



The Borough of Hightstown Historic Preservation Committee

156 Bank Street, Hightstown, New Jersey 08520

Phone – (609) 490-5100

Historic Preservation Committee Meeting Minutes April 15, 2021

Call to Order

Who: Historic Preservation Commission

When: 4/15/21 at 6:30 PM

Where: Virtually thru zoom

Topic: Monument Upkeep

Join Zoom Meeting

Meeting ID: 769 7495 2347

Passcode: DH2bn8.

Attendees

John Hostetler

Rich Teller

Ray Cabot

Dennis Egan

Joe Louderback

STATEMENT: Adequate notice of this meeting has been given in accordance with the Open Public Meeting Act, pursuant to Public Laws 1975, Chapter 231. Said notice was advertised in the Trenton Times and Windsor-Hights Herald as required by law, and is posted in the Borough Clerk's Office.

Meeting called to order at 6:30 pm by John Hostetler

Approval of Agenda – Motioned by John Hostetler; seconded by Rich Teller

Approval of Minutes – Minutes 3/25/21 Motioned by John Hostetler; seconded by Rich Teller

Public Comment – N/A

Ongoing & New Business:

1. 2021 Budget- Council Liaison will obtain HPC budget information. Request is for \$4000

2. Willis House Walkthrough to Identify Items for Salvage Demo is rescheduled for May
Developer says walk thru in April
HPC needs to find a place for all salvaged materials
JH to reach out to developer to schedule walkthrough

4. Digitize Compendium
½ done JH to complete

5. HPC Opinions
-202 Stockton - Gave advice on window replacement - will follow original pattern

-We should develop guidance in online format - Windows etc
-Update Borough HPC page with examples of repairs - Ongoing
Goal: Exemplar photos of how homeowners have repaired/renovated historic homes/structures will be compiled to serve as models and resources for others and available on HPC webpage. Links to businesses who perform the work will be linked to the HPC page. Contractors who have performed work will be contacted to elicit photos. When properties change owners, information about the historic district in which they are moving should be provided

6. HPC should work together to beautify monument - Water is on, grass seed is planted, look into fixing sprinkler heads in summer time.
-Need to relevel a few sidewalk spots again. -HPC can do it.
-Plan a day in May to plant flowers around monument - Prior to mem day.
-Check for hpc account at nursery

7. Maintenance in HD - Ongoing
Weeds in the sidewalk bricks - should develop a plan, needs to be environmentally friendly spray. Burning? Weed picking? maybe a flyer to advise homeowners to weed. explore safe companies that provide this service.

Next Meeting – Thursday, 5/20/21 at 6:30pm virtual thru zoom

Meeting Adjourned at 7:05 pm

Motioned by: John Hostetler

Seconded by: Rich Teller

Useful Links:

Hightstown Master Plan: [Link to Master Plan](#)