

Agenda
Hightstown Borough Council
May 3, 2021
6:30 PM – Public Session

[www.zoom.com](https://us02web.zoom.us/j/81588242600?pwd=d0RyVmhzdlRZWJveTR2OG1tVUttQT09)

Meeting ID: 815 8824 2600

Passcode: 32PUcQ

<https://us02web.zoom.us/j/81588242600?pwd=d0RyVmhzdlRZWJveTR2OG1tVUttQT09>

(929)205-6099

Meeting ID: 815 8824 2600#

Participant code #

Passcode: 574223#

PLEASE TURN OFF ALL CELL PHONES DURING YOUR ATTENDANCE AT THIS MEETING TO AVOID SOUNDS/RINGING OR CONVERSATION THAT MAY INTERFERE WITH THE MEETING OR THE ABILITY OF ATTENDEES TO HEAR THE PROCEEDINGS. THANK YOU FOR YOUR COOPERATION.

Meeting called to order by Mayor Lawrence Quattrone.

STATEMENT: Adequate notice of this meeting has been given in accordance with the Open Public Meetings Act, pursuant to Public Law 1975, Chapter 231. Said notice was provided to the *Trenton Times* and the *Windsor-Hights Herald*, and is posted on the Borough's website.

Roll Call

Flag Salute

Approval of the Agenda

Minutes

March 15, 2021 – Public Session

March 15, 2021 – Executive Session

March 25, 2021 – Special Meeting Public Session

March 25, 2021 – Special Meeting Executive Session

April 5, 2021 – Public Session

April 5, 2021 – Executive Session

Public Comment

Any person wishing to address Council with his or her comments will have a maximum of three minutes to do so at this time.

Ordinances

2021-06 First Reading and Introduction – An Ordinance Prohibiting the Operation of Any Class of Cannabis Businesses within the Geographical Boundaries of the Borough of Hightstown in Mercer County, New Jersey, and Amending and Supplementing Chapter 28, Entitles “Zoning,” of the Revised General Ordinances of the Borough, In Order to Establish a New Section Thereof to be Known as Section 28-12, Entitled “Cannabis.”

Resolutions

2021-072 Authorizing Payment of Bills

2021-073 Awarding a Contract for Water Treatment Plant Emergency Generator and Flood Gates – Advanced Control Systems

Consent Agenda

2021-074 A Resolution Recognizing Community Action Month

2021-075 Authorizing Emergency Temporary Appropriations Prior to Adoption
of the 2021 Budget

New Business

Do Not Solicit Ordinance

Subcommittee Reports

Mayor/Council/Administrative Reports

Adjournment

**Meeting Minutes
Hightstown Borough Council
March 15, 2021
6:30 p.m.**

The meeting was called to order by Council President Bluth at 6:34 p.m. and she read the Open Public Meetings Act statement which stated, "Adequate notice of this meeting has been given in accordance with the Open Public Meetings Act, pursuant to Public Law 1975, Chapter 231. Said notice was sent to the *Trenton Times* and the *Windsor-Hights Herald*, and is posted on the Borough website." Do to COVID-19 and self-distancing protocols, this meeting was held remotely through www.zoom.com.

The flag salute followed Roll Call.

	PRESENT	ABSENT
<i>Councilmember Susan Bluth</i>	✓	
<i>Councilmember Joseph Cicalese</i>	✓	
<i>Councilmember Cristina Fowler</i>	✓	
<i>Councilmember Joshua Jackson</i>	✓	
<i>Councilmember Steven Misiura</i>	✓	
<i>Councilmember Dimitri Musing</i>	✓	
<i>Mayor Lawrence Quattrone</i>		✓

Also in attendance: Margaret (Peggy) Riggio, Deputy Borough Clerk; Debra Sopronyi Borough Clerk/Administrator; Zoning Official, George Chin and Fred Raffetto, Borough Attorney.

The Flag Salute followed roll call.

APPROVAL OF AGENDA

Councilmember Misiura requested that Federal Covid Relief Funding be added to New Business.

Moved as amended by Councilmember Misiura; Seconded by Councilmember Musing.

Roll Call Vote: Councilmembers Bluth, Cicalese, Fowler, Jackson, Misiura and Musing voted yes.

Agenda approved as amended 6-0.

PRESENTATIONS

RISE – 2020 Outcomes and 2021 Plans

Nancy Laudenberger, President RISE read the following statement:

"Good Evening Council President and Council, I am Nancy Walker Laudenberger, 632 S Main St., Currently Rise Board President. It is so nice to be speaking to you tonight. It has been a year since the virus has changed our lives and the lives of the community. Since last March Rise has shown that we know how to pivot. With the increase of

food needs we saw a tripling-300% more families at the food pantry. Rise, along with St Anthony's started drive-thru food distributions. The "Thrift Store," a funding stream for the organization shut down, but that funding was replaced with donations from our generous community and from public and private grants. The "Rise to the TASK" hot community dinners did not skip a beat. The Presbyterian, Methodist and St James churches now did not have table service--just like restaurants they pivoted to take out meals. Summer Camp 2020 became virtual. It culminated with the gorgeous mural that can be seen on the old Borough hall building. We continue working with the school district to have some in person learning. In 2019 Rise launched English Language Learners Program. With Covid the classes were put on hold but like so many other programs they are now Zooming --with a waiting list. The annual holiday party, usually held indoors with Santa, games, food and presents became a drive-thru, Santa was still there as well as the presents. Rise partnered with TASK, Trenton Area Soup Kitchen, to host a drive thru in October and we will be hosting with them again this Sunday. The community support for the drives has been fantastic. Our police force has helped with traffic control--supplying traffic cones and manpower. All that Rise does is in collaboration with the community. Soon, Rise will be purchasing the Union Hall on Franklin St. The building will give us office space, privacy space as well as classrooms and it will be handicap accessible. During this time Rise never took a break. All of our programs continued but looked a little different. A few staff went on unemployment, but all were back to work by June. Rise is an organization that we can all be proud of. We are looking forward to how Rise can best work for our community. I will now turn this to Wendy McDade who will explain our next endeavor."

Wendy McDade - Explained to Council that the pantry tripled in size during the pandemic. Rise is continuing to meet the community's basic needs. Ms. McDade went on to explain the new endeavor that Rise is working on; an online resource that will help the community manage wellbeing, acquire new skills and knowledge and provide skills to help individuals in our community reach their full potential. Ms. McDade gave a tour of the online portal: www.urisenj.org

Council commented that the website looks wonderful and asked that the link be sent to the Borough Administrator so we can share it on our website. They thanked Rise for everything they have done for our community in the last year during the pandemic.

Leslie Koppel, Executive Director of Rise stated that they love being part of the Hightstown community and thanked Council for the support. Rise is here to fill the gaps with what the community needs.

PUBLIC COMMENT

Council President Bluth opened public comment period and the following individuals spoke:

Eugene Sarafin, 628 South Main Street - Stated that the Urise website looks incredible. Inquired about the funding of the website. Thanked Rise for the incredible job they are doing. Ms. McDade stated that Penfed is funding the website, but they are looking for additional sponsors and will always take donations from individuals.

Sandra Johnson, 301 Lincoln Avenue - The No Parking Anytime signs have been placed on Lincoln Avenue and she stated that the signs are facing the wrong way. People are ignoring the signs. It is very narrow by 301, 303 and 305. If cars are parked on the north and south sides, vehicles will not be able to get through. This is a potentially dangerous situation. Borough Administrator, Debra Sopronyi, stated that the signs are placed correctly, this is a new regulation. She also stated that she will investigate the parking issue.

There being no further comments, Council President Bluth closed the public comment period.

ORDINANCES

Ordinance 2021-02 Final Reading and Public Hearing – Bond Ordinance Providing for Improvements to Various Roads in and by the Borough of Hightstown, in the County of Mercer, New Jersey, Appropriating \$1,630,000 therefor and Authorizing the Issuance of \$600,368 Bonds or Notes of the Borough to Finance Part of the Cost thereof

Council President Bluth opened the Public Hearing and the following individuals spoke:

Eugene Sarafin, 628 South Main Street - Stated that he supports this ordinance and Council is doing a great job.

There being no further comments Council President Bluth closed the public hearing.

Moved for adoption by Councilmember Misiura; Seconded by Councilmember Fowler.

Roll Call Vote: Councilmembers Bluth, Cicalese, Fowler, Jackson, Misiura and Musing voted yes.

Ordinance adopted 6-0.

Ordinance 2021-02

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

**BOND ORDINANCE PROVIDING FOR IMPROVEMENTS TO
VARIOUS ROADS IN AND BY THE BOROUGH OF HIGHTSTOWN,
IN THE COUNTY OF MERCER, NEW JERSEY, APPROPRIATING
\$1,630,000 THEREFOR AND AUTHORIZING THE ISSUANCE OF
\$600,368 BONDS OR NOTES OF THE BOROUGH TO FINANCE PART
OF THE COST THEREOF.**

BE IT ORDAINED BY THE BOROUGH COUNCIL OF THE BOROUGH OF HIGHTSTOWN, IN THE COUNTY OF MERCER, NEW JERSEY (not less than two-thirds of all members thereof affirmatively concurring) AS FOLLOWS:

Section 1. The improvement described in Section 3(a) of this bond ordinance is hereby authorized to be undertaken by the Borough of Hightstown, in the County of Mercer, New Jersey (the "Borough") as a general improvement. For the improvement or purpose described in Section 3(a), there is hereby appropriated the sum of \$1,630,000, including grants in the aggregate amount of \$1,029,632 expected to be received from the State of New Jersey Department of Transportation, \$500,000 of which is for the improvements to Hauser Avenue, Bennett Place and Prospect Drive, as more specially described in Section 3(a) and \$529,632 of which is for the improvements to Railroad Avenue and Dey Street, as more specially described in Section 3(a) (together, the "State Grants").

Pursuant to N.J.S.A. 40A:2-11(c), no down payment is provided for the costs of the project since the project is being partially funded by the State Grants.

Section 2. In order to finance the cost of the improvement not covered by the State Grants, negotiable bonds are hereby authorized to be issued in the principal amount of \$600,368 pursuant to the Local Bond Law. In anticipation of the issuance of the bonds, negotiable bond anticipation notes are hereby authorized to be issued pursuant to and within the limitations prescribed by the Local Bond Law.

Section 3. (a) The improvement hereby authorized and the purpose for the financing of which the bonds are to be issued is improvements to Hauser Avenue, Bennett Place, Prospect Drive, Railroad Avenue and Dey Street, further including all work and materials necessary therefor and incidental thereto.

(b) The estimated maximum amount of bonds or bond anticipation notes to be issued for the improvement or purpose is as stated in Section 2 hereof.

(c) The estimated cost of the improvement or purpose is equal to the amount of the appropriation herein made therefor.

Section 4. All bond anticipation notes issued hereunder shall mature at such times as may be determined by the chief financial officer; provided that no bond anticipation note shall mature later than one year from its date, unless such bond anticipation notes are permitted to mature at such later date in accordance with applicable law. The bond anticipation notes shall bear interest at such rate or rates and be in such form as may be determined by the chief financial officer. The chief financial officer shall determine all matters in connection with bond anticipation notes issued pursuant to this bond ordinance, and the chief financial officer's signature upon the bond anticipation notes shall be conclusive evidence as to all such determinations. All bond anticipation notes issued hereunder may be renewed from time to time subject to the provisions of the Local Bond Law or other applicable law. The chief financial officer is hereby authorized to sell part or all of the bond anticipation notes from time to time at public or private sale and to deliver them to the purchasers thereof upon receipt of payment of the purchase price plus accrued interest from their dates to the date of delivery thereof. The chief financial officer is directed to report in writing to the governing body at the meeting next succeeding the date when any sale or delivery of the bond anticipation notes pursuant to this bond ordinance is made. Such report must include the amount, the description, the interest rate and the maturity schedule of the bond anticipation notes sold, the price obtained and the name of the purchaser.

Section 5. The Borough hereby certifies that it has adopted a capital budget or a temporary capital budget, as

applicable. The capital or temporary capital budget of the Borough is hereby amended to conform with the provisions of this bond ordinance to the extent of any inconsistency herewith. To the extent that the purposes authorized herein are inconsistent with the adopted capital or temporary capital budget, a revised capital or temporary capital budget has been filed with the Division of Local Government Services.

Section 6. The following additional matters are hereby determined, declared, recited and stated:

(a) The improvement or purpose described in Section 3(a) of this bond ordinance is not a current expense. It is an improvement or purpose that the Borough may lawfully undertake as a general improvement, and no part of the cost thereof has been or shall be specially assessed on property specially benefitted thereby.

(b) The period of usefulness of the improvement or purpose within the limitations of the Local Bond Law, according to the reasonable life thereof computed from the date of the bonds authorized by this bond ordinance, is 10 years.

(c) The Supplemental Debt Statement required by the Local Bond Law has been duly prepared and filed in the office of the Clerk, and a complete executed duplicate thereof has been filed in the office of the Director of the Division of Local Government Services in the Department of Community Affairs of the State of New Jersey. Such statement shows that the gross debt of the Borough as defined in the Local Bond Law is increased by the authorization of the bonds and notes provided in this bond ordinance by \$600,368, and the obligations authorized herein will be within all debt limitations prescribed by the Local Bond Law.

(d) An aggregate amount not exceeding \$235,000 for items of expense listed in and permitted under N.J.S.A. 40A:2-20 is included in the estimated cost indicated herein for the purpose or improvement.

Section 7. The Borough hereby declares the intent of the Borough to issue bonds or bond anticipation notes in the amount authorized in Section 2 of this bond ordinance and to use the proceeds to pay or reimburse expenditures for the costs of the purposes described in Section 3(a) of this bond ordinance. This Section 7 is a declaration of intent within the meaning and for purposes of Treasury Regulations.

Section 8. Any grant moneys received for the purpose described in Section 3(a) hereof shall be applied either to direct payment of the cost of the improvement or if other than as referred to in Section 1 hereof, to payment of the obligations issued pursuant to this bond ordinance. The amount of obligations authorized but not issued hereunder shall be reduced to the extent that such funds are so used.

Section 9. The chief financial officer of the Borough is hereby authorized to prepare and to update from time

to time as necessary a financial disclosure document to be distributed in connection with the sale of obligations of the Borough and to execute such disclosure document on behalf of the Borough. The chief financial officer is further authorized to enter into the appropriate undertaking to provide secondary market disclosure on behalf of the Borough pursuant to Rule 15c2-12 of the Securities and Exchange Commission (the “Rule”) for the benefit of holders and beneficial owners of obligations of the Borough and to amend such undertaking from time to time in connection with any change in law, or interpretation thereof, provided such undertaking is and continues to be, in the opinion of a nationally recognized bond counsel, consistent with the requirements of the Rule. In the event that the Borough fails to comply with its undertaking, the Borough shall not be liable for any monetary damages, and the remedy shall be limited to specific performance of the undertaking.

Section 10. The full faith and credit of the Borough are hereby pledged to the punctual payment of the principal of and the interest on the obligations authorized by this bond ordinance. The obligations shall be direct, unlimited obligations of the Borough, and the Borough shall be obligated to levy *ad valorem* taxes upon all the taxable real property within the Borough for the payment of the obligations and the interest thereon without limitation of rate or amount.

Section 11. This bond ordinance shall take effect 20 days after the first publication thereof after final adoption, as provided by the Local Bond Law.

Ordinance 2021-03 Final Reading and Public Hearing – Bond Ordinance Providing for Water and Sewer Improvements to Various Roads for the Water-Sewer Utility in and by the Borough of Hightstown, in the County of Mercer, New Jersey, Appropriating \$710,000 therefor and Authorizing the Issuance of \$710,000 Bonds or Notes of the Borough to Finance the Cost thereof.

Council President Bluth opened the Public Hearing and the following individuals spoke:

Eugene Sarafin, 628 South Main Street - Stated that he supports this ordinance. Hightstown Borough goes out of the way every year to take care of infrastructure. Great job. Thank you.

There being no further comments Council President Bluth closed the public hearing.

Moved for adoption by Councilmember Jackson; Seconded by Councilmember Misiura.

Roll Call Vote: Councilmembers Bluth, Cicalese, Fowler, Jackson, Misiura and Musing voted yes.

Ordinance adopted 6-0.

Ordinance 2021-03

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER*

STATE OF NEW JERSEY

**BOND ORDINANCE PROVIDING FOR WATER AND SEWER
IMPROVEMENTS TO VARIOUS ROADS FOR THE WATER-SEWER
UTILITY IN AND BY THE BOROUGH OF HIGHTSTOWN, IN THE
COUNTY OF MERCER, NEW JERSEY, APPROPRIATING \$710,000
THEREFOR AND AUTHORIZING THE ISSUANCE OF \$710,000
BONDS OR NOTES OF THE BOROUGH TO FINANCE THE COST
THEREOF.**

BE IT ORDAINED BY THE BOROUGH COUNCIL OF THE BOROUGH OF HIGHTSTOWN, IN THE COUNTY OF MERCER, NEW JERSEY (not less than two-thirds of all members thereof affirmatively concurring) AS FOLLOWS:

Section 1. The improvement described in Section 3(a) of this bond ordinance is hereby authorized to be undertaken by the Borough of Hightstown, in the County of Mercer, New Jersey (the "Borough"). For the improvement or purpose described in Section 3(a), there is hereby appropriated the sum of \$710,000. Pursuant to N.J.S.A. 40A:2-11(c), no down payment is provided for the costs of the improvement since the project described in Section 3(a) hereof is expected to be funded through the New Jersey Infrastructure Bank.

Section 2. In order to finance the cost of the improvement or purpose, negotiable bonds are hereby authorized to be issued in the principal amount of \$710,000 pursuant to the Local Bond Law. In anticipation of the issuance of the bonds, negotiable bond anticipation notes are hereby authorized to be issued pursuant to and within the limitations prescribed by the Local Bond Law.

Section 3. (a) The improvement hereby authorized and the purpose for the financing of which the bonds are to be issued is water and sewer improvements to Railroad Avenue, Dey Street, Hauser Avenue, Bennett Place and Prospect Drive for the water-sewer utility, including all work and materials necessary therefor and incidental thereto.

(b) The estimated maximum amount of bonds or bond anticipation notes to be issued for the improvement or purpose is as stated in Section 2 hereof.

(c) The estimated cost of the improvement or purpose is equal to the amount of the appropriation herein made therefor.

Section 4. All bond anticipation notes issued hereunder shall mature at such times as may be determined by the chief financial officer; provided that no bond anticipation note shall mature later than one year from its date unless such bond anticipation notes are permitted to mature at such later date in accordance with applicable law.

The bond anticipation notes shall bear interest at such rate or rates and be in such form as may be determined by the chief financial officer. The chief financial officer shall determine all matters in connection with bond anticipation notes issued pursuant to this bond ordinance, and the chief financial officer's signature upon the bond anticipation notes shall be conclusive evidence as to all such determinations. All bond anticipation notes issued hereunder may be renewed from time to time subject to the provisions of the Local Bond Law or applicable law. The chief financial officer is hereby authorized to sell part or all of the bond anticipation notes from time to time at public or private sale and to deliver them to the purchasers thereof upon receipt of payment of the purchase price plus accrued interest from their dates to the date of delivery thereof. The chief financial officer is directed to report in writing to the governing body at the meeting next succeeding the date when any sale or delivery of the bond anticipation notes pursuant to this bond ordinance is made. Such report must include the amount, the description, the interest rate and the maturity schedule of the bond anticipation notes sold, the price obtained and the name of the purchaser.

Section 5. The Borough hereby certifies that it has adopted a capital budget or a temporary capital budget, as applicable. The capital or temporary capital budget of the Borough is hereby amended to conform with the provisions of this bond ordinance to the extent of any inconsistency herewith. To the extent that the purposes authorized herein are inconsistent with the adopted capital or temporary capital budget, a revised capital or temporary capital budget has been filed with the Division of Local Government Services.

Section 6. The following additional matters are hereby determined, declared, recited and stated:

(a) The improvement or purpose described in Section 3(a) of this bond ordinance is not a current expense. It is an improvement or purpose that the Borough may lawfully undertake as a general improvement, and no part of the cost thereof has been or shall be specially assessed on property specially benefitted thereby.

(b) The period of usefulness of the improvement or purpose within the limitations of the Local Bond Law, according to the reasonable life thereof computed from the date of the bonds authorized by this bond ordinance, is 40 years.

(c) The Supplemental Debt Statement required by the Local Bond Law has been duly prepared and filed in the office of the Clerk, and a complete executed duplicate thereof has been filed in the office of the Director of the Division of Local Government Services in the Department of Community Affairs of the State of New Jersey. Such statement shows that the gross debt of the Township as defined in the Local Bond Law is increased by the authorization of the bonds and notes provided in this bond ordinance by \$710,000, and the obligations authorized

herein will be within all debt limitations prescribed by that Law.

(d) An aggregate amount not exceeding \$60,000 for items of expense listed in and permitted under N.J.S.A. 40A:2-20 is included in the estimated cost indicated herein for the purpose or improvement.

Section 7. The Borough hereby declares the intent of the Borough to issue bonds or bond anticipation notes in the amount authorized in Section 2 of this bond ordinance and to use the proceeds to pay or reimburse expenditures for the costs of the purposes described in Section 3(a) of this bond ordinance. This Section 7 is a declaration of intent within the meaning and for purposes of Treasury Regulations.

Section 8. Any grant moneys received for the purpose described in Section 3(a) hereof shall be applied either to direct payment of the cost of the improvement or to payment of the obligations issued pursuant to this bond ordinance. The amount of obligations authorized but not issued hereunder shall be reduced to the extent that such funds are so used.

Section 9. The chief financial officer of the Borough is hereby authorized to prepare and to update from time to time as necessary a financial disclosure document to be distributed in connection with the sale of obligations of the Borough and to execute such disclosure document on behalf of the Borough. The chief financial officer is further authorized to enter into the appropriate undertaking to provide secondary market disclosure on behalf of the Borough pursuant to Rule 15c2-12 of the Securities and Exchange Commission (the "Rule") for the benefit of holders and beneficial owners of obligations of the Borough and to amend such undertaking from time to time in connection with any change in law, or interpretation thereof, provided such undertaking is and continues to be, in the opinion of a nationally recognized bond counsel, consistent with the requirements of the Rule. In the event that the Borough fails to comply with its undertaking, the Borough shall not be liable for any monetary damages, and the remedy shall be limited to specific performance of the undertaking.

Section 10. The full faith and credit of the Borough are hereby pledged to the punctual payment of the principal of and the interest on the obligations authorized by this bond ordinance. The obligations shall be direct, unlimited obligations of the Borough, and the Borough shall be obligated to levy *ad valorem* taxes upon all the taxable real property within the Borough for the payment of the obligations and the interest thereon without limitation of rate or amount.

Section 11. This bond ordinance shall take effect 20 days after the first publication thereof after final adoption, as provided by the Local Bond Law.

Ordinance 2021-04 First Reading and Introduction – An Ordinance Amending and Supplementing Chapter 28, Entitled “Zoning,” of the “Revised General Ordinances of the Borough of Hightstown, New Jersey,” Relating to Nonconforming Buildings and Uses

Moved for introduction by Councilmember Musing; Seconded by Councilmember Cicalese.

Roll Call Vote: Councilmembers Bluth, Cicalese, Fowler, Jackson, Misiura and Musing voted yes.

Ordinance introduced 6-0. Public Hearing scheduled for April 5, 2021.

ORDINANCE 2021-04

**BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY**

**AN ORDINANCE AMENDING AND SUPPLEMENTING CHAPTER 28, ENTITLED “ZONING,” OF THE
“REVISED GENERAL ORDINANCES OF THE BOROUGH OF HIGHTSTOWN, NEW JERSEY,”
RELATING TO NONCONFORMING BUILDINGS AND USES**

WHEREAS, the existing zoning and land use regulations of the Borough of Hightstown (the “Borough”) are set forth in Chapter 28, entitled “Zoning,” of the “Revised General Ordinances of the Borough of Hightstown, New Jersey;” and

WHEREAS, the Mayor and Council wish to make certain revisions thereto relating to nonconforming buildings and uses; and

NOW, THEREFORE, BE AND IT IS HEREBY ORDAINED, by the Borough Council of the Borough of Hightstown, in the County of Mercer and State of New Jersey, as follows:

Section 1. Chapter 28, entitled “Zoning,” Section 28 entitled “Nonconforming Buildings and Uses” of the “Revised General Ordinances of the Borough of Hightstown, New Jersey,” is hereby amended and supplemented in the following limited respects (deletions are shown with ~~strikeout~~, additions are shown with underline):

Section 28-28

NONCONFORMING BUILDINGS AND USES

Subsections:

28-28-1 Applicability.

28-28-2 Continuation; Enlargement; Rebuilding; Change of Use.

Subsection 28-28-1 Applicability.

Except as hereinafter provided, no building or premises shall be used except in conformity with the provisions of this chapter which apply to the district in which it is located. The following provisions shall apply to all buildings and uses of land or buildings existing on November 6, 1978, which do not conform to the requirements set forth in this chapter, to all buildings and uses of land or buildings that become nonconforming by reason of any subsequent amendment to this chapter and the Zoning Map which is a part thereof and to all conforming buildings housing nonconforming uses. (1991 Code § 233-63)

Subsection 28-28-2 Continuation; Enlargement; Rebuilding; Change of Use.

a. Except as provided in paragraph e. below, any type of nonconforming use of buildings or land may be continued indefinitely but:

1. Shall not be enlarged or structurally altered, extended or placed on a different portion of the lot or parcel of land occupied by such use on November 6, 1978, or any applicable amendment thereof, nor shall any external evidence of such use be increased by any means whatsoever, except whereby through such alteration it is changed to a conforming use.
2. Shall not be changed to another nonconforming use without a variance from the Planning Board.
3. Shall not be reestablished after the physical operation thereof has ceased for a period of over six (6) months for any reason. Intent to resume active operation of a nonconforming use after cessation thereof shall not confer the right to do so.

b. Except as provided in paragraph d. below, no building which houses a nonconforming use shall be:

1. Structurally altered or enlarged.
2. Moved to another location where such use continues to be nonconforming.
3. Changed back to a nonconforming use if once changed to a use permitted in the district in which it is located.

c. Any nonconforming use or structure existing at the time of the passage of this chapter may be continued upon the lot or in the structure so occupied and any such structure may be repaired in the event of partial destruction thereof. If restoration of such structure is not substantially completed within the six (6) month period from the date of partial destruction, the physical operation of the nonconforming use of such structure shall be deemed to have ceased, unless such nonconforming use shall have been carried on without interruption in the undamaged portion of such structure.

d. Any building housing a conforming use which does not conform to other than use regulations as set forth in this chapter may be rebuilt if damaged but shall not be altered or enlarged so as to increase the degree of nonconformity thereof.

e. Nothing in this section shall be deemed to prevent normal maintenance and repair of any building or the carrying out, upon issuance of a building permit, of major structural alterations or demolitions necessary in the interest of public safety. In granting such a permit, the Construction Official shall state precise reasons to the Planning Board why such alterations were deemed necessary.

f. To avoid undue hardship, nothing in this chapter shall be deemed to require a change in the plans, construction or designated use of any building on which actual construction was lawfully begun prior to the effective date of adoption or amendment of this chapter and upon which actual building construction has been carried on diligently. Actual construction shall be hereby defined to include the placing of construction materials in permanent position and fastened in a permanent manner.

g. Where excavation, demolition or removal of an existing building has been substantially begun preparatory to rebuilding, such excavation, demolition or removal shall be deemed to be actual construction, provided that the work shall be carried on diligently.

h. All the foregoing provisions relating to nonconforming uses and buildings shall apply to all nonconforming uses and buildings existing on November 16, 1978, and to all uses and buildings that become nonconforming by reason of any amendment thereof, but not to any use established or building erected in violation of law, regardless of the time of establishment or erection.

i. Existing nonconforming conditions, including but not limited to inadequate lot size or yards and excess coverage, may be continued, but the degree of nonconformity may not be increased without securing a variance. No building may be constructed on a lot less than the minimum size for its district, even if preexisting, without securing

a variance.

j. Additions to existing single-family dwellings and/or decks constructed on existing buildings which would extend into the required front, side or rear yards shall be permitted if the following conditions are met:

1. The existing and proposed residential use is permitted in the zone in which it is located.
2. The total lot coverage, off-street parking, garage and building height requirements of the applicable zone are met.
3. The existing residential structure does not reduce any required setback by more than fifty (50%) percent and the proposed setback of any addition does not increase any yard setback deficiency of the existing dwelling.
4. The length (front yard to rear yard) of the proposed violation of any side yard does not exceed thirty-five (35') feet.
5. All other applicable zone requirements affected by this proposed addition are met, except that existing lot area and lot width deficiencies shall not require variances, provided that all other requirements of this section are met. (1991 Code § 233-64; Ord. No. 1996-15 § 1; Ord. No. 2011-07)

k. Owners of existing undersized vacant lots, as of the date of the adoption of Ordinance 2021-04, can avoid appearing before the Planning Board for a Bulk Variance to build a new house if they meet all of the following conditions:

1. The proposed residential use is permitted in the zone in which it is located.
2. The proposed house does not encroach on any setback.
3. The proposed house and accessory structures does not exceed the percentage of lot coverage for all buildings.
4. The total lot coverage of all proposed structures and all other proposed lot improvements do not exceed the total allowed lot coverage.
5. The proposed house and accessory structure does not exceed the maximum height.
6. The proposed house and accessory structure is reviewed by the Planning Board Architectural Review Committee.
7. The proposed house and accessory structure is reviewed by the Hightstown Historic Preservation Commission.
8. All other applicable zone requirements affected by the proposed house and accessory structures are met, except that the existing lot area and lot width deficiencies shall not require variances, provided that all other requirements of this section are met as determined by the Zoning Official.

Section 2. In the event that any portion of this Ordinance is found to be invalid for any reason by any Court of competent jurisdiction, such judgment shall be limited in its effect only to that portion of the Ordinance actually adjudged to be invalid, and the remaining portions of this Ordinance shall be deemed severable therefrom and shall not be affected.

Section 3. All other Ordinances or parts of Ordinances inconsistent herewith are hereby repealed to the extent of such inconsistency.

Section 4. This Ordinance shall become effective upon final passage and publication in accordance with the law.

Ordinance 2021-05 First Reading and Introduction – An Ordinance Amending and Supplementing Chapter 28, Entitled “Zoning,” of the “Revised General Ordinances of the Borough of Hightstown, New Jersey,” Relating to Permanently Installed Standby Generators

Moved for introduction by Councilmember Cicalese; Seconded by Councilmember Fowler.

Roll Call Vote: Councilmembers Bluth, Cicalese, Fowler, Jackson, Misiura and Musing voted yes.

Ordinance introduced 6-0. Public Hearing scheduled for April 5, 2021.

ORDINANCE 2021-05

BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY

**AN ORDINANCE AMENDING AND SUPPLEMENTING CHAPTER 28, ENTITLED “ZONING,” OF THE
“REVISED GENERAL ORDINANCES OF THE BOROUGH OF HIGHTSTOWN, NEW JERSEY,”
RELATING TO PERMANENTLY INSTALLED STANDBY GENERATORS**

WHEREAS, the existing zoning and land use regulations of the Borough of Hightstown (the “Borough”) are set forth in Chapter 28, entitled “Zoning,” of the “Revised General Ordinances of the Borough of Hightstown, New Jersey;” and

WHEREAS, the Mayor and Council wish to make certain revisions thereto relating to permanently installed standby generators; and

NOW, THEREFORE, BE AND IT IS HEREBY ORDAINED, by the Borough Council of the Borough of Hightstown, in the County of Mercer and State of New Jersey, as follows:

Section 1. Chapter 28, entitled “Zoning,” Subsection 28-10-19 entitled “Permanently Installed Standby Generators” of the “Revised General Ordinances of the Borough of Hightstown, New Jersey,” is hereby amended and supplemented in the following limited respects (deletions are shown with ~~strikeout~~, additions are shown with underline):

**Chapter 28
ZONING**

Subsection 28-10-19 Permanently Installed Standby Generators.

- a. Standby generators shall be permitted as accessory uses ~~in the following Residential Districts: R-1, R-2, R-3 and R-4,~~ and shall be located in the rear yard and side yard only and not project beyond the ~~side-front~~ building lines of the principal structure. All generators shall be installed on a concrete pad or other pre-formed pad designed to meet the generator’s specifications. The generator shall be screened so it is not visible from adjacent properties or from any street or public way. ~~For corner lots, generators may be located in the side yard with approval from the Zoning Officer.~~ Screening shall consist either of plantings or an opaque fence of sufficient size and height to completely screen the generator from adjacent properties or from any street or public way. Generators located in the side yard require six (6’) foot solid fencing to completely enclose the generator. A solid gate shall be required. Screening shall be maintained by the owner or occupant of the property. All screening or fencing shall be placed in accordance with the generator manufacturer’s installation

instruction and clearance requirements. The location of the generator, the type of screening and the size of the screening shall be approved by the Zoning Officer.

b. Standby generators may only be used when electric power to the property has been interrupted for reasons beyond the control of the property owner or resident, or for routine testing. Routine testing is permitted for a thirty minute period once a month during weekdays between 9:00 a.m. and 4:00 p.m., subject to air quality restrictions. Routine testing shall not take place on days in which the air quality is classified as unhealthy for sensitive groups, unhealthy, very unhealthy, or hazardous in accordance with N.J.A.C. 7:27-19.2(d) as it may be amended from time to time.

c. Notwithstanding anything to the contrary, generators shall not generate noise levels in excess of 68 dB at twenty-three feet when operating at one hundred percent. Generators shall be operated at all times with a muffler, and any factory-installed enclosure for the generator may not be removed for any reason except for maintenance or repair.

d. Supplemental diesel and gasoline fuel storage tanks powering generators shall not be permitted in any residential zone. If the generator is powered by propane gas, the propane gas tank shall be completely screened so as not to be visible from adjacent properties or from any street or public way and shall obtain all applicable regulatory approvals.

(Ord. No. 2014-18)

Section 2. In the event that any portion of this Ordinance is found to be invalid for any reason by any Court of competent jurisdiction, such judgment shall be limited in its effect only to that portion of the Ordinance actually adjudged to be invalid, and the remaining portions of this Ordinance shall be deemed severable therefrom and shall not be affected.

Section 3. All other Ordinances or parts of Ordinances inconsistent herewith are hereby repealed to the extent of such inconsistency.

Section 4. This Ordinance shall become effective upon final passage and publication in accordance with the law.

RESOLUTIONS

Resolution 2021-051 Authorizing Payment of Bills

Moved for introduction by Councilmember Misiura; Seconded by Councilmember Jackson.

Roll Call Vote: Councilmembers Bluth, Cicalese, Fowler, Jackson, Misiura and Musing voted yes.

Resolution adopted 6-0.

Resolution 2021-051

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

AUTHORIZING PAYMENT OF BILLS

WHEREAS, certain bills are due and payable as per itemized claims listed on the following schedules,

which are made a part of the minutes of this meeting as a supplemental record;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown that the bills be paid on audit and approval of the Borough Administrator, the appropriate Department Head and the Treasurer in the amount of \$647,818.34 from the following accounts:

Current		\$383,504.96
W/S Operating		194,134.05
General Capital		34,221.68
Water/Sewer Capital		10,074.20
Grant		1,557.96
Trust		4,373.89
Unemployment Trust		0.00
Animal Control		258.60
Law Enforcement Trust		0.00
Tax Lien Trust		0.00
Public Defender Trust		0.00
Escrow		<u>19,693.00</u>
Total		<u>\$647,818.34</u>

Resolution 2021-052 Authorizing a Shared Services Agreement with Hamilton Township for Certain Health Services (STD Clinic)

Moved for introduction by Councilmember Misiura; Seconded by Councilmember Fowler.

Roll Call Vote: Councilmembers Bluth, Cicalese, Fowler, Jackson, Misiura and Musing voted yes.

Resolution adopted 6-0.

Resolution 2021-052
BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY

**AUTHORIZING A SHARED SERVICES AGREEMENT WITH HAMILTON
TOWNSHIP FOR CERTAIN HEALTH SERVICES (STD CLINIC)**

WHEREAS, the Borough of Hightstown is responsible by law for the protection of public health and wishes to provide certain clinic services relative to sexually transmitted diseases (STDs); and

WHEREAS, the Township of Hamilton is agreeable to providing clinic services relative to STDs to the Borough of Hightstown for the period January 1, 2021 through December 31, 2021 for a fee of \$50.00 per patient; and

WHEREAS, it is the desire of the Borough Council to enter into a shared services agreement with the Township of Hamilton for provision of these services; and

WHEREAS, such agreements are authorized pursuant to *N.J.S.A. 40A:65-1 et seq*; and

WHEREAS, funds for this purpose shall be provided for in the 2021 budget.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown as follows:

1. A shared services agreement between the Borough of Hightstown and the Township of Hamilton for the provision of professional health clinic services for sexually transmitted diseases for the period January 1, 2021 through December 31, 2021 is hereby authorized and accepted.
2. The Council President and Deputy Clerk are authorized and directed to execute said agreement.

Resolution 2021-053 Awarding a Contract for Improvements to Springcrest Drive, Taylor Avenue, Spruce Court, Glen Drive & Schuyler Avenue – Earle Asphalt Company

Moved for introduction by Councilmember Cicalese; Seconded by Councilmember Misiura.

Roll Call Vote: Councilmembers Bluth, Cicalese, Fowler, Jackson, Misiura and Musing voted yes.

Resolution adopted 6-0.

Resolution 2021-053

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

**AWARDING A CONTRACT FOR IMPROVEMENTS TO SPRINGCREST DRIVE,
TAYLOR AVENUE, SPRUCE COURT, GLEN DRIVE & SCHUYLER AVENUE –
EARLE ASPHALT COMPANY**

WHEREAS, three (3) bids were received on March 5, 2021, for Improvements to Springcrest Drive, Taylor Avenue, Spruce Court, Glen Drive and Schuyler Avenue; and

WHEREAS, the bids have been reviewed by the Borough Engineer and it is the Engineer's recommendation that a contract for Improvements to Springcrest Drive, Taylor Avenue, Spruce Court, Glen Drive and Schuyler Avenue be awarded to the low bidder, Earle Asphalt Company of Wall, New Jersey at the price of \$1,370,813.13; and

WHEREAS, this project is partially funded by the New Jersey Department of Transportation Municipal Aid Grant program, the award of this contract is conditional upon approval by the New Jersey Department of Transportation; and

WHEREAS, the Borough Attorney has reviewed and determined that the bid submitted by Earle Asphalt Company is in order with respect to legal compliance; and

WHEREAS, the CFO has certified that funds are available for this purpose.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown that the contract for the Improvements to Springcrest Drive, Taylor Avenue, Spruce Court, Glen Drive and Schuyler Avenue be awarded to the low bidder, Earle Asphalt Company of Wall, New Jersey at the price of \$1,370,813.13.

Resolution 2021-054 Resolution Establishing the Official Policy of the Borough of Hightstown with Regard to Applications for Connection to the Borough's Water and Sewer Systems and/or for Expansion of Existing Water and Sewer Use by Properties Located Outside of the Jurisdictional Limits of the Borough of Hightstown

Moved for introduction by Councilmember Jackson; Seconded by Councilmember Cicalese.

Roll Call Vote: Councilmembers Bluth, Cicalese, Fowler, Jackson, Misiura and Musing voted yes.

Resolution adopted 6-0.

Resolution 2021-054

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

RESOLUTION ESTABLISHING THE OFFICIAL POLICY OF THE BOROUGH OF HIGHTSTOWN WITH REGARD TO APPLICATIONS FOR CONNECTION TO THE BOROUGH'S WATER AND SANITARY SEWER SYSTEMS AND/OR FOR EXPANSION OF EXISTING WATER AND SEWER USE BY PROPERTIES LOCATED OUTSIDE OF THE JURISDICTIONAL LIMITS OF THE BOROUGH OF HIGHTSTOWN.

WHEREAS, from time to time, the Borough of Hightstown (also referenced as the "Borough") receives applications from the owners of properties that are located outside of the jurisdictional boundaries of the Borough for connection to the Borough's water and sanitary sewer systems and/or for the expansion of existing water and sewer use relating to real properties that are located outside of the Borough; and

WHEREAS, in the past, the Borough has considered such applications on a case-by-case basis; and

WHEREAS, the Borough possesses a limited and finite amount of water and sanitary sewer capacity pursuant to restrictions imposed by the State of New Jersey; and

WHEREAS, in view of the State limitations, and given the Borough's plans for future development and redevelopment activities within the Borough itself, the Mayor and Council have determined to adopt an official policy of the Borough to restrict all future applications for connection to the Borough's water and sanitary sewer systems, and/or for the expansion of existing water and sewer use, to real properties that are located within the boundaries of the Borough of Hightstown (only); and

WHEREAS, as such, pursuant to such policy, the Borough will no longer permit connections to the Borough's water and sanitary sewer systems, nor permit the expansion of existing water and sewer use, from real properties that are located outside of the jurisdictional limits of the Borough, in order to protect and preserve the limited

amount capacity that is available for Borough properties.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Borough Council of the Borough of Hightstown, in the County of Mercer, State of New Jersey, as follows:

1. That the Borough hereby adopts an official policy in which the Borough will no longer permit connections to the Borough's water and sanitary sewer systems, nor permit the expansion of existing water and sewer use, from any properties that are located outside of the jurisdictional limits of the Borough.
2. That this policy shall take effect immediately and shall continue to be effective until such time as a further determination is made by Resolution of the Mayor and Council.
3. That a certified copy of this Resolution shall be provided to each of the following:
 - a. Mayor Janice Mironov, East Windsor Township;
 - b. East Windsor MUA;
 - c. East Windsor Planning Board;
 - d. Hightstown Planning Board;
 - e. Carmela Roberts, P.E., CME, Borough Engineer;
 - f. Debra L. Sopronyi, Borough Administrator/Clerk;
 - g. Ken Lewis, Superintendent of Public Works;
 - h. Bill Searing, AWWTP Superintendent;
 - i. George Chin, Construction/Zoning Official; and
 - j. Frederick C. Raffetto, Esq., Borough Attorney.

Resolution 2021-054

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

**RESOLUTION ESTABLISHING THE OFFICIAL POLICY OF THE BOROUGH OF HIGHTSTOWN
WITH REGARD TO APPLICATIONS FOR CONNECTION TO THE BOROUGH'S WATER AND
SANITARY SEWER SYSTEMS AND/OR FOR EXPANSION OF EXISTING WATER AND SEWER USE
BY PROPERTIES LOCATED OUTSIDE OF THE JURISDICTIONAL LIMITS OF THE BOROUGH OF
HIGHTSTOWN.**

WHEREAS, from time to time, the Borough of Hightstown (also referenced as the "Borough") receives applications from the owners of properties that are located outside of the jurisdictional boundaries of the Borough for connection to the Borough's water and sanitary sewer systems and/or for the expansion of existing water and sewer use relating to real properties that are located outside of the Borough; and

WHEREAS, in the past, the Borough has considered such applications on a case-by-case basis; and

WHEREAS, the Borough possesses a limited and finite amount of water and sanitary sewer capacity pursuant to restrictions imposed by the State of New Jersey; and

WHEREAS, in view of the State limitations, and given the Borough's plans for future development and redevelopment activities within the Borough itself, the Mayor and Council have determined to adopt an official policy of the Borough to restrict all future applications for connection to the Borough's water and sanitary sewer systems, and/or for the expansion of existing water and sewer use, to real properties that are located within the

boundaries of the Borough of Hightstown (only); and

WHEREAS, as such, pursuant to such policy, the Borough will no longer permit connections to the Borough's water and sanitary sewer systems, nor permit the expansion of existing water and sewer use, from real properties that are located outside of the jurisdictional limits of the Borough, in order to protect and preserve the limited amount capacity that is available for Borough properties.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Borough Council of the Borough of Hightstown, in the County of Mercer, State of New Jersey, as follows:

1. That the Borough hereby adopts an official policy in which the Borough will no longer permit connections to the Borough's water and sanitary sewer systems, nor permit the expansion of existing water and sewer use, from any properties that are located outside of the jurisdictional limits of the Borough.
2. That this policy shall take effect immediately and shall continue to be effective until such time as a further determination is made by Resolution of the Mayor and Council.
3. That a certified copy of this Resolution shall be provided to each of the following:
 - k. Mayor Janice Mironov, East Windsor Township;
 - l. East Windsor MUA;
 - m. East Windsor Planning Board;
 - n. Hightstown Planning Board;
 - o. Carmela Roberts, P.E., CME, Borough Engineer;
 - p. Debra L. Sopronyi, Borough Administrator/Clerk;
 - q. Ken Lewis, Superintendent of Public Works;
 - r. Bill Searing, AWWTP Superintendent;
 - s. George Chin, Construction/Zoning Official; and
 - t. Frederick C. Raffetto, Esq., Borough Attorney.

CONSENT AGENDA

Councilmember Cicalese moved Resolutions 2021-055; 2021-056; 2021-057; 2021-058 and 2021-059 as a Consent Agenda; Councilmember Fowler seconded.

Roll Call Vote: Councilmembers Bluth, Cicalese, Fowler, Jackson and Misiura voted yes. Councilmember Musing abstained.

Resolutions adopted 5-0 with 1 abstention.

Resolution 2021-055

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

**DESIGNATING SATURDAY, APRIL 17, 2021 AS
ARBOR DAY IN THE BOROUGH OF HIGHTSTOWN**

WHEREAS, it is widely reported as historical fact that, in 1872, J. Sterling Morton proposed to the Nebraska

Board of Agriculture that a special day be set aside for the planting of trees; and

WHEREAS, this holiday, called Arbor Day, was first observed with the planting of more than a million trees in Nebraska; and

WHEREAS, Arbor Day is now observed throughout the nation and the world; and

WHEREAS, the Borough is a designated Tree City USA by the Arbor Foundation; and

WHEREAS, trees can reduce the erosion of our precious topsoil by wind and water, cut heating and cooling costs, moderate the temperature, clean the air, produce oxygen and provide habitat for wildlife; and

WHEREAS, trees are a renewable resource giving us paper, wood for our homes, fuel for our fires, raw material for sculpture and painting and limitless works of art, and source materials for countless other wood products; and

WHEREAS, trees in our Borough increase property values, enhance the economic vitality of business areas, and beautify our community and spiritual renewal; and

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown hereby does proclaim and designate Saturday, April 17, 2021, as **ARBOR DAY** in the Borough of Hightstown and to observe this occasion a tree planting ceremony will take place on this day.

BE IT FURTHER RESOLVED, by the Mayor and Council of the Borough of Hightstown, that all residents and members of our community are urged and encouraged to support efforts to protect our trees, walkways, riparian banks and woodlands throughout our Borough and our surrounding environment;

BE IT FURTHER RESOLVED that all residents and members of our community are urged and encouraged to plant trees where appropriate, to gladden hearts and promote the well-being of present and future generations.

Resolution 2021-056

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

**RECOGNIZING MARCH 21, – MARCH 27, 2021 AS NATIONAL POISON
PREVENTION WEEK**

WHEREAS, Congress designated the third full week in March to be National Poison Prevention Week (NPPW) in 1961 and since then this week has helped to raise national awareness of the dangers of potentially dangerous medicines, household products and chemicals, environmental contaminants, and other substances; and

WHEREAS, poison control centers across the country will focus the public's attention on the free, lifesaving services provided by poison centers as well as educating the public on ways to prevent poisoning exposures; and

WHEREAS, the NJ Poison Control Center, a division of the Department of Emergency Medicine at Rutgers New Jersey Medical School, provides 24/7 expert medical treatment advice, drug information, and prevention education at no cost to the public through the Poison Help hotline; and

WHEREAS, the NJ Poison Control Center's specialized medical professionals (doctors, pharmacists, and nurses) provide accessible, free, and confidential poisoning/medical treatment advice and information to all; and

WHEREAS, the NJ Poison Control Center's services save healthcare dollars by eliminating thousands of unnecessary emergency department/room visits and result in shorter lengths of stay for patients hospitalized for poisoning; and

WHEREAS, the NJ Poison Control Center is instrumental in the surveillance and management of poisoning exposures across the state, including the use, misuse, and abuse of; medications, legal and illicit drugs, environmental contaminants, bioterrorism agents, and common household products and chemicals; and

WHEREAS, the NJ Poison Control Center is involved in New Jersey's efforts in homeland defense, counterterrorism, emergency preparedness and pandemic response, and biosurveillance; and

WHEREAS, the COVID-19 Hotline at the NJ Poison Control Center, a collaboration with the NJ Department of Health, has assisted nearly 90,000 additional callers to provide up-to-date, unbiased, accurate information as well as medical guidance and links to services; and

WHEREAS, unintentional poisoning is the leading cause of unintentional injury death in New Jersey outnumbering deaths by motor vehicles and firearms; and

WHEREAS, a poison is defined as anything that can cause harm if taken in the wrong amount, in the wrong way or by the wrong person; and

WHEREAS, although most reported poison exposures involve children five (5) years old and younger; most poisoning deaths occur in adults aged 20 to 59; and

WHEREAS, overdose deaths from prescription opioids, over-the-counter medications, and illegal drugs remain at epidemic proportions for both New Jersey and the United States; and

WHEREAS, lead exposure and carbon monoxide (CO) poisoning remain major public health concerns; and

WHEREAS, poison center experts encourage the public not to guess, wait for symptoms, or waste time looking up medical information online when potential poisoning exposures occur: call 1-800-222-1222, text 973-339-0702, or chat www.njpies.org; and

WHEREAS, all residents should save the Poison Help hotline in their cell, home, and office phones because a fast response can make all the difference in preventing serious injury and saving lives;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council, of the Borough of Hightstown do hereby recognize the week of March 21, - March 27, 2021 as National Poison Prevention Week in New Jersey and encourages all citizens to pledge their commitment to ensuring the safety of themselves, their families, and their community.

Resolution 2021-057

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

**RESOLUTION EXTENDING THE TEMPORARY PLACEMENT OF A
REFRIGERATED CONTAINER AT 225 FRANKLIN STREET**

WHEREAS, Resolution 2020-123, adopted by Borough Council on June 1, 2020 permitted RISE to place a

refrigerated container at 225 Franklin Street; and

WHEREAS, Resolution 2020-215 extended permission until March 31, 2021; and

WHEREAS, due to the ongoing public health emergency caused by COVID-19, it is necessary to extend this permission until September 30, 2021; and

WHEREAS, the Borough Zoning Official recommends Mayor and Council extend permission for the placement of such container with the following requirements:

1. The time in which the refrigerated container may stay in place at 225 Franklin Street is extended to September 30, 2021.
2. RISE is required to maintain the area in a clean and orderly manner.
3. RISE is required to restore the area into its original condition when the refrigerated unit is removed.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Hightstown, that RISE is permitted to place a refrigerated container at 225 Franklin Street as stated herein.

Resolution 2021-058

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

**AUTHORIZING DESIGN AND BID FOR REFURBISHMENT OF HIGHTSTOWN
BOROUGH WATER TOWERS**

WHEREAS, refurbishments are needed at the First Avenue Water Tank, Leshin Lane Standpipe and the Cranbury Station Water Tank; and

WHEREAS, this project has been approved for financing through the New Jersey Infrastructure Bank Nano Program in the funding cycle ending July 1, 2021; and

WHEREAS, the Borough Council wishes to take advantage of this low cost financing and possible forgiveness program; and

WHEREAS, The Borough Council wishes to authorize the Borough Engineer, Carmela Roberts of Roberts Engineering Group, to begin design and other work pertaining to the New Jersey Infrastructure Bank Nano Program and applicable bid process for an amount not to exceed \$75,600.00; and

WHEREAS, funds have been made available for these services through Bond Ordinance 2020-16, adopted by Borough Council on December 7, 2020.

NOW, THEREFORE BE IT RESOLVED, that the Borough Engineer is hereby authorized to design and bid for the refurbishments to the First Avenue Water Tank, Leshin Lane Standpipe and the Cranbury Station Water Tank as pertains to the New Jersey Infrastructure Bank Nano Program approved funding and project bid at a cost not to exceed a total of \$75,600.00.

Resolution 2021-059

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

**AUTHORIZING EMERGENCY TEMPORARY APPROPRIATIONS
PRIOR TO ADOPTION OF THE 2021 BUDGET**

WHEREAS, an emergent condition has arisen with respect to inadequate appropriation balances remaining in some line items of the 2021 temporary budget; and

WHEREAS, N.J.S.A. 40A:4-20 provides for the creation of emergency appropriations for the purposes above mentioned; and

WHEREAS, it is the desire of the Mayor and Council to create emergency temporary appropriations as set forth on Schedule "A," attached; and

WHEREAS, the total emergency temporary appropriations in resolutions adopted in the year 2021 pursuant to the provisions of N.J.S.A. 40A:4-20 (Chapter 96, P.L. 1951, as amended), including this resolution, total:

	THIS RESOLUTION	PREVIOUS TOTAL	CUMULATIVE TOTAL
Current	106,400.00	0.00	106,400.00
Capital Outlay – Current	0.00	0.00	0.00
Debt Service - Current	0.00	0.00	0.00
Water/Sewer	175,000.00	0.00	175,000.00
Capital Outlay – W/S	0.00	0.00	0.00
Debt Service - W/S	0.00	0.00	0.00
TOTAL	281,400.00	0.00	281,400.00

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Hightstown (not less than two-thirds of all the members of thereof affirmatively concurring) that, in accordance with N.J.S.A. 40A:4-20:

1. An emergency temporary appropriation is hereby made for each item listed on the schedules that are attached hereto and made a part hereof;
2. Each emergency appropriation listed will be provided for in the 2021 budget under the same title as written herein;
3. One certified copy of this resolution will be filed with the Director of Local Government Services, and a copy provided to the Chief Finance Officer.

SCHEDULE "A"

Borough of Hightstown
Emergency Temporary No. 1
3/15/2021

Current Fund

Mayor and Council	Other Expenses	400.00
Financial Administration	Other Expenses	2,000.00
Data Processing	Other Expenses	3,000.00
Tax Assessor	Salaries and Wages	3,000.00
Collection of Taxes	Salaries and Wages	15,000.00
First Aid Organization	Other Expenses	7,000.00
Sanitation/Solid Waste	Salaries and Wages	22,000.00
Sanitation/Solid Waste	Other Expenses	20,000.00
Parks and Recreation	Salaries and Wages	6,000.00
Board of Health	Salaries and Wages	5,000.00

Gas/Heating Oil	Other Expenses	2,000.00
Postage	Other Expenses	3,000.00
Uniform Construction Code	Salaries and Wages	10,000.00
Uniform Construction Code	Other Expenses	1,000.00
Housing Code Enforcement	Salaries and Wages	7,000.00
Total Current Fund		106,400.00
Water-Sewer Operating Fund		
Salaries and Wages		50,000.00
Other Expenses		125,000.00
Total Water Sewer Operating		175,000.00
Total		281,400.00

NEW BUSINESS

Truck Access Signage

Debra Sopronyi, Borough Administrator, stated that the Borough had looked at a grant for pedestrian safety signage on Wycoffs Mill Road and Cranbury Station Road due to the truck traffic. After speaking with the Police Chief and Public works, she was informed that the signs are not feasible because the police will not be able to enforce. A decision has been made that signage will not be placed. They believe that once bypass in East Windsor is in place, the truck traffic problem will hopefully solve itself.

Federal Covid Relief Funding

Councilmember Misiura stated that he knows very little about this but would like to learn more. He would like to know how we take advantage of this funding. He welcomes any additional information. Ms. Sopronyi stated that we have not been given further information to date. She is investigating. The announcement was just made last week. Once she has more information, she will update council so a decision can be made on how to move forward. Because of Hightstown's size, we will be working with the state rather than the Federal Government, which would benefit us.

Cannabis

Councilmember Misiura asked if there has been any new updates. Ms. Sopronyi answered noting that there has been nothing new from the State. Planning Board replied that since this is a policy decision, it would be the decision of Council. If council decides that would like to allow any cannabis establishments, then they will address with the zoning. Borough Attorney, Fred Raffetto, stated that August 20th is the opt out date. If no action is taken by that date, there can be cannabis facilities in any part of town. The League of Municipalities has suggested that towns opt out now and can always opt in at a later date. If we do not opt out, we are locked into allowing cannabis facilities for 5 years. Discussion ensued. Council discussed speaking with East Windsor about their thoughts on the matter and forming a subcommittee to investigate the matter fully. Council President asked for a straw vote to move ahead with an opt out ordinance at a future meeting and form a subcommittee to investigate if this is something that would benefit the Borough.

Councilmembers Bluth, Cicalese, Fowler, Misiura and Musing voted yes. Councilmember Jackson voted no. Council to move forward with an opt out ordinance and form a subcommittee to further investigate cannabis locations in the Borough 5-1.

MAYOR/COUNCIL/ADMINISTRATIVE REPORTS

Councilmember Fowler

Downtown Hightstown - Two new businesses are opening downtown. Jazmin Salon and a new yoga studio will be opening above 4 Seasons. Letters for the flower baskets are going out this week. Hopefully, donations will be coming in soon.

Environmental Commission - The commission will be setting up a FaceBook page. The tree planting bid went to Debbie for the grant that was received.

Councilmember Cicalese

Parks and Rec - Are looking to plan Fun Fridays and Girls on the Run, all contingent on Covid Guidelines. They continue to work on the Dawes Park project.

Board of Health - Hired new employee that will work with the vulnerable population to make sure people can get their vaccine. This is made possible through a grant that the West Windsor Health Department has received.

Councilmember Jackson

HPC - Will meet on Thursday at 6:30 via zoom.

Councilmember Musing

Construction and Zoning - Has spoken with George Chin and he is very happy we are moving forward with the Zoning Ordinances passed tonight.

Councilmember Misiura

Planning Board - Met on March 8th and discussed cannabis in the Borough. As stated earlier, they feel this is a policy decision that needs to be made on the Council level. If Council chooses to move forward, they will review for zoning. Affordable Housing Plan - They continue to work on an Affordable Housing Plan. The Planner is working to meet our obligation. Once they have a recommendation, they will present that to Council for their input. There will eventually be a zoning ordinance.

Council President Bluth

Cultural Arts Commission - Hightstown's Got Talent, this Saturday night. There is a link on the Borough's website.

Peggy Riggio, Deputy Clerk

Currently issuing Animal and Taxi Licenses.

Petitions for the June Primary are due to the Clerk's Office by 4:00 p.m. April 5th.

Debra Sopronyi, Borough Administrator/Clerk

Stated that she and the Police Department have been working with Rise getting the food pantry set up at Victoria Classics. She has been able to get an additional dumpster pick up for them through our vendor at no additional cost. She is happy to work with them to help where we can.

George Lang, CFO

In the process of getting the budget together. We will be able to schedule a budget meeting in the near future.

8:10 p.m. Councilmember Fowler moved to adjourn to Executive Session; Seconded by Councilmember Misiura. All ayes.

EXECUTIVE SESSION

Resolution 2021-060 Authorizing a Meeting that Excludes the Public

Moved by Councilmember Cicalese; Seconded by Councilmember Jackson.

Roll Call Vote: Councilmembers Bluth, Cicalese, Fowler, Jackson, Misiura and Musing voted yes.

Resolution adopted 6-0.

Resolution 2021-060

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

AUTHORIZING A MEETING WHICH EXCLUDES THE PUBLIC

BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown that this body will hold a meeting on March 15, 2021, via www.zoom.com, that will be limited only to consideration of an item or items with respect to which the public may be excluded pursuant to section 7b of the Open Public Meetings Act.

The general nature of the subject or subjects to be discussed:

Contract Negotiations – Dispatch

Contract Negotiations – Police/Court Facilities

Stated as precisely as presently possible the following is the time when and the circumstances under which the discussion conducted at said meeting can be disclosed to the public June 15, 2021, or when the need for confidentiality no longer exists.

The public is excluded from said meeting, and further notice is dispensed with, all in accordance with sections 8 and 4a of the Open Public Meetings Act.

8:43 p.m. Council reconvened into Public Session.

ADJOURNMENT

8:44 p.m. Councilmember Misiura moved to adjourn; Councilmember Fowler seconded.

Respectfully Submitted,

Margaret M. Riggio
Deputy Borough Clerk

**Meeting Minutes
Hightstown Borough Council
March 25, 2021
Special Meeting
6:30 p.m.**

The meeting was called to order by Council President Bluth at 6:39 p.m. and she read the Open Public Meetings Act statement which stated, “Adequate notice of this meeting has been given in accordance with the Open Public Meetings Act, pursuant to Public Law 1975, Chapter 231. Said notice was sent to the *Trenton Times* and the *Windsor-Hights Herald*, and is posted on the Borough website.” Do to COVID-19 and self-distancing protocols, this meeting was held remotely through www.zoom.com.

The flag salute followed Roll Call.

	PRESENT	ABSENT
<i>Councilmember Bluth</i>	✓	
<i>Councilmember Cicalese</i>	✓	
<i>Councilmember Fowler</i>	✓	
<i>Councilmember Jackson</i>		✓
<i>Councilmember Misiura</i>	✓	
<i>Councilmember Musing</i>	✓	
<i>Mayor Quattrone</i>		✓

Also in attendance: Margaret (Peggy) Riggio, Deputy Borough Clerk; Debra Sopronyi Borough Clerk/Administrator; Frank Gendron, Police Chief; George Lang, CFO and Fred Raffetto, Borough Attorney.

The Flag Salute followed roll call.

APPROVAL OF AGENDA

Moved by Councilmember Musing; Seconded by Councilmember Fowler.

Roll Call Vote: Councilmembers Bluth, Cicalese, Fowler, Misiura and Musing voted yes.

Agenda approved 5-0.

PUBLIC COMMENT

Council President Bluth opened public comment period and the following individuals spoke:

There being no one coming forward, Council President Bluth closed the public comment period.

EXECUTIVE SESSION

Resolution 2021-061 Authorizing a Meeting that Excludes the Public

Moved by Councilmember Musing; Seconded by Councilmember Fowler.

Roll Call Vote: Councilmembers Bluth, Cicalese, Fowler, Misiura and Musing voted yes.

Agenda approved 5-0.

Resolution 2021-061

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

AUTHORIZING A MEETING WHICH EXCLUDES THE PUBLIC

BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown that this body will hold a meeting on March 25, 2021, via www.zoom.com, that will be limited only to consideration of an item or items with respect to which the public may be excluded pursuant to section 7b of the Open Public Meetings Act.

The general nature of the subject or subjects to be discussed:

Contract Negotiations – Police/Court Facilities

Contract Negotiations – Dispatch

Stated as precisely as presently possible the following is the time when and the circumstances under which the discussion conducted at said meeting can be disclosed to the public June 25, 2021, or when the need for confidentiality no longer exists.

The public is excluded from said meeting, and further notice is dispensed with, all in accordance with sections 8 and 4a of the Open Public Meetings Act.

Councilmember Cicalese moved to adjourn to executive session at 6:44 p.m.; Councilmember Fowler seconded. All ayes.

Council reconvened into public session at 8:07 p.m.

ADJOURNMENT

Councilmember Cicalese moved to adjourn at 8:08 p.m.; Councilmember Fowler seconded. All ayes.

Respectfully Submitted,

Margaret M. Riggio
Deputy Borough Clerk

Meeting Minutes
Hightstown Borough Council
April 5, 2021
6:30 p.m.

The meeting was called to order by Council President Bluth at 6:33 p.m. and she read the Open Public Meetings Act statement which stated, "Adequate notice of this meeting has been given in accordance with the Open Public Meetings Act, pursuant to Public Law 1975, Chapter 231. Said notice was sent to the *Trenton Times* and the *Windsor-Hights Herald*, and is posted on the Borough website." Do to COVID-19 and self-distancing protocols, this meeting was held remotely through www.zoom.com.

The flag salute followed Roll Call.

	PRESENT	ABSENT
<i>Councilmember Susan Bluth</i>	✓	
<i>Councilmember Joseph Cicalese</i>	✓	
<i>Councilmember Cristina Fowler</i>	✓	
<i>Councilmember Joshua Jackson</i>	✓	
<i>Councilmember Steven Misiura</i>	✓	
<i>Councilmember Dimitri Musing</i>	✓	
<i>Mayor Quattrone</i>		✓

Also in attendance: Margaret (Peggy) Riggio, Deputy Borough Clerk; Debra Sopronyi Borough Clerk/Administrator; George Lang, CFO and Fred Raffetto, Borough Attorney.

The Flag Salute followed roll call.

APPROVAL OF AGENDA

Moved by Councilmember Misiura; Seconded by Councilmember Fowler.

Roll Call Vote: Councilmembers Bluth, Cicalese, Fowler, Jackson, Misiura and Musing voted yes.

Agenda approved 6-0.

PUBLIC COMMENT

Council President Bluth opened public comment period and the following individuals spoke:

Eugene Sarafin, 628 South Main Street - Spoke about the flag salute and the republican party. We should not be saluting the flag. We should not be suppressing voter rights. Stand up and fight for our democracy.

Patrick Byas - Is opening a medical marijuana dispensary in Oklahoma. He is interested in opening a dispensary in Hightstown. He is looking for a letter of intent from Hightstown to open such a dispensary. He would like to bring money and jobs to Hightstown.

There being no further comments, Council President Bluth closed the public comment period.

ORDINANCES

Ordinance 2021-04 Final Reading and Public Hearing – An Ordinance Amending and Supplementing Chapter 28, Entitled “Zoning,” of the “Revised General Ordinances of the Borough of Hightstown, New Jersey,” Relating to Nonconforming Buildings and Uses

Council President Bluth opened the public hearing and the following individuals spoke:

Eugen Sarafin, 628 South Main Street - Thinks this is a good ordinance. Was curious on how many lots this will affect.

There being no further comments, Council President Bluth closed the public hearing.

Moved to adopted by Councilmember Misiura; Seconded by Councilmember Cicalese.

Roll Call Vote: Councilmembers Bluth, Cicalese, Fowler, Jackson, Misiura and Musing voted yes.

Ordinance adopted 6-0.

ORDINANCE 2021-04

BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY

AN ORDINANCE AMENDING AND SUPPLEMENTING CHAPTER 28, ENTITLED “ZONING,” OF THE “REVISED GENERAL ORDINANCES OF THE BOROUGH OF HIGHTSTOWN, NEW JERSEY,” RELATING TO NONCONFORMING BUILDINGS AND USES

WHEREAS, the existing zoning and land use regulations of the Borough of Hightstown (the “Borough”) are set forth in Chapter 28, entitled “Zoning,” of the “Revised General Ordinances of the Borough of Hightstown, New Jersey;” and

WHEREAS, the Mayor and Council wish to make certain revisions thereto relating to nonconforming buildings and uses; and

NOW, THEREFORE, BE AND IT IS HEREBY ORDAINED, by the Borough Council of the Borough of Hightstown, in the County of Mercer and State of New Jersey, as follows:

Section 1. Chapter 28, entitled “Zoning,” Section 28 entitled “Nonconforming Buildings and Uses” of the “Revised General Ordinances of the Borough of Hightstown, New Jersey,” is hereby amended and supplemented in the following limited respects (deletions are shown with ~~strikeout~~, additions are shown with underline):

Section 28-28

NONCONFORMING BUILDINGS AND USES

Subsections:

28-28-1 Applicability.

28-28-2 Continuation; Enlargement; Rebuilding; Change of Use.

Subsection 28-28-1 Applicability.

Except as hereinafter provided, no building or premises shall be used except in conformity with the provisions of this chapter which apply to the district in which it is located. The following provisions shall apply to all buildings and uses of land or buildings existing on November 6, 1978, which do not conform to the requirements set forth in this chapter, to all buildings and uses of land or buildings that become nonconforming by reason of any subsequent amendment to this chapter and the Zoning Map which is a part thereof and to all conforming buildings housing nonconforming uses. (1991 Code § 233-63)

Subsection 28-28-2 Continuation; Enlargement; Rebuilding; Change of Use.

a. Except as provided in paragraph e. below, any type of nonconforming use of buildings or land may be continued indefinitely but:

1. Shall not be enlarged or structurally altered, extended or placed on a different portion of the lot or parcel of land occupied by such use on November 6, 1978, or any applicable amendment thereof, nor shall any external evidence of such use be increased by any means whatsoever, except whereby through such alteration it is changed to a conforming use.

2. Shall not be changed to another nonconforming use without a variance from the Planning Board.

3. Shall not be reestablished after the physical operation thereof has ceased for a period of over six (6) months for any reason. Intent to resume active operation of a nonconforming use after cessation thereof shall not confer the right to do so.

b. Except as provided in paragraph d. below, no building which houses a nonconforming use shall be:

1. Structurally altered or enlarged.

2. Moved to another location where such use continues to be nonconforming.

3. Changed back to a nonconforming use if once changed to a use permitted in the district in which it is located.

c. Any nonconforming use or structure existing at the time of the passage of this chapter may be continued upon the lot or in the structure so occupied and any such structure may be repaired in the event of partial destruction thereof. If restoration of such structure is not substantially completed within the six (6) month period from the date of partial destruction, the physical operation of the nonconforming use of such structure shall be deemed to have ceased, unless such nonconforming use shall have been carried on without interruption in the undamaged portion of such structure.

d. Any building housing a conforming use which does not conform to other than use regulations as set forth in this chapter may be rebuilt if damaged but shall not be altered or enlarged so as to increase the degree of nonconformity thereof.

e. Nothing in this section shall be deemed to prevent normal maintenance and repair of any building or the carrying out, upon issuance of a building permit, of major structural alterations or demolitions necessary in the interest of public safety. In granting such a permit, the Construction Official shall state precise reasons to the Planning Board why such alterations were deemed necessary.

f. To avoid undue hardship, nothing in this chapter shall be deemed to require a change in the plans,

construction or designated use of any building on which actual construction was lawfully begun prior to the effective date of adoption or amendment of this chapter and upon which actual building construction has been carried on diligently. Actual construction shall be hereby defined to include the placing of construction materials in permanent position and fastened in a permanent manner.

g. Where excavation, demolition or removal of an existing building has been substantially begun preparatory to rebuilding, such excavation, demolition or removal shall be deemed to be actual construction, provided that the work shall be carried on diligently.

h. All the foregoing provisions relating to nonconforming uses and buildings shall apply to all nonconforming uses and buildings existing on November 16, 1978, and to all uses and buildings that become nonconforming by reason of any amendment thereof, but not to any use established or building erected in violation of law, regardless of the time of establishment or erection.

i. Existing nonconforming conditions, including but not limited to inadequate lot size or yards and excess coverage, may be continued, but the degree of nonconformity may not be increased without securing a variance. No building may be constructed on a lot less than the minimum size for its district, even if preexisting, without securing a variance.

j. Additions to existing single-family dwellings and/or decks constructed on existing buildings which would extend into the required front, side or rear yards shall be permitted if the following conditions are met:

1. The existing and proposed residential use is permitted in the zone in which it is located.
2. The total lot coverage, off-street parking, garage and building height requirements of the applicable zone are met.
3. The existing residential structure does not reduce any required setback by more than fifty (50%) percent and the proposed setback of any addition does not increase any yard setback deficiency of the existing dwelling.
4. The length (front yard to rear yard) of the proposed violation of any side yard does not exceed thirty-five (35') feet.
5. All other applicable zone requirements affected by this proposed addition are met, except that existing lot area and lot width deficiencies shall not require variances, provided that all other requirements of this section are met. (1991 Code § 233-64; Ord. No. 1996-15 § 1; Ord. No. 2011-07)

k. Owners of existing undersized vacant lots, as of the date of the adoption of Ordinance 2021-04, can avoid appearing before the Planning Board for a Bulk Variance to build a new house if they meet all of the following conditions:

1. The proposed residential use is permitted in the zone in which it is located.
2. The proposed house does not encroach on any setback.
3. The proposed house and accessory structures does not exceed the percentage of lot coverage for all buildings.
4. The total lot coverage of all proposed structures and all other proposed lot improvements do not exceed the total allowed lot coverage.
5. The proposed house and accessory structure does not exceed the maximum height.
6. The proposed house and accessory structure is reviewed by the Planning Board Architectural Review Committee.
7. The proposed house and accessory structure is reviewed by the Hightstown Historic Preservation Commission.

8. All other applicable zone requirements affected by the proposed house and accessory structures are met, except that the existing lot area and lot width deficiencies shall not require variances, provided that all other requirements of this section are met as determined by the Zoning Official. Section 2. In the event that any portion of this Ordinance is found to be invalid for any reason by any Court of competent jurisdiction, such judgment shall be limited in its effect only to that portion of the Ordinance actually adjudged to be invalid, and the remaining portions of this Ordinance shall be deemed severable therefrom and shall not be affected.

Section 3. All other Ordinances or parts of Ordinances inconsistent herewith are hereby repealed to the extent of such inconsistency.

Section 4. This Ordinance shall become effective upon final passage and publication in accordance with the law.

Ordinance 2021-05 Final Reading and Public Hearing – An Ordinance Amending and Supplementing Chapter 28, Entitled “Zoning,” of the “Revised General Ordinances of the Borough of Hightstown, New Jersey,” Relating to Permanently Installed Standby Generators

Council President Bluth opened the public hearing and the following individuals spoke:

Eugen Sarafin, 628 South Main Street - This is a good ordinance.

There being no further comments, Council President Bluth closed the public hearing.

Moved to adopted by Councilmember Misiura; Seconded by Councilmember Fowler.

Roll Call Vote: Councilmembers Bluth, Cicalese, Fowler, Jackson, Misiura and Musing voted yes.

Ordinance adopted 6-0.

ORDINANCE 2021-05

BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY

**AN ORDINANCE AMENDING AND SUPPLEMENTING CHAPTER 28, ENTITLED “ZONING,” OF THE
“REVISED GENERAL ORDINANCES OF THE BOROUGH OF HIGHTSTOWN, NEW JERSEY,”
RELATING TO PERMANENTLY INSTALLED STANDBY GENERATORS**

WHEREAS, the existing zoning and land use regulations of the Borough of Hightstown (the “Borough”) are set forth in Chapter 28, entitled “Zoning,” of the “Revised General Ordinances of the Borough of Hightstown, New Jersey;” and

WHEREAS, the Mayor and Council wish to make certain revisions thereto relating to permanently installed standby generators; and

NOW, THEREFORE, BE AND IT IS HEREBY ORDAINED, by the Borough Council of the Borough of Hightstown, in the County of Mercer and State of New Jersey, as follows:

Section 1. Chapter 28, entitled “Zoning,” Subsection 28-10-19 entitled “Permanently Installed Standby Generators” of the “Revised General Ordinances of the Borough of Hightstown, New Jersey,” is hereby amended and supplemented in the following limited respects (deletions are shown with ~~strikeout~~, additions are shown with underline):

Chapter 28 ZONING

Subsection 28-10-19 **Permanently Installed Standby Generators.**

a. Standby generators shall be permitted as accessory uses and shall be located in the rear yard and side yard only and not project beyond the front building lines of the principal structure. All generators shall be installed on a concrete pad or other pre-formed pad designed to meet the generator's specifications. The generator shall be screened so it is not visible from adjacent properties or from any street or public way. Screening shall consist either of plantings or an opaque fence of sufficient size and height to completely screen the generator from adjacent properties or from any street or public way. Generators located in the side yard require six (6') foot solid fencing to completely enclose the generator. A solid gate shall be required. Screening shall be maintained by the owner or occupant of the property. All screening or fencing shall be placed in accordance with the generator manufacturer's installation instruction and clearance requirements. The location of the generator, the type of screening and the size of the screening shall be approved by the Zoning Officer.

b. Standby generators may only be used when electric power to the property has been interrupted for reasons beyond the control of the property owner or resident, or for routine testing. Routine testing is permitted for a thirty minute period once a month during weekdays between 9:00 a.m. and 4:00 p.m., subject to air quality restrictions. Routine testing shall not take place on days in which the air quality is classified as unhealthy for sensitive groups, unhealthy, very unhealthy, or hazardous in accordance with N.J.A.C. 7:27-19.2(d) as it may be amended from time to time.

c. Notwithstanding anything to the contrary, generators shall not generate noise levels in excess of 68 dB at twenty-three feet when operating at one hundred percent. Generators shall be operated at all times with a muffler, and any factory-installed enclosure for the generator may not be removed for any reason except for maintenance or repair.

d. Supplemental diesel and gasoline fuel storage tanks powering generators shall not be permitted in any residential zone. If the generator is powered by propane gas, the propane gas tank shall be completely screened so as not to be visible from adjacent properties or from any street or public way and shall obtain all applicable regulatory approvals.

(Ord. No. 2014-18)

Section 2. In the event that any portion of this Ordinance is found to be invalid for any reason by any Court of competent jurisdiction, such judgment shall be limited in its effect only to that portion of the Ordinance actually adjudged to be invalid, and the remaining portions of this Ordinance shall be deemed severable therefrom and shall not be affected.

Section 3. All other Ordinances or parts of Ordinances inconsistent herewith are hereby repealed to the extent of such inconsistency.

Section 4. This Ordinance shall become effective upon final passage and publication in accordance with the law.

RESOLUTIONS

Resolution 2021-062 Authorizing A Shared Services Agreement with East Windsor Township for Dispatch Services

Moved by Councilmember Musing; Seconded by Councilmember Fowler.

Roll Call Vote: Councilmembers Bluth, Cicalese, Fowler, Jackson, Misiura and Musing voted yes.

Ordinance adopted 6-0.

Resolution 2021-062

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

**AUTHORIZING A SHARED SERVICES AGREEMENT WITH EAST WINDSOR
TOWNSHIP FOR DISPATCH SERVICES**

WHEREAS, there is a need for Dispatch Services for Hightstown Borough's Police, Fire and EMS; and

WHEREAS, Hightstown Borough desires to enter into an agreement with East Windsor Township for Dispatch Services and East Windsor Township has agreed to provide said services to Hightstown Borough; and

WHEREAS, the Uniform Shared Services and Consolidation Act, N.J.S.A. 40:65-1 et seq. authorizes the approval of Shared Services Agreements by Resolution; and

WHEREAS, the Mayor and Council have reviewed the proposed Shared Services Agreement for Dispatch Services for a five (5) year period; and

WHEREAS, the term of this agreement shall be for five (5) years, commencing on May 16, 2021; and

WHEREAS, this agreement may be extended by mutual agreement of the parties for up to two (2) additional one year terms; and

WHEREAS, the Borough's net cost under this agreement is \$196,630 for the first year of service, and an annual increase in the amount of 2.0% above the prior year's fee for 2022, 2023, 2024 and 2025; and

WHEREAS funds for this expenditure will be made available in the 2022, 2023, 2024 and 2025 budgets;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown as follows:

1. The Shared Services Agreement with the Township of East Windsor for Dispatch Services for a 5 year period is hereby approved, in accordance with the provisions of N.J.S.A. 40:65-1 et seq.
2. The Mayor and Borough Clerk are hereby authorized and directed to execute the agreement for same.
3. This agreement is approved subject to the provision of adequate funds in the Borough's 2022, 2023, 2024 and 2025 budgets.

EXECUTIVE SESSION

Resolution 063 Authorizing a Meeting that Excludes the Public

Moved by Councilmember Fowler; Seconded by Councilmember Cicalese.

Roll Call Vote: Councilmembers Bluth, Cicalese, Fowler, Jackson, Misiura and Musing voted yes.

Ordinance adopted 6-0.

Resolution 2021-063
BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY

AUTHORIZING A MEETING WHICH EXCLUDES THE PUBLIC

BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown that this body will hold a meeting on April 5, 2021, via www.zoom.com, that will be limited only to consideration of an item or items with respect to which the public may be excluded pursuant to section 7b of the Open Public Meetings Act.

The general nature of the subject or subjects to be discussed:

Contract Negotiations – Police/Court Facilities

Stated as precisely as presently possible the following is the time when and the circumstances under which the discussion conducted at said meeting can be disclosed to the public July 5, 2021, or when the need for confidentiality no longer exists.

The public is excluded from said meeting, and further notice is dispensed with, all in accordance with sections 8 and 4a of the Open Public Meetings Act.

Councilmember Musing moved to adjourn to executive session at 6:54 p.m.; Councilmember Fowler seconded. All ayes.

Council reconvened to public session at 7:57 p.m.

ADJOURNMENT

Moved by Councilmember Cicalese at 7:58; Seconded by Councilmember Jackson. All ayes.

Respectfully Submitted,

Margaret M. Riggio
 Deputy Borough Clerk

Ordinance 2021-06

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

AN ORDINANCE PROHIBITING THE OPERATION OF ANY CLASS OF CANNABIS BUSINESSES WITHIN THE GEOGRAPHICAL BOUNDARIES OF THE BOROUGH OF HIGHTSTOWN IN MERCER COUNTY, NEW JERSEY, AND AMENDING AND SUPPLEMENTING CHAPTER 28, ENTITLED “ZONING,” OF THE REVISED GENERAL ORDINANCES OF THE BOROUGH, IN ORDER TO ESTABLISH A NEW SECTION THEREOF TO BE KNOWN AS SECTION 28-12, ENTITLED “CANNABIS.”

WHEREAS, in 2020 New Jersey voters approved Public Question No. 1, which amended the New Jersey Constitution to allow for the legalization of a controlled form of marijuana called “cannabis” for adults at least 21 years of age; and

WHEREAS, on February 22, 2021, Governor Murphy signed into law P.L. 2021, c. 16, known as the “New Jersey Cannabis Regulatory, Enforcement Assistance, and Marketplace Modernization Act” (the “Act”), which legalizes the recreational use of marijuana by adults 21 years of age or older, and establishes a comprehensive regulatory and licensing scheme for commercial recreational (adult use) cannabis operations, use and possession; and

WHEREAS, the Act establishes six marketplace classes of licensed businesses, including:

- Class 1 Cannabis Cultivator license, for facilities involved in growing and cultivating cannabis;
- Class 2 Cannabis Manufacturer license, for facilities involved in the manufacturing, preparation, and packaging of cannabis items;
- Class 3 Cannabis Wholesaler license, for facilities involved in obtaining and selling cannabis items for later resale by other licensees;
- Class 4 Cannabis Distributer license, for businesses involved in transporting cannabis plants in bulk from on licensed cultivator to another licensed cultivator, or cannabis items in bulk from any type of licensed cannabis business to another;
- Class 5 Cannabis Retailer license for locations at which cannabis items and related supplies are sold to consumers; and
- Class 6 Cannabis Delivery license, for businesses providing courier services for consumer purchases that are fulfilled by a licensed cannabis retailer in order to make deliveries of the purchases items to a consumer, and which service would include the ability of a consumer to make a purchase directly through the cannabis delivery service which would be presented by the delivery service for fulfillment by a retailer and then delivered to a consumer.

WHEREAS, section 31a of the Act authorizes municipalities by ordinance to adopt regulations governing the number of cannabis establishments (defined in section 3 of the Act as “a cannabis cultivator, a cannabis manufacturer, a cannabis wholesaler, or a cannabis retailer”), cannabis distributors or cannabis delivery services allowed to operate within their boundaries, as well as the location manner and times operation of such establishments, distributors or delivery services, and establishing civil penalties for the violation of any such regulations; and

WHEREAS, section 31b of the Act authorizes municipalities by ordinance to prohibit the operation of any one or more classes of cannabis establishments, distributors, or delivery services anywhere in the municipality; and

WHEREAS, section 31b of the Act also stipulates, however, that any municipal regulation or prohibition must be adopted within 180 days of the effective date of the Act (*i.e.*, by August 22, 2021); and

WHEREAS, pursuant to section 31b of the Act, the failure to do so shall mean that for a period of five years thereafter, the growing, cultivating, manufacturing, selling and reselling of cannabis and cannabis items shall be permitted uses in all industrial zones, and the retail selling of cannabis items to consumers shall be a conditional use in all commercial and retail zones; and

WHEREAS, at the conclusion of the initial and any subsequent five-year period following a failure to enact local regulations or prohibitions, the municipality shall again have 180 days to adopt an ordinance regulating or prohibiting cannabis businesses, but any such ordinance would be prospective only and would not apply to any cannabis business already operating within the municipality; and

WHEREAS, the Borough Council of the Borough of Hightstown (the “Borough”), in the County of Mercer, and State of New Jersey, has determined that, due to present uncertainties regarding the potential future impacts that allowing one or more classes of cannabis business might have on New Jersey municipalities in general, and on the Borough in particular, it is at this time necessary and appropriate, and in the best interest of the health, safety and welfare of the Borough’s residents and members of the public who visit, travel, or conduct business in the Borough, to prohibit all manner of marijuana-related land use and development within the geographic boundaries of the Borough, and to amend the Borough’s zoning regulations accordingly; and

WHEREAS, officials from two prominent non-profit organizations that have been established for the purpose of advising New Jersey municipalities on legal matters such as have been presented by the Act (those organizations being the New Jersey State League of Municipalities and the New Jersey Institute of Local Government Attorneys) have strongly urged that, due to the complexity and novelty of the Act; the many areas of municipal law that are or may be implicated in decisions as to whether or to what extent cannabis or medical cannabis should be permitted for land use purposes or otherwise regulated in any particular municipality; and the relatively short duration in which the Act would allow such decisions to be made before imposing an automatic authorization of such uses in specified zoning districts subject to unspecified conditions, the most prudent course of action for all municipalities, whether or not generally in favor of cannabis or medical cannabis land development and uses, would be to prohibit all such uses within the Act’s 180-day period in order to ensure sufficient time to carefully review all aspects of the Act and its impacts.

NOW, THEREFORE, BE IT ORDAINED, by the Borough Council of the Borough of Hightstown, in the County of Mercer, and State of New Jersey, as follows:

Section 1. That, pursuant to section 31b of the New Jersey Cannabis Regulatory, Enforcement Assistance, and Marketplace Modernization Act (P.L. 2021, c. 16) (the “Act”), all cannabis establishments, cannabis distributors and/or cannabis delivery services, as those terms are defined in the Act, are hereby prohibited from locating and/or operating anywhere within the geographical boundaries of the Borough, except that the delivery of cannabis items and related supplies by a delivery service within the Borough shall be permitted.

Section 2. That Chapter 28, entitled “Zoning,” of the Revised General Ordinances of the Borough of Hightstown (the “Borough Code”) is hereby amended and supplemented in order to establish a new Section thereof, to be known as Section 28-12, entitled “Cannabis,” as follows:

Section 28-12

CANNABIS

Subsections:

28-12-1 Scope and Purpose; Authority.

28-12-2 Cannabis Operations Prohibited.

Subsection 28-12-1 Scope and Purpose; Authority.

The purpose of this ordinance is to prohibit, within the geographical boundaries of the Borough, the location and/or operation of all classes of cannabis establishments or cannabis distributors or cannabis delivery services, as said terms are defined in section 3 of the New Jersey Cannabis Regulatory, Enforcement Assistance, and Marketplace

Modernization Act (P.L. 2021, c. 16) (the “Act”), but not the delivery of cannabis items and related supplies by a delivery service.

This ordinance is adopted pursuant to the authority set forth in section 31b of the Act.

Subsection 28-12-2 Cannabis Operations Prohibited.

The location and/or operation of all classes of cannabis establishments or cannabis distributors or cannabis delivery services, as said terms are defined in section 3 of the Act, but not the delivery of cannabis items and related supplies by a delivery service, is hereby prohibited within the geographical boundaries of the Borough.

Section 3. That this Ordinance shall become effective immediately upon final passage and publication in accordance with the law.

Section 4. That all other Ordinances or parts of Ordinances inconsistent herewith are hereby repealed to the extent of such inconsistency.

Section 5. That, in the event that any portion of this Ordinance is found to be invalid for any reason by any Court of competent jurisdiction, such judgment shall be limited in its effect only to that portion of the Ordinance actually adjudged to be invalid, and the remaining portions of this Ordinance shall be deemed severable therefrom and shall not be affected.

Introduction:

Adoption:

ATTEST:

DEBRA L. SOPRONYI
MUNICIPAL CLERK

LAWRENCE D. QUATTRONE
MAYOR

Resolution 2021-072

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

AUTHORIZING PAYMENT OF BILLS

WHEREAS, certain bills are due and payable as per itemized claims listed on the following schedules, which are made a part of the minutes of this meeting as a supplemental record;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown that the bills be paid on audit and approval of the Borough Administrator, the appropriate Department Head and the Treasurer in the amount of \$950,157.89 from the following accounts:

Current		\$850,025.47
W/S Operating		77,838.91
General Capital		21,093.51
Water/Sewer Capital		1,200.00
Grant		0.00
Trust		0.00
Unemployment Trust		0.00
Animal Control		0.00
Law Enforcement Trust		0.00
Tax Lien Trust		0.00
Public Defender Trust		0.00
Escrow		<u>0.00</u>
Total		<u>\$950,157.89</u>

CERTIFICATION

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on May 3, 2021.

Margaret Riggio
Deputy Borough Clerk

Date: May 3, 2021

To: Mayor and Council

From: Finance Office

Re: Manual Bill List for 5/3/2021

<u>CURRENT ACCOUNT</u>	<u>DATE ISSUED</u>	<u>PO #</u>	<u>CHECK #</u>	<u>Amount</u>
EAST WINDSOR REGIONAL SCHOOL	4/15/2021	21-00402	1504	\$ 736,651.00
STATE OF NJ - DEPT OF TREASURY	4/15/2021	21-00434	1505	\$ 43,239.01
MCANJ	4/27/2021	21-00483	32495	\$ 40.00

TOTAL

\$779,930.01

WATER AND SEWER OPERATING

STATE OF NJ - DEPT OF TREASURY	4/15/2021	21-00434	1357	\$ 21,237.64
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TOTAL

\$ 21,237.64

ESCROW

TOTAL

\$ -

GRANT

TOTAL

\$ -

TRUST- OTHER

TOTAL

\$ -

ANIMAL CONTROL TRUST

TOTAL

\$ -

LAW ENFORCEMENT TRUST

TOTAL

\$ -

UNEMPLOYMENT TRUST

TOTAL

\$ -

PUBLIC DEFENDER TRUST

TOTAL

\$ -

TAX LIEN TRUST

TOTAL

\$ -

GENERAL CAPITAL

TOTAL

\$ -

WATER AND SEWER CAPITAL

TOTAL

\$ -

MANUAL TOTAL

\$801,167.65

P.O. Type: All Include Project Line Items: Yes Open: N Paid: N Void: N
Range: First to Last Rcvd: Y Held: Y Aprv: N
Format: Detail without Line Item Notes Bid: Y State: Y Other: Y Exempt: Y

Vendor #	Name											
PO #	PO Date	Description	Contract	PO Type			First	Rcvd	Chk/Void		1099	
Item	Description	Amount	Charge Account	Acct Type	Description	Stat/Chk	Enc Date	Date	Date	Invoice	Excl	
A0050	ABSOLUTE FIRE PROTECTION, INC.											
21-00471	04/23/21	FIRE APPARATUS PARTS & LABOR										
1	FIRE APPARATUS PARTS	637.94	1-01-25-252-002-121	B	Preventive Maintenance	R	04/23/21	04/28/21		0082890-IN	N	
2	FIRE APPARATUS LABOR	1,805.00	1-01-25-252-002-121	B	Preventive Maintenance	R	04/23/21	04/28/21		0082890-IN	N	
		2,442.94										
Vendor Total:		2,442.94										

ACCES005	ACCESS COMPLIANCE, LLC											
		21-00481 04/23/21 FIREFIGHTER CLEARANCE 2020										
		1 FIREFIGHTER CLEARANCE EVERS	120.00	0-01-25-252-002-093	B Medical Expenses/Hepatitis B	R	04/23/21	04/28/21			20201576	N
		2 RESPIRATOR FIT TESTING EVERS	38.00	0-01-25-252-002-093	B Medical Expenses/Hepatitis B	R	04/23/21	04/28/21			20201576	N
		3 FIREFIGHTER CLEARANCE RIVERA	120.00	0-01-25-252-002-093	B Medical Expenses/Hepatitis B	R	04/23/21	04/28/21			20202307	N
		4 RESPIRATOR FIT TESTING RIVERA	38.00	0-01-25-252-002-093	B Medical Expenses/Hepatitis B	R	04/23/21	04/28/21			20202307	N
		5 FIREFIGHTER CLEARANCE 9/24/20	240.00	0-01-25-252-002-093	B Medical Expenses/Hepatitis B	R	04/23/21	04/28/21			2021945	N
		6 RESPIRATOR FIT TESTING 9/24/20	80.00	0-01-25-252-002-093	B Medical Expenses/Hepatitis B	R	04/23/21	04/28/21			2021945	N
			636.00									
	Vendor Total:		636.00									

A0107	ANSELL GRIMM & AARON, PC											
		21-00484 04/26/21 MARCH 2021 INVOICES										
		1 GENERAL FILE INV 466962	1,350.00	1-01-20-155-001-027	B General Matters	R	04/26/21	04/28/21			466962	N
		2 ORDINANCES INV 466963	189.00	1-01-20-155-001-027	B General Matters	R	04/26/21	04/28/21			466963	N
		3 RESOLUTIONS INV 466964	229.50	1-01-20-155-001-027	B General Matters	R	04/26/21	04/28/21			466964	N
		4 ENGINEERING MATTERS INV 466965	189.00	1-01-20-155-001-027	B General Matters	R	04/26/21	04/28/21			466965	N
		5 MEETINGS INV 466966	1,093.50	1-01-20-155-001-029	B Attendance at Council Meetings	R	04/26/21	04/28/21			466966	N
		6 HIGHTS REALTY, LLC INV 466967	40.50	1-01-20-155-001-027	B General Matters	R	04/26/21	04/28/21			466967	N
		7 OPRA ISSUES INV 466968	728.55	1-01-20-155-001-027	B General Matters	R	04/26/21	04/28/21			466968	N
		8 JOINT POLICE/MUNICIPAL COURT	864.00	1-01-20-155-001-027	B General Matters	R	04/26/21	04/28/21			466970	N

Vendor #	Name										
PO #	PO Date	Description	Contract	PO Type		First	Rcvd	Chk/Void		1099	
Item Description		Amount	Charge Account	Acct Type Description	Stat/Chk	Enc Date	Date	Date	Invoice	Excl	
A0107	ANSELL GRIMM & AARON, PC	Continued									
21-00484	04/26/21 MARCH 2021 INVOICES		Continued								
9 CANNABIS ISSUES INV 466971		94.50	1-01-20-155-001-027	B General Matters	R	04/26/21	04/28/21		466970	N	
		4,778.55									
Vendor Total:		4,778.55									
A1014	APPROVED FIRE PROTECTION, INC.										
21-00193	02/26/21 SERVICE CALL 3 UNITS										
1 SWAP HYDROTEST OF 20LB ABC		171.84	1-01-25-252-002-056	B Fire & Other Safety Equipment	R	02/26/21	04/28/21		IN00053109	N	
2 SWAP OF 10 LB ABC FIRE		57.47	1-01-25-252-002-056	B Fire & Other Safety Equipment	R	02/26/21	04/28/21		IN00053109	N	
		229.31									
Vendor Total:		229.31									
A0054	AQUA PRO-TECH LABORATORIES										
21-00451	04/15/21 OUTSIDE LAB TESTING										
1 CBOD5		48.00	1-09-55-501-002-532	B Outside Lab Testing	R	04/15/21	04/28/21		1030262M	N	
2 TSS		25.00	1-09-55-501-002-532	B Outside Lab Testing	R	04/15/21	04/28/21		1030262M	N	
3 AMMONIA		42.00	1-09-55-501-002-532	B Outside Lab Testing	R	04/15/21	04/28/21		1030262M	N	
4 CBOD5		48.00	1-09-55-501-002-532	B Outside Lab Testing	R	04/15/21	04/28/21		1030262M	N	
5 PHOSPHORUS TOTAL		27.00	1-09-55-501-002-532	B Outside Lab Testing	R	04/15/21	04/28/21		1030262M	N	
6 TSS		25.00	1-09-55-501-002-532	B Outside Lab Testing	R	04/15/21	04/28/21		1030262M	N	
7 DISSOLVED OXYGEN		75.00	1-09-55-501-002-532	B Outside Lab Testing	R	04/15/21	04/28/21		1030262M	N	
8 ECOLI		60.00	1-09-55-501-002-532	B Outside Lab Testing	R	04/15/21	04/28/21		1030262M	N	
9 FECAL COLIFORM		47.00	1-09-55-501-002-532	B Outside Lab Testing	R	04/15/21	04/28/21		1030262M	N	
10 OIL & GREASE		48.00	1-09-55-501-002-532	B Outside Lab Testing	R	04/15/21	04/28/21		1030262M	N	
11 ECOLI		60.00	1-09-55-501-002-532	B Outside Lab Testing	R	04/15/21	04/28/21		1030262M	N	
12 CBOD5		48.00	1-09-55-501-002-532	B Outside Lab Testing	R	04/15/21	04/28/21		1030262M	N	
13 TSS		25.00	1-09-55-501-002-532	B Outside Lab Testing	R	04/15/21	04/28/21		1030262M	N	
14 DISSOLVED OXYGEN		75.00	1-09-55-501-002-532	B Outside Lab Testing	R	04/15/21	04/28/21		1030262M	N	
15 ECOLI		60.00	1-09-55-501-002-532	B Outside Lab Testing	R	04/15/21	04/28/21		1030262M	N	
16 FECAL COLIFORM		47.00	1-09-55-501-002-532	B Outside Lab Testing	R	04/15/21	04/28/21		1030262M	N	
17 VO+15		150.00	1-09-55-501-002-532	B Outside Lab Testing	R	04/15/21	04/28/21		1030262M	N	
18 CBOD5		48.00	1-09-55-501-002-532	B Outside Lab Testing	R	04/15/21	04/28/21		1030262M	N	
19 TSS		25.00	1-09-55-501-002-532	B Outside Lab Testing	R	04/15/21	04/28/21		1030262M	N	
20 AMMONIA		42.00	1-09-55-501-002-532	B Outside Lab Testing	R	04/15/21	04/28/21		1030262M	N	
21 CBOD5		48.00	1-09-55-501-002-532	B Outside Lab Testing	R	04/15/21	04/28/21		1030262M	N	

Vendor #	Name										
PO #	PO Date	Description	Contract	PO Type		First	Rcvd	Chk/Void		1099	
Item Description		Amount	Charge Account	Acct Type Description	Stat/Chk	Enc Date	Date	Date	Invoice	Excl	
A0054	AQUA PRO-TECH LABORATORIES		Continued								
21-00451	04/15/21	OUTSIDE LAB TESTING	Continued								
22	PHOSPHORUS TOTAL	27.00	1-09-55-501-002-532	B Outside Lab Testing	R	04/15/21	04/28/21		1030262M	N	
23	TSS	25.00	1-09-55-501-002-532	B Outside Lab Testing	R	04/15/21	04/28/21		1030262M	N	
24	DISSOLVED OXYGEN	75.00	1-09-55-501-002-532	B Outside Lab Testing	R	04/15/21	04/28/21		1030262M	N	
25	ECOLI	60.00	1-09-55-501-002-532	B Outside Lab Testing	R	04/15/21	04/28/21		1030262M	N	
26	AMMONIA	42.00	1-09-55-501-002-532	B Outside Lab Testing	R	04/15/21	04/28/21		1030262M	N	
27	CBOD5	48.00	1-09-55-501-002-532	B Outside Lab Testing	R	04/15/21	04/28/21		1030262M	N	
28	PHOSPHORUS TOTAL	27.00	1-09-55-501-002-532	B Outside Lab Testing	R	04/15/21	04/28/21		1030262M	N	
29	TSS	25.00	1-09-55-501-002-532	B Outside Lab Testing	R	04/15/21	04/28/21		1030262M	N	
30	ECOLI	60.00	1-09-55-501-002-532	B Outside Lab Testing	R	04/15/21	04/28/21		1030262M	N	
		<u>1,462.00</u>									
Vendor Total:		1,462.00									
A0454	ATLANTIC TOMORROW'S OFFICE										
21-00447	04/15/21	QUARTERLY COPY FEES									
1	QUARTERLY COPY FEES	418.59	1-01-25-240-001-029	B Maint. Contracts - Other	R	04/15/21	04/28/21		CNIN147840C	N	
Vendor Total:		418.59									
G0017	CANDACE B. GALLAGHER										
21-00496	04/27/21	CODIFICATION JAN-MARCH 2021									
1	CODIFICATION JAN-MARCH 2021	825.00	1-01-20-140-001-060	B Internet Services and Web Services	R	04/27/21	04/28/21		4/12/2021	N	
Vendor Total:		825.00									
C0396	CAVANAUGH'S, INC.										
21-00478	04/23/21	MONTHLY PEST SERVICE									
1	INV 131257 - MONTHLY PEST SERV	20.00	1-01-26-310-001-029	B Maintenance Contracts	R	04/23/21	04/28/21		131257	N	
2	INV 800227 - MONTHLY PEST SERV	20.00	1-01-26-310-001-029	B Maintenance Contracts	R	04/23/21	04/28/21		800227	N	
		<u>40.00</u>									
Vendor Total:		40.00									
C0735	CHART POOL USA INC.										
21-00386	04/07/21	CHART POOL ITEMS									
1	ITEM 500P1225-1	178.16	1-09-55-501-002-531	B Office Supplies - AWWTP	R	04/07/21	04/28/21		1257878-01	N	

[illegible]

[illegible]

Vendor #	Name	PO #	PO Date	Description	Contract	PO Type	Stat/Chk	First	Rcvd	Chk/Void	1099	
Item	Description	Amount	Charge	Account	Acct Type	Description	Enc	Date	Date	Date	Invoice	Excl
C0088 CUSTOM ENVIRONMENTAL TECH, INC												
21-00064	02/01/21 RES 2020-233 ZETA LYTE 2800CH			B								
4	ZETA LYTE 2800CH POLYMER 7047	4,022.70	1-09-55-501-002-544	B Zeta Lyte 2800CH-Custom Envir.Tech, Inc.	R	02/01/21	04/28/21		7047		N	
5	ZETA LYTE 2800CH POLYMER 7047	2,681.80	1-09-55-501-002-544	B Zeta Lyte 2800CH-Custom Envir.Tech, Inc.	R	02/01/21	04/28/21		7047		N	
6	ZETA LYTE 2800CH POLYMER 7047	1,340.90	1-09-55-501-002-544	B Zeta Lyte 2800CH-Custom Envir.Tech, Inc.	R	04/21/21	04/28/21		7047		N	
		8,045.40										
	Vendor Total:	8,045.40										
D0030 DELL COMPUTER CORP.												
21-00238	03/05/21 ADOBE PRO DC PROGRAM											
1	ADOBE PRO DC PROGRAM	391.97	1-01-25-240-001-036	B Office Supplies & Equipment	R	03/05/21	04/28/21		10471682179		N	
	Vendor Total:	391.97										
DRPUT005 DR PUTHENMADAM RADHAKRISHNAN												
21-00407	04/09/21 PROF SVCS HEALTH CLINIC 2021			B								
2	PROF SVCS HEALTH CLINIC 2/8/21	476.24	1-01-27-330-001-031	B Contract-Professional Serv.(B)	R	04/09/21	04/28/21		2/8/21		N	
3	PROF SVCS HEALTH CLINIC 3/8/21	476.24	1-01-27-330-001-031	B Contract-Professional Serv.(B)	R	04/23/21	04/28/21		3/8/21		N	
4	PROF SVCS HEALTH CLINIC4/12/21	476.24	1-01-27-330-001-031	B Contract-Professional Serv.(B)	R	04/23/21	04/28/21		4/12/21		N	
		1,428.72										
	Vendor Total:	1,428.72										
E0576 EAST WINDSOR REGIONAL SCHOOL												
21-00455	04/19/21 MARCH 2021 FUEL USE											
1	MAR 2021 FUEL USE - FIRE	365.34	1-01-31-460-001-166	B Motor Fuel - Fire Dept.	R	04/19/21	04/28/21		MAR 2021		N	
2	MAR 2021 FUEL USE - POLICE	1,355.70	1-01-31-460-001-145	B Motor Fuel - Police	R	04/19/21	04/28/21		MAR 2021		N	
3	MAR 2021 FUEL USE - 1ST AID	184.12	1-01-31-460-001-148	B Motor Fuel - Emergency Medical	R	04/19/21	04/28/21		MAR 2021		N	
4	MAR 2021 FUEL USE - GARBAGE	868.46	1-01-31-460-001-147	B Motor Fuel - Public Works	R	04/19/21	04/28/21		MAR 2021		N	
5	MAR 2021 FUEL USE - STREETS	818.58	1-01-31-460-001-147	B Motor Fuel - Public Works	R	04/19/21	04/28/21		MAR 2021		N	
6	MAR 2021 FUEL USE - PARKS	19.04	1-01-31-460-001-147	B Motor Fuel - Public Works	R	04/19/21	04/28/21		MAR 2021		N	
7	MAR 2021 FUEL USE - WATER	61.87	1-09-55-501-001-512	B Motor Fuel	R	04/19/21	04/28/21		MAR 2021		N	
8	MAR 2021 FUEL USE - SEWER	132.64	1-09-55-501-002-512	B Motor Fuel	R	04/19/21	04/28/21		MAR 2021		N	
9	MAR 2021 FUEL USE CONSTRUCTION	5.99	1-01-31-460-001-151	B MOTOR FUEL-CONSTRUCTION DEPARTMENT	R	04/19/21	04/28/21		MAR 2021		N	

Vendor #	Name	PO #	PO Date	Description	Amount	Contract Charge Account	PO Type	Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
E0576	EAST WINDSOR REGIONAL SCHOOL			Continued										
	21-00455	04/19/21	MARCH 2021	FUEL USE		Continued								
	10 MAR 2021			FUEL FACILITY FEE	120.00	1-01-31-460-001-144		B Upgrades to Fueling Facility	R	04/19/21	04/28/21		MAR 2021	N
					3,931.74									
	Vendor Total:				3,931.74									
EMERG005	EMERGENCY REPORTING													
	21-00472	04/23/21	RECURRING SUBSCRIPT	INV2102764										
	1	RECURRING SUBSCRIPT	INV2102764		956.34	1-01-25-252-002-029		B Computer Software/Mntc/Equip	R	04/23/21	04/28/21		INV2102764	N
	2	RECURRING SUBSCRIPT	INV2102764		841.80	1-01-25-252-002-029		B Computer Software/Mntc/Equip	R	04/23/21	04/28/21		INV2102764	N
	3	RECURRING SUBSCRIPT	INV2102764		918.85	1-01-25-252-002-029		B Computer Software/Mntc/Equip	R	04/23/21	04/28/21		INV2102764	N
	4	RECURRING SUBSCRIPT	INV2102764		0.00	1-01-25-252-002-029		B Computer Software/Mntc/Equip	R	04/23/21	04/28/21		INV2102764	N
					2,716.99									
	Vendor Total:				2,716.99									
B0966	ERB'S GARAGE INC													
	21-00476	04/23/21	BRAKE REPAIR - VOLVO											
	1 INV 14909 -			VOLVO BRAKE REPAIR	634.66	1-01-26-305-001-034		B Motor Vehicle Parts & Access.	R	04/23/21	04/28/21		14909	N
	Vendor Total:				634.66									
Q0176	EUROFINS QC, LLC													
	21-00443	04/15/21	WATER ANALYSIS											
	1 INV. 2022987 -			WATER ANALYSIS	200.00	1-09-55-501-001-532		B Outside Testing/Labs	R	04/15/21	04/28/21		2022987	N
	Vendor Total:				200.00									
FIREA005	FIRE APPARATUS REPAIR, INC.													
	21-00414	04/09/21	EST 21-167	REPAIR TO E41										
	1	MAC VALVE OPS FOR LADDER AND			140.00	1-01-25-252-002-121		B Preventive Maintenance	R	04/09/21	04/28/21		16192	N
	2	AIR CYLINDER SUCTION RACK			130.00	1-01-25-252-002-121		B Preventive Maintenance	R	04/09/21	04/28/21		16192	N
	3	SHIPPING CYLINDER SUCTION RACK			25.00	1-01-25-252-002-121		B Preventive Maintenance	R	04/09/21	04/28/21		16192	N
	4	AIR CYLINDER LADDER			225.00	1-01-25-252-002-121		B Preventive Maintenance	R	04/09/21	04/28/21		16192	N
	5	SHIPPING CYLINDER LADDER			25.00	1-01-25-252-002-121		B Preventive Maintenance	R	04/09/21	04/28/21		16192	N
	6	LABOR			380.00	1-01-25-252-002-121		B Preventive Maintenance	R	04/09/21	04/28/21		16192	N
	7	INTERSTATE GROUP 31 BATTERY			642.32	1-01-25-252-002-121		B Preventive Maintenance	R	04/09/21	04/28/21		16192	N

Vendor #	Name											
PO #	PO Date	Description	Contract	PO Type		First	Rcvd	Chk/Void		1099		
Item Description	Amount	Charge Account	Acct Type	Description	Stat/Chk	Enc Date	Date	Date	Invoice	Excl		
FIREA005 FIRE APPARATUS REPAIR, INC. Continued												
21-00414 04/09/21 EST 21-167 REPAIR TO E41		Continued										
8 LABOR BATTERIES	95.00	1-01-25-252-002-121	B	Preventive Maintenance	R	04/09/21	04/28/21		16192	N		
	1,662.32											
Vendor Total:	1,662.32											
G1077 GEORGE S. COYNE CO., INC.												
21-00065 02/01/21 SODIUM BICARBONATE RES 20-239		B										
4 INV 356308 4/5/21 SODIUMBICARB	2,314.40	1-09-55-501-002-552	B	Sodium Bicarbonate	R	02/01/21	04/28/21		356308	N		
Vendor Total:	2,314.40											
G0115 GILMARTIN, ROBERT D.												
21-00406 04/09/21 BOH RECORDING SEC 2021		B										
2 BOH RECORDING SEC 2/10/21	98.70	1-01-27-330-001-039	B	Recording Secty.	R	04/09/21	04/28/21		2/10/21	N		
3 BOH RECORDING SEC 3/10/21	98.70	1-01-27-330-001-039	B	Recording Secty.	R	04/09/21	04/28/21		3/10/21	N		
4 BOH RECORDING SEC 4/14/21	98.70	1-01-27-330-001-039	B	Recording Secty.	R	04/09/21	04/28/21		4/14/21	N		
	296.10											
Vendor Total:	296.10											
H0126 HIGHTS ELECTRIC MOTOR, INC.												
21-00396 04/07/21 GOULDS SUBMERSIBLE PUMP												
1 GOULDS SUBMERSIBLE PUMP	1,182.00	1-09-55-501-002-503	B	Sewer Plant Maintenance	R	04/07/21	04/28/21		0955610-IN	N		
2 FREIGHT	94.00	1-09-55-501-002-503	B	Sewer Plant Maintenance	R	04/07/21	04/28/21		0955610-IN	N		
3 CREDIT FOR REPAIR INV 954669	698.20	1-09-55-501-002-503	B	Sewer Plant Maintenance	R	04/07/21	04/28/21		0955610-IN	N		
	577.80											
21-00473 04/23/21 LABOR TO COMPLETE RE BUILD												
1 LABOR TO COMPLETE REBUILD	3,954.49	1-09-55-501-002-503	B	Sewer Plant Maintenance	R	04/23/21	04/28/21		0955622	N		
Vendor Total:	4,532.29											
J0377 J.T. SEELEY AND COMPANY, INC.												
21-00268 03/09/21 PUMP PARTS QUOTE FMV21030500												
1 PARTS FOR INTERMEDIATE PUMP #1	6,404.00	1-09-55-501-002-503	B	Sewer Plant Maintenance	R	03/09/21	04/28/21		111542	N		
2 O RING KIT	59.00	1-09-55-501-002-503	B	Sewer Plant Maintenance	R	03/09/21	04/28/21		111542	N		

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Item	Description	Amount	Charge	Account	Acct Type	Description	Enc	Date	Date	Date	Invoice	Excl
J0377 J.T. SEELEY AND COMPANY, INC. Continued												
21-00268	03/09/21 PUMP PARTS QUOTE FMV21030500	Continued										
3	MOISURE DETECTORS	180.00	1-09-55-501-002-503	B Sewer Plant Maintenance	R	03/09/21	04/28/21			111542		N
4	RESISTOR	9.00	1-09-55-501-002-503	B Sewer Plant Maintenance	R	03/09/21	04/28/21			111542		N
5	VOLUTE GASKETS	40.00	1-09-55-501-002-503	B Sewer Plant Maintenance	R	03/09/21	04/28/21			111542		N
6	INNER MECH SEAL	455.00	1-09-55-501-002-503	B Sewer Plant Maintenance	R	03/09/21	04/28/21			111542		N
7	OUTER MECH SEAL	992.00	1-09-55-501-002-503	B Sewer Plant Maintenance	R	03/09/21	04/28/21			111542		N
8	SNAP RING, SPIRAL (90L)	107.00	1-09-55-501-002-503	B Sewer Plant Maintenance	R	03/09/21	04/28/21			111542		N
9	SHIPPING	207.00	1-09-55-501-002-503	B Sewer Plant Maintenance	R	04/16/21	04/28/21			111542		N
		8,453.00										
	Vendor Total:	8,453.00										
J0257 JCP&L												
21-00491	04/27/21 100 029 000 310 156 BANK ST											
1	100 029 000 310 156 BANK ST	520.57	1-01-31-430-001-071	B Electric-Borough Hall	R	04/27/21	04/28/21			95257018081		N
	Vendor Total:	520.57										
J0258 JCP&L (STREET LIGHTING)												
21-00487	04/26/21 ACCT 724 & 765 DATED 4/20/21											
1	100 011 415 724 STREET LIGHT	370.03	1-01-31-435-001-075	B Street Lighting	R	04/26/21	04/28/21			95776153541		N
2	100 011 415 765 STREET LIGHT	1,685.88	1-01-31-435-001-075	B Street Lighting	R	04/26/21	04/28/21			95776153542		N
		2,055.91										
	Vendor Total:	2,055.91										
J0069 JERSEY ELEVATOR LLC												
21-00442	04/15/21 PRESSURE TEST/MONTHLY SERVICE											
1	INV 251426 - ANNUAL PRESSURE	765.00	1-01-26-310-001-029	B Maintenance Contracts	R	04/15/21	04/28/21			251426		N
2	INV. 250924 - MONTHLY SERVICE	184.33	1-01-26-310-001-029	B Maintenance Contracts	R	04/15/21	04/28/21			250924		N
		949.33										
	Vendor Total:	949.33										

Vendor #	Name	PO #	PO Date	Description	Contract	PO Type	Stat/Chk	First	Rcvd	Chk/Void	1099	
		Item		Description	Amount	Charge Account		Enc Date	Date	Date	Invoice	Excl
JSHIN005	JSH INTERNATIONAL, LLC											
		21-00373	03/31/21	30 DAY SUPPLY BAE								
		1		30 DAY SUPPLY BAE	675.00	1-09-55-501-002-524	B	03/31/21	04/28/21		1406	N
				Vendor Total:	675.00							
J0011	JWC ENVIRONMENTAL, INC											
		21-00392	04/07/21	QUOTE 59716 CHANNEL MONSTER								
		1		QUOTE 59716 CHANNEL MONSTER	402.72	1-09-55-501-002-503	B	04/07/21	04/28/21		106087	N
		2		SHIPPING	19.80	1-09-55-501-002-503	B	04/21/21	04/28/21		106087	N
					422.52							
				Vendor Total:	422.52							
KEYST005	KEYSTONE CONVEYOR CORP.											
		21-00356	03/26/21	INCLINE CONVEYOR/HORIZONTAL								
		1		INCLINE CONVEYOR LONG WEAR	115.00	1-09-55-501-002-503	B	03/26/21	04/28/21		50408-A	N
		2		2'-11" LONG	155.00	1-09-55-501-002-503	B	03/26/21	04/28/21		50408-A	N
		3		4'-0" LONG HORIZONTAL CONVEYOR	230.00	1-09-55-501-002-503	B	03/26/21	04/28/21		50408-A	N
		4		1'-0" LONG	60.00	1-09-55-501-002-503	B	03/26/21	04/28/21		50408-A	N
		5		SHIPPING & HANDLING	30.00	1-09-55-501-002-503	B	04/16/21	04/28/21		50408-A	N
					590.00							
				Vendor Total:	590.00							
L0037	LINCOLN FINANCIAL GROUP											
		21-00466	04/21/21	MAY 2021 LIFE INSURANCE								
		1		MAY 2021 LIFE INSURANCE	314.63	1-01-23-210-003-115	B	04/21/21	04/28/21		MAY 2021	N
		2		MAY 2021 LIFE INSURANCE WTP	18.16	1-09-55-501-001-514	B	04/21/21	04/28/21		MAY 2021	N
		3		MAY 2021 LIFE INSURANCE AWWTP	81.72	1-09-55-501-002-514	B	04/21/21	04/28/21		MAY 2021	N
					414.51							
				Vendor Total:	414.51							

Vendor #	Name	PO #	PO Date	Description	Amount	Contract Charge Account	PO Type	Acct Type	Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
L1085	LORCO PETROLEUM SERVICES														
21-00435	04/15/21 USED OIL DISPOSAL														
1	INV 1586878	USED OIL DISPOSAL	100.00	1-01-26-311-001-167	B Oil Disposal	R	04/15/21	04/28/21		1586878	N				
Vendor Total:			100.00												
MWCOM005	M & W COMMUNICATIONS, INC.														
21-00493	04/27/21 MOTOROLA SPARE BATTERY & CLIP														
1	MOTOROLA SPARE BATTERIES	297.00	1-01-25-260-001-080	B Medical Equipment	R	04/27/21	04/28/21		306992	N					
2	TAIT BELT CLIP INV 306992	11.00	1-01-25-260-001-080	B Medical Equipment	R	04/27/21	04/28/21		306992	N					
3	SHIPPING & INSURANCE CHARGE	24.42	1-01-25-260-001-080	B Medical Equipment	R	04/27/21	04/28/21		306992	N					
			332.42												
Vendor Total:			332.42												
M1076	MCMANIMON, SCOTLAND & BAUMANN														
21-00460	04/19/21 BOND ORDINANCES INV 177284														
1	BOND ORDINANCE IMP TO W/S	600.00	C-08-55-963-000-545	B SEC 20 COSTS 2020-16	R	04/19/21	04/28/21		177284	N					
2	ORDINANCE FROM FEMA FOR W/S	600.00	C-08-55-965-000-540	B FEMA FLOOD MIT GENERATOR ENGINEER 20-17	R	04/19/21	04/28/21		177284	N					
3	ORDINANCE VARIOUS CAP IMP	600.00	C-04-55-892-003-447	B POLICE & FIRE EQUIP Section 20	R	04/19/21	04/28/21		177284	N					
			1,800.00												
Vendor Total:			1,800.00												
M0180	MCMASTER-CARR														
21-00295	03/16/21 BALL VALVES														
1	BALLVALVES FXM	195.78	1-09-55-501-002-503	B Sewer Plant Maintenance	R	03/16/21	04/28/21		55011233	N					
2	SHIPPING	9.08	1-09-55-501-002-503	B Sewer Plant Maintenance	R	03/17/21	04/28/21		55011233	N					
3	BALLVALVES FXM	97.89	1-09-55-501-002-503	B Sewer Plant Maintenance	R	03/18/21	04/28/21		55071405	N					
4	BALLVALVES FXM CREDIT	97.89	1-09-55-501-002-503	B Sewer Plant Maintenance	R	03/18/21	04/28/21		55019680	N					
5	BRASS VALVE FEMALEX1 NPT MALE	156.06	1-09-55-501-002-503	B Sewer Plant Maintenance	R	04/15/21	04/28/21		55296614	N					
6	BRONZE STANDARD-PORT ON/OFF	97.89	1-09-55-501-002-503	B Sewer Plant Maintenance	R	04/15/21	04/28/21		55909470	N					
7	BRONZE STANDARD-PORT ON/OFF	97.89	1-09-55-501-002-503	B Sewer Plant Maintenance	R	04/15/21	04/28/21		55909416	N					
8	SHIPPING	9.08	1-09-55-501-002-503	B Sewer Plant Maintenance	R	04/15/21	04/28/21		55909416	N					
			156.06												
Vendor Total:			156.06												

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Vendor #	Name	PO #	PO Date	Description	Contract	PO Type	Stat/Chk	First	Rcvd	Chk/Void	1099	
Item	Description	Amount	Charge Account	Acct Type Description				Enc Date	Date	Date	Invoice	Excl
NORTH005 NORTH AMER. PIPELINE SVCS, LLC												
21-00345	03/24/21 8 HOUR DAY JET/VAC											
1	8 HOUR DAY JET/VAC	1,450.00	1-09-55-501-002-537	B Sewer Main Cleaning & Testing	R		03/24/21	04/28/21			303370	N
Vendor Total:		1,450.00										
00050 ONE CALL CONCEPT INC												
21-00387	04/07/21 MARCH 2021 ONE CALL MESSAGES											
1	MARCH 2021 ONE CALL MESSAGES	40.75	1-09-55-501-001-535	B Hydrants and Line Repair	R		04/07/21	04/28/21			1035085	N
Vendor Total:		40.75										
P0557 PACKET MEDIA, LLC												
21-00411	04/09/21 LEGAL ADS 3/19-4/02											
1	NOTICE TO BIDDERS	86.61	1-09-55-501-001-510	B Advertisements	R		04/09/21	04/28/21			300590970	N
2	HYDRANT FLUSHING 3/26/21	13.02	1-09-55-501-001-510	B Advertisements	R		04/09/21	04/28/21			300591866	N
3	AFFIDAVIDT FEE	15.00	1-09-55-501-001-510	B Advertisements	R		04/09/21	04/28/21			300591866	N
4	HYDRANT FLUSHING 4/2/21	13.02	1-09-55-501-001-510	B Advertisements	R		04/09/21	04/28/21			300593038	N
		127.65										
Vendor Total:		127.65										
E8035 PENN VALLEY PUMP												
21-00422	04/09/21 RFP PENN VALLEY PUMP PARTS											
1	RFP PENN VALLEY PUMP PARTS	1,822.00	1-09-55-501-002-503	B Sewer Plant Maintenance	R		04/09/21	04/28/21			15909	N
2	FREIGHT	28.50	1-09-55-501-002-503	B Sewer Plant Maintenance	R		04/20/21	04/28/21			15909	N
		1,850.50										
Vendor Total:		1,850.50										
P0063 PREMIER MAGNESIA, LLC												
21-00069	02/02/21 MAGNESIUM HYDROXIDE THIIOGUARD		B									
3	INV 600163 4/22/21 THIIOGUARD	9,348.99	1-09-55-501-002-541	B Magnesium Hydroxide (Flomag H)	R		02/02/21	04/28/21			600163	N
Vendor Total:		9,348.99										

Vendor #	Name	PO #	PO Date	Description	Contract	PO Type	Stat/Chk	First	Rcvd	Chk/Void	1099
Item Description	Amount	Charge Account	Acct Type	Description	Enc Date	Date	Date	Invoice	Excl		
H0053 STEINERT HIGHTS FARM EQUIP.											
21-00393	04/07/21	GRAVERLY DECK BELT									
1 GRAVERLY DECK BELT	86.28	1-09-55-501-002-502	B	Vehicle Maintenance	R	04/07/21	04/28/21	434472		N	
Vendor Total:	86.28										
S0375 STEVENSON SUPPLY CO.											
21-00441	04/15/21	PARTS FOR IRRIGATION SYSTEM									
1 PARTS FOR IRRIGATION SYSTEM	123.56	1-01-26-290-001-128	B	Maint.-Downtn Irrigation Sys.	R	04/15/21	04/28/21	626779		N	
Vendor Total:	123.56										
T0022 TAYLOR FENCE COMPANY											
21-00477	04/23/21	FENCING BY FIRE HOUSE									
1 INV. 21-004404 - FENCING	120.03	1-01-28-369-001-140	B	Landscape Maintenance	R	04/23/21	04/28/21	21-004404		N	
2 INV. 21-004439 - FENCING	26.57	1-01-28-369-001-140	B	Landscape Maintenance	R	04/23/21	04/28/21	21-004439		N	
	146.60										
Vendor Total:	146.60										
THINL005 THIN LINE CUSTOM GRAPHICS											
21-00469	04/23/21	ID TAGS/ CHAPLIN BADGE, ETC									
1 PASS/ID TAGS	440.00	1-01-25-252-002-056	B	Fire & Other Safety Equipment	R	04/23/21	04/28/21	HFD4120210423		N	
2 CHAPLAIN BADGE	110.00	1-01-25-252-002-056	B	Fire & Other Safety Equipment	R	04/23/21	04/28/21	HFD4120210423		N	
3 GAS METER TAG ENGINE 41	10.00	1-01-25-252-002-056	B	Fire & Other Safety Equipment	R	04/23/21	04/28/21	HFD4120210423		N	
	560.00										
Vendor Total:	560.00										
T0061 TOWNSHIP OF ROBBINSVILLE DPW											
21-00448	04/15/21	HPD VEHICLE MAINTENANCE									
1 HPD VEHICLE MAINTENANCE	270.37	1-01-43-515-001-170	B	Mechanic Services	R	04/15/21	04/28/21	4251		N	
2 HPD VEHICLE MAINTENANCE	1,768.22	1-01-43-515-001-170	B	Mechanic Services	R	04/15/21	04/28/21	4253		N	
3 HPD VEHICLE MAINTENANCE	438.39	1-01-43-515-001-170	B	Mechanic Services	R	04/15/21	04/28/21	4254		N	
4 HPD VEHICLE MAINTENANCE	60.30	1-01-43-515-001-170	B	Mechanic Services	R	04/15/21	04/28/21	4256		N	
5 HPD VEHICLE MAINTENANCE	42.49	1-01-43-515-001-170	B	Mechanic Services	R	04/15/21	04/28/21	4258		N	
6 HPD VEHICLE MAINTENANCE	232.88	1-01-43-515-001-170	B	Mechanic Services	R	04/15/21	04/28/21	4259		N	
7 HPD VEHICLE MAINTENANCE	60.30	1-01-43-515-001-170	B	Mechanic Services	R	04/15/21	04/28/21	4260		N	

Vendor #	Name										
PO #	PO Date	Description	Contract	PO Type		First	Rcvd	Chk/Void		1099	
Item	Description	Amount	Charge Account	Acct Type	Description	Stat/Chk	Enc Date	Date	Date	Invoice	Excl
T0061	TOWNSHIP OF ROBBINSVILLE DPW		Continued								
21-00448	04/15/21	HPD VEHICLE MAINTENANCE	Continued								
8	HPD VEHICLE MAINTENANCE		589.57	1-01-43-515-001-170	B Mechanic Services	R	04/15/21	04/28/21		4261	N
9	HPD VEHICLE MAINTENANCE		25.72	1-01-43-515-001-170	B Mechanic Services	R	04/15/21	04/28/21		4262	N
10	HPD VEHICLE MAINTENANCE		25.00	1-01-43-515-001-170	B Mechanic Services	R	04/15/21	04/28/21		4317	N
			3,513.24								
Vendor Total:			3,513.24								
T0141	TREAT'S GARAGE										
21-00449	04/15/21	HPD VEHICLE MAINTENANCE									
1	HPD VEHICLE MAINTENANCE		150.00	1-01-26-315-001-131	B Vehicle Maint. - Police	R	04/15/21	04/28/21		51508	N
Vendor Total:			150.00								
U0013	USA BLUE BOOK										
21-00391	04/07/21	FLOATS #34899									
1	FLOATS #34899		149.90	1-09-55-501-002-503	B Sewer Plant Maintenance	R	04/07/21	04/28/21		567242	N
2	SHIPPING		13.64	1-09-55-501-002-503	B Sewer Plant Maintenance	R	04/16/21	04/28/21		567242	N
			163.54								
Vendor Total:			163.54								
V0275	V.E. RALPH & SON, INC.										
20-01162	09/17/20	MEDICAL SUPPLIES 9/15/2020									
1	CONVENIENCE BAG 12/PKG		75.80	0-01-25-260-001-136	B Medical Supplies	R	09/17/20	04/28/21		405904	N
2	C-A-T TOURNIQUET ORANGE 7		323.88	0-01-25-260-001-136	B Medical Supplies	R	09/17/20	04/28/21		405904	N
3	GLUTOSE 15 (3/PACK)		63.00	0-01-25-260-001-136	B Medical Supplies	R	09/17/20	04/28/21		405904	N
			462.68								
Vendor Total:			462.68								
V0274	V.W.R. SCIENTIFIC, INC.										
20-01677	12/31/20	AWWTP LAB CHEMICALS									
1	PHENOLPHTHALEIN 1.0% IN 95%		33.22	0-09-55-501-002-506	B Lab. Equipment & Supplies	R	12/31/20	04/28/21		8803387405	N
2	AMMONIUM PERSULFATE		63.25	0-09-55-501-002-506	B Lab. Equipment & Supplies	R	12/31/20	04/28/21		8803391644	N
3	POTASSIUM ANTIMONY TARTRATE		38.50	0-09-55-501-002-506	B Lab. Equipment & Supplies	R	12/31/20	04/28/21		8803483189	N

Vendor #	Name	Contract	PO Type	Stat/Chk	First	Rcvd	Chk/Void	1099	
PO #	PO Date	Description	Amount	Charge Account	Acct Type Description	Enc Date	Date	Invoice	Excl
Item Description									
V0274	V.W.R. SCIENTIFIC, INC.	Continued							
20-01677	12/31/20	AWWTP LAB CHEMICALS	Continued						
4 L-ASCORBIC ACID		52.32	0-09-55-501-002-506	B Lab. Equipment & Supplies	R	12/31/20	04/28/21	8803383535	N
		187.29							
21-00217	03/01/21	QUOTE #8031495876							
1 PIG MATS ABSORBANT MAT PADS		56.98	1-09-55-501-002-506	B Lab. Equipment & Supplies	R	03/01/21	04/28/21	8803933721	N
2 COBALLT CHLORIDE		84.21	1-09-55-501-002-506	B Lab. Equipment & Supplies	R	03/01/21	04/28/21	8803956674	N
3 MICRO SLIDES PLAIN-VWR		17.53	1-09-55-501-002-506	B Lab. Equipment & Supplies	R	03/01/21	04/28/21	8803949712	N
4 COVERGLASS		22.04	1-09-55-501-002-506	B Lab. Equipment & Supplies	R	03/01/21	04/28/21	8803949712	N
5 DENIONIZED STERILE WATER 99ML		340.18	1-09-55-501-002-506	B Lab. Equipment & Supplies	R	03/01/21	04/28/21	8803956675	N
6 TRYPTIC SOY BROTH TSB USP PK12		330.12	1-09-55-501-002-506	B Lab. Equipment & Supplies	R	03/01/21	04/28/21	8803956675	N
		851.06							
Vendor Total:		1,038.35							
V0007	VALLEY PHYSICIAN SERVICES, PC								
21-00444	04/15/21	1ST QUARTER 2021 DOT TESTING							
1 INV. 524245C5622		119.00	1-01-26-290-001-093	B Employee Physicals/Drug Tests	R	04/15/21	04/28/21	524245C5622	N
Vendor Total:		119.00							
V0019	VERIZON								
21-00486	04/26/21	ACCTS 1-53 & 1-69 4/15/21							
1 750-717-188-0001-53 PD MODEM		350.60	1-01-31-440-001-089	B Telephone-VERIZON	R	04/26/21	04/28/21	750717188000153	N
2 250-717-367-0001-69 PUMP STN		139.40	1-09-55-501-003-545	B Telephone-w/S-VERIZON	R	04/26/21	04/28/21	250717367000169	N
		490.00							
Vendor Total:		490.00							
VERIZ015	VERIZON FIOS								
21-00461	04/19/21	155-504-140-0001-53 4/9/21							
1 155-504-140-0001-53 4/9/21		159.99	1-01-25-240-001-060	B INTERNET AND WEB SERVICES	R	04/19/21	04/28/21	155504140000153	N
Vendor Total:		159.99							

Vendor #	Name	PO #	PO Date	Description	Contract	PO Type	Stat/Chk	First	Rcvd	Chk/Void	1099	
Item	Description	Amount	Charge	Account	Acct Type	Description	Enc	Date	Date	Date	Invoice	Exc
V0022	VERIZON WIRELESS											
21-00467	04/21/21 INV 9877166460 4/8/21											
1	INV 9877166460 4/8/21	342.27		1-01-31-440-001-079	B Telephone-VERIZON WIRELESS	R	04/21/21	04/28/21			9877166460	N
	Vendor Total:	342.27										
V0012	VERMEER NORTH ATLANTIC											
21-00439	04/15/21 REPAIR TO VACTRON PUMP											
1	INV 10353678 - REPAIR TO	944.65		1-01-26-311-001-034	B Equipment Parts & Accessories	R	04/15/21	04/28/21			10353678	N
	Vendor Total:	944.65										
V0290	VITAL COMMUNICATIONS INC.											
21-00492	04/27/21 MONTHLY CHARGE MAY 2021											
1	MONTHLY CHARGE MAY 2021	210.00		1-01-20-150-001-029	B Maintenance Contracts	R	04/27/21	04/28/21			v79432	N
	Vendor Total:	210.00										
W0073	WASTE MANAGEMENT OF NJ, INC.											
21-00343	03/23/21 RECYCLING RES 2017-31 YEAR 5				B							
6	INV 2985827-0502-6 4/1/21	4,731.33		1-01-26-311-001-029	B Recycling Contract co-mingle-paper/cdbd	R	03/23/21	04/28/21			2985827-0502-6	N
	Vendor Total:	4,731.33										
W0071	WASTE MGMT OF NEW JERSEY, INC.											
21-00150	02/11/21 DUMPSTER RES 2020-136T07/31/21				B							
12	INV 2986755-0502-8 BORO HALL/	257.00		1-01-26-305-001-029	B Contract-Dumpsters	R	02/11/21	04/28/21			2986755-0502-8	N
13	INV 2986753-0502-3 HOUSING	515.00		1-01-26-305-001-029	B Contract-Dumpsters	R	02/11/21	04/28/21			2986753-0502-3	N
14	INV 2986753-0502-3 HOUSING	343.00		1-01-26-305-001-029	B Contract-Dumpsters	R	02/11/21	04/28/21			2986753-0502-3	N
15	INV 2986754-0502-1 MUNIPARKING	1,029.00		1-01-26-305-001-029	B Contract-Dumpsters	R	02/11/21	04/28/21			2986754-0502-1	N
16	INV 2986754-0502-1 MUNIPARKING	422.00		1-01-26-305-001-029	B Contract-Dumpsters	R	02/11/21	04/28/21			2986754-0502-1	N
		2,566.00										
21-00168	02/18/21 GRIT & SCREENING RES 2020-230				B							
3	INV 2985811-0502-0 4/1/21	1,428.62		1-09-55-501-002-540	B Grit/Screening Disposal-Waste Mgmt	R	02/18/21	04/28/21			2985811-0502-0	N

Vendor #	Name											
PO #	PO Date	Description	Contract	PO Type			First	Rcvd	Chk/Void		1099	
Item	Description	Amount	Charge Account	Acct Type	Description	Stat/Chk	Enc Date	Date	Date	Invoice	Excl	
W0071	WASTE MGMT OF NEW JERSEY, INC.		Continued									
21-00169	02/18/21	SLUDGE REMOVAL RES 2020-229		B								
4	INV 2985866-0502-4	4/1/21	9,571.10	1-09-55-501-002-538	B Sludge Removal/Disposal-Waste Management	R	02/18/21	04/28/21		2985866-0502-4	N	
Vendor Total:		13,565.72										
Z0106	ZEP SALES & SERVICE											
21-00423	04/09/21	5 GALLON PAILS ENF777										
1	5 GALLON PAILS ENF777	477.30	1-09-55-501-002-535	B	Chemicals Miscellaneous	R	04/09/21	04/28/21		9006162217	N	
2	SHIPPING	44.90	1-09-55-501-002-535	B	Chemicals Miscellaneous	R	04/19/21	04/28/21		9006162217	N	
		522.20										
Vendor Total:		522.20										
Total Purchase Orders:		80	Total P.O. Line Items:		240	Total List Amount:		148,990.24	Total Void Amount:		0.00	

Totals by Year-Fund							
Fund Description	Fund	Budget Rcvd	Budget Held	Budget Total	Revenue Total	G/L Total	Total
CURRENT FUND	0-01	1,098.68	0.00	1,098.68	0.00	0.00	1,098.68
	0-09	187.29	0.00	187.29	0.00	0.00	187.29
Year Total:		1,285.97	0.00	1,285.97	0.00	0.00	1,285.97
CURRENT FUND	1-01	68,996.78	0.00	68,996.78	0.00	0.00	68,996.78
	1-09	56,413.98	0.00	56,413.98	0.00	0.00	56,413.98
Year Total:		125,410.76	0.00	125,410.76	0.00	0.00	125,410.76
GENERAL CAPITAL	C-04	21,093.51	0.00	21,093.51	0.00	0.00	21,093.51
WATER/SEWER CAPITAL	C-08	1,200.00	0.00	1,200.00	0.00	0.00	1,200.00
Year Total:		22,293.51	0.00	22,293.51	0.00	0.00	22,293.51
Total of All Funds:		148,990.24	0.00	148,990.24	0.00	0.00	148,990.24

Resolution 2021-073

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

AWARDING A CONTRACT FOR WATER TREATMENT PLANT EMERGENCY GENERATOR AND FLOOD GATES – ADVANCED CONTROL SYSTEMS

WHEREAS, three (3) bids were received on April 15, 2021, for the Water Treatment Plant Emergency Generator and Flood Gates; and

WHEREAS, the bids have been reviewed by the Borough Engineer and it is the Engineer's recommendation that a contract for the Water Treatment Plant Emergency Generator and Flood Gates be awarded to the low bidder, Advanced Control Systems of Manalapan, New Jersey at the price of \$448,600.00; and

WHEREAS, this project is funded by a grant through FEMA, the award of this contract is conditional upon approval by FEMA; and

WHEREAS, the execution of this contract is subject to the review and approval of the Borough Attorney to assure that the bid submitted by Advanced Control Systems is in order with respect to legal compliance; and,

WHEREAS, the CFO has certified that funds are available for this purpose.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown that the contract for the Water Treatment Plant Emergency Generator and Flood Gates be awarded to the low bidder, Advanced Control Systems of Manalapan, New Jersey at the price of \$448,600.00.

CERTIFICATION

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on May 3, 2021.

Margaret Riggio
Deputy Borough Clerk



Roberts
ENGINEERING GROUP LLC
Women Business Enterprise Certified

1670 Whitehorse-Hamilton Square Rd.
Hamilton, New Jersey 08690
609-586-1141 fax 609-586-1143
www.RobertsEngineeringGroup.com

April 23, 2021

Mayor and Council
Borough of Hightstown
156 Bank Street
Hightstown, New Jersey 08520

Re: Water Treatment Plant Emergency Generator and Flood Gates
Borough of Hightstown, Mercer County, New Jersey
Our File No.: H1680

Dear Mayor and Council:

Bids were received for the Water Treatment Plant Emergency Generator and Flood Gates project on Thursday, April 15, 2021. A total of eleven (11) bidders obtained plans and specifications and three (3) contractors submitted bids. The bid results are as follows:

	<u>Bid</u>
1. Advanced Control Systems Manalapan, New Jersey 07726	\$448,600.00
2. Cypreco Industries, Inc. Neptune, New Jersey 07753	\$713,963.00
3. Carbro Constructors Corp. Hillsborough, New Jersey 08844	\$849,400.00

This project is being funded with a grant through FEMA. The Engineer's Estimate for this contract is \$531,000.00. The low bidder amount of \$448,600.00 is \$82,400.00 (16%) below the Engineer's Estimate.

I have reviewed the bid submitted by Advanced Control Systems. All conditions set forth in the bid proposal have been satisfied and the Contractor is not on the current list of debarred contractors.

We have contacted references who have worked with Advanced Control Systems in the past and have found them to be responsive, efficient and experienced.

We have reviewed the bid with the low bidder, Advanced Control Systems, and they have confirmed the unit prices are correct and are appropriate for the work in the contract.

Therefore, it is my recommendation that a contract be awarded to Advanced Control Systems of Manalapan, New Jersey for the Water Treatment Plant Emergency Generator and Flood Gates Project in the amount of \$448,600.00, subject to the approval of the bid documents by the Borough Attorney.

Water Treatment Plant Emergency Generator and Flood Gates
Borough of Hightstown, Mercer County, New Jersey
Our File No.: H1680
Page 2 of 2

By way of this letter I am returning the original bids to the Clerk.

Should you have any questions, please do not hesitate to contact this office.

Very truly yours,



Carmela Roberts, P.E., C.M.E.
Borough Engineer

cc: Debra Sopronyi, RMC, CMR, QPA, Borough Administrator/Clerk
Peggy Riggio, RMC, CMR, Deputy Borough Clerk
George Lang, Borough CFO
Fred Raffetto, Esq., Borough Attorney
Ken Lewis, Borough Superintendent of Public Works
Cameron Corini, P.E., C.M.E., Roberts Engineering Group, LLC
Kelly Pham, Roberts Engineering Group, LLC



Water Treatment Plant Emergency Generator and Flood Gates
Thursday, April 15, 2021 at 11:00 A.M.

1670 Whitehorse-Hamilton Square Rd.
Hamilton, New Jersey 08690
609-586-1141 fax 609-586-1143
www.RobertsEngineeringGroup.com

Summary of Bids Our File No.: H1680				Engineer's Estimate Roberts Engineering Group, LLC 1670 Whitehorse-Hamilton Square Road Hamilton, NJ 08690 Phone: (609) 586-1141 Fax: (609) 586-1143		Advanced Control Systems 12 Champions Way Manalapan, NJ 07726-4246 Phone: (732) 234-3232 N/A		Cypreco Industries, Inc. P.O. Box 822, 1420 9th Avenue Neptune, NJ 07753 Phone: (732) 775-3700 Fax: (732) 775-3660		Carbro Constructors Corp. 605 Omni Drive Hillsborough, NJ 08844 Phone: (908) 281-9220 Fax: (908) 281-0385		Allied Construction Group, Inc. 499 Washington Road Parlin, NJ 08859 Phone: (732) 257-0772 Fax: (732) 257-0774		Construct Connect, Inc. 30 Technology Parkway South, Suite 100 Norcross, GA 30092 Phone: (800) 864-2059 Fax: (866) 570-8187		Dodge Data & Analytics 2860 South State Highway, 161 Suite 160 #501 Grand Priarie, Texas 75052 Phone: (413) 893-0645 Fax: (609) 336-2767	
	Description	Units	Quantity	Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total
1	Mobilization	LS	1	\$15,000.00	\$15,000.00	\$10,000.00	\$10,000.00	\$30,000.00	\$30,000.00	\$30,000.00	\$30,000.00						
2	Site Clearing	LS	1	\$10,000.00	\$10,000.00	\$5,000.00	\$5,000.00	\$50,000.00	\$50,000.00	\$25,000.00	\$25,000.00						
3	Project Video	LS	1	\$500.00	\$500.00	\$100.00	\$100.00	\$1,000.00	\$1,000.00	\$1,500.00	\$1,500.00						
4	Soil Erosion and Sediment Control	LS	1	\$5,000.00	\$5,000.00	\$1,000.00	\$1,000.00	\$10,000.00	\$10,000.00	\$12,000.00	\$12,000.00						
5	Test Holes, If & Where Directed	CY	10	\$100.00	\$1,000.00	\$250.00	\$2,500.00	\$200.00	\$2,000.00	\$100.00	\$1,000.00						
6	Generator Foundation and Platform	LS	1	\$110,000.00	\$110,000.00	\$258,000.00	\$258,000.00	\$180,000.00	\$180,000.00	\$350,500.00	\$350,500.00						
7	250 KW Emergency Natural Gas Generator, Complete	LS	1	\$250,000.00	\$250,000.00	\$110,000.00	\$110,000.00	\$200,000.00	\$200,000.00	\$250,800.00	\$250,800.00						
8	Standard Flood Gate - 42"	UNIT	8	\$4,500.00	\$36,000.00	\$2,000.00	\$16,000.00	\$6,000.00	\$48,000.00	\$4,200.00	\$33,600.00						
9	Plank Flood Gate - 7'	UNIT	1	\$8,500.00	\$8,500.00	\$5,000.00	\$5,000.00	\$8,000.00	\$8,000.00	\$5,200.00	\$5,200.00						
10	Plank Flood Gate - 9'	UNIT	2	\$10,000.00	\$20,000.00	\$6,000.00	\$12,000.00	\$10,000.00	\$20,000.00	\$13,500.00	\$27,000.00						
11	Electrical and Gas Connections, Complete	LS	1	\$25,000.00	\$25,000.00	\$25,000.00	\$25,000.00	\$60,000.00	\$60,000.00	\$40,000.00	\$40,000.00						
12	Steel Door and Frame	UNIT	2	\$2,500.00	\$5,000.00	\$1,000.00	\$2,000.00	\$4,000.00	\$8,000.00	\$4,400.00	\$8,800.00						
13	Site Improvements	LS	1	\$35,000.00	\$35,000.00	\$1,000.00	\$1,000.00	\$86,963.00	\$86,963.00	\$59,000.00	\$59,000.00						
14	Cleaning and Restoration	LS	1	\$10,000.00	\$10,000.00	\$1,000.00	\$1,000.00	\$10,000.00	\$10,000.00	\$5,000.00	\$5,000.00						
				Total Cost:	\$531,000.00	Total Cost:	\$448,600.00	Total Cost:	\$713,963.00	Total Cost:	\$849,400.00	Total Cost:	No Bid Received	Total Cost:	No Bid Received	Total Cost:	No Bid Received

Note: Bidder revised unit price for item No. 6 and miscalculated total contract price bid.

Summary of Bids Our File No.: H1680				Engineer's Estimate Roberts Engineering Group, LLC 1670 Whitehorse-Hamilton Square Road Hamilton, NJ 08690 Phone: (609) 586-1141 Fax: (609) 586-1143		Grade Construction 110 Pennsylvania Avenue Paterson, NJ 07503 Phone: (973) 925-4021 Fax: (973) 782-5958		Levy Construction Company, Inc. 134 Cuthbert Boulevard Audubon, NJ 08106 Phone: (856) 547-0707 Fax: (856) 547-2424		Municipal Maintenance 1352 Taylors Lane Cinnaminson, NJ 08077 Phone: (512) 589-0277 / (856) 786-9434 Fax: (856) 786-0642		Ranco Construction, Inc. 2 Coleman Court Southampton, NJ 08088 Phone: (609) 801-1808 Fax: (609) 801-1812		Wiliam Kohl Construction Corp. 523 Newman Springs Road Lincraft, New Jersey 07738 Phone: (732) 747-4381 Fax: (732) 741-2754	
	Description	Units	Quantity	Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total
1	Mobilization	LS	1	\$15,000.00	\$15,000.00										
2	Site Clearing	LS	1	\$10,000.00	\$10,000.00										
3	Project Video	LS	1	\$500.00	\$500.00										
4	Soil Erosion and Sediment Control	LS	1	\$5,000.00	\$5,000.00										
5	Test Holes, If & Where Directed	CY	10	\$100.00	\$1,000.00										
6	Generator Foundation and Platform	LS	1	\$110,000.00	\$110,000.00										
7	250 KW Emergency Natural Gas Generator, Complete	LS	1	\$250,000.00	\$250,000.00										
8	Standard Flood Gate - 42"	UNIT	8	\$4,500.00	\$36,000.00										
9	Plank Flood Gate - 7'	UNIT	1	\$8,500.00	\$8,500.00										
10	Plank Flood Gate - 9'	UNIT	2	\$10,000.00	\$20,000.00										
11	Electrical and Gas Connections, Complete	LS	1	\$25,000.00	\$25,000.00										
12	Steel Door and Frame	UNIT	2	\$2,500.00	\$5,000.00										
13	Site Improvements	LS	1	\$35,000.00	\$35,000.00										
14	Cleaning and Restoration	LS	1	\$10,000.00	\$10,000.00										
				Total Cost:	\$531,000.00	Total Cost:	No Bid Received	Total Cost:	No Bid Received	Total Cost:	No Bid Received	Total Cost:	No Bid Received	Total Cost:	No Bid Received

Carmela Roberts

Carmela Roberts, P.E.
NJ License No. 34419

Resolution 2021-074

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

A RESOLUTION RECOGNIZING COMMUNITY ACTION MONTH

WHEREAS, Community Action connects individuals and families to approaches that help them succeed and promotes community-wide solutions to challenges throughout our cities, suburbs, and rural areas; and

WHEREAS, Community Action builds and promotes economic stability as an essential aspect of enabling and enhancing stronger communities, which in turn promotes self-sufficiency, ensuring that all Americans are able to live in dignity; and

WHEREAS, Community Action connects millions of children and families to greater opportunity, transforming their lives and making our communities — and our nation— stronger; and

WHEREAS, Community Action serves 99% of America's counties in rural, suburban, and urban communities, offering life-changing services that create pathways to prosperity by connecting families to job training, affordable housing, utility assistance for seniors, promoting community-wide solutions and sharing expertise; and

WHEREAS, Community Action will continue to implement innovative programs that create a greater chance at success for everyone, will continue to focus on a broader range of community challenges to ignite economic growth and ensure all families can benefit, and will continue to be a voice for the disenfranchised.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council, of the Borough of Hightstown do hereby recognize May 2021 as COMMUNITY ACTION MONTH in recognition of the hard work and dedication of all Rise - a Community Action Service Center.

CERTIFICATION

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on May 3, 2021.

Margaret Riggio
Deputy Borough Clerk

Resolution 2021-075

BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY

AUTHORIZING EMERGENCY TEMPORARY APPROPRIATIONS PRIOR TO ADOPTION OF THE 2021 BUDGET

WHEREAS, an emergent condition has arisen with respect to inadequate appropriation balances remaining in some line items of the 2021 temporary budget; and

WHEREAS, N.J.S.A. 40A:4-20 provides for the creation of emergency appropriations for the purposes above mentioned; and

WHEREAS, it is the desire of the Mayor and Council to create emergency temporary appropriations as set forth on Schedule "A," attached; and

WHEREAS, the total emergency temporary appropriations in resolutions adopted in the year 2021 pursuant to the provisions of N.J.S.A. 40A:4-20 (Chapter 96, P.L. 1951, as amended), including this resolution, total:

	THIS RESOLUTION	PREVIOUS TOTAL	CUMULATIVE TOTAL
Current	97,000.00	885,497.00	982,497.00
Capital Outlay – Current	0.00	0.00	0.00
Debt Service – Current	0.00	0.00	0.00
Water/Sewer	70,000.00	407,966.00	477,966.00
Capital Outlay – W/S	0.00	0.00	0.00
Debt Service - W/S	0.00	0.00	0.00
TOTAL	167,000.00	1,293,463.00	1,460,463.00

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Hightstown (not less than two-thirds of all the members of thereof affirmatively concurring) that, in accordance with N.J.S.A. 40A:4-20:

1. An emergency temporary appropriation is hereby made for each item listed on the schedules that are attached hereto and made a part hereof;
2. Each emergency appropriation listed will be provided for in the 2021 budget under the same title as written herein;
3. One certified copy of this resolution will be filed with the Director of Local Government Services, and a copy provided to the Chief Finance Officer.

CERTIFICATION

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on May 3, 2021.

Margaret Riggio
Deputy Borough Clerk

Borough of Hightstown
 Emergency Temporary No. 3
 5/3/2021

SCHEDULE A

Current Fund

Administrative and Executive	Salaries and Wages	6,000.00
Municipal Court	Salaries and Wages	2,000.00
Planning Board	Salaries and Wages	4,000.00
Parks and Recreation	Salaries and Wages	3,000.00
Telephone	Other Expenses	2,000.00
Gas Heating Oil	Other Expenses	2,000.00
Vehicle Maintenance (Robbinsville)	Other Expenses	4,000.00
Group Health Insurance	Other Expenses	60,000.00
Tree Grant	Other Expenses	14,000.00
Total Current Fund		97,000.00

Water-Sewer Operating Fund

Other Expenses		70,000.00
Total Water Sewer Operating		70,000.00

Total		167,000.00
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ORDINANCE 2021-XX

BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY

AN ORDINANCE AMENDING AND SUPPLEMENTING CHAPTER 4, ENTITLED “LICENSING,” OF THE “REVISED GENERAL ORDINANCES OF THE BOROUGH OF HIGHTSTOWN, NEW JERSEY,” RELATING TO PEDDLERS, SOLICITORS AND CANVASSERS

WHEREAS, the existing licensing regulations of the Borough of Hightstown (the “Borough”) as pertains to peddlers, solicitors and canvassers are set forth in Chapter 4, entitled “Licensing,” of the “Revised General Ordinances of the Borough of Hightstown, New Jersey;” and

WHEREAS, the Mayor and Council wish to make certain revisions thereto relating to a resident’s right to privacy and quiet as pertains to peddlers, solicitors and canvassers.

NOW, THEREFORE, BE AND IT IS HEREBY ORDAINED, by the Borough Council of the Borough of Hightstown, in the County of Mercer and State of New Jersey, as follows:

Section 1. Chapter 4, entitled “Licensing,” Section 4-2, entitled “Peddlers”, and Section 4-3, entitled “Solicitors and Canvassers”, of the “Revised General Ordinances of the Borough of Hightstown, New Jersey,” are hereby amended and supplemented by adding the following:

DO NOT SOLICIT LIST

A. All residents of the Borough may register their name and address with the Borough Clerk together with a request to be placed on the “Do-Not-Solicit” list to be maintained by the Borough. The list shall register residents who do not wish to be approached at their residence or within the perimeter of their property by any peddler, solicitor or canvasser without exception.

B. All residents who have registered on the “Do-Not-Solicit” list may obtain from the Borough Clerk at no charge a sticker for display on their property warning that the property is on a No-Solicit list. Display of a sticker is not required for enforcement of the “Do-Not-Solicit” ban.

C. It shall be unlawful for a peddler, solicitor or canvasser to approach or seek personal contact with the occupant of any residence either at the residence or within the perimeter of the property if the residence is registered on an applicable “Do-Not-Solicit” list. All nonprofit, religious, or political groups canvassing exclusively door-to-door shall be exempt from the prohibitions of this section.

D. All peddlers, solicitors and canvassers shall be required to obtain the most current applicable “Do-Not-Solicit” list from the Borough Clerk when acquiring their license to operate.

E. Violation of this ordinance shall be a \$100 fine and revocation of the license to operate in the Borough. Revocation of the license shall be applicable to the company to which the license is issued and includes all employees working under same.

F. Residents shall remain on the Do-Not-Solicit list until they request to be removed or move from the registered address.

G. The Borough Clerk shall maintain the “Do-Not-Solicit” list and provide a current copy to all who receive a license as a peddler, solicitor or canvasser. The Clerk shall thereafter provide these individuals with updated copies of the lists upon request.

- H. This ordinance shall not be applicable to non-profit and/or political groups
- I. The Borough Clerk shall also maintain copies of the lists on the Borough website.
- J. The Police Department shall be responsible for enforcement of this ordinance and the Borough Clerk shall forward copies of the lists and list updates to the Chief of Police for enforcement purposes.
- Section 3. All other Ordinances or parts of Ordinances inconsistent herewith are hereby repealed to the extent of such inconsistency.
- Section 4. This Ordinance shall become effective upon final passage and publication in accordance with the law.

Introduction:

Adoption:

ATTEST:

DEBRA L. SOPRONYI
MUNICIPAL CLERK

LAWRENCE D. QUATTRONE
MAYOR