

AGENDA
Hightstown Borough Council
April 3, 2023 | 6:30 p.m.
Hightstown Engine Company No. 1
140 North Main Street, Hightstown

PLEASE TURN OFF ALL CELL PHONES DURING YOUR ATTENDANCE AT THIS MEETING TO AVOID SOUNDS/RINGING OR CONVERSATIONS THAT MAY INTERFERE WITH THE RECORDING OR THE ABILITY OF ATTENDEES TO HEAR THE PROCEEDINGS. THANK YOU FOR YOUR COOPERATION.

Meeting called to order by Mayor Susan Bluth

STATEMENT: Adequate notice of this meeting has been given in accordance with the Open Public Meetings Act, pursuant to Public Law 1975, Chapter 231. Said notice was advertised in the Trenton Times and Windsor-Hights Herald as required by law and is posted on the Hightstown Borough website.

Roll Call

Flag Salute

Approval of Agenda

Presentation

Honoring Volunteers of Hightstown Borough

2023-79 Proclaiming Hightstown Volunteer Appreciation Week and Recognizing, Honoring and Thanking Hightstown's Volunteers

Presentation of Volunteer Certificates

Public Comment Any person wishing to address Council with his or her comments will have a maximum of three minutes to do so at this time.

Ordinances

2023-05 Final Reading and Public Hearing Bond Ordinance Providing for Improvements to the Sludge Tank and Drywell for the Water-Sewer Utility in and by the Brough of Hightstown, in the County of Mercer, New Jersey, Appropriating \$1,640,000 therefor and Authorizing the Issuance of \$1,640,000 Bonds or Notes of the Borough to Finance the Cost Thereof

2023-06 Final Reading and Public Hearing Bond Ordinance Providing for the Replacement of Water-Sewer Lines for the Water and Sewer Utility in and by the Borough of Hightstown, in the County of Mercer, New Jersey, Appropriating \$105,000 therefor and Authorizing the Issuance of \$100,000 Bonds or Notes of the Borough to Finance the Cost Thereof

2023-07 Final Reading and Public Hearing Bond Ordinance Providing for Engineer Costs for Lead Line Water Service

Replacement for the Water-Sewer Utility in and by the Borough of Hightstown, in the County of Mercer, New Jersey, Appropriating \$100,000 therefor and Authorizing the Issuance of \$100,000 Bonds or Notes of the Borough to Finance the Cost Thereof

Resolutions

2023-80 Authorizing Payment of Bills

2023-81 Resolution Authorizing the Award of a Non-Fair and Open Contract for an OBIC Liner System for the Sludge Tank at the AWWTP

2023-82 A Resolution of Hightstown Borough Authorizing the Purchase of Electricity Supply Services for Public Use on an Online Auction Website

2023-83 A Resolution Authorizing the Execution of a 1st Amendment to Temporary Use and License Agreement with East Windsor Regional School District

Discussion

Subcommittee Reports

Mayor/Council/Administrative Updates

Executive Session **Resolution 2023-84** Authorizing a Meeting that Excludes the Public

Attorney client privilege

Contract Negotiations – Water Plant Administration & Inspection Engineer

Contract Negotiation - Easement 133 Monmouth Street

Adjournment

Resolution 2023-79

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

**PROCLAIMING HIGHTSTOWN VOLUNTEER APPRECIATION
WEEK AND RECOGNIZING, HONORING AND THANKING
HIGHTSTOWN'S VOLUNTEERS**

WHEREAS, the week of April 16 – 22, 2023 has been proclaimed National Volunteer Week to recognize and celebrate the efforts of volunteers at the local, state, and national levels; and

WHEREAS, the Borough of Hightstown and its residents have benefited greatly from hundreds of volunteers who each year give tirelessly and selflessly to the service of others; and

WHEREAS, volunteerism strengthens communities, improves society, and enhances the overall quality of life for all citizens; and

WHEREAS, volunteering changes the lives of volunteers in a positive way, increasing self-confidence, self-esteem and physical wellbeing; offering the chance to meet new friends and associates; and providing opportunities to learn new skills and abilities; and

WHEREAS, the Hightstown Borough Mayor and Council wish to acknowledge and thank its volunteers for their dedication and tireless efforts.

NOW, THEREFORE BE IT RESOLVED, by the Mayor and Council of the Borough of Hightstown hereby proclaims the week of April 16 – 22, 2023, as Hightstown Volunteer Week and expresses its sincere appreciation and gratitude for the dedication and untiring efforts of all those who volunteer to help make our community a better place to live and work.

CERTIFICATION

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on April 3, 2023.

Margaret Riggio
Borough Clerk

Ordinance 2023-05

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

**BOND ORDINANCE PROVIDING FOR IMPROVEMENTS TO THE
SLUDGE TANK AND DRYWELL FOR THE WATER-SEWER UTILITY
IN AND BY THE BOROUGH OF HIGHTSTOWN, IN THE COUNTY OF
MERCER, NEW JERSEY, APPROPRIATING \$1,640,000 THEREFOR
AND AUTHORIZING THE ISSUANCE OF \$1,640,000 BONDS OR
NOTES OF THE BOROUGH TO FINANCE THE COST THEREOF.**

BE IT ORDAINED BY THE BOROUGH COUNCIL OF THE BOROUGH OF HIGHTSTOWN, IN THE COUNTY OF MERCER, NEW JERSEY (not less than two-thirds of all members thereof affirmatively concurring) AS FOLLOWS:

Section 1. The improvement described in Section 3(a) of this bond ordinance is hereby authorized to be undertaken by the Borough of Hightstown, in the County of Mercer, New Jersey (the "Borough"). For the improvement or purpose described in Section 3(a), there is hereby appropriated the sum of \$1,640,000. Pursuant to N.J.S.A. 40A:2-11(c), no down payment is provided for the costs of the improvement since the project described in Section 3(a) hereof is expected to be funded through the New Jersey Infrastructure Bank.

Section 2. In order to finance the cost of the improvement or purpose, negotiable bonds are hereby authorized to be issued in the principal amount of \$1,640,000 pursuant to the Local Bond Law. In anticipation of the issuance of the bonds, negotiable bond anticipation notes are hereby authorized to be issued pursuant to and within the limitations prescribed by the Local Bond Law.

Section 3. (a) The improvement hereby authorized and the purpose for the financing of which the bonds are to be issued is improvements and replacement of various parts for the existing sludge tank and drywell for the water-sewer utility, including all work and materials necessary therefor and incidental thereto.

(b) The estimated maximum amount of bonds or bond anticipation notes to be issued for the improvement or purpose is as stated in Section 2 hereof.

(c) The estimated cost of the improvement or purpose is equal to the amount of the appropriation herein made therefor.

Section 4. All bond anticipation notes issued hereunder shall mature at such times as may be determined by the chief financial officer; provided that no bond anticipation note shall mature later than one year from its date unless such bond anticipation notes are permitted to mature at such later date in accordance with applicable law. The bond anticipation notes shall bear interest at such rate or rates and be in such form as may be determined by the chief financial officer. The

chief financial officer shall determine all matters in connection with bond anticipation notes issued pursuant to this bond ordinance, and the chief financial officer's signature upon the bond anticipation notes shall be conclusive evidence as to all such determinations. All bond anticipation notes issued hereunder may be renewed from time to time subject to the provisions of the Local Bond Law or applicable law. The chief financial officer is hereby authorized to sell part or all of the bond anticipation notes from time to time at public or private sale and to deliver them to the purchasers thereof upon receipt of payment of the purchase price plus accrued interest from their dates to the date of delivery thereof. The chief financial officer is directed to report in writing to the governing body at the meeting next succeeding the date when any sale or delivery of the bond anticipation notes pursuant to this bond ordinance is made. Such report must include the amount, the description, the interest rate and the maturity schedule of the bond anticipation notes sold, the price obtained and the name of the purchaser.

Section 5. The Borough hereby certifies that it has adopted a capital budget or a temporary capital budget, as applicable. The capital or temporary capital budget of the Borough is hereby amended to conform with the provisions of this bond ordinance to the extent of any inconsistency herewith. To the extent that the purposes authorized herein are inconsistent with the adopted capital or temporary capital budget, a revised capital or temporary capital budget has been filed with the Division of Local Government Services.

Section 6. The following additional matters are hereby determined, declared, recited and stated:

(a) The improvement or purpose described in Section 3(a) of this bond ordinance is not a current expense. It is an improvement or purpose that the Borough may lawfully undertake as a general improvement, and no part of the cost thereof has been or shall be specially assessed on property specially benefitted thereby.

(b) The period of usefulness of the improvement or purpose within the limitations of the Local Bond Law, according to the reasonable life thereof computed from the date of the bonds authorized by this bond ordinance, is 40 years.

(c) The Supplemental Debt Statement required by the Local Bond Law has been duly prepared and filed in the office of the Clerk, and a complete executed duplicate thereof has been filed in the office of the Director of the Division of Local Government Services in the Department of Community Affairs of the State of New Jersey. Such statement shows that the gross debt of the Township as defined in the Local Bond Law is increased by the authorization of the bonds and notes provided in this bond ordinance by \$1,640,000, and the obligations authorized herein will be within all debt limitations prescribed by that Law.

(d) An aggregate amount not exceeding \$265,000 for items of expense listed in and permitted under N.J.S.A. 40A:2-20 is included in the estimated cost indicated herein for the purpose or improvement.

Section 7. The Borough hereby declares the intent of the Borough to issue bonds or bond anticipation notes in the amount authorized in Section 2 of this bond ordinance and to use

the proceeds to pay or reimburse expenditures for the costs of the purposes described in Section 3(a) of this bond ordinance. This Section 7 is a declaration of intent within the meaning and for purposes of Treasury Regulations.

Section 8. Any grant moneys received for the purpose described in Section 3(a) hereof shall be applied either to direct payment of the cost of the improvement or to payment of the obligations issued pursuant to this bond ordinance. The amount of obligations authorized but not issued hereunder shall be reduced to the extent that such funds are so used.

Section 9. The chief financial officer of the Borough is hereby authorized to prepare and to update from time to time as necessary a financial disclosure document to be distributed in connection with the sale of obligations of the Borough and to execute such disclosure document on behalf of the Borough. The chief financial officer is further authorized to enter into the appropriate undertaking to provide secondary market disclosure on behalf of the Borough pursuant to Rule 15c2-12 of the Securities and Exchange Commission (the "Rule") for the benefit of holders and beneficial owners of obligations of the Borough and to amend such undertaking from time to time in connection with any change in law, or interpretation thereof, provided such undertaking is and continues to be, in the opinion of a nationally recognized bond counsel, consistent with the requirements of the Rule. In the event that the Borough fails to comply with its undertaking, the Borough shall not be liable for any monetary damages, and the remedy shall be limited to specific performance of the undertaking.

Section 10. The full faith and credit of the Borough are hereby pledged to the punctual payment of the principal of and the interest on the obligations authorized by this bond ordinance. The obligations shall be direct, unlimited obligations of the Borough, and the Borough shall be obligated to levy *ad valorem* taxes upon all the taxable real property within the Borough for the payment of the obligations and the interest thereon without limitation of rate or amount.

Section 11. This bond ordinance shall take effect 20 days after the first publication thereof after final adoption, as provided by the Local Bond Law.

Introduced:

Adopted:

ATTEST:

MARGARET RIGGIO
MUNICIPAL CLERK

SUSAN BLUTH
MAYOR

Ordinance 2023-06

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

BOND ORDINANCE PROVIDING FOR THE REPLACEMENT OF WATER-SEWER LINES FOR THE WATER AND SEWER UTILITY IN AND BY THE BOROUGH OF HIGHTSTOWN, IN THE COUNTY OF MERCER, NEW JERSEY, APPROPRIATING \$105,000 THEREFOR AND AUTHORIZING THE ISSUANCE OF \$100,000 BONDS OR NOTES OF THE BOROUGH TO FINANCE THE COST THEREOF

BE IT ORDAINED BY THE BOROUGH COUNCIL OF THE BOROUGH OF HIGHTSTOWN, IN THE COUNTY OF MERCER, NEW JERSEY (not less than two-thirds of all members thereof affirmatively concurring) AS FOLLOWS:

Section 1. The improvement described in Section 3(a) of this bond ordinance is hereby authorized to be undertaken by the Borough of Hightstown, in the County of Mercer, New Jersey (the "Borough") as a general improvement. For the improvement or purpose described in Section 3(a), there is hereby appropriated the sum of \$105,000, including the sum of \$5,000 as the down payment required by the Local Bond Law. The down payment is now available by virtue of provision for down payment or for capital improvement purposes in one or more previously adopted budgets.

Section 2. In order to finance the cost of the improvement or purpose not covered by application of the down payment, negotiable bonds are hereby authorized to be issued in the principal amount of \$100,000 pursuant to the Local Bond Law. In anticipation of the issuance of the bonds, negotiable bond anticipation notes are hereby authorized to be issued pursuant to and within the limitations prescribed by the Local Bond Law.

Section 3. (a) The improvement hereby authorized and the purpose for the financing of which the bonds are to be issued is the replacement of water-sewer lines, including all work and materials necessary therefor and incidental thereto.

(b) The estimated maximum amount of bonds or bond anticipation notes to be issued for the improvement or purpose is as stated in Section 2 hereof.

(c) The estimated cost of the improvement or purpose is equal to the amount of the appropriation herein made therefor.

Section 4. All bond anticipation notes issued hereunder shall mature at such times as may be determined by the chief financial officer; provided that no bond anticipation note shall mature later than one year from its date, unless such bond anticipation notes are permitted to mature at such later date in accordance with applicable law. The bond anticipation notes shall bear interest at such rate or rates and be in such form as may be determined by the chief financial officer.

The chief financial officer shall determine all matters in connection with bond anticipation notes issued pursuant to this bond ordinance, and the chief financial officer's signature upon the bond anticipation notes shall be conclusive evidence as to all such determinations. All bond anticipation notes issued hereunder may be renewed from time to time subject to the provisions of the Local Bond Law or other applicable law. The chief financial officer is hereby authorized to sell part or all of the bond anticipation notes from time to time at public or private sale and to deliver them to the purchasers thereof upon receipt of payment of the purchase price plus accrued interest from their dates to the date of delivery thereof. The chief financial officer is directed to report in writing to the governing body at the meeting next succeeding the date when any sale or delivery of the bond anticipation notes pursuant to this bond ordinance is made. Such report must include the amount, the description, the interest rate and the maturity schedule of the bond anticipation notes sold, the price obtained and the name of the purchaser.

Section 5. The Borough hereby certifies that it has adopted a capital budget or a temporary capital budget, as applicable. The capital or temporary capital budget of the Borough is hereby amended to conform with the provisions of this bond ordinance to the extent of any inconsistency herewith. To the extent that the purposes authorized herein are inconsistent with the adopted capital or temporary capital budget, a revised capital or temporary capital budget has been filed with the Division of Local Government Services.

Section 6. The following additional matters are hereby determined, declared, recited and stated:

(a) The improvement or purpose described in Section 3(a) of this bond ordinance is not a current expense. It is an improvement or purpose that the Borough may lawfully undertake as a general improvement, and no part of the cost thereof has been or shall be specially assessed on property specially benefitted thereby.

(b) The period of usefulness of the improvement or purpose within the limitations of the Local Bond Law, according to the reasonable life thereof computed from the date of the bonds authorized by this bond ordinance, is 40 years.

(c) The Supplemental Debt Statement required by the Local Bond Law has been duly prepared and filed in the office of the Clerk, and a complete executed duplicate thereof has been filed in the office of the Director of the Division of Local Government Services in the Department of Community Affairs of the State of New Jersey. Such statement shows that the gross debt of the Borough as defined in the Local Bond Law is increased by the authorization of the bonds and notes provided in this bond ordinance by \$100,000, and the obligations authorized herein will be within all debt limitations prescribed by the Local Bond Law.

(d) An aggregate amount not exceeding \$10,000 for items of expense listed in and permitted under N.J.S.A. 40A:2-20 is included in the estimated cost indicated herein for the purpose or improvement.

Section 7. The Borough hereby declares the intent of the Borough to issue bonds or bond anticipation notes in the amount authorized in Section 2 of this bond ordinance and to use the proceeds to pay or reimburse expenditures for the costs of the purposes described in Section 3(a) of this bond ordinance. This Section 7 is a declaration of intent within the meaning and for purposes of Treasury Regulations.

Section 8. Any grant moneys received for the purpose described in Section 3(a) hereof shall be applied either to direct payment of the cost of the improvement or to payment of the obligations issued pursuant to this bond ordinance. The amount of obligations authorized but not issued hereunder shall be reduced to the extent that such funds are so used.

Section 9. The chief financial officer of the Borough is hereby authorized to prepare and to update from time to time as necessary a financial disclosure document to be distributed in connection with the sale of obligations of the Borough and to execute such disclosure document on behalf of the Borough. The chief financial officer is further authorized to enter into the appropriate undertaking to provide secondary market disclosure on behalf of the Borough pursuant to Rule 40c2-12 of the Securities and Exchange Commission (the "Rule") for the benefit of holders and beneficial owners of obligations of the Borough and to amend such undertaking from time to time in connection with any change in law, or interpretation thereof, provided such undertaking is and continues to be, in the opinion of a nationally recognized bond counsel, consistent with the requirements of the Rule. In the event that the Borough fails to comply with its undertaking, the Borough shall not be liable for any monetary damages, and the remedy shall be limited to specific performance of the undertaking.

Section 10. The full faith and credit of the Borough are hereby pledged to the punctual payment of the principal of and the interest on the obligations authorized by this bond ordinance. The obligations shall be direct, unlimited obligations of the Borough, and the Borough shall be obligated to levy *ad valorem* taxes upon all the taxable real property within the Borough for the payment of the obligations and the interest thereon without limitation of rate or amount.

Section 11. This bond ordinance shall take effect 20 days after the first publication thereof after final adoption, as provided by the Local Bond Law.

Introduced:

Adopted:

ATTEST:

MARGARET RIGGIO
MUNICIPAL CLERK

SUSAN BLUTH
MAYOR

Ordinance 2023-07

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

BOND ORDINANCE PROVIDING FOR ENGINEER COSTS FOR LEAD LINE WATER SERVICE REPLACEMENT FOR THE WATER-SEWER UTILITY IN AND BY THE BOROUGH OF HIGHTSTOWN, IN THE COUNTY OF MERCER, NEW JERSEY, APPROPRIATING \$100,000 THEREFOR AND AUTHORIZING THE ISSUANCE OF \$100,000 BONDS OR NOTES OF THE BOROUGH TO FINANCE THE COST THEREOF

BE IT ORDAINED BY THE BOROUGH COUNCIL OF THE BOROUGH OF HIGHTSTOWN, IN THE COUNTY OF MERCER, NEW JERSEY (not less than two-thirds of all members thereof affirmatively concurring) AS FOLLOWS:

Section 1. The improvement described in Section 3(a) of this bond ordinance is hereby authorized to be undertaken by the Borough of Hightstown, in the County of Mercer, New Jersey (the "Borough"). For the improvement or purpose described in Section 3(a), there is hereby appropriated the sum of \$100,000. Pursuant to N.J.S.A. 40A:2-11(c), no down payment is provided for the costs of the improvement since the project described in Section 3(a) hereof is expected to be funded through the New Jersey Infrastructure Bank.

Section 2. In order to finance the cost of the improvement or purpose, negotiable bonds are hereby authorized to be issued in the principal amount of \$100,000 pursuant to the Local Bond Law. In anticipation of the issuance of the bonds, negotiable bond anticipation notes are hereby authorized to be issued pursuant to and within the limitations prescribed by the Local Bond Law.

Section 3. (a) The improvement hereby authorized and the purpose for the financing of which the bonds are to be issued is engineer costs for lead line water service replacement for the water-sewer utility, including all related costs and expenditures incidental thereto.

(b) The estimated maximum amount of bonds or bond anticipation notes to be issued for the improvement or purpose is as stated in Section 2 hereof.

(c) The estimated cost of the improvement or purpose is equal to the amount of the appropriation herein made therefor.

Section 4. All bond anticipation notes issued hereunder shall mature at such times as may be determined by the chief financial officer; provided that no bond anticipation note shall mature later than one year from its date unless such bond anticipation notes are permitted to mature at such later date in accordance with applicable law. The bond anticipation notes shall bear interest at such rate or rates and be in such form as may be determined by the chief financial officer. The chief financial officer shall determine all matters in connection with bond anticipation notes issued

pursuant to this bond ordinance, and the chief financial officer's signature upon the bond anticipation notes shall be conclusive evidence as to all such determinations. All bond anticipation notes issued hereunder may be renewed from time to time subject to the provisions of the Local Bond Law or applicable law. The chief financial officer is hereby authorized to sell part or all of the bond anticipation notes from time to time at public or private sale and to deliver them to the purchasers thereof upon receipt of payment of the purchase price plus accrued interest from their dates to the date of delivery thereof. The chief financial officer is directed to report in writing to the governing body at the meeting next succeeding the date when any sale or delivery of the bond anticipation notes pursuant to this bond ordinance is made. Such report must include the amount, the description, the interest rate and the maturity schedule of the bond anticipation notes sold, the price obtained and the name of the purchaser.

Section 5. The Borough hereby certifies that it has adopted a capital budget or a temporary capital budget, as applicable. The capital or temporary capital budget of the Borough is hereby amended to conform with the provisions of this bond ordinance to the extent of any inconsistency herewith. To the extent that the purposes authorized herein are inconsistent with the adopted capital or temporary capital budget, a revised capital or temporary capital budget has been filed with the Division of Local Government Services.

Section 6. The following additional matters are hereby determined, declared, recited and stated:

(a) The improvement or purpose described in Section 3(a) of this bond ordinance is not a current expense. It is an improvement or purpose that the Borough may lawfully undertake as a general improvement, and no part of the cost thereof has been or shall be specially assessed on property specially benefitted thereby.

(b) The period of usefulness of the improvement or purpose within the limitations of the Local Bond Law, according to the reasonable life thereof computed from the date of the bonds authorized by this bond ordinance, is 15 years.

(c) The Supplemental Debt Statement required by the Local Bond Law has been duly prepared and filed in the office of the Clerk, and a complete executed duplicate thereof has been filed in the office of the Director of the Division of Local Government Services in the Department of Community Affairs of the State of New Jersey. Such statement shows that the gross debt of the Township as defined in the Local Bond Law is increased by the authorization of the bonds and notes provided in this bond ordinance by \$100,000, and the obligations authorized herein will be within all debt limitations prescribed by that Law.

(d) An aggregate amount not exceeding \$100,000 for items of expense listed in and permitted under N.J.S.A. 40A:2-20 is included in the estimated cost indicated herein for the purpose or improvement.

Section 7. The Borough hereby declares the intent of the Borough to issue bonds or bond anticipation notes in the amount authorized in Section 2 of this bond ordinance and to use

the proceeds to pay or reimburse expenditures for the costs of the purposes described in Section 3(a) of this bond ordinance. This Section 7 is a declaration of intent within the meaning and for purposes of Treasury Regulations.

Section 8. Any grant moneys received for the purpose described in Section 3(a) hereof shall be applied either to direct payment of the cost of the improvement or to payment of the obligations issued pursuant to this bond ordinance. The amount of obligations authorized but not issued hereunder shall be reduced to the extent that such funds are so used.

Section 9. The chief financial officer of the Borough is hereby authorized to prepare and to update from time to time as necessary a financial disclosure document to be distributed in connection with the sale of obligations of the Borough and to execute such disclosure document on behalf of the Borough. The chief financial officer is further authorized to enter into the appropriate undertaking to provide secondary market disclosure on behalf of the Borough pursuant to Rule 15c2-12 of the Securities and Exchange Commission (the "Rule") for the benefit of holders and beneficial owners of obligations of the Borough and to amend such undertaking from time to time in connection with any change in law, or interpretation thereof, provided such undertaking is and continues to be, in the opinion of a nationally recognized bond counsel, consistent with the requirements of the Rule. In the event that the Borough fails to comply with its undertaking, the Borough shall not be liable for any monetary damages, and the remedy shall be limited to specific performance of the undertaking.

Section 10. The full faith and credit of the Borough are hereby pledged to the punctual payment of the principal of and the interest on the obligations authorized by this bond ordinance. The obligations shall be direct, unlimited obligations of the Borough, and the Borough shall be obligated to levy *ad valorem* taxes upon all the taxable real property within the Borough for the payment of the obligations and the interest thereon without limitation of rate or amount.

Section 11. This bond ordinance shall take effect 20 days after the first publication thereof after final adoption, as provided by the Local Bond Law.

Introduced:

Adopted:

ATTEST:

MARGARET RIGGIO
MUNICIPAL CLERK

SUSAN BLUTH
MAYOR

Resolution 2023-80

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

AUTHORIZING PAYMENT OF BILLS

WHEREAS, certain bills are due and payable as per itemized claims listed on the following schedules, which are made a part of the minutes of this meeting as a supplemental record;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown that the bills be paid on audit and approval of the Borough Administrator, the appropriate Department Head and the Treasurer in the amount of \$159,789.11 from the following accounts:

Current		\$53,917.10
W/S Operating		68,324.51
General Capital		28,050.00
Water/Sewer Capital		9,425.50
Grant		0.00
Trust		0.00
Unemployment Trust		0.00
Animal Control		0.00
Law Enforcement Trust		0.00
Tax Lien Trust		0.00
Public Defender Trust		0.00
Housing Trust		0.00
Escrow		<u>72.00</u>
Total		<u>\$159,789.11</u>

CERTIFICATION

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on April 3, 2023.

Margaret Riggio
Borough Clerk

P.O. Type: All Include Project Line Items: Yes Open: N Paid: N Void: N
 Range: First to Last Rcvd: Y Held: Y Aprv: N
 Format: Detail without Line Item Notes Bid: Y State: Y Other: Y Exempt: Y
 Vendors: All Include Non-Budgeted: Y
 Rcvd Batch Id Range: First to Last

Vendor #	Name	PO #	PO Date	Description	Contract Amount	PO Type Charge Account	Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
A0027 ANJEC													
		23-00033	01/20/23	2023 MEMBERSHIP DUES									
		1		2023 MEMBERSHIP DUES	400.00	3-01-27-335-001-044	B Professional Assoc. Dues	R	01/20/23	03/29/23		NOVEMBER 2022	N
		Vendor Total:			400.00								
CGPH0005 CGP&H													
		23-00314	03/09/23	GRANT WRITING INV 46371 NJDCA									
		1		GRANT WRITING INV 46371	624.80	2-01-20-136-001-028	B Grant Writing/Administration	R	03/09/23	03/29/23		46371	N
		Vendor Total:			624.80								
C0058 CINTAS CORPORATION #061													
		23-00347	03/15/23	INDUSTRIAL NITRILE GLOVES									
		1		INDUSTRIAL NITRILE GLOVES	290.00	3-09-55-501-002-506	B Lab. Equipment & Supplies	R	03/15/23	03/29/23		1903803565	N
		2		INDUSTRIAL NITRILE GLOVES	580.00	3-09-55-501-002-506	B Lab. Equipment & Supplies	R	03/15/23	03/29/23		1903803565	N
					870.00								
		Vendor Total:			870.00								
C1092 CORRPRO COMPANIES, INC.													
		23-00348	03/15/23	YEARLY CATHODIC PROTECTION									
		1		YEARLY CATHODIC PROTECTION	1,760.00	3-09-55-501-001-518	B Maint. Contracts - Plant	R	03/15/23	03/29/23		2023	N
		Vendor Total:			1,760.00								
C0087 CUSTOM BANDAG, INC													
		23-00378	03/24/23	TIRE FOR MASON DUMP									
		1		INV 80217044	353.32	3-01-26-315-001-132	B Vehicle Maint. - Public works	R	03/24/23	03/29/23		80217044	N
		Vendor Total:			353.32								

Vendor #	Name	PO #	PO Date	Description	Amount	Contract Charge	PO Type Account	Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
C1300 CUTTER, DRILL & MACHINE INC														
		23-00381	03/24/23	BLADE SHARPENING										
		1 INV	46326	- BLADE SHARPENING	313.98	3-01-26-290-001-050	B DPW Work Equipment		R	03/24/23	03/29/23		46326	N
		Vendor Total:			313.98									
DRAEG005 DRAEGER, INC.														
		23-00041	01/20/23	SOLUTION FOR ALCOTEST UNIT										
		1		SOLUTION FOR ALCOTEST UNIT	60.00	3-01-25-240-001-116	B Traffic Bureau		R	01/20/23	03/29/23		2221341457	N
		Vendor Total:			60.00									
E0024 EARLE ASPHALT COMPANY														
		23-00366	03/22/23	ER WATER SERVICE REPAIR										
		1		WATER/SEWER EMERGENCY ON CALL	32,159.56	3-09-55-501-001-535	B Hydrants and Line Repair		R	03/22/23	03/29/23		MILL RUN CT	N
		Vendor Total:			32,159.56									
Q0176 EUROFINS QC, LLC														
		23-00330	03/15/23	WATER ANALYSIS										
		1 INV	6300038401	WATER ANALYSIS	297.50	3-09-55-501-001-532	B Outside Testing/Labs		R	03/15/23	03/29/23		6300038401	N
		23-00380	03/24/23	WATER ANALYSIS										
		1 INV	6300038646	WATER ANALYSIS	44.50	3-09-55-501-001-532	B Outside Testing/Labs		R	03/24/23	03/29/23		6300038646	N
		2 INV	6300038647	WATER ANALYSIS	116.00	3-09-55-501-001-532	B Outside Testing/Labs		R	03/24/23	03/29/23		6300038647	N
		3 INV	6300038857	WATER ANALYSIS	197.50	3-09-55-501-001-532	B Outside Testing/Labs		R	03/24/23	03/29/23		6300038857	N
		4 INV	6300038897	WATER ANALYSIS	247.50	3-09-55-501-001-532	B Outside Testing/Labs		R	03/24/23	03/29/23		6300038897	N
					605.50									
		Vendor Total:			903.00									
FERGU005 FERGUSON ENTERPRISES, LLC														
		23-00338	03/15/23	DRILL TAP										
		1 INV	0621416	- DRILL TAP	339.03	3-09-55-501-001-535	B Hydrants and Line Repair		R	03/15/23	03/29/23		0621416	N
		2 INV	0620938	- REPAIR CLAMPS	1,851.30	3-09-55-501-001-535	B Hydrants and Line Repair		R	03/15/23	03/29/23		0620938	N
					2,190.33									

Vendor #	Name	PO #	PO Date	Description	Amount	Contract Charge	PO Type Account	Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
FERGU005 FERGUSON ENTERPRISES, LLC														
Continued														
23-00391	03/27/23	CURB BOXES												
1 INV	0622717	- CURB BOXES	1,022.70	3-09-55-501-001-535		B Hydrants and Line Repair	R	03/27/23	03/29/23			0622717	N	
2 INV	0620938-1	- REPAIR CLAMPS	711.50	3-09-55-501-001-535		B Hydrants and Line Repair	R	03/27/23	03/29/23			0620938-1	N	
			1,734.20											
Vendor Total:			3,924.53											
F1060 FRANCISCO JIMENEZ														
23-00335	03/15/23	REIMBURSEMENT - JIMENEZ												
1 REIMBURSEMENT - JIMENEZ			232.00	3-01-25-240-001-043		B Uniform Allowance/Leather Gds.	R	03/15/23	03/29/23			3/9/23	N	
Vendor Total:			232.00											
G0214 GARDEN STATE HIGHWAY PRODUCTS														
23-00323	03/15/23	BREAKAWAY BARS/NUTS AND BOLTS												
1	10470	- LAPSPLICE, GOLD -	90.00	3-01-26-290-001-126		B Signs & Posts	R	03/15/23	03/29/23			PS-INV111871	N	
2	10471	- LAPSPLICE - GR 9 HDW	125.00	3-01-26-290-001-126		B Signs & Posts	R	03/15/23	03/29/23			PS-INV111871	N	
3		SHIPPING AND HANDLING	15.00	3-01-26-290-001-126		B Signs & Posts	R	03/15/23	03/29/23			PS-INV111871	N	
			230.00											
Vendor Total:			230.00											
GEETA005 GEETANJALI JAIN														
23-00339	03/15/23	BLS INST ESSENTIALS ONLINE												
1 BLS INST ESSENTIALS ONLINE			38.00	3-01-27-330-001-042		B Education & Training	R	03/15/23	03/29/23			002081769	N	
23-00359	03/22/23	REIMBURSEMENT FOR EBOOK												
1 REIMBURSEMENT FOR EBOOK			43.50	3-01-27-330-001-042		B Education & Training	R	03/22/23	03/29/23			ORDER#002085042	N	
Vendor Total:			81.50											
G0171 GEORGE E. CONLEY ELECTRIC														
23-00324	03/15/23	ELECT WORK ON WATER TOWER												
1 INV	25615	- INSTALLATION OF	893.00	3-09-55-501-001-503		B Water Plant Maintenance	R	03/15/23	03/29/23			25615	N	
2 INV	25594	- SET RIGID CONDUIT	980.00	3-09-55-501-001-503		B Water Plant Maintenance	R	03/15/23	03/29/23			25594	N	

Vendor # Name	PO # PO Date Description	Contract PO Type	Amount Charge Account Acct Type Description	Stat/Chk	First Rcvd	Chk/Void	1099
	Item Description				Enc Date Date	Date Invoice	Excl
H0126 HIGHTS ELECTRIC MOTOR, INC.							
	23-00321 03/15/23 REBUILD UNIT HEATER BLOWER						
	1 INV 0957841-IN - REBUILD	412.16	3-01-26-310-001-024	B Building Maintenance	R	03/15/23 03/29/23	0957841 N
	Vendor Total:	412.16					
HILLW005 HILL-WALLACK, LLP							
	23-00385 03/27/23 LEGAL INVOICES FEBRUARY 2023						
	1 GENERAL MATTERS	4,699.46	3-01-20-155-001-027	B General Matters	R	03/27/23 03/29/23	708451 N
	2 ENGINEERING MATTERS	48.50	3-01-20-155-001-027	B General Matters	R	03/27/23 03/29/23	708447 N
	3 BORO OF HIGHTSTOWN V. CHARON	328.50	3-01-20-155-001-027	B General Matters	R	03/27/23 03/29/23	708453 N
	4 BORO OF HIGHTSTOWN V.	213.00	3-01-20-155-001-027	B General Matters	R	03/27/23 03/29/23	708450 N
	5 BORO OF HIGHTSTOWN V.	114.00	3-01-20-155-001-027	B General Matters	R	03/27/23 03/29/23	708454 N
	6 BORO OF HIGHTSTOWN V.	147.00	3-01-20-155-001-027	B General Matters	R	03/27/23 03/29/23	708452 N
	7 LABOR MATTERS	148.50	3-01-20-155-001-031	B Labor,Personnel & Union Council	R	03/27/23 03/29/23	708443 N
	8 HIGHTSTWON ADV. PRESBYTERIAN	33.00	3-01-20-155-001-027	B General Matters	R	03/27/23 03/29/23	708448 N
	9 AFFORDABLE HOUSING MATTERS	66.00	3-01-20-155-001-027	B General Matters	R	03/27/23 03/29/23	708445 N
	10 BORO OF HIGHTSTOWN HOUSING	132.00	3-01-20-155-001-027	B General Matters	R	03/27/23 03/29/23	708442 N
	11 LITIGATION MATTERS (GENERAL)	258.00	3-01-20-155-001-033	B Litigation	R	03/27/23 03/29/23	708446 N
	12 BORO OF HIGHTSTOWN ADV.	214.50	3-01-20-155-001-027	B General Matters	R	03/27/23 03/29/23	708444 N
	13 BORO OF HIGHTSTOWN-ORDINANCES	643.50	3-01-20-155-001-027	B General Matters	R	03/27/23 03/29/23	708441 N
		7,045.96					
	Vendor Total:	7,045.96					
H1100 HOME DEPOT CREDIT SERVICES							
	23-00390 03/27/23 MARCH 2023 INVOICES						
	1 INV 4521826 - BLEACH/CABLE TIE	100.58	3-09-55-501-002-503	B Sewer Plant Maintenance	R	03/27/23 03/29/23	4521826 N
	2 INV 0514636 - BRUSH/EXT POLE/	31.92	3-01-26-310-001-024	B Building Maintenance	R	03/27/23 03/29/23	0514636 N
	3 INV 0044478 - DRAIN/BLEACH	34.12	3-09-55-501-001-503	B Water Plant Maintenance	R	03/27/23 03/29/23	0044478 N
	4 INV 4521826 - DEDUCT SALES TAX	6.25	3-09-55-501-002-503	B Sewer Plant Maintenance	R	03/27/23 03/29/23	4521826 N
		160.37					
	Vendor Total:	160.37					

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INTER015 INTERSTATE WASTE SERVICES OF														
23-00006	01/17/23	MUNICIPAL RECYCLING		B										
5		MUNICIPAL RECYCLING	11,659.25	3-01-26-311-001-029	B Recycling Contract co-mingle-paper/cdbd	R	03/23/23	03/29/23		8842189			N	
Vendor Total:			11,659.25											
JEMIN005 JEM INDUSTRIAL SERVICES INC.														
23-00156	02/09/23	50LB PAILS SEWR LINE DEGREASER												
1		50LB PAILS SEWER LINE	1,134.00	3-09-55-501-002-534	B Sewer Aid	R	02/09/23	03/29/23		1693			N	
2		SHIPPING & HANDLING	85.00	3-09-55-501-002-534	B Sewer Aid	R	02/09/23	03/29/23		1693			N	
			<u>1,219.00</u>											
Vendor Total:			1,219.00											
J0069 JERSEY ELEVATOR LLC														
23-00322	03/15/23	MARCH 2023 MAINTENANCE												
1		INV 413513 - MAR 2023 MAINT	198.01	3-01-26-310-001-029	B Maintenance Contracts	R	03/15/23	03/29/23		413513			N	
Vendor Total:			198.01											
L0037 LINCOLN FINANCIAL GROUP														
23-00353	03/15/23	APRIL 2023 LIFE INSURANCE												
1		APRIL 2023 LIFE INSURANCE	281.48	3-01-23-210-003-115	B Medical Ins-Emp1 Grp Health	R	03/15/23	03/29/23		APRIL 2023			N	
2		APRIL 2023 LIFE INSURANCE	5.91	3-01-23-210-003-115	B Medical Ins-Emp1 Grp Health	R	03/15/23	03/29/23		APRIL 2023			N	
3		APRIL 2023 LIFE INSURANCE	63.56	3-09-55-501-002-514	B Insurance	R	03/15/23	03/29/23		APRIL 2023			N	
4		APRIL 2023 LIFE INSURANCE	9.08	3-09-55-501-002-514	B Insurance	R	03/15/23	03/29/23		APRIL 2023			N	
5		APRIL 2023 LIFE INSURANCE WTP	18.16	3-09-55-501-001-514	B INSURANCE	R	03/15/23	03/29/23		APRIL 2023			N	
			<u>360.03</u>											
Vendor Total:			360.03											
M0180 MCMASTER-CARR														
23-00376	03/24/23	MINIATURE LIGHT BULBS												
1		INV 94788628 - MINIATURE BULBS	11.15	3-01-26-310-001-024	B Building Maintenance	R	03/24/23	03/29/23		94788628			N	
Vendor Total:			11.15											

Vendor #	Name	PO #	PO Date	Description	Contract	PO Type	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
P0005 PARIS AUTOMOTIVE SUPPLY												
23-00346 03/15/23 FEB 2023 INVOICES												
	1 INV	238730		- ANTIFREEZE	34.98	3-01-26-290-001-034	R	03/15/23	03/29/23		238730	N
	2 INV	239127		- FLEX HOSE	44.22	3-09-55-501-002-503	R	03/15/23	03/29/23		239127	N
	3 INV	239265		- SILICONBE	12.29	3-01-26-290-001-034	R	03/15/23	03/29/23		239265	N
	4 INV	239749		- PICK UP TOOL/	37.36	3-01-26-305-001-034	R	03/15/23	03/29/23		239749	N
					<u>128.85</u>							
	Vendor Total:				128.85							
P0088 PARKER MCCAY, P.A.												
23-00384 03/24/23 Services through 02/28/2023												
	1	Prep & review, attend PB Mtg			1,008.00	3-01-21-180-001-107	R	03/24/23	03/29/23		3159315	N
	2	Correspond with attorney			72.00	2022-01	R	03/24/23	03/29/23		3159316	N
					<u>1,080.00</u>							
	Vendor Total:				1,080.00							
PCSES005 PCS & ESTIMATE, LLC												
23-00258 03/01/23 MUNICIPAL BLDG & POLICE REVIEW												
	1	MUNICIPAL BLDG & POLICE REVIEW			9,040.00	C-04-55-999-905-100	R	03/01/23	03/29/23		000782	N
	2	MUNICIPAL BLDG & POLICE REVIEW			7,500.00	C-04-55-999-905-100	R	03/01/23	03/29/23		000782	N
					<u>16,540.00</u>							
	Vendor Total:				16,540.00							
PENNM005 PENN MEDICINE PRINCETON HEALTH												
23-00340 03/15/23 AHA BASIC LIFE SUPPORT COURSE												
	1	AHA BASIC LIFE SUPPORT COURSE			250.00	3-01-27-330-001-042	R	03/15/23	03/29/23		G. JAIN	N
	Vendor Total:				250.00							
POLIC005 POLICE & SHERIFFS PRESS, INC												
23-00336 03/15/23 BOROUGH ID'S												
	1	BOROUGH ID'S			32.60	3-01-20-125-001-023	R	03/15/23	03/29/23		174713	N
	2	BOROUGH ID'S			250.90	3-01-20-125-001-023	R	03/15/23	03/29/23		174889	N

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REDAR005	RED ARROW TECHNOLOGIES, LLC	Continued												
23-00298	03/08/23	ADMIN WORKTATION/APC BATTERY												
1	ON SITE SUPPORT 02/24/2023	400.00	3-01-20-140-001-094	B Computer Service & Support	R	03/08/23	03/29/23			12392				N
2	APC REPLACEMENT BATTERY #123	119.99	3-01-20-140-001-054	B Computer/Printers-Hardware & Software	R	03/08/23	03/29/23			12392				N
3	DELL OPTIPLEX WORKSTATION	899.99	3-01-20-140-001-054	B Computer/Printers-Hardware & Software	R	03/08/23	03/29/23			12392				N
		<u>1,419.98</u>												
23-00306	03/08/23	VOIP SVCS MAR 23 HFD & MAIN												
1	VOIP SVCS MAR 23 HFD	120.15	3-01-31-440-001-085	B Telephone-Block Line Systems, LLC LSI	R	03/08/23	03/29/23			12419				N
2	VOIP SVCS MAR 23 MAIN	491.75	3-01-31-440-001-085	B Telephone-Block Line Systems, LLC LSI	R	03/08/23	03/29/23			12419				N
		<u>611.90</u>												
23-00364	03/22/23	VOIP SVCS MAR 23 AWWTP/POLICE												
1	VOIP SVCS MAR 23 AWWTP	178.18	3-01-31-440-001-085	B Telephone-Block Line Systems, LLC LSI	R	03/22/23	03/29/23			12448				N
2	VOIP SVCS MAR 23 POLICE	398.55	3-01-31-440-001-085	B Telephone-Block Line Systems, LLC LSI	R	03/22/23	03/29/23			12448				N
		<u>576.73</u>												
Vendor Total:		8,308.56												
R0077	ROBERTS ENGINEERING GRP LLC													
23-00386	03/27/23	BILLING THROUGH MARCH 2023												
1	MISC REQUESTS	630.00	3-01-20-165-001-028	B General Engineering	R	03/27/23	03/29/23			7046				N
2	FEMA FLOOD INSURANCE	160.00	3-01-20-165-001-028	B General Engineering	R	03/27/23	03/29/23			7047				N
3	STORM WATER PERMIT	856.25	3-01-20-165-001-106	B Misc. Road & Drainage Issues(B	R	03/27/23	03/29/23			7048				N
4	MISC ROADS	912.50	3-01-20-165-001-028	B General Engineering	R	03/27/23	03/29/23			7049				N
5	GENERAL SEWERS	815.00	3-09-55-501-002-508	B Engineer	R	03/27/23	03/29/23			7050				N
6	GENERAL WATER	491.25	3-09-55-501-001-508	B Engineer	R	03/27/23	03/29/23			7051				N
7	WATER TANKS	920.00	C-08-55-963-000-544	B DESIGN COSTS WATER TANKS/STANDPIPE	R	03/27/23	03/29/23			7052				N
		<u>4,785.00</u>												
23-00387	03/27/23	WATER TREATMENT PLANT GENERATR												
1	WATER TREATMENT PLANT GENERATR	8,505.50	C-08-55-965-000-540	B FEMA FLOOD MIT GENERATOR ENGINEER 20-17	R	03/27/23	03/29/23			7053				N
Vendor Total:		13,290.50												

Vendor #	Name	PO #	PO Date	Description	Amount	Contract Charge	PO Type Account	Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
S0061 SEA BOX														
23-00379	03/24/23	CONTAINER RENTAL												
1 INV	SI172713	CONTAINER RENTAL	75.00	3-01-26-310-001-025	B Building Rental	R	03/24/23	03/29/23		SI172713			N	
Vendor Total:			75.00											
M0254 SF MOBILE-VISION														
23-00337	03/15/23	WARRANTY - RIMAGE PRINTER												
1 WARRANTY - RIMAGE PRINTER			2,115.00	3-01-25-240-001-029	B Maint. Contracts - Other	R	03/15/23	03/29/23		51520			N	
Vendor Total:			2,115.00											
SITE0005 SITEONE LANDSCAPE SUPPLY, LLC														
23-00393	03/27/23	SELF PIERCING EMITTERS												
1 INV	127824644-001		50.40	3-01-26-290-001-128	B Maint.-Downtn Irrigation Sys.	R	03/27/23	03/29/23		127824644-001			N	
Vendor Total:			50.40											
S1096 STAPLES BUSINESS ADVANTAGE														
23-00198	02/13/23	OFFICE SUPPLIES FEB 2023												
1	CENTRAL OFFICE SUPPLIES		238.43	3-01-20-125-001-036	B Office Supplies	R	02/13/23	03/29/23		FEB 2023			N	
2	AWWTP OFFICE SUPPLIES		39.65	3-09-55-501-002-509	B Office Supplies - Admin.	R	02/13/23	03/29/23		FEB 2023			N	
			278.08											
Vendor Total:			278.08											
TELCO005 TELCO BILL CENTER INC.														
23-00022	01/20/23	POT SOLVE RECCURING CHARGES												
1	POT SOLVE RECCURING CHARGES		432.68	3-01-31-440-001-085	B Telephone-Block Line Systems, LLC LSI	R	01/20/23	03/29/23		1512			N	
Vendor Total:			432.68											
T0147 TRACTOR SUPPLY COMPANY														
23-00396	03/27/23	WHEELBARROW/LANDSCAPE SUPPLIES												
1	TICKET 399553 - WHEELBARROW/		253.72	3-01-28-369-001-140	B Landscape Maintenance	R	03/27/23	03/29/23		399553			N	

Vendor #	Name	PO #	PO Date	Description	Amount	Contract Charge Account	PO Type	Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
T0147 TRACTOR SUPPLY COMPANY Continued														
23-00396	03/27/23	WHEELBARROW/LANDSCAPE SUPPLIES	Continued											
2	TICKET 399555 - REFUND OF TAX	16.80	3-01-28-369-001-140	B Landscape Maintenance	R	03/27/23	03/29/23	399555	N					
		<u>236.92</u>												
	Vendor Total:	236.92												
T0211 TRAP ROCK INDUSTRIES LLC.														
23-00375	03/24/23	ROCKITE												
1	INV 8147587 - ROCKITE	720.00	3-01-26-290-001-127	B Street Repair & Maintenance	R	03/24/23	03/29/23	8147587	N					
	Vendor Total:	720.00												
T0110 TURF EQUIPMENT & SUPPLY CO LLC														
23-00377	03/24/23	COVER AND GASKET FOR TORO												
1	COVER AND GASKET FOR TORO	103.30	3-01-28-369-001-139	B Mower Repairs	R	03/24/23	03/29/23	70042323-00	N					
	Vendor Total:	103.30												
U0144 UPS														
23-00363	03/22/23	INV 0000161Y33113 HPD												
1	INV 0000161Y33113 HPD	52.48	3-01-25-240-001-199	B Miscellaneous	R	03/22/23	03/29/23	0000161Y33113	N					
2	INV 0000161Y33103 HPD	18.40	3-01-25-240-001-199	B Miscellaneous	R	03/22/23	03/29/23	0000161Y33103	N					
		<u>70.88</u>												
23-00395	03/27/23	INV 0000161Y33123 HPD												
1	INV 0000161Y33123 HPD	14.95	3-01-25-240-001-199	B Miscellaneous	R	03/27/23	03/29/23	0000161Y33123	N					
	Vendor Total:	85.83												
VIKIN005 VIKING TERMITE & PEST CONTROL														
23-00334	03/15/23	MARCH 2023 SERVICE INVOICES												
1	INV 430135829 - MAR 2023 SERV	20.00	3-01-26-310-001-029	B Maintenance Contracts	R	03/15/23	03/29/23	430135829	N					
2	INV 430135838 - MAR 2023 SERV	20.00	3-01-26-310-001-029	B Maintenance Contracts	R	03/15/23	03/29/23	530135838	N					
		<u>40.00</u>												
	Vendor Total:	40.00												

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V0274 VWR FUNDING, INC.															
		22-01140	09/21/22	TUBING MASTER FLEX TYGON											
		1		TUBING MASTER FLEX TYGON	279.00	2-09-55-501-002-503			B Sewer Plant Maintenance	R	09/21/22	03/29/23		8811463952	N
		Vendor Total:			279.00										
W0002 W.B. MASON CO., INC.															
		23-00309	03/08/23	HPD OFFICE SUPPLIES											
		1		HPD OFFICE SUPPLIES	17.97	3-01-25-240-001-036			B Office Supplies & Equipment	R	03/08/23	03/29/23		236904627	N
		2		HPD OFFICE SUPPLIES	22.56	3-01-25-240-001-036			B Office Supplies & Equipment	R	03/08/23	03/29/23		237146900	N
		3		HPD OFFICE SUPPLIES	15.98	3-01-25-240-001-036			B Office Supplies & Equipment	R	03/08/23	03/29/23		236904627	N
		4		HPD OFFICE SUPPLIES	3.64	3-01-25-240-001-036			B Office Supplies & Equipment	R	03/08/23	03/29/23		236904627	N
		5		HPD OFFICE SUPPLIES	13.46	3-01-25-240-001-036			B Office Supplies & Equipment	R	03/08/23	03/29/23		236904627	N
		6		HPD OFFICE SUPPLIES	13.46	3-01-25-240-001-036			B Office Supplies & Equipment	R	03/08/23	03/29/23		236904627	N
		7		HPD OFFICE SUPPLIES	8.60	3-01-25-240-001-036			B Office Supplies & Equipment	R	03/08/23	03/29/23		236904627	N
		8		HPD OFFICE SUPPLIES	46.42	3-01-25-240-001-036			B Office Supplies & Equipment	R	03/08/23	03/29/23		236904627	N
		9		HPD OFFICE SUPPLIES	5.74	3-01-25-240-001-036			B Office Supplies & Equipment	R	03/08/23	03/29/23		236904627	N
		10		HPD OFFICE SUPPLIES	11.55	3-01-25-240-001-036			B Office Supplies & Equipment	R	03/08/23	03/29/23		236904627	N
					159.38										
		Vendor Total:			159.38										
W0071 WASTE MGMT OF NEW JERSEY, INC.															
		22-00178	02/17/22	RES 2022-47 SLUDGE EXTENSION		B									
		12	INV 3098892-0502-2	12/1/22	3,469.10	2-09-55-501-002-538			B Sludge Removal/Disposal-waste Management	R	03/03/23	03/29/23		3098892-0502-2	N
		23-00014	01/19/23	RES 2022-202 SLUDGE EXTENSION		B									
		3	INV 3117107-0502-2	3/1/23	12,168.45	3-09-55-501-002-538			B Sludge Removal/Disposal-waste Management	R	01/19/23	03/29/23		3117107-0502-2	N
		Vendor Total:			15,637.55										
Z0106 ZEP SALES & SERVICE															
		23-00048	01/24/23	40LBS PAILS SEWER AID											
		1		40LBS PAILS SEWER AID	1,532.30	3-09-55-501-002-534			B Sewer Aid	R	01/24/23	03/29/23		9008319415	N
		Vendor Total:			1,532.30										

Vendor #	Name											
PO #	PO Date	Description	Contract	PO Type		First	Rcvd	Chk/Void		1099		
Item	Description	Amount	Charge	Account	Acct Type	Description	Stat/Chk	Enc Date	Date	Date	Invoice	Excl

Total Purchase Orders:	68	Total P.O. Line Items:	139	Total List Amount:	159,789.11	Total Void Amount:	0.00					
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Totals by Year-Fund								
Fund Description	Fund	Budget Rcvd	Budget Held	Budget Total	Revenue Total	G/L Total	Project Total	Total
CURRENT FUND	2-01	1,124.80	0.00	1,124.80	0.00	0.00	0.00	1,124.80
	2-09	3,767.97	0.00	3,767.97	0.00	0.00	0.00	3,767.97
	Year Total:	4,892.77	0.00	4,892.77	0.00	0.00	0.00	4,892.77
CURRENT FUND	3-01	52,792.30	0.00	52,792.30	0.00	0.00	0.00	52,792.30
	3-09	64,556.54	0.00	64,556.54	0.00	0.00	0.00	64,556.54
	3-21	0.00	0.00	0.00	0.00	0.00	72.00	72.00
	Year Total:	117,348.84	0.00	117,348.84	0.00	0.00	72.00	117,420.84
GENERAL CAPITAL	C-04	28,050.00	0.00	28,050.00	0.00	0.00	0.00	28,050.00
WATER/SEWER CAPITAL	C-08	9,425.50	0.00	9,425.50	0.00	0.00	0.00	9,425.50
	Year Total:	37,475.50	0.00	37,475.50	0.00	0.00	0.00	37,475.50
Total of All Funds:		159,717.11	0.00	159,717.11	0.00	0.00	72.00	159,789.11

Project Description	Project No.	Rcvd Total	Held Total	Project Total
105 Main St - Concept Plan	2022-01	72.00	0.00	72.00
Total of All Projects:		<u>72.00</u>	<u>0.00</u>	<u>72.00</u>

Resolution 2023-81

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

RESOLUTION AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN CONTRACT FOR AN OBIC LINER SYSTEM FOR THE SLUDGE TANK AT THE AWWTP

WHEREAS, the Borough of Hightstown has determined that there is a need for the replacement of an OBIC Liner System for the Sludge Tank at the AWWTP through a non-fair and open purchase pursuant to the provisions of N.J.S.A 19:44A-20.5; and

WHEREAS, the Purchasing Agent has determined and certified in writing that the value of the acquisition will exceed \$17,500; and,

WHEREAS, Advanced Rehabilitation Technology of Bryan, Ohio, has submitted a proposal dated February 8, 2023, indicating they will provide the OBIC Liner System for \$34,874.00; and

WHEREAS, the Chief Finance Officer has certified that funds are available for this purchase as follows: Water-Sewer Bond Ordinances: \$6,140.70 Ord 2008-15; \$9,878.00 Ord 2011-3; \$18,855.30 Ord 2014-12.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown, County of Mercer, State of New Jersey, that:

1. The Borough Council for the aforementioned reasons, hereby declares that Advanced Rehabilitation Technology, 525 Winzeler Drive, Unit 1, Bryan Ohio 43506, submitted a quote and hereby approves purchase to said entity for the aforesaid goods and services in the amount of \$ \$34,874.00.
2. Advanced Rehabilitation Technology has completed and submitted a Business Entity Disclosure Certification which certifies that Advanced Rehabilitation Technology, has not made any reportable contributions to a political or candidate committee in the Borough of Hightstown in the previous one year, and that Advanced Rehabilitation Technology, will refrain from making any reportable contributions through length of the project.
3. The Borough Council hereby authorizes the Borough Clerk/Purchasing Agent to execute the quote and proceed with the issuance of a purchase order to begin the work detailed herein.
4. That the Business Disclosure Entity Certification the Determination of Value be placed on file with this resolution.

CERTIFICATION

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on April 3, 2023.

Margaret Riggio
Borough Clerk

**BOROUGH OF HIGHTSTOWN
DETERMINATION OF VALUE FORM AND CERTIFICATION OF FUNDS
PURSUANT TO NON-FAIR AND OPEN CONTRACT AWARDS
OBIC LINER AWWTP SLUDGE TANK**

Contract For: Replacement of OBIC Liner for Sludge Tank at the AWWTP
Contract to be Awarded to: Advanced Rehabilitation Technology
Contract Period: Purchase and installation OBIC Liner for AWWTP Sludge Tank
Estimated Contract Amount: \$34,874.00

CERTIFICATION

I hereby certify that the estimated amounts of the contracts to be awarded exceed \$17,500.

I hereby further certify that funds to cover the expenditures for the above-reference contracts will be encumbered by purchase orders on an as-needed basis (as required pursuant to N.J.A.C. 5:30-5.4.).

Budget Line to be charged for expense: **Water-Sewer Bond Ordinances as follows: \$6,140.70 2008-15; \$9,878.00 2011-3; \$18,855.30 2014-12**

Certified by: **Peggy Riggio, OPA – Purchasing Agent**

Certified Date: **03/16/2023**



525 Winzeler Drive, Unit 1 | Bryan, Ohio 43506
P: 419-636-2684

Date: February 8, 2023
To: Hightstown Borough
Address: 174 Oak Ln.
Hightstown NJ 08520

Contact: Bill Searing
Phone: 609-548-0164
Email: awwtp@hightstownborough.com

ART Contact: Rusty Hesselschwardt
Cell: 567-239-6146
Email: rusty@artcoatingtech.com

Project: Sludge Tank
Location: Hightstown NJ

We are pleased to quote the following prices for the work listed below.

**The OBIC Liner System Provides a 10 Year Limited Warranty
Lining of 1-10'x8'x56' Sludge Tank
With Floor**

Total: \$34,874.00

Notes:

- Owner/Contractor to provide Application Truck access within 150' of the structure.
- This proposal is based on one mobilization. If additional mobilizations are required, an additional \$5,000 may be added for each.
- Off road locations may require assistance from the owner/contractor to access.
- DOT traffic control to be supplies by others if needed. Our crews will supply cones for immediate area.
- **By-pass pumping is not included.**
- **For wet well structures: Price does not include Vac-Truck for debris removal. Water, heavy debris, grease, and sewage must be removed prior to ART arriving on site. A Vac-Truck must return after the hydro-blasting is completed to remove and dispose of the water and debris.**
- Owner/Contractor must provide a water supply near the work site via hydrant or spigot (with water meter use free of charge).

Pursuant to New Jersey Prevailing Wage Act, N.J.S.A. 34:11-56.25 et seq., all workers will receive the appropriate craft prevailing wage rate as determined by the Commissioner of Labor and Workforce Development"

General Terms and Conditions:

- This quote is good for 60 days.
- The quoted prices are exclusive of applicable state and local sales taxes.
- Payment terms: Net 30 days. Interest will be added to balances outstanding after 30 days.
- Pricing is contingent on the work as stated in this proposal. Advanced Rehabilitation Technology (ART) reserves the right to adjust our unit rate and/or overall bid proposal accordingly to account for any changes (increase or decrease) from this scope.
- ART's bid proposal shall be incorporated into the subcontract agreements. ART will initiate this project upon receipt of this signed proposal as well as, receipt of a subcontract or purchase order agreeing to this proposal.
- Pricing does not include working nights, holidays, or weekends. Additional cost will be required for these situations.



525 Winzeler Drive, Unit 1 | Bryan, Ohio 43506
P: 419-636-2684

- Non-weather-related delays (may include job site not prepared to allow ART to begin; road closures due to community, city, or private events; traffic control not ready or any work stoppages outside the control of ART) may result in a \$5,000/day mobilization fee.

ACCEPTED BY:

The above prices, specifications and conditions are satisfactory and are hereby accepted.

Buyer: _____
(Print Name)

Signature: _____

Date: _____

Rusty Hesselschwardt
Advanced Rehabilitation Technology
OBIC Liner Systems
567-239-6146 Cell
rusty@artcoatingtech.com



Resolution 2023-82

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

**A RESOLUTION OF HIGHTSTOWN BOROUGH
AUTHORIZING THE PURCHASE OF ELECTRICITY
SUPPLY SERVICES FOR PUBLIC USE ON AN ONLINE
AUCTION WEBSITE**

WHEREAS, Hightstown Borough (the “Borough”) has determined to move forward with an EMEX Reverse Auction in order to procure electricity for the Borough; and

WHEREAS, the Local Unit Technology Pilot Program and Study Act (P.L. 2001, c. 30) authorizes the purchase of electricity supply service for public use through the use of an online auction service; and

WHEREAS, the Local Government Electronic Procurement Act (P.L. 2018, c. 156) authorizes the purchase of electricity supply service for public use through the use of an online auction service; and

WHEREAS, EMEX, LLC is compensated for all services rendered through the participating supplier to whom a contract is awarded; and

WHEREAS, the auction will be conducted pursuant to the Acts referenced above; and

WHEREAS, if the main load electricity supply auction achieves a price of \$0.095 kWh or less for any term, then the Borough may award a contract to the winning supplier for the selected term.

NOW, THEREFORE, BE IT RESOLVED, that the Mayor of the Borough is hereby authorized to execute on behalf of Hightstown Borough, and the Borough Clerk to attest, any main load electricity supply contract proffered by the participating supplier that submits the winning bid in the EMEX Reverse Auction if the auction achieves a price of \$0.095 kWh or less for any term. In such case, Hightstown Borough may award a contract to the winning supplier for the selected term.

BE IT FURTHER RESOLVED, that a certified copy of this Resolution be provided to each of the following:

- a. Dimitri Musing, Borough Administrator;
- b. Margaret Riggio, Qualified Purchasing Agent/Borough Clerk;
- c. George Lang, Borough C.F.O.;
- d. Frederick C. Raffetto, Esq., Borough Attorney; and

- e. John A. Smith, Mantis Innovation/EMEX
410 Riverview Plaza
Trenton, NJ 08611

CERTIFICATION

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on April 3, 2023.

Margaret Riggio
Borough Clerk

Resolution 2023-83

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

A RESOLUTION AUTHORIZING THE EXECUTION OF A 1ST AMENDMENT TO TEMPORARY USE AND LICENSE AGREEMENT WITH EAST WINDSOR REGIONAL SCHOOL DISTRICT.

WHEREAS, on December 5, 2022, the Borough of Hightstown (also referenced as the “Borough”) entered into a Temporary Use and License Agreement (the “Agreement”) with East Windsor Regional School District (also referenced as the “EWRSD”) to allow the EWRSD, through the use of a specific contractor (Allied Painting, Inc., of Cherry Hill, New Jersey), to paint a decorative logo on the exterior of the water tank located within the Leshin Lane R.O.W. within the Borough; and

WHEREAS, the Borough and EWRSD wish to extend the “Term” (as that provision is defined in Section 2 of the Agreement) of the License granted pursuant to the Agreement through May 31, 2023; and

WHEREAS, the Borough and EWRSD wish to memorialize this understanding in the attached proposed 1st Amendment to Temporary Use and License Agreement.

NOW, THEREFORE, BE IT RESOLVED, by the Borough Council of the Borough of Hightstown, in the County of Mercer and State of New Jersey, as follows:

1. That the Borough Council hereby approves the attached 1st Amendment to Temporary Use and License Agreement, in accordance with the provisions set forth above.
2. That the Mayor is authorized to execute, and the Borough Clerk to attest, the attached 1st Amendment to Temporary Use and License Agreement.
3. That a certified copy of this Resolution (along with the attached 1st Amendment to Temporary Use and License Agreement) shall be provided to each of the following:
 - a. East Windsor Regional School District;
 - b. Dimitri Musing, Borough Administrator; and
 - c. Frederick C. Raffetto, Borough Attorney.

CERTIFICATION

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on April 3, 2023.

Margaret Riggio
Borough Clerk

**1ST AMENDMENT
TO
TEMPORARY USE AND LICENSE AGREEMENT**

Made this ___ day of _____, 2023, by and between

THE BOROUGH OF HIGHTSTOWN, a Municipal Corporation of the State of New Jersey, with its principal office located at 156 Bank Street, Hightstown, New Jersey 08520 (also referenced as the “Borough”),

-and-

EAST WINDSOR REGIONAL SCHOOL DISTRICT, with an address of 25A Leshin Lane, Hightstown, New Jersey 08520 (also referenced as the “EWRSD”).

[Collectively, the Borough and EWRSD shall be referenced herein as the “Parties.”]

WITNESSETH:

WHEREAS, on December 5, 2022, the Parties entered into a Temporary Use and License Agreement (the “Agreement”) to allow the EWRSD, through the use of a specific contractor (Allied Painting, Inc., of Cherry Hill, New Jersey), to paint a decorative logo on the exterior of the water tank located within the Leshin Lane R.O.W. within the Borough; and

WHEREAS, the Parties wish to extend the “Term” (as that provision is defined in Section 2 of the Agreement) of the License granted pursuant to the Agreement through May 31, 2023; and

WHEREAS, the Parties wish to memorialize this understanding in the within 1st Amendment to the Agreement.

NOW, THEREFORE, IT IS AGREED, as follows:

1. The Parties hereby agree that the "Term" (as that provision is defined in Section 2 of the Agreement) of the License granted pursuant to the Agreement, shall be extended through May 31, 2023.

2. The Parties also hereby agree that all of the other the terms and conditions contained in the Agreement shall remain in full force and effect for the remainder of the "Term," as extended per paragraph 1 above.

3. To the extent that there are any discrepancies between the Agreement and the within 1st Amendment to the Agreement, the within 1st Amendment to the Agreement shall prevail.

IN WITNESS WHEREOF, the parties have hereunto set their hands and seals the day and year first above written.

ATTEST:

BOROUGH OF HIGHTSTOWN

MARGARET RIGGIO,
MUNICIPAL CLERK

BY:

MAYOR SUSAN BLUTH

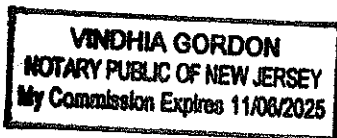
WITNESS:

EAST WINDSOR REGIONAL SCHOOL
DISTRICT

V. Gordon

BY:

Paul Todd (Print Name)
BA (Title)



Resolution 2023-84

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

AUTHORIZING A MEETING WHICH EXCLUDES THE PUBLIC

BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown that this body will hold a meeting on April 3, 2023, at the Hightstown Fire House located at 140 North Main Street, Hightstown, that will be limited only to consideration of an item or items with respect to which the public may be excluded pursuant to section 7b of the Open Public Meetings Act.

The general nature of the subject or subjects to be discussed:

Attorney Client Privilege

Contract Negotiations – Water Plant Administration & Inspection Engineer

Contract Negotiation – Easement 133 Monmouth Street

Stated as precisely as presently possible the following is the time when and the circumstances under which the discussion conducted at said meeting can be disclosed to the public July 3, 2023, or when the need for confidentiality no longer exists.

The public is excluded from said meeting, and further notice is dispensed with, all in accordance with sections 8 and 4a of the Open Public Meetings Act.

CERTIFICATION

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on April 3, 2023.

Margaret Riggio
Borough Clerk