

Hightstown Planning Board Regular Meeting – Virtual

Hightstown Borough Planning Board Meetings

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October 13, 2020, 7:30 p.m.

OPEN SESSION

Fred Montferrat, Chairman, called the meeting to order at 7:41 p.m. and read the Open Public Meetings Act statement: “Adequate notice of this meeting has been given in accordance with the Open Public Meetings Act, pursuant to Public Law 1975, Chapter 231. Said notice was sent to the Trenton Times and the Windsor-Hights Herald and is posted in the Borough Clerk’s office.”

Flag Salute

Roll Call

	PRESENT	ABSENT	LATE ARRIVAL
Mr. Montferrat, Chairman	X		
Mayor Quattrone	X		
Councilman Misiura	X		
Ms. Asselstine	X		
Ms. Jackson	X		
Ms. Watkins		X	
Mr. Searing	X		
Mr. Laudenberg	X		
Mr. Balcewicz, Alt. #1	X		
Mr. Cabot, Alt. #2		X	

Also in attendance: Sandy Belan, Planning Board Secretary and Brian Slauch, Planner. Carmela Roberts, Engineer and Jolanta Maziarz, Attorney were not present.

APPROVAL OF AGENDA

Mr. Montferrat asked that the agenda be amended to move the Memorialize Resolution 2020-09 Application #2020-01 – City Line at Hightstown – Minor Subdivision and Preliminary and Final Major Site Plan, Block 8, Lot 12; Block 21, Lots 1-14, 20 & 26; Block 30, Lots 1-7 & 10-13, Borough of Hightstown to the November 9, 2020 Planning Board Meeting. Both the applicant and the Borough’s attorney and Borough professionals have requested additional time to review the resolution.

Mr. Montferrat asked for motion to approve the amended agenda. Motion made by Mr. Laudenberg and seconded by Mr. Balcewicz to approve the October 13, 2020 agenda as amended.

Roll Call Vote: Mr. Montferrat, Mayor Quattrone, Mr. Misiura, Ms. Asselstine, Ms. Jackson, Mr. Searing, Mr. Laudenberg and Mr. Balcewicz. Ms. Watkins and Mr. Cabot were absent. Motion passed 8-0.

Mr. Montferrat asked if there were any changes to the September 14, 15 & 16 Meeting Minutes.

Mr. Misiura noticed that the minutes were brief regarding hearing/action taken. Does the Board have to approve the transcripts? Transcripts are a verbatim record of the hearings. Meeting Minutes will refer to the transcripts for hearing details.

Motion made by Ms. Asselstine and seconded by Mr. Searing to approve the September 14, 15 & 16, 2020 minutes of the Regular Planning Board meeting.

Roll Call Vote: Mr. Montferrat, Mayor Quattrone, Mr. Misiura, Ms. Asselstine, Mr. Searing, Mr. Laudenberg and Mr. Balcewicz. Ms. Jackson abstained. Ms. Watkins and Mr. Cabot were absent. Motion passed 7-0 and one abstention.

PUBLIC COMMENT

Mr. Montferrat opened the floor for any public comments.

There being no comments, Mr. Montferrat closed the public comment.

New Business – None

Old Business – None

Committee and Professional Reports

Ms. Asselstine provided an update of the Mobility Plan – Schedule Community Advisory Board meeting October 21, 7:00 p.m. Released to the Advisory Board, the technical memo (detailed report of existing conditions); summary report community outreach (survey, WickieNap exercise and vision statement). Third piece detailed report on concept scope; full network of the bike and pedestrian routes which will include standard design recommendation.

Hightstown Mobility Plan - Public Information Center Virtual Meeting, November 10, 7:00 p.m.

DVRPC Grant (circulation plan around redevelopment area) – Borough has posted RFP which DVRPC has approved. RFP due date October 27th.

Mr. Misiura – Borough Administrator received notification from the County's engineer regarding replacing Ward Street Bridge. Will be having a meeting with Borough staff and professionals regarding this project. Plan to widen the approach to the Bridge and complete replacement. Save the trusses to maintain the look. Major upgrade previously completed: walkway, lighting, paving. Currently a traffic calming device and trucks are prohibited. County is responsible for bridges.

Mr. Slaugh – plan now on how the bridge would accept pedestrian access.

Mr. Balcewicz asked about the status of the Developer's Agreement for PRC. Mr. Misiura responded that final agreement has not been received.

There being no further business Mr. Montferrat asked for a motion to adjourn. Motion made by Mr. Misiura and seconded Mr. Balcewicz. All ayes. Meeting adjourned at 8:10 p.m.

Submitted by:

Sandra Belan
Planning Board Secretary