

**Meeting Minutes
Hightstown Borough Council
December 7, 2020
6:30 p.m.**

The meeting was called to order by Mayor Quattrone at 6:30 p.m. and he read the Open Public Meetings Act statement which stated, “Adequate notice of this meeting has been given in accordance with the Open Public Meetings Act, pursuant to Public Law 1975, Chapter 231. Said notice was sent to the *Trenton Times* and the *Windsor-Hights Herald*, and is posted on the Borough website.” Do to COVID-19 and self-distancing protocols, this meeting was held remotely through freeconferencecall.com.

The flag salute followed Roll Call.

	PRESENT	ABSENT
<i>Councilmember Bluth</i>	✓	
<i>Councilmember Cicalese</i>	✓	
<i>Councilmember Jackson</i>	✓	
<i>Councilmember Misiura</i>	✓	
<i>Councilmember Musing</i>	✓	
<i>Councilmember Stults</i>		✓
<i>Mayor Quattrone</i>	✓	

Also in attendance: Margaret (Peggy) Riggio, Deputy Borough Clerk; Debra Sopronyi Borough Clerk/Administrator; Councilmember-elect Cristina Fowler, Carmela Roberts, Borough Engineer and Fred Raffetto, Borough Attorney.

The Flag Salute followed roll call.

APPROVAL OF AGENDA

Moved by Councilmember Misiura; Seconded by Council President Musing.

Roll Call Vote: Councilmembers Bluth, Cicalese, Jackson, Misiura and Musing voted yes.

Agenda approved 5-0.

ENGINEERING ITEMS

Improvements to Springcrest Drive, Taylor Avenue, Spruce Court and Glen Drive

Borough Engineer, Carmela Roberts, reviewed a letter and plans dated November 24, 2020. She stated that the DOT deadline to award the contract for this project is March 24, 2021. She needs approval on the plans. This has been

delayed due to the pandemic. She is hoping to have input from the Planning Board, Complete Streets and the Environmental Commission so Council can make decision at the December 21st meeting. Ms. Roberts proceeded to review 4 proposed concepts for Taylor Avenue. Mayor Quattrone stated his concern about a handicapped resident at end of Taylor. Ms. Roberts stated that by the end of the project, handicap accessibility will be better than it is now. Councilmember Misiura stated that Taylor Avenue is very narrow and gets very jammed up. Very few houses have room for parking. Ms. Roberts is looking for direction from Council at the December 21st Meeting.

Improvements to Railroad Avenue and Dey Street

The Borough has been awarded a DOT Grant for this project. The contract must be awarded by December 2021. Ms. Roberts is asking that funding through the Bond Ordinance be in place first thing in January. Her office needs plenty of time to prepare concepts and coordinate with the boards and committees.

Resolution 2020-224 Authorizing Payment No. 5 and Change Order No. 4 – S&G Paving Construction (Improvements to Lincoln Avenue, Hagemount Avenue and Rocky Brook Court)

Moved by Councilmember Cicalese; Seconded by Councilmember Bluth

Borough Engineer, Carmela Roberts, stated that the project is essentially complete. The contractor is just working on punch list items.

Roll Call Vote: Councilmembers Bluth, Cicalese, Jackson, Misiura and Musing voted yes.

Resolution adopted 5-0.

Resolution 2020-224

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

**AUTHORIZING PAYMENT NO. 5 AND CHANGE ORDER NO. 4 – S & G PAVING
CONSTRUCTION (IMPROVEMENTS TO LINCOLN AVENUE, HAGEMOUNT
AVENUE AND ROCKY BROOK COURT)**

WHEREAS, on March 2, 2020, the Borough Council awarded a contract for Improvements to Lincoln Avenue, Hagemount Avenue and Rocky Brook Court in Hightstown Borough to S & G Paving Construction, Inc, of Monroe, New Jersey at the price of \$764,028.15; and

WHEREAS, the contractor has submitted Change Order No. 4, in the amount of a net reduction of \$1,538.78 which represents additional quantity of supplemental items, additional uniformed traffic control requested by the Borough Police Department and reduces pay items for Fuel and Asphalt for a total contract amount of \$887,192.99; and

WHEREAS, the contractor has submitted payment No. 5, in the amount of \$221,892.03, partial payment through December 2, 2020; and

WHEREAS, the Borough Engineer has recommended approval of Change order No. 4; and

WHEREAS, the Borough Engineer has recommended approval of payment No. 5, in the amount of \$221,892.03; and

WHEREAS, the Finance Officer has certified that funds are available for this expenditure.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown Change Order No. 4 and payment No. 5, in the amount of \$221,892.03 to S&G Paving Construction, Inc. of Monroe, New

Jersey is hereby approved as detailed herein.

PUBLIC COMMENT I

Mayor Quattrone opened public comment period I and the following individuals spoke:

Eugene Sarafin, 628 South Main Street - 2020 was not a good year for anyone. He wishes more people would attend Council Meetings. He is looking forward to a new President to help return us to a normal world. He does not understand how the Republican party cannot accept Joe Biden as President-elect. Looking forward to seeing everyone in person again soon.

There being further comments, Mayor Quattrone closed the public comment period.

ORDINANCES

Ordinance 2020-15 Final Reading and Public Hearing Bond Ordinance Providing for Various Capital Improvements in and by the Borough of Hightstown, in the County of Mercer, New Jersey, Appropriating \$105,000 Therefor and Authorizing the Issuance of \$100,000 Bonds or Notes of the Borough to Finance Part of the Cost Thereof

Mayor Quattrone opened the public hearing and the following individuals spoke:

Eugene Sarafin, 628 South Main Street - He approves of this ordinance. Keep up the good work.

There being no further comments, Mayor Quattrone closed the public hearing.

Moved for adoption by Councilmember Misiura; Seconded by Councilmember Cicalese.

Roll Call Vote: Councilmembers Bluth, Cicalese, Jackson, Misiura and Musing voted yes.

Ordinance adopted 5-0.

Ordinance 2020-15

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

**BOND ORDINANCE PROVIDING FOR VARIOUS CAPITAL
IMPROVEMENTS IN AND BY THE BOROUGH OF HIGHTSTOWN, IN
THE COUNTY OF MERCER, NEW JERSEY, APPROPRIATING
\$105,000 THEREFOR AND AUTHORIZING THE ISSUANCE OF
\$100,000 BONDS OR NOTES OF THE BOROUGH TO FINANCE PART
OF THE COST THEREOF**

BE IT ORDAINED BY THE BOROUGH COUNCIL OF THE BOROUGH OF HIGHTSTOWN, IN THE

COUNTY OF MERCER, NEW JERSEY (not less than two-thirds of all members thereof affirmatively concurring)
AS FOLLOWS:

Section 1. The several improvements described in Section 3 of this bond ordinance are hereby respectively authorized to be undertaken by the Borough of Hightstown, in the County of Mercer, New Jersey (the "Borough") as general improvements. For the several improvements or purposes described in Section 3, there are hereby appropriated the respective sums of money therein stated as the appropriation made for each improvement or purpose, such sums amounting in the aggregate to \$105,000, including the aggregate sum of \$5,000 as the several down payments for the improvements or purposes required by the Local Bond Law. The down payments have been made available by virtue of provision for down payment or for capital improvement purposes in one or more previously adopted budgets.

Section 2. In order to finance the cost of the several improvements or purposes not covered by application of the several down payments, negotiable bonds are hereby authorized to be issued in the principal amount of \$100,000 pursuant to the Local Bond Law. In anticipation of the issuance of the bonds, negotiable bond anticipation notes are hereby authorized to be issued pursuant to and within the limitations prescribed by the Local Bond Law.

Section 3. The several improvements hereby authorized and the several purposes for which the bonds are to be issued, the estimated cost of each improvement and the appropriation therefor, the estimated maximum amount of bonds or notes to be issued for each improvement and the period of usefulness of each improvement are as follows:

<u>Purpose</u>	<u>Appropriation & Estimated Cost</u>	<u>Estimated Maximum Amount of Bonds & Notes</u>	<u>Period of Usefulness</u>
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a) Acquisition and installation of a crosswalk signal for Franklin and Broad Street, including all related costs and expenditures incidental thereto and further including all related costs and expenditures incidental thereto.

	\$15,500	\$14,725	10 years
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b) Acquisition of self- contained breathing apparatus bottles, bailout kits and turnout gear and the replacement of an automatic external defibrillator for the Fire Department and the acquisition of a copier and a radar and traffic counter for the Police Department, including all related costs and expenditures incidental thereto.

	<u>\$89,500</u>	<u>\$85,275</u>	5 years
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TOTAL:	<u>\$105,000</u>	<u>\$100,000</u>	
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The excess of the appropriation made for each of the improvements or purposes aforesaid over the estimated

maximum amount of bonds or notes to be issued therefor, as above stated, is the amount of the down payment for each purpose.

Section 4. All bond anticipation notes issued hereunder shall mature at such times as may be determined by the chief financial officer; provided that no bond anticipation note shall mature later than one year from its date, unless such bond anticipation notes are permitted to mature at such later date in accordance with applicable law. The bond anticipation notes shall bear interest at such rate or rates and be in such form as may be determined by the chief financial officer. The chief financial officer shall determine all matters in connection with bond anticipation notes issued pursuant to this bond ordinance, and the chief financial officer's signature upon the bond anticipation notes shall be conclusive evidence as to all such determinations. All bond anticipation notes issued hereunder may be renewed from time to time subject to the provisions of the Local Bond Law or other applicable law. The chief financial officer is hereby authorized to sell part or all of the bond anticipation notes from time to time at public or private sale and to deliver them to the purchasers thereof upon receipt of payment of the purchase price plus accrued interest from their dates to the date of delivery thereof. The chief financial officer is directed to report in writing to the governing body at the meeting next succeeding the date when any sale or delivery of the bond anticipation notes pursuant to this bond ordinance is made. Such report must include the amount, the description, the interest rate and the maturity schedule of the bond anticipation notes sold, the price obtained and the name of the purchaser.

Section 5. The Borough hereby certifies that it has adopted a capital budget or a temporary capital budget, as applicable. The capital or temporary capital budget of the Borough is hereby amended to conform with the provisions of this bond ordinance to the extent of any inconsistency herewith. To the extent that the purposes authorized herein are inconsistent with the adopted capital or temporary capital budget, a revised capital or temporary capital budget has been filed with the Division of Local Government Services.

Section 6. The following additional matters are hereby determined, declared, recited and stated:

(a) The improvements or purposes described in Section 3 of this bond ordinance are not current expenses. They are all improvements or purposes that the Borough may lawfully undertake as general improvements, and no part of the cost thereof has been or shall be specially assessed on property specially benefitted thereby.

(b) The average period of usefulness, computed on the basis of the respective amounts of obligations authorized for each purpose and the reasonable life thereof within the limitations of the Local Bond Law, is 5.73

years.

(c) The Supplemental Debt Statement required by the Local Bond Law has been duly prepared and filed in the office of the Clerk, and a complete executed duplicate thereof has been filed in the office of the Director of the Division of Local Government Services in the Department of Community Affairs of the State of New Jersey. Such statement shows that the gross debt of the Borough as defined in the Local Bond Law is increased by the authorization of the bonds and notes provided in this bond ordinance by \$100,000, and the obligations authorized herein will be within all debt limitations prescribed by that Law.

(d) An aggregate amount not exceeding \$2,500 for items of expense listed in and permitted under N.J.S.A. 40A:2-20 is included in the estimated cost indicated herein for the purposes or improvements.

(e) Any action taken prior to the date of adoption of this bond ordinance in furtherance of the several improvements or purposes described in Section 3, including but not limited to, expenditures of funds appropriated hereby, are hereby ratified, confirmed and approved.

Section 7. The Borough hereby declares the intent of the Borough to issue bonds or bond anticipation notes in the amount authorized in Section 2 of this bond ordinance and to use the proceeds to pay or reimburse expenditures for the costs of the purposes or improvements described in Section 3 of this bond ordinance. This Section 7 is a declaration of intent within the meaning and for purposes of Treasury Regulations.

Section 8. Any grant moneys received for the purposes or improvements described in Section 3 hereof shall be applied either to direct payment of the cost of the improvements or to payment of the obligations issued pursuant to this bond ordinance. The amount of obligations authorized but not issued hereunder shall be reduced to the extent that such funds are so used.

Section 9. The chief financial officer of the Borough is hereby authorized to prepare and to update from time to time as necessary a financial disclosure document to be distributed in connection with the sale of obligations of the Borough and to execute such disclosure document on behalf of the Borough. The chief financial officer is further authorized to enter into the appropriate undertaking to provide secondary market disclosure on behalf of the Borough pursuant to Rule 15c2-12 of the Securities and Exchange Commission (the "Rule") for the benefit of holders and beneficial owners of obligations of the Borough and to amend such undertaking from time to time in connection with any change in law, or interpretation thereof, provided such undertaking is and continues to be, in the

opinion of a nationally recognized bond counsel, consistent with the requirements of the Rule. In the event that the Borough fails to comply with its undertaking, the Borough shall not be liable for any monetary damages, and the remedy shall be limited to specific performance of the undertaking.

Section 10. The full faith and credit of the Borough are hereby pledged to the punctual payment of the principal of and the interest on the obligations authorized by this bond ordinance. The obligations shall be direct, unlimited obligations of the Borough, and the Borough shall be obligated to levy *ad valorem* taxes upon all the taxable real property within the Borough for the payment of the obligations and the interest thereon without limitation of rate or amount.

Section 11. This bond ordinance shall take effect 20 days after the first publication thereof after final adoption, as provided by the Local Bond Law.

Ordinance 2020-16 Final Reading and Public Hearing Bond Ordinance Providing for Various Improvements to the Water and Sewer Utility in and By the Borough of Hightstown, in the County of Mercer, New Jersey, Appropriating \$115,100 Therefor and Authorizing the Issuance of \$108,000 Bonds or Notes of the Borough to Finance Part of the Cost Thereof

Mayor Quattrone opened the public hearing and the following individuals spoke:

Eugene Sarafin, 628 South Main Street - Stated that he has no questions. Recommends Council does what is proposes to do.

There being no further comments, Mayor Quattrone closed the public hearing.

Moved for adoption by Councilmember Jackson; Seconded by Councilmember Bluth.

Roll Call Vote: Councilmembers Bluth, Cicalese, Jackson, Misiura and Musing voted yes.

Ordinance adopted 5-0.

Ordinance 2020-16

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

BOND ORDINANCE PROVIDING FOR VARIOUS IMPROVEMENTS TO THE WATER AND SEWER UTILITY IN AND BY THE BOROUGH OF HIGHTSTOWN, IN THE COUNTY OF MERCER, NEW JERSEY, APPROPRIATING \$115,100 THEREFOR AND AUTHORIZING THE ISSUANCE OF \$108,000 BONDS OR NOTES OF THE BOROUGH TO FINANCE PART OF THE COST THEREOF.

BE IT ORDAINED BY THE BOROUGH COUNCIL OF THE BOROUGH OF HIGHTSTOWN, IN THE COUNTY OF MERCER, NEW JERSEY (not less than two-thirds of all members thereof affirmatively concurring) AS FOLLOWS:

Section 1. The several improvements described in Section 3 of this bond ordinance are hereby respectively authorized to be undertaken by the Borough of Hightstown, in the County of Mercer, New Jersey (the "Borough"). For the several improvements or purposes described in Section 3, there are hereby appropriated the respective sums of money therein stated as the appropriation made for each improvement or purpose, such sums amounting in the aggregate to \$115,100, including the aggregate sum of \$7,100 as the several down payments for the improvements or purposes, \$5,400 of which is from the Capital Improvement Fund as required by the Local Bond Law and additional funds from capital surplus in the amount of \$1,700 not otherwise required. The down payments have been made available by virtue of provision for down payment or for capital improvement purposes in one or more previously adopted budgets.

Section 2. In order to finance the cost of the several improvements or purposes not covered by application of the several down payments, negotiable bonds are hereby authorized to be issued in the principal amount of \$108,000 pursuant to the Local Bond Law. In anticipation of the issuance of the bonds, negotiable bond anticipation notes are hereby authorized to be issued pursuant to and within the limitations prescribed by the Local Bond Law.

Section 3. The several improvements hereby authorized and the several purposes for which the bonds are to be issued, the estimated cost of each improvement and the appropriation therefor, the estimated maximum amount of bonds or notes to be issued for each improvement and the period of usefulness of each improvement are as follows:

<u>Purpose</u>	<u>Appropriation & Estimated Cost</u>	<u>Estimated Maximum Amount of Bonds & Notes</u>	<u>Period of Usefulness</u>
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a) Acquisition and installation of a monorail lift system with filters, including all related costs and expenditures incidental thereto and further including all related costs and expenditures incidental thereto.

	\$39,500	\$37,180	40 years
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b) Design costs, including the application of paint and repairs to the First Avenue water tank, Leshin Lane Standpipe and the Cranbury Station water tank, including all related costs and expenditures incidental thereto and further including all work and materials necessary therefor and incidental thereto.

	<u>\$75,600</u>	<u>\$70,820</u>	15 years
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TOTAL:	<u>\$115,100</u>	<u>\$108,000</u>	
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Section 4. All bond anticipation notes issued hereunder shall mature at such times as may be determined by the chief financial officer; provided that no bond anticipation note shall mature later than one year from its date, unless such bond anticipation notes are permitted to mature at such later date in accordance with applicable law. The bond anticipation notes shall bear interest at such rate or rates and be in such form as may be determined by the

chief financial officer. The chief financial officer shall determine all matters in connection with bond anticipation notes issued pursuant to this bond ordinance, and the chief financial officer's signature upon the bond anticipation notes shall be conclusive evidence as to all such determinations. All bond anticipation notes issued hereunder may be renewed from time to time subject to the provisions of the Local Bond Law or other applicable law. The chief financial officer is hereby authorized to sell part or all of the bond anticipation notes from time to time at public or private sale and to deliver them to the purchasers thereof upon receipt of payment of the purchase price plus accrued interest from their dates to the date of delivery thereof. The chief financial officer is directed to report in writing to the governing body at the meeting next succeeding the date when any sale or delivery of the bond anticipation notes pursuant to this bond ordinance is made. Such report must include the amount, the description, the interest rate and the maturity schedule of the bond anticipation notes sold, the price obtained and the name of the purchaser.

Section 5. The Borough hereby certifies that it has adopted a capital budget or a temporary capital budget, as applicable. The capital or temporary capital budget of the Borough is hereby amended to conform with the provisions of this bond ordinance to the extent of any inconsistency herewith. To the extent that the purposes authorized herein are inconsistent with the adopted capital or temporary capital budget, a revised capital or temporary capital budget has been filed with the Division of Local Government Services.

Section 6. The following additional matters are hereby determined, declared, recited and stated:

(a) The improvements or purposes described in Section 3 of this bond ordinance are not current expenses. They are all improvements or purposes that the Borough may lawfully undertake as general improvements, and no part of the cost thereof has been or shall be specially assessed on property specially benefitted thereby.

(b) The average period of usefulness, computed on the basis of the respective amounts of obligations authorized for each purpose and the reasonable life thereof within the limitations of the Local Bond Law, is 23.60 years.

(c) The Supplemental Debt Statement required by the Local Bond Law has been duly prepared and filed in the office of the Clerk, and a complete executed duplicate thereof has been filed in the office of the Director of the Division of Local Government Services in the Department of Community Affairs of the State of New Jersey. Such statement shows that the gross debt of the Borough as defined in the Local Bond Law is increased by the authorization of the bonds and notes provided in this bond ordinance by \$108,000, and the obligations authorized

herein will be within all debt limitations prescribed by that Law.

(d) An aggregate amount not exceeding \$1,000 for items of expense listed in and permitted under N.J.S.A. 40A:2-20 is included in the estimated cost indicated herein for the purposes or improvements.

Section 7. The Borough hereby declares the intent of the Borough to issue bonds or bond anticipation notes in the amount authorized in Section 2 of this bond ordinance and to use the proceeds to pay or reimburse expenditures for the costs of the purposes or improvements described in Section 3 of this bond ordinance. This Section 7 is a declaration of intent within the meaning and for purposes of Treasury Regulations.

Section 8. Any grant moneys received for the purposes or improvements described in Section 3 hereof shall be applied either to direct payment of the cost of the improvements or to payment of the obligations issued pursuant to this bond ordinance. The amount of obligations authorized but not issued hereunder shall be reduced to the extent that such funds are so used.

Section 9. The chief financial officer of the Borough is hereby authorized to prepare and to update from time to time as necessary a financial disclosure document to be distributed in connection with the sale of obligations of the Borough and to execute such disclosure document on behalf of the Borough. The chief financial officer is further authorized to enter into the appropriate undertaking to provide secondary market disclosure on behalf of the Borough pursuant to Rule 15c2-12 of the Securities and Exchange Commission (the "Rule") for the benefit of holders and beneficial owners of obligations of the Borough and to amend such undertaking from time to time in connection with any change in law, or interpretation thereof, provided such undertaking is and continues to be, in the opinion of a nationally recognized bond counsel, consistent with the requirements of the Rule. In the event that the Borough fails to comply with its undertaking, the Borough shall not be liable for any monetary damages, and the remedy shall be limited to specific performance of the undertaking.

Section 10. The full faith and credit of the Borough are hereby pledged to the punctual payment of the principal of and the interest on the obligations authorized by this bond ordinance. The obligations shall be direct, unlimited obligations of the Borough, and the Borough shall be obligated to levy *ad valorem* taxes upon all the taxable real property within the Borough for the payment of the obligations and the interest thereon without limitation of rate or amount.

Section 11. This bond ordinance shall take effect 20 days after the first publication thereof after final adoption,

as provided by the Local Bond Law.

Ordinance 2020-17 Final Reading and Public Hearing Ordinance Appropriating \$505,500 From Funds Received from FEMA for Water and Sewer Utility Improvements in and by The Borough of Hightstown, in the County of Mercer, New Jersey

Mayor Quattrone opened the public hearing and the following individuals spoke:

Eugene Sarafin, 628 South Main Street - Stated that he thinks it is wonderful that FEMA is giving the Borough money to fix the water plant.

There being no further comments, Mayor Quattrone closed the public hearing.

Moved for adoption by Council President Musing; Seconded by Councilmember Cicalese.

Roll Call Vote: Councilmembers Bluth, Cicalese, Jackson, Misiura and Musing voted yes.

Ordinance adopted 5-0.

Ordinance 2020-17

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

**ORDINANCE APPROPRIATING \$505,500 FROM FUNDS
RECEIVED FROM FEMA FOR WATER AND SEWER UTILITY
IMPROVEMENTS IN AND BY THE BOROUGH OF
HIGHTSTOWN, IN THE COUNTY OF MERCER, NEW JERSEY.**

BE IT ORDAINED BY THE BOROUGH COUNCIL OF THE BOROUGH OF HIGHTSTOWN, IN THE COUNTY OF MERCER, NEW JERSEY AS FOLLOWS:

Section 1. \$505,500 is hereby appropriated from funds received from FEMA for water and sewer utility improvements, including water treatment plant flood mitigation, the acquisition of a generator, construction, engineer design, soil boring, geotechnical and permit fees, including all related costs and expenditures incidental thereto and further including all work and materials necessary therefor and incidental thereto, in and by the Borough of Hightstown, in the County of Mercer, New Jersey (the "Borough").

Section 2. The Borough hereby certifies that it has adopted a capital budget or a temporary capital budget, as applicable. The capital or temporary capital budget of the Borough is hereby amended to conform with the provisions of this ordinance to the extent of any inconsistency herewith. To the extent that the purposes authorized herein are inconsistent with the adopted capital or temporary capital budget, a revised capital or

temporary capital budget has been filed with the Division of Local Government Services.

Section 3. This ordinance shall take effect after final adoption and publication and otherwise as provided by law.

RESOLUTIONS

Resolution 2020-225 Payment of Bills

Moved by Councilmember Misiura; Seconded by Councilmember Cicalese.

Roll Call Vote: Councilmembers Bluth, Cicalese, Jackson, Misiura and Musing voted yes.

Resolution adopted 5-0.

Resolution 2020-225
BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY

AUTHORIZING PAYMENT OF BILLS

WHEREAS, certain bills are due and payable as per itemized claims listed on the following schedules, which are made a part of the minutes of this meeting as a supplemental record;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown that the bills be paid on audit and approval of the Borough Administrator, the appropriate Department Head and the Treasurer in the amount of \$1,265,557.42 from the following accounts:

Resolution 2020-226 A Resolution of Hightstown Borough Authorizing the Purchase of Electricity Supply Services for Public Use on an Online Auction Website	Current	\$1,026,363.81
	W/S Operating	32,991.92
	General Capital	163,511.80
	Water/Sewer Capital	0.00
	Grant	0.00
	Trust	12,526.19
	Housing Trust	0.00
	Animal Control	141.00
	Law Enforcement Trust	0.00
	Tax Lien Trust	12,500.30
	Public Defender Trust	0.00
	Escrow	<u>17,522.40</u>
	Total	<u>\$1,265,557.42</u>

Moved by Councilmember Bluth; Seconded by Councilmember Misiura.

Roll Call Vote: Councilmembers Bluth, Cicalese, Jackson, Misiura and Musing voted yes.

Resolution adopted 5-0.

Resolution 2020-226

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

**A RESOLUTION OF HIGHTSTOWN BOROUGH AUTHORIZING THE
PURCHASE OF ELECTRICITY SUPPLY SERVICES FOR PUBLIC
USE ON AN ONLINE AUCTION WEBSITE**

WHEREAS, Hightstown Borough has determined to move forward with the EMEX Reverse Auction in order procure electricity for Long Branch Sewerage Authority; and

WHEREAS, the Local Unit Technology Pilot Program and Study Act (P.L. 2001, c. 30) (the “Act”) authorizes the purchase of electricity supply service for public use through the use of an online auction service; and

WHEREAS, the Local Government Electronic Procurement Act (P.L. 2018, c. 156) (the “Act”) authorizes the purchase of electricity supply service for public use through the use of an online auction service; and

WHEREAS, EMEX, LLC is compensated for all services rendered through the participating supplier that a contract is awarded to; and

WHEREAS, the auction will be conducted pursuant to the Act; and

WHEREAS, if the main load electricity supply auction achieves a price of \$0.080 kWh or less for any term; Hightstown Borough may award a contract to the winning supplier for the selected term.

WHEREAS, if the street light electricity supply auction achieves a price of \$0.053 kWh or less for any term; Hightstown Borough may award a contract to the winning supplier for the selected term.

NOW THEREFORE BE IT RESOLVED, that the Borough Administrator, Qualified Purchasing Agent of the Hightstown Borough is hereby authorized to execute on behalf of the Hightstown Borough any main load electricity supply contract proffered by the participating supplier that submits the winning bid in the EMEX Reverse Auction if the auction achieves a price of \$0.080 kWh or less for any term; Hightstown Borough may award a contract to the winning supplier for the selected term.

NOW THEREFORE BE IT RESOLVED, that the Borough Administrator of the Hightstown Borough is hereby authorized to execute on behalf of the Hightstown Borough any street lighting electricity supply contract proffered by the participating supplier that submits the winning bid in the EMEX Reverse Auction if the auction achieves a price of \$0.053 kWh or less for any term; Hightstown Borough may award a contract to the winning supplier for the selected term.

Resolution 2020-227 Authorizing the Borough of Hightstown to Enter into a Shared Services Agreement for Solid Waste Collection with the Borough of Roosevelt

Moved by Councilmember Bluth; Seconded by Councilmember Cicalese.

Roll Call Vote: Councilmembers Bluth, Cicalese, Jackson, Misiura and Musing voted yes.

Resolution adopted 5-0.

Resolution 2020-227

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

AUTHORIZING THE BOROUGH OF HIGHTSTOWN TO ENTER INTO A SHARED SERVICES AGREEMENT FOR SOLID WASTE COLLECTION WITH THE BOROUGH OF ROOSEVELT

WHEREAS, the “Uniform Shared Services and Consolidation Act,” N.J.S.A. 40A:65-1 et seq. (the “Act”), authorizes local units of this State to enter into an agreement with any other local unit or units to provide or receive any service that each local unit participating in the agreement is empowered to provide or receive in its own jurisdiction; and

WHEREAS, the Borough of Roosevelt (“Roosevelt”) is in need of the provision of solid waste collection services (also referenced as the “services”) for properties located within Roosevelt’s jurisdiction; and

WHEREAS, the Borough of Hightstown (“Hightstown”) is willing to assist Roosevelt by providing the services to Roosevelt, under certain terms and conditions; and

WHEREAS, in the spirit of inter-municipal cooperation, and in furtherance of the principles underlying the Act, Hightstown and Roosevelt (collectively, the “parties”) have negotiated an Agreement for the shared provision of the services within their respective jurisdictions; and

WHEREAS, the terms and conditions of this undertaking are set forth in a Shared Services Agreement; and

WHEREAS, pursuant to the Shared Services Agreement, Hightstown shall perform the services for Roosevelt for a period commencing on January 1, 2021 and continuing until December 31, 2025; and

WHEREAS, the Shared Services Agreement shall become effective once the parties have each duly authorized their proper officials to execute the Agreement, and the Agreement has been so executed.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown as follows:

1. A shared services agreement between the Borough of Hightstown and the Borough of Roosevelt for the provision of Solid Waste Collection for the period January 1, 2021 through December 31, 2025 is hereby authorized and accepted.
2. The Mayor and Clerk are authorized and directed to execute said agreement.

Resolution 2020-228 Authorizing a Shared Services Agreement with Roosevelt Borough for Various Public Work Services

Moved by Councilmember Misiura; Seconded by Council President Musing.

Roll Call Vote: Councilmembers Bluth, Cicalese, Jackson, Misiura and Musing voted yes.

Resolution adopted 5-0.

Resolution 2020-228

BOROUGH OF HIGHTSTOWN

*COUNTY OF MERCER
STATE OF NEW JERSEY*

**AUTHORIZING A SHARED SERVICES AGREEMENT WITH ROOSEVELT BOROUGH FOR
VARIOUS PUBLIC WORKS SERVICES**

WHEREAS, it is the desire of Hightstown Borough to enter into a Shared Services Agreement for the provision of various Public Works services to the Borough of Roosevelt for the three-year period, January 1, 2021 through December 31, 2023; and

WHEREAS, the Uniform Shared Services and Consolidation Act, N.J.S.A. 40:65-1 et seq. authorizes the approval of Shared Services Agreements by Resolution; and

WHEREAS, the services to be provided by Hightstown Borough, to the Borough of Roosevelt shall include the repair and maintenance of public water and sewer lines, and public roads and streets; and

WHEREAS, Ken Lewis, Hightstown Public Works Superintendent shall be the contact for said services on behalf of Hightstown Borough.

NOW, THEREFORE, BE IT RESOLVED, by the Borough Council of the Borough of Hightstown, in the County of Mercer and State of New Jersey, that Hightstown Borough is hereby authorized to enter into a Shared Services Agreement for Certain Public Works Services, and the Mayor and Borough Clerk are authorized to execute said agreement.

Resolution 2020-229 Awarding Contract for Removal, Transportation, Delivery and Disposal of Sludge Cake – Waste Management of New Jersey, Inc.

Moved by Councilmember Misiura; Seconded by Councilmember Cicalese.

Roll Call Vote: Councilmembers Bluth, Cicalese, Jackson, Misiura and Musing voted yes.

Resolution adopted 5-0.

Resolution 2020-229

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

**AWARDING CONTRACT FOR REMOVAL, TRANSPORTATION, DELIVERY AND
DISPOSAL OF SLUDGE CAKE – WASTE MANAGEMENT OF NEW JERSEY, INC.**

WHEREAS, three (3) bids were received on November 13, 2020, for the removal, transportation, delivery and disposal of sludge cake for the Advanced Wastewater Treatment Plant (AWWTP) in Hightstown Borough; and

WHEREAS, the bids have been reviewed by the Borough Engineer and it is the Engineer's recommendation that a one year contract for the removal, transportation, delivery and disposal of sludge cake be awarded to the low bidder, Waste Management of New Jersey, Inc. of Ewing, New Jersey at a per unit price of \$113.00 per ton with a total contract price of \$101,700.00; and

WHEREAS, said contract shall be effective January 1, 2021; and

WHEREAS, a review by the Borough Attorney to determine that the bid submitted by Waste Management is in order with respect to legal compliance is pending; and

WHEREAS, funds will be made available in the 2021 budget for said expenditure;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown that the contract for removal, transportation, delivery and disposal of sludge cake is hereby awarded to Waste Management of New Jersey, Inc. of Ewing, New Jersey, effective January 1, 2021.

Resolution 2020-230 Awarding Contract for Removal, Transportation, Delivery and Disposal of Grit and Screenings – Waste Management of New Jersey, Inc.

Moved by Councilmember Cicalese; Seconded by Councilmember Misiura.

Roll Call Vote: Councilmembers Bluth, Cicalese, Jackson, Misiura and Musing voted yes.

Resolution adopted 5-0.

Resolution 2020-230

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

AWARDING CONTRACT FOR REMOVAL, TRANSPORTATION, DELIVERY AND DISPOSAL OF GRIT AND SCREENINGS – WASTE MANAGEMENT OF NEW JERSEY, INC.

WHEREAS, three (3) bids were received on November 13, 2020 for the removal, transportation, delivery and disposal of grit and screenings for the Advanced Wastewater Treatment Plant (AWWTP) in Hightstown Borough; and

WHEREAS, the bids have been reviewed by the Borough Engineer and it is the Engineer's recommendation that a two year contract, for the transportation, delivery and disposal of grit and screenings be awarded to the low bidder, Waste Management of New Jersey, Inc. of Ewing, New Jersey at a per unit price of \$122.00 per ton with a total contract price of \$26,840.00; and

WHEREAS, said contract shall be effective January 1, 2021; and

WHEREAS, a review by the Borough Attorney to determine that the bid submitted by Waste Management of New Jersey, Inc. is in order with respect to legal compliance is pending; and

WHEREAS, funds will be made available in the 2021 and 2022 budgets for said expenditure.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown that the contract for removal, transportation, delivery and disposal of grit and screenings is hereby awarded to Waste Management of New Jersey, Inc. of Ewing, New Jersey, effective January 1, 2021.

Resolution 2020-231 Awarding a Contract for Liquid Chlorine – George S. Coyne Chemical Co., Inc.

Moved by Councilmember Misiura; Seconded by Councilmember Cicalese.

Roll Call Vote: Councilmembers Bluth, Cicalese, Jackson, Misiura and Musing voted yes.

Resolution adopted 5-0.

Resolution 2020-231

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER*

STATE OF NEW JERSEY

**AWARDING A CONTRACT FOR LIQUID CHLORINE – GEORGE S. COYNE
CHEMICAL CO., INC.**

WHEREAS, two (2) bids were received on November 13, 2020, for Liquid Chlorine for the Advanced Wastewater Treatment Plant (AWWTP) in Hightstown Borough; and

WHEREAS, the bids have been reviewed by the Borough Engineer and it is the Engineer's recommendation that a two year contract for Liquid Chlorine be awarded to the low bidder, George S. Coyne Chemical Company, Inc. of Croydon, PA, at a per unit price of \$1.3705 per pound with a total contract price of \$19,187.00; and

WHEREAS, said contract shall be effective January 1, 2021; and

WHEREAS, a review by the Borough Attorney to determine that the bid submitted by George S. Coyne Chemical Co., Inc. is in order with respect to legal compliance is pending; and

WHEREAS, funds will be made available in the 2021 and 2022 budgets for said expenditure;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown that the contract for Liquid Chlorine is hereby awarded to George S. Coyne Chemical Company, Inc. of Croydon, PA, effective January 1, 2021.

Resolution 2020-232 Awarding Contract for Zeta Lyte 1A Polyelectrolyte – Custom Environmental Technology

Moved by Councilmember Jackson; Seconded by Councilmember Bluth.

Roll Call Vote: Councilmembers Bluth, Cicalese, Jackson, Misiura and Musing voted yes.

Resolution adopted 5-0.

Resolution 2020-232

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

**AWARDING CONTRACT FOR ZETA LYTE 1A POLYELECTROLYTE – CUSTOM
ENVIRONMENTAL TECHNOLOGY**

WHEREAS, two (2) bids were received on November 13, 2020 for Zeta Lyte 1A Anionic Polyelectrolyte for the Advanced Wastewater Treatment Plant (AWWTP) in Hightstown Borough; and

WHEREAS, the bids have been reviewed by the Borough Engineer and it is the Engineer's recommendation that a one year contract for the Zeta Lyte 1A Anionic Polyelectrolyte be awarded to the low bidder, Custom Environmental Technology of Collegeville, PA at a per unit price of \$10.49 per gallon with a total contract price of \$10,699.80; and

WHEREAS, said contract shall be effective January 1, 2021; and

WHEREAS, a review by the Borough Attorney to determine that the bid submitted by Custom Environmental Technology is in order with respect to legal compliance is pending; and

WHEREAS, funds will be made available in the 2021 budget for said expenditure;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown that the contract for Zeta Lyte 1A Anionic Polyelectrolyte is hereby awarded to Custom Environmental Technology of Collegeville, PA effective January 1, 2021.

Resolution 2020-233 Awarding a Contract for Zeta Lyte 2800 CH Cationic Polyelectrolyte – Custom Environmental Technology

Moved by Councilmember Jackson; Seconded by Councilmember Cicalese.

Roll Call Vote: Councilmembers Bluth, Cicalese, Jackson, Misiura and Musing voted yes.

Resolution adopted 5-0.

Resolution 2020-233

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

**AWARDING A CONTRACT FOR ZETA LYTE 2800 CH CATIONIC
POLYELECTROLYTE - CUSTOM ENVIRONMENTAL TECHNOLOGY**

WHEREAS, two (2) bids were received on November 2, 2018 for Zeta Lyte 2800 CH Cationic Polyelectrolyte for the Advanced Wastewater Treatment Plant (AWWTP) in Hightstown Borough; and

WHEREAS, the bid submitted by George S. Coyne Chemical Co., inc. of Croydon, Pennsylvania was for an “equal” product that has been previously tested by the Superintendent of the AWWTP and polymer was found not to be considered an equivalent; and

WHEREAS, the bids have been reviewed by the Borough Engineer and it is the Engineer’s recommendation that a one year contract for the Zeta Lyte 2800 CH Cationic Polyelectrolyte be awarded to the next lowest bidder, Custom Environmental Technology of Collegeville, PA at a per unit price of \$12.19 per gallon with a total contract price of \$40,227.00; and

WHEREAS, said contract shall be effective January 1, 2021; and

WHEREAS, a review by the Borough Attorney to determine that the bid submitted by Custom Environmental Technology is in order with respect to legal compliance is pending; and

WHEREAS, funds will be made available in the 2021 budget for said expenditure;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown that a one year contract for Zeta Lyte 2800 CH Cationic Polyelectrolyte, be awarded to Custom Environmental Technology of Collegeville, PA effective January 1, 2021.

Resolution 2020-234 Awarding Contract for Fluorosilicic Acid (Fluoride) – George S. Coyne Chemical Co., Inc.

Moved by Councilmember Cicalese; Seconded by Councilmember Misiura.

Roll Call Vote: Councilmembers Bluth, Cicalese, Jackson, Misiura and Musing voted yes.

Resolution adopted 5-0.

Resolution 2020-234

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

AWARDING CONTRACT FOR FLUOROSILICIC ACID (FLUORIDE) – GEORGE S. COYNE CHEMICAL CO., INC

WHEREAS, one (1) bid was received on November 13, 2020 for Fluorosilicic Acid (Fluoride) for the Water Treatment Plant in Hightstown Borough; and

WHEREAS, the bid has been reviewed by the Borough Engineer and it is the Engineer's recommendation that a two year contract for the Fluorosilicic Acid (Fluoride) be awarded to the low bidder, George S. Coyne Chemical Co. of Croydon, Pennsylvania, at a per unit price of \$8.4904 per gallon with a total contract price of \$22,924.08; and

WHEREAS, said contract shall be effective January 1, 2021; and

WHEREAS, a review by the Borough Attorney to determine that the bid submitted by George S. Coyne Chemical, Co., Inc is in order with respect to legal compliance is pending; and

WHEREAS, funds will be made available in the 2021 and 2022 budgets for said expenditure;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown that the contract for Fluorosilicic Acid (Fluoride) is hereby awarded to George S. Coyne Chemical Co. of Croydon, Pennsylvania effective January 1, 2021.

Resolution 2020-235 Awarding Contract for Aluminum Sulfate – Usalco Baltimore Plant, LLC

Moved by Councilmember Bluth; Seconded by Councilmember Cicalese.

Roll Call Vote: Councilmembers Bluth, Cicalese, Jackson, Misiura and Musing voted yes.

Resolution adopted 5-0.

Resolution 2020-235

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

AWARDING CONTRACT FOR ALUMINUM SULFATE – USALCO BALTIMORE PLANT, LLC

WHEREAS, two (2) bids were received on November 13, 2020 for Aluminum Sulfate for the Advanced Wastewater Treatment Plant (AWWTP) in Hightstown Borough; and

WHEREAS, the bids have been reviewed by the Borough Engineer and it is the Engineer's recommendation that a two year contract for the Aluminum Sulfate be awarded to the low bidder, Usalco Baltimore Plant, LLC of Baltimore, Maryland at a per unit price of \$1.1790 per gallon with a total contract price of \$53,055.00; and

WHEREAS, said contract shall be effective January 1, 2021; and

WHEREAS, a review by the Borough Attorney to determine that the bid submitted by Usalco Baltimore Plant, LLC is in order with respect to legal compliance is pending; and

WHEREAS, funds will be made available in the 2021 and 2022 budgets for said expenditure;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown that the contract for Aluminum Sulfate is hereby awarded to Usalco Baltimore Plant, LLC of Baltimore, Maryland effective January 1, 2021.

Resolution 2020-236 Awarding Contract for Calcium Hydroxide (Hydrated Lime) – George S. Coyne Chemical Co., Inc.

Moved by Councilmember Jackson; Seconded by Councilmember Cicalese.

Roll Call Vote: Councilmembers Bluth, Cicalese, Jackson, Misiura and Musing voted yes.

Resolution adopted 5-0.

Resolution 2020-236

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

**AWARDING CONTRACT FOR CALCIUM HYDROXIDE (HYDRATED LIME) –
GEORGE S. COYNE CHEMICAL CO., INC.**

WHEREAS, one (1) bid was received on November 13, 2020 for Calcium Hydroxide (Hydrated Lime) for the Advanced Wastewater Treatment Plant (AWWTP) in Hightstown Borough; and

WHEREAS, the bid has been reviewed by the Borough Engineer and it is the Engineer's recommendation that a two year contract for the Calcium Hydroxide (Hydrated Lime) be awarded to the low bidder, George S. Coyne Chemical Co., Inc. of Croydon, Pennsylvania at a per unit price of \$0.2255 per pound with a total contract price of \$58,630.00; and

WHEREAS, said contract shall be effective January 1, 2021; and

WHEREAS, a review by the Borough Attorney to determine that the bid submitted by George S. Coyne Chemical Co., Inc. is in order with respect to legal compliance is pending; and

WHEREAS, funds will be made available in the 2021 and 2022 budgets for said expenditure;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown that the contract for Calcium Hydroxide (Hydrated Lime) is hereby awarded to George S. Coyne Chemical Co., Inc. of Croydon, Pennsylvania effective January 1, 2021.

Resolution 2020-237 Awarding Contract for Magnesium Hydroxide – Premier Magnesia, LLC

Moved by Councilmember Cicalese; Seconded by Councilmember Bluth.

Roll Call Vote: Councilmembers Bluth, Cicalese, Jackson, Misiura and Musing voted yes.

Resolution adopted 5-0.

Resolution 2020-237

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

**AWARDING CONTRACT FOR MAGNESIUM HYDROXIDE – PREMIER
MAGNESIA, LLC**

WHEREAS, one (1) bid was received on November 13, 2020 for Magnesium Hydroxide for the Advanced Wastewater Treatment Plant (AWWTP) in Hightstown Borough; and

WHEREAS, the bid has been reviewed by the Borough Engineer and it is the Engineer’s recommendation that a two year contract for the Magnesium Hydroxide be awarded to the low bidder, Premier Magnesia, LLC of Wayne, PA at a per unit price of \$710.00 per ton with a total contract price of \$84,490.00; and

WHEREAS, said contract shall be effective January 1, 2021; and

WHEREAS, a review by the Borough Attorney to determine that the bid submitted by Premier Magnesia, LLC is in order with respect to legal compliance is pending; and

WHEREAS, funds will be made available in the 2021 and 2022 budgets for said expenditure;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown that the contract for Magnesium Hydroxide is hereby awarded to, Premier Magnesia, LLC of Wayne, PA effective January 1, 2021.

Resolution 2020-238 Awarding a Contract for Mixed Oxidant Odor Control Formulation – George S. Coyne Chemical Co., Inc.

Moved by Councilmember Bluth; Seconded by Councilmember Cicalese.

Roll Call Vote: Councilmembers Bluth, Cicalese, Jackson, Misiura and Musing voted yes.

Resolution adopted 5-0.

Resolution 2020-238
*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

**AWARDING A CONTRACT FOR MIXED OXIDANT ODOR CONTROL
FORMULATION – GEORGE S. COYNE CHEMICAL CO., INC.**

WHEREAS, two (2) bids were received on November 13, 2020 for Mixed Oxidant Odor Control Formulation for the Advanced Wastewater Treatment Plant (AWWTP) in Hightstown Borough; and

WHEREAS, the bid submitted by George S. Coyne Chemical of Croydon, PA was for an “equal” product that has been tested by the Superintendent of the AWWTP and determined to be an equivalent; and

WHEREAS, the bids have been reviewed by the Borough Engineer and it is the Engineer’s recommendation that a one year contract for VX-456 Odor Control Formulation be awarded to the low bidder, George S. Coyne Chemical Co., Inc. of Croydon, Pennsylvania at a per unit price of \$10.7888 per gallon with a total contract price of \$5,340.46; and

WHEREAS, said contract shall be effective January 1, 2021; and

WHEREAS, a review by the Borough Attorney to determine that the bid submitted by George S. Coyne Chemical Co., Inc. is in order with respect to legal compliance is pending; and

WHEREAS, funds will be made available in the 2021 budget for said expenditure;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown that a two year contract for VX-456 Odor Control Formulation, be awarded to George S. Coyne Chemical Co., Inc. of Croydon, Pennsylvania effective January 1, 2021.

Resolution 2020-239 Awarding Contract for Sodium Bicarbonate – George S. Coyne Chemical Co., Inc.

Moved by Councilmember Misiura; Seconded by Councilmember Cicalese.

Roll Call Vote: Councilmembers Bluth, Cicalese, Jackson, Misiura and Musing voted yes.

Resolution adopted 5-0.

Resolution 2020-239

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

**AWARDING CONTRACT FOR SODIUM BICARBONATE – GEORGE S. COYNE
CHEMICAL CO., INC.**

WHEREAS, one (1) bid was received on November 13, 2020 for Sodium Bicarbonate for the Advanced Wastewater Treatment Plant (AWWTP) in Hightstown Borough; and

WHEREAS, the bid has been reviewed by the Borough Engineer and it is the Engineer's recommendation that a two year contract for Sodium Bicarbonate be awarded to the low bidder, George S. Coyne Chemical Co., of Croydon, PA at a per unit price of \$0.4208 per pound with a total contract price of \$61,436.80; and

WHEREAS, said contract shall be effective January 1, 2021; and

WHEREAS, a review by the Borough Attorney to determine that the bid submitted by George S. Coyne Chemical Co., Inc. is in order with respect to legal compliance is pending; and

WHEREAS, funds will be made available in the 2021 and 2022 budgets for said expenditure;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown that the contract for Sodium Bicarbonate is hereby awarded George S. Coyne Chemical Co., of Croydon, PA effective January 1, 2021.

Resolution 2020-240 Awarding Contract for Calcium Hypochlorite – George S. Coyne Chemical, Co., Inc.

Moved by Councilmember Bluth; Seconded by Councilmember Cicalese.

Roll Call Vote: Councilmembers Bluth, Cicalese, Jackson, Misiura and Musing voted yes.

Resolution adopted 5-0.

Resolution 2020-240

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

**AWARDING CONTRACT FOR CALCIUM HYPOCHLORITE – GEORGE S. COYNE
CHEMICAL, CO., INC.**

WHEREAS, one (1) bid was received on November 13, 2020, for Calcium Hypochlorite for the Advanced Wastewater Treatment Plant (AWWTP) in Hightstown Borough; and

WHEREAS, the bids have been reviewed by the Borough Engineer and it is the Engineer’s recommendation that a two year contract for the Calcium Hypochlorite be awarded to the low bidder, George S. Coyne Chemical, Co., Inc. of Croydon, Pennsylvania at a per unit price of \$2.9040 per pound with a total contract price of \$5,227.20; and

WHEREAS, said contract shall be effective January 1, 2021; and

WHEREAS, a review by the Borough Attorney to determine that the bid submitted by George S. Coyne Chemical, Co., Inc is in order with respect to legal compliance is pending; and

WHEREAS, funds will be made available in the 2021 and 2022 budgets for said expenditure;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown that the contract for Calcium Hypochlorite is hereby awarded to George S. Coyne Chemical, Co., Inc. of Croydon, Pennsylvania effective January 1, 2021.

CONSENT AGENDA

Councilmember Cicalese moved Resolutions 2020-241 and 2020-242 as a Consent Agenda; Council President Musing seconded.

Roll Call Vote: Councilmembers Bluth, Cicalese, Jackson, Misiura and Musing voted yes.

Resolutions adopted 5-0.

Resolution 2020-241

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

**APPROVAL TO EXECUTE A GRANT AGREEMENT WITH THE STATE OF NEW
JERSEY, DEPARTMENT OF COMMUNITY AFFAIRS, DIVISION OF LOCAL
GOVERNMENT SERVICES (DLGS) FOR A LOCAL GOVERNMENT EMERGENCY
FUND (LGEF) GRANT AWARD**

WHEREAS, Hightstown Borough has qualified for an LGEF Grant Award through the State of New Jersey, Department of Community Affairs, Division of Local Government Services.

NOW THEREFORE BE IT RESOLVED that the Mayor and Clerk are hereby authorized to sign the grant agreement on behalf of the Borough of Hightstown and that their signature constitutes acceptance of the terms and conditions of the grant agreement and approves the execution of the grant agreement.

Resolution 2020-242

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

**A RESOLUTION OF THE BOROUGH OF HIGHTSTOWN WAIVING
UCC PERMIT FEES FOR ESTABLISHMENTS WITH OUTDOOR
DINING STRUCTURES**

WHEREAS, in June, the New Jersey Division of Codes and Standards provided guidance on the issuance of permits and the use of tents, tensioned membrane structures, and canopies per the Uniform Fire Code (UFC) and Uniform Construction Code (UCC); and

WHEREAS, due to the approaching winter weather conditions, establishments that want to maintain the use of tents past November 30, 2020 are required to apply for a UCC permit from their local construction office; and

WHEREAS, the Borough of Hightstown wishes to waive the required permit fees associated with the above, for the period of December 1, 2020 through March 31, 2021.

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Hightstown that the appropriate municipal officials are hereby authorized to waive the above referenced UCC permit fees, for the period of December 1, 2020 through March 31 2021; and

BE IT FURTHER RESOLVED that this Resolution does not apply to any fees assessed by the Fire Official in connection with the required Fire Permit application for said tent structures.

NEW BUSINESS

2021 Reorganization Meeting

Mayor Quattrone stated that he is looking for suggestions on how to handle this year's Reorganization meeting. Councilmember Jackson stated that we should have the meeting in person as long as we follow protocol. He stated that it is important to meet in person to show residents that we are still here working for the betterment of the Borough. Borough Administrator/Clerk, Debra Sopronyi, explained capacity issues and how we have to allow the public to attend in person up to the room's capacity. Mayor Quattrone asked Council who would like to have the meeting in person. Councilmembers Bluth, Cicalese, Jackson and Musing stated they believe we should meet in person. Councilmember Misiura stated we should keep the meeting virtual. If we meet in person, capacity requirements and social distancing must be in place and masks worn at all times.

SUBCOMMITTEE REPORTS

Councilmember Bluth stated that the ordinance subcommittee is in the process of scheduling a meeting to review the court fines ordinance.

MAYOR/COUNCIL/ADMINISTRATIVE REPORTS

Councilmember Jackson

The walkways in Association Park has been resurfaced and it looks great.

Councilmember Misiura

Theatre in the Park along with Icare presented a virtual production and they did a great job.

Councilmember Cicalese

Downtown Hightstown organized a hop and shop Saturday. Great to see people visiting out local businesses.

Deputy Clerk, Peggy Riggio

Taxi Licenses were mailed before Thanksgiving. Dog and Cat licenses are being mailed this week. Retail Food Establishment License renewals will be sent this week. Since the Municipal Offices are closed to the public, all licenses may be renewed by mail or use of the drop box. We are accepting checks or money orders only.

Borough Administrator/Clerk, Debra Sopronyi

We sent an additional newsletter informing residents about the Hop and Shop and Theatre program. If council is aware of an event, please let us know so we can get it on the website. The bid for Stockton and Joseph will be advertised tomorrow. The Mobility Plan is being presented to the Planning Board. It will come back to council for their comments.

Mayor Quattrone

Thanked everyone who helped decorate downtown. The flags were up in downtown today for Pearl Harbor.

EXECUTIVE SESSION

Resolution 2020-243 Authorizing a Meeting that Excludes the Public

Moved by Councilmember Cicalese; Seconded by Councilmember Bluth

Roll Call Vote: Councilmembers Bluth, Cicalese, Jackson, Misiura and Musing voted yes.

Resolution adopted 5-0.

Resolution 2020-243

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

AUTHORIZING A MEETING WHICH EXCLUDES THE PUBLIC

BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown that this body will hold a meeting on December 7, 2020, via www.freeconferencecall.com, that will be limited only to consideration of an item or items with respect to which the public may be excluded pursuant to section 7b of the Open Public Meetings Act.

The general nature of the subject or subjects to be discussed:

Contract Negotiations – Robbinsville

Stated as precisely as presently possible the following is the time when and the circumstances under which the discussion conducted at said meeting can be disclosed to the public March 7, 2020, or when the need for confidentiality no longer exists.

The public is excluded from said meeting, and further notice is dispensed with, all in accordance with sections 8 and 4a of the Open Public Meetings Act.

8:08 p.m. Council adjourned to Executive Session.

8:33 p.m. Council reconvened into Public Session.

ADJOURNMENT

Moved to adjourn at 8:34 p.m. by Councilmember Jackson; Seconded by Councilmember Cicalese. All ayes.

Respectfully Submitted,

Margaret M. Riggio
Deputy Borough Clerk