

**SUMMARY OF SYNOPSIS OF 2020 AUDIT REPORT**

**AS REQUIRED BY N.J.S.A. 40A:5-7**

**BOROUGH OF HIGHTSTOWN**

**MERCER COUNTY, NEW JERSEY**

**COMBINED COMPARATIVE BALANCE SHEET**

	December 31,	
<u>ASSETS</u>	<u>2020</u>	<u>2019</u>
Cash	\$ 5,129,500.07	\$ 2,042,151.96
Cash Held by Plan Administrator (LOSAP)	746,880.61	704,777.21
Change Fund	205.00	
Accounts Receivable:		
Grants	2,304,551.23	2,054,425.72
Due from State of New Jersey	1,250.00	134,847.84
Taxes, Liens and Utility Charges	501,146.97	475,808.59
Interfund Loans	1,794,906.74	2,278,226.19
NJIBANK Loan Receivable	29,717.00	407,324.00
Other Accounts Receivable	4,934.60	20,691.50
Deferred Charges to Future Taxation:		
General Capital Fund	8,106,012.84	8,391,106.93
Fixed Capital	15,336,516.65	15,336,516.65
Fixed Capital Authorized and Uncompleted	10,182,000.00	9,251,400.00
Fixed Assets	7,148,891.87	6,898,102.06
	<u>\$ 51,286,513.58</u>	<u>\$ 47,995,378.65</u>

**LIABILITIES, RESERVES  
AND FUND BALANCE**

Bonds, Notes and Loans Payable	\$ 13,089,127.55	\$ 11,142,343.56
Prepaid Taxes	169,666.47	98,453.99
Tax, Utility Charges and Other Overpayments	5,704.89	1,560.92
Accounts Payable	90,184.62	77,478.87
Appropriation Reserves	862,174.30	906,124.39
Reserve for Encumbrances	673,043.96	795,524.10
Amounts Pledged to Specific Purposes (LOSAP)	746,880.61	704,777.21
Developers Deposits and Escrow Funds	1,070,691.69	899,143.14
Improvement Authorizations	4,547,921.36	4,022,142.69
Interfund Loans	1,794,906.74	2,278,226.19
Other Liabilities	667,943.91	898,379.16
Accrued Interest on Bonds, Loans and Notes	30,140.53	32,759.51
Reserve for Certain Assets Receivable	911,684.22	1,706,454.12
Reserve for Amortization of Costs of Fixed Capital -		
Acquired or Authorized	16,613,481.19	16,178,359.27
Deferred Reserve for Amortization	422,600.00	400,700.00
Reserve for Grant	769,991.45	
Investment in Governmental Fixed Assets	7,148,891.87	6,898,102.06
Fund Balance	1,671,478.22	954,849.47
	<u>\$ 51,286,513.58</u>	<u>\$ 47,995,378.65</u>
Total Liabilities, Reserves and Fund Balance	<u>\$ 51,286,513.58</u>	<u>\$ 47,995,378.65</u>

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**BOROUGH OF HIGHTSTOWN**  
**COUNTY OF MERCER**  
**STATE OF NEW JERSEY**

**CURRENT FUND**  
**STATEMENT OF OPERATIONS AND CHANGE IN FUND BALANCE**  
**REGULATORY BASIS**

Revenue and Other Income Realized	<u>Year 2020</u>	<u>Year 2019</u>
Fund Balance Anticipated	\$ 275,000.00	\$ 825,000.00
Miscellaneous Revenue Realized	1,858,607.55	1,572,192.91
Receipts from Delinquent Taxes	205,241.20	304,620.31
Receipts from Current Taxes	17,231,965.87	16,673,475.88
Nonbudget Revenue	32,242.04	157,446.17
Other Credits to Income:		
Unexpended Balance of Appropriation Reserves	499,874.00	558,851.79
Interfunds Returned	134,351.38	
Senior Citizens Adjustment	245.02	
Grant Reserve Canceled	1,072.46	440.00
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Total Income	\$ 20,238,599.52	\$ 20,092,027.06
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Expenditures		
Budget and Emergency Appropriations:		
Operations:		
Salaries and Wages	\$ 2,655,450.80	\$ 2,745,488.00
Other Expenses	2,863,107.81	2,886,879.21
Capital Improvements	140,000.00	100,000.00
Municipal Debt Service	871,425.46	876,583.80
Deferred Charges and Statutory Expenditures	673,396.00	692,365.00
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Total Budget	\$ 7,203,380.07	\$ 7,301,316.01
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Regional School Taxes	9,015,839.00	8,694,430.00
County Taxes	3,069,885.33	2,966,104.50
Grant Receivables Canceled	1,072.46	440.00
Interfunds Advanced		733,627.94
Prior Year Refund	434.22	2,649.99
Miscellaneous		60.69
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Total Expenditures	\$ 19,290,611.08	\$ 19,698,629.13
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Excess of Revenue over Expenditures	\$ 947,988.44	\$ 393,397.93
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Fund Balance, January 1	745,724.44	1,177,326.51
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	\$ 1,693,712.88	\$ 1,570,724.44
Decreased by:		
Utilized as Anticipated Revenue	275,000.00	825,000.00
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Balance, December 31	\$ 1,418,712.88	\$ 745,724.44
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**WATER-SEWER UTILITY OPERATING FUND**  
**COMPARATIVE STATEMENT OF OPERATIONS AND**  
**CHANGE IN OPERATING FUND BALANCE**  
**REGULATORY BASIS**

Revenue and Other Income Realized	<u>Year 2020</u>	<u>Year 2019</u>
Fund Balance Utilized	\$ 189,000.00	\$ 190,000.00
Water-Sewer Rents	2,500,203.62	2,500,967.07
Miscellaneous	271,111.95	301,711.09
Other Credits to Income:		
Accounts Payable Canceled		7,883.97
Prior Year Reimbursement	7,868.75	
Unexpended Balance of Appropriation Reserves	<u>202,080.31</u>	<u>142,381.33</u>
 Total Income	 <u>\$ 3,170,264.63</u>	 <u>\$ 3,142,943.46</u>
 Expenditures		
Budget:		
Operating	\$ 2,239,560.00	\$ 2,265,115.00
Debt Service	519,236.35	539,117.72
Prior Year Refund	155,136.00	
Deferred Charges and Statutory Expenditures	<u>5,991.57</u>	<u>158,093.00</u>
 Total Expenditures	 <u>\$ 2,919,923.92</u>	 <u>\$ 2,962,325.72</u>
 Excess of Revenue over Expenditures	 \$ 250,340.71	 \$ 180,617.74
 Fund Balance, January 1	 <u>190,465.19</u>	 <u>199,847.45</u>
	\$ 440,805.90	\$ 380,465.19
 Less: Utilized as Anticipated Revenue - Utility	 <u>189,000.00</u>	 <u>190,000.00</u>
 Fund Balance, December 31	 <u><u>\$ 251,805.90</u></u>	 <u><u>\$ 190,465.19</u></u>

**BOROUGH OF HIGHTSTOWN**  
**COUNTY OF MERCER, NEW JERSEY**

**RECOMMENDATIONS**

DECEMBER 31, 2020

None.

The preceding summary of synopsis was prepared from the report of audit of the Borough of Hightstown, County of Mercer, for the calendar year 2020. The financial data included in the summary or synopsis is presented in the form prescribed by the Local Finance Board, Department of Community Affairs, State of New Jersey. Readers are cautioned that the summary or synopsis was prepared solely for the purpose of compliance with the public disclosure provisions of N.J.S.A. 40A:5-7 and, accordingly the summary or synopsis should not be relied upon for any other purpose. This report of audit submitted by Gerard Stankiewicz, Certified Public Accountant, Registered Municipal Accountant, of the firm Samuel Klein and Company, whose report dated September 22, 2022 was unmodified and is on file at the Borough Clerk's Office and will be available on or after October 5, 2022 on the Borough's website [www.hightstownborough.com](http://www.hightstownborough.com) and may be inspected by any interested person.

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Margaret Riggio, Borough Clerk