

AGENDA
Hightstown Borough Council
July 17, 2023 | 6:30 p.m.
Hightstown Engine Company No. 1
140 North Main Street, Hightstown

PLEASE TURN OFF ALL CELL PHONES DURING YOUR ATTENDANCE AT THIS MEETING TO AVOID SOUNDS/RINGING OR CONVERSATIONS THAT MAY INTERFERE WITH THE RECORDING OR THE ABILITY OF ATTENDEES TO HEAR THE PROCEEDINGS. THANK YOU FOR YOUR COOPERATION.

Meeting called to order by Mayor Susan Bluth

STATEMENT: Adequate notice of this meeting has been given in accordance with the Open Public Meetings Act, pursuant to Public Law 1975, Chapter 231. Said notice was advertised in the Trenton Times and Windsor-Hights Herald as required by law and is posted on the Hightstown Borough website.

Roll Call

Flag Salute

Approval of Agenda

Budget 2023

Public Hearing for the 2023 Budget

The Public Hearing for the 2023 Budget will be rescheduled. The new date is to be determined.

Public Comment Any person wishing to address Council with his or her comments will have a maximum of three minutes to do so at this time.

Ordinances

Ordinance 2023-12 Public Hearing and Final Reading – Bond Ordinance Providing for Various Capital Improvements in and by the Borough of Hightstown, in the County of Mercer, New Jersey, Appropriating \$428,000 therefor and Authorizing the Issuance of \$407,600 Bonds or Notes of the Borough to Finance Part of the Cost Thereof

Ordinance 2023-13 Public Hearing and Final Reading – Bond Ordinance Providing for Various Water-Sewer Utility Improvements in and by the Borough of Hightstown, in the County of Mercer, New Jersey, Appropriating \$130,000 therefor and Authorizing the Issuance of \$123,800 Bonds or Notes of the Borough to Finance Part of the Cost Thereof

Resolutions

2023-146 Authorizing Payment of Bills

Consent Agenda

2023-147 Authorizing Payment No. 1 – Black Rock Enterprises, LLC – Improvements to Hausser Avenue, Bennett Place and Prospect Drive

2023-148 Authorizing Payment #2 (Final) and Change Order #2 – S. Brothers – Improvements to Railroad Avenue, Dey Street, Center Street & South Academy Street

2023-149 A Resolution Supporting National Night Out

2023-150 Resolution Authorizing Emergency Purchase Pursuant to NJSA 40A:11-6

2023-151 Authorizing Emergency Temporary Appropriations Prior to Adoption of the 2023 Budget

Discussion

Observation of Juneteenth 2024

Subcommittee Reports

Mayor/Council/Administrative Updates

Adjournment

Ordinance 2023-12

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

BOND ORDINANCE PROVIDING FOR VARIOUS CAPITAL IMPROVEMENTS IN AND BY THE BOROUGH OF HIGHTSTOWN, IN THE COUNTY OF MERCER, NEW JERSEY, APPROPRIATING \$428,000 THEREFOR AND AUTHORIZING THE ISSUANCE OF \$407,600 BONDS OR NOTES OF THE BOROUGH TO FINANCE PART OF THE COST THEREOF.

BE IT ORDAINED BY THE BOROUGH COUNCIL OF THE BOROUGH OF HIGHTSTOWN, IN THE COUNTY OF MERCER, NEW JERSEY (not less than two-thirds of all members thereof affirmatively concurring) **AS FOLLOWS:**

Section 1. The several improvements described in Section 3 of this bond ordinance are hereby respectively authorized to be undertaken by the Borough of Hightstown, in the County of Mercer, New Jersey (the "Borough") as general improvements. For the several improvements or purposes described in Section 3, there are hereby appropriated the respective sums of money therein stated as the appropriation made for each improvement or purpose, such sums amounting in the aggregate to \$428,000, and further including the aggregate sum of \$20,400 as the several down payments for the improvements or purposes required by the Local Bond Law. The down payments have been made available by virtue of provision for down payment or for capital improvement purposes in one or more previously adopted budgets.

Section 2. In order to finance the cost of the several improvements or purposes not covered by application of the several down payments, negotiable bonds are hereby authorized to be issued in the principal amount of \$407,600 pursuant to the Local Bond Law. In anticipation of the issuance of the bonds, negotiable bond anticipation notes are hereby authorized to be issued pursuant to and within the limitations prescribed by the Local Bond Law.

Section 3. The several improvements hereby authorized and the several purposes for which the bonds are to be issued, the estimated cost of each improvement and the appropriation therefor, the estimated maximum amount of bonds or notes to be issued for each improvement and the period of usefulness of each improvement are as follows:

<u>Purpose</u>	<u>Appropriation & Estimated Cost</u>	<u>Estimated Maximum Amount of Bonds & Notes</u>	<u>Period of Usefulness</u>
a) <u>Police Department</u>	\$7,900	\$7,522	5 years

1) The acquisition of firearms and holsters, including all related costs and expenditures incidental thereto.				
2) The acquisition of a sport utility vehicle, including all related costs and expenditures incidental thereto.	\$86,000	\$81,902		5 years
3) The acquisition and installation of speed signs, including all work and materials necessary therefor and incidental thereto and further including all related costs and expenditures incidental thereto.	\$20,500	\$19,522		10 years
b) <u>Administration Department</u> The acquisition of a copier/printer, including all related costs and expenditures incidental thereto.	\$15,500	\$14,760		5 years
c) <u>Fire Department</u> 1) Upgrades to radios, defibrillator replacements, self-contained breathing apparatus upgrades/replacements and the acquisition of turnout gear and iPads and mounts for trucks, including all work and materials necessary therefor and incidental thereto and further including all related costs and expenditures incidental thereto.	\$97,400	\$92,760		5 years
2) The acquisition and installation of a hydrant and standpipe connection interface, including all work and materials necessary therefor and incidental thereto and further including all related costs and expenditures incidental thereto.	\$6,200	\$5,902		15 years

d) <u>First Aid Department</u> The acquisition of new radios, including all related costs and expenditures incidental thereto.	\$30,500	\$29,046	5 years
e) <u>Public Works Department</u> The acquisition of sewer main cleaning equipment, including, but not limited to, a sewer jet and further including all related costs and expenditures incidental thereto.	\$113,000	\$107,618	15 years
f) <u>Parks and Recreation Department</u> Rockybrook Park repairs, including, but not limited to, improvements to the Bix Max structure and further including all work and materials necessary therefor and incidental thereto.	\$30,500	\$29,046	15 years
g) <u>Environmental Department</u> Greenway repairs, including, but not limited to, repairs to the walking/biking path and further including all work and materials necessary therefor and incidental thereto.	<u>\$20,500</u>	<u>\$19,522</u>	10 years
Total	<u>\$428,000</u>	<u>\$407,600</u>	

The excess of the appropriation made for each of the improvements or purposes aforesaid over the estimated maximum amount of bonds or notes to be issued therefor, as above stated, is the amount of the down payment for each purpose.

Section 4. All bond anticipation notes issued hereunder shall mature at such times as may be determined by the chief financial officer; provided that no bond anticipation note shall mature later than one year from its date, unless such bond anticipation notes are permitted to mature at such later date in accordance with applicable law. The bond anticipation notes shall bear interest at such rate or rates and be in such form as may be determined by the chief financial officer. The chief financial officer shall determine all matters in connection with bond anticipation notes issued pursuant to this bond ordinance, and the chief financial officer's signature upon the bond anticipation notes shall be conclusive evidence as to all such determinations. All bond anticipation notes issued hereunder may be renewed from time to time subject to the provisions of the Local Bond Law or other applicable law. The chief financial officer is hereby authorized to sell part or

all of the bond anticipation notes from time to time at public or private sale and to deliver them to the purchasers thereof upon receipt of payment of the purchase price plus accrued interest from their dates to the date of delivery thereof. The chief financial officer is directed to report in writing to the governing body at the meeting next succeeding the date when any sale or delivery of the bond anticipation notes pursuant to this bond ordinance is made. Such report must include the amount, the description, the interest rate and the maturity schedule of the bond anticipation notes sold, the price obtained and the name of the purchaser.

Section 5. The Borough hereby certifies that it has adopted a capital budget or a temporary capital budget, as applicable. The capital or temporary capital budget of the Borough is hereby amended to conform with the provisions of this bond ordinance to the extent of any inconsistency herewith. To the extent that the purposes authorized herein are inconsistent with the adopted capital or temporary capital budget, a revised capital or temporary capital budget has been filed with the Division of Local Government Services.

Section 6. The following additional matters are hereby determined, declared, recited and stated:

(a) The improvements or purposes described in Section 3 of this bond ordinance are not current expenses. They are all improvements or purposes that the Borough may lawfully undertake as general improvements, and no part of the cost thereof has been or shall be specially assessed on property specially benefitted thereby.

(b) The average period of usefulness, computed on the basis of the respective amounts of obligations authorized for each purpose and the reasonable life thereof within the limitations of the Local Bond Law, is 8.97 years.

(c) The Supplemental Debt Statement required by the Local Bond Law has been duly prepared and filed in the office of the Clerk, and a complete executed duplicate thereof has been filed in the office of the Director of the Division of Local Government Services in the Department of Community Affairs of the State of New Jersey. Such statement shows that the gross debt of the Borough as defined in the Local Bond Law is increased by the authorization of the bonds and notes provided in this bond ordinance by \$407,600, and the obligations authorized herein will be within all debt limitations prescribed by that Law.

(d) An aggregate amount not exceeding \$9,600 for items of expense listed in and permitted under N.J.S.A. 40A:2-20 is included in the estimated cost indicated herein for the purposes or improvements.

Section 7. The Borough hereby declares the intent of the Borough to issue bonds or bond anticipation notes in the amount authorized in Section 2 of this bond ordinance and to use the proceeds to pay or reimburse expenditures for the costs of the purposes or improvements described in Section 3 of this bond ordinance. This Section 7 is a declaration of intent within the meaning and for purposes of the Treasury Regulations.

Section 8. Any grant moneys received for the purposes or improvements described in Section 3 hereof shall be applied either to direct payment of the cost of the improvements or to payment of the obligations issued pursuant to this bond ordinance. The amount of obligations authorized but not issued hereunder shall be reduced to the extent that such funds are so used.

Section 9. The chief financial officer of the Borough is hereby authorized to prepare and to update from time to time as necessary a financial disclosure document to be distributed in connection with the sale of obligations of the Borough and to execute such disclosure document on behalf of the Borough. The chief financial officer is further authorized to enter into the appropriate undertaking to provide secondary market disclosure on behalf of the Borough pursuant to Rule 15c2-12 of the Securities and Exchange Commission (the "Rule") for the benefit of holders and beneficial owners of obligations of the Borough and to amend such undertaking from time to time in connection with any change in law, or interpretation thereof, provided such undertaking is and continues to be, in the opinion of a nationally recognized bond counsel, consistent with the requirements of the Rule. In the event that the Borough fails to comply with its undertaking, the Borough shall not be liable for any monetary damages, and the remedy shall be limited to specific performance of the undertaking.

Section 10. The full faith and credit of the Borough are hereby pledged to the punctual payment of the principal of and the interest on the obligations authorized by this bond ordinance. The obligations shall be direct, unlimited obligations of the Borough, and the Borough shall be obligated to levy *ad valorem* taxes upon all the taxable property within the Borough for the payment of the obligations and the interest thereon without limitation of rate or amount.

Section 11. This bond ordinance shall take effect 20 days after the first publication thereof after final adoption, as provided by the Local Bond Law.

Introduction:

Adoption:

ATTEST:

MARGARET RIGGIO
MUNICIPAL CLERK

SUSAN BLUTH
MAYOR

Ordinance 2023-13

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

BOND ORDINANCE PROVIDING FOR VARIOUS WATER- SEWER UTILITY IMPROVEMENTS IN AND BY THE BOROUGH OF HIGHTSTOWN, IN THE COUNTY OF MERCER, NEW JERSEY, APPROPRIATING \$130,000 THEREFOR AND AUTHORIZING THE ISSUANCE OF \$123,800 BONDS OR NOTES OF THE BOROUGH TO FINANCE PART OF THE COST THEREOF.

BE IT ORDAINED BY THE BOROUGH COUNCIL OF THE BOROUGH OF HIGHTSTOWN, IN THE COUNTY OF MERCER, NEW JERSEY (not less than two-thirds of all members thereof affirmatively concurring) **AS FOLLOWS:**

Section 1. The several improvements described in Section 3 of this bond ordinance are hereby respectively authorized to be undertaken by the Borough of Hightstown, in the County of Mercer, New Jersey (the "Borough") as general improvements. For the several improvements or purposes described in Section 3, there are hereby appropriated the respective sums of money therein stated as the appropriation made for each improvement or purpose, such sums amounting in the aggregate to \$130,000, and further including the aggregate sum of \$6,200 as the several down payments for the improvements or purposes required by the Local Bond Law. The down payments have been made available by the Water-Sewer Utility Capital Account.

Section 2. In order to finance the cost of the several improvements or purposes not covered by application of the several down payments, negotiable bonds are hereby authorized to be issued in the principal amount of \$123,800 pursuant to the Local Bond Law. In anticipation of the issuance of the bonds, negotiable bond anticipation notes are hereby authorized to be issued pursuant to and within the limitations prescribed by the Local Bond Law.

Section 3. The several improvements hereby authorized and the several purposes for which the bonds are to be issued, the estimated cost of each improvement and the appropriation therefor, the estimated maximum amount of bonds or notes to be issued for each improvement and the period of usefulness of each improvement are as follows:

<u>Purpose</u>	<u>Appropriation & Estimated Cost</u>	<u>Estimated Maximum Amount of Bonds & Notes</u>	<u>Period of Usefulness</u>
a) The acquisition of a generator for the Maxwell Avenue Pump Station, including all related costs and expenditures incidental thereto.	\$38,000	\$36,190	15 years

b) The replacement/upgrades of water meters and related software, including all work and materials necessary therefor and incidental thereto.	<u>\$92,000</u>	<u>\$87,610</u>	15 years
Total:	<u>\$130,000</u>	<u>\$123,800</u>	

The excess of the appropriation made for each of the improvements or purposes aforesaid over the estimated maximum amount of bonds or notes to be issued therefor, as above stated, is the amount of the down payment for each purpose.

Section 4. All bond anticipation notes issued hereunder shall mature at such times as may be determined by the chief financial officer; provided that no bond anticipation note shall mature later than one year from its date, unless such bond anticipation notes are permitted to mature at such later date in accordance with applicable law. The bond anticipation notes shall bear interest at such rate or rates and be in such form as may be determined by the chief financial officer. The chief financial officer shall determine all matters in connection with bond anticipation notes issued pursuant to this bond ordinance, and the chief financial officer's signature upon the bond anticipation notes shall be conclusive evidence as to all such determinations. All bond anticipation notes issued hereunder may be renewed from time to time subject to the provisions of the Local Bond Law or other applicable law. The chief financial officer is hereby authorized to sell part or all of the bond anticipation notes from time to time at public or private sale and to deliver them to the purchasers thereof upon receipt of payment of the purchase price plus accrued interest from their dates to the date of delivery thereof. The chief financial officer is directed to report in writing to the governing body at the meeting next succeeding the date when any sale or delivery of the bond anticipation notes pursuant to this bond ordinance is made. Such report must include the amount, the description, the interest rate and the maturity schedule of the bond anticipation notes sold, the price obtained and the name of the purchaser.

Section 5. The Borough hereby certifies that it has adopted a capital budget or a temporary capital budget, as applicable. The capital or temporary capital budget of the Borough is hereby amended to conform with the provisions of this bond ordinance to the extent of any inconsistency herewith. To the extent that the purposes authorized herein are inconsistent with the adopted capital or temporary capital budget, a revised capital or temporary capital budget has been filed with the Division of Local Government Services.

Section 6. The following additional matters are hereby determined, declared, recited and stated:

(a) The improvements or purposes described in Section 3 of this bond ordinance are not current expenses. They are all improvements or purposes that the Borough may lawfully undertake as general improvements, and no part of the cost thereof has been or shall be specially assessed on property specially benefitted thereby.

(b) The average period of usefulness, computed on the basis of the respective amounts of obligations authorized for each purpose and the reasonable life thereof within the limitations of the Local Bond Law, is 15 years.

(c) The Supplemental Debt Statement required by the Local Bond Law has been duly prepared and filed in the office of the Clerk, and a complete executed duplicate thereof has been filed in the office of the Director of the Division of Local Government Services in the Department of Community Affairs of the State of New Jersey. Such statement shows that the gross debt of the Borough as defined in the Local Bond Law is increased by the authorization of the bonds and notes provided in this bond ordinance by \$123,800, and the obligations authorized herein will be within all debt limitations prescribed by that Law.

(d) An aggregate amount not exceeding \$5,000 for items of expense listed in and permitted under N.J.S.A. 40A:2-20 is included in the estimated cost indicated herein for the purposes or improvements.

Section 7. The Borough hereby declares the intent of the Borough to issue bonds or bond anticipation notes in the amount authorized in Section 2 of this bond ordinance and to use the proceeds to pay or reimburse expenditures for the costs of the purposes or improvements described in Section 3 of this bond ordinance. This Section 7 is a declaration of intent within the meaning and for purposes of the Treasury Regulations.

Section 8. Any grant moneys received for the purposes or improvements described in Section 3 hereof shall be applied either to direct payment of the cost of the improvements or to payment of the obligations issued pursuant to this bond ordinance. The amount of obligations authorized but not issued hereunder shall be reduced to the extent that such funds are so used.

Section 9. The chief financial officer of the Borough is hereby authorized to prepare and to update from time to time as necessary a financial disclosure document to be distributed in connection with the sale of obligations of the Borough and to execute such disclosure document on behalf of the Borough. The chief financial officer is further authorized to enter into the appropriate undertaking to provide secondary market disclosure on behalf of the Borough pursuant to Rule 15c2-12 of the Securities and Exchange Commission (the "Rule") for the benefit of holders and beneficial owners of obligations of the Borough and to amend such undertaking from time to time in connection with any change in law, or interpretation thereof, provided such undertaking is and continues to be, in the opinion of a nationally recognized bond counsel, consistent with the requirements of the Rule. In the event that the Borough fails to comply with its undertaking, the Borough shall not be liable for any monetary damages, and the remedy shall be limited to specific performance of the undertaking.

Section 10. The full faith and credit of the Borough are hereby pledged to the punctual payment of the principal of and the interest on the obligations authorized by this bond ordinance. The obligations shall be direct, unlimited obligations of the Borough, and the Borough shall be obligated to levy *ad valorem* taxes upon all the taxable property within the Borough for the payment of the obligations and the interest thereon without limitation of rate or amount.

Section 11. This bond ordinance shall take effect 20 days after the first publication thereof after final adoption, as provided by the Local Bond Law.

Introduction:

Adoption:

ATTEST:

MARGARET RIGGIO
MUNICIPAL CLERK

SUSAN BLUTH
MAYOR

Resolution 2023-146

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

AUTHORIZING PAYMENT OF BILLS

WHEREAS, certain bills are due and payable as per itemized claims listed on the following schedules, which are made a part of the minutes of this meeting as a supplemental record;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown that the bills be paid on audit and approval of the Borough Administrator, the appropriate Department Head and the Treasurer in the amount of \$92,836.93 from the following accounts:

	Current		\$80,626.65
	W/S Operating		9,639.87
	General Capital		0.00
	Water/Sewer Capital		0.00
	Grant		0.00
	Trust		0.00
	Unemployment Trust		4.91
	Animal Control		0.00
	Law Enforcement Trust		0.00
	Tax Lien Trust		0.00
	Housing Trust		42.50
	Public Defender Trust		0.00
	Escrow		<u>2,523.00</u>
	Total		<u>\$92,836.93</u>

CERTIFICATION

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on July 17, 2023.

Margaret Riggio
Borough Clerk

Date: JULY 17, 2023

To: Mayor and Council

From: Finance Office

Re: Manual Bill List for 7/17/23

<u>CURRENT ACCOUNT</u>	<u>DATE ISSUED</u>	<u>PO #</u>	<u>CHECK #</u>	<u>Amount</u>
FREEDOM FEST STATE FAIR	7/5/2023	23-00828	35679	\$ 525.00
JANINE M. KRUPA	7/6/2023	23-00825	2364.82	\$ 2,364.82

				\$ -
				\$ -
				<u>\$ 2,889.82</u>
<u>TOTAL</u>				
<u>WATER AND SEWER OPERATING</u>				
STATE OF NJ - SFWTR	7/11/2023	23-00826	35746	\$ 466.80
<u>TOTAL</u>				<u>\$ 466.80</u>
<u>ESCROW</u>				
<u>TOTAL</u>				<u>\$ -</u>
<u>GRANT</u>				
<u>TOTAL</u>				<u>\$ -</u>
<u>TRUST- OTHER</u>				
<u>TOTAL</u>				<u>\$ -</u>
<u>ANIMAL CONTROL TRUST</u>				
<u>TOTAL</u>				<u>\$ -</u>
<u>LAW ENFORCEMENT TRUST</u>				
<u>TOTAL</u>				<u>\$ -</u>
<u>UNEMPLOYMENT TRUST</u>				
N.J. STATE DEPT OF LABOR	7/11/2023	23-00815	1080	\$ 4.91
				<u>\$ 4.91</u>
<u>TOTAL</u>				
<u>PUBLIC DEFENDER TRUST</u>				
<u>TOTAL</u>				<u>\$ -</u>
<u>TAX LIEN TRUST</u>				
<u>TOTAL</u>				<u>\$ -</u>
<u>GENERAL CAPITAL</u>				
<u>TOTAL</u>				<u>\$ -</u>
<u>WATER AND SEWER CAPITAL</u>				
<u>TOTAL</u>				<u>\$ -</u>
<u>MANUAL TOTAL</u>				<u>\$ 3,361.53</u>

P.O. Type: All		Include Project Line Items: Yes			Open: N	Paid: N	Void: N				
Range: First		to Last			Rcvd: Y	Held: Y	Aprv: N				
Format: Detail without Line Item Notes					Bid: Y	State: Y	Other: Y	Exempt: Y			
Vendors: All		Include Non-Budgeted: Y									
Rcvd Batch Id Range: First		to Last									
Vendor #	Name										
PO #	PO Date	Description	Contract	PO Type			First	Rcvd	Chk/Void		1099
Item Description		Amount	Charge Account	Acct Type Description		Stat/Chk	Enc Date	Date	Date	Invoice	Excl
AUTOM005 AUTOMATIC COMMUNICATIONS ALARM											
23-00786 06/27/23 INV #3263											
1 ANNUAL SECURITY SYSTEM		379.00	3-09-55-501-002-517	B Maint. Contracts - Office		R	06/27/23	07/12/23		3263	N
Vendor Total:		379.00									
B1050 BILL FOX CO., LLC											
22-01688 12/31/22 RHODIUM BADGE RETIRED CHIEF											
1 RHODIUM BADGE RETIRED CHIEF		88.20	2-01-25-252-002-032	B Uniform Repairs & Accessories		R	12/31/22	07/12/23			N
2 ENGRAVING PER LETTER		11.90	2-01-25-252-002-032	B Uniform Repairs & Accessories		R	12/31/22	07/12/23		32393	N
3 SHIPPING/HANDLING/INSURANCE		30.00	2-01-25-252-002-032	B Uniform Repairs & Accessories		R	12/31/22	07/12/23		32393	N
		130.10									
Vendor Total:		130.10									
BUCKM005 BUCK MINING & MATERIAL INC											
23-00837 07/07/23 JUNE 2023 YARD WASTE DISPOSAL											
1 JUNE 2023 YARD WASTE DISPOSAL		660.00	3-01-26-311-001-168	B Yardwaste		R	07/07/23	07/12/23		1118	N
Vendor Total:		660.00									
C0058 CINTAS CORPORATION #061											
23-00830 07/06/23 UNIFORM ADVANTAGE JUNE 2023											
1 INV 4157412518 6/2/23		56.99	3-09-55-501-002-507	B Uniforms & Safety Equipment		R	07/06/23	07/12/23		4157412518	N
2 INV 4158147715 6/9/23		56.99	3-09-55-501-002-507	B Uniforms & Safety Equipment		R	07/06/23	07/12/23		4158147715	N
3 INV 4158837420 6/16/23		56.99	3-09-55-501-002-507	B Uniforms & Safety Equipment		R	07/06/23	07/12/23		4158837420	N
4 INV 4159535736 6/23/23		56.99	3-09-55-501-002-507	B Uniforms & Safety Equipment		R	07/06/23	07/12/23		4159535736	N
5 INV 4160243388 6/30/23		68.96	3-09-55-501-002-507	B Uniforms & Safety Equipment		R	07/06/23	07/12/23		4160243388	N
		296.92									
Vendor Total:		296.92									

[illegible]

Vendor #	Name	PO #	PO Date	Description	Amount	Contract Charge Account	PO Type Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
Q0176	EUROFINS QC, LLC				Continued								
23-00849	07/07/23	WATER ANALYSIS											
1	INVOICE	6300044000			247.50	3-09-55-501-001-532	B Outside Testing/Labs	R	07/07/23	07/12/23		6300044000	N
Vendor Total:					742.50								
G0171	GEORGE E. CONLEY ELECTRIC												
23-00615	05/11/23	ELECTRICAL WORK											
1	INSTALL/MATERIALS FOR WATER				701.19	3-09-55-501-001-503	B Water Plant Maintenance	R	05/11/23	07/12/23		25658	N
2	REPLACE CONTACTOR FOR CHLORINE				437.30	3-09-55-501-001-503	B Water Plant Maintenance	R	05/11/23	07/12/23		25612	N
					1,138.49								
Vendor Total:					1,138.49								
G0175	GEORGE'S GARAGE & TOWING, INC.												
23-00845	07/07/23	LABOR/PARTS FOR TRK #120											
1	INV 31206	DIESEL SMOKE TEST			283.43	3-01-26-315-001-132	B Vehicle Maint. - Public Works	R	07/07/23	07/12/23		31206	N
2	INV 31206	TAX EXEMPT			0.37	3-01-26-315-001-132	B Vehicle Maint. - Public Works	R	07/07/23	07/12/23		31206	N
					283.06								
Vendor Total:					283.06								
G0050	GROVE SUPPLY INC												
23-00659	05/24/23	MAINTENANCE SUPPLIES/MATERIALS											
1	INV S5833347.001	HYDRANT			18.76	3-01-28-369-001-141	B Parks & Playgrd Maintenance	R	05/24/23	07/12/23		S5833347.001	N
2	RIDGID 3/4 HAMMER FLARE TOOL				25.83	3-09-55-501-001-503	B Water Plant Maintenance	R	05/24/23	07/12/23		S5831342.001	N
					44.59								
Vendor Total:					44.59								
HARDR005	HARDROCK HOTEL & CASINO												
23-00779	06/26/23	2023 LEAGUE OF MUNICIPALITIES											
1	MARGARET RIGGIO - REGISTRAR				196.00	3-01-27-330-001-041	B Conferences & Meetings	R	06/26/23	07/12/23		INVOICE 7-4-23	N
2	MARGARET RIGGIO-CLERK/QPA				392.00	3-01-20-120-001-041	B Conferences & Meetings	R	06/26/23	07/12/23		INVOICE 7-4-23	N
3	SUSAN BLUTH - MAYOR				392.00	3-01-20-110-001-041	B Conferences & Meetings	R	06/26/23	07/12/23		INVOICE 7-4-23	N
4	DIMITRI MUSING - ADMINISTRATOR				392.00	3-01-20-100-001-041	B Conferences & Meetings	R	06/26/23	07/12/23		INVOICE 7-4-23	N
5	PAMELA LEWIS, TAX COLLECTOR				392.00	3-01-20-145-001-041	B Conferences & Meetings	R	06/26/23	07/12/23		INVOICE 7-4-23	N
6	CRISTINA FOWLER - COUNCIL				392.00	3-01-20-110-001-041	B Conferences & Meetings	R	06/26/23	07/12/23		INVOICE 7-4-23	N

Vendor # Name										
PO #	PO Date	Description	Contract	PO Type		First	Rcvd	Chk/Void		1099
Item	Description	Amount	Charge Account	Acct Type	Description	Stat/Chk	Enc Date	Date	Date Invoice	Excl
HARDR005 HARDROCK HOTEL & CASINO Continued										
23-00779 06/26/23 2023 LEAGUE OF MUNICIPALITIES Continued										
7	JOSHUA JACKSON - COUNCIL	392.00	3-01-20-110-001-041	B	Conferences & Meetings	R	06/26/23	07/12/23	INVOICE 7-4-23	N
8	JOSEPH CICALES - COUNCIL	196.00	3-01-20-110-001-041	B	Conferences & Meetings	R	06/26/23	07/12/23	INVOICE 7-4-23	N
		2,744.00								
	Vendor Total:	2,744.00								
H0048 HIGHTS REALTY LLC										
23-00829 07/06/23 JULY 2023 HPD RENT										
1	JULY 2023 HPD RENT	4,953.03	3-01-26-310-001-025	B	Building Rental	R	07/06/23	07/12/23	JULY 2023	N
	Vendor Total:	4,953.03								
IDEMI005 IDEMIA IDENTITY & SECURITY USA										
23-00822 06/30/23 MAINTENANCE & SUPPORT										
1	MAINTENANCE & SUPPORT	2,630.00	2-01-25-240-001-029	B	Maint. Contracts - Other	R	06/30/23	07/12/23	159762	N
	Vendor Total:	2,630.00								
INTER015 INTERSTATE WASTE SERVICES OF										
23-00006 01/17/23 MUNICIPAL RECYCLING B										
8	MUNICIPAL RECYCLING	466.33	3-01-26-311-001-029	B	Recycling Contract co-mingle-paper/cdbd	R	05/26/23	07/12/23	8954447A	N
9	MUNICIPAL RECYCLING	12,125.58	3-01-26-311-001-029	B	Recycling Contract co-mingle-paper/cdbd	R	06/26/23	07/12/23	8995535	N
		12,591.91								
	Vendor Total:	12,591.91								
JERSE015 JERSEY AUTO SUPPLY INC.										
23-00846 07/07/23 MAINTENANCE SUPPLIES/PARTS										
1	INV 246170 MCK GLASS CREDIT	82.50-	3-01-26-290-001-034	B	Motor Vehicle Parts & Access.	R	07/07/23	07/12/23	246170	N
2	INV 245318 LED ADAPTER PLUG	6.80	3-01-26-290-001-034	B	Motor Vehicle Parts & Access.	R	07/07/23	07/12/23	245318	N
3	INV 244824 POWERATED BELT	18.49	3-01-26-290-001-034	B	Motor Vehicle Parts & Access.	R	07/07/23	07/12/23	244824	N
4	INV 245317 LED LAMP	38.06	3-01-26-290-001-034	B	Motor Vehicle Parts & Access.	R	07/07/23	07/12/23	245317	N
5	INV 244697 1 YR WTY BATTERY &	661.52	3-01-25-240-001-116	B	Traffic Bureau	R	07/07/23	07/12/23	244697	N
6	INV 244707 CORE DEPOSIT CREDIT	108.00-	3-01-25-240-001-116	B	Traffic Bureau	R	07/07/23	07/12/23	244707	N
7	INV 244983 1YR WTY BATTERY &	661.52	3-01-25-240-001-116	B	Traffic Bureau	R	07/07/23	07/12/23	244983	N

[illegible]

Vendor #	Name	PO #	PO Date	Description	Contract	PO Type	Stat/Chk	First	Rcvd	Chk/Void	1099	
Item	Description	Amount	Charge	Account	Acct Type	Description	Enc	Date	Date	Date	Invoice	Excl
M0270 MERCER COUNTY PROSECUTOR												
23-00820	06/30/23 USE OF MCPO FIREARMS RANGE											
1	USE OF MCPO FIREARMS RANGE	400.00		3-01-25-240-001-117	B	Ammunition & Target Practice	R	06/30/23	07/12/23		INVOICE 6-30-23	N
	Vendor Total:	400.00										
M1125 MOUNT'S GARAGE												
23-00655	05/24/23 LABOR/MAINTENANCE ON TRK#350A											
1	LABOR/MAINTENANCE ON TRK#350A	162.88		3-09-55-501-001-502	B	Vehicle Maintenance	R	05/24/23	07/12/23		12994	N
2	NJ SALES TAX EXEMPTION	10.12		3-09-55-501-001-502	B	Vehicle Maintenance	R	05/24/23	07/12/23		12994	N
		152.76										
23-00712	06/07/23 VEHICLE REPAIR/MAINTENANCE											
1	INV 13061-LABOR AND PARTS	431.33		3-01-26-290-001-034	B	Motor Vehicle Parts & Access.	R	06/07/23	07/12/23		13061	N
2	INV 13061-DEDUCT TAX EXEMPT	26.80		3-01-26-290-001-034	B	Motor Vehicle Parts & Access.	R	06/07/23	07/12/23		13061	N
		404.53										
23-00756	06/19/23 TRANSMISSION SVC INV 13078											
1	TRANSMISSION SVC INV 13078	216.75		3-01-25-256-002-199	B	MISCELLANEOUS	R	06/19/23	07/12/23		13078	N
2	TRANSMISSION SVC INV 13078	3.25		3-01-25-256-002-199	B	MISCELLANEOUS	R	06/19/23	07/12/23		13078	N
3	TRANSMISSION SVC INV 13078	2.17		3-01-25-256-002-199	B	MISCELLANEOUS	R	06/19/23	07/12/23		13078	N
		222.17										
23-00785	06/27/23 VEHICLE REPAIR/MAINTENANCE											
1	INV 13169 #12 2013 FORD TAURUS	2,925.02		3-01-26-315-001-151	B	VEHICLE MAINTENANCE - HOUSING	R	06/27/23	07/12/23		13169	N
2	INV 13169 SALES TAX EXEMPT	181.74		3-01-26-315-001-151	B	VEHICLE MAINTENANCE - HOUSING	R	06/27/23	07/12/23		13169	N
		2,743.28										
	Vendor Total:	3,522.74										
M0143 MSM SERVICE CO.												
23-00758	06/19/23 FIRST AID SUPPLY AWWTP											
1	FIRST AID SUPPLY AWWTP	195.67		3-09-55-501-002-557	B	Plant Safety/Plant Security	R	06/19/23	07/12/23		D3144	N
23-00766	06/22/23 FIRST AID KIT REPLENISHMENT											
1	INV D3146 - WATER PLANT 1ST	102.45		3-09-55-501-001-507	B	Uniforms & Safety Equipment	R	06/22/23	07/12/23		D3146	N

Vendor #	Name
PO #	PO Date Description
Item Description	Amount Contract PO Type Acct Type Description Stat/Chk First Rcvd Chk/Void Invoice 1099 Excl
	Date Date Date
REDAR005	RED ARROW TECHNOLOGIES, LLC
23-00811	06/28/23 VOIP SVCS JUNE 23 HFD & MAIN
1 VOIP SVCS JUNE 23 HFD	117.84 3-01-31-440-001-085 B Telephone-Block Line Systems, LLC LSI R 06/28/23 07/12/23 13098 N
2 VOIP SVCS JUNE 23 MAIN	483.56 3-01-31-440-001-085 B Telephone-Block Line Systems, LLC LSI R 06/28/23 07/12/23 13098 N
	601.40
	Vendor Total: 601.40
S0002	SAFETY-KLEEN SYSTEMS, INC
23-00787	06/27/23 REF 92007665-2302868749
1 SAFETY CLEAN SOLVENT	262.03 3-09-55-501-002-535 B Chemicals Miscellaneous R 06/27/23 07/12/23 92007665 N
	Vendor Total: 262.03
S0061	SEA BOX
23-00839	07/07/23 BICON RENTAL
1 INV SI180716 BICON RENTAL	75.00 3-01-26-310-001-025 B Building Rental R 07/07/23 07/12/23 SI180716 N
	Vendor Total: 75.00
SHERW015	SHERWIN WILLIAMS CO. TR
23-00757	06/19/23 LINE STRIPPING PAINT
1 INV 4078-5 - LINE STRIPPING	1,439.20 3-01-26-290-001-127 B Street Repair & Maintenance R 06/19/23 07/12/23 4078-5 N
	Vendor Total: 1,439.20
S1096	STAPLES BUSINESS ADVANTAGE
23-00791	06/27/23 OFFICE SUPPLIES JUNE 2023
1 10-SHEET SHREDDER - DPW	103.29 3-01-20-120-001-053 B EQUIPMENT R 06/27/23 07/12/23 7610949020 N
2 COPY PAPER - CENTRAL	145.47 3-01-20-125-001-036 B Office Supplies R 06/27/23 07/12/23 7610949020 N
3 COPY PAPER - AWWTP	96.98 3-09-55-501-002-509 B Office Supplies - Admin. R 06/27/23 07/12/23 7610949020 N
	345.74
	Vendor Total: 345.74

Vendor #	Name	PO #	PO Date	Description	Amount	Contract Charge Account	PO Type	Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
S0267 STAVOLA ASPHALT COMPANY														
23-00769	06/22/23	I-5 ASPHALT												
1 INV	293187	I-5 ASPHALT	256.31	3-01-26-290-001-127		B Street Repair & Maintenance	R	06/22/23	07/12/23				293187	N
Vendor Total:			256.31											
VECTO005 TARGET SOLUTIONS LEARNING, LLC														
23-00625	05/16/23	2023 ANNUAL SUBSCRIPTION												
1 2023	ANNUAL SUBSCRIPTION	1,192.06	3-01-25-240-001-029		B Maint. Contracts - Other	R	05/16/23	07/12/23					INV75706	N
Vendor Total:			1,192.06											
T0060 TOWNSHIP OF ROBBINSVILLE														
23-00807	06/28/23	1ST&2ND QTR EMS SHARED SVC2023												
1 2ND QUARTER	EMS SHARED SVC2023	10,000.00	3-01-43-514-001-169		B Emerg. Medical Serv.-Robbinsville	R	06/28/23	07/12/23					2ND QTR EMS2023	N
2 1ST QUARTER	EMS SHARED SVC2023	10,000.00	3-01-43-514-001-169		B Emerg. Medical Serv.-Robbinsville	R	06/28/23	07/12/23					1ST QTR EMS2023	N
			20,000.00											
Vendor Total:			20,000.00											
U0007 UNIVAR USA INC														
23-00111	02/01/23	RES 2022-209 LIME HI-CALC WTP		B										
8 INV	51242655	6/16/23 LIMEHICALC	1,225.00	3-09-55-501-001-527		B Calcium Hydroxide - Lime	R	06/16/23	07/12/23				51242655	N
Vendor Total:			1,225.00											
U0013 USA BLUE BOOK														
23-00714	06/07/23	WIPERS/CHEMICALS												
1 DISPOSABLE WIPER	11X22CM	63.65	3-09-55-501-002-506		B Lab. Equipment & Supplies	R	06/07/23	07/12/23					INV00032765	N
2 PHOSPHATE STANDARD SOLUTION		70.75	3-09-55-501-002-506		B Lab. Equipment & Supplies	R	06/07/23	07/12/23					INV00032765	N
3 SULFURIC ACID, 5.0 N	1 LITER	28.25	3-09-55-501-002-506		B Lab. Equipment & Supplies	R	06/07/23	07/12/23					INV00031161	N
4 PHOSPHORUS STANDARD SOLUTION		27.40	3-09-55-501-002-506		B Lab. Equipment & Supplies	R	06/07/23	07/12/23					INV00032765	N
5 INTELICAL PH ELECTRODE		406.00	3-09-55-501-002-506		B Lab. Equipment & Supplies	R	06/07/23	07/12/23					INV00032765	N
6 FREIGHT		80.18	3-09-55-501-002-506		B Lab. Equipment & Supplies	R	06/07/23	07/12/23					INV00032765	N
			676.23											
Vendor Total:			676.23											

Total Purchase Orders:	45	Total P.O. Line Items:	101	Total List Amount:	89,475.40	Total Void Amount:	0.00
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Totals by Year-Fund								
Fund Description	Fund	Budget Rcvd	Budget Held	Budget Total	Revenue Total	G/L Total	Project Total	Total
CURRENT FUND	2-01	2,760.10	0.00	2,760.10	0.00	0.00	0.00	2,760.10
CURRENT FUND	3-01	74,976.73	0.00	74,976.73	0.00	0.00	0.00	74,976.73
	3-09	9,173.07	0.00	9,173.07	0.00	0.00	0.00	9,173.07
	3-21	0.00	0.00	0.00	0.00	0.00	2,523.00	2,523.00
Year Total:		84,149.80	0.00	84,149.80	0.00	0.00	2,523.00	86,672.80
HOUSING TRUST FUND-RECAPTURED FUNDS	T-26	42.50	0.00	42.50	0.00	0.00	0.00	42.50
Total of All Funds:		86,952.40	0.00	86,952.40	0.00	0.00	2,523.00	89,475.40

Project Description	Project No.	Rcvd Total	Held Total	Project Total
105 Main St - Concept Plan	2022-01	535.50	0.00	535.50
Site Plan Application #2020-01	3PRCLLC	1,987.50	0.00	1,987.50
Total of All Projects:		2,523.00	0.00	2,523.00

Resolution 2023-147

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

**AUTHORIZING PAYMENT NO. 1– BLACK ROCK ENTERPRISES,
LLC. - IMPROVEMENTS TO HAUSSER AVENUE, BENNETT PLACE,
AND PROSPECT DRIVE**

WHEREAS, on March 20, 2023, the Borough Council awarded a contract for the Improvements to Hausser Avenue, Bennett Place, and Prospect Drive to Black Rock Enterprises, LLC, of Old Bridge, New Jersey at the price of \$755,759.40; and

WHEREAS, the contractor has submitted a request for payment No. 1 in the amount of \$222,322.15, for partial payment through June 22, 2023; and

WHEREAS, the Borough Engineer has recommended approval of Payment Request No. 1 to the contractor in the amount of \$222,322.15.00.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown Payment Request No. 1 to Black Rock Enterprises, LLC, of Old Bridge, New Jersey for \$222,322.15 is hereby approved as detailed herein, and the Deputy CFO is authorized to issue same.

CERTIFICATION

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on July 17, 2023.

Margaret Riggio
Borough Clerk



MEMORANDUM

TO: Mayor and Council
Borough of Hightstown

FROM: Carmela Roberts, P.E., C.M.E. *CR*
Borough Engineer

DATE: July 5, 2023

RE: Improvements to Hausser Avenue, Bennett Place,
And Prospect Drive
Payment No. 1
Our File No.: H1802

Attached please find the following in reference to Payment No. 1 which is a partial payment through June 22, 2023 for mobilization, site clearing, project video, traffic control, inlet filters, inlet curb pieces, inlet frame and grates, fire hydrant assembly, valves, wet tap, concrete sidewalk, driveway repair, curb, detectable warning surfaces, fertilizing and seeding, and topsoiling:

1. Payment No. 1
2. Invoice No. 1
4. Certified Payrolls
5. Monthly Project Workforce Reports

I recommend payment be made to Black Rock Enterprises, LLC in the amount of \$222,322.15, subject to the receipt of the monthly SED report.

Should you have any questions, please do not hesitate to call.

cc: Dimitri Musing, Borough Administrator
Peggy Riggio, RMC, CMR, Borough Clerk
George Lang, Borough CFO
Silvia Abreu, Black Rock Enterprises, LLC
Cameron Corini, PE, CME, Roberts Engineering Group, LLC
Kelly Pham, EIT, Roberts Engineering Group, LLC

PAYMENT No. 1

IMPROVEMENTS TO HAUSSER AVENUE, BENNETT PLACE, AND PROSPECT DRIVE

Borough of Hightstown, Mercer County, New Jersey

July 5, 2023

File No.: H1802

Item No.	Description	Units	Contract Quantity	Total As-Built Quantity	As-Built This Period	Unit Price	Total Cost
1	Mobilization	LS	1.00	1.00	1.00	\$12,500.00	\$12,500.00
2	Clearing Site	LS	1.00	0.50	0.50	\$10,000.00	\$5,000.00
3	Project Video	LS	1.00	1.00	1.00	\$20,000.00	\$20,000.00
4	Traffic Cones	UNIT	30.00	30.00	30.00	\$15.00	\$450.00
5	Drums	UNIT	30.00	0.00	0.00	\$1.00	\$0.00
6	Traffic Director, Flagger	HOURL	150.00	0.00	0.00	\$1.00	\$0.00
7	Uniform Traffic Director	HOURL	250.00	0.00	0.00	\$130.00	\$0.00
8	Breakaway Barricade	UNIT	9.00	6.00	6.00	\$1.00	\$6.00
9	Construction Sign 'B' (60"x30")	UNIT	3.00	3.00	3.00	\$100.00	\$300.00
10	Construction Sign 'C' (72"x60")	UNIT	2.00	2.00	2.00	\$100.00	\$200.00
11	Construction Sign 'D' (72"x60")	UNIT	2.00	2.00	2.00	\$100.00	\$200.00
12	Construction Sign 'E' (72"x60")	UNIT	2.00	2.00	2.00	\$100.00	\$200.00
13	Inlet Filter, Type 2	UNIT	11.00	11.00	11.00	\$100.00	\$1,100.00
14	Manhole Frame and Cover, Sanitary	UNIT	12.00	0.00	0.00	\$900.00	\$0.00
15	8" Type 'N' Eco Curb Piece	UNIT	7.00	7.00	7.00	\$400.00	\$2,800.00
16	Bicycle Safe Frame and Grate	UNIT	7.00	7.00	7.00	\$375.00	\$2,625.00
17	8" PVC Sanitary Main	LF	40.00	0.00	0.00	\$250.00	\$0.00
18	6" PVC Sanitary Lateral	LF	30.00	0.00	0.00	\$150.00	\$0.00
19	PVC Cleanout, Sanitary	UNIT	5.00	0.00	0.00	\$1,000.00	\$0.00
20	Transfer Existing Water Service	UNIT	15.00	0.00	0.00	\$1,250.00	\$0.00
21	1" Type K Copper Water Service	LF	239.00	0.00	0.00	\$30.00	\$0.00
22	1" Curb Valve and Box	UNIT	4.00	0.00	0.00	\$1,500.00	\$0.00
23	6" HDPE Water Main	LF	1,339.00	0.00	0.00	\$95.00	\$0.00
24	Fire Hydrant Assembly, Complete	UNIT	5.00	1.00	1.00	\$8,500.00	\$8,500.00
25	8" Cap	UNIT	2.00	0.00	0.00	\$1,000.00	\$0.00
26	6" Cap	UNIT	7.00	0.00	0.00	\$650.00	\$0.00
27	6" Gate Valve	UNIT	5.00	0.00	0.00	\$3,500.00	\$0.00
28	6" Insertion Valve	UNIT	2.00	2.00	2.00	\$15,000.00	\$30,000.00
29	6"x6" Tee	UNIT	3.00	0.00	0.00	\$1,000.00	\$0.00
30	6"x6" Wet Tap and Valve	UNIT	1.00	1.00	1.00	\$9,500.00	\$9,500.00
31	6"x8" Wet Tap and Valve	UNIT	2.00	0.00	0.00	\$10,000.00	\$0.00
32	Concrete Sidewalk, 4" Thick	SY	916.00	819.22	819.22	\$77.00	\$63,079.94
33	Reinforced Concrete Sidewalk, 6" Thick	SY	197.00	210.50	210.50	\$90.00	\$18,945.00
34	6"x8"x16" Concrete Vertical Curb	LF	1,595.00	1,013.00	1,013.00	\$33.00	\$33,429.00
35	Detectable Warning Surface (Typ.)	SY	10.00	6.47	6.47	\$350.00	\$2,264.50
36	Hot Mix Asphalt Driveway, 2" Thick	SY	74.00	210.22	210.22	\$45.00	\$9,459.90
37	HMA Milling, 3" or Less	SY	7,615.00	0.00	0.00	\$3.75	\$0.00
38	Hot Mix Asphalt 9.5M64 Surface Course, 2" Thick	TON	1,050.00	0.00	0.00	\$96.00	\$0.00
39	Hot Mix Asphalt 9.5M64 Leveling Course, Variable Thickness	TON	225.00	0.00	0.00	\$1.00	\$0.00
40	Tack Coat	GAL	780.00	0.00	0.00	\$4.00	\$0.00
41	HMA Pavement Repair	SY	143.00	0.00	0.00	\$30.00	\$0.00
42	Regulatory Sign, R1-1 'Stop'	UNIT	5.00	0.00	0.00	\$300.00	\$0.00
43	Warning Sign, W15-2 'Watch for Children'	UNIT	2.00	0.00	0.00	\$300.00	\$0.00
44	Warning Sign, 'Autistic Children'	UNIT	2.00	0.00	0.00	\$300.00	\$0.00
45	Warning Sign, 'Children at Play'	UNIT	3.00	0.00	0.00	\$300.00	\$0.00
46	Warning Sign, W1-2R 'Arrow'	UNIT	2.00	0.00	0.00	\$335.50	\$0.00
47	Warning Sign, W11-2 'Pedestrian'	UNIT	4.00	0.00	0.00	\$325.00	\$0.00
48	Warning Sign, W16-9P 'Ahead'	UNIT	4.00	0.00	0.00	\$100.00	\$0.00
49	Street Sign	UNIT	8.00	0.00	0.00	\$385.00	\$0.00
50	Traffic Marking, 24" Wide White	LF	228.00	0.00	0.00	\$7.55	\$0.00
51	Traffic Marking, 8" Wide White	LF	345.00	0.00	0.00	\$2.55	\$0.00
52	Fertilizing and Seeding, Type A-3	SY	1,050.00	1,050.00	1,050.00	\$1.00	\$1,050.00
53	Topsoiling, 5" Thick	SY	1,050.00	1,050.00	1,050.00	\$5.00	\$5,250.00
54	Asphalt Price Adjustment	DOLLAR	6,500.00	0.00	0.00	\$1.00	\$0.00
55	Fuel Price Adjustment	DOLLAR	4,000.00	0.00	0.00	\$1.00	\$0.00
56	Excavation, Test Hole	CY	50.00	0.00	0.00	\$100.00	\$0.00
57	Dense Graded Aggregate, If & Where Directed	CY	50.00	0.00	0.00	\$1.00	\$0.00
58	Tree Removal, Over 12" to 18" Diamter	UNIT	3.00	0.00	0.00	\$4,000.00	\$0.00
59	Tree Planting, 2" Cal.	UNIT	5.00	0.00	0.00	\$800.00	\$0.00
60	Allowance	DOLLAR	20,000.00	0.00	0.00	\$1.00	\$0.00
TOTAL WORK COMPLETED							\$226,859.34
LESS: RETAINAGE		2%					\$4,537.19
SUBTOTAL							\$222,322.15
LESS: PREVIOUS PAYMENTS							\$0.00
TOTAL AMOUNT DUE							\$222,322.15
AMOUNT OF ORIGINAL CONTRACT							\$755,759.40

Resolution 2023-148

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

**AUTHORIZING PAYMENT #2 – FINAL AND CHANGE ORDER #2– S.
BROTHERS – IMPROVEMENTS RAILROAD AVENUE, DEY
STREET, CENTER STREET AND SOUTH ACADEMY STREET**

WHEREAS, on November 21, 2021, the Borough Council awarded a contract for the Improvements Railroad Avenue, Dey Street, Center Street and South Academy Street to S. Brothers, Inc., of South River, New Jersey at the price of \$573,798.00; and

WHEREAS, the contractor has submitted Change Order No. 2 which includes replacement of existing galvanized water services pursuant to Resolution 2022-218 in the amount of \$54,430.48; and

WHEREAS, the contractor has submitted a request for payment No. 2 in the amount of \$128,628.41, for final payment; and

WHEREAS, the Borough Engineer has recommended approval of Change Order No.2; and

WHEREAS, the Borough Engineer has recommended the contract be accepted, closed out and final payment be made to S. Brothers, Inc. in the amount of \$128,638.41 subject to the approval of the closeout documents by the Borough Attorney.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown that Change Order No. 2 and Payment Request No. 2- Final to S. Brothers, Inc., of South River, New Jersey for \$128,638.41, is hereby approved as detailed herein, and the Deputy CFO is authorized to issue same.

CERTIFICATION

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on July 17, 2023.

Margaret Riggio
Borough Clerk



Roberts
ENGINEERING GROUP LLC
Women Business Enterprise Certified

1670 Whitehorse-Hamilton Square Rd.
Hamilton, New Jersey 08690
609-586-1141 fax 609-586-1143
www.RobertsEngineeringGroup.com

July 7, 2023

Mayor and Council
Borough of Hightstown
156 Bank Street
Hightstown, NJ 08520

Re: Improvements to Railroad Avenue, Dey Street,
Center Street, and South Academy Street
Payment No. 2 and FINAL
Our File No.: H1801

Dear Mayor and Council:

Enclosed with this letter, please find the following documents:

1. Payment No. 2 and Final
2. Change Order No. 2 and Final
3. 2-Year Maintenance Bond
4. Contractor's Affidavit and Release
5. Acknowledgement of Contractor
6. Consent of Surety to Final Payment
7. Contractor's Release

Change Order No. 2 and Final adjusts the contract to as-built quantities by \$54,430.48 to a final contract amount of \$628,228.48 (9.49%).

You may recall that the Borough previously authorized the expansion of this contract in April 2023 to include replacement of lead water services in accordance with NJDEP requirements. This approval was in the amount of \$62,604.00. During construction we worked closely with the Borough Department of Public Works and Contractor to ensure that all work was completed efficiently. Ultimately, we were able to reduce the cost associated with this work by approximately \$8,000. As such, the enclosed Change Order No. 2 formalizes the approved contract modification with the reduced lead service line replacement cost of \$54,430.48. There are no additional costs associated with the original bid contract.

Please have the Mayor sign all copies of the change order and return to this office for final submission to the NJDOT.

I recommend the contract be accepted, closed out, and final payment be made to S. Brothers, Inc. in the amount of \$128,638.41, subject to the approval of the closeout documents by the Borough Attorney. Certified payrolls have previously been forwarded to the Borough.

Should you have any questions regarding the above, please do not hesitate to contact me.

Very truly yours,

A handwritten signature in blue ink that reads "Carmela Roberts".

Carmela Roberts, P.E., C.M.E.
Borough Engineer

cc: Dimitri Musing, Borough Administrator
Peggy Riggio, RMC, CMR, Borough Clerk
Mairead Thompson, Administrative Assistance
Mickey O'Connor, Accounts Payable Clerk
George Lang, Borough CFO
Fred Raffetto, Esq., Borough Attorney
Cameron Corini, PE, CME, Roberts Engineering Group, LLC
Kelly Pham, EIT, Roberts Engineering Group, LLC



Roberts
ENGINEERING GROUP LLC
Women Business Enterprise Certified

PAYMENT No. 2 and FINAL - REVISED
IMPROVEMENTS TO RAILROAD AVENUE AND DEY STREET
Borough of Hightstown, Mercer County, New Jersey
June 20, 2023
File No.: H1801

Item No.	Description	Units	Contract Quantity	Total As-Built Quantity	As-Built This Period	Unit Price	Total Cost
1	Mobilization	LS	1.00	1.00	0.00	\$4,800.00	\$4,800.00
2	Clearing Site	LS	1.00	1.00	0.00	\$48,380.00	\$48,380.00
3	Project Video	LS	1.00	1.00	1.00	\$1,000.00	\$1,000.00
4	Traffic Director, Flagger	HOURL	0.00	0.00	0.00	\$0.01	\$0.00
5	Uniform Traffic Director (State Non-Participating)	HOURL	54.17	119.11	64.94	\$130.00	\$15,484.94
6	Traffic Cone	UNIT	30.00	30.00	0.00	\$1.00	\$30.00
7	Drum	UNIT	0.00	0.00	0.00	\$1.00	\$0.00
8	Breakaway Barricade	UNIT	6.00	6.00	0.00	\$1.00	\$6.00
9	Construction Sign 'B' (60"x30")	UNIT	3.00	3.00	0.00	\$1.00	\$3.00
10	Construction Sign 'C' (48"x30")	UNIT	2.00	2.00	0.00	\$1.00	\$2.00
11	Construction Sign 'D' (72"x60")	UNIT	3.00	3.00	0.00	\$600.00	\$1,800.00
12	Construction Sign 'E' (72"x60")	UNIT	2.00	2.00	0.00	\$600.00	\$1,200.00
13	Construction Sign 'F' (72"x60")	UNIT	2.00	2.00	0.00	\$600.00	\$1,200.00
14	Construction Sign 'G' (24"x18")	UNIT	4.00	4.00	0.00	\$1.00	\$4.00
15	Construction Sign 'H; (24"x18")	UNIT	7.00	7.00	0.00	\$1.00	\$7.00
16	Construction Sign 'I' (24"x18")	UNIT	4.00	4.00	0.00	\$50.00	\$200.00
17	Construction Sign 'J' (30"x18")	UNIT	2.00	2.00	0.00	\$50.00	\$100.00
18	Construction Sign 'K' (30"x18")	UNIT	2.00	2.00	0.00	\$50.00	\$100.00
19	Construction Sign 'L' (30"x18")	UNIT	3.00	3.00	0.00	\$50.00	\$150.00
20	Construction Sign 'M' (30"x18")	UNIT	4.00	4.00	0.00	\$50.00	\$200.00
21	Inlet Filter, Type 2	UNIT	16.00	16.00	0.00	\$1.00	\$16.00
22	Silt Fence	LF	650.00	650.00	0.00	\$0.01	\$6.50
23	Tree Removal, 6" to 12" Diameter	UNIT	8.00	8.00	0.00	\$1,000.00	\$8,000.00
24	Tree Removal, Over 24" to 30" Diameter	UNIT	5.00	5.00	0.00	\$1,600.00	\$8,000.00
25	Excavation, Test Pit	CY	0.00	0.00	0.00	\$1.00	\$0.00
26	1" Type 'K' Copper Water Service (State Non-Participating)	LF	74.00	74.00	0.00	\$90.00	\$6,660.00
27	1" Curb Valve and Box (State Non-Participating)	UNIT	5.00	5.00	0.00	\$800.00	\$4,000.00
28	Fire Hydrant Assembly, Complete (State Non-Participating)	UNIT	0.00	0.00	0.00	\$8,000.00	\$0.00
29	Manhole Frame and Cover, Sanitary (State Non-Participating)	UNIT	2.00	2.00	0.00	\$1,000.00	\$2,000.00
30	Precast Doghouse Inlet, Type 'B'	UNIT	1.00	1.00	0.00	\$4,500.00	\$4,500.00
31	Precast Inlet, Type 'B'	UNIT	1.00	1.00	0.00	\$4,000.00	\$4,000.00
32	Precast Inlet, Type 'E'	UNIT	0.00	0.00	0.00	\$4,000.00	\$0.00
33	Inlet Repair	UNIT	5.00	5.00	0.00	\$800.00	\$4,000.00
34	4" Type 'N' Eco Curb Piece	UNIT	0.00	0.00	0.00	\$400.00	\$0.00
35	6" Type 'N' Eco Curb Piece	UNIT	3.00	3.00	0.00	\$360.00	\$1,080.00
36	8" Type 'N' Eco Curb Piece	UNIT	2.00	2.00	0.00	\$600.00	\$1,200.00
37	Bicycle Safe Frame and Grate, Type 'B'	UNIT	2.00	2.00	0.00	\$860.00	\$1,720.00
38	Bicycle Safe Frame and Grate, Type 'E'	UNIT	0.00	0.00	0.00	\$900.00	\$0.00
39	6" Perforated HDPE Pipe	LF	168.00	168.00	0.00	\$55.00	\$9,240.00
40	Trench Drain with Frame and Grate (State Non-Participating)	UNIT	1.00	1.00	0.00	\$7,500.00	\$7,500.00
41	Belgian Block Curb	LF	474.00	474.00	0.00	\$32.00	\$15,168.00
42	6"x8"x18" Concrete Vertical Curb	LF	2,061.00	2,061.00	0.00	\$30.00	\$61,830.00
43	6"x9"x18" Concrete Vertical Curb	LF	84.00	84.00	0.00	\$30.00	\$2,520.00
44	Concrete Sidewalk, 4" Thick	SY	476.50	476.50	0.00	\$90.00	\$42,885.00
45	Reinforced Concrete Sidewalk, 6" Thick	SY	98.00	98.00	0.00	\$95.00	\$9,310.00
46	Hot Mix Asphalt Driveway, 2" Thick	SY	162.86	162.86	0.00	\$35.00	\$5,700.00
47	Stone Driveway	SY	22.00	22.00	0.00	\$1.00	\$22.00
48	9" Wide Emergency Access Drive (State Non-Participating)	SY	235.00	235.00	0.00	\$45.00	\$10,575.00
49	Detectable Warning Surface	SY	21.00	21.00	0.00	\$340.00	\$7,140.00
50	Brick Paver Crosswalk	SY	29.37	29.37	0.00	\$380.00	\$11,160.00
51	Stone Path	SY	275.00	275.00	60.00	\$30.00	\$8,250.00
52	Split Rail Fence	LF	510.00	510.00	510.00	\$46.00	\$23,460.00
53	Beam Guide Rail	LF	76.00	76.00	0.00	\$100.00	\$7,600.00
54	Bollard	UNIT	4.00	4.00	4.00	\$1,300.00	\$5,200.00
55	Excavation, Unclassified, 12" Depth or Less	SY	0.00	0.00	0.00	\$0.01	\$0.00
56	HMA Milling, 3" or Less	SY	3,035.00	3,035.00	0.00	\$6.00	\$18,210.00
57	HMA Pavement Repair	SY	147.00	147.00	0.00	\$35.00	\$5,145.00
58	Tack Coat	GAL	298.00	298.00	0.00	\$6.00	\$1,788.00
59	Hot Mix Asphalt 9.5M64 Course, 2" Thick	TON	381.63	381.63	0.00	\$115.00	\$43,887.45
60	Hot Mix Asphalt 9.5M64 Leveling Course, Variable Thickness	TON	96.00	96.00	0.00	\$115.00	\$11,040.00



Item No.	Description	Units	Contract Quantity	Total As-Built Quantity	As-Built This Period	Unit Price	Total Cost
61	Hot Mix Asphalt 19M64 Base Course, 4" Thick	TON	302.96	302.96	0.00	\$115.00	\$34,840.40
62	Comp. Dense Graded Aggregate, 6" Thick	CY	0.00	0.00	0.00	\$1.00	\$0.00
63	30"X30" Regulatory Sign, R1-1 'Stop'	UNIT	5.00	5.00	5.00	\$335.00	\$1,675.00
64	30"x30" Regulatory Sign, R5-1 'Do Not Enter'	UNIT	4.00	4.00	4.00	\$335.00	\$1,340.00
65	30"x18" Regulatory Sign, R5-1A 'Wrong Way'	UNIT	2.00	2.00	2.00	\$325.00	\$650.00
66	36"x12" Regulatory Sign, R6-1R 'One Way'	UNIT	1.00	1.00	1.00	\$300.00	\$300.00
67	24"x18" Regulatory Sign, R7-200 'No Parking Anytime'	UNIT	2.00	2.00	2.00	\$275.00	\$550.00
68	18"x12" Regulatory Sign, R7-203 'No Parking When Road Is Snow Covered'	UNIT	1.00	1.00	1.00	\$275.00	\$275.00
69	Street Sign	UNIT	4.00	4.00	4.00	\$450.00	\$1,800.00
70	Traffic Markings, 24" Wide White	LF	454.00	366.00	366.00	\$6.00	\$2,196.00
71	Traffic Markings, 8" Wide White	LF	445.00	634.00	634.00	\$2.00	\$1,268.00
72	Long Life Epoxy Resin Curb Marking, Yellow	LF	365.00	240.00	240.00	\$2.50	\$600.00
73	Topsoil Spreading, 5" Thick	SY	1,535.00	1,535.00	0.00	\$5.00	\$7,675.00
74	Fertilizing and Seeding, Type A-3	SY	1,535.00	1,535.00	0.00	\$2.00	\$3,070.00
75	Tree Planting, 2" Cal.	UNIT	20.00	22.00	22.00	\$700.00	\$15,400.00
76	Fuel Price Adjustment	DOLLAR	9,168.49	9,168.49	0.00	\$1.00	\$9,168.49
77	Asphalt Price Adjustment	DOLLAR	10,304.70	10,304.70	0.00	\$1.00	\$10,304.70
78	Allowance (State Non-Participating)	DOLLAR	7,435.71	0.00	0.00	\$1.00	\$0.00
S-1	Type 'A' Inlet with Bicycle Safe Frame and Grate	UNIT	2.00	2.00	0.00	\$4,000.00	\$8,000.00
S-2	16"x8" Road Base Concrete Gutter	LF	84.00	84.00	0.00	\$45.00	\$3,780.00
S-3	Uncover, Raise, and Reinforce Existing Manhole	UNIT	1.00	1.00	0.00	\$1,400.00	\$1,400.00
S-4	Replace Sanitary Sewer Lateral and Saddle at #218 Railroad Avenue	LS	1.00	1.00	0.00	\$1,800.00	\$1,800.00
S-5	Guide Rail End Piece	UNIT	2.00	2.00	0.00	\$460.00	\$920.00
S-6	Concrete Steps	UNIT	1.00	1.00	0.00	\$1,800.00	\$1,800.00
S-7	Fire Hydrant Riser	UNIT	2.00	2.00	0.00	\$2,380.00	\$4,760.00
S-8	Reinforce Trench Drain	UNIT	1.00	1.00	0.00	\$1,800.00	\$1,800.00
S-9	Subbase Repairs	SY	400.00	400.00	0.00	\$62.60	\$25,040.00
S-10	18" HDPE Storm	LF	40.00	40.00	0.00	\$196.25	\$7,850.00
S-11	Galvanized Water Service Replacement	LS	1.00	1.00	1.00	\$52,486.00	\$52,486.00
TOTAL WORK COMPLETED							\$628,228.48
LESS: RETAINAGE							\$0.00
SUBTOTAL							\$628,228.48
LESS: PREVIOUS PAYMENTS							\$499,590.07
TOTAL AMOUNT DUE							\$128,638.41
AMOUNT OF ORIGINAL CONTRACT							\$573,798.00
AMOUNT OF ORIGINAL CONTRACT ADJUSTED BY CHANGE ORDER Nos. 1 and 2 and FINAL (9.49%)							\$628,228.48

NEW JERSEY DEPARTMENT OF TRANSPORTATION
DIVISION OF LOCAL AID AND ECONOMIC DEVELOPMENT
CHANGE ORDER NUMBER - 2 and FINAL
STATE AID PROEJCT
1 of 1

Project	Improvements to Railroad Avenue, Dey Street, Center Street, and South Academy Street
Municipality	Borough of Hightstown
County	Mercer County
Contractor	S. Brothers, Inc.

In accordance with the project Supplementary Specification, the following are changes in the contract.

Location and Reason for Change (Attach additional sheets if required)

Adjustments to as-built quantities.

S-11 includes replacement of existing galvanized water services at #118 Dey Street, #190 and #191 Center Street, and #406, #408, and #410 Summit Street in accordance with Borough Resolution 2022-218.

Extend contract time by 286 Calendar Days to April 14, 2023 due to weather delays, punch list items, and additional work requested by Borough related to Item S-11.

<u>Item No.</u>	<u>Description</u>	<u>Quantity (+/-)</u>	<u>Unit Price</u>	<u>Amount</u>
5	Uniform Traffic Director (State Non-Participating)	64.94 HOURS	\$130.00	\$8,442.69
70	Traffic Markings, 24" Wide White	(88.00) LF	\$6.00	(\$528.00)
71	Traffic Markings, 8" Wide White	189.00 LF	\$2.00	\$378.00
72	Long Life Epoxy Resin Curb Marking, Yellow	(125.00) LF	\$2.50	(\$312.50)
75	Tree Planting, 2" Cal.	2.00 UNIT	\$700.00	\$1,400.00
78	Allowance (State Non-Participating)	(7,435.71) DOLLAR	\$1.00	(\$7,435.71)
S-11	Galvanized Water Service Replacement (State Non-Participating)	1.00 LS	\$52,486.00	\$52,486.00

Amount of Original Contract	\$573,798.00	Extra	\$10,220.69
Adjusted Amount Based on Change		Supplemental	\$52,486.00
Order Nos. 1 and 2 and FINAL	\$628,228.48	Reduction	(\$8,276.21)
		Total Change	\$54,430.48

% Change in Contract
[(+) Increase or (-) Decrease] **9.49 %**

.....
 (Engineer)

.....
 (Date)

.....
 (Local Aid)

.....
 (Date)

.....
 (Presiding Officer)

.....
 (Date)

.....
 (Contractor)

.....
 (Date)

Paulo Santos
President

6/21/23

(Submit four (4) copies to the Local Aid District Office)

Resolution 2023-149

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

A RESOLUTION NATIONAL SUPPORTING NIGHT OUT

WHEREAS, National Night Out is an annual community-building campaign that promotes police-community partnerships and neighborhood camaraderie to make our neighborhoods safer, more caring places to live;

WHEREAS and National Night Out enhances the relationship between neighbors and law enforcement while bringing back a true sense of community; and

WHEREAS, this year's National Night out will take place, Tuesday, August 1, 2023, from 6:00 p.m. – 8:30 p.m. at Association Park.

NOW THEREFORE BE IT RESOLVED that the Mayor and Council of the Borough of Hightstown support National Night Out in Hightstown Borough and look forward continuing the tradition of celebrating our police officers and the community.

CERTIFICATION

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on July 17, 2023.

Margaret Riggio
Borough Clerk

Resolution 2023-150

BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY

RESOLUTION AUTHORIZING EMERGENCY PURCHASE PURSUANT TO NJSA 40A:11-6

WHEREAS, an emergency had arisen at the Advanced Waste Water Treatment Plant (AWWTP) regarding disposal of sludge; and

WHEREAS, the rotary fan press, which processes liquid sludge into a cake form has broke down and is non operational forcing a contract for removal of liquid sludge; and

WHEREAS, a certification of an imminent hazard was received from the Borough Engineer; and

WHEREAS, the Superintendent of the AWWTP secured the services of Spectraserv of South Kearny, New Jersey to transport and dispose of liquid sludge at a cost of \$0.18 per gallon; and

WHEREAS, N.J.S.A. 40A:11-6 authorizes that any contract may be negotiated or awarded for a contracting unit without public advertising for bids and bidding therefor, notwithstanding that the contract price will exceed the bid threshold, when an emergency affecting the public health, safety or welfare requires the immediate delivery of goods or the performance of services; and

WHEREAS, the CFO has certified availability of funds for this contract.

NOW, THEREFORE BE IT RESOLVED, by the Mayor and Council of the Borough of Hightstown that an emergency contract is hereby awarded to Spectraserve of South Kearny, New Jersey for the emergency services as detailed herein.

CERTIFICATION

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on July 17, 2023.

Margaret Riggio
Borough Clerk

CERTIFICATION OF FUNDS

I, George Lang, CFO of the Borough of Hightstown, certify availability of funds as follows:

Account #	Appropriation Title	Amount
3-09-55-503-000-078	Sludge Removal	\$0.18/gallon

George Lang

George Lang, CFO

07/14/2023
DATE



Roberts
ENGINEERING GROUP LLC
Women Business Enterprise Certified

1670 Whitehorse-Hamilton Square Rd.
Hamilton, New Jersey 08690
609-586-1141 fax 609-586-1143
www.RobertsEngineeringGroup.com

July 13, 2023

Dimitri Musing
Borough Administrator
Borough of Hightstown
156 Bank Street
Hightstown, New Jersey 08520

Re: Sludge Disposal Emergency - AWWTP
Hightstown Borough, Mercer County, New Jersey
Our File No.: H1652

Dear Dimitri:

Please accept this letter as my determination that an emergency exists at the Advanced Wastewater Treatment Plant (AWWTP) regarding disposal of sludge. Recently, the rotary fan press, which processes liquid sludge into a cake form, broke down and has not been operational. This unit is integral to the entire processing of sludge for removal from the Plant. The Borough has a contract with Waste Management to remove sludge cake and to transport it for disposal. As a result of the breakdown of the rotary fan press the Borough can no longer process sludge into a cake and therefore, is without a formal contract for removal of liquid sludge from the Plant.

In order to maintain proper sludge disposal, the Superintendent, Steve White, reached out to Spectraserv and requested their services for hauling liquid sludge with disposal at the Passaic Valley Sewage Commission (PVSC). On an emergency basis, Spectraserv has been transporting liquid sludge to the PVSC. Moving forward, the Borough must continue to maintain sludge disposal processes so that the Plant can continue to operate properly and comply with NJDEP requirements.

Moving forward, the rotary fan press has been evaluated and will be undergoing repairs that we expect will put it back into operation in approximately six weeks.

Once the rotary fan press is back in operation, the Borough will be able to process sludge cake again.

Should you require anything additional, please contact me.

Very truly yours,

Carmela Roberts, P.E., C.M.E.
Borough Engineer

cc: Mayor and Council
Peggy Riggio, RMC, CMR, Borough Clerk
Mairead Thompson, Administrative Assistant, Finance
George Lang, Borough CFO
Fred Raffetto, Esq., Borough Attorney
Steve White, Superintendent of the AWWTP
Thak Bakhru, P.E., Roberts Engineering Group, LLC
Cameron Corini, P.E., C.M.E., Roberts Engineering Group, LLC

Resolution 2023-151

BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY

AUTHORIZING EMERGENCY TEMPORARY APPROPRIATIONS PRIOR TO ADOPTION OF THE 2023 BUDGET

WHEREAS, an emergent condition has arisen with respect to inadequate appropriation balances remaining in some line items of the 2023 temporary budget; and

WHEREAS, N.J.S.A. 40A:4-20 provides for the creation of emergency appropriations for the purposes above mentioned; and

WHEREAS, it is the desire of the Mayor and Council to create emergency temporary appropriations as set forth on Schedule “A,” attached; and

WHEREAS, the total emergency temporary appropriations in resolutions adopted in the year 2023 pursuant to the provisions of N.J.S.A. 40A:4-20 (Chapter 96, P.L. 1951, as amended), including this resolution, total:

	<i>THIS RESOLUTION</i>	<i>PREVIOUS TOTAL</i>	<i>CUMULATIVE TOTAL</i>
Current	447,219.00	2,348,855.00	2,796,074.00
Capital Outlay – Current	0.00	0.00	0.00
Debt Service - Current	0.00	0.00	0.00
Water/Sewer	216,981.00	914,500.00	1,131,481.00
Capital Outlay – W/S	0.00	0.00	0.00
Debt Service - W/S	0.00	0.00	0.00
TOTAL	664,200.00	3,263,355.00	3,927,555.00

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Hightstown (not less than two-thirds of all the members of thereof affirmatively concurring) that, in accordance with N.J.S.A. 40A:4-20:

1. An emergency temporary appropriation is hereby made for each item listed on the schedules that are attached hereto and made a part hereof;
2. Each emergency appropriation listed will be provided for in the 2023 budget under the same title as written herein;
3. One certified copy of this resolution will be filed with the Director of Local Government Services, and a copy provided to the Chief Finance Officer.

CERTIFICATION

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on July 17, 2023.

Margaret Riggio
Borough Clerk

**Borough of Hightstown
Emergency Temporary
July 17, 2023**

"SCHEDULE A"

Current Fund

Administration	Salaries and Wages	15,000.00
Mayor and Council	Other Expenses	300.00
Municipal Clerk	Salaries and Wages	12,000.00
Office Supplies	Other Expenses	2,000.00
Financial Administration	Salaries and Wages	5,000.00
Data Processing	Other Expenses	10,000.00
Tax Collector	Salaries and Wages	8,000.00
Tax Collector	Other Expenses	1,000.00
Tax Assessor	Salaries and Wages	1,000.00
Tax Assessor	Other Expenses	500.00
Planning	Other Expenses	4,000.00
General Liability	Other Expenses	11,000.00
Workers Compensation	Other Expenses	22,169.00
Police	Salaries and Wages	120,000.00
Police	Other Expenses	40,000.00
Fire	Other Expenses	5,000.00
Board of Health	Salaries and Wages	5,000.00
Buildings and Grounds	Salaries and Wages	4,000.00
Buildings and Grounds	Other Expenses	40,000.00
Recycling	Salaries and Wages	20,000.00
Recycling	Other Expenses	15,000.00
Maintenance of Parks	Salaries and Wages	3,000.00
Maintenance of Parks	Other Expenses	1,000.00
Recreation and Open Space	Salaries and Wages	10,000.00
Recreation and Open Space	Other Expenses	10,000.00
Celebration of Public Events	Other Expenses	3,000.00
Telephone	Other Expenses	2,000.00
Landfill	Other Expenses	40,000.00
Construction Code	Salaries and Wages	10,000.00
Housing	Salaries and Wages	6,000.00
Social Security	Other Expenses	8,000.00
Animal Control-Manalapan	Other Expenses	2,250.00
Landfill Disposal-Roosevelt	Other Expenses	6,000.00
Vehicle Maintenance-Robbinsville	Other Expenses	5,000.00

447,219.00

Water-Sewer Utility Fund

Salaries and Wages	30,000.00
Other Expenses	60,000.00
Social Security	5,000.00
NJEIT Loan Payments	121,981.00

216,981.00