Agenda

Hightstown Borough Council

December 7, 2020
6:30 PM – Public Session

www.freeconferencecall.com
Dial-in number: (978) 990-5000
Access code: 845506#
Online meeting ID: hightstownborough

PLEASE TURN OFF ALL CELL PHONES DURING YOUR ATTENDANCE AT THIS MEETING TO AVOID SOUNDS/RINGING OR CONVERSATION THAT MAY INTERFERE WITH THE MEETING OR THE ABILITY OF ATTENDEES TO HEAR THE PROCEEDINGS. THANK YOU FOR YOUR COOPERATION.

Meeting called to order by Mayor Lawrence Quattrone.

STATEMENT: Adequate notice of this meeting has been given in accordance with the Open Public Meetings Act, pursuant to Public Law 1975, Chapter 231. Said notice was provided to the *Trenton Times* and the *Windsor-Hights Herald*, and is posted on the Borough's website.

Roll Call

Flag Salute

Approval of the Agenda

Engineering Items

Improvements to Springcrest Drive, Taylor Avenue, Spruce Court and Glen Drive

Improvements to Railroad Avenue and Dey Street

Resolution 2020-224 Authorizing Payment No. 5 and Change Order No. 4 – S&G Paving Construction (Improvements to Lincoln Avenue, Hagemount Avenue and Rocky Brook Court)

Public Comment

Any person wishing to address the Mayor and Council will be allowed a maximum of three minutes for his or her comments.

Ordinances

Ordinance 2020-15 Final Reading and Public Hearing Bond Ordinance Providing for Various Capital Improvements in and by the Borough of Hightstown, in the County of Mercer, New Jersey, Appropriating $105,000 Therefor and Authorizing the Issuance of $100,000 Bonds or Notes of the Borough to Finance Part of the Cost Thereof

Ordinance 2020-16 Final Reading and Public Hearing Bond Ordinance Providing for Various Improvements to the Water and Sewer Utility in and By the Borough of Hightstown, in the County of Mercer, New Jersey, Appropriating $115,100 Therefor and Authorizing the Issuance of $108,000 Bonds or Notes of the Borough to Finance Part of the Cost Thereof

Ordinance 2020-17 Final Reading and Public Hearing Ordinance Appropriating $505,500 From Funds Received from FEMA for Water and Sewer Utility Improvements in and by The Borough of Hightstown, in the County of Mercer, New Jersey

Resolutions	**2020-225**	Payment of Bills
	2020-226	A Resolution of Hightstown Borough Authorizing the Purchase of Electricity Supply Services for Public Use on an Online Auction Website
	2020-227	Authorizing the Borough of Hightstown to Enter into a Shared Services Agreement for Solid Waste Collection with the Borough of Roosevelt
	2020-228	Authorizing a Shared Services Agreement with Roosevelt Borough for Various Public Work Services
	2020-229	Awarding Contract for Removal, Transportation, Delivery and Disposal of Sludge Cake – Waste Management of New Jersey, Inc.
	2020-230	Awarding Contract for Removal, Transportation, Delivery and Disposal of Grit and Screenings – Waste Management of New Jersey, Inc.
	2020-231	Awarding a Contract for Liquid Chlorine – George S. Coyne Chemical Co., Inc.
	2020-232	Awarding Contract for Zeta Lyte 1A Polyelectrolyte – Custom Environmental Technology
	2020-233	Awarding a Contract for Zeta Lyte 2800 CH Cationic Polyelectrolyte – Custom Environmental Technology
	2020-234	Awarding Contract for Fluorosilicic Acid (Fluoride) – George S. Coyne Chemical Co., Inc.
	2020-235	Awarding Contract for Aluminum Sulfate – Usalco Baltimore Plant, LLC
	2020-236	Awarding Contract for Calcium Hydroxide (Hydrated Lime) – George S. Coyne Chemical Co., Inc.
	2020-237	Awarding Contract for Magnesium Hydroxide – Premier Magnesia, LLC
	2020-238	Awarding a Contract for Mixed Oxidant Odor Control Formulation – George S. Coyne Chemical Co., Inc.
	2020-239	Awarding Contract for Sodium Bicarbonate – George S. Coyne Chemical Co., Inc.
	2020-240	Awarding Contract for Calcium Hypochlorite – George S. Coyne Chemical, Co., Inc.
Consent Agenda	**2020-241**	Approval to Execute a Grant Agreement with the State of New Jersey, Department of Community Affairs, Division of Local Government Services (DLGS) for a Local Government Emergency Fund (LGEF) Grant Award
	2020-242	A Resolution of the Borough of Hightstown Waiving UCC Permit Fees for Establishments with Outdoor Dining Structures

New Business 2021 Reorganization Meeting

Old Business

Subcommittee Reports

Mayor/Council/Administrative Reports

Executive Session **Resolution 2020-243** Authorizing a Meeting that Excludes the Public

Contract Negotiations – Robbinsville

Adjournment

Roberts
ENGINEERING GROUP LLC
Women Business Enterprise Certified

1670 Whitehorse-Hamilton Square Rd.
Hamilton, New Jersey 08690
609-586-1141 fax 609-586-1143
www.RobertsEngineeringGroup.com

November 24, 2020

Mayor and Council
Borough of Hightstown
156 Bank Street
Hightstown, New Jersey 08520

Planning Board
Borough of Hightstown
156 Bank Street
Hightstown, New Jersey 08520

Environmental Commission
Borough of Hightstown
156 Bank Street
Hightstown, New Jersey 08520

Complete Streets Committee
Borough of Hightstown
156 Bank Street
Hightstown, New Jersey 08520

Re: Improvements to Springcrest Drive, Taylor Avenue,
Spruce Court, and Glen Drive
Borough of Hightstown, Mercer County, New Jersey
Our File No.: H1800

Dear Mayor, Council, Planning Board and Environmental Commission:

Enclosed with this letter, please find the following:

1. Five (5) partial sets of plans entitled, "Improvements to Springcrest Drive, Taylor Avenue, Spruce Court, and Glen Drive, Borough of Hightstown, Mercer County, New Jersey, dated November 23, 2020". These sets show conceptual layouts for Springcrest Drive, Spruce Court, Glen Drive, and the sewer main easement between Springcrest Drive and Spruce Court.

2. Five (5) sets of conceptual plans entitled, "Improvements to Taylor Avenue, Borough of Hightstown, Mercer County, New Jersey, dated November 23, 2020."

The enclosed plans are to be distributed to the Council, Planning Board, Environmental Commission, and Complete Streets Committee.

As you know, the Borough has received a grant from the NJDOT in the amount of $600,000.00 in March 2019. This office is in the process of preparing formal bid plans and specifications for advertisement and award prior to the grant deadline of March 24, 2021.

The enclosed plans show the proposed improvements as discussed with Borough Officials over the past two months. In summary, the improvements are as follows:

Springcrest Drive

1. Replace curb as required.
2. Construct sidewalks along the north side of Springcrest Drive between Westerlea Avenue and South Main Street.
3. Decommission and remove the existing sanitary pump station.
4. Reconstruct the sanitary sewer main and sewer laterals on Springcrest Drive between Westerlea Avenue and South Main Street as well as within the utility easement between the existing pump station and Spruce Court.
5. Remove approximately 6 trees around the existing pump station in order to construct the new sewer main. We do not recommend that trees be replanted at this location as they would be over a sewer main which is not recommended.
6. Remove approximately 15 arborvitaes within the Right-Of-Way at the intersection of Springcrest Drive and Westerlea Avenue in order to construct the new sidewalk. These arborvitaes conflict with the new sidewalk and create an unsafe site distance to the crosswalk and oncoming traffic. This will allow for the corner curb radius to be reduced to narrow the intersection.
7. Replace water services as needed; install sanitary cleanouts and replace laterals as needed.
8. Mill and pave the roadway.

9. Council previously requested that we evaluate adding sidewalks on South Main Street where none exist. We have reviewed this area and recommend not including them in this contract. These areas are too distant from our project and will not be allowable under the NJDOT funding.

<u>Spruce Court</u>

1. Replace curbs and sidewalks as needed.
2. Replace water services as needed; install sanitary cleanouts and replace laterals as needed.
3. Repair the roadway.
4. Mill and pave from the intersection with Leshin Lane and the cul-de-sac.

<u>Glen Drive</u>

1. Replace curbs as needed.
2. Repair the roadway.
3. Mill and pave the length of Glen Drive within the Borough Right-Of-Way, approximately 150-ft.

<u>Taylor Avenue</u>

Please note that in addition to the above, we have provided four (4) concepts for the layout of Taylor Avenue. The existing roadway varies from 22-ft. wide to 34-ft. wide and does not have curbs or sidewalks for approximately half the length. In all concepts, new curbs are to be constructed on both sides of the roadway, sidewalk is constructed on one side for the entire length, water mains and services are replaced, sewer mains and sewer laterals are replaced as needed, and sewer lateral cleanouts installed where none exist. The concepts for Taylor Avenue are as follows:

<u>Taylor Avenue - Concept 1</u>

1. Provide a 31-ft. wide roadway from South Street to approximately 200-ft. short of the dead end. The remainder of the road will be 24-ft. wide.
    a. This allows for the least amount of disturbance while providing consistent drive lanes.
    b. This is similar to the existing road layout.
2. Replace/construct new sidewalk for the entire length of Taylor Avenue between South Street and the dead end.
3. Remove five (5) trees.

<u>Taylor Avenue - Concept 2</u>

1. Provide a 31-ft. wide roadway from South Street to the dead end.
    a. This allows for enhanced maneuverability for emergency services and trash collection vehicles. However, trucks will still be required to back out.
2. Replace/construct new sidewalk for the entire length of Taylor Avenue between South Street and the dead end.
3. Remove six (6) trees.

<u>Taylor Avenue - Concept 3</u>

1. Provide a 31-ft. wide roadway from South Street to approximately 100-ft. short of the dead end. The remainder of the road will be 42-ft. wide.
    a. This may allow for emergency services and trash collection vehicles to make a ‘K’ turn to turn around at the dead end, if cars are not parked in this area.
2. Replace/construct new sidewalk for the entire length of Taylor Avenue between South Street and the dead end.
3. Remove six (6) trees.

<u>Taylor Avenue - Concept 4</u>

1. Provide a 31-ft. wide roadway from South Street to approximately 100-ft. short of the dead end. The remainder of the road will be a 47-ft. diameter cul-de-sac.
    a. This may allow for emergency services and trash collection vehicles to make a ‘K’ turn to turn around at the dead end if cars are not parked in this area.
    b. This does not allow for on-street parking.
    c. This will require the Borough to construct a new retaining wall on private property.

2. Replace/construct new sidewalk for the entire length of Taylor Avenue between South Street and the cul-de-sac.
3. Remove six (6) trees.

The estimated construction cost for each of the Taylor Avenue concepts increases from the prior (i.e. Concept #1 is the least costly and Concept #4 is the costliest). Concept #4 is estimated to be approximately $50,000 more than Concept #1.

We think Concepts #1 and #2 are most viable. Concepts #3 and #4 are less viable because they limit the allowable on-street parking at the dead end and require additional impervious surface for a minor benefit to trucks.

Please note that we have not shown new tree plantings on the plan sheets. However, we will make accommodations in the bid documents to provide 13 new trees. This does not include replacement of the arborvitae that were previously planted in the Right-Of-Way by a private property owner. We request that the Borough Shade Tree Commission provide a tree planting plan with proposed species and locations to this office no later than December 17, 2020 for inclusion in the bid documents.

You may recall that the bond ordinance for this contract was adopted in July 2020. Roberts Engineering Group was authorized to move forward in August 2020. Since August, this office has completed field investigation and survey, reviewed utility requirements with Borough personnel, started preparation of plans and specifications, and completed the enclosed documentation.

The NJDOT grant being used to fund this work requires that the contract be awarded to a contractor no later than March 24, 2021. In order to meet this deadline, we must have plans, specifications, and permits completed for submission to NJDOT no later than January 3, 2021. This will allow for public advertisement in February 2021 and a bid opening in early March 2021 for award at the next available Council meeting, before the March 24, 2021 deadline.

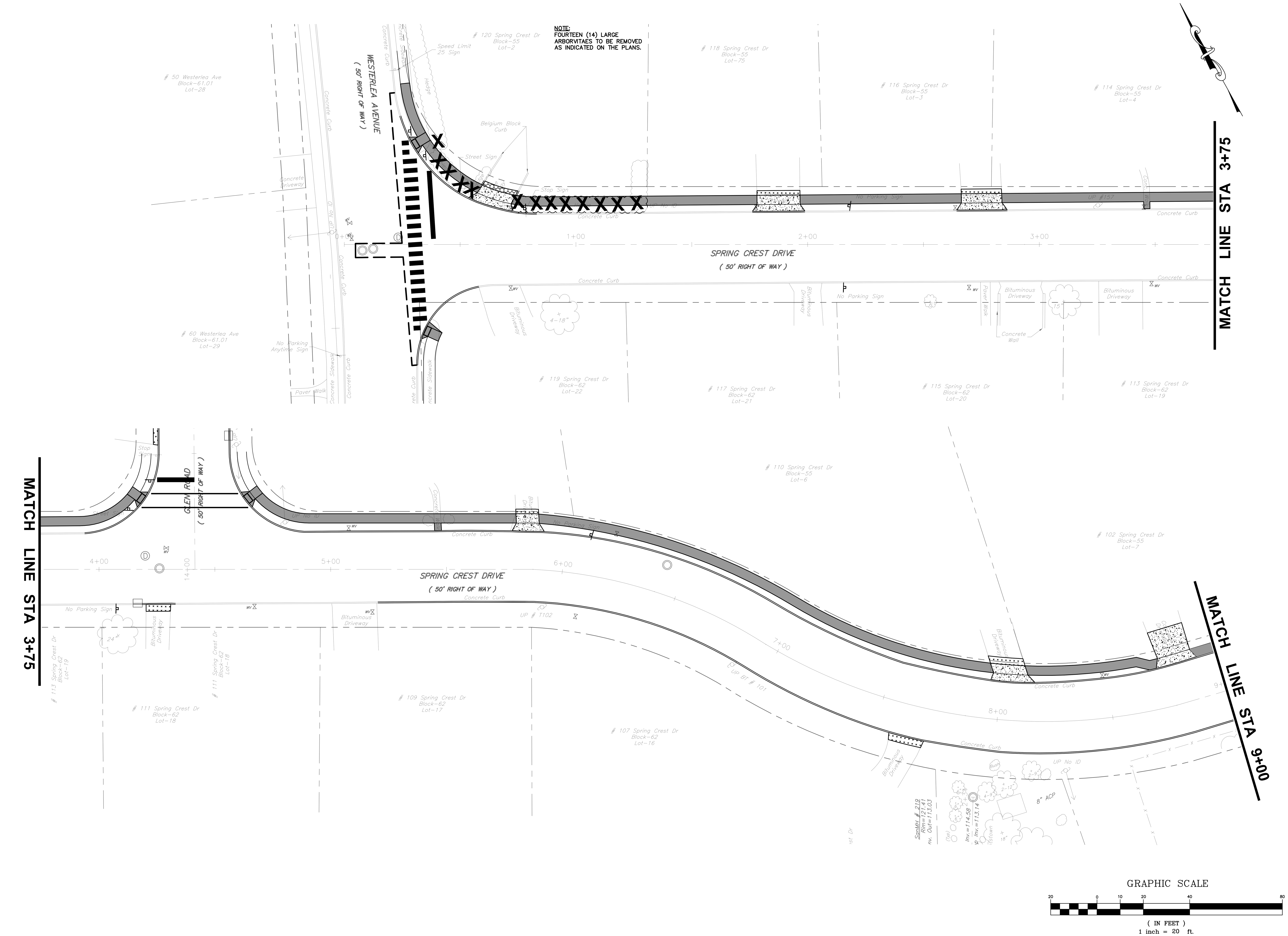
Because of the deadlines outlined above, we would appreciate your review and comments by mid-December 2020. If you would like to meet with us or ask questions directly, please feel free to contact me.

Very truly yours,

Carmel Roberts

Carmela Roberts, P.E., C.M.E.
Borough Engineer

cc: Debra Sopronyi, RMC, CMR, QPA, Borough Administrator/Clerk
Peggy Riggio, RMC, CMR, Deputy Borough Clerk
Sandy Belan, Borough Planning Board Secretary
Ken Lewis, Borough Superintendent of Public Works
Bill Searing, Borough Superintendent of AWWTP
George Lang, Borough CFO
Cameron Corini, PE, CME, Roberts Engineering Group, LLC
Kelly Pham, Roberts Engineering Group, LLC



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- PROPOSED SANITARY LATERAL

GENERAL NOTES:

1. THIS PLAN REFLECTS EXISTING SITE CONDITIONS AS THE RESULT OF AERIAL PHOTOS, TAX MAPS, AND A FIELD SURVEY PERFORMED BY ROBERTS ENGINEERING GROUP, LLC. DATED OCTOBER 13, 2020.
2. RIGHT-OF-WAY AND PROPERTY LINE INFORMATION ARE APPROXIMATE AND ARE BASED UPON TAX MAP INFORMATION AND LIMITED FIELD SURVEYING.
3. THIS PLAN IS NOT INTENDED TO GUARANTEE OWNERSHIP. DOCUMENTS OF RECORD WHICH MAY HAVE BEEN REVIEWED AND CONSIDERED AS PART OF THIS PLAN OF SURVEY ARE NOTED HEREON AND HAVE BEEN OBTAINED BY ROBERTS ENGINEERING GROUP, LLC. THERE MAY EXIST OTHER DOCUMENTS OF RECORD WHICH WOULD AFFECT THIS PLAN.
4. ONLY COPIES OF THE ORIGINAL OF THIS PLAN CLEARLY MARKED WITH THE ENGINEER'S EMBOSSED SEAL SHALL BE CONSIDERED A VALID COPY.
5. BLOCK AND LOT NUMBERS AS SHOWN HEREON ARE BASED UPON THE TAX MAPS OF THE BOROUGH OF HIGHTSTOWN, MERCER COUNTY, NEW JERSEY.
6. THIS PLAN IS SUBJECT TO ANY EASEMENTS OR AGREEMENTS, WHICH MAY OR MAY NOT BE OF THE PUBLIC RECORD AND DISCLOSED AT THE TIME OF AN ABSTRACT OF TITLE OR TITLE SEARCH, WHICH MAY BE LOCATED BELOW THE SURFACE OF THE LANDS AND NOT VISIBLE AT THE TIME OF SURVEY. THE LOCATIONS OF UNDERGROUND UTILITIES AS SHOWN HEREON ARE BASED UPON ABOVE GROUND STRUCTURES VISIBLE AT THE TIME OF THE FIELD SURVEY AND RECORD OR AS-BUILT DRAWINGS PROVIDED TO ROBERTS ENGINEERING GROUP, LLC.
7. LOCATIONS OF UNDERGROUND UTILITIES/STRUCTURES MAY VARY FROM LOCATIONS SHOWN HEREON; WHEREAS ADDITIONAL BURIED UTILITIES/STRUCTURES MAY BE ENCOUNTERED. NO EXCAVATIONS WERE MADE DURING THE PREPARATION OF THIS SURVEY TO LOCATE BURIED UTILITIES OR STRUCTURES. BEFORE EXCAVATIONS ARE BEGUN, THE UNDERGROUND UTILITIES LOCATION SERVICE AT 1-800-242-1776 SHALL BE CONTACTED AT LEAST 72 HOURS PRIOR TO COMMENCEMENT OF ANY DEMOLITION OR EXCAVATION ACTIVITIES, IN ACCORDANCE WITH APPLICABLE LAWS, RULES, AND REGULATIONS.
8. ALL BUILDINGS, SURFACE AND SUBSURFACE IMPROVEMENTS, ON OR ADJACENT TO THE SITE ARE NOT NECESSARILY SHOWN.
9. HORIZONTAL DATUM BASED UPON GPS OBSERVATIONS (NAD 83).
10. VERTICAL DATUM BASED UPON GPS OBSERVATIONS (NAVD 88) BENCHMARKS AS SHOWN.

CONSTRUCTION NOTES:

1. EXISTING ASPHALT AND CONCRETE DRIVEWAYS TO BE SAW CUT AS NECESSARY. NO SEPARATE PAYMENT.
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ADDITIONAL NOTES:

1. EXACT LOCATION AND EXTENT OF PAVEMENT BASE REPAIRS TO BE DETERMINED IN THE FIELD BY ENGINEER AFTER MILLING OF ROADWAY.
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NO.	DATE	REVISIONS	BY	CHECKED

Roberts ENGINEERING GROUP LLC
Women Business Enterprise Certified
CERTIFICATE OF AUTHORIZATION: 24GA28159100
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Hamilton, New Jersey 08690
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SPRINGCREST DRIVE CONCEPT PLAN

IMPROVEMENTS TO SPRINGCREST DRIVE, TAYLOR AVENUE, SPRUCE COURT, AND GLEN DRIVE

BOROUGH OF HIGHTSTOWN, MERCER COUNTY, NEW JERSEY

FILE No.: H1800	DESIGNED BY: CC
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DATE: 11/23/2020	
SCALE: 1"=20'	
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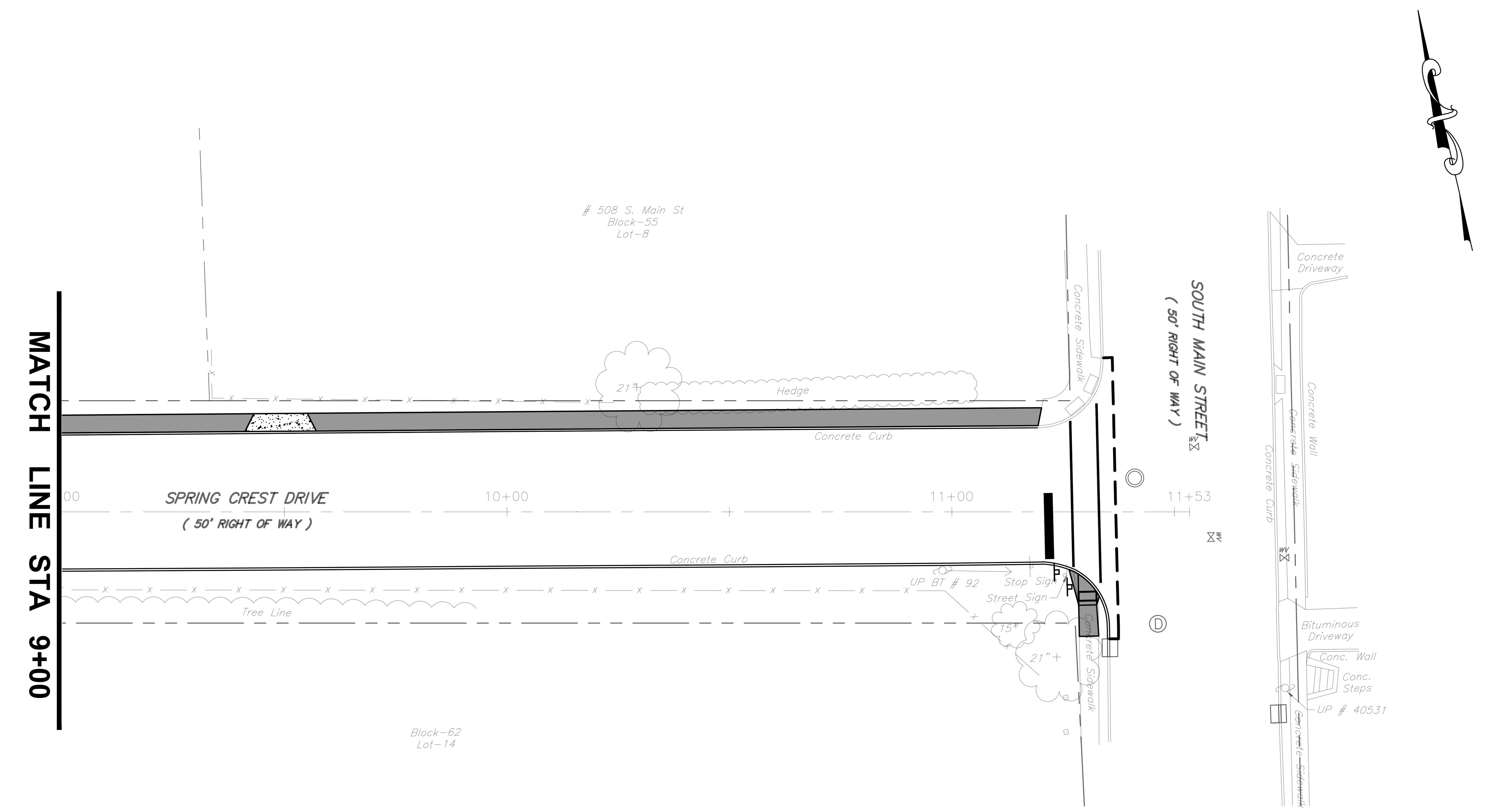

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GRAPHIC SCALE

20 0 10 20 40 80

(IN FEET)
1 inch = 20 ft.

NO.	DATE	REVISIONS	BY	CHECKED

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SPRINGCREST DRIVE CONCEPT PLAN

IMPROVEMENTS TO
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BOROUGH OF HIGHTSTOWN, MERCER COUNTY, NEW JERSEY

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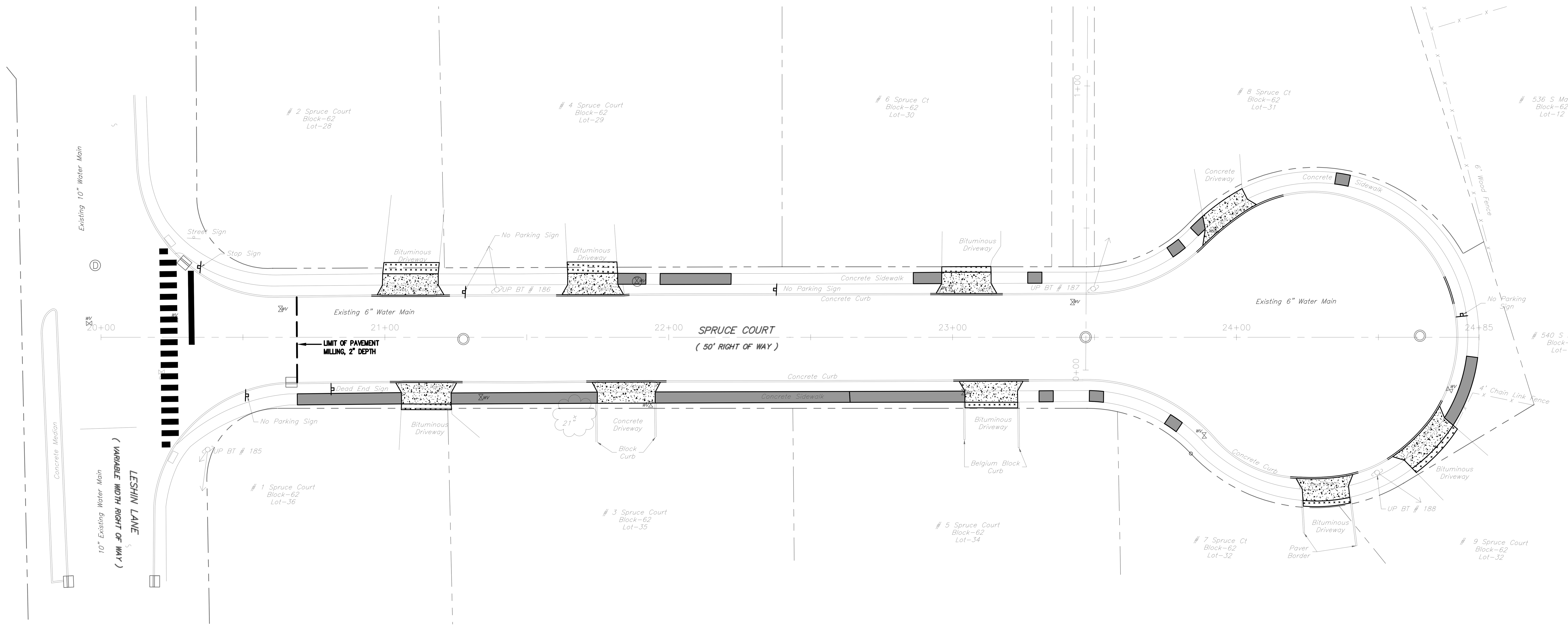

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- PROPOSED SANITARY LATERAL

GENERAL NOTES:

1. THIS PLAN REFLECTS EXISTING SITE CONDITIONS AS THE RESULT OF AERIAL PHOTOS, TAX MAPS, AND A FIELD SURVEY PERFORMED BY ROBERTS ENGINEERING GROUP, LLC. DATED OCTOBER 13, 2020.
2. RIGHT-OF-WAY AND PROPERTY LINE INFORMATION ARE APPROXIMATE AND ARE BASED UPON TAX MAP INFORMATION AND LIMITED FIELD SURVEYING.
3. THIS PLAN IS NOT INTENDED TO GUARANTEE OWNERSHIP. DOCUMENTS OF RECORD WHICH MAY HAVE BEEN REVIEWED AND CONSIDERED AS PART OF THIS PLAN OF SURVEY ARE NOTED HEREON AND HAVE BEEN OBTAINED BY ROBERTS ENGINEERING GROUP, LLC. THERE MAY EXIST OTHER DOCUMENTS OF RECORD WHICH WOULD AFFECT THIS PLAN.
4. ONLY COPIES OF THE ORIGINAL OF THIS PLAN CLEARLY MARKED WITH THE ENGINEER'S EMBOSSED SEAL SHALL BE CONSIDERED A VALID COPY.
5. BLOCK AND LOT NUMBERS AS SHOWN HEREON ARE BASED UPON THE TAX MAPS OF THE BOROUGH OF HIGHTSTOWN, MERCER COUNTY, NEW JERSEY.
6. THIS PLAN IS SUBJECT TO ANY EASEMENTS OR AGREEMENTS, WHICH MAY OR MAY NOT BE OF THE PUBLIC RECORD AND DISCLOSED AT THE TIME OF AN ABSTRACT OF TITLE OR TITLE SEARCH, WHICH MAY BE LOCATED BELOW THE SURFACE OF THE LANDS AND NOT VISIBLE AT THE TIME OF SURVEY. THE LOCATIONS OF UNDERGROUND UTILITIES AS SHOWN HEREON ARE BASED UPON ABOVE GROUND STRUCTURES VISIBLE AT THE TIME OF THE FIELD SURVEY AND RECORD OR AS-BUILT DRAWINGS PROVIDED TO ROBERTS ENGINEERING GROUP, LLC.
7. LOCATIONS OF UNDERGROUND UTILITIES/STRUCTURES MAY VARY FROM LOCATIONS SHOWN HEREON; WHEREAS ADDITIONAL BURIED UTILITIES/STRUCTURES MAY BE ENCOUNTERED. NO EXCAVATIONS WERE MADE DURING THE PREPARATION OF THIS SURVEY TO LOCATE BURIED UTILITIES OR STRUCTURES. BEFORE EXCAVATIONS ARE BEGUN, THE UNDERGROUND UTILITIES LOCATION SERVICE AT 1-800-242-1776 SHALL BE CONTACTED AT LEAST 72 HOURS PRIOR TO COMMENCEMENT OF ANY DEMOLITION OR EXCAVATION ACTIVITIES, IN ACCORDANCE WITH APPLICABLE LAWS, RULES, AND REGULATIONS.
8. ALL BUILDINGS, SURFACE AND SUBSURFACE IMPROVEMENTS, ON OR ADJACENT TO THE SITE ARE NOT NECESSARILY SHOWN.
9. HORIZONTAL DATUM BASED UPON GPS OBSERVATIONS (NAD 83).
10. VERTICAL DATUM BASED UPON GPS OBSERVATIONS (NAVD 88) BENCHMARKS AS SHOWN.

CONSTRUCTION NOTES:

1. EXISTING ASPHALT AND CONCRETE DRIVEWAYS TO BE SAW CUT AS NECESSARY. NO SEPARATE PAYMENT.
2. ALL UTILITY VALVE BOXES, MANHOLES, CASTING, COVERS, CONTROL BOXES, ETC. WITHIN THE PROJECT AREA SHALL BE RESET AS REQUIRED. THERE SHALL BE NO SEPARATE PAYMENT FOR THESE ITEMS.
3. ANY SEDIMENT WASHED, TRACKED OR SPILLED ONTO PAVED SURFACES SHALL BE REMOVED IMMEDIATELY.
4. THE TEMPORARY RIDING SURFACE OF ALL TRENCHES SHALL BE COLD PATCHED OR BASE PAVED PRIOR TO VEHICULAR ACCESS.

ADDITIONAL NOTES:

1. EXACT LOCATION AND EXTENT OF PAVEMENT BASE REPAIRS TO BE DETERMINED IN THE FIELD BY ENGINEER AFTER MILLING OF ROADWAY.
2. EXISTING UTILITY INFORMATION SHOWN IS APPROXIMATE AND CONTRACTOR TO FIELD VERIFY THROUGH UTILITY MARK-OUT, TEST HOLES (IF AND WHERE DIRECTED) AND FIELD INVESTIGATION AS LOCATIONS, DEPTHS, SIZE, AND QUANTITIES MAY VARY FROM THAT SHOWN ON PLANS.
3. TEMPORARY STOCKPILING ON PAVED SURFACES/ROADWAYS WILL NOT BE PERMITTED.
4. CONTRACTOR TO IMMEDIATELY TRUCK OUT EXCAVATED MATERIAL TO A PROPER OFF-SITE DISPOSAL LOCATION. CONTRACTOR TO FOLLOW PROPER DISPOSAL GUIDELINES AS OUTLINED BY THE MERCER COUNTY SOIL CONSERVATION DISTRICT.

GRAPHIC SCALE

20 0 10 20 40 80

(IN FEET)
1 inch = 20 ft.

NO.	DATE	REVISIONS	BY	CHECKED
.	.	.	.	.

Roberts ENGINEERING GROUP LLC
Women Business Enterprise Certified
CERTIFICATE OF AUTHORIZATION: 24GA28159100

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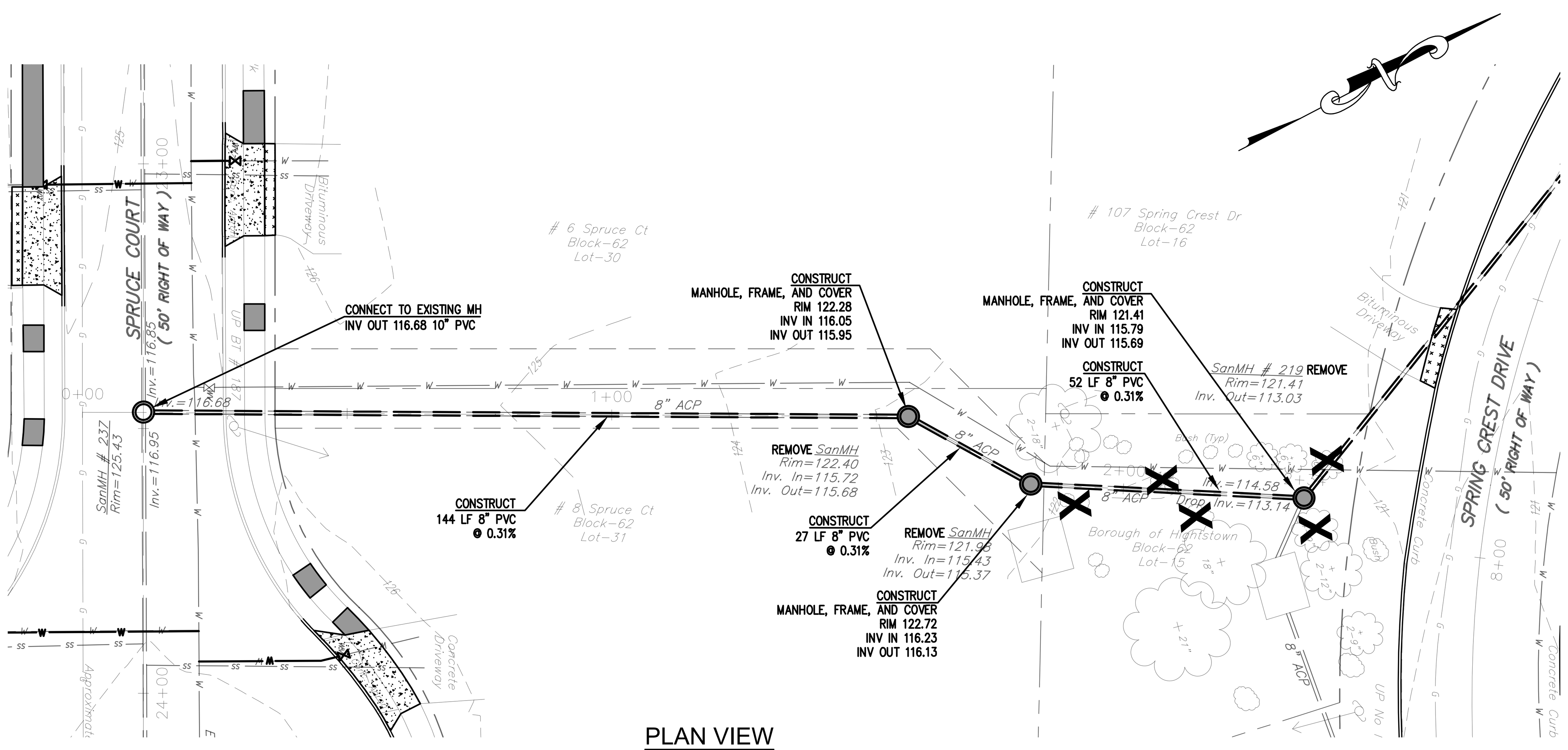
TED W. PIVOVARNICK, PLS
LICENSED PROFESSIONAL LAND SURVEYOR
STATE OF NEW JERSEY LIC. No. 24GS03586800

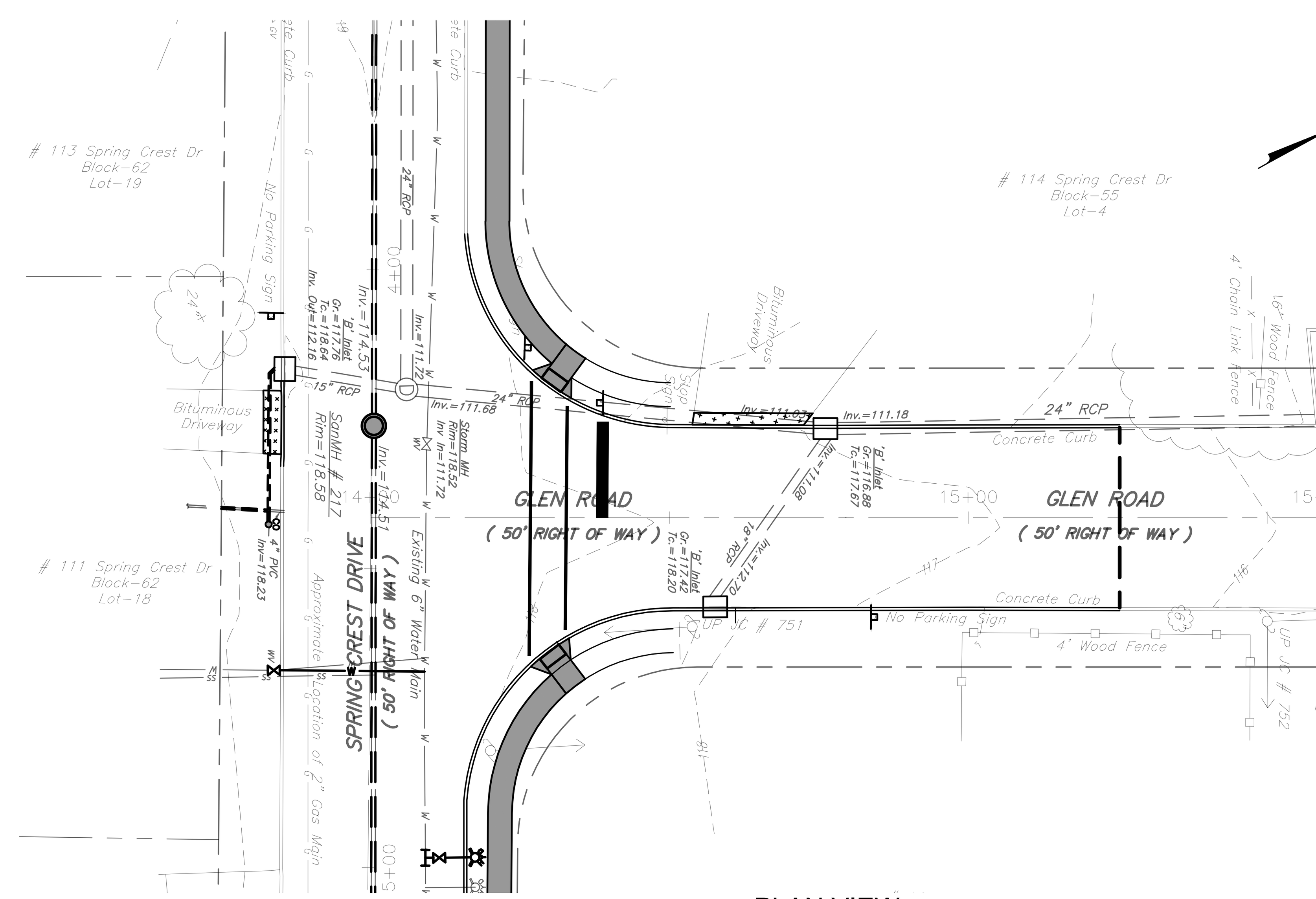
SPRUCE COURT CONCEPT PLAN

IMPROVEMENTS TO
SPRINGCREST DRIVE, TAYLOR AVENUE,
SPRUCE COURT, AND GLEN DRIVE
BOROUGH OF HIGHTSTOWN, MERCER COUNTY, NEW JERSEY

FILE No.: H1800	DESIGNED BY: CC
DRAWN BY: KP	CHECKED BY: CC
DATE: 11/23/2020	
SCALE: 1"=20'	
DWG. No.: PP6	
SHEET No. 1 OF 1	



PLAN VIEW
SAN MH#237 - MH#219
SCALE: 1"=20'



PLAN VIEW
GLEN ROAD
SCALE: 1"=20'

LEGEND

EXISTING

- EXISTING STREET ROW LINE
- EXISTING CONCRETE CURB
- EXISTING CONTOURS
- EXISTING SPOT ELEVATION
- EXISTING TREE
- EXISTING DRAINAGE PIPE
- EXISTING UTILITY POLE
- EXISTING PARKING LOT LIGHT
- EXISTING INLETS
- EXISTING WATER SERVICE
- EXISTING GAS SERVICE
- EXISTING OVERHEAD WIRES
- EXISTING FENCE
- EXISTING MANHOLE
- EXISTING WATER VALVE
- EXISTING GAS VALVE
- EXISTING STREET LIGHT

PROPOSED

- PROPOSED SILT FENCE
- PROPOSED INLET PROTECTION
- PROPOSED INLET FRAME, GRATE, OR CURB PIECE REPLACEMENT
- PROPOSED CONCRETE VERTICAL CURB
- PROPOSED CONCRETE SIDEWALK
- PROPOSED STONE DRIVEWAY REPAIR
- PROPOSED CONCRETE DRIVEWAY REPAIR
- PROPOSED BIT. DRIVEWAY REPAIR
- PROPOSED BASE REPAIR
- TOPSOILING, 5" THICK, FERTILIZING AND SEEDING, TYPE A-3
- PROPOSED BUSH OR TREE REMOVAL
- PROPOSED WATER MAIN
- PROPOSED WATER SERVICE
- PROPOSED FIRE HYDRANT
- PROPOSED VALVE
- PROPOSED WATER MAIN FITTING
- PROPOSED STORM UNDERDRAIN
- PROPOSED CLEANOUT
- PROPOSED MANHOLE FRAME AND COVER
- PROPOSED MANHOLE, FRAME, AND COVER
- PROPOSED SANITARY SEWER MAIN
- PROPOSED SANITARY LATERAL

GENERAL NOTES:

1. THIS PLAN REFLECTS EXISTING SITE CONDITIONS AS THE RESULT OF AERIAL PHOTOS, TAX MAPS, AND A FIELD SURVEY PERFORMED BY ROBERTS ENGINEERING GROUP, LLC. DATED OCTOBER 13, 2020.
2. RIGHT-OF-WAY AND PROPERTY LINE INFORMATION ARE APPROXIMATE AND ARE BASED UPON TAX MAP INFORMATION AND LIMITED FIELD SURVEYING.
3. THIS PLAN IS NOT INTENDED TO GUARANTEE OWNERSHIP. DOCUMENTS OF RECORD WHICH MAY HAVE BEEN REVIEWED AND CONSIDERED AS PART OF THIS PLAN OF SURVEY ARE NOTED HEREON AND HAVE BEEN OBTAINED BY ROBERTS ENGINEERING GROUP, LLC. THERE MAY EXIST OTHER DOCUMENTS OF RECORD WHICH WOULD AFFECT THIS PLAN.
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5. BLOCK AND LOT NUMBERS AS SHOWN HEREON ARE BASED UPON THE TAX MAPS OF THE BOROUGH OF HIGHTSTOWN, MERCER COUNTY, NEW JERSEY.
6. THIS PLAN IS SUBJECT TO ANY EASEMENTS OR AGREEMENTS, WHICH MAY OR MAY NOT BE OF THE PUBLIC RECORD AND DISCLOSED AT THE TIME OF AN ABSTRACT OF TITLE OR TITLE SEARCH, WHICH MAY BE LOCATED BELOW THE SURFACE OF THE LANDS AND NOT VISIBLE AT THE TIME OF SURVEY. THE LOCATIONS OF UNDERGROUND UTILITIES AS SHOWN HEREON ARE BASED UPON ABOVE GROUND STRUCTURES VISIBLE AT THE TIME OF THE FIELD SURVEY AND RECORD OR AS-BUILT DRAWINGS PROVIDED TO ROBERTS ENGINEERING GROUP, LLC.
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9. HORIZONTAL DATUM BASED UPON GPS OBSERVATIONS (NAD 83).
10. VERTICAL DATUM BASED UPON GPS OBSERVATIONS (NAVD 88) BENCHMARKS AS SHOWN.

CONSTRUCTION NOTES:

1. EXISTING ASPHALT AND CONCRETE DRIVEWAYS TO BE SAW CUT AS NECESSARY. NO SEPARATE PAYMENT.
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ADDITIONAL NOTES:

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GRAPHIC SCALE

(IN FEET)
1 inch = 20 ft.

NO.	DATE	REVISIONS	BY	CHECKED
	.	.	.	.

Roberts
ENGINEERING GROUP LLC
Women Business Enterprise Certified
CERTIFICATE OF AUTHORIZATION: 24GA28159100

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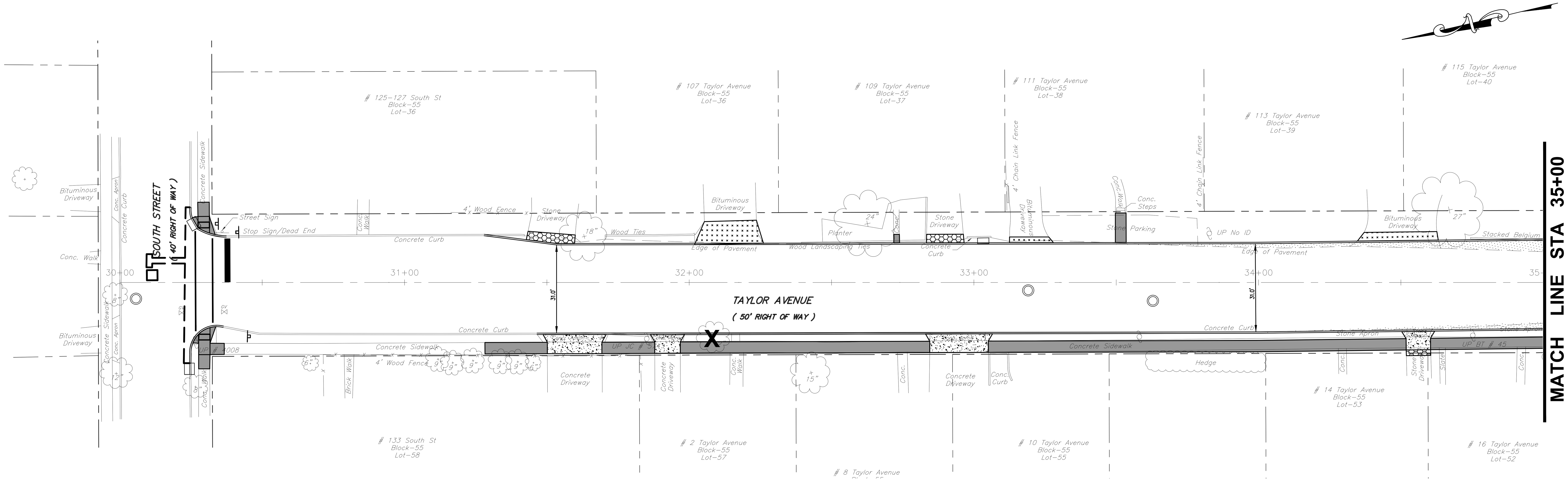
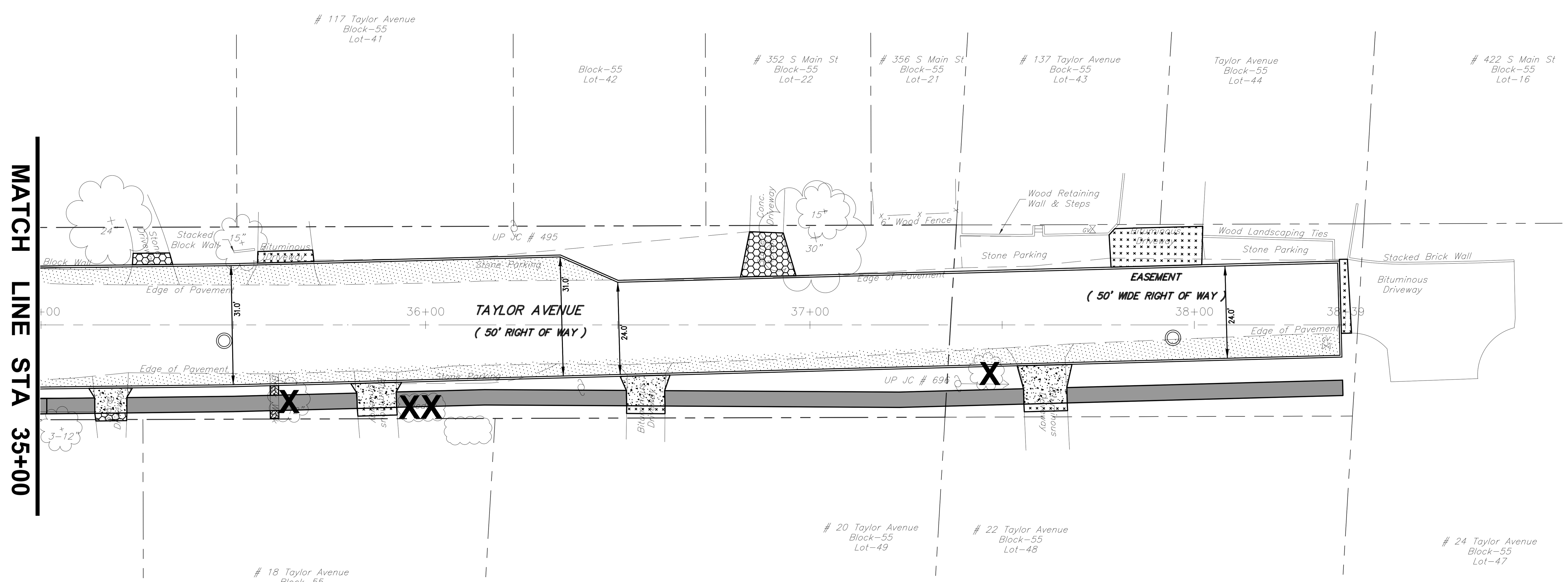
TED W. PIVOVARNICK, PLS
LICENSED PROFESSIONAL LAND SURVEYOR
STATE OF NEW JERSEY LIC. No. 24GS03586800

GLEN DRIVE CONCEPT PLAN
AND SEWER MAIN EASEMENT PLAN

IMPROVEMENTS TO
SPRINGCREST DRIVE, TAYLOR AVENUE,
SPRUCE COURT, AND GLEN DRIVE
BOROUGH OF HIGHTSTOWN, MERCER COUNTY, NEW JERSEY

FILE No.: H1800	DESIGNED BY: CC
DRAWN BY: KP	CHECKED BY: CC
DATE: 11/23/2020	
SCALE: 1"=20'	
DWG. No.:PP7	
SHEET No. 1 OF 1	





LEGEND

EXISTING

- EXISTING STREET ROW LINE
- EXISTING CONCRETE CURB
- EXISTING CONTOURS
- EXISTING SPOT ELEVATION
- EXISTING TREE
- EXISTING DRAINAGE PIPE
- EXISTING UTILITY POLE
- EXISTING PARKING LOT LIGHT
- EXISTING INLETS
- EXISTING WATER SERVICE
- EXISTING GAS SERVICE
- EXISTING OVERHEAD WIRES
- EXISTING FENCE
- EXISTING MANHOLE
- EXISTING WATER VALVE
- EXISTING GAS VALVE
- EXISTING STREET LIGHT

PROPOSED

- PROPOSED SILT FENCE
- PROPOSED INLET PROTECTION
- PROPOSED INLET FRAME, GRATE, OR CURB PIECE REPLACEMENT
- PROPOSED CONCRETE VERTICAL CURB
- PROPOSED CONCRETE SIDEWALK
- PROPOSED STONE DRIVEWAY REPAIR
- PROPOSED CONCRETE DRIVEWAY REPAIR
- PROPOSED BIT. DRIVEWAY REPAIR
- PROPOSED BASE REPAIR
- PROPOSED ROAD WIDENING
- X PROPOSED BUSH OR TREE REMOVAL

CONCEPT No. 1 SUMMARY:

1. EXTENDS SIDEWALK FOR ENTIRE LENGTH ON ONE SIDE OF ROAD.
2. ROADWAY WIDTH = 31–FT. AND TRANSITIONS TO 24–FT. AT END OF ROAD.
3. TREE REMOVAL = 6

GENERAL NOTES:

1. THIS PLAN REFLECTS EXISTING SITE CONDITIONS AS THE RESULT OF AERIAL PHOTOS, TAX MAPS, AND A FIELD SURVEY PERFORMED BY ROBERTS ENGINEERING GROUP, LLC. DATED OCTOBER 13, 2020.
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8. ALL BUILDINGS, SURFACE AND SUBSURFACE IMPROVEMENTS, ON OR ADJACENT TO THE SITE ARE NOT NECESSARILY SHOWN.
9. HORIZONTAL DATUM BASED UPON GPS OBSERVATIONS (NAD 83).
10. VERTICAL DATUM BASED UPON GPS OBSERVATIONS (NAVD 88) BENCHMARKS AS SHOWN.

GRAPHIC SCALE

20 0 10 20 40 80

(IN FEET)
1 inch = 20 ft.

NO.	DATE	REVISIONS	BY	CHECKED

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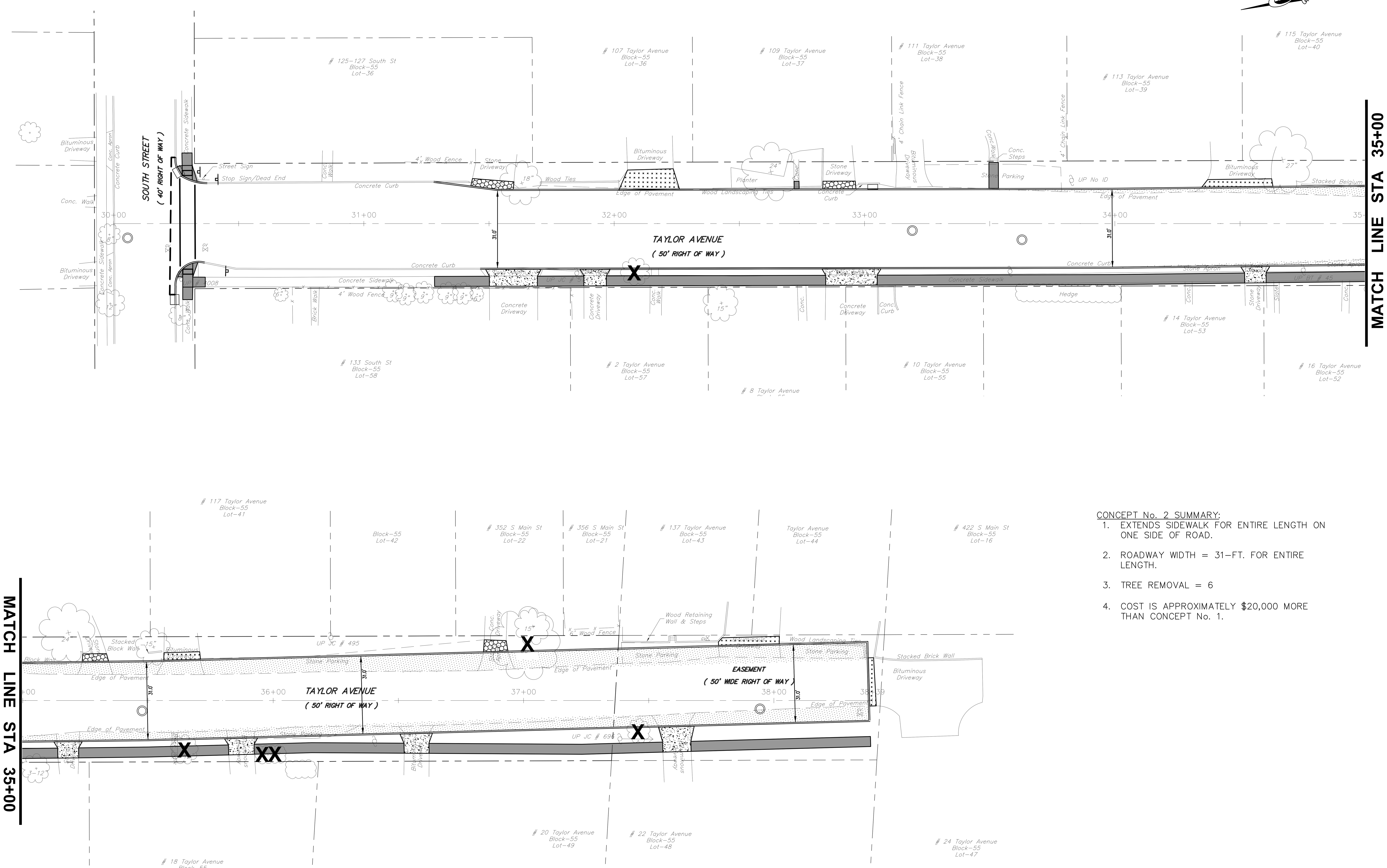
TAYLOR AVENUE – CONCEPT No. 1

IMPROVEMENTS TO
TAYLOR AVENUE

BOROUGH OF HIGHTSTOWN, MERCER COUNTY, NEW JERSEY

FILE No.: H1800	DESIGNED BY: CC
DRAWN BY: KP	CHECKED BY: CR
DATE: 11/23/2020	
SCALE: 1"=20'	
DWG. No.: CONCEPT 1	
SHEET No. 1 OF 1	



LEGEND

EXISTING

- EXISTING STREET ROW LINE
- EXISTING CONCRETE CURB
- EXISTING CONTOURS
- EXISTING SPOT ELEVATION
- EXISTING TREE
- EXISTING DRAINAGE PIPE
- EXISTING UTILITY POLE
- EXISTING PARKING LOT LIGHT
- EXISTING INLETS
- EXISTING WATER SERVICE
- EXISTING GAS SERVICE
- EXISTING OVERHEAD WIRES
- EXISTING FENCE
- EXISTING MANHOLE
- EXISTING WATER VALVE
- EXISTING GAS VALVE
- EXISTING STREET LIGHT

PROPOSED

- PROPOSED SILT FENCE
- PROPOSED INLET PROTECTION
- PROPOSED INLET FRAME, GRATE, OR CURB PIECE REPLACEMENT
- PROPOSED CONCRETE VERTICAL CURB
- PROPOSED CONCRETE SIDEWALK
- PROPOSED STONE DRIVEWAY REPAIR
- PROPOSED CONCRETE DRIVEWAY REPAIR
- PROPOSED BIT. DRIVEWAY REPAIR
- PROPOSED BASE REPAIR
- PROPOSED ROAD WIDENING
- X PROPOSED BUSH OR TREE REMOVAL

CONCEPT No. 2 SUMMARY:

1. EXTENDS SIDEWALK FOR ENTIRE LENGTH ON ONE SIDE OF ROAD.
2. ROADWAY WIDTH = 31-FT. FOR ENTIRE LENGTH.
3. TREE REMOVAL = 6
4. COST IS APPROXIMATELY $20,000 MORE THAN CONCEPT No. 1.

GENERAL NOTES:

1. THIS PLAN REFLECTS EXISTING SITE CONDITIONS AS THE RESULT OF AERIAL PHOTOS, TAX MAPS, AND A FIELD SURVEY PERFORMED BY ROBERTS ENGINEERING GROUP, LLC. DATED OCTOBER 13, 2020.
2. RIGHT-OF-WAY AND PROPERTY LINE INFORMATION ARE APPROXIMATE AND ARE BASED UPON TAX MAP INFORMATION AND LIMITED FIELD SURVEYING.
3. THIS PLAN IS NOT INTENDED TO GUARANTEE OWNERSHIP. DOCUMENTS OF RECORD WHICH MAY HAVE BEEN REVIEWED AND CONSIDERED AS PART OF THIS PLAN OF SURVEY ARE NOTED HEREON AND HAVE BEEN OBTAINED BY ROBERTS ENGINEERING GROUP, LLC. THERE MAY EXIST OTHER DOCUMENTS OF RECORD WHICH WOULD AFFECT THIS PLAN.
4. ONLY COPIES OF THE ORIGINAL OF THIS PLAN CLEARLY MARKED WITH THE ENGINEER'S EMBOSSED SEAL SHALL BE CONSIDERED A VALID COPY.
5. BLOCK AND LOT NUMBERS AS SHOWN HEREON ARE BASED UPON THE TAX MAPS OF THE BOROUGH OF HIGHTSTOWN, MERCER COUNTY, NEW JERSEY.
6. THIS PLAN IS SUBJECT TO ANY EASEMENTS OR AGREEMENTS, WHICH MAY OR MAY NOT BE OF THE PUBLIC RECORD AND DISCLOSED AT THE TIME OF AN ABSTRACT OF TITLE OR TITLE SEARCH, WHICH MAY BE LOCATED BELOW THE SURFACE OF THE LANDS AND NOT VISIBLE AT THE TIME OF SURVEY. THE LOCATIONS OF UNDERGROUND UTILITIES AS SHOWN HEREON ARE BASED UPON ABOVE GROUND STRUCTURES VISIBLE AT THE TIME OF THE FIELD SURVEY AND RECORD OR AS-BUILT DRAWINGS PROVIDED TO ROBERTS ENGINEERING GROUP, LLC.
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8. ALL BUILDINGS, SURFACE AND SUBSURFACE IMPROVEMENTS, ON OR ADJACENT TO THE SITE ARE NOT NECESSARILY SHOWN.
9. HORIZONTAL DATUM BASED UPON GPS OBSERVATIONS (NAD 83).
10. VERTICAL DATUM BASED UPON GPS OBSERVATIONS (NAVD 88) BENCHMARKS AS SHOWN.

GRAPHIC SCALE

20 0 10 20 40 80

(IN FEET)
1 inch = 20 ft.

NO.	DATE	REVISIONS	BY	CHECKED

Roberts
ENGINEERING GROUP LLC
Women Business Enterprise Certified
CERTIFICATE OF AUTHORIZATION: 24GA28159100

CARMELA ROBERTS, PE
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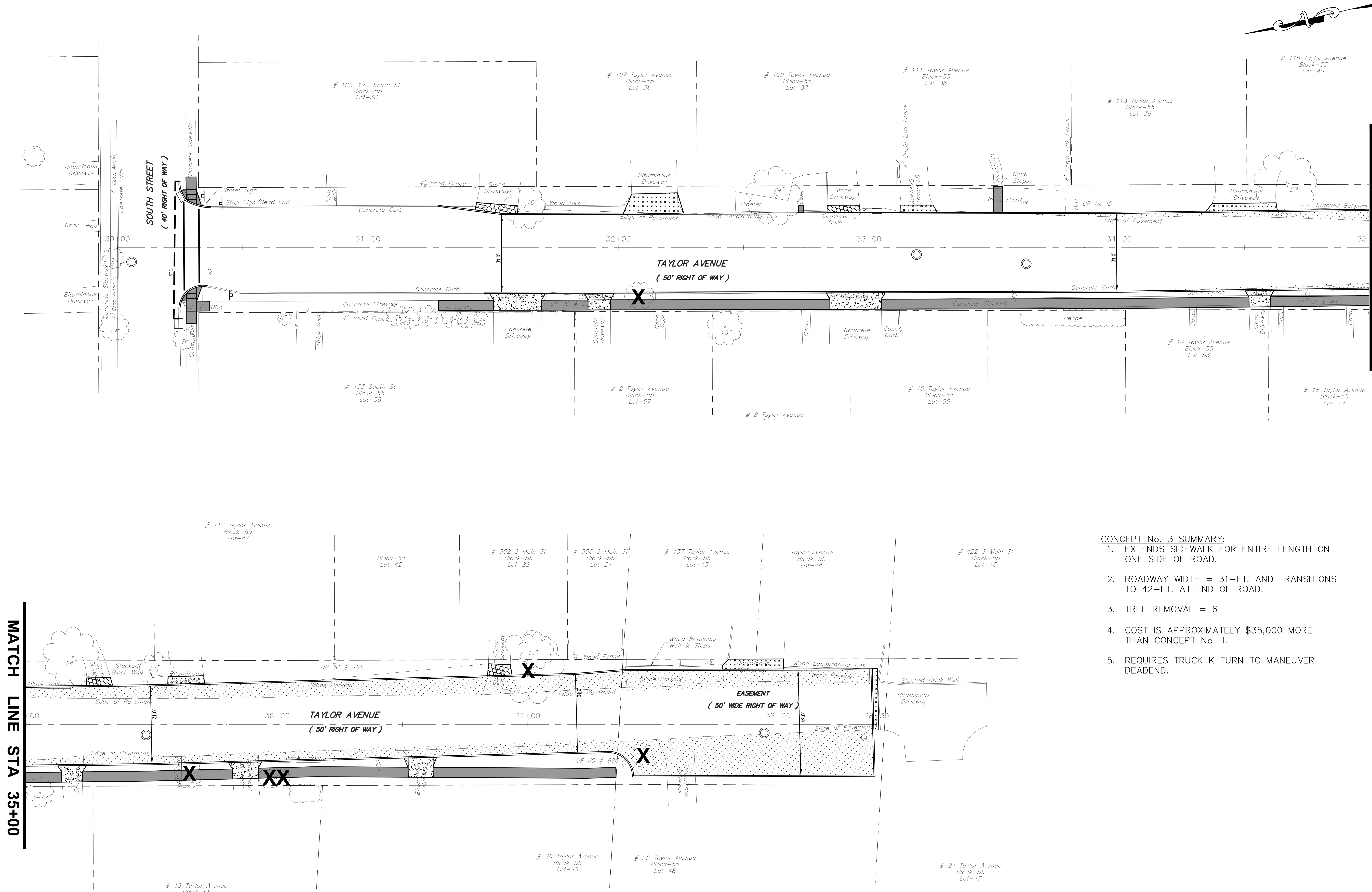
www.RobertsEngineeringGroup.com

TAYLOR AVENUE – CONCEPT No. 2

IMPROVEMENTS TO
TAYLOR AVENUE

BOROUGH OF HIGHTSTOWN, MERCER COUNTY, NEW JERSEY

FILE No.: H1800	DESIGNED BY: CC
DRAWN BY: KP	CHECKED BY: CR
DATE: 11/20/2020	
SCALE: 1"=20'	
DWG. No.: CONCEPT 2	
SHEET No. 1 OF 1	



LEGEND

EXISTING

- EXISTING STREET ROW LINE
- EXISTING CONCRETE CURB
- EXISTING CONTOURS
- EXISTING SPOT ELEVATION
- EXISTING TREE
- EXISTING DRAINAGE PIPE
- EXISTING UTILITY POLE
- EXISTING PARKING LOT LIGHT
- EXISTING INLETS
- EXISTING WATER SERVICE
- EXISTING GAS SERVICE
- EXISTING OVERHEAD WIRES
- EXISTING FENCE
- EXISTING MANHOLE
- EXISTING WATER VALVE
- EXISTING GAS VALVE
- EXISTING STREET LIGHT

PROPOSED

- PROPOSED SILT FENCE
- PROPOSED INLET PROTECTION
- PROPOSED INLET FRAME, GRATE, OR CURB PIECE REPLACEMENT
- PROPOSED CONCRETE VERTICAL CURB
- PROPOSED CONCRETE SIDEWALK
- PROPOSED STONE DRIVEWAY REPAIR
- PROPOSED CONCRETE DRIVEWAY REPAIR
- PROPOSED BIT. DRIVEWAY REPAIR
- PROPOSED BASE REPAIR
- PROPOSED ROAD WIDENING
- X PROPOSED BUSH OR TREE REMOVAL

CONCEPT No. 3 SUMMARY:

1. EXTENDS SIDEWALK FOR ENTIRE LENGTH ON ONE SIDE OF ROAD.
2. ROADWAY WIDTH = 31–FT. AND TRANSITIONS TO 42–FT. AT END OF ROAD.
3. TREE REMOVAL = 6
4. COST IS APPROXIMATELY $35,000 MORE THAN CONCEPT No. 1.
5. REQUIRES TRUCK K TURN TO MANEUVER DEADEND.

GENERAL NOTES:

1. THIS PLAN REFLECTS EXISTING SITE CONDITIONS AS THE RESULT OF AERIAL PHOTOS, TAX MAPS, AND A FIELD SURVEY PERFORMED BY ROBERTS ENGINEERING GROUP, LLC. DATED OCTOBER 13, 2020.
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5. BLOCK AND LOT NUMBERS AS SHOWN HEREON ARE BASED UPON THE TAX MAPS OF THE BOROUGH OF HIGHTSTOWN, MERCER COUNTY, NEW JERSEY.
6. THIS PLAN IS SUBJECT TO ANY EASEMENTS OR AGREEMENTS, WHICH MAY OR MAY NOT BE OF THE PUBLIC RECORD AND DISCLOSED AT THE TIME OF AN ABSTRACT OF TITLE OR TITLE SEARCH, WHICH MAY BE LOCATED BELOW THE SURFACE OF THE LANDS AND NOT VISIBLE AT THE TIME OF SURVEY. THE LOCATIONS OF UNDERGROUND UTILITIES AS SHOWN HEREON ARE BASED UPON ABOVE GROUND STRUCTURES VISIBLE AT THE TIME OF THE FIELD SURVEY AND RECORD OR AS–BUILT DRAWINGS PROVIDED TO ROBERTS ENGINEERING GROUP, LLC.
7. LOCATIONS OF UNDERGROUND UTILITIES/STRUCTURES MAY VARY FROM LOCATIONS SHOWN HEREON; WHEREAS ADDITIONAL BURIED UTILITIES/STRUCTURES MAY BE ENCOUNTERED. NO EXCAVATIONS WERE MADE DURING THE PREPARATION OF THIS SURVEY TO LOCATE BURIED UTILITIES OR STRUCTURES. BEFORE EXCAVATIONS ARE BEGUN, THE UNDERGROUND UTILITIES LOCATION SERVICE AT 1–800–242–1776 SHALL BE CONTACTED AT LEAST 72 HOURS PRIOR TO COMMENCEMENT OF ANY DEMOLITION OR EXCAVATION ACTIVITIES, IN ACCORDANCE WITH APPLICABLE LAWS, RULES, AND REGULATIONS.
8. ALL BUILDINGS, SURFACE AND SUBSURFACE IMPROVEMENTS, ON OR ADJACENT TO THE SITE ARE NOT NECESSARILY SHOWN.
9. HORIZONTAL DATUM BASED UPON GPS OBSERVATIONS (NAD 83).
10. VERTICAL DATUM BASED UPON GPS OBSERVATIONS (NAVD 88) BENCHMARKS AS SHOWN.

GRAPHIC SCALE

20 0 10 20 40 80

(IN FEET)
1 inch = 20 ft.

NO.	DATE	REVISIONS	BY	CHECKED

Roberts ENGINEERING GROUP LLC
Women Business Enterprise Certified
CERTIFICATE OF AUTHORIZATION: 24GA28159100

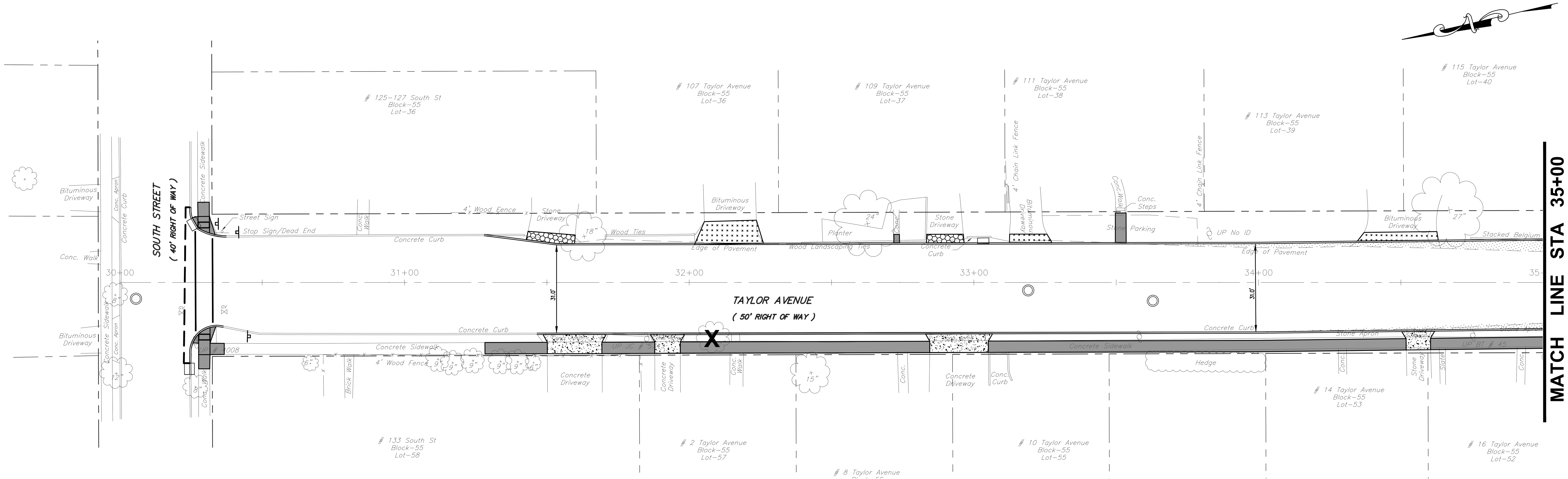
CARMELA ROBERTS, PE
LICENSED PROFESSIONAL ENGINEER
STATE OF NEW JERSEY LIC. No. 24GE03441900

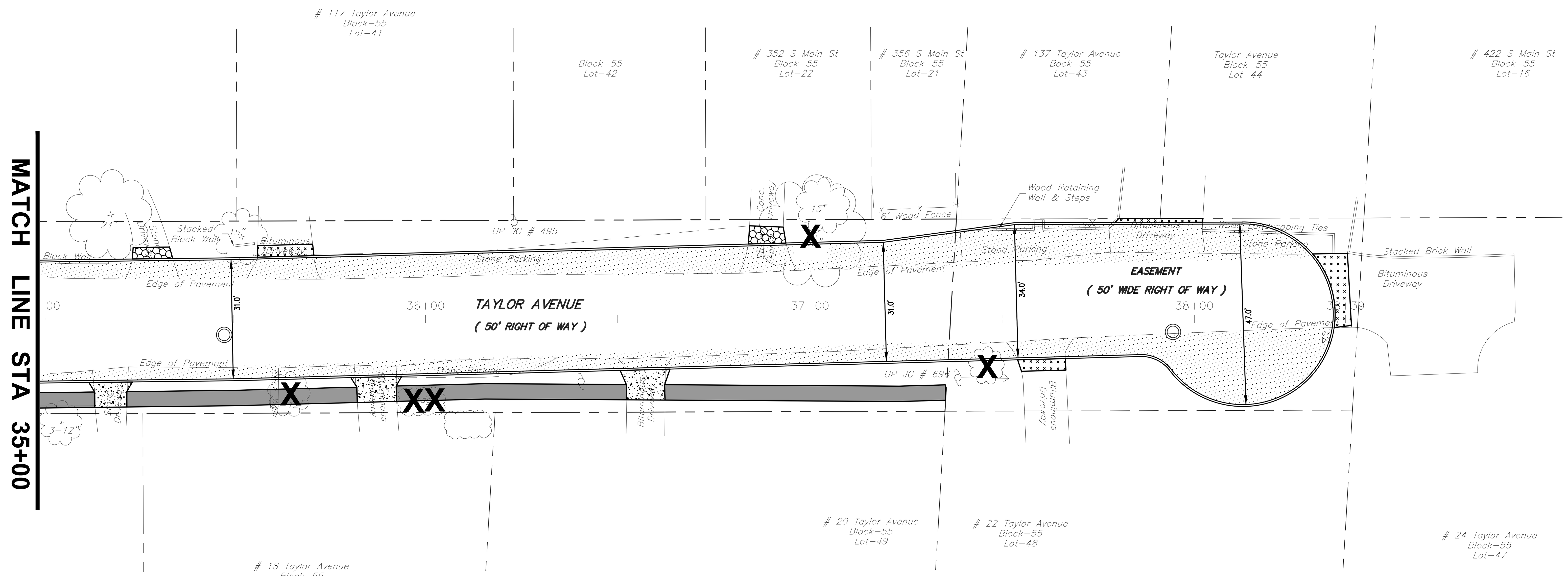
1670 Whitehorse-Hamilton Square Rd.
Hamilton, New Jersey 08690
609-586-1141 fax 609-586-1143
www.RobertsEngineeringGroup.com

TAYLOR AVENUE – CONCEPT No. 3

IMPROVEMENTS TO
TAYLOR AVENUE
BOROUGH OF HIGHTSTOWN, MERCER COUNTY, NEW JERSEY

FILE No.: H1800	DESIGNED BY: CC
DRAWN BY: KP	CHECKED BY: CR
DATE:	11/20/2020
SCALE:	1"=20'
DWG. No.: CONCEPT 3	
SHEET No. 1 OF 1	





LEGEND

EXISTING

- EXISTING STREET ROW LINE
- EXISTING CONCRETE CURB
- EXISTING CONTOURS
- EXISTING SPOT ELEVATION
- EXISTING TREE
- EXISTING DRAINAGE PIPE
- EXISTING UTILITY POLE
- EXISTING PARKING LOT LIGHT
- EXISTING INLETS
- EXISTING WATER SERVICE
- EXISTING GAS SERVICE
- EXISTING OVERHEAD WIRES
- EXISTING FENCE
- EXISTING MANHOLE
- EXISTING WATER VALVE
- EXISTING GAS VALVE
- EXISTING STREET LIGHT

PROPOSED

- PROPOSED SILT FENCE
- PROPOSED INLET PROTECTION
- PROPOSED INLET FRAME, GRATE, OR CURB PIECE REPLACEMENT
- PROPOSED CONCRETE VERTICAL CURB
- PROPOSED CONCRETE SIDEWALK
- PROPOSED STONE DRIVEWAY REPAIR
- PROPOSED CONCRETE DRIVEWAY REPAIR
- PROPOSED BIT. DRIVEWAY REPAIR
- PROPOSED BASE REPAIR
- PROPOSED ROAD WIDENING
- X PROPOSED BUSH OR TREE REMOVAL

CONCEPT No. 4 SUMMARY:

1. EXTENDS SIDEWALK FOR ENTIRE LENGTH ON ONE SIDE OF ROAD.
2. ROADWAY WIDTH = 31–FT. AND TRANSITIONS TO 42–FT. AT END OF ROAD.
3. TREE REMOVAL = 6
4. COST IS APPROXIMATELY $50,000 MORE THAN CONCEPT No. 1.
5. REQUIRES TRUCK K TURN TO MANEUVER DEADEND.
6. REQUIRES RECONSTRUCTION OF RETAINING WALL.

GENERAL NOTES:

1. THIS PLAN REFLECTS EXISTING SITE CONDITIONS AS THE RESULT OF AERIAL PHOTOS, TAX MAPS, AND A FIELD SURVEY PERFORMED BY ROBERTS ENGINEERING GROUP, LLC. DATED OCTOBER 13, 2020.
2. RIGHT–OF–WAY AND PROPERTY LINE INFORMATION ARE APPROXIMATE AND ARE BASED UPON TAX MAP INFORMATION AND LIMITED FIELD SURVEYING.
3. THIS PLAN IS NOT INTENDED TO GUARANTEE OWNERSHIP. DOCUMENTS OF RECORD WHICH MAY HAVE BEEN REVIEWED AND CONSIDERED AS PART OF THIS PLAN OF SURVEY ARE NOTED HEREON AND HAVE BEEN OBTAINED BY ROBERTS ENGINEERING GROUP, LLC. THERE MAY EXIST OTHER DOCUMENTS OF RECORD WHICH WOULD AFFECT THIS PLAN.
4. ONLY COPIES OF THE ORIGINAL OF THIS PLAN CLEARLY MARKED WITH THE ENGINEER'S EMBOSSED SEAL SHALL BE CONSIDERED A VALID COPY.
5. BLOCK AND LOT NUMBERS AS SHOWN HEREON ARE BASED UPON THE TAX MAPS OF THE BOROUGH OF HIGHTSTOWN, MERCER COUNTY, NEW JERSEY.
6. THIS PLAN IS SUBJECT TO ANY EASEMENTS OR AGREEMENTS, WHICH MAY OR MAY NOT BE OF THE PUBLIC RECORD AND DISCLOSED AT THE TIME OF AN ABSTRACT OF TITLE OR TITLE SEARCH, WHICH MAY BE LOCATED BELOW THE SURFACE OF THE LANDS AND NOT VISIBLE AT THE TIME OF SURVEY. THE LOCATIONS OF UNDERGROUND UTILITIES AS SHOWN HEREON ARE BASED UPON ABOVE GROUND STRUCTURES VISIBLE AT THE TIME OF THE FIELD SURVEY AND RECORD OR AS–BUILT DRAWINGS PROVIDED TO ROBERTS ENGINEERING GROUP, LLC.
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GRAPHIC SCALE

20 0 10 20 40 80

(IN FEET)
1 inch = 20 ft.

NO.	DATE	REVISIONS	BY	CHECKED

Roberts ENGINEERING GROUP LLC
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CERTIFICATE OF AUTHORIZATION: 24GA28159100

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TAYLOR AVENUE – CONCEPT No. 4

IMPROVEMENTS TO
TAYLOR AVENUE

BOROUGH OF HIGHTSTOWN, MERCER COUNTY, NEW JERSEY

FILE No.: H1800	DESIGNED BY: CC
DRAWN BY: KP	CHECKED BY: CR
DATE: 11/23/2020	
SCALE: 1"=20'	
DWG. No.: CONCEPT 4	
SHEET No. 1 OF 1	

State of New Jersey

DEPARTMENT OF TRANSPORTATION
P.O. Box 600
Trenton, New Jersey 08625-0600

PHILIP D. MURPHY
Governor

SHEILA Y. OLIVER
Lt. Governor

DIANE GUTIERREZ-SCACCETTI
Commissioner

RECEIVED

NOV 26 2019

Roberts Engineering Group, LLC

November 21, 2019

The Honorable Lawrence Quattrone
Mayor, Hightstown
156 Bank Street
Hightstown, NJ 08520

Dear Mayor Quattrone:

I am pleased to inform you that Hightstown has been selected to receive funding from the New Jersey Department of Transportation's (NJDOT) Fiscal Year 2020 Municipal Aid Program for the Improvements To Railroad Avenue And Dey Street Project in the amount of $529,632.00.

NJDOT's Municipal Aid Program is a very competitive program. This year the Department received 661 applications requesting more than $368 million. The Transportation Trust Fund (TTF) supported by the State gas tax is the source of the $161.25 million funding for this program.

As part of the Department's Commitment to Communities, NJDOT provides statewide assistance to local governments for improvements and preservation of the local transportation network. The local network makes up about 90 percent of New Jersey's roadways. The successful completion of your project will help keep our network flowing and provide your constituents and everyone that uses local roads a transportation system supporting all of our mobility needs.

Should you have any questions regarding your grant, please contact Thomas Berryman at 609-963-2007 in Trenton of the Local Aid District Office.

Again, thank you for your support of this program and good luck with your project.

Sincerely,

Diane Gutierrez-Scaccetti

Diane Gutierrez-Scaccetti
Commissioner

cc: Municipal Clerk
Municipal Engineer

Resolution 2020-224

BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY

AUTHORIZING PAYMENT NO. 5 AND CHANGE ORDER NO. 4 – S & G PAVING CONSTRUCTION (IMPROVEMENTS TO LINCOLN AVENUE, HAGEMOUNT AVENUE AND ROCKY BROOK COURT)

WHEREAS, on March 2, 2020, the Borough Council awarded a contract for Improvements to Lincoln Avenue, Hagemount Avenue and Rocky Brook Court in Hightstown Borough to S & G Paving Construction, Inc, of Monroe, New Jersey at the price of $764,028.15; and

WHEREAS, the contractor has submitted Change Order No. 4, in the amount of a net reduction of $1,538.78 which represents additional quantity of supplemental items, additional uniformed traffic control requested by the Borough Police Department and reduces pay items for Fuel and Asphalt for a total contract amount of $887,192.99; and

WHEREAS, the contractor has submitted payment No. 5, in the amount of $221,892.03, partial payment through December 2, 2020; and

WHEREAS, the Borough Engineer has recommended approval of Change order No. 4; and

WHEREAS, the Borough Engineer has recommended approval of payment No. 5, in the amount of $150,889.32; and

WHEREAS, the Finance Officer has certified that funds are available for this expenditure.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown Change Order No. 4 and payment No. 5, in the amount of $221,892.03 to S&G Paving Construction, Inc. of Monroe, New Jersey is hereby approved as detailed herein.

CERTIFICATION

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on December 7, 2020.

____

Margaret Riggio
Deputy Borough Clerk

Roberts
ENGINEERING GROUP LLC
Women Business Enterprise Certified

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Hamilton, New Jersey 08690
609-586-1141 fax 609-586-1143
www.RobertsEngineeringGroup.com

MEMORANDUM

TO: Mayor and Council
Borough of Hightstown

FROM: Carmela Roberts, P.E., C.M.E.
Borough Engineer

DATE: December 4, 2020

RE: Improvements to Lincoln Avenue, Hagemount Avenue and Rocky Brook Court
Payment No. 5
Our File No.: H1749

Attached please find the following in reference to Payment No. 5 which is a partial payment through December 2, 2020 for manhole frame and covers, concrete vertical curb, concrete sidewalk, milling, paving, Association Park Improvements, uniformed traffic directors, and signage.

1. Payment No. 5
2. Invoice No. 5
3. Change Order No. 4
4. Certified Payrolls

This payment includes Change Order No. 4 which adds extra quantity to supplemental item S-5 for Uniformed Traffic Control as requested by the Borough Police Department during construction. This change order also reduces pay items for Fuel and Asphalt Price Adjustment. The change order results in a net deduct and reduces the overall contract by $1,583.78.

I recommend Change Order No. 4 be approved and payment be made to S & G Paving Construction, Inc. in the amount of $221,892.03.

Should you have any questions, please do not hesitate to call.

cc: Debra Sopronyi, RMC, CMR, QPA, Borough Administrator/Clerk
Peggy Riggio, RMC, CMR, Borough Deputy Borough Clerk
George Lang, Borough CFO
Stan Werchinski, S&G Paving Construction, Inc.
Cameron Corini, PE, CME, Roberts Engineering Group, LLC
Kelly Pham, Roberts Engineering Group, LLC

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PAYMENT No. 5
IMPROVEMENTS TO LINCOLN AVENUE, HAGEMONT AVENUE, AND ROCKY BROOK COURT
Borough of Hightstown, Mercer County, New Jersey
December 2, 2020
File No.: H1749

Item No.	Description	Contract Quantity	Units	Total As-Built Quantity	As-Built This Period	Unit Price	Total Cost
1	Mobilization	1.00	LS	1.00	0.50	$2,500.00	$2,500.00
2	Clearing Site	1.00	LS	1.00	0.50	$7,500.00	$7,500.00
3	Project Video	1.00	LS	1.00	0.00	$500.00	$500.00
4	Traffic Director, Flagger	80.00	HOUR	80.00	0.00	$25.00	$2,000.00
5	Traffic Cones	25.00	UNIT	25.00	0.00	$0.01	$0.25
6	Drums	10.00	UNIT	10.00	0.00	$0.01	$0.10
7	Breakway Barricade	7.00	UNIT	7.00	0.00	$0.01	$0.07
8	Construction Sign 'B' (60"x30")	3.00	UNIT	2.00	0.00	$0.01	$0.02
9	Construction Sign 'C' (72"x60")	2.00	UNIT	2.00	0.00	$950.00	$1,900.00
10	Construction Sign 'D' (36"x12")	1.00	UNIT	0.00	0.00	$450.00	$0.00
11	Inlet Filter, Type 2	20.00	UNIT	9.00	0.00	$50.00	$450.00
12	Silt Fence	300.00	LF	0.00	0.00	$1.00	$0.00
13	Excavation, Test Pit	30.00	CY	18.41	0.00	$25.00	$460.25
14	Tree & Stump Removal - 6" and Less	1.00	UNIT	1.00	0.00	$500.00	$500.00
15	Tree & Stump Removal - 7"-12"	1.00	UNIT	1.00	0.00	$750.00	$750.00
16	Tree & Stump Removal - 13"-18"	1.00	UNIT	1.00	0.00	$1,000.00	$1,000.00
17	Tree & Stump Removal - 19"-24"	1.00	UNIT	1.00	0.00	$1,500.00	$1,500.00
18	Tree & Stump Removal - 25"-30"	2.00	UNIT	2.00	0.00	$2,000.00	$4,000.00
19	Tree & Stump Removal - 31"-36"	1.00	UNIT	1.00	0.00	$2,500.00	$2,500.00
20	Tree & Stump Removal - 37"-42"	2.00	UNIT	3.00	0.00	$3,000.00	$9,000.00
21	6" PVC Sanitary Lateral	466.00	LF	4.00	0.00	$50.00	$200.00
22	PVC Cleanout, Sanitary	20.00	UNIT	18.00	0.00	$500.00	$9,000.00
23	Sanitary Manhole Frame and Cover	13.00	UNIT	13.00	6.00	$750.00	$9,750.00
24	6" Insertion Valve	2.00	UNIT	1.00	0.00	$900.00	$900.00
25	Fire Hydrant Assembly, Complete	2.00	UNIT	2.00	0.00	$4,500.00	$9,000.00
26	1" Type 'K' Copper Water Service	30.00	LF	139.00	0.00	$90.00	$12,510.00
27	Curb Valve and Box	1.00	UNIT	20.00	0.00	$1,250.00	$25,000.00
28	Type 'A' Inlet with Frame and Bicycle Safe Grate	1.00	UNIT	1.00	0.00	$2,250.00	$2,250.00
29	Type 'B' Inlet with Frame, Bicycle Safe Grate, and 6" Type 'N' Eco Curb Piece	2.00	UNIT	2.00	0.00	$2,500.00	$5,000.00
30	Doghouse Type 'E' Inlet with Frame and Bicycle Safe Grate	1.00	UNIT	1.00	0.00	$2,850.00	$2,850.00
31	4" Dia. Storm Doghouse Manhole with Frame and Cover	1.00	UNIT	1.00	0.00	$2,850.00	$2,850.00
32	Modified Type 'A' Inlet with Frame and Cover	1.00	UNIT	1.00	0.00	$2,400.00	$2,400.00
33	Modified Type 'B' Inlet with Frame, Bicycle Safe Grate, and 4" Type 'N' Eco Curb Piece	1.00	UNIT	2.00	0.00	$2,850.00	$5,700.00
34	Modified Type 'B' Inlet with Frame, Bicycle Safe Grate, and 6" Type 'N' Eco Curb Piece	3.00	UNIT	2.00	0.00	$2,850.00	$5,700.00
35	Modified Type 'E' Inlet with Frame and Bicycle Safe Grate	1.00	UNIT	1.00	0.00	$3,000.00	$3,000.00
36	Remove and Replace Type 'B' Inlet Frame and Grate with Frame, Bicycle Safe Grate and 6" Type 'N' Eco Curb Piece	1.00	UNIT	1.00	0.00	$950.00	$950.00
37	Remove and Replace Type 'B' Inlet Frame and Grate with Frame, Bicycle Safe Grate and 8" Type 'N' Eco Curb Piece	4.00	UNIT	4.00	0.00	$950.00	$3,800.00
38	Lawn Inlet	6.00	UNIT	6.00	0.00	$1,250.00	$7,500.00
39	Remove and Replace Storm Manhole Frame and Cover	1.00	UNIT	0.00	0.00	$750.00	$0.00
40	Connect to Existing Manhole	1.00	UNIT	0.00	0.00	$650.00	$0.00
41	12" Reinforced Concrete Pipe	150.00	LF	128.00	0.00	$55.00	$7,040.00
42	8" Ductile Iron Pipe	424.00	LF	0.00	0.00	$75.00	$0.00
43	6" Perforated HDPE Underdrain	1,086.00	LF	993.00	0.00	$45.00	$44,685.00
44	4" HDPE Storm Pipe	207.00	LF	303.00	0.00	$42.00	$12,726.00
45	PVC Cleanout, Storm	28.00	UNIT	27.00	0.00	$650.00	$17,550.00
46	6"x8"x18" Concrete Vertical Curb	4,440.00	LF	3,887.00	62.00	$22.00	$85,514.00
47	Concrete Sidewalk, 4" Thick	809.00	SY	787.95	108.28	$85.00	$66,975.75
48	Reinforced Concrete Sidewalk, 6" Thick	325.00	SY	289.36	18.78	$99.00	$28,646.64
49	Detectable Warning Surface	6.00	SY	6.00	1.33	$450.00	$2,700.00

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Item No.	Description	Contract Quantity	Units	Total As-Built Quantity	As-Built This Period	Unit Price	Total Cost
50	Bituminous Driveway Repair	203.00	SY	158.95	113.67	$24.00	$3,814.80
51	Stone Driveway Repair	21.00	SY	4.00	0.00	$15.00	$60.00
52	HMA Milling, 3" Or Less	8,975.00	SY	8,112.00	8,112.00	$3.25	$26,364.00
53	Excavation Unclassified, 12" Depth	1,500.00	SY	400.00	400.00	$18.00	$7,200.00
54	Compacted Dense Graded Aggregate, 6" Thick	1,500.00	SY	0.00	0.00	$9.00	$0.00
55	HMA Pavement Repair	755.00	SY	258.01	258.01	$32.00	$8,256.32
56	Tack Coat	1,050.00	GAL	0.00	0.00	$5.00	$0.00
57	HMA 19M64 Base Course, 4" Thick	405.00	TON	170.93	170.93	$99.00	$16,922.07
58	HMA 9.5M64 Leveling Course, Variable Thickness	180.00	TON	0.00	0.00	$1.00	$0.00
59	HMA 9.5M64 Surface Course, 2" Thick	1,337.00	TON	1,121.17	1,121.17	$92.50	$103,708.23
60	1 1/2" Clean Stone, If & Where Directed	50.00	CY	0.00	0.00	$35.00	$0.00
61	Select Fill, If & Where Directed	50.00	CY	0.00	0.00	$45.00	$0.00
62	Traffic Markings, 24" Wide White	165.00	LF	0.00	0.00	$8.65	$0.00
63	Traffic Markings, 12" Wide White	210.00	LF	0.00	0.00	$4.30	$0.00
64	Traffic Markings, 8" Wide White	268.00	LF	0.00	0.00	$2.90	$0.00
65	Traffic Stripe, 4" Wide Yellow	240.00	LF	0.00	0.00	$1.45	$0.00
66	R1-1 Regulatory Sign 'Stop' (30"x30")	3.00	UNIT	3.00	3.00	$450.00	$1,350.00
67	W14-1 Warmomg Sign 'Dead End' (30"x30")	1.00	UNIT	1.00	1.00	$450.00	$450.00
68	Street Sign	4.00	UNIT	4.00	4.00	$350.00	$1,400.00
69	Tree Planting, 2" Cal.	16.00	UNIT	16.00	16.00	$650.00	$10,400.00
70	Topsoiling, 5" Thick	1,475.00	SY	0.00	0.00	$6.00	$0.00
71	Fertilizing and Seeding, Type A-3	1,475.00	SY	0.00	0.00	$3.00	$0.00
72	Fuel Price Adjustment	5,000.00	DOLLAR	(7,558.79)	(7,558.79)	$1.00	($7,558.79)
73	Asphalt Price Adjustment	5,000.00	DOLLAR	(2,287.79)	(2,287.79)	$1.00	($2,287.79)
S-1	Association Park Asphalt Sidewalks	1.00	LS	1.00	1.00	$13,000.00	$13,000.00
S-2	Raise Manhole	1.00	UNIT	1.00	1.00	$1,100.00	$1,100.00
S-3	Credit: 1" Type 'K' Copper Water Service	200.00	LF	139.00	0.00	($10.00)	($1,390.00)
S-4	Credit: Curb Valve and Box	33.00	UNIT	20.00	0.00	($100.00)	($2,000.00)
S-5	Uniformed Traffic Directors	1.00	LS	2.53	0.91	$20,000.00	$50,549.42
S-6	8" HDPE Pipe	462.00	LF	462.00	40.00	$65.00	$30,030.00
S-7	Inlet Repair	2.00	UNIT	2.00	0.00	$1,150.00	$2,300.00

TOTAL WORK COMPLETED		$672,426.34
LESS: RETAINAGE	2%	$13,448.53
SUBTOTAL		$658,977.81
LESS: PREVIOUS PAYMENTS		$437,085.78
TOTAL AMOUNT DUE		**$221,892.03**
AMOUNT OF ORIGINAL CONTRACT		$764,028.15
AMOUNT OF ORIGINAL CONTRACT ADJUSTED BY CHANGE ORDER NOS. 1, 2, 3, and 4 (16.12%)		$887,192.99

Improvements to Lincoln Avenue, Hagemount Avenue, and Rocky Brook Court
Borough of Hightstown, Mercer County
CHANGE ORDER No. 4

Project	**Improvements to Lincoln Avenue, Hagemount Avenue, and Rocky Brook Court**
Municipality	**Borough of Hightstown**
County	**Mercer County**
Contractor	**S&G Paving Construction, Inc.**

In accordance with the project Specification, the following are changes in the contract.
Location and Reason for Change (Attach additional sheets if required) -
Increase Pay Item S-5 for Uniformed Traffic Control Directors as requested by Borough Police Department during constructi
Adjust payment for asbuilt quantity related to Asphalt and Fuel Price Adjustment.

EXTRA

Item No.	Description	Quantity (+/-)		Unit Price	Amount
S-5	Uniformed Traffic Directors	0.91	LS	$20,000.00	$18,262.80
					$18,262.80

SUPPLEMENTAL

Item No.	Description	Quantity (+/-)	Unit Price	Amount
-	-	-	-	-
				$0.00

REDUCTION

Item No.	Description	Quantity (+/-)		Unit Price	Amount
72	Fuel Price Adjustment	12,558.79	DOLL	$1.00	$12,558.79
73	Asphalt Price Adjustment	7,287.79	DOLL	$1.00	$7,287.79
					$19,846.58

Amount of Original Contract	**$764,028.15**	**Extra**	**$18,262.80**
		Supplemental	**$0.00**
Adjusted Amount Based on Change Order Nos. 1, 2, 3, and 4	**$887,192.99**	**Reduction**	**$19,846.58**
		Total Change	**-$1,583.78**

% Change in Contract **16.12 %**
[(+) Increase or (-) Decrease]

Carmel Roberts 12/4/2020
(Engineer) **(Date)**

....
(Local Aid) **(Date)**

....
(Presiding Officer) **(Date)**

.... 12/4/2020
(Contractor) **(Date)**

Ordinance 2020-15

BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY

BOND ORDINANCE PROVIDING FOR VARIOUS CAPITAL IMPROVEMENTS IN AND BY THE BOROUGH OF HIGHTSTOWN, IN THE COUNTY OF MERCER, NEW JERSEY, APPROPRIATING $105,000 THEREFOR AND AUTHORIZING THE ISSUANCE OF $100,000 BONDS OR NOTES OF THE BOROUGH TO FINANCE PART OF THE COST THEREOF

BE IT ORDAINED BY THE BOROUGH COUNCIL OF THE BOROUGH OF HIGHTSTOWN, IN THE COUNTY OF MERCER, NEW JERSEY (not less than two-thirds of all members thereof affirmatively concurring) AS FOLLOWS:

Section 1. The several improvements described in Section 3 of this bond ordinance are hereby respectively authorized to be undertaken by the Borough of Hightstown, in the County of Mercer, New Jersey (the "Borough") as general improvements. For the several improvements or purposes described in Section 3, there are hereby appropriated the respective sums of money therein stated as the appropriation made for each improvement or purpose, such sums amounting in the aggregate to $105,000, including the aggregate sum of $5,000 as the several down payments for the improvements or purposes required by the Local Bond Law. The down payments have been made available by virtue of provision for down payment or for capital improvement purposes in one or more previously adopted budgets.

Section 2. In order to finance the cost of the several improvements or purposes not covered by application of the several down payments, negotiable bonds are hereby authorized to be issued in the principal amount of $100,000 pursuant to the Local Bond Law. In anticipation of the issuance of the bonds, negotiable bond anticipation notes are hereby authorized to be issued pursuant to and within the limitations prescribed by the Local Bond Law.

Section 3. The several improvements hereby authorized and the several purposes for which the bonds are to be issued, the estimated cost of each improvement and the appropriation therefor, the estimated maximum amount of bonds or notes to be issued for each improvement and the period of usefulness of each improvement are as follows:

Purpose	Appropriation & Estimated Cost	Estimated Maximum Amount of Bonds & Notes	Period of Usefulness
a) Acquisition and installation of a crosswalk signal for Franklin and Broad Street, including all related costs and expenditures incidental thereto and further including all related costs and expenditures incidental thereto.	$15,500	$14,725	10 years
b) Acquisition of self-contained breathing apparatus bottles, bailout kits and turnout gear and the replacement of an automatic external defibrillator for the Fire Department and the acquisition of a copier and a radar and traffic counter for the Police Department, including all related costs and expenditures incidental thereto.	$89,500	$85,275	5 years
TOTAL:	$105,000	$100,000	

The excess of the appropriation made for each of the improvements or purposes aforesaid over the estimated maximum amount of bonds or notes to be issued therefor, as above stated, is the amount of the down payment for each purpose.

Section 4. All bond anticipation notes issued hereunder shall mature at such times as may be determined by the chief financial officer; provided that no bond anticipation note shall mature later than one year from its date, unless such bond anticipation notes are permitted to mature at such later date in accordance with applicable law. The bond anticipation notes shall bear interest at such rate or rates and be in such form as may be determined by the chief financial officer. The chief financial officer shall determine all matters in connection with bond anticipation notes issued pursuant to this bond ordinance, and the chief financial officer's signature upon the bond anticipation notes shall be conclusive evidence as to all such determinations. All bond anticipation notes issued hereunder may be renewed from time to time subject to the provisions of the Local Bond Law or other applicable law. The chief financial officer is hereby authorized to sell part or all of the bond anticipation notes from time to time at public or private sale and to deliver them to the purchasers thereof upon receipt of payment of the purchase price plus accrued interest from their dates to the date of delivery thereof. The chief financial officer is directed to report in writing to the governing body at the meeting next succeeding the date when any sale or delivery of the bond anticipation notes pursuant to this bond ordinance is made. Such report must include the amount, the description, the interest rate and the maturity schedule of the bond anticipation notes sold, the price obtained and the name of the purchaser.

Section 5. The Borough hereby certifies that it has adopted a capital budget or a temporary capital budget, as applicable. The capital or temporary capital budget of the Borough is hereby amended to conform with the provisions of this bond ordinance to the extent of any inconsistency herewith. To the extent that the purposes authorized herein are inconsistent with the adopted capital or temporary capital budget, a revised capital or temporary capital budget has been filed with the Division of Local Government Services.

Section 6. The following additional matters are hereby determined, declared, recited and stated:

(a) The improvements or purposes described in Section 3 of this bond ordinance are not current expenses. They are all improvements or purposes that the Borough may lawfully undertake as general improvements, and no part of the cost thereof has been or shall be specially assessed on property specially benefitted thereby.

(b) The average period of usefulness, computed on the basis of the respective amounts of obligations authorized for each purpose and the reasonable life thereof within the limitations of the Local Bond Law, is 5.73 years.

(c) The Supplemental Debt Statement required by the Local Bond Law has been duly prepared and filed in the office of the Clerk, and a complete executed duplicate thereof has been filed in the office of the Director of the Division of Local Government Services in the Department of Community Affairs of the State of New Jersey. Such statement shows that the gross debt of the Borough as defined in the Local Bond Law is increased by the authorization of the bonds and notes provided in this bond ordinance by $100,000, and the obligations authorized herein will be within all debt limitations prescribed by that Law.

(d) An aggregate amount not exceeding $2,500 for items of expense listed in and permitted under N.J.S.A. 40A:2-20 is included in the estimated cost indicated herein for the purposes or improvements.

(e) Any action taken prior to the date of adoption of this bond ordinance in furtherance of the several improvements or purposes described in Section 3, including but not limited to, expenditures of funds appropriated hereby, are hereby ratified, confirmed and approved.

Section 7. The Borough hereby declares the intent of the Borough to issue bonds or bond anticipation notes in the amount authorized in Section 2 of this bond ordinance and to use the proceeds to pay or reimburse expenditures for the costs of the purposes or improvements described in Section 3 of this bond ordinance. This Section 7 is a declaration of intent within the meaning and for purposes of Treasury Regulations.

Section 8. Any grant moneys received for the purposes or improvements described in Section 3 hereof shall be applied either to direct payment of the cost of the improvements or to payment of the obligations issued pursuant to this bond ordinance. The amount of obligations authorized but not issued hereunder shall be reduced to the extent that such funds are so used.

Section 9. The chief financial officer of the Borough is hereby authorized to prepare and to update from time to time as necessary a financial disclosure document to be distributed in connection with the sale of obligations of the Borough and to execute such disclosure document on behalf of the Borough. The chief financial officer is further authorized to enter into the appropriate undertaking to provide secondary market disclosure on behalf of the Borough pursuant to Rule 15c2-12 of the Securities and Exchange Commission (the “Rule”) for the benefit of holders and beneficial owners of obligations of the Borough and to amend such undertaking from time to time in connection with any change in law, or interpretation thereof, provided such undertaking is and continues to be, in the opinion of a nationally recognized bond counsel, consistent with the requirements of the Rule. In the event that the Borough fails to comply with its undertaking, the Borough shall not be liable for any monetary damages, and the remedy shall be limited to specific performance of the undertaking.

Section 10. The full faith and credit of the Borough are hereby pledged to the punctual payment of the principal of and the interest on the obligations authorized by this bond ordinance. The obligations shall be direct, unlimited obligations of the Borough, and the Borough shall be obligated to levy *ad valorem* taxes upon all the taxable real property within the Borough for the payment of the obligations and the interest thereon without limitation of rate or amount.

Section 11. This bond ordinance shall take effect 20 days after the first publication thereof after final adoption, as provided by the Local Bond Law.

Introduction: November 16, 2020

Adoption:

ATTEST:

______________________________	__________________________________
DEBRA L. SOPRONYI MUNICIPAL CLERK	LAWRENCE D. QUATTRONE MAYOR

Ordinance 2020-16

BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY

BOND ORDINANCE PROVIDING FOR VARIOUS IMPROVEMENTS TO THE WATER AND SEWER UTILITY IN AND BY THE BOROUGH OF HIGHTSTOWN, IN THE COUNTY OF MERCER, NEW JERSEY, APPROPRIATING $115,100 THEREFOR AND AUTHORIZING THE ISSUANCE OF $108,000 BONDS OR NOTES OF THE BOROUGH TO FINANCE PART OF THE COST THEREOF.

BE IT ORDAINED BY THE BOROUGH COUNCIL OF THE BOROUGH OF HIGHTSTOWN, IN THE COUNTY OF MERCER, NEW JERSEY (not less than two-thirds of all members thereof affirmatively concurring) AS FOLLOWS:

Section 1. The several improvements described in Section 3 of this bond ordinance are hereby respectively authorized to be undertaken by the Borough of Hightstown, in the County of Mercer, New Jersey (the "Borough"). For the several improvements or purposes described in Section 3, there are hereby appropriated the respective sums of money therein stated as the appropriation made for each improvement or purpose, such sums amounting in the aggregate to $115,100, including the aggregate sum of $7,100 as the several down payments for the improvements or purposes, $5,400 of which is from the Capital Improvement Fund as required by the Local Bond Law and additional funds from capital surplus in the amount of $1,700 not otherwise required. The down payments have been made available by virtue of provision for down payment or for capital improvement purposes in one or more previously adopted budgets.

Section 2. In order to finance the cost of the several improvements or purposes not covered by application of the several down payments, negotiable bonds are hereby authorized to be issued in the principal amount of $108,000 pursuant to the Local Bond Law. In anticipation of the issuance of the bonds, negotiable bond anticipation notes are hereby authorized to be issued pursuant to and within the limitations prescribed by the Local Bond Law.

Section 3. The several improvements hereby authorized and the several purposes for which the bonds are to be issued, the estimated cost of each improvement and the appropriation therefor, the estimated maximum amount of bonds or notes to be issued for each improvement and the period of usefulness of each improvement are as follows:

Purpose	Appropriation & Estimated Cost	Estimated Maximum Amount of Bonds & Notes	Period of Usefulness
a) Acquisition and installation of a monorail lift system with filters, including all related costs and expenditures incidental thereto and further including all related costs and expenditures incidental thereto.	$39,500	$37,180	40 years
b) Design costs, including the application of paint and repairs to the First Avenue water tank, Leshin Lane Standpipe and the Cranbury Station water tank, including all related costs and expenditures incidental thereto and further including all work and materials necessary therefor and incidental thereto.	$75,600	$70,820	15 years
TOTAL:	$115,100	$108,000	

Section 4. All bond anticipation notes issued hereunder shall mature at such times as may be determined by the chief financial officer; provided that no bond anticipation note shall

mature later than one year from its date, unless such bond anticipation notes are permitted to mature at such later date in accordance with applicable law. The bond anticipation notes shall bear interest at such rate or rates and be in such form as may be determined by the chief financial officer. The chief financial officer shall determine all matters in connection with bond anticipation notes issued pursuant to this bond ordinance, and the chief financial officer's signature upon the bond anticipation notes shall be conclusive evidence as to all such determinations. All bond anticipation notes issued hereunder may be renewed from time to time subject to the provisions of the Local Bond Law or other applicable law. The chief financial officer is hereby authorized to sell part or all of the bond anticipation notes from time to time at public or private sale and to deliver them to the purchasers thereof upon receipt of payment of the purchase price plus accrued interest from their dates to the date of delivery thereof. The chief financial officer is directed to report in writing to the governing body at the meeting next succeeding the date when any sale or delivery of the bond anticipation notes pursuant to this bond ordinance is made. Such report must include the amount, the description, the interest rate and the maturity schedule of the bond anticipation notes sold, the price obtained and the name of the purchaser.

Section 5. The Borough hereby certifies that it has adopted a capital budget or a temporary capital budget, as applicable. The capital or temporary capital budget of the Borough is hereby amended to conform with the provisions of this bond ordinance to the extent of any inconsistency herewith. To the extent that the purposes authorized herein are inconsistent with the adopted capital or temporary capital budget, a revised capital or temporary capital budget has been filed with the Division of Local Government Services.

Section 6. The following additional matters are hereby determined, declared, recited and stated:

(a) The improvements or purposes described in Section 3 of this bond ordinance are not current expenses. They are all improvements or purposes that the Borough may lawfully undertake as general improvements, and no part of the cost thereof has been or shall be specially assessed on property specially benefitted thereby.

(b) The average period of usefulness, computed on the basis of the respective amounts of obligations authorized for each purpose and the reasonable life thereof within the limitations of the Local Bond Law, is 23.60 years.

(c) The Supplemental Debt Statement required by the Local Bond Law has been duly prepared and filed in the office of the Clerk, and a complete executed duplicate thereof has been filed in the office of the Director of the Division of Local Government Services in the Department of Community Affairs of the State of New Jersey. Such statement shows that the gross debt of the Borough as defined in the Local Bond Law is increased by the authorization of the bonds and notes provided in this bond ordinance by $108,000, and the obligations authorized herein will be within all debt limitations prescribed by that Law.

(d) An aggregate amount not exceeding $1,000 for items of expense listed in and permitted under N.J.S.A. 40A:2-20 is included in the estimated cost indicated herein for the purposes or improvements.

Section 7. The Borough hereby declares the intent of the Borough to issue bonds or bond anticipation notes in the amount authorized in Section 2 of this bond ordinance and to use the proceeds to pay or reimburse expenditures for the costs of the purposes or improvements described in Section 3 of this bond ordinance. This Section 7 is a declaration of intent within the meaning and for purposes of Treasury Regulations.

Section 8. Any grant moneys received for the purposes or improvements described in Section 3 hereof shall be applied either to direct payment of the cost of the improvements or to payment of the obligations issued pursuant to this bond ordinance. The amount of obligations authorized but not issued hereunder shall be reduced to the extent that such funds are so used.

Section 9. The chief financial officer of the Borough is hereby authorized to prepare and to update from time to time as necessary a financial disclosure document to be distributed in connection with the sale of obligations of the Borough and to execute such disclosure document on behalf of the Borough. The chief financial officer is further authorized to enter into the appropriate undertaking to provide secondary market disclosure on behalf of the Borough pursuant to Rule 15c2-12 of the Securities and Exchange Commission (the “Rule”) for the benefit of holders and beneficial owners of obligations of the Borough and to amend such undertaking from time to time in connection with any change in law, or interpretation thereof, provided such undertaking is and continues to be, in the opinion of a nationally recognized bond counsel, consistent with the requirements of the Rule. In the event that the Borough fails to comply with its undertaking, the Borough shall not be liable for any monetary damages, and the remedy shall be limited to specific performance of the undertaking.

Section 10. The full faith and credit of the Borough are hereby pledged to the punctual payment of the principal of and the interest on the obligations authorized by this bond ordinance. The obligations shall be direct, unlimited obligations of the Borough, and the Borough shall be obligated to levy *ad valorem* taxes upon all the taxable real property within the Borough for the payment of the obligations and the interest thereon without limitation of rate or amount.

Section 11. This bond ordinance shall take effect 20 days after the first publication thereof after final adoption, as provided by the Local Bond Law.

Introduction: November 16, 2020

Adoption:

ATTEST:

DEBRA L. SOPRONYI
MUNICIPAL CLERK

LAWRENCE D. QUATTRONE
MAYOR

Ordinance 2020-17

BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY

ORDINANCE APPROPRIATING $505,500 FROM FUNDS RECEIVED FROM FEMA FOR WATER AND SEWER UTILITY IMPROVEMENTS IN AND BY THE BOROUGH OF HIGHTSTOWN, IN THE COUNTY OF MERCER, NEW JERSEY.

BE IT ORDAINED BY THE BOROUGH COUNCIL OF THE BOROUGH OF HIGHTSTOWN, IN THE COUNTY OF MERCER, NEW JERSEY AS FOLLOWS:

Section 1. $505,500 is hereby appropriated from funds received from FEMA for water and sewer utility improvements, including water treatment plant flood mitigation, the acquisition of a generator, construction, engineer design, soil boring, geotechnical and permit fees, including all related costs and expenditures incidental thereto and further including all work and materials necessary therefor and incidental thereto, in and by the Borough of Hightstown, in the County of Mercer, New Jersey (the "Borough").

Section 2. The Borough hereby certifies that it has adopted a capital budget or a temporary capital budget, as applicable. The capital or temporary capital budget of the Borough is hereby amended to conform with the provisions of this ordinance to the extent of any inconsistency herewith. To the extent that the purposes authorized herein are inconsistent with the adopted capital or temporary capital budget, a revised capital or temporary capital budget has been filed with the Division of Local Government Services.

Section 3. This ordinance shall take effect after final adoption and publication and otherwise as provided by law.

Introduction: November 16, 2020

Adoption:

ATTEST:

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DEBRA L. SOPRONYI MUNICIPAL CLERK	LAWRENCE D. QUATTRONE MAYOR

Resolution 2020-225

BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY

AUTHORIZING PAYMENT OF BILLS

WHEREAS, certain bills are due and payable as per itemized claims listed on the following schedules, which are made a part of the minutes of this meeting as a supplemental record;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown that the bills be paid on audit and approval of the Borough Administrator, the appropriate Department Head and the Treasurer in the amount of $1,265,557.42 from the following accounts:

Current		$1,026,363.81
W/S Operating		32,991.92
General Capital		163,511.80
Water/Sewer Capital		0.00
Grant		0.00
Trust		12,526.19
Housing Trust		0.00
Animal Control		141.00
Law Enforcement Trust		0.00
Tax Lien Trust		12,500.30
Public Defender Trust		0.00
Escrow		17,522.40
Total		$1,265,557.42

CERTIFICATION

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on December 7, 2020.

Margaret Riggio
Deputy Borough Clerk

Date: December 7, 2020

To: **Mayor and Council**

From: **Finance Office**

Re: **Manual Bill List for 12/7/2020**

CURRENT ACCOUNT	DATE ISSUED	PO #	CHECK #		Amount
STATE OF NJ - DEPT OF TREASURY	11/13/2020	20-01409	1487	$	41,775.53
EAST WINDSOR REGIONAL SCHOOL DISTRICT	11/13/2020	20-01410	1488	$	883,981.00
JCP&L	11/17/2020	20-01453	31876	$	1,281.32
JCP&L	11/17/2020	20-01452	31877	$	36.44
NJPO	11/17/2020	20-01366	31878	$	325.00
HECTOR R BAEZ 3RD GOODFELLAS EXTREME	11/20/2020	20-01419	31879	$	640.00
AT&T MOBILITY	11/24/2020	20-01425	31881	$	804.07
COUNTY OF MERCER COUNTY TAX	12/1/2020	20-01499	1489	$	2,513.80
TOTAL					**$931,357.16**
WATER AND SEWER OPERATING					
STATE OF NJ - DEPT OF TREASURY	11/13/2020	20-01409	1348	$	15,474.85
JCP&L	11/17/2020	20-01453	31876	$	14.72
JCP&L	11/17/2020	20-01452	31877	$	64.15
AT&T MOBILITY	11/24/2020	20-01425	31881	$	296.22
TOTAL				**$**	**15,849.94**
ESCROW					
TOTAL				**$**	**-**
GRANT					
TOTAL				**$**	**-**
TRUST- OTHER					
IMPACT SIGNS & GRAPHICS	11/20/2020	20-01143-01	31880	$	250.00
TOTAL				**$**	**250.00**
ANIMAL CONTROL TRUST					
TOTAL				**$**	**-**
LAW ENFORCEMENT TRUST					
TOTAL				**$**	**-**
PUBLIC DEFENDER TRUST					
TOTAL				**$**	**-**
TAX LIENTRUST					
US BANK CUST/PRO CAP 8/PRO CAP	11/13/2020	20-01412	1207	$	12,500.30
TOTAL				**$**	**12,500.30**
GENERAL CAPITAL					
S & G PAVING CONSTRUCTION	11/24/2020	20-01496	6414	$	150,889.32
TOTAL				**$**	**150,889.32**
WATER AND SEWER CAPITAL					
TOTAL				**$**	**-**
MANUAL TOTAL					**$1,110,846.72**

P.O. Type: All
Range: First to Last
Format: Detail without Line Item Notes

Include Project Line Items: Yes

Open: N Paid: N Void: N
Rcvd: Y Held: Y Aprv: N
Bid: Y State: Y Other: Y Exempt: Y

Vendor # Name / PO # PO Date Description / Item Description	Amount	Contract PO Type / Charge Account	Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
A0054 AQUA PRO-TECH LABORATORIES									
20-01461 11/16/20 INVOICE #0100046M									
1 OUTSIDE LAB TESTING	2,507.02	0-09-55-501-002-532	B Outside Lab Testing	R	11/16/20	11/30/20		0100046M	N
Vendor Total:	2,507.02								
BANK0005 BANK OF AMERICA									
20-01516 12/01/20 NOV 2020 INVOICES 3938 & 5289									
1 EXTERNAL HARD DRIVE 3938	69.23	0-01-20-120-002-100	B Election Expenses	R	12/01/20	12/02/20		7924886-4700219	N
2 AMAZON PURELL 3938	523.25	T-12-56-286-000-850	B STORM RECOVERY SNOW,STORM, OTHER	R	12/01/20	12/02/20		3554322-2732210	N
3 AMAZON PURELL DISPENSER 3938	790.00	T-12-56-286-000-850	B STORM RECOVERY SNOW,STORM, OTHER	R	12/01/20	12/02/20		4608859-6511464	N
4 AMAZON RESP MASK 3938	960.75	T-12-56-286-000-850	B STORM RECOVERY SNOW,STORM, OTHER	R	12/01/20	12/02/20		3386974-4457039	N
5 DUPONT TYVEK COVERALL 3938	632.00	T-12-56-286-000-850	B STORM RECOVERY SNOW,STORM, OTHER	R	12/01/20	12/02/20		2752991-7877825	N
6 DUPONT TYVEK COVERALL 2XL 3938	600.68	T-12-56-286-000-850	B STORM RECOVERY SNOW,STORM, OTHER	R	12/01/20	12/02/20		0378179-6383410	N
7 CANON INK CARTRIDGE 3938	60.50	T-12-56-286-000-850	B STORM RECOVERY SNOW,STORM, OTHER	R	12/01/20	12/02/20		9007051-2879417	N
8 THERMOMETER/GLOVES/MASKS 3938	1,775.83	T-12-56-286-000-850	B STORM RECOVERY SNOW,STORM, OTHER	R	12/01/20	12/02/20		8024449-1058626	N
9 GLOVES, S/L/XL 3938	949.50	T-12-56-286-000-850	B STORM RECOVERY SNOW,STORM, OTHER	R	12/01/20	12/02/20		9801084-0065043	N
10 INTERCOM DOORBELL CHIME 3938	69.99	T-12-56-286-000-850	B STORM RECOVERY SNOW,STORM, OTHER	R	12/01/20	12/02/20		1274254-5402616	N
11 TOUCH FREE DISPENSER 3938	420.12	T-12-56-286-000-850	B STORM RECOVERY SNOW,STORM, OTHER	R	12/01/20	12/02/20		6982535-6680210	N
12 FREECONFERENCECALL.COM 3938	5.00	T-12-56-286-000-850	B STORM RECOVERY SNOW,STORM, OTHER	R	12/01/20	12/02/20		60279803	N
13 PET LICENSE TAGS 3938	135.60	T-13-56-286-000-824	B RESERVE-ANIMAL CONTROL TRUST	R	12/01/20	12/02/20		10971	N
14 EBAY SNOW PLOW MOUNT 5289	51.16	0-01-26-290-001-034	B Motor Vehicle Parts & Access.	R	12/01/20	12/02/20		02-06093-69680	N
15 PEST CONTROL WEBINAR 5289	145.00	0-01-26-310-001-042	B Education & Training	R	12/01/20	12/02/20		5670	N
	7,188.61								
Vendor Total:	7,188.61								
BELS0005 BELSON, LLC									
20-01217 09/30/20 REPLACEMENT SLATS FOR BENCHES									
1 REPLACEMENT SLATS FOR BENCHES	550.00	0-01-28-369-001-141	B Parks & Playgrd Maintenance	R	09/30/20	11/30/20		18111	N

Vendor # Name / PO # PO Date Description / Item Description	Amount	Contract PO Type / Charge Account	Acct Type	Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
BELS0005 BELSON, LLC	Continued									
20-01217 09/30/20 REPLACEMENT SLATS FOR BENCHES		Continued								
2 APPROXIMATE SHIPPING	109.00	0-01-28-369-001-141	B	Parks & Playgrd Maintenance	R	09/30/20	11/30/20		18811	N
	659.00									
Vendor Total:	659.00									
BERNA005 BERNARD N. JAHN										
20-01512 12/01/20 REIMBURSEMENT FOR WORK BOOTS										
1 ITEM #10029134-9E BOOTS BLACK	100.00	0-09-55-501-002-507	B	Uniforms & Safety Equipment	R	12/01/20	12/03/20		461474	N
Vendor Total:	100.00									
B0921 BRITTON INDUSTRIES, INC										
20-01448 11/12/20 OCT 2020 YARD WASTE DISPOSAL										
1 INV. 0554844 - YD WST DISP	190.13	0-01-26-311-001-168	B	Yardwaste	R	11/12/20	11/30/20		0554844	N
2 INV. 0556789 - YD WST DISP	134.56	0-01-26-311-001-168	B	Yardwaste	R	11/12/20	11/30/20		0556789	N
3 INV. 0559604 - YD WST DISP	105.55	0-01-26-311-001-168	B	Yardwaste	R	11/12/20	11/30/20		0559604	N
4 INV. 0566316 - YD WST DISP	108.35	0-01-26-311-001-168	B	Yardwaste	R	11/12/20	11/30/20		0566316	N
	538.59									
Vendor Total:	538.59									
C0396 CAVANAUGH'S, INC.										
20-01364 10/27/20 MONTHLY PEST SERVICE										
1 INV. 131252 - MONTHLY PEST	20.00	0-01-26-310-001-029	B	Maintenance Contracts	R	10/27/20	11/30/20		131252	N
2 INV. 132263 - MONTHLY PEST	20.00	0-01-26-310-001-029	B	Maintenance Contracts	R	10/27/20	11/30/20		132263	N
	40.00									
Vendor Total:	40.00									
C0058 CINTAS CORPORATION #061										
20-01451 11/12/20 UNIFORM ADVANTAGE 10/31/20										
1 4063278936 10/2/20	57.28	0-09-55-501-002-507	B	Uniforms & Safety Equipment	R	11/12/20	11/30/20		4063278936	N
2 4064000155 10/9/20	64.68	0-09-55-501-002-507	B	Uniforms & Safety Equipment	R	11/12/20	11/30/20		4064000155	N
3 4064639866 10/16/20	57.28	0-09-55-501-002-507	B	Uniforms & Safety Equipment	R	11/12/20	11/30/20		4064639866	N
4 4065306601 10/23/20	52.48	0-09-55-501-002-507	B	Uniforms & Safety Equipment	R	11/12/20	11/30/20		4065306601	N

Vendor # Name / PO # PO Date Description / Item Description	Amount	Contract PO Type / Charge Account	Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
C0058 CINTAS CORPORATION #061	Continued								
20-01451 11/12/20 UNIFORM ADVANTAGE 10/31/20		Continued							
5 4065966915 10/30/20	57.74	0-09-55-501-002-507	B Uniforms & Safety Equipment	R	11/12/20	11/30/20		4065966915	N
	289.46								
Vendor Total:	289.46								
CLARK005 CLARKE CATON HINTZ									
20-01454 11/16/20 #79114 & 79115 - Oct. 9, 2020									
1 #79114/Rug Mill Redevelopment	592.50	3PRCLLC	P Site Plan Application #2020-01	R	11/16/20	11/30/20		#79114	N
2 #79115/Rev site plan/subdivis.	8,659.90	3PRCLLC	P Site Plan Application #2020-01	R	11/16/20	11/30/20		#79115	N
	9,252.40								
Vendor Total:	9,252.40								
CLEAN005 CLEAN AIR COMPANY, INC									
20-00758 06/22/20 REPAIRS TO EXHAUST SYSTEM									
1 LABOR FOR INSPECTION & MAINT	332.00	0-01-25-260-001-024	B Building Maintenance	R	06/22/20	11/30/20		200474	N
2 RECOMMENDED PARTS ALLOWANCE	510.88	0-01-25-260-001-024	B Building Maintenance	R	06/22/20	11/30/20		200474	N
	842.88								
Vendor Total:	842.88								
COMCA010 COMCAST									
20-01520 12/01/20 INV 111695027 11/15/20ETHERNET									
1 INV 111695027 11/15/20ETHERNET	195.30	0-01-20-140-001-060	B Internet Services and Web Services	R	12/01/20	12/02/20		111695027	N
Vendor Total:	195.30								
COMCA005 COMCAST BUSINESS									
20-01476 11/18/20 8499 05 243 0034100 413 MERCER									
1 8499 05 243 0034100 11/8/20	168.35	0-01-20-140-001-060	B Internet Services and Web Services	R	11/18/20	11/30/20		499052430034100	N
20-01521 12/01/20 8499 05 244 0157826 OAK LN									
1 8499 05 244 0157826 OAK LN	109.57	0-09-55-501-002-545	B Internet Services	R	12/01/20	12/02/20		499052440157826	N
Vendor Total:	277.92								

Vendor # Name / PO # PO Date Description / Item Description	Amount	Contract PO Type / Charge Account	Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
C0087 CUSTOM BANDAG, INC									
20-01443 11/12/20 TIRES/TIRE REPAIR									
1 INV. 80175332 - TIRE REPAIR	21.00	0-01-26-290-001-034	B Motor Vehicle Parts & Access.	R	11/12/20	11/30/20		80175332	N
2 INV. 80175394 - TIRES TRK 20	669.00	0-01-26-305-001-034	B Motor Vehicle Parts & Access.	R	11/12/20	11/30/20		80175394	N
3 INV. 890175891 - TIRE REPAIR	16.00	0-01-26-290-001-034	B Motor Vehicle Parts & Access.	R	11/12/20	11/30/20		80175891	N
	706.00								
Vendor Total:	706.00								
E0576 EAST WINDSOR REGIONAL SCHOOL									
20-01446 11/12/20 OCT 2020 FUEL USE									
1 OCT 2020 FUEL USE - FIRE	203.99	0-01-31-460-001-166	B Motor Fuel - Fire Dept.	R	11/12/20	11/30/20		OCT 2020	N
2 OCT 2020 FUEL USE - POLICE	841.41	0-01-31-460-001-145	B Motor Fuel - Police	R	11/12/20	11/30/20		OCT 2020	N
3 OCT 2020 FUEL USE - FIRST AID	92.76	0-01-31-460-001-148	B Motor Fuel - Emergency Medical	R	11/12/20	11/30/20		OCT 2020	N
4 OCT 2020 FUEL USE - GARBAGE	766.15	0-01-31-460-001-147	B Motor Fuel - Public Works	R	11/12/20	11/30/20		OCT 2020	N
5 OCT 2020 FUEL USE - STREETS	523.45	0-01-31-460-001-147	B Motor Fuel - Public Works	R	11/12/20	11/30/20		OCT 2020	N
6 OCT 2020 FUEL USE - WATER	52.29	0-09-55-501-001-512	B Motor Fuel	R	11/12/20	11/30/20		OCT 2020	N
7 OCT 2020 FUEL USE - SEWER	61.11	0-09-55-501-002-512	B Motor Fuel	R	11/12/20	11/30/20		OCT 2020	N
8 OCT 2020 FUEL FACILITY FEE	120.00	0-01-31-460-001-144	B Upgrades to Fueling Facility	R	11/12/20	11/30/20		OCT 2020	N
	2,661.16								
Vendor Total:	2,661.16								
Q0176 EUROFINS QC, LLC									
20-01449 11/12/20 WATER ANALYSIS									
1 INV. 2019347 - WATER ANALYSIS	200.00	0-09-55-501-001-532	B Outside Testing/Labs	R	11/12/20	11/30/20		2019347	N
2 INV. 2019399 - WATER ANALYSIS	200.00	0-09-55-501-001-532	B Outside Testing/Labs	R	11/12/20	11/30/20		2019399	N
	400.00								
20-01491 11/20/20 WATER ANALYSIS									
1 INV 6300006358	234.00	0-09-55-501-001-532	B Outside Testing/Labs	R	11/20/20	12/02/20		6300006358	N
Vendor Total:	634.00								

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FAILS005 FAIL SAFE TESTING, LLC									
20-01300 10/15/20 ANNUAL FIRE HOSE TEST									
1 ANNUAL FIRE HOSE TEST	2,171.40	0-01-25-252-002-126	B Hose Test - NFPA Required	R	10/15/20	11/30/20		INV-012912	N
Vendor Total:	2,171.40								
FERNB005 FERNBRUCK, LLC									
20-01388 10/29/20 2011-2019 VEHICLE ORGANIZER									
1 2011-2019 VEHICLE ORGANIZER	295.00	0-01-26-315-001-131	B Vehicle Maint. - Police	R	10/29/20	12/03/20		1273	N
2 2011-2019 VEHICLE ORGANIZER	49.95	0-01-26-315-001-131	B Vehicle Maint. - Police	R	10/29/20	12/03/20		1273	N
3 2011-2019 VEHICLE ORGANIZER	59.85	0-01-26-315-001-131	B Vehicle Maint. - Police	R	10/29/20	12/03/20		1273	N
4 2011-2019 VEHICLE ORGANIZER	79.90	0-01-26-315-001-131	B Vehicle Maint. - Police	R	10/29/20	12/03/20		1273	N
5 2011-2019 VEHICLE ORGANIZER	15.95	0-01-26-315-001-131	B Vehicle Maint. - Police	R	10/29/20	12/03/20		1273	N
	500.65								
Vendor Total:	500.65								
FIREA005 FIRE APPARATUS REPAIR, INC.									
20-01420 11/09/20 REPAIRS TO FRONT SUSPENSION									
1 REPAIRS TO FRONT SUSPENSION	1,516.25	0-01-25-252-002-121	B Preventive Maintenance	R	11/09/20	12/03/20		15981	N
20-01511 12/01/20 CONTROL NOZZLE FITTINGS FLYTIP									
1 HYD FITTINGS FOR THE WATERWAY	90.00	0-01-25-252-002-121	B Preventive Maintenance	R	12/01/20	12/03/20		15977	N
2 REMOVE DEFECTIVE FITTINGS AND	142.50	0-01-25-252-002-121	B Preventive Maintenance	R	12/01/20	12/03/20		15977	N
	232.50								
Vendor Total:	1,748.75								
G0099 GEMPLERS									
20-01386 10/29/20 BLACK JACKET									
1 ITEM #104050 BLACK JACKET	109.99	0-09-55-501-002-507	B Uniforms & Safety Equipment	R	10/29/20	11/30/20		INV0004454430	N
Vendor Total:	109.99								
G0171 GEORGE E. CONLEY ELECTRIC									
20-01361 10/27/20 YEARLY ALARM CONTRACTS									
1 INV. 422-0526-20	384.00	0-09-55-501-001-518	B Maint. Contracts - Plant	R	10/27/20	11/30/20		422-0526-20	N

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Vendor # Name
 PO #      PO Date  Description                  Contract  PO Type                                                        First    Rcvd      Chk/Void              1099
 Item Description                        Amount  Charge Account     Acct Type Description                   Stat/Chk Enc Date Date      Date      Invoice        Excl

G0171    GEORGE E. CONLEY ELECTRIC     Continued
 20-01361 10/27/20 YEARLY ALARM CONTRACTS        Continued
   2 INV. FLV100923                      384.00  0-09-55-501-001-518        B Maint. Contracts - Plant        R       10/27/20 11/30/20            FLV100923 2020  N
                                         768.00

                    Vendor Total:        768.00

G1077    GEORGE S. COYNE CO., INC.
 20-00112 02/04/20 SODIUM BICARBONATE                      B
  13 INV347663 11/3/20 SODIUMBICARB    2,300.65  0-09-55-501-002-552        B Sodium Bicarbonate              R       02/04/20 11/30/20            347663          N

 20-00113 02/04/20 HYDROFLUOSILICIC ACID FLUORIDE          B
  12 INV 348492 DATED 11/17/20           947.76  0-09-55-501-001-528        B Fluorosilic Acid-               R       02/04/20 12/02/20            348492          N

                    Vendor Total:      3,248.41

G0185    GRAINGER, INC.
 20-01405 11/04/20 THERMOSTAT FOR PUMP HOUSE
   1 ITEM #1UHH3 THERMOSTAT               95.67  0-09-55-501-002-503        B Sewer Plant Maintenance         R       11/04/20 11/30/20            9704658682      N

 20-01418 11/09/20 TUBES
   1 #1DCD9 1/2" F TO 1/2 TUBE 10PK       99.31  0-09-55-501-002-503        B Sewer Plant Maintenance         R       11/09/20 11/30/20            9705959964      N
   2 1PFG7 1/2 M TO 1/2" TUBE 10PK        81.98  0-09-55-501-002-503        B Sewer Plant Maintenance         R       11/09/20 11/30/20            9705959964      N
   3 CREDIT 9716247003                   181.29- 0-09-55-501-002-503        B Sewer Plant Maintenance         R       11/24/20 11/30/20            9716247003      N
   4 1DCD7 STRAIGHT F CONNECTOR           94.62  0-09-55-501-002-503        B Sewer Plant Maintenance         R       11/24/20 11/30/20            9710947269      N
   5 1PFW4 MALE CONNECTOR                 87.59  0-09-55-501-002-503        B Sewer Plant Maintenance         R       11/24/20 11/30/20            9710947269      N
                                         182.21

 20-01485 11/20/20 POLE BRACKETS FOR SIGN
   1 1DYJ6 POLE BRACKETS FOR SIGN         53.72  0-09-55-501-002-523        B Paper Products/Janitorial       R       11/20/20 12/03/20            9727489594      N

                    Vendor Total:        331.60

H  85    HACH CO.
 20-01390 10/29/20 SULFURIC ACID/DRIERITIE DESICC
   1 ITEM #20356 0.02N SULFURIC           86.34  0-09-55-501-002-506        B Lab. Equipment & Supplies       R       10/29/20 11/30/20            12190026        N
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H 85 HACH CO.	Continued								
20-01390 10/29/20 SULFURIC ACID/DRIERITIE DESICC Continued									
2 ITEM #2088701 DRIERITE	78.76	0-09-55-501-002-506	B Lab. Equipment & Supplies	R	10/29/20	11/30/20		12190026	N
	165.10								
Vendor Total:	165.10								
H0122 HECTOR J. ORTIZ									
20-01436 11/12/20 REIMBURSE UNIFORM ALLOWANCE									
1 REIMBURSE UNIFORM ALLOWANCE	450.00	0-01-26-290-001-032	B Uniforms	R	11/12/20	11/30/20		2760982	N
Vendor Total:	450.00								
H1100 HOME DEPOT CREDIT SERVICES									
20-01383 10/29/20 OCT 2020 INVOICES									
1 INV. 4042507 - GLOVES/BATTERY/	47.41	0-09-55-501-001-502	B Vehicle Maintenance	R	10/29/20	11/30/20		4042507	N
2 INV. 2613633 - COUPLINGS/PIPE/	121.87	0-09-55-501-002-502	B Vehicle Maintenance	R	10/29/20	11/30/20		2613633	N
3 INV. 2042773 - GUTTERS/HANGERS	181.09	0-09-55-501-002-502	B Vehicle Maintenance	R	10/29/20	11/30/20		2042773	N
	350.37								
20-01437 11/12/20 OCT/NOV 2020 INVOICES									
1 INV. 6340401 - SAKRETE	37.20	0-01-26-310-001-024	B Building Maintenance	R	11/12/20	12/02/20		6340401	N
2 INV. 8524796 - KEYTAGS/PADLOCK	24.43	0-01-26-310-001-024	B Building Maintenance	R	11/12/20	12/02/20		8524796	N
3 INV. 8524834 - STOP RUST	8.54	0-01-26-310-001-024	B Building Maintenance	R	11/12/20	12/02/20		8524834	N
4 INV. 8043107 - TARPS	32.94	0-01-25-252-002-056	B Fire & Other Safety Equipment	R	11/12/20	12/02/20		8043107	N
5 INV. 6043339 - SAKRETE	23.25	0-01-26-310-001-024	B Building Maintenance	R	11/12/20	12/02/20		6043339	N
6 INV. 1510156 - PAINT TAPE	17.94	0-01-26-310-001-024	B Building Maintenance	R	11/12/20	12/02/20		1510156	N
7 INV. 8520412 - PLUGMOLD/WIRE	52.44	0-09-55-501-001-503	B Water Plant Maintenance	R	11/12/20	12/02/20		8520412	N
8 INV. 7510593 - GLOVES/BULBS	33.64	0-01-26-310-001-024	B Building Maintenance	R	11/12/20	12/02/20		7510593	N
9 INV. 7520626 - GLOVES	68.80	0-01-26-290-001-032	B Uniforms	R	11/12/20	12/02/20		7520626	N
	299.18								
Vendor Total:	649.55								
J0258 JCP&L (STREET LIGHTING)									
20-01497 11/23/20 ACCT 724 & 765 DATED 11/17/20									
1 100 011 415 765 STREET LIGHT	1,675.29	0-01-31-435-001-075	B Street Lighting	R	11/23/20	11/30/20		95706172222	N

Vendor # Name / PO # PO Date Description / Item Description	Amount	Contract PO Type Charge Account	Acct Type	Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
J0258 JCP&L (STREET LIGHTING)	Continued									
20-01497 11/23/20 ACCT 724 & 765 DATED 11/17/20		Continued								
2 10 011 415 724 STREET LIGHT	370.13	0-01-31-435-001-075	B	Street Lighting	R	11/23/20	11/30/20		95706172221	N
	2,045.42									
Vendor Total:	2,045.42									
J0069 JERSEY ELEVATOR SERVICE										
20-01441 11/12/20 NOV 2020 ELEVATOR MAINT										
1 NOV 2020 ELEVATOR MAINT	178.47	0-01-26-310-001-029	B	Maintenance Contracts	R	11/12/20	11/30/20		243708	N
Vendor Total:	178.47									
J1050 JOHN THOMAS JONES										
20-01524 12/02/20 REVISED PPE 11/5/20 PO20-01429										
1 REVISED PPE 11/5/20 PO20-01429	295.00	0-09-55-501-002-528	B	Outside Consulting Services (B	R	12/02/20	12/03/20		PPE 11/5/20 REV	N
Vendor Total:	295.00									
K0054 K & A EXCAVATING CO., INC.										
20-01439 11/12/20 CONRETE RECYCLING										
1 INV. 58337 - ONE LOAD OF	100.00	0-01-26-311-001-199	B	Miscellaneous	R	11/12/20	12/02/20		58337	N
Vendor Total:	100.00									
KERRI005 KERRIE PETERSON										
20-01479 11/20/20 HTIP/PWP EXEC DIR SUMMER 2020										
1 HTIP/PWP EXEC DIR SUMMER 2020	500.00	T-12-56-286-000-885	B	CULTURAL ARTS/SHAKESPEARE IN THE PARK	R	11/20/20	11/30/20		SUMMER 2020	N
Vendor Total:	500.00									
L0037 LINCOLN FINANCIAL GROUP										
20-01518 12/01/20 DECEMBER LIFE INSURANCE										
1 DECEMBER LIFE INSURANCE	278.31	0-01-23-210-003-115	B	Medical Ins-Empl Grp Health	R	12/01/20	12/02/20		DEC 2020	N
2 DECEMBER LIFE INSURANCE WTP	18.16	0-09-55-501-001-514	B	INSURANCE	R	12/01/20	12/02/20		DEC 2020	N

Vendor # Name / PO # PO Date Description / Item Description	Amount	Contract PO Type / Charge Account	Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
L0037 LINCOLN FINANCIAL GROUP	Continued								
20-01518 12/01/20 DECEMBER LIFE INSURANCE		Continued							
3 DECEMBER LIFE INSURANCE AWWTP	54.48	0-09-55-501-002-514	B Insurance	R	12/01/20	12/02/20		DEC 2020	N
	350.95								
Vendor Total:	350.95								
MAGNU005 MAGNUM ELECTRONICS, INC									
20-01016 08/20/20 EARPHONE CONNECTOR ADAPTER									
1 EARPHONE CONNECTOR ADAPTER	269.70	0-01-25-240-001-043	B Uniform Allowance/Leather Gds.	R	08/20/20	12/03/20		INV/2020/8926	N
2 EARPHONE CONNECTOR ADAPTER	9.22	0-01-25-240-001-043	B Uniform Allowance/Leather Gds.	R	08/20/20	12/03/20		INV/2020/8926	N
	278.92								
Vendor Total:	278.92								
M1076 MCMANIMON, SCOTLAND & BAUMANN									
20-01456 11/16/20 #175766, Oct. 21, 2020									
1 #175766/Professional Services	3,675.00	3PRCLLC	P Site Plan Application #2020-01	R	11/16/20	11/30/20		#175766	N
Vendor Total:	3,675.00								
M0180 MCMASTER-CARR									
20-01401 11/04/20 PLANT SUPPLY									
1 ITEM #4461T1 2" PLASTIC FAUCET	21.74	0-09-55-501-002-503	B Sewer Plant Maintenance	R	11/04/20	11/30/20		48342975	N
2 ITEM #33325K28 2" BALL VALVE	100.22	0-09-55-501-002-503	B Sewer Plant Maintenance	R	11/04/20	11/30/20		48342975	N
3 ITEM #54905K29 12"	62.96	0-09-55-501-002-503	B Sewer Plant Maintenance	R	11/04/20	11/30/20		48342975	N
4 ITEM #6191K25 TRUFLEX 4L310	15.80	0-09-55-501-002-503	B Sewer Plant Maintenance	R	11/04/20	11/30/20		48342975	N
5 ITEM #6191K14 4L200	14.40	0-09-55-501-002-503	B Sewer Plant Maintenance	R	11/04/20	11/30/20		48342975	N
6 SHIPPING	8.08	0-09-55-501-002-503	B Sewer Plant Maintenance	R	11/06/20	11/30/20		48342975	N
	223.20								
20-01406 11/04/20 ALUM BUCKLE 1/2" 100 PIECE									
1 ITEM #458K15 ALUM BUCKLE 1/2"	19.30	0-09-55-501-002-503	B Sewer Plant Maintenance	R	11/04/20	11/30/20		48340878	N
2 ITEM #458K15 ALUM BUCKLE 1/2"	6.06	0-09-55-501-002-503	B Sewer Plant Maintenance	R	11/06/20	11/30/20		48340878	N
	25.36								
20-01421 11/09/20 ITEM #92240A765, 92240A761									
1 ITEM #92240A765 STAINLESS 5PK	6.23	0-09-55-501-002-503	B Sewer Plant Maintenance	R	11/09/20	11/30/20		48717203	N

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M0180 MCMASTER-CARR	Continued								
20-01421 11/09/20 ITEM #92240A765, 92240A761		Continued							
2 ITEM #92240A761 5PK	6.77	0-09-55-501-002-503	B Sewer Plant Maintenance	R	11/09/20	11/30/20		48717203	N
3 SHIPPING	6.55	0-09-55-501-002-503	B Sewer Plant Maintenance	R	11/13/20	11/30/20		48717203	N
	19.55								
Vendor Total:	268.11								
M0256 MERCER CO IMPROVEMENT AUTH									
20-01487 11/20/20 OCT 2020 TIPPING									
1 OCT 2020 TIPPING	20,981.88	0-01-32-465-001-165	B Landfill Solid Waste Disposal-MCIA	R	11/20/20	12/02/20		OCT 2020	N
2 OCT 2020 RECYCLING TAX	547.35	0-01-43-496-001-174	B Recycling Tax	R	11/20/20	12/02/20		OCT 2020	N
	21,529.23								
Vendor Total:	21,529.23								
M0127 MONMOUTH COUNTY									
20-01444 11/12/20 OCT 2020 ROOSEVELT TIPPING									
1 OCT 2020 ROOSEVELT TIPPING	4,602.72	0-01-32-465-001-165	B Landfill Solid Waste Disposal-MCIA	R	11/12/20	11/30/20		OCT 2020	N
Vendor Total:	4,602.72								
NJADV005 NJ Advance Media									
20-01434 11/12/20 LEGAL NOTICES OCTOBER 2020									
1 ORD 2020-11 INTRO	33.64	0-01-20-120-001-021	B Advertisements	R	11/12/20	11/30/20		0002645629	N
2 PLANNING BOARD 2020 MEETINGS	26.10	0-01-21-180-001-021	B Advertisements	R	11/12/20	11/30/20		0002645629	N
3 BOROUGH COUNCIL 2020 MEETINGS	20.30	0-01-20-120-001-021	B Advertisements	R	11/12/20	11/30/20		0002645629	N
4 HPC 10/22 MEETING	12.18	0-01-20-120-001-021	B Advertisements	R	11/12/20	11/30/20		0002645629	N
5 NOTICE TO BIDDERS	73.95	0-01-20-120-001-021	B Advertisements	R	11/12/20	11/30/20		0002645629	N
6 ORD 2020-11 ADOPT	15.66	0-01-20-120-001-021	B Advertisements	R	11/12/20	11/30/20		0002645629	N
	181.83								
Vendor Total:	181.83								

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N0425 NJ DEPT. OF HEALTH & SR SERV.									
20-01513 12/01/20 DOG PILOT PROGRAM OCTOBER 2020									
1 DOG PILOT PROGRAM OCTOBER 2020	5.40	T-13-05-265-000-001	B DUE STATE OF NEW JERSEY	R	12/01/20	12/03/20		OCT 2020	N
Vendor Total:	5.40								
N0275 NJ LEAGUE OF MUNICIPALITIES									
20-01475 11/18/20 AD FOR AUTO DRIVER/LABORER									
1 AD FOR AUTOMAATED DRIVER/	160.00	0-01-26-290-001-199	B Miscellaneous	R	11/18/20	12/02/20		DB14258	N
Vendor Total:	160.00								
N0170 NORCIA CORP.									
20-01442 11/12/20 CUTTING EDGES/PIVOT PINS									
1 INV, 79348 - SNOW PLOW CUTTING	544.00	0-01-26-290-001-034	B Motor Vehicle Parts & Access.	R	11/12/20	12/02/20		79348	N
2 INV. 79349 - PIVOT PIN	24.79	0-01-26-290-001-034	B Motor Vehicle Parts & Access.	R	11/12/20	12/02/20		79349	N
	568.79								
Vendor Total:	568.79								
N0021 NORTHERN TOOL & EQUIPMENT CO.									
20-01399 11/04/20 SALT SPREADER/HIGH VISIBILTY									
1 ITEM #89789-2153 WALK BEHIND	179.99	0-09-55-501-002-502	B Vehicle Maintenance	R	11/04/20	11/30/20		46380988	N
2 ITEM #7380R-2153 XL	23.37	0-09-55-501-002-502	B Vehicle Maintenance	R	11/04/20	11/30/20		46358204	N
3 ITEM #58872R-2153 HIGH	17.39	0-09-55-501-002-502	B Vehicle Maintenance	R	11/04/20	11/30/20		46358204	N
	220.75								
Vendor Total:	220.75								
O0050 ONE CALL CONCEPT INC									
20-01450 11/12/20 OCT 2020 ONE CALL MESSAGES									
1 OCT 2020 ONE CALL MESSAGES	36.82	0-09-55-501-001-535	B Hydrants and Line Repair	R	11/12/20	11/30/20		0105085	N
Vendor Total:	36.82								

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P0557 PACKET MEDIA, LLC									
20-01507 12/01/20 NOTICE TO BIDDERS - CHEMICALS									
1 NOTICE TO BIDDERS - CHECMICALS	82.89	0-01-20-120-001-021	B Advertisements	R	12/01/20	12/02/20		00443524	N
Vendor Total:	82.89								
P0005 PARIS AUTOMOTIVE SUPPLY									
20-01445 11/12/20 OCT 2020 INVOICES									
1 OCT 2020 INVOICES	294.19	0-01-26-290-001-034	B Motor Vehicle Parts & Access.	R	11/12/20	12/02/20		OCT 2020	N
2 OCT 2020 INVOICE 192566	499.98	0-09-55-501-001-502	B Vehicle Maintenance	R	11/12/20	12/02/20		OCT 2020	N
3 OCT 2020 INVOICE 193063	52.99	0-09-55-501-002-502	B Vehicle Maintenance	R	11/12/20	12/02/20		OCT 2020	N
4 OCT 2020 INVOICE 192566	14.81	0-01-26-315-001-133	B Vehicle Maint. - Fire Dept.	R	11/12/20	12/02/20		OCT 2020	N
5 OCT 2020 INVOICES 192568	161.44	0-01-26-310-001-024	B Building Maintenance	R	11/12/20	12/02/20		OCT 2020	N
6 OCT 2020 INVOICE 193190	399.00	0-09-55-501-002-529	B Sewer Main Repair/Supplies	R	11/12/20	12/02/20		OCT 2020	N
	1,422.41								
Vendor Total:	1,422.41								
PARTS005 PARTSMASTER, NCH CORPORATION									
20-01438 11/12/20 CLAMP ALL STAINLESS HOSE									
1 CLAMP ALL STAINLESS HOSE	21.08	0-01-26-290-001-050	B DPW Work Equipment	R	11/12/20	11/30/20		23599496	N
Vendor Total:	21.08								
PENNC005 PENN CARE, INC.									
20-01514 12/01/20 EMS CHARTS DEC INV S81084									
1 EMS CHARTS DEC INV S81084	205.00	0-01-25-260-001-054	B Computer Exp/Equipmt Repairs	R	12/01/20	12/02/20		S81084	N
Vendor Total:	205.00								
C0099 PETROCHOICE									
20-01391 10/29/20 5W20 and 10W30 MOTOR OIL									
1 1 PAIL 10W30 SYNTHETIC BLEND	45.50	0-01-26-290-001-034	B Motor Vehicle Parts & Access.	R	10/29/20	11/30/20		50381241	N
2 4 PAILS 5W20 SYNTHETIC BLEND	161.60	0-01-26-290-001-034	B Motor Vehicle Parts & Access.	R	10/29/20	11/30/20		50381241	N

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C0099 PETROCHOICE	Continued								
20-01391 10/29/20 5W20 and 10W30 MOTOR OIL		Continued							
3 DELIVERY FEE	0.00	0-01-26-290-001-034	B Motor Vehicle Parts & Access.	R	10/29/20	11/30/20		50381241	N
	207.10								
Vendor Total:	207.10								
PHOEN005 PHOENIX ADVISORS									
20-01503 11/30/20 ANNUAL FEE INVOICE 11/16/20									
1 ANNUAL FEE INVOICE 11/16/20	1,050.00	0-01-20-130-001-031	B PROF SERVICES	R	11/30/20	12/02/20		11/16/19	N
Vendor Total:	1,050.00								
P0044 PSE&G									
20-01477 11/19/20 ENERGY INVOICES DATED 11/13/20									
1 74 199 082 06 232 MERCER ST	16.67	0-01-31-446-001-070	B Gas Heat - Borough Hall	R	11/19/20	11/30/20		604905702492	N
2 65 039 876 09 1ST AVE WATER	16.67	9-09-55-501-001-505	B Gas Service	R	11/19/20	11/30/20		600206945061	N
3 75 235 176 09 415 MERCER ST	21.26	0-01-31-446-001-070	B Gas Heat - Borough Hall	R	11/19/20	11/30/20		601006847877	N
4 66 759 467 06 140 N. MAIN ST	20.85	0-01-31-446-001-143	B Gas/Heat - Fire House	R	11/19/20	11/30/20		600306935691	N
5 66 878 908 08 156 BANK ST	41.47	0-01-31-446-001-070	B Gas Heat - Borough Hall	R	11/19/20	11/30/20		600806884797	N
6 65 503 262 06 168 BANK ST	91.17	0-01-25-260-001-073	B Natural Gas Heat	R	11/19/20	11/30/20		603706188703	N
	208.09								
20-01502 11/25/20 MASTER ACCT 13 014 184 04									
1 7341583509 140 N MAIN ST	155.48	0-01-31-446-001-143	B Gas/Heat - Fire House	R	11/25/20	12/02/20		503100080441	N
2 7341583606 148 N MAIN ST #R	60.69	0-01-31-446-001-070	B Gas Heat - Borough Hall	R	11/25/20	12/02/20		503100080441	N
3 7341583703 BANK ST	47.70	0-09-55-501-001-505	B Gas Service	R	11/25/20	12/02/20		503100080441	N
4 7341583800 OAK LN	779.02	0-09-55-501-002-505	B Gas Service	R	11/25/20	12/02/20		503100080441	N
	1,042.89								
Vendor Total:	1,250.98								
REDAR005 RED ARROW TECHNOLOGIES, LLC									
20-01407 11/05/20 NETWORK UPGRADE QUOTE 2020-179		B							
2 DEPOSIT FOR NETWORK UPGRADE	19,182.39	0-01-20-140-001-094	B Computer Service & Support	R	11/05/20	12/02/20		6120	N
20-01515 12/01/20 MONTHLY TECH SUPPORT DEC 2020									
1 TECH SUPPORT	1,439.67	0-01-20-140-001-094	B Computer Service & Support	R	12/01/20	12/02/20		6160	N

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REDAR005 RED ARROW TECHNOLOGIES, LLC	Continued								
20-01515 12/01/20 MONTHLY TECH SUPPORT DEC 2020		Continued							
2 INTERNET & WEB	1,074.94	0-01-20-140-001-060	B Internet Services and Web Services	R	12/01/20	12/02/20		6160	N
3 TECH SUPPORT/INTERNET/WEB	347.95	0-09-55-501-002-530	B Computer Software/Maint/Equip	R	12/01/20	12/02/20		6160	N
4 TECH SUPPORT/INTERNET/WEB	257.96	0-09-55-501-001-530	B Computer Software/Maint/Equip	R	12/01/20	12/02/20		6160	N
	3,120.52								
Vendor Total:	22,302.91								
R0077 ROBERTS ENGINEERING GRP LLC									
20-01455 11/16/20 #4093-October 24.2020									
1 Rev/resol cond;prep traf rev.	1,002.00	3PRCLLC	P Site Plan Application #2020-01	R	11/16/20	11/30/20		#4093	N
20-01500 11/25/20 BILLING THROUGH 11/21/2020									
1 COUNCIL MEETINGS-2020 INV 4195	264.00	0-01-20-165-001-104	B Attendance at Meetings (B)	R	11/25/20	12/02/20		4195	N
2 STORMWATER ORDINANCE INV 4196	273.50	0-01-20-165-001-028	B General Engineering	R	11/25/20	12/02/20		4196	N
3 MOBILITY MASTER PLAN INV 4197	573.00	0-01-20-165-001-109	B Tax Map Maintenance/Zoning	R	11/25/20	12/02/20		4197	N
4 MISC ROADS - 2020 INV 4198	450.00	0-01-20-165-001-199	B MISCELLANEOUS	R	11/25/20	12/02/20		4198	N
5 GENERAL WATER - 2020 INV 4199	1,184.25	0-09-55-501-001-508	B Engineer	R	11/25/20	12/02/20		4199	N
6 CHEMICALS & SLUDGE REMOVAL	1,172.25	0-09-55-501-002-508	B Engineer	R	11/25/20	12/02/20		4200	N
7 SPRINGCREST ROAD INV 4201	8,622.50	C-04-55-890-000-447	B SPRINGCREST, SPRUCE, GLEN 20-05 sec 20	R	11/25/20	12/02/20		4201	N
8 WATER TREATMENT PLANT	552.00	0-09-55-501-001-508	B Engineer	R	11/25/20	12/02/20		4219	N
9 IMP TO LINCOLN, HAGEMOUNT, AND	3,999.98	C-04-55-885-000-447	B LINCOLN, HAGEMOUNT, ROCKY BROOK SEC 20	R	11/25/20	12/02/20		4220	N
	17,091.48								
20-01504 11/30/20 #4204, 11/21/2020									
1 PB mtg. stormwater/traffic rev	1,857.00	3PRCLLC	P Site Plan Application #2020-01	R	11/30/20	12/02/20		#4204	N
Vendor Total:	19,950.48								
S0002 SAFETY-KLEEN SYSTEMS, INC									
20-01248 10/05/20 INVOICE #84100831									
1 REPLACE PARTS WASHER SERVICE	210.56	0-09-55-501-002-502	B Vehicle Maintenance	R	10/05/20	11/30/20		84100831	N
20-01435 11/12/20 PARTS WASHER SERVICE									
1 PARTS WASHER SERVICE	295.00	0-01-26-305-001-038	B General Hardware Tools & Parts	R	11/12/20	11/30/20		84313810	N
Vendor Total:	505.56								

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S0061 SEA BOX									
20-01494 11/20/20 CONTAINER RENTAL									
1 INV SI112629 CONTAINER RENTAL	75.00	0-01-26-310-001-025	B Building Rental	R	11/20/20	12/02/20		SI112629	N
Vendor Total:	75.00								
SERVP005 SERVPRO OF FREEHOLD									
20-01466 11/16/20 COVID 19 DISINFECTING SERVICES									
1 COVID 19 DISINFECTING SERVICES	1,500.00	T-12-56-286-000-850	B STORM RECOVERY SNOW,STORM, OTHER	R	11/16/20	12/03/20		6199106	N
2 COVID19 DISINFECTION OF PATROL	875.00	T-12-56-286-000-850	B STORM RECOVERY SNOW,STORM, OTHER	R	11/16/20	12/03/20		6199106	N
	2,375.00								
20-01478 11/19/20 DISINFECTING & FOGGING LEVELII									
1 DISINFECTING & FOGGING LEVELII	2,000.00	T-12-56-286-000-850	B STORM RECOVERY SNOW,STORM, OTHER	R	11/19/20	11/30/20		6194876	N
Vendor Total:	4,375.00								
SHERW010 SHERWIN WILLIAMS PAINT									
20-01280 10/08/20 5 GALLON MINERAL SPIRITS									
1 5 GALLON MINERAL SPIRITS	262.50	0-09-55-501-002-535	B Chemicals Miscellaneous	R	10/08/20	11/30/20		7638-5	N
20-01297 10/15/20 INVOICE #1587-8									
1 GALLON INDUSTRIAL ENAMEL RED	55.64	0-09-55-501-002-535	B Chemicals Miscellaneous	R	10/15/20	11/30/20		1587-8	N
2 GALLON INDUSTRIAL ENAMEL	58.14	0-09-55-501-002-535	B Chemicals Miscellaneous	R	10/15/20	11/30/20		7108-5	N
3 5 GALLON MINERAL SPIRITS	269.10	0-09-55-501-002-535	B Chemicals Miscellaneous	R	10/15/20	11/30/20		7199-4 & 7108-5	N
	382.88								
20-01322 10/19/20 TRANS #1836-9									
1 PRODUCT #101-0586 99999	7.74	0-09-55-501-002-503	B Sewer Plant Maintenance	R	10/19/20	11/30/20		1836-9	N
20-01473 11/18/20 PAINT/ENAMEL/PRIMER									
1 GALLON INDUSRIAL ENAMEL 4003	58.14	0-09-55-501-002-503	B Sewer Plant Maintenance	R	11/18/20	11/30/20		7438-6	N
2 GALLON INDUSTRIAL ENAMEL WARM	58.14	0-09-55-501-002-503	B Sewer Plant Maintenance	R	11/18/20	11/30/20		7438-6	N
3 GALLON SUPER PAINT PRIT PAINT	49.20	0-09-55-501-002-503	B Sewer Plant Maintenance	R	11/18/20	11/30/20		7438-6	N
4 GALLON STEELY GRAY	58.14	0-09-55-501-002-503	B Sewer Plant Maintenance	R	11/18/20	11/30/20		7438-6	N

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SHERW010 SHERWIN WILLIAMS PAINT	Continued								
20-01473 11/18/20 PAINT/ENAMEL/PRIMER		Continued							
5 GALLON SAFETY RED	55.64	0-09-55-501-002-503	B Sewer Plant Maintenance	R	11/18/20	11/30/20		7438-6	N
	279.26								
Vendor Total:	932.38								
R0537 STITCHES N INK									
20-01463 11/16/20 EMBROIDERY FOR COAT & PATCH									
1 EMBROIDERY ON COAT FOR LESTER	10.00	0-09-55-501-002-507	B Uniforms & Safety Equipment	R	11/16/20	12/02/20		14664	N
2 SUPPLIED PATCH SEWN ON LEFT	6.00	0-09-55-501-002-507	B Uniforms & Safety Equipment	R	11/16/20	12/02/20		14664	N
	16.00								
20-01480 11/20/20 HTIP/PWP T-SHIRTS SUMMER 2020									
1 HTIP/PWP T-SHIRTS SUMMER 2020	197.30	T-12-56-286-000-885	B CULTURAL ARTS/SHAKESPEARE IN THE PARK	R	11/20/20	12/03/20		13930	N
Vendor Total:	213.30								
TECHN005 TECHNICAL FIRE SERVICES, INC									
20-01335 10/22/20 PUMP TEST QUOTE 10/12/20									
1 PUMP TEST QUOTE 10/12/20	600.00	0-01-25-252-002-126	B Hose Test - NFPA Required	R	10/22/20	11/30/20		7022	N
Vendor Total:	600.00								
BLOCK005 TELESYSTEM									
20-01413 11/06/20 INV 13820075 11/1/2020									
1 INV 13820075 11/1/2020	1,302.57	0-01-31-440-001-085	B Telephone-Block Line Systems, LLC LSI	R	11/06/20	11/30/20		13820075	N
Vendor Total:	1,302.57								
THINL005 THIN LINE CUSTOM GRAPHICS									
20-01457 11/16/20 UNIFORM SWEATSHIRTS									
1 UNIFORM SWEATSHIRTS	1,520.00	0-01-25-252-002-032	B Uniform Repairs & Accessories	R	11/16/20	11/30/20		HFD41-HT002	N
Vendor Total:	1,520.00								

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T0972 TIMBERWOLF TREE SERVICE									
20-01172 09/21/20 REMOVAL OF TREE AT 138 SOUTH									
1 REMOVAL OF TREE AT 138 SOUTH	600.00	0-01-26-290-001-129	B Maint.& Replace-Street Trees	R	09/21/20	11/30/20		002637	N
Vendor Total:	600.00								
T0060 TOWNSHIP OF ROBBINSVILLE									
20-01495 11/23/20 4TH QTR 2020 EMS SHARED SVCS									
1 4TH QTR 2020 EMS SHARED SVCS	10,000.00	0-01-43-514-001-169	B Emerg. Medical Serv.-Robbinsville	R	11/23/20	11/30/20		4TH QTR EMS2020	N
Vendor Total:	10,000.00								
T0147 TRACTOR SUPPLY COMPANY									
20-01440 11/12/20 POLE CONNECTOR									
1 INV. 222505 - POLE CONNECTOR	14.99	0-01-26-290-001-034	B Motor Vehicle Parts & Access.	R	11/12/20	11/30/20		222505	N
Vendor Total:	14.99								
U0021 U.S. MUNICIPAL									
20-01281 10/08/20 REPLACEMENT PLACARD SIGN									
1 R7-8A SIGN (12"X6"X.063 -	15.45	0-01-26-290-001-126	B Signs & Posts	R	10/08/20	11/30/20		6175386	N
2 4" SIGN LETTERS	40.50	0-01-26-290-001-126	B Signs & Posts	R	11/24/20	11/30/20		6175386	N
3 SHIPPING	15.58	0-01-26-290-001-126	B Signs & Posts	R	11/24/20	11/30/20		6175386	N
	71.53								
Vendor Total:	71.53								
V0275 V.E. RALPH & SON, INC.									
20-00324 03/11/20 MEDICAL SUPPLIES 3/5/2020									
1 STIFNECK SELECT COLLAR	79.50	0-01-25-260-001-136	B Medical Supplies	R	03/11/20	11/30/20		391586	N
2 SANI-CLOTH PLUS SURFACE WIPES	8.75	0-01-25-260-001-136	B Medical Supplies	R	03/11/20	11/30/20		398516	N
3 BULK TRIANGULAR/POLYBAG	8.95	T-12-56-286-000-850	B STORM RECOVERY SNOW,STORM, OTHER	R	03/11/20	11/30/20		398516	N
4 FLUID-RESISTANT GOWN LG 10/PK	60.90	0-01-25-260-001-136	B Medical Supplies	R	03/11/20	11/30/20		391851	N
	158.10								
20-00386 03/24/20 MEDICAL SUPPLIES 3/24/2020									
3 NASO AIRWAY 22 FR	15.45	T-12-56-286-000-850	B STORM RECOVERY SNOW,STORM, OTHER	R	03/24/20	11/30/20		392806	N
4 C-A-T TOURNIQUET ORANGEGEN 7	89.97	0-01-25-260-001-136	B Medical Supplies	R	03/24/20	11/30/20		392806	N

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V0275 V.E. RALPH & SON, INC.	Continued								
20-00386 03/24/20 MEDICAL SUPPLIES 3/24/2020		Continued							
5 SUPRENO EC P-FREE NITRILE	58.75	T-12-56-286-000-850	B STORM RECOVERY SNOW,STORM, OTHER	R	03/24/20	11/30/20		392806/396943	N
6 SUPRENO EC P-FREE NITRILE	70.50	T-12-56-286-000-850	B STORM RECOVERY SNOW,STORM, OTHER	R	03/24/20	11/30/20		392806	N
7 SUPRENO EC P-FREE NITRILE	23.50	T-12-56-286-000-850	B STORM RECOVERY SNOW,STORM, OTHER	R	03/24/20	11/30/20		396943	N
8 SUPRENO EC P-FREE NITRILE	23.50	T-12-56-286-000-850	B STORM RECOVERY SNOW,STORM, OTHER	R	03/24/20	11/30/20		396943	N
9 ADC ADVANTAGE 2200	49.14	T-12-56-286-000-850	B STORM RECOVERY SNOW,STORM, OTHER	R	03/24/20	11/30/20		392806	N
11 NASO AIRWAY 28 FR	12.36	T-12-56-286-000-850	B STORM RECOVERY SNOW,STORM, OTHER	R	03/24/20	11/30/20		392806	N
13 ADC ADVANTAGE 2200 PULSE	49.95	T-12-56-286-000-850	B STORM RECOVERY SNOW,STORM, OTHER	R	11/03/20	11/30/20		392805	N
14 ADULT NASAL CANNULA 7' TUBE	7.08	T-12-56-286-000-850	B STORM RECOVERY SNOW,STORM, OTHER	R	11/03/20	11/30/20		394215	N
15 NASO AIRWAY 22 FR	15.45	T-12-56-286-000-850	B STORM RECOVERY SNOW,STORM, OTHER	R	11/03/20	11/30/20		392805	N
16 C-A-T TOURNIQUET ORANGEGEN 7	89.97	0-01-25-260-001-136	B Medical Supplies	R	11/03/20	11/30/20		392805	N
17 SUPRENO EC P-FREE NITRILE	58.75	T-12-56-286-000-850	B STORM RECOVERY SNOW,STORM, OTHER	R	11/03/20	11/30/20		392805	N
18 SUPRENO EC P-FREE NITRILE	35.25	T-12-56-286-000-850	B STORM RECOVERY SNOW,STORM, OTHER	R	11/03/20	11/30/20		392805	N
19 NASO AIRWAY 22 FR	9.27-	T-12-56-286-000-850	B STORM RECOVERY SNOW,STORM, OTHER	R	11/03/20	11/30/20		C105596	N
20 NASO AIRWAY 28 FR	15.45-	T-12-56-286-000-850	B STORM RECOVERY SNOW,STORM, OTHER	R	11/03/20	11/30/20		C105596	N
21 C-A-T TOURNIQUET ORANGEGEN 7	119.96-	0-01-25-260-001-136	B Medical Supplies	R	11/03/20	11/30/20		C105596	N
23 NASO AIRWAY 28 FR	12.36	T-12-56-286-000-850	B STORM RECOVERY SNOW,STORM, OTHER	R	11/03/20	11/30/20		392805	N
	467.30								
20-01422 11/09/20 MEDICAL SUPPLIES 11/4/2020									
1 ACTISPLINT ROLLED 4.25"X36"	20.85	0-01-25-260-001-136	B Medical Supplies	R	11/09/20	11/30/20		409400	N
2 C-A-T TOURNIQUET ORANGEGEN7	107.96	0-01-25-260-001-136	B Medical Supplies	R	11/09/20	11/30/20		409400	N
3 NASO AIRWAY 20 FR	3.09	0-01-25-260-001-136	B Medical Supplies	R	11/09/20	11/30/20		409400	N
4 NASO AIRWAY 22 FR	9.27	0-01-25-260-001-136	B Medical Supplies	R	11/09/20	11/30/20		409400	N
5 NASO AIRWAY 24 FR	9.27	0-01-25-260-001-136	B Medical Supplies	R	11/09/20	11/30/20		409400	N
6 NASO AIRWAY 26 FR	9.27	0-01-25-260-001-136	B Medical Supplies	R	11/09/20	11/30/20		409400	N
7 NASO AIRWAY 28 FR	9.27	0-01-25-260-001-136	B Medical Supplies	R	11/09/20	11/30/20		409400	N
8 NASO AIRWAY 30 FR	12.36	0-01-25-260-001-136	B Medical Supplies	R	11/09/20	11/30/20		409400	N
9 NASO AIRWAY 32 FR	12.36	0-01-25-260-001-136	B Medical Supplies	R	11/09/20	11/30/20		409400	N
10 NASO AIRWAY 34 FR	9.27	0-01-25-260-001-136	B Medical Supplies	R	11/09/20	11/30/20		409400	N
11 NASO AIRWAY 36 FR	9.27	0-01-25-260-001-136	B Medical Supplies	R	11/09/20	11/30/20		409400	N
12 SALINE SOLUTION/250 ML	26.95	0-01-25-260-001-136	B Medical Supplies	R	11/09/20	11/30/20		409400	N
13 STERILE WATER 250 ML	26.95	0-01-25-260-001-136	B Medical Supplies	R	11/09/20	11/30/20		409400	N
15 DISPOSABLE MASK PED/TODDLER	10.50	0-01-25-260-001-136	B Medical Supplies	R	11/09/20	11/30/20		409400	N
16 DISPOSABLE MASK MED ADULT	10.50	0-01-25-260-001-136	B Medical Supplies	R	11/09/20	11/30/20		409400	N
17 YANKAUER TIP & TUBENON-VENTED	13.95	0-01-25-260-001-136	B Medical Supplies	R	11/09/20	11/30/20		409400	N
18 BULB SYRINGE 2 OZ	11.80	0-01-25-260-001-136	B Medical Supplies	R	11/09/20	11/30/20		409400	N

Vendor # Name / PO # PO Date Description / Item Description	Amount	Contract PO Type / Charge Account	Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
V0275 V.E. RALPH & SON, INC.	Continued								
20-01422 11/09/20 MEDICAL SUPPLIES 11/4/2020		Continued							
19 STERILE CONF BANDAGE 4" 12/PK	40.50	0-01-25-260-001-136	B Medical Supplies	R	11/09/20	11/30/20		409400	N
20 EPINEPHRINE AUTO INJECTOR 0.3	1,275.00	0-01-25-260-001-136	B Medical Supplies	R	11/09/20	11/30/20		409400	N
21 DISP CHILDBIRTH KIT (NJ MODEL)	63.00	0-01-25-260-001-136	B Medical Supplies	R	11/24/20	11/30/20		409918	N
	1,691.39								
Vendor Total:	2,316.79								
VENTU005 VENTURA, MIESOWITZ, KEOUGH &									
20-01467 11/16/20 Various Invoices									
1 #23692;attend PB mtg.7/13/2020	450.00	0-01-21-180-001-107	B Planning Board - Attorney	R	11/16/20	11/30/20		#23692	N
2 #23693/zoning/ord prep	168.00	0-01-21-180-001-107	B Planning Board - Attorney	R	11/16/20	11/30/20		#23693	N
3 #23694/ 9-9-19 Planning Bd Mtg	98.00	0-01-21-180-001-107	B Planning Board - Attorney	R	11/16/20	11/30/20		#23694	N
	716.00								
20-01468 11/16/20 #23695/Rug Mill Redevelopment									
1 Rut Mill Redev. 12-6/10-2019	686.00	3PRCLLC	P Site Plan Application #2020-01	R	11/16/20	11/30/20		#23695	N
20-01469 11/16/20 #23697/12-9-10 Site Plan Rev.									
1 #23697/12-9-10 Site Plan Rev.	56.00	2019-07	P Amendment Approved Site Plan	R	11/16/20	11/30/20		#23697	N
20-01470 11/16/20 #23698/Oct. 2019-resolution									
1 #23698/Oct. 2019-resolution	798.00	2018-04	P Senior Living Facility	R	11/16/20	11/30/20		#23698	N
20-01471 11/16/20 #23696//rev plans/resolution									
1 #23696//rev plans/resolution	196.00	2019-05	P Preliminary/Final Site Plan	R	11/16/20	11/30/20		#23696	N
Vendor Total:	2,452.00								
V0019 VERIZON									
20-01501 11/25/20 ACCT 1-53 & 1-69 11/15/20									
1 750-717-188-0001-53 PD MODEM	350.60	0-01-31-440-001-089	B Telephone-VERIZON	R	11/25/20	12/02/20		750717188000153	N
2 250-717-367-0001-69 PUMP STN	139.40	0-09-55-501-003-545	B Telephone-W/S-VERIZON	R	11/25/20	12/02/20		250717367000169	N
	490.00								
Vendor Total:	490.00								

Vendor # Name / PO # PO Date Description / Item Description	Amount	Contract PO Type / Charge Account	Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
VERIZ015 VERIZON FIOS									
20-01498 11/23/20 155-504-140-0001-53 11/9/20									
1 155-504-140-0001-53 11/9/20	159.99	0-01-25-240-001-060	B INTERNET AND WEB SERVICES	R	11/23/20	11/30/20		155504140000153	N
Vendor Total:	159.99								
V0022 VERIZON WIRELESS									
20-01519 12/01/20 INV 9866554623 11/8/20									
1 INV 9866554623 11/8/20	304.14	0-01-31-440-001-079	B Telephone-VERIZON WIRELESS	R	12/01/20	12/02/20		9866554623	N
Vendor Total:	304.14								
V0290 VITAL COMMUNICATIONS INC.									
20-01522 12/01/20 MONTHLY CHARGE INV V78511									
1 MONTHLY CHARGE INV V78511	210.00	0-01-20-150-001-029	B Maintenance Contracts	R	12/01/20	12/02/20		V78511	N
Vendor Total:	210.00								
W0002 W.B. MASON CO., INC.									
20-01459 11/16/20 OFFICE SUPPLIES-NOVEMBER 2020									
1 CENTRAL OFFICE SUPPLIES	351.37	0-01-20-125-001-036	B Office Supplies	R	11/16/20	11/30/20		215675930	N
2 AWWTP OFFICE SUPPLIES	10.28	0-09-55-501-002-509	B Office Supplies - Admin.	R	11/16/20	11/30/20		215675930	N
	361.65								
20-01464 11/16/20 COURT WEBCAMS									
1 COURT WEBCAMS	139.98	0-01-20-176-000-036	B Office Supplies	R	11/16/20	11/30/20		215396308	N
Vendor Total:	501.63								
W0073 WASTE MANAGEMENT OF NJ, INC.									
20-00175 02/14/20 RECYCLING RES 2017-31		B							
11 INV 2959572-0502-0 11/2/20	5,263.58	0-01-26-311-001-029	B Recycling Contract co-mingle-paper/cdbd	R	10/09/20	11/30/20		2959572-0502-0	N
Vendor Total:	5,263.58								
W0071 WASTE MGMT OF NEW JERSEY, INC.									
20-01286 10/09/20 DUMPSTER CONTRACT 2ND 1/2 2020		B							
12 INV 2960546-0502-1 11/2/20	1,029.00	0-01-26-305-001-029	B Contract-Dumpsters	R	10/09/20	11/30/20		2960546-0502-1	N

Vendor # Name / PO # PO Date Description / Item Description	Amount	Contract PO Type / Charge Account	Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
W0071 WASTE MGMT OF NEW JERSEY, INC. Continued									
20-01286 10/09/20 DUMPSTER CONTRACT 2ND 1/2 2020 Continued									
13 INV 2960546-0502-1 11/2/20	422.00	0-01-26-305-001-029	B Contract-Dumpsters	R	10/09/20	11/30/20		2960546-0502-1	N
14 INV 2960547-0502-9 11/2/20	257.00	0-01-26-305-001-029	B Contract-Dumpsters	R	10/09/20	11/30/20		2960547-0502-9	N
15 INV 2960545-0502-3 11/2/20	515.00	0-01-26-305-001-029	B Contract-Dumpsters	R	10/09/20	11/30/20		2960545-0502-3	N
16 INV 2960545-0502-3 11/2/20	343.00	0-01-26-305-001-029	B Contract-Dumpsters	R	10/09/20	11/30/20		2960545-0502-3	N
	2,566.00								
Vendor Total:	2,566.00								
W0099 WATCHUNG SPRING WATER CO., INC									
20-01323 10/19/20 INVOICE #0621995									
1 DP 5 GAL DISTLD WATER	54.95	0-09-55-501-002-506	B Lab. Equipment & Supplies	R	10/19/20	11/30/20		0621995	N
2 DELIVERY FEE	6.99	0-09-55-501-002-506	B Lab. Equipment & Supplies	R	10/19/20	11/30/20		0621995	N
	61.94								
20-01462 11/16/20 INVOICE #0714102									
1 DP 5 GAL DISTLD WATER	64.95	0-09-55-501-002-506	B Lab. Equipment & Supplies	R	11/16/20	11/30/20		0714102	N
2 DELIVERY FEE	6.99	0-09-55-501-002-506	B Lab. Equipment & Supplies	R	11/16/20	11/30/20		0714102	N
	71.94								
Vendor Total:	133.88								
W0096 WATER WORKS SUPPLY CO., INC.									
20-01458 11/16/20 UPPER STEM FOR HYDRANT									
1 UPPER STEM FOR HYDRANT	237.65	0-09-55-501-001-535	B Hydrants and Line Repair	R	11/16/20	11/30/20		IF99986	N
Vendor Total:	237.65								
WIREL005 WIRELESS ELECTRONICS, INC.									
20-01433 11/12/20 MONTHLY SVC CONTRACT NOV 2020									
1 MONTHLY SVC CONTRACT NOV 2020	255.00	0-01-25-240-001-029	B Maint. Contracts - Other	R	11/12/20	12/03/20		M59906	N
Vendor Total:	255.00								

Vendor # Name / PO # PO Date Description / Item Description	Amount	Contract PO Type / Charge Account	Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
W0100 WITMER PUBLIC SAFETY GROUP INC									
20-01344 10/22/20 PORTABLE SCENE LIGHT II									
1 PORTABLE SCENE LIGHT II	1,154.28	0-01-25-240-001-119	B Community Policing	R	10/22/20	12/03/20		20727777	N
Vendor Total:	1,154.28								
WORKN005 WORK N GEAR, INC									
20-01226 09/30/20 UNIFORMS/BOOTS AND ACCESSORIES									
1 UNIFORMS/BOOTS AND ACCESSORIES	450.00	0-01-26-290-001-032	B Uniforms	R	09/30/20	11/30/20		HA135337	N
Vendor Total:	450.00								
Z0106 ZEP SALES & SERVICE									
20-01022 08/20/20 CITRUS CLEANER, MORADO, VELVET									
1 ITEM #45524 ZEP CITRUS CLEANER	151.04	0-09-55-501-002-535	B Chemicals Miscellaneous	R	08/20/20	11/30/20		9005599844	N
2 ITEM #85635 ZEP MORADO SUPER	84.17	0-09-55-501-002-535	B Chemicals Miscellaneous	R	08/20/20	11/30/20		9005599844	N
3 ITEM #95824 ZEP VELVET LOTION	94.55	0-09-55-501-002-535	B Chemicals Miscellaneous	R	08/20/20	11/30/20		9005599844	N
4 ITEM #3741301 A07915 ZEP 45	104.72	0-09-55-501-002-535	B Chemicals Miscellaneous	R	08/20/20	11/30/20		9005599844	N
5 SHIPPING	44.90	0-09-55-501-002-535	B Chemicals Miscellaneous	R	11/13/20	11/30/20		9005599844	N
	479.38								
Vendor Total:	479.38								

Total Purchase Orders: 104 Total P.O. Line Items: 270 Total List Amount: 154,710.70 Total Void Amount: 0.00

Totals by Year-Fund Fund Description	Fund	Budget Rcvd	Budget Held	Budget Total	Revenue Total	G/L Total	Project Total	Total
CURRENT FUND	0-01	95,006.65	0.00	95,006.65	0.00	0.00	0.00	95,006.65
	0-09	17,125.31	0.00	17,125.31	0.00	0.00	0.00	17,125.31
	0-21	0.00	0.00	0.00	0.00	0.00	17,522.40	17,522.40
Year Total:		112,131.96	0.00	112,131.96	0.00	0.00	17,522.40	129,654.36
	9-09	16.67	0.00	16.67	0.00	0.00	0.00	16.67
GENERAL CAPITAL	C-04	12,622.48	0.00	12,622.48	0.00	0.00	0.00	12,622.48
TRUST OTHER - FUND #12	T-12	12,276.19	0.00	12,276.19	0.00	0.00	0.00	12,276.19
ANIMAL CONTROL TRUST FUND #13	T-13	141.00	0.00	141.00	0.00	0.00	0.00	141.00
Year Total:		12,417.19	0.00	12,417.19	0.00	0.00	0.00	12,417.19
Total Of All Funds:		137,188.30	0.00	137,188.30	0.00	0.00	17,522.40	154,710.70

Project Description	Project No.	Rcvd Total	Held Total	Project Total
Senior Living Facility	2018-04	798.00	0.00	798.00
Preliminary/Final Site Plan	2019-05	196.00	0.00	196.00
Amendment Approved Site Plan	2019-07	56.00	0.00	56.00
Site Plan Application #2020-01	3PRCLLC	16,472.40	0.00	16,472.40
Total Of All Projects:		17,522.40	0.00	17,522.40

Resolution 2020-226

BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY

A RESOLUTION OF HIGHTSTOWN BOROUGH AUTHORIZING THE PURCHASE OF ELECTRICITY SUPPLY SERVICES FOR PUBLIC USE ON AN ONLINE AUCTION WEBSITE

WHEREAS, Hightstown Borough has determined to move forward with the EMEX Reverse Auction in order procure electricity for Long Branch Sewerage Authority; and

WHEREAS, the Local Unit Technology Pilot Program and Study Act (P.L. 2001, c. 30) (the "Act") authorizes the purchase of electricity supply service for public use through the use of an online auction service; and

WHEREAS, the Local Government Electronic Procurement Act (P.L. 2018, c. 156) (the "Act") authorizes the purchase of electricity supply service for public use through the use of an online auction service; and

WHEREAS, EMEX, LLC is compensated for all services rendered through the participating supplier that a contract is awarded to; and

WHEREAS, the auction will be conducted pursuant to the Act; and

WHEREAS, if the main load electricity supply auction achieves a price of $0.080 kWh or less for any term; Hightstown Borough may award a contract to the winning supplier for the selected term.

WHEREAS, if the street light electricity supply auction achieves a price of $0.053 kWh or less for any term; Hightstown Borough may award a contract to the winning supplier for the selected term.

NOW THEREFORE BE IT RESOLVED, that the Borough Administrator, Qualified Purchasing Agent of the Hightstown Borough is hereby authorized to execute on behalf of the Hightstown Borough any main load electricity supply contract proffered by the participating supplier that submits the winning bid in the EMEX Reverse Auction if the auction achieves a price of $0.080 kWh or less for any term; Hightstown Borough may award a contract to the winning supplier for the selected term.

NOW THEREFORE BE IT RESOLVED, that the Borough Administrator of the Hightstown Borough is hereby authorized to execute on behalf of the Hightstown Borough any street lighting electricity supply contract proffered by the participating supplier that submits the winning bid in the EMEX Reverse Auction if the auction achieves a price of $0.053 kWh or less for any term; Hightstown Borough may award a contract to the winning supplier for the selected term.

CERTIFICATION

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on December 7, 2020.

Margaret Riggio
Deputy Borough Clerk

Resolution 2020-227

BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY

AUTHORIZING THE BOROUGH OF HIGHTSTOWN TO ENTER INTO A SHARED SERVICES AGREEMENT FOR SOLID WASTE COLLECTION WITH THE BOROUGH OF ROOSEVELT

WHEREAS, the “Uniform Shared Services and Consolidation Act,” N.J.S.A. 40A:65-1 et seq. (the “Act”), authorizes local units of this State to enter into an agreement with any other local unit or units to provide or receive any service that each local unit participating in the agreement is empowered to provide or receive in its own jurisdiction; and

WHEREAS, the Borough of Roosevelt (“Roosevelt”) is in need of the provision of solid waste collection services (also referenced as the “services”) for properties located within Roosevelt’s jurisdiction; and

WHEREAS, the Borough of Hightstown (“Hightstown”) is willing to assist Roosevelt by providing the services to Roosevelt, under certain terms and conditions; and

WHEREAS, in the spirit of inter-municipal cooperation, and in furtherance of the principles underlying the Act, Hightstown and Roosevelt (collectively, the “parties”) have negotiated an Agreement for the shared provision of the services within their respective jurisdictions; and

WHEREAS, the terms and conditions of this undertaking are set forth in a Shared Services Agreement; and

WHEREAS, pursuant to the Shared Services Agreement, Hightstown shall perform the services for Roosevelt for a period commencing on January 1, 2021 and continuing until December 31, 2025; and

WHEREAS, the Shared Services Agreement shall become effective once the parties have each duly authorized their proper officials to execute the Agreement, and the Agreement has been so executed.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown as follows:

1. A shared services agreement between the Borough of Hightstown and the Borough of Roosevelt for the provision of Solid Waste Collection for the period January 1, 2021 through December 31, 2025 is hereby authorized and accepted.
2. The Mayor and Clerk are authorized and directed to execute said agreement.

CERTIFICATION

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on December 7, 2020.

Margaret Riggio
Deputy Borough Clerk

SHARED SERVICES AGREEMENT FOR SOLID WASTE COLLECTION

THIS SHARED SERVICES AGREEMENT is made this _____ day of __________________, 2020 by and between:

BOROUGH OF HIGHTSTOWN,
a Municipal Corporation of the State of New Jersey,
Public Works Facility
156 Bank Street
Hightstown, New Jersey 08520
(hereinafter referenced as "Hightstown")

AND

BOROUGH OF ROOSEVELT,
a Municipal Corporation of the State of New Jersey,
33 North Rochdale Avenue
P.O. Box 128
Roosevelt, New Jersey 08555
(hereinafter referenced as "Roosevelt")

WHEREAS, the "Uniform Shared Services and Consolidation Act," N.J.S.A. 40A:65-1 et seq. (the "Act"), authorizes local units of this State to enter into an agreement with any other local unit or units to provide or receive any service that each local unit participating in the agreement is empowered to provide or receive in its own jurisdiction; and

WHEREAS, Roosevelt is in need of the provision of solid waste collection services (also referenced as the "services") for properties located within Roosevelt's jurisdiction; and

WHEREAS, Hightstown is willing to assist Roosevelt by providing the services to Roosevelt, under certain terms and conditions; and

WHEREAS, in the spirit of inter-municipal cooperation, and in furtherance of the principles underlying the Act, Hightstown and Roosevelt (collectively, the "parties") have negotiated an Agreement for the shared provision of the services within their respective jurisdictions; and

WHEREAS, the terms and conditions of this undertaking are set forth below; and

WHEREAS, the parties have each duly authorized their proper officials to enter into and execute this Agreement.

NOW, THEREFORE, WITNESSETH, the parties, for the consideration hereafter named, hereby agree as follows:

ARTICLE I: SCOPE OF SERVICES.

A. SERVICES TO BE PERFORMED.

Hightstown, through its Department of Public Works, shall provide the following solid waste collection services to Roosevelt:

1. Solid waste collection. Solid waste collection shall be performed at the curbside for all physical addresses in Roosevelt, using Hightstown's automated single-arm garbage truck equipped to empty containers (one per physical address). Each physical address shall be permitted service for one (1) container of a maximum capacity of ninety (90) gallons. Collection shall be performed in accordance with the schedule set forth in Paragraph B(1) below.

2. Bulk garbage collection. Bulk garbage collection shall be performed at the curbside for all residential homes in Roosevelt in accordance with the schedule set forth in Paragraph B(2) below. No tires, batteries, hazardous materials, recyclable items or yard waste shall be accepted for collection as part of bulk garbage collection. Large items must be broken down in size to equal no more than 45 pounds per lift.

3. Christmas tree collection. Christmas tree collection shall be performed as specified in Paragraph B(3) below.

4. Scrap metal collection. Scrap metal collection shall be performed at the curbside for all physical addresses in Roosevelt in accordance with the schedule set forth in Paragraph B(4) below.

All services (except for Christmas tree collection) shall include disposition of the materials collected at the Tinton Falls landfill site in Monmouth County, or other appropriate facilities selected by Hightstown. Christmas tree collection services shall include grinding the trees into chips and ultimate disposition of the chips, as appropriate, by Hightstown.

B. COLLECTION SCHEDULE.

All collection services shall be performed by Hightstown on designated days between 7:00 a.m. and 4:00 p.m., except on legal holidays as designated by Hightstown.

1. Solid waste — every Wednesday (alternate collection day in case of holiday — the next day).

2. Bulk garbage — twice per year, once in May and once in October, to be scheduled upon advance notice by the Hightstown Department of Public Works.

3. Christmas trees — one day in January at a Roosevelt designated drop-off site for residents to discard trees (uncovered) for Hightstown pick-up.

4. Scrap metal — twice per year, once in May and once in October, to be scheduled upon advance notice by the Hightstown Department of Public Works.

ARTICLE II: COMPENSATION/COSTS.

A. COMPENSATION.

In consideration for the services to be rendered, compensation by Roosevelt to Hightstown shall be paid as follows:

1. The sum of **$69,557.00** in 2021, representing $5,796.42 per month; and
2. The sum of **$70,948.00** in 2022, representing $5,912.33 per month; and
3. The sum of **$72,367.00** in 2023, representing $6,030.58 per month; and
4. The sum of **$73,814.00** in 2024, representing $6,151.17 per month; and
5. The sum of **$75,290.00** in 2025, representing $6,274.17 per month.

Rates above represent an annual 2% increase throughout the five year term of the agreement. All compensation shall be due and payable to Hightstown in monthly increments on or prior to the first day of each month.

B. OTHER COSTS.

Roosevelt agrees to pay the following additional costs:

1. Purchase of garbage containers (with a maximum capacity of ninety (90) gallons) designed for the Hightstown truck having the automated garbage pick-up mechanism.
2. Tipping fees at the Tinton Falls landfill site in Monmouth County.
3. Any other garbage hauling fees required in Monmouth County.
4. In order to cover the costs associated with the items referenced in B(2) and B(3) above, Roosevelt shall post the sum of $2,800.00 per month in escrow with Hightstown. These funds shall be utilized by Hightstown to pay the tipping fees and any other garbage hauling fees that are required to be paid directly by the hauler (Hightstown). Roosevelt shall be required to keep the escrow account replenished on a monthly basis. Escrow payments shall be due and payable to

Hightstown on or prior to the first day of each month. Any funds remaining in the escrow account at the end of the month shall roll forward to the next month. No escrow payment shall be due from Roosevelt in any month if and when the aggregate rollover amount equals the average monthly tipping/garbage hauling fees. If this Agreement is terminated by either party pursuant to the provisions of Article IV(B) below, then any remaining balance in the escrow account shall be returned to Roosevelt. Additionally, any remaining balance existing in the escrow account as of the natural conclusion of this Agreement shall be returned to Roosevelt. If a shortfall should occur in the escrow account, then Roosevelt shall be required to pay the excess by the 15th of the next month. Hightstown shall provide Roosevelt with tipping fee and/or garbage hauling invoices or tickets on a monthly basis setting forth weights and fees in the amount deducted from the escrow account. No interest shall be paid by Hightstown to Roosevelt on the revolving funds that are held within the escrow account.

ARTICLE III: INSURANCE; HOLD HARMLESS AND INDEMNIFICATION.

A. INSURANCE.

During the term of this Agreement, Hightstown shall ensure that all Hightstown personnel who are involved with provision of the services, and all vehicles used in connection with the services, are covered under Hightstown's comprehensive general liability and automobile insurance policies, as well as all other applicable insurance policies.

B. ADDITIONAL INSUREDS.

The parties agree to name each other as additional insureds on any and all applicable insurance policies. These policies shall include, without limitation, comprehensive general liability, automobile liability, errors and omissions and workers compensation with limits and deductibles as mutually agreed upon. Each party shall provide the other with a certificate of insurance setting forth the above coverage(s) and naming the other as additional insured promptly upon the execution of this Agreement.

C. CANCELLATION OR CHANGES TO POLICIES.

Each party agrees to provide the other party with at least fourteen (14) days advance written notice of any proposed cancellation of relevant insurance policies or of material changes to said polices.

D. HOLD HARMLESS AND INDEMNIFICATION.

In those circumstances where a claim has been submitted and/or a lawsuit filed alleging liability on behalf of either or both of the parties as a result of actions performed in connection with the services referenced in this Agreement, then the parties hereby agree that each party shall be responsible for claims resulting from actions performed by their own employees and/or as a result of accidents or incidents involving their own vehicle(s).

To that extent only, the parties hereby agree to indemnify and hold each other, and their respective officers, agents and employees, harmless, from and against any and all claims, demands, suits, proceedings, liabilities, judgments, awards, losses, damages, costs and expenses, including attorney's fees, because of bodily injury, sickness, disease or death, sustained by any person or persons or injury or damages to, or destruction of, any property directly or indirectly arising out of, relating to, or in connection with the duties and services specified in this Agreement.

ARTICLE IV: DURATION OF CONTRACT;TERMINATION; MODIFICATION; DISPUTES.

A. DURATION.

This Agreement shall endure for a period commencing on **January 1, 2021** and **continuing** until **December 31, 2025.** Notwithstanding the foregoing, by Resolutions of Agreement by both parties, this Agreement may be extended upon such terms and conditions as are mutually acceptable to the parties.

B. TERMINATION.

1. This Agreement may be terminated for any reason by either party upon ninety (90) days advance written notice.
2. In the event that either party defaults in the performance of any of its obligations under this Agreement after receiving written notice of same and failing to cure such default within thirty (30) days of said written notice, the non-defaulting party shall be entitled to terminate this Agreement.

C. MODIFICATION.

This Agreement may not be changed orally, and may only be modified or amended by a written statement signed by both parties.

D. DISPUTES.

Pursuant to N.J.S.A. 40A:65-7(c), the parties agree that any disputes which may arise between them relating to the services to be provided under this Agreement shall be referred to binding arbitration, if the parties are not able to resolve such disputes between themselves. Arbitration shall be conducted in accordance with the rules of the American Arbitration Association and in no event shall any arbitrator award damages for any special, incidental or consequential damages. The parties agree to split the costs related to such binding arbitration equally between them.

ARTICLE V: CHOICE OF LAW.

Any dispute under this Agreement or related to this Agreement shall be governed by and construed in accordance with the laws of the State of New Jersey.

ARTICLE VI: ENTIRE AGREEMENT.

This Agreement represents the entire agreement between the parties and cannot be changed or modified orally. This Agreement may be supplemented, amended or revised only by a writing which is signed by all of the parties hereto.

ARTICLE VII: SEVERABILITY.

If any part of this Agreement shall be held to be unenforceable, the rest of this Agreement shall nevertheless remain in full force and effect.

ARTICLE VIII: WAIVER.

Failure to insist upon strict compliance with any of the terms, covenants, or conditions of this Agreement at any one time shall not be deemed a waiver of such term, covenant, or condition at any other time nor shall any waiver or relinquishment of any right or power herein at any time be deemed a waiver or relinquishment of the same or any other right or power at any other time.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement, the day and year first above written.

ATTEST: THE BOROUGH OF HIGHTSTOWN

By: ______________________________ ________________________________
Debra L. Sopronyi, Borough Clerk Lawrence D. Quattrone, Mayor

Date:_____________________

ATTEST: THE BOROUGH OF ROOSEVELT

By:______________________________ ________________________________
Kathleen Hart, Borough Clerk Peggy Malkin, Mayor

Date:_____________________

Resolution 2020-228

BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY

AUTHORIZING A SHARED SERVICES AGREEMENT WITH ROOSEVELT BOROUGH FOR VARIOUS PUBLIC WORKS SERVICES

WHEREAS, it is the desire of Hightstown Borough to enter into a Shared Services Agreement for the provision of various Public Works services to the Borough of Roosevelt for the three-year period, January 1, 2021 through December 31, 2023; and

WHEREAS, the Uniform Shared Services and Consolidation Act, N.J.S.A. 40:65-1 et seq. authorizes the approval of Shared Services Agreements by Resolution; and

WHEREAS, the services to be provided by Hightstown Borough, to the Borough of Roosevelt shall include the repair and maintenance of public water and sewer lines, and public roads and streets; and

WHEREAS, Ken Lewis, Hightstown Public Works Superintendent shall be the contact for said services on behalf of Hightstown Borough.

NOW, THEREFORE, BE IT RESOLVED, by the Borough Council of the Borough of Hightstown, in the County of Mercer and State of New Jersey, that Hightstown Borough is hereby authorized to enter into a Shared Services Agreement for Certain Public Works Services, and the Mayor and Borough Clerk are authorized to execute said agreement.

CERTIFICATION

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on December 7, 2020.

Margaret Riggio
Deputy Borough Clerk

SHARED SERVICES AGREEMENT

This **AGREEMENT** made this ___________________, 20___, by and between

BOROUGH OF HIGHTSTOWN
156 Bank Street
Hightstown, New Jersey 08520

AND

BOROUGH OF ROOSEVELT
33 North Rochdale Avenue
Post Office Box 128
Roosevelt, New Jersey 08555

WHEREAS, the Borough of Hightstown and the Borough of Roosevelt (hereinafter collectively referred to as the "Parties") wish to encourage inter-municipal cooperation and planning with regard to their common interest in the repair and maintenance of public water and sewer lines and public roads and streets (the "services"); and

WHEREAS, the Parties recognize that shared service agreements may yield certain economies and efficiencies to the residents of the Parties in the delivery of the services; and

WHEREAS, N.J.S.A. 40:48-5 authorizes a municipality to contract with any public or private entity for the provision of any service which the municipality itself could provide directly; and

WHEREAS, the Uniform Shared Services Act", N.J.S.A. 40A:65-1 et seq., authorized local units of this State to enter into a contract with any other local unit or units for the joint provision within their several jurisdictions of any service which any Party to the agreement is empowered to render within its own jurisdiction; and

WHEREAS, the Parties have each duly authorized their proper officials to enter into and execute this Agreement.

NOW, THEREFORE, BE AND IT IS HEREBY AGREED by and between the Parties as follows:

1. The Borough of Hightstown shall provide the following services to the Borough of Roosevelt, on an as-needed basis as requested by the Borough of Roosevelt: (a) Repair of water main breaks; (b) Repair of sewer blockages; and (c) Other repair and maintenance of public water and sewer lines, and public roads and streets. The Borough reserves the right to deny the provision of such services if providing same would cause an undue hardship to the Borough..

2. The services referenced in the preceding Paragraph shall be performed by the Borough of Hightstown at the following rates for the year 2021: (a) Foreman - $65.00 per hour; (b) Operator - $55.00 per hour; and (c) Laborer - $40.00 per hour. After the first year, the labor rate shall increase annually by two percent (2%) of the labor rate in effect for the previous year. A Foreman shall be required for every service performed under this Agreement.

3. The Borough of Hightstown shall charge the following rates for equipment utilized in connection with services performed under this Agreement: (a) Backhoe - $250.00 per day; (b) Air compressor - $100.00 per day; (c) Mud pump (2-1/2") - $45.00 per day; (d) Dump truck - $125.00 per day; (e) Sewer camera $35.00 per hour; (f) Cutoff saw - $55.00 per day; (g) Wood chipper - $125.00 per day. If the need for other equipment arises, rates shall be as agreed upon by Public Works Superintendent and Hightstown Administrator.

4. On the first working day of each month, the Borough of Hightstown shall bill the Borough of Roosevelt for all services provided during the previous month. Payment shall be made by the Borough of Roosevelt by the 20th of each month for services rendered during the prior month.

5. Absent negligence on the part of the Borough of Hightstown, its agents, officers and employees, the Borough of Roosevelt hereby covenants and agrees to release, indemnify, defend and hold harmless the Borough of Hightstown, its agents, officers and employees, from and against any and all claims, demands, losses, expenses, attorneys fees, cause of action, judgments, lawsuits, proceedings, damages, and liability which may be asserted or claimed by the borough of Roosevelt and which relate in any way to, or arise in any way from, any acts or omissions of the Borough of Hightstown, its agents, officers and employees, resulting from this Agreement.

6. The term of this Agreement shall be through December 31, 2023, with the right to renew upon such terms and conditions as are agreed upon by the Parties at that time. Prior to that time, either Party may terminate this Agreement upon thirty (30) days advance written notice without penalty.

7. This Agreement shall be interpreted in accordance with the rights of the Parties hereto and shall be governed by the laws of the State of New Jersey.

8. This Agreement sets forth the entire agreement between the Parties concerning the subject matter hereof and shall not be modified or amended by an instrument in writing signed by the Parties.

9. This Agreement shall be binding upon the Parties and their legal representatives, successors and assigns.

IN WITNESS WHEREOF, the Parties have caused this Agreement to be signed by their respective officers duly authorized, and to be duly attested, and to have their respective corporate seals affixed hereunto, and have caused this Agreement to be dated as of the day and year first written above.

ATTEST:	THE BOROUGH OF HIGHTSTOWN
By:____________________	______________________________
Debra L. Sopronyi Borough Clerk	Lawrence D. Quattrone, Mayor
Date:____________________	

ATTEST:	THE BOROUGH OF ROOSEVELT
By:____________________	______________________________
Kathleen Hart Borough Clerk	Peggy Malkin, Mayor
Date:____________________	

Resolution 2020-229

BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY

AWARDING CONTRACT FOR REMOVAL, TRANSPORTATION, DELIVERY AND DISPOSAL OF SLUDGE CAKE – WASTE MANAGEMENT OF NEW JERSEY, INC.

WHEREAS, three (3) bids were received on November 13, 2020, for the removal, transportation, delivery and disposal of sludge cake for the Advanced Wastewater Treatment Plant (AWWTP) in Hightstown Borough; and

WHEREAS, the bids have been reviewed by the Borough Engineer and it is the Engineer's recommendation that a one year contract for the removal, transportation, delivery and disposal of sludge cake be awarded to the low bidder, Waste Management of New Jersey, Inc. of Ewing, New Jersey at a per unit price of $113.00 per ton with a total contract price of $101,700.00; and

WHEREAS, said contract shall be effective January 1, 2021; and

WHEREAS, a review by the Borough Attorney to determine that the bid submitted by Waste Management is in order with respect to legal compliance is pending; and

WHEREAS, funds will be made available in the 2021 budget for said expenditure;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown that the contract for removal, transportation, delivery and disposal of sludge cake is hereby awarded to Waste Management of New Jersey, Inc. of Ewing, New Jersey, effective January 1, 2021.

CERTIFICATION

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on December 7, 2020.

____

Margaret Riggio
Deputy Borough Clerk

Resolution 2020-230

BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY

AWARDING CONTRACT FOR REMOVAL, TRANSPORTATION, DELIVERY AND DISPOSAL OF GRIT AND SCREENINGS – WASTE MANAGEMENT OF NEW JERSEY, INC.

WHEREAS, three (3) bids were received on November 13, 2020 for the removal, transportation, delivery and disposal of grit and screenings for the Advanced Wastewater Treatment Plant (AWWTP) in Hightstown Borough; and

WHEREAS, the bids have been reviewed by the Borough Engineer and it is the Engineer's recommendation that a two year contract, for the transportation, delivery and disposal of grit and screenings be awarded to the low bidder, Waste Management of New Jersey, Inc. of Ewing, New Jersey at a per unit price of $122.00 per ton with a total contract price of $26,840.00; and

WHEREAS, said contract shall be effective January 1, 2021; and

WHEREAS, a review by the Borough Attorney to determine that the bid submitted by Waste Management of New Jersey, Inc. is in order with respect to legal compliance is pending; and

WHEREAS, funds will be made available in the 2021 and 2022 budgets for said expenditure.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown that the contract for removal, transportation, delivery and disposal of grit and screenings is hereby awarded to Waste Management of New Jersey, Inc. of Ewing, New Jersey, effective January 1, 2021.

CERTIFICATION

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on December 7, 2020.

Margaret Riggio
Deputy Borough Clerk

Resolution 2020-231

BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY

AWARDING A CONTRACT FOR LIQUID CHLORINE – GEORGE S. COYNE CHEMICAL CO., INC.

WHEREAS, two (2) bids were received on November 13, 2020, for Liquid Chlorine for the Advanced Wastewater Treatment Plant (AWWTP) in Hightstown Borough; and

WHEREAS, the bids have been reviewed by the Borough Engineer and it is the Engineer's recommendation that a two year contract for Liquid Chlorine be awarded to the low bidder, George S. Coyne Chemical Company, Inc. of Croydon, PA, at a per unit price of $1.3705 per pound with a total contract price of $19,187.00; and

WHEREAS, said contract shall be effective January 1, 2021; and

WHEREAS, a review by the Borough Attorney to determine that the bid submitted by George S. Coyne Chemical Co., Inc. is in order with respect to legal compliance is pending; and

WHEREAS, funds will be made available in the 2021 and 2022 budgets for said expenditure;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown that the contract for Liquid Chlorine is hereby awarded to George S. Coyne Chemical Company, Inc. of Croydon, PA, effective January 1, 2021.

CERTIFICATION

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on December 7, 2020.

Margaret Riggio
Deputy Borough Clerk

Resolution 2020-232

BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY

AWARDING CONTRACT FOR ZETA LYTE 1A POLYELECTROLYTE – CUSTOM ENVIRONMENTAL TECHNOLOGY

WHEREAS, two (2) bids were received on November 13, 2020 for Zeta Lyte 1A Anionic Polyelectrolyte for the Advanced Wastewater Treatment Plant (AWWTP) in Hightstown Borough; and

WHEREAS, the bids have been reviewed by the Borough Engineer and it is the Engineer's recommendation that a one year contract for the Zeta Lyte 1A Anionic Polyelectrolyte be awarded to the low bidder, Custom Environmental Technology of Collegeville, PA at a per unit price of $10.49 per gallon with a total contract price of $10,699.80; and

WHEREAS, said contract shall be effective January 1, 2021; and

WHEREAS, a review by the Borough Attorney to determine that the bid submitted by Custom Environmental Technology is in order with respect to legal compliance is pending; and

WHEREAS, funds will be made available in the 2021 budget for said expenditure;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown that the contract for Zeta Lyte 1A Anionic Polyelectrolyte is hereby awarded to Custom Environmental Technology of Collegeville, PA effective January 1, 2021.

CERTIFICATION

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on December 7, 2020.

Margaret Riggio
Deputy Borough Clerk

Resolution 2020-233

BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY

AWARDING A CONTRACT FOR ZETA LYTE 2800 CH CATIONIC POLYELECTROLYTE - CUSTOM ENVIRONMENTAL TECHNOLOGY

WHEREAS, two (2) bids were received on November 2, 2018 for Zeta Lyte 2800 CH Cationic Polyelectrolyte for the Advanced Wastewater Treatment Plant (AWWTP) in Hightstown Borough; and

WHEREAS, the bid submitted by George S. Coyne Chemical Co., inc. of Croydon, Pennsylvania was for an "equal" product that has been previously tested by the Superintendent of the AWWTP and polymer was found not to be considered an equivalent; and

WHEREAS, the bids have been reviewed by the Borough Engineer and it is the Engineer's recommendation that a one year contract for the Zeta Lyte 2800 CH Cationic Polyelectrolyte be awarded to the next lowest bidder, Custom Environmental Technology of Collegeville, PA at a per unit price of $12.19 per gallon with a total contract price of $40,227.00; and

WHEREAS, said contract shall be effective January 1, 2021; and

WHEREAS, a review by the Borough Attorney to determine that the bid submitted by Custom Environmental Technology is in order with respect to legal compliance is pending; and

WHEREAS, funds will be made available in the 2021 budget for said expenditure;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown that a one year contract for Zeta Lyte 2800 CH Cationic Polyelectrolyte, be awarded to Custom Environmental Technology of Collegeville, PA effective January 1, 2021.

CERTIFICATION

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on December 7, 2020.

Margaret Riggio
Deputy Borough Clerk

Resolution 2020-234

BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY

AWARDING CONTRACT FOR FLUOROSILICIC ACID (FLUORIDE) – GEORGE S. COYNE CHEMICAL CO., INC

WHEREAS, one (1) bid was received on November 13, 2020 for Fluorosilicic Acid (Fluoride) for the Water Treatment Plant in Hightstown Borough; and

WHEREAS, the bid has been reviewed by the Borough Engineer and it is the Engineer's recommendation that a two year contract for the Fluorosilicic Acid (Fluoride) be awarded to the low bidder, George S. Coyne Chemical Co. of Croydon, Pennsylvania, at a per unit price of $8.4904 per gallon with a total contract price of $22,924.08; and

WHEREAS, said contract shall be effective January 1, 2021; and

WHEREAS, a review by the Borough Attorney to determine that the bid submitted by George S. Coyne Chemical, Co., Inc is in order with respect to legal compliance is pending; and

WHEREAS, funds will be made available in the 2021 and 2022 budgets for said expenditure;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown that the contract for Fluorosilicic Acid (Fluoride) is hereby awarded to George S. Coyne Chemical Co. of Croydon, Pennsylvania effective January 1, 2021.

CERTIFICATION

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on December 7, 2020.

Margaret Riggio
Deputy Borough Clerk

Resolution 2020-235

BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY

AWARDING CONTRACT FOR ALUMINUM SULFATE – USALCO BALTIMORE PLANT, LLC

WHEREAS, two (2) bids were received on November 13, 2020 for Aluminum Sulfate for the Advanced Wastewater Treatment Plant (AWWTP) in Hightstown Borough; and

WHEREAS, the bids have been reviewed by the Borough Engineer and it is the Engineer's recommendation that a two year contract for the Aluminum Sulfate be awarded to the low bidder, Usalco Baltimore Plant, LLC of Baltimore, Maryland at a per unit price of $1.1790 per gallon with a total contract price of $53,055.00; and

WHEREAS, said contract shall be effective January 1, 2021; and

WHEREAS, a review by the Borough Attorney to determine that the bid submitted by Usalco Baltimore Plant, LLC is in order with respect to legal compliance is pending; and

WHEREAS, funds will be made available in the 2021 and 2022 budgets for said expenditure;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown that the contract for Aluminum Sulfate is hereby awarded to Usalco Baltimore Plant, LLC of Baltimore, Maryland effective January 1, 2021.

CERTIFICATION

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on December 7, 2020.

Margaret Riggio
Deputy Borough Clerk

Resolution 2020-236

BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY

AWARDING CONTRACT FOR CALCIUM HYDROXIDE (HYDRATED LIME) – GEORGE S. COYNE CHEMICAL CO., INC.

WHEREAS, one (1) bid was received on November 13, 2020 for Calcium Hydroxide (Hydrated Lime) for the Advanced Wastewater Treatment Plant (AWWTP) in Hightstown Borough; and

WHEREAS, the bid has been reviewed by the Borough Engineer and it is the Engineer's recommendation that a two year contract for the Calcium Hydroxide (Hydrated Lime) be awarded to the low bidder, George S. Coyne Chemical Co., Inc. of Croydon, Pennsylvania at a per unit price of $0.2255 per pound with a total contract price of $58,630.00; and

WHEREAS, said contract shall be effective January 1, 2021; and

WHEREAS, a review by the Borough Attorney to determine that the bid submitted by George S. Coyne Chemical Co., Inc. is in order with respect to legal compliance is pending; and

WHEREAS, funds will be made available in the 2021 and 2022 budgets for said expenditure;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown that the contract for Calcium Hydroxide (Hydrated Lime) is hereby awarded to George S. Coyne Chemical Co., Inc. of Croydon, Pennsylvania effective January 1, 2021.

CERTIFICATION

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on December 7, 2020.

____

Margaret Riggio
Deputy Borough Clerk

Resolution 2020-237

BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY

AWARDING CONTRACT FOR MAGNESIUM HYDROXIDE – PREMIER MAGNESIA, LLC

WHEREAS, one (1) bid was received on November 13, 2020 for Magnesium Hydroxide for the Advanced Wastewater Treatment Plant (AWWTP) in Hightstown Borough; and

WHEREAS, the bid has been reviewed by the Borough Engineer and it is the Engineer's recommendation that a two year contract for the Magnesium Hydroxide be awarded to the low bidder, Premier Magnesia, LLC of Wayne, PA at a per unit price of $710.00 per ton with a total contract price of $84,490.00; and

WHEREAS, said contract shall be effective January 1, 2021; and

WHEREAS, a review by the Borough Attorney to determine that the bid submitted by Premier Magnesia, LLC is in order with respect to legal compliance is pending; and

WHEREAS, funds will be made available in the 2021 and 2022 budgets for said expenditure;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown that the contract for Magnesium Hydroxide is hereby awarded to, Premier Magnesia, LLC of Wayne, PA effective January 1, 2021.

CERTIFICATION

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on December 7, 2020.

Margaret Riggio
Deputy Borough Clerk

Resolution 2020-238

BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY

AWARDING A CONTRACT FOR MIXED OXIDANT ODOR CONTROL FORMULATION – GEORGE S. COYNE CHEMICAL CO., INC.

WHEREAS, two (2) bids were received on November 13, 2020 for Mixed Oxidant Odor Control Formulation for the Advanced Wastewater Treatment Plant (AWWTP) in Hightstown Borough; and

WHEREAS, the bid submitted by George S. Coyne Chemical of Croydon, PA was for an “equal” product that has been tested by the Superintendent of the AWWTP and determined to be an equivalent; and

WHEREAS, the bids have been reviewed by the Borough Engineer and it is the Engineer’s recommendation that a one year contract for VX-456 Odor Control Formulation be awarded to the low bidder, George S. Coyne Chemical Co., Inc. of Croydon, Pennsylvania at a per unit price of $10.7888 per gallon with a total contract price of $5,340.46; and

WHEREAS, said contract shall be effective January 1, 2021; and

WHEREAS, a review by the Borough Attorney to determine that the bid submitted by George S. Coyne Chemical Co., Inc. is in order with respect to legal compliance is pending; and

WHEREAS, funds will be made available in the 2021 budget for said expenditure;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown that a two year contract for VX-456 Odor Control Formulation, be awarded to George S. Coyne Chemical Co., Inc. of Croydon, Pennsylvania effective January 1, 2021.

CERTIFICATION

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on December 7, 2020.

Margaret Riggio
Deputy Borough Clerk

Resolution 2020-239

BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY

AWARDING CONTRACT FOR SODIUM BICARBONATE – GEORGE S. COYNE CHEMICAL CO., INC.

WHEREAS, one (1) bid was received on November 13, 2020 for Sodium Bicarbonate for the Advanced Wastewater Treatment Plant (AWWTP) in Hightstown Borough; and

WHEREAS, the bid has been reviewed by the Borough Engineer and it is the Engineer's recommendation that a two year contract for Sodium Bicarbonate be awarded to the low bidder, George S. Coyne Chemical Co., of Croydon, PA at a per unit price of $0.4208 per pound with a total contract price of $61,436.80; and

WHEREAS, said contract shall be effective January 1, 2021; and

WHEREAS, a review by the Borough Attorney to determine that the bid submitted by George S. Coyne Chemical Co., Inc. is in order with respect to legal compliance is pending; and

WHEREAS, funds will be made available in the 2021 and 2022 budgets for said expenditure;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown that the contract for Sodium Bicarbonate is hereby awarded George S. Coyne Chemical Co., of Croydon, PA effective January 1, 2021.

CERTIFICATION

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on December 7, 2020.

Margaret Riggio
Deputy Borough Clerk

Resolution 2020-240

BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY

AWARDING CONTRACT FOR CALCIUM HYPOCHLORITE – GEORGE S. COYNE CHEMICAL, CO., INC.

WHEREAS, one (1) bid was received on November 13, 2020, for Calcium Hypochlorite for the Advanced Wastewater Treatment Plant (AWWTP) in Hightstown Borough; and

WHEREAS, the bids have been reviewed by the Borough Engineer and it is the Engineer's recommendation that a two year contract for the Calcium Hypochlorite be awarded to the low bidder, George S. Coyne Chemical, Co., Inc. of Croydon, Pennsylvania at a per unit price of $2.9040 per pound with a total contract price of $5,227.20; and

WHEREAS, said contract shall be effective January 1, 2021; and

WHEREAS, a review by the Borough Attorney to determine that the bid submitted by George S. Coyne Chemical, Co., Inc is in order with respect to legal compliance is pending; and

WHEREAS, funds will be made available in the 2021 and 2022 budgets for said expenditure;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown that the contract for Calcium Hypochlorite is hereby awarded to George S. Coyne Chemical, Co., Inc. of Croydon, Pennsylvania effective January 1, 2021.

CERTIFICATION

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on December 7, 2020.

Margaret Riggio
Deputy Borough Clerk

Roberts
ENGINEERING GROUP LLC
Women Business Enterprise Certified

1670 Whitehorse-Hamilton Square Rd.
Hamilton, New Jersey 08690
609-586-1141 fax 609-586-1143
www.RobertsEngineeringGroup.com

November 24, 2020

Mayor and Council
Borough of Hightstown
156 Bank Street
Hightstown, New Jersey 08520

Re: Receipt of Bids
Chemical Purchases and Sludge Disposal
AWWTP and WTP
Our File No.: H1665

Dear Mayor and Council:

Bids were received for chemical purchases and sludge and grit disposal for the Advanced Wastewater Treatment Plant and Water Treatment Plant on November 13, 2020. With the exception of sludge disposal, polymer, and odor control chemicals, all bids are for a period of two years. I have reviewed the bids and offer the following comments:

1. **Removal, Transportation, Delivery and Disposal of Sludge Cake** – Three bids were received for Removal, Transportation, Delivery and Disposal of Sludge Cake as follows:

▪ Waste Management Ewing, NJ	$113.00/Ton	$101,700.00
▪ Synagro Baltimore, MD	$123.53/ Ton	$111,177.00
▪ Spectraserv, Inc. South Kearny, NJ	$148.25/Ton	$133,425.00

The low bid documents have been reviewed and found to be in order. Therefore, I recommend award of a one (1) year contract for Removal, Transportation, Delivery and Disposal of Sludge Cake to Waste Management of New Jersey, Inc. of Ewing, NJ, at a unit price of $113.00/Ton and a total amount of $101,700.00. This contract may be renewed for a second year.

2. **Removal, Transportation, Delivery and Disposal of Grit and Screenings** – Three bids were received for Removal, Transportation, Delivery and Disposal of Grit and Screenings as follows:

▪ Waste Management Ewing, NJ	$122.00/Ton	$26,840.00
▪ Synagro Baltimore, MD	$136.76/Ton	$30,087.20

- Spectraserv, Inc.
  South Kearny, NJ $156.00/Ton $34,320.00

The low bid documents have been reviewed and found to be in order. Therefore, I recommend award of a two (2) year contract for Removal, Transportation, Delivery and Disposal of Grit and Screenings to Waste Management of Ewing, NJ, at a unit price of $122.00/Ton and a total amount of $26,840.00.

3. **Liquid Chlorine** – Two bids were received for Liquid Chlorine as follows:

- George S. Coyne Chemical Co., Inc.
  Croydon, PA $1.3705/lb. $19,187.00

- JCI Jones Chemicals, Inc.
  Sarasota, FL $1.60/lb. $22,400.00

The low bid documents have been reviewed and found to be in order. Therefore, I recommend award of a two (2) year contract for Liquid Chlorine to George S. Coyne Chemical Co., Inc. of Croydon, PA, at a unit price of $1.3705/lb. for a total amount of $19,187.00.

4. **Polymer Chemicals** – Bids were received for one (1) year and two (2) year periods for each of the polymer chemicals as follows:

a. (1) **Zeta Lyte 1A Anionic Polyelectrolyte – One (1) Year Period**

- Custom Environmental Technology, Inc.
  Collegeville, PA $10.49/gal. $10,699.80

- George S. Coyne Chemical Co., Inc.
  Croydon, PA $11.1303/gal. $11,352.91

The low bid documents have been reviewed and found to be in order. Therefore, I recommend award of a one (1) year contract for Polymer Chemicals to Custom Environmental Technology, Inc. of Collegeville, PA, at a unit price of $10.49/gal. for a total amount of $10,699.80.

a. (2) **Zeta Lyte 1A Anionic Polyelectrolyte – Two (2) Year Period**

- George S. Coyne Chemical Co., Inc.
  Croydon, PA $11.4083/gal. $23,272.93

As the two year price is higher than the one year price, I recommend no contract be awarded for the two year time frame.

b. (1) **Zeta Lyte 2800 CH Cationic Polyelectrolyte – One (1) Year Period**

- George S. Coyne Chemical Co., Inc.
  Croydon, PA $11.6516/gal. $38,450.28

- Custom Environmental Technology, Inc.
  Collegeville, PA $12.19/gal. $40,227.00

The price submitted by George S. Coyne Chemical Co., Inc. is for an equivalent product, which has been previously tested and is not equivalent. The low bid documents submitted by Custom Environmental Technology, Inc. have been reviewed and found to be in order. Therefore, I recommend award of a one (1) year contract to Custom Environmental Technology, Inc. at a unit price of $12.19/gal. for a total amount of $40,227.00.

b. (2) **Zeta Lyte 2800 CH Cationic Polyelectrolyte – Two (2) Year Period**

- George S. Coyne Chemical Co., Inc.
  Croydon, PA $12.0330/gal. $79,417.80

This chemical is not equivalent. I recommend no award.

5. **Fluorosilicic Acid** – One bid was received for Fluorosilicic Acid as follows:

- George S. Coyne Chemical Co., Inc.
  Croydon, PA $8.4904/gal. $22,924.08

The low bid documents were reviewed and found to be in order. Therefore, I recommend award of a two (2) year contract for Fluorosilicic Acid to George S. Coyne Chemical Co., Inc. of Croydon, PA, at a unit price of $8.4904/gal. for a total amount of $22,924.08.

6. **Aluminum Sulfate** – Two bids were received for Aluminum Sulfate as follows:

- Usalco Baltimore Plant, LLC
  Baltimore, MD $1.1790/gal. $53,055.00

- Chemtrade Chemicals US, LLC
  Parsippany, NJ $1.2825/gal. $57,712.50

The low bid documents were reviewed and found to be in order. Therefore, I recommend award of a two (2) year contract for Aluminum Sulfate to Usalco Baltimore Plant, LLC of Baltimore, MD, at a unit price of $1.1790/gal. for a total amount of $53,055.00.

7. **Calcium Hydroxide (Hydrated Lime)** – One bid was received for Calcium Hydroxide (Hydrated Lime) as follows:

- George S. Coyne Chemical Co., Inc.
  Croydon, PA $0.2255/lb. $58,630.00

The low bid documents were reviewed and found to be in order. Therefore, I recommend award of a two (2) year contract for Calcium Hydroxide (Hydrated Lime) to George S. Coyne Chemical Co., Inc. of Croydon, PA, at a unit price $0.2255/lb. for a total amount of $58,630.00.

8. **Magnesium Hydroxide** – One bid was received for Magnesium Hydroxide as follows:

   - Premier Magnesia, LLC
     Norristown, PA $710.00/ton $84,490.00

   The low bid documents have been reviewed and found to be in order. Therefore, I recommend award of a two (2) year contract for Magnesium Hydroxide to Premier Magnesia, LLC of Wayne, PA, at a unit price of $710.00/ton for a total amount of $84,490.00.

9. **Mixed Oxidant Odor Control Chemical** – Bids were received for one (1) year and two (2) year periods as follows:

   (1) **VX-456 Odor Control Formulation – One (1) Year Period**

   - George S. Coyne Chemical Co., Inc.
     Croydon, PA $10.7888/gal. $5,340.46

   - Evo qua Water Technologies, LLC
     Sarasota, FL $11.78/gal. $5,831.10

   The price submitted by George S. Coyne Chemical Co., Inc. is for an equivalent product, which has been tested at the AWWTP and determined to be an equivalent. The low bid documents have been reviewed and found to be in order. Therefore, I recommend award of a one (1) year contract for VX-456 Odor Control Formulation to George S. Coyne Chemical Co., Inc. of Croydon, PA, at a unit price of $10.7888/gal. for a total amount of $5,340.46.

   (2) **VX-456 Odor Control Formulation – Two (2) Year Period**

   - George S. Coyne Chemical Co., Inc.
     Croydon, PA $11.2838/gal. $11,170.96

   - Evo qua Water Technologies, LLC
     Sarasota, FL $11.78/gal. $11,662.20

   As the two year price is higher than the one year price, I recommend no contract be awarded for the two year time frame.

10. **Sodium Bicarbonate** – One bid was received for Sodium Bicarbonate as follows:

   - George S. Coyne Chemical Co., Inc.
     Croydon, PA $0.4208/lb. $61,436.80

The low bid documents were reviewed and found to be in order. Therefore, I recommend award of a two (2) year contract for Sodium Bicarbonate to George S. Coyne Chemical Co., Inc. of Croydon, PA at a unit price of $0.4208/lb. for a total amount of $61,436.80.

11. **Calcium Hypochlorite** – One bid was received for Calcium Hypochlorite as follows:

- George S. Coyne Chemical Co., Inc.
  Croydon, PA $2.9040/lb. $5,227.20

The low bid documents were reviewed and found to be in order. Therefore, I recommend award of a two (2) year contract for Calcium Hypochlorite to George S. Coyne Chemical Co., Inc. of Croydon, PA at a unit price of $2.9040/lb. for a total amount of $5,227.20

By way of this letter, I am returning the original bid documents to the Borough Clerk. Should you have questions or require additional information, please feel free to contact me.

Very truly yours,

Carmel Roberts

Carmela Roberts, P.E., C.M.E.
Borough Engineer

cc: Debra Sopronyi, RMC, CMR, QPA, Borough Administrator/Clerk
Frederick C. Raffetto, Esq., Borough Attorney
George Lang, CFO
Mickie O'Connor, Borough Finance Department
Bill Searing, AWWTP Superintendent
Richard Lewis, Borough Senior Water Operator
Kelly Pham, Roberts Engineering Group, LLC

Roberts
ENGINEERING GROUP LLC
Women Business Enterprise Certified

1670 Whitehorse-Hamilton Square Rd
Hamilton, New Jersey 08690
609-586-1141 fax 609-586-1143
www.RobertsEngineeringGroup.com

BOROUGH OF HIGHTSTOWN

Friday, November 13, 2020 @ 11:00 am

Chemical Purchases Our File No.: H1665				Chemtrade Chemicals US, LLC 90 East Halsey Road, Suite 200 Parsippany, NJ 07054 Phone: (973) 515-1854 Fax: (973) 515-4461		Custom Environmental Technology, Inc, 8 Iron Bridge Drive Collegeville, PA 19426 Phone: (610) 409-8210 Fax: (610) 409-8212		Evo qua Water Technologies, LLC 2650 Tallevast Road Sarasota, FL 34243 Phone: (302) 255-4068 Fax: (941) 359-7985		George S. Coyne Chemical Co., Inc. 3015 State Road Croydon, PA 19021-6997 Phone: (215) 785-3000 Fax: (215)785-1585		JCI Jones Chemicals, Inc. 1765 Ringling Boulevard Sarasota, FL 34236 Phone: (941) 330-1537 ext. 122 Fax: (941) 330-9657		Premier Magnesia 2755 Belmont Avenue Norristown, PA 19403 Phone: (610) 828-6929 ext. 285 Fax: N/A		Spectraserv, Inc. 75 Jacobus Avenue South Kearny, NJ 07032 Phone: (973) 589-0277 Fax: (973) 589-0415	
Item No.	Description	Quantity	Units	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price
1	Removal, Transportation, Delivery and Disposal of Sludge Cake	900	TONS	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	$148.25	$133,425.00
2	Removal, Transportation, Delivery and Disposal of Grit and Screenings	220	TONS	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	$156.00	$34,320.00
3	Liquid Chlorine - Two (2) year period	14,000	LBS.	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	$1.3705	$19,187.00	$1.60	$22,400.00	No Bid	No Bid	No Bid	No Bid
4	Polymer Chemical																
	4A(1) Zeta Lyte 1A Anionic Polyelectrolyte - One (1) year period	1,020	GAL	No Bid	No Bid	$10.49	$10,699.80	No Bid	No Bid	$11.1303	$11,352.91	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid
	4A(2) Zeta Lyte 1A Anionic Polyelectrolyte - Two (2) year period	2,040	GAL	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	$11.4083	$23,272.93	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid
	4B(1) Zeta Lyte 2800 CH Cationic Polyelectrolyte - One (1) year period	3,300	GAL	No Bid	No Bid	$12.19	$40,227.00	No Bid	No Bid	$11.6516	$38,450.28	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid
	4B(2) Zeta Lyte 2800 CH Cationic Polyelectrolyte - Two (2) year period	6,600	GAL	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	$12.0330	$79,417.80	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid
5	Fluorosilicic Acid - Two (2) year period	2,700	GAL	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	$8.4904	$22,924.08	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid
6	Aluminum Sulfate - Two (2) year period	45,000	GAL	$1.2825	$57,712.50	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid
7	Calcium Hydroxide (Hydrated Lime) - Two (2) year period	260,000	LBS.	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	$0.2255	$58,630.00	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid
8	Magnesium Hydroxide - Two (2) year period	119	TONS	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	$710.00	$84,490.00	No Bid	No Bid
9	Mixed Oxidant Odor Control Chemicals																
	9A(1) VX-456 Odor Control Formulation – One (1) Year Period	495	GAL	No Bid	No Bid	No Bid	No Bid	$11.78	$5,831.10	$10.7888	$5,340.46	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid
	9A(2) VX-456 Odor Control Formulation – Two (2) Year Period	990	GAL	No Bid	No Bid	No Bid	No Bid	$11.78	$11,662.20	$11.2838	$11,170.96	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid
10	Sodium Bicarbonate - Two (2) year period	146,000	LBS.	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	$0.4208	$61,436.80	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid
11	Calcium Hypochlorite - Two (2) year period	1,800	LBS.	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	$2.9040	$5,227.20	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid

Chemical Purchases Our File No.: H1665				Synagro 435 Williams Court, Suite 100 Baltimore, MD 21220 Phone: (410) 688-4438 Fax: N/A		Usalco, LLC 2601 Cannery Avenue Baltimore, MD 21226 Phone: (410) 354-0100 ext. 2414 Fax: (410) 918-2240		Waste Management 107 Silvia Street Ewing, NJ 08628 Phone: (609) 798-3003 Fax: (866) 331-8470		GP Jager, Inc. 328 West Main Street Boonton, NJ 07005 Phone: (973) 750-1180 Fax: (973) 750-1181		Pencco, Inc. 831 Bartlett Road Sealy, TX 77474 Phone: (979) 885-0005 Fax: (979) 885-3208		Russell Reid/United Site Services 450 Raritan Center Parkway, Suite C & D Edison, NJ 08837 Phone: (800) 628-8955 ext. 439 Fax: (732) 417-0367		United Mineral & Chemical Corp. 160 Chubb Avenue, Suite 206 Lyndhurst, NJ 07071 Phone: (201) 507-3300 Fax: (201) 507-1506	
Item No.	Description	Quantity	Units	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price
1	Removal, Transportation, Delivery and Disposal of Sludge Cake	900	TONS	$123.53	$111,177.00	No Bid	No Bid	$113.00	$101,700.00	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid
2	Removal, Transportation, Delivery and Disposal of Grit and Screenings	220	TONS	$136.76	$30,087.20	No Bid	No Bid	$122.00	$26,840.00	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid
3	Liquid Chlorine - Two (2) year period	14,000	LBS.	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid
4	Polymer Chemical																
	4A(1) Zeta Lyte 1A Anionic Polyelectrolyte - One (1) year period	1,020	GAL	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid
	4A(2) Zeta Lyte 1A Anionic Polyelectrolyte - Two (2) year period	2,040	GAL	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid
	4B(1) Zeta Lyte 2800 CH Cationic Polyelectrolyte - One (1) year period	3,300	GAL	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid
	4B(2) Zeta Lyte 2800 CH Cationic Polyelectrolyte - Two (2) year period	6,600	GAL	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid
5	Fluorosilicic Acid - Two (2) year period	2,700	GAL	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid
6	Aluminum Sulfate - Two (2) year period	45,000	GAL	No Bid	No Bid	$1.1790	$53,055.00	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid
7	Calcium Hydroxide (Hydrated Lime) - Two (2) year period	260,000	LBS.	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid
8	Magnesium Hydroxide - Two (2) year period	119	TONS	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid
9	Mixed Oxidant Odor Control Chemicals																
	9A(1) VX-456 Odor Control Formulation – One (1) Year Period	495	GAL	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid
	9A(2) VX-456 Odor Control Formulation – Two (2) Year Period	990	GAL	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid
10	Sodium Bicarbonate - Two (2) year period	146,000	LBS.	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid
11	Calcium Hypochlorite - Two (2) year period	1,800	LBS.	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid

Carmela Roberts, P.E.
NJ License No. 34419

Resolution 2020-241

BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY

APPROVAL TO EXECUTE A GRANT AGREEMENT WITH THE STATE OF NEW JERSEY, DEPARTMENT OF COMMUNITY AFFAIRS, DIVISION OF LOCAL GOVERNMENT SERVICES (DLGS) FOR A LOCAL GOVERNMENT EMERGENCY FUND (LGEF) GRANT AWARD

WHEREAS, Hightstown Borough has qualified for an LGEF Grant Award through the State of New Jersey, Department of Community Affairs, Division of Local Government Services.

NOW THEREFORE BE IT RESOLVED that the Mayor and Clerk are hereby authorized to sign the grant agreement on behalf of the Borough of Hightstown and that their signature constitutes acceptance of the terms and conditions of the grant agreement and approves the execution of the grant agreement

CERTIFICATION

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on December 7, 2020.

Margaret Riggio
Deputy Borough Clerk

LOCAL GOVERNMENT EMERGENCY FUND PROGRAM
GRANT AGREEMENT BETWEEN THE STATE OF NEW JERSEY, DEPARTMENT OF COMMUNITY AFFAIRS, DIVISION OF LOCAL GOVERNMENT SERVICES

AND

GRANT RECIPIENT Hightstown Borough

FY 2020/2021 GRANT # 1104

A grant contractual agreement with the New Jersey Department of Community Affairs is composed of two major parts: the General Terms and Conditions for Administering a Grant/Loan and the individual Grant Agreement document which includes the cover page, the signature page, the Agreement Data Sheet and the following sections: I. General Definitions; II. Scope of Agreement; III. Reimbursement Process; IV. Term of Agreement and Termination and Suspension of Agreement; V. Administrative Requirements; VI. General Conditions; and VII. Representation by Recipient. By signature on this Grant/Loan Agreement, the above-named Recipient agrees to the specific provisions stated in the above-referenced sections of this Grant/Loan Agreement. In addition, the Recipient agrees to comply with all provisions of the State of New Jersey, Department of Community Affairs, General Terms and Conditions for Administering a Grant/Loan - Issue Date: February 1998 (Last Amended April 2018). The General Terms and Conditions for Administering a Grant/Loan are incorporated in this Grant/Loan Agreement by reference. The Recipient hereby acknowledges receipt of the General Terms and Conditions for Administering a Grant/Loan document or understands that a copy of the General Terms and Conditions for Administering a Grant/Loan may be obtained upon request to the Division funding this grant.

The Parties shall be entitled to rely upon delivery of an executed facsimile or similar executed electronic copy of this Agreement, and such facsimile or similar executed electronic copy shall be legally effective to create a valid and binding agreement between the Parties.

This Agreement may be executed in any number of counterparts, each of which shall be deemed to be an original as against any party whose signature appears thereon, and all of which shall together constitute one and the same instrument. This Agreement shall become binding when one or more counterparts hereof, individually or taken together, shall bear the signatures of all the parties reflected hereon as the signatories

RECIPIENT AND DEPARTMENT AUTHORIZED SIGNATURES

The Recipient named below agrees to the provisions and General Terms and Conditions of this Grant Agreement. The provisions of this Grant Agreement, as well as the provisions of the General Terms and Conditions for Administering a Grant/Loan, incorporated into this agreement by reference, including any subsequent amendments, shall constitute the terms and conditions of the agreement between the New Jersey Department of Community Affairs, Division of Local Government Services and the Recipient.

If this Grant Agreement, including the General Terms and Conditions for Administering a Grant/Loan, correctly states the Recipient's understanding of the terms and conditions of this award from the New Jersey Department of Community Affairs, please indicate concurrence with these terms and conditions by having the appropriate officer sign as ACCEPTED AND AGREED below and return it to the Department.

FOR RECIPIENT USE ONLY:

ACCEPTED AND AGREED TO FOR RECIPIENT

By: ____________________________________ DATE: ____________________________
(Grantee/Chief Administrative Officer)

NAME: Lawrence D. Quattrone, Mayor
(Print)

FOR NEW JERSEY DEPARTMENT OF COMMUNITY AFFAIRS APPROVAL ONLY:
DEPARTMENT FISCAL APPROVAL OFFICER CERTIFICATION:

BY:________________________________
Cindy McDowell, Director
Office of Fiscal Services

I attest that sufficient funds have been appropriated by the State Legislature and are available for this grant/loan award.

NEW JERSEY DEPARTMENT OF COMMUNITY AFFAIRS GRANT APPROVAL OFFICER:

BY:____________________________
Melanie R. Walter, Director
Division of Local Government Services

1104

GRANT AGREEMENT DATA SHEET

PROJECT INFORMATION

FUNDING PROGRAM NAME: LOCAL GOVERNMENT EMERGENCY FUND (LGEF)

RECIPIENT INFORMATION

LOCAL UNIT NAME: Hightstown Borough
ADDRESS: 156 Bank Street, Hightstown, NJ 08520
CONTACT INFORMATION: Debra L. Sopronyi, Borough Administrator/Clerk
(609)490-5100 ext. 620

STATE INFORMATION

DEPARTMENT: NEW JERSEY DEPARTMENT OF COMMUNITY AFFAIRS
DIVISION: Division of Local Government Services
ADDRESS:101 South Broad Street, 2nd Floor, P.O. Box 803, Trenton, NJ08625
CONTACT PERSON: Laurie Ann Doyle
TELEPHONE NUMBER: (609) 292-4132

FUNDING AMOUNT AND SOURCE OF FUNDS

ACCOUNT NUMBER: 20-100-022-8030-686
AMOUNT: $94,688.71

GRANT AWARD PERIOD

MARCH 1, 2020 THROUGH DECEMBER 30, 2020
LENGTH OF AWARD PERIOD: 10 MONTHS
LIQUIDATION OF OBLIGATIONS MUST BE MADE BY: DECEMBER 30, 2020

PURPOSE OF GRANT: This award will fund eligible costs relating to COVID-19 mitigation and response for counties and municipalities excluded from the federal government's direct CRF allocation plan. Such funding will be made available pursuant to a maximum distribution determined by formula.

I. GENERAL DEFINITIONS

Unless specifically provided otherwise or the context otherwise requires, when used in this Agreement:

"Act" (also referred to as "CARES Act") means the Coronavirus Aid, Relief, and Economic Security Act.

"CRF" means the Coronavirus Relief Fund established under the CARES Act.

"Contractor" means a contractor paid with LGEF funds in return for a specific service. A contractor is a third-party firm that the Grantee or Subrecipient acquires through a formal procurement process to perform specific functions and is not a contractor. The term shall also include a contractor procured on an emergency basis in compliance with the Local Public Contracts Law and any other applicable public procurement law of the State of New Jersey.

"Default" means any use of grant funds for any purpose other than as authorized in this Agreement; or any breach of any covenant, agreement, provision, or warranty (i) the Subrecipient made in the Agreement; (ii) the Subrecipient made in any agreement entered into between the Subrecipient and Sub-subrecipient, Contractor or other third party relating to the Project.

"Department" means the New Jersey Department of Community Affairs.

"Division" means the Division of Local Government Services in the New Jersey Department of Community Affairs.

"Eligible Costs" (also referred to as "Allowable Costs" or "Eligible Expenses") means costs that are acceptable under the Program Guidelines, which by reference incorporate the United States Department of Treasury's "Coronavirus Relief Fund: Guidance for State, Territorial, Local, and Tribal Governments," "Coronavirus Relief Fund Frequently Asked Questions," and the "United States Department of the Treasury Office of Inspector General Coronavirus Relief Fund Frequently Asked Questions Related to Reporting and Recordkeeping."

"Grant Funds" or "Grant Proceeds" means those funds to be provided by the Grantee to Subrecipient pursuant to the terms of this Agreement.

"Local Government Entity" means a county or municipality.

"LGEF" means the Local Government Emergency Fund.

"Participating Party" means the entity that is the beneficiary of the CRF funds awarded.

"Program Guidelines" means the "Local Government Emergency Fund Program Description and Guidelines - State Fiscal Year 2021" annexed hereto as Exhibit "A", as may be amended and updated by the Division.

"Reimbursement" means the process of requesting and receiving LGEF Funds.

"Recipient" means a local government entity that has been awarded a Grant under the Local Government Emergency Fund.

"Recipient Activities" means those activities of the Project to be carried out by the Subrecipient, its agent or agency.

“Subrecipient” means any local government entity on whose behalf the Recipient is seeking reimbursement for eligible costs.

II. SCOPE OF AGREEMENT

This Grant Agreement (“Agreement”) is entered into by and between the Hightstown Borough (“RECIPIENT”), County of Mercer, a political subdivision of the State of New Jersey, and the STATE OF NEW JERSEY, DEPARTMENT OF COMMUNITY AFFAIRS, (“DEPARTMENT”). RECIPIENT and the DEPARTMENT may sometimes hereinafter be collectively referred to as the “Parties” and individually as a “Party.”

WHEREAS, as the public health emergency associated with the COVID-19 pandemic continues, the most significant negative financial impacts faced by county and municipal governments throughout New Jersey result from extreme economic contraction, deficits in tax and fee revenues, and extraordinary increases in public safety and health and human services expenditures; and

WHEREAS, severe fiscal stress limits the ability of counties and municipalities to maintain essential services and take the steps necessary to fight COVID-19; and

WHEREAS, without substantial federal assistance, residential taxpayers would absorb the primary impact of meeting these extraordinary needs and closing any associated operating deficits; and

WHEREAS, the Department of Community Affairs, through the Division of Local Government Services, has been deemed the lead agency for the distribution of the Local Government Emergency Fund, provided through an allocation of the State of New Jersey’s CARES Act Coronavirus Relief Fund; and

WHEREAS, counties and municipalities excluded from the federal government’s direct CRF allocation plan, as well as those counties and municipalities that are currently the most impacted by COVID-19 in comparison to their available resources, are eligible for LGEF funds pursuant to a maximum distribution determined by formula; and

WHEREAS, the LGEF is currently comprised of $60 million; and

WHEREAS, LGEF Grants exist to support costs incurred as part of, and directly related to, a local unit’s response to COVID-19, as permitted under the CARES Act’s Guidelines and FAQ.

NOW THEREFORE, in consideration of the promises, covenants, and agreements set forth herein, the Parties agree as follows:

A. Grant Award

Subject to the terms and conditions of this Agreement, the DEPARTMENT shall make available to the RECIPIENT funds in the amount of $94,688.71 (the "Grant Funds") for the purpose of funding RECIPIENT's Eligible Costs under the Program. The Grant Funds will reimburse only those eligible expenses incurred between **March 1, 2020 and December 30, 2020**.

The Grant Award shall cover items set forth in the Grant Recipient Appropriation Line Items & Reimbursement Amounts annexed hereto as Exhibit "A". If a reimbursement request deviates from the Grant Recipient Appropriation Line Items & Reimbursement Amounts, RECIPIENT shall explain the discrepancy as part of the disbursement request.

B. Implementation of Agreement

The provision of Grant Funds under this Agreement is specifically conditioned on RECIPIENT and SUBRECIPIENT compliance with this Agreement and all regulations, guidelines and standards applicable to the Program.

C. Eligibility for and Use of Funds

RECIPIENT understands and agrees that its eligibility for receipt of Grant Funds shall be determined by the DIVISION in accordance with the Program Guidelines, including any subsequent amendments and/or changes to the Program Guidelines, as may be limited by the terms of this Agreement. The Program Guidelines are attached hereto as Schedule A.

RECIPIENT further understands and agrees that the Grant Award set forth in Paragraph A represents the maximum amount of Grant Funds for which RECIPIENT may file for reimbursement. The RECIPIENT does not have a vested right to receive any portion of the Grant Funds and, as may be limited by the terms of this Agreement, the receipt of Grant Funds shall be subject to a claim for reimbursement meeting the eligibility requirements established under the Program Guidelines. Grant Funds shall only be disbursed to reimburse eligible uses.

III. REIMBURSEMENT PROCESS

A. Submittal and Review of Reimbursement Requests

RECIPIENT shall submit to the DIVISION a request for reimbursement of Eligible Costs payable under this Agreement by no later than the close of business on **December 10, 2020**. The request shall be accompanied by appropriate documentation which shall include, at minimum, fully executed purchase orders and copies of cancelled checks (both sides) and/or payroll records, as applicable, documenting the expenditure of funds for which reimbursement is sought. Following review and approval of the reimbursement request submitted to the DIVISION, the approved reimbursement request shall be submitted to the GRANTEE Fiscal Affairs Director, or her designee, for approval of payment. Both the DIVISION and the GRANTEE Fiscal Affairs Director, or her designee, may request such other documentation as may be necessary to support the reimbursement claim. Reimbursement requests shall be approved provided that such requests are deemed to be complete and compliant with Program requirements. A reimbursement request not approved by the DIVISION or the GRANTEE Fiscal Affairs Director, or their respective designees, shall not be paid, but returned to RECIPIENT for further processing, together with a written explanation of why the request was denied and what steps RECIPIENT must take to have the request rendered complete and eligible for payment.

1. Limited Permissibility of Reimbursement Requests for Encumbered Items where Payment Not Yet Made

In cases where funds are encumbered and a purchase order has been issued for eligible goods and services for which delivery is scheduled to be completed on a date not later than December 30, 2020 and payment has not yet been made, a request for reimbursement may be submitted using the purchase order and any other contractual document as supporting documentation. Recognizing the potential for supply chain disruptions and increased demand for certain goods and services during the COVID-19 public health emergency, if RECIPIENT or a SUBRECIPIENT enters into a contract requiring the delivery of goods or performance of services by December 30, 2020, the failure of a vendor to complete delivery or services by December 30, 2020 will not affect eligibility to cover the cost of such goods or services if the delay is due to circumstances beyond the recipient's control. However, for purposes of the LGEF Program and notwithstanding Federal CARES Act guidance to the contrary, delivery must be completed and the RECIPIENT OR SUBRECIPIENT must render payment by no later than Friday, February 26, 2021. RECIPIENT agrees to submit a report to the DIVISION by no later than the close of business on March 5, 2021 concerning the status of items to which Paragraph A (3) of Section III applies. RECIPIENT shall remit any difference between the amount reimbursed for the eligible item and the amount expended by the RECIPIENT and/or the SUBRECIPIENT to the DEPARTMENT by no later than the close of business on March 12, 2021.

2. Administrative Compliance Expenses

Notwithstanding the United States Department of the Treasury's guidance to the contrary, a necessary administrative compliance expense relating to the grant, such as costs relating to compliance with the Single Audit Act, are not an eligible use of Grant Funds to the extent payment is not made for said expenses prior to December 10, 2020.

B. Disbursement of Grant Funds

After submission of a reimbursement request and supporting documentation by RECIPIENT, and approval of same pursuant to Paragraph A. of this Section, the DEPARTMENT shall provide payment of Eligible Expenses to RECIPIENT via electronic funds transfer to the account and the financial institution identified by RECIPIENT.

C. Subrecipient Noncompliance

In the event of non-compliance with this Agreement, the DEPARTMENT may withhold payment to the RECIPIENT until the DEPARTMENT deems the RECIPIENT and/or the SUBRECIPIENT has become compliant. Noncompliance on any aspect funded under this Agreement may serve as a basis to withhold payment on other funds payable under this Agreement.

IV. TERM OF AGREEMENT: TERMINATION OR SUSPENSION OF AGREEMENT

A. Term of Agreement

This Agreement shall be deemed effective on the date first written and shall continue until either Party terminates the Agreement upon thirty (30) days written notice or until reimbursement of eligible costs up to the amount of the Grant Award has been completed by DEPARTMENT, unless terminated prior to such time in accordance with the terms and conditions of this Agreement.

B. Termination for Convenience

The DEPARTMENT may terminate the Agreement in whole or in part at any time by giving at least thirty (30) days prior written notice to RECIPIENT. Upon receipt of notice, RECIPIENT shall, unless the notice directs otherwise, immediately discontinue, or find other sources of funding for, all Activities set forth in the Statement of Work hereunder, except as may otherwise be legally required pursuant to a binding commitment to perform.

C. Termination Due to Unavailable Funding

The continuation of this Agreement is contingent upon the appropriation and release of sufficient funds to the DEPARTMENT to fulfill the requirements of this Agreement. Failure of the appropriate authorities to approve and provide an adequate budget to the DEPARTMENT for fulfillment of this Agreement shall constitute reason for termination of the Agreement by either Party. RECIPIENT shall be paid for all authorized services properly performed prior to termination, as well as be permitted to draw Grant Funds in an amount required to fund all essential services performed by RECIPIENT prior to termination.

D. Obligations Governing Use of CARES Act Funds Survive Termination

Termination of this Agreement under any of the foregoing provisions shall not alter or diminish RECIPIENT's and/or any SUBRECIPIENT'S obligations governing the use of Grant Funds, as funded by funds provided to the State of New Jersey by the United States Department of the Treasury under the CARES Act, under applicable statutes and regulations or under this Agreement and/or terminate any of RECIPIENT's obligations that survive the termination of this Agreement. Such obligations and/or duties may include but are not limited to the following: (1) duty to maintain and provide access to records and (2) duty to monitor and report on the use of any Grant Funds expended or awarded to RECIPIENT in compliance with all terms, conditions and regulations herein.

V. ADMINISTRATIVE REQUIREMENTS

A. Documentation and Record-Keeping

1. Records to be Maintained

RECIPIENT and any SUBRECIPIENT shall retain all records relating to the request for and use of the Grant Funds pursuant to the United States Department of the Treasury's "Coronavirus Relief Fund Recipient Reporting and Record Retention Requirements" OIG-CA-20-021, incorporated herein as Exhibit "C", as may be amended, updated, and supplemented by the United States Department of the Treasury. To the extent this provision and Section XXIV of the "General Terms and Conditions for Administering a Grant/Loan" conflict, this provision shall govern.

2. Outside Audits & Inspections

The DEPARTMENT, the State Comptroller, United States Department of the Treasury, Office of the Inspector General, U.S. Department of Treasury monitors, and auditors contracted by any of them, shall have the option of auditing all records and accounts of RECIPIENT and/or its Contractors and SUBRECIPIENTs that relate to this Agreement at any time during normal business hours, as often as deemed necessary, to audit, examine, and make excerpts or transcripts of all relevant data upon providing RECIPIENT, Contractor or SUBRECIPIENT, as appropriate, with reasonable advance notice.

VI. GENERAL CONDITIONS

A. Independent Contractor

Nothing contained in this Agreement is intended to, or shall be construed in any manner, as creating or establishing the relationship of employer/employee between the Parties. If RECIPIENT contracts with third parties to perform any of the services to be performed hereunder, such third parties shall at all times remain an "independent contractor" with respect to the provision of such services. The DEPARTMENT shall be exempt from payment of all Unemployment Compensation, FICA, retirement, life and/or medical insurance and Workers' Compensation Insurance, with respect to such third-party contracts.

B. Hold Harmless/Indemnity Contractors/Subcontractors

To the extent that RECIPIENT is permitted to and utilizes the services of any third parties in performance of RECIPIENT's duties and obligations under this Agreement, any contract entered into shall contain a provision that the Contractor and/or subcontractor shall hold

RECIPIENT and the DEPARTMENT harmless and defend and indemnify RECIPIENT and the DEPARTMENT from any and all claims, actions, suits, charges and judgments whatsoever that arise out of the Contractor and/or subcontractor's performance or nonperformance of the services.

C. Workers' Compensation

RECIPIENT shall provide Workers' Compensation Insurance coverage for employees involved in the performance of this Agreement to the extent required by law.

D. Insurance & Bonding

Unless expressly waived in writing by DEPARTMENT, RECIPIENT shall carry sufficient insurance coverage to protect contract assets from loss due to theft, fraud and/or undue physical damage, and as a minimum shall maintain a blanket fidelity bond, or equivalent insurance acceptable to the DEPARTMENT.

E. Amendments

The DEPARTMENT or RECIPIENT may amend this Agreement at any time provided that such amendments make specific reference to this Agreement and are executed in writing and signed by a duly authorized representative of each Party. Such amendments shall not invalidate this Agreement, nor relieve or release the DEPARTMENT or RECIPIENT from its obligations under this Agreement, except as may otherwise be provided. Amendments will generally be required when any of the following are anticipated: i) revision to the scope or objectives of the Program, including purpose or beneficiaries; ii) need to extend the availability of Grant Funds; iii) ;) revision that would result in the need for additional funding.

The DEPARTMENT may, in its discretion, require that this Agreement be amended to conform to federal, State or local governmental guidelines, policies and available funding amounts, or for other reasons.

F. Severability

The terms and provisions of this Agreement are severable. Unless the primary purpose of this Agreement would be frustrated, the invalidity or unenforceability of any term or condition of this Agreement shall not affect the validity or enforceability of any other term or provision of this Agreement. The Parties intend and request that any judicial or administrative authority that may deem any provision invalid, reform the provision, if possible, consistent with the intent and purposes of this Agreement, and if such a provision cannot be reformed, enforce this Agreement as set forth herein in the absence of such provision.

G. Entire Agreement

This Agreement constitutes the entire understanding and reflects the entirety of the undertakings between the Parties with respect to the subject matter hereof, superseding all negotiations, prior discussions and preliminary agreements. There is no representation or warranty of any kind made in connection with the transactions contemplated hereby that is not expressly contained in this Agreement.

H. No Authorship Presumptions

Each of the Parties has had an opportunity to negotiate the language of this Agreement in consultation with legal counsel prior to its execution. No presumption shall arise, or adverse inference be drawn by virtue of authorship. Each Party hereby waives the benefit of any rule of law that might otherwise be applicable in connection with the interpretation of this Agreement, including but not limited to any rule of law to the effect that any provision of this Agreement shall be interpreted or construed against the Party who (or whose counsel) drafted that provision. The rule of no authorship presumption set forth in this paragraph is equally applicable to any Person that becomes a Party by reason of assignment and/or assumption of this Agreement and any successor to a signatory Party.

I. Applicable Law and Venue

This Agreement shall be governed by and construed in accordance with the laws of the State of New Jersey.

J. No Personal Liability of Individual Representatives

No covenant or agreement contained in this Agreement shall be deemed to be the covenant or agreement of any official, trustee, officer, agent or employee of any corporate Party in his or her individual capacity, and neither the officers of any Party nor any official executing this Agreement shall be personally liable with respect to this Agreement or be subject to any personal liability or accountability under this Agreement by reason of the execution and delivery of this Agreement.

K. Delay or Omission

No delay or omission in the exercise or enforcement of any right or remedy accruing to a Party under this Agreement shall impair such right or remedy or be construed as a waiver of any breach theretofore or thereafter occurring. The waiver of any condition or the breach of any term, covenant, or condition herein or therein contained shall not be deemed to be a waiver of any other condition or of any subsequent breach of the same or any other term, covenant or condition herein or therein contained.

L. Prohibited Activity

RECIPIENT and any SUBRECIPIENT are prohibited from using the Grant Funds provided herein or personnel employed in the administration of the Program for political activities, inherently religious activities, lobbying, political patronage, nepotism activities, and supporting either directly or indirectly the enactment, repeal, modification or adoption of any law, regulation or policy at any level of government. RECIPIENT will comply with the provision of the Hatch Act (5 U.S.C. 1501 *et seq.*), which limits the political activity of certain employees.

RECIPIENT agrees not to use proceeds from this Agreement to urge any elector to vote for or against any candidate or proposition on an election ballot, nor shall such Grant Funds be used to lobby for or against any proposition or matter having the effect of law being considered by the New Jersey Legislature or any local governing authority. This provision shall not prevent the normal dissemination of factual information relative to a proposition on any election ballot or a proposition or matter having the effect of law being considered by the New Jersey Legislature or any local governing authority.

RECIPIENT and any SUBRECIPIENTs certify, shall comply with the Byrd Anti-Lobbying Amendment (31 U.S.C. 1352) and that they will not and have not used federal appropriated funds to pay any person or organization for influencing or attempting to influence an officer or employee of any agency, a member of Congress, officer or employee of Congress, or an employee or a member of Congress in connection with obtaining any federal contract, grant or any other award covered by 31 U.S.C. 1352. RECIPIENT shall disclose any lobbing with non-federal funds that takes place in connection with obtaining any federal award.

M. Safety

RECIPIENT shall exercise proper precaution at all times for the protection of persons and property and shall be responsible for all damages or property, either on or off the worksite, which occur as a result of his or her performance of the work. The safety provisions of applicable laws and building and construction codes, in addition to specific safety and health regulations described by 29 CFR 1926, shall be observed and RECIPIENT shall take or cause to be taken such additional safety and health measures as RECIPIENT may determine to be reasonably necessary.

N. Subcontractors

In no event shall the existence of a subcontract operate to release or reduce the liability of RECIPIENT to the DEPARTMENT for any breach in the performance of RECIPIENT's or any subcontractor's duties.

O. Drug Free Workplace Compliance

RECIPIENT hereby certifies that it shall provide a drug-free workplace in compliance with the Drug-Free Workplace Act of 1988, as amended and with 24 CFR part 21. Further, there shall be a provision mandating compliance with the Drug-Free Workplace Act of 1988, as amended, in any contracts executed by and between RECIPIENT and any third parties funded using Grant Funds under this Agreement in accordance with 48 FAR part 23.500, et seq, and 48 CFR part 52.223-6.

P. Notices

Any notice required or permitted to be given under or in connection with this Agreement shall be in writing and shall be transmitted through electronic mail. In addition to electronic mail, any notices may also be hand-delivered or mailed, postage prepaid by first-class mail, registered or certified, return receipt requested, or delivered by private, commercial carrier, express mail, such as Federal Express, or sent by, telecopy or other similar form of rapid transmission confirmed by written confirmation mailed (postage prepaid by first-class mail, registered or certified, return receipt requested or private, commercial carrier, express mail, such as Federal Express) at substantially the same time as such rapid transmission. All such communications shall be transmitted to the address or numbers set forth below, or such other address or numbers as may be hereafter designated by a Party in written notice to the other Party compliant with this Section. Nothing in this subsection shall be construed as preventing electronic or other communication with RECIPIENT concerning documentation submitted or needing to be submitted to draw down Grant funds.

To the GRANTEE:

Electronic Mail:
LGEF@dca.nj.gov
Attn: Laurie Ann Doyle

Hard Copy:
Department of Community Affairs
Division of Local Government Services
Attn: Laurie Ann Doyle
101 South Broad Street
P.O. Box 803
Trenton, New Jersey 08625
Facsimile – 609-984-6696

To RECIPIENT:

Municipality or County: Hightstown Borough

Name of Primary Contact: Debra L. Sopronyi, Borough Administrator/Clerk

1104

Email Address: clerk@hightstownborough.com

Mailing/Delivery Address: 156 Bank Street

Hightstown, NJ 08520

Q. Applicability of Provisions Included/Excluded from Agreement

Failure to expressly reference any applicable federal or State regulation, statute, public law, Executive Order, agency directive or OMB Circular will not exempt either Party from compliance with such applicable law or regulation, and all applicable provisions not included will be deemed as inserted herein.

Likewise, execution of this Agreement will not obligate either Party to comply with any regulation, statute, public law, Executive Order, agency directive or OMB Circular, if not otherwise applicable to the use of the Grant Funds provided herein or to the particular projects performed under this Agreement, even though it may be referenced in this Agreement or in the Appendices.

R. No Third-Party Beneficiary

Nothing herein is intended, and nothing herein may be deemed to create or confer any right, action, or benefit in, to, or on the part of any person not a party to this Agreement except to the extent that the DIVISION has approved RECIPIENT to reimburse a SUBRECIPIENT for eligible costs. This provision shall not limit any obligation which either Party has to the United States Department of Treasury in connection with the use of CARES Act funds, including the obligation to provide access to records and cooperate with audits as provided in this Agreement.

S. State Held Harmless; Indemnification by Subrecipient

RECIPIENT acknowledges that the role of DEPARTMENT as to the distribution of CARES Act funds is as an intermediary. If as the result of any audit performed by the United States Department of Treasury or any other auditing agency, department of office of the United States Government it is determined that any reimbursement made to RECIPIENT by DEPARTMENT from the CARES Act funds was not eligible for reimbursement, the RECIPIENT shall repay any ineligible reimbursement to the State of New Jersey within the time mandated by the DEPARTMENT or the State of New Jersey. RECIPIENT shall indemnify and hold harmless the RECIPIENT and the State of New Jersey from any claim made by the United States Department of Treasury or any other auditing agency, department or office of the United States Government for the return of any payment received by RECIPIENT under the Local Government Emergency Fund Grant Program from CARES Act funds.

T. Subrogation

In consideration of RECIPIENT'S receipt of funds or the commitment by the DEPARTMENT to provide programmatic funds ("Grant Funds" or "Grant Proceeds") under the Act, administered by Grantee, RECIPIENT hereby assigns to the DEPARTMENT all of RECIPIENT'S future rights to reimbursement and all payments received from any grant, subsidized loan, or insurance policies or any type or coverage or under any reimbursement or relief program related to or administered by Federal agencies including but not limited to, the Federal Emergency Management Agency ("FEMA"), the Small Business Administration ("SBA"), Department of Health and Hospitals ("DHHS"), Department of Commerce ("DOC") (singularly, a "Disaster Program" and collectively, the "Disaster Programs") that was the basis of the calculation of RECIPIENT'S award to the extent that Grant Proceeds paid or to be paid to Subrecipient under the Local Government Emergency Fund Program are determined at the sole discretion of the DEPARTMENT or the DIVISION to be a duplication of benefits ("DOB") as provided in this Agreement. The proceeds or payments referred to in the preceding paragraph, whether they are from a source listed above, are collectively referred to hereinafter as "Proceeds", and any Proceeds that are a DOB (collectively, shall be referred to herein as "DOB Proceeds"). Upon receiving any Proceeds, RECIPIENT agrees to immediately notify the DEPARTMENT and the DIVISION of these Proceeds. The DEPARTMENT and/or the DIVISION will determine in its sole discretion if such additional amounts constitute a DOB. If some or all the Proceeds are determined to be a DOB, the portion that is a DOB shall be paid to the DEPARTMENT, to be retained and/or disbursed as provided in this Agreement.

RECIPIENT agrees to assist and cooperate with the DEPARTMENT if it elects to pursue any of the claims RECIPIENT and/or any SUBRECIPIENT has against the insurers for reimbursement of DOB Proceeds under any such policies. RECIPIENT'S assistance and cooperation shall include but shall not be limited to allowing suit to be brought in RECIPIENT'S name(s) and providing any additional documentation with respect to such consent, giving depositions, providing documents, producing record and other evidence, testifying at trial and any other form of assistance and cooperation reasonably requested by the DEPARTMENT. RECIPIENT further agrees to assist and cooperate in the attainment and collection of any DOB Proceeds that the RECIPIENT and any SUBRECIPIENT would be entitled to under any applicable program.

If requested by the DEPARTMENT, RECIPIENT agrees to execute such further and additional documents and instruments as may be requested to further and better assign to the DEPARTMENT, to the extent of the Grant paid to RECIPIENT under the Program any amounts received under the Disaster Programs that are DOB Proceeds and/or any rights thereunder, and to take, or cause to be taken, all actions and to do, or cause to be done, all things requested by the DEPARTMENT to consummate and make effective the purposes of this Agreement.

RECIPIENT explicitly allows the DEPARTMENT to request of any company with which RECIPIENT held insurance policies, or FEMA or the SBA or any other entity from which RECIPIENT has applied for or is receiving Proceeds, any non-public or confidential information determined to be reasonably necessary by the DEPARTMENT to monitor/enforce its interest in the rights assigned to it under this Agreement and give RECIPIENT's consent to such company to release said information to the DEPARTMENT.

If RECIPIENT hereafter receives any DOB Proceeds, RECIPIENT agrees to promptly pay such amounts to the DEPARTMENT. Additionally, if RECIPIENT received Grant Proceeds under the Program in an amount greater than the amount RECIPIENT would have received if such DOB Proceeds had been considered in the calculation of RECIPIENT 's award, the RECIPIENT agrees to promptly reimburse such amounts to the DEPARTMENT.

In the event that the RECIPIENT receives or is scheduled to receive any Subsequent Proceeds, RECIPIENT shall pay such Subsequent Proceeds directly to the DEPARTMENT who will determine the amount, if any, of such Subsequent Proceeds that are DOB Proceeds ("Subsequent DOB Proceeds"). Subsequent Proceeds in excess of Subsequent DOB Proceeds shall be returned to the DEPARTMENT.

Subsequent DOB Proceeds shall be disbursed as follows:

1. If the RECIPIENT has received full payment of the Grant, any Subsequent DOB Proceeds shall be returned and retained by the DEPARTMENT.

2. If the RECIPIENT has received no payment of the grant, any Subsequent DOB Proceeds shall be used by the DEPARTMENT to reduce payments to the RECIPIENT and all Subsequent DOB Proceeds shall be returned to the DEPARTMENT.

3. If the RECIPIENT has received a portion of the grant, any Subsequent DOB Proceeds shall be used, retained and/or disbursed in the following order: (A) Subsequent DOB Proceeds shall first be used to reduce the remaining payments of the grant, and Subsequent DOB Proceeds in such amount shall be returned to the RECIPIENT; and (B) any remaining Subsequent DOB Proceeds shall be retained by the DEPARTMENT.

4. If the DEPARTMENT makes the determination that the RECIPIENT does not qualify to participate in the Program or the RECIPIENT determines not to participate in the Program, the Subsequent DOB Proceeds shall be returned to the RECIPIENT, and this Agreement shall terminate.

Once the DEPARTMENT has recovered an amount equal to the Grant Proceeds paid to the RECIPIENT, the DEPARTMENT will reassign to RECIPIENT any rights assigned to the DEPARTMENT pursuant to this Agreement.

EXHIBIT A

RECIPIENT APPROPRIATION LINE ITEMS & REIMBURSEMENT AMOUNTS
<insert county or municipality>

LINE ITEMS (including FCOA code)	Total
	$
TOTAL EXPENDITURES	**$**

Resolution 2020-242

BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY

A RESOLUTION OF THE BOROUGH OF HIGHTSTOWN WAIVING UCC PERMIT FEES FOR ESTABLISHMENTS WITH OUTDOOR DINING STRUCTURES

WHEREAS, in June, the New Jersey Division of Codes and Standards provided guidance on the issuance of permits and the use of tents, tensioned membrane structures, and canopies per the Uniform Fire Code (UFC) and Uniform Construction Code (UCC); and

WHEREAS, due to the approaching winter weather conditions, establishments that want to maintain the use of tents past November 30, 2020 are required to apply for a UCC permit from their local construction office; and

WHEREAS, the Borough of Hightstown wishes to waive the required permit fees associated with the above, for the period of December 1, 2020 through March 31, 2021.

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Hightstown that the appropriate municipal officials are hereby authorized to waive the above referenced UCC permit fees, for the period of December 1, 2020 through March 31 2021; and

BE IT FURTHER RESOLVED that this Resolution does not apply to any fees assessed by the Fire Official in connection with the required Fire Permit application for said tent structures.

CERTIFICATION

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on December 7, 2020.

Margaret Riggio
Deputy Borough Clerk

Resolution 2020-243

BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY

AUTHORIZING A MEETING WHICH EXCLUDES THE PUBLIC

BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown that this body will hold a meeting on December 7, 2020, via www.freeconferencecall.com, that will be limited only to consideration of an item or items with respect to which the public may be excluded pursuant to section 7b of the Open Public Meetings Act.

The general nature of the subject or subjects to be discussed:

Contract Negotiations – Robbinsville

Stated as precisely as presently possible the following is the time when and the circumstances under which the discussion conducted at said meeting can be disclosed to the public March 7, 2020, or when the need for confidentiality no longer exists.

The public is excluded from said meeting, and further notice is dispensed with, all in accordance with sections 8 and 4a of the Open Public Meetings Act.

CERTIFICATION

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on December 7, 2020.

Margaret Riggio
Deputy Borough Clerk