

Agenda
Hightstown Borough Council

April 4, 2022

6:30 PM – Public Session

[www.zoom.com](https://us02web.zoom.us/j/82972217248?pwd=LzlQYTZkOERyemJlOGNack4xcUs1UT09)

Meeting ID: 829 7221 7248

Passcode: RZ06eh

<https://us02web.zoom.us/j/82972217248?pwd=LzlQYTZkOERyemJlOGNack4xcUs1UT09>

By phone

(929)205-6099

Meeting ID: 829 7221 7248

Passcode: 578650

PLEASE TURN OFF ALL CELL PHONES DURING YOUR ATTENDANCE AT THIS MEETING TO AVOID SOUNDS/RINGING OR CONVERSATION THAT MAY INTERFERE WITH THE MEETING OR THE ABILITY OF ATTENDEES TO HEAR THE PROCEEDINGS. THANK YOU FOR YOUR COOPERATION.

Meeting called to order by Mayor Lawrence Quattrone.

STATEMENT: Adequate notice of this meeting has been given in accordance with the Open Public Meetings Act, pursuant to Public Law 1975, Chapter 231. Said notice was provided to the *Trenton Times* and the *Windsor-Hights Herald*, and is posted on the Borough's website.

Roll Call

Flag Salute

Approval of the Agenda

Public Comment

Any person wishing to address Council with his or her comments will have a maximum of three minutes to do so at this time.

Ordinances

Ordinance 2022-05 First Reading and Introduction An Ordinance Amending Chapter 25, "Stormwater Control" of the Revised General Ordinances of the Borough of Hightstown

Ordinance 2022-06 First Reading and Introduction An Ordinance Establishing Certain New Regulations Concerning Vehicles and Traffic, and Amending and Supplements Chapter 7, Entitled "Traffic" of the Revised General Ordinances of the Borough of Hightstown, New Jersey

Ordinance 2022-07 First Reading and Introduction Bond Ordinance Providing for Improvements to the Water-Sewer Utility in and by the Borough of Hightstown, In the County of Mercer, New Jersey, Appropriating \$1,100,000 Therefor and Authorizing the Issuance of \$1,100,000 Bonds or Notes of the Borough to Finance the Cost Thereof

Resolutions

2022-77 Authorizing Payment of Bills

2022-78 Authorizing a Shared Services Agreement Between East Windsor Township and Hightstown Borough for Installation of Stockton Street Curbs and Sidewalks

2022-79 Authorizing Change Order No. 1 Improvements to Railroad Avenue, Dey Street, Center Street, and South Academy Street – S. Brothers, Inc.

Consent Agenda	2022-80	Resolution Urging the Swift Passage of S-330/A3804, Which Shall Restore the Energy Tax Receipts to Municipalities
	2022-81	Authorizing Emergency Temporary Appropriations Prior to Adoption of the 2022 Budget

Discussion Lead Service Line Investigation

Subcommittee Reports

Mayor/Council/Administrative Reports

Executive Session **Resolution 2022-82** Authorizing a Meeting that Excludes the Public

 Personnel – Police Department

 Personnel – Covid Policy

 Contract Negotiations – Waste Management Stockton Street Lot

Adjournment

ORDINANCE 2022-05

BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY

AN ORDINANCE AMENDING CHAPTER 25, “STORMWATER CONTROL” OF THE REVISED GENERAL ORDINANCES OF THE BOROUGH OF HIGHTSTOWN

WHEREAS, the Borough of Hightstown maintains a Tier A MS4 New Jersey Pollutant Discharge Elimination System (NJPDES) Stormwater Permit; and

WHEREAS, the Borough is required to develop, update, implement, and enforce a program to ensure adequate long-term cleaning, operation, and maintenance of stormwater facilities not owned or operated by the Borough; and

WHEREAS, at the recommendation of the Borough Engineer, and in order to remain in compliance with the Stormwater Permit, the Hightstown Borough Council has agreed to modify the existing language of certain provisions currently contained within the Borough Code.

NOW, THEREFORE, BE IT ORDAINED, by the Mayor and Borough Council of the Borough of Hightstown, in the County of Mercer and State of New Jersey, as follows:

Section 1. Chapter 25 “Stormwater Control,” of the “Revised General Ordinances of the Borough of Hightstown,” is hereby amended and supplemented in the following respects (additions are shown with underline, deletions are shown with ~~strikeout~~):

25-1-11 Requirements Regarding Dumpsters and Other Refuse Containers

A. Purpose

This Section requires dumpsters and other refuse containers that are outdoors or exposed to stormwater to be covered at all times and prohibits the spilling, dumping, leaking, or otherwise discharge of liquids, semi-liquids or solids from the containers to the municipal separate storm sewer system(s) operated by the Borough of Hightstown and/or the waters of the State so as to protect public health, safety and welfare, and to prescribe penalties for the failure to comply.

B. Definitions

For the purpose of this Section, the following terms, phrases, words, and their derivations shall have the meanings stated herein unless their use in the text of this Chapter clearly demonstrates a different meaning. When not inconsistent with the context, words used in the present tense include the future, words used in the plural number include the singular number, and words used in the singular number include the plural number. The word “shall” is always mandatory and not merely directory.

1. Municipal separate storm sewer system (MS4) – a conveyance or system of conveyances (including roads with drainage systems, municipal streets, catch basins,

curbs, gutters, ditches, manmade channels, or storm drains) that is owned or operated by Hightstown Borough or other public body, and is designed and used for collecting and conveying stormwater.

2. Person – any individual, corporation, company, partnership, firm, association, or political subdivision of this State subject to municipal jurisdiction.
3. Refuse container – any waste container that a person controls whether owned, leased, or operated, including dumpsters, trash cans, garbage pails, and plastic trash bags.
4. Stormwater – means water resulting from precipitation (including rain and snow) that runs off the land's surface, is transmitted to the subsurface, is captured by separate storm sewers or other sewerage or drainage facilities, or is conveyed by snow removal equipment.
5. Waters of the State – means the ocean and its estuaries, all springs, streams and bodies of surface or ground water, whether natural or artificial, within the boundaries of the State of New Jersey or subject to its jurisdiction.

C. Applicability

1. Any person who controls, whether owned, leased, or operated, a refuse container or dumpster must ensure that such container or dumpster is covered at all times and shall prevent refuse from spilling out or overflowing.
2. Any person who owns, leases or otherwise uses a refuse container or dumpster must ensure that such container or dumpster does not leak or otherwise discharge liquids, semi-liquids or solids to the municipal separate storm sewer system(s) operated by the Borough of Hightstown.

D. Exceptions

1. Permitted temporary demolition containers
2. Litter receptacles (other than dumpsters or other bulk containers)
3. Individual homeowner trash and recycling containers
4. Refuse containers at facilities authorized to discharge stormwater under a valid NJPDES permit
5. Large bulky items (e.g., furniture, bound carpet and padding, white goods placed curbside for pickup)

E. Enforcement and Penalties

1. This Section shall be enforced by the Stormwater Management Coordinator and/or Superintendent of the Department of Public Works and/or their designee of the Borough of Hightstown.
2. Any person who is found to be in violation of this Section shall be subject to penalties as stated in Chapter 1, Section 5 of the Revised General Ordinances of the Borough of Hightstown.

25-~~11~~12. Penalties

Any person(s) who erects, constructs, alters, repairs, converts, maintains, or uses any building, structure or land in violation of this ordinance shall be subject to the following penalties:

25-~~12~~13. Severability

Each section, subsection, sentence, clause and phrase of this Ordinance is declared to be an independent section, subsection, sentence, clause and phrase, and the finding or holding of any such portion of this Ordinance to be unconstitutional, void, or ineffective for any cause, or reason, shall not affect any other portion of this Ordinance.

Section 2. In the event that any portion of this Ordinance is found to be invalid for any reason by any Court of competent jurisdiction, such judgment shall be limited in its effect only to that portion of the Ordinance actually adjudged to be invalid, and the remaining portions of this Ordinance shall be deemed severable therefrom and shall not be affected.

Section 3. All other Ordinances or parts of Ordinances inconsistent herewith are hereby repealed to the extent of such inconsistency.

Section 4. This Ordinance shall become effective upon final passage and publication in accordance with the law.

Introduction:

Adoption:

ATTEST:

MARGARET RIGGIO
MUNICIPAL CLERK

LAWRENCE D. QUATTRONE
MAYOR

Ordinance 2022-06

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

**AN ORDINANCE ESTABLISHING CERTAIN NEW REGULATIONS
CONCERNING VEHICLES AND TRAFFIC, AND AMENDING AND
SUPPLEMENTING CHAPTER 7, ENTITLED “TRAFFIC,” OF THE
REVISED GENERAL ORDINANCES OF THE BOROUGH OF
HIGHTSTOWN, NEW JERSEY**

WHEREAS, the Mayor and Council of the Borough of Hightstown (the “Borough”) wish to establish certain new regulations concerning vehicles and traffic within the Borough; and

WHEREAS, the new regulations will prohibit vehicles which have a gross vehicle registered weight in excess of four (4) tons from operating on all municipal owned streets, except for those streets specifically identified by the Borough or as otherwise provided by the Borough; and

WHEREAS, the new regulations will also prohibit vehicles from turning at the intersection of North Main Street and Wyckoff Mills Road, when traveling in a northbound or southbound direction on North Main Street; and

WHEREAS, the Mayor and Council believe that these new regulations will improve traffic flow in the Borough, and that the regulations are in furtherance of the health, safety and welfare of the public; and

WHEREAS, in order to codify these new regulations, the Mayor and Council wish to make certain changes to Chapter 7, entitled “Traffic,” of the Revised General Ordinances of the Borough of Hightstown, New Jersey, as set forth below.

NOW, THEREFORE, BE IT ORDAINED, by the Mayor and Council of the Borough of Hightstown as follows:

Section 1. That vehicles which have a gross vehicle registered weight in excess of four (4) tons are hereby prohibited from operating on all municipal owned streets, except for those streets specifically identified by Ordinance by the Borough or as otherwise provided by the Borough.

Section 2. That all vehicles are hereby prohibited from turning at the intersection of North Main Street and Wyckoff Mills Road, when traveling in a northbound or southbound direction on North Main Street

Section 3. That all relevant Borough officials and/or employees are hereby authorized and directed to undertake all actions that are necessary to implement the aforesaid new traffic regulations, including but not limited to the posting of appropriate signage and/or other markings to alert the public, as well as to seek any approvals which may be necessary from any other governmental agencies or authorities which may have jurisdiction over the matters set forth in the within Ordinance.

Section 4. That Chapter 7, entitled “Traffic”, of the Revised General Ordinances of the Borough of Hightstown, New Jersey, is hereby amended and supplemented to read as follows (underline for additions, strikethroughs for deletions):

§ 7-1-18 Truck Route System.
[Ord. No. 1-16-92]

A truck route system upon which trucks in excess of four tons gross weight may travel is hereby established on the following streets or parts of streets:

Name of Street	Location
Etra Road (C.R. 571)	From South Main Street to the East Windsor Township corporate line
North Main Street (C.R. 539)	Within the Borough corporate line
Rogers Avenue	Entire length
South Main Street (C.R. 539)	Within the Borough corporate line
Stockton Street (C.R. 571)	From the Township of East Windsor corporate line to Rogers Avenue
West Ward Street	From South Main Street (CR 539 — 571 to Mercer Street (Route 33)

All vehicles having a gross vehicle registered weight in excess of four (4) tons shall be excluded from all municipal owned streets, except for the specific municipal streets identified above. Such vehicles shall, however, be permitted on all streets for the purpose of the local pickup and delivery of materials only. Exempt vehicles include all Borough-owned vehicles, school buses, and recycling trucks.

§ 7-1-23 Turn Prohibitions.

No person shall make a turn at any location listed and only in the manner described.

<u>Intersection</u>	<u>Turn Prohibited</u>	<u>Movement Prohibited</u>
<u>North Main Street and Wyckoff Mills Road</u>	<u>No turns for vehicles traveling northbound or southbound on North Main Street</u>	<u>No east bound traffic entering from North Main Street</u>

Section-5. That all other Ordinances or parts of Ordinances inconsistent herewith are hereby repealed to the extent of such inconsistency.

Section 6. That this Ordinance shall become effective upon final passage and publication in accordance with the law, following the receipt of any approvals deemed necessary by any other governmental agencies or authorities which may have jurisdiction over the matters set forth in the within Ordinance and the installation of proper signage by the Borough of Hightstown and/or the County of Mercer.

Introduction:

Adoption:

ATTEST:

MARGARET RIGGIO
MUNICIPAL CLERK

LAWRENCE D. QUATTRONE
MAYOR

Ordinance 2022-07

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

**BOND ORDINANCE PROVIDING FOR IMPROVEMENTS TO THE
WATER-SEWER UTILITY IN AND BY THE BOROUGH OF
HIGHTSTOWN, IN THE COUNTY OF MERCER, NEW JERSEY,
APPROPRIATING \$1,100,000 THEREFOR AND AUTHORIZING THE
ISSUANCE OF \$1,100,000 BONDS OR NOTES OF THE BOROUGH TO
FINANCE THE COST THEREOF.**

BE IT ORDAINED BY THE BOROUGH COUNCIL OF THE BOROUGH OF HIGHTSTOWN,
IN THE COUNTY OF MERCER, NEW JERSEY (not less than two-thirds of all members thereof
affirmatively concurring) AS FOLLOWS:

Section 1. The improvement described in Section 3(a) of this bond ordinance is hereby authorized to be undertaken by the Borough of Hightstown, in the County of Mercer, New Jersey (the "Borough"). For the improvement or purpose described in Section 3(a), there is hereby appropriated the sum of \$1,100,000. Pursuant to N.J.S.A. 40A:2-11(c), no down payment is provided for the costs of the improvement since the project described in Section 3(a) hereof is expected to be funded through the New Jersey Infrastructure Bank.

Section 2. In order to finance the cost of the improvement or purpose, negotiable bonds are hereby authorized to be issued in the principal amount of \$1,100,000 pursuant to the Local Bond Law. In anticipation of the issuance of the bonds, negotiable bond anticipation notes are hereby authorized to be issued pursuant to and within the limitations prescribed by the Local Bond Law.

Section 3. (a) The improvement hereby authorized and the purpose for the financing of which the bonds are to be issued is water tank painting and repairs for the water-sewer utility, including all work and materials necessary therefor and incidental thereto.

(b) The estimated maximum amount of bonds or bond anticipation notes to be issued for the improvement or purpose is as stated in Section 2 hereof.

(c) The estimated cost of the improvement or purpose is equal to the amount of the appropriation herein made therefor.

Section 4. All bond anticipation notes issued hereunder shall mature at such times as may be determined by the chief financial officer; provided that no bond anticipation note shall mature later than one year from its date unless such bond anticipation notes are permitted to mature at such later date in accordance with applicable law. The bond anticipation notes shall bear interest at such rate or rates and be in such form as may be determined by the chief financial officer. The chief financial officer shall determine all matters in connection with bond anticipation notes issued pursuant to this bond ordinance, and the chief financial officer's signature upon the bond anticipation notes shall be conclusive evidence as to all such determinations. All bond anticipation notes issued hereunder may be renewed from time to time subject to the provisions of the Local Bond Law or applicable law. The chief financial officer is hereby authorized to sell part or all of the bond anticipation notes from time to time at public or private sale and to deliver them to the purchasers thereof upon receipt of payment of the purchase price plus accrued interest from their dates to the date of delivery thereof. The chief financial officer is directed to report in writing to the governing body at the meeting next succeeding the date when any sale or delivery of the bond anticipation notes pursuant to this bond ordinance is made. Such report must include the amount, the description, the interest rate and the maturity schedule of the bond anticipation notes sold, the price obtained and the name of the purchaser.

Section 5. The Borough hereby certifies that it has adopted a capital budget or a temporary capital budget, as applicable. The capital or temporary capital budget of the Borough is hereby amended to conform with the provisions of this bond ordinance to the extent of any inconsistency herewith. To the extent that the purposes authorized herein are inconsistent with the adopted capital or temporary capital budget, a revised capital or temporary capital budget has been filed with the Division of Local Government Services.

Section 6. The following additional matters are hereby determined, declared, recited and stated:

(a) The improvement or purpose described in Section 3(a) of this bond ordinance is not a current expense. It is an improvement or purpose that the Borough may lawfully undertake as a general improvement, and no part of the cost thereof has been or shall be specially assessed on property specially benefitted thereby.

(b) The period of usefulness of the improvement or purpose within the limitations of the Local Bond Law, according to the reasonable life thereof computed from the date of the bonds authorized by this bond ordinance, is 15 years.

(c) The Supplemental Debt Statement required by the Local Bond Law has been duly prepared and filed in the office of the Clerk, and a complete executed duplicate thereof has been filed in the office of the Director of the Division of Local Government Services in the Department of Community Affairs of the State of New Jersey. Such statement shows that the gross debt of the Township as defined in the Local Bond Law is increased by the authorization of the bonds and notes provided in this bond ordinance by \$1,100,000, and the obligations authorized herein will be within all debt limitations prescribed by that Law.

(d) An aggregate amount not exceeding \$65,000 for items of expense listed in and permitted under N.J.S.A. 40A:2-20 is included in the estimated cost indicated herein for the purpose or improvement.

Section 7. The Borough hereby declares the intent of the Borough to issue bonds or bond anticipation notes in the amount authorized in Section 2 of this bond ordinance and to use the proceeds to pay or reimburse expenditures for the costs of the purposes described in Section 3(a) of this bond ordinance. This Section 7 is a declaration of intent within the meaning and for purposes of Treasury Regulations.

Section 8. Any grant moneys received for the purpose described in Section 3(a) hereof shall be applied either to direct payment of the cost of the improvement or to payment of the obligations issued pursuant to this bond ordinance. The amount of obligations authorized but not issued hereunder shall be reduced to the extent that such funds are so used.

Section 9. The chief financial officer of the Borough is hereby authorized to prepare and to update from time to time as necessary a financial disclosure document to be distributed in connection with

the sale of obligations of the Borough and to execute such disclosure document on behalf of the Borough. The chief financial officer is further authorized to enter into the appropriate undertaking to provide secondary market disclosure on behalf of the Borough pursuant to Rule 15c2-12 of the Securities and Exchange Commission (the “Rule”) for the benefit of holders and beneficial owners of obligations of the Borough and to amend such undertaking from time to time in connection with any change in law, or interpretation thereof, provided such undertaking is and continues to be, in the opinion of a nationally recognized bond counsel, consistent with the requirements of the Rule. In the event that the Borough fails to comply with its undertaking, the Borough shall not be liable for any monetary damages, and the remedy shall be limited to specific performance of the undertaking.

Section 10. The full faith and credit of the Borough are hereby pledged to the punctual payment of the principal of and the interest on the obligations authorized by this bond ordinance. The obligations shall be direct, unlimited obligations of the Borough, and the Borough shall be obligated to levy *ad valorem* taxes upon all the taxable real property within the Borough for the payment of the obligations and the interest thereon without limitation of rate or amount.

Section 11. This bond ordinance shall take effect 20 days after the first publication thereof after final adoption, as provided by the Local Bond Law.

Introduction:

Adoption:

ATTEST:

MARGARET RIGGIO
MUNICIPAL CLERK

LAWRENCE D. QUATTRONE
MAYOR

Resolution 2022-77

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

AUTHORIZING PAYMENT OF BILLS

WHEREAS, certain bills are due and payable as per itemized claims listed on the following schedules, which are made a part of the minutes of this meeting as a supplemental record;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown that the bills be paid on audit and approval of the Borough Administrator, the appropriate Department Head and the Treasurer in the amount of \$234,806.74 from the following accounts:

Current		\$62,122.49	
W/S Operating		162,404.22	
General Capital		3,924.95	
Water/Sewer Capital		2,366.25	
Grant		3,788.83	
Trust		200.00	
Unemployment Trust		0.00	
Animal Control		0.00	
Law Enforcement Trust		0.00	
Tax Lien Trust		0.00	
Public Defender Trust		0.00	
Housing Trust		0.00	
Escrow		<u>0.00</u>	
Total		<u>\$234,806.74</u>	

CERTIFICATION

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on April 4, 2022.

Margaret Riggio
Borough Clerk

Date: April 4, 2022

To: Mayor and Council

From: Finance Office

Re: Manual Bill List for 4/4/2022

<u>CURRENT ACCOUNT</u>	<u>DATE ISSUED</u>	<u>PO #</u>	<u>CHECK #</u>	<u>Amount</u>
TOTAL				<u>\$ -</u>
<u>WATER AND SEWER OPERATING</u>				
WEBSTER BANK	3/17/2022	22-00301	1374	\$ 116,864.10
TOTAL				<u>\$ 116,864.10</u>
<u>ESCROW</u>				
TOTAL				<u>\$ -</u>
<u>GRANT</u>				
TOTAL				<u>\$ -</u>
<u>TRUST- OTHER</u>				
NJ DEPT. OF TRANSPORTATION	3/22/2022	22-00331	33828	\$ 200.00
TOTAL				<u>\$ 200.00</u>
<u>ANIMAL CONTROL TRUST</u>				
TOTAL				<u>\$ -</u>
<u>LAW ENFORCEMENT TRUST</u>				
TOTAL				<u>\$ -</u>
<u>UNEMPLOYMENT TRUST</u>				
TOTAL				<u>\$ -</u>
<u>PUBLIC DEFENDER TRUST</u>				
TOTAL				<u>\$ -</u>
<u>TAX LIEN TRUST</u>				
TOTAL				<u>\$ -</u>
<u>GENERAL CAPITAL</u>				
TOTAL				<u>\$ -</u>
<u>WATER AND SEWER CAPITAL</u>				
TOTAL				<u>\$ -</u>
MANUAL TOTAL				<u>\$ 117,064.10</u>

March 30, 2022
11:51 AM

Borough of Hightstown
Bill List By Vendor Name

Page No: 1
14

P.O. Type: All	Include Project Line Items: Yes	Open: N	Paid: N	Void: N
Range: First	to Last	Rcvd: Y	Held: Y	Aprv: N
Format: Detail without Line Item Notes		Bid: Y	State: Y	Other: Y Exempt: Y

Vendor # Name	PO #	PO Date	Description	Contract	PO Type	Stat/Chk	First	Rcvd	Chk/Void	1099	
Item Description	Amount	Charge	Account	Acct Type	Description	Enc	Date	Date	Date	Invoice	Excl

ACTI0010 ACTION UNIFORM CO, LLC											
21-01184 09/28/21 CLOTHING ALLOWANCE - STEPHENS											
1 CLOTHING ALLOWANCE - STEPHENS	403.00	1-01-25-240-001-043	B Uniform Allowance/Leather Gds.	R	09/28/21	03/29/22				40546	N
22-00217 02/25/22 CROSSING GUARD - NEW HIRE											
1 CROSSING GUARD - NEW HIRE	443.98	2-01-25-240-001-116	B Traffic Bureau	R	02/25/22	03/29/22				41414	N
Vendor Total:		846.98									

A1014 APPROVED FIRE PROTECTION, INC.											
22-00238 03/03/22 YEARLY EXTINGUISHER INSPECTION											
1 YEARLY EXTINGUISHER INSPECTION	213.73	2-01-26-310-001-024	B Building Maintenance	R	03/03/22	03/29/22				IN00066686	N
2 YEARLY EXTINGUISHER INSPECTION	637.88	2-01-26-310-001-024	B Building Maintenance	R	03/03/22	03/29/22				IN00066685	N
3 YEARLY EXTINGUISHER INSPECTION	317.69	2-01-26-310-001-024	B Building Maintenance	R	03/03/22	03/29/22				IN00066684	N
	1,169.30										
Vendor Total:		1,169.30									

APRUZ005 APRUZZESE, MCDERMOTT, MASTRO &											
22-00332 03/23/22 FEB 2022 LABOR INV 227490											
1 FEB 2022 LABOR INV 227490	8,157.05	2-01-20-155-001-031	B Labor,Personnel & Union Council	R	03/23/22	03/30/22				227490	N
Vendor Total:		8,157.05									

A0054 AQUA PRO-TECH LABORATORIES											
22-00312 03/17/22 APL OUTSIDE LAB TESTING											
1 APL OUTSIDE LAB TESTING	1,899.32	2-09-55-501-002-532	B Outside Lab Testing	R	03/17/22	03/29/22				2020056M	N
Vendor Total:		1,899.32									

C0396 CAVANAUGH'S EXTERMINATING CO											
22-00303 03/17/22 MAR 2022 PEST SERVICE											
1 INV 852917 - MAR 2022 PEST SER	20.00	2-01-26-310-001-029	B Maintenance Contracts	R	03/17/22	03/29/22				852917	N

Vendor #	Name	PO #	PO Date	Description	Contract Amount	PO Type Charge Account	Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
COREM005	CORE & MAIN LP												
	22-00304	03/17/22	6"	ULTRA SLEEVE - WATER BREAK									
	1	6"	ULTRA SLEEVE - WATER BREAK	1,340.00	2-09-55-501-001-535		B Hydrants and Line Repair	R	03/17/22	03/29/22		Q418058	N
				Vendor Total:	1,340.00								
COUNT010	COUNTY OF MERCER-FINANCE DIV												
	22-00355	03/29/22	EMS	DISPATCH 2022									
	1	EMS	DISPATCH 2022	4,720.00	2-01-43-516-001-199		B EMS DISPATCH COUNTY MISCELLANEOUS	R	03/29/22	03/29/22		EMS DISP 2022	N
				Vendor Total:	4,720.00								
C0088	CUSTOM ENVIRONMENTAL TECH, INC												
	22-00099	02/02/22	RES 2021-181	ZETA LYTE 2800CH		B							
	3	INV 7632	3/14/22	POLYMER	7,062.00	2-09-55-501-002-544	B Zeta Lyte 2800CH-Custom Envir.Tech, Inc.	R	02/02/22	03/29/22		7632	N
				Vendor Total:	7,062.00								
DRAEG005	DRAEGER, INC.												
	22-00219	02/25/22	SOLUTION FOR	ALCOTEST UNIT									
	1	SOLUTION FOR	ALCOTEST UNIT	60.00	2-01-25-240-001-116		B Traffic Bureau	R	02/25/22	03/29/22		5951398052	N
				Vendor Total:	60.00								
E0576	EAST WINDSOR REGIONAL SCHOOL												
	22-00305	03/17/22	FEB 2022	FUEL USE									
	1	FEB 2022	FUEL USE - FIRE	169.73	2-01-31-460-001-166		B Motor Fuel - Fire Dept.	R	03/17/22	03/29/22		FEB 2022	N
	2	FEB 2022	FUEL USE - POLICE	1,746.72	2-01-31-460-001-145		B Motor Fuel - Police	R	03/17/22	03/29/22		FEB 2022	N
	3	FEB 2022	FUEL USE - 1ST AID	227.43	2-01-31-460-001-148		B Motor Fuel - Emergency Medical	R	03/17/22	03/29/22		FEB 2022	N
	4	FEB 2022	FUEL USE - GARBAGE	1,365.32	2-01-31-460-001-147		B Motor Fuel - Public Works	R	03/17/22	03/29/22		FEB 2022	N
	5	FEB 2022	FUEL USE - STREETS	1,159.85	2-01-31-460-001-147		B Motor Fuel - Public Works	R	03/17/22	03/29/22		FEB 2022	N
	6	FEB 2022	FUEL USE - PARKS	13.63	2-01-31-460-001-147		B Motor Fuel - Public Works	R	03/17/22	03/29/22		FEB 2022	N
	7	FEB 2022	FUEL USE - WATER	140.31	2-09-55-501-001-512		B Motor Fuel	R	03/17/22	03/29/22		FEB 2022	N
	8	FEB 2022	FUEL USE - SEWER	148.40	2-09-55-501-002-512		B Motor Fuel	R	03/17/22	03/29/22		FEB 2022	N
	9	FEB 2022	FUEL USE - CONSTRUCT	29.77	2-01-31-460-001-151		B MOTOR FUEL-CONSTRUCTION DEPARTMENT	R	03/17/22	03/29/22		FEB 2022	N

Vendor #	Name	PO #	PO Date	Description	Contract	PO Type	Stat/Chk	First	Rcvd	Chk/Void	1099	
Item	Description	Amount	Charge	Account	Acct	Type Description	Enc	Date	Date	Date	Invoice	Excl
G1077	GEORGE S. COYNE CO., INC.											
22-00035	01/26/22	CHLORINE RES 2020-231	FOR 2022	B								
3 INV	378080	3/2/22	CHLORINE	822.30	2-09-55-501-001-526	B Chlorine	R	01/26/22	03/29/22		378080	N
Vendor Total:		822.30										
G0038	GOLD TYPE BUSINESS MACHINE											
22-00316	03/17/22	INFO-COP LICENSE RENEWAL										
1 INFO-COP	INFO-COP LICENSE RENEWAL	2,362.50	2-01-25-240-001-029	B Maint. Contracts - Other	R	03/17/22	03/29/22				0000034587	N
Vendor Total:		2,362.50										
G0001	GPANJ											
22-00290	03/14/22	ANNUAL MEMBERSHIP 2022	RIGGIO									
1 2022	MEMBERSHIP	100.00	2-01-20-100-001-044	B Professional Assoc. Dues	R	03/14/22	03/29/22				1591	N
Vendor Total:		100.00										
G0185	GRAINGER, INC.											
22-00313	03/17/22	CABLE & HOOK/MODEL DL2500	AB									
1 MODEL DL	2500AB HANDWINCH	142.90	2-09-55-501-002-503	B Sewer Plant Maintenance	R	03/17/22	03/29/22				9252410767	N
2 CABLE & HOOK	5/16X25	76.10	2-09-55-501-002-503	B Sewer Plant Maintenance	R	03/17/22	03/29/22				9252133351	N
		219.00										
22-00315	03/17/22	BENCH GRINDER										
1 EXIT		69.83	2-09-55-501-002-503	B Sewer Plant Maintenance	R	03/17/22	03/30/22				9252410759	N
2 8" BENCH GRINDER		201.54	2-09-55-501-002-503	B Sewer Plant Maintenance	R	03/17/22	03/30/22				9252410759	N
		271.37										
Vendor Total:		490.37										
J0378	J.W. KENNEDY & SON INC WELDING											
22-00237	03/03/22	CYLINDER RENTAL										
1 INV	R13548 - CYLINDER RENTAL	23.20	2-01-26-290-001-050	B DPW Work Equipment	R	03/03/22	03/29/22				R13548	N
Vendor Total:		23.20										

Vendor #	Name	PO #	PO Date	Description	Amount	Contract Charge	PO Type Account	Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
J0258	JCP&L (STREET LIGHTING)													
	22-00328	03/22/22	VARIOUS ACCTS 3/17	3/18 & 3/21										
	1	100	086	395	041	3/21/22	44.78	2-01-31-435-001-075	B Street Lighting	R	03/22/22	03/29/22	95776483319	N
	2	100	086	395	041	3/18/22	44.61	2-01-31-435-001-075	B Street Lighting	R	03/22/22	03/29/22	95108184023	N
	3	100	011	415	724	3/17/22	395.17	2-01-31-435-001-075	B Street Lighting	R	03/22/22	03/29/22	95556923542	N
	4	100	011	415	765	3/14/22	<u>1,793.81</u>	2-01-31-435-001-075	B Street Lighting	R	03/22/22	03/29/22	95556923543	N
							2,278.37							
	Vendor Total:						2,278.37							
JERRY010	JERRY MECCA													
	22-00314	03/17/22	REIMBURSEMENT - MECCA											
	1	REIMBURSEMENT - MECCA	187.00	2-01-25-240-001-043	B Uniform Allowance/Leather Gds.	R	03/17/22	03/29/22	REF #0003	N				
	Vendor Total:						187.00							
L0037	LINCOLN FINANCIAL GROUP													
	22-00321	03/21/22	APRIL 2022	LIFE INSURANCE										
	1	APRIL 2022	LIFE INSURANCE	299.64	2-01-23-210-003-115	B Medical Ins-Emp1 Grp Health	R	03/21/22	03/29/22	APRIL 2022	N			
	2	APRIL 2022	LIFE INSURANCE	5.91	2-01-23-210-003-115	B Medical Ins-Emp1 Grp Health	R	03/21/22	03/29/22	APRIL 2022	N			
	3	APRIL 2022	LIFE INSURANCE WTP	18.16	2-09-55-501-001-514	B INSURANCE	R	03/21/22	03/29/22	APRIL 2022	N			
	4	APRIL 2022	LIFE INS AWWTP	45.40	2-09-55-501-002-514	B Insurance	R	03/21/22	03/29/22	APRIL 2022	N			
	5	APRIL 2022	LIFE INS AWWTP	<u>9.08</u>	2-09-55-501-002-514	B Insurance	R	03/21/22	03/29/22	APRIL 2022	N			
				360.03										
	Vendor Total:						360.03							
LSCME005	LSC MECHANICAL													
	22-00126	02/08/22	MECHANICALLY INSP	1STRESPONDER										
	1	MECHANICALLY INSP	1STRESPONDER	125.00	2-01-25-260-001-034	B Vehicle Repair	R	02/08/22	03/29/22	4385	N			
	Vendor Total:						125.00							
M1076	MCMANIMON, SCOTLAND & BAUMANN													
	22-00311	03/17/22	HOURLY BILLING INV	188560										
	1	HOURLY BILLING INV	188560	516.00	2-01-20-155-001-027	B General Matters	R	03/17/22	03/29/22	188560	N			
	Vendor Total:						516.00							

[illegible]

March 30, 2022
11:51 AM

Borough of Hightstown
Bill List By Vendor Name

Page No: 8
21

Vendor # Name											
PO #	PO Date	Description	Contract	PO Type		First	Rcvd	Chk/Void		1099	
Item Description			Amount	Charge Account	Acct Type Description	Stat/Chk	Enc Date	Date	Date	Invoice	Excl
POLIC005 POLICE & SHERIFFS PRESS, INC											
22-00350	03/25/22	TAXICAB DRIVER ID'S									
1		TAXICAB DRIVER ID'S	105.00	2-01-20-125-001-023	B Printing & Stationary	R	03/25/22	03/30/22		1060550	N
2		TAXICAB DRIVER ID'S	3.25	2-01-20-125-001-023	B Printing & Stationary	R	03/25/22	03/30/22		160550	N
			108.25								
Vendor Total:			108.25								
P1155 PRIOR NAMI BUSINESS SYSTEMS											
22-00318	03/17/22	QUARTERLY COPY FEE									
1		QUARTERLY COPY FEE	256.79	2-01-25-240-001-029	B Maint. Contracts - Other	R	03/17/22	03/29/22		0000708934	N
Vendor Total:			256.79								
P0044 PSE&G											
22-00322	03/21/22	ENERGY BILLS DATED 3/18/22									
1	75 235 176 09 415	MERCER ST	236.47	2-01-31-446-001-070	B Gas Heat - Borough Hall	R	03/21/22	03/29/22		604906392807	N
2	75 980 463 01 240	MERCER ST	9.49	2-01-31-446-001-070	B Gas Heat - Borough Hall	R	03/21/22	03/29/22		600807692354	N
3	74 199 082 06 232	MERCER ST	18.50	2-01-31-446-001-070	B Gas Heat - Borough Hall	R	03/21/22	03/29/22		606003956894	N
4	66 759 467 06 140	N MAIN/FIRE	28.46	2-01-31-446-001-143	B Gas/Heat - Fire House	R	03/21/22	03/29/22		600307754211	N
5	66 878 908 08 156	BANK ST	175.10	2-01-31-446-001-070	B Gas Heat - Borough Hall	R	03/21/22	03/29/22		602807822219	N
6	65 039 876 09 1ST	AVE WATER	18.50	2-09-55-501-001-505	B Gas Service	R	03/21/22	03/29/22		605904428005	N
7	65 503 262 06 168	FIRST AID	488.58	2-01-25-260-001-073	B Natural Gas Heat	R	03/21/22	03/29/22		604906391309	N
			975.10								
22-00357	03/29/22	MASTER 13 014 184 04 3/23/22									
1	7341583509	140 N MAIN ST	1,018.86	2-01-31-446-001-143	B Gas/Heat - Fire House	R	03/29/22	03/30/22		503100099831	N
2	7341583606	148 N MAIN ST # R	1,760.84	2-01-31-446-001-070	B Gas Heat - Borough Hall	R	03/29/22	03/30/22		503100099831	N
3	7341583703	BANK ST	415.19	2-09-55-501-001-505	B Gas Service	R	03/29/22	03/30/22		503100099831	N
4	7341583800	OAK LN	6,007.34	2-09-55-501-002-505	B Gas Service	R	03/29/22	03/30/22		503100099831	N
			9,202.23								
Vendor Total:			10,177.33								
R0077 ROBERTS ENGINEERING GRP LLC											
22-00335	03/23/22	BILLING THROUGH 3/19/22									
1		COUNCIL MEETINGS 5759	160.00	2-01-20-165-001-104	B Attendance at Meetings (B)	R	03/23/22	03/29/22		5759	N
2		MISC REQUESTS 5760	855.00	2-01-20-165-001-028	B General Engineering	R	03/23/22	03/29/22		5760	N

Vendor #	Name											
PO #	PO Date	Description	Contract	PO Type		First	Rcvd	Chk/Void		1099		
Item Description	Amount	Charge Account	Acct Type Description	Stat/Chk	Enc Date	Date	Date	Invoice	Exc			
R0077	ROBERTS ENGINEERING GRP LLC	Continued										
22-00335	03/23/22	BILLING THROUGH 3/19/22	Continued									
3	STORM WATER PERMIT 5761	2,170.81	2-01-20-165-001-106	B Misc. Road & Drainage Issues(B	R	03/23/22	03/29/22	5761		N		
4	MISC ROADS 5762	2,885.00	2-01-20-165-001-028	B General Engineering	R	03/23/22	03/29/22	5762		N		
5	E WARD ST ROUNDABOUT 5763	780.00	2-01-20-165-001-028	B General Engineering	R	03/25/22	03/29/22	5763		N		
6	GENERAL SEWERS 5764	3,586.25	2-09-55-501-002-508	B Engineer	R	03/25/22	03/29/22	5764		N		
7	GENERAL WATER 5765	7,171.25	2-09-55-501-001-508	B Engineer	R	03/25/22	03/29/22	5765		N		
8	WATER TANKS 5766	662.50	C-08-55-963-000-544	B DESIGN COSTS WATER TANKS/STANDPIPE	R	03/25/22	03/29/22	5766		N		
9	WTP GENERATOR & FLOOD GATES	1,703.75	C-08-55-965-000-540	B FEMA FLOOD MIT GENERATOR ENGINEER 20-17	R	03/25/22	03/29/22	5767		N		
10	LITIGATION - STOCKTON&JOSEPH	135.00	C-04-55-880-001-446	B STOCKTON & JOSEPH SIDEWALK LITIGATION	R	03/25/22	03/29/22	5768		N		
11	IMP TO RR AVE & DEY ST 5771	446.25	C-04-55-894-002-447	B RAILROAD AVE & DEY STREET SOFT COSTS	R	03/25/22	03/29/22	5771		N		
12	IMP TO HAUSSE, BENNETT AND	3,343.70	C-04-55-894-001-447	B HAUSER, BENNETT PL PROSPECT DR SOFT COST	R	03/25/22	03/29/22	5772		N		
		23,899.51										
	Vendor Total:	23,899.51										
R1145	RUTGERS, THE STATE UNIVERSITY											
22-00081	01/31/22	TRAINING - ESPOSITO										
1	TRAINING - ESPOSITO	95.00	2-01-25-240-001-042	B Education & Training	R	01/31/22	03/29/22	22010		N		
	Vendor Total:	95.00										
S0061	SEA BOX											
22-00308	03/17/22	CONTAINER RENTAL										
1	INV SI146146	CONTAINER RENTAL	75.00	2-01-26-310-001-025	B Building Rental	R	03/17/22	03/29/22	SI146146		N	
	Vendor Total:	75.00										
S0208	SIGNIFICANT DIGITS, INC											
22-00287	03/14/22	ANNUAL LIC FEE SD READER 2022										
1	ANNUAL LIC FEE SD READER 2022	650.00	2-09-55-501-001-517	B Maint. Contracts - Office	R	03/14/22	03/29/22	22H-156-092		N		
	Vendor Total:	650.00										
S1096	STAPLES BUSINESS ADVANTAGE											
22-00252	03/03/22	HPD OFFICE SUPPLIES										
1	HPD OFFICE SUPPLIES	209.97	2-01-25-240-001-036	B Office Supplies & Equipment	R	03/03/22	03/29/22	3501840663		N		

Vendor #	Name																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																		
----------	------	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

Vendor #	Name	PO #	PO Date	Description	Contract	PO Type	Stat/Chk	First	Rcvd	Chk/Void	1099	
		Item		Description	Amount	Charge Account		Enc Date	Date	Date	Invoice	Excl
T0130	TRIANGLE COPY/											
22-00346	03/25/22	HPD FORMS										
1	HPD FORMS	155.50	2-01-25-240-001-036	B Office Supplies & Equipment	R	03/25/22	03/30/22			25675EW		N
Vendor Total:					155.50							
U0144	UPS											
22-00337	03/25/22	INV0000161Y33122	NJMVC 2/12/22									
1	INV0000161Y33122	6.88	2-01-30-421-001-022	B Postage & Express Charges	R	03/25/22	03/29/22			0000161Y33122		N
Vendor Total:					6.88							
U0013	USA BLUE BOOK											
22-00240	03/03/22	REPLACEMENT FLOATS										
1	REPLACEMENT FLOATS	147.90	2-09-55-501-002-503	B Sewer Plant Maintenance	R	03/03/22	03/29/22			900909		N
2	FREIGHT	15.27	2-09-55-501-002-503	B Sewer Plant Maintenance	R	03/17/22	03/29/22			900909		N
		163.17										
22-00324	03/21/22	EXPLOSION METER/GOGGLES										
1	EXPLOSION METER SAMPLING HOSE	197.95	2-09-55-501-002-503	B Sewer Plant Maintenance	R	03/21/22	03/30/22			918462		N
2	BACKFLOW REPAIR KIT 009-M2	122.95	2-09-55-501-002-503	B Sewer Plant Maintenance	R	03/21/22	03/30/22			918462		N
3	GOGGLES #41701	67.85	2-09-55-501-002-503	B Sewer Plant Maintenance	R	03/21/22	03/30/22			918462		N
4	SAFETY GLASSES #330246	73.08	2-09-55-501-002-503	B Sewer Plant Maintenance	R	03/21/22	03/30/22			918462		N
5	FREIGHT	16.39	2-09-55-501-002-503	B Sewer Plant Maintenance	R	03/30/22	03/30/22			918462		N
		478.22										
Vendor Total:					641.39							
V0019	VERIZON											
22-00329	03/22/22	accts 01-69 & 01-53	3/15/22									
1	250-717-367-0001-69	174.26	2-09-55-501-003-545	B Telephone-w/S-VERIZON	R	03/22/22	03/29/22			3-15-22		N
2	750-717-188-0001-53	438.24	2-01-31-440-001-089	B Telephone-VERIZON	R	03/22/22	03/29/22			3-15-22		N
		612.50										
Vendor Total:					612.50							

Totals by Year-Fund							
Fund Description	Fund	Budget Rcvd	Budget Held	Budget Total	Revenue Total	G/L Total	Total
CURRENT FUND	1-01	1,224.95	0.00	1,224.95	0.00	0.00	1,224.95
	1-09	6,525.61	0.00	6,525.61	0.00	0.00	6,525.61
Year Total:		7,750.56	0.00	7,750.56	0.00	0.00	7,750.56
CURRENT FUND	2-01	60,897.54	0.00	60,897.54	0.00	0.00	60,897.54
	2-09	39,014.51	0.00	39,014.51	0.00	0.00	39,014.51
Year Total:		99,912.05	0.00	99,912.05	0.00	0.00	99,912.05
GENERAL CAPITAL	C-04	3,924.95	0.00	3,924.95	0.00	0.00	3,924.95
WATER/SEWER CAPITAL	C-08	2,366.25	0.00	2,366.25	0.00	0.00	2,366.25
Year Total:		6,291.20	0.00	6,291.20	0.00	0.00	6,291.20
	G-02	3,788.83	0.00	3,788.83	0.00	0.00	3,788.83
Total of All Funds:		117,742.64	0.00	117,742.64	0.00	0.00	117,742.64

Resolution 2022-78

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

AUTHORIZING A SHARED SERVICES AGREEMENT BETWEEN EAST WINDSOR TOWNSHIP AND HIGHTSTOWN BOROUGH FOR INSTALLATION OF STOCKTON STREET CURBS AND SIDEWALKS

WHEREAS, the “Uniform Shared Services and Consolidation Act,” N.J.S.A. 40A:65-1, et seq. (the “Act”), authorizes local units of this State to enter into an agreement with any other local unit or units to provide or receive any service that each local unit participating in the agreement is empowered to provide or receive in its own jurisdiction; and

WHEREAS, the Township of East Windsor (hereinafter the “Township” or “East Windsor”) and the Borough of Hightstown (hereinafter the “Borough” or “Hightstown”) (collectively hereinafter also referenced as the “Parties”) have determined that it would be in their mutual best interests to collaborate with respect to the installation of curbs and sidewalks along a portion of Stockton Street, between the limit of the State right-of-way of U.S. Route 130 in East Windsor and the intersection of Dutch Neck Road and Oak Lane in Hightstown (the “services”); and

WHEREAS, the services will contribute to the health, safety and welfare of the residents of the Borough; and

WHEREAS, in the spirit of inter-municipal cooperation, and in furtherance of the principles underlying the Act, the Parties have negotiated a Shared Service Agreement (the “Agreement”), which sets forth the terms and conditions associated with this undertaking, a copy of which is attached hereto and made a part hereof; and

WHEREAS, the Borough Council wishes to authorize the Borough to enter into the Agreement, and to authorize the Mayor and Borough Clerk to execute same on behalf of the Borough.

NOW, THEREFORE, BE IT RESOLVED, by the Borough Council of the Borough of Hightstown, in the County of Mercer and State of New Jersey, as follows:

1. That the Borough Council hereby authorizes the Mayor to execute, and the Clerk to attest, the attached Shared Services Agreement with the Township of East Windsor relating to the above services.
2. That all relevant Borough officials are hereby authorized to perform all actions which are necessary to effectuate the intentions of the within Resolution.

3. That a certified copy of this Resolution and the attached Agreement shall be provided to each of the following:
 - a. Township of East Windsor;
 - b. Dimitri Musing, Borough Administrator; and
 - c. Frederick C. Raffetto, Esq., Borough Attorney.

CERTIFICATION

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on April 4, 2022.

Margaret Riggio
Borough Clerk

SHARED SERVICES AGREEMENT
BETWEEN
EAST WINDSOR TOWNSHIP
AND HIGHTSTOWN BOROUGH
FOR
INSTALLATION OF STOCKTON STREET CURBS AND SIDEWALKS

THIS AGREEMENT made this _____ of _____, 2022,
by and between the **BOROUGH OF HIGHTSTOWN**, a municipal corporation of the State of New Jersey, located at 156 Bank Street, Hightstown, NJ 08520, hereinafter referred to as “Hightstown” and the **TOWNSHIP OF EAST WINDSOR**, a municipal corporation of the State of New Jersey located at 16 Lanning Boulevard, East Windsor, New Jersey 08520-1999, hereinafter referred to as “East Windsor.” Hightstown and East Windsor shall collectively be referred to as the “parties” herein.

WITNESSETH:

WHEREAS, a portion of Stockton Street (County Route 571) between the limit of the State right-of-way of U.S. Route 130 in East Windsor and the intersection of Dutch Neck Road and Oak Lane in Hightstown is in need of curbs and sidewalks; and

WHEREAS, Hightstown and East Windsor desire to install curbs and sidewalks on both sides of Stockton Street from the limit of the State right-of-way of U.S. Route 130 in East Windsor to the intersection of Dutch Neck Road and Oak Lane in Hightstown (the “Project”), and agree to share in the cost in accordance with the terms of this Agreement; and

WHEREAS, Hightstown has agreed to serve as the lead agency for the design, bidding and construction administration relating to the Project; and

WHEREAS, the “Uniform Shared Services and Consolidation Act” N.J.S.A. 40A:65-1, et seq. (the “Act”), permits local units of this State to enter into a contract with any other local unit for the joint provision within their combined jurisdictions of any service which any party to the agreement is empowered to render within its own jurisdiction; and

WHEREAS, East Windsor and Hightstown have authorized and approved this Agreement by Resolution duly adopted pursuant to N.J.S.A. 40A:65-5 of the Act.

NOW, THEREFORE, in consideration of the mutual agreements and covenants herein contained, the parties agree as follows:

1. Hightstown shall serve as the lead agency regarding the Project. In that capacity, Hightstown shall perform all design, engineering, bidding and construction administration services for the Project, pursuant to the terms and conditions set forth in this Agreement.
2. The services referenced in Paragraph 1 above shall be performed in consultation with East Windsor.
3. Bidding for the Project shall be undertaken in accordance with the Local Public Contracts Law, N.J.S.A. 40A:11-1, et seq. (the "LPCL"). Bid documents will be prepared in a manner that requires all submitted bids to separately detail all expenses concerning the limits of the Project that are located in Hightstown and all expenses concerning the limits of the Project that are located in East Windsor.
4. Hightstown will award the contract for the Project to the lowest responsible bidder after review and consultation with East Windsor of all submitted bids. Upon contract award, a preconstruction conference will be scheduled with East Windsor and Hightstown.
5. Hightstown and East Windsor will be independently responsible for providing general oversight and construction administration services for the Project, including processing of change orders and payment requests for construction work performed in their respective jurisdictions. East Windsor will provide Hightstown with a Resolution from its governing body showing approval of each change order and payment request.
6. The parties agree that the costs and expenses associated with the Project shall be allocated and paid between the parties as follows:
 - A. East Windsor shall deposit with Hightstown the following sums:
 - (1) \$11,275.00 for surveying services (which includes costs for

police protection); (2) \$18,000.00 for engineering design and permit preparation services; (3) \$5,000.00 for construction administration services; (4) \$500.00 for East Windsor's one-half split of the estimated \$1,000.00 Soil Conservation District permit fees; and (5) \$300.00 for East Windsor's one-half split of the estimated NJDOT permit fees. It is understood by the parties that the permit amount fees referenced at (4) and (5) herein are estimated and that if the actual permit fees cost more or less than the amounts referenced, each party shall be responsible for one-half of the actual amount. These funds will be paid by East Windsor to Hightstown at the time of final execution of the within Agreement, and shall be deposited by Hightstown into a separate escrow account.

- B. East Windsor agrees to pay Hightstown for all services related to construction activities undertaken concerning the East Windsor limits of the Project, along with the amounts referenced in Paragraph 6(A) above. Prior to award of a construction contract for the Project, East Windsor shall pay to Hightstown the estimated funds that relate to the East Windsor portion of the Project. The East Windsor funds will be held in escrow by Hightstown and paid out to the construction contractor following East Windsor's review and prior approval of the East Windsor quantities of the contractor's payment request as contained in each invoice.
 - C. Hightstown and East Windsor will each pay for police services for construction within their respective jurisdictions.
- 7. This Agreement shall terminate upon the expiration of the maintenance bond provided by the construction contractor for this Project.
 - 8. In the event that any provision of this Agreement shall, for any reason, be determined to be invalid, illegal or unenforceable in any respect, the parties hereto shall negotiate in good faith and agree to such amendments, modifications or supplements of or to this Agreement, or such other

appropriate actions as shall, to the maximum extent practicable in light of such determination, implement and give effect to the intentions of the parties as reflected herein. All other provisions of this Agreement shall remain in full force and effect, to the extent possible.

9. This Agreement may only be modified in writing signed by both parties.
10. This Agreement shall be governed by the laws of the State of New Jersey.
11. If any section, paragraph, subparagraph, clause or provision of this Agreement shall be adjudged invalid, such adjudication shall apply only to the specific section, paragraph, subparagraph, clause or provision so adjudged and the remainder of the agreement shall be deemed valid and effective.
12. Any notices given pursuant to this Agreement shall be sent to the parties at the following addresses:

EAST WINDSOR: Mayor Janice S. Mironov
Municipal Building
16 Lanning Boulevard
East Windsor, New Jersey 08520

HIGHTSTOWN: Mayor Lawrence D. Quattrone
Municipal Building
156 Bank Street
Hightstown, New Jersey 08520

13. This Agreement shall become effective upon the adoption of resolutions by both East Windsor and Hightstown approving this Agreement and authorizing its execution.

IN WITNESS WHEREOF, the parties hereto have hereunto set their hands and seals on the respective dates indicated below.

ATTEST

TOWNSHIP OF EAST WINDSOR

ALLISON QUIGLEY
Municipal Clerk

JANICE S. MIRONOV
Mayor

BOROUGH OF HIGHTSTOWN

PEGGY RIGGIO
Municipal Clerk

LAWRENCE D. QUATTRONE
Mayor

Resolution 2022-79

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

**AUTHORIZING CHANGE ORDER NO. 1 IMPROVEMENTS TO RAILROAD
AVENUE, DEY STREET, CENTER STREET AND SOUTH ACADEMY STREET – S.
BROTHERS, INC.**

WHEREAS, on November 1, 2021, the Borough Council awarded a contract for Improvements to Railroad Avenue, Dey Street, Center Street and South Academy Street in Hightstown Borough to S. Brothers, Inc, of South River, New Jersey at the price of \$573,798.00; and

WHEREAS, the contractor has submitted Change Order No. 1, in the amount of \$50,172.00 (8.7% increase) which represents replacement of seven (7) existing galvanized water services between the curb and water meter in accordance with new State regulations; and

WHEREAS, the Borough Engineer has recommended approval of Change order No. 1; and

WHEREAS, the Finance Officer has certified that funds are available for this expenditure.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown Change Order No. 1, in the amount of \$50,172.00 to S. Brothers, Inc. of South River, New Jersey is hereby approved as detailed herein.

CERTIFICATION

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on April 4, 2022.

Margaret Riggio
Borough Clerk



Roberts
ENGINEERING GROUP LLC
Women Business Enterprise Certified

1670 Whitehorse-Hamilton Square Rd.
Hamilton, New Jersey 08690
609-586-1141 fax 609-586-1143
www.RobertsEngineeringGroup.com

March 29, 2022

Dimitri Musing, Borough Administrator
Borough of Hightstown
156 Bank Street
Hightstown, New Jersey 08520

Re: Improvements to Railroad Avenue and Dey Street
Borough of Hightstown, Mercer County, New Jersey
Our File No.: H1801

Dear Dimitri;

Enclosed with this letter, please find the following:

1. One (1) copy of a quote provided by S. Brothers, Inc. for water service replacement.

As you know, the NJDEP has recently issued new regulations which require the Borough to find and replace all lead or galvanized water services in the Borough. This includes replacement of existing galvanized water services between the curb and water meter which is typically owned by the property owner, not the Borough.

The Improvements to Railroad Avenue and Dey Street contract has been awarded and construction is anticipated to start in mid-April 2022. The Borough Water Department inspected the privately-owned water services and has recently found seven (7) locations with galvanized pipes that must be replaced in accordance with the new State regulations.

The enclosed quote by the contractor is for replacement of existing known galvanized water services behind the curb by a licensed plumber at an approximate cost of \$50,172.00 (+8.7%).

As this work allows the Borough to comply with the new State regulations, I recommend Council approve this change order and authorize the Contractor to enter private property to complete the work as required.

Should you have any questions or concerns, please do not hesitate to contact my office.

Very truly yours,

Carmela Roberts, P.E., C.M.E.
Borough Engineer

cc: Mayor and Council
Peggy Riggio, RMC, CMR, Borough Clerk
Ken Lewis, Borough Superintendent of Public Works
George Lang, Borough CFO
Fred Raffetto, Esq., Borough Attorney
Cameron Corini, PE, CME, Roberts Engineering Group, LLC
Kelly Pham, Roberts Engineering Group, LLC

S BROTHERS INC.

PO Box 317

South River NJ 08882

Estimate

Date	Estimate #
3/28/22	1889

Name / Address
BOROUGH OF HIGHTSTOWN 156 BANK STREET HIGHTSTOWN NJ 08520

				Project
Item	Description	Qty	Rate	Total
	Project: Hightstown - Railroad Ave & Dey Street Reconstruction			
1	LF - Installation of 1" type K Copper service water line from curb box to house meter at house numbers 118,122,124,190,191,405, and 603	307	116.00	35,612.00
2	Each - 7 Meter connections by certified plumber on standby	7	1,680.00	11,760.00
3	Each - 7 houses restoration of grass and bushes	7	400.00	2,800.00
If you agree with estimate please sign it and email it back.		Total		
		\$50,172.00		

Resolution 2022-80

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

RESOLUTION URGING THE SWIFT PASSAGE OF S-330/A3804, WHICH SHALL RESTORE THE ENERGY TAX RECEIPTS TO MUNICIPALITIES

WHEREAS, taxes on gas and electric utilities were originally collected by the host municipalities to be used for local purposes and to compensate the public for the use of their rights of way; and

WHEREAS, when the State made itself the collection agent for these taxes, it promised to dedicate the proceeds to municipal property tax relief; since, just as municipalities collect property taxes for the benefit of school districts, counties, and other entities, the State is supposed to collect Energy Taxes for the benefit of municipal governments; and

WHEREAS, for years, though, State budget makers have diverted funding from Energy Taxes to fund State programs; and instead of being spent on local programs and services and used to offset property taxes, the money has been spent as successive Legislatures and Administrations have seen fit; and

WHEREAS, the diversion of dedicated energy tax receipts to the State's General Fund further jeopardizes this critical property tax relief funding in future years; and

WHEREAS, by reducing Consolidated Municipal Property Tax Relief Act (CMPTRA), which is also comprised of revenues that should be returned to municipalities, State Budget makers have been able to continue collecting Energy Taxes, while keeping additional revenue that should have been returned to provide property tax relief; and

WHEREAS, the cumulative impact of years of underfunding has left many municipalities with serious needs and burdensome property taxes; and

WHEREAS, local elected officials are in the best position to decide the best use of these resources, which were always intended to fund local programs and services; and

WHEREAS, Senator Singleton and Senate President Scutari have introduced legislation (S-330) that will restore, over a five-year period, Energy Tax Receipts to municipalities;

NOW, THEREFORE, BE IT RESOLVED, that the Borough Council of the Borough of Hightstown in the County of Mercer, urges the Legislature to swiftly pass this legislation and Governor Murphy sign the legislation prior to passage of the FY2023 State budget; and

BE IT FURTHER RESOLVED that a copy of this Resolution is forwarded to:

1. Senate President Scutari
2. Assembly Speaker Coughlin
3. Governor Murphy
4. League of Municipalities.

CERTIFICATION

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on April 4, 2022

Margaret Riggio
Borough Clerk

Resolution 2022-81

BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY

AUTHORIZING EMERGENCY TEMPORARY APPROPRIATIONS PRIOR TO ADOPTION OF THE 2022 BUDGET

WHEREAS, an emergent condition has arisen with respect to inadequate appropriation balances remaining in some line items of the 2022 temporary budget; and

WHEREAS, N.J.S.A. 40A:4-20 provides for the creation of emergency appropriations for the purposes above mentioned; and

WHEREAS, it is the desire of the Mayor and Council to create emergency temporary appropriations as set forth on Schedule "A," attached; and

WHEREAS, the total emergency temporary appropriations in resolutions adopted in the year 2022 pursuant to the provisions of N.J.S.A. 40A:4-20 (Chapter 96, P.L. 1951, as amended), including this resolution, total:

	<i>THIS RESOLUTION</i>	<i>PREVIOUS TOTAL</i>	<i>CUMULATIVE TOTAL</i>
Current	10,000.00	299,220.00	309,220.00
Capital Outlay – Current	0.00	0.00	0.00
Debt Service - Current	0.00	0.00	0.00
Water/Sewer	0.00	100,000.00	100,000.00
Capital Outlay – W/S	0.00	0.00	0.00
Debt Service - W/S	0.00	0.00	0.00
TOTAL	10,000.00	399,220.00	409,220.00

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Hightstown (not less than two-thirds of all the members of thereof affirmatively concurring) that, in accordance with N.J.S.A. 40A:4-20:

1. An emergency temporary appropriation is hereby made for each item listed on the schedules that are attached hereto and made a part hereof;
2. Each emergency appropriation listed will be provided for in the 2022 budget under the same title as written herein;
3. One certified copy of this resolution will be filed with the Director of Local Government Services, and a copy provided to the Chief Finance Officer.

CERTIFICATION

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on April 4, 2022.

Margaret Riggio
Borough Clerk

Borough of Hightstown
 Emergency Temporary No. 3
 4/4/2022

SCHEDULE "A"

Current Fund

Data Processing	Other Expenses	10,000.00
		<hr/>
Total Current Fund		<hr/> 10,000.00 <hr/>

Water-Sewer Operating Fund

		<hr/>
Total Water Sewer Operating		<hr/> - <hr/>
Total		<hr/> 10,000.00 <hr/>

Resolution 2022-82

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

AUTHORIZING A MEETING WHICH EXCLUDES THE PUBLIC

BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown that this body will hold a meeting on April 4, 2022, via www.zoom.com, that will be limited only to consideration of an item or items with respect to which the public may be excluded pursuant to section 7b of the Open Public Meetings Act.

The general nature of the subject or subjects to be discussed:

Personnel – Police Department

Personnel – Covid Policy

Contract Negotiations – Waste Management Stockton Street Lot

Stated as precisely as presently possible the following is the time when and the circumstances under which the discussion conducted at said meeting can be disclosed to the public July 4, 2022, or when the need for confidentiality no longer exists.

The public is excluded from said meeting, and further notice is dispensed with, all in accordance with sections 8 and 4a of the Open Public Meetings Act.

CERTIFICATION

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on April 4, 2022.

Margaret Riggio
Borough Clerk



Roberts
ENGINEERING GROUP LLC
Women Business Enterprise Certified

1670 Whitehorse-Hamilton Square Rd.
Hamilton, New Jersey 08690
609-586-1141 fax 609-586-1143
www.RobertsEngineeringGroup.com

March 22, 2022

Dimitri Musing, Borough Administrator
Borough of Hightstown
156 Bank Street
Hightstown, NJ 08520

Re: Quote Results
Lead Service Line Investigation
Borough of Hightstown, Mercer County, New Jersey
Our File No.: H1653

Dear Dimitri:

At the Borough's request, this office requested quotes from a total of eight (8) contractors to investigate water services within the Borough and prepare a water service inventory. Three (3) contractors responded as follows:

		<u>Total</u>	
		<u>Quote A</u>	<u>Quote B</u>
1.	Waters and Bugbee, Inc Hamilton Township, New Jersey	\$85,250.00	\$85,250.00
2.	Core and Main Edison, New Jersey	\$100,750.00	\$100,750.00
3.	Henkels and McCoy, Inc. Burlington, New Jersey	\$325,500.00	\$310,000.00

The RFQ included two submissions; Quote A to investigate 1,550 water services in 90 calendar days and Quote B to investigate 1,550 water services in 180 calendar days.

The submission by Waters and Bugbee, Inc. included the same quote for both options. However, it is above the Borough's bid threshold of \$44,000.00. Therefore, a contract may not be awarded at this time.

If the Borough wants to proceed with third party assistance for the water service line investigation, two options are available:

1. Option 1: Advertise a formal contract for bids to investigate up to 1,550 water services (similar to the RFQ). It is anticipated that a low bid would be approximately \$85,000.00.
2. Option 2: Negotiate a reduced scope with Waters and Bugbee, Inc. Using their unit price of \$55.00 per water service location, 800 services could be investigated within the \$44,000.00 bid threshold. I anticipate that Waters and Bugbee can provide this information within 90 calendar days.

Recommendation of Award
Water Service Investigation
Borough of Hightstown, Mercer County, New Jersey
Our File No.: H1653
Page 2 of 2

Should you have any questions, please do not hesitate to contact this office.

Very truly yours,



Carmela Roberts, P.E., C.M.E.
Borough Engineer

cc: Peggy Riggio, RMC, CMR, Borough Clerk
Ken Lewis, Borough Superintendent of Public Works
Rich Lewis, Borough Licensed Water Operator
Cameron Corini, PE, CME, Roberts Engineering Group, LLC
Kelly Pham, Roberts Engineering Group, LLC