

## Agenda Hightstown Borough Council

November 7, 2022

6:30 PM – Public Session

[www.zoom.com](https://www.zoom.com)

Meeting ID: 829 7221 7248

Passcode: RZ06eh

<https://us02web.zoom.us/j/82972217248?pwd=LzlQYTZkOERyemJlOGNack4xcUs1UT09>

### By phone

(929)205-6099

Meeting ID: 829 7221 7248

Passcode: 578650

**PLEASE TURN OFF ALL CELL PHONES** DURING YOUR ATTENDANCE AT THIS MEETING TO AVOID SOUNDS/RINGING OR CONVERSATION THAT MAY INTERFERE WITH THE MEETING OR THE ABILITY OF ATTENDEES TO HEAR THE PROCEEDINGS. THANK YOU FOR YOUR COOPERATION.

Meeting called to order by Mayor Lawrence Quattrone.

*STATEMENT:* Adequate notice of this meeting has been given in accordance with the Open Public Meetings Act, pursuant to Public Law 1975, Chapter 231. Said notice was provided to the *Trenton Times* and the *Windsor-Hights Herald*, and is posted on the Borough's website.

### **Roll Call**

### **Flag Salute**

### **Approval of the Agenda**

#### **Minutes**

August 1, 2022 – Public Session  
August 2, 2022 – Executive Session  
August 15, 2022 – Public Session  
August 15, 2022 – Public Session

#### **Public Comment**

Any person wishing to address Council with his or her comments will have a maximum of three minutes to do so at this time.

#### **Resolutions**

**2022-188** Authorizing Payment of Bills

**2022-189** Authorizing Payment No. 19 – The Musial Group, P.A. (Architectural and Contract Administration Services for Municipal Facilities Located at 230 Mercer Street)

**2022-190** Authorizing Payment No. 2 – Allied Painting, Inc. (Water Tank Painting and Repair at First Avenue, Leshin Lane and Cranbury Station Road.

#### **Consent Agenda**

**2022-191** Proclaiming December 5, 2022 as Communities of Light Day

**2022-192** Authorizing the Renewal of a Shared Services Agreement with Robbinsville Township for Emergency Services

**2022-193** Authorizing a Shared Services Agreement with Mercer County Regarding Emergency Telecommunication Services

**2022-194** Authorizing a Renewed Shared Services Agreement with Mercer County for EMS Dispatch Services

**Discussion** Amend Resolution for Area in Need of Redevelopment

**Subcommittee Reports**

**Mayor/Council/Administrative Reports**

**Executive Session** **Resolution 2022-195** Authorizing a Meeting that Excludes the Public

Litigation – Schloss v. Hightstown

Attorney Client Privilege

Contract Negotiations – Potential of Appointment of Special Council

Personnel – Superintendent AWWTP

Action may be taken following Executive Session

**Adjournment**

**Meeting Minutes  
Hightstown Borough Council  
August 1, 2022  
6:30 p.m.**

The meeting was called to order by Mayor Quattrone at 6:30 p.m. and he read the Open Public Meetings Act statement which stated, “Adequate notice of this meeting has been given in accordance with the Open Public Meetings Act, pursuant to Public Law 1975, Chapter 231. Said notice was sent to the *Trenton Times* and the *Windsor-Hights Herald*, and is posted on the Borough website.” Do to COVID-19 and self-distancing protocols, this meeting was held remotely through [www.zoom.com](http://www.zoom.com).

The flag salute followed Roll Call.

	PRESENT	ABSENT
<i>Councilmember Susan Bluth</i>	✓	
<i>Councilmember Joseph Cicalese</i>	ARRIVED LATE	
<i>Councilmember Cristina Fowler</i>	✓	
<i>Councilmember Joshua Jackson</i>	✓	
<i>Councilmember Steven Misiura</i>	✓	
<i>Councilmember Frederick Montferrat</i>	✓	
<i>Mayor Quattrone</i>	✓	

Also in attendance: Margaret (Peggy) Riggio, Borough Clerk; Dimitri Musing, Borough Administrator; Fred Raffetto, Borough Attorney and George Lang, CFO

The Flag Salute followed roll call.

Councilmember Cicalese joined the meeting at this time.

**APPROVAL OF AGENDA**

Moved by Councilmember Jackson; Seconded by Councilmember Montferrat.

Roll Call Vote: Councilmembers Bluth, Cicalese, Fowler, Jackson, Misiura and Montferrat voted yes.

Agenda approved 6-0.

**APPROVAL OF MINUTES**

**March 7, 2022 – Public Session**

Moved by Councilmember Bluth; Seconded by Councilmember Cicalese.

Roll Call Vote: Councilmembers Bluth, Cicalese, Fowler, Misiura and Montferrat voted yes; Councilmember Jackson abstained.

Minutes approved 5-0 with 1 abstention.

**March 7, 2022 – Executive Session**

Moved by Councilmember Cicalese; Seconded by Councilmember Fowler.

Roll Call Vote: Councilmembers Bluth, Cicalese, Fowler, Misiura and Montferrat voted yes; Councilmember Jackson abstained.

Minutes approved 5-0 with 1 abstention.

**March 21, 2022 – Public Session**

Moved by Councilmember Jackson; Seconded by Councilmember Fowler.

Roll Call Vote: Councilmembers Bluth, Cicalese, Fowler, Jackson, Misiura and Montferrat voted yes.

Minutes approved 6-0.

**March 21, 2022 – Executive Session**

Moved by Councilmember Montferrat; Seconded by Councilmember Cicalese.

Roll Call Vote: Councilmembers Bluth, Cicalese, Fowler, Jackson, Misiura and Montferrat voted yes.

Minutes approved 6-0.

**PUBLIC COMMENT**

Mayor Quattrone opened the public comment period and the following individuals spoke:

**Heather Morgan, 131 Monmouth Street** – Spoke about the no parking restrictions on Cranbury Station Road. She has been parking n on Cranbury Station Road for over 20 years. She only found out about the change to no parking when a flyer appeared on car. She has no driveway at her home. Cranbury Station Road is the only place she has to park. She feels that by forcing truck traffic to Cranbury Station Road we are creating a hardship on residents. Asked Council if there is there anything that can be done help residents.

**Eugene Sarafin, 628 South Main Street** – Spoke against the candidate for Governor of Pennsylvania. Spoke against Federal government.

**Edward Grimes, Stavia Cross 501c3** – Spoke about disabled people and thanked Council for having meetings online which is accommodating for disabled persons. Also spoke about opening medical dispensaries.

**Jeff King, 24 Elizabeth Parkway** – Spoke about medical cannabis. Stated that more medical cannabis facilities are needed in the State.

**Marina Rudman, 30 Borrell Square, Parlin** – Spoke about medical cannabis. Spoke about her experience with medical cannabis.

There being further comments, Mayor Quattrone closed the public comment period.

**ORDINANCES**

**Ordinance 2022-15 Public Hearing and Final Reading An Ordinance Amending and Supplementing Section 7-1-14, Entitled “Parking Prohibited at All Times on Certain Streets,” of Article 7-1, “On-Street Traffic Regulations,” of Chapter 7, “Traffic”, of the “The Revised General Ordinances of the Borough of Hightstown”**

Mayor Quattrone opened the public hearing and the following individuals spoke:

**Eugene Sarafin, 628 South Main Street** – Supports this ordinance.

There being no further comments, Mayor Quattrone closed the public hearing.

Moved for adoption by Councilmember Montferrat; Seconded by Councilmember Fowler.

Roll Call Vote: Councilmembers Bluth, Cicalese, Fowler, Jackson, Misiura and Montferrat voted yes.

Ordinance adopted 6-0.

ORDINANCE 2022-15

BOROUGH OF HIGHTSTOWN  
COUNTY OF MERCER  
STATE OF NEW JERSEY

**AN ORDINANCE AMENDING AND SUPPLEMENTING SECTION 7-1-14, ENTITLED “PARKING PROHIBITED AT ALL TIMES ON CERTAIN STREETS,” OF ARTICLE 7-1, “ON-STREET TRAFFIC REGULATIONS,” OF CHAPTER 7, “TRAFFIC,” OF “THE REVISED GENERAL ORDINANCES OF THE BOROUGH OF HIGHTSTOWN”**

**WHEREAS**, the Borough of Hightstown (the “Borough”) has previously established certain traffic regulations within the Borough; and

**WHEREAS**, the previous regulations as referenced above, which are codified in Chapter 7 of the Borough Code, shall be collectively referenced herein as the “prior traffic regulations”; and

**WHEREAS**, the Mayor and Borough Council have determined to revise the prior traffic regulations as set forth herein.

**NOW, THEREFORE, BE IT ORDAINED**, by the Mayor and Council of the Borough of Hightstown as follows:

**Section 1.** That the prior traffic regulations are hereby revised as set forth in more detail herein.

**Section 2.** That Section 7-1-14, entitled “Parking Prohibited at All Times on Certain Streets,” of Article 7-1, “On-Street Traffic Regulations,” of Chapter 7, “Traffic,” of “The Revised General Ordinances of the Borough of Hightstown” (the “Borough Code”), is hereby amended and supplemented in certain limited respects as follows (additions are shown with underline):

**§ 7-1-14. Parking Prohibited at All Times on Certain Streets.**

No person shall park a vehicle at any time upon any streets or parts thereof described. Notwithstanding the same, the Chief of Police shall be authorized in his/her sole discretion to permit parking where it is otherwise prohibited pursuant to this Section, on a temporary basis, in circumstances where deemed necessary in furtherance of the health, safety and welfare of the residents of the Borough and/or to facilitate the operational needs of the Borough.

Name of Street	Side	Location
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Academy Street	North	Mercer Street to easternmost Post Office driveway
Academy Street	North	Railroad Avenue to 100 feet east
Academy Street	North	For a distance of 170 feet west of Mercer Street
Academy Street	South	Mercer Street to Railroad Avenue
Academy Street	East	From Park Avenue to Stockton Street
Academy Street	East	From Rogers Avenue to Railroad Avenue
Academy Street	East	From Stockton Street to Rogers Avenue
Academy Street	West	From Park Avenue to Grant Avenue
Bank Street	North	From North Main Street to Mechanic Street
Bank Street	North	From the westerly curblin of the driveway entrance of the water plant, a distance of 30 feet east and 30 feet west
Bank Street	South	From North Main Street to Academy Street
Center Street	West	From Stockton Street to Morrison Avenue
Church Street	East	From Rogers Avenue to Stockton Street
Clinton Street	North	From Cole Avenue to Maxwell Avenue
Clinton Street	South	From the westerly curblin of Cole Avenue for a distance of 70 feet east
Cole Avenue	Both	From Franklin Street to Clinton Street
Cranbury Station Road [5-2-2022 by Ord. No. 2022-08]	Both	From Monmouth Street to Wyckoff Mills Road
Dutch Neck Road	North	From the southerly curblin of Stockton Street 665 feet southwesterly
Dutch Neck Road	Southeast	From Gilman Place to Stockton Street
Etra Road	Both	From South Main Street to the Borough line
First Avenue	North	From Outcalt Street to Joseph Street
Forman Street	West	From the southerly curblin of Stockton Street for 205 feet south
Grape Run Road	North	From Westerlea Avenue to Pershing Avenue
Grape Run Road	South	From the easterly curblin of Westerlea Avenue to a point 120 feet east
Grape Run Road	Both	From Westerlea Avenue to Mercer Street
Hagemount Avenue	West	From Lincoln Avenue to Rocky Brook Court
Harron Avenue	East	From Stockton Street to Morrison Avenue
Hutchinson Street	East	From Grant Avenue to Park Avenue
Joseph Street	East	From Stockton Street to Second Avenue
Leshin Lane	North	From a point 50' west of the western side of the driveway of 16 Leshin Lane to Westerlea Avenue
Leshin Lane	South	From a point 50' west of the western side of the driveway of 17 Leshin Lane to Westerlea Avenue
Lincoln Avenue	North	Between Hagemount Avenue and Hutchinson Street
Monmouth Street	North	From North Main Street to a point opposite the east curblin of Broad Street
Monmouth Street	South	From the east curblin of Manlove Avenue 652.67 feet east
Monmouth Street	South	From Pennsylvania Railroad to Broad Street
North Main Street	East	From the northerly curblin of Franklin Street to a point 80 feet north
North Main Street	West	From a point 239.5 feet north of the north curblin of Stockton Street to a

		point 242 feet north
North Main Street	North	From Monmouth Street to Sunset Avenue
North Main Street	South	From the Borough Line to Monmouth Street
Oak Lane	East	From Stockton Street to the north curbline of Lincoln Avenue; thence from Lincoln Avenue for 397 feet north
Oak Lane	West	From the northerly curbline of Stockton Street to a point 450 feet north
Outcalt Avenue	East	For a distance of 50 feet north or south of the First Avenue and Second Avenue intersections
Outcalt Street	West	From Rogers Avenue to Morrison Avenue
Park Avenue	South	From the westerly curbline of Academy Street to a point 50 feet west
Pershing Avenue	West	From Grape Run Road to South Street
Purdy Street	East	From Bank Street to Reed Street
Railroad Avenue	East	From Stockton Street to Academy Street
Railroad Avenue	West	From Stockton Street to Rogers Avenue
Reed Street	North	From Mechanic Street to Rev. Powell Drive
Rev. Powell Drive	East	From Reed Street to Chamberlin Avenue
Rogers Avenue	North	From Stockton Street to Mercer Street
Second Avenue	North	From Outcalt Street to Joseph Street
Second Avenue	North	From Summit Street to Joseph Street
South Main Street	West	From Ward Street to Mercer Street
South Street	North	From Mercer Street to South Main Street
Stockton Street	North	From Mercer Street to South Main Street for 199 feet west
Stockton Street	South	From Main Street to the west curbline of Dutch Neck Road; thence on Dutch Neck Road for 624 feet
Ward Street	North	From Mercer Street to South Main Street
Ward Street	North	From the easterly curbline of South Main Street to a point 793.25 feet east
Ward Street	South	From the southeasterly curbline of Mercer Street to a point 57 feet east
Ward Street	South	From the easterly curbline of South Main Street to a point 2,241 feet east
Westerlea	West	Leshin Lane to Grape Run Road

Section 3. That all other provisions of Section 7-1-14 of the Borough Code which are not referenced with underline in Section 2 of this Ordinance shall remain unaffected/unchanged and remain in full force and effect.

Section 4. That all parts and provisions of any Ordinance which are inconsistent with the provisions of this Ordinance shall be repealed to the extent of such inconsistency.

Section 5. That the provisions of this Ordinance shall be severable. In the event that any portion of this Ordinance is found to be invalid for any reason by any Court of competent jurisdiction, such judgment shall be limited in its effect only to the portion of the Ordinance actually adjudged invalid and shall not be deemed to affect the operation of any other portion thereof, which shall remain in full force and effect.

Section 6. That this Ordinance shall become effective upon final passage and publication in accordance with the law, following the receipt of any approvals deemed necessary by any other governmental agencies or authorities which may have jurisdiction over the matters set forth in the within Ordinance and the installation of proper signage by the Borough of Hightstown and/or the County of Mercer.

George Lang, CFO, joined the meeting at this time.

**Ordinance 2022-16 First Reading and Introduction An Ordinance to Establish Salary Ranges for Certain Officers and Employees of the Borough of Hightstown**

Moved for introduction by Councilmember Bluth; Seconded by Councilmember Cicalese.

Roll Call Vote: Councilmembers Bluth, Cicalese, Fowler, Jackson, Misiura and Montferrat voted yes.

Ordinance introduced 6-0.

Public Hearing scheduled for August 15, 2022.

Ordinance 2022-16

*BOROUGH OF HIGHTSTOWN  
COUNTY OF MERCER  
STATE OF NEW JERSEY*

**AN ORDINANCE TO ESTABLISH SALARY RANGES FOR CERTAIN OFFICERS AND EMPLOYEES OF THE BOROUGH OF HIGHTSTOWN**

**BE IT ORDAINED** by the Mayor and Council of the Borough of Hightstown, as follows:

**Section 1.** The following official employment designations are hereby confirmed and the rate of compensation of each officer and employee of the Borough of Hightstown, excluding longevity, whose compensation shall be on an annual basis, is:

	<b>RANGING FROM:</b>	<b>TO:</b>
Mayor	\$5,800.00	\$5,800.00
Councilmember	\$4,600.00	\$4,600.00
Borough Administrator	\$30,000.00	<del>\$96,000.00</del> <u>\$145,000.00</u>
Borough Clerk	\$40,000.00	\$87,000.00
Deputy Borough Clerk	\$30,000.00	\$69,000.00
Computer Systems Administrator	\$3,000.00	\$7,000.00
<u>Qualified Purchasing Agent (QPA)</u>	<u>\$12,000.00</u>	<u>\$20,000.00</u>
Registrar of Vital Statistics	\$2,500.00	\$6,000.00
Deputy Registrar of Vital Statistics	\$1,000.00	\$5,000.00
Chief Financial Officer	\$2,000.00	\$56,000.00
Deputy Chief Financial Officer	\$10,000.00	\$75,000.00
<u>Part-Time Treasurer</u>	<u>\$15,000.00</u>	<u>\$32,000.00</u>
Accounts Payable Clerk	\$30,000.00	\$64,000.00



	RANGING FROM:	TO:
Tax/Water/Sewer Collector	\$20,000.00	\$84,000 .00
Part-Time Tax/Water/Sewer Collector	\$10,000.00	\$27,000.00
Deputy Tax/Water/Sewer Collector	\$10,000.00	\$69,000.00
Tax/Utility Clerk	\$7,000.00	\$54,000.00
Tax Assessor	\$7,500.00	\$22,000.00
Municipal Magistrate	\$30,000.00	\$54,000.00
Police Chief	\$120,000.00	\$167,000.00
Records Management and System Administrator and Administrative Assistant to the Police Department	\$32,000.00	<del>\$59,000.00</del> \$65,000.00
Planning Board Secretary	\$1,000.00	\$27,000.00
Technical Assistant	\$28,000.00	\$43,000.00
Construction Code Official	\$18,000.00	\$38,000.00
Fire Subcode Official	\$3,500.00	\$9,000.00
Building Subcode Official	\$3,500.00	\$9,000.00
Building Inspector	\$3,500.00	\$6,000.00
Zoning Official	\$6,000.00	\$13,000.00
Superintendent of Public Works	\$50,000.00	<del>\$113,000.00</del> -\$130,000.00
Assistant Superintendent of Public Works	\$50,000.00	\$71,000.00
Water Plant Superintendent (Part-Time)	\$10,000.00	\$27,000.00
Senior Water Plant Operator	\$35,000.00	\$85,000.00
Superintendent of AWWTP	\$50,000.00	<del>\$114,000.00</del> \$130,000.00
Assistant Superintendent of AWWTP	\$45,000.00	\$96,000.00
Lab Manager – AWWTP	\$35,000.00	\$85,000.00
Health Officer	\$8,000.00	\$16,000.00
Secretary Board of Health	\$100.00	\$2,000.00
OEM Coordinator	\$2,000.00	\$ 12,000.00

**Section 2.** The following official employment designations are hereby confirmed and the rate of compensation of

each officer and employee of the Borough of Hightstown, whose compensation shall be on an hourly basis, is:

	<b>RANGING FROM:</b>	<b>TO:</b>
<del>Administrative Assistant/Payroll Clerk</del> Payroll/Benefits Specialist	<del>\$10.00</del> \$15.00	\$36.00
<del>Clerical Assistant</del> Executive Administrative Assistant	<del>\$10.50</del> \$15.00	<del>\$22.00</del> \$40.00
Administrative Assistant	<del>\$13.50</del> \$15.00	<del>\$32.00</del> \$36.00
Public Health Nurse	\$25.00	\$48.00
Senior Public Health Nurse	\$39.00	\$50.00
Special Officer I	\$8.00	\$20.00
Special Officer II	\$18.00	\$32.00
Public Works Foreman	\$17.00	\$43.00
Public Works Heavy Equipment Operator	\$16.00	\$43.00
Public Works Automated Vehicle Operator	\$16.00	\$38.00
Public Works Driver/Laborer	\$15.00	\$38.00
Public Works Laborer	\$14.00	\$38.00
Public Works Municipal Building Maintenance	\$8.00	\$38.00
Public Works Mechanic	\$16.00	\$38.00
Seasonal/Temporary Labor	\$10.00	\$22.00
Assistant Water Plant Operator	\$15.00	\$27.00
Water Plant Operator	\$25.00	\$38.00
Water Plant Lead Operator	\$40.00	\$54.00
AWWTP Maintenance	\$16.00	\$32.00
AWWTP Operator	\$15.00	\$32.00
Recreation Director (part-time)	\$20.00	<del>\$43.00</del> \$45.00
Assistant Recreation Director (part-time)	\$8.00	\$22.00
Junior Recreation Counselor (part-time)	\$6.00	\$16.00
Housing Inspector	\$14.00	\$38.00
Fire Inspector	\$14.00	\$38.00
Building Inspector	\$14.00	\$38.00
Code Enforcement Officer	\$15.00	\$38.00
Fire Officer	\$14.00	\$38.00

	<b>RANGING FROM:</b>	<b>TO:</b>
Zoning Official	\$14.00	\$38.00
Electric Subcode Official	\$14.00	\$54.00
Plumbing Subcode Official	\$14.00	\$54.00

**Section 3.** The following official employment designations are hereby confirmed and the rate of compensation of each officer and employee of the Borough of Hightstown, whose compensation shall be on a daily basis, is:

	<b>RANGING FROM:</b>	<b>TO:</b>
School Crossing Guard	\$50	\$75

**Section 4.** This Ordinance shall take effect after final passage and publication as provided by law.

**Section 5.** The salary ranges established in this ordinance supersede any established for the same positions in previous salary ordinances and will remain in effect until changed by the adoption of a new or amending Salary Ordinance.

## **RESOLUTIONS**

### **Resolution 2022-143 Authorizing Payment of Bills**

Moved by Councilmember Jackson; Seconded by Councilmember Bluth.

Roll Call Vote: Councilmembers Bluth, Cicalese, Fowler, Jackson, Misiura and Montferrat voted yes.

Resolution adopted 6-0.

Resolution 2022-143

*BOROUGH OF HIGHTSTOWN  
COUNTY OF MERCER  
STATE OF NEW JERSEY*

### **AUTHORIZING PAYMENT OF BILLS**

**WHEREAS**, certain bills are due and payable as per itemized claims listed on the following schedules, which are made a part of the minutes of this meeting as a supplemental record;

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Hightstown that the bills be paid on audit and approval of the Borough Administrator, the appropriate Department Head and the Treasurer in the amount of \$307,400.87 from the following accounts:

Current		\$190,479.49
W/S Operating		78,034.52
General Capital		14,430.75
Water/Sewer Capital		8,362.75
Grant		0.00
Trust		1,064.76
Unemployment Trust		0.00
Animal Control		0.00
Law Enforcement Trust		0.00
Tax Lien Trust		0.00
Public Defender Trust		0.00
Housing Trust		0.00
Escrow		<u>15,028.60</u>
Total		<u>\$307,400.87</u>

### **CONSENT AGENDA**

Councilmember Jackson moved Resolutions 2022-144, 2022-145, 2022-146, 2022-147, 2022-148 and 2022-149 as a Consent Agenda; Councilmember Cicalese seconded.

Roll Call Vote: Councilmembers Bluth, Cicalese, Fowler, Jackson, Misiura and Montferrat voted yes.

Resolutions adopted 6-0.

Resolution 2022-144

*BOROUGH OF HIGHTSTOWN  
COUNTY OF MERCER  
STATE OF NEW JERSEY*

### **RESOLUTION AUTHORIZING THE BOROUGH OF HIGHTSTOWN TO APPLY TO THE NEW JERSEY DEPARTMENT OF COMMUNITY AFFAIRS (NJDC) FOR A 2022 AMERICAN RESCUE PLAN FIREFIGHTER GRANT**

**WHEREAS**, the Borough of Hightstown will apply for a 2022 American Rescue Plan Firefighter Grant from the New Jersey Department of Community Affairs (NJDC) for much needed firefighting equipment including purchase of a gear washer and extractor with drying rack, and 10 full turn out sets (coats and bunker pants) boots, helmets, gloves, and hoods;

**WHEREAS**, the purchase of the equipment will cost \$75,000 and the Borough of Hightstown is requesting \$67,500 in 2022 American Rescue Plan Firefighter Grant funds and will provide a 10% match of \$7,500 with local funds.

**NOW, THEREFORE, BE IT RESOLVED:**

1. That the Borough of Hightstown does hereby authorize the application for such a grant; and,
2. Recognizes and accepts that the Department may offer a lesser or greater amount and therefore, upon receipt of the grant agreement from the New Jersey Department of Community Affairs, does further authorize the execution of the grant agreement; and, also, upon receipt of the fully executed agreement from the Department, does further authorize the expenditure of funds pursuant to the terms of said agreement between the Borough of Hightstown and the New Jersey Department of Community Affairs.

**NOW THEREFORE, BE IT FURTHER RESOLVED** that the persons whose names, titles and signatures appear below are authorized to sign the application and that they or their successors in said titles are authorized to sign the agreement and any other documents in connection therewith:

Resolution 2022-145

*BOROUGH OF HIGHTSTOWN  
COUNTY OF MERCER  
STATE OF NEW JERSEY*

**A RESOLUTION OF SUPPORT FOR THE AMERICA'S 9/11 RIDE**

**WHEREAS**, Hightstown Borough, has been privileged to be a participant and pass-through town of the America's 9/11 Ride for several years; and

**WHEREAS**, the America's 9/11 Ride began in November of the year 2001 to honor those who died in the September 11, 2001 attacks on America's citizens, and those who protect us in our daily lives; and

**WHEREAS**, America's 9/11 Ride is sponsored by the Americas 911 Foundation which was founded in 2004; and

**WHEREAS**, the America's 9/11 Ride is anxiously awaited and well attended by the citizens of Hightstown Borough and its neighboring communities; and

**WHEREAS**, the America's 9/11 Ride consists of active Police, Fire and EMTs; and

**WHEREAS**, the 2022 ride will take place August 17<sup>th</sup> – August 20<sup>th</sup> with the ride passing through Hightstown on August 18<sup>th</sup>; and

**WHEREAS**, the Borough of Hightstown is in full support of America's 9/11 Ride throughout the country and honored to have Hightstown continue to be a part of this.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Hightstown that Hightstown Borough and its residents support the America's 9/11 Ride and look forward to participating again this year.

Resolution 2022-146

*BOROUGH OF HIGHTSTOWN  
COUNTY OF MERCER  
STATE OF NEW JERSEY*

**AMENDING RESOLUTION 2022-26 AUTHORIZING DEPOSITORIES AND  
SIGNATURES FOR BOROUGH ACCOUNTS**

**WHEREAS**, resolution 2022-26 authorized officers of the Borough of Hightstown to sign for the payment of money from the accounts that the Borough if Hightstown; and

**WHEREAS**, it is necessary to amend resolution 2022-26 by removing the name of Nicolette Devish as a designated officers who is authorized to sign checks for the payment of money from the accounts of the Borough of Hightstown.

**NOW THEREFORE BE IT RESOLVED** by the Mayor and Council of the Borough of Hightstown that resolution 2022-26 shall be amended by removing Nicolette Devish as an officer who is authorized to sign checks for the payment of money from the accounts of the Borough of Hightstown.

Resolution 2022-147

*BOROUGH OF HIGHTSTOWN  
COUNTY OF MERCER  
STATE OF NEW JERSEY*

**RESOLUTION OPPOSING THE PROPOSED INCREASES TO  
THE STATE HEALTH BENEFITS PROGRAM**

**WHEREAS**, the State Health Benefits Program (SHBP), governed by N.J.S.A. 52:14-17.25 et seq., offers medical, prescription drug, and dental coverage to qualified State and participating local government public employees, retirees, and eligible dependents; and

**WHEREAS**, all SHBP plans are self-funded meaning that the money paid out for benefits comes directly from a SHBP fund supplied by the State, participating local employers, and member premiums; and

**WHEREAS**, the Division of Pensions and Benefits is responsible for the daily administrative activities of the SHPB, the State Health Benefits Commission is the executive organization responsible for overseeing the SHBP; and

**WHEREAS**, the State Health Benefits Commission, comprised of state officials and union representatives, annually consider the calendar year premium levels for the Local Government Employer Group of the SHBP based on recommendations found in the Rate Setting Recommendation Analysis of the Local Government Employee Group; and

**WHEREAS**, the preliminary rate increase for the 2023 Local Government Employer Group included a 24% increase for Active Medical, a 3.7% increase for Active Pharmacy, a 15.6% increase in Early Retiree Medical, and a 0.7% increase for Medicare. Early Retiree Pharmacy has a 5.7% decrease; and

**WHEREAS**, subsequent news accounts has Department of Treasury noting “rates for active members and early retirees would likely be increase between 12-20% across the various plans for the upcoming year”; and

**WHEREAS**, such proposed exorbitant rate increases will fall upon the local property taxpayer along with the local public employees at a time where there is record inflation, and

**WHEREAS**, the proposed premium increase for most active employees will take thousands more out of their paychecks annually and lead to huge costs for local governments that will translate into higher property tax bills for struggling families; and

**NOW, THEREFORE, BE IT RESOLVED**, by the governing body of the Borough of Hightstown in the county of Mercer call upon the State Health Benefit Commission to reconsider the rate increase and strike a rate increase that is appropriate in the current economic conditions; and

**BE IT FURTHER RESOVLED**, that the governing body of the Borough of Hightstown in the county of Mercer urge the legislature to adopt legislation expanding the composition of the State Health Benefits Commission

to include representatives from both municipal and county government management; and

**BE IT FURTHER RESOLVED** that a copy of this resolution be forwarded to Governor Murphy, State Treasurer Muoio, Senate President Scutari, Assembly Speaker Coughlin, Senator Linda Greenstein, Assemblyman Daniel Benson, Assemblyman Wayne DeAngelo, and New Jersey State League of Municipalities.

Resolution 2022-148

*BOROUGH OF HIGHTSTOWN  
COUNTY OF MERCER  
STATE OF NEW JERSEY*

**RESOLUTION FOR ACH AND ELECTRONIC TRANSACTIONS**

**WHEREAS**, the Borough Council of the Borough of Hightstown deems that it is in the best interest of the Borough of Hightstown to make certain financial transactions by using electronic transactions.

**NOW, THEREFORE, BE IT RESOLVED**, by the Mayor and Council of the Borough of Hightstown that the following policy shall govern the use of electronic transactions:

- (a) The CFO or Deputy CFO shall be responsible for establishing all ACH arrangements for the local unit;
- (b) The CFO or Deputy CFO shall follow the attached ACH and Electronic Transaction Policy to be followed and presented to the governing body;
- (c) The CFO or Deputy CFO shall be responsible for payment approval, accounting, reporting, and generally overseeing compliance or shall appoint an employee to perform such duties;
- (d) The CFO or Deputy CFO shall submit documentation to the governing body, or person responsible for approving payments by resolution, detailing goods and services purchased, the cost of goods or services;
- (e) All ACH transactions shall be approved by the CFO or Deputy CFO before payment is made.

Resolution 2022-149

*BOROUGH OF HIGHTSTOWN  
COUNTY OF MERCER  
STATE OF NEW JERSEY*

**AUTHORIZING EMERGENCY TEMPORARY APPROPRIATIONS  
PRIOR TO ADOPTION OF THE 2022 BUDGET**

**WHEREAS**, an emergent condition has arisen with respect to inadequate appropriation balances remaining in some line items of the 2022 temporary budget; and

**WHEREAS**, N.J.S.A. 40A:4-20 provides for the creation of emergency appropriations for the purposes above mentioned; and

**WHEREAS**, it is the desire of the Mayor and Council to create emergency temporary appropriations as set forth on Schedule "A," attached; and

**WHEREAS**, the total emergency temporary appropriations in resolutions adopted in the year 2022 pursuant to the provisions of N.J.S.A. 40A:4-20 (Chapter 96, P.L. 1951, as amended), including this resolution, total:

	<i><b>THIS RESOLUTION</b></i>	<i><b>PREVIOUS TOTAL</b></i>	<i><b>CUMULATIVE TOTAL</b></i>
Current	206,800.00	2,126,902.00	<b>2,333,702.00</b>
Capital Outlay – Current	0.00	0.00	<b>0.00</b>
Debt Service – Current	0.00	0.00	<b>0.00</b>
Water/Sewer	130,000.00	913,575.00	<b>1,043,575.00</b>
Capital Outlay – W/S	0.00	0.00	<b>0.00</b>
Debt Service - W/S	0.00	0.00	<b>0.00</b>
<b>TOTAL</b>	<b>336,800.00</b>	<b>3,040,477.00</b>	<b>3,377,277.00</b>

**NOW, THEREFORE, BE IT RESOLVED** by the Borough Council of the Borough of Hightstown (not less than two-thirds of all the members of thereof affirmatively concurring) that, in accordance with N.J.S.A. 40A:4-20:

1. An emergency temporary appropriation is hereby made for each item listed on the schedules that are attached hereto and made a part hereof;
2. Each emergency appropriation listed will be provided for in the 2022 budget under the same title as written herein;
3. One certified copy of this resolution will be filed with the Director of Local Government Services, and a copy provided to the Chief Finance Officer.

Borough of Hightstown  
Emergency Temporary  
8/1/2022

#### **SCHEDULE "A"**

##### **Current Fund**

Administrative and Executive	Salaries and Wages	7,000.00
Mayor and Council	Salaries and Wages	3,000.00
Finance	Salaries and Wages	7,000.00
Tax Collector	Salaries and Wages	5,000.00
Engineer	Other Expenses	4,000.00
Historical Commission	Other Expenses	1,500.00
Municipal Court	Salaries and Wages	5,000.00
Police	Salaries and Wages	70,000.00
Uniform Fire Safety Act	Salaries and Wages	1,300.00
Streets and Roads	Salaries and Wages	15,000.00
Other Expenses	Other Expenses	10,000.00
Sanitation	Salaries and Wages	4,000.00
Sanitation	Other Expenses	7,000.00
Board of Health	Salaries and Wages	5,000.00
Board of Health	Other Expenses	2,000.00
Parks and Recreation	Salaries and Wages	5,000.00
Parks and Recreation	Other Expenses	2,000.00
Recreation and Open Space Park Comm	Salaries and Wages	10,000.00
Gasoline	Other Expenses	5,000.00
Landfill	Other Expenses	8,000.00
Uniform Construction Code	Salaries and Wages	11,000.00
Housing	Salaries and Wages	4,000.00



Health Shared Service	Other Expenses	5,000.00
Social Security	Other Expenses	<u>10,000.00</u>
		.
Total Current Fund		<u>206,800.00</u>
 <b>Water-Sewer Operating Fund</b>		
Salaries and Wages		70,000.00
Other Expenses		<u>60,000.00</u>
Total Water Sewer Operating		<u>130,000.00</u>
Total		<u><u>336,800.00</u></u>

## **DISCUSSION**

### **Fire Prevention Ordinance Changes**

Chad Reed, Fire Marshall, joined the meeting at this time.

Mr. Reed explained the changes to the ordinance which added definitions of life hazard and non-life hazard. There is also a change to annual inspections. After discussion, Council decided to introduce this ordinance at the August 15<sup>th</sup> meeting.

### **Parking on Monmouth Street**

Mr. Musing stated that with establishing the do not enter on Wyckoff Mills Road, we are required by the County to provide an alternate route. One of the routes is Cranbury Station Road. Since Cranbury Station Road is narrow, it was decided to prohibit parking there. One of the unintended consequences is that several homes on Monmouth Street have no driveways and park on Cranbury Station Road. One side of Monmouth Street has no parking from 8:00 a.m. – 6:00 p.m. Discussion ensued. It was decided that we will temporary permit parking on both sides of Monmouth Street 24/7 and revisit in November.

## **SUBCOMMITTEE REPORTS**

**East Ward Street Bridge Committee** – Continues to meet every 2 weeks.

## **MAYOR/COUNCIL/ADMINISTRATIVE REPORTS**

### **Councilmember Cicalese**

**Complete Streets** – At that last meeting, they discussed plans for the Harvest Fair.

### **Councilmember Bluth**

National Night Out – Tomorrow night at Association Park.

Cultural Arts Commission – August 25 – 27 Plein Air where artists paint outside. Porchfest will be coming this fall. October 29, Light up the Lake at Memorial Park.

**Borough Clerk, Peggy Riggio**

Cameras have been received. Dave Bell is working on getting them installed in the Stockton Street Parking Lot.

**Borough Administrator, Dimitri Musing**

Due to the lack of rain, Governor Murphy has asked residents to water lawns every other day instead of daily.

**Borough Attorney, Fred Raffetto**

Working on moving forward with the Comcast Franchise renewal.

**Mayor Quattrone**

Complimented the Woman's Club for taking care of the flowers by the lake.

We are monitoring traffic and crosswalks in town. Please pay attention when driving in Hightstown.

He has placed a \$5,000 spending cap on all purchases without authorization.

**EXECUTIVE SESSION**

**Resolution 2022-150 Authorizing a Meeting that Excludes the Public**

Moved by Councilmember Bluth; Seconded by Councilmember Fowler.

Roll Call Vote: Councilmembers Bluth, Cicalese, Fowler, Jackson, Misiura and Montferrat voted yes.

Resolution adopted 6-0.

Resolution 2022-150

*BOROUGH OF HIGHTSTOWN  
COUNTY OF MERCER  
STATE OF NEW JERSEY*

**AUTHORIZING A MEETING WHICH EXCLUDES THE PUBLIC**

**BE IT RESOLVED** by the Mayor and Council of the Borough of Hightstown that this body will hold a meeting on August 1, 2022, via [www.zoom.com](https://www.zoom.com), that will be limited only to consideration of an item or items with respect to which the public may be excluded pursuant to section 7b of the Open Public Meetings Act.

The general nature of the subject or subjects to be discussed:

Attorney Client Privilege

Stated as precisely as presently possible the following is the time when and the circumstances under which the discussion conducted at said meeting can be disclosed to the public November 1, 2022, or when the need for confidentiality no longer exists.

The public is excluded from said meeting, and further notice is dispensed with, all in accordance with sections 8 and 4a of the Open Public Meetings Act.

Council adjourned to Executive Session at 7:53 p.m.

Council returned to Public Session at 8:51 p.m.

**ADJOURNMENT 8:52 p.m.**

Moved by Councilmember Misiura; Seconded by Councilmember Montferrat. All ayes.

Respectfully Submitted,

Margaret Riggio  
Borough Clerk

Approved by Hightstown Borough Council: \_\_\_\_\_

**Meeting Minutes  
Hightstown Borough Council  
August 15, 2022  
6:30 p.m.**

The meeting was called to order by Mayor Quattrone at 6:31 p.m. and he read the Open Public Meetings Act statement which stated, “Adequate notice of this meeting has been given in accordance with the Open Public Meetings Act, pursuant to Public Law 1975, Chapter 231. Said notice was sent to the *Trenton Times* and the *Windsor-Hights Herald*, and is posted on the Borough website.” Do to COVID-19 and self-distancing protocols, this meeting was held remotely through [www.zoom.com](http://www.zoom.com).

The flag salute followed Roll Call.

	PRESENT	ABSENT
<i>Councilmember Susan Bluth</i>	✓	
<i>Councilmember Joseph Cicalese</i>	✓	
<i>Councilmember Cristina Fowler</i>	✓	
<i>Councilmember Joshua Jackson</i>		✓
<i>Councilmember Steven Misiura</i>	✓	
<i>Councilmember Frederick Montferrat</i>	✓	
<i>Mayor Quattrone</i>	✓	

Also in attendance: Margaret (Peggy) Riggio, Borough Clerk; Dimitri Musing, Borough Administrator; Fred Raffetto, Borough Attorney and George Lang, CFO.

The Flag Salute followed roll call.

**APPROVAL OF AGENDA**

Moved by Councilmember Cicalese; Seconded by Councilmember Misiura.

Roll Call Vote: Councilmembers Bluth, Cicalese, Fowler, Misiura and Montferrat voted yes.

Agenda approved 5-0.

**APPROVAL OF MINUTES**

Councilmember Montferrat moved to approved minutes from the following meetings:

March 24, 2022 – Budget Workshop  
March 31, 2022 – Budget Workshop  
April 4, 2022 – Public Session  
April 4, 2022 – Executive Session  
April 18, 2022 – Public Session  
April 18, 2022 – Executive Session

Councilmember Fowler second.

Roll Call Vote: Councilmembers Bluth, Cicalese, Fowler, , Misiura and Montferrat voted yes.

Minutes approved 5-0.

**PUBLIC COMMENT**

Mayor Quattrone opened the public comment period and the following individuals spoke:

**Eugene Sarafin, 628 South Main** - Spoke against the Republican Party.

**Heather Morgan, 131 Monmouth Street** – Thanked Council for allowing parking on Monmouth Street.

There being further comments, Mayor Quattrone closed the public comment period.

**ORDINANCES**

**Ordinance 2022-16 Final Reading and Public Hearing An Ordinance to Establish Salary Ranges for Certain Officers and Employees of the Borough of Hightstown**

Mayor Quattrone opened the public hearing and the following individuals spoke:

**Eugene Sarafin, 628 South Main Street** – Supports this ordinance.

There being no further comments, Mayor Quattrone closed the public hearing.

Moved for adopted by Councilmember Bluth; Seconded by Councilmember Montferrat

Roll Call Vote: Councilmembers Bluth, Cicalese, Fowler, Misiura and Montferrat voted yes.

Ordinance adopted 5-0.

Ordinance 2022-16

*BOROUGH OF HIGHTSTOWN  
COUNTY OF MERCER  
STATE OF NEW JERSEY*

**AN ORDINANCE TO ESTABLISH SALARY RANGES FOR CERTAIN OFFICERS AND  
EMPLOYEES OF THE BOROUGH OF HIGHTSTOWN**

**BE IT ORDAINED** by the Mayor and Council of the Borough of Hightstown, as follows:

**Section 1.** The following official employment designations are hereby confirmed and the rate of compensation of each officer and employee of the Borough of Hightstown, excluding longevity, whose compensation shall be on an annual basis, is:

	<b>RANGING FROM:</b>	<b>TO:</b>
Mayor	\$5,800.00	\$5,800.00
Councilmember	\$4,600.00	\$4,600.00
Borough Administrator	\$30,000.00	\$145,000.00
Borough Clerk	\$40,000.00	\$87,000.00
Deputy Borough Clerk	\$30,000.00	\$69,000.00
Computer Systems Administrator	\$3,000.00	\$7,000.00
Qualified Purchasing Agent (QPA)	\$12,000.00	\$20,000.00
Registrar of Vital Statistics	\$2,500.00	\$6,000.00
Deputy Registrar of Vital Statistics	\$1,000.00	\$5,000.00
Chief Financial Officer	\$2,000.00	\$56,000.00
Deputy Chief Financial Officer	\$10,000.00	\$75,000.00
Accounts Payable Clerk	\$30,000.00	\$64,000.00
Tax/Water/Sewer Collector	\$20,000.00	\$84,000 .00
Part-Time Tax/Water/Sewer Collector	\$10,000.00	\$27,000.00
Deputy Tax/Water/Sewer Collector	\$10,000.00	\$69,000.00
Tax/Utility Clerk	\$7,000.00	\$54,000.00
Tax Assessor	\$7,500.00	\$22,000.00
Municipal Magistrate	\$30,000.00	\$54,000.00
Police Chief	\$120,000.00	\$167,000.00
Records Management and System Administrator and Administrative Assistant to the Police Department	\$32,000.00	\$65,000.00
Planning Board Secretary	\$1,000.00	\$27,000.00
Technical Assistant	\$28,000.00	\$43,000.00
Construction Code Official	\$18,000.00	\$38,000.00
Fire Subcode Official	\$3,500.00	\$9,000.00
Building Subcode Official	\$3,500.00	\$9,000.00
Building Inspector	\$3,500.00	\$6,000.00
Zoning Official	\$6,000.00	\$13,000.00
Superintendent of Public Works	\$50,000.00	\$130,000.00
Assistant Superintendent of Public Works	\$50,000.00	\$71,000.00
Water Plant Superintendent (Part-Time)	\$10,000.00	\$27,000.00

	<b>RANGING FROM:</b>	<b>TO:</b>
Senior Water Plant Operator	\$35,000.00	\$85,000.00
Superintendent of AWWTP	\$50,000.00	\$130,000.00
Assistant Superintendent of AWWTP	\$45,000.00	\$96,000.00
Lab Manager – AWWTP	\$35,000.00	\$85,000.00
Health Officer	\$8,000.00	\$16,000.00
Secretary Board of Health	\$100.00	\$2,000.00
OEM Coordinator	\$2,000.00	\$ 12,000.00

**Section 2.** The following official employment designations are hereby confirmed and the rate of compensation of each officer and employee of the Borough of Hightstown, whose compensation shall be on an hourly basis, is:

	<b>RANGING FROM:</b>	<b>TO:</b>
Payroll/Benefits Specialist	\$15.00	\$36.00
Executive Administrative Assistant	\$15.00	\$40.00
Administrative Assistant	\$15.00	\$36.00
Public Health Nurse	\$25.00	\$48.00
Senior Public Health Nurse	\$39.00	\$50.00
Special Officer I	\$8.00	\$20.00
Special Officer II	\$18.00	\$32.00
Public Works Foreman	\$17.00	\$43.00
Public Works Heavy Equipment Operator	\$16.00	\$43.00
Public Works Automated Vehicle Operator	\$16.00	\$38.00
Public Works Driver/Laborer	\$15.00	\$38.00
Public Works Laborer	\$14.00	\$38.00
Public Works Municipal Building Maintenance	\$8.00	\$38.00
Public Works Mechanic	\$16.00	\$38.00
Seasonal/Temporary Labor	\$10.00	\$22.00
Assistant Water Plant Operator	\$15.00	\$27.00
Water Plant Operator	\$25.00	\$38.00
Water Plant Lead Operator	\$40.00	\$54.00

	<b>RANGING FROM:</b>	<b>TO:</b>
AWWTP Maintenance	\$16.00	\$32.00
AWWTP Operator	\$15.00	\$32.00
Recreation Director (part-time)	\$20.00	\$45.00
Assistant Recreation Director (part-time)	\$8.00	\$22.00
Junior Recreation Counselor (part-time)	\$6.00	\$16.00
Housing Inspector	\$14.00	\$38.00
Fire Inspector	\$14.00	\$38.00
Building Inspector	\$14.00	\$38.00
Code Enforcement Officer	\$15.00	\$38.00
Fire Officer	\$14.00	\$38.00
Zoning Official	\$14.00	\$38.00
Electric Subcode Official	\$14.00	\$54.00
Plumbing Subcode Official	\$14.00	\$54.00

**Section 3.** The following official employment designations are hereby confirmed and the rate of compensation of each officer and employee of the Borough of Hightstown, whose compensation shall be on a daily basis, is:

	<b>RANGING FROM:</b>	<b>TO:</b>
School Crossing Guard	\$50	\$75

**Section 4.** This Ordinance shall take effect after final passage and publication as provided by law.

**Section 5.** The salary ranges established in this ordinance supersede any established for the same positions in previous salary ordinances and will remain in effect until changed by the adoption of a new or amending Salary Ordinance.

**Ordinance 2022-17 First Reading and Introduction An Ordinance Amending and Supplementing Article 15-2, Entitled “Administration and Enforcement of Chapter 15, “Fire Prevention and Protection” of “The Revised General Ordinances of the Borough of Hightstown”**

Moved by Introduction by Councilmember Fowler; Seconded by Councilmember Cicalese.

Roll Call Vote: Councilmembers Bluth, Cicalese, Fowler, Misiura and Montferrat voted yes.

Ordinance introduced 5-0.

Public Hearing scheduled for September 6, 2022

ORDINANCE 2022-17



BOROUGH OF HIGHTSTOWN  
COUNTY OF MERCER  
STATE OF NEW JERSEY

**AN ORDINANCE AMENDING AND SUPPLEMENTING ARTICLE 15-2,  
ENTITLED “ADMINISTRATION AND ENFORCEMENT,”  
OF CHAPTER 15, “FIRE PREVENTION AND PROTECTION,”  
OF “THE REVISED GENERAL ORDINANCES OF THE  
BOROUGH OF HIGHTSTOWN”**

**WHEREAS**, the Borough of Hightstown (the “Borough”) has previously established certain fire prevention and protection regulations within the Borough; and

**WHEREAS**, per the recommendation of the Borough’s Fire Official, the Borough Council wishes to make certain revisions to the existing fire prevention and protection regulations.

**NOW, THEREFORE, BE AND IT IS HEREBY ORDAINED**, by the Borough Council of the Borough of Hightstown, in the County of Mercer and State of New Jersey, as follows:

Section 1. Article 15-2, entitled “Administration and Enforcement,” of Chapter 15, “Fire Prevention and Protection,” of “The Revised General Ordinances of the Borough of Hightstown,” is hereby amended and supplemented in the following respects (additions are shown with underline; deletions are shown with ~~strikeout~~):

Article 15-2. Administration and Enforcement

**§ 15-2-1. Definitions.**

**LIFE HAZARD USE**

The premises and uses identified in the New Jersey Uniform Fire Code at N.J.A.C. 5:70-2.4, 2.4A, 2.4B, 2.4C and 2.4D, respectively, as may be amended from time to time.

**NON-LIFE HAZARD USE**

All other premises and uses which do not meet the definition of Life Hazard Use.

**§ 15-2-~~42~~. Uniform Fire Safety Act; Fire Prevention Code.**

Pursuant to N.J.S. 52:27D-202 of the Uniform Fire Safety Act, the New Jersey Uniform Fire Code, N.J.A.C. 5:70-1, et seq., and the Fire Prevention Code are hereby adopted and shall be locally enforced throughout the Borough.

**§ 15-2-~~23~~. Local Enforcing Agency Designated.**

The local enforcing agency shall be the Bureau of Fire Safety.

**§ 15-2-~~34~~. Enforcement; Bureau of Fire Safety.**

The Fire Official shall be responsible for the enforcement of the Fire Prevention Code of the Borough. To assist in the performance of the responsibilities and duties placed upon the Fire Official, a Bureau of Fire Safety is hereby created consisting of the Fire Official and such other fire inspectors as may be designated as set forth in § **15-2-4**.

**§ 15-2-~~45~~. Fire Official; Fire Inspectors.**

A. Fire Official. The Bureau shall operate under the direct supervision and control of the Fire Official. The Fire Official shall be responsible for the direct administration and enforcement of the Fire Prevention Code.

B. Fire Inspectors. Upon recommendation of the Fire Official, the Mayor and Council may designate such number of fire inspectors as shall from time to time be deemed necessary. Such fire inspectors shall be selected through an examination to determine their fitness for the position.

§ 15-2-56. Inspections of Non-Life Hazard Uses.

~~The Bureau of Fire Safety shall enforce the State Uniform Fire Safety Act and regulations promulgated pursuant thereto and the Fire Prevention Code in all structures and premises, except one family and two family dwellings, and buildings owned or operated by the Federal government or State and interstate agencies, provided that common areas, storage and mechanical areas and other areas not used as dwellings in multifamily structures shall also be subject to inspection. Inspections shall be made as often as necessary for the purpose of ascertaining and causing to be corrected any conditions liable to cause a fire or any violations of the provisions of the Fire Prevention Code or any other ordinance affecting fire hazards. The Fire Official or other qualified fire inspector shall inspect each structure covered by this article at least annually.~~

The Bureau of Fire Safety shall inspect all buildings, structures or premises not listed as life hazard uses (referred hereafter as non-life hazard uses), with the exception of owner-occupied detached one- and two-family dwellings that are used exclusively for residential purposes. Individual dwelling units in multi-family dwellings are also excluded from this inspection program with the exception of the common egress, storage, and mechanical areas of such structures. All non-life hazard uses shall be inspected periodically as follows:

- A. At least every twenty-four (24) months, except as set forth in “B” below.
- B. Non-life hazard uses that are required by New Jersey law or rule to have annual inspections shall be inspected at least every twelve (12) months.

Nothing herein shall prohibit the Bureau of Fire Safety from inspecting any non-life hazard more frequently at the request of the occupant and subject to the inspection fees set forth herein.

§ 15-2-7. Registration of Non-Life Hazard Uses.

- A. Owners of businesses and/or other uses constituting industrial, commercial, professional services, educational, multi-family residential and other uses not classified as life hazard uses by the New Jersey Uniform Fire Code and which are required to be inspected herein in accordance with this article and the requirements of the New Jersey Uniform Fire Code shall register annually with the Bureau of Fire Safety as provided herein.
- B. The owners of uses required to be registered shall do so on forms provided by the Bureau of Fire Safety, which forms shall include, but not be limited to, the following information:
  - (1) The name, address, telephone number, and email address of the owner of the property upon or in which the use is located.
  - (2) The name, home address, home telephone number, and email address of the owner, operator, or registered agent of the use, if different from the owner of the property.
  - (3) The name, physical location, mailing address, and telephone number of the use or business.
  - (4) The type of use along with a description of the business of activity being conducted.
  - (5) The amount of square footage being utilized or occupied by the use or business.
  - (6) Any further information deemed necessary to identify or classify the use or business, as may be required by the Fire Official.
- C. It shall be a violation of this Article for the owner or operator of a business to fail to return such forms within thirty (30) days of being ordered to do so by the Fire Official. If the ownership is transferred, whether by sale, assignment, gift, intestate succession, devise, reorganization, receivership, foreclosure or execution process, or

by any other means of conveyance, the new owner or operator shall file a new registration within thirty (30) days of such a transfer.

**§ 15-2-8. Failure to Register.**

A penalty of Two Hundred Fifty Dollars (\$250.00) shall be assessed for any business or use required to register that fails to register in accordance with the requirements herein.

**§ 15-2-~~69~~. Life Hazard Uses.**

The Bureau of Fire Safety shall conduct the periodic inspections of life hazard uses required by the Fire Prevention Code on behalf of the New Jersey Commissioner of Community Affairs.

**§ 15-2-~~710~~. Other Powers and Duties of Bureau of Fire Safety.**

The Bureau of Fire Safety shall have such other powers and perform such other duties as are set forth in other sections of this chapter as may be conferred and imposed from time to time by law.

**§ 15-2-~~811~~. Fire Official to Recommend Additional Regulations.**

It shall be the duty of the Fire Official to investigate and to recommend to the Borough Council such additional ordinances or amendments to existing ordinances as he may deem necessary for safeguarding life and property against fire.

**§ 15-2-~~912~~. Administration of Bureau of Fire Safety.**

The Fire Official shall serve as administrator and enforcement officer of the Bureau of Fire Safety and shall report to the Mayor and Council. He shall establish the day-to-day operating routines of the Bureau of Fire Safety and shall coordinate the activities of any technical inspectors.

**§ 15-2-~~4913~~. Appointment of Fire Official; Authority; Term of Office.**

- A. The Mayor and Council shall appoint a Fire Official pursuant to the State Uniform Fire Code, N.J.A.C. 5:70-1 et seq. The Fire Official shall be appointed on the basis of examination or another method selected by the Mayor and Council for determining his qualifications.
- B. The Bureau shall be under the direct supervision and control of the Fire Official who shall report to the Mayor and Council. He shall have authority, as may be necessary in the interest of public safety, health and general welfare, to establish rules and regulations, to interpret and enforce the provisions of the Fire Prevention Code and to determine special requirements applicable because of climatic or other conditions, but no such rules shall have the effect of waiving any fire safety requirements specifically provided in the Fire Prevention Code or violating accepted engineering practices involving public safety.
- C. The term of office of the Fire official shall be four years.
- D. The Fire Official may be removed from office by the Borough Administrator for failing to perform the Fire Official's duties.
- E. A qualified interim Fire Official may be appointed as needed by the Borough Administrator.

**§ 15-2-~~1114~~. (Reserved)**

**§ 15-2-~~1215~~. Legal Counsel.**

The Borough Attorney shall serve as legal counsel to the Bureau of Fire Safety.

Section 2. All parts and provisions of any Ordinance which are inconsistent with the provisions of

this Ordinance shall be repealed to the extent of such inconsistency.

Section 3. The provisions of this Ordinance shall be severable. In the event that any portion of this Ordinance is found to be invalid for any reason by any Court of competent jurisdiction, such judgment shall be limited in its effect only to the portion of the Ordinance actually adjudged invalid and shall not be deemed to affect the operation of any other portion thereof, which shall remain in full force and effect.

Section 4. This Ordinance shall become effective immediately upon final passage and publication in accordance with the law.

ORDINANCE 2022-17

BOROUGH OF HIGHTSTOWN  
COUNTY OF MERCER  
STATE OF NEW JERSEY

**AN ORDINANCE AMENDING AND SUPPLEMENTING ARTICLE 15-2,  
ENTITLED “ADMINISTRATION AND ENFORCEMENT,”  
OF CHAPTER 15, “FIRE PREVENTION AND PROTECTION,”  
OF “THE REVISED GENERAL ORDINANCES OF THE  
BOROUGH OF HIGHTSTOWN”**

**WHEREAS**, the Borough of Hightstown (the “Borough”) has previously established certain fire prevention and protection regulations within the Borough; and

**WHEREAS**, per the recommendation of the Borough’s Fire Official, the Borough Council wishes to make certain revisions to the existing fire prevention and protection regulations.

**NOW, THEREFORE, BE AND IT IS HEREBY ORDAINED**, by the Borough Council of the Borough of Hightstown, in the County of Mercer and State of New Jersey, as follows:

Section 1. Article 15-2, entitled “Administration and Enforcement,” of Chapter 15, “Fire Prevention and Protection,” of “The Revised General Ordinances of the Borough of Hightstown,” is hereby amended and supplemented in the following respects (additions are shown with underline; deletions are shown with ~~strikeout~~):

Article 15-2. Administration and Enforcement

**§ 15-2-1. Definitions.**

**LIFE HAZARD USE**

The premises and uses identified in the New Jersey Uniform Fire Code at N.J.A.C. 5:70-2.4, 2.4A, 2.4B, 2.4C and 2.4D, respectively, as may be amended from time to time.

**NON-LIFE HAZARD USE**

All other premises and uses which do not meet the definition of Life Hazard Use.

**§ 15-2-~~42~~. Uniform Fire Safety Act; Fire Prevention Code.**

Pursuant to N.J.S. 52:27D-202 of the Uniform Fire Safety Act, the New Jersey Uniform Fire Code, N.J.A.C. 5:70-1, et seq., and the Fire Prevention Code are hereby adopted and shall be locally enforced throughout the Borough.

**§ 15-2-~~23~~. Local Enforcing Agency Designated.**

The local enforcing agency shall be the Bureau of Fire Safety.

§ 15-2-~~34~~. Enforcement; Bureau of Fire Safety.

The Fire Official shall be responsible for the enforcement of the Fire Prevention Code of the Borough. To assist in the performance of the responsibilities and duties placed upon the Fire Official, a Bureau of Fire Safety is hereby created consisting of the Fire Official and such other fire inspectors as may be designated as set forth in § 15-2-4.

§ 15-2-~~45~~. Fire Official; Fire Inspectors.

- A. Fire Official. The Bureau shall operate under the direct supervision and control of the Fire Official. The Fire Official shall be responsible for the direct administration and enforcement of the Fire Prevention Code.
- B. Fire Inspectors. Upon recommendation of the Fire Official, the Mayor and Council may designate such number of fire inspectors as shall from time to time be deemed necessary. Such fire inspectors shall be selected through an examination to determine their fitness for the position.

§ 15-2-~~56~~. Inspections of Non-Life Hazard Uses.

~~The Bureau of Fire Safety shall enforce the State Uniform Fire Safety Act and regulations promulgated pursuant thereto and the Fire Prevention Code in all structures and premises, except one family and two family dwellings, and buildings owned or operated by the Federal government or State and interstate agencies, provided that common areas, storage and mechanical areas and other areas not used as dwellings in multifamily structures shall also be subject to inspection. Inspections shall be made as often as necessary for the purpose of ascertaining and causing to be corrected any conditions liable to cause a fire or any violations of the provisions of the Fire Prevention Code or any other ordinance affecting fire hazards. The Fire Official or other qualified fire inspector shall inspect each structure covered by this article at least annually.~~

The Bureau of Fire Safety shall inspect all buildings, structures or premises not listed as life hazard uses (referred hereafter as non-life hazard uses), with the exception of owner-occupied detached one- and two-family dwellings that are used exclusively for residential purposes. Individual dwelling units in multi-family dwellings are also excluded from this inspection program with the exception of the common egress, storage, and mechanical areas of such structures. All non-life hazard uses shall be inspected periodically as follows:

- A. At least every twenty-four (24) months, except as set forth in “B” below.
- B. Non-life hazard uses that are required by New Jersey law or rule to have annual inspections shall be inspected at least every twelve (12) months.

Nothing herein shall prohibit the Bureau of Fire Safety from inspecting any non-life hazard more frequently at the request of the occupant and subject to the inspection fees set forth herein.

§ 15-2-7. Registration of Non-Life Hazard Uses.

- A. Owners of businesses and/or other uses constituting industrial, commercial, professional services, educational, multi-family residential and other uses not classified as life hazard uses by the New Jersey Uniform Fire Code and which are required to be inspected herein in accordance with this article and the requirements of the New Jersey Uniform Fire Code shall register annually with the Bureau of Fire Safety as provided herein.
- B. The owners of uses required to be registered shall do so on forms provided by the Bureau of Fire Safety, which forms shall include, but not be limited to, the following information:
  - (1) The name, address, telephone number, and email address of the owner of the property upon or in which the use is located.
  - (2) The name, home address, home telephone number, and email address of the owner, operator, or registered

agent of the use, if different from the owner of the property.

(3) The name, physical location, mailing address, and telephone number of the use or business.

(4) The type of use along with a description of the business of activity being conducted.

(5) The amount of square footage being utilized or occupied by the use or business.

(6) Any further information deemed necessary to identify or classify the use or business, as may be required by the Fire Official.

C. It shall be a violation of this Article for the owner or operator of a business to fail to return such forms within thirty (30) days of being ordered to do so by the Fire Official. If the ownership is transferred, whether by sale, assignment, gift, intestate succession, devise, reorganization, receivership, foreclosure or execution process, or by any other means of conveyance, the new owner or operator shall file a new registration within thirty (30) days of such a transfer.

#### **§ 15-2-8. Failure to Register.**

A penalty of Two Hundred Fifty Dollars (\$250.00) shall be assessed for any business or use required to register that fails to register in accordance with the requirements herein.

#### **§ 15-2-~~69~~. Life Hazard Uses.**

The Bureau of Fire Safety shall conduct the periodic inspections of life hazard uses required by the Fire Prevention Code on behalf of the New Jersey Commissioner of Community Affairs.

#### **§ 15-2-~~710~~. Other Powers and Duties of Bureau of Fire Safety.**

The Bureau of Fire Safety shall have such other powers and perform such other duties as are set forth in other sections of this chapter as may be conferred and imposed from time to time by law.

#### **§ 15-2-~~811~~. Fire Official to Recommend Additional Regulations.**

It shall be the duty of the Fire Official to investigate and to recommend to the Borough Council such additional ordinances or amendments to existing ordinances as he may deem necessary for safeguarding life and property against fire.

#### **§ 15-2-~~912~~. Administration of Bureau of Fire Safety.**

The Fire Official shall serve as administrator and enforcement officer of the Bureau of Fire Safety and shall report to the Mayor and Council. He shall establish the day-to-day operating routines of the Bureau of Fire Safety and shall coordinate the activities of any technical inspectors.

#### **§ 15-2-~~1013~~. Appointment of Fire Official; Authority; Term of Office.**

A. The Mayor and Council shall appoint a Fire Official pursuant to the State Uniform Fire Code, N.J.A.C. 5:70-1 et seq. The Fire Official shall be appointed on the basis of examination or another method selected by the Mayor and Council for determining his qualifications.

B. The Bureau shall be under the direct supervision and control of the Fire Official who shall report to the Mayor and Council. He shall have authority, as may be necessary in the interest of public safety, health and general welfare, to establish rules and regulations, to interpret and enforce the provisions of the Fire Prevention Code and to determine special requirements applicable because of climatic or other conditions, but no such rules shall have the effect of waiving any fire safety requirements specifically provided in the Fire Prevention Code or violating accepted engineering practices involving public safety.

C. The term of office of the Fire official shall be four years.

D. The Fire Official may be removed from office by the Borough Administrator for failing to perform the Fire Official's duties.

E. A qualified interim Fire Official may be appointed as needed by the Borough Administrator.

§ 15-2-~~14~~14. (Reserved)

§ 15-2-~~15~~15. Legal Counsel.

The Borough Attorney shall serve as legal counsel to the Bureau of Fire Safety.

Section 2. All parts and provisions of any Ordinance which are inconsistent with the provisions of this Ordinance shall be repealed to the extent of such inconsistency.

Section 3. The provisions of this Ordinance shall be severable. In the event that any portion of this Ordinance is found to be invalid for any reason by any Court of competent jurisdiction, such judgment shall be limited in its effect only to the portion of the Ordinance actually adjudged invalid and shall not be deemed to affect the operation of any other portion thereof, which shall remain in full force and effect.

Section 4. This Ordinance shall become effective immediately upon final passage and publication in accordance with the law.

## **BUDGET 2022**

### **Resolution 2022-160 Self Examination of Budget**

Moved by Councilmember Bluth; Seconded by Councilmember Cicalese.

Roll Call Vote: Councilmembers Bluth, Cicalese, Fowler, Misiura and Montferrat voted yes.

Resolution adopted 5-0.

Resolution 2022-160

*BOROUGH OF HIGHTSTOWN  
COUNTY OF MERCER  
STATE OF NEW JERSEY*

### **SELF-EXAMINATION BUDGET RESOLUTION**

**WHEREAS**, N.J.S.A. 40A:4-78b has authorized the Local Finance Board to adopt rules that permit municipalities in sound fiscal condition to assume the responsibility, normally granted to the Director of the Division of Local Government Services, of conducting the annual budget examination; and

**WHEREAS**, N.J.A.C. 5:30-7 was adopted by the Local Finance Board on February 11, 1997; and

**WHEREAS**, pursuant to N.J.A.C. 5:30-7.2 through 7.5, the Borough of Hightstown has been declared eligible to participate in the program by the Division of Local government Services, and the Chief Financial officer has determined that the local government meets the necessary conditions to participate in the program for the 2022 budget year.

**NOW THEREFORE BE IT RESOLVED** by the governing body of the Borough of Hightstown that in accordance with N.J.A.C. 5:30-7.6a & 7.6b and based upon the Chief Financial Officer's certification, the governing body has found the budget has met the following requirements:

1. That with reference to the following items, the amounts have been calculated pursuant to law and appropriated as such in the budget:
  - a. Payment of interest and debt redemption charges
  - b. Deferred charges and statutory expenditures
  - c. Cash deficit of preceding year
  - d. Reserve for uncollected taxes
  - e. Other reserves and non-disbursement items
  - f. Any inclusions of amounts required for school purposes.
2. That the provisions relating to limitation on increases of appropriations pursuant to N.J.S.A. 40A:4-45.2 and appropriations for exceptions to limits on appropriations found at N.J.S.A. 40A:4-45.3 et seq., are fully met (complies with CAP law).
3. That the budget is in such form, arrangement, and content as required by the Local Budget Law and N.J.A.C. 5:30-4 and 5:30-5.
4. That pursuant to the Local Budget Law:
  - a. All estimates of revenue are reasonable, accurate and correctly stated,
  - b. Items of appropriation are properly set forth
  - c. In itemization, form, arrangement and content, the budget will permit the exercise of the comptroller function within the municipality.
5. The budget and associated amendments have been introduced and publicly advertised in accordance with the relevant provisions of the Local Budget Law, except that failure to meet the deadlines of N.J.S.A. 40A:4-5 shall not prevent such certification.
6. That all other applicable statutory requirements have been fulfilled.

**BE IT FURTHER RESOLVED** that a copy of this resolution will be forwarded to the Director of the Division of Local Government Services upon adoption.

**Resolution 2022-151 Authorizing the Budget to be Read by Title Only**

Moved by Councilmember Cicalese; Seconded by Councilmember Misiura.

Roll Call Vote: Councilmembers Bluth, Cicalese, Fowler, Misiura and Montferrat voted yes.

Resolution adopted 5-0.



Resolution 2022-151

*BOROUGH OF HIGHTSTOWN  
COUNTY OF MERCER  
STATE OF NEW JERSEY*

**AUTHORIZING THE BUDGET TO  
BE READ BY TITLE ONLY**

**WHEREAS**, pursuant to 40A:4-10, as amended by Chapter 95, P.L.2015, provides that the budget may be by title when procedures required by N.J.S.40A:4-8 and N.J.S.40A:4-9 or section 12 of P.L.1995, c.259 (C.40A:4-6.1), as applicable, have been followed; and

**WHEREAS**, N.J.S.A. 40A:4-8, as amended by Chapter 259, P.L. 1995 provides that the budget be read by title only at the time of the public hearing if a resolution is passed by not less than a majority of the full governing body; and

**WHEREAS**, the Borough Council finds that the budget for 2022 shall be read by title only.

**NOW, THEREFORE BE IT RESOLVED** that the budget shall be read by title only.

ROLL CALL RECORDED VOTE:

	1st	2nd	Yes	No	Abstain	Absent
<b>Ms. Bluth</b>			✓			
<b>Mr. Cicalese</b>	✓		✓			
<b>Ms. Fowler</b>			✓			
<b>Mr. Jackson</b>						✓
<b>Mr. Misiura</b>		✓	✓			
<b>Mr. Montferrat</b>			✓			

**Public Hearing for the 2022 Budget**

Mayor Quattrone opened the public hearing and the following individuals spoke:

**Eugene Sarafin, 628 South Main Street** – Congratulations to Council on a fantastic job of keeping costs down and maintaining services. He fully supports this budget.

There being no further comments, Mayor Quattrone closed the public hearing.

**Resolution 2022-152 Adoption of 2022 Budget**

Moved by Councilmember Fowler; Seconded by Councilmember Bluth.

Roll Call Vote: Councilmembers Bluth, Cicalese, Fowler, Misiura and Montferrat voted yes.

Resolution adopted 5-0.

See Attachment 1 attached hereto and made part thereof.

**RESOLUTIONS**

**Resolution 2022-153 Authorizing Payment of Bills**

Moved by Councilmember Montferrat; Seconded by Councilmember Cicalese.

Roll Call Vote: Councilmembers Bluth, Cicalese, Fowler, Misiura and Montferrat voted yes.

Resolution adopted 5-0.

Resolution 2022-153

*BOROUGH OF HIGHTSTOWN  
COUNTY OF MERCER  
STATE OF NEW JERSEY*

**AUTHORIZING PAYMENT OF BILLS**

**WHEREAS**, certain bills are due and payable as per itemized claims listed on the following schedules, which are made a part of the minutes of this meeting as a supplemental record;

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Hightstown that the bills be paid on audit and approval of the Borough Administrator, the appropriate Department Head and the Treasurer in the amount of \$94,602.25 from the following accounts:

Current		\$44,210.85
W/S Operating		31,550.98
General Capital		0.00
Water/Sewer Capital		0.00
Grant		4,955.80
Trust		846.52
Unemployment Trust		0.00
Animal Control		3,000.00
Law Enforcement Trust		576.00
Tax Lien Trust		3,049.60
Public Defender Trust		0.00
Housing Trust		0.00
Escrow		<u>6,412.50</u>
Total		<u>\$94,602.25</u>

**Resolution 2022-154 Resolution Authorizing the Borough Engineer to Request a Six-Month Extension from the New Jersey Department of Transportation in Connection with the Grant Received for Improvements to Hausser Avenue, Bennet Place and Prospect Drive**

Moved by Councilmember Misiura; Seconded by Councilmember Cicalese.

Roll Call Vote: Councilmembers Bluth, Cicalese, Fowler, Misiura and Montferrat voted yes.

Resolution adopted 5-0.

Resolution 2022-154

*BOROUGH OF HIGHTSTOWN  
COUNTY OF MERCER  
STATE OF NEW JERSEY*

**RESOLUTION AUTHORIZING THE BOROUGH ENGINEER TO REQUEST A SIX-MONTH EXTENSION FROM THE NEW JERSEY DEPARTMENT OF TRANSPORTATION IN CONNECTION WITH THE GRANT RECEIVED FOR IMPROVEMENTS TO HAUSSE AVENUE, BENNETT PLACE, AND PROSPECT DRIVE**

**WHEREAS**, on or about November 16, 2020, the New Jersey Department of Transportation ("NJDOT") awarded the Borough of Hightstown, County of Mercer, State of New Jersey (the "Borough") a municipal aid grant in the amount of \$500,000 for road improvements to Hausser Avenue, Bennett Place, and Prospect Drive (the "Road Improvement Project"); and

**WHEREAS**, under the terms of the municipal aid grant, the Borough is required to make an award of a contract to complete the Road Improvement Project on or before November 16, 2022; and

**WHEREAS**, the project has been delayed as a result of planned water main improvements within the project area. The water main improvements have been planned since April 2020. The Borough is in the process of securing funding through the NJ Infrastructure Bank program. As these improvements must be completed before roadway improvements, the NJDOT funded contract must be delayed by 6-months; and

**WHEREAS**, Roadway Improvements at Hausser Avenue, Bennett Place, and Prospect Drive will not be able to take place until after the water main improvement has been installed.

**NOW, THEREFORE BE IT RESOLVED**, by the Mayor and Council of the Borough of Hightstown, County of Mercer, State of New Jersey that the Borough Engineer, Roberts Engineering Group, LLC, is hereby authorized to request an extension from the New Jersey Department of Transportation in connection with the Borough's municipal aid grant in the amount of \$500,000 and dated November 16, 2020.

**Resolution 2022-155 A Resolution Granting Renewal of Municipal Consent to Comcast of Central New Jersey, LLC to Construct and Operate a Cable Television System in the Borough of Hightstown**

Moved by Councilmember Montferrat; Seconded by Councilmember Fowler.

Roll Call Vote: Councilmembers Bluth, Cicalese, Fowler, Misiura and Montferrat voted yes.

Resolution adopted 5-0.

Resolution 2022-155

*BOROUGH OF HIGHTSTOWN  
COUNTY OF MERCER  
STATE OF NEW JERSEY*

**A RESOLUTION GRANTING RENEWAL OF MUNICIPAL CONSENT TO  
COMCAST OF CENTRAL NEW JERSEY, LLC TO CONSTRUCT AND OPERATE A  
CABLE TELEVISION SYSTEM IN THE BOROUGH OF HIGHTSTOWN**

**WHEREAS**, the Borough Council of the Borough of Hightstown (the “Borough Council”) has received and considered an application filed by Comcast of Central New Jersey, LLC (the “Applicant”), with an address of 90 Lake Drive, East Windsor, New Jersey 08520, for renewal of municipal consent to construct and operate a cable television system within the Borough (the “Application”), which Application was filed on or about April 20, 2022; and

**WHEREAS**, the Mayor and Council have reviewed the Application in accordance with the municipal consent process set forth in N.J.S.A. 48:5A-22 to -29; and

**WHEREAS**, the Mayor and Council conducted a public hearing on the Application on July 18, 2022, and have received public comment on the Application in accordance with N.J.S.A. 48:5A-23 and N.J.A.C. 14:18-11.6 to 11.8; and

**WHEREAS**, neither the presentation at the public hearing, nor any of the questions or comments made by the public, presented any credible or valid reason to cause the Borough to deny the Application; and

**WHEREAS**, based upon their review of the Application and supporting materials and the Applicant’s responses to the questions and comments raised at the public hearing, the Mayor and Council are satisfied that the Applicant

possesses the requisite legal, financial, and technical competency, and general fitness, to provide cable television services to the public, as required by N.J.S.A. 48:5A-27.

**NOW, THEREFORE, BE AND IT IS HEREBY RESOLVED**, by the Mayor and Council of the Borough of Hightstown, in the County of Mercer and State of New Jersey, as follows:

1. That the Mayor and Council hereby renew municipal consent to the Applicant, Comcast of Central New Jersey, LLC, to construct and operate a cable television system within the Borough of Hightstown. Such municipal consent shall be codified in the form of a municipal Ordinance, which shall be adopted in accordance with N.J.S.A. 48:5A-24.

2. That a certified copy of this Resolution shall be provided to each of the following:

- a. Comcast of Central New Jersey, LLC  
(Attention: Rob Clifton, Senior Director of Government & Regulatory Affairs);
- b. State of New Jersey Board of Public Utilities/Office of Cable Television & Telecommunications (Attention: Lawanda Gilbert, Director);
- c. Dimitri Musing, Borough Administrator; and
- d. Frederick C. Raffetto, Esq., Borough Attorney.

**Resolution 2022-156 Authorizing Payment No. 17 – The Musial Group, P.A. (Architectural and Contract Administration Services for Municipal Facilities Located at 230 Mercer Street)**

Moved by Councilmember Misiura; Seconded by Councilmember Cicalese.

Roll Call Vote: Councilmembers Bluth, Cicalese, Fowler, Misiura and Montferrat voted yes.

Resolution adopted 5-0.

Resolution 2022-156

*BOROUGH OF HIGHTSTOWN  
COUNTY OF MERCER  
STATE OF NEW JERSEY*

**AUTHORIZING PAYMENT NO. 17 - THE MUSIAL GROUP, P.A.  
(ARCHITECTURAL AND CONTRACT ADMINISTRATION SERVICES FOR  
MUNICIPAL FACILITIES LOCATED AT 230 MERCER STREET)**

**WHEREAS**, Resolution 2019-44, appointed the Musial Group as Architect and Contract Administrator for the municipal facilities project located at 230 Mercer Street; and

**WHEREAS**, Resolution 2019-44 also authorized concept design at a cost not to exceed \$40,000; and

**WHEREAS**, Resolution 2019-115, adopted on June 3, 2019, authorized the remainder of the project at a total cost not to exceed \$459,895.00; and

**WHEREAS**, Resolution 2020-40, adopted on January 21, 2020, amended the contract to not exceed \$472,895.00 without further authorization of the Governing Body; and

**WHEREAS**, Resolution 2020-153, adopted on August 3, 2020, amended the contact to not exceed \$511,995.00 without further authorization of the Governing Body; and

**WHEREAS**, the architect has submitted payment request No. 16 for professional services for June 26, 2022 – July 30, 2022 in the total amount of \$20,581.90.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Hightstown that the payment request to The Musial Group, P.A. of Mountainside, New Jersey in the amount of \$20,581.90, is hereby approved as detailed herein, and the Deputy CFO is authorized to issue same.

**Resolution 2022-157 Resolution Endorsing the Delaware Valley Regional Planning Commission Transportation & Community Development Initiative (TCDI) Hightstown Redevelopment Area Circulation Plan**

Moved by Councilmember Misiura; Seconded by Councilmember Montferrat.

Roll Call Vote: Councilmembers Bluth, Cicalese, Fowler, Misiura and Montferrat voted yes.

Resolution adopted 5-0.

Resolution 2022-157

*BOROUGH OF HIGHTSTOWN  
COUNTY OF MERCER  
STATE OF NEW JERSEY*

**RESOLUTION ENDORSING THE DELAWARE VALLEY REGIONAL PLANNING COMMISSION TRANSPORTATION & COMMUNITY DEVELOPMENT INITIATIVE (TCDI) HIGHTSTOWN'S REDEVELOPMENT AREA CIRCULATION PLAN**

**WHEREAS**, the Borough of Hightstown recognizes that the Delaware Valley Regional Planning Commission provides sound and integrated land use and transportation planning and coordination of planning at all levels of government in order to:

- Support local planning projects that will lead to more residential, employment or commercial opportunities in areas designated for growth or redevelopment;
- Improve the overall character and quality of life within the region to retain and attract business and residents;
- Enhance and utilize the existing transportation infrastructure capacity to reduce demands on the region's transportation network;
- Reduce congestion and improve the transportation system's efficiency by promoting the use of transit, bike, and pedestrian transportation modes;
- Build capacity in our older suburbs and neighborhoods;
- Reinforce and implement improvements in designated Centers; and;
- Protect our environment through growth management and land preservation.; and

**WHEREAS**, the Hightstown Redevelopment Area Circulation Plan endorsement is a review process developed by the Delaware Valley Regional Planning Commission (DVRPC) to assure compliance with municipal, county, and regional agencies and policies that meet the goals of the Delaware Valley Regional Planning Commission's long range plan, *Connections 2050*; and

**WHEREAS**, plan endorsement may require the preparation of additional planning documents to ensure implementation as the means by which a municipality assesses the consistency of its existing community vision and

planning documents with the Connections 2040 plan; and

**WHEREAS**, the Mayor and Council of the Borough of Hightstown have obligated the funds provided to them through the Transportation and Community Development Initiative (TCDI) to plan for the sustainable growth of Borough of Hightstown.

**NOW, THEREFORE BE IT RESOLVED**, that the Mayor and Council of the Borough of Hightstown approve the Hightstown Redevelopment Area Circulation Study and recommend it for inclusion in the Borough of Hightstown's Master Plan.

**NOW BE IT FURTHER RESOLVED**, that the Borough Clerk will forward a copy of this resolution to the Hightstown Borough Planning Board for its consideration of inclusion in the Borough of Hightstown's Master Plan.

**Resolution 2022-158 Resolution in Opposition of New Jersey Division of Alcoholic Beverage Control's Special Conditions on Limited Brewery Licensees**

Moved by Councilmember Fowler; Seconded by Councilmember Bluth.

**Lee Stults, 117 Taylor Avenue** - President of Old Hights Brewing Company. Thanked Council for their efforts and support of local breweries.

Councilmember Bluth stated that the new rules are unconscionable. She supports this resolution.

**Eugene Sarafin, 628 South Main Street** – ABC is trying to appease the expensive liquor licensees. He believes the State is making a mistake. Local Breweries are small businesses that support their communities.

Roll Call Vote: Councilmembers Bluth, Cicalese, Fowler, Misiura and Montferrat voted yes.

Resolution adopted 5-0.

Resolution 2022-158

*BOROUGH OF HIGHTSTOWN  
COUNTY OF MERCER  
STATE OF NEW JERSEY*

**RESOLUTION IN OPPOSITION OF NEW JERSEY DIVISION OF  
ALCOHOLIC BEVERAGE CONTROL'S SPECIAL CONDITIONS ON  
LIMITED BREWERY LICENSEES**

**WHEREAS**, the New Jersey Division of Alcoholic Beverage Control (NJABC) issued new special conditions on each limited brewery licensee (aka "craft brewery") in the state beginning Friday, July 1, 2022; and

**WHEREAS**, under the license conditions, craft breweries are limited to holding 25 on-site activities open to the general public annually, as well as 52 private parties. Breweries can also attend 12 off-premises events, such as town, charitable, and holiday celebrations; and

**WHEREAS**, under these license conditions, craft breweries have restrictions on the types of television programming they can air in their tasting rooms, restricts what types of live or recorded music they can play or host, limits what food options they can make available to customers, bans the sale of coffee, and prohibits the sale of soft drinks and other non-alcoholic beverages not made onsite at the brewery; and

**WHEREAS**, according to the national Brewers Association, the one-hundred and forty-one craft breweries operating in New Jersey in calendar year 2021 contributed almost \$2 billion to the state's economy, creating over 11,000 jobs at an annual income of more than \$55,000 per employee; and

**WHEREAS**, Hightstown Borough is home to 1 craft brewery: Old Hights Brewing Company, located at 123 West Ward Street, Hightstown, New Jersey; and

**WHEREAS**, these new conditions will force these local, homegrown small businesses to rethink business models and closely consider which events they should participate in or host, which will reduce their profits and their opportunities to engage in their communities; and

**WHEREAS**, visiting these microbreweries is about each of their unique experiences, and these proprietors have found exciting ways to engage other local businesses, vendors and artists in their communities; and

**WHEREAS**, the Governor and State Legislature should work with breweries to develop smart and fair law revisions and regulations that will guide state regulators at the New Jersey Division of Alcoholic Beverage Control on how to oversee the state's craft beer industry.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Hightstown, County of Mercer, State of New Jersey, that (1) it strongly opposes the New Jersey Division of Alcoholic Beverage Control's Special Conditions on Limited Brewery Licensees and requests the conditions be removed immediately; and (2) the Borough Clerk forward copies of this Resolution to the elected officials of Mercer County, the leaders of the New Jersey Legislature and Governor Phil Murphy.

## **DISCUSSION**

### **Be the Light Foundation – Fall Music Festival**

Mr. Musing stated that the Be the Light Foundation will once again be hosting a music festival. Last year it was held in the Stockton Street parking lot. They are requesting permission to do that again. We allowed this last year to coincide with their grand opening. Requesting this again and requesting no police. Mr. Musing stated that Police presence will be decided by the Chief. Mr. Musing asked Council if we want to allow events in this area or if this is best suited to be done in a park. Discussion ensued. Council agreed that they are fully in support of this event but being that it seems that it will be an annual event, it cannot be held in the parking lot. This is better suited for one of our parks. It was also stated that Council cannot waive police coverage. This decision will be left for Chief Gendron. Mr. Musing will contact BetheLi9ht to discuss the location of the event.

### **Regulations Establishing Regulations Relating to the Replacement of Lead and Galvanized Service Lines**

Mr. Raffetto stated that the law that the state legislature approved in 2021, and that the Governor signed into law requires all lead pipes, including galvanized pipes to be identified and replaced within 10 years. The state legislature also enacted a separate piece of legislation that allows municipalities, if they so choose to adopt an ordinance, which allows the municipality or their agents to enter a property within the municipality to perform the lead service line replacements, provided that the municipality provides the owner and any residents of the property with notice of at least 72 hours before entering the property. The ordinance that's in draft format basically takes the language of the law adopted by the State legislature verbatim and puts it into the Borough code. Discussion ensued. Councilmember Bluth stated that she would like to incorporate language that the Borough pays for the cost of the replacement of the service lines. Mr. Raffetto will make the change for the next meeting when the ordinance can be introduced.

## **MAYOR/COUNCIL/ADMINISTRATIVE REPORTS**



**Councilmember Fowler**

Harvest Fair – Scheduled for October 1. All vendor and entertainment spaces have sold out.

**Councilmember Montferrat**

Spoke with George Chin. Not much is going on in Construction.

**Councilmember Cicalese**

Board of Health – No meetings in July or August

Parks and Recreation – Did not have a quorum to meet this month. They will be swearing in a new member at the next meeting. There is a Fun Friday this week at Memorial Park.

**Borough Clerk, Peggy Riggio**

Working on a Special Events checklist/permit.

A lot going on in town this fall. Many applications for raffles and food vendors for the Latino Festival, Harvest Fair and a Band Competition at the High School.

Looking into different co-ops for purchasing to take advantage of savings on some of our contracts.

Up and running again with bulk stickers.

**Borough Administrator, Dimitri Musing**

The Borough is running smoothly. We currently have two employees out with Covid.

Covid numbers are rising. Last week Mercer County moved back into the red category.

Governor Murphy is asking all New Jersey residents to conserve water.

Congratulated Borough Clerk, Peggy Riggio, on passing her QPA exam. She is now a Qualified Purchasing Agent.

**Mayor Quattrone**

East Ward Street Bridge Committee – He will be dissolving this committee effective immediately. This committee is not running smoothly.

Due to the lack of rain, the flowers downtown were dying. They seem to be coming back now.

Wishes the brewery luck with the rules from the State.

Meetings will remain online until we get a recommendation from the Health Department.

**EXECUTIVE SESSION**

**Resolution 2022-159 Authorizing a Meeting that Excludes the Public**

Moved by Councilmember Bluth; Seconded by Councilmember Fowler.

Roll Call Vote: Councilmembers Bluth, Cicalese, Fowler, Misiura and Montferrat voted yes.

Resolution adopted 5-0.

Resolution 2022-159

*BOROUGH OF HIGHTSTOWN  
COUNTY OF MERCER  
STATE OF NEW JERSEY*

**AUTHORIZING A MEETING WHICH EXCLUDES THE PUBLIC**

**BE IT RESOLVED** by the Mayor and Council of the Borough of Hightstown that this body will hold a meeting on August 15, 2022, via [www.zoom.com](https://www.zoom.com), that will be limited only to consideration of an item or items with respect to which the public may be excluded pursuant to section 7b of the Open Public Meetings Act.

The general nature of the subject or subjects to be discussed:

Attorney Client Privilege

Stated as precisely as presently possible the following is the time when and the circumstances under which the discussion conducted at said meeting can be disclosed to the public November 15, 2022, or when the need for confidentiality no longer exists.

The public is excluded from said meeting, and further notice is dispensed with, all in accordance with sections 8 and 4a of the Open Public Meetings Act.

**Adjourn to Executive Session at 7:32 p.m.**

Moved by Councilmember Montferrat; Seconded by Councilmember Cicalese. All ayes.

Council returned to Public Session at 8:23 p.m.

**ADJOURNMENT 8:24 p.m.**

Moved by Councilmember Fowler; Seconded by Councilmember Montferrat. All ayes.

Respectfully Submitted,

Margaret Riggio  
Borough Clerk

Approved by Hightstown Borough Council: \_\_\_\_\_

ATTACHMENT 1  
**DRAFT MINUTES**  
**Resolution 2022-152**

43

**SECTION 2 - UPON ADOPTION FOR YEAR 2022**

Be it Resolved by the **COUNCIL MEMBERS** of the **BOROUGH**  
of **HIGHTSTOWN**, County of **MERCER** that the budget hereinbefore set forth is hereby  
adopted and shall constitute an appropriation for the purposes stated of the sums therein set forth as appropriations, and authorization of the amount of:

- (a) \$ 5,821,506.51 (Item 2 below) for municipal purposes, and  
(b) \$ - (Item 3 below) for school purposes in Type I School Districts only (N.J.S.A. 18A:9-2) to be raised by taxation and,  
(c) \$ - (Item 4 below) to be added to the certificate of amount to be raised by taxation for local school purposes in  
Type II School Districts only (N.J.S.A. 18A:9-3) and certification to the County Board of Taxation of  
the following summary of general revenues and appropriations.  
(d) \$ - (Sheet 43) Open Space, Recreation, Farmland and Historic Preservation Trust Fund Levy  
(e) \$ - (Sheet 44) Arts and Culture Trust Fund Levy  
(f) \$ - (Item 5 Below) Minimum Library Tax

**RECORDED VOTE**

(Insert last name)

Ayes

Bluth  
Cicalese  
Fowler  
Misiura  
Montferrat

Nays

Abstained

Absent

Jackson

1. General Revenues

**SUMMARY OF REVENUES**

Surplus Anticipated	08-100	\$	820,000.00
Miscellaneous Revenues Anticipated	13-099	\$	1,402,648.99
Receipts from Delinquent Taxes	15-499	\$	190,000.00
2. AMOUNT TO BE RAISED BY TAXATION FOR MUNICIPAL PURPOSED (Item 6(a), Sheet 11)	07-190	\$	5,821,506.51
3. AMOUNT TO BE RAISED BY TAXATION FOR <u>SCHOOLS IN TYPE I SCHOOL DISTRICTS ONLY:</u>			
Item 6, Sheet 42	07-195	\$	-
Item 6(b), Sheet 11 (N.J.S.A. 40A:4-14)	07-191	\$	-
TOTAL AMOUNT TO BE RAISED BY TAXATION FOR SCHOOLS IN TYPE I SCHOOL DISTRICTS ONLY		\$	-
4. To Be Added TO THE CERTIFICATE FOR THE AMOUNT TO BE RAISED BY TAXATION FOR <u>SCHOOLS IN TYPE II SCHOOL DISTRICTS ONLY:</u>			
Item 6(b), Sheet 11 (N.J.S.A. 40A:4-14)	07-191		
5. AMOUNT TO BE RAISED BY TAXATION MINIMUM LIBRARY TAX	07-192	\$	-
<b>Total Revenues</b>	13-299	\$	8,234,155.50

## SUMMARY OF APPROPRIATIONS

<b>5. GENERAL APPROPRIATIONS:</b>	XXXXXX	XXXXXXXXXXXXXX
<b>Within "CAPS"</b>	XXXXXX	XXXXXXXXXXXXXX
(a & b) Operations Including Contingent	34-201	\$ 5,628,714.51
(e) Deferred Charges and Statutory Expenditures - Municipal	34-209	\$ 779,731.00
(g) Cash Deficit	46-885	\$ -
<b>Excluded from "CAPS"</b>	XXXXXX	XXXXXXXXXXXXXX
(a) Operations - Total Operations Excluded from "CAPS"	34-305	\$ 448,333.99
(c) Capital Improvements	44-999	\$ 175,075.00
(d) Municipal Debt Service	45-999	\$ 645,026.00
(e) Deferred Charges - Municipal	46-999	\$ -
(f) Judgments	37-480	\$ -
(n) Transferred to Board of Education for Use of Local Schools (N.J.S.A. 40:48-17.1 & 17.3)	29-405	\$ 37,275.00
(g) Cash Deficit	46-885	\$ -
(k) For Local District School Purposes	29-410	\$ -
(m) Reserve for Uncollected Taxes	50-899	\$ 520,000.00
<b>6. SCHOOL APPROPRIATIONS - TYPE I SCHOOL DISTRICT ONLY (N.J.S.A. 40A:4-13)</b>	07-195	
<b>Total Appropriations</b>	34-499	\$ 8,234,155.50

It is hereby certified that the within budget is a true copy of the budget finally adopted by resolution of the Governing Body on the 15th day of August, 2022. It is further certified that each item of revenue and appropriation is set forth in the same amount and by the same title as appeared in the 2022 approved budget and all amendments thereto, if any, which have been previously approved by the Director of Local Government Services.

Certified by me this 15th day of August, 2022, \_\_\_\_\_, Clerk

Signature  
Margaret Riggio, Borough Clerk

# Resolution 2022-188

*BOROUGH OF HIGHTSTOWN  
COUNTY OF MERCER  
STATE OF NEW JERSEY*

## AUTHORIZING PAYMENT OF BILLS

**WHEREAS**, certain bills are due and payable as per itemized claims listed on the following schedules, which are made a part of the minutes of this meeting as a supplemental record;

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Hightstown that the bills be paid on audit and approval of the Borough Administrator, the appropriate Department Head and the Treasurer in the amount of \$1,663,109.05 from the following accounts:

Current		\$1,232,299.87
W/S Operating		234,634.49
General Capital		7,753.99
Water/Sewer Capital		150,237.55
Grant		600.00
Trust		1,466.08
Unemployment Trust		0.00
Animal Control		0.00
Law Enforcement Trust		0.00
Tax Lien Trust		29,342.57
Public Defender Trust		111.50
Housing Trust		0.00
Escrow		<u>6,663.00</u>
Total		<u>\$1,663,109.05</u>

## CERTIFICATION

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on November 7, 2022.

---

Margaret Riggio  
Borough Clerk

Date: November 7, 2022

To: Mayor and Council

From: Finance Office

Re: Manual Bill List for 11/7/2022

<u>CURRENT ACCOUNT</u>	<u>DATE ISSUED</u>	<u>PO #</u>	<u>CHECK #</u>	<u>Amount</u>
EAST WINDSOR REGIONAL SCHOOL	10/14/2022	22-01282	1556	\$ 943,397.00
STATE OF N.J.-DEPT OF TREASURY	10/14/2022	22-01218	1555	\$ 41,030.00
BANK OF AMERICA	10/27/2022	22-01281	034625	\$ 3,076.40
VERIZON WIRELESS	10/27/2022	22-01328	034630	\$ 380.18
VERIZON	10/27/2022	22-01320	034629	\$ 857.48
VERIZON FIOS	10/27/2022	22-01286	034631	\$ 159.99
PSE&G	10/27/2022	22-01302	034628	\$ 193.23
PSE&G	10/27/2022	22-01330	034628	\$ 3,390.53
COMCAST BUSINESS	10/27/2022	22-01287	034626	\$ 170.35
COMCAST	10/27/2022	22-01344	034627	\$ 195.30
TREASURER STATE OF NEW JERSEY	11/1/2022	22-01261	034632	\$ 720.00
<b>TOTAL</b>				<b>\$ 993,570.46</b>
<u>WATER AND SEWER OPERATING</u>				
STATE OF N.J.-DEPT OF TREASURY	10/14/2022	22-01218	1386	\$ 15,129.32
NEW JERSEY INFRASTRUCTURE BANK	8/1/2022	22-01300	1387	\$ 219,505.17
<b>TOTAL</b>				<b>\$ 234,634.49</b>
<u>ESCROW</u>				
PARKER MCCAY, P.A.	10/14/2022	22--01280	3215	\$ 511.50
<b>TOTAL</b>				<b>\$ 511.50</b>
<u>GRANT</u>				
ANDREA M. JACOME-POTOCNY-PRINCETON FACE & BODY ART	10/28/2022	22-01345	1763	\$ 600.00
<b>TOTAL</b>				<b>\$ 600.00</b>
<u>TRUST- OTHER</u>				
<b>TOTAL</b>				<b>\$ -</b>
<u>ANIMAL CONTROL TRUST</u>				
<b>TOTAL</b>				<b>\$ -</b>
<u>LAW ENFORCEMENT TRUST</u>				
<b>TOTAL</b>				<b>\$ -</b>
<u>UNEMPLOYMENT TRUST</u>				
<b>TOTAL</b>				<b>\$ -</b>
<u>PUBLIC DEFENDER TRUST</u>				
<b>TOTAL</b>				<b>\$ -</b>
<u>TAX LIEN TRUST</u>				
CHRISTIANA T C/F CE1/FIRST TRUST	10/19/2022	22-01301	1039	\$ 29,342.57
<b>TOTAL</b>				<b>\$ 29,342.57</b>
<u>GENERAL CAPITAL</u>				
<b>TOTAL</b>				<b>\$ -</b>
<u>WATER AND SEWER CAPITAL</u>				
ALLIED PAINTING	10/13/2022	22-01266-01	34581	\$ 130,732.00
<b>TOTAL</b>				<b>\$ 130,732.00</b>
<b>MANUAL TOTAL</b>				<b>\$ 1,389,391.02</b>

P.O. Type: All Include Project Line Items: Yes Open: N Paid: N Void: N  
Range: First to Last Rcvd: Y Held: Y Aprv: N  
Format: Detail without Line Item Notes Bid: Y State: Y Other: Y Exempt: Y  
Vendors: All Include Non-Budgeted: Y  
Rcvd Batch Id Range: First to Last

Vendor #	Name	Contract	PO Type	Stat/Chk	First	Rcvd	Chk/Void	1099	
PO #	PO Date	Description	Amount	Charge Account	Acct Type Description	Enc Date	Date	Invoice	Excl
Item Description									
AGFAR005 A.G. FARMS									
22-01052	09/07/22	PLAYGROUND MULCH							
1 INV 16 - PLAYGROUND MULCH		3,348.04	2-01-28-369-001-141	B Parks & Playgrd Maintenance	R	09/07/22	11/01/22	16	N
2 INV 16-PLAYGROUND MULCH		2,481.96	2-01-27-335-001-199	B Miscellaneous	R	09/07/22	11/01/22	INV 16	N
		5,830.00							
Vendor Total:		5,830.00							
ACCES005 ACCESS COMPLIANCE, LLC									
22-01131	09/20/22	FIREFIGHTER PHYSICAL EXAMS		B					
2 FIREFIGHTER PHYSICAL EXAMS		3,570.00	2-01-25-252-002-093	B Medical Expenses/Hepatitis B	R	09/20/22	11/01/22	9/29/2022	N
Vendor Total:		3,570.00							
AMERI025 AMERICAN BANKERS INS CO FLORID									
22-01342	10/26/22	HFD FLOOD INSURANCE 11/11/22							
1 HFD FLOOD INSURANCE 11/11/22		3,328.00	2-01-23-210-003-112	B General Liability-JIF	R	10/26/22	11/01/22	74057807252022	N
Vendor Total:		3,328.00							
A1014 APPROVED FIRE PROTECTION, INC.									
22-01318	10/20/22	ANNUAL FIRE INSPECTION							
1 ANNUAL FIRE INSPECTION OF		117.85	2-09-55-501-002-518	B Service Contracts - AWWTP	R	10/20/22	11/01/22	IN00074647	N
Vendor Total:		117.85							
APRUZ005 APRUZZESE, MCDERMOTT, MASTRO &									
22-01323	10/21/22	OCTOBER 2022 LABOR INV 229454							
1 OCTOBER 2022 LABOR INV 229454		1,702.00	2-01-20-155-001-031	B Labor,Personnel & Union Council	R	10/21/22	11/01/22	229454	N

[illegible]



Vendor #	Name	PO #	PO Date	Description	Contract	PO Type	Stat/chk	First	Rcvd	Chk/Void	1099
Item	Description	Amount	Charge Account	Acct Type	Description	Enc Date	Date	Date	Invoice	Excl	
BUCKM005 BUCK MINING & MATERIAL INC											
22-01357	10/27/22 YARD WASTE DISPOSAL										
1 INV 1068 - YARD WASTE DISPOSAL	248.00	2-01-26-311-001-168	B Yardwaste	R	10/27/22	11/01/22			1068	N	
Vendor Total:		248.00									
CAITL005 CAITLIN WELSH											
22-01214	10/03/22 YOUTH LEADERSHIP PROGRAM										
1 YOUTH LEADERSHIP PROGRAM	200.00	2-01-27-335-001-199	B Miscellaneous	R	10/03/22	11/01/22			YOUTHLEADERSHIP N		
Vendor Total:		200.00									
CHRIS020 CHRISTINA KOSYLA											
22-01373	11/01/22 HIGHTSTOWN THEATER SUMMER 2022										
1 HIGHTSTOWN THEATER SUMMER 2022	532.21	T-12-56-286-000-885	B CULTURAL ARTS/SHAKESPEARE IN THE PARK	R	11/01/22	11/01/22			SUMMER 2022	N	
Vendor Total:		532.21									
COMCA005 COMCAST BUSINESS											
22-01361	10/31/22 8499 05 243 0051047 OAK LANE										
1 8499 05 243 0051047 OAK LANE	113.17	2-09-55-501-002-545	B Internet Services	R	10/31/22	11/01/22			499052430051047 N		
Vendor Total:		113.17									
CONCE005 CONCENTRA MEDICAL CENTERS											
22-01295	10/17/22 PHYS EXAM ROBERTS INV514537311										
1 PHYS EXAM ROBERTS INV514537311	89.00	2-01-26-290-001-093	B Employee Physicals/Drug Tests	R	10/17/22	11/01/22			514537311	N	
Vendor Total:		89.00									
C0087 CUSTOM BANDAG, INC											
22-01377	11/01/22 HPD VEHICLE TIRES - STOCK										
1 HPD VEHICLE TIRES - STOCK	611.64	2-01-26-315-001-131	B Vehicle Maint. - Police	R	11/01/22	11/01/22			80210681	N	
Vendor Total:		611.64									

Vendor #	Name	PO #	PO Date	Description	Contract	PO Type	Stat/Chk	First	Rcvd	Chk/Void	1099	
Item	Description	Amount	Charge	Account	Acct Type	Description	Enc	Date	Date	Date	Invoice	Excl
C0088 CUSTOM ENVIRONMENTAL TECH, INC												
22-00099	02/02/22 RES 2021-181 ZETA LYTE 2800CH			B								
7	INV8007 10/18/22 POLYMER	7,062.00	2-09-55-501-002-544	B Zeta Lyte 2800CH-Custom Envir.Tech, Inc.	R	08/16/22	11/01/22			8007		N
Vendor Total:		7,062.00										
DASTI005 DASTI, MURPHY & MCGUCKIN, P.C.												
22-01343	10/26/22 INV 117773 MUNI COURT APPEAL											
1	INV 117773 MUNI COURT APPEAL	2,730.00	2-01-20-155-001-027	B General Matters	R	10/26/22	11/01/22			117773		N
Vendor Total:		2,730.00										
DENNI005 DENNIS CHLORINATION												
22-01146	09/21/22 SP 20 REBUILD KIT HYPO PUMP											
1	SP 20 REBUILD KIT HYPO PUMP	139.42	2-09-55-501-002-535	B Chemicals Miscellaneous	R	09/21/22	11/01/22			22-3782		N
Vendor Total:		139.42										
D0269 DENNIS SALES & SERVICE INC.												
22-01312	10/20/22 EJECTOR P/M KIT											
1	INV 22-3806 - EJECTOR P/M KIT	125.20	2-09-55-501-001-503	B Water Plant Maintenance	R	10/20/22	11/01/22			22-3806		N
Vendor Total:		125.20										
E0576 EAST WINDSOR REGIONAL SCHOOL												
22-01316	10/20/22 SEPT 2022 FUEL USE											
1	SEPT 2022 FUEL USE - FIRE	351.68	2-01-31-460-001-166	B Motor Fuel - Fire Dept.	R	10/20/22	11/01/22			SEPTEMBER 2022		N
2	SEPT 2022 FUEL USE - POLICE	1,690.56	2-01-31-460-001-145	B Motor Fuel - Police	R	10/20/22	11/01/22			SEPTEMBER 2022		N
3	SEPT 2022 FUEL USE - 1ST AID	256.25	2-01-31-460-001-148	B Motor Fuel - Emergency Medical	R	10/20/22	11/01/22			SEPTEMBER 2022		N
4	SEPT 2022 FUEL USE - GARBAGE	1,672.63	2-01-31-460-001-147	B Motor Fuel - Public Works	R	10/20/22	11/01/22			SEPTEMBER 2022		N
5	SEPT 2022 FUEL USE - STREETS	872.20	2-01-31-460-001-147	B Motor Fuel - Public Works	R	10/20/22	11/01/22			SEPTEMBER 2022		N
6	SEPT 2022 FUEL USE - PARKS	78.55	2-01-31-460-001-147	B Motor Fuel - Public Works	R	10/20/22	11/01/22			SEPTEMBER 2022		N
7	SEPT 2022 FUEL USE - WATWE	124.57	2-09-55-501-001-512	B Motor Fuel	R	10/20/22	11/01/22			SEPTEMBER 2022		N
8	SEPT 2022 FUEL USE - SEWER	66.68	2-09-55-501-002-512	B Motor Fuel	R	10/20/22	11/01/22			SEPTEMBER 2022		N

Vendor #	Name											
PO #	PO Date	Description	Contract	PO Type		First	Rcvd	Chk/Void		1099		
Item	Description	Amount	Charge Account	Acct Type	Description	Stat/Chk	Enc Date	Date	Date	Invoice	Exc	
E0576	EAST WINDSOR REGIONAL SCHOOL											
22-01316	10/20/22	SEPT 2022 FUEL USE	Continued									
9	SEPT 2022	FUEL FACILITY FEE	120.00	2-01-31-460-001-144	B Upgrades to Fueling Facility	R	10/20/22	11/01/22		SEPT 2022	N	
			5,233.12									
	Vendor Total:		5,233.12									
E0578	EAST WINDSOR REGIONAL SCHOOL											
22-01324	10/21/22	SUMMER RE TRANSPORTATION 2022										
1	SUMMER RE	TRANSPORTATION 2022	400.00	2-01-28-370-002-021	B RECREATION SUMMER PROGRAM	R	10/21/22	11/01/22		JUL-AUG 2022	N	
	Vendor Total:		400.00									
E0414	ENTENMANN-ROVIN CO.											
22-01061	09/07/22	LIEUTENANT BADGE										
1	LIEUTENANT	BADGE	118.00	2-01-25-240-001-043	B Uniform Allowance/Leather Gds.	R	09/07/22	11/01/22		0168801-IN	N	
2	LIEUTENANT	BADGE	99.00	2-01-25-240-001-043	B Uniform Allowance/Leather Gds.	R	09/07/22	11/01/22		0168801-IN	N	
3	LIEUTENANT	BADGE	27.50	2-01-25-240-001-043	B Uniform Allowance/Leather Gds.	R	09/07/22	11/01/22		0168801-IN	N	
			244.50									
	Vendor Total:		244.50									
Q0176	EUROFINS QC, LLC											
22-01209	10/03/22	WATER ANALYSIS										
1	INV 6300031321	WATER ANALYSIS	255.00	2-09-55-501-001-532	B Outside Testing/Labs	R	10/03/22	11/01/22		6300031321	N	
2	INV 6300031347	WATER ANALYSIS	101.00	2-09-55-501-001-532	B Outside Testing/Labs	R	10/03/22	11/01/22		6300031347	N	
			356.00									
22-01244	10/07/22	WATER ANALYSIS										
1	INV 6300031710	WATER ANALYSIS	255.00	2-09-55-501-001-532	B Outside Testing/Labs	R	10/07/22	11/01/22		6300031710	N	
2	INV 6300031761	WATER ANALYSIS	139.00	2-09-55-501-001-532	B Outside Testing/Labs	R	10/07/22	11/01/22		6300031761	N	
			394.00									
22-01314	10/20/22	WATER ANALYSIS										
1	INV 6300032041	WATER ANALYSIS	255.00	2-09-55-501-001-532	B Outside Testing/Labs	R	10/20/22	11/01/22		6300032041	N	

Vendor #	Name													
PO #	PO Date	Description	Contract	PO Type				First	Rcvd	Chk/Void		1099		
Item Description			Amount	Charge Account	Acct Type	Description	Stat/Chk	Enc Date	Date	Date	Invoice	Excl		
Q0176	EUROFINS QC, LLC		Continued											
22-01314	10/20/22	WATER ANALYSIS		Continued										
2 INV	6300032098	WATER ANALYSIS	232.50	2-09-55-501-001-532	B	Outside Testing/Labs	R	10/20/22	11/01/22		6300032098	N		
			487.50											
Vendor Total:			1,237.50											
FERGU005	FERGUSON ENTERPRISES, LLC													
22-01150	09/21/22	STEM ORING/BOX ORING												
1 INV	0599220	- O-RINGS	26.07	2-09-55-501-001-535	B	Hydrants and Line Repair	R	09/21/22	11/01/22		059922	N		
22-01176	09/27/22	VALVE BOXES												
1 INV	0600961	- VALVE BOXES	466.98	2-09-55-501-001-535	B	Hydrants and Line Repair	R	09/27/22	11/01/22		0600961	N		
22-01260	10/11/22	CURB STOP/CORP/REPAIR CLAMPS												
1 INV	0585633	- COUPLING	102.88	2-09-55-501-001-535	B	Hydrants and Line Repair	R	10/11/22	11/01/22		0585633	N		
2 INV	0585633-1	- CURB STOP	158.58	2-09-55-501-001-535	B	Hydrants and Line Repair	R	10/11/22	11/01/22		0585633-1	N		
3 INV	0592116	- REPAIR CLAMPS	859.64	2-09-55-501-001-535	B	Hydrants and Line Repair	R	10/11/22	11/01/22		0592116	N		
			1,121.10											
Vendor Total:			1,614.15											
F0477	FIREFIGHTER ONE LLC													
22-00737	06/28/22	RESCUE 41 MAINTENANCE/REPAIRS												
1 CAB & CHASSIS		PREVENTATIVE	995.00	2-01-25-252-002-121	B	Preventive Maintenance	R	06/28/22	11/01/22		SI-00511995	N		
2 TRAILER PLUG			75.00	2-01-25-252-002-121	B	Preventive Maintenance	R	06/28/22	11/01/22		SI-00511995	N		
3 REMOVE & REPLACE		TRAILER PLUG	260.00	2-01-25-252-002-121	B	Preventive Maintenance	R	06/28/22	11/01/22		SI-00511995	N		
4 ON-SITE SERVICE		FUEL CHARGE	30.00	2-01-25-252-002-121	B	Preventive Maintenance	R	06/28/22	11/01/22		SI-00511995	N		
			1,360.00											
22-00746	06/28/22	RESCUE 41-REAR ROLL UP DOOR												
1 CONFIGURABLE		SHUTTER CURTAIN	1,086.06	2-01-25-252-002-121	B	Preventive Maintenance	R	06/28/22	11/01/22		SI-00511996	N		
2 ALUMINUM FOR		REPAIRS	100.00	2-01-25-252-002-121	B	Preventive Maintenance	R	06/28/22	11/01/22		SI-00511996	N		
3 APPARATUS		HOURLY LABOR CHARGE	1,300.00	2-01-25-252-002-121	B	Preventive Maintenance	R	06/28/22	11/01/22		SI-00511996	N		
			2,486.06											
22-00941	08/15/22	VEHICLE REPAIRS												
1 ACT ELEC		MIV VLV HALE	1,829.52	2-01-25-252-002-121	B	Preventive Maintenance	R	08/15/22	11/01/22		SI-00512442	N		

Vendor # Name												1099
PO #	PO Date	Description	Contract	PO Type			First	Rcvd	Chk/Void			Exc
Item Description		Amount	Charge Account	Acct Type	Description	Stat/Chk	Enc Date	Date	Date	Invoice		
F0477	FIREFIGHTER ONE LLC	Continued										
22-00941	08/15/22	VEHICLE REPAIRS	Continued									
2	ANCILLARY ITEMS TO COMPLETE	3.00	2-01-25-252-002-121	B	Preventive Maintenance	R	08/15/22	11/01/22		SI-00512442	N	
3	APPARATUS HOURLY LABOR CHARGE	775.00	2-01-25-252-002-121	B	Preventive Maintenance	R	08/15/22	11/01/22		SI-00512442	N	
		2,607.52										
	Vendor Total:	6,453.58										
FRANC010	FRANCINE ODRI											
22-01374	11/01/22	HIGHTSTOWN THEATER SUMMER 2022										
1	HIGHTSTOWN THEATER SUMMER 2022	673.27	T-12-56-286-000-885	B	CULTURAL ARTS/SHAKESPEARE IN THE PARK	R	11/01/22	11/01/22		SUMMER 2022	N	
	Vendor Total:	673.27										
FRENC005	French & Parrello Associates											
21-00847	07/23/21	ENGINEERING SVC PEDDIELAKE DAM	B									
24	INUNDATION MAP REV INV 135588	496.50	1-01-20-165-001-105	B	Peddie Lake Dam-Inspection	R	07/23/21	11/01/22		135588	N	
25	STABILITY ANALYSIS INV 135588	394.42	1-01-20-165-001-105	B	Peddie Lake Dam-Inspection	R	07/23/21	11/01/22		135588	N	
		890.92										
	Vendor Total:	890.92										
G0337	GALL'S LLC											
22-01080	09/09/22	FIRST AID CLOTHING & EQUIPMENT										
1	STREAMLIGHT 3-VOLT LITHIUM	89.76	2-01-25-260-001-080	B	Medical Equipment	R	09/09/22	11/01/22		022125247	N	
2	511 TACTICAL TACLITE EMS PANT	59.84	2-01-25-260-001-043	B	Uniforms	R	09/09/22	11/01/22		022125247	N	
3	5.11 TACTICAL ATAC 2.0	132.00	2-01-25-260-001-043	B	Uniforms	R	09/09/22	11/01/22		022125247	N	
4	BLACKINTON SMALL CAPTAIN BARS	7.66	2-01-25-260-001-043	B	Uniforms	R	09/09/22	11/01/22		022125247	N	
5	LEATHERMAN TOOLS RAPTOR RESCUE	79.16	2-01-25-260-001-080	B	Medical Equipment	R	09/09/22	11/01/22		022125247	N	
6	ATAC 2.0 8 BOOT	105.60	2-01-25-260-001-043	B	Uniforms	R	10/06/22	11/01/22		022125247	N	
7	511 TACTICAL TACLITE EMS PANT	59.84	2-01-25-260-001-043	B	Uniforms	R	10/06/22	11/01/22		022125247	N	
8	511 TACTICAL TACLITE EMS PANT	59.84	2-01-25-260-001-043	B	Uniforms	R	10/06/22	11/01/22		022125247	N	
9	WOMENS TACTICAL EMS PANT	59.84	2-01-25-260-001-043	B	Uniforms	R	10/06/22	11/01/22		022125247	N	
10	SHIPPING	8.84	2-01-25-260-001-080	B	Medical Equipment	R	10/06/22	11/01/22		5247/0277	N	
11	LEATHERMAN TOOLS RAPTOR RESCUE	79.16	2-01-25-260-001-080	B	Medical Equipment	R	10/17/22	11/01/22		022270277	N	



Vendor #	Name	PO #	PO Date	Description	Amount	Contract Charge Account	PO Type	Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
G0171	GEORGE E. CONLEY ELECTRIC													
22-01220	10/04/22	STREET LIGHT REPAIRS												
1 INV	25324	STREET LIGHT REPAIRS	648.90	2-01-31-435-001-075	B Street Lighting	R	10/04/22	11/01/22		25324				N
Vendor Total:			648.90											
G1077	GEORGE S. COYNE CO., INC.													
22-00204	02/25/22	RES 2020-236 LIMEHI-CALC AWWTP		B										
7 INV	392584	9/27/22 LIME HICALC	1,127.50	2-09-55-501-002-553	B Calcium Hydroxide (Lime)	R	08/01/22	11/01/22		392584				N
Vendor Total:			1,127.50											
G0050	GROVE SUPPLY INC													
22-01152	09/21/22	SEWER CABLE												
1 INV	S5645717.001	- SEWER CABLE	273.83	2-09-55-501-002-529	B Sewer Main Repair/Supplies	R	09/21/22	11/01/22		S5645717.001				N
Vendor Total:			273.83											
H 85	HACH CO.													
22-01155	09/21/22	LAB SUPPLIES - WATER PLANT												
1 #85428	- FERROVER IRON REAGENT	331.35	2-09-55-501-001-506	B Laboratory Supplies	R	09/21/22	11/02/22		13260710					N
2 #1407028	- DPD FREE CHLORINE	275.95	2-09-55-501-001-506	B Laboratory Supplies	R	09/21/22	11/02/22		13260710					N
3 #2506025	- FLUORIDE REAGENT	1,344.50	2-09-55-501-001-506	B Laboratory Supplies	R	09/21/22	11/02/22		13260710					N
4 #2507200	- KTO - PH BUFFER	151.01	2-09-55-501-001-506	B Laboratory Supplies	R	09/21/22	11/02/22		13260710					N
5 #2635300	- SPEC COLOR STANDARD	242.27	2-09-55-501-001-506	B Laboratory Supplies	R	09/21/22	11/02/22		13279917					N
			2,345.08											
Vendor Total:			2,345.08											
H0122	HECTOR J. ORTIZ													
22-01335	10/26/22	REIMBURSEMENT FOR UNIFORMS												
1 REIMBURSEMENT	FOR UNIFORMS	450.00	2-01-26-290-001-032	B Uniforms	R	10/26/22	11/01/22		ORDER #191557					N
Vendor Total:			450.00											

Vendor #	Name											
PO #	PO Date	Description	Contract	PO Type			First	Rcvd	Chk/Void		1099	
Item	Description	Amount	Charge Account	Acct Type	Description	Stat/Chk	Enc Date	Date	Date	Invoice	Exc	
H0126	HIGHTS ELECTRIC MOTOR, INC.											
22-01303	10/20/22	TICKET #79464										
1	ST-1050 SUMP PUMP	268.00	2-09-55-501-002-503	B	Sewer Plant Maintenance	R	10/20/22	11/02/22		0957440-IN	N	
	Vendor Total:	268.00										
H0048	HIGHTS REALTY LLC											
22-01380	11/01/22	NOVEMBER 2022 HPD RENT										
1	NOVEMBER 2022 HPD RENT	4,808.76	2-01-26-310-001-025	B	Building Rental	R	11/01/22	11/02/22		NOV 2022	N	
	Vendor Total:	4,808.76										
H0035	HIGHTSTOWN FUEL OIL											
22-01290	10/17/22	FUEL DELIVERY										
1	600 GALLONS OF LOW SULFUR	3,000.00	2-09-55-501-002-503	B	Sewer Plant Maintenance	R	10/17/22	11/02/22		4974	N	
	Vendor Total:	3,000.00										
HILLW005	HILL-WALLACK, LLP											
22-01326	10/21/22	LEGAL INVOICES SEPTEMBER 2022										
1	GENERAL MATTERS	4,006.50	2-01-20-155-001-027	B	General Matters	R	10/21/22	11/01/22		657261	N	
2	LEAD LINE REPLACEMENTS	33.00	2-09-55-501-001-521	B	Legal	R	10/21/22	11/01/22		657262	N	
3	COMCAST OF CENTRAL NJ	627.00	2-01-20-155-001-027	B	General Matters	R	10/21/22	11/01/22		657263	N	
4	OPRA MATTERS	247.50	2-01-20-155-001-027	B	General Matters	R	10/21/22	11/01/22		657266	N	
5	LABOR MATTERS	33.00	2-01-20-155-001-031	B	Labor,Personnel & Union Council	R	10/21/22	11/01/22		657267	N	
6	RESOLUTIONS	33.00	2-01-20-155-001-027	B	General Matters	R	10/21/22	11/01/22		657268	N	
7	ORDINANCES	16.50	2-01-20-155-001-027	B	General Matters	R	10/21/22	11/01/22		657269	N	
8	HIGHTSTOWN ADV. PRESBYTERIAN	248.10	2-01-20-155-001-027	B	General Matters	R	10/21/22	11/01/22		657270	N	
9	HIGHTSTOWN HOUSING AUTHORITY	231.00	2-01-20-155-001-027	B	General Matters	R	10/21/22	11/01/22		657271	N	
		5,475.60										
22-01327	10/21/22	WATER TREATMENT PLANT GENERATR										
1	WATER TREATMENT PLANT GENERATR	82.50	C-08-55-965-000-540	B	FEMA FLOOD MIT GENERATOR ENGINEER 20-17	R	10/21/22	11/01/22		657264	N	
22-01329	10/24/22	#657265;Services thru 09/30/22										
1	#657265;Services thru 09/30/22	330.00	2021-02	P	Amended Site Plan	R	10/24/22	11/01/22		657265	N	
	Vendor Total:	5,888.10										



Vendor #	Name	PO #	PO Date	Description	Contract	PO Type	Stat/Chk	First	Rcvd	Chk/Void	1099	
Item	Description	Amount	Charge	Account	Acct Type	Description	Enc	Date	Date	Date	Invoice	Excl
H1100 HOME DEPOT CREDIT SERVICES												
22-01309 10/20/22 SEPT/OCT INVOICES												
1	INV 7511031 - BATTERH	259.00	2-01-25-260-001-080	B Medical Equipment	R	10/20/22	11/02/22				7511031	N
2	INV 6580496 - TOWER LIGHT	449.00	2-01-25-260-001-080	B Medical Equipment	R	10/20/22	11/02/22				6580496	N
3	INV 4934178 - EXT CORD	39.90	2-01-25-260-001-080	B Medical Equipment	R	10/20/22	11/02/22				4934178	N
4	CREDIT 9200027 - RTN LIGHT	449.00	2-01-25-260-001-080	B Medical Equipment	R	10/20/22	11/02/22				9200027	N
5	INV 8222048 - TOWER LIGHT	638.68	2-01-25-260-001-080	B Medical Equipment	R	10/20/22	11/02/22				8222048	N
6	INV 8222048 - TAX EXEMPT	39.68	2-01-25-260-001-080	B Medical Equipment	R	10/20/22	11/02/22				8222048	N
7	INV 8283971 - TRIM LINE	32.98	2-01-26-310-001-024	B Building Maintenance	R	10/20/22	11/02/22				8283971	N
8	INV 7021786 - 60W BULBD	18.98	2-01-26-310-001-024	B Building Maintenance	R	10/20/22	11/02/22				7021786	N
9	CREDIT 3181341 - RTN BATTERY	259.00	2-01-25-260-001-080	B Medical Equipment	R	10/20/22	11/02/22				3181341	N
10	INV 3042022 - WING NUTS	35.80	2-09-55-501-001-503	B Water Plant Maintenance	R	10/20/22	11/02/22				3042022	N
11	CREDIT 1181433 - RTN WING NUTS	35.80	2-09-55-501-001-503	B Water Plant Maintenance	R	10/20/22	11/02/22				1181433	N
12	INV 0042325 - LOCTITE	21.96	2-01-26-310-001-024	B Building Maintenance	R	10/20/22	11/02/22				0042325	N
		712.82										
22-01337 10/26/22 OCT 2022 INVOICES												
1	INV 7513620 - CLOTHSLINE	9.82	2-01-26-290-001-127	B Street Repair & Maintenance	R	10/26/22	11/01/22				7513620	N
2	INV 5522819 - MAILBOX	57.93	2-01-26-290-001-127	B Street Repair & Maintenance	R	10/26/22	11/01/22				5522819	N
3	INV 4514074 - SCREWS/LATCHPOST	56.74	2-01-26-310-001-024	B Building Maintenance	R	10/26/22	11/01/22				4514074	N
4	INV 4523001 - HEX SCREWS	8.97	2-01-26-310-001-024	B Building Maintenance	R	10/26/22	11/01/22				4523001	N
		133.46										
Vendor Total:		846.28										
H0163 HUNTER JERSEY PETERBUILT												
22-01254 10/11/22 BRAKE VALVE												
1	INV X205225295 - BRAKE VALVE	152.70	2-01-26-305-001-034	B Motor Vehicle Parts & Access.	R	10/11/22	11/02/22				x205225295	N
Vendor Total:		152.70										
I0682 INSTITUTE FOR PROFESSIONAL DEV												
22-01349 10/26/22 CPWM WEBINARS FOR KEN LEWIS												
1	INV 11922 - BUDGET WORKSHOP	50.00	2-01-26-310-001-042	B Education & Training	R	10/26/22	11/02/22				11922	N
2	INV 12722 - NJ SICK LEAVE ACT	50.00	2-01-26-310-001-042	B Education & Training	R	10/26/22	11/02/22				12722	N
3	INV 112522 - PAY TO PLAY	50.00	2-01-26-310-001-042	B Education & Training	R	10/26/22	11/02/22				11922	N
4	INV 11122 GOVERNMENT CONTRACTS	50.00	2-01-26-310-001-042	B Education & Training	R	10/28/22	11/02/22				11122	N

November 2, 2022  
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Borough of Hightstown  
Bill List By Vendor Name

Page No: 12  
58

Vendor #	Name											
PO #	PO Date	Description	Contract	PO Type		First	Rcvd	Chk/Void		1099		
Item Description		Amount	Charge Account	Acct Type Description	Stat/Chk	Enc Date	Date	Date	Invoice	Excl		
I0682 INSTITUTE FOR PROFESSIONAL DEV Continued												
22-01349	10/26/22	CPWM WEBINARS FOR KEN LEWIS	Continued									
5 INV	112222	SOCIAL MEDIA	50.00	2-01-26-310-001-042	B Education & Training	R	10/28/22	11/02/22	11122	N		
			250.00									
Vendor Total:		250.00										
INTER015 INTERSTATE WASTE SERVICES OF												
22-00992	08/23/22	MUNICIPAL RECYCLING	6/16-12/31	B								
8 RECYCLING	11/1/22-11/30/22		11,659.25	2-01-26-311-001-029	B Recycling Contract co-mingle-paper/cdbd	R	08/23/22	11/02/22	737319	N		
Vendor Total:		11,659.25										
J0010 JAMMER DOORS												
22-01139	09/21/22	FURNISH & INSTALL LIFTMASTER										
1 FURNISH & INSTALL	ON SL-585		2,400.00	2-09-55-501-002-503	B Sewer Plant Maintenance	R	09/21/22	11/02/22	37614	N		
Vendor Total:		2,400.00										
J0257 JCP&L												
22-01362	10/31/22	MASTER 200 000 055 364										
1 100 008 438 010	125 S MAIN ST		9.43	2-01-31-430-001-071	B Electric-Borough Hall	R	10/31/22	11/02/22	95009859167	N		
2 100 008 438 283	MAIN/STOCKTON		30.74	2-01-31-430-001-071	B Electric-Borough Hall	R	10/31/22	11/02/22	95009859167	N		
3 100 008 482 018	RT33/MAXWELL		29.65	2-01-31-430-001-071	B Electric-Borough Hall	R	10/31/22	11/02/22	95009859167	N		
4 100 010 898 904	FRANKLIN &		32.96	2-01-31-430-001-071	B Electric-Borough Hall	R	10/31/22	11/02/22	95009859167	N		
5 100 012 487 714	148 N MAIN ST		478.16	2-01-31-430-001-071	B Electric-Borough Hall	R	10/31/22	11/02/22	95009859167	N		
6 100 012 487 862	FIREHOUSE		722.03	2-01-31-430-001-072	B Electric-Fire House	R	10/31/22	11/02/22	95009859167	N		
7 100 012 529 457	OAK LANE		29.56	2-09-55-501-002-504	B Electricity	R	10/31/22	11/02/22	95009859167	N		
			1,332.53									
Vendor Total:		1,332.53										
J0258 JCP&L (STREET LIGHTING)												
22-01319	10/20/22	ACCT 724 & 765 DATED	10/18/22									
1 100 011 415 724	STREET LIGHTS		396.62	2-01-31-435-001-075	B Street Lighting	R	10/20/22	11/02/22	95377326502	N		

Vendor #	Name											
PO #	PO Date	Description	Contract	PO Type		First	Rcvd	Chk/Void		1099		
Item Description	Amount	Charge Account	Acct Type	Description	Stat/Chk	Enc Date	Date	Date	Invoice	Excl		
J0258 JCP&L (STREET LIGHTING) Continued												
22-01319 10/20/22 ACCT 724 & 765 DATED 10/18/22	Continued											
2 100 011 415 765 STREET LIGHTS	1,802.15	2-01-31-435-001-075	B	Street Lighting	R	10/20/22	11/02/22		95377326503	N		
	2,198.77											
Vendor Total:	2,198.77											
J0069 JERSEY ELEVATOR LLC												
22-01253 10/11/22 OCT 2022 ELEVATOR SERVICE												
1 OCT 2022 ELEVATOR SERVICE	190.39	2-01-26-310-001-029	B	Maintenance Contracts	R	10/11/22	11/02/22		279537	N		
Vendor Total:	190.39											
JWTEQ005 JWT EQUIPMENT SPECIALISTS LLC												
22-01010 08/29/22 2022 SERV TO USED OIL HEATER												
1 2022 SERVICE TO CLEAN BURN	635.00	2-01-26-310-001-024	B	Building Maintenance	R	08/29/22	11/02/22		8000939	N		
2 NJ EMISSIONS TEST	0.00	2-01-26-310-001-024	B	Building Maintenance	R	08/29/22	11/02/22		8000939	N		
3 TRAVEL - APPROX 2 HOURS	170.00	2-01-26-310-001-024	B	Building Maintenance	R	08/29/22	11/02/22		8000939	N		
	805.00											
Vendor Total:	805.00											
K0346 KEYSTONE FIRE PROTECTION CO.												
22-01166 09/27/22 SPRINKLER INSP INV 330741												
1 SPRINKLER INSP INV 330741	298.00	2-01-25-260-001-024	B	Building Maintenance	R	09/27/22	11/02/22		330741	N		
2 SPRINKLER INSP INV 330741	75.00	2-01-25-260-001-024	B	Building Maintenance	R	09/27/22	11/02/22		330741	N		
	373.00											
Vendor Total:	373.00											
L0037 LINCOLN FINANCIAL GROUP												
22-01285 10/14/22 NOVEMBER 2022 LIFE INSURANCE												
1 NOVEMBER 2022 LIFE INSURANCE	290.56	2-01-23-210-003-115	B	Medical Ins-Emp1 Grp Health	R	10/14/22	11/02/22		NOVEMBER 2022	N		
2 NOVEMBER 2022 LIFE INSURANCE	5.91	2-01-23-210-003-115	B	Medical Ins-Emp1 Grp Health	R	10/14/22	11/02/22		NOVEMBER 2022	N		
3 NOVEMBER 2022 LIFE INSURANCE	18.16	2-09-55-501-001-514	B	INSURANCE	R	10/14/22	11/02/22		NOVEMBER 2022	N		

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Vendor #	Name											
PO #	PO Date	Description	Contract	PO Type		First	Rcvd	Chk/Void		1099		
Item	Description	Amount	Charge Account	Acct Type	Description	Stat/Chk	Enc Date	Date	Date	Invoice	Excl	
M0180	MCMaster-CARR		Continued									
22-01348	10/26/22	SOLENOID REPAIR KIT										
1 INV	86962641	- SOLENOID	171.77	2-09-55-501-001-503	B Water Plant Maintenance	R	10/26/22	11/02/22		86962641		N
Vendor Total:			290.73									
M0256	MERCER CO IMPROVEMENT AUTH											
22-01252	10/11/22	SEPT 2022 TIPPING										
1 SEPT 2022	TIPPING	18,458.72	2-01-32-465-001-165	B Landfill Solid Waste Disposal-MCIA	R	10/11/22	11/02/22		SEPT 2022		N	
2 SEPT 2022	RECYCLING TAX	481.53	2-01-43-496-001-174	B Recycling Tax	R	10/11/22	11/02/22		SEPT 2022		N	
		18,940.25										
Vendor Total:			18,940.25									
M0536	MGL PRINTING SOLUTIONS											
22-00645	06/08/22	DEPOSIT SLIPS WATER & SEWER										
1 DEPOSIT SLIPS	WATER & SEWER	129.00	2-09-55-501-001-522	B Printing & Stationary	R	06/08/22	11/02/22		189295		N	
2 SHIPPING & HANDLING		16.00	2-09-55-501-001-522	B Printing & Stationary	R	06/08/22	11/02/22		189295		N	
		145.00										
Vendor Total:			145.00									
M0127	MONMOUTH COUNTY											
22-01243	10/07/22	SEPT 2022 ROOSEVELT TIPPING										
1 SEPT 2022	ROOSEVELT TIPPING	2,202.50	2-01-43-513-001-171	B Borough of Roosevelt-Tipping Fees	R	10/07/22	11/02/22		SEPT 2022		N	
Vendor Total:			2,202.50									
M1125	MOUNT'S GARAGE											
22-01238	10/07/22	2016 FORD EXPEDITION EXHAUST										
1 EXHAUST ASSEMBLY		1,417.00	2-01-25-252-002-121	B Preventive Maintenance	R	10/07/22	11/02/22		12066		N	
2 SHOP SUPPLIES		25.37	2-01-25-252-002-121	B Preventive Maintenance	R	10/07/22	11/02/22		12066		N	
3 MUFFLER FRONT - LABOR		158.95	2-01-25-252-002-121	B Preventive Maintenance	R	10/07/22	11/02/22		12066		N	
4 MUFFLER REAR - LABOR		115.60	2-01-25-252-002-121	B Preventive Maintenance	R	10/07/22	11/02/22		12066		N	

Vendor #	Name											
PO #	PO Date	Description	Contract	PO Type		First	Rcvd	Chk/Void		1099		
Item Description		Amount	Charge Account	Acct Type Description	Stat/Chk	Enc Date	Date	Date	Invoice	Excl		
M1125	MOUNT'S GARAGE	Continued										
22-01238	10/07/22	2016 FORD EXPEDITION EXHAUST	Continued									
5 HAZARDOUS MATERIALS		2.75	2-01-25-252-002-121	B Preventive Maintenance	R	10/07/22	11/02/22		12066		N	
		1,719.67										
	Vendor Total:	1,719.67										
MUSKA005	MUSKAN MANCHANDA											
22-00937	08/15/22	YOUTH LEADERSHIP PROGRAM										
1 YOUTH LEADERSHIP PROGRAM		200.00	2-01-27-335-001-199	B Miscellaneous	R	08/15/22	11/02/22		YOUTHLEADERSHIP		N	
	Vendor Total:	200.00										
NICHO005	NICHOLAS MITCHELL											
22-01262	10/11/22	UNIFORM REIMBURSEMENT										
1 UNIFORM REIMBURSEMENT		63.92	2-01-26-290-001-032	B Uniforms	R	10/11/22	11/02/22		WALMART RCPT		N	
	Vendor Total:	63.92										
N0999	NJ INT.ASSOC.ARSON INVESTIGAT.											
22-01208	10/03/22	NJIAAI 2 DAY TRAINGING COURSE										
1 NJIAAI 2 DAY TRAINGING COURSE		125.00	2-01-25-256-002-042	B Education & Training	R	10/03/22	11/02/22		ORDER 134-26274		N	
	Vendor Total:	125.00										
N0275	NJ LEAGUE OF MUNICIPALITIES											
22-01134	09/21/22	WEBINARS - OCTOBER 2022										
2 ETHICS OF SOCIAL MEDIA IN		75.00	2-01-20-110-001-042	B Education & Training	R	09/21/22	11/02/22		C. FOWLER		N	
3 CANNABIS - YOUR TOWN OPTED IN		75.00	2-01-20-110-001-042	B Education & Training	R	09/21/22	11/02/22		C. FOWLER		N	
		150.00										
	Vendor Total:	150.00										
N0652	NJ STATE POLICE CHIEF ASSN											
22-01296	10/17/22	NJSACOP MID-YEAR MEETING										
1 NJSACOP MID-YEAR MEETING		225.00	2-01-25-240-001-042	B Education & Training	R	10/17/22	11/02/22		IN-14075		N	

Vendor #	Name	PO #	PO Date	Description	Contract	PO Type	Stat/Chk	First	Rcvd	Chk/Void	1099	
Item	Description	Amount	Charge	Account	Acct Type	Description	Enc	Date	Date	Date	Invoice	Excl
N0652	NJ STATE POLICE CHIEF ASSN	Continued										
22-01353	10/27/22 POLICE CHIEFS IN-SVC SERIES											
1	POLICE CHIEFS IN-SVC SERIES	350.00		2-01-25-240-001-041	B	Conferences & Meetings	R	10/27/22	11/02/22		IN-14144	N
	Vendor Total:	575.00										
00050	ONE CALL CONCEPT INC											
22-01226	10/04/22 SEPT 2022 ONE CALL MESSAGES											
1	INV 2095087 - SEPT 2022	41.11		2-09-55-501-001-535	B	Hydrants and Line Repair	R	10/04/22	11/02/22		2095087	N
	Vendor Total:	41.11										
P0005	PARIS AUTOMOTIVE SUPPLY											
22-01255	10/11/22 SEPT 2022 INVOICES											
1	SEPT 2022 INVOICES	3,823.59		2-01-26-290-001-034	B	Motor Vehicle Parts & Access.	R	10/11/22	11/02/22		SEPT 2022	N
	Vendor Total:	3,823.59										
P0088	PARKER MCCAY, P.A.											
22-01248	10/07/22 Services for App PB2022-04											
1	#3150666; Srvc thru 7/31/22	232.00		2022-04	P	424 Stockton Street	R	10/07/22	11/02/22		3150666	N
2	#3151979; Srvc thru 8/31/22	363.00		2022-04	P	424 Stockton Street	R	10/07/22	11/02/22		3151979	N
		595.00										
22-01340	10/26/22 Services 9/30/2022											
1	#3513202;Srvc 9/30/2022	181.50		2018-04	P	Senior Living Facility	R	10/26/22	11/02/22		3153202	N
2	#3513347;Srvc 9/30/2022	594.00		2-01-21-180-001-107	B	Planning Board - Attorney	R	10/26/22	11/02/22		3153347	N
3	#3513349;Srvc 9/30/2022	33.00		2022-01	P	105 Main St - Concept Plan	R	10/26/22	11/02/22		3153349	N
4	#3513348;Srvc 9/30/2022	1,336.50		2021-02	P	Amended Site Plan	R	10/26/22	11/02/22		3153348	N
		2,145.00										
	Vendor Total:	2,740.00										
POLIC005	POLICE & SHERIFFS PRESS, INC											
22-01270	10/12/22 TAXI DRIVER ID'S											
1	TAXI DRIVER ID'S	45.00		2-01-20-125-001-023	B	Printing & Stationary	R	10/12/22	11/02/22		168775	N

Vendor #	Name	PO #	PO Date	Description	Contract	PO Type	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099
Item	Description	Amount	Charge	Account	Acct Type	Description						Excl
POLIC005	POLICE & SHERIFFS PRESS, INC			Continued								
22-01270	10/12/22 TAXI DRIVER ID'S			Continued								
2	TAXI DRIVER ID'S	2.95		2-01-20-125-001-023	B	Printing & Stationary	R	10/12/22	11/02/22		168775	N
		47.95										
	Vendor Total:	47.95										
P1155	PRIOR NAMI BUSINESS SYSTEMS											
22-01136	09/21/22 QUARTERLY COPY FEES											
1	QUARTERLY COPY FEES	323.21		2-01-25-240-001-029	B	Maint. Contracts - Other	R	09/21/22	11/02/22		0000712892	N
	Vendor Total:	323.21										
QUALI005	QUALITY CONTROLS INC											
22-01245	10/07/22 EVAL OF FLOOD GATE ACTUATOR											
1	EVALUATION OF FLOOD GATE	300.00		2-01-26-310-001-024	B	Building Maintenance	R	10/07/22	11/02/22		56184	N
	Vendor Total:	300.00										
REDAR005	RED ARROW TECHNOLOGIES, LLC											
22-00905	08/09/22 VOIP SVCS JUNE/JULY 2022											
1	VOIP SVCS JUNE 2022 2490626	170.43		2-01-31-440-001-085	B	Telephone-Block Line Systems, LLC LSI	R	08/09/22	11/02/22		10305	N
2	VOIP SVCS JUNE 2022 2490602	350.77		2-01-31-440-001-085	B	Telephone-Block Line Systems, LLC LSI	R	08/09/22	11/02/22		10305	N
3	VOIP SVCS JULY 2022 2515509	120.12		2-01-31-440-001-085	B	Telephone-Block Line Systems, LLC LSI	R	08/09/22	11/02/22		10507	N
4	VOIP SVCS JULY 2022 2515508	491.63		2-01-31-440-001-085	B	Telephone-Block Line Systems, LLC LSI	R	08/09/22	11/02/22		10507	N
5	VOIP SVCS JULY 2022 2525698	178.13		2-01-31-440-001-085	B	Telephone-Block Line Systems, LLC LSI	R	08/09/22	11/02/22		10567	N
6	VOIP SVCS JULY 2022 2525698	365.50		2-01-31-440-001-085	B	Telephone-Block Line Systems, LLC LSI	R	08/09/22	11/02/22		10567	N
7	ONSITE SUPPORT POLICE	150.00		2-01-31-440-001-085	B	Telephone-Block Line Systems, LLC LSI	R	08/09/22	11/02/22		10726	N
8	ONSITE SUPPORT POLICE HARDWARE	89.99		2-01-31-440-001-085	B	Telephone-Block Line Systems, LLC LSI	R	08/09/22	11/02/22		10726	N
		1,916.57										
22-00919	08/09/22 VOIP SVCS JUL 2022 HFD & MAIN											
1	VOIP SVCS JUL 2022 HFD 2550669	120.12		2-01-31-440-001-085	B	Telephone-Block Line Systems, LLC LSI	R	08/09/22	11/02/22		10751	N
2	VOIP SVCS JUL 2022 MAIN2550668	491.63		2-01-31-440-001-085	B	Telephone-Block Line Systems, LLC LSI	R	08/09/22	11/02/22		10751	N
		611.75										
22-01015	08/29/22 MONTHLY SUPPORT SEPT 2022											
1	TECH SUPPORT & SVCS SEPT 2022	1,749.63		2-01-20-140-001-094	B	Computer Service & Support	R	08/29/22	11/02/22		10875	N



Vendor # Name					
PO #	PO Date	Description	Contract PO Type	First Rcvd Chk/Void	1099
Item Description	Amount	Charge Account	Acct Type Description	Stat/chk Enc Date Date Date Invoice	Exc
<b>REDAR005 RED ARROW TECHNOLOGIES, LLC Continued</b>					
22-01015 08/29/22 MONTHLY SUPPORT SEPT 2022 Continued					
2 INTERNET AND WEB SEPT 2022	1,380.51	2-01-20-140-001-060	B Internet Services and Web Services	R 08/29/22 11/02/22	N
3 TECH SUPP/INTERNET/WEB AUG2022	653.89	2-09-55-501-002-530	B Computer Software/Maint/Equip	R 08/29/22 11/02/22	N
4 TECH SUPP/INTERNET/WEB AUG2022	287.95	2-09-55-501-001-530	B Computer Software/Maint/Equip	R 08/29/22 11/02/22	N
	4,071.98				
22-01274 10/12/22 MONTHLY SUPPORT OCT 2022					
1 TECH SUPPORT & SERVICES	1,749.63	2-01-20-140-001-094	B Computer Service & Support	R 10/12/22 11/02/22	N
2 INTERNET & WEB	1,380.51	2-01-20-140-001-060	B Internet Services and Web Services	R 10/12/22 11/02/22	N
3 TECH SUPPORT/INTERNET/WEB	653.89	2-09-55-501-002-530	B Computer Software/Maint/Equip	R 10/12/22 11/02/22	N
4 TECH SUPPORT/INTERNET/WEB	287.95	2-09-55-501-001-530	B Computer Software/Maint/Equip	R 10/12/22 11/02/22	N
	4,071.98				
22-01275 10/12/22 ONSITE SUPPORT/HARDWARE					
1 ONSITE SUPPORT	200.00	2-01-33-195-002-029	B Computer Software/Maint/Equip	R 10/12/22 11/02/22	N
2 ON SITE SUPPORT	50.00	2-09-55-501-002-530	B Computer Software/Maint/Equip	R 10/12/22 11/02/22	N
3 SAMSUNG HARD DRIVE	129.99	2-01-21-180-001-053	B COMPUTER/EQUIPMENT/SOFTWARE	R 10/12/22 11/02/22	N
	379.99				
22-01298 10/17/22 VOIP SVCS OCT 2022 HFD & MAIN					
1 VOIP SVCS OCT 2022 HFD 2621054	117.78	2-01-31-440-001-085	B Telephone-Block Line Systems, LLC LSI	R 10/17/22 11/02/22	N
2 VOIP SVCS OCT 2022MAIN 2621053	483.33	2-01-31-440-001-085	B Telephone-Block Line Systems, LLC LSI	R 10/17/22 11/02/22	N
	601.11				
22-01299 10/17/22 VOIP SVCS OCT 22 POLICE/AWWTP					
1 VOIP SVCS OCT 22 AWWTP	175.08	2-01-31-440-001-085	B Telephone-Block Line Systems, LLC LSI	R 10/17/22 11/02/22	N
2 VOIP SVCS OCT 22 POLICE	392.63	2-01-31-440-001-085	B Telephone-Block Line Systems, LLC LSI	R 10/17/22 11/02/22	N
	567.71				
Vendor Total: 12,221.09					
<b>RJWAL005 RJ WALSH ASSOCIATES, INC</b>					
22-01331 10/26/22 REPLACE DAMAGED STORM DRAIN					
1 REPLACE DAMAGED STORM DRAIN	1,500.00	2-09-55-501-002-503	B Sewer Plant Maintenance	R 10/26/22 11/02/22	N
Vendor Total: 1,500.00					

Vendor Total: 39,031.25

Vendor #	Name	PO #	PO Date	Description	Contract	PO Type	Stat/Chk	First	Rcvd	Chk/Void	1099	
		Item		Description	Amount	Charge Account		Enc Date	Date	Date	Invoice	Excl
ROWAN005	ROWAN COLLEGE SOUTH JERSEY											
22-01292	10/17/22			TRAINING - GERAGHTY								
1	TRAINING - GERAGHTY				300.00	2-01-25-240-001-042	B Education & Training	R	10/17/22	11/02/22	10/12/22	N
	Vendor Total:				300.00							
SHERW015	SHERWIN WILLIAMS CO. TR											
22-01180	09/27/22			YELLOW TRAFFIC PAINT								
1	INV 2786-2 - YELTRAFFIC PAINT				165.40	2-01-26-290-001-127	B Street Repair & Maintenance	R	09/27/22	11/02/22	2786-2	N
	Vendor Total:				165.40							
SITE0005	SITEONE LANDSCAPE SUPPLY, LLC											
22-01153	09/21/22			PCDj10-25 EMITTERS								
1	200 EA - PCDj10-25 EMITTERS				66.60	2-01-26-290-001-128	B Maint.-Downtn Irrigation Sys.	R	09/21/22	11/02/22	123521550-001	N
	Vendor Total:				66.60							
STERI005	STERICYCLE, INC.											
22-00464	04/21/22			SHRED EVENT 4/23/22								
1	ENVIRONMENTAL SURCHARGE				35.40	2-01-27-335-001-199	B Miscellaneous	R	04/21/22	11/02/22	8001455004	N
2	SHRED EVENT 4/23/22 ON SITE				885.00	2-01-27-335-001-199	B Miscellaneous	R	04/21/22	11/02/22	8001455004	N
3	FUEL SURCHARGE				185.85	2-01-27-335-001-199	B Miscellaneous	R	04/21/22	11/02/22	8001455004	N
					1,106.25							
	Vendor Total:				1,106.25							
S0375	STEVENSON SUPPLY CO.											
22-01311	10/20/22			PLUMBING SUPPLIES								
1	INV 653654 - PVC NIPPLE				7.14	2-09-55-501-001-503	B Water Plant Maintenance	R	10/20/22	11/02/22	653654	N
2	INV 653902 - GAUGE GUARDS/ELS				245.77	2-09-55-501-001-503	B Water Plant Maintenance	R	10/20/22	11/02/22	653902	N
					252.91							
	Vendor Total:				252.91							

Vendor #	Name	PO #	PO Date	Description	Amount	Contract Charge	PO Type Account	Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
R0537	STITCHES N INK													
	22-01372	11/01/22	THEATER IN THE PARK2022	TSHIRT										
	1	THEATER IN THE PARK2022	TSHIRT	260.60	T-12-56-286-000-885		B CULTURAL ARTS/SHAKESPEARE IN THE PARK	R	11/01/22	11/02/22			18673	N
		Vendor Total:		260.60										
TMOBI005	T-MOBILE													
	22-01358	10/31/22	STOCKTON PARKING LOT CAMERAS											
	1	STOCKTON PARKING LOT CAMERAS	61.60	2-01-33-195-002-029		B Computer Software/Maint/Equip	R	10/31/22	11/02/22				983751657	N
		Vendor Total:		61.60										
T0060	TOWNSHIP OF ROBBINSVILLE													
	22-01283	10/14/22	COURT SHARED SVCS QTR 3 2022											
	1	3RD QTR 2022 SALARIES COURT	29,367.92	2-01-20-176-000-199		B Miscellaneous	R	10/14/22	11/02/22				QTR 3 2022	N
	2	3RD QTR 2022 OT SALARIES COURT	142.38	2-01-20-176-000-199		B Miscellaneous	R	10/14/22	11/02/22				QTR 3 2022	N
	3	3RD QTR 2022 PROSECUTOR	5,400.00	2-01-20-176-000-199		B Miscellaneous	R	10/14/22	11/02/22				QTR 3 2022	N
	4	3RD QTR 2022 PUBLIC DEFENDER	1,688.50	2-01-20-176-000-199		B Miscellaneous	R	10/14/22	11/02/22				QTR 3 2022	N
	5	3RD QTR 2022 PUBLIC DEFENDER	111.50	T-17-56-286-000-837		B RESERVE-PUBLIC DEFENDER	R	10/14/22	11/02/22				QTR 3 2022	N
	6	3RD QTR 2022 USE OF FACILITIES	18,000.00	2-01-26-310-001-025		B Building Rental	R	10/14/22	11/02/22				QTR 3 2022	N
	7	3RD QTR 2022 ADMIN FEE	3,000.00	2-01-20-176-000-199		B Miscellaneous	R	10/14/22	11/02/22				QTR 3 2022	N
	8	3RD QTR 2022 POSTAGE COURT	485.48	2-01-20-176-000-022		B Postage and Express Charges	R	10/14/22	11/02/22				QTR 3 2022	N
	9	3RD QTR 2022 LANG LINE COURT	517.80	2-01-20-176-000-111		B Interpreter/Outside Help	R	10/14/22	11/02/22				QTR 3 2022	N
	10	3RD QTR 2022 EQUIP&SUPPLIES40%	932.01	2-01-20-176-000-036		B Office Supplies	R	10/14/22	11/02/22				QTR 3 2022	N
			59,645.59											
	22-01381	11/01/22	4TH QTR 2022 EMS SHARED SVCS											
	1	4TH QTR 2022 EMS SHARED SVCS	10,000.00	2-01-43-514-001-169		B Emerg. Medical Serv.-Robbinsville	R	11/01/22	11/02/22				4TH QTR EMS2022	N
		Vendor Total:		69,645.59										
T0061	TOWNSHIP OF ROBBINSVILLE DPW													
	22-01271	10/12/22	HPD VEHICLE MAINTENANCE											
	1	HPD VEHICLE MAINTENANCE	290.53	2-01-43-515-001-170		B Mechanic Services	R	10/12/22	11/02/22				5144	N
	2	HPD VEHICLE MAINTENANCE	539.91	2-01-43-515-001-170		B Mechanic Services	R	10/12/22	11/02/22				5146	N
	3	HPD VEHICLE MAINTENANCE	197.97	2-01-43-515-001-170		B Mechanic Services	R	10/12/22	11/02/22				5150	N
	4	HPD VEHICLE MAINTENANCE	102.82	2-01-43-515-001-170		B Mechanic Services	R	10/12/22	11/02/22				5152	N
	5	HPD VEHICLE MAINTENANCE	74.28	2-01-43-515-001-170		B Mechanic Services	R	10/12/22	11/02/22				5153	N

Vendor #	Name											
PO #	PO Date	Description	Contract	PO Type		First	Rcvd	Chk/Void		1099		
Item Description		Amount	Charge Account	Acct Type	Description	Stat/Chk	Enc Date	Date	Date	Invoice	Excl	
T0061 TOWNSHIP OF ROBBINSVILLE DPW Continued												
22-01271	10/12/22	HPD VEHICLE MAINTENANCE	Continued									
6 HPD VEHICLE MAINTENANCE		140.07	2-01-43-515-001-170		B Mechanic Services	R	10/12/22	11/02/22		5154		N
7 HPD VEHICLE MAINTENANCE		190.72	2-01-43-515-001-170		B Mechanic Services	R	10/12/22	11/02/22		5156		N
8 HPD VEHICLE MAINTENANCE		102.82	2-01-43-515-001-170		B Mechanic Services	R	10/12/22	11/02/22		5157		N
		1,639.12										
Vendor Total:		1,639.12										
TREAS025 TREASURER, STATE OF NJ												
22-01336	10/26/22	EMER WORK INSPECTION - NJDOT										
1 EMER WORK INSPECTION - NJDOT		267.80	2-09-55-501-001-535		B Hydrants and Line Repair	R	10/26/22	11/02/22		FILE 22-4602		N
Vendor Total:		267.80										
U0144 UPS												
22-01128	09/19/22	INV 00001616Y33382 HPD/AWWTP										
1 INV 00001616Y33382 HPD 9/7/22		17.91	2-01-25-240-001-199		B Miscellaneous	R	09/19/22	11/02/22		0000161Y33382		N
2 INV 00001616Y33382 HPD 9/7/22		0.01	2-01-25-240-001-199		B Miscellaneous	R	09/19/22	11/02/22		0000161Y33382		N
3 INV00001616Y33382 AWWTP 9/7/22		28.86	2-09-55-501-002-516		B Postage & Express Charges	R	09/19/22	11/02/22		0000161Y33382		N
4 INV00001616Y33382 AWWTP9/13/22		34.27	2-09-55-501-002-516		B Postage & Express Charges	R	09/19/22	11/02/22		0000161Y33382		N
		81.05										
Vendor Total:		81.05										
V0012 VERMEER NORTH ATLANTIC												
22-01313	10/20/22	CHIPPER REPAIRS										
1 INV 10383991 - BEARING		354.70	2-01-26-311-001-034		B Equipment Parts & Accessories	R	10/20/22	11/02/22		10383991		N
2 INV 10385236 - 157697009		437.26	2-01-26-311-001-034		B Equipment Parts & Accessories	R	10/20/22	11/02/22		10385236		N
		791.96										
Vendor Total:		791.96										
W0002 W.B. MASON CO., INC.												
22-01273	10/12/22	OFFICE SUPPLIES - SEPT 2022										
1 CENTRAL SUPPLIES		134.56	2-01-20-125-001-036		B Office Supplies	R	10/12/22	11/02/22		232898984		N
2 WATER PLANT SUPPLIES		89.78	2-09-55-501-001-509		B Office Supplies/Downtown	R	10/12/22	11/02/22		232898984		N

Total Purchase Orders: 116 Total P.O. Line Items: 290 Total List Amount: 273,718.03 Total Void Amount: 0.00



Totals by Year-Fund								
Fund Description	Fund	Budget Rcvd	Budget Held	Budget Total	Revenue Total	G/L Total	Project Total	Total
CURRENT FUND	1-01	890.92	0.00	890.92	0.00	0.00	0.00	890.92
CURRENT FUND	2-01	190,277.73	0.00	190,277.73	0.00	0.00	0.00	190,277.73
	2-09	47,560.76	0.00	47,560.76	0.00	0.00	0.00	47,560.76
	2-21	0.00	0.00	0.00	0.00	0.00	6,151.50	6,151.50
Year Total:		237,838.49	0.00	237,838.49	0.00	0.00	6,151.50	243,989.99
GENERAL CAPITAL	C-04	7,753.99	0.00	7,753.99	0.00	0.00	0.00	7,753.99
WATER/SEWER CAPITAL	C-08	19,505.55	0.00	19,505.55	0.00	0.00	0.00	19,505.55
Year Total:		27,259.54	0.00	27,259.54	0.00	0.00	0.00	27,259.54
TRUST OTHER - FUND #12	T-12	1,466.08	0.00	1,466.08	0.00	0.00	0.00	1,466.08
PUBLIC DEFENDER TRUST FUND-#17	T-17	111.50	0.00	111.50	0.00	0.00	0.00	111.50
Year Total:		1,577.58	0.00	1,577.58	0.00	0.00	0.00	1,577.58
Total of All Funds:		267,566.53	0.00	267,566.53	0.00	0.00	6,151.50	273,718.03



Project Description	Project No.	Rcvd Total	Held Total	Project Total
Senior Living Facility	2018-04	181.50	0.00	181.50
Swig Arts Center Expansion	2019-06IF	264.00	0.00	264.00
Amended Site Plan	2021-02	3,864.00	0.00	3,864.00
105 Main St - Concept Plan	2022-01	33.00	0.00	33.00
Wilson Ave minor subdivision	2022-03	160.00	0.00	160.00
424 Stockton Street	2022-04	972.50	0.00	972.50
Site Plan Application #2020-01	3PRCLLC	412.50	0.00	412.50
419 North Main St	WINBLD-IF	264.00	0.00	264.00
Total of All Projects:		<u>6,151.50</u>	<u>0.00</u>	<u>6,151.50</u>

# Resolution 2022-189

*BOROUGH OF HIGHTSTOWN  
COUNTY OF MERCER  
STATE OF NEW JERSEY*

**AUTHORIZING PAYMENT NO. 19 - THE MUSIAL GROUP, P.A.  
(ARCHITECTURAL AND CONTRACT ADMINISTRATION  
SERVICES FOR MUNICIPAL FACILITIES LOCATED AT 230  
MERCER STREET)**

**WHEREAS**, Resolution 2019-44, appointed the Musial Group as Architect and Contract Administrator for the municipal facilities project located at 230 Mercer Street; and

**WHEREAS**, Resolution 2019-44 also authorized concept design at a cost not to exceed \$40,000; and

**WHEREAS**, Resolution 2019-115, adopted on June 3, 2019, authorized the remainder of the project at a total cost not to exceed \$459,895.00; and

**WHEREAS**, Resolution 2020-40, adopted on January 21, 2020, amended the contract to not exceed \$472,895.00 without further authorization of the Governing Body; and

**WHEREAS**, Resolution 2020-153, adopted on August 3, 2020, amended the contract to not exceed \$511,995.00 without further authorization of the Governing Body; and

**WHEREAS**, the architect has submitted payment request No. 19 for professional services for August 28, 2022 – September 30, 2022 in the total amount of \$32,931.04.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Hightstown that the payment request to The Musial Group, P.A. of Mountainside, New Jersey in the amount of \$32,931.04, is hereby approved as detailed herein, and the Deputy CFO is authorized to issue same.

## **CERTIFICATION**

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on November 7, 2022.

---

Margaret Riggio  
Borough Clerk

# Invoice

**THE MUSIAL GROUP**, p.a.  
 architecture - planning - interior design  
 191 Mill Lane  
 Mountainside, New Jersey 07092

September 30, 2022  
 Project No: 118719.02  
**Invoice No: 19**  
 TMG inv #5

**Borough of Hightstown**  
 156 Bank Street  
 Hightstown, NJ 08520  
**Attention: Dimitri Musing, Borough Administrator**

**Project: 118719.02 HIGHTSTOWN MUNICIPAL BUILDING & POLICE SUBSTATION**  
**Professional services August 28, 2022 through September 30, 2022**

## Fee

Phase	Fee	Percent		Current
		Complete	Earned	
Construction Documents	205,819.00	81.00	166,713.39	32,931.04
Bidding	10,000.00	0.00	0.00	0.00
Construction Administration	81,400.00	0.00	0.00	0.00
Total Fee	297,219.00	Total Earned		
			166,713.39	
		Previous Fee Billing	133,782.35	
		Current Fee Billing	32,931.04	
		<b>Total Fee</b>		<b>32,931.04</b>

**Total this invoice \$32,931.04**

Billings to date	Current	Prior	Total
Fee	32,931.04	133,782.35	166,713.39
<b>Totals</b>	<b>32,931.04</b>	<b>133,782.35</b>	<b>166,713.39</b>

# Resolution 2022-190

*BOROUGH OF HIGHTSTOWN  
COUNTY OF MERCER  
STATE OF NEW JERSEY*

**AUTHORIZING PAYMENT NO. 2– ALLIED PAINTING, INC.  
(WATER TANK PAINTING AND REPAIR AT FIRST AVENUE,  
LESHIN LANE AND CRANBURY STATION ROAD)**

**WHEREAS**, on May 16, 2022, the Borough Council awarded a contract for the Water Tank Painting and Repairs at First Avenue, Leshin Lane and Cranbury Station Road to Allied Painting Inc., of Cherry Hill, New Jersey at the price of \$427,300.00; and

**WHEREAS**, the contractor has submitted a request for payment No. 2 in the amount of \$60,669.84, for partial payment through October 7, 2022; and

**WHEREAS**, the Borough Engineer has recommended approval of Payment Request No. 2 to the contractor in the amount of \$60,669.84.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Hightstown that Change Order No. 1 and Payment Request No. 2 to Allied Painting, Inc., of Cherry Hill New Jersey for \$60,669.84 is hereby approved as detailed herein, and the Deputy CFO is authorized to issue same.

## **CERTIFICATION**

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on November 7, 2022.

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Margaret Riggio  
Borough Clerk



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## MEMORANDUM

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**TO:** Mayor and Council  
Borough of Hightstown

**FROM:** Carmela Roberts, P.E., C.M.E. *CR*  
Borough Engineer

**DATE:** October 14, 2022

**RE:** Water Tank Painting and Repairs at First Avenue,  
Leshin Lane, and Cranbury Station Road  
Payment No. 2  
Our File No.: H1678

Attached please find the following in reference to Payment No. 2 which is a partial payment through October 7, 2022 for hatchways installation, steel repairs, exterior cleaning, interior cleaning, and an interior prime coat at the Leshin Lane water tank:

1. Payment No. 2
2. Invoice No. 2
3. Certified Payrolls
4. Monthly Project Workforce Reports
5. Wage Rate Interviews

I recommend payment be made to Allied Painting, Inc. in the amount of \$60,669.84.

Should you have any questions, please do not hesitate to call.

cc: Dimitri Musing, Borough Administrator  
Peggy Riggio, RMC, CMR, Borough Clerk  
George Lang, Borough CFO  
James Cannon, Allied Painting, Inc.  
Cameron Corini, PE, CME, Roberts Engineering Group, LLC  
Kelly Pham, EIT, Roberts Engineering Group, LLC



**PAYMENT No. 2**  
**WATER TANK PAINTING AND REPAIRS AT FIRST AVENUE,  
LESHIN LANE, AND CRANBURY STATION ROAD**  
**Borough of Hightstown, Mercer County, New Jersey**  
October 7, 2022  
File No.: H1678

Item No.	Description	Contract Quantity	Units	Total As-Built Quantity	As-Built This Period	Unit Price	Total Cost
1	Mobilization	LS	1.00	0.33	0.00	\$15,000.00	\$5,000.00
2	Project Video and Photographs	LS	1.00	1.00	0.00	\$3,500.00	\$3,500.00
3	Water Tank Improvements - First Avenue	LS	1.00	0.00	0.00	\$99,200.00	\$0.00
4	Water Tank Improvements - Leshin Lane	LS	1.00	0.33	0.33	\$187,600.00	\$61,908.00
5	Water Tank Improvements - Cranbury Station Road	LS	1.00	1.00	0.00	\$112,000.00	\$112,000.00
6	Cleaning and Restoration	LS	1.00	0.00	0.00	\$10,000.00	\$0.00
S-1	Power Washing Cranbury Station Road Water Tank	LS	1.00	1.00	0.00	\$7,800.00	\$7,800.00
S-2	Cranbury Station Road Paint Touchups and Rust Repair	LS	1.00	1.00	0.00	\$5,100.00	\$5,100.00
TOTAL WORK COMPLETED							\$195,308.00
LESS: RETAINAGE		2%					\$3,906.16
SUBTOTAL							\$191,401.84
LESS: PREVIOUS PAYMENTS							\$130,732.00
TOTAL AMOUNT DUE							\$60,669.84
AMOUNT OF ORIGINAL CONTRACT							\$427,300.00
AMOUNT OF ORIGINAL CONTRACT ADJUSTED BY CHANGE ORDER NO. 1 (3%)							\$440,200.00

# Resolution 2022-191

*BOROUGH OF HIGHTSTOWN  
COUNTY OF MERCER  
STATE OF NEW JERSEY*

## **PROCLAIMING DECEMBER 5, 2022, AS COMMUNITIES OF LIGHT DAY**

**WHEREAS**, it is the policy of Hightstown Borough to recognize organizations that have contributed to the overall benefit of the community; and

**WHEREAS**, Womanspace, founded in 1977, has demonstrated a unique ability to provide comfort, support services, crisis intervention and safety to women who are victims of sexual assault and domestic violence; and

**WHEREAS**, Womanspace, in the belief that “peace begins at home”, has asked the Mercer County Community to join them in their struggle against violence toward women by participating in their annual Communities of Light project; and

**WHEREAS**, Womanspace has provided emergency shelter in secure locations and comprehensive services for victims of domestic violence since 1977 and sexual assault since 2002, for more than 110,143 women, 16,442 children and 7,567 men. Additionally, Womanspace has assisted more than 308,446 hotline callers over the last 45 years; and

**WHEREAS**, Hightstown Borough commends Womanspace for their efforts to bring an end to the cycle of interpersonal violence imposed on women, children and men; and

**WHEREAS**, the Mayor and Council of Hightstown Borough urges that each and every household demonstrate their support of the concept that “peace begins at home” by placing luminaries along their driveways and sidewalks on Monday, December 5, 2022, as a visible symbol of that support; and

**WHEREAS**, the proceeds from Communities of Light 2022 will be used to fund vital services for victims of domestic violence, sexual assault, and human trafficking.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Hightstown, County of Mercer, State of New Jersey, that Monday, December 5, 2022, is Communities of Light Day and hereby commends Womanspace on its many accomplishments and wish them continued success with Communities of Light in the years to come.

### **CERTIFICATION**

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on November 7, 2022.

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Margaret Riggio  
Borough Clerk

# Resolution 2022-192

*BOROUGH OF HIGHTSTOWN  
COUNTY OF MERCER  
STATE OF NEW JERSEY*

## **AUTHORIZING THE RENEWAL OF A SHARED SERVICES AGREEMENT WITH ROBBINSVILLE TOWNSHIP FOR EMERGENCY MEDICAL SERVICES**

**WHEREAS**, Resolution 2020-200 authorized a shared services agreement for Robbinsville Township to provide Emergency Medical Service coverage in Hightstown Borough; and

**WHEREAS**, said agreement was approved for the period January 1, 2021 through December 31, 2021 with the option to renew for two additional one-year periods; and

**WHEREAS**, Resolution 2021-159 renewed said agreement for the period January 1, 2022 through December 31, 2022 with the option to renew for one additional one-year period; and

**WHEREAS**, the Uniform Shared Services and Consolidation Act, N.J.S.A. 40:65-1 et seq. authorizes the approval of Shared Services Agreements by Resolution; and

**WHEREAS**, the Mayor and Council wish to renew the Shared Services Agreement for Emergency Medical Service for the period January 1, 2023 through December 31, 2023, which constitutes the final year applicable to the current agreement; and

**WHEREAS**, the Borough's net share of costs for these services, by the terms of this agreement, will be Forty Thousand Dollars (\$40,000.00) annually; and

**WHEREAS** funds for this expenditure will be made available in the 2023 budget;

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Hightstown as follows:

1. The extension of the Shared Services Agreement with the Township of Robbinsville for Emergency Medical Service for the period January 1, 2023 through December 31, 2023 is hereby approved, in accordance with the provisions of N.J.S.A. 40:65-1 et seq.
2. This agreement is approved subject to the provision of adequate funds in the Borough's 2023 budget.

### **CERTIFICATION**

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on November 7, 2022.

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Margaret Riggio  
Borough Clerk



# Resolution 2022-193

*BOROUGH OF HIGHTSTOWN  
COUNTY OF MERCER  
STATE OF NEW JERSEY*

## **AUTHORIZING A SHARED SERVICES AGREEMENT WITH MERCER COUNTY REGARDING EMERGENCY TELECOMMUNICATIONS SERVICES**

**WHEREAS**, in 2008 Hightstown Borough entered into an interlocal agreement with Mercer County for assistance with the dispatch of fire apparatus and provision of operational communications for the fire service community in the Borough, and will be provided at no cost to the Borough; and

**WHEREAS**, the County of Mercer has offered to continue to assist the Borough of Hightstown as needed in providing emergency telecommunication services January 1, 2023 through December 31, 2027 and

**WHEREAS**, these services include assistance in the dispatch of fire apparatus and provision of operational communications for the fire service community in the Borough, and will be provided at no cost to the Borough; and

**WHEREAS**, the County has requested that the Borough enter into a shared services agreement for these services; and

**WHEREAS**, it is the desire of the Mayor and Borough Council to enter into this agreement.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Hightstown that the attached Shared Services Agreement with the County of Mercer for assistance in the dispatch of fire apparatus and provision of operational communications for the fire service community in the Borough of Hightstown, as needed, is hereby approved, and the Mayor and Borough Clerk are authorized to execute same.

### **CERTIFICATION**

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on November 7, 2022.

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Margaret Riggio  
Borough Clerk

SHARED SERVICES AGREEMENT  
between  
MERCER COUNTY, NEW JERSEY  
and  
BOROUGH OF HIGHTSTOWN, NEW JERSEY

THIS AGREEMENT is made this \_\_\_\_\_ day of \_\_\_\_\_ 2022,  
by and between Hightstown Borough, New Jersey (hereinafter referred to as “The Municipality”) and the County of Mercer, New Jersey (hereinafter referred to as “County”); and,

WHEREAS, pursuant to the authority of N.J.S.A. 40A:65-1 et. seq., the County, and the Municipality have agreed to have the Mercer County Emergency Services Communications Center assist The Municipality in providing telecommunication services for the period of January 2023 thru December 2027 unless the County or Municipality notifies the other, by certified mail, of its intentions to terminate the Agreement with a notice of time at least sixty (60) days prior; and,

WHEREAS, it is understood that the parties are entering into this agreement in an effort to receive, without charge, transferred 9-1-1 calls, to assist in the dispatch of fire apparatus and provide operational communications for the fire service community in the Municipality as needed; and,

WHEREAS, in exchange for receiving the within services without charge, The Municipality agrees to indemnify and hold harmless the County for any liabilities which may arise out of using the services provided by the County’s Emergency Services Communications Center; and,

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be duly executed the day and year aforesaid.

ATTEST:

COUNTY OF MERCER

\_\_\_\_\_  
JERLENE H. WORTHY, CLERK  
BOARD OF CHOSEN FREEHOLDERS

\_\_\_\_\_  
BRIAN M. HUGHES  
MERCER COUNTY EXECUTIVE

ATTEST:

BOROUGH OF HIGHTSTOWN

\_\_\_\_\_  
MARGARET RIGGIO  
BOROUGH CLERK

\_\_\_\_\_  
LAWRENCE QUATTRONE  
MAYOR

# Resolution 2022-194

*BOROUGH OF HIGHTSTOWN  
COUNTY OF MERCER  
STATE OF NEW JERSEY*

## **AUTHORIZING A RENEWED SHARED SERVICES AGREEMENT WITH MERCER COUNTY FOR EMS DISPATCH SERVICES**

**WHEREAS**, with the adoption of Resolution 2014-126 on June 2, 2014, the Borough Council approved a Shared Services Agreement with Mercer County for Emergency Medical Dispatch Services for the period of July 1, 2014 to December 31, 2016; and

**WHEREAS**, Hightstown Borough has entered into successor agreements annually since the inception of the original agreement; and

**WHEREAS**, the parties desire to enter into a successor agreement to continue the provision of Emergency Medical Dispatch Services to the Borough by Mercer County for a one-year period, January 1, 2023 through December 31, 2023; and

**WHEREAS**, the Uniform Shared Services and Consolidation Act, N.J.S.A. 40:65-1 et seq. authorizes the approval of Shared Services Agreements by Resolution; and

**WHEREAS**, the Mayor and Council have reviewed the proposed Shared Services Agreement for Emergency Medical Dispatch Services for the period January 1, 2023 through December 31, 2023; and

**WHEREAS**, the Borough's net share of costs for these services, by the terms of this agreement, for the period January 1, 2023 through December 31, 2023 will be Four Thousand Eight Hundred and 10 Dollars (\$4,810.00) for this 12-month period; and

**WHEREAS**, additional terms of said Services shall be established in a shared services agreement signed by Mercer County and Hightstown Borough; and

**WHEREAS**, it is the intention of the Mayor and Council to provide adequate funding for this expenditure in the 2023 budget.

**NOW, THEREFORE BE IT RESOLVED** by the Mayor and Council of the Borough of Hightstown:

1. The Mayor and Municipal Clerk are hereby authorized to execute a shared services agreement for EMS Dispatch Services as stated herein.
2. This agreement is approved subject to the provision of adequate funds in the Borough's 2022 budget.

## CERTIFICATION

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on November 7, 2022.

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Margaret Riggio  
Borough Clerk

**SHARED SERVICES AGREEMENT  
BETWEEN  
THE COUNTY OF MERCER AND THE BOROUGH OF HIGHTSTOWN  
FOR THE PROVISION OF EMS DISPATCH SERVICES**

THIS AGREEMENT, made this \_\_\_\_ day of \_\_\_\_\_, 2022, by and between the County of Mercer, a body politic of the State of New Jersey, with principal offices located at 640 South Broad Street, Trenton, Mercer County, New Jersey (hereinafter referred to as “COUNTY”), and the Borough of Hightstown, a municipal corporation of the State of New Jersey, with principal offices located at 156 Bank Street, Hightstown, Mercer County, New Jersey (hereinafter referred to as “MUNICIPALITY”).

**WITNESSETH:**

WHEREAS, the Uniform Shared Services and Consolidation Act, N.J.S.A. 40A:65-1 et seq., permits local units of this State to enter into a contract with any other local unit for the joint provision within their combined jurisdictions of any service which any party to the agreement is empowered to render within its own jurisdiction; and

WHEREAS, the COUNTY is interested in providing EMS dispatch services to the MUNICIPALITY, and the MUNICIPALITY is interested in having said services available to its residents;

NOW THEREFORE, in consideration of the mutual covenants and conditions contained herein, the COUNTY and the MUNICIPALITY hereby agree as follows:

1. The COUNTY agrees to provide EMS dispatch services to the  
MUNICIPALITY.

2. The term of this Agreement shall be one (1) year for the period of January 1, 2023 through December 31, 2023.

3. The MUNICIPALITY shall be assessed an annual assessment representing the cost of the calls made to, and received by the COUNTY for EMS dispatch services.

4. There shall be an adjustment to the annual assessment in January of the subsequent calendar year to reflect actual calls in the prior year.

5. Based on the annual assessment the MUNICIPALITY will pay an annual cost for EMS dispatch in the amount of \$4,810.00 to the COUNTY within thirty (30) days of invoicing by the COUNTY.

6. Each party shall indemnify, defend and hold harmless the other party, its agents, officers and employees, and their successors and assigns, from and against all liability for any claims, suits, demands, actions or causes of action of any kind and nature arising out of or in connection with the provision of the parties' respective responsibilities under this Agreement, to the extent permitted by law.

7. This Agreement may be terminated at any time by either party, with or without cause; however, unless otherwise agreed to by the parties, a termination shall not become effective for a minimum of ninety (90) days following the receipt of the notice of termination by the non-terminating party.

8. All notices, statements or other documents required by the Agreement shall be hand-delivered or mailed to the following designated representatives:

A. The designated representative for the COUNTY is:  
Lillian L. Nazzaro, County Administrator  
County of Mercer  
640 S. Broad Street  
Trenton, NJ 08650

B. The designated representative for the MUNICIPALITY is:  
 Peggy Riggio, Municipal Clerk  
 Borough of Hightstown  
 156 Bank Street  
 Hightstown, NJ 08520

9. Any dispute arising under this Agreement or related to this Agreement shall be governed by and construed in accordance with the laws of the State of New Jersey.

10. This Agreement may only be supplemented, amended or revised in writing, which has been duly authorized by the parties and signed by the proper authorized representatives thereof.

11. A copy of this Agreement shall be filed with the Division of Local Government Services in the Department of Community Affairs.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be duly executed the day and year aforesaid.

ATTEST:

COUNTY OF MERCER

\_\_\_\_\_  
 JERLENE H. WORTHY  
 CLERK TO THE BOARD  
 OF COUNTY COMMISSIONERS

\_\_\_\_\_  
 BRIAN M. HUGHES  
 COUNTY EXECUTIVE

ATTEST:

\_\_\_\_\_  
 MARGARET RIGGIO  
 BOROUGH CLERK

\_\_\_\_\_  
 LAWRENCE D. QUATTRONE  
 MAYOR

# Resolution 2022-XXX

BOROUGH OF HIGHTSTOWN  
COUNTY OF MERCER  
STATE OF NEW JERSEY

## AMENDING RESOLUTION 2022-069

**WHEREAS**, on March 21, 2022, Hightstown Borough Council adopted Resolution 2022-069 titled *Resolution of the Borough of Hightstown, in the County of Mercer, Authorizing and Directing the Borough Planning Board to Determine Whether Certain Property Constitutes and Area in Need of Redevelopment*; and

**WHEREAS**, Council wishes to amend Resolution 2022-069 to include non-condemnation language; and

**WHEREAS**, Resolution 2022-069 is amended to read as follows:

**WHEREAS**, pursuant to the New Jersey Local Redevelopment and Housing Law, N.J.S.A. 40A:12A-1 *et seq.* (the “Redevelopment Law”), municipalities may undertake studies to determine whether certain properties should be designated as an “area in need of redevelopment”; and

**WHEREAS**, at the February 14, 2022 meeting of the Borough’s Planning Board (the “Planning Board”), the Planning Board discussed the proposed Master Plan amendment Visioning for Downtown and Lakeside Improvements and Downtown Redevelopment Area, Phase 3; and

**WHEREAS**, among other things, the Planning Board noted that there is growing interest in developing other parts of the Borough’s downtown area as progress is made in the redevelopment of the Rug Mill Redevelopment Area on the western side of Main Street; and

**WHEREAS**, based on that discussion, the Planning Board recommended that the Borough Council consider the expansion of the previously designated Downtown Redevelopment Area, Phase 3 to include additional lots on the eastern side of Main Street and the associated Peddie Lake Shoreline, including the parcels designated as Block 28, Lots 48 through 55 on the Borough’s tax maps (collectively, the “Study Area”); and

**WHEREAS**, the Borough desires to authorize and direct the Planning Board to undertake a preliminary investigation to determine whether the Study Area meets criteria for designation as an area in need of redevelopment set forth in the Redevelopment Law; and

**WHEREAS**, if the Study Area is determined to meet the criteria for designation as an area in need of redevelopment and the Borough so designates the Study Area, then the Borough shall be authorized to use all the powers provided under the Redevelopment Law for use in a



redevelopment area, excepting the power of eminent domain. ~~including the power of eminent domain.~~

**NOW, THEREFORE, BE AND IT IS HEREBY RESOLVED** by the Mayor and Council of Borough of Hightstown, in the County of Mercer and the State of New Jersey, as follows:

Section 1. The aforementioned recitals are incorporated herein as though fully set forth at length.

Section 2. The Planning Board is authorized and directed to undertake a preliminary investigation and conduct a public hearing to determine whether the Study Area meets criteria necessary for designation as an area in need of redevelopment under the Redevelopment Law and, if the Study Area so qualifies, to recommend whether it should be so designated.

Section 3. In the event the governing body shall designate the Study Area as a redevelopment area, the Borough shall be authorized to use all the powers provided under the Redevelopment Law for use in a redevelopment area, excepting the power of eminent domain. ~~including the power of eminent domain.~~

Section 4. A copy of this resolution shall be forwarded to the Secretary of the Planning Board for action consistent herewith.

Section 5. This resolution shall take effect immediately.

#### **CERTIFICATION**

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on \_\_\_\_\_.

\_\_\_\_\_  
Margaret Riggio  
Borough Clerk

# Resolution 2022-195

*BOROUGH OF HIGHTSTOWN  
COUNTY OF MERCER  
STATE OF NEW JERSEY*

## **AUTHORIZING A MEETING WHICH EXCLUDES THE PUBLIC**

**BE IT RESOLVED** by the Mayor and Council of the Borough of Hightstown that this body will hold a meeting on November 7, 2022, via [www.zoom.com](https://www.zoom.com), that will be limited only to consideration of an item or items with respect to which the public may be excluded pursuant to section 7b of the Open Public Meetings Act.

The general nature of the subject or subjects to be discussed:

Litigation – Schloss v. Hightstown

Attorney Client Privilege

Contract Negotiations – Potential of Appointment of Special Council

Personnel – Superintendent AWWTP

Action may be taken following Executive Session

Stated as precisely as presently possible the following is the time when and the circumstances under which the discussion conducted at said meeting can be disclosed to the public February 7, 2023, or when the need for confidentiality no longer exists.

The public is excluded from said meeting, and further notice is dispensed with, all in accordance with sections 8 and 4a of the Open Public Meetings Act.

## **CERTIFICATION**

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on November 7, 2022.

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Margaret Riggio  
Borough Clerk