

AGENDA
Hightstown Borough Council
February 5, 2024 | 6:30 p.m.
Hightstown Engine Company No. 1
140 North Main Street, Hightstown

PLEASE TURN OFF ALL CELL PHONES DURING YOUR ATTENDANCE AT THIS MEETING TO AVOID SOUNDS/RINGING OR CONVERSATIONS THAT MAY INTERFERE WITH THE RECORDING OR THE ABILITY OF ATTENDEES TO HEAR THE PROCEEDINGS. THANK YOU FOR YOUR COOPERATION.

Meeting called to order by Mayor Susan Bluth

STATEMENT: Adequate notice of this meeting has been given in accordance with the Open Public Meetings Act, pursuant to Public Law 1975, Chapter 231. Said notice was advertised in the Trenton Times and Windsor-Hights Herald as required by law and is posted on the Hightstown Borough website.

Roll Call

Flag Salute

Approval of Agenda

Approval of Minutes January 16, 2024 – Public Session
January 16, 2024 – Executive Session

Public Hearing Green Acres Grant Public Hearing

Resolution 2024-41 A Resolution Enabling an Application for Green Acres Park Development Program

Engineering Items Improvements to Summit Street

Public Comment Any person wishing to address Council with his or her comments will have a maximum of three minutes to do so at this time.

Ordinances **2024-01 Final Reading and Public Hearing** An Ordinance Amending and Supplementing Chapter 20, Entitled “Protection of Trees,” of “The Revised General Ordinances of the Borough of Hightstown

Resolutions **2024-42** Authorizing Payment of Bills
2024-43 Appointing a Construction Official

Consent Agenda **2024-44** Authorizing the Tax Assessor to Act as Agent for the Borough of Hightstown for the Purpose of Filing and Settling Tax Appeals on Behalf of the Taxing District

2024-45 Authorizing Receipt of Bids for Improvements to Orchard Avenue, Meadow Drive, Clover Lane and South Main Street

Discussion

Subcommittee Reports

Mayor/Council/Administrative Updates

Executive Session **Resolution 2024-46** Authorizing a Meeting that Excludes the Public

Personnel – Deputy OEM Coordinator

Personnel – Student Volunteers

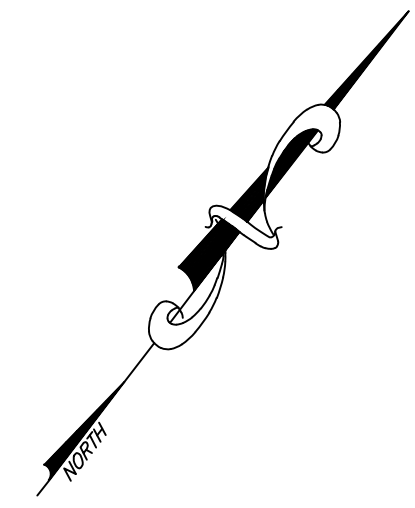
Adjournment

LEGEND
EXISTING

- EXISTING STREET ROW LINE
- EXISTING CONCRETE CURB
- EXISTING CONTOURS
- 85.56' x 41' EXISTING SPOT ELEVATION
- 15" RCP EXISTING TREE
- EXISTING DRAINAGE PIPE
- EXISTING UTILITY POLE
- EXISTING PARKING LOT LIGHT
- TYPE A TYPE B EXISTING INLETS
- EXISTING WATER SERVICE
- EXISTING GAS SERVICE
- EXISTING OVERHEAD WIRES
- EXISTING FENCE
- EXISTING MANHOLE
- EXISTING WATER VALVE
- EXISTING GAS VALVE
- EXISTING STREET LIGHT

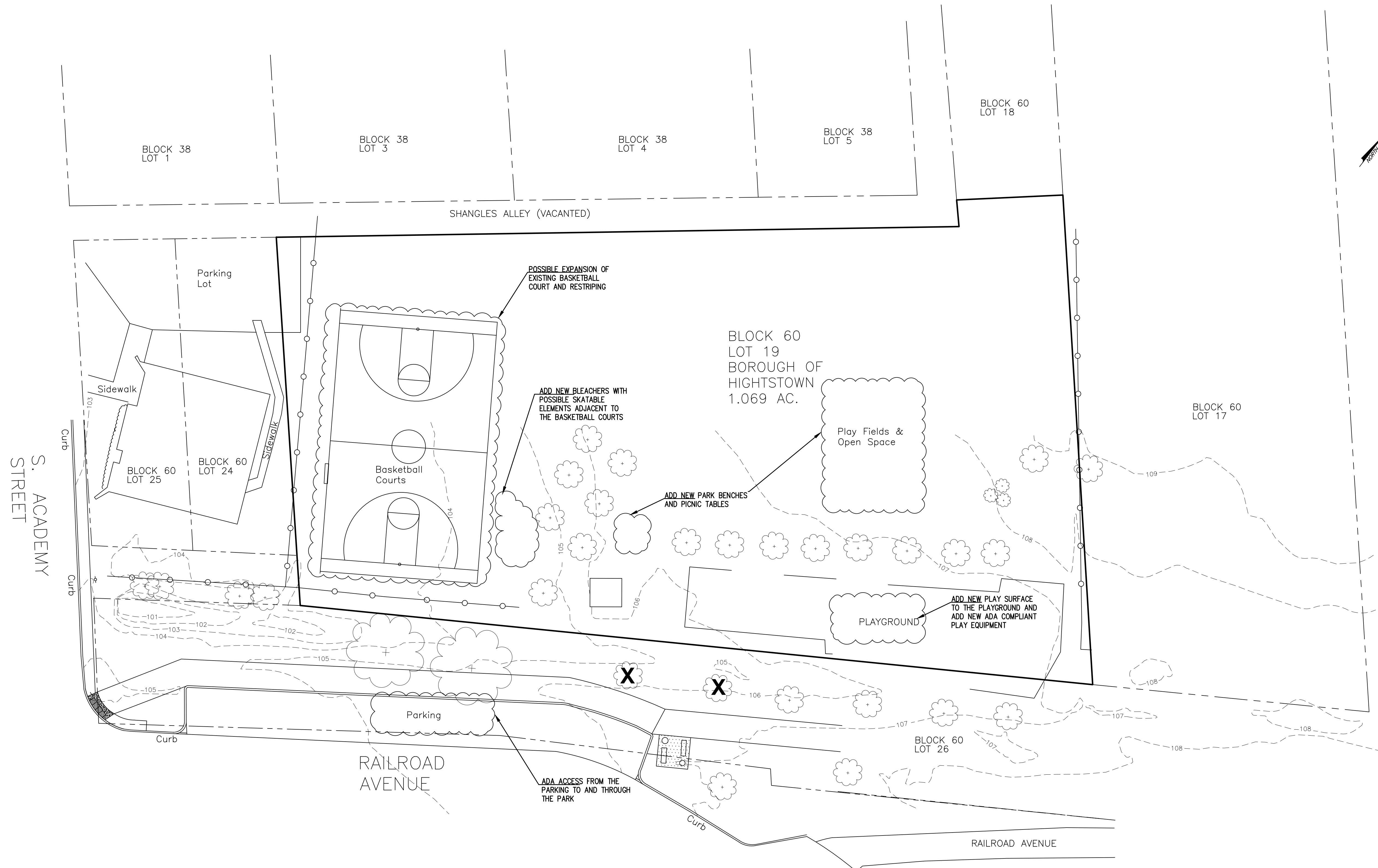
PROPOSED

- X PROPOSED TREE REMOVAL

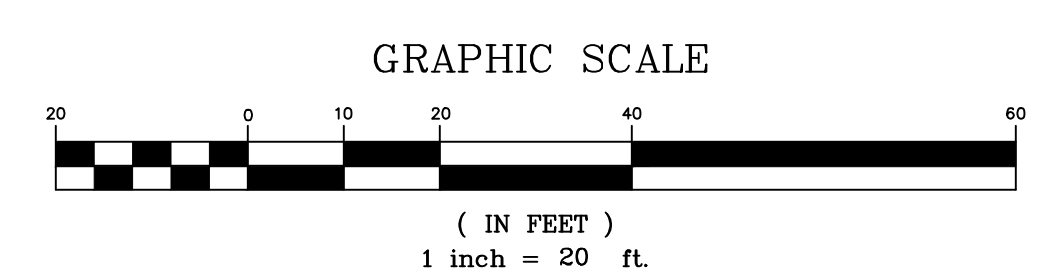


GENERAL NOTES:

1. TREE REMOVAL IS CONTINGENT UPON FIELD CONDITIONS.
2. RIGHT-OF-WAY AND PROPERTY LINE INFORMATION ARE APPROXIMATE AND ARE BASED UPON TAX MAP INFORMATION AND LIMITED FIELD SURVEYING.
3. THIS PLAN IS NOT INTENDED TO GUARANTEE OWNERSHIP. DOCUMENTS OF RECORD WHICH MAY HAVE BEEN REVIEWED AND CONSIDERED AS PART OF THIS PLAN OF SURVEY ARE NOTED HEREON AND HAVE BEEN OBTAINED BY ROBERTS ENGINEERING GROUP, LLC. THERE MAY EXIST OTHER DOCUMENTS OF RECORD WHICH WOULD AFFECT THIS PLAN.
4. ONLY COPIES OF THE ORIGINAL OF THIS PLAN CLEARLY MARKED WITH THE ENGINEER'S EMBOSSED SEAL SHALL BE CONSIDERED A VALID COPY.
5. BLOCK AND LOT NUMBERS AS SHOWN HEREON ARE BASED UPON THE TAX MAPS OF THE BOROUGH OF HIGHTSTOWN, MERCER COUNTY, NEW JERSEY.
6. THIS PLAN IS SUBJECT TO ANY EASEMENTS OR AGREEMENTS, WHICH MAY OR MAY NOT BE OF THE PUBLIC RECORD AND DISCLOSED AT THE TIME OF AN ABSTRACT OF TITLE OR TITLE SEARCH, WHICH MAY BE LOCATED BELOW THE SURFACE OF THE LANDS AND NOT VISIBLE AT THE TIME OF SURVEY. THE LOCATIONS OF UNDERGROUND UTILITIES AS SHOWN HEREON ARE BASED UPON ABOVE GROUND STRUCTURES VISIBLE AT THE TIME OF THE FIELD SURVEY AND RECORD OR AS-BUILT DRAWINGS PROVIDED TO ROBERTS ENGINEERING GROUP, LLC.
7. LOCATIONS OF UNDERGROUND UTILITIES/STRUCTURES MAY VARY FROM LOCATIONS SHOWN HEREON; WHEREAS ADDITIONAL BURIED UTILITIES/STRUCTURES MAY BE ENCOUNTERED. NO EXCAVATIONS WERE MADE DURING THE PREPARATION OF THIS SURVEY TO LOCATE BURIED UTILITIES OR STRUCTURES. BEFORE EXCAVATIONS ARE BEGUN, THE UNDERGROUND UTILITIES LOCATION SERVICE AT 1-800-242-1776 SHALL BE CONTACTED AT LEAST 72 HOURS PRIOR TO COMMENCEMENT OF ANY DEMOLITION OR EXCAVATION ACTIVITIES, IN ACCORDANCE WITH APPLICABLE LAWS, RULES, AND REGULATIONS.
8. ALL BUILDINGS, SURFACE AND SUBSURFACE IMPROVEMENTS, ON OR ADJACENT TO THE SITE ARE NOT NECESSARILY SHOWN.



PLAN
SCALE: 1" = 20'



| NO. | DATE | REVISIONS | BY | CHECKED |
|-----|------|-----------|----|---------|
| | | | | |

Roberts
ENGINEERING GROUP LLC
Women Business Enterprise Certified
CERTIFICATE OF AUTHORIZATION: 24GA28159100

1670 Whitehorse-Hamilton Square Rd.
Hamilton, New Jersey 08690
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CARMELA ROBERTS, PE
LICENSED PROFESSIONAL ENGINEER
STATE OF NEW JERSEY LIC. No. 24GE03441900

TED W. PIVOVARNICK, PLS
LICENSED PROFESSIONAL LAND SURVEYOR
STATE OF NEW JERSEY LIC. No. 24GS03586800

CONCEPT PLAN

DAWES PARK

TAX BLOCK 60, TAX LOT 19

BOROUGH OF HIGHTSTOWN,
MERCER COUNTY, NEW JERSEY

FILE NO.: H1552

DRAWN BY: CC

DATE: 01/08/2024

SCALE: 1"=20'

DWG. No.: CP1

SHEET No.

DESIGNED BY: CR

1 OF 1

Environmental Impact Assessment

In accordance with the Green Acres Program Grant Application, we offer the following assessment to demonstrate the suitability of the site for the proposed activities.

1. Description of Proposed Project

Dawes Park is a 1.4-acre multi-use park located adjacent to the Roger C. Cook Greenway Trail. This park has playground equipment designed for younger children (2-10 years of age). The park includes a small open field for sports play and the only public basketball courts available in any of the Hightstown parks. The proposed improvements will include the restriping and possible expansion of the existing basketball court, addition of bleachers with possible skating elements adjacent to the basketball court, installation of park benches and picnic tables to the existing open areas of the park, addition of new play surface and new play equipment, including some ADA compliant equipment to the existing playground, improvement of ADA access through the park and from the parking lot and improvements to the multi-use open grass area.

Project Objectives:

- The design will provide active recreation opportunities with the addition of new play equipment and play surfaces.
- Increase park usage by encouraging older children to engage in park play.
- Maintain open areas for passive recreational use.
- Maintain the existing tree canopy to the maximum extent possible.

2. Description of the Environment

a. Vegetation

Existing vegetation includes native grass areas and deciduous trees, including several white pine trees.

b. Wildlife

The park provides a habitat for various birds and small mammals like squirrels and rabbits. There are no known state or federally threatened or endangered species or critical habitats within the project limits.

c. Geology, Topography, and Soils

The Borough of Hightstown is in the Piedmont Plains landscape as per NJDEP's Division of Fish and Wildlife. According to the NJDEP's NJ-GeoWeb, the surficial geology consists of the Pensauken Formation. The bedrock geology consists of the Kmv Merchantville Formation. The Pensauken Formation consists mainly of sand that includes weathered feldspar and clayey sand.

According to the United States Department of Agriculture (USDA), Natural Conservation Services, the soils at Dawes Park are comprised of mostly Sassafras sandy loam, 2 to 5 percent slopes, well drained (SacB). This soil covers 80 percent of the site and has a capacity to transmit water between 0.20 to 2.00 in/hr.

Typical Sassafras (SacB) profile:

- *Ap – 0 to 12 inches: sandy loam*

- *Bt1 – 12 to 18 inches: sandy loam*
- *Bt2 – 18 to 28 inches: sandy clay loam*
- *BC – 28 to 40 inches: loamy sand*
- *C1 – 40 to 58 inches: sand*
- *C2 – 58 to 80 inches: sand*

d. Water Resources/Hydrology

As per NJDEP's GeoWeb, the Borough of Hightstown is located over the Merchantville-Woodbury confining unit (mewcu), an "E" ranked aquifer with a median yield of 25 to 100 gpm).

e. Historic/Archeological Resources

The site is within the Camden and Amboy Railroad Main Line Historic District.

f. Transportation/Access to Site

The site is accessible by car, public transportation via the Route 130 bus, bicycle and walking. The main entrance to the park is through the parking lot on Railroad Avenue.

g. Adjacent Land Uses

NJDEP's GeoWeb classifies the site as urban. The surrounding properties are a mixture of residential and commercial properties. The northwestern portion of the site is classified as forest.

3. Environmental Impact Analysis of Proposed Action

The affected resources are the entire park area. The footprint of the existing playground area may be enlarged. Proposed improvements will be in areas that are already cleared or will require minimal additional clearing.

As one of the larger parks in the Borough, the topography and soil conditions will not change from existing conditions. The project will minimize impacts to existing trees and drainage features while providing public access to safe and healthy ways to experience the recreational features of the park.

Short term impacts include barricading the proposed construction areas, limiting access to the park during construction, minimal disruption of soil surfaces and measures to control soil erosion will be taken during and after the construction activities until vegetation is established. In the long term, the proposed project will support the improved maintenance of Dawes Park. The proposed improvements will increase park usage by encouraging older children to engage in park play and improve the health and wellness of the residents of the Borough.

The proposed improvements will create a much more inviting, aesthetically pleasing public recreation space, which will increase visitation to the park. The refurbishment and addition of new park amenities will also encourage more of the community to use the park.

Preliminarily, the area of disturbance for the project may not exceed 5,000 square feet, therefore a Soil Erosion Permit may not be required for these improvements.

This project is not expected to be impacted by sea level rise.

4. Alternatives to Proposed Action

a. Identify Alternate Site

- This option is null because the proposed improvements are to upgrade and improve the existing park amenities.

b. Discuss alternate levels and types of development

- Not applicable

c. Compare environmental impacts of each alternative

- Not applicable

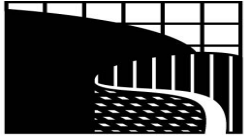
5. Mitigating Measures

No adverse impacts are anticipated as a result of the proposed improvements. Should any issues arise during or after construction, the Borough will respond accordingly to any neighbor concerns or environmental issues.

6. Author(s) and Qualifications

Roberts Engineering Group, LLC

Carmela Roberts, P.E., C.M.E.
NJPE License #NJ24GE034419000



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ENGINEER'S ESTIMATE
Dawes Park Recreation and ADA Improvements
SITUATED IN
BOROUGH OF HIGHTSTOWN, MERCER COUNTY, NEW JERSEY
Our File No.: H1552
January 9, 2024

| ITEM | DESCRIPTION | UNITS | QUANTITY | PRICE | TOTAL |
|-----------------------------|--|-------|----------|--------------|---------------------|
| 1 | Mobilization | LS | 1 | \$25,000.00 | \$25,000.00 |
| 1 | Clearing Site | LS | 1 | \$30,000.00 | \$30,000.00 |
| 1 | Basketball Courts Expansion & Resurfacing | LS | 1 | \$75,000.00 | \$75,000.00 |
| 1 | Park Benches and Picnic Table Installation | LS | 1 | \$75,000.00 | \$75,000.00 |
| 1 | Bleachers and Possible Skatable Elements | LS | 1 | \$60,000.00 | \$60,000.00 |
| 1 | Improvements to Multi-Use Open Grass Area | LS | 1 | \$40,000.00 | \$40,000.00 |
| 1 | ADA Access From Parking Lot | LS | 1 | \$50,000.00 | \$50,000.00 |
| 1 | ADA Access Within Park | LS | 1 | \$65,000.00 | \$65,000.00 |
| 1 | Playground Surface & Play Equipment | LS | 1 | \$130,000.00 | \$130,000.00 |
| 1 | Tree Removal/Replacement | LS | 1 | \$35,000.00 | \$35,000.00 |
| 1 | Drainage Improvements | LS | 1 | \$50,000.00 | \$50,000.00 |
| 1 | Fertilizing and Seeding, Type A-3 | LS | 1 | \$10,000.00 | \$10,000.00 |
| 1 | Topsoiling, 5" Thick | LS | 1 | \$15,000.00 | \$15,000.00 |
| TOTAL ESTIMATED COST | | | | | \$660,000.00 |

Carmela Roberts, P.E., C.M.E.
N.J. License No. 34419

Resolution 2024-41

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

A RESOLUTION ENABLING AN APPLICATION FOR GREEN ACRES PARK DEVELOPMENT GRANT

WHEREAS, the New Jersey Department of Environmental Protection, Green Acres Program (“State”), provides grants and/or loans to municipal and county governments and grants to nonprofit organizations for assistance in the acquisition, development, and stewardship of lands for outdoor recreation and conservation purposes; and

WHEREAS, the Borough of Hightstown desires to further the public interest by obtaining funding in the amount of \$760,749.00.00, in the form of a \$380,239.50, matching grant from the State to fund the following project(s): Dawes Park Recreation and ADA Improvements at a cost of \$ 760,749.00; and

WHEREAS, the State shall determine if the application is complete and in conformance with the scope and intent of the Green Acres Program, and notify the applicant of the amount of the funding award; and

WHEREAS, the applicant is willing to use the State’s funds in accordance with such rules, regulations, and applicable statutes, and is willing to enter into an agreement with the State for the above-named project;

NOW, THEREFORE, the governing body/board resolves that Dimitri Musing or the successor to the office of Borough Administrator is hereby authorized to:

- a) make application for such a loan and/or such a grant,
- b) provide additional application information and furnish such documents as may be required, and
- c) act as the authorized correspondent of the above-named applicant;

The applicant agrees to provide its matching share to the Green Acres funding request, if a match is required, in the amount of \$380,239.50.

In the event the State’s funds are less than the total project cost specified above, the applicant retains the right to modify the scope of the project.

The applicant agrees to comply with all applicable federal, state, and local laws, rules, and regulations in its performance of the project; and

This resolution shall take effect immediately.

CERTIFICATION

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on February 5, 2024.

Margaret Riggio
Borough Clerk



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January 2, 2024

Dimitri Musing, Borough Administrator
Borough of Hightstown
156 Bank Street
Hightstown, NJ 08520

Re: Improvements to Summit Street
Borough of Hightstown, Mercer County, New Jersey
Our File No.: H1603

Dear Dimitri:

The New Jersey Department of Transportation has notified the Borough through its Project Management and Reporting System (PMRS) that it has been awarded funding through the Municipal Aid Program for Improvements to Summit Street in the amount of \$478,710.00. A contract must be awarded to a contractor by October 31, 2025.

You may recall that the estimated construction cost was \$748,695.00. The awarded allotment is \$269,985.00 less than the requested amount. This cost does not include the costs for water and sewer improvements.

Improvements include replacement of deteriorated curb, sidewalk, and curb ramps as necessary; new sidewalk where none currently exist on one side of the road; upgrades to storm drains; milling and paving with base repairs as necessary; and replacement of signage and striping.

The anticipated costs for survey, design, permitting, bidding, and construction administration/inspection for the sidewalk and roadway improvements are as follows:

| | |
|---|----------------------|
| Survey, Design, Permitting, and Bidding = | \$ 50, 000.00 |
| <u>Construction Administration and Inspection =</u> | <u>\$ 55, 000.00</u> |
| TOTAL = | \$ 105, 000.00 |

In reviewing with the Borough Water and Sewer Operators, improvements are needed to the drinking water and wastewater systems. A number of known lead services on Summit Street must be replaced in accordance with the NJDEP Lead Service Rules. Additionally, a portion of the existing water main must be replaced, and all existing water services are recommended to be transferred from the existing 4" water main to the existing 8" water main so that the 4" main can be abandoned. Therefore, I recommend the Borough obtain a loan through the NJ Infrastructure Bank (NJIB) to fund the water improvements and maximize the potential 50% loan forgiveness.

The existing wastewater collection system is generally in good condition. However, portions of the sewer main must be replaced to eliminate cracks, specific laterals must be replaced, and cleanouts must be installed at all properties. The estimated costs for these improvements are \$165,000.00.

The full scope of work including water and sewer improvements increases the total construction value to approximately \$1,915,000.00. Should Council authorize the expanded scope, the anticipated costs for survey, design, permitting, preparation of NJIB loan application, bidding, and construction administration/inspection for the full scope are as follows:

Improvements to Summit Street
Borough of Hightstown, Mercer County, New Jersey
Our File No.: H1603
Page 2 of 2

| | |
|---|-----------------------|
| Survey, Design, Permitting, and Bidding = | \$ 95, 000.00 |
| <u>Construction Administration and Inspection =</u> | <u>\$ 170, 000.00</u> |
| TOTAL = | \$ 265, 000.00 |

Please note that this fee includes all proposed improvements (transportation, water, and sewer).

Please review the above figures and advise as to how the Council would like to move forward. I am available to review at your next available Council meeting.

Should you have any questions or concerns, please feel free to contact me.

Very truly yours,



Carmela Roberts, P.E., C.M.E.
Borough Engineer

cc: Mayor and Council
Peggy Riggio, RMC, CMR, Borough Clerk
George Lang, Borough CFO
Ken Lewis, Borough Superintendent of Public Works
Steve White, Borough Superintendent of AWWTP
Cameron Corini, P.E., C.M.E., Roberts Engineering Group, LLC
Kelly Pham, E.I.T., Roberts Engineering Group, LLC

Ordinance 2024-01

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

AN ORDINANCE AMENDING AND SUPPLEMENTING CHAPTER 20, ENTITLED “PROTECTION OF TREES,” OF “THE REVISED GENERAL ORDINANCES OF THE BOROUGH OF HIGHTSTOWN.”

WHEREAS, the Borough of Hightstown (the “Borough”) previously established Chapter 20, entitled “Protection of Trees,” of “The Revised General Ordinances of the Borough of Hightstown” (also referenced as the “Borough Code”); and

WHEREAS, the Mayor and Council now wish to revise Chapter 20 of the Borough Code as set forth herein.

NOW, THEREFORE, BE IT ORDAINED, by the Mayor and Council of the Borough of Hightstown in the County of Mercer and State of New Jersey, as follows:

1. That Chapter 20, entitled “Protection of Trees,” of “The Revised General Ordinances of the Borough of Hightstown” is hereby amended and supplemented in the following respects (additions are show with underline; deletions are shown with ~~striketrough~~):

Chapter 20. Protection of Trees

Article 20-1. Tree Regulations

§ 20-1-1. Title.

This article shall be known and may be cited as the "Tree Regulations of the Borough of Hightstown, County of Mercer, State of New Jersey."

§ 20-1-2. Definitions.

- A. For the purpose of this article, the following terms, phrases, words and their derivations shall have the meanings given herein. When not inconsistent with the context, words used in the present tense include the future, words in the plural include the singular and words in the singular include the plural. The word "shall" is mandatory and not merely directory.
- B. As used in this article, the following terms shall have the meanings indicated:

BOROUGH

The Borough of Hightstown, County of Mercer, State of New Jersey.

ENVIRONMENTAL COMMISSION

The body having jurisdiction over public park and/or street trees.

PARK

Includes all public parks having individual names.

PERSON

Any person, firm, partnership, association, corporation, company or organization of any kind.

PROPERTY LINE

The outer edge of a street right-of-way.

PROPERTY OWNER

The person owning such property as shown by the Tax Map of the Borough.

PUBLIC PLACES

Includes all other grounds owned by the Borough.

PUBLIC TREES

Includes all shade and ornamental trees now or hereafter growing on any tree lawn or any public areas where otherwise indicated.

SHADE TREE OFFICIAL

The designated official assigned to carry out the enforcement of this article.

STREET or HIGHWAY

The entire width of every public way or right-of-way when any part thereof is open to the use of the public, as a matter of right, for purposes of vehicular and pedestrian traffic.

TREE LAWN

That part of a street or highway, not covered by sidewalk or other paving, lying between the property line and that portion of the street or highway usually used for vehicular traffic.

TRUCK THOROUGHFARE

Any street on which trucks are not prohibited.

§ 20-1-3. Duties of Environmental Commission.

The Environmental commission shall have the authority and responsibility to:

- A. Study the problems and determine the needs of the Borough in connection with its tree planting program.
- B. Recommend to the proper authority the type and kind of trees to be planted upon municipal streets or parts of municipal streets or in parks.
- C. Organize and disseminate news and information regarding the selection, planting and maintenance of trees within the corporate limits, whether the same are on private or public

property, and make recommendations from time to time to the Borough Council as to desirable legislation concerning the tree program and activities for the municipality.

- D. Hold regular and special meetings at which the subject of trees insofar as it relates to the municipality may be discussed by the members of the Commission and all others interested in the tree program.
- E. Promulgate the rules and regulations of the Arboricultural Specifications and Standards of Practice governing the planting, maintenance, removal, fertilization, pruning and bracing of trees on the streets or other public sites in the municipality and direct, regulate and control the planting, maintenance and removal of all trees growing now or hereafter in any public area of the Borough.
- F. Formulate, adopt and amend a Master Street-Tree Plan. The Master Street-Tree Plan shall specify appropriate species of the trees to be planted on the streets or other public sites of the municipality. From and after the effective date of the Master Street-Tree Plan or any amendment thereof, all planting shall conform thereto.
- G. Consider all existing and future utility and environmental factors when recommending a specific species for each of the streets and other public sites of the municipality.
- H. Affix reasonable conditions to the granting of a permit in accordance with the terms of this article.

§ 20-1-4. Shade Tree Official.

A. Appointment; Vacancies.

- (1) The Shade Tree Official shall be appointed from the membership of the Environmental Commission by the Mayor with the concurrence of the Borough Council. Prior to making the appointment, the Mayor shall receive the recommendation of the Environmental Commission.
- (2) If the position of Shade Tree Official remains vacant for any reason for more than one month, the Environmental Commission may designate a qualified person to perform the duties of the Shade Tree Official on a temporary basis and until such time as an appointment to the position may be made.

B. Duties of Shade Tree Official. The Shade Tree Official shall have the authority and responsibility to:

- (1) Regulate the planting, maintenance and removal of trees on streets and other publicly owned property to ensure safety or preserve the aesthetics of such public sites.
- (2) Inspect all work done under a permit issued in accordance with the terms of this article.

- (3) Enforce the provisions of this article.

§ 20-1-5. Permits.

- A. Permit Required. Except as required by other sections, clauses or provisions of this article, no person shall plant, spray, fertilize, preserve, prune, remove, cut above or below ground or otherwise disturb any tree on any public street or Borough-owned property without first filing an application and procuring a permit from the Environmental Commission. The person receiving the permit shall abide by the Arboricultural Specifications and Standards of Practice adopted by the Environmental Commission.
- B. Application.
 - (1) Application for a permit must be made to the Environmental Commission not less than two weeks in advance of the time the work is to be done and shall be accompanied by payment of a fee of \$5. Requests for Borough assistance should be indicated on the application.
 - (2) An application for planting of a tree shall state:
 - (a) The number of trees to be set out.
 - (b) The location of the tree(s) and grade.
 - (c) The species, cultivar or variety of each tree.
 - (d) The method of planting.
 - (e) Such other information as the Environmental Commission shall find reasonably necessary to a fair determination of whether a permit should be issued.
 - (3) An application for maintenance of trees shall state:
 - (a) The number and kinds of trees to be sprayed, fertilized, pruned or otherwise preserved.
 - (b) The kind of treatment to be administered.
 - (c) The composition of the spray material to be applied.
 - (d) Such other information as the Environmental Commission shall find reasonably necessary to a fair determination of whether a permit should be issued.
 - (4) An application for a permit to remove a tree shall state:
 - (a) The number and location of trees to be removed.

- (b) The reason(s) removal is necessary or appropriate.
- (c) The species, cultivar or variety of the replacement tree(s).
- (d) The intended location of the replacement tree(s).
- (e) The method of planting the replacement tree(s).
- (f) Such other information as the Environmental Commission shall find reasonably necessary to a fair determination of whether a permit should be issued.
- (g) Except as otherwise authorized by the Environmental Commission, no permit for removal of a tree shall be issued unless provision is made for the planting of a replacement tree at the site of removal or at a location approved by the Environmental Commission.

C. Issuance of Permit. The Environmental Commission shall issue the permit provided for herein if, in its judgment, the proposed work is desirable and the proposed method and workmanship thereof are of a satisfactory nature. Any permit granted shall contain a definite date of expiration, and the work shall be completed in the time allowed on the permit and in the manner as therein described. Any permit shall be void if its terms are violated.

§ 20-1-6. Removal, Replanting and Replacement.

- A. Planting in Violation of Regulations. Whenever any tree shall be planted in violation of the provisions of this article, it shall be lawful for the Shade Tree Official to remove or cause removal of the same, and the exact cost thereof shall be assessed to the person planting the tree as provided by law in the case of special assessments.
- B. Removal of Trees for Sidewalk or Street Improvements. Whenever it is necessary for the Borough to remove a tree or trees from a tree lawn in connection with the paving of a sidewalk or the paving or widening of the portion of a street or highway used for vehicular traffic, the Borough shall replant such trees or replace them. If conditions prevent planting on tree lawns, this requirement will be satisfied if any equivalent number of trees of the same size and species as provided for in the Arboricultural Specifications are planted in another location approved by the Environmental Commission.
- C. Removal of Trees for Construction; Replacement. No person or property owner shall remove a tree from the tree lawn for the purpose of construction or for any other reason unless he replaces the removed tree or trees in accordance with the adopted Arboricultural Specifications. Such replacement shall meet the standards of size, species and placement as provided for in a permit issued by the Environmental Commission. The person or property owner shall bear the cost of removal and replacement of all trees removed.

§ 20-1-7. Pruning.

- A. Responsibility of Property Owner or Tenant. It shall be the duty of any person owning or occupying real property bordering on any public street to prune any trees on such property in such manner that they do not obstruct or shade the streetlights, obstruct the passage of pedestrians on sidewalks, obstruct vision of traffic signs or obstruct the traveling public's view of the street. The minimum clearance of any overhanging portion of a tree shall be 10 feet over sidewalks and 12 feet over all streets, except truck thoroughfares, which shall have a clearance of 16 feet.
- B. Failure to Prune Trees; Notice. Should any person owning real property bordering on any public street fail to prune trees as hereinabove provided, the Environmental Commission shall order such person or persons, within 30 days after receipt of written notice, to so prune such trees. The order required herein shall be served by mailing a copy of the order to the last known address of the owner or occupant of the property.
- C. Failure to Comply; Cost Assessed to Owner. When a person to whom an order is directed shall fail to comply within the specified time, it shall be lawful for the municipality to prune such trees, and the exact cost thereof shall be assessed to the owner as provided by law in the case of special assessments.

§ 20-1-8. Abuse or Mutilation of Public Trees.

Unless specifically authorized by the Environmental Commission or the Shade Tree Official, no person shall intentionally damage, cut, carve, transplant or remove any public tree; attach any rope, wire, nails, advertising posters or other contrivance to any such tree; allow any gaseous, liquid or solid substance which is harmful to such trees to come in contact with them; or set fire to or permit any fire to burn when such fire or the heat thereof is likely to injure any portion of any such tree.

§ 20-1-9. Interference with Officials Unlawful.

No person shall hinder, prevent, delay or interfere with the Environmental Commission or the Shade Tree Official in the performance of its or his authority and duties pursuant to this article; provided, however, that nothing herein shall be construed as an attempt to prohibit the pursuit of any remedy, legal or equitable, in any court of competent jurisdiction for the protection of property rights by the owner of any property within the municipality.

§ 20-1-10. Protection During Construction or Excavation.

- A. All trees on any public street or other publicly owned property in the immediate vicinity of an excavation or construction of any building, structure or street work shall be guarded with a good, substantial and highly visible fence, frame or box not less than four feet high and eight feet square or at a distance in feet from the trunk equal to the diameter of the trunk in inches [measured six inches from the ground], whichever is greater, and all building material, dirt or other debris shall be kept outside the barrier.
- B. No person shall excavate any ditches, tunnels or trenches or lay any drive within a radius of 10 feet from any public tree without first obtaining a written permit from the Environmental Commission.

§ 20-1-11. Obstructing Nutrients from Public Trees Unlawful.

No person shall deposit, place, store or maintain upon any public place of the municipality any stone, brick, sand; concrete or other materials which may impede the free passage of water, air and fertilizer to the roots of any tree growing therein, except by written permit of the Environmental Commission.

§ 20-1-12. Forestry Program.

[The Borough of Hightstown is accredited with the New Jersey Urban and Community Forestry Program \(the “Forestry Program”\). The details of the Borough’s Forestry Program are on file for public inspection and review in the office of the Borough Clerk.](#)

§ 20-1-1~~2~~3. Violations and Penalties.

The Environmental Commission or the Shade Tree Official shall cause a Municipal Court complaint to be issued to any person, firm or corporation violating any of the provisions of this article. Any person found to have violated a provision of this article shall be liable, upon conviction to the penalty as stated in Chapter 1, Article 1-5.

2. That all other provisions of Chapter 20 of the Borough Code which are not referenced in Section 1 of this Ordinance shall remain unaffected/unchanged and remain in full force and effect.

3. That all parts and provisions of any Ordinance which are inconsistent with the provisions of this Ordinance shall be repealed to the extent of such inconsistency.

4. That the provisions of this Ordinance shall be severable. In the event that any portion of this Ordinance is found to be invalid for any reason by any Court of competent jurisdiction, such judgment shall be limited in its effect only to the portion of the Ordinance actually adjudged invalid and shall not be deemed to affect the operation of any other portion thereof, which shall remain in full force and effect.

5. That this Ordinance shall take effect upon final passage and publication in accordance with the law.

INTRODUCED: January 16, 2024

ADOPTED: **Public Hearing Scheduled for 2/5/2024 6:30 p.m.**

ATTEST:

MARGARET RIGGIO
MUNICIPAL CLERK

SUSAN BLUTH
MAYOR

Resolution 2024-42

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

AUTHORIZING PAYMENT OF BILLS

WHEREAS, certain bills are due and payable as per itemized claims listed on the following schedules, which are made a part of the minutes of this meeting as a supplemental record;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown that the bills be paid on audit and approval of the Borough Administrator, the appropriate Department Head and the Treasurer in the amount of \$1,342,294.99 from the following accounts:

| | | |
|-----------------------|--|-------------------------------------|
| Current | | \$1,051,585.04 |
| W/S Operating | | 167,942.92 |
| General Capital | | 32,556.75 |
| Water/Sewer Capital | | 61,230.45 |
| Grant | | 7,649.60 |
| Trust | | 14,416.98 |
| Unemployment Trust | | 0.00 |
| Animal Control | | 0.00 |
| Law Enforcement Trust | | 0.00 |
| Tax Lien Trust | | 0.00 |
| Housing Trust | | 0.00 |
| Public Defender Trust | | 0.00 |
| Escrow | | <u>6,913.25</u> |
| | | |
| Total | | <u><u>\$1,342,294.99</u></u> |

CERTIFICATION

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on February 5, 2024.

Margaret Riggio
Borough Clerk

P.O. Type: All Include Project Line Items: Yes Open: N Paid: N Void: N
 Range: First to Last Rcvd: Y Held: Y Aprv: N
 Format: Detail without Line Item Notes Bid: Y State: Y Other: Y Exempt: Y
 Vendors: All Include Non-Budgeted: Y
 Rcvd Batch Id Range: First to Last

| Vendor # Name | PO # | PO Date | Description | Contract | PO Type | Stat/Chk | First Enc Date | Rcvd Date | Chk/Void Date | Invoice | 1099 Excl | |
|--|---------------|----------|-------------------------------|----------|---------------------|----------|----------------------------------|-----------|---------------|----------|-----------|---|
| ACTIO010 ACTION UNIFORM CO, LLC | | | | | | | | | | | | |
| | 23-01476 | 11/17/23 | UNIFORM ALLOWANCE - TOWNSEND | | | | | | | | | |
| | 1 | | UNIFORM ALLOWANCE - TOWNSEND | 849.94 | 3-01-25-240-001-043 | B | Uniform Allowance/Leather Gds. | R | 11/17/23 | 01/31/24 | 57290 | N |
| | Vendor Total: | | | 849.94 | | | | | | | | |
| APRUZ005 APRUZZESE, MCDERMOTT, MASTRO & | | | | | | | | | | | | |
| | 24-00098 | 01/30/24 | DECEMBER 2023 LABOR INVOICES | | | | | | | | | |
| | 1 | | DECEMBER 2023 LABOR INVOICE | 1,122.78 | 3-01-20-155-001-031 | B | Labor, Personnel & Union Council | R | 01/30/24 | 01/31/24 | 232213 | N |
| | Vendor Total: | | | 1,122.78 | | | | | | | | |
| BUCKM005 BUCK MINING & MATERIAL INC | | | | | | | | | | | | |
| | 24-00050 | 01/22/24 | 2023 LEAF DISPOSAL | | | | | | | | | |
| | 1 | | INV 1198 - 2023 LEAF DISP | 224.00 | 3-01-26-311-001-166 | B | LEAF DISPOSAL | R | 01/22/24 | 01/31/24 | 1198 | N |
| | 2 | | INV 1200- 2023 LEAF DISP | 224.00 | 3-01-26-311-001-166 | B | LEAF DISPOSAL | R | 01/22/24 | 01/31/24 | 1200 | N |
| | 3 | | INV 1200- 2023 WOODCHIPS DISP | 0.00 | 3-01-26-311-001-168 | B | Yardwaste | R | 01/22/24 | 01/31/24 | 1200 | N |
| | 4 | | INV 1204 - 2023 LEAF DISP | 560.00 | 3-01-26-311-001-166 | B | LEAF DISPOSAL | R | 01/22/24 | 01/31/24 | 1204 | N |
| | 5 | | INV 1204 - 2024 WOODCHIP DISP | 0.00 | 4-01-26-311-001-168 | B | Yardwaste | R | 01/22/24 | 01/31/24 | 1204 | N |
| | 6 | | INV 1209 - 2024 WOODCHIP DISP | 0.00 | 4-01-26-311-001-168 | B | Yardwaste | R | 01/22/24 | 01/31/24 | 1209 | N |
| | Vendor Total: | | | 1,008.00 | | | | | | | | |
| CGPH0005 CGP&H | | | | | | | | | | | | |
| | 24-00025 | 01/22/24 | AFF HOUSING ADMIN SVC DEC 23 | | | | | | | | | |
| | 1 | | AFFORDABLE HOUSING ADMIN SVC | 142.00 | 3-01-21-180-001-108 | B | COAH Planning | R | 01/22/24 | 01/31/24 | 49265 | N |
| | Vendor Total: | | | 142.00 | | | | | | | | |

| Vendor # Name | PO # PO Date Description | Contract PO Type | Amount Charge Account Acct Type Description | Stat/Chk | First Enc Date | Rcvd Date | Chk/Void Date Invoice | 1099 Excl |
|--|--|------------------|--|----------|----------------|-----------|-----------------------|-----------|
| C0058 CINTAS CORPORATION #061 | | | | | | | | |
| | 23-01714 12/29/23 UNIFORM ADVANTAGE DEC 2023 | | | | | | | |
| | 1 INV 4175762203 12/1/23 | | 48.12 3-09-55-501-002-507 B Uniforms & Safety Equipment | R | 12/31/23 | 01/31/24 | 4175762203 | N |
| | 2 INV 4176488009 12/8/23 | | 167.12 3-09-55-501-002-507 B Uniforms & Safety Equipment | R | 12/31/23 | 01/31/24 | 4176488009 | N |
| | 3 INV 4177161699 12/15/23 | | 56.99 3-09-55-501-002-507 B Uniforms & Safety Equipment | R | 12/31/23 | 01/31/24 | 4177161699 | N |
| | 4 INV 4177922831 12/22/23 | | 104.02 3-09-55-501-002-507 B Uniforms & Safety Equipment | R | 12/31/23 | 01/31/24 | 4177922831 | N |
| | 5 INV 4178576610 12/29/23 | | 56.99 3-09-55-501-002-507 B Uniforms & Safety Equipment | R | 12/31/23 | 01/31/24 | 4178576610 | N |
| | 6 BAL OF INV 4174376077 11/17/23 | | 319.36 3-09-55-501-002-507 B Uniforms & Safety Equipment | R | 01/24/24 | 01/31/24 | BAL 4174376077 | N |
| | | | 752.60 | | | | | |
| | Vendor Total: | | 752.60 | | | | | |
| CLARK005 CLARKE CATON HINTZ | | | | | | | | |
| | 24-00064 01/24/24 Services through 12/29/2023 | | | | | | | |
| | 1 Attend & prep PB Mtg 12/11/23 | | 469.78 3-01-21-180-001-105 B General Planning-Consulting | R | 01/24/24 | 01/31/24 | 88652 | N |
| | Vendor Total: | | 469.78 | | | | | |
| COMCA010 COMCAST | | | | | | | | |
| | 24-00097 01/29/24 INV 192209419 HPD 1/15/24 | | | | | | | |
| | 1 INV 192209419 HPD 1/15/24 | | 195.30 4-01-20-140-001-060 B Internet Services and Web Services | R | 01/29/24 | 01/31/24 | 192209419 | N |
| | Vendor Total: | | 195.30 | | | | | |
| COMCA005 COMCAST BUSINESS | | | | | | | | |
| | 24-00116 01/31/24 8499 05 243 0051047 OAK LANE | | | | | | | |
| | 1 8499 05 243 0051047 OAK LANE | | 121.37 4-09-55-501-002-545 B Internet Services | R | 01/31/24 | 01/31/24 | 499052430051047 | N |
| | Vendor Total: | | 121.37 | | | | | |
| C0222 CONTINENTAL FIRE & SAFETY, INC. | | | | | | | | |
| | 23-01094 08/31/23 AIR COMPRESSOR SYST ORD2022-21 | | | | | | | |
| | 1 AIR COMPRESSOR SYST ORD2022-21 | | 5,985.00 C-04-55-898-004-444 B FIRE-BAY FLOOR, VEHICLE COMP, EXHAUST SYS | R | 08/31/23 | 01/31/24 | P3621 | N |
| | 2 CFL35D13AGYTW AIR FILTER | | 397.00 C-04-55-898-004-444 B FIRE-BAY FLOOR, VEHICLE COMP, EXHAUST SYS | R | 08/31/23 | 01/31/24 | P3621 | N |
| | 3 20MM AIR TUBING 16 FT LENGTH | | 1,360.00 C-04-55-898-004-444 B FIRE-BAY FLOOR, VEHICLE COMP, EXHAUST SYS | R | 08/31/23 | 01/31/24 | P3621 | N |
| | 4 20MM FITTINGS, REDUCING | | 3,159.00 C-04-55-898-004-444 B FIRE-BAY FLOOR, VEHICLE COMP, EXHAUST SYS | R | 08/31/23 | 01/31/24 | P3621 | N |
| | 5 2-MELABOR METER REPAIR | | 1,900.00 C-04-55-898-004-444 B FIRE-BAY FLOOR, VEHICLE COMP, EXHAUST SYS | R | 08/31/23 | 01/31/24 | P3621 | N |

| Vendor # | Name | PO # | PO Date | Description | Amount | Contract Charge Account | PO Type | Acct Type Description | Stat/Chk | First Enc Date | Rcvd Date | Chk/Void Date | Invoice | 1099 Excl |
|--|------------------------------|--------------------------|---------------------|---------------------------------|----------------------------|-------------------------|----------|-----------------------|----------|----------------|-----------|---------------|---------|-----------|
| DASTI005 DASTI, MURPHY & MCGUCKIN, P.C. | | | | | | | | | | | | | | |
| 23-01439 | 11/14/23 | INV 123394 | MUNI COURT APPEAL | | | | | | | | | | | |
| 1 | INV 123394 | MUNI COURT APPEAL | 303.74 | 3-01-20-155-001-027 | B General Matters | R | 11/14/23 | 01/31/24 | | 123394 | | | | N |
| 23-01748 | 12/31/23 | INV 124200 | MUNI COURT APPEAL | | | | | | | | | | | |
| 1 | INV 124200 | MUNNI COURT APPEAL | 391.24 | 3-01-20-155-001-027 | B General Matters | R | 12/31/23 | 01/31/24 | | 124200 | | | | N |
| | | Vendor Total: | 694.98 | | | | | | | | | | | |
| D0092 DYNAMIC IMAGING SYSTEMS INC. | | | | | | | | | | | | | | |
| 24-00056 | 01/22/24 | ANNUAL MAINTENANCE FEE | | | | | | | | | | | | |
| 1 | ANNUAL MAINTENANCE FEE | 3,335.00 | 4-01-25-240-001-029 | B Maint. Contracts - Other | R | 01/22/24 | 01/31/24 | | | DYNNM0000380 | | | | N |
| | | Vendor Total: | 3,335.00 | | | | | | | | | | | |
| E0201 EDMUNDSGOVTECH, INC. | | | | | | | | | | | | | | |
| 24-00120 | 01/31/24 | INV 23-IN7066 | SOFTWARE 2023 | | | | | | | | | | | |
| 1 | INV 23-IN7066 | SOFTWARE 2023 | 2,583.43 | 4-01-20-145-001-027 | B Edmunds Software Support | R | 01/31/24 | 01/31/24 | | 23-IN7066 | | | | N |
| 2 | FINANCE SUPER SUITE MAINT | 3,872.32 | 4-01-20-130-001-027 | B Edmunds Software Support | R | 01/31/24 | 01/31/24 | | | 23-IN7066 | | | | N |
| 3 | UTILITY BILLING & COLL MAINT | 542.81 | 4-09-55-501-001-517 | B Maint. Contracts - Office | R | 01/31/24 | 01/31/24 | | | 23-IN7066 | | | | N |
| 4 | UTILITY BILLING & COLL MAINT | 2,171.22 | 4-09-55-501-002-517 | B Maint. Contracts - Office | R | 01/31/24 | 01/31/24 | | | 23-IN7066 | | | | N |
| 5 | PAYROLL MAINT | 2,714.03 | 4-01-20-130-001-027 | B Edmunds Software Support | R | 01/31/24 | 01/31/24 | | | 23-IN7066 | | | | N |
| 6 | ELEC REQUISITIONS MAINT | 276.80 | 4-09-55-501-001-517 | B Maint. Contracts - Office | R | 01/31/24 | 01/31/24 | | | 23-IN7066 | | | | N |
| 7 | ELEC REQUISITIONS MAINT | 830.39 | 4-09-55-501-002-517 | B Maint. Contracts - Office | R | 01/31/24 | 01/31/24 | | | 23-IN7066 | | | | N |
| 8 | ESCROW ACCOUNTING MAINT | 1,107.18 | 4-01-21-180-001-053 | B COMPUTER/EQUIPMENT/SOFTWARE | R | 01/31/24 | 01/31/24 | | | 23-IN7066 | | | | N |
| 9 | ANIMAL LICENSING | 616.60 | 4-01-25-252-002-056 | B Fire & Other Safety Equipment | R | 01/31/24 | 01/31/24 | | | 23-IN7066 | | | | N |
| 10 | WIPP - TAX MAINT | 1,408.11 | 4-01-20-145-001-027 | B Edmunds Software Support | R | 01/31/24 | 01/31/24 | | | 23-IN7066 | | | | N |
| 11 | WIPP - UTILITY MAINT | <u>1,408.11</u> | 4-09-55-501-002-517 | B Maint. Contracts - Office | R | 01/31/24 | 01/31/24 | | | 23-IN7066 | | | | N |
| | | Vendor Total: | 17,531.00 | | | | | | | | | | | |
| B0966 ERB'S GARAGE INC | | | | | | | | | | | | | | |
| 24-00003 | 01/17/24 | ROAD CALL FOR MACK TRUCK | | | | | | | | | | | | |
| 1 | INVOICE 17713-ROAD CALL TO | 1,866.37 | 3-01-26-305-001-034 | B Motor Vehicle Parts & Access. | R | 01/17/24 | 01/31/24 | | | 17713 | | | | N |
| | | Vendor Total: | 1,866.37 | | | | | | | | | | | |

| Vendor # Name | PO # | PO Date | Description | Contract | PO Type | Stat/Chk | First Enc Date | Rcvd Date | Chk/Void Date | Invoice | 1099 Excl |
|-----------------------------------|----------|----------|---------------------------------|-----------------|---------------------|----------|----------------|-----------|---------------|--------------|-----------|
| S0081 GARY STEVENS | | | | | | | | | | | |
| | 24-00028 | 01/22/24 | WEBSITE MAY - OCT 2023 | | | | | | | | |
| | 1 | | WEBSITE MAINTENANCE | 1,800.00 | 3-01-20-140-001-060 | R | 01/22/24 | 01/31/24 | | 0001208 | N |
| | 2 | | NEWSLETTER | 300.00 | 3-01-20-140-001-060 | R | 01/22/24 | 01/31/24 | | 0001208 | N |
| | | | | <u>2,100.00</u> | | | | | | | |
| | | | Vendor Total: | 2,100.00 | | | | | | | |
| G1043 GAYLE CORPORATION | | | | | | | | | | | |
| | 23-01733 | 12/31/23 | DIAPHRAGM KITS/HYDRAULIC OIL | | | | | | | | |
| | 1 | | DIAPHRAGM KITS/HYDRAULIC OIL | 1,413.05 | 3-09-55-501-001-503 | R | 12/31/23 | 01/31/24 | | 18742 | N |
| | | | Vendor Total: | 1,413.05 | | | | | | | |
| GEETA005 GEETANJALI JAIN | | | | | | | | | | | |
| | 23-01723 | 12/29/23 | MILEAGE REIMBURSEMENT 4THQTR23 | | | | | | | | |
| | 1 | | MILEAGE REIMBURSEMENT 4THQTR23 | 239.73 | 3-01-27-330-001-045 | R | 12/29/23 | 01/31/24 | | 4TH QTR 2023 | N |
| | | | Vendor Total: | 239.73 | | | | | | | |
| GENER015 GENERAL CODE, LLC | | | | | | | | | | | |
| | 24-00031 | 01/22/24 | CODIFICATION SUPPLEMENT 5 | | | | | | | | |
| | 1 | | CODE ANALYSIS | 1,455.00 | 3-01-20-140-001-060 | R | 01/22/24 | 01/31/24 | | PG000034621 | N |
| | 2 | | COMPOSITION | 305.00 | 3-01-20-140-001-060 | R | 01/22/24 | 01/31/24 | | PG000034621 | N |
| | | | | <u>1,760.00</u> | | | | | | | |
| | | | Vendor Total: | 1,760.00 | | | | | | | |
| M0714 GENSERVE, INC. | | | | | | | | | | | |
| | 23-01201 | 09/25/23 | REPLACE GENERATOR EXHAUST PIPES | | | | | | | | |
| | 1 | | REPLACE GENERATOR EXHAUST PIPES | 1,595.05 | 3-09-55-501-002-511 | R | 09/25/23 | 01/31/24 | | 0402411-IN | N |
| | 2 | | MISC | 100.00 | 3-09-55-501-002-511 | R | 09/25/23 | 01/31/24 | | 0402411-IN | N |
| | 3 | | LABOR | 1,200.00 | 3-09-55-501-002-511 | R | 09/25/23 | 01/31/24 | | 0402411-IN | N |
| | | | | <u>2,895.05</u> | | | | | | | |
| | | | Vendor Total: | 2,895.05 | | | | | | | |

| Vendor # | Name | PO # | PO Date | Description | Amount | Contract Charge | PO Type Account | Acct Type Description | Stat/Chk | First Enc Date | Rcvd Date | Chk/Void Date | Invoice | 1099 Excl |
|--|------|---------------|----------|--------------------------------|----------|---------------------|-----------------|-------------------------------|----------|----------------|-----------|---------------|--------------|-----------|
| G0001 GPANJ | | | | | | | | | | | | | | |
| | | 24-00106 | 01/30/24 | MEMBERSHIP 2024 | | | | | | | | | | |
| | | 1 | | MEMBERSHIP 2024 | 100.00 | 4-01-20-100-001-044 | | B Professional Assoc. Dues | R | 01/30/24 | 01/31/24 | | 2483 | N |
| | | Vendor Total: | | | 100.00 | | | | | | | | | |
| G0185 GRAINGER, INC. | | | | | | | | | | | | | | |
| | | 23-01721 | 12/29/23 | WINTER WORK GLOVES | | | | | | | | | | |
| | | 1 | | WINTER WORK GLOVES LARGE | 84.08 | 3-09-55-501-002-507 | | B Uniforms & Safety Equipment | R | 12/29/23 | 01/31/24 | | 9953363844 | N |
| | | 2 | | WINTER WORK GLOVES X LARGE | 21.02 | 3-09-55-501-002-507 | | B Uniforms & Safety Equipment | R | 12/29/23 | 01/31/24 | | 9953363844 | N |
| | | | | | 105.10 | | | | | | | | | |
| | | Vendor Total: | | | 105.10 | | | | | | | | | |
| G0050 GROVE SUPPLY INC | | | | | | | | | | | | | | |
| | | 23-01394 | 11/03/23 | PVC THREADED PLUG | | | | | | | | | | |
| | | 1 | | INV S5926219.001-PVC40 PLUG | 3.48 | 3-09-55-501-001-503 | | B Water Plant Maintenance | R | 11/03/23 | 01/31/24 | | S5926219.001 | N |
| | | 23-01548 | 12/01/23 | MALE ADAPTER | | | | | | | | | | |
| | | 1 | | INV S5945130.001-MALE ADAPTER | 8.31 | 3-09-55-501-001-535 | | B Hydrants and Line Repair | R | 12/01/23 | 01/31/24 | | S5945130.001 | N |
| | | Vendor Total: | | | 11.79 | | | | | | | | | |
| HARDR005 HARD ROCK HOTEL & CASINO | | | | | | | | | | | | | | |
| | | 24-00103 | 01/30/24 | MCANJ CONF ACCOMODATIONS 2024 | | | | | | | | | | |
| | | 1 | | MCANJ CONF ACCOMODATIONS 2024 | 524.00 | 4-01-20-120-001-041 | | B Conferences & Meetings | R | 01/30/24 | 01/31/24 | | JQRVB | N |
| | | Vendor Total: | | | 524.00 | | | | | | | | | |
| H0126 HIGHTS ELECTRIC MOTOR, INC. | | | | | | | | | | | | | | |
| | | 23-01712 | 12/29/23 | GOULD'S HORIZ CENTRIFUGAL PUMP | | | | | | | | | | |
| | | 1 | | GOULD'S HORIZ CENTRIFUGAL PUMP | 2,564.88 | 3-09-55-501-002-503 | | B Sewer Plant Maintenance | R | 12/31/23 | 01/31/24 | | 0958872-IN | N |
| | | 2 | | FREIGHT | 242.00 | 3-09-55-501-002-503 | | B Sewer Plant Maintenance | R | 12/31/23 | 01/31/24 | | 0958872-IN | N |
| | | | | | 2,806.88 | | | | | | | | | |
| | | Vendor Total: | | | 2,806.88 | | | | | | | | | |

| Vendor # | Name | PO # | PO Date | Description | Amount | Contract Charge Account | PO Type | Acct Type Description | Stat/Chk | First Enc Date | Rcvd Date | Chk/Void Date | Invoice | 1099 Excl |
|---|--------------------------------|------------------------------|---------------------|-----------------------------------|-------------------|-------------------------|----------|-----------------------|----------|----------------|-----------|---------------|---------|-----------|
| H0048 HIGHTS REALTY LLC | | | | | | | | | | | | | | |
| 24-00011 | 01/18/24 | JANUARY 2024 | HPD RENT | | | | | | | | | | | |
| 1 | JANUARY 2024 | HPD RENT | 4,953.03 | 4-01-26-310-001-025 | B Building Rental | R | 01/18/24 | 01/31/24 | | JANUARY 2024 | N | | | |
| Vendor Total: | | | 4,953.03 | | | | | | | | | | | |
| HILLW005 HILL-WALLACK, LLP | | | | | | | | | | | | | | |
| 24-00014 | 01/18/24 | Billing through 12/31/2023 | | | | | | | | | | | | |
| 1 | Correspondece & Rev Ordinance | 330.00 | 2022-06 | P 480 MERCER STREET WAREHOUSE | R | 01/18/24 | 01/31/24 | | | 745598 | N | | | |
| 24-00022 | 01/19/24 | LEGAL INVOICES THRU 12/31/23 | | | | | | | | | | | | |
| 1 | GENERAL MATTERS INV 745590 | 4,060.92 | 3-01-20-155-001-027 | B General Matters | R | 01/19/24 | 01/31/24 | | | 745590 | N | | | |
| 2 | ENGINEERING MATTERS INV 745591 | 198.00 | 3-01-20-155-001-028 | B Bond Counsel | R | 01/19/24 | 01/31/24 | | | 745591 | N | | | |
| 3 | LABOR MATTERS INV 745592 | 126.00 | 3-01-20-155-001-031 | B Labor,Personnel & Union Council | R | 01/19/24 | 01/31/24 | | | 745592 | N | | | |
| 4 | ORDINANCES INV 745593 | 276.00 | 3-01-20-155-001-027 | B General Matters | R | 01/19/24 | 01/31/24 | | | 745593 | N | | | |
| 5 | BORO ADV PRESBYTERIAN HOME @ | 330.00 | 3-01-20-155-001-027 | B General Matters | R | 01/19/24 | 01/31/24 | | | 745594 | N | | | |
| 6 | LITIGATION MATTERS INV 745595 | 132.00 | 3-01-20-155-001-033 | B Litigation | R | 01/19/24 | 01/31/24 | | | 745595 | N | | | |
| 7 | SHARED SVCS AGRMNT INV 745596 | 495.00 | 3-01-20-155-001-027 | B General Matters | R | 01/19/24 | 01/31/24 | | | 745596 | N | | | |
| 8 | RUGMILL DEV INV 745597 | 49.50 | 3-01-20-155-001-027 | B General Matters | R | 01/19/24 | 01/31/24 | | | 745597 | N | | | |
| | | | 5,667.42 | | | | | | | | | | | |
| Vendor Total: | | | 5,997.42 | | | | | | | | | | | |
| H1100 HOME DEPOT CREDIT SERVICES | | | | | | | | | | | | | | |
| 23-01718 | 12/29/23 | PARTS/SUPPLIES | | | | | | | | | | | | |
| 1 | INV 1523992 - SANDPAPER | 6.98 | 3-01-26-310-001-024 | B Building Maintenance | R | 12/29/23 | 01/31/24 | | | 1523992 | N | | | |
| 2 | INV 2623084 RECIPROCATING SAW | 284.81 | 3-01-26-310-001-024 | B Building Maintenance | R | 12/29/23 | 01/31/24 | | | 2623084 | N | | | |
| 3 | INV 9040347 6X68FT PT GC | 333.88 | 3-01-26-310-001-024 | B Building Maintenance | R | 12/29/23 | 01/31/24 | | | 9040347 | N | | | |
| | | | 625.67 | | | | | | | | | | | |
| 23-01757 | 12/31/23 | DECEMBER 2023 INVOICES | | | | | | | | | | | | |
| 1 | INV 4974234-BLK CABLE TIES | 55.48 | 3-01-25-240-001-116 | B Traffic Bureau | R | 12/31/23 | 01/31/24 | | | 4974234 | N | | | |
| 2 | INV 2021717-WIRE ROPE,PADLOCKS | 140.66 | 3-01-25-240-001-116 | B Traffic Bureau | R | 12/31/23 | 01/31/24 | | | 2021717 | N | | | |
| 3 | INV 1040139-KEYLOCK, BLK SHELF | 756.22 | 3-01-25-240-001-116 | B Traffic Bureau | R | 12/31/23 | 01/31/24 | | | 1040139 | N | | | |
| | | | 952.36 | | | | | | | | | | | |
| 24-00057 | 01/23/24 | JANUARY 2023 INVOICES | | | | | | | | | | | | |
| 1 | INV-7973294-TIMBERLINE SHINGLE | 1,328.04 | 4-01-26-310-001-024 | B Building Maintenance | R | 01/23/24 | 01/31/24 | | | 7973294 | N | | | |

| Vendor # Name | PO # PO Date Description | Contract PO Type | Amount Charge Account | Acct Type Description | Stat/Chk | First Enc Date | Rcvd Date | Chk/Void Date Invoice | 1099 Excl |
|---|----------------------------------|------------------|-------------------------------|---|----------|----------------|-----------|-----------------------|-----------|
| H1100 HOME DEPOT CREDIT SERVICES Continued | | | | | | | | | |
| 24-00057 01/23/24 JANUARY 2023 INVOICES Continued | | | | | | | | | |
| | 2 CREDIT ORDER #H0982-208111 | | 113.94- 4-01-26-310-001-024 | B Building Maintenance | R | 01/23/24 | 01/31/24 | H0982-208111 | N |
| | 3 INV 3525298-PLYWOOD CLIP 50PK | | 75.42 4-01-26-310-001-024 | B Building Maintenance | R | 01/23/24 | 01/31/24 | 3525298 | N |
| | 4 INV 8041340-GAF WEATHERWATCH | | 129.52 4-01-26-310-001-024 | B Building Maintenance | R | 01/23/24 | 01/31/24 | 8041340 | N |
| | 5 INV 9510879-DRIP EDGE, VENT, | | 535.81 4-01-26-310-001-024 | B Building Maintenance | R | 01/23/24 | 01/31/24 | 9510879 | N |
| | 6 INV 5022767-MSNRY ADHESIVE | | 9.33 4-01-26-310-001-024 | B Building Maintenance | R | 01/23/24 | 01/31/24 | 5022767 | N |
| | 7 INV 5041716-MSNRY ADHESIVE | | 9.33 4-01-26-310-001-024 | B Building Maintenance | R | 01/23/24 | 01/31/24 | 5041716 | N |
| | 8 INV 8511044-LUMENS, #10 CAP SC | | 62.69 4-01-26-290-001-127 | B Street Repair & Maintenance | R | 01/23/24 | 01/31/24 | 8511044 | N |
| | | | 2,036.20 | | | | | | |
| | Vendor Total: | | 3,614.23 | | | | | | |
| INTER015 INTERSTATE WASTE SERVICES OF | | | | | | | | | |
| 24-00061 01/24/24 MUNICIPAL RECYCLING B | | | | | | | | | |
| | 2 MUNICIPAL RECYCLING JAN 2024 | | 12,125.58 4-01-26-311-001-029 | B Recycling Contract co-mingle-paper/cdbd | R | 01/24/24 | 01/31/24 | 9456372 | N |
| | Vendor Total: | | 12,125.58 | | | | | | |
| JCKAC005 JCK ACADEMY LLC | | | | | | | | | |
| 23-01722 12/29/23 EXTRICATION AWARENESS & OPER | | | | | | | | | |
| | 1 EXTRICATION AWARENESS | | 542.00 3-01-25-252-002-042 | B Education & Training | R | 12/29/23 | 01/31/24 | 1023 | N |
| | Vendor Total: | | 542.00 | | | | | | |
| JERSE015 JERSEY AUTO SUPPLY INC. | | | | | | | | | |
| 23-01752 12/31/23 PARTS/SERVICE | | | | | | | | | |
| | 1 INVOICE 259194-POWERATED BELT | | 22.19 3-01-26-310-001-024 | B Building Maintenance | R | 12/31/23 | 01/31/24 | 259194 | N |
| | 2 INVOICE 258731-HALOGEN SEALED | | 37.56 3-01-26-305-001-034 | B Motor Vehicle Parts & Access. | R | 12/31/23 | 01/31/24 | 258731 | N |
| | 3 INVOICE 258205-BATTERY AND | | 536.10 3-01-26-305-001-034 | B Motor Vehicle Parts & Access. | R | 12/31/23 | 01/31/24 | 258205 | N |
| | 4 INVOICE 259528-BEAM WIPER | | 26.75 3-01-26-305-001-034 | B Motor Vehicle Parts & Access. | R | 12/31/23 | 01/31/24 | 259528 | N |
| | 5 INVOICE 259608-HYDRAULIC HOSE | | 178.24 3-01-26-305-001-034 | B Motor Vehicle Parts & Access. | R | 12/31/23 | 01/31/24 | 259608 | N |
| | 6 INVOICE 258159-HYDRAULIC HOSE | | 107.88 3-01-26-305-001-034 | B Motor Vehicle Parts & Access. | R | 12/31/23 | 01/31/24 | 258159 | N |
| | | | 908.72 | | | | | | |
| | Vendor Total: | | 908.72 | | | | | | |

| Vendor # | Name | PO # | PO Date | Description | Amount | Contract Charge Account | PO Type Acct Type Description | Stat/Chk | First Enc Date | Rcvd Date | Chk/Void Date | Invoice | 1099 Excl |
|-------------------------------------|------|---------------|----------------|-----------------------------|--------|-------------------------|----------------------------------|----------|----------------|-----------|---------------|--------------|-----------|
| J0069 JERSEY ELEVATOR LLC | | | | | | | | | | | | | |
| | | 24-00026 | 01/22/24 | JANUARY 2024 MAINTENANCE | | | | | | | | | |
| | | 1 | JANUARY 2024 | MAINTENANCE | 203.95 | 4-01-26-310-001-029 | B Maintenance Contracts | R | 01/22/24 | 01/31/24 | | 435916 | N |
| | | Vendor Total: | | | 203.95 | | | | | | | | |
| K0918 KENNETH A. LEWIS | | | | | | | | | | | | | |
| | | 23-01737 | 12/31/23 | WORK CLOTHING REIMBURSEMENT | | | | | | | | | |
| | | 1 | WORK CLOTHING | REIMBURSEMENT | 192.45 | 3-01-26-290-001-032 | B Uniforms | R | 12/31/23 | 01/31/24 | | 1146317592 | N |
| | | Vendor Total: | | | 192.45 | | | | | | | | |
| L0205 LANGUAGE LINE SERVICES | | | | | | | | | | | | | |
| | | 23-01453 | 11/14/23 | SEPT-DEC INTERPRETATION SVC | | | | | | | | | |
| | | 1 | OVERPAYMENT | JUNE 2023 | 31.90 | 3-01-25-240-001-111 | B Interpreter | R | 11/14/23 | 01/31/24 | | 11042666CR | N |
| | | 2 | INV 11113435 | SEPT SVCS HPD | 49.30 | 3-01-25-240-001-111 | B Interpreter | R | 11/14/23 | 01/31/24 | | 11113435 | N |
| | | 3 | INV 11140269 | OCT SVCS HPD | 75.40 | 3-01-25-240-001-111 | B Interpreter | R | 11/14/23 | 01/31/24 | | 11140269 | N |
| | | 4 | INV 11140269 | OCT EW | 63.80 | 3-01-25-240-001-111 | B Interpreter | R | 12/31/23 | 01/31/24 | | 11140269CR | N |
| | | 5 | INV 11178422 | CM MLI-076175 | 37.70 | 3-01-25-240-001-111 | B Interpreter | R | 12/31/23 | 01/31/24 | | 11178422 | N |
| | | 6 | INV 11192611 | DEC SVCS HPD | 186.01 | 3-01-25-240-001-111 | B Interpreter | R | 12/31/23 | 01/31/24 | | 11178422 | N |
| | | | | | 177.31 | | | | | | | | |
| | | Vendor Total: | | | 177.31 | | | | | | | | |
| LISAB005 LISA BAGWELL | | | | | | | | | | | | | |
| | | 23-01459 | 11/17/23 | HARVEST FAIR 2023 ARTIST | | | | | | | | | |
| | | 1 | HARVEST FAIR | 2023 ARTIST | 200.00 | G-02-41-761-000-000 | B Mercer County Local Arts Grant | R | 11/17/23 | 01/31/24 | | INVOICE 2023 | N |
| | | Vendor Total: | | | 200.00 | | | | | | | | |
| LSCME005 LSC MECHANICAL | | | | | | | | | | | | | |
| | | 23-01250 | 10/04/23 | FIRST AID-TIRE REPLACE FORD | | | | | | | | | |
| | | 1 | FIRST AID-TIRE | REPLACEMENT FOR | 100.00 | 3-01-25-260-001-034 | B Vehicle Repair | R | 10/04/23 | 01/31/24 | | 6914 | N |
| | | 2 | FIRST AID-TIRE | REPLACEMENT FOR | 15.00 | 3-01-25-260-001-034 | B Vehicle Repair | R | 10/04/23 | 01/31/24 | | 6914 | N |
| | | | | | 115.00 | | | | | | | | |
| | | Vendor Total: | | | 115.00 | | | | | | | | |

| Vendor # | Name | PO # | PO Date | Description | Contract Amount | PO Type Charge Account | Acct Type Description | Stat/Chk | First Enc Date | Rcvd Date | Chk/Void Date | Invoice | 1099 Excl |
|--|------|---------------|----------|-----------------------------|-----------------|------------------------|--------------------------------------|----------|----------------|-----------|---------------|---------------|-----------|
| R0058 MARGARET M. RIGGIO | | | | | | | | | | | | | |
| | | 24-00102 | 01/30/24 | MILEAGE SEPT 2023-DEC 2023 | | | | | | | | | |
| | | 1 | | MILEAGE SEPT 2023-DEC 2023 | 210.99 | 3-01-20-120-001-045 | B CLERK'S OFFICE MILEAGE | R | 01/30/24 | 01/31/24 | | 4 QTR 2023 | N |
| | | Vendor Total: | | | 210.99 | | | | | | | | |
| M1076 MCMANIMON, SCOTLAND & BAUMANN | | | | | | | | | | | | | |
| | | 23-01749 | 12/31/23 | INV 219070 PROF SERVICES | | | | | | | | | |
| | | 1 | | INV 219070 PROF SERVICES | 3,784.00 | 3-01-20-155-001-032 | B LEGAL COUNCIL-REDEVELOPMENT | R | 12/31/23 | 01/31/24 | | 219070 | N |
| | | 23-01750 | 12/31/23 | PROF SERVICES INV 219071 | | | | | | | | | |
| | | 1 | | PROF SERVICES INV 219071 | 258.00 | 3-01-20-155-001-032 | B LEGAL COUNCIL-REDEVELOPMENT | R | 12/31/23 | 01/31/24 | | 219071 | N |
| | | Vendor Total: | | | 4,042.00 | | | | | | | | |
| M0256 MERCER CO IMPROVEMENT AUTH | | | | | | | | | | | | | |
| | | 23-01755 | 12/31/23 | DECEMBER 2023 TIPPING | | | | | | | | | |
| | | 1 | | DECEMBER 2023 TIPPING | 14,135.84 | 3-01-32-465-001-165 | B Landfill Solid Waste Disposal-MCIA | R | 12/31/23 | 01/31/24 | | DECEMBER 2023 | N |
| | | 2 | | DECEMBER 2023 RECYCLING TAX | 396.33 | 3-01-43-496-001-174 | B Recycling Tax | R | 12/31/23 | 01/31/24 | | DECEMBER 2023 | N |
| | | | | | 14,532.17 | | | | | | | | |
| | | Vendor Total: | | | 14,532.17 | | | | | | | | |
| M0095 MERCER COUNTY CLERK/ELECTION | | | | | | | | | | | | | |
| | | 24-00027 | 01/22/24 | PRIMARY ELECTION 2023 | | | | | | | | | |
| | | 1 | | PRIMARY ELECTION 2023 | 1,880.32 | 3-01-20-120-002-100 | B Election Expenses | R | 01/22/24 | 01/31/24 | | 2023 | N |
| | | Vendor Total: | | | 1,880.32 | | | | | | | | |
| M0536 MGL PRINTING SOLUTIONS | | | | | | | | | | | | | |
| | | 23-01634 | 12/15/23 | | | | | | | | | | |
| | | 1 | | WATER/SEWER BILLS | 670.00 | 3-09-55-501-001-522 | B Printing & Stationary | R | 12/15/23 | 01/31/24 | | 203276 | N |
| | | 2 | | WATER/SEWER BILLS SHIPPING | 58.00 | 3-09-55-501-001-522 | B Printing & Stationary | R | 12/15/23 | 01/31/24 | | 203276 | N |
| | | | | | 728.00 | | | | | | | | |

| Vendor # | Name | PO # | PO Date | Description | Contract Amount | PO Type | Charge Account | Acct Type Description | Stat/Chk | First Enc Date | Rcvd Date | Chk/Void Date | Invoice | 1099 Excl |
|----------|------------------------------|-------------------------------|----------|---------------------|-------------------------------------|---------|----------------|-----------------------|----------|----------------|-----------|---------------|---------|-----------|
| M0536 | MGL PRINTING SOLUTIONS | Continued | | | | | | | | | | | | |
| 23-01751 | 12/31/23 | W-2 FORMS AND 1099'S 2023 | | | | | | | | | | | | |
| | 1 | W-2 FORMS AND 1099'S 2023 | 281.50 | 3-01-20-125-001-036 | B Office Supplies | R | 12/31/23 | 01/31/24 | | 202906 | | | | N |
| | Vendor Total: | | 1,009.50 | | | | | | | | | | | |
| M0127 | MONMOUTH COUNTY | | | | | | | | | | | | | |
| 23-01758 | 12/31/23 | DEC 2023 ROOSEVELT TIPPING | | | | | | | | | | | | |
| | 1 | DEC 2023 ROOSEVELT TIPPING | 2,043.27 | 3-01-43-513-001-171 | B Borough of Roosevelt-Tipping Fees | R | 12/31/23 | 01/31/24 | | DEC 2023 | | | | N |
| | Vendor Total: | | 2,043.27 | | | | | | | | | | | |
| MORT005 | MORTON SALT, INC. | | | | | | | | | | | | | |
| 23-01760 | 12/31/23 | UNTREATED ROCK SALT | | | | | | | | | | | | |
| | 1 | UNTREATED ROCK SALT | 5,630.18 | T-12-56-286-000-850 | B STORM RECOVERY SNOW,STORM, OTHER | R | 12/31/23 | 01/31/24 | | 5402965205 | | | | N |
| | Vendor Total: | | 5,630.18 | | | | | | | | | | | |
| M1125 | MOUNT'S GARAGE | | | | | | | | | | | | | |
| 23-01464 | 11/17/23 | TRUCK 101 REPAIR/MAINTENANCE | | | | | | | | | | | | |
| | 1 | INV 14001-REPAIR/MAINTENANCE | 741.92 | 3-09-55-501-001-502 | B Vehicle Maintenance | R | 11/17/23 | 01/31/24 | | 14001 | | | | N |
| | 2 | INV 14001-SALES TAX EXEMPT | 46.10 | 3-09-55-501-001-502 | B Vehicle Maintenance | R | 11/17/23 | 01/31/24 | | 14001 | | | | N |
| | | | 695.82 | | | | | | | | | | | |
| 23-01693 | 12/28/23 | CANISTER PURGE VALVE | | | | | | | | | | | | |
| | 1 | CANISTER PURGE VALVE LABOR | 72.25 | 3-01-25-256-002-034 | B VEHICLE PARTS | R | 12/28/23 | 01/31/24 | | 14258 | | | | N |
| | 2 | HAZARDOUS MATERIALS | 1.00 | 3-01-25-256-002-034 | B VEHICLE PARTS | R | 12/28/23 | 01/31/24 | | 14258 | | | | N |
| | 3 | CANISTER PURGE VALVE PARTS | 112.39 | 3-01-25-256-002-034 | B VEHICLE PARTS | R | 12/28/23 | 01/31/24 | | 14258 | | | | N |
| | 4 | SHOP SUPPLIES | 2.77 | 3-01-25-256-002-034 | B VEHICLE PARTS | R | 12/28/23 | 01/31/24 | | 14258 | | | | N |
| | | | 188.41 | | | | | | | | | | | |
| | Vendor Total: | | 884.23 | | | | | | | | | | | |
| M0053 | MUNICIPAL EMERGENCY SERVICES | | | | | | | | | | | | | |
| 23-01642 | 12/15/23 | RESCUE TOOL INV IN1975451 | | | | | | | | | | | | |
| | 1 | RESCUE TOOL FLUID DISPOSAL/ | 100.00 | 3-01-25-252-002-056 | B Fire & Other Safety Equipment | R | 12/15/23 | 01/31/24 | | IN1975451 | | | | N |
| | 2 | RESCUE TOOL EXTENSION HOSE PM | 60.00 | 3-01-25-252-002-056 | B Fire & Other Safety Equipment | R | 12/15/23 | 01/31/24 | | IN1975451 | | | | N |
| | 3 | RESCUE TOOL HOSE REEL PM | 640.00 | 3-01-25-252-002-056 | B Fire & Other Safety Equipment | R | 12/15/23 | 01/31/24 | | IN1975451 | | | | N |

| Vendor # Name | PO # | PO Date | Description | Contract Amount | PO Type Charge Account | Acct Type Description | Stat/Chk | First Enc Date | Rcvd Date | Chk/Void Date | Invoice | 1099 Excl |
|---|--------------------------------|---------|---------------------|-----------------|------------------------|---------------------------------|----------|----------------|-----------|---------------|-----------|-----------|
| M0053 MUNICIPAL EMERGENCY SERVICES Continued | | | | | | | | | | | | |
| 23-01642 12/15/23 RESCUE TOOL INV IN1975451 Continued | | | | | | | | | | | | |
| 4 | 2-120 | | O-RING E540-80 EPDM | 8.30 | 3-01-25-252-002-056 | B Fire & Other Safety Equipment | R | 12/15/23 | 01/31/24 | | IN1975451 | N |
| 5 | MOC NUT (179R031) | | | 48.00 | 3-01-25-252-002-056 | B Fire & Other Safety Equipment | R | 12/15/23 | 01/31/24 | | IN1975451 | N |
| 6 | RESCUE TOOL SPREADER SERVICE | | | 260.00 | 3-01-25-252-002-056 | B Fire & Other Safety Equipment | R | 12/15/23 | 01/31/24 | | IN1975451 | N |
| 7 | RESCUE TOOL CUTTER SERVICE | | | 130.00 | 3-01-25-252-002-056 | B Fire & Other Safety Equipment | R | 12/15/23 | 01/31/24 | | IN1975451 | N |
| 8 | RESCUE TOOL COMBI TOOL SERVICE | | | 130.00 | 3-01-25-252-002-056 | B Fire & Other Safety Equipment | R | 12/15/23 | 01/31/24 | | IN1975451 | N |
| 9 | RESCUE TOOL RAM TOOL SERVICE | | | 425.00 | 3-01-25-252-002-056 | B Fire & Other Safety Equipment | R | 12/15/23 | 01/31/24 | | IN1975451 | N |
| 10 | RESCUE TOOL LOW PRESSURE 2 GAL | | | 510.00 | 3-01-25-252-002-056 | B Fire & Other Safety Equipment | R | 12/15/23 | 01/31/24 | | IN1975451 | N |
| 11 | 1 GAL. HURST BLUE HYD. FLUID | | | 0.00 | 3-01-25-252-002-056 | B Fire & Other Safety Equipment | R | 12/15/23 | 01/31/24 | | IN1975451 | N |
| 12 | RESCUE TOOL LOW PRESSURE 1 GAL | | | 340.00 | 3-01-25-252-002-056 | B Fire & Other Safety Equipment | R | 12/15/23 | 01/31/24 | | IN1975451 | N |
| 13 | ELEMENT, AIR CLEANER | | | 3.90 | 3-01-25-252-002-056 | B Fire & Other Safety Equipment | R | 12/15/23 | 01/31/24 | | IN1975451 | N |
| 14 | SPARK PLUG (98056-55777) | | | 3.00 | 3-01-25-252-002-056 | B Fire & Other Safety Equipment | R | 12/15/23 | 01/31/24 | | IN1975451 | N |
| 15 | 1 GAL. HURST BLUE HYD. FLUID | | | 0.00 | 3-01-25-252-002-056 | B Fire & Other Safety Equipment | R | 12/15/23 | 01/31/24 | | IN1975451 | N |
| 16 | RESCUE TOOL BATTERY COMBI SERV | | | 225.00 | 3-01-25-252-002-056 | B Fire & Other Safety Equipment | R | 12/15/23 | 01/31/24 | | IN1975451 | N |
| 17 | RESCUE TOOL BATTERY CUTTER | | | 225.00 | 3-01-25-252-002-056 | B Fire & Other Safety Equipment | R | 12/15/23 | 01/31/24 | | IN1975451 | N |
| 18 | RESCUE TOOL BATTERY SPREADER | | | 225.00 | 3-01-25-252-002-056 | B Fire & Other Safety Equipment | R | 12/15/23 | 01/31/24 | | IN1975451 | N |
| 19 | RESCUE TOOL BATTERY RAM SERV. | | | 155.00 | 3-01-25-252-002-056 | B Fire & Other Safety Equipment | R | 12/15/23 | 01/31/24 | | IN1975451 | N |
| 20 | RESCUE TOOL BATTERY STRONG ARM | | | 225.00 | 3-01-25-252-002-056 | B Fire & Other Safety Equipment | R | 12/15/23 | 01/31/24 | | IN1975451 | N |
| 21 | 1 GAL. HURST BLUE HYD. FLUID | | | 0.00 | 3-01-25-252-002-056 | B Fire & Other Safety Equipment | R | 12/15/23 | 01/31/24 | | IN1975451 | N |
| 22 | RESCUE TOOL LOW PRESSURE 2 GAL | | | 510.00 | 3-01-25-252-002-056 | B Fire & Other Safety Equipment | R | 12/15/23 | 01/31/24 | | IN1975451 | N |
| 23 | BATTERY WARRANTY | | | 0.00 | 3-01-25-252-002-056 | B Fire & Other Safety Equipment | R | 12/15/23 | 01/31/24 | | IN1973989 | N |
| 24 | WARRANTY LABOR | | | 20.00 | 3-01-25-252-002-056 | B Fire & Other Safety Equipment | R | 12/15/23 | 01/31/24 | | IN1973989 | N |
| 25 | WARRANTY LABOR CREDIT | | | 20.00 | 3-01-25-252-002-056 | B Fire & Other Safety Equipment | R | 12/15/23 | 01/31/24 | | IN1973989 | N |
| | | | | 4,223.20 | | | | | | | | |
| Vendor Total: | | | | 4,223.20 | | | | | | | | |
| MUNIC005 MUNICIPAL MAINTENANCE CO. | | | | | | | | | | | | |
| 24-00035 01/22/24 MAINTENANCE SERVICE | | | | | | | | | | | | |
| 1 | MUNICIPAL MAINTENANCE SERVICE | | | 149.58 | 3-09-55-501-002-503 | B Sewer Plant Maintenance | R | 01/22/24 | 01/31/24 | | 20759 | N |
| Vendor Total: | | | | 149.58 | | | | | | | | |

| Vendor # Name | PO # | PO Date | Description | Contract Amount | PO Type Charge Account | Acct Type Description | Stat/Chk | First Enc Date | Rcvd Date | Chk/Void Date | Invoice | 1099 Excl |
|-------------------------------------|---------------|--------------------------------|--------------------------------|-----------------|------------------------|---------------------------------|----------|----------------|-----------|---------------|------------|-----------|
| NJADV005 NJ Advance Media Continued | | | | | | | | | | | | |
| | 24-00037 | 01/22/24 | LEGAL ADS DEC 2023 | | | | | | | | | |
| | 1 | ORD 2023-18 | ADOPT | 13.00 | 3-01-20-120-001-021 | B Advertisements | R | 01/22/24 | 01/31/24 | | 0010800803 | N |
| | 2 | ORD 2023-19 | INTRO | 26.52 | 3-01-20-120-001-021 | B Advertisements | R | 01/22/24 | 01/31/24 | | 0010800804 | N |
| | 3 | ORD 2023-23 | INTRO | 28.60 | 3-01-20-120-001-021 | B Advertisements | R | 01/22/24 | 01/31/24 | | 0010800806 | N |
| | 4 | ORD 2023-22 | INTRO | 29.12 | 3-01-20-120-001-021 | B Advertisements | R | 01/22/24 | 01/31/24 | | 0010800808 | N |
| | 5 | ORD 2023-23 | INTRO | 29.12 | 3-01-20-120-001-021 | B Advertisements | R | 01/22/24 | 01/31/24 | | 0010800812 | N |
| | 6 | ORD 2023-21 | INTRO | 27.56 | 3-01-20-120-001-021 | B Advertisements | R | 01/22/24 | 01/31/24 | | 0010800814 | N |
| | 7 | ORD 2023-19 | ADOPT | 16.12 | 3-01-20-120-001-021 | B Advertisements | R | 01/22/24 | 01/31/24 | | 0010806212 | N |
| | 8 | ORD 2023-20 | ADOPT | 18.72 | 3-01-20-120-001-021 | B Advertisements | R | 01/22/24 | 01/31/24 | | 0010806215 | N |
| | 9 | ORD 2023-21 | ADOPT | 18.20 | 3-01-20-120-001-021 | B Advertisements | R | 01/22/24 | 01/31/24 | | 0010806220 | N |
| | 10 | ORD 2023-22 | ADOPT | 26.52 | 3-01-20-120-001-021 | B Advertisements | R | 01/22/24 | 01/31/24 | | 0010806223 | N |
| | 11 | ORD 2023-23 | ADOPT | 27.56 | 3-01-20-120-001-021 | B Advertisements | R | 01/22/24 | 01/31/24 | | 0010806224 | N |
| | | | | 261.04 | | | | | | | | |
| | Vendor Total: | | | 788.94 | | | | | | | | |
| N0275 NJ LEAGUE OF MUNICIPALITIES | | | | | | | | | | | | |
| | 23-01747 | 12/31/23 | CONSTRUCTION OFFICIAL AD | | | | | | | | | |
| | 1 | CONSTRUCTION OFFICIAL AD | | 160.00 | 3-01-20-120-001-021 | B Advertisements | R | 12/31/23 | 01/31/24 | | SD20081 | N |
| | 24-00038 | 01/22/24 | LEGISLATIVE BULLETIN 2023-2024 | | | | | | | | | |
| | 1 | LEGISLATIVE BULLETIN 2023-2024 | | 49.00 | 3-01-20-110-001-199 | B Miscellaneous | R | 01/22/24 | 01/31/24 | | 23B-8931 | N |
| | 24-00105 | 01/30/24 | MEMBERSHIP DUES 2024 | | | | | | | | | |
| | 1 | MEMBERSHIP DUES 2024 | | 655.00 | 4-01-20-110-001-044 | B Professional Assoc. Dues | R | 01/30/24 | 01/31/24 | | 214MLK24 | N |
| | Vendor Total: | | | 864.00 | | | | | | | | |
| N0044 NJAPZA | | | | | | | | | | | | |
| | 24-00015 | 01/18/24 | 2024 NJAPZA | | | | | | | | | |
| | 1 | Membership Dues JANE DAVIS | | 100.00 | 4-01-21-180-001-044 | B PROFESSIONAL ASSOCIATION DUES | R | 01/18/24 | 01/31/24 | | 2024NJAPZA | N |
| | Vendor Total: | | | 100.00 | | | | | | | | |

| Vendor # | Name | PO # | PO Date | Description | Amount | Contract Charge | PO Type Account | Acct Type Description | Stat/Chk | First Enc Date | Rcvd Date | Chk/Void Date | Invoice | 1099 Excl |
|--|------|---------------|----------|-------------------------------|----------|---------------------|-----------------|---------------------------------|----------|----------------|-----------|---------------|--------------|-----------|
| N0170 NORCIA CORP. | | | | | | | | | | | | | | |
| | | 23-01686 | 12/22/23 | ESTIMATE 19427 TIPPER UNITS | | | | | | | | | | |
| | | 1 | | DISCONNECT AND REMOVE TWO BAD | 7,370.00 | 3-01-26-305-001-034 | | B Motor Vehicle Parts & Access. | R | 12/22/23 | 01/31/24 | | 83885 | N |
| | | Vendor Total: | | | 7,370.00 | | | | | | | | | |
| N0021 NORTHERN TOOL & EQUIPMENT CO. | | | | | | | | | | | | | | |
| | | 24-00049 | 01/22/24 | RENEW ADVANTAGE ACCOUNT | | | | | | | | | | |
| | | 1 | | RENEW ADVANTAGE ACCOUNT | 39.99 | 4-09-55-501-002-503 | | B Sewer Plant Maintenance | R | 01/22/24 | 01/31/24 | | 53069864 | N |
| | | Vendor Total: | | | 39.99 | | | | | | | | | |
| 00050 ONE CALL CONCEPT INC | | | | | | | | | | | | | | |
| | | 23-01754 | 12/31/23 | DECEMBER 2023 ONE CALL MSGS | | | | | | | | | | |
| | | 1 | | DECEMBER 2023 ONE CALL MSGS | 24.31 | 3-09-55-501-001-535 | | B Hydrants and Line Repair | R | 12/31/23 | 01/31/24 | | 3125089 | N |
| | | Vendor Total: | | | 24.31 | | | | | | | | | |
| PACEA005 PACE ANALYTICAL SERVICES, LLC | | | | | | | | | | | | | | |
| | | 24-00087 | 01/26/24 | PLANT EFFLUENT INV 247100802 | | | | | | | | | | |
| | | 1 | | PLANT EFFLUENT INV 247100802 | 192.00 | 4-09-55-501-002-532 | | B Outside Lab Testing | R | 01/26/24 | 01/31/24 | | 247100802192 | N |
| | | Vendor Total: | | | 192.00 | | | | | | | | | |
| P0557 PACKET MEDIA, LLC | | | | | | | | | | | | | | |
| | | 24-00029 | 01/22/24 | HYDRANT FLUSHING FALL 2023 | | | | | | | | | | |
| | | 1 | | HYDRANT FLUSHING FALL 2023 | 231.00 | 3-09-55-501-001-510 | | B Advertisements | R | 01/22/24 | 01/31/24 | | 90955 | N |
| | | 24-00030 | 01/22/24 | NOTICE TO BIDDERS 10/20/2023 | | | | | | | | | | |
| | | 1 | | NOTICE TO BIDDERS 10/20/2023 | 89.27 | 3-01-20-120-001-021 | | B Advertisements | R | 01/22/24 | 01/31/24 | | IN31974 | N |
| | | Vendor Total: | | | 320.27 | | | | | | | | | |
| P0088 PARKER MCCAY, P.A. | | | | | | | | | | | | | | |
| | | 24-00001 | 01/17/24 | Billing through 12/31/2023 | | | | | | | | | | |
| | | 1 | | Prep & attend PB Mtg 12/11/23 | 180.00 | 3-01-21-180-001-107 | | B Planning Board - Attorney | R | 01/17/24 | 01/31/24 | | 3174880 | N |

| Vendor # Name | PO # PO Date Description | Contract PO Type | Amount Charge Account Acct Type Description | Stat/Chk | First Rcvd | Chk/Void | 1099 |
|---|--|------------------|--|----------|-------------------|--------------|------|
| | Item Description | | | | Enc Date Date | Date Invoice | Excl |
| P0044 PSE&G Continued | | | | | | | |
| | 24-00115 01/30/24 ENERGY BILLS DATED 1/19/2024 | | | | | | |
| | 1 7598046301 240 MERCER ST | | 8.62 4-01-31-446-001-070 B Gas Heat - Borough Hall | R | 01/30/24 01/31/24 | 604707622005 | N |
| | 2 7666378505 BANK ST G GEN | | 20.23 4-09-55-501-001-505 B Gas Service | R | 01/30/24 01/31/24 | 601508653460 | N |
| | 3 7523517609 415 MERCER ST #2 | | 276.25 4-01-31-446-001-070 B Gas Heat - Borough Hall | R | 01/30/24 01/31/24 | 604401363301 | N |
| | 4 6503987609 1ST AVE WATER TOWER | | 20.23 4-09-55-501-001-505 B Gas Service | R | 01/30/24 01/31/24 | 604707619967 | N |
| | 5 6675946706 140 N MAIN ST | | 35.01 4-01-31-446-001-143 B Gas/Heat - Fire House | R | 01/30/24 01/31/24 | 601508651551 | N |
| | 6 6687890808 156 BANK ST W TRMT | | 180.64 4-01-31-446-001-070 B Gas Heat - Borough Hall | R | 01/30/24 01/31/24 | 600808806786 | N |
| | 7 7419908206 232 MERCER ST | | 20.23 4-01-31-446-001-070 B Gas Heat - Borough Hall | R | 01/30/24 01/31/24 | 600708821225 | N |
| | | | 561.21 | | | | |
| | Vendor Total: | | 3,991.39 | | | | |
| REDAR005 RED ARROW TECHNOLOGIES, LLC | | | | | | | |
| | 23-01644 12/15/23 ONSITE SERVER SUPPORT DEC 2023 | | | | | | |
| | 1 ONSITE SERVER SUPPORT DEC 2023 | | 100.00 3-09-55-501-002-530 B Computer Software/Maint/Equip | R | 12/15/23 01/31/24 | 14569 | N |
| | 2 SAMSUNG HARDWARE 1TB SSD | | 170.00 3-09-55-501-002-530 B Computer Software/Maint/Equip | R | 12/15/23 01/31/24 | 14569 | N |
| | | | 270.00 | | | | |
| | 24-00051 01/22/24 MONTHLY SUPPORT JANUARY 2024 | | | | | | |
| | 1 TECH SUPPORT & SVC JAN 2024 | | 2,110.00 4-01-20-140-001-094 B Computer Service & Support | R | 01/22/24 01/31/24 | 14687 | N |
| | 2 INTERNET & WEB JAN 2024 | | 1,315.00 4-01-20-140-001-060 B Internet Services and Web Services | R | 01/22/24 01/31/24 | 14687 | N |
| | 3 TECH SUPPORT/INTERNET/WEB | | 710.00 4-09-55-501-002-530 B Computer Software/Maint/Equip | R | 01/22/24 01/31/24 | 14687 | N |
| | 4 TECH SUPPORT/INTERNET/WEB | | 595.00 4-09-55-501-001-530 B Computer Software/Maint/Equip | R | 01/22/24 01/31/24 | 14687 | N |
| | | | 4,730.00 | | | | |
| | 24-00052 01/22/24 MONTHLY TELEPHONE CONT JAN2024 | | | | | | |
| | 1 MONTHLY TELEPHONE HPD JAN2024 | | 300.00 4-01-31-440-001-085 B Telephone-Block Line Systems, LLC LSI | R | 01/22/24 01/31/24 | 14758 | N |
| | 2 MONTHLY TELEPHONE BORO JAN2024 | | 200.00 4-01-31-440-001-085 B Telephone-Block Line Systems, LLC LSI | R | 01/22/24 01/31/24 | 14758 | N |
| | 3 MONTHLY TELEPHONE HFD JAN2024 | | 100.00 4-01-31-440-001-085 B Telephone-Block Line Systems, LLC LSI | R | 01/22/24 01/31/24 | 14758 | N |
| | 4 MONTHLY TELEPHONE AWTPJAN2024 | | 100.00 4-09-55-501-003-548 B Telephone- | R | 01/22/24 01/31/24 | 14758 | N |
| | | | 700.00 | | | | |
| | 24-00054 01/22/24 VOIP SVCS JAN 24 HFD/MAIN | | | | | | |
| | 1 VOIP SVCS JAN 24 HFD | | 121.50 4-01-31-440-001-085 B Telephone-Block Line Systems, LLC LSI | R | 01/22/24 01/31/24 | 14784 | N |
| | 2 VOIP SVCS JAN 24 MAIN OFFICE | | 496.50 4-01-31-440-001-085 B Telephone-Block Line Systems, LLC LSI | R | 01/22/24 01/31/24 | 14784 | N |
| | | | 618.00 | | | | |

| Vendor # Name | PO # | PO Date | Description | Contract Amount | PO Type Charge Account | Acct Type Description | Stat/Chk | First Enc Date | Rcvd Date | Chk/Void Date | Invoice | 1099 Excl |
|--|----------|--------------------------------|-------------------------------|---------------------|---|-----------------------|----------|----------------|-----------|---------------|---------|-----------|
| REDAR005 RED ARROW TECHNOLOGIES, LLC Continued | | | | | | | | | | | | |
| | 24-00055 | 01/22/24 | VOIP SVCS JAN 23 AWWTP/POLICE | | | | | | | | | |
| | 1 | VOIP SVCS JAN 23 AWWTP | 179.92 | 4-09-55-501-003-548 | B Telephone- | R | 01/22/24 | 01/31/24 | | | 14827 | N |
| | 2 | VOIP SVCS JAN 23 HPD | 375.93 | 4-01-31-440-001-085 | B Telephone-Block Line Systems, LLC LSI | R | 01/22/24 | 01/31/24 | | | 14827 | N |
| | | | 555.85 | | | | | | | | | |
| 24-00090 01/26/24 MONTHLY SUPPORT CONTRACT FEB | | | | | | | | | | | | |
| | 1 | MONTHLY SUPPORT FEB 2024 HPD | 300.00 | 4-01-31-440-001-085 | B Telephone-Block Line Systems, LLC LSI | R | 01/26/24 | 01/31/24 | | | 14943 | N |
| | 2 | MONTHLY SUPPORT FEB 2024 BORO | 200.00 | 4-01-31-440-001-085 | B Telephone-Block Line Systems, LLC LSI | R | 01/26/24 | 01/31/24 | | | 14943 | N |
| | 3 | MONTHLY SUPPORT FEB 2024 HFD | 100.00 | 4-01-31-440-001-085 | B Telephone-Block Line Systems, LLC LSI | R | 01/26/24 | 01/31/24 | | | 14943 | N |
| | 4 | MONTHLY SUPPORT FEB 2024 AWWTP | 100.00 | 4-09-55-501-003-548 | B Telephone- | R | 01/26/24 | 01/31/24 | | | 14943 | N |
| | | | 700.00 | | | | | | | | | |
| 24-00091 01/26/24 MONTHLY SUPPORT FEBRUARY 2024 | | | | | | | | | | | | |
| | 1 | TECH SUPPORT & SVCS FEB 2024 | 2,110.00 | 4-01-20-140-001-094 | B Computer Service & Support | R | 01/26/24 | 01/31/24 | | | 14942 | N |
| | 2 | INTERNET & WEB FEB 2024 | 1,315.00 | 4-01-20-140-001-060 | B Internet Services and Web Services | R | 01/26/24 | 01/31/24 | | | 14942 | N |
| | 3 | TECH SUPPORT/INTERNET/WEB 2/24 | 710.00 | 3-09-55-501-002-530 | B Computer Software/Maint/Equip | R | 01/26/24 | 01/31/24 | | | 14942 | N |
| | 4 | TECH SUPPORT/INTERNET/WEB 2/24 | 595.00 | 3-09-55-501-001-530 | B Computer Software/Maint/Equip | R | 01/26/24 | 01/31/24 | | | 14942 | N |
| | | | 4,730.00 | | | | | | | | | |
| | | Vendor Total: | 12,303.85 | | | | | | | | | |
| R0525 REGISTRARS ASSOC OF NJ | | | | | | | | | | | | |
| | 24-00104 | 01/30/24 | 2024 MEMBERSHIP DUES | | | | | | | | | |
| | 1 | 2024 MEMBERSHIP DUES | 25.00 | 4-01-27-330-001-044 | B Professional Assoc. Dues | R | 01/30/24 | 01/31/24 | | | 11328 | N |
| | | Vendor Total: | 25.00 | | | | | | | | | |
| R0077 ROBERTS ENGINEERING GRP LLC | | | | | | | | | | | | |
| | 24-00002 | 01/17/24 | Billing through 12/30/2023 | | | | | | | | | |
| | 1 | Plan review & met w/ engineers | 3,175.00 | 207GRANT | P 207 Grant Ave - Habitat House | R | 01/17/24 | 01/31/24 | | | 8033 | N |
| | 2 | Rev submissions & prep letters | 1,607.50 | 207GRANT | P 207 Grant Ave - Habitat House | R | 01/17/24 | 01/31/24 | | | 8170 | N |
| | | | 4,782.50 | | | | | | | | | |
| 24-00092 01/29/24 BILLING THROUGH JANUARY 2024 | | | | | | | | | | | | |
| | 1 | MISC REQUESTS | 78.75 | 4-01-20-165-001-028 | B General Engineering | R | 01/29/24 | 01/31/24 | | | 8257 | N |
| | 2 | PEDDIE LAKE DAM | 80.00 | 4-01-20-165-001-106 | B Misc. Road & Drainage Issues(B | R | 01/29/24 | 01/31/24 | | | 8258 | N |
| | 3 | STORMWATER PERMIT | 383.75 | 4-01-20-165-001-106 | B Misc. Road & Drainage Issues(B | R | 01/29/24 | 01/31/24 | | | 8259 | N |

| Vendor # Name | PO # PO Date Description | Contract PO Type | Amount Charge Account | Acct Type Description | Stat/Chk | First Rcvd | Enc Date Date | Chk/Void | Invoice | 1099 |
|-----------------------------------|--|------------------|-----------------------|-----------------------|---------------------------------|------------|---------------|----------|----------|------|
| | Item Description | | | | | | | Date | Date | Excl |
| SCUBA005 SCUBADELPHIA, LLC | | | | | | | | | | |
| | 23-01216 09/27/23 SCUBA GEAR QUOTE | | | | | | | | | |
| | 1 GUARDIAN MASK RED | | 2,589.12 | 3-01-25-252-002-056 | B Fire & Other Safety Equipment | R | 09/27/23 | 01/31/24 | 53550 | N |
| | 2 MIFLEX 25% QD HOSE - BLUE | | 155.25 | 3-01-25-252-002-056 | B Fire & Other Safety Equipment | R | 09/27/23 | 01/31/24 | 53550 | N |
| | 3 36" L.P. HOSE W/QD | | 112.15 | 3-01-25-252-002-056 | B Fire & Other Safety Equipment | R | 09/27/23 | 01/31/24 | 53550 | N |
| | 4 SUPER FLOAT | | 123.60 | 3-01-25-252-002-056 | B Fire & Other Safety Equipment | R | 09/27/23 | 01/31/24 | 53550 | N |
| | 5 HIGHLAND PRESSURE/DEPTH COMBO | | 575.00 | 3-01-25-252-002-056 | B Fire & Other Safety Equipment | R | 09/27/23 | 01/31/24 | 53550 | N |
| | | | 3,555.12 | | | | | | | |
| | 23-01290 10/11/23 HIGHLAND REGULATOR NECKLACE | | | | | | | | | |
| | 1 HIGHLAND REGULATOR NECKLACE | | 50.00 | 3-01-25-252-002-056 | B Fire & Other Safety Equipment | R | 10/11/23 | 01/31/24 | 53551 | N |
| | Vendor Total: | | 3,605.12 | | | | | | | |
| S0061 SEA BOX | | | | | | | | | | |
| | 24-00042 01/22/24 CONTAINER RENTAL | | | | | | | | | |
| | 1 INV RI111247 CONTAINER RENTAL | | 75.00 | 4-01-26-310-001-025 | B Building Rental | R | 01/22/24 | 01/31/24 | RI111247 | N |
| | Vendor Total: | | 75.00 | | | | | | | |
| M0254 SF MOBILE-VISION | | | | | | | | | | |
| | 23-01321 10/16/23 FOCUS H2 IN-CAR SYSTEM PKG 3 | | | | | | | | | |
| | 1 FOCUS H2 IN-CAR SYSTEM PKG 3 | | 4,910.00 | C-04-55-900-002-444 | B PURCHASE OF POLICE CAR | R | 10/16/23 | 01/31/24 | 55056 | N |
| | 2 MOUNTING | | 128.00 | C-04-55-900-002-444 | B PURCHASE OF POLICE CAR | R | 10/16/23 | 01/31/24 | 55056 | N |
| | 3 MDC/LAPTOP INTEGRATION | | 235.00 | C-04-55-900-002-444 | B PURCHASE OF POLICE CAR | R | 10/16/23 | 01/31/24 | 55056 | N |
| | 4 FOCUS VEHICLE DOCK PACKAGE | | 450.00 | C-04-55-900-002-444 | B PURCHASE OF POLICE CAR | R | 10/16/23 | 01/31/24 | 55056 | N |
| | 5 BWC VEHICLE DOCK 5 YR TECH SVC | | 430.00 | C-04-55-900-002-444 | B PURCHASE OF POLICE CAR | R | 10/16/23 | 01/31/24 | 55056 | N |
| | 6 FOCUS ICV PKG 3, 5YR EXT WARR | | 950.00 | C-04-55-900-002-444 | B PURCHASE OF POLICE CAR | R | 10/16/23 | 01/31/24 | 55056 | N |
| | 7 NEXUS CLOUD SUB - DATA ONLY | | 708.00 | C-04-55-900-002-444 | B PURCHASE OF POLICE CAR | R | 10/16/23 | 01/31/24 | 55056 | N |
| | | | 7,811.00 | | | | | | | |
| | 24-00086 01/26/24 TWO YEAR RENEWAL CONTRACT | | | | | | | | | |
| | 1 TWO YEAR RENEWAL CONTRACT | | 4,956.00 | 4-01-25-240-001-029 | B Maint. Contracts - Other | R | 01/26/24 | 01/31/24 | 54723 | N |
| | 24-00112 01/30/24 CLOUD STORAGE PLAN | | | | | | | | | |
| | 2 BODY CAMERA CLOUD STORAGE PLAN | | 7,449.60 | G-02-41-769-001-000 | B NJ Body Worn Camera Grant | R | 01/30/24 | 01/31/24 | 55195 | N |

| Vendor # Name | PO # PO Date Description | Contract PO Type | Amount Charge Account Acct Type Description | Stat/Chk | First Rcvd | Chk/Void | 1099 |
|---|--|------------------|--|----------|-------------------|---------------|------|
| | Item Description | | | | Enc Date Date | Date Invoice | Excl |
| T0104 TCTANJ MEMBERSHIP SERVICES | | | | | | | |
| | 24-00075 01/26/24 MEMBERSHIP RENEWAL | | | | | | |
| | 1 MEMBERSHIP RENEWAL | | 100.00 4-01-20-145-001-044 B Association Dues | R | 01/26/24 01/31/24 | P. LEWIS 2024 | N |
| | Vendor Total: | | 100.00 | | | | |
| TELCO005 TELCO BILL CENTER INC. | | | | | | | |
| | 24-00041 01/22/24 POTSOLVE RECURRING CHARGES | | | | | | |
| | 1 POTSOLVE RECURRING CHARGES | | 401.25 4-01-31-440-001-085 B Telephone-Block Line Systems, LLC LSI | R | 01/22/24 01/31/24 | 2888 | N |
| | Vendor Total: | | 401.25 | | | | |
| T0147 TRACTOR SUPPLY COMPANY | | | | | | | |
| | 24-00047 01/22/24 HITCH PIN SAFETY LOCK | | | | | | |
| | 1 INV 464591 - HITCH PIN SAFETY | | 10.99 4-01-26-290-001-034 B Motor Vehicle Parts & Access. | R | 01/22/24 01/31/24 | 454591 | N |
| | Vendor Total: | | 10.99 | | | | |
| T1067 TREASURER, STATE OF NJ | | | | | | | |
| | 24-00024 01/22/24 WATER ALLOCATION PERMIT 2024 | | | | | | |
| | 1 INV 231969090-WATER ALLOCATION | | 8,725.00 4-09-55-501-001-520 B Permits & Fees | R | 01/22/24 01/31/24 | 231969090 | N |
| | Vendor Total: | | 8,725.00 | | | | |
| TROJA005 TROJAN TECHNOLOGIES GROUP ULC | | | | | | | |
| | 23-01561 12/06/23 4 PACK LAMP/SLEEVE REPLACEMENT | | | | | | |
| | 1 4 PACK LAMP/SLEEVE REPLACEMENT | | 7,150.00 3-09-55-501-002-503 B Sewer Plant Maintenance | R | 12/06/23 01/31/24 | 200/19272 | N |
| | 2 FREIGHT | | 443.81 3-09-55-501-002-503 B Sewer Plant Maintenance | R | 01/31/24 01/31/24 | 200/19272 | N |
| | | | <u>7,593.81</u> | | | | |
| | Vendor Total: | | 7,593.81 | | | | |
| U0007 UNIVAR USA INC | | | | | | | |
| | 23-00111 02/01/23 RES 2022-209 LIME HI-CALC WTP | | | | | | |
| | 13 INV51726981 CALHYDROX LIME | | 2,625.00 3-09-55-501-001-527 B Calcium Hydroxide - Lime | R | 12/27/23 01/31/24 | 51726981 | N |
| | 23-00112 02/01/23 RES 2022-209 LIMEHI-CALC AWTP | | | | | | |
| | 12 INV51647091 11/17/23LIMEHCALC | | 2,625.00 3-09-55-501-002-553 B Calcium Hydroxide (Lime) | R | 10/16/23 01/31/24 | 51647091 | N |

| Vendor # Name | PO # | PO Date | Description | Contract | PO Type | Stat/Chk | First Enc Date | Rcvd Date | Chk/Void Date | Invoice | 1099 Excl |
|---|----------|----------------|-----------------------------------|-----------|---------------------|----------|----------------|-----------|---------------|----------------|-----------|
| VORTE010 VORTEX SERVICES, LLC | | | | | | | | | | | |
| | 23-01436 | 11/14/23 | JET VAC & TELEVISIONING SUMMIT ST | | | | | | | | |
| | 1 | | JET-VAC TRUCK & OPERATOR | 1,800.00 | 3-09-55-501-002-537 | R | 11/14/23 | 01/31/24 | | 312115 | N |
| | 2 | | CCTV TRUCK & OPERATOR | 1,800.00 | 3-09-55-501-002-537 | R | 11/14/23 | 01/31/24 | | 312115 | N |
| | | | | 3,600.00 | | | | | | | |
| | | | Vendor Total: | 3,600.00 | | | | | | | |
| W0071 WASTE MGMT OF NEW JERSEY, INC. | | | | | | | | | | | |
| | 23-00014 | 01/19/23 | RES 2022-202 SLUDGE EXTENSION | | B | | | | | | |
| | 12 INV | 3172236-0502-1 | DEC 2023 | 7,238.70 | 3-09-55-501-002-538 | R | 01/19/23 | 01/31/24 | | 372236-0502-1 | N |
| | 23-00147 | 02/08/23 | DUMPSTER RES2020-136 T07/31/23 | | B | | | | | | |
| | 59 INV | 3172924-0502-2 | DEC 2023 | 289.25 | 3-01-26-305-001-029 | R | 12/14/23 | 01/31/24 | | 3172924-0502-2 | N |
| | 60 INV | 3172922-0502-6 | DEC 2023 | 579.15 | 3-01-26-305-001-029 | R | 12/14/23 | 01/31/24 | | 3172922-0502-6 | N |
| | 61 INV | 3172922-0502-6 | DEC 2023 | 385.74 | 3-01-26-305-001-029 | R | 12/14/23 | 01/31/24 | | 3172922-0502-6 | N |
| | 62 INV | 3172923-0502-4 | DEC 2023 | 1,499.40 | 3-01-26-305-001-029 | R | 12/14/23 | 01/31/24 | | 3172923-0502-4 | N |
| | 63 INV | 3172923-0502-4 | DEC 2023 | 615.32 | 3-01-26-305-001-029 | R | 12/14/23 | 01/31/24 | | 3172923-0502-4 | N |
| | | | | 3,368.86 | | | | | | | |
| | | | Vendor Total: | 10,607.56 | | | | | | | |
| S0245 WEIGHTS AND MEASURES FUNDS | | | | | | | | | | | |
| | 24-00109 | 01/30/24 | RADAR TUNING FORK INSPECTION | | | | | | | | |
| | 1 | | RADAR TUNING FORK INSPECTION | 240.00 | 4-01-25-240-001-116 | R | 01/30/24 | 01/31/24 | | 1-29-2024 | N |
| | | | Vendor Total: | 240.00 | | | | | | | |
| W0100 WITMER PUBLIC SAFETY GROUP INC | | | | | | | | | | | |
| | 23-01656 | 12/20/23 | FORCED ENTRY TOOLS | | | | | | | | |
| | 1 | | FORCED ENTRY TOOLS | 314.41 | 3-01-55-001-000-025 | R | 12/20/23 | 01/31/24 | | INV403276 | N |
| | 2 | | FORCED ENTRY TOOLS | 11.62 | 3-01-55-001-000-025 | R | 12/20/23 | 01/31/24 | | INV403276 | N |
| | | | | 326.03 | | | | | | | |
| | | | Vendor Total: | 326.03 | | | | | | | |

| Vendor # | Name | PO # | PO Date | Description | Contract Amount | PO Type Charge Account | Acct Type Description | Stat/Chk | First Enc Date | Rcvd Date | Chk/Void Date | Invoice | 1099 Excl |
|----------|---|----------|----------|--------------------------------|-----------------|------------------------|-----------------------|----------|----------------|-----------|---------------|----------|-----------|
| WORKN005 | WORK N GEAR, LLC | 23-01314 | 10/16/23 | UNIFORMS/BOOTS/ACCESSORIES | | | | | | | | | |
| | | 1 | | UNIFORMS/BOOTS/ACCESSORIES | 441.42 | 3-01-26-290-001-032 | B Uniforms | R | 10/16/23 | 01/31/24 | | HA186121 | N |
| 23-01688 | 12/26/23 CLOTHING/BOOTS AND ACCESSORIES | | | | | | | | | | | | |
| | | 1 | | CLOTHING/BOOTS AND ACCESSORIES | 225.00 | 3-01-26-290-001-032 | B Uniforms | R | 12/26/23 | 01/31/24 | | HA185740 | N |
| | Vendor Total: | | | | 666.42 | | | | | | | | |

Total Purchase Orders: 125 Total P.O. Line Items: 329 Total List Amount: 443,307.61 Total Void Amount: 0.00

| Totals by Year-Fund | | | | | | | | |
|------------------------|------|-------------|-------------|--------------|---------------|-----------|---------------|------------|
| Fund Description | Fund | Budget Rcvd | Budget Held | Budget Total | Revenue Total | G/L Total | Project Total | Total |
| CURRENT FUND | 3-01 | 73,848.42 | 0.00 | 73,848.42 | 0.00 | 0.00 | 0.00 | 73,848.42 |
| | 3-09 | 39,875.28 | 0.00 | 39,875.28 | 0.00 | 0.00 | 0.00 | 39,875.28 |
| Year Total: | | 113,723.70 | 0.00 | 113,723.70 | 0.00 | 0.00 | 0.00 | 113,723.70 |
| CURRENT FUND | 4-01 | 115,374.77 | 0.00 | 115,374.77 | 0.00 | 0.00 | 0.00 | 115,374.77 |
| | 4-09 | 91,442.11 | 0.00 | 91,442.11 | 0.00 | 0.00 | 0.00 | 91,442.11 |
| | 4-21 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 6,913.25 | 6,913.25 |
| Year Total: | | 206,816.88 | 0.00 | 206,816.88 | 0.00 | 0.00 | 6,913.25 | 213,730.13 |
| GENERAL CAPITAL | C-04 | 32,556.75 | 0.00 | 32,556.75 | 0.00 | 0.00 | 0.00 | 32,556.75 |
| WATER/SEWER CAPITAL | C-08 | 61,230.45 | 0.00 | 61,230.45 | 0.00 | 0.00 | 0.00 | 61,230.45 |
| Year Total: | | 93,787.20 | 0.00 | 93,787.20 | 0.00 | 0.00 | 0.00 | 93,787.20 |
| | G-02 | 7,649.60 | 0.00 | 7,649.60 | 0.00 | 0.00 | 0.00 | 7,649.60 |
| TRUST OTHER - FUND #12 | T-12 | 14,416.98 | 0.00 | 14,416.98 | 0.00 | 0.00 | 0.00 | 14,416.98 |
| Total of All Funds: | | 436,394.36 | 0.00 | 436,394.36 | 0.00 | 0.00 | 6,913.25 | 443,307.61 |

| Project Description | Project No. | Rcvd Total | Held Total | Project Total |
|-------------------------------|-------------|-----------------|-------------|-----------------|
| 105 Main St - Concept Plan | 2022-01 | 647.50 | 0.00 | 647.50 |
| 424 Stockton Street | 2022-04 | 396.00 | 0.00 | 396.00 |
| 480 MERCER STREET WAREHOUSE | 2022-06 | 1,087.25 | 0.00 | 1,087.25 |
| 207 Grant Ave - Habitat House | 207GRANT | 4,782.50 | 0.00 | 4,782.50 |
| Total of All Projects: | | <u>6,913.25</u> | <u>0.00</u> | <u>6,913.25</u> |

Date: Feb 5, 2024

To: Mayor and Council

From: Finance Office

Re: Manual Bill List for 2/5/2024

| <u>CURRENT ACCOUNT</u> | <u>DATE ISSUED</u> | <u>PO #</u> | <u>CHECK #</u> | <u>Amount</u> |
|--------------------------------------|--------------------|-------------|----------------|----------------------|
| JANINE M. KRUPA | 1/23/2024 | 24-00004 | 36510 | \$ 2,468.26 |
| EAST WINDSOR REGIONAL SCHOOL | 1/16/2024 | 24-00059 | 1597 | \$ 764,863.00 |
| JCP&L | 1/23/2024 | 24-00009 | 36511 | \$ 1,239.41 |
| COMCAST | 1/23/2024 | 24-00013 | 36509 | \$ 195.30 |
| VERIZON | 1/23/2024 | 24-00016 | 36515 | \$ 388.66 |
| COMCAST BUSINESS | 1/23/2024 | 24-00012 | 36508 | \$ 489.72 |
| VERIZON FIOS | 1/23/2024 | 24-00018 | 36516 | \$ 194.38 |
| LINCOLN FINANCIAL GROUP | 1/23/2024 | 24-00021 | 36513 | \$ 602.02 |
| NJ MOTOR VEHICLE COMMISSION | 1/23/2024 | 24-00058 | 36514 | \$ 60.00 |
| STATE OF N.J. - DEPT OF TREASURY | 1/16/2024 | 24-00060 | 1598 | \$ 58,079.32 |
| HIGHTSTOWN EMERGENCY MEDICAL | 1/30/2024 | 24-00007 | 36517 | \$ 31,300.00 |
| JCP&L (STREET LIGHTING) | 1/30/2024 | 24-00062 | 36518 | \$ 2,381.78 |
| VILMA'S TAXI | 1/30/2024 | 24-00020 | 36520 | \$ 100.00 |
| TOTAL | | | | \$ 862,361.85 |
| <u>WATER AND SEWER OPERATING</u> | | | | |
| JCP&L (STREET LIGHTING) | 1/23/2024 | 24-00008 | 36512 | \$ 251.92 |
| JCP&L | 1/23/2024 | 24-00009 | 36511 | \$ 158.29 |
| JCP&L | 1/23/2024 | 24-00010 | 36511 | \$ 13,529.21 |
| COMCAST BUSINESS | 1/23/2024 | 24-00012 | 36508 | \$ 121.37 |
| VERIZON | 1/23/2024 | 24-00017 | 36515 | \$ 189.00 |
| LINCOLN FINANCIAL GROUP | 1/23/2024 | 24-00021 | 36513 | \$ 145.28 |
| STATE OF N.J. - DEPT OF TREASURY | 1/16/2024 | 24-00060 | 1598 | \$ 22,041.46 |
| VERIZON | 1/30/2024 | 24-00063 | 36519 | \$ 189.00 |
| TOTAL | | | | \$ 36,625.53 |
| <u>ESCROW</u> | | | | |
| TOTAL | | | | \$ - |
| <u>GRANT</u> | | | | |
| TOTAL | | | | \$ - |
| <u>TRUST- OTHER</u> | | | | |
| TOTAL | | | | \$ - |
| <u>ANIMAL CONTROL TRUST</u> | | | | |
| TOTAL | | | | \$ - |
| <u>LAW ENFORCEMENT TRUST</u> | | | | |
| TOTAL | | | | \$ - |
| <u>UNEMPLOYMENT TRUST</u> | | | | |
| TOTAL | | | | \$ - |
| <u>PUBLIC DEFENDER TRUST</u> | | | | |
| TOTAL | | | | \$ - |
| <u>TAX LIEN TRUST</u> | | | | |
| TOTAL | | | | \$ - |
| <u>GENERAL CAPITAL</u> | | | | |
| TOTAL | | | | \$ - |
| <u>WATER AND SEWER CAPITAL</u> | | | | |
| TOTAL | | | | \$ - |
| MANUAL TOTAL | | | | \$ 898,987.38 |

Resolution 2024-43

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

APPOINTING A CONSTRUCTION OFFICIAL

WHEREAS, due to the retirement of George Chin, a vacancy will exist in the Construction Office as of February 29, 2024; and

WHEREAS, the Mayor and Council wish to appoint Vincent Gerald, of Union Beach, NJ, as Construction Official; and

WHEREAS, Mr. Gerald will also serve as Building Subcode Official and HHS Building Inspector, Housing Official, Floodplain Administrator and RCA Official; and

WHEREAS, Mr. Gerald will serve as the Department Head of the Construction Office supervising all subcode officials, zoning official, fire marshal, housing inspector and administrative staff; and

WHEREAS, Mr. Gerald maintains all licenses required by the State of New Jersey.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown that Vincent Gerald, of Union Beach, New Jersey is hereby appointed as Construction Official for the Borough of Hightstown effective February 15, 2024; and

BE IT FURTHER RESOLVED that one certified copy of this resolution will be provided to the State of New Jersey Department of Community Affairs.

CERTIFICATION

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on February 5, 2024.

Margaret Riggio
Borough Clerk

Resolution 2024-44

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

RESOLUTION AUTHORIZING THE TAX ASSESSOR AND BOROUGH ATTORNEY TO ACT AS AGENTS FOR THE BOROUGH OF HIGHTSTOWN FOR THE PURPOSE OF FILING AND SETTLING TAX APPEALS ON BEHALF OF THE TAXING DISTRICT FOR THE TAX YEAR 2024

WHEREAS, the Tax Assessor is knowledgeable regarding the valuation and assessment of properties in the City of Asbury Park; and

WHEREAS, the Tax Assessor has the statutory responsibility, pursuant to N.J.S.A. 54:4-23 to 36 to set assessments for properties in the Borough of Hightstown under the Local Property Tax, N.J.S.A. 54:4-1 et seq; and

WHEREAS, the governing body of the Taxing District deems the Tax Assessor to be responsible and acting in the best interests of the municipality.

NOW, THEREFORE, BE IT FURTHER RESOLVED by the Mayor and Council of the Borough of Hightstown, that the Tax Assessor and Borough Attorney are hereby authorized to act as agents for the Taxing District without further governing body approval to:

(a) determine when tax appeals, cross appeals, complaints and counterclaims should be filed on behalf of the Taxing District with regarding to any property located in the City of Asbury Park and accordingly direct the attorney for the Taxing District to file such documents with either the County Tax Board or Tax Court of New Jersey as deemed appropriate.

(b) resolve and settle tax appeals pending before the County Tax Board, Tax Court or Appellate Courts for any tax year and authorize the attorney for the Taxing District to formalize such settlement in the appropriate Courts and/or County Tax Board.

CERTIFICATION

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on February 5, 2024

Margaret Riggio
Borough Clerk

Resolution 2024-45

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

AUTHORIZING RECEIPT OF BIDS FOR IMPROVEMENTS TO ORCHARD AVENUE, MEADOW DRIVE, CLOVER LANE AND SOUTH MAIN STREET

BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown that the Borough Engineer is hereby authorized to prepare specifications and advertise for bids for improvements to Orchard Avenue, Meadow Drive, Clover Lane and South Main Street and that the Borough Clerk/Purchasing Agent is authorized to receive same after proper advertisement.

CERTIFICATION

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on February 5, 2024.

Margaret Riggio
Borough Clerk

Resolution 2024-45

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

AUTHORIZING A MEETING WHICH EXCLUDES THE PUBLIC

BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown that this body will hold a meeting on February 5, 2024, at the Hightstown Firehouse Hall, 140 North Main Street, Hightstown, that will be limited only to consideration of an item or items with respect to which the public may be excluded pursuant to section 7b of the Open Public Meetings Act.

The general nature of the subject or subjects to be discussed:

Personnel – Deputy OEM Coordinator

Personnel – Student Volunteers

Stated as precisely as presently possible the following is the time when and the circumstances under which the discussion conducted at said meeting can be disclosed to the public May 5, 2024, or when the need for confidentiality no longer exists.

The public is excluded from said meeting, and further notice is dispensed with, all in accordance with sections 8 and 4a of the Open Public Meetings Act.

CERTIFICATION

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on February 5, 2024.

Margaret Riggio
Borough Clerk