

Agenda Hightstown Borough Council

May 2, 2022

6:30 PM – Public Session

[www.zoom.com](https://us02web.zoom.us/j/82972217248?pwd=LzlQYTZkOERyemJlOGNack4xcUs1UT09)

Meeting ID: 829 7221 7248

Passcode: RZ06eh

<https://us02web.zoom.us/j/82972217248?pwd=LzlQYTZkOERyemJlOGNack4xcUs1UT09>

By phone

(929)205-6099

Meeting ID: 829 7221 7248

Passcode: 578650

PLEASE TURN OFF ALL CELL PHONES DURING YOUR ATTENDANCE AT THIS MEETING TO AVOID SOUNDS/RINGING OR CONVERSATION THAT MAY INTERFERE WITH THE MEETING OR THE ABILITY OF ATTENDEES TO HEAR THE PROCEEDINGS. THANK YOU FOR YOUR COOPERATION.

Meeting called to order by Mayor Lawrence Quattrone.

STATEMENT: Adequate notice of this meeting has been given in accordance with the Open Public Meetings Act, pursuant to Public Law 1975, Chapter 231. Said notice was provided to the *Trenton Times* and the *Windsor-Hights Herald*, and is posted on the Borough's website.

Roll Call

Flag Salute

Approval of the Agenda

Minutes February 1, 2022 – Special Meeting

Engineering Items Capital Budget – AWWTP

Resolution 2022-90 Amending Resolution 2021-129 Authorizing Design, Bid, Construction Administration and Inspection Services for Curbs and Sidewalks on Stockton Street

Public Comment Any person wishing to address Council with his or her comments will have a maximum of three minutes to do so at this time.

Ordinances **Ordinance 2022-08 Public Hearing and Final Reading** An Ordinance Amending and Supplementing Chapter 7 Entitled "Traffic" Entitled Parking Prohibited at all Times on Certain Streets" of the Revised General Ordinances of the Borough of Hightstown, New Jersey"

Ordinance 2022-09 First Reading and Introduction An Ordinance Amending and Supplementing the "Revised General Ordinances of the Borough of Hightstown, New Jersey," In Order to Repeal the Existing Provisions of Chapter 5, Entitled "Animal Control" in their Entirety, and Establish a New Chapter 5 Thereof Concerning "Animal Control"

Resolutions **2022-91** Authorizing Payment of Bills

Consent Agenda	2022-92	Resolution Making and Confirming Appointment for the Hightstown Housing Authority
	2022-93	A Resolution Recognizing Community Action Month
	2022-94	Increasing the Cost of Waste Disposal Stickers for Bulky Waste Items, White Goods and Metal Items
	2022-95	Authorizing Emergency Temporary Appropriations Prior to Adoption of the 2022 Budget

Discussion**Subcommittee Reports****Mayor/Council/Administrative Reports**

Executive Session	Resolution 2022-96	Authorizing a Meeting that Excludes the Public
		Contract Negotiations – Local 32
		Contract Negotiations – WMR, LLC 219 Wycoff Mills Road

Adjournment

Meeting Minutes
Hightstown Borough Council
February 1, 2022 – Special Meeting
6:30 p.m.

The meeting was called to order by Mayor Quattrone at 6:30 p.m. and he read the Open Public Meetings Act statement which stated, “Adequate notice of this meeting has been given in accordance with the Open Public Meetings Act, pursuant to Public Law 1975, Chapter 231. Said notice was sent to the *Trenton Times* and the *Windsor-Hights Herald*, and is posted on the Borough website.” Do to COVID-19 and self-distancing protocols, this meeting was held remotely through www.zoom.com.

The flag salute followed Roll Call.

	PRESENT	ABSENT
<i>Councilmember Susan Bluth</i>	✓	
<i>Councilmember Joseph Cicalese</i>	✓	
<i>Councilmember Cristina Fowler</i>	✓	
<i>Councilmember Joshua Jackson</i>	✓	
<i>Councilmember Steven Misiura</i>	✓	
<i>Councilmember Frederick Montferrat</i>	✓	
<i>Mayor Quattrone</i>	✓	

Also in attendance: Margaret (Peggy) Riggio, Borough Clerk and Dimitri Musing, Borough Administrator

The Flag Salute followed roll call.

APPROVAL OF AGENDA

Moved by Councilmember Cicalese; Seconded by Councilmember Jackson.

Roll Call Vote: Councilmembers Bluth, Cicalese, Fowler, Jackson, Misiura and Montferrat

PUBLIC COMMENT

Mayor Quattrone opened the public comment period and the following individuals spoke:

Eugene Sarafin, 628 South Main Street - Spoke about the history of the East Ward Street Bridge. As historic as the bridge is, he feels that it should be replaced.

Phillipe Cardoso, 149 South Main Street - Commented that many events are taking place now, stadiums are being filled to capacity. Why is this meeting not in person? Feels that the public does not have an opportunity to express themselves because they may not have known about this zoom meeting.

There being further comments, Mayor Quattrone closed the public comment period.

EAST WARD STREET BRIDGE

Mayor Quattrone introduced Basit A. Muzaffar, Mercer County Engineer and Gregory Bitsko of Traffic Planning and Design, Inc.

Mr. Muzaffar, County Engineer - Stated that this is the second public meeting on this subject. The County is here to listen to questions and answer the best they can. Gregory Bitsko, the bridge designer, is also here and will answer questions.

Gregory Bitsko, Traffic Planning and Design, Inc. - reviewed the previous presentation and explained why the bridge needs to be renovated. The bridge is signed as a 3-ton weight limit. The bridge was built with 184 trusses. 180 of those trusses are not capable of carrying legal loads. Bridges have a sufficiency ratings of 0 - 100. The sufficiency rating on this bridge is an 11.7, very critical. Structural rating is on a scale of 0 - 9. This bridge currently rated is a 2. The new bridge will be 32-feet wide to accommodate both Hightstown Borough and Mercer County's Complete Streets Policy which include a pedestrian walkway and bicycle lanes.

Mr. Muzaffar - Stated that the County's only choice is to bring the bridge up to code and able to carry a legal load.

At this time, Mayor Quattrone opened a Public Comment for comments regarding the East Ward Street Bridge.

Charles Stults, 408 South Main Street - He is a lifelong resident, business owner and President of the Historical Society. He thanked the County for all their work. He stated that the residents need to be engaged more. Urged Council to reconsider supporting the 32-foot bridge.

Nancy Laudemberger, 632 South Main Street - Thanked Council for scheduling this meeting. Asked Council to rescind Resolution 2021-183 and is advocating for a 28-foot bridge. Feels that the historic district will be impacted by the bridge. Spoke about the master plan.

Wendy McDade - Asked that the report sent to SHIPO be made public. Mr. Muzaffar stated that an OPRA request can be filed with the County to receive that report.

Lee Stults, 117 Taylor Avenue and owner of Old Hights Brewing Company - Thanked Council for this meeting. Applauded the County for coming back to Hightstown to answer questions. He fully supports a 28-foot bridge, but not a 32-foot bridge. He appreciates the installation of bicycle lanes but does not understand my bicycles can't use the pedestrian walk for 200 feet. He would like to see Council rescind the Resolution and build a 28-foot bridge. Council needs to control truck traffic. Hightstown can control the roads on either side of the bridge to limit the load.

Jane Cox, East Ward Street - Stated that we are losing 1 square mile of paradise. Residents do not want to be a traffic circle. We do not need or want a big traffic bridge.

Eugene Sarafin, 628 South Main Street - Stated that residents use this bridge to bypass downtown. Council did the right thing.

Clare Lumkong, 118 Etra Road - Questioned, just because the bridge needs to be built to carry all legal loads, do we have to allow all legal loads? Gregory Bitsko stated that the bridge cannot be posted with limitations, but the surrounding roads can be posted.

Kathy Zaiser, 402 South Main Street – Asked if we are mandated to build a bridge to carry all legal loads. Mr. Muzaffar stated that we are using state funds so we must build it to carry all legal loads.

Bob Murdoch, 128 South Street - Asked Council to reconsider their support and build the 28-foot bridge.

Jim McDade, 128 South Street - Supports a 28-foot bridge. Questioned if there was any consideration of alternatives that will not require extension of the bridge on the east side. Also asked what the bridge would be faced with and if residents will be consulted before it is done. The County Engineer stated that this will be decided further down the road and that residents will be consulted. We will make sure it keeps the historic character.

Leanne Trent, 567 South Main Street - Asked that we please preserve as much of this town as possible. There are preservation grant programs available. We should see what monies are available.

Vladimir Aituaganov, 161 East Ward Street - Stated that his house is 2- feet from bridge. How will his home be protected during construction? Gregory Bitsko stated that a vibration monitoring program will be done pre and post construction. They will survey the property and record the condition of the house to see if any damage was incurred during construction. If damage is found, it will be corrected.

Phillippee Cardoso, 149 South Main Street - Stated that we are trying to promote Hightstown as a historic destination and we are getting rid of one of our assets. Why can't the bridge be replaced in kind. Mr. Bitsko answered that the bridge cannot be replaced in kind because it would not carry all live loads. The bridge will not lose its historic aspect. The trusses will be put back. We are trying to preserve the historic nature of the bridge while making it safe.

Wendy McDade, 125 South Street - Stated that the problem will be enforcement of the speed and load for Ward Street. Would like to see a formal report from the Police departments capacity for enforcement.

Jeff Bond, 210 South Main Street - Stated that he feels the bridge should be built to 28-feet and eliminate the bike lanes. We do not need bike lanes.

Councilmember Montferrat - Thanked the County for being present tonight. The residents brought up good points. He would like to see a small steering committee in place that can review details moving forward. The bridge is in need of repair. Hightstown cannot be responsible if something tragic were to happen.

Councilmember Misiura - Thanked the County for their time. This is a County bridge. We have no intention of taking ownership of the bridge. The Borough does not have the resources to keep the bridge safe. The County did their due diligence. They looked at every option and are preserving the historic portions of the bridge. The Borough can and will control the weight limits on the roads.

Mayor Quattrone - Thanked the residents for their comments and thanked the County representatives for being present.

ADJOURNMENT

Councilmember Misiura moved to adjourn at 8:35 p.m.; Councilmember Montferrat seconded. All ayes.

Respectfully Submitted,

Margaret M. Riggio
Borough Clerk

Approved by Hightstown Borough Council: _____



Roberts
ENGINEERING GROUP LLC
Women Business Enterprise Certified

1670 Whitehorse-Hamilton Square Rd.
Hamilton, New Jersey 08620
609-586-1141 fax 609-586-1143
www.RobertsEngineeringGroup.com

January 11, 2022

Dimitri Musing
Borough Administrator
Borough of Hightstown
156 Bank Street
Hightstown, New Jersey 08520

Re: Activated Sludge Tank Improvements
Painting and Upgrades
AWWTP
Hightstown Borough, Mercer County, New Jersey
Our File No.: H1652

Dear Dimitri:

This is an update to the estimated construction cost for needed improvements to the two (2) activated sludge tanks at the AWWTP. We provided estimated costs in 2018 and 2019. However, the scope has since increased. Additionally, prices have increased due to the ongoing pandemic, material costs, and the expanded scope.

The current condition of the tank coatings requires that all interior walls be sandblasted and painted with two coats. The exterior walls require power washing, spot repairs and two coats of paint. In addition, the stairway, catwalk, and air lift pipes and launders are included in the needed painting.

Our estimate to power wash, blast and paint these tanks is \$490,000.00.

In addition, we found that the tank components are in a state of disrepair with significant deterioration with many items requiring replacement. These items include weirs and weir plates; baffles; brackets; scum collection trough assembly; clarifier arms; drive motors and electrical panels and disconnects.

Our estimated cost for the necessary upgrades and replacements is \$635,000.00.

In summary anticipated costs are:

1. Sandblast, power wash and repaint two tanks	\$490,000.00
2. <u>Replace and upgrade tank components and electrical panels</u>	<u>\$635,000.00</u>
Total Estimated Construction Cost	\$1,125,000.00

The fee for Engineering design and inspection is estimated at a cost not to exceed \$195,000.00. This fee anticipates that the Borough will be applying to the Infrastructure Bank for financing.

Should you have any questions, please feel free to contact my office.

Very truly yours,

Carmela Roberts, P.E., C.M.E.
Borough Engineer

cc: Mayor and Council
George Lang, Borough CFO
Thak Bakhru, P.E., Roberts Engineering Group, LLC
Cameron Corini, P.E., C.M.E., Roberts Engineering Group, LLC



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Hamilton, New Jersey 08690
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AAWWTP ACTIVATED SLUDGE TANK UPGRADES

SITUATED IN

BOROUGH OF HIGHTSTOWN, MERCER COUNTY, NEW JERSEY

Our File No.: H1652

January 11, 2022

ITEM DESCRIPTION	UNITS	QUANTITY	PRICE	TOTAL
1 Mobilization.	LS	1.0	\$30,000.00	\$30,000.00
2 Site Clearing and Restoration.	LS	1.0	\$15,000.00	\$15,000.00
3 Project Video and Photographs.	LS	1.0	\$5,000.00	\$5,000.00
4 Replace Scum Trough Assembly - 304 SS, with New 3" Discharge Piping.	UNIT	2.0	\$75,000.00	\$150,000.00
5 Replace Clarifier Scraper Arm and PVC Belting Blades - 304 SS Retainer Bars and Mounting Hardware.	UNIT	2.0	\$30,000.00	\$60,000.00
6 Replace Clarifier Scraper Turnbuckles - 304 SS.	UNIT	2.0	\$7,500.00	\$15,000.00
7 Replace V-Notch Weir Plates - 11 Gauge 304 SS.	UNIT	2.0	\$40,000.00	\$80,000.00
8 8"x4"x3/16" Steel Tab Section on Ends of Existing Weir Troughs.	UNIT	2.0	\$20,000.00	\$40,000.00
9 23" Wide x 3/16" 304 SS Scum Baffle.	UNIT	2.0	\$5,000.00	\$10,000.00
10 Replace Sumitomo Direct Drives for Clarifier.	UNIT	2.0	\$60,000.00	\$120,000.00
11 New Electric Panel and Disconnects.	UNIT	2.0	\$50,000.00	\$100,000.00
12 Replace Brushes with Ford Hall.	UNIT	2.0	\$5,000.00	\$10,000.00
TOTAL ESTIMATED CONSTRUCTION COST				\$635,000.00

Carmela Roberts, P.E.
N.J. License No. 34419



Roberts
ENGINEERING GROUP LLC
Women Business Enterprise Certified

1670 Whitehorse-Hamilton Square Rd.
Hamilton, New Jersey 08690
609-586-1141 fax 609-586-1143
www.RobertsEngineeringGroup.com

AAWTP ACTIVATED SLUDGE TANK PAINTING

SITUATED IN

BOROUGH OF HIGHTSTOWN, MERCER COUNTY, NEW JERSEY

Our File No.: H1652

January 11, 2022

ITEM DESCRIPTION	UNITS	QUANTITY	PRICE	TOTAL
1 Mobilization.	LS	1.0	\$30,000.00	\$30,000.00
2 Site Clearing and Restoration.	LS	1.0	\$15,000.00	\$15,000.00
3 Project Video and Photographs.	LS	1.0	\$5,000.00	\$5,000.00
4 Catwalk - Pressure Washing and paint	LS	2.0	\$22,000.00	\$44,000.00
5 Stairway - Pressure Washing and paint	LS	2.0	\$13,000.00	\$26,000.00
Outer Tank				
6 Exterior Wall - Pressure Wash, Two Coats of Primer, and Finish coat	LS	2.0	\$30,000.00	\$60,000.00
7 Inside Wall - Sandblast; two coats of primer and finish coat	LS	2.0	\$65,000.00	\$130,000.00
Inner Tank				
8 Outside Wall - Sandblast; two coats of primer and finish coat	LS	2.0	\$45,000.00	\$90,000.00
9 Inside Wall - Sandblast; two coats of primer and finish coat	LS	2.0	\$45,000.00	\$90,000.00
TOTAL ESTIMATED CONSTRUCTION COST				\$490,000.00

Carmela Roberts, P.E.
N.J. License No. 34419



Roberts
ENGINEERING GROUP LLC
 Women Business Enterprise Certified

November 9, 2021

1670 Whitehorse-Hamilton Square Rd.
 Hamilton, New Jersey 08620
 609-586-1141 fax 609-586-1143
www.RobertsEngineeringGroup.com

Dimitri Musing, Borough Administrator
 Borough of Hightstown
 156 Bank Street
 Hightstown, New Jersey 08520

Re: AWWTP Influent Drywell Upgrade
 Borough of Hightstown, Mercer County, New Jersey
 Our File No.: H1681

Dear Dimitri:

The influent drywell at the AWWTP is a steel tank that is approximately 30 feet deep, which houses the main pumps that lift the incoming raw sewage from the Borough's collection system up to the beginning of the treatment process at the Advanced Wastewater Treatment Plant (AWWTP). The last time this Influent drywell was maintained was in 1992-1993 when it was blasted and painted. The drywell is a steel tank, which requires similar maintenance as a water tank. In addition, the drywell holds the pumps, pump bases, and electrical connections. As it has been nearly 30 years since the last maintenance of this facility, it is now necessary to upgrade the influent pump station.

I have inspected the interior and have found it to be in a deteriorated condition. In addition, Bill Searing has recorded the thickness of the metal on the floor and the walls, and it has been confirmed that the steel on the floor is severely corroded. The two pump base stands require repair and/or replacement. Additionally, the drywell itself must be sandblasted and repainted. The condition of the pumps is unknown at this time as they must be removed for evaluation. I recommend that during the upcoming work to upgrade the drywell, that the pumps be removed by the Borough for evaluation by a local repair shop outside of this contract.

We have estimated the cost to survey by 3-D scanning the interior of the facility, sandblast the entirety of the drywell, repair any deteriorated sections of the walls by welding new steel pieces, installing a new steel floor in the tank due to the degree of corrosion, repair or replace the pump stands and paint. Our estimate for this work, not including maintenance and repairs to the pumps, is \$250,000.00. The engineering required to prepare plans and specifications, and inspect construction is estimated at \$30,000.00.

Should you wish to discuss this in greater detail, please feel free to contact me.

Very truly yours,

Carmela Roberts, P.E., C.M.E.
 Borough Engineer

cc: Peggy Riggio, RMC, CMR, Borough Clerk
 Bill Searing, AWWTP Superintendent
 George Lang, Borough CFO
 Cameron Corini, P.E., C.M.E., Roberts Engineering Group, LLC
 Thak Bakhru, P.E., Roberts Engineering Group, LLC

Resolution 2022-90

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

AMENDING RESOLUTION 2021-129 AUTHORIZING DESIGN, BID, CONSTRUCTION ADMINISTRATION AND INSPECTION SERVICES FOR CURBS AND SIDEWALKS ON STOCKTON STREET

WHEREAS, on August 16, 2021, Borough Council passed Resolution 2021-129 authorizing design, bid, construction administration and inspection services for curbs and sidewalks on Stockton Street to Borough Engineer, Carmela Roberts; and

WHEREAS, through Resolution 2022-78, Hightstown Borough entered into a Shared Services Agreement changing the scope of the project to install sidewalks from Oak Lane in Hightstown Borough to the State right-of-way of U.S. Route 130 in East Windsor Township; and

WHEREAS, Resolution 2021-129 authorized engineering work within the Borough; and

WHEREAS, Borough Council wish to authorize Carmela Roberts of Roberts Engineering, to begin surveying of the East Windsor portion of the project at an amount not to exceed \$11,275.00; and

WHEREAS, Borough Council also wish to authorize Carmela Roberts of Roberts Engineer, to begin engineering design and permit preparation of the East Windsor portion of the project at a cost not to exceed \$18,000.00; and

WHEREAS, Borough Council also wish to authorize Carmela Roberts, of Roberts Engineering, contract administration services for the East Windsor portion of the project at an amount not to exceed \$5,000.00;

WHEREAS, the CFO certifies the availability of funds pursuant to the Shared Services Agreement between Hightstown Borough and East Windsor Township dated April 4, 2022.

NOW, THEREFORE BE IT RESOLVED, that Resolution 2021-129 is hereby amended as detailed herein to include the change of scope in the project to include East Windsor Township.

CERTIFICATION

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on May 2, 2022.

Margaret Riggio
Borough Clerk



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 Women Business Enterprise Certified

1670 Whitehorse-Hamilton Square Rd.
 Hamilton, New Jersey 08690
 609-586-1141 fax 609-586-1143
 www.RobertsEngineeringGroup.com

April 25, 2022

Dimitri Musing, Borough Administrator
 Borough of Hightstown
 156 Bank Street
 Hightstown, New Jersey 08520

Re: Curb and Sidewalk Improvements to Stockton Street (C.R. 571)
 Borough Line to Right-of-Way of U.S. Route 130
 Township of East Windsor, Mercer County, New Jersey
 Our File No.: H1803

Dear Dimitri:

The Borough has entered into an agreement for improvements to curbs and sidewalks on Stockton Street (C.R. 571) between the right of way of U.S. Rt. 130 and the Hightstown Borough limits to the east as a joint project with East Windsor Township. The total project area will continue into Hightstown and end at Oak Lane.

The Borough has previously authorized the engineering work within the Borough. This letter is to request authorization for the engineering services required in the East Windsor section of the project. Please note, we will not be providing construction inspection in the East Windsor portion of the property.

Our costs for surveying, engineering design, and construction administration are as follows:

Surveying	\$11,275.00
Engineering Design and Permit Prep	\$18,000.00
Construction Administration:	\$5,000.00

Should you have any questions, please do not hesitate to contact this office.

Very truly yours,

Carmela Roberts, P.E., C.M.E.
 Borough Engineer

cc: Mayor and Council
 Peggy Riggio, RMC/CMR, Borough Clerk
 Fred Raffetto, Esq., Borough Attorney
 Cameron Corini, P.E., C.M.E., Roberts Engineering Group, LLC

Ordinance 2022-08

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

**AN ORDINANCE AMENDING AND SUPPLEMENTING CHAPTER 7 ENTITLED “TRAFFIC”,
ARTICLE 7-1-14 ENTITLED “PARKING PROHIBITED AT ALL TIMES ON CERTAIN STREETS” OF
THE REVISED GENERAL ORDINANCES OF THE BOROUGH OF HIGHTSTOWN, NEW JERSEY**

WHEREAS, the Chief of Police has recommended that changes to be made to restrict parking on Cranbury Station Road; and

WHEREAS, said changes would be to prohibit parking on both sides of Cranbury Station Road from Monmouth Street to Wycoff Mills Road; and

WHEREAS, Mayor and Council agree with said recommendations.

NOW, THEREFORE, BE IT ORDAINED, by the Mayor and Council of the Borough of Hightstown as follows:

Section 1. That Chapter 7, entitled “Traffic”, Article 7-1-14, entitled “Parking Prohibited at all Times on Certain Streets”, is hereby amended to read as follows (underline for additions, strikethroughs for deletions):

§ 7-1-14 Parking Prohibited at All Times on Certain Streets.

No person shall park a vehicle at any time upon any streets or parts thereof described.

Name of Street	Side	Location
Academy Street	North	Mercer Street to easternmost Post Office driveway
Academy Street	North	Railroad Avenue to 100 feet east
Academy Street	North	For a distance of 170 feet west of Mercer Street
Academy Street	South	Mercer Street to Railroad Avenue
Academy Street	East	From Park Avenue to Stockton Street
Academy Street	East	From Rogers Avenue to Railroad Avenue
Academy Street	East	From Stockton Street to Rogers Avenue
Academy Street	West	From Park Avenue to Grant Avenue
Bank Street	North	From North Main Street to Mechanic Street
Bank Street	North	From the westerly curblin of the driveway entrance of the water plant, a distance of 30 feet east and 30 feet west
Bank Street	South	From North Main Street to Academy Street
Center Street	West	From Stockton Street to Morrison Avenue
Church Street	East	From Rogers Avenue to Stockton Street
Clinton Street	North	From Cole Avenue to Maxwell Avenue
Clinton Street	South	From the westerly curblin of Cole Avenue for a distance of 70 feet east
Cole Avenue	Both	From Franklin Street to Clinton Street
<u>Cranbury Station Road</u>	<u>Both</u>	<u>From Monmouth Street to Wycoff Mills</u>

Name of Street	Side	Location
		<u>Road</u>
Dutch Neck Road	North	From the southerly curblin of Stockton Street 665 feet southwesterly
Dutch Neck Road	Southeast	From Gilman Place to Stockton Street
Etra Road	Both	From South Main Street to the Borough line
First Avenue	North	From Outcalt Street to Joseph Street
Forman Street	West	From the southerly curblin of Stockton Street for 205 feet south
Grape Run Road	North	From Westerlea Avenue to Pershing Avenue
Grape Run Road	South	From the easterly curblin of Westerlea Avenue to a point 120 feet east
Grape Run Road	Both	From Westerlea Avenue to Mercer Street
Hagemount Avenue	West	From Lincoln Avenue to Rocky Brook Court
Harron Avenue	East	From Stockton Street to Morrison Avenue
Hutchinson Street	East	From Grant Avenue to Park Avenue
Joseph Street	East	From Stockton Street to Second Avenue
Leshin Lane	North	From a point 50' west of the western side of the driveway of 16 Leshin Lane to Westerlea Avenue
Leshin Lane	South	From a point 50' west of the western side of the driveway of 17 Leshin Lane to Westerlea Avenue
Lincoln Avenue	North	Between Hagemount Avenue and Hutchinson Street
Monmouth Street	North	From North Main Street to a point opposite the east curblin of Broad Street
Monmouth Street	South	From the east curblin of Manlove Avenue 652.67 feet east
Monmouth Street	South	From Pennsylvania Railroad to Broad Street
North Main Street	East	From the northerly curblin of Franklin Street to a point 80 feet north
North Main Street	West	From a point 239.5 feet north of the north curblin of Stockton Street to a point 242 feet north
North Main Street	North	From Monmouth Street to Sunset Avenue
North Main Street	South	From the Borough Line to Monmouth Street
Oak Lane	East	From Stockton Street to the north curblin of Lincoln Avenue; thence from Lincoln Avenue for 397 feet north
Oak Lane	West	From the northerly curblin of Stockton Street to a point 450 feet north
Outcalt Avenue	East	For a distance of 50 feet north or south of the First Avenue and Second Avenue intersections
Outcalt Street	West	From Rogers Avenue to Morrison Avenue
Park Avenue	South	From the westerly curblin of Academy Street to a point 50 feet west
Pershing Avenue	West	From Grape Run Road to South Street
Purdy Street	East	From Bank Street to Reed Street
Railroad Avenue	East	From Stockton Street to Academy Street
Railroad Avenue	West	From Stockton Street to Rogers Avenue
Reed Street	North	From Mechanic Street to Rev. Powell Drive
Rev. Powell Drive	East	From Reed Street to Chamberlin Avenue
Rogers Avenue	North	From Stockton Street to Mercer Street
Second Avenue	North	From Outcalt Street to Joseph Street
Second Avenue	North	From Summit Street to Joseph Street
South Main Street	West	From Ward Street to Mercer Street

Name of Street	Side	Location
South Street	North	From Mercer Street to South Main Street
Stockton Street	North	From Mercer Street to South Main Street for 199 feet west
Stockton Street	South	From Main Street to the west curblin of Dutch Neck Road; thence on Dutch Neck Road for 624 feet
Ward Street	North	From Mercer Street to South Main Street
Ward Street	North	From the easterly curblin of South Main Street to a point 793.25 feet east
Ward Street	South	From the southeasterly curblin of Mercer Street to a point 57 feet east
Ward Street	South	From the easterly curblin of South Main Street to a point 2,241 feet east
Westerlea	West	Leshin Lane to Grape Run Road

Section-2. That all other Ordinances or parts of Ordinances inconsistent herewith are hereby repealed to the extent of such inconsistency.

Section 3. That this Ordinance shall become effective upon final passage and publication in accordance with the law, following the receipt of any approvals deemed necessary by any other governmental agencies or authorities which may have jurisdiction over the matters set forth in the within Ordinance and the installation of proper signage by the Borough of Hightstown.

Introduction: April 18, 2022

Adoption:

ATTEST:

MARGARET RIGGIO
MUNICIPAL CLERK

LAWRENCE D. QUATTRONE
MAYOR

ORDINANCE 2022-09

BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY

**AN ORDINANCE AMENDING AND SUPPLEMENTING THE
“REVISED GENERAL ORDINANCES OF THE BOROUGH OF
HIGHTSTOWN, NEW JERSEY,” IN ORDER TO REPEAL THE
EXISTING PROVISIONS OF CHAPTER 5, ENTITLED “ANIMAL
CONTROL” IN THEIR ENTIRETY, AND ESTABLISH A NEW
CHAPTER 5 THEREOF CONCERNING “ANIMAL CONTROL”.**

WHEREAS, the Borough of Hightstown (the “Borough”) previously established Chapter 5, entitled “Animal Control,” of the “Revised General Ordinances of the Borough of Hightstown, New Jersey” (also referenced as the “Borough Code”); and

WHEREAS, the Mayor and Borough Council wish to repeal the provisions contained within Chapter 5 of the Borough Code, and to establish a new Chapter 5 thereof, also relating to “Animal Control,” in accordance with the provisions set forth herein.

NOW, THEREFORE, BE IT ORDAINED, by the Mayor and Borough Council of the Borough of Hightstown, in the County of Mercer and State of New Jersey, as follows:

Section 1. That the existing provisions contained within Chapter 5, entitled “Animal Control,” of the “Revised General Ordinances of the Borough of Hightstown, New Jersey,” are hereby repealed in their entirety.

Section 2. That a new Chapter 5 shall hereby be established as set forth in the within Ordinance, to read as follows:

Chapter 5. Animal Control

Article 5-1. Regulating and Licensing of Dogs

§ 5-1-1. Definitions.

As used in this article, the following terms shall have the meanings indicated:

DOG

Any member of the canine species, male, female or altered.

DOG OF LICENSING AGE

Any dog which has attained the age of seven months or which possesses a set of permanent teeth.

ELECTRONIC FENCE

A fence which is designed to contain dogs within its boundaries by using a hidden electronic signal intended to contain the dog within the electronic boundaries of the fence.

KEEPER

Any person exercising control over a dog or permitting a dog to remain on premises under his control.

KENNEL

Any establishment wherein or whereon the business of boarding or selling dogs or breeding dogs for sale is carried on, except a pet shop.

OWNER

When applied to the proprietorship of a dog, includes every person having a right of property in such dog and every person who has such dog in his keeping.

PET SHOP

Any place of business which is not part of a kennel, wherein animals, including, but not limited to, dogs, cats, birds, fish, reptiles, rabbits, hamsters or gerbils, are kept or displayed chiefly for the purpose of sale to individuals for personal appreciation and companionship rather than for business or research purposes.

POTENTIALLY DANGEROUS DOG

Any dog or dog hybrid which has been declared by a Municipal Judge to be potentially dangerous.

POUND

An establishment for the confinement of dogs seized either under the provisions of this article or otherwise.

SHELTER

Any establishment where dogs are received, housed and distributed.

VICIOUS DOG

Any dog which has attacked or bitten any human being or has caused any person to be fearful for his own safety by chasing, or which has habitually attacked other dogs or domestic animals. Any dog or dog hybrid which has been declared by a Municipal Judge to be a vicious dog.

§ 5-1-2. Licensing; fees.

- A. License, when required. Licenses shall be required for the following dogs of licensing age:
 - (1) Any dog owned or kept within the Borough by a resident of the Borough on the first day of January of any calendar year.
 - (2) Any dog acquired by any person during the course of any calendar year and kept within the Borough for more than 30 days after acquisition.
 - (3) Any dog attaining licensing age during the course of the calendar year.
 - (4) Any unlicensed dog brought into the Borough by any person and kept within the Borough for more than 30 days.
 - (5) Any dog licensed by another state brought into the Borough by any person and kept within the Borough for more than 90 days.
- B. Application for license.
 - (1) Each application for a license under this article shall give the following information:
 - (a) A general description of the dog sought to be licensed, including breed, sex, age, color and markings, and whether such dog is of a long- or short-haired variety.
 - (b) The name, street and post office address of the owner of, and the person who shall keep or harbor, such dog.
 - (c) Proof of the dog's inoculation against rabies. The proof of inoculation against rabies must be valid through October 31st of the licensing year.
 - (2) Registration numbers shall be issued in the order in which applications are received.

- C. Application for annual license, when made. Applications for licenses for dogs which are required to be licensed by the provisions of Subsection A(1) shall be made before January 31 of each calendar year. In all other cases, the application for a license shall be made within 30 days of the day upon which the dog in question first becomes subject to the provisions of this section.
- D. License record. The information on all applications under this article and the registration number issued to each licensed dog shall be preserved for a period of three years by the Board of Health. In addition, it shall forward similar information to the State Department of Health each month on forms furnished by the Department.
- E. Fees. The person applying for a license shall pay a fee of \$10.80 for each dog, shall also pay \$1.20 for the registration tag (Pilot Clinic Fee) for each dog, and an additional fee of \$3 for any dog of reproductive age which has not had its reproductive capacity permanently altered through sterilization. Any dog owner claiming to be exempt from the payment of the additional fee of \$3 shall provide a copy of a veterinarian's certificate, or a notarized statement by the owner, of the animal's neutering. The fees of \$1.20 and additional fee of \$3, when collected, shall be forwarded to the State Treasurer as provided by law. The same fee shall be charged for the annual renewal of each license and registration tag. If application shall not be made within the time limit set forth herein above, there shall also be a late charge per license, as follows. If application is made:
 - (1) During February: \$5.
 - (2) During March: \$10.
 - (3) After March 31st: \$15.
- F. Expiration date. Each dog license and registration tag shall expire on December 31 of the calendar year in which it was issued.
- G. Exceptions.
 - (1) The provisions of this section shall not apply to any dog licensed under § 5-1-3, of this article. Dogs used as guides for blind persons and commonly known as "Seeing Eye" dogs shall be licensed in the same manner as other dogs, except that the owner or keeper shall not be required to pay any fee.
 - (2) Any valid license issued by another New Jersey municipality for the current year shall be accepted as evidence of compliance and no Hightstown Borough license must be issued.
- H. Loss of license. If a license tag has been misplaced or lost, the licensing official may issue a duplicate license for that particular dog at a fee of \$1.
- I. Limitation on Number of Dogs. No more than two dogs of licensing age shall be owned by or kept by any one family group. "Family Group", as used herein, shall mean all persons occupying one dwelling unit.

§ 5-1-3. Pet shops; fees.

- A. License required. Any person who keeps or operates or proposes to establish a pet shop, shall apply to the Board of Health for a license entitling him to keep or operate such establishment. Any person holding such license shall not be required to secure individual licenses for dogs owned by such licensee and kept at such establishments; such licenses shall not be transferable to another owner or different premises.
- B. Application information. The application shall contain the following information:

- (1) The name and permanent and local address of the applicant.
- (2) The street address where the establishment is located or proposed to be located, together with a general description of the premises.
- (3) The purposes for which it is to be maintained.
- (3) The maximum number of dogs to be accommodated by such establishment at any one time.
- C. Approval of Health Officer. No license shall be issued until the proposed licensee submits a written statement from the Health Officer of the Board of Health that the establishment or proposed establishment complies with local and state rules governing the location of and sanitation at such establishment.
- D. License term. All licenses issued for a pet shop shall state the purpose for which the establishment is maintained, and all such licenses shall expire on the last day of December of each year.
- E. License fees. The annual license fees for pet shop licenses shall be \$50.
- F. Compliance with state regulations.
 - (1) All licenses issued for a pet shop shall be subject to revocation by the Borough Council on recommendation of the State Department of Health or the Board of Health for failure to comply with the rules and regulations of the State Department of Health or the Board of Health, after the owner has been afforded a hearing by either the State Department of Health or the Board of Health.
 - (2) Any person holding a license to establish, keep or operate pet shop shall comply with all Borough ordinances and the rules and regulations promulgated by the State Department of Health governing the sanitary conduct and operation of pet shops, the preservation of sanitation therein, and the prevention of the spread of rabies and other diseases of dogs within and from such establishments.
- G. Reports to State Health Department. The Board of Health shall forward to the State Department of Health a list of all pet shops licensed within 30 days after the licenses therefor are issued, which list shall include the name and address of the licensee and the kind of license issued.
- H. Control of dogs off premises. No dog kept in a pet shop shall be permitted off such premises, except on a leash or in a crate or other safe control.

§ 5-1-4. Disposition of fees.

- A. License fees and other moneys collected or received under the provisions of this article, except the registration tag fees, shall be forwarded to the Borough Finance Department within 30 days after collection or receipt and shall be placed in a special account separate from any of the other accounts of the Borough and shall be used for the following purposes only: collecting, keeping and disposing of dogs liable to seizure under this article; local prevention and control of rabies; providing anti rabies treatment under the direction of the local Board of Health for any person known or suspected to have been exposed to rabies; all other purposes prescribed by the statutes of New Jersey governing the subject; and for administering the provisions of this article. Any unexpended balance remaining in such special account shall be retained therein until the end of the third fiscal year following and may be used for any of the purposes set forth in this section. At the end of the third fiscal year following and at the end of each fiscal year thereafter, there shall be transferred from such special account to the general funds of the Borough any amount then in such account which is in excess of the total amount paid into the special account during the last two fiscal years next preceding.
- B. The registration tag fee for each dog shall be forwarded within 30 days after collection by the Borough Clerk to the State Department of Health.

§ 5-1-5. Canvass.

Any person appointed for the purpose by the governing body of the municipality, shall, at the direction of the governing body, cause a canvass to be made of all dogs owned, kept or harbored within the limits of their respective municipalities and shall report, on or before September 1 of the year in which the census is taken, to the clerk or other person designated to license dogs in the municipality and to the local board of health, and to the State Department of Health the result thereof, setting forth in separate columns the names and addresses of persons owning, keeping or harboring unlicensed dogs, the number of unlicensed dogs owned, kept or harbored by each of said persons, together with a complete description of each of said unlicensed dogs.

§ 5-1-6. Vicious dogs; potentially dangerous dogs; rabies.

A. Complaints and investigation. It shall be the duty of the Police Department and the Animal Control Officer to receive and investigate complaints against dogs. If they reasonably believe any dog complained of to have rabies or to be a vicious dog, or potentially dangerous dog, as defined in § 5-1-1, they shall report their findings in writing to a Municipal Judge.

(1) The Animal Control Officer shall notify the Municipal Judge and the Municipal Health Officer immediately that he/she has seized and impounded a dog pursuant to this article, or that he/she has reasonable cause to believe that a dog has killed another domestic animal and that a hearing is required. The Animal Control Officer shall through a reasonable effort attempt to determine the identity of the owner of any dog seized and impounded pursuant to this article. If its owner cannot be identified within seven days, that dog may be humanely destroyed.

(2) The Animal Control Officer shall, within three working days of the determination of the identity of the owner of a dog seized and impounded pursuant to this article, notify by certified mail, return receipt requested, the owner concerning the seizure and impoundment and that, if the owner wishes, a hearing will be held to determine whether the impounded dog is vicious or potentially dangerous. This notice shall also require that the owner return within seven days, by certified mail or hand delivery, a signed statement indicating whether he/she wishes the hearing to be conducted or, if not, to relinquish ownership of the dog, in which case the dog may be humanely destroyed. If the owner cannot be notified by certified mail, return receipt requested, or refuses to sign for the certified letter, or does not reply to the certified letter with a signed statement within seven days of receipt, the dog may be humanely destroyed.

B. Destruction of rabid dogs; notice.

(1) All dogs noticeably infected with rabies and displaying vicious propensities may be killed by the Animal Control Officer or other authorized persons, without notice to the owner. The owner shall be notified of such killing within three days as to the reason for the killing.

(2) If a dog is believed to have rabies or has been bitten by a dog suspected of having rabies, such dog shall be confined by a leash or chain on the owner's premises and shall be placed under the observation of a veterinarian at the expense of the Borough for a period of two weeks.

(3) It shall be unlawful for any person knowing or suspecting that a dog has rabies to allow such dog to be taken off his premises or beyond the limits of the Borough without the written permission of the Animal Control Officer or any other authorized persons. Every owner, or other person, upon ascertaining a dog rabid, shall immediately notify the Animal Control Officer, a policeman or any other authorized persons, who shall either remove the dog to the pound or summarily destroy it.

§ 5-1-7. Impoundment and destruction of certain dogs; fees.

A. Causes for impounding. The Animal Control Officer shall take into custody and impound, or cause to be taken into custody and impounded, any of the following dogs:

(1) Any unlicensed dog running at large in violation of the provisions of this article.

- (2) Any dog off the premises of the owner of or the person keeping or harboring such dog which the Animal Control Officer or his agent has reason to believe is a stray dog.
 - (3) Any dog off the premises of the owner of or the person keeping or harboring such dog without a current registration tag on its collar.
 - (4) Any female dog in season off the premises of the owner of or the person keeping or harboring such dog.
 - (5) Any dog which has been determined to be a vicious dog or a potentially dangerous dog as provided in § **5-1-6**, provided that such dog may also be seized by any police officer, and provided further that, if such dog cannot be seized with safety, it may be killed.
 - (6) Any dog or other animal which is suspected to be rabid.
 - (7) Any dog or other animal off the premises of the owner reported or observed by the Animal Control Officer to be ill, injured or creating a threat to the public health, safety and welfare or otherwise interfering with the enjoyment of property.
 - (8) Any dog or dog hybrid which the Animal Control Officer has reasonable cause to believe has attacked a person or caused death or serious bodily injury as defined in N.J.S.A. 2C:11-1(b) to that person; or has caused bodily injury as defined in N.J.S.A. 2C:11-1(a) to a person during an unprovoked attack and poses a serious threat of harm to persons or domestic animals; or has engaged in dog fighting activities as described in N.J.S.A. 4:22-26; or has been trained, tormented, badgered, baited or encouraged to engage in unprovoked attacks upon persons or domestic animals.
 - (9) Any dog off the premises of the owner or of the person keeping or harboring the dog which is not controlled by a leash or chain as provided in this article.
- B. Access to premises. Any officer or agent authorized or empowered to perform any duty under this article is hereby authorized to go upon any premises to seize for impounding any dog which he may lawfully seize and impound when such officer is in immediate pursuit of such dog, except upon the premises of the owner of the dog if the owner is present and forbids it.
- C. Authorized Enforcement Agents; Interference with Official Duties. This article may be enforced by any representative of the Code Enforcement Office of the Borough, any member of the Borough's Police Department, or the Animal Control Officer. No person shall hinder, molest, or interfere with anyone authorized or empowered to perform any duty under this article.
- C. Notice of seizure.
- (1) If any dog so impounded or seized wears a registration tag, collar or harness having inscribed thereon or attached thereto the name and address of any person, or if the owner of or the person keeping or harboring the dog is known, the Animal Control Officer shall immediately serve on the person whose address is given on the collar, or on the person owning, keeping or harboring the dog, a notice, in writing, stating that the dog has been seized and will be liable to be disposed of or destroyed if not claimed within seven days after service of the notice.
 - (2) A notice under this subsection may be served either by delivering it to the person on whom it is to be served or by leaving it at the person's usual or last known place of abode or at the address given on the collar, or by forwarding it by mail in a prepaid letter addressed to that person at his usual or last known place of abode or to the address given on the collar.
- D. Disposition of unclaimed dogs. The Animal Control Officer or his authorized representative, including an authorized kennel, is empowered to cause the destruction, in as humane a manner as possible, of any dog or other animal seized by him or otherwise coming into his possession, under any of the following circumstances:

- (1) When any dog or other animal has not been claimed by the person owning, keeping or harboring same within seven days after notice or within seven days of the animal's detention when notice cannot be given to the person owning, keeping or harboring the dog or other animal in accordance with Subsection C and the administrative fee as provided in Subsection E has not been paid.
 - (2) When any dog is unlicensed at the time it is seized or otherwise comes into the possession of the Animal Control Officer, and the person owning, keeping or harboring such dog has not produced a current license and registration tag as provided in this article.
- E. Administrative & Impound Shelter Services fee. When a dog or other animal has been seized by or otherwise comes into the possession of the Animal Control Officer, there must be paid an administrative fee and an impound shelter services fee if the dog or other animal has been transported to the impound shelter, which is hereby established. The administrative and impound shelter services fee shall be payable to the Borough in the following manner:
- (1) The administrative fee for the return of a dog or other animal shall be \$60 per animal. The shelter services fee shall be \$75 if the animal is redeemed by its owner within 24 hours from entering the facility. If the animal is not redeemed by its owner within 24 hours, the shelter service fee shall be \$250 per animal.
 - (2) If the dog or other animal is redeemed from the impounding shelter by the person owning, keeping, or harboring the animal, the Borough of Hightstown will mail, via certified mail, the resident a bill consisting of the administrative fee of \$60, plus the shelter service fee of either \$75 or \$250, depending on the animals' length of stay at the facility. This bill shall be payable within 15 days of the date of the certified mailing, or else the Borough Code Enforcement Officer will issue a summons for failure to pay the fee.

§ 5-1-8. Procedures for vicious or potentially dangerous dogs.

- A. Notice; hearing. The Municipal Judge shall notify in writing the owner or keeper of an allegedly vicious or potentially dangerous dog that a complaint has been made and require the person to appear before him at a stated time and place for a hearing.
- B. Findings to declare dog vicious; grounds.
 - (1) The Municipal Judge shall declare the dog vicious if it finds by clear and convincing evidence that the dog:
 - (a) Killed a person or caused serious bodily injury, as defined in N.J.S.A. 2C:11-1(b), to a person; or
 - (b) Has engaged in dog fighting activities as described in N.J.S.A. 4:22-24 and N.J.S.A. 4:22-26.
 - (2) A dog shall not be declared vicious for inflicting death or serious bodily injury, as defined in N.J.S.A. 2C:11-1(b), upon a person if the dog was provoked. The municipality shall bear the burden of proof to demonstrate that the dog was not provoked.
 - (3) If the Municipal Court declares a dog to be vicious, and no appeal is made of this ruling pursuant to N.J.S.A. 4:19-25, the dog shall be destroyed in a humane and expeditious manner, except that no dog may be destroyed during the pendency of an appeal.

§ 5-1-9. Finding to declare dog potentially dangerous.

- A. The Municipal Judge shall declare a dog to be potentially dangerous if it finds by clear and convincing evidence that the dog:
 - (1) Caused bodily injury, as defined in N.J.S.A. 2C:11-1(a), to a person during an unprovoked attack, and poses a serious threat of bodily injury or death to a person; or
 - (2) Killed another domestic animal; and
 - (a) Poses a threat of serious bodily injury or death to a person; or
 - (b) Poses a threat of death to another domestic animal; or
 - (3) Has been trained, tormented, badgered, baited or encouraged to engage in unprovoked attacks upon persons or domestic animals.
- B. No declaration.
 - (1) A dog shall not be declared potentially dangerous for:
 - (a) Causing bodily injury, as defined in N.J.S.A. 2C:11-1(a), to a person if the dog was provoked; or
 - (b) Killing a domestic animal if the domestic animal was the aggressor.
 - (2) For the purposes of Subsection **B(1)(a)** of this section, the municipality shall bear the burden of proof to demonstrate that the dog was not provoked.

§ 5-1-10. Control of vicious dogs.

No person owning or keeping a vicious dog shall permit the dog to be off the property of the owner or keeper without being securely muzzled.

§ 5-1-11. Order and schedule for compliance for potentially dangerous dog; conditions.

If the Municipal Judge declares the dog to be potentially dangerous, it shall issue an order and a schedule for compliance which, in part:

- A. Shall require the owner to comply with the following conditions:
 - (1) To apply, at his own expense, to the Municipal Clerk or other official designated to license dogs pursuant to N.J.S.A. 4:19-15.2, for a special municipal potentially dangerous dog license, municipal registration number, and red identification tag. The owner shall, at his own expense, have the registration number tattooed upon the dog in a prominent location. A potentially dangerous dog shall be impounded until the owner obtains a municipal potentially dangerous dog license, municipal registration number, and red identification tag.
 - (2) To display, in a conspicuous manner, a sign on his premises warning that a potentially dangerous dog is on the premises. The sign shall be visible and legible from 50 feet of the enclosure required pursuant to Subsection **A(3)** of this section;
 - (3) To immediately erect and maintain an enclosure for the potentially dangerous dog on the property where the potentially dangerous dog will be kept and maintained, which has sound sides, top and bottom to prevent the potentially dangerous dog from escaping by climbing, jumping or digging and within a fence of at least six feet in height separated by at least three feet from the confined area. The owner of a potentially dangerous dog shall securely lock the enclosure to prevent the entry of the general public and to preclude any release or escape of a potentially dangerous dog by an unknowing child or other person. All potentially dangerous dogs shall be confined in the enclosure or, if taken out of the enclosure,

securely muzzled and restrained with a tether approved by the Animal Control Officer and having a minimum tensile strength sufficiently in excess of that required to restrict the potentially dangerous dog's movements to a radius of no more than three feet from the owner and under the direct supervision of the owner.

- B. May require the owner to maintain liability insurance in an amount determined by the Municipal Court to cover any damage or injury caused by the potentially dangerous dog. The liability insurance, which may be separate from any other homeowner policy, shall contain a provision requiring the municipality in which the owner resides to be named as an additional insured for the sole purpose of being notified by the insurance company of any cancellation, termination or expiration of the liability insurance policy.

§ 5-1-12. Procedures for appeal.

The owner of the dog, or the Animal Control Officer in the municipality in which the dog was impounded, may appeal any final decision, order, or judgment, including any conditions attached thereto, of a Municipal Court pursuant to N.J.S.A. 4:19-17 et seq. by filing an appeal with the Superior Court, Law Division, in accordance with the Rules Governing the Courts of the State of New Jersey pertaining to appeals from courts of limited jurisdiction. The Superior Court shall hear the appeal by conducting a hearing de novo in the manner established by those rules for appeals from courts of limited jurisdiction.

§ 5-1-13. Liability of owner for costs of impoundment and destruction; rabies testing.

- A. If a dog is declared vicious or potentially dangerous, and all appeals pertaining thereto have been exhausted, the owner of the dog shall be liable to the municipality in which the dog is impounded for the costs and expenses of impounding and destroying the dog. The municipality may establish by ordinance a schedule of these costs and expenses. The owner shall incur the expense of impounding the dog in a facility other than the municipal pound, regardless of whether the dog is ultimately found to be vicious or potentially dangerous.
- B. If the dog has bitten or exposed a person within 10 days previous to the time of euthanasia, its head shall be transported to the New Jersey State Department of Health laboratory for rabies testing.

§ 5-1-14. Right to convene hearing for subsequent actions of dog.

If the Municipal Judge finds that the dog is not vicious or potentially dangerous, the Municipal Court shall retain the right to convene a hearing to determine whether the dog is vicious or potentially dangerous for any subsequent actions of the dog.

§ 5-1-15. Duties of owner of potentially dangerous dog.

The owner of a potentially dangerous dog shall:

- A. Comply with the provisions of N.J.S.A. 4:19-17 et seq. in accordance with a schedule established by the Municipal Court but in no case more than 60 days subsequent to the date of determination;
- B. Notify the licensing authority, local Police Department or force, and the Animal Control Officer if a potentially dangerous dog is at large, or has attacked a human being or killed a domestic animal;
- C. Notify the licensing authority, local Police Department or force, and the Animal Control Officer within 24 hours of the death, sale or donation of a potentially dangerous dog;
- D. Prior to selling or donating the dog, inform the prospective owner that the dog has been declared potentially dangerous;
- E. Upon the sale or donation of the dog to a person residing in a different municipality, notify the Department and the licensing authority, Police Department or force, and Animal Control Officer of that municipality of the transfer of ownership and the name, address and telephone of the new owner; and

- F. In addition to any license fee required pursuant to N.J.S.A. 4:19-15.3, pay a potentially dangerous dog license fee in the amount of \$500 to the municipality as provided by N.J.S.A. 4:19-31.

§ 5-1-16. Violations and penalties; seizure and impoundment; destruction by court order.

Except as otherwise provided in this article, any person who violates, or who fails, or refuses to comply with, this article shall be liable for a penalty of not more than \$1,000 and six months' imprisonment, or both, for each offense, to be recovered by and in the name of the local Board of Health, or by and in the name of the municipality, and each day's continuance of the violation shall constitute a separate and distinct violation. The Municipal Court shall have jurisdiction to enforce this section. An Animal Control Officer is authorized to seize and impound any potentially dangerous dog whose owner fails to comply with the provisions of N.J.S.A. 4:19-17 et seq., or any rule or regulation adopted pursuant thereto, or a court's order. The Municipal Court may order that the dog so seized and impounded be destroyed in an expeditious and humane manner.

§ 5-1-17. Potentially dangerous dog registration number, tag and license; publicizing of telephone number to report violations.

Each municipality shall:

A. Issue a potentially dangerous dog registration number and red identification tag along with a municipal potentially dangerous dog license upon a demonstration of sufficient evidence by the owner to the Animal Control Officer that he has complied with the court's orders. The last three digits of each potentially dangerous dog registration number issued by a municipality will be the three-number code assigned to that municipality in the regulations promulgated pursuant to N.J.S.A. 4:19-33. The Animal Control Officer shall verify, in writing, compliance to the Municipal Clerk or other official designated to license dogs in the municipality.

B. Publicize a telephone number for reporting violations of this article. This telephone number shall be forwarded to the State of New Jersey Department of Health, and any changes in this number shall be reported immediately to the State of New Jersey Department of Health.

§ 5-1-18. Regulation and control.

No person shall own, keep or harbor a dog in the Borough except in compliance with the provisions of this article and the following regulations:

- A. Wearing of registration. All dogs for which licenses are required by the provisions of this article to be licensed shall wear a collar or harness with the registration tag for such dog securely fastened thereto.
- B. Use of registration tags. No person, except an officer in the performance of his duties, shall remove a registration tag from the collar of any dog without the consent of the owner, nor shall any person attach a registration tag to a dog for which it was not issued.
- C. Interference with official duties. No person shall hinder, molest or interfere with anyone authorized or empowered to perform any duty under this article.
- D. Disturbing the peace. No person shall own, keep, harbor or maintain any dog which habitually barks or cries between the hours of 8:00 p.m. and 8:00 a.m.
- E. Running at large. No person owning, keeping or harboring any dog shall suffer to permit it to run at large outside the premises of the owner unless the dog is restrained by a fence, enclosure or leash or an electronic fence has been installed on the property and an individual at least 12 years of age is present on the premises at all times the dog remains outside.

- F. Leashing of dogs. No person owning, keeping or harboring any dog shall suffer or permit it to be upon the public streets or in any of the public places of the Borough, unless such dog is accompanied by a person over the age of 12 years and is securely confined and controlled by an adequate leash not more than six feet long.
- G. Property damage. No person owning, keeping or harboring a dog shall permit or suffer it to do any injury or to do any damage to any lawn, shrubbery, flowers, grounds or property not belonging to the owner or to cause injury to any livestock, person or domestic animal.
- H. Electronic fences, as defined in § **5-1-1**, may be installed on a property. Electronic fences shall comply with the following requirements:
 - (1) Electronic fences installed after September 1, 2004, may be installed no closer to the front property line than the front of the existing structure of the home.
 - (2) Electronic fences are prohibited in the front yards of any property unless they were installed prior to September 1, 2004.
 - (3) Any electronic fences that were properly installed in the front yards of properties as of September 1, 2004, may remain, provided that there are permanent signs next to the driveway and at any sidewalk leading directly to the house indicating that the property has an electronic fence.

§ 5-1-19. Quarantine of dogs and cats.

The Borough Council may, by proclamation, require all dogs and cats to be quarantined during such period in each year as may seem advisable to the Borough Council.

§ 5-1-20. Violations and penalties; appointment of Animal Control Officer and dog catchers.

- A. Penalty. Except as otherwise provided in this article, any person who violates or fails or refuses to comply with this article shall be liable for a penalty of up to \$1,000 and six months imprisonment, or both.
- B. The Borough Council and/or the Board of Health shall have the power to appoint an Animal Control Officer, whose duty it shall be to enforce the provisions of this article. The Borough Council and/or the Board of Health shall also have the power to appoint one or more persons, to be known as "dog-catchers," who may impound unlicensed dogs running at large in violation of the provisions of this article and who shall make a monthly and annual report to the Borough Council.

Article 5-2. Regulating and Licensing of Cats

§ 5-2-1. Definitions.

As used in this article, the following terms shall have the meanings indicated:

ABANDONED

As to a cat means that the cat has an appearance that an owner has forsaken a domesticated cat entirely, or the cat appears to be deprived of care, shelter and support.

ANIMAL

For the purpose of this article, "animal" shall mean "cat."

ANIMAL CONTROL AUTHORITY

Any person or agency designated or certified by the State of New Jersey to enforce the provisions of this article.

CAT

Any member of the domestic feline species, male, female or altered.

A. DOMESTICATED CAT

A cat that is socialized to humans and appears appropriate as a companion for humans as determined by the Animal Control Authority.

B. FERAL CAT

A cat that appears to exist in a wild or untamed state either due to circumstances of birth or conversion to a wild state of a previously domesticated cat after living out of doors for a period of time as determined by the Animal Control Authority.

CAT OF LICENSING AGE

Any cat which has attained the age of seven months, or which possesses a set of permanent teeth.

CATTERY

Any room or group of rooms, cage, or exhibition pen, not part of a kennel, wherein cats for sale or other transfer are kept or displayed.

EARTIPPING

Straight-line cutting of the tip of the left ear of a cat while the cat is anesthetized.

LICENSING AUTHORITY

The agency or department of Hightstown Borough or any designated representative thereof charged with administering the issuance and/or revocation of permits and licenses under the provisions of this article.

NEUTERED

Rendered permanently incapable of reproduction as certified by a licensed veterinarian.

NUISANCE

Conduct by cats that disturbs the peace and threatens the public health by:

- A. Habitually howling crying or screaming; or
- B. Significant destruction, desecration or soiling of property against the wishes of the owner of the property; or
- C. Carrying a zoonotic disease.

OWNER

When applied to the proprietorship of a cat, shall include every person having a right of property (or custody) in such cat and every person who has such cat in his/her keeping or who harbors or maintains a cat, or knowingly permits a cat to remain on or about any premises occupied by that person. Any person that regularly feeds, shelters or cares for a cat shall be deemed the owner of that cat.

PERSON

Any individual, corporation, partnership, organization or institution commonly recognized by law as a unit.

TNR

Trap, neuter, return.

TNR PROGRAM

A program pursuant to which feral and abandoned cats are trapped, neutered or spayed, vaccinated against rabies and returned to the location where they congregate.

ZOONOTIC DISEASE

Those diseases transmittable to humans from animals, including parasitic, bacterial, fungal and viral diseases.

§ 5-2-2. Responsibility of owners of domesticated cats.

- A. Owners of domesticated cats shall provide appropriate and adequate food, water and shelter for their cat.
- B. Owners of domesticated cats shall license each cat. Vaccination against rabies is required for licensing.
- C. The owner of a domesticated cat violates this section if the cat creates a nuisance.
- D. The owner of a sexually intact (not spayed or neutered) domesticated cat shall not permit the cat to roam unsupervised off the property of the owner.
- E. An owner shall not abandon a domesticated cat.

§ 5-2-3. Responsibility of property owners.

- A. The owner of real property shall spay/neuter and license any domestic cat the property owner permits to wander unsupervised on and off his/her property.
- B. The owner of real property shall not allow sexually intact (not spayed or neutered) feral cats to congregate on his/her property.
- C. The owner of real property violates this section if a cat on his/her property creates a nuisance.
- D. Only an Animal Control Officer, the ASPCA, or volunteers of TNR programs are authorized to trap cats anywhere in the Borough. A property owner may trap on his/her own property using a trap approved by the Animal Control Officer. It is a violation of this section for any unauthorized person to trap cats.

§ 5-2-4. Rabies vaccination of cats.

- A. Vaccination and license requirements. No person shall own, keep, harbor, or maintain any cat over seven months of age within Hightstown Borough, unless such cat is vaccinated and licensed. The provisions of this section do not apply to cats held in a cattery, or those held by a state or federal licensed research facility, or a veterinary establishment where cats are received or kept for diagnostic, medical, surgical, or other treatments, or licensed animal shelters, pounds, kennels, or pet shops.
- B. Vaccination. All cats shall be vaccinated against rabies by a licensed veterinarian in accordance with the latest "Compendium of Animals Vaccine and Recommendations for Immunization" published by the National Association of State Public Health Veterinarians, except as provided for in Subsection **D**.
- C. Vaccination certificate. A certificate of vaccination shall be issued to the owner of each animal vaccinated on a form recommended by the state.
- D. Exemptions. Any cat may be exempted from the requirements of such vaccination for a specified period of time by the local Board of Health, upon presentation of a veterinarian's certificate stating that because of an infirmity or other physical condition, or regimen of therapy, the inoculation of such cat shall be deemed inadvisable.
- E. Newly Acquired Cats. The owner of any newly acquired cats of vaccination age or of any cat which attains vaccination age, shall have such cat vaccinated within 10 days after such acquisition or age attainment.
- F. Cats Brought into the Borough. Any person who shall bring or cause to be brought into the Borough any cat vaccinated in another State for the current year and bearing an appropriate registration tag and who shall keep

such cat or permit such cat to be kept within the Borough for a period of more than 90 days shall, upon the expiration of the ninety-day period, provide proof of current vaccination status to the Board of Health.

- G. Proof of Vaccination. Proof of vaccination shall be produced by any person owning, keeping, maintaining or harboring a cat upon the request of any Board of Health official, Police Officer, Animal Control Officer or other person authorized by the Board of Health or the Borough.

§ 5-2-5. Licensing requirements; fees.

- A. Cats must have license number displayed. Any person who shall own, keep, or harbor a cat of licensing age shall annually apply for and procure from the Borough Clerk or other official designated by the Mayor and Council thereof to license cats in the municipality in which he/she resides a license and official registration tag with license number, or a registration sleeve for each cat so owned, kept, or harbored, and shall place upon such cat a collar or other device with the license number securely fastened or displayed thereto. Acceptable methods of displaying a license number shall include, but are not limited to, breakaway or elastic collars. License tags or sleeves are not transferable.
- B. Time for applying for license. The owner of any newly acquired cat of licensing age, or of any cat which attains licensing age, shall make application for a license tag or sleeve for such cat within 30 days after such acquisition or age attainment. This requirement will not apply to a nonresident keeping a cat within the Borough for no longer than 90 days.
- C. Cats brought into the Borough. Any person who shall bring or cause to be brought into the Borough any cat licensed in another state for the current year, and bearing a registration tag or sleeve, and shall keep the same or permit the same to be kept within the Borough for a period of more than 90 days, shall immediately apply for a license and registration tag or sleeve for each such cat.
 - (1) Any person who shall bring or cause to be brought into the Borough any unlicensed cat, not owned by such person, and shall keep same or permit same to be kept within the Borough for a period of more than 30 days, shall immediately apply for a license and registration tag or sleeve for each such cat.
 - (2) The property owner is responsible for the vaccination and licensing of any cat that remains on his/her property for a period of more than 10 days.
- D. Application contents; preservation of information.
 - (1) The application shall state the breed, sex, age, color, and markings of the cat for which license and registration are sought, and whether it is of a long- or short-haired variety; also the name, street, and post office address of the owner, and the person who shall keep or harbor such cat. The information on said application and the registration number issued for the cat shall be preserved for a period of three years by the Borough Clerk or other official designated to license cats in the Borough.
 - (2) Applications for licenses for cats which are required to be licensed by the provisions of this article shall be made prior to January 31 each year to the Borough Clerk or other official designated by the Mayor and Council. In all other cases, the application for license shall be made within 30 days of the day upon which the cat in question first becomes subject to the provisions of this article, as set forth more specifically in Subsections **B** and **C**.
- E. License forms and tags. License forms and official tags or sleeves shall be furnished by the Borough and shall be numbered serially, and shall bear the year of issuance and the name of the Borough.
- F. Evidence of inoculation with rabies vaccine or certification of exemption; requirement for license. The Borough Clerk or other official designated by the Mayor and Council to license cats shall not grant any such license and official registration tag or sleeve for any cat unless the owner thereof provides evidence that the cat to be licensed and registered has been inoculated with a rabies vaccine of a type approved by and

administered in accordance with the recommendations of the United States Department of Agriculture and the United States Department of Human Services, or has been certified exempt as provided by § 5-2-4 of this article. The rabies inoculation shall be administered by a duly licensed veterinarian, or by such other veterinarian permitted by law to do the same.

- G. License Fee Schedule. A license shall be issued after payment of a fee of \$14 for each cat not neutered and \$10 for each neutered cat. Those family groups which presently possess more than two cats, in accordance with § 5-2-5M, shall not be required to pay total annual fees in excess of \$30 for the licensing of all of the cats, exclusive of any delinquent fees which may apply in accordance with this section. Person who fail to obtain a license as required within the time period specified in this section will be subject to a delinquent fee per license as follows. If application is made:
 - (1) During February: \$5.
 - (2) During March: \$10.
 - (3) After March 31: \$15.
- H. Fees, renewals, expiration date of license.
 - (1) Expiration Date. Each cat license and registration tag shall expire on December 31 of the calendar year in which it was issued.
 - (2) Licenses from another municipality shall be accepted. The person applying for the license and registration tag and/or sleeve shall pay the fee fixed or authorized. The fee for the renewal of a license and registration tag or sleeve shall be the same as for the original, and the license, registration tag or sleeve and renewal thereof shall expire on December 31 of the calendar year in which it was issued.
 - (3) Only one license and registration tag or sleeve shall be required in the licensing year for any cat in the Borough. Any valid New Jersey license tag or sleeve issued by a New Jersey municipality shall be accepted by the Borough.
- I. Loss of license. If a license tag or sleeve has been misplaced or lost, the Board of Health may issue duplicate license and/or registration sleeve for that particular cat at a fee of \$1.
- J. Proof of licensing. Proof of licensing shall be produced by any person owning, keeping, maintaining, or harboring a cat, upon the request of any Health Official, Police Officer, Animal Control Officer, or other authorized person.
- K. Interfering with persons performing duties under this article. No person shall hinder, molest, or interfere with anyone authorized or empowered to perform any duty under this article.
- L. Disposition of fees collected. License fees and other moneys collected or received under the provisions of this article shall be forwarded to the Finance Department of the Borough, and shall be placed in a special account separate from any of the other accounts of the municipality and shall be used for the following purposes only: collecting, keeping and disposing of cats liable to seizure, for local prevention and control of rabies, including the dissemination of public information, educational programs, providing anti-rabies treatment under the direction of the local Board of Health for any person known or suspected to have been exposed to rabies, and for administering the provisions of this article. The allocation and payment of the license fees and other moneys collected and/or received under the provisions of this article shall be at the sole discretion of the local Board of Health for the above specified purposes. Any unexpended balance remaining in such special account shall be retained until the end of the third fiscal year following, and may be used for any of the purposes set forth in this section. At the end of said third fiscal year following, and at

the end of each fiscal year thereafter, there shall be transferred from such special account to the general funds of the Borough any amount then in such account which is in excess of the total amount paid into the special account during the last two fiscal years next preceding.

- M. Sanitation of Quarters. The quarters where cats are kept shall be kept clean and sanitary under standards generally accepted for the housing, feeding and care of cats by the American Veterinary Medical Association.

§ 5-2-6. Regulation and control.

No person shall own, keep or harbor a cat in the Borough except in compliance with the provisions of this article and the following regulations:

- A. Use of registration tags. No person, except an officer in the performance of his duties, shall remove a registration tag from the collar of any cat without the consent of the owner, nor shall any person attach a registration tag to a cat for which it was not issued.
- B. Interference with official duties. No person shall hinder, molest or interfere with anyone authorized or empowered to perform any duty under this article.
- C. Disturbing the peace. No person shall own, keep, harbor or maintain any cat which habitually cries between the hours of 8:00 p.m. and 8:00 a.m.
- D. Running at large. No person owning, keeping or harboring any cat shall suffer to permit it to run at large outside the premises of the owner.
- E. Nuisance. No person owning, keeping or harboring a cat shall permit or suffer it to do any injury or to do any damage to any lawn, shrubbery, flowers, grounds or property not belonging to the owner or to cause injury to any livestock, person or domestic animal.
- F. No owner of property shall allow unspayed, unvaccinated feral cats to run at large outside the premises of the owner. Vaccination and spaying shall be evidenced by ear-tipping. Farms are exempt from the provisions of this subsection.

§ 5-2-7. Impoundment and destruction of certain cats; fees.

- A. Causes for impounding. The Animal Control Officer may take into custody and impound, or cause to be taken into custody and impounded, any of the following cats:
 - (1) Any unlicensed cat running at large in violation of the provisions of this article.
 - (2) Any cat off the premises of the owner, or the person keeping or harboring such cat, which the Animal Control Officer or his agent has reason to believe is a stray cat.
 - (3) Any cat off the premises of the owner, or the person keeping or harboring such cat, without a current registration tag on its collar.
 - (4) Any cat or other animal which is suspected to be rabid or evidences any sign of zoonotic disease.
 - (5) Any feral cat whose vaccination and spay/neuter status is not evidenced by ear tipping.
 - (6) Any cat or other animal off the premises of the owner reported or observed by the Animal Control Officer to be ill, injured or creating a threat to the public health, safety and welfare or otherwise interfering with the enjoyment of property.
 - (7) Any cat which the Animal Control Officer has reasonable cause to believe has attacked a person or caused death or serious bodily injury, as defined in N.J.S.A. 2C:11-1(b), to that person; or has caused bodily

injury, as defined in N.J.S.A. 2C:11-1(a), to a person during an unprovoked attack and poses a serious threat of harm to persons or domestic animals.

- B. Access to premises. Any officer or agent authorized or empowered to perform any duty under this article is hereby authorized to go upon any premises to seize for impounding any cat which he may lawfully seize and impound when such officer is in immediate pursuit of such cat, except upon the premises of the owner of the cat if the owner is present and forbids it.
- C. Notice of seizure.
 - (1) If any cat so impounded or seized wears a registration tag, collar or harness having inscribed thereon or attached thereto the name and address of any person, or if the owner of or the person keeping or harboring the cat is known, the Animal Control Officer shall immediately serve on the person whose address is given on the collar, or on the person owning, keeping or harboring the cat, a notice, in writing, stating that the cat has been seized and will be liable to be disposed of or destroyed if not claimed within seven days after service of the notice.
 - (2) A notice under this subsection may be served either by delivering it to the person on whom it is to be served or by leaving it at the person's usual or last known place of abode or at the address given on the collar, or by forwarding it by mail in a prepaid letter addressed to that person at his usual or last known place of abode or to the address given on the collar.
- D. Disposition of unclaimed cats. The Animal Control Officer or his authorized representative, including an authorized kennel, is empowered to cause the destruction, in as humane a manner as possible, of any cat or other animal seized by him or otherwise coming into his possession, under any of the following circumstances:
 - (1) When any cat or other animal has not been claimed by the person owning, keeping or harboring same within seven days after notice or within seven days of the animal's detention when notice cannot be given to the person owning, keeping or harboring the cat or other animal in accordance with Subsection C and the administrative fee as provided in Subsection E has not been paid.
 - (2) When any cat is unlicensed at the time it is seized or otherwise comes into the possession of the Animal Control Officer, and the person owning, keeping or harboring such cat has not produced a current license and registration tag as provided in this article.
- E. Administrative & Impound Shelter Services fee. In order for a cat or other animal to be returned to the person owning, keeping or harboring same, when the cat or other animal has been seized by or otherwise comes into the possession of the Animal Control Officer, there must be paid an administrative fee, which is hereby established. This fee shall be exclusive of any charges or fees of a kennel for the custody, care, maintenance, control or disposal of the cat or other animal. The administrative fee shall be payable to the Borough in the following manner:
 - (1) The administrative fee for the return of a cat or other animal shall be \$60 per animal. The shelter services fee shall be \$75 if the animal is redeemed by its owner within 24 hours from entering the facility. If the animal is not redeemed by its owner within 24 hours, the shelter service fee shall be \$250 per animal.
 - (2) If the cat or other animal is redeemed from the impounding shelter by the person owning, keeping, or harboring the animal, the Borough of Hightstown will mail, via certified mail, the resident a bill consisting of the administrative fee of \$60, plus the shelter service fee of either \$75 or \$250, depending on the animals' length of stay at the facility. This bill shall be payable within 15 days of the date of the certified mailing, or else the Borough Code Enforcement Officer will issue a summons for failure to pay the fee.

§ 5-2-8. Violations and penalties.

Except as otherwise provided in this article, any person who violates, or who fails, or refuses to comply with, this article shall be liable for a penalty of not more than \$1,000 and six months' imprisonment, or both, for each offense, to be recovered by and in the name of the local Board of Health, or by and in the name of the municipality, and each day's continuance of the violation shall constitute a separate and distinct violation.

Article 5-3. Sale of Dogs and Cats from Pet Shops

§ 5-3-1. Definitions.

As used in this article, the following terms shall have the meanings indicated:

ANIMAL CARE FACILITY

An animal control center or animal shelter, maintained by or under contract with any state, county, or municipality, whose mission and practice is, in whole, or significant part, the rescue and placement of animals in permanent homes or rescue organizations.

ANIMAL RESCUE ORGANIZATION

Any not-for-profit organization which has tax-exempt status under Section 501(c)(3) of the United States Internal Revenue Code, whose mission and practice is, in whole or in significant part, the rescue and placement of animals in permanent homes.

CAT

A member of the species of domestic cat, *Felis catus*.

DOG

A member of the species of domestic dog, *Canis familiars*.

OFFER FOR SALE

To sell, offer for sale or adoption, advertise for the sale of, barter, auction, give away or otherwise dispose of a dog or cat.

PET SHOP

A retail establishment where dogs and cats are sold exchanged, bartered or offered for sale as pet animals to the general public at retail. Such definition shall not include an animal care facility or animal rescue organization, as defined herein.

§ 5-3-2. Restrictions on sale of dogs and cats.

- A. A pet shop may offer for sale only those dogs and cats that the pet shop has obtained from or displays in cooperation with:
 - (1) An animal care facility; or
 - (2) An animal rescue organization.
- B. A pet shop shall not offer for sale a dog or cat that is younger than eight weeks old.

Section 3. That this Ordinance shall become effective immediately upon final passage and publication in accordance with the law.

Section 4. That all other Ordinances or parts of Ordinances inconsistent herewith are hereby repealed to the extent of such inconsistency.

Section 5. That, in the event that any portion of this Ordinance is found to be invalid for any reason by any Court of competent jurisdiction, such judgment shall be limited in its effect only to that portion of the Ordinance actually adjudged to be invalid, and the remaining portions of this Ordinance shall be deemed severable therefrom and shall not be affected.

Introduction:

Adoption:

ATTEST:

MARGARET RIGGIO
MUNICIPAL CLERK

LAWRENCE D. QUATTRONE
MAYOR

Resolution 2022-91

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

AUTHORIZING PAYMENT OF BILLS

WHEREAS, certain bills are due and payable as per itemized claims listed on the following schedules, which are made a part of the minutes of this meeting as a supplemental record;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown that the bills be paid on audit and approval of the Borough Administrator, the appropriate Department Head and the Treasurer in the amount of \$991,249.50 from the following accounts:

Current		\$919,643.03	
W/S Operating		54,481.46	
General Capital		10,044.71	
Water/Sewer Capital		1,981.50	
Grant		4,213.30	
Trust		0.00	
Unemployment Trust		0.00	
Animal Control		0.00	
Law Enforcement Trust		0.00	
Tax Lien Trust		0.00	
Public Defender Trust		572.00	
Housing Trust		0.00	
Escrow		<u>313.50</u>	
Total		<u>\$991,249.50</u>	

CERTIFICATION

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on May 2, 2022.

Margaret Riggio
Borough Clerk

P.O. Type: All Include Project Line Items: Yes Open: N Paid: N Void: N
Range: First to Last Rcvd: Y Held: Y Aprv: N
Format: Detail without Line Item Notes Bid: Y State: Y Other: Y Exempt: Y

Vendor #	Name											
PO #	PO Date	Description	Contract	PO Type		First	Rcvd	Chk/Void		1099		
Item	Description	Amount	Charge Account	Acct Type	Description	Stat/Chk	Enc Date	Date	Date	Invoice	Excl	
ACTIO010 ACTION UNIFORM CO, LLC												
21-01272	10/15/21	BODY ARMOR ESTIMATE 12294										
1	BODY ARMOR ESTIMATE 12294	4,213.30	G-02-41-726-016-399	B	Federal Bulletproof Vest	R	10/15/21	04/27/22		42494		N
2	BODY ARMOR ESTIMATE 12294	542.50	1-01-25-240-001-043	B	Uniform Allowance/Leather Gds.	R	10/15/21	04/27/22		42494		N
		4,755.80										
	Vendor Total:	4,755.80										
A1014 APPROVED FIRE PROTECTION, INC.												
22-00058	01/27/22	CALIBRATE GAS METERS										
1	CALIBRATE GAS METERS INV 68032	117.85	2-09-55-501-002-503	B	Sewer Plant Maintenance	R	01/27/22	04/27/22		IN00068032		N
	Vendor Total:	117.85										
A0054 AQUA PRO-TECH LABORATORIES												
22-00462	04/21/22	OUTSIDE LAB TEST 203-00-76M										
1	OUTSIDE LAB TEST 203-00-76M	1,505.86	2-09-55-501-002-532	B	Outside Lab Testing	R	04/21/22	04/27/22		2030076M		N
	Vendor Total:	1,505.86										
ATLAN005 ATLANTIC COAST POLYMERS, INC												
22-00395	04/06/22	POLYLIFT POLYMER CLEANER										
1	POLYLIFT POLYMER CLEANER	325.00	2-09-55-501-002-535	B	Chemicals Miscellaneous	R	04/06/22	04/27/22		28309		N
2	SHIPPING	25.16	2-09-55-501-002-535	B	Chemicals Miscellaneous	R	04/27/22	04/27/22		28309		N
		350.16										
	Vendor Total:	350.16										
BELZO005 BELZONA REPAIR TECH, LLC.												
22-00370	04/01/22	MIX TANK REPAIR MATERIALS										
1	SECONDARY DIGESTER REPAIR #1	1,275.00	2-09-55-501-002-503	B	Sewer Plant Maintenance	R	04/01/22	04/27/22		S1046		N
2	BELZONA 2911	135.00	2-09-55-501-002-503	B	Sewer Plant Maintenance	R	04/01/22	04/27/22		S1046		N
3	BELZONA 2211	860.00	2-09-55-501-002-503	B	Sewer Plant Maintenance	R	04/01/22	04/27/22		S1046		N
4	BELZONA 5831	1,289.00	2-09-55-501-002-503	B	Sewer Plant Maintenance	R	04/01/22	04/27/22		S1046		N

[illegible]

Vendor #	Name	PO #	PO Date	Description	Amount	Contract Charge	PO Type Account	Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
C0087	CUSTOM BANDAG, INC													
	22-00366	04/01/22	4 TIRES FOR TAHOE											
	1		4 TIRES FOR TAHOE	676.60	2-01-26-315-001-134		B Vehicle Maint.-EMS	R	04/01/22	04/27/22			80200141	N
	22-00436	04/12/22	TIRES FOR TRUCK 20											
	1 INV 80200171		- TIRES FOR TRCK	720.78	2-01-26-305-001-034		B Motor Vehicle Parts & Access.	R	04/12/22	04/27/22			80200171	N
			Vendor Total:	1,397.38										
GARYR010	GARY R BANKS INDUSTRIAL GROUP													
	22-00371	04/01/22	LABOR REPAIRS FOR DIGESTER #1											
	1		LABOR REPAIRS FOR DIGESTER #1	4,912.00	2-09-55-501-002-503		B Sewer Plant Maintenance	R	04/01/22	04/27/22			0422-5853	N
			Vendor Total:	4,912.00										
S0081	GARY STEVENS													
	22-00443	04/12/22	WEBSITE MAINTENANCE/NEWSLETTER											
	1		WEBSITE MAINTENANCE	1,800.00	2-01-20-140-001-060		B Internet Services and Web Services	R	04/12/22	04/27/22			0001183	N
	2		NEWSLETTER	300.00	2-01-20-140-001-060		B Internet Services and Web Services	R	04/12/22	04/27/22			0001183	N
				2,100.00										
			Vendor Total:	2,100.00										
GEETA005	GEETANJALI JAIN													
	22-00453	04/21/22	1ST QTR 2022 MILEAGE REIMB											
	1		1ST QTR 2022 MILEAGE REIMB	175.50	2-01-27-330-001-045		B Mileage/Travel	R	04/21/22	04/27/22			1ST QTR 2022	N
			Vendor Total:	175.50										
M0714	GENSERVE, INC.													
	22-00404	04/07/22	B SERVICE-PENNSAUKEN											
	1		B SERVICE-PENNSAUKEN	195.00	2-09-55-501-002-511		B Generator/Engine Maintenance Agreemt (B)	R	04/07/22	04/27/22			0282006-IN	N
			Vendor Total:	195.00										
G1077	GEORGE S. COYNE CO., INC.													
	22-00003	01/18/22	RES 2020-239 SODIUM BICARBONAT			B								
	4 INV 379972	4/1/22	SODIUM BICARB	2,314.40	2-09-55-501-002-552		B Sodium Bicarbonate	R	02/11/22	04/27/22			379972	N

Vendor #	Name											
PO #	PO Date	Description	Contract	PO Type			First	Rcvd	Chk/Void		1099	
Item	Description	Amount	Charge	Account	Acct Type	Description	Stat/Chk	Enc Date	Date	Date	Invoice	Excl
G1077 GEORGE S. COYNE CO., INC. Continued												
22-00204	02/25/22	RES 2020-236 LIMEHI-CALC AWWTP		B								
3 INV	380316	4/5/22 LIME HI-CALC	1,127.50	2-09-55-501-002-553	B	Calcium Hydroxide (Lime)	R	02/25/22	04/27/22		380316	N
Vendor Total:		3,441.90										
G0050 GROVE SUPPLY INC												
22-00307	03/17/22	ELL/COUPLINGS										
1 INV	S5574753.001	- 90 ELL	13.79	2-09-55-501-001-503	B	Water Plant Maintenance	R	03/17/22	04/27/22		S5574753.001	N
2 INV	S5578252.001	- COUPLINGS	79.20	2-09-55-501-001-503	B	Water Plant Maintenance	R	03/17/22	04/27/22		S5578252.001	N
			92.99									
22-00341	03/25/22	COUPLINGS/NIPPLE										
2 INV	S5581584.001	- NIPPLE/COUP	24.94	2-09-55-501-001-535	B	Hydrants and Line Repair	R	03/25/22	04/27/22		S5581584.001	N
22-00391	04/06/22	SHARKBITE FEMALE ADAPTER										
1 INV	S5584721-001		14.93	2-09-55-501-001-503	B	Water Plant Maintenance	R	04/06/22	04/27/22		S5584721.001	N
Vendor Total:		132.86										
H1100 HOME DEPOT CREDIT SERVICES												
22-00433	04/12/22	SEALANT/WIRE/CUT OFF DISC										
1 INV	6511357	- CUT OFF DISC	59.94	2-09-55-501-001-535	B	Hydrants and Line Repair	R	04/12/22	04/27/22		6511357	N
2 INV	0046943	SEALANT/WIRE/ROD	32.81	2-09-55-501-002-503	B	Sewer Plant Maintenance	R	04/12/22	04/27/22		0046943	N
			92.75									
22-00458	04/21/22	APRIL 2022 INVOICES										
1 INV	6512481	- WEED PREVENTER	31.94	2-01-28-369-001-140	B	Landscape Maintenance	R	04/21/22	04/27/22		6512481	N
2 INV	4524648	- PLIERS	21.97	2-01-26-290-001-127	B	Street Repair & Maintenance	R	04/21/22	04/27/22		4524648	N
3 INV	6040977	COUPLINGS	10.30	2-09-55-501-002-503	B	Sewer Plant Maintenance	R	04/21/22	04/27/22		6040977	N
			64.21									
Vendor Total:		156.96										
IDEXX005 IDEXX DISTRIBUTION, INC.												
22-00245	03/03/22	DELIVER TO PIERRE QUOTE#190636										
1 WP	10Y COLI P/A COMPARATOR		16.94	2-09-55-501-002-506	B	Lab. Equipment & Supplies	R	03/03/22	04/27/22		3102356703	N
2 PRE-DISP	QT 2000		32.35	2-09-55-501-002-506	B	Lab. Equipment & Supplies	R	03/03/22	04/27/22		3102356703	N

Vendor #	Name											
PO #	PO Date	Description	Contract	PO Type		First	Rcvd	Chk/Void		1099		
Item Description		Amount	Charge Account	Acct Type Description	Stat/Chk	Enc Date	Date	Date	Invoice	Excl		
IDEXX005 IDEXX DISTRIBUTION, INC. Continued												
22-00245	03/03/22	DELIVER TO PIERRE QUOTE#190636	Continued									
3		IRRADIATED COILER 100 PK	909.53	2-09-55-501-002-506	B Lab. Equipment & Supplies	R	03/03/22	04/27/22	3102356703	N		
4		FREIGHT CHARGES	17.01	2-09-55-501-002-506	B Lab. Equipment & Supplies	R	03/03/22	04/27/22	3102356703	N		
			975.83									
Vendor Total:			975.83									
JERSE010 JERSEY APPLIANCE & SONS INC												
22-00424	04/11/22	BELT FOR DRYER DRUM										
1		BELT FOR DRYER DRUM	29.99	2-09-55-501-002-503	B Sewer Plant Maintenance	R	04/11/22	04/27/22	234815	N		
Vendor Total:			29.99									
JSHIN005 JSH INTERNATIONAL, LLC												
22-00428	04/11/22	30 DAY SUPPLY BAE										
1		30 DAY SUPPLY BAE	675.00	2-09-55-501-002-524	B BAE Digester	R	04/11/22	04/27/22	1625	N		
Vendor Total:			675.00									
K0005 KEMPTON FLAG												
22-00429	04/11/22	AMERICAN/POW FLAGS										
1		5 X 8 FT US NYLON FLAG	130.24	2-01-26-310-001-181	B Flags	R	04/11/22	04/27/22	21313	N		
2		4 X 6 FT POW/MIA DOUBLE SIDED	153.56	2-01-26-310-001-181	B Flags	R	04/11/22	04/27/22	21313	N		
3		SHIPPING	12.00	2-01-26-310-001-181	B Flags	R	04/11/22	04/27/22	21313	N		
			295.80									
Vendor Total:			295.80									
J0378 KENNCO LLC												
22-00389	04/06/22	CYLINDER RENTAL										
1		INV R13995 - CYLINDER RENTAL	24.40	2-01-26-290-001-050	B DPW Work Equipment	R	04/06/22	04/27/22	R13995	N		
Vendor Total:			24.40									
M1076 MCMANIMON, SCOTLAND & BAUMANN												
22-00467	04/25/22	HOURLY BILLING INV 189842/43										
1		HOURLY BILLING INV 189842	67.50	C-04-55-882-000-447	B MAPLE AVE & SUNSET DR 17-17 SECTION 20	R	04/25/22	04/27/22	189842	N		

[illegible]

Vendor # Name	PO #	PO Date	Description	Contract	PO Type	Stat/Chk	First	Rcvd	Chk/Void	1099
Item Description	Amount	Charge	Account	Acct Type Description	Enc	Date	Date	Date	Invoice	Exc
00019 O'BRIEN CONSULTING SERVICES										
22-00284 03/14/22 MONTHLY IT RATES FEB 2022										
1 MONTHLY IT RATES FEB 2022	900.00	2-01-25-240-001-029	B Maint. Contracts - Other	R	03/14/22	04/27/22			22-5887	N
2 MONTHLY IT RATES FEB 2022	250.00	2-01-25-240-001-029	B Maint. Contracts - Other	R	03/14/22	04/27/22			22-5887	N
3 MONTHLY IT RATES FEB 2022	8.50	2-01-25-240-001-029	B Maint. Contracts - Other	R	03/14/22	04/27/22			22-5887	N
	1,158.50									
22-00408 04/07/22 MONTHLY IT RATE MAR 2022										
1 MONTHLY IT RATE MAR 2022	900.00	2-01-25-240-001-029	B Maint. Contracts - Other	R	04/07/22	04/27/22			22-5911	N
2 MONTHLY IT RATE MAR 2022	250.00	2-01-25-240-001-029	B Maint. Contracts - Other	R	04/07/22	04/27/22			22-5911	N
3 MONTHLY IT RATE MAR 2022	8.50	2-01-25-240-001-029	B Maint. Contracts - Other	R	04/07/22	04/27/22			22-5911	N
	1,158.50									
Vendor Total:	2,317.00									
00080 OLD DOMINION BRUSH CO. INC.										
22-00460 04/21/22 FREIGHT&HANDLING ONLY 22-00390										
1 FREIGHT&HANDLING ONLY 22-00390	20.02	2-01-26-311-001-034	B Equipment Parts & Accessories	R	04/21/22	04/27/22			7934388 FREIGHT	N
Vendor Total:	20.02									
00050 ONE CALL CONCEPT INC										
22-00393 04/06/22 ONE CALL MESSAGES - MAR 2022										
1 ONE CALL MESSAGES - MAR 2022	102.96	2-09-55-501-001-535	B Hydrants and Line Repair	R	04/06/22	04/27/22			2035084	N
Vendor Total:	102.96									
P0557 PACKET MEDIA, LLC										
22-00432 04/12/22 NOTICE TO BIDDERS/WATER TOWER										
1 NOTICE TO BIDDERS	106.14	2-01-20-120-001-021	B Advertisements	R	04/12/22	04/27/22			300640897	N
Vendor Total:	106.14									
P0005 PARIS AUTOMOTIVE SUPPLY										
22-00440 04/12/22 MARCH 2022 INVOICES										
1 MARCH 2022 INVOICES	154.07	2-01-26-290-001-034	B Motor Vehicle Parts & Access.	R	04/12/22	04/27/22			MARCH 2022	N

Vendor #	Name											
PO #	PO Date	Description	Contract	PO Type			First	Rcvd	Chk/Void		1099	
Item Description			Amount	Charge Account	Acct Type Description	Stat/Chk	Enc Date	Date	Date	Invoice	Excl	
P0005 PARIS AUTOMOTIVE SUPPLY Continued												
22-00440	04/12/22	MARCH 2022 INVOICES		Continued								
2	MARCH 2022	INVOICE - 221957	49.50-	1-01-33-195-002-199	B Miscellaneous	R	04/12/22	04/27/22		MARCH 2022	N	
			104.57									
		Vendor Total:	104.57									
P0088 PARKER MCCAY, P.A.												
22-00449	04/20/22	Finalize resolution										
1	Finalize resolution		313.50	2021-01	P Variance - Sign	R	04/20/22	04/27/22		3138632	N	
		Vendor Total:	313.50									
POSIT005 POSITIVE PROMOTIONS												
22-00372	04/01/22	HPD PROMOTION STICKERS										
1	HPD PROMOTION STICKERS		181.45	2-01-25-240-001-119	B Community Policing	R	04/01/22	04/27/22		06928253	N	
		Vendor Total:	181.45									
RBDEL005 RBDEL, INC. THE UPS STORE												
22-00456	04/21/22	HPD TBLECLOTH										
1	HPD TBLECLOTH		200.00	2-01-25-240-001-119	B Community Policing	R	04/21/22	04/27/22		TBLECLOTH	N	
		Vendor Total:	200.00									
READY005 READY REFRESH BY NESTLE												
22-00463	04/21/22	DISTILLED WATER 5 GAL BOTTLES										
1	DISTILLED WATER 5 GAL BOTTLES		191.88	2-09-55-501-002-506	B Lab. Equipment & Supplies	R	04/21/22	04/27/22		02D5050008134	N	
2	DELIVERY FEE		7.49	2-09-55-501-002-506	B Lab. Equipment & Supplies	R	04/21/22	04/27/22		02D5050008134	N	
			199.37									
		Vendor Total:	199.37									
REDAR005 RED ARROW TECHNOLOGIES, LLC												
22-00442	04/12/22	MONTHLY SUPPORT APRIL 2022										
1	TECH SUPPORT & SERVICES		2,818.14	2-01-20-140-001-094	B Computer Service & Support	R	04/12/22	04/27/22		9694	N	
2	TECH SUPPORT/INTERNET/WEB		629.89	2-09-55-501-002-530	B Computer Software/Maint/Equip	R	04/12/22	04/27/22		9694	N	

Vendor # Name	PO #	PO Date	Description	Contract	PO Type	Stat/Chk	First	Rcvd	Chk/Void	1099
Item Description	Amount	Charge	Account	Acct Type Description	Enc	Date	Date	Date	Invoice	Exc
T0060 TOWNSHIP OF ROBBINSVILLE										
22-00451 04/21/22 COURT SHARED SVCS QTR 1 2022										
1 COURT BALANCE OF QTR 4 2021	78.57		1-01-20-176-000-199	B Miscellaneous	R	04/21/22	04/27/22		BAL 4TH QTR2021	N
2 PUBLIC DEFENDER NOV - DEC 2021	1,528.00		1-01-20-176-000-199	B Miscellaneous	R	04/21/22	04/27/22		BAL 4TH QTR2021	N
3 LANGUAGE LINE DEC 2021	154.05		1-01-20-176-000-111	B Interpreter/Outside Help	R	04/21/22	04/27/22		BAL 4TH QTR2021	N
4 EQUIPMENT & SUPPLIES QTR4 2021	258.58		1-01-20-176-000-111	B Interpreter/Outside Help	R	04/21/22	04/27/22		BAL 4TH QTR2021	N
5 1ST QTR 2022 SALARIES COURT	29,849.24		2-01-20-176-000-199	B Miscellaneous	R	04/21/22	04/27/22		QTR 1 2022	N
6 1ST QTR 2022 PUBLIC DEFENDER	2,700.00		2-01-20-176-000-199	B Miscellaneous	R	04/21/22	04/27/22		QTR 1 2022	N
7 1ST QTR 2022 PROSECUTOR	5,400.00		2-01-20-176-000-199	B Miscellaneous	R	04/21/22	04/27/22		QTR 1 2022	N
8 1ST QTR 2022 USE OF FACILITIES	18,000.00		2-01-26-310-001-025	B Building Rental	R	04/21/22	04/27/22		QTR 1 2022	N
9 1ST QTR 2022 ADMIN FEE	3,000.00		2-01-20-176-000-199	B Miscellaneous	R	04/21/22	04/27/22		QTR 1 2022	N
10 POSTAGE 12/15/21-3/31/22 COURT	386.87		2-01-20-176-000-022	B Postage and Express Charges	R	04/21/22	04/27/22		QTR 1 2022	N
11 1ST QTR 2022 COURT LANG LINE	76.05		2-01-20-176-000-111	B Interpreter/Outside Help	R	04/21/22	04/27/22		QTR 1 2022	N
12 1ST QTR 2022 EQUIP&SUPPLIES40%	1,054.53		2-01-20-176-000-036	B Office Supplies	R	04/21/22	04/27/22		QTR 1 2022	N
13 PUBLIC DEFENDER NOV - DEC 2021	572.00		T-17-56-286-000-837	B RESERVE-PUBLIC DEFENDER	R	04/21/22	04/27/22		BAL 4TH QTR2021	N
	63,057.89									
Vendor Total:	63,057.89									
U0061 USALCO, LLC										
22-00360 03/31/22 RES 2020-235 ALUMINUM SULFATE			B							
2 INV 20225779 3/30/22	4,773.53		2-09-55-501-002-542	B Aluminum Sulfate	R	03/31/22	04/27/22		20225779	N
Vendor Total:	4,773.53									
V0019 VERIZON										
22-00468 04/25/22 ACCTS 01-69 & 01-53 4/15/22										
1 250-717-367-0001-69 4/15/22	174.26		2-09-55-501-003-545	B Telephone-w/S-VERIZON	R	04/25/22	04/27/22		250717367000169	N
2 750-717-188-0001-53 4/15/22	438.24		2-01-31-440-001-089	B Telephone-VERIZON	R	04/25/22	04/27/22		750717188000153	N
	612.50									
Vendor Total:	612.50									
VORTE010 VORTEX SERVICES, LLC										
22-00398 04/06/22 8 HOUR DAY T/V DAY #4										
1 8 HOUR DAY JET/VAC DAY #1	1,450.00		2-09-55-501-002-537	B Sewer Main Cleaning & Testing	R	04/06/22	04/27/22		306610	N
2 8 HOUR DAY JET/VAC DAY #2	1,450.00		2-09-55-501-002-537	B Sewer Main Cleaning & Testing	R	04/18/22	04/27/22		306610	N
3 8 HOURS SEWER LINE T/V DAY #3	1,450.00		2-09-55-501-002-537	B Sewer Main Cleaning & Testing	R	04/18/22	04/27/22		306610	N

[illegible]

Total Purchase Orders: 57 Total P.O. Line Items: 117 Total List Amount: 172,447.21 Total Void Amount: 0.00

Totals by Year-Fund								
Fund Description	Fund	Budget Rcvd	Budget Held	Budget Total	Revenue Total	G/L Total	Project Total	Total
CURRENT FUND	1-01	2,512.20	0.00	2,512.20	0.00	0.00	0.00	2,512.20
CURRENT FUND	2-01	112,379.17	0.00	112,379.17	0.00	0.00	0.00	112,379.17
	2-09	40,430.83	0.00	40,430.83	0.00	0.00	0.00	40,430.83
	2-21	0.00	0.00	0.00	0.00	0.00	313.50	313.50
Year Total:		152,810.00	0.00	152,810.00	0.00	0.00	313.50	153,123.50
GENERAL CAPITAL	C-04	10,044.71	0.00	10,044.71	0.00	0.00	0.00	10,044.71
WATER/SEWER CAPITAL	C-08	1,981.50	0.00	1,981.50	0.00	0.00	0.00	1,981.50
Year Total:		12,026.21	0.00	12,026.21	0.00	0.00	0.00	12,026.21
	G-02	4,213.30	0.00	4,213.30	0.00	0.00	0.00	4,213.30
PUBLIC DEFENDER TRUST FUND-#17	T-17	572.00	0.00	572.00	0.00	0.00	0.00	572.00
Total of All Funds:		172,133.71	0.00	172,133.71	0.00	0.00	313.50	172,447.21

Project Description	Project No.	Rcvd Total	Held Total	Project Total
Variance - Sign	2021-01	313.50	0.00	313.50
Total of All Projects:		<u>313.50</u>	<u>0.00</u>	<u>313.50</u>

Resolution 2022-92

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

RESOLUTION MAKING AND CONFIRMING APPOINTMENT FOR THE HIGHTSTOWN HOUSING AUTHORITY

BE IT RESOLVED that the following appointments are hereby made and confirmed by the Mayor and Council of the Borough of Hightstown:

Housing Authority

Sean McDonnell
Jameellah Lance

Ux. 5 yrs.
Ux. 5 yrs.

December 31, 2025
December 31, 2026

CERTIFICATION

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on July 21, 2021.

Margaret Riggio
Borough Clerk

Resolution 2022-93

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

A RESOLUTION RECOGNIZING COMMUNITY ACTION MONTH

WHEREAS, Community Action has made essential contributions to individuals and families across this Nation by creating economic opportunities and strengthening communities; and

WHEREAS, Community Action is a robust state and local force connecting people to lifechanging services and creating pathways to prosperity in 99% of all American counties; and

WHEREAS, Community Action builds and promotes economic stability as an essential aspect of enabling and enhancing stronger communities and stable homes; and

WHEREAS, Community Action promotes community-wide solutions to challenges throughout our cities, suburbs, and rural areas; and

WHEREAS, Community Action delivers innovative services and supports that create greater opportunities for families and children to succeed; and

WHEREAS, Community Action insists on community participation and involvement ensuring that all sectors of the community have a voice and will be heard; and

WHEREAS, Community Action is celebrating 58 years of innovation, impact, and providing proven results for Americans.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council, of the Borough of Hightstown do hereby recognize May 2022 as COMMUNITY ACTION MONTH in recognition of the hard work and dedication of all Rise - a Community Action Service Centers.

CERTIFICATION

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on May 2, 2022.

Margaret Riggio
Borough Clerk

Resolution 2022-94

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

INCREASING THE COST OF WASTE DISPOSAL STICKERS FOR BULKY WASTE ITEMS, WHITE GOODS AND METAL ITEMS

WHEREAS, pursuant to Article 18-1-5 of the Revised General Ordinances of the Borough of Hightstown, a waste disposal sticker is required for bulky waste items, white goods and metal items; and

WHEREAS, the Borough Administrator and the Superintendent of Public Works recommend increasing the cost for one (1) waste disposal sticker from \$5.00 to \$10.00; and

WHEREAS, the increase in price will become effective June 1, 2022.

NOW THEREFORE BE IT RESOLVED, that the Mayor and Council of the Borough of Hightstown approve the increase for waste disposal stickers to \$10.00 effective June 1, 2022.

CERTIFICATION

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on May 2, 2022.

Margaret Riggio
Borough Clerk

Resolution 2022-95

BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY

AUTHORIZING EMERGENCY TEMPORARY APPROPRIATIONS PRIOR TO ADOPTION OF THE 2022 BUDGET

WHEREAS, an emergent condition has arisen with respect to inadequate appropriation balances remaining in some line items of the 2022 temporary budget; and

WHEREAS, N.J.S.A. 40A:4-20 provides for the creation of emergency appropriations for the purposes above mentioned; and

WHEREAS, it is the desire of the Mayor and Council to create emergency temporary appropriations as set forth on Schedule "A," attached; and

WHEREAS, the total emergency temporary appropriations in resolutions adopted in the year 2022 pursuant to the provisions of N.J.S.A. 40A:4-20 (Chapter 96, P.L. 1951, as amended), including this resolution, total:

	<i>THIS RESOLUTION</i>	<i>PREVIOUS TOTAL</i>	<i>CUMULATIVE TOTAL</i>
Current	40,000.00	1,234,907.00	1,274,907.00
Capital Outlay – Current	0.00	0.00	0.00
Debt Service – Current	0.00	0.00	0.00
Water/Sewer	0.00	342,705.00	342,705.00
Capital Outlay – W/S	0.00	0.00	0.00
Debt Service - W/S	0.00	0.00	0.00
TOTAL	40,000.00	1,577,612.00	1,617,612.00

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Hightstown (not less than two-thirds of all the members of thereof affirmatively concurring) that, in accordance with N.J.S.A. 40A:4-20:

1. An emergency temporary appropriation is hereby made for each item listed on the schedules that are attached hereto and made a part hereof;
2. Each emergency appropriation listed will be provided for in the 2022 budget under the same title as written herein;
3. One certified copy of this resolution will be filed with the Director of Local Government Services, and a copy provided to the Chief Finance Officer.

CERTIFICATION

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on May 2, 2022.

Margaret Riggio
Borough Clerk

Borough of Hightstown
 Emergency Temporary No. 5
 5/2/2022

Current Fund

Police Vehicle Purchase	Other Expenses	35,000.00
Robbinsville Mechanic Services	Other Expenses	<u>5,000.00</u>
Total Current Fund		<u>40,000.00</u>

Water-Sewer Operating Fund

		<u>-</u>
Total Water Sewer Operating		<u>-</u>

Total		<u><u>40,000.00</u></u>
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Resolution 2022-96

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

AUTHORIZING A MEETING WHICH EXCLUDES THE PUBLIC

BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown that this body will hold a meeting on May 2, 2022, via www.zoom.com, that will be limited only to consideration of an item or items with respect to which the public may be excluded pursuant to section 7b of the Open Public Meetings Act.

The general nature of the subject or subjects to be discussed:

Contract Negotiations – Local 32

Contract Negotiations - WMR, LLC 219 Wycoff Mills Road

Stated as precisely as presently possible the following is the time when and the circumstances under which the discussion conducted at said meeting can be disclosed to the public August 2, 2022, or when the need for confidentiality no longer exists.

The public is excluded from said meeting, and further notice is dispensed with, all in accordance with sections 8 and 4a of the Open Public Meetings Act.

CERTIFICATION

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on May 2, 2022.

Margaret Riggio
Borough Clerk