

**AGENDA**  
**Hightstown Borough Council**  
**June 5, 2023 | 6:30 p.m.**  
**Hightstown Engine Company No. 1**  
**140 North Main Street, Hightstown**

PLEASE TURN OFF ALL CELL PHONES DURING YOUR ATTENDANCE AT THIS MEETING TO AVOID SOUNDS/RINGING OR CONVERSATIONS THAT MAY INTERFERE WITH THE RECORDING OR THE ABILITY OF ATTENDEES TO HEAR THE PROCEEDINGS. THANK YOU FOR YOUR COOPERATION.

**Meeting called to order by Mayor Susan Bluth**

**STATEMENT:** Adequate notice of this meeting has been given in accordance with the Open Public Meetings Act, pursuant to Public Law 1975, Chapter 231. Said notice was advertised in the Trenton Times and Windsor-Hights Herald as required by law and is posted on the Hightstown Borough website.

**Roll Call**

**Flag Salute**

**Approval of Agenda**

**Presentation** Certificate of Appreciation – Sean Valarezo

**Public Comment** Any person wishing to address Council with his or her comments will have a maximum of three minutes to do so at this time.

**Budget 2023** Introduction of 2023 Budget

**Ordinances** **2023-08 Public Hearing and Final Reading** An Ordinance to Exceed the Municipal Budget Appropriation Limits and to Establish a Cap Bank (N.J.S.A. 40A:4-45.14)

**2023-09 Public Hearing and Final Reading** A Bond Ordinance Providing for Improvements to the Anaerobic Digester for the Water-Sewer Utility and by the Borough of Hightstown, in the County of Mercer, New Jersey, Appropriating \$499,500 Therefor and Authorizing the Issuance of \$499,500 Bonds or Notes of the Borough to Finance the Cost Thereof

**2023-10 First Reading and Introduction** An Ordinance Revising Certain Parking Regulations, and Amending and Supplementing Various Sections of Article 7-1, Entitled “On-Street Traffic Regulations,” of Chapter 7, “Traffic,” of the “Revised General Ordinances of the Borough of Hightstown,” in Certain Limited Respects.

**Resolutions** **2023-115** Authorizing Payment of Bills

**2023-116** Authorizing a Shared Services Agreement Between Hightstown Borough and East Windsor Township for Contribution of the Matching Local Shared for Bus Services

**2023-117** A Resolution Authorizing the Execution of an Agreement Between the Borough of Hightstown and Draper Training Nutrition, LLC

#### **Consent Agenda**

**2023-118** A Resolution Supporting Fun Fridays

**2023-119** Amending Resolution 2023-04 Approving the Borough Council Meeting Schedule for the Year 2023

**2023-120** Authorizing Payment No. 7 – Allied Painting, Inc. (Water Tank Painting and Repair at First Avenue, Leshin Lane and Cranbury Station Road)

**2023-121** Authorizing Payment No. 3 (Final) and Change Order No. 1 (Final) – Advanced Control Systems (Water Treatment Plant Emergency Generator and Flood Gates)

**2023-122** A Resolution Supporting the Click it or Ticket Mobilization of May 22 – June 4, 2023

**2023-123** Resolution Authorizing the Mayor and Borough Clerk to Sign Cancellation of Tax Lien for Block 29;Lot 9

**2023-124** Authorizing Emergency Temporary Appropriations Prior to Adoption of the 2023 Budget

#### **Discussion**

#### **Subcommittee Reports**

#### **Mayor/Council/Administrative Updates**

**Executive Session**      **Resolution 2023-125** Authorizing a Meeting that Excludes the Public

Contract Negotiations – First Aid Donation

Contract Negotiations – PRC

Contract Negotiations – Municipal Facility

Contract Negotiations – 133 Monmouth Street

Contract Negotiations – Stockton Street Sidewalks

#### **Adjournment**

**BOROUGH OF HIGHTSTOWN**  
**2023 BUDGET**

**BUDGET AT A GLANCE**

		<b>2022 ADOPTED</b>	<b>2023 PROPOSED</b>	<b>Inc / Dec Amount</b>	<b>Inc / Dec Percent</b>
<b>APPROPRIATIONS</b>					
20 General Government	\$	1,032,751.00	\$ 1,151,639.79	118,888.79	11.51%
21 Land Use Administration		80,223.00	83,840.00	3,617.00	4.51%
23 Insurance		616,820.00	672,202.00	55,382.00	8.98%
25 Public Safety		2,116,858.51	2,107,238.21	(9,620.30)	-0.45%
26 Public Works		1,031,325.00	1,063,625.00	32,300.00	3.13%
27 Health & Human Services		87,325.00	89,698.00	2,373.00	2.72%
28 Park & Recreation		81,275.00	81,375.00	100.00	0.12%
30 Unclassified		77,650.00	82,650.00	5,000.00	6.44%
31 Utilities		199,900.00	213,900.00	14,000.00	7.00%
32 Landfill/Solid Waste		246,500.00	246,500.00	-	0.00%
33 Construction Code		204,587.00	208,381.00	3,794.00	1.85%
36 Statutory Expenditures		779,731.00	934,878.00	155,147.00	19.90%
41 Grants		25,202.99	52,677.42	27,474.43	109.01%
43 Shared Services		386,631.00	423,144.00	36,513.00	9.44%
44 Capital Improvements		65,075.00	30,000.00	(35,075.00)	-53.90%
45 Debt Service		645,026.00	778,591.00	133,565.00	20.71%
46 Deferred Charges		-	-	-	0.00%
47 Transfer to Board of Education		37,275.00	37,452.00	177.00	0.47%
50 Reserve for Uncollected Taxes		520,000.00	510,000.00	(10,000.00)	-1.92%
<b>TOTAL APPROPRIATIONS</b>	\$	<b>8,234,155.50</b>	\$ <b>8,767,791.42</b>	\$ <b>533,635.92</b>	<b>6.48%</b>
<b>REVENUES</b>					
1 Surplus Anticipated	\$	820,000.00	\$ 898,000.00	78,000.00	9.51%
3A Local Revenues		370,800.00	387,865.00	17,065.00	4.60%
3B State Aid Without Offset Approp.		529,817.00	507,031.00	(22,786.00)	-4.30%
3C Uniform Construction Code		88,000.00	88,000.00	-	0.00%
3D Shared Service Agreements		144,023.00	110,367.00	(33,656.00)	-23.37%
3F Public and Private - Grants		25,202.99	52,677.42	27,474.43	109.01%
3G Special Items of Revenue		244,806.00	243,251.00	(1,555.00)	-0.64%
4 Receipts from Delinquent Taxes		190,000.00	180,000.00	(10,000.00)	-5.26%
Subtotal General Revenues	\$	2,412,648.99	\$ 2,467,191.42	\$ 54,542.43	2.26%
6A Amount Raised by Taxation		5,821,506.51	6,300,600.00	479,093.49	8.23%
<b>TOTAL REVENUES</b>	\$	<b>8,234,155.50</b>	\$ <b>8,767,791.42</b>	\$ <b>533,635.92</b>	<b>6.48%</b>
Total Net Assessed Valuation		396,101,192.00	395,713,300.00	(387,892.00)	
Tax Rate per \$100 of Assessed	\$	1.470	\$ 1.593	\$ 0.123	
Average Residential Assessment		215,765.00	215,765.00		
Taxes on Average Home	\$	3,171.75	\$ 3,437.14	\$ 265.39	

**HIGHTSTOWN BOROUGH  
2023 BUDGET WORKSHEET  
ANTICIPATED REVENUES**

Hightstown Borough Council  
June 5, 2023 Meeting

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	<u>2022</u>	<u>2023</u>	<u><i>Increase (Decrease)</i></u>
<b>1 Surplus Anticipated</b>	<b>820,000.00</b>	<b>898,000.00</b>	<b>78,000.00</b>
<b>Miscellaneous Revenues</b>			
3A Alcoholic Beverages	7,500.00	7,500.00	-
3A Other Licenses	12,000.00	12,000.00	-
3A Fees and Permits	20,600.00	20,600.00	-
3A Municipal Court	175,000.00	195,000.00	20,000.00
3A Interest on Taxes	55,700.00	44,000.00	(11,700.00)
3A Interest on Investments	30,000.00	38,765.00	8,765.00
3A Lease of Borough Owned Property - Cell Tower	70,000.00	70,000.00	-
3B NET CMPTRA	-	-	-
3B Energy Tax Receipts	503,550.00	507,031.00	3,481.00
3B Municipal Relief Fund	26,267.00		(26,267.00)
3C Uniform Construction Code	88,000.00	88,000.00	-
3D Shared Services - Roosevelt Trash Collection	70,948.00	72,367.00	1,419.00
3D Shared Services - Roosevelt Landfill Cost	38,000.00	38,000.00	-
3D Shared Services - Stockton St, Imp. - E, Windso	35,075.00		(35,075.00)
3F Clean Communities Programs	10,165.55	11,401.94	1,236.39
3F Alcohol Education and Rehabilitation Fund	1,105.53		(1,105.53)
3F Recycling Tonnage Grant	4,959.84	7,023.44	2,063.60
3F Cultural Arts Grant	8,000.00	8,000.00	-
3F Street Tree Planting Grant	-	-	-
3F State Body Armor Grant	972.07	1,252.04	279.97
3F Stormwater Mapping Grant	-	25,000.00	25,000.00
3G Uniform Fire Safety Act	9,400.00	10,000.00	600.00
3G CATV Franchise Fee	27,836.00	27,383.00	(453.00)
3G Peddie School Gift	23,000.00	23,000.00	-
3G Revenue Loss	125,000.00	125,000.00	-
3G Hightstown Housing Authority In Lieu	30,000.00	30,000.00	-
3G Verizon Franchise Fee	29,570.00	27,868.00	(1,702.00)
	-	-	-
Total Miscellaneous Revenues	1,402,648.99	1,389,191.42	(13,457.57)
<b>4 Delinquent Taxes</b>	<b>190,000.00</b>	<b>180,000.00</b>	<b>(10,000.00)</b>
			-
<b>6A Taxes</b>	<b>5,821,506.51</b>	<b>6,300,600.00</b>	<b>479,093.49</b>
<b>Total General Revenues</b>	<b>8,234,155.50</b>	<b>8,767,791.42</b>	<b>533,635.92</b>

**HIGHTSTOWN BOROUGH  
2023 BUDGET WORKSHEET**

		<b><u>2022</u></b>	<b><u>2023</u></b>	<b><u>Variance</u></b>
		<b><u>Budget</u></b>	<b><u>Budget</u></b>	
	<b>GENERAL GOVERNMENT:</b>			
	<b>Administrative and Executive</b>			
20-100	Salaries and Wages	66,734.00	124,750.00	58,016.00
20-100	Other Expenses	2,300.00	2,075.00	(225.00)
	<b>Mayor and Council</b>			
20-110	Salaries and Wages	31,400.00	33,400.00	2,000.00
20-110	Other Expenses	3,250.00	3,250.00	-
	<b>Municipal Clerk</b>			
20-120	Salaries and Wages	86,591.00	87,707.00	1,116.00
20-120	Other Expenses	15,900.00	15,900.00	-
	<b>Elections</b>			
20-122	Other Expenses	5,500.00	5,500.00	-
	<b>Office Supplies/Paper Products</b>			
20-125	Other Expenses	14,000.00	15,500.00	1,500.00
	<b>Financial Administration</b>			
20-130	Salaries and Wages	141,528.00	150,842.00	9,314.00
20-130	Other Expenses	15,694.00	15,693.79	(0.21)
	<b>Audit Services</b>			
20-135	Other Expenses	16,000.00	16,000.00	-
	<b>Grant Writing</b>			
20-136	Other Expenses	10,000.00	10,000.00	-
	<b>Data Processing</b>			
20-140	Salaries and Wages	5,150.00	5,150.00	-
20-140	Other Expenses	119,000.00	135,000.00	16,000.00
	<b>Collection of Taxes</b>			
20-145	Salaries and Wages	94,400.00	96,872.00	2,472.00
20-145	Other Expenses	7,805.00	7,800.00	(5.00)
	<b>Assessment of Taxes</b>			
20-150	Salaries and Wages	19,902.00	20,499.00	597.00
20-150	Other Expenses	7,650.00	7,750.00	100.00
	<b>Interest on Tax Appeals</b>			
20-152	Other Expenses	100.00	100.00	-
	<b>Legal Services</b>			
20-155	Other Expenses	95,000.00	122,000.00	27,000.00
	<b>Engineering</b>			
20-165	Other Expenses	42,600.00	42,600.00	-
	<b>Historical Sites Commission</b>			
20-175	Other Expenses	3,800.00	3,800.00	-

**HIGHTSTOWN BOROUGH  
2023 BUDGET WORKSHEET**

		<b><u>2022</u></b>	<b><u>2023</u></b>	<b><u>Variance</u></b>
		<b><u>Budget</u></b>	<b><u>Budget</u></b>	
	<b>Municipal Court</b>			
20-176	Salaries and Wages	33,447.00	34,451.00	1,004.00
20-176	Other Expenses	195,000.00	195,000.00	-
	<b>Planning /Zoning Board</b>			
21-180	Salaries and Wages	29,698.00	30,065.00	367.00
21-180	Other Expenses	50,525.00	53,775.00	3,250.00
	<b>Insurance deductibles</b>			
23-210	Other Expenses	3,000.00	3,000.00	-
	<b>General Liability</b>			
23-212	Other Expenses	47,500.00	56,033.00	8,533.00
	<b>Workers Compensation</b>			
23-213	Other Expenses	91,320.00	98,169.00	6,849.00
	<b>Group Insurance</b>			
23-215	Other Expenses	450,000.00	490,000.00	40,000.00
	<b>Health Benefit Waiver</b>			
23-221	Other Expenses	20,000.00	20,000.00	-
	<b>Unemployment Comp. Insur.</b>			
23-225	Other Expenses	5,000.00	5,000.00	-
	<b>PUBLIC SAFETY FUNCTIONS</b>			
	<b>Police Department</b>			
25-240	Salaries and Wages	1,628,781.00	1,657,004.00	28,223.00
25-240	Other Expenses	169,682.51	220,434.21	50,751.70
	<b>Police Vehicle</b>			
25-241	Other Expenses	110,000.00	-	(110,000.00)
	<b>Emergency Management</b>			
25-252	Salaries and Wages	2,000.00	6,000.00	4,000.00
25-252	Other Expenses	4,000.00	4,000.00	-
	<b>Fire Department</b>			
25-253	Other Expenses	91,100.00	114,600.00	23,500.00
	<b>Aid to Fire Department</b>			
25-255	Other Expenses	-	-	-
	<b>Uniform Fire Safety Act</b>			
25-256	Salaries and Wages	14,000.00	14,000.00	-
25-256	Other Expenses	15,095.00	15,500.00	405.00
	<b>First Aid Organization</b>			
25-260	Other Expenses	36,800.00	31,300.00	(5,500.00)
	<b>First Aid Contribution</b>			
25-261	Other Expenses	1,000.00	-	(1,000.00)

**HIGHTSTOWN BOROUGH  
2023 BUDGET WORKSHEET**

		<b><u>2022</u></b> <b><u>Budget</u></b>	<b><u>2023</u></b> <b><u>Budget</u></b>	<b><u>Variance</u></b>
	<b>Municipal Prosecutor</b>			
25-275	Other Expenses	14,400.00	14,400.00	-
	<b>PUBLIC WORKS FUNCTIONS</b>			
	<b>Streets and Roads</b>			
26-290	Salaries and Wages	230,000.00	250,000.00	20,000.00
26-290	Other Expenses	98,800.00	97,300.00	(1,500.00)
	<b>Snow Removal</b>			
26-291	Salaries and Wages	4,000.00	4,000.00	-
26-291	Other Expenses	5,000.00	7,000.00	2,000.00
	<b>Sanitation/Solid Waste Coll.</b>			
26-305	Salaries and Wages	68,000.00	68,000.00	-
26-305	Other Expenses	68,500.00	63,200.00	(5,300.00)
	<b>Buildings and Grounds</b>			
26-310	Salaries and Wages	45,300.00	45,300.00	-
26-310	Other Expenses	173,425.00	172,825.00	(600.00)
	<b>Recycling</b>			
26-311	Salaries and Wages	102,500.00	102,500.00	-
26-311	Other Expenses	158,800.00	172,500.00	13,700.00
	<b>Vehicle Maintenance</b>			
26-315	Other Expenses	35,000.00	37,000.00	2,000.00
	<b>Community Services Act</b>			
26-325	Other Expenses	42,000.00	44,000.00	2,000.00
	<b>HEALTH AND HUMAN SERVICES</b>			
	<b>Board of Health</b>			
27-330	Salaries and Wages	67,605.00	69,969.00	2,364.00
27-330	Other Expenses	13,950.00	13,959.00	9.00
	<b>Environmental Commission</b>			
27-335	Other Expenses	5,770.00	5,770.00	-
	<b>PARKS AND RECREATION</b>			
	<b>Maintenance of Parks</b>			
28-369	Salaries and Wages	38,500.00	38,500.00	-
28-369	Other Expenses	5,100.00	5,200.00	100.00
	<b>Recreation &amp; Open Sp(Park Commission)</b>			
28-370	Salaries and Wages	10,000.00	10,000.00	-
28-370	Other Expenses	23,675.00	23,675.00	-
	<b>Cultural Arts Commission</b>			
28-373	Other Expenses	4,000.00	4,000.00	-

**HIGHTSTOWN BOROUGH  
2023 BUDGET WORKSHEET**

		<b><u>2022</u></b> <b><u>Budget</u></b>	<b><u>2023</u></b> <b><u>Budget</u></b>	<b><u>Variance</u></b>
	<b>UNCLASSIFIED</b>			
	<b>Accumulated Sick &amp; Vacation</b>			
30-416	Other Expenses	65,000.00	65,000.00	-
	<b>Celebration Public Events</b>			
30-420	Other Expenses	2,850.00	7,850.00	5,000.00
	<b>#</b>			
30-421	Postage	9,800.00	9,800.00	-
31-430	Electricity	36,000.00	40,000.00	4,000.00
31-435	Street Lighting	28,000.00	31,000.00	3,000.00
31-440	Telephone	37,400.00	40,400.00	3,000.00
31-446	Natural Gas	14,000.00	18,000.00	4,000.00
31-460	Gasoline & Diesel Fuel	84,500.00	84,500.00	-
32-465	Landfill Disposal Costs	240,000.00	240,000.00	-
	<b>State Uniform Construction Code</b>			
33-195	Salaries and Wages	134,651.00	136,690.00	2,039.00
33-195	Other Expenses	8,025.00	8,025.00	-
	<b>Housing Code Enforcement</b>			
33-196	Salaries and Wages	58,511.00	60,266.00	1,755.00
33-196	Other Expenses	3,400.00	3,400.00	-
36-471	Public Employ. Retire. Sy	185,409.00	241,068.00	55,659.00
36-472	Social Security System	130,000.00	140,000.00	10,000.00
36-475	Police & Fire Ret. Sys.	409,322.00	498,810.00	89,488.00
36-477	Defined Contribution Retirement Plan	5,000.00	5,000.00	-
36-478	Anticipated Deficit Water-Sewer	50,000.00	50,000.00	-
	<b>TOTAL IN CAP</b>	<b>6,518,445.51</b>	<b>6,899,427.00</b>	<b>380,981.49</b>
	<b>Recycling Tax</b>			
43-496	Other Expenses	6,500.00	6,500.00	-
	<b>Length of Service - LOSAP</b>			
43-500	Other Expenses	30,000.00	30,000.00	-
	<b>Shared Service-County EMS Dispatch</b>			
43-508	Other Expenses	4,720.00	4,810.00	90.00
	<b>Shared Service Senior Citizens</b>			
43-509	Other Expenses	25,000.00	43,952.00	18,952.00
	<b>Shared Services -Sr Citizens Transp</b>			
43-510	Other Expenses	2,180.00	2,180.00	-
	<b>Shared Services- Health</b>			
43-511	Salaries and Wages	31,176.00	31,176.00	-
43-511	Other Expenses	23,959.00	23,959.00	-



**HIGHTSTOWN BOROUGH  
2023 BUDGET WORKSHEET**

	<u>2022</u> <u>Budget</u>	<u>2023</u> <u>Budget</u>	<u>Variance</u>
<b>Shared Services-EMS -</b>			
43-512 Other Expenses	40,000.00	40,000.00	-
<b>Shared Services-Manalapan Animal Control</b>			
43-514 Other Expenses	8,000.00	18,000.00	10,000.00
<b>Shared Services Vehicle Maint</b>			
43-515 Other Expenses	15,000.00	19,000.00	4,000.00
<b>Shared Services Roosevelt</b>			
43-516 Other Expenses	38,000.00	38,000.00	-
<b>Shared Services EW Dispatch</b>			
43-517 Other Expenses	198,596.00	202,067.00	3,471.00
<b>Clean Communities Grant</b>			
44-702 Other Expenses	10,165.55	11,401.94	1,236.39
<b>Municipal Court Alcohol Ed and Rehab Fund</b>			
44-709 Other Expenses	1,105.53	-	(1,105.53)
<b>Recycling Tonnage Grant</b>			
44-701 Other Expenses	4,959.84	7,023.44	2,063.60
<b>Body Armor Grant-State</b>			
44-710 Other Expenses	972.07	1,252.04	279.97
<b>Cultural Arts Grant</b>			
44-720 Other Expenses	8,000.00	8,000.00	-
<b>Stormwater Mapping Grant</b>			
44-726 Other Expenses	-	25,000.00	25,000.00
<b>Capital Improvement Fund</b>			
44-901	30,000.00	30,000.00	-
44-905 Stockton Street Improvements-East Windsc	35,075.00	-	(35,075.00)
45-920 Bond Principal	480,000.00	480,000.00	-
45-925 Note Principal	-	76,750.00	76,750.00
45-930 Interest on Bonds	151,200.00	127,200.00	(24,000.00)
45-935 Interest on Notes	3,900.00	84,715.00	80,815.00
45-945 Dam Restoration Loan	9,926.00	9,926.00	-
46-872 Transfer to Board of Education	37,275.00	37,452.00	177.00
<b>TOTAL OUT CAP</b>	1,195,709.99	1,358,364.42	162,654.43
50-899 Reserve for Uncollected Taxes	520,000.00	510,000.00	(10,000.00)
	-	-	-
<b>TOTAL BUDGET</b>	<u>8,234,155.50</u>	<u>8,767,791.42</u>	<u>533,635.92</u>

**HIGHTSTOWN BOROUGH  
WATER - SEWER UTILITY  
2023 BUDGET WORKSHEET  
ANTICIPATED REVENUES**

	<u>2022</u>	<u>2023</u>	<u>INCREASE (DECREASE)</u>
<b>Surplus Anticipated</b>	<u>182,000.00</u>	<u>200,000.00</u>	<u>18,000.00</u>
<b>Miscellaneous Revenues</b>			
Water Sewer Rents	2,465,000.00	2,700,000.00	235,000.00
Increased Rents	105,000.00	305,613.98	200,613.98
ARP Loss of Revenue	130,893.00	49,269.02	(81,623.98)
Miscellaneous	65,000.00	25,000.00	(40,000.00)
Deficit	50,000.00	50,000.00	-
			-
<b>Total Water / Sewer Utility Revenues</b>	<u>2,997,893.00</u>	<u>3,329,883.00</u>	<u>331,990.00</u>

**HIGHTSTOWN BOROUGH  
2023 BUDGET WORKSHEET**

		<b><u>2022</u></b> <b><u>Budget</u></b>	<b><u>2023</u></b> <b><u>Budget</u></b>	<b><u>Variance</u></b>
	<b>Operating</b>			
	<b>Water Sewer Salaries</b>			
500-0	Salaries and Wages	883,135.00	973,073.00	89,938.00
	<b>Water Other Expenses</b>			
501-1	Other Expenses	404,000.00	457,100.00	53,100.00
	<b>Sewer Other Expenses</b>			
501-2	Other Expenses	1,012,434.00	1,128,844.00	116,410.00
	<b>Capital Improvements</b>			
511-0	Capital Improvement Fund	32,000.00	20,000.00	(12,000.00)
	<b>Debt Service</b>			
522-1	Bond Principal	175,000.00	175,000.00	-
522-2	Bond Interest	43,554.00	36,545.00	(7,009.00)
522-9	Note Principal	-	5,100.00	5,100.00
522-3	Note Interest	3,400.00	56,740.00	53,340.00
522-4	NJEIT 2012 Principal	105,511.00	106,001.00	490.00
522-5	NJEIT 2012 Interest	7,441.00	6,930.00	(511.00)
522-7	Water Main Loan Principal	101,746.00	106,746.00	5,000.00
522-8	Water Main Loan -Interest	9,164.00	8,324.00	(840.00)
523-1	NJEIT 2017 Principal	10,193.00	10,193.00	-
523-2	NJEIT 2017 Interest	2,102.00	1,727.00	(375.00)
524-1	NJEIT 2018 Principal	37,494.00	42,494.00	5,000.00
524-2	NJEIT 2018 Interest	215.00	10,998.00	10,783.00
525-1	NJEIT 2018 Principal	7,283.00	15,924.00	8,641.00
525-2	NJEIT 2018 Interest	7,721.00	12,644.00	4,923.00
	<b>Statutory</b>			
540-1	PERS	79,500.00	79,500.00	-
541-1	Social Security System	74,000.00	74,000.00	-
542-0	Unemployment	2,000.00	2,000.00	-
		<u>2,997,893.00</u>	<u>3,329,883.00</u>	<u>331,990.00</u>

# Ordinance 2023-08

BOROUGH OF HIGHTSTOWN  
COUNTY OF MERCER  
STATE OF NEW JERSEY

## **AN ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS AND TO ESTABLISH A CAP BANK (N.J.S.A. 40A: 4-45.14)**

**WHEREAS**, the Local Government Cap Law, *N.J.S. 40A: 4-45.1 et seq.*, provides that in the preparation of its annual budget, a municipality shall limit any increase in said budget to 2.5% unless authorized by ordinance to increase it to 3.5% over the previous year's final appropriations, subject to certain exceptions; and

**WHEREAS**, *N.J.S.A. 40A: 4-45.15a* provides that a municipality may, when authorized by ordinance, appropriate the difference between the amount of its actual final appropriation and the 3.5% percentage rate as an exception to its final appropriations in either of the next two succeeding years; and

**WHEREAS**, the Mayor and Council of the Borough of Hightstown in the County of Mercer finds it advisable and necessary to increase its CY 2023 budget by up to 3.5% over the previous year's final appropriations, in the interest of promoting the health, safety and welfare of the citizens; and

**WHEREAS**, the Mayor and Council hereby determine that a 1.0% increase in the budget for said year, amounting to \$64,084.46 in excess of the increase in final appropriations otherwise permitted by the Local Government Cap Law, is advisable and necessary; and

**WHEREAS**, the Mayor and Council hereby determine that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years.

**NOW THEREFORE BE IT ORDAINED**, by the Mayor and Council of the Borough of Hightstown, in the County of Mercer, a majority of the full authorized membership of this governing body affirmatively concurring, that, in the CY 2023 budget year, the final appropriations of the Borough of Hightstown shall, in accordance with this ordinance and *N.J.S.A. 40A: 4-45.14*, be increased by 3.5%, amounting to \$224,295.60, and that the CY 2023 municipal budget for the Borough of Hightstown be approved and adopted in accordance with this ordinance; and,

**BE IT FURTHER ORDAINED**, that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years; and,

**BE IT FURTHER ORDAINED**, that a certified copy of this ordinance as introduced be filed with the Director of the Division of Local Government Services within 5 days of introduction; and,

**BE IT FURTHER ORDAINED**, that a certified copy of this ordinance upon adoption, be filed with said Director within 5 days after such adoption.

Introduction: May 15, 2023

Adoption:

**ATTEST:**

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MARGARET RIGGIO  
MUNICIPAL CLERK

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SUSAN BLUTH  
MAYOR

# Ordinance 2023-09

*BOROUGH OF HIGHTSTOWN  
COUNTY OF MERCER  
STATE OF NEW JERSEY*

**BOND ORDINANCE PROVIDING FOR IMPROVEMENTS TO THE ANAEROBIC  
DIGESTER FOR THE WATER-SEWER UTILITY AND BY THE BOROUGH OF  
HIGHTSTOWN, IN THE COUNTY OF MERCER, NEW JERSEY, APPROPRIATING  
\$499,500 THEREFOR AND AUTHORIZING THE ISSUANCE OF \$499,500 BONDS OR  
NOTES OF THE BOROUGH TO FINANCE THE COST THEREOF.**

BE IT ORDAINED BY THE BOROUGH COUNCIL OF THE BOROUGH OF  
HIGHTSTOWN, IN THE COUNTY OF MERCER, NEW JERSEY (not less than two-thirds of  
all members thereof affirmatively concurring) AS FOLLOWS:

Section 1. The improvement described in Section 3(a) of this bond ordinance is hereby  
authorized to be undertaken by the Borough of Hightstown, in the County of Mercer, New Jersey  
(the "Borough") as a general improvement. For the improvement or purpose described in Section  
3(a), there is hereby appropriated the sum of \$499,500. Pursuant to N.J.S.A. 40A:2-11(c), no down  
payment is provided for the costs of the improvement since the project described in Section 3(a)  
hereof is expected to be funded through the New Jersey Infrastructure Bank.

Section 2. In order to finance the cost of the improvement or purpose, negotiable bonds  
are hereby authorized to be issued in the principal amount of \$499,500 pursuant to the Local Bond  
Law. In anticipation of the issuance of the bonds, negotiable bond anticipation notes are hereby  
authorized to be issued pursuant to and within the limitations prescribed by the Local Bond Law.

Section 3. (a) The improvement hereby authorized and the purpose for the financing  
of which the bonds are to be issued is improvements to the anaerobic digester for the water-sewer  
utility, including cleaning, painting and inspection of the digester cover, cleaning of the digester  
and inspection for potential repairs and the replacement of the Perth mixing system with a new jet

mixing system, including all work and materials necessary therefor and incidental thereto and further including all related costs and incidental thereto.

(b) The estimated maximum amount of bonds or bond anticipation notes to be issued for the improvement or purpose is as stated in Section 2 hereof.

(c) The estimated cost of the improvement or purpose is equal to the amount of the appropriation herein made therefor.

Section 4. All bond anticipation notes issued hereunder shall mature at such times as may be determined by the chief financial officer; provided that no bond anticipation note shall mature later than one year from its date, unless such bond anticipation notes are permitted to mature at such later date in accordance with applicable law. The bond anticipation notes shall bear interest at such rate or rates and be in such form as may be determined by the chief financial officer. The chief financial officer shall determine all matters in connection with bond anticipation notes issued pursuant to this bond ordinance, and the chief financial officer's signature upon the bond anticipation notes shall be conclusive evidence as to all such determinations. All bond anticipation notes issued hereunder may be renewed from time to time subject to the provisions of the Local Bond Law or other applicable law. The chief financial officer is hereby authorized to sell part or all of the bond anticipation notes from time to time at public or private sale and to deliver them to the purchasers thereof upon receipt of payment of the purchase price plus accrued interest from their dates to the date of delivery thereof. The chief financial officer is directed to report in writing to the governing body at the meeting next succeeding the date when any sale or delivery of the bond anticipation notes pursuant to this bond ordinance is made. Such report must include the amount, the description, the interest rate and the maturity schedule of the bond anticipation notes sold, the price obtained and the name of the purchaser.

Section 5. The Borough hereby certifies that it has adopted a capital budget or a temporary capital budget, as applicable. The capital or temporary capital budget of the Borough is hereby amended to conform with the provisions of this bond ordinance to the extent of any inconsistency herewith. To the extent that the purposes authorized herein are inconsistent with the adopted capital or temporary capital budget, a revised capital or temporary capital budget has been filed with the Division of Local Government Services.

Section 6. The following additional matters are hereby determined, declared, recited and stated:

(a) The improvement or purpose described in Section 3(a) of this bond ordinance is not a current expense. It is an improvement or purpose that the Borough may lawfully undertake as a general improvement, and no part of the cost thereof has been or shall be specially assessed on property specially benefitted thereby.

(b) The period of usefulness of the improvement or purpose within the limitations of the Local Bond Law, according to the reasonable life thereof computed from the date of the bonds authorized by this bond ordinance, is 20 years.

(c) The Supplemental Debt Statement required by the Local Bond Law has been duly prepared and filed in the office of the Clerk, and a complete executed duplicate thereof has been filed in the office of the Director of the Division of Local Government Services in the Department of Community Affairs of the State of New Jersey. Such statement shows that the gross debt of the Borough as defined in the Local Bond Law is increased by the authorization of the bonds and notes provided in this bond ordinance by \$499,500, and the obligations authorized herein will be within all debt limitations prescribed by the Local Bond Law.



(d) An aggregate amount not exceeding \$74,500 for items of expense listed in and permitted under N.J.S.A. 40A:2-20 is included in the estimated cost indicated herein for the purpose or improvement.

Section 7. The Borough hereby declares the intent of the Borough to issue bonds or bond anticipation notes in the amount authorized in Section 2 of this bond ordinance and to use the proceeds to pay or reimburse expenditures for the costs of the purposes described in Section 3(a) of this bond ordinance. This Section 7 is a declaration of intent within the meaning and for purposes of Treasury Regulations.

Section 8. Any grant moneys received for the purpose described in Section 3(a) hereof shall be applied either to direct payment of the cost of the improvement or to payment of the obligations issued pursuant to this bond ordinance. The amount of obligations authorized but not issued hereunder shall be reduced to the extent that such funds are so used.

Section 9. The chief financial officer of the Borough is hereby authorized to prepare and to update from time to time as necessary a financial disclosure document to be distributed in connection with the sale of obligations of the Borough and to execute such disclosure document on behalf of the Borough. The chief financial officer is further authorized to enter into the appropriate undertaking to provide secondary market disclosure on behalf of the Borough pursuant to Rule 40c2-12 of the Securities and Exchange Commission (the "Rule") for the benefit of holders and beneficial owners of obligations of the Borough and to amend such undertaking from time to time in connection with any change in law, or interpretation thereof, provided such undertaking is and continues to be, in the opinion of a nationally recognized bond counsel, consistent with the requirements of the Rule. In the event that the Borough fails to comply with its undertaking, the

Borough shall not be liable for any monetary damages, and the remedy shall be limited to specific performance of the undertaking.

Section 10. The full faith and credit of the Borough are hereby pledged to the punctual payment of the principal of and the interest on the obligations authorized by this bond ordinance. The obligations shall be direct, unlimited obligations of the Borough, and the Borough shall be obligated to levy *ad valorem* taxes upon all the taxable real property within the Borough for the payment of the obligations and the interest thereon without limitation of rate or amount.

Section 11. This bond ordinance shall take effect 20 days after the first publication thereof after final adoption, as provided by the Local Bond Law.

Introduction: May 15, 2023

Adoption:

**ATTEST:**

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MARGARET RIGGIO  
MUNICIPAL CLERK

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SUSAN BLUTH  
MAYOR

# Ordinance 2023-10

*BOROUGH OF HIGHTSTOWN  
COUNTY OF MERCER  
STATE OF NEW JERSEY*

**AN ORDINANCE REVISING CERTAIN PARKING REGULATIONS, AND  
AMENDING AND SUPPLEMENTING VARIOUS SECTIONS OF ARTICLE 7-1,  
ENTITLED “ON-STREET TRAFFIC REGULATIONS,” OF CHAPTER 7,  
“TRAFFIC,” OF THE “REVISED GENERAL ORDINANCES OF THE  
BOROUGH OF HIGHTSTOWN,” IN CERTAIN LIMITED RESPECTS.**

**WHEREAS**, the Borough of Hightstown (the “Borough”) has previously established certain traffic and parking regulations (also collectively referenced as the “prior regulations”), within the Borough; and

**WHEREAS**, the prior regulations are codified in Chapter 7 of the “Revised General Ordinances of the Borough of Hightstown” (the “Borough Code”); and

**WHEREAS**, since the adoption of the prior regulations, the traffic and parking conditions within the Borough continue to be evaluated by the Borough on a regular basis; and

**WHEREAS**, the Borough Engineer and the Police Chief have recommended that certain revisions be made to the prior regulations, specifically relating to the parking of vehicles on North Main Street and the prohibition of stopping or standing on Leshin Lane; and

**WHEREAS**, it is the intention of the Borough Council to revise the prior regulations within the Borough in order to effectuate these recommendations.

**NOW, THEREFORE, BE IT ORDAINED**, by the Mayor and Council of the Borough of Hightstown, in the County of Mercer and State of New Jersey, as follows:

1. That the stopping or standing of vehicles in specific areas along Leshin Lane is hereby prohibited, as set forth in more detail herein.
2. That the parking of vehicles on the south side of North Main Street, from Bank Street to a point fifty (50) feet north thereof, is hereby prohibited, as set forth in more detail herein.
3. That Section 7-1-11, entitled “Stopping or Standing Prohibited During Certain Hours on Certain Streets,” of Article 7-1, “On-Street Traffic Regulations,” of Chapter 7, “Traffic,” of the “Revised General Ordinances of the Borough of Hightstown,” is hereby amended and supplemented in certain limited respects, as follows (additions are shown with underline):

## **Chapter 7. Traffic**

### **Article 7-1. On-Street Traffic Regulations**

**§ 7-1-11. Stopping or Standing Prohibited During Certain Hours on Certain Streets.**

No person shall stop or stand a vehicle between the hours specified on any day (except Sundays and public holidays) upon any of the streets or parts of streets described.

Name of Street	Side	Hours	Location
Maxwell Avenue	Both	All times	Beginning at a point 90 feet south of the north curblane of Route 33 to a point 115 feet north of the north curblane of Route 33
Harron Avenue	East	All times	From the southerly curblane of Stockton Street to a point 543 feet south
South Main Street	East	All times	From the southern side driveway entrance of the First Baptist Church to the northern side driveway entrance of 145 South Main Street
<u>Leshin Lane</u>	<u>North</u>	<u>All times</u>	<u>From a point 50' west of the western side of the driveway of 16 Leshin Lane to Westerlea Avenue</u>
<u>Leshin Lane</u>	<u>South</u>	<u>All times</u>	<u>From a point 50' west of the western side of the driveway of 17 Leshin Lane to Westerlea Avenue</u>

4. That Section 7-1-14, entitled "Parking Prohibited at All Times on Certain Streets," of Article 7-1, "On-Street Traffic Regulations," of Chapter 7, "Traffic," of the "Revised General Ordinances of the Borough of Hightstown," is hereby amended and supplemented in certain limited respects, as follows (additions are shown with underline; deletions are shown with ~~strikeout~~):

**§ 7-1-14. Parking Prohibited at All Times on Certain Streets.**

No person shall park a vehicle at any time upon any streets or parts thereof described. Notwithstanding the same, the Chief of Police shall be authorized in his/her sole discretion to permit parking where it is otherwise prohibited pursuant to this section, on a temporary basis, in circumstances where deemed necessary in furtherance of the health, safety and welfare of the residents of the Borough and/or to facilitate the operational needs of the Borough.

Name of Street	Side	Location
Academy Street	North	Mercer Street to easternmost Post Office driveway
Academy Street	North	Railroad Avenue to 100 feet east

Name of Street	Side	Location
Academy Street	North	For a distance of 170 feet west of Mercer Street
Academy Street	South	Mercer Street to Railroad Avenue
Academy Street	East	From Park Avenue to Stockton Street
Academy Street	East	From Rogers Avenue to Railroad Avenue
Academy Street	East	From Stockton Street to Rogers Avenue
Academy Street	West	From Park Avenue to Grant Avenue
Bank Street	North	From North Main Street to Mechanic Street
Bank Street	North	From the westerly curbline of the driveway entrance of the water plant, a distance of 30 feet east and 30 feet west
Bank Street	South	From North Main Street to Academy Street
Center Street	West	From Stockton Street to Morrison Avenue
Church Street	East	From Rogers Avenue to Stockton Street
Clinton Street	North	From Cole Avenue to Maxwell Avenue
Clinton Street	South	From the westerly curbline of Cole Avenue for a distance of 70 feet east
Cole Avenue	Both	From Franklin Street to Clinton Street
Cranbury Station Road [5-2-2022 by Ord. No. 2022-08]	Both	From Monmouth Street to Wyckoff Mills Road
Dutch Neck Road	North	From the southerly curbline of Stockton Street 665 feet southwesterly
Dutch Neck Road	Southeast	From Gilman Place to Stockton Street

Name of Street	Side	Location
Etra Road	Both	From South Main Street to the Borough line
First Avenue	North	From Outcalt Street to Joseph Street
Forman Street	West	From the southerly curblineline of Stockton Street for 205 feet south
Grape Run Road	North	From Westerlea Avenue to Pershing Avenue
Grape Run Road	South	From the easterly curblineline of Westerlea Avenue to a point 120 feet east
Grape Run Road	Both	From Westerlea Avenue to Mercer Street
Hagemount Avenue	West	From Lincoln Avenue to Rocky Brook Court
Harron Avenue	East	From Stockton Street to Morrison Avenue
Hutchinson Street	East	From Grant Avenue to Park Avenue
Joseph Street	East	From Stockton Street to Second Avenue
<del>Leshin Lane</del>	<del>North</del>	<del>From a point 50' west of the western side of the driveway of 16 Leshin Lane to Westerlea Avenue</del>
<del>Leshin Lane</del>	<del>South</del>	<del>From a point 50' west of the western side of the driveway of 17 Leshin Lane to Westerlea Avenue</del>
Lincoln Avenue	North	Between Hagemount Avenue and Hutchinson Street
Monmouth Street	North	From North Main Street to a point opposite the east curblineline of Broad Street
Monmouth Street	South	From the east curblineline of Manlove Avenue 652.67 feet east

Name of Street	Side	Location
Monmouth Street	South	From Pennsylvania Railroad to Broad Street
North Main Street	East	From the northerly curblineline of Franklin Street to a point 80 feet north
North Main Street	West	From a point 239.5 feet north of the north curblineline of Stockton Street to a point 242 feet north
North Main Street	North	From Monmouth Street to Sunset Avenue
North Main Street	South	From the Borough Line to Monmouth Street
<u>North Main Street</u>	<u>South</u>	<u>From Bank Street to a point 50 feet north</u>
Oak Lane	East	From Stockton Street to the north curblineline of Lincoln Avenue; thence from Lincoln Avenue for 397 feet north
Oak Lane	West	From the northerly curblineline of Stockton Street to a point 450 feet north
Outcalt Avenue	East	For a distance of 50 feet north or south of the First Avenue and Second Avenue intersections
Outcalt Street	West	From Rogers Avenue to Morrison Avenue
Park Avenue	South	From the westerly curblineline of Academy Street to a point 50 feet west
Pershing Avenue	West	From Grape Run Road to South Street
Purdy Street	East	From Bank Street to Reed Street
Railroad Avenue	East	From Stockton Street to Academy Street
Railroad Avenue	West	From Stockton Street to Rogers Avenue
Reed Street	North	From Mechanic Street to Rev. Powell Drive

Name of Street	Side	Location
Rev. Powell Drive	East	From Reed Street to Chamberlin Avenue
Rogers Avenue	North	From Stockton Street to Mercer Street
Second Avenue	North	From Outcalt Street to Joseph Street
Second Avenue	North	From Summit Street to Joseph Street
South Main Street	West	From Ward Street to Mercer Street
South Street	North	From Mercer Street to South Main Street
Stockton Street	North	From Mercer Street to South Main Street for 199 feet west
Stockton Street	South	From Main Street to the west curbline of Dutch Neck Road; thence on Dutch Neck Road for 624 feet
Ward Street	North	From Mercer Street to South Main Street
Ward Street	North	From the easterly curbline of South Main Street to a point 793.25 feet east
Ward Street	South	From the southeasterly curbline of Mercer Street to a point 57 feet east
Ward Street	South	From the easterly curbline of South Main Street to a point 2,241 feet east
Westerlea	West	Leshin Lane to Grape Run Road

5. That all other provisions of Article 7-1 of the Borough Code which are not referenced above shall remain unaffected/unchanged and remain shall in full force and effect.

6. That all parts and provisions of any Ordinance which are inconsistent with the provisions of this Ordinance shall be repealed to the extent of such inconsistency.

7. That the provisions of this Ordinance shall be severable. In the event that any portion of this Ordinance is found to be invalid for any reason by any Court of competent jurisdiction, such judgment shall be limited in its effect only to the portion of the Ordinance actually adjudged invalid and shall not be deemed to affect the operation of any other portion thereof, which shall remain in full force and effect.



8. That this Ordinance shall become effective upon final passage and publication in accordance with the law, following the receipt of any approvals deemed necessary by any other governmental agencies or authorities which may have jurisdiction over the matters set forth in the within Ordinance and the installation of proper signage by the Borough of Hightstown and/or the County of Mercer.

Introduction:

Adoption:

ATTEST:

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MARGARET RIGGIO  
MUNICIPAL CLERK

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SUSAN BLUTH  
MAYOR

# Resolution 2023-115

*BOROUGH OF HIGHTSTOWN  
COUNTY OF MERCER  
STATE OF NEW JERSEY*

## AUTHORIZING PAYMENT OF BILLS

**WHEREAS**, certain bills are due and payable as per itemized claims listed on the following schedules, which are made a part of the minutes of this meeting as a supplemental record;

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Hightstown that the bills be paid on audit and approval of the Borough Administrator, the appropriate Department Head and the Treasurer in the amount of \$1,953,832.67 from the following accounts:

Current		\$1,872,459.87
W/S Operating		59,539.87
General Capital		6,635.00
Water/Sewer Capital		10,874.73
Grant		1,145.20
Trust		2,410.00
Unemployment Trust		0.00
Animal Control		0.00
Law Enforcement Trust		0.00
Tax Lien Trust		0.00
Public Defender Trust		0.00
Escrow		<u>768.00</u>
Total		<u><u>\$1,953,832.67</u></u>

## CERTIFICATION

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on June 5, 2023.

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Margaret Riggio  
Borough Clerk

Date: June 5, 2023

To: Mayor and Council

From: Finance Office

Re: Manual Bill List for 6/5/23

<u>CURRENT ACCOUNT</u>	<u>DATE ISSUED</u>	<u>PO #</u>	<u>CHECK #</u>	<u>Amount</u>
AT&T MOBILITY	5/10/2023	23-00579	035470	\$ 992.26
COMCAST BUSINESS	5/10/2023	23-00603	035469	\$ 306.17
VERIZON	5/10/2023	23-00601	35468	\$ 383.94
JCP&L	5/10/2023	23-00600	35467	\$ 122.77
JCP&L	5/10/2023	23-00580	035466	\$ 971.64
JCP&L	5/10/2023	23-00599	035466	\$ 1,366.68
JCP&L	5/10/2023	23-00602	035466	\$ 13,767.12
BANK OF AMERICA	5/11/2023	23-00606	035472	\$ 231.22
COUNTY OF MERCER COUNTY TAX	5/15/2023	23-00514	1573	\$ 787,696.79
STATE OF N.J.-DEPT OF TREASURY	5/15/2023	23-00604	1574	\$ 46,459.01
EAST WINDSOR REGIONAL SCHOOL	5/15/2023	23-00605	1575	\$ 786,164.00
STEVEN E. GRECZYN	5/19/2023	23-00563	035532	\$ 7,870.40
<b>TOTAL</b>				<b>\$ 1,646,332.00</b>
<u>WATER AND SEWER OPERATING</u>				
STATE OF N.J.-DEPT OF TREASURY	5/15/2023	23-00604	1397	\$ 24,598.83
<b>TOTAL</b>				<b>\$ 24,598.83</b>
<u>ESCROW</u>				
<b>TOTAL</b>				<b>\$ -</b>
<u>GRANT</u>				
<b>TOTAL</b>				<b>\$ -</b>
<u>TRUST- OTHER</u>				
<b>TOTAL</b>				<b>\$ -</b>
<u>ANIMAL CONTROL TRUST</u>				
<b>TOTAL</b>				<b>\$ -</b>
<u>LAW ENFORCEMENT TRUST</u>				
<b>TOTAL</b>				<b>\$ -</b>
<u>UNEMPLOYMENT TRUST</u>				
<b>TOTAL</b>				<b>\$ -</b>
<u>PUBLIC DEFENDER TRUST</u>				
<b>TOTAL</b>				<b>\$ -</b>
<u>TAX LIEN TRUST</u>				
<b>TOTAL</b>				<b>\$ -</b>
<u>GENERAL CAPITAL</u>				
<b>TOTAL</b>				<b>\$ -</b>
<u>WATER AND SEWER CAPITAL</u>				
<b>TOTAL</b>				<b>\$ -</b>
<b>MANUAL TOTAL</b>				<b>\$ 1,670,930.83</b>

P.O. Type: All		Include Project Line Items: Yes			Open: N	Paid: N	Void: N				
Range: First		to Last			Rcvd: Y	Held: Y	Aprv: N				
Format: Detail without Line Item Notes					Bid: Y	State: Y	Other: Y	Exempt: Y			
Vendors: All		Include Non-Budgeted: Y									
Rcvd Batch Id Range: First		to Last									
Vendor #	Name										
PO #	PO Date	Description	Contract	PO Type		First	Rcvd	Chk/Void		1099	
Item Description		Amount	Charge Account	Acct Type Description	Stat/Chk	Enc Date	Date	Date	Invoice	Excl	
ACTI0010 ACTION UNIFORM CO, LLC											
23-00160	02/09/23	CLOTHING ALLOWANCE - STEPHENS									
1 CLOTHING ALLOWANCE - STEPHENS		638.99	3-01-25-240-001-043	B Uniform Allowance/Leather Gds.	R	02/09/23	05/31/23		51380	N	
Vendor Total:		638.99									
ACTIV005 ACTIVE911, INC.											
23-00608	05/11/23	ALERTING SUBSCRIPTION									
1 ALERTING SUBSCRIPTION		150.00	3-01-25-260-001-080	B Medical Equipment	R	05/11/23	05/31/23		488827	N	
Vendor Total:		150.00									
A0068 AIRPOWER INTERNATIONAL, INC.											
23-00559	05/01/23	IN HOUSE AIR SYSTEM UPDATED									
1 IN HOUSE AIR SYSTEM UPDATED		5,500.00	3-01-25-252-002-056	B Fire & Other Safety Equipment	R	05/01/23	05/31/23		12316	N	
Vendor Total:		5,500.00									
APRUZ005 APRUZZESE, MCDERMOTT, MASTRO &											
23-00622	05/15/23	APRIL 2023 LABOR INVOICES									
1 APRIL 2023 LABOR INVOICES		4,403.25	3-01-20-155-001-031	B Labor,Personnel & Union Council	R	05/15/23	05/31/23		230876	N	
Vendor Total:		4,403.25									
BUCKM005 BUCK MINING & MATERIAL INC											
23-00652	05/24/23	MAY 2023 YARD WASTE DISPOSAL									
1 MAY 2023 YARD WASTE DISPOSAL		528.00	3-01-26-311-001-168	B Yardwaste	R	05/24/23	05/31/23		1106	N	
Vendor Total:		528.00									

Vendor #	Name	PO #	PO Date	Description	Amount	Contract	PO Type	Charge Account	Acct Type	Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
CGPH0005 CGP&H																
23-00620 05/12/23 AFF HOUSING ADMIN SVC MAR/APR																
1 AFFORDABLE HOUSING ADMIN SVC 468.60 3-01-21-180-001-108 B COAH Planning R 05/12/23 05/31/23 46972 N																
Vendor Total: 468.60																
C0058 CINTAS CORPORATION #061																
23-00578 05/05/23 UNIFORM ADVANTAGE APRIL 2023																
1 INV 4151868211 4/7/23 50.45 3-09-55-501-002-507 B Uniforms & Safety Equipment R 05/05/23 05/31/23 4151868211 N																
2 INV 4152571831 4/14/23 50.45 3-09-55-501-002-507 B Uniforms & Safety Equipment R 05/05/23 05/31/23 4152571831 N																
3 INV 4153260479 4/21/23 50.45 3-09-55-501-002-507 B Uniforms & Safety Equipment R 05/05/23 05/31/23 4153260479 N																
4 INV 4153936655 4/28/23 50.45 3-09-55-501-002-507 B Uniforms & Safety Equipment R 05/05/23 05/31/23 4153936655 N																
201.80																
Vendor Total: 201.80																
CLARK005 CLARKE CATON HINTZ																
23-00529 04/25/23 Services rendered thru 3/31/23																
1 Review & Analyze Application 768.00 2022-07 P Bulk Variance R 05/16/23 05/31/23 86224 N																
2 HOUSING PLAN INV 86221 6,006.42 3-01-21-180-001-108 B COAH Planning R 05/16/23 05/31/23 86221 N																
3 MAIN ST - AINR INV 86222 1,518.22 3-01-21-180-001-109 B Redevelopment Expenses R 05/16/23 05/31/23 86222 N																
4 MAIN ST - AINR CREDIT 86222 1,518.22 3-01-21-180-001-109 B Redevelopment Expenses R 05/24/23 05/31/23 CREDIT 86222 N																
5 MAIN ST - AINR INV 86652 1,497.94 3-01-21-180-001-109 B Redevelopment Expenses R 05/24/23 05/31/23 86652 N																
6 PLANNING/ ZONING MEETING 51.00 3-01-21-180-001-105 B General Planning-Consulting R 05/24/23 05/31/23 86223 N																
8,323.36																
Vendor Total: 8,323.36																
CONCE005 CONCENTRA MEDICAL CENTERS																
23-00630 05/16/23 L. VARGAS PREPLACEMENT PHYS																
1 L. VARGAS PREPLACEMENT PHYS 219.00 3-01-26-290-001-093 B Employee Physicals/Drug Tests R 05/16/23 05/31/23 515399206 N																
Vendor Total: 219.00																

Vendor #	Name	PO #	PO Date	Description	Amount	Contract Charge Account	PO Type	Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
COREC005 CORE CREATIVE PLACEMAKING LLC														
23-00365	03/22/23	2	SCULPTURES			B								
3	SCHOOL SAFETY SIGNAGE		800.00	T-12-56-286-000-889		B	RESERVE FOR CULTURAL ARTS DONATIONS	R	03/22/23	05/31/23			1120	N
Vendor Total:				800.00										
C0088 CUSTOM ENVIRONMENTAL TECH, INC														
23-00079	01/31/23	ZETA LYTE 1A RES 2022-205		B										
4	INV 8304 4/28/23	ZETA LYTE 1A	2,178.00	3-09-55-501-002-554		B	ZETA LYTE 1A POLYMER	R	01/31/23	05/31/23			8304	N
Vendor Total:				2,178.00										
E0576 EAST WINDSOR REGIONAL SCHOOL														
23-00650	05/24/23	APRIL 2023 FUEL USE												
1	APRIL2023	FUEL USE-AWWTP/SEWER	89.39	3-09-55-501-002-512		B	Motor Fuel	R	05/24/23	05/31/23			APRIL 2023	N
2	APRIL2023	FUEL USE-CONSTRUCT.	21.70	3-01-31-460-001-151		B	MOTOR FUEL-CONSTRUCTION DEPARTMENT	R	05/24/23	05/31/23			APRIL 2023	N
3	APRIL2023	FUEL USE-FIRE	325.42	3-01-31-460-001-166		B	Motor Fuel - Fire Dept.	R	05/24/23	05/31/23			APRIL 2023	N
4	APRIL2023	FUEL USE-FIRST AID	422.39	3-01-31-460-001-148		B	Motor Fuel - Emergency Medical	R	05/24/23	05/31/23			APRIL 2023	N
5	APRIL2023	FUEL USE-GARBAGE	1,506.74	3-01-31-460-001-147		B	Motor Fuel - Public Works	R	05/24/23	05/31/23			APRIL 2023	N
6	APRIL2023	FUEL USE-POLICE	2,006.80	3-01-31-460-001-145		B	Motor Fuel - Police	R	05/24/23	05/31/23			APRIL 2023	N
7	APRIL2023	FUEL USE-PARKS	43.82	3-01-31-460-001-147		B	Motor Fuel - Public Works	R	05/24/23	05/31/23			APRIL 2023	N
8	APRIL2023	FUEL USE-STREETS	1,221.83	3-01-31-460-001-147		B	Motor Fuel - Public Works	R	05/24/23	05/31/23			APRIL 2023	N
9	APRIL2023	FUEL FACILTY FEE	120.00	3-01-31-460-001-144		B	Upgrades to Fueling Facility	R	05/24/23	05/31/23			APRIL 2023	N
10	APRIL2023	FUEL USE - WATER	187.40	3-09-55-501-001-512		B	Motor Fuel	R	05/24/23	05/31/23			APRIL 2023	N
			5,945.49											
Vendor Total:				5,945.49										
E0157 EAST WINDSOR TOWNSHIP														
23-00607	05/11/23	SHARED SERVICES DISPATCH 2023		B										
2	DISPATCH SHARED SVCS 2/1/23		50,516.60	3-01-43-517-001-199		B	East Windsor Dispatch-Shared Service	R	05/11/23	05/31/23			2023-DIS-001	N
3	DISPATCH SHARED SVCS 5/1/23		50,516.60	3-01-43-517-001-199		B	East Windsor Dispatch-Shared Service	R	05/11/23	05/31/23			2023-DIS-001	N
			101,033.20											
Vendor Total:				101,033.20										

Vendor #	Name	PO #	PO Date	Description	Contract	PO Type	Stat/Chk	First	Rcvd	Chk/Void	1099	
Item	Description	Amount	Charge	Account	Acct Type	Description	Enc	Date	Date	Date	Invoice	Excl
Q0176	EUROFINS QC, LLC											
23-00614	05/11/23	WATER ANALYSIS										
1 INV	6300041160	WATER ANALYSIS	247.50	3-09-55-501-001-532	B	Outside Testing/Labs	R	05/11/23	05/31/23		6300041160	N
23-00660	05/24/23	SAMPLE TESTING										
1	SAMPLE TESTING	5/2/23	103.50	3-09-55-501-001-532	B	Outside Testing/Labs	R	05/24/23	05/31/23		6300041429	N
2	SAMPLE TESTING	5/9/23	247.50	3-09-55-501-001-532	B	Outside Testing/Labs	R	05/24/23	05/31/23		6300041464	N
			351.00									
Vendor Total:			598.50									
EVOQU005	EVOQUA WATER TECHNOLOGIES											
22-01102	09/09/22	REPLACEMENT BURNER ASSY										
1	BURNER ASSY-HEATER, MAXON #408	8,898.75	2-09-55-501-002-503	B	Sewer Plant Maintenance	R	09/09/22	05/31/23			905898891	N
2	REFACTORY & FRONT PLATE ASSY	2,053.13	2-09-55-501-002-503	B	Sewer Plant Maintenance	R	09/09/22	05/31/23			905898891	N
3	SHIPPING	350.00	2-09-55-501-002-503	B	Sewer Plant Maintenance	R	09/09/22	05/31/23			905898891	N
		11,301.88										
Vendor Total:			11,301.88									
FERGU005	FERGUSON ENTERPRISES, LLC											
23-00654	05/24/23	WATER REPAIR SUPPLIES										
1	GATE VALVE, 4X3 IRON REDUCER	974.86	3-09-55-501-001-535	B	Hydrants and Line Repair	R	05/24/23	05/31/23			0629998	N
23-00661	05/24/23	REPAIR/ MAINTENANCE SUPPLIES										
1	6â€ HYMAX COUPLING INV 0631286	346.05	3-09-55-501-001-535	B	Hydrants and Line Repair	R	05/24/23	05/31/23			0631286	N
2	4BX12 REPAIR CLAMP INV 0631286	339.60	3-09-55-501-001-535	B	Hydrants and Line Repair	R	05/24/23	05/31/23			0631286	N
3	4X16 REPAIR CLAMP INV 0631286	188.80	3-09-55-501-001-535	B	Hydrants and Line Repair	R	05/24/23	05/31/23			0631286	N
		874.45										
Vendor Total:			1,849.31									
G0337	GALL'S LLC											
23-00651	05/24/23	HPD SUPPLIES										
1	HPD SUPPLIES	101.94	3-01-25-240-001-112	B	Prisoner Expense	R	05/24/23	05/31/23			024614249	N

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G0337	GALL'S LLC					Continued								
		23-00651	05/24/23	HPD SUPPLIES		Continued								
				2 HPD SUPPLIES	15.99	3-01-25-240-001-112		B Prisoner Expense	R	05/24/23	05/31/23		024614249	N
					117.93									
	Vendor Total:				117.93									
G0214	GARDEN STATE HIGHWAY PRODUCTS													
		23-00649	05/24/23	MATERIALS FOR STREET SIGNS										
				1 2"x12-14 GA 7/16" HOLES	343.50	3-01-26-290-001-126		B Signs & Posts	R	05/24/23	05/31/23		S-ORD110813	N
				2 2 1/4x-36"-12 GA.-7/16 HOLES	138.00	3-01-26-290-001-126		B Signs & Posts	R	05/24/23	05/31/23		S-ORD110813	N
				3 2 1/2x-18"-12GA.-7/16 HOLES	81.00	3-01-26-290-001-126		B Signs & Posts	R	05/24/23	05/31/23		S-ORD110813	N
				4 HARDWARE, CORNER BOLT-	3.00	3-01-26-290-001-126		B Signs & Posts	R	05/24/23	05/31/23		S-ORD110813	N
				5 HARDWARE, NUT 5/16" SERRATED	2.10	3-01-26-290-001-126		B Signs & Posts	R	05/24/23	05/31/23		S-ORD110813	N
				6 SHIPPING AND HANDLING	100.00	3-01-26-290-001-126		B Signs & Posts	R	05/24/23	05/31/23		S-ORD110813	N
					667.60									
	Vendor Total:				667.60									
G1077	GEORGE S. COYNE CO., INC.													
		23-00148	02/08/23	RES 2022-207 HYDROFLUOSILIC		B								
				4 INV405626 4/28 HYDROFLUOSILIC	870.95	3-09-55-501-001-528		B Fluorosilic Acid-	R	02/08/23	05/31/23		405626	N
		23-00149	02/08/23	RES 2022-204 CHLORINE		B								
				4 INV 406711 5/15/23 CHLORINE	1,792.86	3-09-55-501-001-526		B Chlorine	R	02/08/23	05/31/23		406711	N
	Vendor Total:				2,663.81									
HILLW005	HILL-WALLACK, LLP													
		23-00621	05/15/23	LEGAL INVOICES APRIL 2023										
				1 COUNTY TAX BOARD & GENERAL TAX	49.50	3-01-20-155-001-027		B General Matters	R	05/15/23	05/31/23		715284	N
				2 CANNABIS ORDINANCE	115.50	3-01-20-155-001-027		B General Matters	R	05/15/23	05/31/23		715283	N
				3 BOROUGH OF HIGHTSTOWN	82.50	3-01-20-155-001-027		B General Matters	R	05/15/23	05/31/23		715281	N
				4 BOROUGH OF HIGHTSTOWN	67.50	3-01-20-155-001-027		B General Matters	R	05/15/23	05/31/23		715280	N
				5 RESOLUTIONS	81.00	3-01-20-155-001-027		B General Matters	R	05/15/23	05/31/23		715279	N
				6 LABOR MATTERS	231.00	3-01-20-155-001-031		B Labor,Personnel & Union Council	R	05/15/23	05/31/23		715278	N
				7 ENGINEERING MATTERS	363.00	3-01-20-155-001-027		B General Matters	R	05/15/23	05/31/23		715277	N
				8 GENERAL MATTERS	4,702.50	3-01-20-155-001-027		B General Matters	R	05/15/23	05/31/23		715276	N



Vendor #	Name														
PO #	PO Date	Description		Contract	PO Type				First	Rcvd	Chk/Void			1099	
Item Description			Amount	Charge Account	Acct Type Description		Stat/Chk	Enc Date	Date		Date Invoice			Excl	
HILLW005	HILL-WALLACK, LLP			Continued											
23-00621	05/15/23	LEGAL INVOICES APRIL 2023		Continued											
9 BOROUGH OF HIGHTSTOWN TO			330.00	3-01-20-155-001-027	B General Matters		R	05/15/23	05/31/23		715286		N		
10 HIGHTSTOWN BOROUGH ADV.			139.50	3-01-20-155-001-027	B General Matters		R	05/15/23	05/31/23		715285		N		
11 BOROUGH OF HIGHTSTOWN ADV.			<u>49.50</u>	3-01-20-155-001-027	B General Matters		R	05/15/23	05/31/23		715282		N		
			6,211.50												
	Vendor Total:		6,211.50												
H1100	HOME DEPOT CREDIT SERVICES														
23-00658	05/24/23	MATERIALS/PARTS													
1 INV 4182162 UNIVERSAL SOLENOID			15.37	3-09-55-501-002-529	B Sewer Main Repair/Supplies		R	05/24/23	05/31/23		4182162		N		
2 INV 3044689 DUAL CONNECTOR			14.98	3-01-28-369-001-141	B Parks & Playgrd Maintenance		R	05/24/23	05/31/23		3044689		N		
3 INV 0521809 CONCRETE MIX,			37.11	3-01-26-290-001-127	B Street Repair & Maintenance		R	05/24/23	05/31/23		0521809		N		
4 INV 0521855 CONCRETE MIX			29.25	3-01-26-290-001-127	B Street Repair & Maintenance		R	05/24/23	05/31/23		0521855		N		
5 INV 4521112 U-BOLT 1/4 X 2			5.92	3-01-28-369-001-141	B Parks & Playgrd Maintenance		R	05/24/23	05/31/23		4521112		N		
6 COTTON MOP REFILL CLOROXBLEACH			136.93	3-09-55-501-002-529	B Sewer Main Repair/Supplies		R	05/24/23	05/31/23		5022616		N		
7 ALUMINUM STRAIGHT EDGE;			51.85	3-09-55-501-001-503	B Water Plant Maintenance		R	05/24/23	05/31/23		3624355		N		
8 SOAP SOAP REFILL INV 1043885			<u>12.96</u>	3-01-26-310-001-024	B Building Maintenance		R	05/24/23	05/31/23		1043885		N		
			304.37												
	Vendor Total:		304.37												
L0027	LINCOLN FINANCIAL														
23-00635	05/19/23	LOSAP 2021 RES 2023-47													
1 LOSAP 2021 RES 2023-47			17,700.00	2-01-43-500-001-399	B Miscellaneous-O/E LOSAP		R	05/19/23	05/31/23		CR32718		N		
	Vendor Total:		17,700.00												
L0037	LINCOLN FINANCIAL GROUP														
23-00639	05/23/23	JUNE 2023 LIFE INSURANCE													
1 JUNE 2023 LIFE INSURANCE			5.91	3-01-23-210-003-115	B Medical Ins-Emp] Grp Health		R	05/23/23	05/31/23		JUNE 2023		N		
2 JUNE 2023 LIFE INSURANCE			281.48	3-01-23-210-003-115	B Medical Ins-Emp] Grp Health		R	05/23/23	05/31/23		JUNE 2023		N		
3 JUNE 2023 LIFE INSURANCE WTP			18.16	3-09-55-501-001-514	B INSURANCE		R	05/23/23	05/31/23		JUNE 2023		N		



Vendor #	Name	PO #	PO Date	Description	Contract	PO Type	Stat/Chk	First	Rcvd	Chk/Void	1099	
Item	Description	Amount	Charge	Account	Acct Type	Description	Enc	Date	Date	Date	Invoice	Excl
N0170	NORCIA CORP.											
23-00611	05/11/23	LABOR TO REPAIR TRUCK #10										
1 INV	83005	LABOR TO REPAIR	500.00	3-01-26-305-001-034	B	Motor Vehicle Parts & Access.	R	05/11/23	05/31/23		83005	N
Vendor Total:		500.00										
O0019	O'BRIEN CONSULTING SERVICES											
23-00626	05/16/23	DELL OPTIPLEX 70XX DESKTOP										
1 DELL	OPTIPLEX 70XX	DESKTOP	1,745.00	3-01-25-240-001-036	B	Office Supplies & Equipment	R	05/16/23	05/31/23		23-6309	N
Vendor Total:		1,745.00										
PACEA005	PACE ANALYTICAL SERVICES, LLC											
23-00628	05/16/23	OUTSIDE LAB TESTING										
1 INV	#237102403		350.00	3-09-55-501-002-532	B	Outside Lab Testing	R	05/16/23	05/31/23		237102403	N
2 INV	#237103581		135.00	3-09-55-501-002-532	B	Outside Lab Testing	R	05/16/23	05/31/23		237103581	N
3 INV	#237103582		350.00	3-09-55-501-002-532	B	Outside Lab Testing	R	05/16/23	05/31/23		237103582	N
4 INV	#237103929		340.00	3-09-55-501-002-532	B	Outside Lab Testing	R	05/16/23	05/31/23		237103929	N
5 INV	#237103991		69.00	3-09-55-501-002-532	B	Outside Lab Testing	R	05/16/23	05/31/23		237103991	N
6 INV	#237104913		354.00	3-09-55-501-002-532	B	Outside Lab Testing	R	05/16/23	05/31/23		237104913	N
7 INV	#237104914		350.00	3-09-55-501-002-532	B	Outside Lab Testing	R	05/16/23	05/31/23		237104914	N
8 INV	#237105131		208.00	3-09-55-501-002-532	B	Outside Lab Testing	R	05/16/23	05/31/23		237105131	N
9 INV	#237105132		211.00	3-09-55-501-002-532	B	Outside Lab Testing	R	05/16/23	05/31/23		237105132	N
			2,367.00									
Vendor Total:		2,367.00										
P0068	PARTY PERFECT RENTALS, LLC											
23-00617	05/11/23	NATIONAL NIGHT OUT										
1 NATIONAL	NIGHT OUT 8/1/23		1,610.00	T-12-56-286-000-864	B	NATIONAL NIGHT OUT - POLICE	R	05/11/23	05/31/23		ORDER #47017	N
Vendor Total:		1,610.00										
QUALI005	QUALITY CONTROLS INC											
23-00575	05/04/23	EMERGENCY SERVICE AND REPAIR										
1 EMERGENCY	SERVICE AND REPAIR		1,500.00	3-01-26-290-001-127	B	Street Repair & Maintenance	R	05/04/23	05/31/23		1011277	N
Vendor Total:		1,500.00										

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REDAR005	RED ARROW TECHNOLOGIES, LLC													
23-00609	05/11/23	VOIP SVCS MAY 23	HFD & MAIN											
1	VOIP SVCS MAY 23	HFD		117.84	3-01-31-440-001-085	B Telephone-Block Line Systems, LLC LSI	R	05/11/23	05/31/23				12877	N
2	VOIP SVCS MAY 23	MAIN		483.56	3-01-31-440-001-085	B Telephone-Block Line Systems, LLC LSI	R	05/11/23	05/31/23				12877	N
				601.40										
	Vendor Total:			601.40										
R0077	ROBERTS ENGINEERING GRP LLC													
23-00637	05/23/23	IMPRVMT SUMMIT & DUTCH NECK	B											
2	RES 2023-106	NJDOT LOCAL		300.00	3-01-20-165-001-028	B General Engineering	R	05/23/23	05/31/23				7294	N
3	RES 2023-105	NJ DOT MUNICIPAL		1,691.25	3-01-20-165-001-028	B General Engineering	R	05/23/23	05/31/23				7295	N
				1,991.25										
23-00642	05/24/23	EW STOCKTON CURB/SIDEWALK IMPR												
1	EW STOCKTON CURB/SIDEWALK IMPR			125.00	3-01-43-519-001-199	B STOCKTON ST. IMPROVEMENTS-EAST WINDSOR	R	05/24/23	05/31/23				7306	N
23-00643	05/24/23	AWWTP ACTIVATED SLUDGE IMPROVE												
1	AWWTP ACTIVATED SLUDGE			1,206.25	C-08-55-972-000-544	B ACTIVATED SLUDGE TANK & DRYWELL SEC 20	R	05/24/23	05/31/23				7301	N
23-00644	05/24/23	WATER TREATMENT PLANT GENERATR												
1	WATER TREATMENT PLANT GENERATR			1,928.00	C-08-55-965-000-540	B FEMA FLOOD MIT GENERATOR ENGINEER 20-17	R	05/24/23	05/31/23				7300	N
23-00645	05/24/23	BILLING THROUGH MAY 2023												
1	COUNCIL MEETINGS			400.00	3-01-20-165-001-104	B Attendance at Meetings (B)	R	05/24/23	05/31/23				7288	N
2	MISC REQUESTS			542.50	3-01-20-165-001-028	B General Engineering	R	05/24/23	05/31/23				7289	N
3	MINOR SUBDIVISION AMERICANA			1,120.00	3-01-20-165-001-028	B General Engineering	R	05/24/23	05/31/23				7292	N
4	MAXWELL AVENUE PUMP STATION			970.00	3-09-55-501-002-549	B MAXWELL AVE PUMPING STATION	R	05/24/23	05/31/23				7293	N
5	MISC ROADS			927.50	3-01-20-165-001-028	B General Engineering	R	05/24/23	05/31/23				7296	N
6	GENERAL SEWERS			975.00	3-09-55-501-002-508	B Engineer	R	05/24/23	05/31/23				7297	N
7	GENERAL WATER			1,000.00	3-09-55-501-001-508	B Engineer	R	05/24/23	05/31/23				7298	N
8	WATER TANKS			525.00	C-08-55-963-000-544	B DESIGN COSTS WATER TANKS/STANDPIPE	R	05/24/23	05/31/23				7299	N
9	IMPROVEMENTS TO RAILROAD AVE &			320.00	C-04-55-894-002-447	B RAILROAD AVE & DEY STREET SOFT COSTS	R	05/24/23	05/31/23				7303	N
10	IMPROVEMENTS TO HAUSSEY AVE,			845.00	C-04-55-894-001-447	B HAUSER, BENNETT PL PROSPECT DR SOFT COST	R	05/24/23	05/31/23				7304	N
11	HIGHTSTOWN-STOCKTON ST CURB &			85.00	C-04-55-880-001-447	B RETAINING WALL 17-9, STOCKTON SIDEW SEC20	R	05/24/23	05/31/23				7305	N
12	IMPROVEMENTS TO ORCHARD AVE,			997.50	C-08-55-969-001-544	B IMP TO ORCHARD, CLOVER & S. MAIN SEC 20	R	05/24/23	05/31/23				7307	N
13	IMPROVEMENTS TO MAXWELL			5,385.00	C-04-55-899-000-447	B MAXWELL AVE IMPROVEMENTS SEC. 20	R	05/24/23	05/31/23				7308	N
14	STORM WATER PERMIT-RES 2023-54			1,657.50	3-01-20-165-001-106	B Misc. Road & Drainage Issues(B	R	05/24/23	05/31/23				7312	N

Vendor #	Name	PO #	PO Date	Description	Contract	PO Type	Stat/Chk	First	Rcvd	Chk/Void	1099	
Item	Description	Amount	Charge	Account	Acct Type	Description	Enc	Date	Date	Date	Invoice	Excl
R0077 ROBERTS ENGINEERING GRP LLC Continued												
23-00645 05/24/23 BILLING THROUGH MAY 2023 Continued												
15	PEDDIE LAKE DAM VALVE	2,125.00	3-01-20-165-001-028	B General Engineering	R	05/25/23	05/31/23		7290		N	
		17,875.00										
	Vendor Total:	23,125.50										
S1096 STAPLES BUSINESS ADVANTAGE												
23-00553 05/01/23 HPD OFFICE SUPPLIES												
1	HPD OFFICE SUPPLIES	57.43	3-01-25-240-001-036	B Office Supplies & Equipment	R	05/01/23	05/31/23				N	
2	HPD OFFICE SUPPLIES	21.32	3-01-25-240-001-036	B Office Supplies & Equipment	R	05/01/23	05/31/23		3537240899		N	
3	HPD OFFICE SUPPLIES	109.99	3-01-25-240-001-036	B Office Supplies & Equipment	R	05/01/23	05/31/23		3537240899		N	
4	HPD OFFICE SUPPLIES	28.09	3-01-25-240-001-036	B Office Supplies & Equipment	R	05/01/23	05/31/23		3537240899		N	
5	HPD OFFICE SUPPLIES	40.86	3-01-25-240-001-036	B Office Supplies & Equipment	R	05/01/23	05/31/23		3537240899		N	
6	HPD OFFICE SUPPLIES	3.25	3-01-25-240-001-036	B Office Supplies & Equipment	R	05/01/23	05/31/23		3537240899		N	
7	HPD OFFICE SUPPLIES	45.34	3-01-25-240-001-036	B Office Supplies & Equipment	R	05/01/23	05/31/23		3537240899		N	
8	HPD OFFICE SUPPLIES	25.24	3-01-25-240-001-036	B Office Supplies & Equipment	R	05/01/23	05/31/23		3537240899		N	
9	HPD OFFICE SUPPLIES	5.03	3-01-25-240-001-036	B Office Supplies & Equipment	R	05/01/23	05/31/23		3537240899		N	
		336.55										
	Vendor Total:	336.55										
S0029 STATE TOXICOLOGY LABORATORY												
22-01636 12/22/22 RANDOM DRUG SCREEN												
1	RANDOM DRUG SCREEN	90.00	2-01-25-240-001-093	B Medical Exams/Hepatitis B Shot	R	12/22/22	05/31/23		MAY 2022		N	
	Vendor Total:	90.00										
STERI005 STERICYCLE, INC.												
23-00613 05/11/23 SHRED EVENT ENV COMM 4/22/23												
1	SHRED EVENT 4/22/23 ON SITE	885.00	G-02-41-730-015-399	B Recycling Tonnage Grant 2015-	R	05/11/23	05/31/23		8003808683		N	
2	ENVIRONMENTAL SURCHARGE	35.40	G-02-41-730-015-399	B Recycling Tonnage Grant 2015-	R	05/11/23	05/31/23		8003808683		N	
3	RECYCLING RECOVERY SURCHARGE	78.77	G-02-41-730-015-399	B Recycling Tonnage Grant 2015-	R	05/11/23	05/31/23		8003808683		N	
4	FUEL SURCHARGE	146.03	G-02-41-730-015-399	B Recycling Tonnage Grant 2015-	R	05/11/23	05/31/23		8003808683		N	
		1,145.20										
	Vendor Total:	1,145.20										

Vendor #	Name	PO #	PO Date	Description	Amount	Contract Charge Account	PO Type	Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
T0972 TIMBERWOLF TREE SERVICE														
23-00618	05/11/23	30 YDS BLACK MULCH												
1 INV	3742	30 YDS BLACK MULCH	600.00	3-01-28-369-001-141	B Parks & Playgrd Maintenance	R	05/11/23	05/31/23		3742				N
Vendor Total:			600.00											
U0144 UPS														
23-00664	05/24/23	INV 0000161Y33203 MVC DPW												
1 INV	0000161Y33203 MVC DPW	26.25	3-01-30-421-001-022	B Postage & Express Charges	R	05/24/23	05/31/23			0000161Y33203				N
Vendor Total:			26.25											
U0013 USA BLUE BOOK														
23-00507	04/20/23	POLYBLEND PUMP SEAT												
1	POLYBLEND PUMP SEAT	210.00	3-09-55-501-002-503	B Sewer Plant Maintenance	R	04/20/23	05/31/23			330947				N
Vendor Total:			210.00											
VIKIN005 VIKING TERMITE & PEST CONTROL														
23-00506	04/20/23	APRIL 2023 SERVICE												
1 INV	430137817 - APRIL 2023	20.00	3-01-26-310-001-029	B Maintenance Contracts	R	04/20/23	05/31/23			430137817				N
2 INV	430137825 - APRIL 2023	20.00	3-01-26-310-001-029	B Maintenance Contracts	R	04/20/23	05/31/23			430137825				N
			40.00											
Vendor Total:			40.00											
VORTE010 VORTEX SERVICES, LLC														
23-00049	01/24/23	8 HOURJET/VAC SERVICES DAY 1												
1	8 HOURJET/VAC SERVICES DAY 1	1,550.00	3-09-55-501-002-537	B Sewer Main Cleaning & Testing	R	01/24/23	05/31/23			310163				N
2	8 HOURJET/VAC SERVICES DAY 1	1,550.00	3-09-55-501-002-537	B Sewer Main Cleaning & Testing	R	05/09/23	05/31/23			310163				N
			3,100.00											
Vendor Total:			3,100.00											

Vendor #	Name	PO #	PO Date	Description	Contract	PO Type	Stat/Chk	First	Rcvd	Chk/Void	1099	
Item	Description	Amount	Charge	Account	Acct Type	Description	Enc	Date	Date	Date	Invoice	Excl
W0002 W.B. MASON CO., INC.												
23-00594	05/08/23	OFFICE SUPPLIES	MARCH 2023									
1	CENTRAL OFFICE SUPPLIES	282.42	3-01-20-125-001-036	B	Office Supplies	R	05/08/23	05/31/23			S133219831	N
Vendor Total:		282.42										
W0071 WASTE MGMT OF NEW JERSEY, INC.												
23-00014	01/19/23	RES 2022-202	SLUDGE EXTENSION	B								
5	INV 3128198-0502-8	5/1/23	6,963.08	3-09-55-501-002-538	B	Sludge Removal/Disposal-Waste Management	R	04/19/23	05/31/23		3128198-0502-8	N
Vendor Total:		6,963.08										
W0891 WINNER FORD OF CHERRY HILL												
22-00770	07/08/22	2022	FORD UTILITY INTERCEPTOR									
1	2022	FORD UTILITY INTERCEPTOR	29,763.00	2-01-44-902-001-162	B	Purchase of Police Vehicle	R	07/08/22	05/31/23		503684	N
2	43D	COURTESY LAMPS DISABLE	25.00	2-01-44-902-001-162	B	Purchase of Police Vehicle	R	07/08/22	05/31/23		503684	N
3	60R	RADIO NOISE SUPPRESSION	100.00	2-01-44-902-001-162	B	Purchase of Police Vehicle	R	07/08/22	05/31/23		503684	N
4	59B	KEYED ALIKE (1284)	50.00	2-01-44-902-001-162	B	Purchase of Police Vehicle	R	07/08/22	05/31/23		503684	N
5	68G	REAR DOOR LOCKS & WINDOWS	75.00	2-01-44-902-001-162	B	Purchase of Police Vehicle	R	07/08/22	05/31/23		503684	N
6	17T	CARGO AREA RED/CLEAR DOME"	50.00	2-01-44-902-001-162	B	Purchase of Police Vehicle	R	07/08/22	05/31/23		503684	N
7	86T	TAIL LIGHT PREP PKG	60.00	2-01-44-902-001-162	B	Purchase of Police Vehicle	R	07/08/22	05/31/23		503684	N
8	51T	DRIVERS SIDE LED SPOTLIGHT	420.00	2-01-44-902-001-162	B	Purchase of Police Vehicle	R	07/08/22	05/31/23		503684	N
9	549	POWER HEATED MIRRORS	60.00	2-01-44-902-001-162	B	Purchase of Police Vehicle	R	07/08/22	05/31/23		503684	N
10	60A	PRE-WIRING FOR GRILLE LED	50.00	2-01-44-902-001-162	B	Purchase of Police Vehicle	R	07/08/22	05/31/23		503684	N
11	61B	OBD - II SPLIT CONNECTOR	55.00	2-01-44-902-001-162	B	Purchase of Police Vehicle	R	07/08/22	05/31/23		503684	N
12	EAI53	80 AMP POWER SOURCE	326.00	2-01-44-902-001-162	B	Purchase of Police Vehicle	R	07/08/22	05/31/23		503684	N
13	SKID	PLATE	362.13	2-01-44-902-001-162	B	Purchase of Police Vehicle	R	07/08/22	05/31/23		503684	N
14	PELCB	LIFT GATE PERIMETERLIGHT	385.47	2-01-44-902-001-162	B	Purchase of Police Vehicle	R	07/08/22	05/31/23		503684	N
		31,781.60										
22-01395	11/02/22	OUTFITTING 2022	FORD UTILITY									
1	OUTFITTING 2022	FORD UTILITY	24,292.64	2-01-44-902-001-162	B	Purchase of Police Vehicle	R	11/02/22	05/31/23		503684-1	N
Vendor Total:		56,074.24										
W0100 WITMER PUBLIC SAFETY GROUP INC												
22-01610	12/22/22	HPD AMMO SUPPLIES										
1	HPD AMMO SUPPLIES	269.40	2-01-25-240-001-043	B	Uniform Allowance/Leather Gds.	R	12/22/22	05/31/23			INV220458	N

Total Purchase Orders:	55	Total P.O. Line Items:	169	Total List Amount:	282,901.84	Total Void Amount:	0.00
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Totals by Year-Fund								
Fund Description	Fund	Budget Rcvd	Budget Held	Budget Total	Revenue Total	G/L Total	Project Total	Total
CURRENT FUND	2-01	75,702.23	0.00	75,702.23	0.00	0.00	0.00	75,702.23
	2-09	11,301.88	0.00	11,301.88	0.00	0.00	0.00	11,301.88
Year Total:		87,004.11	0.00	87,004.11	0.00	0.00	0.00	87,004.11
CURRENT FUND	3-01	150,425.64	0.00	150,425.64	0.00	0.00	0.00	150,425.64
	3-09	23,639.16	0.00	23,639.16	0.00	0.00	0.00	23,639.16
	3-21	0.00	0.00	0.00	0.00	0.00	768.00	768.00
Year Total:		174,064.80	0.00	174,064.80	0.00	0.00	768.00	174,832.80
GENERAL CAPITAL	C-04	6,635.00	0.00	6,635.00	0.00	0.00	0.00	6,635.00
WATER/SEWER CAPITAL	C-08	10,874.73	0.00	10,874.73	0.00	0.00	0.00	10,874.73
Year Total:		17,509.73	0.00	17,509.73	0.00	0.00	0.00	17,509.73
	G-02	1,145.20	0.00	1,145.20	0.00	0.00	0.00	1,145.20
TRUST OTHER - FUND #12	T-12	2,410.00	0.00	2,410.00	0.00	0.00	0.00	2,410.00
Total of All Funds:		282,133.84	0.00	282,133.84	0.00	0.00	768.00	282,901.84

Project Description	Project No.	Rcvd Total	Held Total	Project Total
Bulk Variance	2022-07	768.00	0.00	768.00
Total of All Projects:		768.00	0.00	768.00

# Resolution 2023-116

*BOROUGH OF HIGHTSTOWN  
COUNTY OF MERCER  
STATE OF NEW JERSEY*

## **AUTHORIZING A SHARED SERVICES AGREEMENT BETWEEN HIGHTSTOWN BOROUGH AND EAST WINDSOR TOWNSHIP FOR CONTRIBUTION OF THE MATCHING LOCAL SHARE FOR BUS SERVICES**

**WHEREAS**, the Borough of Hightstown is desirous of entering into a renewed shared services agreement with the Township of East Windsor for the purpose of providing public transportation services for its citizens; and

**WHEREAS**, the term of said agreement shall be from July 1, 2022 through June 30, 2023; and

**WHEREAS**, the Borough's share of the cost of this service, by the terms of the agreement, is \$2,180.00, representing no increase from prior years; and

**WHEREAS**, the CFO has certified that funds for this purpose are available.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Hightstown that the Mayor and Borough Clerk are hereby authorized and directed to execute a Shared Services Agreement for Contribution of the Matching Local Share for Bus Services with East Windsor Township in the amount of \$2,180.00.

### **CERTIFICATION**

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on June 5, 2023.

---

Margaret Riggio  
Borough Clerk

**SHARED SERVICES AGREEMENT  
FOR CONTRIBUTION OF THE  
MATCHING LOCAL SHARE FOR  
BUS SERVICES.**

THIS AGREEMENT, made this \_\_\_\_\_ day of \_\_\_\_\_, 2023, by and between the **TOWNSHIP OF EAST WINDSOR**, located at 16 Lanning Boulevard, East Windsor, New Jersey 08520-1999, hereinafter, the "Township" and the **BOROUGH OF HIGHTSTOWN**, located at 156 Bank Street, Hightstown, New Jersey 08520, hereinafter the "Borough."

**WITNESSETH:**

WHEREAS, N.J. Transit has offered funding to East Windsor Township of transportation services for **Fiscal Year 2022 beginning July 1, 2022**; and

WHEREAS, The Township of East Windsor, the Borough of Hightstown, and the County of Mercer have jointly agreed to provide the matching local share: and

WHEREAS, a good public transportation system decreases gasoline consumption, decreases traffic and parking congestion, improves air quality, provides mobility for residents who do not drive or cannot afford a taxi, decreases road maintenance costs and provides greater accessibility to the public, especially the elderly and the handicapped, to medical offices, shopping areas, and places of interest; and

WHEREAS, the Township of East Windsor, the Borough of Hightstown and the County of Mercer are desirous of providing public transportation services; and

WHEREAS, the "Uniform Shared Services and Consolidation Act," N.J.S.A. 40A:65-1, et seq., permits local units of this State to enter into a contract with any other local unit for the joint provision within their combined jurisdictions of any service which any party to the agreement is empowered to render within its own jurisdiction.

NOW, THEREFORE, in consideration of the mutual agreements and covenants herein contained, the parties agree as follows:

1. Purpose. This agreement is to allocate expenses and responsibilities for the operation of transportation services as hereinafter described.

2. Commuter Bus Services. It is agreed and understood between the parties that the Township shall execute an agreement with a bus operator to provide a weekday commuter bus service to the Princeton Junction train station from East Windsor Township and Hightstown Borough.
3. Change in Service. The parties may agree in writing at any time to request that the Township modify the commuter bus schedule.
4. Community Bus Schedule. It is agreed and understood between the parties that the Township's Senior Center shall provide transportation services for senior citizens, the handicapped, and other residents of East Windsor Township and Hightstown Borough.
5. Term. This agreement shall be effective from **July 1, 2022 and shall continue through June 30, 2023**.
6. Transportation Costs. The estimated cost of bus services during the term of this agreement is approximately \$213,000.00. All contributions from Hightstown Borough will go toward this cost.
7. Contribution. The Borough agrees to contribute **\$2,180.00** toward a minimum total local share of \$50,000.00 for transportation costs.
8. Authorization and Certification of Funds. Simultaneously, with the execution and delivery hereof, each party hereto shall deliver to each other party a true and complete copy of an ordinance or resolution, as appropriate, authorizing such party to enter in to this Agreement, together with a certificate showing the availability of funds for such party's contributions required by this Agreement.
9. Project Account. Non-Township cash contributions shall be given to the Township within sixty (60) days of the execution of this agreement, to be maintained in a separate account to be known as Project Account and to be disbursed solely for the costs of this project.
10. Accounting. The Borough may submit a written request to the Township for an accounting of monies disbursed for this project. The Township shall provide an accounting within forty-five (45) days receipt of such written request.
11. Termination. In the event the agreement with N.J. Transit or with the bus company is cancelled or terminated for any reason whatsoever, this agreement shall be null and

void. If this agreement is terminated prior to its term, the Township shall make payment for the Project Account for the amount of any costs incurred to the effective date of the notice of termination. If the agreement is terminated for any reason, any unexpended funds contributed by the Borough shall be returned to the Borough within forty-five (45) days in proportion to each parties' contributions.

12. Modifications. Except as otherwise provided in this agreement, this agreement may be modified only by prior written agreement of all parties.

IN WITNESS WHEREOF, the parties hereto have hereunto set their hands and seals of the respective dates indicated below:

**TOWNSHIP OF EAST WINDSOR**

\_\_\_\_\_  
**Allison Quigley**  
**Municipal Clerk**

\_\_\_\_\_  
**JANICE S. MIRONOV**  
**Mayor**

**Date:** \_\_\_\_\_

**BOROUGH OF HIGHTSTOWN**

\_\_\_\_\_  
**Peggy Riggio**  
**Borough Clerk**

\_\_\_\_\_  
**SUSAN BLUTH**  
**Mayor**

**Date:** \_\_\_\_\_

# Resolution 2023-117

*BOROUGH OF HIGHTSTOWN  
COUNTY OF MERCER  
STATE OF NEW JERSEY*

## **A RESOLUTION AUTHORIZING THE EXECUTION OF AN AGREEMENT BETWEEN THE BOROUGH OF HIGHTSTOWN AND DRAPER TRAINING NUTRITION, LLC.**

**WHEREAS**, the body of water known as “Peddie Lake” is located within the municipal boundaries of the Borough of Hightstown (the “Borough”) (Block 28, Lot 58 on the Borough’s Tax Map); and

**WHEREAS**, the Borough and its Board of Recreation Commissioners (also referenced as the “Board”) possess jurisdiction and control over all public playground and recreation areas within the Borough pursuant to N.J.S.A. 40:12-1, *et seq.*, and Section 2-31 of the Borough Code, including Peddie Lake; and

**WHEREAS**, Draper Training Nutrition, LLC (“Draper”) wishes to conduct a series of organized open water swims on the Peddie Lake, during which time a number of individual swimmers (approximately 10-15 persons) will engage in aquatic swimming exercises and related activities for athletic training purposes; and

**WHEREAS**, the Borough and its Board have agreed to allow Draper to conduct these organized open water swims on the Peddie Lake subject to the terms and conditions set forth in the attached Agreement; and

**WHEREAS**, the Mayor and Borough Council wish to approve the attached Agreement and to authorize the Mayor and Borough Clerk to execute the same.

**NOW, THEREFORE, BE IT RESOLVED**, by the Borough Council of the Borough of Hightstown, in the County of Mercer and State of New Jersey, as follows:

1. That the Borough Council hereby approves the attached Agreement, in accordance with the provisions set forth above.
2. That the Mayor is hereby authorized to execute, and the Borough Clerk to attest, the attached Agreement, or one which is substantially similar thereto and in a form satisfactory to the Borough Attorney.
3. That a certified copy of this Resolution (along with the attached Agreement) shall be provided to each of the following:
  - a. Draper Training and Nutrition, LLC;
  - b. Hightstown Board of Recreation Commissioners;
  - c. Dimitri Musing, Borough Administrator; and



- d. Frederick C. Raffetto, Borough Attorney.

**CERTIFICATION**

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on June 5, 2023.

---

Margaret Riggio  
Borough Clerk



**AGREEMENT BETWEEN THE BOROUGH OF HIGHTSTOWN AND  
DRAPER TRAINING AND NUTRITION, LLC**

**THIS AGREEMENT**, made this \_\_\_\_ day of June, 2023, by and between:

**THE BOROUGH OF HIGHTSTOWN**, a Municipal Corporation of the State of New Jersey, with its principal office located at 156 Bank Street, Hightstown, New Jersey 08520 (also referenced as the “Borough”),

-and-

**DRAPER TRAINING AND NUTRITION, LLC**, with an address of 685 Deerpath Lane, Yardley, Pennsylvania 19067 (also referenced as “Draper”).

[Collectively, the Borough and Draper shall be referenced herein as the “Parties.”]

**WITNESSETH:**

**WHEREAS**, the body of water known as “Peddie Lake” is located within the municipal boundaries of the Borough (Block 28, Lot 58 on the Borough’s Tax Map); and

**WHEREAS**, the Borough and its Board of Recreation Commissioners (also referenced as the “Board”) possess jurisdiction and control over all public playground and recreation areas within the Borough pursuant to N.J.S.A. 40:12-1, *et seq.*, and Section 2-31 of the Borough Code, including Peddie Lake; and

**WHEREAS**, Draper wishes to conduct a series of organized open water swims on the Peddie Lake, during which time a number of individual swimmers (approximately 10-15 persons) will engage in aquatic swimming exercises and related activities for athletic training purposes; and

**WHEREAS**, the Borough and its Board of Recreation Commissioners have agreed to allow Draper to conduct these organized open water swims on the Peddie Lake subject to the terms and conditions set forth in the within Agreement.

**NOW, THEREFORE**, based upon the mutual promises, terms and conditions set forth below, and for good and valuable consideration (as referenced herein), the adequacy of which the Parties expressly acknowledge, the Parties hereto agree as follows:

1. Description of Premises. The Borough agrees to allow Draper to utilize, on a non-exclusive basis, certain specific portion(s) of the Peddie Lake which are located within the municipal boundaries of the Borough during the term of this Agreement. The specific portion(s) of the Peddie Lake which shall be subject to the within Agreement shall be determined by the Borough’s Board of Recreation Commissioners.

2. Use of Premises. The area(s) of Peddie Lake set forth in Paragraph 1 above shall be utilized by Draper to conduct a series of organized open water swims, during which time a

number of individual swimmers (approximately 10-15 persons) will engage in aquatic swimming exercises and related activities for athletic training purposes.

3. Dates of Utilization. Draper has previously submitted a listing of proposed dates and times for the open water swims to the Borough's Board of Recreation Commissioners, which schedule has been approved by the Board. The within Agreement shall be operative only during those dates and times as approved by the Board.

4. Term. The term of this Agreement shall extend from June 9, 2023 through August 19, 2023.

5. General Terms and Conditions. The following general terms and conditions shall apply during the term of this Agreement:

- a. Draper shall comply with all General Ordinances and administrative regulations of the Borough that are applicable.
- b. Draper is an independent for-profit entity and is not affiliated in any respect with the Borough. The within Agreement does not constitute an endorsement of Draper by the Borough, nor does it imply sponsorship to Draper by the Borough.
- c. This Agreement may be terminated/revoked by the Borough as a result of Draper's failure to comply with provisions of the within Agreement.
- d. This Agreement may also be terminated by either Party at any time, with or without cause, upon written notice to the other Party.
- e. This Agreement shall not extend beyond the term described herein. Any future use of Peddie Lake shall require renewal of the Agreement or a new Agreement.
- f. Draper shall not assign this Agreement, nor shall it attempt to assign any rights, or to sublet or rent out any property or a portion thereof of the Borough without prior written consent of the Borough, granted in its sole and absolute discretion.

6. Specific Terms and Conditions. The following specific terms and conditions shall apply during the term of this Agreement:

- a. Prior to the commencement of any open water swims pursuant to this Agreement, Draper shall provide to the Borough an aquatic management/safety plan detailing all staffing to be provided during the dates and times of the open water swims, including but not limited to the use of certified lifeguards prepared to address an emergency.

- b. During the term of this Agreement, Draper shall abide by the aquatic management/safety plan in all respects.
- c. During all open water swims, the certified lifeguards on duty shall be responsible for the safety of the event, and all volunteers and participants shall follow their direction(s).

7. Hold Harmless and Indemnification. Draper agrees to release, indemnify, defend and hold harmless the Borough, its departments, agencies, boards, commissions, officers, officials (elected and appointed), servants, administrators, employers, insurers, and other agents (collectively referenced as the “Indemnitees”), from and against any and all claims, causes of action, and/or liabilities arising from the use of Peddie Lake by the individual swimmers, or by anyone else in furtherance of the intentions of the within Agreement, including damages, expenses, suits, proceedings, judgments, costs, penalties, and attorney’s fees, whether such claim, cause of action or liability is direct or vicarious, resulting in property damage, personal injury or death to any person or entity.

Draper further agrees to indemnify and defend any and all Indemnitees for their own negligence, regardless of whether such negligence is responsible wholly or in part, for the damages suffered. This provision shall be construed as broadly in favor of indemnification as permitted under the laws of the State of New Jersey.

Draper shall defend the Borough, at the Borough’s request, against any claim asserted against the Borough related to this Agreement with counsel of the Borough’s choosing that is reasonably satisfactory to Draper. The legal liability of Draper to the Borough for any of the matters that are the subject of the insurance policies required by this Agreement shall not be limited by such insurance policies or by the recovery of any amounts thereunder.

8. Insurance. Draper hereby acknowledges and confirms that liability, workers compensation and property insurance coverage for the activities referenced in the within Agreement is in full force and effect and will remain so during the entire term of the Agreement, and shall provide a currently dated Certificate(s) of Insurance confirming that all coverages as required per this Agreement are in effect.

Draper shall maintain at its expense during the term of this Agreement, as may be extended, the following insurance and abide by the following requirements:

- a. Workers Compensation Insurance - The policy shall cover all of Draper’s employees. Draper shall carry Worker’s Compensation Insurance in accordance with the Statutes of the State of New Jersey. Under Coverage A, Worker’s Compensation, such coverage will be Statutory. Under Coverage B, Employer’s Liability, coverage will be no less than \$1,000,000.00 each accident, \$1,000,000.00 each employee, \$1,000,000.00 policy limit. Draper shall be responsible for securing and maintaining Certificates from all subcontractors used in relation to this contract. These Certificates shall be supplied to the Borough upon request.

- b. Commercial General Liability Insurance - Draper shall carry Commercial Liability Insurance equal in form to that offered under the latest version of ISO CG0001 or its equivalent as filed with and approved by the New Jersey Department of Banking and Insurance. Liability and Property Damage Policy limit shall not be less than \$1,000,000 Each Occurrence, \$2,000,000 General Aggregate. The Borough of Hightstown shall be named as an Additional Insured under the Draper's Policy. This coverage includes all reasonable defense costs of the Borough. A Waiver of Subrogation will apply to all policies in favor of the Borough.
- c. Umbrella Liability- \$2,000,000.00 per occurrence. Coverage to apply in excess of Commercial General Liability and Employers Liability. The Borough of Hightstown shall be named as an Additional Insured. No such Umbrella Insurance policy shall be more restrictive than the coverage provided for under the above-described primary policies.
- d. Insurance coverage having policy limits in the amounts required by the Borough will not be construed to relieve Draper from liability in excess of such coverage, nor will it preclude the Borough from taking such other actions as are available to it under the provisions of this Contract or otherwise in the law.

9. Enforceability. If any part of this Agreement is determined to be invalid, illegal or unenforceable, such determination shall not affect the validity, legality, or enforceability of any other part of this Agreement, and the remaining parts of this Agreement shall be enforced as if such invalid, illegal or unenforceable part were not contained herein.

10. Notices. All notices required to be given under this Agreement shall be sent by hand delivery or certified mail, return receipt requested, to the persons named below, with a copy by email communication, except that either party may change the address upon written notice to the other:

For the Borough:      Borough of Hightstown  
                                 Attn: Borough Clerk  
                                 156 Bank Street  
                                 Hightstown, NJ 08520  
                                 Email: priggio@hightstownborough.com

And a copy to:        Frederick C. Raffetto, Esq.  
                                 Hill Wallack LLP  
                                 The Galleria - 2 Bridge Ave.  
                                 Suite 211  
                                 Red Bank, NJ 07701  
                                 Email: fraffetto@hillwallack.com

For Draper: Draper Training and Nutrition, LLC  
685 Deerpath Lane  
Yardley, PA 19067  
Email: info@drapertrainingnutrition.com  
Email: drape55@hotmail.com

11. Entire Agreement. This Agreement represents the entire agreement of the Parties and supersedes any and all prior agreements, understandings, promises and representations concerning the subject matter hereof and the terms applicable thereto.

12. Amendments. This Agreement may be amended and modified only by an instrument in writing, executed by the Parties hereto, or their successors.

13. Governing Law. This Agreement shall be governed by and construed in accordance with the laws of the State of New Jersey.

14. Signatures.

- a. This Agreement may be executed simultaneously in multiple counterparts, each of which shall be deemed an original, but all of which together shall constitute one and the same instrument. An electronic mail or facsimile version of an executed original of this Agreement shall be deemed as valid as if an original one were delivered.
- b. The party who executed this Agreement hereby certifies that he/she has full power and authority to act on behalf of and to legally bind the respective party which he/she represents.

**IN WITNESS WHEREOF**, the parties have hereunto set their hands and seals the day and year first above written.

ATTEST:

BOROUGH OF HIGHTSTOWN

\_\_\_\_\_  
MARGARET RIGGIO,  
MUNICIPAL CLERK

BY:

\_\_\_\_\_  
MAYOR SUSAN BLUTH

WITNESS:

DRAPER TRAINING AND NUTRITION,  
LLC

BY:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
(Print Name)  
(Title)

# Resolution 2023-118

*BOROUGH OF HIGHTSTOWN  
COUNTY OF MERCER  
STATE OF NEW JERSEY*

## **A RESOLUTION SUPPORTING FUN FRIDAYS**

**WHEREAS**, the Parks and Recreation Commission is a recognized commission of Hightstown Borough pursuant to Article 2-31 entitled “Board of Recreation Commissioners” of “The Revised General Ordinances of the Borough of Hightstown”; and

**WHEREAS**, the Parks and Recreation Commission will be hosting *Fun Fridays* during the summer of 2023; and

**WHEREAS**, Fun Fridays will be at Memorial Park on the following dates: June 16, 2023 from 6:00 p.m. – 9:00 p.m., July 14, 2023 from 6:00 p.m. – 9:00 p.m., September 8, 2023 from 5:00 p.m. – 7:30 p.m. and October 13, 2023 from 5:00 p.m. – 7:30 p.m.

**NOW THEREFORE BE IT RESOLVED** that the Mayor and Council of the Borough of Hightstown support Fun Fridays and look forward to more successful community events in the Borough of Hightstown.

## **CERTIFICATION**

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on June 5, 2023.

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Margaret Riggio  
Borough Clerk

# Resolution 2023-119

*BOROUGH OF HIGHTSTOWN  
COUNTY OF MERCER  
STATE OF NEW JERSEY*

## **AMENDING RESOLUTION 2023-04 APPROVING THE BOROUGH COUNCIL MEETING SCHEDULE FOR THE YEAR 2023**

**WHEREAS**, Resolution 2023-04 was adopted by Borough Council on January 3, 2023 approving the Borough Council Meeting Schedule for 2023;

**WHEREAS**, Borough Council wish change the meeting originally scheduled for Monday July 3, 2023 to **WEDNESDAY, JULY 5, 2023** at 6:30 p.m. The location of the meeting will remain the Hightstown Firehouse, 140 North Main Street, Hightstown.

**NOW THEREFORE BE IT RESOLVED**, by the Mayor and Council of the Borough of Hightstown that the July 3, 2023 Borough Council meeting as been changed as detailed herein.

### **CERTIFICATION**

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on June 5, 2023.

---

Margaret Riggio  
Borough Clerk

# Resolution 2023-120

*BOROUGH OF HIGHTSTOWN  
COUNTY OF MERCER  
STATE OF NEW JERSEY*

**AUTHORIZING PAYMENT NO. 7 – ALLIED PAINTING, INC. (WATER TANK  
PAINTING AND REPAIR AT FIRST AVENUE, LESHIN LANE AND CRANBURY  
STATION ROAD)**

**WHEREAS**, on May 16, 2022, the Borough Council awarded a contract for the Water Tank Painting and Repairs at First Avenue, Leshin Lane and Cranbury Station Road to Allied Painting Inc., of Cherry Hill, New Jersey at the price of \$427,300.00; and

**WHEREAS**, the contractor has submitted a request for payment No. 7 in the amount of \$17,640.00, for partial payment through May 17, 2023; and

**WHEREAS**, the Borough Engineer has recommended approval of Payment Request No. 7 to the contractor in the amount of \$17,640.00; and

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Hightstown that Payment Request No. 7 to Allied Painting, Inc., of Cherry Hill New Jersey for \$17,340.00, is hereby approved as detailed herein, and the Deputy CFO is authorized to issue same.

**CERTIFICATION**

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on June 5, 2023.

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Margaret Riggio  
Borough Clerk





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## MEMORANDUM

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**TO:** Mayor and Council  
Borough of Hightstown

**FROM:** Carmela Roberts, P.E., C.M.E. *CR*  
Borough Engineer

**DATE:** May 24, 2023

**RE:** Water Tank Painting and Repairs at First Avenue,  
Leshin Lane, and Cranbury Station Road  
Payment No. 7  
Our File No.: H1678

Attached please find the following in reference to Payment No. 7, which is a partial payment through May 17, 2023 for cathodic protection at the Leshin Lane Water Tank:

1. Payment No. 7
2. Invoice No. 7
3. Certified Payrolls
4. Monthly Project Workforce Reports

I recommend payment be made to Allied Painting, Inc. in the amount of \$17,640.00.

Should you have any questions, please do not hesitate to call.

cc: Dimitri Musing, Borough Administrator  
Peggy Riggio, RMC, CMR, Borough Clerk  
George Lang, Borough CFO  
James Cannon, Allied Painting, Inc.  
Ana Jimenez, Allied Painting, Inc.  
Christina White, Allied Painting, Inc.  
Cameron Corini, PE, CME, Roberts Engineering Group, LLC  
Jessica Guerrero, Roberts Engineering Group, LLC



**PAYMENT No. 7**  
**WATER TANK PAINTING AND REPAIRS AT FIRST AVENUE,  
LESHIN LANE, AND CRANBURY STATION ROAD**  
**Borough of Hightstown, Mercer County, New Jersey**  
May 24, 2023  
File No.: H1678

Item No.	Description	Contract Quantity	Units	Total As-Built Quantity	As-Built This Period	Unit Price	Total Cost	
1	Mobilization	LS	1.00	1.00	0.00	\$15,000.00	\$15,000.00	
2	Project Video and Photographs	LS	1.00	1.00		\$3,500.00	\$3,500.00	
3	Water Tank Improvements - First Avenue	LS	1.00	1.00		\$99,200.00	\$99,200.00	
4	Water Tank Improvements - Leshin Lane	LS	1.00	1.00		\$187,600.00	\$187,600.00	
5	Water Tank Improvements - Cranbury Station Road	LS	1.00	1.00		\$112,000.00	\$112,000.00	
6	Cleaning and Restoration	LS	1.00	1.00		1.00	\$10,000.00	\$10,000.00
S-1	Power Washing Cranbury Station Road Water Tank	LS	1.00	1.00		0.00	\$7,800.00	\$7,800.00
S-2	Cranbury Station Road Paint Touchups and Rust Repair	LS	1.00	1.00		0.00	\$5,100.00	\$5,100.00
S-3	Leshin Lane Cathodic Protection	LS	1.00	1.00		0.00	\$40,000.00	\$40,000.00
S-4	Ladder Credit - First Avenue	UNIT	1.00	1.00		0.00	-\$500.00	-\$500.00
S-5	Ladder Credit - Leshin Lane	UNIT	2.00	2.00	0.00	-\$1,000.00	-\$2,000.00	
TOTAL WORK COMPLETED							\$477,700.00	
LESS: RETAINAGE		2%					\$9,554.00	
SUBTOTAL							\$468,146.00	
LESS: PREVIOUS PAYMENTS							\$450,506.00	
TOTAL AMOUNT DUE							\$17,640.00	
AMOUNT OF ORIGINAL CONTRACT							\$427,300.00	
AMOUNT OF ORIGINAL CONTRACT ADJUSTED BY CHANGE ORDER NOS. 1 & 2 (11.8%)							\$477,700.00	

# Resolution 2023-121

*BOROUGH OF HIGHTSTOWN  
COUNTY OF MERCER  
STATE OF NEW JERSEY*

**AUTHORIZING PAYMENT NO. 3 FINAL AND CHANGE ORDER NO.  
1 FINAL – ADVANCED CONTROL SYSTEMS (WATER TREATMENT  
PLANT EMERGENCY GENERATOR AND FLOOD GATES)**

**WHEREAS**, on May 3, 2021, the Borough Council awarded a contract for the Water Treatment Plant Emergency Generator and Flood Gates to Advanced Control Systems, of Manalapan, New Jersey at the price of \$448,600.00; and

**WHEREAS**, the contractor has submitted Change Order No. 1 (Final) for \$23,989.51, which adjusts the contract to as-built quantities which increases the final contract amount by 5.35% to a total of \$472,589.51; and

**WHEREAS**, the contractor has submitted a request for payment No. 3 (Finals) in the amount of \$84,999.51; and

**WHEREAS**, the Borough Engineer has recommended approval of Change Order No. 1 (Final); and

**WHEREAS**, the Borough Engineer has recommended the contract be accepted, closed out and final payment be made to Advanced Control Systems in the amount of \$88,999.51.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Hightstown Change Order No. 1 for \$23,989.51 and Payment Request No. 3 (Final) to Advanced Control Systems, of Manalapan, New Jersey for \$88,999.51 is hereby approved as detailed herein, and the Deputy CFO is authorized to issue same.

## **CERTIFICATION**

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on June 3, 2023.

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Margaret Riggio  
Borough Clerk



**Roberts**  
ENGINEERING GROUP LLC  
*Women Business Enterprise Certified*

1670 Whitehorse-Hamilton Square Rd.  
Hamilton, New Jersey 08690  
609-586-1141 fax 609-586-1143  
www.RobertsEngineeringGroup.com

June 1, 2023

Mayor and Council  
Borough of Hightstown  
156 Bank Street  
Hightstown, NJ 08520

Re: Water Treatment Plant  
Emergency Generator and Flood Gates  
Payment No. 3 and Final  
Our File No.: H1680

Dear Mayor and Council:

Enclosed with this letter, please find the following documents:

1. Payment No. 3 and Final
2. Change Order No. 1 and Final
3. 2-Year Maintenance Bond
4. Contractor's Affidavit and Release
5. Acknowledgement of Contractor
6. Consent of Surety to Final Payment
7. Contractor's Release

Change Order No. 1 and Final adjusts the contract to as-built quantities which increases the contract cost by \$23,989.51 to a final contract amount of \$472,589.51 (5.35%). This increase is less than the anticipated change order of \$40,000 as outlined in my letter to you dated December 15, 2022.

This change order adjusts bid items to as-built quantities and adds supplemental pay items as follows:

- S1 - Modification to the new flood gate at the Water Treatment Plant Pump Room in order to eliminate conflicts with the door hardware.
- S2 - Modifications to the new flood gate at Well No. 3 to provide a center support column as recommended by the gate manufacturer during construction. This provides additional support to the gate during a flood event.
- S3 - Extension of the reinforced concrete driveway at Well No. 3 as requested by The Water Department. This allows for easier access for deliveries to the well house.
- S4 - Material Price Increase. Material prices increased as a result of the pandemic. Additionally, a delay in funding by FEMA resulted in lost time between the Notice of Award and FEMA grant verification. The material cost increase during this time is reflected in the supplemental pay item.
- S5 - During construction, Public Works requested that the data cable line to the DPW Trailer be relocated. This allows for better protection of the data line.
- S6 - Modification to the new flood gate at Well No. 2 as recommended by the manufacturer. This includes alternative mounting hardware which allows for easier installation during a flood event.
- S7 - Gas Plumbing Modifications as requested by PSE&G during construction.

The Borough Attorney has reviewed the attached closeout documents and has found them acceptable. Certified payrolls have previously been forwarded to the Borough.

I recommend the contract be accepted, closed out, and final payment be made to Advanced Control Systems in the amount of \$84,999.51.

Water Treatment Plant  
Emergency Generator and Flood Gates  
Payment No. 2  
Our File No.: H1680  
Page 2 of 2

Should you have any questions regarding the above, please do not hesitate to contact me.

Very truly yours,



Carmela Roberts, P.E., C.M.E.  
Borough Engineer

cc: Dimitri Musing, Borough Administrator  
Peggy Riggio, RMC, CMR, Borough Clerk  
Mickey O'Connor, Accounts Payable Clerk  
George Lang, Borough CFO  
Fred Raffetto, Esq., Borough Attorney  
Cameron Corini, PE, CME, Roberts Engineering Group, LLC  
Kelly Pham, EIT, Roberts Engineering Group, LLC



April 27, 2023  
File No.: H1680

Item No.	Description	Contract Quantity	Units	Total As-Built Quantity	As-Built This Period	Unit Price	Total Cost
1	Mobilization	1.00	LS	1.00	0.00	\$10,000.00	\$10,000.00
2	Site Clearing	1.00	LS	1.00	0.00	\$5,000.00	\$5,000.00
3	Project Video	1.00	LS	1.00	0.00	\$100.00	\$100.00
4	Soil Erosion and Sediment Control	1.00	LS	1.00	0.00	\$1,000.00	\$1,000.00
5	Test Holes, If & Where Directed	10.00	CY	10.00	10.00	\$250.00	\$2,500.00
6	Generator Foundation and Platform	1.00	LS	1.00	0.10	\$258,000.00	\$258,000.00
7	250 KW Emergency Natural Gas Generator, Complete	1.00	LS	1.00	0.10	\$110,000.00	\$110,000.00
8	Standard Flood Gate - 42"	8.00	UNIT	7.00	0.60	\$2,000.00	\$14,000.00
9	Plank Flood Gate - 7'	1.00	UNIT	1.00	0.20	\$5,000.00	\$5,000.00
10	Plank Flood Gate - 9'	2.00	UNIT	2.00	0.40	\$6,000.00	\$12,000.00
11	Electrical and Gas Connections, Complete	1.00	LS	1.00	0.20	\$25,000.00	\$25,000.00
12	Steel Door and Frame	2.00	UNIT	2.00	0.20	\$1,000.00	\$2,000.00
13	Site Improvements	1.00	LS	1.00	1.00	\$1,000.00	\$1,000.00
14	Cleaning and Restoration	1.00	LS	1.00	1.00	\$1,000.00	\$1,000.00
S-1	Modifications to Pump Room Flood Gate	1.00	UNIT	1.00	1.00	\$1,600.00	\$1,600.00
S-2	Modification to Well No. 3 Plank Gate	1.00	UNIT	1.00	1.00	\$7,970.00	\$7,970.00
S-3	Well No. 3 - Reinforced Concrete Driveway Apron	1.00	LS	1.00	1.00	\$2,585.00	\$2,585.00
S-4	Flood Gate Material Price Increase	1.00	LS	1.00	1.00	\$5,315.20	\$5,315.20
S-5	DPW Trailer Data/Electrical Conduit and Wire	1.00	LS	1.00	1.00	\$4,017.00	\$4,017.00
S-6	Modification to Well #2 Flood Gate	1.00	UNIT	1.00	1.00	\$1,819.00	\$1,819.00
S-7	Gas Plumbing Modifications	1.00	UNIT	1.00	1.00	\$2,683.31	\$2,683.31
TOTAL WORK COMPLETED							\$472,589.51
LESS: RETAINAGE		0%					\$0.00
SUBTOTAL							\$472,589.51
LESS: PREVIOUS PAYMENTS							\$387,590.00
TOTAL AMOUNT DUE							\$84,999.51
AMOUNT OF ORIGINAL CONTRACT							\$448,600.00
AMOUNT OF CONTRACT ADJUSTED BY CHANGE ORDER No. 1 and FINAL (5.35%)							\$472,589.51

**CHANGE ORDER NUMBER - 1 and FINAL**

1 of 1

<b>Project</b>	Water Treatment Plant Emergency Generator and Flood Gates
<b>Municipality</b>	Borough of Hightstown
<b>County</b>	Mercer County
<b>Contractor</b>	Advanced Control Systems

In accordance with the project Supplementary Specification, the following are changes in the contract.

**Location and Reason for Change (Attach additional sheets if required)**

Reduction of Pay Item 8 to eliminate the proposed flood gate at Chlorine Room.

S1 - Modifications to new flood gate at WTP Pump Room to eliminate conflicts with existing door hardware.

S2 - Modifications to Well No. 3 flood gate to provide center support column per manufacturer recommendations.

S3 - Extend reinforced concrete driveway at Well No. 3 per Water Dept. request.

S4 - Material price increase for flood gates due to delay between Notice of Award and FEMA Grant Funding.

S5 - Relocation of existing DPW Trailer data wire per DPW request.

S6 - Modification to Well No. 2 Flood Gate to include alternative mounting brackets per manufacturer recommendation.

S7 - Gas plumbing modification due to PSEG request for alternate gas service regulator.

<u>Item No.</u>	<u>Description</u>	<u>Quantity (+/-)</u>	<u>Unit Price</u>	<u>Amount</u>
8	Standard Flood Gate - 42"	(1.00) UNIT	\$2,000.00	(\$2,000.00)
S-1	Modifications to Pump Room Flood Gate	1.00 UNIT	\$1,600.00	\$1,600.00
S-2	Modification to Well No. 3 Plank Gate	1.00 UNIT	\$7,970.00	\$7,970.00
S-3	Well No. 3 - Reinforced Concrete Driveway Apron	1.00 LS	\$2,585.00	\$2,585.00
S-4	Flood Gate Material Price Increase	1.00 LS	\$5,315.20	\$5,315.20
S-5	DPW Trailer Data/Electrical Conduit and Wire	1.00 LS	\$4,017.00	\$4,017.00
S-6	Modification to Well #2 Flood Gate	1.00 UNIT	\$1,819.00	\$1,819.00
S-7	Gas Plumbing Modifications	1.00 UNIT	\$2,683.31	\$2,683.31

Amount of Original Contract \$448,600.00

Adjusted Amount Based on Change

Order No. 1 and FINAL \$472,589.51

Extra	\$0.00
Supplemental	\$25,989.51
Reduction	-\$2,000.00
<b>Total Change</b>	<b>\$23,989.51</b>

% Change in Contract  
[(+) Increase or (-) Decrease] 5.35 %

  
(Engineer)

5-16-23  
(Date)

.....  
(Local Aid)

.....  
(Date)

.....  
(Presiding Officer)

.....  
(Date)

  
(Contractor)

5/2/2023  
(Date)

# Resolution 2023-122

BOROUGH OF HIGHTSTOWN  
COUNTY OF MERCER  
STATE OF NEW JERSEY

## A RESOLUTION SUPPORTING THE *CLICK IT OR TICKET* MOBILIZATION OF MAY 22 – JUNE 4, 2023

**WHEREAS**, there were 694 motor vehicle fatalities in New Jersey in 2022; and

**WHEREAS**, approximately 40% of the motor vehicle occupants killed in those traffic crashes were not wearing a seat belt; and

**WHEREAS**, use of a seat belt remains the most effective way to avoid death or serious injury in a motor vehicle crash; and

**WHEREAS**, the National Highway Traffic Safety Administration estimates that 135,000 lives were saved by safety belt usage nationally between 1975-2000; and

**WHEREAS**, the State of New Jersey will participate in the nationwide *Click It or Ticket* seat belt mobilization from May 22 – June 4, 2023 in an effort to raise awareness and increase seat belt usage through a combination of high visibility enforcement and public education; and

**WHEREAS**, the Division of Highway Traffic Safety has set a goal of further increasing the seat belt usage rate in the state from the current level of 93%; and

**WHEREAS**, a further increase in seat belt usage in New Jersey will save lives on our roadways;

**THEREFORE BE IT RESOLVED**, that the Mayor and Council of the Borough of Hightstown declares it's support for the *Click It or Ticket* seat belt mobilization both locally and nationally from May 22 – June 4, 2023 and pledges to increase awareness of the mobilization and the benefits of seat belt use.

### CERTIFICATION

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on June 6, 2022.

---

Margaret Riggio  
Borough Clerk



# Resolution 2023-123

*BOROUGH OF HIGHTSTOWN  
COUNTY OF MERCER  
STATE OF NEW JERSEY*

**RESOLUTION AUTHORIZING THE MAYOR & BOROUGH CLERK  
TO SIGN CANCELLATION OF TAX LIEN FOR  
BLOCK 29 LOT 9**

**WHEREAS**, on July 16, 2021, the Borough of Hightstown acquired a tax lien at a sale held by Angela LoConte, Collector of Taxes, Borough of Hightstown for certain property described as Block 29 Lot 9 of the Borough of Hightstown Tax Map, more commonly known as 219 North Main Street, Hightstown, NJ certificate #21-00001 and,

**WHEREAS**, the Tax Sale Certificate issued was recorded July 20, 2021, in the office of the Mercer County Clerk in Mortgage Book 11641, Page 521, and

**WHEREAS**, this tax sale certificate issued has been satisfied by payment in full and the Tax Collector does so certify.

**NOW, THEREFORE, BE IT RESOLVED** that the Mayor and Borough Clerk be and are hereby authorized to sign the tax sale certificate for the property known as Block 26 Lot 9 on the Borough of Hightstown tax map, more commonly known as 219 North Main Street, Hightstown, NJ.

**CERTIFICATION**

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on June 5, 2023.

---

Margaret Riggio  
Borough Clerk

# Resolution 2023-124

BOROUGH OF HIGHTSTOWN  
COUNTY OF MERCER  
STATE OF NEW JERSEY

## AUTHORIZING EMERGENCY TEMPORARY APPROPRIATIONS PRIOR TO ADOPTION OF THE 2023 BUDGET

**WHEREAS**, an emergent condition has arisen with respect to inadequate appropriation balances remaining in some line items of the 2023 temporary budget; and

**WHEREAS**, N.J.S.A. 40A:4-20 provides for the creation of emergency appropriations for the purposes above mentioned; and

**WHEREAS**, it is the desire of the Mayor and Council to create emergency temporary appropriations as set forth on Schedule "A," attached; and

**WHEREAS**, the total emergency temporary appropriations in resolutions adopted in the year 2023 pursuant to the provisions of N.J.S.A. 40A:4-20 (Chapter 96, P.L. 1951, as amended), including this resolution, total:

	<i><b>THIS RESOLUTION</b></i>	<i><b>PREVIOUS TOTAL</b></i>	<i><b>CUMULATIVE TOTAL</b></i>
Current	157,300.00	2,055,945.00	<b>2,213,245.00</b>
Capital Outlay – Current	0.00	0.00	<b>0.00</b>
Debt Service - Current	0.00	0.00	<b>0.00</b>
Water/Sewer	140,000.00	704,500.00	<b>844,500.00</b>
Capital Outlay – W/S	0.00	0.00	<b>0.00</b>
Debt Service - W/S	0.00	0.00	<b>0.00</b>
<b>TOTAL</b>	<b>297,300.00</b>	<b>2,760,445.00</b>	<b>3,057,745.00</b>

**NOW, THEREFORE, BE IT RESOLVED** by the Borough Council of the Borough of Hightstown (not less than two-thirds of all the members of thereof affirmatively concurring) that, in accordance with N.J.S.A. 40A:4-20:

1. An emergency temporary appropriation is hereby made for each item listed on the schedules that are attached hereto and made a part hereof;
2. Each emergency appropriation listed will be provided for in the 2023 budget under the same title as written herein;
3. One certified copy of this resolution will be filed with the Director of Local Government Services, and a copy provided to the Chief Finance Officer.

### CERTIFICATION

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on June 5, 2023.

---

Margaret Riggio  
Borough Clerk

Borough of Hightstown  
Emergency Temporary No.6  
6/5/2023

**Current Fund**

Mayor and Council	Salaries and Wages	5,000.00
Municipal Clerk	Salaries and Wages	3,000.00
Administrative and Executive	Salaries and Wages	8,000.00
Tax Assessor	Salaries and Wages	2,000.00
Legal	Other Expenses	15,000.00
Historical Sites Commission	Other Expenses	300.00
Planning Board	Other Expenses	7,000.00
Police	Salaries and Wages	80,000.00
Uniform Fire Safety Act	Salaries and Wages	2,000.00
Construction Code	Salaries and Wages	15,000.00
Social Security	Other Expenses	20,000.00

Total Current Fund	<u>157,300.00</u>
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**Water-Sewer Operating Fund**

Salaries and Wages	70,000.00
Other Expenses	65,000.00
Social Security	<u>5,000.00</u>

Total Water Sewer Operating	<u>140,000.00</u>
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Total	<u><u>297,300.00</u></u>
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# Resolution 2023-125

*BOROUGH OF HIGHTSTOWN  
COUNTY OF MERCER  
STATE OF NEW JERSEY*

## **AUTHORIZING A MEETING WHICH EXCLUDES THE PUBLIC**

**BE IT RESOLVED** by the Mayor and Council of the Borough of Hightstown that this body will hold a meeting on June 5, 2023, at the Hightstown Fire House located at 140 North Main Street, Hightstown, that will be limited only to consideration of an item or items with respect to which the public may be excluded pursuant to section 7b of the Open Public Meetings Act.

The general nature of the subject or subjects to be discussed:

Contract Negotiations – First Aid Donation

Contract Negotiations – PRC

Contract Negotiations – Municipal Facility

Contract Negotiations – 133 Monmouth Street

Contract Negotiations – Stockton Street Sidewalks

Stated as precisely as presently possible the following is the time when and the circumstances under which the discussion conducted at said meeting can be disclosed to the public September 5, 2023, or when the need for confidentiality no longer exists.

The public is excluded from said meeting, and further notice is dispensed with, all in accordance with sections 8 and 4a of the Open Public Meetings Act.

## **CERTIFICATION**

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on June 5, 2023.

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Margaret Riggio  
Borough Clerk