

AGENDA
Hightstown Borough Council
January 17, 2023 | 6:30 p.m.
Hightstown Engine Company No. 1
140 North Main Street, Hightstown

PLEASE TURN OFF ALL CELL PHONES DURING YOUR ATTENDANCE AT THIS MEETING TO AVOID SOUNDS/RINGING OR CONVERSATIONS THAT MAY INTERFERE WITH THE RECORDING OR THE ABILITY OF ATTENDEES TO HEAR THE PROCEEDINGS. THANK YOU FOR YOUR COOPERATION.

Meeting called to order by Mayor Susan Bluth

STATEMENT: Adequate notice of this meeting has been given in accordance with the Open Public Meetings Act, pursuant to Public Law 1975, Chapter 231. Said notice was advertised in the Trenton Times and Windsor-Hights Herald as required by law and is posted on the Hightstown Borough website.

Roll Call

Flag Salute

Approval of Agenda

Approval of Minutes

December 5, 2022 – Public Session
December 5, 2022 – Executive Session
December 19, 2022 – Executive Session
December 19, 2022 – Executive Session

Council Vacancy

Council Discussion to fill Vacancy

Democratic Committee Names Brought Forward

Jeet Gulati
Dr. Haritha Chityala
Anne Studholme

Resolution 2023-29 Appointing a Councilmember to Fill the Vacancy Until the November General Election

Presentation

Fire Department Banners

Engineering Items

Improvements to Maxwell Ave

Resolution 2023-30 Authorizing Design, Inspection and Contract Administration for the Installation of Rapid Flashing Beacons at Stockton Street and Oak Lane

Public Comment Any person wishing to address Council with his or her comments will have a maximum of three minutes to do so at this time.

Resolutions

2023-31 Authorizing Payment of Bills

2023-32 Appointing Council Liaisons

2023-33 Authorizing Installation of New LED Luminaire at Route 33 and Broad Street

Consent Agenda

2023-34 Authorizing Payment No. 4 – Allied Painting, Inc. (Water Tank Painting and Repair at First Avenue, Leshin Lane and Cranbury Station Road)

2023-35 Authorizing Payment No. 21 – The Musial Group, P.A. (Architectural and Contract Administration Services for Municipal Facilities Located at 230 Mercer Street)

2023-36 Authorizing Payment No. 1 (Final) Earle Asphalt – Improvements to Stockton Street at Oak Lane

2023-37 Appointing a Municipal Housing Liaison

2023-38 Authorizing a Shared Services Agreement with Robbinsville Township for Automotive Repair Services

Discussion

Subcommittee Reports

Mayor/Council/Administrative Updates

Executive Session **Resolution 2023-39** Authorizing a Meeting that Excludes the Public

Personnel – Chief of Police

Contract Negotiations – Insurance Settlement 148 North Main Street – Lexington Insurance, and AIG Company

Adjournment

December 5, 2022
December 19, 2022
MINUTES
FORTHCOMING

Resolution 2023-29

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

APPOINTING A COUNCILMEMBER TO FILL A VACANCY UNTIL THE NOVEMBER GENERAL ELECTION

WHEREAS, there exists a vacancy in the office of Councilmember due to the resignation of Susan Bluth effective January 3, 2023; and

WHEREAS, the Municipal Vacancy Law (N.J.S.A. 40A:16-1 *et seq.*), provides that the Municipal Committee of the party that previously filled the seat shall submit within fifteen (15) days three (3) names for Council's consideration in filling the vacancy; and

WHEREAS, the Democratic Municipal Committee submitted the names of three (3) Nominees on January 11, 2023; and

WHEREAS, pursuant to the Municipal Vacancy Law, the Borough Council must, fill the vacancy by the appointment of a successor from the three (3) Nominees put forward from same political party which had nominated the incumbent whose office had become vacant; and

WHEREAS, the Borough Council has publicly deliberated the nominees presented by the Democratic Municipal Committee to fill the vacancy with a member who would best serve the residents of the Borough; and

WHEREAS, by vote of Borough Council, the Council has decided to appoint _____ to fill the position of Councilmember until the next General Election on November 7, 2023, when a successor will be elected by the voters to fulfill the vacant unexpired term of Councilmember ending December 31, 2024.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown that _____ is hereby appointed to serve in the position of Councilmember to fill the vacancy until the General Election on November 7, 2023, when a successor will be elected by the voters to fulfill the vacant unexpired term of Councilmember Susan Bluth ending December 31, 2024.

CERTIFICATION

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on January 17, 2023.

Margaret Riggio
Borough Clerk



The Borough of Hightstown

Clerk's Office

156 Bank Street, Hightstown, New Jersey 08520

Phone – (609) 490-5100, ext. 628

Fax – (609) 448-2672

To: Mayor and Council
FROM: Peggy Riggio, Borough Clerk
DATE: January 11, 2023
RE: Councilmember Vacancy

Due to the resignation of Councilmember Bluth on January 3, 2023, there now exists a vacancy on Hightstown Borough Council. As set forth in the Municipal Vacancy Law, NJSA 40A:16 et seq. The Hightstown Democratic District Committee set forth three names to fill the vacant seat. The names received by the Borough Clerk's office on January 3, 2023 are:

1. Jeet Gulati
2. Dr. Haritha Chityala
3. Anne Studholme

Please let me know if you have any questions or require additional information.

Thank you.



Roberts
ENGINEERING GROUP LLC
Women Business Enterprise Certified

1670 Whitehorse-Hamilton Square Rd.
Hamilton, New Jersey 08690
609-586-1141 fax 609-586-1143
www.RobertsEngineeringGroup.com

January 12, 2023

Mayor and Council
Borough of Hightstown
156 Bank Street
Hightstown, NJ 08520

Re: Improvements to Maxwell Avenue - REVISED
Borough of Hightstown, Mercer County
Our File No.: H1603

Dear Mayor and Council:

The New Jersey Department of Transportation has notified the Borough through its Project Management and Reporting System (PMRS) that it has been awarded funding through the Municipal Aid Program for Improvements to Maxwell Avenue in the amount of \$621,270.00.

You may recall that the estimated construction cost was \$744,810.00. The awarded allotment is \$123,540.00 less than the requested amount. This cost does not include the costs for water and sewer improvements.

Improvements include replacement of deteriorated curb, sidewalk, and curb ramps as necessary; new sidewalk where none currently exist on one side of the road; upgrades to storm drains; milling and paving with base repairs as necessary; replacement of signage and striping; and the construction of a roundabout at the intersection with East Ward Street.

In reviewing with the Borough Water Department, the existing water main on Maxwell Avenue between Franklin Street and Monmouth Street should be replaced. In addition, the water services should be replaced between Monmouth Street and East Ward Street as needed. The Borough Water Department has inspected nearly half of the properties on Maxwell Avenue and has found that they mostly consist of copper services. Therefore, we anticipate that most of the costs associated with water services on Maxwell Avenue will be for transferring the water services to the new water main which is substantially less costly than installing a new water service line. The estimated construction cost for the water main and service improvements is \$475,000.00.

This would be a total construction value of approximately \$1,225,000.00.

Improvements may be needed to the existing sanitary sewer system within the project area. However, the sewer main must be televised before we are able to determine whether sewer improvements are needed. These improvements would be in addition to the costs outlined in this letter.

The anticipated costs for survey, design, permitting, bidding, and construction administration/inspection area as follows:

Survey, Design, Permitting, and Bidding =	\$ 75, 000.00
Construction Administration and Inspection =	\$ 105, 000.00
TOTAL =	\$ 180, 000.00

Improvements to Maxwell Avenue
Borough of Hightstown
Our File No.: H1603
Page 2 of 2

The Borough also must continue to move forward with lead water service replacement throughout the water distribution system as required by the NJDEP Lead Service Rules. It would be beneficial to expand this contract to include investigation and replacement of lead water services in areas beyond Maxwell Avenue. This could include all or portions of Monmouth Street, Manlove Avenue, Broad Street, Cole Avenue, and Clinton Street. The Borough may benefit from cost savings associated with the water main replacement that is also needed on Maxwell Avenue.

Should the Borough consider expanding this contract to include lead service replacement beyond Maxwell Avenue, I recommend that an expanded construction value of \$525,000 be added to the contract in order to maximize the NJ Water Bank's potential 50% loan forgiveness for contracts up to \$1,000,000.00. This would allow for approximately 50 additional water services to be replaced between the water main and water meters.

Adding the additional scope of work would increase the total construction value to approximately \$1,750,000.00. Should Council authorize the expanded scope, the anticipated costs for survey, design, permitting, bidding, and construction administration/inspection area as follows:

Survey, Design, Permitting, and Bidding =	\$ 95, 000.00
<u>Construction Administration and Inspection =</u>	<u>\$ 170, 000.00</u>
TOTAL =	\$ 265, 000.00

Please review the above figures and advise as to how the Council would like to move forward. I am available to review at your next available Council meeting.

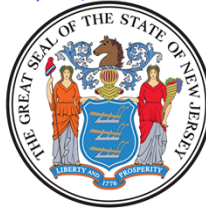
Should you have any questions or concerns, please feel free to contact me.

Very truly yours,



Carmela Roberts, P.E., C.M.E.
Borough Engineer

cc: Dimitri Musing, Borough Administrator
Peggy Riggio, RMC, CMR, Borough Clerk
George Lang, Borough CFO
Ken Lewis, Borough Superintendent of Public Works
Cameron Corini, PE, CME, Roberts Engineering Group, LLC
Kelly Pham, EIT, Roberts Engineering Group, LLC



State of New Jersey

DEPARTMENT OF TRANSPORTATION
P.O. Box 600
Trenton, New Jersey 08625-0600

PHILIP D. MURPHY
Governor

SHEILA Y. OLIVER
Lt. Governor

DIANE GUTIERREZ-SCACCETTI
Commissioner

November 23, 2022

The Honorable Lawrence Quattrone
Mayor, Hightstown Borough
156 Bank Street
Hightstown Borough, New Jersey 08520

Dear Mayor Quattrone,

I am pleased to inform you that Hightstown Borough has been selected to receive funding from the New Jersey Department of Transportation's (NJDOT) Fiscal Year 2023 Municipal Aid Program for LA-2023 MA Hightstown Borough Improvements to Maxwell Avenue 11 in the amount of \$621,270.00.

NJDOT's Municipal Aid Program is a very competitive program. This year the Department received 611 applications requesting more than \$389 million. There is \$161.25 million available in funds for this program from the Transportation Trust Fund (TTF) supported by the State gas tax.

As part of the Department's Commitment to Communities, NJDOT provides statewide assistance for local governments for improvements to and preservation of the local transportation network. This network makes up about 90 percent of New Jersey's roadways. The successful completion of your project will help achieve this goal and provide your constituents and everyone that uses local roads a transportation system that provides the mobility they deserve.

Should you have any questions regarding your grant, please contact the NJDOT Local Aid District Office in your area.

District 1 - Mt. Arlington – 973-810-9120 District 3 - Trenton – 609-963-2020
District 2 - Newark - 862-350-5730 District 4 - Cherry Hill - 856-414-8414

Again, thank you for your support of this program and good luck with your project.

Sincerely,

A handwritten signature in black ink, appearing to read "Diane Gutierrez-Scaccetti".

Diane Gutierrez-Scaccetti
Commissioner

cc: Municipal Clerk; Municipal Engineer

Resolution 2023-30

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

AUTHORIZING DESIGN, INSPECTION AND CONTRACT ADMINISTRATION FOR THE INSTALLATION OF RAPID FLASHING BEACONS AT STOCKTON STREET & OAK LANE

WHEREAS, Borough Council wishes to have two rectangular rapid flashing beacons installed across Stockton Street between Oak Lane and Harron Avenue; and

WHEREAS, the Borough Engineer has provided a cost not to exceed \$10,000.00 to survey, design, prepare and receive proposals, apply for all County approvals, act as inspection engineer and contract administrator for the project; and

WHEREAS, the Chief Finance Officer has certified that funds are available for this project.

NOW, THEREFORE BE IT RESOLVED, that the Borough Engineer is hereby authorized as the design engineer, construction inspection engineer and contract administrator for the installation of rapid flashing beacons at Stockton Street & Oak Lane at a cost not to exceed \$10,000.00

CERTIFICATION

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on January 17, 2023.

Margaret Riggio
Borough Clerk



Roberts
ENGINEERING GROUP LLC
Women Business Enterprise Certified

January 10, 2023

1670 Whitehorse-Hamilton Square Rd.
Hamilton, New Jersey 08690
609-586-1141 fax 609-586-1143
www.RobertsEngineeringGroup.com

Dimitri Musing
Borough Administrator
Borough of Hightstown
156 Bank Street
Hightstown, New Jersey 08520

Re: Installation of Rectangular Rapid Flashing Beacons (RRFBs)
At Stockton Street and Oak Lane
Borough of Hightstown, Mercer County, New Jersey
Our File No.: H1744-02

Dear Dimitri:

I understand the Borough would like to install flashing pedestrian beacons across Stockton Street between Oak Lane and Harron Avenue. This project would include installation of two (2) rectangular rapid flashing beacons (RRFBs) adjacent to the handicap ramps on Stockton Street on the north and south side adjacent to the two (2) elementary schools. The crosswalk on Stockton Street would be controlled by push buttons that would activate the RRFBs.

Mercer County has provided their requirement for the manufacturer and model of the RRFBs to be installed. This letter is to provide an overview of what is proposed.

My office would perform minor field surveying of the two (2) ramp locations to assure we have the most up to date locations and elevations of the sidewalks and handicap ramps. We would then determine the most appropriate location for the RRFBs so that they are accessible to all pedestrians, including handicap, and we would design a system with the appropriate electrical connections for installation. Once plans are approved, we would request proposals from contractors. Upon a contract award, we would administer and inspect the construction. The engineering fee for surveying, design, Mercer County for approval, requests for proposals, and construction inspection and administration is at a cost not to exceed \$10,000.00.

We anticipate the cost of the construction of the two (2) RRFBs to be approximately \$30,000.00. Because of the value of construction, we are able to prepare requests for proposals rather than advertise for bids as this amount falls under the Bid threshold.

This letter is to request authorization to move forward with this work

Please let me know if you have any questions.

Very truly yours,

A handwritten signature in blue ink that reads "Carmela Roberts".

Carmela Roberts, P.E., C.M.E.
Borough Engineer

cc: Mayor and Council
Peggy Riggio, RMC/CMR, Borough Clerk
George Lang, Borough CFO
Ken Lewis, Superintendent of Public Works
Cameron Corini, P.E., C.M.E., Roberts Engineering Group, LLC

Resolution 2023-31

*BOROUGH OF HIGHTSTOWN
 COUNTY OF MERCER
 STATE OF NEW JERSEY*

AUTHORIZING PAYMENT OF BILLS

WHEREAS, certain bills are due and payable as per itemized claims listed on the following schedules, which are made a part of the minutes of this meeting as a supplemental record;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown that the bills be paid on audit and approval of the Borough Administrator, the appropriate Department Head and the Treasurer in the amount of \$1,438,116.59 from the following accounts:

Current		\$1,341,609.38
W/S Operating		69,677.58
General Capital		3,142.50
Water/Sewer Capital		19,335.38
Grant		0.00
Trust		0.00
Unemployment Trust		0.00
Animal Control		0.00
Law Enforcement Trust		0.00
Tax Lien Trust		0.00
Public Defender Trust		0.00
Housing Trust		0.00
Escrow		<u>4,351.75</u>
Total		<u>\$1,438,116.59</u>

CERTIFICATION

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on January 17, 2023.

Margaret Riggio
 Borough Clerk

Date: January 17, 2023

To: Mayor and Council

From: Finance Office

Re: Manual Bill List for 1/17/23

<u>CURRENT ACCOUNT</u>	<u>DATE ISSUED</u>	<u>PO #</u>	<u>CHECK #</u>	<u>Amount</u>
STATE OF N.J.-DEPT OF TREASURY	12/15/2022	22-01545	1561	\$ 38,560.74
EAST WINDSOR REGIONAL SCHOOL	12/15/2022	22-01546	1562	\$ 943,397.00
HILL-WALLACK	12/20/2022	22-01590	034898	\$ 7,606.50
JOHN BALDASSARRE(ADVANCED CONTROL SYSTEMS)	12/23/2022	22-01638	034900	\$ 153,762.00
BSI FINANCIAL SERVICES	12/23/2022	22-01601	034899	\$ 2,304.44
VERIZON	12/28/2022	22-01639	34901	\$ 243.96
VERIZON	12/28/2022	22-01473	34901	\$ 243.96
STEVEN J. HAMILTON	12/28/2022	22-01524	34903	\$ 1,820.86
TOWNSHIP OF ROBBINSVILLE	12/30/2022	22-01604	34904	\$ 58,454.25
TREASURER STATE OF NJ DCA	12/31/2022	22-01670	034905	\$ 1,494.00
STATE OF NJ -SFWTR	12/31/2022	22-01671	034906	\$ 394.82
MINI BILL LIST	12/31/2022	VARIOUS	VARIOUS	\$ 6,788.34
TOTAL				\$ 1,215,070.87
<u>WATER AND SEWER OPERATING</u>				
STATE OF N.J.-DEPT OF TREASURY	12/15/2022	22-01545	1389	\$ 17,808.04
MINI BILL LIST	12/31/2022	VARIOUS	VARIOUS	\$ 6,909.98
TOTAL				\$ 24,718.02
<u>ESCROW</u>				
HILL-WALLACK	12/23/2022	22-01597	3230	\$ 148.50
PARKER MCCAY, P.A.	12/28/2022	22-01656	3231	\$ 429.00
ROBERTS ENGINEERING	12/31/2022	22-01684	3232	\$ 1,016.00
TOTAL				\$ 1,593.50
<u>GRANT</u>				
TOTAL				\$ -
<u>TRUST- OTHER</u>				
TOTAL				\$ -
<u>ANIMAL CONTROL TRUST</u>				
TOTAL				\$ -
<u>LAW ENFORCEMENT TRUST</u>				
TOTAL				\$ -
<u>UNEMPLOYMENT TRUST</u>				
TOTAL				\$ -
<u>PUBLIC DEFENDER TRUST</u>				
TOTAL				\$ -
<u>TAX LIEN TRUST</u>				
TOTAL				\$ -
<u>GENERAL CAPITAL</u>				
TOTAL				\$ -
<u>WATER AND SEWER CAPITAL</u>				
TOTAL				\$ -
MANUAL TOTAL				\$ 1,241,382.39

January 10, 2023
01:47 PM

Hightstown Borough Council
January 17, 2023 Meeting
Borough of Hightstown
Bill List By Vendor Name

mini

P.O. Type: All Include Project Line Items: Yes Open: N Paid: N Void: N
 Range: First to Last Rcvd: Y Held: Y Aprv: N
 Format: Detail without Line Item Notes Bid: Y State: Y Other: Y Exempt: Y
 Vendors: All Include Non-Budgeted: Y
 Rcvd Batch Id Range: First to Last

Vendor #	Name	PO #	PO Date	Description	Amount	Contract	PO Type	Charge Account	Acct Type	Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
COMCA010 COMCAST																
22-01668	12/31/22	INV 161653371	HPD	12/15/22												
1	INV 161653371	HPD	12/15/22	195.30	2-01-20-140-001-060	B	Internet Services and Web Services	R		12/31/22	12/31/22			161653371		N
				Vendor Total:	195.30											
COMCA005 COMCAST BUSINESS																
22-01591	12/16/22	8499 05 243 0034100 413	MERCER													
1	8499 05 243 0034100 413	MERCER	170.05	2-01-20-140-001-060	B	Internet Services and Web Services	R			12/16/22	12/31/22			DECEMBER 2022		N
22-01669	12/31/22	8499 05 243 0051047 OAK LANE														
1	8499 05 243 0051047 OAK LANE	118.17	2-09-55-501-002-545	B	Internet Services	R				12/31/22	12/31/22			499052430051047		N
				Vendor Total:	288.22											
H1100 HOME DEPOT CREDIT SERVICES																
22-01630	12/22/22	DEC 2022 INVOICES														
1	INV 485269847 - SLEEVE ANCHORS	29.97	2-01-26-310-001-024	B	Building Maintenance	R				12/22/22	12/31/22			4526847		N
2	INV 0041823 - DECKMATE III	11.97	2-01-26-310-001-024	B	Building Maintenance	R				12/22/22	12/31/22			0041823		N
3	INV 8042014 - LEAF RAKES	49.96	2-01-26-310-001-024	B	Building Maintenance	R				12/22/22	12/31/22			8042014		N
				91.90												
				Vendor Total:	91.90											
00257 JCP&L																
22-01603	12/22/22	100 059 701 167 WYCKOFF MILL														
1	100 059 701 167 WYCKOFF MILL	173.80	2-09-55-501-001-504	B	Electricity	R				12/22/22	12/31/22			95507290858		N
22-01683	12/31/22	MASTER 200 000 055 364														
1	100 008 438 010 125 S MAIN ST	9.75	2-01-31-430-001-071	B	Electric-Borough Hall	R				12/31/22	12/31/22			95009944594		N
2	100 008 438 283 MAIN/STOCKTON	31.34	2-01-31-430-001-071	B	Electric-Borough Hall	R				12/31/22	12/31/22			95009944594		N
3	100 008 482 018 RT 33/MAXWELL	29.61	2-01-31-430-001-071	B	Electric-Borough Hall	R				12/31/22	12/31/22			95009944594		N

January 10, 2023
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Hightstown Borough Council
January 17, 2023 Meeting
Borough of Hightstown
Bill List By Vendor Name

Vendor #	Name	PO #	PO Date	Description	Amount	Contract Charge	PO Type Account	Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
P0044 PSE&G														
22-01600 12/21/22 ENERGY BILLS DATED 12/16/22														
		1 75 980 463 01		MERCER ST	8.62	2-01-31-446-001-070		B Gas Heat - Borough Hall	R	12/21/22	12/31/22		605705433012	N
		2 65 039 876 09		1ST AVE WATER	19.45	2-09-55-501-001-505		B Gas Service	R	12/21/22	12/31/22		604007171544	N
		3 66 878 908 08		BANK ST	93.62	2-01-31-446-001-070		B Gas Heat - Borough Hall	R	12/21/22	12/31/22		601008106614	N
		4 66 759 467 06		N MAIN ST	40.67	2-01-31-446-001-143		B Gas/Heat - Fire House	R	12/21/22	12/31/22		603407493515	N
		5 65 503 262 06		FIRST AID	441.97	2-01-25-260-001-073		B Natural Gas Heat	R	12/21/22	12/31/22		602307773134	N
		6 75 235 176 09		MERCER ST	243.04	2-01-31-446-001-070		B Gas Heat - Borough Hall	R	12/21/22	12/31/22		604806970919	N
					847.37									
22-01646 12/27/22 ACCT 74 199 082 06 12/16/22														
		1 ACCT 74 199 082 06		12/16/22	19.97	2-01-31-446-001-070		B Gas Heat - Borough Hall	R	12/27/22	12/31/22		602908258369	N
		Vendor Total:			867.34									
TMOBI005 T-MOBILE														
22-01666 12/31/22 STOCKTON PARKING LOT CAMERAS														
		1 STOCKTON PARKING LOT CAMERAS			61.60	2-01-33-195-002-029		B Computer Software/Maint/Equip	R	12/31/22	12/31/22		983751657	N
		Vendor Total:			61.60									
VERIZ015 VERIZON FIOS														
22-01587 12/13/22 155 504 140 0001 53 12/9/22														
		1 155 504 140 0001 53		12/9/22	159.99	2-01-25-240-001-060		B INTERNET AND WEB SERVICES	R	12/14/22	12/31/22		155504140000153	N
		Vendor Total:			159.99									
V0022 VERIZON WIRELESS														
22-01599 12/21/22 INV 9922413839 12/8/22 HPD														
		1 INV 9922413839		12/8/22 HPD	380.18	2-01-31-440-001-079		B Telephone-VERIZON WIRELESS	R	12/21/22	12/31/22		9922413839	N
		Vendor Total:			380.18									
W0071 WASTE MGMT OF NEW JERSEY, INC.														
22-00570 05/17/22 GRIT & SCREENING RES 2020-230 B														
		6 INV3098843-0502-5		12/1/22 GRIT	1,786.08	2-09-55-501-002-540		B Grit/Screening Disposal-Waste Mgmt	R	11/09/22	12/31/22		3098843-0502-5	N
		Vendor Total:			1,786.08									

January 10, 2023
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Hightstown Borough Council
January 17, 2023 Meeting
Borough of Hightstown
Bill List By Vendor Name

Vendor #	Name										
PO #	PO Date	Description	Contract	PO Type		First	Rcvd	Chk/Void		1099	
Item Description	Amount	Charge Account	Acct Type	Description	Stat/Chk	Enc Date	Date	Date	Invoice	Excl	

Total Purchase Orders:	16	Total P.O. Line Items:	37	Total List Amount:	13,698.32	Total Void Amount:	0.00			
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Totals by Year-Fund Fund Description	Fund	Budget Rcvd	Budget Held	Budget Total	Revenue Total	G/L Total	Total
CURRENT FUND	2-01	6,788.34	0.00	6,788.34	0.00	0.00	6,788.34
	2-09	6,909.98	0.00	6,909.98	0.00	0.00	6,909.98
Total of All Funds:		<u>13,698.32</u>	<u>0.00</u>	<u>13,698.32</u>	<u>0.00</u>	<u>0.00</u>	<u>13,698.32</u>

P.O. Type: All Include Project Line Items: Yes Open: N Paid: N Void: N
 Range: First to Last Rcvd: Y Held: Y Aprv: N
 Format: Detail without Line Item Notes Bid: Y State: Y Other: Y Exempt: Y
 Vendors: All Include Non-Budgeted: Y
 Rcvd Batch Id Range: First to Last

Vendor #	Name	PO #	PO Date	Description	Contract	PO Type	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
A0050	ABSOLUTE FIRE PROTECTION, INC.											
22-01628	12/22/22	LADDER TRUCK 41 REPAIRS										
1	LADDER TRUCK 41 REPAIRS	1,074.60	2-01-25-252-002-121	B Preventive Maintenance	R	12/22/22	12/31/22			0084935-IN	N	
2	LADDER TRUCK 41 REPAIRS	660.00	2-01-25-252-002-121	B Preventive Maintenance	R	12/22/22	12/31/22			0084935-IN	N	
3	LADDER TRUCK 41 REPAIRS	396.12	2-01-25-252-002-121	B Preventive Maintenance	R	12/22/22	12/31/22			0084935-IN	N	
4	LADDER TRUCK 41 REPAIRS	1,787.50	2-01-25-252-002-121	B Preventive Maintenance	R	12/22/22	12/31/22			0084935-IN	N	
5	LADDER TRUCK 41 REPAIRS	457.00	2-01-25-252-002-121	B Preventive Maintenance	R	12/22/22	12/31/22			0084935-IN	N	
6	LADDER TRUCK 41 REPAIRS	165.00	2-01-25-252-002-121	B Preventive Maintenance	R	12/22/22	12/31/22			0084935-IN	N	
7	LADDER TRUCK 41 REPAIRS	38.40	2-01-25-252-002-121	B Preventive Maintenance	R	12/22/22	12/31/22			0084935-IN	N	
8	LADDER TRUCK 41 REPAIRS	55.00	2-01-25-252-002-121	B Preventive Maintenance	R	12/22/22	12/31/22			0084935-IN	N	
9	LADDER TRUCK 41 REPAIRS	70.99	2-01-25-252-002-121	B Preventive Maintenance	R	12/22/22	12/31/22			0084935-IN	N	
10	LADDER TRUCK 41 REPAIRS	110.00	2-01-25-252-002-121	B Preventive Maintenance	R	12/22/22	12/31/22			0084935-IN	N	
11	LADDER TRUCK 41 REPAIRS	110.00	2-01-25-252-002-121	B Preventive Maintenance	R	12/22/22	12/31/22			0084935-IN	N	
12	LADDER TRUCK 41 REPAIRS	440.00	2-01-25-252-002-121	B Preventive Maintenance	R	12/22/22	12/31/22			0084935-IN	N	
13	LADDER TRUCK 41 REPAIRS	165.00	2-01-25-252-002-121	B Preventive Maintenance	R	12/22/22	12/31/22			0084935-IN	N	
14	LADDER TRUCK 41 REPAIRS	110.00	2-01-25-252-002-121	B Preventive Maintenance	R	12/22/22	12/31/22			0084935-IN	N	
15	LADDER TRUCK 41 REPAIRS	150.00	2-01-25-252-002-121	B Preventive Maintenance	R	12/22/22	12/31/22			0084935-IN	N	
16	LADDER TRUCK 41 REPAIRS	1.68	2-01-25-252-002-121	B Preventive Maintenance	R	12/22/22	12/31/22			0084935-IN	N	
17	LADDER TRUCK 41 REPAIRS	17.95	2-01-25-252-002-121	B Preventive Maintenance	R	12/22/22	12/31/22			0084935-IN	N	
		<u>5,809.24</u>										

Vendor Total: 5,809.24

ACTI0010	ACTION UNIFORM CO, LLC											
22-01304	10/20/22	CLOTHING ALLOWANCE - GENDRON										
1	CLOTHING ALLOWANCE - GENDRON	558.00	2-01-25-240-001-043	B Uniform Allowance/Leather Gds.	R	10/20/22	12/31/22			47018	N	
22-01305	10/20/22	CLOTHING ALLOWANCE - BUCK										
1	CLOTHING ALLOWANCE - BUCK	756.99	2-01-25-240-001-043	B Uniform Allowance/Leather Gds.	R	10/20/22	12/31/22			47829	N	
22-01306	10/20/22	CLOTHING ALLOWANCE STEPHENSEN										
1	CLOTHING ALLOWANCE STEPHENSEN	101.00	2-01-25-240-001-043	B Uniform Allowance/Leather Gds.	R	10/20/22	12/31/22			47743	N	

Vendor #	Name	PO #	PO Date	Description	Contract Amount	PO Type	Charge Account	Acct Type	Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
ACTI0010 ACTION UNIFORM CO, LLC Continued															
22-01307	10/20/22	CLOTHING ALLOWANCE - DOELL													
1	CLOTHING ALLOWANCE - DOELL	715.00	2-01-25-240-001-043	B Uniform Allowance/Leather Gds.	R	10/20/22	12/31/22		48138		N				
22-01456	11/18/22	CLOTHING ALLOWANCE													
1	CLOTHING ALLOWANCE	850.00	2-01-25-240-001-043	B Uniform Allowance/Leather Gds.	R	11/18/22	12/31/22		47831		N				
22-01501	11/29/22	CLOTHING ALLOWANCE - MILLER													
1	CLOTHING ALLOWANCE - MILLER	847.00	2-01-25-240-001-043	B Uniform Allowance/Leather Gds.	R	11/29/22	12/31/22		48193		N				
22-01625	12/22/22	CROSSING GUARDS - NEW HIRE													
1	CROSSING GUARDS - NEW HIRE	300.00	2-01-25-240-001-043	B Uniform Allowance/Leather Gds.	R	12/22/22	12/31/22		47722		N				
2	CROSSING GUARDS - NEW HIRE	136.00	2-01-25-240-001-043	B Uniform Allowance/Leather Gds.	R	12/22/22	12/31/22		47722		N				
		436.00													
Vendor Total:		4,263.99													
A0068 AIRPOWER INTERNATIONAL, INC.															
22-01655	12/27/22	IN HOUSE TRAINING FILL STATION													
1	IN HOUSE TRAINING FILL STATION	4,000.00	2-01-25-252-002-042	B Education & Training	R	12/27/22	12/31/22		12069		N				
Vendor Total:		4,000.00													
A0054 AQUA PRO-TECH LABORATORIES															
22-01585	12/13/22	OUTTSIDE LAB TESTING													
1	OUTSIDE LAB TESTING	1,215.50	2-09-55-501-002-532	B Outside Lab Testing	R	12/13/22	12/31/22		227108504		N				
2	HANDLING CHARGE	72.93	2-09-55-501-002-532	B Outside Lab Testing	R	12/13/22	12/31/22		227108504		N				
		1,288.43													
Vendor Total:		1,288.43													
A0025 AT&T MOBILITY															
22-01672	12/31/22	INV 287298218043X12282022													
1	INV 287298218043X12282022	82.94	2-01-25-256-002-094	B Computer Service,Support & Software	R	12/31/22	12/31/22		X12282022		N				
2	INV 287298218043X12282022	389.38	2-01-31-440-001-079	B Telephone-VERIZON WIRELESS	R	12/31/22	12/31/22		X12282022		N				
3	INV 287298218043X12282022	170.15	2-09-55-501-003-545	B Telephone-w/S-VERIZON	R	12/31/22	12/31/22		X12282022		N				
4	INV 287298218043X12282022	38.24	2-01-25-252-002-029	B Computer Software/Mntc/Equip	R	12/31/22	12/31/22		X12282022		N				
5	INV 287298218043X12282022	195.35	2-01-31-440-001-079	B Telephone-VERIZON WIRELESS	R	12/31/22	12/31/22		X12282022		N				

Vendor #	Name	PO #	PO Date	Description	Amount	Contract Charge Account	PO Type	Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
C0058 CINTAS CORPORATION #061														
		22-01682	12/31/22	UNIFORM ADVANTAGE DEC 2022										
		1 INV	4139260165	12/2/22	49.64	2-09-55-501-002-507		B Uniforms & Safety Equipment	R	12/31/22	12/31/22		4139260165	N
		2 INV	4139973005	12/9/22	49.64	2-09-55-501-002-507		B Uniforms & Safety Equipment	R	12/31/22	12/31/22		4139973005	N
		3 INV	4140672098	12/16/22	101.33	2-09-55-501-002-507		B Uniforms & Safety Equipment	R	12/31/22	12/31/22		4140672098	N
		4 INV	4141387132	12/23/22	58.97	2-09-55-501-002-507		B Uniforms & Safety Equipment	R	12/31/22	12/31/22		4141387132	N
		5 INV	4142002563	12/30/22	58.97	2-09-55-501-002-507		B Uniforms & Safety Equipment	R	12/31/22	12/31/22		4142002563	N
					318.55									
	Vendor Total:				318.55									
CLARK005 CLARKE CATON HINTZ														
		22-01570	12/12/22	Services through 11/25/22										
		1	#85122; Srvcs thru 11/25/22		658.56	2-01-21-180-001-108		B COAH Planning	R	12/12/22	12/31/22		85122	N
		2	#85124; Srvcs thru 11/25/22		25.50	2-01-21-180-001-105		B General Planning-Consulting	R	12/12/22	12/31/22		85124	N
		3	#85125; Srvcs thru 11/25/22		17.00	2018-04		P Senior Living Facility	R	12/12/22	12/31/22		85125	N
		4	#85127; Srvcs thru 11/25/22		625.00	2022-05		P Use Variance - 2 Family Home	R	12/12/22	12/31/22		85127	N
					1,326.06									
		22-01657	12/27/22	Services through 11/25/2022										
		1	#85126; Srvcs thru 11/25/22		25.50	2022-03		P Wilson Ave minor subdivision	R	12/27/22	12/31/22		85126	N
	Vendor Total:				1,351.56									
C0222 CONTINENTAL FIRE & SAFETY, INC.														
		22-01605	12/22/22	REMOTE PLACEMENT KIT										
		1	REMOTE PLACEMENT KIT		10,502.25	2-01-25-252-002-056		B Fire & Other Safety Equipment	R	12/22/22	12/31/22		M5178	N
		22-01606	12/22/22	STIHL TOOL ESTIMATE 22-2763										
		1	STIHL SAW W/14" ABRASIVE		1,551.99	2-01-25-252-002-056		B Fire & Other Safety Equipment	R	12/22/22	12/31/22		M5177	N
		2	FIRE RESCUE BLADE 14"/1"-20MM		319.00	2-01-25-252-002-056		B Fire & Other Safety Equipment	R	12/22/22	12/31/22		M5177	N
		3	CORDLESS 9" CUTQUIK SAW W/9"		484.99	2-01-25-252-002-056		B Fire & Other Safety Equipment	R	12/22/22	12/31/22		M5177	N
		4	STIHL BATTERY MODEL		484.98	2-01-25-252-002-056		B Fire & Other Safety Equipment	R	12/22/22	12/31/22		M5177	N
		5	STIHL FAST CHARGER MODEL		96.99	2-01-25-252-002-056		B Fire & Other Safety Equipment	R	12/22/22	12/31/22		M5177	N

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DASTI005 DASTI, MURPHY & MCGUCKIN, P.C.														
22-01436	11/15/22	INV 400	MUNI COURT APPEAL											
1	INV 400	MUNI COURT APPEAL	229.25	2-01-20-155-001-027	B	General Matters	R	11/15/22	12/31/22		400		N	
Vendor Total:				229.25										
DEBLO005 DEBLOCK ENVIRONMENTAL SVCS,LLC														
22-01246	10/07/22	BACK UP OPERATOR FOR AWWTP		B										
8	INV 00008939	12/16/22	500.00	2-09-55-501-002-528	B	Outside Consulting Services (B	R	10/13/22	12/31/22		00008939		N	
9	INV 00008940	12/16/22	500.00	2-09-55-501-002-528	B	Outside Consulting Services (B	R	10/13/22	12/31/22		00008940		N	
10	INV 00008941	12/16/22	500.00	2-09-55-501-002-528	B	Outside Consulting Services (B	R	12/19/22	12/31/22		00008941		N	
11	INV 00008956	12/31/22	500.00	2-09-55-501-002-528	B	Outside Consulting Services (B	R	12/31/22	12/31/22		00008956		N	
			2,000.00											
Vendor Total:				2,000.00										
ELADL005 ELADIO TORRES														
22-01624	12/22/22	REIMBURSE WORK BOOTS												
1	REIMBURSE WORK BOOTS		100.00	2-09-55-501-002-507	B	Uniforms & Safety Equipment	R	12/22/22	12/31/22		RCPT 12-13-22		N	
Vendor Total:				100.00										
B0966 ERB'S GARAGE INC														
22-01440	11/16/22	YEARLY SERVICE TO GARBAGE TRKS		B										
2	MACK GARBAGE TRUCK YRLY SVC		3,292.45	2-01-26-315-001-132	B	Vehicle Maint. - Public Works	R	11/16/22	12/31/22		16549		N	
22-01678	12/31/22	SERVICE/BRAKES/TIE ROD ENDS												
1	INV 16622 - GENERAL SERVICE		6,590.63	2-01-26-315-001-132	B	Vehicle Maint. - Public Works	R	12/31/22	12/31/22		16622		N	
Vendor Total:				9,883.08										
Q0176 EUROFINS QC, LLC														
22-01578	12/13/22	WATER ANALYSIS												
1	INV 6300034603	WATER ANALYSIS	255.00	2-09-55-501-001-532	B	Outside Testing/Labs	R	12/13/22	12/31/22		6300034603		N	
22-01616	12/22/22	WATER ANALYSIS												
1	INV 6300034704	WATER ANALYSIS	44.50	2-09-55-501-001-532	B	Outside Testing/Labs	R	12/22/22	12/31/22		6300034704		N	
2	INV 6300034791	WATER ANALYSIS	255.00	2-09-55-501-001-532	B	Outside Testing/Labs	R	12/22/22	12/31/22		6300034791		N	

Vendor #	Name	PO #	PO Date	Description	Amount	Contract Charge	PO Type Account	Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
G1077 GEORGE S. COYNE CO., INC.														
22-00003	01/18/22	RES 2020-239	SODIUM BICARBONAT	B										
13 INV	396782	12/2/22	SOD BICARB	2,314.40	2-09-55-501-002-552	B Sodium Bicarbonate	R	09/14/22	12/31/22			396782		N
22-00035 01/26/22 CHLORINE RES 2020-231 FOR 2022														
9 INV	397345	12/09/22	CHLORINE	1,792.86	2-09-55-501-001-526	B Chlorine	R	10/26/22	12/31/22			397345		N
10 INV	397580	12/09/22	CHLORINE	<u>970.56</u>	2-09-55-501-001-526	B Chlorine	R	12/21/22	12/31/22			397580		N
				822.30										
22-00204 02/25/22 RES 2020-236 LIMEHI-CALC AWWTP														
8 INV	397530	12/14/2	LIME HICALC	902.00	2-09-55-501-002-553	B Calcium Hydroxide (Lime)	R	10/03/22	12/31/22			397530		N
Vendor Total:				4,038.70										
G0185 GRAINGER, INC.														
22-01622	12/22/22	HVY DUTY LIMIT SWITCH/BATTERY												
1	2EF42-HEAVY DUTY LIMIT SWITCH	599.40	2-09-55-501-002-503	B Sewer Plant Maintenance	R	12/22/22	12/31/22					9554433533		N
2	5EFH6-UPS BATTERY	<u>179.06</u>	2-09-55-501-002-503	B Sewer Plant Maintenance	R	12/22/22	12/31/22					9554433533		N
		778.46												
Vendor Total:				778.46										
G0050 GROVE SUPPLY INC														
22-01538	12/06/22	BLK NIPPLE												
1 INV	S5725087 - BLK NIPPLE	10.42	2-09-55-501-001-503	B Water Plant Maintenance	R	12/06/22	12/31/22					S5725087		N
Vendor Total:				10.42										
G0095 GROWING CONCERN, INC.														
22-01506	12/01/22	2022 TREE PLANTINGS												
1	TULIPTREE	400.00	2-01-27-335-001-135	B Shade Tree Program	R	12/01/22	12/31/22					0166096-IN		N
2	FLOWERING DOGWOODS	700.00	2-01-27-335-001-135	B Shade Tree Program	R	12/01/22	12/31/22					0166096-IN		N
3	SERVICEBERRY	350.00	2-01-27-335-001-135	B Shade Tree Program	R	12/01/22	12/31/22					0166096-IN		N
4	EASTERN REDBUD	<u>350.00</u>	2-01-27-335-001-135	B Shade Tree Program	R	12/01/22	12/31/22					0166096-IN		N
		1,800.00												
Vendor Total:				1,800.00										

Vendor #	Name	PO #	PO Date	Description	Amount	Contract Charge	PO Type Account	Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
H0026 HALDEMAN FORD OF HIGHTSTOWN														
		22-01338	10/26/22	INV 57043 - 105E MOTOR										
		1		INV 57043 - 105E MOTOR	27.24	2-01-26-290-001-034		B Motor Vehicle Parts & Access.	R	10/26/22	12/31/22		57043	N
		Vendor Total:			27.24									
H0126 HIGHTS ELECTRIC MOTOR, INC.														
		22-01652	12/27/22	LITTLE GIANT SUBMERSIBLE PUMP										
		1		LITTLE GIANT SUBMERSIBLE PUMP	268.45	2-09-55-501-002-503		B Sewer Plant Maintenance	R	12/27/22	12/31/22		79790	N
		Vendor Total:			268.45									
HIGHW005 HIGHWAY EQUIPMENT CO OF NJ INC														
		22-01614	12/22/22	SEVICE AND PARTS TO JD 310										
		1		PARTS QUOTE 024761.01	215.45	2-01-26-311-001-034		B Equipment Parts & Accessories	R	12/22/22	12/31/22		P20218	N
		2		SERVICE QUOTE - JOHN DEERE 310	1,729.12	2-01-26-311-001-034		B Equipment Parts & Accessories	R	12/22/22	12/31/22		Z08780	N
					1,944.57									
		Vendor Total:			1,944.57									
HONGY005 HONGYAN HOU														
		22-01215	10/03/22	YOUTH LEADERSHIP PROGRAM										
		1		YOUTH LEADERSHIP PROGRAM	200.00	2-01-27-335-001-199		B Miscellaneous	R	10/03/22	12/31/22		YOUTHLEADERSHIP	N
		Vendor Total:			200.00									
I0682 INSTITUTE FOR PROFESSIONAL DEV														
		22-01550	12/12/22	TAX TITLE LIEN WEBINAR										
		1		TAX TITLE LIEN WEBINAR	50.00	2-01-20-145-001-042		B Education & Training	R	12/12/22	12/31/22		0921	N
		Vendor Total:			50.00									
I0025 INTERNATIONAL CODE COUNCIL														
		22-01654	12/27/22	INT CODE COUNCIL BOOKS										
		1		ITEM 3300S21 21 IMC SOFT	79.00	2-01-33-195-001-033		B Books & Publications	R	12/27/22	12/31/22		1001603225	N
		2		ITEM 3800S21 21 IECC SOFT	44.50	2-01-33-195-001-033		B Books & Publications	R	12/27/22	12/31/22		1001603225	N
		3		ITEM9033C17 17 COMMENTARY A117	60.00	2-01-33-195-001-033		B Books & Publications	R	12/27/22	12/31/22		1001603225	N

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Item Description	Amount Charge Account Acct Type Description	Enc Date Date	Date Invoice	Excl		
I0025 INTERNATIONAL CODE COUNCIL Continued						
22-01654 12/27/22 INT CODE COUNCIL BOOKS	Continued					
4 FREIGHT	25.78 2-01-33-195-001-033 B Books & Publications	R	12/27/22 12/31/22	1001603225	N	
	209.28					
Vendor Total:	209.28					
JACKW005 JACK WILLIAMS TIRE CO INC						
22-01493 11/29/22 REPAIR EXHAUST STACK						
1 REPAIR EXHAUST STACK FOR CLEAN	1,132.02 2-01-26-310-001-024 B Building Maintenance	R	11/29/22 12/31/22	8001960	N	
Vendor Total:	1,132.02					
J0257 JCP&L						
22-01697 12/31/22 VARIOUS ACCTS DEC 2022						
1 100 131 110 379 230 MERCER ST	36.01 2-01-31-430-001-071 B Electric-Borough Hall	R	12/31/22 12/31/22	95657139315	N	
2 100 068 401 122 114 ROGERS	33.62 2-01-31-430-001-071 B Electric-Borough Hall	R	12/31/22 12/31/22	95657139313	N	
3 100 012 445 936 FIRST AID	355.72 2-01-25-260-001-074 B Electric	R	12/31/22 12/31/22	95796670500	N	
	425.35					
Vendor Total:	425.35					
J0258 JCP&L (STREET LIGHTING)						
22-01698 12/31/22 ACCT 100 081 608 240 DEC 2022						
1 ACCT 100 081 608 240 DEC 2022	196.05 2-09-55-501-001-504 B Electricity	R	12/31/22 12/31/22	95657139314	N	
Vendor Total:	196.05					
J0378 KENNCO LLC						
22-01686 12/31/22 DEC 2022 CYLINDER RENTAL						
1 INV R18000 - DEC 2022	36.60 2-01-26-290-001-050 B DPW Work Equipment	R	12/31/22 12/31/22	R18000	N	
Vendor Total:	36.60					
K0918 KENNETH A. LEWIS						
22-01617 12/22/22 BOOTS FROM TRACTOR SUPPLY						
1 BOOTS REIMBURSEMENT	89.99 2-01-26-290-001-032 B Uniforms	R	12/22/22 12/31/22		N	

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K0918	KENNETH A. LEWIS	Continued												
22-01661	12/30/22	CLOTHING REIMBURSEMENT												
	1	CLOTHING REIMBURSEMENT	44.90	2-01-26-290-001-032	B Uniforms	R	12/30/22	12/31/22		WALMART				N
Vendor Total:			134.89											
KUBIA005	KUBIAK ELECTRIC CO., INC.													
22-01459	11/18/22	INV #22-675												
	1	ROTARY DISCONNECT SWITCH	158.60	2-09-55-501-002-503	B Sewer Plant Maintenance	R	11/18/22	12/31/22		22-675				N
	2	ROTARY HANDLE	64.35	2-09-55-501-002-503	B Sewer Plant Maintenance	R	11/18/22	12/31/22		22-675				N
	3	SHAFT	14.30	2-09-55-501-002-503	B Sewer Plant Maintenance	R	11/18/22	12/31/22		22-675				N
	4	ROTARY HANDLE	51.80	2-09-55-501-002-503	B Sewer Plant Maintenance	R	11/18/22	12/31/22		22-675				N
	5	LABOR/ MAN HOURS	120.00	2-09-55-501-002-503	B Sewer Plant Maintenance	R	11/18/22	12/31/22		22-675				N
	6	LABOR/ MAN HOURS	617.50	2-09-55-501-002-503	B Sewer Plant Maintenance	R	11/18/22	12/31/22		22-675				N
			1,026.55											
Vendor Total:			1,026.55											
L0205	LANGUAGE LINE SERVICES													
22-01691	12/31/22	INV 10713305	12/5/22 & 12/27/22											
	1	INV 10713305	12/5/22	COURT	17.40	2-01-20-176-000-111	B Interpretor/Outside Help	R	12/31/22	12/31/22			10713305	N
	2	INV 10713305	12/27/22	COURT	46.40	2-01-20-176-000-111	B Interpretor/Outside Help	R	12/31/22	12/31/22			10713305	N
	3	BALANCE FROM PREVIOUS BILL	0.16	2-01-25-240-001-111	B Interpretor	R	12/31/22	12/31/22		10692840				N
			63.96											
Vendor Total:			63.96											
M1076	MCMANIMON, SCOTLAND & BAUMANN													
22-01474	11/22/22	SERVICES THROUGH	10/31/2022											
	1	#199116; SRVCS THRU	10/31/22		1,178.75	3PRCLLC	P Site Plan Application #2020-01	R	11/22/22	12/31/22			199116	N
22-01593	12/16/22	Services through	11/30/2022											
	1	#200377; Srvcs thru	11/30/22		337.50	3PRCLLC	P Site Plan Application #2020-01	R	12/16/22	12/31/22			200377	N
Vendor Total:			1,516.25											

Vendor # Name	PO # PO Date Description	Contract PO Type	Amount Charge Account	Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date Invoice	1099 Excl
N0234 NJ DIV OF ALCOHOLIC BEV CONTR.									
	22-01676 12/31/22 2022-2023 LIQUOR LIC RENEWALS								
	1 2022-2023 LIQUOR LIC RENEWALS		9.00 2-01-20-120-001-199	B Miscellaneous	R	12/31/22	12/31/22	1104	N
	Vendor Total:		9.00						
N0275 NJ LEAGUE OF MUNICIPALITIES									
	22-01598 12/20/22 EMPLOYMENT POSTING								
	1 PAYROLL/FINANCE ASSISTANT		115.00 2-01-20-120-001-021	B Advertisements	R	12/20/22	12/31/22	SD18114	N
	Vendor Total:		115.00						
N0021 NORTHERN TOOL & EQUIPMENT CO.									
	22-01653 12/27/22 RENEW ADVANTAGE ACCOUNT								
	1 RENEW ADVANTAGE ACCOUNT		39.99 2-09-55-501-002-503	B Sewer Plant Maintenance	R	12/27/22	12/31/22	51442832	N
	Vendor Total:		39.99						
00019 O'BRIEN CONSULTING SERVICES									
	22-01257 10/11/22 MONTHLY IT RATE SEPT 2022								
	1 MONTHLY IT RATE SEPT 2022		900.00 2-01-25-240-001-029	B Maint. Contracts - Other	R	10/11/22	12/31/22	22-6061	N
	2 MONTHLY IT RATE SEPT 2022		250.00 2-01-25-240-001-029	B Maint. Contracts - Other	R	10/11/22	12/31/22	22-6061	N
	3 MONTHLY IT RATE SEPT 2022		8.50 2-01-25-240-001-029	B Maint. Contracts - Other	R	10/11/22	12/31/22	22-6061	N
			<u>1,158.50</u>						
	22-01541 12/06/22 MONTHLY IT FEES - NOV. 2022								
	1 MONTHLY IT FEES - NOV. 2022		900.00 2-01-25-240-001-029	B Maint. Contracts - Other	R	12/06/22	12/31/22	22-6120	N
	2 MONTHLY IT FEES - NOV. 2022		250.00 2-01-25-240-001-029	B Maint. Contracts - Other	R	12/06/22	12/31/22	22-6120	N
	3 MONTHLY IT FEES - NOV. 2022		8.50 2-01-25-240-001-029	B Maint. Contracts - Other	R	12/06/22	12/31/22	22-6120	N
			<u>1,158.50</u>						
	Vendor Total:		2,317.00						
PANTA005 PANTANO NURSERY									
	22-01658 12/30/22 HEDGE TRIMMER/EDGER								
	1 INV 7032813 - REDMAX HEDGE		500.00 2-01-26-310-001-170	B MONUMENT GARDEN	R	12/30/22	12/31/22	7032813	N

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PANTA005 PANTANO NURSERY														
				Continued										
		22-01658	12/30/22	HEDGE TRIMMER/EDGER		Continued								
		2 INV	7032813	- REDMAX HEDGE	575.87		2-01-26-310-001-024	B Building Maintenance	R	12/30/22	12/31/22		7032813	N
					1,075.87									
				Vendor Total:	1,075.87									
P0088 PARKER MCCAY, P.A.														
		22-01596	12/20/22	Services through 11/14/2022										
		1 #3155692;		Resolution work	379.50		2021-02	P Amended Site Plan	R	12/20/22	12/31/22		3155692	N
				Vendor Total:	379.50									
PEOPL005 PEOPLES PLUMBING LLC														
		22-01555	12/12/22	BACKFLOW PREVENTER TESTS										
		1		BACKFLOW PREVENTER TESTS	450.00		2-09-55-501-002-503	B Sewer Plant Maintenance	R	12/12/22	12/31/22		I10898	N
		2		BACKFLOW REBUILD LABOR	295.00		2-09-55-501-002-503	B Sewer Plant Maintenance	R	12/12/22	12/31/22		I10898	N
					745.00									
				Vendor Total:	745.00									
C0099 PETROCHOICE														
		22-01497	11/29/22	PALLET OF DEF										
		1		DIESEL FUEL ADDITIVE	1,016.80		2-01-26-305-001-034	B Motor Vehicle Parts & Access.	R	11/29/22	12/31/22		51089292	N
				Vendor Total:	1,016.80									
P0063 PREMIER MAGNESIA, LLC														
		22-00143	02/09/22	MAGNESIUM HYDROXIDE THIOGUARD			B							
		5 INV	622376	12/29/22 THIOGUARD	9,145.47		2-09-55-501-002-541	B Magnesium Hydroxide (Flomag H)	R	02/09/22	12/31/22		622376	N
				Vendor Total:	9,145.47									
P0016 PRINCETON ONE THIRTY SUPPLY														
		22-01650	12/27/22	PAPER TOWELS AND TOILET PAPER										
		1		CASE OF PAPER TOWELS	117.00		2-09-55-501-002-523	B Paper Products/Janitorial	R	12/27/22	12/31/22		056267	N

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P0016	PRINCETON ONE THIRTY SUPPLY			Continued										
	22-01650	12/27/22	PAPER TOWELS AND TOILET PAPER	Continued										
			2 CASE OF TOILET PAPER		39.99	2-09-55-501-002-523	B Paper Products/Janitorial	R		12/27/22	12/31/22		056267	N
					156.99									
			Vendor Total:		156.99									
P1155	PRIOR NAMI BUSINESS SYSTEMS													
	22-01608	12/22/22	QUARTERLY COPY FEES											
			1 QUARTERLY COPY FEES		307.64	2-01-25-240-001-029	B Maint. Contracts - Other	R		12/22/22	12/31/22		0000714758	N
			Vendor Total:		307.64									
P0044	PSE&G													
	22-01667	12/31/22	MASTER 13 014 184 04	12/21/22										
			1 7341583509 140 N MAIN ST		1,149.29	2-01-31-446-001-143	B Gas/Heat - Fire House	R		12/31/22	12/31/22		503100110750	N
			2 7341583606 148 N MAIN ST		1,177.06	2-01-31-446-001-070	B Gas Heat - Borough Hall	R		12/31/22	12/31/22		503100110750	N
			3 7341583703 BANK ST		469.89	2-09-55-501-001-505	B Gas Service	R		12/31/22	12/31/22		503100110750	N
			4 7341583800 OAK LANE		3,635.10	2-09-55-501-002-505	B Gas Service	R		12/31/22	12/31/22		503100110750	N
					6,431.34									
			Vendor Total:		6,431.34									
R0077	ROBERTS ENGINEERING GRP LLC													
	22-01594	12/20/22	Services through 11/26/22											
			1 #6610; Resolution review		195.00	2021-02	P Amended Site Plan	R		12/20/22	12/31/22		6610	N
	22-01699	12/31/22	SERVICES THROUGH 12/31/22											
			1 COUNCIL MEETINGS INV 6741		360.00	2-01-20-165-001-104	B Attendance at Meetings (B)	R		12/31/22	12/31/22		6741	N
			2 MISC REQUESTS INV 6742		226.25	2-01-20-165-001-028	B General Engineering	R		12/31/22	12/31/22		6742	N
			3 FEMA FLOOD INSURANCE INV 6743		2,742.50	2-01-20-165-001-028	B General Engineering	R		12/31/22	12/31/22		6743	N
			4 PEDDIE LAKE DAM INV 6744		857.50	2-01-20-165-001-105	B Peddie Lake Dam-Inspection	R		12/31/22	12/31/22		6744	N
			5 STORM WATER PERMIT 2022		400.00	2-01-20-165-001-106	B Misc. Road & Drainage Issues(B	R		12/31/22	12/31/22		6745	N
			6 MISC ROADS INV 6746		436.25	2-01-20-165-001-028	B General Engineering	R		12/31/22	12/31/22		6746	N
			7 GENERAL SEWERS INV 6747		2,033.75	2-09-55-501-002-508	B Engineer	R		12/31/22	12/31/22		6747	N
			8 CHEMICAL & SLUDGE REMOVAL		2,031.25	2-09-55-501-002-508	B Engineer	R		12/31/22	12/31/22		6748	N
			9 WATER TANKS INV 6749		7,050.38	C-08-55-963-000-544	B DESIGN COSTS WATER TANKS/STANDPIPE	R		12/31/22	12/31/22		6749	N
			10 LEAD WATER SERVICES INV 6751		780.00	2-09-55-501-001-508	B Engineer	R		12/31/22	12/31/22		6751	N

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R0077 ROBERTS ENGINEERING GRP LLC Continued										
	22-01699 12/31/22 SERVICES THROUGH 12/31/22		Continued							
	11 AWWTP ACTIVATED SLUDGE		1,886.25 2-09-55-501-002-508	B Engineer	R	12/31/22	12/31/22		6752	N
	12 LITIGATION-STOCKTON & JOSEPH		565.00 C-04-55-880-001-446	B STOCKTON & JOSEPH SIDEWALK LITIGATION	R	12/31/22	12/31/22		6753	N
	13 IMPROVEMENTS RAILROAD AVE &		78.75 C-04-55-894-002-447	B RAILROAD AVE & DEY STREET SOFT COSTS	R	12/31/22	12/31/22		6755	N
	14 IMPROVEMENTS TO HAUSSER,		2,363.75 C-04-55-894-001-447	B HAUSER, BENNETT PL PROSPECT DR SOFT COST	R	12/31/22	12/31/22		6756	N
	15 HIGHTSTOWN-STOCKTON ST CURB &		135.00 C-04-55-880-001-447	B RETAINING WALL 17-9, STOCKTON SIDEW SEC20	R	12/31/22	12/31/22		6757	N
	16 IMPROVEMENTS TO ORCHARD AVE,		2,752.50 C-08-55-969-001-544	B IMP TO ORCHARD, CLOVER & S. MAIN SEC 20	R	12/31/22	12/31/22		6759	N
			24,699.13							
	22-01700 12/31/22 WATER TREATMENT PLANT GENERATR									
	1 WATER TREATMENT PLANT GENERATR		9,532.50 C-08-55-965-000-540	B FEMA FLOOD MIT GENERATOR ENGINEER 20-17	R	12/31/22	12/31/22		6750	N
	22-01701 12/31/22 EW STOCKTON/CURB SIDEWALK IMP									
	1 EW STOCKTON/CURB SIDEWALK		537.50 2-01-43-519-001-199	B STOCKTON ST. IMPROVEMENTS-EAST WINDSOR	R	12/31/22	12/31/22		6758	N
	Vendor Total:		34,964.13							
RONAL005 RONALD P. MONDELLO, P.C.										
	22-01592 12/16/22 MUNICIPAL CANNABIS LAW SERVICE									
	1 MUNICIPAL CANNABIS LAW SERVICE		1,125.00 2-01-20-155-001-027	B General Matters	R	12/16/22	12/31/22		BORO2022-1	N
	Vendor Total:		1,125.00							
RUTGE010 RUTGERS OCPE										
	22-01681 01/04/23 ADVANCED WATER OPERATION LIC.									
	1 ADVANCED WATER OPERATION		1,695.00 2-09-55-501-001-513	B Education & Training	R	12/31/22	12/31/22		120663	N
	Vendor Total:		1,695.00							
R0114 RUTGERS, THE STATE UNIVERSITY										
	22-01692 12/31/22 BALANCE OF INV 67198 2022 FALL									
	1 BALANCE OF INV 67198 O'CONNOR		100.00 2-01-20-130-001-042	B Education & Training	R	12/31/22	12/31/22		67198	N
	Vendor Total:		100.00							

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S0061 SEA BOX														
22-01626	12/22/22	CONTAINER RENTAL												
1	INV SI166730	CONTAINER RENTAL	75.00	2-01-26-310-001-025	B Building Rental	R	12/22/22	12/31/22		SI166730			N	
Vendor Total:			75.00											
M0254 SF MOBILE-VISION														
22-01392	11/02/22	FOCUS H2 IN-CAR VIDEO SYSTEM												
1	FOCUS H2 IN-CAR VIDEO SYSTEM	4,910.00	2-01-44-902-001-162	B Purchase of Police Vehicle	R	11/02/22	12/31/22		50253				N	
2	MOUNTING	128.00	2-01-44-902-001-162	B Purchase of Police Vehicle	R	11/02/22	12/31/22		50253				N	
3	TWO DUAL AND ANTENNAS	193.00	2-01-44-902-001-162	B Purchase of Police Vehicle	R	11/02/22	12/31/22		50253				N	
			5,231.00											
Vendor Total:			5,231.00											
S0925 SIRCHIE ACQUISITION CO LLC														
22-01450	11/18/22	HPD DETECTIVE SUPPLIES												
1	HPD DETECTIVE SUPPLIES	120.79	2-01-25-240-001-114	B Detective Bureau	R	11/18/22	12/31/22		0568897-IN				N	
2	HPD DETECTIVE SUPPLIES	48.87	2-01-25-240-001-114	B Detective Bureau	R	11/18/22	12/31/22		0568897-IN				N	
3	HPD DETECTIVE SUPPLIES	88.45	2-01-25-240-001-114	B Detective Bureau	R	11/18/22	12/31/22		0571337-IN				N	
4	HPD DETECTIVE SUPPLIES	93.76	2-01-25-240-001-114	B Detective Bureau	R	11/18/22	12/31/22		0568897-IN				N	
5	HPD DETECTIVE SUPPLIES	9.91	2-01-25-240-001-114	B Detective Bureau	R	11/18/22	12/31/22		0568897-IN				N	
6	HPD DETECTIVE SUPPLIES	62.12	2-01-25-240-001-115	B ID Bureau	R	11/18/22	12/31/22		0568897-IN				N	
7	HPD DETECTIVE SUPPLIES	333.90	2-01-25-240-001-115	B ID Bureau	R	11/18/22	12/31/22		0568897-IN				N	
9	HPD DETECTIVE SUPPLIES	145.63	2-01-25-240-001-116	B Traffic Bureau	R	11/18/22	12/31/22		0568897-IN				N	
			903.43											
Vendor Total:			903.43											
ALLEG005 SJSORE MARKETING, LLC														
22-01556	12/12/22	PERMIT FORMS												
1	APPROVAL FOR MECHANICAL INSP	75.00	2-01-33-195-001-036	B Office Supplies	R	12/12/22	12/31/22		84575				N	
2	APPROVAL FOR BUILDING STICKER	75.00	2-01-33-195-001-036	B Office Supplies	R	12/12/22	12/31/22		84575				N	
3	MECHANICAL SUBCODE	180.00	2-01-33-195-001-036	B Office Supplies	R	12/12/22	12/31/22		84575				N	
			330.00											
Vendor Total:			330.00											

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T1101 THOMAS ENGLISH & ASSOCIATES											
	22-01354	10/27/22	C12 ANALYZER								
	1		DEPOLOX ANALYZER	1,443.75	2-09-55-501-002-503	R	10/27/22	12/31/22		082008-2023-00	N
	2		SHIPPING HANDLING & INSURANCE	24.58	2-09-55-501-002-503	R	12/31/22	12/31/22		082008-2023-00	N
				<u>1,468.33</u>							
			Vendor Total:	1,468.33							
TOWNS010 TOWNSHIP OF MANALAPAN											
	22-01588	12/14/22	OCTOBER SHELTER REPORT 2022								
	1		OCTOBER SHELTER REPORT 2022	50.00	2-01-43-512-001-161	R	12/14/22	12/31/22		2022-10-HB	N
			Vendor Total:	50.00							
T0061 TOWNSHIP OF ROBBINSVILLE DPW											
	22-01620	12/22/22	HPD VEHICLE MAINTENANCE								
	1		HPD VEHICLE MAINTENANCE	102.82	2-01-43-515-001-170	R	12/22/22	12/31/22		5432	N
	2		HPD VEHICLE MAINTENANCE	102.82	2-01-43-515-001-170	R	12/22/22	12/31/22		5440	N
	3		HPD VEHICLE MAINTENANCE	102.82	2-01-43-515-001-170	R	12/22/22	12/31/22		5431	N
	4		HPD VEHICLE MAINTENANCE	59.42	2-01-43-515-001-170	R	12/22/22	12/31/22		5244	N
				<u>367.88</u>							
			Vendor Total:	367.88							
T1886 TWINCO SUPPLY CO., INC											
	22-01631	12/22/22	TP/TRASH BAGS/URINALS								
	1		L48225 - 48 X 48 BLACK TRASH	426.30	2-01-20-125-001-035	R	12/22/22	12/31/22		025378	N
	2		S243306B - 24 X 23 TRASH BAGS	194.10	2-01-20-125-001-035	R	12/22/22	12/31/22		025378	N
	3		A786 - JR. JUMBO TOILET PAPER	346.40	2-01-20-125-001-035	R	12/22/22	12/31/22		025378	N
	4		D62300 - FLAT URINAL SCREENS	26.09	2-01-20-125-001-035	R	12/22/22	12/31/22		025378	N
				<u>992.89</u>							
			Vendor Total:	992.89							

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U0144	UPS													
		22-01648	12/27/22	INV 0000161Y33512 HPD										
		1		INV 0000161Y33512 HPD	75.42	2-01-25-240-001-199	B	Miscellaneous	R	12/27/22	12/31/22		0000161Y33512	N
				Vendor Total:	75.42									
U0013	USA BLUE BOOK													
		22-00651	06/09/22	CHECK VALVES AND INJECTION										
		1		61533 CHECK VALVES	208.00	2-09-55-501-002-503	B	Sewer Plant Maintenance	R	06/09/22	12/31/22		132835	N
		2		160099 VALVE SEAT SUC PP 1/2	370.50	2-09-55-501-002-503	B	Sewer Plant Maintenance	R	06/09/22	12/31/22		204851	N
		3		69480 VALVE SEAT PP	29.71	2-09-55-501-002-503	B	Sewer Plant Maintenance	R	12/23/22	12/31/22		132835	N
		4		69480 VALVE SEAT PP	118.84	2-09-55-501-002-503	B	Sewer Plant Maintenance	R	12/23/22	12/31/22		133128	N
		5		69480 VALVE SEAT PP	59.42	2-09-55-501-002-503	B	Sewer Plant Maintenance	R	12/23/22	12/31/22		133128	N
		6		69480 VALVE SEAT PP	29.71	2-09-55-501-002-503	B	Sewer Plant Maintenance	R	12/23/22	12/31/22		176179	N
		7		69480 VALVE SEAT PP	118.84	2-09-55-501-002-503	B	Sewer Plant Maintenance	R	12/23/22	12/31/22		176179	N
		8		69480 VALVE SEAT PP	59.42	2-09-55-501-002-503	B	Sewer Plant Maintenance	R	12/23/22	12/31/22		176179	N
		9		69480 VALVE SEAT PP	59.42	2-09-55-501-002-503	B	Sewer Plant Maintenance	R	12/23/22	12/31/22		176179	N
		10		69480 VALVE SEAT PP	59.42	2-09-55-501-002-503	B	Sewer Plant Maintenance	R	12/23/22	12/31/22		133130	N
		11		FREIGHT	23.17	2-09-55-501-002-503	B	Sewer Plant Maintenance	R	12/23/22	12/31/22		132835/204851	N
					601.67									
		22-00766	07/06/22	GREEN MARKING PAINT/COPPER										
		1		CASE GREEN MARKING PAINT	66.75	2-09-55-501-002-503	B	Sewer Plant Maintenance	R	07/06/22	12/31/22		132837	N
		2		FREIGHT	18.90	2-09-55-501-002-503	B	Sewer Plant Maintenance	R	07/06/22	12/31/22		132837	N
		3		COPPER ANTI SEIZE #13926	19.49	2-09-55-501-002-503	B	Sewer Plant Maintenance	R	12/27/22	12/31/22		034472	N
		4		FREIGHT	14.18	2-09-55-501-002-503	B	Sewer Plant Maintenance	R	12/28/22	12/31/22		034472	N
					119.32									
		22-01356	10/27/22	AWWTP SUPPLIES										
		1		LIQUI-NOX CLEANING COMPOUND	149.50	2-09-55-501-002-506	B	Lab. Equipment & Supplies	R	10/27/22	12/31/22		158616	N
		2		SODIUM THIOSULFATE, 0.025N	131.85	2-09-55-501-002-506	B	Lab. Equipment & Supplies	R	10/27/22	12/31/22		158616	N
		3		SULFURIC ACID SOLUTION 5.25N	56.58	2-09-55-501-002-506	B	Lab. Equipment & Supplies	R	10/27/22	12/31/22		158616	N
		4		SODIUM HYDROXIDE SOLUTION 5.0N	68.90	2-09-55-501-002-506	B	Lab. Equipment & Supplies	R	10/27/22	12/31/22		158616	N
		5		USABUEBOOK 934-AH GLASS FIBER	463.32	2-09-55-501-002-506	B	Lab. Equipment & Supplies	R	10/27/22	12/31/22		158616	N
		6		USABUEBOOK PH 10.00 BUFFER	52.05	2-09-55-501-002-506	B	Lab. Equipment & Supplies	R	10/27/22	12/31/22		158616	N
		7		HACH SURCHARGE	15.06	2-09-55-501-002-506	B	Lab. Equipment & Supplies	R	10/27/22	12/31/22		158616	N

Vendor #	Name	PO #	PO Date	Description	Amount	Contract Charge Account	PO Type	Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
U0013	USA BLUE BOOK			Continued										
22-01356	10/27/22 AWWTP SUPPLIES			Continued										
	8 FREIGHT				28.38	2-09-55-501-002-506		B Lab. Equipment & Supplies	R	11/10/22	12/31/22		158616	N
					965.64									
22-01528	12/06/22 DEEP BAG SKIM NET/ 6' BRUSH													
	1 DEEP BAG SKIM NET				83.95	2-09-55-501-002-503		B Sewer Plant Maintenance	R	12/06/22	12/31/22		216160	N
	2 6' BRUSH				43.95	2-09-55-501-002-503		B Sewer Plant Maintenance	R	12/06/22	12/31/22		216160	N
	3 FREIGHT				10.79	2-09-55-501-002-503		B Sewer Plant Maintenance	R	12/31/22	12/31/22		216160	N
					138.69									
22-01621	12/22/22 LF 009 2" WATTS RPZ BACKFLOW													
	1 LF 009 2" WATTS RPZ BACKFLOW				1,129.95	2-09-55-501-002-503		B Sewer Plant Maintenance	R	12/22/22	12/31/22		213221	N
	2 FREIGHT				26.85	2-09-55-501-002-503		B Sewer Plant Maintenance	R	12/31/22	12/31/22		213221	N
					1,156.80									
22-01629	12/22/22 VAL MATIC AIRE RELEASE VALVE													
	1 16469 - VAL MATIC AIRE RELEASE				202.95	2-09-55-501-001-503		B Water Plant Maintenance	R	12/22/22	12/31/22		207746	N
	2 FREIGHT				15.49	2-09-55-501-001-503		B Water Plant Maintenance	R	12/28/22	12/31/22		207746	N
					218.44									
	Vendor Total:				3,200.56									
W0891	WINNER FORD OF CHERRY HILL													
21-01138	09/21/21 OUTFIT BLACK FORD UTILITY 2021													
	1 OUTFIT BLACK FORD UTILITY 2021				20,661.71	1-01-44-902-001-162		B Purchase of Police Vehicle	R	09/21/21	12/31/22		HGHTS31021	N
	Vendor Total:				20,661.71									
W0100	WITMER PUBLIC SAFETY GROUP INC													
22-01465	11/18/22 LEATHER FRONTS TYPE 4 DECALS													
	1 LEATHER FRONTS TYPE 4 DECALS				40.00	2-01-25-252-002-056		B Fire & Other Safety Equipment	R	11/18/22	12/31/22		INV154334	N
	2 LEATHER FRONTS TYPE 4 DECALS				80.00	2-01-25-252-002-056		B Fire & Other Safety Equipment	R	11/18/22	12/31/22		INV154334	N
	3 LEATHER FRONTS TYPE 4 PRINTED				160.00	2-01-25-252-002-056		B Fire & Other Safety Equipment	R	11/18/22	12/31/22		INV154334	N

Vendor #	Name	PO #	PO Date	Description	Amount	Contract Charge Account	PO Type	Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
W0100 WITMER PUBLIC SAFETY GROUP INC Continued														
		22-01465	11/18/22	LEATHER FRONTS TYPE 4 DECALS		Continued								
		4		FREIGHT	10.00	2-01-25-252-002-056		B Fire & Other Safety Equipment	R	11/18/22	12/31/22		INV154334	N
					290.00									
				Vendor Total:	290.00									
WORKN005 WORK N GEAR, LLC														
		22-01168	09/27/22	UNIFORMS/BOOTS & ACCESSORIES										
		1		UNIFORMS/BOOTS & ACCESSORIES	450.00	2-01-26-290-001-032		B Uniforms	R	09/27/22	12/31/22		HA167677	N
		22-01170	09/27/22	UNIFORMS/BOOTS & ACCESSORIES										
		1		UNIFORMS/BOOTS & ACCESSORIES	225.00	2-01-26-290-001-032		B Uniforms	R	09/27/22	12/31/22		HA168169	N
		22-01172	09/27/22	UNIFORMS/BOOTS & ACCESSORIES										
		1		UNIFORMS/BOOTS & ACCESSORIES	450.00	2-01-26-290-001-032		B Uniforms	R	09/27/22	12/31/22		HA167676	N
				Vendor Total:	1,125.00									
YPERS005 Y-PERS, INC														
		22-01511	12/01/22	OIL ABSORBENT PADS										
		1		Item# A100WSMS - OIL ABSORBENT	54.00	2-01-26-290-001-034		B Motor Vehicle Parts & Access.	R	12/01/22	12/31/22		0183996-IN	N
		22-01548	12/12/22	CLEAR SAFETY GLASSES										
		1		ITEM S2500600000 - ZENON Z13	101.60	2-01-26-290-001-189		B Safety Equipment & Testing	R	12/12/22	12/31/22		0184477-IN	N
				Vendor Total:	155.60									
ZACHA005 ZACHARY PERKINS														
		22-01679	12/31/22	PERKINS-WORKBOOT REIMBURSEMENT										
		1		PERKINS-WORKBOOT REIMBURSEMENT	100.00	2-09-55-501-002-507		B Uniforms & Safety Equipment	R	12/31/22	12/31/22		33382575834656	N
				Vendor Total:	100.00									
Z0106 ZEP SALES & SERVICE														
		22-01499	11/29/22	40LB PQAIL OF SEWER AID										
		1		40LB PAIL SEWER AID	306.46	2-09-55-501-002-534		B Sewer Aid	R	11/29/22	12/31/22		9008083440	N

Vendor # Name	PO #	PO Date	Description	Contract	PO Type	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
Z0106 ZEP SALES & SERVICE											
				Continued							
	22-01499	11/29/22	40LB PQAIL OF SEWER AID	Continued							
			2 FREIGHT	44.90	2-09-55-501-002-534	B Sewer Aid	R	12/31/22	12/31/22	9008083440	N
				351.36							
			Vendor Total:	351.36							
ZOLLD005 ZOLL DATA SYSTEMS, INC											
	22-01242	10/07/22	EMS CHART INV00125821	OCT 22							
			1 EMS GROUND BASE	135.96	2-01-25-260-001-054	B Computer Exp/Equipmt Repairs	R	10/07/22	12/31/22	INV00125821	N
			2 EMS CHARTS GROUND CAD IMPORT	20.60	2-01-25-260-001-054	B Computer Exp/Equipmt Repairs	R	10/07/22	12/31/22	INV00125821	N
			3 EMS CHARTS GROUND TABLET	54.59	2-01-25-260-001-054	B Computer Exp/Equipmt Repairs	R	10/07/22	12/31/22	INV00125821	N
				211.15							
	22-01582	12/13/22	EMS CHART INV00130273	DEC 22							
			1 EMS GROUND BASE	135.96	2-01-25-260-001-054	B Computer Exp/Equipmt Repairs	R	12/13/22	12/31/22	INV00130273	N
			2 EMS CHARTS GROUND CAD IMPORT	20.60	2-01-25-260-001-054	B Computer Exp/Equipmt Repairs	R	12/13/22	12/31/22	INV00130273	N
			3 EMS CHARTS GROUND TABLET	54.59	2-01-25-260-001-054	B Computer Exp/Equipmt Repairs	R	12/13/22	12/31/22	INV00130273	N
				211.15							
			Vendor Total:	422.30							
<hr/>											
Total Purchase Orders:	112	Total P.O. Line Items:	280	Total List Amount:	196,734.20	Total Void Amount:	0.00				

Totals by Year-Fund								
Fund Description	Fund	Budget Rcvd	Budget Held	Budget Total	Revenue Total	G/L Total	Project Total	Total
CURRENT FUND	1-01	20,661.71	0.00	20,661.71	0.00	0.00	0.00	20,661.71
CURRENT FUND	2-01	105,876.80	0.00	105,876.80	0.00	0.00	0.00	105,876.80
	2-09	44,959.56	0.00	44,959.56	0.00	0.00	0.00	44,959.56
	2-21	0.00	0.00	0.00	0.00	0.00	2,758.25	2,758.25
Year Total:		150,836.36	0.00	150,836.36	0.00	0.00	2,758.25	153,594.61
GENERAL CAPITAL	C-04	3,142.50	0.00	3,142.50	0.00	0.00	0.00	3,142.50
WATER/SEWER CAPITAL	C-08	19,335.38	0.00	19,335.38	0.00	0.00	0.00	19,335.38
Year Total:		22,477.88	0.00	22,477.88	0.00	0.00	0.00	22,477.88
Total of All Funds:		193,975.95	0.00	193,975.95	0.00	0.00	2,758.25	196,734.20

Project Description	Project No.	Rcvd Total	Held Total	Project Total
Senior Living Facility	2018-04	17.00	0.00	17.00
Amended Site Plan	2021-02	574.50	0.00	574.50
wilson Ave minor subdivision	2022-03	25.50	0.00	25.50
Use Variance - 2 Family Home	2022-05	625.00	0.00	625.00
Site Plan Application #2020-01	3PRCLLC	1,516.25	0.00	1,516.25
Total of All Projects:		<u>2,758.25</u>	<u>0.00</u>	<u>2,758.25</u>

Resolution 2023-32

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

APPOINTING COUNCIL LIAISONS

BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown that the following Council liaisons are hereby confirmed:

JOE CICALEASE	Board of Health Parks and Recreation
CRISTINA FOWLER	Fire Department Administration
TODD FRANTZ	Environmental Commission First Aid Squad Water & Sewer
JOSHUA JACKSON	Historic Preservation Commission Public Works
FRED MONTFERRAT	Construction/Inspections/Zoning
<u>TBD</u>	Housing Authority
MAYOR BLUTH	Cultural Arts Commission Finance

CERTIFICATION

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on January 17, 2023.

Margaret Riggio
Borough Clerk

Resolution 2023-33

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

AUTHORIZING INSTALLATION OF NEW LED LUMINAIRE AT ROUTE 33 AND BROAD STREET

WHEREAS, on March 2, 2020, through Resolution 2020-071, Hightstown Borough requested that the New Jersey Department of Transportation install Flashing Pedestrian Beacons at the crosswalk at the intersection of State Highway Route 33 (Franklin Street) and Broad Street in the Borough; and

WHEREAS, in order to meet the current lighting standards at this location, NJDOT is requesting that Hightstown Borough have JCP&L install a new LED luminaire at the SE corner and replace the existing HPS type luminaire at the NW corner to the following LED, 4000K, Type R3M Optic, 108W Cobra Head Roadway Luminaire or their equivalents.

NOW THEREFORE BE IT RESOLVED, that the Mayor and Council of the Borough of Hightstown, authorize JCP&L to change the type of luminaire on utility wood poles as detailed herein in order to meet current lighting standards as requested by the New Jersey Department of Transportation.

CERTIFICATION

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on January 17, 2023.

Margaret Riggio
Borough Clerk

Resolution 2023-34

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

AUTHORIZING PAYMENT NO. 4 – ALLIED PAINTING, INC. (WATER TANK PAINTING AND REPAIR AT FIRST AVENUE, LESHIN LANE AND CRANBURY STATION ROAD)

WHEREAS, on May 16, 2022, the Borough Council awarded a contract for the Water Tank Painting and Repairs at First Avenue, Leshin Lane and Cranbury Station Road to Allied Painting Inc., of Cherry Hill, New Jersey at the price of \$427,300.00; and

WHEREAS, the contractor has submitted a request for payment No. 4 in the amount of \$66,437.30, for partial payment through November 30, 2022; and

WHEREAS, the Borough Engineer has recommended approval of Payment Request No. 4 to the contractor in the amount of \$66,437.30; and

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown that Payment Request No. 4 to Allied Painting, Inc., of Cherry Hill New Jersey for \$66,437.30, is hereby approved as detailed herein, and the Deputy CFO is authorized to issue same.

CERTIFICATION

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on January 17, 2023.

Margaret Riggio
Borough Clerk




Roberts
ENGINEERING GROUP LLC
Women Business Enterprise Certified

1670 Whitehorse-Hamilton Square Rd.
Hamilton, New Jersey 08690
609-586-1141 fax 609-586-1143
www.RobertsEngineeringGroup.com

MEMORANDUM

TO: Mayor and Council
Borough of Hightstown

FROM: Carmela Roberts, P.E., C.M.E. 
Borough Engineer

DATE: December 7, 2022

RE: Water Tank Painting and Repairs at First Avenue,
Leshin Lane, and Cranbury Station Road
Payment No. 4
Our File No.: H1678

Attached please find the following in reference to Payment No. 4 which is a partial payment through November 30, 2022 for interior blasting, interior painting, and exterior power washing at the First Avenue and Leshin Lane water tanks; exterior painting of the Leshin Lane water tank; and previously approved supplemental item nos. S-4 and S-5 for ladder credit at the First Avenue and Leshin Lane water tanks:

1. Payment No. 4
2. Invoice No. 4
3. Certified Payrolls
- 4 Monthly Project Workforce Reports

I recommend payment be made to Allied Painting, Inc. in the amount of \$66,437.30.

Should you have any questions, please do not hesitate to call.

cc: Dimitri Musing, Borough Administrator
Peggy Riggio, RMC, CMR, Borough Clerk
George Lang, Borough CFO
James Cannon, Allied Painting, Inc.
Ana Jimenez, Allied Painting, Inc.
Christina White, Allied Painting, Inc.
Cameron Corini, PE, CME, Roberts Engineering Group, LLC
Kelly Pham, EIT, Roberts Engineering Group, LLC



PAYMENT No. 4
WATER TANK PAINTING AND REPAIRS AT FIRST AVENUE,
LESHIN LANE, AND CRANBURY STATION ROAD
Borough of Hightstown, Mercer County, New Jersey
December 5, 2022
File No.: H1678

Item No.	Description	Contract Quantity	Units	Total As-Built Quantity	As-Built This Period	Unit Price	Total Cost
1	Mobilization	LS	1.00	1.00	0.00	\$15,000.00	\$15,000.00
2	Project Video and Photographs	LS	1.00	1.00	0.00	\$3,500.00	\$3,500.00
3	Water Tank Improvements - First Avenue	LS	1.00	0.75	0.50	\$99,200.00	\$74,400.00
4	Water Tank Improvements - Leshin Lane	LS	1.00	1.00	0.11	\$187,600.00	\$187,600.00
5	Water Tank Improvements - Cranbury Station Road	LS	1.00	1.00	0.00	\$112,000.00	\$112,000.00
6	Cleaning and Restoration	LS	1.00	0.00	0.00	\$10,000.00	\$0.00
S-1	Power Washing Cranbury Station Road Water Tank	LS	1.00	1.00	0.00	\$7,800.00	\$7,800.00
S-2	Cranbury Station Road Paint Touchups and Rust Repair	LS	1.00	1.00	0.00	\$5,100.00	\$5,100.00
S-3	Leshin Lane Cathodic Protection	LS	1.00	0.00	0.00	\$40,000.00	\$0.00
S-4	Ladder Credit - First Avenue	UNIT	1.00	1.00	1.00	-\$500.00	-\$500.00
S-5	Ladder Credit - Leshin Lane	UNIT	2.00	2.00	2.00	-\$1,000.00	-\$2,000.00
TOTAL WORK COMPLETED							\$402,900.00
LESS: RETAINAGE		2%					\$8,058.00
SUBTOTAL							\$394,842.00
LESS: PREVIOUS PAYMENTS							\$328,404.70
TOTAL AMOUNT DUE							\$66,437.30
AMOUNT OF ORIGINAL CONTRACT							\$427,300.00
AMOUNT OF ORIGINAL CONTRACT ADJUSTED BY CHANGE ORDER NOS. 1 & 2 (11.8%)							\$477,700.00

Resolution 2023-35

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

**AUTHORIZING PAYMENT NO. 21 - THE MUSIAL GROUP, P.A.
(ARCHITECTURAL AND CONTRACT ADMINISTRATION SERVICES FOR
MUNICIPAL FACILITIES LOCATED AT 230 MERCER STREET)**

WHEREAS, Resolution 2019-44, appointed the Musial Group as Architect and Contract Administrator for the municipal facilities project located at 230 Mercer Street; and

WHEREAS, Resolution 2019-44 also authorized concept design at a cost not to exceed \$40,000; and

WHEREAS, Resolution 2019-115, adopted on June 3, 2019, authorized the remainder of the project at a total cost not to exceed \$459,895.00; and

WHEREAS, Resolution 2020-40, adopted on January 21, 2020, amended the contract to not exceed \$472,895.00 without further authorization of the Governing Body; and

WHEREAS, Resolution 2020-153, adopted on August 3, 2020, amended the contact to not exceed \$511,995.00 without further authorization of the Governing Body; and

WHEREAS, the architect has submitted payment request No. 21 for professional services for October 30, 2022 – December 17, 2022 in the total amount of \$10,290.95.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown that the payment request to The Musial Group, P.A. of Mountainside, New Jersey in the amount of \$10,290.95, is hereby approved as detailed herein, and the Deputy CFO is authorized to issue same.

CERTIFICATION

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on January 17, 2023.

Margaret Riggio
Borough Clerk

Invoice

THE MUSIAL GROUP, p.a.
architecture - planning - interior design
191 Mill Lane
Mountainside, New Jersey 07092

December 17, 2022
Project No: 118719.02
Invoice No: 21
TMG inv #7

Borough of Hightstown
156 Bank Street
Hightstown, NJ 08520
Attention: Dimitri Musing, Borough Administrator

Project: 118719.02 HIGHTSTOWN MUNICIPAL BUILDING & POLICE SUBSTATION
Professional services from October 30, 2022 to December 17, 2022

Fee

Phase	Fee	Percent Complete	Earned	Current
Construction Documents	205,819.00	95.00	195,528.05	10,290.95
Bidding	10,000.00	0.00	0.00	0.00
Construction Administration	81,400.00	0.00	0.00	0.00
Total Fee	297,219.00	Total Earned	195,528.05	
		Previous Fee Billing	185,237.10	
		Current Fee Billing	10,290.95	

Total Fee 10,290.95

TOTAL THIS INVOICE \$10,290.95

Billings to date	Current	Prior	Total
Fee	10,290.95	185,237.10	195,528.05
Expense	0.00	652.08	652.08
Totals	10,290.95	185,889.18	196,180.13

Resolution 2023-36

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

AUTHORIZING PAYMENT NO. 1 (FINAL) EARLE ASPHALT – IMPROVEMENTS TO STOCKTON STREET AT OAK LANE

WHEREAS, at the direction of Borough Council, the Borough Engineer authorized Earle Asphalt Company of Farmingdale, New Jersey to make various improvements at the intersection of Stockton Street and Oak Lane; and

WHEREAS, improvements were necessary to reduce stormwater ponding which occurred following the completion of the Stockton Street Curb and Sidewalk Improvement Project; and

WHEREAS, said improvements were authorized under the Borough’s Emergency Repair Contract with Earle Asphalt in order to eliminate potential freezing of the ponding water; and

WHEREAS, Earle Asphalt has submitted Payment No. 1 (FINAL) in the amount of \$50,250.00 for new inlets, curb ramp, concrete gutter, pavement improvements and pavement markings at the intersection of Stockton Street at Oak Lane; and

WHEREAS, the Borough Engineer recommends payment of \$50,250.00 be made to Earle Asphalt and the project be closed out; and

WHEREAS, the CFO has certified that funds for this expenditure are available.

NOW THEREFORE BE IT RESOLVED, by the Mayor and Council of the Borough of Hightstown that Payment Request No. 1 from Earle Asphalt Company of Farmingdale, New Jersey, is hereby approved as detailed herein, and the Deputy CFO is authorized to issue same.

CERTIFICATION

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on January 13, 2023.

Margaret Riggio
Borough Clerk



Roberts
ENGINEERING GROUP LLC
Women Business Enterprise Certified

1670 Whitehorse-Hamilton Square Rd.
Hamilton, New Jersey 08690
609-586-1141 fax 609-586-1143
www.RobertsEngineeringGroup.com

MEMORANDUM

TO: Mayor and Council
Borough of Hightstown

FROM: Carmela Roberts, P.E., C.M.E. *CR*
Borough Engineer

DATE: January 12, 2023

RE: Improvements at Stockton Street at Oak Lane - Revised
Payment No. 1
Our File No.: H1744-01

Attached please find the following in reference to Payment No. 1 and Final for new inlets, curb ramp, concrete gutter, pavement improvements, and pavement markings at the intersection of Stockton Street at Oak Lane.

1. Invoice No. 1 and Final dated December 13, 2022.
2. Time and Material Backup Documentation

As you know, the Borough authorized Earle Asphalt to make various improvements at the intersection of Stockton Street and Oak Lane in order to reduce stormwater ponding that occurred after the Stockton Street Curb and Sidewalk Improvements were complete. This was authorized under the Borough's Emergency Repair Contract with Earle Asphalt in order to eliminate potential freezing of the ponding water and required supplemental design by Roberts Engineering Group, approval by Mercer County, and coordination with NJDOT and the East Windsor Regional School District.

Prior to construction, Earle Asphalt requested modifications to the scope of work. These modifications would affect the overall price of the work. In consultation with the Borough Administrator, Earle Asphalt agreed to invoice the less of Time and Materials or \$50,250.00.

During construction, a portion of the work completed by Earle Asphalt did not comply with the design and therefore had to be reconstructed. The total Time and Material cost was \$92,755.75 as shown in the attached backup documentation and includes the costs of improvements that were rejected and needed to be redone. The actual Time and Material cost is approximately \$70,000.00.

As the agreement terms required payment for the lesser amount, \$50,250.00 was invoiced by Earle Asphalt.

I recommend payment be made to Earle Asphalt Company in the amount of \$50,250.00 and this work be closed out.

Should you have any questions, please do not hesitate to contact this office.

cc: Dimitri Musing, Borough Administrator
Peggy Riggio, RMC, CMR, Borough Clerk
George Lang, Borough CFO
Cameron Corini, PE, CME, Roberts Engineering Group, LLC
Kelly Pham, EIT, Roberts Engineering Group, LLC

Earle Asphalt Company

Pay Estimate Summary Report

Invoice # 1

Invoice Date: 12/13/2022
 Dates Submitted: 08/01/2022 - 12/09/2022
Contract # 21042C
 Hightown Boro - Oak Lane Repairs
 Job: 21042C

Owner

Hightstown Boro
 156 Bank St
 Hightstown, NJ 08520
 USA

Contractor

Earle Asphalt Company
 PO Drawer 556
 Farmingdale, NJ 07727
 USA

Owner Code	Description	Contract Quantities	Unit	Unit Price	Contract Amount	Previous Quantities	Current Quantities	Quantities to Date	Current Amount	Amount to Date	% Cmpl
01	HMA Reconstruction & Gutter	1.00	LS	50,250.00	50,250.00	0.0000	1.0000	1.0000	50,250.00	50,250.00	100.0
Totals:					50,250.00				50,250.00	50,250.00	100.0

Original Contract Amount	50,250.00
Change Order Amount	0.00
Total Contract (\$)	50,250.00
Work Completed to Date	50,250.00
Stored Material	0.00
Total Complete/Stored/Pending (\$)	50,250.00
Less Retainage	0.00
Total [Less Retainage] (\$)	50,250.00
Adjustments	0.00
Less Previously Requested	0.00
Amount Due This Request (\$)	50,250.00

Approved By: _____
Owner

Approved By: _____
Contractor

Approved By: _____

Resolution 2023-37

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

APPOINTING A MUNICIPAL HOUSING LIAISON

WHEREAS, pursuant to Hightstown Borough Code Chapter 2 Subsection 2-25.2, there is a need for the appointment of a Municipal Housing Liaison (MHL); and

WHEREAS, the MHL may be a full-time or part-time employee of the Borough of Hightstown; and

WHEREAS, Borough Council wish to appoint, Borough Administrator, Dimitri Musing, as the Municipal Housing Liaison.

NOW THEREFORE BE IT RESOLVED, that the Mayor and Council of the Borough of Hightstown hereby appoints Dimitri Musing as Municipal Housing Liaison as set forth in Borough Code Article 2-25-2.

CERTIFICATION

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on January 18, 2023.

Margaret Riggio
Borough Clerk

Resolution 2023-38

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

AUTHORIZING A SHARED SERVICES AGREEMENT WITH ROBBINSVILLE TOWNSHIP FOR AUTOMOTIVE REPAIR SERVICES

WHEREAS, the Borough of Hightstown desires to contract with the Township of Robbinsville for the provision of Automotive Repair services for the period of January 1, 2023 to December 31, 2024; and

WHEREAS, the Uniform Shared Services and Consolidation Act, N.J.S.A. 40:65-1 et seq. authorizes the approval of Shared Services Agreements by Resolution; and

WHEREAS, funds for this expenditure will be made available in the 2023 and 2024 budgets; and

NOW, THEREFORE, BE AND IT IS HEREBY RESOLVED, by the Borough Council of the Borough of Hightstown, in the County of Mercer and State of New Jersey, as follows:

1. That the Mayor is hereby authorized to execute and the Borough Clerk to attest the Shared Services Agreement on behalf of Hightstown.
2. That, in accordance with the aforementioned agreement, Hightstown hereby designates Frank Gendron, Police Chief, or his appointee, to schedule and be responsible for all repairs to police vehicles and Ken Lewis, Superintendent of Public Works, to schedule and be responsible for all repairs to all other Borough-owned vehicles.
3. That, in accordance with the aforementioned agreement, no repair in excess of \$350 shall be made by Robbinsville unless specifically authorized by the designated Hightstown Borough Representative.
4. That the continuation of this agreement is contingent upon the availability of adequate funding in the Borough's 2023 and 2024 budgets.

CERTIFICATION

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on January 17, 2023.

Margaret Riggio
Borough Clerk

**AGREEMENT BETWEEN THE BOROUGH OF HIGHTSTOWN AND THE
TOWNSHIP OF ROBBINSVILLE FOR THE PROVISION OF AUTOMOTIVE REPAIR
SERVICES**

THIS AGREEMENT made this ____ day of _____, 2022, by and between:

THE BOROUGH OF HIGHTSTOWN (“Hightstown”), a municipal corporation of the State of New Jersey, with its principal offices located at 156 Bank Street, Hightstown, New Jersey 08520; and

THE TOWNSHIP OF ROBBINSVILLE (“Robbinsville”), a municipal corporation of the State of New Jersey, with its principal offices located at 2298 Route 33, Robbinsville, New Jersey 08691.

(Hightstown and Robbinsville will be collectively referred to herein as the “Parties”).

WITNESSETH:

WHEREAS, the “Uniform Shared Services and Consolidation Act,” N.J.S.A. 40A:65-1, *et seq.* (the “Act”), authorizes local units of this State to enter into an agreement with any other local unit or units to provide or receive any service that each local unit participating in the agreement is empowered to provide or receive in its own jurisdiction; and

WHEREAS, Hightstown is in need of the provision of automotive repair services for its vehicles and equipment (“Services”); and

WHEREAS, Robbinsville has the ability to provide and is agreeable to providing Services to Hightstown; and

WHEREAS, the Parties wish to enter into an agreement in accordance with the Act so that Robbinsville can provide the Services to Hightstown; and

WHEREAS, the Governing Bodies of Robbinsville and Hightstown find that it would be in the best interests of the Parties for Robbinsville to provide the Services to Hightstown under the terms and conditions referenced herein.

NOW, THEREFORE, with the foregoing Recitals incorporated herein by reference and in consideration of the mutual covenants contained herein, Robbinsville and Hightstown, intending to be legally bound, hereby agree as follows:

1. Scope of Services. Robbinsville shall provide the Services to Hightstown in accordance with the terms and conditions set forth below:

A. No vehicle/equipment repair in excess of \$350.00 shall be made by Robbinsville unless specifically authorized by the designated Hightstown representative.

B. Hightstown shall designate one (1) person and one (1) back-up person to schedule and be responsible for authorization on all repairs.

C. Minor road calls shall be performed by Robbinsville during normal business hours at the hourly rate provided in subsection E below, provided that manpower and equipment is available and not being utilized in the servicing or repair of Robbinsville's vehicles.

D. Minor emergency repairs, such as flat tires, inoperative lighting, wiper blades, etc., will be performed on an immediate basis at the Robbinsville facility (DPW garage) during normal business hours.

E. Robbinsville shall charge Hightstown for the Services as follows:

- i. Labor rate of \$75.77 per man hour.
- ii. Ten Percent (10%) over Robbinsville's cost for all repair parts and sublet parts. No charge will be made for parts which are supplied by Hightstown.

F. Payment shall be made by Hightstown to Robbinsville in accordance with invoices provided by Robbinsville to Hightstown. Payment by Hightstown to Robbinsville shall be made within thirty (30) days of receipt of each invoice.

2. Term. This Agreement shall commence on January 1, 2023, and the provisions thereof shall continue until December 31, 2024. Each Party shall notify the other in writing at least sixty (60) days before expiration of this Agreement if it desires to continue Services and negotiate a new agreement for the succeeding year(s).

3. Hold Harmless/Indemnification. Hightstown shall indemnify and hold Robbinsville, its Personnel, officers, employees and agents, harmless from and against any and all claims of whatever nature or type arising from the provision of Services pursuant to this Agreement, so long as the actions upon which the demand or claim, or assertion of liability, are founded were performed in the course of receiving the Services pursuant to the terms of this Agreement, and were not performed in bad faith, and did not constitute actual fraud, actual malice, willful misconduct, gross negligence, an intentional wrong or a criminal act. Such indemnification shall include payment of reasonable attorney's fees and costs in the defense of any claim made by a third person. It is understood and agreed that Robbinsville shall be responsible for any actions of its Personnel, when providing Services pursuant to this Agreement, performed in bad faith or constituting actual fraud, actual malice, willful misconduct, gross negligence, an intentional wrong, or a criminal act.

4. Notices. All notices, statements, or other documents required by this Agreement shall be hand-delivered or mailed to the following designated municipal representatives:

- A. The designated municipal representative for Robbinsville is:

Township Clerk
Township of Robbinsville
2298 Route 33
Robbinsville, New Jersey 08691

- B. The designated municipal representative for Hightstown is:

Township Clerk
Borough of Hightstown
156 Bank Street
Hightstown, New Jersey 08520

5. Choice of Law. Any dispute arising under this Agreement or related to this Agreement shall be governed by and construed in accordance with the laws of the State of New Jersey.

6. Venue. Any dispute regarding the terms of this Agreement shall be venued in New Jersey Superior Court, Mercer County.

7. Assignment and Waiver. The rights, duties and obligations of this Agreement may not be assigned without either Party's prior written consent and it is agreed that a failure or delay in the enforcement of any of the provisions of this Agreement by either Party shall not constitute a waiver of those provisions.

8. Entire Agreement. This Agreement sets forth the entire understanding of the Parties and cannot be changed or modified orally.

9. Modification. This Agreement may only be supplemented, amended or revised in writing, which has been duly authorized by the Parties and signed by the proper authorized representatives thereof.

10. Severability. In the event that any provision of this Agreement shall, for any reason, be determined to be invalid, illegal or unenforceable, in any respect, by any court of competent jurisdiction, the rest of this Agreement shall nevertheless remain in full force and effect.

11. Filing. A copy of this Agreement shall be filed with the Division of Local Government Services in the Department of Community Affairs.

IN WITNESS WHEREOF, the Parties have caused this Agreement to be signed by their respective officers duly authorized, and have caused this Agreement to be dated as of the day and year written above.

SIGNATURES APPEAR ON THE NEXT PAGE

ATTEST:

BOROUGH OF HIGHTSTOWN

Peggy Riggio, Municipal Clerk

Lawrence Quattrone, Mayor

ATTEST:

TOWNSHIP OF ROBBINSVILLE

Michele Seigfried, MMC, RMC, CMR

David Fried, Mayor

Resolution 2023-39

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

AUTHORIZING A MEETING WHICH EXCLUDES THE PUBLIC

BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown that this body will hold a meeting on January 3, 2023, at the Hightstown Fire House located at 140 North Main Street, Hightstown, that will be limited only to consideration of an item or items with respect to which the public may be excluded pursuant to section 7b of the Open Public Meetings Act.

The general nature of the subject or subjects to be discussed:

Personnel – Chief of Police

Contract Negotiations – Insurance Settlement 148 North Main Street,
Lexington Insurance, an AIG Company

Stated as precisely as presently possible the following is the time when and the circumstances under which the discussion conducted at said meeting can be disclosed to the public April 17, 2023, or when the need for confidentiality no longer exists.

The public is excluded from said meeting, and further notice is dispensed with, all in accordance with sections 8 and 4a of the Open Public Meetings Act.

CERTIFICATION

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on January 17, 2023.

Margaret Riggio
Borough Clerk