

Agenda
Hightstown Borough Council
 August 15, 2022
 6:30 PM – Public Session

[www.zoom.com](https://us02web.zoom.us/j/82972217248?pwd=LzlQYTZkOERyemJlOGNack4xcUs1UT09)

Meeting ID: 829 7221 7248

Passcode: RZ06eh

<https://us02web.zoom.us/j/82972217248?pwd=LzlQYTZkOERyemJlOGNack4xcUs1UT09>

By phone

(929)205-6099

Meeting ID: 829 7221 7248

Passcode: 578650

PLEASE TURN OFF ALL CELL PHONES DURING YOUR ATTENDANCE AT THIS MEETING TO AVOID SOUNDS/RINGING OR CONVERSATION THAT MAY INTERFERE WITH THE MEETING OR THE ABILITY OF ATTENDEES TO HEAR THE PROCEEDINGS. THANK YOU FOR YOUR COOPERATION.

Meeting called to order by Mayor Lawrence Quattrone.

STATEMENT: Adequate notice of this meeting has been given in accordance with the Open Public Meetings Act, pursuant to Public Law 1975, Chapter 231. Said notice was provided to the *Trenton Times* and the *Windsor-Hights Herald*, and is posted on the Borough's website.

Roll Call

Flag Salute

Approval of the Agenda

Minutes

March 24, 2022 – Budget Workshop
 March 31, 2022 – Budget Workshop
 April 4, 2022 – Public Session
 April 4, 2022 – Executive Session
 April 18, 2022 – Public Session
 April 18, 2022 – Executive Session

Public Comment

Any person wishing to address Council with his or her comments will have a maximum of three minutes to do so at this time.

Ordinances

Ordinance 2022-16 Final Reading and Public Hearing An Ordinance to Establish Salary Ranges for Certain Officers and Employees of the Borough of Hightstown

Ordinance 2022-17 First Reading and Introduction An Ordinance Amending and Supplementing Article 15-2, Entitled "Administration and Enforcement of Chapter 15, "Fire Prevention and Protection" of "The Revised General Ordinances of the Borough of Hightstown"

Budget 2022

Resolution 2022-151 Authorizing the Budget to be Read by Title Only

Public Hearing for the 2022 Budget

Resolution 2022-152 Adoption of 2022 Budget

Resolutions

2022-153 Authorizing Payment of Bills

2022-154 Resolution Authorizing the Borough Engineer to Request a Six-Month Extension from the New Jersey Department of Transportation in Connection with the Grant Received for Improvements to Hausser Avenue, Bennet Place and Prospect Drive

2022-155 A Resolution Granting Renewal of Municipal Consent to Comcast of Central New Jersey, LLC to Construct and Operate a Cable Television System in the Borough of Hightstown

2022-156 Authorizing Payment No. 17 – The Musial Group, P.A. (Architectural and Contract Administration Services for Municipal Facilities Located at 230 Mercer Street)

Consent Agenda

2022-157 Resolution Endorsing the Delaware Valley Regional Planning Commission Transportation & Community Development Initiative (TCDI) Hightstown Redevelopment Area Circulation Plan

2022-158 Resolution in Opposition of New Jersey Division of Alcoholic Beverage Control's Special Conditions on Limited Brewery Licensees

Discussion

Be the Light Foundation – Fall Music Festival

Regulations Establishing Regulations Relating to the Replacement of Lead and Galvanized Service Lines

Subcommittee Reports

Mayor/Council/Administrative Reports

Executive Session

Resolution 2022-159 Authorizing a Meeting that Excludes the Public

Attorney Client Privilege

Adjournment

Meeting Minutes
Hightstown Borough Council
March 24, 2022
6:30 p.m.

The meeting was called to order by Mayor Quattrone at 6:30 p.m. and he read the Open Public Meetings Act statement which stated, "Adequate notice of this meeting has been given in accordance with the Open Public Meetings Act, pursuant to Public Law 1975, Chapter 231. Said notice was sent to the *Trenton Times* and the *Windsor-Hights Herald*, and is posted on the Borough website." Do to COVID-19 and self-distancing protocols, this meeting was held remotely through www.zoom.com.

The flag salute followed Roll Call.

	PRESENT	ABSENT
<i>Councilmember Susan Bluth</i>	✓	
<i>Councilmember Joseph Cicalese</i>	✓	
<i>Councilmember Cristina Fowler</i>	✓	
<i>Councilmember Joshua Jackson</i>	✓	
<i>Councilmember Steven Misiura</i>		✓
<i>Councilmember Frederick Montferrat</i>	✓	
<i>Mayor Quattrone</i>	✓	

Also in attendance: Margaret (Peggy) Riggio, Borough Clerk and Dimitri Musing, Borough Administrator.

The Flag Salute followed roll call.

APPROVAL OF AGENDA

Moved by Councilmember Montferrat; Seconded by Councilmember Fowler.

Roll Call Vote: Councilmembers Bluth, Cicalese, Fowler, Jackson and Montferrat voted yes.

Agenda approved 5-0.

PUBLIC COMMENT

Mayor Quattrone opened the public comment period and the following individuals spoke:

There being no public present and no comments, Mayor Quattrone closed the public comment period.

DISCUSSION – BUDGET 2022

Mr. Musing stated that he was informed by CFO, George Lang, that the budget was not ready for discussion. Discussion will take place at the next budget workshop meeting scheduled for March 31st.

RESOLUTIONS

Resolution 2022-76 Authorizing an Application for a LEAP Implementation Grant

Mr. Musing explained that Robbinsville will be applying for this grant to help cover initial costs of the Police and Court facility.

Moved by Councilmember Montferrat; Seconded by Councilmember Cicalese.

Roll Call Vote: Councilmembers Bluth, Cicalese, Fowler, Jackson and Montferrat voted yes.

Resolution adopted 5-0.

Resolution 2022-76

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

AUTHORIZING APPLICATION FOR A LEAP IMPLEMENTATION GRANT

WHEREAS, the State of New Jersey has appropriated \$10 million for Shared Services and School District Consolidation Study and Implementation Grants to assist local units with the study, development, and implementation of new shared and regional services; and

WHEREAS, the Department of Community Affairs, Division of Local Government Services (DLGS) is tasked with administering these grant funds through the Local Efficiency Achievement Program (LEAP); and

WHEREAS, LEAP Implementation Grants exist to support costs associated with shared service implementation to ensure that meaningful, efficiency generating initiatives are not hindered by short term transitional expenses; and

WHEREAS, the Township of Robbinsville and the Borough of Hightstown propose to enter into a shared services agreement, but face certain expenses associated with implementation that present a burden to the local units; and

WHEREAS, the purpose of this shared services agreement is to construct and share a new police/municipal court facility that is designed to increase efficiency, enhance public safety and provide cost savings to both municipalities, which will benefit the residents of both participating local units; and

WHEREAS, the Township of Robbinsville has agreed to be the lead agency in this program and will submit the application to DLGS on behalf of all participating units; and

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the Borough of Hightstown, that the Borough of Hightstown does hereby join with the Township of Robbinsville in applying for a LEAP Implementation Grant in the amount of \$250,000 to support implementation of this shared service.

ADJOURNMENT

Councilmember Fowler moved to adjourn at 6:36 p.m.; Seconded by Councilmember Cicalese. All ayes.

Respectfully Submitted,

Margaret Riggio
Borough Clerk

Approved by Hightstown Borough Council: _____

Meeting Minutes
Hightstown Borough Council
March 31, 2022
6:30 p.m.

The meeting was called to order by Mayor Quattrone at 6:32 p.m. and he read the Open Public Meetings Act statement which stated, "Adequate notice of this meeting has been given in accordance with the Open Public Meetings Act, pursuant to Public Law 1975, Chapter 231. Said notice was sent to the *Trenton Times* and the *Windsor-Hights Herald*, and is posted on the Borough website." Do to COVID-19 and self-distancing protocols, this meeting was held remotely through www.zoom.com.

The flag salute followed Roll Call.

	PRESENT	ABSENT
<i>Councilmember Susan Bluth</i>	✓	
<i>Councilmember Joseph Cicalese</i>	✓	
<i>Councilmember Cristina Fowler</i>	✓	
<i>Councilmember Joshua Jackson</i>	✓	
<i>Councilmember Steven Misiura</i>	✓	
<i>Councilmember Frederick Montferrat</i>	✓	
<i>Mayor Quattrone</i>	✓	

Also in attendance: Margaret (Peggy) Riggio, Borough Clerk; Dimitri Musing, Borough Administrator and George Lang, CFO.

The Flag Salute followed roll call.

APPROVAL OF AGENDA

Moved by Councilmember Montferrat; Seconded by Councilmember Cicalese.

Roll Call Vote: Councilmembers Bluth, Cicalese; Fowler, Jackson, Misiura and Montferrat voted yes.

Agenda approved 6-0.

PUBLIC COMMENT

Mayor Quattrone opened the public comment period and the following individuals spoke:

Sneah Sukhadia, Captain First Aid Squad - Spoke about the capital requests for the First Aid Squad. They are requesting a new ambulance. Last year they spent over \$55,000 In repairs on the 2006 ambulance.

There being further comments, Mayor Quattrone closed the public comment period.

DISCUSSION – BUDGET 2022

Discussion ensued prioritizing water sewer projects. Council agreed the order of projects will be Water Tower Refurbishment, AWWTP Drywall Pumphouse and the two activated sludge tanks at the AWWTP. George Lang, CFO explained that Water/Sewer projects do not affect our current account bonding capacity provided that the water/sewer departments remain self-liquidating. Mr. Lang stated that if we continue to collect sludge, we can make the budget work and remain self-liquidating. There was discussion regarding water meter replacement/upgrades scheduling 250 per year. This will also be part of the lead service line replacement which is a 10-year project. Mr. Lang will have bond counsel put together a bond ordinance for all 5 projects and we will apply for Ibank funding.

Road project - A \$500,000 grant was received from NJDOT for Orchard, Meadow and Clover. The total cost of this project is \$1,867,000, this includes water/sewer upgrades. Discussion ensued. Council agreed that sidewalks around the circle will be eliminated to reduce the overall cost of the project.

First Aid Ambulance request \$280,000 - Council discussed the request. They advised the squad to get estimates to repair the 2006 ambulance. There is not enough in the budget this year to fund a new ambulance.

Parks and Recreation Capital Requests - Jordan Adler reviewed Parks and Rec request. Councilmember Misiura stated that there may be funds in the redevelopers agreement for refurbishments to Rocky Brook Park.

ADJOURNMENT

Councilmember Montferrat moved to adjourn at 8:09 p.m.; Councilmember Misiura seconded. All ayes.

Respectfully Submitted,

Margaret Riggio
Borough Clerk

Approved by Hightstown Borough Council: _____

Meeting Minutes
Hightstown Borough Council
April 4, 2022
6:30 p.m.

The meeting was called to order by Mayor Quattrone at 6:30 p.m. and he read the Open Public Meetings Act statement which stated, “Adequate notice of this meeting has been given in accordance with the Open Public Meetings Act, pursuant to Public Law 1975, Chapter 231. Said notice was sent to the *Trenton Times* and the *Windsor-Hights Herald*, and is posted on the Borough website.” Do to COVID-19 and self-distancing protocols, this meeting was held remotely through www.zoom.com.

The flag salute followed Roll Call.

	PRESENT	ABSENT
<i>Councilmember Susan Bluth</i>	✓	
<i>Councilmember Joseph Cicalese</i>	✓	
<i>Councilmember Cristina Fowler</i>	✓	
<i>Councilmember Joshua Jackson</i>	✓	
<i>Councilmember Steven Misiura</i>	✓	
<i>Councilmember Frederick Montferrat</i>	✓	
<i>Mayor Quattrone</i>	✓	

Also in attendance: Margaret (Peggy) Riggio, Borough Clerk; Dimitri Musing, Borough Administrator; Fred Raffetto, Borough Attorney and George Lang, CFO.

The Flag Salute followed roll call.

APPROVAL OF AGENDA

Mayor Quattrone stated that Resolution 2022-79 would be removed from the agenda. Councilmember Misiura requested that Contract Negotiations, PRC Group be added to Executive Session. Councilmember Cicalese moved the agenda as amended; Councilmember Fowler seconded.

Roll Call Vote: Councilmembers Bluth, Cicalese, Fowler, Jackson, Misiura and Montferrat seconded.

Agenda approved 6-0.

PUBLIC COMMENT

Mayor Quattrone opened the public comment period and the following individuals spoke:

Gene Sarafin, 628 South Main Street – Expressed his distaste with the Republican Party and complimented Council on coming to an agreement related to shared services on Stockton Street. Mr. Sarafin also said he believes the Wells Fargo building should not be torn down.

Jeff Epstein, 21 North Main Street – Inquired about an update on the rug mill project

Kathy Aveni, 108 Wyckoffs Mill Road – Expressed concern about how the One Way on Wyckoffs Mill Road is going to be implemented safely. Ms. Aveni also wanted to hear about what the guidelines are for considering the measure to be successful.

There being further comments, Mayor Quattrone closed the public comment period.

ORDINANCES

Ordinance 2022-05 First Reading and Introduction An Ordinance Amending Chapter 25, “Stormwater Control” of the Revised General Ordinances of the Borough of Hightstown

Councilmember Montferrat moved for Introduction; Councilmember Cicalese seconded.

Roll Call Vote: Councilmembers Bluth, Cicalese, Fowler, Jackson, Misiura and Montferrat voted yes.

Ordinance Introduced 6-0. Public Hearing scheduled for April 18, 2022

ORDINANCE 2022-05

BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY

AN ORDINANCE AMENDING CHAPTER 25, “STORMWATER CONTROL” OF THE REVISED GENERAL ORDINANCES OF THE BOROUGH OF HIGHTSTOWN

WHEREAS, the Borough of Hightstown maintains a Tier A MS4 New Jersey Pollutant Discharge Elimination System (NJPDES) Stormwater Permit; and

WHEREAS, the Borough is required to develop, update, implement, and enforce a program to ensure adequate long-term cleaning, operation, and maintenance of stormwater facilities not owned or operated by the Borough; and

WHEREAS, at the recommendation of the Borough Engineer, and in order to remain in compliance with the Stormwater Permit, the Hightstown Borough Council has agreed to modify the existing language of certain provisions currently contained within the Borough Code.

NOW, THEREFORE, BE IT ORDAINED, by the Mayor and Borough Council of the Borough of Hightstown, in the County of Mercer and State of New Jersey, as follows:

Section 1. Chapter 25 “Stormwater Control,” of the “Revised General Ordinances of the Borough of Hightstown,” is hereby amended and supplemented in the following respects (additions are shown with underline, deletions are shown with ~~strikeout~~):

25-1-11 Requirements Regarding Dumpsters and Other Refuse Containers

A. Purpose

This Section requires dumpsters and other refuse containers that are outdoors or exposed to stormwater to be covered at all times and prohibits the spilling, dumping, leaking, or otherwise discharge of liquids, semi-liquids or solids from

the containers to the municipal separate storm sewer system(s) operated by the Borough of Hightstown and/or the waters of the State so as to protect public health, safety and welfare, and to prescribe penalties for the failure to comply.

B. Definitions

For the purpose of this Section, the following terms, phrases, words, and their derivations shall have the meanings stated herein unless their use in the text of this Chapter clearly demonstrates a different meaning. When not inconsistent with the context, words used in the present tense include the future, words used in the plural number include the singular number, and words used in the singular number include the plural number. The word “shall” is always mandatory and not merely directory.

1. Municipal separate storm sewer system (MS4) – a conveyance or system of conveyances (including roads with drainage systems, municipal streets, catch basins, curbs, gutters, ditches, manmade channels, or storm drains) that is owned or operated by Hightstown Borough or other public body, and is designed and used for collecting and conveying stormwater.
2. Person – any individual, corporation, company, partnership, firm, association, or political subdivision of this State subject to municipal jurisdiction.
3. Refuse container – any waste container that a person controls whether owned, leased, or operated, including dumpsters, trash cans, garbage pails, and plastic trash bags.
4. Stormwater – means water resulting from precipitation (including rain and snow) that runs off the land’s surface, is transmitted to the subsurface, is captured by separate storm sewers or other sewerage or drainage facilities, or is conveyed by snow removal equipment.
5. Waters of the State – means the ocean and its estuaries, all springs, streams and bodies of surface or ground water, whether natural or artificial, within the boundaries of the State of New Jersey or subject to its jurisdiction.

C. Applicability

1. Any person who controls, whether owned, leased, or operated, a refuse container or dumpster must ensure that such container or dumpster is covered at all times and shall prevent refuse from spilling out or overflowing.
2. Any person who owns, leases or otherwise uses a refuse container or dumpster must ensure that such container or dumpster does not leak or otherwise discharge liquids, semi-liquids or solids to the municipal separate storm sewer system(s) operated by the Borough of Hightstown.

D. Exceptions

1. Permitted temporary demolition containers
2. Litter receptacles (other than dumpsters or other bulk containers)
3. Individual homeowner trash and recycling containers
4. Refuse containers at facilities authorized to discharge stormwater under a valid NJPDES permit
5. Large bulky items (e.g., furniture, bound carpet and padding, white goods placed curbside for pickup)

E. Enforcement and Penalties

1. This Section shall be enforced by the Stormwater Management Coordinator and/or Superintendent of the Department of Public Works and/or their designee of the Borough of Hightstown.
2. Any person who is found to be in violation of this Section shall be subject to penalties as stated in Chapter 1, Article 1-5 of the Revised General Ordinances of the Borough of Hightstown.

25—1-~~11~~12. Penalties

Any person(s) who erects, constructs, alters, repairs, converts, maintains, or uses any building, structure or land in violation of this ordinance shall be subject to the following penalties: Chapter 1, Article 1-5 of the Revised General Ordinances of the Borough of Hightstown.

25-1-~~12~~13. Severability

Each section, subsection, sentence, clause and phrase of this Ordinance is declared to be an independent section, subsection, sentence, clause and phrase, and the finding or holding of any such portion of this Ordinance to be unconstitutional, void, or ineffective for any cause, or reason, shall not affect any other portion of this Ordinance.

Section 2. In the event that any portion of this Ordinance is found to be invalid for any reason by any Court of competent jurisdiction, such judgment shall be limited in its effect only to that portion of the Ordinance actually adjudged to be invalid, and the remaining portions of this Ordinance shall be deemed severable therefrom and shall not be affected.

Section 3. All other Ordinances or parts of Ordinances inconsistent herewith are hereby repealed to the extent of such inconsistency.

Section 4. This Ordinance shall become effective upon final passage and publication in accordance with the law.

Ordinance 2022-06 First Reading and Introduction An Ordinance Establishing Certain New Regulations Concerning Vehicles and Traffic, and Amending and Supplements Chapter 7, Entitled “Traffic” of the Revised General Ordinances of the Borough of Hightstown, New Jersey

Councilmember Bluth moved for Introduction; Councilmember Jackson seconded.

Roll Call Vote: Councilmembers Bluth, Cicalese, Fowler, Jackson, Misiura and Montferrat voted yes.

Ordinance Introduced 6-0. Public Hearing scheduled for April 18, 2022

Ordinance 2022-06

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

AN ORDINANCE ESTABLISHING CERTAIN NEW REGULATIONS CONCERNING VEHICLES AND TRAFFIC, AND AMENDING AND SUPPLEMENTING CHAPTER 7, ENTITLED “TRAFFIC,” OF THE REVISED GENERAL ORDINANCES OF THE BOROUGH OF HIGHTSTOWN, NEW JERSEY

WHEREAS, the Mayor and Council of the Borough of Hightstown (the “Borough”) wish to establish certain

new regulations concerning vehicles and traffic within the Borough; and

WHEREAS, the new regulations will prohibit vehicles which have a gross vehicle registered weight in excess of four (4) tons from operating on all municipal owned streets, except for those streets specifically identified by the Borough or as otherwise provided by the Borough; and

WHEREAS, the new regulations will also prohibit vehicles from turning at the intersection of North Main Street and Wyckoff Mills Road, when traveling in a northbound or southbound direction on North Main Street; and

WHEREAS, the Mayor and Council believe that these new regulations will improve traffic flow in the Borough, and that the regulations are in furtherance of the health, safety and welfare of the public; and

WHEREAS, in order to codify these new regulations, the Mayor and Council wish to make certain changes to Chapter 7, entitled “Traffic,” of the Revised General Ordinances of the Borough of Hightstown, New Jersey, as set forth below.

NOW, THEREFORE, BE IT ORDAINED, by the Mayor and Council of the Borough of Hightstown as follows:

Section 1. That vehicles which have a gross vehicle registered weight in excess of four (4) tons are hereby prohibited from operating on all municipal owned streets, except for those streets specifically identified by Ordinance by the Borough or as otherwise provided by the Borough.

Section 2. That all vehicles are hereby prohibited from turning at the intersection of North Main Street and Wyckoff Mills Road, when traveling in a northbound or southbound direction on North Main Street

Section 3. That all relevant Borough officials and/or employees are hereby authorized and directed to undertake all actions that are necessary to implement the aforesaid new traffic regulations, including but not limited to the posting of appropriate signage and/or other markings to alert the public, as well as to seek any approvals which may be necessary from any other governmental agencies or authorities which may have jurisdiction over the matters set forth in the within Ordinance.

Section 4. That Chapter 7, entitled “Traffic”, of the Revised General Ordinances of the Borough of Hightstown, New Jersey, is hereby amended and supplemented to read as follows (underline for additions, strikethroughs for deletions):

§ 7-1-18 Truck Route System.

[Ord. No. 1-16-92]

A truck route system upon which trucks in excess of four tons gross weight may travel is hereby established on the following streets or parts of streets:

Name of Street	Location
Etra Road (C.R. 571)	From South Main Street to the East Windsor Township corporate line
North Main Street (C.R. 539)	Within the Borough corporate line
Rogers Avenue	Entire length
South Main Street (C.R. 539)	Within the Borough corporate line
Stockton Street (C.R. 571)	From the Township of East Windsor corporate line to Rogers Avenue
West Ward Street	From South Main Street (CR 539 — 571 to Mercer Street (Route 33)

All vehicles having a gross vehicle registered weight in excess of four (4) tons shall be excluded from all municipal owned streets, except for the specific municipal streets identified above. Such vehicles shall, however, be permitted on all streets for the purpose of the local pickup and delivery of materials only. Exempt vehicles include all Borough-owned vehicles, school buses, and recycling trucks.

§ 7-1-23 Turn Prohibitions.

No person shall make a turn at any location listed and only in the manner described.

<u>Intersection</u>	<u>Turn Prohibited</u>	<u>Movement Prohibited</u>
<u>North Main Street and Wyckoff Mills Road</u>	<u>No turns for vehicles traveling northbound or southbound on North Main Street</u>	<u>No east bound traffic entering from North Main Street</u>

Section-5. That all other Ordinances or parts of Ordinances inconsistent herewith are hereby repealed to the extent of such inconsistency.

Section 6. That this Ordinance shall become effective upon final passage and publication in accordance with the law, following the receipt of any approvals deemed necessary by any other governmental agencies or authorities which may have jurisdiction over the matters set forth in the within Ordinance and the installation of proper signage by the Borough of Hightstown and/or the County of Mercer.

Ordinance 2022-07 First Reading and Introduction Bond Ordinance Providing for Improvements to the Water-Sewer Utility in and by the Borough of Hightstown, In the County of Mercer, New Jersey, Appropriating \$1,100,000 Therefor and Authorizing the Issuance of \$1,100,000 Bonds or Notes of the Borough to Finance the Cost Thereof

Councilmember Misiura moved for Introduction; Councilmember Cicalese seconded.

Roll Call Vote: Councilmembers Bluth, Cicalese, Fowler, Jackson, Misiura and Montferrat voted yes.

Ordinance Introduced 6-0. Public Hearing scheduled for April 18, 2022

Ordinance 2022-07

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

**BOND ORDINANCE PROVIDING FOR IMPROVEMENTS TO THE
WATER-SEWER UTILITY IN AND BY THE BOROUGH OF
HIGHTSTOWN, IN THE COUNTY OF MERCER, NEW JERSEY,
APPROPRIATING \$1,100,000 THEREFOR AND AUTHORIZING THE
ISSUANCE OF \$1,100,000 BONDS OR NOTES OF THE BOROUGH TO
FINANCE THE COST THEREOF.**

BE IT ORDAINED BY THE BOROUGH COUNCIL OF THE BOROUGH OF HIGHTSTOWN, IN THE COUNTY OF MERCER, NEW JERSEY (not less than two-thirds of all members thereof affirmatively concurring)

AS FOLLOWS:

Section 1. The improvement described in Section 3(a) of this bond ordinance is hereby authorized to be undertaken by the Borough of Hightstown, in the County of Mercer, New Jersey (the "Borough"). For the improvement or purpose described in Section 3(a), there is hereby appropriated the sum of \$1,100,000. Pursuant to N.J.S.A. 40A:2-11(c), no down payment is provided for the costs of the improvement since the project described in Section 3(a) hereof is expected to be funded through the New Jersey Infrastructure Bank.

Section 2. In order to finance the cost of the improvement or purpose, negotiable bonds are hereby authorized to be issued in the principal amount of \$1,100,000 pursuant to the Local Bond Law. In anticipation of the issuance of the bonds, negotiable bond anticipation notes are hereby authorized to be issued pursuant to and within the limitations prescribed by the Local Bond Law.

Section 3. (a) The improvement hereby authorized and the purpose for the financing of which the bonds are to be issued is water tank painting and repairs for the water-sewer utility, including all work and materials necessary therefor and incidental thereto.

(b) The estimated maximum amount of bonds or bond anticipation notes to be issued for the improvement or purpose is as stated in Section 2 hereof.

(c) The estimated cost of the improvement or purpose is equal to the amount of the appropriation herein made therefor.

Section 4. All bond anticipation notes issued hereunder shall mature at such times as may be determined by the chief financial officer; provided that no bond anticipation note shall mature later than one year from its date unless such bond anticipation notes are permitted to mature at such later date in accordance with applicable law. The bond anticipation notes shall bear interest at such rate or rates and be in such form as may be determined by the chief financial officer. The chief financial officer shall determine all matters in connection with bond anticipation notes issued pursuant to this bond ordinance, and the chief financial officer's signature upon the bond anticipation notes shall be conclusive evidence as to all such determinations. All bond anticipation notes issued hereunder may be renewed from time to time subject to the provisions of the Local Bond Law or applicable law. The chief financial officer is hereby authorized to sell part or all of the bond anticipation notes from time to time at public or private sale and to deliver them to the purchasers thereof upon receipt of payment of the purchase price plus accrued interest from their dates to the date of delivery thereof. The chief financial officer is directed to report in writing to the governing body at the meeting next succeeding the date when any sale or delivery of the bond anticipation notes pursuant to this

bond ordinance is made. Such report must include the amount, the description, the interest rate and the maturity schedule of the bond anticipation notes sold, the price obtained and the name of the purchaser.

Section 5. The Borough hereby certifies that it has adopted a capital budget or a temporary capital budget, as applicable. The capital or temporary capital budget of the Borough is hereby amended to conform with the provisions of this bond ordinance to the extent of any inconsistency herewith. To the extent that the purposes authorized herein are inconsistent with the adopted capital or temporary capital budget, a revised capital or temporary capital budget has been filed with the Division of Local Government Services.

Section 6. The following additional matters are hereby determined, declared, recited and stated:

(a) The improvement or purpose described in Section 3(a) of this bond ordinance is not a current expense. It is an improvement or purpose that the Borough may lawfully undertake as a general improvement, and no part of the cost thereof has been or shall be specially assessed on property specially benefitted thereby.

(b) The period of usefulness of the improvement or purpose within the limitations of the Local Bond Law, according to the reasonable life thereof computed from the date of the bonds authorized by this bond ordinance, is 15 years.

(c) The Supplemental Debt Statement required by the Local Bond Law has been duly prepared and filed in the office of the Clerk, and a complete executed duplicate thereof has been filed in the office of the Director of the Division of Local Government Services in the Department of Community Affairs of the State of New Jersey. Such statement shows that the gross debt of the Township as defined in the Local Bond Law is increased by the authorization of the bonds and notes provided in this bond ordinance by \$1,100,000, and the obligations authorized herein will be within all debt limitations prescribed by that Law.

(d) An aggregate amount not exceeding \$65,000 for items of expense listed in and permitted under N.J.S.A. 40A:2-20 is included in the estimated cost indicated herein for the purpose or improvement.

Section 7. The Borough hereby declares the intent of the Borough to issue bonds or bond anticipation notes in the amount authorized in Section 2 of this bond ordinance and to use the proceeds to pay or reimburse expenditures for the costs of the purposes described in Section 3(a) of this bond ordinance. This Section 7 is a declaration of intent within the meaning and for purposes of Treasury Regulations.

Section 8. Any grant moneys received for the purpose described in Section 3(a) hereof shall be applied either to direct payment of the cost of the improvement or to payment of the obligations issued pursuant to

this bond ordinance. The amount of obligations authorized but not issued hereunder shall be reduced to the extent that such funds are so used.

Section 9. The chief financial officer of the Borough is hereby authorized to prepare and to update from time to time as necessary a financial disclosure document to be distributed in connection with the sale of obligations of the Borough and to execute such disclosure document on behalf of the Borough. The chief financial officer is further authorized to enter into the appropriate undertaking to provide secondary market disclosure on behalf of the Borough pursuant to Rule 15c2-12 of the Securities and Exchange Commission (the "Rule") for the benefit of holders and beneficial owners of obligations of the Borough and to amend such undertaking from time to time in connection with any change in law, or interpretation thereof, provided such undertaking is and continues to be, in the opinion of a nationally recognized bond counsel, consistent with the requirements of the Rule. In the event that the Borough fails to comply with its undertaking, the Borough shall not be liable for any monetary damages, and the remedy shall be limited to specific performance of the undertaking.

Section 10. The full faith and credit of the Borough are hereby pledged to the punctual payment of the principal of and the interest on the obligations authorized by this bond ordinance. The obligations shall be direct, unlimited obligations of the Borough, and the Borough shall be obligated to levy *ad valorem* taxes upon all the taxable real property within the Borough for the payment of the obligations and the interest thereon without limitation of rate or amount.

Section 11. This bond ordinance shall take effect 20 days after the first publication thereof after final adoption, as provided by the Local Bond Law.

RESOLUTIONS

Resolution 2022-77 Authorizing Payment of Bills

Moved by Councilmember Montferrat; Seconded by Councilmember Misiura.

Roll Call Vote: Councilmembers Bluth, Cicalese, Fowler, Jackson, Misiura and Montferrat voted yes.

Resolution adopted 6-0.

Resolution 2022-77

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

AUTHORIZING PAYMENT OF BILLS

WHEREAS, certain bills are due and payable as per itemized claims listed on the following schedules, which are made a part of the minutes of this meeting as a supplemental record;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown that the bills be paid on audit and approval of the Borough Administrator, the appropriate Department Head and the Treasurer in the amount of \$234,806.74 from the following accounts:

Current		\$62,122.49	
W/S Operating		162,404.22	
General Capital		3,924.95	
Water/Sewer Capital		2,366.25	
Grant		3,788.83	
Trust		200.00	
Unemployment Trust		0.00	
Animal Control		0.00	
Law Enforcement Trust		0.00	
Tax Lien Trust		0.00	
Public Defender Trust		0.00	
Housing Trust		0.00	
Escrow		<u>0.00</u>	
Total		<u>\$234,806.74</u>	

Resolution 2022-78 Authorizing a Shared Services Agreement Between East Windsor Township and Hightstown Borough for Installation of Stockton Street Curbs and Sidewalks

Moved by Councilmember Montferrat; Seconded by Councilmember Bluth.

Roll Call Vote: Councilmembers Bluth, Cicalese, Fowler, Jackson, Misiura and Montferrat voted yes.

Resolution adopted 6-0.

Resolution 2022-78

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

AUTHORIZING A SHARED SERVICES AGREEMENT BETWEEN EAST WINDSOR TOWNSHIP AND HIGHTSTOWN BOROUGH FOR INSTALLATION OF STOCKTON STREET CURBS AND SIDEWALKS

WHEREAS, the “Uniform Shared Services and Consolidation Act,” N.J.S.A. 40A:65-1, *et seq.* (the “Act”), authorizes local units of this State to enter into an agreement with any other local unit or units to provide or receive

any service that each local unit participating in the agreement is empowered to provide or receive in its own jurisdiction; and

WHEREAS, the Township of East Windsor (hereinafter the “Township” or “East Windsor”) and the Borough of Hightstown (hereinafter the “Borough” or “Hightstown”) (collectively hereinafter also referenced as the “Parties”) have determined that it would be in their mutual best interests to collaborate with respect to the installation of curbs and sidewalks along a portion of Stockton Street, between the limit of the State right-of-way of U.S. Route 130 in East Windsor and the intersection of Dutch Neck Road and Oak Lane in Hightstown (the “services”); and

WHEREAS, the services will contribute to the health, safety and welfare of the residents of the Borough; and

WHEREAS, in the spirit of inter-municipal cooperation, and in furtherance of the principles underlying the Act, the Parties have negotiated a Shared Service Agreement (the “Agreement”), which sets forth the terms and conditions associated with this undertaking, a copy of which is attached hereto and made a part hereof; and

WHEREAS, the Borough Council wishes to authorize the Borough to enter into the Agreement, and to authorize the Mayor and Borough Clerk to execute same on behalf of the Borough.

NOW, THEREFORE, BE IT RESOLVED, by the Borough Council of the Borough of Hightstown, in the County of Mercer and State of New Jersey, as follows:

1. That the Borough Council hereby authorizes the Mayor to execute, and the Clerk to attest, the attached Shared Services Agreement with the Township of East Windsor relating to the above services.
2. That all relevant Borough officials are hereby authorized to perform all actions which are necessary to effectuate the intentions of the within Resolution.
3. That a certified copy of this Resolution and the attached Agreement shall be provided to each of the following:
 - a. Township of East Windsor;
 - b. Dimitri Musing, Borough Administrator; and
 - c. Frederick C. Raffetto, Esq., Borough Attorney.

SHARED SERVICES AGREEMENT

BETWEEN

EAST WINDSOR TOWNSHIP

AND HIGHTSTOWN BOROUGH

FOR

INSTALLATION OF STOCKTON STREET CURBS AND SIDEWALKS

THIS AGREEMENT made this _____ of _____, 2022, by and between the **BOROUGH OF HIGHTSTOWN**, a municipal corporation of the State of New Jersey, located at 156 Bank Street, Hightstown, NJ 08520, hereinafter referred to as “Hightstown” and the **TOWNSHIP OF EAST WINDSOR**, a municipal corporation of the State of New Jersey located at 16 Lanning Boulevard, East Windsor, New Jersey 08520-1999, hereinafter referred to as “East Windsor.” Hightstown and East Windsor shall collectively be referred to as the “parties” herein.

WITNESSETH:

WHEREAS, a portion of Stockton Street (County Route 571) between the limit of the State right-of-way of U.S. Route 130 in East Windsor and the intersection of Dutch Neck Road and Oak Lane in Hightstown is in need of curbs and sidewalks; and

WHEREAS, Hightstown and East Windsor desire to install curbs and sidewalks on both sides of Stockton Street from the limit of the State right-of-way of U.S. Route 130 in East Windsor to the intersection of Dutch Neck Road and Oak Lane in Hightstown (the “Project”), and agree to share in the cost in accordance with the terms of this Agreement; and

WHEREAS, Hightstown has agreed to serve as the lead agency for the design, bidding and construction administration relating to the Project; and

WHEREAS, the “Uniform Shared Services and Consolidation Act” N.J.S.A. 40A:65-1, et seq. (the “Act”), permits local units of this State to enter into a contract with any other local unit for the joint provision within their combined jurisdictions of any service which any party to the agreement is empowered to render within its own jurisdiction; and

WHEREAS, East Windsor and Hightstown have authorized and approved this Agreement by Resolution duly adopted pursuant to N.J.S.A. 40A:65-5 of the Act.

NOW, THEREFORE, in consideration of the mutual agreements and covenants herein contained, the parties agree as follows:

1. Hightstown shall serve as the lead agency regarding the Project. In that capacity, Hightstown shall perform all design, engineering, bidding and construction administration services for the Project, pursuant to the terms and conditions set forth in this Agreement.
2. The services referenced in Paragraph 1 above shall be performed in consultation with East Windsor.
3. Bidding for the Project shall be undertaken in accordance with the Local Public Contracts Law, N.J.S.A. 40A:11-1, et seq. (the “LPCL”). Bid documents will be prepared in a manner that requires all submitted bids to separately detail all expenses concerning the limits of the Project that are located in Hightstown and all expenses concerning the limits of the Project that are located in East Windsor.
4. Hightstown will award the contract for the Project to the lowest responsible bidder after review and consultation with East Windsor of all submitted bids. Upon contract award, a preconstruction conference will be scheduled with East Windsor and Hightstown.
5. Hightstown and East Windsor will be independently responsible for providing general oversight and construction administration services for the Project, including processing of change orders and

payment requests for construction work performed in their respective jurisdictions. East Windsor will provide Hightstown with a Resolution from its governing body showing approval of each change order and payment request.

6. The parties agree that the costs and expenses associated with the Project shall be allocated and paid between the parties as follows:
 - A. East Windsor shall deposit with Hightstown the following sums: (1) \$11,275.00 for surveying services (which includes costs for police protection); (2) \$18,000.00 for engineering design and permit preparation services; (3) \$5,000.00 for construction administration services; (4) \$500.00 for East Windsor's one-half split of the estimated \$1,000.00 Soil Conservation District permit fees; and (5) \$300.00 for East Windsor's one-half split of the estimated NJDOT permit fees. It is understood by the parties that the permit amount fees referenced at (4) and (5) herein are estimated and that if the actual permit fees cost more or less than the amounts referenced, each party shall be responsible for one-half of the actual amount. These funds will be paid by East Windsor to Hightstown at the time of final execution of the within Agreement, and shall be deposited by Hightstown into a separate escrow account.
 - B. East Windsor agrees to pay Hightstown for all services related to construction activities undertaken concerning the East Windsor limits of the Project, along with the amounts referenced in Paragraph 6(A) above. Prior to award of a construction contract for the Project, East Windsor shall pay to Hightstown the estimated funds that relate to the East Windsor portion of the Project. The East Windsor funds will be held in escrow by Hightstown and paid out to the construction contractor following East Windsor's review and prior approval of the East Windsor quantities of the contractor's payment request as contained in each invoice.
 - C. Hightstown and East Windsor will each pay for police services for construction within their respective jurisdictions.
7. This Agreement shall terminate upon the expiration of the maintenance bond provided by the construction contractor for this Project.
8. In the event that any provision of this Agreement shall, for any reason, be determined to be invalid, illegal or unenforceable in any respect, the parties hereto shall negotiate in good faith and agree to such amendments, modifications or supplements of or to this Agreement, or such other appropriate actions as shall, to the maximum extent practicable in light of such determination, implement and give effect to the intentions of the parties as reflected herein. All other provisions of this Agreement shall remain in full force and effect, to the extent possible.
9. This Agreement may only be modified in writing signed by both parties.
10. This Agreement shall be governed by the laws of the State of New Jersey.

11. If any section, paragraph, subparagraph, clause or provision of this Agreement shall be adjudged invalid, such adjudication shall apply only to the specific section, paragraph, subparagraph, clause or provision so adjudged and the remainder of the agreement shall be deemed valid and effective.
12. Any notices given pursuant to this Agreement shall be sent to the parties at the following addresses:
- | | |
|---------------|---|
| EAST WINDSOR: | Mayor Janice S. Mironov
Municipal Building
16 Lanning Boulevard
East Windsor, New Jersey 08520 |
| HIGHTSTOWN: | Mayor Lawrence D. Quattrone
Municipal Building
156 Bank Street
Hightstown, New Jersey 08520 |
13. This Agreement shall become effective upon the adoption of resolutions by both East Windsor and Hightstown approving this Agreement and authorizing its execution.

IN WITNESS WHEREOF, the parties hereto have hereunto set their hands

and seals on the respective dates indicated below.

ATTEST TOWNSHIP OF EAST WINDSOR

ALLISON QUIGLEY
Municipal Clerk

JANICE S. MIRONOV
Mayor

BOROUGH OF HIGHTSTOWN

PEGGY RIGGIO
Municipal Clerk

LAWRENCE D. QUATTRONE

CONSENT AGENDA

Councilmember Cicalese moved Resolutions 2022-80 and 2022-81 as a Consent Agenda; Councilmember Fowler seconded.

Roll Call Vote: Councilmembers Bluth, Cicalese, Fowler, Jackson, Misiura and Montferrat voted yes.

Resolutions adopted 6-0.

Resolution 2022-80
BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY

**RESOLUTION URGING THE SWIFT PASSAGE OF S-330/A3804, WHICH
SHALL RESTORE THE ENERGY TAX RECEIPTS TO MUNICIPALITIES**

WHEREAS, taxes on gas and electric utilities were originally collected by the host municipalities to be used for local purposes and to compensate the public for the use of their rights of way; and

WHEREAS, when the State made itself the collection agent for these taxes, it promised to dedicate the proceeds to municipal property tax relief; since, just as municipalities collect property taxes for the benefit of school districts, counties, and other entities, the State is supposed to collect Energy Taxes for the benefit of municipal governments; and

WHEREAS, for years, though, State budget makers have diverted funding from Energy Taxes to fund State programs; and instead of being spent on local programs and services and used to offset property taxes, the money has been spent as successive Legislatures and Administrations have seen fit; and

WHEREAS, the diversion of dedicated energy tax receipts to the State's General Fund further jeopardizes this critical property tax relief funding in future years; and

WHEREAS, by reducing Consolidated Municipal Property Tax Relief Act (CMPTRA), which is also comprised of revenues that should be returned to municipalities, State Budget makers have been able to continue collecting Energy Taxes, while keeping additional revenue that should have been returned to provide property tax relief; and

WHEREAS, the cumulative impact of years of underfunding has left many municipalities with serious needs and burdensome property taxes; and

WHEREAS, local elected officials are in the best position to decide the best use of these resources, which were always intended to fund local programs and services; and

WHEREAS, Senator Singleton and Senate President Scutari have introduced legislation (S-330) that will restore, over a five-year period, Energy Tax Receipts to municipalities;

NOW, THEREFORE, BE IT RESOLVED, that the Borough Council of the Borough of Hightstown in the County of Mercer, urges the Legislature to swiftly pass this legislation and Governor Murphy sign the legislation prior to passage of the FY2023 State budget; and

BE IT FURTHER RESOLVED that a copy of this Resolution is forwarded to:

1. Senate President Scutari
2. Assembly Speaker Coughlin
3. Governor Murphy
4. League of Municipalities.

Resolution 2022-81

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

**AUTHORIZING EMERGENCY TEMPORARY APPROPRIATIONS
PRIOR TO ADOPTION OF THE 2022 BUDGET**

WHEREAS, an emergent condition has arisen with respect to inadequate appropriation balances remaining in some line items of the 2022 temporary budget; and

WHEREAS, N.J.S.A. 40A:4-20 provides for the creation of emergency appropriations for the purposes above mentioned; and

WHEREAS, it is the desire of the Mayor and Council to create emergency temporary appropriations as set forth on Schedule “A,” attached; and

WHEREAS, the total emergency temporary appropriations in resolutions adopted in the year 2022 pursuant to the provisions of N.J.S.A. 40A:4-20 (Chapter 96, P.L. 1951, as amended), including this resolution, total:

	<i>THIS RESOLUTION</i>	<i>PREVIOUS TOTAL</i>	<i>CUMULATIVE TOTAL</i>
Current	10,000.00	299,220.00	309,220.00
Capital Outlay – Current	0.00	0.00	0.00
Debt Service - Current	0.00	0.00	0.00
Water/Sewer	0.00	100,000.00	100,000.00
Capital Outlay – W/S	0.00	0.00	0.00
Debt Service - W/S	0.00	0.00	0.00
TOTAL	10,000.00	399,220.00	409,220.00

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Hightstown (not less than two-thirds of all the members of thereof affirmatively concurring) that, in accordance with N.J.S.A. 40A:4-20:

1. An emergency temporary appropriation is hereby made for each item listed on the schedules that are attached hereto and made a part hereof;
2. Each emergency appropriation listed will be provided for in the 2022 budget under the same title as written herein;
3. One certified copy of this resolution will be filed with the Director of Local Government Services, and a copy provided to the Chief Finance Officer.

Resolution 2022-81

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

**AUTHORIZING EMERGENCY TEMPORARY APPROPRIATIONS
PRIOR TO ADOPTION OF THE 2022 BUDGET**

WHEREAS, an emergent condition has arisen with respect to inadequate appropriation balances remaining in some line items of the 2022 temporary budget; and

WHEREAS, N.J.S.A. 40A:4-20 provides for the creation of emergency appropriations for the purposes above mentioned; and

WHEREAS, it is the desire of the Mayor and Council to create emergency temporary appropriations as set forth on Schedule “A,” attached; and

WHEREAS, the total emergency temporary appropriations in resolutions adopted in the year 2022 pursuant to the provisions of N.J.S.A. 40A:4-20 (Chapter 96, P.L. 1951, as amended), including this resolution, total:

	<i>THIS RESOLUTION</i>	<i>PREVIOUS TOTAL</i>	<i>CUMULATIVE TOTAL</i>
Current	10,000.00	299,220.00	309,220.00
Capital Outlay – Current	0.00	0.00	0.00

Debt Service - Current	0.00	0.00	0.00
Water/Sewer	0.00	100,000.00	100,000.00
Capital Outlay – W/S	0.00	0.00	0.00
Debt Service - W/S	0.00	0.00	0.00
TOTAL	10,000.00	399,220.00	409,220.00

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Hightstown (not less than two-thirds of all the members of thereof affirmatively concurring) that, in accordance with N.J.S.A. 40A:4-20:

1. An emergency temporary appropriation is hereby made for each item listed on the schedules that are attached hereto and made a part hereof;
2. Each emergency appropriation listed will be provided for in the 2022 budget under the same title as written herein;
3. One certified copy of this resolution will be filed with the Director of Local Government Services, and a copy provided to the Chief Finance Officer.

Borough of Hightstown
Emergency Temporary No. 3
4/4/2022

SCHEDULE "A"

Current Fund

Data Processing	Other Expenses	10,000.00
		<hr/>
Total Current Fund		<hr/> 10,000.00 <hr/>

Water-Sewer Operating Fund

Total Water Sewer Operating	<hr/> - <hr/>
Total	<hr/> 10,000.00 <hr/>

DISCUSSION

Lead Service Line Investigation

Borough Administrator, Dimitri Musing, explained that Borough Engineer, Carmela Roberts had explored whether hiring a private contractor to speed up the inventory process would be feasible. The cheapest of the contracts was over the bid threshold. Rich Lewis from the Water Sewer Department has been heading the inventory process; so far only a small percentage of lead or galvanized waterlines need to be replaced. Mr. Lewis said he thinks it is possible to complete the inventory process in one year. Mr. Musing and Ms. Roberts have concluded that the inventory process can be completed in house. Mayor Quattrone asked what would happen if a resident did not allow entry into their home, and Mr. Musing said there are ways of completing the inventory that do not require entry into the home.

MAYOR/COUNCIL/ADMINISTRATIVE REPORTS

Councilmember Fowler

The Arbor Day celebration is scheduled for April 23, with a stream cleanup beginning at 9 AM; registration for the cleanup can be found on the watershed website. There will also be a paper shredding truck in the Tavern on the Lake parking lot, a tree dedication (location TBD), and possibly a food truck.

The Memorial Day parade will follow the same route that it has followed in the past. Some participation forms have already been returned.

The Harvest Fair will be Oct. 1 rain or shine. Applications have been received for crafters, artisans and food trucks and the first round of jurying for all vendors will be next week.

Councilmember Misiura

The county has marked out a crosswalk on South Main Street at Etra Road.

Council President Bluth

Addressed Ms. Aveni's concerns and assured her that the council is doing everything possible to ensure a safe transition with not allowing turns down Wyckoffs Mill Road.

The Cultural Arts Commission is hosting an art exhibition from April 6 through June 26 at Old Heights Brewing Company. There will be an opening reception this Wednesday and some of the artists will be speaking at an event on May 25

Dimitri Musing, Borough Administrator

Guidelines from the CDC about second COVID booster shots have been posted on Facebook and the Borough website.

Peggy Riggio, Borough Clerk

Primary petitions were due at 4 PM today. Petitions were received for all for districts for county committee members, one Democratic petition for mayor, and two Democratic petitions for the two open council seats. No petitions were received for the Republicans.

The Borough Code has been migrated over to Ecode360.

The bid opening for the water tower refurbishment will be April 14 at 11 AM.

EXECUTIVE SESSION

Resolution 2022-82 Authorizing a Meeting that Excludes the Public

Moved by Councilmember Montferrat; Seconded by Councilmember Fowler.

Roll Call Vote: Councilmembers Bluth, Cicalese, Fowler, Jackson, Misiura and Montferrat voted yes.

Resolution adopted 6-0.

Resolution 2022-82
BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY

AUTHORIZING A MEETING WHICH EXCLUDES THE PUBLIC

BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown that this body will hold a meeting on April 4, 2022, via www.zoom.com, that will be limited only to consideration of an item or items with respect to which the public may be excluded pursuant to section 7b of the Open Public Meetings Act.

The general nature of the subject or subjects to be discussed:

Personnel – Police Department

Personnel – Covid Policy

Contract Negotiations – Waste Management Stockton Street Lot

Stated as precisely as presently possible the following is the time when and the circumstances under which the discussion conducted at said meeting can be disclosed to the public July 4, 2022, or when the need for confidentiality no longer exists.

The public is excluded from said meeting, and further notice is dispensed with, all in accordance with sections 8 and 4a of the Open Public Meetings Act.

ADJOURNMENT

Councilmember Montferrat moved to adjourn at 800 p.m.; Seconded by Councilmember Misiura. All ayes.

Respectfully Submitted,

Margaret Riggio
 Borough Clerk

Approved by Hightstown Borough Council: _____

April 18, 2022
MINUTES
FORTHCOMING

Ordinance 2022-16

BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY

AN ORDINANCE TO ESTABLISH SALARY RANGES FOR CERTAIN OFFICERS AND EMPLOYEES OF THE BOROUGH OF HIGHTSTOWN

BE IT ORDAINED by the Mayor and Council of the Borough of Hightstown, as follows:

Section 1. The following official employment designations are hereby confirmed and the rate of compensation of each officer and employee of the Borough of Hightstown, excluding longevity, whose compensation shall be on an annual basis, is:

	RANGING FROM:	TO:
Mayor	\$5,800.00	\$5,800.00
Councilmember	\$4,600.00	\$4,600.00
Borough Administrator	\$30,000.00	\$96,000.00 <u>\$145,000.00</u>
Borough Clerk	\$40,000.00	\$87,000.00
Deputy Borough Clerk	\$30,000.00	\$69,000.00
Computer Systems Administrator	\$3,000.00	\$7,000.00
<u>Qualified Purchasing Agent (QPA)</u>	<u>\$12,000.00</u>	<u>\$20,000.00</u>
Registrar of Vital Statistics	\$2,500.00	\$6,000.00
Deputy Registrar of Vital Statistics	\$1,000.00	\$5,000.00
Chief Financial Officer	\$2,000.00	\$56,000.00
Deputy Chief Financial Officer	\$10,000.00	\$75,000.00
<u>Part-Time Treasurer</u>	<u>\$15,000.00</u>	<u>\$32,000.00</u>
Accounts Payable Clerk	\$30,000.00	\$64,000.00
Tax/Water/Sewer Collector	\$20,000.00	\$84,000 .00
Part-Time Tax/Water/Sewer Collector	\$10,000.00	\$27,000.00
Deputy Tax/Water/Sewer Collector	\$10,000.00	\$69,000.00
Tax/Utility Clerk	\$7,000.00	\$54,000.00
Tax Assessor	\$7,500.00	\$22,000.00
Municipal Magistrate	\$30,000.00	\$54,000.00
Police Chief	\$120,000.00	\$167,000.00

	RANGING FROM:	TO:
Records Management and System Administrator and Administrative Assistant to the Police Department	\$32,000.00	\$59,000.00 <u>\$65,000.00</u>
Planning Board Secretary	\$1,000.00	\$27,000.00
Technical Assistant	\$28,000.00	\$43,000.00
Construction Code Official	\$18,000.00	\$38,000.00
Fire Subcode Official	\$3,500.00	\$9,000.00
Building Subcode Official	\$3,500.00	\$9,000.00
Building Inspector	\$3,500.00	\$6,000.00
Zoning Official	\$6,000.00	\$13,000.00
Superintendent of Public Works	\$50,000.00	\$113,000.00 <u>\$130,000.00</u>
Assistant Superintendent of Public Works	\$50,000.00	\$71,000.00
Water Plant Superintendent (Part-Time)	\$10,000.00	\$27,000.00
Senior Water Plant Operator	\$35,000.00	\$85,000.00
Superintendent of AWWTP	\$50,000.00	\$114,000.00 <u>\$130,000.00</u>
Assistant Superintendent of AWWTP	\$45,000.00	\$96,000.00
Lab Manager – AWWTP	\$35,000.00	\$85,000.00
Health Officer	\$8,000.00	\$16,000.00
Secretary Board of Health	\$100.00	\$2,000.00
OEM Coordinator	\$2,000.00	\$ 12,000.00

Section 2. The following official employment designations are hereby confirmed and the rate of compensation of each officer and employee of the Borough of Hightstown, whose compensation shall be on an hourly basis, is:

	RANGING FROM:	TO:
Administrative Assistant/Payroll Clerk <u>Payroll/Benefits Specialist</u>	\$10.00 <u>\$15.00</u>	\$36.00
Clerical Assistant <u>Executive Administrative Assistant</u>	\$10.50 <u>\$15.00</u>	\$22.00 <u>\$40.00</u>
Administrative Assistant	\$13.50 <u>\$15.00</u>	\$32.00 <u>\$36.00</u>
Public Health Nurse	\$25.00	\$48.00
Senior Public Health Nurse	\$39.00	\$50.00
Special Officer I	\$8.00	\$20.00
Special Officer II	\$18.00	\$32.00

	RANGING FROM:	TO:
Public Works Foreman	\$17.00	\$43.00
Public Works Heavy Equipment Operator	\$16.00	\$43.00
Public Works Automated Vehicle Operator	\$16.00	\$38.00
Public Works Driver/Laborer	\$15.00	\$38.00
Public Works Laborer	\$14.00	\$38.00
Public Works Municipal Building Maintenance	\$8.00	\$38.00
Public Works Mechanic	\$16.00	\$38.00
Seasonal/Temporary Labor	\$10.00	\$22.00
Assistant Water Plant Operator	\$15.00	\$27.00
Water Plant Operator	\$25.00	\$38.00
Water Plant Lead Operator	\$40.00	\$54.00
AWWTP Maintenance	\$16.00	\$32.00
AWWTP Operator	\$15.00	\$32.00
Recreation Director (part-time)	\$20.00	\$43.00 \$45.00
Assistant Recreation Director (part-time)	\$8.00	\$22.00
Junior Recreation Counselor (part-time)	\$6.00	\$16.00
Housing Inspector	\$14.00	\$38.00
Fire Inspector	\$14.00	\$38.00
Building Inspector	\$14.00	\$38.00
Code Enforcement Officer	\$15.00	\$38.00
Fire Officer	\$14.00	\$38.00
Zoning Official	\$14.00	\$38.00
Electric Subcode Official	\$14.00	\$54.00
Plumbing Subcode Official	\$14.00	\$54.00

Section 3. The following official employment designations are hereby confirmed and the rate of compensation of each officer and employee of the Borough of Hightstown, whose compensation shall be on a daily basis, is:

	RANGING FROM:	TO:
School Crossing Guard	\$50	\$75

Section 4. This Ordinance shall take effect after final passage and publication as provided by law.

Section 5. The salary ranges established in this ordinance supersede any established for the same positions in previous salary ordinances and will remain in effect until changed by the adoption of a new or amending Salary Ordinance.

Introduced: August 1, 2022

Adopted:

ATTEST:

Margaret Riggio
Municipal Clerk

Lawrence D. Quattrone
Mayor

ORDINANCE 2022-17

BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY

AN ORDINANCE AMENDING AND SUPPLEMENTING ARTICLE 15-2, ENTITLED “ADMINISTRATION AND ENFORCEMENT,” OF CHAPTER 15, “FIRE PREVENTION AND PROTECTION,” OF “THE REVISED GENERAL ORDINANCES OF THE BOROUGH OF HIGHTSTOWN”

WHEREAS, the Borough of Hightstown (the “Borough”) has previously established certain fire prevention and protection regulations within the Borough; and

WHEREAS, per the recommendation of the Borough’s Fire Official, the Borough Council wishes to make certain revisions to the existing fire prevention and protection regulations.

NOW, THEREFORE, BE AND IT IS HEREBY ORDAINED, by the Borough Council of the Borough of Hightstown, in the County of Mercer and State of New Jersey, as follows:

Section 1. Article 15-2, entitled “Administration and Enforcement,” of Chapter 15, “Fire Prevention and Protection,” of “The Revised General Ordinances of the Borough of Hightstown,” is hereby amended and supplemented in the following respects (additions are shown with underline; deletions are shown with ~~strikeout~~):

Article 15-2. Administration and Enforcement

§ 15-2-1. Definitions.

LIFE HAZARD USE

The premises and uses identified in the New Jersey Uniform Fire Code at N.J.A.C. 5:70-2.4, 2.4A, 2.4B, 2.4C and 2.4D, respectively, as may be amended from time to time.

NON-LIFE HAZARD USE

All other premises and uses which do not meet the definition of Life Hazard Use.

§ 15-2-~~12~~. Uniform Fire Safety Act; Fire Prevention Code.

Pursuant to N.J.S. 52:27D-202 of the Uniform Fire Safety Act, the New Jersey Uniform Fire Code, N.J.A.C. 5:70-1, et seq., and the Fire Prevention Code are hereby adopted and shall be locally enforced throughout the Borough.

§ 15-2-~~23~~. Local Enforcing Agency Designated.

The local enforcing agency shall be the Bureau of Fire Safety.

§ 15-2-~~34~~. Enforcement; Bureau of Fire Safety.

The Fire Official shall be responsible for the enforcement of the Fire Prevention Code of the Borough. To assist in the performance of the responsibilities and duties placed upon the Fire Official, a Bureau of Fire Safety is hereby created consisting of the Fire Official and such other fire inspectors as may be designated as set forth in § 15-2-4.

§ 15-2-~~45~~. Fire Official; Fire Inspectors.

- A. Fire Official. The Bureau shall operate under the direct supervision and control of the Fire Official. The Fire Official shall be responsible for the direct administration and enforcement of the Fire Prevention Code.
- B. Fire Inspectors. Upon recommendation of the Fire Official, the Mayor and Council may designate such number of fire inspectors as shall from time to time be deemed necessary. Such fire inspectors shall be selected through an examination to determine their fitness for the position.

§ 15-2-~~56~~. Inspections of Non-Life Hazard Uses.

~~The Bureau of Fire Safety shall enforce the State Uniform Fire Safety Act and regulations promulgated pursuant thereto and the Fire Prevention Code in all structures and premises, except one family and two family dwellings, and buildings owned or operated by the Federal government or State and interstate agencies, provided that common areas, storage and mechanical areas and other areas not used as dwellings in multifamily structures shall also be subject to inspection. Inspections shall be made as often as necessary for the purpose of ascertaining and causing to be corrected any conditions liable to cause a fire or any violations of the provisions of the Fire Prevention Code or any other ordinance affecting fire hazards. The Fire Official or other qualified fire inspector shall inspect each structure covered by this article at least annually.~~

The Bureau of Fire Safety shall inspect all buildings, structures or premises not listed as life hazard uses (referred hereafter as non-life hazard uses), with the exception of owner-occupied detached one- and two-family dwellings that are used exclusively for residential purposes. Individual dwelling units in multi-family dwellings are also excluded from this inspection program with the exception of the common egress, storage, and mechanical areas of such structures. All non-life hazard uses shall be inspected periodically as follows:

- A. At least every twenty-four (24) months, except as set forth in “B” below.
- B. Non-life hazard uses that are required by New Jersey law or rule to have annual inspections shall be inspected at least every twelve (12) months.

Nothing herein shall prohibit the Bureau of Fire Safety from inspecting any non-life hazard more frequently at the request of the occupant and subject to the inspection fees set forth herein.

§ 15-2-7. Registration of Non-Life Hazard Uses.

- A. Owners of businesses and/or other uses constituting industrial, commercial, professional services, educational, multi-family residential and other uses not classified as life hazard uses by the New Jersey Uniform Fire Code and which are required to be inspected herein in accordance with this article and the requirements of the New Jersey Uniform Fire Code shall register annually with the Bureau of Fire Safety as provided herein.
- B. The owners of uses required to be registered shall do so on forms provided by the Bureau of Fire Safety, which forms shall include, but not be limited to, the following information:
- (1) The name, address, telephone number, and email address of the owner of the property upon or in which the use is located.
 - (2) The name, home address, home telephone number, and email address of the owner, operator, or registered agent of the use, if different from the owner of the property.
 - (3) The name, physical location, mailing address, and telephone number of the use or business.
 - (4) The type of use along with a description of the business of activity being conducted.
 - (5) The amount of square footage being utilized or occupied by the use or business.
 - (6) Any further information deemed necessary to identify or classify the use or business, as may be required by the Fire Official.
- C. It shall be a violation of this Article for the owner or operator of a business to fail to return such forms within thirty (30) days of being ordered to do so by the Fire Official. If the ownership is transferred, whether by sale, assignment, gift, intestate succession, devise, reorganization, receivership, foreclosure or execution process, or by any other means of conveyance, the new owner or operator shall file a new registration within thirty (30) days of such a transfer.

§ 15-2-8. Failure to Register.

A penalty of Two Hundred Fifty Dollars (\$250.00) shall be assessed for any business or use required to register that fails to register in accordance with the requirements herein.

§ 15-2-~~69~~. Life Hazard Uses.

The Bureau of Fire Safety shall conduct the periodic inspections of life hazard uses required by the Fire Prevention Code on behalf of the New Jersey Commissioner of Community Affairs.

§ 15-2-~~710~~. Other Powers and Duties of Bureau of Fire Safety.

The Bureau of Fire Safety shall have such other powers and perform such other duties as are set forth in other sections of this chapter as may be conferred and imposed from time to time by law.

§ 15-2-~~811~~. Fire Official to Recommend Additional Regulations.

It shall be the duty of the Fire Official to investigate and to recommend to the Borough Council such additional ordinances or amendments to existing ordinances as he may deem necessary for safeguarding life and property against fire.

§ 15-2-~~912~~. Administration of Bureau of Fire Safety.

The Fire Official shall serve as administrator and enforcement officer of the Bureau of Fire Safety and shall report to the Mayor and Council. He shall establish the day-to-day operating routines of the Bureau of Fire Safety and shall coordinate the activities of any technical inspectors.

§ 15-2-~~1013~~. Appointment of Fire Official; Authority; Term of Office.

- A. The Mayor and Council shall appoint a Fire Official pursuant to the State Uniform Fire Code, N.J.A.C. 5:70-1 et seq. The Fire Official shall be appointed on the basis of examination or another method selected by the Mayor and Council for determining his qualifications.
- B. The Bureau shall be under the direct supervision and control of the Fire Official who shall report to the Mayor and Council. He shall have authority, as may be necessary in the interest of public safety, health and general welfare, to establish rules and regulations, to interpret and enforce the provisions of the Fire Prevention Code and to determine special requirements applicable because of climatic or other conditions, but no such rules shall have the effect of waiving any fire safety requirements specifically provided in the Fire Prevention Code or violating accepted engineering practices involving public safety.
- C. The term of office of the Fire official shall be four years.
- D. The Fire Official may be removed from office by the Borough Administrator for failing to perform the Fire Official's duties.
- E. A qualified interim Fire Official may be appointed as needed by the Borough Administrator.

§ 15-2-~~1114~~. (Reserved)

§ 15-2-~~1215~~. Legal Counsel.

The Borough Attorney shall serve as legal counsel to the Bureau of Fire Safety.

Section 2. All parts and provisions of any Ordinance which are inconsistent with the provisions of this Ordinance shall be repealed to the extent of such inconsistency.

Section 3. The provisions of this Ordinance shall be severable. In the event that any portion of this Ordinance is found to be invalid for any reason by any Court of competent

jurisdiction, such judgment shall be limited in its effect only to the portion of the Ordinance actually adjudged invalid and shall not be deemed to affect the operation of any other portion thereof, which shall remain in full force and effect.

Section 4. This Ordinance shall become effective immediately upon final passage and publication in accordance with the law.

Introduction:

Adoption:

ATTEST:

MARGARET M. RIGGIO
MUNICIPAL CLERK

LAWRENCE D. QUATTRONE
MAYOR

Resolution 2022-151

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

AUTHORIZING THE BUDGET TO BE READ BY TITLE ONLY

WHEREAS, pursuant to 40A:4-10, as amended by Chapter 95, P.L.2015, provides that the budget may be by title when procedures required by N.J.S.40A:4-8 and N.J.S.40A:4-9 or section 12 of P.L.1995, c.259 (C.40A:4-6.1), as applicable, have been followed; and

WHEREAS, N.J.S.A. 40A:4-8, as amended by Chapter 259, P.L. 1995 provides that the budget be read by title only at the time of the public hearing if a resolution is passed by not less than a majority of the full governing body; and

WHEREAS, the Borough Council finds that the budget for 2022 shall be read by title only.

NOW, THEREFORE BE IT RESOLVED that the budget shall be read by title only.

ROLL CALL RECORDED VOTE:

	1st	2nd	Yes	No	Abstain	Absent
Ms. Bluth						
Ms. Cicalese						
Ms. Fowler						
Mr. Jackson						
Mr. Misiura						
Mr. Montferrat						

CERTIFICATION

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on August 19, 2022.

Margaret Riggio
Borough Clerk

August 15, 2022
Hightstown Borough Council

Resolution 2022-152

38

SECTION 2 - UPON ADOPTION FOR YEAR 2022

Be it Resolved by the **COUNCIL MEMBERS** of the **BOROUGH** of **HIGHTSTOWN**, County of **MERCER** that the budget hereinbefore set forth is hereby adopted and shall constitute an appropriation for the purposes stated of the sums therein set forth as appropriations, and authorization of the amount of:

- (a) \$ 5,821,506.51 (Item 2 below) for municipal purposes, and
 (b) \$ - (Item 3 below) for school purposes in Type I School Districts only (N.J.S.A. 18A:9-2) to be raised by taxation and,
 (c) \$ - (Item 4 below) to be added to the certificate of amount to be raised by taxation for local school purposes in Type II School Districts only (N.J.S.A. 18A:9-3) and certification to the County Board of Taxation of the following summary of general revenues and appropriations.
 (d) \$ - (Sheet 43) Open Space, Recreation, Farmland and Historic Preservation Trust Fund Levy
 (e) \$ - (Sheet 44) Arts and Culture Trust Fund Levy
 (f) \$ - (Item 5 Below) Minimum Library Tax

RECORDED VOTE

(Insert last name)

Ayes

Nays

Abstained

Absent

SUMMARY OF REVENUES

1. General Revenues			
Surplus Anticipated	08-100	\$	820,000.00
Miscellaneous Revenues Anticipated	13-099	\$	1,402,648.99
Receipts from Delinquent Taxes	15-499	\$	190,000.00
2. AMOUNT TO BE RAISED BY TAXATION FOR MUNICIPAL PURPOSES (Item 6(a), Sheet 11)	07-190	\$	5,821,506.51
3. AMOUNT TO BE RAISED BY TAXATION FOR SCHOOLS IN TYPE I SCHOOL DISTRICTS ONLY:			
Item 6, Sheet 42	07-195	\$	-
Item 6(b), Sheet 11 (N.J.S.A. 40A:4-14)	07-191	\$	-
TOTAL AMOUNT TO BE RAISED BY TAXATION FOR SCHOOLS IN TYPE I SCHOOL DISTRICTS ONLY		\$	-
4. To Be Added TO THE CERTIFICATE FOR THE AMOUNT TO BE RAISED BY TAXATION FOR SCHOOLS IN TYPE II SCHOOL DISTRICTS ONLY:			
Item 6(b), Sheet 11 (N.J.S.A. 40A:4-14)	07-191		
5. AMOUNT TO BE RAISED BY TAXATION MINIMUM LIBRARY TAX	07-192	\$	-
Total Revenues	13-299	\$	8,234,155.50

SUMMARY OF APPROPRIATIONS

5. GENERAL APPROPRIATIONS:	XXXXXX	XXXXXXXXXXXXXX
Within "CAPS"	XXXXXX	XXXXXXXXXXXXXX
(a & b) Operations Including Contingent	34-201	\$ 5,628,714.51
(e) Deferred Charges and Statutory Expenditures - Municipal	34-209	\$ 779,731.00
(g) Cash Deficit	46-885	\$ -
Excluded from "CAPS"	XXXXXX	XXXXXXXXXXXXXX
(a) Operations - Total Operations Excluded from "CAPS"	34-305	\$ 448,333.99
(c) Capital Improvements	44-999	\$ 175,075.00
(d) Municipal Debt Service	45-999	\$ 645,026.00
(e) Deferred Charges - Municipal	46-999	\$ -
(f) Judgments	37-480	\$ -
(n) Transferred to Board of Education for Use of Local Schools (N.J.S.A. 40:48-17.1 & 17.3)	29-405	\$ 37,275.00
(g) Cash Deficit	46-885	\$ -
(k) For Local District School Purposes	29-410	\$ -
(m) Reserve for Uncollected Taxes	50-899	\$ 520,000.00
6. SCHOOL APPROPRIATIONS - TYPE I SCHOOL DISTRICT ONLY (N.J.S.A. 40A:4-13)	07-195	
Total Appropriations	34-499	\$ 8,234,155.50

It is hereby certified that the within budget is a true copy of the budget finally adopted by resolution of the Governing Body on the _____ day of _____, 2022. It is further certified that each item of revenue and appropriation is set forth in the same amount and by the same title as appeared in the 2022 approved budget and all amendments thereto, if any, which have been previously approved by the Director of Local Government Services.

Certified by me this _____ day of _____, 2022, _____, Clerk
Signature

P.O. Type: All Include Project Line Items: Yes Open: N Paid: N Void: N
Range: First to Last Rcvd: Y Held: Y Aprv: N
Format: Detail without Line Item Notes Bid: Y State: Y Other: Y Exempt: Y

Vendor #	Name	PO #	PO Date	Description	Contract	PO Type	Stat/Chk	First	Rcvd	Chk/Void	1099
				Item Description	Amount	Charge Account		Enc Date	Date	Date	Invoice
						Acct Type Description					Excl
ACTI0010 ACTION UNIFORM CO, LLC											
22-00491	05/02/22	BODY ARMOR VESTS HPD									
1		BODY ARMOR VORTEX	1,430.00	G-02-41-726-008-399	B Body Armor Grant-State 2007	R	05/02/22	08/09/22		44608	N
2		REVOLUTION INNER CARRIER (BLK)	374.00	G-02-41-726-010-399	B Body Armor Grant-State	R	05/02/22	08/09/22		44608	N
3		SOFT TRAUMA PLATE	173.80	G-02-41-726-010-399	B Body Armor Grant-State	R	05/02/22	08/09/22		44608	N
4		ID PLACECARDS:SET OF 2	84.00	G-02-41-726-010-399	B Body Armor Grant-State	R	05/02/22	08/09/22		44608	N
5		BODY ARMOR VORTEX	1,430.00	G-02-41-726-011-399	B Body Armor Grant-Federal 2009	R	05/02/22	08/09/22		44608	N
6		EXTERNAL HARDCORE PT-MOLLE	1,264.00	G-02-41-726-009-399	B Body Armor Grant 2008	R	05/02/22	08/09/22		44608	N
			4,755.80								
Vendor Total:			4,755.80								

A0554 ALL INDUSTRIAL SAFETY PRODUCTS											
22-00845	07/20/22	TA-2900 SOUND SHIELD EARMUFFS									
1		TA-2900 SOUND SHIELD EARMUFFS	93.00	2-01-26-290-001-189	B Safety Equipment & Testing	R	07/20/22	08/09/22		232052	N
2		ESTIMATED SHIPPING	18.00	2-01-26-290-001-189	B Safety Equipment & Testing	R	07/20/22	08/09/22		232052	N
			111.00								
Vendor Total:			111.00								

A0107 ANSELL GRIMM & AARON, PC											
22-00923	08/10/22	JULY 2022 LEGAL INVOICES									
1		GENERAL FILE 486750	2,535.58	2-01-20-155-001-027	B General Matters	R	08/10/22	08/10/22		486750	N
2		ORDINANCES 486751	198.00	2-01-20-155-001-027	B General Matters	R	08/10/22	08/10/22		486751	N
3		RESOLUTIONS 486752	49.50	2-01-20-155-001-027	B General Matters	R	08/10/22	08/10/22		486751	N
4		ENGINEERING MATTERS 486753	165.00	2-01-20-155-001-027	B General Matters	R	08/10/22	08/10/22		486753	N
5		LABOR MATTERS 486754	198.00	2-01-20-155-001-031	B Labor,Personnel & Union Council	R	08/10/22	08/10/22		486754	N
6		MEETINGS 486755	808.50	2-01-20-155-001-029	B Attendance at Council Meetings	R	08/10/22	08/10/22		486755	N
7		CANNABIS ISSUES 486758	181.50	2-01-20-155-001-027	B General Matters	R	08/10/22	08/10/22		486758	N
8		COMCAST OF CENTRAL JERSEY LLC	99.00	2-01-20-155-001-027	B General Matters	R	08/10/22	08/10/22		486759	N
9		HIGHTSTOWN HOUSING AUTHORITY	693.00	2-01-20-155-001-027	B General Matters	R	08/10/22	08/10/22		486757	N

Vendor #	Name											
PO #	PO Date	Description	Contract	PO Type			First	Rcvd	Chk/Void		1099	
Item Description		Amount	Charge Account	Acct Type	Description	Stat/Chk	Enc Date	Date	Date	Invoice	Excl	
A0107	ANSELL GRIMM & AARON, PC	Continued										
22-00923	08/10/22 JULY 2022 LEGAL INVOICES	Continued										
10 BOROUGH OF HIGHTSTOWN TO 219		478.50	2-01-20-155-001-027	B	General Matters	R	08/10/22	08/10/22		486760	N	
		5,406.58										
	Vendor Total:	5,406.58										
A0025	AT&T MOBILITY											
22-00884	08/01/22 INV 287298218043X07282022											
1 INV 287298218043X07282022	FIRE	121.28	2-01-25-256-002-094	B	Computer Service,Support & Software	R	08/01/22	08/09/22		x07282022	N	
2 INV 287298218043X07282022	HPD	390.08	2-01-31-440-001-079	B	Telephone-VERIZON WIRELESS	R	08/01/22	08/09/22		x07282022	N	
3 INV 287298218043X07282022	WTP	170.41	2-09-55-501-003-545	B	Telephone-w/S-VERIZON	R	08/01/22	08/09/22		x07282022	N	
4 INV 287298218043X07282022	DPW	195.95	2-01-31-440-001-079	B	Telephone-VERIZON WIRELESS	R	08/01/22	08/09/22		x07282022	N	
5 INV 287298218043X07282022	AWWTP	78.30	2-09-55-501-003-545	B	Telephone-w/S-VERIZON	R	08/01/22	08/09/22		x07282022	N	
		956.02										
	Vendor Total:	956.02										
B0922	BEN SHAFFER RECREATION INC.											
22-00701	06/17/22 IRONSITES 24 GALLON RECEPTACLE											
1 S-35 - VICTOR STANLEY		1,390.86	2-01-26-290-001-127	B	Street Repair & Maintenance	R	06/17/22	08/09/22		BS22-506GP	N	
	Vendor Total:	1,390.86										
BUCKM005	BUCK MINING & MATERIAL INC											
22-00900	08/09/22 JULY 2022 YARD WASTE DISPOSAL											
1 JULY 2022 YARD WASTE DISPOSAL		496.00	2-01-26-311-001-168	B	Yardwaste	R	08/09/22	08/10/22		1056	N	
	Vendor Total:	496.00										
CGPH0005	CGP&H											
22-00886	08/08/22 GRANT WRITING 7/22 INV 44575											
1 GRANT WRITING 7/22 INV 44575		2,376.00	2-01-20-136-001-028	B	Grant Writing/Administration	R	08/08/22	08/09/22		44575	N	
	Vendor Total:	2,376.00										

Vendor #	Name	PO #	PO Date	Description	Contract	PO Type	Stat/Chk	First	Rcvd	Chk/Void	1099	
Item	Description	Amount	Charge	Account	Acct	Type	Description	Enc	Date	Date	Invoice	Excl
COMCA005 COMCAST BUSINESS												
22-00883	08/01/22 8499 05 243 0051047 OAK LN											
1	8499 05 243 0051047 OAK LN	113.17	2-09-55-501-002-545	B	Internet Services	R	08/01/22	08/09/22			499052430051047	N
22-00887	08/08/22 8499 05 243 0036659 OFC1											
1	8499 05 243 0036659 OFC1	301.17	2-01-20-140-001-060	B	Internet Services and Web Services	R	08/08/22	08/09/22			AUG 2022	N
Vendor Total:		414.34										
COUNT015 COUNTY OF MONMOUTH-												
22-00720	06/23/22 USE OF TRUCK WASH											
1	INV HGHT 05-22-09 - USE OF	25.00	2-01-26-305-001-199	B	Miscellaneous	R	06/23/22	08/09/22			HGHT 05-22-09	N
Vendor Total:		25.00										
C0100 CRANBURY CUSTOM LETTERING												
22-00561	05/12/22 MAGNETS FOR BR CANCER & AUTISM											
1	MAGNETS FOR BREAST CANCER	288.00	T-14-56-286-000-827	B	RESERVE-LAW ENFORCEMENT TRUST	R	05/12/22	08/09/22			ORDER 20204	N
2	MAGNETS FOR AUTISM AWARENESS	288.00	T-14-56-286-000-827	B	RESERVE-LAW ENFORCEMENT TRUST	R	05/12/22	08/09/22			ORDER 20204	N
		576.00										
Vendor Total:		576.00										
C0088 CUSTOM ENVIRONMENTAL TECH, INC												
22-00036	01/26/22 ZETA LYTE 1A RES 2021-180 2022			B								
5	ZETA LYTE 1A RES 2021-180 2022	1,928.85	2-09-55-501-002-554	B	ZETA LYTE 1A POLYMER	R	05/26/22	08/09/22			7803	N
22-00843	07/20/22 POLYMER SUPERFLOC WATER PLANT											
1	INV 7772 - POLYMER/SUPERFLOC	4,355.50	2-09-55-501-001-538	B	MISCELLANEOUS CHEMICALS	R	07/20/22	08/09/22			7772	N
Vendor Total:		6,284.35										
Q0176 EUROFINS QC, LLC												
22-00854	07/25/22 WATER ANALYSIS											
1	INV 6300025991 WATER ANALYSIS	247.50	2-09-55-501-001-532	B	Outside Testing/Labs	R	07/25/22	08/09/22			6300025991	N
22-00855	07/25/22 WATER ANALYSIS											
1	INV 6300027233 WATER ANALYSIS	262.50	2-09-55-501-001-532	B	Outside Testing/Labs	R	07/25/22	08/09/22			6300027233	N

Vendor #	Name												
PO #	PO Date	Description	Contract	PO Type		First	Rcvd	Chk/Void		1099			
Item Description	Amount	Charge Account	Acct Type	Description	Stat/Chk	Enc Date	Date	Date	Invoice	Excl			
Q0176 EUOFINS QC, LLC Continued													
22-00855 07/25/22 WATER ANALYSIS		Continued											
2 INV 6300027280 WATER ANALYSIS	247.50	2-09-55-501-001-532	B	Outside Testing/Labs	R	07/25/22	08/09/22		6300027280		N		
	510.00												
Vendor Total:	757.50												
F0135 FBI NATIONAL ACADEMY ASSOC.													
22-00873 07/28/22 2022 TRAINING CONFERENCE													
1 2022 TRAINING CONFERENCE	1,425.00	2-01-25-240-001-042	B	Education & Training	R	07/28/22	08/09/22		INV 22-05		N		
Vendor Total:	1,425.00												
F1183 FRANK GENDRON													
22-00867 07/28/22 GENDRON REIMBURSEMENT													
1 GENDRON REIMBURSEMENT	52.76	2-01-25-240-001-094	B	COMPUTER/SERVICE & SUPPORT	R	07/28/22	08/09/22		HOME DEPOT RECT		N		
Vendor Total:	52.76												
G0214 GARDEN STATE HIGHWAY PRODUCTS													
22-00741 06/28/22 OBJECT MARKERS													
1 OM-1R-T4 - OBJECT MARKER RIGHT	63.00	2-01-26-290-001-126	B	Signs & Posts	R	06/28/22	08/09/22		PS-INV107950		N		
2 OM-1R-T4 - OBJECT MARKER	42.00	2-01-26-290-001-126	B	Signs & Posts	R	06/28/22	08/09/22		PS-INV107950		N		
3 OM-1L-T4 - OBJECT MARKER	63.00	2-01-26-290-001-126	B	Signs & Posts	R	06/28/22	08/09/22		PS-INV107950		N		
4 OM-1L-T4 - OBJECT MARKER	42.00	2-01-26-290-001-126	B	Signs & Posts	R	06/28/22	08/09/22		PS-INV107950		N		
5 ESTIMATED SHIPPING	40.00	2-01-26-290-001-126	B	Signs & Posts	R	06/28/22	08/09/22		PS-INV107950		N		
	250.00												
Vendor Total:	250.00												
M0714 GENSERVE, INC.													
22-00815 07/18/22 GENERATOR SERVICE (A)													
1 INV 0297699 - GENERATOR SERV	500.00	2-01-26-310-001-029	B	Maintenance Contracts	R	07/18/22	08/09/22		0297699		N		
2 INV 0297701 - GENERATOR SERV	325.00	2-01-26-310-001-029	B	Maintenance Contracts	R	07/18/22	08/09/22		0297701		N		

Vendor #	Name											
PO #	PO Date	Description	Contract	PO Type		First	Rcvd	Chk/Void		1099		
Item	Description	Amount	Charge Account	Acct Type	Description	Stat/Chk	Enc Date	Date	Date	Invoice	Excl	
M0714	GENSERVE, INC.		Continued									
22-00815	07/18/22	GENERATOR SERVICE (A)	Continued									
3	INV 0297700-GENERATOR SERV	585.00	2-09-55-501-001-511	B	Generator/Engine Maintenance (B)	R	07/18/22	08/09/22		0297700	N	
		1,410.00										
	Vendor Total:	1,410.00										
G1077	GEORGE S. COYNE CO., INC.											
22-00204	02/25/22	RES 2020-236 LIMEHI-CALC AWWTP	B									
6	INV 388087 7/27/22 LIME HICALC	1,127.50	2-09-55-501-002-553	B	Calcium Hydroxide (Lime)	R	06/15/22	08/09/22		388087	N	
	Vendor Total:	1,127.50										
G0186	GRAPHIC CONTROLS											
22-00042	01/27/22	HONEYWELL CHARTS										
1	20626356 BN 30755317-001	979.28	2-09-55-501-001-503	B	Water Plant Maintenance	R	01/27/22	08/09/22		1552897	N	
2	SHIPPING	17.93	2-09-55-501-001-503	B	Water Plant Maintenance	R	02/04/22	08/09/22		1552897	N	
		997.21										
	Vendor Total:	997.21										
G0050	GROVE SUPPLY INC											
22-00816	07/18/22	5421-052 CHECK VALVU										
1	5421-052 CHECK VALVU	77.75	2-09-55-501-002-503	B	Sewer Plant Maintenance	R	07/18/22	08/09/22		S5651016.001	N	
	Vendor Total:	77.75										
HARDR005	HARDROCK HOTEL & CASINO											
22-00856	07/26/22	2022 LEAGUE OF MUNICIPALITIES										
1	RESERVATION FOR MARGARET	480.00	2-01-20-120-001-041	B	Conferences & Meetings	R	07/29/22	08/09/22		6606	N	
2	RESERVATION FOR DIMITRI MUSING	320.00	2-01-20-120-001-041	B	Conferences & Meetings	R	07/29/22	08/09/22		6607	N	
3	RESERVATION FOR SUSAN BLUTH	320.00	2-01-20-110-001-041	B	Conferences & Meetings	R	07/29/22	08/09/22		6607	N	
4	RESERVATION FOR JOSHUA JACKSON	320.00	2-01-20-110-001-041	B	Conferences & Meetings	R	07/29/22	08/09/22		6607	N	
5	RESERVATION FOR CRISTINA	320.00	2-01-20-110-001-041	B	Conferences & Meetings	R	07/29/22	08/09/22		6607	N	

Vendor #	Name											
PO #	PO Date	Description	Contract	PO Type		First	Rcvd	Chk/Void		1099		
Item Description		Amount	Charge Account	Acct Type Description	Stat/Chk	Enc Date	Date	Date	Invoice	Excl		
HARDR005 HARDROCK HOTEL & CASINO Continued												
22-00856	07/26/22	2022 LEAGUE OF MUNICIPALITIES	Continued									
6	RESERVATION FOR PAMELA LEWIS	320.00	2-01-20-145-001-041	B Conferences & Meetings	R	07/29/22	08/09/22		6607		N	
		2,080.00										
	Vendor Total:	2,080.00										
H0126 HIGHTS ELECTRIC MOTOR, INC.												
22-00823	07/18/22	TRICKLE FILTER #1										
1	TRICKLE FILTER #1	5,855.53	2-09-55-501-002-503	B Sewer Plant Maintenance	R	07/18/22	08/09/22		INV 0957166-IN		N	
	Vendor Total:	5,855.53										
J0257 JCP&L												
22-00882	08/01/22	MASTER 200 000 055 364										
1	100 008 438 010 125 S MAIN ST	11.44	2-01-31-430-001-071	B Electric-Borough Hall	R	08/01/22	08/09/22		95009732490		N	
2	100 008 438 283 MAIN/STOCKTON	34.13	2-01-31-430-001-071	B Electric-Borough Hall	R	08/01/22	08/09/22		95009732490		N	
3	100 008 482 018 RT 33/MAXWELL	30.71	2-01-31-430-001-071	B Electric-Borough Hall	R	08/01/22	08/09/22		95009732490		N	
4	100 010 898 904 FRANKLIN	33.54	2-01-31-430-001-071	B Electric-Borough Hall	R	08/01/22	08/09/22		95009732490		N	
5	100 012 487 714 148 N MAIN	502.11	2-01-31-430-001-071	B Electric-Borough Hall	R	08/01/22	08/09/22		95009732490		N	
6	100 012 487 862 FIREHOUSE	921.78	2-01-31-430-001-072	B Electric-Fire House	R	08/01/22	08/09/22		95009732490		N	
7	100 012 487 862 FIREHOUSE	543.38	2-01-31-430-001-072	B Electric-Fire House	R	08/01/22	08/09/22		95009732490		N	
8	100 012 529 457 OAK	29.25	2-09-55-501-002-504	B Electricity	R	08/01/22	08/09/22		95009732490		N	
9	100 012 487 862 FIREHOUSE	133.10	2-01-31-430-001-072	B Electric-Fire House	R	08/01/22	08/09/22		95009732490		N	
10	100 012 487 862 FIREHOUSE	921.78	2-01-31-430-001-072	B Electric-Fire House	R	08/01/22	08/09/22		95009732490		N	
		1,051.46										
22-00888 08/08/22 MASTER 200 00 055 315												
1	100 008 482 778 MAXWELL AVE	29.07	2-09-55-501-002-504	B Electricity	R	08/08/22	08/09/22		95009739048		N	
2	100 009 294 701 WESTERLEA AVE	20.00	2-09-55-501-001-504	B Electricity	R	08/08/22	08/09/22		95009739048		N	
3	100 012 445 746 BANK ST	4,774.77	2-09-55-501-001-504	B Electricity	R	08/08/22	08/09/22		95009739048		N	
4	100 012 445 746 BANK ST	4,048.41	2-09-55-501-001-504	B Electricity	R	08/08/22	08/09/22		95009739048		N	
5	100 012 529 309 OAK LANE	6,726.31	2-09-55-501-002-504	B Electricity	R	08/08/22	08/09/22		95009739048		N	
6	100 012 529 309 OAK LANE	7,741.03	2-09-55-501-002-504	B Electricity	R	08/08/22	08/09/22		95009739048		N	
7	100 012 529 309 OAK LANE	6,893.42	2-09-55-501-002-504	B Electricity	R	08/08/22	08/09/22		95009739048		N	
8	100 012 445 746 BANK ST	4,791.40	2-09-55-501-001-504	B Electricity	R	08/08/22	08/09/22		95009739048		N	
		11,654.77										

August 15, 2022
Hightstown Borough Council

Vendor #	Name										
PO #	PO Date	Description	Contract	PO Type		First	Rcvd	Chk/Void		1099	
Item Description		Amount	Charge Account	Acct Type Description	Stat/Chk	Enc Date	Date	Date	Invoice	Excl	
M1076 MCMANIMON, SCOTLAND & BAUMANN Continued											
22-00858	07/27/22	#181462; SERVICES THRU 4/30/21									
1	#181462; SERVICES THRU 4/30/21	4,237.50	3PRCLLC	P Site Plan Application #2020-01	R	07/27/22	08/09/22		181462	N	
Vendor Total:		6,412.50									
NJADV005 NJ Advance Media											
22-00869	07/28/22	LEGAL ADS JUNE 2022									
1	COMCAST HEARING 45 DAY NOTICE	21.87	2-01-20-120-001-021	B Advertisements	R	07/28/22	08/09/22		0010355673	N	
2	ORD 2022-10 ADOPT	14.58	2-01-20-120-001-021	B Advertisements	R	07/28/22	08/09/22		0010359744	N	
3	ORD 2022-11 ADOPT	33.48	2-01-20-120-001-021	B Advertisements	R	07/28/22	08/09/22		0010359747	N	
4	ORD 2022-12 ADOPT	32.40	2-01-20-120-001-021	B Advertisements	R	07/28/22	08/09/22		0010359748	N	
5	PLANNING BOARD - CANCEL JUNE	11.34	2-01-21-180-001-021	B Advertisements	R	07/28/22	08/09/22		0010360026	N	
6	ORD 2022-13 INTRO	27.54	2-01-20-120-001-021	B Advertisements	R	07/28/22	08/09/22		0010368729	N	
7	ORD 2022-14 INTRO	23.76	2-01-20-120-001-021	B Advertisements	R	07/28/22	08/09/22		0010368735	N	
		164.97									
Vendor Total:		164.97									
N0275 NJ LEAGUE OF MUNICIPALITIES											
22-00871	07/28/22	NJ MUNICIPALITIES MAGAZINE									
1	NJ MUNICIPALITIES MAGAZINE	25.00	2-01-20-120-001-033	B Books & Publications	R	07/28/22	08/09/22		22M-2373	N	
2	NJ MUNICIPALITIES MAGAZINE	25.00	2-01-20-100-001-033	B Books & Publications	R	07/28/22	08/09/22		22M-15340	N	
		50.00									
Vendor Total:		50.00									
PETRO005 PETRO KING SERVICE CO., INC.											
22-00844	07/20/22	ANNUAL INSPECTION UST TANK									
1	ANNUAL INSPECTION UST TANK	728.00	2-09-55-501-002-511	B Generator/Engine Maintenance Agreemt (B)	R	07/20/22	08/09/22		16463	N	
Vendor Total:		728.00									
PMCAS005 PMC ASSOCIATES											
21-01214	10/01/21	HPD VEHICLE EQUIPMENT									
1	HPD VEHICLE EQUIPMENT	192.00	1-01-25-240-001-116	B Traffic Bureau	R	10/01/21	08/09/22		92128	N	

Vendor #	Name	PO #	PO Date	Description	Contract	PO Type	Stat/Chk	First	Rcvd	Chk/Void	1099	
Item	Description	Amount	Charge	Account	Acct Type	Description	Enc	Date	Date	Date	Invoice	Excl
Continued												
PMCAS005	PMC ASSOCIATES											
21-01230	10/07/21 FORD F150 OUTFIT QUOTE 460811											
1	FORD F150 OUTFIT QUOTE 460811	3,806.83		1-01-44-902-001-162	B	Purchase of Police Vehicle	R	10/07/21	08/09/22		92127	N
	Vendor Total:	3,998.83										
POLIC005 POLICE & SHERIFFS PRESS, INC												
22-00868	07/28/22 TAXI DRIVER ID'S											
1	TAXI DRIVER ID'S	17.58		2-01-20-125-001-023	B	Printing & Stationary	R	07/28/22	08/09/22		165252	N
	Vendor Total:	17.58										
P0016 PRINCETON ONE THIRTY SUPPLY												
22-00878	07/28/22 CASES OF PAPER TOWELS											
1	4 CASES OF PAPER TOWELS	156.00		2-09-55-501-002-523	B	Paper Products/Janitorial	R	07/28/22	08/09/22		054937	N
	Vendor Total:	156.00										
REDAR005 RED ARROW TECHNOLOGIES, LLC												
22-00661	06/13/22 VOIP SVCS MAY 2022 HFD & MAIN											
1	VOIP SVCS MAY 2022 HFD 2480450	114.21		2-01-31-440-001-085	B	Telephone-Block Line Systems, LLC LSI	R	06/13/22	08/09/22		10273	N
2	VOIP SVCS MAY 2022 MAIN2480449	470.69		2-01-31-440-001-085	B	Telephone-Block Line Systems, LLC LSI	R	06/13/22	08/09/22		10273	N
		584.90										
22-00678	06/14/22 MONTHLY REPORT JUNE 2022											
1	TECH SUPPORT & SERVICES	1,749.63		2-01-20-140-001-094	B	Computer Service & Support	R	06/14/22	08/09/22		10168	N
2	INTERNET & WEB	1,332.51		2-01-20-140-001-060	B	Internet Services and Web Services	R	06/14/22	08/09/22		10168	N
3	TECH SUPPORT/INTERNET/WEB	653.89		2-09-55-501-002-530	B	Computer Software/Maint/Equip	R	06/14/22	08/09/22		10168	N
4	TECH SUPPORT/INTERNET/WEB	287.95		2-09-55-501-001-530	B	Computer Software/Maint/Equip	R	06/14/22	08/09/22		10168	N
		4,023.98										
22-00875	07/28/22 MONTHLY SUPPORT JULY/AUG 2022											
1	TECH SUPPORT & SVCS JULY 2022	1,749.63		2-01-20-140-001-094	B	Computer Service & Support	R	07/28/22	08/09/22		10391	N
2	INTERNET & WEB JULY 2022	1,380.51		2-01-20-140-001-060	B	Internet Services and Web Services	R	07/28/22	08/09/22		10391	N
3	TECH SUPP/INTERNET/WEB JUL2022	653.89		2-09-55-501-002-530	B	Computer Software/Maint/Equip	R	07/28/22	08/09/22		10391	N
4	TECH SUPP/INTERNET/WEB JUL2022	287.95		2-09-55-501-001-530	B	Computer Software/Maint/Equip	R	07/28/22	08/09/22		10391	N
5	TECH SUPPORT & SVCS AUG 2022	1,749.63		2-01-20-140-001-094	B	Computer Service & Support	R	07/28/22	08/09/22		10641	N
6	INTERNET & WEB AUGUST 2022	1,380.51		2-01-20-140-001-060	B	Internet Services and Web Services	R	07/28/22	08/09/22		10641	N

Vendor #	Name											
PO #	PO Date	Description	Contract	PO Type		First	Rcvd	Chk/Void		1099		
Item Description	Amount	Charge Account	Acct Type	Description	Stat/Chk	Enc Date	Date	Date	Invoice	Excl		
REDAR005	RED ARROW TECHNOLOGIES, LLC	Continued										
22-00875	07/28/22	MONTHLY SUPPORT JULY/AUG 2022	Continued									
7	TECH SUPP/INTERNET/WEB	AUG2022	653.89	2-09-55-501-002-530	B Computer Software/Maint/Equip	R	07/28/22	08/09/22	10641	N		
8	TECH SUPP/INTERNET/WEB	AUG2022	287.95	2-09-55-501-001-530	B Computer Software/Maint/Equip	R	07/28/22	08/09/22	10641	N		
			8,143.96									
	Vendor Total:		12,752.84									
R1054	RONALD STEPHENSEN											
22-00866	07/28/22	STEPHENSEN REIMBURSEMENT										
1	STEPHENSEN REIMBURSEMENT		387.16	2-01-25-240-001-043	B Uniform Allowance/Leather Gds.	R	07/28/22	08/09/22	1000037742	N		
	Vendor Total:		387.16									
R0039	RR DONNELLEY											
22-00545	05/10/22	SAFETY PAPER - LEGAL										
1	SAFETY PAPER - LEGAL		171.80	2-01-27-330-001-036	B Office Supplies- Maint.	R	05/10/22	08/09/22	HIGHTSTOWN	N		
	Vendor Total:		171.80									
SHERW010	SHERWIN WILLIAMS PAINT											
22-00740	06/28/22	PAINT FOR TRIM ON TRAILER										
1	PAINT FOR TRIM ON TRAILER		27.40	2-09-55-501-002-503	B Sewer Plant Maintenance	R	06/28/22	08/09/22	0009-4	N		
	Vendor Total:		27.40									
VECTO005	TARGET SOLUTIONS LEARNING, LLC											
22-00824	07/18/22	ANNUAL SUBSCRIPTION 2022										
1	ANNUAL SUBSCRIPTION 2022		1,083.00	2-01-25-240-001-029	B Maint. Contracts - Other	R	07/18/22	08/09/22	INV53446	N		
	Vendor Total:		1,083.00									
T0228	TOWNSHIP OF HAMILTON											
22-00864	07/28/22	STD CLINIC JAN 1-JUNE 30										
1	STD CLINIC JAN 1-JUNE 30		50.00	2-01-27-330-001-199	B Miscellaneous	R	07/28/22	08/09/22	1/1/22-6/30/22	N		
	Vendor Total:		50.00									

Vendor #	Name	PO #	PO Date	Description	Contract	PO Type	Stat/Chk	First	Rcvd	Chk/Void	1099	
Item	Description	Amount	Charge	Account	Acct Type	Description	Enc	Date	Date	Date	Invoice	Excl
TOWNS010 TOWNSHIP OF MANALAPAN												
22-00885	08/08/22 ANIMALCONTROL SVCS 3RD QTR2022											
1	ANIMALCONTROL SVCS 3RD QTR2022	3,000.00		T-13-56-286-000-824	B	RESERVE-ANIMAL CONTROL TRUST	R	08/08/22	08/09/22		2022-H2	N
Vendor Total:		3,000.00										
R0112 UNITED SITE SERVICES												
22-00836	07/20/22 DAWES PARK RESTROOMS											
1	DAWES PARK RESTROOMS	87.50		2-01-28-370-002-021	B	RECREATION SUMMER PROGRAM	R	07/20/22	08/09/22		0006510903	N
Vendor Total:		87.50										
U0144 UPS												
22-00865	07/28/22 INV 0000161Y33302 7/23/22											
1	ACT161Y33 NJDOT PERMITS DEPT	25.48		2-01-30-421-001-022	B	Postage & Express Charges	R	07/28/22	08/09/22		0000161Y33302	N
Vendor Total:		25.48										
V0021 VISUAL COMPUTER SOLUTIONS, INC												
22-00920	08/09/22 TIME AND ATTENDANCE TRACKING											
1	TIME AND ATTENDANCE TRACKING	6,216.00		2-01-20-140-001-094	B	Computer Service & Support	R	08/09/22	08/09/22		18847	N
Vendor Total:		6,216.00										
W0002 W.B. MASON CO., INC.												
22-00846	07/20/22 OFFICE SUPPLIES JULY 2022											
1	CENTRAL OFFICE SUPPLIES	1,046.14		2-01-20-125-001-036	B	Office Supplies	R	07/20/22	08/09/22		231327473	N
Vendor Total:		1,046.14										
WATER020 WATERSHED INSTITUTE INC												
22-00704	06/17/22 2022 STREAM CLEANUP DONATION											
1	2022 STREAM CLEANUP DONATION	200.00		G-02-41-727-018-311	B	Clean Communities 2022	R	06/17/22	08/09/22		2022 CLEANUP	N
Vendor Total:		200.00										

Vendor # Name											
PO #	PO Date	Description	Contract	PO Type		First	Rcvd	Chk/Void		1099	
Item Description		Amount	Charge Account	Acct Type Description	Stat/Chk	Enc Date	Date	Date	Invoice	Excl	
W0100 WITMER PUBLIC SAFETY GROUP INC											
22-00821	07/18/22	FIREARMS									
1 FIREARMS		1,209.09	2-01-25-240-001-117	B Ammunition & Target Practice	R	07/18/22	08/09/22		INV76085	N	
2 FIREARMS		27.22	2-01-25-240-001-117	B Ammunition & Target Practice	R	07/18/22	08/09/22		INV76085	N	
		1,236.31									
Vendor Total:		1,236.31									
Total Purchase Orders: 54 Total P.O. Line Items: 130 Total List Amount: 89,360.87 Total Void Amount: 0.00											

Totals by Year-Fund								
Fund Description	Fund	Budget Rcvd	Budget Held	Budget Total	Revenue Total	G/L Total	Project Total	Total
CURRENT FUND	1-01	3,998.83	0.00	3,998.83	0.00	0.00	0.00	3,998.83
CURRENT FUND	2-01	38,847.02	0.00	38,847.02	0.00	0.00	0.00	38,847.02
	2-09	31,550.98	0.00	31,550.98	0.00	0.00	0.00	31,550.98
	2-21	0.00	0.00	0.00	0.00	0.00	6,412.50	6,412.50
Year Total:		70,398.00	0.00	70,398.00	0.00	0.00	6,412.50	76,810.50
	G-02	4,955.80	0.00	4,955.80	0.00	0.00	0.00	4,955.80
TRUST OTHER - FUND #12	T-12	19.74	0.00	19.74	0.00	0.00	0.00	19.74
ANIMAL CONTROL TRUST FUND #13	T-13	3,000.00	0.00	3,000.00	0.00	0.00	0.00	3,000.00
LAW ENFORCEMENT TRUST FUND-#14	T-14	576.00	0.00	576.00	0.00	0.00	0.00	576.00
Year Total:		3,595.74	0.00	3,595.74	0.00	0.00	0.00	3,595.74
Total Of All Funds:		82,948.37	0.00	82,948.37	0.00	0.00	6,412.50	89,360.87

Project Description	Project No.	Rcvd Total	Held Total	Project Total
Site Plan Application #2020-01	3PRCLLC	6,412.50	0.00	6,412.50
Total of All Projects:		<u>6,412.50</u>	<u>0.00</u>	<u>6,412.50</u>

Date: August 15, 2022

To: Mayor and Council

From: Finance Office

Re: Manual Bill List for 8/15/2022

<u>CURRENT ACCOUNT</u>	<u>DATE ISSUED</u>	<u>PO #</u>	<u>CHECK #</u>	<u>Amount</u>
PARTY PERFECT RENTALS, LLC	7/28/2022	22-00728-02	34270	\$ 1,200.00
NJ DEPT OF TRANSPORTATION	8/10/2022	22-00924	34321	\$ 165.00

TOTAL	<u>\$ 1,365.00</u>
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WATER AND SEWER OPERATING

TOTAL	<u>\$ -</u>
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ESCROW

TOTAL	<u>\$ -</u>
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GRANT

TOTAL	<u>\$ -</u>
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TRUST- OTHER

PICTURE SHOW ENT.	7/28/2022	22-00881	34271	\$ 370.20
PICTURE SHOW ENT.	8/10/2022	22-00927	34322	\$ 456.58

TOTAL	<u>\$ 826.78</u>
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ANIMAL CONTROL TRUST

TOTAL	<u>\$ -</u>
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LAW ENFORCEMENT TRUST

TOTAL	<u>\$ -</u>
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UNEMPLOYMENT TRUST

TOTAL	<u>\$ -</u>
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PUBLIC DEFENDER TRUST

TOTAL	<u>\$ -</u>
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TAX LIEN TRUST

US BANK/CUST/PRO CAP 8/PRO CAP	8/9/2022	22-00910	1036	\$ 3,049.60
TOTAL				<u>\$ 3,049.60</u>

GENERAL CAPITAL

TOTAL	<u>\$ -</u>
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WATER AND SEWER CAPITAL

TOTAL	<u>\$ -</u>
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MANUAL TOTAL	<u>\$ 5,241.38</u>
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Resolution 2022-153

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

AUTHORIZING PAYMENT OF BILLS

WHEREAS, certain bills are due and payable as per itemized claims listed on the following schedules, which are made a part of the minutes of this meeting as a supplemental record;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown that the bills be paid on audit and approval of the Borough Administrator, the appropriate Department Head and the Treasurer in the amount of \$94,602.25 from the following accounts:

Current		\$44,210.85
W/S Operating		31,550.98
General Capital		0.00
Water/Sewer Capital		0.00
Grant		4,955.80
Trust		846.52
Unemployment Trust		0.00
Animal Control		3,000.00
Law Enforcement Trust		576.00
Tax Lien Trust		3,049.60
Public Defender Trust		0.00
Housing Trust		0.00
Escrow		<u>6,412.50</u>
Total		<u>\$94,602.25</u>

CERTIFICATION

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on August 15, 2022.

Margaret Riggio
Borough Clerk

Resolution 2022-154

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

RESOLUTION AUTHORIZING THE BOROUGH ENGINEER TO REQUEST A SIX-MONTH EXTENSION FROM THE NEW JERSEY DEPARTMENT OF TRANSPORTATION IN CONNECTION WITH THE GRANT RECEIVED FOR IMPROVEMENTS TO HAUSSER AVENUE, BENNETT PLACE, AND PROSPECT DRIVE

WHEREAS, on or about November 16, 2020, the New Jersey Department of Transportation ("NJDOT") awarded the Borough of Hightstown, County of Mercer, State of New Jersey (the "Borough") a municipal aid grant in the amount of \$500,000 for road improvements to Hausser Avenue, Bennett Place, and Prospect Drive (the "Road Improvement Project"); and

WHEREAS, under the terms of the municipal aid grant, the Borough is required to make an award of a contract to complete the Road Improvement Project on or before November 16, 2022; and

WHEREAS, the project has been delayed as a result of planned water main improvements within the project area. The water main improvements have been planned since April 2020. The Borough is in the process of securing funding through the NJ Infrastructure Bank program. As these improvements must be completed before roadway improvements, the NJDOT funded contract must be delayed by 6-months; and

WHEREAS, Roadway Improvements at Hausser Avenue, Bennett Place, and Prospect Drive will not be able to take place until after the water main improvement has been installed.

NOW, THEREFORE BE IT RESOLVED, by the Mayor and Council of the Borough of Hightstown, County of Mercer, State of New Jersey that the Borough Engineer, Roberts Engineering Group, LLC, is hereby authorized to request an extension from the New Jersey Department of Transportation in connection with the Borough's municipal aid grant in the amount of \$500,000 and dated November 16, 2020.

CERTIFICATION

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on July 18, 2022.

Margaret Riggio
Borough Clerk



Roberts
 ENGINEERING GROUP LLC
 Women Business Enterprise Certified

1670 Whitehorse-Hamilton Square Rd.
 Hamilton, New Jersey 08690
 609-586-1141 fax 609-586-1143
 www.RobertsEngineeringGroup.com

August 2, 2022

Mayor and Council
 Borough of Hightstown
 156 Bank Street
 Hightstown, New Jersey 08520

Re: Improvements to Hausser Avenue, Bennett Place, and Prospect Drive
 Borough of Hightstown, Mercer County, New Jersey
 Our File No.: H1802

Dear Mayor and Council:

As you know, the Borough received funding through the NJDOT Municipal Aid program for the Improvements to Hausser Avenue, Bennett Place, and Prospect Drive contract in the amount of \$500,000.00. This funding requires that a contract be awarded no later than November 16, 2022.

This project includes water main improvements which are to be funded through the NJ Infrastructure Bank (NJIB). The Borough has been planning for these water main improvements since April 2020.

The application for funding through the NJIB is ongoing. However, I anticipate that an approval from the NJIB will not be obtained until after the November 16, 2022 deadline.

As the loan application process is lengthy and there are global supply chain and pricing delays, I recommend that the Borough request a 6-month extension from the NJDOT for awarding a contract for the Improvements to Hausser Avenue, Bennett Place, and Prospect Drive project as is allowable by the NJDOT Sate Aid Handbook at the next available Council Meeting. Once a resolution is passed, please provide to this office so that we may submit to the NJDOT on behalf of the Borough.

Should you have any questions or concerns, please feel free to contact this office.

Very truly yours,

Carmela Roberts, P.E., C.M.E.
 Borough Engineer

cc: Dimitri Musing, Borough Administrator
 Peggy Riggio, RMC, CMR, Borough Clerk
 Ken Lewis, Borough Superintendent of Public Works
 Cameron Corini, PE, CME, Roberts Engineering Group, LLC
 Kelly Pham, EIT, Roberts Engineering Group, LLC

August 15, 2022
 Hightstown Borough Council

Resolution 2022-155

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

A RESOLUTION GRANTING RENEWAL OF MUNICIPAL CONSENT TO COMCAST OF CENTRAL NEW JERSEY, LLC TO CONSTRUCT AND OPERATE A CABLE TELEVISION SYSTEM IN THE BOROUGH OF HIGHTSTOWN

WHEREAS, the Borough Council of the Borough of Hightstown (the “Borough Council”) has received and considered an application filed by Comcast of Central New Jersey, LLC (the “Applicant”), with an address of 90 Lake Drive, East Windsor, New Jersey 08520, for renewal of municipal consent to construct and operate a cable television system within the Borough (the “Application”), which Application was filed on or about April 20, 2022; and

WHEREAS, the Mayor and Council have reviewed the Application in accordance with the municipal consent process set forth in N.J.S.A. 48:5A-22 to -29; and

WHEREAS, the Mayor and Council conducted a public hearing on the Application on July 18, 2022, and have received public comment on the Application in accordance with N.J.S.A. 48:5A-23 and N.J.A.C. 14:18-11.6 to 11.8; and

WHEREAS, neither the presentation at the public hearing, nor any of the questions or comments made by the public, presented any credible or valid reason to cause the Borough to deny the Application; and

WHEREAS, based upon their review of the Application and supporting materials and the Applicant’s responses to the questions and comments raised at the public hearing, the Mayor and Council are satisfied that the Applicant possesses the requisite legal, financial, and technical competency, and general fitness, to provide cable television services to the public, as required by N.J.S.A. 48:5A-27.

NOW, THEREFORE, BE AND IT IS HEREBY RESOLVED, by the Mayor and Council of the Borough of Hightstown, in the County of Mercer and State of New Jersey, as follows:

1. That the Mayor and Council hereby renew municipal consent to the Applicant, Comcast of Central New Jersey, LLC, to construct and operate a cable television system within the Borough of Hightstown. Such municipal consent shall be codified in the form of a municipal Ordinance, which shall be adopted in accordance with N.J.S.A. 48:5A-24.

2. That a certified copy of this Resolution shall be provided to each of the following:

- a. Comcast of Central New Jersey, LLC
(Attention: Rob Clifton, Senior Director of Government & Regulatory Affairs);
- b. State of New Jersey Board of Public Utilities/Office of Cable Television & Telecommunications (Attention: Lawanda Gilbert, Director);
- c. Dimitri Musing, Borough Administrator; and
- e. Frederick C. Raffetto, Esq., Borough Attorney.

CERTIFICATION

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on August 15, 2022.

Margaret Riggio
Borough Clerk

Resolution 2022-156

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

**AUTHORIZING PAYMENT NO. 17 - THE MUSIAL GROUP, P.A.
(ARCHITECTURAL AND CONTRACT ADMINISTRATION SERVICES FOR
MUNICIPAL FACILITIES LOCATED AT 230 MERCER STREET)**

WHEREAS, Resolution 2019-44, appointed the Musial Group as Architect and Contract Administrator for the municipal facilities project located at 230 Mercer Street; and

WHEREAS, Resolution 2019-44 also authorized concept design at a cost not to exceed \$40,000; and

WHEREAS, Resolution 2019-115, adopted on June 3, 2019, authorized the remainder of the project at a total cost not to exceed \$459,895.00; and

WHEREAS, Resolution 2020-40, adopted on January 21, 2020, amended the contract to not exceed \$472,895.00 without further authorization of the Governing Body; and

WHEREAS, Resolution 2020-153, adopted on August 3, 2020, amended the contract to not exceed \$511,995.00 without further authorization of the Governing Body; and

WHEREAS, the architect has submitted payment request No. 16 for professional services for June 26, 2022 – July 30, 2022 in the total amount of \$20,581.90.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown that the payment request to The Musial Group, P.A. of Mountainside, New Jersey in the amount of \$20,581.90, is hereby approved as detailed herein, and the Deputy CFO is authorized to issue same.

CERTIFICATION

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on August 15, 2022.

Margaret Riggio
Borough Clerk

Invoice

THE MUSIAL GROUP, p.a.
architecture - planning - interior design
191 Mill Lane
Mountainside, New Jersey 07092

July 30, 2022
Project No: 118719.02
Invoice No: 17
TMG inv #3

Borough of Hightstown
156 Bank Street
Hightstown, NJ 08520
Attention: Dimitri Musing, Borough Administrator

Project: 118719.02 HIGHTSTOWN MUNICIPAL BUILDING & POLICE SUBSTATION
Professional services June 26, 2022 through July 30, 2022

Fee

Phase	Fee	Percent Complete	Earned	Current
Construction Documents	205,819.00	46.00	94,676.74	20,581.90
Bidding	10,000.00	0.00	0.00	0.00
Construction Administration	81,400.00	0.00	0.00	0.00
Total Fee	297,219.00	Total Earned	94,676.74	
		Previous Fee Billing	74,094.84	
		Current Fee Billing	20,581.90	
		Total Fee		20,581.90

Total this invoice \$20,581.90

Billings to date	Current	Prior	Total
Fee	20,581.90	74,094.84	94,676.74
Totals	20,581.90	74,094.84	94,676.74

Resolution 2022-157

BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY

RESOLUTION ENDORSING THE DELAWARE VALLEY REGIONAL PLANNING COMMISSION TRANSPORTATION & COMMUNITY DEVELOPMENT INITIATIVE (TCDI) HIGHTSTOWN'S REDEVELOPMENT AREA CIRCULATION PLAN

WHEREAS, the Borough of Hightstown recognizes that the Delaware Valley Regional Planning Commission provides sound and integrated land use and transportation planning and coordination of planning at all levels of government in order to:

- Support local planning projects that will lead to more residential, employment or commercial opportunities in areas designated for growth or redevelopment;
- Improve the overall character and quality of life within the region to retain and attract business and residents;
- Enhance and utilize the existing transportation infrastructure capacity to reduce demands on the region's transportation network;
- Reduce congestion and improve the transportation system's efficiency by promoting the use of transit, bike, and pedestrian transportation modes;
- Build capacity in our older suburbs and neighborhoods;
- Reinforce and implement improvements in designated Centers; and;
- Protect our environment through growth management and land preservation.; and

WHEREAS, the Hightstown Redevelopment Area Circulation Plan endorsement is a review process developed by the Delaware Valley Regional Planning Commission (DVRPC) to assure compliance with municipal, county, and regional agencies and policies that meet the goals of the Delaware Valley Regional Planning Commission's long range plan, *Connections 2050*; and

WHEREAS, plan endorsement may require the preparation of additional planning documents to ensure implementation as the means by which a municipality assesses the consistency of its existing community vision and planning documents with the *Connections 2040* plan; and

WHEREAS, the Mayor and Council of the Borough of Hightstown have obligated the funds provided to them through the Transportation and Community Development Initiative (TCDI) to plan for the sustainable growth of Borough of Hightstown.

NOW, THEREFORE BE IT RESOLVED, that the Mayor and Council of the Borough of Hightstown approve the Hightstown Redevelopment Area Circulation Study and recommend it for inclusion in the Borough of Hightstown's Master Plan.

NOW BE IT FURTHER RESOLVED, that the Borough Clerk will forward a copy of this resolution to the Hightstown Borough Planning Board for its consideration of inclusion in the Borough of Hightstown's Master Plan.

CERTIFICATION

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on August 15, 2022.

Margaret Riggio
Borough Clerk

August 15, 2022
Hightstown Borough Council

Resolution 2022-158

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

RESOLUTION IN OPPOSITION OF NEW JERSEY DIVISION OF ALCOHOLIC BEVERAGE CONTROL'S SPECIAL CONDITIONS ON LIMITED BREWERY LICENSEES

WHEREAS, the New Jersey Division of Alcoholic Beverage Control (NJABC) issued new special conditions on each limited brewery licensee (aka "craft brewery") in the state beginning Friday, July 1, 2022; and

WHEREAS, under the license conditions, craft breweries are limited to holding 25 on-site activities open to the general public annually, as well as 52 private parties. Breweries can also attend 12 off-premises events, such as town, charitable, and holiday celebrations; and

WHEREAS, under these license conditions, craft breweries have restrictions on the types of television programming they can air in their tasting rooms, restricts what types of live or recorded music they can play or host, limits what food options they can make available to customers, bans the sale of coffee, and prohibits the sale of soft drinks and other non-alcoholic beverages not made onsite at the brewery; and

WHEREAS, according to the national Brewers Association, the one-hundred and forty-one craft breweries operating in New Jersey in calendar year 2021 contributed almost \$2 billion to the state's economy, creating over 11,000 jobs at an annual income of more than \$55,000 per employee; and

WHEREAS, Hightstown Borough is home to 1 craft brewery: Old Hights Brewing Company, located at 123 West Ward Street, Hightstown, New Jersey; and

WHEREAS, these new conditions will force these local, homegrown small businesses to rethink business models and closely consider which events they should participate in or host, which will reduce their profits and their opportunities to engage in their communities; and

WHEREAS, visiting these microbreweries is about each of their unique experiences, and these proprietors have found exciting ways to engage other local businesses, vendors and artists in their communities; and

WHEREAS, the Governor and State Legislature should work with breweries to develop smart and fair law revisions and regulations that will guide state regulators at the New Jersey Division of Alcoholic Beverage Control on how to oversee the state's craft beer industry.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown, County of Mercer, State of New Jersey, that (1) it strongly opposes the New Jersey Division of Alcoholic Beverage Control's Special Conditions on Limited Brewery Licensees and requests the conditions be removed immediately; and (2) the Borough Clerk forward copies of this Resolution to the elected officials of Mercer County, the leaders of the New Jersey Legislature and Governor Phil Murphy.

CERTIFICATION

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on July 18, 2022.

Margaret Riggio
Borough Clerk

August 15, 2022
Hightstown Borough Council

From: Rachelle St Phard <rachelle@betheli9ht.org>
Sent: Monday, August 01, 2022 3:02 PM
To: Dimitri Musing <administrator@hightstownborough.com>
Cc: Larry Quattrone <quattrone@hightstownborough.com>; Frank Gendron <fgendron@hightstownpd.org>; Susan Bluth <bluth@hightstownborough.com>
Subject: Music Festival for the Fall

Good Afternoon. The BeTheLi9ht Center is looking to do a fall fundraiser and wondered if there are any dates in September or October you might be willing to allow us to do another music festival in the upper parking lot near the center. I know last year we ended up closing the center of the lower parking lot because it became a hazard with people & cars. We could make it so that the majority of activities would take place in the upper parking lot (except maybe for bathroom use or a few tours) if need be. Please let me know your thoughts on this and whether we would be able to do this again. Sorry for the somewhat late notice. We were planning a soccer tournament, but that has fallen through.

Thank you,

Rachelle St. Phard
Executive Director
rachelle@betheli9ht.org
609.306.6700
125 Railroad Ave, Suite 5
Hightstown, NJ 08520



DRAFT

ORDINANCE 2022-XX

BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY

**AN ORDINANCE ESTABLISHING REGULATIONS RELATING TO THE
REPLACEMENT OF LEAD AND GALVANIZED SERVICE LINES AND AMENDING
AND SUPPLEMENTING CHAPTER 19, ENTITLED “WATER AND SEWER,”
OF “THE REVISED GENERAL ORDINANCES OF THE
BOROUGH OF HIGHTSTOWN” IN ORDER TO ESTABLISH A
NEW ARTICLE 19-6 THEREOF TO BE KNOWN AS
“REPLACEMENT OF LEAD AND GALVANIZED SERVICE LINES”**

WHEREAS, the presence of lead in drinking water represents a threat to the public health, especially the health and development of New Jersey’s children; and

WHEREAS, pipes containing lead that connect water mains to homes and other buildings, often called lead service lines, are a primary source of lead in drinking water; and

WHEREAS, given the risk to public health, the New Jersey State Legislature has required that each public water system replace all existing lead and galvanized service lines, including those existing on private property; and

WHEREAS, in order to protect the health and welfare of the citizens of the Borough of Hightstown, in the County of Mercer, and State of New Jersey (hereinafter the “Borough”), the Borough’s Mayor and Council implemented an inventory and replacement plan for any lead and galvanized service lines existing within the Borough; and

WHEREAS, to effectuate said plan, pursuant to N.J.S.A. 58:12A-39, the Borough hereby adopts this Ordinance that allows its municipal water system to enter any property within the Borough to perform lead and galvanized service line replacements, provided that the Borough serves appropriate notices upon the proper parties.

NOW, THEREFORE, BE AND IT IS HEREBY ORDAINED, by the Borough Council of the Borough of Hightstown, in the County of Mercer and State of New Jersey, as follows:

Section 1. Chapter 19, entitled “Water and Sewer,” of “The Revised General Ordinances of the Borough of Hightstown” (the “Borough Code”), is hereby amended and supplemented in certain limited respects, in order to establish a new Article 19-6, to be known as “Replacement of Lead and Galvanized Service Lines,” to read as follows:

Article 19-6. Replacement of Lead and Galvanized Service Lines.

§ 19-6-1. Purpose and Authority.

The Borough finds that the presence of lead in drinking water represents a threat to the public health and welfare of its citizens, and that pipes containing lead that connect water mains to homes and other buildings, called lead or galvanized service lines, are significant sources of lead in drinking water. As such, under the authority granted the Borough by N.J.S.A. 58:12A-38 and N.J.S.A. 58:12A-39, the Borough hereby declares its intent to identify and replace all lead and/or galvanized service lines within the Borough, including the authority to enter upon any property within the Borough to replace all existing lead and/or galvanized service lines.

§ 19-6-2. Scope of Property Owner/Borough Responsibilities.

- A. This Chapter shall generally govern the respective responsibilities of the Borough and individual property owners as to all service lines within the Borough, except in the case of a “lead service line” to which this Article 19-6 shall specifically be applicable.
- B. A “lead service line” is a water supply connection that is made of, or lined with, a material consisting of lead, and which connects a water main to a building inlet. A lead pigtail, lead gooseneck, or other lead fitting shall be considered to be a lead service line, regardless of the composition of the service line or other portions of piping to which such piece is attached. A galvanized service line shall be considered to be a lead service line. A lead service line may be owned by the Borough, a property owner, or both.
- C. In the case of a “lead service line”, the Borough shall be responsible for replacement of all pipes, tubing, and fittings connecting its water main to a building or structure, including the water meter for the property.

§ 19-6-3. Borough’s Right-of-Entry to Replace Lead Service Lines.

The Borough shall have the authority to enter any property within the Borough to perform a lead service line replacement, provided that the Borough provides the owner and any residents of the property with notice at least 72 hours before entering the property, unless in the case of an emergency as determined by the New Jersey Department of Environmental Protection.

- A. For the purposes of this Subsection 19-6-3, notice to the owner and any residents of the property shall include an attempt to inform the owner and any residents in person of the date and time of the lead service line replacement, and if the owner or a resident is unable to be reached in person, the Borough shall send, by certified mail, a letter to the owner and any residents or post a written notice in a prominent location on the property which shall include:
 - (1) The scheduled date and time of the lead service line replacement and who will be performing the replacement;
 - (2) The likely extent of water service disruption;

- (3) The nearby locations where the municipality or a public water system is distributing supplementary drinking water, if any; and
- (4) Any remedies that the municipality shall take if the municipality or municipal water system, or an agent thereof, is unable to access the property.

B. In addition to the notice requirements set forth in this Subsection 19-6-3, the Borough shall send, by certified mail, the owner a letter after the completion of the replacement stating the approximate time that the replacement occurred, and providing a brief summary of the work performed.

Section 2. All parts and provisions of any Ordinance which are inconsistent with the provisions of this Ordinance shall be repealed to the extent of such inconsistency.

Section 3. The provisions of this Ordinance shall be severable. In the event that any portion of this Ordinance is found to be invalid for any reason by any Court of competent jurisdiction, such judgment shall be limited in its effect only to the portion of the Ordinance actually adjudged invalid and shall not be deemed to affect the operation of any other portion thereof, which shall remain in full force and effect.

Section 4. This Ordinance shall become effective immediately upon final passage and publication in accordance with the law.

Introduction:

Adoption:

ATTEST:

MARGARET M. RIGGIO
MUNICIPAL CLERK

LAWRENCE D. QUATTRONE
MAYOR

Resolution 2022-159

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

AUTHORIZING A MEETING WHICH EXCLUDES THE PUBLIC

BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown that this body will hold a meeting on August 15, 2022, via www.zoom.com, that will be limited only to consideration of an item or items with respect to which the public may be excluded pursuant to section 7b of the Open Public Meetings Act.

The general nature of the subject or subjects to be discussed:

Attorney Client Privilege

Stated as precisely as presently possible the following is the time when and the circumstances under which the discussion conducted at said meeting can be disclosed to the public November 15, 2022, or when the need for confidentiality no longer exists.

The public is excluded from said meeting, and further notice is dispensed with, all in accordance with sections 8 and 4a of the Open Public Meetings Act.

CERTIFICATION

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on August 15, 2022.

Margaret Riggio
Borough Clerk