

Agenda
Hightstown Borough Council
August 16, 2021
6:30 PM – Public Session

[www.zoom.com](https://us02web.zoom.us/j/81588242600?pwd=d0RyVmhzdlRZWJveTR2OG1tVUttQT09)

Meeting ID: 815 8824 2600

Passcode: 32PUcQ

<https://us02web.zoom.us/j/81588242600?pwd=d0RyVmhzdlRZWJveTR2OG1tVUttQT09>

(929)205-6099

Meeting ID: 815 8824 2600#

Participant code #

Passcode: 574223#

PLEASE TURN OFF ALL CELL PHONES DURING YOUR ATTENDANCE AT THIS MEETING TO AVOID SOUNDS/RINGING OR CONVERSATION THAT MAY INTERFERE WITH THE MEETING OR THE ABILITY OF ATTENDEES TO HEAR THE PROCEEDINGS. THANK YOU FOR YOUR COOPERATION.

Meeting called to order by Mayor Lawrence Quattrone.

STATEMENT: Adequate notice of this meeting has been given in accordance with the Open Public Meetings Act, pursuant to Public Law 1975, Chapter 231. Said notice was provided to the *Trenton Times* and the *Windsor-Hights Herald*, and is posted on the Borough's website.

Roll Call

Flag Salute

Approval of the Agenda

Presentations

BeTheLi9ht Foundation

Engineering Items

Safe Routes to School Stockton Street Roundabout Application

Improvements to Railroad Avenue and Dey Street - Driveway Design Subcommittee Recommendation

Resolution 2021-129 Authorizing Design, Bid, Construction Administration and Inspection Services for Curbs and Sidewalks on Stockton Street

Resolution 2021-130 Authorizing Preparation of Bid Specifications for Emergency Repair Contract Services

Resolution 2021-131 Authorizing Design, Inspection and Administration of Improvements to Hausser Avenue, Bennett Place and Prospect Drive

Public Comment

Any person wishing to address Council with his or her comments will have a maximum of three minutes to do so at this time.

Ordinances

Ordinance 2021-10 First Reading and Introduction Ordinance Amending Section 3(a) of Bond Ordinance 2017-09 of the Borough of Hightstown, in the County of Mercer, Jersey, Finally Adopted August 21, 2017 in Order to Replace the Construction of a Retaining Wall with the Replacement of Curbs and Sidewalks

Resolutions

2021-132 Authorizing Payment of Bills

2021-133 Appointing a Tax and Water/Sewer Collector – Pamela Lewis

2021-134 Authorizing Payment #9 – WSP USA Inc. (NJDOT Safe Routes to Schools – Improvements to Stockton Street & Joseph Street)

Consent Agenda

2021-135 Resolution to Oppose S-3810 & A-5862

2021-136 Resolution Authorizing the Execution of an Agreement Relating to the Construction of a Fence Across a Borough-Held Sewer Easement Located on and Across the Property Located at 7 Leshin Lane (Block 62.02, Lot 39)

2021-137 Authorizing Emergency Temporary Appropriations Prior to Adoption of the 2021 Budget

New Business

Redevelopment Fee Ordinance

Old Business

Subcommittee Reports

Mayor/Council/Administrative Reports

Executive Session

Resolution 2021-138 Authorizing a Meeting that Excludes the Public

Contract Negotiations – Police/Court Facilities

Attorney-Client Privilege

Personnel – Policy

Adjournment



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Women Business Enterprise Certified

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1670 Whitehorse-Hamilton Square Rd.
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www.RobertsEngineeringGroup.com

August 5, 2021

Mayor and Council
Borough of Hightstown
156 Bank Street
Hightstown, New Jersey 08520

Re: NJDOT Grant Application for Safe Routes to Schools FY2022
Borough of Hightstown, Mercer County, New Jersey
Our File No.: H1604

Dear Mayor and Council:

As you know, we are moving forward with a grant application for a new roundabout on Stockton Street at the intersection of Oak Lane, Dutch Neck Road, and Harron Avenue. Attached to this letter please find a Concept Plan of what this roundabout may look like. Please note this is conceptual only and has been provided to Mercer County Engineering and Planning, as well as the East Windsor Regional School District. Should a grant be received for a roundabout, the detailed design and preparation of drawings will occur after the grant is received. It is possible there may be adjustments to the Concept drawing.

As you are aware, the NJDOT recently informed the Borough that should a roundabout be installed in the area where Federal funding has been used to install new curbs, sidewalks, and handicap ramps on Stockton Street, the Borough will have to reimburse the Federal government for the removal of those recently installed improvements.

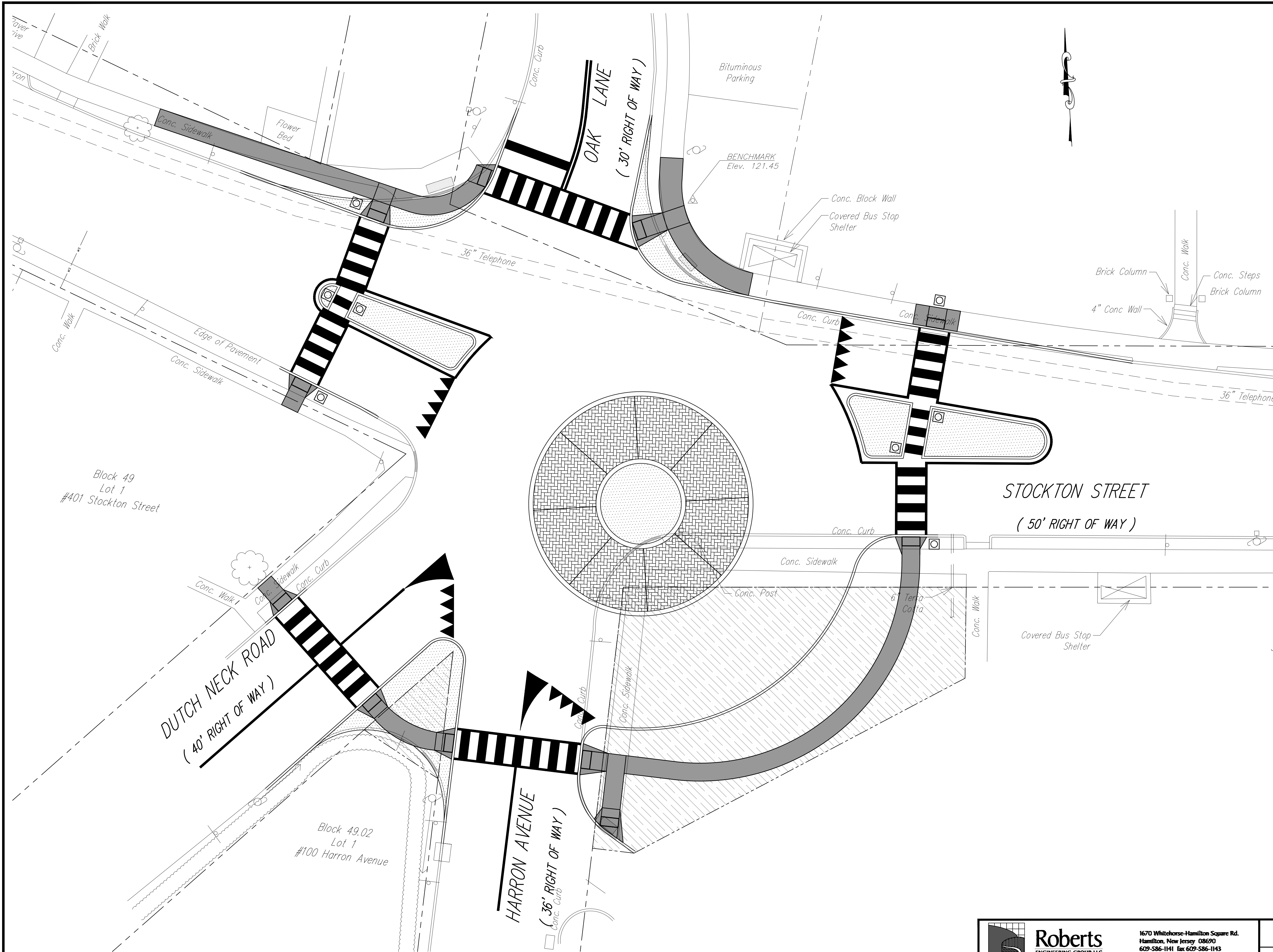
Based on the Concept Plan attached, and the construction recently completed on Stockton Street, we estimate the cost of reimbursement to the Federal government would be approximately \$25,205.00. A cost estimate is attached.

I will be available to discuss this at your August 16th Council Meeting.

Very truly yours,

Carmela Roberts, P.E., C.M.E.
Borough Engineer

cc: Debra Sopronyi, RMC, QPA, CMR, Borough Administrator/Clerk
Peggy Riggio, RMC, CMR, Deputy Borough Administrator
George Lang, Borough CFO
Frederick Raffetto, Esq., Borough Attorney
Cameron Corini, P.E., C.M.E., Roberts Engineering Group, LLC

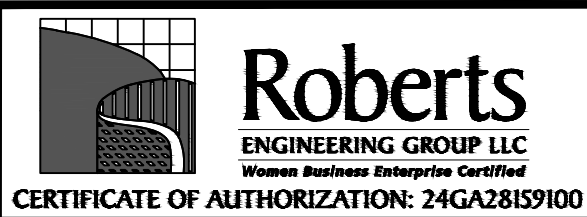
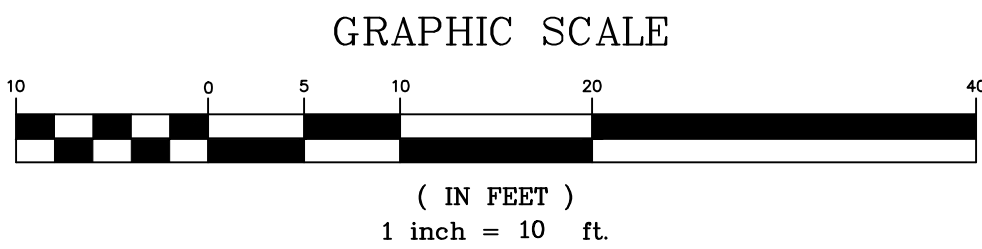


LEGEND	
EXISTING	
	EXISTING STREET ROW LINE
	EXISTING CONCRETE CURB
	EXISTING CONTOURS
	EXISTING SPOT ELEVATION
	EXISTING TREE
	EXISTING DRAINAGE PIPE
	EXISTING UTILITY POLE
	EXISTING PARKING LOT LIGHT
	EXISTING INLETS
	EXISTING WATER SERVICE
	EXISTING GAS SERVICE
	EXISTING OVERHEAD WIRES
	EXISTING FENCE
	EXISTING MANHOLE
	EXISTING WATER VALVE
	EXISTING GAS VALVE
	EXISTING STREET LIGHT
PROPOSED	
	PROPOSED CONCRETE CURB
	PROPOSED CONCRETE SIDEWALK
	PROPOSED BRICK DRIVEWAY
	PROPOSED PAVEMENT TO SOIL AREA
	PROPOSED RIGHT-OF-WAY ACQUISITION AREA
	PROPOSED RECTANGULAR RAPID FLASHING BEACON

GENERAL NOTES:

1. THIS PLAN REFLECTS EXISTING SITE CONDITIONS AS THE RESULT OF AERIAL PHOTOS, TAX MAPS, AND A FIELD SURVEY PERFORMED BY ROBERTS ENGINEERING GROUP, LLC. DATED NOVEMBER 1, 2017.
2. RIGHT-OF-WAY AND PROPERTY LINE INFORMATION ARE APPROXIMATE AND ARE BASED UPON TAX MAP INFORMATION AND LIMITED FIELD SURVEYING.
3. THIS PLAN IS NOT INTENDED TO GUARANTEE OWNERSHIP. DOCUMENTS OF RECORD WHICH MAY HAVE BEEN REVIEWED AND CONSIDERED AS PART OF THIS PLAN OF SURVEY ARE NOTED HEREON AND HAVE BEEN OBTAINED BY ROBERTS ENGINEERING GROUP, LLC. THERE MAY EXIST OTHER DOCUMENTS OF RECORD WHICH WOULD AFFECT THIS PLAN.
4. ONLY COPIES OF THE ORIGINAL OF THIS PLAN CLEARLY MARKED WITH THE ENGINEER'S EMBOSSED SEAL SHALL BE CONSIDERED A VALID COPY.
5. BLOCK AND LOT NUMBERS AS SHOWN HEREON ARE BASED UPON THE TAX MAPS OF THE (municipality), (county), (state).
6. THIS PLAN IS SUBJECT TO ANY EASEMENTS OR AGREEMENTS, WHICH MAY OR MAY NOT BE OF THE PUBLIC RECORD AND DISCLOSED AT THE TIME OF AN ABSTRACT OF TITLE OR TITLE SEARCH, WHICH MAY BE LOCATED BELOW THE SURFACE OF THE LANDS AND NOT VISIBLE AT THE TIME OF SURVEY. THE LOCATIONS OF UNDERGROUND UTILITIES AS SHOWN HEREON ARE BASED UPON ABOVE GROUND STRUCTURES VISIBLE AT THE TIME OF THE FIELD SURVEY AND RECORD OR AS-BUILT DRAWINGS PROVIDED TO ROBERTS ENGINEERING GROUP, LLC.
7. LOCATIONS OF UNDERGROUND UTILITIES/STRUCTURES MAY VARY FROM LOCATIONS SHOWN HEREON; WHEREAS ADDITIONAL BURIED UTILITIES/STRUCTURES MAY BE ENCOUNTERED, NO EXCAVATIONS WERE MADE DURING THE PREPARATION OF THIS SURVEY TO LOCATE BURIED UTILITIES OR STRUCTURES. BEFORE EXCAVATIONS ARE BEGUN, THE UNDERGROUND UTILITIES LOCATION SERVICE AT 1-800-242-1776 SHALL BE CONTACTED AT LEAST 72 HOURS PRIOR TO COMMENCEMENT OF ANY DEMOLITION OR EXCAVATION ACTIVITIES, IN ACCORDANCE WITH APPLICABLE LAWS, RULES, AND REGULATIONS.
8. ALL BUILDINGS, SURFACE AND SUBSURFACE IMPROVEMENTS, ON OR ADJACENT TO THE SITE ARE NOT NECESSARILY SHOWN.
9. HORIZONTAL DATUM BASED UPON GPS OBSERVATIONS (NAD 83).
10. VERTICAL DATUM BASED UPON GPS OBSERVATIONS (NAVD 88) BENCHMARKS AS SHOWN.

PLAN VIEW
SCALE: 1"=10'



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www.RobertsEngineeringGroup.com

CARMELA ROBERTS, PE
LICENSED PROFESSIONAL ENGINEER
STATE OF NEW JERSEY LIC. No. 24GE03441900

TED W. PIVOVARNICK, PLS
LICENSED PROFESSIONAL LAND SURVEYOR
STATE OF NEW JERSEY LIC. No. 24GS03586800

CONCEPT LAYOUT PLAN

STOCKTON STREET
ROUNDAABOUT AT OAK LANE
BOROUGH OF HIGHTSTOWN
MERCER COUNTY, NEW JERSEY

FILE NO:	DESIGNED BY:
HT1604	CS
DRAWN BY:	CHECKED BY:
KP	CC
DATE:	7/16/2021
SCALE:	1"=10'
DWG. No.:	SC
SHEET No.	



**ENGINEER'S ESTIMATE
CONCRETE SIDEWALK AND CURB REMOVAL
STOCKTON STREET ROUNDABOUT AT OAK LANE**

SITUATED IN
BOROUGH OF HIGHTSTOWN, MERCER COUNTY, NEW JERSEY

Our File No.: H1504
August 3, 2021

ITEM	DESCRIPTION	UNITS	QUANTITY	PRICE	TOTAL
1	9"x18" Concrete Vertical Curb	LF	320	\$36.00	\$11,520.00
2	Concrete Sidewalk, 4" Thick	SY	135	\$73.25	\$9,905.03
3	Detectable Warning Surface	SY	10	\$256.50	\$2,565.00
4	Traffic Marking Lines, 8"	LF	181	\$1.75	\$316.75
5	Traffic Marking Lines, 24"	LF	124	\$4.80	\$595.20
6	Traffic Marking Symbols	SF	38	\$8.00	\$304.00
TOTAL ESTIMATED CONSTRUCTION COST					\$25,205.98

Carmela Roberts, P.E., C.M.E.
N.J. License No. 34419



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August 13, 2021

Mayor and Council
Borough of Hightstown
156 Bank Street
Hightstown, New Jersey 08520

Re: Improvements to Railroad Avenue and Dey Street
Borough of Hightstown, Mercer County, New Jersey
Our File No.: H1801

Dear Mayor and Council:

Earlier this week we met with a subcommittee to review the driveway crossing of the the Greenway and make recommendations for treatment of the driveway for motorists and pedestrians, and to consider materials. In attendance were Cameron Corini, P.E., C.M.E. of my office, Councilmember Steven Misiura, Planning Board Chair, Beverly Asselstine, Environmental Commission Chair, Todd Frantz and Parks and Recreation Commission Chair, Stacy Judge. We were able to perform a careful review and came to a consensus of improvements for the driveway and the Greenway.

Based on our meeting the Subcommittee recommends the following:

1. The driveway crossing of the Greenway will be concrete cobblestone in a gray shade to match the color of the Greenway surface.
2. The handicap accessible warning strip on the Greenway will be dark gray and will be set in concrete to provide the ADA required color contrast. Although the Subcommittee requested dark green for the warning strip, this is no longer available as an option.
3. A Stop sign will be installed on the driveway before the Greenway and before the intersection with Railroad Avenue.
4. We will use a Geogrid outside the paved driveway which will appear to be grass from the surface but will be able to support emergency and large vehicles. This geogrid will extend beyond the driveway far enough to allow for a 30 ft turning width for fire and emergency vehicles and large deliveries.
5. We will provide 2 timber bollards on each side of the Greenway at the driveway crossing to alert pedestrians to the driveway.
6. The curb line on the Greenway side of Railroad Avenue and the paved side of the driveway will be Belgian block. The curb line at the outer edge of the geogrid will be mountable concrete curb. This is similar to the curb used on the islands on Main Street.

Please confirm your concurrence with the above recommendations.

Lastly, also please confirm your preference for the direction of One-Way travel on Railroad Avenue. It is my recommendation that Railroad Avenue be One-way from Morrison Avenue to Dey Street. This provides the safest route of vehicular travel at intersecting streets.

If you would like me to contact the NJDOT regarding anything else, please let me know.

Very truly yours,

Carmela Roberts, P.E., C.M.E.
Borough Engineer

cc: Debra Sopronyi, RMC, CMR, QPA, Borough Administrator/Clerk
Dimitri Musing, Borough of Hightstown
Peggy Riggio, RMC, CMR, Deputy Borough Clerk
Ken Lewis, Borough Superintendent of Public Works
Cameron Corini, P.E., C.M.E., Roberts Engineering Group, LLC

Resolution 2021-129

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

AUTHORIZING DESIGN, BID, CONSTRUCTION ADMINISTRATION AND INSPECTION SERVICES FOR CURBS AND SIDEWALKS ON STOCKTON STREET

WHEREAS, through NJDOT's Safe Routes to School Program, Hightstown Borough has replaced curbs and sidewalks on Stockton Street between Oak Lane and Summit Street; and

WHEREAS, Borough Council has expressed interest in expanding the improvements to include new curbs and sidewalks on Stockton Street between Oak Lane and the Borough limits to the west; and

WHEREAS, due to the restrictions in the Safe Routes to School Funding, the additional work would have to be funded with another source and contracted separately; and

WHEREAS, Borough Council wish to authorize the Borough Engineer, Carmela Roberts of Roberts Engineering Group, to begin design, permitting and applicable bid process for an amount not to exceed \$9,500.00; and

WHEREAS, Borough Council also wish to authorize Construction Administration and Inspection services for said project for an amount not to exceed \$19,500.00;

WHEREAS, funds are being made available for these services through Bond Ordinance 2021-10 introduced by Council August 16, 2021.

NOW, THEREFORE BE IT RESOLVED, that the Borough Engineer is hereby authorized to design and bid for expanding the improvements to sidewalks on Stockton Street and for construction administration and inspection services as detailed within for a total amount not to exceed \$29,000.00.

CERTIFICATION

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on August 16, 2021.

Margaret Riggio
Deputy Borough Clerk



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May 21, 2021

Debra Sopronyi, RMC, QPA, CMR, Borough Administrator/Clerk
 Borough of Hightstown
 156 Bank Street
 Hightstown, New Jersey 08520

Re: Improvements to Stockton Street (C.R. 571) and Joseph Street
 Borough of Hightstown, Mercer County, New Jersey
 Our File No.: H1744

Dear Debra:

As you know, construction is currently taking place to replace curbs and sidewalks on Stockton Street (C.R. 571) between Oak Lane and Summit Street. This contract is funded through the NJDOT's Safe Routes to School Program.

The Borough has expressed interest in expanding the improvements to include new curbs and sidewalks on Stockton Street (C.R. 571) between Oak Lane and the Borough limits to the west. This project area would be approximately 700-ft. and would complete the entirety of the pedestrian access route from the Borough limits to the Commercial District at Main Street.

Due to restrictions in the Safe Routes to School funding, this work would have to be funded with another source and contracted separately.

The estimated construction cost is \$289,225.00 (Engineer's Estimate attached). This includes approximately \$110,000.00 for traffic control as Police Traffic Directors and a detour will be required to complete this work.

The entire project area has been previously surveyed by this office when designing the water main improvements in this area. Limited survey would be needed at the intersection with Oak Lane to as-built the new curb ramps that are to be constructed under the Safe Routes to School Program to ensure the new sidewalks are connected to the new ramps correctly.

Permits will be required from the Mercer County Soil Conservation District and the NJDOT for detouring onto a State Highway.

Our costs for engineering design and inspection are as follows:

Engineering Design and Permitting: \$ 9,500.00.
 Construction Administration and Inspection: \$19,500.00.

Should you have any questions, please do not hesitate to contact this office.

Very truly yours,

Carmela Roberts, P.E., C.M.E.
 Borough Engineer

cc: Peggy Riggio, RMC, CMR, Deputy Borough Clerk
 George Lang, Borough CFO
 Ken Lewis, Borough Superintendent of Public Works
 Cameron Corini, P.E., C.M.E., Roberts Engineering Group, LLC



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**SIDEWALK IMPROVEMENTS TO
STOCKTON STREET (OAK LANE TO BOROUGH LIMITS)**

SITUATED IN
BOROUGH OF HIGHTSTOWN, MERCER COUNTY, NEW JERSEY

Our File No.: H1744

May 21, 2021

ITEM	DESCRIPTION	UNITS	QUANTITY	PRICE	TOTAL
1	Mobilization	LS	1.0	\$10,000.00	\$10,000.00
2	Clearing Site	LS	1.0	\$15,000.00	\$15,000.00
3	Project Video	LS	1.0	\$500.00	\$500.00
4	Traffic Control	LS	1.0	\$10,000.00	\$10,000.00
5	Traffic Director, Flagger	HOURL	150.0	\$75.00	\$11,250.00
6	Uniform Traffic Director	HOURL	650.0	\$140.00	\$91,000.00
7	Tree & Stump Removal - 37"-42"	UNIT	1.0	\$3,500.00	\$3,500.00
8	8"x9"x18" Concrete Vertical Curb	LF	1,400.0	\$45.00	\$63,000.00
9	Concrete Sidewalk, 4" Thick	SY	425.0	\$85.00	\$36,125.00
10	Reinforced Concrete Sidewalk, 6" Thick	SY	225.0	\$95.00	\$21,375.00
11	Bituminous Driveway Repair	SY	150.0	\$110.00	\$16,500.00
12	Stone Driveway Repair	SY	10.0	\$25.00	\$250.00
13	Compacted DGA, If & Where Directed	CY	50.0	\$25.00	\$1,250.00
14	1 1/2" Clean Stone, If & Where Directed	CY	50.0	\$25.00	\$1,250.00
15	Tree Planting, 2" Cal.	UNIT	1.0	\$1,000.00	\$1,000.00
16	Topsoiling, 5" Thick	SY	850.0	\$5.00	\$4,250.00
17	Fertilizing and Seeding, Type A-3	SY	850.0	\$3.50	\$2,975.00
TOTAL ESTIMATED BASE BID					\$289,225.00

Carmela Roberts, P.E.

N.J. License No. 34419

Resolution 2021-130

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

AUTHORIZING PREPARATION OF BID SPECIFICATIONS FOR EMERGENCY REPAIR CONTRACT SERVICES

WHEREAS, Hightstown Borough is in need of a contract for Emergency Repair Contract Services;
and

WHEREAS, Borough Engineer, Carmela Roberts, has submitted a fee proposal for preparation and advertisement of bids for said services; and

WHEREAS, the proposal is inclusive of preparation of the specifications, construction details, bidding, recommendation of award and execution of contracts at an amount not to exceed \$4,500.00; and

WHEREAS, the CFO has certified that funds are available for this expenditure.

NOW, THEREFORE BE IT RESOLVED, that the Borough Engineer is hereby authorized to prepare bid specifications as detailed within at an amount not to exceed \$4,500.00.

CERTIFICATION

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on August 16, 2021.

Margaret Riggio
Deputy Borough Clerk



August 10, 2021

Debra Sopronyi, RMC, CMR, QPA, Borough Administrator/Clerk
Borough of Hightstown
156 Bank Street
Hightstown, New Jersey 08520

Re: Emergency Repair Contract – 2021/2022
Borough of Hightstown, Mercer County, New Jersey
Our File No.: H1537

Dear Debra:

At the request of Superintendent of Public Works, Ken Lewis, we are pleased to provide an engineering fee proposal for preparation of specifications and advertisement for bids for Emergency Repair Contract Services. We will prepare specifications for a two (2) year period for services, which are for emergency repairs, high priority repairs and scheduled work repairs. This contract will be used to supplement services performed by the Department of Public Works as needed, for water, sewer, and drainage utilities.

We will prepare the specifications, which will address repairs for the municipally owned water system, sanitary sewer system and stormwater system. The specifications will address general utility repair. The specifications will include all technical requirements for construction, as well as construction details for the water, sanitary sewer, and stormwater utilities.

Our fee to prepare the specifications for Emergency Repair Contract Services will be at a cost not to exceed \$4,500.00. This fee is inclusive of preparation of the specifications, construction details, bidding, recommendation of an award, and execution of contracts.

Should you have any questions or concerns, please do not hesitate to contact this office.

Very truly yours,

Carmela Roberts, P.E., C.M.E.
Borough Engineer

cc: Peggy Riggio, RMC, CMR, Deputy Borough Administrator
George Lang, Borough CFO
Ken Lewis, Superintendent of Public Works
Dimitri Musing, Borough of Hightstown
Cameron Corini, P.E., C.M.E., Roberts Engineering Group, LLC

Resolution 2021-131

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

AUTHORIZING DESIGN, INSPECTION AND ADMINISTRATION OF IMPROVEMENTS TO HAUSSER AVENUE, BENNETT PLACE AND PROSPECT DRIVE

WHEREAS, the Borough of Hightstown has been awarded a grant in the amount of 500,000.00 for improvements to Hausser Avenue, Bennett Place and Prospect Drive; and

WHEREAS, the Borough Council wishes to authorize the Borough Engineer, Carmela Roberts of Roberts Engineering Group, for an amount not to exceed \$63,000.00, for the engineering survey, design, permitting and bidding of the project; and

WHEREAS, the Borough Council wishes to authorize the Borough Engineer, Carmela Roberts of Roberts Engineering Group, for an amount not to exceed \$75,000.00, for construction inspection and contract administration costs; and

WHEREAS, the Chief Finance Officer has certified that funds are available for this project.

NOW, THEREFORE BE IT RESOLVED, that the Borough Engineer is hereby authorized as the design engineer, construction inspection and contract administration engineer for the Improvements to Hausser Avenue, Bennett Place and Prospect Drive at an amount not to exceed a total of \$138,000.00.

CERTIFICATION

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on August 16, 2021.

Margaret Riggio
Deputy Borough Clerk



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February 4, 2021

Mayor and Council
Borough of Hightstown
156 Bank Street
Hightstown, NJ 08520

Re: Improvements to Hausser Avenue,
Bennett Place, and Prospect Drive
Borough of Hightstown, Mercer County
Our File No.: H1603

Dear Mayor and Council:

Enclosed with this letter, please find a copy of a letter received from the NJDOT notifying the Borough that it has been awarded funding through the Municipal Aid Program for Improvements to Hausser Avenue, Bennett Place, and Prospect Drive in the amount of \$500,000.00.

You may recall that the requested funding amount was for approximately \$630,000.00. The awarded allotment is \$130,000.00 less than the estimated construction cost. This cost does not include the costs for sanitary sewer repairs and water main replacement.

In reviewing with the Borough Water Department and as noted in the Borough's Water Asset Management Plan, there have been many water main/service breaks in this neighborhood. Therefore, there is a significant need to replace a portion of the existing water system. Hausser Avenue and Bennett Place require new water mains and water services. Prospect Drive requires new water services. The estimated construction cost to replace the water mains and services is approximately \$290,000.00.

We must review the sanitary collection system to determine if any improvements are needed there.

Design and inspection costs will not be eligible under the allotment and therefore were not included in the application made to the NJDOT. The anticipated costs for survey, design, permitting, bidding, and construction administration/inspection are as follows:

Roadway Improvements

Survey, Design, Permitting, and Bidding =	\$63,000.00
<u>Construction Administration and Inspection =</u>	<u>\$75,000.00</u>
TOTAL =	\$138,000.00

The deadline to award these improvements to a contractor is November 2022. I request that Council authorize this by Summer 2021. This will allow appropriate time for this office to prepare conceptual plans, review with Borough Committees, secure funding for the water improvements through USDA or NJ Infrastructure Bank loans, obtain permits, and meet NJDOT grant requirements.

Please review the above figures and advise as to how the Council would like to move forward. Should you have any questions please feel free to contact me.

Very truly yours,

Carmela Roberts, P.E., C.M.E.
Borough Engineer

cc: Debra Sopronyi, RMC, QPA, CMR, Borough Administrator/Borough Clerk
Peggy Riggio, RMC, CMR, Deputy Borough Clerk
George Lang, Borough CFO
Cameron Corini, PE, CME, Roberts Engineering Group, LLC



State of New Jersey

DEPARTMENT OF TRANSPORTATION

P.O. Box 600

Trenton, New Jersey 08625-0600

PHILIP D. MURPHY

Governor

DIANE GUTIERREZ-SCACCETTI

Commissioner

SHEILA Y. OLIVER

Lt. Governor

RECEIVED

November 16, 2020

NOV 24 2020

The Honorable Lawrence Quattrone
Mayor, Hightstown
156 Bank Street
Hightstown, NJ 08520

Roberts Engineering Group, LLC

Dear Mayor Quattrone:

I am pleased to inform you that Hightstown has been selected to receive funding from the New Jersey Department of Transportation's (NJDOT) Fiscal Year 2021 Municipal Aid Program for Improvements to Hausser Avenue, Bennett Place, and Prospect Drive in the amount of \$500,000.00.

NJDOT's Municipal Aid Program is a very competitive program. This year the Department received 635 applications from 549 municipalities requesting more than \$342 million. There is \$161.25 million available in funds from the Transportation Trust Fund (TTF) supported by the State gas tax.

As part of the Department's Commitment to Communities, NJDOT provides statewide assistance for local governments for improvements to and preservation of the local transportation network, this network makes up about 90 percent of New Jersey's roadways. The successful completion of your project will help achieve this goal and provide your constituents and everyone that uses local roads a transportation system that provides the mobility they deserve.

Should you have any questions regarding your grant, please contact the NJDOT Local Aid District Office in your area.

District 1 - Mt. Arlington - 973-810-9166
District 2 - Newark - 973-877-1500

District 3 - Trenton - 609-963-2020
District 4 - Cherry Hill - 856-414-8414

"IMPROVING LIVES BY IMPROVING TRANSPORTATION"

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Again, thank you for your support of this program and good luck with your project.

Sincerely,

A handwritten signature in cursive script, appearing to read "Diane Gutierrez-Scaccetti".

Diane Gutierrez-Scaccetti
Commissioner

cc: Municipal Clerk; Municipal Engineer

Ordinance 2021-10

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

**ORDINANCE AMENDING SECTION 3(a) OF BOND ORDINANCE #2017-09 OF
THE BOROUGH OF HIGHTSTOWN, IN THE COUNTY OF MERCER, NEW
JERSEY, FINALLY ADOPTED AUGUST 21, 2017 IN ORDER TO REPLACE
THE CONSTRUCTION OF A RETAINING WALL WITH THE REPLACEMENT
OF CURBS AND SIDEWALKS.**

BE IT ORDAINED BY THE BOROUGH COUNCIL OF THE BOROUGH OF HIGHTSTOWN, IN THE
COUNTY OF MERCER, NEW JERSEY (not less than two-thirds of all members thereof affirmatively concurring)
AS FOLLOWS:

Section One. Section 3(a) of Bond Ordinance #2017-09 of the Borough of Hightstown, in the
County of Mercer, New Jersey (the “Borough”), finally adopted August 21, 2017 is hereby amended to read as
follows:

“The improvement hereby authorized and the purpose for the financing of which the bonds
are to be issued is various capital improvements, including the replacement of curbs and sidewalks
on Stockton Street (C.R. 571) between Oak Lane and the Borough limits to the west and
improvements to First Avenue, including all work and materials necessary therefor and incidental
thereto.”

Section Two. The capital budget of the Borough is hereby amended to conform with the
provisions of this ordinance to the extent of any inconsistency herewith. The resolution in the form promulgated by
the Local Finance Board showing full detail of the amended capital budget and capital program as approved by the
Director of the Division of Local Government Services is on file with the Clerk and is available there for public
inspection.

Section Three. This ordinance shall take effect 20 days after the first publication thereof after
final adoption, as provided by the Local Bond Law.

Introduction:

Adoption:

ATTEST:

DEBRA L. SOPRONYI
MUNICIPAL CLERK

LAWRENCE D. QUATTRONE
MAYOR

Resolution 2021-132

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

AUTHORIZING PAYMENT OF BILLS

WHEREAS, certain bills are due and payable as per itemized claims listed on the following schedules, which are made a part of the minutes of this meeting as a supplemental record;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown that the bills be paid on audit and approval of the Borough Administrator, the appropriate Department Head and the Treasurer in the amount of \$311,235.12 from the following accounts:

Current		\$19,261.37
W/S Operating		230,709.08
General Capital		48,247.30
Water/Sewer Capital		0.00
Grant		0.00
Trust		13,017.37
Unemployment Trust		0.00
Animal Control		0.00
Law Enforcement Trust		0.00
Tax Lien Trust		0.00
Public Defender Trust		0.00
Escrow		<u>0.00</u>
Total		<u>\$311,235.12</u>

CERTIFICATION

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on August 16, 2021.

Margaret Riggio
Deputy Borough Clerk

CURRENT ACCOUNT	DATE ISSUED	PO #	CHECK #	Amount
TOTAL				\$0.00
WATER AND SEWER OPERATING				
NEW JERSEY INFRASTRUCTURE BANK	7/30/2021	21-00882	1361	\$ 197,542.57
TOTAL				\$ 197,542.57
ESCROW				
TOTAL				\$ -
GRANT				
TOTAL				\$ -
TRUST- OTHER				
PRINCIPAL PROPERTY SOLUTIONS	7/30/2021	21-00893-01	32829	\$ 11,950.00
PICTURE SHOW ENT.	8/5/2021	21-00894	32830	\$ 406.65
PICTURE SHOW ENT.	8/11/2021	21-00931	32888	\$ 375.87
TOTAL				\$ 12,732.52
ANIMAL CONTROL TRUST				
TOTAL				\$ -
LAW ENFORCEMENT TRUST				
TOTAL				\$ -
UNEMPLOYMENT TRUST				
TOTAL				\$ -
PUBLIC DEFENDER TRUST				
TOTAL				\$ -
TAX LIEN TRUST				
TOTAL				\$ -
GENERAL CAPITAL				
MERCER COUNTY SOIL CONSERV.	8/10/2021	21-00900	6446	\$ 985.00
NJ DEPT. OF TRANSPORTATION	8/10/2021	21-00901	6447	\$ 525.00
TOTAL				\$ 1,510.00
WATER AND SEWER CAPITAL				
TOTAL				\$ -
MANUAL TOTAL				\$211,785.09

P.O. Type: All Include Project Line Items: Yes Open: N Paid: N Void: N
Range: First to Last Rcvd: Y Held: Y Aprv: N
Format: Detail without Line Item Notes Bid: Y State: Y Other: Y Exempt: Y

Vendor #	Name											
PO #	PO Date	Description	Contract	PO Type		First	Rcvd	Chk/Void		1099		
Item	Description	Amount	Charge Account	Acct Type	Description	Stat/Chk	Enc Date	Date	Date	Invoice	Excl	
A0010	ADVANCE AUTO PARTS/CAPITAL ONE											
21-00870	07/27/21	GAS CAN/ROTOR/BRAKE PARTS										
1 INV.	6372116631160 - GAS CAN	29.99	1-01-26-290-001-034		B Motor Vehicle Parts & Access.	R	07/27/21	08/12/21		6372116631160	N	
2 INV.	6372116573925 - BRAKE	202.98	1-01-26-290-001-034		B Motor Vehicle Parts & Access.	R	07/27/21	08/12/21		6372116573925	N	
		232.97										

Vendor Total: 232.97

A0025	AT&T MOBILITY										
21-00928	08/11/21	INV 287298218043X07282021									
1 INV	287298218043X07282021	FI	83.02	1-01-25-256-002-094	B Computer Service,Support & Software	R	08/11/21	08/12/21		x07282021	N
2 DPW			292.22	1-01-31-440-001-079	B Telephone-VERIZON WIRELESS	R	08/11/21	08/12/21		x07282021	N
3 HPD			389.94	1-01-31-440-001-079	B Telephone-VERIZON WIRELESS	R	08/11/21	08/12/21		x07282021	N
4 WTP			157.86	1-09-55-501-003-545	B Telephone-w/S-VERIZON	R	08/11/21	08/12/21		x07282021	N
5 AWWTP			104.90	1-09-55-501-003-545	B Telephone-w/S-VERIZON	R	08/11/21	08/12/21		x07282021	N
			1,027.94								

Vendor Total: 1,027.94

BANK0005	BANK OF AMERICA										
21-00896	08/09/21	JULY INVOICES 3938 & 5289									
1 PURELL REFILL AMAZON 3938			74.90	1-09-55-501-002-509	B Office Supplies - Admin.	R	08/09/21	08/12/21		1737105-6917000	N
2 INKWORLD OFFICEJET 3938			15.23	1-09-55-501-001-509	B Office Supplies/Downtown	R	08/09/21	08/12/21		0378318-6838618	N
3 OFFICE SUPPLIES 3938			66.62	1-01-20-125-001-036	B Office Supplies	R	08/09/21	08/12/21		0378318-6838618	N
4 PET WASTE BAGS 5289			284.85	T-12-56-286-000-876	B PARKS & RECREATION/ TRIATHLON	R	08/09/21	08/12/21		8010179-0164205	N
			441.60								

Vendor Total: 441.60

BERNA005	BERNARD N. JAHN										
21-00910	08/11/21										
1 WORK SHOE REIMBURSE			100.00	1-09-55-501-002-507	B Uniforms & Safety Equipment	R	08/11/21	08/12/21		5RPDDJAC2HTG6	N

Vendor Total: 100.00

Vendor #	Name	PO #	PO Date	Description	Contract	PO Type	Stat/Chk	First	Rcvd	Chk/Void	1099
		Item		Description	Amount	Charge Account		Enc Date	Date	Date	Exc
						Acct Type Description				Invoice	
BISDI005 BIS DIGITAL, INC											
		21-00887	07/30/21	MAINT CONTRACT 2021 - 2022							
		1		MAINT CONTRACT 2021 - 2022	495.00	1-01-20-120-001-026	R	07/30/21	08/12/21	83688	N
				Vendor Total:	495.00						
BUCKM005 BUCK MINING & MATERIAL INC											
		21-00905	08/11/21	YARD WASTE DISPOSAL							
		1		INV 1019 - YARD WASTE DISPOSAL	448.00	1-01-26-311-001-168	R	08/11/21	08/12/21	1019	N
				Vendor Total:	448.00						
G0017 CANDACE B. GALLAGHER											
		21-00922	08/11/21	CODIFICATION SERVICES							
		1		CODIFICATION SERVICES	1,100.00	1-01-20-140-001-060	R	08/11/21	08/12/21	8/5/21	N
				Vendor Total:	1,100.00						
C0396 CAVANAUGH'S, INC.											
		21-00875	07/27/21	TREATMENT OF ANTS AT FIREHOUSE							
		1		TREATMENT OF ANTS AT FIREHOUSE	145.00	1-01-26-310-001-024	R	07/27/21	08/12/21	821979	N
				Vendor Total:	145.00						
C0067 CENTRAL JERSEY POWER											
		21-00911	08/11/21								
		1		4" TAP TRIMMER HEAD	44.99	1-09-55-501-002-502	R	08/11/21	08/12/21	183879	N
				Vendor Total:	44.99						
CGPH0005 CGP&H											
		21-00849	07/23/21	AFFORDABLE HOUSING ADMIN 41354							
		1		AFFORDABLE HOUSING ADMIN 41354	442.00	1-01-21-180-001-108	R	07/23/21	08/12/21	41354	N
				Vendor Total:	442.00						

Vendor #	Name	PO #	PO Date	Description	Contract	PO Type	Stat/Chk	First	Rcvd	Chk/Void	1099
Item Description	Amount	Charge Account	Acct Type	Description	Enc Date	Date	Date	Invoice	Excl		
C0752 CHAD REED											
21-00866	07/27/21	REIMBURSE IAAI MEMBERSHIP 2021									
1 REIMBURSE MEMBERSHIP 2021	145.00	1-01-25-256-002-044	B	Professional Association Dues	R	07/27/21	08/12/21	53110		N	
Vendor Total:	145.00										
COMCA010 COMCAST											
21-00926	08/11/21	INV 126599160 7/15/21 HPD									
1 ETHERNET DEDICATED INTERNET	195.30	1-01-20-140-001-060	B	Internet Services and Web Services	R	08/11/21	08/12/21	126599160		N	
Vendor Total:	195.30										
COMCA005 COMCAST BUSINESS											
21-00925	08/11/21	INV DATED 7/23/21 & 8/1/21									
1 OFC 1 08/01/21	294.57	1-01-20-140-001-060	B	Internet Services and Web Services	R	08/11/21	08/12/21	499052430036659		N	
2 8499 05 243 005101047	109.57	1-09-55-501-002-545	B	Internet Services	R	08/11/21	08/12/21	499052430051047		N	
	404.14										
Vendor Total:	404.14										
COREM005 CORE & MAIN LP											
21-00876	07/27/21	510M S/POINT METERS									
1 QUOTE 1130892	2,520.00	1-09-55-501-001-524	B	Meter & Meter Parts	R	07/27/21	08/12/21	1130892		N	
Vendor Total:	2,520.00										
DRPUT005 DR PUTHENMADAM RADHAKRISHNAN											
21-00407	04/09/21	PROF SVCS HEALTH CLINIC 2021	B								
7 PROF SVCS HEALTH CLINIC 8/2/21	416.71	1-01-27-330-001-031	B	Contract-Professional Serv.(B)	R	07/14/21	08/12/21	8/2/21		N	
Vendor Total:	416.71										
Q0176 EUROFINS QC, LLC											
21-00724	06/23/21	WATER ANALYSIS									
1 INV. 2024531 - WATER ANALYSIS	230.00	1-09-55-501-001-532	B	Outside Testing/Labs	R	06/23/21	08/12/21	2024531		N	

Vendor # Name					
PO #	PO Date	Description	Contract	PO Type	
Item Description	Amount	Charge Account	Acct Type Description	Stat/chk	First Rcvd Chk/Void Enc Date Date Date Invoice
Q0176 EUROFIN'S QC, LLC Continued					
21-00829 07/15/21 WATER ANALYSIS					
1 INV 2025464 - WATER ANALYSIS	230.00	1-09-55-501-001-532	B Outside Testing/Labs	R	07/15/21 08/12/21 2025464
Vendor Total:	460.00				
EXTRA005 EXTRA DUTY SOLUTIONS					
21-00575 05/14/21 STOCKTON ST (EARLE CO)					
1 STOCKTON ST (EARLE CO)140159	3,384.47	C-04-55-876-001-447	B IMP STOCKTON ST & JOSEPH ST 15-15 SEC 20 R		08/11/21 08/12/21 140159
2 STOCKTON ST (EARLE CO)140160	6,121.65	C-04-55-876-001-447	B IMP STOCKTON ST & JOSEPH ST 15-15 SEC 20 R		08/11/21 08/12/21 140160
3 STOCKTON ST (EARLE CO) 850127	1,090.80	C-04-55-876-001-447	B IMP STOCKTON ST & JOSEPH ST 15-15 SEC 20 R		08/11/21 08/12/21 850127
4 STOCKTON ST (EARLE CO) 140161	6,207.60	C-04-55-876-001-447	B IMP STOCKTON ST & JOSEPH ST 15-15 SEC 20 R		08/11/21 08/12/21 140161
5 STOCKTON ST (EARLE CO) 850131	896.40	C-04-55-876-001-447	B IMP STOCKTON ST & JOSEPH ST 15-15 SEC 20 R		08/11/21 08/12/21 850131
6 STOCKTON ST (EARLE CO) 140162	2,717.70	C-04-55-876-001-447	B IMP STOCKTON ST & JOSEPH ST 15-15 SEC 20 R		08/11/21 08/12/21 140162
7 STOCKTON ST (EARLE CO) 850133	4,168.80	C-04-55-876-001-447	B IMP STOCKTON ST & JOSEPH ST 15-15 SEC 20 R		08/11/21 08/12/21 850133
8 STOCKTON ST (EARLE CO) 140163	1,850.38	C-04-55-876-001-447	B IMP STOCKTON ST & JOSEPH ST 15-15 SEC 20 R		08/11/21 08/12/21 140163
9 STOCKTON ST (EARLE CO) 850134	5,113.80	C-04-55-876-001-447	B IMP STOCKTON ST & JOSEPH ST 15-15 SEC 20 R		08/11/21 08/12/21 850134
10 STOCKTON ST (EARLE CO) 850136	2,181.60	C-04-55-876-001-447	B IMP STOCKTON ST & JOSEPH ST 15-15 SEC 20 R		08/11/21 08/12/21 850136
11 STOCKTON ST (EARLE CO) 140164	2,690.40	C-04-55-876-001-447	B IMP STOCKTON ST & JOSEPH ST 15-15 SEC 20 R		08/11/21 08/12/21 140164
12 STOCKTON ST (EARLE CO) 850140	4,492.80	C-04-55-876-001-447	B IMP STOCKTON ST & JOSEPH ST 15-15 SEC 20 R		08/11/21 08/12/21 850140
13 STOCKTON ST (EARLE CO) 850143	1,541.70	C-04-55-876-001-447	B IMP STOCKTON ST & JOSEPH ST 15-15 SEC 20 R		08/11/21 08/12/21 850143
	42,458.10				
21-00929 08/11/21 SPRINGCREST DR (EARLE CO)					
1 SPRINGCREST DR (EARLE) 140169	3,188.40	C-04-55-890-000-447	B SPRINGCREST, SPRUCE, GLEN 20-05 sec 20 R		08/11/21 08/12/21 140169
2 SPRINGCREST DR (EARLE) 850159	1,090.80	C-04-55-890-000-447	B SPRINGCREST, SPRUCE, GLEN 20-05 sec 20 R		08/11/21 08/12/21 850159
	4,279.20				
Vendor Total:	46,737.30				
FIREA005 FIRE APPARATUS REPAIR, INC.					
21-00867 07/27/21 AIR HORN REPAIR ENGINE 41					
1 AIR HORN REPAIR ENGINE 41	295.00	1-01-25-252-002-121	B Preventive Maintenance	R	07/27/21 08/12/21 16337
Vendor Total:	295.00				

Vendor #	Name	PO #	PO Date	Description	Contract	PO Type	Stat/Chk	First	Rcvd	Chk/Void	1099
Item	Description	Amount	Charge Account	Acct Type	Description	Stat/Chk	Enc Date	Date	Date	Invoice	Exc
M0714 GENSERVE, INC.											
21-00729	06/25/21 WUOTE #AAAQ59458- GENERATOR										
1	KATOLIGHT EMERGENCY GENERATOR	1,870.00	1-09-55-501-002-511	B	Generator/Engine Maintenance Agreement (B)	R	06/25/21	08/12/21		0245551-IN	N
Vendor Total:		1,870.00									
G1077 GEORGE S. COYNE CO., INC.											
21-00065	02/01/21 SODIUM BICARBONATE RES 20-239		B								
8	INV 363324 7/15/21 SOD BICARB	2,314.40	1-09-55-501-002-552	B	Sodium Bicarbonate	R	06/29/21	08/12/21		363324	N
21-00066	02/01/21 LIME HI-CALC HYDRATED AWWTP		B								
5	INV 363323 7/16/21LIME HI-CALC	1,127.50	1-09-55-501-002-553	B	Calcium Hydroxide (Lime)	R	05/25/21	08/12/21		363323	N
Vendor Total:		3,441.90									
G0185 GRAINGER, INC.											
21-00810	07/13/21 FILTERS- STATE CONTRACT										
1	SPEED DRIVE 1/2" FILTER 42L42	113.58	1-09-55-501-002-503	B	Sewer Plant Maintenance	R	07/13/21	08/12/21		9962962701	N
2	42K54 FILTERS	18.26	1-09-55-501-002-503	B	Sewer Plant Maintenance	R	07/13/21	08/12/21		9962962701	N
		131.84									
21-00860	07/27/21 FUSES										
1	GMA-2A FUSES 6F 101	23.58	1-09-55-501-002-503	B	Sewer Plant Maintenance	R	07/27/21	08/12/21		9011401933	N
Vendor Total:		155.42									
H0126 HIGHTS ELECTRIC MOTOR, INC.											
21-00912	08/11/21										
1	MOTOR PARTS FOR HEAT EXCHANGE	374.04	1-09-55-501-002-503	B	Sewer Plant Maintenance	R	08/11/21	08/12/21		955962	N
Vendor Total:		374.04									
H0048 HIGHTS REALTY LLC											
21-00895	08/09/21 AUG 2021 HPD RENT										
1	AUG 2021 HPD RENT	4,668.70	1-01-26-310-001-025	B	Building Rental	R	08/09/21	08/12/21		AUGUST 2021	N
Vendor Total:		4,668.70									

Vendor #	Name	PO #	PO Date	Description	Amount	Contract	PO Type	Charge Account	Acct Type	Description	Stat/Chk	First	Rcvd	Chk/Void	1099	
Item	Description											Enc	Date	Date	Invoice	Excl
J0257	JCP&L															
21-00897	08/10/21	VARIOUS ACCTS DATED 8/5/21														
1	100 012 445 936	FIRST AID	639.13	1-01-25-260-001-074	B Electric	R	08/10/21	08/12/21							95566656012	N
2	100 068 401 122	BORO	31.46	1-01-31-430-001-071	B Electric-Borough Hall	R	08/11/21	08/12/21							955666527016	N
3	100 059 701 167	WYCKOFF MILL	19.19	1-09-55-501-001-504	B Electricity	R	08/11/21	08/12/21							95356870646	N
4	100 077 953 188	BANK ST PARK	3.10	1-01-31-430-001-071	B Electric-Borough Hall	R	08/11/21	08/12/21							95726413735	N
5	100 100 104 247	MAIN STREET	32.13	1-01-31-430-001-071	B Electric-Borough Hall	R	08/11/21	08/12/21							95666527018	N
6	100 131 110 379		138.92	1-01-31-430-001-071	B Electric-Borough Hall	R	08/11/21	08/12/21							95636585155	N
7	100 051 508 677	MAIN STREET	52.18	1-01-31-430-001-071	B Electric-Borough Hall	R	08/11/21	08/12/21							95666527014	N
8	100 079 096 689	GRANT ST PARK	3.10	1-01-31-430-001-071	B Electric-Borough Hall	R	08/11/21	08/12/21							95666527017	N
9	100 051 508 750	STOCKTON ST	169.56	1-01-31-430-001-071	B Electric-Borough Hall	R	08/11/21	08/12/21							95666527015	N
10	100 072 968 868	STREET LIGHTS	60.26	1-01-31-430-001-071	B Electric-Borough Hall	R	08/11/21	08/12/21							95766300738	N
			1,149.03													
21-00902	08/11/21	MASTER ACCT 200 000 055 315														
1	100 008 482 778	MAXWELL AVE	20.53	1-09-55-501-002-504	B Electricity	R	08/11/21	08/12/21							95009219733	N
2	100 009 294 701	WESTERLEA AVE	14.50	1-09-55-501-001-504	B Electricity	R	08/11/21	08/12/21							95009219733	N
3	100 009 296 102	SPRINGCREST DR	15.91	1-09-55-501-002-504	B Electricity	R	08/11/21	08/12/21							95009219733	N
4	100 012 445 746	BANK STREET	13,159.97	1-09-55-501-001-504	B Electricity	R	08/11/21	08/12/21							95009219733	N
5	100 012 529 309	OAK LANE	6,773.02	1-09-55-501-002-504	B Electricity	R	08/11/21	08/12/21							95009219733	N
6	100 012 445 746	BANK STREET	4,663.67	1-09-55-501-001-504	B Electricity	R	08/11/21	08/12/21							95009219733	N
			15,320.26													
21-00923	08/11/21	MASTER ACCT 200 000 055 364														
1	100 008 438 010		9.46	1-01-31-430-001-071	B Electric-Borough Hall	R	08/11/21	08/12/21							95009211988	N
2	100 008 438 283	MAIN	27.16	1-01-31-430-001-071	B Electric-Borough Hall	R	08/11/21	08/12/21							95009211988	N
3	100 008 482 018	RT 33	24.23	1-01-31-430-001-071	B Electric-Borough Hall	R	08/11/21	08/12/21							95009211988	N
4	100 010 898 904	FRANKLIN ST	29.23	1-01-31-430-001-071	B Electric-Borough Hall	R	08/11/21	08/12/21							95009211988	N
5	100 012 487 862	FIREHOUSE	916.00	1-01-31-430-001-072	B Electric-Fire House	R	08/11/21	08/12/21							95009211988	N
			1,006.08													
Vendor Total:			17,475.37													
J0258	JCP&L (STREET LIGHTING)															
21-00924	08/11/21	100 086 395 041	STOCKTON ST													
1	100 086 395 041	STOCKTON ST	28.35	1-01-31-435-001-075	B Street Lighting	R	08/11/21	08/12/21							95766300739	N

[illegible]

[illegible]

Vendor #	Name	PO #	PO Date	Description	Contract	PO Type	Stat/Chk	First	Rcvd	Chk/Void	1099	
Item	Description	Amount	Charge	Account	Acct	Type	Description	Enc	Date	Date	Invoice	Exc
BLOCK005 TELESYSTEM												
21-00927	08/11/21 INV 515056 8/1/2021											
1	ACCT #9977943	1,298.53		1-01-31-440-001-085		B	Telephone-Block Line Systems, LLC LSI	R	08/11/21	08/12/21	515056	N
Vendor Total:		1,298.53										
R0112 UNITED SITE SERVICES												
21-00889	07/30/21 JULY 21 SVCS DAWES PARK											
1	JULY 21 SVCS DAWES PARK	783.25		1-01-28-370-002-021		B	RECREATION SUMMER PROGRAM	R	07/30/21	08/12/21	0006236905	N
Vendor Total:		783.25										
V0275 V.E. RALPH & SON, INC.												
21-00470	04/23/21 MEDICAL SUPPLIES											
1	NASO AIRWAY 30 FR	3.25		1-01-25-260-001-136		B	Medical Supplies	R	04/23/21	08/12/21	419075	N
2	NASO AIRWAY 32 FR	3.25		1-01-25-260-001-136		B	Medical Supplies	R	04/23/21	08/12/21	419075	N
3	NASO AIRWAY 36 FR	6.50		1-01-25-260-001-136		B	Medical Supplies	R	04/23/21	08/12/21	419075	N
4	SALINE SOLUTION/250 ML	37.73		1-01-25-260-001-136		B	Medical Supplies	R	04/23/21	08/12/21	419075	N
5	STERILE WATER 250 ML	53.90		1-01-25-260-001-136		B	Medical Supplies	R	04/23/21	08/12/21	419075	N
6	NASO AIRWAY 20 FR	9.75		1-01-25-260-001-136		B	Medical Supplies	R	04/23/21	08/12/21	420189	N
7	EPINEPHRINE AUTO INJECTOR	850.00		1-01-25-260-001-136		B	Medical Supplies	R	04/23/21	08/12/21	419198	N
8	YANKAUER SUCTION CATHETER	4.95		1-01-25-260-001-136		B	Medical Supplies	R	04/23/21	08/12/21	419075	N
9	ALUM OXYGEN CYL D-SIZE/TO	256.50		1-01-25-260-001-136		B	Medical Supplies	R	04/23/21	08/12/21	419075	N
10	SMALL METAL CYL WRENCH	8.30		1-01-25-260-001-136		B	Medical Supplies	R	04/23/21	08/12/21	419075	N
		1,234.13										
Vendor Total:		1,234.13										
VORTE010 VORTEX SERVICES, LLC												
21-00856	07/27/21 DAY 2 OF TV SEWER LINE 8 HOUR											
1	DAY 2 OF TV SEWER LINE 8 HOUR	1,450.00		1-09-55-501-002-537		B	Sewer Main Cleaning & Testing	R	07/27/21	08/12/21	304230	N
21-00865	07/27/21 8 HR DAY JET/VAC DAY 4											
1	8 HR DAY JET/VAC DAY 4	1,450.00		1-09-55-501-002-537		B	Sewer Main Cleaning & Testing	R	07/27/21	08/12/21	304322	N
Vendor Total:		2,900.00										

Total Purchase Orders: 45 Total P.O. Line Items: 114 Total List Amount: 99,450.03 Total Void Amount: 0.00

Totals by Year-Fund							
Fund Description	Fund	Budget Rcvd	Budget Held	Budget Total	Revenue Total	G/L Total	Total
CURRENT FUND	1-01	19,261.37	0.00	19,261.37	0.00	0.00	19,261.37
	1-09	33,166.51	0.00	33,166.51	0.00	0.00	33,166.51
Year Total:		52,427.88	0.00	52,427.88	0.00	0.00	52,427.88
GENERAL CAPITAL	C-04	46,737.30	0.00	46,737.30	0.00	0.00	46,737.30
TRUST OTHER - FUND #12	T-12	284.85	0.00	284.85	0.00	0.00	284.85
Total of All Funds:		99,450.03	0.00	99,450.03	0.00	0.00	99,450.03

Resolution 2021-133

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

APPOINTING A TAX AND WATER/SEWER COLLECTOR – PAMELA LEWIS

WHEREAS, due to the resignation of Angela LoConte from the position of Tax and Water/Sewer Collector there is a need for the appointment of a certified Tax and Water/Sewer Collector for Hightstown Borough; and,

WHEREAS, the Tax and Water/Sewer Collector shall perform the function and duties specified by New Jersey Law for a Municipal Tax Collector, as set forth in N.J.S.A. 40A:9-141 et. seq., Municipal Water Collector and Municipal Sewer Collector and by the relevant sections of Chapter 2 of the Borough Code of the Borough of Hightstown as to the functions of Municipal Tax and Water/Sewer Collector and to perform other legally permissible and proper duties and functions required to perform the duties of Tax and Water/Sewer Collector.

WHEREAS, the Borough Council desires to appoint Pamela Lewis of Woodbury, New Jersey as Tax and Water/Sewer Collector for the Borough of Hightstown at a salary of \$80,000 annually; and

WHEREAS, Ms. Lewis holds Certified Tax Collector certification CTC#T8564 issued by the State of New Jersey; and

WHEREAS, Ms. Lewis meets all statutory requirements and qualifications for the position of Municipal Tax Collector as set forth in N.J.S.A. 40A:9-145.2; N.J.S.A. 40A:9-145.3; and, any other relevant statutory provisions; and,

WHEREAS, said appointment is being made for an unexpired term ending December 31, 2021.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown that Pamela Lewis is hereby appointed as Tax and Water/Sewer Collector for Hightstown Borough effective October 1, 2021.

CERTIFICATION

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on August 16, 2021.

Margaret Riggio
Deputy Borough Clerk

Resolution 2021-134

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

AUTHORIZING PAYMENT #9 – WSP USA INC. (NJDOT SAFE ROUTES TO SCHOOLS – IMPROVEMENTS TO STOCKTON STREET & JOSEPH STREET)

WHEREAS, on November 7, 2016, the Borough Council awarded a contract for Preliminary Engineering and Final Design and Construction Support activities related to the Improvements to Stockton Street and Joseph Street in the Borough to Parsons Brinckerhoff, Inc., of Dallas, Texas at the price of \$103,819.36; and

WHEREAS, Since the time of award, Parsons Brinckerhoff has changed the company name to WSP USA Inc. and all future payments should be made accordingly; and

WHEREAS, the engineer has submitted payment request #8 for work completed on the project from November 3, 2019 – July 8, 2021 in the total amount of \$3,272.44; and

WHEREAS, the CFO has certified that funds are available for this expenditure; and

WHEREAS, this payment shall be contingent upon approval being provided by FHWA and NJDOT through the Safe Routes to School Design Assistance Program; and

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown that Payment Request #9 to WSP USA, Inc., P.O. Box 732476, Dallas, Texas, 75373-2476, in the total amount of \$3,272.44 is hereby approved as detailed herein, and the CFO is authorized to issue same.

CERTIFICATION

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on August 16, 2021.

Margaret Riggio
Deputy Borough Clerk

July 29, 2021

Ms. Debra Sopronyi
Hightstown Borough
154 Bank Street
Hightstown, NJ 08520

Re: NJDOT Safe Routes to Schools - Improvements to Stockton Street and Joseph Street
Progress Report and Invoice for Period November 02, 2019 thru July 08, 2021
Invoice Nos. AR-1075617

Dear Ms. Sopronyi,

Enclosed are two copies of our invoice number AR-1075617 for your review and your transmittal to the Bureau of Accounting. This invoice covers the period from November 03, 2019 to July 08, 2021 and totals \$3,272.44. Also included is Project Progress Report No. 9.

Please utilize the following remittance address for the payment of invoices and include our AR reference number of 1075617 with your payment.

WSP USA Inc.
P.O. Box 732476
Dallas, TX 75373-2476

If you have any questions, please contact me at (609) 512-3576.

Very truly yours,

WSP USA INC.



Thomas Pagani
Project Manager

2000 Lenox Drive
3rd Floor
Lawrenceville, NJ 08648

Tel: 1+ 609-512-3500
Fax: 1+ 609-512-3600
wsp.com

WSP USA INC. INVOICE NOS. AR-1075617 DATED: July 29, 2021
52264A HIGHTSTOWN BOROUGH
NJDOT Safe Routes to Schools - Improvements to Stockton Street and Joseph Street

WSP USA Inc. Consulting Engineers 2000 Lenox Drive, 3rd Floor, Lawrenceville, New Jersey 08648 (609) 512-3500

For professional engineering services rendered in connection with NJDOT Safe Routes TS.

	Contract Amount As Of 11/07/16	Total Costs To Date Thru 07/08/21	Total Costs Prev. Billed Thru 11/02/19	Costs This Period As Of 07/08/21
Direct Labor	\$ 29,185.33	\$ 31,160.44	\$ 29,925.90	\$ 1,234.54
Overhead @ 154.12%	\$ 44,980.37	\$ 48,024.48	\$ 46,121.81	\$ 1,902.67
Fixed Fee	\$ 4,326.50	\$ 4,326.50	\$ 4,191.27	\$ 135.23
Subtotal	\$ 78,492.20	\$ 83,511.42	\$ 80,238.98	\$ 3,272.44
Direct Expenses	\$ 2,511.69	\$ 701.68	\$ 701.68	\$ -
Subtotal	\$ 81,003.89	\$ 84,213.10	\$ 80,940.66	\$ 3,272.44
Subcontractors	\$ 14,428.11	\$ 11,203.19	\$ 11,203.19	\$ -
Total	<u>\$ 95,432.00</u>	<u>\$ 95,416.29</u>	<u>\$ 92,143.85</u>	<u>\$ 3,272.44</u>
Total Amount Due This Invoice:				<u><u>\$3,272.44</u></u>

The following billing report is a true statement of the costs incurred by our staff during the period.

WSP USA Inc.



8-4-2021

Thomas Pagani
Project Manager

Date

WSP USA INC. INVOICE NOS. AR-1075617 DATED: July 29, 2021
52264A HIGHTSTOWN BOROUGH
NJDOT Safe Routes to Schools - Impvements to Stockton Street and Joseph Street

WSP USA Inc. Consulting Engineers 2000 Lenox Drive, 3rd Floor, Lawrenceville, New Jersey 08648 (609) 512-3500

Total Labor This Invoice:		\$1,234.54
Plus:	154.12% Overhead	\$ 1,902.67

Subtotal		\$ 3,137.21
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Fixed Fee

% Complete To Date:	100.000%	
% Previously Billed:	97.000%	
% This Invoice:	(\$ 4,326.50 x 3.000%)	\$ 135.23
Subtotal		\$ 135.23

EXPENSES

PERIOD DETAIL	PERIOD TOTAL
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DIRECT EXPENSES

Travel Mileage 2019 (\$.580/mile)

	\$ -
Subtotal	

Other:

	\$ -
Subtotal	

SUBCONTRACTORS

	\$ -
Subtotal	

TOTAL EXPENSES THIS INVOICE:		\$ -
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TOTAL AMOUNT DUE THIS INVOICE:		\$ 3,272.44
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WSP USA INC. INVOICE NOS. AR-1075617 DATED: July 29, 2021
52264A HIGHTSTOWN BOROUGH
NJDOT Safe Routes to Schools - Impvements to Stockton Street and Joseph Street

WSP USA Inc. Consulting Engineers 2000 Lenox Drive, 3rd Floor, Lawrenceville, New Jersey 08648 (609) 512-3500

Salaries of Staff

11/3/19 - 7/8/21

	Grade/Co	Hours	Rate	Amount	Total
HE, Mrs. MAQIAN N	ET-05	0.5	30.32	\$15.16	
PAGANI, Mr. THOMAS G	PVII	13.5	79.63	\$1,075.01	
WILDER, Mrs. HEATHER V.	PIII	3.25	\$44.42	\$144.37	
	Subtotals:	17.25		\$1,234.54	
	Total Labor				\$1,234.54

Resolution 2021-135

BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY

RESOLUTION TO OPPOSE S-3810 & A-5862

WHEREAS, legislation which may again be considered by the State Legislature, S-3810 and A-5862, would substantially expand the power and influence of public sector labor unions in collective bargaining negotiations with county and municipal governments across the State; and

WHEREAS, this legislation would empower organized labor to negotiate previously non-negotiable items such as performance evaluations, transfers, assignments, disciplinary procedures, and more; and,

WHEREAS, local governing bodies negotiate with property taxpayer dollars and the public's vested interest in limiting the scope of labor negotiations; and,

WHEREAS, this legislation would eliminate long-established precedent in public sector labor negotiations by creating permissive issues of negotiations that would broaden the category to include all collective bargaining units, eliminate the category's temporary nature, and subject previously non-negotiable items to binding arbitration; and,

WHEREAS, this legislation would provide broad privileged communication protections in legal matters, with no exceptions, for labor but no such protections for management; and,

WHEREAS, this legislation would create a disincentive for labor to negotiate what controls remain in place when an existing contract expires and where the parties have failed to reach an agreement on a successor contract; and,

WHEREAS, this legislation would place the burden of proof on management in grievance proceedings subject to binding arbitration even where labor is the moving party; and,

WHEREAS, this legislation would impose a significant administrative burden on human resource departments by requiring management to share detailed information on non-union members with union representatives and by expanding the date certain when employees may opt-out of a collective bargaining unit under the "Workplace Democracy Enhancement Act"; and

WHEREAS, the governing body of the Borough of Hightstown strongly believes that S-3810/A-5862 will not only infringe upon the ability of public sector management to manage it will drive up costs borne by local government and, ultimately, our taxpayers;

NOW, THEREFORE, BE IT RESOLVED, that the governing body of the Borough of Hightstown strongly oppose S-3810/A-5862 and urge the Legislature to vote no on S-3810/A-5862; and

BE IT FURTHER RESOLVED that a copy of this resolution be sent to Senate President Stephen Sweeney, Assembly Speaker Craig Coughlin, Senator Linda Greenstein, Assemblyman Daniel Benson, Assemblyman Wayne DeAngelo, Governor Phil Murphy and New Jersey State League of Municipalities.

CERTIFICATION

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on August 16, 2021.

Margaret Riggio
Deputy Borough Clerk

Resolution 2021-136

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

**RESOLUTION AUTHORIZING THE EXECUTION OF AN AGREEMENT
RELATING TO THE CONSTRUCTION OF A FENCE ACROSS A BOROUGH-HELD
SEWER EASEMENT LOCATED ON AND ACROSS THE PROPERTY LOCATED AT 7
LESHIN LANE (BLOCK 62.02, LOT 39)**

WHEREAS, the owners (Andrew Galbraith Ryer and Sharon Galbraith Ryer) of the property located at 7 Leshin Lane in the Borough of Hightstown (the “property”), more commonly known and designated as Block 62.02, Lot 39 on the official Borough Tax Map, have requested the Borough’s permission to construct a privacy fence along portion(s) of the property, per the plans submitted to the Borough’s Zoning Officer, which fence shall encroach, in part, upon an existing fifteen foot (15’) wide drainage easement (the “easement”) that is held by the Borough; and

WHEREAS, the proposed fence shall comply in all other respects with all requirements of the Borough; and

WHEREAS, the property owners have agreed to assume all liability associated with the proposed fence, and shall be responsible for all costs and expenses if the fence is ever required to be removed or dismantled (in whole or in part) by the Borough for any purpose, including the responsibility for all costs and expenses related to repair of any damages incurred to the fence or related to its reconstruction; and

WHEREAS, the property owners have agreed to execute an Agreement with the Borough in order to memorialize their assumption of all liability relating to the proposed fence, along with all other terms and conditions related to the within undertaking; and

WHEREAS, a copy of the proposed Agreement is attached hereto and made a part hereof.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Hightstown, in the County of Mercer, State of New Jersey, as follows:

1. That the Borough hereby provides its consent to the property owners for the construction of a privacy fence along portion(s) of the property, per the plans submitted to the Borough’s Zoning Officer, which fence shall encroach, in part, upon an existing fifteen foot (15’) wide drainage easement that is held by the Borough, subject to the terms and conditions set forth in the attached Agreement.
2. That the Mayor or Borough Administrator is hereby authorized to execute, and the Municipal Clerk to attest, the attached Agreement on behalf of the Borough, or one which is substantially similar thereto and is in a form that is satisfactory to the Borough Attorney, relating to the above issues. The execution of said Agreement shall be a prerequisite to the issuance of any permits associated with the construction of the said fence.
3. That a certified copy of this Resolution shall be provided to each of the following:

- a. Debra L. Sopronyi, Borough Administrator/Clerk; and
- b. George Chin, Zoning Officer; and
- c. Frederick C. Raffetto, Esq., Borough Attorney.

CERTIFICATION

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on August 16, 2021.

Margaret Riggio
Deputy Borough Clerk

**AGREEMENT RELATING TO THE CONSTRUCTION OF A FENCE ACROSS A
BOROUGH-HELD DRAINAGE EASEMENT LOCATED ON AND ACROSS THE
PROPERTY LOCATED AT 7 LESHIN LANE (BLOCK 62.02, LOT 39)**

THIS AGREEMENT made this _____ day of _____, 2021, by and between:

THE BOROUGH OF HIGHTSTOWN, a municipal corporation of the State of New Jersey (hereinafter the “Borough”), with its temporary principal offices located at 156 Bank Street, Hightstown, New Jersey 08520; and

ANDREW GALBRAITH RYER and SHARON GALBRAITH RYER (hereinafter the “Ryers”), whose address is 7 Leshin Lane, Hightstown, New Jersey 08520.

(The Borough and the Ryers will be collectively referred to herein as the "Parties".)

WITNESSETH:

WHEREAS, the Ryers are the record owners of the property located at 7 Leshin Lane in the Borough of Hightstown (the “property”), more commonly known and designated as Block 62.02, Lot 39 on the official Borough Tax Map; and

WHEREAS, the Ryers have requested the Borough’s permission to construct a privacy fence along portion(s) of the property, per the plans submitted to the Borough’s Zoning Officer, which fence shall encroach, in part, upon an existing fifteen foot (15’) wide drainage easement (the “easement”) that is held by the Borough; and

WHEREAS, the proposed fence shall comply in all other respects with all requirements of the Borough; and

WHEREAS, the Borough and the Ryers wish to set forth the terms and conditions associated with the construction of the proposed fence, given its interference with the easement, in the within Agreement.

NOW, THEREFORE, in consideration of the mutual promises and covenants herein contained, the Parties hereto agree as follows:

1. The Borough hereby agrees to allow the Ryers to construct the above-referenced privacy fence along portion(s) of the property, per the plans submitted to the Borough’s Zoning Officer, which fence shall be erected in part within, and shall encroach upon, the easement that is held by the Borough, subject to the terms and conditions set forth herein.
2. The proposed fence shall comply in all respects with all applicable fence and/or other requirements of the Borough.

3. The Ryers agree to be solely responsible for all costs and expenses associated with the fence, including but not limited to all costs and expenses incurred for the removal, dismantling, repairs, reconstruction, re-installation, etc., should the fence ever need to be removed or dismantled (in whole or in part) by the Borough or the Borough's employees, agents or other representatives for any purpose whatsoever related to the existing Borough-held easement. The Ryers hereby waive any claim(s) for damages against the Borough, its officers, directors, employees, appointed or elected officials, departments, volunteers, agents and other representatives, associated with any damages or repair costs associated with the fence or related to its removal or reconstruction should the fence be removed or dismantled by the Borough or the Borough's employees, agents or other representatives for any purpose whatsoever. The Borough shall endeavor to provide reasonable advance notice to the Ryers should it be necessary for the Borough, its employees, agents or other representatives to enter onto the property for any reason associated with the fence, unless there is an emergency. In cases of emergency, the Borough, its employees, agents or other representatives shall be permitted to enter onto the property immediately and to take such actions as are necessary in order to protect the health, safety and welfare of the public. In all such cases, the Borough shall endeavor to minimize any disruption to the Ryers and/or damage to the property.
4. The Ryers agree to ensure that their homeowner's liability insurance coverage shall include the fence and the encroachment area, and shall provide proof of continued liability insurance coverage to the Borough's Zoning Officer on an annual basis after the execution of this Agreement. The limits and the extent of liability insurance coverage pertaining to the encroachment area shall be subject to the review and approval of the Borough annually, and the Ryers shall abide by all updated requirements of the Borough relating to insurance and risk management issues on an annual basis. The Ryers shall name the Borough as an additional insured on such policy. The liability insurance coverage shall not be cancelled unless written approval from the Borough is obtained.
5. As partial consideration for the Borough's grant of permission in the within Agreement for the Ryers to construct the fence across the Borough-held easement, the Ryers, on behalf of themselves, and on behalf of their estate(s), successors and/or assigns (individually and collectively known herein as the "Releasors") hereby agree to release, indemnify and hold the Borough, and its officers, directors, employees, appointed and elected officials, departments, volunteers, agents and insurers (collectively referred to herein as the "Releasees") harmless from and against any and all liability, claims, costs and attorney's fees arising out of the construction, repair, dismantling, use, and/or existence of the fence, including but not limited to any and all liability for injury or damages sustained to any person or property, regardless of any fault or negligence of the Borough. It is expressly known and understood that the Releasors hereby agree to indemnify, defend and hold harmless the Releasees from any and all losses or damages sustained to persons or

property that are in any way related to the fence constructed in the easement at the property.

6. At the direction of the Borough, the Ryers shall remove the fence at any time during the course of this Agreement should the Borough determine, in its sole discretion, that removal of the fence is required in furtherance of the health, safety and/or welfare of the public.
7. The Ryers agree to remove the fence prior to any sale or other transfer of title relating to the property, unless the new purchaser(s) or owner(s) thereof agree to execute a similar Agreement with the Borough at that time.
8. Should the Borough be required to remove the fence, then all costs and expenses associated with same shall form and become a lien against the property and be collectible in the same manner as real property taxes.
9. This Agreement shall be binding upon and inure to the benefit of the Parties, their heirs, executors, administrators, successors and/or assigns.
10. This Agreement constitutes the entire Agreement between the Parties relative to the matters set forth herein. Any changes, modifications or alterations thereto must be in writing and approved by the duly authorized representatives of each party in order to be effective.
11. This Agreement shall be interpreted under the laws of the State of New Jersey.

IN WITNESS WHEREOF, the Parties have executed this Agreement this _____ day of _____, 2021.

ATTEST:

BOROUGH OF HIGHTSTOWN

DEBRA L. SOPRONYI,
Borough Administrator

WITNESS:

_____(Print Name)

ANDREW GALBRAITH RYER

_____(Print Name)

SHARON GALBRAITH RYER

Resolution 2021-137

BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY

AUTHORIZING EMERGENCY TEMPORARY APPROPRIATIONS PRIOR TO ADOPTION OF THE 2021 BUDGET

WHEREAS, an emergent condition has arisen with respect to inadequate appropriation balances remaining in some line items of the 2021 temporary budget; and

WHEREAS, N.J.S.A. 40A:4-20 provides for the creation of emergency appropriations for the purposes above mentioned; and

WHEREAS, it is the desire of the Mayor and Council to create emergency temporary appropriations as set forth on Schedule "A," attached; and

WHEREAS, the total emergency temporary appropriations in resolutions adopted in the year 2021 pursuant to the provisions of N.J.S.A. 40A:4-20 (Chapter 96, P.L. 1951, as amended), including this resolution, total:

	THIS RESOLUTION	PREVIOUS TOTAL	CUMULATIVE TOTAL
Current	129,284.00	1,966,197.00	2,095,481.00
Capital Outlay – Current	0.00	0.00	0.00
Debt Service – Current	0.00	0.00	0.00
Water/Sewer	38,804.00	877,966.00	916,770.00
Capital Outlay – W/S	0.00	0.00	0.00
Debt Service - W/S	0.00	0.00	0.00
TOTAL	168,088.00	2,844,163.00	3,012,251.00

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Hightstown (not less than two-thirds of all the members of thereof affirmatively concurring) that, in accordance with N.J.S.A. 40A:4-20:

1. An emergency temporary appropriation is hereby made for each item listed on the schedules that are attached hereto and made a part hereof;
2. Each emergency appropriation listed will be provided for in the 2021 budget under the same title as written herein;
3. One certified copy of this resolution will be filed with the Director of Local Government Services, and a copy provided to the Chief Finance Officer.

CERTIFICATION

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on August 16, 2021.

Margaret Riggio
Deputy Borough Clerk

Borough of Hightstown
Emergency Temporary
8/16/2021

SCHEDULE A

Current Fund

Municipal Clerk	Other Expenses	1,000.00
Municipal Court	Salaries and Wages	2,000.00
Planning Board	Salaries and Wages	1,000.00
Planning Board	Other Expenses	2,000.00
Liability Insurance	Other Expenses	4,084.00
Workers Compensation	Other Expenses	21,200.00
Police Department	Salaries and Wages	70,000.00
Recreation and Open Space	Salaries and Wages	2,000.00
Recreation and Open Space	Other Expenses	5,000.00
Telephone	Other Expenses	3,000.00
Social Security	Other Expenses	18,000.00
Total Current Fund		129,284.00

Water-Sewer Operating Fund

Salaries and Wages	25,000.00
Other Expenses	10,000.00
I Bank Loan Payments	3,804.00
Total Water Sewer Operating	38,804.00
Total	168,088.00

Subsection 26-10-3. Residential Development Fees.

a. Within all districts of the Borough of Hightstown, residential developers, except for developers of the types of development specifically exempted below, shall pay a fee of 1.5% of the equalized assessed value for residential development provided no increased density is permitted.

b. When an increase in residential density pursuant to N.J.S. 40:55D-70d(5) (known as a "d" variance) has been permitted, developers may be required to pay a development fee of 6% of the equalized assessed value for each additional unit that may be realized. However, if the zoning on a site has changed during the two-year period preceding the filing of such a variance application, the base density for the purposes of calculating the bonus development fee shall be the highest density permitted by right during the two-year period preceding the filing of the variance application.

Example: If an approval allows four units to be constructed on a site that was zoned for two units, the fees could equal 1.5% of the equalized assessed value on the first two units; and 6% of the equalized assessed value for the two additional units, provided zoning on the site has not changed during the two-year period preceding the filing of such a variance application.

Subsection 26-10-4. Non-Residential Development Fees.

a. Within all zoning districts in the Borough of Hightstown, nonresidential developers, except for developers of the types of development specifically exempted, shall pay a fee equal to 2.5% of the equalized assessed value of the land and improvements, for all new nonresidential construction on an unimproved lot or lots.

b. Nonresidential developers, except for developers of the types of development specifically exempted, shall also pay a fee equal to 2.5% of the increase in equalized assessed value resulting from any additions to existing structures to be used for nonresidential purposes.

c. Development fees shall be imposed and collected when an existing structure is demolished and replaced. The development fee of 2.5% shall be calculated on the difference between the equalized assessed value of the pre-existing land and improvement and the equalized assessed value of the newly improved structure, i.e. land and improvement, at the time final certificate of occupancy is issued. If the calculation required under this section results in a negative number, the nonresidential development fee shall be zero.

Subsection 26-10-5. Exemptions.

a. Developers of low and moderate income housing units shall be exempt from paying development fees on the low and moderate income housing units.

b. Home improvements or expansions shall be exempt from the 1.5% development fee, provided the improvements or expansions do not create any new housing units.

c. Developers who demolish and replace or renovate and re-occupy abandoned housing units shall be exempt from paying the 1.5% development fee, provided the number of housing units on the property does not increase.

d. The 2.5% nonresidential development fee shall not apply to an increase in equalized assessed value of a nonresidential property resulting from alterations, change in use within the existing footprint, reconstruction, renovations and repairs.

e. The nonresidential portion of a mixed-use inclusionary or market rate development shall be subject to the 2.5% nonresidential development fee, unless otherwise exempted.

f. Nonresidential developments shall be exempt from the payment of 2.5% nonresidential development fees in accordance with the exemptions required pursuant to the Statewide Non-Residential Development Fee Act (N.J.S. 40:55D-8.1 through 8.7), as specified in the N-RDF "State of New Jersey Non-Residential Development Certification/Exemption" form. Any exemption claimed by a developer shall be substantiated by that developer.

g. A developer of a nonresidential development exempted from the 2.5% nonresidential development fee pursuant to the Statewide Nonresidential Development Fee Act shall be subject to the fee at such time the basis for the exemption no longer applies, and shall make the payment of the nonresidential development fee, in that event, within three years after that event or after the issuance of the final certificate of occupancy of the nonresidential development, whichever is later.

h. If a property which was exempted from the collection of a 2.5% nonresidential development fee thereafter ceases to be exempt from property taxation, the owner of the property shall remit the fees required pursuant to this section within 45 days of the termination of the property tax exemption. Unpaid nonresidential development fees under these circumstances may be enforceable by the Borough as a lien against the real property of the owner.

Resolution 2021-138

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

AUTHORIZING A MEETING WHICH EXCLUDES THE PUBLIC

BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown that this body will hold a meeting on August 16, 2021, via www.zoom.com, that will be limited only to consideration of an item or items with respect to which the public may be excluded pursuant to section 7b of the Open Public Meetings Act.

The general nature of the subject or subjects to be discussed:

Contract Negotiations – Police/Court Facilities

Attorney Client Privilege

Personnel - Policy

Stated as precisely as presently possible the following is the time when and the circumstances under which the discussion conducted at said meeting can be disclosed to the public November 16, 2021, or when the need for confidentiality no longer exists.

The public is excluded from said meeting, and further notice is dispensed with, all in accordance with sections 8 and 4a of the Open Public Meetings Act.

CERTIFICATION

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on August 16, 2021.

Margaret Riggio
Deputy Borough Clerk