

Agenda **Hightstown Borough Council**

December 19, 2022

Hightstown Firehouse – 140 North Main Street

6:30 PM – Public Session

PLEASE TURN OFF ALL CELL PHONES DURING YOUR ATTENDANCE AT THIS MEETING TO AVOID SOUNDS/RINGING OR CONVERSATION THAT MAY INTERFERE WITH THE MEETING OR THE ABILITY OF ATTENDEES TO HEAR THE PROCEEDINGS. THANK YOU FOR YOUR COOPERATION.

Meeting called to order by Mayor Lawrence Quattrone.

STATEMENT: Adequate notice of this meeting has been given in accordance with the Open Public Meetings Act, pursuant to Public Law 1975, Chapter 231. Said notice was provided to the *Trenton Times* and the *Windsor-Hights Herald*, and is posted on the Borough's website.

Roll Call

Flag Salute

Approval of the Agenda

Minutes

November 7, 2022 – Public Session
November 7, 2022 – Executive Session
November 21, 2022 – Public Session

Public Comment

Any person wishing to address Council with his or her comments will have a maximum of three minutes to do so at this time.

Ordinances

Ordinance 2022-19 Final Reading and Public Hearing An Ordinance Granting Renewal of Municipal Consent to Comcast of Central New Jersey, LLC to Construct, Connect, Operate and Maintain a Cable Television and Communication System in the Borough of Hightstown, Mercer County New Jersey

Ordinance 2022-20 Final Reading and Public Hearing An Ordinance Amending and Supplementing Article 19-2, Entitled "Charges and Rents," of Chapter 19, "Water and Sewer," of "The Revised General Ordinances of the Borough of Hightstown," in Certain Limited Respects.

Ordinance 2022-21 Final Reading and Public Hearing Bond Ordinance Providing for Various Capital Improvements in and by the Borough of Hightstown, In the County of Mercer, New Jersey Appropriating \$819,100 Therefor and Authorizing the Issuance of \$775,780 Bonds for Notes of the Borough to Finance Part of the Cost Thereof

Ordinance 2022-22 Final Reading and Public Hearing Bond Ordinance Providing for Water Meter Replacements and Upgrades for the Water and Sewer Utility by the Borough of Hightstown, in the County of Mercer, New Jersey, Appropriating \$73,000 Therefor and Authorizing the Issuance of \$69,500 Bonds or Notes of the Borough to Finance the Cost Thereof

Ordinance 2022-23 Final Reading and Public Hearing Bond Ordinance Providing a Supplemental Appropriations of \$85,000 for Improvements to Various Roads in and by the Borough of Hightstown, in the County of Mercer, New Jersey and Authorizing the Issuance of \$85,000 Bonds or Notes of the Borough to Finance Part of the Cost Thereof

Ordinance 2022-24 Final Reading and Public Hearing Bond Ordinance Providing a Supplemental Appropriation of \$65,000 for Improvements to Various Roads in and By the Borough of Hightstown, In the County of Mercer, New Jersey, and Authorizing the Issuance of \$65,000 Bonds or Notes of the Borough to Finance Part of the Cost Thereof

Resolutions

2022-225 Authorizing Payment of Bills

Consent Agenda

2022-226 Statewide Insurance Fund Resolution to Renew the Fund

2022-227 Resolution Appointing Risk Management Consultant

2022-228 Resolution Appointing Fund Commissioner

2022-229 Reappointing Kenneth Lewis as Public Works/Water Plant Superintendent and Authorizing the Execution of the Associated Agreement

2022-230 Authorizing the Refund of Temporary Food Permit Fees and Temporary Fire Permit Fees

2022-231 Authorizing a Refund of Tax Overpayment – 161-163 Mechanic Street

2022-232 Authorizing Payment No. 1 – Advanced Control Systems (Water Treatment Plant Emergency Generator and Flood Gates)

2022-233 Authorizing a Transfer of Funds in the 2022 Budget

2022-234 Resolution Canceling 2022 Appropriation Balances

Discussion

Flood Damage Prevention Ordinance

Subcommittee Reports

Mayor/Council/Administrative Reports

Executive Session

Resolution 2022-235 Authorizing a Meeting that Excludes the Public

Attorney Client Privilege

Personnel – AWWTP Superintendent

Contract Negotiations – Professional Services

Adjournment

**Meeting Minutes
 Hightstown Borough Council
 November 7, 2022
 6:30 p.m.**

The meeting was called to order by Mayor Quattrone at 6:30 p.m. and he read the Open Public Meetings Act statement which stated, “Adequate notice of this meeting has been given in accordance with the Open Public Meetings Act, pursuant to Public Law 1975, Chapter 231. Said notice was sent to the *Trenton Times* and the *Windsor-Hights Herald*, and is posted on the Borough website.” Do to COVID-19 and self-distancing protocols, this meeting was held remotely through www.zoom.com.

The flag salute followed Roll Call.

	PRESENT	ABSENT
<i>Councilmember Susan Bluth</i>	✓	
<i>Councilmember Joseph Cicalese</i>	✓	
<i>Councilmember Cristina Fowler</i>	✓	
<i>Councilmember Joshua Jackson</i>	✓	
<i>Councilmember Steven Misiura</i>	✓	
<i>Councilmember Frederick Montferrat</i>	✓	
<i>Mayor Quattrone</i>	✓	

Also in attendance: Margaret (Peggy) Riggio, Borough Clerk; Dimitri Musing, Borough Administrator; Fred Raffetto, Borough Attorney; George Lang, CFO.

The Flag Salute followed roll call.

APPROVAL OF AGENDA

Moved by Councilmember Bluth; Seconded by Councilmember Fowler.

Roll Call Vote: Councilmembers Bluth, Cicalese, Fowler, Jackson, Misiura and Montferrat voted yes.

Agenda approved 6-0.

APPROVAL OF MINUTES

Councilmember Bluth moved to approve minutes from the following meetings:

- August 1, 2022 – Public Session
- August 2, 2022 – Executive Session
- August 15, 2022 – Public Session
- August 15, 2022 – Public Session

Councilmember Cicalese seconded.

Roll Call Vote: Councilmembers Bluth, Cicalese, Fowler, Misiura and Montferrat voted yes. Councilmember Jackson abstained.

Minutes approved 5-0 with 1 abstention.

PUBLIC COMMENT

Mayor Quattrone opened the public comment period and the following individuals spoke:

Borough Attorney, Fred Raffetto, read a statement regarding campaigning during the public comment period.

Philip Wyckoff, 401 North Street – Stated that he is concerned about the rerouted traffic from Wyckoff Mills Road. The traffic is now coming down William Street, what was not meant for this volume of traffic. He believes this is a recipe for an accident.

Eugene Sarafin, 628 South Main Street – Thanked Mr. Raffetto for his comment about campaigning during public comment. Spoke about saving democracy.

There being further comments, Mayor Quattrone closed the public comment period.

RESOLUTIONS

Resolution 2022-188 Authorizing Payment of Bills

Moved by Councilmember Jackson; Seconded by Councilmember Montferrat

Roll Call Vote: Councilmembers Bluth, Cicalese, Fowler, Jackson, Misiura and Montferrat voted yes.

Resolution adopted 6-0.

Resolution 2022-188

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

AUTHORIZING PAYMENT OF BILLS

WHEREAS, certain bills are due and payable as per itemized claims listed on the following schedules, which are made a part of the minutes of this meeting as a supplemental record;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown that the bills be paid on audit and approval of the Borough Administrator, the appropriate Department Head and the Treasurer in the amount of \$1,663,109.05 from the following accounts:

Current		\$1,232,299.87
W/S Operating		234,634.49
General Capital		7,753.99
Water/Sewer Capital		150,237.55
Grant		600.00
Trust		1,466.08
Unemployment Trust		0.00
Animal Control		0.00
Law Enforcement Trust		0.00
Tax Lien Trust		29,342.57
Public Defender Trust		111.50
Housing Trust		0.00
Escrow		<u>6,663.00</u>
Total		<u>\$1,663,109.05</u>

Resolution 2022-189 Authorizing Payment No. 19 – The Musial Group, P.A. (Architectural and Contract Administration Services for Municipal Facilities Located at 230 Mercer Street)

Moved by Councilmember Misiura; Seconded by Councilmember Montferrat.

Roll Call Vote: Councilmembers Bluth, Cicalese, Fowler, Jackson, Misiura and Montferrat voted yes.

Resolution adopted 6-0.

Resolution 2022-189

*BOROUGH OF HIGHTSTOWN
 COUNTY OF MERCER
 STATE OF NEW JERSEY*

**AUTHORIZING PAYMENT NO. 19 - THE MUSIAL GROUP, P.A.
 (ARCHITECTURAL AND CONTRACT ADMINISTRATION SERVICES FOR
 MUNICIPAL FACILITIES LOCATED AT 230 MERCER STREET)**

WHEREAS, Resolution 2019-44, appointed the Musial Group as Architect and Contract Administrator for the municipal facilities project located at 230 Mercer Street; and

WHEREAS, Resolution 2019-44 also authorized concept design at a cost not to exceed \$40,000; and

WHEREAS, Resolution 2019-115, adopted on June 3, 2019, authorized the remainder of the project at a total cost not to exceed \$459,895.00; and

WHEREAS, Resolution 2020-40, adopted on January 21, 2020, amended the contract to not exceed \$472,895.00 without further authorization of the Governing Body; and

WHEREAS, Resolution 2020-153, adopted on August 3, 2020, amended the contact to not exceed \$511,995.00 without further authorization of the Governing Body; and

WHEREAS, the architect has submitted payment request No. 19 for professional services for August 28, 2022 – September 30, 2022 in the total amount of \$32,931.04.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown that the payment request to The Musial Group, P.A. of Mountainside, New Jersey in the amount of \$32,931.04, is hereby approved as detailed herein, and the Deputy CFO is authorized to issue same.

Resolution 2022-190 Authorizing Payment No. 2 – Allied Painting, Inc. (Water Tank Painting and Repair at First Avenue, Leshin Lane and Cranbury Station Road.

Moved by Councilmember Fowler; Seconded by Councilmember Jackson.

Roll Call Vote: Councilmembers Bluth, Cicalese, Fowler, Jackson, Misiura and Montferrat voted yes.

Resolution adopted 6-0.

Resolution 2022-190

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

**AUTHORIZING PAYMENT NO. 2– ALLIED PAINTING, INC. (WATER TANK
PAINTING AND REPAIR AT FIRST AVENUE, LESHIN LANE AND CRANBURY
STATION ROAD)**

WHEREAS, on May 16, 2022, the Borough Council awarded a contract for the Water Tank Painting and Repairs at First Avenue, Leshin Lane and Cranbury Station Road to Allied Painting Inc., of Cherry Hill, New Jersey at the price of \$427,300.00; and

WHEREAS, the contractor has submitted a request for payment No. 2 in the amount of \$60,669.84, for partial payment through October 7, 2022; and

WHEREAS, the Borough Engineer has recommended approval of Payment Request No. 2 to the contractor in the amount of \$60,669.84.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown that Change Order No. 1 and Payment Request No. 2 to Allied Painting, Inc., of Cherry Hill New Jersey for \$60,669.84 is hereby approved as detailed herein, and the Deputy CFO is authorized to issue same.

CONSENT AGENDA

Councilmember Bluth moved Resolutions 2022-191; 2022-192; 2022-193 and 2022-194 as a Consent Agenda; Councilmember Fowler seconded.

Roll Call Vote: Councilmembers Bluth, Cicalese, Fowler, Jackson, Misiura and Montferrat voted yes.

Resolutions adopted 6-0.

Resolution 2022-191

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

PROCLAIMING DECEMBER 5, 2022, AS COMMUNITIES OF LIGHT DAY

WHEREAS, it is the policy of Hightstown Borough to recognize organizations that have contributed to the overall benefit of the community; and

WHEREAS, Womanspace, founded in 1977, has demonstrated a unique ability to provide comfort, support services, crisis intervention and safety to women who are victims of sexual assault and domestic violence; and

WHEREAS, Womanspace, in the belief that “peace begins at home”, has asked the Mercer County Community to join them in their struggle against violence toward women by participating in their annual Communities of Light project; and

WHEREAS, Womanspace has provided emergency shelter in secure locations and comprehensive services for victims of domestic violence since 1977 and sexual assault since 2002, for more than 110,143 women, 16,442 children and 7,567 men. Additionally, Womanspace has assisted more than 308,446 hotline callers over the last 45 years; and

WHEREAS, Hightstown Borough commends Womanspace for their efforts to bring an end to the cycle of interpersonal violence imposed on women, children and men; and

WHEREAS, the Mayor and Council of Hightstown Borough urges that each and every household demonstrate their support of the concept that “peace begins at home” by placing luminaries along their driveways and sidewalks on Monday, December 5, 2022, as a visible symbol of that support; and

WHEREAS, the proceeds from Communities of Light 2022 will be used to fund vital services for victims of domestic violence, sexual assault, and human trafficking.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown, County of Mercer, State of New Jersey, that Monday, December 5, 2022, is Communities of Light Day and hereby commends Womanspace on its many accomplishments and wish them continued success with Communities of Light in the years to come.

Resolution 2022-192

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

**AUTHORIZING THE RENEWAL OF A SHARED SERVICES AGREEMENT WITH
ROBBINSVILLE TOWNSHIP FOR EMERGENCY MEDICAL SERVICES**

WHEREAS, Resolution 2020-200 authorized a shared services agreement for Robbinsville Township to provide Emergency Medical Service coverage in Hightstown Borough; and

WHEREAS, said agreement was approved for the period January 1, 2021 through December 31, 2021 with the option to renew for two additional one-year periods; and

WHEREAS, Resolution 2021-159 renewed said agreement for the period January 1, 2022 through December 31, 2022 with the option to renew for one additional one-year period; and

WHEREAS, the Uniform Shared Services and Consolidation Act, N.J.S.A. 40:65-1 et seq. authorizes the approval of Shared Services Agreements by Resolution; and

WHEREAS, the Mayor and Council wish to renew the Shared Services Agreement for Emergency Medical Service for the period January 1, 2023 through December 31, 2023, which constitutes the final year applicable to the current agreement; and

WHEREAS, the Borough's net share of costs for these services, by the terms of this agreement, will be Forty Thousand Dollars (\$40,000.00) annually; and

WHEREAS funds for this expenditure will be made available in the 2023 budget;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown as follows:

1. The extension of the Shared Services Agreement with the Township of Robbinsville for Emergency Medical Service for the period January 1, 2023 through December 31, 2023 is hereby approved, in accordance with the provisions of N.J.S.A. 40:65-1 et seq.
2. This agreement is approved subject to the provision of adequate funds in the Borough's 2023 budget.

Resolution 2022-193

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

**AUTHORIZING A SHARED SERVICES AGREEMENT WITH MERCER COUNTY
REGARDING EMERGENCY TELECOMMUNICATIONS SERVICES**

WHEREAS, in 2008 Hightstown Borough entered into an interlocal agreement with Mercer County for assistance with the dispatch of fire apparatus and provision of operational communications for the fire service community in the Borough, and will be provided at no cost to the Borough; and

WHEREAS, the County of Mercer has offered to continue to assist the Borough of Hightstown as needed in providing emergency telecommunication services January 1, 2023 through December 31, 2027 and

WHEREAS, these services include assistance in the dispatch of fire apparatus and provision of operational communications for the fire service community in the Borough, and will be provided at no cost to the Borough; and

WHEREAS, the County has requested that the Borough enter into a shared services agreement for these services; and

WHEREAS, it is the desire of the Mayor and Borough Council to enter into this agreement.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown that the attached Shared Services Agreement with the County of Mercer for assistance in the dispatch of fire apparatus and provision of operational communications for the fire service community in the Borough of Hightstown, as needed, is

hereby approved, and the Mayor and Borough Clerk are authorized to execute same.

Resolution 2022-194

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

**AUTHORIZING A RENEWED SHARED SERVICES AGREEMENT WITH MERCER
COUNTY FOR EMS DISPATCH SERVICES**

WHEREAS, with the adoption of Resolution 2014-126 on June 2, 2014, the Borough Council approved a Shared Services Agreement with Mercer County for Emergency Medical Dispatch Services for the period of July 1, 2014 to December 31, 2016; and

WHEREAS, Hightstown Borough has entered into successor agreements annually since the inception of the original agreement; and

WHEREAS, the parties desire to enter into a successor agreement to continue the provision of Emergency Medical Dispatch Services to the Borough by Mercer County for a one-year period, January 1, 2023 through December 31, 2023; and

WHEREAS, the Uniform Shared Services and Consolidation Act, N.J.S.A. 40:65-1 et seq. authorizes the approval of Shared Services Agreements by Resolution; and

WHEREAS, the Mayor and Council have reviewed the proposed Shared Services Agreement for Emergency Medical Dispatch Services for the period January 1, 2023 through December 31, 2023; and

WHEREAS, the Borough's net share of costs for these services, by the terms of this agreement, for the period January 1, 2023 through December 31, 2023 will be Four Thousand Eight Hundred and 10 Dollars (\$4,810.00) for this 12-month period; and

WHEREAS, additional terms of said Services shall be established in a shared services agreement signed by Mercer County and Hightstown Borough; and

WHEREAS, it is the intention of the Mayor and Council to provide adequate funding for this expenditure in the 2023 budget.

NOW, THEREFORE BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown:

1. The Mayor and Municipal Clerk are hereby authorized to execute a shared services agreement for EMS Dispatch Services as stated herein.
2. This agreement is approved subject to the provision of adequate funds in the Borough's 2022 budget.

DISCUSSION

Amend Resolution for Area in Need of Redevelopment

Mr. Musing explained that Resolution 2022-69 was being amended to remove the eminent domain language. The Borough has no intentions of taking over any private properties. Discussion ensued. Council agreed to remove

the prior language and moved to amend Resolution 2022-69.

Moved by Councilmember Misiura; Seconded by Councilmember Montferrat.

Roll Call Vote: Councilmembers Bluth, Cicalese, Fowler, Jackson, Misiura and Montferrat voted yes.

Resolution adopted 6-0.

Resolution 2022-214
BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY

AMENDING RESOLUTION 2022-069

WHEREAS, on March 21, 2022, Hightstown Borough Council adopted Resolution 2022-069 titled *Resolution of the Borough of Hightstown, in the County of Mercer, Authorizing and Directing the Borough Planning Board to Determine Whether Certain Property Constitutes and Area in Need of Redevelopment*; and

WHEREAS, Council wishes to amend Resolution 2022-069 to include non-condemnation language; and

WHEREAS, Resolution 2022-069 is amended to read as follows:

WHEREAS, pursuant to the New Jersey Local Redevelopment and Housing Law, N.J.S.A. 40A:12A-1 *et seq.* (the “Redevelopment Law”), municipalities may undertake studies to determine whether certain properties should be designated as an “area in need of redevelopment”; and

WHEREAS, at the February 14, 2022 meeting of the Borough’s Planning Board (the “Planning Board”), the Planning Board discussed the proposed Master Plan amendment Visioning for Downtown and Lakeside Improvements and Downtown Redevelopment Area, Phase 3; and

WHEREAS, among other things, the Planning Board noted that there is growing interest in developing other parts of the Borough’s downtown area as progress is made in the redevelopment of the Rug Mill Redevelopment Area on the western side of Main Street; and

WHEREAS, based on that discussion, the Planning Board recommended that the Borough Council consider the expansion of the previously designated Downtown Redevelopment Area, Phase 3 to include additional lots on the eastern side of Main Street and the associated Peddie Lake Shoreline, including the parcels designated as Block 28, Lots 48 through 55 on the Borough’s tax maps (collectively, the “Study Area”); and

WHEREAS, the Borough desires to authorize and direct the Planning Board to undertake a preliminary investigation to determine whether the Study Area meets criteria for designation as an area in need of redevelopment set forth in the Redevelopment Law; and

WHEREAS, if the Study Area is determined to meet the criteria for designation as an area in need of redevelopment and the Borough so designates the Study Area, then the Borough shall be authorized to use all the powers provided under the Redevelopment Law for use in a redevelopment area, excepting the power of eminent domain.

NOW, THEREFORE, BE AND IT IS HEREBY RESOLVED by the Mayor and Council of Borough of Hightstown, in the County of Mercer and the State of New Jersey, as follows:

Section 1. The aforementioned recitals are incorporated herein as though fully set forth at length.

Section 2. The Planning Board is authorized and directed to undertake a preliminary investigation and conduct a public hearing to determine whether the Study Area meets criteria necessary for designation as an area in need of redevelopment under the Redevelopment Law and, if the Study Area so qualifies, to recommend whether it should be so designated.

Section 3. In the event the governing body shall designate the Study Area as a redevelopment area, the Borough shall be authorized to use all the powers provided under the Redevelopment Law for use in a redevelopment area, excepting the power of eminent domain.

Section 4. A copy of this resolution shall be forwarded to the Secretary of the Planning Board for action consistent herewith.

Section 5. This resolution shall take effect immediately.

SUBCOMMITTEE REPORTS

PRC

Councilmember Montferrat stated that the subcommittee met 2 weeks ago. We will be reaching out to PRC for additional dialogue.

Municipal Facilities

Councilmember Montferrat stated that we are in the process of reviewing plans. The subcommittee will be meeting again on Wednesday.

MAYOR/COUNCIL/ADMINISTRATIVE REPORTS

Councilmember Fowler

- Environmental Commission has lost another member. If anyone is interested in becoming a part of the Environmental Commission, please submit a Citizen Leadership form to the Borough Clerk.
- Downtown Hightstown
 - Collected candy for the residents on Stockton Street for Halloween. The candy was donated to 10 houses that signed up to receive the donations.
 - Lights will be put up on the lampposts downtown the weekend of November 20th.

Councilmember Misiura

- Planning Board meeting next Monday. They will be hearing applications for the Peddie School and Meadow Lakes.
- Halloween on Stockton Street was great. The Police presence is effective. He thinks that more attention needs to be paid to South Main Street during Halloween.

Councilmember Montferrat

- Property Maintenance – working with the Construction Office. This is an ongoing project.

Councilmember Jackson

- Halloween – it was great to see Stockton Street so crowded.
- HPC – Meets next week at 6:30

Councilmember Cicalese

- Complete Streets – Did not meet last month.
- Parks and Rec – in need of several members.

Council President Bluth

- Cultural Arts Commission
 - Light up the Lake was a huge success with over 100 people sharing their pumpkins. 60 pumpkins were donated by the Greater Hightstown Juniores, Kyle Family Farm and Stokes
 - Empty Bowls – Bowls that were made for the Cancelled 2020 Empty Bowls event are being used November 26th at 4 Boys Ice Cream. If you purchased a bowl, you can pick it up that day filled with ice cream. There will also be additional bowls for sale.

Peggy Riggio, Borough Clerk

- Tomorrow is Election Day. Polls are Open 6:00 a.m. to 8:00 p.m.
- Rabies Clinic on December 6th at the First Aid Squad 4:30 p.m. – 6:00 p.m.
- Council will be returning to in person meetings on November 21st at 6:30 p.m. at the Hightstown Firehouse Hall.

Dimitri Musing, Borough Administrator

- Halloween on Stockton Street was great. Our Police did a terrific job.
- Public works is doing amazing on leaf and yard waste pick up.
- New driver/laborer coming on board this week.

Mayor Quattrone

- Halloween on Stockton Street was fabulous. Happy to see everyone out again.

EXECUTIVE SESSION

Resolution 2022-195 Authorizing a Meeting that Excludes the Public

Moved by Councilmember Bluth; Seconded by Councilmember Fowler

Roll Call Vote: Councilmembers Bluth, Cicalese, Fowler, Jackson, Misiura and Montferrat voted yes.

Resolution adopted 6-0.

Resolution 2022-195

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

AUTHORIZING A MEETING WHICH EXCLUDES THE PUBLIC

BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown that this body will hold a meeting on November 7, 2022, via www.zoom.com, that will be limited only to consideration of an item or items with respect to which the public may be excluded pursuant to section 7b of the Open Public Meetings Act.

The general nature of the subject or subjects to be discussed:

Litigation – Schloss v. Hightstown

Attorney Client Privilege

Contract Negotiations – Potential of Appointment of Special Council

Personnel – Superintendent AWWTP

Action may be taken following Executive Session

Stated as precisely as presently possible the following is the time when and the circumstances under which the discussion conducted at said meeting can be disclosed to the public February 7, 2023, or when the need for confidentiality no longer exists.

The public is excluded from said meeting, and further notice is dispensed with, all in accordance with sections 8 and 4a of the Open Public Meetings Act.

ADJOURN TO EXECUTIVE SESSION AT 7:08 p.m.

Moved by Councilmember Montferrat; Seconded by Councilmember Misiura. All ayes.

Council returned to Public Session at 8:33 p.m.

A Resolution Authorizing an Agreement for Special Counsel Services – Ronald P. Mondello, Esq.

Moved by Councilmember Bluth; Seconded by Councilmember Fowler.

Roll Call Vote: Councilmembers Bluth, Cicalese, Fowler, Jackson, Misiura and Montferrat voted yes.

Resolution adopted 6-0.

Resolution 2022-215

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

**A RESOLUTION AUTHORIZING AN AGREEMENT FOR
SPECIAL COUNSEL SERVICES - RONALD P. MONDELLO, ESQ.**

WHEREAS, there exists a need for special counsel services for the remainder of 2022 relating to municipal cannabis issues (also referenced as the “services”); and

WHEREAS, the Borough of Hightstown (the “Borough”) has received the attached proposal (the “proposal”) dated November 1, 2022 from Ronald P. Mondello, Esq. of Fair Lawn, New Jersey, to perform the services; and

WHEREAS, Mr. Mondello is a recognized expert in the municipal cannabis legal field; and

WHEREAS, the Borough Council has determined to appoint Mr. Mondello to serve as special counsel to the Borough for such municipal cannabis issues as are referred to him by the Mayor and Council for the remainder of 2022, per the rate(s) specified in the attached proposal; and

WHEREAS, the Local Public Contracts Law authorizes the awarding of a contract for “professional services” without public advertising for bids and bidding, provided that the Resolution authorizing the contract and the contract itself are available for public inspection in the office of the Municipal Clerk and that the notice of the awarding of the contract be published in a newspaper of general circulation in the municipality; and

WHEREAS, it is not anticipated that the value of this contract shall exceed \$17,500.00 for 2022; therefore, the contract is not subject to the provisions of the State’s Local Unit Pay-to-Play Law, N.J.S.A. 19:44A-20.4, *et seq.*; and

WHEREAS, the term of this contract shall expire on December 31, 2022, and may be renewed thereafter by further action of the Borough Council; and

WHEREAS, this contract is intended to be awarded as a “non-fair and open contract” pursuant to and in accordance with the Local Unit Pay-to-Play Law; and

WHEREAS, the Borough Council wishes to confirm the appointment of Mr. Mondello to this position under the terms set forth above.

NOW, THEREFORE, BE AND IT IS HEREBY RESOLVED, by the Borough Council of the Borough of Hightstown, in the County of Mercer and State of New Jersey, as follows:

1. That the Mayor is authorized to execute, and the Borough Clerk to attest, an Agreement between the Borough of Hightstown and Ronald P. Mondello, Esq., which Agreement shall be in a form satisfactory to the Borough Attorney, for the above-referenced services for the remainder of the year 2022, at the rate(s) specified in the attached proposal dated November 1, 2022, in accordance with the provisions set forth above.
2. That the within contract is awarded as a “professional service” contract in accordance with N.J.S.A. 40A:11-5(1)(a) of the Local Public Contracts Law because the services will be performed by a person authorized by law to practice a recognized profession.
3. That said contract has been further awarded through a restricted (a/k/a “non-fair and open”) process, pursuant to and in accordance with the State’s Local Unit Pay-to-Play Law, N.J.S.A. 19:44A-20.4, *et seq.* (the “Pay-to-Play Law”) and Section 2-59 of the *Revised General Ordinances of the Borough of Hightstown*, and the Business Disclosure Entity Certification, and other certifications required pursuant to same shall be placed on file with the contract.
4. That notice of the adoption of this Resolution shall be published in a newspaper of general circulation within the Borough.

5. That a certified copy of this Resolution shall be provided to each of the following:
- a. Ronald P. Mondello, Esq.;
 - b. Dimitri Musing, Borough Administrator; and
 - c. Frederick C. Raffetto, Esq., Borough Attorney.

ADJOURNMENT 8:35 p.m.

Moved by Councilmember Bluth; Seconded by Councilmember Cicalese. All ayes.

Respectfully Submitted,

Margaret M. Riggio
Borough Clerk

Approved by Hightstown Borough Council: _____

**Meeting Minutes
 Hightstown Borough Council
 November 21, 2022
 6:30 p.m.**

The meeting was called to order by Mayor Quattrone at 6:30 p.m. and he read the Open Public Meetings Act statement which stated, “Adequate notice of this meeting has been given in accordance with the Open Public Meetings Act, pursuant to Public Law 1975, Chapter 231. Said notice was sent to the *Trenton Times* and the *Windsor-Hights Herald*, and is posted on the Borough website.”

The flag salute followed Roll Call.

	PRESENT	ABSENT
<i>Councilmember Susan Bluth</i>	✓	
<i>Councilmember Joseph Cicalese</i>	✓	
<i>Councilmember Cristina Fowler</i>	✓	
<i>Councilmember Joshua Jackson</i>		✓
<i>Councilmember Steven Misiura</i>	✓	
<i>Councilmember Frederick Montferrat</i>	✓	
<i>Mayor Quattrone</i>	✓	

Also in attendance: Margaret (Peggy) Riggio, Borough Clerk; Dimitri Musing, Borough Administrator; Fred Raffetto, Borough Attorney.

The Flag Salute followed roll call.

APPROVAL OF AGENDA

Moved by Councilmember Misiura; Seconded by Councilmember Cicalese.

Roll Call Vote: Councilmembers Bluth, Cicalese, Fowler, , Misiura and Montferrat voted yes.

Agenda approved 5-0.

APPROVAL OF MINUTES

Councilmember Montferrat moved the following minutes for approval:

- September 6, 2022 – Public Session
- September 6, 2022 – Executive Session
- September 19, 2022 – Public Session

Seconded by Councilmember Fowler.

Roll Call Vote: Councilmembers Bluth, Cicalese, Fowler, Misiura and Montferrat voted yes.

Minutes approved 5-0.

PRESENTATIONS

Ronald P. Mondello – New Jersey Municipal Cannabis Law

Mr. Mondello gave presentation on cannabis in New Jersey. This included the different licenses available and the process of getting state approval. He also spoke about the potential tax revenue that could be generated.

Borough Attorney, Fred Raffetto explained that Mr. Mondello is considered an expert in this field has been retained by the Borough to assist in educating Council as they complete their due diligence in determining if modifications will be made to the opt out ordinance.

Mr. Mondello departed the meeting at this time.

PUBLIC COMMENT

Mayor Quattrone opened the public comment period and the following individuals spoke:

Eugene Sarafin, 628 South Main Street – Stated that he would like Council meetings to start later. He is happy to see everyone in person. Spoke about regulations and tax rates.

Michele Epstein, 421 North Main Street – Congratulated Mayor Elected Bluth and Councilmembers Elect Jackson and Franz

There being further comments, Mayor Quattrone closed the public comment period.

RESOLUTIONS

Resolution 2022-197 Authorizing Payment of Bills

Moved by Councilmember Cicalese; Seconded by Councilmember Bluth.

Roll Call Vote: Councilmembers Bluth, Cicalese, Fowler, Misiura and Montferrat voted yes.

Resolution adopted 5-0.

Resolution 2022-197

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

AUTHORIZING PAYMENT OF BILLS

WHEREAS, certain bills are due and payable as per itemized claims listed on the following schedules, which are made a part of the minutes of this meeting as a supplemental record;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown that the bills be paid on audit and approval of the Borough Administrator, the appropriate Department Head and the Treasurer in the amount of \$1,180,988.68 from the following accounts:

Current		\$1,064,728.13
W/S Operating		19,707.47
General Capital		32,931.04
Water/Sewer Capital		60,669.84
Grant		0.00
Trust		1,000.00
Unemployment Trust		0.00
Animal Control		0.00
Law Enforcement Trust		0.00
Tax Lien Trust		0.00
Public Defender Trust		0.00
Housing Trust		0.00
Escrow		<u>1,952.20</u>
Total		<u>\$1,180,988.68</u>

Resolution 2022-198 Authorizing Payment No. 20 – The Musial Group, P.A. (Architectural and Contract Administration Services for Municipal Facilities Located at 230 Mercer Street)

Councilmember Misiura moved to table this resolution. Councilmember Fowler seconded.

Discussed ensued. Mr. Misiura explained that we are waiting on drawings from the Musial Group and would like to hold the payment until the drawings are received.

Roll Call Vote: Councilmembers Bluth, Cicalese, Fowler, Misiura and Montferrat voted yes.

Resolution tabled 5-0.

CONSENT AGENDA

Council President Bluth requested that Resolution 2022-213 be removed from the Consent Agenda and voted on separately.

Councilmember Bluth moved Resolutions 2022-199; 2022-200; 2022-201; 2022-202; 2022-203; 2022-204; 2022-205; 2022-206; 2022-207; 2022-208; 2022-209; 2022-210; 2022-211 and 2022-212 as a Consent Agenda; Councilmember Cicalese seconded.

Roll Call Vote: Councilmembers Bluth, Cicalese, Fowler, Misiura and Montferrat voted yes.

Resolutions adopted 5-0.

Resolution 2022-199

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

A RESOLUTION APPROVING AND RATIFYING THE EXECUTION OF AN EMPLOYMENT AGREEMENT WITH STEVE WHITE TO SERVE AS SUPERINTENDENT OF THE ADVANCED WASTEWATER TREATMENT PLANT FOR THE BOROUGH OF HIGHTSTOWN.

WHEREAS, Section 2-17-1 of the Hightstown Borough Code provides that the Sewer Department shall be headed by the Superintendent of the Advanced Wastewater Treatment Plant (the “AWWTP”), who shall be appointed by the Borough Administrator in consultation with the Mayor and Council; and

WHEREAS, in consultation with the Mayor and Council, the Borough Administrator has appointed Steve White to serve as the new Superintendent of the AWWTP, for a five (5) year term commencing on December 5, 2022 and expiring on December 31, 2027; and

WHEREAS, specific terms and conditions of employment for the new Superintendent of the AWWTP have been set forth in the attached proposed Employment Agreement.

NOW, THEREFORE, BE IT RESOLVED, that the Borough Council hereby approves and ratifies the Borough Administrator’s execution of the attached Employment Agreement between the Borough of Hightstown and Steve White concerning the position of Superintendent of the AWWTP for the term referenced above.

BE IT FURTHER RESOLVED, that a copy of this Resolution, along with the attached Employment Agreement, shall be provided to each of the following:

- a. Dimitri Musing, Borough Administrator;
- b. Frederick C. Raffetto, Esq., Borough Attorney; and
- c. Robert J. Merryman, Esq., Borough Labor Counsel.

Resolution 2022-200

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

AUTHORIZING PAYMENT #3 AND CHANGE ORDER #2– ALLIED PAINTING, INC. (WATER TANK PAINTING AND REPAIR AT FIRST AVENUE, LESHIN LANE AND CRANBURY STATION ROAD)

WHEREAS, on May 16, 2022, the Borough Council awarded a contract for the Water Tank Painting and Repairs at First Avenue, Leshin Lane and Cranbury Station Road to Allied Painting Inc., of Cherry Hill, New Jersey at the price of \$427,300.00; and

WHEREAS, the contractor has submitted a request for payment No. 3 in the amount of \$137,002.86, for partial payment through November 1, 2022; and

WHEREAS, the contractor has submitted Change Order No. 2 which includes Leshin Lane Cathodic Protection Replacement which was approved by Resolution 2022-186 (\$40,000.00 increase), Ladder Credit for First Avenue (\$500.00 reduction) and Ladder Credit for Leshin Lane (\$2,000.00 reduction); and

WHEREAS, Change Order No. 2 increases the contract amount by a net of \$37,500.00, or 8.5% of the total contract; and

WHEREAS, the Borough Engineer has recommended approval of Change Order No. 2; and

WHEREAS, the Borough Engineer has recommended approval of Payment Request No. 1 to the contractor in the amount of \$137,002.86; and

WHEREAS, the CFO had certified availability of the funds for the \$37,500.00 change order.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown that Change Order No. 2 and Payment Request No. 3 to Allied Painting, Inc., of Cherry Hill New Jersey for \$137,002.86, is hereby approved as detailed herein, and the Deputy CFO is authorized to issue same.

Resolution 2022-201

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

A RESOLUTION CONFIRMING THE POLICY OF THE BOROUGH OF HIGHTSTOWN TO PROHIBIT WATER AND/OR SEWER SERVICE SHUTOFFS BETWEEN NOVEMBER 15, 2022, AND MARCH 15, 2023.

WHEREAS, pursuant to P.L. 2021, c.317 (N.J.S.A. 40A:5A-30), the New Jersey Department of Community Affairs (“DCA”) has implemented a “Winter Termination Program” (the “Program”) to prevent utility service disconnection and/or shutoffs to residential customers during the time period between November 15th and March 15th; and

WHEREAS, in furtherance of the principles and intentions of the Program, the Borough of Hightstown (the “Borough”) wishes to confirm its policy that utility services as provided by the Borough (i.e., water and sewer services) shall not be disconnected and/or shut off to residential customers who may fall in arrears with their payments for such services during the time period between November 15, 2022 and March 15, 2023; and

WHEREAS, the said policy shall not prevent the accrual of interest, late fees and/or other penalties which may accrue relating to residential service accounts that are in arrears; however, the policy shall mandate that services shall not be discontinued and/or shut off to residential customers during that time period.

NOW, THEREFORE, BE AND IT IS HEREBY RESOLVED, by the Borough of Hightstown, in the County of Mercer and State of New Jersey, as follows:

1. That the Borough hereby confirms its policy that, during the time period between November 15, 2022 and March 15, 2023, utility services as provided by the Borough (i.e., water and sewer services) shall not be disconnected and/or shut off to residential customers in cases where the customer is in arrears in making payments for such services. In such cases, interest, late charges and other penalties shall still accrue against the specific account; however, the services shall not be discontinued and/or shut off during that time period.

2. That a copy of this policy shall be posted on the Borough's website forthwith.
3. That a certified copy of this Resolution shall be provided to each of the following:
 - a. Dimitri Musing, Borough Administrator;
 - b. Frederick C. Raffetto, Esq., Borough Attorney; and
 - c. New Jersey Department of Community Affairs.

Resolution 2022-202

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

AWARDING CONTRACT FOR REMOVAL, TRANSPORTATION, DELIVERY AND DISPOSAL OF SLUDGE CAKE – WASTE MANAGEMENT OF NEW JERSEY, INC.

WHEREAS, two (2) bids were received on September 30, 2022, for the removal, transportation, delivery and disposal of sludge cake for the Advanced Wastewater Treatment Plant (AWWTP) in Hightstown Borough; and

WHEREAS, the bids have been reviewed by the Borough Engineer and it is the Engineer's recommendation that a one year contract for the removal, transportation, delivery and disposal of sludge cake be awarded to the low bidder, Waste Management of New Jersey, Inc. of Newtown, PA at a per unit price of \$157.50 per ton with a total contract price of \$94,500.00; and

WHEREAS, said contract shall be effective January 1, 2023; and

WHEREAS, the bid submitted by Waste Management of New Jersey has been reviewed by the Borough Attorney and found to be in order with respect to legal compliance; and

WHEREAS, funds will be made available in the 2023 budget for said expenditure;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown that the contract for removal, transportation, delivery and disposal of sludge cake is hereby awarded to Waste Management of New Jersey, Inc. of Newtown, PA, effective January 1, 2023.

Resolution 2022-203

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

AWARDING CONTRACT FOR REMOVAL, TRANSPORTATION, DELIVERY AND DISPOSAL OF GRIT AND SCREENINGS – SPECTRASERV, INC.

WHEREAS, two (2) bids were received on September 30, 2022, for the removal, transportation, delivery and disposal of grit and screenings for the Advanced Wastewater Treatment Plant (AWWTP) in Hightstown Borough; and

WHEREAS, the bids have been reviewed by the Borough Engineer and it is the Engineer's recommendation that a two year contract, for the transportation, delivery and disposal of grit and screenings be awarded to the low bidder, Spectraserv, Inc. of South Kearny, NJ at a per unit price of \$200.00 per ton with a total contract price of \$24,000.00; and

WHEREAS, said contract shall be effective January 1, 2023; and

WHEREAS, the bid submitted by Spectraserv, Inc has been reviewed by the Borough Attorney and found to be in order with respect to legal compliance; and

WHEREAS, funds will be made available in the 2023 and 2024 budgets for said expenditure.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown that the contract for removal, transportation, delivery and disposal of grit and screenings is hereby awarded to Spectraserv, Inc. of South Kearny, NJ, effective January 1, 2023.

Resolution 2022-204

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

**AWARDING A CONTRACT FOR LIQUID CHLORINE – GEORGE S. COYNE
CHEMICAL CO., INC.**

WHEREAS, one (1) bid was received on September 30, 2022, for Liquid Chlorine for the Advanced Wastewater Treatment Plant (AWWTP) in Hightstown Borough; and

WHEREAS, the bid has been reviewed by the Borough Engineer and it is the Engineer’s recommendation that a one year contract for Liquid Chlorine be awarded to the low bidder, George S. Coyne Chemical Company, Inc. of Croydon, PA, at a per unit price of \$2.9881 per pound with a total contract price of \$20,916.70; and

WHEREAS, said contract shall be effective January 1, 2023; and

WHEREAS, the bid submitted by George S. Coyne Chemical Company, Inc. of Croydon, PA, has been reviewed by the Borough Attorney and found to be in order with respect to legal compliance; and

WHEREAS, funds will be made available in the 2023 and 2024 budgets for said expenditure;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown that the contract for Liquid Chlorine is hereby awarded to George S. Coyne Chemical Company, Inc. of Croydon, PA, effective January 1, 2023.

Resolution 2022-205

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

**AWARDING CONTRACT FOR ZETA LYTE 1A POLYELECTROLYTE – CUSTOM
ENVIRONMENTAL TECHNOLOGY**

WHEREAS, two (2) bids were received on September 30, 2022 for Zeta Lyte 1A Anionic Polyelectrolyte for the Advanced Wastewater Treatment Plant (AWWTP) in Hightstown Borough; and

WHEREAS, the bids have been reviewed by the Borough Engineer and it is the Engineer’s recommendation that a one year contract for the Zeta Lyte 1A Anionic Polyelectrolyte be awarded to the low bidder, Custom Environmental Technology of Collegeville, PA at a per unit price of \$13.20 per gallon with a total contract price of \$8,712.00; and

WHEREAS, said contract shall be effective January 1, 2023; and

WHEREAS, the bid submitted by Custom Environmental Technology has been reviewed by the Borough Attorney and found to be in order with respect to legal compliance; and

WHEREAS, funds will be made available in the 2023 budget for said expenditure;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown that the contract for Zeta Lyte 1A Anionic Polyelectrolyte is hereby awarded to Custom Environmental Technology of Collegeville, PA effective January 1, 2023.

Resolution 2022-206

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

**AWARDING A CONTRACT FOR ZETA LYTE 2800 CH CATIONIC
POLYELECTROLYTE - CUSTOM ENVIRONMENTAL TECHNOLOGY**

WHEREAS, two (2) bids were received on September 30, 2022 for Zeta Lyte 2800 CH Cationic Polyelectrolyte for the Advanced Wastewater Treatment Plant (AWWTP) in Hightstown Borough; and

WHEREAS, the bids have been reviewed by the Borough Engineer and it is the Engineer's recommendation that a one year contract for the Zeta Lyte 2800 CH Cationic Polyelectrolyte be awarded to the low bidder, Custom Environmental Technology of Collegeville, PA at a per unit price of \$19.89 per gallon with a total contract price of \$54,697.00; and

WHEREAS, said contract shall be effective January 1, 2023; and

WHEREAS, the bid submitted by Custom Environmental Technology has been reviewed by the Borough Attorney and found to be in order with respect to legal compliance; and

WHEREAS, funds will be made available in the 2023 budget for said expenditure;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown that a one-year contract for Zeta Lyte 2800 CH Cationic Polyelectrolyte, be awarded to Custom Environmental Technology of Collegeville, PA effective January 1, 2023.

Resolution 2022-207

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

**AWARDING CONTRACT FOR FLUOROSILICIC ACID (FLUORIDE) – GEORGE S.
COYNE CHEMICAL CO., INC**

WHEREAS, two (2) bids were received on September 30, 2022 for Fluorosilicic Acid (Fluoride) for the Water Treatment Plant in Hightstown Borough; and

WHEREAS, the bids have been reviewed by the Borough Engineer and it is the Engineer's recommendation that a one year contract for the Fluorosilicic Acid (Fluoride) be awarded to the low bidder, George S. Coyne Chemical Co. of Croydon, Pennsylvania, at a per unit price of \$7.7763 per gallon with a total contract price of \$12,830.90; and

WHEREAS, said contract shall be effective January 1, 2023; and

WHEREAS, the bid submitted by George S. Coyne Chemical Co., Inc. has been reviewed by the Borough Attorney and found to be in order with respect to legal compliance; and

WHEREAS, funds will be made available in the 2023 budget for said expenditure;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown that the contract for Fluorosilicic Acid (Fluoride) is hereby awarded to George S. Coyne Chemical Co. of Crofton, Pennsylvania effective January 1, 2023.

Resolution 2022-208

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

**AWARDING CONTRACT FOR ALUMINUM SULFATE
USALCO, LLC**

WHEREAS, one (1) bid was received on September 30, 2022, for Aluminum Sulfate for the Advanced Wastewater Treatment Plant (AWWTP) in Hightstown Borough; and

WHEREAS, the bid has been reviewed by the Borough Engineer and it is the Engineer's recommendation that a one year contract for the Aluminum Sulfate be awarded to the low bidder, Usalco Baltimore Plant, LLC of Baltimore, Maryland at a per unit price of \$1.4696 per gallon with a total contract price of \$30,126.80; and

WHEREAS, said contract shall be effective January 1, 2023; and

WHEREAS, the bid submitted by USALCO, LLC has been reviewed by the Borough Attorney and found to be in order with respect to legal compliance; and

WHEREAS, funds will be made available in the 2021 and 2022 budgets for said expenditure;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown that the contract for Aluminum Sulfate is hereby awarded to Usalco Baltimore Plant, LLC of Baltimore, Maryland effective January 1, 2021.

Resolution 2022-209

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

**AWARDING CONTRACT FOR CALCIUM HYDROXIDE (HYDRATED LIME) –
UNIVAR, INC.**

WHEREAS, two (2) bids were received on September 30, 2022, for Calcium Hydroxide (Hydrated Lime) for the Advanced Wastewater Treatment Plant (AWWTP) in Hightstown Borough; and

WHEREAS, the bids have been reviewed by the Borough Engineer and it is the Engineer's recommendation that a one year contract for the Calcium Hydroxide (Hydrated Lime) be awarded to the low bidder, Univar Solutions of Richboro, PA at a per unit price of \$0.35 per pound with a total contract price of \$48,125.00; and

WHEREAS, said contract shall be effective January 1, 2023; and

WHEREAS, the bid submitted by Univar Solutions has been reviewed by the Borough Attorney and found to be in order with respect to legal compliance; and

WHEREAS, funds will be made available in the 2023 budgets for said expenditure;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown that the contract for Calcium Hydroxide (Hydrated Lime) is hereby awarded to Univar Solutions effective January 1, 2023.

Resolution 2022-210

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

**AWARDING CONTRACT FOR MAGNESIUM HYDROXIDE – PREMIER
MAGNESIA, LLC**

WHEREAS, two (2) bids were received on September 30, 2022 for Magnesium Hydroxide for the Advanced Wastewater Treatment Plant (AWWTP) in Hightstown Borough; and

WHEREAS, the bids have been reviewed by the Borough Engineer and it is the Engineer’s recommendation that a one year contract for the Magnesium Hydroxide be awarded to the low bidder, Premier Magnesia, LLC of Wayne, PA at a per unit price of \$899.00 per ton with a total contract price of \$53,940.00; and

WHEREAS, said contract shall be effective January 1, 2023; and

WHEREAS, the bid submitted by Premier Magnesia, LLC has been reviewed by the Borough Attorney and found to be in order with respect to legal compliance; and

WHEREAS, funds will be made available in the 2023 budget for said expenditure;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown that the contract for Magnesium Hydroxide is hereby awarded to, Premier Magnesia, LLC of Wayne, PA effective January 1, 2023.

Resolution 2022-211

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

**AWARDING CONTRACT FOR SODIUM BICARBONATE – PARK PUMPS AND
CONTROLS**

WHEREAS, two (2) bids were received on September 30, 2022, for Sodium Bicarbonate for the Advanced Wastewater Treatment Plant (AWWTP) in Hightstown Borough; and

WHEREAS, the bid has been reviewed by the Borough Engineer and it is the Engineer’s recommendation that a one year contract for Sodium Bicarbonate be awarded to the low bidder, Park Pumps and Controls at a per unit price of \$0.49 per pound with a total contract price of \$29,645.00; and

WHEREAS, said contract shall be effective January 1, 2023; and

WHEREAS, the bid submitted by Park Pumps and Controls has been reviewed by the Borough Attorney and found to be in order with respect to legal compliance; and

WHEREAS, funds will be made available in the 2023 budget for said expenditure;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown that the contract for Sodium Bicarbonate is hereby awarded Park Pumps and Controls effective January 1, 2023.

Resolution 2022-212

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

**AWARDING CONTRACT FOR CALCIUM HYPOCHLORITE – GEORGE S. COYNE
CHEMICAL, CO., INC.**

WHEREAS, one (1) bid was received on September 30, 2022, for Calcium Hypochlorite for the Advanced Wastewater Treatment Plant (AWWTP) in Hightstown Borough; and

WHEREAS, the bids have been reviewed by the Borough Engineer and it is the Engineer's recommendation that a one year contract for the Calcium Hypochlorite be awarded to the low bidder, George S. Coyne Chemical, Co., Inc. of Croydon, Pennsylvania at a per unit price of \$4.5076 per pound with a total contract price of \$2,253.80; and

WHEREAS, said contract shall be effective January 1, 2023; and

WHEREAS, the bid submitted by George S. Coyne Chemical, Co., Inc. has been reviewed by the Borough Attorney and found to be in order with respect to legal compliance; and

WHEREAS, funds will be made available in the 2023 budget for said expenditure;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown that the contract for Calcium Hypochlorite is hereby awarded to George S. Coyne Chemical, Co., Inc. of Croydon, Pennsylvania effective January 1, 2023.

Resolution 2022-213 Authorizing Refund of Tax Overpayment – 13 Huber Court

Moved by Councilmember Montferrat; Seconded by Councilmember Cicalese.

Roll Call Vote: Councilmembers Cicalese; Fowler, Misiura and Montferrat voted yes. Councilmember Bluth abstained.

Resolution adopted 4-0 with 1 abstention.

Resolution 2022-213

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

AUTHORIZING REFUND OF TAX OVERPAYMENT – 13 HUBER COURT

WHEREAS, an overpayment of 2022 taxes were made for Block 2.01/Lot 1 C0114, 13 Huber Court in the amount of \$1,820.86, by the home owner; and

WHEREAS, both the mortgage company and the homeowner paid fourth quarter taxes; and

WHEREAS, the homeowner, Steven J. Hamilton, 13 Huber Court, Hightstown, NJ has requested that a refund be issued for the overpayment in the amount of \$1,820.86; and

WHEREAS, the Tax Collector has requested that said overpayment be refunded in the amount of \$1,820.86.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown that the Tax Collector and Finance Officer are hereby authorized to issue a refund in the amount of \$1,820.86 to Steven J. Hamilton, 13 Huber Court, Hightstown, NJ 08520, representing the tax overpayment as set forth herein.

DISCUSSION

Water/Sewer Rate Increase

Mayor Quattrone explained why the need for the rate increase. Mr. Musing stated that a 17% increase needed. Mr. Musing further explained that the Borough can always decrease the rates if additional revenues come in. Historically, the Borough's water/sewer rates have been very low. Mr. Musing and CFO, George Lang, reviewed the rates and determined that this increase is needed to balance to budget. The increase does not include any lead line replacement service work that will be done. Mr. Musing stated that rates should have been raised periodically over the years but now we need to increase all at one time. This should help balance the budget, but we should keep the 1% annual increase that was added to the ordinance last year. After discussion, Council instructed Mr. Musing to move forward with preparing the ordinance for introduction at the next meeting.

Best Practices

Borough Clerk, Peggy Riggio, explained that the Best Practices Inventory assesses each municipality's compliance with various laws and evaluates implementation of fiscal and operational best practices. This must be complete annually and submitted to the State. She further explained that municipalities are required to score over a 24 to maintain their current level of State Aid. Hightstown Borough scored at 29.5.

SUBCOMMITTEE REPORTS

Complete Streets

Councilmember Cicalese stated that the Complete Street Committee met last week. They are looking into changing their meeting format for 2023 to keep up with the purpose of this subcommittee. They will be having their annual infrastructure meeting with Borough Engineer, Carmela Roberts. They are also scheduling a meeting with Public Works Superintendent, Ken Lewis, to discuss signage and crosswalk maintenance.

Borough Hall

Councilmember Misiura stated that we should be receiving the 90% complete construction drawings from the Musial Group. We will be getting a price from a construction manager to review the drawings as a peer review. He believes this will be money well spent to have the extra review done.

MAYOR/COUNCIL/ADMINISTRATIVE REPORTS

Councilmember Montferrat

- Construction Office – Working with George Chin and Dave Bell on property maintenance. This is moving in the right direction. If anyone sees any violations, please reach out to Dave Bell, George Chin or Dimitri Musing so it can be logged and looked into.

Councilmember Fowler

- Downtown Hightstown
 - Holiday events will be starting tomorrow. There are many events from now to the holidays. Visit the Downtown Hightstown FaceBook page for information and schedules.
 - The holiday lights on the Peddie Walking Bridge will be completed this week in time for Santa coming through town. This will be completed by volunteers from Downtown Hightstown and the Historic Preservation Commission.
 - Saturday is Small Business Saturday. Remember to support our downtown businesses and shop local.

Councilmember Misiura

- Planning Board
 - Peddie use variance application was heard about a property on Ward and Maxwell to allow for a 2 family. The Planning Board ruled in favor of application. The Property is remaining on tax roll this language will be included in resolution.
 - Meadow Lakes had come before Planning Board a few years ago for a new building in Hightstown. They have requested an extension which was granted.
 - Stockton Street Sidewalks the Borough Engineer came forward with plans for Stockton Street Sidewalk project.

Council President Bluth

- Attended the League of Municipalities last week and attended some interesting session on Insurance, OPRA and Federal Grants.
- Empty Bowls will be taking place with Saturday at Four Boys Ice Cream from 5:00 – 7:00.

Borough Attorney, Fred Raffetto

- Thanked Mr. Mondello for his presentation this evening. He is hopeful that this will assist Council in making their decision regarding cannabis

Borough Clerk, Peggy Riggio

- Rabies Clinic – December 6th from 4:30 – 6:00 at the First Air Squad.
- Taxi, Animal and Food License renewals will be mailed this week.

- RFPs for Professional Services will be received in the Clerk's Office December 1st.
- Reorg is scheduled for Tuesday, January 3rd at 6:30 p.m. at the Firehouse Hall.

Borough Attorney, Dimitri Musing

- Peddie Dam Walking Bridge project has been closed out and we have received our reimbursement from the Federal Government.
- We receive and insurance reimbursement for damage to dam from following Hurricane Henri.
- Public Works remain understaffed but still to do a great job.
- Stockton Street Sidewalks met with Borough Engineer Carmela Roberts, Cameron Corini, East Windsor Administrator, Jim Brady and the East Windsor Engineer on site to review the project. East Windsor would like to see some changes.

ADJOURNMENT 8:19 p.m.

Moved by Councilmember Misiura; Seconded by Councilmember Fowler. All ayes.

Respectfully Submitted,

Margaret Riggio, RMC
Borough Clerk

Approved by Hightstown Borough Council: _____

Ordinance 2022-19

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

AN ORDINANCE GRANTING RENEWAL OF MUNICIPAL CONSENT TO COMCAST OF CENTRAL NEW JERSEY, LLC TO CONSTRUCT, CONNECT, OPERATE AND MAINTAIN A CABLE TELEVISION AND COMMUNICATIONS SYSTEM IN THE BOROUGH OF HIGHTSTOWN, MERCER COUNTY, NEW JERSEY

BE IT ORDAINED AND ENACTED BY THE MAYOR AND COUNCIL OF THE BOROUGH OF HIGHTSTOWN, MERCER COUNTY, NEW JERSEY, AS FOLLOWS:

SECTION 1. PURPOSE OF THE ORDINANCE.

The Borough hereby grants to Comcast of Central New Jersey, LLC renewal of its non-exclusive Municipal Consent to place in, upon, across, above, over and under highways, streets alleys, sidewalks, easements, public ways and public places in the Borough, poles, wires, cables, underground conduits, manholes and other television conductors, fixtures, apparatus, and equipment as may be necessary for the construction, operation and maintenance in the Borough of a cable television and communications system.

SECTION 2. DEFINITIONS.

For the purpose of this Ordinance, the following terms, phrases, words and their derivations shall have the meaning given herein. Such meaning or definition of terms in supplemental to those definitions of the Federal Communications Commission (“FCC”) rules and regulations, 47 C.F.R. Subsection 76.1 et seq., and the Cable Communications Policy Act, 47 U.S.C. Section 521 et seq., as amended, and the Cable Television Act, N.J.S.A. § 48:5A-1 et seq., and shall in no way be construed to broaden, alter or conflict with the federal and state definitions:

- A. “Borough” or “Municipality” is the Borough of Hightstown, County of Mercer, State of New Jersey.
- b. “Company” or “Comcast” is the grantee of rights under this Ordinance and is known as Comcast of Central New Jersey, LLC
- c. “Act” or “Cable Television Act” is Chapter 186 of the General Laws of New Jersey, and subsequent amendments thereto, N.J.S.A. § 48:5A-1, et seq.
- d. “FCC” is the Federal Communications Commission.
- e. “Board” or “BPU” is the Board of Public Utilities, State of New Jersey.
- f. “Office” or “OCTV” is the Office of Cable Television of the Board.

- g. “Basic Cable Service” means any service tier, which includes the retransmission of local television broadcast signals as defined by the FCC.
- h. “Application” is the Company’s Application for Renewal of Municipal Consent.
- i. “Primary Service Area” or ‘PSA’ consists of the area of the Borough currently served with existing plant as set forth in the map annexed to the Company’s Application for Municipal Consent.

SECTION 3. STATEMENT OF FINDINGS.

A public hearing concerning the consent herein granted to the Company was held after proper public notice pursuant to the terms and conditions of the Act and the regulations of the Board adopted pursuant thereto. Said hearing having been held and fully opened to the public, and the Borough, having received at said public hearing all comments regarding the qualifications of the Company to receive this renewal of Municipal Consent, the Borough hereby finds that the Company possesses the necessary legal, technical, character, financial and other qualifications and that the Company’s operating and construction arrangements are adequate and feasible.

SECTION 4. DURATION OF FRANCHISE.

The non-exclusive Municipal Consent granted herein shall expire ten (10) years from the date of expiration of the previous Certificate of Approval issued by the Board.

In the event that the Borough shall find that the Company has not substantially complied with the material terms and conditions of this Ordinance, the Borough shall have the right to petition the OCTV, pursuant to N.J.S.A. 48:5A-47, for appropriate action, including modification and/or termination of the Certificate of Approval; provided however, that the Borough shall first have given the Company written notice of all alleged instances of non-compliance and an opportunity to cure same within ninety (90) days of that notification.

SECTION 5. FRANCHISE FEE.

Pursuant to the terms and conditions of the Act, N.J.S.A. 48:5A-30(d), the Company shall, during each year of operation under the consent granted herein, pay to the Municipality 3.5% of the gross revenues from all recurring charges in the nature of subscription fees paid by subscribers for cable television reception service in the Municipality or any higher amount permitted by the Act or otherwise allowable by law, whichever is greater. The current franchise fee paid to the Borough is 3.5%.

SECTION 6. FRANCHISE TERRITORY.

The consent granted under this Ordinance for the renewal of the franchise shall apply to the entirety of the Borough and any property subsequently annexed hereto.

SECTION 7. EXTENSION OF SERVICE.

The Company shall, during the franchise period, be required to offer service to any present or future dwelling unit, school, institution, and business located and to be located along any public rights-of-way in the primary service area, as set forth in the Company's application. Any extension of plant beyond the Primary Service Area shall be governed by the Company's Line Extension Policy, as set forth in the Company's Application, with a HPM ("homes-per-mile") of 35 dwellings per linear mile from the nearest active trunk or feeder line from which a usable cable signal may be obtained. For purposes of this section and the Company's implementation of the LEP, a home shall only be counted as a "dwelling unit" if such home is occupied and within two hundred seventy-five (275) feet of the public right of way.

SECTION 8. CONSTRUCTION REQUIREMENTS.

- a. Restoration: In the event that the Company or its agents shall disturb any pavement, street surfaces, sidewalks, driveways, or other surface in the natural topography, the Company shall, at its sole expense, restore and replace such places or things so disturbed in as reasonably good a condition as existed prior to the commencement of said work.
- b. Relocation: If at any time during the period of this consent, the Borough shall alter or change the grade of any street, alley or other way or place the Company, upon reasonable notice by the Borough, shall remove, re-lay or relocate its equipment, at the expense of the Company. In requiring Company to remove, re-lay or relocate any portion of its property, the Borough shall treat Company the same as, and require no more of Company than, any other similarly situated entity utilizing the Public Rights of Way, including with respect to reimbursement of costs.
- c. Removal or Trimming of Trees: During the exercise of its rights and privileges under this franchise, the Company shall have the authority to trim trees upon and overhanging streets, alleys, sidewalks or other public places of the Borough so as to prevent the branches of such trees from coming in contact with the wires and cable of the Company. Such trimming shall be only to the extent necessary to maintain proper clearance of the Company's wire and cables. Except in an emergency, the Company will not, without the prior consent of the Supervisor of the Borough's Department of Public Works, or his/her delegate, trim or remove trees in the public rights-of-way or parks in the Borough. The Supervisor or delegate will respond to a request for authorization within 48 hours, Monday through Friday. If requested, the Company will perform any trimming under the direct supervision of the Supervisor or his designee.
- d. Installation of Equipment: The Company shall install equipment in the same location and manner as existing public utilities whenever possible, in order to minimize the impact of same on surrounding property.
- e. Temporary removal of cables: The Company shall, upon request of the Borough, at the Company's expense, temporarily raise, lower or remove its cables and associated facilities in order to facilitate the moving of Borough-owned buildings, equipment, vehicles and machinery and to accommodate other like circumstances. In light of a temporary removal

request by other than the Borough for non-Borough-owned buildings, equipment, vehicles and machinery, the cost of such temporary removal shall be the responsibility of the requesting party.

SECTION 9. CUSTOMER SERVICE.

In providing services to its customers, the Company shall comply with N.J.A.C. 14:18-1, et seq. and all applicable state and federal statutes and regulations. The Company shall strive to meet or exceed all voluntary company and industry standards in the delivery of customer service and shall be prepared to report on it to the Borough Council upon written request of the Borough Administrator or Clerk.

- a. The Company shall continue to comply fully with all applicable state and federal statutes and regulations regarding credit for outages, the reporting of same to regulatory agencies and notification of same to customers.
- b. The Company shall continue to fully comply with all applicable state and federal statutes and regulations regarding the availability of devices for the hearing impaired and the notification of same to customers.
- c. The Company shall use every reasonable effort to meet or exceed voluntary standards for telephone accessibility by the National Cable Television Association (NCTA).
- d. Nothing herein shall impair the right of any subscriber or the Borough to express any comment with respect to telephone accessibility to the Complaint Officer, or impair the right of the Complaint Officer to take any action that is permitted under law.

SECTION 10. MUNICIPAL COMPLAINT OFFICER.

The Office of Cable Television is hereby designed as the Complaint Officer for the Municipality pursuant to N.J.S.A. 48:5A-26(b). All complaints shall be received and processed in accordance with N.J.A.C. 14:17-6.5. The Municipality shall have the right to request copies of records and reports pertaining to complaints by Municipality customers from the OCTV.

SECTION 11. LOCAL OFFICE.

During the term of this franchise, and any renewal thereof, the Company shall maintain a business office or agent in accordance with N.J.A.C. § 14:18-5.1 for the purpose of receiving, investigating and resolving all local complaints regarding the quality of service, equipment malfunctions, and similar matters. Such a business office shall have a publicly listed toll-free telephone number and be open during standard business hours, and in no event (excepting emergent circumstances) less than 9:00 A.M. to 5:00 P.M., Monday through Friday.

SECTION 12. PERFORMANCE BOND.

During the life of the franchise the Company shall give to the Borough a bond in the amount of

Twenty-Five Thousand Dollars (\$25,000). Such bond shall be to insure the faithful performance of all undertakings of the Company as represented in its application for municipal consent incorporated herein.

SECTION 13. SUBSCRIBER RATES.

The rates of the Company shall be subject to regulation as permitted by federal and state law.

SECTION 14. COMMITMENTS BY THE COMPANY.

- a. The Company shall continue to provide at no cost Total Preferred cable television service to one (1) outlet to each qualified existing school and library in the Borough, public and private, elementary, intermediate and secondary, provided the school building is within one hundred seventy-five (175) feet of active cable distribution plant or through customer owned conduit. Each additional outlet installed, if any, shall be paid for on a materials plus labor basis by the school or library requesting service. Monthly service charges shall be waived on all additional outlets.
- b. The Company shall continue to provide at no cost Total Preferred cable television service to one (1) outlet to each qualified municipal building in the Borough (Borough Hall, Police Headquarters, Fire Department, and First Aid building), provided they are within one hundred seventy-five (175) feet of active cable distribution plant or through customer owned conduit. Each additional outlet installed, if any, shall be paid for on a materials plus labor basis by the Borough.
- c. Within six months of the issuance of a Renewal Certificate of Approval by the BPU, the Company shall provide to the Borough a one-time E/G Access Capital Grant in the amount of \$10,000 to meet the Access capital needs of the community.
- d. The Communications Act of 1934, as amended [47 U.S.C. §543 (b)], allows the Company to itemize and/or identify: (1.) the amount on the subscriber bill assessed as a franchise fee and the identity of the governmental authority to which the fee is paid; (2.) the amount on the bill assessed to satisfy any requirements imposed on the Company by the cable franchise to support public, education, and/or governmental access channels or the use of such channels; and (3.) any grants or other fees on the bill or any tax, assessment, or charge of any kind imposed by any governmental authority on the transaction between the operator and the subscriber. The Company reserves its external cost, pass-through rights to the full extent permitted by law.

SECTION 15. PUBLIC, EDUCATIONAL AND GOVERNMENTAL ACCESS

- a. The Company shall continue to make available a system-wide educational and public access channel that may be shared with other municipalities maintained by the Company. Qualified individuals and organizations may utilize public access for the purpose of cablecasting non-commercial access programming in conformance with the Company's published public access rules.

- b. The Company shall not exercise editorial control over any educational or governmental use PEG Access channels, except Company may refuse to transmit any educational or governmental access program or portion of an educational or governmental access program that contains obscenity, indecency, or nudity.
- c. The Company shall take any steps that are necessary to ensure that the signals originated on the access channels are carried without material degradation, and with a signal whose quality is equal to that of the other standard channels that the Company transmits.

SECTION 16. EMERGENCY USES.

- a. The Company will comply with the Emergency Alert System (“EAS”) rules in accordance with applicable state and federal statutes and regulations.
- b. The Company shall in no way be held liable for any injury suffered by the Borough or any other person, during an emergency, if for any reason the Borough is unable to make full use of the cable television system as contemplated herein.

SECTION 17. LIABILITY INSURANCE.

The Company shall at all times maintain a comprehensive general liability insurance policy with a single limit amount of One Million Dollars (\$1,000,000) covering liability for any death, personal injury, property damages or other liability arising out of its construction and operation of the cable television system, and an excess liability (or “umbrella”) policy in the amount of Five Million Dollars (\$5,000,000).

SECTION 18. INCORPORATION OF THE APPLICATION.

All of the statements and commitments contained in the Application or annexed thereto and incorporated therein, and any amendment thereto, except as modified herein, are binding upon the Company as terms and conditions of this consent. The Application and other relevant writings submitted by the Company shall be annexed hereto and made a part hereof by reference provided same do not conflict with application State or Federal law.

SECTION 19. COMPETITIVE EQUITY.

Should the Borough grant municipal consent for a franchise to construct, operate and maintain a cable television system to any other person, corporation or entity on terms materially less burdensome or more favorable than the terms contained herein, the Company may substitute such language that is more favorable or less burdensome for the comparable provision of this Ordinance subject to the provisions of N.J.A.C. § 14:17-6.7.

SECTION 20. PROPRIETARY INFORMATION

The Company shall not be required to disclose information which it reasonably deems to be proprietary or confidential in nature. The Borough agrees to treat any information disclosed by the Company as confidential and only to disclose it to those employees, representatives, and agents of the Borough that have a need to know in order to enforce this Ordinance Agreement and who agree to maintain the confidentiality of all such information, unless such information is deemed to be subject to New Jersey's Open Public Records Act.

The Company shall not be required to provide Customer information in violation of Section 631 of the Cable Act or any other applicable federal or state privacy law. For purposes of this Section, the terms "proprietary or confidential" include, but are not limited to, information relating to the Cable System design, customer lists, marketing plans, financial information unrelated to the calculation of franchise fees or rates pursuant to FCC rules, or other information that is reasonably determined by the Company to be competitively sensitive. The Company may make proprietary or confidential information available for inspection but not copying or removal by the Borough's representative. In the event that the Borough has in its possession and receives a request under a state "sunshine," public records, or similar law for the disclosure of information the Company has designated as confidential, trade secret or proprietary, the Borough shall notify the Company of such request and cooperate with Company in opposing such request.

SECTION 21. FORCE MAJEURE.

The Company shall not be liable or responsible for, in whole or in part, any delay or failure to perform any of its obligations hereunder which may result from accidents, pandemics, floods, fires, earthquakes, tornadoes or other acts of God; war, acts of war (whether or not a declaration of war is made), civil disobedience; civil disturbance, sabotage or vandalism, customer tampering or interference, or act of public enemy; strikes, other labor or job actions or unavailability of materials or equipment; or other events or circumstances beyond the reasonable control of the Company.

SECTION 22. THIRD PARTY BENEFICIARIES.

Nothing in this Franchise or in any prior agreement is or was intended to confer third-party beneficiary status on any member of the public to enforce the terms of such agreements or Franchise.

SECTION 23. NEW DEVELOPMENTS.

The Borough, for its part, shall endeavor to exercise reasonable efforts to require developers and utility companies to provide the Company with at least fifteen (15) days advance notice of an available open trench for the placement of necessary cable.

SECTION 24. EFFECTIVE DATE.

This Ordinance shall take effect immediately upon passage and publication as required by law, and the issuance of a Renewal Certificate of Approval from the BPU.

SECTION 25. SEVERABILITY.

The provisions of this Ordinance shall be severable. In the event that any portion of this Ordinance is found to be invalid for any reason by any Court of competent jurisdiction, such judgment shall be limited in its effect only to the portion of the Ordinance actually adjudged invalid and shall not be deemed to affect the operation of any other portion thereof, which shall remain in full force and effect.

SECTION 26. REPEALER.

All parts and provisions of any Ordinance which are inconsistent with the provisions of this Ordinance shall be repealed to the extent of such inconsistency.

Introduction: December 5, 2022

Adoption:

ATTEST:

MARGARET RIGGIO
MUNICIPAL CLERK

LAWRENCE D. QUATTRONE
MAYOR

Ordinance 2022-20

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

**AN ORDINANCE AMENDING AND SUPPLEMENTING ARTICLE 19-2, ENTITLED
“CHARGES AND RENTS,” OF CHAPTER 19, “WATER AND SEWER,” OF
“THE REVISED GENERAL ORDINANCES OF THE BOROUGH OF HIGHTSTOWN,”
IN CERTAIN LIMITED RESPECTS.**

WHEREAS, the Borough of Hightstown (the “Borough”) previously established Article 19-2, entitled “Charges and Rents,” of Chapter 19, “Water and Sewer,” of “The Revised General Ordinances of the Borough of Hightstown” (also referenced as the “Borough Code”); and

WHEREAS, the Mayor and Council wish to revise the charges for water and sewer service within the Borough, as well as to remove outdated provisions of the Borough Code which relate to the Borough’s prior receipt of septage/grey water; and

WHEREAS, these revisions will require amendments to Section 19-2-2, entitled “Water Charges,” and Section 19-2-3, entitled “Sewer Charges,” of the Borough Code, as set forth in more detail below.

NOW, THEREFORE, BE IT ORDAINED, by the Mayor and Council of the Borough of Hightstown in the County of Mercer and State of New Jersey, as follows:

1. That Section 19-2-2, entitled “Water Charges,” of Chapter 19, “Water and Sewer,” of Article 19-2, “Charges and Rents,” of “The Revised General Ordinances of the Borough of Hightstown is hereby amended and supplemented in the following respects (additions are show with underline; deletions are shown with ~~striketrough~~):

§ 19-2-2. Water Charges.

Type	Charge
Quarterly base charge for water connections (per connection unit)	\$46.75 <u>\$54.70</u> per unit
Quarterly base charge for auxiliary residential water-only connection (per connection unit), installed as per § 19-2-5C	\$30 <u>\$35.00</u> per unit
Water usage charge per each 100 cubic feet of metered water usage (all account types except auxiliary residential water-only connections)	\$2.08 <u>\$2.43</u>
Water usage charge per each 100 cubic feet of metered water usage for auxiliary residential water-only connections	\$3.03 <u>\$3.55</u> per unit
Tanked water	\$20 <u>\$23.40</u> per 1,000 gallons
Quarterly base charge for private fire service lines:	

Type	Charge
Size of fire service line	Charge
2"	\$10.05 <u>\$11.76</u>
4"	\$52.50 <u>\$61.43</u>
6"	\$162.75 <u>\$190.42</u>
8"	\$351.75 <u>\$411.55</u>
10"	\$630 <u>\$737.11</u>

The Borough shall assess a charge of \$15 for all water meter readings not required for the calculation of quarterly water bills.

All water charges above shall increase by an additional 1% every January 1, starting on January 1, ~~2023~~ 2024.

2. That Section 19-2-3, entitled “Sewer Charges,” of Chapter 19, “Water and Sewer,” of “The Revised General Ordinances of the Borough of Hightstown is hereby amended and supplemented in the following respects (additions are show with underline; deletions are shown with ~~strikethrough~~):

§ 19-2-3. Sewer Charges.

The following charges and rents shall be charged for use of the sewer system. For premises connected with the water mains of the public water and sewer system owned by the Borough, a sum shall be charged in accordance with the following rates and be computed from the amount and use of water taken from the water mains during the most recently billed quarter of the calendar year as evidenced by the reading of the water meter for the premises. Sewer charges shall be based upon the following:

A. Connections and Usage.

- (1) Quarterly base charge for sewage connections (per connection unit) whether or not any water is used during the quarter: ~~\$78.50~~ \$91.85 per unit.
- (2) Sewage usage charge per each 100 cubic feet of metered water usage (all account types): ~~\$4.31~~ \$5.04.
- (3) Rates for Subsection **A(1)** and **(2)** above shall increase by 1% every January 1, starting on January 1, ~~2023~~ 2024.

~~**B. Receipt of Septage/Grey Water.**~~

Type	Charge
For processing of grey water delivered via tank truck by commercial entities	\$39 per 1,000 gallons
The contents of each tanker will be tested so as to determine the pH level of the material.	

Type	Charge
For material with a measured pH found to be between 5.0 and 5.5, an additional surcharge will be assessed	\$7.50 per 1,000 gallons
For material with a measured pH found to be below 5.0, an additional surcharge will be assessed	\$15 per 1,000 gallons
For processing of septic tank waste delivered via tank truck by commercial entities	
Septic containing less than 3% total solids	\$61 per 1,000 gallons
The contents of each tanker will be tested so as to determine the pH level of the material.	
For material with a measured pH found to be between 5.0 and 5.5, an additional surcharge will be assessed	\$7.50 per 1,000 gallons
For material with a measured pH found to be below 5.0, an additional surcharge will be assessed	\$15 per 1,000 gallons
Septic containing greater than 3% total solids but less than 4% total solids	\$72 per 1,000 gallons
The contents of each tanker will be tested so as to determine the pH level of the material.	
For material with a measured pH found to be between 5.0 and 5.5, an additional surcharge will be assessed	\$7.50 per 1,000 gallons
For material with a measured pH found to be below 5.0, an additional surcharge will be assessed	\$15 per 1,000 gallons
Septic containing greater than 4% total solids but less than 5% total solids	\$82 per 1,000 gallons
The contents of each tanker will be tested so as to determine the pH level of the material.	
For material with a measured pH found to be between 5.0 and 5.5, an additional surcharge will be assessed	\$7.50 per 1,000 gallons
For material with a measured pH found to be below 5.0, an additional surcharge will be assessed	\$15 per 1,000 gallons
Septic containing greater than 5% total solids	\$93 per 1,000 gallons
The contents of each tanker will be tested so as to determine the pH level of the material.	
For material with a measured pH found to be between 5.0 and 5.5, an additional surcharge will be assessed	\$7.50 per 1,000 gallons
For material with a measured pH found to be below 5.0, an additional surcharge will be assessed	\$15 per 1,000 gallons
Septic (Jugglers)	\$93 per 1,000 gallons

Type	Charge
The contents of each tanker will be tested so as to determine the pH level of the material.	
For material with a measured pH found to be between 5.0 and 5.5, an additional surcharge will be assessed	\$7.50 per 1,000 gallons
For material with a measured pH found to be below 5.0, an additional surcharge will be assessed	\$15 per 1,000 gallons
Car Wash	\$72 per 1,000 gallons
The contents of each tanker will be tested so as to determine the pH level of the material.	
For material with a measured pH found to be between 5.0 and 5.5, an additional surcharge will be assessed	\$7.50 per 1,000 gallons
For material with a measured pH found to be below 5.0, an additional surcharge will be assessed	\$15 per 1,000 gallons
Septic from Recreational Vehicles (RV)	\$15 per 1,000 gallons

~~C.B.~~ No petroleum oil or grease from mineral sources will be accepted at the Advanced Wastewater Treatment Plant.

~~D.C.~~ The term “calendar year” as used in this section shall be the period between January 1 and December 31.

3. That all other provisions of Chapter 19 of the Borough Code which are not referenced in Sections 1 and 2 of this Ordinance shall remain unaffected/unchanged and remain in full force and effect.

4. That all parts and provisions of any Ordinance which are inconsistent with the provisions of this Ordinance shall be repealed to the extent of such inconsistency.

5. That the provisions of this Ordinance shall be severable. In the event that any portion of this Ordinance is found to be invalid for any reason by any Court of competent jurisdiction, such judgment shall be limited in its effect only to the portion of the Ordinance actually adjudged invalid and shall not be deemed to affect the operation of any other portion thereof, which shall remain in full force and effect.

Introduced: December 5, 2022

Adopted:

ATTEST:

MARGARET RIGGIO
 MUNICIPAL CLERK

LAWRENCE D. QUATTRONE
 MAYOR

Ordinance 2022-21

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

**BOND ORDINANCE PROVIDING FOR VARIOUS
CAPITAL IMPROVEMENTS IN AND BY THE BOROUGH
OF HIGHTSTOWN, IN THE COUNTY OF MERCER, NEW
JERSEY, APPROPRIATING \$819,100 THEREFOR AND
AUTHORIZING THE ISSUANCE OF \$775,780 BONDS OR
NOTES OF THE BOROUGH TO FINANCE PART OF THE
COST THEREOF.**

BE IT ORDAINED BY THE BOROUGH COUNCIL OF THE BOROUGH OF HIGHTSTOWN, IN THE COUNTY OF MERCER, NEW JERSEY (not less than two-thirds of all members thereof affirmatively concurring) AS FOLLOWS:

Section 1. The several improvements described in Section 3 of this bond ordinance are hereby respectively authorized to be undertaken by the Borough of Hightstown, in the County of Mercer, New Jersey (the "Borough") as general improvements. For the several improvements or purposes described in Section 3, there are hereby appropriated the respective sums of money therein stated as the appropriation made for each improvement or purpose, such sums amounting in the aggregate to \$819,100, including the aggregate sum of \$43,320 as the several down payments for the improvements or purposes required by the Local Bond Law. The down payments have been made available by virtue of provision for down payment or for capital improvement purposes in one or more previously adopted budgets.

Section 2. In order to finance the cost of the several improvements or purposes not covered by application of the several down payments, negotiable bonds are hereby authorized to be issued in the principal amount of \$775,780 pursuant to the Local Bond Law. In anticipation of

the issuance of the bonds, negotiable bond anticipation notes are hereby authorized to be issued pursuant to and within the limitations prescribed by the Local Bond Law.

Section 3. The several improvements hereby authorized and the several purposes for which the bonds are to be issued, the estimated cost of each improvement and the appropriation therefor, the estimated maximum amount of bonds or notes to be issued for each improvement and the period of usefulness of each improvement are as follows:

<u>Purpose</u>	<u>Appropriation & Estimated Cost</u>	<u>Estimated Maximum Amount of Bonds & Notes</u>	<u>Period of Usefulness</u>
a) <u>Police:</u>			
(i) Acquisition of a server management system, including all related costs and expenditures incidental thereto.	\$12,500	\$11,900	5 years
(ii) Acquisition of stalker street signs, including all related costs and expenditures incidental thereto.	\$12,500	\$11,900	10 years
b) <u>Fire Department:</u>			
(i) Acquisition of self-contained breathing apparatus bottles, rescue equipment upgrades and turnout gear, including all related costs and expenditures incidental thereto.	\$117,500	\$107,800	5 years
(ii) Engine bay floor repair and the acquisition of a vehicle compression system and a vehicle exhaust system, including all related costs and expenditures incidental thereto and further including all work			

and materials necessary therefor and incidental thereto.

\$84,500 \$80,400 15 years

c) Department of Public Works:

(i) Acquisition of an automated garbage truck, including all related costs and expenditures incidental thereto.

\$460,000 \$438,000 5 years

(ii) Acquisition of road signage and a rectangle rapid flashing beacon, including all related costs and expenditures incidental thereto.

\$48,300 \$45,990 10 years

d) Parks and Recreation:

Acquisition of basketball catch nets for Dawes Park, including all related costs and expenditures incidental thereto.

\$5,800 \$5,500 15 years

e) Roads:

East Ward Street Bridge improvements, including all work and materials necessary therefor and incidental thereto.

\$78,000 \$74,290 10 years

TOTAL: \$819,100 \$775,780

The excess of the appropriation made for each of the improvements or purposes aforesaid over the estimated maximum amount of bonds or notes to be issued therefor, as above stated, is the amount of the down payment for each purpose.

Section 4. All bond anticipation notes issued hereunder shall mature at such times as may be determined by the chief financial officer; provided that no bond anticipation note shall mature later than one year from its date, unless such bond anticipation notes are permitted to

mature at such later date in accordance with applicable law. The bond anticipation notes shall bear interest at such rate or rates and be in such form as may be determined by the chief financial officer. The chief financial officer shall determine all matters in connection with bond anticipation notes issued pursuant to this bond ordinance, and the chief financial officer's signature upon the bond anticipation notes shall be conclusive evidence as to all such determinations. All bond anticipation notes issued hereunder may be renewed from time to time subject to the provisions of the Local Bond Law or other applicable law. The chief financial officer is hereby authorized to sell part or all of the bond anticipation notes from time to time at public or private sale and to deliver them to the purchasers thereof upon receipt of payment of the purchase price plus accrued interest from their dates to the date of delivery thereof. The chief financial officer is directed to report in writing to the governing body at the meeting next succeeding the date when any sale or delivery of the bond anticipation notes pursuant to this bond ordinance is made. Such report must include the amount, the description, the interest rate and the maturity schedule of the bond anticipation notes sold, the price obtained and the name of the purchaser.

Section 5. The Borough hereby certifies that it has adopted a capital budget or a temporary capital budget, as applicable. The capital or temporary capital budget of the Borough is hereby amended to conform with the provisions of this bond ordinance to the extent of any inconsistency herewith. To the extent that the purposes authorized herein are inconsistent with the adopted capital or temporary capital budget, a revised capital or temporary capital budget has been filed with the Division of Local Government Services.

Section 6. The following additional matters are hereby determined, declared, recited and stated:

(a) The improvements or purposes described in Section 3 of this bond ordinance are not current expenses. They are all improvements or purposes that the Borough may lawfully undertake as general improvements, and no part of the cost thereof has been or shall be specially assessed on property specially benefitted thereby.

(b) The average period of usefulness, computed on the basis of the respective amounts of obligations authorized for each purpose and the reasonable life thereof within the limitations of the Local Bond Law, is 6.95 years.

(c) The Supplemental Debt Statement required by the Local Bond Law has been duly prepared and filed in the office of the Clerk, and a complete executed duplicate thereof has been filed in the office of the Director of the Division of Local Government Services in the Department of Community Affairs of the State of New Jersey. Such statement shows that the gross debt of the Borough as defined in the Local Bond Law is increased by the authorization of the bonds and notes provided in this bond ordinance by \$775,780, and the obligations authorized herein will be within all debt limitations prescribed by that Law.

(d) An aggregate amount not exceeding \$29,600 for items of expense listed in and permitted under N.J.S.A. 40A:2-20 is included in the estimated cost indicated herein for the purposes or improvements.

(e) Any action taken prior to the date of adoption of this bond ordinance in furtherance of the several improvements or purposes described in Section 3, including but not limited to, expenditures of funds appropriated hereby, are hereby ratified, confirmed and approved.

Section 7. The Borough hereby declares the intent of the Borough to issue bonds or bond anticipation notes in the amount authorized in Section 2 of this bond ordinance and to use the proceeds to pay or reimburse expenditures for the costs of the purposes or improvements

described in Section 3 of this bond ordinance. This Section 7 is a declaration of intent within the meaning and for purposes of Treasury Regulations.

Section 8. Any grant moneys received for the purposes or improvements described in Section 3 hereof shall be applied either to direct payment of the cost of the improvements or to payment of the obligations issued pursuant to this bond ordinance. The amount of obligations authorized but not issued hereunder shall be reduced to the extent that such funds are so used.

Section 9. The chief financial officer of the Borough is hereby authorized to prepare and to update from time to time as necessary a financial disclosure document to be distributed in connection with the sale of obligations of the Borough and to execute such disclosure document on behalf of the Borough. The chief financial officer is further authorized to enter into the appropriate undertaking to provide secondary market disclosure on behalf of the Borough pursuant to Rule 15c2-12 of the Securities and Exchange Commission (the "Rule") for the benefit of holders and beneficial owners of obligations of the Borough and to amend such undertaking from time to time in connection with any change in law, or interpretation thereof, provided such undertaking is and continues to be, in the opinion of a nationally recognized bond counsel, consistent with the requirements of the Rule. In the event that the Borough fails to comply with its undertaking, the Borough shall not be liable for any monetary damages, and the remedy shall be limited to specific performance of the undertaking.

Section 10. The full faith and credit of the Borough are hereby pledged to the punctual payment of the principal of and the interest on the obligations authorized by this bond ordinance. The obligations shall be direct, unlimited obligations of the Borough, and the Borough shall be obligated to levy *ad valorem* taxes upon all the taxable real property within the Borough for the payment of the obligations and the interest thereon without limitation of rate or amount.

Section 11. This bond ordinance shall take effect 20 days after the first publication thereof after final adoption, as provided by the Local Bond Law.

Introduction: December 5, 2022

Adoption:

ATTEST:

MARGARET RIGGIO
MUNICIPAL CLERK

LAWRENCE D. QUATTRONE
MAYOR

Ordinance 2022-22

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

BOND ORDINANCE PROVIDING FOR WATER METERS REPLACEMENTS AND UPGRADES FOR THE WATER AND SEWER UTILITY AND BY THE BOROUGH OF HIGHTSTOWN, IN THE COUNTY OF MERCER, NEW JERSEY, APPROPRIATING \$73,000 THEREFOR AND AUTHORIZING THE ISSUANCE OF \$69,500 BONDS OR NOTES OF THE BOROUGH TO FINANCE THE COST THEREOF.

BE IT ORDAINED BY THE BOROUGH COUNCIL OF THE BOROUGH OF HIGHTSTOWN, IN THE COUNTY OF MERCER, NEW JERSEY (not less than two-thirds of all members thereof affirmatively concurring) AS FOLLOWS:

Section 1. The improvement described in Section 3(a) of this bond ordinance is hereby authorized to be undertaken by the Borough of Hightstown, in the County of Mercer, New Jersey (the "Borough") as a general improvement. For the improvement or purpose described in Section 3(a), there is hereby appropriated the sum of \$73,000, including the sum of \$3,500 as the down payment required by the Local Bond Law. The down payment is now available by virtue of provision for down payment or for capital improvement purposes in one or more previously adopted budgets.

Section 2. In order to finance the cost of the improvement or purpose not covered by application of the down payment, negotiable bonds are hereby authorized to be issued in the principal amount of \$69,500 pursuant to the Local Bond Law. In anticipation of the issuance of the bonds, negotiable bond anticipation notes are hereby authorized to be issued pursuant to and within the limitations prescribed by the Local Bond Law.

Section 3. (a) The improvement hereby authorized and the purpose for the financing of which the bonds are to be issued is water meters replacements and upgrades, including all work and materials necessary therefor and incidental thereto and further including all related costs and incidental thereto.

(b) The estimated maximum amount of bonds or bond anticipation notes to be issued for the improvement or purpose is as stated in Section 2 hereof.

(c) The estimated cost of the improvement or purpose is equal to the amount of the appropriation herein made therefor.

Section 4. All bond anticipation notes issued hereunder shall mature at such times as may be determined by the chief financial officer; provided that no bond anticipation note shall mature later than one year from its date, unless such bond anticipation notes are permitted to mature at such later date in accordance with applicable law. The bond anticipation notes shall bear interest at such rate or rates and be in such form as may be determined by the chief financial officer. The chief financial officer shall determine all matters in connection with bond anticipation notes issued pursuant to this bond ordinance, and the chief financial officer's signature upon the bond anticipation notes shall be conclusive evidence as to all such determinations. All bond anticipation notes issued hereunder may be renewed from time to time subject to the provisions of the Local Bond Law or other applicable law. The chief financial officer is hereby authorized to sell part or all of the bond anticipation notes from time to time at public or private sale and to deliver them to the purchasers thereof upon receipt of payment of the purchase price plus accrued interest from their dates to the date of delivery thereof. The chief financial officer is directed to report in writing to the governing body at the meeting next succeeding the date when any sale or delivery of the bond anticipation notes pursuant to this bond ordinance is made. Such report must include the

amount, the description, the interest rate and the maturity schedule of the bond anticipation notes sold, the price obtained and the name of the purchaser.

Section 5. The Borough hereby certifies that it has adopted a capital budget or a temporary capital budget, as applicable. The capital or temporary capital budget of the Borough is hereby amended to conform with the provisions of this bond ordinance to the extent of any inconsistency herewith. To the extent that the purposes authorized herein are inconsistent with the adopted capital or temporary capital budget, a revised capital or temporary capital budget has been filed with the Division of Local Government Services.

Section 6. The following additional matters are hereby determined, declared, recited and stated:

(a) The improvement or purpose described in Section 3(a) of this bond ordinance is not a current expense. It is an improvement or purpose that the Borough may lawfully undertake as a general improvement, and no part of the cost thereof has been or shall be specially assessed on property specially benefitted thereby.

(b) The period of usefulness of the improvement or purpose within the limitations of the Local Bond Law, according to the reasonable life thereof computed from the date of the bonds authorized by this bond ordinance, is 15 years.

(c) The Supplemental Debt Statement required by the Local Bond Law has been duly prepared and filed in the office of the Clerk, and a complete executed duplicate thereof has been filed in the office of the Director of the Division of Local Government Services in the Department of Community Affairs of the State of New Jersey. Such statement shows that the gross debt of the Borough as defined in the Local Bond Law is increased by the authorization of the bonds and notes

provided in this bond ordinance by \$69,500, and the obligations authorized herein will be within all debt limitations prescribed by the Local Bond Law.

(d) An aggregate amount not exceeding \$3,000 for items of expense listed in and permitted under N.J.S.A. 40A:2-20 is included in the estimated cost indicated herein for the purpose or improvement.

Section 7. The Borough hereby declares the intent of the Borough to issue bonds or bond anticipation notes in the amount authorized in Section 2 of this bond ordinance and to use the proceeds to pay or reimburse expenditures for the costs of the purposes described in Section 3(a) of this bond ordinance. This Section 7 is a declaration of intent within the meaning and for purposes of Treasury Regulations.

Section 8. Any grant moneys received for the purpose described in Section 3(a) hereof shall be applied either to direct payment of the cost of the improvement or to payment of the obligations issued pursuant to this bond ordinance. The amount of obligations authorized but not issued hereunder shall be reduced to the extent that such funds are so used.

Section 9. The chief financial officer of the Borough is hereby authorized to prepare and to update from time to time as necessary a financial disclosure document to be distributed in connection with the sale of obligations of the Borough and to execute such disclosure document on behalf of the Borough. The chief financial officer is further authorized to enter into the appropriate undertaking to provide secondary market disclosure on behalf of the Borough pursuant to Rule 40c2-12 of the Securities and Exchange Commission (the "Rule") for the benefit of holders and beneficial owners of obligations of the Borough and to amend such undertaking from time to time in connection with any change in law, or interpretation thereof, provided such undertaking is and continues to be, in the opinion of a nationally recognized bond counsel, consistent with the

requirements of the Rule. In the event that the Borough fails to comply with its undertaking, the Borough shall not be liable for any monetary damages, and the remedy shall be limited to specific performance of the undertaking.

Section 10. The full faith and credit of the Borough are hereby pledged to the punctual payment of the principal of and the interest on the obligations authorized by this bond ordinance. The obligations shall be direct, unlimited obligations of the Borough, and the Borough shall be obligated to levy *ad valorem* taxes upon all the taxable real property within the Borough for the payment of the obligations and the interest thereon without limitation of rate or amount.

Section 11. This bond ordinance shall take effect 20 days after the first publication thereof after final adoption, as provided by the Local Bond Law.

Introduction: December 5, 2022

Adoption:

ATTEST:

MARGARET RIGGIO
MUNICIPAL CLERK

LAWRENCE D. QUATTRONE
MAYOR

Ordinance 2022-23

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

**BOND ORDINANCE PROVIDING A SUPPLEMENTAL
APPROPRIATION OF \$85,000 FOR IMPROVEMENTS TO
VARIOUS ROADS IN AND BY THE BOROUGH OF
HIGHTSTOWN, IN THE COUNTY OF MERCER, NEW
JERSEY, AND AUTHORIZING THE ISSUANCE OF \$85,000
BONDS OR NOTES OF THE BOROUGH TO FINANCE
PART OF THE COST THEREOF.**

BE IT ORDAINED BY THE BOROUGH COUNCIL OF THE BOROUGH OF HIGHTSTOWN, IN THE COUNTY OF MERCER, NEW JERSEY (not less than two-thirds of all members thereof affirmatively concurring) AS FOLLOWS:

Section 1. The improvement described in Section 3(a) of this bond ordinance has heretofore been authorized to be undertaken by the Borough as a general improvement. For the improvement or purpose described in Section 3(a), there is hereby appropriated the supplemental amount of \$85,000, such sum being in addition to the \$873,000 appropriated therefor by Bond Ordinance #2020-05, finally adopted July 20, 2022 (the “Original Bond Ordinance”) and including the \$600,000 grant expected to be received from the State of New Jersey Department of Transportation Municipal Aid Program (the “State Grant). Pursuant to 40A:2-11(c), no down payment is provided for the costs of the project since the project is being partially funded by the State Grant.

Section 2. In order to finance the additional cost of the improvement, negotiable bonds are hereby authorized to be issued in the principal amount of \$85,000 pursuant to the Local Bond

Law. In anticipation of the issuance of the bonds, negotiable bond anticipation notes are hereby authorized to be issued pursuant to and within the limitations prescribed by the Local Bond Law.

Section 3. (a) The improvement heretofore authorized and the purpose for the financing of which the bonds are to be issued is improvements to various roads, including Springcrest Drive, Taylor Avenue, Spruce Court and Glen Drive, including curb, sidewalk and roadway improvements, and further including all work and materials necessary therefor and incidental thereto.

(b) The estimated maximum amount of bonds or bond anticipation notes to be issued for the improvement or purpose is \$358,000, including the \$273,000 authorized by the Original Bond Ordinance and the \$85,000 bonds or bond anticipation notes authorized herein.

(c) The estimated cost of the improvement or purpose is \$958,000, including the \$873,000 appropriated by the Original Bond Ordinance and the \$85,000 appropriated herein.

Section 4. All bond anticipation notes issued hereunder shall mature at such times as may be determined by the chief financial officer; provided that no bond anticipation note shall mature later than one year from its date, unless such bond anticipation notes mature at such later date in accordance with applicable law. The bond anticipation notes shall bear interest at such rate or rates and be in such form as may be determined by the chief financial officer. The chief financial officer shall determine all matters in connection with bond anticipation notes issued pursuant to this bond ordinance, and the chief financial officer's signature upon the bond anticipation notes shall be conclusive evidence as to all such determinations. All bond anticipation notes issued hereunder may be renewed from time to time subject to the provisions of the Local Bond Law or other applicable law. The chief financial officer is hereby authorized to sell part or all of the bond anticipation notes from time to time at public or private sale and to deliver them to the purchasers

thereof upon receipt of payment of the purchase price plus accrued interest from their dates to the date of delivery thereof. The chief financial officer is directed to report in writing to the governing body at the meeting next succeeding the date when any sale or delivery of the bond anticipation notes pursuant to this bond ordinance is made. Such report must include the amount, the description, the interest rate and the maturity schedule of the bond anticipation notes sold, the price obtained and the name of the purchaser.

Section 5. The Borough hereby certifies that it has adopted a capital budget or a temporary capital budget, as applicable. The capital or temporary capital budget of the Borough is hereby amended to conform with the provisions of this bond ordinance to the extent of any inconsistency herewith. To the extent that the purposes authorized herein are inconsistent with the adopted capital or temporary capital budget, a revised capital or temporary capital budget has been filed with the Division of Local Government Services.

Section 6. The following additional matters are hereby determined, declared, recited and stated:

(a) The improvement or purpose described in Section 3(a) of this bond ordinance is not a current expense. It is an improvement or purpose that the Borough may lawfully undertake as a general improvement, and no part of the cost thereof has been or shall be specially assessed on property specially benefitted thereby.

(b) The period of usefulness of the improvement or purpose within the limitations of the Local Bond Law, according to the reasonable life thereof computed from the date of the bonds authorized by this bond ordinance, is 10 years.

(c) The Supplemental Debt Statement required by the Local Bond Law has been duly prepared and filed in the office of the Clerk, and a complete executed duplicate thereof has been

filed in the office of the Director of the Division of Local Government Services in the Department of Community Affairs of the State of New Jersey. Such statement shows that the gross debt of the Borough as defined in the Local Bond Law is increased by the authorization of the bonds and notes provided in this bond ordinance by \$358,000, and the obligations authorized herein will be within all debt limitations prescribed by the Local Bond Law.

(d) An aggregate amount not exceeding \$183,000 for items of expense listed in and permitted under N.J.S.A. 40A:2-20 is included in the estimated cost indicated herein for the purpose or improvement. Of this amount, \$113,000 was estimated for these items of expense in the Original Bond Ordinance and an additional \$70,000 is estimated therefor herein.

Section 7. The Borough hereby declares the intent of the Borough to issue bonds or bond anticipation notes in the amount authorized in Section 3 of this bond ordinance and to use the proceeds to pay or reimburse expenditures for the costs of the purposes described in Section 3(a) of this bond ordinance. This Section 7 is a declaration of intent within the meaning and for purposes of the Treasury Regulations.

Section 8. Any grant moneys received for the purpose described in Section 3(a) hereof shall be applied either to direct payment of the cost of the improvement or to payment of the obligations issued pursuant to this bond ordinance. The amount of obligations authorized but not issued hereunder shall be reduced to the extent that such funds are so used.

Section 9. The chief financial officer of the Borough is hereby authorized to prepare and to update from time to time as necessary a financial disclosure document to be distributed in connection with the sale of obligations of the Borough and to execute such disclosure document on behalf of the Borough. The chief financial officer is further authorized to enter into the appropriate undertaking to provide secondary market disclosure on behalf of the Borough pursuant

to Rule 15c2-12 of the Securities and Exchange Commission (the “Rule”) for the benefit of holders and beneficial owners of obligations of the Borough and to amend such undertaking from time to time in connection with any change in law, or interpretation thereof, provided such undertaking is and continues to be, in the opinion of a nationally recognized bond counsel, consistent with the requirements of the Rule. In the event that the Borough fails to comply with its undertaking, the Borough shall not be liable for any monetary damages, and the remedy shall be limited to specific performance of the undertaking.

Section 10. The full faith and credit of the Borough are hereby pledged to the punctual payment of the principal of and the interest on the obligations authorized by this bond ordinance. The obligations shall be direct, unlimited obligations of the Borough, and the Borough shall be obligated to levy *ad valorem* taxes upon all the taxable real property within the Borough for the payment of the obligations and the interest thereon without limitation of rate or amount.

Section 11. This bond ordinance shall take effect 20 days after the first publication thereof after final adoption, as provided by the Local Bond Law.

Introduction: December 5, 2022

Adoption:

ATTEST:

MARGARET RIGGIO
MUNICIPAL CLERK

LAWRENCE D. QUATTRONE
MAYOR

Ordinance 2022-24

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

**BOND ORDINANCE PROVIDING A SUPPLEMENTAL
APPROPRIATION OF \$65,000 FOR IMPROVEMENTS TO
VARIOUS ROADS IN AND BY THE BOROUGH OF
HIGHTSTOWN, IN THE COUNTY OF MERCER, NEW
JERSEY, AND AUTHORIZING THE ISSUANCE OF \$65,000
BONDS OR NOTES OF THE BOROUGH TO FINANCE
PART OF THE COST THEREOF.**

BE IT ORDAINED BY THE BOROUGH COUNCIL OF THE BOROUGH OF HIGHTSTOWN, IN THE COUNTY OF MERCER, NEW JERSEY (not less than two-thirds of all members thereof affirmatively concurring) AS FOLLOWS:

Section 1. The improvement described in Section 3(a) of this bond ordinance has heretofore been authorized to be undertaken by the Borough as a general improvement. For the improvement or purpose described in Section 3(a), there is hereby appropriated the supplemental amount of \$65,000, such sum being in addition to the \$430,000 appropriated therefor by Bond Ordinance #2015-15, finally adopted August 17, 2015 (the “Original Bond Ordinance”), as supplemental by #2017-15, finally adopted November 6, 2017 (the “Supplemental Bond Ordinance”) and the \$132,000 appropriated therefor by the Supplemental Bond Ordinance and including the \$275,000 grant from the Safe Route to School Program administered by the State of New Jersey Department of Transportation (the “State Grant). Pursuant to 40A:2-11(c), no down payment is provided for the costs of the project since the project is being partially funded by the State Grant.

Section 2. In order to finance the additional cost of the improvement, negotiable bonds are hereby authorized to be issued in the principal amount of \$65,000 pursuant to the Local Bond Law. In anticipation of the issuance of the bonds, negotiable bond anticipation notes are hereby authorized to be issued pursuant to and within the limitations prescribed by the Local Bond Law.

Section 3. (a) The improvement heretofore authorized and the purpose for the financing of which the bonds are to be issued is improvements to Stockton Steet and Joseph Street, including, but not limited to, repaving and improvements to sidewalks and curbs on Joseph Street, and further including all work and materials necessary therefor and incidental thereto.

(b) The estimated maximum amount of bonds or bond anticipation notes to be issued for the improvement or purpose is \$627,000, including the \$430,000 authorized by the Original Bond Ordinance, the \$132,000 authorized by the Supplemental Bond Ordinance and the \$65,000 bonds or bond anticipation notes authorized herein.

(c) The estimated cost of the improvement or purpose is \$627,000, including the \$430,000 authorized by the Original Bond Ordinance, the \$132,000 authorized by the Supplemental Bond Ordinance and the \$135,000 appropriated herein.

Section 4. All bond anticipation notes issued hereunder shall mature at such times as may be determined by the chief financial officer; provided that no bond anticipation note shall mature later than one year from its date, unless such bond anticipation notes mature at such later date in accordance with applicable law. The bond anticipation notes shall bear interest at such rate or rates and be in such form as may be determined by the chief financial officer. The chief financial officer shall determine all matters in connection with bond anticipation notes issued pursuant to this bond ordinance, and the chief financial officer's signature upon the bond anticipation notes shall be conclusive evidence as to all such determinations. All bond anticipation notes issued

hereunder may be renewed from time to time subject to the provisions of the Local Bond Law or other applicable law. The chief financial officer is hereby authorized to sell part or all of the bond anticipation notes from time to time at public or private sale and to deliver them to the purchasers thereof upon receipt of payment of the purchase price plus accrued interest from their dates to the date of delivery thereof. The chief financial officer is directed to report in writing to the governing body at the meeting next succeeding the date when any sale or delivery of the bond anticipation notes pursuant to this bond ordinance is made. Such report must include the amount, the description, the interest rate and the maturity schedule of the bond anticipation notes sold, the price obtained and the name of the purchaser.

Section 5. The Borough hereby certifies that it has adopted a capital budget or a temporary capital budget, as applicable. The capital or temporary capital budget of the Borough is hereby amended to conform with the provisions of this bond ordinance to the extent of any inconsistency herewith. To the extent that the purposes authorized herein are inconsistent with the adopted capital or temporary capital budget, a revised capital or temporary capital budget has been filed with the Division of Local Government Services.

Section 6. The following additional matters are hereby determined, declared, recited and stated:

(a) The improvement or purpose described in Section 3(a) of this bond ordinance is not a current expense. It is an improvement or purpose that the Borough may lawfully undertake as a general improvement, and no part of the cost thereof has been or shall be specially assessed on property specially benefitted thereby.

(b) The period of usefulness of the improvement or purpose within the limitations of the Local Bond Law, according to the reasonable life thereof computed from the date of the bonds authorized by this bond ordinance, is 10 years.

(c) The Supplemental Debt Statement required by the Local Bond Law has been duly prepared and filed in the office of the Clerk, and a complete executed duplicate thereof has been filed in the office of the Director of the Division of Local Government Services in the Department of Community Affairs of the State of New Jersey. Such statement shows that the gross debt of the Borough as defined in the Local Bond Law is increased by the authorization of the bonds and notes provided in this bond ordinance by \$65,000, and the obligations authorized herein will be within all debt limitations prescribed by the Local Bond Law.

(d) An aggregate amount not exceeding \$255,000 for items of expense listed in and permitted under N.J.S.A. 40A:2-20 is included in the estimated cost indicated herein for the purpose or improvement. Of this amount, \$80,000 was estimated for these items of expense in the Original Bond Ordinance, \$40,000 was estimated for these items of expense in the Supplemental Bond Ordinance and an additional \$135,000 is estimated therefor herein.

Section 7. The Borough hereby declares the intent of the Borough to issue bonds or bond anticipation notes in the amount authorized in Section 3 of this bond ordinance and to use the proceeds to pay or reimburse expenditures for the costs of the purposes described in Section 3 of this bond ordinance. This Section 7 is a declaration of intent within the meaning and for purposes of the Treasury Regulations.

Section 8. Any grant moneys received for the purpose described in Section 3 hereof shall be applied either to direct payment of the cost of the improvement or to payment of the

obligations issued pursuant to this bond ordinance. The amount of obligations authorized but not issued hereunder shall be reduced to the extent that such funds are so used.

Section 9. The chief financial officer of the Borough is hereby authorized to prepare and to update from time to time as necessary a financial disclosure document to be distributed in connection with the sale of obligations of the Borough and to execute such disclosure document on behalf of the Borough. The chief financial officer is further authorized to enter into the appropriate undertaking to provide secondary market disclosure on behalf of the Borough pursuant to Rule 15c2-12 of the Securities and Exchange Commission (the “Rule”) for the benefit of holders and beneficial owners of obligations of the Borough and to amend such undertaking from time to time in connection with any change in law, or interpretation thereof, provided such undertaking is and continues to be, in the opinion of a nationally recognized bond counsel, consistent with the requirements of the Rule. In the event that the Borough fails to comply with its undertaking, the Borough shall not be liable for any monetary damages, and the remedy shall be limited to specific performance of the undertaking.

Section 10. The full faith and credit of the Borough are hereby pledged to the punctual payment of the principal of and the interest on the obligations authorized by this bond ordinance. The obligations shall be direct, unlimited obligations of the Borough, and the Borough shall be obligated to levy *ad valorem* taxes upon all the taxable real property within the Borough for the payment of the obligations and the interest thereon without limitation of rate or amount.

Section 11. This bond ordinance shall take effect 20 days after the first publication thereof after final adoption, as provided by the Local Bond Law.

Introduction: December 5, 2022

Adoption:

ATTEST:

MARGARET RIGGIO
MUNICIPAL CLERK

LAWRENCE D. QUATTRONE
MAYOR

Resolution 2022-225

*BOROUGH OF HIGHTSTOWN
 COUNTY OF MERCER
 STATE OF NEW JERSEY*

AUTHORIZING PAYMENT OF BILLS

WHEREAS, certain bills are due and payable as per itemized claims listed on the following schedules, which are made a part of the minutes of this meeting as a supplemental record;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown that the bills be paid on audit and approval of the Borough Administrator, the appropriate Department Head and the Treasurer in the amount of \$1,280,456.84 from the following accounts:

Current		\$1,096,625.44
W/S Operating		78,477.26
General Capital		24,665.29
Water/Sewer Capital		78,028.10
Grant		250.00
Trust		275.00
Unemployment Trust		0.00
Animal Control		170.75
Law Enforcement Trust		0.00
Tax Lien Trust		0.00
Public Defender Trust		0.00
Housing Trust		0.00
Escrow		<u>1,965.00</u>
Total		<u><u>\$1,280,456.84</u></u>

CERTIFICATION

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on December 19, 2022.

Margaret Riggio
 Borough Clerk

Date: December 19, 2022

To: Mayor and Council

From: Finance Office

Re: Manual Bill List for 12/19/22

<u>CURRENT ACCOUNT</u>	<u>DATE ISSUED</u>	<u>PO #</u>	<u>CHECK #</u>	<u>Amount</u>
COUNTY OF MERCER COUNTY TAX	11/30/2022	22-01470	1559	\$ 828,591.67
MERCER COUNTY SOIL CONSERV.	12/5/2022	22-01522	34773	\$ 1,095.00
TREASURER, STATE OF NJ/2003 DRI	12/9/2022	22-01284	1560	\$ 4,962.73
ALLIED PAINTING, INC	12/12/2022	22-01266-03	034822	\$ 137,002.86
BANK OF AMERICA	12/12/2022	22-01547	034823	\$ 3,750.27
			TOTAL	\$ 975,402.53
<u>WATER AND SEWER OPERATING</u>				
			TOTAL	\$ -
<u>ESCROW</u>				
			TOTAL	\$ -
<u>GRANT</u>				
			TOTAL	\$ -
<u>TRUST- OTHER</u>				
			TOTAL	\$ -
<u>ANIMAL CONTROL TRUST</u>				
BANK OF AMERICA	12/12/2022	22-01547	001339	\$ 170.75
			TOTAL	\$ 170.75
<u>LAW ENFORCEMENT TRUST</u>				
			TOTAL	\$ -
<u>UNEMPLOYMENT TRUST</u>				
			TOTAL	\$ -
<u>PUBLIC DEFENDER TRUST</u>				
			TOTAL	\$ -
<u>TAX LIEN TRUST</u>				
			TOTAL	\$ -
<u>GENERAL CAPITAL</u>				
THE MUSIAL GROUP	12/13/2022	19-01488-15	6520	\$ 19,175.79
			TOTAL	\$ 19,175.79
<u>WATER AND SEWER CAPITAL</u>				
			TOTAL	\$ -
MANUAL TOTAL				\$ 994,749.07

Vendor #	Name	PO #	PO Date	Description	Amount	Contract Charge	PO Type Account	Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
A1014 APPROVED FIRE PROTECTION, INC.														
		22-01227	10/04/22	GAS METER CALIBRATION										
		1		GAS METER CALIBRATION	148.26	2-09-55-501-002-503		B Sewer Plant Maintenance	R	10/04/22	12/14/22		ST00087377	N
		Vendor Total:			148.26									
APRUZ005 APRUZZESE, MCDERMOTT, MASTRO &														
		22-01472	11/22/22	NOVEMBER 2022 LABOR INV 229706										
		1		NOVEMBER 2022 LABOR INV 229706	3,114.70	2-01-20-155-001-031		B Labor,Personnel & Union Council	R	11/22/22	12/14/22		229706	N
		22-01567	12/12/22	DECEMBER 2022 LABOR INV229980										
		1		DECEMBER 2022 LABOR INV229980	333.00	2-01-20-155-001-031		B Labor,Personnel & Union Council	R	12/12/22	12/14/22		229980	N
		Vendor Total:			3,447.70									
A0054 AQUA PRO-TECH LABORATORIES														
		22-01527	12/06/22	INV #227108131										
		1		OUTSIDE LAB TESTING	1,630.28	2-09-55-501-002-532		B Outside Lab Testing	R	12/06/22	12/14/22		227108131	N
		Vendor Total:			1,630.28									
A0025 AT&T MOBILITY														
		22-01516	12/01/22	INV 287298218043X11282022										
		1		INV 287298218043X11282022 FIRE	82.94	2-01-25-256-002-094		B Computer Service,Support & Software	R	12/01/22	12/14/22		X11282022	N
		2		INV 287298218043X11282022 HPD	389.38	2-01-31-440-001-079		B Telephone-VERIZON WIRELESS	R	12/01/22	12/14/22		X11282022	N
		4		INV 287298218043X11282022 WTP	170.15	2-09-55-501-003-545		B Telephone-w/S-VERIZON	R	12/01/22	12/14/22		X11282022	N
		5		INV 287298218043X11282022AWWTP	77.76	2-09-55-501-003-545		B Telephone-w/S-VERIZON	R	12/01/22	12/14/22		X11282022	N
		6		INV 287298218043X11282022 DPW	195.34	2-01-31-440-001-079		B Telephone-VERIZON WIRELESS	R	12/01/22	12/14/22		X11282022	N
		7		INV 287298218043X11282022 FIRE	38.24	2-01-25-252-002-029		B Computer Software/Mntc/Equip	R	12/01/22	12/14/22		X11282022	N
		Vendor Total:			953.81									
BUCKM005 BUCK MINING & MATERIAL INC														
		22-01534	12/06/22	LEAF DISPOSAL - NOV 16 - DEC 1										
		1		INV 1080 - LEAF DISPOSAL	1,152.00	2-01-26-311-001-166		B LEAF DISPOSAL	R	12/06/22	12/14/22		1080	N
		Vendor Total:			1,152.00									

Vendor #	Name	PO #	PO Date	Description	Amount	Contract Charge Account	PO Type	Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
C0058 CINTAS CORPORATION #061														
22-01523	12/06/22	UNIFORM ADVANTAGE NOV 2022												
1	INV	4136477617	11/04/22		49.64	2-09-55-501-002-507		B Uniforms & Safety Equipment	R	12/06/22	12/14/22		4136477617	N
2	INV	4137176605	11/11/22		49.64	2-09-55-501-002-507		B Uniforms & Safety Equipment	R	12/06/22	12/14/22		4137176605	N
3	INV	4137976303	11/18/22		49.64	2-09-55-501-002-507		B Uniforms & Safety Equipment	R	12/06/22	12/14/22		4137976303	N
4	INV	4138564794	11/25/22		49.64	2-09-55-501-002-507		B Uniforms & Safety Equipment	R	12/06/22	12/14/22		4138564794	N
					<u>198.56</u>									
22-01554	12/12/22	NITRILE GLOVES												
1	6MIL	NITRILE GLOVES (XL)			640.00	2-09-55-501-002-506		B Lab. Equipment & Supplies	R	12/12/22	12/14/22		1903552013	N
2	6MIL	NITRILE GLOVES (M)			320.00	2-09-55-501-002-506		B Lab. Equipment & Supplies	R	12/12/22	12/14/22		1903552013	N
					<u>960.00</u>									
Vendor Total:		1,158.56												
CLARK005 CLARKE CATON HINTZ														
22-01480	11/28/22	Services through 10/28/2022												
1	#85045;	Srvcs thru 10/28/22			3,128.27	2-01-21-180-001-108		B COAH Planning	R	11/28/22	12/14/22		85045	N
2	#85049;	Srvcs thru 10/28/22			121.00	2022-03		P Wilson Ave minor subdivision	R	11/28/22	12/14/22		85049	N
3	#85050;	Srvcs thru 10/28/22			25.50	2022-05		P Use Variance - 2 Family Home	R	11/28/22	12/14/22		85050	N
					<u>3,274.77</u>									
22-01481	11/29/22	PROJECT 5645.06 CANNABIS ORD.												
1	PROJECT	5645.06 CANNABIS			2,848.94	2-01-20-155-001-027		B General Matters	R	11/29/22	12/14/22		85047	N
22-01482	11/29/22	PROJECT 5645 HIGHTSTOWN BORO												
1	PROJECT	5645 HIGHTSTOWN BORO			801.73	2-01-20-155-001-027		B General Matters	R	11/29/22	12/14/22		85044	N
Vendor Total:		6,925.44												
COMCA005 COMCAST BUSINESS														
22-01514	12/01/22	8499 05 243 0051047 OAK LANE												
1	8499 05 243 0051047	OAK LANE			113.17	2-09-55-501-002-545		B Internet Services	R	12/01/22	12/14/22		499052430051047	N
22-01565	12/12/22	8499 05 243 0036659 OFC1												
1	8499 05 243 0036659	OFC1			301.17	2-01-20-140-001-060		B Internet Services and Web Services	R	12/12/22	12/14/22		DEC 2022	N
Vendor Total:		414.34												

Vendor #	Name	PO #	PO Date	Description	Amount	Contract Charge	PO Type Account	Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
H0461 COMMUNITY ACTION SERVICE CTR.														
		22-01239	10/07/22	DONATION/ADV FOR LATINO FEST										
		1		DONATION/ADV FOR LATINO FEST	250.00	G-02-41-761-000-000		B Mercer County Local Arts Grant	R	10/07/22	12/14/22		I-147087	N
		Vendor Total:			250.00									
COREM005 CORE & MAIN LP														
		22-01332	10/26/22	ANNUAL LOGIC & SENSUS FEE										
		1		ANNUAL LOGIC & SENSUS FEE	16,390.00	2-09-55-501-001-503		B Water Plant Maintenance	R	10/26/22	12/14/22		R734952	N
		2		ANNUAL LOGIC & SENSUS FEE	3,415.00	2-09-55-501-002-503		B Sewer Plant Maintenance	R	10/26/22	12/14/22		R734952	N
		Vendor Total:			19,805.00									
C0087 CUSTOM BANDAG, INC														
		22-01089	09/09/22	INV80208063 S-41 VEHICLE MAINT										
		1		INV80208063 S-41 VEHICLE MAINT	686.40	2-01-25-252-002-121		B Preventive Maintenance	R	09/09/22	12/14/22		80208063	N
		2		INV80208063 S-41 VEHICLE MAINT	10.00	2-01-25-252-002-121		B Preventive Maintenance	R	09/09/22	12/14/22		80208063	N
		3		INV80208063 S-41 VEHICLE MAINT	15.00	2-01-25-252-002-121		B Preventive Maintenance	R	09/09/22	12/14/22		80208063	N
		4		INV80208063 S-41 VEHICLE MAINT	15.00	2-01-25-252-002-121		B Preventive Maintenance	R	09/09/22	12/14/22		80208063	N
		Vendor Total:			726.40									
C0088 CUSTOM ENVIRONMENTAL TECH, INC														
		22-00036	01/26/22	ZETA LYTE 1A RES 2021-180 2022			B							
		7		ZETA LYTE 1A RES 2021-180 2022	1,285.90	2-09-55-501-002-554		B ZETA LYTE 1A POLYMER	R	09/15/22	12/14/22		8077	N
		Vendor Total:			1,285.90									
DEBLO005 DEBLOCK ENVIRONMENTAL SVCS,LLC														
		22-01246	10/07/22	BACK UP OPERATOR FOR AWWTP			B							
		2		INV 00008647 9/27/22	403.23	2-09-55-501-002-528		B Outside Consulting Services (B	R	10/13/22	12/14/22		00008647	N
		3		INV 00008648 9/27/22	500.00	2-09-55-501-002-528		B Outside Consulting Services (B	R	10/13/22	12/14/22		00008648	N
		4		INV 00008649 9/27/22	900.00	2-09-55-501-002-528		B Outside Consulting Services (B	R	10/13/22	12/14/22		00008649	N
		5		INV 00008649 9/27/22	937.50	2-09-55-501-002-528		B Outside Consulting Services (B	R	10/13/22	12/14/22		00008649	N
		6		INV 00008649 9/27/22	900.00	2-09-55-501-002-528		B Outside Consulting Services (B	R	10/13/22	12/14/22		00008649	N

Vendor # Name	PO # PO Date Description	Contract PO Type	Amount Charge Account	Acct Type Description	Stat/Chk	First Rcvd	Chk/Void	1099
	Item Description					Enc Date Date	Date Invoice	Excl
DEBLO005 DEBLOCK ENVIRONMENTAL SVCS,LLC Continued								
	22-01246 10/07/22 BACK UP OPERATOR FOR AWWTP		Continued					
	7 INV 00008649 9/27/22		787.50	2-09-55-501-002-528	B Outside Consulting Services (B	R 10/13/22 12/14/22	00008649	N
			4,428.23					
	Vendor Total:		4,428.23					
DRPUT005 DR PUTHENMADAM RADHAKRISHNAN								
	22-00553 05/12/22 PROF SVCS HEALTH CLINIC 2022			B				
	12 PROF SVCS HEALTH CLNC 12/5/22		357.18	2-01-27-330-001-031	B Contract-Professional Serv.(B)	R 11/28/22 12/14/22	12/5/22	N
	Vendor Total:		357.18					
DRAEG005 DRAEGER, INC.								
	22-01258 10/11/22 ALCOTEST CALIBRATION							
	1 ALCOTEST CALIBRATION		179.00	2-01-25-240-001-116	B Traffic Bureau	R 10/11/22 12/14/22	5951483261	N
	Vendor Total:		179.00					
E0576 EAST WINDSOR REGIONAL SCHOOL								
	22-01558 12/12/22 NOV 2022 FUEL USE							
	1 NOV 2022 FUEL USE - FIRE		590.64	2-01-31-460-001-166	B Motor Fuel - Fire Dept.	R 12/12/22 12/14/22	NOV 2022	N
	2 NOV 2022 FUEL USE - POLICE		2,219.36	2-01-31-460-001-145	B Motor Fuel - Police	R 12/12/22 12/14/22	NOV 2022	N
	3 NOV 2022 FUEL USE - 1ST AID		338.19	2-01-31-460-001-148	B Motor Fuel - Emergency Medical	R 12/12/22 12/14/22	NOV 22	N
	4 NOV 2022 FUEL USE - GARBAGE		2,508.80	2-01-31-460-001-147	B Motor Fuel - Public Works	R 12/12/22 12/14/22	NOV 22	N
	5 NOV 2022 FUEL USE - STREETS		2,160.18	2-01-31-460-001-147	B Motor Fuel - Public Works	R 12/12/22 12/14/22	NOV 2022	N
	6 NOV 2022 FUEL USE - PARKS		129.43	2-01-31-460-001-147	B Motor Fuel - Public Works	R 12/12/22 12/14/22	NOV 2022	N
	7 NOV 2022 FUEL USE - WATER		144.67	2-09-55-501-001-512	B Motor Fuel	R 12/12/22 12/14/22	NOV 2022	N
	8 NOV 2022 FUEL USE - CONSTRUCTI		36.91	2-01-31-460-001-151	B MOTOR FUEL-CONSTRUCTION DEPARTMENT	R 12/12/22 12/14/22	NOV 2022	N
	9 NOV 2022 FUEL FACILITY FEE		120.00	2-01-31-460-001-144	B Upgrades to Fueling Facility	R 12/12/22 12/14/22	NOV 2022	N
	10 NOV 2022 FUEL USE - SEWER		188.89	2-09-55-501-002-512	B Motor Fuel	R 12/12/22 12/14/22	NOV 2022	N
			8,437.07					
	Vendor Total:		8,437.07					
Q0176 EUROFINS QC, LLC								
	22-01494 11/29/22 WATER ANALYSIS							
	1 INV 6300033740 WATER ANALYSIS		255.00	2-09-55-501-001-532	B Outside Testing/Labs	R 11/29/22 12/14/22	6300033740	N

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Q0176 EUROFINS QC, LLC Continued														
22-01494	11/29/22	WATER ANALYSIS		Continued										
2 INV	6300033776	WATER ANALYSIS	103.50	2-09-55-501-001-532	B Outside Testing/Labs	R	11/29/22	12/14/22					6300033776	N
3 INV	6300033816	WATER ANALYSIS	312.50	2-09-55-501-001-532	B Outside Testing/Labs	R	11/29/22	12/14/22					6300033816	N
			671.00											
22-01557	12/12/22	WATER ANALYSIS												
1 INV	6300034419	WATER ANALYSIS	255.00	2-09-55-501-001-532	B Outside Testing/Labs	R	12/12/22	12/14/22					6300034419	N
		Vendor Total:	926.00											
FAILS005 FAIL SAFE TESTING, LLC														
22-01204	10/03/22	FIRE APPARATUS ANNUAL INSP2022		B										
11	PUMP TESTING INV-030513	1,050.00	2-01-25-252-002-122	B Ladder Test - NFPA Required	R	11/03/22	12/14/22						INV-030513	N
12	AERIAL LADDER INV-030511	1,500.00	2-01-25-252-002-122	B Ladder Test - NFPA Required	R	11/03/22	12/14/22						INV-030511	N
13	FIRE HOSE TESTING INV-030510	3,203.20	2-01-25-252-002-126	B Hose Test - NFPA Required	R	11/03/22	12/14/22						INV-030510	N
14	LADDER TEST INV-030512	360.00	2-01-25-252-002-122	B Ladder Test - NFPA Required	R	11/03/22	12/14/22						INV-030512	N
15	HEAT SENSOR LABEL INV-030512	30.00	2-01-25-252-002-122	B Ladder Test - NFPA Required	R	11/17/22	12/14/22						INV-030512	N
		6,143.20												
		Vendor Total:	6,143.20											
M0714 GENSERVE, INC.														
22-01364	11/01/22	KATOLIGHT EMERGENCY GEN MAINT												
1	KATOLIGHT EMERGENCY GEN MAINT	1,961.00	2-09-55-501-002-511	B Generator/Engine Maintenance Agreement (B)	R	11/01/22	12/14/22						0319161-IN	N
		Vendor Total:	1,961.00											
G1077 GEORGE S. COYNE CO., INC.														
22-00001	01/18/22	RES 2021-182 ENDIMAL ODOR CONT		B										
3 INV	#385791 6/27/22	ENDIMAL	1,932.09	2-09-55-501-002-547	B Odor Control	R	01/18/22	12/14/22					385791	N
4 INV	#392695 9/20/22	ENDIMAL	939.38	2-09-55-501-002-547	B Odor Control	R	06/27/22	12/14/22					392695	N
		992.71												
22-00002	01/18/22	RES 2020-236 LIME HI-CALC WTP		B										
11 INV	396544 11/29/22	LIME HICALC	1,691.25	2-09-55-501-001-527	B Calcium Hydroxide - Lime	R	12/02/22	12/14/22					396544	N

Vendor #	Name	PO #	PO Date	Description	Amount	Contract Charge	PO Type Account	Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
G1077 GEORGE S. COYNE CO., INC. Continued														
22-00003	01/18/22	RES 2020-239	SODIUM BICARBONAT	B										
9 INV	388807	8/5/22	SOD BICARB	2,314.40	2-09-55-501-002-552	B Sodium Bicarbonate	R	07/22/22	12/14/22			388807	N	
10 INV	391336	9/8/22	SOD BICARB	2,314.40	2-09-55-501-002-552	B Sodium Bicarbonate	R	09/14/22	12/14/22			391336	N	
11 INV	394499	10/25/22	SOD BICARB	736.40	2-09-55-501-002-552	B Sodium Bicarbonate	R	09/14/22	12/14/22			39449	N	
12 INV	394499	10/25/22	SOD BICARB	1,157.20	2-09-55-501-002-552	B Sodium Bicarbonate	R	09/14/22	12/14/22			39449	N	
				6,522.40										
22-00004	01/18/22	RES 2020-234	HYDROFLUOSILIC	B										
12 INV	396545	DATED 11/29/22		950.92	2-09-55-501-001-528	B Fluorosilic Acid-	R	09/28/22	12/14/22			396545	N	
				Vendor Total:	10,157.28									
G0038 GOLD TYPE BUSINESS MACHINE														
22-01240	10/07/22	E-TICKET	QUARTERLY FEE											
1 E-TICKET			QUARTERLY FEE	1,571.30	2-01-25-240-001-130	B Police E-Ticket	R	10/07/22	12/14/22			37548	N	
				Vendor Total:	1,571.30									
G0001 GPANJ														
22-01560	12/12/22	GPA MEETING	12/8/22											
1 DECEMBER			INSTALLATION	55.00	2-01-20-100-001-041	B Conferences & Meetings	R	12/12/22	12/14/22			E1268	N	
				Vendor Total:	55.00									
G0050 GROVE SUPPLY INC														
22-00839	07/20/22	MINI ROOTER	CABLE											
1 MINI ROOTER			CABLE	273.82	2-09-55-501-002-529	B Sewer Main Repair/Supplies	R	07/20/22	12/14/22			S5645717.001	N	
				Vendor Total:	273.82									
H0126 HIGHTS ELECTRIC MOTOR, INC.														
22-01441	11/16/22	QUOTE #110822BS03												
1 REPLACEMENT			MOTOR DISK FILTER	3,214.38	2-09-55-501-002-503	B Sewer Plant Maintenance	R	11/16/22	12/14/22			0957566-IN	N	
22-01525	12/06/22	QUOTE #113022BS01												
1 JOB REFERNE			A/S #2	397.83	2-09-55-501-002-503	B Sewer Plant Maintenance	R	12/06/22	12/14/22			0957612-IN	N	
2 REBUILD			LOWARA PUMP LABOR ONLY	205.00	2-09-55-501-002-503	B Sewer Plant Maintenance	R	12/06/22	12/14/22			0957612-IN	N	

Vendor #	Name	PO #	PO Date	Description	Amount	Contract Charge Account	PO Type	Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
H0126 HIGHTS ELECTRIC MOTOR, INC. Continued														
		22-01525	12/06/22	QUOTE #113022BS01		Continued								
		3		REBUILD SEW-EURODRIVE GEAR	882.28	2-09-55-501-002-503		B Sewer Plant Maintenance	R	12/06/22	12/14/22		0957612-IN	N
					1,485.11									
				Vendor Total:	4,699.49									
H0048 HIGHTS REALTY LLC														
		22-01521	12/05/22	DECEMBER 2022 HPD RENT										
		1		DECEMBER 2022 HPD RENT	4,808.76	2-01-26-310-001-025		B Building Rental	R	12/05/22	12/14/22		DECEMBER 2022	N
				Vendor Total:	4,808.76									
H1100 HOME DEPOT CREDIT SERVICES														
		22-01580	12/13/22	NOV/DEC 2022 INVOICES										
		1		INV 8083003 - PAINT	20.44	2-01-25-240-001-116		B Traffic Bureau	R	12/13/22	12/14/22		8083003	N
		2		INV 7514895 - RAKES	41.94	2-01-26-311-001-034		B Equipment Parts & Accessories	R	12/13/22	12/14/22		7514895	N
		3		INV 4360867 - ELECTRICAL TAPE/	215.05	2-01-26-310-001-024		B Building Maintenance	R	12/13/22	12/14/22		4360867	N
		4		INV 1046583-PAINT/ELS/FITTINGS	169.50	2-09-55-501-002-503		B Sewer Plant Maintenance	R	12/13/22	12/14/22		1046583	N
					446.93									
				Vendor Total:	446.93									
IPVID005 IPVIDEO CORPORATION														
		22-01502	11/29/22	TRAINING - MECCA										
		1		TRAINING - MECCA	189.00	2-01-25-240-001-042		B Education & Training	R	11/29/22	12/14/22		2584	N
				Vendor Total:	189.00									
J0257 JCP&L														
		22-01563	12/12/22	VARIOUS ACCOUNTS DEC 2022										
		1		100 131 110 379 230 MERCER ST	13.50	2-01-31-430-001-071		B Electric-Borough Hall	R	12/12/22	12/14/22		95537261525	N
		2		100 051 508 750 STOCKTON ST	209.76	2-01-31-430-001-071		B Electric-Borough Hall	R	12/12/22	12/14/22		95507278260	N
		3		100 079 096 689 GRANT PARK	4.09	2-01-31-430-001-071		B Electric-Borough Hall	R	12/12/22	12/14/22		95507278261	N
		4		100 100 104 247 MONUMENT	19.30	2-01-31-430-001-071		B Electric-Borough Hall	R	12/12/22	12/14/22		95507278262	N
		5		100 068 401 122 ROGERS AVE	33.61	2-01-31-430-001-071		B Electric-Borough Hall	R	12/12/22	12/14/22		95537261523	N
		6		100 029 000 310 156 BANK ST	512.07	2-01-31-430-001-071		B Electric-Borough Hall	R	12/12/22	12/14/22		95507278258	N
		7		100 051 508 677 MAIN ST	134.81	2-01-31-430-001-071		B Electric-Borough Hall	R	12/12/22	12/14/22		95507278259	N

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J0257 JCP&L Continued														
22-01563	12/12/22	VARIOUS ACCOUNTS DEC 2022	Continued											
8 100 012 445 936		FIRST AID	264.65	2-01-25-260-001-074	B Electric	R	12/12/22	12/14/22		95447321735	N			
			<u>1,191.79</u>											
22-01568 12/12/22 MASTER 200 000 055 364														
1 100 008 438 010		125 S MAIN ST	9.46	2-01-31-430-001-071	B Electric-Borough Hall	R	12/12/22	12/14/22		95009901958	N			
2 100 008 438 283		MAIN/STOCKTON	30.43	2-01-31-430-001-071	B Electric-Borough Hall	R	12/12/22	12/14/22		95009901958	N			
3 100 008 482 018		RT 33/MAXWELL	28.91	2-01-31-430-001-071	B Electric-Borough Hall	R	12/12/22	12/14/22		95009901958	N			
4 100 010 898 904		FRANKLIN &	32.77	2-01-31-430-001-071	B Electric-Borough Hall	R	12/12/22	12/14/22		95009901958	N			
5 100 012 487 714		148 N MAIN ST	528.13	2-01-31-430-001-071	B Electric-Borough Hall	R	12/12/22	12/14/22		95009901958	N			
6 100 012 487 862		FIREHOUSE	912.72	2-01-31-430-001-072	B Electric-Fire House	R	12/12/22	12/14/22		95009901958	N			
7 100 012 529 457		OAK LANE	29.36	2-09-55-501-002-504	B Electricity	R	12/12/22	12/14/22		95009901958	N			
			<u>1,571.78</u>											
22-01569 12/12/22 MASTER 200 000 055 315														
1 100 008 482 778		MAXWELL	23.33	2-09-55-501-002-504	B Electricity	R	12/12/22	12/14/22		95009908253	N			
2 100 009 294 701		WESTERLEA	19.60	2-09-55-501-001-504	B Electricity	R	12/12/22	12/14/22		95009908253	N			
3 100 012 445 746		BANK ST	4,007.03	2-09-55-501-001-504	B Electricity	R	12/12/22	12/14/22		95009908253	N			
4 100 012 529 309		OAK LANE	7,892.79	2-09-55-501-002-504	B Electricity	R	12/12/22	12/14/22		95009908253	N			
			<u>11,942.75</u>											
Vendor Total:			14,706.32											
J0258 JCP&L (STREET LIGHTING)														
22-01564	12/12/22	ACCT 240 12/6 & ACCT 041 12/7												
1 100 086 395 041		STOCKTON ST	47.92	2-01-31-435-001-075	B Street Lighting	R	12/12/22	12/14/22		95796641766	N			
2 100 081 608 240		N MAIN ST	63.69	2-09-55-501-001-504	B Electricity	R	12/12/22	12/14/22		95537261524	N			
			<u>111.61</u>											
Vendor Total:			111.61											
J0069 JERSEY ELEVATOR LLC														
22-01577	12/13/22	DEC 2022 MONTHLY SERVICE												
1 INV 282954 - DEC 2022 MONTHLY			190.39	2-01-26-310-001-029	B Maintenance Contracts	R	12/13/22	12/14/22		282954	N			
Vendor Total:			190.39											

Vendor #	Name	PO #	PO Date	Description	Amount	Contract Charge	PO Type Account	Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
J0378 KENNCO LLC														
22-01533	12/06/22	CYLINDER RENTAL												
1	INV R17546	- CYLINDER RENTAL	24.00	2-01-26-290-001-050	B DPW Work Equipment	R	12/06/22	12/14/22				R17546	N	
Vendor Total:			24.00											
K0918 KENNETH A. LEWIS														
22-01572	12/13/22	REIMBURSE CLOTHING ALLOWANCE												
1	REIMBURSE CLOTHING ALLOWANCE		266.19	2-01-26-290-001-032	B Uniforms	R	12/13/22	12/14/22				1117357140	N	
Vendor Total:			266.19											
K0260 KEVIN L. SCIBILIA FORESTRY														
22-01490	11/29/22	ANNUAL TREE SEMINAR 11/14/22												
1	ANNUAL TREE SEMINAR 11/14/22		475.00	2-01-27-335-001-042	B Seminars/Workshops/Conventions	R	11/29/22	12/14/22				11-14-22	N	
Vendor Total:			475.00											
L0205 LANGUAGE LINE SERVICES														
22-01535	12/06/22	INV 10668279 HPD												
1	INV 10668279 HPD		6.00	2-01-25-240-001-111	B Interpreter	R	12/06/22	12/14/22				10668279	N	
2	INV 10668279 HPD		17.40	2-01-25-240-001-111	B Interpreter	R	12/06/22	12/14/22				10668279	N	
3	INV 10668279 EAST WINDSOR		17.40	2-01-25-240-001-111	B Interpreter	R	12/06/22	12/14/22				10668279	N	
			40.80											
22-01536	12/06/22	INV 10692840 HPD												
1	INV 10692840 HPD		31.90	2-01-25-240-001-111	B Interpreter	R	12/06/22	12/14/22				10692840	N	
2	INV 10692840 HPD		63.80	2-01-25-240-001-111	B Interpreter	R	12/06/22	12/14/22				10692840	N	
			95.70											
Vendor Total:			136.50											
LSCME005 LSC MECHANICAL														
22-01154	09/21/22	REPAIR TO DEPUTY CHIEF'S TRUCK												
1	IGNITION COIL 2001 FORD		59.64	2-01-25-252-002-121	B Preventive Maintenance	R	09/21/22	12/14/22				5195	N	
2	CONTROL ARM W/BALL JOINT		99.18	2-01-25-252-002-121	B Preventive Maintenance	R	09/21/22	12/14/22				5195	N	
3	CONTROL ARM W/BALL JOINT		99.18	2-01-25-252-002-121	B Preventive Maintenance	R	09/21/22	12/14/22				5195	N	
4	LOWER BALL JOINT		130.84	2-01-25-252-002-121	B Preventive Maintenance	R	09/21/22	12/14/22				5195	N	

Vendor # Name	PO #	PO Date	Description	Contract	PO Type	Stat/Chk	First	Rcvd	Chk/Void	1099	
Item Description	Amount	Charge	Account	Acct	Type Description		Enc Date	Date	Date	Invoice	Excl
LSCME005 LSC MECHANICAL											
Continued											
22-01154	09/21/22	REPAIR TO DEPUTY CHIEF'S TRUCK	Continued								
5	10" RUBBER HOSE (EGR)	20.00	2-01-25-252-002-121	B	Preventive Maintenance	R	09/21/22	12/14/22		5195	N
6	LABOR IGNITION COIL	87.50	2-01-25-252-002-121	B	Preventive Maintenance	R	09/21/22	12/14/22		5195	N
7	LABOR CONTROL ARM	250.00	2-01-25-252-002-121	B	Preventive Maintenance	R	09/21/22	12/14/22		5195	N
8	LABOR BALL JOINT REMOVE AND	125.00	2-01-25-252-002-121	B	Preventive Maintenance	R	09/21/22	12/14/22		5195	N
9	LABOR ALIGNMENT INV 5195	125.00	2-01-25-252-002-121	B	Preventive Maintenance	R	09/21/22	12/14/22		5195	N
		<u>996.34</u>									
22-01457	11/18/22	REPAIRS 2010 CHEVY TAHOE									
1	REPAIRS 2010 CHEVY TAHOE	2,194.93	2-01-25-260-001-034	B	Vehicle Repair	R	11/18/22	12/14/22		5283	N
2	THROTTLE BODY ASSEMBLY LABOR	125.00	2-01-25-260-001-034	B	Vehicle Repair	R	11/18/22	12/14/22		5283	N
3	VALVE LIFTERS LABOR	1,875.00	2-01-25-260-001-034	B	Vehicle Repair	R	11/18/22	12/14/22		5283	N
		<u>4,194.93</u>									
Vendor Total:		5,191.27									
M0180 MCMaster-CARR											
22-01259	10/11/22	GALVANIZED IRON SLIPON FITTING									
1	INV 85966816 - GALVANIZED	50.18	2-01-26-310-001-024	B	Building Maintenance	R	10/11/22	12/14/22		85966816	N
22-01346	10/26/22	VACCUUM BAGS & BELTS									
1	REPLACEMENT COLLECTION BAGS	15.73	2-09-55-501-002-503	B	Sewer Plant Maintenance	R	10/26/22	12/14/22		87221309	N
2	REPLACEMENT BELTS (2/pKG)	3.98	2-09-55-501-002-503	B	Sewer Plant Maintenance	R	10/26/22	12/14/22		87221309	N
3	18-8 STAINLESS STEEL SQUARE-	5.32	2-09-55-501-002-503	B	Sewer Plant Maintenance	R	10/26/22	12/14/22		87221309	N
4	SHIPPING	7.72	2-09-55-501-002-503	B	Sewer Plant Maintenance	R	10/28/22	12/14/22		87221309	N
		<u>32.75</u>									
22-01526	12/06/22	V-BELTS									
1	4L180 V-BELT	17.90	2-09-55-501-002-503	B	Sewer Plant Maintenance	R	12/06/22	12/14/22		89391171	N
2	4L200 V-BELT	17.90	2-09-55-501-002-503	B	Sewer Plant Maintenance	R	12/06/22	12/14/22		89391171	N
3	SHIPPING	7.68	2-09-55-501-002-503	B	Sewer Plant Maintenance	R	12/09/22	12/14/22		89391171	N
		<u>43.48</u>									
22-01539	12/06/22	CORRUGATED SLEEVING									
1	INV 111722 CORRUGATED SLEEVING	40.53	2-01-26-310-001-024	B	Building Maintenance	R	12/06/22	12/14/22		111722	N
Vendor Total:		166.94									

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M0127 MONMOUTH COUNTY												
	22-01540	12/06/22	NOV ROOSEVELT TIPPING									
	1	NOV 2022	ROOSEVELT TIPPING	2,629.64	2-01-43-513-001-171	B Borough of Roosevelt-Tipping Fees	R	12/06/22	12/14/22		NOV 2022	N
	Vendor Total:			2,629.64								
NICH0005 NICHOLAS MITCHELL												
	22-01532	12/06/22	UNIFORM REIMBURSEMENT									
	1	UNIFORM REIMBURSEMENT		48.89	2-01-26-290-001-032	B Uniforms	R	12/06/22	12/14/22		WALMART	N
	Vendor Total:			48.89								
NJADV005 NJ Advance Media												
	22-01562	12/12/22	LEGAL ADS OCT & NOV 2022									
	1	2020 AUDIT SYNOPSIS		284.20	2-01-20-120-001-021	B Advertisements	R	12/12/22	12/14/22		0010468716	N
	2	PROFESSIONAL SERVICES RFP		17.82	2-01-20-120-001-021	B Advertisements	R	12/12/22	12/14/22		0010494137	N
	3	PROFESSIONAL SERVICES RFP		53.82	2-01-20-120-001-021	B Advertisements	R	12/12/22	12/14/22		001049414	N
				<u>355.84</u>								
	Vendor Total:			355.84								
N0275 NJ LEAGUE OF MUNICIPALITIES												
	22-01230	10/04/22	JOBLINE POST 10.04.2022									
	1	JOBLINE POST 10.04.2022		210.00	2-09-55-501-002-510	B Advertisements	R	10/04/22	12/14/22		SD17708	N
	Vendor Total:			210.00								
N0652 NJ STATE POLICE CHIEF ASSN												
	22-01553	12/12/22	HPD LIEUTENANT EXAMINATION									
	1	HPD LIEUTENANT EXAMINATION		2,750.00	2-01-25-240-001-093	B Medical Exams/Hepatitis B Shot	R	12/12/22	12/14/22		IN-14360	N
	2	HPD LIEUTENANT EXAMINATION		2,000.00	2-01-25-240-001-093	B Medical Exams/Hepatitis B Shot	R	12/12/22	12/14/22		IN-14360	N
				<u>4,750.00</u>								
	Vendor Total:			4,750.00								

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00050 ONE CALL CONCEPT INC													
	22-01530	12/06/22	NOV 2022 MARK OUT REQUESTS										
	1	NOV 2022	MARK OUT REQUESTS	29.67		2-09-55-501-001-535	B Hydrants and Line Repair	R	12/06/22	12/14/22		2115087	N
	Vendor Total:			29.67									
P0005 PARIS AUTOMOTIVE SUPPLY													
	22-01579	12/13/22	NOV 2022 INVOICES										
	1	NOV 2022	INVOICES	287.98		2-01-26-305-001-034	B Motor Vehicle Parts & Access.	R	12/13/22	12/14/22		NOV 22	N
	2	NOV 2022	INVOICES	141.28		2-01-26-311-001-034	B Equipment Parts & Accessories	R	12/13/22	12/14/22		NOV 2022	N
	3	NOV 2022	INVOICES - 235568	45.87		2-01-26-290-001-034	B Motor Vehicle Parts & Access.	R	12/13/22	12/14/22		NOV 2022	N
	4	NOV 2022	INVOICES - 235242	65.99		2-09-55-501-001-502	B Vehicle Maintenance	R	12/13/22	12/14/22		NOV 2022	N
	5	OVERPAYMENT - CHECK #034697		20.00		2-01-26-290-001-034	B Motor Vehicle Parts & Access.	R	12/13/22	12/14/22		NOV 2022	N
				<u>521.12</u>									
	Vendor Total:			521.12									
P0088 PARKER MCCAY, P.A.													
	22-01571	12/12/22	Service through 11/15/2022										
	1	#3155693;	Srvcs thru 11/15/22	742.50		2022-05	P Use Variance - 2 Family Home	R	12/12/22	12/14/22		3155693	N
	2	#3155695;	Srvcs thru 11/15/22	132.00		2018-04	P Senior Living Facility	R	12/12/22	12/14/22		3155695	N
				<u>874.50</u>									
	Vendor Total:			874.50									
C0099 PETROCHOICE													
	22-01445	11/16/22	HYD OIL/MOTOR OIL/ANTIFREEZE										
	1	1 - 55 GALLON DRUM DEFENDAL		485.65		2-01-26-305-001-034	B Motor Vehicle Parts & Access.	R	11/16/22	12/14/22		51070482	N
	2	1 - 5 GALLON PAIL 15W40 DPLX		78.29		2-01-26-305-001-034	B Motor Vehicle Parts & Access.	R	11/16/22	12/14/22		51065041	N
	3	200 GAL - BULK DPLX 21C		1,264.98		2-01-26-305-001-034	B Motor Vehicle Parts & Access.	R	11/16/22	12/14/22		51067393	N
				<u>1,828.92</u>									
	Vendor Total:			1,828.92									

Vendor # Name	PO #	PO Date	Description	Contract Amount	PO Type Charge Account	Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
PMCAS005 PMC ASSOCIATES												
	22-01184	09/27/22	INSTALL/SERVICE HPD CAR 1									
	1		INSTALL/SERVICE HPD CAR 1	350.00	2-01-26-315-001-131	B Vehicle Maint. - Police	R	09/27/22	12/14/22		93365	N
	Vendor Total:			350.00								
POLIC005 POLICE & SHERIFFS PRESS, INC												
	22-00980	08/16/22	HPD ID - GENDRON									
	1		HPD ID - GENDRON	30.00	2-01-20-125-001-023	B Printing & Stationary	R	08/16/22	12/14/22		166078	N
	2		SHIPPING	2.58	2-01-20-125-001-023	B Printing & Stationary	R	12/14/22	12/14/22		166078	N
				32.58								
	Vendor Total:			32.58								
P0270 POTTER AND PARSONS, INC												
	22-00756	07/06/22	SUCTION ELBOW									
	1		SUCTION ELBOW	2,977.00	2-09-55-501-002-503	B Sewer Plant Maintenance	R	07/06/22	12/14/22		K-7659	N
	2		SHIPPING	135.59	2-09-55-501-002-503	B Sewer Plant Maintenance	R	11/03/22	12/14/22		K-7659	N
				3,112.59								
	Vendor Total:			3,112.59								
QUADI005 QUADIENT, INC.												
	22-01515	12/01/22	LEASE N9690028 12/29-3/28/23									
	1		LEASE N9690028 12/29-3/28/23	441.57	2-01-30-421-001-029	B Meter Rental/Maintance	R	12/01/22	12/14/22		N9690028	N
	Vendor Total:			441.57								
QUALI005 QUALITY CONTROLS INC												
	22-01265	10/11/22	FLOOD GATE INSTALLATION									
	1		FLOOD GATE INSTALLATION	1,500.00	2-01-26-310-001-024	B Building Maintenance	R	10/11/22	12/14/22		56225	N
	Vendor Total:			1,500.00								

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RRRAD005 R&R RADAR, INC.														
22-01544	12/06/22	STALKER DSR RADAR												
1		STALKER DSR RADAR	316.50	2-01-25-240-001-029	B Maint. Contracts - Other	R	12/06/22	12/14/22				22-120016	N	
Vendor Total:			316.50											
REDAR005 RED ARROW TECHNOLOGIES, LLC														
22-01383	11/02/22	COUNCIL LAPTOP SET UP 10/12/22												
1		COUNCIL LAPTOP SET UP 10/12/22	625.00	2-01-20-140-001-094	B Computer Service & Support	R	11/02/22	12/14/22				11241	N	
22-01386	11/02/22	MONTHLY SUPPORT NOV 2022												
1		TECH SUPPORT & SERVICES	1,749.63	2-01-20-140-001-094	B Computer Service & Support	R	11/02/22	12/14/22				11347	N	
2		INTERNET & WEB	1,384.50	2-01-20-140-001-060	B Internet Services and Web Services	R	11/02/22	12/14/22				11347	N	
3		TECH SUPPORT/INTERNET/WEB	653.89	2-09-55-501-002-530	B Computer Software/Maint/Equip	R	11/02/22	12/14/22				11347	N	
4		TECH SUPPORT/INTERNET/WEB	287.95	2-09-55-501-001-530	B Computer Software/Maint/Equip	R	11/02/22	12/14/22				11347	N	
			<u>4,075.97</u>											
22-01496	11/29/22	VOIP SVCS NOV 22 POLICE/AWWTP												
1		VOIP SVCS NOV 22 AWWTP	175.08	2-01-31-440-001-085	B Telephone-Block Line Systems, LLC LSI	R	11/29/22	12/14/22				11523	N	
2		VOIP SVCS NOV 22 POLICE	392.63	2-01-31-440-001-085	B Telephone-Block Line Systems, LLC LSI	R	11/29/22	12/14/22				11523	N	
			<u>567.71</u>											
22-01559	12/12/22	MONTHLY SUPPPORT DEC 2022												
1		TECH SUPPORT & SERVICES	1,749.63	2-01-20-140-001-094	B Computer Service & Support	R	12/12/22	12/14/22				11611	N	
2		INTERNET & WEB	1,384.50	2-01-20-140-001-060	B Internet Services and Web Services	R	12/12/22	12/14/22				11611	N	
3		TECH SUPPORT/INTERNET/WEB	287.95	2-09-55-501-001-530	B Computer Software/Maint/Equip	R	12/12/22	12/14/22				11611	N	
4		TECH SUPPORT/INTERNET/WEB	653.89	2-09-55-501-002-530	B Computer Software/Maint/Equip	R	12/12/22	12/14/22				11611	N	
			<u>4,075.97</u>											
22-01566	12/12/22	VOIP SVCS DEC 2022 HFD & MAIN												
1		VOIP SVCS DEC 2022 HFD 2691433	117.78	2-01-31-440-001-085	B Telephone-Block Line Systems, LLC LSI	R	12/12/22	12/14/22				11705	N	
2		VOIP SVCS DEC 22 MAIN 2691432	483.33	2-01-31-440-001-085	B Telephone-Block Line Systems, LLC LSI	R	12/12/22	12/14/22				11705	N	
			<u>601.11</u>											
Vendor Total:			9,945.76											

Vendor # Name	PO # PO Date Description	Contract PO Type	Amount Charge Account	Acct Type Description	Stat/Chk	First Rcvd	Enc Date Date	Chk/Void	Invoice	1099
	Item Description							Date		Excl
RJWAL005 RJ WALSH ASSOCIATES, INC										
	22-00336 03/25/22 RES 2022-67 REMOVAL OF TANK									
	1 RES 2022-67 REMOVAL OF		52,098.60	C-08-55-950-001-544	B	2016-14 UV, WELL#2, DET TANK SEC 20 COST R	03/25/22	12/14/22	22403	N
	Vendor Total:		52,098.60							
R0077 ROBERTS ENGINEERING GRP LLC										
	22-01517 12/02/22 WATER TREATMENT PLANT GENERATR									
	1 WATER TREATMENT PLANT GENERATR		11,776.50	C-08-55-965-000-540	B	FEMA FLOOD MIT GENERATOR ENGINEER 20-17 R	12/02/22	12/14/22	6598	N
	22-01518 12/02/22 MISC REQUESTS INV 6590									
	1 MISC REQUESTS INV 6590		866.25	2-01-20-165-001-028	B	General Engineering R	12/02/22	12/14/22	6590	N
	2 PEDDIE LAKE DAM INV 6591		885.00	2-01-20-165-001-105	B	Peddie Lake Dam-Inspection R	12/02/22	12/14/22	6591	N
	3 NJDOT GRANTS INV 6592		152.50	2-01-20-165-001-028	B	General Engineering R	12/02/22	12/14/22	6592	N
	4 HIGHTSTOWN STOCKTON ST CURB		2,881.25	C-04-55-880-001-447	B	RETAINING WALL 17-9,STOCKTON SIDEW SEC20 R	12/02/22	12/14/22	6605	N
	5 MISC ROADS INV 6593		2,225.00	2-01-20-165-001-028	B	General Engineering R	12/02/22	12/14/22	6593	N
	6 GENERAL SEWERS INV 6594		742.50	2-09-55-501-002-508	B	Engineer R	12/02/22	12/14/22	6594	N
	7 GENERAL WATER INV 6595		1,387.50	2-09-55-501-001-508	B	Engineer R	12/02/22	12/14/22	6595	N
	8 CHEMICAL & SLUDGE REMOVAL		1,388.75	2-09-55-501-002-508	B	Engineer R	12/02/22	12/14/22	6596	N
	9 WATER TANKS INV 6597		6,593.75	C-08-55-963-000-544	B	DESIGN COSTS WATER TANKS/STANDPIPE R	12/02/22	12/14/22	6597	N
	10 LEAD WATER SERVICES INV 6599		80.00	2-09-55-501-001-508	B	Engineer R	12/02/22	12/14/22	6599	N
	11 AWWTP ACTIVATED SLUDGE		3,660.00	2-09-55-501-002-508	B	Engineer R	12/02/22	12/14/22	6600	N
	12 LITIGATION STOCKTON & JOSEPH		37.00	C-04-55-880-001-446	B	STOCKTON & JOSEPH SIDEWALK LITIGATION R	12/02/22	12/14/22	6601	N
	13 IMPROVEMENTS TO HAUSSER		2,571.25	C-04-55-894-001-447	B	HAUSER, BENNETT PL PROSPECT DR SOFT COST R	12/02/22	12/14/22	6604	N
	14 IMPROVEMENTS TO ORCHARD AVE		7,559.25	C-08-55-969-001-544	B	IMP TO ORCHARD, CLOVER & S. MAIN SEC 20 R	12/02/22	12/14/22	6607	N
			<u>31,030.00</u>							
	22-01519 12/02/22 Services through 11/26/2022									
	1 #6602; Srvc thru 11/26/22		160.00	2-01-21-180-001-106	B	Planning Board Engineer-General R	12/02/22	12/14/22	6602	N
	2 #6603; Srvc thru 11/26/22		200.00	2-01-21-180-001-199	B	Miscellaneous R	12/02/22	12/14/22	6603	N
	3 #6609; Srvc thru 11/26/22		424.00	2019-06IF	P	Swig Arts Center Expansion R	12/02/22	12/14/22	6609	N
	4 #6611; Srvc thru 11/26/22		520.00	2022-05	P	Use Variance - 2 Family Home R	12/02/22	12/14/22	6611	N
			<u>1,304.00</u>							
	22-01520 12/02/22 EW STOCKTON CURB/SIDEWALK IMP									
	1 EW STOCKTON CURB/SIDEWALK IMP		3,189.00	2-01-43-519-001-199	B	STOCKTON ST. IMPROVEMENTS-EAST WINDSOR R	12/02/22	12/14/22	6606	N
	Vendor Total:		47,299.50							

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ROCKW005 ROCKWOOD CORPORATION														
22-01508	12/01/22	HPD RANGE SUPPLIES												
1		HPD RANGE SUPPLIES	152.50	2-01-25-240-001-117		B Ammunition & Target Practice	R	12/01/22	12/14/22			11-29-22	N	
2		HPD RANGE SUPPLIES	54.50	2-01-25-240-001-117		B Ammunition & Target Practice	R	12/01/22	12/14/22			11-29-22	N	
3		HPD RANGE SUPPLIES	54.50	2-01-25-240-001-117		B Ammunition & Target Practice	R	12/01/22	12/14/22			11-29-22	N	
4		HPD RANGE SUPPLIES	224.00	2-01-25-240-001-117		B Ammunition & Target Practice	R	12/01/22	12/14/22			11-29-22	N	
5		HPD RANGE SUPPLIES	87.40	2-01-25-240-001-117		B Ammunition & Target Practice	R	12/01/22	12/14/22			11-29-22	N	
			<u>572.90</u>											
		Vendor Total:	572.90											
S0061 SEA BOX														
22-01495	11/29/22	CONTAINER RENTAL												
1		INV SI164328 CONTAINER RENTAL	75.00	2-01-26-310-001-025		B Building Rental	R	11/29/22	12/14/22			SI164328	N	
		Vendor Total:	75.00											
W0156 SEARING, WILLIAM														
22-01549	12/12/22	SETS OF PLANETARY GEAR MODULES												
1		SETS OF PLANETARY GEAR MODULE	134.00	2-09-55-501-002-503		B Sewer Plant Maintenance	R	12/12/22	12/14/22			14556	N	
		Vendor Total:	134.00											
SHERW010 SHERWIN WILLIAMS PAINT														
22-01500	11/29/22	5 GALLON MINERAL SPIRITS												
1		5 GALLON MINERAL SPIRITS	398.85	2-09-55-501-002-535		B Chemicals Miscellaneous	R	11/29/22	12/14/22			2993-5	N	
2		30% DISCOUNT	119.66	2-09-55-501-002-535		B Chemicals Miscellaneous	R	12/12/22	12/14/22			2993-5	N	
			<u>279.19</u>											
		Vendor Total:	279.19											
S1096 STAPLES BUSINESS ADVANTAGE														
22-01561	12/12/22	OFFICE SUPPLES NOV 2022												
1		CONSTRUCTIN SUPPLIES	429.82	2-01-33-195-002-036		B Office Supplies	R	12/12/22	12/14/22			3522810801	N	
2		CONSTRUCTION OFFICE SUPPLIES	429.83	2-01-33-195-001-036		B Office Supplies	R	12/12/22	12/14/22			3522810801	N	

Vendor #	Name	PO #	PO Date	Description	Amount	Contract Charge Account	PO Type	Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
S1096 STAPLES BUSINESS ADVANTAGE Continued														
		22-01561	12/12/22	OFFICE SUPPLES NOV 2022		Continued								
		3		CENTRAL SUPPLIES	69.99	2-01-20-125-001-036	B	Office Supplies	R	12/12/22	12/14/22		3522810801	N
					929.64									
				Vendor Total:	929.64									
TMOBI005 T-MOBILE														
		22-01513	12/01/22	STOCKTON PARKING LOT CAMERAS										
		1		STOCKTON PARKING LOT CAMERAS	61.60	2-01-33-195-002-029	B	Computer Software/Maint/Equip	R	12/01/22	12/14/22		983751657	N
				Vendor Total:	61.60									
T0972 TIMBERWOLF TREE SERVICE														
		22-01315	10/20/22	REMOVE HANGING LIMB										
		1		INV 3498 - REMOVE HANGING LIMB	350.00	2-01-26-290-001-129	B	Maint. & Replace-Street Trees	R	10/20/22	12/14/22		3498	N
				Vendor Total:	350.00									
U0144 UPS														
		22-01575	12/13/22	INV 0000161Y33502 DPW & HPD										
		1		INV 0000161Y33502 DPW NJDOT	25.21	2-01-30-421-001-022	B	Postage & Express Charges	R	12/13/22	12/14/22		0000161Y33502	N
		2		INV 0000161Y33502 HPD PICK UP	8.17	2-01-25-240-001-199	B	Miscellaneous	R	12/13/22	12/14/22		0000161Y33502	N
					33.38									
				Vendor Total:	33.38									
U0061 USALCO, LLC														
		22-00360	03/31/22	RES 2020-235 ALUMINUM SULFATE		B								
		5		INV 20250835 11/23/22	4,788.40	2-09-55-501-002-542	B	Aluminum Sulfate	R	08/25/22	12/14/22		20250835	N
				Vendor Total:	4,788.40									
W0002 W.B. MASON CO., INC.														
		22-01378	11/01/22	HPD OFFICE SUPPLIES										
		1		HPD OFFICE SUPPLIES	113.28	2-01-25-240-001-036	B	Office Supplies & Equipment	R	11/01/22	12/14/22		234216100	N
		2		HPD OFFICE SUPPLIES	25.02	2-01-25-240-001-036	B	Office Supplies & Equipment	R	11/01/22	12/14/22		234216100	N
		3		HPD OFFICE SUPPLIES	3.02	2-01-25-240-001-036	B	Office Supplies & Equipment	R	11/01/22	12/14/22		234216100	N

Vendor # Name	PO #	PO Date	Description	Contract	PO Type	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
W0002 W.B. MASON CO., INC. Continued											
	22-01378	11/01/22	HPD OFFICE SUPPLIES	Continued							
	4		HPD OFFICE SUPPLIES	29.16	2-01-25-240-001-036	R	11/01/22	12/14/22		234216100	N
	5		HPD OFFICE SUPPLIES	15.04	2-01-25-240-001-036	R	11/01/22	12/14/22		234091586	N
	6		HPD OFFICE SUPPLIES	27.82	2-01-25-240-001-036	R	11/10/22	12/14/22		234216100	N
	7		HPD OFFICE SUPPLIES	27.82	2-01-25-240-001-036	R	11/10/22	12/14/22		CM1363368	N
				185.52							
	Vendor Total:			185.52							
W0071 WASTE MGMT OF NEW JERSEY, INC.											
	22-00180	02/17/22	DUMPSTER RES 2020-136T07/31/22		B						
	52	INV 3099629-0502-7	12/1/22	272.65	2-01-26-305-001-029	R	09/15/22	12/14/22		3099629-0502-7	N
	53	INV 3099628-0502-9	12/1/22	1,455.73	2-01-26-305-001-029	R	09/15/22	12/14/22		3099628-0502-9	N
	54	INV 3099628-0502-9	12/1/22	597.40	2-01-26-305-001-029	R	09/15/22	12/14/22		3099628-0502-9	N
	55	INV 3099627-0502-1	12/1/22	545.90	2-01-26-305-001-029	R	09/15/22	12/14/22		3099627-0502-1	N
	56	INV 3099627-0502-1	12/1/22	363.59	2-01-26-305-001-029	R	09/15/22	12/14/22		3099627-0502-1	N
				3,235.27							
	Vendor Total:			3,235.27							
W0005 WEB OUTBACK											
	22-01325	10/21/22	PORTABLE RESTROOM PARKS & REC								
	1		PORTABLE RESTROOM PARKS & REC	275.00	T-12-56-286-000-876	R	10/21/22	12/14/22		80180	N
	Vendor Total:			275.00							
W0891 WINNER FORD OF CHERRY HILL											
	21-01142	09/21/21	2021 FORD F150 4X4 CREW CAB								
	1		2021 FORD F150 4X4 CREW CAB	36,399.00	1-01-44-902-001-162	R	09/21/21	12/14/22		502531	N
	Vendor Total:			36,399.00							
WIREL005 WIRELESS ELECTRONICS, INC.											
	22-01543	12/06/22	MONTHLY SVC CONTRACT DEC 2022								
	1		MONTHLY SVC CONTRACT DEC 2022	255.00	2-01-25-240-001-029	R	12/06/22	12/14/22		M61384	N
	Vendor Total:			255.00							

Vendor # Name	PO #	PO Date	Description	Contract Amount	PO Type Charge Account	Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
WORKN005 WORK N GEAR, LLC												
22-01171 09/27/22 UNIFORMS/BOOTS & ACCESSORIES												
	1		UNIFORMS/BOOTS & ACCESSORIES	388.94	2-01-26-290-001-032	B Uniforms	R	09/27/22	12/14/22		HA163919	N
	2		UNIFORMS/BOOTS & ACCESSORIES	51.75	2-01-26-290-001-032	B Uniforms	R	12/14/22	12/14/22		HA164080	N
				337.19								
22-01174 09/27/22 UNIFORMS/BOOTS & ACCESSORIES												
	1		UNIFORMS/BOOTS & ACCESSORIES	298.96	2-01-26-290-001-032	B Uniforms	R	09/27/22	12/14/22		HA163931	N
	2		UNIFORMS/BOOTS & ACCESSORIES	298.96	2-01-26-290-001-032	B Uniforms	R	12/14/22	12/14/22		HA164086	N
	3		UNIFORMS/BOOTS & ACCESSORIES	254.11	2-01-26-290-001-032	B Uniforms	R	12/14/22	12/14/22		HA164087	N
	4		UNIFORMS/BOOTS & ACCESSORIES	150.01	2-01-26-290-001-032	B Uniforms	R	12/14/22	12/14/22		HA167001	N
				404.12								
			Vendor Total:	741.31								

Total Purchase Orders: 98 Total P.O. Line Items: 242 Total List Amount: 285,707.77 Total Void Amount: 0.00

Totals by Year-Fund								
Fund Description	Fund	Budget Rcvd	Budget Held	Budget Total	Revenue Total	G/L Total	Project Total	Total
CURRENT FUND	1-01	36,399.00	0.00	36,399.00	0.00	0.00	0.00	36,399.00
CURRENT FUND	2-01	84,823.91	0.00	84,823.91	0.00	0.00	0.00	84,823.91
	2-09	78,477.26	0.00	78,477.26	0.00	0.00	0.00	78,477.26
	2-21	0.00	0.00	0.00	0.00	0.00	1,965.00	1,965.00
	Year Total:	163,301.17	0.00	163,301.17	0.00	0.00	1,965.00	165,266.17
GENERAL CAPITAL	C-04	5,489.50	0.00	5,489.50	0.00	0.00	0.00	5,489.50
WATER/SEWER CAPITAL	C-08	78,028.10	0.00	78,028.10	0.00	0.00	0.00	78,028.10
	Year Total:	83,517.60	0.00	83,517.60	0.00	0.00	0.00	83,517.60
	G-02	250.00	0.00	250.00	0.00	0.00	0.00	250.00
TRUST OTHER - FUND #12	T-12	275.00	0.00	275.00	0.00	0.00	0.00	275.00
	Total of All Funds:	283,742.77	0.00	283,742.77	0.00	0.00	1,965.00	285,707.77

Project Description	Project No.	Rcvd Total	Held Total	Project Total
Senior Living Facility	2018-04	132.00	0.00	132.00
Swig Arts Center Expansion	2019-06IF	424.00	0.00	424.00
wilson Ave minor subdivision	2022-03	121.00	0.00	121.00
Use Variance - 2 Family Home	2022-05	1,288.00	0.00	1,288.00
Total of All Projects:		<u>1,965.00</u>	<u>0.00</u>	<u>1,965.00</u>

Resolution 2022-226

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

STATEWIDE INSURANCE FUND RESOLUTION TO RENEW THE FUND

WHEREAS, a number of local units have joined together to form the Statewide Insurance Fund (“FUND”), a joint insurance fund, as permitted by N.J.S.A. 40A:10-36, *et seq.*; and

WHEREAS, (“LOCAL UNIT”) has complied with relevant law with regard to the acquisition of insurance; and

WHEREAS, the statutes and regulations governing the creation and operation of joint insurance funds contain elaborate restrictions and safeguards concerning the safe and efficient administration of such funds; and

WHEREAS, the LOCAL UNIT has determined that membership in the FUND is in the best interest of the LOCAL UNIT.

WHEREAS the LOCAL UNIT agrees to be a member of the FUND for a period of three (3) years, effective from **January 1, 2023** terminating on **January 1, 2026** at 12:01 a.m. standard time; and

WHEREAS, the LOCAL UNIT has never defaulted on claims, if self-insured, and has not been canceled for non-payment of insurance premiums for two (2) years prior to the date of this Resolution.

NOW, THEREFORE, BE IT RESOLVED that the LOCAL UNIT does hereby agree to join the Statewide Insurance Fund; and

BE IT FURTHER RESOLVED that to the extent required by law, the Local Unit shall provide notice of the Indemnity and Trust Agreement to the Office of the State Comptroller; and

BE IT FURTHER RESOLVED that the LOCAL UNIT will be afforded the following coverage(s):

Workers’ Compensation & Employer’s Liability
Comprehensive General Liability
Automobile Liability and Physical Damage
Public Officials and Employment Practices Liability
Property

Inland Marine Boiler and Machinery
Crime-Faithful Performance and Fidelity
Pollution Liability
Cyber Liability
Non Owned Aircraft

BE IT FURTHER RESOLVED that the LOCAL UNIT's Fund Commissioner is authorized and directed to execute the Indemnity and Trust Agreement and such other documents signifying the membership in the FUND as required by the FUND's Bylaws and to deliver same to the Administrator of the FUND with the express reservation that said documents shall become effective only upon the LOCAL UNIT's admissions to the FUND following approval of the FUND by the New Jersey Department of Banking and Insurance.

CERTIFICATION

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on December 19, 2022.

Margaret Riggio
Borough Clerk

STATEWIDE INSURANCE FUND
INDEMNITY AND TRUST AGREEMENT

THIS AGREEMENT made this _____ day of _____ 20____, in the County of Morris, State of New Jersey, by and between the Statewide Insurance Fund (hereinafter “FUND”), and _____ in the County of _____ a duly constituted local unit of government (hereinafter “LOCAL UNIT”);

WHEREAS, two or more local units have collectively formed a joint insurance fund as such an entity is authorized and described in N.J.S.A. 40A:10-36 et seq.; and

WHEREAS, the LOCAL UNIT has agreed to become a member of the FUND in accordance with and to the extent provided for in the Bylaws of the FUND and in consideration of such obligations and benefits to be shared by the membership of the FUND; and

WHEREAS, the LOCAL UNIT has complied with relevant law with regard to the acquisition of insurance;

NOW, THEREFORE, it is agreed as follows:

1. The LOCAL UNIT, upon entering the FUND, agrees to be bound by and to accept and comply with each and every provision of the FUND’s Bylaws, Risk Management Program, as it applies to the LOCAL UNIT and the applicable statutes and administrative regulations pertaining to joint insurance funds.
2. The LOCAL UNIT agrees to participate in the FUND with respect to the coverage listed in the LOCAL UNIT’s “Resolution to Join” in accordance with the FUND’s Bylaws and Risk Management Program.
3. The LOCAL UNIT agrees to become a member of the FUND until **January 1, 2026, at 12:01 a. m.** eastern standard time. The commencement date shall be the effective date as established by the FUND’s Bylaws and policies.
4. The LOCAL UNIT certifies that it has not been canceled for non-payment of insurance premiums for a period of at least two (2) years prior to the date hereof, or, if self-insured, that it has never defaulted on any claims.
5. In consideration of membership in the FUND, the LOCAL UNIT agrees that it shall jointly and severally assume and discharge the liability of each and every member of the FUND in accordance with statute and regulation, and by execution hereof the full faith and credit of the LOCAL UNIT is pledged to the punctual payment of any sums which shall become due to the

FUND in accordance with the Bylaws thereof, this Agreement or any applicable statute or regulation.

- 6. If the FUND, in the enforcement of any part of this Agreement, shall incur necessary expense or become obligated to pay attorney’s fees and/or court costs, the LOCAL UNIT agrees to reimburse the FUND for all such reasonable expenses, fees and costs on demand.
- 7. The LOCAL UNIT and the FUND agree that the FUND shall hold in trust all monies paid by the LOCAL UNIT to the FUND and those monies will be used in accordance with all applicable statutes, the FUND’s Bylaws and the Risk Management Program.
- 8. If required by the Commissioner of Insurance or applicable statutes or regulations, the FUND shall establish separate trust fund accounts in accordance with N.J.S.A. 40A:10-36, et seq. and any other statutes or regulations that may be applicable. Said trust accounts shall be used solely for the payment of claims made against members of the FUND, excess insurance premiums and/or the administration of the FUND, or for such other purposes as now or hereunder permitted by statute or regulation.
- 9. Each LOCAL UNIT which shall become a member of the FUND shall be obligated to execute an agreement similar in form to this Agreement.
- 10. To the extent required by law, the LOCAL UNIT shall provide notice of this Agreement to the Office of the State Comptroller.

Name of Member Entity:

ATTEST:

By: _____

Print Name

Title: _____

Margaret Riggio, Borough Clerk

STATEWIDE INSURANCE FUND

By: _____

Chairman

ATTEST: _____

Secretary

Dated: _____

Resolution 2022-227

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

RESOLUTION APPOINTING RISK MANAGEMENT CONSULTANT

WHEREAS, the Borough of Hightstown (hereinafter “Local Unit”) has joined the Statewide Insurance Fund (hereinafter “Fund”), a joint insurance fund as defined in N.J.S.A. 40A:10-36 *et seq.*; and

WHEREAS, the Bylaws require participating members to appoint a Risk Management Consultant, as those positions are defined in the Bylaws, if requested to do so by the “Fund”; and

WHEREAS, the Local Unit has complied with relevant law with regard to the appointment of a Risk management Consultant; and

WHEREAS, the “Fund” has requested its members to appoint individuals or entities to that position.

NOW, THEREFORE, BE IT RESOLVED the Mayor and Council of the Borough of Hightstown, in the County of Mercer and State of New Jersey, as follows:

1. Borough of Hightstown (Local Unit) hereby appoints Skylands Risk Management, Inc. its Risk Management Consultant.
2. The Mayor and Risk Management Consultant are hereby authorized to execute the Risk Management Consultant’s Agreement for the year 2023 in the form attached hereto.

CERTIFICATION

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on December 19, 2022.

Margaret Riggio
Borough Clerk

**2023 FUND YEAR
STATEWIDE INSURANCE FUND**

RISK MANAGEMENT CONSULTANT'S AGREEMENT

THIS AGREEMENT entered into this 1st day of January 2023, among the Statewide Insurance Fund ("FUND"), a joint insurance fund of the State of New Jersey, Borough of Hightstown ("MEMBER") and Skylands Risk Management, Inc. ("RISK MANAGEMENT CONSULTANT") through a fair and open process, pursuant to N.J.S.A.19:44A-20.4.

WHEREAS, the CONSULTANT has offered to the MEMBER professional risk management consulting services as required by the Bylaws of the FUND; and

WHEREAS, the CONSULTANT has advised the FUND that he/she is familiar with the terms, conditions and operations of the FUND; and

WHEREAS, the MEMBER desires these professional services from the CONSULTANT; and

WHEREAS, the MEMBER has complied with relevant law in regard to the appointment of a Risk Management Consultant; and

WHEREAS, the Bylaws of the FUND require that members engage a CONSULTANT and that the CONSULTANT comply with certain requirements set forth therein.

NOW, THEREFORE, the parties in consideration of the mutual promises and covenants set forth herein, agree as follows:

1. For and in consideration of the amount stated hereinafter, the CONSULTANT shall:
 - (a) assist in evaluating the MEMBER'S exposures and advise on matters relating to the Member's operation and coverage.
 - (b) explain to the MEMBER, or its representatives, the various coverages available from the FUND.
 - (c) explain to the MEMBER, or its representatives, the terms of the member's commitment and obligations to the FUND.
 - (d) explain to the MEMBER, or its representatives the operation of the FUND.
 - (e) prepare applications, statements of values, etc., on behalf of the MEMBER, if required by the FUND.
 - (f) review the MEMBER'S assessment and assist in the preparation of the

MEMBER'S insurance budget.

- (g) review losses and engineering reports and provide assistance to the MEMBER'S safety committee, if required.
 - (h) assist in the claim settlement process, if required, by MEMBER or FUND.
 - (i) attend the majority of meetings of the Fund Commissioners or Executive Committee, if requested, and perform such other services as required by the MEMBER or the FUND.
 - (j) comply with the obligations imposed upon Risk Managers in the FUND'S Bylaws.
 - (k) act in good faith and fair dealing to the FUND.
 - (l) perform other duties for the FUND as may be required from time to time by the FUND.
2. In exchange for the above services, the CONSULTANT shall be compensated in the following manner:
- (a) The CONSULTANT shall be paid by the FUND, on behalf of the MEMBER, a fee as compensation for services rendered. Said fee, an apportionment of the MEMBER'S assessment: 6% of workers' compensation (excluding any fees, PLIGA, and loss ratio apportionment); 7.5% of non WC assessment (excluding any fees, PLIGA, and loss ratio apportionment);
 - (b) The CONSULTANT shall be entitled to compensation for services provided during any calendar year only if the CONSULTANT has been appointed and holds the position of Risk Management Consultant, as of January 31 of the said calendar year for counties and municipalities holding general elections and July 30 for municipalities holding regular elections.
 - (c) For any insurance coverages authorized by the MEMBER to be placed outside the FUND, the CONSULTANT shall receive as compensation the normal brokerage commissions paid by the insurance company. The premiums for said policies shall not be added to the FUND'S assessment in computing the fee set forth in 2(a).
 - (d) If the MEMBER shall require of the CONSULTANT extra services other than those outlined above, the CONSULTANT shall be paid by the MEMBER a fee at a rate to be negotiated by the parties.
1. The term of this Agreement shall be from **January 1, 2023** to **January 1, 2024**. However, this Agreement may be terminated by either party at any time by mailing to the other thirty (30) days written notice, certified mail return receipt.
2. The CONSULTANT shall comply with all laws applicable to producers who provide insurance

products to public entities and shall comply with all applicable statutes and regulations relating to joint insurance funds.

3. The CONSULTANT agrees to comply with all affirmative action laws applicable in accordance with Exhibit A and to submit all necessary documentation establishing compliance within seven (7) days of this Agreement.

ATTEST:

BOROUGH OF HIGHTSTOWN

Margaret Riggio, Borough Clerk

Lawrence Quattrone, Mayor

ATTEST:

Risk Management Consultant Corporate Officer

ATTEST:

Statewide Insurance Fund Chairperson

**EXHIBIT A
STATEWIDE INSURANCE FUND**

MANDATORY EQUAL EMPLOYMENT OPPORTUNITY NOTICE
(N.J.S.A. 10:5-31 et seq. and N.J.A.C. 17:27 et seq.)

GOODS, PROFESSIONAL SERVICES AND GENERAL SERVICE CONTRACTS

This form is a summary of the successful professional service entity's requirement to comply with the requirements of **N.J.S.A. 10:5-31 et seq.** and **N.J.A.C. 17:27 et seq.**

The successful professional service entity shall submit to the Statewide Insurance Fund, after notification of award but prior to execution of this contract, one of the following three documents as forms of evidence:

(a) A photocopy of a valid letter that the vendor is operating under an existing Federally approved or sanctioned affirmative action program (good for one year from the date of the letter);

OR

(b) A photocopy of a Certificate of Employee Information Report approval, issued in accordance with N.J.A.C. 17:27-1.1 et seq.;

OR

(c) A photocopy of a completed Employee Information Report (Form AA302) provided by the Division of Contract Compliance and completed by the vendor in accordance with N.J.A.C. 17:27-1.1 et seq.

The successful professional service entity may obtain the Employee Information Report (AA302) from the Statewide Insurance Fund during normal business hours.

The undersigned professional service entity certifies that he/she is aware of the commitment to comply with the requirements of N.J.S.A. 10:5-31 et seq. and N.J.A.C. 17:27 et seq. and agrees to furnish the required forms of evidence.

The undersigned professional service entity further understands that his/her submission shall be rejected as non-responsive if said professional service entity fails to comply with the requirements of N.J.S.A. 10:5-31 et seq. and N.J.A.C. 17:27 et seq.

COMPANY: Skylands Risk Management, Inc.
Risk Management Consultant

SIGNATURE: _____

PRINT NAME: Wayne F. Dietz

TITLE: President DATE: 1/1/2023

Resolution 2022-228

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

RESOLUTION APPOINTING FUND COMMISSIONER

WHEREAS, the Borough of Hightstown (hereinafter “Local Unit”) is a member of the Statewide Insurance Fund (hereinafter “Fund”), a joint insurance fund as defined in N.J.S.A. 40A:10-36 et seq.; and

WHEREAS, the Fund’s Bylaws require participating members to appoint a Fund Commissioner.

NOW, THEREFORE, BE IT RESOLVED by the governing body of the Borough of Hightstown (Local Unit) that Dimitri Musing is hereby appointed as the Fund Commissioner for the Local Unit for the **Fund Year 2023**.

BE IT FURTHER RESOLVED that Margaret Riggio is hereby appointed as the Alternate Fund Commissioner for the Local Unit for the **Fund Year 2023**.

BE IT FURTHER RESOLVED that the Local Unit’s Fund Commissioner is authorized and directed to execute all such documents as required by the Fund.

CERTIFICATION

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on December 19, 2022.

Margaret Riggio
Borough Clerk

Resolution 2022-229

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

REAPPOINTING KENNETH LEWIS AS PUBLIC WORKS/WATER PLANT SUPERINTENDENT AND AUTHORIZING THE EXECUTION OF THE ASSOCIATED AGREEMENT

WHEREAS, the Mayor and Council of the Borough of Hightstown, County of Mercer, have appointed Kenneth Lewis to serve as Public Works and Water Plant Superintendent; and

WHEREAS, Kenneth Lewis was reappointed as Public Works Superintendent and the Water Plant Superintendent pursuant to resolution 2020-44 on February 3, 2020 with said agreement being effective through December 31, 2022; and

WHEREAS, it is the desire of the Mayor to reappoint Kenneth Lewis of Roosevelt, NJ to continue to serve as Public Works Superintendent and Water Plant Superintendent for a period of five years from January 1, 2023 to December 31, 2027; and

WHEREAS, specific terms and conditions of employment for the Public Works Superintendent and Water Plant Superintendent have been set forth in the attached proposed written Employment Agreement.

NOW, THEREFORE, BE IT RESOLVED, that the Borough Council hereby provides its advice and consent to the Mayor's reappointment of Kenneth Lewis of Roosevelt, NJ to continue to serve as the Public Works Superintendent and Water Plant Superintendent for the Borough of Hightstown, subject to the provisions specified in the attached employment agreement.

BE IT FURTHER RESOLVED, that the Mayor is hereby authorized to execute, and the Borough Clerk to attest, the attached Employment Agreement on behalf of the Borough.

CERTIFICATION

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on December 19, 2022.

Margaret Riggio
Borough Clerk

Employment Agreement

THIS EMPLOYMENT AGREEMENT (hereinafter referred to as "Agreement") is made and entered into this 1st day of January 2023 by and between KENNETH LEWIS (hereinafter referred to as "Lewis" or "Superintendent") and the BOROUGH OF HIGHTSTOWN, a municipal corporation of the State of New Jersey (hereinafter referred to as "Borough").

1. Title and Duties.

The Borough shall employ Lewis in the following positions, so long as Lewis remains certificated to serve in these positions: (1) Superintendent of Public Works; (2) Water Plant Superintendent (3) Recycling Coordinator; (4) Clean Communities Coordinator; (5) Safety Coordinator and Lewis shall perform such duties as are called for in these positions as established in law, statutes, rules and regulations and Borough ordinances, including, but not limited to Section 2-15.2 of the Borough Code as well as any other duties as assigned to him by the Borough or its designee.

2. Licenses and Qualifications.

Lewis represents that he possesses all licenses and certificates necessary for the positions set forth above, including but not limited to, a public works manager certificate, a copy of which shall be supplied to the Borough Clerk and be on record with the Borough.

3. Paid Time Off and Other Benefits.

Lewis shall receive paid time off in the form of sick, personal and vacation time as permitted and allowed in Borough ordinances and/or the Borough's Personnel Policy, whichever is applicable. In case of a conflict between the Borough Ordinances and the Borough's Personnel Policies, the Borough's ordinances shall control. Lewis, as Superintendent, shall not be entitled to receive payment of overtime and/or compensatory time in lieu of overtime or any other compensation as all of the positions above are exempt under Federal and State Law, as well as any local law/policy, as to overtime. The position of Superintendent (and all other positions above) is not covered by any collective bargaining agreement and Lewis is not a member of any collective bargaining unit. No benefits found in any collective bargaining agreement shall be applicable to Lewis. Mr. Lewis will be eligible to sell back up to 100% of his annual vacation allotment and up

to 80 hours of unused sick leave. Such payments shall be made at his salary rate for the year in which the time was accrued.

4. Health Insurance.

Lewis shall receive health benefits as provided generally to non-union aligned employees in the Borough. In addition, Lewis shall be covered by all of the provision of Ch. 78, Pl. 2011.

5. Services to be Rendered.

Lewis shall provide, as necessary and required, all of the services for all of the positions set forth above fully, diligently, competently and to the best of the Lewis' ability. Lewis shall not undertake any paid work for any other employer other than the Borough's duties hereunder, except with approval of the Borough Administrator.

6. Salary/Compensation.

Lewis' 2023 salary for all titles with the Borough, with the exception of Water Plant Superintendent shall be paid at an annual rate of \$128,971.27 less all applicable deductions, effective January 1, 2023. Effective January 1, 2024, Lewis' full salary shall be paid at an annual rate of \$132,903.41, less all applicable deductions. Effective January 1, 2025, Lewis' full salary with the Borough shall be paid at an annual rate of \$136,953.51, less all applicable deductions. Effective January 1, 2026, Lewis' full salary with the Borough shall be paid at an annual rate of \$141,125.12, less all applicable deductions. Effective January 1, 2027, Lewis' full salary with the Borough shall be paid at an annual rate of \$145,421.87, less all applicable deductions. Salary shall be paid in accordance with the usual practice of the Borough.

Lewis' salary for the title of Water Plant Superintendent shall be paid at an annual rate of \$13,928.73 less all applicable deductions, effective January 1, 2023. Effective January 1, 2024, Lewis' full salary shall be paid at an annual rate of \$14,346.59, less all applicable deductions. Effective January 1, 2025, Lewis' full salary with the Borough shall be paid at an annual rate of \$14,776.99, less all applicable deductions. Effective January 1, 2026, Lewis' full salary with the Borough shall be paid at an annual rate of \$15,220.30, less all applicable deductions. Effective January 1, 2027, Lewis' full salary with the Borough shall be paid at an annual rate of \$15,676.91, less all applicable deductions. Salary shall be paid in accordance with the usual

practice of the Borough.

Mr., Lewis shall receive a clothing allowance in the amount of \$500.00 per year to be paid as receipts are submitted to validate clothing purchases. The amount to be paid shall not exceed \$500.00 per year.

7. Longevity

Lewis shall be paid an annual longevity in the amount of \$2,100 per year, which shall be paid as a component of Lewis' base salary, prorated on a bi-weekly basis, with appropriate deductions. When used in this agreement, the term "base salary" shall include the annual salary listed in point 6 as well as Longevity identified in point 7.

8. Effect on Employment Relationship.

This Agreement is not intended to and does not affect the employment relationship between Lewis and the Borough except as expressly stated herein. Specifically, this Agreement does not convey and/or grant any greater protection either procedurally or substantively as to discipline. Mr. Lewis shall be tenured in the positions in this contract effective January 1, 2020, providing protection from termination of employment unless the Borough can prove negligence in the performance of his duties as required.

8. Performance Evaluation.

The Borough Administrator shall review and evaluate the performance of Lewis at least once (1x) annually. The Borough Administrator shall provide Lewis with a summary written statement of the findings of the evaluation and provide an adequate opportunity for Lewis to discuss his evaluation.

9. Entire Agreement.

Except as explicitly stated herein, this Agreement shall supersede any and all prior oral and/or written employment agreements and constitutes the entire agreement between the parties with respect to Lewis' employment with the Borough and there are no representations, warranties or agreements, whether expressed or implied, except as set forth herein. This Agreement may not be modified unless in a written instrument signed by both parties.

10. Controlling Law.

All of the terms, conditions and other provisions of this Agreement shall be interpreted and governed by reference to the substantive laws of the State of New Jersey, without giving effect to principles of conflicts of law.

11. Venue.

Any disputes or controversies arising out of this Agreement shall be submitted to the Superior Court of New Jersey, Mercer County.

12. Severability.

In the event any provision of this Agreement is determined to be illegal, invalid or unenforceable as written, the remaining provisions of this Agreement shall nevertheless be binding upon Lewis and the Borough with the same effect as though the void provision or portion thereof had been severed and deleted.

KENNETH LEWIS

BOROUGH OF HIGHTSTOWN

Kenneth Lewis

Lawrence D Quattrone, Mayor

WITNESS

ATTEST

Dated _____

Dated _____

Resolution 2022-230

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

AUTHORIZING THE REFUND OF TEMPORARY FOOD PERMIT FEES AND TEMPORARY FIRE PERMITS FEES

WHEREAS, the Annual Hightstown Harvest Fair scheduled for Saturday, October 1, 2022, was cancelled due to inclement weather; and

WHEREAS, the Harvest Fair Committee offered vendors the opportunity to have any registration or permit fees transferred to their 2023 registration fees or request a refund; and

WHEREAS, the following individuals have requested a refund of fees paid for temporary food permits and temporary fire permits:

Letrice Thomas 327 Evanston Drive East Windsor, NJ 08520 \$35 – Temporary Food Permit	Siobhan Matias 8 Balamor Lane Ewing, NJ 08628 \$35 – Temporary Food Permit	LeRoy Saunders 23 Hindsdale Lane Willingboro, NJ 08046 \$35 – Temporary Food Permit \$54 – Temporary Fire Permit
Lisa Calamito Danchak 23 Sand Road Milltown, NJ 08850 \$35 – Temporary Food Permit	Judith’s Dessert Boutique 26 Abelia Court Lawrenceville, NJ 08648 \$35 – Temporary Food Permit	ML Food Services, LLC Martina’s Kitchen Melts & Soups 323 Washington Road Sayreville, NJ 08872 \$35 – Temporary Food Permit \$54 – Temporary Fire Permit

NOW THEREFORE BE IT RESOLVED, by the Mayor and Borough Council of the Borough of Hightstown that refunds for temporary food permits and temporary fire permits be issued as detailed herein.

CERTIFICATION

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on December 19, 2022.

Margaret Riggio
Borough Clerk

Resolution 2022-231

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

AUTHORIZING REFUND OF TAX OVERPAYMENT – 161-163 MECHANIC STREET

WHEREAS, an overpayment of 2022 taxes were made for Block 17/Lot 6, 161-163 Mechanic Street in the amount of \$2,304.44, by the Mortgage Company; and

WHEREAS, both the mortgage company and the homeowner paid fourth quarter taxes; and

WHEREAS, the mortgage company, BSI Financial Services, 314 South Franklin Street, Titusville, PA, 16354, has requested that a refund be issued for the overpayment in the amount of \$2,304.44; and

WHEREAS, the Tax Collector has requested that said overpayment be refunded in the amount of \$2,304.44.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown that the Tax Collector and Finance Officer are hereby authorized to issue a refund in the amount of \$2,304.44 to BSI Financial Services, 314 South Franklin Street, Titusville, PA, 16354, representing the tax overpayment as set forth herein.

CERTIFICATION

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on December 19, 2022.

Margaret Riggio
Borough Clerk

Resolution 2022-232

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

**AUTHORIZING PAYMENT NO. 1– ADVANCED CONTROL SYSTEMS
(WATER TREATMENT PLANT EMERGENCY GENERATOR AND
FLOOD GATES)**

WHEREAS, on May 3, 2021, the Borough Council awarded a contract for the Water Treatment Plant Emergency Generator and Flood Gates to Advanced Control Systems, of Manalapan, New Jersey at the price of \$448,600.00; and

WHEREAS, the contractor has submitted a request for payment No. 1 in the amount of \$153,762.00, for partial payment through December 2, 2022; and

WHEREAS, the Borough Engineer has recommended approval of Payment Request No. 1 to the contractor in the amount of \$153,762.00.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown Payment Request No. 1 to Advanced Control Systems, of Manalapan, New Jersey for \$153,762.00 is hereby approved as detailed herein, and the Deputy CFO is authorized to issue same.

CERTIFICATION

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on December 19, 2022.

Margaret Riggio
Borough Clerk



1670 Whitehorse-Hamilton Square Rd.
Hamilton, New Jersey 08690
609-586-1141 fax 609-586-1143
www.RobertsEngineeringGroup.com

MEMORANDUM

TO: Mayor and Council
Borough of Hightstown

FROM: Carmela Roberts, P.E., C.M.E. *CR*
Borough Engineer

DATE: December 15, 2022

RE: Water Treatment Plant
Emergency Generator and Flood Gates
Payment No. 1
Our File No.: H1680

Attached please find the following in reference to Payment No. 1 which is a partial payment through December 2, 2022 for mobilization, site clearing, project video, excavation and construction of the emergency generator foundation, wiring, and steel door replacement:

1. Payment No. 1
2. Invoice No. 1
3. Certified Payrolls
4. Monthly Project Workforce Reports

In addition to the above, we anticipate a change order to be submitted which will include work related to removal of unanticipated abandoned piping and increase in material costs due to delays as a result of the required FEMA approvals. These costs are anticipated to be approximately \$40,000. However, we await final backup documentation from the Contractor.

Additionally, there have been significant delays caused by the Contractor. We have documented a number of instances where the Contractor's means and methods during construction did not comply with the contract or standard construction practices. These practices have resulted in many weeks of delays. If the Contractor is unable to meet the approved schedule, we intend to recommend the Borough assess liquidated damages and backcharge for additional inspection fees. The exact value would be determined in consultation with the Borough Attorney.

At this time, as the Contractor has completed a portion of the contract and the emergency generator has been ordered, I recommend payment be made to Advanced Control Systems in the amount of \$153,762.00.

Should you have any questions, please do not hesitate to call.

cc: Dimitri Musing, Borough Administrator
Peggy Riggio, RMC, CMR, Borough Clerk
Mairead Thompson, Borough of Hightstown
George Lang, Borough CFO
Cameron Corini, PE, CME, Roberts Engineering Group, LLC
Kelly Pham, EIT, Roberts Engineering Group, LLC



Roberts
ENGINEERING GROUP LLC
Women Business Enterprise Certified

PAYMENT No. 1

**Water Treatment Plant Emergency Generator and Flood Gates
Borough of Hightstown, Mercer County, New Jersey**

December 14, 2022

File No.: H1680

Item No.	Description	Contract Quantity	Units	Total As-Built Quantity	As-Built This Period	Unit Price	Total Cost
1	Mobilization	1.00	LS	1.00	1.00	\$10,000.00	\$10,000.00
2	Site Clearing	1.00	LS	1.00	1.00	\$5,000.00	\$5,000.00
3	Project Video	1.00	LS	1.00	1.00	\$100.00	\$100.00
4	Soil Erosion and Sediment Control	1.00	LS	1.00	1.00	\$1,000.00	\$1,000.00
5	Test Holes, If & Where Directed	10.00	CY	0.00	0.00	\$250.00	\$0.00
6	Generator Foundation and Platform	1.00	LS	0.50	0.50	\$258,000.00	\$129,000.00
7	250 KW Emergency Natural Gas Generator, Complete	1.00	LS	0.00	0.00	\$110,000.00	\$0.00
8	Standard Flood Gate - 42"	8.00	UNIT	0.00	0.00	\$2,000.00	\$0.00
9	Plank Flood Gate - 7'	1.00	UNIT	0.00	0.00	\$5,000.00	\$0.00
10	Plank Flood Gate - 9'	2.00	UNIT	0.00	0.00	\$6,000.00	\$0.00
11	Electrical and Gas Connections, Complete	1.00	LS	0.40	0.40	\$25,000.00	\$10,000.00
12	Steel Door and Frame	2.00	UNIT	1.80	1.80	\$1,000.00	\$1,800.00
13	Site Improvements	1.00	LS	0.00	0.00	\$1,000.00	\$0.00
14	Cleaning and Restoration	1.00	LS	0.00	0.00	\$1,000.00	\$0.00
TOTAL WORK COMPLETED							\$156,900.00
LESS: RETAINAGE		2%					\$3,138.00
SUBTOTAL							\$153,762.00
LESS: PREVIOUS PAYMENTS							\$0.00
TOTAL AMOUNT DUE							\$153,762.00
AMOUNT OF ORIGINAL CONTRACT							\$448,600.00

Resolution 2022-233

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

AUTHORIZING A TRANSFER OF FUNDS IN THE 2022 BUDGET

WHEREAS N.J.S.A. 40A:4-58 provides that the governing body may authorize a transfer of funds in the budget during the last two months of the fiscal year.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown that the following transfers in the 2022 budget are hereby authorized:

Current:

From

To

**Information forthcoming
from the CFO**

TOTALS \$ - \$ -

CERTIFICATION

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on December 19, 2022.

Margaret Riggio
Borough Clerk

Resolution 2022-234

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

RESOLUTION CANCELING 2022 APPROPRIATION BALANCES

**INFORMATION FORTHCOMING
FROM THE CFO**

Resolution 2022-235

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

AUTHORIZING A MEETING WHICH EXCLUDES THE PUBLIC

BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown that this body will hold a meeting on December 19, 2022, at the Hightstown Fire House located at 140 North Main Street, Hightstown, that will be limited only to consideration of an item or items with respect to which the public may be excluded pursuant to section 7b of the Open Public Meetings Act.

The general nature of the subject or subjects to be discussed:

Attorney Client Privilege

Personnel – AWWTP Superintendent

Contract Negotiations – Professional Services

Stated as precisely as presently possible the following is the time when and the circumstances under which the discussion conducted at said meeting can be disclosed to the public March 19, 2023, or when the need for confidentiality no longer exists.

The public is excluded from said meeting, and further notice is dispensed with, all in accordance with sections 8 and 4a of the Open Public Meetings Act.

CERTIFICATION

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on December 5, 2022.

Margaret Riggio
Borough Clerk