

**Meeting Minutes**  
**Hightstown Borough Council**  
**June 6, 2022**  
**6:30 p.m.**

The meeting was called to order by Mayor Quattrone at 6:31 p.m. and he read the Open Public Meetings Act statement which stated, “Adequate notice of this meeting has been given in accordance with the Open Public Meetings Act, pursuant to Public Law 1975, Chapter 231. Said notice was sent to the *Trenton Times* and the *Windsor-Hights Herald*, and is posted on the Borough website.” Do to COVID-19 and self-distancing protocols, this meeting was held remotely through [www.zoom.com](http://www.zoom.com).

The flag salute followed Roll Call.

	<b>PRESENT</b>	<b>ABSENT</b>
<i>Councilmember Susan Bluth</i>	✓	
<i>Councilmember Joseph Cicalese</i>	✓	
<i>Councilmember Cristina Fowler</i>	✓	
<i>Councilmember Joshua Jackson</i>	✓	
<i>Councilmember Steven Misiura</i>	✓	
<i>Councilmember Frederick Montferrat</i>	✓	
<i>Mayor Quattrone</i>	✓	

Also in attendance: Margaret (Peggy) Riggio, Borough Clerk; Dimitri Musing, Borough Administrator; Fred Raffetto, Borough Attorney; George Lang, CFO; Carmela Roberts, Borough Engineer;

The Flag Salute followed roll call.

**APPROVAL OF AGENDA**

Moved by Councilmember Misiura; Seconded by Councilmember Cicalese.

Roll Call Vote: Councilmember Bluth, Cicalese, Fowler, Jackson, Misiura and Montferrat voted yes.

Agenda approved 6-0.

**APPROVAL OF MINUTES**

**February 7, 2022 – Public Session**

Moved by Councilmember Fowler; Seconded by Councilmember Jackson.

Roll Call Vote: Councilmember Bluth, Cicalese, Fowler, Jackson, Misiura and Montferrat voted yes.

Minutes approved 6-0.

**February 7, 2022 – Executive Session**

Moved by Councilmember Montferrat; Seconded by Councilmember Cicalese.

Roll Call Vote: Councilmember Bluth, Cicalese, Fowler, Jackson, Misiura and Montferrat voted yes.

Minutes approved 6-0.

## **ENGINEERING ITEMS**

### **Rogers Avenue – Mid Block Cross Walk**

Mayor Quattrone explained that because two pedestrians were hit in town recently, he instructed the Police Chief to check all cross walks in town to ensure they were in DOT compliance. Chief Gendron determined that the mid-block cross walk on Rogers Avenue may not be in compliance with State regulations. This mid-block crosswalk was brought to Council's attention some time ago but a determination was never made. He has asked Mr. LePrevost of the Housing Authority and Borough Engineer, Carmela Roberts to join the meeting tonight. Mayor Quattrone asked Ms. Roberts to review her understanding of this situation.

Ms. Roberts stated that in 2016, a letter was submitted to the Administrator because at the time it did not appear that the handicap ramps were in compliance with ADA regulations. There was also some question as to whether there was adequate DOT required sight distance, because that crosswalk is a curve in the road. Her office initially went out to the site and did an observation, took measurements, and looked at the distances to the crosswalk. It appeared through a visual observation that there is some trouble with stopping sight distance. At that time, she provided a proposal for a survey to be completed which would determine if the crosswalk was in the right location. Recently, she was copied on an email from Keith Prevost, Executive Director of the Housing Authority, which stated that the Housing Authority had hired an engineer to analyze and design that crosswalk and that is what's constructed there now. She continued to state that if this is a properly engineered and designed crosswalk we would not have to do the level of engineering required to confirm the crosswalk meets all State and Federal standards.

Mr. LePrevost stated that this project was completed over six years ago. The project was bid and an engineer specializing in ADA compliance designed the project. The Housing Authority was only replacing what was already in place to bring it up to State and Federal standards. He has all of the records, design drawing and blueprints. Ms. Roberts stated that she could review the plans and would be able to determine if everything is up to State regulations. Mr. LePrevost stated that he would make all the documents available to Ms. Roberts.

## **PUBLIC COMMENT**

Mayor Quattrone opened the public comment period and the following individuals spoke:

**Eugene Sarafin, 628 South Main Street** - Spoke against the federal government and the republican party.

**Wendy McDade 125 South Street** – Stated that she supports Resolution 2022-116. Inquired if this amount will cover the whole cost of the traffic circle and what would be the timeframe for completion.

There being further comments, Mayor Quattrone closed the public comment period.

## **ORDINANCES**

**Ordinance 2022-10 Public Hearing and Final Reading An Ordinance to Exceed the Municipal Budget Appropriation Limits to Establish a Cap Bank (N.J.S.A. 40A 4-45.14)**

Mayor Quattrone opened the public hearing for Ordinance 2022-10 and the following individuals spoke:

Eugene Sarafin, 628 South Main Street – Stated that he supports this ordinance.

There being no further comments, Mayor Quattrone closed the public hearing.

Moved for adoption by Councilmember Montferrat; Seconded by Councilmember Jackson.

Roll Call Vote: Councilmembers Bluth, Cicalese, Fowler, Jackson, Misiura and Montferrat voted yes.

Ordinance adopted 6-0.

## Ordinance 2022-10

*BOROUGH OF HIGHTSTOWN  
COUNTY OF MERCER  
STATE OF NEW JERSEY*

**AN ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS AND TO ESTABLISH A CAP BANK (N.J.S.A. 40A: 4-45.14)**

**WHEREAS**, the Local Government Cap Law, *N.J.S. 40A: 4-45.1 et seq.*, provides that in the preparation of its annual budget, a municipality shall limit any increase in said budget to 2.5% unless authorized by ordinance to increase it to 3.5% over the previous year's final appropriations, subject to certain exceptions; and

**WHEREAS**, *N.J.S.A. 40A: 4-45.15a* provides that a municipality may, when authorized by ordinance, appropriate the difference between the amount of its actual final appropriation and the 3.5% percentage rate as an exception to its final appropriations in either of the next two succeeding years; and

**WHEREAS**, the Mayor and Council of the Borough of Hightstown in the County of Mercer finds it advisable and necessary to increase its CY 2022 budget by up to 3.5% over the previous year's final appropriations, in the interest of promoting the health, safety and welfare of the citizens; and

**WHEREAS**, the Mayor and Council hereby determine that a 1.0% increase in the budget for said year, amounting to \$60,623.08 in excess of the increase in final appropriations otherwise permitted by the Local Government Cap Law, is advisable and necessary; and

**WHEREAS**, the Mayor and Council hereby determine that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years.

**NOW THEREFORE BE IT ORDAINED**, by the Mayor and Council of the Borough of Hightstown, in the County of Mercer, a majority of the full authorized membership of this governing body affirmatively concurring, that, in the CY 2022 budget year, the final appropriations of the Borough of Hightstown shall, in accordance with this ordinance and *N.J.S.A. 40A: 4-45.14*,

be increased by 3.5%, amounting to \$212,180.78, and that the CY 2022 municipal budget for the Borough of Hightstown be approved and adopted in accordance with this ordinance; and,

**BE IT FURTHER ORDAINED**, that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years; and,

**BE IT FURTHER ORDAINED**, that a certified copy of this ordinance as introduced be filed with the Director of the Division of Local Government Services within 5 days of introduction; and,

**BE IT FURTHER ORDAINED**, that a certified copy of this ordinance upon adoption, be filed with said Director within 5 days after such adoption.

**Ordinance 2022-11 Public Hearing and Final Reading Bond Ordinance Providing for Improvements to Various Roads in and by the Borough of Hightstown, in the County of Mercer, New Jersey, Appropriating \$1,150,000 therefor and Authorizing the Issuance of \$650,000 Bonds or Notes of the Borough to Finance Part of the Cost Thereof**

Mayor Quattrone opened the public hearing for Ordinance 2022-11 and the following individuals spoke:

Eugene Sarafin, 628 South Main Street – Stated that it is wonderful that our Council maintains our infrastructure. He supports this ordinance.

There being no further comments, Mayor Quattrone closed the public hearing.

Moved for adoption by Councilmember Bluth; Seconded by Councilmember Fowler.

Roll Call Vote: Councilmembers Bluth, Cicalese, Fowler, Jackson, Misiura and Montferrat voted yes.

Ordinance adopted 6-0.

## Ordinance 2022-11

*BOROUGH OF HIGHTSTOWN*

*COUNTY OF MERCER*

*STATE OF NEW JERSEY*

**BOND ORDINANCE PROVIDING FOR IMPROVEMENTS TO  
VARIOUS ROADS IN AND BY THE BOROUGH OF HIGHTSTOWN, IN  
THE COUNTY OF MERCER, NEW JERSEY, APPROPRIATING  
\$1,150,000 THEREFOR AND AUTHORIZING THE ISSUANCE OF  
\$650,000 BONDS OR NOTES OF THE BOROUGH TO FINANCE PART  
OF THE COST THEREOF.**

BE IT ORDAINED BY THE BOROUGH COUNCIL OF THE BOROUGH OF HIGHTSTOWN, IN THE COUNTY OF MERCER, NEW JERSEY (not less than two-thirds of all members thereof affirmatively concurring) AS FOLLOWS:

Section 1. The improvement described in Section 3(a) of this bond ordinance is hereby authorized to be undertaken by the Borough of Hightstown, in the County of Mercer, New Jersey (the "Borough") as a general improvement. For the improvement or purpose described in Section 3(a), there is hereby appropriated the sum of \$1,150,000, including a grant in the amount of \$500,000 expected to be received from the State of New Jersey Department of Transportation (the "State Grant"). Pursuant to N.J.S.A. 40A:2-11(c), no down payment is provided for the costs of the project since the project is being partially funded by the State Grant.

Section 2. In order to finance the cost of the improvement not covered by the State Grant, negotiable bonds are hereby authorized to be issued in the principal amount of \$650,000 pursuant to the Local Bond Law. In anticipation of the issuance of the bonds, negotiable bond anticipation notes are hereby authorized to be issued pursuant to and within the limitations prescribed by the Local Bond Law.

Section 3. (a) The improvement hereby authorized and the purpose for the financing of which the bonds are to be issued is improvements to Orchard Avenue, Meadow Drive, Clover Lane and South Main Street, including all work and materials necessary therefor and incidental thereto.

(b) The estimated maximum amount of bonds or bond anticipation notes to be issued for the improvement or purpose is as stated in Section 2 hereof.

(c) The estimated cost of the improvement or purpose is equal to the amount of the appropriation herein made therefor.

Section 4. All bond anticipation notes issued hereunder shall mature at such times as may be determined by the chief financial officer; provided that no bond anticipation note shall mature later than one year from its date, unless such bond anticipation notes are permitted to mature at such later date in accordance with applicable law. The bond

anticipation notes shall bear interest at such rate or rates and be in such form as may be determined by the chief financial officer. The chief financial officer shall determine all matters in connection with bond anticipation notes issued pursuant to this bond ordinance, and the chief financial officer's signature upon the bond anticipation notes shall be conclusive evidence as to all such determinations. All bond anticipation notes issued hereunder may be renewed from time to time subject to the provisions of the Local Bond Law or other applicable law. The chief financial officer is hereby authorized to sell part or all of the bond anticipation notes from time to time at public or private sale and to deliver them to the purchasers thereof upon receipt of payment of the purchase price plus accrued interest from their dates to the date of delivery thereof. The chief financial officer is directed to report in writing to the governing body at the meeting next succeeding the date when any sale or delivery of the bond anticipation notes pursuant to this bond ordinance is made. Such report must include the amount, the description, the interest rate and the maturity schedule of the bond anticipation notes sold, the price obtained and the name of the purchaser.

Section 5. The Borough hereby certifies that it has adopted a capital budget or a temporary capital budget, as applicable. The capital or temporary capital budget of the Borough is hereby amended to conform with the provisions of this bond ordinance to the extent of any inconsistency herewith. To the extent that the purposes authorized herein are inconsistent with the adopted capital or temporary capital budget, a revised capital or temporary capital budget has been filed with the Division of Local Government Services.

Section 6. The following additional matters are hereby determined, declared, recited and stated:

(a) The improvement or purpose described in Section 3(a) of this bond ordinance is not a current expense. It is an improvement or purpose that the Borough may lawfully undertake as a general improvement, and no part of the cost thereof has been or shall be specially assessed on property specially benefitted thereby.

(b) The period of usefulness of the improvement or purpose within the limitations of the Local Bond Law, according to the reasonable life thereof computed from the date of the bonds authorized by this bond ordinance, is 10 years.

(c) The Supplemental Debt Statement required by the Local Bond Law has been duly prepared and filed in the office of the Clerk, and a complete executed duplicate thereof has been filed in the office of the Director of the Division of Local Government Services in the Department of Community Affairs of the State of New Jersey. Such statement

shows that the gross debt of the Borough as defined in the Local Bond Law is increased by the authorization of the bonds and notes provided in this bond ordinance by \$650,000, and the obligations authorized herein will be within all debt limitations prescribed by the Local Bond Law.

(d) An aggregate amount not exceeding \$155,000 for items of expense listed in and permitted under N.J.S.A. 40A:2-20 is included in the estimated cost indicated herein for the purpose or improvement.

Section 7. The Borough hereby declares the intent of the Borough to issue bonds or bond anticipation notes in the amount authorized in Section 2 of this bond ordinance and to use the proceeds to pay or reimburse expenditures for the costs of the purposes described in Section 3(a) of this bond ordinance. This Section 7 is a declaration of intent within the meaning and for purposes of Treasury Regulations.

Section 8. Any grant moneys received for the purpose described in Section 3(a) hereof shall be applied either to direct payment of the cost of the improvement or if other than as referred to in Section 1 hereof, to payment of the obligations issued pursuant to this bond ordinance. The amount of obligations authorized but not issued hereunder shall be reduced to the extent that such funds are so used.

Section 9. The chief financial officer of the Borough is hereby authorized to prepare and to update from time to time as necessary a financial disclosure document to be distributed in connection with the sale of obligations of the Borough and to execute such disclosure document on behalf of the Borough. The chief financial officer is further authorized to enter into the appropriate undertaking to provide secondary market disclosure on behalf of the Borough pursuant to Rule 15c2-12 of the Securities and Exchange Commission (the "Rule") for the benefit of holders and beneficial owners of obligations of the Borough and to amend such undertaking from time to time in connection with any change in law, or interpretation thereof, provided such undertaking is and continues to be, in the opinion of a nationally recognized bond counsel, consistent with the requirements of the Rule. In the event that the Borough fails to comply with its undertaking, the Borough shall not be liable for any monetary damages, and the remedy shall be limited to specific performance of the undertaking.

Section 10. The full faith and credit of the Borough are hereby pledged to the punctual payment of the principal of and the interest on the obligations authorized by this bond ordinance. The obligations shall be direct, unlimited obligations of the Borough, and the Borough shall be obligated to levy *ad valorem* taxes upon all the taxable real

property within the Borough for the payment of the obligations and the interest thereon without limitation of rate or amount.

Section 11. This bond ordinance shall take effect 20 days after the first publication thereof after final adoption, as provided by the Local Bond Law

**Ordinance 2022-12 Public Hearing and Final Reading Bond Ordinance Providing for Improvements to the Water-Sewer Utility in and by the Borough of Hightstown, in the County of Mercer, New Jersey, Appropriating \$380,000 therefor and Authorizing the Issuance of \$380,000 Bonds or Notes of the Borough to Finance Part of the Cost Thereof**

Mayor Quattrone opened the public hearing for Ordinance 2022-12 and the following individuals spoke:

**Eugene Sarafin, 628 South Main Street** – Stated that he supports this ordinance.

There being no further comments, Mayor Quattrone closed the public hearing.

Moved for adoption by Councilmember Montferrat; Seconded by Councilmember Bluth.

Roll Call Vote: Councilmembers Bluth, Cicalese, Fowler, Jackson, Misiura and Montferrat voted yes.

Ordinance adopted 6-0.

## Ordinance 2022-12

*BOROUGH OF HIGHTSTOWN*

*COUNTY OF MERCER*

*STATE OF NEW JERSEY*

**BOND ORDINANCE PROVIDING FOR IMPROVEMENTS TO THE WATER-SEWER UTILITY IN AND BY THE BOROUGH OF HIGHTSTOWN, IN THE COUNTY OF MERCER, NEW JERSEY, APPROPRIATING \$380,000 THEREFOR AND AUTHORIZING THE ISSUANCE OF \$380,000 BONDS OR NOTES OF THE BOROUGH TO FINANCE THE COST THEREOF.**

BE IT ORDAINED BY THE BOROUGH COUNCIL OF THE BOROUGH OF HIGHTSTOWN, IN THE



COUNTY OF MERCER, NEW JERSEY (not less than two-thirds of all members thereof affirmatively concurring)  
AS FOLLOWS:

Section 1. The improvement described in Section 3(a) of this bond ordinance is hereby authorized to be undertaken by the Borough of Hightstown, in the County of Mercer, New Jersey (the "Borough"). For the improvement or purpose described in Section 3(a), there is hereby appropriated the sum of \$380,000. Pursuant to N.J.S.A. 40A:2-11(c), no down payment is provided for the costs of the improvement since the project described in Section 3(a) hereof is expected to be funded through the New Jersey Infrastructure Bank.

Section 2. In order to finance the cost of the improvement or purpose, negotiable bonds are hereby authorized to be issued in the principal amount of \$380,000 pursuant to the Local Bond Law. In anticipation of the issuance of the bonds, negotiable bond anticipation notes are hereby authorized to be issued pursuant to and within the limitations prescribed by the Local Bond Law.

Section 3. (a) The improvement hereby authorized and the purpose for the financing of which the bonds are to be issued is water-sewer utility improvements to Orchard Avenue, Meadow Drive, Clover Lane and South Main Street, including all work and materials necessary therefor and incidental thereto.

(b) The estimated maximum amount of bonds or bond anticipation notes to be issued for the improvement or purpose is as stated in Section 2 hereof.

(c) The estimated cost of the improvement or purpose is equal to the amount of the appropriation herein made therefor.

Section 4. All bond anticipation notes issued hereunder shall mature at such times as may be determined by the chief financial officer; provided that no bond anticipation note shall mature later than one year from its date unless such bond anticipation notes are permitted to mature at such later date in accordance with applicable law. The bond anticipation notes shall bear interest at such rate or rates and be in such form as may be determined by the chief financial officer. The chief financial officer shall determine all matters in connection with bond anticipation notes issued pursuant to this bond ordinance, and the chief financial officer's signature upon the bond anticipation notes shall be conclusive evidence as to all such determinations. All bond anticipation notes issued hereunder may be

renewed from time to time subject to the provisions of the Local Bond Law or applicable law. The chief financial officer is hereby authorized to sell part or all of the bond anticipation notes from time to time at public or private sale and to deliver them to the purchasers thereof upon receipt of payment of the purchase price plus accrued interest from their dates to the date of delivery thereof. The chief financial officer is directed to report in writing to the governing body at the meeting next succeeding the date when any sale or delivery of the bond anticipation notes pursuant to this bond ordinance is made. Such report must include the amount, the description, the interest rate and the maturity schedule of the bond anticipation notes sold, the price obtained and the name of the purchaser.

Section 5. The Borough hereby certifies that it has adopted a capital budget or a temporary capital budget, as applicable. The capital or temporary capital budget of the Borough is hereby amended to conform with the provisions of this bond ordinance to the extent of any inconsistency herewith. To the extent that the purposes authorized herein are inconsistent with the adopted capital or temporary capital budget, a revised capital or temporary capital budget has been filed with the Division of Local Government Services.

Section 6. The following additional matters are hereby determined, declared, recited and stated:

(a) The improvement or purpose described in Section 3(a) of this bond ordinance is not a current expense. It is an improvement or purpose that the Borough may lawfully undertake as a general improvement, and no part of the cost thereof has been or shall be specially assessed on property specially benefitted thereby.

(b) The period of usefulness of the improvement or purpose within the limitations of the Local Bond Law, according to the reasonable life thereof computed from the date of the bonds authorized by this bond ordinance, is 40 years.

(c) The Supplemental Debt Statement required by the Local Bond Law has been duly prepared and filed in the office of the Clerk, and a complete executed duplicate thereof has been filed in the office of the Director of the Division of Local Government Services in the Department of Community Affairs of the State of New Jersey. Such statement shows that the gross debt of the Township as defined in the Local Bond Law is increased by the authorization of the bonds and notes provided in this bond ordinance by \$380,000, and the obligations authorized herein will be within all debt limitations prescribed by that Law.

(d) An aggregate amount not exceeding \$55,000 for items of expense listed in and permitted under N.J.S.A. 40A:2-20 is included in the estimated cost indicated herein for the purpose or improvement.

Section 7. The Borough hereby declares the intent of the Borough to issue bonds or bond anticipation notes in the amount authorized in Section 2 of this bond ordinance and to use the proceeds to pay or reimburse expenditures for the costs of the purposes described in Section 3(a) of this bond ordinance. This Section 7 is a declaration of intent within the meaning and for purposes of Treasury Regulations.

Section 8. Any grant moneys received for the purpose described in Section 3(a) hereof shall be applied either to direct payment of the cost of the improvement or to payment of the obligations issued pursuant to this bond ordinance. The amount of obligations authorized but not issued hereunder shall be reduced to the extent that such funds are so used.

Section 9. The chief financial officer of the Borough is hereby authorized to prepare and to update from time to time as necessary a financial disclosure document to be distributed in connection with the sale of obligations of the Borough and to execute such disclosure document on behalf of the Borough. The chief financial officer is further authorized to enter into the appropriate undertaking to provide secondary market disclosure on behalf of the Borough pursuant to Rule 15c2-12 of the Securities and Exchange Commission (the "Rule") for the benefit of holders and beneficial owners of obligations of the Borough and to amend such undertaking from time to time in connection with any change in law, or interpretation thereof, provided such undertaking is and continues to be, in the opinion of a nationally recognized bond counsel, consistent with the requirements of the Rule. In the event that the Borough fails to comply with its undertaking, the Borough shall not be liable for any monetary damages, and the remedy shall be limited to specific performance of the undertaking.

Section 10. The full faith and credit of the Borough are hereby pledged to the punctual payment of the principal of and the interest on the obligations authorized by this bond ordinance. The obligations shall be direct, unlimited obligations of the Borough, and the Borough shall be obligated to levy *ad valorem* taxes upon all the taxable real property within the Borough for the payment of the obligations and the interest thereon without limitation of rate or amount.

Section 11. This bond ordinance shall take effect 20 days after the first publication thereof after final adoption,

as provided by the Local Bond Law.

## **RESOLUTIONS**

### **Resolution 2022-106 Authorizing Payment of Bills**

Moved by Councilmember Cicalese; Seconded by Councilmember Montferrat.

Roll Call Vote: Councilmembers Cicalese, Fowler, Jackson, Misiura and Montferrat voted yes. Councilmember Bluth abstained.

Resolution adopted 5-0 with 1 abstention.

Resolution 2022-106

*BOROUGH OF HIGHTSTOWN*

*COUNTY OF MERCER*

*STATE OF NEW JERSEY*

### **AUTHORIZING PAYMENT OF BILLS**

**WHEREAS**, certain bills are due and payable as per itemized claims listed on the following schedules, which are made a part of the minutes of this meeting as a supplemental record;

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Hightstown that the bills be paid on audit and approval of the Borough Administrator, the appropriate Department Head and the Treasurer in the amount of \$1837956.98 from the following accounts:

Current		\$1,689,336.28	
W/S Operating		123,026.44	
General Capital		17,624.50	
Water/Sewer Capital		1,779.00	
Grant		400.00	
Trust		284.85	
Unemployment Trust		0.00	
Animal Control		250.00	
Law Enforcement Trust		0.00	
Tax Lien Trust		0.00	
Public Defender Trust		0.00	
Housing Trust		0.00	
Escrow		<u>5,255.91</u>	
Total		<u>\$1,837,956.98</u>	

**Resolution 2022-107 Awarding a Contract for Curbside Recycling Collection**

Moved by Councilmember Fowler; Seconded by Councilmember Bluth.

Roll Call Vote: Councilmembers Bluth, Cicalese, Fowler, Jackson, Misiura and Montferrat voted yes.

Resolution adopted 6-0.

Resolution 2022-107  
*BOROUGH OF HIGHTSTOWN*  
*COUNTY OF MERCER*  
*STATE OF NEW JERSEY*

**AWARDING A CONTRACT FOR CURBSIDE RECYCLING COLLECTION**

**WHEREAS**, on two (2) occasions (December 29, 2021 and March 10, 2022), The Borough of Hightstown received no bids in response to a Notice to Bidders for Collection of Recyclables; and

**WHEREAS**, the Purchasing Agent, Borough Administrator and the Superintendent of Public Works, proceeded to enter into direct negotiations to procure a contract for the Collection of Recyclables, pursuant to N.J.S.A. 40A:11-5(3)(a); and

**WHEREAS**, it was determined that the proposal received from Solterra Recycling Solutions was the most advantageous to the Borough of Hightstown; and

**WHEREAS**, the Purchasing Agent, Borough Administrator and the Superintendent of Public Works recommend the award of a contract for Curbside Recycling Collection be awarded to Solterra Recycling Solutions of Ewing, New Jersey for a five (5) year period; and

**WHEREAS**, based upon 1,565 units at a rate of \$7.45, per unit per month, the amount of the contract, subject to adjustments made in accordance with the Contract Documents, is \$139,911.00 for initial one year period; year two, \$145,507.00; year three, \$151,328.00; year four, \$157,381.00; year five, \$163,676.00 for a total amount of \$757,803.00; and,

**WHEREAS**, the execution of this contract is subject to the review and approval of the Borough Attorney to assure that all documents submitted by Solterra Recycling Solutions are in order with respect to legal compliance; and,

**WHEREAS**, the funds for this contract will be made available in the 2022 budget; and

**WHEREAS**, funds for the remainder of this contract shall be made available in the 2023, 2024, 2025 and 2026 budgets respectively; and

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Hightstown that a five-year contract for Curbside Recycling Collection Service in Hightstown Borough is hereby awarded to Solterra Recycling Solutions of 432 Stokes Avenue, Ewing, New Jersey in the amount of \$757,803.00.

**Resolution 2022-108 Establishing Salaries of Certain Officers and Employees of the Borough of Hightstown for the Year 2022**

Moved by Councilmember Bluth; Seconded by Councilmember Montferrat.

Roll Call Vote: Councilmembers Bluth, Cicalese, Fowler, Jackson, Misiura and Montferrat voted yes.

Resolution adopted 6-0.

Resolution 2022-108

*BOROUGH OF HIGHTSTOWN  
COUNTY OF MERCER  
STATE OF NEW JERSEY*

**ESTABLISHING SALARIES OF CERTAIN OFFICERS AND EMPLOYEES OF THE  
BOROUGH OF HIGHTSTOWN FOR THE YEAR 2022**

**WHEREAS**, Section 2-9.8(b) of the *Revised General Ordinances of the Borough of Hightstown* provides that salaries of Department Heads shall be set by the Mayor and Council and that the salaries of other non-union employees shall be set by the Borough Administrator within the range provided by Ordinance; and

**WHEREAS**, it is the desire of the Mayor and Council to set 2022 salaries for certain non-union employees who do not have a separate employment agreement.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Hightstown that the salary for the titles below shall be effective January 1, 2022:

<u>Position/Title</u>	<u>2022 Salary</u>
Chief Financial Officer	52,957.45
Borough Clerk	82,400.00
Registrar of Vital Statistics	4,429.00
IT	5,150.00
Health Official	14,481.80
Public Health Nurse	71,019.53
Collector	82,400.00
Assessor	19,901.66
Municipal Judge	33,447.19
Construction Code Official	26,434.95
Technical Assistant	37,181.97
Building Subcode Official	4,662.81
Building Inspector	4,662.81

**Resolutions 2022-109 Authorizing Payment No. 15 – The Musial Group, P.A. (Architectural and Contract Administration Services for Municipal Facilities Located at 230 Mercer Street)**

Moved by Councilmember Jackson; Seconded by Councilmember Montferrat.

Roll Call Vote: Councilmembers Bluth, Cicalese, Fowler, Jackson, Misiura and Montferrat voted yes.

Resolution adopted 6-0.

Resolution 2022-109

*BOROUGH OF HIGHTSTOWN  
COUNTY OF MERCER  
STATE OF NEW JERSEY*

**AUTHORIZING PAYMENT NO. 15 - THE MUSIAL GROUP, P.A.  
(ARCHITECTURAL AND CONTRACT ADMINISTRATION SERVICES FOR  
MUNICIPAL FACILITIES LOCATED AT 230 MERCER STREET)**

**WHEREAS**, Resolution 2019-44, appointed the Musial Group as Architect and Contract Administrator for the municipal facilities project located at 230 Mercer Street; and

**WHEREAS**, Resolution 2019-44 also authorized concept design at a cost not to exceed \$40,000; and

**WHEREAS**, Resolution 2019-115, adopted on June 3, 2019, authorized the remainder of the project at a total cost not to exceed \$459,895.00; and

**WHEREAS**, Resolution 2020-40, adopted on January 21, 2020, amended the contract to not exceed \$472,895.00 without further authorization of the Governing Body; and

**WHEREAS**, Resolution 2020-153, adopted on August 3, 2020, amended the contact to not exceed \$511,995.00 without further authorization of the Governing Body; and

**WHEREAS**, the architect has submitted payment request No. 15 for professional services for November 20, 2021,

thru May 28, 2022 in the total amount of \$26,756.47; and

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Hightstown that the payment request to The Musial Group, P.A. of Mountainside, New Jersey in the amount of \$26,756.47, is hereby approved as detailed herein, and the CFO is authorized to issue same.

**CONSENT AGENDA**

Councilmember Misiura requested that Resolution 2022-116 be pulled from the consent agenda and voted on separately.

Councilmember Montferrat moved Resolutions 2022-110, 2022-111, 2022-112, 2022-113, 2022-114, 2022-115, and 2022-117 as a Consent Agenda; Councilmember Cicalese seconded.

Roll Call Vote: Councilmembers Bluth, Cicalese, Fowler, Jackson, Misiura and Montferrat voted yes.

Resolutions adopted 6-0.

Resolution 2022-110

*BOROUGH OF HIGHTSTOWN  
COUNTY OF MERCER  
STATE OF NEW JERSEY*

**EXTENDING A CONTRACT FOR REMOVAL, TRANSPORTATION,  
DELIVERY AND DISPOSAL OF SLUDGE CAKE – WASTE MANAGEMENT  
SERVICES OF NEW JERSEY, INC.**

**WHEREAS**, three (3) bids were received on November 13, 2020 for the removal, transportation, delivery and disposal of sludge cake for the advanced Wastewater Treatment Plant (AWWTP) in Hightstown Borough; and

**WHEREAS**, the contract was awarded to Waste Management Services of New Jersey, Inc. of Ewing, New Jersey at a per unit price of \$113 per ton with a total contract price of \$101,700.00; and

**WHEREAS**, the bid was for a period of one (1) year, said contract being awarded for a period of one (1) year with the Borough reserving the right to renew at the specified bid price for two (2) additional periods of six (6) months for a total time period of two (2) years; and

**WHEREAS**, the one year contract expired December 31, 2021; and,

**WHEREAS**, on February 7, 2022, Council extended the agreement for the first six (6) month period which is set to expire June 30, 2022; and

**WHEREAS**, the Mayor and Council wish to renew the contract for removal, transportation, delivery and disposal of sludge cake for the period of July 1, 2022 – December 31, 2022; and

**WHEREAS**, funds for this expenditure will be made available in the 2022 budget; and

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Hightstown that the present contract for removal, transportation, delivery and disposal of sludge cake is hereby extended with Waste Management Services of New Jersey for the final six (6) month period ending December 31, 2022, as detailed herein.



Resolution 2022-111

*BOROUGH OF HIGHTSTOWN  
COUNTY OF MERCER  
STATE OF NEW JERSEY*

**AUTHORIZING RENEWAL OF ALCOHOLIC BEVERAGE LICENSE #1104-33-003-009  
PALUMBO RESTAURANTS, T/A TAVERN ON THE LAKE**

**WHEREAS**, Palumbo Restaurants, Inc. T/A Tavern on the Lake has made application to the Borough for renewal of their Plenary Retail Consumption License #1104-33-003-009, together with the required fees; and

**WHEREAS**, the State of New Jersey Division of Taxation has certified, by issuance of an ABC Retail Licensee Clearance Certificate, that Palumbo Restaurants Inc. is in compliance with Chapter 161, Laws of New Jersey 1995, and that they have no objections to the renewal of this license; and

**WHEREAS**, the Police Department has been consulted and has no objections to renewal of this license;

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Hightstown that the Municipal Clerk is hereby authorized to issue the following Alcoholic Beverage License to Palumbo Restaurants, Inc., doing business as Tavern on the Lake at 101-103 Main Street:

**2022-2023 Plenary Retail Consumption License  
License #1104-33-003-009  
Fee: \$2,500.00**

**BE IT FURTHER RESOLVED** that a certified copy of this resolution be forwarded to the Division of Alcoholic Beverage Control.

Resolution 2022-112

*BOROUGH OF HIGHTSTOWN  
COUNTY OF MERCER  
STATE OF NEW JERSEY*

**AUTHORIZING RENEWAL OF ALCOHOLIC BEVERAGE LICENSE #1104-44-002-011  
HIGHTSTOWN LIQUORS & WINES, LLC**

**WHEREAS**, Hightstown Liquors & Wines, LLC has made application to the Borough for renewal of their Plenary Retail Distribution License #1104-44-002-011, together with the required fees; and

**WHEREAS**, the State of New Jersey Division of Taxation has certified, by issuance of an ABC Retail Licensee Clearance Certificate, that Hightstown Liquors & Wines, LLC, is in compliance with Chapter 161, Laws of New Jersey 1995, and that they have no objections to renewal of said license; and

**WHEREAS**, the Police Chief has been consulted and has no objections to renewal of this license.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Hightstown that the Municipal Clerk is hereby authorized to issue the following Alcoholic Beverage License to Hightstown Liquors & Wines, LLC, doing business as Hightstown Liquor at 107 Stockton Street:

**2022-2023 Plenary Retail Distribution License  
License #1104-44-002-011  
Fee: \$2,500.00**

**BE IT FURTHER RESOLVED** that a certified copy of this resolution will be forwarded to the Division of Alcoholic

Beverage Control.

Resolution 2022-113

*BOROUGH OF HIGHTSTOWN  
COUNTY OF MERCER  
STATE OF NEW JERSEY*

**AUTHORIZING RENEWAL OF ALCOHOLIC BEVERAGE LICENSE #1104-32-001-007  
WINE DEPOT CORPORATION, T/A JOE CANAL'S DISCOUNT LIQUOR OUTLET**

**WHEREAS**, Wine Depot Corporation has made application to the Borough for renewal of their Plenary Retail Consumption License with Broad Package Privilege License #1104-32-001-007, together with the required fees; and

**WHEREAS**, the State of New Jersey Division of Taxation has certified, by issuance of an ABC Retail Licensee Clearance Certificate, that Wine Depot Corporation is in compliance with Chapter 161, Laws of New Jersey 1995, and that they have no objections to the renewal of this license; and

**WHEREAS**, the Police Department has been consulted and has no objections to renewal of this license.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Hightstown that the Municipal Clerk is hereby authorized to issue the following Alcoholic Beverage License to Wine Depot Corporation, doing business as Wine Depot Corporation and Joe Canal's Discount Liquor Outlet at 500 Mercer Street:

**2022-2023 Plenary Retail Consumption License with Broad Package Privilege  
License #1104-32-001-007  
Fee: \$2,500.00**

**BE IT FURTHER RESOLVED** that a certified copy of this resolution be forwarded to the Division of Alcoholic Beverage Control.

Resolution 2022-114

*BOROUGH OF HIGHTSTOWN  
COUNTY OF MERCER  
STATE OF NEW JERSEY*

**A RESOLUTION SUPPORTING THE *CLICK IT OR TICKET* MOBILIZATION  
OF MAY 23 – JUNE 5, 2022**

**WHEREAS**, there were 701 motor vehicle fatalities in New Jersey in 2021; and

**WHEREAS**, approximately 37% of the motor vehicle occupants killed in those traffic crashes were not wearing a seat belt; and

**WHEREAS**, use of a seat belt remains the most effective way to avoid death or serious injury in a motor vehicle crash; and

**WHEREAS**, the National Highway Traffic Safety Administration estimates that 135,000 lives were saved by safety belt usage nationally between 1975-2000; and

**WHEREAS**, the State of New Jersey will participate in the nationwide *Click It or Ticket* seat belt mobilization from May 23 – June 5, 2022 in an effort to raise awareness and increase seat belt usage through a

combination of high visibility enforcement and public education; and

**WHEREAS**, the Division of Highway Traffic Safety has set a goal of further increasing the seat belt usage rate in the state from the current level of 94%; and

**WHEREAS**, a further increase in seat belt usage in New Jersey will save lives on our roadways;

**THEREFORE BE IT RESOLVED**, that the Mayor and Council of the Borough of Hightstown declares its support for the *Click It or Ticket* seat belt mobilization both locally and nationally from May 23 – June 5, 2022 and pledges to increase awareness of the mobilization and the benefits of seat belt use.

Resolution 2022-115

*BOROUGH OF HIGHTSTOWN  
COUNTY OF MERCER  
STATE OF NEW JERSEY*

**AUTHORIZING DESIGN, INSPECTION AND ADMINISTRATION OF  
IMPROVEMENTS TO ACTIVATED SLUDGE TANKS AT THE ADVANCED WASTE  
WATER TREATMENT PLANT**

**WHEREAS**, the Borough Engineer has advised Borough Council the need for Improvements to the two (2) activated sludge tanks at the Advanced Waste Water Treatment Plant; and

**WHEREAS**, the Borough Council wishes to authorize the Borough Engineer, Carmela Roberts of Roberts Engineering Group, for an amount not to exceed \$195,000.00, for the design, inspection and administration of the project; and

**WHEREAS**, the Chief Finance Officer has certified that funds are available for this project.

**NOW, THEREFORE BE IT RESOLVED**, that the Borough Engineer is hereby authorized as the design engineer, construction inspection and contract administration engineer for the Improvements to the Activated Sludge Tanks at an amount not to exceed a total of \$195,000.00.

Resolution 2022-117

*BOROUGH OF HIGHTSTOWN  
COUNTY OF MERCER  
STATE OF NEW JERSEY*

**AUTHORIZING EMERGENCY TEMPORARY APPROPRIATIONS  
PRIOR TO ADOPTION OF THE 2022 BUDGET**

**WHEREAS**, an emergent condition has arisen with respect to inadequate appropriation balances remaining in some line items of the 2022 temporary budget; and

**WHEREAS**, N.J.S.A. 40A:4-20 provides for the creation of emergency appropriations for the purposes above mentioned; and

**WHEREAS**, it is the desire of the Mayor and Council to create emergency temporary appropriations as set forth on Schedule "A," attached; and

**WHEREAS**, the total emergency temporary appropriations in resolutions adopted in the year 2022 pursuant to the provisions of N.J.S.A. 40A:4-20 (Chapter 96, P.L. 1951, as amended), including this resolution, total:

	<i><b>THIS RESOLUTION</b></i>	<i><b>PREVIOUS TOTAL</b></i>	<i><b>CUMULATIVE TOTAL</b></i>
Current	197,075.00	1,600,707.00	<b>1,797,782.00</b>
Capital Outlay – Current	0.00	0.00	<b>0.00</b>
Debt Service – Current	0.00	0.00	<b>0.00</b>
Water/Sewer	130,000.00	442,705.00	<b>572,705.00</b>
Capital Outlay – W/S	0.00	0.00	<b>0.00</b>
Debt Service - W/S	0.00	0.00	<b>0.00</b>
<b>TOTAL</b>	<b>327,075.00</b>	<b>2,043,412.00</b>	<b>2,370,487.00</b>

**NOW, THEREFORE, BE IT RESOLVED** by the Borough Council of the Borough of Hightstown (not less than two-thirds of all the members of thereof affirmatively concurring) that, in accordance with N.J.S.A. 40A:4-20:

1. An emergency temporary appropriation is hereby made for each item listed on the schedules that are attached hereto and made a part hereof;
2. Each emergency appropriation listed will be provided for in the 2022 budget under the same title as written herein;
3. One certified copy of this resolution will be filed with the Director of Local Government Services, and a copy provided to the Chief Finance Officer.

Borough of Hightstown  
Emergency Temporary No. 7  
6/6/2022

**Current Fund**

Mayor and Council	Salaries and Wages	4,000.00
Municipal Clerk	Salaries and Wages	9,000.00
Financial Administration	Salaries and Wages	10,000.00
Tax Collector	Salaries and Wages	7,000.00
Legal Services	Other Expenses	10,000.00
Engineer	Other Expenses	8,000.00
Municipal Court	Salaries and Wages	5,000.00
Planning Board	Salaries and Wages	4,000.00
Planning Board	Other Expenses	5,000.00
Workers Compensation	Other Expenses	20,000.00
Group Health Insurance	Other Expenses	50,000.00
Uniform Fire Safety Act	Other Expenses	1,000.00
Celebration of Public Events	Other Expenses	1,000.00
Housing and Code Enforcement	Salaries and Wages	10,000.00
Emergency Medical Services - Robbinsville	Other Expenses	18,000.00
Stockton Street Improvements-East Windsor	Other Expenses	35,075.00
Total Current Fund		<u>197,075.00</u>

**Water-Sewer Operating Fund**

Salaries and Wages	50,000.00
Other Expenses	<u>80,000.00</u>
Total Water Sewer Operating	<u>130,000.00</u>

Total

327,075.00

**Resolution 2022-116 Authorizing the Borough Engineer to Submit an Application for the 2023 NJDOT Municipal Aid Grant – Improvements to Maxwell Avenue, Monmouth Street and East Ward Street**

Ms. Roberts explained that this resolution authorizes the preparation of an application for a grant to the New Jersey Department of Transportation. The scope of the project will run the entire length of Maxwell Avenue from Monmouth Street to Ward Street. We will improve some drainage problems install curbing and we are planning for sidewalks on at least one side of the street incorporating a roundabout. If the grant awarded is less than the expected cost Council has the option to decide if they want to move forward, or if they want to change the scope. The application is due by July 1, then we typically receive notification in October. From that point, the Borough has two years to award a construction contract. Contract would be awarded by November of 2024 with construction beginning in the spring of 2025.

Moved by Councilmember Montferrat; Seconded by Councilmember Misiura.

Roll Call Vote: Councilmembers Bluth, Cicalese, Fowler, Jackson, Misiura and Montferrat voted yes.

Resolution adopted 6-0.

Resolution 2022-116

*BOROUGH OF HIGHTSTOWN  
COUNTY OF MERCER  
STATE OF NEW JERSEY*

**AUTHORIZING THE BOROUGH ENGINEER TO SUBMIT AN APPLICATION FOR THE 2023 NJDOT MUNICIPAL AID GRANT – IMPROVEMENTS TO MAXWELL AVENUE, MONMOUTH STREET AND EAST WARD STREET**

**WHEREAS**, the Borough of Hightstown wishes to file an application with NJDOT for a 2023 Municipal Aid Grant for Improvements to Maxwell Avenue, Monmouth Street and East Ward Street; and

**WHEREAS**, the Borough Council has authorized the Borough Engineer, Carmela Roberts of Roberts Engineering Group, for an amount not to exceed \$4,500.00, to prepare the application for the NJDOT 2023 Municipal Aid Grant application.

**NOW, THEREFORE BE IT RESOLVED**, that the Borough Engineer is hereby authorized to file an application with NJDOT for a 2023 Municipal Aid Grant for Improvements to Maxwell Avenue, Monmouth Street and East Ward Street, at a cost not to exceed \$4,500.00.

**DISCUSSION**

**Comcast Franchise Renewal Application**

Mr. Musing stated that we received a Cable Television Renewal Application from Comcast. The Borough Clerk has placed a notification in the official newspaper with a public hearing of July 18, 2022. Following the public hearing, Council will adopt a resolution stated that they agree to move forward with the renewal. An ordinance will be drafted and sent to the State BPU. Once the draft ordinance is approved by the State, Council can move

forward with the process of adopting the ordinance for Comcast's renewal. Mr. Musing further stated the Borough currently received between \$28,000 and \$32,000 annually from Comcast in franchise fees.

### **Passing in Bike Lanes**

Councilmember Misiura stated that the Borough currently does not have any ordinance in place prohibiting cars passing on the shoulder. The County has placed signage that stating that passing on the shoulder is prohibited. The Borough needs to put an ordinance in place.

## **SUBCOMMITTEE REPORTS**

Councilmember Montferrat stated that the East Ward Street Bridge committee will be meeting this week.

Councilmember Misiura stated that we are getting updated minutes and drawings from the Musial Group for the municipal building. They will be forwarded to Council once they are received.

## **MAYOR/COUNCIL/ADMINISTRATIVE REPORTS**

### **Councilmember Fowler**

Environmental Commission – the student interns working with the Environmental Commission gave their presentations last week and all did a terrific job.

### **Councilmember Montferrat**

Construction Office – Working with Dave Bell on the Special Events Permit

### **Councilmember Jackson**

HPC - Will meet next week.

Memorial Day Parade – Thanked Councilmember Fowler for her work in organizing the event. It was nice to see so many people downtown again.

### **Councilmember Cicalese**

Memorial Day Parade - Agreed with Councilmember Jackson. It was nice to see everyone downtown again.

Parks and Rec – Will meet next week. He is getting inquiries about the Greenway.

Board of Health – Will meet next week.

### **Councilmember Bluth**

Memorial Day Parade – It was wonderful to feel like we are getting back to normal.

Harvest Fair and 300+1 Celebration – The committee is planning a fantastic event. Mark your calendars for October 1.

**Borough Administrator, Dimitri Musing**

Memorial Day Parade – Thanked Councilmember Fowler. It is an important day and it was nice having the parade back in town.

Concrete Barriers – Ken Lewis was able to acquire concrete barriers from a company in New Egypt. The barriers are \$85 each and the vendor is providing free shipping. We would like to purchase 12 barriers. There will be a resolution on the next agenda authorizing the purchase.

**Borough Clerk, Peggy Riggio**

Reminded everyone that tomorrow is Election Day. Polls are open from 6:00 am – 8:00 pm. All four Hightstown Districts are once again located in the upstairs hall of the Firehouse

**EXECUTIVE SESSION**

**Resolution 2022-118 Authorizing a Meeting that Excludes the Public**

Moved by Councilmember Bluth; Seconded by Councilmember Fowler.

Roll Call Vote: Councilmembers Bluth, Cicalese, Fowler, Jackson, Misiura and Montferrat voted yes.

Resolution adopted 6-0.

Resolution 2022-118

*BOROUGH OF HIGHTSTOWN  
COUNTY OF MERCER  
STATE OF NEW JERSEY*

**AUTHORIZING A MEETING WHICH EXCLUDES THE PUBLIC**

**BE IT RESOLVED** by the Mayor and Council of the Borough of Hightstown that this body will hold a meeting on June 6, 2022, via [www.zoom.com](http://www.zoom.com), that will be limited only to consideration of an item or items with respect to which the public may be excluded pursuant to section 7b of the Open Public Meetings Act.

The general nature of the subject or subjects to be discussed:

Contract Negotiations – WMR, LLC 219 Wycoff Mills Road

Attorney Client Privilege

Stated as precisely as presently possible the following is the time when and the circumstances under which the discussion conducted at said meeting can be disclosed to the public September 6, 2022, or when the need for confidentiality no longer exists.

The public is excluded from said meeting, and further notice is dispensed with, all in accordance with sections 8 and 4a of the Open Public Meetings Act.

Council returned to public session at 9:10 pm

**Resolution 2022-97 Awarding a Contract for Replacement of Galvanized Pipes Located on Railroad Avenue and Dey Street**

Moved by Councilmember Bluth; Seconded by Councilmember Cicalese.

Roll Call Vote: Councilmembers Bluth, Cicalese, Fowler, Jackson, Misiura and Montferrat voted yes.

Resolution adopted 6-0.

Resolution 2022-97

*BOROUGH OF HIGHTSTOWN  
COUNTY OF MERCER  
STATE OF NEW JERSEY*

**AWARDING A CONTRACT FOR REPLACEMENT OF GALVANIZED PIPES  
LOCATED ON RAILROAD AVENUE AND DEY STREET**

**WHEREAS**, the New Jersey Department of Environmental protection has issued new regulations which requires the Borough to find and replace all lead or galvanized water services in the Borough, including replacement of existing galvanized water services between the curb and the water meter; and,

**WHEREAS**, the Borough Water Department inspected privately-owned water services within the Improvements to Railroad Avenue and Dey Street Project and located seven (7) locations that must be replaced in accordance with the new State regulations; and

**WHEREAS**, the Borough Engineer has received a quote from Earle Asphalt Company, of Wall New Jersey, in the amount of \$31,550.00 which includes pipework and restoration; and

**WHEREAS**, the CFO has certified the availability of said funds.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Hightstown that a contract for the replacement of galvanized water services be awarded to Earle Asphalt of Wall, New Jersey, as detailed herein, in an amount not exceed \$31,550.00.

**ADJOURNMENT**

Councilmember Fowler moved to adjourn at 9:15 pm; Seconded by Councilmember Cicalese. All ayes.

Respectfully Submitted,



Margaret M. Riggio  
Borough Clerk

Approved by Hightstown Borough Council: **OCTOBER 3, 2022**