

**Meeting Minutes
Hightstown Borough Council
October 19, 2020
6:30 p.m.**

The meeting was called to order by Mayor Quattrone at 6:30 p.m. and he read the Open Public Meetings Act statement which stated, “Adequate notice of this meeting has been given in accordance with the Open Public Meetings Act, pursuant to Public Law 1975, Chapter 231. Said notice was sent to the *Trenton Times* and the *Windsor-Hights Herald*, and is posted on the Borough website.”

The flag salute followed Roll Call.

	PRESENT	ABSENT
<i>Councilmember Bluth</i>	✓	
<i>Councilmember Cicalese</i>	✓	
<i>Councilmember Jackson</i>	✓	
<i>Councilmember Misiura</i>	✓	
<i>Councilmember Musing</i>	✓	
<i>Councilmember Stults</i>	✓	
<i>Mayor Quattrone</i>	✓	

Also in attendance: Margaret (Peggy) Riggio, Deputy Borough Clerk; Debra Sopronyi Borough Clerk/Administrator and Fred Raffetto, Borough Attorney.

The Flag Salute followed roll call.

APPROVAL OF AGENDA

Moved by Council President Musing; Seconded by Councilmember Stults.

Roll Call Vote: Councilmembers Bluth, Cicalese, Jackson, Misiura, Musing and Stults voted yes.

Agenda approved 6-0.

APPROVAL OF MINUTES

September 21, 2020 – Public Session

Moved by Council President Musing; Seconded by Councilmember Misiura.

Roll Call Vote: Councilmembers Bluth, Cicalese, Jackson, Misiura, Musing and Stults voted yes.

Minutes approved 6-0.

September 21, 2020 – Executive Session

Moved by Councilmember Misiura; Seconded by Council President Musing.

Roll Call Vote: Councilmembers Bluth, Cicalese, Jackson, Misiura, Musing and Stults voted yes.

Minutes approved 6-0.

September 28, 2020 – Special Meeting

Moved by Council President Musing; Seconded by Councilmember Stults.

Roll Call Vote: Councilmembers Cicalese, Jackson, Misiura, Musing and Stults voted yes. Councilmember Bluth abstained.

Minutes approved 5-0 with 1 abstention

PUBLIC COMMENT I

Mayor Quattrone opened public comment period I and the following individuals spoke:

Pamela Lewis, Hightstown Borough Deputy Tax Collector – Stated that she as the new Deputy Tax Collector and just wanted to introduce herself.

There being no further comments, Mayor Quattrone closed the public comment period.

ORDINANCES

Ordinance 2020-11 Final Reading and Public Hearing An Ordinance Amending and Supplementing Chapter 7 Entitled “Traffic”, Section 7-13 Entitled “Parking Prohibited at All Times on Certain Streets” of the Revised General Ordinances of the Borough of Hightstown, New Jersey

Mayor Quattrone opened the public hearing and the following individuals came forward:

There being no one coming forward, Mayor Quattrone closed the public hearing.

Moved for adoption by Councilmember Jackson; Seconded by Council President Musing.

Roll Call Vote: Councilmembers Bluth, Cicalese, Jackson, Misiura, Musing and Stults voted yes.

Ordinance adopted 6-0.

Ordinance 2020-11

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

AN ORDINANCE AMENDING AND SUPPLEMENTING CHAPTER 7 ENTITLED “TRAFFIC”, SECTION 7-13 ENTITLED “PARKING PROHIBITED AT ALL TIMES ON CERTAIN STREETS” OF THE REVISED GENERAL ORDINANCES OF THE BOROUGH OF HIGHTSTOWN, NEW JERSEY

WHEREAS, improvements to Lincoln Avenue include the narrowing of the roadway between Hagemount Avenue and Hutchinson Street; and

WHEREAS, during the design phase of the project, it was recommended by the Borough Engineer and confirmed by Council that parking would not be permitted on the north side of Lincoln Avenue between Hagemount Avenue and Hutchinson Street; and

WHEREAS, NJ P.L. 2008 Chapter 110 Section 1-c(1) states that by ordinance, a municipality may, without the approval of the commissioner, and consistent with the current standards prescribed by the Manual on Uniform Traffic Control Devices for Street and Highways, prohibit or restrict general parking.

NOW, THEREFORE, BE IT ORDAINED, by the Mayor and Council of the Borough of Hightstown as follows:

Section 1. That Chapter 7, entitled “Traffic”, Section 7-13, entitled “Parking Prohibited at all Times on Certain Streets”, is hereby amended to read as follows (underline for additions, strikethroughs for deletions):

Section 7-13

PARKING PROHIBITED AT ALL TIMES ON CERTAIN STREETS

Subsections:

7-13-1 Parking Prohibited at All Times on Certain Streets.

Subsection 7-13-1 Parking Prohibited at All Times on Certain Streets.

No person shall park a vehicle at any time upon any streets or parts thereof described.

Name of Street	Side	Location
Academy Street	North	Mercer Street to easternmost Post Office driveway
Academy Street	North	Railroad Avenue to 100 feet east
Academy Street	North	For a distance of 170 feet west of Mercer Street
Academy Street	South	Mercer Street to Railroad Avenue
Academy Street	East	From Park Avenue to Stockton Street
Academy Street	East	From Rogers Avenue to Railroad Avenue
Academy Street	East	From Stockton Street to Rogers Avenue
Academy Street	West	From Park Avenue to Grant Avenue

Bank Street	North	From North Main Street to Mechanic Street
Bank Street	North	From the westerly curblines of the driveway entrance of the water plant, a distance of 30 feet east and 30 feet west
Bank Street	South	From North Main Street to Academy Street
Center Street	West	From Stockton Street to Morrison Avenue
Church Street	East	From Rogers Avenue to Stockton Street
Clinton Street	North	From Cole Avenue to Maxwell Avenue
	South	From the westerly curblines of Cole Avenue for a distance of 70 feet east
Cole Avenue	Both	From Franklin Street to Clinton Street
Dutch Neck Road	North	From the southerly curblines of Stockton Street 665 feet southwesterly
Dutch Neck Road	Southeast	From Gilman Place to Stockton Street
Etra Road	Both	From South Main Street to the Borough line
First Avenue	North	From Outcalt Street to Joseph Street
Forman Street	West	From the southerly curblines of Stockton Street for 205 feet south
Grape Run Road	North	From Westerlea Avenue to Pershing Avenue
Grape Run Road	South	From the easterly curblines of Westerlea Avenue to a point 120 feet east
Grape Run Road	Both	From Westerlea Avenue to Mercer Street
Hagemount Avenue	West	From Lincoln Avenue to Rocky Brook Court
Harron Avenue	East	From Stockton Street to Morrison Avenue
Hutchinson Street	East	From Grant Avenue to Park Avenue
Joseph Street	East	From Stockton Street to Second Avenue
Leshin Lane	North	From a point 50' west of the western side of the driveway of 16 Leshin Lane to Westerlea Avenue
Leshin Lane	South	From a point 50' west of the western side of the driveway of 17 Leshin Lane to Westerlea Avenue
Lincoln Avenue	North	Between Hagemount Avenue and Hutchinson Street
Monmouth Street	North	From North Main Street to a point opposite the east curblines of Broad Street
Monmouth Street	South	From the east curblines of Manlove Avenue 652.67 feet east

Monmouth Street	South	From Pennsylvania Railroad to Broad Street
North Main Street	East	From the northerly curblineline of Franklin Street to a point 80 feet north
North Main Street	West	From a point 239.5 feet north of the north curblineline of Stockton Street to a point 242 feet north
North Main Street	North	From Monmouth Street to Sunset Avenue
North Main Street	South	From the Borough Line to Monmouth Street
Oak Lane	East	From Stockton Street to the north curblineline of Lincoln Avenue; thence from Lincoln Avenue for 397 feet north
Oak Lane	West	From the northerly curblineline of Stockton Street to a point 450 feet north
Outcalt Avenue	East	For a distance of 50 feet north or south of the First Avenue and Second Avenue intersections
Outcalt Street	West	From Rogers Avenue to Morrison Avenue
Park Avenue	South	From the westerly curblineline of Academy Street to a point 50 feet west
Name of Street	Side	Location
Pershing Avenue	West	From Grape Run Road to South Street
Purdy Street	East	From Bank Street to Reed Street
Railroad Avenue	East	From Stockton Street to Academy Street
Railroad Avenue	West	From Stockton Street to Rogers Avenue
Reed Street	North	From Mechanic Street to Rev. Powell Drive
Rev. Powell Drive	East	From Reed Street to Chamberlin Avenue
Rogers Avenue	North	From Stockton Street to Mercer Street
Second Avenue	North	From Outcalt Street to Joseph Street
Second Avenue	North	From Summit Street to Joseph Street
South Main Street	West	From Ward Street to Mercer Street
South Street	North	From Mercer Street to South Main Street
Stockton Street	North	From Mercer Street to South Main Street for 199 feet west
Stockton Street	South	From Main Street to the west curblineline of Dutch Neck Road; thence on Dutch Neck Road for 624 feet
Ward Street	North	From Mercer Street to South Main Street

Ward Street	North	From the easterly curbline of South Main Street to a point 793.25 feet east
Ward Street	South	From the southeasterly curbline of Mercer Street to a point 57 feet east
Ward Street	South	From the easterly curbline of South Main Street to a point 2,241 feet east
Westerlea	West	Leshin Lane to Grape Run Road

Section 2. This Ordinance shall become effective immediately upon final passage and publication in accordance with the law.

Section 3. All other Ordinances or parts of Ordinances inconsistent herewith are hereby repealed to the extent of such inconsistency.

Section 4. In the event that any portion of this Ordinance is found to be invalid for any reason by any Court of competent jurisdiction, such judgment shall be limited in its effect only to that portion of the Ordinance actually adjudged to be invalid, and the remaining portions of this Ordinance shall be deemed severable therefrom and shall not be affected.

RESOLUTIONS

Resolution 2020-199 Authorizing Payment of Bills

Moved by Councilmember Cicalese; Seconded by Councilmember Bluth

Roll Call Vote: Councilmembers Bluth, Cicalese, Jackson, Misiura and Musing voted yes. Councilmember Stults abstained.

Resolution adopted 5-0 with 1 abstention.

Resolution 2020-199
*BOROUGH OF HIGHTSTOWN
 COUNTY OF MERCER
 STATE OF NEW JERSEY*

AUTHORIZING PAYMENT OF BILLS

WHEREAS, certain bills are due and payable as per itemized claims listed on the following schedules, which are made a part of the minutes of this meeting as a supplemental record;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown that the bills be paid on audit and approval of the Borough Administrator, the appropriate Department Head and the Treasurer in the amount of \$31,117.75 from the following accounts:

Current		\$950,814.93
W/S Operating		59,130.73
General Capital		105,416.55
Water/Sewer Capital		0.00
Grant		0.00
Trust		941.29
Housing Trust		0.00
Animal Control		0.00
Law Enforcement Trust		0.00
Housing Rehab Loans		0.00
Public Defender Trust		0.00
Escrow		<u>31,117.75</u>

Resolution 2020-200 Authorizing a Shared Services Agreement with Robbinsville Township for Emergency Services

Moved by Councilmember Misiura; Seconded by Councilmember Jackson

Roll Call Vote: Councilmembers Bluth, Cicalese, Jackson, Misiura, Musing and Stults voted yes.

Resolution adopted 6-0.

Resolution 2020-200

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

AUTHORIZING A SHARED SERVICES AGREEMENT WITH ROBBINSVILLE TOWNSHIP FOR EMERGENCY MEDICAL SERVICES

WHEREAS, there is a need for Emergency Medical Service coverage in Hightstown Borough; and

WHEREAS, Hightstown Borough desires to enter into an agreement with Robbinsville Township for Emergency Medical Service and Robbinsville Township has agreed to provide said services to Hightstown Borough; and

WHEREAS, the Uniform Shared Services and Consolidation Act, N.J.S.A. 40:65-1 et seq. authorizes the approval of Shared Services Agreements by Resolution; and

WHEREAS, the Mayor and Council have reviewed the proposed Shared Services Agreement for Emergency Medical Service for the period January 1, 2021 through December 31, 2021; and

WHEREAS, this agreement may be extended by mutual agreement of the parties for up to two (2) additional one year terms; and

WHEREAS, the Borough's net share of costs for these services, by the terms of this agreement, will be Forty Thousand Dollars (\$40,000.00) annually; and

WHEREAS funds for this expenditure will be made available in the 2021 budget.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown as follows:

1. The Shared Services Agreement with the Township of Robbinsville for Emergency Medical Service for the period January 1, 2021 through December 31, 2021 is hereby approved, in accordance with the provisions of N.J.S.A. 40:65-1 et seq.
2. The Mayor and Borough Clerk are hereby authorized and directed to execute the agreement for same.
3. This agreement is approved subject to the provision of adequate funds in the Borough's 2021 budget.

Resolution 2020-201 Authorizing a Shared Services Agreement with Robbinsville Township for Automotive Repair Services

Moved by Councilmember Musing; Seconded by Councilmember Stults

Roll Call Vote: Councilmembers Bluth, Cicalese, Jackson, Misiura, Musing and Stults voted yes.

Resolution adopted 6-0.

Resolution 2020-201

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

**AUTHORIZING A SHARED SERVICES AGREEMENT WITH ROBBINSVILLE TOWNSHIP
FOR AUTOMOTIVE REPAIR SERVICES**

WHEREAS, with the adoption of Resolution 2008-35 on January 7, 2008, the Borough Council approved an Interlocal Service Agreement with Robbinsville Township for the provision of Automotive Repair Services, which has been renewed with the last renewal ending December 31, 2019; and

WHEREAS, the parties desire to enter into a successor Shared Services Agreement to continue the provision of these services to the Borough by Robbinsville for a one-year period, January 1, 2020 through December 31, 2020; and

WHEREAS, the Uniform Shared Services and Consolidation Act, N.J.S.A. 40:65-1 et seq. authorizes the approval of Shared Services Agreements by Resolution; and

WHEREAS, the CFO has certified that funds are available in the 2020 budget; and

NOW, THEREFORE, BE AND IT IS HEREBY RESOLVED, by the Borough Council of the Borough of Hightstown, in the County of Mercer and State of New Jersey, as follows:

1. That the Mayor is hereby authorized to execute and the Borough Clerk to attest the Shared Services Agreement on behalf of Hightstown.
2. That, in accordance with the aforementioned agreement, Hightstown hereby designates Frank Gendron, Police Chief, or his appointee, to schedule and be responsible for all repairs to police vehicles and Ken Lewis, Superintendent of Public Works, to schedule and be responsible for all repairs to all other Borough-owned vehicles.

3. That, in accordance with the aforementioned agreement, no repair in excess of \$350 shall be made by Robbinsville unless specifically authorized by the designated Hightstown Borough Representative.
4. That the continuation of this agreement is contingent upon the availability of adequate funding in the Borough's 2020 budget.

Resolution 2020-202 Authorizing Payment #7 & Payment #8 – WSP USA, Inc. (NJDOT Safe Routes to Schools – Improvements to Stockton Street & Joseph Street)

Moved by Councilmember Cicalese; Seconded by Councilmember Misiura

Roll Call Vote: Councilmembers Bluth, Cicalese, Jackson, Misiura, Musing and Stults voted yes.

Resolution adopted 6-0.

Resolution 2020-202

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

AUTHORIZING PAYMENT #7 & #8 – WSP USA INC. (NJDOT SAFE ROUTES TO SCHOOLS – IMPROVEMENTS TO STOCKTON STREET & JOSEPH STREET)

WHEREAS, on November 7, 2016, the Borough Council awarded a contract for Preliminary Engineering and Final Design and Construction Support activities related to the Improvements to Stockton Street and Joseph Street in the Borough to Parsons Brinckerhoff, Inc., of Dallas, Texas at the price of \$103,819.36; and

WHEREAS, Since the time of award, Parsons Brinckerhoff has changed the company name to WSP USA Inc. and all future payments should be made accordingly; and

WHEREAS, the engineer has submitted payment request #7 for work completed on the project from March 3, 2019 – August 2, 2019 in the total amount of \$2,908.65; and

WHEREAS, the engineer has submitted payment request #8 for work completed on the project from August 2, 2019 – November 1, 2019 in the total amount of \$3,934.28; and

WHEREAS, the CFO has certified that funds are available for this expenditure; and

WHEREAS, this payment shall be contingent upon approval being provided by FHWA and NJDOT through the Safe Routes to School Design Assistance Program; and

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown that Payment Request #7 & #8 to WSP USA, Inc., P.O. Box 732476, Dallas, Texas, 75373-2476, in the total amount of \$6,842.93 is hereby approved as detailed herein, and the CFO is authorized to issue same.

CONSENT AGENDA

Councilmember Stults moved Resolutions 2020-203; 2020-204 and 2020-205 as a Consent Agenda; Councilmember Cicalese seconded.

Roll Call Vote: Councilmembers Bluth, Cicalese, Jackson, Misiura, Musing and Stults voted yes.

Resolutions adopted 6-0.

Resolution 2020-203

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

AUTHORIZING REFUND OF WATER/SEWER OVERPAYMENT

WHEREAS, a water/sewer overpayment was made for Block 53; Lot 24, 105 Armellino Court, in the amount of \$5,960.72; and

WHEREAS, the owner, The Peddie School, PO Box A, Hightstown, New Jersey 08520, has requested that a refund be issued for the overpayment in the amount of \$5,960.72; and

WHEREAS, the Collector has requested that said overpayment be refunded in the amount of \$5,960.72.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown that the Collector and CFO are hereby authorized to issue a refund in the amount of \$5,960.72 to The Peddie School, PO Box A, Hightstown, New Jersey 08520, representing the water/sewer overpayment as set forth herein.

Resolution 2020-204

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

**ACCEPTING MEMBERSHIP OF JIMMY J. MONTALVAN IN
HIGHTSTOWN ENGINE CO. NO. 1**

WHEREAS, Jimmy J. Montalvan of East Windsor, New Jersey has applied for membership in Hightstown Engine Company No. 1; and

WHEREAS Mr. Montalvan has undergone and passed the required physical examination, and his membership application has been reviewed and approved by Fire Chief Scott Jenkins;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown that the membership of Jimmy J. Montalvan in Hightstown Engine Company No. 1 is hereby accepted.

BE IT FURTHER RESOLVED that a certified copy of this resolution shall be forwarded to Hightstown Engine Co. #1.

Resolution 2020-205

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

**APPROVAL TO EXECUTE A GRANT AGREEMENT WITH THE NEW JERSEY
DEPARTMENT OF TRANSPORTATION FOR IMPROVEMENTS TO STOCKTON
STREET (CR571) AND JOSEPH STREET**

WHEREAS, the Federal Highway Administration (FHWA) authorized funding in the amount of \$502,356.00 for construction and construction inspection for Improvements to Stockton Street (CR57) and Joseph Street.

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Clerk are hereby authorized to sign the grant agreement on behalf of the Borough of Hightstown and that their signatures constitute acceptance of the terms and conditions of the grant agreement and approves the execution of the grant agreement.

NEW BUSINESS

Capital Budget

Debra Sopronyi reviewed the requests from all departments. She inquired as to how to proceed with the new Police vehicle. The adopted budget has \$40,000 toward the new vehicle but there had been discussion about purchasing the vehicle with capital this year. Ms. Sopronyi reviewed her recommendations which include the blinking pedestrian light on Franklin and Broad; Police Department copier; Police department radar and traffic counter. Fire Department - SCBA bottles; bailout kits; aed replacements. AWWTP - Monorail lift system and decommissioning of the Springcrest pump station. Water Plant - Repair and painting for three water towers. The Parks and Recreation Commission had requested capital funding to replace sidewalks at Association Park because of safety concerns. This has already been added to the contract for the Improvements to Lincoln, Hagemount and Rocky Brook project. Public Works - Springcrest, Taylor, Spruce and Glen, this project has already been bonded for but at Council's request, was included to show total debt.

Carmela Roberts, Borough Engineer and George Lang, CFO, joined the meeting at this time.

Discussion ensued. Mr. Lang explained that the Springcrest project is bonded because the funding for the grant works on a reimbursement system. This will not be a part of long-term debt. Ms. Roberts explained that the water tank improvements need to be done now and should not be put off. The deterioration of the tanks will begin to affect water quality. While we are approved for NJEIT funding, looking into a USDA Grant may be more beneficial to the Borough. Ms. Sopronyi, Mr. Lang and Ms. Roberts will continue to look into this avenue for funding. Councilmember Misiura expressed his concern with doing so many water projects at one time and inquired about how this will affect our debt service. Mr. Lang stated that it will have an impact on debt service. He suggested that bonding for the water tower improvements be completed in February of 2021. Ms. Roberts stated that bonding needs to be in place in time for advertising to be completed in March so the project can begin in May.

New Police Vehicle - During budget discussions, Mr. Lang had stated that it may be possible to transfer the additional money needed for a new vehicle from another budget line so we could avoid incurring additional debt. Councilmember Misiura inquired if this was still possible. Mr. Lang stated that it is too early to determine. He will need to see where we are closer to the end of the year.

Ms. Sopronyi stated that she needs direction to move forward. Council stated that they have too many questions to make final decisions. All questions should be directed to Ms. Sopronyi so additional information can be brought to the November 2nd meeting.

SUBCOMMITTEE REPORTS

Councilmember Cicalese stated that the County is working on curb cuts on Monmouth and North Main. Complete Streets is meeting this Wednesday with the Community Advisory Board for the Mobility Grant.

MAYOR/COUNCIL/ADMINISTRATIVE REPORTS

Councilmember Cicalese

Board of Health met on the October 14th. The drive thru flu clinic took place on October 1st. Only nine (9) shots were given. They will be looking into a different procedure for next year to increase community participation. In the month of September there were 5 new covid cases reported in Hightstown. The Health Department has hired 2 part time nurses to supplement the staff. They have begun discussing a preemptive plan for point of distribution of vaccines once they become available.

Councilmember Misiura

The First Aid will be contacting the Borough grant writer to help apply for grants that they have found. Council will need to authorize any grant applications.

Councilmember Jackson

Parks and Rec have approved the Parks and Rec Regulations. Deputy Clerk, Peggy Riggio, will reach out to Stacey Judge, Parks and Rec Chair, to obtain the final version so this can be included in the code.

Councilmember Bluth

Cultural Arts Commission virtual pumpkin carving took place last Friday. There will be a YouTube link for the Borough website. October 30th at 6:00 p.m. residents are encouraged to drop off their carved pumpkins at Memorial Park where they will be given an LED tea light to illuminate the pumpkins. She congratulated the Shining Star recipients - Hightstown Cultural Arts Commission, Mairead Thompson and Lee Stults.

Councilmember Stults

Downtown Hightstown - The vacant store front next to Forget Me Not has a new tenant moving in, an artist. One Yoga Studio will be relocating to above Little Key Coffee. This is great news for Hightstown.

Council President Musing

Happy to see the town is moving forward in a positive direction.

Borough Administrator/Clerk Debra Sopronyi

Congratulations to the shining stars recipients, well deserved. Care funding has become available to the Borough. We are eligible for up to \$118,000. Inquired if she had permission to use the grant writer. Application cost will not exceed \$5,000. After a unanimous straw vote, Council directed Ms. Sopronyi to move ahead with the application. The Fire department will not be having a traditional Santa parade. They will instead have a fire truck, with Santa waving, drive through town. As soon as we will be provided with the route, we will post it to the website. Happy to see the commissions adapting to make things available to the public. Informed Council that we will need to purchase computer equipment to allow for virtual activities; cameras and speakers are needed for seminars and meetings. This expense will be taken from data processing costs this year.

George Lang, CFO

Stated that we will get some reimbursement from the Cares money for the computer equipment. We are not far off our tax collection rate from this same time last year.

Deputy Clerk, Peggy Riggio

Stated that due to a Court Order, the Census has officially ended as of 10/15/2020. Updated Council about Elections. If there are any questions regarding voting or mail in ballots, residents are to email mercervotes@mercercounty.org. The Board of Elections has been delayed in scanning ballots received. Their office has been closed due to Covid cases. They should be returning back to full staff this week.

Mayor Quattrone

Congratulated the Shining Star recipients. He is concerned about rental inspections and fees being fair. Is everyone getting inspections? Requested someone from the Construction office come to Council and explain the process. Why aren't apartment buildings being inspected? Ms. Sopronyi stated we have been investigating on how to go about inspecting large apartment complexes. She will have George Chin and Dave Bell attend the next meeting to update Council on the process. Mayor Quattrone asked about the process to get a test if someone has been in contact with a positive Covid patient; Ms. Sopronyi stated that they should contact health department.

EXECUTIVE SESSION

Resolution 2020-206 Authorizing a Meeting that Excludes the Public

Moved by Council President Musing; Seconded by Councilmember Jackson.

Roll Call Vote: Councilmembers Bluth, Cicalese, Jackson, Misiura, Musing and Stults voted yes.

Resolution adopted 6-0.

Resolution 2020-206

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

AUTHORIZING A MEETING WHICH EXCLUDES THE PUBLIC

BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown that this body will hold a meeting on October 19, 2020, via www.freeconferencecall.com, that will be limited only to consideration of an item or items with respect to which the public may be excluded pursuant to section 7b of the Open Public Meetings Act.

The general nature of the subject or subjects to be discussed:

Attorney Client Privilege

Personnel – Administrator

Stated as precisely as presently possible the following is the time when and the circumstances under which the discussion conducted at said meeting can be disclosed to the public January 19, 2021, or when the need for confidentiality no longer exists.

The public is excluded from said meeting, and further notice is dispensed with, all in accordance with sections 8 and 4a of the Open Public Meetings Act.

8:17 p.m. Councilmember Jackson moved to adjourn to Executive Session; Seconded by Council President Musing. All ayes.

9:11 p.m. Council reconvened into Public Session.

ADJOURNMENT

Moved by Councilmember Misiura at 9:12 p.m.; Seconded by Councilmember Cicalese. All ayes.

Respectfully Submitted,

Margaret M. Riggio
Deputy Borough Clerk