

**Meeting Minutes
Hightstown Borough Council
July 19, 2021
6:30 p.m.**

The meeting was called to order by Mayor Quattrone at 6:00 p.m. and he read the Open Public Meetings Act statement which stated, “Adequate notice of this meeting has been given in accordance with the Open Public Meetings Act, pursuant to Public Law 1975, Chapter 231. Said notice was sent to the *Trenton Times* and the *Windsor-Hights Herald*, and is posted on the Borough website.” Do to COVID-19 and self-distancing protocols, this meeting was held remotely through www.zoom.com.

The flag salute followed Roll Call.

	PRESENT	ABSENT
<i>Councilmember Susan Bluth</i>	✓	
<i>Councilmember Joseph Cicalese</i>		✓
<i>Councilmember Cristina Fowler</i>	✓	
<i>Councilmember Joshua Jackson</i>	✓	
<i>Councilmember Steven Misiura</i>		✓
<i>Councilmember Frederick Montferrat</i>	✓	
<i>Mayor Lawrence Quattrone</i>	✓	

Also in attendance: Margaret (Peggy) Riggio, Deputy Borough Clerk; Debra Sopronyi Borough Clerk/Administrator; Dimitri Musing and Fred Raffetto, Borough Attorney.

EXECUTIVE SESSION

Resolution 2021-112 Authorizing a Meeting that Excludes the Public

Moved by Councilmember Jackson; Seconded by Councilmember Bluth.

Roll Call Vote: Councilmembers Bluth, Fowler, Jackson, and Montferrat voted yes.

Resolution adopted 4-0.

Resolution 2021-112
*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

AUTHORIZING A MEETING WHICH EXCLUDES THE PUBLIC

BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown that this body will hold a meeting on July 19, 2021 via www.zoom.com, that will be limited only to consideration of an item or items with respect to

which the public may be excluded pursuant to section 7b of the Open Public Meetings Act.

The general nature of the subject or subjects to be discussed:

Attorney Client Privilege

Personnel – Municipal Clerk

Stated as precisely as presently possible the following is the time when and the circumstances under which the discussion conducted at said meeting can be disclosed to the public October 19, 2021, or when the need for confidentiality no longer exists.

The public is excluded from said meeting, and further notice is dispensed with, all in accordance with sections 8 and 4a of the Open Public Meetings Act.

Mayor Quattrone called the public meeting to order at 6:38 p.m. and again read the Open Public Meetings Statement. Councilmember Misiura and CFO, George Lang, joined the meeting during Executive Session and are now present.

The Flag Salute followed roll call.

APPROVAL OF AGENDA

Moved by Councilmember Bluth; Seconded by Councilmember Fowler.

Roll Call Vote: Councilmembers Bluth, Fowler, Jackson, Misiura and Montferrat voted yes.

Resolution adopted 5-0.

APPROVAL OF MINUTES

June 7, 2021 - Public Session

Moved by Councilmember Bluth; Seconded by Councilmember Misiura.

Roll Call Vote: Councilmembers Bluth, Fowler, Jackson and Misiura voted yes. Councilmember Montferrat abstained.

Minutes approved 4-0 with one abstention.

June 7, 2021 – Executive Session

Moved by Councilmember Bluth; Seconded by Councilmember Fowler.

Roll Call Vote: Councilmembers Bluth, Fowler, Jackson and Misiura voted yes. Councilmember Montferrat abstained.

Minutes approved 4-0 with one abstention.

ENGINEERING ITEMS

Railroad and Dye Project

Borough Engineer, Carmela Roberts, stated that she will need a decision on the Railroad Avenue project. Councilmember Misiura had presented a new idea. A 24-foot wide drive way to support emergency vehicles. One way exit only, making a right out of the driveway. Rather than paving the entire 24 feet, 15 feet would be paved and the remainder would be a permeable paver to buffer into the greenway. Ms. Roberts explained that the permeable pavers can accommodate larger vehicles. The grass area can infiltrate some of the storm water. She believes this is a good suggestion. If this is the way Council would like to proceed, she would need to inform DOT that we are changing the specifications since the original plans called for a 2-way driveway. Councilmember Bluth stated that she supports this plan since this would have the least impact on the surrounding area. Discussion ensued. Following the discussion, Mayor Quattrone called for a straw vote. Council unanimously voted in favor of the new plan brought forward. Ms. Roberts stated that given the short timeline to send the plans to DOT, she requested a subcommittee be established to meet and review the options so the final design can be brought to council for approval at the August 16th meeting. Plans must be to DOT by September 1st. Mayor Quattrone Appointed Councilmembers Misiura and Montferrat. He asked that the Deputy Clerk email the Environmental Commission, Parks & Rec and the Planning Board for representatives to serve on the committee for design input. Ms. Roberts will meet with the subcommittee and have the final design for the August 16th meeting.

Ms. Roberts departed the meeting at this time.

PUBLIC COMMENT I

Mayor Quattrone opened the public comment period and the following individuals spoke:

Eugene Sarafin, 628 South Main Street - Stated that he is in fear for our democracy. Spoke about the insurrection. Spoke against the Republican Party and the Supreme Court.

Joe Pasch, 118 Dye Street - Questioned if the rest of the Railroad and Dye project is proceeding as previously discussed.

Meg Chicco, 231 Morrison Avenue - Thanked Councilmember Misiura for the logical sensible direction. Stated that she does not see the need for all the work that is proposed. This kind of construction will be very disruptive to the community.

There being no further comments, Mayor Quattrone closed the public comment period.

ORDINANCES

Ordinance 2021-08 Final Reading and Public Hearing Bond Ordinance Amending Bond Ordinance 2020-06, Finally Adopted July 20, 2021, In Order to Include an Additional Improvement and Providing a Supplemental Appropriation of \$665,000 for Drainage Improvements to the Water and Sewer Utility in and by the Borough of Hightstown, in the County of Mercer, New Jersey, and Authorizing the Issuance of \$633,300 Bonds or Notes of the Borough to Finance Part of the Cost Thereof

Mayor Quattrone opened the public hearing and the following individuals spoke:

Eugene Sarafin, 628 South Main Street - Didn't quite understand the Bond Ordinance. Ms. Sopronyi explained that this added Schulyer Avenue to the ordinance. Mr. Sarafin stated that he supports this ordinance.

There being no further comments, Mayor Quattrone closed the public hearing.

Moved for adoption by Councilmember Bluth; Seconded by Councilmember Misiura.

Roll Call Vote: Councilmembers Bluth, Fowler, Jackson, Misiura and Montferrat voted yes.

Ordinance adopted 5-0.

ORDINANCE 2021-08
BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY

BOND ORDINANCE AMENDING BOND ORDINANCE #2020-6, FINALLY ADOPTED JULY 20, 2020, IN ORDER TO INCLUDE AN ADDITIONAL IMPROVEMENT AND PROVIDING A SUPPLEMENTAL APPROPRIATION OF \$665,000 FOR DRAINAGE IMPROVEMENTS TO THE WATER AND SEWER UTILITY IN AND BY THE BOROUGH OF HIGHTSTOWN, IN THE COUNTY OF MERCER, NEW JERSEY, AND AUTHORIZING THE ISSUANCE OF \$633,300 BONDS OR NOTES OF THE BOROUGH TO FINANCE PART OF THE COST THEREOF.

BE IT ORDAINED BY THE BOROUGH COUNCIL OF THE BOROUGH OF HIGHTSTOWN, IN THE COUNTY OF MERCER, NEW JERSEY (not less than two-thirds of all members thereof affirmatively concurring) AS FOLLOWS:

Section 1. The improvement described in Section 3(a) of Bond Ordinance #2020-6, finally adopted July 20, 2020 (the "Original Bond Ordinance"), of the Borough of Hightstown, in the County of Mercer, New Jersey (the "Borough") is hereby amended in order to include the Schuyler water main.

Section 2. The improvement described in Section 4(a) of this bond ordinance has heretofore been authorized to be undertaken by the Borough as a general improvement. For the improvement or purpose described in Section 4(a), there is hereby appropriated the supplemental amount of \$665,000, such sum being in addition to the \$310,000 appropriated therefor by the Original Bond Ordinance and including the sum of \$31,700 as the additional down payment from the Capital Improvement Fund required by the Local Bond Law. The additional down payment is now available by virtue of provision for down payment or for capital improvement purposes in one or more previously adopted budgets.

Section 3. In order to finance the additional cost of the improvement or purpose not covered by application of

the additional down payment, negotiable bonds are hereby authorized to be issued in the principal amount of \$633,300 pursuant to the Local Bond Law. In anticipation of the issuance of the bonds, negotiable bond anticipation notes are hereby authorized to be issued pursuant to and within the limitations prescribed by the Local Bond Law.

Section 4. (a) The improvement heretofore authorized and the purpose for the financing of which the bonds are to be issued is drainage improvements to Springcrest Drive, Taylor Avenue, Spruce Court, Glen Drive and the Schuyler water main, including all work and materials necessary therefor and incidental thereto and further including all related costs and incidental thereto.

(b) The estimated maximum amount of bonds or bond anticipation notes to be issued for the improvement or purpose is \$928,500, including the \$295,200 authorized by the Original Bond Ordinance and the \$633,300 bonds or bond anticipation notes authorized herein.

(c) The estimated cost of the improvement or purpose is \$975,000, including the \$310,000 appropriated by the Original Bond Ordinance and the \$665,000 appropriated herein.

Section 5. All bond anticipation notes issued hereunder shall mature at such times as may be determined by the chief financial officer; provided that no bond anticipation note shall mature later than one year from its date, unless such bond anticipation notes mature at such later date in accordance with applicable law. The bond anticipation notes shall bear interest at such rate or rates and be in such form as may be determined by the chief financial officer. The chief financial officer shall determine all matters in connection with bond anticipation notes issued pursuant to this bond ordinance, and the chief financial officer's signature upon the bond anticipation notes shall be conclusive evidence as to all such determinations. All bond anticipation notes issued hereunder may be renewed from time to time subject to the provisions of the Local Bond Law or other applicable law. The chief financial officer is hereby authorized to sell part or all of the bond anticipation notes from time to time at public or private sale and to deliver them to the purchasers thereof upon receipt of payment of the purchase price plus accrued interest from their dates to the date of delivery thereof. The chief financial officer is directed to report in writing to the governing body at the meeting next succeeding the date when any sale or delivery of the bond anticipation notes pursuant to this bond ordinance is made. Such report must include the amount, the description, the interest rate and the maturity schedule of the bond anticipation notes sold, the price obtained and the name of the purchaser.

Section 6. The Borough hereby certifies that it has adopted a capital budget or a temporary capital budget, as

applicable. The capital or temporary capital budget of the Borough is hereby amended to conform with the provisions of this bond ordinance to the extent of any inconsistency herewith. To the extent that the purposes authorized herein are inconsistent with the adopted capital or temporary capital budget, a revised capital or temporary capital budget has been filed with the Division of Local Government Services.

Section 7. The following additional matters are hereby determined, declared, recited and stated:

(a) The improvement or purpose described in Section 4(a) of this bond ordinance is not a current expense. It is an improvement or purpose that the Borough may lawfully undertake as a general improvement, and no part of the cost thereof has been or shall be specially assessed on property specially benefitted thereby.

(b) The period of usefulness of the improvement or purpose within the limitations of the Local Bond Law, according to the reasonable life thereof computed from the date of the bonds authorized by this bond ordinance, is 40 years.

(c) The Supplemental Debt Statement required by the Local Bond Law has been duly prepared and filed in the office of the Clerk, and a complete executed duplicate thereof has been filed in the office of the Director of the Division of Local Government Services in the Department of Community Affairs of the State of New Jersey. Such statement shows that the gross debt of the Borough as defined in the Local Bond Law is increased by the authorization of the bonds and notes provided in this bond ordinance by \$633,300, and the obligations authorized herein will be within all debt limitations prescribed by the Local Bond Law.

(d) An aggregate amount not exceeding \$75,000 for items of expense listed in and permitted under N.J.S.A. 40A:2-20 is included in the estimated cost indicated herein for the purpose or improvement. Of this amount, \$40,000 was estimated for these items of expense in the Original Bond Ordinance and an additional \$35,000 is estimated therefor herein.

Section 8. The Borough hereby declares the intent of the Borough to issue bonds or bond anticipation notes in the amount authorized in Section 3 of this bond ordinance and to use the proceeds to pay or reimburse expenditures for the costs of the purposes described in Section 4(a) of this bond ordinance. This Section 8 is a declaration of intent within the meaning and for purposes of the Treasury Regulations.

Section 9. Any grant moneys received for the purpose described in Section 4(a) hereof shall be applied either

to direct payment of the cost of the improvement or to payment of the obligations issued pursuant to this bond ordinance. The amount of obligations authorized but not issued hereunder shall be reduced to the extent that such funds are so used.

Section 10. The chief financial officer of the Borough is hereby authorized to prepare and to update from time to time as necessary a financial disclosure document to be distributed in connection with the sale of obligations of the Borough and to execute such disclosure document on behalf of the Borough. The chief financial officer is further authorized to enter into the appropriate undertaking to provide secondary market disclosure on behalf of the Borough pursuant to Rule 15c2-12 of the Securities and Exchange Commission (the "Rule") for the benefit of holders and beneficial owners of obligations of the Borough and to amend such undertaking from time to time in connection with any change in law, or interpretation thereof, provided such undertaking is and continues to be, in the opinion of a nationally recognized bond counsel, consistent with the requirements of the Rule. In the event that the Borough fails to comply with its undertaking, the Borough shall not be liable for any monetary damages, and the remedy shall be limited to specific performance of the undertaking.

Section 11. The full faith and credit of the Borough are hereby pledged to the punctual payment of the principal of and the interest on the obligations authorized by this bond ordinance. The obligations shall be direct, unlimited obligations of the Borough, and the Borough shall be obligated to levy *ad valorem* taxes upon all the taxable real property within the Borough for the payment of the obligations and the interest thereon without limitation of rate or amount.

Section 12. This bond ordinance shall take effect 20 days after the first publication thereof after final adoption, as provided by the Local Bond Law.

Ordinance 2021-09 First Reading and Introduction An Ordinance to Exceed the Municipal Budget Appropriation Limits and to Establish a Cap Bank (N.J.S.A. 40A:4-45.14)

Moved by Councilmember Bluth; Seconded by Councilmember Fowler.

Roll Call Vote: Councilmembers Bluth, Fowler, Jackson, Misiura and Montferrat voted yes.

Ordinance introduced 5-0.

Public hearing scheduled for August 2, 2021.

Ordinance 2021-09
BOROUGH OF HIGHTSTOWN

*COUNTY OF MERCER
STATE OF NEW JERSEY*

**AN ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS AND
TO ESTABLISH A CAP BANK (N.J.S.A. 40A: 4-45.14)**

WHEREAS, the Local Government Cap Law, *N.J.S. 40A: 4-45.1 et seq.*, provides that in the preparation of its annual budget, a municipality shall limit any increase in said budget to 1.0% unless authorized by ordinance to increase it to 3.5% over the previous year's final appropriations, subject to certain exceptions; and

WHEREAS, *N.J.S.A. 40A: 4-45.15a* provides that a municipality may, when authorized by ordinance, appropriate the difference between the amount of its actual final appropriation and the 3.5% percentage rate as an exception to its final appropriations in either of the next two succeeding years; and

WHEREAS, the Mayor and Council of the Borough of Hightstown in the County of Mercer finds it advisable and necessary to increase its CY 2021 budget by up to 3.5% over the previous year's final appropriations, in the interest of promoting the health, safety and welfare of the citizens; and

WHEREAS, the Mayor and Council hereby determine that a 2.5% increase in the budget for said year, amounting to \$142,846.27 in excess of the increase in final appropriations otherwise permitted by the Local Government Cap Law, is advisable and necessary; and

WHEREAS, the Mayor and Council hereby determine that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years.

NOW THEREFORE BE IT ORDAINED, by the Mayor and Council of the Borough of Hightstown, in the County of Mercer, a majority of the full authorized membership of this governing body affirmatively concurring, that, in the CY 2021 budget year, the final appropriations of the Borough of Hightstown shall, in accordance with this ordinance and *N.J.S.A. 40A: 4-45.14*, be increased by 3.5%, amounting to \$199,984.78, and that the CY 2021 municipal budget for the Borough of Hightstown be approved and adopted in accordance with this ordinance; and,

BE IT FURTHER ORDAINED, that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years; and,

BE IT FURTHER ORDAINED, that a certified copy of this ordinance as introduced be filed with the Director of the Division of Local Government Services within 5 days of introduction; and,

BE IT FURTHER ORDAINED, that a certified copy of this ordinance upon adoption, be filed with said Director within 5 days after such adoption.

RESOLUTIONS

Resolution 2021-113 Authorizing Payment of Bills

Moved by Councilmember Fowler; Seconded by Councilmember Montferrat.

Roll Call Vote: Councilmembers Bluth, Fowler, Jackson, Misiura and Montferrat voted yes.

Resolution adopted 5-0.

Resolution 2021-103 Establishing Salaries of Certain Officers and Employees of the Borough of Hightstown for the Year 2021

Council President Bluth requested that the Borough Administrator 1/1/2021 - 9/1/2021 and the Zoning Official be removed from the resolution. There are still some questions and discrepancies that need to be resolved.

Moved as amended by Councilmember Bluth; Seconded by Councilmember Fowler.

Roll Call Vote: Councilmembers Bluth, Fowler, Jackson, Misiura and Montferrat voted yes.

Resolution adopted 5-0

Resolution 2021-103

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

**ESTABLISHING SALARIES OF CERTAIN OFFICERS AND EMPLOYEES OF THE
BOROUGH OF HIGHTSTOWN FOR THE YEAR 2021**

WHEREAS, Section 2-9.8(b) of the *Revised General Ordinances of the Borough of Hightstown* provides that salaries of Department Heads shall be set by the Mayor and Council and that the salaries of other non-union employees shall be set by the Borough Administrator within the range provided by Ordinance; and

WHEREAS, it is the desire of the Mayor and Council to set 2021 salaries for certain non-union employees who do not have a separate employment agreement.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown that the salary for the titles below shall be effective January 1, 2021:

<u>Position/Title</u>	<u>2021 Salary</u>
Chief Financial Officer	51,415.00
Administrator 09/01/2021 – 08/31/2022	50,000.00
Borough Clerk	80,701.00
Registrar of Vital Statistics	4,393.00
Health Official	14,060.00
Public Health Nurse	68,951.00
Collector	20,400.00
Assessor	19,322.00
Municipal Judge	32,473.00
Construction Code Official	25,665.00
Technical Assistant	36,099.00
Building Subcode Official	4,527.00
Building Inspector	4,527.00

Resolution 2021-114 Authorizing Payment No. 1 – Earle Asphalt Company (Improvements to Stockton Street & Joseph Street, C.R. 571)

Moved by Councilmember Jackson; Seconded by Councilmember Bluth.

Roll Call Vote: Councilmembers Bluth, Fowler, Jackson, Misiura and Montferrat voted yes.

Resolution adopted 5-0

Resolution 2021-114

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

AUTHORIZING PAYMENT NO. 1 EARLE ASPHALT COMPANY (IMPROVEMENTS TO STOCKTON STREET AND JOSEPH STREET – C.R. 571)

WHEREAS, on February 16, 2021, the Borough Council awarded a contract for improvements to Stockton Street and Joseph Street (C.R. 571) to Earle Asphalt Company of Wall, New Jersey in the Amount of \$370,013.13; and

WHEREAS, the contractor has submitted a request payment in the amount of \$353,189.71 for partial work performed from March 29, 2021 – July 1, 2021; and

WHEREAS, the Finance Officer has certified that funds are available for this expenditure.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown a payment in the amount of \$353,189.71 to Earle Asphalt Company of Wall, New Jersey is hereby approved as detailed herein.

CONSENT AGENDA

Councilmember Jackson moved Resolutions 2021-115, 2021-116, 2021-117 and 2021-118 as a Consent Agenda; Councilmember Montferrat seconded.

Roll Call Vote: Councilmembers Bluth, Fowler, Jackson, Misiura and Montferrat voted yes.

Resolutions adopted 5-0.

Resolution 2021-115

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

AUTHORIZING THE BOROUGH ENGINEER TO SUBMIT AN APPLICATION FOR NJDOT SAFE ROUTES TO SCHOOLS GRANT – STOCKTON STREET ROUNDABOUT AT OAK LANE

WHEREAS, the Borough of Hightstown wishes to file an application with the New Jersey Department of Transportation for a Safe Routes to Schools Grant for the Stockton Street Roundabout at Oak Lane; and

WHEREAS, the Borough Council wishes to authorize the Borough Engineer, Carmela Roberts of Roberts Engineering Group, for an amount not to exceed \$7,000.00, to prepare the application for the NJDOT Safe Routes to Schools Grant application.

NOW, THEREFORE BE IT RESOLVED, that the Borough Engineer is hereby authorized to file an application with the New Jersey Department of Transportation for a Safe Routes to School Grant for the Stockton Street Roundabout at Oak Lane at a cost not to exceed \$7,000.00.

Resolution 2021-116

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

**AMENDING THE PRIMARY HUMAN RESOURCE OFFICER FOR THE PURPOSES OF
HIGHTSTOWN BOROUGH'S DOMESTIC VIOLENCE POLICY (DVP)**

WHEREAS, on February 2, 2020, Hightstown Borough Council adopted Resolution 2020-50 Adopting a Domestic Violence Policy; and

WHEREAS, due to the retirement of Sandy S. Belan, it is necessary to appoint a new Primary Human Resources Officer (HRO); and

WHEREAS, Mayor and Council wish to Appoint Pamela Lewis as Primary Human Resources Officer (HRO) for the purposes of the DVP for the Borough of Hightstown

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Borough Council of the Borough of Hightstown, that Pamela Lewis be named as the Primary Human Resources Office (HRO) for the purposes of the DVP.

BE IT FURTHER RESOLVED that:

1. The Hightstown Borough Domestic Violence Policy be updated to reflect the changes as set forth herein; and
2. A copy of this Resolution shall be forwarded to the Borough Clerk for distribution to all Borough employees.

Resolution 2021-117

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

**AUTHORIZING EMERGENCY TEMPORARY APPROPRIATIONS
PRIOR TO ADOPTION OF THE 2021 BUDGET**

WHEREAS, an emergent condition has arisen with respect to inadequate appropriation balances remaining in some line items of the 2021 temporary budget; and

WHEREAS, N.J.S.A. 40A:4-20 provides for the creation of emergency appropriations for the purposes above

mentioned; and

WHEREAS, it is the desire of the Mayor and Council to create emergency temporary appropriations as set forth on Schedule “A,” attached; and

WHEREAS, the total emergency temporary appropriations in resolutions adopted in the year 2021 pursuant to the provisions of N.J.S.A. 40A:4-20 (Chapter 96, P.L. 1951, as amended), including this resolution, total:

	<i>THIS RESOLUTION</i>	<i>PREVIOUS TOTAL</i>	<i>CUMULATIVE TOTAL</i>
Current	29,000.00	1,776,497.00	1,805,497.00
Capital Outlay – Current	0.00	0.00	0.00
Debt Service – Current	0.00	0.00	0.00
Water/Sewer	40,000.00	761,966.00	801,966.00
Capital Outlay – W/S	0.00	0.00	0.00
Debt Service - W/S	0.00	0.00	0.00
TOTAL	69,000.00	2,538,463.00	2,607,463.00

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Hightstown (not less than two-thirds of all the members of thereof affirmatively concurring) that, in accordance with N.J.S.A. 40A:4-20:

1. An emergency temporary appropriation is hereby made for each item listed on the schedules that are attached hereto and made a part hereof;
2. Each emergency appropriation listed will be provided for in the 2021 budget under the same title as written herein;
3. One certified copy of this resolution will be filed with the Director of Local Government Services, and a copy provided to the Chief Finance Officer.

Borough of Hightstown

Emergency Temporary

7/19/2021

SCHEDULE "A"

Current Fund

Office Supplies/Paper Products	Other Expenses	2,000.00
Financial Administration	Other Expenses	2,000.00
Data Processing	Other Expenses	15,000.00
Fire Department	Other Expenses	4,000.00
First Aid	Other Expenses	1,000.00

Emergency Management	Salaries and Wages	1,000.00
Board of Health	Other Expenses	2,000.00
Telephone	Other Expenses	2,000.00
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Total Current Fund		29,000.00
		<hr/>
Water-Sewer Operating Fund		
Other Expenses		40,000.00
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Total Water Sewer Operating		40,000.00
		<hr/>
Total		69,000.00
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Resolution 2021-118

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

A RESOLUTION AUTHORIZING A PARTIAL WAIVER OF CERTAIN FEES FOR USE OF OFF-DUTY POLICE OFFICERS – IMPROVEMENTS TO SPRINGCREST DRIVE, TAYLOR AVENUE, SPRUCE COURT, GLEN DRIVE & SCHUYLER AVENUE

WHEREAS, the Borough is currently undertaking a public improvement project known as “Improvement to Springcrest Drive, Taylor Avenue, Spruce Court, Glen Drive & Schuyler Avenue”; and

WHEREAS, in connection with said project, it is necessary for the contractor, Earle Asphalt Company, to secure police coverage for traffic control through the Borough’s third-party vendor; and

WHEREAS, pursuant to Hightstown Borough Code Chapter 2, Subsection 2-19.19, an administrative fee of \$15 per hour and a use of police vehicle fee of \$20 per hour shall be charged in addition to the officer’s hourly rate as determined by the negotiations bargaining agreement between the Borough and FOP; and

WHEREAS, the Borough wishes to waive the administrative and use of police vehicle fees for this public improvement project; and

WHEREAS, the contractor, is still required to schedule all police coverage for traffic control through the Borough’s third-party vendor and pay all other applicable fees including the officer’s hourly rate.

NOW THEREFORE BE IT RESOLVED, by the Mayor and Council of the Borough of Hightstown that certain fees associated with the use of off-duty officers for the “Improvement to Springcrest Drive, Taylor Avenue, Spruce Court, Glen Drive & Schuyler Avenue” be waived as detailed herein.

OLD BUSINESS

Budget Meeting Dates

Discussion ensued regarding a date for the next budget meeting. Council agreed the next budget meeting will take place July 26th at 6:30 p.m. via www.zoom.com

MAYOR/COUNCIL/ADMINISTRATIVE REPORTS

Councilmember Montferrat

Will be meeting with George Chin in Construction to get up to speed with what is going on in that department.

Councilmember Misiura

Complete Streets Committee - The planner performing the traffic study for Franklin Street and Main Street needs to speak with the Fire Department and are having trouble getting in touch with them. Looking for assistance to get in contact with them.

Minute Maid/Bruckner - Borough Planner, Brian Slauch, would like to schedule a meeting with Borough Representatives.

First Aid - Meets with Wednesday.

Councilmember Fowler

Environmental Commission - Meeting is next week

Downtown Hightstown - Meets this week.

Borough Administrator/Clerk, Debra Sopronyi

Has been working closing with Dimitri Musing getting him up to speed with the with the administrator's office.

Dimitri Musing

Stated that he is excited to hit the ground running. Looking for suggestions for water/sewer charges. The last increase was 2017 at a 1% increase.

Deputy Clerk, Peggy Riggio

Spoke about the number of OPRA Requests that the Borough has been receiving.

No Knock Ordinance – List is on the website. Residents have been signing up and stickers will be mailed as soon as we receive them.

League of Municipalities – Will be in person this year. November 16 – 18.

Mayor Quattrone

Bicycle Ordinance - Stated that he does not see any need to amend this ordinance. If there are no objections, he would like to remove this from out open/old business items. Council had no objections.

Cannabis - Stated that Mr. Musing will remain on the subcommittee. He is looking for the subcommittee to come forward with their recommendations.

Thanked the Garden Club and Downtown Hightstown for making our town look beautiful.

Councilmember Montferrat moved to adjourn back into Executive Session at 7:46 p.m.; Councilmember Bluth seconded. All ayes.

Council reconvened into public session at 8:19 p.m.

ADJOURNMENT

Councilmember Montferrat moved to adjourn at 8:20 p.m.; Councilmember Bluth seconded. All ayes.

Respectfully Submitted,

Margaret M. Riggio
Deputy Borough Clerk