

AGENDA FOR THE REGULAR MEETING OF
THE HIGHTSTOWN ENVIRONMENTAL COMMISSION

Tuesday January 26, 2021 at 7 PM

Virtual Meeting via Zoom

Join Zoom Meeting

<https://us05web.zoom.us/j/82321971632?pwd=eExRZnRGaGtuaGdManh1JEQVdmQT09>

Meeting ID: 823 2197 1632

Passcode: M8XtQ3

1. Approval of Agenda
2. Open Public Meeting Act Statement: In Compliance with Chapter 213 of the Public Laws of 1975, notice of this meeting was given by way of the Annual Notice published in the Trenton Times and Princeton Packet by the Borough Clerk and posted on the Borough Website.
3. Attendance
4. Shade Tree Matters:
 - a. Shade Tree Official's Report
5. Parks and Recreation:
6. Planning Board Update:
7. Grants and Funding Update:
8. New Business:
 - a. Goals for 2021 as discussed at the January 20, 2021 Reorganization meeting:
 - i. Tree planting
 - ii. Tree maintenance in Coordination with DPW
 - iii. Complete ANJEC grant project at Rocky Brook Park
 1. Workdays with volunteers when safe
 2. Tree identification and tagging
 - iv. Sustainable Jersey recertification – required in 2021
 - v. Harvest Fair initiatives
 - vi. Food waste recycling is removed from the agenda for 2021 but will remain as a long term goal for the EC
 - vii. Expanded Tree Ordinance will be reevaluated in 2022
 - b. Interest in attempting to coordinate a stream cleanup with The Watershed for April?
 - c. Ideas for future meetings locations when it is safe to resume in-person meetings?
 - d. Other

9. Plan Review: no plans received.

10. Liaison updates:

- a. Watershed Institute
- b. Meadow Lakes
- c. Peddie School
- d. Hightstown High School
- e. Others?

11. Correspondence, Conferences and Workshops:

12. Calendar:

13. Adjournment

Next Regular Meeting Date is February 23, 2021.

Borough of Hightstown Environmental Commission

Shade Tree Official's Report

To: Environmental Commission
From: David Zaiser, Shade Tree Official
Date: 26 January 2021 Meeting
Re: Shade Tree Official's (STO) Report – New items in **boldface**

1.0 Tree Work

1.1 No recommended tree work since previous meeting.

2.0 NJ DEP (Forestry) Grant Project

2.1 Scope of Work: Plant approximately 25 street trees along North and South Main Streets. Targeting April/May 2021 for planting. Project schedule attached.

2.2 North and South Main Streets re-surveyed for existing tree conditions in July 2020.

2.3 Grant Executed by Borough/ State on 11/2/2020.

2.4 Letter of Support received from Mercer County DOT dated 10/15/2020.

2.5 Approval of Tree Species Schedule by Mercer County DOT on 12/3/2020.

2.5 Planting Plan submitted to NJ DEP for review on 12/4/2020. State responded on 12/14 that their review is ongoing.

2.6 State has returned comments and STO has responded with additional questions (1/26/21).

3.0 Lincoln/ Hagemount/ Rocky Brook Streetscape Project

3.1 STO worked with Roberts Engineering to adjust documented tree locations on site on 11/13/2020.

3.2 Yan Troizier reviewed installation and emailed concerns to STO on 11/23/2020.

3.3 STO issued memo to Roberts Engineering formalizing installation concerns on 11/25/2020 (attached). There has been no response.

3.4 Still no response (1/26/21)

4.0 Community Forestry Management Plan Annual Report to NJDEP (1/26/21)

5.1 Annual Report to NJDEP being assembled.

5.2 Data from Roberts Engineering received; awaiting data from DPW.

5.3 Report is to be signed by the mayor and submitted to NJDEP before 2/15/2021.

End of Report