



The Borough of Hightstown
Code Enforcement Office
156 Bank Street
Hightstown, NJ 08520
(609) 490-5100 Ext.617

COMMERCIAL CERTIFICATE OF OCCUPANCY APPLICATION

Property Location: _____

Name of Business: _____

Specific Use of Business: _____

Square Footage of Business: _____

New Owner/Tenant: _____

New Owner/Tenant Address: _____

New Owner/Tenant Phone: _____

Property Owner: _____

Property Owner Address: _____

Property Owner Phone: _____

Anticipated Date of Opening: _____

Signature

Date

For Office Use Only

Use Group: _____
Construction Class: _____
Maximum Live Load: _____
Maximum Occupancy Load: _____
Any Open Permits: _____

For Office Use Only

Certificate of Commercial Occupancy Fee: \$50.00

PLEASE MAKE CHECKS PAYABLE TO "HIGHTSTOWN BOROUGH"

Appointment Date: _____ Time: _____ Recorded: _____

Amount: \$_____ Cash/Check # _____ Date Paid: _____ Received by: _____

Construction Official

Date Approved