

Meeting Minutes
Hightstown Borough Council
December 29, 2020
6:30 p.m.

The meeting was called to order by Mayor Quattrone at 6:34 p.m. and he read the Open Public Meetings Act statement which stated, “Adequate notice of this meeting has been given in accordance with the Open Public Meetings Act, pursuant to Public Law 1975, Chapter 231. Said notice was sent to the *Trenton Times* and the *Windsor-Hights Herald*, and is posted on the Borough website.” Do to COVID-19 and self-distancing protocols, this meeting was held remotely through freeconferencecall.com.

The flag salute followed Roll Call.

	PRESENT	ABSENT
<i>Councilmember Bluth</i>	✓	
<i>Councilmember Cicalese</i>	✓	
<i>Councilmember Jackson</i>		✓
<i>Councilmember Misiura</i>	✓	
<i>Councilmember Musing</i>	✓	
<i>Councilmember Stults</i>		✓
<i>Mayor Quattrone</i>	✓	

Also in attendance: Margaret (Peggy) Riggio, Deputy Borough Clerk; Debra Sopronyi Borough Clerk/Administrator; Councilmember Elect, Cristina Fowler and George Lang, CFO.

The Flag Salute followed roll call.

APPROVAL OF AGENDA

Councilmember Bluth requested to amend the agenda adding an update from the Borough Administrator Subcommittee be added.

Councilmember Bluth moved the agenda as amended; Seconded by Councilmember Cicalese.

Roll Call Vote: Councilmembers Bluth, Cicalese, Misiura and Musing voted yes.

Agenda approved 4-0.

PUBLIC COMMENT

Mayor Quattrone opened the public comment period and the following individuals spoke:

There being no one coming forward, Mayor Quattrone closed the public comment period.

RESOLUTIONS

Resolution 2020-255 Authorizing Payment on Behalf of Participants in the Borough of Hightstown Length of Service Award Program (LOSAP)

Moved by Councilmember Bluth; Seconded by Councilmember Misiura.

Roll Call Vote: Councilmembers Bluth, Cicalese, Misiura and Musing voted yes.

Resolution adopted 4-0.

Resolution 2020-255

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

**AUTHORIZING PAYMENT ON BEHALF OF PARTICIPANTS IN THE BOROUGH
OF HIGHTSTOWN LENGTH OF SERVICE AWARD PROGRAM (LOSAP)**

WHEREAS, the Borough of Hightstown instituted a Length of Service Award Program (LOSAP) with the adoption of Ordinance 1999-20 on August 2, 1999 and its subsequent approval by referendum at the November 1999 general election; and

WHEREAS, said LOSAP became effective January 1, 2000; and

WHEREAS, in accordance with *N.J.S.A. 40A:14-191*, the Hightstown First Aid Squad and Hightstown Engine Co. No. 1 have submitted certified listings of all volunteer members who qualified for credit under the LOSAP program for the year 2019; and

WHEREAS, certain volunteers are also eligible to redeem amounts “banked” during prior years of qualified service; and

WHEREAS, the listing of all employees who qualified for credit under the LOSAP program during 2019 and/or are eligible to redeem amounts banked during prior years of qualified service is attached hereto as Schedule “A”; and

WHEREAS, *N.J.A.C. 5:30-14.10* requires that these listings be approved by Resolution of the governing body;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown that the certified listings set forth on the attached Schedule A of volunteer members of the Hightstown First Aid Squad and Hightstown Engine Co. No. 1 who qualified for credit under the LOSAP program for the year 2019 are hereby approved, and the Borough Administrator is directed to take all steps necessary to provide payment on their behalf to Lincoln Financial Group in accordance with the provisions and requirements of *N.J.S.A. 40A:14-191* and *N.J.A.C. 5:30-14.1 et seq*; and

BE IT FURTHER RESOLVED that a certified copy of this Resolution be provided to the Hightstown First Aid Squad and Hightstown Engine Co. No. 1; and

BE IT FURTHER RESOLVED that, in accordance with *N.J.S.A. 40A:14-192*, copies of the approved listings shall be posted for a period of not less than 30 days in the Borough Clerk’s office, at the Hightstown Firehouse and at the Hightstown First Aid Squad building.

Resolution 2020-256 Authorizing a Transfer of Funds in the 2020 Budget

Moved by Councilmember Musing; Seconded by Councilmember Cicalese.

Roll Call Vote: Councilmembers Bluth, Cicalese, Misiura and Musing voted yes.

Resolution adopted 4-0.

Resolution 2020-256

BOROUGH OF HIGHTSTOWN

COUNTY OF MERCER

STATE OF NEW JERSEY

AUTHORIZING A TRANSFER OF FUNDS IN THE 2020 BUDGET

WHEREAS N.J.S.A. 40A:4-58 provides that the governing body may authorize a transfer of funds in the budget during the last two months of the fiscal year.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown that the following transfers in the 2020 budget are hereby authorized:

<u>Current:</u>	<u>From</u>	<u>To</u>
Vehicle Maintenance		
Other Expenses	10,000.00	
Environmental Commission		
Other Expenses	2,000.00	
Engineer		
Other Expenses	6,500.00	
Planning Board		
Salaries and Wages		3,000.00
Accumulated Sick and Vacation		15,500.00

TOTALS	\$	18,500.00	\$	18,500.00
---------------	-----------	------------------	-----------	------------------

Resolution 2020-257 Resolution Canceling 2020 Appropriation Balances

Moved by Councilmember Misiura; Seconded by Councilmember Cicalese.

Roll Call Vote: Councilmembers Bluth, Cicalese, Misiura and Musing voted yes.

Resolution adopted 4-0.

Resolution 2020-257
BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY

RESOLUTION CANCELING 2020 APPROPRIATION BALANCES

WHEREAS, the following 2020 Current Fund Operating budget appropriation balances remain unexpended:

Gasoline (Other Expenses).....	\$10,000.00
Electricity (Other Expenses)	\$8,000.00
Length of Service Awards Program.....	\$6,000.00
Recreation and Open Space (Other Expenses).....	\$6,000.00

; and

WHEREAS, the following 2020 Water-Sewer Utility Operating budget appropriation balances remain unexpended:

Other Expenses.....	\$50,000.00
---------------------	-------------

; and

WHEREAS, it is necessary to formally cancel said balances so that the unexpended balances offset estimated realized revenues;

NOW, THEREFORE, BE IT RESOLVED by the Council of the Borough of Hightstown, that the above listed unexpended balances of the Current Fund Operating 2020 Budget and the Water-Sewer Operating 2020 Budget be canceled.

SUBCOMMITTEE REPORTS

Borough Administrator Position

Councilmember Bluth stated that a subcommittee was formed to advertise and receive resumes for the position of Borough Administrator. After receipt and review of resumes, the subcommittee had decided not to move forward with interviewing candidates. They recommend keeping Debra Sopronyi as the Borough Administrator. Council President Musing thanked the subcommittee for their work and thinks this is a good recommendation.

Council President Musing moved to have Ms. Sopronyi continue in her position as Borough Administrator; Councilmember Bluth seconded.

Roll Call Vote: Councilmembers Bluth, Cicalese, Misiura and Musing voted yes.

Debra Sopronyi to continue as Borough Administrator 4-0.

Ms. Sopronyi thanked Council and stated that she will continue to work hard for the Borough.

ADJOURNMENT

Councilmember Cicalese moved to adjourn at 6:52 p.m. Council President Musing seconded. All ayes.

Respectfully Submitted,

Margaret M. Riggio
Deputy Borough Clerk