



The Borough of Hightstown

Historic Preservation Committee

156 Bank Street, Hightstown, New Jersey 08520

Phone – (609) 490-5100

Historic Preservation Committee Meeting Minutes

January 21, 2021

Call to Order

Who: Historic Preservation Commission

When: 1/21/21 at 7:00 PM

Where: Virtually thru zoom

Topic: Reorganization

Time: January 21, 2021 07:00 PM Eastern Time (US and Canada)

Join Zoom Meeting

<https://us04web.zoom.us/j/74658426323?pwd=eG15MzV5VWlnSk1TV0tOUHJOd2NxQT09>

Meeting ID: 746 5842 6323

Passcode: T8GC9Y

Attendees

John Hostetler
Amanda Rosenberg
Rich Teller
Ray Cabot
Dennis Egan
Joe Louderback
Joshua Jackson
Phillippe Cardoso

STATEMENT: Adequate notice of this meeting has been given in accordance with the Open Public Meeting Act, pursuant to Public Laws 1975, Chapter 231. Said notice was advertised in the Trenton Times and Windsor-Hights Herald as required by law, and is posted in the Borough Clerk's Office.

Meeting called to order at 7:07pm by John Hostetler

Swearing In -

Councilmember, Joshua Jackson, conducted the Oath of Office for the following HPC members:

John Hostetler, Chairperson

Joe Louderback, New Member

Joshua Jackson, New HPC Council Liaison for 2021

Approval of Agenda – Motioned by John Hostetler; seconded by Rich Teller

Approval of Minutes – Minutes 11/19/20 Motioned by John Hostetler; seconded by Rich Teller

Public Comment – N/A

Ongoing & New Business:

1. Swearing-in
2. HPC Introductions or current and new members
3. 2021 Budget- Council Liaison will obtain HPC budget information. Request is for \$4000
4. 2021 Schedule- HPC meetings will be held at 6:30pm on the 3rd Thursday of each month
5. 2021 Goals/Vision
 - ❖ HPC will explore how to support and encourage maintenance of properties & streetscapes
 - ❖ HPC to engage in town wide clean-up efforts (Environmental Commission)
 - ❖ HPC has 5-6 additional banners to be installed on poles in town and repair any broken brackets/banners
 - ❖ HPC will explore the possibility of applying for historic grants
6. **Willis House Walkthrough to Identify Items for Salvage-**
HPC to schedule directly with PRC
HPC will schedule a walkthrough appointment with Historic Society
Demo scheduled for ~February/March 2021
7. **Peddie Bridge Replacement-**
HPC will discuss illumination on the bridge trestle to highlight the architectural structure
HPC will draft a letter to the contractor
8. **Digitize Compendium**
In 2012, Dan Bruriak created a compendium of every historic house/structure and proposal for streetscaping, etc. Compendium is approximately 1/3 digitized.
9. **Update Borough HPC page with examples of repairs -**
Goal: Exemplar photos of how homeowners have repaired/renovated historic homes/structures will be compiled to serve as models and resources for others and available on HPC webpage. Links to businesses who perform the work will be linked to the HPC page. Contractors who have performed work will be contacted to elicit photos. When properties change owners, information about the historic district in which they are moving should be provided

Next Meeting – Thursday, 2/18/21 at 6:30pm virtual thru zoom

Meeting Adjourned at 7:36pm

Motioned by: John Hostetler

Seconded by: Rich Teller

Useful Links:

Hightstown Master Plan: [Link to Master Plan](#)