



The Borough of Hightstown  
Historic Preservation Committee

156 Bank Street, Hightstown, New Jersey 08520  
Phone – (609) 490-5100

Historic Preservation Committee Meeting Minutes  
June 17, 2021

Call to Order

Who: Historic Preservation Commission  
When: 6/17/21 at 6:30 PM  
Where: Virtually thru zoom

Join Zoom Meeting

Meeting ID: 769 7495 2347  
Passcode:DH2bn8.

Attendees

John Hostetler  
Ray Cabot  
Phillipe Cardoso  
Dennis Egan

**STATEMENT:** Adequate notice of this meeting has been given in accordance with the Open Public Meeting Act, pursuant to Public Laws 1975, Chapter 231. Said notice was advertised in the Trenton Times and Windsor-Hights Herald as required by law, and is posted in the Borough Clerk's Office.

Meeting called to order at 6:30 pm by John Hostetler  
Approval of Agenda – Motioned by John Hostetler; seconded by Ray

Approval of Minutes – No meeting minutes approved  
Public Comment – N/A

## **Ongoing & New Business:**

1. 2021 Budget- Council Liaison will obtain HPC budget information. Request is for \$4000
2. Willis House Walkthrough to Identify Items for SalvageDemo is rescheduled late summer. Developer waiting on DOT approval - expected this summer, after approval they will give a date for a walk thru.
3. Banner repair - JH to call installer, Wind agitation breaks SS brackets, holding brackets not stable - this was pointed out by the installer at time of installation. We provided brackets, so no warranty. JH to get a quote to replace failing banners using installer's brackets.  
  
We have more banners - only JCPL poles, HPC to survey more poles. for install need police oversight.
4. Digitize Compendium  
½ done- JH to complete
6. HPC should work together to beautify monument - flowers , grounds, sprinkler repair - \$800-1000  
HPC to talk to the borough about getting this fixed. Kenny has a quote.  
HPC to turn in receipts for groundwork.-DE
7. Opinion - Window repair on stockton - Phillipe has taken photos. will share. 4 windows. Phillipe has a restore plan to share with the owner. Windows are special and historic.
8. Opinion HVAC system - running tubes on outside of house (peach house) - We should convince owners to hide tubes as best possible. Phillipe to send example photos. JH to reach out to the owner.

**Next Meeting – Thursday, 7/15/21 at 6:30pm virtual thru zoom**

**Meeting Adjourned at 7:10 pm**

**Motioned by: John Hostetler**

**Seconded by: Ray**

**Useful Links:**

**Hightstown Master Plan: [Link to Master Plan](#)**