

**Meeting Minutes  
Hightstown Borough Council  
November 16, 2020  
6:30 p.m.**

The meeting was called to order by Mayor Quattrone at 6:32 p.m. and he read the Open Public Meetings Act statement which stated, “Adequate notice of this meeting has been given in accordance with the Open Public Meetings Act, pursuant to Public Law 1975, Chapter 231. Said notice was sent to the *Trenton Times* and the *Windsor-Hights Herald*, and is posted in the Borough Clerk’s office.”

The flag salute followed Roll Call.

	<b>PRESENT</b>	<b>ABSENT</b>
<i>Councilmember Bluth</i>	✓	
<i>Councilmember Cicalese</i>	✓	
<i>Councilmember Jackson</i>	✓	
<i>Councilmember Misiura</i>	✓	
<i>Councilmember Musing</i>		✓
<i>Councilmember Stults</i>	✓	
<i>Mayor Quattrone</i>	✓	
<i>Councilmember-elect Fowler</i>	✓	

Also in attendance: Margaret (Peggy) Riggio, Deputy Borough Clerk; Debra Sopronyi Borough Clerk/Administrator; George Lang, CFO and Fred Raffetto, Borough Attorney.

The Flag Salute followed roll call.

**APPROVAL OF AGENDA**

Mayor Quattrone requested that an update on the Lincoln Avenue Project be added to Engineering Items. Moved by Councilmember Cicalese; Seconded by Councilmember Stults.

Roll Call Vote: Councilmembers Bluth, Cicalese, Jackson, Misiura and Stults voted yes.

Agenda approved as amended 5-0.

**APPROVAL OF MINUTES**

**November 2, 2020 – Public Session**

Moved by Councilmember Stults; Seconded by Councilmember Bluth.

Roll Call Vote: Councilmembers Bluth, Cicalese, Jackson, Misiura, and Stults voted yes.

Minutes approved: 5-0.

### **November 2, 2020 – Executive Session**

Moved by Councilmember Misiura; Seconded by Councilmember Jackson.

Roll Call Vote: Councilmembers Bluth, Cicalese, Jackson, Misiura, and Stults voted yes.

Minutes approved: 5-0.

### **ENGINEERING ITEMS**

#### **Stormwater Ordinance**

Borough Engineer, Carmela Roberts, explained that because of the Stormwater permit we have with the DEP, we must have this ordinance in place by March of 2021. Ms. Roberts presented the ordinance suggested by DEP along with additions that the Borough added to their Stormwater Ordinance several years ago. Ms. Roberts reviewed the presented ordinance. She stated that this should go to the planning board for review. Once Council adopts, it will then to The Mercer County Planning Board. Ms. Roberts stated that this should go to planning board this evening.

Councilmember Misiura questioned what kind of impact this will have as opposed to the ordinance we have in place now. Ms. Roberts explained that this is geared to non-residential development. It is asking for green infrastructure. A developer must have a certain amount of green infrastructure before you go to retaining basins. This will force developer to design in a different way. Ms. Roberts believes that a residential ordinance will follow in a year or two. Moved to send to planning board.

Councilmember Misiura moved to send this ordinance to Planning Board; Councilmember Stults seconded.

Roll Call Vote: Councilmembers Bluth, Cicalese, Jackson, Misiura, and Stults voted yes.

Approved to forward to Planning Board for December 2020 meeting: 5-0.

#### **Improvements to Springcrest Drive, Taylor Avenue, Spruce Court and Glen Drive**

Ms. Roberts reviewed her letter to Council dated November 13, 2020. The existing water main on Taylor Avenue is a transit pike. There are no sanitary sewer cleanouts on Taylor Avenue. To date, this watermain has not had any breaks or leaks. Ms. Roberts stated that when it does fail it fails quickly and significantly. This could affect the water quality. Ms. Roberts is recommending replacement of the water main and services on Taylor Avenue. The cost is estimated to be \$250,000.00. She also recommends an additional \$150,000 be allocated for water service and sewer lateral replacement at the 25 additional properties on Springcrest Drive , Glen Drive and Spruce Court.

Councilmember Misiura questioned why we are only hearing about this now. We applied for this grant two years ago. Mayor Quattrone asked if there are any grant opportunities available for this project. Borough Administrator, Debra Sopronyi stated that Municipal Aid funds cannot be used for utilities. She suggested looking into USDA. Ms. Roberts and Ms. Sopronyi will investigate as soon as possible.

#### **Lincoln Avenue Project Update**

Ms. Roberts stated that as of today, the trees are all planted. Six (6) out of the 16 trees had to be relocated. When

the contractors started digging for placement, residents started complaining. Dave Zaiser, Shade Tree Official, came out and moved the requested trees. All trees are planted, and everyone is happy.

**Resolution 2020-219 Authorizing Plan Specification Preparation, Contract Administration and Inspection for FEMA Flood Mitigation to the Hightstown Borough Water Treatment Plant**

Moved by Councilmember Misiura; Seconded by Councilmember Stults.

Roll Call Vote: Councilmembers Bluth, Cicalese, Jackson, Misiura, and Stults voted yes.

Resolution adopted: 5-0.

Resolution 2020-219

*BOROUGH OF HIGHTSTOWN  
COUNTY OF MERCER  
STATE OF NEW JERSEY*

**AUTHORIZING PLAN SPECIFICATION PREPARATION, CONTRACT  
ADMINISTRATION AND INSPECTION FOR FEMA FLOOD MITIGATION TO THE  
HIGHTSTOWN BOROUGH WATER TREATMENT PLANT**

**WHEREAS**, the Borough of Hightstown has received funding through FEMA for flood mitigation measures and a new emergency generator for the Water Treatment Plant; and

**WHEREAS**, the Borough Council wishes to authorize Borough Engineer, Carmela Roberts of Roberts Engineering Group, for an amount not to exceed \$49,500.00, for the preparation of plans, specifications, soil borings, permitting and receipt of bids and;

**WHEREAS**, the Borough Council wishes to authorize Borough Engineer, Carmela Roberts of Roberts Engineering Group, for an amount not to exceed \$35,000.00, for contract administration and inspection; and

**WHEREAS**, the Chief Finance Officer has certified that funds are available for this project.

**NOW, THEREFORE BE IT RESOLVED**, that the Borough Engineer is hereby authorized to prepare plans, specifications, soil borings, permitting and receiving bids as well as perform contract administration and inspection services for the mitigation of the Hightstown Water Treatment Plant at a cost not to exceed a total of \$84,500.00 as detailed within.

**Resolution 2020-220 Authorizing Payment No. 4 and Change Order No. 3 – S&G Paving Construction (Improvements to Lincoln Avenue, Hagemount Avenue and Rocky Brook Court)**

Moved by Councilmember Bluth; Seconded by Councilmember Cicalese.

Roll Call Vote: Councilmembers Bluth, Cicalese, Jackson, Misiura, and Stults voted yes.

Resolution adopted: 5-0.

Resolution 2020-220

*BOROUGH OF HIGHTSTOWN  
COUNTY OF MERCER  
STATE OF NEW JERSEY*

**AUTHORIZING PAYMENT NO. 4 AND CHANGE ORDER NO. 3 – S & G PAVING**

**CONSTRUCTION (IMPROVEMENTS TO LINCOLN AVENUE, HAGEMOUNT AVENUE AND ROCKY BROOK COURT)**

**WHEREAS**, on March 2, 2020, the Borough Council awarded a contract for Improvements to Lincoln Avenue, Hagemount Avenue and Rocky Brook Court in Hightstown Borough to S & G Paving Construction, Inc, of Monroe, New Jersey at the price of \$764,028.15; and

**WHEREAS**, the contractor has submitted Change Order No. 3, in the amount of \$21,348.62 which represents additional quantity of supplemental items, additional uniformed traffic control requested by the Borough Police Department and additional HDPE Pipe which increases the contract by 2.8% to a total contract amount of \$888,776.77; and

**WHEREAS**, the contractor has submitted payment No. 4, in the amount of \$150,889.32, partial payment through October 29, 2020; and

**WHEREAS**, the Borough Engineer has recommended approval of Change order No. 3; and

**WHEREAS**, the Borough Engineer has recommended approval of payment No. 4, in the amount of \$150,889.32; and

**WHEREAS**, the Finance Officer has certified that funds are available for this expenditure.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Hightstown Change Order No. 3 and payment No. 4, in the amount of \$150,889.32 to S&G Paving Construction, Inc. of Monroe, New Jersey is hereby approved as detailed herein.

**PUBLIC COMMENT**

Mayor Quattrone opened public comment period I and the following individuals spoke:

**Eugene Sarafin, 628 South Main Street** – Spoke against President Trump. Wished everyone Happy Thanksgiving.

There being further comments, Mayor Quattrone closed the public comment period.

**ORDINANCES**

**Ordinance 2020-12 Final Reading and Public Hearing An Ordinance to Establish Salary Ranges for Certain Officers and Employees of the Borough of Hightstown**

Mayor Quattrone opened the public hearing and the following individuals spoke:

**Eugene Sarafin, 628 South Main Street** - supports this ordinance

Moved for adoption by Councilmember Jackson; Seconded by Councilmember Bluth.

Roll Call Vote: Councilmembers Bluth, Cicalese, Jackson, Misiura, and Stults voted yes.

Ordinance adopted: 5-0.

Ordinance 2020-12

*BOROUGH OF HIGHTSTOWN  
COUNTY OF MERCER  
STATE OF NEW JERSEY*

**AN ORDINANCE TO ESTABLISH SALARY RANGES FOR CERTAIN OFFICERS AND  
EMPLOYEES OF THE BOROUGH OF HIGHTSTOWN**

**BE IT ORDAINED** by the Mayor and Council of the Borough of Hightstown, as follows:

**Section 1.** The following official employment designations are hereby confirmed and the rate of compensation of each officer and employee of the Borough of Hightstown, excluding longevity, whose compensation shall be on an annual basis, is:

	<b>RANGING FROM:</b>	<b>TO:</b>
Mayor	\$4,800.00	\$4,800.00
Councilmember	\$3,600.00	\$3,600.00
Borough Clerk	\$40,000.00	\$82,000.00
Deputy Borough Clerk	\$30,000.00	\$65,000.00
Part-Time Treasurer	\$15,000.00	\$30,000.00
Accounts Payable Clerk	\$30,000.00	\$60,000.00
Tax/Water/Sewer Collector	\$20,000.00	\$67,000 .00
Part-Time Tax/Water/Sewer Collector	\$10,000.00	\$25,000.00
Deputy Tax/Water/Sewer Collector	\$10,000.00	\$65,000.00
Tax/Utility Clerk	\$7,000.00	\$50,000.00
Tax Assessor	\$7,500.00	\$20,000 .00
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Registrar of Vital Statistics	\$2,500.00	\$5,000.00
Deputy Registrar of Vital Statistics	\$1,000.00	\$4,600.00
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Municipal Magistrate	\$30,000.00	\$50,000.00
Records Management and System Administrator and Administrative Assistant to the Police Department	\$32,000.00	\$55,000.00

	<b>RANGING FROM:</b>	<b>TO:</b>
Planning Board Secretary	\$1,000.00	\$25,000.00
Technical Assistant	\$28,000.00	\$40,000.00
Construction Code Official	\$18,000.00	\$35,000.00
Fire Subcode Official	\$3,500.00	\$8,000.00
Building Subcode Official	\$3,500.00	\$8,000.00
Superintendent of Public Works	\$50,000.00	\$106,000.00
Assistant Superintendent of Public Works	\$50,000.00	\$66,000.00
Water Plant Superintendent (Part-Time)	\$10,000.00	\$25,000.00
Senior Water Plant Operator	\$35,000.00	\$80,000.00
Supervising AWWTP Operator	\$44,000.00	\$56,000.00
Superintendent of AWWTP	\$50,000.00	\$107,000.00
Assistant Superintendent of AWWTP	\$45,000.00	\$90,000.00
Lab Manager – AWWTP	\$35,000.00	\$80,000.00
Secretary Board of Health	\$100.00	\$1,500.00
Computer Systems Administrator	\$3,000.00	\$6,000.00
Chief Financial Officer	\$2,000.00	\$52,000.00
Deputy Chief Financial Officer	\$10,000.00	\$70,000.00
Building Inspector	\$3,500.00	\$5,500.00
Zoning Official	\$6,000.00	\$12,000.00
Health Officer	\$8,000.00	\$15,000.00
OEM Coordinator	\$2,000.00	\$ 5,000.00
Borough Administrator	\$30,000.00	\$90,000.00
Police Chief	\$120,000.00	\$157,000.00

**Section 2.** The following official employment designations are hereby confirmed and the rate of compensation of each officer and employee of the Borough of Hightstown, whose compensation shall be on an hourly basis, is:

	<b>RANGING FROM:</b>	<b>TO:</b>
Administrative Assistant/Payroll Clerk	\$10.00	\$30.00
Public Health Nurse	\$25.00	\$45.00
School Crossing Guard	\$15.00	\$25.00
Special Officer I	\$8.00	\$18.00
Special Officer II	\$18.00	\$30.00
Clerical Assistant	\$10.50	\$20.00
Administrative Assistant	\$13.50	\$30.00
Public Works Foreman	\$17.00	\$40.00
Public Works Heavy Equipment Operator	\$16.00	\$40.00
Public Works Automated Vehicle Operator	\$16.00	\$35.00



	<b>RANGING FROM:</b>	<b>TO:</b>
Public Works Driver/Laborer	\$15.00	\$35.00
Public Works Laborer	\$14.00	\$35.00
Public Works Municipal Building Maintenance	\$8.00	\$35.00
Public Works Mechanic	\$16.00	\$35.00
Seasonal/Temporary Labor	\$10.00	\$20.00
Assistant Water Plant Operator	\$15.00	\$25.00
Water Plant Operator	\$25.00	\$35.00
Water Plant Lead Operator	\$40.00	\$50.00
AWWTP Maintenance	\$16.00	\$30.00
AWWTP Maintenance (Out of Title)	+\$2.00	+\$4.00

	RANGING FROM:	TO:
AWWTP Operator Trainee (up to 1 year exp)	\$13.00	\$20.00
AWWTP Operator – Class I (min. 1 year exp)	\$15.00	\$30.00
Recreation Director (part-time)	\$20.00	\$40.00
Assistant Recreation Director (part-time)	\$8.00	\$20.00
Junior Recreation Counselor (part-time)	\$6.00	\$15.00
Housing Inspector	\$14.00	\$35.00
Fire Inspector	\$14.00	\$35.00
Building Inspector	\$14.00	\$35.00
Code Enforcement Officer	\$15.00	\$35.00
Fire Officer	\$14.00	\$35.00
Zoning Official	\$14.00	\$35.00
Electric Subcode Official	\$14.00	\$50.00
Plumbing Subcode Official	\$14.00	\$50.00

**Section 3.** This Ordinance shall take effect after final passage and publication as provided by law, but the ranges of compensation herein provided shall be retroactive to January 1, 2019.

**Section 4.** The salary ranges established in this ordinance supersede any established for the same positions in previous salary ordinances, and will remain in effect until changed by the adoption of a new or amending Salary Ordinance.

**Ordinance 2020-13 Final Reading and Public Hearing An Ordinance Amending Chapter 3, “Police Regulations”, Section 3-7 “Noise Control” of the Revised General Ordinances of the Borough of Hightstown, New Jersey.”**

Mayor Quattrone opened the public hearing and the following individuals spoke:

**Eugene Sarafin, 628 South Main Street** - Stated that we are missing motorcycles in this ordinance. Would like to see use of motorcycles in there. Thinks this is a superb ordinance. Supports the ordinance.

Moved for adoption by Councilmember Cicalese; Seconded by Councilmember Jackson.

Roll Call Vote: Councilmembers Bluth, Cicalese, Jackson, Misiura, and Stults voted yes.

Ordinance adopted: 5-0.

*ORDINANCE 2020-13*

*BOROUGH OF HIGHTSTOWN*

*COUNTY OF MERCER*

*STATE OF NEW JERSEY*

**AN ORDINANCE AMENDING CHAPTER 3, “POLICE REGULATIONS”, SECTION 3-7 “NOISE CONTROL” OF THE “REVISED GENERAL ORDINANCES OF THE BOROUGH OF HIGHTSTOWN, NEW JERSEY.”**

**WHEREAS**, the Chief of Police, Zoning Official and Administration of the Borough have requested that the Noise Control Ordinance of the Borough be amended for appropriate enforcement; and

**WHEREAS**, in order to maintain a quality of life for residents within the Borough, the Hightstown Borough Council agrees with the recommendations suggested by the Chief of Police, Zoning Official and Administration for amendment to the Noise Control Ordinance within the Borough.

**NOW, THEREFORE, BE IT ORDAINED**, by the Mayor and Borough Council of the Borough of Hightstown, in the County of Mercer and State of New Jersey, as follows:

Section 1. Chapter 3, entitled “Police Regulations,” Section 3-7 “Noise Control,” of the “Revised General Ordinances of the Borough of Hightstown,” is hereby amended and supplemented in the following respects (additions are shown with underline, deletions are shown with ~~strikeout~~):

**Section 3-7**

**NOISE CONTROL**

**Subsections:**

**3-7.1 Findings; Unnecessary Noise Unlawful.**

**3-7.2 Radios; Musical Instruments and Other Devices.**

**3-7.3 Advertising with Sound.**

**3-7.4 Sound Trucks and Other Instruments.**

**3-7.5 Vehicular Horns and Warning Devices.**

**3-7.6 Pets and Animals**

**3-7.7 Lawnmowers, Leaf Blowers, Power tools, Chain Saws, Snow Blowers****3-7.8 People Noises**

**3-7.9 Construction**

**3-7.10 Miscellaneous Night Noises**

**3-7.11 Enforcement**

**3-7.12 Prevailing Time**

**3-7.13 Violations and Penalties**

**3-7.1 Findings; Unnecessary Noise Unlawful.**

Excessive noise is a serious hazard to the public health, safety and welfare, and to the quality of life of the residents of the Borough of Hightstown and is hereby declared to be a public nuisance. The residents of the Borough of Hightstown have a right to and should be insured an environment free from excessive sound. The following regulations are enacted to prevent excessive sound that may jeopardize the health, safety or welfare of the Borough's residents or degrade their quality of life.

In that regard, no person shall permit, make or continue or cause to be permitted, made or continued any loud, disturbing, or unnecessary noise which annoys, injures, endangers or disturbs the comfort, rest and repose, or the peace, or the health or safety of any person being in his or her place of abode, or at any public or private meeting or at church services or make, cause or permit to be made or caused upon any premises owned, occupied or controlled by him or her or in any public place or upon any public street, alley or thoroughfare in the Borough any unnecessary noises or sounds by means of the human voice or by any other means or methods which are physically annoying to persons or which are so harsh or prolonged or unnatural or unusual in their use, time and place as to occasion physical discomfort or which are injurious to the lives, health, peace and comfort of the inhabitants of the Borough or any number thereof. Such conduct shall be deemed a nuisance.

**3-7.2 Radios; Musical Instruments and Other Devices.**

No person shall play, use, operate or permit to be played, used or operated any radio receiving set, musical instrument, phonograph or other machine or device for the production or reproduction of sound with louder volume than is necessary for convenient hearing of the person so playing, using or operating such instrument or device and persons who are voluntary listeners thereto or in such manner as to disturb the peace, quiet and comfort of neighboring inhabitants. The operation of any radio receiving set, musical instrument, phonograph or other machine or sound amplifying device for the production or reproduction of sound between the hours of 10:00 p.m. and 11:00 a.m. in such a manner as to be plainly audible at a distance of fifty (50) feet from the building, structure or vehicle in which it is located shall be evidence of a violation of this chapter. Any such conduct shall be deemed a nuisance. Nothing herein contained shall be construed to prohibit playing by a band or orchestra in a hall, building, or in the open air when sponsored by the Borough or an appropriately permitted special event. Downtown Businesses who provide such music on their property as entertainment for their customers and have hours extending past 10:00pm shall be permitted to continue the entertainment until 11:00pm. (1991 Code § 147-2)

**3-7.3 Advertising with Sound.**

No person shall, for advertising purposes or for the purpose of attracting the attention of the passing public, play, use, operate or permit to be played, used or operated any radio receiving set, musical instrument, phonograph, loudspeaker, sound amplifier or other machine or device for the producing or reproducing of sound on the streets or public places of the Borough or in any place where the sound is cast directly upon the streets or public places or which is so placed and operated that the sound can be heard to the annoyance or inconvenience of travelers upon any street or public place or of persons in neighboring premises. Such conduct shall be deemed a nuisance.

#### 3-7.4 Sound Trucks and Other Instruments.

No person shall play, use or operate for advertising purposes or for any other purpose whatsoever in public places or in or upon the public streets, alleys or thoroughfares in the Borough any device known as a "sound truck," "loudspeaker" or "sound amplifier" or radio or phonograph with a loudspeaker or sound amplifier or any other instrument known as a "calliope" or any instrument of any kind or character which emits therefrom loud and raucous noises and is attached to and upon any vehicle operating or standing upon the streets or public places aforementioned. Such conduct shall be deemed a nuisance.

#### 3-7.5 Vehicular Horns and Warning Devices.

No person shall sound any horn or warning device on any automobile, motorcycle, bus or other vehicle except when required by law or when necessary to give timely warning of the approach of the vehicle or as a warning of impending danger to persons driving other vehicles or to persons upon the street. No person shall sound any horn or warning device on any automobile, motorcycle, bus or other vehicle which emits an unreasonably loud or harsh sound or for any unnecessary or unreasonable purpose or period of time. Such conduct shall be deemed a nuisance.

#### 3-7.6 Pets and Animals

Noise nuisance regulations pertaining to pets and animals are addressed in Chapter 5, Subsection 5-1.3 of the Hightstown Borough Code.

#### 3-7.7 Lawnmowers, Leaf Blowers, Power tools, Chain Saws, Snow Blowers

No person shall operate or use any power lawnmower, leaf blower, power tool, chain saw, snow blower or like item between the hours of 9:00 P.M. and 7:00 A.M., Mondays through Saturdays, and 9:00 P.M. and 9:00 A.M., on Sundays; except that the use of same shall not be prohibited during these times when used in response to an emergency, such as to clear a walkway or street from snow, fallen branches or trees following a storm or other natural disaster. Use of any lawnmower, leaf blower, power tool, chain saw, snow blower or like item within these hours that does not meet the emergency exemption shall be evidence of a violation of this section. Any such conduct which does not meet the exceptions noted herein shall be deemed a nuisance.

### 8. People Noises

No person shall yell, shout, hoot, whistle, sing or cause unnecessary vocal noises in the public street, particularly between the hours of 10:00 p.m. and 10:00 a.m., or at any time or place so as to annoy or disturb the quiet, comfort or repose of persons in any office, or in any dwelling, or in any other type of residence, or of any persons in the vicinity. Such conduct shall be deemed a nuisance.

#### 3-7-9 Construction

All construction and demolition activity noise shall be restricted to the hours of 7:00 A.M. to 7:00 P.M., Monday through Friday, and 8:00 A.M. to 5:00 P.M. on Saturdays and those holidays when construction activity is not prohibited. All construction activity including but not limited to deliveries for same, shall be prohibited on Sundays and the following holidays: New Year's Day, Memorial Day, July Fourth, Labor Day, Thanksgiving Day and Christmas Day.

1. The provisions of this subsection shall not apply to interior or exterior repairs or to interior alterations,

- the work for which is actually performed personally by a homeowner or other occupant or tenant between the hours of 8:00 A.M. and 10:00 P.M., provided, that the work shall be done without undue noise or disturbance of the peace and quiet of the nearby residences or of the neighborhood.
2. The provisions of this subsection shall not apply in cases of emergency or urgent necessity in the interest of public health and safety.
  3. Any such conduct which does not meet the exceptions noted herein shall be deemed a nuisance.

### **3-7-10 Miscellaneous night noises**

The warming up of diesel motors or motor vehicles; creation of loud or excessive noise in connection with the loading or unloading of any vehicle; the emptying of dumpsters; or the creation of any other loud or raucous sound or noise between the hours of 10:00 p.m. and 7:00 a.m. in proximity to any dwelling, residence or other inhabited buildings is prohibited. Such conduct shall be deemed a nuisance.

### **3-7.11 Enforcement**

Violations in this section are enforceable by the Hightstown Police Department, Zoning Official and Housing Inspector for the purpose of enforcement and issuing violations.

### **3-7.12 Prevailing Time.**

The hours referenced in this Section shall refer to current prevailing time, i.e., either Eastern Standard Time or Eastern Daylight Savings Time, depending upon the time of year.

### **3-7.13 Violations and Penalties.**

- a. Any person violating any provision of this section shall, upon conviction, be liable to the penalty as stated in Chapter I, Section 1-5.
- b. Separate Violations. Except as otherwise provided, each and every day in which a violation of any provision of this section exists shall constitute a separate violation.
- c. Any violation of this section is hereby declared to be a nuisance. In addition to any other relief provided by this section, the Borough, through the Borough Attorney, may apply to the Superior Court for an injunction to prohibit the continuation or repetition of any violation of this section.

Section 2. This Ordinance shall become effective immediately upon final passage and publication in accordance with the law.

Section 3. All other Ordinances or parts of Ordinances inconsistent herewith are hereby repealed to the extent of such inconsistency.

Section 4. In the event that any portion of this Ordinance is found to be invalid for any reason by any Court of competent jurisdiction, such judgment shall be limited in its effect only to that portion of the Ordinance actually adjudged to be invalid, and the remaining portions of this Ordinance shall be deemed severable therefrom and shall not be affected.

### **Ordinance 2020-14 Final Reading and Public Hearing An Ordinance Amending and Supplementing Chapter 5, Entitled “Animal Control”, Subsection 5-1.3, Entitled “Conduct”, of the Revised General Ordinances of the Borough of Hightstown, New Jersey**

Mayor Quattrone opened the public hearing and the following individuals spoke:

**Eugene Sarafin, 628 South Main Street** - supports this ordinance

Moved for adoption by Councilmember Bluth; Seconded by Councilmember Cicalese.

Roll Call Vote: Councilmembers Bluth, Cicalese, Jackson, Misiura, and Stults voted yes.

Ordinance adopted: 5-0.

Ordinance 2020-14

*BOROUGH OF HIGHTSTOWN  
COUNTY OF MERCER  
STATE OF NEW JERSEY*

**AN ORDINANCE AMENDING AND SUPPLEMENTING CHAPTER 5, ENTITLED “ANIMAL CONTROL”, SUBSECTION 5-1.3, ENTITLED “CONDUCT”, OF THE REVISED GENERAL ORDINANCES OF THE BOROUGH OF HIGHTSTOWN, NEW JERSEY**

**WHEREAS**, the Administration, Inspection, and Police Departments of the Borough desire to amend the ordinance of the Borough governing animal noises to increase the ability of responders to enforce same; and

**WHEREAS**, the Mayor and Borough Council find this change would be advantageous to the quality of life in the Borough.

**NOW, THEREFORE, BE IT ORDAINED**, by the Borough Council of the Borough of Hightstown, in the County of Mercer, and State of New Jersey, as follows:

Section 1. That Chapter 5, entitled “Animal Control”, is hereby amended to read as follows (underline for additions, strikethroughs for deletions):

**5-1.3 Conduct.**

- a. Running at Large. No dog shall run at large at any time within the limits of the Borough.
- b. Leashing. No dog shall be permitted off of the premises of the person owning, keeping or harboring it unless accompanied by a person who is capable of controlling it and who has the dog securely confined and controlled by an adequate leash or chain not more than six (6) feet long.
- c. Property Damage. No person owning, keeping or harboring a dog shall permit or suffer it to do any injury or to do any damage to any lawn, shrubbery, flowers, grounds or property of persons other than the owner or person having the care, custody and control of such dog.
- d. Defiling Public Places. No person owning, keeping or harboring a dog shall permit or suffer it to soil or defile or commit any nuisance upon any sidewalk, street or thoroughfare or in or upon any public property or place.
- e. Personal Injury. No person owning, keeping or harboring a dog shall permit or suffer it to cause any injury to any person.
- f. Disturbing the Peace. No person shall keep any animal, including but not limited to any bird or dog, which causes frequent or long continued noise, or shall disturb the comfort or repose of any persons in the vicinity. For purposes of this subsection, a dog barking, or other pet making a disturbing noise, continually for ten (10) minutes or intermittently for thirty (30) minutes, and plainly audible at a distance of fifty (50) feet from the building, structure or vehicle in which or land on which it is located, shall be evidence of a violation of this section.
- g. Wearing of Registration. All dogs for which licenses are required by the provisions of this section shall wear a collar or harness with the registration tag securely fastened thereto. (1991 Code § 87-3)

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### **5-1.10 Enforcement.**

a. Authorized Enforcement Agents; Interference with Official Duties. This Ordinance may be enforced by any representative of the Code Enforcement Department of the Borough or any member of the Borough's Police Department. No person shall hinder, molest or interfere with anyone authorized or empowered to perform any duty under this section.

b. Access to Premises. Any officer or agent authorized or empowered to perform any duty under this section is hereby authorized to go upon any premises to seize for impounding any dog which he may lawfully seize and impound when such officer is in immediate pursuit of such dog, except upon the premises of the owner of the dog if the owner is present and forbids the same.

Section 2. This Ordinance shall become effective immediately upon final passage and publication in accordance with the law.

Section 3. All other Ordinances or parts of Ordinances inconsistent herewith are hereby repealed to the extent of such inconsistency.

Section 4. In the event that any portion of this Ordinance is found to be invalid for any reason by any Court of competent jurisdiction, such judgment shall be limited in its effect only to that portion of the Ordinance actually adjudged to be invalid, and the remaining portions of this Ordinance shall be deemed severable therefrom and shall not be affected.

### **Ordinance 2020-15 First Reading and Introduction Bond Ordinance Providing for Various Capital Improvements in and by the Borough of Hightstown, in the County of Mercer, New Jersey, Appropriating \$105,000 Therefor and Authorizing the Issuance of \$100,000 Bonds or Notes of the Borough to Finance Part of the Cost Thereof**

Moved for introduction by Councilmember Stults; Seconded by Councilmember Jackson.

Discussion ensued. Councilmember Bluth questioned why the difference in price that was presented at the last meeting. She also pointed out that the Fire Departments turn out gear replacement is not in the ordinance. CFO, George Lang, stated that soft costs are added into the total amount of the bond. These costs are things like Bond Counsel fees and the cost of advertising. It looks like the amount for the turn out gear was included but was left out of the description. Bond Counsel can revise and add turnout gear. We can still move forward with introduction tonight.

Roll Call Vote: Councilmembers Bluth, Cicalese, Jackson, Misiura, and Stults voted yes.

Ordinance introduced: 5-0.

Public Hearing is scheduled for December 7, 2020.

Ordinance 2020-15

*BOROUGH OF HIGHTSTOWN  
COUNTY OF MERCER  
STATE OF NEW JERSEY*



**BOND ORDINANCE PROVIDING FOR VARIOUS CAPITAL IMPROVEMENTS IN AND BY THE BOROUGH OF HIGHTSTOWN, IN THE COUNTY OF MERCER, NEW JERSEY, APPROPRIATING \$105,000 THEREFOR AND AUTHORIZING THE ISSUANCE OF \$100,000 BONDS OR NOTES OF THE BOROUGH TO FINANCE PART OF THE COST THEREOF**

BE IT ORDAINED BY THE BOROUGH COUNCIL OF THE BOROUGH OF HIGHTSTOWN, IN THE COUNTY OF MERCER, NEW JERSEY (not less than two-thirds of all members thereof affirmatively concurring) AS FOLLOWS:

Section 1. The several improvements described in Section 3 of this bond ordinance are hereby respectively authorized to be undertaken by the Borough of Hightstown, in the County of Mercer, New Jersey (the "Borough") as general improvements. For the several improvements or purposes described in Section 3, there are hereby appropriated the respective sums of money therein stated as the appropriation made for each improvement or purpose, such sums amounting in the aggregate to \$105,000, including the aggregate sum of \$5,000 as the several down payments for the improvements or purposes required by the Local Bond Law. The down payments have been made available by virtue of provision for down payment or for capital improvement purposes in one or more previously adopted budgets.

Section 2. In order to finance the cost of the several improvements or purposes not covered by application of the several down payments, negotiable bonds are hereby authorized to be issued in the principal amount of \$100,000 pursuant to the Local Bond Law. In anticipation of the issuance of the bonds, negotiable bond anticipation notes are hereby authorized to be issued pursuant to and within the limitations prescribed by the Local Bond Law.

Section 3. The several improvements hereby authorized and the several purposes for which the bonds are to be issued, the estimated cost of each improvement and the appropriation therefor, the estimated maximum amount of bonds or notes to be issued for each improvement and the period of usefulness of each improvement are as follows:

<u>Purpose</u>	<u>Appropriation &amp; Estimated Cost</u>	<u>Estimated Maximum Amount of Bonds &amp; Notes</u>	<u>Period of Usefulness</u>
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a) Acquisition and installation of a crosswalk signal for Franklin and Broad Street, including all related costs and expenditures incidental thereto and further including all related costs and expenditures incidental thereto.	\$15,500	\$14,725	10 years
b) Acquisition of self- contained breathing apparatus bottles, bailout kits and turnout gear and the replacement of an automatic external defibrillator for the Fire Department and the acquisition of a copier and a radar and traffic counter for the Police Department, including all related costs and expenditures incidental thereto.	\$89,500	\$85,275	5 years
TOTAL:	\$105,000	\$100,000	

The excess of the appropriation made for each of the improvements or purposes aforesaid over the estimated maximum amount of bonds or notes to be issued therefor, as above stated, is the amount of the down payment for each purpose.

Section 4. All bond anticipation notes issued hereunder shall mature at such times as may be determined by the chief financial officer; provided that no bond anticipation note shall mature later than one year from its date, unless such bond anticipation notes are permitted to mature at such later date in accordance with applicable law. The bond anticipation notes shall bear interest at such rate or rates and be in such form as may be determined by the chief financial officer. The chief financial officer shall determine all matters in connection with bond anticipation notes issued pursuant to this bond ordinance, and the chief financial officer's signature upon the bond anticipation notes shall be conclusive evidence as to all such determinations. All bond anticipation notes issued hereunder may be renewed from time to time subject to the provisions of the Local Bond Law or other applicable law. The chief financial officer is hereby authorized to sell part or all of the bond anticipation notes from time to time at public or private sale and to deliver them to the purchasers thereof upon receipt of payment of the purchase price plus accrued interest from their dates to the date of delivery thereof. The chief financial officer is directed to report in writing to the governing body at the meeting next succeeding the date when any sale or delivery of the bond anticipation notes pursuant to this bond ordinance is made. Such report must include the amount, the description, the interest rate and

the maturity schedule of the bond anticipation notes sold, the price obtained and the name of the purchaser.

Section 5. The Borough hereby certifies that it has adopted a capital budget or a temporary capital budget, as applicable. The capital or temporary capital budget of the Borough is hereby amended to conform with the provisions of this bond ordinance to the extent of any inconsistency herewith. To the extent that the purposes authorized herein are inconsistent with the adopted capital or temporary capital budget, a revised capital or temporary capital budget has been filed with the Division of Local Government Services.

Section 6. The following additional matters are hereby determined, declared, recited and stated:

(a) The improvements or purposes described in Section 3 of this bond ordinance are not current expenses. They are all improvements or purposes that the Borough may lawfully undertake as general improvements, and no part of the cost thereof has been or shall be specially assessed on property specially benefitted thereby.

(b) The average period of usefulness, computed on the basis of the respective amounts of obligations authorized for each purpose and the reasonable life thereof within the limitations of the Local Bond Law, is 5.73 years.

(c) The Supplemental Debt Statement required by the Local Bond Law has been duly prepared and filed in the office of the Clerk, and a complete executed duplicate thereof has been filed in the office of the Director of the Division of Local Government Services in the Department of Community Affairs of the State of New Jersey. Such statement shows that the gross debt of the Borough as defined in the Local Bond Law is increased by the authorization of the bonds and notes provided in this bond ordinance by \$100,000, and the obligations authorized herein will be within all debt limitations prescribed by that Law.

(d) An aggregate amount not exceeding \$2,500 for items of expense listed in and permitted under N.J.S.A. 40A:2-20 is included in the estimated cost indicated herein for the purposes or improvements.

(e) Any action taken prior to the date of adoption of this bond ordinance in furtherance of the several improvements or purposes described in Section 3, including but not limited to, expenditures of funds appropriated hereby, are hereby ratified, confirmed and approved.

Section 7. The Borough hereby declares the intent of the Borough to issue bonds or bond anticipation notes in the amount authorized in Section 2 of this bond ordinance and to use the proceeds to pay or reimburse

expenditures for the costs of the purposes or improvements described in Section 3 of this bond ordinance. This Section 7 is a declaration of intent within the meaning and for purposes of Treasury Regulations.

Section 8. Any grant moneys received for the purposes or improvements described in Section 3 hereof shall be applied either to direct payment of the cost of the improvements or to payment of the obligations issued pursuant to this bond ordinance. The amount of obligations authorized but not issued hereunder shall be reduced to the extent that such funds are so used.

Section 9. The chief financial officer of the Borough is hereby authorized to prepare and to update from time to time as necessary a financial disclosure document to be distributed in connection with the sale of obligations of the Borough and to execute such disclosure document on behalf of the Borough. The chief financial officer is further authorized to enter into the appropriate undertaking to provide secondary market disclosure on behalf of the Borough pursuant to Rule 15c2-12 of the Securities and Exchange Commission (the "Rule") for the benefit of holders and beneficial owners of obligations of the Borough and to amend such undertaking from time to time in connection with any change in law, or interpretation thereof, provided such undertaking is and continues to be, in the opinion of a nationally recognized bond counsel, consistent with the requirements of the Rule. In the event that the Borough fails to comply with its undertaking, the Borough shall not be liable for any monetary damages, and the remedy shall be limited to specific performance of the undertaking.

Section 10. The full faith and credit of the Borough are hereby pledged to the punctual payment of the principal of and the interest on the obligations authorized by this bond ordinance. The obligations shall be direct, unlimited obligations of the Borough, and the Borough shall be obligated to levy *ad valorem* taxes upon all the taxable real property within the Borough for the payment of the obligations and the interest thereon without limitation of rate or amount.

Section 11. This bond ordinance shall take effect 20 days after the first publication thereof after final adoption, as provided by the Local Bond Law.

**Ordinance 2020-16 First Reading and Introduction Bond Ordinance Providing for Various Improvements to the Water and Sewer Utility in and By the Borough of Hightstown, in the County of Mercer, New Jersey, Appropriating \$115,100 Therefor and Authorizing the Issuance of \$108,000 Bonds or Notes of the Borough to Finance Part of the Cost Thereof**

Moved for introduction by Councilmember Bluth; Seconded by Councilmember Stults.

Roll Call Vote: Councilmembers Bluth, Cicalese, Jackson, Misiura, and Stults voted yes.

Ordinance introduced: 5-0.

Public Hearing is scheduled for December 7, 2020.

Ordinance 2020-16

*BOROUGH OF HIGHTSTOWN  
COUNTY OF MERCER  
STATE OF NEW JERSEY*

**BOND ORDINANCE PROVIDING FOR VARIOUS IMPROVEMENTS TO THE WATER AND SEWER UTILITY IN AND BY THE BOROUGH OF HIGHTSTOWN, IN THE COUNTY OF MERCER, NEW JERSEY, APPROPRIATING \$115,100 THEREFOR AND AUTHORIZING THE ISSUANCE OF \$108,000 BONDS OR NOTES OF THE BOROUGH TO FINANCE PART OF THE COST THEREOF.**

BE IT ORDAINED BY THE BOROUGH COUNCIL OF THE BOROUGH OF HIGHTSTOWN, IN THE COUNTY OF MERCER, NEW JERSEY (not less than two-thirds of all members thereof affirmatively concurring) AS FOLLOWS:

Section 1. The several improvements described in Section 3 of this bond ordinance are hereby respectively authorized to be undertaken by the Borough of Hightstown, in the County of Mercer, New Jersey (the "Borough"). For the several improvements or purposes described in Section 3, there are hereby appropriated the respective sums of money therein stated as the appropriation made for each improvement or purpose, such sums amounting in the aggregate to \$115,100, including the aggregate sum of \$7,100 as the several down payments for the improvements or purposes, \$5,400 of which is from the Capital Improvement Fund as required by the Local Bond Law and additional funds from capital surplus in the amount of \$1,700 not otherwise required. The down payments have been made available by virtue of provision for down payment or for capital improvement purposes in one or more previously adopted budgets.

Section 2. In order to finance the cost of the several improvements or purposes not covered by application of the several down payments, negotiable bonds are hereby authorized to be issued in the principal amount of \$108,000 pursuant to the Local Bond Law. In anticipation of the issuance of the bonds, negotiable bond anticipation notes are hereby authorized to be issued pursuant to and within the limitations prescribed by the Local Bond Law.

Section 3. The several improvements hereby authorized and the several purposes for which the bonds are to be issued, the estimated cost of each improvement and the appropriation therefor, the estimated maximum amount of bonds or notes to be issued for each improvement and the period of usefulness of each improvement are as follows:

<u>Purpose</u>	<u>Appropriation &amp; Estimated Cost</u>	<u>Estimated Maximum Amount of Bonds &amp; Notes</u>	<u>Period of Usefulness</u>
a) Acquisition and installation of a monorail lift system with filters, including all related costs and expenditures incidental thereto and further including all related costs and expenditures incidental thereto.	\$39,500	\$37,180	40 years
b) Design costs, including the application of paint and repairs to the First Avenue water tank, Leshin Lane Standpipe and the Cranbury Station water tank, including all related costs and expenditures incidental thereto and further including all work and materials necessary therefor and incidental thereto.	<u>\$75,600</u>	<u>\$70,820</u>	15 years
TOTAL:	<u>\$115,100</u>	<u>\$108,000</u>	

Section 4. All bond anticipation notes issued hereunder shall mature at such times as may be determined by the chief financial officer; provided that no bond anticipation note shall mature later than one year from its date, unless such bond anticipation notes are permitted to mature at such later date in accordance with applicable law. The bond anticipation notes shall bear interest at such rate or rates and be in such form as may be determined by the chief financial officer. The chief financial officer shall determine all matters in connection with bond anticipation notes issued pursuant to this bond ordinance, and the chief financial officer's signature upon the bond anticipation notes shall be conclusive evidence as to all such determinations. All bond anticipation notes issued hereunder may be renewed from time to time subject to the provisions of the Local Bond Law or other applicable law. The chief financial officer is hereby authorized to sell part or all of the bond anticipation notes from time to time at public or private sale and to deliver them to the purchasers thereof upon receipt of payment of the purchase price plus accrued interest from their dates to the date of delivery thereof. The chief financial officer is directed to report in writing to the governing body at the meeting next succeeding the date when any sale or delivery of the bond anticipation notes pursuant to this bond ordinance is made. Such report must include the amount, the description, the interest rate and

the maturity schedule of the bond anticipation notes sold, the price obtained and the name of the purchaser.

Section 5. The Borough hereby certifies that it has adopted a capital budget or a temporary capital budget, as applicable. The capital or temporary capital budget of the Borough is hereby amended to conform with the provisions of this bond ordinance to the extent of any inconsistency herewith. To the extent that the purposes authorized herein are inconsistent with the adopted capital or temporary capital budget, a revised capital or temporary capital budget has been filed with the Division of Local Government Services.

Section 6. The following additional matters are hereby determined, declared, recited and stated:

(a) The improvements or purposes described in Section 3 of this bond ordinance are not current expenses. They are all improvements or purposes that the Borough may lawfully undertake as general improvements, and no part of the cost thereof has been or shall be specially assessed on property specially benefitted thereby.

(b) The average period of usefulness, computed on the basis of the respective amounts of obligations authorized for each purpose and the reasonable life thereof within the limitations of the Local Bond Law, is 23.60 years.

(c) The Supplemental Debt Statement required by the Local Bond Law has been duly prepared and filed in the office of the Clerk, and a complete executed duplicate thereof has been filed in the office of the Director of the Division of Local Government Services in the Department of Community Affairs of the State of New Jersey. Such statement shows that the gross debt of the Borough as defined in the Local Bond Law is increased by the authorization of the bonds and notes provided in this bond ordinance by \$108,000, and the obligations authorized herein will be within all debt limitations prescribed by that Law.

(d) An aggregate amount not exceeding \$1,000 for items of expense listed in and permitted under N.J.S.A. 40A:2-20 is included in the estimated cost indicated herein for the purposes or improvements.

Section 7. The Borough hereby declares the intent of the Borough to issue bonds or bond anticipation notes in the amount authorized in Section 2 of this bond ordinance and to use the proceeds to pay or reimburse expenditures for the costs of the purposes or improvements described in Section 3 of this bond ordinance. This Section 7 is a declaration of intent within the meaning and for purposes of Treasury Regulations.

Section 8. Any grant moneys received for the purposes or improvements described in Section 3 hereof shall

be applied either to direct payment of the cost of the improvements or to payment of the obligations issued pursuant to this bond ordinance. The amount of obligations authorized but not issued hereunder shall be reduced to the extent that such funds are so used.

Section 9. The chief financial officer of the Borough is hereby authorized to prepare and to update from time to time as necessary a financial disclosure document to be distributed in connection with the sale of obligations of the Borough and to execute such disclosure document on behalf of the Borough. The chief financial officer is further authorized to enter into the appropriate undertaking to provide secondary market disclosure on behalf of the Borough pursuant to Rule 15c2-12 of the Securities and Exchange Commission (the "Rule") for the benefit of holders and beneficial owners of obligations of the Borough and to amend such undertaking from time to time in connection with any change in law, or interpretation thereof, provided such undertaking is and continues to be, in the opinion of a nationally recognized bond counsel, consistent with the requirements of the Rule. In the event that the Borough fails to comply with its undertaking, the Borough shall not be liable for any monetary damages, and the remedy shall be limited to specific performance of the undertaking.

Section 10. The full faith and credit of the Borough are hereby pledged to the punctual payment of the principal of and the interest on the obligations authorized by this bond ordinance. The obligations shall be direct, unlimited obligations of the Borough, and the Borough shall be obligated to levy *ad valorem* taxes upon all the taxable real property within the Borough for the payment of the obligations and the interest thereon without limitation of rate or amount.

Section 11. This bond ordinance shall take effect 20 days after the first publication thereof after final adoption, as provided by the Local Bond Law.

**Ordinance 2020-17 First Reading and Introduction Ordinance Appropriating \$505,500 From Funds Received from FEMA for Water and Sewer Utility Improvements in and by The Borough of Hightstown, in the County of Mercer, New Jersey**

Moved for introduction by Councilmember Jackson; Seconded by Councilmember Bluth.

Roll Call Vote: Councilmembers Bluth, Cicalese, Jackson, Misiura, and Stults voted yes.

Ordinance introduced: 5-0.

Public Hearing is scheduled for December 7, 2020.

Ordinance 2020-17



*BOROUGH OF HIGHTSTOWN  
COUNTY OF MERCER  
STATE OF NEW JERSEY*

**ORDINANCE APPROPRIATING \$505,500 FROM FUNDS  
RECEIVED FROM FEMA FOR WATER AND SEWER UTILITY  
IMPROVEMENTS IN AND BY THE BOROUGH OF  
HIGHTSTOWN, IN THE COUNTY OF MERCER, NEW JERSEY.**

BE IT ORDAINED BY THE BOROUGH COUNCIL OF THE BOROUGH OF HIGHTSTOWN, IN THE COUNTY OF MERCER, NEW JERSEY AS FOLLOWS:

Section 1. \$505,500 is hereby appropriated from funds received from FEMA for water and sewer utility improvements, including water treatment plant flood mitigation, the acquisition of a generator, construction, engineer design, soil boring, geotechnical and permit fees, including all related costs and expenditures incidental thereto and further including all work and materials necessary therefor and incidental thereto, in and by the Borough of Hightstown, in the County of Mercer, New Jersey (the "Borough").

Section 2. The Borough hereby certifies that it has adopted a capital budget or a temporary capital budget, as applicable. The capital or temporary capital budget of the Borough is hereby amended to conform with the provisions of this ordinance to the extent of any inconsistency herewith. To the extent that the purposes authorized herein are inconsistent with the adopted capital or temporary capital budget, a revised capital or temporary capital budget has been filed with the Division of Local Government Services.

Section 3. This ordinance shall take effect after final adoption and publication and otherwise as provided by law.

**RESOLUTIONS**

**Resolution 2020-221 Authorizing Payment of Bills**

Moved by Councilmember Misiura; Seconded by Councilmember Bluth.

Roll Call Vote: Councilmembers Bluth, Cicalese, Jackson, Misiura and Stults voted yes.

Resolution adopted 5-0.

Resolution 2020-221

*BOROUGH OF HIGHTSTOWN  
COUNTY OF MERCER  
STATE OF NEW JERSEY*

**AUTHORIZING PAYMENT OF BILLS**

**WHEREAS**, certain bills are due and payable as per itemized claims listed on the following schedules, which are made a part of the minutes of this meeting as a supplemental record;

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Hightstown that the bills be paid on audit and approval of the Borough Administrator, the appropriate Department Head and the Treasurer in the amount of \$73,733.63 from the following accounts:

**Resolution  
2020-222  
Rejecting  
Proposal for a  
Redevelopment  
Area  
Circulation  
Study**

Moved by  
Councilmember  
Misiura;  
Seconded by  
Councilmember  
Cicalese.

Current		\$32,537.90
W/S Operating		29,030.21
General Capital		0.00
Water/Sewer Capital		0.00
Grant		0.00
Trust		5,045.52
Housing Trust		0.00
Animal Control		0.00
Law Enforcement Trust		0.00
Housing Rehab Loans		0.00
Public Defender Trust		0.00
Escrow		<u>7,120.00</u>
Total		<u>\$73,733.63</u>

Discussion ensued. Ms. Sopronyi explained that Complete Streets and Planning Board reviewed the proposal that was received. The proposal received was more of an engineering design rather than a plan. Complete Streets would like to reject the one proposal and amend the specifications, changing the scope of work. Once this is done, we can advertise. Councilmember Bluth and Stults stated their appreciation for the work that Complete Streets is doing and accepts their recommendation.

Roll Call Vote: Councilmembers Bluth, Cicalese, Jackson, Misiura and Stults voted yes.

Resolution adopted 5-0.

Resolution 2020-222

*BOROUGH OF HIGHTSTOWN  
COUNTY OF MERCER  
STATE OF NEW JERSEY*

**REJECTING PROPOSAL FOR A REDEVELOPMENT AREA CIRCULATION PLAN  
STUDY**

**WHEREAS**, one (1) proposal was received on October 27, 2020 for a Redevelopment Area Circulation Plan Study; and

**WHEREAS**, the Complete Streets Committee and the Borough Administrator reviewed the proposal received from CME Associates; and

**WHEREAS**, it is the recommendation of the Complete Streets Committee that the bid received from CME Associates for a Redevelopment Area Circulation Plan Study be rejected; and

**WHEREAS**, the Complete Streets Committee, along with the Borough Administrator, will revise the specifications and scope of services to give a better understanding of the project.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Hightstown that the bid received on October 27, 2020, for a Redevelopment Area Circulation Plan Study is hereby rejected.

## **NEW BUSINESS**

### **Best Practices**

Mr. Lang stated that 16 points is needed to retain State funding level. We Received 22.5 points so we will continue to receive our state aid.

### **Ordinance Review – Fines (11/02/2020)**

Borough Attorney, Fred Raffetto, explained that revisions are needed to our Court fines to assist the Municipal Court in working more efficiently. Mr. Raffetto has worked with Judge Kurs to amend court fines. They are looking to make some fines not necessitate a court appearance. Mr. Raffetto suggests that a subcommittee review and make a recommendation to Council. Councilmembers Bluth and Musing will act as the subcommittee.

## **SUBCOMMITTEE REPORTS**

Councilmember Misiura stated that the grant study gave their presentation to Complete Streets last week. There were some good recommendations. The presentation will be posted online and residents can make their final comments. It will then go to Planning Board to be incorporated into the Master Plan.

## **MAYOR/COUNCIL/ADMINISTRATIVE REPORTS**

### **Councilmember Cicalese**

There was no Board of Health meeting this month. Thanked Beverly Asselstine for all of her work with Complete Streets. 95% of the work being done is because of Bev.

### **Councilmember Stults**

Downtown Hightstown is testing all the Christmas lights that will be put up this weekend. They will be applying to the NJ Chapter of the American Planning Association Great Places in New Jersey for a Downtown Grant. An ad campaign for shop local will be starting soon.

### **Councilmember Bluth**

The Environmental Commission meeting was cancelled. The Cultural Arts Commission will meet on Wednesday. Questioned how we will handle the Reorganization Meeting this year. Asked if we can please start working on the budget in January. Suggested we set a committee to work with finance to put the budget together before it comes to Council. This could help move the process along. Wished everyone a Happy Thanksgiving.

**Councilmember Jackson**

Wished everyone a Happy Thanksgiving. Hopes that everyone is staying safe.

**Deputy Borough Clerk, Peggy Riggio**

Stated that she is attending the League of Municipalities Conference this week. The conference is virtual this year. She will be available through email or cell phone.

**Borough Administrator/Clerk, Debra Sopronyi**

Regarding the 2021 budget, budgets will be sent to departments early December. There will be no Santa parade this year. The Fire Department will be hosting SANTA IS COMING TO HIGHTSTOWN. Santa will ride through town on the Fire truck. Residents are asked to stay on their own front lawns to wave to Santa. The Governor issued a new Executive Order today reducing indoor gatherings to 10 people.

**George Lang, CFO**

Budget sheets will be sent out in December to Departments. He is asking to have them back in January.

**Mayor Quattrone**

Public Works was down to 3 people today because of vacations and someone calling in sick. There is an ad out for garbage truck driver. Asked everyone to please wear your mask as much as possible. Social distance. Be safe. Wished everyone a Happy Thanksgiving.

**EXECUTIVE SESSION**

**Resolution 2020-223 Authorizing a Meeting that Excludes the Public**

Moved by Councilmember Jackson; Seconded by Councilmember Cicalese.

Roll Call Vote: Councilmembers Bluth, Cicalese, Jackson, Misiura and Stults voted yes.

Resolution adopted 5-0.

Resolution 2020-223  
*BOROUGH OF HIGHTSTOWN  
COUNTY OF MERCER  
STATE OF NEW JERSEY*

**AUTHORIZING A MEETING WHICH EXCLUDES THE PUBLIC**

**BE IT RESOLVED** by the Mayor and Council of the Borough of Hightstown that this body will hold a meeting on November 16, 2020, via [www.freeconferencecall.com](http://www.freeconferencecall.com), that will be limited only to consideration of an item or items with respect to which the public may be excluded pursuant to section 7b of the Open Public Meetings Act.

The general nature of the subject or subjects to be discussed:

Attorney Client Privilege

Contract Negotiations – Robbinsville

Contract Negotiations – Roosevelt Shared Services Agreements

Personnel – Professional Services RFP

Stated as precisely as presently possible the following is the time when and the circumstances under which the discussion conducted at said meeting can be disclosed to the public February 2, 2020, or when the need for confidentiality no longer exists.

The public is excluded from said meeting, and further notice is dispensed with, all in accordance with sections 8 and 4a of the Open Public Meetings Act.

Councilmember Misiura moved to adjourn to Executive Session at 8:10 p.m. Councilmember Bluth seconded. All ayes.

Council reconvened into Public Session at 9:54 p.m.

#### **ADJOURNMENT**

Councilmember Cicalese moved to adjourn at 9:55 p.m. Councilmember Bluth seconded. All ayes.

Respectfully Submitted,

Margaret M. Riggio  
Deputy Borough Clerk