



# The Borough of Hightstown

## Construction and Zoning Office

156 Bank Street, Hightstown, NJ 08520

(609) 490-5100 Ext 617

Website: [www.hightstownborough.com](http://www.hightstownborough.com)

### PORTABLE SIGN APPLICATION

APPLICANT'S NAME: \_\_\_\_\_

MAILING ADDRESS: \_\_\_\_\_

PHONE: \_\_\_\_\_ (day) CELL: \_\_\_\_\_

PROPERTY ADDRESS FOR SIGN: \_\_\_\_\_

SIZE OF SIGN: Height \_\_\_\_\_ Width \_\_\_\_\_

TYPE OF MATERIAL: \_\_\_\_\_

SIDEWALK IN FRONT OF BUILDING:  YES  NO WIDTH: \_\_\_\_\_

MANNER OF ANCHORING: \_\_\_\_\_

INDEMNIFICATION/HOLD HARMLESS AGREEMENT (ATTACHED) EXECUTED AND

SIGNED:  YES  NO

INSURANCE CERTIFICATE SUBMITTED:  Yes  No See attached form.

SIGN COPY (Attach color photo) \_\_\_\_\_

All information contained herein is true and accurate.

\_\_\_\_\_  
PRINT NAME SIGNATURE DATE

#### FOR OFFICE USE ONLY

\_\_\_\_\_ Portable Sign Permit is **APPROVED** for the period \_\_\_\_\_ to \_\_\_\_\_

\_\_\_\_\_ Portable Sign Permit is **NOT APPROVED** for the following reason(s):  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_ Notice of a hearing date on the Renewal shall be sent by regular mail and certified mail, Return Receipt Requested.

\_\_\_\_\_  
GEORGE CHIN, Zoning Officer

#### FOR OFFICE USE ONLY

Date Received: \_\_\_\_\_ Fee: **\$50.00** Check No. / Cash \_\_\_\_\_