

Borough of Hightstown
Complete Streets Committee

9/17/2020 – Committee Meeting

7:00 pm

Meeting Minutes

Call in Details:(701) 802-5470 Access Code: 6569865

Or online <https://www.freeconferencecall.com/wall/jcicalese>

CALL TO ORDER

STATEMENT: Adequate notice of this meeting has been given in accordance with the Open Public Meetings Act, pursuant to Public Law 1975, Chapter 231. Said notice was provided to the *Trenton Times* and the *Windsor-Hights Herald* and is posted in the Borough Clerk's office.

- Roll Call

Member	Attended	Absent
Council President Steve Misiura, Vice-Chair	▪	
Joe Cicalese, Chair and Planning Board and Environmental Commission representative	▪	
Beverly Asselstine, Secretary, Planning Board representative	▪	
Dave Zaiser, Environmental Commission representative	▪	
Brian Clissold	▪	
Alex Costantino		▪
Tim Troxler	•	

- Approval of Agenda **Approved, as amended**

DISCUSSION

- Review and discuss Engineering options for TA Set Aside Grant **The Committee reviewed the letter from the Borough Engineer of August 20, 2020 concerning an opportunity to apply for the NJDOT Transportation Alternatives Set-Aside Program. The letter outlined two alternative projects for Council to consider. Steve pointed out that the areas proposed are both still in the planning phase under other grants and expressed concern that this is too soon to seek funding. Bev raised a question concerning previous discussions about the need to schedule work on Franklin to**

coincide with infrastructure needs in that area, including lead connectors on the water lines. Discussion also included the extension of the greenway and the potential for obtaining easement access through the old Minute Maid property. The Committee agreed that it is premature for an application in these areas and we should wait until the Mobility Plan is done and when we have an opportunity to connect the Greenway to the Union Transportation Trail.

- **Added: Report on status of other projects.**
 - **The Committee discussed the status of the Mobility Plan – Completed the Technical Memo and Community Outreach Summary, working on the Network Concepts report. The next Community Advisory Board meeting will be in October.**
 - **The Committee discussed the status of the DVRPC TCDI grant for the Redevelopment Area Circulation Plan – Brian and Bev completed the scope or work for the RFP, the Borough Administrator is working on the budget and timeline components for final DVRPC approval. We expect to release the RFP in early October. The redeveloper, PRC, will participate and was a partner in the grant application. We also discussed the structure of the grant implementation oversight: the application stated it would be a sub-committee of the Planning Board with mandatory membership of one member of Council and one member of the Planning Board. The Planning Board has now appointed the sub-committee, with Steve Misiura as Council representative and Bev Asselstine as Planning Board representative. The rest of the Complete Streets Committee will be members of the oversight committee and we will use part of our regular monthly meetings as the monthly project team meeting.**
- **Added: Discuss email received from a resident of South Main Street: The resident, Susan Dilger, is looking for information on the status of sidewalks on South Main Street to fill gaps to the Peddie Golf Course. She is familiar with the intersection study we completed in 2019 and the community outreach survey for the mobility plan. Her question appears to be prompted by the new crosswalk being installed by the County at Springcrest. Joe will share the email with the Committee and members will provide suggestions for his response outlining the progress we have made over the last two years.**

The Committee agreed that we should try to schedule our annual infrastructure discussion with the Borough Engineer at our October meeting.

ADJOURNMENT

