

Agenda

Hightstown Borough Council

December 21, 2020

6:30 PM – Public Session

www.freeconferencecall.com

Dial-in number: (978) 990-5000

Access code: 845506#

Online meeting ID: hightstownborough

PLEASE TURN OFF ALL CELL PHONES DURING YOUR ATTENDANCE AT THIS MEETING TO AVOID SOUNDS/RINGING OR CONVERSATION THAT MAY INTERFERE WITH THE MEETING OR THE ABILITY OF ATTENDEES TO HEAR THE PROCEEDINGS. THANK YOU FOR YOUR COOPERATION.

Meeting called to order by Mayor Lawrence Quattrone.

STATEMENT: Adequate notice of this meeting has been given in accordance with the Open Public Meetings Act, pursuant to Public Law 1975, Chapter 231. Said notice was provided to the *Trenton Times* and the *Windsor-Hights Herald*, and is posted in the Borough Clerk's office.

Roll Call

Flag Salute

Approval of the Agenda

Minutes

November 16, 2020 – Public Session

November 16, 2020 – Executive Session

Presentations

Eagle Scout Project – Jason Shumsky

Mobility Study Proposed Amendment to Master Plan

Downtown Hightstown Presentation

Resolution 2020-244 A Resolution of the Borough of Hightstown Supporting the Downtown Hightstown QR Code Program

Engineering Items

Improvements to Springcrest Drive, Taylor Avenue, Spruce Court and Glen Drive

Public Comment

Any person wishing to address the Mayor and Council will be allowed a maximum of three minutes for his or her comments.

Resolutions

2020-245 Authorizing Payment of Bills

2020-246 Resolution Authorizing the Execution of an Agreement Relating to the Construction of a Fence within a Borough-Held Drainage easement Located on and Across the Property Located at 408 Grant Avenue (Block 9, Lot 32.07)

Consent Agenda

2020-247 Authorizing a Reimbursement for Cell Phone Usage

2020-248 Amending the Personnel Policy Manual of the Borough of Hightstown

2020-249 Accepting Membership of Jhon Rivera in Hightstown Engine Co. No. 1

2020-250 Accepting Membership of Robin Gerber in Hightstown Engine Co. No. 1

- 2020-251** Re-appointing Seth A. Kurs as Municipal Court Judge
- 2020-252** Authorizing a Transfer of Funds in the 2020 Budget
- 2020-253** Requesting Approval for Insertion of a Special Item of Revenue in the 2020 Budget

New Business

Boards and Committee Vacancies

Parks & Recreation

2022 Reorganization meeting date

Subcommittee Reports**Mayor/Council/Administrative Reports****Executive Session**

Resolution 2020-254 Authorizing a Meeting that Excludes the Public

Attorney Client Privilege

Adjournment

**Meeting Minutes
Hightstown Borough Council
November 16, 2020
6:30 p.m.**

The meeting was called to order by Mayor Quattrone at 6:32 p.m. and he read the Open Public Meetings Act statement which stated, “Adequate notice of this meeting has been given in accordance with the Open Public Meetings Act, pursuant to Public Law 1975, Chapter 231. Said notice was sent to the *Trenton Times* and the *Windsor-Hights Herald*, and is posted in the Borough Clerk’s office.”

The flag salute followed Roll Call.

	PRESENT	ABSENT
<i>Councilmember Bluth</i>	✓	
<i>Councilmember Cicalese</i>	✓	
<i>Councilmember Jackson</i>	✓	
<i>Councilmember Misiura</i>	✓	
<i>Councilmember Musing</i>		✓
<i>Councilmember Stults</i>	✓	
<i>Mayor Quattrone</i>	✓	
<i>Councilmember-elect Fowler</i>	✓	

Also in attendance: Margaret (Peggy) Riggio, Deputy Borough Clerk; Debra Sopronyi Borough Clerk/Administrator; George Lang, CFO and Fred Raffetto, Borough Attorney.

The Flag Salute followed roll call.

APPROVAL OF AGENDA

Mayor Quattrone requested that an update on the Lincoln Avenue Project be added to Engineering Items. Moved by Councilmember Cicalese; Seconded by Councilmember Stults.

Roll Call Vote: Councilmembers Bluth, Cicalese, Jackson, Misiura and Stults voted yes.

Agenda approved as amended 5-0.

APPROVAL OF MINUTES

November 2, 2020 – Public Session

Moved by Councilmember Stults; Seconded by Councilmember Bluth.

Roll Call Vote: Councilmembers Bluth, Cicalese, Jackson, Misiura, and Stults voted yes.

Minutes approved: 5-0.

November 2, 2020 – Executive Session

Moved by Councilmember Misiura; Seconded by Councilmember Jackson.

Roll Call Vote: Councilmembers Bluth, Cicalese, Jackson, Misiura, and Stults voted yes.

Minutes approved: 5-0.

ENGINEERING ITEMS

Stormwater Ordinance

Borough Engineer, Carmela Roberts, explained that because of the Stormwater permit we have with the DEP, we must have this ordinance in place by March of 2021. Ms. Roberts presented the ordinance suggested by DEP along with additions that the Borough added to their Stormwater Ordinance several years ago. Ms. Roberts reviewed the presented ordinance. She stated that this should go to the planning board for review. Once Council adopts, it will then to The Mercer County Planning Board. Ms. Roberts stated that this should go to planning board this evening.

Councilmember Misiura questioned what kind of impact this will have as opposed to the ordinance we have in place now. Ms. Roberts explained that this is geared to non-residential development. It is asking for green infrastructure. A developer must have a certain amount of green infrastructure before you go to retaining basins. This will force developer to design in a different way. Ms. Roberts believes that a residential ordinance will follow in a year or two. Moved to send to planning board.

Councilmember Misiura moved to send this ordinance to Planning Board; Councilmember Stults seconded.

Roll Call Vote: Councilmembers Bluth, Cicalese, Jackson, Misiura, and Stults voted yes.

Approved to forward to Planning Board for December 2020 meeting: 5-0.

Improvements to Springcrest Drive, Taylor Avenue, Spruce Court and Glen Drive

Ms. Roberts reviewed her letter to Council dated November 13, 2020. The existing water main on Taylor Avenue is a transit pike. There are no sanitary sewer cleanouts on Taylor Avenue. To date, this watermain has not had any breaks or leaks. Ms. Roberts stated that when it does fail it fails quickly and significantly. This could affect the water quality. Ms. Roberts is recommending replacement of the water main and services on Taylor Avenue. The cost is estimated to be \$250,000.00. She also recommends an additional \$150,000 be allocated for water service and sewer lateral replacement at the 25 additional properties on Springcrest Drive, Glen Drive and Spruce Court.

Councilmember Misiura questioned why we are only hearing about this now. We applied for this grant two years ago. Mayor Quattrone asked if there are any grant opportunities available for this project. Borough Administrator, Debra Sopronyi stated that Municipal Aid funds cannot be used for utilities. She suggested looking into USDA. Ms. Roberts and Ms. Sopronyi will investigate as soon as possible.

Lincoln Avenue Project Update

Ms. Roberts stated that as of today, the trees are all planted. Six (6) out of the 16 trees had to be relocated. When the contractors started digging for placement, residents started complaining. Dave Zaiser, Shade Tree Official, came out and moved the requested trees. All trees are planted, and everyone is happy.

Resolution 2020-219 Authorizing Plan Specification Preparation, Contract Administration and Inspection for FEMA Flood Mitigation to the Hightstown Borough Water Treatment Plant

Moved by Councilmember Misiura; Seconded by Councilmember Stults.

Roll Call Vote: Councilmembers Bluth, Cicalese, Jackson, Misiura, and Stults voted yes.

Resolution adopted: 5-0.

Resolution 2020-219

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

**AUTHORIZING PLAN SPECIFICATION PREPARATION, CONTRACT
ADMINISTRATION AND INSPECTION FOR FEMA FLOOD MITIGATION TO THE
HIGHTSTOWN BOROUGH WATER TREATMENT PLANT**

WHEREAS, the Borough of Hightstown has received funding through FEMA for flood mitigation measures and a new emergency generator for the Water Treatment Plant; and

WHEREAS, the Borough Council wishes to authorize Borough Engineer, Carmela Roberts of Roberts Engineering Group, for an amount not to exceed \$49,500.00, for the preparation of plans, specifications, soil borings, permitting and receipt of bids and;

WHEREAS, the Borough Council wishes to authorize Borough Engineer, Carmela Roberts of Roberts Engineering Group, for an amount not to exceed \$35,000.00, for contract administration and inspection; and

WHEREAS, the Chief Finance Officer has certified that funds are available for this project.

NOW, THEREFORE BE IT RESOLVED, that the Borough Engineer is hereby authorized to prepare plans, specifications, soil borings, permitting and receiving bids as well as perform contract administration and inspection services for the mitigation of the Hightstown Water Treatment Plant at a cost not to exceed a total of \$84,500.00 as detailed within.

**Resolution 2020-220 Authorizing Payment No. 4 and Change Order No. 3 – S&G Paving Construction
(Improvements to Lincoln Avenue, Hagemount Avenue and Rocky Brook Court)**

Moved by Councilmember Bluth; Seconded by Councilmember Cicalese.

Roll Call Vote: Councilmembers Bluth, Cicalese, Jackson, Misiura, and Stults voted yes.

Resolution adopted: 5-0.

Resolution 2020-220

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

**AUTHORIZING PAYMENT NO. 4 AND CHANGE ORDER NO. 3 – S & G PAVING
CONSTRUCTION (IMPROVEMENTS TO LINCOLN AVENUE, HAGEMOUNT
AVENUE AND ROCKY BROOK COURT)**

WHEREAS, on March 2, 2020, the Borough Council awarded a contract for Improvements to Lincoln Avenue,

Hagemount Avenue and Rocky Brook Court in Hightstown Borough to S & G Paving Construction, Inc, of Monroe, New Jersey at the price of \$764,028.15; and

WHEREAS, the contractor has submitted Change Order No. 3, in the amount of \$21,348.62 which represents additional quantity of supplemental items, additional uniformed traffic control requested by the Borough Police Department and additional HDPE Pipe which increases the contract by 2.8% to a total contract amount of \$888,776.77; and

WHEREAS, the contractor has submitted payment No. 4, in the amount of \$150,889.32, partial payment through October 29, 2020; and

WHEREAS, the Borough Engineer has recommended approval of Change order No. 3; and

WHEREAS, the Borough Engineer has recommended approval of payment No. 4, in the amount of \$150,889.32; and

WHEREAS, the Finance Officer has certified that funds are available for this expenditure.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown Change Order No. 3 and payment No. 4, in the amount of \$150,889.32 to S&G Paving Construction, Inc. of Monroe, New Jersey is hereby approved as detailed herein.

PUBLIC COMMENT

Mayor Quattrone opened public comment period I and the following individuals spoke:

Eugene Sarafin, 628 South Main Street – Spoke against President Trump. Wished everyone Happy Thanksgiving.

There being further comments, Mayor Quattrone closed the public comment period.

ORDINANCES

Ordinance 2020-12 Final Reading and Public Hearing An Ordinance to Establish Salary Ranges for Certain Officers and Employees of the Borough of Hightstown

Mayor Quattrone opened the public hearing and the following individuals spoke:

Eugene Sarafin, 628 South Main Street - supports this ordinance

Moved for adoption by Councilmember Jackson; Seconded by Councilmember Bluth.

Roll Call Vote: Councilmembers Bluth, Cicalese, Jackson, Misiura, and Stults voted yes.

Ordinance adopted: 5-0.

Ordinance 2020-12

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER*

STATE OF NEW JERSEY

**AN ORDINANCE TO ESTABLISH SALARY RANGES FOR CERTAIN OFFICERS AND
EMPLOYEES OF THE BOROUGH OF HIGHTSTOWN**

BE IT ORDAINED by the Mayor and Council of the Borough of Hightstown, as follows:

Section 1. The following official employment designations are hereby confirmed and the rate of compensation of each officer and employee of the Borough of Hightstown, excluding longevity, whose compensation shall be on an annual basis, is:

	RANGING FROM:	TO:
Mayor	\$4,800.00	\$4,800.00
Councilmember	\$3,600.00	\$3,600.00
Borough Clerk	\$40,000.00	\$82,000.00
Deputy Borough Clerk	\$30,000.00	\$65,000.00
Part-Time Treasurer	\$15,000.00	\$30,000.00
Accounts Payable Clerk	\$30,000.00	\$60,000.00
Tax/Water/Sewer Collector	\$20,000.00	\$67,000 .00
Part-Time Tax/Water/Sewer Collector	\$10,000.00	\$25,000.00
Deputy Tax/Water/Sewer Collector	\$10,000.00	\$65,000.00
Tax/Utility Clerk	\$7,000.00	\$50,000.00
Tax Assessor	\$7,500.00	\$20,000 .00
Registrar of Vital Statistics	\$2,500.00	\$5,000.00
Deputy Registrar of Vital Statistics	\$1,000.00	\$4,600.00
Municipal Magistrate	\$30,000.00	\$50,000.00
Records Management and System Administrator and Administrative Assistant to the Police Department	\$32,000.00	\$55,000.00
Planning Board Secretary	\$1,000.00	\$25,000.00
Technical Assistant	\$28,000.00	\$40,000.00
Construction Code Official	\$18,000.00	\$35,000.00
Fire Subcode Official	\$3,500.00	\$8,000.00
Building Subcode Official	\$3,500.00	\$8,000.00
Superintendent of Public Works	\$50,000.00	\$106,000.00

	RANGING FROM:	TO:
Assistant Superintendent of Public Works	\$50,000.00	\$66,000.00
Water Plant Superintendent (Part-Time)	\$10,000.00	\$25,000.00
Senior Water Plant Operator	\$35,000.00	\$80,000.00
Supervising AWWTP Operator	\$44,000.00	\$56,000.00
Superintendent of AWWTP	\$50,000.00	\$107,000.00
Assistant Superintendent of AWWTP	\$45,000.00	\$90,000.00
Lab Manager – AWWTP	\$35,000.00	\$80,000.00
Secretary Board of Health	\$100.00	\$1,500.00
Computer Systems Administrator	\$3,000.00	\$6,000.00
Chief Financial Officer	\$2,000.00	\$52,000.00
Deputy Chief Financial Officer	\$10,000.00	\$70,000.00
Building Inspector	\$3,500.00	\$5,500.00
Zoning Official	\$6,000.00	\$12,000.00
Health Officer	\$8,000.00	\$15,000.00
OEM Coordinator	\$2,000.00	\$ 5,000.00
Borough Administrator	\$30,000.00	\$90,000.00
Police Chief	\$120,000.00	\$157,000.00

Section 2. The following official employment designations are hereby confirmed and the rate of compensation of each officer and employee of the Borough of Hightstown, whose compensation shall be on an hourly basis, is:

	RANGING FROM:	TO:
Administrative Assistant/Payroll Clerk	\$10.00	\$30.00
Public Health Nurse	\$25.00	\$45.00
School Crossing Guard	\$15.00	\$25.00
Special Officer I	\$8.00	\$18.00
Special Officer II	\$18.00	\$30.00

	RANGING FROM:	TO:
Clerical Assistant	\$10.50	\$20.00
Administrative Assistant	\$13.50	\$30.00
Public Works Foreman	\$17.00	\$40.00
Public Works Heavy Equipment Operator	\$16.00	\$40.00
Public Works Automated Vehicle Operator	\$16.00	\$35.00
Public Works Driver/Laborer	\$15.00	\$35.00
Public Works Laborer	\$14.00	\$35.00
Public Works Municipal Building Maintenance	\$8.00	\$35.00
Public Works Mechanic	\$16.00	\$35.00
Seasonal/Temporary Labor	\$10.00	\$20.00
Assistant Water Plant Operator	\$15.00	\$25.00
Water Plant Operator	\$25.00	\$35.00
Water Plant Lead Operator	\$40.00	\$50.00
AWWTP Maintenance	\$16.00	\$30.00
AWWTP Maintenance (Out of Title)	+\$2.00	+\$4.00
AWWTP Operator Trainee (up to 1 year exp)	\$13.00	\$20.00
AWWTP Operator – Class I (min. 1 year exp)	\$15.00	\$30.00
Recreation Director (part-time)	\$20.00	\$40.00
Assistant Recreation Director (part-time)	\$8.00	\$20.00
Junior Recreation Counselor (part-time)	\$6.00	\$15.00
Housing Inspector	\$14.00	\$35.00
Fire Inspector	\$14.00	\$35.00
Building Inspector	\$14.00	\$35.00
Code Enforcement Officer	\$15.00	\$35.00
Fire Officer	\$14.00	\$35.00
Zoning Official	\$14.00	\$35.00
Electric Subcode Official	\$14.00	\$50.00
Plumbing Subcode Official	\$14.00	\$50.00

Section 3. This Ordinance shall take effect after final passage and publication as provided by law, but the ranges of compensation herein provided shall be retroactive to January 1, 2019.

Section 4. The salary ranges established in this ordinance supersede any established for the same positions in previous salary ordinances, and will remain in effect until changed by the adoption of a new or amending Salary Ordinance.

Ordinance 2020-13 Final Reading and Public Hearing An Ordinance Amending Chapter 3, “Police Regulations”, Section 3-7 “Noise Control” of the Revised General Ordinances of the Borough of Hightstown, New Jersey.”

Mayor Quattrone opened the public hearing and the following individuals spoke:

Eugene Sarafin, 628 South Main Street - Stated that we are missing motorcycles in this ordinance. Would like to see use of motorcycles in there. Thinks this is a superb ordinance. Supports the ordinance.

Moved for adoption by Councilmember Cicalese; Seconded by Councilmember Jackson.

Roll Call Vote: Councilmembers Bluth, Cicalese, Jackson, Misiura, and Stults voted yes.

Ordinance adopted: 5-0.

ORDINANCE 2020-13

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

AN ORDINANCE AMENDING CHAPTER 3, “POLICE REGULATIONS”, SECTION 3-7 “NOISE CONTROL” OF THE “REVISED GENERAL ORDINANCES OF THE

BOROUGH OF HIGHTSTOWN, NEW JERSEY.”

WHEREAS, the Chief of Police, Zoning Official and Administration of the Borough have requested that the Noise Control Ordinance of the Borough be amended for appropriate enforcement; and

WHEREAS, in order to maintain a quality of life for residents within the Borough, the Hightstown Borough Council agrees with the recommendations suggested by the Chief of Police, Zoning Official and Administration for amendment to the Noise Control Ordinance within the Borough.

NOW, THEREFORE, BE IT ORDAINED, by the Mayor and Borough Council of the Borough of Hightstown, in the County of Mercer and State of New Jersey, as follows:

Section 1. Chapter 3, entitled “Police Regulations,” Section 3-7 “Noise Control,” of the “Revised General Ordinances of the Borough of Hightstown,” is hereby amended and supplemented in the following respects (additions are shown with underline, deletions are shown with ~~strikeout~~):

Section 3-7

NOISE CONTROL

Subsections:

3-7.1	Findings; Unnecessary Noise Unlawful.
3-7.2	Radios; Musical Instruments and Other Devices.
3-7.3	Advertising with Sound.
3-7.4	Sound Trucks and Other Instruments.
3-7.5	Vehicular Horns and Warning Devices.
3-7.6	Pets and Animals
3-7.7	Lawnmowers, Leaf Blowers, Power tools, Chain Saws, Snow Blowers
3-7.8	People Noises
3-7.9	Construction
3-7.10	Miscellaneous Night Noises
3-7.11	Enforcement
3-7.12	Prevailing Time
3-7.13	Violations and Penalties

3-7.1 Findings; Unnecessary Noise Unlawful.

Excessive noise is a serious hazard to the public health, safety and welfare, and to the quality of life of the residents of the Borough of Hightstown and is hereby declared to be a public nuisance. The residents of the Borough of Hightstown have a right to and should be insured an environment free from excessive sound. The following regulations are enacted to prevent excessive sound that may jeopardize the health, safety or welfare of the Borough's residents or degrade their quality of life.

In that regard, no person shall permit, make or continue or cause to be permitted, made or continued any loud, disturbing, or unnecessary noise which annoys, injures, endangers or disturbs the comfort, rest and repose, or the peace, or the health or safety of any person being in his or her place of abode, or at any public or private meeting or at church services or make, cause or permit to be made or caused upon any premises owned, occupied or controlled by him or her or in any public place or upon any public street, alley or thoroughfare in the Borough any unnecessary noises or sounds by means of the human voice or by any other means or methods which are physically annoying to persons or which are so harsh or prolonged or unnatural or unusual in their use, time and place as to occasion physical discomfort or which are injurious to the lives, health, peace and comfort of the inhabitants of the Borough or any number thereof. Such conduct shall be deemed a nuisance.

3-7.2 Radios; Musical Instruments and Other Devices.

No person shall play, use, operate or permit to be played, used or operated any radio receiving set, musical instrument, phonograph or other machine or device for the production or reproduction of sound with louder volume than is necessary for convenient hearing of the person so playing, using or operating such instrument or device and persons who are voluntary listeners thereto or in such manner as to disturb the peace, quiet and comfort of neighboring inhabitants. The operation of any radio receiving set, musical instrument, phonograph or other machine or sound amplifying device for the production or reproduction of sound between the hours of 10:00 p.m. and 11:00 a.m. in such a manner as to be plainly audible at a distance of fifty (50) feet from the building, structure or vehicle in which it is located shall be evidence of a violation of this chapter. Any such conduct shall be deemed a nuisance. Nothing herein contained shall be construed to prohibit playing by a band or orchestra in a hall, building, or in the open air when sponsored by the Borough or an appropriately permitted special event. Downtown Businesses who provide such music on their property as entertainment for their customers and have hours extending past 10:00pm shall be permitted to continue the entertainment until 11:00pm. (1991 Code § 147-2)

3-7.3 Advertising with Sound.

No person shall, for advertising purposes or for the purpose of attracting the attention of the passing public, play, use, operate or permit to be played, used or operated any radio receiving set, musical instrument, phonograph, loudspeaker, sound amplifier or other machine or device for the producing or reproducing of sound on the streets or public places of the Borough or in any place where the sound is cast directly upon the streets or public places or which is so placed and operated that the sound can be heard to the annoyance or inconvenience of travelers upon any street or public place or of persons in neighboring premises. Such conduct shall be deemed a nuisance.

3-7.4 Sound Trucks and Other Instruments.

No person shall play, use or operate for advertising purposes or for any other purpose whatsoever in public places or in or upon the public streets, alleys or thoroughfares in the Borough any device known as a "sound truck," "loudspeaker" or "sound amplifier" or radio or phonograph with a loudspeaker or sound amplifier or any other instrument known as a "calliope" or any instrument of any kind or character which emits therefrom loud and raucous noises and is attached to and upon any vehicle operating or standing upon the streets or public places aforementioned. Such conduct shall be deemed a nuisance.

3-7.5 Vehicular Horns and Warning Devices.

No person shall sound any horn or warning device on any automobile, motorcycle, bus or other vehicle except when required by law or when necessary to give timely warning of the approach of the vehicle or as a warning of impending danger to persons driving other vehicles or to persons upon the street. No person shall sound any horn or warning device on any automobile, motorcycle, bus or other vehicle which emits an unreasonably loud or harsh sound or for any unnecessary or unreasonable purpose or period of time. Such conduct shall be deemed a nuisance.

3-7.6 Pets and Animals

Noise nuisance regulations pertaining to pets and animals are addressed in Chapter 5, Subsection 5-1.3 of the Hightstown Borough Code.

3-7.7 Lawnmowers, Leaf Blowers, Power tools, Chain Saws, Snow Blowers

No person shall operate or use any power lawnmower, leaf blower, power tool, chain saw, snow blower or like item between the hours of 9:00 P.M. and 7:00 A.M., Mondays through Saturdays, and 9:00 P.M. and 9:00 A.M., on Sundays; except that the use of same shall not be prohibited during these times when used in response to an emergency, such as to clear a walkway or street from snow, fallen branches or trees following a storm or other natural disaster. Use of any lawnmower, leaf blower, power tool, chain saw, snow blower or like item within these hours that does not meet the emergency exemption shall be evidence of a violation of this section. Any such conduct which does not meet the exceptions noted herein shall be deemed a nuisance.

3-7.8 People Noises

No person shall yell, shout, hoot, whistle, sing or cause unnecessary vocal noises in the public street, particularly between the hours of 10:00 p.m. and 10:00 a.m., or at any time or place so as to annoy or disturb the quiet, comfort or repose of persons in any office, or in any dwelling, or in any other type of residence, or of any persons in the vicinity. Such conduct shall be deemed a nuisance.

3-7-9 Construction

All construction and demolition activity noise shall be restricted to the hours of 7:00 A.M. to 7:00 P.M., Monday through Friday, and 8:00 A.M. to 5:00 P.M. on Saturdays and those holidays when construction activity is not prohibited. All construction activity including but not limited to deliveries for same, shall be prohibited on

Sundays and the following holidays: New Year's Day, Memorial Day, July Fourth, Labor Day, Thanksgiving Day and Christmas Day.

1. The provisions of this subsection shall not apply to interior or exterior repairs or to interior alterations, the work for which is actually performed personally by a homeowner or other occupant or tenant between the hours of 8:00 A.M. and 10:00 P.M., provided, that the work shall be done without undue noise or disturbance of the peace and quiet of the nearby residences or of the neighborhood.
2. The provisions of this subsection shall not apply in cases of emergency or urgent necessity in the interest of public health and safety.
3. Any such conduct which does not meet the exceptions noted herein shall be deemed a nuisance.

3-7-10 Miscellaneous night noises

The warming up of diesel motors or motor vehicles; creation of loud or excessive noise in connection with the loading or unloading of any vehicle; the emptying of dumpsters; or the creation of any other loud or raucous sound or noise between the hours of 10:00 p.m. and 7:00 a.m. in proximity to any dwelling, residence or other inhabited buildings is prohibited. Such conduct shall be deemed a nuisance.

3-7.11 Enforcement

Violations in this section are enforceable by the Hightstown Police Department, Zoning Official and Housing Inspector for the purpose of enforcement and issuing violations.

3-7.12 Prevailing Time.

The hours referenced in this Section shall refer to current prevailing time, i.e., either Eastern Standard Time or Eastern Daylight Savings Time, depending upon the time of year.

3-7.13 Violations and Penalties.

- a. Any person violating any provision of this section shall, upon conviction, be liable to the penalty as stated in Chapter I, Section 1-5.
- b. Separate Violations. Except as otherwise provided, each and every day in which a violation of any provision of this section exists shall constitute a separate violation.
- c. Any violation of this section is hereby declared to be a nuisance. In addition to any other relief provided by this section, the Borough, through the Borough Attorney, may apply to the Superior Court for an injunction to prohibit the continuation or repetition of any violation of this section.

Section 2. This Ordinance shall become effective immediately upon final passage and publication in accordance with the law.

Section 3. All other Ordinances or parts of Ordinances inconsistent herewith are hereby repealed to the extent of such inconsistency.

Section 4. In the event that any portion of this Ordinance is found to be invalid for any reason by any Court of competent jurisdiction, such judgment shall be limited in its effect only to that portion of the Ordinance actually adjudged to be invalid, and the remaining portions of this Ordinance shall be deemed severable therefrom and shall not be affected.

Ordinance 2020-14 Final Reading and Public Hearing An Ordinance Amending and Supplementing Chapter 5, Entitled "Animal Control", Subsection 5-1.3, Entitled "Conduct", of the Revised General Ordinances of the Borough of Hightstown, New Jersey

Mayor Quattrone opened the public hearing and the following individuals spoke:

Eugene Sarafin, 628 South Main Street - supports this ordinance

Moved for adoption by Councilmember Bluth; Seconded by Councilmember Cicalese.

Roll Call Vote: Councilmembers Bluth, Cicalese, Jackson, Misiura, and Stults voted yes.

Ordinance adopted: 5-0.

Ordinance 2020-14

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

AN ORDINANCE AMENDING AND SUPPLEMENTING CHAPTER 5, ENTITLED “ANIMAL CONTROL”, SUBSECTION 5-1.3, ENTITLED “CONDUCT”, OF THE REVISED GENERAL ORDINANCES OF THE BOROUGH OF HIGHTSTOWN, NEW JERSEY

WHEREAS, the Administration, Inspection, and Police Departments of the Borough desire to amend the ordinance of the Borough governing animal noises to increase the ability of responders to enforce same; and

WHEREAS, the Mayor and Borough Council find this change would be advantageous to the quality of life in the Borough.

NOW, THEREFORE, BE IT ORDAINED, by the Borough Council of the Borough of Hightstown, in the County of Mercer, and State of New Jersey, as follows:

Section 1. That Chapter 5, entitled “Animal Control”, is hereby amended to read as follows (underline for additions, strikethroughs for deletions):

5-1.3 Conduct.

- a. Running at Large. No dog shall run at large at any time within the limits of the Borough.
- b. Leashing. No dog shall be permitted off of the premises of the person owning, keeping or harboring it unless accompanied by a person who is capable of controlling it and who has the dog securely confined and controlled by an adequate leash or chain not more than six (6) feet long.
- c. Property Damage. No person owning, keeping or harboring a dog shall permit or suffer it to do any injury or to do any damage to any lawn, shrubbery, flowers, grounds or property of persons other than the owner or person having the care, custody and control of such dog.
- d. Defiling Public Places. No person owning, keeping or harboring a dog shall permit or suffer it to soil or defile or commit any nuisance upon any sidewalk, street or thoroughfare or in or upon any public property or place.
- e. Personal Injury. No person owning, keeping or harboring a dog shall permit or suffer it to cause any injury to any person.
- f. Disturbing the Peace. No person shall keep any animal, including but not limited to any bird or dog, which causes frequent or long continued noise, or shall disturb the comfort or repose of any persons in the vicinity. For

purposes of this subsection, a dog barking, or other pet making a disturbing noise, continually for ten (10) minutes or intermittently for thirty (30) minutes, and plainly audible at a distance of fifty (50) feet from the building, structure or vehicle in which or land on which it is located, shall be evidence of a violation of this section.

g. Wearing of Registration. All dogs for which licenses are required by the provisions of this section shall wear a collar or harness with the registration tag securely fastened thereto. (1991 Code § 87-3)

5-1.10 Enforcement.

a. Authorized Enforcement Agents; Interference with Official Duties. This Ordinance may be enforced by any representative of the Code Enforcement Department of the Borough or any member of the Borough's Police Department. No person shall hinder, molest or interfere with anyone authorized or empowered to perform any duty under this section.

b. Access to Premises. Any officer or agent authorized or empowered to perform any duty under this section is hereby authorized to go upon any premises to seize for impounding any dog which he may lawfully seize and impound when such officer is in immediate pursuit of such dog, except upon the premises of the owner of the dog if the owner is present and forbids the same.

Section 2. This Ordinance shall become effective immediately upon final passage and publication in accordance with the law.

Section 3. All other Ordinances or parts of Ordinances inconsistent herewith are hereby repealed to the extent of such inconsistency.

Section 4. In the event that any portion of this Ordinance is found to be invalid for any reason by any Court of competent jurisdiction, such judgment shall be limited in its effect only to that portion of the Ordinance actually adjudged to be invalid, and the remaining portions of this Ordinance shall be deemed severable therefrom and shall not be affected.

Ordinance 2020-15 First Reading and Introduction Bond Ordinance Providing for Various Capital Improvements in and by the Borough of Hightstown, in the County of Mercer, New Jersey, Appropriating \$105,000 Therefor and Authorizing the Issuance of \$100,000 Bonds or Notes of the Borough to Finance Part of the Cost Thereof

Moved for introduction by Councilmember Stults; Seconded by Councilmember Jackson.

Discussion ensued. Councilmember Bluth questioned why the difference in price that was presented at the last meeting. She also pointed out that the Fire Departments turn out gear replacement is not in the ordinance. CFO, George Lang, stated that soft costs are added into the total amount of the bond. These costs are things like Bond Counsel fees and the cost of advertising. It looks like the amount for the turn out gear was included but was left out of the description. Bond Counsel can revise and add turnout gear. We can still move forward with introduction tonight.

Roll Call Vote: Councilmembers Bluth, Cicalese, Jackson, Misiura, and Stults voted yes.

Ordinance introduced: 5-0.

Public Hearing is scheduled for December 7, 2020.

Ordinance 2020-15

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

**BOND ORDINANCE PROVIDING FOR VARIOUS CAPITAL
IMPROVEMENTS IN AND BY THE BOROUGH OF HIGHTSTOWN, IN
THE COUNTY OF MERCER, NEW JERSEY, APPROPRIATING
\$105,000 THEREFOR AND AUTHORIZING THE ISSUANCE OF
\$100,000 BONDS OR NOTES OF THE BOROUGH TO FINANCE PART
OF THE COST THEREOF**

BE IT ORDAINED BY THE BOROUGH COUNCIL OF THE BOROUGH OF HIGHTSTOWN, IN THE
COUNTY OF MERCER, NEW JERSEY (not less than two-thirds of all members thereof affirmatively concurring)
AS FOLLOWS:

Section 1. The several improvements described in Section 3 of this bond ordinance are hereby respectively authorized to be undertaken by the Borough of Hightstown, in the County of Mercer, New Jersey (the "Borough") as general improvements. For the several improvements or purposes described in Section 3, there are hereby appropriated the respective sums of money therein stated as the appropriation made for each improvement or purpose, such sums amounting in the aggregate to \$105,000, including the aggregate sum of \$5,000 as the several down payments for the improvements or purposes required by the Local Bond Law. The down payments have been made available by virtue of provision for down payment or for capital improvement purposes in one or more previously adopted budgets.

Section 2. In order to finance the cost of the several improvements or purposes not covered by application of the several down payments, negotiable bonds are hereby authorized to be issued in the principal amount of \$100,000 pursuant to the Local Bond Law. In anticipation of the issuance of the bonds, negotiable bond anticipation notes are hereby authorized to be issued pursuant to and within the limitations prescribed by the Local Bond Law.

Section 3. The several improvements hereby authorized and the several purposes for which the bonds are to be issued, the estimated cost of each improvement and the appropriation therefor, the estimated maximum amount of bonds or notes to be issued for each improvement and the period of usefulness of each improvement are as follows:

Estimated Maximum
Amount of Bonds &

<u>Purpose</u>	<u>Appropriation & Estimated Cost</u>	<u>Notes</u>	<u>Period of Usefulness</u>
a) Acquisition and installation of a crosswalk signal for Franklin and Broad Street, including all related costs and expenditures incidental thereto and further including all related costs and expenditures incidental thereto.	\$15,500	\$14,725	10 years
b) Acquisition of self- contained breathing apparatus bottles, bailout kits and turnout gear and the replacement of an automatic external defibrillator for the Fire Department and the acquisition of a copier and a radar and traffic counter for the Police Department, including all related costs and expenditures incidental thereto.	<u>\$89,500</u>	<u>\$85,275</u>	5 years
TOTAL:	<u>\$105,000</u>	<u>\$100,000</u>	

The excess of the appropriation made for each of the improvements or purposes aforesaid over the estimated maximum amount of bonds or notes to be issued therefor, as above stated, is the amount of the down payment for each purpose.

Section 4. All bond anticipation notes issued hereunder shall mature at such times as may be determined by the chief financial officer; provided that no bond anticipation note shall mature later than one year from its date, unless such bond anticipation notes are permitted to mature at such later date in accordance with applicable law. The bond anticipation notes shall bear interest at such rate or rates and be in such form as may be determined by the chief financial officer. The chief financial officer shall determine all matters in connection with bond anticipation notes issued pursuant to this bond ordinance, and the chief financial officer's signature upon the bond anticipation notes shall be conclusive evidence as to all such determinations. All bond anticipation notes issued hereunder may

be renewed from time to time subject to the provisions of the Local Bond Law or other applicable law. The chief financial officer is hereby authorized to sell part or all of the bond anticipation notes from time to time at public or private sale and to deliver them to the purchasers thereof upon receipt of payment of the purchase price plus accrued interest from their dates to the date of delivery thereof. The chief financial officer is directed to report in writing to the governing body at the meeting next succeeding the date when any sale or delivery of the bond anticipation notes pursuant to this bond ordinance is made. Such report must include the amount, the description, the interest rate and the maturity schedule of the bond anticipation notes sold, the price obtained and the name of the purchaser.

Section 5. The Borough hereby certifies that it has adopted a capital budget or a temporary capital budget, as applicable. The capital or temporary capital budget of the Borough is hereby amended to conform with the provisions of this bond ordinance to the extent of any inconsistency herewith. To the extent that the purposes authorized herein are inconsistent with the adopted capital or temporary capital budget, a revised capital or temporary capital budget has been filed with the Division of Local Government Services.

Section 6. The following additional matters are hereby determined, declared, recited and stated:

(a) The improvements or purposes described in Section 3 of this bond ordinance are not current expenses. They are all improvements or purposes that the Borough may lawfully undertake as general improvements, and no part of the cost thereof has been or shall be specially assessed on property specially benefitted thereby.

(b) The average period of usefulness, computed on the basis of the respective amounts of obligations authorized for each purpose and the reasonable life thereof within the limitations of the Local Bond Law, is 5.73 years.

(c) The Supplemental Debt Statement required by the Local Bond Law has been duly prepared and filed in the office of the Clerk, and a complete executed duplicate thereof has been filed in the office of the Director of the Division of Local Government Services in the Department of Community Affairs of the State of New Jersey. Such statement shows that the gross debt of the Borough as defined in the Local Bond Law is increased by the authorization of the bonds and notes provided in this bond ordinance by \$100,000, and the obligations authorized herein will be within all debt limitations prescribed by that Law.

(d) An aggregate amount not exceeding \$2,500 for items of expense listed in and permitted under N.J.S.A. 40A:2-20 is included in the estimated cost indicated herein for the purposes or improvements.

(e) Any action taken prior to the date of adoption of this bond ordinance in furtherance of the several improvements or purposes described in Section 3, including but not limited to, expenditures of funds appropriated hereby, are hereby ratified, confirmed and approved.

Section 7. The Borough hereby declares the intent of the Borough to issue bonds or bond anticipation notes in the amount authorized in Section 2 of this bond ordinance and to use the proceeds to pay or reimburse expenditures for the costs of the purposes or improvements described in Section 3 of this bond ordinance. This Section 7 is a declaration of intent within the meaning and for purposes of Treasury Regulations.

Section 8. Any grant moneys received for the purposes or improvements described in Section 3 hereof shall be applied either to direct payment of the cost of the improvements or to payment of the obligations issued pursuant to this bond ordinance. The amount of obligations authorized but not issued hereunder shall be reduced to the extent that such funds are so used.

Section 9. The chief financial officer of the Borough is hereby authorized to prepare and to update from time to time as necessary a financial disclosure document to be distributed in connection with the sale of obligations of the Borough and to execute such disclosure document on behalf of the Borough. The chief financial officer is further authorized to enter into the appropriate undertaking to provide secondary market disclosure on behalf of the Borough pursuant to Rule 15c2-12 of the Securities and Exchange Commission (the "Rule") for the benefit of holders and beneficial owners of obligations of the Borough and to amend such undertaking from time to time in connection with any change in law, or interpretation thereof, provided such undertaking is and continues to be, in the opinion of a nationally recognized bond counsel, consistent with the requirements of the Rule. In the event that the Borough fails to comply with its undertaking, the Borough shall not be liable for any monetary damages, and the remedy shall be limited to specific performance of the undertaking.

Section 10. The full faith and credit of the Borough are hereby pledged to the punctual payment of the principal of and the interest on the obligations authorized by this bond ordinance. The obligations shall be direct, unlimited obligations of the Borough, and the Borough shall be obligated to levy *ad valorem* taxes upon all the

taxable real property within the Borough for the payment of the obligations and the interest thereon without limitation of rate or amount.

Section 11. This bond ordinance shall take effect 20 days after the first publication thereof after final adoption, as provided by the Local Bond Law.

Ordinance 2020-16 First Reading and Introduction Bond Ordinance Providing for Various Improvements to the Water and Sewer Utility in and By the Borough of Hightstown, in the County of Mercer, New Jersey, Appropriating \$115,100 Therefor and Authorizing the Issuance of \$108,000 Bonds or Notes of the Borough to Finance Part of the Cost Thereof

Moved for introduction by Councilmember Bluth; Seconded by Councilmember Stults.

Roll Call Vote: Councilmembers Bluth, Cicalese, Jackson, Misiura, and Stults voted yes.

Ordinance introduced: 5-0.

Public Hearing is scheduled for December 7, 2020.

Ordinance 2020-16

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

**BOND ORDINANCE PROVIDING FOR VARIOUS IMPROVEMENTS
TO THE WATER AND SEWER UTILITY IN AND BY THE BOROUGH
OF HIGHTSTOWN, IN THE COUNTY OF MERCER, NEW JERSEY,
APPROPRIATING \$115,100 THEREFOR AND AUTHORIZING THE
ISSUANCE OF \$108,000 BONDS OR NOTES OF THE BOROUGH TO
FINANCE PART OF THE COST THEREOF.**

BE IT ORDAINED BY THE BOROUGH COUNCIL OF THE BOROUGH OF HIGHTSTOWN, IN THE COUNTY OF MERCER, NEW JERSEY (not less than two-thirds of all members thereof affirmatively concurring) AS FOLLOWS:

Section 1. The several improvements described in Section 3 of this bond ordinance are hereby respectively authorized to be undertaken by the Borough of Hightstown, in the County of Mercer, New Jersey (the "Borough"). For the several improvements or purposes described in Section 3, there are hereby appropriated the respective sums

of money therein stated as the appropriation made for each improvement or purpose, such sums amounting in the aggregate to \$115,100, including the aggregate sum of \$7,100 as the several down payments for the improvements or purposes, \$5,400 of which is from the Capital Improvement Fund as required by the Local Bond Law and additional funds from capital surplus in the amount of \$1,700 not otherwise required. The down payments have been made available by virtue of provision for down payment or for capital improvement purposes in one or more previously adopted budgets.

Section 2. In order to finance the cost of the several improvements or purposes not covered by application of the several down payments, negotiable bonds are hereby authorized to be issued in the principal amount of \$108,000 pursuant to the Local Bond Law. In anticipation of the issuance of the bonds, negotiable bond anticipation notes are hereby authorized to be issued pursuant to and within the limitations prescribed by the Local Bond Law.

Section 3. The several improvements hereby authorized and the several purposes for which the bonds are to be issued, the estimated cost of each improvement and the appropriation therefor, the estimated maximum amount of bonds or notes to be issued for each improvement and the period of usefulness of each improvement are as follows:

<u>Purpose</u>	<u>Appropriation & Estimated Cost</u>	<u>Estimated Maximum Amount of Bonds & Notes</u>	<u>Period of Usefulness</u>
a) Acquisition and installation of a monorail lift system with filters, including all related costs and expenditures incidental thereto and further including all related costs and expenditures incidental thereto.	\$39,500	\$37,180	40 years
b) Design costs, including the application of paint and repairs to the First Avenue water tank, Leshin Lane Standpipe and the Cranbury Station water tank, including all related costs and expenditures incidental thereto and further including all work and materials necessary therefor and incidental thereto.	<u>\$75,600</u>	<u>\$70,820</u>	15 years
TOTAL:	<u>\$115,100</u>	<u>\$108,000</u>	

Section 4. All bond anticipation notes issued hereunder shall mature at such times as may be determined by the chief financial officer; provided that no bond anticipation note shall mature later than one year from its date, unless such bond anticipation notes are permitted to mature at such later date in accordance with applicable law. The bond anticipation notes shall bear interest at such rate or rates and be in such form as may be determined by the chief financial officer. The chief financial officer shall determine all matters in connection with bond anticipation notes issued pursuant to this bond ordinance, and the chief financial officer's signature upon the bond anticipation notes shall be conclusive evidence as to all such determinations. All bond anticipation notes issued hereunder may be renewed from time to time subject to the provisions of the Local Bond Law or other applicable law. The chief financial officer is hereby authorized to sell part or all of the bond anticipation notes from time to time at public or private sale and to deliver them to the purchasers thereof upon receipt of payment of the purchase price plus accrued interest from their dates to the date of delivery thereof. The chief financial officer is directed to report in writing to the governing body at the meeting next succeeding the date when any sale or delivery of the bond anticipation notes pursuant to this bond ordinance is made. Such report must include the amount, the description, the interest rate and the maturity schedule of the bond anticipation notes sold, the price obtained and the name of the purchaser.

Section 5. The Borough hereby certifies that it has adopted a capital budget or a temporary capital budget, as applicable. The capital or temporary capital budget of the Borough is hereby amended to conform with the provisions of this bond ordinance to the extent of any inconsistency herewith. To the extent that the purposes authorized herein are inconsistent with the adopted capital or temporary capital budget, a revised capital or temporary capital budget has been filed with the Division of Local Government Services.

Section 6. The following additional matters are hereby determined, declared, recited and stated:

(a) The improvements or purposes described in Section 3 of this bond ordinance are not current expenses. They are all improvements or purposes that the Borough may lawfully undertake as general improvements, and no part of the cost thereof has been or shall be specially assessed on property specially benefitted thereby.

(b) The average period of usefulness, computed on the basis of the respective amounts of obligations authorized for each purpose and the reasonable life thereof within the limitations of the Local Bond Law, is 23.60 years.

(c) The Supplemental Debt Statement required by the Local Bond Law has been duly prepared and filed in the office of the Clerk, and a complete executed duplicate thereof has been filed in the office of the Director of the Division of Local Government Services in the Department of Community Affairs of the State of New Jersey. Such statement shows that the gross debt of the Borough as defined in the Local Bond Law is increased by the authorization of the bonds and notes provided in this bond ordinance by \$108,000, and the obligations authorized herein will be within all debt limitations prescribed by that Law.

(d) An aggregate amount not exceeding \$1,000 for items of expense listed in and permitted under N.J.S.A. 40A:2-20 is included in the estimated cost indicated herein for the purposes or improvements.

Section 7. The Borough hereby declares the intent of the Borough to issue bonds or bond anticipation notes in the amount authorized in Section 2 of this bond ordinance and to use the proceeds to pay or reimburse expenditures for the costs of the purposes or improvements described in Section 3 of this bond ordinance. This Section 7 is a declaration of intent within the meaning and for purposes of Treasury Regulations.

Section 8. Any grant moneys received for the purposes or improvements described in Section 3 hereof shall be applied either to direct payment of the cost of the improvements or to payment of the obligations issued pursuant to this bond ordinance. The amount of obligations authorized but not issued hereunder shall be reduced to the extent that such funds are so used.

Section 9. The chief financial officer of the Borough is hereby authorized to prepare and to update from time to time as necessary a financial disclosure document to be distributed in connection with the sale of obligations of the Borough and to execute such disclosure document on behalf of the Borough. The chief financial officer is further authorized to enter into the appropriate undertaking to provide secondary market disclosure on behalf of the Borough pursuant to Rule 15c2-12 of the Securities and Exchange Commission (the "Rule") for the benefit of holders and beneficial owners of obligations of the Borough and to amend such undertaking from time to time in connection with any change in law, or interpretation thereof, provided such undertaking is and continues to be, in the opinion of a nationally recognized bond counsel, consistent with the requirements of the Rule. In the event that the Borough fails to comply with its undertaking, the Borough shall not be liable for any monetary damages, and the remedy shall be limited to specific performance of the undertaking.

Section 10. The full faith and credit of the Borough are hereby pledged to the punctual payment of the principal of and the interest on the obligations authorized by this bond ordinance. The obligations shall be direct, unlimited obligations of the Borough, and the Borough shall be obligated to levy *ad valorem* taxes upon all the taxable real property within the Borough for the payment of the obligations and the interest thereon without limitation of rate or amount.

Section 11. This bond ordinance shall take effect 20 days after the first publication thereof after final adoption, as provided by the Local Bond Law.

Ordinance 2020-17 First Reading and Introduction Ordinance Appropriating \$505,500 From Funds Received from FEMA for Water and Sewer Utility Improvements in and by The Borough of Hightstown, in the County of Mercer, New Jersey

Moved for introduction by Councilmember Jackson; Seconded by Councilmember Bluth.

Roll Call Vote: Councilmembers Bluth, Cicalese, Jackson, Misiura, and Stults voted yes.

Ordinance introduced: 5-0.

Public Hearing is scheduled for December 7, 2020.

Ordinance 2020-17

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

**ORDINANCE APPROPRIATING \$505,500 FROM FUNDS
RECEIVED FROM FEMA FOR WATER AND SEWER UTILITY
IMPROVEMENTS IN AND BY THE BOROUGH OF
HIGHTSTOWN, IN THE COUNTY OF MERCER, NEW JERSEY.**

BE IT ORDAINED BY THE BOROUGH COUNCIL OF THE BOROUGH OF HIGHTSTOWN, IN THE COUNTY OF MERCER, NEW JERSEY AS FOLLOWS:

Section 1. \$505,500 is hereby appropriated from funds received from FEMA for water and sewer utility improvements, including water treatment plant flood mitigation, the acquisition of a generator, construction, engineer design, soil boring, geotechnical and permit fees, including all related costs and expenditures incidental

thereto and further including all work and materials necessary therefor and incidental thereto, in and by the Borough of Hightstown, in the County of Mercer, New Jersey (the “Borough”).

Section 2. The Borough hereby certifies that it has adopted a capital budget or a temporary capital budget, as applicable. The capital or temporary capital budget of the Borough is hereby amended to conform with the provisions of this ordinance to the extent of any inconsistency herewith. To the extent that the purposes authorized herein are inconsistent with the adopted capital or temporary capital budget, a revised capital or temporary capital budget has been filed with the Division of Local Government Services.

Section 3. This ordinance shall take effect after final adoption and publication and otherwise as provided by law.

RESOLUTIONS

Resolution 2020-221 Authorizing Payment of Bills

Moved by Councilmember Misiura; Seconded by Councilmember Bluth.

Roll Call Vote: Councilmembers Bluth, Cicalese, Jackson, Misiura and Stults voted yes.

Resolution adopted 5-0.

Resolution 2020-221

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

AUTHORIZING PAYMENT OF BILLS

WHEREAS, certain bills are due and payable as per itemized claims listed on the following schedules, which are made a part of the minutes of this meeting as a supplemental record;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown that the bills be paid on audit and approval of the Borough Administrator, the appropriate Department Head and the Treasurer in the amount of \$73,733.63 from the following accounts:

Current		\$32,537.90
W/S Operating		29,030.21
General Capital		0.00
Water/Sewer Capital		0.00
Grant		0.00
Trust		5,045.52
Housing Trust		0.00
Animal Control		0.00
Law Enforcement Trust		0.00
Housing Rehab Loans		0.00
Public Defender Trust		0.00
Escrow		<u>7,120.00</u>
Total		<u>\$73,733.63</u>

Resolution 2020-222 Rejecting Proposal for a Redevelopment Area Circulation Study

Moved by Councilmember Misiura; Seconded by Councilmember Cicalese.

Discussion ensued. Ms. Sopronyi explained that Complete Streets and Planning Board reviewed the proposal that was received. The proposal received was more of an engineering design rather than a plan. Complete Streets would like to reject the one proposal and amend the specifications, changing the scope of work. Once this is done, we can advertise. Councilmember Bluth and Stults stated their appreciation for the work that Complete Streets is doing and accepts their recommendation.

Roll Call Vote: Councilmembers Bluth, Cicalese, Jackson, Misiura and Stults voted yes.

Resolution adopted 5-0.

Resolution 2020-222
BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY

REJECTING PROPOSAL FOR A REDEVELOPMENT AREA CIRCULATION PLAN STUDY

WHEREAS, one (1) proposal was received on October 27, 2020 for a Redevelopment Area Circulation Plan Study; and

WHEREAS, the Complete Streets Committee and the Borough Administrator reviewed the proposal received from CME Associates; and

WHEREAS, it is the recommendation of the Complete Streets Committee that the bid received from CME Associates for a Redevelopment Area Circulation Plan Study be rejected; and

WHEREAS, the Complete Streets Committee, along with the Borough Administrator, will revise the specifications

and scope of services to give a better understanding of the project.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown that the bid received on October 27, 2020, for a Redevelopment Area Circulation Plan Study is hereby rejected.

NEW BUSINESS

Best Practices

Mr. Lang stated that 16 points is needed to retain State funding level. We Received 22.5 points so we will continue to receive our state aid.

Ordinance Review – Fines (11/02/2020)

Borough Attorney, Fred Raffetto, explained that revisions are needed to our Court fines to assist the Municipal Court in working more efficiently. Mr. Raffetto has worked with Judge Kurs to amend court fines. They are looking to make some fines not necessitate a court appearance. Mr. Raffetto suggests that a subcommittee review and make a recommendation to Council. Councilmembers Bluth and Musing will act as the subcommittee.

SUBCOMMITTEE REPORTS

Councilmember Misiura stated that the grant study gave their presentation to Complete Streets last week. There were some good recommendations. The presentation will be posted online and residents can make their final comments. It will then go to Planning Board to be incorporated into the Master Plan.

MAYOR/COUNCIL/ADMINISTRATIVE REPORTS

Councilmember Cicalese

There was no Board of Health meeting this month. Thanked Beverly Asselstine for all of her work with Complete Streets. 95% of the work being done is because of Bev.

Councilmember Stults

Downtown Hightstown is testing all the Christmas lights that will be put up this weekend. They will be applying to the NJ Chapter of the American Planning Association Great Places in New Jersey for a Downtown Grant. An ad campaign for shop local will be starting soon.

Councilmember Bluth

The Environmental Commission meeting was cancelled. The Cultural Arts Commission will meet on Wednesday. Questioned how we will handle the Reorganization Meeting this year. Asked if we can please start working on the budget in January. Suggested we set a committee to work with finance to put the budget together before it comes to Council. This could help move the process along. Wished everyone a Happy Thanksgiving.

Councilmember Jackson

Wished everyone a Happy Thanksgiving. Hopes that everyone is staying safe.

Deputy Borough Clerk, Peggy Riggio

Stated that she is attending the League of Municipalities Conference this week. The conference is virtual this year. She will be available through email or cell phone.

Borough Administrator/Clerk, Debra Sopronyi

Regarding the 2021 budget, budgets will be sent to departments early December. There will be no Santa parade this year. The Fire Department will be hosting SANTA IS COMING TO HIGHTSTOWN. Santa will ride through town on the Fire truck. Residents are asked to stay on their own front lawns to wave to Santa. The Governor issued a new Executive Order today reducing indoor gatherings to 10 people.

George Lang, CFO

Budget sheets will be sent out in December to Departments. He is asking to have them back in January.

Mayor Quattrone

Public Works was down to 3 people today because of vacations and someone calling in sick. There is an ad out for garbage truck driver. Asked everyone to please wear your mask as much as possible. Social distance. Be safe. Wished everyone a Happy Thanksgiving.

EXECUTIVE SESSION**Resolution 2020-223 Authorizing a Meeting that Excludes the Public**

Moved by Councilmember Jackson; Seconded by Councilmember Cicalese.

Roll Call Vote: Councilmembers Bluth, Cicalese, Jackson, Misiura and Stults voted yes.

Resolution adopted 5-0.

Resolution 2020-223

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

AUTHORIZING A MEETING WHICH EXCLUDES THE PUBLIC

BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown that this body will hold a meeting on November 16, 2020, via www.freeconferencecall.com, that will be limited only to consideration of an item or items with respect to which the public may be excluded pursuant to section 7b of the Open Public Meetings Act.

The general nature of the subject or subjects to be discussed:

Attorney Client Privilege

Contract Negotiations – Robbinsville

Contract Negotiations – Roosevelt Shared Services Agreements

Personnel – Professional Services RFP

Stated as precisely as presently possible the following is the time when and the circumstances under which the discussion conducted at said meeting can be disclosed to the public February 2, 2020, or when the need for confidentiality no longer exists.

The public is excluded from said meeting, and further notice is dispensed with, all in accordance with sections 8 and 4a of the Open Public Meetings Act.

Councilmember Misiura moved to adjourn to Executive Session at 8:10 p.m. Councilmember Bluth seconded. All ayes.

Council reconvened into Public Session at 9:54 p.m.

ADJOURNMENT

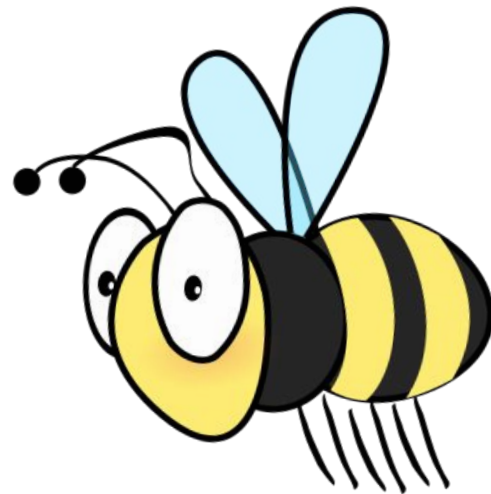
Councilmember Cicalese moved to adjourn at 9:55 p.m. Councilmember Bluth seconded. All ayes.

Respectfully Submitted,

Margaret M. Riggio
Deputy Borough Clerk

Rocky Brook Park Pollinator Garden

Jason Shumsky

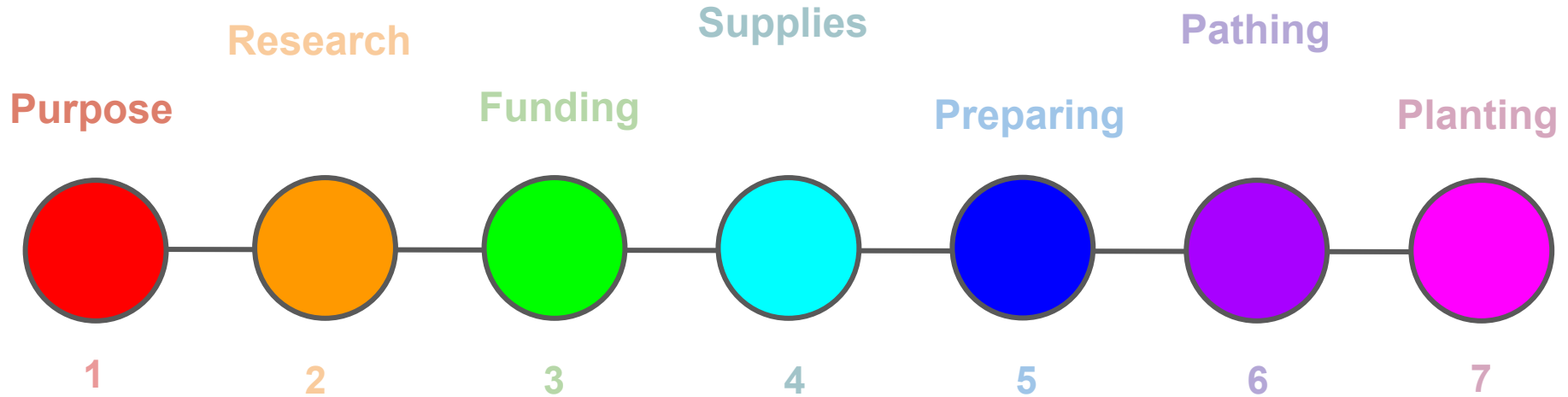




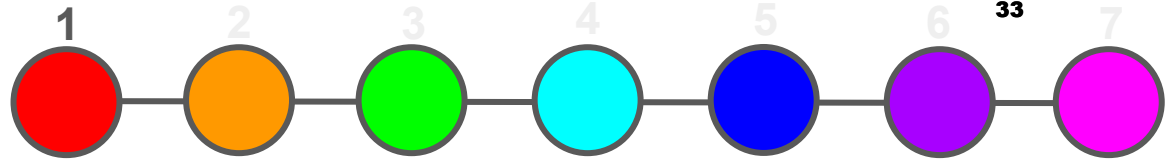
Gary Grubb: Member of the Hightstown Parks and Rec committee and person in charge of the Rocky Brook Community Garden.

Gave me permission to do the project and has been a great help throughout.

Phases of the Project



Purpose



My Goal:

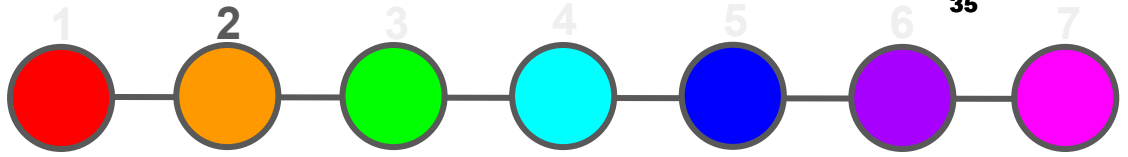
To transform the weed filled area surrounding the Rocky Brook Community Garden into a vibrant garden full of perennials that are highly attractive to bees.

How come?

Bees fill an **essential** role in their environment

Incredibly beneficial for the future ecological balance
of the town

Research



Present condition of the worksite - 170 Bank St, Hightstown, NJ 08520



<https://protectingbees.njaes.rutgers.edu/>

Allows you to find plants which cater towards specific pollinators

Guided the plants chosen for the project

Plants!



37





Fuzzy Deutzias



Nikko Blue
Hydrangeas

Proposed Plan for Project



Key Features:

Enclosed area

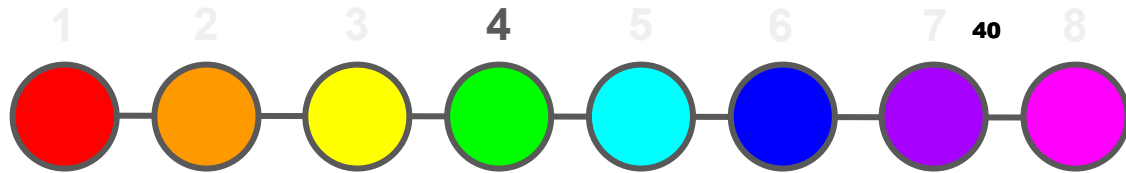
Pathway

Bench along pathway

Sign explaining the purpose for the project

Easy Access to hive for beekeeper

Funding



R[®]

The
IR-4
Project



Local Garden Shops

Tony's Farm and Garden Center - 1369 US-130, Windsor, NJ 08561

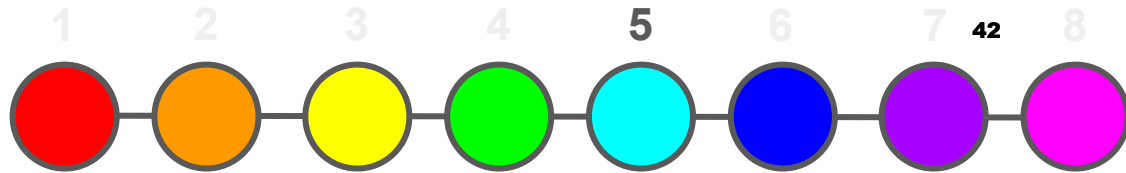
A & M Gardens - 1203 US-130, Robbinsville Twp, NJ 08691

Home Depot - 739 NJ-33 West, East Windsor, NJ 08520

Wholesale Suppliers

Connections through Rutgers will allow us to get plants for cheaper as well as have access to a much larger selection of plants

Supplies



Materials

Tools

Supplies

Tools

Rakes

Gardening Gloves

Wheelbarrows

Spades

Shovels

Tape Measure

Materials

Weed Resistant Fabric

Wood Chips

Plant Matter

Custom made sign

Path Border

Supplies

Garbage Bags

Bins for plant waste

Benadryl

First Aid Kit

Snacks and water

Items That Need to be Bought

Benadryl

Plant Matter

Custom made Sign

Weed Resistant Fabric

Snacks and water

Path Border

Plant Matter

(Plants)

Will be purchased early Spring 2021

Stored at the park

Arrival date will determine when planting will begin

Custom Made Sign

Speed Pro Imaging - Mercer County

Aluminum Sign 3" x 5 FT Square

Posts, 1/8" Main Panel 12" T x 18" W



Rocky Brook Pollinator Garden

Jason Shumsky Troop 59

49

Apis mellifera Linnaeus, also known as the Honey Bee, plays an essential role in our ecosystem. They pollinate our plants, which not only provides us with beautiful flowers, but also a large majority of our food supply. However, for the past century, bee populations have been declining at a rapid rate. This Eagle Scout Project is focused on supporting our local bee populations. With funding provided by Rutgers University, we have planted flowers catered specifically to our local bee communities, including the ones living within this garden. You too can help make a change. Visit <https://protectingbees.njaes.rutgers.edu/> to find a list of plants that you can grow in your backyard to help the bees. Your acts can help go a long way in protecting our town's bees.



Frank Bienewald / Alamy Stock Photo

This project is supported by NIFA SCRI Grant 2016-51181-25399 "Protecting Pollinators with Economically Feasible and Environmentally Sound Ornamental Horticulture"



Boy Scout Eagle Project



PROTECTING
BEES

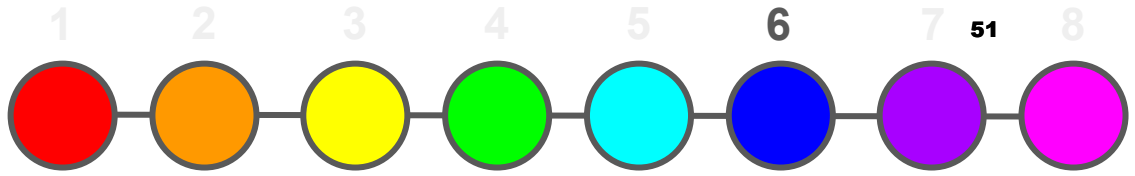


Estimated Cost

Benadryl	\$2.50	Weed Resistant Fabric (4ft x 250ft)	\$100
Snacks and Water	\$100	Custom made Sign	\$350
Plants	\$2000	Path Border 440ft (11 40ft rolls)	\$214.28

≈ \$2,750

Preparing



Work from High to Low

High Work Areas: Yellow, White and the Light Blue Zone

Low Work Areas: Red, Pink, Green, and Lime

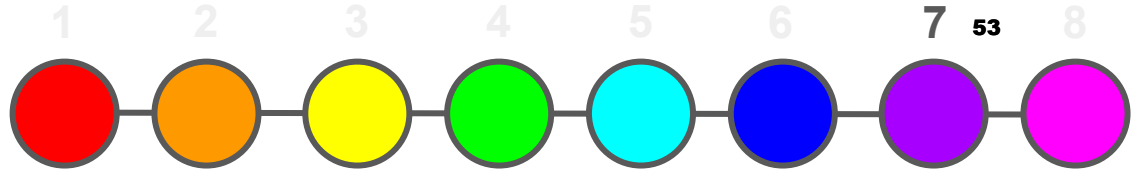
Move the Rocks in order to allow space for the top left Pathway

Move the Bench to the new spot

No plants will be wasted!

We will look for **pollinator-friendly perennials**
when weeding that we can **relocate**

Pathing



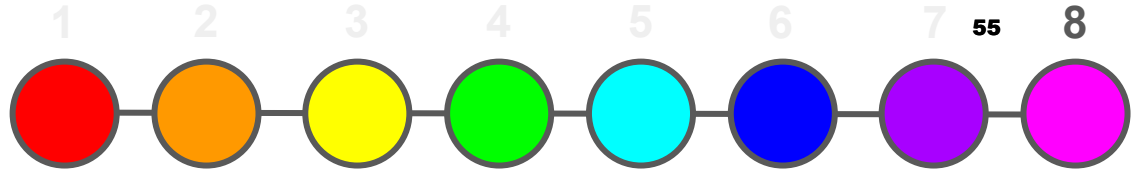
Path will be made out of wood chips already on site.

Dividers will be put in place in order to create a clear path.





Planting



Establish boundaries - planting the outer shrubs

Before planting, plants will be distributed to each section with a specific pattern

Plant from boundaries towards the path - tallest in the back shortest in the front

Two people to a planting area to ensure social distancing

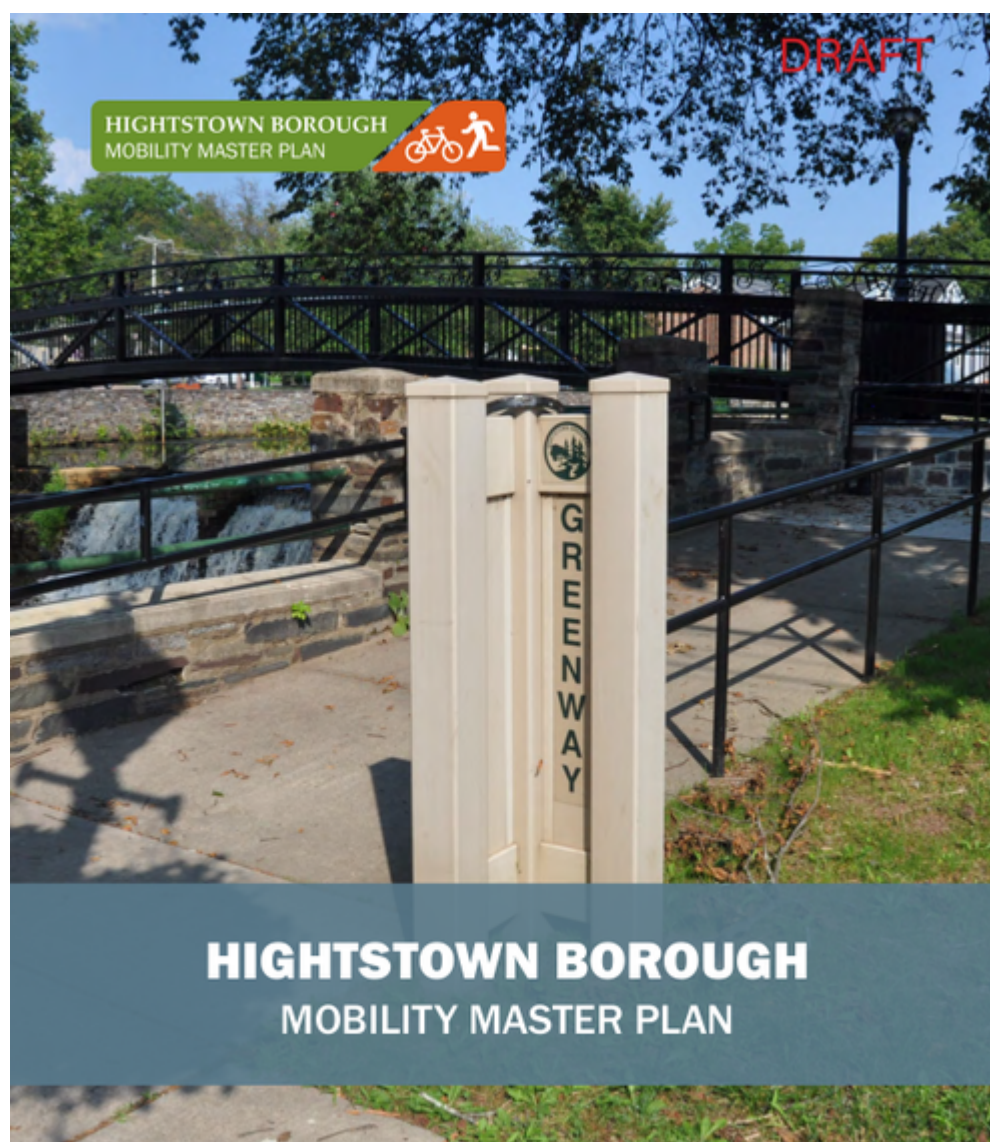
Breakdown of sessions:

March 2021 - Preparing and Pathing

April 2021 - Planting

Finished by May 2021

Questions?



DECEMBER 2020 DRAFT



NV5



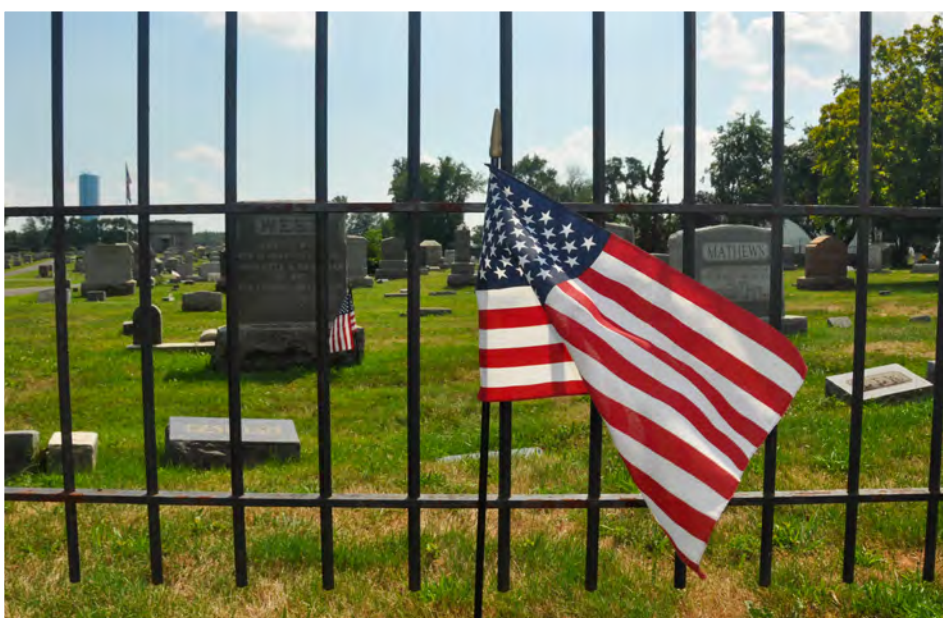
DraftPlan_Hightstown Mobility Master Plan_LowRes_12.08.20.pdf

19.8 MB · Download

To view the Draft Plan in its entirety please use the download button above



APPENDICES





The appendix will be submitted as a separate PDF with the following items:

APPENDIX A: OUTREACH MATERIALS

- » Kickoff Meeting Memo
- » Survey results
- » WikiMapping comments

APPENDIX B: TYPICAL UNIT COSTS MATRIX

APPENDIX A: OUTREACH MATERIALS

KICKOFF MEETING MEMO



MEMORANDUM OF MEETING

FROM: Rachana Sheth, Mike Dannemiller, Rob Gates
DATE: 12/16/2019
MEETING: Community Advisory Board Kickoff Meeting 12/12 at 7:00pm
ATTENDEES: See attached Sign-In Sheet
SUBJECT: Hightstown Township Local Bicycle & Pedestrian Planning Assistance
 NV5, Inc. Project # J728619-0000551.01

Purpose

The purpose of the meeting was to introduce NJDOT's Local Technical Assistance (LTA) Program; review the project scope, schedule and objectives; and begin identifying potential issues and challenges. Handouts of background material and the study area were utilized.

Action Items / Next Steps

1. NV5 will work with the Township to schedule a date and venue for the upcoming public workshop, potentially in association with a pre-existing event. Public outreach is targeted for early spring 2020.
2. NV5 will schedule field assessments to determine the condition of pedestrian and bicycle accommodations focusing on The Route 33/ Mercer Street/ Main Street/ Franklin Street corridors. NV5 will notify the Hightstown Police Department when and where they will be in the field.

Meeting Summary

- Beverly Asselstine, Hightstown Complete Streets Committee & Champion for this project, initiated the meeting with a Welcome and overview of recent efforts to enhance travel safety in Hightstown. These included:
 - Medium and Long Term Visioning for CS in Hightstown (~2 years ago)
 - Intersection analysis and concept development
 - Downtown Walk & Bike Audit
 - Establishing a Bicycle Planning Committee (reports to the Planning Board)
 - Pace Car Program
 - Police host an Ice Cream Social (on traffic Safety)
 - Hightstown received the Silver Designation for the SRTS Program
 - Municipal Aid award for Railroad Avenue
 - Crosswalks enhanced at Rogers School
 - [additional items will be included for use during the project]

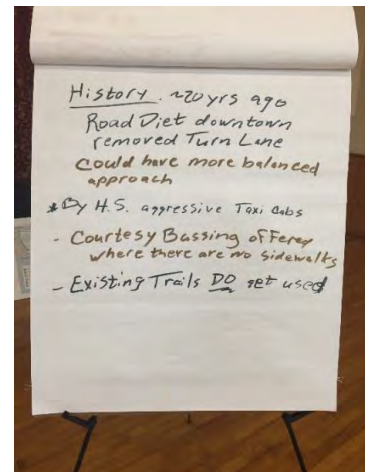
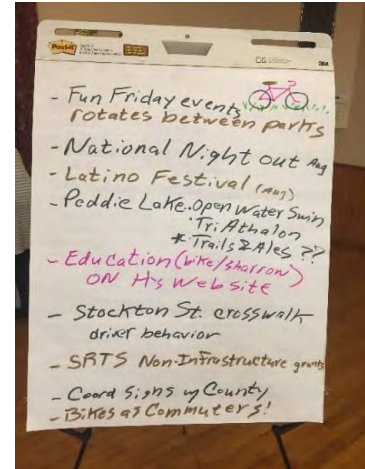


NV5, Inc.

December 24, 2019

Page 2

- Bill Riviere, Project Manager for NJDOT, continued the meeting with group introductions and an overview of the NJDOT Local Technical Assistance program. He described the relationship between NV5 and NJDOT. He emphasized the importance of relying on local insight and delivering implementable concepts. He also reiterated that input from everyone is a priority, and that this project will develop useful concepts to make Hightstown more a friendly, healthy and safe community.
- Rachana Sheth, NV5, provided an overview of the project scope of work, objectives, and anticipated outcomes. NV5 will:
 - Produce planning level concepts for up to three intersections and up to five roadway corridors.
 - Prepare a cost estimate for each concept
 - Develop an implementation matrix
- Mike Dannemiller, NV5, presented potential changes that could be implemented to improve the area's bicycle and pedestrian friendliness. He discussed with the meeting attendees what tools are 'in the box' for transportation safety, and what elements target specific issues that Hightstown may be encountering – to be verified with data collection and field observations. Current resources include staff at Greater Mercer TMA, and Mercer County Planning & Engineering.
- Nicole Pace-Addeo, Stokes Creative Group, explained the importance of community outreach and engagement and outlined the strategies that will be employed to realize these efforts in Hightstown. These efforts include:
 - Wikimapping tool for identifying opportunities and constraints to improve walking and biking within the township
 - Community survey to gather local perspectives
 - Visioning workshop to brainstorm potential countermeasures and strategies to improve pedestrian and bicyclist safety and mobility
 - Public information center to share planning concepts and garner public feedback
- The group discussed possible events and venues that might be available to help facilitate public input and participation. Potential targets included
 - Friday events highlighting local parks hosted by the Parks and Recreation Department
 - Latino Festival (August)
 - National Night Out (August 4th)
 - Peddie Lake Open Water Swims (Summer)
 - Annual Triathlon (September)



NV5

OFFICES NATIONWIDE

CONSTRUCTION QUALITY ASSURANCE - INFRASTRUCTURE - ENERGY - PROGRAM MANAGEMENT - ENVIRONMENTAL

NV5, Inc.

December 24, 2019

Page 3

Mapping Exercise

Rob Gates led the group in an interactive exercise to identify priority destinations and community assets within the township, preferred pedestrians and bicyclist routes (including existing pedestrian and bicyclist facilities), and potential barriers that exist that pose issues for pedestrians and bicyclists.

A large map of the Township study area was used by the attendees to identify and detail existing conditions and areas of concern. Some of the discussion points and takeaways are outlined below:

Destinations

- Lake
- New brewery
- Parks
- High School
- Americana Diner (many workers bike to work)
- Bike Shop
- Peddie School
- Downtown district
- Churches
- Food pantry

Barriers

- Downtown very difficult to bike with limited visibility and narrow roadways. People often bike on sidewalks
- High vehicle speeds on Route 33, CR 539, and CR 633
- Bypass is not signed or utilized as a bypass to alleviate downtown traffic
- Inadequate pedestrian crossing in downtown area especially on Main St across from Peddie Lake.
- Summit St used as a detour leads to high speed traffic near greenway.

Routes

- Morrison Ave
- Ward St
- Wyckoffs Mills (to warehouses)
- Bank St
- Franklin St



CONSTRUCTION QUALITY ASSURANCE - INFRASTRUCTURE - ENERGY - PROGRAM MANAGEMENT - ENVIRONMENTAL



NV5, Inc.

December 24, 2019

Page 4

Mapping Exercise

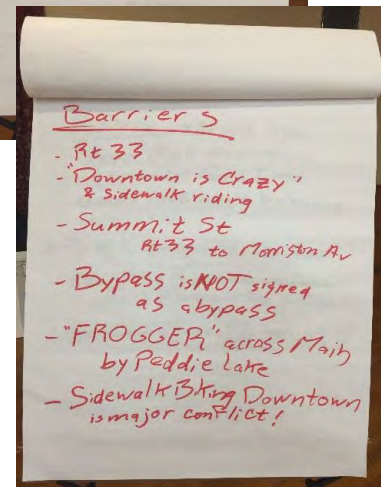
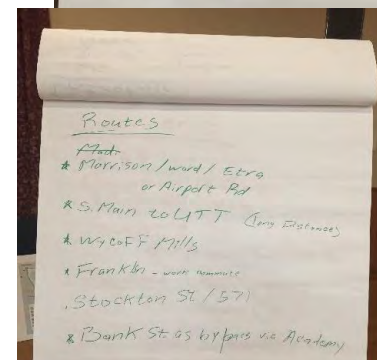
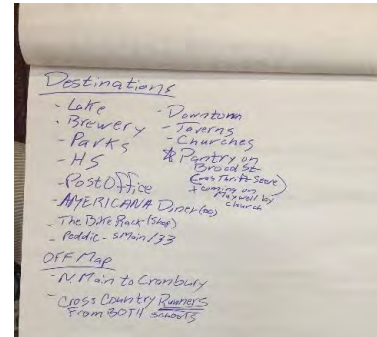


The Hightstown Borough base map was annotated according to the colors described below.

BLUE = Destinations and Community Assets

GREEN = Preferred Routes

RED = Barriers and Areas in Need of Improvement



NV5

OFFICES NATIONWIDE

CONSTRUCTION QUALITY ASSURANCE - INFRASTRUCTURE - ENERGY - PROGRAM MANAGEMENT - ENVIRONMENTAL

NV5, Inc.

December 24, 2019

Page 5

Meeting Photos



Project Team



Rachana Sheth
NV5, Inc.



Nicole Pace Addeo
Stokes Creative Group



CONSTRUCTION QUALITY ASSURANCE - INFRASTRUCTURE - ENERGY - PROGRAM MANAGEMENT - ENVIRONMENTAL



NV5, Inc.

December 24, 2019

Page 6



Community Advisory Board

Attachments:

1. Sign-In Sheet
2. Meeting Agenda
3. Project Overview
4. Schedule
5. Questionnaire
6. Digital Resources



NV5

OFFICES NATIONWIDE

CONSTRUCTION QUALITY ASSURANCE - INFRASTRUCTURE - ENERGY - PROGRAM MANAGEMENT - ENVIRONMENTAL



12/12/2019

Hightstown Borough Mobility Master Plan

COMMUNITY ADVISORY BOARD AND KICK-OFF MEETING

Name	Organization	eMail	Phone	Initial	
Bev Asselstine	Complete Streets Committee, Planning Board	baamic@aol.com	609-203-1367	BA	1
Joe Balcewicz	Planning Board (Bike Committee)	jbalcewicz@aol.com	609-448-3162	JB	2
George Chin	Construction Office (Construction/Zoning Official)	gchin@hightstownborough.com	609-490-5100 Ext. 622	GC	3
Joe Cicalese	Council, Complete Streets Committee	joecicalese@gmail.com	732-513-6920	JC	4
Brian Clissold	Complete Streets Committee	brian.clissold@gmail.com	269-274-3883	BC	5
Alex Costantino	Complete Streets Committee	alex.c.costantino@gmail.com			
Van Delfino	Bicycle Rack	bicyclerack@msn.com	609-448-2928		
Jerry Foster	W. Windsor Bicycle & Pedestrian Alliance	jfoster@gmtma.org	609 452 1409 (x229)	JF	6
Christina Fowler	Downtown Hightstown, Vice President	cristinacfowler@gmail.com			
Brendan Garozzo	Executive Director, Springpoint Meadow Lakes	bgarozzo@springpointsl.org	609-448-4100		
* L Stacey Judge attending on his behalf *					
Frank Gendron	Police Department (Chief)	fgendron@hightstownpd.org	609-448-1234 ext 507	✓	7
* (signed on write-in sheet) *					
Ian Henderson	Greater Mercer TMA	ihenderson@gmtma.org			
Geetanjali Jain	Health Department (Public Health Nurse)	nurse@hightstownborough.com Phnurse@westwindsor.twp.com	609-936-8400	GJ	8



12/12/2019

Hightstown Borough Mobility Master Plan

COMMUNITY ADVISORY BOARD AND KICK-OFF MEETING

Name	Organization	eMail	Phone	Initial
Stacey Judge	Parks & Recreation Commission, Chair	parksandrecreation@hightstownborough.com	609-529-0910	StJ 9
Cheryl Kastrenakes	Greater Mercer TMA	ckastrenakes@gmtma.org		
Edward Kelley	Planning Board Chairperson, East Windsor			
Leslie Koppel	Executive Director, RISE, Community Action Agency	info2@nirise.org	609-443-4464	LK 10
Matt Lawson	Principal Planner-Transportation, Mercer County Planning Department	mlawson@mercercounty.org	609-989-6551	
Keith LePrevost	Hightstown Housing Authority, Executive Director	kleprevost@Hightstownhousing.org	609-448-2268	
Ken Lewis	Department of Public Works (Superintendent)	publicworks@hightstownborough.com	609-490-5115	
Diane McKernan	Downtown Hightstown	dmck98@gmail.com	848-248-5932	DM 11
Steve Misiura	Council (Council President), Complete Streets Committee	misiura@hightstownborough.com	609-954-8521	SM 12
Allison Park	Peddie School, Director of Student Leadership	apark@peddie.org	609-439-1305	AP 13
Mayor Lawrence D. Quattrone	Hightstown Borough Mayor	Dom's Getty @ AOL	1609-448-9429	LDQ 14
Jean Ray	Board of Health, President	jpray@comcast.net	609-448-7984	
Bill Riviere	NJDOT	William.Riviere@dot.nj.gov		WR 15



12/12/2019

Hightstown Borough Mobility Master Plan

COMMUNITY ADVISORY BOARD AND KICK-OFF MEETING

Name	Organization	eMail	Phone	Initial
Carmela Roberts	Borough Engineer	CRoberts@robertsengineeringgroup.com	609-586-1141	
Jill Swanson	Health Department (Health Officer)	JSWANSON@WestWindsorTwp.com	609-936-8400	JWS 14
Debra Sopronyi	Borough Administrator, Hightstown Borough			
Paul Todd	East Windsor Regional School District / Board of Education, Business Administrator	ptodd@ewrsd.k12.nj.us	609-443-7717, ext. 2028	PMD 17
Tim Troxler	Complete Streets Committee	troxworld@msn.com		2.T. 18
Dave Zaiser	Complete Streets Committee, Environmental (Borough Shadetree Official)	dzaiser@comcast.net	609-490-0453	DZ 19
Matt Zochowski	Mercer County Planning Department	mzochowski@mercercounty.org	609-712-3875	MZ 20
TBD	Walter C. Black School PTO			
TBD	Grace N. Rogers School PTO			
Mike Dannemiller	Principal Engineer, NV5	Michael.Dannemiller@nv5.com	973-946-5626	MD 21
Nicole Pace-Addeo	NJ Public Outreach Manager, Stokes Creative Group	NPace@stokescg.com	609-859-8400	NP 22
Rachana Sheth	Project Manager, Urban Designer/Planner, NV5	Rachana.Sheth@nv5.com	973-946-5685	RS 23
Rob Gates	Planner	Rob.Gates@nv5.com	973-946-5723	✓ 24



12/12/2019

Hightstown Borough Mobility Master Plan

COMMUNITY ADVISORY BOARD AND KICK-OFF MEETING

Name	Organization	eMail	Phone	Initial	
WALTER SCHMIDLIN	EAST WINDSOR TOWNSHIP	W.SCHMIDLINJR@GMAIL.COM	609-306-3543	WS	25
Frank Gendron	Hightstown Police	Fgendron@HightstownPa.org	609-445-1234	FG	26
DEBRA SEPRAWITZ	HIGHTSTOWN ADMINISTRATOR	CLERK@HIGHTSTOWNBOROUGH.COM	609-490-5100	DS	27
Alexander Costantino		Alex.C.Costantino@gmail.com	609-247-3955	AC	28
XXXXXXXXXX					

11.26.2019

NJDOT Local Technical
Planning Assistance

Hightstown Borough Mobility Master Plan

COMMUNITY ADVISORY BOARD & PROJECT KICK-OFF MEETING

Location: Hightstown Fire Department
140 N Main St, 2nd floor
Hightstown, NJ 08520

Date: Thursday, December 12th, 2019
Time: 5:00 p.m. – 7:00 p.m.

AGENDA

Purpose: To introduce NJDOT’s Local Technical Planning Assistance (LTA) Program; review the project scope, schedule & outcomes; and begin identifying destinations, barriers, and priorities.

- I. WELCOME BOROUGH OF HIGHTSTOWN
- II. INTRODUCTIONS BILL RIVIERE, NJDOT
 - o Project Team and Community Advisory Board Introductions
 - o Role of Community Advisory Board
- III. PROJECT OVERVIEW..... PROJECT TEAM, NV5
 - o Scope of Work, Schedule and Outcomes Rachana Sheth, NV5
 - o Tools in the Toolbox..... Mike Dannemiller, NV5
 - o Public Outreach Nicole Pace-Addeo, Stokes Creative Group
- IV. DISCUSSION / MAPPING EXERCISEPROJECT TEAM, NV5
- V. NEXT STEPS RACHANA SHETH, NV5
 - o Data Collection and Needs Assessment
 - o Public Outreach / Visioning Workshop





SURVEY RESULTS

HIGHTSTOWN BOROUGH MOBILITY MASTER PLAN



Community Survey



221 Completed Responses
15 Partial Responses



Page 1

Borough of Hightstown

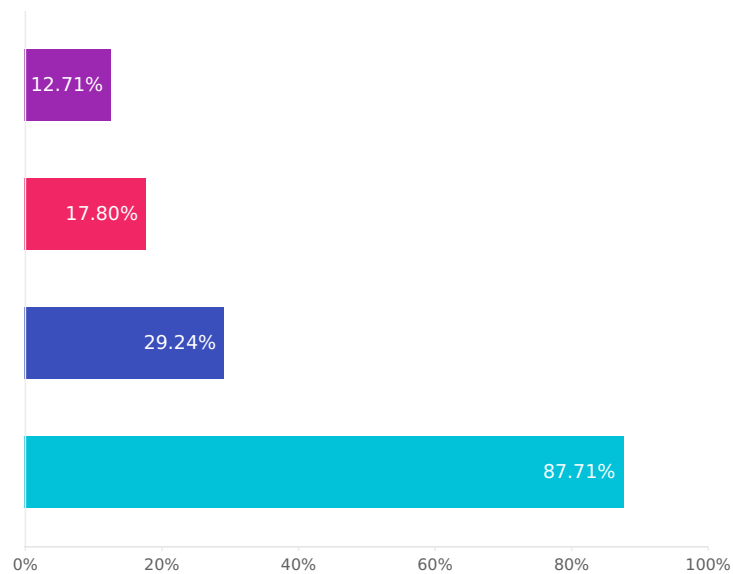
We want to improve walking and bicycling in the Borough of Hightstown. Please fill out this survey and accompanying WikiMap to help us understand the walking and bicycling environment in Hightstown and your thoughts on how to improve it.

La encuesta está disponible en **español**. Seleccione español del menú en la esquina superior derecha.

Q1

How are you connected to Hightstown? *Check ALL that apply.*

Answered: 236 Skipped: 0



- I live in Hightstown
 ● I own a property or business in Hightstown
 ● I work in Hightstown (full-time or part-time)
- I visit Hightstown

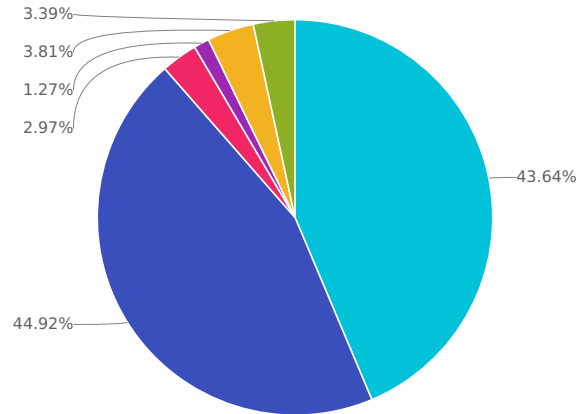
Choices	Response percent	Response count
I live in Hightstown	87.71%	207
I own a property or business in Hightstown	29.24%	69
I work in Hightstown (full-time or part-time)	17.80%	42
I visit Hightstown	12.71%	30



Q2

Do you walk or bicycle within the Borough of Hightstown?

Answered: 236 Skipped: 0



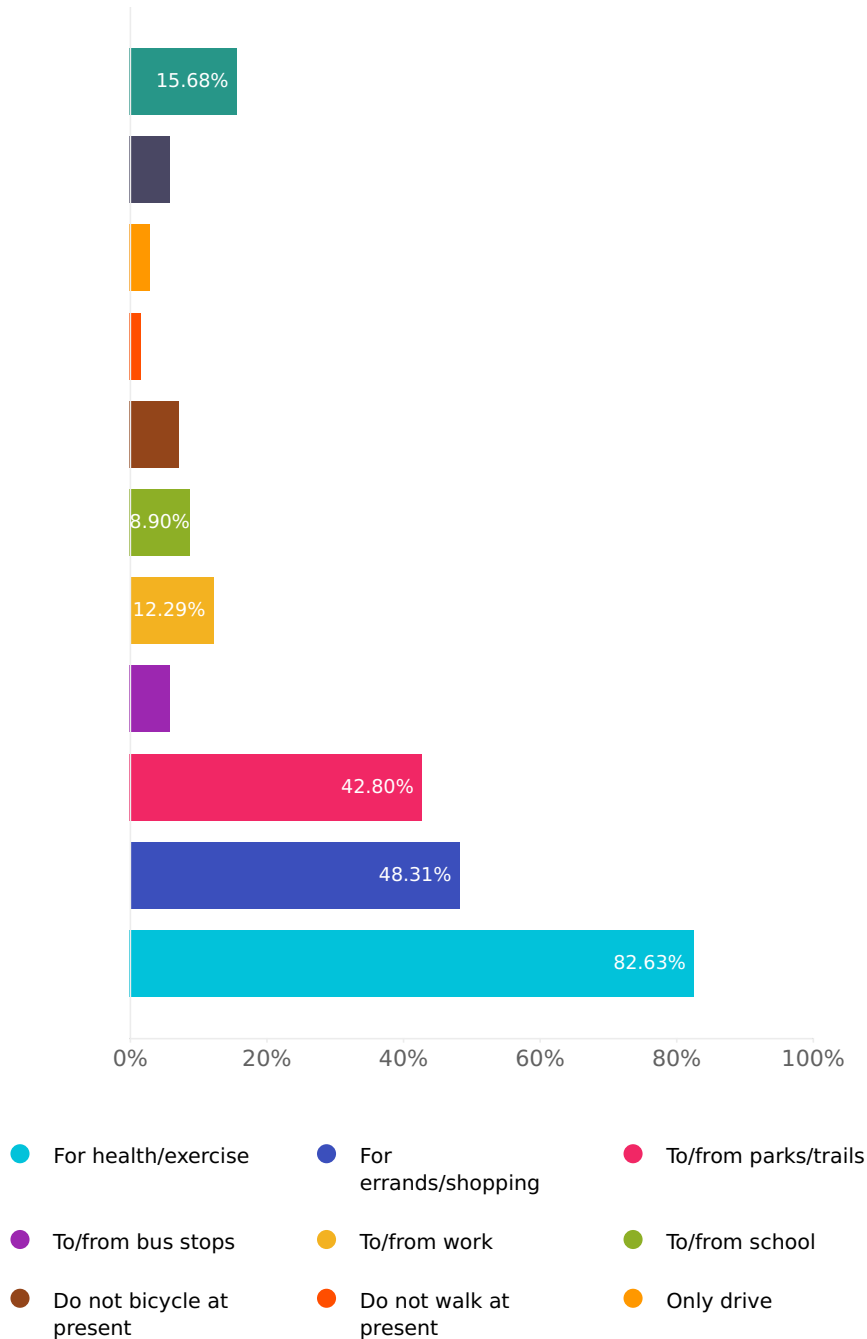
- Yes, both
- Only Walk
- Only Bicycle
- No
- Only drive
- Take taxis

Choices	Response percent	Response count
Yes, both	43.64%	103
Only Walk	44.92%	106
Only Bicycle	2.97%	7
No	1.27%	3
Only drive	3.81%	9
Take taxis	3.39%	8

Q3

Why do you walk or bicycle? Check ALL that apply.

Answered: 236 Skipped: 0





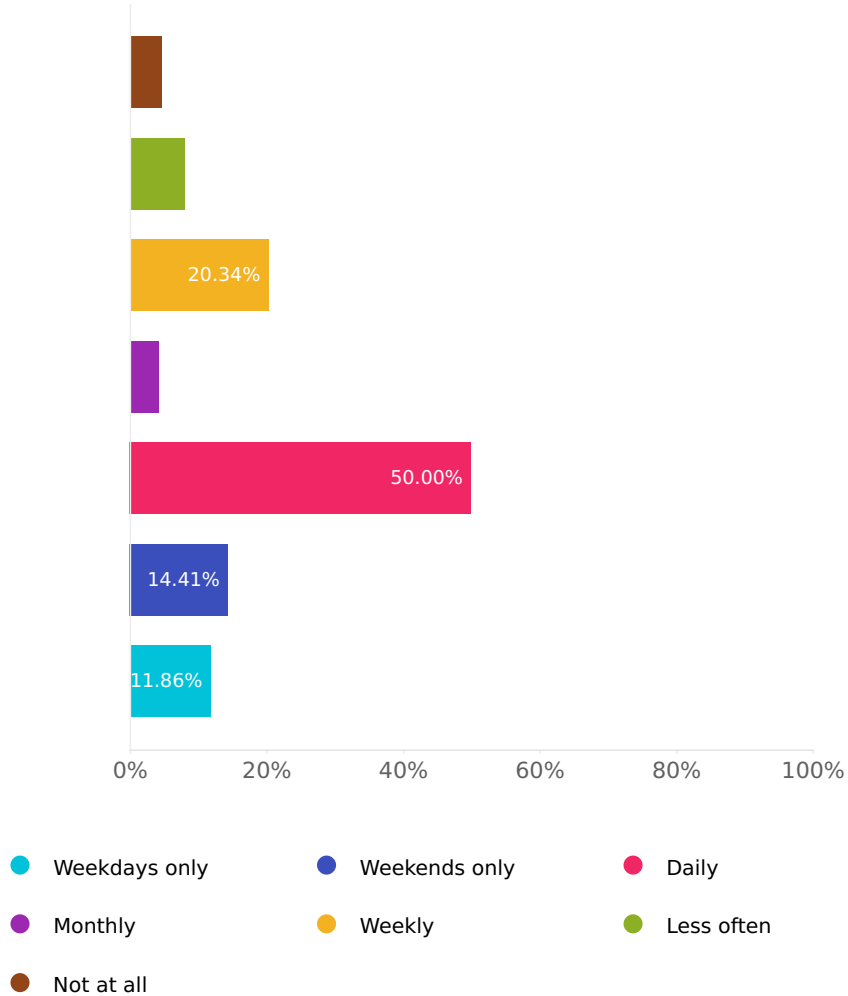
- ☐ Take taxis
 ☐ Other (Please specify)

Choices	Response percent	Response count
For health/exercise	82.63%	195
For errands/shopping	48.31%	114
To/from parks/trails	42.80%	101
To/from bus stops	5.93%	14
To/from work	12.29%	29
To/from school	8.90%	21
Do not bicycle at present	7.20%	17
Do not walk at present	1.69%	4
Only drive	2.97%	7
Take taxis	5.93%	14
Other (Please specify)	15.68%	37

Q4

How often do you walk or bicycle in Hightstown when the weather is WARM (May to October)? *Check ALL that apply.*

Answered: 236 Skipped: 0



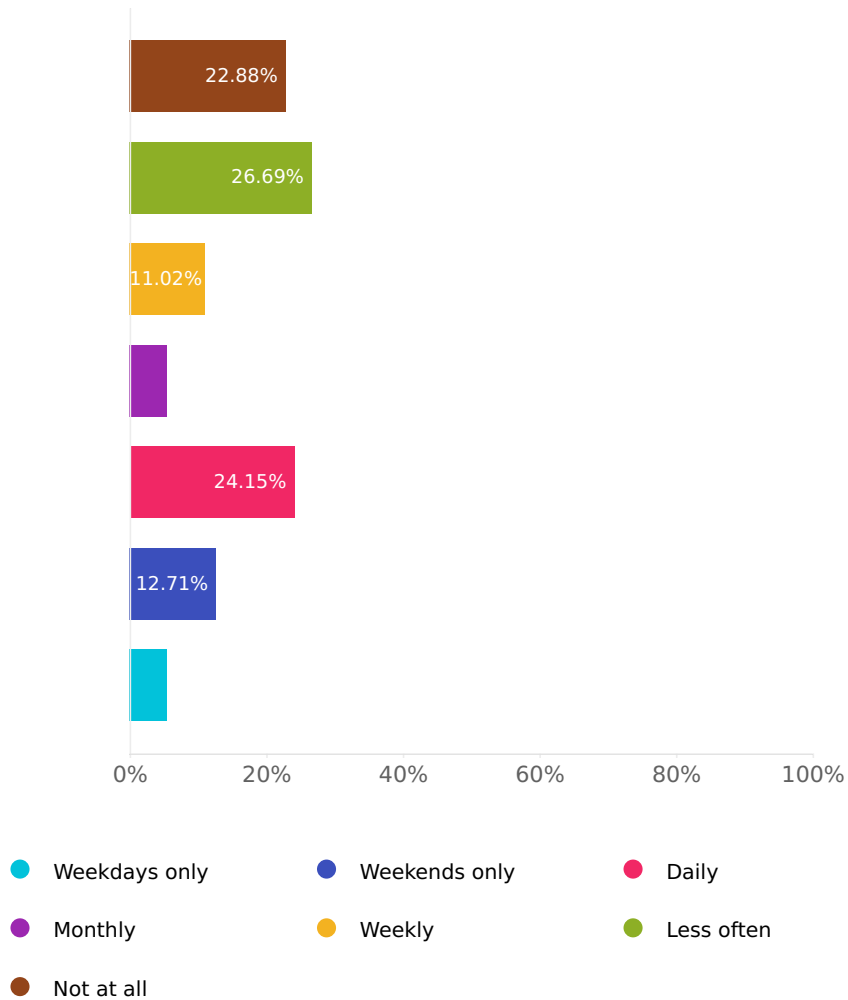


Choices	Response percent	Response count
Weekdays only	11.86%	28
Weekends only	14.41%	34
Daily	50.00%	118
Monthly	4.24%	10
Weekly	20.34%	48
Less often	8.05%	19
Not at all	4.66%	11

Q5

How often do you walk or bicycle in Hightstown when the weather is COLD (November to April)? *Check ALL that apply.*

Answered: 236 Skipped: 0





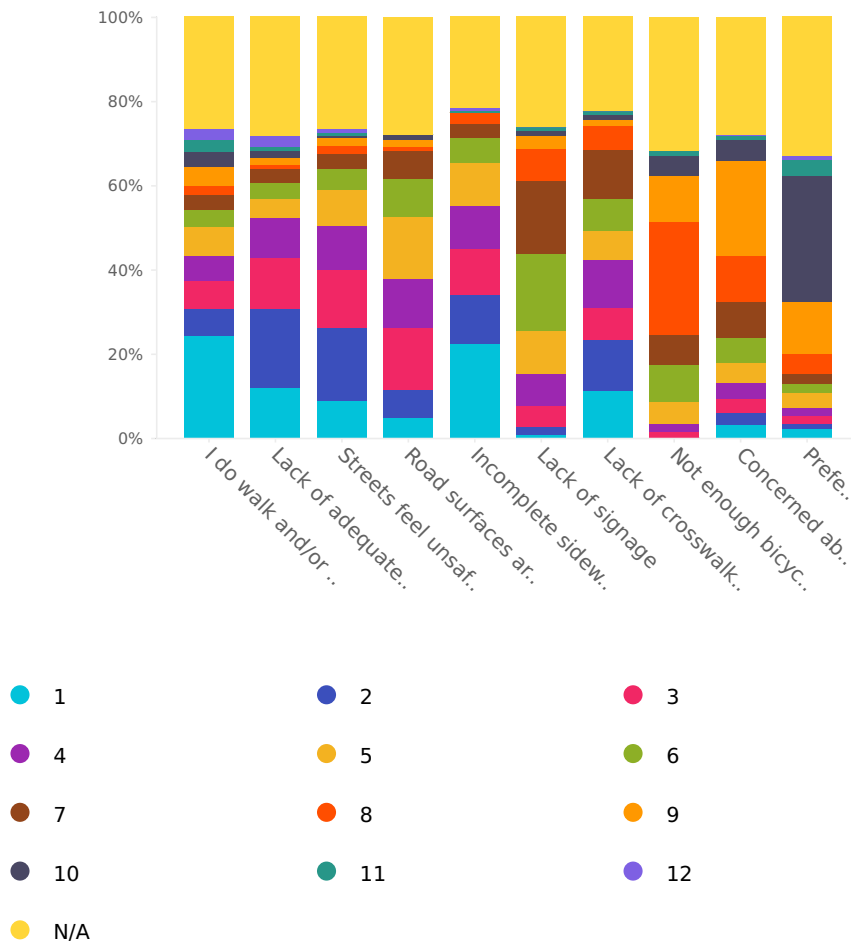
Choices	Response percent	Response count
Weekdays only	5.51%	13
Weekends only	12.71%	30
Daily	24.15%	57
Monthly	5.51%	13
Weekly	11.02%	26
Less often	26.69%	63
Not at all	22.88%	54

Q6

What prevents you from walking/bicycling more frequently or walking/bicycling with more confidence? *Select ALL that apply, in order of importance, 1 being the most important.*

Rank the responses using the dropdown to their left.

Answered: 236 Skipped: 0





Choices	1	2	3	4	5	6	7	8	9	10	11	12	N/A	Score	Rank	Response count
I do walk and/or bicycle frequently; no issues here	24.15% (57)	6.36% (15)	6.78% (16)	5.93% (14)	6.78% (16)	4.24% (10)	3.39% (8)	2.12% (5)	4.66% (11)	3.39% (8)	2.97% (7)	2.54% (6)	26.69% (63)	6.33	5	236
Lack of adequate bicycle facilities (bicycle lanes, shared lane markings, paved shoulders, multi-use trails)	11.86% (28)	1.64% (4)	1.29% (2)	9.32% (22)	4.66% (11)	3.81% (9)	3.39% (8)	0.85% (2)	1.69% (4)	1.69% (4)	0.85% (2)	2.54% (6)	28.39% (67)	6.59	4	236
Streets feel unsafe for cycling (vehicular speeds, and/or lack of on-road space)	8.90% (21)	1.37% (4)	1.56% (3)	1.05% (2)	8.47% (20)	5.08% (12)	3.39% (8)	2.12% (5)	1.69% (4)	0.42% (1)	0.85% (2)	0.85% (2)	26.69% (63)	6.74	2	236
Road surfaces are poor (sandy, potholes, cracks, etc.)	4.66% (11)	6.78% (16)	1.4% (3)	1.44% (2)	1.4% (2)	8.90% (21)	6.78% (16)	0.85% (2)	1.69% (4)	1.69% (4)	0.85% (2)	0.85% (2)	27.97% (66)	6.18	6	236
Incomplete sidewalk network	22.46% (53)	1.44% (2)	1.02% (2)	1.0% (2)	1.17% (2)	5.93% (14)	3.39% (8)	2.54% (6)	0.00% (0)	0.00% (0)	0.42% (1)	0.85% (2)	21.61% (51)	7.55	1	236
Lack of signage	0.85% (2)	1.69% (4)	5.08% (12)	7.63% (18)	0.17% (2)	8.22% (24)	7.37% (17)	7.63% (18)	2.97% (7)	1.27% (3)	0.85% (2)	0.85% (2)	26.27% (62)	5.17	7	236
Lack of crosswalks and crossings feel unsafe	11.02% (26)	1.29% (2)	7.63% (18)	1.44% (2)	6.78% (16)	7.93% (18)	1.44% (2)	5.93% (14)	1.69% (4)	1.69% (4)	0.85% (2)	0.85% (2)	22.46% (53)	6.63	3	236
Not enough bicycle parking / storage	0.00% (0)	0.00% (0)	1.27% (3)	2.12% (5)	5.08% (12)	8.90% (21)	7.20% (17)	2.6% (6)	1.02% (2)	4.66% (11)	1.27% (3)	0.85% (2)	31.78% (75)	3.72	9	236
Concerned about my personal safety (e.g. riding alone)	2.97% (7)	2.97% (7)	3.39% (8)	3.81% (9)	4.66% (11)	5.93% (14)	8.47% (20)	1.02% (2)	2.46% (5)	5.08% (12)	0.85% (2)	0.85% (2)	27.97% (66)	4.28	8	236
	2.12% (5)	1.27% (3)	1.69% (4)	2.12% (5)	3.39% (8)	2.12% (5)	2.54% (6)	4.66% (11)	1.27% (3)	3.39% (8)	0.85% (2)	0.85% (2)	33.05% (78)			

Prefer driving	~ (5)	~ (3)	~ (4)	~ (5)	~ (8)	~ (5)	~ (6)	~ (11)	% (29)	% (71)	~ (9)	~ (2)	~ (78)	3.04	10	236
Prefer taking taxis	2. 97 % (7)	0. 85 % (2)	0. 85 % (2)	0. 00 % (0)	0. 85 % (2)	1. 27 % (3)	0. 85 % (2)	0. 85 % (2)	1. 27 % (3)	6. 78 % (16)	36 .44 % (86)	5. 93 % (14)	41 .10 % (97)	1.83	12	236
Other	2. 54 % (6)	1. 69 % (4)	1. 69 % (4)	2. 54 % (6)	0. 85 % (2)	2. 12 % (5)	0. 85 % (2)	2. 12 % (5)	2. 54 % (6)	4. 24 % (10)	5. 93 % (14)	35 .17 % (83)	37 .71 % (89)	1.96	11	236

Q7

If other, please explain

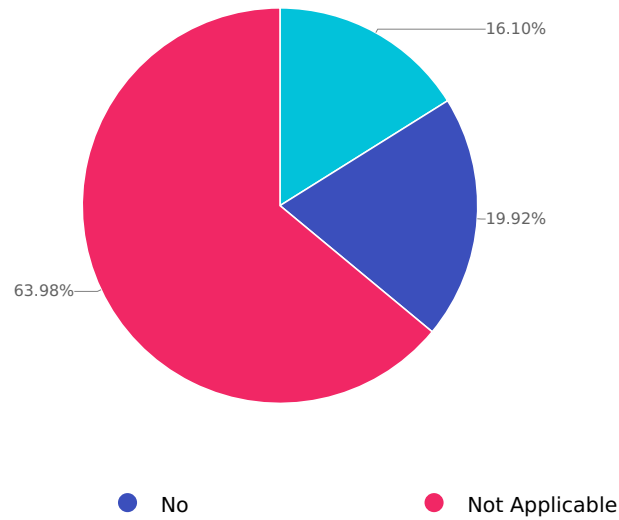
Answered: 42 Skipped: 194



Q8

If you have children who attend the elementary schools in Hightstown, do they walk or bicycle to school?

Answered: 236 Skipped: 0



Choices	Response percent	Response count
Yes	16.10%	38
No	19.92%	47
Not Applicable	63.98%	151

Q9

If yes, which streets do they use?

Answered: 24 Skipped: 212

Q10

If no, why not?

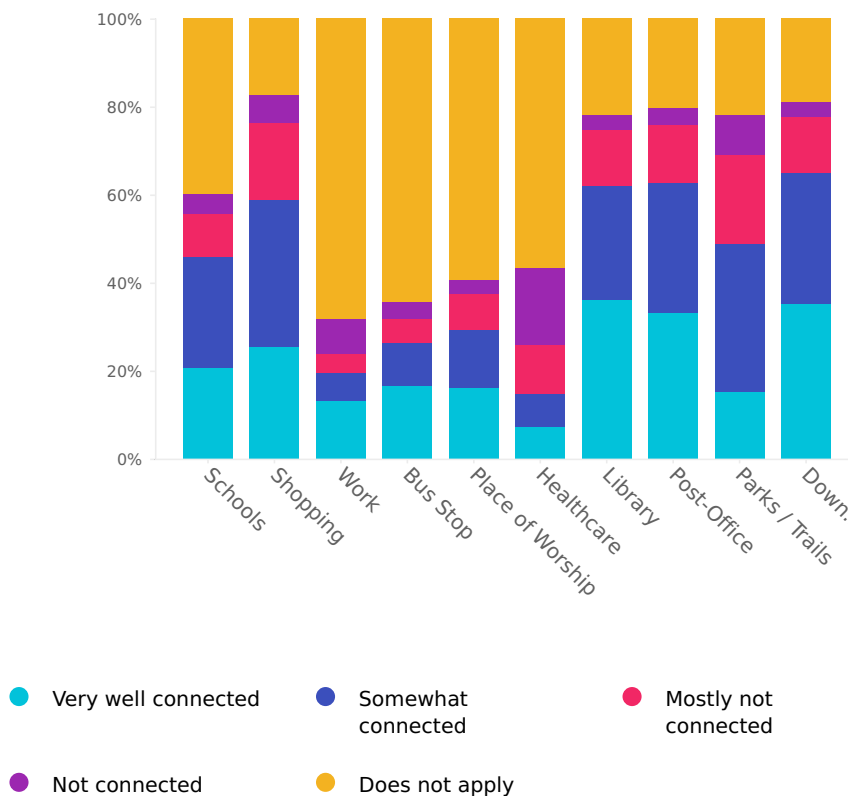
Answered: 25 Skipped: 211

Q11

How connected/walkable/bikeable are the following types of destinations from your home? Check ALL that apply.

- **Very well connected** (I could walk/bicycle easily all the way there)
- **Somewhat connected** (I could walk/bicycle there, but have some safety concerns)
- **Mostly not connected** (I can walk/bicycle there, but there are many safety concerns)
- **Not connected** (I could not walk/bicycle to this destination)
- **Does not apply**

Answered: 236 Skipped: 0





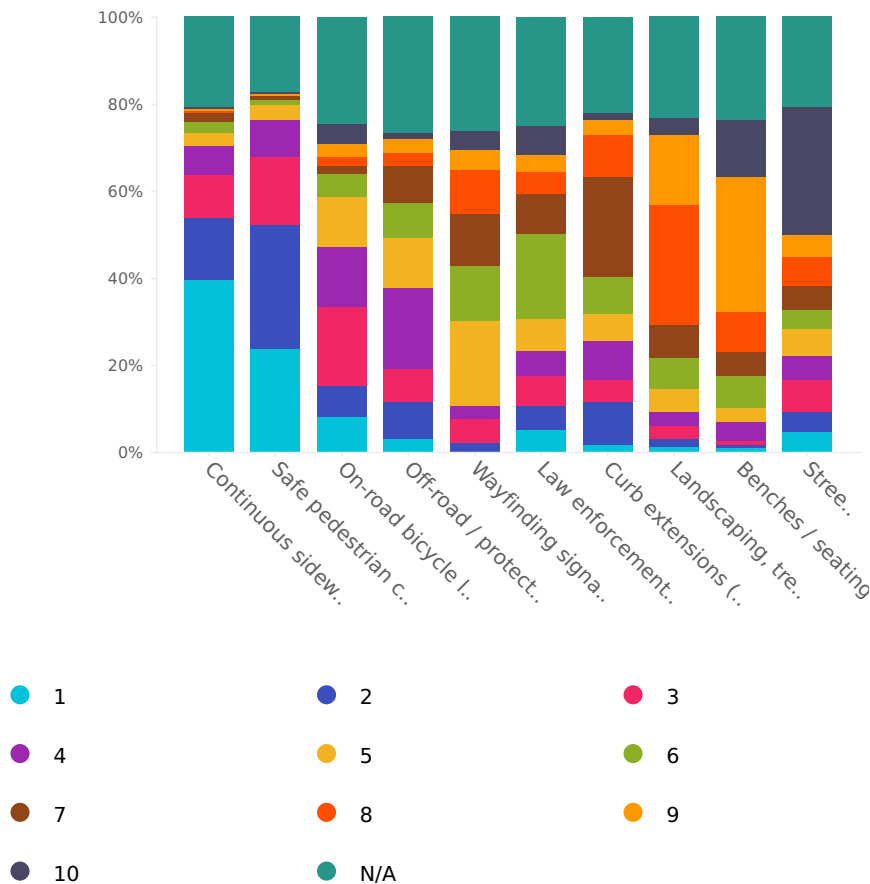
Row	Very well connected	Somewhat connected	Mostly not connected	Not connected	Does not apply	Response count
Schools	20.76% (49)	25.00% (59)	9.75% (23)	4.66% (11)	39.83% (94)	236
Shopping	25.42% (60)	33.47% (79)	17.37% (41)	6.36% (15)	17.37% (41)	236
Work	13.14% (31)	6.36% (15)	4.24% (10)	8.05% (19)	68.22% (161)	236
Bus Stop	16.53% (39)	9.75% (23)	5.51% (13)	3.81% (9)	64.41% (152)	236
Place of Worship	16.10% (38)	13.14% (31)	8.05% (19)	3.39% (8)	59.32% (140)	236
Healthcare	7.20% (17)	7.63% (18)	11.02% (26)	17.37% (41)	56.78% (134)	236
Library	36.02% (85)	25.85% (61)	12.71% (30)	3.39% (8)	22.03% (52)	236
Post-Office	33.05% (78)	29.66% (70)	13.14% (31)	3.81% (9)	20.34% (48)	236
Parks / Trails	15.25% (36)	33.47% (79)	20.34% (48)	8.90% (21)	22.03% (52)	236
Downtown / Restaurants	35.17% (83)	29.66% (70)	12.71% (30)	3.39% (8)	19.07% (45)	236

Q12

What improvements are needed to encourage you to walk and bicycle more in Hightstown? *Select ALL that apply, in order of importance, 1 being the most important.*

Rank the responses using the dropdown to their left or by dragging each option up or down.

Answered: 236 Skipped: 0





Choices	1	2	3	4	5	6	7	8	9	10	N/A	Score	Rank	Response count
Continuous sidewalk network	39.41% (93)	14.41% (34)	9.75% (23)	6.78% (16)	2.97% (7)	2.54% (6)	2.12% (5)	0.42% (1)	0.42% (1)	0.42% (1)	20.76% (49)	6.91	2	236
Safe pedestrian crossings (crosswalks, curb ramps, signals etc)	23.73% (56)	28.39% (67)	15.68% (37)	8.47% (20)	3.39% (8)	1.27% (3)	0.85% (2)	0.00% (0)	0.42% (1)	0.42% (1)	17.37% (41)	7.09	1	236
On-road bicycle lanes, shared lane markings, etc	8.05% (19)	7.20% (17)	18.22% (43)	13.56% (32)	11.44% (27)	5.51% (13)	1.69% (4)	2.12% (5)	2.97% (7)	4.66% (11)	24.58% (58)	5.06	3	236
Off-road / protected bicycle facilities (trails, off-road paths, protected bicycle lanes, etc)	2.97% (7)	8.47% (20)	7.63% (18)	18.64% (44)	11.44% (27)	8.05% (19)	8.47% (20)	2.97% (7)	3.39% (8)	1.27% (3)	26.69% (63)	4.57	4	236
Wayfinding signage	0.00% (0)	2.12% (5)	5.51% (13)	2.97% (7)	19.49% (46)	12.71% (30)	11.86% (28)	10.17% (24)	4.66% (11)	4.24% (10)	26.27% (62)	3.56	7	236
Law enforcement targeting drivers and bicyclists	5.08% (12)	5.51% (13)	6.78% (16)	5.93% (14)	7.20% (17)	19.49% (46)	9.32% (22)	5.08% (12)	3.81% (9)	6.78% (16)	25.00% (59)	4.04	6	236
Curb extensions (or other traffic calming measures) to slow vehicular traffic	1.69% (4)	9.75% (23)	5.08% (12)	8.47% (21)	6.36% (15)	8.47% (20)	22.88% (54)	9.75% (23)	3.39% (8)	1.69% (4)	22.03% (52)	4.17	5	236
Landscaping, trees, etc	1.27% (3)	1.69% (4)	2.97% (7)	3.39% (8)	5.08% (12)	7.20% (17)	7.63% (18)	27.54% (65)	16.10% (38)	3.81% (9)	23.31% (55)	2.91	9	236
Benches / seating	0.85% (2)	0.85% (2)	0.85% (2)	4.24% (10)	3.39% (8)	7.20% (17)	5.51% (13)	9.32% (22)	30.93% (73)	13.14% (31)	23.73% (56)	2.34	10	236
Street lighting	4.66% (11)	4.66% (11)	7.20% (17)	5.93% (14)	6.36% (15)	4.24% (10)	5.51% (13)	6.78% (16)	5.08% (12)	29.24% (69)	20.76% (49)	3.26	8	236



Q13

If you have any other recommendations for improving biking, or walking facilities in Hightstown, please indicate below.

Answered: 76 Skipped: 160

Page 2

Tell us about yourself

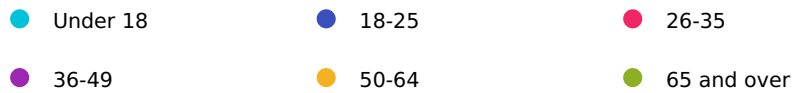
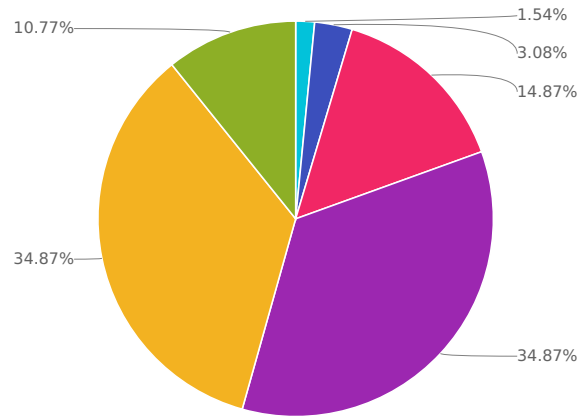
Answers will remain confidential.



Q14

Your age? (optional)

Answered: 195 Skipped: 41



Choices	Response percent	Response count
Under 18	1.54%	3
18-25	3.08%	6
26-35	14.87%	29
36-49	34.87%	68
50-64	34.87%	68
65 and over	10.77%	21



Q15

Which street do you live on? *(optional)*

Answered: 139 Skipped: 97

Thank you for taking the time to take part in this survey!
Please don't forget to give your input on our interactive
WikiMap. This will help us identify which areas we should
focus on in Hightstown.



WIKIMAPPING COMMENTS (JULY 2020)

8/17/2020

WIKIMAPPING COMMENTS (JULY 2020)



Date	Type	Category	Initial Comment	Comment
15-Jan-20	point	Key Destinations	Americana Diner	
15-Jan-20	point	Key Destinations	Food Pantry	
15-Jan-20	point	Barriers / Unsafe Intersection	Problem Intersection	Extremely unsafe intersection. Frequent disregard for stop sign.
15-Jan-20	point	Barriers / Unsafe Intersection	Problem Intersection	
16-Jan-20	point	Proposed/Planned Projects	Future site of brewery	
27-Jan-20	point	Key Destinations	Rogers School	
27-Jan-20	point	Key Destinations	Black School	
27-Jan-20	point	Key Destinations	Rocky Brook Park	
27-Jan-20	point	Proposed/Planned Projects	New Borough Hall	
18-Feb-20	point	Barriers / Unsafe Intersection	Unsafe intersection	
18-Feb-20	point	Barriers / Unsafe Intersection	Unsafe intersection / aggressive taxi drivers for pick-up and drop-off at high school.	
18-Feb-20	point	Barriers / Unsafe Intersection	High speeds / unsafe intersection	
18-Feb-20	point	Barriers / Unsafe Intersection	Unsafe intersection - cut-through streets, cars speeding and rolling stops	
18-Feb-20	point	Barriers / Unsafe Intersection	Unsafe intersection - cut-through streets, cars speeding and rolling stops	
18-Feb-20	point	Barriers / Unsafe Intersection	Unsafe intersection / downtown area dangerous / biking on sidewalk / unsafe for pedestrians	
18-Feb-20	point	Key Destinations	shopping complex	
18-Feb-20	point	Key Destinations		
18-Feb-20	point	Key Destinations		
18-Feb-20	point	Key Destinations	Popular destinations / high traffic area	
18-Feb-20	point	Key Destinations	Greenway	
18-Feb-20	point	Key Destinations	Apartment complex with many bicyclists	
18-Feb-20	point	Key Destinations	Dawes Park	
18-Feb-20	point	Key Destinations	Housing authority	
18-Feb-20	point	Key Destinations	Brewery	
18-Feb-20	point	Key Destinations	Peddie school entrance	
18-Feb-20	point	Key Destinations	High School (courtesy busing)	
18-Feb-20	point	Key Destinations	Meadow Lakes	
18-Feb-20	point	Key Destinations		
18-Feb-20	point	Key Destinations		
18-Feb-20	point	Key Destinations	Bus Stop	Bus stop for students, private bus pick up for day laborers
18-Feb-20	point	Key Destinations	Bus Stop	Bus stop - for students in EWRSD and for day laborers (private bus)
18-Feb-20	point	Key Destinations	Food Pantry	
18-Feb-20	point	Key Destinations	Church	
18-Feb-20	point	Key Destinations		
18-Feb-20	point	Key Destinations	Peddie Lake	
18-Feb-20	point	Key Destinations	Food Pantry	
18-Feb-20	point	Key Destinations	Shoprite	
18-Feb-20	point	Key Destinations	To Warehouses	
18-Feb-20	point	Key Destinations	Bike Shop - Bicycle Rack	

8/17/2020

WIKIMAPPING COMMENTS (JULY 2020)

Date	Type	Category	Initial Comment	Comment
25-Feb-20	point	Barriers / Unsafe Intersection	Walking Route. Problem is unsafe Pedestrian crosswalk, from Height Blvd. (exit/enter Enchantment of Hightstown) across Wyckoff Mills Road. Due to excessive Semi-Trucks, Gravel Trucks, School Buses and car speeding.. They do not yield to Pedestrians!! Truck noise is a nuisance day and night, along with Engine braking. Trash thrown out along the roadway also. Signs needed for Trucks and cars, 1) slow down 2) no engine braking and 3) Flashing Signs to yield to pedestrians!!	Excessive speed limit and excessive speed of vehicles make there's are unsafe, and it is there ONLY crosswalk for our 150 or so residents to cross the street to get to Hightstown Main Street.
25-Feb-20	point	Barriers / Unsafe Intersection	Walking Route. Problem is unsafe Pedestrian crosswalk, from Height Blvd. (exit/enter Enchantment of Hightstown) across Wyckoff Mills Road. Due to excessive Semi-Trucks, Gravel Trucks, School Buses and car speeding.. They do not yield to Pedestrians!! Truck noise is a nuisance day and night, along with Engine braking. Trash thrown out along the roadway also. Signs needed for Trucks and cars, 1) slow down 2) no engine braking and 3) Flashing Signs to yield to pedestrians!!	It is very difficult to cross Wyckoff Mill from Hight. Even when walking in the crosswalk, the cars will continue to drive by the pedestrian. Improved signage , flashing light may help. Remove the trucks from this section of Wyckoff mill. They continue toward Main Stree from EW even though the signage tells them to go down Cranbury Station Rd.
26-Feb-20	point	Barriers / Unsafe Intersection	Walking Route. Problem is unsafe Pedestrian crosswalk, from Cranberry Station Rd across Wyckoff Mills Road. Due to excessive Semi-Trucks, Gravel Trucks, School Buses and car speeds. Vehicles do not yield to Pedestrians!! Scary sometimes walking along Wyckoff Mills sidewalk, as vehicles speed coming from Warehouse.	
27-Feb-20	point	Barriers / Unsafe Intersection	This intersection is too wide to cross safely, lacks sidewalks.	
27-Feb-20	point	Barriers / Unsafe Intersection	Unsafe to cross. Needs walk/don't walk signs in all directions.	
27-Feb-20	point	Key Destinations	Greenway access point.	
4-Mar-20	point	Barriers / Unsafe Intersection	Need additional lighting along Ward St.	
4-Mar-20	point	Barriers / Unsafe Intersection	I (and my dog) don't use this sidewalk because there's A TON of poison ivy. The entire ground into the shrubbery along the south side of this sidewalk is a blanket of poison ivy, and it's climbed into the trees as well.	
4-Mar-20	point	Barriers / Unsafe Intersection	Traffic backs up her all time due to left turns being made, Most vehicles do not stop for those crossing at any point at this location	
4-Mar-20	point	Barriers / Unsafe Intersection	Need a Crosswalk here, for pedestrians.	



8/17/2020

**WIKIMAPPING COMMENTS
(JULY 2020)**



Date	Type	Category	Initial Comment	Comment
4-Mar-20	point	Key Destinations	Bicycle/Stroller/Ped/Wheelchair pathway from Parking lots @ Shoprite + CVS/Burlington, etc., (with the right agreements) would allow for overflow parking for big events, like the Harvest Fest) and would allow for more downtown festivals in warmer weather. In theory :) ... this is how Columbia MD has big events at their downtown lakefront; they use the Mall for parking.	
4-Mar-20	point	Key Destinations	Overflow parking for Downtown Hightstown. See star marker on Town Center Rd for more detail.	
6-Mar-20	point	Barriers / Unsafe Intersection	no crosswalks across Franklin at Maxwell. No signal for pedestrians. Road too wide - cars pass left turning vehicles from Franklin to Ward (heading south) on shoulder.	
6-Mar-20	point	Barriers / Unsafe Intersection	Horrible intersection - 5 points, schools on both sides of Franklin, wide roadway and speeding traffic	
6-Mar-20	point	Barriers / Unsafe Intersection	Bad intersection Stockton and Rogers - can't see, Rogers is at an odd angle, too much going on - you have to watch west, east, across at Park Way. I hate driving through this, let alone trying to cross the street on foot.	
6-Mar-20	point	Key Destinations	Association Park on Grant Avenue at Park Way. Great place for a concert. Great playground.	
11-Mar-20	point	Proposed/Planned Projects	this is a one way trail, not well maintained and useless. Should be connected and a loop around the entire lake would be wonderful!!!!!!!!!!!!	
14-Mar-20	point	Barriers / Unsafe Intersection	Once the sidewalk ends abruptly, I see many families walking along the overgrown bike path with traffic going the 40mph speed limit. Not a safe walking path for the Gardenview/georgetowne communities.	
17-Mar-20	point	Barriers / Unsafe Intersection	Unsafe Crosswalk- confusion between pedestrians and cars causing accident prone situations	
6-May-20	point	Barriers / Unsafe Intersection	difficult to cross	
6-May-20	point	Barriers / Unsafe Intersection	it is difficult to cross	
6-May-20	point	Proposed/Planned Projects	flashing crosswalk signs proposed	



8/17/2020

WIKIMAPPING COMMENTS (JULY 2020)



Date	Type	Category	Initial Comment	Comment
22-May-20	point	Barriers / Unsafe Intersection	Very unsafe intersection with no sidewalks. Cars approaching Dutch Neck from Morrison go around this blind corner just before the intersection looking left to see if cars are coming but don't see the pedestrians on the side of the road. Making matters worse are the tall arbor viteas on the side obstructing drivers views even more.	
22-May-20	point	Barriers / Unsafe Intersection	Please add sidewalks to Dutch Neck rd. Children walking to the elementary school who live on either Dutch Neck or Gilman Pl are forced to walk on this busy, cut through road. Also very dangerous for the kids on Dutch Neck as they approach the Harron Ave intersection near the school.	
22-May-20	point	Barriers / Unsafe Intersection	Vehicles on Mercer st (33) rarely yield to pedestrians crossing the road. Please add either a yellow yield sign in the middle of the intersection or a speed bump nearby.	
22-May-20	point	Barriers / Unsafe Intersection	Unsafe road commonly used by walkers. Consider adding speed bumps. East Windsor is repaving their section of this road from Rt. 130 to the Hightstown border in the summer of 2020. Now is the time to work with them to get sidewalks and speed bumps!	
22-May-20	point	Barriers / Unsafe Intersection	Please repair sidewalks. I have almost flipped my daughter in her stroller while walking because tree roots have pushed multiple sections of the sidewalk up. As we walk, the stroller front wheels abruptly stop at the lifted section of sidewalk causing the back wheels to lift up.	
22-May-20	point	Barriers / Unsafe Intersection	Please repair sidewalks. I have almost flipped my daughter in her stroller while walking because tree roots have pushed multiple sections of the sidewalk up. As we walk, the stroller front wheels abruptly stop at the lifted section of sidewalk causing the back wheels to lift up.	
22-May-20	point	Barriers / Unsafe Intersection	Please repair sidewalks. I have almost flipped my daughter in her stroller while walking because tree roots have pushed multiple sections of the sidewalk up. As we walk, the stroller front wheels abruptly stop at the lifted section of sidewalk causing the back wheels to lift up.	
22-May-20	point	Key Destinations	VFW	
22-May-20	point	Key Destinations	Elementary School	
28-May-20	point	Barriers / Unsafe Intersection	Broken and uneven sidewalk	



8/17/2020

WIKIMAPPING COMMENTS (JULY 2020)



Date	Type	Category	Initial Comment	Comment
28-May-20	point	Barriers / Unsafe Intersection	Missing sidewalk	
28-May-20	point	Barriers / Unsafe Intersection	Uneven and broken sidewalks along Monmouth	
28-May-20	point	Proposed/Planned Projects	Extend Greenway to connect to the Union Transportation Trail at Airport Road	
28-May-20	point	Barriers / Unsafe Intersection	Route 33 is too wide in this area. Needs side land markings, road should be narrower and speed limit needs to be 25 from school zone through downtown.	
28-May-20	point	Barriers / Unsafe Intersection	Horrible intersection between two schools!	
28-May-20	point	Barriers / Unsafe Intersection	Needs a crosswalk and sidewalks. Lots of people walk and bike down this street. Lots of people walking from hotel along shoulder.	
28-May-20	point	Barriers / Unsafe Intersection	Needs a crosswalk	
28-May-20	point	Barriers / Unsafe Intersection	Dangerous intersection. Lots of pedestrians and heavy traffic	
28-May-20	point	Barriers / Unsafe Intersection	Bad crosswalk. Needs better paint. More signage. New ramp away from Drainage grate.	
28-May-20	point	Barriers / Unsafe Intersection	Summit and Mercer is unsafe. No crosswalk. Fast cars. Bad angle	
28-May-20	point	Barriers / Unsafe Intersection	cross walk	
28-May-20	point	Barriers / Unsafe Intersection	cross walk	
28-May-20	point	Barriers / Unsafe Intersection	cross walk	
28-May-20	point	Barriers / Unsafe Intersection	cross walk	
28-May-20	point	Barriers / Unsafe Intersection	cross walk	
28-May-20	point	Barriers / Unsafe Intersection	cross walk	
28-May-20	point	Barriers / Unsafe Intersection	need cross walk	
28-May-20	point	Barriers / Unsafe Intersection	Unsafe intersection for vehicles and pedestrians. Poor angles, lack of crosswalks, traffic on Mercer moves too quickly.	
28-May-20	point	Barriers / Unsafe Intersection	Angle of intersection, lack of crosswalks across Mercer and speed of vehicular traffic on Mercer make this a problematic intersection	
15-Jan-20	line	Sidewalk Gap/Missing	Missing sidewalk	
15-Jan-20	line	Proposed/Planned Projects	Proposed bike lanes (Mercer County)	
16-Jan-20	line	Current Biking/Walking Route	Popular recreational bike route	

8/17/2020

WIKIMAPPING COMMENTS (JULY 2020)



Date	Type	Category	Initial Comment	Comment
16-Jan-20	line	Unsafe Biking/Walking Route	High traffic speed corridor. Posted speed limit of 25 MPH but drivers often exceed limit. Also missing sidewalks in sections.	Difficult to run walk safely in this corridor due to speeding cars and no designated lanes, sidewalk or road shoulder
27-Jan-20	line	Current Biking/Walking Route	Walk to Downtown, Library and Krauser's shopping center	
18-Feb-20	line	Unsafe Biking/Walking Route	Cut-through road/detour, unsafe , high speeds	Need sidewalks.
18-Feb-20	line	Unsafe Biking/Walking Route	Cut-through road/detour, unsafe , high speeds	No sidewalk or curb with high traffic of pedestrians and cars coming fast off of Mercer.
18-Feb-20	line	Unsafe Biking/Walking Route	High speeds, unsafe road	Cars travel well above the speed limit on Mercer St and rarely stop for pedestrians at the Academy St crosswalk. This is a significant obstacle to walking with my child to and from his nursery school -- and soon his elementary school. A crossing light at Mercer and Academy would help greatly. (This is also a difficult intersection for cars making left turns onto either street).
18-Feb-20	line	Sidewalk Gap/Missing	Sidewalk gap	Side walk or bike lane would be great
18-Feb-20	line	Current Biking/Walking Route		Once the sidewalk ends abruptly, I see many families walking along the overgrown bike path with traffic going the 40mph speed limit. Not a safe walking path for the Gardenvue/georgetown communities.
18-Feb-20	line	Current Biking/Walking Route		Unsafe to walk across 'Wyckoff Mills Road' using Pedestrian walkway from 'Hight Blvd.' exiting Enchantment of Hightstown. Vehicles do not give pedestrians the right of way, nor abide speed limits. Lots of Truck traffic.
18-Feb-20	line	Current Biking/Walking Route		Walking Route. Problem is unsafe Pedestrian crosswalk, from Cranberry Station Rd across Wyckoff Mills Road. Due to excessive Semi-Trucks, Gravel Trucks, School Buses and car speeds. Vehicles do not yield to Pedestrians!! Scary sometimes walking along Wyckoff Mills sidewalk, as vehicles speed coming from Warehouse.
18-Feb-20	line	Current Biking/Walking Route		
18-Feb-20	line	Current Biking/Walking Route		



8/17/2020

**WIKIMAPPING COMMENTS
(JULY 2020)**


Date	Type	Category	Initial Comment	Comment
18-Feb-20	line	Unsafe Biking/Walking Route	High speeds, unsafe road for walking and bicycling	Wyckoff Mills Rd and Height Blvd. Do not feel safe crossing, do to Vehicles not giving Pedestrians the right of way. Many speeding vehicles and trucks. Engine braking needs to stop also
18-Feb-20	line	Current Biking/Walking Route		
18-Feb-20	line	Unsafe Biking/Walking Route	Downtown area difficult to bike with limited visibility and narrow roadways. Sidewalk biking prevalent.	
18-Feb-20	line	Current Biking/Walking Route		
27-Feb-20	line	Desired Biking/Walking Route	Most of this route lacks sidewalks, the route has high speed car traffic and VERY unsafe intersections at Franklin and Ward.	I frequently walk on this road and the lack of sidewalks makes me feel unsafe sometimes with how fast cars drive
27-Feb-20	line	Desired Biking/Walking Route	Most of this route lacks sidewalks, the route has high speed car traffic and VERY unsafe intersections at Franklin and Ward.	Lots of children live on this street. Biking/walking is unsafe with lack of sidewalks and cars speeding to get to Rt 33.
27-Feb-20	line	Desired Biking/Walking Route	Most of this route lacks sidewalks, the route has high speed car traffic and VERY unsafe intersections at Franklin and Ward.	Lots of children live on this street and there are no sidewalks and cars drive extremely fast. There is a bus stop on the road too which forces children to be walking in the street twice a day.
2-Mar-20	line	Desired Biking/Walking Route	Main St.; Should be fully accessible to bikes	
2-Mar-20	line	Desired Biking/Walking Route	This road biking and walking commuters everyday on it.	
4-Mar-20	line	Sidewalk Gap/Missing	No sidewalks here - have to walk in the street	
4-Mar-20	line	Sidewalk Gap/Missing	No sidewalks - have to walk in the street	
4-Mar-20	line	Current Biking/Walking Route	I bike these routes but itâ€™s a mix of road and sidewalk - some of the roads like Etra are hard because there is no shoulder	
4-Mar-20	line	Sidewalk Gap/Missing	Missing sidewalk.	
4-Mar-20	line	Sidewalk Gap/Missing	Missing Sidewalk.	
4-Mar-20	line	Sidewalk Gap/Missing	Missing Sidewalk.	
4-Mar-20	line	Sidewalk Gap/Missing	Need an egress from sidewalk to Ward St., then a crosswalk to Maxwell Av. Pay attention to the position of the single streetlight & add more lighting at this intersection.	
4-Mar-20	line	Sidewalk Gap/Missing	Missing Sidewalk.	
4-Mar-20	line	Sidewalk Gap/Missing	Missing Sidewalk	

8/17/2020

WIKIMAPPING COMMENTS (JULY 2020)



Date	Type	Category	Initial Comment	Comment
4-Mar-20	line	Sidewalk Gap/Missing	Missing Sidewalk. The importance of a sidewalk on the north side of Ward St. is that it is shaded in the afternoon sun, especially important in Summer, to get people to walk into town and as part of the "three bridges" fitness loop - Maxwell St. Bridge, Rocky Brook Bridge, and Ward St. Bridge.	
4-Mar-20	line	Desired Biking/Walking Route	Bicycle/Peds/wheelchair/stroller/rollerblade path - connects multiple streets across the north side of town, giving green access to East Windsor shopping (because we will never put a big box store downtown. Yuk).	
4-Mar-20	line	Desired Biking/Walking Route	Continued multi-use path including a Pedestrian bridge (ramps) over 130.	
4-Mar-20	line	Desired Biking/Walking Route	Egress to pedestrian path right along property lines, with privacy landscaping. See Columbia, MD (bicycle) path system for reference.	
4-Mar-20	line	Desired Biking/Walking Route	Ped/Bicycle route behind Rt 130 shopping, connects with Ped Bridge across Rt. 130	
4-Mar-20	line	Desired Biking/Walking Route	Oak Ln. egress to expanded bike/ped. path & Rt. 130 Ped. cross bridge	
4-Mar-20	line	Desired Biking/Walking Route	Connection of bike/ped path, egress for Maple Ave, Sunset Ave, Wilson Ave, to Rt. 130 ped/bike overpass	
4-Mar-20	line	Desired Biking/Walking Route	Ped & Bike path connecting all of the northwest side of Town to Bank St (and ultimately, the new downtown development as well as) all of downtown, avoiding the street traffic on N. Main St. in the Residential Area but connecting back in to force foot traffic along downtown.	
6-Mar-20	line	Desired Biking/Walking Route	walking route - no sidewalks on Franklin until past Maxwell, no sidewalks on Maxwell. High speed traffic. Very wide intersection without safe crossing Maxwell at Franklin and Maxwell at Ward.	
6-Mar-20	line	Desired Biking/Walking Route	Walking route - from Franklin Street to Greenway near The Enchantment and back. No safe crossing at Franklin Street. Missing sidewalks on Manlove. Heavy traffic on Franklin and on Wycoffs Mills Road.	
10-Mar-20	line	Sidewalk Gap/Missing	Sidewalks needed; yes, even thru East Windsor.	
15-Mar-20	line	Sidewalk Gap/Missing	no sidewalk on either side of Maxwell up to St Anthony parking lot.	
5-May-20	line	Desired Biking/Walking Route	this is a connection id like to see improved	



8/17/2020

**WIKIMAPPING COMMENTS
(JULY 2020)**



Date	Type	Category	Initial Comment	Comment
15-May-20	line	Sidewalk Gap/Missing	Please finish putting in a sidewalk so that we don't have to leave the safe sidewalk that is already there and walk on busy South Main.	
22-May-20	line	Unsafe Biking/Walking Route	Very unsafe for children walking to school, runners, and dog walkers along Dutch Neck rd due to no side walks.	
22-May-20	line	Sidewalk Gap/Missing	No sidewalks for children walking to school along busy road.	
22-May-20	line	Sidewalk Gap/Missing	No sidewalk for children.	
22-May-20	line	Unsafe Biking/Walking Route	Unsafe, no sidewalk leaving Hightstown going towards Airport rd.	
22-May-20	line	Desired Biking/Walking Route	A cut through trail for High schoolers to get to school would be convenient.	
22-May-20	line	Desired Biking/Walking Route	Please connect Hightstown to the new trail that is being extended from Assunpink to Airport rd in Hightstown. The section on Mercer st from Hightstown to Airport rd has no sidewalks and this would be ideal to connect Hightstown to this path.	
28-May-20	line	Desired Biking/Walking Route	The Greenway loop down the old road and through the woods on the floating path to the sidewalk near The Enchantment is a great walk	
28-May-20	line	Current Biking/Walking Route	Shop Rite, movie theater, etc	There is no sidewalk between Town Center Road and the entrance to ShopRite. You have to walk on the grass, or in the roadway, in order to get to the supermarket. This space is also occupied by trucks and many cars who may not be aware of walkers.
28-May-20	line	Desired Biking/Walking Route	Best way around downtown from the East for a nice ride to Association Park	
28-May-20	line	Desired Biking/Walking Route	Great loop walk. Needs some sidewalks	
28-May-20	line	Desired Biking/Walking Route		
28-May-20	line	Desired Biking/Walking Route	Would be great to safely bike to the PAL fields	
28-May-20	line	Current Biking/Walking Route		
28-May-20	line	Proposed/Planned Projects	Missing sidewalks, but would otherwise be a great loop around Peddie	
28-May-20	line	Proposed/Planned Projects	Not safe to ride to Etra Lake	

RESOURCES

Mercer County Bicycle Master Plan (2020)

Mercer County Trails Plan (2020)

High Point Cape May Bike Route

Hightstown Complete Streets Committee Intersection Analysis and Priorities for Improvement report (2019)

Borough of Hightstown Bicycle Ordinance Update (2018)

Borough of Hightstown Main Street Development Plan (2015)

Hightstown, NJ School Travel Plan (2014)

East Windsor and Hightstown Route 33 Corridor Revitalization Plan (2012)

DVRPC Bikeability Score Analysis (2009)

NJDOT Complete Streets Design Guide (2017)

NJDOT Complete & Green Streets Model Policy Guide (2019)



APPENDIX B: TYPICAL UNIT COSTS MATRIX

SOURCE: <https://www.saferoutesnj.org/wp-content/uploads/2020/08/2020-Design-Treatment-Typical-Costs.pdf>

This typical unit costs matrix was downloaded from the Safe Routes to School, NJ website. NV5 added estimated costs for buffered bicycle lanes and protected bicycle lanes to the original cost sheet.

TA Design Treatment Typical Costs			Material Cost (Installed with in house staff)		Installed Cost (Bid to contractor for installation)	
	Type of Treatment	Typical Size	Unit Cost (Material)	Product Cost (Material)	Unit Cost (Labor + Material)	Product Cost (labor + Material)
Designing for Pedestrians - Signs and Stripes/ Pavement Markings						
Pavement Markings - Words or Symbols ("School XING" , "ONLY" or 2 arrows)						
	Material = Paint	20 SF	\$ 1.00 /SF	\$20	\$ 1.60 /SF	\$32
	Material = Long life, thermoplastic	20 SF	\$ 2.00 /SF	\$40	\$ 4.00 /SF	\$80
Crosswalks						
	Standard style - Paint (Two Lines Cross Walk, 40' long)	54 SF	\$1.00 /SF	\$54	\$ 1.60 /SF	\$87
	Continental style (10' wide, 40' long, 1' lines every 2')					
	Material = Paint	225 SF	\$1.00 /SF	\$225	\$ 1.60 /SF	\$360
	Material = Long life, thermoplastic	225 SF	\$2.00 /SF	\$450	\$ 4.00 /SF	\$900
	Imprinted Crosswalks (assume 10' wide, 40' long)	400 SF (44 SY)	\$130 /SY	\$5,700	\$225 /SY	\$9,900
Signs						
	Regulatory and Warning Signs (ex. "Stop for Pedestrian" , "End School Zone")	3 SF - 9 SF (18"x24" to 36"x36")	\$ 40.00 /SF	\$120 - \$360	\$ 50.00 /SF	\$150 - \$450
	Driver Speed Feedback Sign - Portable (also called a Radar Speed Sign)	each (2' x 3')	\$3,100 - 6,000	\$3,100-\$6,000	\$3,500-\$6,500	\$3,500 - \$6,500
	Driver Speed Feedback Signs - Fixed on pole (also called a Radar Speed Sign)	each (2' x 3')	\$3,000 - 4,000	\$3,000-\$4,000	\$5,000-\$6,000	\$5,000-\$6,000
	Portable Solar Powered Traffic Speed Trailer	each (trailer)	\$12,000	\$12,000	\$15,000	\$15,000
	Dynamic Message Sign - portable (Multiple Lines of Text)	each (4' x 8')	\$11,600-\$15,200	\$11,600-\$15,200	\$14,500-\$19,000	\$14,500-\$19,000
Designing for Pedestrians - Intersections						
Traffic Signals						
	Adding Pedestrian Signal Heads and push Buttons to an existing Traffic Signal	8 signal heads and 8 push buttons	\$1000.00 + \$450.00 each	\$11,600	\$2,900	\$23,200
	New Traffic Signal with Countdown Pedestrian Signal Heads	Intersection of two roads, each with one lane in each direction	\$187,500	\$187,500	\$250,000	\$250,000
Pedestrian Activated Facilities						
	Flashing Beacon/Enhanced Warning Sign	2 signs, one posted in each direction	\$5,800	\$11,600	\$6,500	\$13,000
	Rectangular Rapid Flashing Beacon (RRFB)	2 signs, one on each Side of Street	\$8,000 - \$12,000	\$8,000 - \$12,000	\$10,000-\$15,000	\$10,000-\$15,000
	Pedestrian Crossing In-Roadway Illumination System	Equipment includes fixtures, 4 lamps/ lane for a 3 lane crosswalk, controller, pole, and push button activator.	\$21,000 - \$32,000	\$21,000 - \$32,000	\$31,000 - \$53,000	\$31,000 - \$53,000

TA Design Treatment Typical Costs			Material Cost (Installed with in house staff)		Installed Cost (Bid to contractor for installation)	
	Type of Treatment	Typical Size	Unit Cost (Material)	Product Cost (Material)	Unit Cost (Labor + Material)	Product Cost (labor + Material)
	Pedestrian Hybrid Beacon (HAWK Signal)	Mid-block, 4 lane roadway, are on each side of the road	\$75,000-150,000	\$75,000 - \$150,000	\$100,000-\$190,000	\$100,000 - \$190,000
Shorter Crossing Treatments & Refuge Areas						
	Curb Extensions (simple - no drainage modification required)	6' wide, 20 feet long	\$4,500	\$4,500	\$6,000	\$6,000
	Curb Extensions (complex - assume drainage modifications required)	6' wide, 20 feet long	\$16,000	\$16,000	\$20,000	\$20,000
	Pedestrian refuge island	Assume a minimum of 6' wide and 10' long	\$5,600	\$5,600	\$7,500	\$7,500

Designing for Pedestrians - Paths and Sidewalks						
Paths - Shared Use Path (10' wide)						
	Material = Asphalt	100 Yards	\$70 / FT	\$21,000	\$95 / FT	\$28,500
	Material = Crushed Stone (will have higher maintenance costs)	100 Yards	\$45/FT	\$13,500	\$60/FT	\$18,000
Sidewalks & Accessibility						
	Sidewalks – Concrete (4" Thick, 5' wide)	100 LF	\$90/SY	\$5,000	\$108/SY	\$6,000
	Detectable Warning Surface (assumes curb ramp already in place)	2'x4' each	\$125/SY	\$125	\$250/SY	\$250
	Curb Ramps	new curb and concrete 5' deep 15' wide	\$1200 each	\$1,200	\$1,500	\$1,500
	Bollards on sidewalk (typical grouping of at least 4 bollards)	4' high, steel or concrete	\$500 each	\$2,000	\$750 each	\$3,000

Designing for Bicyclists - Roadway treatments and Amenities						
Roadway Treatments						
	"Bicycle-safe" stormwater drainage grates	each (2' x 4')	\$280	\$280	\$360	\$360
	Video Detectors (Installed in pairs) (2 Cameras + Processor)	Detector and stencil	\$16,000	\$16,000	\$20,000	\$20,000
Parking						
	Bicycle Racks (parking for two bicycles)	each	\$120 - \$300	\$120 - \$300	\$200-\$400	\$200 - \$400
	Lockers (each holds 2 bikes)	each	\$1,500 - \$3,000	\$1,500 - \$3,000	\$2,000 - \$4,000	\$2,000 - \$4,000
	Shelter/Covered (Excluding Racks) (each holds 8 - 12 bikes)	each	\$1,000 - \$3,000	\$1,000 - \$3,000	\$1,700 - \$5,000	\$1,700 - \$5,000



TA Design Treatment Typical Costs			Material Cost (Installed with in house staff)		Installed Cost (Bid to contractor for installation)	
	Type of Treatment	Typical Size	Unit Cost (Material)	Product Cost (Material)	Unit Cost (Labor + Material)	Product Cost (labor + Material)
Designing for Bicyclists - Signs and Stripes/ Pavement Markings						
Signs						
	Share the Road Sign (Assembly)	12 SF (3' x 3') + (24" x 18")	\$400.00	\$400	\$600.00	\$600
	Bike Route (signing per mile)	20 signs per mile (1.5'x2' = 3SF/Sign)	\$40.00	\$2,400	\$50.00	\$3,000
Pavement Markings						
	Shared lane markings "Sharrows"	each (30 SF)	\$2.00/SF	\$60	\$4.00/SF	\$120
	Bike Symbol (Words or Arrows, assume thermoplastic)	20 SF	\$2.00/SF	\$40	\$4.00/SF	\$80
	Bike lane striping (adding 4" white thermoplastic striping)	1 mile	\$1.00 /LF	\$5,300	\$1.60 /LF	\$8,500
	Colored Bike Lane (Green thermoplastic 4' wide and 50 ' long)	200 SF	\$2.00 /SF	\$400	\$4.00/SF	\$800
	Buffered Bike Lane (3' striped separation)**(Estimated by NV5)	1 mile	\$4.00 /LF	\$21,120	\$6.50 /LF	\$34,320
	Protected Bike Lane (Flexible delineators and 3' striped separation)**(Estimated by NV5)	1 mile	\$9.00 /LF	\$47,520	\$14.25 /LF	\$75,240
Traffic Calming - Passive Measures						
Passive Speed Control Measures						
	Streetscaping					
	Street trees	each	\$500	\$500	\$900	\$900
	Pedestrian Scale Lighting (12' tall, installed every 50 ')	each	\$1,500 - 2,500	\$1,500 - \$2,500	\$2,250-4,000	\$2,250 - \$4,000
	Rumble Strips (Milled into Pavement)	40'	\$3 /LF	\$120	10 /LF	\$400
	Rumble Strips (Thermo on top of Pavement)	40'	\$9 /LF	\$360	15 /LF	\$600
	Textured/colorized pavement					
	Concrete Sidewalk, 4" Thick, 5' Wide	100'	\$90 /SY	\$5,000	\$108 /SY	\$6,000
	Tinted Concrete Sidewalk, 4" Thick, 5' Wide	100'	\$95 /SY	\$5,300	\$115 /SY	\$6,400
	Brick Sidewalk, 5' wide	100'	\$105 /SY	\$5,800	\$160 /SY	\$9,000

TA Design Treatment Typical Costs			Material Cost (Installed with in house staff)		Installed Cost (Bid to contractor for installation)	
	Type of Treatment	Typical Size	Unit Cost (Material)	Product Cost (Material)	Unit Cost (Labor + Material)	Product Cost (labor + Material)
Traffic Calming - Active Measures						
Active Speed Control Measures						
	Horizontal Deflection					
	Chicane	each	\$19,000	\$19,000	\$30,000	\$30,000
	Mini roundabout (traversable islands that is small enough to stay within the existing ROW)	each	\$24,000	\$24,000	\$35,000	\$35,000
	Neighborhood Traffic Circle (do not include raised channelization)	each	\$10,000 - \$50,000	\$10,000 - \$50,000	\$15,000 - \$75,000	\$15,000-\$75,000
	Constrictions					
	Curb Extensions (high end - assume drainage modification required)	each (could have 4 per intersection)	\$16,000 - \$64,000	\$16,000 - \$64,000	\$20,000 - \$80,000	\$20,000 - \$80,000
	Neckdowns (assume no drainage modifications required)	each	\$3,000 - \$6,400	\$3,000 - \$6,400	\$4,000 - \$8,000	\$4,000 - \$8,000
	Pedestrian refuge island	each	\$5,600	\$5,600	\$7,500	\$7,500
	Vertical Deflection					
	Speed Humps (Speed Tables)	each	\$2,000-\$4,000	\$2,000-\$4,000	\$3,000-\$5,000	\$3,000-\$5,000
	Raised crosswalk	each	\$6,000	\$6,000	\$8,200	\$8,200
	Raised intersection (includes paving, drainage, signs and striping)	each	\$60,000-\$96,000	\$60,000-\$96,000	\$80,000 - \$120,000	\$80,000 - \$120,000
Volume Control Measures						
	Physical Diverters					
	Full street closure	each	\$500 - \$150,000	\$500 - \$150,000	\$1,000 - \$225,000	\$1,000 - \$225,000
	Partial street closure	each	\$250 - \$75,000	\$250 - \$75,000	\$500 - \$150,000	\$500 - \$150,000
	Diagonal diverter	each	\$100,000	\$100,000	\$150,000	\$150,000
	Median barrier	each	\$10,000 - \$20,000	\$10,000 - \$20,000	\$15,000 - \$30,000	\$15,000 - \$30,000
	Forced turn island	each	\$10,000 - \$15,000	\$10,000 - \$15,000	\$15,00 - \$25,000	\$15,000 - \$25,000

Cost Assumption Notes:
 1-Maintenance & Protection of Traffic costs are not included.
 2-Excludes ROW, and Utility impacts or relocation costs.



Borough of Hightstown Planning Board

156 Bank Street, Hightstown, New Jersey 08520
609-490-5100, extension 617
Website: www.hightstownborough.com

TO: Borough Council

FROM: Sandy Belan, Planning Board Secretary

SUBJECT: Planning Board

DATE: December 15, 2020

At their meeting on December 14, 2020, the Planning Board referred the following items to the Borough Council for their consideration.

- 1) Mobility Study Proposed Amendment to the Master Plan
- 2) NJDES Stormwater Permit Stormwater Ordinance – Carmela Roberts November 2, 2020 Memo
- 3) Improvements to Springcrest Drive, Taylor Avenue, Spruce Court and Glen Brook Drive, Carmela Roberts November 24, 2020 Memo – The Planning Board agree with the proposed improvements for Springcrest Drive, Spruce Court and Glen Brook Drive and Concept 3 for Taylor Avenue.

Thank you.

Resolution 2020-244

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

A RESOLUTION OF THE BOROUGH OF HIGHTSTOWN SUPPORTING THE DOWNTOWN HIGHTSTOWN QR CODE PROGRAM

WHEREAS, Downtown Hightstown has developed a QR Code Program from which Residents and Visitors to the Borough can conveniently get current information about Borough businesses, and entertainment and event opportunities in the Borough; and

WHEREAS, Downtown Hightstown has worked with the Borough Administrator and Zoning Official to establish convenient, compliant, and safe installation locations for the QR Code Program signs; and

WHEREAS, the Mayor and Council are supportive of the businesses in the Borough and find that such a program is beneficial to businesses and visitors in the Borough; and

WHEREAS, the Borough of Hightstown wishes to support the Downtown Hightstown QR Code Program and allow for signs to be posted in the Borough at which visitors can scan their phone and receive business, and entertainment and event opportunities in the Borough.

WHEREAS, the placement of the signs shall be coordinated with the Zoning Official to assure compliance with safety and sign regulations.

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Hightstown that Downtown Hightstown is hereby authorized to install QR Code program signs in the Borough to promote business, and entertainment and event opportunities in the Borough; and

BE IT FURTHER RESOLVED that the installation of said signs shall be at the direction of the Zoning Official.

CERTIFICATION

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on December 21, 2020.

Margaret Riggio
Deputy Borough Clerk

WELCOME TO
HIGHTSTOWN
EST. 1721

DISCOVER OUR
HIDDEN GEMS



@DowntownHightstown @Hightstown1721
#downtownhightstown



Roberts
ENGINEERING GROUP LLC
Women Business Enterprise Certified

1670 Whitehorse-Hamilton Square Rd.
Hamilton, New Jersey 08690
609-586-1141 fax 609-586-1143
www.RobertsEngineeringGroup.com

November 24, 2020

Mayor and Council
Borough of Hightstown
156 Bank Street
Hightstown, New Jersey 08520

Planning Board
Borough of Hightstown
156 Bank Street
Hightstown, New Jersey 08520

Environmental Commission
Borough of Hightstown
156 Bank Street
Hightstown, New Jersey 08520

Complete Streets Committee
Borough of Hightstown
156 Bank Street
Hightstown, New Jersey 08520

Re: Improvements to Springcrest Drive, Taylor Avenue,
Spruce Court, and Glen Drive
Borough of Hightstown, Mercer County, New Jersey
Our File No.: H1800

Dear Mayor, Council, Planning Board and Environmental Commission:

Enclosed with this letter, please find the following:

1. Five (5) partial sets of plans entitled, "Improvements to Springcrest Drive, Taylor Avenue, Spruce Court, and Glen Drive, Borough of Hightstown, Mercer County, New Jersey, dated November 23, 2020". These sets show conceptual layouts for Springcrest Drive, Spruce Court, Glen Drive, and the sewer main easement between Springcrest Drive and Spruce Court.
2. Five (5) sets of conceptual plans entitled, "Improvements to Taylor Avenue, Borough of Hightstown, Mercer County, New Jersey, dated November 23, 2020."

The enclosed plans are to be distributed to the Council, Planning Board, Environmental Commission, and Complete Streets Committee.

As you know, the Borough has received a grant from the NJDOT in the amount of \$600,000.00 in March 2019. This office is in the process of preparing formal bid plans and specifications for advertisement and award prior to the grant deadline of March 24, 2021.

The enclosed plans show the proposed improvements as discussed with Borough Officials over the past two months. In summary, the improvements are as follows:

Springcrest Drive

1. Replace curb as required.
2. Construct sidewalks along the north side of Springcrest Drive between Westerlea Avenue and South Main Street.
3. Decommission and remove the existing sanitary pump station.
4. Reconstruct the sanitary sewer main and sewer laterals on Springcrest Drive between Westerlea Avenue and South Main Street as well as within the utility easement between the existing pump station and Spruce Court.
5. Remove approximately 6 trees around the existing pump station in order to construct the new sewer main. We do not recommend that trees be replanted at this location as they would be over a sewer main which is not recommended.
6. Remove approximately 15 arborvitae within the Right-Of-Way at the intersection of Springcrest Drive and Westerlea Avenue in order to construct the new sidewalk. These arborvitae conflict with the new sidewalk and create an unsafe site distance to the crosswalk and oncoming traffic. This will allow for the corner curb radius to be reduced to narrow the intersection.
7. Replace water services as needed; install sanitary cleanouts and replace laterals as needed.
8. Mill and pave the roadway.

9. Council previously requested that we evaluate adding sidewalks on South Main Street where none exist. We have reviewed this area and recommend not including them in this contract. These areas are too distant from our project and will not be allowable under the NJDOT funding.

Spruce Court

1. Replace curbs and sidewalks as needed.
2. Replace water services as needed; install sanitary cleanouts and replace laterals as needed.
3. Repair the roadway.
4. Mill and pave from the intersection with Leshin Lane and the cul-de-sac.

Glen Drive

1. Replace curbs as needed.
2. Repair the roadway.
3. Mill and pave the length of Glen Drive within the Borough Right-Of-Way, approximately 150-ft.

Taylor Avenue

Please note that in addition to the above, we have provided four (4) concepts for the layout of Taylor Avenue. The existing roadway varies from 22-ft. wide to 34-ft. wide and does not have curbs or sidewalks for approximately half the length. In all concepts, new curbs are to be constructed on both sides of the roadway, sidewalk is constructed on one side for the entire length, water mains and services are replaced, sewer mains and sewer laterals are replaced as needed, and sewer lateral cleanouts installed where none exist. The concepts for Taylor Avenue are as follows:

Taylor Avenue - Concept 1

1. Provide a 31-ft. wide roadway from South Street to approximately 200-ft. short of the dead end. The remainder of the road will be 24-ft. wide.
 - a. This allows for the least amount of disturbance while providing consistent drive lanes.
 - b. This is similar to the existing road layout.
2. Replace/construct new sidewalk for the entire length of Taylor Avenue between South Street and the dead end.
3. Remove five (5) trees.

Taylor Avenue - Concept 2

1. Provide a 31-ft. wide roadway from South Street to the dead end.
 - a. This allows for enhanced maneuverability for emergency services and trash collection vehicles. However, trucks will still be required to back out.
2. Replace/construct new sidewalk for the entire length of Taylor Avenue between South Street and the dead end.
3. Remove six (6) trees.

Taylor Avenue - Concept 3

1. Provide a 31-ft. wide roadway from South Street to approximately 100-ft. short of the dead end. The remainder of the road will be 42-ft. wide.
 - a. This may allow for emergency services and trash collection vehicles to make a 'K' turn to turn around at the dead end, if cars are not parked in this area.
2. Replace/construct new sidewalk for the entire length of Taylor Avenue between South Street and the dead end.
3. Remove six (6) trees.

Taylor Avenue - Concept 4

1. Provide a 31-ft. wide roadway from South Street to approximately 100-ft. short of the dead end. The remainder of the road will be a 47-ft. diameter cul-de-sac.
 - a. This may allow for emergency services and trash collection vehicles to make a 'K' turn to turn around at the dead end if cars are not parked in this area.
 - b. This does not allow for on-street parking.
 - c. This will require the Borough to construct a new retaining wall on private property.

Improvements to Springcrest Drive, Taylor Avenue
 Spruce Court, and Glen Drive
 Borough of Hightstown, Mercer County, New Jersey
 Our File No.: H1800
 Page 3 of 3

2. Replace/construct new sidewalk for the entire length of Taylor Avenue between South Street and the cul-de-sac.
3. Remove six (6) trees.

The estimated construction cost for each of the Taylor Avenue concepts increases from the prior (i.e. Concept #1 is the least costly and Concept #4 is the costliest). Concept #4 is estimated to be approximately \$50,000 more than Concept #1.

We think Concepts #1 and #2 are most viable. Concepts #3 and #4 are less viable because they limit the allowable on-street parking at the dead end and require additional impervious surface for a minor benefit to trucks.

Please note that we have not shown new tree plantings on the plan sheets. However, we will make accommodations in the bid documents to provide 13 new trees. This does not include replacement of the arborvitae that were previously planted in the Right-Of-Way by a private property owner. We request that the Borough Shade Tree Commission provide a tree planting plan with proposed species and locations to this office no later than December 17, 2020 for inclusion in the bid documents.

You may recall that the bond ordinance for this contract was adopted in July 2020. Roberts Engineering Group was authorized to move forward in August 2020. Since August, this office has completed field investigation and survey, reviewed utility requirements with Borough personnel, started preparation of plans and specifications, and completed the enclosed documentation.

The NJDOT grant being used to fund this work requires that the contract be awarded to a contractor no later than March 24, 2021. In order to meet this deadline, we must have plans, specifications, and permits completed for submission to NJDOT no later than January 3, 2021. This will allow for public advertisement in February 2021 and a bid opening in early March 2021 for award at the next available Council meeting, before the March 24, 2021 deadline.

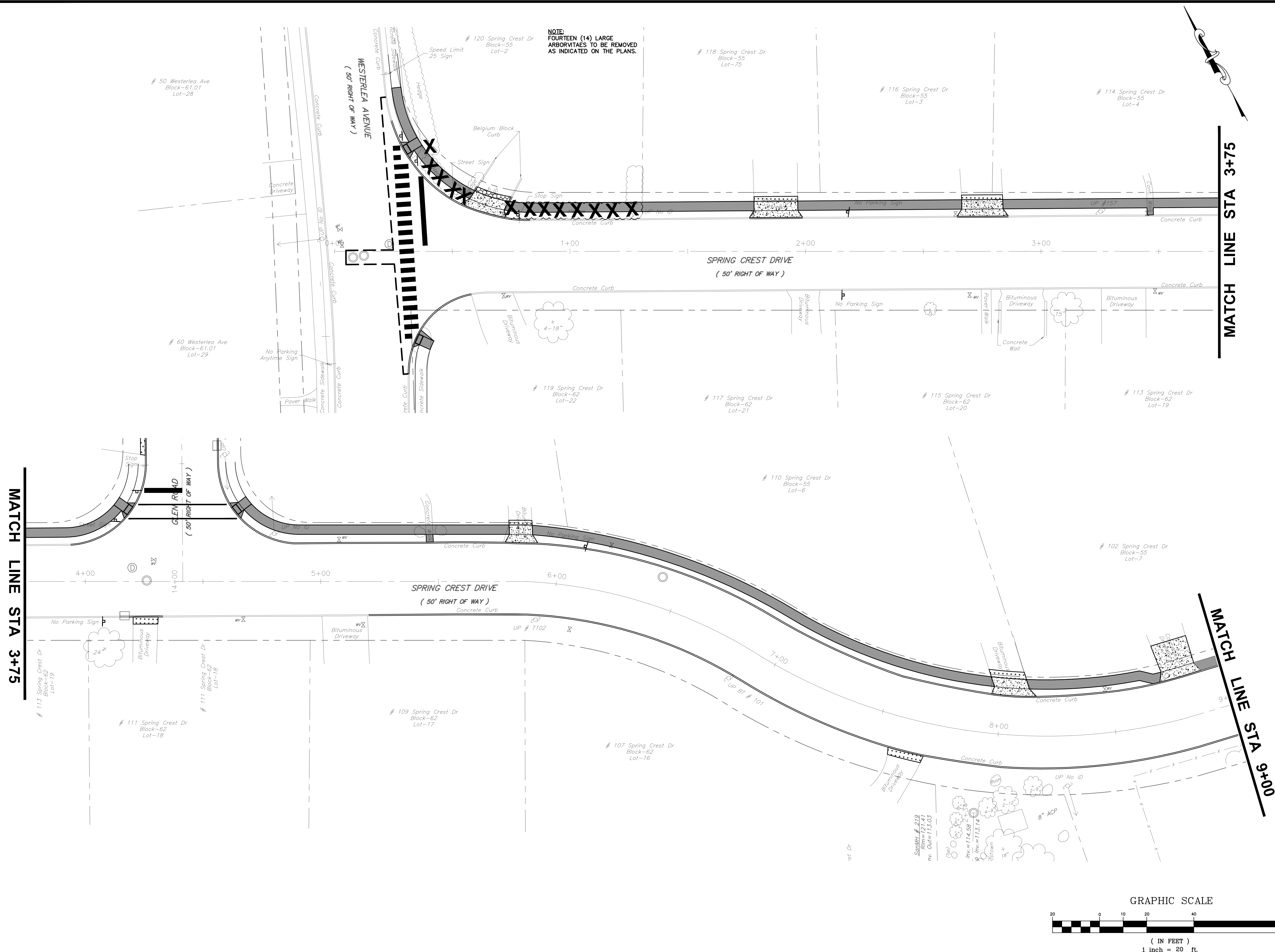
Because of the deadlines outlined above, we would appreciate your review and comments by mid-December 2020. If you would like to meet with us or ask questions directly, please feel free to contact me.

Very truly yours,



Carmela Roberts, P.E., C.M.E.
 Borough Engineer

cc: Debra Sopronyi, RMC, CMR, QPA, Borough Administrator/Clerk
 Peggy Riggio, RMC, CMR, Deputy Borough Clerk
 Sandy Belan, Borough Planning Board Secretary
 Ken Lewis, Borough Superintendent of Public Works
 Bill Searing, Borough Superintendent of AWWTP
 George Lang, Borough CFO
 Cameron Corini, PE, CME, Roberts Engineering Group, LLC
 Kelly Pham, Roberts Engineering Group, LLC



MATCH LINE STA 3+75

MATCH LINE STA 3+75

MATCH LINE STA 9+00

LEGEND

EXISTING

- EXISTING STREET ROW LINE
- EXISTING CONCRETE CURB
- EXISTING CONTOURS
- EXISTING SPOT ELEVATION
- EXISTING TREE
- EXISTING DRAINAGE PIPE
- EXISTING UTILITY POLE
- EXISTING PARKING LOT LIGHT
- EXISTING INLETS
- EXISTING WATER SERVICE
- EXISTING GAS SERVICE
- EXISTING OVERHEAD WIRES
- EXISTING FENCE
- EXISTING MANHOLE
- EXISTING WATER VALVE
- EXISTING GAS VALVE
- EXISTING STREET LIGHT

PROPOSED

- SF --- PROPOSED SILT FENCE
- PROPOSED INLET PROTECTION
- PROPOSED INLET FRAME, GRATE, OR CURB PIECE REPLACEMENT
- PROPOSED CONCRETE VERTICAL CURB
- PROPOSED CONCRETE SIDEWALK
- PROPOSED STONE DRIVEWAY REPAIR
- PROPOSED CONCRETE DRIVEWAY REPAIR
- PROPOSED BIT. DRIVEWAY REPAIR
- PROPOSED BASE REPAIR
- TOPSOILING, 5" THICK, FERTILIZING AND SEEDING, TYPE A-3
- PROPOSED BUSH OR TREE REMOVAL
- PROPOSED WATER MAIN
- PROPOSED WATER SERVICE
- PROPOSED FIRE HYDRANT
- PROPOSED VALVE
- PROPOSED WATER MAIN FITTING
- PROPOSED STORM UNDERDRAIN
- PROPOSED CLEANOUT
- PROPOSED MANHOLE FRAME AND COVER
- PROPOSED MANHOLE, FRAME, AND COVER
- PROPOSED SANITARY SEWER MAIN
- PROPOSED SANITARY LATERAL

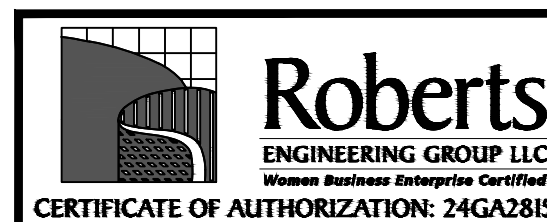
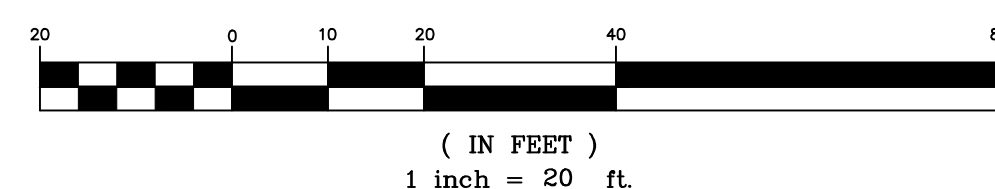
GENERAL NOTES:

- THIS PLAN REFLECTS EXISTING SITE CONDITIONS AS THE RESULT OF AERIAL PHOTOS, TAX MAPS, AND A FIELD SURVEY PERFORMED BY ROBERTS ENGINEERING GROUP, LLC, DATED OCTOBER 13, 2020.
- RIGHT-OF-WAY AND PROPERTY LINE INFORMATION ARE APPROXIMATE AND ARE BASED UPON TAX MAP INFORMATION AND LIMITED FIELD SURVEYING.
- THIS PLAN IS NOT INTENDED TO GUARANTEE OWNERSHIP. DOCUMENTS OF RECORD WHICH MAY HAVE BEEN REVIEWED AND CONSIDERED AS PART OF THIS PLAN OF SURVEY ARE NOTED HEREON AND HAVE BEEN OBTAINED BY ROBERTS ENGINEERING GROUP, LLC. THERE MAY EXIST OTHER DOCUMENTS OF RECORD WHICH WOULD AFFECT THIS PLAN.
- ONLY COPIES OF THE ORIGINAL OF THIS PLAN CLEARLY MARKED WITH THE ENGINEER'S EMBOSSED SEAL SHALL BE CONSIDERED A VALID COPY.
- BLOCK AND LOT NUMBERS AS SHOWN HEREON ARE BASED UPON THE TAX MAPS OF THE BOROUGH OF HIGHTSTOWN, MERCER COUNTY, NEW JERSEY.
- THIS PLAN IS SUBJECT TO ANY EASEMENTS OR AGREEMENTS, WHICH MAY OR MAY NOT BE OF THE PUBLIC RECORD AND DISCLOSED AT THE TIME OF AN ABSTRACT OF TITLE OR TITLE SEARCH, WHICH MAY BE LOCATED BELOW THE SURFACE OF THE LANDS AND NOT VISIBLE AT THE TIME OF SURVEY. THE LOCATIONS OF UNDERGROUND UTILITIES AS SHOWN HEREON ARE BASED UPON ABOVE GROUND STRUCTURES VISIBLE AT THE TIME OF THE FIELD SURVEY AND RECORD OR AS-BUILT DRAWINGS PROVIDED TO ROBERTS ENGINEERING GROUP, LLC.
- LOCATIONS OF UNDERGROUND UTILITIES/STRUCTURES MAY VARY FROM LOCATIONS SHOWN HEREON; WHEREAS ADDITIONAL BURIED UTILITIES/STRUCTURES MAY BE ENCOUNTERED. NO EXCAVATIONS WERE MADE DURING THE PREPARATION OF THIS SURVEY TO LOCATE BURIED UTILITIES OR STRUCTURES. BEFORE EXCAVATIONS ARE BEGUN, THE UNDERGROUND UTILITIES LOCATION SERVICE AT 1-800-242-1776 SHALL BE CONTACTED AT LEAST 72 HOURS PRIOR TO COMMENCEMENT OF ANY DEMOLITION OR EXCAVATION ACTIVITIES, IN ACCORDANCE WITH APPLICABLE LAWS, RULES, AND REGULATIONS.
- ALL BUILDINGS, SURFACE AND SUBSURFACE IMPROVEMENTS, ON OR ADJACENT TO THE SITE ARE NOT NECESSARILY SHOWN.
- HORIZONTAL DATUM BASED UPON GPS OBSERVATIONS (NAD 83).
- VERTICAL DATUM BASED UPON GPS OBSERVATIONS (NAVD 88) BENCHMARKS AS SHOWN.

CONSTRUCTION NOTES:

- EXISTING ASPHALT AND CONCRETE DRIVEWAYS TO BE SAW CUT AS NECESSARY. NO SEPARATE PAYMENT.
 - ALL UTILITY VALVE BOXES, MANHOLES, CASTING, COVERS, CONTROL BOXES, ETC. WITHIN THE PROJECT AREA SHALL BE RESET AS REQUIRED. THERE SHALL BE NO SEPARATE PAYMENT FOR THESE ITEMS.
 - ANY SEDIMENT WASHED, TRACKED OR SPILLED ONTO PAVED SURFACES SHALL BE REMOVED IMMEDIATELY.
 - THE TEMPORARY RIDING SURFACE OF ALL TRENCHES SHALL BE COLD PATCHED OR BASE PAVED PRIOR TO VEHICULAR ACCESS.
- ADDITIONAL NOTES:**
- EXACT LOCATION AND EXTENT OF PAVEMENT BASE REPAIRS TO BE DETERMINED IN THE FIELD BY ENGINEER AFTER MILLING OF ROADWAY.
 - EXISTING UTILITY INFORMATION SHOWN IS APPROXIMATE AND CONTRACTOR TO FIELD VERIFY THROUGH UTILITY MARK-OUT, TEST HOLES (IF AND WHERE DIRECTED) AND FIELD INVESTIGATION AS LOCATIONS, DEPTHS, SIZE, AND QUANTITIES MAY VARY FROM THAT SHOWN ON PLANS.
 - TEMPORARY STOCKPILING ON PAVED SURFACES/ROADWAYS WILL NOT BE PERMITTED.
 - CONTRACTOR TO IMMEDIATELY TRUCK OUT EXCAVATED MATERIAL TO A PROPER OFF-SITE DISPOSAL LOCATION. CONTRACTOR TO FOLLOW PROPER DISPOSAL GUIDELINES AS OUTLINED BY THE MERCER COUNTY SOIL CONSERVATION DISTRICT.

GRAPHIC SCALE



1670 Whitehorse-Hamilton Square Rd.
Hamilton, New Jersey 08690
609-586-1141 fax 609-586-1143
www.RobertsEngineeringGroup.com

CARMELA ROBERTS, PE
LICENSED PROFESSIONAL ENGINEER
STATE OF NEW JERSEY LIC. No. 24GE03441900

TED W. PIVOVARNICK, PLS
LICENSED PROFESSIONAL LAND SURVEYOR
STATE OF NEW JERSEY LIC. No. 24GS03586800

SPRINGCREST DRIVE CONCEPT PLAN

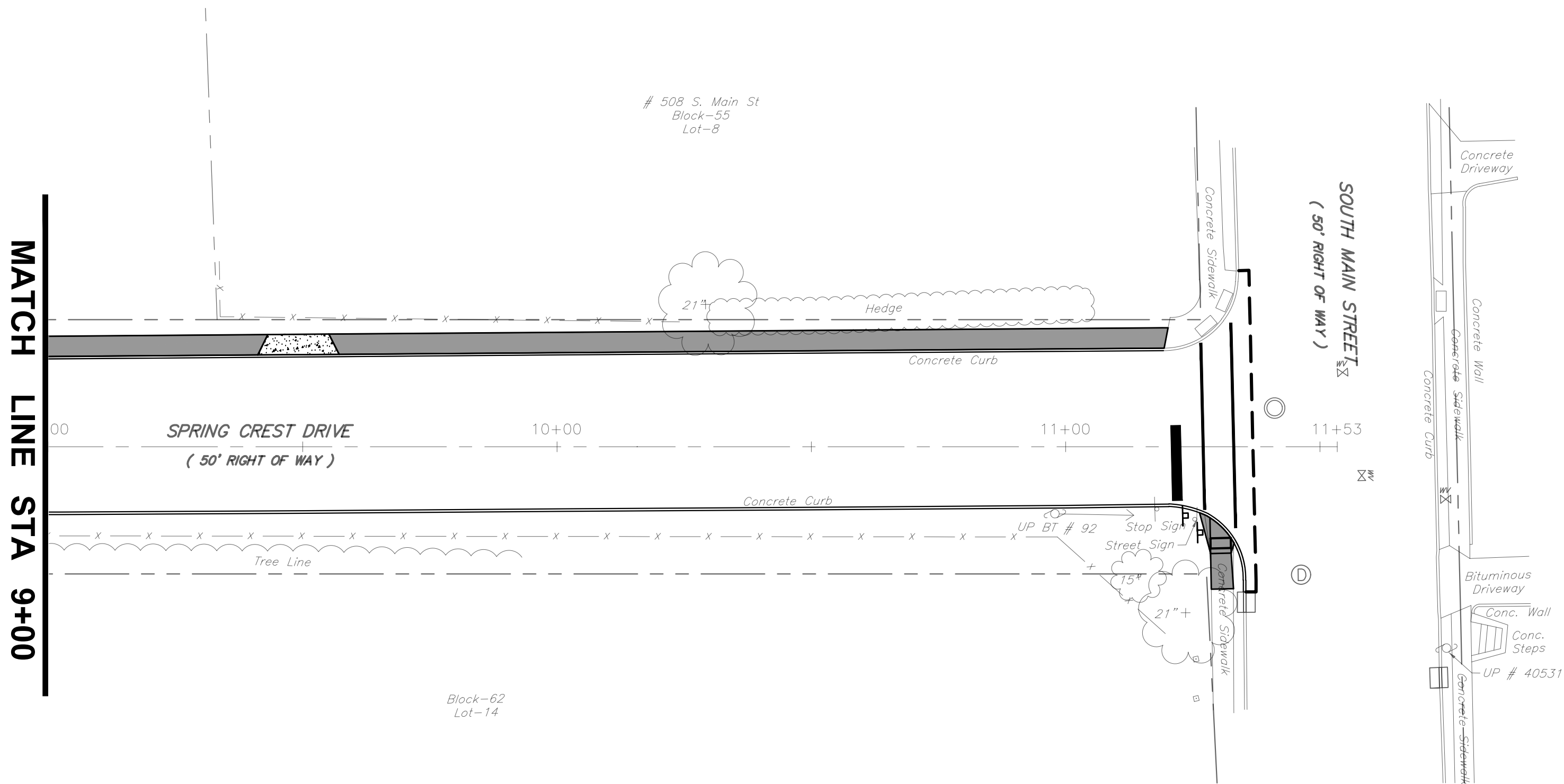
IMPROVEMENTS TO
SPRINGCREST DRIVE, TAYLOR AVENUE,
SPRUCE COURT, AND GLEN DRIVE

BOROUGH OF HIGHTSTOWN, MERCER COUNTY, NEW JERSEY

FILE No. H1800 DESIGNED BY: CS
DRAWN BY: KP CHECKED BY: CC
DATE: 11/23/2020
SCALE: 1"=20'
DWG. No.: PP1
SHEET No.

1 OF 2

NO.	DATE	REVISIONS	BY	CHECKED



- LEGEND**
- EXISTING**
- EXISTING STREET ROW LINE
 - EXISTING CONCRETE CURB
 - 40- EXISTING CONTOURS
 - 41- EXISTING SPOT ELEVATION
 - 85.56 x 15' 6" RCP EXISTING TREE
 - 15' 6" RCP EXISTING DRAINAGE PIPE
 - EXISTING UTILITY POLE
 - EXISTING PARKING LOT LIGHT
 - EXISTING INLETS
 - TYPE A TYPE B EXISTING WATER SERVICE
 - W-W EXISTING GAS SERVICE
 - // EXISTING OVERHEAD WIRES
 - X EXISTING FENCE
 - EXISTING MANHOLE
 - SV EXISTING WATER VALVE
 - SV EXISTING GAS VALVE
 - ☆ EXISTING STREET LIGHT
- PROPOSED**
- - - SF - - - PROPOSED SILT FENCE
 - PROPOSED INLET PROTECTION
 - PROPOSED INLET FRAME, GRATE, OR CURB PIECE REPLACEMENT
 - PROPOSED CONCRETE VERTICAL CURB
 - PROPOSED CONCRETE SIDEWALK
 - PROPOSED STONE DRIVEWAY REPAIR
 - PROPOSED CONCRETE DRIVEWAY REPAIR
 - PROPOSED BIT. DRIVEWAY REPAIR
 - PROPOSED BASE REPAIR
 - TOPSOILING, 5" THICK, FERTILIZING AND SEEDING, TYPE A-3
 - X PROPOSED BUSH OR TREE REMOVAL
 - W PROPOSED WATER MAIN
 - W PROPOSED WATER SERVICE
 - PROPOSED FIRE HYDRANT
 - PROPOSED VALVE
 - PROPOSED WATER MAIN FITTING
 - PROPOSED STORM UNDERDRAIN
 - PROPOSED CLEANOUT
 - PROPOSED MANHOLE FRAME AND COVER
 - PROPOSED MANHOLE, FRAME, AND COVER
 - PROPOSED SANITARY SEWER MAIN
 - PROPOSED SANITARY LATERAL

GENERAL NOTES:

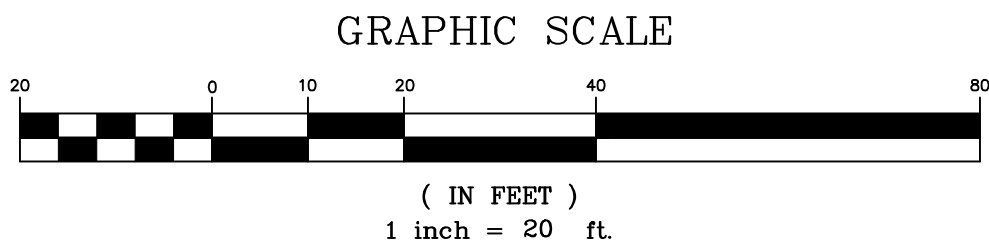
- THIS PLAN REFLECTS EXISTING SITE CONDITIONS AS THE RESULT OF AERIAL PHOTOS, TAX MAPS, AND A FIELD SURVEY PERFORMED BY ROBERTS ENGINEERING GROUP, LLC, DATED OCTOBER 13, 2020.
- RIGHT-OF-WAY AND PROPERTY LINE INFORMATION ARE APPROXIMATE AND ARE BASED UPON TAX MAP INFORMATION AND LIMITED FIELD SURVEYING.
- THIS PLAN IS NOT INTENDED TO GUARANTEE OWNERSHIP. DOCUMENTS OF RECORD WHICH MAY HAVE BEEN REVIEWED AND CONSIDERED AS PART OF THIS PLAN OF SURVEY ARE NOTED HEREON AND HAVE BEEN OBTAINED BY ROBERTS ENGINEERING GROUP, LLC. THERE MAY EXIST OTHER DOCUMENTS OF RECORD WHICH WOULD AFFECT THIS PLAN.
- ONLY COPIES OF THE ORIGINAL OF THIS PLAN CLEARLY MARKED WITH THE ENGINEER'S EMBOSSED SEAL SHALL BE CONSIDERED A VALID COPY.
- BLOCK AND LOT NUMBERS AS SHOWN HEREON ARE BASED UPON THE TAX MAPS OF THE BOROUGH OF HIGHTSTOWN, MERCER COUNTY, NEW JERSEY.
- THIS PLAN IS SUBJECT TO ANY EASEMENTS OR AGREEMENTS, WHICH MAY OR MAY NOT BE OF THE PUBLIC RECORD AND DISCLOSED AT THE TIME OF AN ABSTRACT OF TITLE OR TITLE SEARCH, WHICH MAY BE LOCATED BELOW THE SURFACE OF THE LANDS AND NOT VISIBLE AT THE TIME OF SURVEY. THE LOCATIONS OF UNDERGROUND UTILITIES AS SHOWN HEREON ARE BASED UPON ABOVE GROUND STRUCTURES VISIBLE AT THE TIME OF THE FIELD SURVEY AND RECORD OR AS-BUILT DRAWINGS PROVIDED TO ROBERTS ENGINEERING GROUP, LLC.
- LOCATIONS OF UNDERGROUND UTILITIES/STRUCTURES MAY VARY FROM LOCATIONS SHOWN HEREON; WHEREAS ADDITIONAL BURIED UTILITIES/STRUCTURES MAY BE ENCOUNTERED. NO EXCAVATIONS WERE MADE DURING THE PREPARATION OF THIS SURVEY TO LOCATE BURIED UTILITIES OR STRUCTURES. BEFORE EXCAVATIONS ARE BEGUN, THE UNDERGROUND UTILITIES LOCATION SERVICE AT 1-800-242-1776 SHALL BE CONTACTED AT LEAST 72 HOURS PRIOR TO COMMENCEMENT OF ANY DEMOLITION OR EXCAVATION ACTIVITIES, IN ACCORDANCE WITH APPLICABLE LAWS, RULES, AND REGULATIONS.
- ALL BUILDINGS, SURFACE AND SUBSURFACE IMPROVEMENTS, ON OR ADJACENT TO THE SITE ARE NOT NECESSARILY SHOWN.
- HORIZONTAL DATUM BASED UPON GPS OBSERVATIONS (NAD 83).
- VERTICAL DATUM BASED UPON GPS OBSERVATIONS (NAVD 88) BENCHMARKS AS SHOWN.

CONSTRUCTION NOTES:

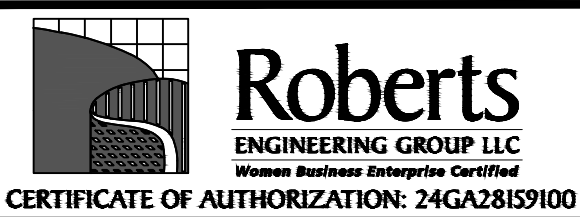
- EXISTING ASPHALT AND CONCRETE DRIVEWAYS TO BE SAW CUT AS NECESSARY. NO SEPARATE PAYMENT.
- ALL UTILITY VALVE BOXES, MANHOLES, CASTING, COVERS, CONTROL BOXES, ETC. WITHIN THE PROJECT AREA SHALL BE RESET AS REQUIRED. THERE SHALL BE NO SEPARATE PAYMENT FOR THESE ITEMS.
- ANY SEDIMENT WASHED, TRACKED OR SPILLED ONTO PAVED SURFACES SHALL BE REMOVED IMMEDIATELY.
- THE TEMPORARY RIDING SURFACE OF ALL TRENCHES SHALL BE COLD PATCHED OR BASE PAVED PRIOR TO VEHICULAR ACCESS.

ADDITIONAL NOTES:

- EXACT LOCATION AND EXTENT OF PAVEMENT BASE REPAIRS TO BE DETERMINED IN THE FIELD BY ENGINEER AFTER MILLING OF ROADWAY.
- EXISTING UTILITY INFORMATION SHOWN IS APPROXIMATE AND CONTRACTOR TO FIELD VERIFY THROUGH UTILITY MARK-OUT, TEST HOLES (IF AND WHERE DIRECTED) AND FIELD INVESTIGATION AS LOCATIONS, DEPTHS, SIZE, AND QUANTITIES MAY VARY FROM THAT SHOWN ON PLANS.
- TEMPORARY STOCKPILING ON PAVED SURFACES/ROADWAYS WILL NOT BE PERMITTED.
- CONTRACTOR TO IMMEDIATELY TRUCK OUT EXCAVATED MATERIAL TO A PROPER OFF-SITE DISPOSAL LOCATION. CONTRACTOR TO FOLLOW PROPER DISPOSAL GUIDELINES AS OUTLINED BY THE MERCER COUNTY SOIL CONSERVATION DISTRICT.



NO.	DATE	REVISIONS	BY	CHECKED

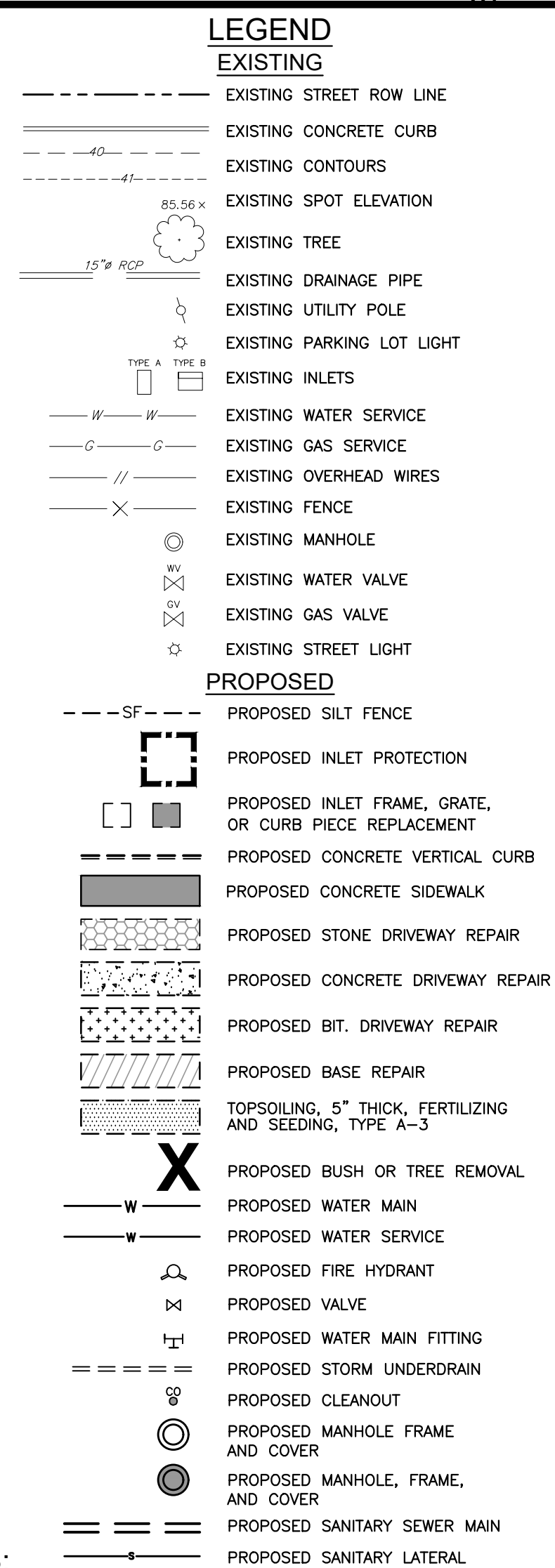


1670 Whitehorse-Hamilton Square Rd.
Hamilton, New Jersey 08690
609-586-1141 fax 609-586-1143
www.RobertsEngineeringGroup.com

CARMELA ROBERTS, PE
LICENSED PROFESSIONAL ENGINEER
STATE OF NEW JERSEY LIC. No. 24GE03441900

TED W. PIVOVARNICK, PLS
LICENSED PROFESSIONAL LAND SURVEYOR
STATE OF NEW JERSEY LIC. No. 24GS03586800

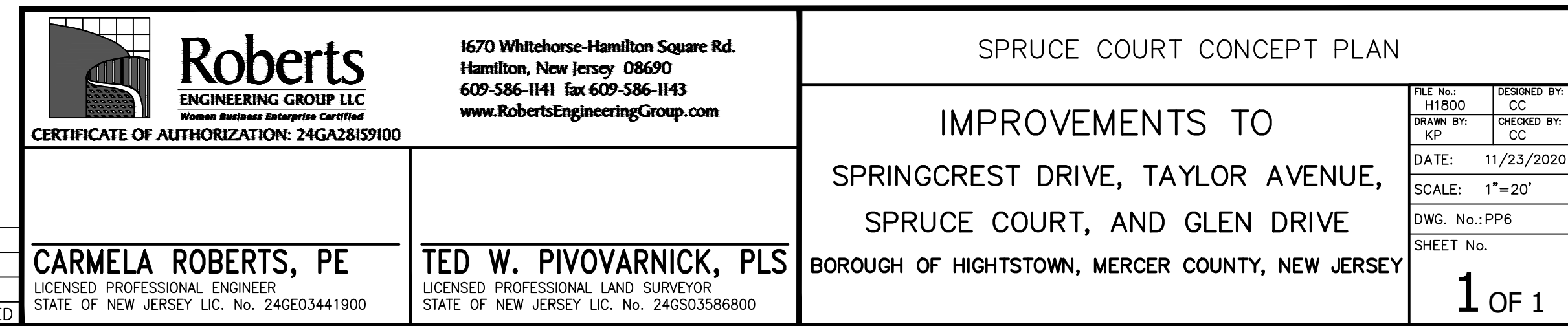
SPRINGCREST DRIVE CONCEPT PLAN	
IMPROVEMENTS TO SPRINGCREST DRIVE, TAYLOR AVENUE, SPRUCE COURT, AND GLEN DRIVE BOROUGH OF HIGHTSTOWN, MERCER COUNTY, NEW JERSEY	
FILE NO.: H1800 DESIGNED BY: CS DRAWN BY: KP CHECKED BY: CC DATE: 11/23/2020 SCALE: 1"=20' DWG. No.: PP3 SHEET No.	2 OF 2

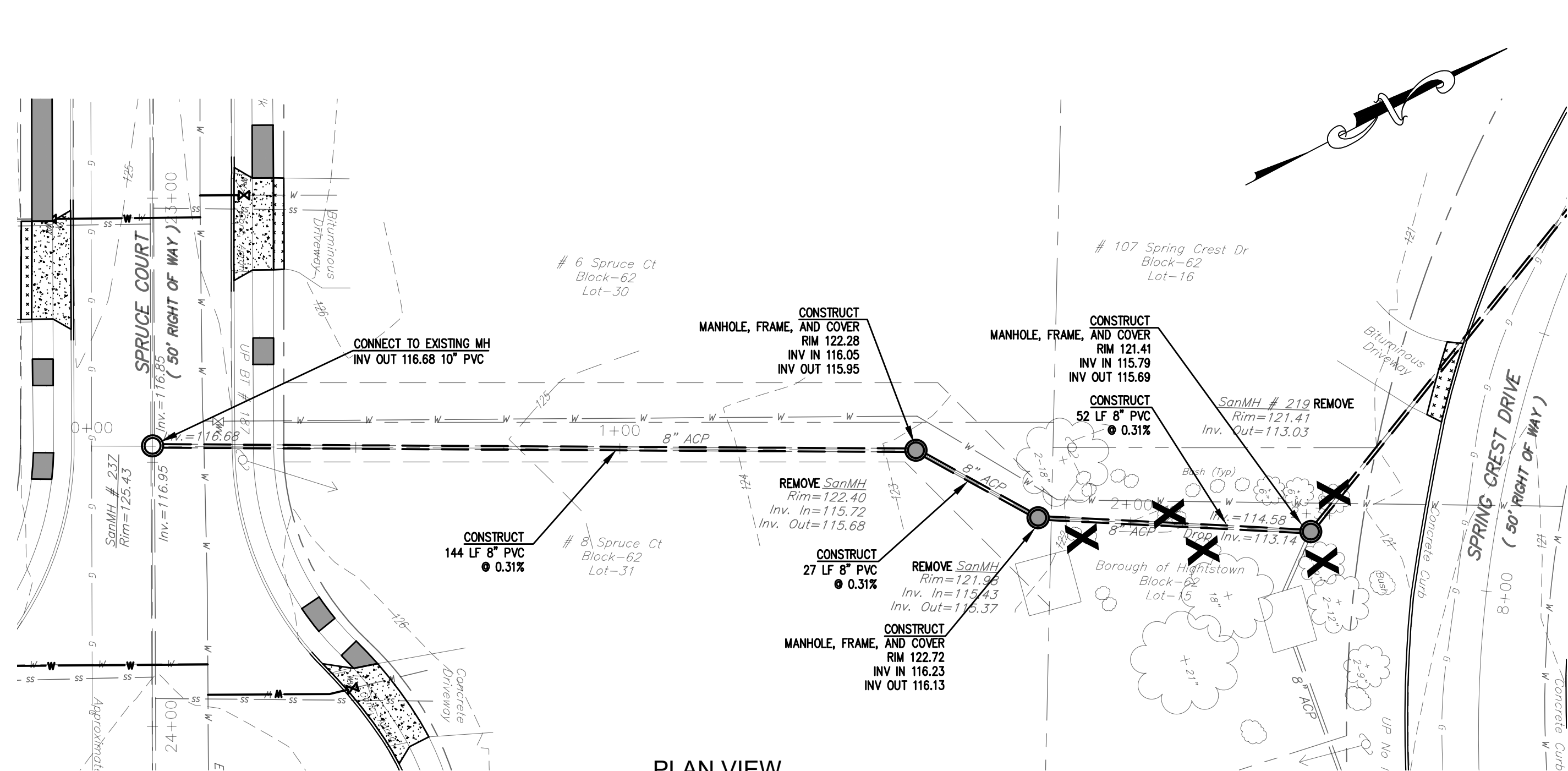


1. THIS PLAN REFLECTS EXISTING SITE CONDITIONS AS THE RESULT OF AERIAL PHOTOS, TAX MAPS, AND A FIELD SURVEY PERFORMED BY ROBERTS ENGINEERING GROUP, LLC, DATED OCTOBER 13, 2020.
2. RIGHT-OF-WAY AND PROPERTY LINE INFORMATION ARE APPROXIMATE AND ARE BASED UPON TAX MAP INFORMATION AND LIMITED FIELD SURVEYING.
3. THIS PLAN IS NOT INTENDED TO GUARANTEE OWNERSHIP. DOCUMENTS OF RECORD WHICH MAY HAVE BEEN REVIEWED AND CONSIDERED AS PART OF THIS PLAN OF SURVEY ARE NOTED HEREON AND HAVE BEEN OBTAINED BY ROBERTS ENGINEERING GROUP, LLC. THERE MAY EXIST OTHER DOCUMENTS OF RECORD WHICH MAY AFFECT TITLE.
4. ONLY COPIES OF THE ORIGINAL OF THIS PLAN CLEARLY MARKED WITH THE ENGINEER'S EMBOSSED SEAL SHALL BE CONSIDERED A VALID COPY.
5. BLOCK AND LOT NUMBERS AS SHOWN HEREON ARE BASED UPON THE TAX MAPS OF THE BOROUGH OF HIGHTSTOWN, MERCER COUNTY, NEW JERSEY.
6. THIS PLAN IS SUBJECT TO ANY EASEMENTS OR AGREEMENTS, WHICH MAY OR MAY NOT BE OF THE PUBLIC RECORD AND DISCLOSED AT THE TIME OF AN ABSTRACT OF TITLE OR TITLE SEARCH, WHICH MAY BE OBTAINED AT ANY TIME. THE BURDENS TO LOCATE NOT VISIBLE AT THE TIME OF SURVEY, THE LOCATIONS OF UNDERGROUND UTILITIES AS SHOWN HEREON ARE BASED UPON ABOVE GROUND STRUCTURES VISIBLE AT THE TIME OF THE SURVEY AND RECORD OR AS-BUILT DRAWINGS PROVIDED TO ROBERTS ENGINEERING GROUP, LLC.
7. LOCATIONS OF UNDERGROUND UTILITIES/STRUCTURES MAY VARY FROM LOCATIONS SHOWN HEREON; WHEREAS ADDITIONAL BURIED UTILITIES/STRUCTURES MAY BE ENCOUNTERED, NO EXCAVATIONS ARE WARRANTED UNTIL THE TIME OF THE BURDENS TO LOCATE NOT VISIBLE UTILITIES OR STRUCTURES. BEFORE EXCAVATIONS ARE BEGUN, THE UNDERGROUND UTILITIES LOCATION SERVICE AT 1-800-242-1776 SHALL BE CONTACTED AT LEAST 72 HOURS PRIOR TO COMMENCEMENT OF ANY BURDENS TO LOCATE OR EXCAVATION ACTIVITIES, IN ACCORDANCE WITH APPLICABLE LAWS, RULES, AND REGULATIONS.
8. ALL BUILDINGS, SURFACES AND SUBSURFACE IMPROVEMENTS, ON OR ADJACENT TO THE SITE ARE NOT NECESSARILY SHOWN.
9. HORIZONTAL DATUM BASED UPON GPS OBSERVATIONS (NAD 83).
10. VERTICAL DATUM BASED UPON GPS OBSERVATIONS (NAVD 88) BENCHMARKS AS SHOWN.

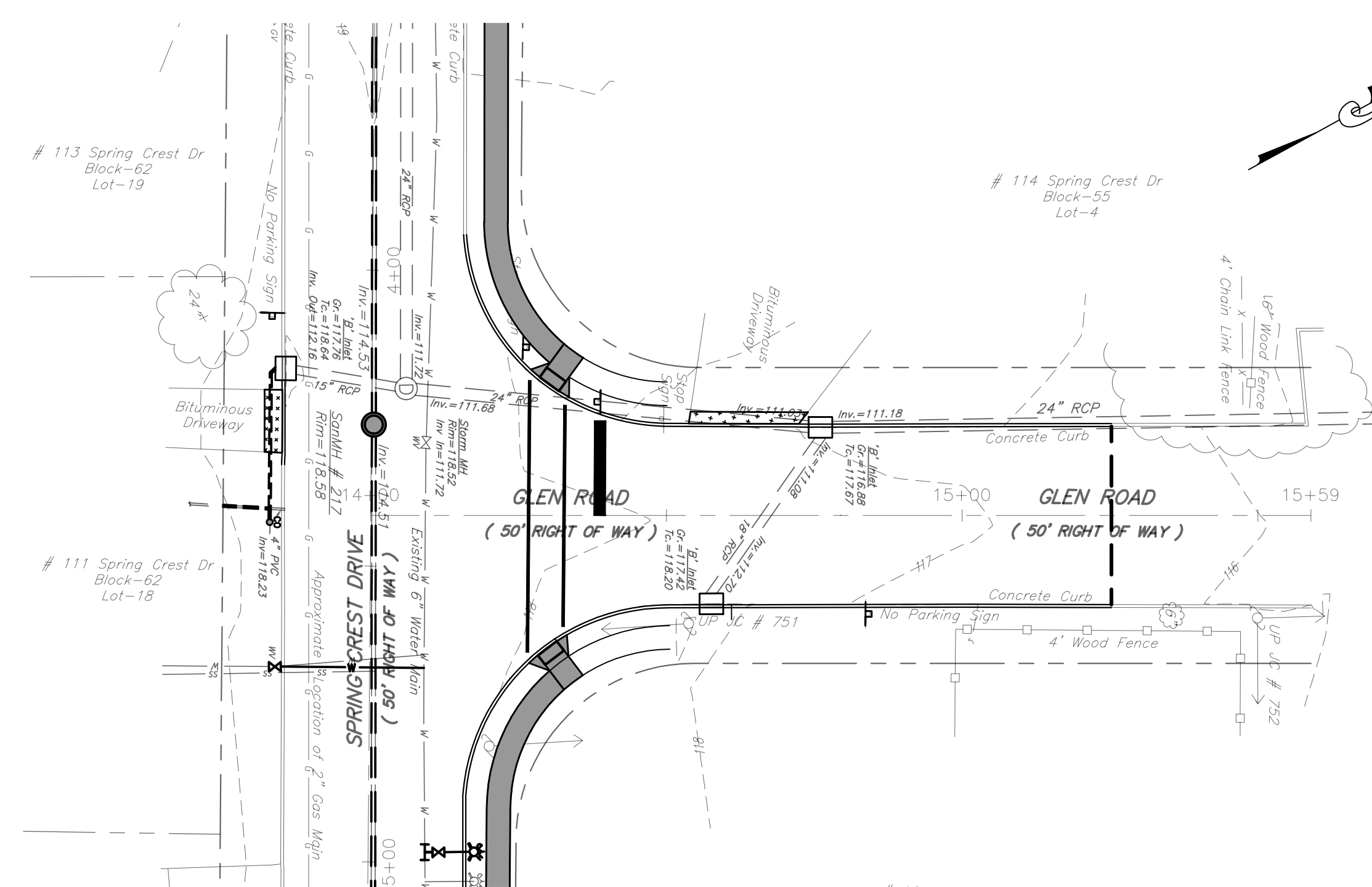
1. EXISTING ASPHALT AND CONCRETE DRIVEWAYS TO BE SAW CUT AS NECESSARY. NO SEPARATE PAYMENT.
2. ALL UTILITY VALVE BOXES, MANHOLES, CASTING, COVERS, CONTROL BOXES, ETC. WITHIN THE PROJECT AREA SHALL BE RESET AS REQUIRED. THERE SHALL BE NO SEPARATE PAYMENT FOR THESE ITEMS.
3. ANY SEDIMENT WASHED, TRACKED OR SPILLED ONTO PAVED SURFACES SHALL BE REMOVED IMMEDIATELY.
4. THE TEMPORARY RIDING SURFACE OF ALL TRENCHES SHALL BE COLD PATCHED OR BASE PAVED PRIOR TO VEHICULAR ACCESS.

1. EXACT LOCATION AND EXTENT OF PAVEMENT BASE REPAIRS TO BE DETERMINED IN THE FIELD BY ENGINEER AFTER MILLING OF ROADWAY.
2. EXISTING UTILITY INFORMATION SHOWN IS APPROXIMATE AND CONTRACTOR TO FIELD VERIFY THROUGH UTILITY MARK-OUT, TEST HOLES (IF AND WHERE DIRECTED) AND FIELD INVESTIGATION AS LOCATIONS, DEPTHS, SIZE, AND QUANTITIES MAY VARY FROM THAT SHOWN ON PLANS.
3. TEMPORARY STOPPING ON PAVED SURFACES/ROADWAYS WILL NOT BE PERMITTED.
4. CONTRACTOR TO IMMEDIATELY TRUCK OUT EXCAVATED MATERIAL TO A PROPER OFF-SITE DISPOSAL LOCATION. CONTRACTOR TO FOLLOW PROPER DISPOSAL GUIDELINES AS OUTLINED BY THE MERCER COUNTY SOIL CONSERVATION DISTRICT.





PLAN VIEW
SAN MH#237 - MH#219
SCALE: 1"=20'



PLAN VIEW
GLEN ROAD
SCALE: 1"=20'

LEGEND	
EXISTING	
---	EXISTING STREET ROW LINE
---	EXISTING CONCRETE CURB
---	EXISTING CONTOURS
---	EXISTING SPOT ELEVATION
---	EXISTING TREE
---	EXISTING DRAINAGE PIPE
---	EXISTING UTILITY POLE
---	EXISTING PARKING LOT LIGHT
---	EXISTING INLETS
---	EXISTING WATER SERVICE
---	EXISTING GAS SERVICE
---	EXISTING OVERHEAD WIRES
---	EXISTING FENCE
---	EXISTING MANHOLE
---	EXISTING WATER VALVE
---	EXISTING GAS VALVE
---	EXISTING STREET LIGHT
PROPOSED	
---	PROPOSED SILT FENCE
---	PROPOSED INLET PROTECTION
---	PROPOSED INLET FRAME, GRATE, OR CURB PIECE REPLACEMENT
---	PROPOSED CONCRETE VERTICAL CURB
---	PROPOSED CONCRETE SIDEWALK
---	PROPOSED STONE DRIVEWAY REPAIR
---	PROPOSED CONCRETE DRIVEWAY REPAIR
---	PROPOSED BIT. DRIVEWAY REPAIR
---	PROPOSED BASE REPAIR
---	TOPSOILING, 5" THICK, FERTILIZING AND SEEDING, TYPE A-3
---	PROPOSED BUSH OR TREE REMOVAL
---	PROPOSED WATER MAIN
---	PROPOSED WATER SERVICE
---	PROPOSED FIRE HYDRANT
---	PROPOSED VALVE
---	PROPOSED WATER MAIN FITTING
---	PROPOSED STORM UNDERDRAIN
---	PROPOSED CLEANOUT
---	PROPOSED MANHOLE FRAME AND COVER
---	PROPOSED MANHOLE, FRAME, AND COVER
---	PROPOSED SANITARY SEWER MAIN
---	PROPOSED SANITARY LATERAL

GENERAL NOTES:

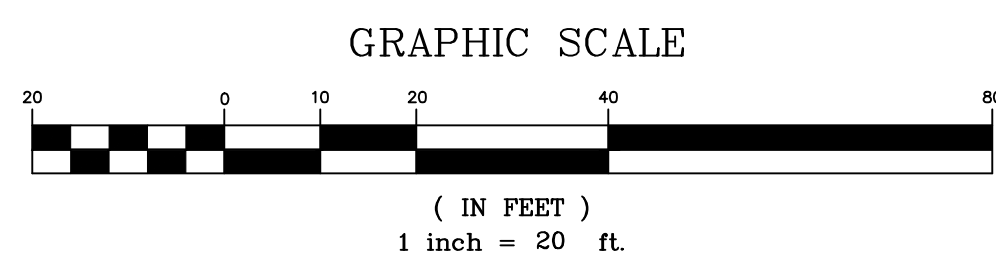
- THIS PLAN REFLECTS EXISTING SITE CONDITIONS AS THE RESULT OF AERIAL PHOTOS, TAX MAPS, AND A FIELD SURVEY PERFORMED BY ROBERTS ENGINEERING GROUP, LLC, DATED OCTOBER 13, 2020.
- RIGHT-OF-WAY AND PROPERTY LINE INFORMATION ARE APPROXIMATE AND ARE BASED UPON TAX MAP INFORMATION AND LIMITED FIELD SURVEYING.
- THIS PLAN IS NOT INTENDED TO GUARANTEE OWNERSHIP. DOCUMENTS OF RECORD WHICH MAY HAVE BEEN REVIEWED AND CONSIDERED AS PART OF THIS PLAN OF SURVEY ARE NOTED HEREON AND HAVE BEEN OBTAINED BY ROBERTS ENGINEERING GROUP, LLC. THERE MAY EXIST OTHER DOCUMENTS OF RECORD WHICH WOULD AFFECT THIS PLAN.
- ONLY COPIES OF THE ORIGINAL OF THIS PLAN CLEARLY MARKED WITH THE ENGINEER'S EMBOSSED SEAL SHALL BE CONSIDERED A VALID COPY.
- BLOCK AND LOT NUMBERS AS SHOWN HEREON ARE BASED UPON THE TAX MAPS OF THE BOROUGH OF HIGHTSTOWN, MERCER COUNTY, NEW JERSEY.
- THIS PLAN IS SUBJECT TO ANY EASEMENTS OR AGREEMENTS, WHICH MAY OR MAY NOT BE OF THE PUBLIC RECORD AND DISCLOSED AT THE TIME OF AN ABSTRACT OF TITLE OR TITLE SEARCH, WHICH MAY BE LOCATED BELOW THE SURFACE OF THE LANDS AND NOT VISIBLE AT THE TIME OF SURVEY. THE LOCATIONS OF UNDERGROUND UTILITIES AS SHOWN HEREON ARE BASED UPON ABOVE GROUND STRUCTURES VISIBLE AT THE TIME OF THE FIELD SURVEY AND RECORD OR AS-BUILT DRAWINGS PROVIDED TO ROBERTS ENGINEERING GROUP, LLC.
- LOCATIONS OF UNDERGROUND UTILITIES/STRUCTURES MAY VARY FROM LOCATIONS SHOWN HEREON; WHEREAS ADDITIONAL BURIED UTILITIES/STRUCTURES MAY BE ENCOUNTERED. NO EXCAVATIONS WERE MADE DURING THE PREPARATION OF THIS SURVEY TO LOCATE BURIED UTILITIES OR STRUCTURES. BEFORE EXCAVATIONS ARE BEGUN, THE UNDERGROUND UTILITIES LOCATION SERVICE AT 1-800-242-1776 SHALL BE CONTACTED AT LEAST 72 HOURS PRIOR TO COMMENCEMENT OF ANY DEMOLITION OR EXCAVATION ACTIVITIES, IN ACCORDANCE WITH APPLICABLE LAWS, RULES, AND REGULATIONS.
- ALL BUILDINGS, SURFACE AND SUBSURFACE IMPROVEMENTS, ON OR ADJACENT TO THE SITE ARE NOT NECESSARILY SHOWN.
- HORIZONTAL DATUM BASED UPON GPS OBSERVATIONS (NAD 83).
- VERTICAL DATUM BASED UPON GPS OBSERVATIONS (NAVD 88) BENCHMARKS AS SHOWN.

CONSTRUCTION NOTES:

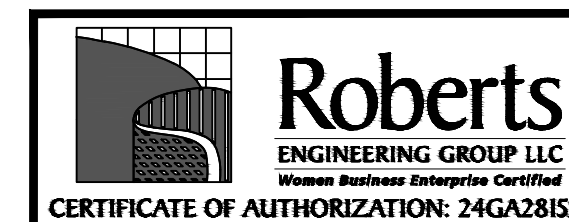
- EXISTING ASPHALT AND CONCRETE DRIVEWAYS TO BE SAW CUT AS NECESSARY. NO SEPARATE PAYMENT.
- ALL UTILITY VALVE BOXES, MANHOLES, CASTING, COVERS, CONTROL BOXES, ETC. WITHIN THE PROJECT AREA SHALL BE RESET AS REQUIRED. THERE SHALL BE NO SEPARATE PAYMENT FOR THESE ITEMS.
- ANY SEDIMENT WASHED, TRACKED OR SPILLED ONTO PAVED SURFACES SHALL BE REMOVED IMMEDIATELY.
- THE TEMPORARY RIDING SURFACE OF ALL TRENCHES SHALL BE COLD PATCHED OR BASE PAVED PRIOR TO VEHICULAR ACCESS.

ADDITIONAL NOTES:

- EXACT LOCATION AND EXTENT OF PAVEMENT BASE REPAIRS TO BE DETERMINED IN THE FIELD BY ENGINEER AFTER MILLING OF ROADWAY.
- EXISTING UTILITY INFORMATION SHOWN IS APPROXIMATE AND CONTRACTOR TO FIELD VERIFY THROUGH UTILITY MARK-OUT, TEST HOLES (IF AND WHERE DIRECTED) AND FIELD INVESTIGATION AS LOCATIONS, DEPTHS, SIZE, AND QUANTITIES MAY VARY FROM THAT SHOWN ON PLANS.
- TEMPORARY STOCKPILING ON PAVED SURFACES/ROADWAYS WILL NOT BE PERMITTED.
- CONTRACTOR TO IMMEDIATELY TRUCK OUT EXCAVATED MATERIAL TO A PROPER OFF-SITE DISPOSAL LOCATION. CONTRACTOR TO FOLLOW PROPER DISPOSAL GUIDELINES AS OUTLINED BY THE MERCER COUNTY SOIL CONSERVATION DISTRICT.



NO.	DATE	REVISIONS	BY	CHECKED



1670 Whitehorse-Hamilton Square Rd.
Hamilton, New Jersey 08690
609-586-1141 fax 609-586-1143
www.RobertsEngineeringGroup.com

CARMELA ROBERTS, PE
LICENSED PROFESSIONAL ENGINEER
STATE OF NEW JERSEY LIC. No. 24GE03441900

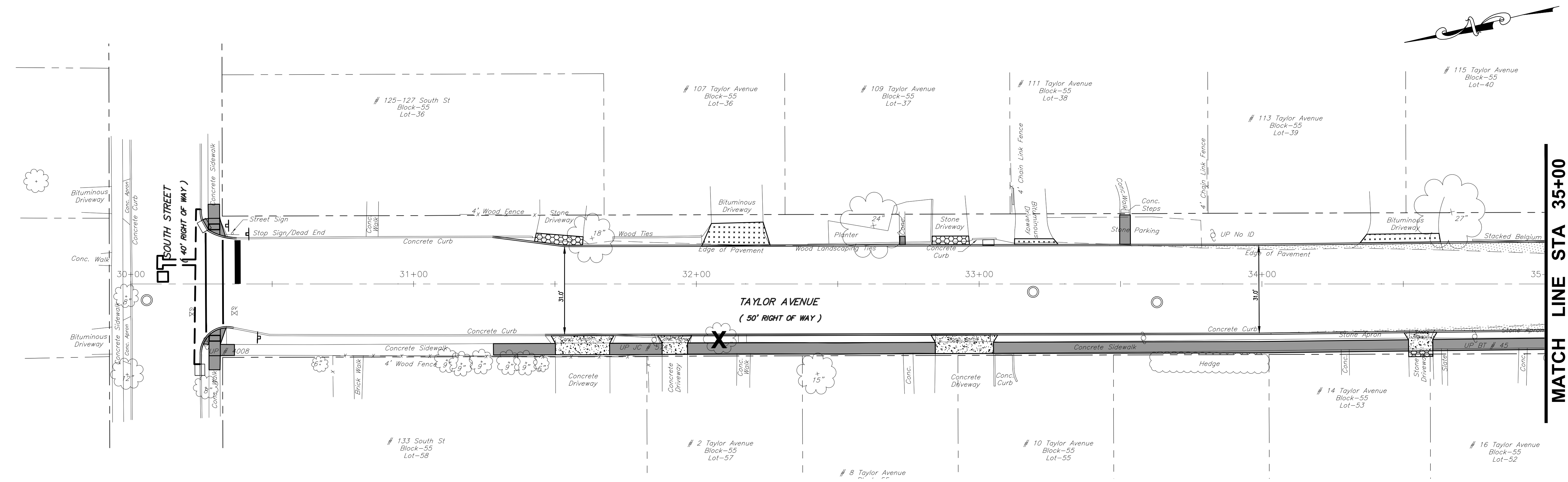
TED W. PIVOVARNICK, PLS
LICENSED PROFESSIONAL LAND SURVEYOR
STATE OF NEW JERSEY LIC. No. 24G503586800

GLEN DRIVE CONCEPT PLAN AND SEWER MAIN EASEMENT PLAN

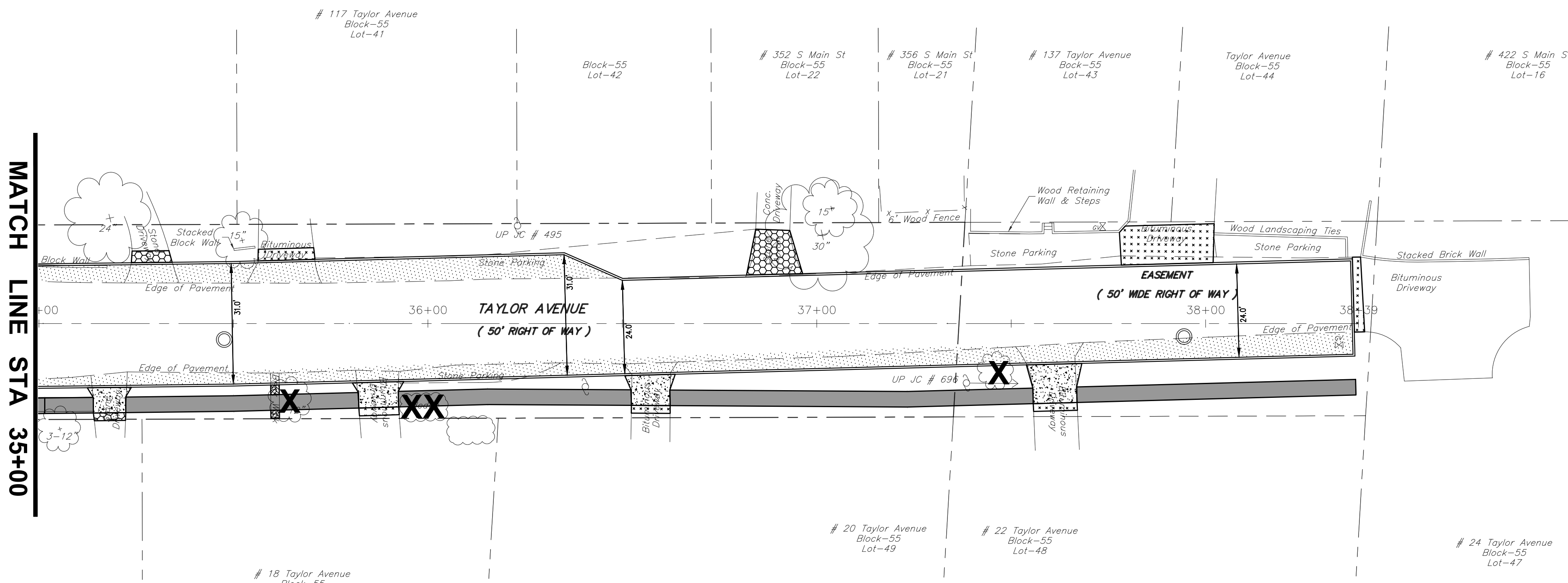
IMPROVEMENTS TO
SPRINGCREST DRIVE, TAYLOR AVENUE,
SPRUCE COURT, AND GLEN DRIVE
BOROUGH OF HIGHTSTOWN, MERCER COUNTY, NEW JERSEY

FILE NO. H1800	DESIGNED BY CS
DRAWN BY KP	CHECKED BY CC
DATE 11/23/2020	SCALE 1"=20'
DWG. No.: PP7	SHEET No.

1 OF 1



LEGEND	
---	EXISTING STREET ROW LINE
---	EXISTING CONCRETE CURB
---	EXISTING CONTOURS
---	EXISTING SPOT ELEVATION
---	EXISTING TREE
---	EXISTING DRAINAGE PIPE
---	EXISTING UTILITY POLE
---	EXISTING PARKING LOT LIGHT
---	EXISTING INLETS
---	EXISTING WATER SERVICE
---	EXISTING GAS SERVICE
---	EXISTING OVERHEAD WIRES
---	EXISTING FENCE
---	EXISTING MANHOLE
---	EXISTING WATER VALVE
---	EXISTING GAS VALVE
---	EXISTING STREET LIGHT
PROPOSED	
---	PROPOSED SILT FENCE
---	PROPOSED INLET PROTECTION
---	PROPOSED INLET FRAME, GRATE, OR CURB PIECE REPLACEMENT
---	PROPOSED CONCRETE VERTICAL CURB
---	PROPOSED CONCRETE SIDEWALK
---	PROPOSED STONE DRIVEWAY REPAIR
---	PROPOSED CONCRETE DRIVEWAY REPAIR
---	PROPOSED BIT. DRIVEWAY REPAIR
---	PROPOSED BASE REPAIR
---	PROPOSED ROAD WIDENING
X	PROPOSED BUSH OR TREE REMOVAL



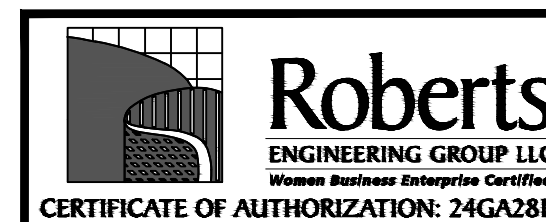
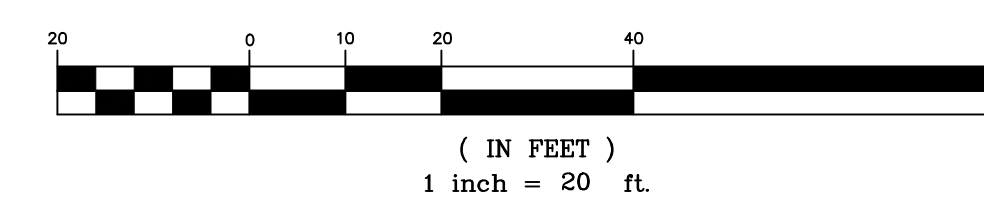
CONCEPT No. 1 SUMMARY:

1. EXTENDS SIDEWALK FOR ENTIRE LENGTH ON ONE SIDE OF ROAD.
2. ROADWAY WIDTH = 31-FT. AND TRANSITIONS TO 24-FT. AT END OF ROAD.
3. TREE REMOVAL = 6

GENERAL NOTES:

1. THIS PLAN REFLECTS EXISTING SITE CONDITIONS AS THE RESULT OF AERIAL PHOTOS, TAX MAPS, AND A FIELD SURVEY PERFORMED BY ROBERTS ENGINEERING GROUP, LLC, DATED OCTOBER 13, 2020.
2. RIGHT-OF-WAY AND PROPERTY LINE INFORMATION ARE APPROXIMATE AND ARE BASED UPON TAX MAP INFORMATION AND LIMITED FIELD SURVEYING.
3. THIS PLAN IS NOT INTENDED TO GUARANTEE OWNERSHIP. DOCUMENTS OF RECORD WHICH MAY HAVE BEEN REVISED AND CONSIDERED AS PART OF THIS PLAN OF SURVEY ARE NOTED HEREON AND HAVE BEEN OBTAINED BY ROBERTS ENGINEERING GROUP, LLC. THERE MAY EXIST OTHER DOCUMENTS OF RECORD WHICH WOULD AFFECT THIS PLAN.
4. ONLY COPIES OF THE ORIGINAL OF THIS PLAN CLEARLY MARKED WITH THE ENGINEER'S EMBOSSED SEAL SHALL BE CONSIDERED A VALID COPY.
5. BLOCK AND LOT NUMBERS AS SHOWN HEREON ARE BASED UPON THE TAX MAPS OF THE BOROUGH OF HIGHTSTOWN, MERCER COUNTY, NEW JERSEY.
6. THIS PLAN IS SUBJECT TO ANY EASEMENTS OR AGREEMENTS, WHICH MAY OR MAY NOT BE OF THE PUBLIC RECORD AND DISCLOSED AT THE TIME OF AN ABSTRACT OF TITLE OR TITLE SEARCH, WHICH MAY BE LOCATED BELOW THE SURFACE OF THE LANDS AND NOT VISIBLE AT THE TIME OF SURVEY. THE LOCATIONS OF UNDERGROUND UTILITIES AS SHOWN HEREON ARE BASED UPON ABOVE GROUND STRUCTURES VISIBLE AT THE TIME OF THE FIELD SURVEY AND RECORD OR AS-BUILT DRAWINGS PROVIDED TO ROBERTS ENGINEERING GROUP, LLC.
7. LOCATIONS OF UNDERGROUND UTILITIES/STRUCTURES MAY VARY FROM LOCATIONS SHOWN HEREON; WHEREAS ADDITIONAL BURIED UTILITIES/STRUCTURES MAY BE ENCOUNTERED, NO EXCAVATIONS WERE MADE DURING THE PREPARATION OF THIS SURVEY TO LOCATE BURIED UTILITIES OR STRUCTURES. BEFORE EXCAVATIONS ARE BEGUN, THE UNDERGROUND UTILITIES LOCATION SERVICE AT 1-800-242-1776 SHALL BE CONTACTED AT LEAST 72 HOURS PRIOR TO COMMENCEMENT OF ANY DEMOLITION OR EXCAVATION ACTIVITIES, IN ACCORDANCE WITH APPLICABLE LAWS, RULES, AND REGULATIONS.
8. ALL BUILDINGS, SURFACE AND SUBSURFACE IMPROVEMENTS, ON OR ADJACENT TO THE SITE ARE NOT NECESSARILY SHOWN.
9. HORIZONTAL DATUM BASED UPON GPS OBSERVATIONS (NAD 83).
10. VERTICAL DATUM BASED UPON GPS OBSERVATIONS (NAVD 88) BENCHMARKS AS SHOWN.

GRAPHIC SCALE



CARMELA ROBERTS, PE
LICENSED PROFESSIONAL ENGINEER
STATE OF NEW JERSEY LIC. No. 24GE03441900

1670 Whitehorse-Hamilton Square Rd.
Hamilton, New Jersey 08690
609-586-1141 fax 609-586-1143
www.RobertsEngineeringGroup.com

TAYLOR AVENUE - CONCEPT No. 1

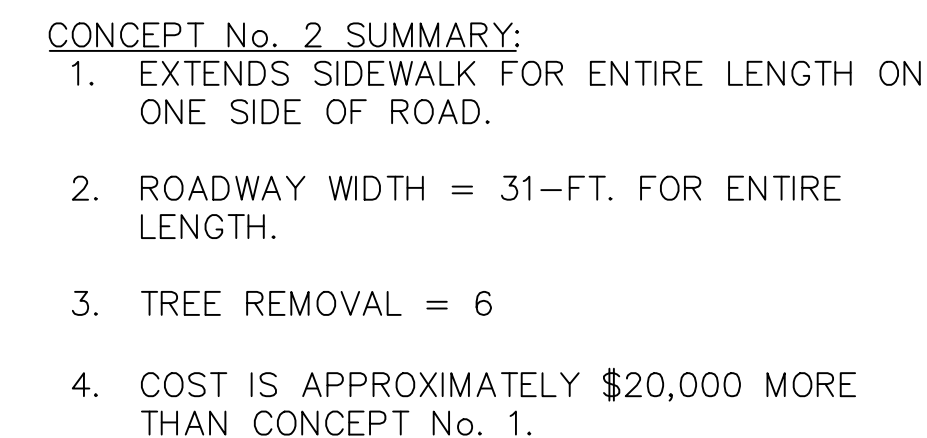
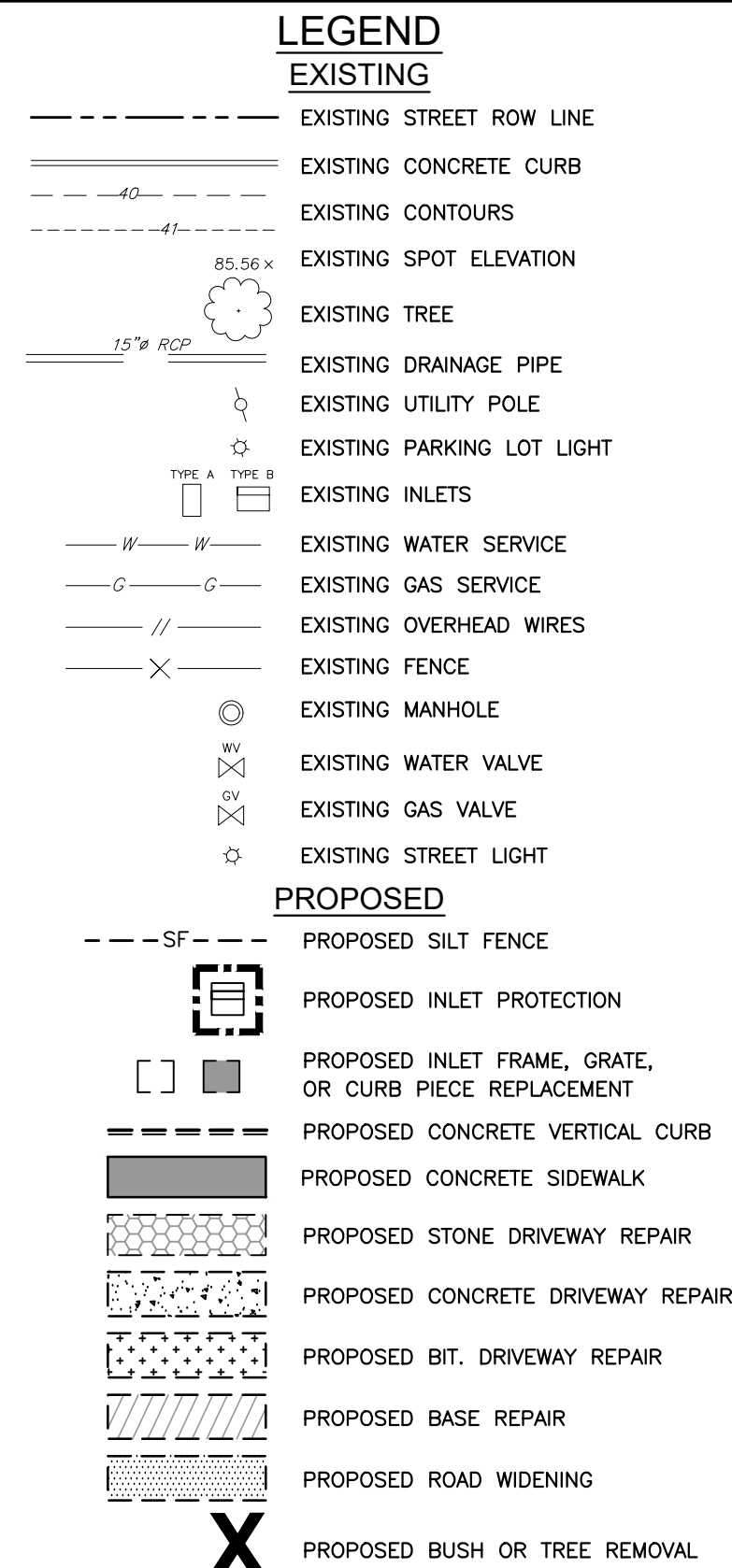
IMPROVEMENTS TO TAYLOR AVENUE

BOROUGH OF HIGHTSTOWN, MERCER COUNTY, NEW JERSEY

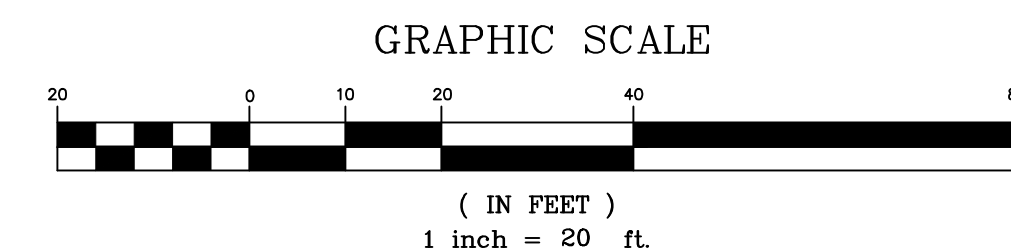
FILE NO.	DESIGNED BY:
HT1800	CS
DRAWN BY:	CHECKED BY:
KP	CR
DATE:	11/23/2020
SCALE:	1"=20'
DWG. No.:	CONCEPT 1
SHEET No.:	

1 OF 1

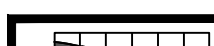
NO.	DATE	REVISIONS	BY	CHECKED

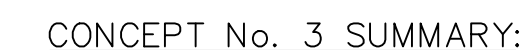
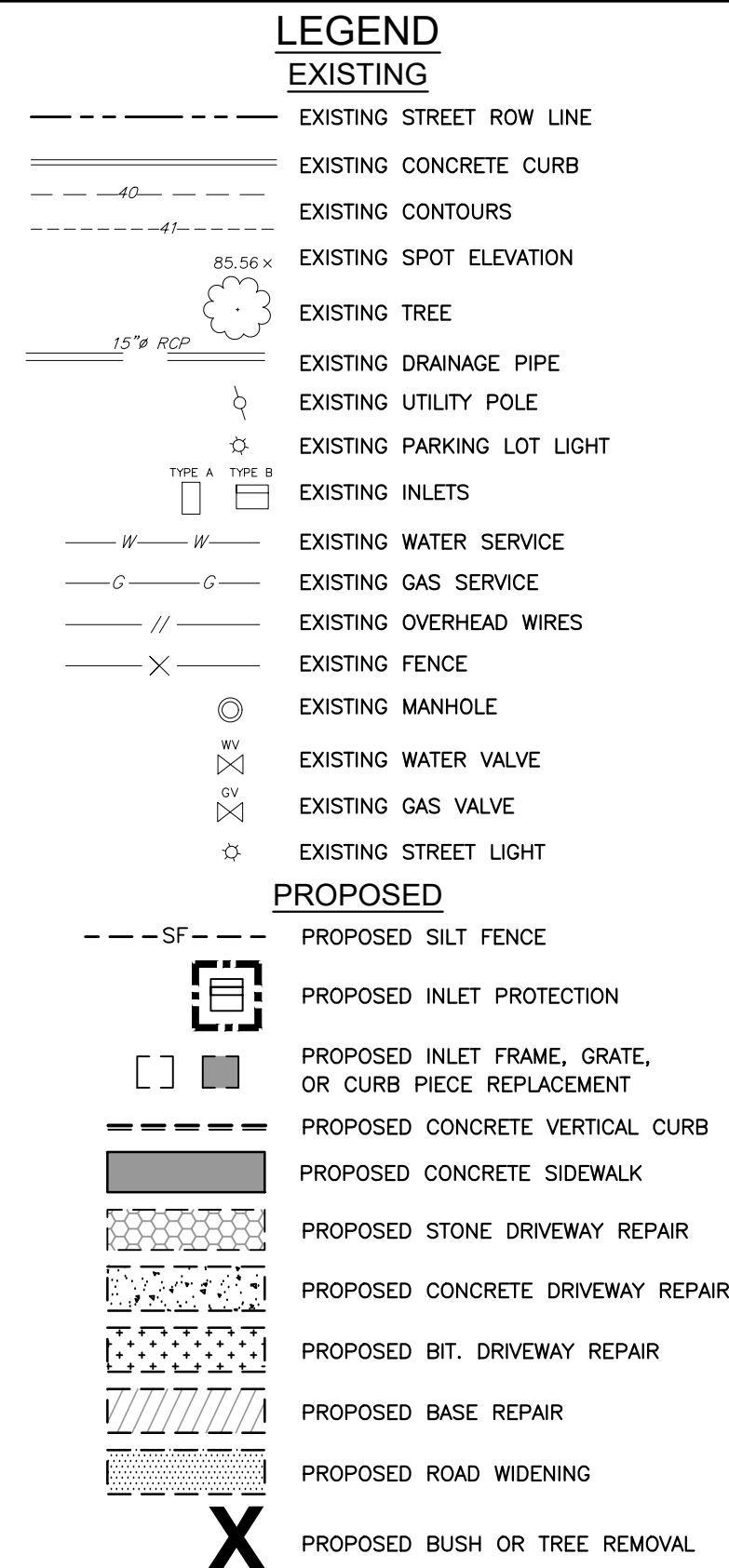


1. THIS PLAN REFLECTS EXISTING SITE CONDITIONS AS THE RESULT OF AERIAL PHOTOS, TAX MAPS, AND A FIELD SURVEY PERFORMED BY ROBERTS ENGINEERING GROUP, LLC, DATED OCTOBER 13, 2020.
2. RIGHT-OF-WAY AND PROPERTY LINE INFORMATION ARE APPROXIMATE AND ARE BASED UPON TAX MAP INFORMATION AND LIMITED FIELD SURVEYING.
3. THIS PLAN IS NOT INTENDED TO GUARANTEE OWNERSHIP. DOCUMENTS OF RECORD WHICH MAY HAVE BEEN FILED AND CONSIDERED AS PART OF THIS PLAN OF SURVEY ARE NOTED HEREIN AND HAVE BEEN OBTAINED BY ROBERTS ENGINEERING GROUP, LLC. THERE MAY EXIST OTHER DOCUMENTS OF RECORD WHICH WOULD AFFECT THIS PLAN.
4. ONLY COPIES OF THE ORIGINAL OF THIS PLAN CLEARLY MARKED WITH THE ENGINEER'S EMBOSSED SEAL SHALL BE CONSIDERED A VALID COPY.
5. BLOCK AND LOT NUMBERS AS SHOWN HEREIN ARE BASED UPON THE TAX MAPS OF THE BOROUGH OF HIGHTSTOWN, MERCER COUNTY, NEW JERSEY.
6. THIS PLAN IS SUBJECT TO ANY EASEMENTS OR AGREEMENTS, WHICH MAY OR MAY NOT BE SHOWN ON THE PLAN. THERE MAY BE A TIME OR AN ABSTRACT OF TITLE OR TITLE SEARCH, WHICH MAY BE LOCATED BELOW THE SURFACE OF THE LANDS AND NOT VISIBLE AT THE TIME OF SURVEY. THE LOCATIONS OF UNDERGROUND UTILITIES AS SHOWN HEREIN ARE BASED UPON AERIAL PHOTO INFORMATION VISIBLE AT THE TIME OF FIELD SURVEY AND RECORD OR AS-BUILT DRAWINGS PROVIDED TO ROBERTS ENGINEERING GROUP, LLC.
7. LOCATIONS OF UNDERGROUND UTILITIES/STRUCTURES MAY VARY FROM LOCATIONS SHOWN HEREIN. THEREAFTER ADDITIONAL BURIED UTILITIES/STRUCTURES MAY BE LOCATED. NO EXCAVATIONS WERE MADE DURING THE PREPARATION OF THIS SURVEY TO LOCATE BURIED UTILITIES OR STRUCTURES. BEFORE EXCAVATIONS ARE BEGUN, THE UNDERGROUND UTILITY LOCATION SHOULD BE DETERMINED BY CONTACTING THE UTILITY AT LEAST 72 HOURS PRIOR TO COMMENCEMENT OF ANY DEMOLITION OR EXCAVATION ACTIVITIES, IN ACCORDANCE WITH APPLICABLE LAWS, RULES, AND REGULATIONS.
8. ALL BUILDINGS, SURFACE, AND SUBSURFACE IMPROVEMENTS, ON OR ADJACENT TO THE SITE ARE NOT NECESSARILY SHOWN.
9. HORIZONTAL DATUM BASED UPON GPS OBSERVATIONS (NAD 83).
10. VERTICAL DATUM BASED UPON GPS OBSERVATIONS (NAVD 88) BENCHMARKS AS SHOWN.



NO.	DATE	REVISIONS	BY	CHECKED	

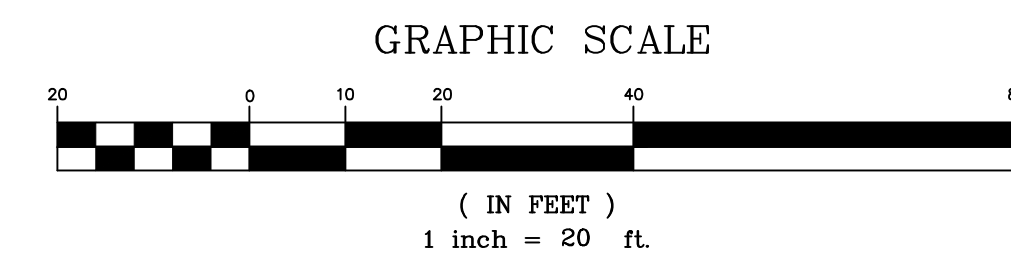
 Roberts ENGINEERING GROUP LLC Various Business Concepts Certified	CERTIFICATE OF AUTHORIZATION: 24GA28159100	TAYLOR AVENUE – CONCEPT No. 2												
CARMELA ROBERTS, PE LICENSED PROFESSIONAL ENGINEER STATE OF NEW JERSEY LIC. No. 24GE03441900	1670 Whitehorse-Hamilton Square Rd. Hamilton, New Jersey 08690 609-586-1141 fax 609-586-1143 www.RobertsEngineeringGroup.com	IMPROVEMENTS TO TAYLOR AVENUE BOROUGH OF HIGHTSTOWN, MERCER COUNTY, NEW JERSEY <table border="1" data-bbox="2893 1815 2987 1853"> <tr> <td>FILE NO.: H1800</td> <td>DESIGNED BY: CC</td> </tr> <tr> <td>DRAWN BY: KP</td> <td>CHECKED BY: CR</td> </tr> <tr> <td colspan="2">DATE: 11/20/2020</td> </tr> <tr> <td colspan="2">SCALE: 1"=20'</td> </tr> <tr> <td colspan="2">DWG. No.: CONCEPT 2</td> </tr> <tr> <td colspan="2">SHEET No.</td> </tr> </table> 1 OF 1	FILE NO.: H1800	DESIGNED BY: CC	DRAWN BY: KP	CHECKED BY: CR	DATE: 11/20/2020		SCALE: 1"=20'		DWG. No.: CONCEPT 2		SHEET No.	
FILE NO.: H1800	DESIGNED BY: CC													
DRAWN BY: KP	CHECKED BY: CR													
DATE: 11/20/2020														
SCALE: 1"=20'														
DWG. No.: CONCEPT 2														
SHEET No.														



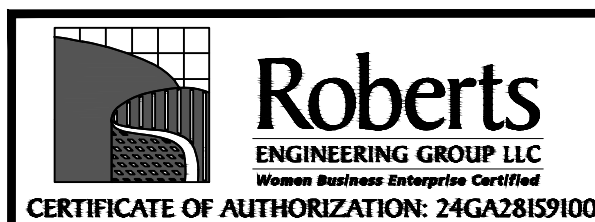
1. EXTENDS SIDEWALK FOR ENTIRE LENGTH ON ONE SIDE OF ROAD.
2. ROADWAY WIDTH = 31-FT. AND TRANSITIONS TO 42-FT. AT END OF ROAD.
3. TREE REMOVAL = 6
4. COST IS APPROXIMATELY \$35,000 MORE THAN CONCEPT No. 1.
5. REQUIRES TRUCK K TURN TO MANEUVER DEADEND.

GENERAL NOTES:

1. THIS PLAN REFLECTS EXISTING SITE CONDITIONS AS THE RESULT OF AERIAL PHOTOS, TAX MAPS, AND A FIELD SURVEY PERFORMED BY ROBERTS ENGINEERING GROUP, LLC, DATED OCTOBER 13, 2020.
2. RIGHT-OF-WAY AND PROPERTY LINE INFORMATION ARE APPROXIMATE AND ARE BASED UPON TAX MAP INFORMATION AND LIMITED FIELD SURVEYING.
3. THIS PLAN IS NOT INTENDED TO GUARANTEE OWNERSHIP. DOCUMENTS OF RECORD WHICH MAY HAVE BEEN FILED AND DISCOVERED AS PART OF THIS PLAN OF SURVEY ARE NOTED HEREIN AND HAVE BEEN OBTAINED BY ROBERTS ENGINEERING GROUP, LLC. THERE MAY EXIST OTHER DOCUMENTS OF RECORD WHICH WOULD AFFECT THIS PLAN.
4. ONLY COPIES OF THE ORIGINAL OF THIS PLAN CLEARLY MARKED WITH THE ENGINEER'S EMBOSSED SEAL SHALL BE CONSIDERED A VALID COPY.
5. BLOCK AND LOT NUMBERS AS SHOWN HEREIN ARE BASED UPON THE TAX MAPS OF THE BOROUGH OF HIGHTSTOWN, MERCER COUNTY, NEW JERSEY.
6. THIS PLAN IS SUBJECT TO ANY EASEMENTS OR AGREEMENTS, WHICH MAY OR MAY NOT BE SHOWN ON THE PLAN. THERE MAY BE A TIME OR AN ABSTRACT OF TITLE OR TITLE SEARCH, WHICH MAY BE LOCATED BELOW THE SURFACE OF THE LANDS AND NOT VISIBLE AT THE TIME OF SURVEY. THE LOCATIONS OF UNDERGROUND UTILITIES AS SHOWN HEREIN ARE BASED UPON AERIAL PHOTO INFORMATION VISIBLE AT THE TIME OF FIELD SURVEY AND RECORD OR AS-BUILT DRAWINGS PROVIDED TO ROBERTS ENGINEERING GROUP, LLC.
7. LOCATIONS OF UNDERGROUND UTILITIES/STRUCTURES MAY VARY FROM LOCATIONS SHOWN HEREIN. THEREAFTER ADDITIONAL BURIED UTILITIES/STRUCTURES MAY BE LOCATED. NO EXCAVATIONS WERE MADE DURING THE PREPARATION OF THIS SURVEY TO LOCATE BURIED UTILITIES OR STRUCTURES. BEFORE EXCAVATIONS ARE BEGUN, THE UNDERGROUND UTILITY LOCATION SHOULD BE DETERMINED BY CONTACTING THE UTILITY AT LEAST 72 HOURS PRIOR TO COMMENCEMENT OF ANY DEMOLITION OR EXCAVATION ACTIVITIES, IN ACCORDANCE WITH APPLICABLE LAWS, RULES, AND REGULATIONS.
8. ALL BUILDINGS, SURFACE, AND SUBSURFACE IMPROVEMENTS, ON OR ADJACENT TO THE SITE ARE NOT NECESSARILY SHOWN.
9. HORIZONTAL DATUM BASED UPON GPS OBSERVATIONS (NAD 83).
10. VERTICAL DATUM BASED UPON GPS OBSERVATIONS (NAVD 88) BENCHMARKS AS SHOWN.



.	.	.	.
NO.	DATE	REVISIONS	BY CHECKER



CARMELA ROBERTS, PE
LICENSED PROFESSIONAL ENGINEER
STATE OF NEW JERSEY LIC. No. 24GE03441900

1670 Whitehorse-Hamilton Square Rd.
Hamilton, New Jersey 08690
609-586-1141 fax 609-586-1143
www.RobertsEngineeringGroup.com

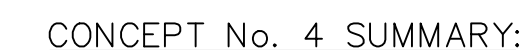
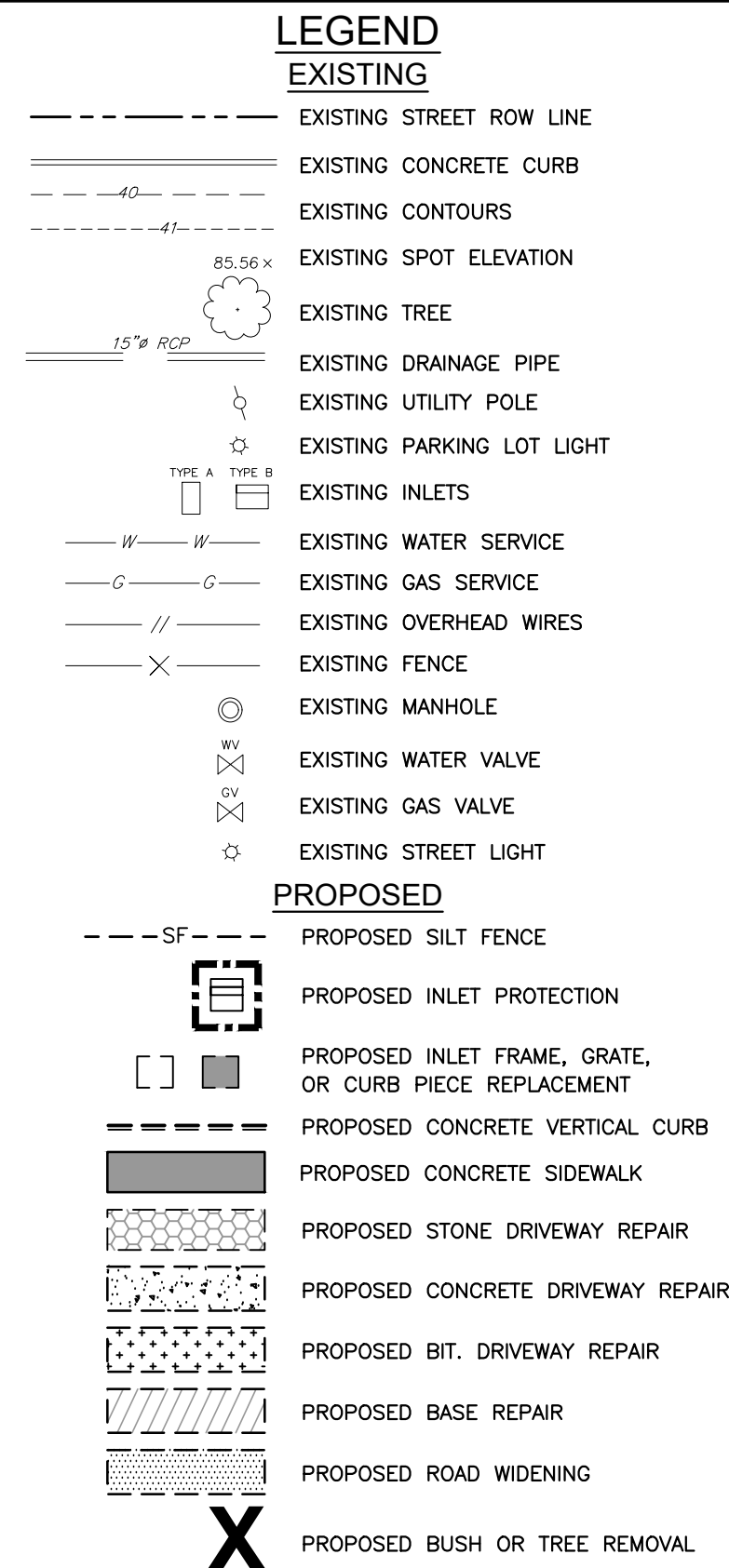
TAYLOR AVENUE – CONCEPT No. 3

IMPROVEMENTS TO TAYLOR AVENUE

BOROUGH OF HIGHTSTOWN, MERCER COUNTY, NEW JERSEY

FILE No.: H1800	DESIGNED BY: CC
DRAWN BY: KP	CHECKED BY: CR
DATE: 11/20/2020	
SCALE: 1"=20'	
DWG. No.: CONCEPT 3	
SHEET No.	

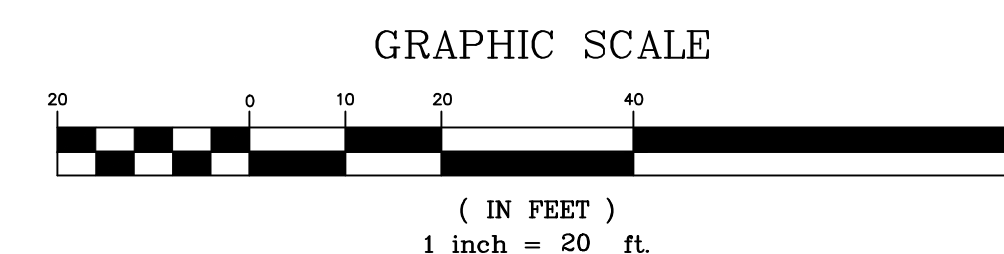
1 OF 1



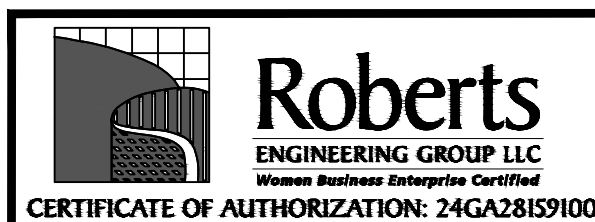
1. EXTENDS SIDEWALK FOR ENTIRE LENGTH ON ONE SIDE OF ROAD.
2. ROADWAY WIDTH = 31-FT. AND TRANSITIONS TO 42-FT. AT END OF ROAD.
3. TREE REMOVAL = 6
4. COST IS APPROXIMATELY \$50,000 MORE THAN CONCEPT No. 1.
5. REQUIRES TRUCK K TURN TO MANEUVER DEADEND.
6. REQUIRES RECONSTRUCTION OF RETAINING WALL.

GENERAL NOTES:

1. THIS PLAN REFLECTS EXISTING SITE CONDITIONS AS THE RESULT OF AERIAL PHOTOS, TAX MAPS, AND A FIELD SURVEY PERFORMED BY ROBERTS ENGINEERING GROUP, LLC, DATED OCTOBER 13, 2020.
2. RIGHT-OF-WAY AND PROPERTY LINE INFORMATION ARE APPROXIMATE AND ARE BASED UPON TAX MAP INFORMATION AND LIMITED FIELD SURVEYING.
3. THIS PLAN IS NOT INTENDED TO GUARANTEE OWNERSHIP. DOCUMENTS OF RECORD WHICH MAY HAVE BEEN FILED AND CONSIDERED AS PART OF THIS PLAN OF SURVEY ARE NOTED HEREIN AND HAVE BEEN OBTAINED BY ROBERTS ENGINEERING GROUP, LLC. THERE MAY EXIST OTHER DOCUMENTS OF RECORD WHICH WOULD AFFECT THIS PLAN.
4. ONLY COPIES OF THE ORIGINAL OF THIS PLAN CLEARLY MARKED WITH THE ENGINEER'S EMBOSSED SEAL SHALL BE CONSIDERED A VALID COPY.
5. BLOCK AND LOT NUMBERS AS SHOWN HEREIN ARE BASED UPON THE TAX MAPS OF THE BOROUGH OF HIGHTSTOWN, MERCER COUNTY, NEW JERSEY.
6. THIS PLAN IS SUBJECT TO ANY EASEMENTS OR AGREEMENTS, WHICH MAY OR MAY NOT BE SHOWN ON THE PLAN. THERE MAY BE A TIME OR AN ABSTRACT OF TITLE OR TITLE SEARCH, WHICH MAY BE LOCATED BELOW THE SURFACE OF THE LANDS AND NOT VISIBLE AT THE TIME OF SURVEY. THE LOCATIONS OF UNDERGROUND UTILITIES AS SHOWN HEREIN ARE BASED UPON AERIAL PHOTO INFORMATION VISIBLE AT THE TIME OF FIELD SURVEY AND RECORD OR AS-BUILT DRAWINGS PROVIDED TO ROBERTS ENGINEERING GROUP, LLC.
7. LOCATIONS OF UNDERGROUND UTILITIES/STRUCTURES MAY VARY FROM LOCATIONS SHOWN HEREIN. THEREAFTER ADDITIONAL BURIED UTILITIES/STRUCTURES MAY BE LOCATED. NO EXCAVATIONS WERE MADE DURING THE PREPARATION OF THIS SURVEY TO LOCATE BURIED UTILITIES OR STRUCTURES. BEFORE EXCAVATIONS ARE BEGUN, THE UNDERGROUND UTILITY LOCATION SHOULD BE DETERMINED BY CONTACTING THE UTILITY AT LEAST 72 HOURS PRIOR TO COMMENCEMENT OF ANY DEMOLITION OR EXCAVATION ACTIVITIES, IN ACCORDANCE WITH APPLICABLE LAWS, RULES, AND REGULATIONS.
8. ALL BUILDINGS, SURFACE, AND SUBSURFACE IMPROVEMENTS, ON OR ADJACENT TO THE SITE ARE NOT NECESSARILY SHOWN.
9. HORIZONTAL DATUM BASED UPON GPS OBSERVATIONS (NAD 83).
10. VERTICAL DATUM BASED UPON GPS OBSERVATIONS (NAVD 88) BENCHMARKS AS SHOWN.



-	-	.		-	-
NO.	DATE		REVISIONS	BY	CHECKED



CARMELA ROBERTS, PE
LICENSED PROFESSIONAL ENGINEER
STATE OF NEW JERSEY LIC. No. 24GE03441900

1670 Whitehorse-Hamilton Square Rd.
Hamilton, New Jersey 08690
609-586-1141 fax 609-586-1143
www.RobertsEngineeringGroup.com

TAYLOR AVENUE – CONCEPT No. 4

IMPROVEMENTS TO
TAYLOR AVENUE

BOROUGH OF HIGHTSTOWN, MERCER COUNTY, NEW JERSEY

FILE No.: H1800	DESIGNED BY: CC
DRAWN BY: KP	CHECKED BY: CR
DATE: 11/23/2020	
SCALE: 1"=20'	
DWG. No.: CONCEPT 4	
SHEET No.	

1 OF 1



Borough of Hightstown Planning Board

156 Bank Street, Hightstown, New Jersey 08520
609-490-5100, extension 617
Website: www.hightstownborough.com

TO: Borough Council

FROM: Sandy Belan, Planning Board Secretary

SUBJECT: Planning Board

DATE: December 15, 2020

At their meeting on December 14, 2020, the Planning Board referred the following items to the Borough Council for their consideration.

- 1) Mobility Study Proposed Amendment to the Master Plan
- 2) NJDES Stormwater Permit Stormwater Ordinance – Carmela Roberts November 2, 2020 Memo
- 3) Improvements to Springcrest Drive, Taylor Avenue, Spruce Court and Glen Brook Drive, Carmela Roberts November 24, 2020 Memo – The Planning Board agree with the proposed improvements for Springcrest Drive, Spruce Court and Glen Brook Drive and Concept 3 for Taylor Avenue.

Thank you.



Roberts
ENGINEERING GROUP LLC
Women Business Enterprise Certified

1670 Whitehorse-Hamilton Square Rd.
Hamilton, New Jersey 08690
609-586-1141 fax 609-586-1143
www.RobertsEngineeringGroup.com

December 15, 2020

Mayor and Council
Borough of Hightstown
156 Bank Street
Hightstown, New Jersey 08520

Re: Schuyler Avenue Water Main Break
Borough of Hightstown, Mercer County, New Jersey
Our File No: H1653

Dear Mayor and Council:

During the week of December 9, 2020, the Borough experienced a water main break on Schuyler Avenue. This is the fifth break within a 100-foot length of pipeline on Schuyler Avenue and the fifth break within 4 years. The total length of the water main on Schuyler Avenue is just under 400 feet.

I was contacted by Superintendent of Public Works, Ken Lewis, who has come to me to request that the water main be replaced in its entirety. This water main replacement could be incorporated into the larger Springcrest Drive, Glen Drive, Spruce Court, and Taylor Avenue Project as we already are including a water main replacement on Taylor Avenue. The addition of Schuyler Avenue to this contract would be an economical way to have the main replaced.

Replacement of the Schuyler Avenue water main as part of the Taylor Avenue work, would save the Borough the cost of a separate advertisement, mobilization costs and other costs incorporated into a construction contract, including the contractor's administration, insurance, restoration, bonding, etc.

At this time, based on the recommendation of the Superintendent of Public Works, I am recommending that Council include the replacement of approximately 400 feet of water main on Schuyler Avenue to the Springcrest Drive, Glen Drive, Spruce Court, and Taylor Avenue Project. The cost of construction for the new water main, one water service connection, valves, and reconnection to the water system is estimated at \$85,000.00. Engineering design to include this in the larger project is \$4,000 and the additional inspection cost is \$7,800.

I am available to discuss this at your Council Meeting of December 21, 2020. Should you have questions prior to that, please feel free to contact me.

Very truly yours,

Carmela Roberts, P.E., C.M.E.
Borough Engineer

cc: Debra Sopronyi, RMC, CMR, QPA, Borough Administrator/Clerk
Peggy Riggio, RMC, CMR, Deputy Borough Clerk
George Lang, Borough CFO
Ken Lewis, Borough Superintendent of Public Works
Frederick Raffetto, Esq., Borough Attorney
Cameron Corini, P.E., C.M.E., Roberts Engineering Group, LLC
Kelly Pham, Roberts Engineering Group, LLC

Resolution 2020-245

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

AUTHORIZING PAYMENT OF BILLS

WHEREAS, certain bills are due and payable as per itemized claims listed on the following schedules, which are made a part of the minutes of this meeting as a supplemental record;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown that the bills be paid on audit and approval of the Borough Administrator, the appropriate Department Head and the Treasurer in the amount of \$1,231,517.11 from the following accounts:

Current		\$955,135.08
W/S Operating		50,609.57
General Capital		221,892.03
Water/Sewer Capital		0.00
Grant		0.00
Trust		0.00
Housing Trust		0.00
Animal Control		0.00
Law Enforcement Trust		0.00
Tax Lien Trust		0.00
Public Defender Trust		0.00
Escrow		<u>3,880.43</u>
Total		<u>\$1,231,517.11</u>

CERTIFICATION

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on December 21, 2020.

Margaret Riggio
Deputy Borough Clerk

Date: December 21, 2020

To: Mayor and Council

From: Finance Office

Re: Manual Bill List for 12/21/2020

<u>CURRENT ACCOUNT</u>	<u>DATE ISSUED</u>	<u>PO #</u>	<u>CHECK #</u>	<u>Amount</u>
STATE OF NJ - DEPT OF TREASURY	12/15/2020	20-01550	1491	\$ 44,760.08
EAST WINDSOR REGIONAL SCHOOL DISTRICT	12/14/2020	20-01549	1490	\$ 883,980.00
TOTAL				\$928,740.08
<u>WATER AND SEWER OPERATING</u>				
STATE OF NJ - DEPT OF TREASURY	12/15/2020	20-01550	1349	\$ 15,474.86
TOTAL				\$ 15,474.86
<u>ESCROW</u>				
MR. HERMAN VORHAND	12/11/2020	20-01559	3127	\$ 599.68
TOTAL				\$ 599.68
<u>GRANT</u>				
TOTAL				\$ -
<u>TRUST- OTHER</u>				
TOTAL				\$ -
<u>ANIMAL CONTROL TRUST</u>				
TOTAL				\$ -
<u>LAW ENFORCEMENT TRUST</u>				
TOTAL				\$ -
<u>PUBLIC DEFENDER TRUST</u>				
TOTAL				\$ -
<u>TAX LIEN TRUST</u>				
TOTAL				\$ -
<u>GENERAL CAPITAL</u>				
S & G PAVING CONSTRUCTION	12/15/2020	20-01585	6417	\$ 221,892.03
TOTAL				\$ 221,892.03
<u>WATER AND SEWER CAPITAL</u>				
TOTAL				\$ -
MANUAL TOTAL				\$1,166,706.65

P.O. Type: All		Include Project Line Items: Yes			Open: N	Paid: N	Void: N				
Range: First		to Last			Rcvd: Y	Held: Y	Aprv: N				
Format: Detail without Line Item Notes					Bid: Y	State: Y	Other: Y	Exempt: Y			
Vendor # Name											
PO #	PO Date	Description	Contract	PO Type		First	Rcvd	Chk/Void		1099	
Item Description		Amount	Charge Account	Acct Type	Description	Stat/Chk	Enc Date	Date	Date	Invoice	Exc
ACTIO010 ACTION UNIFORM CO, LLC											
20-01350	10/22/20	CLOTHING ALLWANACE - KRUPA									
1 CLOTHING ALLOWANACE - KRUPA		680.96	0-01-25-240-001-043		B Uniform Allowance/Leather Gds.	R	10/22/20	12/15/20		32883	N
Vendor Total:		680.96									
A0910 ALLMAX SOFTWARE, INC.											
20-01536	12/03/20	QUOTE FOR MAINTENANCE SOFTWARE									
1 ANTERO MAINTENANCE DATA		6,162.50	0-09-55-501-002-530		B Computer Software/Maint/Equip	R	12/03/20	12/15/20		25340	N
Vendor Total:		6,162.50									
A0107 ANSELL GRIMM & AARON, PC											
20-01579	12/10/20	OCTOBER INVOICES 2020									
1 GENERAL FILE INV 461647		2,794.50	0-01-20-155-001-027		B General Matters	R	12/10/20	12/15/20		461647	N
2 ORDINANCES INV 461648		472.50	0-01-20-155-001-027		B General Matters	R	12/10/20	12/15/20		461648	N
3 ENGINEERING MATTERS INV 461649		349.79	0-01-20-155-001-027		B General Matters	R	12/10/20	12/15/20		461649	N
4 LABOR MATTERS INV 461650		121.50	0-01-20-155-001-031		B Labor,Personnel & Union Council	R	12/10/20	12/15/20		461650	N
5 MEETINGS INV 461651		648.00	0-01-20-155-001-029		B Attendance at Council Meetings	R	12/10/20	12/15/20		461651	N
6 BORO ADV. CASTORO & CO., INC		81.00	0-01-20-155-001-033		B Litigation	R	12/10/20	12/15/20		461652	N
7 OPRA ISSUES INV 461653		81.00	0-01-20-155-001-027		B General Matters	R	12/10/20	12/15/20		461653	N
8 JOINT POLICE/MUNICIPAL COURT		229.50	0-01-20-155-001-027		B General Matters	R	12/10/20	12/15/20		461654	N
9 HOUSING AUTHORITY MATTERS HHA		108.00	0-01-20-155-001-027		B General Matters	R	12/10/20	12/15/20		461655	N
10 MUNICIPAL SVCS AGREEMENT WITH		27.00	0-01-20-155-001-027		B General Matters	R	12/10/20	12/15/20		461656	N
11 HIGHTS REALTY, LLC TEMPORARY		13.50	0-01-20-155-001-027		B General Matters	R	12/10/20	12/15/20		461657	N
		4,926.29									
Vendor Total:		4,926.29									
A0054 AQUA PRO-TECH LABORATORIES											
20-01600	12/14/20	INVOICE #0110272M									
1 OUTSIDE LAB TESTING		1,088.71	0-09-55-501-002-532		B Outside Lab Testing	R	12/14/20	12/15/20		0110272M	N
Vendor Total:		1,088.71									

Vendor # Name											1099
PO #	PO Date	Description	Contract	PO Type		First	Rcvd	Chk/Void			Exc
Item	Description	Amount	Charge Account	Acct Type	Description	Stat/Chk	Enc Date	Date	Date	Invoice	
COREM005 CORE & MAIN LP											
20-01528	12/03/20	METER PARTS									
1	INV. N386477 - METER PARTS	1,000.00	0-09-55-501-001-524	B	Meter & Meter Parts	R	12/03/20	12/15/20		N386477	N
Vendor Total:		1,000.00									
COUNT005 COUNTY OF HUNTERDON											
20-01591	12/14/20	WATER & SWIFTWATER RESCUE									
1	SWIFTWATER OPS 9232020	525.00	0-01-25-252-002-042	B	Education & Training	R	12/14/20	12/15/20		20000790	N
2	WATER RESCUE AWARE V-822020	60.00	0-01-25-252-002-042	B	Education & Training	R	12/14/20	12/15/20		20000764	N
3	WATER RESCUE AWARE V-822020	180.00	0-01-25-252-002-042	B	Education & Training	R	12/14/20	12/15/20		20000764	N
		765.00									
Vendor Total:		765.00									
CRANB005 CRANBURY BUICK GMC											
20-01527	12/03/20	PARTS FOR CANYON									
1	INV. 2404 - PARTS FOR CANYON	248.14	0-01-26-290-001-034	B	Motor Vehicle Parts & Access.	R	12/03/20	12/15/20		2404	N
Vendor Total:		248.14									
CREAT005 CREATE STREET											
20-01537	12/03/20	MASK & NECK GAITERS									
1	MASK FIRE MARSHALL 2 X 3"	10.00	0-01-25-256-002-199	B	MISCELLANEOUS	R	12/03/20	12/15/20		231434	N
2	NECK GAITERS THIN RED LINE	75.00	0-01-25-256-002-199	B	MISCELLANEOUS	R	12/03/20	12/15/20		231434	N
3	SCREENS/ART SET UP	15.00	0-01-25-256-002-199	B	MISCELLANEOUS	R	12/03/20	12/15/20		231434	N
4	SHIPPING	10.00	0-01-25-256-002-199	B	MISCELLANEOUS	R	12/03/20	12/15/20		231434	N
		110.00									
Vendor Total:		110.00									
C0087 CUSTOM BANDAG, INC											
20-01526	12/03/20	WORK ORDER #80177657									
1	PRODUCT #407599374/G0007249	341.44	0-09-55-501-002-549	B	MAXWELL AVE PUMPING STATION	R	12/03/20	12/15/20		80177657	N
2	HIGH SPEED PASSANGER BALANCE	60.00	0-09-55-501-002-549	B	MAXWELL AVE PUMPING STATION	R	12/03/20	12/15/20		80177657	N

Vendor # Name												1099
PO #	PO Date	Description	Contract	PO Type		First	Rcvd	Chk/Void			1099	
Item	Description	Amount	Charge Account	Acct Type	Description	Stat/Chk	Enc Date	Date	Date	Invoice	Exc	
F1183 FRANK GENDRON												
20-01538	12/03/20	REIMBURSEMENT - GENDRON										
1	REIMBURSEMENT - GENDRON	737.46	0-01-25-240-001-043	B	Uniform Allowance/Leather Gds.	R	12/03/20	12/15/20		w1043720278	N	
Vendor Total:		737.46										
G1077 GEORGE S. COYNE CO., INC.												
20-00124	02/05/20	LIME HI-CALC HYDRATED	CARMEUSE	B								
12	INV 348493 DATED 11/17/20	2,207.00	0-09-55-501-001-527	B	Calcium Hydroxide - Lime	R	02/05/20	12/15/20		348493	N	
Vendor Total:		2,207.00										
H0126 HIGHTS ELECTRIC MOTOR, INC.												
20-01525	12/03/20	INVOICE #78160										
1	LITTLE GIANT PUMP W/FLOAT	447.47	0-09-55-501-002-549	B	MAXWELL AVE PUMPING STATION	R	12/03/20	12/15/20		78160	N	
Vendor Total:		447.47										
H0048 HIGHTS REALTY LLC												
20-01517	12/01/20	DECEMBER 2020 RENT HPD										
1	DECEMBER 2020 RENT HPD	4,446.38	0-01-26-310-001-025	B	Building Rental	R	12/01/20	12/15/20		DECEMBER 2020	N	
Vendor Total:		4,446.38										
HIGHW005 HIGHWAY EQUIPMENT CO OF NJ INC												
20-01367	10/27/20	ESTIMATE #000471										
1	KUBOTA LOADER 520S REPAIRS TO	940.32	0-09-55-501-002-502	B	Vehicle Maintenance	R	10/27/20	12/15/20		Z03208	N	
20-01489	11/20/20	UDT OIL 5 GAL										
1	INV P07343 - UDT OIL 5 GAL	84.22	0-01-26-290-001-034	B	Motor Vehicle Parts & Access.	R	11/20/20	12/15/20		P07343	N	
20-01562	12/09/20	KUBOTA 520 S LOADER THERMOSTAT										
1	KUBOTA LOADER 520 S THERMOSTAT	38.12	0-09-55-501-002-502	B	Vehicle Maintenance	R	12/09/20	12/15/20		P07780	N	
Vendor Total:		1,062.66										

Vendor # Name										
PO #	PO Date	Description	Contract	PO Type		First	Rcvd	Chk/Void		1099
Item Description	Amount	Charge Account	Acct Type	Description	Stat/Chk	Enc Date	Date	Date	Invoice	Exc
H1100 HOME DEPOT CREDIT SERVICES										
20-01486	11/20/20	NOV 2020 INVOICES								
1 INV 4621182 - GRAFFITI REMOVER	12.95	0-01-28-369-001-141	B	Parks & Playgrd Maintenance	R	11/20/20	12/15/20		4621182	N
2 INV 4071154 - GRAFFITI REMOVER	17.94	0-01-28-369-001-141	B	Parks & Playgrd Maintenance	R	11/20/20	12/15/20		4071154	N
3 INV 3511102 - PLIERS	29.94	0-01-26-290-001-050	B	DPW Work Equipment	R	11/20/20	12/15/20		3511102	N
4 INV 1625727 - RAKES	99.76	0-01-26-311-001-034	B	Equipment Parts & Accessories	R	11/20/20	12/15/20		1625727	N
5 INV 1085392 - SCREWS/HASP	24.12	0-01-26-310-001-024	B	Building Maintenance	R	11/20/20	12/15/20		1085392	N
	184.71									
Vendor Total:	184.71									
H0161 HUNTER TECH.SOLUTIONS INC										
20-01583	12/11/20	ONSITE SUPPORT - PHONE LINES								
1 ONSITE SUPPORT - PHONE LINES	262.50	0-01-25-252-002-029	B	Computer Software/Mntc/Equip	R	12/11/20	12/15/20		121037	N
Vendor Total:	262.50									
J0378 J.W. KENNEDY & SON INC WELDING										
20-01529	12/03/20	CYLINDER RENTAL								
1 INV. R7057 - CYLINDER RENTAL	12.00	0-01-26-290-001-050	B	DPW Work Equipment	R	12/03/20	12/15/20		R7057	N
Vendor Total:	12.00									
J0019 JCI JONES CHEMICALS, INC.										
20-00325	03/11/20	CHLORINE RES 2018-217	B							
7 INV 840090 12/2/20 CHLORINE	800.00	0-09-55-501-001-526	B	Chlorine	R	03/11/20	12/15/20		840090	N
Vendor Total:	800.00									
J0257 JCP&L										
20-01547	12/07/20	MASTER ACCT 200 000 055 364								
1 100 008 438 010 125 S MAIN ST	14.62	0-01-31-430-001-071	B	Electric-Borough Hall	R	12/07/20	12/15/20		95008867432	N
2 100 008 438 283 MAIN & STOCKTON	26.74	0-01-31-430-001-071	B	Electric-Borough Hall	R	12/07/20	12/15/20		95008867432	N
3 100 008 482 018 RT33 & MAXWELL	25.01	0-01-31-430-001-071	B	Electric-Borough Hall	R	12/07/20	12/15/20		95008867432	N
4 100 010 898 904 FRANKLIN ST &	28.39	0-01-31-430-001-071	B	Electric-Borough Hall	R	12/07/20	12/15/20		95008867432	N
5 100 012 487 714 148 N MAIN ST	497.10	0-01-31-430-001-071	B	Electric-Borough Hall	R	12/07/20	12/15/20		95008867432	N
6 100 012 487 862 FIREHOUSE	703.17	0-01-31-430-001-072	B	Electric-Fire House	R	12/07/20	12/15/20		95008867432	N

Vendor # Name													1099
PO #	PO Date	Description	Contract	PO Type					First	Rcvd	Chk/Void		Exc
Item	Description	Amount	Charge	Account	Acct	Type	Description	Stat/Chk	Enc	Date	Date	Date	Invoice
J0257 JCP&L Continued													
20-01547	12/07/20	MASTER ACCT 200 000 055 364	Continued										
7	100 012 529 457	BORO HALL EQUIP	27.52	0-09-55-501-002-504	B	Electricity	R	12/07/20	12/15/20			95008867432	N
			1,322.55										
20-01607 12/14/20 ELECTRICITY ACCTS 379 & 936													
1	100 131 110 379	230 MERCER ST	89.83	0-01-31-430-001-071	B	Electric-Borough Hall	R	12/14/20	12/15/20			95785975116	N
2	100 012 445 936	168 BANK ST	246.98	0-01-25-260-001-074	B	Electric	R	12/14/20	12/15/20			95884267335	N
			336.81										
Vendor Total:		1,659.36											
J0258 JCP&L (STREET LIGHTING)													
20-01606	12/14/20	100 081 608 240	BLK LT O										
1	100 081 608 240	BLK LT O	77.64	0-09-55-501-001-504	B	Electricity	R	12/14/20	12/15/20			95785975079	N
Vendor Total:		77.64											
KUBIA005 KUBIAK ELECTRIC CO., INC.													
20-01561	12/09/20	INVOICE #20-884	REPAIR & TROUB										
1	REPAIR & TROUBLESHOOT	ELECTRIC	110.00	0-09-55-501-002-503	B	Sewer Plant Maintenance	R	12/09/20	12/15/20			20-884	N
2	MANHOURS	ELECTRICIAN REGULAR	425.00	0-09-55-501-002-503	B	Sewer Plant Maintenance	R	12/09/20	12/15/20			20-884	N
			535.00										
Vendor Total:		535.00											
L0208 LAKESIDE EQUIPMENT CORPORATION													
20-01508	12/01/20	QUOTE #Q20000845											
1	ITEM #237-20D	T-BOUT CLAMP	74.00	0-09-55-501-002-503	B	Sewer Plant Maintenance	R	12/01/20	12/15/20			901315	N
20-01560 12/09/20 QUOTE #Q20000877 LAKESIDE #2													
1	LAKESIDE #2	RAPTOR 3" LOWER	767.00	0-09-55-501-002-503	B	Sewer Plant Maintenance	R	12/09/20	12/15/20			901340	N
Vendor Total:		841.00											

Vendor # Name											
PO #	PO Date	Description	Contract	PO Type		First	Rcvd	Chk/Void		1099	
Item Description		Amount	Charge Account	Acct Type Description	Stat/Chk	Enc Date	Date	Date	Invoice	Excl	
M0010 MARYLAND BIOCHEMICAL CO.											
20-01481	11/20/20	SUPER BIO KLEEN 510									
1 5 GALLON SUPER BIO KLEEN 510		98.00	0-09-55-501-002-549	B MAXWELL AVE PUMPING STATION	R	11/20/20	12/15/20		11NN1124	N	
Vendor Total:		98.00									
M0180 MCMASTER-CARR											
20-01543	12/07/20	LED GREEN LIGHT, UNISTRUT BRAC									
1 LED GREEN		22.20	0-09-55-501-002-503	B Sewer Plant Maintenance	R	12/07/20	12/15/20		50011556	N	
2 LED GREEN		29.88	0-09-55-501-002-503	B Sewer Plant Maintenance	R	12/07/20	12/15/20		50011556	N	
3 UNISTRUT BRACKET		53.20	0-09-55-501-002-503	B Sewer Plant Maintenance	R	12/07/20	12/15/20		50011556	N	
4 SHIPPING		8.09	0-09-55-501-002-503	B Sewer Plant Maintenance	R	12/10/20	12/15/20		50011556	N	
		113.37									
Vendor Total:		113.37									
00050 ONE CALL CONCEPT INC											
20-01531	12/03/20	NOV 2020 ONE CALL MESSAGES									
1 NOV 2020 ONE CALL MESSAGES		46.11	0-09-55-501-001-535	B Hydrants and Line Repair	R	12/03/20	12/15/20		0115085	N	
Vendor Total:		46.11									
P0102 PEMBERTON ELECTRICAL SUPPLY CO											
20-01510	12/01/20	QUOTE #Q028106									
1 PART #78626124004 40 AMP		82.50	0-09-55-501-002-503	B Sewer Plant Maintenance	R	12/01/20	12/15/20		034376	N	
Vendor Total:		82.50									
PEOPL005 PEOPLES PLUMBING LLC											
20-01417	11/09/20	4TH QUARTER BACKFLOW PREVENTER									
1 4TH QUARTER BACKFLOW PREVENTER		350.00	0-09-55-501-002-518	B Service Contracts - AWWTP	R	11/09/20	12/15/20		I4369	N	
Vendor Total:		350.00									
R0077 ROBERTS ENGINEERING GRP LLC											
20-01558	12/07/20	#4202/11/21/2020									
1 sit insp/rev doc./recom CO		549.25	MIL11-02	P MILLSTONE BASIN HABITAT	R	12/07/20	12/15/20		#4202	N	

Vendor # Name										
PO #	PO Date	Description	Contract	PO Type		First	Rcvd	Chk/Void		1099
Item Description		Amount	Charge Account	Acct Type Description	Stat/Chk	Enc Date	Date	Date	Invoice	Exc1
R0077 ROBERTS ENGINEERING GRP LLC Continued										
20-01604	12/14/20	#4092/10/26/2020								
1 provide water mapping/engineer		85.00	WIND1601	P WINDSOR PROPERTY ASSOC., LLC	R	12/14/20	12/15/20		#4092	N
Vendor Total:		634.25								
R0114 RUTGERS, THE STATE UNIVERSITY										
20-01535	12/03/20	PURCHASING CLASS - M. RIGGIO								
1 PRINCIPLES OF PUBLIC		944.00	0-01-20-120-001-042	B Education & Training	R	12/03/20	12/15/20		M. RIGGIO	N
Vendor Total:		944.00								
SHERW010 SHERWIN WILLIAMS PAINT										
20-01586	12/14/20	INVOICE #7561-5								
1 7 INCH 6"X1/2" STRIPE WOVEN		43.77	0-09-55-501-002-503	B Sewer Plant Maintenance	R	12/14/20	12/15/20		7561-5	N
2 DISCOUNT 30%		13.13	0-09-55-501-002-503	B Sewer Plant Maintenance	R	12/14/20	12/15/20		7561-5	N
3 LONG HANDLE WIRE BRU		8.74	0-09-55-501-002-503	B Sewer Plant Maintenance	R	12/14/20	12/15/20		7561-5	N
		39.38								
Vendor Total:		39.38								
S1096 STAPLES BUSINESS ADVANTAGE										
20-01347	10/22/20	STARTECH 10' CABLE								
1 STARTECH 10' CABLE		19.99	0-01-25-240-001-036	B Office Supplies & Equipment	R	10/22/20	12/15/20		3459799970	N
2 STARTECH 10' CABLE		38.89	0-01-25-240-001-036	B Office Supplies & Equipment	R	10/22/20	12/15/20		3459799970	N
3 STARTECH 10' CABLE		57.19	0-01-25-240-001-036	B Office Supplies & Equipment	R	10/22/20	12/15/20		3459860169	N
4 TRIPP LITE 15' UBS CABLE		6.03	0-01-25-240-001-036	B Office Supplies & Equipment	R	10/22/20	12/15/20		3460114351	N
		122.10								
Vendor Total:		122.10								
BLOCK005 TELESYSTEM										
20-01546	12/07/20	INV 13826260 12/1/2020								
1 INV 13826260 12/1/2020		1,289.34	0-01-31-440-001-085	B Telephone-Block Line Systems, LLC LSI	R	12/07/20	12/15/20		13826260	N
Vendor Total:		1,289.34								

Vendor # Name												1099
PO #	PO Date	Description	Contract	PO Type		First	Rcvd	Chk/Void				1099
Item	Description	Amount	Charge Account	Acct Type	Description	Stat/Chk	Enc Date	Date	Date	Invoice		Exc1
W0071 WASTE MGMT OF NEW JERSEY, INC.												
20-01582	12/10/20	SLUDGE REMOVAL OCTOBER 2020										
1	SLUDGE REMOVAL OCTOBER 2020	4,486.51	0-09-55-501-002-538	B	Sludge Removal/Disposal-Waste Management R		12/10/20	12/15/20		2959610-0502-8	N	
Vendor Total:		4,486.51										
WIREL005 WIRELESS ELECTRONICS, INC.												
20-01566	12/09/20	MONTHLY SVC CONTRACT DEC 2020										
1	MONTHLY SVC CONTRACT DEC 2020	255.00	0-01-25-240-001-029	B	Maint. Contracts - Other R		12/09/20	12/15/20		M59907	N	
Vendor Total:		255.00										
Total Purchase Orders: 55 Total P.O. Line Items: 100 Total List Amount: 64,810.46 Total Void Amount: 0.00												

Totals by Year-Fund								
Fund Description	Fund	Budget Rcvd	Budget Held	Budget Total	Revenue Total	G/L Total	Project Total	Total
CURRENT FUND	0-01	26,395.00	0.00	26,395.00	0.00	0.00	0.00	26,395.00
	0-09	35,134.71	0.00	35,134.71	0.00	0.00	0.00	35,134.71
	0-21	0.00	0.00	0.00	0.00	0.00	3,280.75	3,280.75
Total of All Funds:		<u>61,529.71</u>	<u>0.00</u>	<u>61,529.71</u>	<u>0.00</u>	<u>0.00</u>	<u>3,280.75</u>	<u>64,810.46</u>

Project Description	Project No.	Rcvd Total	Held Total	Project Total
Site Plan Application #2020-01	3PRCLLC	2,646.50	0.00	2,646.50
MILLSTONE BASIN HABITAT	MIL11-02	549.25	0.00	549.25
WINDSOR PROPERTY ASSOC., LLC	WIND1601	85.00	0.00	85.00
Total of All Projects:		<u>3,280.75</u>	<u>0.00</u>	<u>3,280.75</u>

Resolution 2020-246

BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY

**RESOLUTION AUTHORIZING THE EXECUTION OF AN AGREEMENT
RELATING TO THE CONSTRUCTION OF A FENCE WITHIN A BOROUGH-HELD
DRAINAGE EASEMENT LOCATED ON AND ACROSS THE PROPERTY LOCATED AT 408
GRANT AVENUE (BLOCK 9, LOT 32.07)**

WHEREAS, the owners (Tyson and Kimberly Hoeflinger) of the property located at 408 Grant Avenue in the Borough of Hightstown (the property”), more commonly known and designated as Block 9, Lot 32.07 on the official Borough Tax Map, have requested the Borough’s permission to construct a privacy fence along the rear property line of the property, which faces the Grace Rogers Field, which fence would be situated within an existing fifteen foot (15’) wide drainage easement that is held by the Borough; and

WHEREAS, the proposed fence is intended to be six feet (6’) in height and shall be composed of a vinyl material, and shall extend for a distance of approximately eighty feet (80’) along the rear property line; and

WHEREAS, the property owners have agreed to assume all liability associated with the proposed fence, and will be responsible for all costs and expenses if the fence is ever required to be removed or dismantled (in whole or in part) by the Borough for any purpose, including the responsibility for all costs and expenses related to repair of any damages incurred to the fence or related to its reconstruction; and

WHEREAS, the property owners have agreed to execute an Agreement with the Borough in order to memorialize their assumption of all liability relating to the proposed fence, along with any and all other terms and conditions deemed necessary by the Borough Attorney.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Hightstown, in the County of Mercer, State of New Jersey, as follows:

1. That the Borough hereby provides its consent to the property owners for the construction of a privacy fence along the rear property line of the property, which fence shall be situated within an existing fifteen foot (15’) wide drainage easement that is held by the Borough, subject to the terms and conditions set forth above and also subject to any other terms and conditions that are deemed necessary by the Borough Attorney (which shall be included in an Agreement between the Borough and the property owners).
2. That the Mayor or Borough Administrator is hereby authorized to execute, and the Deputy Municipal Clerk to attest, an Agreement on behalf of the Borough, which Agreement shall be in a form satisfactory to the Borough Attorney, relating to the above issues. The execution of said Agreement shall be a prerequisite to the issuance of any permits associated with the construction of the said fence.
3. That a certified copy of this Resolution shall be provided to each of the following:
 - a. Debra L. Sopronyi, Borough Administrator/Clerk; and
 - b. George Chin, Zoning Officer; and
 - c. Frederick C. Raffetto, Esq., Borough Attorney.

CERTIFICATION

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on December 21, 2020.

Margaret Riggio
Deputy Borough Clerk

Resolution 2020-247

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

AUTHORIZING A REIMBURSEMENT FOR CELL PHONE USAGE

WHEREAS, the Borough finds it cost effective to permit certain employees to utilize their private cell phone for Borough business throughout the year; and

WHEREAS, the Borough wishes to authorize a reimbursement for private cell phone usage during 2020 to Geetanjali Jain, Public Health Nurse; Jill Swanson, Health Officer; and Margaret Riggio, Deputy Clerk for the period January 1, 2020 through August 31, 2020 in the amount of \$150.00; and

WHEREAS, the funds for this reimbursement are available and the CFO has so certified in writing.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown that the Finance is authorized to issue reimbursement as stated above for private cell phone usage during 2020.

BE IT FURTHER RESOLVED that a certified copy of this resolution shall be given to the Finance Office, Geetanjali Jain, Jill Swanson and Margaret Riggio.

CERTIFICATION

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on December 21, 2020.

Margaret Riggio
Deputy Borough Clerk

Resolution 2020-248

BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY

AMENDING THE PERSONNEL POLICY MANUAL OF THE BOROUGH OF HIGHTSTOWN

BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown that the following sections of the *Personnel Policy Manual of the Borough of Hightstown* are hereby amended effective January 1, 2021 as follows (additions underlined, deletions in ~~strikeout text~~):

5-12. Personal leave with pay.

An employee may be granted ~~three (3)~~ four (4) personal leave days each calendar year, but not in conjunction with vacations or holidays. The employee requesting such leave shall do so by providing his/her department head with notification at least one (1) week in advance except in the case of an emergency. Newly hired employees during the remainder of their first calendar year of service shall be granted ~~one and one-half (1½)~~ one (1) days of personal leave or absence with pay for each three (3) months of service, to the limit of ~~three (3)~~ four (4) days. The said ~~three (3)~~ four (4) days may be used for emergencies, personal business or other personal affairs. Employees hired after June 30th shall not be entitled to more than ~~one and one-half (1½)~~ two (2) days of personal leave or absence with pay during their first year of employment.

CERTIFICATION

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on Dec. 21, 2020.

Margaret Riggio
Deputy Borough Clerk

Resolution 2020-249

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

ACCEPTING MEMBERSHIP OF JHON S. RIVERA IN HIGHTSTOWN ENGINE CO. NO. 1

WHEREAS, Jhon S. Rivera, of Hightstown, of New Jersey has applied for membership in Hightstown Engine Company No. 1; and

WHEREAS Mr. Rivera has undergone and passed the required physical examination, and his membership application has been reviewed and approved by Fire Chief Scott Jenkins;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown that the membership of Jhon S. Rivera in Hightstown Engine Company No. 1 is hereby accepted.

BE IT FURTHER RESOLVED that a certified copy of this resolution shall be forwarded to Hightstown Engine Co. #1.

CERTIFICATION

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on December 21, 2020.

Margaret Riggio
Deputy Borough Clerk

Resolution 2020-250

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

ACCEPTING MEMBERSHIP OF ROBIN E. GERBER IN HIGHTSTOWN ENGINE CO. NO. 1

WHEREAS, Robin E. Gerber, of Hightstown, of New Jersey has applied for membership in Hightstown Engine Company No. 1; and

WHEREAS Ms. Gerber has undergone and passed the required physical examination, and his membership application has been reviewed and approved by Fire Chief Scott Jenkins;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown that the membership of Robin E. Gerber in Hightstown Engine Company No. 1 is hereby accepted.

BE IT FURTHER RESOLVED that a certified copy of this resolution shall be forwarded to Hightstown Engine Co. #1.

CERTIFICATION

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on December 21, 2020.

Margaret Riggio
Deputy Borough Clerk

Resolution 2020-251

BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY

RE-APPOINTING SETH A. KURS AS MUNICIPAL COURT JUDGE

WHEREAS, Judge Seth A. Kurs currently serves as Municipal Court Judge and his term expired on October 2, 2020; and

WHEREAS, it is the desire of the Mayor and Council to reappoint Judge Newman for a subsequent three-year term in accordance with the provisions of section 2-24.2 of the *Revised General Ordinances of the Borough of Hightstown*; and

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown that Seth A. Kurs, of Hightstown, New Jersey, is hereby reappointed as Municipal Court Judge effective October 2, 2020 for a three-year term ending October 1, 2023.

CERTIFICATION

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on December 21, 2020.

Margaret Riggio
Deputy Borough Clerk

Resolution 2020-252

BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY

AUTHORIZING A TRANSFER OF FUNDS IN THE 2020 BUDGET

WHEREAS N.J.S.A. 40A:4-58 provides that the governing body may authorize a transfer of funds in the budget during the last two months of the fiscal year.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown that the following transfers in the 2020 budget are hereby authorized:

<u>Current:</u>	<u>From</u>	<u>To</u>
Engineer		
Other Expenses	5,000.00	
Legal		
Other Expenses	10,000.00	
Gasoline		
Other Expenses	10,000.00	
Landfill		
Other Expenses		20,000.00
Data Processing		
Other Expenses		5,000.00
TOTALS	\$ 25,000.00	\$ 25,000.00

CERTIFICATION

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on December 21, 2020

Margaret Riggio
Deputy Borough Clerk

Resolution 2020-253

BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY

REQUESTING APPROVAL FOR INSERTION OF A SPECIAL ITEM OF REVENUE IN THE 2020 BUDGET

WHEREAS, N.J.S.A. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget; and

WHEREAS, said Director may also approve the insertion of an item of appropriation for equal amount;

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Council of the Borough of Hightstown hereby request the Director of the Division of Local Government Services to approve the insertion of a special item of revenue and equal appropriation in the budget of the Borough of Hightstown for the year 2020 as follows:

Source	Amount	Revenue Title	Appropriation Title
State of New Jersey, Department of Community Affairs, Division of Local Government Services	\$ 106,389.61	Local Government Emergency Fund	Local Government Emergency Fund

CERTIFICATION

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on December 21, 2020.

Margaret Riggio
Deputy Borough Clerk

Boards and Committees Recommendations 2021

Environmental Commission

Sheila Hittesdorf	3 Years	2023	New
Vacant	Ux. 3 Years	2021	
Vacant Alternate #1	Ux. 2 Years	2021	

Housing Authority

Yolanda Swiney	5 years	2025	Reappoint
Vacant	Ux. 5 years	2022	

Board of Health

Nancy Distelcamp	3 Years	2023	Reappoint
Jean Ray	3 Years	2023	Reappoint
Deb Napolitano	3 Years	2023	Reappoint
Edyth Duffy – Alternate #1	2 Years	2022	Reappoint

Cultural Arts Commission

Allison Park (Peddie School)	1 Year	2021	Reappoint
Heather Lisk(School Staff)	1 Year	2021	Reappoint
Michelle Jordan (Alt. #1)	1 Year	2021	Reappoint
Sue Howard (Alt. #2)	1 Year	2021	Reappoint

Resolution 2020-254

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

AUTHORIZING A MEETING WHICH EXCLUDES THE PUBLIC

BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown that this body will hold a meeting on December 21, 2020, via www.freeconferencecall.com, that will be limited only to consideration of an item or items with respect to which the public may be excluded pursuant to section 7b of the Open Public Meetings Act.

The general nature of the subject or subjects to be discussed:

Attorney Client Privilege

Stated as precisely as presently possible the following is the time when and the circumstances under which the discussion conducted at said meeting can be disclosed to the public March 21, 2020, or when the need for confidentiality no longer exists.

The public is excluded from said meeting, and further notice is dispensed with, all in accordance with sections 8 and 4a of the Open Public Meetings Act.

CERTIFICATION

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on December 21, 2020.

Margaret Riggio
Deputy Borough Clerk