

AGENDA
Hightstown Borough Council
May 15, 2023 | 6:30 p.m.
Hightstown Engine Company No. 1
140 North Main Street, Hightstown

PLEASE TURN OFF ALL CELL PHONES DURING YOUR ATTENDANCE AT THIS MEETING TO AVOID SOUNDS/RINGING OR CONVERSATIONS THAT MAY INTERFERE WITH THE RECORDING OR THE ABILITY OF ATTENDEES TO HEAR THE PROCEEDINGS. THANK YOU FOR YOUR COOPERATION.

Meeting called to order by Mayor Susan Bluth

STATEMENT: Adequate notice of this meeting has been given in accordance with the Open Public Meetings Act, pursuant to Public Law 1975, Chapter 231. Said notice was advertised in the Trenton Times and Windsor-Hights Herald as required by law and is posted on the Hightstown Borough website.

Roll Call

Flag Salute

Approval of Agenda

Public Comment Any person wishing to address Council with his or her comments will have a maximum of three minutes to do so at this time.

Ordinances

2023-07 First Reading and Introduction An Ordinance to Exceed the Municipal Budget Appropriation Limits and to Establish a Cap Bank (N.J.S.A. 40A:4-45.14)

2023-08 First Reading and Introduction A Bond Ordinance Providing for Improvements to the Anaerobic Digester for the Water-Sewer Utilit and by the Borough of Hightstown, in the County of Mercer, New Jersey, Appropriating \$499,500 Therefor and Authorizing the Issuance of \$499,500 Bonds or Notes of the Borough to Finance the Cost Thereof

Resolutions

2023-99 Authorizing Payment of Bills

2023-100 Proclaiming May 14, 2023 – May 20, 2023, as Police Appreciation Week

2023-101 A Resolution Authorizing the Execution of a License Agreement for Temporary Site Work (Block 7, Lot 41) Between the Borough of Hightstown and the State of New Jersey Department of Transportation for the Purposes of Tree Trimming and Removal of Tree Branches

Consent Agenda

2023-102 Authorizing Completion of Stormwater Infrastructure Map as Required by NJDEP

2023-103 Authorizing the Borough Engineer to Change the Scope of Work for Improvements to Orchard Avenue, Meadow Drive, Clover Lane and South Main Street

2023-104 Authorizing the Design and Inspection of Improvements to the Anaerobic Digester at the Advanced Wastewater Treatment Plant

2023-105 Authorizing the Borough Engineer to Submit an Application for the 2024 NJDOT Municipal Aid Grant – Improvements to Summit Street

2023-106 Authorizing the Borough Engineer to Submit an Application for the NJDOT Local Transportation Project Fund – Improvements to Dutch Neck Road

2023-107 Authorizing Refund of Water/Sewer Overpayment

2023-108 A Resolution Supporting Petal & Palettes

2023-109 A Resolution Proclaiming May Community Action Month

2023-110 A Resolution Authorizing the Execution of an Agreement Between the Borough of Hightstown and the Hightstown East Windsor Historical Society

2023-111 Rescinding Resolution 2022-46 Covid-19 Workplace Policy

2023-112 A Resolution Supporting the 1st Annual Neal Glackin Memorial Youth Fishing Derby

2023-113 Authorizing Emergency Temporary Appropriations Prior to Adoption of the 2023 Budget

Discussion

North Main Street On-Street Parking at Bank Street

Appoint Special Events Permit Subcommittee

Subcommittee Reports

Mayor/Council/Administrative Updates

Executive Session **Resolution 2023-114** Authorizing a Meeting that Excludes the Public

Attorney Client Privilege

Contract Negotiations – Robbinsville

Contract Negotiations – Municipal Services

Adjournment

Ordinance 2023-07

BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY

AN ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS AND TO ESTABLISH A CAP BANK (N.J.S.A. 40A: 4-45.14)

WHEREAS, the Local Government Cap Law, *N.J.S. 40A: 4-45.1 et seq.*, provides that in the preparation of its annual budget, a municipality shall limit any increase in said budget to 2.5% unless authorized by ordinance to increase it to 3.5% over the previous year's final appropriations, subject to certain exceptions; and

WHEREAS, *N.J.S.A. 40A: 4-45.15a* provides that a municipality may, when authorized by ordinance, appropriate the difference between the amount of its actual final appropriation and the 3.5% percentage rate as an exception to its final appropriations in either of the next two succeeding years; and

WHEREAS, the Mayor and Council of the Borough of Hightstown in the County of Mercer finds it advisable and necessary to increase its CY 2023 budget by up to 3.5% over the previous year's final appropriations, in the interest of promoting the health, safety and welfare of the citizens; and

WHEREAS, the Mayor and Council hereby determine that a 1.0% increase in the budget for said year, amounting to \$64,084.46 in excess of the increase in final appropriations otherwise permitted by the Local Government Cap Law, is advisable and necessary; and

WHEREAS, the Mayor and Council hereby determine that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years.

NOW THEREFORE BE IT ORDAINED, by the Mayor and Council of the Borough of Hightstown, in the County of Mercer, a majority of the full authorized membership of this governing body affirmatively concurring, that, in the CY 2023 budget year, the final appropriations of the Borough of Hightstown shall, in accordance with this ordinance and *N.J.S.A. 40A: 4-45.14*, be increased by 3.5%, amounting to \$224,295.60, and that the CY 2023 municipal budget for the Borough of Hightstown be approved and adopted in accordance with this ordinance; and,

BE IT FURTHER ORDAINED, that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years; and,

BE IT FURTHER ORDAINED, that a certified copy of this ordinance as introduced be filed with the Director of the Division of Local Government Services within 5 days of introduction; and,

BE IT FURTHER ORDAINED, that a certified copy of this ordinance upon adoption, be filed with said Director within 5 days after such adoption.

Introduction:

Adoption:

ATTEST:

MARGARET RIGGIO
MUNICIPAL CLERK

SUSAN BLUTH
MAYOR

Ordinance 2023-08

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

BOND ORDINANCE PROVIDING FOR IMPROVEMENTS TO THE ANAEROBIC DIGESTER FOR THE WATER-SEWER UTILITY AND BY THE BOROUGH OF HIGHTSTOWN, IN THE COUNTY OF MERCER, NEW JERSEY, APPROPRIATING \$499,500 THEREFOR AND AUTHORIZING THE ISSUANCE OF \$499,500 BONDS OR NOTES OF THE BOROUGH TO FINANCE THE COST THEREOF.

BE IT ORDAINED BY THE BOROUGH COUNCIL OF THE BOROUGH OF HIGHTSTOWN, IN THE COUNTY OF MERCER, NEW JERSEY (not less than two-thirds of all members thereof affirmatively concurring) AS FOLLOWS:

Section 1. The improvement described in Section 3(a) of this bond ordinance is hereby authorized to be undertaken by the Borough of Hightstown, in the County of Mercer, New Jersey (the "Borough") as a general improvement. For the improvement or purpose described in Section 3(a), there is hereby appropriated the sum of \$499,500. Pursuant to N.J.S.A. 40A:2-11(c), no down payment is provided for the costs of the improvement since the project described in Section 3(a) hereof is expected to be funded through the New Jersey Infrastructure Bank.

Section 2. In order to finance the cost of the improvement or purpose, negotiable bonds are hereby authorized to be issued in the principal amount of \$499,500 pursuant to the Local Bond Law. In anticipation of the issuance of the bonds, negotiable bond anticipation notes are hereby authorized to be issued pursuant to and within the limitations prescribed by the Local Bond Law.

Section 3. (a) The improvement hereby authorized and the purpose for the financing of which the bonds are to be issued is improvements to the anaerobic digester for the water-sewer utility, including cleaning, painting and inspection of the digester cover, cleaning of the digester and inspection for potential repairs and the replacement of the Perth mixing system with a new jet

mixing system, including all work and materials necessary therefor and incidental thereto and further including all related costs and incidental thereto.

(b) The estimated maximum amount of bonds or bond anticipation notes to be issued for the improvement or purpose is as stated in Section 2 hereof.

(c) The estimated cost of the improvement or purpose is equal to the amount of the appropriation herein made therefor.

Section 4. All bond anticipation notes issued hereunder shall mature at such times as may be determined by the chief financial officer; provided that no bond anticipation note shall mature later than one year from its date, unless such bond anticipation notes are permitted to mature at such later date in accordance with applicable law. The bond anticipation notes shall bear interest at such rate or rates and be in such form as may be determined by the chief financial officer. The chief financial officer shall determine all matters in connection with bond anticipation notes issued pursuant to this bond ordinance, and the chief financial officer's signature upon the bond anticipation notes shall be conclusive evidence as to all such determinations. All bond anticipation notes issued hereunder may be renewed from time to time subject to the provisions of the Local Bond Law or other applicable law. The chief financial officer is hereby authorized to sell part or all of the bond anticipation notes from time to time at public or private sale and to deliver them to the purchasers thereof upon receipt of payment of the purchase price plus accrued interest from their dates to the date of delivery thereof. The chief financial officer is directed to report in writing to the governing body at the meeting next succeeding the date when any sale or delivery of the bond anticipation notes pursuant to this bond ordinance is made. Such report must include the amount, the description, the interest rate and the maturity schedule of the bond anticipation notes sold, the price obtained and the name of the purchaser.

Section 5. The Borough hereby certifies that it has adopted a capital budget or a temporary capital budget, as applicable. The capital or temporary capital budget of the Borough is hereby amended to conform with the provisions of this bond ordinance to the extent of any inconsistency herewith. To the extent that the purposes authorized herein are inconsistent with the adopted capital or temporary capital budget, a revised capital or temporary capital budget has been filed with the Division of Local Government Services.

Section 6. The following additional matters are hereby determined, declared, recited and stated:

(a) The improvement or purpose described in Section 3(a) of this bond ordinance is not a current expense. It is an improvement or purpose that the Borough may lawfully undertake as a general improvement, and no part of the cost thereof has been or shall be specially assessed on property specially benefitted thereby.

(b) The period of usefulness of the improvement or purpose within the limitations of the Local Bond Law, according to the reasonable life thereof computed from the date of the bonds authorized by this bond ordinance, is 20 years.

(c) The Supplemental Debt Statement required by the Local Bond Law has been duly prepared and filed in the office of the Clerk, and a complete executed duplicate thereof has been filed in the office of the Director of the Division of Local Government Services in the Department of Community Affairs of the State of New Jersey. Such statement shows that the gross debt of the Borough as defined in the Local Bond Law is increased by the authorization of the bonds and notes provided in this bond ordinance by \$499,500, and the obligations authorized herein will be within all debt limitations prescribed by the Local Bond Law.

(d) An aggregate amount not exceeding \$74,500 for items of expense listed in and permitted under N.J.S.A. 40A:2-20 is included in the estimated cost indicated herein for the purpose or improvement.

Section 7. The Borough hereby declares the intent of the Borough to issue bonds or bond anticipation notes in the amount authorized in Section 2 of this bond ordinance and to use the proceeds to pay or reimburse expenditures for the costs of the purposes described in Section 3(a) of this bond ordinance. This Section 7 is a declaration of intent within the meaning and for purposes of Treasury Regulations.

Section 8. Any grant moneys received for the purpose described in Section 3(a) hereof shall be applied either to direct payment of the cost of the improvement or to payment of the obligations issued pursuant to this bond ordinance. The amount of obligations authorized but not issued hereunder shall be reduced to the extent that such funds are so used.

Section 9. The chief financial officer of the Borough is hereby authorized to prepare and to update from time to time as necessary a financial disclosure document to be distributed in connection with the sale of obligations of the Borough and to execute such disclosure document on behalf of the Borough. The chief financial officer is further authorized to enter into the appropriate undertaking to provide secondary market disclosure on behalf of the Borough pursuant to Rule 40c2-12 of the Securities and Exchange Commission (the "Rule") for the benefit of holders and beneficial owners of obligations of the Borough and to amend such undertaking from time to time in connection with any change in law, or interpretation thereof, provided such undertaking is and continues to be, in the opinion of a nationally recognized bond counsel, consistent with the requirements of the Rule. In the event that the Borough fails to comply with its undertaking, the

Borough shall not be liable for any monetary damages, and the remedy shall be limited to specific performance of the undertaking.

Section 10. The full faith and credit of the Borough are hereby pledged to the punctual payment of the principal of and the interest on the obligations authorized by this bond ordinance. The obligations shall be direct, unlimited obligations of the Borough, and the Borough shall be obligated to levy *ad valorem* taxes upon all the taxable real property within the Borough for the payment of the obligations and the interest thereon without limitation of rate or amount.

Section 11. This bond ordinance shall take effect 20 days after the first publication thereof after final adoption, as provided by the Local Bond Law.

Introduction:

Adoption:

ATTEST:

MARGARET RIGGIO
MUNICIPAL CLERK

SUSAN BLUTH
MAYOR

Resolution 2023-99

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

AUTHORIZING PAYMENT OF BILLS

WHEREAS, certain bills are due and payable as per itemized claims listed on the following schedules, which are made a part of the minutes of this meeting as a supplemental record;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown that the bills be paid on audit and approval of the Borough Administrator, the appropriate Department Head and the Treasurer in the amount of \$228,038.10 from the following accounts:

Current		\$136,458.22
W/S Operating		73,365.77
General Capital		9,277.76
Water/Sewer Capital		5,157.50
Grant		1,311.65
Trust		818.00
Unemployment Trust		0.00
Animal Control		0.00
Law Enforcement Trust		0.00
Tax Lien Trust		0.00
Public Defender Trust		0.00
Escrow		<u>1,649.20</u>
Total		<u>\$228,038.10</u>

CERTIFICATION

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on May 15, 2023.

Margaret Riggio
Borough Clerk

Date: May 15, 2023

To: Mayor and Council

From: Finance Office

Re: Manual Bill List for 5/15/23

<u>CURRENT ACCOUNT</u>	<u>DATE ISSUED</u>	<u>PO #</u>	<u>CHECK #</u>	<u>Amount</u>
LINCOLN FINANCIAL	4/26/2023	23-00490	035401	\$ 369.11
PSE&G	4/26/2023	23-00527	035400	\$ 394.47
VERIZON FIOS	4/26/2023	23-00479	35399	\$ 193.10
VERIZON WIRELESS	4/26/2023	23-00477	35398	\$ 266.15
VERIZON	4/26/2023	23-00519	035397	\$ 243.96
JCP&L	4/27/2023	23-00482	035402	\$ 9,959.30
JCP&L	4/27/2023	23-00431	035402	\$ 1,569.60
JCP&L (STREET LIGHTING)	4/27/2023	23-00492	035403	\$ 2,293.16
JCP&L (STREET LIGHTING)	4/27/2023	23-00430	035403	\$ 128.51
VERIZON	4/26/2023	23-00519	035397	\$ 243.96
VERIZON WIRELESS	4/26/2023	23-00477	035398	\$ 266.15
VERIZON FIOS	4/26/2023	23-00479	035399	\$ 193.10
PSE&G	4/26/2023	23-00527	035400	\$ 394.47
LINCOLN FINANCIAL	4/26/2023	23-00490	035401	\$ 369.11
JCP & L	4/27/2023	23-00431	035402	\$ 1,569.60
JCP & L	4/27/2023	23-00482	035402	\$ 9,959.30
JCP & L	4/27/2023	23-00492	035403	\$ 2,293.16
JCP & L	4/27/2023	23-00430	035403	\$ 128.51
COMCAST BUSINESS	4/27/2023	23-00488	035404	\$ 175.35
COMCAST BUSINESS	4/28/2023	23-00478	035405	\$ 306.17
MTS SOFTWARE	5/1/2023	23-00561	035409	\$ 775.00
PSE&G	5/1/2023	23-00545	035410	\$ 2,705.42
T-MOBILE	5/1/2023	23-00546	035408	\$ 61.60
COMCAST BUSINESS	5/1/2023	23-00562	035407	\$ 118.17
COMCAST	5/1/2023	23-00542	035406	\$ 195.30
JANINE KRUPA	5/5/2023	23-00576	035464	\$ 2,364.82
TOTAL				\$ 37,536.55
<u>WATER AND SEWER OPERATING</u>				
TOTAL				\$ -
<u>ESCROW</u>				
HILL-WALLACK, LLP	5/3/2023	23-00485	3256	\$ 1,649.20
TOTAL				\$ 1,649.20
<u>GRANT</u>				
TOTAL				\$ -
<u>TRUST- OTHER</u>				
TOTAL				\$ -
<u>ANIMAL CONTROL TRUST</u>				
TOTAL				\$ -
<u>LAW ENFORCEMENT TRUST</u>				
TOTAL				\$ -
<u>UNEMPLOYMENT TRUST</u>				
TOTAL				\$ -
<u>PUBLIC DEFENDER TRUST</u>				
TOTAL				\$ -
<u>TAX LIEN TRUST</u>				
TOTAL				\$ -
<u>GENERAL CAPITAL</u>				
TOTAL				\$ -
<u>WATER AND SEWER CAPITAL</u>				
TOTAL				\$ -
MANUAL TOTAL				\$ 39,185.75

Vendor #	Name	PO #	PO Date	Description	Contract Amount	PO Type Charge Account	Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
COREM005 CORE & MAIN LP													
23-00537	04/26/23	WATER METER BOXES											
1	INV	S630539	WATER METER BOXES	1,650.00	3-09-55-501-001-524	B Meter & Meter Parts	R	04/26/23	05/10/23			S630539	N
Vendor Total:				1,650.00									
COUNT015 COUNTY OF MONMOUTH-													
23-00555	05/01/23	MARCH VEHICLE WASH											
1	INV	HGHT 03-23-09	MARCH USAGE	130.00	3-01-26-305-001-199	B Miscellaneous	R	05/01/23	05/10/23			HGHT 03-23-09	N
Vendor Total:				130.00									
C0087 CUSTOM BANDAG, INC													
23-00549	05/01/23	LABOR AND PARTS FOR TRK 101A											
1	INV	80218655	LABOR AND PARTS	399.52	3-09-55-501-001-502	B Vehicle Maintenance	R	05/01/23	05/10/23			80218655	N
23-00550	05/01/23	LABOR AND PARTS FOR TRK 101A											
1	INV	80218723	LABOR AND PARTS	178.52	3-09-55-501-001-502	B Vehicle Maintenance	R	05/01/23	05/10/23			80218723	N
23-00598	05/08/23	PARTS/MAINTENANCE TRK #142 RF											
1	INV	80219247	PARTS/MAINTENANCE	210.00	3-01-26-315-001-132	B Vehicle Maint. - Public Works	R	05/08/23	05/10/23			80219247	N
Vendor Total:				788.04									
DEBLO005 DEBLOCK ENVIRONMENTAL SVCS,LLC													
23-00137	02/06/23	BACK UP OPERATOR FOR AWWTP				B							
3	INV	00009276	2/28/23	500.00	3-09-55-501-002-528	B Outside Consulting Services (B	R	02/06/23	05/10/23			00009276	N
Vendor Total:				500.00									
DRPUT005 DR PUTHENMADAM RADHAKRISHNAN													
23-00475	04/13/23	PROF SVCS HEALTH CLINIC 2023				B							
2	PROF SVCS	HEALTH CLINIC	2/6/23	357.18	3-01-27-330-001-031	B Contract-Professional Serv.(B)	R	04/13/23	05/10/23			2/6/23	N
3	PROF SVCS	HEALTH CLINIC	3/6/23	357.18	3-01-27-330-001-031	B Contract-Professional Serv.(B)	R	05/02/23	05/10/23			3/6/23	N
4	PROF SVCS	HEALTH CLINIC	4/17/23	357.18	3-01-27-330-001-031	B Contract-Professional Serv.(B)	R	05/02/23	05/10/23			4/17/23	N

Vendor #	Name	PO #	PO Date	Description	Contract	PO Type	Amount	Charge Account	Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
G1077 GEORGE S. COYNE CO., INC.															
		23-00463	04/12/23	CALCIUM HYPO-CHLORITE	2022-212	B									
		3		CALCIUM HYPOCHLORITE INV404777	676.14		3-09-55-501-002-539	B Calcium Hypochlorite-GEORGE S COYNE CHEM R			04/19/23	05/10/23		404777	N
		Vendor Total:			676.14										
H0048 HIGHTS REALTY LLC															
		23-00577	05/04/23	MAY 2023 HPD RENT											
		1		MAY 2023 HPD RENT	4,953.03		3-01-26-310-001-025	B Building Rental		R	05/04/23	05/10/23		MAY 2023	N
		Vendor Total:			4,953.03										
H1100 HOME DEPOT CREDIT SERVICES															
		23-00554	05/01/23	ASSORTED PARTS/MATERIALS											
		1		INV 9020761 PAINT AND ROLLERS	252.48		3-01-26-310-001-024	B Building Maintenance		R	05/01/23	05/10/23		9020761	N
		2		INV 8522090 PAINT AND BRUSHES	59.94		3-01-26-310-001-024	B Building Maintenance		R	05/01/23	05/10/23		8522090	N
		3		INV 0521670 GAS CAN	21.47		3-01-26-310-001-024	B Building Maintenance		R	05/01/23	05/10/23		0521670	N
		4		INV 8523912 8" BOLT SCREWS	37.70		3-01-26-311-001-034	B Equipment Parts & Accessories		R	05/01/23	05/10/23		8523912	N
					371.59										
		Vendor Total:			371.59										
IDEXX005 IDEXX DISTRIBUTION, INC.															
		23-00403	03/29/23	PRO FORMA #00225988											
		1		#98-11682-00 WP104 COLI P/A	18.63		3-09-55-501-002-506	B Lab. Equipment & Supplies		R	03/29/23	05/10/23		3126096159	N
		2		#98-21675-00 WQT2K QUANTI-TRAY	303.94		3-09-55-501-002-506	B Lab. Equipment & Supplies		R	03/29/23	05/10/23		3126096159	N
		3		#98-09227-00 WQT2KC PRE-DISP	35.58		3-09-55-501-002-506	B Lab. Equipment & Supplies		R	03/29/23	05/10/23		3126096159	N
		4		#98-09221-00 WV120SBST-200	197.26		3-09-55-501-002-506	B Lab. Equipment & Supplies		R	03/29/23	05/10/23		3126096159	N
		5		#98-27164-00 WP100I-	1,000.48		3-09-55-501-002-506	B Lab. Equipment & Supplies		R	03/29/23	05/10/23		3126096159	N
		6		FREIGHT	77.63		3-09-55-501-002-506	B Lab. Equipment & Supplies		R	03/29/23	05/10/23		3126096159	N
					1,633.52										
		Vendor Total:			1,633.52										

Vendor #	Name	PO #	PO Date	Description	Contract Amount	PO Type	Charge Account	Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
I0682 INSTITUTE FOR PROFESSIONAL DEV														
23-00343	03/15/23	EMP LEAVES OF ABSENCE	O'CONNOR											
1		EMPLOYEE LEAVES OF ABSENCE		50.00	3-01-20-130-001-042	B	Education & Training	R	03/15/23	05/10/23		0329		N
Vendor Total:				50.00										
J0010 JAMMER DOORS														
23-00536	04/26/23	LABOR TO ADJUST DOOR												
1	INV 40781	LABOR TO ADJUST DOOR		199.00	3-09-55-501-001-503	B	Water Plant Maintenance	R	04/26/23	05/10/23		40781		N
Vendor Total:				199.00										
J0069 JERSEY ELEVATOR LLC														
23-00595	05/08/23	CONTRACTUAL MAINTENANCE												
1	INV 418002	MAY CONTRACTUAL		198.01	3-01-26-310-001-029	B	Maintenance Contracts	R	05/08/23	05/10/23		418002		N
Vendor Total:				198.01										
K0054 K & A EXCAVATING CO., INC.														
23-00556	05/01/23	LOAD IN OF CONCRETE/ASPHALT												
1		LOAD IN OF CONCRETE/ASPHALT		378.75	3-01-26-311-001-199	B	Miscellaneous	R	05/01/23	05/10/23		62127		N
Vendor Total:				378.75										
J0378 KENNCO LLC														
23-00332	03/15/23	276CF MEDICAL CYLINDER REFILL												
1		276CF MEDICAL CYLINDER REFILL		252.00	3-01-25-260-001-136	B	Medical Supplies	R	03/15/23	05/10/23		18739		N
23-00571	05/04/23	MONTHLY CYLINDER RENTAL												
1	INV R19832	CYLINDER RENTAL		36.00	3-01-26-290-001-050	B	DPW Work Equipment	R	05/04/23	05/10/23		R19832		N
Vendor Total:				288.00										
LABOR005 LABORATORY SALES & SERVICE, LLC														
23-00405	03/29/23	GLASS & GENERAL DIGITAL RECERT												
1		GLASS & GENERAL DIGITAL RECERT		114.00	3-09-55-501-002-506	B	Lab. Equipment & Supplies	R	03/29/23	05/10/23		28558		N

Vendor #	Name	PO #	PO Date	Description	Contract	PO Type	Amount	Charge Account	Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
LABOR005 LABORATORY SALES & SERVICE,LLC Continued															
23-00405	03/29/23	GLASS & GENERAL DIGITAL RECERT	Continued												
	2	FREIGHT					14.99	3-09-55-501-002-506	B Lab. Equipment & Supplies	R	03/29/23	05/10/23			N
							128.99								
		Vendor Total:					128.99								
M0256 MERCER CO IMPROVEMENT AUTH															
23-00582	05/08/23	APRIL 2023													
	1	APRIL 2023 TIPPING					15,530.06	3-01-32-465-001-165	B Landfill Solid Waste Disposal-MCIA	R	05/08/23	05/10/23		APRIL 2023	N
	2	RECYCLING TAX APRIL 2023					435.42	3-01-43-496-001-174	B Recycling Tax	R	05/08/23	05/10/23		APRIL 2023	N
							15,965.48								
		Vendor Total:					15,965.48								
M0261 MERCER COUNTY COMMUNITY COLLEG															
22-01363	11/01/22	BACK TO BASICS-1ST ALARM													
	1	BACK TO BASICS-1ST ALARM					30.00	2-01-25-252-002-042	B Education & Training	R	11/01/22	05/10/23		FA4184	N
		Vendor Total:					30.00								
MERCE040 MERCER COUNTY FIRE PREVENTION															
23-00397	03/29/23	DUES FOR 2023 CHAD REED													
	1	DUES FOR 2023 CHAD REED					100.00	3-01-25-256-002-044	B Professional Association Dues	R	03/29/23	05/10/23		41023	N
		Vendor Total:					100.00								
M0053 MES - PENNSYLVANIA															
23-00509	04/20/23	SCBA REPAIR INV IN1861913													
	1	ASSY HOSE, HUD SOCKET QD					667.00	3-01-25-252-002-056	B Fire & Other Safety Equipment	R	04/20/23	05/10/23		IN1861913	N
	2	SCBA GAUGELINE OR HOSE REPAIR					150.00	3-01-25-252-002-056	B Fire & Other Safety Equipment	R	04/20/23	05/10/23		IN1861913	N
							817.00								
		Vendor Total:					817.00								
M1125 MOUNT'S GARAGE															
23-00493	04/20/23	UTILITY TRUCK REPAIR													
	1	INV 12818 REPAIR SIERRA 2500					2,481.63	3-01-26-290-001-034	B Motor Vehicle Parts & Access.	R	04/20/23	05/10/23		12818	N

Vendor # Name	PO # PO Date Description	Contract PO Type	Amount Charge Account	Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
M1125 MOUNT'S GARAGE										
Continued										
23-00493 04/20/23 UTILITY TRUCK REPAIR Continued										
2 INV	12818 DEDUCT TAX - EXEMPT		154.19	3-01-26-290-001-034	B Motor Vehicle Parts & Access.	R	04/20/23	05/10/23	12818	N
			2,327.44							
Vendor Total:			2,327.44							
M0143 MSM SERVICE CO.										
23-00392 03/27/23 FIRST AID KIT REPLENISHMENT										
1	FIRST AID KIT REPLENISHMENT		189.68	3-01-26-310-001-199	B Miscellaneous	R	03/27/23	05/10/23	D3102	N
Vendor Total:			189.68							
NJADV005 NJ Advance Media										
23-00593 05/08/23 LEGAL ADS MARCH 2023										
1	PLANNING BOARD HEARING 3/3/23		40.04	3-01-21-180-001-021	B Advertisements	R	05/08/23	05/10/23	0010596656	N
2	ORD 2023-04 ADOPT		17.68	3-01-20-120-001-021	B Advertisements	R	05/08/23	05/10/23	0010600342	N
3	ORD 2023-05 INTRO		27.04	3-01-20-120-001-021	B Advertisements	R	05/08/23	05/10/23	0010608218	N
4	ORD 2023-06 INTRO		26.00	3-01-20-120-001-021	B Advertisements	R	05/08/23	05/10/23	001068222	N
5	ORD 2023-07		27.04	3-01-20-120-001-021	B Advertisements	R	05/08/23	05/10/23	0010608226	N
6	HOUSING ELEMENT PUBLIC HEARING		22.88	3-01-21-180-001-021	B Advertisements	R	05/08/23	05/10/23	0010611102	N
			160.68							
Vendor Total:			160.68							
N0001 NJ DEP/TREASURER STATE OF NJ										
23-00535 04/26/23 COMPLIANCE MONITORING FEE										
1 INV	230491510 ANNUAL COMPLIANC		1,015.00	3-01-26-305-001-131	B License, Fees and Permits	R	04/26/23	05/10/23	230491510	N
Vendor Total:			1,015.00							
00019 O'BRIEN CONSULTING SERVICES										
23-00533 04/26/23 MONTHLY IT RATE - MARCH 2023										
1	MONTHLY IT FEES		900.00	3-01-25-240-001-029	B Maint. Contracts - Other	R	04/26/23	05/10/23	23-6230	N
2	MONTHLY IT RATE - MARCH 2023		250.00	3-01-25-240-001-029	B Maint. Contracts - Other	R	04/26/23	05/10/23	23-6230	N

Vendor #	Name	PO #	PO Date	Description	Contract	PO Type	Amount	Charge Account	Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
00019	O'BRIEN CONSULTING SERVICES			Continued											
		23-00533	04/26/23	MONTHLY IT RATE - MARCH 2023	Continued										
				3 MONTHLY IT RATE - MARCH 2023			8.50	3-01-25-240-001-029	B Maint. Contracts - Other	R	04/26/23	05/10/23		23-6230	N
							1,158.50								
	Vendor Total:						1,158.50								
00050	ONE CALL CONCEPT INC														
		23-00442	04/11/23	MAR 2023 MARK OUT REQUESTS											
				1 MAR 2023 MARK OUT REQUESTS			27.52	3-09-55-501-001-535	B Hydrants and Line Repair	R	04/11/23	05/10/23		30358089	N
		23-00570	05/04/23	APRIL 2023 ONE CALL MESSAGES											
				1 APRIL 2023 ONE CALL MESSAGES			32.53	3-09-55-501-001-535	B Hydrants and Line Repair	R	05/04/23	05/10/23		3045089	N
	Vendor Total:						60.05								
P0557	PACKET MEDIA, LLC														
		23-00592	05/08/23	LEGAL ADS MARCH 2023											
				1 PLANNING BOARD PHASE III			53.13	3-01-21-180-001-021	B Advertisements	R	05/08/23	05/10/23		19860	N
				2 HYDRANT FLUSHING			19.59	3-09-55-501-001-510	B Advertisements	R	05/08/23	05/10/23		21495	N
				3 HYDRANT FLUSHING 03/31/2023			19.59	3-09-55-501-001-510	B Advertisements	R	05/08/23	05/10/23		21056	N
							92.31								
	Vendor Total:						92.31								
PANTA005	PANTANO NURSERY														
		23-00540	04/26/23	PARTS AND LABOR											
				1 INV 6125 PARTS AND LABOR FOR			89.31	3-01-26-315-001-132	B Vehicle Maint. - Public Works	R	04/26/23	05/10/23		6125	N
	Vendor Total:						89.31								
P0005	PARIS AUTOMOTIVE SUPPLY														
		23-00459	04/12/23	MAR 2023 INVOICES											
				1 MAR 2023 INVOICES			392.78	3-01-26-290-001-034	B Motor Vehicle Parts & Access.	R	04/12/23	05/10/23		MAR 2023	N
				2 MAR 2023 INVOICES			108.49	3-01-26-305-001-034	B Motor Vehicle Parts & Access.	R	04/12/23	05/10/23		MAR 2023	N

Vendor #	Name	PO #	PO Date	Description	Contract	PO Type	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
P0005	PARIS AUTOMOTIVE SUPPLY				Continued							
	23-00459	04/12/23	MAR 2023	INVOICES	Continued							
			3 MAR 2023	INVOICES	53.57	3-01-28-369-001-139	R	04/12/23	05/10/23		MAR 2023	N
					554.84							
	Vendor Total:				554.84							
P0088	PARKER MCCAY, P.A.											
	23-00528	04/25/23	Billing through 3/31/2023									
			1 Review + prep for PB mtg		1,170.00	3-01-21-180-001-107	R	04/25/23	05/10/23		3160829	N
	Vendor Total:				1,170.00							
POLIC005	POLICE & SHERIFFS PRESS, INC											
	23-00551	05/01/23	BORO ID'S									
			1 BORO ID'S		45.00	3-01-20-125-001-023	R	05/01/23	05/10/23		176916	N
			2 BORO ID'S		2.60	3-01-20-125-001-023	R	05/01/23	05/10/23		176916	N
					47.60							
	Vendor Total:				47.60							
P0063	PREMIER MAGNESIA, LLC											
	23-00476	04/14/23	MAGNESIUM HYDROXIDE THIOGUARD			B						
			2 INV 625299 4/11/23		11,860.75	3-09-55-501-002-541	R	04/14/23	05/10/23		625299	N
	Vendor Total:				11,860.75							
REDAR005	RED ARROW TECHNOLOGIES, LLC											
	23-00538	04/26/23	VOIP SVCS APRIL 23	HFD & MAIN								
			1 VOIP SVCS APRIL 23	HFD	117.84	3-01-31-440-001-085	R	04/26/23	05/10/23		12651	N
			2 VOIP SVCS APRIL 23	MAIN	483.56	3-01-31-440-001-085	R	04/26/23	05/10/23		12651	N
					601.40							
	23-00539	04/26/23	VOIP SVCS APRIL 23	AWWTP/HPD								
			1 VOIP SVCS APRIL 23	AWWTP	175.16	3-01-31-440-001-085	R	04/26/23	05/10/23		12677	N
			2 VOIP SVCS APRIL 23	HPD	392.79	3-01-31-440-001-085	R	04/26/23	05/10/23		12677	N
					567.95							

Vendor #	Name	PO #	PO Date	Description	Amount	Contract Charge	PO Type Account	Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
S0375 STEVENSON SUPPLY CO.														
23-00548	05/01/23	PVC												
1	INV	662593	6X4	PVC COUPLING	156.55	3-09-55-501-002-529	B Sewer Main Repair/Supplies	R	05/01/23	05/10/23		662593		N
Vendor Total:					156.55									
R0537 STITCHES N INK														
23-00050	01/24/23	T-SHIRTS FOR DAWES PARK REC												
1	T-SHIRTS FOR DAWES PARK REC				818.00	T-12-56-286-000-823	B RES-DAWES PARK/DONATIONS	R	01/24/23	05/10/23		18664		N
Vendor Total:					818.00									
SUSAN010 SUSAN BLUTH														
23-00588	05/08/23	ROBBINSVILLE MTG REIMBURSEMENT												
1	ROBBINSVILLE/PEDDIE SCHOOL				95.00	3-01-20-110-001-195	B Mayor's Expense	R	05/08/23	05/10/23		5/3/23		N
Vendor Total:					95.00									
TELCO005 TELCO BILL CENTER INC.														
23-00568	05/04/23	POT SOLV RECURRING CHARGES												
1	POT SOLV RECURRING CHARGES				401.25	3-01-31-440-001-085	B Telephone-Block Line Systems, LLC LSI	R	05/04/23	05/10/23		1862		N
Vendor Total:					401.25									
T0147 TRACTOR SUPPLY COMPANY														
23-00541	04/26/23	WEED CONTROL AND SPRAYER												
1	INV	405917	WEED CONTROL AND		79.98	3-09-55-501-002-529	B Sewer Main Repair/Supplies	R	04/26/23	05/10/23		405917		N
Vendor Total:					79.98									
U0007 UNIVAR USA INC														
23-00111	02/01/23	RES 2022-209 LIME HI-CALC WTP					B							
5	INV	51056083	4/4/23	LIMEHICALC	2,100.00	3-09-55-501-001-527	B Calcium Hydroxide - Lime	R	04/14/23	05/10/23		51056083		N
6	INV	51113716	6/6/23	LIMEHICALC	2,625.00	3-09-55-501-001-527	B Calcium Hydroxide - Lime	R	05/05/23	05/10/23		51113716		N
					4,725.00									
Vendor Total:					4,725.00									

Vendor # Name	PO #	PO Date	Description	Contract	PO Type	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
Item Description	Amount	Charge Account	Acct Type Description								
U0144 UPS											
23-00560 05/01/23 INV 0000161Y33173 MVC DPW											
1 INV 0000161Y33173 MVC DPW	26.41	3-01-30-421-001-022	B Postage & Express Charges	R	05/01/23	05/10/23			0000161Y33173		N
Vendor Total:	26.41										
U0013 USA BLUE BOOK											
23-00530 04/26/23 PUMP REPLACEMENT HOSE											
1 MAGNESIUMPUMP REPLACEMENT HOSE	154.95	3-09-55-501-002-503	B Sewer Plant Maintenance	R	04/26/23	05/10/23			322601		N
2 FREIGHT	14.99	3-09-55-501-002-503	B Sewer Plant Maintenance	R	04/26/23	05/10/23			322601		N
	169.94										
Vendor Total:	169.94										
W0071 WASTE MGMT OF NEW JERSEY, INC.											
23-00147 02/08/23 DUMPSTER RES2020-136 T07/31/23			B								
17 INV 3128908-0502-0 5/1/23	545.90	3-01-26-305-001-029	B Contract-Dumpsters	R	04/19/23	05/10/23			3128908-0502-0		N
18 INV 3128908-0502-0 5/1/23	363.59	3-01-26-305-001-029	B Contract-Dumpsters	R	04/19/23	05/10/23			3128908-0502-0		N
19 INV 3128909-0502-8 5/1/23	1,455.73	3-01-26-305-001-029	B Contract-Dumpsters	R	05/08/23	05/10/23			3128909-0502-8		N
20 INV 3128909-0502-8 5/1/23	597.40	3-01-26-305-001-029	B Contract-Dumpsters	R	05/08/23	05/10/23			3128909-0502-8		N
21 INV 3128910-0502-6 5/1/23	272.65	3-01-26-305-001-029	B Contract-Dumpsters	R	05/08/23	05/10/23			3128910-0502-6		N
	3,235.27										
Vendor Total:	3,235.27										
ZOLLD005 ZOLL DATA SYSTEMS, INC											
23-00566 05/04/23 EMS CHARTS MAY 2023											
1 EMS GROUND BASE	135.96	3-01-25-260-001-054	B Computer Exp/Equipmt Repairs	R	05/04/23	05/10/23			INV00142236		N
2 EMS CHARTS GROUND CAD IMPORT	20.60	3-01-25-260-001-054	B Computer Exp/Equipmt Repairs	R	05/04/23	05/10/23			INV00142236		N
3 EMS CHARTS GROUND-TABLET	54.59	3-01-25-260-001-054	B Computer Exp/Equipmt Repairs	R	05/04/23	05/10/23			INV00142236		N
	211.15										
Vendor Total:	211.15										
Total Purchase Orders: 70 Total P.O. Line Items: 140 Total List Amount: 188,852.35 Total Void Amount: 0.00											

Totals by Year-Fund							
Fund Description	Fund	Budget Rcvd	Budget Held	Budget Total	Revenue Total	G/L Total	Total
CURRENT FUND	2-01	9,622.14	0.00	9,622.14	0.00	0.00	9,622.14
	2-09	7,218.50	0.00	7,218.50	0.00	0.00	7,218.50
Year Total:		16,840.64	0.00	16,840.64	0.00	0.00	16,840.64
CURRENT FUND	3-01	89,299.53	0.00	89,299.53	0.00	0.00	89,299.53
	3-09	66,147.27	0.00	66,147.27	0.00	0.00	66,147.27
Year Total:		155,446.80	0.00	155,446.80	0.00	0.00	155,446.80
GENERAL CAPITAL	C-04	9,277.76	0.00	9,277.76	0.00	0.00	9,277.76
WATER/SEWER CAPITAL	C-08	5,157.50	0.00	5,157.50	0.00	0.00	5,157.50
Year Total:		14,435.26	0.00	14,435.26	0.00	0.00	14,435.26
	G-02	1,311.65	0.00	1,311.65	0.00	0.00	1,311.65
TRUST OTHER - FUND #12	T-12	818.00	0.00	818.00	0.00	0.00	818.00
Total of All Funds:		188,852.35	0.00	188,852.35	0.00	0.00	188,852.35

Resolution 2023-100

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

PROCLAIMING MAY 14, 2023 – MAY 20, 2023 AS POLICE APPRECIATION WEEK

WHEREAS, In 1962, President John F. Kennedy proclaimed May 15 as National Peace Officers Memorial Day and the calendar week in which May 15 falls, as National Police Week. Established by a joint resolution of Congress in 1962, National Police Week is dedicated to honoring law enforcement officers; and

WHEREAS, The members of the Hightstown Borough Police Department play an essential role in safeguarding the rights and freedoms of the Borough of Hightstown; and

WHEREAS, It is important that all citizens know and understand the duties, responsibilities, hazards and sacrifices of their law enforcement agency, and that members of our law enforcement agency recognize their duty to serve the people by safeguarding life and property, by protecting them against violence and disorder, and by protecting the innocent against deception and the weak against oppression; and

WHEREAS, the Hightstown Borough Mayor and Council wish to proclaim the May 14, 2023 – May 20, 2023, as Police Appreciation Week to recognize the Hightstown Borough Police Officers and their service to the residents.

NOW THEREFORE BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown that we hereby proclaim May 14, 2023 – May 20, 2023, as Police Appreciation Week in the Borough of Hightstown and call upon its citizens to honor police officers, past and present, who by their faithful and loyal devotion to their responsibilities have rendered a dedicated service to their communities and, in doing so, have established for themselves an enviable and enduring reputation for preserving the rights and security of all citizens.

CERTIFICATION

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on May 15, 2023.

Margaret Riggio
Borough Clerk

Resolution 2023-101

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

A RESOLUTION AUTHORIZING THE EXECUTION OF A LICENSE AGREEMENT FOR TEMPORARY SITE WORK (BLOCK 7, LOT 41) BETWEEN THE BOROUGH OF HIGHTSTOWN AND THE STATE OF NEW JERSEY DEPARTMENT OF TRANSPORTATION FOR THE PURPOSES OF TREE TRIMMING AND REMOVAL OF TREE BRANCHES.

WHEREAS, the Borough of Hightstown (also referenced as the “Borough”) is the record owner of certain real property known and designated as Block 7, Lot 41 on the Official Tax Map of the Borough (the “Property”), as situated in the Borough of Hightstown, County of Mercer, State of New Jersey; and

WHEREAS, there is a need for the New Jersey Department of Transportation (the “NJDOT”) to enter upon certain area(s) of the Property for the purpose of tree trimming and the removal of tree branches (the “project”); and

WHEREAS, the NJDOT has agreed to pay the sum of One Thousand and 00/100 Dollars (\$1,000.00) to the Borough as compensation and consideration for the temporary right to enter upon the Property to perform the project; and

WHEREAS, the Borough has agreed to permit the NJDOT to temporarily access the Property to perform the project, under the terms and conditions set forth in the attached License Agreement (the “Agreement”); and

WHEREAS, the area of the project is described and depicted in more detail in Exhibits “A” and “B” annexed to the attached Agreement.

NOW, THEREFORE, BE IT RESOLVED, by the Borough Council of the Borough of Hightstown, in the County of Mercer and State of New Jersey, as follows:

1. That the Borough Council hereby approves the attached Agreement, in accordance with the provisions set forth above.
2. That the Mayor is hereby authorized to execute, and the Borough Clerk to attest, the attached Agreement.
3. That a certified copy of this Resolution (along with the attached Agreement) shall be provided to each of the following:
 - a. New Jersey Department of Transportation;
 - b. Dimitri Musing, Borough Administrator; and
 - c. Frederick C. Raffetto, Borough Attorney.

CERTIFICATION

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on May 15, 2023.

Margaret Riggio
Borough Clerk

**LICENSE AGREEMENT FOR TEMPORARY
SITE WORK - BLOCK 7, LOT 41
BOROUGH OF HIGHTSTOWN, NEW JERSEY**

THIS AGREEMENT, made this day of , 2023, by and between the Borough of Hightstown, whose address is 156 Bank Street, Hightstown, NJ 08520, (hereinafter “Owner” or “Borough”), and the STATE OF NEW JERSEY, by its Commissioner of Transportation, having offices at 1035 Parkway Avenue, P.O. Box 614, Trenton, NJ 08625 (hereinafter “NJDOT”).

[Collectively, the Owner and the NJDOT shall hereinafter be referred to as the “Parties.”]

WHEREAS, the Parties wish to enter into the within Agreement for the purposes expressed herein.

NOW, THEREFORE, based upon the mutual promises, terms and conditions set forth below, and for good and valuable consideration (as referenced herein), the adequacy of which the Parties expressly acknowledge, the Parties hereto agree as follows:

1. The Owner is the record owner of certain real property known and designated as Block 7, Lot 41 on the Official Tax Map of the Borough (the “Property”).
2. The Owner hereby grants permission to the NJDOT, its officers, employees and contractors, of any tier, with the temporary right (the “License”) to enter upon the Property for the sole purpose of trimming and removal of tree branches (the “project”). A description of the area of the Property to be affected by the project is attached hereto as Exhibit “A.” Further, a depiction of the area of the Property to be affected by the project is attached hereto as Exhibit “B.” The Exhibits are incorporated hereto and made a part hereof. After the work is performed on the Property as outlined in Exhibits “A” & “B,” any improvements shall become the property and maintenance responsibility of the Owner.
3. It is understood and agreed, that the NJDOT will pay the amount of One Thousand and 00/100 Dollars (\$1,000.00) to the Owner as full compensation and as good and valid consideration for granting this temporary right/License. In the event that the Owner sells or transfers the Property prior to the completion of said work, this right shall be binding on any successors or assigns of the Owner. The Owner agrees to make this right of entry known to any purchaser of the Property.
4. Subject to the provisions of the New Jersey Tort Claims Act, N.J.S.A. 59:1-1, *et seq.*, and the availability of funds appropriated by the NJDOT Legislature, the NJDOT will be responsible for personal injuries and property damage caused by the negligent actions of the NJDOT and its employees, contractors, professionals and/or other agents which occur on the Property or which are in any way connected to the project. Any claims brought against the NJDOT shall comply with the provisions of the New Jersey Tort Claims Act, N.J.S.A. 59:1-1, *et seq.*, a copy of which is available upon request. The NJDOT will require the contractor performing this work to carry general commercial liability insurance in accordance with NJDOT contract specifications. The NJDOT shall ensure that any and all

contractors that are retained to perform work associated with the project shall name the Owner as an additional insured party on their policies of insurance.

5. The Owner shall not be relieved of any legal obligations resulting from the presence of contamination on the Property. It is the NJDOT's position that under state law the NJDOT is not liable for the cleanup and remediation and removal of any discharge which occurred or began prior to the date of entry by the State pursuant to the Spill Compensation and Control Act, N.J.S.A. 58:10-23.11g.d(4). (A copy of this statute will be provided upon request.) It also should be understood that the acquisition of the License relating to the Property by the NJDOT does not in any way affect the jurisdiction of NJDEP over the Property and does not bind the NJDEP in any way.
6. The term of this License Agreement, and the temporary rights/License granted herein, shall commence as of the date the Owner receives written notice from the NJDOT's engineer regarding the commencement of the project (the "commencement date") and shall endure through the completion of the project. The term of the project and the License granted herein shall not exceed a period of twenty four (24) months from the commencement date. Once the project has been completed, or once a period of twenty four (24) months has elapsed from the commencement date, whichever occurs first, the within License Agreement, and the temporary rights/License granted herein, shall terminate.
7. The License granted to the NJDOT shall be governed by the terms and conditions of this Agreement and shall not be construed as an easement.
8. If any part of this Agreement is determined to be invalid, illegal or unenforceable, such determination shall not affect the validity, legality, or enforceability of any other part of this License Agreement, and the remaining parts of this License Agreement shall be enforced as if such invalid, illegal or unenforceable part were not contained herein.
9. By entering into this Agreement, the Parties are not establishing any joint undertaking, joint venture or partnership and each party shall be deemed an independent contractor and shall act solely for its own account.
10. All notices required to be given under this Agreement shall be sent by hand delivery or certified mail, return receipt requested to the persons named below, with a copy by email communication, except that either party may change the address upon written notice to the other:

For Owner: Borough of Hightstown
 Attn: Borough Clerk
 156 Bank Street
 Hightstown, NJ 08520
 Email: priggio@hightstownborough.com

And a copy to: Frederick C. Raffetto, Esq.
Hill Wallack LLP
The Galleria - 2 Bridge Ave.
Suite 211
Red Bank, New Jersey 07701
Email: fraffetto@hillwallack.com

For NJDOT: James Duffy, Realty Specialist
State of New Jersey
Department of Transportation
P.O. Box 600
Trenton, NJ 08625
Email: James.Duffy@dot.nj.gov

11. This Agreement represents the entire agreement of the parties and supersedes any and all prior agreements, understandings, promises and representations concerning the subject matter hereof and the terms applicable thereto.
12. This Agreement may be amended and modified only by an instrument in writing, executed by the Parties hereto, or their successors.
13. This Agreement shall be governed by and construed in accordance with the laws of the State of New Jersey.
14. This Agreement may be executed simultaneously in multiple counterparts, each of which shall be deemed an original, but all of which together shall constitute one and the same instrument. An electronic mail or facsimile version of an executed original of this Agreement shall be deemed as valid as if an original one were delivered.
15. The party who executed this Agreement hereby certifies that he/she has full power and authority to act on behalf of and to legally bind the respective party which he/she represents.
16. This Agreement will not take effect until it is approved by the Commissioner of the NJDOT or his representative.

[Signatures on the Next Page.]

Owner/Agent _____ Date _____
Susan Bluth, Mayor, Hightstown Borough

Attest _____ Date _____
Margaret Riggio, Borough Clerk

THE STATE OF NEW JERSEY
DEPARTMENT OF TRANSPORTATION

By _____ Date _____
Victor Akpu
Director, Right of Way Division

Witness

_____ Date _____
Anika James, Secretary
Department of Transportation

Resolution 2023-102

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

AUTHORIZING COMPLETION OF STORMWATER INFRASTRUCTURE MAP AS REQUIRED BY NJDEP

WHEREAS, the Borough of Hightstown holds a Tier A NJPDES Stormwater Permit;
and

WHEREAS, the Tier A NJPDES Stormwater Permit requires that the Borough provide mapping of the entirety of the stormwater system; and

WHEREAS, at its meeting May 1, 2023, Borough Council directed the Borough Engineer, Carmela Roberts of Roberts Engineering, to complete the stormwater mapping for a cost not to exceed \$25,000; and

WHEREAS, the Borough of Hightstown received the Stormwater Assistance Grant from NJDEP in the amount of \$25,000.00 made payable in two installments; and

WHEREAS, the initial payment of \$15,000.00 has been received and the subsequent \$10,000.00 will be made payable upon submission of the completed Stormwater Infrastructure Map to the DEP by December 31, 2025; and

WHEREAS, the CFO has certified that funds are available for this expenditure.

NOW, THEREFORE BE IT RESOLVED, that the Borough Engineer is hereby authorized to complete Hightstown Borough's Stormwater Infrastructure Map at a cost not to exceed \$25,000.00.

CERTIFICATION

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on May 15, 2023.

Margaret Riggio
Borough Clerk

CERTIFICATION OF FUNDS

I, George Lang, CFO of the Borough of Hightstown, certify availability of funds as follows:

Account #	Appropriation Title	Amount
	Stormwater Mapping Grant	25,000.00

George Lang

George Lang, CFO
05/11/2023

Resolution 2023-103

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

**AUTHORIZING THE BOROUGH ENGINEER TO CHANGE THE
SCOPE OF WORK FOR IMPROVEMENTS TO ORCHARD AVENUE,
MEADOW DRIVE, CLOVER LANE AND SOUTH MAIN STREET**

WHEREAS, the Borough of Hightstown received a grant from NJDOT for Improvements to Orchard Avenue, Meadow Drive, Clover Lane and South Main Street; and

WHEREAS, at its meeting May 1, 2023, Borough Council directed the Borough Engineer, Carmela Roberts of Roberts Engineering, to change the scope of work for this project; and

WHEREAS, the changes included adding a crosswalk and rectangular rapid flashing beacons (RRFBs) across south Main Street at the intersection of Leshin Lane; and

NOW, THEREFORE BE IT RESOLVED, that the Borough Engineer is hereby authorized to change the scope work on the Improvements to Orchard Avenue, Meadow Drive, Clover Lane and South Main Street as detailed herein.

CERTIFICATION

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on May 15, 2023.

Margaret Riggio
Borough Clerk

Resolution 2023-104

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

AUTHORIZING THE DESIGN AND INSPECTION OF IMPROVEMENTS TO THE ANAEROBIC DIGESTER AT THE ADVANCED WASTE WATER TREATMENT PLANT

WHEREAS, following a recent inspection of the Anaerobic Digester located at the Hightstown Advanced Wastewater Treatment Plant the Borough Engineer recommends substantial improvements be made; and

WHEREAS, the improvements consist of the following items: removal of the digester cover for cleaning, painting, and further inspection; cleaning the digester and inspect for potential repairs and replacing the Perth mixing system with a new jet mixing system; and

WHEREAS, at its meeting May 1, 2023, Borough Council verbally authorized the Borough Engineer, Carmela Roberts of Roberts Engineering, to begin the design of this project and to perform all necessary inspections at the conclusion of the project for a cost not to exceed \$54,000.00;

WHEREAS, the CFO certifies that funds are available for this project upon the adoption of Ordinance 2023-08.

NOW, THEREFORE BE IT RESOLVED, that the Borough Engineer is hereby authorized as the design and inspection engineer for the Improvements to the Anaerobic Digester at the Advanced Wastewater Treatment Plant as detailed herein.

CERTIFICATION

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on May 15, 2023.

Margaret Riggio
Borough Clerk

CERTIFICATION OF FUNDS

I, George Lang, CFO of the Borough of Hightstown, certify availability of funds as follows:

Account #	Appropriation Title	Amount
Ordinance 2023-08	Subject to Adoption date of 6/5/2023	33,809.47

George Lang

George Lang, CFO
05/11/2023

Resolution 2023-105

BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY

AUTHORIZING THE BOROUGH ENGINEER TO SUBMIT AN APPLICATION FOR THE 2024 NJDOT MUNICIPAL AID GRANT – IMPROVEMENTS TO SUMMIT STREET

WHEREAS, the Borough of Hightstown wishes to file an application with NJDOT for a 2024 Municipal Aid Grant for Improvements to Summit Street; and

WHEREAS, the Borough Council has authorized the Borough Engineer, Carmela Roberts of Roberts Engineering Group, for an amount not to exceed \$5,500.00, to prepare the application for the NJDOT 2024 Municipal Aid Grant application.

NOW, THEREFORE BE IT RESOLVED, that the Borough Engineer is hereby authorized to file an application with NJDOT for a 2024 Municipal Aid Grant for Improvements to Summit Street, at a cost not to exceed \$5,500.00.

CERTIFICATION

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on May 15, 2023.

Margaret Riggio
Borough Clerk

CERTIFICATION OF FUNDS

I, George Lang, CFO of the Borough of Hightstown, certify availability of funds as follows:

Account #	Appropriation Title	Amount
3-01-20-165-001-028	Engineer OE	\$5,500.00

George Lang

George Lang, CFO
05/11/2023

Resolution 2023-106

BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY

AUTHORIZING THE BOROUGH ENGINEER TO SUBMIT AN APPLICATION FOR THE NJDOT LOCAL TRANSPORTATION PROJECT FUND – IMPROVEMENTS TO DUTCH NECK ROAD

WHEREAS, the Borough of Hightstown wishes to file an application with NJDOT for the Local Transportation Project Fund for Improvements to Dutch Neck Road; and

WHEREAS, the Borough Council has authorized the Borough Engineer, Carmela Roberts of Roberts Engineering Group, for an amount not to exceed \$5,000.00, to prepare the application for the NJDOT 2024 Local Transportation Project Fund application.

NOW, THEREFORE BE IT RESOLVED, that the Borough Engineer is hereby authorized to file an application with NJDOT for the Local Transportation Project Fund for Improvements to Dutch Neck Road, at a cost not to exceed \$5,000.00.

CERTIFICATION

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on May 15, 2023.

Margaret Riggio
Borough Clerk

CERTIFICATION OF FUNDS

I, George Lang, CFO of the Borough of Hightstown, certify availability of funds as follows:

Account #	Appropriation Title	Amount
3-01-20-165-001-028	Engineer OE	\$5,000.00

George Lang

George Lang, CFO
05/11/2023

Resolution 2023-107

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

AUTHORIZING REFUND OF WATER/SEWER OVERPAYMENT

WHEREAS, water/sewer overpayments were made for Account 776-0, 142 Broad Street, in the amount of \$7,870.40; and

WHEREAS, the owner, Steven Greczyn, 142 Broad Street, Hightstown, New Jersey 08520, has requested that a refund be issued for the overpayment in the amount of \$7,870.40; and

WHEREAS, the Collector has requested that said overpayment be refunded in the amount of \$7,870.40.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown that the Collector and Deputy CFO are hereby authorized to issue a refund in the amount of \$7,870.40 to Steven Greczyn, 142 Broad Street, Hightstown, New Jersey 08520, representing the water/sewer overpayment as set forth herein.

CERTIFICATION

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on May 15, 2023.

Margaret Riggio
Borough Clerk

Resolution 2023-108

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

A RESOLUTION SUPPORTING PETALS & PALETTES

WHEREAS, The Hightstown Borough Cultural Arts Commission has partnered with the Rocky Brook Garden Club to present Petal and Palettes, garden tours and plant sales; and

WHEREAS, along with tours of local gardens, selected local artists can be found painting in the gardens throughout the day; and

WHEREAS, Petals and Palettes is scheduled to take place on June 10,, 2023 from 10:00 a.m. – 3:00 p.m.

NOW THEREFORE BE IT RESOLVED that the Mayor and Council of the Borough of Hightstown support Petals and Palettes and look forward to another successful community event in the Borough of Hightstown.

CERTIFICATION

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on May 15, 2023.

Margaret Riggio
Borough Clerk

Resolution 2023-109

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

A RESOLUTION PROCLAIMING MAY COMMUNITY ACTION MONTH

WHEREAS, Community Action Service Center dba Rise has made essential contributions to individuals and families across the nation by creating economic opportunities and strengthening communities; and

WHEREAS, Community Action is a robust state and local force connecting people to life-changing services and creating pathways to prosperity in 99% of all American counties, including central New Jersey; and

WHEREAS, Community Action builds and promotes economic stability as an essential aspect of enabling and enhancing stronger communities and stable homes, as exemplified by Rise's mission to assist local families and individuals in recovering from setbacks and achieving their full potential; and

WHEREAS, Community Action promotes community-wide solutions to challenges throughout our cities, suburbs, and rural areas, as seen through Rise's efforts to create social services programs that address the unique needs of their community; and

WHEREAS, Community Action delivers innovative services and supports that create greater opportunities for families and children to succeed, such as Rise's customized programs and partnerships with other organizations; and

WHEREAS, Community Action insists on community participation and involvement, ensuring that all sectors of the community have a voice and will be heard, as demonstrated by Rise's commitment to engaging with volunteers and partners to build a sense of community and shared purpose; and

WHEREAS, Community Action is celebrating 58 years of innovation, impact, and providing proven results for Americans, including Rise's work in central New Jersey to support those in need.

NOW, THEREFORE BE IS RESOLVED that the Mayor and Council of the Borough of Hightstown do hereby declare May 2023 as Community Action Month in recognition of the hard work and dedication of all Community Action Agencies, including the essential contributions of Community Action Service Center dba Rise in central New Jersey.

CERTIFICATION

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on May 15, 2023.

Margaret Riggio
Borough Clerk

Resolution 2023-110

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

**A RESOLUTION AUTHORIZING THE EXECUTION OF AN AGREEMENT
BETWEEN THE BOROUGH OF HIGHTSTOWN AND
THE HIGHTSTOWN EAST WINDSOR HISTORICAL SOCIETY.**

WHEREAS, the Hightstown East Windsor Historical Society (the “HEWHS”) is a non-profit organization that is located within the Borough; and

WHEREAS, the HEWHS is the record owner of certain real property located at 164 North Main Street, which is more commonly known and designated as Block 30, Lot 9 on the Official Tax Map of the Borough (the “Property”); and

WHEREAS, the Property is the site of a historic building that is known as the Ely House; and

WHEREAS, the rear of the Ely house contains an addition known as the “Railroad Station”; and

WHEREAS, the HEWHS has historically and periodically allowed the Borough to utilize the Railroad Station building as a venue for the holding of meetings of the Borough Council and various other Boards, Committees, Commissions and agencies that are also affiliated with the Borough; and

WHEREAS, at current, there is one water meter located within the Ely House, and a second water meter located within the Railroad Station building; and

WHEREAS, typically, there has been very little usage of the water meter located within the Railroad Station building (account # 1784-1); and

WHEREAS, the Borough wishes to formalize an arrangement for use of the Railroad Station building as a venue for the holding of certain meetings of various Borough Boards, Committees, Commissions and agencies, and/or for staff meetings involving Borough employees, professionals or other agents of the Borough, on an as-needed basis; and

WHEREAS, in return, the Borough has agreed to waive the minimum quarterly usage charge for the water meter located within the Railroad Station building (account # 1784-1), up to a maximum of 1,000 cubic feet of metered water usage (also referenced as the “maximum quarterly usage allotment”) per quarter; and

WHEREAS, in cases where the quarterly use of water under account # 1784-1 is in excess of the maximum quarterly usage allotment, the HEWHA would be charged the regular quarterly

base charge for water and sewer for that quarter, as well as the appropriate charges for actual water and sewer consumption for that quarter; and

WHEREAS, the Parties have negotiated the attached Agreement in order to memorialize the understandings set forth above; and

WHEREAS, the Mayor and Borough Council wish to approve the attached Agreement and to authorize the Mayor and Borough Clerk to execute the same.

NOW, THEREFORE, BE IT RESOLVED, by the Borough Council of the Borough of Hightstown, in the County of Mercer and State of New Jersey, as follows:

1. That the Borough Council hereby approves the attached Agreement, in accordance with the provisions set forth above.
2. That the Mayor is hereby authorized to execute, and the Borough Clerk to attest, the attached Agreement.
3. That a certified copy of this Resolution (along with the attached Agreement) shall be provided to each of the following:
 - a. Charles Stults, President, Hightstown East Windsor Historical Society;
 - b. Dimitri Musing, Borough Administrator; and
 - c. Frederick C. Raffetto, Borough Attorney.

CERTIFICATION

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on May 15, 2023.

Margaret Riggio
Borough Clerk

**AGREEMENT BETWEEN THE BOROUGH OF HIGHTSTOWN AND
HIGHTSTOWN EAST WINDSOR HISTORICAL SOCIETY**

Made this ___ day of _____, 2023, by and between

THE BOROUGH OF HIGHTSTOWN, a Municipal Corporation of the State of New Jersey, with its principal office located at 156 Bank Street, Hightstown, New Jersey 08520 (also referenced as the “Borough”),

-and-

HIGHTSTOWN EAST WINDSOR HISTORICAL SOCIETY, with an address of 164 North Main Street, Hightstown, New Jersey 08520 (also referenced as the “HEWHS”).

[Collectively, the Borough and HEWHS shall be referenced herein as the “Parties.”]

WITNESSETH:

WHEREAS, the HEWHS is a non-profit organization that is located within the Borough;
and

WHEREAS, the HEWHS is the record owner of certain real property located at 164 North Main Street, which is more commonly known and designated as Block 30, Lot 9 on the Official Tax Map of the Borough (the “Property”); and

WHEREAS, the Property is the site of a historic building that is known as the Ely House;
and

WHEREAS, the rear of the Ely house contains an addition known as the “Railroad Station”; and

WHEREAS, the HEWHS has historically and periodically allowed the Borough to utilize the Railroad Station building as a venue for the holding of meetings of the Borough Council and various other Boards, Committees, Commissions and agencies that are also affiliated with the Borough; and

WHEREAS, at current, there is one water meter located within the Ely House, and a second water meter located within the Railroad Station building; and

WHEREAS, typically, there has been very little usage of the water meter located within the Railroad Station building (account # 1784-1); and

WHEREAS, the Borough wishes to formalize an arrangement for use of the Railroad Station building as a venue for the holding of certain meetings of various Borough Boards, Committees, Commissions and agencies, and/or for staff meetings involving Borough employees, professionals or other agents of the Borough, on an as-needed basis; and

WHEREAS, in return, the Borough has agreed to waive the minimum quarterly usage charge for the water meter located within the Railroad Station building (account # 1784-1), up to a maximum of 1,000 cubic feet of metered water usage (also referenced as the “maximum quarterly usage allotment”) per quarter; and

WHEREAS, in cases where the quarterly use of water under account # 1784-1 is in excess of the maximum quarterly usage allotment, the HEWHA would be charged the regular quarterly base charge for water and sewer for that quarter, as well as the appropriate charges for actual water and sewer consumption for that quarter; and

WHEREAS, the Parties have negotiated the within Agreement in order to memorialize the understandings set forth above.

NOW, THEREFORE, based upon the mutual promises, terms and conditions set forth below, and for good and valuable consideration (as referenced herein), the adequacy of which the Parties expressly acknowledge, the Parties hereto agree as follows:

1. The HEWHS hereby agrees to allow the Borough to utilize the Railroad Station building as a venue for the holding of certain meetings of various Borough Boards, Committees,

Commissions and agencies, and/or for staff meetings involving Borough employees, professionals or other agents of the Borough, on an as-needed basis, except in cases of conflict with previously scheduled HEWHS meetings or events.

2. The Borough agrees to provide at least forty-eight (48) hours advance notice to the HEWHS in any case where the Borough wishes to utilize the Railroad Station for such purposes, and shall ensure that the Railroad Station is cleaned up, locked and secured following any such use.

3. In return, the Borough agrees to waive the minimum quarterly charge for the water meter located within the Railroad Station building (account # 1784-1), up to a maximum of 1,000 cubic feet of metered water usage per quarter. In cases where the quarterly use of water under account # 1784-1 is in excess of the maximum quarterly usage allotment, the HEWHA shall be charged the regular quarterly base charge for water and sewer for that quarter, as well as the appropriate charges for actual water and sewer consumption for that quarter.

4. The Parties agree to release, indemnify, defend and hold harmless each other, along with their respective elected or appointed officials, board members, officers, administrators, employees and/or other agents from and against any and all claims, causes of action, and/or liabilities arising from the use of the Property as set forth in the within Agreement, including damages, expenses, suits, proceedings, judgments, costs, penalties, and attorney's fees, whether such claim, cause of action or liability is direct or vicarious, resulting in property damage, personal injury or death to any person or entity.

5. The Borough shall name the HEWHS and the Property as an additional insured party and as an additional insured location, respectively, on the Borough's general liability insurance policy.

6. This Agreement may be terminated by either Party for any reason whatsoever by providing at least ninety (90) days advance written notice. In such cases, the preferred treatment relating to the water usage associated with account # 1784-1 shall cease as of the effective date of termination.

7. If any part of this Agreement is determined to be invalid, illegal or unenforceable, such determination shall not affect the validity, legality, or enforceability of any other part of this License Agreement, and the remaining parts of this License Agreement shall be enforced as if such invalid, illegal or unenforceable part were not contained herein.

8. All notices required to be given under this Agreement shall be sent by hand delivery or certified mail, return receipt requested, to the persons named below, with a copy by email communication, except that either party may change the address upon written notice to the other:

For the Borough: Borough of Hightstown
Attn: Borough Clerk
156 Bank Street
Hightstown, NJ 08520
Email: priggio@hightstownborough.com

And a copy to: Frederick C. Raffetto, Esq.
Hill Wallack LLP
The Galleria - 2 Bridge Ave.
Suite 211
Red Bank, New Jersey 07701
Email: fraffetto@hillwallack.com

For the HEWHS: Charles Stults, President
Hightstown East Windsor Historical Society
164 North Main Street
Hightstown, NJ 08520
Email: cstults@allenstults.com

9. This Agreement represents the entire agreement of the parties and supersedes any and all prior agreements, understandings, promises and representations concerning the subject matter hereof and the terms applicable thereto.

10. This Agreement may be amended and modified only by an instrument in writing, executed by the Parties hereto, or their successors.

11. This Agreement shall be governed by and construed in accordance with the laws of the State of New Jersey.

12. This Agreement may be executed simultaneously in multiple counterparts, each of which shall be deemed an original, but all of which together shall constitute one and the same instrument. An electronic mail or facsimile version of an executed original of this Agreement shall be deemed as valid as if an original one were delivered.

13. The party who executed this Agreement hereby certifies that he/she has full power and authority to act on behalf of and to legally bind the respective party which he/she represents.

[Signatures on the Next Page.]

IN WITNESS WHEREOF, the parties have hereunto set their hands and seals the day and year first above written.

ATTEST:

BOROUGH OF HIGHTSTOWN

MARGARET RIGGIO,
MUNICIPAL CLERK

BY:

MAYOR SUSAN BLUTH

WITNESS:

HIGHTSTOWN EAST WINDSOR
HISTORICAL SOCIETY

BY:

CHARLES STULTS,
PRESIDENT

Resolution 2023-111

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

RESCINDING RESOLUTION 2022-46 COVID-19 WORKPLACE POLICY

WHEREAS, on February 7, 2022, Hightstown Borough Council adopted Resolution 2022-46 establishing a Covid-19 Workplace Policy ensuring the safety, health and welfare of all of its employees; and

WHEREAS, May 11, 2023, marked the end of the federal Covid-19 Public Health Emergency; and

WHEREAS, in light of the end of the public health, Borough Council is ending the Covid-19 Workplace Policy by rescinding Resolution 2022-46 effective immediately.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Hightstown Resolution 2022-46 be rescinded and that the Covid-19 Workplace Policy be ended immediately.

BE IT FURTHER RESOLVED that a copy of this Resolution shall be forwarded to the Borough Clerk for distribution to all Borough employees.

CERTIFICATION

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on May 15, 2023.

Margaret Riggio
Borough Clerk

Resolution 2023-112

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

A RESOLUTION SUPPORTING THE 1ST ANNUAL NEAL GLACKIN MEMORIAL YOUTH FISHING DERBY

WHEREAS, Hightstown Engine Company No. 1 is sponsoring the 1st Annual Neal Glackin Memorial Youth Fishing Derby; and

WHEREAS, the Fishing Derby will take place on June 10, 2023, from 9:00 a.m. – 12:00 p.m. at Peddie Lake, Memorial Park; and

WHEREAS, this year's fishing derby has been renamed in honor of Past Chief Neal Glackin

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Council of the Borough of Hightstown support the 1st Annual Neal Glackin Memorial Youth Fishing Derby and thank Hightstown Engine Company No. 1 for their efforts in providing a memorable experience for the Hightstown Borough community.

CERTIFICATION

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on August 1, 2022.

Margaret Riggio
Borough Clerk

Resolution 2023-113

BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY

AUTHORIZING EMERGENCY TEMPORARY APPROPRIATIONS PRIOR TO ADOPTION OF THE 2023 BUDGET

WHEREAS, an emergent condition has arisen with respect to inadequate appropriation balances remaining in some line items of the 2023 temporary budget; and

WHEREAS, N.J.S.A. 40A:4-20 provides for the creation of emergency appropriations for the purposes above mentioned; and

WHEREAS, it is the desire of the Mayor and Council to create emergency temporary appropriations as set forth on Schedule “A,” attached; and

WHEREAS, the total emergency temporary appropriations in resolutions adopted in the year 2023 pursuant to the provisions of N.J.S.A. 40A:4-20 (Chapter 96, P.L. 1951, as amended), including this resolution, total:

	<i>THIS RESOLUTION</i>	<i>PREVIOUS TOTAL</i>	<i>CUMULATIVE TOTAL</i>
Current	514,067.00	1,541,878.00	2,055,945.00
Capital Outlay – Current	0.00	0.00	0.00
Debt Service - Current	0.00	0.00	0.00
Water/Sewer	175,000.00	529,500.00	704,500.00
Capital Outlay – W/S	0.00	0.00	0.00
Debt Service - W/S	0.00	0.00	0.00
TOTAL	689,067.00	2,071,378.00	2,760,445.00

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Hightstown (not less than two-thirds of all the members of thereof affirmatively concurring) that, in accordance with N.J.S.A. 40A:4-20:

1. An emergency temporary appropriation is hereby made for each item listed on the schedules that are attached hereto and made a part hereof;
2. Each emergency appropriation listed will be provided for in the 2023 budget under the same title as written herein;
3. One certified copy of this resolution will be filed with the Director of Local Government Services, and a copy provided to the Chief Finance Officer.

CERTIFICATION

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on May 15, 2023.

Margaret Riggio
Borough Clerk

Borough of Hightstown
 Emergency Temporary
 5/15/2023

Current Fund

Workers Compensation Insurance	Other Expenses	25,000.00
Engineer	Other Expenses	7,000.00
Police	Salaries and Wages	120,000.00
Fire Department	Other Expenses	10,000.00
Streets and Roads	Salaries and Wages	35,000.00
Streets and Roads	Other Expenses	20,000.00
Public Buildings and Grounds	Other Expenses	25,000.00
Solid Waste	Other Expenses	10,000.00
Recycling	Salaries and Wages	15,000.00
Street Lighting	Other Expenses	5,000.00
Stormwater Mapping Grant	Other Expenses	25,000.00
Construction Code	Salaries and Wages	15,000.00
Housing	Salaries and Wages	5,000.00
Landfill	Other Expenses	25,000.00
Recycling Tax	Other Expenses	2,000.00
Animal Control Manalapan	Other Expenses	6,000.00
Roosevelt Tipping Shared Service	Other Expenses	5,000.00
Click It or Ticket	Salaries and Wages	7,000.00
East Windsor Dispatch	Other Expenses	<u>152,067.00</u>
Total Current Fund		<u>514,067.00</u>

Water-Sewer Operating Fund

Salaries and Wages	90,000.00
Other Expenses	80,000.00
Social Security	<u>5,000.00</u>
Total Water Sewer Operating	<u>175,000.00</u>

Total	<u><u>689,067.00</u></u>
-------	--------------------------



Roberts
ENGINEERING GROUP LLC
Women Business Enterprise Certified

1670 Whitehorse-Hamilton Square Rd.
Hamilton, New Jersey 08690
609-586-1141 fax 609-586-1143
www.RobertsEngineeringGroup.com

May 9, 2023

Dimitri Musing
Borough Administrator
Borough of Hightstown
156 Bank Street
Hightstown, New Jersey 08520

Re: North Main Street On-Street Parking at Bank Street
Borough of Hightstown, Mercer County, New Jersey
Our File No.: H1606

Dear Dimitri:

As you know, the Borough requested that this office evaluate existing conditions, available sight distance and potential improvements as it relates to vehicular traffic turning from Bank Street onto North Main Street. Specifically, it is difficult to see southbound traffic from North Main Street while at the STOP sign on Bank Street.

Based on the evaluation, we recommend that on-street parking be prohibited on North Main Street between the intersection with Bank Street and a point 50 feet north.

Per NJ P.L. 2008, c.110-1(c):

“Subject to the provisions of R.S.39:4-138, in the case of any street under municipal or county jurisdiction, **a municipality or county may, without the approval of the commissioner**, and consistent with the current standards prescribed by the Manual on Uniform Traffic Control Devices for Streets and Highways, **by ordinance, resolution, or regulation: (1) prohibit or restrict general parking.**”

In order to modify the no parking zone:

1. Borough Code Section 7-1-14 must be updated to include the 50-ft. no parking area on the southbound side of North Main Street starting at Bank Street and extending 50-ft. north.
2. The Borough must notify the County for approval.
3. It is recommended that a ‘No Parking Here to Corner’ (R7-1) sign and supplemental yellow curb paint be installed.

Should you have questions, please feel free to contact me.

Very truly yours,

A handwritten signature in blue ink that reads "Carmela Roberts". The signature is written in a cursive, flowing style.

Carmela Roberts, P.E., C.M.E.
Borough Engineer

cc: Mayor and Council
Peggy Riggio, RMC, CMR, Borough Clerk
Ken Lewis, Borough Superintendent of Public Works
Frank Gendron, Chief of Police
Fred Raffetto, Esq., Borough Attorney
Cameron Corini, P.E., C.M.E., Roberts Engineering Group, LLC

Resolution 2023-114

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

AUTHORIZING A MEETING WHICH EXCLUDES THE PUBLIC

BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown that this body will hold a meeting on May 15, 2023, at the Hightstown Fire House located at 140 North Main Street, Hightstown, that will be limited only to consideration of an item or items with respect to which the public may be excluded pursuant to section 7b of the Open Public Meetings Act.

The general nature of the subject or subjects to be discussed:

Attorney Client Privilege

Contract Negotiations – Robbinsville

Contract Negotiations – Municipal Services

Stated as precisely as presently possible the following is the time when and the circumstances under which the discussion conducted at said meeting can be disclosed to the public August 15, 2023, or when the need for confidentiality no longer exists.

The public is excluded from said meeting, and further notice is dispensed with, all in accordance with sections 8 and 4a of the Open Public Meetings Act.

CERTIFICATION

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on May 15, 2023.

Margaret Riggio
Borough Clerk