

Agenda
Hightstown Borough Council
 June 7, 2021
 6:30 PM – Public Session

[www.zoom.com](https://us02web.zoom.us/j/81588242600?pwd=d0RyVmhzdllrZWJveTR2OG1tVUttQT09)

Meeting ID: 815 8824 2600

Passcode: 32PUcQ

<https://us02web.zoom.us/j/81588242600?pwd=d0RyVmhzdllrZWJveTR2OG1tVUttQT09>

(929)205-6099

Meeting ID: 815 8824 2600#

Participant code #

Passcode: 574223#

PLEASE TURN OFF ALL CELL PHONES DURING YOUR ATTENDANCE AT THIS MEETING TO AVOID SOUNDS/RINGING OR CONVERSATION THAT MAY INTERFERE WITH THE MEETING OR THE ABILITY OF ATTENDEES TO HEAR THE PROCEEDINGS. THANK YOU FOR YOUR COOPERATION.

Meeting called to order by Mayor Lawrence Quattrone.

STATEMENT: Adequate notice of this meeting has been given in accordance with the Open Public Meetings Act, pursuant to Public Law 1975, Chapter 231. Said notice was provided to the *Trenton Times* and the *Windsor-Hights Herald*, and is posted on the Borough's website.

Roll Call

Flag Salute

Approval of the Agenda

Engineering Items

Improvements to Stockton Street & Joseph Street – Additional Sidewalk

Railroad & Dye Project

NJDOT Application for Safe Routes to Schools FY2022

Public Comment

Any person wishing to address Council with his or her comments will have a maximum of three minutes to do so at this time.

Ordinances

2021-07 Final Reading and Public Hearing – An Ordinance Amending and Supplementing Chapter 4, Entitled “Licensing,” of the “Revised General Ordinances of the Borough of Hightstown, New Jersey,” Relating to Peddlers, Solicitors and Canvassers

Resolutions

2021-082 Authorizing Payment of Bills

2021-083 Appointing and Authorizing an Agreement for Professional Legal Services, Special Counsel – Timothy J. McNichols (Dasti, Murphy, McGuckin, Ulaky, Koutsouris & Connors)

Consent Agenda

2021-084 Authorizing Renewal of Alcoholic Beverage License #1104-32-001-006 Wine Depot Corporation, T/A Hedy's Liquors and Joe Canals' Discount Liquor Outlet

2021-085 Authorizing Renewal of Alcoholic Beverage License #1104-44-002-011 Hightstown Liquors & Wines, LLC

- 2021-086** Approval to Execute and Submit Required Documentation with the State of New Jersey, Department of Community Affairs, Division of Local Government Services (DLGS) for Funding Provided by the Federal American Rescue Plan Act of 2021
- 2021-087** Resolution of the Borough of Hightstown, in the County of Mercer, New Jersey, Determining the Form and Other Details of Its “Note Relating to the Construction Financing Loan Program of the New Jersey Infrastructure Bank”, to be Issued in the Principal Amount of up to \$70,820, and Providing for the Issuance and Sale of Such Note to the New Jersey Infrastructure Bank, and Authorizing the Execution and Delivery of Such Note by the Borough in Favor of the New Jersey Infrastructure Bank, All Pursuant to the New Jersey Infrastructure Bank Construction Financing Loan Program
- 2021-088** Authorizing Renewal of Alcoholic Beverage License #1104-33-003-009 Palumbo Restaurants, Inc. T/A Tavern on the Lake

New Business

Return to in person meetings
 Staff Returning to Building Full time
 300th Anniversary/Labor Day Events

Old Business

Subcommittee Reports

Mayor/Council/Administrative Reports

Executive Session

Resolution 2021-089 Authorizing a Meeting that Excludes the Public
 Contract Negotiations - Robbinsville

Adjournment



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 www.RobertsEngineeringGroup.com

May 21, 2021

Debra Sopronyi, RMC, QPA, CMR, Borough Administrator/Clerk
 Borough of Hightstown
 156 Bank Street
 Hightstown, New Jersey 08520

Re: Improvements to Stockton Street (C.R. 571) and Joseph Street
 Borough of Hightstown, Mercer County, New Jersey
 Our File No.: H1744

Dear Debra:

As you know, construction is currently taking place to replace curbs and sidewalks on Stockton Street (C.R. 571) between Oak Lane and Summit Street. This contract is funded through the NJDOT's Safe Routes to School Program.

The Borough has expressed interest in expanding the improvements to include new curbs and sidewalks on Stockton Street (C.R. 571) between Oak Lane and the Borough limits to the west. This project area would be approximately 700-ft. and would complete the entirety of the pedestrian access route from the Borough limits to the Commercial District at Main Street.

Due to restrictions in the Safe Routes to School funding, this work would have to be funded with another source and contracted separately.

The estimated construction cost is \$289,225.00 (Engineer's Estimate attached). This includes approximately \$110,000.00 for traffic control as Police Traffic Directors and a detour will be required to complete this work.

The entire project area has been previously surveyed by this office when designing the water main improvements in this area. Limited survey would be needed at the intersection with Oak Lane to as-built the new curb ramps that are to be constructed under the Safe Routes to School Program to ensure the new sidewalks are connected to the new ramps correctly.

Permits will be required from the Mercer County Soil Conservation District and the NJDOT for detouring onto a State Highway.

Our costs for engineering design and inspection are as follows:

Engineering Design and Permitting: \$ 9,500.00.
 Construction Administration and Inspection: \$19,500.00.

Should you have any questions, please do not hesitate to contact this office.

Very truly yours,

Carmela Roberts, P.E., C.M.E.
 Borough Engineer

cc: Peggy Riggio, RMC, CMR, Deputy Borough Clerk
 George Lang, Borough CFO
 Ken Lewis, Borough Superintendent of Public Works
 Cameron Corini, P.E., C.M.E., Roberts Engineering Group, LLC



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**SIDEWALK IMPROVEMENTS TO
STOCKTON STREET (OAK LANE TO BOROUGH LIMITS)**

SITUATED IN
BOROUGH OF HIGHTSTOWN, MERCER COUNTY, NEW JERSEY

Our File No.: H1744

May 21, 2021

ITEM DESCRIPTION	UNITS	QUANTITY	PRICE	TOTAL
1 Mobilization	LS	1.0	\$10,000.00	\$10,000.00
2 Clearing Site	LS	1.0	\$15,000.00	\$15,000.00
3 Project Video	LS	1.0	\$500.00	\$500.00
4 Traffic Control	LS	1.0	\$10,000.00	\$10,000.00
5 Traffic Director, Flagger	HOUR	150.0	\$75.00	\$11,250.00
6 Uniform Traffic Director	HOUR	650.0	\$140.00	\$91,000.00
7 Tree & Stump Removal - 37"-42"	UNIT	1.0	\$3,500.00	\$3,500.00
8 8"x9"x18" Concrete Vertical Curb	LF	1,400.0	\$45.00	\$63,000.00
9 Concrete Sidewalk, 4" Thick	SY	425.0	\$85.00	\$36,125.00
10 Reinforced Concrete Sidewalk, 6" Thick	SY	225.0	\$95.00	\$21,375.00
11 Bituminous Driveway Repair	SY	150.0	\$110.00	\$16,500.00
12 Stone Driveway Repair	SY	10.0	\$25.00	\$250.00
13 Compacted DGA, If & Where Directed	CY	50.0	\$25.00	\$1,250.00
14 1 1/2" Clean Stone, If & Where Directed	CY	50.0	\$25.00	\$1,250.00
15 Tree Planting, 2" Cal.	UNIT	1.0	\$1,000.00	\$1,000.00
16 Topsoiling, 5" Thick	SY	850.0	\$5.00	\$4,250.00
17 Fertilizing and Seeding, Type A-3	SY	850.0	\$3.50	\$2,975.00
TOTAL ESTIMATED BASE BID				\$289,225.00

Carmela Roberts, P.E.

N.J. License No. 34419



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May 27, 2021

Debra Sopronyi, Borough Administrator/Clerk RMC, CMR, QPA
Borough of Hightstown
156 Bank Street
Hightstown, New Jersey 08520

Re: Improvements to Railroad Avenue and Dey Street
Borough of Hightstown, Mercer County, New Jersey
Our File No.: H1801

Dear Debra;

As you know, the above referenced contract is being funded with a NJDOT Municipal Aid Grant in the amount of \$529,632.00. The grant requires the project to be awarded to a contractor no later than November 21, 2021.

We understand that the Borough continues to review conceptual plans for the proposed roadway at Railroad Avenue and coordinating with the proposed Borough Hall improvements in the area.

As a result, this office investigated the possibility of requesting a 6-month extension to the contract award deadline as required by the NJDOT funding. The NJDOT has very specific criteria that must be met to qualify for a 6-month extension of time. The criteria are related to Right-Of-Way restriction, utility relocations, and bidding delays.

The Borough does not qualify for an extension of time under the NJDOT criteria/guidelines. Therefore, a contract must be awarded no later than November 21, 2021. I request that Council provide direction on how the roadway is to be designed no later than the Council meeting of July 6, 2021 in order for there to be enough time to complete the design documents and obtain the necessary State approvals for advertisement.

Should you have any questions or concerns, please do not hesitate to contact my office.

Very truly yours,

Carmela Roberts, P.E., C.M.E.
Borough Engineer

cc: Mayor and Council
Peggy Riggio, RMC, CMR, Deputy Borough Clerk
George Lang, Borough CFO
Cameron Corini, PE, CME, Roberts Engineering Group, LLC
Kelly Pham, Roberts Engineering Group, LLC



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May 27, 2021

Mayor and Council
Borough of Hightstown
156 Bank Street
Hightstown, New Jersey 08520

Re: Improvements to Railroad Avenue and Dey Street
Borough of Hightstown, Mercer County, New Jersey
Our File No.: H1801

Dear Mayor and Council;

This is a followup to my letter to you dated May 13, 2021.

As you know, the Complete Streets Committee has recommended additional crosswalks and pedestrian refuge islands on Mercer Street (NJSH Route 33) between the intersections with South Academy Street and West Ward Street. A conceptual layout from the Mobility Master Plan is attached for your reference.

As these improvements were not included in the original scope of work as outlined in the grant application, this work will not be funded by the NJDOT grant. Therefore, the Borough must fund these improvements should Council choose to move forward with the work.

Please note that this work will require an NJDOT permit as the improvements will be within State Right-Of-Way. As the NJDOT permit will have a long lead time, I request that Council determine whether these improvements will be included in the scope of work at the Council meeting of June 7, 2021. This will assure that there is enough time to design and receive a permit before contract advertisement in October 2021.

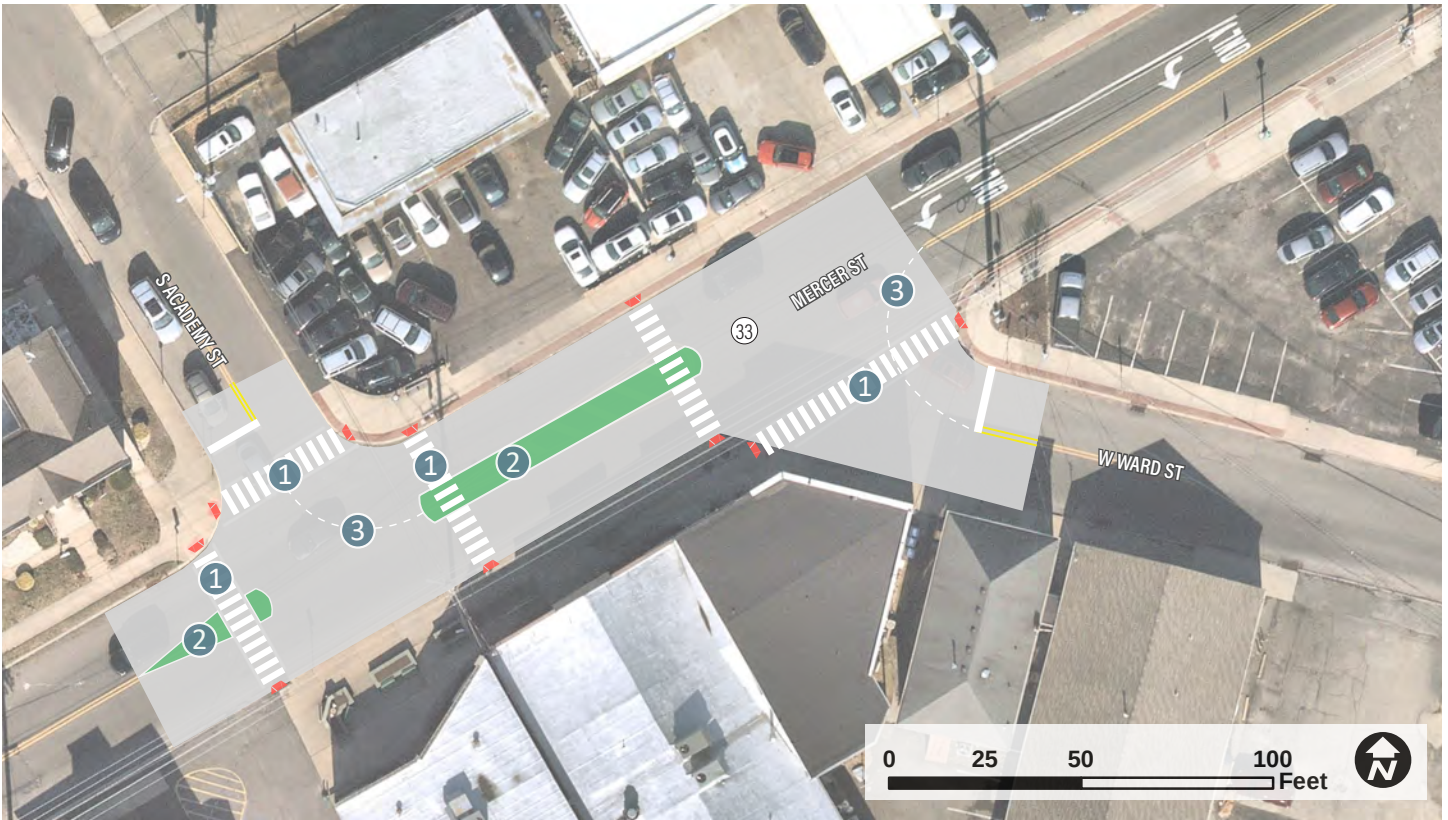
If Council chooses to include these improvements in this contract, the estimated construction cost is approximately \$130,000.00. The cost to complete additional field survey, design, permitting, and construction administration and inspection will be at a fee not to exceed \$25,000.00.

Should you have any questions or concerns, please do not hesitate to contact my office.

Very truly yours,

Carmela Roberts, P.E., C.M.E.
Borough Engineer

cc: Debra Sopronyi, RMC, CMR, QPA, Borough Administrator/Clerk
Peggy Riggio, RMC, CMR, Deputy Borough Clerk
Cameron Corini, PE, CME, Roberts Engineering Group, LLC
Kelly Pham, Roberts Engineering Group, LLC



PROPOSED TREATMENT

The intersection of Mercer Street, West Ward Street, and South Academy Street hosts a combination of problematic features including high traffic volumes and vehicle speeds. Converting the existing striped median to a painted (Phase 1) or built (Phase 2) pedestrian refuge island would serve the dual purpose of decreasing crossing distance for pedestrians and passive traffic calming by reducing roadway width and alerting vehicles to the presence of pedestrians. Truck traffic on West Ward Street should be restricted.

COMPONENTS

- 1 High visibility striping at pedestrian crosswalks and consider pedestrian crossing beacons
- 2 Pedestrian refuge island to reduce crossing distances and increase comfort for pedestrians
- 3 Dashed white lines to delineate turning movements

Examples of Pedestrian Refuge Islands



SOURCE: NACTO URBAN STREET DESIGN GUIDE (2013)

Borough of Hightstown Environmental Commission

To: Roberts Engineering Group LLC

From: Environmental Commission

Date: June 1, 2021

RE: Review of Partial Sets of Plans Entitled "Improvements to Railroad Avenue and Dey Streets, Borough of Hightstown, Mercer County New Jersey, dated April 30, 2021"

Introduction

The members of the Environmental Commission have reviewed the proposed conceptual layouts for Railroad Avenue, Dey Street, Center Street, and the crosswalk at Mercer Street included in the partial sets of plans entitled "Improvements to Railroad Avenue and Dey Streets, Borough of Hightstown, Mercer County New Jersey, dated April 30, 2021." These plans were received from Roberts Engineering Group LLC in a letter dated May 3, 2021. The plans were reviewed and discussed during the regular meeting of the Hightstown Environmental Commission on May 25, 2021. Our comments are provided below.

- **General Comment:** The improvements to Railroad Ave and Dey Street are required as part of the development of the site of the future Borough Hall. If the site of the future Borough Hall did not include an access/egress point onto Railroad Ave., these proposed improvements would not be necessary. With this in mind, the conceptual plans for improvements to Railroad Ave and Dey Street must be considered in conjunction with planned development and improvements on the adjacent site of the future Borough Hall. A holistic assessment of stormwater management, tree resources, mobility plans for pedestrians, bicycles and vehicles, etc. must be completed to understand the overall impact of the development of the future Borough Hall site rather than a piecemeal approach which often leads to poor development choices and unintended consequences such as flooding and from excessive stormwater runoff.
- **Support Mobility** (pedestrian, bicycle and vehicular): Much of the proposed work is in close proximity to, or directly impacts, the Roger Cook Greenway along Railroad Ave. The Greenway is vital for pedestrian and bicycle traffic and offers the Borough residents a scenic path, away from the busy streets. The current proposed plans designed minimum to no buffers between pedestrians on the Greenway and vehicle traffic. Design options that promote pedestrian safety and mobility while maintaining the natural characteristics of the Greenway should be considered and included in the plans.
- **Stormwater Runoff:** This project includes providing a new, paved (impervious) roadway in place of the existing stone surface for Railroad Ave from Dey Street to Morrison Ave. This will add a great deal of impervious surface, and unless specifically addressed, will increase stormwater run-off. The conceptual plans fail to address stormwater management in any capacity. There is no indication of stormwater systems, direction of runoff, capture and containment of stormwater, etc. Finally, the conceptual plans indicate "does not qualify as a Major Development under stormwater ordinance." The Borough stormwater ordinance defines a Major Development as an individual development or multiple developments that individually or collectively meet one or more criteria defined in the ordinance. The improvements to Railroad Ave and Dey Street are

Review of Proposed Plans for
Improvements to Railroad Avenue and Dey Street
June 1, 2021
Page 2

required as part of the comprehensive development plans for the future Borough Hall. While the improvements to Railroad Ave and Dey Street as described in the conceptual plans may not meet the criteria for a Major Development individually, it is unclear if they meet the criteria for a Major Development when considered in conjunction with the plans for the future Borough Hall which will also likely include considerable paving, etc.

- **Effectively Manage the Tree Resource:** Given the proximity of this project to the Greenway, conservation of existing large trees is essential. Managing this resource requires an integrated design approach that balances the preservation of existing trees, the creation of potential tree locations and the addition of new trees with the needs of sidewalks, curbs and streets. Design options that preserve trees in good condition and create opportunities for expanding the tree resource should be prioritized. The Environmental Commission and Shade Tree Commission will work with the Borough Engineer to develop a tree planting plan with proposed species and locations. However, as noted above, conservation of the existing tree resource as well as a plan for planting must be developed with consideration given to the overall development plans for the future Borough Hall.

Conclusions and Recommendations

At this time, the Environmental Commission cannot provide substantive comments on the proposed improvements to Railroad Ave and Dey Streets. The Environmental Commission recommends a holistic assessment of these proposed improvements in conjunction with the overall development of the site of the future Borough Hall. Only with this type of overall development plan can a meaningful review of important issues such as stormwater management, tree resources, and greenway preservation and safety be considered.



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May 13, 2021

Mayor and Council
Borough of Hightstown
156 Bank Street
Hightstown, New Jersey 08520

Re: Improvements to Railroad Avenue and Dey Street
Borough of Hightstown, Mercer County, New Jersey
Our File No.: H1801

Dear Mayor and Council;

Enclosed with this letter, please find the following:

1. One (1) plan entitled, "Railroad Avenue – Concept No. 4, Improvements to Railroad Avenue and Dey Street, Borough of Hightstown, Mercer County, New Jersey, dated May 11, 2021". This plan shows an additional conceptual layout for Railroad Avenue, Dey Street, and Center Street.

This is a follow up to my letter to you dated May 3, 2021 which included three concept plans for Railroad Avenue, Dey Street, Center Street, and South Academy Street.

I attended the Planning Board meeting of May 10, 2021 to review the various concept plans prepared by this office. The Planning Board offered the following comments:

1. The intersection of Morrison Avenue, Railroad Avenue, and Outcalt Street should have striped crosswalks at all four corners of the intersection.

We have no objection to making this intersection a 4-way crosswalk.

2. We are to confirm that the greenway is ADA complaint.
An evaluation of the greenway will be conducted during the formal design phase and if necessary, improvements will be made to ensure the greenway is ADA compliant within the project area.

3. A fourth concept plan for Railroad Avenue was requested showing two-way traffic between the Borough Hall parking lot entrance and Morrison Avenue and one-way traffic between the Borough Hall parking lot entrance and Dey Street.

A concept plan showing this concept is attached.

4. Mercer Street (NJSH Route 33) should be improved in accordance with the recent Mobility Master Plan. This includes two (2) crosswalks across Mercer Street at the intersection with South Academy Street and two (2) crosswalks at the intersection with West Ward Street. In addition, a raised pedestrian refuge area is to be provided at Mercer Street.

These improvements will require significant traffic control including a detour to Route 130. In the past, the NJDOT has required repaving, curb to curb, of areas that are disturbed. We estimate the construction cost plus traffic control and police for this work to be approximately \$130,000.00 which would not be funded by the NJDOT grant.

Additionally, the intersection of Mercer Street with West Ward Street is not compliant with current ADA standards. I anticipate that conventional curb ramps may be insufficient at this intersection due to existing steep slopes in the area. When conventional curb ramps are not sufficient, alternative ramp layouts may need to be utilized. Examples of ramps that we have designed in the past and may be needed at West Ward Street are shown below:



On May 12, 2022, I met with Borough Chief of Police Gendron to review the scope of work and Planning Board comments. Chief Gendron offered the following comments:

1. There are no concerns with the requested four way crosswalk system proposed at the intersection of Morrison Avenue, Railroad Avenue, and Outcalt Street.
2. There are no concerns with the layout for Concept No. 4 of Railroad Avenue.
3. The Borough Police Department does not recommend pedestrian refuge islands on Mercer Street in the area of South Academy Street and West Ward Street. There are a number of large trucks per day that turn onto South Academy from Mercer Street in order to access the Post Office. In addition, there are a number of trucks that have difficulty turning onto West Ward Street and tow trucks that have to access the City Auto Center parking lot.

The Police Department recommends Rectangular Rapid Flashing Beacons (RRFBs) at the proposed crosswalks at Mercer Street in lieu of pedestrian refuge islands.

Proposed Mercer Street Improvements

As noted above, the Planning Board expressed interest in expanding the scope of work at Mercer Street to include additional crosswalks at South Academy and West Ward Street as well as pedestrian refuge areas.

This work was not originally anticipated or requested by Council when the initial NJDOT grant application was prepared in 2019. Our cost to provide additional survey, design, permit, analyze truck movements/turns, and administer and inspect construction will be at a fee not to exceed \$25,000.00. Due to the existing truck traffic within the area, it is critical that truck movements be analyzed to ensure that they can continue to operate as needed while also providing the necessary pedestrian safety improvements.

In order to make these improvements, a permit will be required from the NJDOT. In the past, the NJDOT has required that roadways be completed milled and repaved if improvements are made near or within the paved area. In addition, this work will likely require a full detour around the Borough by way of NJSH Route 130 and Route 133. We anticipate the cost of these improvements to be approximately \$130,000.00 which would have to be funded by the Borough.

The NJDOT permit review offices have had slower response times since the pandemic began. Should the Borough want to move forward with this work, I request that we be authorized to move forward with the design immediately so that the advertisement deadline of November 2021 is met.

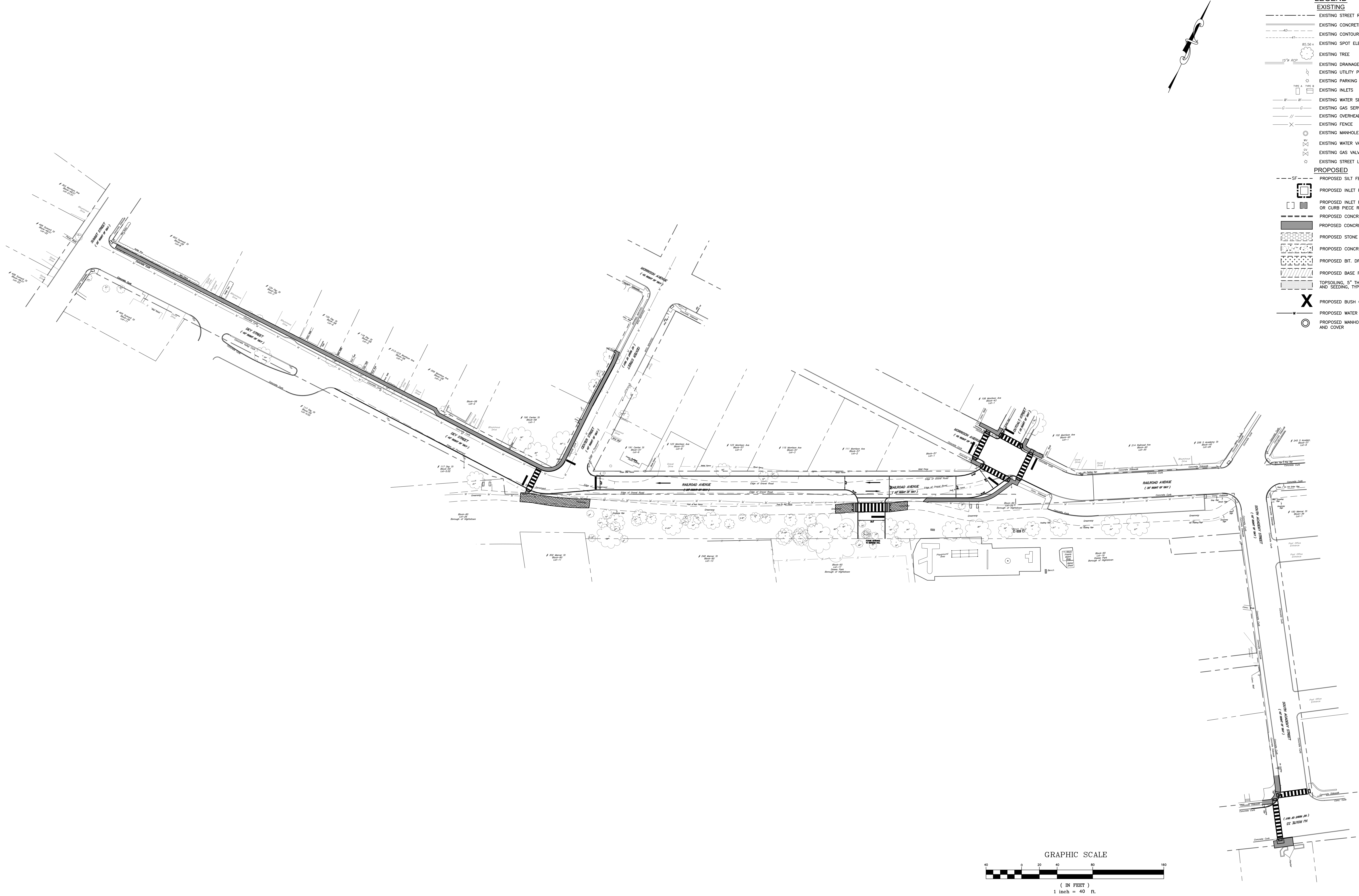
Should you have any questions or concerns, please do not hesitate to contact my office.

Very truly yours,



Carmela Roberts, P.E., C.M.E.
Borough Engineer

cc: Debra Sopronyi, RMC, CMR, QPA, Borough Administrator/Clerk
Peggy Riggio, RMC, CMR, Deputy Borough Clerk
Sandy Belan, Borough Planning Board Secretary
Ken Lewis, Borough Superintendent of Public Works
Bill Searing, Borough Superintendent of AWWTP
Chief Frank Gendron, Borough Police Department
George Lang, Borough CFO
Cameron Corini, PE, CME, Roberts Engineering Group, LLC
Kelly Pham, Roberts Engineering Group, LLC



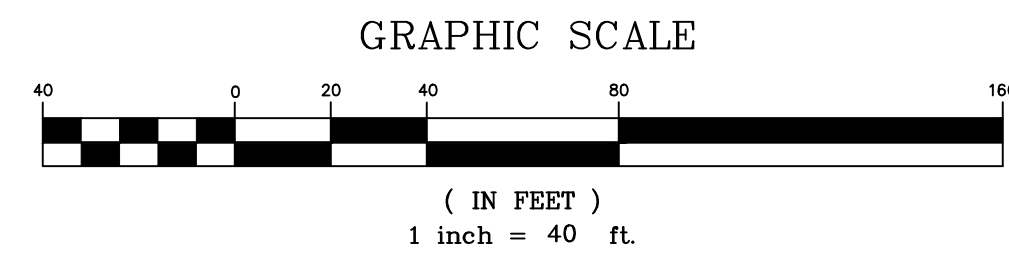
LEGEND

EXISTING

- EXISTING STREET ROW LINE
- EXISTING CONCRETE CURB
- EXISTING CONTOURS
- EXISTING SPOT ELEVATION
- EXISTING TREE
- EXISTING DRAINAGE PIPE
- EXISTING UTILITY POLE
- EXISTING PARKING LOT LIGHT
- EXISTING INLETS
- EXISTING WATER SERVICE
- EXISTING GAS SERVICE
- EXISTING OVERHEAD WIRES
- EXISTING FENCE
- EXISTING MANHOLE
- EXISTING WATER VALVE
- EXISTING GAS VALVE
- EXISTING STREET LIGHT

PROPOSED

- PROPOSED SILT FENCE
- PROPOSED INLET PROTECTION
- PROPOSED INLET FRAME, GRATE, OR CURB PIECE REPLACEMENT
- PROPOSED CONCRETE VERTICAL CURB
- PROPOSED CONCRETE SIDEWALK
- PROPOSED STONE DRIVEWAY REPAIR
- PROPOSED CONCRETE DRIVEWAY REPAIR
- PROPOSED BIT. DRIVEWAY REPAIR
- PROPOSED BASE REPAIR
- TOPSOILING, 5" THICK, FERTILIZING AND SEEDING, TYPE A-3
- PROPOSED BUSH OR TREE REMOVAL
- PROPOSED WATER SERVICE
- PROPOSED MANHOLE FRAME AND COVER



Roberts ENGINEERING GROUP LLC Whisper Business Enterprise Certified CERTIFICATE OF AUTHORIZATION: 24GA28159100		1670 Whitehorse-Hamilton Square Rd. Hamilton, New Jersey 08690 609-586-1141 fax 609-586-1143 www.RobertsEngineeringGroup.com	
CARMELA ROBERTS, PE LICENSED PROFESSIONAL ENGINEER STATE OF NEW JERSEY LIC. No. 24GE03441900		TED W. PIVOVARNICK, PLS LICENSED PROFESSIONAL LAND SURVEYOR STATE OF NEW JERSEY LIC. No. 24G503586800	

RAILROAD AVENUE – CONCEPT No. 4	
IMPROVEMENTS TO RAILROAD AVENUE AND DEY STREET	
BOROUGH OF HIGHTSTOWN, MERCER COUNTY, NEW JERSEY	
FILE No.: H1801 DRAWN BY: CC DATE: 5/11/2021 SCALE: 1"=40' DWG. No.: SC4 SHEET No.	DESIGNED BY: CC CHECKED BY: CC DATE: 5/11/2021 SCALE: 1"=40' DWG. No.: SC4 SHEET No.

5 OF 5

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May 3, 2021

Mayor and Council
Borough of Hightstown
156 Bank Street
Hightstown, New Jersey 08520

Planning Board
Borough of Hightstown
156 Bank Street
Hightstown, New Jersey 08520

Environmental Commission
Borough of Hightstown
156 Bank Street
Hightstown, New Jersey 08520

Complete Streets Committee
Borough of Hightstown
156 Bank Street
Hightstown, New Jersey 08520

Re: Improvements to Railroad Avenue and Dey Street
Borough of Hightstown, Mercer County, New Jersey
Our File No.: H1801

Dear Mayor, Council, Planning Board and Environmental Commission:

Enclosed with this letter, please find the following:

1. Five (5) partial sets of plans entitled, "Improvements to Railroad Avenue and Dey Street, Borough of Hightstown, Mercer County, New Jersey, dated April 30, 2021". These sets show conceptual layouts for Railroad Avenue, Dey Street, Center Street, and the crosswalk at Mercer Street.

The enclosed plans are to be distributed to the Council, Planning Board, Environmental Commission, and Complete Streets Committee.

As you know, the Borough has received a grant from the NJDOT in the amount of \$529,632.00 in November 2019. This office is in the process of preparing formal bid plans and specifications for advertisement and award prior to the grant deadline of November 21, 2021.

The enclosed plans show the proposed improvements as follows:

Railroad Avenue (Dey Street to Morrison Avenue)

1. Provide a new paved roadway in place of the existing stone roadway.
2. Provide concrete curb on both sides of road.
3. Provide 30-ft. wide driveway entrance to the future Borough Hall site.
4. Maintain the existing Greenway.
5. Provide a 3-way STOP at the intersection with Dey Street and Center Street.
6. Provide a new crosswalk at the new Borough Hall Driveway with concrete ramps, detectable warning surfaces, and bollards.

Concept No. 1

- Provide a 24-ft. wide road.
- Allow for 2-way traffic with no on-street parking.
- Utilize existing Greenway for pedestrian access route.
- Approximately 10 existing trees must be removed.

Concept No. 2

- Provide a 15-ft. wide road.
- Allow for 1-way traffic with no on-street parking.
- Approximately 10 existing trees must be removed.

Concept No. 3

- Provide a 15-ft. wide road.
- Allow for 1-way traffic with no on-street parking.
- Provide new 4-ft. wide concrete sidewalk along north side of roadway.
Provide a new crosswalk across Center Street.
- Approximately 9 existing trees must be removed.

Dey Street (Summit Street to Railroad Avenue)

1. Construct concrete curb on both sides of road where none exist.
2. Replace existing curbs as needed.
3. Extend 4-ft. wide sidewalk for entire length along north side of roadway.
4. Mill and pave roadway.
5. 8 existing trees to be removed.

Center Street (Dey Street to Morrison Avenue)

1. Construct concrete curb on west side where none exists.
2. Extend 4-ft. wide sidewalk for entire length along west side of roadway.
3. Approximately 4 trees to be removed.
4. If budget allows, milling and paving could be added to the contract.

South Academy Street (Morrison Avenue to Mercer Street)

1. Replace concrete curb and sidewalk as needed.
2. Reconstruct/realign curb ramps and crosswalks at the intersection with Mercer Street.
3. If budget allows, milling and paving of South Academy could be added to the contract.

Please note that we have not shown new tree plantings on the plan sheets. However, we will make accommodations in the bid documents to provide at least one new tree for every tree removed. We request that the Borough Shade Tree Commission provide a tree planting plan with proposed species and locations to this office for inclusion in the bid documents.

The NJDOT grant being used to fund this work requires that the contract be awarded to a contractor no later than November 21, 2021. In order to meet this deadline, I request that your comments be provided no later than June 4, 2021.

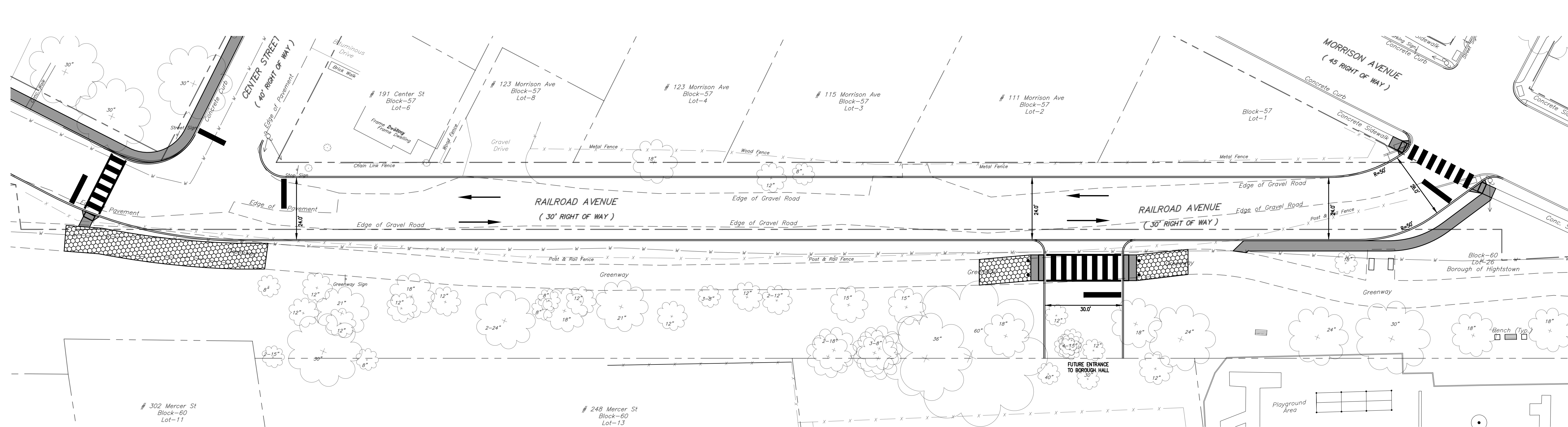
If you would like to meet with us or ask questions directly, please feel free to contact me.

Very truly yours,



Carmela Roberts, P.E., C.M.E.
 Borough Engineer

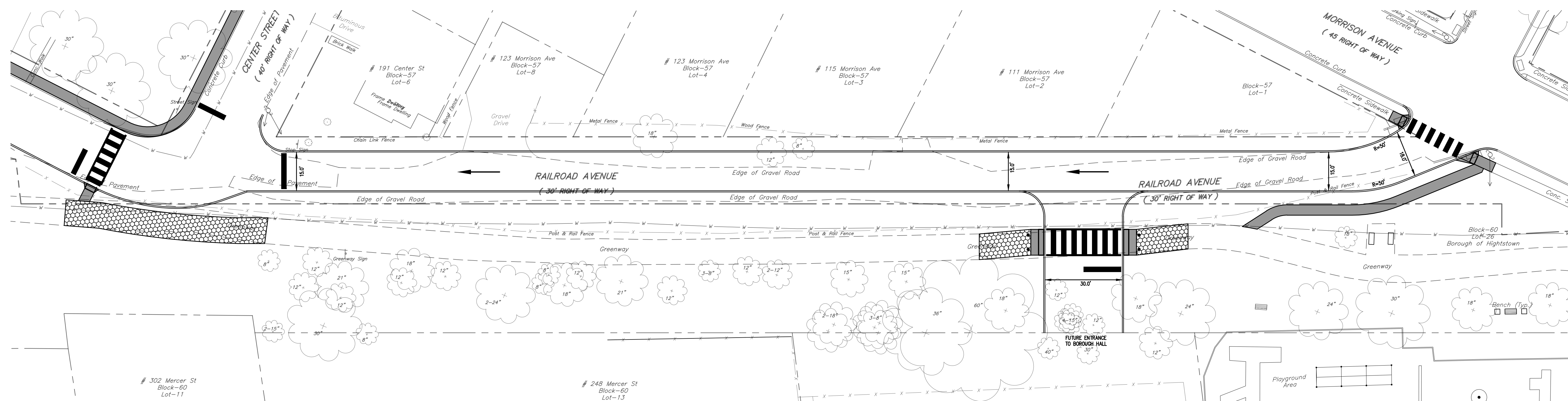
cc: Debra Sopronyi, RMC, CMR, QPA, Borough Administrator/Clerk
 Peggy Riggio, RMC, CMR, Deputy Borough Clerk
 Sandy Belan, Borough Planning Board Secretary
 Ken Lewis, Borough Superintendent of Public Works
 Bill Searing, Borough Superintendent of AWWTP
 Chief Frank Gendron, Borough Police Department
 George Lang, Borough CFO
 Cameron Corini, PE, CME, Roberts Engineering Group, LLC
 Kelly Pham, Roberts Engineering Group, LLC



CONCEPT No. 1

CONCEPT No. 1 NOTES:

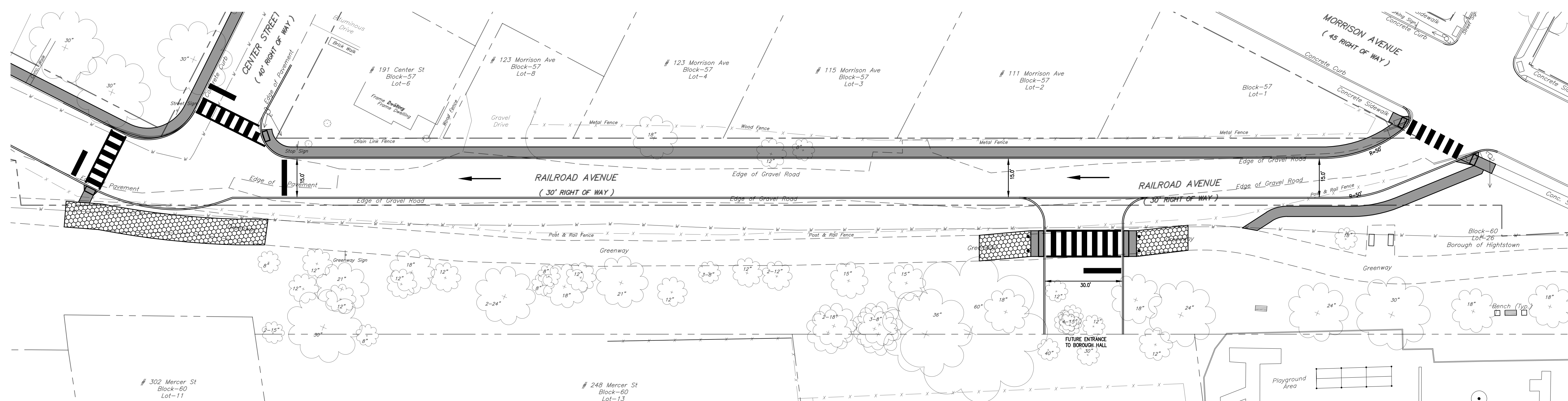
1. PROPOSED ROADWAY = 24-FT. WIDE.
2. PROPOSED FUTURE BOROUGH HALL DRIVEWAY = 30-FT. WIDE. WITH 10-FT. WIDE CROSSWALK, CONCRETE RAMPS AND BOLLARDS.
3. ALLOWS FOR 2-WAY TRAFFIC.
4. NO ON-STREET PARKING PERMITTED.
5. 3-WAY STOP AT THE INTERSECTION WITH CENTER STREET.
6. TREES REMOVED = 10
7. DOES NOT QUALIFY AS A 'MAJOR DEVELOPMENT' UNDER STORMWATER ORDINANCE.



CONCEPT No. 2

CONCEPT No. 2 NOTES:

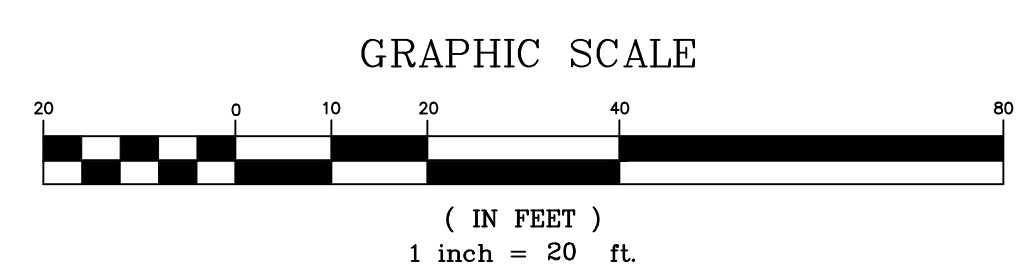
1. PROPOSED ROADWAY = 15-FT. WIDE.
2. PROPOSED FUTURE BOROUGH HALL DRIVEWAY = 30-FT. WIDE. WITH 10-FT. WIDE CROSSWALK, CONCRETE RAMPS, AND BOLLARDS.
3. ALLOWS FOR 1-WAY TRAFFIC. CURRENTLY SHOWN EAST TO WEST, BUT COULD BE CHANGED.
4. NO ON-STREET PARKING PERMITTED.
5. 3-WAY STOP AT THE INTERSECTION WITH CENTER STREET.
6. TREES REMOVED = 10
7. DOES NOT QUALIFY AS A 'MAJOR DEVELOPMENT' UNDER STORMWATER ORDINANCE.



CONCEPT No. 3

CONCEPT No. 3 NOTES:

1. PROPOSED ROADWAY = 15-FT. WIDE.
2. PROPOSED FUTURE BOROUGH HALL DRIVEWAY = 30-FT. WIDE. WITH 10-FT. WIDE CROSSWALK, CONCRETE RAMPS, AND BOLLARDS.
3. ALLOWS FOR 1-WAY TRAFFIC. CURRENTLY SHOWN EAST TO WEST, BUT COULD BE CHANGED.
4. NO ON-STREET PARKING PERMITTED.
5. 4-FT. WIDE SIDEWALK ALONG NORTH SIDE OF ROAD.
6. 3-WAY STOP AT THE INTERSECTION WITH CENTER STREET.
7. TREES REMOVED = 9
8. DOES NOT QUALIFY AS A 'MAJOR DEVELOPMENT' UNDER STORMWATER ORDINANCE.



CARMELA ROBERTS, PE
LICENSED PROFESSIONAL ENGINEER
STATE OF NEW JERSEY LIC. No. 24603441900

TED W. PIVOVARNICK, PLS
LICENSED PROFESSIONAL LAND SURVEYOR
STATE OF NEW JERSEY LIC. No. 246035986800

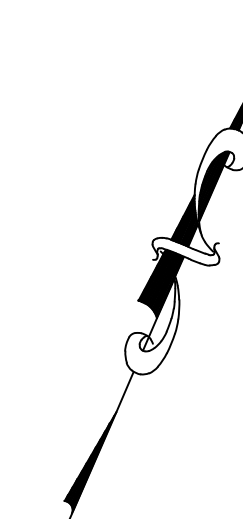
RAILROAD AVENUE - CONCEPT PLANS

IMPROVEMENTS TO RAILROAD AVENUE AND DEY STREET

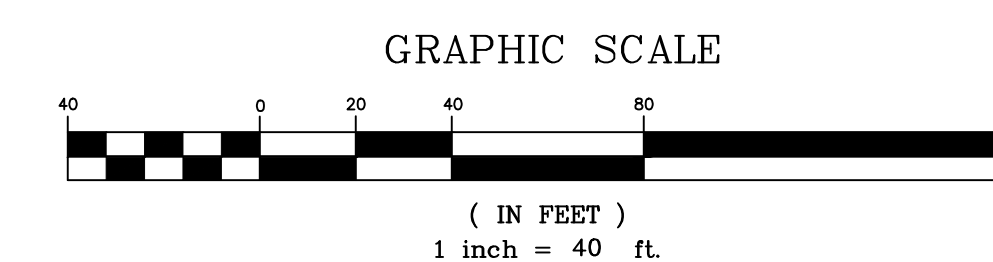
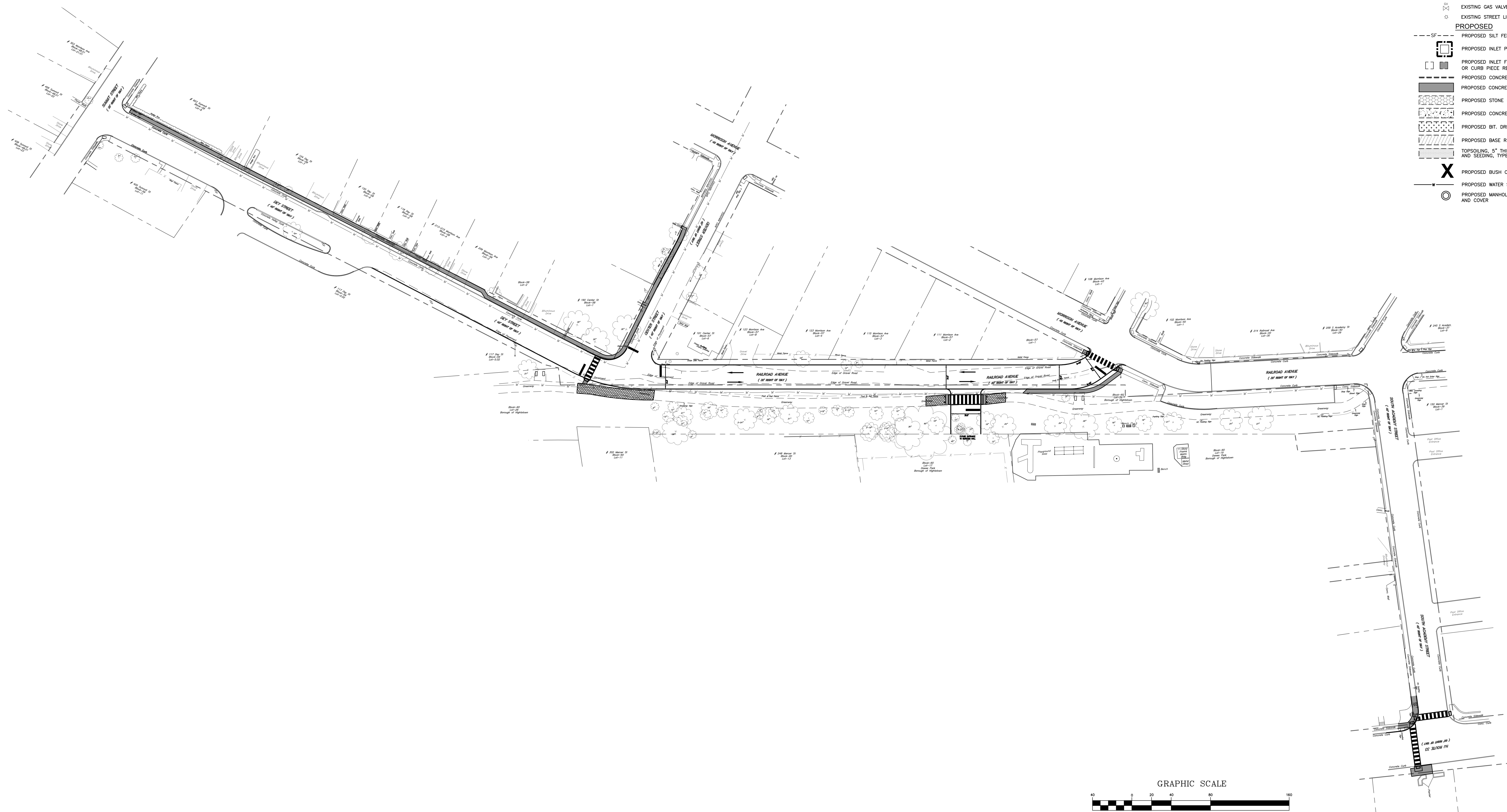
BOROUGH OF HIGHTSTOWN, MERCER COUNTY, NEW JERSEY

FILE No.: H1801
DRAWN BY: CC
DATE: 4/30/2021
SCALE: 1"=20'
DWG. No.: RRT1
SHEET No.

1 OF 4



LEGEND	
EXISTING	
	EXISTING STREET ROW LINE
	EXISTING CONCRETE CURB
	EXISTING CONTOURS
	EXISTING SPOT ELEVATION
	EXISTING TREE
	EXISTING DRAINAGE PIPE
	EXISTING UTILITY POLE
	EXISTING PARKING LOT LIGHT
	EXISTING INLETS
	EXISTING WATER SERVICE
	EXISTING GAS SERVICE
	EXISTING OVERHEAD WIRES
	EXISTING FENCE
	EXISTING MANHOLE
	EXISTING WATER VALVE
	EXISTING GAS VALVE
	EXISTING STREET LIGHT
PROPOSED	
	PROPOSED SILT FENCE
	PROPOSED INLET PROTECTION
	PROPOSED INLET FRAME, GRATE, OR CURB PIECE REPLACEMENT
	PROPOSED CONCRETE VERTICAL CURB
	PROPOSED CONCRETE SIDEWALK
	PROPOSED STONE DRIVEWAY REPAIR
	PROPOSED CONCRETE DRIVEWAY REPAIR
	PROPOSED BIT. DRIVEWAY REPAIR
	PROPOSED BASE REPAIR
	PROPOSED 5" THICK, FERTILIZING AND SEEDING, TYPE A-3
	PROPOSED BUSH OR TREE REMOVAL
	PROPOSED WATER SERVICE
	PROPOSED MANHOLE FRAME AND COVER



Roberts
ENGINEERING GROUP LLC
Whisper Business Enterprise Certified
CERTIFICATE OF AUTHORIZATION: 24GA2859100

1670 Whitehorse-Hamilton Square Rd.
Hamilton, New Jersey 08690
609-586-1141 fax 609-586-1143
www.RobertsEngineeringGroup.com

CARMELA ROBERTS, PE
LICENSED PROFESSIONAL ENGINEER
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TED W. PIVOVARNICK, PLS
LICENSED PROFESSIONAL LAND SURVEYOR
STATE OF NEW JERSEY LIC. No. 24GS03586800

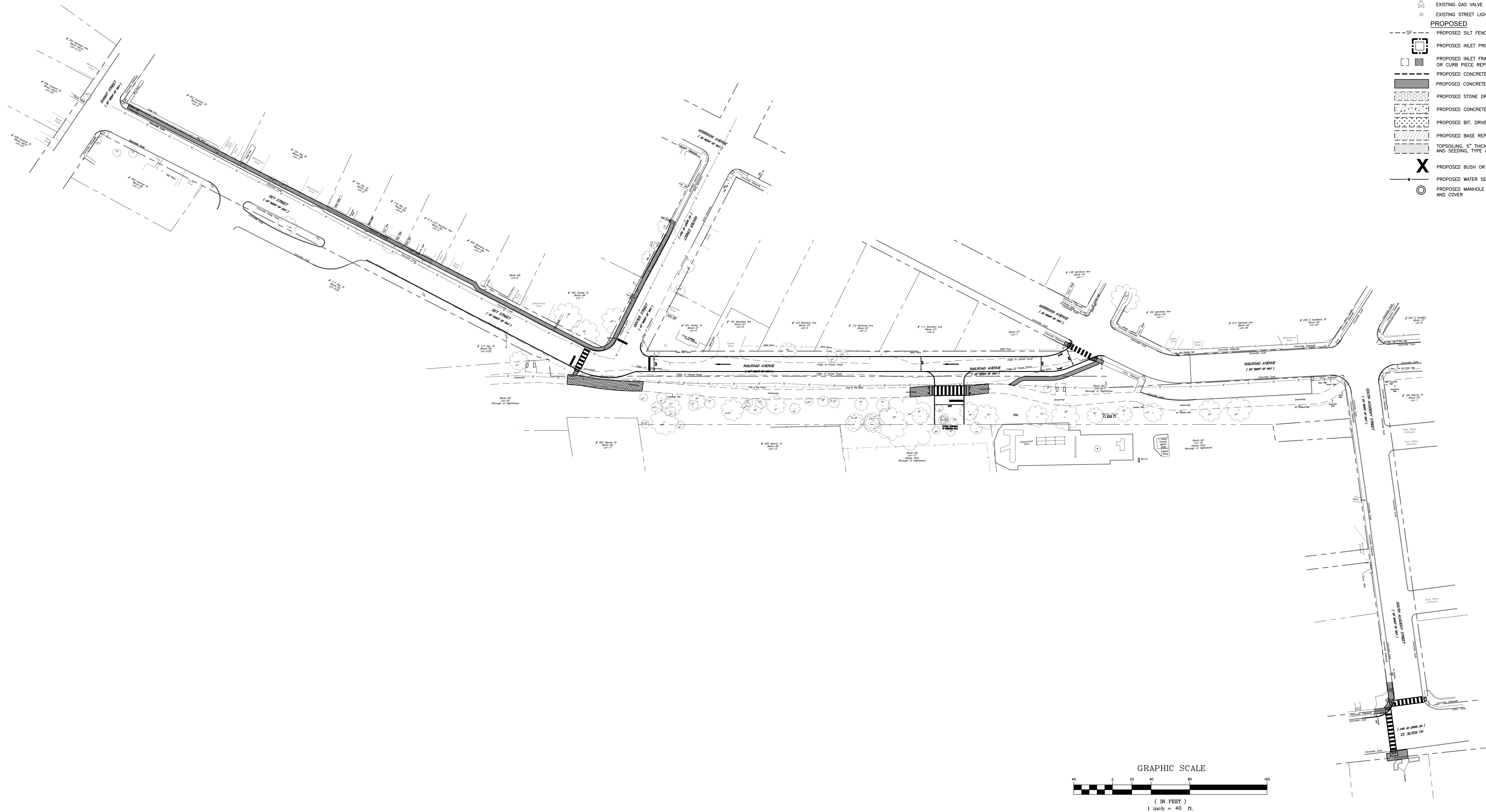
RAILROAD AVENUE — CONCEPT No. 1

IMPROVEMENTS TO
RAILROAD AVENUE AND
DEY STREET

BOROUGH OF HIGHTSTOWN, MERCER COUNTY, NEW JERSEY

FILE No.:	DESIGNED BY:
H1801	CC
DRAWN BY:	DRAWN BY:
SP	CC
DATE:	4/30/2021
SCALE:	1"=40'
DWG. No.:	SC1
SHEET No.:	

2 OF 4



LEGEND

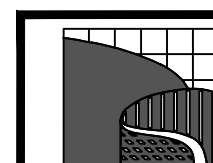
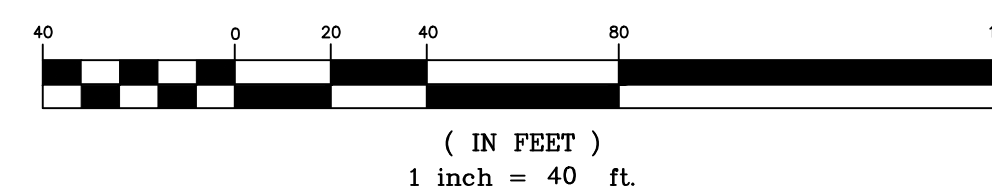
EXISTING

- EXISTING STREET ROW LINE
- EXISTING CONCRETE CURB
- EXISTING CONTOURS
- EXISTING SPOT ELEVATION
- EXISTING TREE
- EXISTING DRAINAGE PIPE
- EXISTING UTILITY POLE
- EXISTING PARKING LOT LIGHT
- EXISTING INLETS
- EXISTING WATER SERVICE
- EXISTING GAS SERVICE
- EXISTING OVERHEAD WIRES
- EXISTING FENCE
- EXISTING MANHOLE
- EXISTING WATER VALVE
- EXISTING GAS VALVE
- EXISTING STREET LIGHT

PROPOSED

- SF --- PROPOSED SILT FENCE
- PROPOSED INLET PROTECTION
- PROPOSED INLET FRAME, GRATE, OR CURB PIECE REPLACEMENT
- PROPOSED CONCRETE VERTICAL CURB
- PROPOSED CONCRETE SIDEWALK
- PROPOSED STONE DRIVEWAY REPAIR
- PROPOSED CONCRETE DRIVEWAY REPAIR
- PROPOSED BIT. DRIVEWAY REPAIR
- PROPOSED BASE REPAIR
- TOPSOILING, 5" THICK, FERTILIZING AND SEEDING, TYPE A-3
- X --- PROPOSED BUSH OR TREE REMOVAL
- PROPOSED WATER SERVICE
- PROPOSED MANHOLE FRAME AND COVER

GRAPHIC SCALE



Roberts
ENGINEERING GROUP LLC
Wisconsin Business Enterprise Certified

CERTIFICATE OF AUTHORIZATION: 24GA28159100

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TED W. PIVOVARNICK, PLS
LICENSED PROFESSIONAL LAND SURVEYOR
STATE OF NEW JERSEY LIC. No. 24G503586800

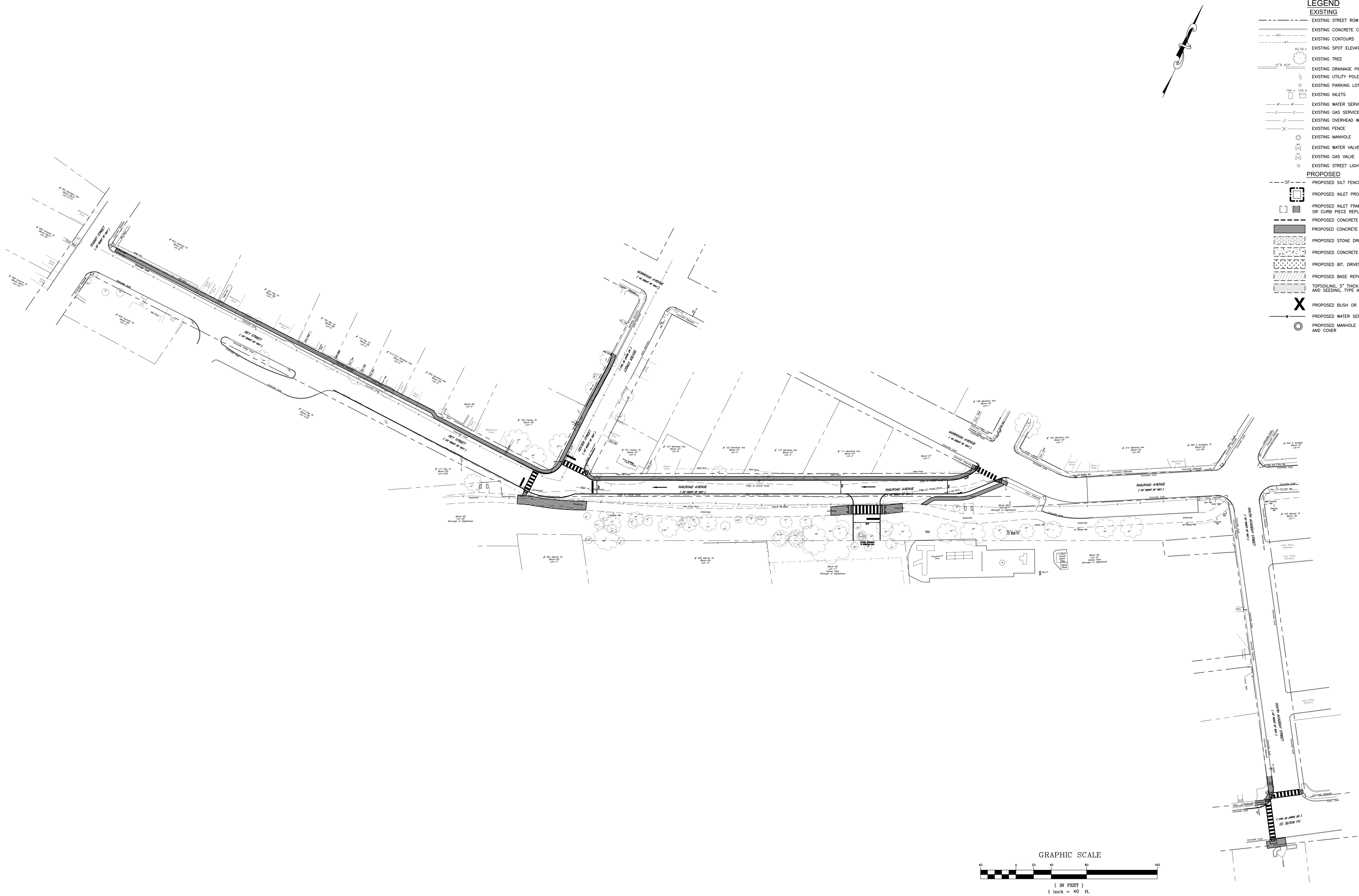
RAILROAD AVENUE - CONCEPT No. 2

IMPROVEMENTS TO
RAILROAD AVENUE AND
DEY STREET

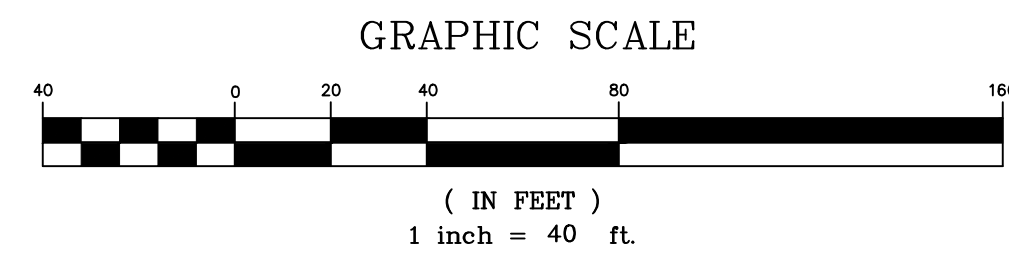
BOROUGH OF HIGHTSTOWN, MERCER COUNTY, NEW JERSEY

FILE No.:	DESIGNED BY:
H11801	CC
DRAWN BY:	DRAWN BY:
SP	CC
DATE:	4/30/2021
SCALE:	1"=40'
DWG. No.:	SC2
SHEET No.:	

3 OF 4



- LEGEND**
- EXISTING**
- EXISTING STREET ROW LINE
 - EXISTING CONCRETE CURB
 - EXISTING CONTOURS
 - EXISTING SPOT ELEVATION
 - EXISTING TREE
 - EXISTING DRAINAGE PIPE
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- PROPOSED**
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 Roberts ENGINEERING GROUP LLC Whisper Business Enterprise Certified CERTIFICATE OF AUTHORIZATION: 24GA2859100	1670 Whitehorse-Hamilton Square Rd. Hamilton, New Jersey 08690 609-586-1141 fax 609-586-1143 www.RobertsEngineeringGroup.com	RAILROAD AVENUE - CONCEPT No. 3	
	CARMELA ROBERTS, PE LICENSED PROFESSIONAL ENGINEER STATE OF NEW JERSEY LIC. No. 24GE03441900	TED W. PIVOVARNICK, PLS LICENSED PROFESSIONAL LAND SURVEYOR STATE OF NEW JERSEY LIC. No. 24GS03586800	IMPROVEMENTS TO RAILROAD AVENUE AND DEY STREET BOROUGH OF HIGHTSTOWN, MERCER COUNTY, NEW JERSEY
		FILE No.: H1801 DRAWN BY: CC DATE: 4/30/2021 SCALE: 1"=40' DWG. No.: 503 SHEET No.	DESIGNED BY: CC CHECKED BY: CC DATE: 4/30/2021 SCALE: 1"=40' DWG. No.: 503 SHEET No.

4 OF 4



Roberts
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www.RobertsEngineeringGroup.com

June 1, 2021

Mayor and Council
Borough of Hightstown
156 Bank Street
Hightstown, New Jersey 08520

Re: NJDOT Application for Safe Routes to Schools FY2022
Our File No.: H1604

Dear Mayor and Council:

Enclosed with this letter, please find the following:

1. Copy of a letter from NJDOT dated May 25, 2021 soliciting grant applications for the Safe Routes to School Program.

The NJ Department of Transportation has announced that it will be accepting applications for the Safe Routes to School (SRTS) grant program. Applications must be submitted on or before October 14, 2021. The SRTS grant program objectives are:

- To enable and encourage children, including those with disabilities, to walk and bicycle to school;
- To make bicycling and walking to school a safer and more appealing transportation alternative, thereby encouraging a healthy and active lifestyle from an early age; and
- To facilitate the development and implementation of projects and activities that will improve safety and reduce traffic, fuel consumption, and air pollution in the vicinity of New Jersey's primary and middle schools (Grades K-8).

Funding is available for infrastructure projects such as installation of sidewalks, crosswalks, bike lanes, multi-use paths, traffic calming measures, and other means to ensure the ease and safety of children walking or biking to school. Projects must be within 2-miles of primary and middle schools and must be endorsed by the School District. The Grace and Black Schools have a Travel Plan which highlights specific roads/neighborhoods that they will endorse for improvements.

This is the same grant program currently being used to fund the Stockton Street and Joseph Street sidewalks between Summit Street and Oak Lane. Should Council wish to move forward with a new application, I am recommending one of the following:

1. Stockton Street Roundabout at Oak Lane. A roundabout has been proposed by multiple agencies as a way to improve traffic flow and provide a safer route for pedestrians across Stockton Street. This project would have to be designed in consultation with the County Engineer.

2. Summit Street Sidewalk Improvements between First Avenue and Morrison Avenue. This would complete the sidewalk network between the Greenway and Stockton Street and would require removal of large trees.
3. Sidewalk Improvements at Hausser Avenue, Bennett Place, and Prospect Drive.
Grant funding has been received from the NJDOT to improve this neighborhood. If Council chooses to move forward with this SRTS application, the current grant could be used for curb and pavement improvements and sidewalks can be added under a future contract.

We are available to meet directly with the Complete Streets Committee to review any options or considerations that they may want to consider in the application.

We are prepared to move forward with preparation of the application as outlined above and request authorization at your next Council Meeting. Our fee to prepare the application will be at a cost not to exceed \$7,000.00

Should you have any questions, please do not hesitate to contact me.

Very truly yours,



Carmela Roberts, PE, CME
Borough Engineer

cc: Debra Sopronyi, RMC, QPA, CMR, Borough Administrator/Clerk
Peggy Riggio, RMC, CMR, Deputy Borough Administrator
Ken Lewis, Borough Superintendent of Public Works
Cameron Corini, PE, CME, Roberts Engineering Group, LLC
Kelly Pham, Roberts Engineering Group, LLC



State of New Jersey

DEPARTMENT OF TRANSPORTATION
P.O. Box 600
Trenton, New Jersey 08625-0600

PHILIP D. MURPHY
Governor

DIANE GUTIERREZ-SCACETTI
Commissioner

SHEILA Y. OLIVER
Lt. Governor



RECEIVED

MAY 28 2021

May 25, 2021

Re: Safe Routes to School
Request for Applications

Roberts Engineering Group, LLC

Dear Prospective Applicant:

On behalf of Governor Philip D. Murphy, I am pleased to announce that applications are now being accepted for the 2022 Safe Routes to School (SRTS) Program. The SRTS program is funded through the Federal Highway Administration's Federal Aid Program and is being administered by the New Jersey Department of Transportation (NJDOT), in partnership with the North Jersey Transportation Planning Authority (NJTPA), the Delaware Valley Regional Planning Commission (DVRPC), and the South Jersey Transportation Planning Organization (SJTPO).

The objectives of the SRTS Program are:

- To enable and encourage children, including those with disabilities, to walk and bicycle to school;
- To make bicycling and walking to school a safer and more appealing transportation alternative, thereby encouraging a healthy and active lifestyle from an early age; and
- To facilitate the development and implementation of projects and activities that will improve safety and reduce traffic, fuel consumption, and air pollution in the vicinity of New Jersey's primary and middle schools, (Grades K-8).

Projects must be located within two miles of a school that serves students in grades K-8. Funding for the 2022 SRTS Program will be available for the construction of infrastructure projects only. Infrastructure projects may include the installation of sidewalks, crosswalks, bike lanes, multi-use paths, traffic calming measures, and other means to ensure the ease and safety of children walking or biking to school.

For this solicitation, applicants may apply only for construction funds. Any municipality, school district, or county is eligible to apply for funding. Nonprofit organizations are not eligible as direct grant sub-recipients for SRTS funds unless they qualify through one of the eligible entity categories (e.g., where a nonprofit organization is a designated transit agency, school, or an entity responsible for the administration of local transportation safety programs).

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Nonprofit entities are eligible to partner with any eligible entity on an eligible project, if State or local requirements permit. The NJDOT has final authority to make a determination on the eligibility of an applicant.

In addition to the traditional grant criteria, for this solicitation, consideration will be given to applications that provide additional benefits to vulnerable members of our communities, including low-income residents, minorities, those with limited English proficiency, persons with disabilities, children and older adults. Census data for these categories will be used to determine if a project meets the equity criteria. Information regarding equity will be available through NJDOT's Local Aid Resource Center web site at:

<https://www.njdotlocalaidrc.com/equity>

Information about scheduling a one on one pre-submission meeting will be forthcoming on the website as well as dates for informational webinars about the Safe Routes to School Program.

As with all federally funded programs, the funds will be disbursed on a reimbursement basis. The award of SRTS grants will be contingent upon the recipient's ability to comply with all applicable federal financial management, project implementation, and oversight regulations. Before applying, applicants should assess their capability to comply with state and federal requirements for the administration of federal-aid highway grants set forth in Title 23 - Highways, and OMB requirements related to uniform administrative requirements, cost principles, and audit requirements for federal awards (2 CFR Part 200).

Public rights-of-way and facilities are required to be accessible for all users through the statutes regardless of funding source. Recipients of federal and state grants will be required to comply with the provisions of Title II of the Americans with Disabilities Act of 1990 (ADA) and Section 504 of the Rehabilitation Act of 1973.

Applications for the SRTS Program are due on or before October 14, 2021. Due to the extra challenges this year, the typical solicitation time has been extended to provide notification as this school year winds down, opportunity to advance an application in the summer, and additional time in the fall to finish the process. The October 14th deadline provides an additional 31 days for applicants to prepare and submit the application. Applications must be submitted online through NJDOT SAGE at:

<https://njsage.intelligrants.com/>

Additional information on the SRTS Program is available at:

<https://njdotlocalaidrc.com/federally-funded-programs/safe-routes-to-school>

I recommend that you consult your Local Aid District Office and your corresponding Metropolitan Planning Organization for assistance in preparing applications for this program. Contact information is included.

The Division of Local Aid offers a SRTS Design Assistance Program, which provides consultant engineering services to assist Local Public Agencies (LPAs) with the development of plans, specifications, and estimates for their SRTS projects. Recipients of the 2022 SRTS grant solicitation will be eligible to participate in the program. The program was developed by NJDOT as part of the Federal Highway Administration's Every Day Counts (EDC) initiative and is intended to shorten time, reduce costs, and improve quality in the delivery of NJDOT SRTS projects. Consultant costs for this program are paid by NJDOT and are not part of the grant amount if your LPA chooses to participate.

Please take advantage of this opportunity to improve safety for New Jersey's school children. Good luck with your application.

Sincerely,

A handwritten signature in cursive script, reading "Diane Gutierrez-Scaccetti".

Diane Gutierrez-Scaccetti
Commissioner

cc: Municipal Clerk
Municipal Engineer
County Engineer

Enclosure

New Jersey's Metropolitan Planning Organizations (MPOs)

North Jersey Transportation Planning Authority (NJTPA)

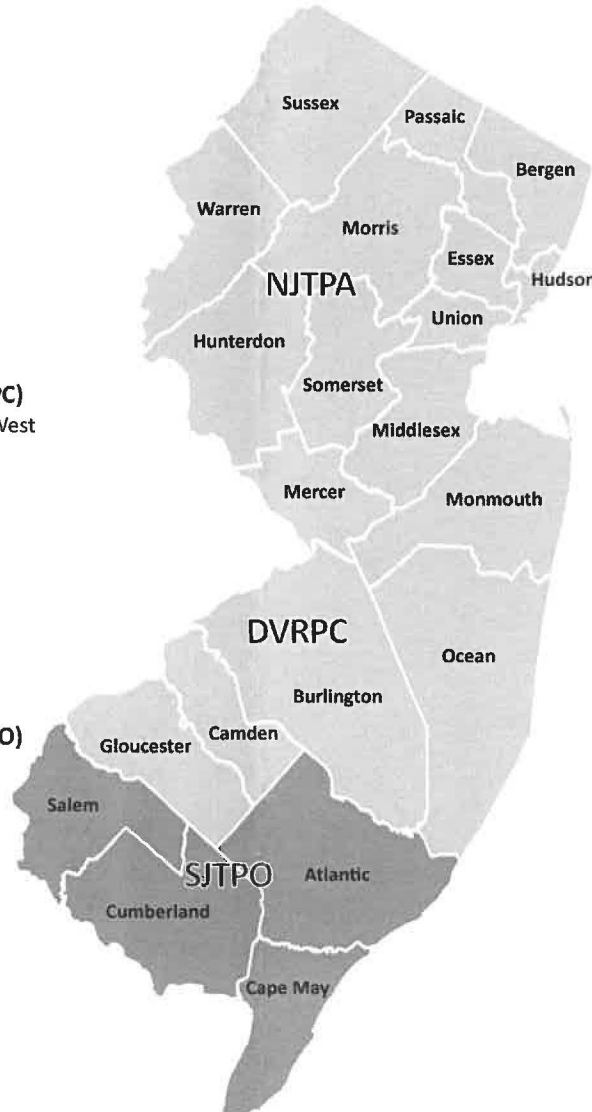
One Newark Center
17th Floor
Newark, NJ 07012
Phone: (973) 639-8400
Fax: (973) 639-1953
SRTS Contact: Eve Chamberlain
Email: echamberlain@njtpa.org

Delaware Valley Regional Planning Commission (DVRPC)

190 North Independence Mall West
8th Floor
Philadelphia, PA 19106
Phone: (215) 592-1800
Fax: (215) 592-9125
SRTS Contact: John Coscia Jr.
Email: jcosciajr@dvrpc.org

South Jersey Transportation Planning Organization (SJTPO)

782 South Brewster Road
Unit B6
Vineland, NJ 08360
Phone: (856) 794-1941
Fax: (856) 794-2549
SRTS Contact: Alan Huff
Email: ahuff@sjtpo.org



New Jersey Department of Transportation Local Aid and Economic Development

Main Office

1035 Parkway Avenue, PO Box 600
Trenton, NJ 08625-0600
Phone: 609.963.2021
Fax: 609.530.8044
Manager: David Bruccoleri

District 1, Mount Arlington

Roxbury Corporate Center
200 Stierli Court
Mount Arlington, NJ 07856
Phone: 973.810.9120
Fax: 973.601.6709
Manager: Adam Iervolino

District 2, Newark

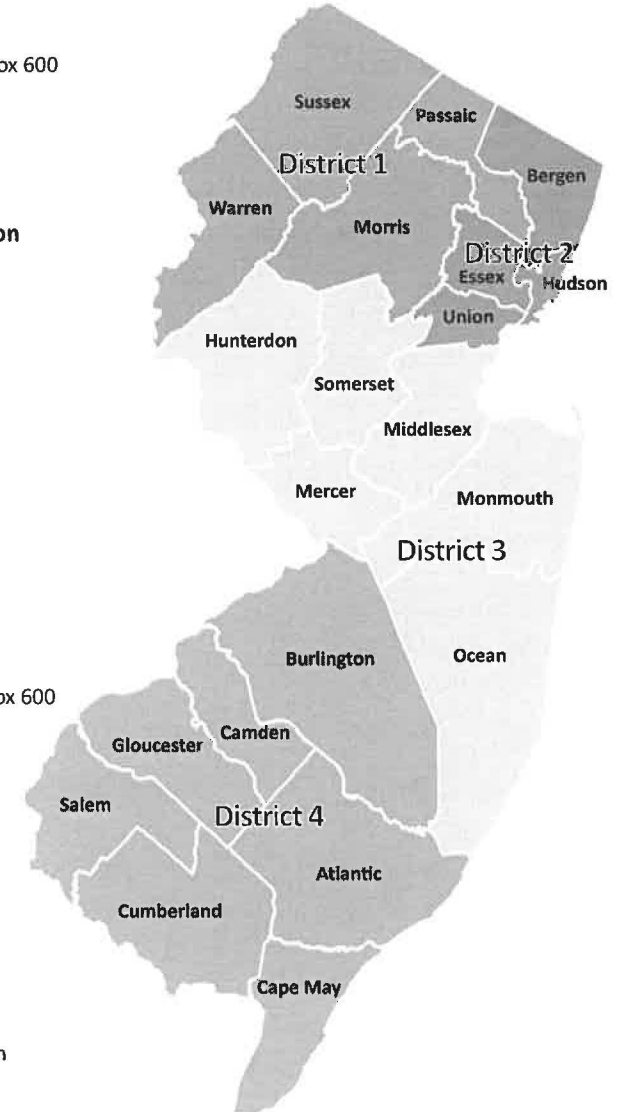
153 Halsey Street, 5th floor
Newark, NJ 07102
Phone: 973.877.1500
Fax: 973.648.4547
Manager: Eileen Schack

District 3, Trenton

1035 Parkway Avenue PO Box 600
Trenton, NJ 08625-0600
Phone: 609.963.2020
Fax: 609.530.8044
Manager: Deval Desai

District 4, Cherry Hill

One Executive Campus
Route 70 West, 3rd Floor
Cherry Hill, NJ 08002
Phone: 856.414.8414
Fax: 856.486.6771
Manager: Thomas Berryman



ORDINANCE 2021-07

BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY

AN ORDINANCE AMENDING AND SUPPLEMENTING CHAPTER 4, ENTITLED “LICENSING,” OF THE “REVISED GENERAL ORDINANCES OF THE BOROUGH OF HIGHTSTOWN, NEW JERSEY,” RELATING TO PEDDLERS, SOLICITORS AND CANVASSERS

WHEREAS, the existing licensing regulations of the Borough of Hightstown (the “Borough”) as pertains to peddlers, solicitors and canvassers are set forth in Chapter 4, entitled “Licensing,” of the “Revised General Ordinances of the Borough of Hightstown, New Jersey;” and

WHEREAS, the Mayor and Council wish to make certain revisions thereto relating to a resident’s right to privacy and quiet as pertains to peddlers, solicitors and canvassers.

NOW, THEREFORE, BE AND IT IS HEREBY ORDAINED, by the Borough Council of the Borough of Hightstown, in the County of Mercer and State of New Jersey, as follows:

Section 1. Chapter 4, entitled “Licensing,” Section 4-2, entitled “Peddlers”, and Section 4-3, entitled “Solicitors and Canvassers”, of the “Revised General Ordinances of the Borough of Hightstown, New Jersey,” are hereby amended and supplemented by adding the following:

DO NOT SOLICIT LIST

A. All residents of the Borough may register their name and address with the Borough Clerk together with a request to be placed on the “Do-Not-Solicit” list to be maintained by the Borough. The list shall register residents who do not wish to be approached at their residence or within the perimeter of their property by any peddler, solicitor or canvasser without exception.

B. All residents who have registered on the “Do-Not-Solicit” list may obtain from the Borough Clerk at no charge a sticker for display on their property warning that the property is on a No-Solicit list. Display of a sticker is not required for enforcement of the “Do-Not-Solicit” ban.

C. It shall be unlawful for a peddler, solicitor or canvasser to approach or seek personal contact with the occupant of any residence either at the residence or within the perimeter of the property if the residence is registered on an applicable “Do-Not-Solicit” list. All nonprofit, religious, or political groups canvassing exclusively door-to-door shall be exempt from the prohibitions of this section.

D. All peddlers, solicitors and canvassers shall be required to obtain the most current applicable “Do-Not-Solicit” list from the Borough Clerk when acquiring their license to operate.

E. Violation of this ordinance shall be a \$100 fine and revocation of the license to operate in the Borough. Revocation of the license shall be applicable to the company to which the license is issued and includes all employees working under same.

F. Residents shall remain on the Do-Not-Solicit list until they request to be removed or move from the registered address.

G. The Borough Clerk shall maintain the “Do-Not-Solicit” list and provide a current copy to all who receive a license as a peddler, solicitor or canvasser. The Clerk shall thereafter provide these individuals with updated copies of the lists upon request.

H. This ordinance shall not be applicable to non-profit and/or political groups

I. The Borough Clerk shall also maintain copies of the lists on the Borough website.

J. The Police Department shall be responsible for enforcement of this ordinance and the Borough Clerk shall forward copies of the lists and list updates to the Chief of Police for enforcement purposes.

Section 3. All other Ordinances or parts of Ordinances inconsistent herewith are hereby repealed to the extent of such inconsistency.

Section 4. This Ordinance shall become effective upon final passage and publication in accordance with the law.

Introduction: May 17, 2021

Adoption:

ATTEST:

DEBRA L. SOPRONYI
MUNICIPAL CLERK

LAWRENCE D. QUATTRONE
MAYOR

Resolution 2021-082

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

AUTHORIZING PAYMENT OF BILLS

WHEREAS, certain bills are due and payable as per itemized claims listed on the following schedules, which are made a part of the minutes of this meeting as a supplemental record;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown that the bills be paid on audit and approval of the Borough Administrator, the appropriate Department Head and the Treasurer in the amount of \$1,041,911.73 from the following accounts:

Current		\$944,323.87
W/S Operating		54,627.36
General Capital		132.00
Water/Sewer Capital		39,970.00
Grant		0.00
Trust		950.00
Unemployment Trust		0.00
Animal Control		96.00
Law Enforcement Trust		0.00
Tax Lien Trust		0.00
Public Defender Trust		0.00
Escrow		<u>1,812.50</u>
Total		<u>\$1,041,911.73</u>

CERTIFICATION

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on June 7, 2021.

Margaret Riggio
Deputy Borough Clerk

MANUAL TOTAL	\$803,318.65
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P.O. Type: All		Include Project Line Items: Yes		Open: N	Paid: N	Void: N			
Range: First		to Last		Rcvd: Y	Held: Y	Aprv: N			
Format: Detail without Line Item Notes				Bid: Y	State: Y	Other: Y	Exempt: Y		
Vendor #	Name								
PO #	PO Date	Description	Contract	PO Type		First	Rcvd	Chk/Void	1099
Item	Description	Amount	Charge Account	Acct Type	Description	Stat/Chk	Enc Date	Date	Invoice
AGFAR005 A.G. FARMS									
21-00514	05/03/21	NATURAL MULCH							
1	NATURAL MULCH	600.00	1-01-28-369-001-140	B	Landscape Maintenance	R	05/03/21	06/02/21	000013
Vendor Total:		600.00							
ACTIO010 ACTION UNIFORM CO, LLC									
21-00371	03/31/21	CLOTHING ALLOWANCE - ESPOSITO							
1	CLOTHING ALLOWANCE - ESPOSITO	256.00	1-01-25-240-001-043	B	Uniform Allowance/Leather Gds.	R	03/31/21	06/02/21	35740
Vendor Total:		256.00							
ACTIV005 ACTIVE911, INC.									
21-00627	05/28/21	AGENCY SUBSCRIPTION & UPGRADES							
1	AGENCY SUBSCRIPTION & UPGRADES	133.56	1-01-25-260-001-136	B	Medical Supplies	R	05/28/21	06/02/21	294427
Vendor Total:		133.56							
A0107 ANSELL GRIMM & AARON, PC									
21-00629	05/30/21	#466019;3/18/21/Redev Bank St							
1	#466019;3/18/21/Redev Bank St	17.50	3PRCLLC	P	Site Plan Application #2020-01	R	05/30/21	06/02/21	#466019
Vendor Total:		17.50							
A1014 APPROVED FIRE PROTECTION, INC.									
21-00517	05/03/21	CALIBRATE GAS METERS							
1	CALIBRATE GAS METERS	126.00	1-09-55-501-002-557	B	Plant Safety/Plant Security	R	05/03/21	06/02/21	IN00056287
Vendor Total:		126.00							

Vendor #	Name	PO #	PO Date	Description	Contract	PO Type	Stat/Chk	First	Rcvd	Chk/Void	1099
Item Description	Amount	Charge Account	Acct Type	Description	Enc Date	Date	Date	Invoice	Exc		
ATLAN015 ATLANTIC LINING CO., INC.											
21-00266	03/09/21	LAGOON LINER REPLACEMENT									
1 LAGOON LINER REPLACEMENT	39,900.00	C-08-55-959-000-542	B	2019-19 LAGOON LINER	R	03/09/21	06/02/21	1		N	
Vendor Total:	39,900.00										
CGPH0005 CGP&H											
21-00560	05/12/21	AFFORDABLE HOUSING RES 2021-16									
1 AFFORDABLE HOUSING RES 2021-16	104.00	1-01-21-180-001-108	B	COAH Planning	R	05/12/21	06/02/21	40862		N	
Vendor Total:	104.00										
C0058 CINTAS CORPORATION #061											
21-00554	05/10/21	UNIFORM ADVANTAGE APRIL 2021									
1 INV 4080396727 4/1/21	64.00	1-09-55-501-002-507	B	Uniforms & Safety Equipment	R	05/10/21	06/02/21	4080396727		N	
2 INV 4081056145 4/9/21	95.50	1-09-55-501-002-507	B	Uniforms & Safety Equipment	R	05/10/21	06/02/21	4081056145		N	
3 INV 4081716261 4/16/21	68.79	1-09-55-501-002-507	B	Uniforms & Safety Equipment	R	05/10/21	06/02/21	4081716261		N	
4 INV 4082374939 4/23/21	61.37	1-09-55-501-002-507	B	Uniforms & Safety Equipment	R	05/10/21	06/02/21	4082374939		N	
5 INV 4083030302 4/30/21	61.37	1-09-55-501-002-507	B	Uniforms & Safety Equipment	R	05/10/21	06/02/21	4083030302		N	
	351.03										
Vendor Total:	351.03										
CLARK005 CLARKE CATON HINTZ											
21-00546	05/06/21	#80288 & #80289 - April 2021									
1 #80288; 4/16/21Housing Plan	268.75	1-01-21-180-001-108	B	COAH Planning	R	05/06/21	06/02/21	#80288		N	
2 #80289-March PB Mtg./Corresp.	895.15	1-01-21-180-001-105	B	General Planning-Consulting	R	05/06/21	06/02/21	#80289		N	
	1,163.90										
21-00631	05/30/21	#80598, 5/15/2021;3PRC, LLC									
1 #80598, 5/15/2021;3PRC, LLC	220.00	3PRCLLC	P	Site Plan Application #2020-01	R	05/30/21	06/02/21	80598		N	
21-00632	05/30/21	#80597 & #80596; 5/14/2021									
1 Attend April 12, 2021 PB Mtg.	170.00	0-01-21-180-001-105	B	General Planning-Consulting	R	05/30/21	06/02/21	#80597		N	

Vendor #	Name											
PO #	PO Date	Description	Contract	PO Type			First	Rcvd	Chk/Void		1099	
Item	Description		Amount	Charge Account	Acct Type	Description	Stat/Chk	Enc Date	Date	Date	Invoice	Excl
CLARK005 CLARKE CATON HINTZ Continued												
21-00632	05/30/21	#80597 & #80596; 5/14/2021	Continued									
2		#80596-Zoning Ordinance Amend.	42.50	0-01-21-180-001-105	B	General Planning-Consulting	R	05/30/21	06/02/21		80596	N
			212.50									
		Vendor Total:	1,596.40									
COMCA010 COMCAST												
21-00634	06/01/21	INV 122782718 5/15/21	HPD									
1	INV	122782718 5/15/21	HPD	195.30	1-01-20-140-001-060	B Internet Services and Web Services	R	06/01/21	06/02/21		122782718	N
		Vendor Total:	195.30									
COMCA005 COMCAST BUSINESS												
21-00578	05/19/21	8499 05 243 0034100 413	MERCER									
1	8499	05 243 0034100 413	MERCER	168.35	1-01-20-140-001-060	B Internet Services and Web Services	R	05/19/21	06/02/21		499052430034100	N
		Vendor Total:										
21-00637	06/01/21	8499 05 243 0051047	OAK LN									
1	8499	05 243 0051047	OAK LN	109.57	1-09-55-501-002-545	B Internet Services	R	06/01/21	06/02/21		499052430051047	N
		Vendor Total:	277.92									
C0087 CUSTOM BANDAG, INC												
21-00464	04/19/21	HPD ELECTRICITY 3/3/21-4/7/21										
1	HPD	ELECTRICITY 3/3/21-4/7/21	621.89	1-01-31-430-001-071	B	Electric-Borough Hall	R	04/19/21	06/02/21		MARCH 2021	N
		Vendor Total:										
21-00584	05/19/21	TIRES FOR 10A - GARBAGE TRUCK										
1	INV	80184274	404.38	1-01-26-305-001-034	B	Motor Vehicle Parts & Access.	R	05/19/21	06/02/21		80184274	N
		Vendor Total:	1,026.27									
DAVID010 D.R. CORDELL & ASSOCIATES, INC												
21-00336	03/23/21	QUOTE #13369										
1	LOAD TEST TO CERTIFY FOR CM		800.00	1-09-55-501-002-503	B	Sewer Plant Maintenance	R	03/23/21	06/02/21		15907	N
		Vendor Total:	800.00									

Vendor # Name											
PO #	PO Date	Description	Contract Amount	PO Type Charge Account	Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
DRAEG005 DRAEGER, INC.											
21-00604	05/25/21	ALCOTEST SUPPLIES									
1		ALCOTEST SUPPLIES	120.00	1-01-25-240-001-116	B Traffic Bureau	R	05/25/21	06/02/21		5951274324	N
Vendor Total:			120.00								
E0576 EAST WINDSOR REGIONAL SCHOOL											
21-00561	05/13/21	APRIL 2021 FUEL INVOICE									
1	APRIL 2021	FUEL USE - FIRE	417.34	1-01-31-460-001-166	B Motor Fuel - Fire Dept.	R	05/13/21	06/02/21		APRIL 2021	N
2	APRIL 2021	FUEL USE - POLICE	1,267.61	1-01-31-460-001-145	B Motor Fuel - Police	R	05/13/21	06/02/21		APRIL 2021	N
3	APRIL 2021	FUEL USE - 1ST AID	174.69	1-01-31-460-001-148	B Motor Fuel - Emergency Medical	R	05/13/21	06/02/21		APRIL 2021	N
4	APRIL 2021	FUEL USE - GARBAGE	1,209.42	1-01-31-460-001-147	B Motor Fuel - Public Works	R	05/13/21	06/02/21		APRIL 2021	N
5	APRIL 2021	FUEL USE - STREETS	908.51	1-01-31-460-001-147	B Motor Fuel - Public Works	R	05/13/21	06/02/21		APRIL 2021	N
6	APRIL 2021	FUEL USE - PARKS	145.33	1-01-31-460-001-147	B Motor Fuel - Public Works	R	05/13/21	06/02/21		APRIL 2021	N
7	APRIL 2021	FUEL USE - WATER	192.14	1-09-55-501-001-512	B Motor Fuel	R	05/13/21	06/02/21		APRIL 2021	N
8	APRIL 2021	FUEL USE - CONSTRUC	26.85	1-01-31-460-001-151	B MOTOR FUEL-CONSTRUCTION DEPARTMENT	R	05/13/21	06/02/21		APRIL 2021	N
9	APRIL 2021	FUEL FACILITY FEE	120.00	1-01-31-460-001-144	B Upgrades to Fueling Facility	R	05/13/21	06/02/21		APRIL 2021	N
10	APRIL 2021	FUEL USE - SEWER	108.79	1-09-55-501-002-512	B Motor Fuel	R	05/13/21	06/02/21		APRIL 2021	N
			4,570.68								
Vendor Total:			4,570.68								
EMERG020 EMERGENCY EDUCATION &											
21-00571	05/13/21	CEVO 4 CLASSES 5/26/21									
1		CEVO 4 CLASSES 5/26/21	150.00	1-01-25-260-001-042	B EDUCATION & TRAINING	R	05/13/21	06/02/21		5/10/21	N
Vendor Total:			150.00								
B0966 ERB'S GARAGE INC											
21-00239	03/05/21	BRAKE CHAMBER ON VOLVO									
1		BRAKE CHAMBER ON VOLVO	269.95	1-01-26-305-001-034	B Motor Vehicle Parts & Access.	R	03/05/21	06/02/21		14774	N
Vendor Total:			269.95								

Vendor #	Name	PO #	PO Date	Description	Contract	PO Type	Stat/Chk	First	Rcvd	Chk/Void	1099	
Item	Description	Amount	Charge	Account	Acct	Type	Description	Enc	Date	Date	Invoice	Excl
E0054	ERIC M. BERNSTEIN & ASSOC.,LLC											
21-00574	05/14/21	LABOR GENERAL INV 70211										
1	LABOR GENERAL INV 70211 4/2021	499.50	1-01-20-155-001-031	B Labor,Personnel & Union Council	R	05/14/21	06/02/21		70211			N
Vendor Total:		499.50										
Q0176	EUROFINS QC, LLC											
21-00314	03/18/21	WATER ANALYSIS										
1	INV 6300010280 WATER ANALYSIS	272.00	1-09-55-501-001-532	B Outside Testing/Labs	R	03/18/21	06/02/21		6300010280			N
21-00332	03/23/21	WATER ANALYSIS										
1	INV 2022530 - WATER ANALYSIS	200.00	1-09-55-501-001-532	B Outside Testing/Labs	R	03/23/21	06/02/21		2022530			N
21-00390	04/07/21	WATER ANALYSIS										
1	INV 20227123 - WATER ANALYSIS	200.00	1-09-55-501-001-532	B Outside Testing/Labs	R	04/07/21	06/02/21		2022712			N
21-00589	05/19/21	WATER ANALYSIS										
1	INV 6300012225 -WATER ANALYSIS	272.00	1-09-55-501-001-532	B Outside Testing/Labs	R	05/19/21	06/02/21		6300012225			N
Vendor Total:		944.00										
FIREA005	FIRE APPARATUS REPAIR, INC.											
21-00580	05/19/21	REPAIR FLASHING LIGHTS										
1	REPAIR FLASHING LIGHTS ON	166.25	1-01-25-252-002-121	B Preventive Maintenance	R	05/19/21	06/02/21		16237			N
2	FLASHER 588-2 E-ONE 1301	15.00	1-01-25-252-002-121	B Preventive Maintenance	R	05/19/21	06/02/21		16237			N
		181.25										
Vendor Total:		181.25										
F1183	FRANK GENDRON											
21-00566	05/13/21	REIMBURSEMENT - GENDRON										
1	REIMBURSEMENT - GENDRON	16.48	1-01-25-240-001-036	B Office Supplies & Equipment	R	05/13/21	06/02/21		818101200217092			N
Vendor Total:		16.48										

Vendor #	Name	PO #	PO Date	Description	Contract	PO Type	Stat/Chk	First	Rcvd	Chk/Void	1099
Item	Description	Amount	Charge Account	Acct Type	Description	Stat/Chk	Enc Date	Date	Date	Invoice	Exc
GENER010 GENERAL DYNAMICS ORDANCE &											
21-00602	05/25/21 TRAINING - DOELL										
1	TRAINING - DOELL	320.00	1-01-25-240-001-042	B	Education & Training	R	05/25/21	06/02/21		50001384	N
Vendor Total:		320.00									
G1077 GEORGE S. COYNE CO., INC.											
21-00065	02/01/21 SODIUM BICARBONATE RES 20-239		B								
5 INV	357319 4-21-21 SOD BICARB	2,314.40	1-09-55-501-002-552	B	Sodium Bicarbonate	R	02/01/21	06/02/21		357319	N
6 INV	359450 5-21-21 SODIUM BI	2,314.40	1-09-55-501-002-552	B	Sodium Bicarbonate	R	04/26/21	06/02/21		359450	N
		4,628.80									
21-00066	02/01/21 LIME HI-CALC HYDRATED AWWTP		B								
4 INV	359449 5/21/21 LIME HICALC	1,127.50	1-09-55-501-002-553	B	Calcium Hydroxide (Lime)	R	02/01/21	06/02/21		359449	N
21-00067	02/02/21 LIME HI-CALC HYDRATED WTP		B								
7 INV	358294 LIME HI CALC 5/4/21	1,691.25	1-09-55-501-001-527	B	Calcium Hydroxide - Lime	R	04/19/21	06/02/21		358294	N
8 INV	359451 LIME HI CALC5/21/21	1,691.25	1-09-55-501-001-527	B	Calcium Hydroxide - Lime	R	05/10/21	06/02/21		359451	N
		3,382.50									
21-00147	02/11/21 LIQUID CHLORINE RES 2020-231		B								
3 INV	356786 4/13/21 CHLORINE	822.30	1-09-55-501-001-526	B	Chlorine	R	02/11/21	06/02/21		356786	N
4 INV	359453 5/21/21 CHLORINE	822.30	1-09-55-501-001-526	B	Chlorine	R	02/11/21	06/02/21		359453	N
		1,644.60									
21-00148	02/11/21 FLUOROSILICIC ACID (FLUORIDE)		B								
6 INV	358295 DATED 5/4/21	950.92	1-09-55-501-001-528	B	Fluorosilic Acid-	R	02/11/21	06/02/21		358295	N
Vendor Total:		11,734.32									
H0048 HIGHTS REALTY LLC											
21-00527	05/03/21 MAY 2021 HPD RENT										
1	MAY 2021 HPD RENT	4,668.70	1-01-26-310-001-025	B	Building Rental	R	05/03/21	06/02/21		MAY 2021	N
Vendor Total:		4,668.70									

Vendor #	Name
PO #	PO Date Description Contract PO Type
Item Description	Amount Charge Account Acct Type Description Stat/chk First Rcvd Chk/Void Invoice 1099 Exc
H1100	HOME DEPOT CREDIT SERVICES
21-00582	05/19/21 APRIL/MAY 2021 INVOICES
1 INV 5512057 - SHACKLE/SOCKET	38.55 1-01-25-240-001-116 B Traffic Bureau R 05/19/21 06/02/21 5512057 N
2 INV 3526738 - COUPLINGS/PIPE	16.83 1-01-28-369-001-140 B Landscape Maintenance R 05/19/21 06/02/21 3526738 N
3 INV 7040896 - TOOLS/TAPE/HOOKS	74.90 1-01-25-240-001-036 B Office Supplies & Equipment R 05/19/21 06/02/21 7040896 N
4 INV 7040896 - SHACKLE/CABLE	54.56 1-01-25-240-001-116 B Traffic Bureau R 05/19/21 06/02/21 7040896 N
5 INV 1614319 - SPRINKLER/TOOLS	17.62 1-01-28-369-001-140 B Landscape Maintenance R 05/19/21 06/02/21 1614319 N
6 INV 1614336 - SILICONE/GLUE	36.68 1-09-55-501-002-503 B Sewer Plant Maintenance R 05/19/21 06/02/21 1614336 N
7 INV 0614403 - SCREWS/GLUE/POLE	66.23 1-09-55-501-002-503 B Sewer Plant Maintenance R 05/19/21 06/02/21 0614403 N
	305.37
Vendor Total:	305.37
J0378	J.W. KENNEDY & SON INC WELDING
21-00529	05/05/21 MONTHL CYLINDER RENTAL
1 MONTHL CYLINDER RENTAL	12.00 1-01-26-290-001-050 B DPW Work Equipment R 05/05/21 06/02/21 R9194 N
Vendor Total:	12.00
J0257	JCP&L
21-00576	05/14/21 100 029 000 310 156 BANK ST
1 100 029 000 310 156 BANK ST	265.30 1-01-31-430-001-071 B Electric-Borough Hall R 05/14/21 06/02/21 95626482650 N
Vendor Total:	265.30
J0258	JCP&L (STREET LIGHTING)
21-00612	05/27/21 ACCT 724 & 765 DATED 5/19/21
1 100 011 415 724 STREET LIGHT	370.03 1-01-31-435-001-075 B Street Lighting R 05/27/21 06/02/21 95088048999 N
2 100 011 415 765 STREET LIGHT	1,685.88 1-01-31-435-001-075 B Street Lighting R 05/27/21 06/02/21 95088049000 N
	2,055.91
Vendor Total:	2,055.91
JSHIN005	JSH INTERNATIONAL, LLC
21-00598	05/24/21 30 DAY BAE SUPPLY
1 30 DAY SUPPLY BAE	675.00 1-09-55-501-002-524 B BAE Digester R 05/24/21 06/02/21 1459 N
Vendor Total:	675.00

Vendor # Name	PO #	PO Date	Description	Contract	PO Type	Stat/Chk	First	Rcvd	Chk/Void	1099
Item Description	Amount	Charge	Account	Acct Type Description	Enc	Date	Date	Date	Invoice	Excl
KRYST005 KRYSTEN SCHMELZER										
21-00626 05/28/21 IMPACT THEATER DIRECTOR										
1 IMPACT THEATER DIRECTOR	750.00	T-12-56-286-000-885	B CULTURAL ARTS/SHAKESPEARE IN THE PARK	R	05/28/21	06/02/21		5/21/21		N
Vendor Total:	750.00									
L0037 LINCOLN FINANCIAL GROUP										
21-00577 05/19/21 JUNE 2021 LIFE INSURANCE										
1 JUNE 2021 LIFE INSURANCE	299.64	1-01-23-210-003-115	B Medical Ins-Emp1 Grp Health	R	05/19/21	06/02/21		JUNE 2021		N
2 JUNE 2021 LIFE INSURANCE	5.91	1-01-23-210-003-115	B Medical Ins-Emp1 Grp Health	R	05/19/21	06/02/21		JUNE 2021		N
3 JUNE 2021 LIFE INSURANCE WTP	18.16	1-09-55-501-001-514	B INSURANCE	R	05/19/21	06/02/21		JUNE 2021		N
4 JUNE 2021 LIFE INSURANCE AWWTP	72.64	1-09-55-501-002-514	B Insurance	R	05/19/21	06/02/21		JUNE 2021		N
	396.35									
Vendor Total:	396.35									
MADEL005 MADELYN ELIZABETH STRICKLAND										
21-00639 06/02/21 STAGE & PRODUCTION MGMT										
1 STAGE & PRODUCTION MGMT	200.00	T-12-56-286-000-885	B CULTURAL ARTS/SHAKESPEARE IN THE PARK	R	06/02/21	06/02/21		4/8/21		N
Vendor Total:	200.00									
M1076 MCMANIMON, SCOTLAND & BAUMANN										
21-00630 05/30/21 #179578,3/23/#180369,4/22/2021										
1 #179578, 3/23-Bank St. Redevel	637.50	3PRCLLC	P Site Plan Application #2020-01	R	05/30/21	06/02/21		179578		N
2 #180369,4/22/21 Bank St. Redev	937.50	3PRCLLC	P Site Plan Application #2020-01	R	05/30/21	06/02/21		180369		N
	1,575.00									
Vendor Total:	1,575.00									
M0180 MCMASTER-CARR										
21-00518 05/03/21 CIRCULAR SAW BLADE										
1 CIRCULAR SAW BLADE ALUM 7 1/4"	75.22	1-09-55-501-002-503	B Sewer Plant Maintenance	R	05/03/21	06/02/21		57862072		N
2 9/16" X 12 HEX HEAD	15.52	1-09-55-501-002-503	B Sewer Plant Maintenance	R	05/03/21	06/02/21		57862072		N

Vendor #	Name										
PO #	PO Date	Description	Contract	PO Type		First	Rcvd	Chk/Void		1099	
Item	Description	Amount	Charge Account	Acct Type	Description	Stat/Chk	Enc Date	Date	Date	Invoice	Excl
M0180 MCMaster-CARR Continued											
21-00518	05/03/21	CIRCULAR SAW BLADE	Continued								
3	SHIPPING	13.53	1-09-55-501-002-503	B	Sewer Plant Maintenance	R	05/14/21	06/02/21		57862072	N
		104.27									
Vendor Total:		104.27									
M0256 MERCER CO IMPROVEMENT AUTH											
21-00587	05/19/21	APRIL 2021 TIPPING									
1	APRIL 2021 TIPPING	20,287.30	1-01-32-465-001-165	B	Landfill Solid Waste Disposal-MCIA	R	05/19/21	06/02/21		APRIL 2021	N
2	APRIL 2021 RECYCLING TAX	529.23	1-01-43-496-001-174	B	Recycling Tax	R	05/19/21	06/02/21		APRIL 2021	N
		20,816.53									
Vendor Total:		20,816.53									
M0536 MGL PRINTING SOLUTIONS											
21-00611	05/27/21	TAX BILLS INVOICE 180596									
1	TAX BILLS ORIGINAL	145.00	1-01-20-145-001-023	B	Tax Bill/Notice Printing	R	05/27/21	06/02/21		180596	N
2	TAX BILLS ADVICE	145.00	1-01-20-145-001-023	B	Tax Bill/Notice Printing	R	05/27/21	06/02/21		180596	N
3	SHIPPING	47.00	1-01-20-145-001-023	B	Tax Bill/Notice Printing	R	05/27/21	06/02/21		180596	N
		337.00									
Vendor Total:		337.00									
M0127 MONMOUTH COUNTY											
21-00583	05/19/21	APRIL 2021 ROOSEVELT TIPPING									
1	APRIL 2021 ROOSEVELT TIPPING	4,256.46	1-01-43-513-001-171	B	Borough of Roosevelt-Tipping Fees	R	05/19/21	06/02/21		APRIL 2021	N
Vendor Total:		4,256.46									
N0275 NJ LEAGUE OF MUNICIPALITIES											
21-00537	05/05/21	Employment Ad for Operator									
1	Jobline Ad for AWWTP Operator	115.00	1-01-20-100-001-199	B	Miscellaneous	R	05/05/21	06/02/21		DB14985	N
Vendor Total:		115.00									

Vendor # Name											
PO #	PO Date	Description	Contract	PO Type		First	Rcvd	Chk/Void		1099	
Item	Description	Amount	Charge Account	Acct Type	Description	Stat/Chk	Enc Date	Date	Date	Invoice	Exc
NORTH005 NORTH AMER. PIPELINE SVCS, LLC											
21-00248	03/05/21	8 HOUR DAY T/V SEWER LINE									
1	8 HOUR DAY T/V SEWER LINE	1,450.00	1-09-55-501-002-537		B Sewer Main Cleaning & Testing	R	03/05/21	06/02/21		303752	N
Vendor Total:		1,450.00									
00019 O'BRIEN CONSULTING SERVICES											
20-01343	10/22/20	HPD UPGRADES									
1	HPD UPGRADES	650.00	0-01-25-240-001-119		B Community Policing	R	10/22/20	06/02/21		215630	N
21-00416 04/09/21 MONTHLY IT SERVICE APRIL 2021											
1	MONTHLY IT SERVICE APRIL 2021	900.00	1-01-25-240-001-029		B Maint. Contracts - Other	R	04/09/21	06/02/21		21-5552	N
2	MONTHLY IT SERVICE APRIL 2021	250.00	1-01-25-240-001-029		B Maint. Contracts - Other	R	04/09/21	06/02/21		21-5552	N
3	MONTHLY IT SERVICE APRIL 2021	8.50	1-01-25-240-001-029		B Maint. Contracts - Other	R	04/09/21	06/02/21		21-5552	N
		1,158.50									
Vendor Total:		1,808.50									
00050 ONE CALL CONCEPT INC											
21-00533	05/05/21	APRIL 2021 ONE CALL MESSAGES									
1	APRIL 2021 ONE CALL MESSAGES	58.63	1-09-55-501-001-535		B Hydrants and Line Repair	R	05/05/21	06/02/21		1045084	N
Vendor Total:		58.63									
P0005 PARIS AUTOMOTIVE SUPPLY											
21-00436	04/15/21	MAR 2018 INVOICES									
1	MAR 2021 INVOICES	440.40	1-01-26-290-001-034		B Motor Vehicle Parts & Access.	R	04/15/21	06/02/21		MAR 2021	N
Vendor Total:		440.40									
P0275 POWER DMS INC											
21-00593	05/24/21	ANNUAL SUBSCRIPTION									
1	ANNUAL SUBSCRIPTION	3,694.58	1-01-25-240-001-029		B Maint. Contracts - Other	R	05/24/21	06/02/21		INV-6876	N
Vendor Total:		3,694.58									

June 2, 2021
04:12 PM

Borough of Hightstown
Bill List By Vendor Name

Page No: 11
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Vendor #	Name	PO #	PO Date	Description	Amount	Contract Charge	PO Type Account	Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
PROFA005	PRO-FAST, INC.													
21-00591	05/19/21	PULL TEST ON GARAGE ROOF												
1	QUOTE 045946	PULL TEST GARAGE	1,000.00	1-01-26-310-001-024		B Building Maintenance	R	05/19/21	06/02/21			195307		N
Vendor Total:				1,000.00										
P0044	PSE&G													
21-00614	05/27/21	ENERGY BILLS DATED 5/18/21												
1	66 759 467 06	140 N. MAIN ST	20.67	1-01-31-446-001-143		B Gas/Heat - Fire House	R	05/27/21	06/02/21			6056604983992		N
2	75 235 176 09	415 MERCER ST	20.09	1-01-31-446-001-070		B Gas Heat - Borough Hall	R	05/27/21	06/02/21			602607980965		N
3	65 503 262 06	168 BANK ST	79.76	1-01-25-260-001-073		B Natural Gas Heat	R	05/27/21	06/02/21			604106049064		N
4	66 878 908 08	156 BANK ST	30.84	1-01-31-446-001-070		B Gas Heat - Borough Hall	R	05/27/21	06/02/21			605405356914		N
5	65 039 876 09	1ST AVE W TOWER	18.20	1-09-55-501-001-505		B Gas Service	R	05/27/21	06/02/21			600907174172		N
6	74 199 082 06	232 MERCER ST	17.19	1-01-31-446-001-070		B Gas Heat - Borough Hall	R	05/27/21	06/02/21			600807186778		N
			186.75											
21-00615	05/27/21	MASTER ACCT 13 014 184 04 5/21												
1	7341583509	140 N. MAIN ST	153.61	1-01-31-446-001-143		B Gas/Heat - Fire House	R	05/27/21	06/02/21			503100087896		N
2	7341583606	148 N MAIN ST #R	118.83	1-01-31-446-001-070		B Gas Heat - Borough Hall	R	05/27/21	06/02/21			503100087896		N
3	7341583703	BANK ST	153.21	1-01-31-446-001-070		B Gas Heat - Borough Hall	R	05/27/21	06/02/21			503100087896		N
4	7341583800	OAK LN	1,313.05	1-09-55-501-002-505		B Gas Service	R	05/27/21	06/02/21			503100087896		N
			1,738.70											
Vendor Total:				1,925.45										
READY005	READY REFRESH BY NESTLE													
21-00368	03/31/21	DISTILLED WATER DEER PARK												
1	DISTILLED WATER DEER PARK		103.92	1-09-55-501-002-506		B Lab. Equipment & Supplies	R	03/31/21	06/02/21			5146474969		N
2	DELIVERY FEE		6.95	1-09-55-501-002-506		B Lab. Equipment & Supplies	R	03/31/21	06/02/21			5146474969		N
3	BOTTLE DEPOSIT		40.00	1-09-55-501-002-506		B Lab. Equipment & Supplies	R	05/07/21	06/02/21			5146474969		N
4	BOTTLE RETURN		45.00	1-09-55-501-002-506		B Lab. Equipment & Supplies	R	05/07/21	06/02/21			5146474969		N
			105.87											
Vendor Total:				105.87										
REDAR005	RED ARROW TECHNOLOGIES, LLC													
21-00638	06/01/21	MONTHLY TECH SUPPORT JUNE 2021												
1	MONTHLY TECH SUPPORT JUNE 2021		1,749.63	1-01-20-140-001-094		B Computer Service & Support	R	06/01/21	06/02/21			7468		N

Vendor #	Name	PO #	PO Date	Description	Contract	PO Type	Stat/Chk	First	Rcvd	Chk/Void	1099	
Item	Description	Amount	Charge	Account	Acct Type	Description	Enc	Date	Date	Date	Invoice	Excl
S1096 STAPLES BUSINESS ADVANTAGE												
21-00419 04/09/21 HPD OFFICE SUPPLIES												
1	HPD OFFICE SUPPLIES	21.88		1-01-25-240-001-036	B	Office Supplies & Equipment	R	04/09/21	06/02/21		3476518866	N
2	HPD OFFICE SUPPLIES	50.45		1-01-25-240-001-036	B	Office Supplies & Equipment	R	04/09/21	06/02/21		3476518866	N
3	HPD OFFICE SUPPLIES	2.37		1-01-25-240-001-036	B	Office Supplies & Equipment	R	04/09/21	06/02/21		3476518866	N
4	HPD OFFICE SUPPLIES	56.34		1-01-25-240-001-036	B	Office Supplies & Equipment	R	04/09/21	06/02/21		3476518866	N
5	HPD OFFICE SUPPLIES	24.52		1-01-25-240-001-036	B	Office Supplies & Equipment	R	04/09/21	06/02/21		3476518866	N
6	EMS VICTORY HANDHELD SPRAYER	699.00		1-01-25-260-001-080	B	Medical Equipment	R	04/12/21	06/02/21		3469144447	N
7	EMS VICTORY SPRAYER CREDIT	699.00		1-01-25-260-001-080	B	Medical Equipment	R	04/12/21	06/02/21		3469859022	N
		155.56										
21-00569 05/13/21 HPD OFFICE SUPPLIES												
1	HPD OFFICE SUPPLIES	35.37		1-01-25-240-001-036	B	Office Supplies & Equipment	R	05/13/21	06/02/21		3477020482	N
2	HPD OFFICE SUPPLIES	7.49		1-01-25-240-001-036	B	Office Supplies & Equipment	R	05/13/21	06/02/21		3477368005	N
3	HPD OFFICE SUPPLIES	71.52		1-01-25-240-001-036	B	Office Supplies & Equipment	R	05/13/21	06/02/21		3477020482	N
4	HPD OFFICE SUPPLIES	15.25		1-01-25-240-001-036	B	Office Supplies & Equipment	R	05/13/21	06/02/21		3477020482	N
5	HPD OFFICE SUPPLIES	19.49		1-01-25-240-001-036	B	Office Supplies & Equipment	R	05/13/21	06/02/21		3477020482	N
6	HPD OFFICE SUPPLIES	22.30		1-01-25-240-001-036	B	Office Supplies & Equipment	R	05/13/21	06/02/21		3477020482	N
7	HPD OFFICE SUPPLIES	228.76		1-01-25-240-001-036	B	Office Supplies & Equipment	R	05/13/21	06/02/21		3477209381	N
		400.18										
Vendor Total:		555.74										
R0537 STITCHES N INK												
21-00178 02/19/21 HPD FACE MASKS												
1	HPD FACE MASKS	162.50		1-01-25-240-001-119	B	Community Policing	R	02/19/21	06/02/21		15240	N
2	HPD FACE MASKS	162.50		1-01-25-240-001-119	B	Community Policing	R	02/19/21	06/02/21		15240	N
		325.00										
Vendor Total:		325.00										
T0060 TOWNSHIP OF ROBBINSVILLE												
21-00609 05/27/21 SHARED SVCS QTR 1 2021												
1	QTR 1 2021 COURT STAFF	37,866.76		1-01-20-176-000-199	B	Miscellaneous	R	05/27/21	06/02/21		1ST QTR 2021	N
2	QTR 1 2021 USE OF FACILITIES	18,000.00		1-01-26-310-001-025	B	Building Rental	R	05/27/21	06/02/21		QTR 1 2021	N
3	QTR 1 2021 ADMIN FEE	3,000.00		1-01-20-176-000-199	B	Miscellaneous	R	05/27/21	06/02/21		QTR 1 2021	N
4	QTR 1 2021 POSTAGE	470.79		1-01-20-176-000-022	B	Postage and Express Charges	R	05/27/21	06/02/21		QTR 1 2021	N
5	QTR 1 2021 LANGUAGE LINE	362.70		1-01-20-176-000-111	B	Interpretor/Outside Help	R	05/27/21	06/02/21		QTR 1 2021	N

Vendor #	Name											
PO #	PO Date	Description	Contract	PO Type			First	Rcvd	Chk/Void		1099	
Item	Description	Amount	Charge	Account	Acct Type	Description	Stat/Chk	Enc Date	Date	Date	Invoice	Excl
T0060 TOWNSHIP OF ROBBINSVILLE Continued												
21-00609	05/27/21	SHARED SVCS QTR 1 2021	Continued									
6	QTR 1 2021	EQUIPMENT & SUPPLIES	4,503.05	1-01-20-176-000-036	B	Office Supplies	R	05/27/21	06/02/21		QTR 1 2021	N
			64,203.30									
21-00640	06/02/21	2ND QTR 2021 EMS SHARED SVCS										
1	2ND QTR 2021	EMS SHARED SVCS	10,000.00	1-01-43-514-001-169	B	Emerg. Medical Serv.-Robbinsville	R	06/02/21	06/02/21		2ND QTR EMS2021	N
		Vendor Total:	74,203.30									
T01IC TREASURER STATE OF NEW JERSEY												
21-00585	05/19/21	COMPOST FACILITY FEE										
1	INV 210631360	COMPOST FACILITY	1,015.00	1-01-26-305-001-131	B	License, Fees and Permits	R	05/19/21	06/02/21		210631360	N
21-00599	05/24/21	DISCHARGE TO GROUND WATER PERM										
1	INV. 210564670		900.00	1-09-55-501-001-520	B	Permits & Fees	R	05/24/21	06/02/21		210564670	N
		Vendor Total:	1,915.00									
T0141 TREAT'S GARAGE												
21-00594	05/24/21	HPD VEHICLE TOW										
1	HPD VEHICLE TOW		150.00	1-01-26-315-001-131	B	Vehicle Maint. - Police	R	05/24/21	06/02/21		51733	N
		Vendor Total:	150.00									
U0144 UPS												
21-00610	05/27/21	INV 0000161Y33201 5/15/21										
1	ACCT 161Y33	PENTAIR FLOW	19.68	1-01-30-421-001-022	B	Postage & Express Charges	R	05/27/21	06/02/21		0000161Y33201	N
2	ACCT 161Y33	KATHY WORTLEMAN	7.34	1-01-30-421-001-022	B	Postage & Express Charges	R	05/27/21	06/02/21		0000161Y33201	N
			27.02									
		Vendor Total:	27.02									
V0275 V.E. RALPH & SON, INC.												
21-00570	05/13/21	MEDICAL SUPPLIES REQUEST051121										
1	EPINEPHRINE AUTOINJECTOR0.15MG		425.00	1-01-25-260-001-136	B	Medical Supplies	R	05/13/21	06/02/21		419951	N
2	DISP ORAL AIRWAY KIT		13.47	1-01-25-260-001-136	B	Medical Supplies	R	05/13/21	06/02/21		419951	N
3	PED NON-REBIRTHG MASK		13.75	1-01-25-260-001-136	B	Medical Supplies	R	05/13/21	06/02/21		419951	N

[illegible]

[illegible]

Vendor #	Name											
PO #	PO Date	Description	Contract	PO Type		First	Rcvd	Chk/Void		1099		
Item	Description	Amount	Charge Account	Acct Type	Description	Stat/Chk	Enc Date	Date	Date	Invoice	Excl	
W1122	WYCKOFF'S MILL ASSOCIATION											
21-00600	05/24/21 2019	MUNICIPAL REIMBURSEMENT										
1	STREET LIGHTING 2019	2,192.09	0-01-55-001-000-025	B	ACCOUNTS PAYABLE	R	05/24/21	06/02/21		2019 LIGHTING	N	
2	SNOW REMOVAL 2019	585.08	0-01-55-001-000-025	B	ACCOUNTS PAYABLE	R	05/24/21	06/02/21		SNOW 2019	N	
3	RECYCLING REIMBURSEMENT 2019	5,008.78	0-01-55-001-000-025	B	ACCOUNTS PAYABLE	R	05/24/21	06/02/21		RECYCLING 2019	N	
4	LEAF REIMBURSEMENT 2019	960.00	0-01-55-001-000-025	B	ACCOUNTS PAYABLE	R	05/24/21	06/02/21		LEAF 2019	N	
		8,745.95										
Vendor Total:		8,745.95										

Total Purchase Orders:	83	Total P.O. Line Items:	180	Total List Amount:	238,593.08	Total Void Amount:	0.00
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Totals by Year-Fund								
Fund Description	Fund	Budget Rcvd	Budget Held	Budget Total	Revenue Total	G/L Total	Project Total	Total
CURRENT FUND	0-01	9,608.45	0.00	9,608.45	0.00	0.00	0.00	9,608.45
CURRENT FUND	1-01	152,800.41	0.00	152,800.41	0.00	0.00	0.00	152,800.41
	1-09	33,389.72	0.00	33,389.72	0.00	0.00	0.00	33,389.72
	1-21	0.00	0.00	0.00	0.00	0.00	1,812.50	1,812.50
Year Total:		186,190.13	0.00	186,190.13	0.00	0.00	1,812.50	188,002.63
GENERAL CAPITAL	C-04	132.00	0.00	132.00	0.00	0.00	0.00	132.00
WATER/SEWER CAPITAL	C-08	39,900.00	0.00	39,900.00	0.00	0.00	0.00	39,900.00
Year Total:		40,032.00	0.00	40,032.00	0.00	0.00	0.00	40,032.00
TRUST OTHER - FUND #12	T-12	950.00	0.00	950.00	0.00	0.00	0.00	950.00
Total of All Funds:		236,780.58	0.00	236,780.58	0.00	0.00	1,812.50	238,593.08

Project Description	Project No.	Rcvd Total	Held Total	Project Total
Site Plan Application #2020-01	3PRCLLC	1,812.50	0.00	1,812.50
Total of All Projects:		<u>1,812.50</u>	<u>0.00</u>	<u>1,812.50</u>

Resolution 2021-083

BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY

APPOINTING AND AUTHORIZING AN AGREEMENT FOR PROFESSIONAL LEGAL SERVICES, SPECIAL COUNSEL – TIMOTHY J. MCNICHOLS (DASTI, MURPHY, MCGUCKIN, ULAKY, KOUTSOURIS & CONNORS)

WHEREAS, there exists the need for professional legal services, special counsel representation with respect to the municipal appeal filed in the matter of State v. Mary Beth Colvell; and

WHEREAS, the Borough Council wishes to appoint Timothy J. McNichols, Esq. of Dasti, Murphy, McGuckin, Ulaky, Koutsouris & Connors of Toms River, New Jersey as Special Counsel; and

WHEREAS, the cost for the proposed services shall be \$175.00 per hour; and

WHEREAS, funds for this purpose will be made available in the 2021 and future budgets as necessary; and,

WHEREAS, a forthcoming agreement will be in a form acceptable to the Borough Attorney; and

WHEREAS, the Local Public Contracts Law authorizes the awarding of a contract for “professional services” without public advertising for bids and bidding, provided that the Resolution authorizing the contract and the contract itself are available for public inspection in the office of the Municipal Clerk and that notice of the awarding of the contract be published in a newspaper of general circulation in the municipality; and

WHEREAS, it has been determined that the value of this contract may exceed \$17,500, and therefore the contract is also subject to the provisions of the State’s Local Unit Pay-to-Play Law, N.J.S.A. 19:44A-20.4, et seq.; and

WHEREAS, the term of this contract is for the completion of the municipal appeal filed in the matter of State v. Mary Beth Colvell; and

WHEREAS, this contract is intended to be awarded as a “non-fair and open contract” pursuant to and in accordance with the Local Unit Pay-to-Play Law;

WHEREAS, the firm of Dasti, Murphy, McGuckin, Ulaky, Koutsouris & Connors. has completed and submitted a Business Entity Disclosure Certification pursuant to the Local Unit Pay-to-Play law (specifically, at N.J.S.A. 19:44A-20.8), and has further submitted a certification that the firm is in compliance with the Borough’s own Pay-to-Play ordinance (Section 2-59 of the *Revised General Ordinances of the Borough of Hightstown*);

NOW, THEREFORE, BE AND IT IS HEREBY RESOLVED, by the Borough Council of the Borough of Hightstown, in the County of Mercer and State of New Jersey, as follows:

1. That the Mayor is authorized to execute and the Borough Clerk to attest an Agreement between the Borough of Hightstown and Timothy J. McNichols. regarding the above-referenced professional legal services, as set forth herein.

2. That this contract is awarded without competitive bidding as a "Professional Service" in accordance with N.J.S.A. 40A:11-5(1)(a) of the Local Public Contracts Law because of Dasti, Murphy, McGuckin, Ulaky, Koutsouris & Connors is a firm whose attorneys are authorized by law to practice a recognized profession.
3. That this contract is being awarded in accordance with the Local Unit Pay-to-Play Law and Section 2-59 of the *Revised General Ordinances of the Borough of Hightstown*, and the Business Disclosure Entity Certification, and other certifications required pursuant to same shall be placed on file with the contract.

CERTIFICATION

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on June 7, 2021.

Margaret Riggio
Deputy Borough Clerk

DASTI, MURPHY, McGUCKIN, ULAKY, KOUTSOURIS & CONNORS

Jerry J. Dasti †
 Gregory P. McGuckin
 Christopher K. Koutsouris ◊ Δ
 Robert E. Ulaky ∞ ‡
 Christopher J. Connors
 Timothy J. McNichols ‡
 Martin J. Buckley
 Kelsey A. McGuckin-Anthony
 Thomas E. Monahan π
 Patrick F. Varga

π *Certified Civil Trial Attorney*
 ◊ *Certified Municipal Court Law Attorney*
 ∞ *Member, National Academy of Elder Law Attorneys*
 † *NJILGA Municipal Law Diplomate*
 Ω *Member of NJ and FLA Bar*
 ‡ *Member of NJ and PA Bar*
 Δ *Member of NJ and NY Bar*

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 F 609-971-7093

tmcnichols@dmmlawfirm.com

June 3, 2021

Of Counsel
 Charles E. Schlager, Jr. ‡
 George F. Murphy, Jr. π Ω
 Elizabeth Mackolin Dasti ‡

Forked River Office:
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Sea Girt Office:
 2150 Highway 35, Suite 250
 Sea Girt, NJ 08750
 P 732-295-3000
 F 732-349-1590

Via Email Only

Frederick C. Raffetto, Esq.
 A Member of the Firm
 Ansell Grimm & Aaron, P.C.
 1500 Lawrence Avenue, CN 7807
 Ocean, NJ 07712

**RE: State v. Mary Beth Colvell
 Municipal Court Appeal Docket #2021-04**

Dear Mr. Raffetto:

Please allow this letter to confirm our discussion that the undersigned attorney, on behalf of the law firm of Dasti, Murphy, McGuckin, Ulaky, Koutsouris & Connors, has agreed to represent the interests of the Borough of Hightstown as Special Counsel, with respect to the municipal appeal filed in the matter of State v. Mary Beth Colvell. The firm will provide all necessary legal services in connection with same. The firm requests compensation in the amount of \$175.00 per hour billed in 1/10th of an hour increments as well as reimbursement for all usual and customary costs, including but not limited to filing fees, copies, postage, etc.

I thank you in advance for the opportunity to represent the interests of the Borough. If you need any additional information please feel free to contact same.

Very truly yours,
/s/ Timothy J. McNichols
 TIMOTHY J. McNICHOLS

TJM/aeb

Resolution 2021-084

BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY

**AUTHORIZING RENEWAL OF ALCOHOLIC BEVERAGE LICENSE #1104-32-001-006
WINE DEPOT CORPORATION, T/A HEDY'S LIQUORS AND JOE CANAL'S
DISCOUNT LIQUOR OUTLET**

WHEREAS, Wine Depot Corporation has made application to the Borough for renewal of their Plenary Retail Consumption License with Broad Package Privilege License #1104-32-001-006, together with the required fees; and

WHEREAS, the State of New Jersey Division of Taxation has certified, by issuance of an ABC Retail Licensee Clearance Certificate, that Wine Depot Corporation is in compliance with Chapter 161, Laws of New Jersey 1995, and that they have no objections to the renewal of this license; and

WHEREAS, the Police Department has been consulted and has no objections to renewal of this license.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown that the Municipal Clerk is hereby authorized to issue the following Alcoholic Beverage License to Wine Depot Corporation, doing business as Hedy's Liquors and Joe Canal's Discount Liquor Outlet at 500 Mercer Street:

**2021-2022 Plenary Retail Consumption License with Broad Package Privilege
License #1104-32-001-006
Fee: \$2,500.00**

BE IT FURTHER RESOLVED that a certified copy of this resolution be forwarded to the Division of Alcoholic Beverage Control.

CERTIFICATION

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on June 7, 2021.

Margaret Riggio
Deputy Borough Clerk



Hightstown Police Department

415A Mercer Street

Hightstown, New Jersey 08520

Phone: (609) 448-1234 ~ Fax: (609) 443-0310 ~ email: police@hightstownpd.org

Frank Gendron

Chief of Police

June 1, 2021

Borough of Hightstown
Mayor Lawrence Quattrone
& Council Members
156 Bank Street
Hightstown, NJ 08520

**RE: Wine Depot Corporation
t/a Joe Canal Discount Liquor Outlet
License #1104-32-001-006**

Dear Mayor Quattrone:

I have no objection to Wine Depot Corporation; t/a Hedy's Liquors/Joe Canals Discount Liquor Outlet renewing their Plenary Retail Distribution License. It is my understanding that all required documents have been furnished to and or made available to Hightstown Borough as the issuing authority.

Please feel free to contact me if I can be of further assistance.

Sincerely,

Frank Gendron
Chief of Police

Resolution 2021-085

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

AUTHORIZING RENEWAL OF ALCOHOLIC BEVERAGE LICENSE #1104-44-002-011 HIGHTSTOWN LIQUORS & WINES, LLC

WHEREAS, Hightstown Liquors & Wines, LLC has made application to the Borough for renewal of their Plenary Retail Distribution License #1104-44-002-011, together with the required fees; and

WHEREAS, the State of New Jersey Division of Taxation has certified, by issuance of an ABC Retail Licensee Clearance Certificate, that Hightstown Liquors & Wines, LLC, is in compliance with Chapter 161, Laws of New Jersey 1995, and that they have no objections to renewal of said license; and

WHEREAS, the Police Chief has been consulted and has no objections to renewal of this license.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown that the Municipal Clerk is hereby authorized to issue the following Alcoholic Beverage License to Hightstown Liquors & Wines, LLC, doing business as Hightstown Liquor at 107 Stockton Street:

2021-2022 Plenary Retail Distribution License

License #1104-44-002-011

Fee: \$2,500.00

BE IT FURTHER RESOLVED that a certified copy of this resolution will be forwarded to the Division of Alcoholic Beverage Control.

CERTIFICATION

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on June 7, 2021.

Margaret Riggio
Deputy Borough Clerk



Hightstown Police Department

415A Mercer Street

Hightstown, New Jersey 08520

Phone: (609) 448-1234 ~ Fax: (609) 443-0310 ~ email: police@hightstownpd.org

Frank Gendron

Chief of Police

June 1, 2021

Borough of Hightstown
Mayor Lawrence Quattrone
& Council Members
156 Bank Street
Hightstown, NJ 08520

RE: Hightstown Liquors & Wines, LLC
License #1104-44-002-011

Dear Mayor Quattrone:

I have no objections to Hightstown Liquors & Wines, LLC renewing their Plenary Retail Distribution License. It is my understanding that all required documents have been furnished to and or made available to Hightstown Borough as the issuing authority.

Please feel free to contact me if I can be of further assistance.

Sincerely,

Frank Gendron
Chief of Police

Resolution 2021-086

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

**APPROVAL TO EXECUTE AND SUBMIT REQUIRED DOCUMENTATION WITH
THE STATE OF NEW JERSEY, DEPARTMENT OF COMMUNITY AFFAIRS,
DIVISION OF LOCAL GOVERNMENT SERVICES (DLGS) FOR FUNDING
PROVIDED BY THE FEDERAL AMERICAN RESCUE PLAN ACT OF 2021**

WHEREAS, The Federal American Rescue Plan Act of 2021, signed into law on March 11, 2021, was enacted to provide funding for COVID-19 pandemic response and recovery; and

WHEREAS, Local Fiscal Recovery Fund proceeds for municipalities that are not classified as metropolitan cities under the Act (population less than 50,000); also called non-entitlement units of local government (NEUs) will be distributed by the State Treasury who will serve as intermediary; and

WHEREAS, NEUs must submit a Local Fiscal Recovery Fund Distribution Request and Certification Form and Terms and Conditions Agreement to the New Jersey Division of Local Government Services in order to request initial payment from the State; and

WHEREAS, All Local Fiscal Recovery Fund recipients must execute Assurances of Compliance with Title VI of the Civil Rights Act; and

WHEREAS, it may be required that additional documentation and signatures are required throughout the process of acquiring the appropriate funding as allocated to the Borough.

NOW, THEREFORE BE IT RESOLVED that the Borough Administrator is hereby authorized to sign and submit on behalf of the Borough of Hightstown the documents required to request the initial funding allocated to Hightstown Borough under the Federal American Rescue Plan Act of 2021.

CERTIFICATION

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on June 7, 2021.

Margaret Riggio
Deputy Borough Clerk

Resolution 2021-087

BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY

RESOLUTION OF THE BOROUGH OF HIGHTSTOWN, IN THE COUNTY OF MERCER, NEW JERSEY, DETERMINING THE FORM AND OTHER DETAILS OF ITS “NOTE RELATING TO THE CONSTRUCTION FINANCING LOAN PROGRAM OF THE NEW JERSEY INFRASTRUCTURE BANK”, TO BE ISSUED IN THE PRINCIPAL AMOUNT OF UP TO \$70,820, AND PROVIDING FOR THE ISSUANCE AND SALE OF SUCH NOTE TO THE NEW JERSEY INFRASTRUCTURE BANK, AND AUTHORIZING THE EXECUTION AND DELIVERY OF SUCH NOTE BY THE BOROUGH IN FAVOR OF THE NEW JERSEY INFRASTRUCTURE BANK PURSUANT TO THE NEW JERSEY INFRASTRUCTURE BANK CONSTRUCTION FINANCING LOAN PROGRAM

WHEREAS, the Borough of Hightstown (the “Local Unit”), in the County of Mercer, New Jersey, is making improvements, including the application of paint and repairs to the First Avenue water tank, Leshin Lane Standpipe and the Cranbury Station water tank and related design costs, including all related costs and expenditures incidental thereto and further including all work and materials necessary therefor and incidental thereto (the “Project”), and it is the desire of the Local Unit to obtain financing for such Project through participation in the environmental infrastructure financing program (the “New Jersey Water Bank”) of the New Jersey Infrastructure Bank (the “I-Bank”);

WHEREAS, the Local Unit has determined to undertake a proposed temporary financing with the proceeds of a short-term loan to be made by the I-Bank (the “Construction Loan”) to the Local Unit, pursuant to the Construction Financing Loan Program of the I-Bank (the “Construction Financing Loan Program”);

WHEREAS, in order to (i) evidence and secure the repayment obligation of the Local Unit to the I-Bank with respect to the Construction Loan and (ii) satisfy the requirements of the Construction Financing Loan Program, it is the desire of the Local Unit to issue and sell to the I-Bank the “Note Relating to the Construction Financing Loan Program of the New Jersey Infrastructure Bank” in an aggregate principal amount of up to \$70,820 (the “Note”);

WHEREAS, it is the desire of the Local Unit to authorize, execute, attest and deliver the Note to the I-Bank pursuant to the terms of the Local Bond Law of the State of New Jersey, constituting Chapter 2 of Title 40A of the Revised Statutes of the State of New Jersey (the “Local Bond Law”), and other applicable law; and

WHEREAS, Section 28 of the Local Bond Law allows for the sale of the Note to the I-Bank, without any public offering, and N.J.S.A. 58:11B-9 allows for the sale of the Note to the I-Bank without any public offering, all under the terms and conditions set forth therein.

NOW, THEREFORE, BE IT RESOLVED by the governing body of the Local Unit as follows:

Section 1. In accordance with Section 28 of the Local Bond Law and N.J.S.A. 58:11B-9, the Local Unit hereby authorizes the issuance, sale and award the Note in accordance with the provisions hereof. The obligation represented by the Note has been appropriated and authorized by bond ordinance 2020-16, finally adopted on December 7, 2020 (the “Bond Ordinance”) authorizing an aggregate amount of \$70,820

of bonds, and any notes issued in anticipation thereof, for the Project. A quorum was present and acted throughout the Bond Ordinance, all pursuant to the terms of the Local Bond Law and other applicable law.

Section 2. The Chief Financial Officer of the Local Unit (the “Chief Financial Officer”) is hereby authorized to determine, in accordance with the Local Bond Law and pursuant to the terms and conditions hereof, (i) the final principal amount of the Note (subject to the maximum limitation set forth in Section 4(a) hereof), and (ii) the dated date of the Note.

Section 3. Any determination made by the Chief Financial Officer pursuant to the terms hereof shall be conclusively evidenced by the execution and attestation of the Note by the parties authorized pursuant to Section 4(h) hereof.

Section 4. The Local Unit hereby determines that certain terms of the Note shall be as follows:

- (a) the principal amount of the Note to be issued shall be an amount up to \$70,820;
- (b) the maturity of the Note shall be as determined by the I-Bank;
- (c) the interest rate of the Note shall be as determined by the I-Bank;
- (d) the purchase price for the Note shall be par;
- (e) the Note shall be subject to prepayment prior to its stated maturity in accordance with the terms and conditions of the Note;
- (f) the Note shall be issued in a single denomination and shall be numbered “CFP-2021-2”;
- (g) the Note shall be issued in fully registered form and shall be payable to the registered owner thereof as to both principal and interest in lawful money of the United States of America; and
- (h) the Note shall be executed by the manual or facsimile signatures of the Mayor and the Chief Financial Officer under official seal or facsimile thereof affixed, printed, engraved or reproduced thereon and attested by the manual signature of the Local Unit Clerk.

Section 5. The Note shall be substantially in the form provided by the I-Bank.

Section 6. The law firm of McManimon, Scotland and Baumann, LLC is hereby authorized to arrange for the printing of the Note, which law firm may authorize McCarter & English, LLP, bond counsel to the I-Bank for the Construction Loan Financing Program, to arrange for same.

Section 7. The Authorized Officers of the Local Unit are hereby further severally authorized to (i) execute and deliver, and the Local Unit Clerk is hereby further authorized to attest to such execution and to affix the corporate seal of the Local Unit to, any document, instrument or closing certificate deemed necessary, desirable or convenient by the Authorized Officers or the Secretary of the Local Unit, as applicable, in their respective sole discretion, after consultation with counsel and any advisors to the Local Unit and after further consultation with the I-Bank and its representatives, agents, counsel and advisors, to be executed in connection with the issuance and sale of the Note and the participation of the Local Unit in the Construction Financing Loan Program, which determination shall be conclusively evidenced by the execution of each such certificate or other document by the party authorized hereunder to execute such certificate or other document, and (ii) perform such other actions as the Authorized Officers deem necessary, desirable or convenient in relation to the execution and delivery of the Note and the participation of the Local Unit in the Construction Financing

Loan Program and to prepay the Notes.

Section 8. This resolution shall take effect immediately.

Section 9. Upon the adoption hereof, the Local Unit Clerk shall forward certified copies of this resolution to McManimon, Scotland & Baumann, LLC, bond counsel to the Local Unit, David Zimmer, Executive Director of the I-Bank, and Richard T. Nolan, Esq., McCarter & English, LLP, bond counsel to the I-Bank.

CERTIFICATION

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on June 7, 2021

Margaret Riggio
Deputy Borough Clerk

Resolution 2021-088

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

AUTHORIZING RENEWAL OF ALCOHOLIC BEVERAGE LICENSE #1104-33-003-009 PALUMBO RESTAURANTS, T/A TAVERN ON THE LAKE

WHEREAS, Palumbo Restaurants, Inc. T/A Tavern on the Lake has made application to the Borough for renewal of their Plenary Retail Consumption License #1104-33-003-009, together with the required fees; and

WHEREAS, the State of New Jersey Division of Taxation has certified, by issuance of an ABC Retail Licensee Clearance Certificate, that Palumbo Restaurants Inc. is in compliance with Chapter 161, Laws of New Jersey 1995, and that they have no objections to the renewal of this license; and

WHEREAS, the Police Department has been consulted and has no objections to renewal of this license;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown that the Municipal Clerk is hereby authorized to issue the following Alcoholic Beverage License to Palumbo Restaurants, Inc., doing business as Tavern on the Lake at 101-103 Main Street:

**2021-2022 Plenary Retail Consumption License
License #1104-33-003-009
Fee: \$2,500.00**

BE IT FURTHER RESOLVED that a certified copy of this resolution be forwarded to the Division of Alcoholic Beverage Control.

CERTIFICATION

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on June 7, 2021.

Margaret Riggio
Deputy Borough Clerk



Hightstown Police Department

415A Mercer Street

Hightstown, New Jersey 08520

Phone: (609) 448-1234 ~ Fax: (609) 443-0310 ~ email: police@hightstownpd.org

Frank Gendron

Chief of Police

June 1, 2021

Borough of Hightstown
Mayor Lawrence Quattrone
& Council Members
156 Bank Street
Hightstown, NJ 08520

RE: Tavern On The Lake
License #1104-33-003-009

Dear Mayor Quattrone:

I have no objection to Tavern on the Lake (Tavern 103 LLC) renewing their Plenary Retail Distribution License. It is my understanding that all required documents have been furnished to and or made available to Hightstown Borough as the issuing authority.

Please feel free to contact me if I can be of further assistance.

Sincerely,

A handwritten signature in blue ink, appearing to be "Frank Gendron", with a long, sweeping horizontal line extending to the right.

Frank Gendron
Chief of Police

Resolution 2021-089

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

AUTHORIZING A MEETING WHICH EXCLUDES THE PUBLIC

BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown that this body will hold a meeting on June 7, 2021, via www.zoom.com, that will be limited only to consideration of an item or items with respect to which the public may be excluded pursuant to section 7b of the Open Public Meetings Act.

The general nature of the subject or subjects to be discussed:

Contract Negotiations – Robbinsville

Stated as precisely as presently possible the following is the time when and the circumstances under which the discussion conducted at said meeting can be disclosed to the public September 7, 2021, or when the need for confidentiality no longer exists.

The public is excluded from said meeting, and further notice is dispensed with, all in accordance with sections 8 and 4a of the Open Public Meetings Act.

CERTIFICATION

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on June 7, 2021.

Margaret Riggio
Deputy Borough Clerk