

Agenda
Hightstown Borough Council
 April 18, 2022
 6:30 PM – Public Session

www.zoom.com

Meeting ID: 829 7221 7248

Passcode: RZ06eh

<https://us02web.zoom.us/j/82972217248?pwd=LzlQYTZkOERyemJlOGNack4xcUs1UT09>

By phone

(929)205-6099

Meeting ID: 829 7221 7248

Passcode: 578650

PLEASE TURN OFF ALL CELL PHONES DURING YOUR ATTENDANCE AT THIS MEETING TO AVOID SOUNDS/RINGING OR CONVERSATION THAT MAY INTERFERE WITH THE MEETING OR THE ABILITY OF ATTENDEES TO HEAR THE PROCEEDINGS. THANK YOU FOR YOUR COOPERATION.

Meeting called to order by Mayor Lawrence Quattrone.

STATEMENT: Adequate notice of this meeting has been given in accordance with the Open Public Meetings Act, pursuant to Public Law 1975, Chapter 231. Said notice was provided to the *Trenton Times* and the *Windsor-Hights Herald*, and is posted on the Borough's website.

Roll Call

Flag Salute

Approval of the Agenda

Presentations

OEM Update – Rescind Declaration of Emergency

Engineering Items

Improvements to Orchard Avenue, Meadow Drive, Clover Lane and South Main Street

Public Comment

Any person wishing to address Council with his or her comments will have a maximum of three minutes to do so at this time.

Ordinances

Ordinance 2022-05 Public Hearing and Final Reading An Ordinance Amending Chapter 25, “Stormwater Control” of the Revised General Ordinances of the Borough of Hightstown

Ordinance 2022-06 Public Hearing and Final Reading An Ordinance Establishing Certain New Regulations Concerning Vehicles and Traffic, and Amending and Supplements Chapter 7, Entitled “Traffic” of the Revised General Ordinances of the Borough of Hightstown, New Jersey

Ordinance 2022-07 Public Hearing and Final Reading Bond Ordinance Providing for Improvements to the Water-Sewer Utility in and by the Borough of Hightstown, In the County of Mercer, New Jersey, Appropriating \$1,100,000 Therefor and Authorizing the Issuance of \$1,100,000 Bonds or Notes of the Borough to Finance the Cost Thereof

Ordinance 2022-08 Introduction and First Reading An Ordinance Amending and Supplementing Chapter 7 Entitled “Traffic” Entitled Parking Prohibited at all Times on Certain Streets” of the Revised General Ordinances of the Borough of Hightstown, New Jersey”

Resolutions

- 2022-85** Authorizing Payment of Bills
- 2022-86** Proclaiming Hightstown Volunteer Appreciation Week and Recognizing, Honoring and Thanking Hightstown Volunteers
- 2022-87** Authorizing the Execution of an Agreement with Community Action Service Center, Inc., d/b/a RISE, Relating to the Utilization of Municipal Garbage Dumpsters located in the Stockton Street Parking Lot
- 2022-088** Authorizing Emergency Temporary Appropriations Prior to Adoption of the 2022 Budget

Discussion

- Increase Bulk Sticker Fee
- Summer Hours

Subcommittee Reports

Mayor/Council/Administrative Reports

Adjournment



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 ENGINEERING GROUP LLC
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1670 Whitehorse-Hamilton Square Rd.
 Hamilton, New Jersey 08690
 609-586-1141 fax 609-586-1143
 www.RobertsEngineeringGroup.com

March 10, 2022

Mayor and Council
 Borough of Hightstown
 156 Bank Street
 Hightstown, NJ 08520

Re: Improvements to Orchard Avenue, Meadow Drive,
 Clover Lane, and South Main Street
 Borough of Hightstown, Mercer County
 Our File No.: H1603

Dear Mayor and Council:

The New Jersey Department of Transportation has notified the Borough through its Project Management and Reporting System (PMRS) that it has been awarded funding through the Municipal Aid Program for Improvements to Orchard Avenue, Meadow Drive, Clover Lane, and South Main Street in the amount of \$500,000.00.

You may recall that the estimated construction cost was \$1,165,000.00. The awarded allotment is \$665,000.00 less than the requested amount. This cost does not include the costs for water and sewer improvements.

The proposed improvements are as follows:

Roadway Improvements (\$1,165,000.00)

- Repaving of Orchard Avenue, Meadow Drive, and Clover Lane with an estimate cost of approximately \$645,000.00.
- Curb replacement as necessary and new sidewalks on one side of Orchard Avenue, Meadow Drive, Clover Lane, and South Main Street with an estimated cost of approximately \$395,000.00.
- Stormwater, signage, and striping improvements as required with an estimated cost of approximately \$125,000.00.

As the total estimated cost is \$665,000.00 less than the requested amount, we have evaluated ways to reduce the overall construction cost. However, please note that the paving, stormwater, signage, and striping improvements noted above are required and have an estimated cost of \$770,000.00. We may be able to reduce costs by eliminating new sidewalks on Meadow Drive and Clover Lane. This will reduce the cost for these improvements by \$170,000 from \$395,000.00 to approximately \$225,000.00.

If the Borough does not wish to reduce the scope of work, a low interest loan through the NJ Transportation Infrastructure Bank to fund the improvements above the grant amount is available. This process would be similar to the loan funding obtained for water improvements on past projects.

Water Improvements (\$307,000.00)

- The existing 6" water main on Orchard Avenue between Schuyler Avenue and the southern intersection with Meadow Drive is undersized and must be replaced with an 8" water main to improve fire flow. This cost is approximately \$307,000.00.

Improvements to Orchard Avenue, Meadow Drive,
Clover Lane, and South Main Street
Borough of Hightstown
Our File No.: H1603
Page 2 of 2

- The Borough Water Department has recently inspected the existing water services in accordance with recent NJDEP requirements regarding lead service evaluation. The Water Department found that all water services within the project area (public and private) are copper and therefore do not require replacement.
- The Borough can apply for a low interest loan through the NJ Water Infrastructure Bank to fund these improvements as has been done for water improvements over the past decade.

Sewer Improvements (\$200,000.00)

- During inspections of the existing water services, the Borough Water Department found that sanitary sewer laterals are made of Orangeburg pipe. The Borough has had a policy of replacing Orangeburg laterals when encountered as they are typically in poor condition and do not have extended lifespans. This cost is approximately \$200,000.00.
- There is no apparent evidence of problems with the existing sanitary sewer main. However, I defer to the AWWTP Superintendent to verify that no sewer main improvements are necessary.

As outlined above, the total estimated cost for all improvements is \$1,672,000.00. Roberts Engineering Group is prepared to move forward with the contract.

The anticipated costs for survey, design, permitting, bidding, and construction administration/inspection are as follows:

Survey, Design, Permitting, Bidding, Loan Applications =	\$ 87,000.00
<u>Construction Administration and Inspection =</u>	<u>\$ 98,000.00</u>
TOTAL =	\$185,000.00

Please review the above figures and advise as to how the Council would like to move forward. I am available to review at your next Council meeting.

Should you have any questions or concerns, please feel free to contact me.

Very truly yours,

Carmela Roberts, P.E., C.M.E.
Borough Engineer

- cc:
- Dimitri Musing, Borough Administrator
 - Peggy Riggio, RMC, CMR, Borough Clerk
 - George Lang, Borough CFO
 - Ken Lewis, Borough Superintendent of Public Works
 - Bill Searing, Borough Superintendent of AWWTP
 - Cameron Corini, PE, CME, Roberts Engineering Group, LLC
 - Kelly Pham, EIT, Roberts Engineering Group, LLC



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ENGINEERING GROUP LLC
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1670 Whitehorse-Hamilton Square Rd.
Hamilton, New Jersey 08690
609-586-1141 fax 609-586-1143
www.RobertsEngineeringGroup.com

**ENGINEER'S ESTIMATE
WATER IMPROVEMENTS TO ORCHARD AVENUE AND MEADOW DRIVE**

SITUATED IN

BOROUGH OF HIGHTSTOWN, MERCER COUNTY, NEW JERSEY

Our File No.: H1603

March 3, 2022

Orchard Avenue Road Length = 1,900 LF, Road Width = 31 LF

Meadow Drive Road Length = 1,600 LF, Road Width = 30 LF

ITEM	DESCRIPTION	UNITS	QUANTITY	PRICE	TOTAL
1	Unifrom Traffic Directors	HOUR	200	\$125.00	\$25,000.00
2	8" HDPE Water Main	LF	850	\$125.00	\$106,250.00
3	6" HDPE Water Main	LF	400	\$100.00	\$40,000.00
4	1" Type K Copper Water Service	LF	100	\$80.00	\$8,000.00
5	Curb Valve and Box	UNIT	5	\$500.00	\$2,500.00
6	Transfer Water Services	UNIT	16	\$1,500.00	\$24,000.00
7	Fire Hydrant Assembly	UNIT	4	\$8,500.00	\$34,000.00
8	8" Gate Valve	UNIT	11	\$2,000.00	\$22,000.00
9	6" Gate Valve	UNIT	3	\$1,750.00	\$5,250.00
10	6" Insertion Valve	UNIT	2	\$7,000.00	\$14,000.00
11	6" Wet Tap and Valve, If & Where Directed	UNIT	2	\$7,250.00	\$14,500.00
12	6" Cap	UNIT	10	\$450.00	\$4,500.00
13	8"x6" Reducer	UNIT	3	\$700.00	\$2,100.00
14	8"x6" Tee	UNIT	5	\$6,000.00	\$30,000.00
TOTAL ESTIMATED CONSTRUCTION COST					\$307,100.00

Carmela Roberts, P.E., C.M.E.

N.J. License No. 34419



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Hamilton, New Jersey 08690
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www.RobertsEngineeringGroup.com

**ENGINEER'S ESTIMATE
SEWER IMPROVEMENTS AT ORCHARD AVENUE, MEADOW DRIVE, AND CLOVER LANE**

SITUATED IN

BOROUGH OF HIGHTSTOWN, MERCER COUNTY, NEW JERSEY

Our File No.: H1603

March 10, 2022

Orchard Avenue Road Length = 1,900 LF, Road Width = 31 LF

Meadow Drive Road Length = 1,600 LF, Road Width = 30 LF

ITEM	DESCRIPTION	UNITS	QUANTITY	PRICE	TOTAL
1	Uniform Traffic Directors	HOUR	400	\$125.00	\$50,000.00
2	6" Sanitary Lateral	LF	1,500	\$110.00	\$165,000.00
3	Sanitary Cleanout	UNIT	69	\$500.00	\$34,500.00
TOTAL ESTIMATED CONSTRUCTION COST					\$199,500.00

Carmela Roberts, P.E., C.M.E.

N.J. License No. 34419

ORDINANCE 2022-05

BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY

AN ORDINANCE AMENDING CHAPTER 25, “STORMWATER CONTROL” OF THE REVISED GENERAL ORDINANCES OF THE BOROUGH OF HIGHTSTOWN

WHEREAS, the Borough of Hightstown maintains a Tier A MS4 New Jersey Pollutant Discharge Elimination System (NJPDES) Stormwater Permit; and

WHEREAS, the Borough is required to develop, update, implement, and enforce a program to ensure adequate long-term cleaning, operation, and maintenance of stormwater facilities not owned or operated by the Borough; and

WHEREAS, at the recommendation of the Borough Engineer, and in order to remain in compliance with the Stormwater Permit, the Hightstown Borough Council has agreed to modify the existing language of certain provisions currently contained within the Borough Code.

NOW, THEREFORE, BE IT ORDAINED, by the Mayor and Borough Council of the Borough of Hightstown, in the County of Mercer and State of New Jersey, as follows:

Section 1. Chapter 25 “Stormwater Control,” of the “Revised General Ordinances of the Borough of Hightstown,” is hereby amended and supplemented in the following respects (additions are shown with underline, deletions are shown with ~~strikeout~~):

25-1-11 Requirements Regarding Dumpsters and Other Refuse Containers

A. Purpose

This Section requires dumpsters and other refuse containers that are outdoors or exposed to stormwater to be covered at all times and prohibits the spilling, dumping, leaking, or otherwise discharge of liquids, semi-liquids or solids from the containers to the municipal separate storm sewer system(s) operated by the Borough of Hightstown and/or the waters of the State so as to protect public health, safety and welfare, and to prescribe penalties for the failure to comply.

B. Definitions

For the purpose of this Section, the following terms, phrases, words, and their derivations shall have the meanings stated herein unless their use in the text of this Chapter clearly demonstrates a different meaning. When not inconsistent with the context, words used in the present tense include the future, words used in the plural number include the singular number, and words used in the singular number include the plural number. The word “shall” is always mandatory and not merely directory.

1. Municipal separate storm sewer system (MS4) – a conveyance or system of conveyances (including roads with drainage systems, municipal streets, catch basins,

curbs, gutters, ditches, manmade channels, or storm drains) that is owned or operated by Hightstown Borough or other public body, and is designed and used for collecting and conveying stormwater.

2. Person – any individual, corporation, company, partnership, firm, association, or political subdivision of this State subject to municipal jurisdiction.
3. Refuse container – any waste container that a person controls whether owned, leased, or operated, including dumpsters, trash cans, garbage pails, and plastic trash bags.
4. Stormwater – means water resulting from precipitation (including rain and snow) that runs off the land’s surface, is transmitted to the subsurface, is captured by separate storm sewers or other sewerage or drainage facilities, or is conveyed by snow removal equipment.
5. Waters of the State – means the ocean and its estuaries, all springs, streams and bodies of surface or ground water, whether natural or artificial, within the boundaries of the State of New Jersey or subject to its jurisdiction.

C. Applicability

1. Any person who controls, whether owned, leased, or operated, a refuse container or dumpster must ensure that such container or dumpster is covered at all times and shall prevent refuse from spilling out or overflowing.
2. Any person who owns, leases or otherwise uses a refuse container or dumpster must ensure that such container or dumpster does not leak or otherwise discharge liquids, semi-liquids or solids to the municipal separate storm sewer system(s) operated by the Borough of Hightstown.

D. Exceptions

1. Permitted temporary demolition containers
2. Litter receptacles (other than dumpsters or other bulk containers)
3. Individual homeowner trash and recycling containers
4. Refuse containers at facilities authorized to discharge stormwater under a valid NJPDES permit
5. Large bulky items (e.g., furniture, bound carpet and padding, white goods placed curbside for pickup)

E. Enforcement and Penalties

1. This Section shall be enforced by the Stormwater Management Coordinator and/or Superintendent of the Department of Public Works and/or their designee of the Borough of Hightstown.
2. Any person who is found to be in violation of this Section shall be subject to penalties as stated in Chapter 1, Article 1-5 of the Revised General Ordinances of the Borough of Hightstown.

25—1-~~11~~12. Penalties

Any person(s) who erects, constructs, alters, repairs, converts, maintains, or uses any building, structure or land in violation of this ordinance shall be subject to the following penalties: Chapter 1, Article 1-5 of the Revised General Ordinances of the Borough of Hightstown.

25-1-~~12~~13. Severability

Each section, subsection, sentence, clause and phrase of this Ordinance is declared to be an independent section, subsection, sentence, clause and phrase, and the finding or holding of any such portion of this Ordinance to be unconstitutional, void, or ineffective for any cause, or reason, shall not affect any other portion of this Ordinance.

Section 2. In the event that any portion of this Ordinance is found to be invalid for any reason by any Court of competent jurisdiction, such judgment shall be limited in its effect only to that portion of the Ordinance actually adjudged to be invalid, and the remaining portions of this Ordinance shall be deemed severable therefrom and shall not be affected.

Section 3. All other Ordinances or parts of Ordinances inconsistent herewith are hereby repealed to the extent of such inconsistency.

Section 4. This Ordinance shall become effective upon final passage and publication in accordance with the law.

Introduction:

Adoption:

ATTEST:

MARGARET RIGGIO
MUNICIPAL CLERK

LAWRENCE D. QUATTRONE
MAYOR

Ordinance 2022-06

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

AN ORDINANCE ESTABLISHING CERTAIN NEW REGULATIONS CONCERNING VEHICLES AND TRAFFIC, AND AMENDING AND SUPPLEMENTING CHAPTER 7, ENTITLED “TRAFFIC,” OF THE REVISED GENERAL ORDINANCES OF THE BOROUGH OF HIGHTSTOWN, NEW JERSEY

WHEREAS, the Mayor and Council of the Borough of Hightstown (the “Borough”) wish to establish certain new regulations concerning vehicles and traffic within the Borough; and

WHEREAS, the new regulations will prohibit vehicles which have a gross vehicle registered weight in excess of four (4) tons from operating on all municipal owned streets, except for those streets specifically identified by the Borough or as otherwise provided by the Borough; and

WHEREAS, the new regulations will also prohibit vehicles from turning at the intersection of North Main Street and Wyckoff Mills Road, when traveling in a northbound or southbound direction on North Main Street; and

WHEREAS, the Mayor and Council believe that these new regulations will improve traffic flow in the Borough, and that the regulations are in furtherance of the health, safety and welfare of the public; and

WHEREAS, in order to codify these new regulations, the Mayor and Council wish to make certain changes to Chapter 7, entitled “Traffic,” of the Revised General Ordinances of the Borough of Hightstown, New Jersey, as set forth below.

NOW, THEREFORE, BE IT ORDAINED, by the Mayor and Council of the Borough of Hightstown as follows:

Section 1. That vehicles which have a gross vehicle registered weight in excess of four (4) tons are hereby prohibited from operating on all municipal owned streets, except for those streets specifically identified by Ordinance by the Borough or as otherwise provided by the Borough.

Section 2. That all vehicles are hereby prohibited from turning at the intersection of North Main Street and Wyckoff Mills Road, when traveling in a northbound or southbound direction on North Main Street

Section 3. That all relevant Borough officials and/or employees are hereby authorized and directed to undertake all actions that are necessary to implement the aforesaid new traffic regulations, including but not limited to the posting of appropriate signage and/or other markings to alert the public, as well as to seek any approvals which may be necessary from any other governmental agencies or authorities which may have jurisdiction over the matters set forth in the within Ordinance.

Section 4. That Chapter 7, entitled “Traffic”, of the Revised General Ordinances of the Borough of Hightstown, New Jersey, is hereby amended and supplemented to read as follows (underline for additions, strikethroughs for deletions):

§ 7-1-18 Truck Route System.
[Ord. No. 1-16-92]

A truck route system upon which trucks in excess of four tons gross weight may travel is hereby established on the following streets or parts of streets:

Name of Street	Location
Etra Road (C.R. 571)	From South Main Street to the East Windsor Township corporate line
North Main Street (C.R. 539)	Within the Borough corporate line
Rogers Avenue	Entire length
South Main Street (C.R. 539)	Within the Borough corporate line
Stockton Street (C.R. 571)	From the Township of East Windsor corporate line to Rogers Avenue
West Ward Street	From South Main Street (CR 539 — 571 to Mercer Street (Route 33)

All vehicles having a gross vehicle registered weight in excess of four (4) tons shall be excluded from all municipal owned streets, except for the specific municipal streets identified above. Such vehicles shall, however, be permitted on all streets for the purpose of the local pickup and delivery of materials only. Exempt vehicles include all Borough-owned vehicles, school buses, and recycling trucks.

§ 7-1-23 Turn Prohibitions.

No person shall make a turn at any location listed and only in the manner described.

<u>Intersection</u>	<u>Turn Prohibited</u>	<u>Movement Prohibited</u>
<u>North Main Street and Wyckoff Mills Road</u>	<u>No turns for vehicles traveling northbound or southbound on North Main Street</u>	<u>No east bound traffic entering from North Main Street</u>

Section-5. That all other Ordinances or parts of Ordinances inconsistent herewith are hereby repealed to the extent of such inconsistency.

Section 6. That this Ordinance shall become effective upon final passage and publication in accordance with the law, following the receipt of any approvals deemed necessary by any other governmental agencies or authorities which may have jurisdiction over the matters set forth in the within Ordinance and the installation of proper signage by the Borough of Hightstown and/or the County of Mercer.

Introduction:

Adoption:

ATTEST:

MARGARET RIGGIO
MUNICIPAL CLERK

LAWRENCE D. QUATTRONE
MAYOR

Ordinance 2022-07

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

**BOND ORDINANCE PROVIDING FOR IMPROVEMENTS TO THE
WATER-SEWER UTILITY IN AND BY THE BOROUGH OF
HIGHTSTOWN, IN THE COUNTY OF MERCER, NEW JERSEY,
APPROPRIATING \$1,100,000 THEREFOR AND AUTHORIZING THE
ISSUANCE OF \$1,100,000 BONDS OR NOTES OF THE BOROUGH TO
FINANCE THE COST THEREOF.**

BE IT ORDAINED BY THE BOROUGH COUNCIL OF THE BOROUGH OF HIGHTSTOWN, IN THE COUNTY OF MERCER, NEW JERSEY (not less than two-thirds of all members thereof affirmatively concurring) AS FOLLOWS:

Section 1. The improvement described in Section 3(a) of this bond ordinance is hereby authorized to be undertaken by the Borough of Hightstown, in the County of Mercer, New Jersey (the "Borough"). For the improvement or purpose described in Section 3(a), there is hereby appropriated the sum of \$1,100,000. Pursuant to N.J.S.A. 40A:2-11(c), no down payment is provided for the costs of the improvement since the project described in Section 3(a) hereof is expected to be funded through the New Jersey Infrastructure Bank.

Section 2. In order to finance the cost of the improvement or purpose, negotiable bonds are hereby authorized to be issued in the principal amount of \$1,100,000 pursuant to the Local Bond Law. In anticipation of the issuance of the bonds, negotiable bond anticipation notes are hereby authorized to be issued pursuant to and within the limitations prescribed by the Local Bond Law.

Section 3. (a) The improvement hereby authorized and the purpose for the financing of which the bonds are to be issued is water tank painting and repairs for the water-sewer utility, including all work and materials necessary therefor and incidental thereto.

(b) The estimated maximum amount of bonds or bond anticipation notes to be issued for the improvement or purpose is as stated in Section 2 hereof.

(c) The estimated cost of the improvement or purpose is equal to the amount of the appropriation herein made therefor.

Section 4. All bond anticipation notes issued hereunder shall mature at such times as may be determined by the chief financial officer; provided that no bond anticipation note shall mature later than one year from its date unless such bond anticipation notes are permitted to mature at such later date in accordance with applicable law. The bond anticipation notes shall bear interest at such rate or rates and be in such form as may be determined by the chief financial officer. The chief financial officer shall determine all matters in connection with bond anticipation notes issued pursuant to this bond ordinance, and the chief financial officer's signature upon the bond anticipation notes shall be conclusive evidence as to all such determinations. All bond anticipation notes issued hereunder may be renewed from time to time subject to the provisions of the Local Bond Law or applicable law. The chief financial officer is hereby authorized to sell part or all of the bond anticipation notes from time to time at public or private sale and to deliver them to the purchasers thereof upon receipt of payment of the purchase price plus accrued interest from their dates to the date of delivery thereof. The chief financial officer is directed to report in writing to the governing body at the meeting next succeeding the date when any sale or delivery of the bond anticipation notes pursuant to this bond ordinance is made. Such report must include the amount, the description, the interest rate and the maturity schedule of the bond anticipation notes sold, the price obtained and the name of the purchaser.

Section 5. The Borough hereby certifies that it has adopted a capital budget or a temporary capital budget, as applicable. The capital or temporary capital budget of the Borough is hereby amended to conform with the provisions of this bond ordinance to the extent of any inconsistency herewith. To the extent that the purposes authorized herein are inconsistent with the adopted capital or temporary capital budget, a revised capital or temporary capital budget has been filed with the Division of Local Government Services.

Section 6. The following additional matters are hereby determined, declared, recited and stated:

(a) The improvement or purpose described in Section 3(a) of this bond ordinance is not a current expense. It is an improvement or purpose that the Borough may lawfully undertake as a general improvement, and no part of the cost thereof has been or shall be specially assessed on property specially benefitted thereby.

(b) The period of usefulness of the improvement or purpose within the limitations of the Local Bond Law, according to the reasonable life thereof computed from the date of the bonds authorized by this bond ordinance, is 15 years.

(c) The Supplemental Debt Statement required by the Local Bond Law has been duly prepared and filed in the office of the Clerk, and a complete executed duplicate thereof has been filed in the office of the Director of the Division of Local Government Services in the Department of Community Affairs of the State of New Jersey. Such statement shows that the gross debt of the Township as defined in the Local Bond Law is increased by the authorization of the bonds and notes provided in this bond ordinance by \$1,100,000, and the obligations authorized herein will be within all debt limitations prescribed by that Law.

(d) An aggregate amount not exceeding \$65,000 for items of expense listed in and permitted under N.J.S.A. 40A:2-20 is included in the estimated cost indicated herein for the purpose or improvement.

Section 7. The Borough hereby declares the intent of the Borough to issue bonds or bond anticipation notes in the amount authorized in Section 2 of this bond ordinance and to use the proceeds to pay or reimburse expenditures for the costs of the purposes described in Section 3(a) of this bond ordinance. This Section 7 is a declaration of intent within the meaning and for purposes of Treasury Regulations.

Section 8. Any grant moneys received for the purpose described in Section 3(a) hereof shall be applied either to direct payment of the cost of the improvement or to payment of the obligations issued pursuant to this bond ordinance. The amount of obligations authorized but not issued hereunder shall be reduced to the extent that such funds are so used.

Section 9. The chief financial officer of the Borough is hereby authorized to prepare and to update from time to time as necessary a financial disclosure document to be distributed in connection with

the sale of obligations of the Borough and to execute such disclosure document on behalf of the Borough. The chief financial officer is further authorized to enter into the appropriate undertaking to provide secondary market disclosure on behalf of the Borough pursuant to Rule 15c2-12 of the Securities and Exchange Commission (the "Rule") for the benefit of holders and beneficial owners of obligations of the Borough and to amend such undertaking from time to time in connection with any change in law, or interpretation thereof, provided such undertaking is and continues to be, in the opinion of a nationally recognized bond counsel, consistent with the requirements of the Rule. In the event that the Borough fails to comply with its undertaking, the Borough shall not be liable for any monetary damages, and the remedy shall be limited to specific performance of the undertaking.

Section 10. The full faith and credit of the Borough are hereby pledged to the punctual payment of the principal of and the interest on the obligations authorized by this bond ordinance. The obligations shall be direct, unlimited obligations of the Borough, and the Borough shall be obligated to levy *ad valorem* taxes upon all the taxable real property within the Borough for the payment of the obligations and the interest thereon without limitation of rate or amount.

Section 11. This bond ordinance shall take effect 20 days after the first publication thereof after final adoption, as provided by the Local Bond Law.

Introduction:

Adoption:

ATTEST:

MARGARET RIGGIO
MUNICIPAL CLERK

LAWRENCE D. QUATTRONE
MAYOR

Ordinance 2022-08

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

**AN ORDINANCE AMENDING AND SUPPLEMENTING CHAPTER 7 ENTITLED “TRAFFIC”,
ARTICLE 7-1-14 ENTITLED “PARKING PROHIBITED AT ALL TIMES ON CERTAIN STREETS” OF
THE REVISED GENERAL ORDINANCES OF THE BOROUGH OF HIGHTSTOWN, NEW JERSEY**

WHEREAS, the Chief of Police has recommended that changes to be made to restrict parking on Cranbury Station Road; and

WHEREAS, said changes would be to prohibit parking on both sides of Cranbury Station Road from Monmouth Street to Wycoff Mills Road; and

WHEREAS, Mayor and Council agree with said recommendations.

NOW, THEREFORE, BE IT ORDAINED, by the Mayor and Council of the Borough of Hightstown as follows:

Section 1. That Chapter 7, entitled “Traffic”, Article 7-1-14, entitled “Parking Prohibited at all Times on Certain Streets”, is hereby amended to read as follows (underline for additions, strikethroughs for deletions):

§ 7-1-14 Parking Prohibited at All Times on Certain Streets.

No person shall park a vehicle at any time upon any streets or parts thereof described.

Name of Street	Side	Location
Academy Street	North	Mercer Street to easternmost Post Office driveway
Academy Street	North	Railroad Avenue to 100 feet east
Academy Street	North	For a distance of 170 feet west of Mercer Street
Academy Street	South	Mercer Street to Railroad Avenue
Academy Street	East	From Park Avenue to Stockton Street
Academy Street	East	From Rogers Avenue to Railroad Avenue
Academy Street	East	From Stockton Street to Rogers Avenue
Academy Street	West	From Park Avenue to Grant Avenue
Bank Street	North	From North Main Street to Mechanic Street
Bank Street	North	From the westerly curblines of the driveway entrance of the water plant, a distance of 30 feet east and 30 feet west
Bank Street	South	From North Main Street to Academy Street
Center Street	West	From Stockton Street to Morrison Avenue
Church Street	East	From Rogers Avenue to Stockton Street

Name of Street	Side	Location
Clinton Street	North	From Cole Avenue to Maxwell Avenue
Clinton Street	South	From the westerly curblines of Cole Avenue for a distance of 70 feet east
Cole Avenue	Both	From Franklin Street to Clinton Street
<u>Cranbury Station Road</u>	<u>Both</u>	<u>From Monmouth Street to Wycoff Mills Road</u>
Dutch Neck Road	North	From the southerly curblines of Stockton Street 665 feet southwesterly
Dutch Neck Road	Southeast	From Gilman Place to Stockton Street
Etra Road	Both	From South Main Street to the Borough line
First Avenue	North	From Outcalt Street to Joseph Street
Forman Street	West	From the southerly curblines of Stockton Street for 205 feet south
Grape Run Road	North	From Westerlea Avenue to Pershing Avenue
Grape Run Road	South	From the easterly curblines of Westerlea Avenue to a point 120 feet east
Grape Run Road	Both	From Westerlea Avenue to Mercer Street
Hagemount Avenue	West	From Lincoln Avenue to Rocky Brook Court
Harron Avenue	East	From Stockton Street to Morrison Avenue
Hutchinson Street	East	From Grant Avenue to Park Avenue
Joseph Street	East	From Stockton Street to Second Avenue
Leshin Lane	North	From a point 50' west of the western side of the driveway of 16 Leshin Lane to Westerlea Avenue
Leshin Lane	South	From a point 50' west of the western side of the driveway of 17 Leshin Lane to Westerlea Avenue
Lincoln Avenue	North	Between Hagemount Avenue and Hutchinson Street
Monmouth Street	North	From North Main Street to a point opposite the east curblines of Broad Street
Monmouth Street	South	From the east curblines of Manlove Avenue 652.67 feet east
Monmouth Street	South	From Pennsylvania Railroad to Broad Street
North Main Street	East	From the northerly curblines of Franklin Street to a point 80 feet north
North Main Street	West	From a point 239.5 feet north of the north curblines of Stockton Street to a point 242 feet north
North Main Street	North	From Monmouth Street to Sunset Avenue
North Main Street	South	From the Borough Line to Monmouth Street
Oak Lane	East	From Stockton Street to the north curblines of Lincoln Avenue; thence from Lincoln Avenue for 397 feet north
Oak Lane	West	From the northerly curblines of Stockton Street to a point 450 feet north
Outcalt Avenue	East	For a distance of 50 feet north or south of the First Avenue and Second Avenue intersections
Outcalt Street	West	From Rogers Avenue to Morrison Avenue
Park Avenue	South	From the westerly curblines of Academy Street to a point 50 feet west
Pershing Avenue	West	From Grape Run Road to South Street
Purdy Street	East	From Bank Street to Reed Street
Railroad Avenue	East	From Stockton Street to Academy Street

Name of Street	Side	Location
Railroad Avenue	West	From Stockton Street to Rogers Avenue
Reed Street	North	From Mechanic Street to Rev. Powell Drive
Rev. Powell Drive	East	From Reed Street to Chamberlin Avenue
Rogers Avenue	North	From Stockton Street to Mercer Street
Second Avenue	North	From Outcalt Street to Joseph Street
Second Avenue	North	From Summit Street to Joseph Street
South Main Street	West	From Ward Street to Mercer Street
South Street	North	From Mercer Street to South Main Street
Stockton Street	North	From Mercer Street to South Main Street for 199 feet west
Stockton Street	South	From Main Street to the west curbline of Dutch Neck Road; thence on Dutch Neck Road for 624 feet
Ward Street	North	From Mercer Street to South Main Street
Ward Street	North	From the easterly curbline of South Main Street to a point 793.25 feet east
Ward Street	South	From the southeasterly curbline of Mercer Street to a point 57 feet east
Ward Street	South	From the easterly curbline of South Main Street to a point 2,241 feet east
Westerlea	West	Leshin Lane to Grape Run Road

Section-2. That all other Ordinances or parts of Ordinances inconsistent herewith are hereby repealed to the extent of such inconsistency.

Section 3. That this Ordinance shall become effective upon final passage and publication in accordance with the law, following the receipt of any approvals deemed necessary by any other governmental agencies or authorities which may have jurisdiction over the matters set forth in the within Ordinance and the installation of proper signage by the Borough of Hightstown.

Introduction:

Adoption:

ATTEST:

MARGARET RIGGIO
MUNICIPAL CLERK

LAWRENCE D. QUATTRONE
MAYOR

Resolution 2022-85

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

AUTHORIZING PAYMENT OF BILLS

WHEREAS, certain bills are due and payable as per itemized claims listed on the following schedules, which are made a part of the minutes of this meeting as a supplemental record;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown that the bills be paid on audit and approval of the Borough Administrator, the appropriate Department Head and the Treasurer in the amount of \$738,591.58 from the following accounts:

Current		\$617,534.27	
W/S Operating		117,732.81	
General Capital		115.50	
Water/Sewer Capital		0.00	
Grant		0.00	
Trust		0.00	
Unemployment Trust		0.00	
Animal Control		3,000.00	
Law Enforcement Trust		0.00	
Tax Lien Trust		0.00	
Public Defender Trust		0.00	
Housing Trust		0.00	
Escrow		<u>209.00</u>	
Total		<u>\$738,591.58</u>	

CERTIFICATION

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on April 18, 2022.

Margaret Riggio
Borough Clerk

Date: April 18, 2022

To: Mayor and Council

From: Finance Office

Re: Manual Bill List for 4/18/2022

<u>CURRENT ACCOUNT</u>	<u>DATE ISSUED</u>	<u>PO #</u>	<u>CHECK #</u>	<u>Amount</u>
J.P.MORGAN CHASE BANK	4/1/2022	22-00356	1537	\$ 561,600.00
TREASURER, STATE OF NJ, DCA	4/8/2022	22-00375	33887	\$ 1,307.00
TREASURER STATE OF NEW JERSEY	4/11/2022	22-00386	33890	\$ 2,000.00
BANK OF AMERICA	4/13/2022	22-00417	33893	\$ 1,689.09
TOTAL				\$ 566,596.09
<u>WATER AND SEWER OPERATING</u>				
J.P.MORGAN CHASE BANK	4/1/2022	22-00356	1375	\$ 82,687.50
NBS INSURANCE AGENCY, INC.	4/6/2022	22-00384	1376	\$ 10,500.00
COMCAST BUSINESS	4/8/2022	22-00359	33886	\$ 113.17
STATE OF NJ - SFWTR	4/8/2022	22-00377	33888	\$ 416.93
TREASURER STATE OF NEW JERSEY	4/8/2022	22-00367	33889	\$ 11,454.79
TREASURER STATE OF NEW JERSEY	4/11/2022	22-00387	33891	\$ 900.00
BANK OF AMERICA	4/13/2022	22-00417	33893	\$ 572.70
TOTAL				\$ 106,645.09
<u>ESCROW</u>				
TOTAL				\$ -
<u>GRANT</u>				
TOTAL				\$ -
<u>TRUST- OTHER</u>				
TOTAL				\$ -
<u>ANIMAL CONTROL TRUST</u>				
TOWNSHIP OF MANALAPAN	4/8/2022	22-00382	1333	\$ 3,000.00
TOTAL				\$ 3,000.00
<u>LAW ENFORCEMENT TRUST</u>				
TOTAL				\$ -
<u>UNEMPLOYMENT TRUST</u>				
TOTAL				\$ -
<u>PUBLIC DEFENDER TRUST</u>				
TOTAL				\$ -
<u>TAX LIEN TRUST</u>				
TOTAL				\$ -
<u>GENERAL CAPITAL</u>				
TOTAL				\$ -
<u>WATER AND SEWER CAPITAL</u>				
TOTAL				\$ -
MANUAL TOTAL				\$ 676,241.18

PO #	PO Date	Vendor	Contract	PO Type	First	Rcvd	Chk/Void	
Item Description	Amount	Charge Account	Acct Type	Description	Stat/Chk	Enc Date	Date	Invoice
22-00317	03/17/22	HIGHW005 HIGHWAY EQUIPMENT CO OF NJ INC Continued						
2 #240 LABELS	16.80	2-09-55-501-002-502	B	Vehicle Maintenance	R	03/17/22	04/13/22	P15887
	<u>38.22</u>							
22-00320	03/21/22	GENER015 GENERAL CODE, LLC		B				
3 CONVERSION EMIGRATE ECODE 360	4,393.00	2-01-20-140-001-060	B	Internet Services and Web Services	R	03/21/22	04/13/22	PG000028344
4 20% OF PROJECT	2,799.00	2-01-20-140-001-060	B	Internet Services and Web Services	R	03/21/22	04/13/22	PG000028201
	<u>7,192.00</u>							
22-00325	03/21/22	N1115 NJ SHADE TREE FEDERATION						
1 MUNICIPAL MEMBERSHIP 2022	95.00	2-01-27-335-001-044	B	Professional Assoc. Dues	R	03/21/22	04/13/22	M2022-101
22-00327	03/21/22	N0275 NJ LEAGUE OF MUNICIPALITIES						
1 FMLA WEBINAR	90.00	2-01-20-120-001-042	B	Education & Training	R	03/21/22	04/13/22	S21710
2 FMLA WEBINAR	90.00	2-01-20-110-001-042	B	Education & Training	R	03/21/22	04/13/22	S21710
	<u>180.00</u>							
22-00338	03/25/22	S0039 SOUTH BRUNSWICK RECYCLING						
1 2 LOADS OF RECYCLED CONCRETE	200.00	2-09-55-501-001-535	B	Hydrants and Line Repair	R	03/25/22	04/13/22	18161
22-00339	03/25/22	C0087 CUSTOM BANDAG, INC						
1 MOUNT 2 LAWN MOWER TIRES	32.00	2-01-28-369-001-139	B	Mower Repairs	R	03/25/22	04/13/22	80199514
22-00340	03/25/22	Q0176 EUROFINS QC, LLC						
1 INV 6300021128 WATER ANALYSIS	360.00	2-09-55-501-001-532	B	Outside Testing/Labs	R	03/25/22	04/13/22	6300021128
2 INV 6300021297 WATER ANALYSIS	247.50	2-09-55-501-001-532	B	Outside Testing/Labs	R	03/25/22	04/13/22	6300021297
	<u>607.50</u>							
22-00348	03/25/22	N0170 NORCIA CORP.						
1 INV 81642 - REMOVE AND REPLACE	384.72	2-01-26-305-001-034	B	Motor Vehicle Parts & Access.	R	03/25/22	04/13/22	81642
22-00349	03/25/22	C0067 CENTRAL JERSEY POWER						
1 INV 189101 - SHARPEN HEDGE-	45.00	2-01-28-369-001-140	B	Landscape Maintenance	R	03/25/22	04/13/22	189101
22-00351	03/25/22	H1100 HOME DEPOT CREDIT SERVICES						
1 INV 7614293 - 6V BATTERIES	134.82	2-01-26-310-001-024	B	Building Maintenance	R	03/25/22	04/13/22	7614293
2 INV 7520820 - DECKMATE	34.97	2-09-55-501-002-503	B	Sewer Plant Maintenance	R	03/25/22	04/13/22	7520820
	<u>169.79</u>							

PO #	PO Date	Vendor	Contract	PO Type	First	Rcvd	Chk/Void	
Item Description	Amount	Charge Account	Acct Type	Description	Stat/Chk	Enc Date	Date	Invoice
22-00361	04/01/22	H0048 HIGHTS REALTY LLC						
1 APR 2022 HPD RENT	4,902.14	2-01-26-310-001-025	B	Building Rental	R	04/01/22	04/13/22	APR 2022
22-00368	04/01/22	M0536 MGL PRINTING SOLUTIONS						
1 DEP SLIPS COURT ACCT	69.00	2-01-20-176-000-023	B	Printing and Binding	R	04/01/22	04/13/22	187815
2 DEP SLIPS BAIL ACCT	69.00	2-01-20-176-000-023	B	Printing and Binding	R	04/01/22	04/13/22	187815
3 SHIPPING	28.00	2-01-20-176-000-023	B	Printing and Binding	R	04/01/22	04/13/22	187815
	<u>166.00</u>							
22-00374	04/01/22	W0156 SEARING, WILLIAM						
1 REIMBURSE 1/4" SPRING LINK	15.16	2-09-55-501-002-503	B	Sewer Plant Maintenance	R	04/01/22	04/13/22	0982 52 52861
22-00376	04/04/22	W0286 WEST WINDSOR TOWNSHIP						
1 2022 HEALTH INTERLOCAL 1ST QTR	5,939.75	2-01-43-511-001-026	B	West Windsor Health Contract	R	04/04/22	04/13/22	1ST QTR HEALTH
22-00378	04/05/22	P0088 PARKER MCCAY, P.A.						
1 #3144391; emails w/ Raffetto	33.00	2021-02	P	Amended Site Plan	R	04/05/22	04/13/22	3144391
22-00380	04/05/22	J0257 JCP&L						
1 100 008 482 778 MAXWELL AVE	29.34	2-09-55-501-002-504	B	Electricity	R	04/05/22	04/13/22	95009569163
2 100 009 294 701 WESTERLEA AVE	16.22	2-09-55-501-001-504	B	Electricity	R	04/05/22	04/13/22	95009569163
3 100 009 296 102 SPRINGCREST DR	27.71	2-09-55-501-002-504	B	Electricity	R	04/05/22	04/13/22	95009569163
4 100 012 445 746 BANK ST	4,416.08	2-09-55-501-001-504	B	Electricity	R	04/05/22	04/13/22	95009569163
	<u>4,489.35</u>							
22-00381	04/05/22	R0077 ROBERTS ENGINEERING GRP LLC						
1 #5773; Onsite inspection	176.00	2019-06IF	P	Swig Arts Center Expansion	R	04/05/22	04/13/22	5773
22-00383	04/06/22	BLOCK005 TELESYSTEM						
1 INV 717052 MARCH 2022	1,175.13	2-01-31-440-001-085	B	Telephone-Block Line Systems, LLC LSI	R	04/06/22	04/13/22	717052
22-00388	04/06/22	J0069 JERSEY ELEVATOR LLC						
1 APRIL 2022 ELEVATOR SERVICE	190.39	2-01-26-310-001-029	B	Maintenance Contracts	R	04/06/22	04/13/22	270047
22-00390	04/06/22	O0080 OLD DOMINION BRUSH CO. INC.						
1 INV 7934388	772.52	2-01-26-311-001-034	B	Equipment Parts & Accessories	R	04/06/22	04/13/22	7934388
22-00392	04/06/22	Q0176 EUROFINS QC, LLC						
1 INV 6300021407 WATER ANALYSIS	255.00	2-09-55-501-001-532	B	Outside Testing/Labs	R	04/06/22	04/13/22	6300021407

PO #	PO Date	Vendor	Contract	PO Type	First	Rcvd	Chk/Void	
Item Description	Amount	Charge Account	Acct Type	Description	Stat/Chk	Enc Date	Date	Invoice
22-00401 04/07/22 MWCOM005 M & W COMMUNICATIONS, INC.								
1 LITHIUM ION BATTERY	99.00	1-01-25-260-001-054	B	Computer Exp/Equipmt Repairs	R	04/07/22	04/13/22	307747
2 METAL SPRING CLIP FOR MOTOROLA	12.00	1-01-25-260-001-054	B	Computer Exp/Equipmt Repairs	R	04/07/22	04/13/22	307747
3 SHIPPING & INSURANCE CHARGE	22.00	1-01-25-260-001-054	B	Computer Exp/Equipmt Repairs	R	04/07/22	04/13/22	307747
4 SERVICE CALL TECH ON SITE	105.00	1-01-25-260-001-054	B	Computer Exp/Equipmt Repairs	R	04/07/22	04/13/22	307714
	<u>238.00</u>							
22-00403 04/07/22 SHERW010 SHERWIN WILLIAMS PAINT								
1 5 GALLON MINERAL SPIRITS	262.50	2-09-55-501-002-535	B	Chemicals Miscellaneous	R	04/07/22	04/13/22	7327-3
22-00405 04/07/22 GEETA005 GEETANJALI JAIN								
1 RENEWAL OF NJ BOARD OF NURSING	125.00	2-01-27-330-001-044	B	Professional Assoc. Dues	R	04/07/22	04/13/22	164614216
22-00406 04/07/22 L0205 LANGUAGE LINE SERVICES								
1 INTERPRETATION MARCH 2022	46.60	2-01-25-240-001-111	B	Interpretor	R	04/07/22	04/13/22	10488390
22-00407 04/07/22 G0038 GOLD TYPE BUSINESS MACHINE								
1 E-TICKET QUARTERLY FEE	1,438.30	2-01-25-240-001-130	B	Police E-Ticket	R	04/07/22	04/13/22	0000035171
22-00411 04/08/22 J0257 JCP&L								
1 100 008 438 010 125 S MAIN ST	5.42	2-01-31-430-001-071	B	Electric-Borough Hall	R	04/08/22	04/13/22	95009561325
2 100 008 438 283 MAIN/STOCKTON	29.41	2-01-31-430-001-071	B	Electric-Borough Hall	R	04/08/22	04/13/22	95009561325
3 100 008 482 018 RT 33/MAXWELL	29.50	2-01-31-430-001-071	B	Electric-Borough Hall	R	04/08/22	04/13/22	95009561325
4 100 010 898 904	32.72	2-01-31-430-001-071	B	Electric-Borough Hall	R	04/08/22	04/13/22	95009561325
5 100 012 487 714 148 N MAIN ST	1,482.82	1-01-31-430-001-071	B	Electric-Borough Hall	R	04/08/22	04/13/22	95009561325
6 100 012 487 714 148 N MAIN ST	3,009.44	1-01-31-430-001-071	B	Electric-Borough Hall	R	04/08/22	04/13/22	95009561325
7 100 012 487 714 148 N MAIN ST	1,037.76	2-01-31-430-001-071	B	Electric-Borough Hall	R	04/08/22	04/13/22	95009561325
8 100 012 487 862 FIREHOUSE	6,938.63	1-01-31-430-001-072	B	Electric-Fire House	R	04/08/22	04/13/22	95009561325
9 100 012 487 862 FIREHOUSE	4,748.97	1-01-31-430-001-072	B	Electric-Fire House	R	04/08/22	04/13/22	95009561325
10 100 012 487 862 FIREHOUSE	1,279.22	2-01-31-430-001-072	B	Electric-Fire House	R	04/08/22	04/13/22	95009561325
	<u>6,130.31</u>							
22-00412 04/08/22 J0257 JCP&L								
1 100 131 110 379 230 MERCER ST	41.90	2-01-31-430-001-071	B	Electric-Borough Hall	R	04/08/22	04/13/22	95536979245
2 100 072 968 868 ROGERS/MERCER	52.17	2-01-31-430-001-071	B	Electric-Borough Hall	R	04/08/22	04/13/22	95387119579
3 100 051 508 750 STOCKTON ST	184.00	2-01-31-430-001-071	B	Electric-Borough Hall	R	04/08/22	04/13/22	95596911811
4 100 051 508 677 MAIN ST	111.49	2-01-31-430-001-071	B	Electric-Borough Hall	R	04/08/22	04/13/22	95596911810
5 100 100 104 247 MAIN ST	11.35	2-01-31-430-001-071	B	Electric-Borough Hall	R	04/08/22	04/13/22	95596911813
6 100 029 000 310 156 BANK ST	517.18	2-01-31-430-001-071	B	Electric-Borough Hall	R	04/08/22	04/13/22	95596911809

PO #	PO Date	Vendor	Contract	PO Type	First	Rcvd	Chk/Void	
Item Description	Amount	Charge Account	Acct Type Description	Stat/Chk	Enc Date	Date	Date	Invoice
22-00412	04/08/22	J0257 JCP&L	Continued					
7 100 079 096 689 GRANT PARK	4.09	2-01-31-430-001-071	B Electric-Borough Hall	R	04/08/22	04/13/22		95596911812
	<u>922.18</u>							
22-00413	04/08/22	J0258 JCP&L (STREET LIGHTING)						
1 100 081 608 240 N MAIN ST	90.94	2-09-55-501-001-504	B Electricity	R	04/08/22	04/13/22		95536979244
2 100 086 395 041 0 STOCKTON ST	42.25	2-01-31-435-001-075	B Street Lighting	R	04/08/22	04/13/22		95387119580
	<u>133.19</u>							
22-00414	04/08/22	COMCA005 COMCAST BUSINESS						
1 8499 05 243 0036659 OFC 1	301.17	2-01-20-140-001-060	B Internet Services and Web Services	R	04/11/22	04/13/22		APRIL 2022
22-00415	04/11/22	C0058 CINTAS CORPORATION #061						
1 INV 4112511618 3/4/22	53.11	2-09-55-501-002-507	B Uniforms & Safety Equipment	R	04/11/22	04/13/22		4112511618
2 INV 4113197266 3/11/22	53.11	2-09-55-501-002-507	B Uniforms & Safety Equipment	R	04/11/22	04/13/22		4113197266
3 INV 4113889004 3/18/22	57.76	2-09-55-501-002-507	B Uniforms & Safety Equipment	R	04/11/22	04/13/22		4119889004
4 INV 4114581689 3/25/22	47.06	2-09-55-501-002-507	B Uniforms & Safety Equipment	R	04/11/22	04/13/22		4114581689
	<u>211.04</u>							
22-00416	04/11/22	A0025 AT&T MOBILITY						
1 INV 287298218043X03282022 FIRE	82.89	2-01-25-256-002-094	B Computer Service,Support & Software	R	04/11/22	04/13/22		X03282022
2 INV 287298218043X03282022 HPD	389.03	2-01-31-440-001-079	B Telephone-VERIZON WIRELESS	R	04/11/22	04/13/22		X03282022
3 INV 287298218043X03282022 DPW	208.03	2-01-31-440-001-079	B Telephone-VERIZON WIRELESS	R	04/11/22	04/13/22		X03282022
4 INV 287298218043X03282022 WTP	163.69	2-09-55-501-003-545	B Telephone-W/S-VERIZON	R	04/11/22	04/13/22		X03282022
5 INV 287298218043X03282022AWWTP	103.51	2-09-55-501-003-545	B Telephone-W/S-VERIZON	R	04/11/22	04/13/22		X03282022
	<u>947.15</u>							
22-00418	04/11/22	DASTI005 DASTI, MURPHY & MCGUCKIN, P.C.						
1 INV 114432 MUNI COURT APPEAL	3,342.50	2-01-20-155-001-027	B General Matters	R	04/11/22	04/13/22		114432
22-00419	04/11/22	M0536 MGL PRINTING SOLUTIONS						
1 HOMESTEAD ORIGINAL	30.00	2-01-20-145-001-023	B Tax Bill/Notice Printing	R	04/11/22	04/13/22		188263
2 SHIPPING	17.00	2-01-20-145-001-023	B Tax Bill/Notice Printing	R	04/11/22	04/13/22		188263
3 HOMESTEAD ADVICE	30.00	2-01-20-145-001-023	B Tax Bill/Notice Printing	R	04/12/22	04/13/22		188263
	<u>77.00</u>							
22-00423	04/11/22	E0576 EAST WINDSOR REGIONAL SCHOOL						
1 MARCH 2022 FUEL USE - FIRE	464.49	2-01-31-460-001-166	B Motor Fuel - Fire Dept.	R	04/11/22	04/13/22		MARCH 2022
2 MARCH 2022 FUEL USE - POLICE	2,098.17	2-01-31-460-001-145	B Motor Fuel - Police	R	04/11/22	04/13/22		MARCH 2022

PO #	PO Date	Vendor	Contract	PO Type	First	Rcvd	Chk/Void	
Item Description	Amount	Charge Account	Acct Type	Description	Stat/Chk	Enc Date	Date	Date Invoice
22-00423	04/11/22	E0576 EAST WINDSOR REGIONAL SCHOOL	Continued					
3 MARCH 2022 FUEL USE - 1ST AID	474.75	2-01-31-460-001-148	B Motor Fuel	- Emergency Medical	R	04/11/22	04/13/22	MARCH 2022
4 MARCH 2022 FUEL USE - GARBAGE	1,989.39	2-01-31-460-001-147	B Motor Fuel	- Public Works	R	04/11/22	04/13/22	MARCH 2022
5 MARCH 2022 FUEL USE - STREETS	1,565.34	2-01-31-460-001-147	B Motor Fuel	- Public Works	R	04/11/22	04/13/22	MARCH 2022
6 MARCH 2022 FUEL USE - PARKS	105.61	2-01-31-460-001-147	B Motor Fuel	- Public Works	R	04/11/22	04/13/22	MARCH 2022
7 MARCH 2022 FUEL USE - WATER	179.09	2-09-55-501-001-512	B Motor Fuel		R	04/11/22	04/13/22	MARCH 2022
8 MARCH 2022 FUEL USE - CONSTRUCT	32.50	2-01-31-460-001-151	B MOTOR FUEL	-CONSTRUCTION DEPARTMENT	R	04/11/22	04/13/22	MARCH 2022
9 MARCH 2022 FUEL FACILITY FEE	120.00	2-01-31-460-001-144	B Upgrades to Fueling Facility		R	04/11/22	04/13/22	MARCH 2022
10 MARCH 2022 FUEL USE - SEWER	166.81	2-09-55-501-002-512	B Motor Fuel		R	04/11/22	04/13/22	MARCH 2022
	<u>7,196.15</u>							
22-00426	04/11/22	DIMIT005 DIMITRI MUSING						
1 4TH QTR MILEAGE REIMBURSEMENT	260.40	1-01-20-100-001-045	B Mileage/Travel		R	04/11/22	04/13/22	4TH QTR 2021
22-00427	04/11/22	POLIC005 POLICE & SHERIFFS PRESS, INC						
1 TAXICAB ID CARDS INV 160677	30.00	2-01-20-125-001-023	B Printing & Stationary		R	04/11/22	04/13/22	160677
2 SHIPPING	2.58	2-01-20-125-001-023	B Printing & Stationary		R	04/11/22	04/13/22	160677
	<u>32.58</u>							
22-00430	04/11/22	A0107 ANSELL GRIMM & AARON, PC						
1 GENERAL FILE 481898	1,419.00	2-01-20-155-001-027	B General Matters		R	04/11/22	04/13/22	481898
2 GENERAL FILE 481898	95.18	2-01-20-155-001-027	B General Matters		R	04/11/22	04/13/22	481898
3 ORDINANCES 481899	396.00	2-01-20-155-001-027	B General Matters		R	04/11/22	04/13/22	481899
4 RESOLUTIONS 481900	82.50	2-01-20-155-001-027	B General Matters		R	04/11/22	04/13/22	481900
5 ENGINEERING MATTERS 481901	66.00	2-01-20-155-001-027	B General Matters		R	04/11/22	04/13/22	481901
6 LABOR MATTERS 481902	33.00	2-01-20-155-001-031	B Labor,Personnel & Union Council		R	04/11/22	04/13/22	481902
7 MEETINGS 481903	742.50	2-01-20-155-001-029	B Attendance at Council Meetings		R	04/11/22	04/13/22	481903
8 OPRA ISSUES 481904	148.50	2-01-20-155-001-027	B General Matters		R	04/11/22	04/13/22	481904
9 SHARED SVCS AGREEMENTS 481905	82.50	2-01-20-155-001-027	B General Matters		R	04/11/22	04/13/22	481905
10 JOINT POLICE/MUNICIPAL COURT	99.00	2-01-20-155-001-027	B General Matters		R	04/11/22	04/13/22	481907
11 CANNABIS ISSUES 481908	66.00	2-01-20-155-001-027	B General Matters		R	04/11/22	04/13/22	481908
12 BORO ADV MARY B COLVELL	1,006.50	2-01-20-155-001-027	B General Matters		R	04/11/22	04/13/22	481926
13 SHARED SVCS AGREEMENT W/EAST	82.50	2-01-20-155-001-027	B General Matters		R	04/11/22	04/13/22	481910
14 HIGHTS REALTY, LLC	297.00	2-01-20-155-001-027	B General Matters		R	04/11/22	04/13/22	481913
15 TRAFFIC AND SAFETY ISSUES	709.50	2-01-20-155-001-027	B General Matters		R	04/11/22	04/13/22	481912
16 PUBLIC IMPROVEMENTS PROJECT	115.50	C-04-55-880-001-446	B STOCKTON & JOSEPH SIDEWALK LITIGATION		R	04/11/22	04/13/22	481911
	<u>5,441.18</u>							

PO #	PO Date	Vendor	Amount	Charge Account	Contract Acct	PO Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice
22-00434	04/12/22	NJADV005 NJ Advance Media									
1	ORD 2022-03	ADOPT	15.66	2-01-20-120-001-021	B	Advertisements	R	04/12/22	04/13/22		0010271334
2	ORD 2022-04	ADOPT	16.82	2-01-20-120-001-021	B	Advertisements	R	04/12/22	04/13/22		0010271336
3	NOTICE TO	BIDDERS	141.00	2-01-20-120-001-021	B	Advertisements	R	04/12/22	04/13/22		0010277546
4	ORD 2022-01	INTRO	26.68	2-01-20-120-001-021	B	Advertisements	R	04/12/22	04/13/22		0010244999
5	ORD 2022-02	INTRO	26.68	2-01-20-120-001-021	B	Advertisements	R	04/12/22	04/13/22		0010245009
			<u>226.84</u>								
22-00444	04/12/22	J0257 JCP&L									
1	WYCOFF MILL	WATER TOWER	21.55	2-09-55-501-001-504	B	Electricity	R	04/12/22	04/13/22		95397084578
Total Purchase Orders: 48			Total P.O. Line Items:	121	Total List Amount:	62,350.40	Total Void Amount:	0.00			

Totals by Year-Fund								
Fund Description	Fund	Budget Rcvd	Budget Held	Budget Total	Revenue Total	G/L Total	Project Total	Total
CURRENT FUND	1-01	4,214.68	0.00	4,214.68	0.00	0.00	0.00	4,214.68
CURRENT FUND	2-01	46,723.50	0.00	46,723.50	0.00	0.00	0.00	46,723.50
	2-09	11,087.72	0.00	11,087.72	0.00	0.00	0.00	11,087.72
	2-21	0.00	0.00	0.00	0.00	0.00	209.00	209.00
	Year Total:	57,811.22	0.00	57,811.22	0.00	0.00	209.00	58,020.22
GENERAL CAPITAL	C-04	115.50	0.00	115.50	0.00	0.00	0.00	115.50
Total of All Funds:		62,141.40	0.00	62,141.40	0.00	0.00	209.00	62,350.40

Project Description	Project No.	Rcvd Total	Held Total	Project Total
Swig Arts Center Expansion	2019-06IF	176.00	0.00	176.00
Amended Site Plan	2021-02	33.00	0.00	33.00
Total of All Projects:		<u>209.00</u>	<u>0.00</u>	<u>209.00</u>

Resolution 2022-86

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

PROCLAIMING HIGHTSTOWN VOLUNTEER APPRECIATION WEEK AND RECOGNIZING, HONORING AND THANKING HIGHTSTOWN'S VOLUNTEERS

WHEREAS, the week of April 17 – 23, 2022 has been proclaimed National Volunteer Week to recognize and celebrate the efforts of volunteers at the local, state, and national levels; and

WHEREAS, the Borough of Hightstown and its residents have benefited greatly from hundreds of volunteers who each year give tirelessly and selflessly to the service of others; and

WHEREAS, volunteerism strengthens communities, improves society, and enhances the overall quality of life for all citizens; and

WHEREAS, volunteering changes the lives of volunteers in a positive way, increasing self-confidence, self-esteem and physical wellbeing; offering the chance to meet new friends and associates; and providing opportunities to learn new skills and abilities; and

WHEREAS, the Hightstown Borough Mayor and Council wish to acknowledge and thank its volunteers for their dedication and tireless efforts.

NOW, THEREFORE BE IT RESOLVED, by the Mayor and Council of the Borough of Hightstown hereby proclaims the week of April 17 – 23, 2022, as Hightstown Volunteer Week and expresses its sincere appreciation and gratitude for the dedication and untiring efforts of all those who volunteer to help make our community a better place to live and work.

CERTIFICATION

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on April 18, 2022.

Margaret Riggio
Borough Clerk

Resolution 2022-87

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

**AUTHORIZING THE EXECUTION OF AN AGREEMENT WITH
COMMUNITY ACTION SERVICE CENTER, INC., d/b/a RISE, RELATING TO THE
UTILIZATION OF MUNICIPAL GARBAGE DUMPSTERS LOCATED IN THE
STOCKTON STREET PARKING LOT**

WHEREAS, the Borough of Hightstown (the “Borough”) and Community Action Service Center, Inc., d/b/a RISE (hereinafter referred to as “RISE”) have agreed that RISE shall be entitled to utilize the municipal garbage dumpsters located in the Stockton Street Parking Lot, pursuant to the terms and conditions set forth in the attached Agreement.

NOW, THEREFORE, BE IT RESOLVED, by the Borough Council of the Borough of Hightstown, in the County of Mercer and State of New Jersey, as follows:

1. That the Borough Council hereby authorizes the Mayor to execute, and the Clerk to attest, the attached Agreement with RISE.
2. That a certified copy of this Resolution and the attached Agreement shall be provided to each of the following:
 - a. Community Action Service Center, Inc., d/b/a RISE;
 - b. Dimitri Musing, Borough Administrator; and
 - c. Frederick C. Raffetto, Esq., Borough Attorney.

CERTIFICATION

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on April 18, 2022.

Margaret Riggio
Borough Clerk

AGREEMENT, made this ____ day of _____, 2022, by and between:

BOROUGH OF HIGHTSTOWN, a municipal corporation of the State of New Jersey, with offices located at 156 Bank Street, Hightstown, New Jersey 08520 (hereinafter referred to as the “Borough”);

and

Community Action Service Center, Inc., d/b/a RISE, a New Jersey non-profit corporation, having an address of 116 North Main Street, Hightstown, New Jersey 08520 (hereinafter referred to as the “Business Establishment”).

(Collectively, the Borough and the Business Establishment shall be referred to herein as the “Parties”).

WHEREAS, the Parties have agreed that the Business Establishment shall be entitled to utilize the municipal garbage dumpsters (the “dumpsters”) located in the Stockton Street Parking Lot pursuant to the terms and conditions set forth in the within Agreement.

NOW, THEREFORE, in consideration of the mutual promises and covenants contained herein, and for other good and valuable consideration, it is hereby agreed by and between the Parties as follows:

1. The Borough hereby agrees to provide solid waste collection service to the Business Establishment from a dumpster-style garbage container located in the Stockton Street municipal parking lot.
2. The Borough hereby agrees to provide to the Business Establishment collection of corrugated cardboard for recycling from a dumpster-style cardboard recycling container located in the Stockton Street municipal parking lot.
3. The Business Establishment shall not place in the dumpster-style garbage container any recyclable materials. All recyclable materials shall be properly disposed of in accordance with Chapter 18 of the Code of the Borough of Hightstown.
4. The Business Establishment shall flatten all corrugated cardboard boxes prior to placing them into the dumpster-style cardboard recycling container.
5. Due to the anticipated volume of refuse associated with the Business Establishment, and in order to ensure cleanliness and to protect the health, safety and welfare of the public, the Parties have agreed that an additional pick-up day is required beyond that which would have otherwise been necessary prior to the execution of the within Agreement in order to accommodate the Business Establishment (i.e., 4 pick-ups per week will occur instead of 3 pick-ups per week). The Parties have agreed that the Business Establishment shall be required to pay

the costs associated with the additional pick-up day. As of the execution of the within Agreement, the Parties recognize that this cost equates to \$498.33 per month (the “fee”); however, the Parties also recognize that the fee may be adjusted over time. The Borough shall advise the Business Establishment on an annual basis as to the fee for that year, and the Business Establishment agrees to pay the fee in order to be eligible to continue to utilize the dumpsters. The payment of the fee shall be due within 25 days of receipt from the Borough of an invoice therefor.

6. If the Business Establishment shall fail to pay to the Borough the monthly fee for the solid waste collection service within thirty (30) days of the due date, the outstanding fees shall accrue interest at the rate(s) set by Resolution of Council for interest on delinquent taxes and other assessments and shall constitute a lien against the property of the Business Establishment, and such costs shall be added to and become a part of the taxes next to be assessed and levied upon such lands. Additionally, the Borough shall cease the services authorized under this Agreement until full restitution has been made to the Borough for such outstanding fees.

7. The Business Establishment hereby agrees to release, defend, indemnify and hold the Borough harmless from and against any and all losses, liabilities, suits, judgments, and demands associated with the Borough’s provision of solid waste collection service as contemplated herein.

8. The Business Establishment shall comply with all provisions of Chapter 18 of the Code of the Borough of Hightstown governing solid waste management.

9. This Agreement shall have a term extending through December 31, 2022. Thereafter, this Agreement shall be automatically renewable for one year terms commencing as of January 1st of the given year, unless the either party gives a minimum of sixty (60) days notice of its intention not to renew the contract prior to the annual renewal date of this Agreement.

10. This Agreement shall be interpreted in accordance with the rights of the parties hereto and shall be governed by the laws of the State of New Jersey.

11. This Agreement sets forth the entire understanding and agreement between the parties and shall not be modified or amended except by an instrument in writing executed by both parties.

12. This Agreement shall be binding upon the parties and their legal representatives, successors and assigns.

SIGNATURES ON PAGE 3

ATTEST:

BOROUGH OF HIGHTSTOWN

Margaret Riggio Municipal Clerk

Lawrence D. Quattrone, Mayor

ATTEST:

Community Action Service Center, Inc.,
d/b/a RISE

Secretary

President

Resolution 2022-88

BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY

AUTHORIZING EMERGENCY TEMPORARY APPROPRIATIONS PRIOR TO ADOPTION OF THE 2022 BUDGET

WHEREAS, an emergent condition has arisen with respect to inadequate appropriation balances remaining in some line items of the 2022 temporary budget; and

WHEREAS, N.J.S.A. 40A:4-20 provides for the creation of emergency appropriations for the purposes above mentioned; and

WHEREAS, it is the desire of the Mayor and Council to create emergency temporary appropriations as set forth on Schedule "A," attached; and

WHEREAS, the total emergency temporary appropriations in resolutions adopted in the year 2022 pursuant to the provisions of N.J.S.A. 40A:4-20 (Chapter 96, P.L. 1951, as amended), including this resolution, total:

	<i>THIS RESOLUTION</i>	<i>PREVIOUS TOTAL</i>	<i>CUMULATIVE TOTAL</i>
Current	925,687.00	309,220.00	1,234,907.00
Capital Outlay – Current	0.00	0.00	0.00
Debt Service – Current	0.00	0.00	0.00
Water/Sewer	242,705.00	100,000.00	342,705.00
Capital Outlay – W/S	0.00	0.00	0.00
Debt Service - W/S	0.00	0.00	0.00
TOTAL	1,168,392.00	409,220.00	1,577,612.00

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Hightstown (not less than two-thirds of all the members of thereof affirmatively concurring) that, in accordance with N.J.S.A. 40A:4-20:

1. An emergency temporary appropriation is hereby made for each item listed on the schedules that are attached hereto and made a part hereof;
2. Each emergency appropriation listed will be provided for in the 2022 budget under the same title as written herein;
3. One certified copy of this resolution will be filed with the Director of Local Government Services, and a copy provided to the Chief Finance Officer.

CERTIFICATION

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on April 18, 2022.

Margaret Riggio
Borough Clerk

Borough of Hightstown
 Emergency Temporary No. 4
 4/18/2022

Current Fund

Mayor and Council	Other Expenses	500.00
Municipal Clerk	Salaries and Wages	10,000.00
Financial Administration	Salaries and Wages	5,000.00
Data Processing	Other Expenses	20,000.00
Collection of Taxes	Salaries and Wages	8,000.00
Collection of Taxes	Other Expenses	1,000.00
Tax Assessor	Salaries and Wages	3,000.00
Engineer	Other Expenses	4,000.00
Municipal Court	Salaries and Wages	4,000.00
Municipal Court	Other Expenses	20,000.00
Police	Salaries and Wages	100,000.00
Police	Other Expenses	10,000.00
Uniform Fire Safety Act	Salaries and Wages	2,000.00
Streets and Roads	Other Expenses	10,000.00
Sanitation	Salaries and Wages	15,000.00
Recycling	Salaries and Wages	6,000.00
Buildings and Grounds	Other Expenses	50,000.00
Board of Health	Salaries and Wages	9,000.00
Environmental Commission	Other Expenses	700.00
Parks and Recreation	Salaries and Wages	8,000.00
Landfill	Other Expenses	40,000.00
Uniform Construction Code	Salaries and Wages	18,000.00
Police and Firemen's Retirement System	Other Expenses	409,322.00
Public Employee's Retirement System	Other Expenses	<u>172,165.00</u>
Total Current Fund		<u>925,687.00</u>

Water-Sewer Operating Fund

Salaries and Wages	75,000.00
Other Expenses	60,000.00
Social Security	15,000.00
Public Employee's Retirement System	<u>92,705.00</u>
Total Water Sewer Operating	<u>242,705.00</u>
Total	<u><u>1,168,392.00</u></u>

Summer Hours Proposal 2022

May

2-6	2.5
9-13	2.5
16-20	2.5
23-27	2.5
31	<u>0.5</u>

10.5 hours

June

1-3	1.5
6-10	2.5
13-17	2.5
20-24	2.5
27-30	<u>2.0</u>

11.0 hours

July

1	0.5
5-8	2.0
11-15	2.5
18-22	2.5
25-29	<u>2.5</u>

10.0 hours

August

1-5	2.5
8-12	2.5
15-19	2.5
22-26	2.5
29-31	<u>1.5</u>

11.5 hours

September

1-2	1.0
6-9	2.0
12-16	2.5
19-23	2.5
26-30	<u>2.5</u>
	10.5 hours

October

3-7	2.5
11=14	2.0
17-21	2.5
24-28	2.5
31	<u>0.5</u>
	10.0 hours

November

1-4	2.0
7-10	2.0
14-18	<u>2.5</u>
	6.5 hours
Total hours	70.0 hours

Weeks of Summer Hours

July	5
August	4
September	<u>1</u>

10 weeks or 10 days at 7 hours per day = 70 hours required

Summer Hours Summary

- Summer hours start July 1 and ends September 6.
- Borough office remains open 5 days a week. Each department will schedule the days off so that there is always someone in the office who can handle the Borough business.
- Instead of a one hour lunch, lunch is half an hour and the other half hour is worked through to accumulate as comp hours. This half hour is noted on a timesheet and kept track of by the payroll department as has been done in the past .
- The time period to accumulate hours is from May 1 to November 18. People taking vacation time during the summer hours period will continue to work the half hour during the lunch time until the summer hours are made up.
- Summer hours are optional for employees who wish to participate in it.
- Benefits:
 - Summer hours can boost employees' productivity, morale, and loyalty while reducing absenteeism.
 - Summer hours help retain employees as an added benefit.
 - Summer hours are a benefit which does not cost Hightstown anything.
 - Summer hours help employees with children, who uses grandparents for child care during the summer, to relieve the grandparents, one day a week.
 - Allows employees the opportunity to schedule their work around planned vacations and time away from the office