
Public Defender Trust		0.00
Escrow		<u>612.50</u>
Total		<u><u>\$564,281.03</u></u>

CERTIFICATION

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on March 18, 2024.

Margaret Riggio
Borough Clerk

P.O. Type: All Include Project Line Items: Yes Open: N Paid: N Void: N
Range: First to Last Rcvd: Y Held: Y Aprv: N
Format: Detail without Line Item Notes Bid: Y State: Y Other: Y Exempt: Y
Vendors: All Include Non-Budgeted: Y
Rcvd Batch Id Range: First to Last

Vendor #	Name	PO #	PO Date	Description	Contract	PO Type	Stat/Chk	First	Rcvd	Chk/Void	1099	
Item	Description	Amount	Charge	Account	Acct	Type	Description	Enc	Date	Date	Invoice	Excl
ACTI0010 ACTION UNIFORM CO, LLC												
23-01477	11/17/23 UNIFORM ALLOWANCE - STEPHENSEN											
1	UNIFORM ALLOWANCE - STEPHENSEN	175.00	3-01-25-240-001-043		B	Uniform Allowance/Leather Gds.	R	11/17/23	03/13/24		58188	N
23-01479	11/17/23 BODY ARMOR - MOURAD											
1	BODY ARMOR - MOURAD	1,432.13	3-01-25-240-001-043		B	Uniform Allowance/Leather Gds.	R	11/17/23	03/13/24		58249	N
23-01480	11/17/23 UNIFORM ALLOWANCE - BUCK											
1	UNIFORM ALLOWANCE - BUCK	776.98	3-01-25-240-001-043		B	Uniform Allowance/Leather Gds.	R	11/17/23	03/13/24		57293	N
Vendor Total:		2,384.11										
A0452 ATLANTIC TACTICAL INC.												
24-00208	02/20/24 AMMUNITION SUPPLIES											
1	AMMUNITION SUPPLIES	382.40	4-01-25-240-001-117		B	Ammunition & Target Practice	R	02/20/24	03/13/24		SI-10682466	N
Vendor Total:		382.40										
CGPH0005 CGP&H												
24-00222	02/23/24 AFF HOUSING ADMIN SVC JAN 24											
1	AFFORDABLE HOUSING ADMIN SVC	224.00	4-01-21-180-001-108		B	COAH Planning	R	02/23/24	03/13/24		49576	N
Vendor Total:		224.00										
C0058 CINTAS CORPORATION #061												
24-00273	03/05/24 UNIFORM ADVANTAGE FEBUARY 2024											
1	INV 4182231229 2/2/2024	56.99	4-09-55-501-002-507		B	Uniforms & Safety Equipment	R	03/05/24	03/13/24		4182231229	N
2	INV 4182909741 2/9/2024	56.99	4-09-55-501-002-507		B	Uniforms & Safety Equipment	R	03/05/24	03/13/24		4182909741	N
3	INV 4183644980 2/16/2024	58.79	4-09-55-501-002-507		B	Uniforms & Safety Equipment	R	03/05/24	03/13/24		4183644980	N

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Bill List By Vendor Name

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Vendor #	Name	PO #	PO Date	Description	Contract	PO Type	Stat/Chk	First	Rcvd	Chk/Void	1099
		Item Description	Amount	Charge Account	Acct Type Description		Enc Date	Date	Date	Invoice	Excl
DEBLO005 DEBLOCK ENVIRONMENTAL SVCS,LLC											
		24-00156 02/08/24 BACK UP OPERATOR FOR AWWTP		B							
		3 INVOICE 00010811 2/29/2024	500.00	4-09-55-501-002-528	B Outside Consulting Services (B	R	03/01/24	03/13/24		00010811	N
		Vendor Total:	500.00								
Q0176 EUROFINS QC, LLC											
		24-00242 02/28/24 WATER ANALYSIS									
		1 INV 6300054739-WATER ANALYSIS	247.50	4-09-55-501-001-532	B Outside Testing/Labs	R	02/28/24	03/13/24		6300054739	N
		2 INV 6300054845-WATER ANALYSIS	262.50	4-09-55-501-001-532	B Outside Testing/Labs	R	02/28/24	03/13/24		6300054845	N
		3 INV 6300054846-WATER ANALYSIS	247.50	4-09-55-501-001-532	B Outside Testing/Labs	R	02/28/24	03/13/24		6300054846	N
		4 INV 6300054849-WATER ANALYSIS	1,262.50	4-09-55-501-001-532	B Outside Testing/Labs	R	02/28/24	03/13/24		6300054849	N
		5 INV 6300054953-WATER ANALYSIS	487.50	4-09-55-501-001-532	B Outside Testing/Labs	R	02/28/24	03/13/24		6300054953	N
			2,507.50								
		Vendor Total:	2,507.50								
FERGU005 FERGUSON ENTERPRISES, LLC											
		24-00216 02/20/24 CURB STOP									
		1 INV 0631286-4-CURB STOP	573.93	4-09-55-501-001-535	B Hydrants and Line Repair	R	02/20/24	03/13/24		0631286-4	N
		Vendor Total:	573.93								
FIREA005 FIRE APPARATUS REPAIR, INC.											
		24-00227 02/23/24 MODIFY EXHAUST PIPES ENGINE-41									
		1 MODIFY EXHAUST PIPES ENGINE-41	786.01	4-01-25-252-002-121	B Preventive Maintenance	R	02/23/24	03/13/24		17686	N
		Vendor Total:	786.01								
FRONT005 FRONTLINE PUBLIC SAFETY											
		24-00279 03/08/24 TRAINING TRACKER SOFTWARE									
		1 TRAINING TRACKER SOFTWARE	3,568.50	3-01-25-240-001-029	B Maint. Contracts - Other	R	03/08/24	03/13/24		FL87696	N
		Vendor Total:	3,568.50								

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Vendor #	Name	PO #	PO Date	Description	Contract	PO Type	Stat/Chk	First	Rcvd	Chk/Void	1099	
		Item	Description	Amount	Charge	Account	Acct Type	Enc Date	Date	Date	Invoice	Excl
G1077	GEORGE S. COYNE CO., INC.											
24-00124	02/02/24	RES 2023-213	LIME HI-CALC			B						
4	RES 2023-213	LIME HI-CALC		1,814.50	4-09-55-501-001-527	B Calcium Hydroxide - Lime	R	02/02/24	03/13/24		424634	N
Vendor Total:				1,814.50								
H0048	HIGHTS REALTY LLC											
24-00270	03/05/24	MARCH 2024	HPD RENT									
1	MARCH 2024	HPD RENT		5,101.61	4-01-26-310-001-025	B Building Rental	R	03/05/24	03/13/24		MAR 2024	N
Vendor Total:				5,101.61								
HILLW005	HILL-WALLACK, LLP											
24-00295	03/12/24	LEGAL INVOICES THROUGH 3/5/24										
1	GENERAL MATTERS			3,465.00	4-01-20-155-001-027	B General Matters	R	03/12/24	03/13/24		752059	N
2	ENGINEERING MATTERS			280.50	4-01-20-165-001-028	B General Engineering	R	03/12/24	03/13/24		752060	N
3	LABOR MATTERS			181.50	4-01-20-155-001-031	B Labor,Personnel & Union Council	R	03/12/24	03/13/24		752061	N
4	RESOLUTIONS			144.00	4-01-20-155-001-027	B General Matters	R	03/12/24	03/13/24		752062	N
5	ORDINANCES			264.00	4-01-20-155-001-027	B General Matters	R	03/12/24	03/13/24		752063	N
6	BOROUGH OF HIGHTSTOWN			109.50	4-01-20-155-001-027	B General Matters	R	03/12/24	03/13/24		752064	N
7	HIGHTSTOWN-LEASE AGREEMENT			99.00	4-01-20-155-001-027	B General Matters	R	03/12/24	03/13/24		752065	N
8	BOROUGH OF HIGHTSTOWN			66.00	4-01-20-155-001-027	B General Matters	R	03/12/24	03/13/24		752066	N
9	DEERFIELD WESTERLEA APARTMENTS			33.00	4-01-20-155-001-027	B General Matters	R	03/12/24	03/13/24		752067	N
				4,642.50								
Vendor Total:				4,642.50								
H1100	HOME DEPOT CREDIT SERVICES											
24-00243	02/28/24	FEBRUARY 2024 INVOICES										
1	INV 3025157-KHAKI J CHANNEL,			321.80	4-01-26-310-001-024	B Building Maintenance	R	02/28/24	03/13/24		3025157	N
2	INV 7521666-DIABLE 20PC SET			39.97	4-01-26-310-001-024	B Building Maintenance	R	02/28/24	03/13/24		7521666	N
3	CREDIT 7190803-DYNA SEALANT,			237.47	4-01-26-310-001-024	B Building Maintenance	R	02/28/24	03/13/24		7190803	N
4	INV 3040963-CLEANING SUPPLIES			99.81	4-01-20-125-001-035	B Paper Products/Janitorial	R	02/28/24	03/13/24		3040963	N
				224.11								
Vendor Total:				224.11								

Vendor # Name		PO # PO Date Description	Contract PO Type	Stat/Chk	First Rcvd	Chk/Void	1099
Item Description	Amount	Charge Account	Acct Type Description	Enc Date	Date	Date Invoice	Excl
IDEXX005 IDEXX DISTRIBUTION, INC.							
24-00258 03/04/24 QUOTE #00257938							
1 WP1001-18IRRADIATED COLILERT-	1,081.00	4-09-55-501-002-506	B Lab. Equipment & Supplies	R	03/04/24	03/13/24	3147338058 N
2 WQT2K QUANTI-TRAY 2000	329.00	4-09-55-501-002-506	B Lab. Equipment & Supplies	R	03/04/24	03/13/24	3147289843 N
3 WQT2KC, PRE-DISP. QT 2000	39.00	4-09-55-501-002-506	B Lab. Equipment & Supplies	R	03/04/24	03/13/24	3147338058 N
4 FREIGHT	52.88	4-09-55-501-002-506	B Lab. Equipment & Supplies	R	03/04/24	03/13/24	3147338058 N
	1,501.88						
Vendor Total:	1,501.88						
J0257 JCP&L							
24-00298 03/12/24 VARIOUS ACCTS FEBUARY 2024							
1 ACCT 100 147 941 080	3.83	4-01-31-430-001-071	B Electric-Borough Hall	R	03/12/24	03/13/24	95477819168 N
2 ACCT 100 068 401 122 ROGERS AV	36.34	4-01-31-430-001-071	B Electric-Borough Hall	R	03/12/24	03/13/24	95477819165 N
3 ACCT 100 059 701 167	166.22	4-09-55-501-001-504	B Electricity	R	03/12/24	03/13/24	95647635360 N
4 ACCT 100 100 104 247 MONMUMENT	4.09	4-01-31-430-001-071	B Electric-Borough Hall	R	03/12/24	03/13/24	95477819167 N
5 ACCT 100 029 000 310 BANK ST	639.89	4-01-31-430-001-071	B Electric-Borough Hall	R	03/12/24	03/13/24	95537796521 N
6 ACCT 100 131 110 379 MERCER ST	13.28	4-01-31-430-001-071	B Electric-Borough Hall	R	03/12/24	03/13/24	95537796523 N
7 ACCT 100 051 508 677 MAIN ST	101.60	4-01-31-430-001-071	B Electric-Borough Hall	R	03/12/24	03/13/24	95477819164 N
8 ACCT 10 051 508 750 STOCKTON	194.86	4-01-31-430-001-071	B Electric-Borough Hall	R	03/12/24	03/13/24	95537796522 N
9 ACCT 100 072 968 868	35.32	4-01-31-430-001-071	B Electric-Borough Hall	R	03/12/24	03/13/24	95507814402 N
	1,195.43						
24-00301 03/13/24 MASTER ACCT 200 000 055 315							
1 100 008 482 778 MAXWELL AVE	33.72	4-09-55-501-002-504	B Electricity	R	03/13/24	03/13/24	95019769028 N
2 100 009 294 701 WESTERLEA AVE	154.69	4-09-55-501-001-504	B Electricity	R	03/13/24	03/13/24	95019769028 N
3 100 012 445 746 BANK ST	5,388.06	4-09-55-501-001-504	B Electricity	R	03/13/24	03/13/24	95019769028 N
	5,576.47						
Vendor Total:	6,771.90						
J0258 JCP&L (STREET LIGHTING)							
24-00297 03/12/24 ACCT 240 & 041 FEB 2024							
1 ACCT 100 086 395 041 STOCKTON	26.29	4-01-31-435-001-075	B Street Lighting	R	03/12/24	03/13/24	95507814403 N

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Bill List By Vendor Name

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Vendor #	Name	PO #	PO Date	Description	Contract	PO Type	Stat/Chk	First	Rcvd	Chk/Void	1099	
Item	Description	Amount	Charge	Account	Acct Type	Description	Enc	Date	Date	Date	Invoice	Excl
J0258	JCP&L (STREET LIGHTING)	Continued										
24-00297	03/12/24 ACCT 240 & 041 FEB 2024	Continued										
2	ACCT 100 081 608 240 BLK LT 0	66.79	4-09-55-501-001-504	B Electricity	R	03/12/24	03/13/24			95477819166	N	
		93.08										
	Vendor Total:	93.08										
JERSE015	JERSEY AUTO SUPPLY INC.											
24-00266	03/04/24 FEB 2024 INVOICES											
1	INV 264529-BOXED MINIATURES	17.90	4-01-26-290-001-034	B Motor Vehicle Parts & Access.	R	03/04/24	03/13/24			264529	N	
	Vendor Total:	17.90										
J0378	KENNCO LLC											
24-00265	03/04/24 FEB 2024 CYLINDER RENTAL											
1	INV R24297-FEB 2024 CYL RENTAL	35.40	4-01-26-290-001-050	B DPW Work Equipment	R	03/04/24	03/13/24			R24297	N	
	Vendor Total:	35.40										
M1076	MCMANIMON, SCOTLAND & BAUMANN											
24-00268	03/04/24 BOND ISSUANCE NJIB											
1	BOND ISSUANCE NJIB	5,776.69	C-08-55-968-001-544	B WATER TANK PAINTING AND REPAIRS SEC 20	R	03/04/24	03/13/24			218092	N	
2	BOND ISSUANCE NJIB	162.00	C-08-55-968-001-544	B WATER TANK PAINTING AND REPAIRS SEC 20	R	03/04/24	03/13/24			218097	N	
		5,938.69										
	Vendor Total:	5,938.69										
M0536	MGL PRINTING SOLUTIONS											
24-00244	02/28/24 DEP SLIP ANIMAL CONTROL											
1	DEP SLIP ANIMAL CONTROL	79.00	T-13-56-286-000-824	B RESERVE-ANIMAL CONTROL TRUST	R	02/28/24	03/13/24			204459	N	
3	SHIPPING	12.00	T-13-56-286-000-824	B RESERVE-ANIMAL CONTROL TRUST	R	02/28/24	03/13/24			204459	N	
		91.00										
	Vendor Total:	91.00										
M0053	MUNICIPAL EMERGENCY SERVICES											
24-00263	03/04/24 SCBA FLOW TEST INV IN2016382											
1	SCBA FLOW TEST INV IN2016382	782.00	4-01-25-252-002-123	B Test Air Packs	R	03/04/24	03/13/24			IN2016382	N	

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Vendor #	Name	PO #	PO Date	Description	Contract	PO Type	Stat/Chk	First	Rcvd	Chk/Void	1099
		Item Description	Amount	Charge Account	Acct Type Description		Enc	Date	Date	Date Invoice	Exc
N0170	NORCIA CORP.										
		24-00262 03/04/24 TINK CLAW									
		1 INV 84068-DISASSEMBLE TINKCLAW	383.24	4-01-26-311-001-034	B Equipment Parts & Accessories	R	03/04/24	03/13/24		84068	N
		Vendor Total:	383.24								
00019	O'BRIEN CONSULTING SERVICES										
		24-00260 03/04/24 MONTHLY IT SERVICE FEE									
		1 MONTHLY IT SERVICE FEE	900.00	3-01-25-240-001-029	B Maint. Contracts - Other	R	03/04/24	03/13/24		23-6526	N
		2 MONTHLY IT SERVICE FEE	280.00	3-01-25-240-001-029	B Maint. Contracts - Other	R	03/04/24	03/13/24		23-6526	N
		3 MONTHLY IT SERVICE FEE	8.50	3-01-25-240-001-029	B Maint. Contracts - Other	R	03/04/24	03/13/24		23-6526	N
		4 MONTHLY IT SERVICE FEE	900.00	4-01-25-240-001-029	B Maint. Contracts - Other	R	03/04/24	03/13/24		23-6596	N
		5 MONTHLY IT SERVICE FEE	280.00	4-01-25-240-001-029	B Maint. Contracts - Other	R	03/04/24	03/13/24		23-6596	N
		6 MONTHLY IT SERVICE FEE	8.50	4-01-25-240-001-029	B Maint. Contracts - Other	R	03/04/24	03/13/24		23-6596	N
			2,377.00								
		Vendor Total:	2,377.00								
PARKP005	PARK PUMPS AND CONTROLS, INC										
		24-00294 03/11/24 RES 2023-214 SODIUMBICARBONATE		B							
		2 INV 3652 3/11/24 SODIUM BICARB	2,800.00	4-09-55-501-002-552	B Sodium Bicarbonate	R	03/11/24	03/13/24		3652	N
		Vendor Total:	2,800.00								
P0073	PRIME SOLUTION INC.										
		24-00201 02/20/24 QUOTE #1130-43									
		1 INJECTION CHECK VALVE FOR	741.00	4-09-55-501-002-503	B Sewer Plant Maintenance	R	02/20/24	03/13/24		SH7778-2	N
		2 1 WEEK LEAD TIME LMI PUMP	78.00	4-09-55-501-002-503	B Sewer Plant Maintenance	R	02/20/24	03/13/24		SH7778-2	N
		3 SHIPPING CHARGES	22.38	4-09-55-501-002-503	B Sewer Plant Maintenance	R	03/05/24	03/13/24		SH7778-2	N
			841.38								
		Vendor Total:	841.38								
QUADI005	QUADIENT, INC.										
		24-00281 03/08/24 INV Q1220198 3/29/24 -6/28/24									
		1 INV Q1220198 3/29/24 -6/28/24	441.57	4-01-30-421-001-029	B Meter Rental/Maintance	R	03/08/24	03/13/24		Q1220198	N
		Vendor Total:	441.57								

Vendor # Name											
PO #	PO Date	Description	Contract	PO Type		First	Rcvd	Chk/Void		1099	
Item Description		Amount	Charge Account	Acct Type Description	Stat/Chk	Enc Date	Date	Date	Invoice	Excl	
REDAR005 RED ARROW TECHNOLOGIES, LLC											
24-00246 02/28/24 MONTHLY SUPPORT CONTRACT MAR											
1 MONTHLY SUPPORT MAR 2024 HPD		300.00	4-01-31-440-001-085	B Telephone-Block Line Systems, LLC LSI	R	02/28/24	03/13/24		15196		N
2 MONTHLY SUPPORT MAR 2024 BORO		200.00	4-01-31-440-001-085	B Telephone-Block Line Systems, LLC LSI	R	02/28/24	03/13/24		15196		N
3 MONTHLY SUPPORT MAR 2024 HFD		100.00	4-01-31-440-001-085	B Telephone-Block Line Systems, LLC LSI	R	02/28/24	03/13/24		15196		N
4 MONTHLY SUPPORT MAR 2024 AWWTP		100.00	4-01-31-440-001-085	B Telephone-Block Line Systems, LLC LSI	R	02/28/24	03/13/24		15196		N
		700.00									
24-00247 02/28/24 MONTHLY SUPPORT MARCH 2024											
1 TECH SUPPORT & SVCS MARCH 2024		2,110.00	4-01-20-140-001-094	B Computer Service & Support	R	02/28/24	03/13/24		15195		N
2 INTERNET & WEB MARCH 2024		1,315.00	4-01-20-140-001-060	B Internet Services and Web Services	R	02/28/24	03/13/24		15195		N
3 TECH SUPPORT/INTERNET/WEB 3/24		710.00	4-09-55-501-002-530	B Computer Software/Maint/Equip	R	02/28/24	03/13/24		15195		N
4 TECH SUPPORT/INTERNET/WEB 3/24		595.00	4-09-55-501-001-530	B Computer Software/Maint/Equip	R	02/28/24	03/13/24		15195		N
		4,730.00									
24-00284 03/08/24 VOIP INV 15300 HFD & MAIN											
1 VOIP SVCS MAR 2024 HFD		121.50	4-01-31-440-001-085	B Telephone-Block Line Systems, LLC LSI	R	03/08/24	03/13/24		15300		N
2 VOIP SVCS MAR 2024 MAIN OFFICE		496.50	4-01-31-440-001-085	B Telephone-Block Line Systems, LLC LSI	R	03/08/24	03/13/24		15300		N
		618.00									
Vendor Total:		6,048.00									
R0077 ROBERTS ENGINEERING GRP LLC											
24-00276 03/07/24 Billing through 1/20/2024											
1 Review rev plans & prep letter		612.50	2022-04	P 424 Stockton Street	R	03/07/24	03/13/24		8272		N
Vendor Total:		612.50									
S0208 SIGNIFICANT DIGITS, INC											
24-00272 03/05/24 ANNUAL LIC FEE SD READER 2024											
1 ANNUAL LIC FEE SD READER 2024		650.00	4-09-55-501-001-517	B Maint. Contracts - Office	R	03/05/24	03/13/24		24H-156-082		N
Vendor Total:		650.00									
S1096 STAPLES BUSINESS ADVANTAGE											
24-00138 02/05/24 HPD OFFICE SUPPLIES											
1 HPD OFFICE SUPPLIES		133.00	4-01-25-240-001-199	B Miscellaneous	R	02/05/24	03/13/24		7625557645		N
2 CREDIT 3559565529		79.80	4-01-25-240-001-199	B Miscellaneous	R	02/12/24	03/13/24		3559565529		N

Vendor # Name												
PO #	PO Date	Description	Contract	PO Type				First	Rcvd	Chk/Void	1099	
Item	Description		Amount	Charge Account	Acct Type	Description	Stat/Chk	Enc Date	Date	Date	Invoice	Excl
S1096 STAPLES BUSINESS ADVANTAGE Continued												
24-00138	02/05/24	HPD OFFICE SUPPLIES	Continued									
3	CREDIT	3561059954	39.90-	4-01-25-240-001-199	B	Miscellaneous	R	03/13/24	03/13/24		3561059954	N
			13.30									
Vendor Total:			13.30									
TMOBI005 T-MOBILE												
24-00257	03/01/24	LOT CAMERAS 1/21/24-2/20/24										
1	STOCKTON	LOT CAMERAS	61.60	4-01-33-195-002-029	B	Computer Software/Maint/Equip	R	03/01/24	03/13/24		1/21/24-2/20/24	N
Vendor Total:			61.60									
TELCO005 TELCO BILL CENTER INC.												
24-00267	03/04/24	POTSOLVE RECURRING CHGS MAR 24										
1	POTSOLVE	RECURRING CHGS MAR 24	401.25	4-01-31-440-001-085	B	Telephone-Block Line Systems, LLC LSI	R	03/04/24	03/13/24		3191	N
Vendor Total:			401.25									
T0060 TOWNSHIP OF ROBBINSVILLE												
24-00249	02/28/24	1ST QTR EMS SHARED SVC 2024										
1	1ST QTR	EMS SHARED SVC 2024	10,000.00	4-01-43-514-001-169	B	Emerg. Medical Serv.-Robbinsville	R	02/28/24	03/13/24		1ST QTR EMS2024	N
Vendor Total:			10,000.00									
TROJA005 TROJAN TECHNOLOGIES GROUP ULC												
24-00186	02/13/24	LAMP DRIVER										
1	LAMP DRIVER	(BALLAST) 2X80W	330.75	4-09-55-501-002-503	B	Sewer Plant Maintenance	R	02/13/24	03/13/24		200/21110	N
2	FREIGHT		16.70	4-09-55-501-002-503	B	Sewer Plant Maintenance	R	03/11/24	03/13/24		200/21110	N
			347.45									
Vendor Total:			347.45									
U0144 UPS												
24-00245	02/28/24	PICK UP & SAFE FLEET HPD										
1	INV	0000161Y33074 PICK UP HPD	16.05	4-01-25-240-001-199	B	Miscellaneous	R	02/28/24	03/13/24		0000161Y33074	N

March 13, 2024
01:43 PM

Hightstown Borough Council
Borough of Hightstown
March 18, 2024 Meeting
Bill List By Vendor Name

Page No: 11

Vendor #	Name													
PO #	PO Date	Description	Contract	PO Type				First	Rcvd	Chk/Void		1099		
Item Description			Amount	Charge Account	Acct Type	Description	Stat/Chk	Enc Date	Date	Date	Invoice	Excl		
U0144	UPS		Continued											
24-00245	02/28/24	PICK UP & SAFE FLEET HPD	Continued											
2 INV	0000161Y33084	SAFE FLEET	16.23	4-01-25-240-001-199	B	Miscellaneous	R	02/28/24	03/13/24		0000161Y33084	N		
			32.28											
	Vendor Total:		32.28											
USELE005	US ELECTRICAL SERVICES, INC.													
24-00146	02/06/24	BALLAST												
1 INV	S124763066.001	BALLAST	38.68	4-01-26-310-001-024	B	Building Maintenance	R	02/06/24	03/13/24		S124763066.001	N		
2 INV	S124763066.001	TAX EXEMPT	2.40	4-01-26-310-001-024	B	Building Maintenance	R	02/06/24	03/13/24		S124763066.001	N		
			36.28											
	Vendor Total:		36.28											
V0019	VERIZON													
24-00299	03/12/24	ACCT 01-46 2/29/2024												
1 ACCT	01-46 2/29/2024		388.66	4-01-25-240-001-060	B	INTERNET AND WEB SERVICES	R	03/12/24	03/13/24		257132741000146	N		
	Vendor Total:		388.66											
W0071	WASTE MGMT OF NEW JERSEY, INC.													
24-00123	02/02/24	RES 2023-208 SLUDGE REMOVAL		B										
3 INV	3182835-0502-8	DATED3/1/24	2,349.40	4-09-55-501-002-538	B	Sludge Removal/Disposal-waste Management	R	02/02/24	03/13/24		3182835-0502-8	N		
4 INV	3182835-0502-8	DATED3/1/24	2,618.00	4-09-55-501-002-538	B	Sludge Removal/Disposal-waste Management	R	02/02/24	03/13/24		3182835-0502-8	N		
			4,967.40											
	Vendor Total:		4,967.40											
W0098	WATER ENVIRONMENT FEDERATION													
24-00259	03/04/24	ANNUAL MEMBERSHIP FEE-TORRES												
1 ANNUAL	MEMBERSHIP FEE FOR		117.00	4-09-55-501-002-519	B	Professional Assoc. Dues	R	03/04/24	03/13/24		RE30BE	N		
	Vendor Total:		117.00											
W0891	WINNER FORD OF CHERRY HILL													
23-00952	07/31/23	2023 FORD UTILITY INTERCEPTOR												
1 2023	FORD UTILITY INTERCEPTOR		36,752.60	C-04-55-900-002-444	B	PURCHASE OF POLICE CAR	R	07/31/23	03/13/24		504955-1	N		

Vendor #	Name	PO #	PO Date	Description	Contract	PO Type	Stat/Chk	First	Rcvd	Chk/Void	1099
		Item	Description	Amount	Charge Account	Acct Type Description		Enc Date	Date	Date Invoice	Excl
W0891	WINNER FORD OF CHERRY HILL	Continued									
		23-01065	08/22/23 K612 2023 PIU PATROL CAR								
		1	K612 2023 PIU PATROL CAR	29,776.03	C-04-55-900-002-444	B PURCHASE OF POLICE CAR	R	08/22/23	03/13/24	504955	N
	Vendor Total:			66,528.63							
W0100	WITMER PUBLIC SAFETY GROUP INC										
		23-01705	12/28/23 HPD OFFICER SUPPLIES								
		1	HPD OFFICER SUPPLIES	943.23	3-01-43-515-001-170	B Mechanic Services	R	12/28/23	03/13/24	INV403410	N
		2	HPD OFFICER SUPPLIES	80.38	3-01-25-240-001-117	B Ammunition & Target Practice	R	12/28/23	03/13/24	INV403410	N
		3	HPD OFFICER SUPPLIES	80.38	3-01-25-240-001-117	B Ammunition & Target Practice	R	12/28/23	03/13/24	INV403410	N
		4	HPD OFFICER SUPPLIES	97.00	3-01-25-240-001-117	B Ammunition & Target Practice	R	12/28/23	03/13/24	INV403410	N
		6	SHIPPING	11.62	3-01-25-240-001-117	B Ammunition & Target Practice	R	02/15/24	03/13/24	INV403410	N
		7	CREDIT ON PO 18-01403	241.19	3-01-25-240-001-117	B Ammunition & Target Practice	R	02/15/24	03/13/24	CR1893327.002	N
		8	CREDIT ON PO 23-01131	30.00	C-04-55-900-001-444	B POLICE FIREARMS AND RELATED COSTS	R	02/15/24	03/13/24	CM27222	N
				941.42							
	Vendor Total:			941.42							
Total Purchase Orders:	55	Total P.O. Line Items:	125	Total List Amount:	140,251.61	Total Void Amount:	0.00				

Totals by Year-Fund								
Fund Description	Fund	Budget Rcvd	Budget Held	Budget Total	Revenue Total	G/L Total	Project Total	Total
CURRENT FUND	3-01	8,112.53	0.00	8,112.53	0.00	0.00	0.00	8,112.53
CURRENT FUND	4-01	34,886.18	0.00	34,886.18	0.00	0.00	0.00	34,886.18
	4-09	24,112.08	0.00	24,112.08	0.00	0.00	0.00	24,112.08
	4-21	0.00	0.00	0.00	0.00	0.00	612.50	612.50
Year Total:		58,998.26	0.00	58,998.26	0.00	0.00	612.50	59,610.76
GENERAL CAPITAL	C-04	66,498.63	0.00	66,498.63	0.00	0.00	0.00	66,498.63
WATER/SEWER CAPITAL	C-08	5,938.69	0.00	5,938.69	0.00	0.00	0.00	5,938.69
Year Total:		72,437.32	0.00	72,437.32	0.00	0.00	0.00	72,437.32
ANIMAL CONTROL TRUST FUND #13	T-13	91.00	0.00	91.00	0.00	0.00	0.00	91.00
Total of All Funds:		139,639.11	0.00	139,639.11	0.00	0.00	612.50	140,251.61

Project Description	Project No.	Rcvd Total	Held Total	Project Total
424 Stockton Street	2022-04	612.50	0.00	612.50
Total of All Projects:		612.50	0.00	612.50

Date: Mar 18, 2024

To: Mayor and Council

From: Finance Office

Re: Manual Bill List for 3/18/2024

<u>CURRENT ACCOUNT</u>	<u>DATE ISSUED</u>	<u>PO #</u>	<u>CHECK #</u>	<u>Amount</u>
EAST WINDSOR REGIONAL SCHOOL	3/1/2024	24-00235	1602	\$ 296,858.00
LINCOLN FINANCIAL	3/1/2024	24-00254	36688	\$ 2,250.00
JCP&L	3/7/2024	24-00269	36742	\$ 1,177.68
TELCO BILL CENTER INC.	3/7/2024	24-00132	36743	\$ 401.25
COMCAST	3/7/2024	24-00256	36741	\$ 195.30
AT&T	3/7/2024	24-00274	36744	\$ 850.06
TOTAL				\$ 301,732.29
<u>WATER AND SEWER OPERATING</u>				
WEBSTER BANK	3/1/2024	24-00199	1411	\$ 113,355.00
JCP&L	3/7/2024	24-00269	36742	\$ 132.98
COMCAST BUSINESS	3/7/2024	24-00255	36740	\$ 121.37
AT&T	3/7/2024	24-00274	36744	\$ 127.81
TOTAL				\$ 113,737.16
<u>ESCROW</u>				
TOTAL				\$ -
<u>GRANT</u>				
TOTAL				\$ -
<u>TRUST- OTHER</u>				
NJ DEPT OF TREASURY	3/8/2024	24-00292		\$ 200.00
TOTAL				\$ 200.00
<u>ANIMAL CONTROL TRUST</u>				
TOTAL				\$ -
<u>LAW ENFORCEMENT TRUST</u>				
TOTAL				\$ -
<u>UNEMPLOYMENT TRUST</u>				
TOTAL				\$ -
<u>PUBLIC DEFENDER TRUST</u>				
TOTAL				\$ -
<u>TAX LIEN TRUST</u>				
TOTAL				\$ -
<u>GENERAL CAPITAL</u>				
AT&T	3/7/2024	24-00274	36744	\$ 4,499.97
TOTAL				\$ 4,499.97
<u>WATER AND SEWER CAPITAL</u>				
NEW JERSEY DEPARTMENT OF TRANSPORTATION	3/8/2024	24-00290	36752	\$ 295.00
MERCER COUNTY S.C.D.	3/8/2024	24-00288	36748	\$ 985.00
TREASURER, STATE OF NEW JERSEY	3/8/2024	24-00289	36751	\$ 1,000.00
NEW JERSEY DEPARTMENT OF TRANSPORTATION	3/8/2024	24-00291	36753	\$ 1,580.00
TOTAL				\$ 3,860.00
MANUAL TOTAL				\$ 424,029.42

Resolution 2024-65

BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY

AWARDING A CONTRACT FOR IMPROVEMENTS TO ORCHARD AVENUE, MEADOW DRIVE, CLOVER LANE, AND SOUTH MAIN STREET – EARLE ASPHALT

WHEREAS, three (3) bids were received on March 12, 2024, for Improvements to Orchard Avenue, Meadow Drive, Clover Lane and South Main Street; and

WHEREAS, the bids have been reviewed by the Borough Engineer and it is the Engineer's recommendation that a contract for the for Improvements to Orchard Avenue, Meadow Drive, Clover Lane and South Main Street be awarded to the low bidder, Earle Asphalt of Farmingdale, New Jersey at the price of \$1,590,913.13; and

WHEREAS, this project is partially funded by the New Jersey Department of Transportation Municipal Aid Grant program and the award of this contract is conditional upon approval by the New Jersey Department of Transportation; and

WHEREAS, a review by the Borough Attorney to determine that the bid submitted by Earle Asphalt, is in order with respect to legal compliance is pending; and

WHEREAS, the CFO has certified that funds for this project pending the approval of amendments to Bond Ordinances 2022-11 and 2022-12.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown that the contract for the Improvements to Orchard Avenue, Meadow Drive, Clover Lane and South Main Street be awarded to the low bidder, Earle Asphalt of Farmingdale, New Jersey at the price of \$1,590,913.13.

CERTIFICATION

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on March 18, 2024.

Margaret Riggio
Borough Clerk

CERTIFICATION OF FUNDS

I, George Lang, CFO of the Borough of Hightstown, certify availability of funds pending the approval of amendments to Bond Ordinances 2022-11 and 2022-12:

George Lange

George Lang, CFO

DATE



Roberts
ENGINEERING GROUP LLC
Women Business Enterprise Certified

1670 Whitehorse-Hamilton Square Rd.
Hamilton, New Jersey 08690
609-586-1141 fax 609-586-1143
www.RobertsEngineeringGroup.com

March 14, 2024

Mayor and Council
Borough of Hightstown
156 Bank Street
Hightstown, New Jersey 08520

Re: Improvements to Orchard Avenue, Meadow Drive,
Clover Lane, and South Main Street
Borough of Hightstown, Mercer County, New Jersey
Our File No.: H1804

Dear Mayor and Council:

Bids were received for the Improvements to Orchard Avenue, Meadow Drive, Clover Lane, and South Main Street Project on Tuesday, March 12, 2024. A total of eight (8) bidders obtained plans and specifications and three (3) contractors submitted bids. The bid results are as follows:

	<u>TOTAL BID</u>
1. Earle Asphalt Farmingdale, New Jersey 07727	\$1,590,913.13
2. S. Brothers General Contractors South River, New Jersey 08882	\$1,619,954.55
3. Black Rock Enterprises Old Bridge, New Jersey 08857	\$2,341.899.25*
4. <i>Engineer's Estimate</i>	\$1,491,013.00

This project is being funded through a FY2021 Municipal Aid Program grant as administered by the New Jersey Department of Transportation (NJDOT) in the amount of \$500,000.00, as well as loan financing through the NJ Water Bank for the sanitary sewer improvements. The Engineer's Estimate for this contract is \$1,491,013.00. The low bidder amount of \$1,590,913.13 is \$100,260.10 (6.7%) above the Engineer's Estimate.

A breakdown of the costs are as follows:

	<u>Engineer's Estimate</u>	<u>Low Bidder</u>
- Roadway Improvements	\$1,051,213.00	\$1,079,693.13
- Water and Sewer Improvements	\$439,800.00	\$511,220.00

Much of the increase in cost appears to be related to piping and concrete. The unit prices for sanitary sewer main piping, water main piping and fittings, concrete curb and sidewalk, and precast concrete structures are inflated when compared to the Engineer's Estimate. The unit prices for these items as submitted by all bidders is greater than the estimated value.

We typically prepare Engineer's Estimates by utilizing recent bidding data. This project is no exception as the unit prices were determined by using bid summaries as recent as November 2023 (three months before the Authorization to Advertise).

Improvements to Orchard Avenue, Meadow Drive,
Clover Lane, and South Main Street
Borough of Hightstown, Mercer County, New Jersey
Our File No.: H1804
Page 2 of 2

In reviewing with the low bidder and other Contractors, it appears that piping and concrete material costs have increased since January 2024 due to high demand in both public and private sectors. Various Contractors have indicated that material supply is sufficient, but vendors have increased costs and have favored private development. As a result, the cost for public improvements has increased drastically since the beginning of 2024.

Based on our review with Contractors, I do not anticipate more favorable bids will be received should the Borough choose to reject the bids and readvertise the contract.

I have reviewed the bid submitted by Earle Asphalt. All conditions set forth in the bid proposal have been satisfied and the Contractor is not on the current list of debarred contractors.

We have worked with Earle Asphalt in the past and have found them to be responsive, efficient, and experienced.

Therefore, it is my recommendation that a contract be awarded to Earle Asphalt of Farmingdale, New Jersey for the Improvements to Orchard Avenue, Meadow Drive, Clover Lane, and South Main Street Project in the amount of \$1,590,913.13 subject to the approval of the bid documents by the Borough Attorney and approval by the NJDOT and NJ Water Bank.

By way of this letter, I am returning the original bids to the Clerk.

Should you have any questions, please do not hesitate to contact this office.

Very truly yours,



Carmela Roberts, P.E., C.M.E., C.P.W.M.
Borough Engineer

cc: Dimitri Musing, Borough Administrator
Peggy Riggio, RMC, CMR, Borough Clerk
Mairead Thompson, Administrative Assistant
Ken Lewis, Borough Superintendent of Public Works
George Lang, Borough CFO
Fred Raffetto, Esq., Borough Attorney
Cameron Corini, P.E., C.M.E., C.P.W.M., Roberts Engineering Group, LLC
Kelly Pham, E.I.T., Roberts Engineering Group, LLC



Improvements to Orchard Avenue, Meadow Drive, and Clover Lane
Tuesday, March 12, 2024 at 11:00 am

1670 Whitehorse-Hamilton Square Rd.
Hamilton, New Jersey 08690
609-586-1141 fax 609-586-1143
www.RobertsEngineeringGroup.com

Summary of Bids Our File No.: H1804			Engineer's Estimate Roberts Engineering Group, LLC 1670 Whitehorse-Hamilton Square Road Hamilton, New Jersey 08690 Phone: (609) 586-1141		Earle Asphalt P.O. Box 556 Farmingdale, New Jersey 07727 Phone: (732) 308-1113 Ext. 206 Fax: (732) 308-1034		S. Brothers General Contractors P.O. Box 317 South River, New Jersey 08882 Phone: (732) 446-3390 Fax: (732) 446-0076		Black Rock Enterprises 1316 Englishtown Road Old Bridge, New Jersey 08857 Phone: (732) 967-6400 Fax: (732) 967-6402		ConstructConnect 3825 Edwards Road, Suite 700 Cincinnati, Ohio 45209 Phone: (800) 364-2059 Fax: (866) 570-8187	
Description	Units	Quantity	Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total
1 Mobilization	LS	1	\$30,000.00	\$30,000.00	\$60,000.00	\$60,000.00	\$16,000.00	\$16,000.00	\$150,000.00	\$150,000.00		
2 Clearing Site	LS	1	\$40,000.00	\$40,000.00	\$75,623.33	\$75,623.33	\$93,840.00	\$93,840.00	\$120,000.00	\$120,000.00		
3 Project Video	LS	1	\$3,500.00	\$3,500.00	\$1,500.00	\$1,500.00	\$1,800.00	\$1,800.00	\$5,000.00	\$5,000.00		
4 Traffic Director, Flagger	HOURL	200	\$75.00	\$15,000.00	\$125.00	\$25,000.00	\$85.00	\$17,000.00	\$1.00	\$200.00		
5 Uniform Traffic Director	HOURL	500	\$140.00	\$70,000.00	\$140.00	\$70,000.00	\$140.00	\$70,000.00	\$140.00	\$70,000.00		
6 Traffic Cones	UNIT	25	\$15.00	\$375.00	\$0.01	\$0.25	\$10.00	\$250.00	\$25.00	\$625.00		
7 Drums	UNIT	15	\$25.00	\$375.00	\$0.01	\$0.15	\$1.00	\$15.00	\$25.00	\$375.00		
8 Breakaway Barricade	UNIT	9	\$100.00	\$900.00	\$0.01	\$0.09	\$1.00	\$9.00	\$100.00	\$900.00		
9 Construction Sign 'B' (60"x30")	UNIT	3	\$250.00	\$750.00	\$0.01	\$0.03	\$150.00	\$450.00	\$500.00	\$1,500.00		
10 Construction Sign 'C' (72"x60")	UNIT	3	\$350.00	\$1,050.00	\$0.01	\$0.03	\$1,800.00	\$5,400.00	\$500.00	\$1,500.00		
11 Tree Removal, Over 6" to 12" Diameter	UNIT	3	\$1,000.00	\$3,000.00	\$1,250.00	\$3,750.00	\$1,600.00	\$4,800.00	\$2,500.00	\$7,500.00		
12 Tree Planting, 2" Cal.	UNIT	10	\$1,500.00	\$15,000.00	\$750.00	\$7,500.00	\$850.00	\$8,500.00	\$1,500.00	\$15,000.00		
13 Inlet Filter, Type 2	UNIT	18	\$250.00	\$4,500.00	\$50.00	\$900.00	\$20.00	\$360.00	\$500.00	\$9,000.00		
14 Repair of Structure, Inlet	UNIT	13	\$1,000.00	\$13,000.00	\$1,000.00	\$13,000.00	\$1,200.00	\$15,600.00	\$2,500.00	\$32,500.00		
15 Manhole Frame and Cover, Storm	UNIT	1	\$750.00	\$750.00	\$1,000.00	\$1,000.00	\$1,200.00	\$1,200.00	\$1,500.00	\$1,500.00		
16 Bicycle Safe Frame and Grate, Type 'B'	UNIT	6	\$750.00	\$4,500.00	\$375.00	\$2,250.00	\$800.00	\$4,800.00	\$2,500.00	\$15,000.00		
17 8" Type 'N' Eco Curb Piece	UNIT	18	\$750.00	\$13,500.00	\$300.00	\$5,400.00	\$460.00	\$8,280.00	\$1,000.00	\$18,000.00		
18 Trench Drain with Frame and Grate, 24"x2'	UNIT	1	\$2,500.00	\$2,500.00	\$15,000.00	\$15,000.00	\$9,600.00	\$9,600.00	\$4,500.00	\$4,500.00		
19 Manhole Frame and Cover, Sanitary	UNIT	12	\$750.00	\$9,000.00	\$1,000.00	\$12,000.00	\$1,000.00	\$12,000.00	\$2,000.00	\$24,000.00		
20 Connect to Existing Manhole	UNIT	2	\$550.00	\$1,100.00	\$2,000.00	\$4,000.00	\$800.00	\$1,600.00	\$3,500.00	\$7,000.00		
21 Concrete Encasement	LF	90	\$50.00	\$4,500.00	\$30.00	\$2,700.00	\$222.22	\$19,999.80	\$20.00	\$1,800.00		
22 8" DIP Sanitary Sewer Main	LF	90	\$200.00	\$18,000.00	\$375.00	\$33,750.00	\$220.00	\$19,800.00	\$500.00	\$45,000.00		
23 6" PVC Sanitary Lateral	LF	1,744	\$150.00	\$261,600.00	\$5.00	\$8,720.00	\$200.00	\$348,800.00	\$265.00	\$462,160.00		
24 PVC Cleanout, Sanitary	UNIT	68	\$750.00	\$51,000.00	\$4,600.00	\$312,800.00	\$650.00	\$44,200.00	\$1,500.00	\$102,000.00		
25 Doghouse Manhole with Frame and Cover, Sanitary Sewer	UNIT	2	\$3,500.00	\$7,000.00	\$15,000.00	\$30,000.00	\$7,000.00	\$14,000.00	\$15,000.00	\$30,000.00		
26 Transfer Existing Water Service	UNIT	2	\$1,500.00	\$3,000.00	\$2,000.00	\$4,000.00	\$4,500.00	\$9,000.00	\$2,500.00	\$5,000.00		
27 6" DIP Water Main	LF	140	\$200.00	\$28,000.00	\$300.00	\$42,000.00	\$220.00	\$30,800.00	\$500.00	\$70,000.00		
28 Fire Hydrant Assembly, Complete	UNIT	1	\$10,000.00	\$10,000.00	\$16,500.00	\$16,500.00	\$10,500.00	\$10,500.00	\$12,750.00	\$12,750.00		
29 6" Cap	UNIT	4	\$400.00	\$1,600.00	\$1,000.00	\$4,000.00	\$1,200.00	\$4,800.00	\$1,200.00	\$4,800.00		
30 6" Gate Valve	UNIT	1	\$1,500.00	\$1,500.00	\$2,750.00	\$2,750.00	\$4,200.00	\$4,200.00	\$5,000.00	\$5,000.00		
31 6" Insertion Valve	UNIT	1	\$10,000.00	\$10,000.00	\$7,500.00	\$7,500.00	\$14,000.00	\$14,000.00	\$20,000.00	\$20,000.00		
32 6"x6" Tee	UNIT	2	\$5,000.00	\$10,000.00	\$4,500.00	\$9,000.00	\$1,100.00	\$2,200.00	\$2,500.00	\$5,000.00		
33 Remove and Reset Stone Steps	SY	3	\$250.00	\$750.00	\$600.00	\$1,800.00	\$480.00	\$1,440.00	\$250.00	\$750.00		
34 Remove and Reset Decorative River Stone	SY	11	\$100.00	\$1,100.00	\$55.00	\$605.00	\$60.00	\$660.00	\$85.00	\$935.00		
35 Remove and Reset Brick Sidewalk	SY	5	\$100.00	\$500.00	\$180.00	\$900.00	\$150.00	\$750.00	\$200.00	\$1,000.00		
36 Hot Mix Asphalt Driveway, 2" Thick	SY	379	\$100.00	\$37,900.00	\$80.00	\$30,320.00	\$40.00	\$15,160.00	\$45.00	\$17,055.00		
37 Concrete Sidewalk, 4" Thick	SY	481	\$80.00	\$38,480.00	\$135.00	\$64,935.00	\$120.00	\$57,720.00	\$150.00	\$72,150.00		
38 Stone Driveway	SY	20	\$80.00	\$1,600.00	\$34.00	\$680.00	\$40.00	\$800.00	\$75.00	\$1,500.00		
39 Reinforced Concrete Sidewalk, 6" Thick	SY	142	\$95.00	\$13,490.00	\$140.00	\$19,880.00	\$135.00	\$19,170.00	\$195.00	\$27,690.00		
40 Detectable Warning Surface	SY	7	\$450.00	\$3,150.00	\$250.00	\$1,750.00	\$400.00	\$2,800.00	\$1,000.00	\$7,000.00		
41 Concrete Steps	UNIT	1	\$1,000.00	\$1,000.00	\$4,850.00	\$4,850.00	\$850.00	\$850.00	\$1,500.00	\$1,500.00		
42 6"x8"x16" Concrete Vertical Curb	LF	3,810	\$35.00	\$133,350.00	\$39.00	\$148,590.00	\$40.00	\$152,400.00	\$60.00	\$228,600.00		
43 8"x9"x18" Concrete Vertical Curb	LF	586	\$40.00	\$23,440.00	\$65.00	\$38,090.00	\$43.00	\$25,198.00	\$65.00	\$38,090.00		
44 HMA Milling, 3" or Less	SY	16,615	\$5.00	\$83,075.00	\$2.75	\$45,691.25	\$4.25	\$70,613.75	\$6.50	\$107,997.50		
45 Hot Mix Asphalt 9.5M64 Surface Course, 2" Thick	TON	2,515	\$100.00	\$251,500.00	\$97.00	\$243,955.00	\$100.00	\$251,500.00	\$125.00	\$314,375.00		
46 Hot Mix Asphalt 9.5M64 Leveling Course, Variable Thickness	TON	400	\$100.00	\$40,000.00	\$95.00	\$38,000.00	\$80.00	\$32,000.00	\$120.00	\$48,000.00		
47 Tack Coat	GAL	1,690	\$1.00	\$1,690.00	\$3.00	\$5,070.00	\$6.50	\$10,985.00	\$5.00	\$8,450.00		
48 HMA Pavement Repair	SY	1,595	\$50.00	\$79,750.00	\$40.00	\$63,800.00	\$58.00	\$92,510.00	\$65.00	\$103,675.00		
49 Dense Graded Aggregate, If & Where Directed	CY	50	\$25.00	\$1,250.00	\$35.00	\$1,750.00	\$1.00	\$50.00	\$65.00	\$3,250.00		
50 1 1/2" Clean Stone, If & Where Directed	CY	50	\$25.00	\$1,250.00	\$80.00	\$4,000.00	\$1.00	\$50.00	\$0.10	\$5.00		
51 Rectangular Rapid Flashing Beacon (RRFB), Complete	UNIT	2	\$15,000.00	\$30,000.00	\$16,000.00	\$32,000.00	\$16,500.00	\$33,000.00	\$15,750.00	\$31,500.00		
52 Regulatory Sign, R1-1 'Stop', 30"x30"	UNIT	4	\$400.00	\$1,600.00	\$300.00	\$1,200.00	\$600.00	\$2,400.00	\$750.00	\$3,000.00		
53 Regulatory Sign, R2-1 'Speed Limit', 24"x30"	UNIT	1	\$350.00	\$350.00	\$235.00	\$235.00	\$450.00	\$450.00	\$750.00	\$750.00		
54 Regulatory Sign, R7-3 'No Parking', 30"x24", with Sign Post	UNIT	1	\$350.00	\$350.00	\$235.00	\$235.00	\$360.00	\$360.00	\$750.00	\$750.00		
55 Warning Sign, W15-2 'Watch Children', 36"x36"x36"	UNIT	2	\$400.00	\$800.00	\$430.00	\$860.00	\$340.00	\$680.00	\$1,000.00	\$2,000.00		
56 Warning Sign, W11-2 'Pedestrian Crossing', 30"x30"	UNIT	2	\$20.00	\$40.00	\$300.00	\$600.00	\$350.00	\$700.00	\$1,000.00	\$2,000.00		
57 Warning Sign, W16-9P 'Ahead' Plaque, 24"x12"	UNIT	2	\$350.00	\$700.00	\$30.00	\$60.00	\$260.00	\$520.00	\$500.00	\$1,000.00		
58 Street Sign	UNIT	12	\$500.00	\$6,000.00	\$315.00	\$3,780.00	\$625.00	\$7,500.00	\$1,500.00	\$18,000.00		
59 Traffic Marking, 24" Wide White	LF	439	\$20.82	\$9,139.98	\$5.00	\$2,195.00	\$7.00	\$3,073.00	\$6.75	\$2,963.25		
60 Traffic Marking, 8" Wide White	LF	354	\$7.00	\$2,478.00	\$2.00	\$708.00	\$2.50	\$885.00	\$2.25	\$796.50		
61 Traffic Stripe, 4" Wide Yellow	LF	180	\$5.00	\$900.00	\$1.00	\$180.00	\$1.20	\$216.00	\$1.15	\$207.00		
62 Long Life Epoxy Resin Curb Marking, Yellow	LF	1,600	\$7.00	\$11,200.00	\$2.40	\$3,840.00	\$1.20	\$1,920.00	\$1.35	\$2,160.00		
63 Fertilizing and Seeding, Type A-3	SY	1,020	\$4.00	\$4,080.00	\$1.00	\$1,020.00	\$1.00	\$1,020.00	\$1.00	\$1,020.00		
64 Topsoiling, 5" Thick	SY	1,020	\$5.00	\$5,100.00	\$22.00	\$22,440.00	\$6.00	\$6,120.00	\$6.00	\$6,120.00		
65 Excavation, Test Pit	CY	150	\$250.00	\$37,500.00	\$25.00	\$3,750.00	\$1.00	\$150.00	\$50.00	\$7,500.00		
66 Fuel Price Adjustment	DOLLAR	5,000	\$1.00	\$5,000.00	\$1.00	\$5,000.00	\$1.00	\$5,000.00	\$1.00	\$5,000.00		
67 Asphalt Price Adjustment	DOLLAR	7,500	\$1.00	\$7,500.00	\$1.00	\$7,500.00	\$1.00	\$7,500.00	\$1.00	\$7,500.00		
68 Allowance	DOLLAR	20,000	\$1.00	\$20,000.00	\$1.00	\$20,000.00	\$1.00	\$20,000.00	\$1.00	\$20,000.00		
			Total Cost:	\$1,491,012.98	Total Cost:	\$1,590,913.13	Total Cost:	\$1,619,954.55	Total Cost:	\$2,341,899.25	Total Cost:	NO BID RECEIVED

Bidder had a mathematical error in total bid cost.
Submission shows total bid price of \$2,323,899.25
which is incorrect.



Improvements to Orchard Avenue, Meadow Drive, and Clover Lane
Tuesday, March 12, 2024 at 11:00 am

1670 Whitehorse-Hamilton Square Rd.
Hamilton, New Jersey 08690
609-586-1141 fax 609-586-1143
www.RobertsEngineeringGroup.com

Summary of Bids Our File No.: H1803			Engineer's Estimate Roberts Engineering Group, LLC 1670 Whitehorse-Hamilton Square Road Hamilton, New Jersey 08690 Phone: (609) 586-1141		Montana Construction Corp., Inc. 80 Contant Avenue Lodi, New Jersey 07644 Phone: (973) 478-5200 Fax: (973) 478-7604		MSP Construction Corporation 19-B Minneaking Road Flemington, New Jersey 08822 Phone: (973) 465-9222 Fax: (973) 465-5586		P.M. Construction Corp. 1310 Central Avenue Hillside, New Jersey 07205 Phone: (908) 965-2090 Ext. 102 Fax: (908) 964-9648		South State, Inc. General Contractors 202 Reeves Road Bridgeton, New Jersey 08302 Phone: (856) 451-5300 Ext. 2004 Fax: (856) 455-3461	
Description	Units	Quantity	Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total
1 Mobilization	LS	1	\$30,000.00	\$30,000.00								
2 Clearing Site	LS	1	\$40,000.00	\$40,000.00								
3 Project Video	LS	1	\$3,500.00	\$3,500.00								
4 Traffic Director, Flagger	HOURL	200	\$75.00	\$15,000.00								
5 Uniform Traffic Director	HOURL	500	\$140.00	\$70,000.00								
6 Traffic Cones	UNIT	25	\$15.00	\$375.00								
7 Drums	UNIT	15	\$25.00	\$375.00								
8 Breakaway Barricade	UNIT	9	\$100.00	\$900.00								
9 Construction Sign 'B' (60"x30")	UNIT	3	\$250.00	\$750.00								
10 Construction Sign 'C' (72"x60")	UNIT	3	\$350.00	\$1,050.00								
11 Tree Removal, Over 6" to 12" Diameter	UNIT	3	\$1,000.00	\$3,000.00								
12 Tree Planting, 2" Cal.	UNIT	10	\$1,500.00	\$15,000.00								
13 Inlet Filter, Type 2	UNIT	18	\$250.00	\$4,500.00								
14 Repair of Structure, Inlet	UNIT	13	\$1,000.00	\$13,000.00								
15 Manhole Frame and Cover, Storm	UNIT	1	\$750.00	\$750.00								
16 Bicycle Safe Frame and Grate, Type 'B'	UNIT	6	\$750.00	\$4,500.00								
17 8" Type 'N' Eco Curb Piece	UNIT	18	\$750.00	\$13,500.00								
18 Trench Drain with Frame and Grate, 24"x2'	UNIT	1	\$2,500.00	\$2,500.00								
19 Manhole Frame and Cover, Sanitary	UNIT	12	\$750.00	\$9,000.00								
20 Connect to Existing Manhole	UNIT	2	\$550.00	\$1,100.00								
21 Concrete Encasement	LF	90	\$50.00	\$4,500.00								
22 8" DIP Sanitary Sewer Main	LF	90	\$200.00	\$18,000.00								
23 6" PVC Sanitary Lateral	LF	1,744	\$150.00	\$261,600.00								
24 PVC Cleanout, Sanitary	UNIT	68	\$750.00	\$51,000.00								
25 Doghouse Manhole with Frame and Cover, Sanitary Sewer	UNIT	2	\$3,500.00	\$7,000.00								
26 Transfer Existing Water Service	UNIT	2	\$1,500.00	\$3,000.00								
27 6" DIP Water Main	LF	140	\$200.00	\$28,000.00								
28 Fire Hydrant Assembly, Complete	UNIT	1	\$10,000.00	\$10,000.00								
29 6" Cap	UNIT	4	\$400.00	\$1,600.00								
30 6" Gate Valve	UNIT	1	\$1,500.00	\$1,500.00								
31 6" Insertion Valve	UNIT	1	\$10,000.00	\$10,000.00								
32 6"x6" Tee	UNIT	2	\$5,000.00	\$10,000.00								
33 Remove and Reset Stone Steps	SY	3	\$250.00	\$750.00								
34 Remove and Reset Decorative River Stone	SY	11	\$100.00	\$1,100.00								
35 Remove and Reset Brick Sidewalk	SY	5	\$100.00	\$500.00								
36 Hot Mix Asphalt Driveway, 2" Thick	SY	379	\$100.00	\$37,900.00								
37 Concrete Sidewalk, 4" Thick	SY	481	\$80.00	\$38,480.00								
38 Stone Driveway	SY	20	\$80.00	\$1,600.00								
39 Reinforced Concrete Sidewalk, 6" Thick	SY	142	\$95.00	\$13,490.00								
40 Detectable Warning Surface	SY	7	\$450.00	\$3,150.00								
41 Concrete Steps	UNIT	1	\$1,000.00	\$1,000.00								
42 6"x8"x16" Concrete Vertical Curb	LF	3,810	\$35.00	\$133,350.00								
43 8"x9"x18" Concrete Vertical Curb	LF	586	\$40.00	\$23,440.00								
44 HMA Milling, 3" or Less	SY	16,615	\$5.00	\$83,075.00								
45 Hot Mix Asphalt 9.5M64 Surface Course, 2" Thick	TON	2,515	\$100.00	\$251,500.00								
46 Hot Mix Asphalt 9.5M64 Leveling Course, Variable Thickness	TON	400	\$100.00	\$40,000.00								
47 Tack Coat	GAL	1,690	\$1.00	\$1,690.00								
48 HMA Pavement Repair	SY	1,595	\$50.00	\$79,750.00								
49 Dense Graded Aggregate, If & Where Directed	CY	50	\$25.00	\$1,250.00								
50 1 1/2" Clean Stone, If & Where Directed	CY	50	\$25.00	\$1,250.00								
51 Rectangular Rapid Flashing Beacon (RRFB), Complete	UNIT	2	\$15,000.00	\$30,000.00								
52 Regulatory Sign, R1-1 'Stop', 30"x30"	UNIT	4	\$400.00	\$1,600.00								
53 Regulatory Sign, R2-1 'Speed Limit', 24"x30"	UNIT	1	\$350.00	\$350.00								
54 Regulatory Sign, R7-3 'No Parking', 30"x24", with Sign Post	UNIT	1	\$350.00	\$350.00								
55 Warning Sign, W15-2 'Watch Children', 36"x36"x36"	UNIT	2	\$400.00	\$800.00								
56 Warning Sign, W11-2 'Pedestrian Crossing', 30"x30"	UNIT	2	\$20.00	\$40.00								
57 Warning Sign, W16-9P 'Ahead' Plaque, 24"x12"	UNIT	2	\$350.00	\$700.00								
58 Street Sign	UNIT	12	\$500.00	\$6,000.00								
59 Traffic Marking, 24" Wide White	LF	439	\$20.82	\$9,139.98								
60 Traffic Marking, 8" Wide White	LF	354	\$7.00	\$2,478.00								
61 Traffic Stripe, 4" Wide Yellow	LF	180	\$5.00	\$900.00								
62 Long Life Epoxy Resin Curb Marking, Yellow	LF	1,600	\$7.00	\$11,200.00								
63 Fertilizing and Seeding, Type A-3	SY	1,020	\$4.00	\$4,080.00								
64 Topsoiling, 5" Thick	SY	1,020	\$5.00	\$5,100.00								
65 Excavation, Test Pit	CY	150	\$250.00	\$37,500.00								
66 Fuel Price Adjustment	DOLLAR	5,000	\$1.00	\$5,000.00								
67 Asphalt Price Adjustment	DOLLAR	7,500	\$1.00	\$7,500.00								
68 Allowance	DOLLAR	20,000	\$1.00	\$20,000.00								
Total Cost:				\$1,491,012.98	Total Cost:	NO BID RECEIVED	Total Cost:	NO BID RECEIVED	Total Cost:	NO BID RECEIVED	Total Cost:	NO BID RECEIVED


Carmela Roberts, P.E., C.M.E., C.P.W.M.
NJ License No. 34419

Resolution 2024-66

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

AMENDING THE PRIMARY HUMAN RESOURCE OFFICER FOR THE PURPOSES OF HIGHTSTOWN BOROUGH'S DOMESTIC VIOLENCE POLICY (DVP)

WHEREAS, on July 19, 2021, Hightstown Borough Council adopted Resolution 2021-116 Amending the Primary Human Resource Officer for the Purpose of Hightstown Borough's Domestic Violence Policy; and

WHEREAS, due to the resignation of Pamela Lewis, it is necessary to appoint a new Primary Human Resources Officer (HRO); and

WHEREAS, Mayor and Council wish to Appoint Peggy Riggio as Primary Human Resources Officer (HRO) for the purposes of the DVP for the Borough of Hightstown

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Borough Council of the Borough of Hightstown, that Peggy Riggio be named as the Primary Human Resources Office (HRO) for the purposes of the DVP.

BE IT FURTHER RESOLVED that:

1. The Hightstown Borough Domestic Violence Policy be updated to reflect the changes as set forth herein; and
2. A copy of this Resolution shall be forwarded to the Borough Clerk for distribution to all Borough employees.

CERTIFICATION

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on March 18, 2024.

Margaret Riggio
Borough Clerk

Resolution 2024-67

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

ACCEPTING MEMBERSHIP OF CRISTIAN NAULAGUARI IN HIGHTSTOWN ENGINE CO. NO. 1

WHEREAS, Cristian Naulaguari of East Windsor, New Jersey has applied for membership in Hightstown Engine Company No. 1; and

WHEREAS Mr. Naulaguari has undergone and passed the required physical examination, and her membership application has been reviewed and approved by Fire Chief Donald Derr.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown that the membership of Cristian Naulaguari in Hightstown Engine Company No. 1 is hereby accepted.

BE IT FURTHER RESOLVED that a certified copy of this resolution shall be forwarded to Hightstown Engine Co. #1.

CERTIFICATION

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on March 18, 2024.

Margaret Riggio
Borough Clerk

Resolution 2024-68

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

DESIGNATING SUNDAY, APRIL 21, 2024, AS ARBOR DAY IN THE BOROUGH OF HIGHTSTOWN

WHEREAS, it is widely reported as historical fact that, in 1872, J. Sterling Morton proposed to the Nebraska Board of Agriculture that a special day be set aside for the planting of trees; and

WHEREAS, this holiday, called Arbor Day, was first observed with the planting of more than a million trees in Nebraska; and

WHEREAS, Arbor Day is now observed throughout the nation and the world; and

WHEREAS, the Borough is a designated Tree City USA by the Arbor Foundation; and

WHEREAS, trees can reduce the erosion of our precious topsoil by wind and water, cut heating and cooling costs, moderate the temperature, clean the air, produce oxygen and provide habitat for wildlife; and

WHEREAS, trees are a renewable resource giving us paper, wood for our homes, fuel for our fires, raw material for sculpture and painting and limitless works of art, and source materials for countless other wood products; and

WHEREAS, trees in our Borough increase property values, enhance the economic vitality of business areas, and beautify our community and spiritual renewal; and

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown hereby does proclaim and designate Sunday, April 21, 2024, as **ARBOR DAY** in the Borough of Hightstown and to observe this occasion a tree planting ceremony will take place on this day.

BE IT FURTHER RESOLVED, by the Mayor and Council of the Borough of Hightstown, that all residents and members of our community are urged and encouraged to support efforts to protect our trees, walkways, riparian banks and woodlands throughout our Borough and our surrounding environment;

BE IT FURTHER RESOLVED that all residents and members of our community are

urged and encouraged to plant trees where appropriate, to gladden hearts and promote the well-being of present and future generations.

CERTIFICATION

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on March 18, 2024.

Margaret Riggio
Borough Clerk

Resolution 2024-69

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

AUTHORIZING EMERGENCY TEMPORARY APPROPRIATIONS PRIOR TO ADOPTION OF THE 2024 BUDGET

WHEREAS, an emergent condition has arisen with respect to inadequate appropriation balances remaining in some line items of the 2024 temporary budget; and

WHEREAS, N.J.S.A. 40A:4-20 provides for the creation of emergency appropriations for the purposes above mentioned; and

WHEREAS, it is the desire of the Mayor and Council to create emergency temporary appropriations as set forth on Schedule “A,” attached; and

WHEREAS, the total emergency temporary appropriations in resolutions adopted in the year 2024 pursuant to the provisions of N.J.S.A. 40A:4-20 (Chapter 96, P.L. 1951, as amended), including this resolution, total:

	<i>THIS RESOLUTION</i>	<i>PREVIOUS TOTAL</i>	<i>CUMULATIVE TOTAL</i>
Current	58,500.00	46,010.00	104,510.00
Capital Outlay – Current	0.00	0.00	0.00
Debt Service - Current	0.00	0.00	0.00
Water/Sewer	0.00	35,000.00	35,000.00
Capital Outlay – W/S	0.00	0.00	0.00
Debt Service - W/S	0.00	0.00	0.00
TOTAL	58,500.00	81,010.00	139,510.00

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Hightstown (not less than two-thirds of all the members of thereof affirmatively concurring) that, in accordance with N.J.S.A. 40A:4-20:

1. An emergency temporary appropriation is hereby made for each item listed on the schedules that are attached hereto and made a part hereof;
2. Each emergency appropriation listed will be provided for in the 2024 budget under the same title as written herein;
3. One certified copy of this resolution will be filed with the Director of Local Government Services, and a copy provided to the Chief Finance Officer.

CERTIFICATION

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on March 18, 2024.

Margaret Riggio
Borough Clerk

Borough of Hightstown
Emergency Temporary No. 3
3/18/2024

Current Fund

Engineer	Other Expenses	9,000.00
Workers Compensation	Other Expenses	3,500.00
Group Insurance	Other Expenses	40,000.00
Uniform Fire Safety Act	Salaries and Wages	1,000.00
Parks and Recreation	Salaries and Wages	<u>5,000.00</u>
Total Current Fund		<u>58,500.00</u>

Resolution 2024-70

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

AUTHORIZING A TRANSFER OF FUNDS IN THE 2023 BUDGET

Whereas, N.J.S.A. 40A:4-59 provides that the governing body may authorize a transfer of funds in the budget during the first three months of the following year.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown that the following transfers in the 2023 budget are hereby authorized:

<u>Current:</u>	<u>From</u>	<u>To</u>
Grant Writing		
Other Expenses	\$ 3,000.00	
Data Processing		
Other Expenses	\$ 12,000.00	
Streets and Roads		
Other Expenses	\$ 10,000.00	
Gasoline		
Other Expenses	\$ 3,000.00	
Police		
Other Expenses	\$ 2,000.00	
Police		
Salaries and Wages		\$ 20,000.00
Legal		
Other Expenses		\$ 5,000.00
Municipal Clerk		
Salaries and Wages		\$ 5,000.00
TOTALS	\$ 30,000.00	\$ 30,000.00
Water-Sewer Operating Fund		
Other Expenses	70,000.00	
Water-Sewer Operating Fund		
Salaries and Wages		\$ 70,000.00
TOTALS	\$ 70,000.00	\$ 70,000.00

CERTIFICATION

Resolution 2024-70
1 of 2

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on March 18, 2024

Margaret Riggio
Borough Clerk

Resolution 2024-71

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

AUTHORIZING A MEETING WHICH EXCLUDES THE PUBLIC

BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown that this body will hold a meeting on March 18, 2024, at the Hightstown Firehouse Hall, 140 North Main Street, Hightstown, that will be limited only to consideration of an item or items with respect to which the public may be excluded pursuant to section 7b of the Open Public Meetings Act.

The general nature of the subject or subjects to be discussed:

Contract Negotiations – Summit Street Improvements
Personnel – Tax/Utility Collector

Action may be taken following Executive Session

Stated as precisely as presently possible the following is the time when and the circumstances under which the discussion conducted at said meeting can be disclosed to the public June 18, 2024, or when the need for confidentiality no longer exists.

The public is excluded from said meeting, and further notice is dispensed with, all in accordance with sections 8 and 4a of the Open Public Meetings Act.

CERTIFICATION

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on March 18, 2024.

Margaret Riggio
Borough Clerk