Agenda
Hightstown Borough Council
August 2, 2021
6:30 PM – Public Session

www.zoom.com
Meeting ID: 815 8824 2600
Passcode: 32PUcQ
https://us02web.zoom.us/j/81588242600?pwd=d0RyVmgzdllrZWJveTR2OG1tVUttQT09

(929)205-6099
Meeting ID: 815 8824 2600#
Participant code #
Passcode: 574223#

PLEASE TURN OFF ALL CELL PHONES DURING YOUR ATTENDANCE AT THIS MEETING TO AVOID SOUNDS/RINGING OR CONVERSATION THAT MAY INTERFERE WITH THE MEETING OR THE ABILITY OF ATTENDEES TO HEAR THE PROCEEDINGS. THANK YOU FOR YOUR COOPERATION.

Meeting called to order by Mayor Lawrence Quattrone.

STATEMENT: Adequate notice of this meeting has been given in accordance with the Open Public Meetings Act, pursuant to Public Law 1975, Chapter 231. Said notice was provided to the *Trenton Times* and the *Windsor-Hights Herald*, and is posted on the Borough's website.

Roll Call

Flag Salute

Approval of the Agenda

Minutes
June 17, 2021 – Budget Workshop
June 21, 2021 – Public Session
June 21, 2021 – Executive Session

OEM Update
Update from OEM Coordinator

Public Comment
Any person wishing to address Council with his or her comments will have a maximum of three minutes to do so at this time.

Ordinances
Ordinance 2021-09 Final Reading and Public Hearing An Ordinance to Exceed the Municipal Budget Appropriation Limits and to Establish a Cap Bank (N.J.S.A. 40A:4-45.14)

Resolutions

2021-119 Authorizing Payment of Bills

2021-120 Appointing a Municipal Clerk

2021-121 Appointing a Temporary Qualified Purchasing Agent

2021-122 Authorizing Payment No. 1 Omsum Engineering (Inspection and Administration Services Associated with Improvement to Stockton Street & Joseph Street)

2021-123 Amending Resolution 2021-092 Authorizing the Borough Engineer to Submit an Application for the 2022 NJDOT Municipal Aid Grant – Improvements to Orchard Avenue, Meadow Drive, Clover Lane and South Main Street

Consent Agenda	**2021-124**	Resolution Amending and Confirming Borough Official Appointments Effective September 1, 2021
	2021-125	Amending Resolution 2021-069 Establishing Revised Rate Schedule for Collection of Garbage from Certain Licensed Retail Food Establishments
	2021-126	Authorizing Emergency Temporary Appropriations Prior to Adoption of the 2021 Budget

2021 Budget Budget 2021 Discussion

New Business

Old Business Stockton Street Sidewalks

Sewer Infrastructure – Railroad & Dey

Subcommittee Reports Cannabis Subcommittee Update

Mayor/Council/Administrative Reports

Executive Session **Resolution 2021-127** Authorizing a Meeting that Excludes the Public

Personnel – Tax Collector

Contract Negotiations – Police/Court Facilities

Adjournment

Meeting Minutes
Hightstown Borough Council
June 17, 2021 – Budget Workshop
6:30 p.m.

The meeting was called to order by Mayor Quattrone at 6:37 p.m. and he read the Open Public Meetings Act statement which stated, "Adequate notice of this meeting has been given in accordance with the Open Public Meetings Act, pursuant to Public Law 1975, Chapter 231. Said notice was sent to the *Trenton Times* and the *Windsor-Hights Herald*, and is posted on the Borough website." Do to COVID-19 and self-distancing protocols, this meeting was held remotely through www.zoom.com.

The flag salute followed Roll Call.

	PRESENT	ABSENT
Councilmember Susan Bluth	✓	
Councilmember Joseph Cicalese	✓	
Councilmember Cristina Fowler	✓	
Councilmember Joshua Jackson	✓	
Councilmember Steven Misiura	✓	
Councilmember Dimitri Musing	✓	
Mayor Quattrone	✓	

Also in attendance: Margaret (Peggy) Riggio, Deputy Borough Clerk; Debra Sopronyi Borough Clerk/Administrator and George Lang, CFO.

The Flag Salute followed roll call.

APPROVAL OF AGENDA

Moved by Councilmember Musing; Seconded by Councilmember Cicalese.

Roll Call Vote: Councilmembers Bluth, Cicalese, Fowler, Jackson, Misiura and Musing voted yes.

Agenda approved 6-0.

PUBLIC COMMENT I

Mayor Quattrone opened the public comment period and the following individuals spoke:

There being no public in attendance, Mayor Quattrone closed the public comment period.

DISCUSSION

Budget 2021

Water/Sewer Budget

Mr. Lang Stated that the AWWTP made substantial cuts to the budget that was originally presented. Mr. Lang suggested a 4-5% rate increase now and an annual 1-2% increase going forward. Council discussed if the rate increase will be for base only or include usage. Ms. Sopronyi will look at the ordinance and Mr. Lang can present the changes.

Councilmember Misiura met with the Water Department. There is no extra in their budget. If we remove the fluoride from the water we can save $12,000 per year. Councilmember Misiura suggested we with check with the Health Department to get a recommendation. Ms. Sopronyi will reach out to the Health Department so they can discuss this at their next meeting.

Current Fund Budget

Mr. Lang stated that the Court Revenue is slowing creeping back up. He is not sure if we will collect what we collected last year. Our tax collection remains strong at 98.73%.

Ms. Sopronyi is compiling the figures for capital requests and will have them for the next budget meeting.

Mr. Lang suggested one more budget meeting so we can introduce the at the first meeting in July and adopt at the first meeting in August.

The next Budget meeting will be scheduled for Tuesday, June 29th at 6:30 p.m. via zoom.

ADJOURNMENT

Moved by Councilmember Cicalese at 7:22 p.m. Seconded by Councilmember Misiura. All ayes.

Respectfully Submitted,

Margaret M. Riggio
Deputy Borough Clerk

Meeting Minutes
Hightstown Borough Council
June 21, 2021
6:30 p.m.

The meeting was called to order by Mayor Quattrone at 6:31 p.m. and he read the Open Public Meetings Act statement which stated, "Adequate notice of this meeting has been given in accordance with the Open Public Meetings Act, pursuant to Public Law 1975, Chapter 231. Said notice was sent to the *Trenton Times* and the *Windsor-Hights Herald*, and is posted on the Borough website." Do to COVID-19 and self-distancing protocols, this meeting was held remotely through www.zoom.com.

The flag salute followed Roll Call.

	PRESENT	ABSENT
Councilmember Susan Bluth	✓	
Councilmember Joseph Cicalese	✓	
Councilmember Cristina Fowler	✓	
Councilmember Joshua Jackson	✓	
Councilmember Steven Misiura	✓	
Councilmember Dimitri Musing	✓	
Mayor Quattrone	✓	

Also in attendance: Margaret (Peggy) Riggio, Deputy Borough Clerk; Debra Sopronyi Borough Clerk/Administrator; Carmela Roberts, Borough Engineer and Fred Raffetto, Borough Attorney.

The Flag Salute followed roll call.

APPROVAL OF AGENDA

Mayor Quattrone requested that Resolution 2021-093 be removed from the Consent agenda and voted on separately.

Moved as amended by Councilmember Misiura; Seconded by Councilmember Fowler.

Roll Call Vote: Councilmembers Bluth, Cicalese, Fowler, Jackson, Misiura and Musing voted yes.

Agenda approved as amended 6-0.

ENGINEERING ITEMS

Railroad and Dye Project

Borough Engineer, Carmela Roberts, continued the discussion regarding the access driveway to the new Borough Hall site. She had followed up with the architect as directed by Council. There must be some access to the new Borough Hall via Railroad Avenue. There cannot be in and out traffic via Mercer Street. The civil engineer for the project states that this is not feasible, practical, or safe. He will not be able to sign and seal plans that have this type of entry and exit to the site. Ms. Roberts presented 2 options.

1 - 1 way 15-foot driveway for exit only

2 - 2-way traffic with 25 foot driveway

Discussion ensued. Council inquired about the impact to the greenway. Ms. Roberts stated that there will be a stop sign before the Greenway. There will not be a big asphalt concrete driveway that will take away from the greenway. There will be landscaping on both sides of the driveway which will soften the roadway.

Mayor Quattrone permitted comments from the public.

Eugene Sarafin, 628 South Main Street - stated that option 2 is the best option.

Annette Riffle, 410 Summit Street - Stated that she understands that this is a difficult decision. It's a shame to have to do this to such an important part of the community. Any solutions that could minimize the impact on the greenway would be appreciated.

Ms. Roberts stated that a decision needs to be made by the July 7th meeting.

Councilmember Misiura asked that the revised plans be sent to the Environmental Commission and Parks and Rec so they can attend the next meeting or send comments. Councilmember Misiura stated that if we treat this area with sensitivity, we can do this correctly.

CFO, George Lang arrived at this time

NJDOT Application for Safe routes to Schools (FY2022)

Borough Engineer, Carmela Roberts reviewed her letter of June 1, 2021. She needs a decision on this application by the July 6th meeting.

Councilmember Misiura stated that Complete Streets meets next week, and he would like their recommendation.

PUBLIC COMMENT I

Mayor Quattrone opened public comment period I and the following individuals spoke:

Eugene Sarafin - 628 South Main Street

Looking at the municipal facilities, Council should consider leaving Administration where they are and use the new building for a meeting room, police, and construction. The downstairs can be used for boards and committees. He feels that Railroad Avenue should be a two-way street.

There being no further comments, Mayor Quattrone closed the public comment period.

RESOLUTIONS

Resolution 2021-090 Authorizing Payment of Bills

Moved by Councilmember Fowler; Seconded by councilmember Jackson.

Roll Call Vote: Councilmembers Bluth, Cicalese, Fowler, Jackson, Misiura and Musing voted yes.

Resolution adopted 6-0.

Resolution 2021-090

BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY

AUTHORIZING PAYMENT OF BILLS

WHEREAS, certain bills are due and payable as per itemized claims listed on the following schedules, which are made a part of the minutes of this meeting as a supplemental record;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown that the bills be paid on audit and approval of the Borough Administrator, the appropriate Department Head and the Treasurer in the amount of $940,194.10 from the following accounts:

Current		$838,118.29
W/S Operating		70,469.37
General Capital		11,759.00
Water/Sewer Capital		2,305.00
Grant		14,000.00
Trust		14.15
Unemployment Trust		0.00
Animal Control		0.00
Law Enforcement Trust		0.00
Tax Lien Trust		2,226.29
Public Defender Trust		0.00
Escrow		1,302.00
Total		$940,194.10

Resolution 2021-091 Resolution Making and Confirming Appointment for the Hightstown Housing Authority

Moved by Councilmember Misiura; Seconded by councilmember Cicalese.

Roll Call Vote: Councilmembers Bluth, Cicalese, Fowler, Jackson, Misiura and Musing voted yes.

Resolution adopted 6-0.

Resolution 2021-091

BOROUGH OF HIGHTSTOWN

COUNTY OF MERCER
STATE OF NEW JERSEY

RESOLUTION MAKING AND CONFIRMING APPOINTMENT FOR THE HIGHTSTOWN HOUSING AUTHORITY

BE IT RESOLVED that the following appointments are hereby made and confirmed by the Mayor and Council of the Borough of Hightstown:

Housing Authority

Terry Parliaros	**Ux. 5 yrs.**	**December 31, 2022**

Ms. Roberts left the meeting at this time.

CONSENT AGENDA

Councilmember Musing moved Resolutions 2021-092; 2021-094; 2021-095; 2021-096; 2021-097 as a Consent Agenda; Councilmember Fowler seconded.

Roll Call Vote: Councilmembers Bluth, Cicalese, Fowler, Jackson, Misiura and Musing voted yes.

Resolutions adopted 6-0.

Resolution 2021-092

BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY

AUTHORIZING THE BOROUGH ENGINEER TO SUBMIT AN APPLICATION FOR THE 2022 NJDOT MUNICIPAL AID GRANT – IMPROVEMENTS TO ORCHARD AVENUE, MEADOW DRIVE, CLOVER LANE, AND SOUTH MAIN STREET

WHEREAS, the Borough of Hightstown wishes to file an application with NJDOT for a 2022 Municipal Aid Grant for Improvements to Orchard Avenue, Meadow Drive, Clover Lane, and South Main Street; and

WHEREAS, the Borough Council has authorized the Borough Engineer, Carmela Roberts of Roberts Engineering Group, for an amount not to exceed $4,500.00, to prepare the application for the NJDOT 2022 Municipal Aid Grant application.

NOW, THEREFORE BE IT RESOLVED, that the Borough Engineer is hereby authorized to file an application with NJDOT for a 2022 Municipal Aid Grant for Improvements to Orchard Avenue, Meadow Drive, Clover Lane, and South Main Street, at a cost not to exceed $4,500.00.

Resolution 2021-094

BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY

SUPPORTING EAST WINDSOR TOWNSHIP'S APPLICATION FOR A LEAP IMPLEMENTATION GRANT FOR SHARED SERVICES

WHEREAS, the State of New Jersey has appropriated $10 million for Shared Services and School District Consolidation Study and Implementation Grants to assist local units with the study, development and implementation of new shared and regional services; and

WHEREAS, the New Jersey Department of Community Affairs, Division of Local Government Services (DLGS) is tasked with administering these grant funds through the Local Efficiency Achievement Program (LEAP); and

WHEREAS, LEAP Implementation Grants exist to support costs associated with shared service implementation to ensure that meaningful, efficiency generating initiatives are not hindered by short term transitional expenses; and

WHEREAS, East Windsor Township and the Borough of Hightstown propose to enter into a shared services agreement, and face certain expenses associated with implementation that present a burden to the local units; and

WHEREAS, the purpose of this shared services agreement is to share dispatch services and to improve the technology of East Windsor Township's dispatch center, which will benefit the residents of both participating local units; and

WHEREAS, East Windsor Township has agreed to be the lead agency in this program and will submit the application to DLGS on behalf of the participating units.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown, in the County of Mercer, State of New Jersey, that The Borough of Hightstown does herby endorse the Township of East Windsor's application to the New Jersey Division of Local Government Services for a LEAP Implementation Grant in the amount of $111,000 to support implementation of this shared service.

Resolution 2021-095

BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY

RESOLUTION OF COMPLIANCE REGARDING THE 2019 AUDIT

WHEREAS, N.J.S.A. 40A:5-4 requires the governing body of every local unit to have made an annual audit of its books, accounts and financial transactions; and

WHEREAS, the Annual Report of Audit for the year 2019 has been filed by a Registered Municipal Accountant with the Municipal Clerk as per the requirements of *N.J.S.* 40A:5-6, and a copy has been received by each member of the governing body; and

WHEREAS, the Local Finance Board of the State of New Jersey is authorized to prescribe reports pertaining to the local fiscal affairs, as per R.S. 52:27BB-34; and

WHEREAS, the Local Finance Board has promulgated a regulation requiring that the governing body of each municipality shall, by resolution, certify to the Local Finance Board of the State of New Jersey that all members of the governing body have reviewed, at a minimum, the sections of the audit entitled:

General Comments
Recommendations

; and

WHEREAS, the members of the governing body have personally reviewed at a minimum the Annual Report of

Audit, and specifically the sections of the Annual Audit entitled:

General Comments
Recommendations

as evidenced by the group affidavit form of the governing body; and

WHEREAS, such resolution of certification shall be adopted by the governing body no later than forty-five (45) days after receipt of the annual audit, as per the regulations of the Local Finance Board; and

WHEREAS, all members of the governing body have received and have familiarized themselves with at least the minimum requirements of the Local Finance Board of the State of New Jersey, as stated aforesaid, and have subscribed to the affidavit, as provided by the Local Finance Board; and

WHEREAS, failure to comply with the promulgations of the Local Finance Board of the State of New Jersey may subject the members of the local governing body to the penalty provisions of R.S. 52:27BB-52 - to wit:

R.S. 52:27BB-52 - A local officer or member of a local governing body who, after a date fixed for compliance, fails or refuses to obey an order of the Director (Director of Local Government Services), under the provisions of this Article, shall be guilty of a misdemeanor and, upon conviction, may be fined not more than one thousand dollars ($1,000.00) or imprisoned for not more than one year, or both, in addition shall forfeit his office.

NOW, THEREFORE, BE IT RESOLVED that the governing body of the Borough of Hightstown hereby states that it has complied with the promulgation of the Local Finance Board of the State of New Jersey dated July 30, 1968 and does hereby submit a certified copy of this resolution and the required affidavit to said Board to show evidence of said compliance.

Resolution 2021-096

BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY

GOVERNING BODY CERTIFICATION OF COMPLIANCE WITH THE UNITED STATES EQUAL EMPLOYMENT OPPORTUNITY COMMISSION'S "ENFORCEMENT GUIDANCE ON THE CONSIDERATION OF ARREST AND CONVICTION RECORDS IN EMPLOYMENT DECISIONS UNDER TITLE VII OF THE CIVIL RIGHTS ACT OF 1964"

WHEREAS, N.J.S.A. 40A:4-5 as amended by P.L. 2017, c.183 requires the governing body of each municipality and county to certify that their local unit's hiring practices comply with the United States Equal Employment Opportunity Commission's "Enforcement Guidance on the Consideration of Arrest and Conviction Records in Employment Decisions Under Title VII of the Civil Rights Act of 1964," *as amended*, 42 U.S.C. § 2000e *et seq*., (April 25, 2012) before submitting its approved annual budget to the Division of Local Government Services in the New Jersey Department of Community Affairs; and

WHEREAS, the members of the governing body have familiarized themselves with the contents of the above-referenced enforcement guidance and with their local unit's hiring practices as they pertain to the consideration of an individual's criminal history, as evidenced by the group affidavit form of the governing body attached hereto.

NOW, THEREFORE BE IT RESOLVED, That the Council of the Borough of Hightstown, hereby states that it has complied with N.J.S.A. 40A:4-5, as amended by P.L. 2017, c.183, by certifying that the local unit's hiring practices comply with the above-referenced enforcement guidance and hereby directs the Clerk to cause to be maintained and available for inspection a certified copy of this resolution and the required affidavit to show evidence of said compliance.

Resolution 2021-097

BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY

AUTHORIZING EMERGENCY TEMPORARY APPROPRIATIONS PRIOR TO ADOPTION OF THE 2021 BUDGET

WHEREAS, an emergent condition has arisen with respect to inadequate appropriation balances remaining in some line items of the 2021 temporary budget; and

WHEREAS, N.J.S.A. 40A:4-20 provides for the creation of emergency appropriations for the purposes above mentioned; and

WHEREAS, it is the desire of the Mayor and Council to create emergency temporary appropriations as set forth on Schedule "A," attached; and

WHEREAS, the total emergency temporary appropriations in resolutions adopted in the year 2021 pursuant to the provisions of N.J.S.A. 40A:4-20 (Chapter 96, P.L. 1951, as amended), including this resolution, total:

	THIS RESOLUTION	***PREVIOUS TOTAL***	***CUMULATIVE TOTAL***
Current	463,000.00	982,497.00	**1,445,497.00**
Capital Outlay – Current	0.00	0.00	**0.00**
Debt Service – Current	0.00	0.00	**0.00**
Water/Sewer	148,000.00	477,966.00	**625,966.00**
Capital Outlay – W/S	0.00	0.00	**0.00**
Debt Service - W/S	0.00	0.00	**0.00**
TOTAL	**611,000.00**	**1,460,463.00**	**2,071,463.00**

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Hightstown (not less than two-thirds of all the members of thereof affirmatively concurring) that, in accordance with N.J.S.A. 40A:4-20:

1. An emergency temporary appropriation is hereby made for each item listed on the schedules that are attached hereto and made a part hereof;
2. Each emergency appropriation listed will be provided for in the 2021 budget under the same title as written herein;
3. One certified copy of this resolution will be filed with the Director of Local Government Services, and a copy provided to the Chief Finance Officer.

Resolution 2021-093 Waiving Certain Fees for Parking Permits (RISE)

Councilmember Misiura questioned if it is still necessary for RISE to receive parking permits. RISE has purchased a new building and does not think that any parking passes will be necessary as they have a parking lot.

Councilmember Misiura moved to table the resolution until clarification is received from RISE; Councilmember Bluth seconded.

Roll Call Vote: Councilmembers Bluth, Cicalese, Fowler, Jackson and Misiura voted yes. Councilmember Musing abstained.

Resolution tabled 5-0 with 1 abstention.

Resolution 2021-093

BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY

WAIVING FEES FOR CERTAIN PARKING PERMITS

WHEREAS Rise (formerly known as the Community Action Service Center), a nonprofit agency serving Borough residents, has requested eight 2020-2021 parking permits for use by their staff, including two special permits for use in the Main Street parking lot and six permits for use in the Borough's permit parking area in the Stockton Street parking lot; and

WHEREAS, Rise has requested that the fees for these permits be waived; and

WHEREAS, because Rise is an agency that serves residents of the Borough, the Mayor and Council wish to authorize issuance of said permits at no fee.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown that the Borough Clerk shall issue Rise eight (8) 2021-2022 parking permits as detailed herein and that the fees for these permits shall be waived.

Borough Phone Service

Mayor Quattrone spoke about the Borough's phone lines being down for multiple days. He is unhappy with the service provided by the vendor. He would like the Administrator to look into a new vendor.

Borough Administrator/Clerk, Debra Sopronyi stated that the phone system was not the issue, it is the actual phone lines. She will look into getting quotes for a new vendor.

MAYOR/COUNCIL/ADMINISTRATIVE REPORTS

Councilmember Fowler

Downtown Hightstown - Downtown Happenings was well received. There was a lot of collaboration between businesses. They are looking into doing this again at the end of the summer.

Environmental Commission - meets tomorrow night.

Councilmember Cicalese

Parks and Rec - did not have a quorum for their last meeting

Council President Bluth

Cultural Arts Commission - Working on the 300th Anniversary Calendar. They will be taking submissions for art work until July 23rd.

Deputy Clerk, Peggy Riggio

Primary Election - Republicans had 1 write in candidate. They have completed their paperwork and it has been sent to the County.

OPRA - Large amount of requests coming in for Construction and Police Records. To date, there have been over 100 requests for the year.

EXECUTIVE SESSION

Resolution 2021-098 Authorizing a Meeting that Excludes the Public

Moved by Councilmember Musing; Seconded by Councilmember Jackson.

Roll Call Vote: Councilmember Bluth, Cicalese, Fowler, Jackson, Misiura and Musing voted yes.

Resolution adopted 6-0.

Resolution 2021-098

BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY

AUTHORIZING A MEETING WHICH EXCLUDES THE PUBLIC

BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown that this body will hold a meeting on June 21, 2021, via www.zoom.com, that will be limited only to consideration of an item or items with respect to which the public may be excluded pursuant to section 7b of the Open Public Meetings Act.

The general nature of the subject or subjects to be discussed:

Contract Negotiations – Police Court Facilities
PRC Group (Redevelopment Agreement)

Personnel – Business Administrator

Stated as precisely as presently possible the following is the time when and the circumstances under which the discussion conducted at said meeting can be disclosed to the public September 21, 2021, or when the need for confidentiality no longer exists.

The public is excluded from said meeting, and further notice is dispensed with, all in accordance with sections 8 and 4a of the Open Public Meetings Act.

Council President Bluth moved to adjourn to Executive Session at 7:56 p.m.; Councilmember Fowler seconded. All ayes.

Council reconvened into Public Session at 9:07 p.m.

ADJOURNMENT

Moved by Councilmember Misiura at 9:08 p.m.; seconded by Councilmember Cicalese. All ayes.

Respectfully Submitted,

Margaret M. Riggio
Deputy Borough Clerk

Ordinance 2021-09

BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY

AN ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS AND TO ESTABLISH A CAP BANK (N.J.S.A. 40A: 4-45.14)

WHEREAS, the Local Government Cap Law, *N.J.S.* 40A: 4-45.1 *et seq.*, provides that in the preparation of its annual budget, a municipality shall limit any increase in said budget to 1.0% unless authorized by ordinance to increase it to 3.5% over the previous year's final appropriations, subject to certain exceptions; and

WHEREAS, *N.J.S.A.* 40A: 4-45.15a provides that a municipality may, when authorized by ordinance, appropriate the difference between the amount of its actual final appropriation and the 3.5% percentage rate as an exception to its final appropriations in either of the next two succeeding years; and

WHEREAS, the Mayor and Council of the Borough of Hightstown in the County of Mercer finds it advisable and necessary to increase its CY 2021 budget by up to 3.5% over the previous year's final appropriations, in the interest of promoting the health, safety and welfare of the citizens; and

WHEREAS, the Mayor and Council hereby determine that a 2.5% increase in the budget for said year, amounting to $142,846.27 in excess of the increase in final appropriations otherwise permitted by the Local Government Cap Law, is advisable and necessary; and

WHEREAS, the Mayor and Council hereby determine that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years.

NOW THEREFORE BE IT ORDAINED, by the Mayor and Council of the Borough of Hightstown, in the County of Mercer, a majority of the full authorized membership of this governing body affirmatively concurring, that, in the CY 2021 budget year, the final appropriations of the Borough of Hightstown shall, in accordance with this ordinance and *N.J.S.A.* 40A: 4-45.14, be increased by 3.5%, amounting to $199,984.78, and that the CY 2021 municipal budget for the Borough of Hightstown be approved and adopted in accordance with this ordinance; and,

BE IT FURTHER ORDAINED, that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years; and,

BE IT FURTHER ORDAINED, that a certified copy of this ordinance as introduced be filed with the Director of the Division of Local Government Services within 5 days of introduction; and,

BE IT FURTHER ORDAINED, that a certified copy of this ordinance upon adoption, be filed with said Director within 5 days after such adoption.

Introduction: July 19, 2021

Adoption:

ATTEST:

DEBRA L. SOPRONYI MUNICIPAL CLERK	LAWRENCE D. QUATTRONE MAYOR

Resolution 2021-119

BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY

AUTHORIZING PAYMENT OF BILLS

WHEREAS, certain bills are due and payable as per itemized claims listed on the following schedules, which are made a part of the minutes of this meeting as a supplemental record;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown that the bills be paid on audit and approval of the Borough Administrator, the appropriate Department Head and the Treasurer in the amount of $1,456,541.62 from the following accounts:

Current		$960,357.42
W/S Operating		86,925.02
General Capital		363,173.96
Water/Sewer Capital		258.00
Grant		1,664.05
Trust		0.00
Unemployment Trust		0.00
Animal Control		10.20
Law Enforcement Trust		0.00
Tax Lien Trust		43,100.47
Public Defender Trust		0.00
Escrow		1,052.50
Total		$1,456,541.62

CERTIFICATION

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on August 2, 2021.

Margaret Riggio
Deputy Borough Clerk

Date: August 2, 2021

To: **Mayor and Council**

From: **Finance Office**

Re: **Manual Bill List for 8/2/2021**

CURRENT ACCOUNT		DATE ISSUED	PO #	CHECK #		Amount
STATE OF NJ - DEPT OF TREASURY		7/15/2021	21-00764	1511	$	43,239.01
EAST WINDSOR REGIONAL SCHOOL		7/15/2021	21-00815	1512	$	53,063.00
COUNTY OF MERCER COUNTY TAX		7/20/2021	21-00831	1513	$	765,993.97
PICTURE SHOW ENTERTAINMENT		7/21/2021	21-00839	32825	$	397.50
LINCOLN FINANCIAL		7/27/2021	21-00845	32826	$	21,100.00
PARTY PERFECT RENTALS		7/27/2021	21-00770-02	32827	$	992.50
PICTURE SHOW ENTERTAINMENT		7/27/2021	21-00883	32828	$	392.37
	TOTAL					**$885,178.35**
WATER AND SEWER OPERATING						
STATE OF NJ - DEPT OF TREASURY		7/15/2021	21-00764	1511	$	17,734.04
PENNSYLVANIA TURNPIKE COMM		7/21/2021	21-00832	32824	$	6.80
	TOTAL				**$**	**17,740.84**
ESCROW						
	TOTAL				**$**	**-**
GRANT						
	TOTAL				**$**	**-**
TRUST- OTHER						
	TOTAL				**$**	**-**
ANIMAL CONTROL TRUST						
NJ DEPT OF HEALTH & SR SERV		7/21/2021	21-00749	1328	$	10.20
	TOTAL				**$**	**10.20**
LAW ENFORCEMENT TRUST						
	TOTAL				**$**	**-**
UNEMPLOYMENT TRUST						
	TOTAL				**$**	**-**
PUBLIC DEFENDER TRUST						
	TOTAL				**$**	**-**
TAX LIEN TRUST						
SUNSET GLOBAL		7/21/2021	21-00830	1031	$	2,892.48
US BANK CUST/PRO CAP 8/PRO CAP		7/27/2021	21-00848	1033	$	1,731.45
CULMAC INVESTORS		7/28/2021	21-00844	1034	$	38,476.54
	TOTAL				**$**	**43,100.47**
GENERAL CAPITAL						
EARLE ASPHALT COMPANY		7/22/2021	21-00842-01	6442	$	353,189.71
	TOTAL				**$**	**353,189.71**
WATER AND SEWER CAPITAL						
	TOTAL				**$**	**-**
MANUAL TOTAL						**$1,299,219.57**

P.O. Type: All Include Project Line Items: Yes Open: N Paid: N Void: N
Range: First to Last Rcvd: Y Held: Y Aprv: N
Format: Detail without Line Item Notes Bid: Y State: Y Other: Y Exempt: Y

Vendor # / PO # / Item	Name / PO Date / Description	Amount	Contract / Charge Account	PO Type / Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
A0107	ANSELL GRIMM & AARON, PC									
21-00851	07/23/21 JUNE 2021 INVOICES									
1	GENERAL FILE 471069	2,133.00	1-01-20-155-001-027	B General Matters	R	07/23/21	07/28/21		471069	N
2	ORDINANCES 471070	13.50	1-01-20-155-001-027	B General Matters	R	07/23/21	07/28/21		471070	N
3	ENGINEERING MATTERS 471071	94.50	1-01-20-155-001-027	B General Matters	R	07/23/21	07/28/21		471071	N
4	LABOR MATTERS 471072	607.50	1-01-20-155-001-031	B Labor,Personnel & Union Council	R	07/23/21	07/28/21		471072	N
5	MEETINGS 471073	783.00	1-01-20-155-001-029	B Attendance at Council Meetings	R	07/23/21	07/28/21		471073	N
6	OPRA ISSUES 471074	94.50	1-01-20-155-001-027	B General Matters	R	07/23/21	07/28/21		471074	N
7	MARY B. COLVELL V HPD (OPRA)	27.00	1-01-20-155-001-027	B General Matters	R	07/23/21	07/28/21		471081	N
8	STATE OF NJ V MARYBETH COLVELL	499.50	1-01-20-155-001-027	B General Matters	R	07/23/21	07/28/21		471082	N
9	AFFORDABLE HOUSING MATTERS	351.00	1-01-20-155-001-027	B General Matters	R	07/23/21	07/28/21		471076	N
10	JOINT POLICE/MUNICIPAL COURT	391.50	1-01-20-155-001-027	B General Matters	R	07/23/21	07/28/21		471078	N
11	HOUSING AUTH MATTERS 471078	13.50	1-01-20-155-001-027	B General Matters	R	07/23/21	07/28/21		471078	N
12	CANNABIS ISSUES 471079	310.50	1-01-20-155-001-027	B General Matters	R	07/23/21	07/28/21		471079	N
13	TEMPORARY CONST EASEMENT	0.00	1-01-20-155-001-027	B General Matters	R	07/23/21	07/28/21		471080	N
		5,319.00								
21-00880	07/27/21 INV 471075 REDEVELOPMENT AREA									
1	INV 471075 REDEVELOPMENT AREA	17.50	3PRCLLC	P Site Plan Application #2020-01	R	07/27/21	07/28/21		471075	N
	Vendor Total:	5,336.50								
A0054	AQUA PRO-TECH LABORATORIES									
21-00811	07/13/21 INV #1060189M LAB TESTING									
1	OUTSIDE LAB TESTING 6/3-6/24	1,567.66	1-09-55-501-002-506	B Lab. Equipment & Supplies	R	07/13/21	07/28/21		1060189M	N
	Vendor Total:	1,567.66								
ARCHI005	ARCHIVE SOCIAL, INC.									
21-00823	07/15/21 YEARLY SERVICE 2021-2022									
1	YEARLY SERVICE 2021-2022	2,988.00	1-01-20-140-001-060	B Internet Services and Web Services	R	07/15/21	07/28/21		17572	N
	Vendor Total:	2,988.00								

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B0055	B & H CONTRACTING, INC										
21-00668	06/11/21 SUPPLY PIPE REPAIR										
1	REPAIR SUPPLY PIPE FROM WELL 1	5,165.00	1-09-55-501-001-503	B	Water Plant Maintenance	R	06/11/21	07/28/21		REPAIR 1	N
	Vendor Total:	5,165.00									
B0921	BRITTON INDUSTRIES, INC										
21-00774	07/12/21 DISPOSAL OF LOGS										
1	DISPOSAL OF LOGS	47.14	1-01-26-311-001-168	B	Yardwaste	R	07/12/21	07/28/21		0660208	N
	Vendor Total:	47.14									
COMCA005	COMCAST BUSINESS										
21-00853	07/23/21 8499 05 243 0034100 413 MERCER										
1	8499 05 243 0034100 413 MERCER	168.35	1-01-20-140-001-060	B	Internet Services and Web Services	R	07/23/21	07/28/21		499052430034100	N
	Vendor Total:	168.35									
C0088	CUSTOM ENVIRONMENTAL TECH, INC										
21-00064	02/01/21 RES 2020-233 ZETA LYTE 2800CH			B							
11	INV 7241 ZETA LYTE 2800CH	5,363.60	1-09-55-501-002-544	B	Zeta Lyte 2800CH-Custom Envir.Tech, Inc.	R	06/10/21	07/28/21		7241	N
12	INV 7241 ZETA LYTE 2800CH	1,340.90	1-09-55-501-002-544	B	Zeta Lyte 2800CH-Custom Envir.Tech, Inc.	R	07/27/21	07/28/21		7241	N
13	INV 7241 RUSH SHIPMENT	85.00	1-09-55-501-002-544	B	Zeta Lyte 2800CH-Custom Envir.Tech, Inc.	R	07/27/21	07/28/21		7241	N
		6,789.50									
	Vendor Total:	6,789.50									
DRPUT005	DR PUTHENMADAM RADHAKRISHNAN										
21-00407	04/09/21 PROF SVCS HEALTH CLINIC 2021			B							
5	PROF SVCS HEALTH CLINIC5/17/21	476.24	1-01-27-330-001-031	B	Contract-Professional Serv.(B)	R	04/23/21	07/28/21		5/17/21	N
6	PROF SVCS HEALTH CLINIC 6/7/21	476.24	1-01-27-330-001-031	B	Contract-Professional Serv.(B)	R	07/14/21	07/28/21		6/7/21	N
		952.48									
	Vendor Total:	952.48									
E0054	ERIC M. BERNSTEIN & ASSOC.,LLC										
21-00816	07/14/21										
1	TRINITY SOLAR INV 70789	312.00	1-01-20-155-001-027	B	General Matters	R	07/15/21	07/28/21		70789	N

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E0054	ERIC M. BERNSTEIN & ASSOC.,LLC Continued										
21-00816	07/14/21		Continued								
2	LABOR - GENERAL INV 71452	1,536.00	1-01-20-155-001-031	B	Labor,Personnel & Union Council	R	07/15/21	07/28/21		71452	N
3	FOP LODGE 140 RANK & FILE	540.00	1-01-20-155-001-031	B	Labor,Personnel & Union Council	R	07/15/21	07/28/21		71332	N
4	FOP LODGE 140 SUPERIOR	540.00	1-01-20-155-001-031	B	Labor,Personnel & Union Council	R	07/15/21	07/28/21		71333	N
5	OPEIU LOCAL 32 BLUE COLLAR	540.00	1-01-20-155-001-031	B	Labor,Personnel & Union Council	R	07/15/21	07/28/21		71334	N
6	OPEIU LOCAL 32 WHITE COLLAR	378.00	1-01-20-155-001-031	B	Labor,Personnel & Union Council	R	07/15/21	07/28/21		71335	N
		3,846.00									
	Vendor Total:	3,846.00									
Q0176	EUROFINS QC, LLC										
21-00775	07/12/21 WATER ANALYSIS										
1	INV 2024932 - WATER ANALYSIS	230.00	1-09-55-501-001-532	B	Outside Testing/Labs	R	07/12/21	07/28/21		2024932	N
2	INV 2024915 - WATER ANALYSIS	230.00	1-09-55-501-001-532	B	Outside Testing/Labs	R	07/12/21	07/28/21		2024915	N
		460.00									
	Vendor Total:	460.00									
FERGU005	FERGUSON ENTERPRISES, LLC										
21-00776	07/12/21 VALVE FOR HYDRANT REPAIR										
1	VALVE FOR HYDRANT REPAIR	247.08	1-09-55-501-001-535	B	Hydrants and Line Repair	R	07/12/21	07/28/21		0549249	N
	Vendor Total:	247.08									
GEETA005	GEETANJALI JAIN										
21-00768	07/12/21 APR - JUNE MILEAGE REIMBURSE										
1	APR - JUNE MILEAGE REIMBURSE	543.20	1-01-27-330-001-045	B	Mileage/Travel	R	07/12/21	07/28/21		7/1/21	N
	Vendor Total:	543.20									
M0714	GENSERVE, INC.										
21-00783	07/12/21 A SERVICE FOR GENERATORS										
1	INV. 0242769 - A SERVICE	300.00	1-01-26-310-001-040	B	Generator-Municipal Bldg	R	07/12/21	07/28/21		0242769	N
2	INV. 0242725 - A SERVICE	475.00	1-01-26-310-001-029	B	Maintenance Contracts	R	07/12/21	07/28/21		0242925	N

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M0714	GENSERVE, INC.	Continued								
21-00783	07/12/21 A SERVICE FOR GENERATORS		Continued							
3	INV. 0242927 - A SERVICE	585.00	1-09-55-501-001-511	B Generator/Engine Maintenance (B)	R	07/12/21	07/28/21		0242927	N
		1,360.00								
	Vendor Total:	1,360.00								
G1077	GEORGE S. COYNE CO., INC.									
21-00067	02/02/21 LIME HI-CALC HYDRATED WTP		B							
10	INV 362612 7/7/21 LIME HI-CALC	1,691.25	1-09-55-501-001-527	B Calcium Hydroxide - Lime	R	06/23/21	07/28/21		362612	N
21-00148	02/11/21 FLUOROSILICIC ACID (FLUORIDE)		B							
9	INV 362613 7/7/21 FLUORIDE	950.92	1-09-55-501-001-528	B Fluorosilic Acid-	R	06/17/21	07/28/21		362613	N
21-00323	03/22/21 ENDIMAL-ODOR CONT RES 2020-238		B							
4	INV 361825 6/23/21 ENDIMAL	1,801.73	1-09-55-501-002-547	B Odor Control	R	04/20/21	07/28/21		361825	N
	Vendor Total:	4,443.90								
G0115	GILMARTIN, ROBERT D.									
21-00406	04/09/21 BOH RECORDING SEC 2021		B							
5	BOH RECORDING SEC 5/12/21	98.70	1-01-27-330-001-039	B Recording Secty.	R	04/09/21	07/28/21		5/12/21	N
6	BOH RECORDING SEC 6/9/21	98.70	1-01-27-330-001-039	B Recording Secty.	R	04/09/21	07/28/21		6/9/21	N
		197.40								
	Vendor Total:	197.40								
G0038	GOLD TYPE BUSINESS MACHINE									
21-00801	07/13/21 T-TICKT QUARTERLY FEE									
1	T-TICKT QUARTERLY FEE	1,698.60	1-01-25-240-001-029	B Maint. Contracts - Other	R	07/13/21	07/28/21		31918	N
	Vendor Total:	1,698.60								
G0050	GROVE SUPPLY INC									
21-00787	07/12/21 1/2" GM UNION INV S5433887.001									
1	1/2" GM UNION INV S5433887.001	14.56	1-09-55-501-002-503	B Sewer Plant Maintenance	R	07/12/21	07/28/21		S5433887.001	N

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G0050 GROVE SUPPLY INC	Continued									
21-00827 07/15/21 PRESSURE GAUGE										
1 INV S5431606 - PRESSURE GAUGE	8.38	1-01-26-290-001-050	B	DPW Work Equipment	R	07/15/21	07/28/21		S5431606	N
Vendor Total:	22.94									
H1100 HOME DEPOT CREDIT SERVICES										
21-00797 07/13/21 JUNE/JULY 2021 INVOICES										
1 INV 3523198 - TOILET BRUSH SET	69.70	1-01-25-240-001-036	B	Office Supplies & Equipment	R	07/13/21	07/28/21		3523198	N
2 INV 0041487 - MARKING PAINT	58.32	1-09-55-501-001-503	B	Water Plant Maintenance	R	07/13/21	07/28/21		0041487	N
3 INV 8524136 - SAKRETE	13.14	1-09-55-501-002-503	B	Sewer Plant Maintenance	R	07/13/21	07/28/21		8524136	N
4 INV 8524158 - NUTS AND BOLTS	12.44	1-09-55-501-002-503	B	Sewer Plant Maintenance	R	07/13/21	07/28/21		8524158	N
5 INV 7041866 - SAKRETE	19.71	1-09-55-501-002-503	B	Sewer Plant Maintenance	R	07/13/21	07/28/21		7041866	N
6 INV 0042585 - PAINTS	62.40	1-01-26-290-001-127	B	Street Repair & Maintenance	R	07/13/21	07/28/21		0042585	N
	235.71									
21-00826 07/15/21 JULY 2021 INVOICES										
1 INV 5043200 - PIPES/NIPPLES	165.73	1-09-55-501-002-503	B	Sewer Plant Maintenance	R	07/15/21	07/28/21		5043200	N
2 INV 4043274 - NIPPLES	14.82	1-09-55-501-002-503	B	Sewer Plant Maintenance	R	07/15/21	07/28/21		4043274	N
3 INV 4080736 - WAND/BLEACH	47.05	1-09-55-501-001-503	B	Water Plant Maintenance	R	07/15/21	07/28/21		4080736	N
4 INV. 3522011 - SUMP PUMP	96.00	1-09-55-501-001-503	B	Water Plant Maintenance	R	07/15/21	07/28/21		3522011	N
	323.60									
Vendor Total:	559.31									
J0378 J.W. KENNEDY & SON INC WELDING										
21-00778 07/12/21 ARGON CYLINDER RENTAL										
1 ARGON CYLINDER RENTAL	12.00	1-01-26-290-001-050	B	DPW Work Equipment	R	07/12/21	07/28/21		R10058	N
Vendor Total:	12.00									
J0258 JCP&L (STREET LIGHTING)										
21-00855 07/23/21 ACCT 724 & 765 DATED 7/19/21										
1 100 011 415 724 STREET LIGHT	370.70	1-01-31-435-001-075	B	Street Lighting	R	07/23/21	07/28/21		95806086790	N

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J0258 JCP&L (STREET LIGHTING)	Continued									
21-00855 07/23/21 ACCT 724 & 765 DATED 7/19/21		Continued								
2 100 011 415 765 STREET LIGHT	1,689.76	1-01-31-435-001-075	B	Street Lighting	R	07/23/21	07/28/21		95806086791	N
	2,060.46									
Vendor Total:	2,060.46									
J1041 JOSEPH FAZZIO-HOWELL, LLC										
21-00772 07/12/21 STAINLESS SCREWS										
1 INV 20313823 STAINLESS SCREWS	85.89	1-09-55-501-001-503	B	Water Plant Maintenance	R	07/12/21	07/28/21		20313823	N
Vendor Total:	85.89									
L0210 LARRY GUNNELL										
21-00820 07/15/21 REFRESHMENT REIMBURSEMENT6/30										
1 REFRESHMENT REIMBURSEMENT6/30	42.72	1-01-28-370-002-021	B	RECREATION SUMMER PROGRAM	R	07/15/21	07/29/21		9854 9760 4179	N
Vendor Total:	42.72									
LEONA010 LEONARDO ARCE										
21-00700 06/21/21 VIDEO PROD HIGHTS GOT TALENT										
1 PROMOTIONAL VIDEO TALENT	500.00	1-01-28-373-002-199	B	MISCELLANEOUS-CULTURAL ARTS	R	06/21/21	07/28/21		1	N
2 ADD'L VIDEO PROD FOR LIVE	500.00	1-01-28-373-002-199	B	MISCELLANEOUS-CULTURAL ARTS	R	06/21/21	07/28/21		1	N
	1,000.00									
Vendor Total:	1,000.00									
L0037 LINCOLN FINANCIAL GROUP										
21-00850 07/23/21 AUG 2021 LIFE INSURANCE										
1 AUG 2021 LIFE INSURANCE	290.56	1-01-23-210-003-115	B	Medical Ins-Empl Grp Health	R	07/23/21	07/28/21		AUG 2021	N
2 AUG 2021 LIFE INSURANCE	5.91	1-01-23-210-003-115	B	Medical Ins-Empl Grp Health	R	07/23/21	07/28/21		AUG 2021	N
3 AUG 2021 LIFE INSURANCE	18.16-	1-01-23-210-003-115	B	Medical Ins-Empl Grp Health	R	07/23/21	07/28/21		AUG 2021	N
4 AUG 2021 LIFE INSURANCE WTP	18.16	1-09-55-501-001-514	B	INSURANCE	R	07/23/21	07/28/21		AUG 2021	N
5 AUG 2021 LIFE INSURANCE AWWTP	63.56	1-09-55-501-002-514	B	Insurance	R	07/23/21	07/28/21		AUG 2021	N

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L0037	LINCOLN FINANCIAL GROUP	Continued								
21-00850	07/23/21 AUG 2021 LIFE INSURANCE		Continued							
6	AUG 2021 LIFE INSURANCE AWWTP	18.16-	1-09-55-501-002-514	B Insurance	R	07/23/21	07/28/21		AUG 2021	N
		341.87								
	Vendor Total:	341.87								
MCANJ010	MCANJ									
21-00818	07/15/21 2021-2022 MEMBERSHIP									
1	2021-2022 MEMBERSHIP	75.00	1-01-20-120-001-044	B Professional Assoc. Dues	R	07/15/21	07/28/21		MEMBER: 6940	N
2	2021-2022 MEMBERSHIP	100.00	1-01-20-120-001-044	B Professional Assoc. Dues	R	07/15/21	07/28/21		MEMBER: 7307	N
		175.00								
	Vendor Total:	175.00								
M0180	MCMASTER-CARR									
21-00728	06/25/21 REPLACEMENT ORING									
1	REPLACEMENT O RING FOR KING	24.00	1-09-55-501-002-503	B Sewer Plant Maintenance	R	06/25/21	07/28/21		61421916	N
2	SHIPPING	6.37	1-09-55-501-002-503	B Sewer Plant Maintenance	R	07/13/21	07/28/21		61421916	N
		30.37								
21-00741	06/29/21 BATTERIES FOR SCBA									
1	AA BATTERIES PACKS OF 144	174.45	1-01-25-252-002-123	B Test Air Packs	R	06/29/21	07/28/21		60595815	N
2	AA LITHIUM BATTS PACKS OF 24	55.54	1-01-25-252-002-123	B Test Air Packs	R	06/29/21	07/28/21		60595815	N
3	AAA BATTERIES PACKS OF 24	21.44	1-01-25-252-002-123	B Test Air Packs	R	06/29/21	07/28/21		60595815	N
4	AAAA BATTERIES PACKS OF 24	42.42	1-01-25-252-002-123	B Test Air Packs	R	06/29/21	07/28/21		60595815	N
5	D BATTERIES PACKS OF 72	92.57	1-01-25-252-002-123	B Test Air Packs	R	06/29/21	07/28/21		60595815	N
		386.42								
21-00805	07/13/21 BELTS FOR SUTOR BUILT BLOWER									
1	GATES SUPER HC MATCHED 5VX	178.84	1-09-55-501-002-503	B Sewer Plant Maintenance	R	07/13/21	07/28/21		61623988	N
2	SHIPPING	7.41	1-09-55-501-002-503	B Sewer Plant Maintenance	R	07/15/21	07/28/21		61623988	N
		186.25								
21-00828	07/15/21 TAPERED PLUGS FOR FLAGS									
1	TAPERED PLUGS FOR FLAGS	15.90	1-01-26-290-001-127	B Street Repair & Maintenance	R	07/15/21	07/28/21		61128160	N
	Vendor Total:	618.94								

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M0256 MERCER CO IMPROVEMENT AUTH									
21-00825 07/15/21 JUNE 2021 TIPPING									
1 JUNE 2021 TIPPING	18,942.90	1-01-32-465-001-165	B Landfill Solid Waste Disposal-MCIA	R	07/15/21	07/28/21		JUNE 2021	N
2 JUNE 2021 RECYCLING TAX	494.16	1-01-43-496-001-174	B Recycling Tax	R	07/15/21	07/28/21		JUNE 2021	N
	19,437.06								
Vendor Total:	19,437.06								
M0186 MERCER CTY MUN. CLERKS ASSOC.									
21-00819 07/15/21 2021-2022 MEMBERSHIP									
1 2021-2022 MEMBERSHIP	110.00	1-01-20-120-001-044	B Professional Assoc. Dues	R	07/15/21	07/28/21		D. SOPRONYI	N
2 2021-2022 MEMBERSHIP	110.00	1-01-20-120-001-044	B Professional Assoc. Dues	R	07/15/21	07/28/21		M. RIGGIO	N
	220.00								
Vendor Total:	220.00								
M0143 MSM SERVICE CO.									
21-00808 07/13/21 FIRST AID SUPPLY									
1 FIRST AID SUPPLY INV #D2812	149.29	1-09-55-501-002-557	B Plant Safety/Plant Security	R	07/13/21	07/28/21		D2812	N
Vendor Total:	149.29								
NJADV005 NJ Advance Media									
21-00817 07/15/21 LEGAL ADS - JUNE 2021									
1 HOUSING AUTHORITY	11.02	1-01-20-120-001-021	B Advertisements	R	07/15/21	07/28/21		0009986045	N
2 ANIMAL CONTROL RRP	9.86	1-01-20-120-001-021	B Advertisements	R	07/15/21	07/28/21		0009986055	N
3 ORD 2021-07 ADOPT	15.66	1-01-20-120-001-021	B Advertisements	R	07/15/21	07/28/21		0010004997	N
4 PROFESSIONAL SERVICES	14.97	1-01-20-120-001-021	B Advertisements	R	07/15/21	07/28/21		0010005699	N
5 2019 AUDIT SYNOPSIS	289.48	1-01-20-120-001-021	B Advertisements	R	07/15/21	07/28/21		0010008475	N
6 BUDGET MEETING 6.29.21	20.01	1-01-20-120-001-021	B Advertisements	R	07/15/21	07/28/21		0010013168	N
7 ANIMAL CONTROL OFFICER RFP	9.86	1-01-20-120-001-021	B Advertisements	R	07/15/21	07/28/21		0010014036	N
	370.86								
Vendor Total:	370.86								

Vendor # / PO # / Item	Name / PO Date / Description	Amount	Contract PO Type / Charge Account	Acct Type	Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
NV5IN005	NV5 INC.										
21-00846	07/23/21 INV223192 REDEV AREA CIRCSTUDY										
1	INV223192 REDEV AREA CIRCSTUDY	1,664.05	G-02-41-728-001-399	B	DVRPC TCDI GRT 2021 Redevelopment	R	07/23/21	07/28/21		223192	N
	Vendor Total:	1,664.05									
NYFIR005	NY FIRE EQUIPMENT, LLC										
21-00834	07/20/21 F-500 ENCAPSULATOR AGENT										
1	F-500 ENCAPSULATOR AGENT	3,222.50	1-01-25-252-002-056	B	Fire & Other Safety Equipment	R	07/20/21	07/28/21		1769	N
	Vendor Total:	3,222.50									
00050	ONE CALL CONCEPT INC										
21-00777	07/12/21 JUNE 2021 ONE CALL MESSAGES										
1	JUNE 2021 ONE CALL MESSAGES	74.36	1-09-55-501-001-535	B	Hydrants and Line Repair	R	07/12/21	07/28/21		1065085	N
	Vendor Total:	74.36									
P0557	PACKET MEDIA, LLC										
21-00750	06/29/21 LEGAL ADS 6/25/2021										
1	LEGAL ADS ANIMAL CONTROL	24.30	1-01-20-120-001-021	B	Advertisements	R	06/29/21	07/28/21		300604613	N
	Vendor Total:	24.30									
P0005	PARIS AUTOMOTIVE SUPPLY										
21-00824	07/15/21 JUNE 2021 INVOICES										
1	JUNE 2021 INVOICES	127.72	1-01-33-195-002-199	B	Miscellaneous	R	07/15/21	07/28/21		JUNE 2021	N
2	JUNE 2021 INVOICES	437.98	1-01-26-305-001-034	B	Motor Vehicle Parts & Access.	R	07/15/21	07/28/21		JUNE 2021	N
3	JUNE 2021 INVOICES	494.40	1-01-26-290-001-034	B	Motor Vehicle Parts & Access.	R	07/15/21	07/28/21		JUNE 2021	N
4	JUNE 2021 INVOICES	227.94	1-01-26-315-001-133	B	Vehicle Maint. - Fire Dept.	R	07/15/21	07/28/21		JUNE 2021	N
		1,288.04									
	Vendor Total:	1,288.04									

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PETRO005	PETRO KING SERVICE CO., INC.										
21-00807	07/13/21 UNDERGROUND STORAGE INSPECTION										
1	ANNUAL UNDERGROUND DIESEL	585.00	1-09-55-501-002-511	B	Generator/Engine Maintenance Agreemt (B)	R	07/13/21	07/28/21		7/20/21	N
	Vendor Total:	585.00									
P0063	PREMIER MAGNESIA, LLC										
21-00069	02/02/21 MAGNESIUM HYDROXIDE THIOGUARD		B								
4	INV 603463 7/22/21 THIOGUARD	9,348.99	1-09-55-501-002-541	B	Magnesium Hydroxide (Flomag H)	R	04/26/21	07/28/21		603463	N
	Vendor Total:	9,348.99									
P0073	PRIME SOLUTION INC.										
21-00802	07/13/21 INVOICE #SH7370										
1	3" EVR PINCH VALVE FOR RFP	1,352.00	1-09-55-501-002-503	B	Sewer Plant Maintenance	R	07/13/21	07/28/21		SH7370	N
2	SHIPPING	34.64	1-09-55-501-002-503	B	Sewer Plant Maintenance	R	07/27/21	07/28/21		SH7370	N
		1,386.64									
	Vendor Total:	1,386.64									
P0044	PSE&G										
21-00852	07/23/21 ENERGY BILLS DATED 7/19/21										
1	74 199 082 06 232 MERCER ST	17.75	1-01-31-446-001-070	B	Gas Heat - Borough Hall	R	07/23/21	07/28/21		604906046202	N
2	65 503 262 06 FIRST AID	22.45	1-01-25-260-001-073	B	Natural Gas Heat	R	07/23/21	07/28/21		602406913475	N
3	75 235 176 09 415 MERCER ST	17.75	1-01-31-446-001-070	B	Gas Heat - Borough Hall	R	07/23/21	07/28/21		600707302423	N
4	66 878 908 08 156 BANK ST	24.31	1-01-31-446-001-070	B	Gas Heat - Borough Hall	R	07/23/21	07/28/21		604106135922	N
5	65 039 876 09 1ST AVE W TOWER	17.75	1-09-55-501-001-505	B	Gas Service	R	07/23/21	07/28/21		606103142337	N
6	66 759 467 06 140 N MAIN ST	22.45	1-01-31-446-001-143	B	Gas/Heat - Fire House	R	07/23/21	07/28/21		603606605861	N
		122.46									
21-00884	07/28/21 MASTER ACCT 13 014 184 04										
1	7341583509 140 N MAIN ST	67.18	1-01-31-446-001-143	B	Gas/Heat - Fire House	R	07/28/21	07/28/21		503100090298	N
2	7341583606 148 N MAIN ST #R	51.35	1-01-31-446-001-070	B	Gas Heat - Borough Hall	R	07/28/21	07/28/21		503100090298	N
3	7341583703 BANK ST	42.01	1-09-55-501-001-505	B	Gas Service	R	07/28/21	07/28/21		503100090298	N

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P0044	PSE&G	Continued									
21-00884	07/28/21 MASTER ACCT 13 014 184 04		Continued								
4 7341583800 OAK LN		775.88	1-09-55-501-002-505	B	Gas Service	R	07/28/21	07/28/21		503100090298	N
		936.42									
	Vendor Total:	1,058.88									
R0077	ROBERTS ENGINEERING GRP LLC										
21-00841	07/22/21 BILLING THROUGH 7/17/21										
1 COUNCIL MEETINGS 4968		297.00	1-01-20-165-001-104	B	Attendance at Meetings (B)	R	07/22/21	07/28/21		4968	N
2 TAX MAP MAINTENANCE 4969		690.00	1-01-20-165-001-109	B	Tax Map Maintenance/Zoning	R	07/22/21	07/28/21		4969	N
3 NJDOT GRANTS 2021 INV 4970		1,862.25	1-01-20-165-001-103	B	Misc-Req For Info & Data(B)	R	07/22/21	07/28/21		4970	N
4 SAFE ROUTES TO SCHOOLS GRANTS		1,097.25	1-01-20-165-001-103	B	Misc-Req For Info & Data(B)	R	07/22/21	07/28/21		4971	N
5 WATER TREATMENT PLANT		258.00	C-08-55-965-000-540	B	FEMA FLOOD MIT GENERATOR ENGINEER 20-17	R	07/22/21	07/28/21		4972	N
6 AWWTP GENERATOR REPLACEMENT		1,486.00	1-09-55-501-002-508	B	Engineer	R	07/22/21	07/28/21		4973	N
7 IMP TO LINCOLN, HAGEMOUNT,		553.50	C-04-55-885-000-447	B	LINCOLN, HAGEMOUNT, ROCKY BROOK SEC 20	R	07/22/21	07/28/21		4974	N
8 SPRINGCREST ROAD INV 4975		7,765.50	C-04-55-890-000-447	B	SPRINGCREST, SPRUCE, GLEN 20-05 sec 20	R	07/22/21	07/28/21		4975	N
9 IMP TO RAILROAD AVE & DEY ST		1,665.25	C-04-55-894-002-447	B	RAILROAD AVE & DEY STREET SOFT COSTS	R	07/22/21	07/28/21		4976	N
		15,674.75									
21-00881	07/27/21 #4885 PEDDIE ONSITE INSPECTION										
1 #4885 PEDDIE ONSITE INSPECTION		1,035.00	2019-06IF	P	Swig Arts Center Expansion	R	07/27/21	07/28/21		4885	N
	Vendor Total:	16,709.75									
R0039	RR DONNELLEY										
21-00549	05/07/21 LEGAL SAFETY PAPER										
1 LEGAL SAFETY PAPER		73.50	1-01-27-330-001-036	B	Office Supplies- Maint.	R	05/07/21	07/28/21		549874444	N
	Vendor Total:	73.50									
SAMUE005	SAMUEL KLEIN AND COMPANY										
21-00739	06/28/21 BAL OF 2019 AUDIT & ADD'L 2019										
1 CURRENT FUND AUDIT BAL 2019		6,875.00	0-01-20-135-001-028	B	Audit Services	R	06/29/21	07/28/21		2019 AUDIT BAL	N
2 CURR FUND ADD'L NJDCA FAST2019		687.50	0-01-20-130-001-031	B	PROF SERVICES	R	06/29/21	07/28/21		2019 ADDL NJDCA	N
3 W/S UTIL FUND AUDIT BAL 2019		3,437.50	0-09-55-501-001-501	B	Audit Services	R	06/29/21	07/28/21		2019 AUDIT BAL	N
4 W/S UTIL FUND AUDIT BAL 2019		3,437.50	0-09-55-501-002-501	B	Audit Services	R	06/29/21	07/28/21		2019 AUDIT BAL	N
5 W/S FUND ADD'L NJDCA FAST 2019		343.75	0-09-55-501-001-501	B	Audit Services	R	06/29/21	07/28/21		2019 ADDL NJDCA	N

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SAMUE005 SAMUEL KLEIN AND COMPANY	Continued								
21-00739 06/28/21 BAL OF 2019 AUDIT & ADD'L 2019 Continued									
6 W/S FUND ADD'L NJDCA FAST 2019	343.75	0-09-55-501-002-501	B Audit Services	R	06/29/21	07/28/21		2019 ADDL NJDCA	N
7 NJIBANK 2019 AUDIT	375.00	0-09-55-501-001-501	B Audit Services	R	06/29/21	07/28/21		2019 IBANK AUD	N
8 NJIBANK 2019 AUDIT	375.00	0-09-55-501-002-501	B Audit Services	R	07/28/21	07/28/21		2019 IBANK AUD	N
9 2019 LOSAP AUDIT SERVICES	500.00	0-01-20-135-001-029	B Additional Audit Services	R	07/28/21	07/28/21		2019 LOSAPAUDIT	N
10 2019 UNIFORM CONST CODE AUDIT	750.00	0-01-33-195-001-028	B Audit Services	R	07/28/21	07/28/21		2019 UCC AUDIT	N
	17,125.00								
Vendor Total:	17,125.00								
S0061 SEA BOX									
21-00773 07/12/21 CONTAINER RENTAL									
1 INV SI126960 -CONTAINER RENTAL	75.00	1-01-26-310-001-025	B Building Rental	R	07/12/21	07/28/21		SI26960	N
Vendor Total:	75.00								
S0180 SHAND & JURS									
21-00592 05/19/21 ANEROBIC DIGESTER SUPPLIES									
1 WELL TYPE MANOMETER	4,004.00	1-09-55-501-002-503	B Sewer Plant Maintenance	R	05/19/21	07/28/21		166280	N
2 FLAME CHECK	406.00	1-09-55-501-002-503	B Sewer Plant Maintenance	R	05/19/21	07/28/21		166280	N
3 3" FLOAT	70.00	1-09-55-501-002-503	B Sewer Plant Maintenance	R	05/19/21	07/28/21		166280	N
4 COVER GASKET	80.00	1-09-55-501-002-503	B Sewer Plant Maintenance	R	05/19/21	07/28/21		166280	N
5 FREIGHT	260.39	1-09-55-501-002-503	B Sewer Plant Maintenance	R	07/20/21	07/28/21		166280	N
	4,820.39								
Vendor Total:	4,820.39								
S1096 STAPLES BUSINESS ADVANTAGE									
21-00788 07/12/21 HPD OFFICE SUPPLIES									
1 HPD OFFICE SUPPLIES	24.52	1-01-25-240-001-036	B Office Supplies & Equipment	R	07/12/21	07/28/21		3481720342	N
2 HPD OFFICE SUPPLIES	57.19	1-01-25-240-001-036	B Office Supplies & Equipment	R	07/12/21	07/28/21		3481825855	N
3 HPD OFFICE SUPPLIES	22.30	1-01-25-240-001-036	B Office Supplies & Equipment	R	07/12/21	07/28/21		3481720342	N
4 HPD OFFICE SUPPLIES	7.70	1-01-25-240-001-036	B Office Supplies & Equipment	R	07/12/21	07/28/21		3481720342	N
5 HPD OFFICE SUPPLIES	9.78	1-01-25-240-001-036	B Office Supplies & Equipment	R	07/12/21	07/28/21		3481720342	N
6 HPD OFFICE SUPPLIES	18.99	1-01-25-240-001-036	B Office Supplies & Equipment	R	07/12/21	07/28/21		3481720342	N

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S1096	STAPLES BUSINESS ADVANTAGE	Continued									
21-00788	07/12/21 HPD OFFICE SUPPLIES		Continued								
7	HPD OFFICE SUPPLIES	3.86	1-01-25-240-001-036	B	Office Supplies & Equipment	R	07/12/21	07/28/21		3481720342	N
		144.34									
	Vendor Total:	144.34									
T1886	TWINCO SUPPLY CO., INC										
21-00782	07/12/21 40 X 48 BLACK TRASH BAGS										
1	40 X 48 BLACK TRASH BAGS	394.90	1-01-20-125-001-035	B	Paper Products/Janitorial	R	07/12/21	07/28/21		025175	N
	Vendor Total:	394.90									
U0144	UPS										
21-00843	07/22/21 INV 161Y33281 & 161Y33291										
1	INV 0000161Y33281 6/15 & 6/18	13.38	1-01-30-421-001-022	B	Postage & Express Charges	R	07/22/21	07/28/21		0000161Y33281	N
2	INV 0000161Y33291 R & R RADAR	14.56	1-01-30-421-001-022	B	Postage & Express Charges	R	07/22/21	07/28/21		0000161Y33291	N
		27.94									
	Vendor Total:	27.94									
U0013	USA BLUE BOOK										
21-00804	07/13/21 CHECK VALVE SPRING/POLYBEND EC										
1	CHECK VALVE SPRING	48.00	1-09-55-501-002-503	B	Sewer Plant Maintenance	R	07/13/21	07/28/21		662454	N
2	POLYBLEND PUMP SEAT	180.00	1-09-55-501-002-503	B	Sewer Plant Maintenance	R	07/13/21	07/28/21		662454	N
3	N/O FLOAT	53.95	1-09-55-501-002-503	B	Sewer Plant Maintenance	R	07/13/21	07/28/21		662454	N
4	FREIGHT	13.90	1-09-55-501-002-503	B	Sewer Plant Maintenance	R	07/22/21	07/28/21		662454	N
		295.85									
21-00806	07/13/21 ALGAE BRUSHES										
1	ALGAE BRUSH 12"	61.90	1-09-55-501-002-503	B	Sewer Plant Maintenance	R	07/13/21	07/28/21		662455	N
2	ALGAE BRUSH 18"	44.95	1-09-55-501-002-503	B	Sewer Plant Maintenance	R	07/13/21	07/28/21		66245	N
3	ALGAE BRUSH 9"	26.95	1-09-55-501-002-503	B	Sewer Plant Maintenance	R	07/13/21	07/28/21		662455	N
4	FREIGHT	11.04	1-09-55-501-002-503	B	Sewer Plant Maintenance	R	07/22/21	07/28/21		662455	N
		144.84									
	Vendor Total:	440.69									

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U0061	USALCO BALTIMORE PLANT, LLC										
21-00063	02/01/21 ALUMINUM SULFATE RES 2020-235			B							
4	INV 20198895 LIQ ALUM SULFATE	4,782.02	1-09-55-501-002-542	B	Aluminum Sulfate	R	02/01/21	07/28/21		20198895	N
	Vendor Total:	4,782.02									
V0019	VERIZON										
21-00885	07/28/21 ACCTS 1-53 & 1-69 7/15/21										
1	750-717-188-0001-53 PD MODEM	438.24	1-01-31-440-001-089	B	Telephone-VERIZON	R	07/28/21	07/28/21		750717188000153	N
2	250-717-367-0001-69 PUMP STN	174.26	1-09-55-501-003-545	B	Telephone-W/S-VERIZON	R	07/28/21	07/28/21		250717367000169	N
		612.50									
	Vendor Total:	612.50									
VERIZ015	VERIZON FIOS										
21-00854	07/23/21 155-504-140-0001-53 7/9/21										
1	155-504-140-0001-53 7/9/21	159.99	1-01-25-240-001-060	B	INTERNET AND WEB SERVICES	R	07/23/21	07/28/21		155504150000153	N
	Vendor Total:	159.99									
V0022	VERIZON WIRELESS										
21-00840	07/22/21 INV 9883609020 7/8/21 HPD										
1	INV 9883609020 7/8/21 HPD	342.13	1-01-31-440-001-079	B	Telephone-VERIZON WIRELESS	R	07/22/21	07/28/21		9883609020	N
	Vendor Total:	342.13									
VORTE010	VORTEX SERVICES, LLC										
21-00564	05/13/21 8 HOUR DAY JET/VAC										
1	8 HOUR DAY JET/VAC	2,900.00	1-09-55-501-002-537	B	Sewer Main Cleaning & Testing	R	05/13/21	07/28/21		304212	N
	Vendor Total:	2,900.00									
W0002	W.B. MASON CO., INC.										
21-00837	07/20/21 JULY OFFICE SUPPLIES										
1	CENTRAL OFFICE SUPPLIES	88.32	1-01-20-125-001-036	B	Office Supplies	R	07/20/21	07/28/21		221777352	N
2	AWWTP OFFICE SUPPLIES	40.94	1-09-55-501-002-509	B	Office Supplies - Admin.	R	07/20/21	07/28/21		221777352	N

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W0002	W.B. MASON CO., INC.	Continued								
21-00837	07/20/21 JULY OFFICE SUPPLIES		Continued							
3	DAWES PARK SUPPLIES	53.92	1-01-28-370-002-199	B Miscellaneous	R	07/20/21	07/28/21		221777352	N
		183.18								
	Vendor Total:	183.18								
W0073	WASTE MANAGEMENT OF NJ, INC.									
21-00343	03/23/21 RECYCLING RES 2017-31 YEAR 5		B							
9	INV 3001632-0502-8 7/1/21	4,731.33	1-01-26-311-001-029	B Recycling Contract co-mingle-paper/cdbd	R	06/10/21	07/28/21		3001632-0502-8	N
	Vendor Total:	4,731.33								
W0071	WASTE MGMT OF NEW JERSEY, INC.									
21-00150	02/11/21 DUMPSTER RES 2020-136TO7/31/21		B							
27	INV 3002543-0502-6 BORO HALL/	257.00	1-01-26-305-001-029	B Contract-Dumpsters	R	02/11/21	07/29/21		3002543-0502-6	N
28	INV 3002541-0502-0 HOUSING	515.00	1-01-26-305-001-029	B Contract-Dumpsters	R	02/11/21	07/28/21		3002541-0502-0	N
29	INV 3002541-0502-0 HOUSING	343.00	1-01-26-305-001-029	B Contract-Dumpsters	R	02/11/21	07/28/21		3002541-0502-0	N
30	INV 3002542-0502-8 MUNIPARKING	1,029.00	1-01-26-305-001-029	B Contract-Dumpsters	R	02/11/21	07/28/21		3002542-0502-8	N
31	INV 3002542-0502-8 MUNIPARKING	422.00	1-01-26-305-001-029	B Contract-Dumpsters	R	02/11/21	07/28/21		3002542-0502-8	N
		2,566.00								
21-00169	02/18/21 SLUDGE REMOVAL RES 2020-229		B							
7	INV 3001675-0502-7 7/1/21	13,781.48	1-09-55-501-002-538	B Sludge Removal/Disposal-Waste Management	R	02/18/21	07/28/21		3001675-0502-7	N
	Vendor Total:	16,347.48								
W0286	WEST WINDSOR TOWNSHIP									
21-00821	07/15/21 2021 HEALTH INTERLOCAL 3RD QTR									
1	2021 HEALTH INTERLOCAL 3RD QTR	7,892.00	1-01-43-511-001-026	B West Windsor Health Contract	R	07/15/21	07/28/21		3RD QTR 2021	N
	Vendor Total:	7,892.00								

Total Purchase Orders: 69 Total P.O. Line Items: 176 Total List Amount: 157,322.05 Total Void Amount: 0.00

Totals by Year-Fund Fund Description	Fund	Budget Rcvd	Budget Held	Budget Total	Revenue Total	G/L Total	Project Total	Total
CURRENT FUND	0-01	8,812.50	0.00	8,812.50	0.00	0.00	0.00	8,812.50
	0-09	8,312.50	0.00	8,312.50	0.00	0.00	0.00	8,312.50
	Year Total:	17,125.00	0.00	17,125.00	0.00	0.00	0.00	17,125.00
CURRENT FUND	1-01	66,366.57	0.00	66,366.57	0.00	0.00	0.00	66,366.57
	1-09	60,871.68	0.00	60,871.68	0.00	0.00	0.00	60,871.68
	1-21	0.00	0.00	0.00	0.00	0.00	1,052.50	1,052.50
	Year Total:	127,238.25	0.00	127,238.25	0.00	0.00	1,052.50	128,290.75
GENERAL CAPITAL	C-04	9,984.25	0.00	9,984.25	0.00	0.00	0.00	9,984.25
WATER/SEWER CAPITAL	C-08	258.00	0.00	258.00	0.00	0.00	0.00	258.00
	Year Total:	10,242.25	0.00	10,242.25	0.00	0.00	0.00	10,242.25
	G-02	1,664.05	0.00	1,664.05	0.00	0.00	0.00	1,664.05
Total Of All Funds:		156,269.55	0.00	156,269.55	0.00	0.00	1,052.50	157,322.05

Project Description	Project No.	Rcvd Total	Held Total	Project Total
Swig Arts Center Expansion	2019-06IF	1,035.00	0.00	1,035.00
Site Plan Application #2020-01	3PRCLLC	17.50	0.00	17.50
Total Of All Projects:		1,052.50	0.00	1,052.50

Resolution 2021-120

BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY

APPOINTING A MUNICIPAL CLERK

WHEREAS, due to the retirement of Debra L. Sopronyi, a vacancy will exist in the office of Municipal Clerk as of August 31, 2021; and

WHEREAS, N.J.S.A. 40A:9-133 provides that, in every municipality, there shall be a municipal clerk appointed for a three-year term by the governing body of the municipality; and

WHEREAS, Margaret Riggio, has been the Deputy Municipal Clerk since February of 2015; and

WHEREAS, the Mayor and Council wish to appoint Margaret Riggio of East Windsor, New Jersey as Municipal Clerk, effective September 1, 2021; and

WHEREAS, Ms. Riggio is certified by the State of New Jersey as a Registered Municipal Clerk.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown that Margaret Riggio of East Windsor, New Jersey is hereby appointed as Municipal Clerk for the Borough of Hightstown for a three-year term effective September 1, 2021; and

BE IT FURTHER RESOLVED that Ms. Riggio shall be paid at the rate of $80,000.00 per year for her duties as Municipal Clerk.

CERTIFICATION

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on August 2, 2021.

____

Margaret Riggio
Deputy Borough Clerk

Resolution 2021-121

BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY

APPOINTING A TEMPORARY QUALIFIED PURCHASING AGENT

WHEREAS, N.J.S.A. 40A:11-9g provides that in the event of a vacancy in the position of Qualified Purchasing Agent, the governing body may appoint a person who does not possess a Qualified Purchasing Agent certificate to serve as a Temporary Purchasing Agent for one year commencing from the date of the vacancy and that that person may be reappointed as a Temporary Purchasing Agent for one additional year following the end of the first temporary appointment; and

WHEREAS, the position of Qualified Purchasing Agent (QPA) will be vacant due to the retirement of Debra L. Sopronyi as of August 31, 2021; and

WHEREAS, the current Deputy Clerk, Margaret Riggio, is enrolled in courses to achieve the Qualified Purchasing Agent certification; and

WHEREAS, the Mayor and Council wish to appoint Margaret Riggio as the Temporary Qualified Purchasing Agent for a one-year term beginning on September 1, 2021 and expiring August 31, 2022.

NOW, THEREFORE BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown that:

1. Pursuant to N.J.S.A. 40A:11-9g, Margaret Riggio is hereby appointed as Temporary Qualified Purchasing Agent for a one-year term beginning on September 1, 2021 and expiring August 31, 2022; and

2. This appointment maintains the Borough of Hightstown's bid threshold at $44,000.00.

BE IT FURTHER RESOLVED, that in accordance with N.J.A.C. 5:34-5.2 the Borough Clerk is hereby authorized and directed to forward a certified copy of this resolution to the Director of the Division of Local Government Services.

CERTIFICATION

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on August 2, 2021.

Margaret Riggio
Deputy Borough Clerk

Resolution 2021-122

BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY

AUTHORIZING PAYMENT NO. 1 OMSUM ENGINEERING (INSPECTION AND ADMINISTRATION SERVICES ASSOCIATED WITH IMPROVEMENTS TO STOCKTON STREET & JOSEPH STREET)

WHEREAS, on January 21, 2020, Borough Council awarded a contract for inspections and administration services associated with Improvements to Stockton Street and Joseph Street to Omsum Engineering of Piscataway, New Jersey in an amount not to exceed $72,692.24; and

WHEREAS, the engineer has submitted a request payment in the amount of $63,893.60 covering the period of February 1, 2021 – June 20, 2021; and

WHEREAS, the Finance Officer has certified that funds are available for this expenditure.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown a payment in the amount of $63,893.60 to Omsum Engineering of Piscataway, New Jersey is hereby approved as detailed herein.

CERTIFICATION

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on August 2, 2021.

Margaret Riggio
Deputy Borough Clerk

OMSUM

July 16, 2021

Debra L. Sopronyi, RMC/CMC, QPA, CMR
Hightstown Borough
156 Bank Street
Hightstown, NJ 08520
609-490-5100
Fax: 609-371-0267

Re: Invoice #3116-1
Period Covered: February 1, 2021 to June 30, 2021
Project: Improvements to Stockton Street and Joseph Street
Agreement Date: November 30, 2020
NJDOT Job Code #6504307
Federal Project # TAP-0571(300)

Ms. Sopronyi,

Enclosed is the invoice for the subject project. Should you have any questions or need any further information, please do not hesitate to contact me or Viral Patel.

Sincerely Yours,

Chintan D. Sheth, P.E.
Principal
Omsum Engineering, LLC

OMSUM ENGINEERING LLC

Re: Invoice #3116-1
Project: Improvements To Stockton Street and Joseph Street
Agreement Date: November 30, 2020

Period Covered: February 1, 2021 to June 30, 2021

Omsum Engineering Project No: 3116 Improvements To Stockton Street and Joseph Street
Omsum Engineering Invoice No: 3116-1

Project: Improvements To Stockton Street and Joseph Street

Omsum Engineering	Original Ceilings	Current Ceilings	Total Amount Billed to Date 06/30/2021	Previously Billed Amount	Amount Billed This Period No. 1
Direct Labor	$26,640.00	$26,640.00	$20,775.82	$0.00	$20,775.82
Overhead @ 131%	$34,898.40	$34,898.40	$27,216.32	$0.00	$27,216.32
Premium Salary	$0.00	$0.00	$1,041.25	$0.00	$1,041.25
Fixed Fee @ 10%	$6,153.84	$6,153.84	$4,799.21	$0.00	$4,799.21
Subconsultant - KeyTech	$5,000.00	$5,000.00	$10,061.00	$0.00	$10,061.00
TOTALS	$72,692.24	$72,692.24	$63,893.60	$0.00	$63,893.60

Cumulative Summary

Chintan D. Sheth, P.E.
Principal
Omsum Engineering, LLC

Resolution 2021-123

BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY

AMENDING RESOLUTION 2021-092 - AUTHORIZING THE BOROUGH ENGINEER TO SUBMIT AN APPLICATION FOR THE 2022 NJDOT MUNICIPAL AID GRANT – IMPROVEMENTS TO ORCHARD AVENUE, MEADOW DRIVE, CLOVER LANE, AND SOUTH MAIN STREET

WHEREAS, on June 21, 2021, Borough Council adopted Resolution 2021-092 authorizing Borough Engineer, Carmela Roberts, to submit an application for the NJDOT Municipal Aid Grant for Improvements to Orchard Avenue, Meadow Drive, Clover Lane and South Main Street; and

WHEREAS, Borough Council wishes to amend Resolution 2021-092 as follows:

WHEREAS, Borough Council of the Borough of Hightstown formally approve the grant application for the above stated project; and

WHEREAS, the Borough Engineer and the Borough Clerk are hereby authorized to submit an electronic grant application identified as MA-2022-Improvements to Orchard Avenue, Mead-00540; and

WHEREAS, The Mayor and the Borough Clerk are hereby authorized to sign the grant agreement on behalf of Hightstown Borough and that their signature constitutes acceptance of the terms and conditions of the grant agreement and approves the execution of the grant agreement.

NOW, THEREFORE BE IT RESOLVED, that Resolution 2021-092 is hereby amended as detailed herein.

CERTIFICATION

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on August 2, 2021.

____
Margaret Riggio
Deputy Borough Clerk

My signature and the Clerk’s seal serve to acknowledge the above resolution and constitute acceptance of the terms and conditions of the grant agreement and approve the execution of the grant agreement as authorized by the resolution above.

ATTEST and AFFIX SEAL

______________________________ ______________________________
(Clerk) *(Presiding Officer)*

Resolution 2021-124

BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY

RESOLUTION AMENDING AND CONFIRMING BOROUGH OFFICIAL APPOINTMENTS EFFECTIVE SEPTEMBER 1, 2021

WHEREAS, Resolution 2021-06 appointed Borough Officials for the year 2021; and

WHEREAS, due to the retirement of Debra Sopronyi, Borough Administrator/Clerk on August 31, 2021 there is a need to appoint replacement Officials in various capacities in the Borough.

NOW THEREFORE, BE IT RESOLVED that the following appointments are hereby made and confirmed by the Mayor and Council of the Borough of Hightstown effective September 1, 2021.

	Joint Insurance Fund Commissioner	
Dimitri Musing	Unexpired 1 yr.	December 31, 2021
	Assessment Search Officer	
Margaret Riggio	Unexpired 1 yr.	December 31, 2021
	Public Agency Compliance Officer (P.A.C.O.)	
Margaret Riggio	Unexpired 1 yr.	December 31, 2021

CERTIFICATION

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on August 2, 2021.

Margaret Riggio
Deputy Borough Clerk

Resolution 2021-XXX

BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY

AMENDING RESOLUTION 2021-069 - ESTABLISHING REVISED RATE SCHEDULE FOR COLLECTION OF GARBAGE FROM CERTAIN LICENSED RETAIL FOOD ESTABLISHMENTS

WHEREAS, Resolution 2021-069, adopted by Hightstown Borough Council on April 19, 2021, established a revised rate schedule for collection of garbage from certain licensed retail food establishments pursuant to Section 18-1 of the *Revised General Ordinances of the Borough of Hightstown;* and

WHEREAS, following the adoption of Resolution 2021-069, a new retail food establishment opened on Main Street that should to be added to the current rate schedule.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown that the following retail food establishment be added to the current rate schedule for use of said garbage dumpsters:

Rudy's Catering and Restaurant... $125 per month

and that the above rate shall remain in effect until such time as they are modified by further Resolution of Council.

CERTIFICATION

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on August 2, 2021.

Margaret Riggio
Deputy Borough Clerk

Resolution 2021-126

BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY

AUTHORIZING EMERGENCY TEMPORARY APPROPRIATIONS PRIOR TO ADOPTION OF THE 2021 BUDGET

WHEREAS, an emergent condition has arisen with respect to inadequate appropriation balances remaining in some line items of the 2021 temporary budget; and

WHEREAS, N.J.S.A. 40A:4-20 provides for the creation of emergency appropriations for the purposes above mentioned; and

WHEREAS, it is the desire of the Mayor and Council to create emergency temporary appropriations as set forth on Schedule “A,” attached; and

WHEREAS, the total emergency temporary appropriations in resolutions adopted in the year 2021 pursuant to the provisions of N.J.S.A. 40A:4-20 (Chapter 96, P.L. 1951, as amended), including this resolution, total:

	THIS RESOLUTION	***PREVIOUS TOTAL***	***CUMULATIVE TOTAL***
Current	160,700.00	**1,805,497.00**	**1,966,197.00**
Capital Outlay – Current	0.00	**0.00**	**0.00**
Debt Service – Current	0.00	**0.00**	**0.00**
Water/Sewer	76,000.00	**801,966.00**	**877,966.00**
Capital Outlay – W/S	0.00	**0.00**	**0.00**
Debt Service - W/S	0.00	**0.00**	**0.00**
TOTAL	**236,700.00**	**2,607,463.00**	**2,844,163.00**

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Hightstown (not less than two-thirds of all the members of thereof affirmatively concurring) that, in accordance with N.J.S.A. 40A:4-20:

1. An emergency temporary appropriation is hereby made for each item listed on the schedules that are attached hereto and made a part hereof;
2. Each emergency appropriation listed will be provided for in the 2021 budget under the same title as written herein;
3. One certified copy of this resolution will be filed with the Director of Local Government Services, and a copy provided to the Chief Finance Officer.

CERTIFICATION

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on August 2, 2021.

Margaret Riggio
Deputy Borough Clerk

Borough of Hightstown
Emergency Temporary
8/3/2021

SCHEDULE "A"

Current Fund

Administration	Other Expenses	1,000.00
Mayor and Council	Other Expenses	700.00
Municipal Clerk	Salaries and Wages	15,000.00
Financial Administration	Salaries and Wages	15,000.00
Tax Collector	Salaries and Wages	10,000.00
Engineer	Other Expenses	10,000.00
Police Department	Other Expenses	20,000.00
Streets and Roads	Salaries and Wages	20,000.00
Public Buildings and Grounds	Salaries and Wages	5,000.00
Board of Health	Salaries and Wages	10,000.00
Recreation and Open Space	Salaries and Wages	8,000.00
Landfill	Other Expenses	25,000.00
Uniform Construction Code	Salaries and Wages	8,000.00
Housing Code Enforcement	Salaries and Wages	8,000.00
Roosevelt Shared Service Landfill	Other Expenses	5,000.00
Total Current Fund		160,700.00

Water-Sewer Operating Fund

Salaries and Wages	40,000.00
Other Expenses	40,000.00
Interest on Notes	15,000.00
I Bank Loan Payments	76,000.00
Total Water Sewer Operating	76,000.00
Total	236,700.00

Roberts
ENGINEERING GROUP LLC
Women Business Enterprise Certified

1670 Whitehorse-Hamilton Square Rd.
Hamilton, New Jersey 08690
609-586-1141 fax 609-586-1143
www.RobertsEngineeringGroup.com

July 29, 2021

Mayor and Council
Borough of Hightstown
156 Bank Street
Hightstown, New Jersey 08520

Re: Improvements to Railroad Avenue and Dey Street
Borough of Hightstown, Mercer County, New Jersey
Our File No.: H1801

Dear Mayor and Council;

As you know, Roberts Engineering Group is in the process of preparing plans and specifications for the above referenced project. You may also recall that $10,000.00 was anticipated for water service improvements within the contract area.

This office contacted Borough representatives for water and sewer improvement recommendations in February 2021. The AWWTP Superintendent provided recommendations for sewer main improvements during the week of July 26, 2021. The recommended improvements include abandonment of an existing sewer main on Dey Street between Center Street and Summit Street (there are two mains in this area now) and replacement of the main on Railroad Avenue between Center Street and Morrison Avenue. Laterals will be replaced as needed.

The estimated construction cost for these sanitary improvements is approximately $190,000.00. As this was not included in the original scope of work, additional fees (not to exceed) are required for design and inspection as follows:

- Sanitary Sewer Design:	$5,000.00
- Sanitary Sewer Construction Administration and Inspection:	$19,000.00
- TOTAL	$24,000.00

We require authorization for the design portion at your Council meeting of August 2, 2021 in order to meet the NJDOT submission deadline of September 1, 2021.

Should you have any questions or concerns, please do not hesitate to contact my office.

Very truly yours,

Carml Roberts

Carmela Roberts, P.E., C.M.E.
Borough Engineer

cc: Debra Sopronyi, RMC, CMR, QPA, Borough Administrator/Clerk
Peggy Riggio, RMC, CMR, Deputy Borough Clerk
George Lange, Borough CFO
Cameron Corini, PE, CME, Roberts Engineering Group, LLC
Kelly Pham, Roberts Engineering Group, LLC

Resolution 2021-127

BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY

AUTHORIZING A MEETING WHICH EXCLUDES THE PUBLIC

BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown that this body will hold a meeting on August 2, 2021 via www.zoom.com, that will be limited only to consideration of an item or items with respect to which the public may be excluded pursuant to section 7b of the Open Public Meetings Act.

The general nature of the subject or subjects to be discussed:

Personnel – Tax Collector

Contract Negotiations – Police/Court Facilities

Stated as precisely as presently possible the following is the time when and the circumstances under which the discussion conducted at said meeting can be disclosed to the public November 2, 2021, or when the need for confidentiality no longer exists.

The public is excluded from said meeting, and further notice is dispensed with, all in accordance with sections 8 and 4a of the Open Public Meetings Act.

CERTIFICATION

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on July 19, 2021.

Margaret Riggio
Deputy Borough Clerk