Agenda
Hightstown Borough Council
January 19, 2021
6:30 PM – Public Session

www.zoom.com
Meeting ID: 815 8824 2600
Passcode: 32PUcQ
https://us02web.zoom.us/j/81588242600?pwd=d0RyVmgzdllrZWJveTR2OG1tVUttQT09

(929)205-6099
Meeting ID: 815 8824 2600#
Participant code #
Passcode: 574223#

PLEASE TURN OFF ALL CELL PHONES DURING YOUR ATTENDANCE AT THIS MEETING TO AVOID SOUNDS/RINGING OR CONVERSATION THAT MAY INTERFERE WITH THE MEETING OR THE ABILITY OF ATTENDEES TO HEAR THE PROCEEDINGS. THANK YOU FOR YOUR COOPERATION.

Meeting called to order by Mayor Lawrence Quattrone.

STATEMENT: Adequate notice of this meeting has been given in accordance with the Open Public Meetings Act, pursuant to Public Law 1975, Chapter 231. Said notice was provided to the *Trenton Times* and the *Windsor-Hights Herald*, and is posted on the Borough's website.

Roll Call

Flag Salute

Approval of the Agenda

Minutes

December 7, 2020 – Public Session
December 7, 2020 – Executive Session
December 21, 2020 – Public Session
December 21, 2020 – Executive Session

Public Comment

Resolutions

2021-029 Authorizing Payment of Bills

2021-030 Authorizing a Shared Services Agreement with Robbinsville Township for Automotive Repair Services

2021-031 Authorizing a Renewed Shared Services Agreement with Mercer County for EMS Dispatch Services

Consent Agenda

2021-032 Authorizing Release of Escrow Funds East Windsor Hi-Tech Associates, LLC (Block 48; Lot 25)

2021-033 Authorization to Execute NJDEP, Division of Water Quality, Statement of Consent for Improvements to Springcrest Drive, Taylor Avenue, Spruce Court, Glen Dive and Schuyler Avenue

Subcommittee Reports

Mayor/Council/Administrative Reports

Executive Session **Resolution 2021-034** Authorizing a Meeting that Excludes the Public

Contract Negotiations – PRC Group – City Line at Hightstown

Attorney Client Privilege

Adjournment

Meeting Minutes
Hightstown Borough Council
December 7, 2020
6:30 p.m.

The meeting was called to order by Mayor Quattrone at 6:30 p.m. and he read the Open Public Meetings Act statement which stated, "Adequate notice of this meeting has been given in accordance with the Open Public Meetings Act, pursuant to Public Law 1975, Chapter 231. Said notice was sent to the *Trenton Times* and the *Windsor-Hights Herald*, and is posted on the Borough website." Do to COVID-19 and self-distancing protocols, this meeting was held remotely through freeconferencecall.com.

The flag salute followed Roll Call.

	PRESENT	ABSENT
Councilmember Bluth	✓	
Councilmember Cicalese	✓	
Councilmember Jackson	✓	
Councilmember Misiura	✓	
Councilmember Musing	✓	
Councilmember Stults		✓
Mayor Quattrone	✓	

Also in attendance: Margaret (Peggy) Riggio, Deputy Borough Clerk; Debra Sopronyi Borough Clerk/Administrator; Councilmember-elect Cristina Fowler, Carmela Roberts, Borough Engineer and Fred Raffetto, Borough Attorney.

The Flag Salute followed roll call.

<u>APPROVAL OF AGENDA</u>

Moved by Councilmember Misiura; Seconded by Council President Musing.

Roll Call Vote: Councilmembers Bluth, Cicalese, Jackson, Misiura and Musing voted yes.

Agenda approved 5-0.

<u>ENGINEERING ITEMS</u>

<u>Improvements to Springcrest Drive, Taylor Avenue, Spruce Court and Glen Drive</u>

Borough Engineer, Carmela Roberts, reviewed a letter and plans dated November 24, 2020. She stated that the DOT deadline to award the contract for this project is March 24, 2021. She needs approval on the plans. This has been delayed due to the pandemic. She is hoping to have input from the Planning Board, Complete Streets and the Environmental Commission so Council can make decision at the December 21st meeting. Ms. Roberts proceeded to review 4 proposed concepts for Taylor Avenue. Mayor Quattrone stated his concern about a handicapped resident at end of Taylor. Ms. Roberts stated that by the end of the project, handicap accessibility will be better than it is now. Councilmember Misiura stated that Taylor Avenue is very narrow and gets very jammed up. Very few houses have room for parking. Ms. Roberts is looking for direction from Council at the December 21st Meeting.

Improvements to Railroad Avenue and Dey Street

The Borough has been awarded a DOT Grant for this project. The contract must be awarded by December 2021. Ms. Roberts is asking that funding through the Bond Ordinance be in place first thing in January. Her office needs plenty of time to prepare concepts and coordinate with the boards and committees.

Resolution 2020-224 Authorizing Payment No. 5 and Change Order No. 4 – S&G Paving Construction (Improvements to Lincoln Avenue, Hagemount Avenue and Rocky Brook Court)

Moved by Councilmember Cicalese; Seconded by Councilmember Bluth

Borough Engineer, Carmela Roberts, stated that the project is essentially complete. The contractor is just working on punch list items.

Roll Call Vote: Councilmembers Bluth, Cicalese, Jackson, Misiura and Musing voted yes.

Resolution adopted 5-0.

Resolution 2020-224

BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY

AUTHORIZING PAYMENT NO. 5 AND CHANGE ORDER NO. 4 – S & G PAVING CONSTRUCTION (IMPROVEMENTS TO LINCOLN AVENUE, HAGEMOUNT AVENUE AND ROCKY BROOK COURT)

WHEREAS, on March 2, 2020, the Borough Council awarded a contract for Improvements to Lincoln Avenue, Hagemount Avenue and Rocky Brook Court in Hightstown Borough to S & G Paving Construction, Inc, of Monroe, New Jersey at the price of $764,028.15; and

WHEREAS, the contractor has submitted Change Order No. 4, in the amount of a net reduction of $1,538.78 which represents additional quantity of supplemental items, additional uniformed traffic control requested by the Borough Police Department and reduces pay items for Fuel and Asphalt for a total contract amount of $887,192.99; and

WHEREAS, the contractor has submitted payment No. 5, in the amount of $221,892.03, partial payment through December 2, 2020; and

WHEREAS, the Borough Engineer has recommended approval of Change order No. 4; and

WHEREAS, the Borough Engineer has recommended approval of payment No. 5, in the amount of $221,892.03; and

WHEREAS, the Finance Officer has certified that funds are available for this expenditure.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown Change Order No. 4 and payment No. 5, in the amount of $221,892.03 to S&G Paving Construction, Inc. of Monroe, New Jersey is hereby approved as detailed herein.

PUBLIC COMMENT I

Mayor Quattrone opened public comment period I and the following individuals spoke:

Eugene Sarafin, 628 South Main Street - 2020 was not a good year for anyone. He wishes more people would attend Council Meetings. He is looking forward to a new President to help return us to a normal world. He does not understand how the Republican party cannot accept Joe Biden as President-elect. Looking forward to seeing everyone in person again soon.

There being further comments, Mayor Quattrone closed the public comment period.

ORDINANCES

Ordinance 2020-15 Final Reading and Public Hearing Bond Ordinance Providing for Various Capital Improvements in and by the Borough of Hightstown, in the County of Mercer, New Jersey, Appropriating $105,000 Therefor and Authorizing the Issuance of $100,000 Bonds or Notes of the Borough to Finance Part of the Cost Thereof

Mayor Quattrone opened the public hearing and the following individuals spoke:

Eugene Sarafin, 628 South Main Street - He approves of this ordinance. Keep up the good work.

There being no further comments, Mayor Quattrone closed the public hearing.

Moved for adoption by Councilmember Misiura; Seconded by Councilmember Cicalese.

Roll Call Vote: Councilmembers Bluth, Cicalese, Jackson, Misiura and Musing voted yes.

Ordinance adopted 5-0.

Ordinance 2020-15

BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY

BOND ORDINANCE PROVIDING FOR VARIOUS CAPITAL IMPROVEMENTS IN AND BY THE BOROUGH OF HIGHTSTOWN, IN THE COUNTY OF MERCER, NEW JERSEY, APPROPRIATING $105,000 THEREFOR AND AUTHORIZING THE ISSUANCE OF $100,000 BONDS OR NOTES OF THE BOROUGH TO FINANCE PART OF THE COST THEREOF

BE IT ORDAINED BY THE BOROUGH COUNCIL OF THE BOROUGH OF HIGHTSTOWN, IN THE

COUNTY OF MERCER, NEW JERSEY (not less than two-thirds of all members thereof affirmatively concurring) AS FOLLOWS:

Section 1. The several improvements described in Section 3 of this bond ordinance are hereby respectively authorized to be undertaken by the Borough of Hightstown, in the County of Mercer, New Jersey (the "Borough") as general improvements. For the several improvements or purposes described in Section 3, there are hereby appropriated the respective sums of money therein stated as the appropriation made for each improvement or purpose, such sums amounting in the aggregate to $105,000, including the aggregate sum of $5,000 as the several down payments for the improvements or purposes required by the Local Bond Law. The down payments have been made available by virtue of provision for down payment or for capital improvement purposes in one or more previously adopted budgets.

Section 2. In order to finance the cost of the several improvements or purposes not covered by application of the several down payments, negotiable bonds are hereby authorized to be issued in the principal amount of $100,000 pursuant to the Local Bond Law. In anticipation of the issuance of the bonds, negotiable bond anticipation notes are hereby authorized to be issued pursuant to and within the limitations prescribed by the Local Bond Law.

Section 3. The several improvements hereby authorized and the several purposes for which the bonds are to be issued, the estimated cost of each improvement and the appropriation therefor, the estimated maximum amount of bonds or notes to be issued for each improvement and the period of usefulness of each improvement are as follows:

Purpose	Appropriation & Estimated Cost	Estimated Maximum Amount of Bonds & Notes	Period of Usefulness
a) Acquisition and installation of a crosswalk signal for Franklin and Broad Street, including all related costs and expenditures incidental thereto and further including all related costs and expenditures			

incidental thereto.

	$15,500	$14,725	10 years
b) Acquisition of self- contained breathing apparatus bottles, bailout kits and turnout gear and the replacement of an automatic external defibrillator for the Fire Department and the acquisition of a copier and a radar and traffic counter for the Police Department, including all related costs and expenditures incidental thereto.			
	$89,500	$85,275	5 years
TOTAL:	$105,000	$100,000	

The excess of the appropriation made for each of the improvements or purposes aforesaid over the estimated maximum amount of bonds or notes to be issued therefor, as above stated, is the amount of the down payment for each purpose.

Section 4. All bond anticipation notes issued hereunder shall mature at such times as may be determined by the chief financial officer; provided that no bond anticipation note shall mature later than one year from its date, unless such bond anticipation notes are permitted to mature at such later date in accordance with applicable law. The bond anticipation notes shall bear interest at such rate or rates and be in such form as may be determined by the chief financial officer. The chief financial officer shall determine all matters in connection with bond anticipation notes issued pursuant to this bond ordinance, and the chief financial officer's signature upon the bond anticipation notes shall be conclusive evidence as to all such determinations. All bond anticipation notes issued hereunder may be renewed from time to time subject to the provisions of the Local Bond Law or other applicable law. The chief financial officer is hereby authorized to sell part or all of the bond anticipation notes from time to time at public or private sale and to deliver them to the purchasers thereof upon receipt of payment of the purchase price plus accrued interest from their dates to the date of delivery thereof. The chief financial officer is directed to report in writing to the governing body at the meeting next succeeding the date when any sale or delivery of the bond anticipation notes pursuant to this bond ordinance is made. Such report must include the amount, the description, the interest rate and the maturity schedule of the bond anticipation notes sold, the price obtained and the name of the purchaser.

Section 5. The Borough hereby certifies that it has adopted a capital budget or a temporary capital budget, as applicable. The capital or temporary capital budget of the Borough is hereby amended to conform with the provisions of this bond ordinance to the extent of any inconsistency herewith. To the extent that the purposes authorized herein are inconsistent with the adopted capital or temporary capital budget, a revised capital or temporary capital budget has been filed with the Division of Local Government Services.

Section 6. The following additional matters are hereby determined, declared, recited and stated:

(a) The improvements or purposes described in Section 3 of this bond ordinance are not current expenses. They are all improvements or purposes that the Borough may lawfully undertake as general improvements, and no part of the cost thereof has been or shall be specially assessed on property specially benefitted thereby.

(b) The average period of usefulness, computed on the basis of the respective amounts of obligations authorized for each purpose and the reasonable life thereof within the limitations of the Local Bond Law, is 5.73 years.

(c) The Supplemental Debt Statement required by the Local Bond Law has been duly prepared and filed in the office of the Clerk, and a complete executed duplicate thereof has been filed in the office of the Director of the Division of Local Government Services in the Department of Community Affairs of the State of New Jersey. Such statement shows that the gross debt of the Borough as defined in the Local Bond Law is increased by the authorization of the bonds and notes provided in this bond ordinance by $100,000, and the obligations authorized herein will be within all debt limitations prescribed by that Law.

(d) An aggregate amount not exceeding $2,500 for items of expense listed in and permitted under N.J.S.A. 40A:2-20 is included in the estimated cost indicated herein for the purposes or improvements.

(e) Any action taken prior to the date of adoption of this bond ordinance in furtherance of the several improvements or purposes described in Section 3, including but not limited to, expenditures of funds appropriated hereby, are hereby ratified, confirmed and approved.

Section 7. The Borough hereby declares the intent of the Borough to issue bonds or bond anticipation notes in the amount authorized in Section 2 of this bond ordinance and to use the proceeds to pay or reimburse expenditures for the costs of the purposes or improvements described in Section 3 of this bond ordinance. This Section 7 is a declaration of intent within the meaning and for purposes of Treasury Regulations.

Section 8. Any grant moneys received for the purposes or improvements described in Section 3 hereof shall be applied either to direct payment of the cost of the improvements or to payment of the obligations issued pursuant to this bond ordinance. The amount of obligations authorized but not issued hereunder shall be reduced to the extent that such funds are so used.

Section 9. The chief financial officer of the Borough is hereby authorized to prepare and to update from time to time as necessary a financial disclosure document to be distributed in connection with the sale of obligations of the Borough and to execute such disclosure document on behalf of the Borough. The chief financial officer is further authorized to enter into the appropriate undertaking to provide secondary market disclosure on behalf of the Borough pursuant to Rule 15c2-12 of the Securities and Exchange Commission (the “Rule”) for the benefit of holders and beneficial owners of obligations of the Borough and to amend such undertaking from time to time in connection with any change in law, or interpretation thereof, provided such undertaking is and continues to be, in the opinion of a nationally recognized bond counsel, consistent with the requirements of the Rule. In the event that the Borough fails to comply with its undertaking, the Borough shall not be liable for any monetary damages, and the remedy shall be limited to specific performance of the undertaking.

Section 10. The full faith and credit of the Borough are hereby pledged to the punctual payment of the principal of and the interest on the obligations authorized by this bond ordinance. The obligations shall be direct, unlimited obligations of the Borough, and the Borough shall be obligated to levy *ad valorem* taxes upon all the taxable real property within the Borough for the payment of the obligations and the interest thereon without limitation of rate or amount.

Section 11. This bond ordinance shall take effect 20 days after the first publication thereof after final adoption, as provided by the Local Bond Law.

Ordinance 2020-16 Final Reading and Public Hearing Bond Ordinance Providing for Various Improvements to the Water and Sewer Utility in and By the Borough of Hightstown, in the County of Mercer, New Jersey, Appropriating $115,100 Therefor and Authorizing the Issuance of $108,000 Bonds or Notes of the Borough to Finance Part of the Cost Thereof

Mayor Quattrone opened the public hearing and the following individuals spoke:

Eugene Sarafin, 628 South Main Street - Stated that he has no questions. Recommends Council does what is proposes to do.

There being no further comments, Mayor Quattrone closed the public hearing.

Moved for adoption by Councilmember Jackson; Seconded by Councilmember Bluth.

Roll Call Vote: Councilmembers Bluth, Cicalese, Jackson, Misiura and Musing voted yes.

Ordinance adopted 5-0.

Ordinance 2020-16

BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY

BOND ORDINANCE PROVIDING FOR VARIOUS IMPROVEMENTS TO THE WATER AND SEWER UTILITY IN AND BY THE BOROUGH OF HIGHTSTOWN, IN THE COUNTY OF MERCER, NEW JERSEY, APPROPRIATING $115,100 THEREFOR AND AUTHORIZING THE ISSUANCE OF $108,000 BONDS OR NOTES OF THE BOROUGH TO

FINANCE PART OF THE COST THEREOF.

BE IT ORDAINED BY THE BOROUGH COUNCIL OF THE BOROUGH OF HIGHTSTOWN, IN THE COUNTY OF MERCER, NEW JERSEY (not less than two-thirds of all members thereof affirmatively concurring) AS FOLLOWS:

Section 1. The several improvements described in Section 3 of this bond ordinance are hereby respectively authorized to be undertaken by the Borough of Hightstown, in the County of Mercer, New Jersey (the "Borough"). For the several improvements or purposes described in Section 3, there are hereby appropriated the respective sums of money therein stated as the appropriation made for each improvement or purpose, such sums amounting in the aggregate to $115,100, including the aggregate sum of $7,100 as the several down payments for the improvements or purposes, $5,400 of which is from the Capital Improvement Fund as required by the Local Bond Law and additional funds from capital surplus in the amount of $1,700 not otherwise required. The down payments have been made available by virtue of provision for down payment or for capital improvement purposes in one or more previously adopted budgets.

Section 2. In order to finance the cost of the several improvements or purposes not covered by application of the several down payments, negotiable bonds are hereby authorized to be issued in the principal amount of $108,000 pursuant to the Local Bond Law. In anticipation of the issuance of the bonds, negotiable bond anticipation notes are hereby authorized to be issued pursuant to and within the limitations prescribed by the Local Bond Law.

Section 3. The several improvements hereby authorized and the several purposes for which the bonds are to be issued, the estimated cost of each improvement and the appropriation therefor, the estimated maximum amount of bonds or notes to be issued for each improvement and the period of usefulness of each improvement are as follows:

Purpose	Appropriation & Estimated Cost	Estimated Maximum Amount of Bonds & Notes	Period of Usefulness

a) Acquisition and installation of a monorail lift system with filters, including all related costs and expenditures incidental thereto and further including all related costs and expenditures incidental thereto.	$39,500	$37,180	40 years
b) Design costs, including the application of paint and repairs to the First Avenue water tank, Leshin Lane Standpipe and the Cranbury Station water tank, including all related costs and expenditures incidental thereto and further including all work and materials necessary therefor and incidental thereto.	$75,600	$70,820	15 years
TOTAL:	$115,100	$108,000	

Section 4. All bond anticipation notes issued hereunder shall mature at such times as may be determined by the chief financial officer; provided that no bond anticipation note shall mature later than one year from its date,

unless such bond anticipation notes are permitted to mature at such later date in accordance with applicable law. The bond anticipation notes shall bear interest at such rate or rates and be in such form as may be determined by the chief financial officer. The chief financial officer shall determine all matters in connection with bond anticipation notes issued pursuant to this bond ordinance, and the chief financial officer's signature upon the bond anticipation notes shall be conclusive evidence as to all such determinations. All bond anticipation notes issued hereunder may be renewed from time to time subject to the provisions of the Local Bond Law or other applicable law. The chief financial officer is hereby authorized to sell part or all of the bond anticipation notes from time to time at public or private sale and to deliver them to the purchasers thereof upon receipt of payment of the purchase price plus accrued interest from their dates to the date of delivery thereof. The chief financial officer is directed to report in writing to the governing body at the meeting next succeeding the date when any sale or delivery of the bond anticipation notes pursuant to this bond ordinance is made. Such report must include the amount, the description, the interest rate and the maturity schedule of the bond anticipation notes sold, the price obtained and the name of the purchaser.

Section 5. The Borough hereby certifies that it has adopted a capital budget or a temporary capital budget, as applicable. The capital or temporary capital budget of the Borough is hereby amended to conform with the provisions of this bond ordinance to the extent of any inconsistency herewith. To the extent that the purposes authorized herein are inconsistent with the adopted capital or temporary capital budget, a revised capital or temporary capital budget has been filed with the Division of Local Government Services.

Section 6. The following additional matters are hereby determined, declared, recited and stated:

(a) The improvements or purposes described in Section 3 of this bond ordinance are not current expenses. They are all improvements or purposes that the Borough may lawfully undertake as general improvements, and no part of the cost thereof has been or shall be specially assessed on property specially benefitted thereby.

(b) The average period of usefulness, computed on the basis of the respective amounts of obligations authorized for each purpose and the reasonable life thereof within the limitations of the Local Bond Law, is 23.60 years.

(c) The Supplemental Debt Statement required by the Local Bond Law has been duly prepared and filed in the office of the Clerk, and a complete executed duplicate thereof has been filed in the office of the Director of the

Division of Local Government Services in the Department of Community Affairs of the State of New Jersey. Such statement shows that the gross debt of the Borough as defined in the Local Bond Law is increased by the authorization of the bonds and notes provided in this bond ordinance by $108,000, and the obligations authorized herein will be within all debt limitations prescribed by that Law.

(d) An aggregate amount not exceeding $1,000 for items of expense listed in and permitted under N.J.S.A. 40A:2-20 is included in the estimated cost indicated herein for the purposes or improvements.

Section 7. The Borough hereby declares the intent of the Borough to issue bonds or bond anticipation notes in the amount authorized in Section 2 of this bond ordinance and to use the proceeds to pay or reimburse expenditures for the costs of the purposes or improvements described in Section 3 of this bond ordinance. This Section 7 is a declaration of intent within the meaning and for purposes of Treasury Regulations.

Section 8. Any grant moneys received for the purposes or improvements described in Section 3 hereof shall be applied either to direct payment of the cost of the improvements or to payment of the obligations issued pursuant to this bond ordinance. The amount of obligations authorized but not issued hereunder shall be reduced to the extent that such funds are so used.

Section 9. The chief financial officer of the Borough is hereby authorized to prepare and to update from time to time as necessary a financial disclosure document to be distributed in connection with the sale of obligations of the Borough and to execute such disclosure document on behalf of the Borough. The chief financial officer is further authorized to enter into the appropriate undertaking to provide secondary market disclosure on behalf of the Borough pursuant to Rule 15c2-12 of the Securities and Exchange Commission (the “Rule”) for the benefit of holders and beneficial owners of obligations of the Borough and to amend such undertaking from time to time in connection with any change in law, or interpretation thereof, provided such undertaking is and continues to be, in the opinion of a nationally recognized bond counsel, consistent with the requirements of the Rule. In the event that the Borough fails to comply with its undertaking, the Borough shall not be liable for any monetary damages, and the remedy shall be limited to specific performance of the undertaking.

Section 10. The full faith and credit of the Borough are hereby pledged to the punctual payment of the principal of and the interest on the obligations authorized by this bond ordinance. The obligations shall be direct, unlimited obligations of the Borough, and the Borough shall be obligated to levy *ad valorem* taxes upon all the taxable real property within the Borough for the payment of the obligations and the interest thereon without limitation of rate or amount.

Section 11. This bond ordinance shall take effect 20 days after the first publication thereof after final adoption, as provided by the Local Bond Law.

Ordinance 2020-17 Final Reading and Public Hearing Ordinance Appropriating $505,500 From Funds Received from FEMA for Water and Sewer Utility Improvements in and by The Borough of Hightstown, in the County of Mercer, New Jersey

Mayor Quattrone opened the public hearing and the following individuals spoke:

Eugene Sarafin, 628 South Main Street - Stated that he thinks it is wonderful that FEMA is giving the Borough money to fix the water plant.

There being no further comments, Mayor Quattrone closed the public hearing.

Moved for adoption by Council President Musing; Seconded by Councilmember Cicalese.

Roll Call Vote: Councilmembers Bluth, Cicalese, Jackson, Misiura and Musing voted yes.

Ordinance adopted 5-0.

Ordinance 2020-17

BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY

ORDINANCE APPROPRIATING $505,500 FROM FUNDS RECEIVED FROM FEMA FOR WATER AND SEWER UTILITY IMPROVEMENTS IN AND BY THE BOROUGH OF HIGHTSTOWN, IN THE COUNTY OF MERCER, NEW JERSEY.

BE IT ORDAINED BY THE BOROUGH COUNCIL OF THE BOROUGH OF HIGHTSTOWN, IN THE COUNTY OF MERCER, NEW JERSEY AS FOLLOWS:

Section 1. $505,500 is hereby appropriated from funds received from FEMA for water and sewer utility improvements, including water treatment plant flood mitigation, the acquisition of a generator, construction, engineer design, soil boring, geotechnical and permit fees, including all related costs and expenditures incidental thereto and further including all work and materials necessary therefor and incidental thereto, in and by the Borough of Hightstown, in the County of Mercer, New Jersey (the "Borough").

Section 2. The Borough hereby certifies that it has adopted a capital budget or a temporary capital budget, as applicable. The capital or temporary capital budget of the Borough is hereby amended to conform with the provisions of this ordinance to the extent of any inconsistency herewith. To the extent that the purposes authorized herein are inconsistent with the adopted capital or temporary capital budget, a revised capital or temporary capital budget has been filed with the Division of Local Government Services.

Section 3. This ordinance shall take effect after final adoption and publication and otherwise as provided by law.

RESOLUTIONS

Resolution 2020-225 Payment of Bills

Moved by Councilmember Misiura; Seconded by Councilmember Cicalese.

Roll Call Vote: Councilmembers Bluth, Cicalese, Jackson, Misiura and Musing voted yes.

Resolution adopted 5-0.

Resolution 2020-225

BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY

AUTHORIZING PAYMENT OF BILLS

WHEREAS, certain bills are due and payable as per itemized claims listed on the following schedules, which are made a part of the minutes of this meeting as a supplemental record;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown that the bills be paid on audit and approval of the Borough Administrator, the appropriate Department Head and the Treasurer in the amount of $1,265,557.42 from the following accounts:

Current		$1,026,363.81
W/S Operating		32,991.92
General Capital		163,511.80
Water/Sewer Capital		0.00
Grant		0.00
Trust		12,526.19
Housing Trust		0.00
Animal Control		141.00
Law Enforcement Trust		0.00
Tax Lien Trust		12,500.30
Public Defender Trust		0.00
Escrow		17,522.40
Total		$1,265,557.42

Resolution 2020-226 A Resolution of Hightstown Borough Authorizing the Purchase of Electricity Supply Services for Public Use on an Online Auction Website

Moved by Councilmember Bluth; Seconded by Councilmember Misiura.

Roll Call Vote: Councilmembers Bluth, Cicalese, Jackson, Misiura and Musing voted yes.

Resolution adopted 5-0.

Resolution 2020-226

BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY

A RESOLUTION OF HIGHTSTOWN BOROUGH AUTHORIZING THE PURCHASE OF ELECTRICITY SUPPLY SERVICES FOR PUBLIC USE ON AN ONLINE AUCTION WEBSITE

WHEREAS, Hightstown Borough has determined to move forward with the EMEX Reverse Auction in order procure electricity for Long Branch Sewerage Authority; and

WHEREAS, the Local Unit Technology Pilot Program and Study Act (P.L. 2001, c. 30) (the "Act") authorizes the purchase of electricity supply service for public use through the use of an online auction service; and

WHEREAS, the Local Government Electronic Procurement Act (P.L. 2018, c. 156) (the "Act") authorizes the purchase of electricity supply service for public use through the use of an online auction service; and

WHEREAS, EMEX, LLC is compensated for all services rendered through the participating supplier that a contract is awarded to; and

WHEREAS, the auction will be conducted pursuant to the Act; and

WHEREAS, if the main load electricity supply auction achieves a price of $0.080 kWh or less for any term; Hightstown Borough may award a contract to the winning supplier for the selected term.

WHEREAS, if the street light electricity supply auction achieves a price of $0.053 kWh or less for any term; Hightstown Borough may award a contract to the winning supplier for the selected term.

NOW THEREFORE BE IT RESOLVED, that the Borough Administrator, Qualified Purchasing Agent of the Hightstown Borough is hereby authorized to execute on behalf of the Hightstown Borough any main load electricity supply contract proffered by the participating supplier that submits the winning bid in the EMEX Reverse Auction if the auction achieves a price of $0.080 kWh or less for any term; Hightstown Borough may award a contract to the winning supplier for the selected term.

NOW THEREFORE BE IT RESOLVED, that the Borough Administrator of the Hightstown Borough is hereby authorized to execute on behalf of the Hightstown Borough any street lighting electricity supply contract proffered by the participating supplier that submits the winning bid in the EMEX Reverse Auction if the auction achieves a price of $0.053 kWh or less for any term; Hightstown Borough may award a contract to the winning supplier for the selected term.

Resolution 2020-227 Authorizing the Borough of Hightstown to Enter into a Shared Services Agreement for Solid Waste Collection with the Borough of Roosevelt

Moved by Councilmember Bluth; Seconded by Councilmember Cicalese.

Roll Call Vote: Councilmembers Bluth, Cicalese, Jackson, Misiura and Musing voted yes.

Resolution adopted 5-0.

Resolution 2020-227

BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY

AUTHORIZING THE BOROUGH OF HIGHTSTOWN TO ENTER INTO A SHARED SERVICES AGREEMENT FOR SOLID WASTE COLLECTION WITH THE BOROUGH OF ROOSEVELT

WHEREAS, the "Uniform Shared Services and Consolidation Act," N.J.S.A. 40A:65-1 et seq. (the "Act"), authorizes local units of this State to enter into an agreement with any other local unit or units to provide or receive any service that each local unit participating in the agreement is empowered to provide or receive in its own jurisdiction; and

WHEREAS, the Borough of Roosevelt ("Roosevelt") is in need of the provision of solid waste collection services (also referenced as the "services") for properties located within Roosevelt's jurisdiction; and

WHEREAS, the Borough of Hightstown ("Hightstown") is willing to assist Roosevelt by providing the services to Roosevelt, under certain terms and conditions; and

WHEREAS, in the spirit of inter-municipal cooperation, and in furtherance of the principles underlying the Act, Hightstown and Roosevelt (collectively, the "parties") have negotiated an Agreement for the shared provision of the services within their respective jurisdictions; and

WHEREAS, the terms and conditions of this undertaking are set forth in a Shared Services Agreement; and

WHEREAS, pursuant to the Shared Services Agreement, Hightstown shall perform the services for Roosevelt for a period commencing on January 1, 2021 and continuing until December 31, 2025; and

WHEREAS, the Shared Services Agreement shall become effective once the parties have each duly authorized their proper officials to execute the Agreement, and the Agreement has been so executed.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown as follows:

1. A shared services agreement between the Borough of Hightstown and the Borough of Roosevelt for the provision of Solid Waste Collection for the period January 1, 2021 through December 31, 2025 is hereby authorized and accepted.
2. The Mayor and Clerk are authorized and directed to execute said agreement.

Resolution 2020-228 Authorizing a Shared Services Agreement with Roosevelt Borough for Various Public Work Services

Moved by Councilmember Misiura; Seconded by Council President Musing.

Roll Call Vote: Councilmembers Bluth, Cicalese, Jackson, Misiura and Musing voted yes.

Resolution adopted 5-0.

Resolution 2020-228

BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY

AUTHORIZING A SHARED SERVICES AGREEMENT WITH ROOSEVELT BOROUGH FOR VARIOUS PUBLIC WORKS SERVICES

WHEREAS, it is the desire of Hightstown Borough to enter into a Shared Services Agreement for the provision of various Public Works services to the Borough of Roosevelt for the three-year period, January 1, 2021 through December 31, 2023; and

WHEREAS, the Uniform Shared Services and Consolidation Act, N.J.S.A. 40:65-1 et seq. authorizes the approval of Shared Services Agreements by Resolution; and

WHEREAS, the services to be provided by Hightstown Borough, to the Borough of Roosevelt shall include the repair and maintenance of public water and sewer lines, and public roads and streets; and

WHEREAS, Ken Lewis, Hightstown Public Works Superintendent shall be the contact for said services on behalf of Hightstown Borough.

NOW, THEREFORE, BE IT RESOLVED, by the Borough Council of the Borough of Hightstown, in the County of Mercer and State of New Jersey, that Hightstown Borough is hereby authorized to enter into a Shared Services Agreement for Certain Public Works Services, and the Mayor and Borough Clerk are authorized to execute said agreement.

Resolution 2020-229 Awarding Contract for Removal, Transportation, Delivery and Disposal of Sludge Cake – Waste Management of New Jersey, Inc.

Moved by Councilmember Misiura; Seconded by Councilmember Cicalese.

Roll Call Vote: Councilmembers Bluth, Cicalese, Jackson, Misiura and Musing voted yes.

Resolution adopted 5-0.

Resolution 2020-229

BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY

AWARDING CONTRACT FOR REMOVAL, TRANSPORTATION, DELIVERY AND DISPOSAL OF SLUDGE CAKE – WASTE MANAGEMENT OF NEW JERSEY, INC.

WHEREAS, three (3) bids were received on November 13, 2020, for the removal, transportation, delivery and disposal of sludge cake for the Advanced Wastewater Treatment Plant (AWWTP) in Hightstown Borough; and

WHEREAS, the bids have been reviewed by the Borough Engineer and it is the Engineer's recommendation that a one year contract for the removal, transportation, delivery and disposal of sludge cake be awarded to the low bidder, Waste Management of New Jersey, Inc. of Ewing, New Jersey at a per unit price of $113.00 per ton with a total contract price of $101,700.00; and

WHEREAS, said contract shall be effective January 1, 2021; and

WHEREAS, a review by the Borough Attorney to determine that the bid submitted by Waste Management is in order with respect to legal compliance is pending; and

WHEREAS, funds will be made available in the 2021 budget for said expenditure;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown that the contract for removal, transportation, delivery and disposal of sludge cake is hereby awarded to Waste Management of New Jersey, Inc. of Ewing, New Jersey, effective January 1, 2021.

Resolution 2020-230 Awarding Contract for Removal, Transportation, Delivery and Disposal of Grit and Screenings – Waste Management of New Jersey, Inc.

Moved by Councilmember Cicalese; Seconded by Councilmember Misiura.

Roll Call Vote: Councilmembers Bluth, Cicalese, Jackson, Misiura and Musing voted yes.

Resolution adopted 5-0.

Resolution 2020-230

BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY

AWARDING CONTRACT FOR REMOVAL, TRANSPORTATION, DELIVERY AND DISPOSAL OF GRIT AND SCREENINGS – WASTE MANAGEMENT OF NEW JERSEY, INC.

WHEREAS, three (3) bids were received on November 13, 2020 for the removal, transportation, delivery and disposal of grit and screenings for the Advanced Wastewater Treatment Plant (AWWTP) in Hightstown Borough; and

WHEREAS, the bids have been reviewed by the Borough Engineer and it is the Engineer's recommendation that a two year contract, for the transportation, delivery and disposal of grit and screenings be awarded to the low bidder, Waste Management of New Jersey, Inc. of Ewing, New Jersey at a per unit price of $122.00 per ton with a total contract price of $26,840.00; and

WHEREAS, said contract shall be effective January 1, 2021; and

WHEREAS, a review by the Borough Attorney to determine that the bid submitted by Waste Management of New Jersey, Inc. is in order with respect to legal compliance is pending; and

WHEREAS, funds will be made available in the 2021 and 2022 budgets for said expenditure.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown that the contract for removal, transportation, delivery and disposal of grit and screenings is hereby awarded to Waste Management of New Jersey, Inc. of Ewing, New Jersey, effective January 1, 2021.

Resolution 2020-231 Awarding a Contract for Liquid Chlorine – George S. Coyne Chemical Co., Inc.

Moved by Councilmember Misiura; Seconded by Councilmember Cicalese.

Roll Call Vote: Councilmembers Bluth, Cicalese, Jackson, Misiura and Musing voted yes.

Resolution adopted 5-0.

Resolution 2020-231

BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY

AWARDING A CONTRACT FOR LIQUID CHLORINE – GEORGE S. COYNE CHEMICAL CO., INC.

WHEREAS, two (2) bids were received on November 13, 2020, for Liquid Chlorine for the Advanced Wastewater Treatment Plant (AWWTP) in Hightstown Borough; and

WHEREAS, the bids have been reviewed by the Borough Engineer and it is the Engineer's recommendation that a two year contract for Liquid Chlorine be awarded to the low bidder, George S. Coyne Chemical Company, Inc. of Croydon, PA, at a per unit price of $1.3705 per pound with a total contract price of $19,187.00; and

WHEREAS, said contract shall be effective January 1, 2021; and

WHEREAS, a review by the Borough Attorney to determine that the bid submitted by George S. Coyne Chemical Co., Inc. is in order with respect to legal compliance is pending; and

WHEREAS, funds will be made available in the 2021 and 2022 budgets for said expenditure;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown that the contract for Liquid Chlorine is hereby awarded to George S. Coyne Chemical Company, Inc. of Croydon, PA, effective January 1, 2021.

Resolution 2020-232 Awarding Contract for Zeta Lyte 1A Polyelectrolyte – Custom Environmental Technology

Moved by Councilmember Jackson; Seconded by Councilmember Bluth.

Roll Call Vote: Councilmembers Bluth, Cicalese, Jackson, Misiura and Musing voted yes.

Resolution adopted 5-0.

Resolution 2020-232

BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY

AWARDING CONTRACT FOR ZETA LYTE 1A POLYELECTROLYTE – CUSTOM ENVIRONMENTAL TECHNOLOGY

WHEREAS, two (2) bids were received on November 13, 2020 for Zeta Lyte 1A Anionic Polyelectrolyte for the Advanced Wastewater Treatment Plant (AWWTP) in Hightstown Borough; and

WHEREAS, the bids have been reviewed by the Borough Engineer and it is the Engineer's recommendation that a one year contract for the Zeta Lyte 1A Anionic Polyelectrolyte be awarded to the low bidder, Custom Environmental Technology of Collegeville, PA at a per unit price of $10.49 per gallon with a total contract price of $10,699.80; and

WHEREAS, said contract shall be effective January 1, 2021; and

WHEREAS, a review by the Borough Attorney to determine that the bid submitted by Custom Environmental Technology is in order with respect to legal compliance is pending; and

WHEREAS, funds will be made available in the 2021 budget for said expenditure;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown that the contract for Zeta Lyte 1A Anionic Polyelectrolyte is hereby awarded to Custom Environmental Technology of Collegeville, PA effective January 1, 2021.

Resolution 2020-233 Awarding a Contract for Zeta Lyte 2800 CH Cationic Polyelectrolyte – Custom Environmental Technology

Moved by Councilmember Jackson; Seconded by Councilmember Cicalese.

Roll Call Vote: Councilmembers Bluth, Cicalese, Jackson, Misiura and Musing voted yes.

Resolution adopted 5-0.

Resolution 2020-233

BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY

AWARDING A CONTRACT FOR ZETA LYTE 2800 CH CATIONIC

POLYELECTROLYTE - CUSTOM ENVIRONMENTAL TECHNOLOGY

WHEREAS, two (2) bids were received on November 2, 2018 for Zeta Lyte 2800 CH Cationic Polyelectrolyte for the Advanced Wastewater Treatment Plant (AWWTP) in Hightstown Borough; and

WHEREAS, the bid submitted by George S. Coyne Chemical Co., inc. of Croydon, Pennsylvania was for an "equal" product that has been previously tested by the Superintendent of the AWWTP and polymer was found not to be considered an equivalent; and

WHEREAS, the bids have been reviewed by the Borough Engineer and it is the Engineer's recommendation that a one year contract for the Zeta Lyte 2800 CH Cationic Polyelectrolyte be awarded to the next lowest bidder, Custom Environmental Technology of Collegeville, PA at a per unit price of $12.19 per gallon with a total contract price of $40,227.00; and

WHEREAS, said contract shall be effective January 1, 2021; and

WHEREAS, a review by the Borough Attorney to determine that the bid submitted by Custom Environmental Technology is in order with respect to legal compliance is pending; and

WHEREAS, funds will be made available in the 2021 budget for said expenditure;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown that a one year contract for Zeta Lyte 2800 CH Cationic Polyelectrolyte, be awarded to Custom Environmental Technology of Collegeville, PA effective January 1, 2021.

Resolution 2020-234 Awarding Contract for Fluorosilicic Acid (Fluoride) – George S. Coyne Chemical Co., Inc.

Moved by Councilmember Cicalese; Seconded by Councilmember Misiura.

Roll Call Vote: Councilmembers Bluth, Cicalese, Jackson, Misiura and Musing voted yes.

Resolution adopted 5-0.

Resolution 2020-234

BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY

AWARDING CONTRACT FOR FLUOROSILICIC ACID (FLUORIDE) – GEORGE S. COYNE CHEMICAL CO., INC

WHEREAS, one (1) bid was received on November 13, 2020 for Fluorosilicic Acid (Fluoride) for the Water Treatment Plant in Hightstown Borough; and

WHEREAS, the bid has been reviewed by the Borough Engineer and it is the Engineer's recommendation that a two year contract for the Fluorosilicic Acid (Fluoride) be awarded to the low bidder, George S. Coyne Chemical Co. of Croydon, Pennsylvania, at a per unit price of $8.4904 per gallon with a total contract price of $22,924.08; and

WHEREAS, said contract shall be effective January 1, 2021; and

WHEREAS, a review by the Borough Attorney to determine that the bid submitted by George S. Coyne Chemical, Co., Inc is in order with respect to legal compliance is pending; and

WHEREAS, funds will be made available in the 2021 and 2022 budgets for said expenditure;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown that the contract for Fluorosilicic Acid (Fluoride) is hereby awarded to George S. Coyne Chemical Co. of Croydon, Pennsylvania effective January 1, 2021.

Resolution 2020-235 Awarding Contract for Aluminum Sulfate – Usalco Baltimore Plant, LLC

Moved by Councilmember Bluth; Seconded by Councilmember Cicalese.

Roll Call Vote: Councilmembers Bluth, Cicalese, Jackson, Misiura and Musing voted yes.

Resolution adopted 5-0.

Resolution 2020-235

BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY

AWARDING CONTRACT FOR ALUMINUM SULFATE – USALCO BALTIMORE PLANT, LLC

WHEREAS, two (2) bids were received on November 13, 2020 for Aluminum Sulfate for the Advanced Wastewater Treatment Plant (AWWTP) in Hightstown Borough; and

WHEREAS, the bids have been reviewed by the Borough Engineer and it is the Engineer's recommendation that a two year contract for the Aluminum Sulfate be awarded to the low bidder, Usalco Baltimore Plant, LLC of Baltimore, Maryland at a per unit price of $1.1790 per gallon with a total contract price of $53,055.00; and

WHEREAS, said contract shall be effective January 1, 2021; and

WHEREAS, a review by the Borough Attorney to determine that the bid submitted by Usalco Baltimore Plant, LLC is in order with respect to legal compliance is pending; and

WHEREAS, funds will be made available in the 2021 and 2022 budgets for said expenditure;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown that the contract for Aluminum Sulfate is hereby awarded to Usalco Baltimore Plant, LLC of Baltimore, Maryland effective January 1, 2021.

Resolution 2020-236 Awarding Contract for Calcium Hydroxide (Hydrated Lime) – George S. Coyne Chemical Co., Inc.

Moved by Councilmember Jackson; Seconded by Councilmember Cicalese.

Roll Call Vote: Councilmembers Bluth, Cicalese, Jackson, Misiura and Musing voted yes.

Resolution adopted 5-0.

Resolution 2020-236

BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY

AWARDING CONTRACT FOR CALCIUM HYDROXIDE (HYDRATED LIME) – GEORGE S. COYNE CHEMICAL CO., INC.

WHEREAS, one (1) bid was received on November 13, 2020 for Calcium Hydroxide (Hydrated Lime) for the Advanced Wastewater Treatment Plant (AWWTP) in Hightstown Borough; and

WHEREAS, the bid has been reviewed by the Borough Engineer and it is the Engineer's recommendation that a two year contract for the Calcium Hydroxide (Hydrated Lime) be awarded to the low bidder, George S. Coyne Chemical Co., Inc. of Croydon, Pennsylvania at a per unit price of $0.2255 per pound with a total contract price of $58,630.00; and

WHEREAS, said contract shall be effective January 1, 2021; and

WHEREAS, a review by the Borough Attorney to determine that the bid submitted by George S. Coyne Chemical Co., Inc. is in order with respect to legal compliance is pending; and

WHEREAS, funds will be made available in the 2021 and 2022 budgets for said expenditure;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown that the contract for Calcium Hydroxide (Hydrated Lime) is hereby awarded to George S. Coyne Chemical Co., Inc. of Croydon, Pennsylvania effective January 1, 2021.

Resolution 2020-237 Awarding Contract for Magnesium Hydroxide – Premier Magnesia, LLC

Moved by Councilmember Cicalese; Seconded by Councilmember Bluth.

Roll Call Vote: Councilmembers Bluth, Cicalese, Jackson, Misiura and Musing voted yes.

Resolution adopted 5-0.

Resolution 2020-237

BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY

AWARDING CONTRACT FOR MAGNESIUM HYDROXIDE – PREMIER MAGNESIA, LLC

WHEREAS, one (1) bid was received on November 13, 2020 for Magnesium Hydroxide for the Advanced Wastewater Treatment Plant (AWWTP) in Hightstown Borough; and

WHEREAS, the bid has been reviewed by the Borough Engineer and it is the Engineer's recommendation that a two year contract for the Magnesium Hydroxide be awarded to the low bidder, Premier Magnesia, LLC of Wayne, PA at a per unit price of $710.00 per ton with a total contract price of $84,490.00; and

WHEREAS, said contract shall be effective January 1, 2021; and

WHEREAS, a review by the Borough Attorney to determine that the bid submitted by Premier Magnesia, LLC is in order with respect to legal compliance is pending; and

WHEREAS, funds will be made available in the 2021 and 2022 budgets for said expenditure;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown that the contract for Magnesium Hydroxide is hereby awarded to, Premier Magnesia, LLC of Wayne, PA effective January 1, 2021.

Resolution 2020-238 Awarding a Contract for Mixed Oxidant Odor Control Formulation – George S. Coyne Chemical Co., Inc.

Moved by Councilmember Bluth; Seconded by Councilmember Cicalese.

Roll Call Vote: Councilmembers Bluth, Cicalese, Jackson, Misiura and Musing voted yes.

Resolution adopted 5-0.

Resolution 2020-238

BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY

AWARDING A CONTRACT FOR MIXED OXIDANT ODOR CONTROL FORMULATION – GEORGE S. COYNE CHEMICAL CO., INC.

WHEREAS, two (2) bids were received on November 13, 2020 for Mixed Oxidant Odor Control Formulation for the Advanced Wastewater Treatment Plant (AWWTP) in Hightstown Borough; and

WHEREAS, the bid submitted by George S. Coyne Chemical of Croydon, PA was for an “equal” product that has been tested by the Superintendent of the AWWTP and determined to be an equivalent; and

WHEREAS, the bids have been reviewed by the Borough Engineer and it is the Engineer’s recommendation that a one year contract for VX-456 Odor Control Formulation be awarded to the low bidder, George S. Coyne Chemical Co., Inc. of Croydon, Pennsylvania at a per unit price of $10.7888 per gallon with a total contract price of $5,340.46; and

WHEREAS, said contract shall be effective January 1, 2021; and

WHEREAS, a review by the Borough Attorney to determine that the bid submitted by George S. Coyne Chemical Co., Inc. is in order with respect to legal compliance is pending; and

WHEREAS, funds will be made available in the 2021 budget for said expenditure;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown that a two year contract for VX-456 Odor Control Formulation, be awarded to George S. Coyne Chemical Co., Inc. of Croydon, Pennsylvania effective January 1, 2021.

Resolution 2020-239 Awarding Contract for Sodium Bicarbonate – George S. Coyne Chemical Co., Inc.

Moved by Councilmember Misiura; Seconded by Councilmember Cicalese.

Roll Call Vote: Councilmembers Bluth, Cicalese, Jackson, Misiura and Musing voted yes.

Resolution adopted 5-0.

Resolution 2020-239

BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY

AWARDING CONTRACT FOR SODIUM BICARBONATE – GEORGE S. COYNE CHEMICAL CO., INC.

WHEREAS, one (1) bid was received on November 13, 2020 for Sodium Bicarbonate for the Advanced Wastewater Treatment Plant (AWWTP) in Hightstown Borough; and

WHEREAS, the bid has been reviewed by the Borough Engineer and it is the Engineer's recommendation that a two year contract for Sodium Bicarbonate be awarded to the low bidder, George S. Coyne Chemical Co., of Croydon, PA at a per unit price of $0.4208 per pound with a total contract price of $61,436.80; and

WHEREAS, said contract shall be effective January 1, 2021; and

WHEREAS, a review by the Borough Attorney to determine that the bid submitted by George S. Coyne Chemical Co., Inc. is in order with respect to legal compliance is pending; and

WHEREAS, funds will be made available in the 2021 and 2022 budgets for said expenditure;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown that the contract for Sodium Bicarbonate is hereby awarded George S. Coyne Chemical Co., of Croydon, PA effective January 1, 2021.

Resolution 2020-240 Awarding Contract for Calcium Hypochlorite – George S. Coyne Chemical, Co., Inc.

Moved by Councilmember Bluth; Seconded by Councilmember Cicalese.

Roll Call Vote: Councilmembers Bluth, Cicalese, Jackson, Misiura and Musing voted yes.

Resolution adopted 5-0.

Resolution 2020-240

BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY

AWARDING CONTRACT FOR CALCIUM HYPOCHLORITE – GEORGE S. COYNE CHEMICAL, CO., INC.

WHEREAS, one (1) bid was received on November 13, 2020, for Calcium Hypochlorite for the Advanced Wastewater Treatment Plant (AWWTP) in Hightstown Borough; and

WHEREAS, the bids have been reviewed by the Borough Engineer and it is the Engineer's recommendation that a two year contract for the Calcium Hypochlorite be awarded to the low bidder, George S. Coyne Chemical, Co., Inc. of Croydon, Pennsylvania at a per unit price of $2.9040 per pound with a total contract price of $5,227.20; and

WHEREAS, said contract shall be effective January 1, 2021; and

WHEREAS, a review by the Borough Attorney to determine that the bid submitted by George S. Coyne Chemical, Co., Inc is in order with respect to legal compliance is pending; and

WHEREAS, funds will be made available in the 2021 and 2022 budgets for said expenditure;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown that the contract for Calcium Hypochlorite is hereby awarded to George S. Coyne Chemical, Co., Inc. of Croydon, Pennsylvania effective January 1, 2021.

CONSENT AGENDA

Councilmember Cicalese moved Resolutions 2020-241 and 2020-242 as a Consent Agenda; Council President Musing seconded.

Roll Call Vote: Councilmembers Bluth, Cicalese, Jackson, Misiura and Musing voted yes.

Resolutions adopted 5-0.

Resolution 2020-241

BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY

APPROVAL TO EXECUTE A GRANT AGREEMENT WITH THE STATE OF NEW JERSEY, DEPARTMENT OF COMMUNITY AFFAIRS, DIVISION OF LOCAL GOVERNMENT SERVICES (DLGS) FOR A LOCAL GOVERNMENT EMERGENCY FUND (LGEF) GRANT AWARD

WHEREAS, Hightstown Borough has qualified for an LGEF Grant Award through the State of New Jersey, Department of Community Affairs, Division of Local Government Services.

NOW THEREFORE BE IT RESOLVED that the Mayor and Clerk are hereby authorized to sign the grant agreement on behalf of the Borough of Hightstown and that their signature constitutes acceptance of the terms and conditions of the grant agreement and approves the execution of the grant agreement.

Resolution 2020-242

BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY

A RESOLUTION OF THE BOROUGH OF HIGHTSTOWN WAIVING UCC PERMIT FEES FOR ESTABLISHMENTS WITH OUTDOOR DINING STRUCTURES

WHEREAS, in June, the New Jersey Division of Codes and Standards provided guidance on the issuance of permits and the use of tents, tensioned membrane structures, and canopies per the Uniform Fire Code (UFC) and Uniform Construction Code (UCC); and

WHEREAS, due to the approaching winter weather conditions, establishments that want to maintain the use of tents past November 30, 2020 are required to apply for a UCC permit from their local construction office; and

WHEREAS, the Borough of Hightstown wishes to waive the required permit fees associated with the above, for the period of December 1, 2020 through March 31, 2021.

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Hightstown that the appropriate municipal officials are hereby authorized to waive the above referenced UCC permit fees, for the period of December 1, 2020 through March 31 2021; and

BE IT FURTHER RESOLVED that this Resolution does not apply to any fees assessed by the Fire Official in connection with the required Fire Permit application for said tent structures.

NEW BUSINESS

2021 Reorganization Meeting

Mayor Quattrone stated that he is looking for suggestions on how to handle this year's Reorganization meeting. Councilmember Jackson stated that we should have the meeting in person as long as we follow protocol. He stated that it is important to meet in person to show residents that we are still here working for the betterment of the Borough. Borough Administrator/Clerk, Debra Sopronyi, explained capacity issues and how we have to allow the public to attend in person up to the room's capacity. Mayor Quattrone asked Council who would like to have the meeting in person. Councilmembers Bluth, Cicalese, Jackson and Musing stated they believe we should meet in person. Councilmember Misiura stated we should keep the meeting virtual. If we meet in person, capacity requirements and social distancing must be in place and masks worn at all times.

SUBCOMMITTEE REPORTS

Councilmember Bluth stated that the ordinance subcommittee is in the process of scheduling a meeting to review the court fines ordinance.

MAYOR/COUNCIL/ADMINISTRATIVE REPORTS

Councilmember Jackson

The walkways in Association Park has been resurfaced and it looks great.

Councilmember Misiura

Theatre in the Park along with Icare presented a virtual production and they did a great job.

Councilmember Cicalese

Downtown Hightstown organized a hop and shop Saturday. Great to see people visiting out local businesses.

Deputy Clerk, Peggy Riggio

Taxi Licenses were mailed before Thanksgiving. Dog and Cat licenses are being mailed this week. Retail Food Establishment License renewals will be sent this week. Since the Municipal Offices are closed to the public, all licenses may be renewed by mail or use of the drop box. We are accepting checks or money orders only.

Borough Administrator/Clerk, Debra Sopronyi

We sent an additional newsletter informing residents about the Hop and Shop and Theatre program. If council is aware of an event, please let us know so we can get it on the website. The bid for Stockton and Joseph will be advertised tomorrow. The Mobility Plan is being presented to the Planning Board. It will come back to council for their comments.

Mayor Quattrone

Thanked everyone who helped decorate downtown. The flags were up in downtown today for Pearl Harbor.

EXECUTIVE SESSION

Resolution 2020-243 Authorizing a Meeting that Excludes the Public

Moved by Councilmember Cicalese; Seconded by Councilmember Bluth

Roll Call Vote: Councilmembers Bluth, Cicalese, Jackson, Misiura and Musing voted yes.

Resolution adopted 5-0.

Resolution 2020-243

BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY

AUTHORIZING A MEETING WHICH EXCLUDES THE PUBLIC

BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown that this body will hold a meeting on December 7, 2020, via www.freeconferencecall.com, that will be limited only to consideration of an item or items with respect to which the public may be excluded pursuant to section 7b of the Open Public Meetings Act.

The general nature of the subject or subjects to be discussed:

Contract Negotiations – Robbinsville

Stated as precisely as presently possible the following is the time when and the circumstances under which the discussion conducted at said meeting can be disclosed to the public March 7, 2020, or when the need for confidentiality no longer exists.

The public is excluded from said meeting, and further notice is dispensed with, all in accordance with sections 8 and 4a of the Open Public Meetings Act.

8:08 p.m. Council adjourned to Executive Session.

8:33 p.m. Council reconvened into Public Session.

ADJOURNMENT

Moved to adjourn at 8:34 p.m. by Councilmember Jackson; Seconded by Councilmember Cicalese. All ayes.

Respectfully Submitted,

Margaret M. Riggio
Deputy Borough Clerk

Meeting Minutes
Hightstown Borough Council
December 21, 2020
6:30 p.m.

The meeting was called to order by Mayor Quattrone at 6:33 p.m. and he read the Open Public Meetings Act statement which stated, "Adequate notice of this meeting has been given in accordance with the Open Public Meetings Act, pursuant to Public Law 1975, Chapter 231. Said notice was sent to the *Trenton Times* and the *Windsor-Hights Herald*, and is posted on the Borough website." Do to COVID-19 and self-distancing protocols, this meeting was held remotely through freeconferencecall.com.

The flag salute followed Roll Call.

	PRESENT	ABSENT
Councilmember Bluth	✓	
Councilmember Cicalese		ARRIVED AT 6:45 PM
Councilmember Jackson	✓	
Councilmember Misiura	✓	
Councilmember Musing	✓	
Councilmember Stults	✓	
Mayor Quattrone	✓	

Also in attendance: Margaret (Peggy) Riggio, Deputy Borough Clerk; Debra Sopronyi Borough Clerk/Administrator; Carmela Roberts, Borough Engineer and Fred Raffetto, Borough Attorney.

The Flag Salute followed roll call.

APPROVAL OF AGENDA

Councilmember Bluth requested that Resolution 2020-248 be removed from the Consent Agenda and voted on separately. Mayor Quattrone requested that Contract Negotiations – Housing Authority and Contract Negotiations – Robbinsville.

Moved as amended by Council President Musing; Seconded by Councilmember Stults.

Roll Call Vote: Councilmembers Bluth, Cicalese, Jackson, Misiura, Musing and Stults voted yes.

Agenda approved as amended 6-0.

APPROVAL OF MINUTES

November 16, 2021 – Public Session

Moved by Councilmember Stults; Seconded by Councilmember Jackson.

Roll Call Vote: Councilmembers Bluth, Cicalese, Jackson, Misiura, Musing and Stults voted yes.

Minutes approved 6-0.

November 16, 2021 – Executive Session

Moved by Councilmember Bluth; Seconded by Councilmember Stults.

Roll Call Vote: Councilmembers Bluth, Cicalese, Jackson, Musing and Stults voted yes. Councilmember Misiura abstained

Minutes approved 5-0 with 1 abstention.

PRESENTATIONS

Jay Shumsky - Eagle Scout Project

Jay Shumsky, reviewed his project and shared his presentation for a Pollinator Garden in Rocky Brook Park. He thanked Gary Grubb for is assistance with this project.

Councilmember Cicalese joined the meeting during the presentation.

Mayor Quattrone Commented on the excellent presentation.

Council President Musing commented on the great job that Jay did with the presentation. He questioned if the bee hive currently at Rocky Brook Park is active. He also asked about irrigation. Jay replied that yes, the hive is active. He stated Mr. Grubb advised him the sprinkler system can be moved to help watering the garden. Mr. Grubb also advised Jay that Parks and Recreation Commission will take care of ongoing maintenance.

Councilmember Bluth stated that this was incredible. Amazing, well planned, well thought out and cant wait to see it complete.

Councilmember Stults commented on a great presentation, very well thought out. Stated that this will enhance what's already there. Thanked Jay for his efforts.

Councilmember Jackson commented that this was a great presentation. This will really enhance the park. Can't wait to see the finished project.

Councilmember Misiura commented that this was a great presentation. Great project. Liked the effort put into the planning. Thank you for bringing this to Hightstown.

Mobility Study Proposed Amendment to Master Plan

Bev Asselstine, Planning Board and Complete Streets Committee reviewed the process for the proposed amendments. Planning Board approved the amendments and are looking for Council's comments. Discussion ensued. Mayor Quattrone asked for a motion to send the amendments back to the Planning Board with no comments.

Moved by Councilmember Stults; Seconded by Councilmember Jackson.

Roll Call Vote: Councilmembers Bluth, Cicalese, Jackson, Misiura, Musing and Stults voted yes.

Amendments to Master Plan sent to Planning Board 6-0.

Downtown Hightstown Presentation

Cristina Fowler, Downtown Hightstown Business Group informed Council that there was a fundraiser through Old Hights Brewing Company that raised funds for this project. The have come up with a QR code on 4x7 cards free to all businesses. Customers scan the QR code and a list of all shops, restaurants and special events in town will be displayed. They are now looking to place signs around town in key locations. She has worked with Borough Administrator, Debra Sopronyi, and Zoning Official, George Chin, to choose 10 locations throughout town to place the QR signs.

Mayor Quattrone stated that he has spoken to the Post Office to get permission to have a sign there.

Councilmember Misiura asked if you would be able to tell which sign was scanned. Ms. Fowler answered that this is not possible.

Mayor Quattrone commented that this is an excellent way to promote Hightstown.

Councilmember Stults commented that the business group is doing an excellent job promoting themselves.

Borough Administrator/Clerk, Debra Sopronyi, stated that she appreciates all that the business group has done. The signs are tastefully done and fits into Hightstown.

Councilmember Cicalese thinks this is a brilliant idea; signs don't have to be changed; that it links right to an updated web page.

Resolution 2020-244 A Resolution of the Borough of Hightstown Supporting the Downtown Hightstown QR Code Program

Moved by Councilmember Jackson; Seconded by Councilmember Stults.

Roll Call Vote: Councilmembers Bluth, Cicalese, Jackson, Misiura, Musing and Stults voted yes.

Resolution adopted 6-0.

Resolution 2020-244

BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY

A RESOLUTION OF THE BOROUGH OF HIGHTSTOWN SUPPORTING THE DOWNTOWN HIGHTSTOWN QR CODE PROGRAM

WHEREAS, Downtown Hightstown has developed a QR Code Program from which Residents and Visitors to the Borough can conveniently get current information about Borough businesses, and entertainment and event opportunities in the Borough; and

WHEREAS, Downtown Hightstown has worked with the Borough Administrator and Zoning Official to establish convenient, compliant, and safe installation locations for the QR Code Program signs; and

WHEREAS, the Mayor and Council are supportive of the businesses in the Borough and find that such a program is beneficial to businesses and visitors in the Borough; and

WHEREAS, the Borough of Hightstown wishes to support the Downtown Hightstown QR Code Program and allow for signs to be posted in the Borough at which visitors can scan their phone and receive business, and entertainment and event opportunities in the Borough.

WHEREAS, the placement of the signs shall be coordinated with the Zoning Official to assure compliance with safety and sign regulations.

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Hightstown that Downtown Hightstown is hereby authorized to install QR Code program signs in the Borough to promote business, and entertainment and event opportunities in the Borough; and

BE IT FURTHER RESOLVED that the installation of said signs shall be at the direction of the Zoning Official.

ENGINEERING ITEMS

Improvements to Springcrest Drive, Taylor Avenue, Spruce Court and Glen Drive

Borough Engineer, Carmela Roberts, stated that she needs direction on the Taylor Avenue project to move forward on design. The Borough is under a tight deadline to award the contract in March of 2021. The design needs to be sent to DOT by January 3, 2021. She has met with Planning Board and The Complete Streets Committee. She reviewed concepts sent to Council 11/24. The Planning Board and Complete Streets are in favor of the 42 foot concept. The Superintendent of Public Works preference is 42 feet. Discussion ensued.

Mayor Quattrone, Councilmember Misiura, Council President Musing and Councilmember Misiura all stated that they were in favor of concept 3. Council instructed Ms. Roberts to move forward with concept #3.

Schuyler Avenue Water Main

Borough Engineer, Carmela Roberts, reviewed her letter to Council dated December 15, 2020. During the week of December 9th, the Borough experienced a water main break on Schuler Avenue. This is the 5th break within 100-feet length of the pipeline within 4 years. Public Works Superintendent, Ken Lewis, has requested that the water main be replaced in its entirety. This work could be incorporated into the Springcrest project. This would save the Borough the cost of separate advertisement, mobilization costs and other costs such as the contractor's administration, insurance and bonding. Replacement of the entire water main (approximately 400 feet), one water service connection, valves and reconnection to the water system is estimated at $85,000. Engineering design $4,000; Additional inspection $7,800. Ms. Roberts recommends this as the most economical way to complete this project. Discussion ensued. Council voiced its concerns about the effect this will have on the Water-Sewer Budget. Borough Administrator, Debra Sopronyi, stated that bidding this project on its own would more than double the cost of the project. It was noted that we are starting to run into millions of dollars with water-sewer projects. We need to take a closer look at the upcoming Water-Sewer Projects to plan in our capital budget. Ms. Roberts and Ms. Sopronyi are still looking into the USDA grants. Ms. Roberts will come back to Council with how much of a grant can be obtained. Ms. Roberts also stated that a stepped approach can be taken with the work on the water towers. Council will need to advise her if that is the path they would like to take. Mayor Quattrone directed CFO, George Lang, to show the impact all of the upcoming projects will have on the water-sewer budget. Council unanimously agreed to have Ms. Roberts add the Schuler Water Main to the Springcrest project.

PUBLIC COMMENT I

Mayor Quattrone opened public comment period I and the following individuals spoke:

Jordan Adler - 186 Mill Run East – Stated that he is here to listen to Council discussion regarding the Mercer at Play Grant. Members of the Parks and Recreation Commission are here to listen and answer any questions. They did not know that this was on the agenda until this morning. No notice was given to the chair or vice chair of the commission.

Eugene Sarafin, 628 South Main Street - Stated that the Boy Scout presentation was fantastic.

E. Martin Davidoff, 9 Ashton Lane - Thank you to Jason for the presentation. Also thanked Gary Grubb for his support of the project. He is here to listen Council's discussion for Mercer at Play grant. He is disappointed that these improvements have not been made. Please do what you can to cut the bureaucracy let's get this done. He appreciates the open and transparent review. Would like to see this project complete by the time warm weather is here. Thanked Stacey Judge and Jordan Adler for their leadership.

Stacey Judge, 307 Morrison Avenue, Chair, Parks and Rec Commission - It was only brought to her attention that the Parks and Rec Commission was on the agenda for discussion. She would have appreciated the time to prepare answers to questions that Council may have had. This speaks to the lack of proper communication. She is very disappointed in the time that it has taken to get this project done. She is happy to answer any questions. Her main objective is to move this forward. This grant was executed in May of 2019. A lot is being asked of the commission. All of the changes and requirements are increasing the cost of the project.

Stephanie Spann, 115 Morrison Avenue - Stated that she is here to listen and looks forward to Council's discussion.

There being no further comments, Mayor Quattrone closed the public comment period.

RESOLUTIONS

Resolution 2020-245 Authorizing Payment of Bills

Moved by Council President Musing; Seconded by Councilmember Cicalese

Roll Call Vote: Councilmembers Bluth, Cicalese, Jackson, Misiura, Musing and Stults voted yes.

Resolution adopted 6-0.

Resolution 2020-245

BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY

AUTHORIZING PAYMENT OF BILLS

WHEREAS, certain bills are due and payable as per itemized claims listed on the following schedules, which are made a part of the minutes of this meeting as a supplemental record;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown that the bills be paid on audit and approval of the Borough Administrator, the appropriate Department Head and the Treasurer in the amount of $1,231,517.11 from the following accounts:

Current		$955,135.08
W/S Operating		50,609.57
General Capital		221,892.03
Water/Sewer Capital		0.00
Grant		0.00
Trust		0.00
Housing Trust		0.00
Animal Control		0.00
Law Enforcement Trust		0.00
Tax Lien Trust		0.00
Public Defender Trust		0.00
Escrow		3,880.43
Total		$1,231,517.11

Resolution 2020-246 Resolution Authorizing the Execution of an Agreement Relating to the Construction of a Fence within a Borough-Held Drainage easement Located on and Across the Property Located at 408 Grant Avenue (Block 9, Lot 32.07)

Moved by Council President Musing; Seconded by Councilmember Stults.

Roll Call Vote: Councilmembers Bluth, Cicalese, Jackson, Misiura, Musing and Stults voted yes.

Resolution adopted 6-0.

Resolution 2020-246

BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY

RESOLUTION AUTHORIZING THE EXECUTION OF AN AGREEMENT RELATING TO THE CONSTRUCTION OF A FENCE WITHIN A BOROUGH-HELD DRAINAGE EASEMENT LOCATED ON AND ACROSS THE PROPERTY LOCATED AT 408 GRANT AVENUE (BLOCK 9, LOT 32.07)

WHEREAS, the owners (Tyson and Kimberly Hoeflinger) of the property located at 408 Grant Avenue in the Borough of Hightstown (the property"), more commonly known and designated as Block 9, Lot 32.07 on the official Borough Tax Map, have requested the Borough's permission to construct a privacy fence along the rear property line of the property, which faces the Grace Rogers Field, which fence would be situated within an existing fifteen foot (15') wide drainage easement that is held by the Borough; and

WHEREAS, the proposed fence is intended to be six feet (6') in height and shall be composed of a vinyl material, and shall extend for a distance of approximately eighty feet (80') along the rear property line; and

WHEREAS, the property owners have agreed to assume all liability associated with the proposed fence, and will be responsible for all costs and expenses if the fence is ever required to be removed or dismantled (in whole or in part) by the Borough for any purpose, including the responsibility for all costs and expenses related to repair of any damages incurred to the fence or related to its reconstruction; and

WHEREAS, the property owners have agreed to execute an Agreement with the Borough in order to memorialize their assumption of all liability relating to the proposed fence, along with any and all other terms and conditions deemed necessary by the Borough Attorney.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Hightstown, in the County of Mercer, State of New Jersey, as follows:

1. That the Borough hereby provides its consent to the property owners for the construction of a privacy fence along the rear property line of the property, which fence shall be situated within an existing fifteen foot (15') wide drainage easement that is held by the Borough, subject to the terms and conditions set forth above and also subject to any other terms and conditions that are deemed necessary by the Borough Attorney (which shall be included in an Agreement between the Borough and the property owners).

2. That the Mayor or Borough Administrator is hereby authorized to execute, and the Deputy Municipal Clerk to attest, an Agreement on behalf of the Borough, which Agreement shall be in a form satisfactory to the Borough Attorney, relating to the above issues. The execution of said Agreement shall be a prerequisite to the issuance of any permits associated with the construction of the said fence.

3. **That a certified copy of this Resolution shall be provided to each of the following:**

    a. Debra L. Sopronyi, Borough Administrator/Clerk; and
    b. George Chin, Zoning Officer; and
    c. Frederick C. Raffetto, Esq., Borough Attorney.

Resolution 2020-248 Amending the Personnel Policy Manual of the Borough of Hightstown

Moved by Councilmember Stults; Seconded by Councilmember Jackson.

Councilmember Bluth asked for an explanation for the amendment.

Borough Administrator, Debra Sopronyi, stated that the amendment to the Personnel Policy is in line with union negotiations that recently took place. The extra personal day was one of the benefits given to union members. Statutory staff must have same benefits as union benefits. This change is effective January 1, 2021.

Roll Call Vote: Councilmembers Bluth, Cicalese, Jackson, Misiura, Musing and Stults voted yes.

Resolution adopted 6-0.

Resolution 2020-248

BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY

AMENDING THE PERSONNEL POLICY MANUAL
OF THE BOROUGH OF HIGHTSTOWN

BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown that the following sections of the *Personnel Policy Manual of the Borough of Hightstown* are hereby amended effective January 1, 2021 as follows (additions underlined, deletions in ~~strikeout text~~):

5-12. Personal leave with pay.

An employee may be granted ~~three (3)~~ four (4) personal leave days each calendar year, but not in conjunction with vacations or holidays. The employee requesting such leave shall do so by providing his/her department head with notification at least one (1) week in advance except in the case of an emergency. Newly hired employees during the remainder of their first calendar year of service shall be granted ~~one and one-half (1½)~~ one (1) day~~s~~ of personal leave or absence with pay for each three (3) months of service, to the limit of ~~three (3)~~ four (4) days. The said ~~three (3)~~ four (4) days may be used for emergencies, personal business or other personal affairs. Employees hired after June 30th shall not be entitled to more than ~~one and one-half (1½)~~ two (2) days of personal leave or absence with pay during their first year of employment.

CONSENT AGENDA

Councilmember Stults moved Resolutions 2020-247; 2020-249; 2020-250; 2020-251; 2020-252 and 2020-253 as a Consent Agenda; Councilmember Jackson seconded.

Resolution 2020-247

BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY

AUTHORIZING A REIMBURSEMENT FOR CELL PHONE USAGE

WHEREAS, the Borough finds it cost effective to permit certain employees to utilize their private cell phone for Borough business throughout the year; and

WHEREAS, the Borough wishes to authorize a reimbursement for private cell phone usage during 2020 to Geetanjali Jain, Public Health Nurse; Jill Swanson, Health Officer; and Margaret Riggio, Deputy Clerk for the period January 1, 2020 through December 31, 2020 in the amount of $150.00; and

WHEREAS, the funds for this reimbursement are available and the CFO has so certified in writing.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown that the Finance is authorized to issue reimbursement as stated above for private cell phone usage during 2020.

BE IT FURTHER RESOLVED that a certified copy of this resolution shall be given to the Finance Office, Geetanjali Jain, Jill Swanson and Margaret Riggio.

Resolution 2020-249

BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY

ACCEPTING MEMBERSHIP OF JHON S. RIVERA IN HIGHTSTOWN ENGINE CO. NO. 1

WHEREAS, Jhon S. Rivera, of Hightstown, of New Jersey has applied for membership in Hightstown Engine Company No. 1; and

WHEREAS Mr. Rivera has undergone and passed the required physical examination, and his membership application has been reviewed and approved by Fire Chief Scott Jenkins;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown that the membership of Jhon S. Rivera in Hightstown Engine Company No. 1 is hereby accepted.

BE IT FURTHER RESOLVED that a certified copy of this resolution shall be forwarded to Hightstown Engine Co. #1.

Resolution 2020-250

BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY

ACCEPTING MEMBERSHIP OF ROBIN E. GERBER IN HIGHTSTOWN ENGINE CO. NO. 1

WHEREAS, Robin E. Gerber, of Hightstown, of New Jersey has applied for membership in Hightstown Engine Company No. 1; and

WHEREAS Ms. Gerber has undergone and passed the required physical examination, and his membership application has been reviewed and approved by Fire Chief Scott Jenkins;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown that the membership of Robin E. Gerber in Hightstown Engine Company No. 1 is hereby accepted.

BE IT FURTHER RESOLVED that a certified copy of this resolution shall be forwarded to Hightstown Engine Co. #1.

Resolution 2020-251

BOROUGH OF HIGHTSTOWN

COUNTY OF MERCER
STATE OF NEW JERSEY

RE-APPOINTING SETH A. KURS AS MUNICIPAL COURT JUDGE

WHEREAS, Judge Seth A. Kurs currently serves as Municipal Court Judge and his term expired on October 2, 2020; and

WHEREAS, it is the desire of the Mayor and Council to reappoint Judge Kurs for a subsequent three-year term in accordance with the provisions of section 2-24.2 of the *Revised General Ordinances of the Borough of Hightstown;* and

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown that Seth A. Kurs, of Hightstown, New Jersey, is hereby reappointed as Municipal Court Judge effective October 2, 2020 for a three-year term ending October 1, 2023.

Resolution 2020-252

BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY

AUTHORIZING A TRANSFER OF FUNDS IN THE 2020 BUDGET

WHEREAS N.J.S.A. 40A:4-58 provides that the governing body may authorize a transfer of funds in the budget during the last two months of the fiscal year.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown that the following transfers in the 2020 budget are hereby authorized:

Current:	**From**	**To**
Engineer		
Other Expenses	5,000.00	
Legal		
Other Expenses	10,000.00	
Gasoline		
Other Expenses	10,000.00	
Landfill		
Other Expenses		20,000.00
Data Processing		

Other Expenses		5,000.00
TOTALS	**$ 25,000.00**	**$ 25,000.00**

Resolution 2020-253

BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY

REQUESTING APPROVAL FOR INSERTION OF A SPECIAL ITEM OF REVENUE IN THE 2020 BUDGET

WHEREAS, N.J.S.A. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget; and

WHEREAS, said Director may also approve the insertion of an item of appropriation for equal amount;

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Council of the Borough of Hightstown hereby request the Director of the Division of Local Government Services to approve the insertion of a special item of revenue and equal appropriation in the budget of the Borough of Hightstown for the year 2020 as follows:

Source	Amount	Revenue Title	Appropriation Title
State of New Jersey, Department of Community Affairs, Division of Local Government Services	$ 106,389.61	Local Government Emergency Fund	Local Government Emergency Fund

NEW BUSINESS

Boards and Committee Vacancies

Mayor Quattrone presented his suggestions for Boards and Committee Vacancies. There was no discussions. Vacant positions will be filled at the annual Reorg Meeting.

2022 Reorg Meeting Date

Council discussed the date for the 2022 Reorg meeting. Council agreed to have the 2022 reorg meeting Monday, January 3, 2022 at 6:30 p.m. At present time, and until further notice, all 2022 Borough Council meetings will be held virtually due to the ongoing Covid-19 pandemic.

Parks and Recreation Commission

This was brought to the Mayor from Councilmember Jackson. Parks and Rec thinks the project should be moving along more quickly. Mayor Quattrone explained that there are rules that need to be followed in government contracts and purchasing especially when a grant is involved. Three quotes are needed before a contract can be executed. Debra Sopronyi, Borough Administrator, explained that specifications are out to approximately 8 vendors for like quotes. The Borough Engineer put out specs for like quotes for the project. This grant was awarded a year ago. We are trying to get this project started. Ms. Bluth questioned if additional work was being added to the project that was not covered in the grant. Ms. Sopronyi stated like quotes are needed and there was some additional work due to stormwater regulations.

MAYOR/COUNCIL/ADMINISTRATIVE REPORTS

Councilmember Bluth

Environmental Commission has their meeting tomorrow night. The Cultural Arts Commission is planning a "Hightstown's Got Talent Show" for spring 2021. They are planning to hold this event virtually. Wished everyone a Merry Christmas.

Councilmember Jackson

Wished everyone a Merry Christmas and Happy New Year.

Councilmember Stults

Downtown Hightstown is mapping out events for next year. The Hop and Shop was a successful event. They are looking to do more throughout the year. There are a few new businesses getting involved. This is his last meeting as a Councilmember. He commented on how nice it was to work with such a professional group of people. Hightstown residents are in good hands with the Borough staff and its elected officials.

Councilmember Misiura

He was unable to attend the First Aid meeting but he is aware that they have concerns about LOSAP. He will sit down with them and find out what's going on. Happy about the work that Downtown Hightstown is doing. We have to support our local businesses. Stated that it was a pleasure to work with Councilmember Stults. He will be missed. Asked the Deputy Clerk if we could look into a new virtual platform.

Councilmember Cicalese

Stated that Councilmember Stults has left an impact on Council and on the town. He is excited to welcome Cristina Fowler to Council. Wished everyone a Merry Christmas and Happy New Year.

Deputy Clerk, Peggy Riggio

Taxi, Pet and Food License Renewals have all been mailed. All licenses must be renewed by mail as the Borough Offices are closed to the public. Reorg 2021 is schedule for Monday, January 4, 2021 at 6:30 p.m. and will be held virtually through www.freeconferenceall.com. Stated that Councilmember Stults will be missed and wished him luck. Wished everyone a Merry Christmas and Happy New Year.

Borough Administrator/Clerk, Debra Sopronyi

Councilmember Stults will be missed and she thanked him for his work. There were questions regarding Lincoln Avenue residents as to who shovels sidewalks. According to Borough Code, residents are responsible to clear sidewalks after a snowstorm. Since the sidewalks on Lincoln Avenue are new and this is new to these residents, the Zoning office was informed not to issue summons but educate residents that this is their responsibility. Ms. Sopronyi gave an update on the snowstorm from last week. Because the Governor declared a State of Emergency, we will be reimbursed a percentage of our expenses. Wished everyone Happy Holidays.

Borough Attorney, Fred Raffetto

Stated that it has been a pleasure to work with Councilmember Stults. He looks forward to seeing him again soon.

CFO, George Lane

He is working on numbers for the end of the year. It looks like there may be a shortfall. There are still moving parts. He will need to cancel and transfer money before the end of the year. He is requesting a special meeting Tuesday, December 29th at 6:30 p.m. Council agreed to meeting. This will be held virtually.

Council President Musing

Stated that it was a pleasure being Council President. It has been a pleasure working with Councilmember Stults. He will be incredibly missed. His ideas and vision for the town are light years ahead of a lot of things. He has been a driving force in what we have achieved. That's something to be very proud of. Council President stated that he agrees into looking into a new virtual platform. Thanked all our staff and professionals for getting us through 2020. Happy New Year.

Mayor Quattrone

Stated that he is very proud of this town. Working with Councilmember Stults was phenomenal from day one he has made things happen. Infrastructure is the infrastructure. It needs to be done. We have to take care of infrastructure to take care of residents. Our professionals have been wonderful. Asked that Council to let him know which boards, commissions, or departments they are interested in being a liaison for.

EXECUTIVE SESSION

Resolution 2020-254 Authorizing a Meeting that Excludes the Public

Moved by Councilmember Misiura; Seconded by Councilmember Cicalese

Roll Call Vote: Councilmembers Bluth, Cicalese, Jackson, Misiura, Musing and Stults voted yes.

Resolution adopted 6-0.

Resolution 2020-254

BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY

AUTHORIZING A MEETING WHICH EXCLUDES THE PUBLIC

BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown that this body will hold a meeting on December 21, 2020, via www.freeconferencecall.com, that will be limited only to consideration of an item or items with respect to which the public may be excluded pursuant to section 7b of the Open Public Meetings Act.

The general nature of the subject or subjects to be discussed:

Attorney Client Privilege

Stated as precisely as presently possible the following is the time when and the circumstances under which the discussion conducted at said meeting can be disclosed to the public March 21, 2021, or when the need for confidentiality no longer exists.

The public is excluded from said meeting, and further notice is dispensed with, all in accordance with sections 8 and 4a of the Open Public Meetings Act.

Council adjourned to Executive Session at 9:14 p.m.

Council reconvened to the Public Session at 10:13 p.m.

ADJOURNMENT

Councilmember Stults moved to adjourn at 10:14 p.m.; Council President Musing seconded. All ayes.

Respectfully Submitted,

Margaret M. Riggio
Deputy Borough Clerk

Resolution 2021-029

BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY

AUTHORIZING PAYMENT OF BILLS

WHEREAS, certain bills are due and payable as per itemized claims listed on the following schedules, which are made a part of the minutes of this meeting as a supplemental record;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown that the bills be paid on audit and approval of the Borough Administrator, the appropriate Department Head and the Treasurer in the amount of $398,306.47 from the following accounts:

Current		$158,982.94
W/S Operating		75,945.64
General Capital		95,243.13
Water/Sewer Capital		14,025.57
Grant		1,674.00
Trust		1,914.04
Housing Trust		0.00
Animal Control		4.20
Law Enforcement Trust		0.00
Tax Lien Trust		46,878.45
Public Defender Trust		0.00
Escrow		3,638.50
Total		$398,306.47

CERTIFICATION

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on January 19, 2021.

Margaret Riggio
Deputy Borough Clerk

Date: January 19, 2021

To: **Mayor and Council**

From: **Finance Office**

Re: **Manual Bill List for 1/19/2021**

CURRENT ACCOUNT	DATE ISSUED	PO #	CHECK #		Amount
TREASURER, STATE OF NJ/2003 DRI	12/22/2020	20-01624	1492	$	4,962.73
TOWNSHIP OF ROBBINSVILLE	12/28/2020	20-01621	32007	$	57,716.23
NJ MOTOR VEHICLE COMMISSION	12/31/2020	20-01709	32067	$	60.00
TREASURER, STATE OF NJ, DCA	12/31/2020	20-01716	32066	$	1,057.00
VARIOUS VENDORS	12/31/2020	SEE MINI BILL LIST	VARIOUS	$	73,667.56
TOTAL					**$137,463.52**
WATER AND SEWER OPERATING					
STATE OF NJ - SFWTR	12/31/2020	20-01694	1349	$	466.90
VARIOUS VENDORS	12/31/2020	SEE MINI BILL LIST	VARIOUS	$	45,844.20
TOTAL				**$**	**46,311.10**
ESCROW					
VARIOUS VENDORS	12/31/2020	SEE MINI BILL LIST	VARIOUS	$	296.50
TOTAL				**$**	**296.50**
GRANT					
VARIOUS VENDORS	12/31/2020	SEE MINI BILL LIST	VARIOUS	$	1,674.00
TOTAL				**$**	**1,674.00**
TRUST- OTHER					
VARIOUS VENDORS	12/31/2020	SEE MINI BILL LIST	VARIOUS	$	1,327.20
TOTAL				**$**	**1,327.20**
ANIMAL CONTROL TRUST					
TOTAL				**$**	**-**
LAW ENFORCEMENT TRUST					
TOTAL				**$**	**-**
PUBLIC DEFENDER TRUST					
TOTAL				**$**	**-**
TAX LIENTRUST					
CHRISTIANA T C/F CE1/FIRSTRUST	12/31/2020	20-01693		$	46,878.45
TOTAL				**$**	**46,878.45**
GENERAL CAPITAL					
VARIOUS VENDORS	12/31/2020	SEE MINI BILL LIST	VARIOUS	$	59,914.13
TOTAL				**$**	**59,914.13**
WATER AND SEWER CAPITAL					
MERCER COUNTY SOIL CONSERVATION	12/31/2020	20-01753	32071	$	985.00
TREASURER, STATE OF NEW JERSEY ENVIRON	12/31/2020	20-01754	32072	$	4,440.57
VARIOUS VENDORS	12/31/2020	SEE MINI BILL LIST	VARIOUS	$	8,600.00
TOTAL				**$**	**14,025.57**
MANUAL TOTAL					**$307,890.47**

P.O. Type: All   Include Project Line Items: Yes   Open: N   Paid: N   Void: N
Range: First to Last   Rcvd: Y   Held: Y   Aprv: N
Format: Detail without Line Item Notes   Bid: Y   State: Y   Other: Y   Exempt: Y

Vendor # / PO # / Item	Name / PO Date / Description	Amount	Contract / Charge Account	PO Type / Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
ACTI0010	ACTION UNIFORM CO, LLC									
20-01136	09/14/20 CLOTHING ALLOWANCE - MORENO									
1	CLOTHING ALLOWANCE - MORENO	1,929.95	0-01-25-240-001-043	B Uniform Allowance/Leather Gds.	R	09/14/20	12/31/20		33442	N
20-01541	12/07/20 CLOTHING ALLOWANCE - MILLER									
1	CLOTHING ALLOWANCE - MILLER	849.98	0-01-25-240-001-043	B Uniform Allowance/Leather Gds.	R	12/07/20	12/31/20		33368	N
20-01625	12/22/20 CLOTHING ALLOWANCE- GENDRON									
1	CLOTHING ALLOWANCE- GENDRON	368.54	0-01-25-240-001-043	B Uniform Allowance/Leather Gds.	R	12/22/20	12/31/20		33448	N
	Vendor Total:	3,148.47								
A0787	AMERICAN TRAFFIC SAFETY SVC									
20-01179	09/21/20 2020 MEMBERSHIP									
1	INV. 38968-M5S7W1 - 2020	83.00	0-01-26-290-001-044	B Professional Assoc. Dues	R	09/21/20	10/29/20		38968-M5S7W1	N
	Vendor Total:	83.00								
A0107	ANSELL GRIMM & AARON, PC									
20-01622	12/21/20 NOVEMBER INVOICES 2020									
1	GENERAL FILE INV 462018	1,282.50	0-01-20-155-001-027	B General Matters	R	12/21/20	12/31/20		462018	N
2	ORDINANCES INV 462019	54.00	0-01-20-155-001-027	B General Matters	R	12/21/20	12/31/20		462019	N
3	ENGINEERING MATTERS INV 462020	526.50	0-01-20-155-001-027	B General Matters	R	12/21/20	12/31/20		462020	N
4	LABOR MATTERS INV 462021	277.50	0-01-20-155-001-031	B Labor,Personnel & Union Council	R	12/21/20	12/31/20		462021	N
5	MEETINGS INV 462022	405.00	0-01-20-155-001-029	B Attendance at Council Meetings	R	12/21/20	12/31/20		462022	N
6	BORO ADV CASTORO & CO	67.50	0-01-20-155-001-033	B Litigation	R	12/21/20	12/31/20		462023	N
7	OPRA ISSUES INV 462024	108.00	0-01-20-155-001-027	B General Matters	R	12/21/20	12/31/20		462024	N
8	AFFORDABLE HOUSING MATTERS2019	81.00	0-01-20-155-001-027	B General Matters	R	12/21/20	12/31/20		462026	N
9	JOINT POLICE/MUNICIPAL COURT	985.50	0-01-20-155-001-027	B General Matters	R	12/21/20	12/31/20		462027	N
10	HOUSING AUTHORITY (HHA)	27.00	0-01-20-155-001-027	B General Matters	R	12/21/20	12/31/20		462028	N
		3,814.50								

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A0107 ANSELL GRIMM & AARON, PC	Continued								
20-01623 12/21/20 #462025, 12/2/2020									
1 Redevelopment/Bank St.	52.50	3PRCLLC	P Site Plan Application #2020-01	R	12/21/20	12/31/20		#462025	N
Vendor Total:	3,867.00								
A0903 ANTHONY'S CHICKEN & RIBS									
20-01648 12/24/20 MEAL DURING SNOW STORM									
1 MEAL DURING SNOW STORM	115.37	0-01-26-290-001-199	B Miscellaneous	R	12/24/20	12/31/20		318058	N
2 SUBTRACT TAX - TAX EXEMPT	7.17-	0-01-26-290-001-199	B Miscellaneous	R	12/24/20	12/31/20		318058	N
	108.20								
Vendor Total:	108.20								
A1012 APPLIED ANALYTICS, INC.									
20-01634 12/22/20 QUOTE #KZ090220									
1 DFM 6.1 DOPPLER FLOW METER	2,595.00	0-09-55-501-002-503	B Sewer Plant Maintenance	R	12/22/20	12/31/20		A20-238521	N
Vendor Total:	2,595.00								
BANK0005 BANK OF AMERICA									
20-01683 01/04/21 DEC 2020 INVOICES 3938 & 5289									
1 BEAR GRAPHICS INV 1243294	292.54	0-01-20-125-001-036	B Office Supplies	R	12/31/20	12/31/20		1243294	N
2 OXYGEN CYLINDER RACK & SIGN	273.47	0-01-20-125-001-036	B Office Supplies	R	12/31/20	12/31/20		7174904-9461829	N
3 AMAZON GEL SEAT CUSHION 3938	28.49	0-01-20-125-001-036	B Office Supplies	R	12/31/20	12/31/20		7232836-4677002	N
4 DIGITAL BODY THERMOMETER 3938	99.75	T-12-56-286-000-850	B STORM RECOVERY SNOW,STORM, OTHER	R	12/31/20	12/31/20		1956778-7921026	N
5 FREECONFERENCECALL.COM 3938	5.00	T-12-56-286-000-850	B STORM RECOVERY SNOW,STORM, OTHER	R	12/31/20	12/31/20		61088522	N
6 AMAZON VALUETONER 3938	33.95	0-09-55-501-001-509	B Office Supplies/Downtown	R	12/31/20	12/31/20		4326461-4174610	N
7 PORTABLE JUMP STARTER 3938	199.95	0-09-55-501-001-509	B Office Supplies/Downtown	R	12/31/20	12/31/20		4326461-4174610	N
8 AMAZON DROP CEILING HOOKS 5289	26.98	T-12-56-286-000-850	B STORM RECOVERY SNOW,STORM, OTHER	R	12/31/20	12/31/20		0086901-5885052	N
9 NJPM 3A-ORNAMENTAL PESTCONTROL	145.00	0-01-26-310-001-042	B Education & Training	R	12/31/20	12/31/20		5750	N
10 AMAZON SNOW PLOW BLADE GUIDE	50.56	0-01-26-290-001-034	B Motor Vehicle Parts & Access.	R	12/31/20	12/31/20		4761848-9493015	N
11 AMAZON SALTSPREADER MOTOR 5289	159.61	0-01-26-290-001-034	B Motor Vehicle Parts & Access.	R	12/31/20	12/31/20		7087482-9170642	N
12 DEJANA COIL W SPADE 5289	47.87	0-01-26-290-001-127	B Street Repair & Maintenance	R	12/31/20	12/31/20		CP35444	N

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BANK0005 BANK OF AMERICA	Continued									
20-01683 01/04/21 DEC 2020 INVOICES 3938 & 5289		Continued								
13 HARBOR FREIGHT TOOLS 5289	223.60	0-01-26-290-001-127	B	Street Repair & Maintenance	R	12/31/20	12/31/20		03425893	N
	1,586.77									
Vendor Total:	1,586.77									
C0396 CAVANAUGH'S, INC.										
20-01533 12/03/20 MONTHLY PEST SERVICE										
1 INV 131261 - MONTHLY PEST SERV	20.00	0-01-26-310-001-029	B	Maintenance Contracts	R	12/03/20	12/29/20		131261	N
2 INV 132269 - MONTHLY PEST SERV	20.00	0-01-26-310-001-029	B	Maintenance Contracts	R	12/03/20	12/29/20		132269	N
	40.00									
20-01598 12/14/20 DEC 2020 MONTHLY PEST SERVICE										
1 INV. 131262 - DEC 2020 PEST	20.00	0-01-26-310-001-025	B	Building Rental	R	12/14/20	12/29/20		131262	N
2 INV. 132272 - DEC 2020 PEST	20.00	0-01-26-310-001-025	B	Building Rental	R	12/14/20	12/29/20		132272	N
	40.00									
Vendor Total:	80.00									
CHEST005 CHESTERFIELD ELECTRIC LLC										
20-01599 12/14/20 BELT FOR HEATER AT PD										
1 BELT FOR HEATER AT PD NEEDED	55.47	T-12-56-286-000-850	B	STORM RECOVERY SNOW,STORM, OTHER	R	12/14/20	12/29/20		01207135727	N
Vendor Total:	55.47									
CLARK005 CLARKE CATON HINTZ										
20-01605 12/14/20 #78947/9/18/2020										
1 PB Mtg. Rev Site Plan Waiver	244.00	WIND1601	P	WINDSOR PROPERTY ASSOC., LLC	R	12/14/20	12/31/20		#78947	N
Vendor Total:	244.00									
COMCA010 COMCAST										
20-01681 12/31/20 INV 113506538 12/15/20										
1 INV 113506538 12/15/20	195.30	0-01-20-140-001-060	B	Internet Services and Web Services	R	12/31/20	12/31/20		113506538	N
Vendor Total:	195.30									

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COMCA005 COMCAST BUSINESS									
20-01680 12/31/20 8499 05 243 0034100 12/8/20									
1 8499 05 243 0034100 12/8/20	168.35	0-01-20-140-001-060	B Internet Services and Web Services	R	12/31/20	12/31/20		499052430034100	N
Vendor Total:	168.35								
C0087 CUSTOM BANDAG, INC									
20-01594 12/14/20 TIRES/TIRE REPAIR									
1 INV 80176807 - TIRE REP - 10A	43.50	0-01-26-305-001-034	B Motor Vehicle Parts & Access.	R	12/14/20	12/29/20		80176807	N
2 INV 80176947 - TIRE DUMP TRK	233.86	0-01-26-290-001-034	B Motor Vehicle Parts & Access.	R	12/14/20	12/29/20		80176947	N
	277.36								
20-01614 12/18/20 FLAT REPAIR									
1 INV. 80177497 - FLAT REPAIR	15.00	0-01-26-290-001-034	B Motor Vehicle Parts & Access.	R	12/18/20	12/29/20		80177497	N
Vendor Total:	292.36								
C0088 CUSTOM ENVIRONMENTAL TECH, INC									
20-00502 04/21/20 ZETA LYTE 2800 CH		B							
10 INV 6832 ZETA LYTE 2800CH	3,927.00	0-09-55-501-002-544	B Zeta Lyte 2800CH-Custom Envir.Tech, Inc.	R	10/16/20	12/31/20		6832	N
11 INV 6832 ZETA LYTE 2800CH	2,618.00	0-09-55-501-002-544	B Zeta Lyte 2800CH-Custom Envir.Tech, Inc.	R	12/31/20	12/31/20		6832	N
12 INV 6832 FREIGHT 12/9/20	85.00	0-09-55-501-002-544	B Zeta Lyte 2800CH-Custom Envir.Tech, Inc.	R	12/31/20	12/31/20		6832	N
	6,630.00								
Vendor Total:	6,630.00								
DELTA010 DELTA COOLING TOWERS, INC									
20-01423 11/09/20 ANGLE SLATS QUOTE HNJWD102820									
1 ANGLE SLATS QUOTE HNJWD102820	2,687.50	0-09-55-501-001-503	B Water Plant Maintenance	R	11/09/20	12/29/20		25161	N
2 FREIGHT	412.93	0-09-55-501-001-503	B Water Plant Maintenance	R	11/09/20	12/29/20		25161	N
	3,100.43								
Vendor Total:	3,100.43								
DENNI015 DENNIS EGAN									
20-01611 12/18/20 CIVIL WAR MONUMENT REIMBURSE									
1 HOME DEPOT 5/1/20	52.99	0-01-20-175-000-028	B Historic District Expenses	R	12/18/20	12/29/20		5877	N
2 HOME DEPOT 4/12/20	144.14	0-01-20-175-000-028	B Historic District Expenses	R	12/18/20	12/29/20		8034	N

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DENNI015 DENNIS EGAN	Continued								
20-01611 12/18/20 CIVIL WAR MONUMENT REIMBURSE		Continued							
3 TONY'S FARM & GARDEN 7/22/20	398.37	0-01-20-175-000-028	B Historic District Expenses	R	12/18/20	12/29/20		5877	N
4 A&M GARDEN CENTER 7/23/20	159.94	0-01-20-175-000-028	B Historic District Expenses	R	12/18/20	12/29/20		5877	N
	755.44								
Vendor Total:	755.44								
EMERG015 EMERGENCY ACCESSORIES &									
19-02036 12/31/19 BLACK 2020 FORD UTILITY									
1 BLACK 2020 FORD UTILITY	22,799.86	C-04-55-888-001-444	B 2019-20 POLICE SUV, SONIC FIREWALL	R	12/31/19	12/31/20		318362	N
Vendor Total:	22,799.86								
E0007 EVIDENT, INC.									
20-01403 11/04/20 HPD DET. BUREAU SUPPLIES									
1 HPD DET. BUREAU SUPPLIES	8.32	0-01-25-240-001-114	B Detective Bureau	R	11/04/20	12/31/20		164079A	N
2 HPD DET. BUREAU SUPPLIES	6.98	0-01-25-240-001-114	B Detective Bureau	R	11/04/20	12/31/20		164079A	N
3 HPD DET. BUREAU SUPPLIES	8.96	0-01-25-240-001-114	B Detective Bureau	R	11/04/20	12/31/20		164079A	N
4 HPD DET. BUREAU SUPPLIES	7.68	0-01-25-240-001-114	B Detective Bureau	R	11/04/20	12/31/20		164079A	N
5 HPD DET. BUREAU SUPPLIES	6.30	0-01-25-240-001-114	B Detective Bureau	R	11/04/20	12/31/20		164079A	N
6 HPD DET BUREAU SUPPLIES	33.80	0-01-25-240-001-114	B Detective Bureau	R	11/04/20	12/31/20		164079A	N
7 HPD DET BUREAU SUPPLIES	15.30	0-01-25-240-001-114	B Detective Bureau	R	11/04/20	12/31/20		164079A	N
8 HPD DET BUREAU SUPPLIES	21.84	0-01-25-240-001-114	B Detective Bureau	R	11/04/20	12/31/20		164079A	N
9 HPD DET BUREAU SUPPLIES	9.45	0-01-25-240-001-114	B Detective Bureau	R	11/04/20	12/31/20		164079A	N
10 HPD DET BUREAU SUPPLIES	9.99	0-01-25-240-001-114	B Detective Bureau	R	11/04/20	12/31/20		164079A	N
11 HPD DET BUREAU SUPPLIES	4.68	0-01-25-240-001-114	B Detective Bureau	R	11/04/20	12/31/20		164079A	N
12 HPD DET BUREAU SUPPLIES	4.68	0-01-25-240-001-114	B Detective Bureau	R	11/04/20	12/31/20		164079A	N
13 SHIPPING & HANDLING	24.00	0-01-25-240-001-114	B Detective Bureau	R	11/04/20	12/31/20		164079A	N
	161.98								
Vendor Total:	161.98								
FIONA005 FIONA MISIURA									
20-01659 12/31/20 DIRECTOR SHE KILLS MONSTERS									
1 DIRECTOR SHE KILLS MONSTERS	520.00	T-12-56-286-000-885	B CULTURAL ARTS/SHAKESPEARE IN THE PARK	R	12/31/20	12/31/20		2020 FINAL	N
Vendor Total:	520.00								

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GARYR010	GARY R BANKS INDUSTRIAL GROUP										
20-00885	07/23/20 REPAIR & WRAP 4" SLUDGE										
1	PROPOSAL- LABOR & MATERIALS	1,802.00	0-09-55-501-002-503	B	Sewer Plant Maintenance	R	07/23/20	12/29/20		0720-4614	N
	Vendor Total:	1,802.00									
GEETA005	GEETANJALI JAIN										
20-01642	12/24/20 CELL PHONE USAGE REIMBURSEMENT										
1	CELL PHONE USAGE REIMBURSEMENT	150.00	0-01-27-330-001-037	B	Telephone-Cell	R	12/24/20	12/31/20		2020	N
	Vendor Total:	150.00									
G0171	GEORGE E. CONLEY ELECTRIC										
20-01195	09/22/20 DETENTION TANK IMPROVMNTS WTP			B							
3	DETENTION TANK IMPROVMNTS WTP	8,600.00	C-08-55-950-001-544	B	2016-14 UV, WELL#2, DET TANK SEC 20 COST	R	09/22/20	12/29/20		120120-01	N
	Vendor Total:	8,600.00									
G1077	GEORGE S. COYNE CO., INC.										
20-00112	02/04/20 SODIUM BICARBONATE			B							
14	INV 349483 12/4/2020	2,300.65	0-09-55-501-002-552	B	Sodium Bicarbonate	R	02/04/20	12/29/20		349483	N
20-00124	02/05/20 LIME HI-CALC HYDRATED CARMEUSE			B							
13	INV 349901 DATED 12/11/20	1,655.25	0-09-55-501-001-527	B	Calcium Hydroxide - Lime	R	02/05/20	12/31/20		349901	N
20-00174	02/14/20 LIME HI-CALC HYDRATED AWWTP			B							
8	INV 349484 12/4/2020	1,103.50	0-09-55-501-002-553	B	Calcium Hydroxide (Lime)	R	02/14/20	12/31/20		349484	N
	Vendor Total:	5,059.40									
G0185	GRAINGER, INC.										
20-01613	12/18/20 RAIN SUIT, RAIN JACKET, RAIN B										
1	XL RAIN SUIT/RAIN JACKET	46.89	0-09-55-501-002-507	B	Uniforms & Safety Equipment	R	12/18/20	12/29/20		9755850394	N
2	RAIN BIB	32.61	0-09-55-501-002-507	B	Uniforms & Safety Equipment	R	12/18/20	12/29/20		9755850394	N
		79.50									
	Vendor Total:	79.50									

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G0050	GROVE SUPPLY INC									
20-01488	11/20/20 WATER REPAIR SUPPLIES									
1	INV S5288798 - COUPLINGS/PLUG/	65.10	0-09-55-501-001-535	B Hydrants and Line Repair	R	11/20/20	12/29/20		S5288798	N
2	INV S5289648 - BALL VALVE/	39.56	0-09-55-501-001-535	B Hydrants and Line Repair	R	11/20/20	12/29/20		S5289648	N
3	INV S5290554 - TACO POWER HEAD	121.60	0-09-55-501-001-535	B Hydrants and Line Repair	R	11/20/20	12/29/20		S5290554	N
		226.26								
20-01615	12/18/20 VENT RITE EXP TANK									
1	INV S5308196 - VENT RITE TANK	32.82	0-09-55-501-001-503	B Water Plant Maintenance	R	12/18/20	12/29/20		S5308196	N
	Vendor Total:	259.08								
H 85	HACH CO.									
20-01588	12/14/20 LAB SUPPLY- AMMONIA, ELECTRODE									
1	FERRIC CHLORIDE SULFURIC ACID	25.67	0-09-55-501-002-506	B Lab. Equipment & Supplies	R	12/14/20	12/31/20		12248534	N
2	AMMONIA IONIC STRENGTH	57.60	0-09-55-501-002-506	B Lab. Equipment & Supplies	R	12/14/20	12/31/20		12248534	N
3	SODIUM THIOSULFITE	38.32	0-09-55-501-002-506	B Lab. Equipment & Supplies	R	12/14/20	12/31/20		12248534	N
4	ELECTRODE	253.82	0-09-55-501-002-506	B Lab. Equipment & Supplies	R	12/14/20	12/31/20		12253946	N
5	DISPOSABLE WIPES	60.30	0-09-55-501-002-506	B Lab. Equipment & Supplies	R	12/14/20	12/31/20		12248534	N
		435.71								
	Vendor Total:	435.71								
H0163	HUNTER JERSEY PETERBUILT									
20-01360	10/27/20 SILICONE RADIATOR HOSE									
1	INV. X205135941	131.31	0-01-26-305-001-034	B Motor Vehicle Parts & Access.	R	10/27/20	12/29/20		X205135941	N
	Vendor Total:	131.31								
H0179	HYDRO FLOW PRODUCTS, INC									
20-01592	12/14/20 HOSE MONSTER 4" WARRANTY REPL									
1	HOSE MONSTER 4" WARRANTY REPL	250.00	0-09-55-501-001-535	B Hydrants and Line Repair	R	12/14/20	12/29/20		45510	N
2	FEDEX GROUND	22.00	0-09-55-501-001-535	B Hydrants and Line Repair	R	12/14/20	12/29/20		45510	N
		272.00								
	Vendor Total:	272.00								

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J0010 JAMMER DOORS									
20-01651 12/24/20 REPAIR TO GARAGE DOOR									
1 REPAIR TO GARAGE DOOR	210.00	0-01-26-310-001-024	B Building Maintenance	R	12/24/20	12/31/20		26135	N
Vendor Total:	210.00								
J0257 JCP&L									
20-01636 12/22/20 MASTER ACCT 200 000 055 315									
1 100 008 482 778 MAXWELL AVE	19.77	0-09-55-501-002-504	B Electricity	R	12/22/20	12/31/20		95008876185	N
2 100 009 294 701 WESTERLEA AVE	18.80	0-09-55-501-001-504	B Electricity	R	12/22/20	12/31/20		95008876185	N
3 100 009 296 102 SPRINGCREST DR	14.21	0-09-55-501-002-504	B Electricity	R	12/22/20	12/31/20		95008876185	N
4 100 012 445 746 BANK ST	4,613.72	0-09-55-501-001-504	B Electricity	R	12/22/20	12/31/20		95008876185	N
5 100 012 529 309 OAK LN	6,612.87	0-09-55-501-002-504	B Electricity	R	12/22/20	12/31/20		95008876185	N
	11,279.37								
20-01638 12/22/20 ELECTRIC INVOICES NOV 2020									
1 100 059 701 167 WYCKOFF'S MILL	14.21	0-09-55-501-001-504	B Electricity	R	12/22/20	12/31/20		95736133211	N
2 100 068 401 122 114 ROGERS	31.30	0-01-31-430-001-071	B Electric-Borough Hall	R	12/22/20	12/31/20		95636313973	N
3 100 077 953 188 BANK ST PARK	3.06	0-01-31-430-001-071	B Electric-Borough Hall	R	12/22/20	12/31/20		95716174413	N
4 100 100 104 247 MAIN ST	49.22	0-01-31-430-001-071	B Electric-Borough Hall	R	12/22/20	12/31/20		95606330356	N
5 100 029 000 310 156 BANK ST	391.05	0-01-31-430-001-071	B Electric-Borough Hall	R	12/22/20	12/31/20		95606330329	N
6 100 051 508 677 MAIN ST	170.77	0-01-31-430-001-071	B Electric-Borough Hall	R	12/22/20	12/31/20		95606330338	N
7 100 079 096 689 GRANT ST PARK	3.10	0-01-31-430-001-071	B Electric-Borough Hall	R	12/22/20	12/31/20		95606330350	N
8 100 051 508 750 STOCKTON ST	213.46	0-01-31-430-001-071	B Electric-Borough Hall	R	12/22/20	12/31/20		95606330339	N
9 100 072 968 868 STREET LIGHTS	99.03	0-01-31-430-001-071	B Electric-Borough Hall	R	12/22/20	12/31/20		95766051286	N
	975.20								
Vendor Total:	12,254.57								
J0258 JCP&L (STREET LIGHTING)									
20-01637 12/22/20 100 086 395 041 0 STOCKTON ST									
1 100 086 395 041 0 STOCKTON ST	29.15	0-01-31-435-001-075	B Street Lighting	R	12/22/20	12/31/20		95766051297	N
20-01687 12/31/20 ACCT 724 & 756 DATED 12/16/20									
1 100 011 415 724 STREET LIGHT	370.13	0-01-31-435-001-075	B Street Lighting	R	12/31/20	12/31/20		95805879791	N

Vendor # / PO # / Item	Name / PO Date / Description	Amount	Contract / PO Type / Charge Account	Acct Type	Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
J0258	JCP&L (STREET LIGHTING)	Continued									
20-01687	12/31/20 ACCT 724 & 756 DATED 12/16/20		Continued								
2	100 011 415 765 STREET LIGHT	1,675.29	0-01-31-435-001-075	B	Street Lighting	R	12/31/20	12/31/20		95805879792	N
		2,045.42									
	Vendor Total:	2,074.57									
J0069	JERSEY ELEVATOR SERVICE										
20-01597	12/14/20 DEC 2020 ELEVATOR SERVICE										
1	DEC 2020 ELEVATOR SERVICE	178.47	0-01-26-310-001-029	B	Maintenance Contracts	R	12/14/20	12/29/20		245000	N
	Vendor Total:	178.47									
L0205	LANGUAGE LINE SERVICES										
20-01620	12/18/20 INTERPRETATION NOVEMBER 2020										
1	INTERPRETATION NOVEMBER 2020	17.40	0-01-20-176-000-111	B	Interpretor/Outside Help	R	12/18/20	12/31/20		10112120	N
2	SHORT PAID INV OCTOBER 2020	0.12	0-01-20-176-000-111	B	Interpretor/Outside Help	R	12/18/20	12/31/20		10112120	N
		17.52									
	Vendor Total:	17.52									
R0058	MARGARET M. RIGGIO										
20-01644	12/24/20 CELL PHONE USAGE REIMBURSEMENT										
1	CELL PHONE USAGE REIMBURSEMENT	150.00	0-01-20-120-001-199	B	Miscellaneous	R	12/24/20	12/31/20		2020	N
	Vendor Total:	150.00									
M0180	MCMASTER-CARR										
20-01639	12/22/20 HEAVY DUTY FIXED TIP RING PILE										
1	HEAVY DUTY FIXED TIP RETAINING	27.29	0-09-55-501-002-503	B	Sewer Plant Maintenance	R	12/22/20	12/31/20		50574637	N
2	SHIPPING	6.08	0-09-55-501-002-503	B	Sewer Plant Maintenance	R	12/22/20	12/31/20		50574637	N
		33.37									
	Vendor Total:	33.37									
M0256	MERCER CO IMPROVEMENT AUTH										
20-01590	12/14/20 NOV. 2020 TIPPING FEES										
1	NOV. 2020 TIPPING FEES	18,784.17	0-01-32-465-001-165	B	Landfill Solid Waste Disposal-MCIA	R	12/14/20	12/29/20		NOV 2020	N

Vendor # / PO # / Item	Name / PO Date / Description	Amount	Contract / Charge Account	Acct Type	Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
M0256	MERCER CO IMPROVEMENT AUTH	Continued									
20-01590	12/14/20 NOV. 2020 TIPPING FEES		Continued								
2	NOV. 2020 RECYCLING TAX	490.02	0-01-43-496-001-174	B	Recycling Tax	R	12/14/20	12/29/20		NOV 2020	N
		19,274.19									
	Vendor Total:	19,274.19									
M0053	MES - PENNSYLVANIA										
20-01384	10/29/20 RESCUE TOOLS QUOTE QT1271066										
1	RESCUE TOOLS QUOTE QT1271066	3,079.90	0-01-25-252-002-121	B	Preventive Maintenance	R	10/29/20	12/29/20		IN1533157	N
2	2-120 O-RING E540-80 EPDM	5.00	0-01-25-252-002-121	B	Preventive Maintenance	R	12/23/20	12/29/20		IN1533157	N
3	RESCUE TOOL HAND GUARD REPLACE	80.00	0-01-25-252-002-121	B	Preventive Maintenance	R	12/23/20	12/29/20		IN1533157	N
4	SP310E 2.0 GUARDS, PLUGS & HAR	214.00	0-01-25-252-002-121	B	Preventive Maintenance	R	12/23/20	12/29/20		IN1533157	N
		3,378.90									
	Vendor Total:	3,378.90									
M0127	MONMOUTH COUNTY										
20-01593	12/14/20 NOV 2020 ROOSEVELT TIPPING										
1	NOV 2020 ROOSEVELT TIPPING	2,340.31	0-01-43-513-001-171	B	Borough of Roosevelt-Tipping Fees	R	12/14/20	12/29/20		NOV 2020	N
	Vendor Total:	2,340.31									
N0275	NJ LEAGUE OF MUNICIPALITIES										
20-01640	12/22/20 ELECTED OFFICALS ORIENTATION										
1	ELECTED OFFICALS ORIENTATION	90.00	0-01-20-110-001-042	B	Education & Training	R	12/22/20	12/31/20		C.FOWLER S19959	N
	Vendor Total:	90.00									
P0005	PARIS AUTOMOTIVE SUPPLY										
20-01596	12/14/20 NOV 2020 INVOICES										
1	NOV 2020 INVOICES	421.80	0-01-26-290-001-034	B	Motor Vehicle Parts & Access.	R	12/14/20	12/29/20		NOV 2020	N
	Vendor Total:	421.80									
P0044	PSE&G										
20-01686	12/31/20 MASTER ACCT13 014 184 04 12/21										
1	7341583509 140 N MAIN ST	517.78	0-01-31-446-001-143	B	Gas/Heat - Fire House	R	12/31/20	12/31/20		503100081713	N

Vendor # Name / PO # PO Date Description / Item Description	Amount	Contract PO Type / Charge Account	Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
P0044 PSE&G	Continued								
20-01686 12/31/20 MASTER ACCT13 014 184 04 12/21 Continued									
2 7341583606 148 N MAIN ST #R	360.75	0-01-31-446-001-070	B Gas Heat - Borough Hall	R	12/31/20	12/31/20		503100081713	N
3 7341583703 BANK ST	279.33	0-09-55-501-001-505	B Gas Service	R	12/31/20	12/31/20		503100081713	N
4 7341583800 OAK LN	2,781.32	0-09-55-501-002-505	B Gas Service	R	12/31/20	12/31/20		503100081713	N
	3,939.18								
20-01688 12/31/20 ENERGY INVOICES DATED 12/16/20									
1 74 199 082 06 232 MERCER ST	16.85	0-01-31-446-001-070	B Gas Heat - Borough Hall	R	12/31/20	12/31/20		601706768267	N
2 65 039 876 09 1ST AVE W TOWER	16.85	0-09-55-501-001-505	B Gas Service	R	12/31/20	12/31/20		606102957120	N
3 65 503 262 06 168 BANK ST	353.24	0-01-25-260-001-073	B Natural Gas Heat	R	12/31/20	12/31/20		603906146884	N
4 75 235 176 09 415MERCER BLDG2	75.48	0-01-31-446-001-070	B Gas Heat - Borough Hall	R	12/31/20	12/31/20		602506546163	N
5 66 759 467 06 140 N MAIN ST	25.22	0-01-31-446-001-143	B Gas/Heat - Fire House	R	12/31/20	12/31/20		602907023263	N
6 66 878 908 08 156 BANK ST	72.70	0-01-31-446-001-143	B Gas/Heat - Fire House	R	12/31/20	12/31/20		904705965095	N
	560.34								
Vendor Total:	4,499.52								
RBDEL005 RBDEL, INC. THE UPS STORE									
20-01577 12/09/20 TENT WITH STAND									
1 TENT WITH STAND	699.00	0-01-25-240-001-119	B Community Policing	R	12/09/20	12/31/20		4048	N
Vendor Total:	699.00								
REDAR005 RED ARROW TECHNOLOGIES, LLC									
20-01407 11/05/20 NETWORK UPGRADE QUOTE 2020-179		B							
3 FINAL FOR NETWORK UPGRADE 6431	19,314.88	0-01-20-140-001-094	B Computer Service & Support	R	11/05/20	12/31/20		6431	N
20-01641 12/24/20 FIREWALL UPGRADE QUOTE 2020-18									
1 SONIC WALL TZ500 TOTAL SECURE	3,024.99	0-01-20-140-001-054	B Computer/Printers-Hardware & Software	R	12/24/20	12/31/20		6447	N
2 INSTALLATION & CONFIGURATION	600.00	0-01-20-140-001-054	B Computer/Printers-Hardware & Software	R	12/24/20	12/31/20		6447	N
	3,624.99								
Vendor Total:	22,939.87								

Vendor # / PO # / Item	Name / PO Date / Description	Amount	Contract / Charge Account	Acct Type	Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
REESE005	REESE A. MASCOLL										
20-01660	12/31/20 PROD MGR SHE KILLS MONSTERS										
1	PROD MGR SHE KILLS MONSTERS	310.00	T-12-56-286-000-885	B	CULTURAL ARTS/SHAKESPEARE IN THE PARK	R	12/31/20	12/31/20		2020 FINAL	N
	Vendor Total:	310.00									
R0077	ROBERTS ENGINEERING GRP LLC										
20-01661	12/31/20 BILLING THROUGH 12/26/20										
1	COUNCIL MEETINGS 2020 INV 4284	594.00	0-01-20-165-001-104	B	Attendance at Meetings (B)	R	12/31/20	12/31/20		4284	N
2	MISC REQUESTS 2020 INV 4285	129.00	0-01-20-165-001-199	B	MISCELLANEOUS	R	12/31/20	12/31/20		4285	N
3	MOBILITY MASTER PLAN INV 4287	126.00	0-01-20-165-001-109	B	Tax Map Maintenance/Zoning	R	12/31/20	12/31/20		4287	N
4	MISC ROADS 2020 INV 4288	132.00	0-01-20-165-001-199	B	MISCELLANEOUS	R	12/31/20	12/31/20		4288	N
5	GENERAL WATER 2020 INV 4289	634.25	0-09-55-501-001-508	B	Engineer	R	12/31/20	12/31/20		4289	N
6	CHEMICALS & SLUDGE REMOVAL	652.25	0-09-55-501-002-508	B	Engineer	R	12/31/20	12/31/20		4290	N
7	WATER TREATMENT PLANT	321.00	0-09-55-501-001-508	B	Engineer	R	12/31/20	12/31/20		4291	N
8	STOCKTON & JOSEPH STREET	3,511.00	C-04-55-876-001-447	B	IMP STOCKTON ST & JOSEPH ST 15-15 SEC 20	R	12/31/20	12/31/20		4292	N
9	IMPROVEMENTS TO LINCOLN,	20,938.77	C-04-55-885-000-447	B	LINCOLN, HAGEMOUNT, ROCKY BROOK SEC 20	R	12/31/20	12/31/20		4322	N
10	SPRINGCREST ROAD INV 4295	12,664.50	C-04-55-890-000-447	B	SPRINGCREST, SPRUCE, GLEN 20-05 sec 20	R	12/31/20	12/31/20		4295	N
11	PLANNING BOARD MEETING 4293	264.00	0-01-21-180-001-106	B	Planning Board Engineer-General	R	12/31/20	12/31/20		4293	N
12	DAWES PARK IMPROVEMENTS 4286	1,674.00	G-02-41-763-001-000	B	Mercer At Play Grant	R	12/31/20	12/31/20		4286	N
		41,640.77									
	Vendor Total:	41,640.77									
S0061	SEA BOX										
20-01628	12/22/20 CONTAINER RENTAL										
1	INV SI114349 CONTAINER RENTAL	75.00	0-01-26-310-001-025	B	Building Rental	R	12/22/20	12/29/20		SI114349	N
	Vendor Total:	75.00									
W0156	SEARING, WILLIAM										
20-01632	12/22/20 REIMBURSEMENT- PAINT BRUSHES										
1	FULL SIZE STEAM TABLE PAN/	7.00	0-09-55-501-002-503	B	Sewer Plant Maintenance	R	12/22/20	12/31/20		6776 02797 03	N
2	WOOD HANDLE PAINT BRUSH 2IN/	13.00	0-09-55-501-002-503	B	Sewer Plant Maintenance	R	12/22/20	12/31/20		6776 02797 03	N
		20.00									
	Vendor Total:	20.00									

Vendor # / PO # / Item Description	PO Date	Description	Amount	Contract / Charge Account	Acct Type	Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
SHERW010 SHERWIN WILLIAMS PAINT												
20-01633	12/22/20	SAFETY GREEN, SAFTEY YELLOW										
1 GALLON SAFETY GREEN			58.14	0-09-55-501-002-503	B	Sewer Plant Maintenance	R	12/22/20	12/29/20		7677-9	N
2 GALLON SAFTEY YELLOW			58.14	0-09-55-501-002-503	B	Sewer Plant Maintenance	R	12/22/20	12/29/20		7677-9	N
			116.28									
		Vendor Total:	116.28									
S0098 SOPRONYI, DEBRA L.												
20-01656	12/24/20	MILEAGE REIMBURSEMENT 2020										
1 MILEAGE REIMBURSEMENT 2020			171.35	0-01-20-100-001-045	B	Mileage/Travel	R	12/24/20	12/31/20		2020	N
		Vendor Total:	171.35									
T0047 THE RODGERS GROUP, LLC												
20-01626	12/22/20	HPD GENERAL ORDERS										
1 HPD GENERAL ORDERS			650.00	0-01-25-240-001-042	B	Education & Training	R	12/22/20	12/31/20		6405	N
		Vendor Total:	650.00									
T0224 TORNQUIST GARAGE												
20-01565	12/09/20	HPD VEHICLE TOW										
1 HPD VEHICLE TOW			90.00	0-01-26-315-001-131	B	Vehicle Maint. - Police	R	12/09/20	12/29/20		NOV. 19, 2020	N
		Vendor Total:	90.00									
TRAFF005 TRAFFIC SAFETY SERVICE, LLC												
20-01573	12/09/20	TRAFFIC SAFETY ITEMS										
1 TRAFFIC SAFETY ITEMS			219.00	0-01-25-240-001-116	B	Traffic Bureau	R	12/09/20	12/31/20		181331	N
2 TRAFFIC SAFETY ITEMS			10.00	0-01-25-240-001-116	B	Traffic Bureau	R	12/09/20	12/31/20		181331	N
3 TRAFFIC SAFETY ITEMS			219.00	0-01-25-240-001-116	B	Traffic Bureau	R	12/09/20	12/31/20		181331	N
4 TRAFFIC SAFETY ITEMS			425.00	0-01-25-240-001-116	B	Traffic Bureau	R	12/09/20	12/31/20		181331	N
5 TRAFFIC SAFETY ITEMS			667.50	0-01-25-240-001-116	B	Traffic Bureau	R	12/09/20	12/31/20		181331	N
6 TRAFFIC SAFETY ITEMS			25.00	0-01-25-240-001-116	B	Traffic Bureau	R	12/09/20	12/31/20		181331	N
			1,565.50									
		Vendor Total:	1,565.50									

Vendor # / PO # / Item	Name / PO Date / Description	Amount	Contract / Charge Account	PO Type / Acct Type	Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
TYLER010	TYLER DAVID DININNO										
20-01658	12/31/20 STAGE MGR SHE KILLS MONSTERS										
1	STAGE MGR SHE KILLS MONSTERS	310.00	T-12-56-286-000-885	B	CULTURAL ARTS/SHAKESPEARE IN THE PARK	R	12/31/20	12/31/20		2020 FINAL	N
	Vendor Total:	310.00									
V0019	VERIZON										
20-01691	12/31/20 ACCT 1-53 & 1-69 12/15/20										
1	750-717-188-0001-53 PD MODEM	350.60	0-01-31-440-001-089	B	Telephone-VERIZON	R	12/31/20	12/31/20		750717188000153	N
2	250-717-367-0001-69 PUMP STN	139.40	0-09-55-501-003-545	B	Telephone-W/S-VERIZON	R	12/31/20	12/31/20		250717367000169	N
		490.00									
	Vendor Total:	490.00									
VERIZ015	VERIZON FIOS										
20-01690	12/31/20 155-504-140-0001-53 12/9/20										
1	155-504-140-0001-53 12/9/20	159.99	0-01-25-240-001-060	B	INTERNET AND WEB SERVICES	R	12/31/20	12/31/20		155504140000153	N
	Vendor Total:	159.99									
V0022	VERIZON WIRELESS										
20-01657	12/24/20 INV 9868666849 12-8-20										
1	INV 9868666849 12-8-20	304.08	0-01-31-440-001-079	B	Telephone-VERIZON WIRELESS	R	12/24/20	12/31/20		9868666849	N
	Vendor Total:	304.08									
W0002	W.B. MASON CO., INC.										
20-01575	12/09/20 HPD OFFICE SUPPLIES										
1	HPD OFFICE SUPPLIES	299.00	0-01-25-240-001-036	B	Office Supplies & Equipment	R	12/09/20	12/29/20		216266012	N
	Vendor Total:	299.00									
W0071	WASTE MGMT OF NEW JERSEY, INC.										
20-01286	10/09/20 DUMPSTER CONTRACT 2ND 1/2 2020			B							
17	INV 2965479-0502-0 12/1/2020	1,029.00	0-01-26-305-001-029	B	Contract-Dumpsters	R	10/09/20	12/29/20		2965479-0502-0	N
18	INV 2965479-0502-0 12/1/20	422.00	0-01-26-305-001-029	B	Contract-Dumpsters	R	10/09/20	12/29/20		2965479-0502-0	N
19	INV 2965480-0502-8 12/1/20	257.00	0-01-26-305-001-029	B	Contract-Dumpsters	R	10/09/20	12/29/20		2965480-0502-8	N
20	INV 2965478-0502-2 12/1/20	515.00	0-01-26-305-001-029	B	Contract-Dumpsters	R	10/09/20	12/29/20		2965478-0502-2	N

Vendor # / PO # / Item	Name / PO Date / Description	Amount	Contract / PO Type / Charge Account	Acct Type	Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
W0071	WASTE MGMT OF NEW JERSEY, INC. Continued										
20-01286	10/09/20 DUMPSTER CONTRACT 2ND 1/2 2020 Continued										
21	INV 2965478-0502-2 12/1/2020	343.00	0-01-26-305-001-029	B	Contract-Dumpsters	R	10/09/20	12/29/20		2965478-0502-2	N
		2,566.00									
20-01609	12/15/20 SLUDGE REMOVAL NOVEMBER 2020										
1	SLUDGE REMOVAL NOVEMBER 2020	5,805.82	0-09-55-501-002-538	B	Sludge Removal/Disposal-Waste Management	R	12/15/20	12/29/20		2964570-0502-7	N
	Vendor Total:	8,371.82									
W0096	WATER WORKS SUPPLY CO., INC.										
20-01492	11/20/20 WATER REPAIR PARTS										
1	INV IF100276 - QUICK SLEEVE	2,071.42	0-09-55-501-001-535	B	Hydrants and Line Repair	R	11/20/20	12/29/20		IF100276	N
20-01616	12/18/20 MUELLER PARTS/VALVE KIT										
1	INV. IF100438 - MUELLER PARTS	406.57	0-09-55-501-001-535	B	Hydrants and Line Repair	R	12/18/20	12/29/20		IF100438	N
2	INV. IF100571 - VALVE REP KIT	805.74	0-09-55-501-001-535	B	Hydrants and Line Repair	R	12/18/20	12/29/20		IF100571	N
		1,212.31									
	Vendor Total:	3,283.73									
W0100	WITMER PUBLIC SAFETY GROUP INC										
20-01569	12/09/20 HPD SCENE LIGHTS										
1	HPD SCENE LIGHTS	697.82	0-01-25-240-001-114	B	Detective Bureau	R	12/09/20	12/31/20		2086137	N
2	HPD SCENE LIGHTS	577.14	0-01-25-240-001-114	B	Detective Bureau	R	12/09/20	12/31/20		2086137	N
		1,274.96									
	Vendor Total:	1,274.96									
WORKN005	WORK N GEAR, INC										
20-01223	09/30/20 UNIFORMS/BOOTS AND ACCESSORIES										
1	UNIFORMS/BOOTS AND ACCESSORIES	448.39	0-01-26-290-001-032	B	Uniforms	R	09/30/20	12/31/20		107571	N
	Vendor Total:	448.39									

Total Purchase Orders: 74 Total P.O. Line Items: 178 Total List Amount: 191,323.59 Total Void Amount: 0.00

Vendor #	Name											
PO #	PO Date	Description		Contract	PO Type			First	Rcvd	Chk/Void		1099
Item Description			Amount	Charge Account		Acct Type Description	Stat/Chk	Enc Date	Date	Date	Invoice	Excl

Totals by Year-Fund Fund Description	Fund	Budget Rcvd	Budget Held	Budget Total	Revenue Total	G/L Total	Project Total	Total
CURRENT FUND	0-01	73,667.56	0.00	73,667.56	0.00	0.00	0.00	73,667.56
	0-09	45,844.20	0.00	45,844.20	0.00	0.00	0.00	45,844.20
	0-21	0.00	0.00	0.00	0.00	0.00	296.50	296.50
Year Total:		119,511.76	0.00	119,511.76	0.00	0.00	296.50	119,808.26
GENERAL CAPITAL	C-04	59,914.13	0.00	59,914.13	0.00	0.00	0.00	59,914.13
WATER/SEWER CAPITAL	C-08	8,600.00	0.00	8,600.00	0.00	0.00	0.00	8,600.00
Year Total:		68,514.13	0.00	68,514.13	0.00	0.00	0.00	68,514.13
	G-02	1,674.00	0.00	1,674.00	0.00	0.00	0.00	1,674.00
TRUST OTHER - FUND #12	T-12	1,327.20	0.00	1,327.20	0.00	0.00	0.00	1,327.20
Total Of All Funds:		191,027.09	0.00	191,027.09	0.00	0.00	296.50	191,323.59

Project Description	Project No.	Rcvd Total	Held Total	Project Total
Site Plan Application #2020-01	3PRCLLC	52.50	0.00	52.50
WINDSOR PROPERTY ASSOC., LLC	WIND1601	244.00	0.00	244.00
Total Of All Projects:		296.50	0.00	296.50

P.O. Type: All   Include Project Line Items: Yes   Open: N   Paid: N   Void: N
Range: First to Last   Rcvd: Y   Held: Y   Aprv: N
Format: Detail without Line Item Notes   Bid: Y   State: Y   Other: Y   Exempt: Y

Vendor # / PO # / Item	Name / PO Date / Description	Amount	Charge Account	Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
A0025	AT&T MOBILITY									
20-01698	12/31/20 INV 287298218043X12282020									
1	FIRE INSPECTOR	82.96	0-01-25-256-002-094	B Computer Service,Support & Software	R	12/31/20	12/31/20		X12282020	N
2	HPD	347.80	0-01-31-440-001-079	B Telephone-VERIZON WIRELESS	R	12/31/20	12/31/20		X12282020	N
3	DPW	336.34	0-01-31-440-001-079	B Telephone-VERIZON WIRELESS	R	12/31/20	12/31/20		X12282020	N
4	WTP	129.19	0-09-55-501-003-545	B Telephone-W/S-VERIZON	R	12/31/20	12/31/20		X12282020	N
5	AWWTP	104.28	0-09-55-501-003-545	B Telephone-W/S-VERIZON	R	12/31/20	12/31/20		X12282020	N
		1,000.57								
	Vendor Total:	1,000.57								
G0017	CANDACE B. GALLAGHER									
20-01705	12/31/20 CODIFICATION SVCS 8/20-12/20									
1	CODIFICATION SVCS 8/20-12/20	1,375.00	0-01-20-140-001-060	B Internet Services and Web Services	R	12/31/20	12/31/20		12/20/2020	N
	Vendor Total:	1,375.00								
CGPH0005	CGP&H									
20-01750	12/31/20 CARES REIMBURSEMENT GRANT APP									
1	CARES REIMBURSEMENT GRANT APP	3,666.66	0-01-20-136-001-028	B Grant Writing/Administration	R	12/31/20	12/31/20		39855	N
	Vendor Total:	3,666.66								
CHEST005	CHESTERFIELD ELECTRIC LLC									
20-01702	12/31/20 DIAGNOSE HEAT ISSUE - PD									
1	INV 13296C	213.99	0-01-26-310-001-024	B Building Maintenance	R	12/31/20	12/31/20		13296C	N
	Vendor Total:	213.99								
C0058	CINTAS CORPORATION #061									
20-01695	12/31/20 UNIFORM ADVG 11/30/20&12/31/20									
1	4066642891 11/6/20	63.00	0-09-55-501-002-507	B Uniforms & Safety Equipment	R	12/31/20	12/31/20		4066642891	N
2	4067300243 11/13/20	55.11	0-09-55-501-002-507	B Uniforms & Safety Equipment	R	12/31/20	12/31/20		4067300243	N
3	4067864906 11/19/20	52.48	0-09-55-501-002-507	B Uniforms & Safety Equipment	R	12/31/20	12/31/20		4067864906	N

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C0058	CINTAS CORPORATION #061	Continued									
20-01695	12/31/20 UNIFORM ADVG 11/30/20&12/31/20 Continued										
4	4068445244 11/25/20	65.14	0-09-55-501-002-507	B	Uniforms & Safety Equipment	R	12/31/20	12/31/20		4068445244	N
5	4069263324 12/4/20	52.48	0-09-55-501-002-507	B	Uniforms & Safety Equipment	R	12/31/20	12/31/20		4069263324	N
6	4069928365 12/11/2020	52.48	0-09-55-501-002-507	B	Uniforms & Safety Equipment	R	12/31/20	12/31/20		4069928365	N
7	4070598938 12/18/20	55.11	0-09-55-501-002-507	B	Uniforms & Safety Equipment	R	12/31/20	12/31/20		4070598938	N
8	4071221055 12/24/2020	52.48	0-09-55-501-002-507	B	Uniforms & Safety Equipment	R	12/31/20	12/31/20		4071221055	N
9	4071777327 12/31/2020	52.48	0-09-55-501-002-507	B	Uniforms & Safety Equipment	R	12/31/20	12/31/20		4071777327	N
		500.76									
	Vendor Total:	500.76									
COMCA005	COMCAST BUSINESS										
20-01696	12/31/20 8499 05 244 0157826 OAK LN										
1	8499 05 244 0157826 OAK LN	109.57	0-09-55-501-002-545	B	Internet Services	R	12/31/20	12/31/20		499052440157826	N
	Vendor Total:	109.57									
CONCE005	CONCENTRA MEDICAL CENTERS										
20-01460	11/16/20 INV 512945237 MITCHELL,N 10/23										
1	CORONAVIRUS OFFSITE MITCHELL,N	84.00	0-01-26-290-001-093	B	Employee Physicals/Drug Tests	R	11/16/20	12/31/20		512945237	N
20-01465	11/16/20 INV 512962473 MITCHELL, N 11/5										
1	INV 512962473 N MITCHELL	84.00	0-01-26-290-001-093	B	Employee Physicals/Drug Tests	R	11/16/20	12/31/20		512962473	N
20-01682	12/31/20 INV 513063783 N MITCHELL 12/14										
1	INV 513063783 N MITCHELL 12/14	50.00	0-01-26-290-001-093	B	Employee Physicals/Drug Tests	R	12/31/20	12/31/20		513063783	N
20-01714	12/31/20 INV 513079592 PIERRE, P										
1	INV 513079592 PIERRE, P 12/23	202.00	0-01-26-290-001-093	B	Employee Physicals/Drug Tests	R	12/31/20	12/31/20		513079592	N
	Vendor Total:	420.00									
C0088	CUSTOM ENVIRONMENTAL TECH, INC										
20-01534	12/03/20 SUPLERFLOC N300LMKW										
1	SUPLERFLOC N300LMKW - 55.1 LB	1,521.69	0-09-55-501-001-538	B	MISCELLANEOUS CHEMICALS	R	12/03/20	12/31/20		6859	N
	Vendor Total:	1,521.69									

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D0030	DELL COMPUTER CORP.										
20-01351	10/22/20 LAPTOP COMPUTERS										
1 LAPTOP COMPUTERS		8,455.86	0-01-20-140-001-054	B	Computer/Printers-Hardware & Software	R	10/22/20	12/31/20		10434314686	N
2 LAPTOP COMPUTERS		2,818.62	0-09-55-501-001-530	B	Computer Software/Maint/Equip	R	10/22/20	12/31/20		10434314686	N
		11,274.48									
	Vendor Total:	11,274.48									
DENNI005	DENNIS CHLORINATION										
20-01700	12/31/20 EJECTOR REPLACEMENT										
1 INV 21-2736 - EJECTOR P/M KIT/		514.51	0-09-55-501-001-503	B	Water Plant Maintenance	R	12/31/20	12/31/20		21-2736	N
	Vendor Total:	514.51									
F1181	FOX WELDING SERVICE										
20-01653	12/24/20 REMOVE SHAFT SLEEVE ON LAKESID										
1 REMOVE SHAFT SLEEVE ON		200.00	0-09-55-501-002-503	B	Sewer Plant Maintenance	R	12/24/20	12/31/20		12-22-20	N
	Vendor Total:	200.00									
M0714	GENSERVE, INC.										
20-01699	12/31/20 B SERVICE WB 12/9/20 AWWTP										
1 B SERVICE WB 12/9/20 AWWTP		195.00	0-09-55-501-002-511	B	Generator/Engine Maintenance Agreemt (B)	R	12/31/20	12/31/20		0223288-IN	N
	Vendor Total:	195.00									
H1100	HOME DEPOT CREDIT SERVICES										
20-01589	12/14/20 NOV/DEC 2020 INVOICES										
1 INV. 3512250 - HALOGEN BULB		9.49	0-01-26-310-001-024	B	Building Maintenance	R	12/14/20	12/31/20		3512250	N
2 INV. 1524607 - CLEANING SUPPLY		99.41	0-01-26-310-001-024	B	Building Maintenance	R	12/14/20	12/31/20		1524607	N
3 INV, 9524888 - BATTERIES		61.91	0-01-26-310-001-024	B	Building Maintenance	R	12/14/20	12/31/20		9524888	N
4 INV. 9023593 - SUPPLYS TO HANG		184.64	T-12-56-286-000-850	B	STORM RECOVERY SNOW,STORM, OTHER	R	12/14/20	12/31/20		9023593	N
5 INV. 9023594 - FLANGES TO HANG		22.50	T-12-56-286-000-850	B	STORM RECOVERY SNOW,STORM, OTHER	R	12/14/20	12/31/20		9023594	N
6 INV 6624360 - KEYS/KEY TAGS		13.42	0-01-26-310-001-024	B	Building Maintenance	R	12/14/20	12/31/20		6624360	N
7 INV. 4615801 - WRENCH KIT		99.00	0-09-55-501-001-503	B	Water Plant Maintenance	R	12/14/20	12/31/20		4615801	N
		490.37									

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H1100	HOME DEPOT CREDIT SERVICES	Continued									
20-01663	12/31/20 DECEMBER 2020 INVOICES										
1	INV. 8041433 - PAINT CUP/KEY	9.32	0-01-26-310-001-024	B	Building Maintenance	R	12/31/20	12/31/20		8041433	N
2	INV. 2520456 - TOOLS/BATTERIES	91.34	0-09-55-501-002-503	B	Sewer Plant Maintenance	R	12/31/20	12/31/20		2520456	N
3	INV. 0520687 - PUMP/CYLINDER/	211.91	0-09-55-501-001-503	B	Water Plant Maintenance	R	12/31/20	12/31/20		0520687	N
		312.57									
20-01725	12/31/20 DEC 2020 INVOICES										
1	INV. 2042414 - STEEL JACK POST	200.91	0-09-55-501-001-503	B	Water Plant Maintenance	R	12/31/20	12/31/20		2042414	N
2	INV. 2203802 - RETURN CREDIT	200.91-	0-09-55-501-001-503	B	Water Plant Maintenance	R	12/31/20	12/31/20		2203802	N
3	INV. 2023998 - STEEL JACK POST	203.91	0-09-55-501-001-503	B	Water Plant Maintenance	R	12/31/20	12/31/20		2023998	N
		203.91									
	Vendor Total:	1,006.85									
J0257	JCP&L										
20-01740	12/31/20 INVOICES DATED 1/6/21										
1	100 068 401 122 114 ROGERS	31.29	0-01-31-430-001-071	B	Electric-Borough Hall	R	12/31/20	12/31/20		95656319772	N
2	100 131 110 379 230 MERCER ST	77.92	0-01-31-430-001-071	B	Electric-Borough Hall	R	12/31/20	12/31/20		95656319811	N
		109.21									
20-01741	12/31/20 MASTER ACCT 200 000 055 315										
1	100 008 482 779 MAXWELL AVE	20.61	0-09-55-501-002-504	B	Electricity	R	12/31/20	12/31/20		95008917391	N
2	100 009 294 701 WESTERLEA AVE	19.50	0-09-55-501-001-504	B	Electricity	R	12/31/20	12/31/20		95008917391	N
3	100 009 296 102 SPRINGCREST DR	15.94	0-09-55-501-002-504	B	Electricity	R	12/31/20	12/31/20		95008917391	N
4	100 012 445 746 BANK ST	4,626.67	0-09-55-501-001-504	B	Electricity	R	12/31/20	12/31/20		95008917391	N
5	100 012 529 309 OAK LN	7,043.85	0-09-55-501-002-504	B	Electricity	R	12/31/20	12/31/20		95008917391	N
		11,726.57									
20-01749	12/31/20 VARIOUS ELEC ACCTS DEC 2020										
1	100 100 104 247 MAIN ST	54.50	0-01-31-430-001-071	B	Electric-Borough Hall	R	12/31/20	12/31/20		95596393415	N
2	100 029 000 310 156 BANK ST	589.64	0-01-31-430-001-071	B	Electric-Borough Hall	R	12/31/20	12/31/20		95596393375	N
3	100 051 508 677 MAIN ST	285.54	0-01-31-430-001-071	B	Electric-Borough Hall	R	12/31/20	12/31/20		95596393384	N
4	100 079 096 689 GRANT ST PARK	3.10	0-01-31-430-001-071	B	Electric-Borough Hall	R	12/31/20	12/31/20		95596393405	N
5	100 051 508 750 STOCKTON ST	261.87	0-01-31-430-001-071	B	Electric-Borough Hall	R	12/31/20	12/31/20		95596393385	N

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J0257 JCP&L	Continued									
20-01749 12/31/20 VARIOUS ELEC ACCTS DEC 2020		Continued								
6 100 072 968 868 STREET LIGHTS	128.59	0-01-31-430-001-071	B	Electric-Borough Hall	R	12/31/20	12/31/20		95646325637	N
	1,323.24									
Vendor Total:	13,159.02									
J0258 JCP&L (STREET LIGHTING)										
20-01739 12/31/20 100 081 608 240 BLK LT 0 NMAIN										
1 100 081 608 240 BLK LT 0 NMAIN	179.09	0-09-55-501-001-504	B	Electricity	R	12/31/20	12/31/20		95656319780	N
20-01748 12/31/20 100 086 395 041 0 STOCKTON ST										
1 100 086 395 041 0 STOCKTON ST	58.31	0-01-31-435-001-075	B	Street Lighting	R	12/31/20	12/31/20		95646325645	N
Vendor Total:	237.40									
JILLS005 JILL SWANSON										
20-01643 12/24/20 CELL PHONE USAGE REIMBURSEMENT										
1 CELL PHONE USAGE REIMBURSEMENT	150.00	0-01-27-330-001-037	B	Telephone-Cell	R	12/24/20	12/31/20		2020	N
Vendor Total:	150.00									
M0010 MARYLAND BIOCHEMICAL CO.										
20-01631 12/22/20 GREEN CLEAN PRO ALGAECIDE										
1 GREEN CLEAN PRO ALGAECIDE	3,960.00	0-09-55-501-002-559	B	ALGAECIDE/FUNGICIDE- MARYLAND BIOCHEM	R	12/22/20	12/31/20		12NN1119	N
Vendor Total:	3,960.00									
M1076 MCMANIMON, SCOTLAND & BAUMANN										
20-01685 12/31/20 #177285; 12/22/2020										
1 #177285; 12/22/2020	2,250.00	3PRCLLC	P	Site Plan Application #2020-01	R	12/31/20	12/31/20		#177285	N
Vendor Total:	2,250.00									

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M0536	MGL PRINTING SOLUTIONS										
20-01706	12/31/20 TAXI LICENSE DECALS 2021										
1	TAXI LICENSE DECALS 2021	697.00	0-01-25-240-001-116	B	Traffic Bureau	R	12/31/20	12/31/20		177204	N
	Vendor Total:	697.00									
NJADV005	NJ Advance Media										
20-01708	12/31/20 LEGAL ADS DECEMBER 2020										
1	MEETING NOTICE	13.34	0-01-20-120-001-021	B	Advertisements	R	12/31/20	12/31/20		0009785322	N
2	ORD 2020-12 INTRO	25.52	0-01-20-120-001-021	B	Advertisements	R	12/31/20	12/31/20		0009786854	N
3	ORD 2020-13 INTRO	26.10	0-01-20-120-001-021	B	Advertisements	R	12/31/20	12/31/20		0009786866	N
4	ORD 2020-14 INTRO	27.84	0-01-20-120-001-021	B	Advertisements	R	12/31/20	12/31/20		0009786868	N
5	ORD 2020-17 INTRO	55.68	0-01-20-120-001-021	B	Advertisements	R	12/31/20	12/31/20		0009797976	N
6	ORD 2020-16 INTRO	87.00	0-01-20-120-001-021	B	Advertisements	R	12/31/20	12/31/20		0009797979	N
7	ORD 2020-13 ADOPT	18.27	0-01-20-120-001-021	B	Advertisements	R	12/31/20	12/31/20		0009798029	N
8	ORD 2020-14 ADOPT	19.14	0-01-20-120-001-021	B	Advertisements	R	12/31/20	12/31/20		0009798035	N
9	ORD 2020-17 INTRO	46.98	0-01-20-120-001-021	B	Advertisements	R	12/31/20	12/31/20		0009798039	N
10	ORD 2020-12 ADOPT	16.53	0-01-20-120-001-021	B	Advertisements	R	12/31/20	12/31/20		0009798046	N
11	PLANNING BOARD NOTICE OF	204.16	0-01-21-180-001-021	B	Advertisements	R	12/31/20	12/31/20		0009800493	N
12	ORD 2020-15 INTRO	115.48	0-01-20-120-001-021	B	Advertisements	R	12/31/20	12/31/20		0009801244	N
		656.04									
	Vendor Total:	656.04									
N0425	NJ DEPT. OF HEALTH & SR SERV.										
20-01707	12/31/20 DOG PILOT DECEMBER 2020										
1	DOG PILOT DECEMBER 2020	4.20	T-13-05-265-000-001	B	DUE STATE OF NEW JERSEY	R	12/31/20	12/31/20		DECEMBER 2020	N
	Vendor Total:	4.20									
M1131	NJ MOTOR VEHICLE COMMISSION										
20-01738	12/31/20 2021 RENEWAL										
1	2021 RENEWAL A/C # - OL021760	150.00	0-01-20-120-001-199	B	Miscellaneous	R	12/31/20	12/31/20		OL021760	N
	Vendor Total:	150.00									

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N0170	NORCIA CORP.									
20-01664	12/31/20 PARTS FOR SNOW PLOW									
1	INV. 79637 - SNOW PLOW PARTS	126.45	0-01-26-290-001-127	B Street Repair & Maintenance	R	12/31/20	12/31/20		79637	N
	Vendor Total:	126.45								
NSINE005	NSI NEAL SYSTEMS, INC.									
20-01532	12/03/20 FLOW METER REPAIRS									
1	QUOTE RB2011101	2,709.00	0-09-55-501-001-503	B Water Plant Maintenance	R	12/03/20	12/31/20		RB2011101	N
	Vendor Total:	2,709.00								
E8035	PENN VALLEY PUMP									
20-01629	12/22/20 QUOTE #5710									
1	CLACK VALVE GASKET (3DDSX21)	18.00	0-09-55-501-002-503	B Sewer Plant Maintenance	R	12/22/20	12/31/20		15587	N
2	GASKET SUCTION, CF (3DDSX21)	114.00	0-09-55-501-002-503	B Sewer Plant Maintenance	R	12/22/20	12/31/20		15587	N
3	GASKET DISCHARGE, CF (3DDSX21)	114.00	0-09-55-501-002-503	B Sewer Plant Maintenance	R	12/22/20	12/31/20		15587	N
4	GASKET CLACK VALVE (3DDSX11)	12.00	0-09-55-501-002-503	B Sewer Plant Maintenance	R	12/22/20	12/31/20		15587	N
5	GASKET SWAN NECK (3DDSX11	10.00	0-09-55-501-002-503	B Sewer Plant Maintenance	R	12/22/20	12/31/20		15587	N
6	GASKET SUCTION (3DDSX11)	72.00	0-09-55-501-002-503	B Sewer Plant Maintenance	R	12/22/20	12/31/20		15587	N
7	GASKET DISCHARGE (3DDSX11)	72.00	0-09-55-501-002-503	B Sewer Plant Maintenance	R	12/22/20	12/31/20		15587	N
8	FREIGHT	10.00	0-09-55-501-002-503	B Sewer Plant Maintenance	R	12/31/20	12/31/20		15587	N
		422.00								
	Vendor Total:	422.00								
READY005	READY REFRESH BY NESTLE									
20-01678	12/31/20 DISTILLED WATER									
1	DISTILLED WATER	90.93	0-09-55-501-002-506	B Lab. Equipment & Supplies	R	12/31/20	12/31/20		00L5050008134	N
2	FREIGHT	6.95	0-09-55-501-002-506	B Lab. Equipment & Supplies	R	12/31/20	12/31/20		00L5050008134	N
		97.88								
	Vendor Total:	97.88								

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R0077 ROBERTS ENGINEERING GRP LLC									
20-01692 01/04/21 #4296, 12/26/2020									
1 #4296; 12/26/2020	1,092.00	3PRCLLC	P Site Plan Application #2020-01	R	12/31/20	12/31/20		#4296	N
Vendor Total:	1,092.00								
SHERW010 SHERWIN WILLIAMS PAINT									
20-01667 12/31/20 GALLON INDUSTRIAL PAINT									
1 GALLON INDUSTRIAL ENAMEL	58.14	0-09-55-501-002-503	B Sewer Plant Maintenance	R	12/31/20	12/31/20		7731-4	N
2 GALLON KEM BOND HS GRAY	40.94	0-09-55-501-002-503	B Sewer Plant Maintenance	R	12/31/20	12/31/20		7731-4	N
	99.08								
Vendor Total:	99.08								
SPERS005 SPER SCIENTIFIC LTD									
20-01654 12/24/20 INDOOR AIR QUALITY MONITOR									
1 INDOOR AIR QUALITY MONITOR	562.00	0-09-55-501-002-557	B Plant Safety/Plant Security	R	12/24/20	12/31/20		187806	N
2 FREIGHT	15.00	0-09-55-501-002-557	B Plant Safety/Plant Security	R	12/31/20	12/31/20		187806	N
	577.00								
Vendor Total:	577.00								
R0537 STITCHES N INK									
20-01587 12/14/20 QUOTE #14890 COATS FOR PHILPPE									
1 TRUE BLACK PORT AUTHORITY	59.99	0-09-55-501-002-507	B Uniforms & Safety Equipment	R	12/14/20	12/31/20		14890	N
2 BLACK CARHARTT THERMAL-LINED	87.99	0-09-55-501-002-507	B Uniforms & Safety Equipment	R	12/14/20	12/31/20		14890	N
	147.98								
20-01745 12/31/20 HTIP TSHIRTS INV 14771									
1 HTIP TSHIRTS INV 14771	229.70	T-12-56-286-000-885	B CULTURAL ARTS/SHAKESPEARE IN THE PARK	R	12/31/20	12/31/20		14771	N
Vendor Total:	377.68								
TARAM005 TARA MISIURA									
20-01746 12/31/20 VID EDITING SHE KILLS MONSTERS									
1 VID EDITING SHE KILLS MONSTERS	150.00	T-12-56-286-000-885	B CULTURAL ARTS/SHAKESPEARE IN THE PARK	R	12/31/20	12/31/20		2020 FINAL	N
Vendor Total:	150.00								

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BLOCK005 TELESYSTEM									
20-01697 12/31/20 INV 13832437 DECEMBER 2020									
1 INV 13832437 DECEMBER 2020	1,305.94	0-01-31-440-001-085	B Telephone-Block Line Systems, LLC LSI	R	12/31/20	12/31/20		13832437	N
Vendor Total:	1,305.94								
T0147 TRACTOR SUPPLY COMPANY									
20-01649 12/24/20 RAINSUITS									
1 RAINSUITS - TICKET 231083	39.98	0-01-26-290-001-032	B Uniforms	R	12/24/20	12/31/20		231083	N
Vendor Total:	39.98								
T0211 TRAP ROCK INDUSTRIES LLC.									
20-01704 12/31/20 3/4" CLEAN STONE									
1 INV 8120472 - 3/4" CLEAN STONE	682.17	0-09-55-501-001-535	B Hydrants and Line Repair	R	12/31/20	12/31/20		8120472	N
Vendor Total:	682.17								
T0LIC TREASURER STATE OF NEW JERSEY									
20-01722 12/31/20 UNDERGROUND STORAGE TANK									
1 UNDERGROUND STORAGE TANKS	50.00	0-09-55-501-002-511	B Generator/Engine Maintenance Agreemt (B)	R	12/31/20	12/31/20		202040230	N
Vendor Total:	50.00								
U0144 UPS									
20-01689 12/31/20 161Y33 DRAEGER & HYDROFLOW									
1 0000161Y33500 DRAEGER SERVICE	3.86	0-01-30-421-001-022	B Postage & Express Charges	R	12/31/20	12/31/20		0000161Y33500	N
2 0000161Y33500 HYDROFLOW PROD	8.15	0-01-30-421-001-022	B Postage & Express Charges	R	12/31/20	12/31/20		0000161Y33500	N
3 0000161Y33500 DRAEGER SERVICE	0.36	0-01-30-421-001-022	B Postage & Express Charges	R	12/31/20	12/31/20		0000161Y33500	N
	12.37								
Vendor Total:	12.37								
U0013 USA BLUE BOOK									
20-01484 11/20/20 QUOTE #254552									
1 SPECIAL ORDER- ITEM #3736-0421	374.91	0-09-55-501-002-519	B Professional Assoc. Dues	R	11/20/20	12/31/20		446792	N

Vendor # / PO # / Item Description	PO Date / Description	Amount	Contract / PO Type / Charge Account	Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
U0013 USA BLUE BOOK		Continued								
20-01484	11/20/20 QUOTE #254552		Continued							
2 FREIGHT		9.89	0-09-55-501-002-519	B Professional Assoc. Dues	R	12/31/20	12/31/20		446792	N
		384.80								
20-01542	12/07/20 STREAM LIGHT									
1 FLASH LIGHT OPERATORS LED HL		234.95	0-09-55-501-002-557	B Plant Safety/Plant Security	R	12/07/20	12/31/20		455207	N
2 FREIGHT		13.00	0-09-55-501-002-557	B Plant Safety/Plant Security	R	12/31/20	12/31/20		455207	N
		247.95								
20-01612	12/18/20 REPLACEMENT SHAFT AGITAER									
1 34" PVC COATED REPLACEMENT		175.00	0-09-55-501-002-503	B Sewer Plant Maintenance	R	12/18/20	12/31/20		453310	N
2 FREIGHT		8.58	0-09-55-501-002-503	B Sewer Plant Maintenance	R	12/31/20	12/31/20		453310	N
		183.58								
20-01672	12/31/20 QUOTE #260894									
1 YSI-5010 SELF-STIRRING BOD		1,349.00	0-09-55-501-002-506	B Lab. Equipment & Supplies	R	12/31/20	12/31/20		463340	N
2 FRIEGHT		9.89	0-09-55-501-002-506	B Lab. Equipment & Supplies	R	12/31/20	12/31/20		463340	N
		1,358.89								
	Vendor Total:	2,175.22								
W0002 W.B. MASON CO., INC.										
20-01665	12/31/20 OFFICE SUPPLIES DECEMBER 2020									
1 CENTRAL OFFICE SUPPLIES		460.67	0-01-20-125-001-036	B Office Supplies	R	12/31/20	12/31/20		S109910659	N
2 AWWTP OFFICE SUPPLIES		108.77	0-09-55-501-002-509	B Office Supplies - Admin.	R	12/31/20	12/31/20		216397755	N
		569.44								
	Vendor Total:	569.44								
W0891 WINNER FORD OF CHERRY HILL										
19-02035	12/31/19 2020 FORD UTILITY BASE VEHICLE									
1 2020 FORD UTILITY BASE VEHICLE		35,329.00	C-04-55-888-001-444	B 2019-20 POLICE SUV, SONIC FIREWALL	R	12/31/19	12/31/20		238333	N
	Vendor Total:	35,329.00								

Vendor # / PO # / Item	Name / PO Date / Description	Amount	Contract / Charge Account	PO Type / Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
WORKN005	WORK N GEAR, INC									
20-01224	09/30/20 UNIFORMS/BOOTS AND ACCESSORIES									
1	UNIFORMS/BOOTS AND ACCESSORIES	441.96	0-01-26-290-001-032	B Uniforms	R	09/30/20	12/31/20		HA137944	N
20-01225	09/30/20 UNIFORMS/BOOTS AND ACCESSORIES									
1	UNIFORMS/BOOTS AND ACCESSORIES	450.00	0-01-26-290-001-032	B Uniforms	R	09/30/20	12/31/20		HA138135	N
20-01228	09/30/20 UNIFORMS/BOOTS AND ACCESSORIES									
1	UNIFORMS/BOOTS AND ACCESSORIES	446.09	0-01-26-290-001-032	B Uniforms	R	09/30/20	12/31/20		HA138128	N
	Vendor Total:	1,338.05								

Total Purchase Orders: 54 Total P.O. Line Items: 116 Total List Amount: 90,416.00 Total Void Amount: 0.00

Totals by Year-Fund Fund Description	Fund	Budget Rcvd	Budget Held	Budget Total	Revenue Total	G/L Total	Project Total	Total
CURRENT FUND	0-01	21,519.42	0.00	21,519.42	0.00	0.00	0.00	21,519.42
	0-09	29,634.54	0.00	29,634.54	0.00	0.00	0.00	29,634.54
	0-21	0.00	0.00	0.00	0.00	0.00	3,342.00	3,342.00
Year Total:		51,153.96	0.00	51,153.96	0.00	0.00	3,342.00	54,495.96
GENERAL CAPITAL	C-04	35,329.00	0.00	35,329.00	0.00	0.00	0.00	35,329.00
TRUST OTHER - FUND #12	T-12	586.84	0.00	586.84	0.00	0.00	0.00	586.84
ANIMAL CONTROL TRUST FUND #13	T-13	4.20	0.00	4.20	0.00	0.00	0.00	4.20
Year Total:		591.04	0.00	591.04	0.00	0.00	0.00	591.04
Total Of All Funds:		87,074.00	0.00	87,074.00	0.00	0.00	3,342.00	90,416.00

Project Description	Project No.	Rcvd Total	Held Total	Project Total
Site Plan Application #2020-01	3PRCLLC	3,342.00	0.00	3,342.00
Total Of All Projects:		3,342.00	0.00	3,342.00

Resolution 2021-030

BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY

AUTHORIZING A SHARED SERVICES AGREEMENT WITH ROBBINSVILLE TOWNSHIP FOR AUTOMOTIVE REPAIR SERVICES

WHEREAS, with the adoption of Resolution 2008-35 on January 7, 2008, the Borough Council approved an Interlocal Service Agreement with Robbinsville Township for the provision of Automotive Repair Services, which has been renewed with the last renewal ending December 31, 2020; and

WHEREAS, the parties desire to enter into a successor Shared Services Agreement to continue the provision of these services to the Borough by Robbinsville for a one-year period, January 1, 2021 through December 31, 2021; and

WHEREAS, the Uniform Shared Services and Consolidation Act, N.J.S.A. 40:65-1 et seq. authorizes the approval of Shared Services Agreements by Resolution; and

WHEREAS, funds for this expenditure will be made available in the 2021 budget; and

NOW, THEREFORE, BE AND IT IS HEREBY RESOLVED, by the Borough Council of the Borough of Hightstown, in the County of Mercer and State of New Jersey, as follows:

1. That the Borough Administrator is hereby authorized to execute and the Deputy Borough Clerk to attest the Shared Services Agreement on behalf of Hightstown.
2. That, in accordance with the aforementioned agreement, Hightstown hereby designates Frank Gendron, Police Chief, or his appointee, to schedule and be responsible for all repairs to police vehicles and Ken Lewis, Superintendent of Public Works, to schedule and be responsible for all repairs to all other Borough-owned vehicles.
3. That, in accordance with the aforementioned agreement, no repair in excess of $350 shall be made by Robbinsville unless specifically authorized by the designated Hightstown Borough Representative.
4. That the continuation of this agreement is contingent upon the availability of adequate funding in the Borough's 2021 budget.

CERTIFICATION

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on January 19, 2021.

Margaret Riggio
Deputy Borough Clerk

AGREEMENT BETWEEN THE BOROUGH OF HIGHTSTOWN AND THE TOWNSHIP OF ROBBINSVILLE FOR THE PROVISION OF AUTOMOTIVE REPAIR SERVICES

THIS AGREEMENT made this ____ day of ______________, 202__, by and between:

THE BOROUGH OF HIGHTSTOWN ("Hightstown"), a municipal corporation of the State of New Jersey, with its principal offices located at 156 Bank Street, Hightstown, New Jersey 08520; and

THE TOWNSHIP OF ROBBINSVILLE ("Robbinsville"), a municipal corporation of the State of New Jersey, with its principal offices located at 2298 Route 33, Robbinsville, New Jersey 08691.

(Hightstown and Robbinsville will be collectively referred to herein as the "Parties").

WITNESSETH:

WHEREAS, the "Uniform Shared Services and Consolidation Act," N.J.S.A. 40A:65-1, *et seq.* (the "Act"), authorizes local units of this State to enter into an agreement with any other local unit or units to provide or receive any service that each local unit participating in the agreement is empowered to provide or receive in its own jurisdiction; and

WHEREAS, Hightstown is in need of the provision of automotive repair services for its vehicles and equipment ("Services"); and

WHEREAS, Robbinsville has the ability to provide and is agreeable to providing Services to Hightstown; and

WHEREAS, the Parties wish to enter into an agreement in accordance with the Act so that Robbinsville can provide the Services to Hightstown; and

WHEREAS, the Governing Bodies of Robbinsville and Hightstown find that it would be in the best interests of the Parties for Robbinsville to provide the Services to Hightstown under the terms and conditions referenced herein.

NOW, THEREFORE, with the foregoing Recitals incorporated herein by reference and in consideration of the mutual covenants contained herein, Robbinsville and Hightstown, intending to be legally bound, hereby agree as follows:

1. **Scope of Services.** Robbinsville shall provide the Services to Hightstown in accordance with the terms and conditions set forth below:

   A. No vehicle/equipment repair in excess of $350.00 shall be made by Robbinsville unless specifically authorized by the designated Hightstown representative.

B. Hightstown shall designate one (1) person and one (1) back-up person to schedule and be responsible for authorization on all repairs.

C. Minor road calls shall be performed by Robbinsville during normal business hours at the hourly rate provided in subsection E below, provided that manpower and equipment is available and not being utilized in the servicing or repair of Robbinsville's vehicles.

D. Minor emergency repairs, such as flat tires, inoperative lighting, wiper blades, etc., will be performed on an immediate basis at the Robbinsville facility (DPW garage) during normal business hours.

E. Robbinsville shall charge Hightstown for the Services as follows:

i. Labor rate of $72.83 per man hour.
ii. Ten Percent (10%) over Robbinsville's cost for all repair parts and sublet parts. No charge will be made for parts which are supplied by Hightstown.

F. Payment shall be made by Hightstown to Robbinsville in accordance with invoices provided by Robbinsville to Hightstown. Payment by Hightstown to Robbinsville shall be made within thirty (30) days of receipt of each invoice.

2. Term. This Agreement shall commence on January 1, 2021, and the provisions thereof shall continue until December 31, 2021. Each Party shall notify the other in writing at least sixty (60) days before expiration of this Agreement if it desires to continue Services and negotiate a new agreement for the succeeding year.

3. Hold Harmless/Indemnification. Hightstown shall indemnify and hold Robbinsville, its Personnel, officers, employees and agents, harmless from and against any and all claims of whatever nature or type arising from the provision of Services pursuant to this Agreement, so long as the actions upon which the demand or claim, or assertion of liability, are founded were performed in the course of receiving the Services pursuant to the terms of this Agreement, and were not performed in bad faith, and did not constitute actual fraud, actual malice, willful misconduct, gross negligence, an intentional wrong or a criminal act. Such indemnification shall include payment of reasonable attorney's fees and costs in the defense of any claim made by a third person. It is understood and agreed that Robbinsville shall be responsible for any actions of its Personnel, when providing Services pursuant to this Agreement, performed in bad faith or constituting actual fraud, actual malice, willful misconduct, gross negligence, an intentional wrong, or a criminal act.

4. Notices. All notices, statements, or other documents required by this Agreement shall be hand-delivered or mailed to the following designated municipal representatives:

A. The designated municipal representative for Robbinsville is:

Township Clerk
Township of Robbinsville
2298 Route 33
Robbinsville, New Jersey 08691

B. The designated municipal representative for Hightstown is:

Township Clerk
Borough of Hightstown
156 Bank Street
Hightstown, New Jersey 08520

5. Choice of Law. Any dispute arising under this Agreement or related to this Agreement shall be governed by and construed in accordance with the laws of the State of New Jersey.

6. Venue. Any dispute regarding the terms of this Agreement shall be venued in New Jersey Superior Court, Mercer County.

7. Assignment and Waiver. The rights, duties and obligations of this Agreement may not be assigned without either Party's prior written consent and it is agreed that a failure or delay in the enforcement of any of the provisions of this Agreement by either Party shall not constitute a waiver of those provisions.

8. Entire Agreement. This Agreement sets forth the entire understanding of the Parties and cannot be changed or modified orally.

9. Modification. This Agreement may only be supplemented, amended or revised in writing, which has been duly authorized by the Parties and signed by the proper authorized representatives thereof.

10. Severability. In the event that any provision of this Agreement shall, for any reason, be determined to be invalid, illegal or unenforceable, in any respect, by any court of competent jurisdiction, the rest of this Agreement shall nevertheless remain in full force and effect.

11. Filing. A copy of this Agreement shall be filed with the Division of Local Government Services in the Department of Community Affairs.

IN WITNESS WHEREOF, the Parties have caused this Agreement to be signed by their respective officers duly authorized, and have caused this Agreement to be dated as of the day and year written above.

SIGNATURES APPEAR ON THE NEXT PAGE

ATTEST:

____
Debra Sopronyi, Municipal Clerk

BOROUGH OF HIGHTSTOWN

____
Lawrence Quattrone, Mayor

ATTEST:

____
Michele Seigfried, MMC, RMC, CMR

TOWNSHIP OF ROBBINSVILLE

____
David Fried, Mayor

Township of Robbinsville
County of Mercer

Resolution 2020-277

RESOLUTION AUTHORIZING AND APPROVING A SHARED SERVICES AGREEMENT FOR AUTOMOTIVE SERVICES BETWEEN THE BOROUGH OF HIGHTSTOWN AND THE TOWNSHIP OF ROBBINSVILLE

WHEREAS, the Borough of Hightstown desires to contract with the Township of Robbinsville to provide automotive services to the Borough of Hightstown for the period of January 1, 2021 to December 31, 2021; and

WHEREAS, the *Uniform Shared Services and Consolidation Act, N.J.S.A. 40A:65-1 et seq.*, permits local units of this State to enter into a contract with any other local unit for the joint provisions within their combined jurisdictions of any service which any party to the agreement is empowered to render within its jurisdiction; and

WHEREAS, the Township of Robbinsville and the Borough of Hightstown have authorized and approved of this Agreement by resolution duly adopted pursuant to *N.J.S.A. 40A:65-5* of the *Uniform Shared Services Consolidation Act*;

WHEREAS, the Township of Robbinsville has agreed to provide automotive services to the Borough of Hightstown at the following rate:

a. Labor rate of $72.83 per man hour
b. 10% over Township cost for all repair parts and sublet parts. No charge will be made for parts which are supplied by Hightstown Borough

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Robbinsville, County of Mercer, State of New Jersey, that the Shared Services Agreement between the Borough of Hightstown and the Township of Robbinsville for the provision of automotive services is authorized and accepted and the proper officials of the Township of Robbinsville are authorized to execute said Agreement.

BE IT FURTHER RESOLVED that the Agreement shall take effect upon the execution of the Agreement by the parties in accordance with N.J.S.A. 40A:65-5(c), *et seq*.

BE IT FURTHER RESOLVED that a copy of this Resolution and Agreement shall be forwarded to the Director of the Division of Local Government Services as per N.J.S.A. 40A:65-4(3)b.

BE IT FURTHER RESOLVED that a copy of this Resolution shall be forwarded to the Chief Financial Officer, the Director of Public Works, and the Borough of Hightstown.

I certify this to be a true copy of a resolution adopted by the Township Council of the Township of Robbinsville at a meeting held on December 3, 2020.

M. Seigfried

Michele Seigfried, Municipal Clerk

Resolution 2021-031

BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY

AUTHORIZING A RENEWED SHARED SERVICES AGREEMENT WITH MERCER COUNTY FOR EMS DISPATCH SERVICES

WHEREAS, with the adoption of Resolution 2014-126 on June 2, 2014, the Borough Council approved a Shared Services Agreement with Mercer County for Emergency Medical Dispatch Services for the period of July 1, 2014 to December 31, 2016; and

WHEREAS, Hightstown Borough has entered into successor agreements annually since the inception of the original agreement; and

WHEREAS, the parties desire to enter into a successor agreement to continue the provision of Emergency Medical Dispatch Services to the Borough by Mercer County for a one-year period, January 1, 2021 through December 31, 2021; and

WHEREAS, the Uniform Shared Services and Consolidation Act, N.J.S.A. 40:65-1 et seq. authorizes the approval of Shared Services Agreements by Resolution; and

WHEREAS, the Mayor and Council have reviewed the proposed Shared Services Agreement for Emergency Medical Dispatch Services for the period January 1, 2021 through December 31, 2021; and

WHEREAS, the Borough's net share of costs for these services, by the terms of this agreement, for the period January 1, 2021 through December 31, 2021 will be Four Thousand Seven Hundred Dollars ($4,700.00) for this 12-month period; and

WHEREAS, additional terms of said Services shall be established in a shared services agreement signed by Mercer County and Hightstown Borough; and

WHEREAS, it is the intention of the Mayor and Council to provide adequate funding for this expenditure in the 2021 budget.

NOW, THEREFORE BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown:

1. The Borough Administrator and Deputy Municipal Clerk are hereby authorized to execute a shared services agreement for EMS Dispatch Services as stated herein.

2. This agreement is approved subject to the provision of adequate funds in the Borough's 2021 budget.

CERTIFICATION

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on January 19, 2021.

Margaret Riggio
Deputy Borough Clerk

SHARED SERVICES AGREEMENT
BETWEEN
THE COUNTY OF MERCER AND THE BOROUGH OF HIGHTSTOWN
FOR THE PROVISION OF EMS DISPATCH SERVICES

THIS AGREEMENT, made this _____ day of ________, 2021, by and between the County of Mercer, a body politic of the State of New Jersey, with principal offices located at 640 South Broad Street, Trenton, Mercer County, New Jersey (hereinafter referred to as "COUNTY"), and the Borough of Hightstown, a municipal corporation of the State of New Jersey, with principal offices located at 156 Bank Street, Hightstown, Mercer County, New Jersey (hereinafter referred to as "MUNICIPALITY").

WITNESSETH:

WHEREAS, the Uniform Shared Services and Consolidation Act, N.J.S.A. 40A:65-1 et seq., permits local units of this State to enter into a contract with any other local unit for the joint provision within their combined jurisdictions of any service which any party to the agreement is empowered to render within its own jurisdiction; and

WHEREAS, the COUNTY is interested in providing EMS dispatch services to the MUNICIPALITY, and the MUNICIPALITY is interested in having said services available to its residents;

NOW THEREFORE, in consideration of the mutual covenants and conditions contained herein, the COUNTY and the MUNICIPALITY hereby agree as follows:

1. The COUNTY agrees to provide EMS dispatch services to the MUNICIPALITY.

2. The term of this Agreement shall be one (1) year for the period of January 1, 2021 through December 31, 2021.

3. The MUNICIPALITY shall be assessed an annual assessment representing the cost of the calls made to, and received by the COUNTY for EMS dispatch services.

4. There shall be an adjustment to the annual assessment in January of the subsequent calendar year to reflect actual calls in the prior year.

5. Based on the annual assessment the MUNICIPALITY will pay an annual cost for EMS dispatch in the amount of $4,700.00 to the COUNTY within thirty (30) days of invoicing by the COUNTY.

6. Each party shall indemnify, defend and hold harmless the other party, its agents, officers and employees, and their successors and assigns, from and against all liability for any claims, suits, demands, actions or causes of action of any kind and nature arising out of or in connection with the provision of the parties' respective responsibilities under this Agreement, to the extent permitted by law.

7. This Agreement may be terminated at any time by either party, with or without cause; however, unless otherwise agreed to by the parties, a termination shall not become effective for a minimum of ninety (90) days following the receipt of the notice of termination by the non-terminating party.

8. All notices, statements or other documents required by the Agreement shall be hand-delivered or mailed to the following designated representatives:

A. The designated representative for the COUNTY is:
Lillian L. Nazzaro, County Administrator
County of Mercer
640 S. Broad Street
Trenton, NJ 08650

B. The designated representative for the MUNICIPALITY is:
Debra Sopronyi, Clerk/Administrator
Borough of Hightstown
156 Bank Street
Hightstown, NJ 08520

9. Any dispute arising under this Agreement or related to this Agreement shall be governed by and construed in accordance with the laws of the State of New Jersey.

10. This Agreement may only be supplemented, amended or revised in writing, which has been duly authorized by the parties and signed by the proper authorized representatives thereof.

11. A copy of this Agreement shall be filed with the Division of Local Government Services in the Department of Community Affairs.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be duly executed the day and year aforesaid.

ATTEST:	COUNTY OF MERCER
____________________________ JERLENE H. WORTHY CLERK TO THE BOARD OF CHOSEN FREEHOLDERS	____________________________ BRIAN M. HUGHES COUNTY EXECUTIVE
ATTEST:	
____________________________	____________________________ LAWRENCE D. QUATTRONE MAYOR

Resolution 2021-032

BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY

AUTHORIZING RELEASE OF ESCROW FUNDS EAST WINSOR HI-TECH ASSOCIATES, LLC (BLOCK 48; LOT 25)

WHEREAS, in 2006, East Windsor Hi-Tech Associates, LLC deposited escrow funds to construct flex warehouse space at Block 48, Lot 25; and

WHEREAS, East Windsor Hi-Tech Associates, LLC have requested that the escrow funds on deposit with the Borough for Block 48, Lot 25 be released; and

WHEREAS, because of the downturn in the economy, the warehouse was never built, and all approvals have lapsed; and

WHEREAS, The Borough has determined that there are no outstanding invoices for this project.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown that the Finance Office is authorized and directed to release the all escrow funds on deposit with the Borough for the project at Block 48; Lot 25 to East Windsor Hi-Tech Associates, LLC, 451 Saddle Back Trail, Franklin Lakes, NJ 07417.

A certified copy of this Resolution shall be provided to the following:

a. East Windsor Hi-Tech Associates, LLC
b. Mickie O’Connor, Hightstown Borough Finance
c. Sandy Belan, Planning Board Secretary

CERTIFICATION

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on January 19, 2021.

Margaret Riggio
Deputy Borough Clerk

Resolution 2021-033

BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY

AUTHORIZATION TO EXECUTE NJDEP, DIVISION OF WATER QUALITY STATEMENT OF CONSENT FOR IMPROVEMENTS TO SPRINGCREST DRIVE, TAYLOR AVENUE, SPRUCE COURT, GLEN DRIVE AND SCHUYLER AVENUE

WHEREAS, Hightstown Borough has received a grant from NJDOT for Improvements to Springcrest Drive, Taylor Avenue, Spruce Court, Glen Drive and Schuyler Avenue; and

WHEREAS, as part of the project, it is required that a Statement of Consent (form WGM-003) issued by the NJDEP, be signed by an authorized representative of Borough.

NOW THEREFORE BE IT RESOLVED that the Borough Administrator is hereby authorized to sign the Statements of Consent (Form WGM-003) on behalf of the Borough of Hightstown as require by NJDEP.

CERTIFICATION

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on January 19, 2021.

Margaret Riggio
Deputy Borough Clerk

Resolution 2021-034

BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY

AUTHORIZING A MEETING WHICH EXCLUDES THE PUBLIC

BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown that this body will hold a meeting on January 19, 2021, via www.zoom.com, that will be limited only to consideration of an item or items with respect to which the public may be excluded pursuant to section 7b of the Open Public Meetings Act.

The general nature of the subject or subjects to be discussed:

Contract Negotiations – PRC Group – City Line at Hightstown

Attorney Client Privilege

Stated as precisely as presently possible the following is the time when and the circumstances under which the discussion conducted at said meeting can be disclosed to the public April 19, 2021, or when the need for confidentiality no longer exists.

The public is excluded from said meeting, and further notice is dispensed with, all in accordance with sections 8 and 4a of the Open Public Meetings Act.

CERTIFICATION

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on January 19, 2021.

Margaret Riggio
Deputy Borough Clerk