

Agenda Hightstown Borough Council

September 6, 2022

6:30 PM – Public Session

[www.zoom.com](https://us02web.zoom.us/j/82972217248?pwd=LzlQYTZkOERyemJlOGNack4xcUs1UT09)

Meeting ID: 829 7221 7248

Passcode: RZ06eh

<https://us02web.zoom.us/j/82972217248?pwd=LzlQYTZkOERyemJlOGNack4xcUs1UT09>

By phone

(929)205-6099

Meeting ID: 829 7221 7248

Passcode: 578650

PLEASE TURN OFF ALL CELL PHONES DURING YOUR ATTENDANCE AT THIS MEETING TO AVOID SOUNDS/RINGING OR CONVERSATION THAT MAY INTERFERE WITH THE MEETING OR THE ABILITY OF ATTENDEES TO HEAR THE PROCEEDINGS. THANK YOU FOR YOUR COOPERATION.

Meeting called to order by Mayor Lawrence Quattrone.

STATEMENT: Adequate notice of this meeting has been given in accordance with the Open Public Meetings Act, pursuant to Public Law 1975, Chapter 231. Said notice was provided to the *Trenton Times* and the *Windsor-Hights Herald*, and is posted on the Borough's website.

Roll Call

Flag Salute

Approval of the Agenda

Public Comment

Any person wishing to address Council with his or her comments will have a maximum of three minutes to do so at this time.

Ordinances

Ordinance 2022-17 Final Reading and Public Hearing An Ordinance Amending and Supplementing Article 15-2, Entitled "Administration and Enforcement of Chapter 15, "Fire Prevention and Protection" of "The Revised General Ordinances of the Borough of Hightstown"

Ordinance 2022-18 Introduction and First Reading An Ordinance Establishing Regulations Relating to the Replacement of Lead and Galvanized Service Lines and Amending and Supplementing Chapter 19, Entitled "Water and Sewer," of "The Revised General Ordinances of the Borough of Hightstown" In Order to Establish a New Article 19-6 Thereof to be Known as "Replacement of Lead and Galvanized Service Lines"

Resolutions

2022-161 Authorizing Payment of Bills

2022-162 Resolution Authorizing the Borough of Hightstown to Participate in the Intra-County Mutual Aid and Assistance Agreement with Participating Units in the County of Mercer

2022-163 Authorizing Payment #1 and Change Order #1 – S. Brothers – Improvements to Railroad Avenue, Dey Street, Center Street and South Academy Street

2022-164 Authorizing Payment #2 – Earle Asphalt Company (Improvements to Stockton Street and Joseph Street – C.R. 571)

2022-165 Authorizing Change Order #1 – Earle Asphalt Company
(Improvements to Stockton Street and Joseph Street – CR 571)

2022-166 Authorizing Renewed Shared Services Agreement with East Windsor
Township for Senior Services

Consent Agenda

2022-167 A Resolution Authorizing the Termination of the Prior Agreement
Regarding the Services of Borough Attorney Frederick C. Raffetto,
Esq. (Ansell Grimm & Aaron, P.C.) and Authorizing the Execution of a
New Agreement for Said Services with Mr. Raffetto (Hill Wallack,
LLP)

2022-168 Authorizing Refund of Tax Overpayment – 200 Maxwell Avenue

Discussion

Comcast Renewal Ordinance

Stockton Street - Halloween

Subcommittee Reports

Mayor/Council/Administrative Reports

Executive Session

Resolution 2022-169 Authorizing a Meeting that Excludes the Public

Attorney Client Privilege

Personnel – Qualified Purchasing Agent

Adjournment

ORDINANCE 2022-17

BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY

**AN ORDINANCE AMENDING AND SUPPLEMENTING ARTICLE 15-2,
ENTITLED “ADMINISTRATION AND ENFORCEMENT,”
OF CHAPTER 15, “FIRE PREVENTION AND PROTECTION,”
OF “THE REVISED GENERAL ORDINANCES OF THE
BOROUGH OF HIGHTSTOWN”**

WHEREAS, the Borough of Hightstown (the “Borough”) has previously established certain fire prevention and protection regulations within the Borough; and

WHEREAS, per the recommendation of the Borough’s Fire Official, the Borough Council wishes to make certain revisions to the existing fire prevention and protection regulations.

NOW, THEREFORE, BE AND IT IS HEREBY ORDAINED, by the Borough Council of the Borough of Hightstown, in the County of Mercer and State of New Jersey, as follows:

Section 1. Article 15-2, entitled “Administration and Enforcement,” of Chapter 15, “Fire Prevention and Protection,” of “The Revised General Ordinances of the Borough of Hightstown,” is hereby amended and supplemented in the following respects (additions are shown with underline; deletions are shown with ~~strikeout~~):

Article 15-2. Administration and Enforcement

§ 15-2-1. Definitions.

LIFE HAZARD USE

The premises and uses identified in the New Jersey Uniform Fire Code at N.J.A.C. 5:70-2.4, 2.4A, 2.4B, 2.4C and 2.4D, respectively, as may be amended from time to time.

NON-LIFE HAZARD USE

All other premises and uses which do not meet the definition of Life Hazard Use.

§ 15-2-12. Uniform Fire Safety Act; Fire Prevention Code.

Pursuant to N.J.S. 52:27D-202 of the Uniform Fire Safety Act, the New Jersey Uniform Fire Code, N.J.A.C. 5:70-1.1 et seq., and the Fire Prevention Code are hereby adopted and shall be locally enforced throughout the Borough.

§ 15-2-23. Local Enforcing Agency Designated.

The local enforcing agency shall be the Bureau of Fire Safety.

§ 15-2-34. Enforcement; Bureau of Fire Safety.

The Fire Official shall be responsible for the enforcement of the Fire Prevention Code of the Borough. To assist in the performance of the responsibilities and duties placed upon the Fire Official, a Bureau of Fire Safety is hereby created consisting of the Fire Official and such other fire inspectors as may be designated as set forth in § 15-2-4.

§ 15-2-45. Fire Official; Fire Inspectors.

- A. Fire Official. The Bureau shall operate under the direct supervision and control of the Fire Official. The Fire Official shall be responsible for the direct administration and enforcement of the Fire Prevention Code.
- B. Fire Inspectors. Upon recommendation of the Fire Official, the Mayor and Council may designate such number of fire inspectors as shall from time to time be deemed necessary. Such fire inspectors shall be selected through an examination to determine their fitness for the position.

§ 15-2-~~56~~. Inspections of Non-Life Hazard Uses.

~~The Bureau of Fire Safety shall enforce the State Uniform Fire Safety Act and regulations promulgated pursuant thereto and the Fire Prevention Code in all structures and premises, except one family and two family dwellings, and buildings owned or operated by the Federal government or State and interstate agencies, provided that common areas, storage and mechanical areas and other areas not used as dwellings in multifamily structures shall also be subject to inspection. Inspections shall be made as often as necessary for the purpose of ascertaining and causing to be corrected any conditions liable to cause a fire or any violations of the provisions of the Fire Prevention Code or any other ordinance affecting fire hazards. The Fire Official or other qualified fire inspector shall inspect each structure covered by this article at least annually.~~

The Bureau of Fire Safety shall inspect all buildings, structures or premises not listed as life hazard uses (referred hereafter as non-life hazard uses), with the exception of owner-occupied detached one- and two-family dwellings that are used exclusively for residential purposes. Individual dwelling units in multi-family dwellings are also excluded from this inspection program with the exception of the common egress, storage, and mechanical areas of such structures. All non-life hazard uses shall be inspected periodically as follows:

- A. At least every twenty-four (24) months, except as set forth in “B” below.
- B. Non-life hazard uses that are required by New Jersey law or rule to have annual inspections shall be inspected at least every twelve (12) months.

Nothing herein shall prohibit the Bureau of Fire Safety from inspecting any non-life hazard more frequently at the request of the occupant and subject to the inspection fees set forth herein.

§ 15-2-7. Registration of Non-Life Hazard Uses.

- A. Owners of businesses and/or other uses constituting industrial, commercial, professional services, educational, multi-family residential and other uses not classified as life hazard uses by the New Jersey Uniform Fire Code and which are required to be inspected herein in accordance with this article and the requirements of the New Jersey Uniform Fire Code shall register annually with the Bureau of Fire Safety as provided herein.
- B. The owners of uses required to be registered shall do so on forms provided by the Bureau of Fire Safety, which forms shall include, but not be limited to, the following information:
 - (1) The name, address, telephone number, and email address of the owner of the property upon or in which the use is located.
 - (2) The name, home address, home telephone number, and email address of the owner, operator, or registered agent of the use, if different from the owner of the property.
 - (3) The name, physical location, mailing address, and telephone number of the use or business.
 - (4) The type of use along with a description of the business of activity being conducted.
 - (5) The amount of square footage being utilized or occupied by the use or business.

(6) Any further information deemed necessary to identify or classify the use or business, as may be required by the Fire Official.

- C. It shall be a violation of this Article for the owner or operator of a business to fail to return such forms within thirty (30) days of being ordered to do so by the Fire Official. If the ownership is transferred, whether by sale, assignment, gift, intestate succession, devise, reorganization, receivership, foreclosure or execution process, or by any other means of conveyance, the new owner or operator shall file a new registration within thirty (30) days of such a transfer.

§ 15-2-8. Failure to Register.

A penalty of Two Hundred Fifty Dollars (\$250.00) shall be assessed for any business or use required to register that fails to register in accordance with the requirements herein.

§ 15-2-69. Life Hazard Uses.

The Bureau of Fire Safety shall conduct the periodic inspections of life hazard uses required by the Fire Prevention Code on behalf of the New Jersey Commissioner of Community Affairs.

§ 15-2-710. Other Powers and Duties of Bureau of Fire Safety.

The Bureau of Fire Safety shall have such other powers and perform such other duties as are set forth in other sections of this chapter as may be conferred and imposed from time to time by law.

§ 15-2-811. Fire Official to Recommend Additional Regulations.

It shall be the duty of the Fire Official to investigate and to recommend to the Borough Council such additional ordinances or amendments to existing ordinances as he may deem necessary for safeguarding life and property against fire.

§ 15-2-912. Administration of Bureau of Fire Safety.

The Fire Official shall serve as administrator and enforcement officer of the Bureau of Fire Safety and shall report to the Mayor and Council. He shall establish the day-to-day operating routines of the Bureau of Fire Safety and shall coordinate the activities of any technical inspectors.

§ 15-2-1013. Appointment of Fire Official; Authority; Term of Office.

- A. The Mayor and Council shall appoint a Fire Official pursuant to the State Uniform Fire Code, N.J.A.C. 5:70-1 et seq. The Fire Official shall be appointed on the basis of examination or another method selected by the Mayor and Council for determining his qualifications.
- B. The Bureau shall be under the direct supervision and control of the Fire Official who shall report to the Mayor and Council. He shall have authority, as may be necessary in the interest of public safety, health and general welfare, to establish rules and regulations, to interpret and enforce the provisions of the Fire Prevention Code and to determine special requirements applicable because of climatic or other conditions, but no such rules shall have the effect of waiving any fire safety requirements specifically provided in the Fire Prevention Code or violating accepted engineering practices involving public safety.
- C. The term of office of the Fire official shall be four years.

D. The Fire Official may be removed from office by the Borough Administrator for failing to perform the Fire Official's duties.

E. A qualified interim Fire Official may be appointed as needed by the Borough Administrator.

§ 15-2-~~11~~14. (Reserved)

§ 15-2-~~12~~15. Legal Counsel.

The Borough Attorney shall serve as legal counsel to the Bureau of Fire Safety.

Section 2. All parts and provisions of any Ordinance which are inconsistent with the provisions of this Ordinance shall be repealed to the extent of such inconsistency.

Section 3. The provisions of this Ordinance shall be severable. In the event that any portion of this Ordinance is found to be invalid for any reason by any Court of competent jurisdiction, such judgment shall be limited in its effect only to the portion of the Ordinance actually adjudged invalid and shall not be deemed to affect the operation of any other portion thereof, which shall remain in full force and effect.

Section 4. This Ordinance shall become effective immediately upon final passage and publication in accordance with the law.

Introduction: August 15, 2022

Adoption:

ATTEST:

MARGARET M. RIGGIO
MUNICIPAL CLERK

LAWRENCE D. QUATTRONE
MAYOR

ORDINANCE 2022-18

BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY

**AN ORDINANCE ESTABLISHING REGULATIONS RELATING TO THE
REPLACEMENT OF LEAD AND GALVANIZED SERVICE LINES AND AMENDING
AND SUPPLEMENTING CHAPTER 19, ENTITLED “WATER AND SEWER,”
OF “THE REVISED GENERAL ORDINANCES OF THE
BOROUGH OF HIGHTSTOWN” IN ORDER TO ESTABLISH A
NEW ARTICLE 19-6 THEREOF TO BE KNOWN AS
“REPLACEMENT OF LEAD AND GALVANIZED SERVICE LINES”**

WHEREAS, the presence of lead in drinking water represents a threat to the public health, especially the health and development of New Jersey’s children; and

WHEREAS, pipes containing lead that connect water mains to homes and other buildings, often called lead service lines, are a primary source of lead in drinking water; and

WHEREAS, given the risk to public health, the New Jersey State Legislature has required that each public water system replace all existing lead and galvanized service lines, including those existing on private property; and

WHEREAS, in order to protect the health and welfare of the citizens of the Borough of Hightstown, in the County of Mercer, and State of New Jersey (hereinafter the “Borough”), the Borough’s Mayor and Council implemented an inventory and replacement plan for any lead and galvanized service lines existing within the Borough; and

WHEREAS, to effectuate said plan, pursuant to N.J.S.A. 58:12A-39, the Borough hereby adopts this Ordinance to allow the Borough and/or the Borough’s water system, including any officials, employees and/or agents thereof, to enter any property within the Borough to perform lead and galvanized service line replacements, provided that the Borough serves appropriate notices upon the proper parties, as set forth herein; and

WHEREAS, on June 20, 2022, the Borough’s Mayor and Council adopted Resolution No. 2022-120, which established the official policy of the Borough relative to funding the costs associated with lead and galvanized service line replacements; specifically, the costs associated with lead/galvanized service line replacements shall be borne by all of the customers of the Borough-owned public community water system, rather than assessed to the property of specific property owners in the same manner as provided for the assessment of local improvements pursuant to N.J.S.A. 40:56-1, et seq. Said determination was made in accordance with N.J.S.A. 52:12A-44(e).

NOW, THEREFORE, BE AND IT IS HEREBY ORDAINED, by the Borough Council of the Borough of Hightstown, in the County of Mercer and State of New Jersey, as follows:

Section 1. Chapter 19, entitled “Water and Sewer,” of “The Revised General Ordinances of the Borough of Hightstown” (the “Borough Code”), is hereby amended and supplemented in certain limited respects, in order to establish a new Article 19-6, to be known as “Replacement of Lead and Galvanized Service Lines,” to read as follows:

Article 19-6. Replacement of Lead and Galvanized Service Lines.

§ 19-6-1. Purpose and Authority.

The Borough finds that the presence of lead in drinking water represents a threat to the public health and welfare of its citizens, and that pipes containing lead that connect water mains to homes and other buildings, called lead or galvanized service lines, are significant sources of lead in drinking water. As such, under the authority granted the Borough by N.J.S.A. 58:12A-38 and N.J.S.A. 58:12A-39, the Borough hereby declares its intent to identify and replace all lead and/or galvanized service lines within the Borough, including the authority to enter upon any property within the Borough to replace all existing lead and/or galvanized service lines, at the Borough’s cost and expense.

§ 19-6-2. Scope of Property Owner/Borough Responsibilities.

- A. This Chapter shall generally govern the respective responsibilities of the Borough and individual property owners as to all service lines within the Borough, except in the case of a “lead service line” to which this Article 19-6 shall specifically be applicable.
- B. A “lead service line” is a water supply connection that is made of, or lined with, a material consisting of lead, and which connects a water main to a building inlet. A lead pigtail, lead gooseneck, or other lead fitting shall be considered to be a lead service line, regardless of the composition of the service line or other portions of piping to which such piece is attached. A galvanized service line shall be considered to be a lead service line. A lead service line may be owned by the Borough, a property owner, or both.
- C. In the case of a “lead service line”, the Borough shall be responsible for replacement of all pipes, tubing, and fittings connecting its water main to a building or structure, including the water meter for the property. Pursuant to N.J.S.A. 52:12A-44(e), the Borough has determined that all costs and expenses associated with the said replacement work shall be funded by the Borough, rather than assessed to specific property owner(s).

§ 19-6-3. Borough’s Right-of-Entry to Replace Lead Service Lines.

The Borough shall have the authority to enter any property within the Borough to perform a lead service line replacement, provided that the Borough provides the owner and any residents of the property with notice at least 72 hours before entering the property, unless in the case of an emergency as determined by the New Jersey Department of Environmental Protection.

- A. For the purposes of this Subsection 19-6-3, notice to the owner and any residents of the property shall include an attempt to inform the owner and any residents in person of the

date and time of the lead service line replacement, and if the owner or a resident is unable to be reached in person, the Borough shall send, by certified mail, a letter to the owner and any residents or post a written notice in a prominent location on the property which shall include:

- (1) The scheduled date and time of the lead service line replacement and who will be performing the replacement;
- (2) The likely extent of water service disruption;
- (3) The nearby locations where the municipality or a public water system is distributing supplementary drinking water, if any; and
- (4) Any remedies that the municipality shall take if the municipality or municipal water system, or an agent thereof, is unable to access the property.

B. In addition to the notice requirements set forth in this Subsection 19-6-3, the Borough shall send, by certified mail, the owner a letter after the completion of the replacement stating the approximate time that the replacement occurred, and providing a brief summary of the work performed.

Section 2. All parts and provisions of any Ordinance which are inconsistent with the provisions of this Ordinance shall be repealed to the extent of such inconsistency.

Section 3. The provisions of this Ordinance shall be severable. In the event that any portion of this Ordinance is found to be invalid for any reason by any Court of competent jurisdiction, such judgment shall be limited in its effect only to the portion of the Ordinance actually adjudged invalid and shall not be deemed to affect the operation of any other portion thereof, which shall remain in full force and effect.

Section 4. This Ordinance shall become effective immediately upon final passage and publication in accordance with the law.

Introduction:

Adoption:

ATTEST:

MARGARET M. RIGGIO
MUNICIPAL CLERK

LAWRENCE D. QUATTRONE
MAYOR

Resolution 2022-161

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

AUTHORIZING PAYMENT OF BILLS

WHEREAS, certain bills are due and payable as per itemized claims listed on the following schedules, which are made a part of the minutes of this meeting as a supplemental record;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown that the bills be paid on audit and approval of the Borough Administrator, the appropriate Department Head and the Treasurer in the amount of \$1,301,822.26 from the following accounts:

Current		\$1,106,731.89
W/S Operating		80,672.10
General Capital		26,879.65
Water/Sewer Capital		18,894.88
Grant		1,429.00
Trust		5,268.99
Unemployment Trust		0.00
Animal Control		0.00
Law Enforcement Trust		0.00
Tax Lien Trust		59,821.55
Public Defender Trust		0.00
Housing Trust		0.00
Escrow		<u>2,124.20</u>
Total		<u><u>\$1,301,822.26</u></u>

CERTIFICATION

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on September 6, 2022.

Margaret Riggio
Borough Clerk

Date: September 6, 2022

To: Mayor and Council

From: Finance Office

Re: Manual Bill List for 9/6/2022

<u>CURRENT ACCOUNT</u>	<u>DATE ISSUED</u>	<u>PO #</u>	<u>CHECK #</u>	<u>Amount</u>
STATE OF N.J.-DEPT OF TREASURY	8/15/2022	22-00930	1548	\$ 39,035.12
EAST WINDSOR REGIONAL SCHOOL	8/15/2022	22-00928	1549	\$ 943,397.00
BANK OF AMERICA	8/15/2022	22-00969	34324	\$ 2,085.87
COMCAST BUSINESS	8/22/2022	22-00970	34368	\$ 170.35
COMCAST	8/22/2022	22-00984	34369	\$ 195.30
JCP&L	8/22/2022	22-00968	34370	\$ 21.06
PSE&G	8/22/2022	22-00986	34372	\$ 150.69
JCP&L (STREET LIGHTING)	8/22/2022	22-00989	34371	\$ 2,189.87
VERIZON FIOS	8/22/2022	22-00988	34374	\$ 159.99
VERIZON	8/22/2022	22-00987	34373	\$ 857.48
VERIZON WIRELESS	8/24/2022	22-00993	34375	\$ 380.28
TOTAL				\$ 988,643.01
<u>WATER AND SEWER OPERATING</u>				
STATE OF N.J.-DEPT OF TREASURY	8/15/2022	22-00930	1382	\$ 15,129.32
TOTAL				\$ 15,129.32
<u>ESCROW</u>				
TOTAL				\$ -
<u>GRANT</u>				
TOTAL				\$ -
<u>TRUST- OTHER</u>				
JAMES DAMBROSIO	8/19/2022	22-00892	34365	\$ 400.00
ROCKNESS MUSIC	8/19/2022	22-00979	34366	\$ 425.00
TOTAL				\$ 825.00
<u>ANIMAL CONTROL TRUST</u>				
TOTAL				\$ -
<u>LAW ENFORCEMENT TRUST</u>				
TOTAL				\$ -
<u>UNEMPLOYMENT TRUST</u>				
TOTAL				\$ -
<u>PUBLIC DEFENDER TRUST</u>				
TOTAL				\$ -
<u>TAX LIEN TRUST</u>				
BRENDAN P. HOULE-REDEMPTION PAYMENT	8/30/2022	22-00994	1037	\$ 59,821.55
TOTAL				\$ 59,821.55
<u>GENERAL CAPITAL</u>				
THE MUSIAL GROUP, PA	8/19/2022	19-01488-12	6508	\$ 20,581.90
TOTAL				\$ 20,581.90
<u>WATER AND SEWER CAPITAL</u>				
TOTAL				\$ -
MANUAL TOTAL				\$ 1,085,000.78

P.O. Type: All												Include Project Line Items: Yes												Open: N				Paid: N				Void: N							
Range: First												to Last												Rcvd: Y				Held: Y				Aprv: N							
Format: Detail without Line Item Notes																								Bid: Y				State: Y				Other: Y				Exempt: Y			
Vendors: All												Include Non-Budgeted: Y																											
Rcvd Batch Id Range: First												to Last																											
Vendor # Name																																							
PO #		PO Date		Description		Contract		PO Type				First		Rcvd		Chk/Void				1099																			
Item Description				Amount		Charge Account		Acct Type		Description		Stat/Chk		Enc Date		Date		Date		Invoice		Excl																	
12FAR005 12 FARMS RESTAURANT																																							
22-01034 08/30/22 MEMORIAL DAY PARADE 5/30/22																																							
1 MEMORIAL DAY PARADE 5/30/22				75.00		T-12-56-286-000-815		B		RESERVE-MEMORIAL DAY PARADE		R		08/30/22		08/31/22				MEM DAY PARADE		N																	
Vendor Total:				75.00																																			
A0164 ALLIED BOILER REPAIR CORP.																																							
22-00934 08/15/22 SERVICE CALL FOR HEAT EXCHANGE																																							
1 SERVICE CALL FOR HEAT EXCHANGE				420.00		2-09-55-501-002-503		B		Sewer Plant Maintenance		R		08/15/22		08/31/22				18784		N																	
Vendor Total:				420.00																																			
A0787 AMERICAN TRAFFIC SAFETY SVC																																							
22-00908 08/09/22 2022 PUBLIC AGENCY MEMBERSHIP																																							
1 2022 PUBLIC AGENCY MEMBERSHIP				88.00		2-01-26-290-001-044		B		Professional Assoc. Dues		R		08/09/22		08/31/22				84095-x4z7D0		N																	
Vendor Total:				88.00																																			
A0107 ANSELL GRIMM & AARON, PC																																							
22-01035 08/31/22 AUGUST 2022 LEGAL INVOICES																																							
1 GENERAL FILE 488080				1,138.50		2-01-20-155-001-027		B		General Matters		R		08/31/22		08/31/22				488080		N																	
2 ORDINANCES 488081				396.00		2-01-20-155-001-027		B		General Matters		R		08/31/22		08/31/22				488081		N																	
3 RESOLUTIONS 488082				33.00		2-01-20-155-001-031		B		Labor,Personnel & Union Council		R		08/31/22		08/31/22				488082		N																	
4 MEETINGS 488083				742.50		2-01-20-155-001-029		B		Attendance at Council Meetings		R		08/31/22		08/31/22				488083		N																	
5 HIGHTSTOWN HOUSING AUTHORITY				231.00		2-01-20-155-001-027		B		General Matters		R		08/31/22		08/31/22				488084		N																	
6 CANNABIS ISSUES 488085				16.50		2-01-20-155-001-027		B		General Matters		R		08/31/22		08/31/22				488085		N																	
7 PUBLIC IMPROVEMENTS PROJECT				990.00		C-04-55-880-001-446		B		STOCKTON & JOSEPH SIDEWALK LITIGATION		R		08/31/22		08/31/22				488086		N																	
8 BOROUGH OF HIGHTSTOWN V.				115.50		2-01-20-155-001-027		B		General Matters		R		08/31/22		08/31/22				488087		N																	
9 BOROUGH OF HIGHTSTOWN V.				99.00		2-01-20-155-001-027		B		General Matters		R		08/31/22		08/31/22				488088		N																	
10 BOROUGH OF HIGHTSTOWN V.				99.00		2-01-20-155-001-027		B		General Matters		R		08/31/22		08/31/22				488089		N																	
11 BOROUGH OF HIGHTSTOWN V.				99.00		2-01-20-155-001-027		B		General Matters		R		08/31/22		08/31/22				488090		N																	
12 LEAD PIPE REPLACEMENTS 488091				33.00		2-09-55-501-001-521		B		Legal		R		08/31/22		08/31/22				488091		N																	

Vendor #	Name											
PO #	PO Date	Description	Contract	PO Type		First	Rcvd	Chk/Void		1099		
Item Description		Amount	Charge Account	Acct Type Description	Stat/Chk	Enc Date	Date	Date	Invoice	Excl		
A0107	ANSELL GRIMM & AARON, PC	Continued										
22-01035	08/31/22	AUGUST 2022 LEGAL INVOICES	Continued									
13	COMCAST OF CENTRAL JERSEY, LLC	247.50	2-01-20-155-001-027	B General Matters	R	08/31/22	08/31/22		488092	N		
14	BOROUGH OF HIGHTSTOWN TO	66.00	2-01-20-155-001-027	B General Matters	R	08/31/22	08/31/22		488093	N		
		4,306.50										
22-01036	08/31/22	#487221;Services thru 08/11/22										
1	#487221;Services thru 08/11/22	148.50	2021-02	P Amended Site Plan	R	08/31/22	08/31/22		487221	N		
	Vendor Total:	4,455.00										
A1014	APPROVED FIRE PROTECTION, INC.											
22-00880	07/28/22	ANNUAL FIRE INSPECTION										
1	ANNUAL FIRE EXTINGUISHER	108.80	2-09-55-501-002-535	B Chemicals Miscellaneous	R	07/28/22	08/31/22		IN00072593	N		
2	SWAP HYDROTEST OF 2.5LB ABC	44.28	2-09-55-501-002-535	B Chemicals Miscellaneous	R	08/25/22	08/31/22		IN00072593	N		
3	SWAP HYDROTEST OF 5 LBS ABC	53.98	2-09-55-501-002-535	B Chemicals Miscellaneous	R	08/25/22	08/31/22		IN00072593	N		
		207.06										
	Vendor Total:	207.06										
A0054	AQUA PRO-TECH LABORATORIES											
22-01021	08/29/22	APL-AQUA PRO TECH LABS										
1	APL-AQUA PRO TECH LABS	1,549.72	2-09-55-501-002-532	B Outside Lab Testing	R	08/29/22	08/31/22		207-02-86M	N		
	Vendor Total:	1,549.72										
B0011	BEN MILLER											
22-00939	08/15/22	NATIONAL NIGHT OUT REIMBURSE										
1	NATIONAL NIGHT OUT REIMBURSE	85.14	T-12-56-286-000-864	B NATIONAL NIGHT OUT - POLICE	R	08/15/22	08/31/22		BJS RCPT7/29/22	N		
2	NATIONAL NIGHT OUT REIMBURSE	7.50	T-12-56-286-000-864	B NATIONAL NIGHT OUT - POLICE	R	08/15/22	08/31/22		DOLLAR TREE	N		
3	NATIONAL NIGHT OUT REIMBURSE	140.00	T-12-56-286-000-864	B NATIONAL NIGHT OUT - POLICE	R	08/15/22	08/31/22		SABRINA'S	N		
		232.64										
	Vendor Total:	232.64										
READY005	BLUETRITON BRANDS, INC											
22-00705	06/17/22	DISTILLED WATER - 12 - 5 GAL										
1	DISTILLED WATER 5 GAL DEERPARK	191.88	2-09-55-501-002-506	B Lab. Equipment & Supplies	R	06/17/22	08/31/22		02F5050008134	N		

Vendor #	Name										
PO #	PO Date	Description	Contract	PO Type		First	Rcvd	Chk/Void		1099	
Item Description		Amount	Charge Account	Acct Type Description	Stat/Chk	Enc Date	Date	Date	Invoice	Excl	
READY005 BLUETRITON BRANDS, INC Continued											
22-00705	06/17/22	DISTILLED WATER - 12 - 5 GAL	Continued								
2 DELIVERY FEE		9.99	2-09-55-501-002-506	B Lab. Equipment & Supplies	R	06/17/22	08/31/22		02F5050008134	N	
		201.87									
Vendor Total:		201.87									
C0396 CAVANAUGH'S EXTERMINATING CO											
22-00974	08/16/22	JULY AND AUGUST PEST SERVICE									
1 INV 865552 - JULY PEST SERVICE		20.00	2-01-26-310-001-029	B Maintenance Contracts	R	08/16/22	08/31/22		865552	N	
2 INV 865554 - JULY PEST SERVICE		20.00	2-01-26-310-001-029	B Maintenance Contracts	R	08/16/22	08/31/22		865554	N	
3 INV 871310 - AUG PEST SERVICE		20.00	2-01-26-310-001-029	B Maintenance Contracts	R	08/16/22	08/31/22		871310	N	
4 INV 871311 - AUG PEST SERVICE		20.00	2-01-26-310-001-029	B Maintenance Contracts	R	08/16/22	08/31/22		871311	N	
		80.00									
Vendor Total:		80.00									
CHRIS020 CHRISTINA KOSYLA											
22-00960	08/15/22	HIGHTSTOWN THEATER SUMMER 2022									
1 HIGHTSTOWN THEATER SUMMER 2022		1,000.00	T-12-56-286-000-885	B CULTURAL ARTS/SHAKESPEARE IN THE PARK	R	08/15/22	08/31/22		SUMMER 2022	N	
Vendor Total:		1,000.00									
C0058 CINTAS CORPORATION #061											
22-00948	08/15/22	UNIFORM ADVANTAGE JUNE 2022									
1 INV 4121354855 6/3/22		49.64	2-09-55-501-002-507	B Uniforms & Safety Equipment	R	08/15/22	08/31/22		4121354855	N	
2 INV 4121354855 6/3/22		49.64	2-09-55-501-002-507	B Uniforms & Safety Equipment	R	08/15/22	08/31/22		4121354855	N	
3 INV 4122115752 6/10/22		57.76	2-09-55-501-002-507	B Uniforms & Safety Equipment	R	08/15/22	08/31/22		4122115752	N	
4 INV 4123466868 6/24/22		41.42	2-09-55-501-002-507	B Uniforms & Safety Equipment	R	08/15/22	08/31/22		4123466868	N	
5 INV 4122791124 6/17/22		41.42	2-09-55-501-002-507	B Uniforms & Safety Equipment	R	08/15/22	08/31/22		4122791124	N	
6 INV 061-15829579 8/11/22		64.04	2-09-55-501-002-507	B Uniforms & Safety Equipment	R	08/15/22	08/31/22		061-1589579	N	
		76.56									
22-00957	08/15/22	UNIFORM ADVANTAGE JULY 2022									
1 INV 4124153319 7/1/22		41.42	2-09-55-501-002-507	B Uniforms & Safety Equipment	R	08/15/22	08/31/22		4124153319	N	
2 INV 4124780810 7/8/22		41.42	2-09-55-501-002-507	B Uniforms & Safety Equipment	R	08/15/22	08/31/22		4124780810	N	
3 INV 4125500261 7/15/22		49.54	2-09-55-501-002-507	B Uniforms & Safety Equipment	R	08/15/22	08/31/22		4125500261	N	
4 INV 4126177913 7/22/22		44.68	2-09-55-501-002-507	B Uniforms & Safety Equipment	R	08/15/22	08/31/22		4126177913	N	

Vendor # Name											
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Item	Description		Amount	Charge Account	Acct Type	Description	Stat/Chk	Enc Date	Date	Invoice	Excl
C0058	CINTAS CORPORATION #061		Continued								
22-00957	08/15/22	UNIFORM ADVANTAGE JULY 2022	Continued								
5 INV	4126857253	7/29/22	41.42	2-09-55-501-002-507		B Uniforms & Safety Equipment	R	08/15/22	08/31/22	4126857253	N
			218.48								
	Vendor Total:		295.04								
COMCA005	COMCAST BUSINESS										
22-01032	08/30/22	8499 05 243 0051047 OAK LANE									
1 8499	05 243 0051047	OAK LANE	113.17	2-09-55-501-002-545		B Internet Services	R	08/30/22	08/31/22	499052430051047	N
	Vendor Total:		113.17								
CONCE005	CONCENTRA MEDICAL CENTERS										
22-00995	08/24/22	PHYS EXAM PERKINS INV514588663									
1 PHYS EXAM	PERKINS INV514588663		154.00	2-01-26-290-001-093		B Employee Physicals/Drug Tests	R	08/24/22	08/31/22	514588663	N
	Vendor Total:		154.00								
CONN005	CONNECTED SOLUTIONS GROUP, LLC										
22-00644	06/08/22	TRANSFER FROM COPPER TO CELL									
1 POTSOLVE	IBR200 2P		2,093.00	2-01-31-440-001-085		B Telephone-Block Line Systems, LLC LSI	R	06/08/22	08/31/22	100530	N
2 PROCESSING FEE			76.07	2-01-31-440-001-085		B Telephone-Block Line Systems, LLC LSI	R	06/08/22	08/31/22	100530	N
3 SHIPPING			285.12	2-01-31-440-001-085		B Telephone-Block Line Systems, LLC LSI	R	06/08/22	08/31/22	100530	N
			2,454.19								
22-00997	08/25/22	POTS RECURRING CHARGES JUN&JUL									
1 POTS RECURRING	CHG JUN 2022		46.69	2-01-31-440-001-085		B Telephone-Block Line Systems, LLC LSI	R	08/25/22	08/31/22	1174	N
2 POTS RECURRING	CHG JUL 2022		175.00	2-01-31-440-001-085		B Telephone-Block Line Systems, LLC LSI	R	08/25/22	08/31/22	1174	N
3 REGULATORY	RECOVERY FEE		15.52	2-01-31-440-001-085		B Telephone-Block Line Systems, LLC LSI	R	08/25/22	08/31/22	1174	N
			237.21								
22-00998	08/25/22	POTS RECURRING CHARGES AUGUST									
1 POTS RECURRING	CHARGES AUGUST		175.00	2-01-31-440-001-085		B Telephone-Block Line Systems, LLC LSI	R	08/25/22	08/31/22	1234	N

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Item	Description	Amount	Charge	Account	Acct	Type	Description	Enc	Date	Date	Invoice	Exc
CONNE005 CONNECTED SOLUTIONS GROUP, LLC Continued												
22-00998	08/25/22 POTS RECURRING CHARGES	AUGUST	Continued									
2	REGULATORY RECOVERY FEE	12.25	2-01-31-440-001-085	B Telephone-Block Line Systems, LLC	LSI	R	08/25/22	08/31/22		1234		N
		187.25										
	Vendor Total:	2,878.65										
C0222 CONTINENTAL FIRE & SAFETY, INC.												
21-01600	12/21/21 ROOF LADDER EST	21-3874										
1	ROOF LADDER EST 21-3874	345.00	1-01-25-252-002-056	B Fire & Other Safety Equipment		R	12/21/21	08/31/22		L5738		N
2	MOTOR FREIGHT FROM OSHKOSH, WI	625.00	1-01-25-252-002-056	B Fire & Other Safety Equipment		R	12/21/21	08/31/22		L5738		N
		970.00										
	Vendor Total:	970.00										
C1092 CORRPRO COMPANIES, INC.												
22-00302	03/17/22 CATHODIC PROTECTION - 2022											
1	CATHODIC PROTECTION - 2022	2,580.00	2-09-55-501-001-518	B Maint. Contracts - Plant		R	03/17/22	08/31/22		692331		N
	Vendor Total:	2,580.00										
COUNT015 COUNTY OF MONMOUTH-												
22-00895	08/09/22 USE OF TRUCK WASH - JUNE 2022											
1	USE OF TRUCK WASH - JUNE 2022	65.00	2-01-26-305-001-199	B Miscellaneous		R	08/09/22	08/31/22		HGHT 06-22-09		N
2	USE OF TRUCK WASH - MARCH 2022	25.00	2-01-26-305-001-199	B Miscellaneous		R	08/09/22	08/31/22		HGHT 03-22-09		N
		90.00										
	Vendor Total:	90.00										
C0087 CUSTOM BANDAG, INC												
22-00914	08/09/22 TIRES FOR TRUCK 20											
1	INV 80205548 - TIRES TRUCK 20	1,371.30	2-01-26-315-001-132	B vehicle Maint. - Public works		R	08/09/22	08/31/22		80205548		N
	Vendor Total:	1,371.30										

Vendor #	Name	PO #	PO Date	Description	Amount	Contract Charge	PO Type Account	Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
C0088	CUSTOM ENVIRONMENTAL TECH, INC													
		22-00099	02/02/22	RES 2021-181 ZETA LYTE 2800CH			B							
		6 INV 7813	8/8/22	ZETALYTE2800CH	7,062.00	2-09-55-501-002-544		B Zeta Lyte 2800CH-Custom Envir.Tech, Inc.	R	06/27/22	08/31/22		7813	N
		Vendor Total:			7,062.00									
DASTI005	DASTI, MURPHY & MCGUCKIN, P.C.													
		22-00922	08/10/22	INV 116595 MUNI COURT APPEAL										
		1 INV 116595		MUNI COURT APPEAL	770.00	2-01-20-155-001-027		B General Matters	R	08/10/22	08/31/22		116595	N
		Vendor Total:			770.00									
DRAEG005	DRAEGER, INC.													
		22-01020	08/29/22	SIMULATOR SVC ORDER 5951466661										
		1 4412034			17.00	G-02-41-729-006-315		B DRUNK DRIVING ENFORCEMENT FUND 2015	R	08/29/22	08/31/22		5951466661	N
		2 4414176			106.00	G-02-41-729-006-315		B DRUNK DRIVING ENFORCEMENT FUND 2015	R	08/29/22	08/31/22		5951466661	N
		3 4414175			56.00	G-02-41-729-006-315		B DRUNK DRIVING ENFORCEMENT FUND 2015	R	08/29/22	08/31/22		5951466661	N
					179.00									
		Vendor Total:			179.00									
E0024	EARLE ASPHALT COMPANY													
		22-00899	08/09/22	ER WATER MAIN REPAIR - ON CALL										
		1 ER ON CALL SERVICES			5,122.57	2-09-55-501-001-538		B MISCELLANEOUS CHEMICALS	R	08/09/22	08/31/22		7-28-22	N
		Vendor Total:			5,122.57									
E0576	EAST WINDSOR REGIONAL SCHOOL													
		22-00972	08/16/22	JULY 2022 FUEL USE										
		1 JULY 2022		FUEL USE - FIRE	470.34	2-01-31-460-001-166		B Motor Fuel - Fire Dept.	R	08/16/22	08/31/22		JUL 2022	N
		2 JULY 2022		FUEL USE - FIRST AID	281.32	2-01-31-460-001-148		B Motor Fuel - Emergency Medical	R	08/16/22	08/31/22		JUL 2022	N
		3 JULY 2022		FUEL USE - STREETS	1,335.85	2-01-31-460-001-147		B Motor Fuel - Public Works	R	08/16/22	08/31/22		JUL 2022	N
		4 JULY 2022		FUEL USE - CONSTRUCT	49.98	2-01-31-460-001-151		B MOTOR FUEL-CONSTRUCTION DEPARTMENT	R	08/16/22	08/31/22		JUL 2022	N
		5 JULY 2022		FUEL FACILITY FEE	120.00	2-01-31-460-001-144		B Upgrades to Fueling Facility	R	08/16/22	08/31/22		JUL 2022	N
		6 JULY 2022		FUEL USE-POLICE	2,502.69	2-01-31-460-001-145		B Motor Fuel - Police	R	08/16/22	08/31/22		JULY 2022	N
		7 JULY 2022		FUEL USE-GARBAGE	2,350.75	2-01-31-460-001-147		B Motor Fuel - Public Works	R	08/16/22	08/31/22		JULY 2022	N
		8 JULY 2022		FUEL USE-WATER	271.23	2-09-55-501-001-512		B Motor Fuel	R	08/16/22	08/31/22		JULY 2022	N

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Item	Description	Amount	Charge	Account	Acct Type	Description	Enc Date	Date	Date	Invoice	Excl
E0576	EAST WINDSOR REGIONAL SCHOOL	Continued									
22-00972	08/16/22 JULY 2022 FUEL USE	Continued									
9	JULY 2022 FUEL USE-SEWER	120.99	2-09-55-501-002-512	B Motor Fuel	R	08/16/22	08/31/22		JULY 2022	N	
		7,503.15									
	Vendor Total:	7,503.15									
Q0176	EUROFINS QC, LLC										
22-00897	08/09/22 WATER ANALYSIS										
1	INV 6300027446-WATER ANALYSIS	197.50	2-09-55-501-001-532	B Outside Testing/Labs	R	08/09/22	08/31/22		6300027446	N	
2	INV 6300027785-WATER ANALYSIS	198.50	2-09-55-501-001-532	B Outside Testing/Labs	R	08/09/22	08/31/22		6300027785	N	
3	INV 6300027847-WATER ANALYSIS	635.00	2-09-55-501-001-532	B Outside Testing/Labs	R	08/09/22	08/31/22		6300027847	N	
4	INV 6300028135-WATER ANALYSIS	227.00	2-09-55-501-001-532	B Outside Testing/Labs	R	08/09/22	08/31/22		630028135	N	
		1,258.00									
22-00913	08/09/22 WATER ANALYSIS										
1	INV 6300028436-WATER ANALYSIS	255.00	2-09-55-501-001-532	B Outside Testing/Labs	R	08/09/22	08/31/22		6300028436	N	
22-00953	08/15/22 WATER ANALYSIS										
1	INV 6300028740-WATER ANALYSIS	255.00	2-09-55-501-001-532	B Outside Testing/Labs	R	08/15/22	08/31/22		6300028740	N	
	Vendor Total:	1,768.00									
F0135	FBI NATIONAL ACADEMY ASSOC.										
22-00944	08/15/22 2022 TRAINING CONFERENCE										
1	2022 TRAINING CONFERENCE	475.00	2-01-25-240-001-042	B Education & Training	R	08/15/22	08/31/22		2022	N	
	Vendor Total:	475.00									
FRANC010	FRANCINE ODRI										
22-00958	08/15/22 HIGHTSTOWN THEATER SUMMER 2022										
1	HIGHTSTOWN THEATER SUMMER 2022	1,000.00	G-02-41-761-000-000	B Mercer County Local Arts Grant	R	08/15/22	08/31/22		SUMMER 2022	N	
	Vendor Total:	1,000.00									
F1183	FRANK GENDRON										
22-00940	08/15/22 NATIONAL NIGHT OUT REIMBURSE										
1	NATIONAL NIGHT OUT REIMBURSE	18.90	T-12-56-286-000-864	B NATIONAL NIGHT OUT - POLICE	R	08/15/22	08/31/22		HERR'S 8/1/22	N	

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Item	Description	Amount	Charge Account	Acct Type	Description	Stat/Chk	Enc Date	Date	Date	Invoice	Exc		
F1183 FRANK GENDRON Continued													
22-00946	08/15/22	REIMBURSEMENT - GENDRON											
1	REIMBURSEMENT - GENDRON	162.07	2-01-25-240-001-043	B	Uniform Allowance/Leather Gds.	R	08/15/22	08/31/22		SI-90279633		N	
Vendor Total:		180.97											
G0214 GARDEN STATE HIGHWAY PRODUCTS													
22-00906	08/09/22	SIGN HARDWARE											
1	QUOTE S-QUO014632	251.00	2-01-26-290-001-126	B	Signs & Posts	R	08/09/22	08/31/22		PS-INV108205		N	
Vendor Total:		251.00											
G0171 GEORGE E. CONLEY ELECTRIC													
22-00617	06/02/22	REPLACE STREET LIGHT HEADS											
1	REPLACE STREET LIGHT HEADS	1,267.00	2-01-31-435-001-075	B	Street Lighting	R	06/02/22	08/31/22		25286		N	
22-00708 06/17/22 YEARLY ALARM MONITORING													
1	INV F10680-22 - YEARLY ALARM	276.00	2-09-55-501-001-518	B	Maint. Contracts - Plant	R	06/17/22	08/31/22		F10680-22		N	
2	INV U20343-22 - YEARLY ALARM	384.00	2-09-55-501-001-518	B	Maint. Contracts - Plant	R	06/17/22	08/31/22		U20343-22		N	
		660.00											
Vendor Total:		1,927.00											
G1077 GEORGE S. COYNE CO., INC.													
22-00002	01/18/22	RES 2020-236 LIME HI-CALC WTP	B										
7	INV 385680 6/24/22 LIME HICALC	1,691.25	2-09-55-501-001-527	B	Calcium Hydroxide - Lime	R	05/25/22	08/31/22		385680		N	
22-00003 01/18/22 RES 2020-239 SODIUM BICARBONAT													
8	INV 387285 7/18/22 SOD BICARB	2,314.40	2-09-55-501-002-552	B	Sodium Bicarbonate	R	06/27/22	08/31/22		387285		N	
22-00004 01/18/22 RES 2020-234 HYDROFLUOSILIC													
7	INV 385681 DATED 6/24/22	950.92	2-09-55-501-001-528	B	Fluorosilic Acid-	R	05/25/22	08/31/22		385681		N	
8	INV 388087 DATED 7/27/22	950.92	2-09-55-501-001-528	B	Fluorosilic Acid-	R	07/06/22	08/31/22		388087		N	
		1,901.84											

Vendor #	Name											
PO #	PO Date	Description	Contract	PO Type			First	Rcvd	Chk/Void		1099	
Item	Description	Amount	Charge Account	Acct Type	Description	Stat/Chk	Enc Date	Date	Date	Invoice	Excl	
G1077 GEORGE S. COYNE CO., INC. Continued												
22-00035	01/26/22	CHLORINE RES 2020-231	FOR 2022	B								
6 INV	388808	CHLORINE 8/5/22	822.30	2-09-55-501-001-526	B Chlorine	R	07/14/22	08/31/22		388808		N
Vendor Total:		6,729.79										
G0185 GRAINGER, INC.												
22-00876	07/28/22	MAXWELL PUMPSTATION REPLACEMEN										
1	MAXWELL PUMPSTATION REPLACEMEN	255.94	2-09-55-501-002-549	B	MAXWELL AVE PUMPING STATION	R	07/28/22	08/31/22		9394791041		N
22-00977	08/16/22	OMRON TIME SWITCH 14H248										
1	OMRON TIME SWITCH 14H248	673.02	2-09-55-501-002-503	B	Sewer Plant Maintenance	R	08/16/22	08/31/22		9416462464		N
Vendor Total:		928.96										
HARDR005 HARDROCK HOTEL & CASINO												
22-00921	08/09/22	2022 LEAGUE OF MUNICIPALITIES										
1	RESERVATION FOR LAWRENCE	320.00	2-01-20-110-001-041	B	Conferences & Meetings	R	08/09/22	08/31/22		2022		N
Vendor Total:		320.00										
U0013 HD SUPPLY FACILITIES MAINT LTD												
22-00726	06/23/22	POWDER PILLOWS/PACKS										
1	HACH AMMONIA ISA POWDER PILLOW	265.23	2-09-55-501-002-506	B	Lab. Equipment & Supplies	R	06/23/22	08/31/22		756475		N
2	POTASSIUM PERSULFATE PILLOWS	296.03	2-09-55-501-002-506	B	Lab. Equipment & Supplies	R	06/23/22	08/31/22		756475		N
3	PHOSPATE (ORTHO) REAGENT SET	209.51	2-09-55-501-002-506	B	Lab. Equipment & Supplies	R	06/23/22	08/31/22		756475		N
4	SURCHARGE	67.35	2-09-55-501-002-506	B	Lab. Equipment & Supplies	R	06/23/22	08/31/22		756475		N
5	FREIGHT	11.04	2-09-55-501-002-506	B	Lab. Equipment & Supplies	R	06/23/22	08/31/22		756475		N
		849.16										
22-00817	07/18/22	MICROSCOPE SLIDES/CHEMICALS										
1	MICROSCOPES SLIDES PLAIN	43.20	2-09-55-501-002-506	B	Lab. Equipment & Supplies	R	07/18/22	08/31/22		048602		N
2	SODIUM THIOSULFATE	17.05	2-09-55-501-002-506	B	Lab. Equipment & Supplies	R	07/18/22	08/31/22		048602		N
3	SULFURIC ACID	25.75	2-09-55-501-002-506	B	Lab. Equipment & Supplies	R	07/18/22	08/31/22		048602		N

Vendor #	Name											
PO #	PO Date	Description	Contract	PO Type		First	Rcvd	Chk/Void		1099		
Item Description		Amount	Charge Account	Acct Type Description	Stat/Chk	Enc Date	Date	Date	Invoice	Excl		
U0013	HD SUPPLY FACILITIES MAINT LTD	Continued										
22-00817	07/18/22	MICROSCOPE SLIDES/CHEMICALS	Continued									
4 FREIGHT		12.05	2-09-55-501-002-506	B Lab. Equipment & Supplies	R	07/18/22	08/31/22		048602		N	
		98.05										
	Vendor Total:	947.21										
H0048	HIGHTS REALTY LLC											
22-00890	08/09/22	AUG 2022 HPD RENT										
1 AUG 2022 HPD RENT		4,808.76	2-01-26-310-001-025	B Building Rental	R	08/09/22	08/31/22		AUGUST 2022		N	
	Vendor Total:	4,808.76										
H1100	HOME DEPOT CREDIT SERVICES											
22-00896	08/09/22	JULY 2022 INVOICES										
1 INV 7522842 - ROUNDUP		23.97	2-01-28-369-001-140	B Landscape Maintenance	R	08/09/22	08/31/22		7522842		N	
2 INV 9524560 - CLEANING SUPPLIE		84.40	2-01-26-310-001-024	B Building Maintenance	R	08/09/22	08/31/22		9524560		N	
3 INV 9045445-SHOCKWAVE 2"/BIT		28.34	2-09-55-501-002-503	B Sewer Plant Maintenance	R	08/09/22	08/31/22		9045445		N	
		136.71										
22-00952	08/15/22	AUGUST 2022 INVOICES										
1 INV 1515118 - SLEEVE ANCHOR		34.25	2-01-26-290-001-127	B Street Repair & Maintenance	R	08/15/22	08/31/22		1515118		N	
2 INV 4971687 - SAKRETE		148.10	2-01-26-290-001-127	B Street Repair & Maintenance	R	08/15/22	08/31/22		4971687		N	
3 INV 3612858-LIGHT/COUPLING/		104.36	2-09-55-501-001-503	B Water Plant Maintenance	R	08/15/22	08/31/22		3612858		N	
4 INV 0040129-MINI FRIDGE/		162.54	2-01-25-240-001-116	B Traffic Bureau	R	08/15/22	08/31/22		0040129		N	
		449.25										
	Vendor Total:	585.96										
INTER015	INTERSTATE WASTE SERVICES OF											
22-00992	08/23/22	MUNICIPAL RECYCLING 6/16-12/31	B									
2 RECYCLING 6/16/22-6/30/22		5,829.62	2-01-26-311-001-029	B Recycling Contract co-mingle-paper/cdbd	R	08/23/22	08/31/22		8281073JUNE		N	
3 ADDITIONAL TOTERS		4,750.00	2-01-26-311-001-029	B Recycling Contract co-mingle-paper/cdbd	R	08/23/22	08/31/22		8281073JUNE		N	
4 RECYCLING 7/1/22-7/31/22		11,659.25	2-01-26-311-001-029	B Recycling Contract co-mingle-paper/cdbd	R	08/23/22	08/31/22		8281073		N	

Vendor #	Name	PO #	PO Date	Description	Contract	PO Type	Stat/Chk	First	Rcvd	Chk/Void	1099	
Item	Description	Amount	Charge	Account	Acct Type	Description	Enc	Date	Date	Date	Invoice	Excl
INTER015 INTERSTATE WASTE SERVICES OF Continued												
22-00992	08/23/22 MUNICIPAL RECYCLING	6/16-12/31	Continued									
5	RECYCLING 8/1/22-8/3122	11,659.25	2-01-26-311-001-029	B Recycling Contract co-mingle-paper/cdbd	R	08/23/22	08/31/22			8290700	N	
		33,898.12										
Vendor Total:		33,898.12										
M0248 JAMES T. POTTS												
22-00932	08/15/22 FLAT RATE REPAIR FIRE DEPT											
1	FLAT RATE REPAIR FIRE DEPT	902.25	2-01-25-252-002-121	B Preventive Maintenance	R	08/15/22	08/31/22			815ACD-2563	N	
2	REPAIR LABOR	660.00	2-01-25-252-002-121	B Preventive Maintenance	R	08/15/22	08/31/22			815ACD-2563	N	
		1,562.25										
Vendor Total:		1,562.25										
JERRY010 JERRY MECCA												
22-00947	08/15/22 REIMBURSEMENT - MECCA											
1	REIMBURSEMENT - MECCA	53.30	2-01-25-240-001-043	B Uniform Allowance/Leather Gds.	R	08/15/22	08/31/22			SI-90279634	N	
Vendor Total:		53.30										
J0069 JERSEY ELEVATOR LLC												
22-00894	08/09/22 AUG 2022 ELEVATOR SERVICE											
1	AUG 2022 ELEVATOR SERVICE	190.39	2-01-26-310-001-029	B Maintenance Contracts	R	08/09/22	08/31/22			276221	N	
Vendor Total:		190.39										
J1041 JOSEPH FAZZIO-HOWELL, LLC												
22-00975	08/16/22 LOOSE STAINLESS SCREWS											
1	LOOSE STAINLESS SCREWS	91.09	2-09-55-501-001-503	B Water Plant Maintenance	R	08/16/22	08/31/22			20370529	N	
Vendor Total:		91.09										
KATHR005 KATHRYN FUNKHOUSER												
22-00962	08/15/22 HIGHTSTOWN THEATER SUMMER 2022											
1	HIGHTSTOWN THEATER SUMMER 2022	180.00	T-12-56-286-000-885	B CULTURAL ARTS/SHAKESPEARE IN THE PARK	R	08/15/22	08/31/22			SUMMER 2022	N	
Vendor Total:		180.00										

Vendor #	Name	PO #	PO Date	Description	Amount	Contract Charge Account	PO Type Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
J0378 KENNCO LLC													
22-00903 08/09/22 MONTHLY CYCLINDER RENTAL													
1 MONTHLY CYCLINDER RENTAL		24.40	2-01-26-290-001-050		B DPW Work Equipment		R	08/09/22	08/31/22			R15764	N
Vendor Total:		24.40											
KUBIA005 KUBIAK ELECTRIC CO., INC.													
22-00978 08/16/22 REPLACMNT HEATER/REPAIR LIGHT													
1 ELECTRICAL REPLACEMENT OF		125.00	2-09-55-501-002-503		B Sewer Plant Maintenance		R	08/16/22	08/31/22			22-572	N
2 ELECTRICAL REPLACEMENT OF		737.50	2-09-55-501-002-503		B Sewer Plant Maintenance		R	08/16/22	08/31/22			22-572	N
		862.50											
Vendor Total:		862.50											
L0210 LARRY GUNNELL													
22-00981 08/16/22 DAWES REC REIMBURSEMENT													
1 DAWES REC REIMBURSEMENT		63.99	T-12-56-286-000-823		B RES-DAWES PARK/DONATIONS		R	08/16/22	08/31/22			SHOPRITE8/12/22	N
2 DAWES REC REIMBURSEMENT		40.86	T-12-56-286-000-823		B RES-DAWES PARK/DONATIONS		R	08/16/22	08/31/22			WALMART 8/12/22	N
3 DAWES REC REIMBURSEMENT		131.13	T-12-56-286-000-823		B RES-DAWES PARK/DONATIONS		R	08/16/22	08/31/22			CROCKADELI 8/14	N
4 DAWES REC REIMBURSEMENT		18.07	T-12-56-286-000-823		B RES-DAWES PARK/DONATIONS		R	08/16/22	08/31/22			HALO FARM8/5/22	N
5 DAWES REC REIMBURSEMENT		158.40	T-12-56-286-000-823		B RES-DAWES PARK/DONATIONS		R	08/16/22	08/31/22			MANNINOS8/12/22	N
		412.45											
Vendor Total:		412.45											
L0037 LINCOLN FINANCIAL GROUP													
22-00971 08/16/22 SEPTEMBER 2022 LIFE INSURANCE													
1 SEPTEMBER 2022 LIFE INSURANCE		281.48	2-01-23-210-003-115		B Medical Ins-Emp1 Grp Health		R	08/16/22	08/31/22			SEPTEMBER 2022	N
2 SEPTEMBER 2022 LIFE INSURANCE		5.91	2-01-23-210-003-115		B Medical Ins-Emp1 Grp Health		R	08/16/22	08/31/22			SEPTEMBER 2022	N
3 SEPTEMBER 2022 LIFE INSURANCE		18.16	2-09-55-501-001-514		B INSURANCE		R	08/16/22	08/31/22			SEPTEMBER 2022	N
4 SEPTEMBER 2022 LIFE INSURANCE		54.48	2-09-55-501-002-514		B Insurance		R	08/16/22	08/31/22			SEPTEMBER 2022	N
5 SEPTEMBER 2022 LIFE INSURANCE		9.08	2-01-23-210-003-115		B Medical Ins-Emp1 Grp Health		R	08/16/22	08/31/22			SEPTEMBER 2022	N
		350.95											
Vendor Total:		350.95											

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Item Description	Amount	Charge Account	Acct Type	Description	Enc Date	Date	Date	Invoice	Excl		
LINDS005 LINDSEY STEFAN											
22-00961	08/15/22	HIGHTSTOWN THEATER SUMMER 2022									
1 HIGHTSTOWN THEATER SUMMER 2022	1,000.00	T-12-56-286-000-885	B	CULTURAL ARTS/SHAKESPEARE IN THE PARK	R	08/15/22	08/31/22	SUMMER 2022		N	
Vendor Total:	1,000.00										
L1095 LUBRICATION ENGINEERS INC.											
22-00562	05/12/22	GREASE 1275 10 TUBES PER CASE									
1 GREASE 1275 10 TUBES PER CASE	217.66	2-09-55-501-002-503	B	Sewer Plant Maintenance	R	05/12/22	08/31/22	IN475374		N	
2 FREIGHT INV IN475374	21.81	2-09-55-501-002-503	B	Sewer Plant Maintenance	R	05/23/22	08/31/22	IN475374		N	
	239.47										
Vendor Total:	239.47										
MADEL005 MADELYN STRICKLAND											
22-00959	08/15/22	HIGHTSTOWN THEATER SUMMER 2022									
1 HIGHTSTOWN THEATER SUMMER 2022	600.00	T-12-56-286-000-885	B	CULTURAL ARTS/SHAKESPEARE IN THE PARK	R	08/15/22	08/31/22	SUMMER 2022		N	
Vendor Total:	600.00										
MAGLO005 MAGLOCLEN, INC.											
22-01019	08/29/22	ANNUAL MEMBERSHIP USER FEE									
1 ANNUAL MEMBERSHIP USER FEE	400.00	2-01-25-240-001-044	B	Professional Assoc. Dues	R	08/29/22	08/31/22	7385		N	
Vendor Total:	400.00										
R0058 MARGARET M. RIGGIO											
22-00874	07/28/22	MILEAGE AND REIMBURSEMENTS									
1 MILEAGE APRIL-JULY 2022	146.51	2-01-20-120-001-045	B	CLERK'S OFFICE MILEAGE	R	07/28/22	08/31/22	APR/JUL 2022		N	
2 NOTARY SWEARING IN 7/7/22	15.00	2-01-20-120-001-199	B	Miscellaneous	R	07/28/22	08/31/22	7-7-22		N	
	161.51										
Vendor Total:	161.51										
M0180 MCMASTER-CARR											
22-00955	08/15/22	FITTING FOR FIRE HOSE									
1 INV 82416848-FITTING FOR	17.27	2-09-55-501-001-503	B	Water Plant Maintenance	R	08/15/22	08/31/22	82416848		N	
2 INV 82423663-FITTING FOR	22.55	2-09-55-501-001-503	B	Water Plant Maintenance	R	08/15/22	08/31/22	82423663		N	

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Vendor #	Name	PO #	PO Date	Description	Amount	Contract Charge Account	PO Type	Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
M0127	MONMOUTH COUNTY													
22-00909	08/09/22	JULY 2022	ROOSEVELT TIPPING											
1	JULY 2022	ROOSEVELT TIPPING	2,279.53	2-01-43-513-001-171	B Borough of Roosevelt-Tipping Fees	R	08/09/22	08/31/22		JULY 2022				N
Vendor Total:				2,279.53										
NCARN005	N. CARNEVALE & SONS, INC													
22-00657	06/09/22	EXTERIOR DOOR INFILL												
1	EXTERIOR DOOR INFILL	4,850.00	2-09-55-501-002-503	B Sewer Plant Maintenance	R	06/09/22	08/31/22		4060					N
Vendor Total:				4,850.00										
00019	O'BRIEN CONSULTING SERVICES													
22-00931	08/15/22	MONTHLY IT SERVICE FEE JUL 22												
1	MONTHLY IT SERVICE FEE JUL 22	900.00	2-01-25-240-001-029	B Maint. Contracts - Other	R	08/15/22	08/31/22		22-6014					N
2	MONTHLY IT SERVICE FEE JUL 22	250.00	2-01-25-240-001-029	B Maint. Contracts - Other	R	08/15/22	08/31/22		22-6014					N
3	MONTHLY IT SERVICE FEE JUL 22	8.50	2-01-25-240-001-029	B Maint. Contracts - Other	R	08/15/22	08/31/22		22-6014					N
				1,158.50										
Vendor Total:				1,158.50										
00050	ONE CALL CONCEPT INC													
22-00764	07/06/22	JUNE 2022	ONE CALL MESSAGES											
1	INV 2065085-JUNE 2022	60.06	2-09-55-501-001-535	B Hydrants and Line Repair	R	07/06/22	08/31/22		2065085					N
22-00904	08/09/22	JULY 2022	MARK OUT REQUESTS											
1	INV 2075085-JULY 2020	MARK OUT	36.82	2-09-55-501-001-535	B Hydrants and Line Repair	R	08/09/22	08/31/22		2075085				N
Vendor Total:				96.88										
ONOLE005	ONOLEE OBERRENDER													
22-00966	08/15/22	PORCHFEST ART												
1	PORCHFEST ART	250.00	G-02-41-761-000-000	B Mercer County Local Arts Grant	R	08/15/22	08/31/22		HCAC001					N
Vendor Total:				250.00										

Vendor #	Name	PO #	PO Date	Description	Amount	Contract Charge	PO Type Account	Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
P0005	PARIS AUTOMOTIVE SUPPLY													
22-00911	08/09/22 JULY 2022 INVOICES													
1	JULY 2022 INVOICES				192.86	2-01-26-290-001-034		B Motor Vehicle Parts & Access.	R	08/09/22	08/31/22		JULY 2022	N
2	JULY 2022 INVOICES				305.76	2-01-26-305-001-034		B Motor Vehicle Parts & Access.	R	08/09/22	08/31/22		JULY 2022	N
3	JULY 2022 INVOICES				74.66	2-01-28-369-001-139		B Mower Repairs	R	08/09/22	08/31/22		JULY 2022	N
					573.28									
	Vendor Total:				573.28									
P0088	PARKER MCCAY, P.A.													
22-01039	08/31/22 #3150807; Servces thru 7/31/22													
1	#3150807; Servces thru 7/31/22				113.20	2021-02		P Amended Site Plan	R	08/31/22	08/31/22		3150807	N
22-01040	08/31/22 #3150806; Srvcs thru 7/31/22													
1	#3150806; Srvcs thru 7/31/22				363.00	2-01-21-180-001-107		B Planning Board - Attorney	R	08/31/22	08/31/22		3150806	N
	Vendor Total:				476.20									
POWER005	POWER PLACE, INC													
22-00907	08/09/22 SALES ORDER 1685554													
1	SALES ORDER 1685554				97.89	2-01-28-369-001-140		B Landscape Maintenance	R	08/09/22	08/31/22		1082306	N
	Vendor Total:				97.89									
P0073	PRIME SOLUTION INC.													
22-00655	06/09/22 PNEUMATIC RADIAL SEAL TUBES													
1	PNEUMATIC RFP RADIAL SEAL NBR				1,800.00	2-09-55-501-002-503		B Sewer Plant Maintenance	R	06/09/22	08/31/22		SH7518	N
2	SHIPPING				21.60	2-09-55-501-002-503		B Sewer Plant Maintenance	R	08/10/22	08/31/22		SH7518	N
					1,821.60									
	Vendor Total:				1,821.60									
P0044	PSE&G													
22-01031	08/30/22 MASTER 13 01 184 04 8/22/22													
1	7341583509 140 N MAIN ST				133.82	2-01-31-446-001-143		B Gas/Heat - Fire House	R	08/30/22	08/31/22		503100105830	N
2	7341583606 148 N MAIN ST				60.28	2-01-31-446-001-143		B Gas/Heat - Fire House	R	08/30/22	08/31/22		503100105830	N
3	7341583703 BANK ST				32.43	2-09-55-501-001-505		B Gas Service	R	08/30/22	08/31/22		503100105830	N

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Vendor #	Name	PO #	PO Date	Description	Contract	PO Type	Stat/Chk	First	Rcvd	Chk/Void	1099	
Item	Description	Amount	Charge	Account	Acct	Type	Description	Enc	Date	Date	Invoice	Excl
T1886	TWINCO SUPPLY CO., INC											
22-00949	08/15/22	40 X 48 PLASTIC BAGS										
1	L48225 - 40 X 48 PLASTIC BAGS	426.30		2-01-20-125-001-035		B	Paper Products/Janitorial	R	08/15/22	08/31/22	025337-00	N
Vendor Total:		426.30										
TYLER010	TYLER DININNO											
22-00963	08/15/22	HIGHTSTOWN THEATER SUMMER 2022										
1	HIGHTSTOWN THEATER SUMMER 2022	375.00		T-12-56-286-000-885		B	CULTURAL ARTS/SHAKESPEARE IN THE PARK	R	08/15/22	08/31/22	SUMMER 2022	N
Vendor Total:		375.00										
TYLER005	TYLER TECHNOLOGIES, INC.											
22-00967	08/15/22	MOBILE EYES ON BOARD										
1	MOBILE EYES ON BOARD	2,695.00		2-01-25-256-002-094		B	Computer Service,Support & Software	R	08/15/22	08/31/22	025-387937	N
Vendor Total:		2,695.00										
R0112	UNITED SITE SERVICES											
22-00802	07/13/22	DAWES PARK-RESTROOMS										
1	DAWES PARK-RESTROOMS	87.50		2-01-28-370-002-021		B	RECREATION SUMMER PROGRAM	R	07/13/22	08/31/22	0006507538	N
Vendor Total:		87.50										
22-00917	08/09/22	DAWES PARK RESTROOMS										
1	DAWES PARK RESTROOMS	87.50		2-01-28-370-002-021		B	RECREATION SUMMER PROGRAM	R	08/09/22	08/31/22	0006530545	N
Vendor Total:		175.00										
U0061	USALCO, LLC											
22-00360	03/31/22	RES 2020-235 ALUMINUM SULFATE				B						
4	INV 20240910 8/24/22	4,796.90		2-09-55-501-002-542		B	Aluminum Sulfate	R	06/23/22	08/31/22	20240910	N
Vendor Total:		4,796.90										
V0007	VALLEY PHYSICIAN SERVICES, PC											
22-00973	08/16/22	2ND QUARTER DOT TESTING										
1	INV 633431C5622	102.00		2-01-26-290-001-093		B	Employee Physicals/Drug Tests	R	08/16/22	08/31/22	633431C5622	N
Vendor Total:		102.00										

Vendor #	Name	PO #	PO Date	Description	Contract	PO Type	Stat/Chk	First	Rcvd	Chk/Void	1099	
		Item		Description	Amount	Charge Account		Enc Date	Date	Date	Invoice	Exc
VORTE010 VORTEX SERVICES, LLC												
22-00559	05/12/22	8	HOUR DAY JET/VAC DAY #5									
1	8	HOUR DAY JET/VAC DAY #5	1,550.00	2-09-55-501-002-537	B Sewer Main Cleaning & Testing	R	05/12/22	08/31/22		307813		N
Vendor Total:			1,550.00									
W0071 WASTE MGMT OF NEW JERSEY, INC.												
22-00178	02/17/22	RES 2022-47	SLUDGE EXTENSION	B								
8	INV 3075612-0502-1	8/1/22	8,717.95	2-09-55-501-002-538	B Sludge Removal/Disposal-Waste Management	R	07/07/22	08/31/22		3075612-0502-1		N
Vendor Total:			8,717.95									
W0005 WEB OUTBACK												
22-01030	08/29/22	PORTABLE RESTROOMS-PARKS & REC										
1	PORTABLE RESTROOMS-PARKS & REC	275.00	T-12-56-286-000-876	B PARKS & RECREATION/ TRIATHLON	R	08/30/22	08/31/22		78995			N
2	PORTABLE RESTROOMS-PARKS & REC	275.00	T-12-56-286-000-876	B PARKS & RECREATION/ TRIATHLON	R	08/30/22	08/31/22		79741			N
			550.00									
Vendor Total:			550.00									
WIREL005 WIRELESS ELECTRONICS, INC.												
22-00942	08/15/22	MONTHLY SVC CONTRACT - AUG '22										
1	MONTHLY SVC CONTRACT - AUG '22	255.00	2-01-25-240-001-029	B Maint. Contracts - Other	R	08/15/22	08/31/22		M61380			N
Vendor Total:			255.00									
Z0106 ZEP SALES & SERVICE												
22-00778	07/11/22	1 PAIL 5 GALLON 777										
1	1 PAIL 5 GALLON 777	321.24	2-09-55-501-002-535	B Chemicals Miscellaneous	R	07/11/22	08/31/22		9007608523			N
22-00891 08/09/22 ZEP RING MASTER & DEO 3												
1	CASE OF ZEP DEO-3	114.75	2-09-55-501-002-535	B Chemicals Miscellaneous	R	08/09/22	08/31/22		9007713467			N
2	CASE ZEP RING MASTER	146.87	2-09-55-501-002-535	B Chemicals Miscellaneous	R	08/09/22	08/31/22		90077134			N
3	FREIGHT	25.90	2-09-55-501-002-535	B Chemicals Miscellaneous	R	08/09/22	08/31/22		9007713467			N
			287.52									
Vendor Total:			608.76									

Totals by Year-Fund								
Fund Description	Fund	Budget Rcvd	Budget Held	Budget Total	Revenue Total	G/L Total	Project Total	Total
CURRENT FUND	1-01	970.00	0.00	970.00	0.00	0.00	0.00	970.00
CURRENT FUND	2-01	117,118.88	0.00	117,118.88	0.00	0.00	0.00	117,118.88
	2-09	65,542.78	0.00	65,542.78	0.00	0.00	0.00	65,542.78
	2-21	0.00	0.00	0.00	0.00	0.00	2,124.20	2,124.20
Year Total:		182,661.66	0.00	182,661.66	0.00	0.00	2,124.20	184,785.86
GENERAL CAPITAL	C-04	6,297.75	0.00	6,297.75	0.00	0.00	0.00	6,297.75
WATER/SEWER CAPITAL	C-08	18,894.88	0.00	18,894.88	0.00	0.00	0.00	18,894.88
Year Total:		25,192.63	0.00	25,192.63	0.00	0.00	0.00	25,192.63
	G-02	1,429.00	0.00	1,429.00	0.00	0.00	0.00	1,429.00
TRUST OTHER - FUND #12	T-12	4,443.99	0.00	4,443.99	0.00	0.00	0.00	4,443.99
Total of All Funds:		214,697.28	0.00	214,697.28	0.00	0.00	2,124.20	216,821.48

Project Description	Project No.	Rcvd Total	Held Total	Project Total
Amended Site Plan	2021-02	2,124.20	0.00	2,124.20
Total of All Projects:		<u>2,124.20</u>	<u>0.00</u>	<u>2,124.20</u>

Resolution 2022-162

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

RESOLUTION AUTHORIZING THE BOROUGH OF HIGHTSTOWN TO PARTICIPATE IN THE INTRA-COUNTY MUTUAL AID AND ASSISTANCE AGREEMENT WITH PARTICIPATING UNITS IN THE COUNTY OF MERCER

WHEREAS, the Uniform Shared Services and Consolidation Act, N.J.S.A. 40A: 65-1 et. Seq., (“Act”) provides that any local governmental unit may enter into a contract with any other local governmental unit to provide or receive any service that each local unit is empowered to provide or receive within its own jurisdiction; and

WHEREAS, mutual aid and assistance agreements between municipalities, counties, law enforcement agencies, police, emergency medical service, fire departments, fire companies or EMS organizations and fire departments situated in fire districts operated by a Board of Fire Commissioners, are permitted, pursuant to N.J.S.A. 40A: 14-26 and 40A: 14-156.1; and

WHEREAS, the President in Homeland Security Directive (HSPD-5), directed the Secretary of the Department of Homeland Security to develop and administer a National Incident Management System (“NIMS”), which would provide a consistent nationwide approach to Federal, State, local and tribal governments to work together more effectively and efficiently to prevent, prepare for, respond to and recover from domestic incidents, regardless of cause, size or complexity; and

WHEREAS, “The New Jersey Civilian Defense and Disaster Control Act” App.A9-33 et. seq., provides for the health, safety, and welfare of the people of the State of New Jersey during any emergency by centralizing control of all civilian activities having to do with such emergency giving the Governor control over the resources of each and every political subdivision to cope with any condition that shall arise out of such emergency; and,

WHEREAS, the Director of the Division of Fire Safety in the Department of Community Affairs promulgated rules in accordance with the “Fire Service Resource Emergency Deployment Act,” N.J.A.C. 52:14E-11 et. seq., commonly referred to as the “Fire Service Resource Emergency Deployment Regulations” N.J.A.C. 5:75A et. seq.; and

WHEREAS, the Governing Body of the Borough of Hightstown deem it to be in the best interest of the Borough to enter into Mutual Aid and Assistance Agreements with governmental entities throughout Mercer County and all of their departments, authorities, boards, commissions and other functions under the auspice of each participating governmental entity including but not limited to, law enforcement, public works, emergency medical services, fire departments, emergency management, human services, hazardous materials response units, technical or special operations teams, Community Emergency Response Team (“CERT”) members, Medical Reserve

Corps (“MRC”) members or other volunteers and other jurisdictions defined “local governments” in the Homeland Security Act of 2002; and

WHEREAS, N.J.S.A 40A:14-26 and 156.1 et seq. has authorized interjurisdictional mutual aid; and

WHEREAS, the Governing Body of the Borough of Hightstown and the Participating Units Recognize that benefit of entering into an agreement for mutual aid and assistance with each other to protect against loss, damage or destruction by fire, civil unrest, hazardous material, major criminal or emergency events, natural and man-made disaster or catastrophe and to address those situations when additional aid and assistance is needed to protect the best interest of the persons and property of each individual jurisdiction.

NOW, THEREFORE, BE IT RESOLVED, that the Intra-County Mutual Aid and Assistance Agreement between the Borough of Hightstown and Participating Units be and same hereby accepted.

BE IT FURTHER RESOLVED, that the Mayor, Emergency Management Coordinator, and Borough Clerk are authorized to execute the Intra-County Mutual Aid and Assistance Agreement.

BE IT FURTHER RESOLVED, that Borough Clerk shall forward two (2) certified true copies of this resolution and accompanying agreement to the County of Mercer Office of Emergency Management.

CERTIFICATION

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on September 6, 2022.

Margaret Riggio
Borough Clerk

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WHEREAS, the President of the United States in Homeland Security Directive (HSPD-5), directed the Secretary of the Department of Homeland Security to develop and administer a National Incident Management System ("NIMS"), which would provide a consistent nationwide approach to Federal, State, local and tribal governments to work together more effectively and efficiently to prevent, prepare for, respond to and recover from domestic incidents, regardless of cause, size or complexity; and,

WHEREAS, "The New Jersey Civilian Defense and Disaster Control Act" App.A9-33 et. seq., provides for the health, safety, and welfare of the people of the State of New Jersey during any emergency by centralizing control of all civilian activities having to do with such emergency giving the Governor control over the resources of each and every political subdivision to cope with any condition that shall arise out of such emergency; and,

WHEREAS, the Director of the Division of Fire Safety in the Department of Community Affairs promulgated rules in accordance with the "Fire Service Resource Emergency Deployment Act," N.J.A.C. 52:14E-11 et. seq., commonly referred to as the "Fire Service Resource Emergency Deployment Regulations" N.J.A.C. 5:75A et. seq.; and,

WHEREAS, it is deemed to be in the best interest of the residents of Mercer County to enter into Mutual Aid and Assistance Agreements with governmental entities throughout Mercer County and all of their departments, authorities, boards, commissions and other functions under the auspice of each participating governmental entity including but not limited to, law enforcement, public works, emergency medical services, fire departments, emergency management, human services, hazardous materials response units, technical or special operations teams, Community Emergency Response Team ("CERT") members, Medical Reserve Corps ("MRC") members or other volunteers and other jurisdictions defined "local governments" in the Homeland Security Act of 2002; and,

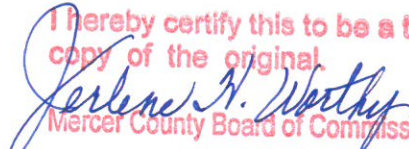
.....
Clerk to the Board

-3-

WHEREAS, N.J.S.A 40A:14-26 and 156.1 et seq. has authorized interjurisdictional mutual aid; and,

BE IT RESOLVED, that the County Executive and Clerk to the Board are authorized to execute the Intra-County Mutual Aid and Assistance Agreement with participating units in the County of Mercer.

BE IT FURTHER RESOLVED, that Clerk shall forward one (1) certified copy of this Resolution and one (1) copy of the Agreement to the Office of Emergency Management, and copies of the same to County Counsel and the Shared Services Coordinator.

I hereby certify this to be a true
copy of the original.

Mercer County Board of Commissioners

.....
Clerk to the Board

INTRACOUNTY MUTUAL AID AND ASSISTANCE AGREEMENT BETWEEN PARTICIPATING UNITS

THIS AGREEMENT is made between the parties set forth on Schedule A (attached hereto) all of which are governmental entities within Mercer County, New Jersey and all of its departments, authorities, boards, commissions, and other functions under the auspices of the governmental entity including, but not limited to, law enforcement, public works, emergency medical services, fire services, emergency management, human services, hazardous materials response units/technical or special operations teams, Community Emergency Response Teams (CERT) members, Medical Reserve Corp (MRC) members or other volunteers and other jurisdictions defined as “local governments” in the Homeland Security Act of 2002. Hereinafter the parties may be referred to as “Participating Units” (those governmental entities that have adopted this agreement), “Requesting Units” (entities in need of assistance) or “Responding Units” (entities providing assistance).

WHEREAS, the President in the Homeland Security Directive (HSPD-5), directed the Secretary of the Department of Homeland Security to develop and administer a National Incident Management System (NIMS), which would provide a consistent nationwide approach to Federal, State, local and tribal governments to work together more effectively and efficiently to prevent, prepare for, respond to, and recover from domestic incidents, regardless of cause, size, or complexity; and

WHEREAS, “The New Jersey Civilian Defense and Disaster Act” App. A9-33 et seq., provides for the health, safety, and welfare of the people of the State of New Jersey during any emergency by centralizing control of all civilian activities having to do with such emergency giving the Governor control over the resources of each and every political subdivision to cope with any condition that shall arise out of such emergency; and

WHEREAS, the State of New Jersey adopted the “Fire Service Resource Emergency Deployment Act”, N.J.S.A. 52:14E-11 et seq., to establishes a mechanism for the coordination of fire service resources throughout the State to facilitate a quick and efficient response to any emergency incident or situation that requires the immediate deployment of those resources in order to protect life and property from the danger or destruction of fire, explosion or other disaster; and,

WHEREAS, the Director of the Division of Fire Safety in the Department of Community Affairs promulgated rules commonly referred to as the “Fire Service Resource Emergency Deployment Regulations” N.J.A.C. 5:75A et seq., and N.J.A.C. 5:75 A-2.2 specifically requires each municipality or fire district to adopt a local fire mutual aid plan; and,

WHEREAS, N.J.S.A. 40A: 14-26 and 156.1 et seq. has authorized interjurisdictional mutual aid; and

WHEREAS, an emergency responder is defined as anyone employed by, contracted to provide services to or otherwise affiliated with the Participating Units and possessing special skills, qualifications, training, knowledge and experience beneficial to the mitigation of disaster situation; An emergency responder includes, but is in no way limited to, the following: hazardous materials response officials, law enforcement officers, fire fighters, emergency medical services personnel, physicians, nurses, other public health personnel, emergency management personnel, public works personnel, those persons with specialized equipment operations skills or training or any other skills needed to provide aid in a declared emergency, and

WHEREAS, the Participating Units recognize the benefit of entering into an agreement for mutual aid and assistance with each other to protect against loss, damage or destruction by fire, civil unrest,

hazardous material, major criminal or emergency events, natural and man-made disaster or catastrophe and to address those situations when additional aid and assistance is needed to protect the best interests of the persons and property in each individual jurisdiction, and

WHEREAS, in May 2019, the County of Mercer became a participant in the Statewide Inter-County Mutual Aid and Assistance Agreement.

WITNESSETH:

In consideration of the mutual benefits and covenants contained in this agreement, the Participating Units respectively agree as follows:

Mutual Aid and Assistance. Upon the request as provided herein, the Participating Units shall provide mutual aid and assistance to each other. Mutual Aid and Assistance included the following:

- a. Rendering of aid and assistance, including pre-established immediate response or other support, i.e., providing sheltering of Requesting Units population, by one or more Participating Units to an emergency scene under the control and/or jurisdiction of another Participating Unit, said emergency may include but not limited to fire, civil unrest, hazardous material, major criminal, or emergency events, natural and or man-made or catastrophe affecting the environment.
- b. Rendering of aid and assistance by one or more Participating Units to another Participating Unit to serve as supplemental reserve protection in the Requesting Unit's jurisdiction while the Requesting Unit is on an emergency call and/or otherwise currently unable to address the emergency services needs in its jurisdiction.
- c. Participating in training exercises with other Participating Units, where the purpose of such training exercises is to coordinate and prepare for fire, civil unrest, hazardous material, major emergency, natural disaster, environmental disaster and/or other emergency situations that are a threat to life and property.

2. Requests for Mutual Aid and Assistance.

- a. Each Participating Unit within the applicable Annexes or Emergency Support Functions of their Emergency Operations Plan (EOP) shall address mutual assistance to the levels they deem acceptable when measured against potential risks and shall be based on available resources at the time a request is made. Said information shall be updated with the quadrennial submission of said Emergency Operations Plan (EOP) or on a more frequent basis as needed to the Mercer County Office of Emergency Management.
 - i. All Local Fire Mutual Aid Plans shall be in compliance with the New Jersey Fire Service Emergency Deployment Rules N.J.A.C. 5:75A et seq, specifically N.J.A.C. 5:75A2-2
 - ii. The County Emergency Management Coordinator, County Fire Coordinator, County EMS Coordinator, County Director of Public Works and Engineering or the County Prosecutor, where appropriate will implement mutual aid provisions in accordance with the County EOP or other response plans for agencies/jurisdictions failing to cover this in their EOP's or submitting plans as required in section 2a.

- b. Requests for mutual aid should be made by the on-scene incident commander or through the jurisdiction's emergency operations center to the Mercer County Emergency Services Communications Center (CENTRAL) who will notify the Responding Unit's dispatch center or dispatch the requested units.
 - i. The request to the Responding Unit shall include the following:
 - 1. The type and extent of services requested,
 - 2. The staging location,
 - 3. A designated communications frequency for mutual aid units to contact the Requesting Unit for further instructions.
 - ii. The on-scene incident commander or the emergency operations center of the Requesting Unit shall formally release the Responding Unit from the incident scene once it has been determined that the Responding Unit's services are no longer needed for the incident period.
- 3. **Tactical Command and Authority at Emergency Scene.** The Incident Commander of the Requesting Unit shall have overall command authority of all Participating Units at the scene of the emergency. Participating Units shall operate in compliance of the State Incident Management System N.J.A.C. 5:73-1.6(b).
 - a. If a Responding Unit responds to the scene of an emergency located within a jurisdiction that does not possess the capabilities of the Responding Unit, then the Responding Unit's officer in charge must coordinate with the Incident Commander of the Requesting Unit to expand the incident management structure through established policies and procedures.
- 4. **No Charge for Use of Personnel or Equipment.**
 - a. No Participating Units shall bill a Requesting Unit for wages, salaries or use of equipment in making mutual aid and assistance responses, except as is provided for by a preexisting separate agreement and/or as permitted within FEMA Policy 9523.6, the regulations of the Stafford Disaster and Emergency Assistance Act, 42 U.S.C. 5121-5206 and the implementing regulations of 44 CFR 204 and 206 in which case reimbursements as permitted therein shall be recoverable as provided within said regulations.
 - b. If fuel, chemical substances, crowd control gases, water additives, sterilized medical equipment or other disposable goods are used for mitigation of the incident by a Responding Unit at a mutual aid and assistance response which cause the Responding Units to incur an expenditure to replace the same, and/or portable equipment requires repair or is lost the Requesting Unit shall replace or, upon receipt of an appropriate voucher, reimburse the Responding Unit for the expenditure involved. Said reimbursement or replacement shall not be construed as payment or consideration for making the mutual aid and assistance response but only as an effort to compensate a Responding Unit for its actual cost outlay in replacing these expendable materials.
 - i. In order for the Requesting Unit to repair or replace the consumable goods, the Responding Unit must submit an invoice within thirty (30) days of the event for the cost of the goods to the Requesting Unit.

- c. This agreement applies when there is no other mutual aid agreement between the participating parties or otherwise supersedes existing mutual aid agreements when: 1) there has been an Emergency Proclamation issued for the County by the Governor, the County or City Government authorities; 2) by the activation of the State or County Emergency Operations Center to coordinate the emergency response; or, 3) when a NIMS Incident Commander has been established for the emergency.
 - d. Participating Units, when possible, will be reimbursed in accordance with the Spill Compensation Control Act (N.J.A.C. 7:1E-5.3/N.J.S.A. 58:10-23.11e).
 - e. This agreement recognizes the provisions as required by New Jersey Civilian Defense & Control Act App.9-33 et seq. and specifically Emergency Medical Services N.J.S.A. 26:2K-60.
5. **Limitation of Providing Mutual Aid and Assistance.** Nothing contained in this Agreement shall be construed to require a Participating Unit to make a mutual aid and assistance response if the response will leave the Participating Unit's jurisdiction without sufficient police, fire, ambulance and/or emergency protection.
 6. **Communication and Coordination.** The Emergency Management Coordinator of Mercer County shall be responsible for maintaining an updated list of all contact information for signatories.
 7. **Death or Disability.** If any member of a Participating Unit suffers injury or death at the scene of a mutual aid and assistance emergency or training exercise, the member or the member's designee or legal representative shall be entitled to all salary, pension rights, worker's compensation, and other benefits to which the member would be entitled if injury or death occurred in the performance of duties within the jurisdiction of the Participating Unit in accordance with N.J.S.A. 40A:14-26. Said rights, benefits and compensation shall be paid by the Participating Unit and **not** by the Requesting Unit. Each Participating Unit shall be individually responsible for providing adequate benefits, coverage, and compensation for its members.
 8. **Member Authority.** The members of each Participating Unit making a mutual aid and assistance response shall have the same powers and authority as the members of a Requesting Unit at the scene of an emergency in accordance with N.J.S.A. 40A:14-156.2. Said members of a Participating Unit shall also have, while acting, such rights and immunities as they would otherwise enjoy in the performance of their normal duties within their own jurisdiction.
 9. **Liability Insurance.** Each Participating Unit shall maintain adequate liability insurance, the minimum limits of which shall be one million (\$1,000,000) dollars. Additionally, the Requesting Unit agrees to hold harmless and defend a Participating Unit in the event of any lawsuit arising out of such assistance. On an annual basis, all Participating Units are to provide the County Emergency Management Coordinator with a Certificate of Insurance supporting the existence of the required insurance, referencing this agreement.
 10. **Indemnity.** To the fullest extent permitted by law, a Responding Participating Unit shall indemnify and hold harmless the other Participating Units, its agents, servants, officers, officials, and employees, or any of them, from and against any and all claims, damages, losses, and expenses including, but not limited to, reasonable attorney's fees and other legal fees, arising out of or resulting from the performance or provision of services required under this Agreement,

provided that same is caused in whole or part by the negligent act, error, omission, failure to act, or willful misconduct of the Responding Unit, its agents, servants, officers, officials, employees.

The Unit shall submit a report to all other Participating Units within forty-eight (48) hours of learning of any incident resulting in damage or which is reasonably likely to result in claim of damage.

11. **Term; Withdrawal.** This Agreement shall commence upon signing by each of the Participating Units and shall continue in full force and effect indefinitely so long as there are at least two (2) Signatories. Each Participating Unit will renew participation in this agreement on the same cycle as their Emergency Operations Plan renewal. Any Participating Units may withdrawal from this Agreement by providing all other Participating Units and the Mercer County Office of Emergency Management with sixty (60) days advanced written notice of withdrawal. In the event of withdrawal by any Participating Unit, this Agreement will continue in full force and effect for all remaining Participating Units.
12. **Legal Authority.** This Agreement for mutual aid and assistance is expressly made in accordance with N.J.S.A. 40A:14-26 and 156.1 et seq. Moreover, all Law Enforcement Operations conducted by the County Prosecutor and his officers and agents are deemed subject to the provisions of Wright v. State, 169 N.J. 422 (2001).
13. **Entire Agreement.** This agreement constitutes the entire understanding between the Participating Units. This Agreement supersedes all communications, representations, or prior agreements, oral or written between Participating Units with respect to the subject matter hereof.
14. **Execution of Agreement.** Upon execution of this agreement, all signatories become mutual aid partners amongst all other executed entities.
15. **Preclusion of Double Benefit.** Should any entity covered under this agreement receive benefits that would otherwise cover the cost of services, the requesting entity may not be responsible to cover costs associated with the request.

**COUNTY OF MERCER
MUTUAL AID AND ASSISTANCE AGREEMENT**

IN WITNESS WHEREOF, the County of Mercer and each Participating Unit has executed this Agreement and affixed its corporate seal on the date and as shown, attached hereto and made a part thereof. By executing this Agreement, each Participating Unit acknowledges, that said execution has been duly authorized by proper Resolution if required, a copy of which is annexed to this Agreement. The resolutions and list of Participating Units will be maintained in the Mercer County Office of Emergency Management.

Date: _____

Participating Unit – Hightstown Borough

(Signature of Authorized Official)

Lawrence D. Quattrone, Mayor

Witness or Attest:

(Signature of Certifying Official)

Margaret Riggio, Borough Clerk

Municipal Emergency Management Coordinator:

(Signature of Emergency Management Coordinator)

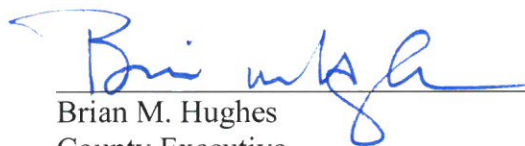
James Sidelinger, OEM Coordinator

**COUNTY OF MERCER
MUTUAL AID AND ASSISTANCE AGREEMENT**

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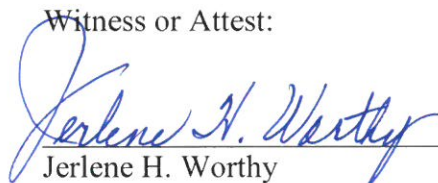
County of Mercer
Participating Unit

Date: 3/6/25



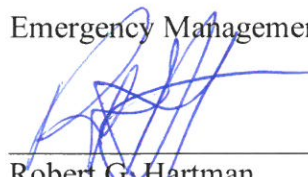
Brian M. Hughes
County Executive

Witness or Attest:



Jerlene H. Worthy
Clerk to the Board

Emergency Management Coordinator:



Robert G. Hartman
County Emergency Management Coordinator

Schedule A

Schedule A may be updated and maintained by the Mercer County Office of Emergency Management. It shall contain the list of all agreement signatories. Below is a sample form for tracking signatories.

[illegible]

Resolution 2022-163

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

**AUTHORIZING PAYMENT #1 AND CHANGE ORDER #1– S.
BROTHERS – IMPROVEMENTS RAILROAD AVENUE, DEY
STREET, CENTER STREET AND SOUTH ACADEMY STREET**

WHEREAS, on November 21, 2021, the Borough Council awarded a contract for the Improvements Railroad Avenue, Dey Street, Center Street and South Academy Street to S. Brothers, Inc., of South River, New Jersey at the price of \$573,798.00; and

WHEREAS, the contractor has submitted a request for payment No. 1 in the amount of \$499,590.07, for partial payment through July 25, 2022; and

WHEREAS, the contractor has submitted Change Order No. 1 which includes an adjustment to as-built quantities and supplemental items; and

WHEREAS, Change Order No. 1 neither increases nor decreases the contract amount; and

WHEREAS, the Borough Engineer has recommended approval of Change Order No. 1; and

WHEREAS, the Borough Engineer has recommended approval of Payment Request No. 1 to the contractor in the amount of \$499,590.07.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown that Change Order No. 1 and Payment Request No. 1 to S. Brothers, Inc., of South River, New Jersey for \$499,590.07, is hereby approved as detailed herein, and the Deputy CFO is authorized to issue same.

CERTIFICATION

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on September 6, 2022.

Margaret Riggio
Borough Clerk



MEMORANDUM

TO: Mayor and Council
Borough of Hightstown

FROM: Carmela Roberts, P.E., C.M.E. *CR*
Borough Engineer

DATE: August 22, 2022

RE: Improvements to Railroad Avenue, Dey Street,
Center Street, and South Academy Street
Payment No. 1
Our File No.: H1801

Attached please find the following in reference to Payment No. 1 and Change Order No. 1 which is a partial payment through July 25, 2022 for mobilization, site clearing, traffic control, inlet filters, silt fence, tree removals, water services, curb valves and boxes, sanitary manhole frames and covers, inlets, inlet repair, inlet curb pieces, inlet frames and covers, storm piping, trench drain, Belgian block curb, concrete curb, sidewalk, driveway repair, emergency access drive, detectable warning surfaces, brick pavers, stone path, guide rail, milling and paving, base repairs, topsoiling and fertilizer, and fuel and asphalt price adjustments:

1. Payment No. 1
2. Invoice No. 1
3. Change Order No. 1
4. Certified Payrolls
5. Monthly Project Workforce Reports

This payment includes Change Order No. 1 which includes an adjustment to as-built quantities and the following supplemental items:

Supplemental Items S-1 and S-10: replace existing deteriorated inlets and storm piping at the intersection of Railroad Avenue and Morrison Avenue found during construction. The stormwater components were not visible from the surface.

Supplemental Item S-2: installs a 16"x8" road base concrete gutter at Mercer Street as requested by the NJDOT.

Supplemental Item S-3: raises and reinforces a manhole found buried 24-inches below the ground during construction.

Supplemental Item S-4: replaces an existing sanitary sewer lateral to install the proposed water service. The existing service was located under the existing lateral.

Supplemental Item S-5: installs guide rail end pieces.

Supplemental Item S-6: installs concrete steps in front of #191 Center Street due to grading modifications during construction'.

Supplemental Item S-7: replaces two fire hydrant risers as requested by the Borough.

Supplemental Item S-8: installs additional reinforcements to the trench drain for extra strength.

Supplemental Item S-9: Subgrade repairs along Railroad Avenue to address clay subbase found during construction. S-9 includes excess excavation, and installation of large stone for stabilization.

Change Order No. 1 neither increases nor decreases the contract amount \$0.00 (0%).

I recommend payment be made to S. Brothers, Inc. in the amount of \$499,590.07.

Should you have any questions, please do not hesitate to call.

cc: Dimitri Musing, Borough Administrator
Peggy Riggio, RMC, CMR, Borough Clerk
George Lang, Borough CFO
Paul Santos, S. Brothers, Inc.
Cameron Corini, PE, CME, Roberts Engineering Group, LLC
Kelly Pham, EIT, Roberts Engineering Group, LLC



PAYMENT No. 1
IMPROVEMENTS TO RAILROAD AVENUE AND DEY STREET
Borough of Hightstown, Mercer County, New Jersey
August 10, 2022
File No.: H1801

Item No.	Description	Contract Quantity	Units	Total As-Built Quantity	As-Built This Period	Unit Price	Total Cost
1	Mobilization	LS	1.00	1.00	1.00	\$4,800.00	\$4,800.00
2	Clearing Site	LS	1.00	1.00	1.00	\$48,380.00	\$48,380.00
3	Project Video	LS	1.00	0.00	0.00	\$1,000.00	\$0.00
4	Traffic Director, Flagger	HOURL	200.00	0.00	0.00	\$0.01	\$0.00
5	Uniform Traffic Director (State Non-Participating)	HOURL	250.00	54.17	54.17	\$130.00	\$7,042.25
6	Traffic Cone	UNIT	30.00	30.00	30.00	\$1.00	\$30.00
7	Drum	UNIT	15.00	0.00	0.00	\$1.00	\$0.00
8	Breakaway Barricade	UNIT	9.00	6.00	6.00	\$1.00	\$6.00
9	Construction Sign 'B' (60"x30")	UNIT	3.00	3.00	3.00	\$1.00	\$3.00
10	Construction Sign 'C' (48"x30")	UNIT	2.00	2.00	2.00	\$1.00	\$2.00
11	Construction Sign 'D' (72"x60")	UNIT	3.00	3.00	3.00	\$600.00	\$1,800.00
12	Construction Sign 'E' (72"x60")	UNIT	2.00	2.00	2.00	\$600.00	\$1,200.00
13	Construction Sign 'F' (72"x60")	UNIT	2.00	2.00	2.00	\$600.00	\$1,200.00
14	Construction Sign 'G' (24"x18")	UNIT	4.00	4.00	4.00	\$1.00	\$4.00
15	Construction Sign 'H' (24"x18")	UNIT	7.00	7.00	7.00	\$1.00	\$7.00
16	Construction Sign 'I' (24"x18")	UNIT	4.00	4.00	4.00	\$50.00	\$200.00
17	Construction Sign 'J' (30"x18")	UNIT	2.00	2.00	2.00	\$50.00	\$100.00
18	Construction Sign 'K' (30"x18")	UNIT	2.00	2.00	2.00	\$50.00	\$100.00
19	Construction Sign 'L' (30"x18")	UNIT	3.00	3.00	3.00	\$50.00	\$150.00
20	Construction Sign 'M' (30"x18")	UNIT	4.00	4.00	4.00	\$50.00	\$200.00
21	Inlet Filter, Type 2	UNIT	16.00	16.00	16.00	\$1.00	\$16.00
22	Silt Fence	LF	650.00	650.00	650.00	\$0.01	\$6.50
23	Tree Removal, 6" to 12" Diameter	UNIT	8.00	8.00	8.00	\$1,000.00	\$8,000.00
24	Tree Removal, Over 24" to 30" Diameter	UNIT	6.00	5.00	5.00	\$1,600.00	\$8,000.00
25	Excavation, Test Pit	CY	75.00	0.00	0.00	\$1.00	\$0.00
26	1" Type 'K' Copper Water Service (State Non-Participating)	LF	150.00	74.00	74.00	\$90.00	\$6,660.00
27	1" Curb Valve and Box (State Non-Participating)	UNIT	10.00	5.00	5.00	\$800.00	\$4,000.00
28	Fire Hydrant Assembly, Complete (State Non-Participating)	UNIT	1.00	0.00	0.00	\$8,000.00	\$0.00
29	Manhole Frame and Cover, Sanitary (State Non-Participating)	UNIT	2.00	2.00	2.00	\$1,000.00	\$2,000.00
30	Precast Doghouse Inlet, Type 'B'	UNIT	1.00	1.00	1.00	\$4,500.00	\$4,500.00
31	Precast Inlet, Type 'B'	UNIT	1.00	1.00	1.00	\$4,000.00	\$4,000.00
32	Precast Inlet, Type 'E'	UNIT	1.00	0.00	0.00	\$4,000.00	\$0.00
33	Inlet Repair	UNIT	5.00	5.00	5.00	\$800.00	\$4,000.00
34	4" Type 'N' Eco Curb Piece	UNIT	1.00	0.00	0.00	\$400.00	\$0.00
35	6" Type 'N' Eco Curb Piece	UNIT	2.00	3.00	3.00	\$360.00	\$1,080.00
36	8" Type 'N' Eco Curb Piece	UNIT	2.00	2.00	2.00	\$600.00	\$1,200.00
37	Bicycle Safe Frame and Grate, Type 'B'	UNIT	1.00	2.00	2.00	\$860.00	\$1,720.00
38	Bicycle Safe Frame and Grate, Type 'E'	UNIT	3.00	0.00	0.00	\$900.00	\$0.00
39	6" Perforated HDPE Pipe	LF	190.00	168.00	168.00	\$55.00	\$9,240.00
40	Trench Drain with Frame and Grate (State Non-Participating)	UNIT	1.00	1.00	1.00	\$7,500.00	\$7,500.00
41	Belgian Block Curb	LF	550.00	474.00	474.00	\$32.00	\$15,168.00
42	6"x8"x18" Concrete Vertical Curb	LF	1,865.00	2,061.00	2,061.00	\$30.00	\$61,830.00
43	6"x9"x18" Concrete Vertical Curb	LF	110.00	84.00	84.00	\$30.00	\$2,520.00
44	Concrete Sidewalk, 4" Thick	SY	483.00	476.50	476.50	\$90.00	\$42,885.00
45	Reinforced Concrete Sidewalk, 6" Thick	SY	132.00	98.00	98.00	\$95.00	\$9,310.00
46	Hot Mix Asphalt Driveway, 2" Thick	SY	81.00	162.86	162.86	\$35.00	\$5,700.00
47	Stone Driveway	SY	22.00	22.00	22.00	\$1.00	\$22.00
48	9" Wide Emergency Access Drive (State Non-Participating)	SY	245.00	235.00	235.00	\$45.00	\$10,575.00
49	Detectable Warning Surface	SY	26.00	21.00	21.00	\$340.00	\$7,140.00
50	Brick Paver Crosswalk	SY	30.00	29.37	29.37	\$380.00	\$11,160.00
51	Stone Path	SY	275.00	215.00	215.00	\$30.00	\$6,450.00
52	Split Rail Fence	LF	510.00	0.00	0.00	\$46.00	\$0.00
53	Beam Guide Rail	LF	60.00	76.00	76.00	\$100.00	\$7,600.00
54	Bollard	UNIT	4.00	0.00	0.00	\$1,300.00	\$0.00
55	Excavation, Unclassified, 12" Depth or Less	SY	1,000.00	0.00	0.00	\$0.01	\$0.00
56	HMA Milling, 3" or Less	SY	2,000.00	3,035.00	3,035.00	\$6.00	\$18,210.00
57	HMA Pavement Repair	SY	125.00	147.00	147.00	\$35.00	\$5,145.00
58	Tack Coat	GAL	300.00	298.00	298.00	\$6.00	\$1,788.00
59	Hot Mix Asphalt 9.5M64 Course, 2" Thick	TON	410.00	381.63	381.63	\$115.00	\$43,887.45
60	Hot Mix Asphalt 9.5M64 Leveling Course, Variable Thickness	TON	150.00	96.00	96.00	\$115.00	\$11,040.00



Item No.	Description	Contract Quantity	Units	Total As-Built Quantity	As-Built This Period	Unit Price	Total Cost
61	Hot Mix Asphalt 19M64 Base Course, 4" Thick	TON	300.00	302.96	302.96	\$115.00	\$34,840.40
62	Comp. Dense Graded Aggregate, 6" Thick	CY	100.00	0.00	0.00	\$1.00	\$0.00
63	30"x30" Regulatory Sign, R1-1 'Stop'	UNIT	5.00	0.00	0.00	\$335.00	\$0.00
64	30"x30" Regulatory Sign, R5-1 'Do Not Enter'	UNIT	4.00	0.00	0.00	\$335.00	\$0.00
65	30"x18" Regulatory Sign, R5-1A 'Wrong Way'	UNIT	2.00	0.00	0.00	\$325.00	\$0.00
66	36"x12" Regulatory Sign, R6-1R 'One Way'	UNIT	1.00	0.00	0.00	\$300.00	\$0.00
67	24"x18" Regulatory Sign, R7-200 'No Parking Anytime'	UNIT	2.00	0.00	0.00	\$275.00	\$0.00
68	18"x12" Regulatory Sign, R7-203 'No Parking When Road Is Snow Covered'	UNIT	1.00	0.00	0.00	\$275.00	\$0.00
69	Street Sign	UNIT	4.00	0.00	0.00	\$450.00	\$0.00
70	Traffic Markings, 24" Wide White	LF	454.00	0.00	0.00	\$6.00	\$0.00
71	Traffic Markings, 8" Wide White	LF	445.00	0.00	0.00	\$2.00	\$0.00
72	Long Life Epoxy Resin Curb Marking, Yellow	LF	365.00	0.00	0.00	\$2.50	\$0.00
73	Topsoil Spreading, 5" Thick	SY	1,625.00	1,535.00	1,535.00	\$5.00	\$7,675.00
74	Fertilizing and Seeding, Type A-3	SY	1,625.00	1,535.00	1,535.00	\$2.00	\$3,070.00
75	Tree Planting, 2" Cal.	UNIT	20.00	0.00	0.00	\$700.00	\$0.00
76	Fuel Price Adjustment	DOLLAR	5,000.00	9,168.49	9,168.49	\$1.00	\$9,168.49
77	Asphalt Price Adjustment	DOLLAR	4,000.00	10,304.70	10,304.70	\$1.00	\$10,304.70
78	Allowance (State Non-Participating)	DOLLAR	20,000.00	0.00	0.00	\$1.00	\$0.00
S-1	Type 'A' Inlet with Bicycle Safe Frame and Grate	UNIT	2.00	2.00	2.00	\$4,000.00	\$8,000.00
S-2	16"x8" Road Base Concrete Gutter	LF	84.00	84.00	84.00	\$45.00	\$3,780.00
S-3	Uncover, Raise, and Reinforce Existing Manhole	UNIT	1.00	1.00	1.00	\$1,400.00	\$1,400.00
S-4	Replace Sanitary Sewer Lateral and Saddle at #218 Railroad Avenue	LS	1.00	1.00	1.00	\$1,800.00	\$1,800.00
S-5	Guide Rail End Piece	UNIT	2.00	2.00	2.00	\$460.00	\$920.00
S-6	Concrete Steps	UNIT	1.00	1.00	1.00	\$1,800.00	\$1,800.00
S-7	Fire Hydrant Riser	UNIT	2.00	2.00	2.00	\$2,380.00	\$4,760.00
S-8	Reinforce Trench Drain	UNIT	1.00	1.00	1.00	\$1,800.00	\$1,800.00
S-9	Subbase Repairs	SY	400.00	400.00	400.00	\$62.60	\$25,040.00
S-10	18" HDPE Storm	LF	40.00	40.00	40.00	\$196.25	\$7,850.00
TOTAL WORK COMPLETED							\$509,785.79
LESS: RETAINAGE							2%
							\$10,195.72
SUBTOTAL							\$499,590.07
LESS: PREVIOUS PAYMENTS							\$0.00
TOTAL AMOUNT DUE							\$499,590.07
AMOUNT OF ORIGINAL CONTRACT							\$573,798.00
AMOUNT OF ORIGINAL CONTRACT ADJUSTED BY CHANGE ORDER NO. 1 (0%)							\$573,798.00

NEW JERSEY DEPARTMENT OF TRANSPORTATION
DIVISION OF LOCAL AID AND ECONOMIC DEVELOPMENT
CHANGE ORDER NUMBER - 1
STATE AID PROEJCT
1 of 4

Project	Improvements to Railroad Avenue, Dey Street, Center Street, and South Academy Street
Municipality	Borough of Hightstown
County	Mercer County
Contractor	S. Brothers, Inc.

In accordance with the project Supplementary Specification, the following are changes in the contract.

Location and Reason for Change (Attach additional sheets if required)

Adjustments to as-built quantities.

S-1 and S-10 replaces existing deteriorated inlets and storm piping found during construction. The stormwater components were not visible from the surface.

S-2 installs a 16"x8" road base concrete gutter as requested by the NJDOT.

S-3 raises and reinforces a buried manhole found during construction.

S-4 replaces an existing sanitary sewer lateral to install the proposed water service. The existing service was found located under the existing lateral.

S-5 installs guide rail end pieces.

S-6 replaces existing concrete steps as a result of construction.

S-7 replaces two fire hydrant risers as requested by the Borough.

S-8 installs additional reinforcements to the trench drain for extra strength.

S-9 replaces a large area of soft subbase at Railroad Avenue found during construction. The subbase laid on top of a clay base and required 18" of excavation and installation of additional large stone.

<u>Item No.</u>	<u>Description</u>	<u>Quantity (+/-)</u>	<u>Unit Price</u>	<u>Amount</u>
4	Traffic Director, Flagger	-200.00 HOUR	\$0.01	-\$2.00
5	Uniform Traffic Director (State Non-Participating)	-195.83 HOUR	\$130.00	-\$25,457.75
7	Drum	-15.00 UNIT	\$1.00	-\$15.00
8	Breakaway Barricade	-3.00 UNIT	\$1.00	-\$3.00
24	Tree Removal, Over 24" to 30" Diameter	-1.00 UNIT	\$1,600.00	-\$1,600.00
25	Excavation, Test Pit	-75.00 CY	\$1.00	-\$75.00
26	1" Type 'K' Copper Water Service (State Non-Participating)	-76.00 LF	\$90.00	-\$6,840.00
27	1" Curb Valve and Box (State Non-Participating)	-5.00 UNIT	\$800.00	-\$4,000.00
28	Fire Hydrant Assembly, Complete (State Non-Participating)	-1.00 UNIT	\$8,000.00	-\$8,000.00
32	Precast Inlet, Type 'E'	-1.00 UNIT	\$4,000.00	-\$4,000.00
34	4" Type 'N' Eco Curb Piece	-1.00 UNIT	\$400.00	-\$400.00
35	6" Type 'N' Eco Curb Piece	1.00 UNIT	\$360.00	\$360.00
37	Bicycle Safe Frame and Grate, Type 'B'	1.00 UNIT	\$860.00	\$860.00
38	Bicycle Safe Frame and Grate, Type 'E'	-3.00 UNIT	\$900.00	-\$2,700.00
39	6" Perforated HDPE Pipe	-22.00 LF	\$55.00	-\$1,210.00
41	Belgian Block Curb	-76.00 LF	\$32.00	-\$2,432.00

(Submit four (4) copies to the Local Aid District Office)

NEW JERSEY DEPARTMENT OF TRANSPORTATION
DIVISION OF LOCAL AID AND ECONOMIC DEVELOPMENT
CHANGE ORDER NUMBER - 1
STATE AID PROEJCT
2 of 4

Project	Improvements to Railroad Avenue, Dey Street, Center Street, and South Academy Street
Municipality	Borough of Hightstown
County	Mercer County
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In accordance with the project Supplementary Specification, the following are changes in the contract.

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S-2 installs a 16"x8" road base concrete gutter as requested by the NJDOT.

S-3 raises and reinforces a buried manhole found during construction.

S-4 replaces an existing sanitary sewer lateral to install the proposed water service. The existing service was found located under the existing lateral.

S-5 installs guide rail end pieces.

S-6 replaces existing concrete steps as a result of construction.

S-7 replaces two fire hydrant risers as requested by the Borough.

S-8 installs additional reinforcements to the trench drain for extra strength.

S-9 replaces a large area of soft subbase at Railroad Avenue found during construction. The subbase laid on top of a clay base and required 18" of excavation and installation of additional large stone.

<u>Item No.</u>	<u>Description</u>	<u>Quantity (+/-)</u>	<u>Unit Price</u>	<u>Amount</u>
42	6"x8"x18" Concrete Vertical Curb	196.00 LF	\$30.00	\$5,880.00
43	6"x9"x18" Concrete Vertical Curb	-26.00 LF	\$30.00	-\$780.00
44	Concrete Sidewalk, 4" Thick	-6.50 SY	\$90.00	-\$585.00
45	Reinforced Concrete Sidewalk, 6" Thick	-34.00 SY	\$95.00	-\$3,230.00
46	Hot Mix Asphalt Driveway, 2" Thick	81.86 SY	\$35.00	\$2,865.00
48	9" Wide Emergency Access Drive (State Non-Participating)	-10.00 SY	\$45.00	-\$450.00
49	Detectable Warning Surface	-5.00 SY	\$340.00	-\$1,700.00
50	Brick Paver Crosswalk	-0.63 SY	\$380.00	-\$240.00
53	Beam Guide Rail	16.00 LF	\$100.00	\$1,600.00
55	Excavation, Unclassified, 12" Depth or Less	-1000.00 SY	\$0.01	-\$10.00
56	HMA Milling, 3" or Less	1,035.00 SY	\$6.00	\$6,210.00
57	HMA Pavement Repair	22.00 SY	\$35.00	\$770.00
58	Tack Coat	-2.00 GAL	\$6.00	-\$12.00
59	Hot Mix Asphalt 9.5M64 Course, 2" Thick	-28.37 TON	\$115.00	-\$3,262.55
60	Hot Mix Asphalt 9.5M64 Leveling Course, Variable Thickness	-54.00 TON	\$115.00	-\$6,210.00
61	Hot Mix Asphalt 19M64 Base Course, 4" Thick	2.96 TON	\$115.00	\$340.40

(Submit four (4) copies to the Local Aid District Office)

NEW JERSEY DEPARTMENT OF TRANSPORTATION
DIVISION OF LOCAL AID AND ECONOMIC DEVELOPMENT
CHANGE ORDER NUMBER - 1
STATE AID PROEJCT
3 of 4

Project	Improvements to Railroad Avenue, Dey Street, Center Street, and South Academy Street
Municipality	Borough of Hightstown
County	Mercer County
Contractor	S. Brothers, Inc.

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<u>Item No.</u>	<u>Description</u>	<u>Quantity (+/-)</u>	<u>Unit Price</u>	<u>Amount</u>
62	Comp. Dense Graded Aggregate, 6" Thick	-100.00 CY	\$1.00	-\$100.00
73	Topsoil Spreading, 5" Thick	-90.00 SY	\$5.00	-\$450.00
74	Fertilizing and Seeding, Type A-3	-90.00 SY	\$2.00	-\$180.00
76	Fuel Price Adjustment	4,168.49 DOLLAR	\$1.00	\$4,168.49
77	Asphalt Price Adjustment	6,304.70 DOLLAR	\$1.00	\$6,304.70
82	Allowance	-12,564.29 DOLLAR	\$1.00	-\$12,564.29
S-1	Type 'A' Inlet with Bicycle Safe Frame and Grate	2.00 UNIT	\$4,000.00	\$8,000.00
S-2	16"x8" Road Base Concrete Gutter	84.00 LF	\$45.00	\$3,780.00
S-3	Uncover, Raise, and Reinforce Existing Manhole	1.00 UNIT	\$1,400.00	\$1,400.00
S-4	Replace Sanitary Sewer Lateral and Saddle at #218 Railroad Avenue	1.00 LS	\$1,800.00	\$1,800.00
S-5	Guide Rail End Piece	2.00 UNIT	\$460.00	\$920.00
S-6	Concrete Steps	1.00 UNIT	\$1,800.00	\$1,800.00
S-7	Fire Hydrant Riser	2.00 UNIT	\$2,380.00	\$4,760.00
S-8	Reinforce Trench Drain	1.00 UNIT	\$1,800.00	\$1,800.00
S-9	Subbase Repairs	400.00 SY	\$62.60	\$25,040.00

(Submit four (4) copies to the Local Aid District Office)

NEW JERSEY DEPARTMENT OF TRANSPORTATION
DIVISION OF LOCAL AID AND ECONOMIC DEVELOPMENT
CHANGE ORDER NUMBER - 1
STATE AID PROEJCT
4 of 4

Project	Improvements to Railroad Avenue, Dey Street, Center Street, and South Academy Street
Municipality	Borough of Hightstown
County	Mercer County
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<u>Item No.</u>	<u>Description</u>	<u>Quantity (+/-)</u>	<u>Unit Price</u>	<u>Amount</u>
S-10	18" HDPE Storm	40.00 LF	\$196.25	\$7,850.00
Amount of Original Contract		\$573,798.00	Extra	\$29,358.59
Adjusted Amount Based on Change			Supplemental	\$57,150.00
Order No. 1		\$573,798.00	Reduction	-\$86,508.59
			Total Change	\$0.00
% Change in Contract				
[(+) Increase or (-) Decrease]		0.00 %		


.....
(Engineer)

8-18-22
.....
(Date)

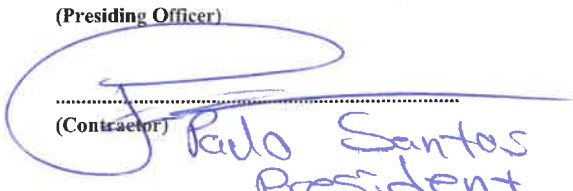
.....
(Local Aid) (Date)

.....
(Presiding Officer)

.....
(Date)

.....
(Contractor)

.....
(Date)


Paulo Santos
President

(Submit four (4) copies to the Local Aid District Office)

Resolution 2022-164

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

**AUTHORIZING PAYMENT NO. 2 EARLE ASPHALT COMPANY
(IMPROVEMENTS TO STOCKTON STREET AND JOSEPH STREET –
C.R. 571)**

WHEREAS, on February 16, 2021, the Borough Council awarded a contract for improvements to Stockton Street and Joseph Street (C.R. 571) to Earle Asphalt Company of Wall, New Jersey in the Amount of \$370,013.13; and

WHEREAS, the contractor has submitted a request payment in the amount of \$19,341.22 for partial work performed from July 2, 2021 – September 30, 2021; and

WHEREAS, the Project Engineer has reviewed the request and recommends approval of the payment.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown a payment in the amount of \$19,341.22 to Earle Asphalt Company of Wall, New Jersey is hereby approved as detailed herein.

CERTIFICATION

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on September 6, 2022.

Margaret Riggio
Borough Clerk

August 29, 2022

Dimitri Musing
Business Administrator
Hightstown Borough
156 Bank Street
Hightstown, NJ 08520
609-490-5100 x620
Fax: 609-371-0267

**Re: Improvements to Stockton St (CR 571) and Joseph St Curb and Sidewalks
Borough of Hightstown, Mercer County, NJ – Payment Application No. 2**

Mr. Musing,

Omsum Engineering has reviewed the attached Payment Application No. 2 and is in agreement with the quantities submitted by the Contractor. We recommend the Borough to approve and process this estimate.

Should you have any questions, please do not hesitate to contact me.

Sincerely Yours,



Viral M. Patel, M.S., P.E.
Vice President & Construction Engineer
Omsum Engineering, LLC


Invoice # 2
Invoice Date: 08/15/2022
Dates Submitted: 07/02/2021 - 09/30/2021
Contract # 21042SA
Hightstown Boro - Stockton & Joseph
Job: 21042SA


Owner
Hightstown Borough
156 Bank St
Hightstown, NJ 08520
USA

Contractor
Earle Asphalt Company
P. O. Drawer 556
Farmingdale, NJ 07727
USA

Owner Code	Description	Contract			Contract Amount	DOT		DOT Non -		Previous Quantities	Current Quantities	Quantities to Date	Current Amount	Amount to Date	% Complete	DOT		NON		Bill Previously to NJDOT (Qt)	Billed Previously to NJDOT (\$)	Bill This Period to NJDOT (Qt)	Bill This Period to NJDOT (\$)
		Quantities	Unit	Unit Price		Participating	Participating Amount	Participating	Participating Amount							to Date	to Date	to Date	to Date				
01	Mobilization	1.00	LS	9,069.18	1.00	9069.18	0.00	0.00	1.0000		1.0000	0.00	9,069.18	100.0	1.00				1.00	\$9,069.18	0.00	\$0.00	
02	Inlet Filter Type 2 2'x4'	3.00	UN	0.01	0.03	3.00	0.00	0.00	3.0000		3.0000	0.00	0.03	100.0	3.00				3.00	\$0.03	0.00	\$0.00	
03	Conc Washout Sys	1.00	LS	0.01	0.01	1.00	0.00	0.00	0.0000	1.0000	1.0000	0.01	0.01	100.0	1.00			0.00	\$0.00	1.00	\$0.01		
04	Oil-Water Separator	1.00	UN	0.01	0.01	1.00	0.00	0.00	0.0000	1.0000	1.0000	0.01	0.01	100.0	1.00			0.00	\$0.00	1.00	\$0.01		
05	Oil Only Emergency Spill Kit Type 1	1.00	UN	0.01	0.01	1.00	0.00	0.00	0.0000	1.0000	1.0000	0.01	0.01	100.0	1.00			0.00	\$0.00	1.00	\$0.01		
06	Breakaway Barricade	25.00	UN	10.00	250.00	25.00	0.00	0.00	6.0000		6.0000	0.00	60.00	24.0	6.00			6.00	\$60.00	0.00	\$0.00		
07	Drum	70.00	UN	0.01	0.70	70.00	0.00	0.00	0.0000		0.0000	0.00	0.00	0.0	0.00			0.00	\$0.00	0.00	\$0.00		
08	Traff Cone	50.00	UN	5.00	250.00	50.00	0.00	0.00	35.0000	15.0000	50.0000	75.00	250.00	100.0	50.00			35.00	\$175.00	15.00	\$75.00		
09	Constr Signs	494.00	SF	1.00	494.00	494.00	0.00	0.00	92.0000		92.0000	0.00	92.00	18.6	92.00			92.00	\$92.00	0.00	\$0.00		
10	Constr Identification Signs 4'x8'	2.00	UN	2,500.00	5,000.00	2.00	0.00	0.00	2.0000		2.0000	0.00	5,000.00	100.0	2.00			2.00	\$5,000.00	0.00	\$0.00		
11	Flashing Arrow Board 4'x8'	2.00	UN	0.01	0.02	2.00	0.00	0.00	0.0000		0.0000	0.00	0.00	0.0	0.00			0.00	\$0.00	0.00	\$0.00		
12	Traff Control Truck w/Mounted Crash Cushion	1.00	UN	4,000.00	4,000.00	1.00	0.00	0.00	1.0000		1.0000	0.00	4,000.00	100.0	1.00			1.00	\$4,000.00	0.00	\$0.00		
13	Traf Dir Flagger	240.00	HR	0.01	2.40	240.00	0.00	0.00	0.0000		0.0000	0.00	0.00	0.0	0.00			0.00	\$0.00	0.00	\$0.00		
14	Final Cleanup	1.00	LS	7,910.00	7,910.00	1.00	0.00	0.00	0.0000	0.8500	0.8500	6,723.50	6,723.50	85.0	0.85			0.00	\$0.00	0.85	\$6,723.50		
15	Clearing Site	1.00	LS	18,800.00	18,800.00	1.00	0.00	0.00	1.0000		1.0000	0.00	18,800.00	100.0	1.00			1.00	\$18,800.00	0.00	\$0.00		
16	Excav Test Pit	20.00	CY	25.00	500.00	20.00	0.00	0.00	0.0000		0.0000	0.00	0.00	0.0	0.00			0.00	\$0.00	0.00	\$0.00		
17	Rem of Pavement	1596.00	SY	7.20	11,491.20	453.00	0.00	0.00	1,143.00	8229.60	1,433.0000	0.00	10,317.60	89.8	273.39		1159.6	273.39	\$1,968.41	0.00	\$0.00		
18	DGA Bse Crs 6" Th	1143.00	SY	6.00	6,858.00	0.00	0.00	0.00	1,143.00	6858.00	254.0000	0.00	1,524.00	22.2	0.00		254.0	0.00	\$0.00	0.00	\$0.00		
19	DGA Bse Crs 8" Th	453.00	SY	15.30	6,930.90	453.00	0.00	0.00	106.0000		106.0000	0.00	1,621.80	23.4	106.00			106.00	\$1,621.80	0.00	\$0.00		
20	Tack Coat	300.00	GAL	0.01	3.00	300.00	0.00	0.00	0.0000		0.0000	0.00	0.00	0.0	0.00			0.00	\$0.00	0.00	\$0.00		
21	Prime Coat	800.00	GAL	0.01	8.00	800.00	0.00	0.00	0.0000		0.0000	0.00	0.00	0.0	0.00			0.00	\$0.00	0.00	\$0.00		
22	HMA 9.5M64 Surf Crs	210.00	TON	103.50	21,735.00	79.00	0.00	0.00	13558.50		202.3000	0.00	20,938.05	96.3	28.30		174.0	28.30	\$2,929.05	0.00	\$0.00		
23	HMA 19M64 Bse Crs	530.00	TON	101.25	53,662.50	268.00	0.00	0.00	26527.50		384.5000	0.00	38,930.63	72.5	34.50		350.0	34.50	\$3,493.13	0.00	\$0.00		
24	Reset Exist Cast	3.00	UN	380.00	1,140.00	3.00	0.00	0.00	0.0000		0.0000	0.00	0.00	0.0	0.00			0.00	\$0.00	0.00	\$0.00		
25	Conc SW 4" Th	1126.00	SY	73.25	82,479.50	1126.00	0.00	0.00	1,126.4000		1,126.4000	0.00	82,508.80	100.0	1126.40			1126.00	\$82,479.50	0.00	\$0.00		
26	HMA DW 6" Th	44.00	SY	83.50	3,674.00	44.00	0.00	0.00	27.9000		27.9000	0.00	2,329.65	63.4	27.90			27.90	\$2,329.65	0.00	\$0.00		
27	Stone/Gravel DW 4" Th	15.00	SY	36.60	549.00	15.00	0.00	0.00	150.0000		150.0000	0.00	5,490.00	1000.0	15.00			15.00	\$549.00	0.00	\$0.00		
28	Conc DW Rein 6" Th	155.00	SY	95.25	14,763.75	155.00	0.00	0.00	191.5000		191.5000	0.00	18,240.38	123.5	191.50			155.00	\$14,763.75	0.00	\$0.00		
29	Detect Warn Surf	26.00	SY	256.50	6,669.00	26.00	0.00	0.00	19.7000		19.7000	0.00	5,053.05	75.8	19.70			19.70	\$5,053.05	0.00	\$0.00		
30	9"x16" Conc Vert Curb	77.00	LF	33.00	2,541.00	77.00	0.00	0.00	84.0000		84.0000	0.00	2,772.00	109.1	84.00			77.00	\$2,541.00	0.00	\$0.00		
31	9"x18" Conc Vert Curb	2252.00	LF	36.00	81,072.00	2252.00	0.00	0.00	2,381.0000		2,381.0000	0.00	85,716.00	105.7	2381.00			2252.00	\$81,072.00	0.00	\$0.00		
32	9"x20" Conc Vert Curb	293.00	LF	37.00	10,841.00	293.00	0.00	0.00	296.0000		296.0000	0.00	10,952.00	101.0	296.00			293.00	\$10,841.00	0.00	\$0.00		
33	Traff Stripes 4"	200.00	LF	1.00	200.00	200.00	0.00	0.00	0.0000	194.0000	194.0000	194.00	194.00	97.0	194.00			0.00	\$0.00	194.00	\$194.00		
34	Traff Markings Symbols	38.00	SF	8.00	304.00	38.00	0.00	0.00	0.0000	38.0000	38.0000	304.00	304.00	100.0	38.00			0.00	\$0.00	38.00	\$304.00		
35	Traff Markings Lines 8"	379.00	LF	1.75	663.25	379.00	0.00	0.00	0.0000	325.0000	325.0000	568.75	568.75	85.8	325.00			0.00	\$0.00	325.00	\$568.75		
36	Traff Markings Lines 24"	260.00	LF	4.80	1,248.00	260.00	0.00	0.00	0.0000	242.0000	242.0000	1,161.60	1,161.60	93.1	242.00			0.00	\$0.00	242.00	\$1,161.60		
37	Rem of Traff Markings	412.00	SF	3.00	1,236.00	412.00	0.00	0.00	0.0000	168.0000	168.0000	504.00	504.00	40.8	168.00			0.00	\$0.00	168.00	\$504.00		
38	Reg/Warning Sign	113.00	SF	50.00	5,650.00	113.00	0.00	0.00	108.2500	3.7500	112.0000	187.50	5,600.00	99.1	112.00			108.25	\$5,412.50	3.75	\$187.50		
39	Reset Water Valve Boxes	4.00	UN	0.01	0.04	4.00	0.00	0.00	0.0000		0.0000	0.00	0.00	0.0	0.00			0.00	\$0.00	0.00	\$0.00		
40	Reset Gas Valve Boxes	6.00	UN	0.01	0.06	6.00	0.00	0.00	0.0000		0.0000	0.00	0.00	0.0	0.00			0.00	\$0.00	0.00	\$0.00		
41	Topsoiling 5" Th	837.00	SY	11.00	9,207.00	837.00	0.00	0.00	0.0000	837.0000	837.0000	9,207.00	9,207.00	100.0	837.00			0.00	\$0.00	837.00	\$9,207.00		
42	Borrow Topsoil	120.00	CY	2.50	300.00	120.00	0.00	0.00	0.0000	120.0000	120.0000	300.00	300.00	100.0	120.00			0.00	\$0.00	120.00	\$300.00		
43	Fert/Seeding Type A-4	837.00	SY	0.60	502.20	837.00	0.00	0.00	0.0000	837.0000	837.0000	502.20	502.20	100.0	837.00			0.00	\$0.00	837.00	\$502.20		
44	Straw Mulching	837.00	SY	0.01	8.37	837.00	0.00	0.00	0.0000	837.0000	837.0000	8.37	8.37	100.0	837.00			0.00	\$0.00	837.00	\$8.37		
E01	Concrete Base Course - 8" Th	0.00	SY	210.00	0.00				149.5000		149.5000	0.00	31,395.00		0.00			0.00	\$0.00	0.00	\$0.00		
Totals:				370,013.13		314,839.53		55,173.60				19,735.95	380,133.61	102.7					252,250.04		19,735.95		

Approved By: _____ (Owner)

Approved By:  (Contractor)

Approved By:  (Other)

Omsum Engineering

Original Contract Amount	370,013.13
Change Order Amount	0.00
Total Contract	370,013.13
Work Completed to Date	380,133.61
Stored Material	0.00
Total Complete/Stored/Pending	380,133.61
Less Retainage	7,602.67
Total (Less Retainage)	372,530.94
Adjustments	0.00
Less Previously Requested	353,189.72
Amount Due This Request	19,341.22

Payment Request to NJDOT	
Total Contract	\$370,013.13
DOT Participating	\$314,839.53
DOT Participating - Completed	\$271,985.99
Less Retainage - 10%	\$27,198.60
Total (Less Retainage)	\$244,787.39
Previously Paid	\$227,025.04
Amount Due	\$17,762.35

Resolution 2022-165

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

**AUTHORIZING CHANGE ORDER #1 – EARLE ASPHALT COMPANY
(IMPROVEMENTS TO STOCKTON STREET AND JOSEPH STREET –
C.R. 571)**

WHEREAS, on February 16, 2021, the Borough Council awarded a contract for improvements to Stockton Street and Joseph Street (C.R. 571) to Earle Asphalt Company of Wall, New Jersey in the Amount of \$370,013.13; and

WHEREAS, the contractor has submitted Change Order No. 1, in the amount of \$30,221.63 which represents an increase to the original contract and adds new items to match the as-built quantities; and

WHEREAS, Change Order #1 increases the total contract amount to \$400,234.76 representing a 8.17% increase, and

WHEREAS, the Project Engineer has recommended approval of Change order #1; and

WHEREAS, the Finance Officer has certified that funds are available for this expenditure.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown that Change Order #1 in the amount of \$30,221.63 is hereby approved as detailed herein.

CERTIFICATION

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on September 6, 2022.

Margaret Riggio
Borough Clerk

August 31, 2022

Dimitri Musing
Business Administrator
Hightstown Borough
156 Bank Street
Hightstown, NJ 08520
609-490-5100 x620
Fax: 609-371-0267

**Re: Improvements to Stockton St (CR 571) and Joseph St Curb and Sidewalks
Borough of Hightstown, Mercer County, NJ – Change Order No. 1**

Mr. Musing,

Attached is Change Order No. 1 to account for increase, decrease and extra work items for the subject project.

We recommend the Borough to approve and process this Change Order as well as submit it to NJDOT. Below the summary of changes to the contract amount.

Summary	Participating	Non-Participating	Total
Amount of Original Contract	\$314,839.53	\$55,173.60	\$370,013.13
Adjusted Amount Based on Change Order No. __1__	\$320,899.12	\$79,335.64	\$400,234.76

Should you have any questions, please do not hesitate to contact me.

Sincerely Yours,



Viral M. Patel, M.S., P.E.
Vice President & Construction Engineer
Omsum Engineering, LLC

**NEW JERSEY DEPARTMENT OF TRANSPORTATION
DIVISION OF LOCAL AID & ECONOMIC DEVELOPMENT
FEDERAL AID CHANGE ORDER**

Sheet 1 of 3
Order No. 1
Interim ☒
Final ☐
Date 8/19/2022

Project Hightstown Stockton Street/Joseph Street
Federal Project No. TAP-0571(300) Doc. No. NJDOT Job No. 6504307
Contractor Earle Asphalt Company

You are hereby directed to implement the following changes in accordance with the provisions of the specifications for this contract.

Nature and reason of order:

Allow for an increase in contract and new items to match the as-built quantities.

☐ Extension ☐ Reduction of time recommended this order

CONTRACT AMOUNT		ROAD		BRIDGE		TOTAL
Amount of original contract	\$	370,013.13	\$	-	\$	370,013.13
Adjusted amount based on order Nos. __1__, (\$6,059.59 Participating and \$24,162.04 Non-Participating Increases)	\$	400,234.76	\$	-	\$	400,234.76

ORDER NO. __1__	<input checked="" type="checkbox"/> Road	<input type="checkbox"/> Bridge	<input type="checkbox"/> Other
	Road	Bridge	Total
New Work	\$ 47,305.95	\$ -	\$ 47,305.95
Quantity Increases	\$ 16,916.25	\$ -	\$ 16,916.25
Quantity Decreases	\$ (34,000.57)	\$ -	\$ (34,000.57)
Total	\$ 30,221.63	\$ -	\$ 30,221.63

CONTRACT TIME	
Original Completion Date	7/30/2021
Adjustment This Order (+ or -)	-
Previous Adjustments (+ or -)	-
Adjusted Completion Date	7/30/2021

Recommended:

1

County / Municipal / Sponsor's Engineer Date
Name: Title:

Approved:

Approved:

Presiding Officer Date
Name: Title:

Manager, District ____, Local Aid Date
Name:

Accepted:

Contractor's Authorized Signature Date

☐ Unprotected
☐ Protested by letter dated ____ attached.

Name

Title

Form DC-173 A (LA) 7/2014
Construction Order

**NEW JERSEY DEPARTMENT OF TRANSPORTATION
DIVISION OF LOCAL AID & ECONOMIC DEVELOPMENT
FEDERAL AID CHANGE ORDER**

Sheet 2 of	3
Order No.	1
Interim	<input checked="" type="checkbox"/>
Final	<input type="checkbox"/>
Date	8/19/2022

Project	Hightstown Stockton Street/Joseph Street		
Federal Project No.	TAP-0571(300)	Doc. No.	NJDOT Job No. 6504307
Contractor	Earle Asphalt Company		

PARTICIPATING ITEM:

ITEM NO.	DESCRIPTION	QUANTITY [+ Increase "or" - Decrease "or" New Work]	UNIT	UNIT PRICE	AMOUNT
6	Breakaway Barricade	-19.00	UN	10.00	-190.00
7	Drum	-70.00	UN	0.01	-0.70
9	Construction Signs	-402.00	SF	1	-402.00
11	Flashing Arrow Board	-2.00	UN	0.01	-0.02
13	Traffic Director Flagger	-240.00	HR	0.01	-2.40
16	Excavate Test Pit	-20.00	CY	25.00	-500.00
17	Removal of Pavement	-179.61	SY	7.20	-1,293.19
19	DGA Base Course 8" Thick	-347.00	SY	15.30	-5,309.1
20	Tack Coat	-300.00	GAL	0.01	-3.00
21	Prime Coat	-800.00	GAL	0.01	-8.00
22	HMA 9.5M64 Surface Course	-51.00	TON	103.50	-5278.50
23	HMA 19M64 Base Course	-233.00	TON	101.25	-23,591.25
24	Reset Existing Casting	-3.00	UN	380.00	-1,140.0
26	HMA Driveway 6" Thick	-23.00	SY	83.50	-1,920.5
27	Stone/Gravel Driveway 4" Thick	135.00	SY	36.60	4,941.00
28	Concrete Driveway Reinforced 6" Thick	37.00	SY	95.25	3,524.25
29	Detectable Warning Surface	-6.00	SY	256.50	-1,539.00
30	9" x 16" Concrete Vertical Curb	112.00	LF	33.00	3,696.00
31	9" x 18" Concrete Vertical Curb	129.00	LF	36.00	4,644.00

NEW JERSEY DEPARTMENT OF TRANSPORTATION
DIVISION OF LOCAL AID & ECONOMIC DEVELOPMENT
FEDERAL AID CHANGE ORDER

65

Sheet 3 of 3

Order No. 1

Interim ☒

Final ☐

Date 8/19/2022

Project Hightstown Stockton Street/Joseph Street

Federal Project No. TAP-0571(300) Doc. No. NJDOT Job No. 6504307

Contractor Earle Asphalt Company

32	9" x 20" Concrete Vertical Curb	3.00	LF	37.00	111.00
33	Traffic Stripes 4"	-6.00	LF	1.00	-6.00
35	Traffic Markings Lines 8"	-54.00	LF	1.75	-94.50
36	Traffic Markings Lines 24"	-18.00	LF	4.80	-86.40
37	Removal of Traffic Markings	-244.00	SF	3.00	-732.00
38	Reg/Warning Sign	-1.0	SF	50.00	-50.00
39	Reset Water Valve Boxes	-4.00	UN	0.01	-0.04
40	Reset Gas Valve Boxes	-6.00	UN	0.01	-0.06
9001	Concrete Base Course 8" Thick	149.00	SY	210.00	31,290.00
Total Participating:					\$6,059.59

NON-PARTICIPATING ITEMS:

17	Removal of Pavement	16.61	SY	7.20	119.59
18	DGA Base Course 6" Thick	-889.00	SY	6.00	-5,334.00
22	HMA 9.5M64 Surface Course	43.00	TON	103.50	4,450.50
23	HMA 19M64 Base Course	88.00	TON	101.25	8,910.00
9002	Joseph St – Sub-base Reconstruction	1.00	LS	16,015.95	16,015.95
Total Non-Participating:					\$24,612.04

Summary	Participating	Non-Participating	Total
Amount of Original Contract	\$314,839.53	\$55,173.60	\$370,013.13
Adjusted Amount Based on Change Order No. <u>1</u>	\$320,899.12	\$79,335.64	\$400,234.76
% Change in Contract [(+) Increase or (-) Decrease]	1.92 %	43.79 %	8.17 %

Resolution 2022-166

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

AUTHORIZING RENEWED SHARED SERVICES AGREEMENT WITH EAST WINDSOR TOWNSHIP FOR SENIOR SERVICES

WHEREAS, with the adoption of Resolution 2019-87 on April 15, 2019, the Borough Council approved a Shared Services Agreement with the Township of East Windsor for the provision of Senior Services for the period March 1, 2019 through February 29, 2020 at a cost of Forty-Eight Thousand Two Hundred Thirty Nine Dollars and Sixty Four Cents (\$48,239.64) for the 12-month period; and

WHEREAS, the parties desire to enter into a successor agreement to continue the provision of Senior Services to the Borough by the Township of East Windsor through February 28, 2022; and

WHEREAS, the Uniform Shared Services and Consolidation Act, N.J.S.A. 40:65-1 et seq. authorizes the approval of Shared Services Agreements by Resolution; and

WHEREAS, the Mayor and Council have reviewed the proposed Shared Services Agreement for Senior Services for the period March 1, 2021 through February 28, 2022; and

WHEREAS, the Borough's net share of costs for these services, by the terms of this agreement, for the period March 1, 2021 through February 28, 2022 will be thirty-nine thousand five hundred twenty-eight dollars and eighty cents (\$39,528.80) for this 12-month period; and

WHEREAS the CFO has certified that funds are available for this expenditure.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown as follows:

1. The Shared Services Agreement with the Township of East Windsor for Senior Services for the period March 1, 2021 through February 22, 2022 is hereby approved, in accordance with the provisions of N.J.S.A. 40:65-1 et seq.
2. The Mayor and Borough Clerk are hereby authorized and directed to execute the agreement for same.
3. This agreement is approved subject to the provision of adequate funds in the Borough's 2021 and 2022 budgets.

CERTIFICATION

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on September 6, 2022.

Margaret Riggio
Borough Clerk

SHARED SERVICES AGREEMENT
BETWEEN
EAST WINDSOR TOWNSHIP
AND
HIGHTSTOWN BOROUGH
FOR SENIOR SERVICES

THIS AGREEMENT, made this day of August 2022, between the TOWNSHIP OF EAST WINDSOR, a municipal corporation of the State of New Jersey, with offices at 16 Lanning Boulevard, East Windsor, Mercer County, New Jersey 08520, hereinafter called "East Windsor," and HIGHTSTOWN BOROUGH, a municipal corporation of the State of New Jersey, with offices at 156 Bank Street, Hightstown, Mercer County, New Jersey 08520, hereinafter called "Hightstown."

WITNESSETH

WHEREAS, East Windsor operates the Senior Citizen Center and programs at the facility owned by East Windsor located at 40 Lanning Boulevard, East Windsor, New Jersey (hereinafter called "the Center"); and

WHEREAS, East Windsor Township and Hightstown Borough have entered into Shared Service Agreements whereby the Center and its programs have been available to senior citizens of Hightstown Borough; and

WHEREAS, Hightstown desires to continue to make the programs and services of the Center available to its senior citizens through a contract with East Windsor; and

WHEREAS, the Shared Services and Consolidation Act, N.J.S.A. 40:8A-1 et seq., permits local units of this State to enter into a contract with any other local unit for the provision within their jurisdiction of any service which any party to the agreement is empowered to render within its own jurisdiction.

NOW, THEREFORE, in consideration of the mutual promises and covenants contained herein, the parties agree as follows:

1. INCORPORATION OF RECITALS

The WHEREAS clauses set forth above are hereby incorporated into and made a part of this agreement.

2. TERM/EFFECTIVE DATE

The term of this agreement shall be from March 1, 2021 through February 28, 2022. This agreement shall become effective upon the adoption of resolutions by both East Windsor and Hightstown approving same and authorizing its execution by the appropriate officials.

3. SCOPE OF SERVICES

During the term of this agreement, East Windsor shall operate the Center and make available to the senior citizens of Hightstown all of the services and programs offered through the Center, including but not limited to the Mercer County Nutrition Project for the Elderly and Senior Transportation. East Windsor shall be responsible for the operation of the Center, its services and programs. In connection therewith, East Windsor shall employ a Senior Citizen Center Director, provide necessary maintenance and upkeep of the Center, provide for daily scheduling and routing for the Senior Bus Service, and provide coordination with Mercer County, as needed, to maintain and operate the Nutrition Project for the Elderly.

4. MAINTENANCE OF RECORDS

East Windsor shall maintain records of the names and addresses of the senior citizens of each municipality who attend the Center or participate in its services or programs. To the extent practicable, these records shall reflect the number and nature of services or programs utilized by each participant. These records will be updated and provided to Hightstown on a quarterly basis. Additionally, the Center shall be open for inspection by Hightstown officials during normal operating hours.

5. HIGHTSTOWN'S CONTRIBUTION FOR OPERATION OF THE CENTER

The parties agree that Hightstown shall pay to East Windsor thirty-nine thousand five hundred twenty-eight dollars and eighty cents (\$39,528.80).

6. Hightstown's contribution for any successor agreement following the end of this term shall be based on the actual costs of operating the Center in 2021 as certified by East Windsor's Chief Financial Officer, net of Senior Transportation bus fares, any unanticipated Federal, State or County revenue, along with the attendance and participation records of the Center maintained by East Windsor.

7. PAYMENT

Hightstown shall pay to East Windsor for services provided under this agreement the sum of \$39,528.80 payable as follows:

May 1, 2021	\$9,888.20
August 1, 2021	\$9,888.20
November 1, 2021	\$9,888.20
February 1, 2022	\$9,888.20

8. INDEMNIFICATION

Hightstown shall defend and hold harmless East Windsor against any and all claims brought against East Windsor or any of its agents or employees arising out of East Windsor providing any services to Hightstown senior citizens on behalf of Hightstown under the terms of this agreement. Provided, however, that Hightstown shall not be responsible for any such claims arising out of the willful, wanton, malicious or criminal conduct of any agent or employee of East Windsor. Hightstown shall provide a certificate of insurance naming East Windsor as an additional insured providing coverage for the obligations under this agreement.

9. RENEWAL

Prior to March 1, 2022, the parties will need to notify the other in writing if it desires to continue services and negotiate a new contract.

IN WITNESS WHEREOF, the parties hereto have set their hands and seals on the respective dates indicated below:

ATTEST:

TOWNSHIP OF EAST WINDSOR

Allison Quigley, Municipal Clerk

JANICE S. MIRONOV, Mayor

Date: _____

ATTEST:

BOROUGH OF HIGHTSTOWN

Peggy Riggio, Borough Clerk

Lawrence A. Quattrone, Mayor

Date: _____

	Actual Expenditures			Senior Center & Interlocal	Buildings & Grounds	Utilities
	2021 Total	2020 Total	2019 Total			
<u>Direct Costs</u>						
Office Supplies	\$ 1,920.70	\$ 2,165.77	\$ 2,098.41	\$ 1,920.70	\$ -	\$ -
Printed Supplies	\$ 1,244.46	\$ 2,702.38	\$ 2,850.87	\$ 1,244.46	\$ -	\$ -
Uniforms & Clothing	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Minor Tools & General Hardware	\$ -	\$ 111.95	\$ 615.18	\$ -	\$ -	\$ -
Emergency & Safety Equipment	\$ -	\$ -	\$ 964.94	\$ -	\$ -	\$ -
Flags, Trophies & Awards	\$ -	\$ -	\$ 426.23	\$ -	\$ -	\$ -
Stationary Equipment	\$ 102.00	\$ -	\$ 1,276.63	\$ -	\$ 102.00	\$ -
Data Processing/Computers	\$ 1,800.00	\$ 1,800.00	\$ 1,800.00	\$ -	\$ -	\$ -
Food	\$ 2,444.69	\$ 3,371.52	\$ 7,596.75	\$ 2,444.69	\$ -	\$ -
Recreation Supplies	\$ 500.00	\$ 296.17	\$ 4,650.00	\$ 500.00	\$ -	\$ -
Grounds	\$ 2,906.12	\$ 3,423.12	\$ 92.50	\$ -	\$ 2,906.12	\$ -
Trees, Plants & shrubbery	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Janitorial Supplies	\$ 688.35	\$ 2,675.01	\$ 1,433.39	\$ -	\$ 688.35	\$ -
Lighting Supplies	\$ -	\$ -	\$ 560.00	\$ -	\$ -	\$ -
Electrical Service	\$ 14,085.82	\$ 16,856.78	\$ 22,278.01	\$ -	\$ -	\$ 14,085.82
Telephone Service	\$ 5,912.06	\$ 6,493.58	\$ 6,247.32	\$ -	\$ -	\$ 5,912.06
Natural Gas Service	\$ 7,971.39	\$ 5,220.06	\$ 6,125.93	\$ -	\$ -	\$ 7,971.39
Alarm System	\$ 2,581.39	\$ 2,500.00	\$ 2,581.39	\$ -	\$ 2,581.39	\$ -
Other Building Services	\$ 706.20	\$ 706.20	\$ 2,759.81	\$ -	\$ 706.20	\$ -
Other Contractual Services	\$ 18,481.50	\$ 16,913.21	\$ 81,293.89	\$ 18,481.50	\$ -	\$ -
Other Equipment	\$ -	\$ 32.81	\$ 203.71	\$ -	\$ -	\$ -
Memberships	\$ 149.90	\$ -	\$ 90.65	\$ 149.90	\$ -	\$ -
Meetings & Conferences	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Training & Tuition	\$ 120.00	\$ -	\$ 529.00	\$ 120.00	\$ -	\$ -
Sub-total	\$ 61,614.58	\$ 65,268.56	\$ 146,474.71	\$ 26,661.25	\$ 6,984.06	\$ 27,969.27
<u>Salaries & Wages</u>						
Senior Center Coordinator	\$ 55,089.18	\$ 54,009.00	\$ 52,950.00	\$ 55,089.18	\$ -	\$ -
Custodian	\$ 17,330.00	\$ 16,991.00	\$ 16,991.00	\$ 17,330.00	\$ -	\$ -
Cliental Support	\$ 47,223.76	\$ 46,297.80	\$ 36,343.00	\$ 47,223.76	\$ -	\$ -
Fringe Benefits for Employees	\$ 92,126.87	\$ 87,616.29	\$ 51,063.79	\$ 92,126.87	\$ -	\$ -
Sub-total	\$ 211,769.81	\$ 204,914.09	\$ 157,347.79	\$ 211,769.81	\$ -	\$ -
Total	\$ 273,384.39	\$ 270,182.65	\$ 303,822.50	\$ 238,431.06	\$ 6,984.06	\$ 27,969.27
<u>Indirect Costs</u>						
Community Bus not covered by Grant	\$ 37,420.00	\$ 37,420.00	\$ 37,420.00	\$ -	\$ -	\$ -
Insurance	\$ 24,381.00	\$ 24,381.00	\$ 23,760.00	\$ -	\$ -	\$ -
Depreciation	\$ 5,100.00	\$ 5,100.00	\$ 3,605.00	\$ -	\$ -	\$ -
Administration	\$ 18,580.00	\$ 18,580.00	\$ 18,580.00	\$ -	\$ -	\$ -
Total Indirect Costs	\$ 85,481.00	\$ 85,481.00	\$ 83,365.00	\$ -	\$ -	\$ -

Revenues

Bus Fares Collected	\$ 632.00	\$1,780.00	\$ 2,749.23
Total Revenues	\$ 632.00	\$ 1,780.00	\$ 2,749.23
TOTAL COSTS LESS REVENUE	\$ 358,233.39	\$ 353,883.65	\$ 384,438.27

Direct Costs	2021 Total	2020 Total	2019 Total	Senior Center	Buildings & Grounds	Utilities
	\$ 273,384.39	\$ 270,182.65	\$ 303,822.50	\$238,431.06	\$ 6,984.06	\$ 27,969.27
Indirect Costs	\$85,481.00	\$85,481.00	\$ 83,365.00	\$ 85,481.00	-	-
Total Expenses	\$358,865.39	\$355,663.65	\$ 387,187.50	\$323,912.06	\$ 6,984.06	\$ 27,969.27

Total Revenues	\$ (632.00)	\$ (1,780.00)	\$ (2,749.23)	\$ (632.00)		
Total Costs Less Revenues	\$358,233.39	\$353,883.65	\$ 384,438.27	\$323,280.06	\$ 6,984.06	\$ 27,969.27

PERCENTAGE OF USE	2021*	2020*	2019*	2021 Amount	2020 Amount
East Windsor	88.88%	88.83%	88.40%	\$318,397.84	\$ 314,354.85
Highstown	11.12%	11.17%	11.60%	\$ 39,835.55	\$ 39,528.80
Total	\$358,233.39	\$353,883.65	100%	\$358,233.39	\$ 353,883.65

Interlocal Service Agreement Payments

May 1, 2021	\$ 9,882.20
August 1, 2021	\$ 9,882.20
November 1, 2021	\$ 9,882.20
February 1, 2022	\$ 9,882.20

Total Due	\$ 39,528.80
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 Scott M. Frueth
 CMFO/Finance Director

2021 Figures will be based on 2020
 Participation as of 12-31-20

	<u>Direct Costs</u>		
	2020	2019	2018
Office Supplies	\$ 2,165.77	\$ 2,098.41	\$ 1,600.00
Printed Supplies	\$ 2,702.38	\$ 2,850.87	\$ 6,000.00
Uniforms & Clothing	\$ -	\$ -	\$ 955.00
Minor Tools & General Hardware	\$ 111.95	\$ 615.18	\$ 200.00
Emergency & Safety Equipment	\$ -	\$ 964.94	\$ 725.00
Flags, Trophies & Awards	\$ -	\$ 426.23	\$ 800.00
Stationary Equipment	\$ -	\$ 1,276.63	\$ 1,950.00
Books and Publications	\$ 1,800.00	\$ 1,800.00	\$ 50.00
Food/Party Supplies	\$ 3,371.52	\$ 7,596.75	\$ 1,800.00
Recreation Supplies	\$ 296.17	\$ 4,650.00	\$ 4,000.00
Grounds	\$ 3,423.12	\$ 92.50	\$ 3,300.00
Trees, Plants & shrubbery	\$ -	\$ -	\$ 500.00
Janitorial Supplies	\$ 2,675.01	\$ 1,433.39	\$ 3,300.00
Lighting Supplies	\$ -	\$ 560.00	\$ 850.00
Electrical Service	\$ 16,856.78	\$ 22,278.01	\$ 28,000.00
Telephone Service	\$ 6,493.58	\$ 6,247.32	\$ 6,500.00
Natural Gas Service	\$ 5,220.06	\$ 6,125.93	\$ 13,000.00
Alarm System	\$ 2,500.00	\$ 2,581.39	\$ 1,700.00
Other Building Services	\$ 706.20	\$ 2,759.91	\$ 4,050.00
Other Contractual Services	\$ 16,913.21	\$ 81,293.89	\$ 63,393.00
Other Equipment	\$ 32.81	\$ 203.71	\$ 960.00
Memberships	\$ -	\$ 90.65	
Meetings & Conferences	\$ -	\$ -	\$ 150.00
Training & Tuition	\$ -	\$ 529.00	
Sub-total	\$ 65,258.56	\$ 146,474.71	\$ 143,783.00
<u>Salaries & Wages</u>			
Senior Center Coordinator	\$ 54,009.00	\$ 52,950.00	\$ 51,911.00
P/T Substitutes			
Custodian	\$ 16,991.00	\$ 16,991.00	\$ 16,513.00
Clerical Support	\$ 46,297.80	\$ 45,390.00	\$ 44,500.00
Fringe Benefits for Employees	\$ 87,616.29	\$ 59,886.04	\$ 59,886.04
Sub-total	\$ 204,914.09	\$ 175,217.04	\$ 172,810.04
Total Budget	\$ 270,182.65	\$ 321,691.75	\$ 316,593.04

Indirect Costs

	2020	2019	2018
Community Bus not covered by Grant	\$ 37,420.00	\$ 37,420.00	\$ 37,420.00
Insurance	\$ 24,381.00	\$ 23,760.00	\$ 17,760.33
Depreciation	\$ 5,100.00	\$ 3,605.00	\$ 3,605.00
Administration	\$ 18,580.00	\$ 18,960.00	\$ 17,198.68
Lost Property Taxes		\$ 712.00	
Total Indirect Costs	\$ 85,481.00	\$ 83,745.00	\$ 76,696.01
Revenues			
Bus Fares Collected	\$ 1,780.00	\$ 2,749.23	\$ 1,334.99
Total Revenues	\$ 1,780.00	\$ 2,749.23	\$ 1,334.99
TOTAL COSTS LESS REVENUE	\$ 353,883.65	\$ 402,687.52	\$ 391,954.06
	2020	2019	2018
	Total	Total	Total
Budgeted	\$ 270,182.65	\$ 321,691.75	\$ 316,805.30
Indirect Costs	\$ 85,481.00	\$ 83,745.00	\$ 76,696.01
Total Expenses	\$ 355,663.65	\$ 405,436.75	\$ 392,501.31
Total Revenues	\$ 200.00	\$ (2,749.23)	\$ (1,334.99)
Total Costs Less Revenues	\$ 355,863.65	\$ 402,687.52	\$ 391,166.32



Scott M. Frueh
CMFO/Finance Director

TOWNSHIP OF EAST WINDSOR
DETAIL OF 2021 ESTIMATED EXPENSES

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Salaries					
Senior Center Coordinator	\$	54,009.00	100%	\$	54,009.00
Senior Center Secretary	\$	46,297.80	100%	\$	46,297.80
P/T Substitutes	\$	-	100%	\$	-
Custodian	\$	17,330.00	100%	\$	17,330.00
Fringe					
2020					
Medical Insurance					
Senior Center Coordinator	\$	28,800.00	100%	\$	28,800.00
Senior Center Secretary	\$	9,700.00	100%	\$	9,700.00
Township Manager	\$	5,700.00	20%	\$	28,500.00
Assistant Manager	\$	5,700.00	20%	\$	28,500.00
DPW Director	\$	2,700.00	20%	\$	13,500.00
Finance Director	\$	1,000.00	20%	\$	5,000.00
Total Medical Insurance	\$	53,600.00			
Workmen's Comp					
	\$	4,086.50			
Fica					
Senior Center Coordinator	\$	4,131.69	PERS		
Senior Center Secretary	\$	3,541.78	Total Wages		\$ 136,216.80
Township Manager	\$	459.00			
Assistant Manager	\$	260.10	2020 PERS		\$ 487,730.00
DPW Director	\$	344.25	PERS		\$ 19,509.20
Finance Director	\$	358.02			
Custodian/P/T	\$	1,325.75			
Total FICA	\$	10,420.59			
Total Fringe					
	\$	87,616.29			

TOWNSHIP OF EAST WINDSOR
DETAIL OF 2021 ESTIMATED EXPENSES

Community Bus Grant			
Local Share		\$	37,420.00
Hightstown-Interlocal		\$	2,180.00
Community Bus Costs not covered by Grant		\$	<u>35,240.00</u>
Administration	Estimate 21		
Jim Brady, Manager	\$ 6,000.00	\$ 150,000.00	
Assistant Manager	\$ 3,400.00	\$ 85,000.00	
DPW Director	\$ 4,500.00	\$ 112,500.00	
Finance Director	\$ 4,680.00	\$ 117,000.00	
Total	\$ 18,580.00	\$ 464,500.00	
Insurance			
Gen Liability 2020	\$ 221,400.00	\$ 19,926.00	
Property 2020	\$ 49,500.00	\$ 4,455.00	
Total Insurance	\$ 270,900.00	\$ 24,381.00	\$ -

Resolution 2022-167

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

A RESOLUTION AUTHORIZING THE TERMINATION OF THE PRIOR AGREEMENT REGARDING THE SERVICES OF BOROUGH ATTORNEY FREDERICK C. RAFFETTO, ESQ. (ANSELL GRIMM & AARON, P.C.) AND AUTHORIZING THE EXECUTION OF A NEW AGREEMENT FOR SAID SERVICES WITH MR. RAFFETTO (HILL WALLACK, LLP)

WHEREAS, on January 3, 2022, Resolution No. 2022-09 was adopted by the Borough Council of the Borough of Hightstown (the “Borough”) appointing Frederick C. Raffetto, Esq. to serve as Borough Attorney for the Borough for the year 2022; and

WHEREAS, also on January 3, 2022, an Agreement (also referenced as the “Agreement”) for the provision of legal services was executed by Mr. Raffetto and the Borough; and

WHEREAS, at the time of adoption of the Resolution and execution of the Agreement, Mr. Raffetto was affiliated with the law firm of Ansell Grimm & Aaron, P.C. (“AGA”); and

WHEREAS, effective as of September 1, 2022, Mr. Raffetto has joined the law firm of Hill Wallack, LLP (“HW”); and

WHEREAS, the Borough wishes to continue to have Mr. Raffetto serve as the Borough Attorney for the remainder of 2022 in his new capacity as a representative of HW under all of the same terms and conditions; and

WHEREAS, this will require termination of the Agreement with AGA and the execution of a new Agreement with HW; however, AGA shall continue to handle all legal matters relating to the closing of title on the sale of the Borough-owned property located at 239 Wyckoff Mills Road, East Windsor Township (Block 12.01, Lot 3), through its conclusion.

NOW, THEREFORE, BE IT RESOLVED, by the Borough Council of the Borough of Hightstown, in the County of Mercer and State of New Jersey, as follows:

1. That the Agreement with AGA is hereby terminated effective August 31, 2022, except that AGA shall be permitted to continue to handle all legal matters relating to the closing of title on the sale of the Borough-owned property located at 239 Wyckoff Mills Road, East Windsor Township (Block 12.01, Lot 3), through its conclusion, under all of the same terms and conditions set forth in the Agreement. Once that specific matter has been finally concluded, then the AGA Agreement shall be fully terminated.
2. That the Borough is hereby authorized to enter into a new contract with Mr. Raffetto and his new firm, HW, for the provision of legal services to the Borough in the capacity as Borough Attorney for the remainder of 2022, which shall be effective as of

September 1, 2022. The new contract shall contain all of the same terms and conditions set forth in the prior Agreement with AGA.

3. That a certified copy of this Resolution shall be provided to each of the following:
 - a. Frederick C. Raffetto, Esq., Borough Attorney; and
 - b. Dimitri Musing, Borough Administrator.

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on September 6, 2022.

Margaret Riggio
Borough Clerk

Resolution 2022-168

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

AUTHORIZING REFUND OF TAX OVERPAYMENT – 200 MAXWELL AVENUE

WHEREAS, an overpayment of 2022 taxes were made for Block 29/Lot 15, 200 Maxwell Avenue in the amount of \$2,219.61, by the home owner; and

WHEREAS, both the mortgage company and the homeowner paid second quarter taxes; and

WHEREAS, the homeowner, Blanca Guaman 200 Maxwell Avenue, Hightstown, NJ has requested that a refund be issued for the overpayment in the amount of \$2,219.61; and

WHEREAS, the Tax Collector has requested that said overpayment be refunded in the amount of \$2,219.61.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown that the Tax Collector and Finance Officer are hereby authorized to issue a refund in the amount of \$2,219.61 to Blanca Guaman, 200 Maxwell Avenue, Hightstown, NJ 08520, representing the tax overpayment as set forth herein.

CERTIFICATION

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on September 6, 2022.

Margaret Riggio
Borough Clerk

Resolution 2022-169

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

AUTHORIZING A MEETING WHICH EXCLUDES THE PUBLIC

BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown that this body will hold a meeting on September 6, 2022, via www.zoom.com, that will be limited only to consideration of an item or items with respect to which the public may be excluded pursuant to section 7b of the Open Public Meetings Act.

The general nature of the subject or subjects to be discussed:

Attorney Client Privilege

Personnel – Qualified Purchasing Agent

Stated as precisely as presently possible the following is the time when and the circumstances under which the discussion conducted at said meeting can be disclosed to the public December 6, 2022, or when the need for confidentiality no longer exists.

The public is excluded from said meeting, and further notice is dispensed with, all in accordance with sections 8 and 4a of the Open Public Meetings Act.

CERTIFICATION

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on September 6, 2022.

Margaret Riggio
Borough Clerk