

Borough of Hightstown

Complete Streets Committee

1/27/2021 – Committee Meeting / Annual Re-org

Meeting Minutes

6:30 pm

Call in Details:(701) 802-5470 Access Code: 6569865

Or online <https://www.freeconferencecall.com/wall/jcicalese>

CALL TO ORDER

STATEMENT: Adequate notice of this meeting has been given in accordance with the Open Public Meetings Act, pursuant to Public Law 1975, Chapter 231. Said notice was provided to the *Trenton Times* and the *Windsor-Hights Herald* and is posted in the Borough Clerk's office.

- Roll Call

Member	Attended	Absent
Council Member Joe Cicalese, Chair	X	
Council Member Steve Misiura, Vice-Chair	X	
Beverly Asselstine, Secretary, Planning Board representative	X	
Dave Zaiser, Environmental Commission representative	X	
Brian Clissold	X (late)	
Tim Troxler	X (late)	

- Approval of Agenda **Approved**
- Approval of Minutes **Approved**

NEW BUSINESS:

- 2021 Reorganization
 - **Officers for 2021:**
 - **Joe Cicalese, Chair**
 - **Steve Misiura, Vice-Chair**
 - **Bev Asselstine, Secretary**
 - **Meeting Schedule for 2021 will be 4th Wednesday at 6:30 pm**
 - **Feb 24**
 - **March 24**
 - **April 28**
 - **May 26**
 - **June 23**
 - **July 28**

- Aug 25
 - Sept 22
 - Oct 27
 - Nov 17 (3rd Wednesday)
 - Dec 22
- Steve will research if we can access the Borough Zoom account for our virtual meetings this year.
- DVRPC grant proposals Discussed the three proposals received to the RFP and decided to interview TPD and NV5 before making our final recommendation.
- Implementation strategies for mobility plan Discussed recommendations and next steps in the mobility plan:
 - Complete and Green Streets Model Policy adoption: NJDOT has developed a guide, model resolution and model checklists. Adoption would also provide the Borough with Sustainable New Jersey points.
 - Potential efforts to gather more traffic counts, do more truck monitoring and speed monitoring.
 - Community-focused traffic calming policy: More structured crosswalk repainting schedule, other maintenance issues. Steve will discuss paint and maintenance issues with Ken Lewis to get a sense of implementation requirements.
 - Test mini-round-about at Maxwell and Ward using paint to start in 2021 and potential municipal aid in future for full implementation.
 - Discussed feedback from Council and Planning Board on implementation during public presentations on the plan.
 - Committee determined to continue the discussion next month. Working draft summary of Plan recommendations and next steps and potential projects will be developed for discussion.
- GMTMA Speed Sentry Sign In light of the new mobility plan, GMTMA has offered to help Hightstown implement a speed study and their Smart Streets Program. The speed study would be accomplished with their speed sentry sign, which allows us to capture speed and traffic volumes, as well as communicate to drivers through a changeable sign as part of an overall awareness and educational effort. The Smart Streets Program is a community education program that can also be used to raise awareness and provide traffic/bike/pedestrian safety training through local businesses and events. The Committee discussed potential ways to implement, including gathering traffic and speeding information from key locations identified in the mobility plan (Maxwell and Ward, Borough entry points like South Main, Etra Road, North Main, Stockton, Route 33). Potential time frames were discussed: early summer, late spring, May is National Bike Month and there will be a bike event in Hightstown May 15 where we could hand out literature. Bev will get more information from GMTMA and we will discuss how to organize and plan next month.

ADJOURNMENT