

Agenda

Hightstown Borough Council

November 2, 2020

Hightstown Fire House

6:30 PM – Public Session

PLEASE TURN OFF ALL CELL PHONES DURING YOUR ATTENDANCE AT THIS MEETING TO AVOID SOUNDS/RINGING OR CONVERSATION THAT MAY INTERFERE WITH THE MEETING OR THE ABILITY OF ATTENDEES TO HEAR THE PROCEEDINGS. THANK YOU FOR YOUR COOPERATION.

Meeting called to order by Mayor Lawrence Quattrone.

STATEMENT: Adequate notice of this meeting has been given in accordance with the Open Public Meetings Act, pursuant to Public Law 1975, Chapter 231. Said notice was provided to the *Trenton Times* and the *Windsor-Hights Herald*, and is posted on the Borough Website.

Roll Call

Flag Salute

Approval of the Agenda

Minutes

- October 5, 2020 – Public Session
- October 5, 2020 – Executive Session
- October 19, 2020 – Public Session
- October 19, 2020 – Executive Session

Public Comment

Any person wishing to address the Mayor and Council will be allowed a maximum of three minutes for his or her comments.

Ordinances

Ordinance 2020-12 First Reading and Introduction An Ordinance to Establish Salary Ranges for Certain Officers and Employees of the Borough of Hightstown

Ordinance 2020-13 First Reading and Introduction An Ordinance Amending Chapter 3, “Police Regulations”, Section 3-7 “Noise Control” of the Revised General Ordinances of the Borough of Hightstown, New Jersey.”

Ordinance 2020-14 First Reading and Introduction An Ordinance Amending and Supplementing Chapter 5, Entitled “Animal Control”, Subsection 5-1.3, Entitled “Conduct”, of the Revised General Ordinances of the Borough of Hightstown, New Jersey

Resolutions

2020-207 Authorizing Payment of Bills

2020-208 Extending a Contract for Removal, Transportation, Delivery and Disposal of Sludge Cake – Waste Management Services of New Jersey, Inc.

	2020-209	Establishing Salaries of Certain Officers and Employees of the Borough of Hightstown for the years 2019 and 2020
Consent Agenda	2020-210	A Resolution Appointing a Risk Management Consultant
	2020-211	Resolution Appointing a Fund Commissioner
	2020-212	Requesting Approval for Insertion of a Special Item of Revenue in the 2020 Budget
	2020-213	Authorizing the Borough Grant Writer to Submit an Application for the Local Government Emergency Fund (CRF) Grant
	2020-214	Borough of Hightstown Resolution to Apply for the Local Government Emergency Fund (CRF) Grant
	2020-215	Resolution Extending the Temporary Placement of a Refrigerated Container at 225 Franklin Street
	2020-216	Proclaiming December 7, 2020 as Communities of Light Day
	2020-217	Authorizing a Transfer of Funds in the 2020 Budget
New Business		Construction Department Operations
Old Business		Capital Budget (10/19/2020)
Subcommittee Reports		
Mayor/Council/Administrative Reports		
Executive Session	Resolution 2020-218	Authorizing a Meeting that Excludes the Public
		Contract Negotiations – Robbinsville
		Personnel – Borough Administrator
Adjournment		

**Meeting Minutes
Hightstown Borough Council
October 5, 2020
6:30 p.m.**

The meeting was called to order by Mayor Quattrone at 6:32 p.m. and he read the Open Public Meetings Act statement which stated, “Adequate notice of this meeting has been given in accordance with the Open Public Meetings Act, pursuant to Public Law 1975, Chapter 231. Said notice was sent to the *Trenton Times* and the *Windsor-Hights Herald*, and is posted on the Borough website.”

The flag salute followed Roll Call.

	PRESENT	ABSENT
<i>Councilmember Bluth</i>	✓	
<i>Councilmember Cicalese</i>	✓	
<i>Councilmember Jackson</i>	✓	
<i>Councilmember Misiura</i>	✓	
<i>Councilmember Musing</i>	✓	
<i>Councilmember Stults</i>	✓	
<i>Mayor Quattrone</i>	✓	

Also in attendance: Margaret (Peggy) Riggio, Deputy Borough Clerk; Debra Sopronyi Borough Clerk/Administrator; Fred Raffetto, Borough Attorney and Jim Sidelinger, OEM Coordinator.

The Flag Salute followed roll call.

APPROVAL OF AGENDA

Moved by Council President Musing; Seconded by Councilmember Cicalese.

Roll call vote: Councilmembers Bluth, Cicalese, Jackson, Misiura, Musing and Stults voted yes.

Agenda approved 6-0.

APPROVAL OF MINUTES

September 8, 2020 – Public Session

Moved by Councilmember Bluth; Seconded by Councilmember Jackson.

Roll call vote: Councilmembers Bluth, Cicalese, Jackson, Misiura and Musing voted yes. Councilmember Stults abstained.

Minutes approved 5-0 with 1 abstention.

September 8, 2020 – Executive Session

Moved by Councilmember Bluth; Seconded by Councilmember Misiura.

Roll call vote: Councilmembers Bluth, Cicalese, Jackson, Misiura and Musing voted yes. Councilmember Stults abstained.

Minutes approved 5-0 with 1 abstention.

PRESENTATIONS

OEM Update

Mr. Sidelinger stated that New Jersey is still in a State of Emergency due to the COVID-19 pandemic. Because of this, our local declaration is still in effect. Indoor dining has been allowed with limited capacity and safety precautions in place as well houses of worship and in person shopping. All businesses are following limited capacity restrictions, social distancing and other procedures. He spoke about small events happening in town. Meetings of boards and committees are have begun in a hybrid capacity. Participants will need to complete a questionnaire that will be held at in the Clerk's Office. All Borough parks are open for public use. Benches, tables and play areas are not being sanitized at the present time. Borough offices are still closed to the public. Borough staff are working alternating schedules (in person and remote) to allow for proper social distancing in the building. The public can call, email or mail any business that needs to be completed. He thanked Mayor Quattrone, Police Chief Frank Gendron, Health Officer Jill Swanson, Public Works Superintendent Ken Lewis, Borough Administrator/Clerk Debra Sopronyi and Deputy Clerk Peggy Riggio for all of their ideas and research to help make his job as OEM Coordinator a little easier. Gave a special thank you to all of Hightstown's first responders.

Councilmember Cicalese stated that the Governor issued a statement that said Halloween is on. We have already issued letters stating we are not closing Stockton street. Do we have concerns about how that evening will go? Mr. Sidelinger stated that people still need to social distance. Our standard policy will remain in effect. If residents to not want to participate in trick or treating, he suggested they keep their porch light off.

Council President Musing thanked Mr. Sidelinger for all he has done for the Borough. Questioned if we are still at pandemic levels or even epidemic at this point with the virus. Mr. Sidelinger stated that he has not heard of a change. The State is still in state of emergency. New Jersey is stating that we are not out of the woods yet. Mr. Sidelinger stated that he will not remove the declaration of Emergency until the State is happy. He has and will continue to take his cue from the State.

Mayor Quattrone thanked Mr. Sidelinger for all of his work.

Mr. Sidelinger departed at this time.

Girl Scout Silver Award – Mallory Bertrand

Girl Scout, Mallory Bertrand, reviewed her silver award project. A free mini pantry. She is Working with RISE and the pantry would be located by the thrift store. She is looking to install in fall of 2020 or the spring 2021. She is also working with RISE on educating the public regarding food drives.

Councilmember Bluth stated that this is wonderful and Mallory should be very proud of herself. She supports this

project.

Borough Administrator, Debra Sopronyi, stated that Mallory has spoken with the health officer and she is aware of the health procedures and will be following them.

Mayor Quattrone thanked Mallory for choosing Hightstown to do this. Our community needs this. He stated that he is very proud and encouraged Mallory to keep up the good work.

Councilmember Misiura stated that this is a great project and Mallory did a great presentation. Wished Mallory good luck.

Councilmember Stults moved to approve the Silver Award Project presented; Councilmember Misiura seconded. Councilmembers Bluth, Cicalese, Jackson, Misiura and Stults voted yes. Council President Musing abstained. Girl Scout Silver Award Project presented by Mallory Bertrand approved 5-0 with 1 abstention.

PUBLIC COMMENT

Mayor Quattrone opened public comment period I and the following individuals spoke:

Dimitri Musing, 137 Stockton Street – Explained that he abstained from the vote for the Girl Scout Project since he is on the Board at RISE. He thanked Mallory for her work and thanked Council for approving the project.

There being no further comments, Mayor Quattrone closed the public comment period.

ORDINANCES

Ordinance 2020-11 First Reading and Introduction An Ordinance Amending and Supplementing Chapter 7 Entitled “Traffic”, Section 7-13 Entitled “Parking Prohibited at All Times on Certain Streets” of the Revised General Ordinances of the Borough of Hightstown, New Jersey

Moved for introduction by Councilmember Jackson; Seconded by Councilmember Cicalese.

Roll Call Vote: Councilmembers Bluth, Cicalese, Jackson, Misiura, Musing and Stults voted yes.

Ordinance introduced 6-0.

Public hearing is scheduled for October 19, 2020.

Ordinance 2020-11

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

**AN ORDINANCE AMENDING AND SUPPLEMENTING CHAPTER 7 ENTITLED “TRAFFIC”,
SECTION 7-13 ENTITLED “PARKING PROHIBITED AT ALL TIMES ON CERTAIN STREETS” OF
THE REVISED GENERAL ORDINANCES OF THE BOROUGH OF HIGHTSTOWN, NEW JERSEY**

WHEREAS, improvements to Lincoln Avenue include the narrowing of the roadway between Hagemount Avenue and Hutchinson Street; and

WHEREAS, during the design phase of the project, it was recommended by the Borough Engineer and confirmed by Council that parking would not be permitted on the north side of Lincoln Avenue between Hagemount Avenue and Hutchinson Street; and

WHEREAS, NJ P.L. 2008 Chapter 110 Section 1-c(1) states that by ordinance, a municipality may, without the approval of the commissioner, and consistent with the current standards prescribed by the Manual on Uniform Traffic Control Devices for Street and Highways, prohibit or restrict general parking.

NOW, THEREFORE, BE IT ORDAINED, by the Mayor and Council of the Borough of Hightstown as follows:

Section 1. That Chapter 7, entitled “Traffic”, Section 7-13, entitled “Parking Prohibited at all Times on Certain Streets”, is hereby amended to read as follows (underline for additions, strikethroughs for deletions):

Section 7-13

PARKING PROHIBITED AT ALL TIMES ON CERTAIN STREETS

Subsections:

7-13-1 Parking Prohibited at All Times on Certain Streets.

Subsection 7-13-1 Parking Prohibited at All Times on Certain Streets.

No person shall park a vehicle at any time upon any streets or parts thereof described.

Name of Street	Side	Location
Academy Street	North	Mercer Street to easternmost Post Office driveway
Academy Street	North	Railroad Avenue to 100 feet east
Academy Street	North	For a distance of 170 feet west of Mercer Street
Academy Street	South	Mercer Street to Railroad Avenue
Academy Street	East	From Park Avenue to Stockton Street
Academy Street	East	From Rogers Avenue to Railroad Avenue
Academy Street	East	From Stockton Street to Rogers Avenue
Academy Street	West	From Park Avenue to Grant Avenue

Bank Street	North	From North Main Street to Mechanic Street
Bank Street	North	From the westerly curbline of the driveway entrance of the water plant, a distance of 30 feet east and 30 feet west
Bank Street	South	From North Main Street to Academy Street
Center Street	West	From Stockton Street to Morrison Avenue
Church Street	East	From Rogers Avenue to Stockton Street
Clinton Street	North	From Cole Avenue to Maxwell Avenue
	South	From the westerly curbline of Cole Avenue for a distance of 70 feet east
Cole Avenue	Both	From Franklin Street to Clinton Street
Dutch Neck Road	North	From the southerly curbline of Stockton Street 665 feet southwesterly
Dutch Neck Road	Southeast	From Gilman Place to Stockton Street
Etra Road	Both	From South Main Street to the Borough line
First Avenue	North	From Outcalt Street to Joseph Street
Forman Street	West	From the southerly curbline of Stockton Street for 205 feet south
Grape Run Road	North	From Westerlea Avenue to Pershing Avenue
Grape Run Road	South	From the easterly curbline of Westerlea Avenue to a point 120 feet east
Grape Run Road	Both	From Westerlea Avenue to Mercer Street
Hagemount Avenue	West	From Lincoln Avenue to Rocky Brook Court
Harron Avenue	East	From Stockton Street to Morrison Avenue
Hutchinson Street	East	From Grant Avenue to Park Avenue
Joseph Street	East	From Stockton Street to Second Avenue
Leshin Lane	North	From a point 50' west of the western side of the driveway of 16 Leshin Lane to Westerlea Avenue
Leshin Lane	South	From a point 50' west of the western side of the driveway of 17 Leshin Lane to Westerlea Avenue
<u>Lincoln Avenue</u>	<u>North</u>	<u>Between Hagemount Avenue and Hutchinson Street</u>

Monmouth Street	North	From North Main Street to a point opposite the east curbline of Broad Street
Monmouth Street	South	From the east curbline of Manlove Avenue 652.67 feet east
Monmouth Street	South	From Pennsylvania Railroad to Broad Street
North Main Street	East	From the northerly curbline of Franklin Street to a point 80 feet north
North Main Street	West	From a point 239.5 feet north of the north curbline of Stockton Street to a point 242 feet north
North Main Street	North	From Monmouth Street to Sunset Avenue
North Main Street	South	From the Borough Line to Monmouth Street
Oak Lane	East	From Stockton Street to the north curbline of Lincoln Avenue; thence from Lincoln Avenue for 397 feet north
Oak Lane	West	From the northerly curbline of Stockton Street to a point 450 feet north
Outcalt Avenue	East	For a distance of 50 feet north or south of the First Avenue and Second Avenue intersections
Outcalt Street	West	From Rogers Avenue to Morrison Avenue
Park Avenue	South	From the westerly curbline of Academy Street to a point 50 feet west
Name of Street	Side	Location
Pershing Avenue	West	From Grape Run Road to South Street
Purdy Street	East	From Bank Street to Reed Street
Railroad Avenue	East	From Stockton Street to Academy Street
Railroad Avenue	West	From Stockton Street to Rogers Avenue
Reed Street	North	From Mechanic Street to Rev. Powell Drive
Rev. Powell Drive	East	From Reed Street to Chamberlin Avenue
Rogers Avenue	North	From Stockton Street to Mercer Street
Second Avenue	North	From Outcalt Street to Joseph Street
Second Avenue	North	From Summit Street to Joseph Street
South Main Street	West	From Ward Street to Mercer Street
South Street	North	From Mercer Street to South Main Street

Stockton Street	North	From Mercer Street to South Main Street for 199 feet west
Stockton Street	South	From Main Street to the west curblin of Dutch Neck Road; thence on Dutch Neck Road for 624 feet
Ward Street	North	From Mercer Street to South Main Street
Ward Street	North	From the easterly curblin of South Main Street to a point 793.25 feet east
Ward Street	South	From the southeasterly curblin of Mercer Street to a point 57 feet east
Ward Street	South	From the easterly curblin of South Main Street to a point 2,241 feet east
Westerlea	West	Leshin Lane to Grape Run Road

Section 2. This Ordinance shall become effective immediately upon final passage and publication in accordance with the law.

Section 3. All other Ordinances or parts of Ordinances inconsistent herewith are hereby repealed to the extent of such inconsistency.

Section 4. In the event that any portion of this Ordinance is found to be invalid for any reason by any Court of competent jurisdiction, such judgment shall be limited in its effect only to that portion of the Ordinance actually adjudged to be invalid, and the remaining portions of this Ordinance shall be deemed severable therefrom and shall not be affected.

RESOLUTIONS

Resolution 2020-191 Authorizing Payment of Bills

Moved by Council President Musing; Seconded by Councilmember Stults

Roll Call Vote: Councilmembers Bluth, Cicalese, Jackson, Misiura, Musing and Stults voted yes.

Resolution adopted 6-0

Resolution 2020-191

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

AUTHORIZING PAYMENT OF BILLS

WHEREAS, certain bills are due and payable as per itemized claims listed on the following schedules, which are made a part of the minutes of this meeting as a supplemental record;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown that the bills be paid on audit and approval of the Borough Administrator, the appropriate Department Head and the Treasurer in the amount of \$696,864.41 from the following accounts:

Current		\$580,409.25
W/S Operating		44,806.60
General Capital		30,079.75
Water/Sewer Capital		2,949.25
Grant		0.00
Trust		77.28
Housing Trust		0.00
Animal Control		6.00
Law Enforcement Trust		0.00
Housing Rehab Loans		0.00
Public Defender Trust		0.00
Escrow		<u>38,536.28</u>
Total		<u>\$696,864.41</u>

Resolution 2020-192 Authorizing Payment No. 13 – The Musial Group, P.A. (Architectural and Contract Administration Services for Municipal Facilities Located at 230 Mercer Street)

Moved by Councilmember Cicalese; Seconded by Councilmember Stults

Roll Call Vote: Councilmembers Bluth, Cicalese, Jackson, Misiura, Musing and Stults voted yes.

Resolution adopted 6-0

Resolution 2020-192

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

**AUTHORIZING PAYMENT NO. 13 - THE MUSIAL GROUP, P.A.
(ARCHITECTURAL AND CONTRACT ADMINISTRATION SERVICES FOR
MUNICIPAL FACILITIES LOCATED AT 230 MERCER STREET)**

WHEREAS, Resolution 2019-44, appointed the Musial Group as Architect and Contract Administrator for the municipal facilities project located at 230 Mercer Street; and

WHEREAS, Resolution 2019-44 also authorized concept design at a cost not to exceed \$40,000; and

WHEREAS, Resolution 2019-115, adopted on June 3, 2019, authorized the remainder of the project at a total cost not to exceed \$459,895.00; and

WHEREAS, Resolution 2020-40, adopted on January 21, 2020, amended the contract to not exceed \$472,895.00 without further authorization of the Governing Body; and

WHEREAS, Resolution 2020-153, adopted on August 3, 2020, amended the contract to not exceed \$511,995.00 without further authorization of the Governing Body; and

WHEREAS, the architect has submitted payment request No. 13 for professional services for August 30, 2020 – September 9, 2020, in the total amount of \$8,089.08; and

WHEREAS, the CFO has certified that funds are available for this expenditure.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown that the payment request to The Musial Group, P.A. of Mountainside, New Jersey in the amount of \$8,089.08, is hereby approved as detailed herein, and the CFO is authorized to issue same.

Resolution 2020-193 Authorizing Payment No. 3 – S&G Paving Construction (Improvements to Lincoln Avenue, Hagemount Avenue and Rocky Brook Court)

Moved by Councilmember Misiura; Seconded by Councilmember Cicalese

Roll Call Vote: Councilmembers Bluth, Cicalese, Jackson, Misiura, Musing and Stults voted yes.

Resolution adopted 6-0

Resolution 2020-193

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

**AUTHORIZING PAYMENT NO. 3 – S & G PAVING CONSTRUCTION
(IMPROVEMENTS TO LINCOLN AVENUE, HAGEMOUNT AVENUE AND ROCKY
BROOK COURT)**

WHEREAS, on March 2, 2020, the Borough Council awarded a contract for Improvements to Lincoln Avenue, Hagemount Avenue and Rocky Brook Court in Hightstown Borough to S & G Paving Construction, Inc. of Monroe, New Jersey at the price of \$764,028.15; and

WHEREAS, the contractor has submitted payment No. 3, in the amount of \$97,327.47, partial payment through September 23, 2020 for test pits, cleanouts, curb valves & boxes, inlets, a manhole, lawn inlets, storm piping, underdrain, concrete curb and sidewalk, concrete driveway repairs, police traffic directors and water main; and

WHEREAS, the Borough Engineer has recommended approval of payment No. 3, in the amount of \$97,327.47; and

WHEREAS, the Finance Officer has certified that funds are available for this expenditure.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown payment No. 3, in the amount of \$97,327.47 to S&G Paving Construction, Inc. of Monroe, New Jersey is hereby approved as

detailed herein.

Resolution 2020-194 Appointing and Authorizing an Agreement for Professional Services for a Backup Operator at the Advanced Waste Water Treatment Plant – Environmental Engineering Management Associated, Inc.

Moved by Council President Musing; Seconded by Councilmember Cicalese

Roll Call Vote: Councilmembers Bluth, Cicalese, Jackson, Misiura, Musing and Stults voted yes.

Resolution adopted 6-0

Resolution 2020-194

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

APPOINTING AND AUTHORIZING AN AGREEMENT FOR PROFESSIONAL SERVICES FOR A BACKUP OPERATOR AT THE ADVANCED WASTE WATER TREATMENT PLANT – ENVIRONMENTAL ENGINEERING MANAGEMENT ASSOCIATES, INC.

WHEREAS, there exists the need for professional services for on demand backup operator coverage for the Advanced Wastewater Treatment Plant; and

WHEREAS, Environmental Engineering Management Associates, Inc. has submitted a proposal to perform these services, dated September 17, 2020; and

WHEREAS, the Borough Council wishes to establish a contract with Environmental Engineering Management Associates, Inc. of Kulpsville, Pennsylvania for these services; and

WHEREAS, the cost for the proposed services shall not exceed \$15,000.00 without further approval by the Borough Council; and,

WHEREAS, the CFO has certified that funds are available for this expenditure are available in the 2020 budget; and,

WHEREAS, the Local Public Contracts Law authorizes the awarding of a contract for “professional services” without public advertising for bids and bidding, provided that the Resolution authorizing the contract and the contract itself are available for public inspection in the office of the Municipal Clerk and that notice of the awarding of the contract be published in a newspaper of general circulation in the municipality; and

WHEREAS, the term of this contract is for October 1, 2020 through September 30, 2021 and may only be renewed upon further action of the Borough Council; and

NOW, THEREFORE, BE AND IT IS HEREBY RESOLVED, by the Borough Council of the Borough of Hightstown, in the County of Mercer and State of New Jersey, as follows:

1. That the Mayor is authorized to execute and the Borough Clerk to attest an Agreement between the Borough of Hightstown and Environmental Engineering Management Associates, Inc. regarding the above-referenced professional services, as set forth herein.

2. That this contract is awarded without competitive bidding as a "Professional Service" in accordance with N.J.S.A. 40A:11-5(1)(a) of the Local Public Contracts Law because Environmental Engineering Management Associates, Inc. is a firm whose operators are authorized by law to practice a recognized profession.

CONSENT AGENDA

Councilmember Stults moved Resolutions 2020-195; 2020-196 and 2020-197 as a Consent Agenda; Councilmember Bluth seconded.

Moved by Councilmember Musing; Seconded by Councilmember Stults

Roll Call Vote: Councilmembers Bluth, Cicalese, Jackson, Misiura, Musing and Stults voted yes.

Resolutions adopted 6-0

Resolution 2020-195

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

AUTHORIZING RELEASE OF ESCROW FUNDS – SCICORE ACADEMY, CERTIFICATE OF OCCUPANCY 125 RAILROAD AVENUE, SUITES 3,4 & 5

WHEREAS, SciCore Academy deposited escrow funds for Certificate of Occupancy for 125 Railroad Avenue, Suites 3, 4 & 5 accounts 2011-01 and 2011-06; and

WHEREAS, SciCore has requested that the escrow funds on deposit with the Borough for accounts 2011-01 and 2011-06; be released as SciCore Academy has vacated the premises and the lease has expired; and

WHEREAS, The Borough has determined that there are no outstanding invoices for this project; and

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown that the Finance Officer is authorized and directed to release the escrow funds on deposit with the Borough for SciCore Academy Accounts 2011-01 and 2011-06 to SciCore Academy c/o OptoMechanical Enterprises, Inc., 7 Waterbury Court, Allentown, NJ 08501

A certified copy of this Resolution shall be provided to the following:

- a. SciCore Academy
- b. Hightstown Borough Finance Officer
- c. George Chin, Hightstown Borough Construction Official
- d. Sandy Belan, Planning Board Secretary

Resolution 2020-196

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

**AUTHORIZING SIGNATURES FOR REDEVELOPMENT AREA CIRCULATION
PLAN GRANT (DVRPC)**

WHEREAS, The Borough of Hightstown has been awarded a Redevelopment Area Circulation Plan Grant through Delaware Valley Regional Planning Commission (DVRPC); and

WHEREAS, it is necessary to authorize three individuals to sign required documentation associated with said grant.

NOW THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown, that the persons whose names and titles appear below are authorized to sign any documents in connection therewith.

1. Debra Sopronyi, Borough Administrator
2. Joseph Cicalese, Councilmember/Chair, Complete Streets Committee
3. Beverly Asselstine, Planning Board Member/Secretary, Complete Street Committee

Resolution 2020-197

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

**RESOLUTION ESTABLISHING STANDARD PROCEDURES AND REQUIREMENTS
FOR PUBLIC COMMENTS MADE DURING REMOTE MEETINGS OF THE
BOROUGH OF HIGHTSTOWN COUNCIL**

WHEREAS, the COVID-19 pandemic has forced local government entities throughout the State of New Jersey to hold public meetings remotely; and

WHEREAS, Section 8 of P.L. 2020, c. 34 authorized the Director of the Division of Local Government Services (“Director”) to promulgate regulations establishing standard protocols for remote meetings held by a “local public body” during a Governor-declared emergency (“Regulations”); and

WHEREAS, the Director promulgated the Regulations, which are codified as N.J.A.C. 5:39-1.1 through 1.7; and

WHEREAS, the Hightstown Borough Council is a “local public body” as defined in the Regulations and is therefore subject to the requirements thereof; and

WHEREAS, N.J.A.C. 5:39-1.4(h) requires a local public body to adopt a resolution establishing standard procedures and requirements for public comment made during a remote public meeting as well as for public comments submitted in writing ahead of the remote public meeting; and

WHEREAS, in order to fulfill the requirements set forth in N.J.A.C. 5:39-1.4(h) the procedures and requirements appearing below are hereby established by the Council;

NOW, THEREFORE, BE IT RESOLVED that the Borough Council of the Borough of Hightstown, County of Mercer, State of New Jersey, hereby establishes the following procedures and requirements to satisfy the requirement set forth in N.J.A.C. 5:39-1.4(h):

- 1) Members of the public wishing to make a comment during a remote meeting shall be permitted to do so using the audio and/or video technology under which the remote meeting is being held.
- 2) Members of the public may also submit written comments to the Council, through the Deputy Borough Clerk, by either e-mail to (deputyclerk@hightstownborough.com) or written letter to Deputy Borough Clerk, Borough of Hightstown, 156 Bank Street, Hightstown, NJ 08520. Written comments must be received by 12:00 noon on the scheduled day of the remote meeting in order to be included in the meeting.
- 3) Public comments shall be received and/or read into the record during times designated during the meeting for public participation.
- 4) The Council reserves the right to pass over duplicative written comments; however, each duplicative comment shall be noted for the record with the content summarized.
- 5) A member of the public wishing to speak during a remote meeting shall state their name and address for the record prior to making their comment. Said comment shall be limited to a maximum of three minutes. A response may be provided, either directly following the public comment period or during the "Mayor/Council/Administrative Comments" portion of the meeting.
- 6) Members of the public commenting during a remote meeting shall not act in any manner to disrupt the meeting. If such a member of the public becomes disruptive during the meeting, the individual chairing the meeting shall mute, or direct the muting of, the disruptive member and warn that any continued disruption may result in the member being prevented from speaking during the meeting or be removed from the remote meeting. Disruptive conduct includes, but is not limited to, sustained inappropriate behaviors such as shouting, interruption, and the use of profanity.
- 7) Any member who continues to be disruptive after receiving a warning may be muted while other members of the public are allowed to proceed with their comments. If time permits, the disruptive individual shall be allowed to speak after all other members of the public are provided an opportunity to comment. Should the individual remain disruptive, the individual may be muted or kept on mute for the remainder of the remote meeting or removed from the meeting.

MAYOR/COUNCIL/ADMINISTRATIVE REPORTS

Councilmember Bluth

Cultural Arts Commission - Pumpkin Carving via zoom is scheduled for 10/16 to be followed on 10/30 with lighting of the pumpkins at Memorial Park. They have been given direction on safety protocols from the OEM Coordinator and the Health Officer. Environmental Commission meeting 2 weeks ago with a hybrid meeting.

Councilmember Cicalese

Thanked Mallory for her presentation and stated that he looks forward to seeing project complete.

Councilmember Misiura

He was able to attend an Eagle Scout ceremony a few weeks ago. Stated that it is always great to attend these events. The Eagle Scout was Brendon Reiss, Troup 59. Happy to see the Silver Award being completed in Hightstown.

Borough Administrator/Clerk, Debra Sopronyi

The Halloween letters went out last week to Stockton Street residents. This year we included South Main Street residents also.

Deputy Clerk, Peggy Riggio

Stated that the Census has been extended until 10/31. Updated of 2020 Elections – Vote by mail ballots were mailed by the Mercer County Clerk’s office last week. There is a secure dropbox located in front of the Firehouse. It is under 24 hour surveillance. Ballots will be picked up from the box daily.

Mayor Quattrone

Stated that he is worried about Halloween. He is very proud of everyone in the Borough. Everyone is doing their job. We are moving in the right direction.

EXECUTIVE SESSION

Resolution 2020-198 Authorizing a Meeting that Excludes the Public

Moved by Council President Musing; Seconded by Councilmember Cicalese

Roll Call Vote: Councilmembers Bluth, Cicalese, Jackson, Misiura, Musing and Stults voted yes.

Resolution adopted 6-0

Resolution 2020-198

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

AUTHORIZING A MEETING WHICH EXCLUDES THE PUBLIC

BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown that this body will hold a meeting on October 5, 2020, via www.freeconferencecall.com, that will be limited only to consideration of an item or items with respect to which the public may be excluded pursuant to section 7b of the Open Public Meetings Act.

The general nature of the subject or subjects to be discussed:

Contract Negotiations – Robbinsville
Contract Negotiations – Hightstown Housing Authority

Stated as precisely as presently possible the following is the time when and the circumstances under which the discussion conducted at said meeting can be disclosed to the public January 5, 2021, or when the need for confidentiality no longer exists.

The public is excluded from said meeting, and further notice is dispensed with, all in accordance with sections 8 and

4a of the Open Public Meetings Act.

7:15 p.m. Councilmember Cicalese moved to adjourn into Executive Session; Seconded by Councilmember Stults. All ayes.

8:21 p.m. Council reconvened into public session.

ADJOURNMENT

Moved by Councilmember Cicalese at 8:22 p.m.; Seconded by Councilmember Bluth. All ayes.

Respectfully Submitted,

Margaret M. Riggio
Deputy Borough Clerk

**Meeting Minutes
Hightstown Borough Council
October 19, 2020
6:30 p.m.**

The meeting was called to order by Mayor Quattrone at 6:30 p.m. and he read the Open Public Meetings Act statement which stated, “Adequate notice of this meeting has been given in accordance with the Open Public Meetings Act, pursuant to Public Law 1975, Chapter 231. Said notice was sent to the *Trenton Times* and the *Windsor-Hights Herald*, and is posted on the Borough website.”

The flag salute followed Roll Call.

	PRESENT	ABSENT
<i>Councilmember Bluth</i>	✓	
<i>Councilmember Cicalese</i>	✓	
<i>Councilmember Jackson</i>	✓	
<i>Councilmember Misiura</i>	✓	
<i>Councilmember Musing</i>	✓	
<i>Councilmember Stults</i>	✓	
<i>Mayor Quattrone</i>	✓	

Also in attendance: Margaret (Peggy) Riggio, Deputy Borough Clerk; Debra Sopronyi Borough Clerk/Administrator and Fred Raffetto, Borough Attorney.

The Flag Salute followed roll call.

APPROVAL OF AGENDA

Moved by Council President Musing; Seconded by Councilmember Stults.

Roll Call Vote: Councilmembers Bluth, Cicalese, Jackson, Misiura, Musing and Stults voted yes.

Agenda approved 6-0.

APPROVAL OF MINUTES

September 21, 2020 – Public Session

Moved by Council President Musing; Seconded by Councilmember Misiura.

Roll Call Vote: Councilmembers Bluth, Cicalese, Jackson, Misiura, Musing and Stults voted yes.

Minutes approved 6-0.

September 21, 2020 – Executive Session

Moved by Councilmember Misiura; Seconded by Council President Musing.

Roll Call Vote: Councilmembers Bluth, Cicalese, Jackson, Misiura, Musing and Stults voted yes.

Minutes approved 6-0.

September 28, 2020 – Special Meeting

Moved by Council President Musing; Seconded by Councilmember Stults.

Roll Call Vote: Councilmembers Cicalese, Jackson, Misiura, Musing and Stults voted yes. Councilmember Bluth abstained.

Minutes approved 5-0 with 1 abstention

PUBLIC COMMENT I

Mayor Quattrone opened public comment period I and the following individuals spoke:

Pamela Lewis, Hightstown Borough Deputy Tax Collector – Stated that she as the new Deputy Tax Collector and just wanted to introduce herself.

There being no further comments, Mayor Quattrone closed the public comment period.

ORDINANCES

Ordinance 2020-11 Final Reading and Public Hearing An Ordinance Amending and Supplementing Chapter 7 Entitled “Traffic”, Section 7-13 Entitled “Parking Prohibited at All Times on Certain Streets” of the Revised General Ordinances of the Borough of Hightstown, New Jersey

Mayor Quattrone opened the public hearing and the following individuals came forward:

There being no one coming forward, Mayor Quattrone closed the public hearing.

Moved for adoption by Councilmember Jackson; Seconded by Council President Musing.

Roll Call Vote: Councilmembers Bluth, Cicalese, Jackson, Misiura, Musing and Stults voted yes.

Ordinance adopted 6-0.

Ordinance 2020-11

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

**AN ORDINANCE AMENDING AND SUPPLEMENTING CHAPTER 7 ENTITLED “TRAFFIC”,
SECTION 7-13 ENTITLED “PARKING PROHIBITED AT ALL TIMES ON CERTAIN STREETS” OF**

THE REVISED GENERAL ORDINANCES OF THE BOROUGH OF HIGHTSTOWN, NEW JERSEY

WHEREAS, improvements to Lincoln Avenue include the narrowing of the roadway between Hagemount Avenue and Hutchinson Street; and

WHEREAS, during the design phase of the project, it was recommended by the Borough Engineer and confirmed by Council that parking would not be permitted on the north side of Lincoln Avenue between Hagemount Avenue and Hutchinson Street; and

WHEREAS, NJ P.L. 2008 Chapter 110 Section 1-c(1) states that by ordinance, a municipality may, without the approval of the commissioner, and consistent with the current standards prescribed by the Manual on Uniform Traffic Control Devices for Street and Highways, prohibit or restrict general parking.

NOW, THEREFORE, BE IT ORDAINED, by the Mayor and Council of the Borough of Hightstown as follows:

Section 1. That Chapter 7, entitled “Traffic”, Section 7-13, entitled “Parking Prohibited at all Times on Certain Streets”, is hereby amended to read as follows (underline for additions, strikethroughs for deletions):

Section 7-13

PARKING PROHIBITED AT ALL TIMES ON CERTAIN STREETS

Subsections:

7-13-1 Parking Prohibited at All Times on Certain Streets.

Subsection 7-13-1 Parking Prohibited at All Times on Certain Streets.

No person shall park a vehicle at any time upon any streets or parts thereof described.

Name of Street	Side	Location
Academy Street	North	Mercer Street to easternmost Post Office driveway
Academy Street	North	Railroad Avenue to 100 feet east
Academy Street	North	For a distance of 170 feet west of Mercer Street
Academy Street	South	Mercer Street to Railroad Avenue
Academy Street	East	From Park Avenue to Stockton Street
Academy Street	East	From Rogers Avenue to Railroad Avenue
Academy Street	East	From Stockton Street to Rogers Avenue
Academy Street	West	From Park Avenue to Grant Avenue
Bank Street	North	From North Main Street to Mechanic Street

Bank Street	North	From the westerly curblin of the driveway entrance of the water plant, a distance of 30 feet east and 30 feet west
Bank Street	South	From North Main Street to Academy Street
Center Street	West	From Stockton Street to Morrison Avenue
Church Street	East	From Rogers Avenue to Stockton Street
Clinton Street	North	From Cole Avenue to Maxwell Avenue
	South	From the westerly curblin of Cole Avenue for a distance of 70 feet east
Cole Avenue	Both	From Franklin Street to Clinton Street
Dutch Neck Road	North	From the southerly curblin of Stockton Street 665 feet southwesterly
Dutch Neck Road	Southeast	From Gilman Place to Stockton Street
Etra Road	Both	From South Main Street to the Borough line
First Avenue	North	From Outcalt Street to Joseph Street
Forman Street	West	From the southerly curblin of Stockton Street for 205 feet south
Grape Run Road	North	From Westerlea Avenue to Pershing Avenue
Grape Run Road	South	From the easterly curblin of Westerlea Avenue to a point 120 feet east
Grape Run Road	Both	From Westerlea Avenue to Mercer Street
Hagemount Avenue	West	From Lincoln Avenue to Rocky Brook Court
Harron Avenue	East	From Stockton Street to Morrison Avenue
Hutchinson Street	East	From Grant Avenue to Park Avenue
Joseph Street	East	From Stockton Street to Second Avenue
Leshin Lane	North	From a point 50' west of the western side of the driveway of 16 Leshin Lane to Westerlea Avenue
Leshin Lane	South	From a point 50' west of the western side of the driveway of 17 Leshin Lane to Westerlea Avenue
Lincoln Avenue	North	Between Hagemount Avenue and Hutchinson Street
Monmouth Street	North	From North Main Street to a point opposite the east curblin of Broad Street

Monmouth Street	South	From the east curbline of Manlove Avenue 652.67 feet east
Monmouth Street	South	From Pennsylvania Railroad to Broad Street
North Main Street	East	From the northerly curbline of Franklin Street to a point 80 feet north
North Main Street	West	From a point 239.5 feet north of the north curbline of Stockton Street to a point 242 feet north
North Main Street	North	From Monmouth Street to Sunset Avenue
North Main Street	South	From the Borough Line to Monmouth Street
Oak Lane	East	From Stockton Street to the north curbline of Lincoln Avenue; thence from Lincoln Avenue for 397 feet north
Oak Lane	West	From the northerly curbline of Stockton Street to a point 450 feet north
Outcalt Avenue	East	For a distance of 50 feet north or south of the First Avenue and Second Avenue intersections
Outcalt Street	West	From Rogers Avenue to Morrison Avenue
Park Avenue	South	From the westerly curbline of Academy Street to a point 50 feet west
Name of Street	Side	Location
Pershing Avenue	West	From Grape Run Road to South Street
Purdy Street	East	From Bank Street to Reed Street
Railroad Avenue	East	From Stockton Street to Academy Street
Railroad Avenue	West	From Stockton Street to Rogers Avenue
Reed Street	North	From Mechanic Street to Rev. Powell Drive
Rev. Powell Drive	East	From Reed Street to Chamberlin Avenue
Rogers Avenue	North	From Stockton Street to Mercer Street
Second Avenue	North	From Outcalt Street to Joseph Street
Second Avenue	North	From Summit Street to Joseph Street
South Main Street	West	From Ward Street to Mercer Street
South Street	North	From Mercer Street to South Main Street
Stockton Street	North	From Mercer Street to South Main Street for 199 feet west

Stockton Street	South	From Main Street to the west curbline of Dutch Neck Road; thence on Dutch Neck Road for 624 feet
Ward Street	North	From Mercer Street to South Main Street
Ward Street	North	From the easterly curbline of South Main Street to a point 793.25 feet east
Ward Street	South	From the southeasterly curbline of Mercer Street to a point 57 feet east
Ward Street	South	From the easterly curbline of South Main Street to a point 2,241 feet east
Westerlea	West	Leshin Lane to Grape Run Road

Section 2. This Ordinance shall become effective immediately upon final passage and publication in accordance with the law.

Section 3. All other Ordinances or parts of Ordinances inconsistent herewith are hereby repealed to the extent of such inconsistency.

Section 4. In the event that any portion of this Ordinance is found to be invalid for any reason by any Court of competent jurisdiction, such judgment shall be limited in its effect only to that portion of the Ordinance actually adjudged to be invalid, and the remaining portions of this Ordinance shall be deemed severable therefrom and shall not be affected.

RESOLUTIONS

Resolution 2020-199 Authorizing Payment of Bills

Moved by Councilmember Cicalese; Seconded by Councilmember Bluth

Roll Call Vote: Councilmembers Bluth, Cicalese, Jackson, Misiura and Musing voted yes. Councilmember Stults abstained.

Resolution adopted 5-0 with 1 abstention.

Resolution 2020-199

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

AUTHORIZING PAYMENT OF BILLS

WHEREAS, certain bills are due and payable as per itemized claims listed on the following schedules, which are made a part of the minutes of this meeting as a supplemental record;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown that the bills be paid on audit and approval of the Borough Administrator, the appropriate Department Head and the Treasurer in the amount of \$31,117.75 from the following accounts:

Current		\$950,814.93
W/S Operating		59,130.73
General Capital		105,416.55
Water/Sewer Capital		0.00
Grant		0.00
Trust		941.29
Housing Trust		0.00
Animal Control		0.00
Law Enforcement Trust		0.00
Housing Rehab Loans		0.00
Public Defender Trust		0.00
Escrow		<u>31,117.75</u>

Resolution 2020-200 Authorizing a Shared Services Agreement with Robbinsville Township for Emergency Services

Moved by Councilmember Misiura; Seconded by Councilmember Jackson

Roll Call Vote: Councilmembers Bluth, Cicalese, Jackson, Misiura, Musing and Stults voted yes.

Resolution adopted 6-0.

Resolution 2020-200

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

**AUTHORIZING A SHARED SERVICES AGREEMENT WITH ROBBINSVILLE
TOWNSHIP FOR EMERGENCY MEDICAL SERVICES**

WHEREAS, there is a need for Emergency Medical Service coverage in Hightstown Borough; and

WHEREAS, Hightstown Borough desires to enter into an agreement with Robbinsville Township for Emergency Medical Service and Robbinsville Township has agreed to provide said services to Hightstown Borough; and

WHEREAS, the Uniform Shared Services and Consolidation Act, N.J.S.A. 40:65-1 et seq. authorizes the approval of Shared Services Agreements by Resolution; and

WHEREAS, the Mayor and Council have reviewed the proposed Shared Services Agreement for Emergency Medical Service for the period January 1, 2021 through December 31, 2021; and

WHEREAS, this agreement may be extended by mutual agreement of the parties for up to two (2) additional one year terms; and

WHEREAS, the Borough's net share of costs for these services, by the terms of this agreement, will be Forty Thousand Dollars (\$40,000.00) annually; and

WHEREAS funds for this expenditure will be made available in the 2021 budget.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown as follows:

1. The Shared Services Agreement with the Township of Robbinsville for Emergency Medical Service for the period January 1, 2021 through December 31, 2021 is hereby approved, in accordance with the provisions of N.J.S.A. 40:65-1 et seq.
2. The Mayor and Borough Clerk are hereby authorized and directed to execute the agreement for same.
3. This agreement is approved subject to the provision of adequate funds in the Borough's 2021 budget.

Resolution 2020-201 Authorizing a Shared Services Agreement with Robbinsville Township for Automotive Repair Services

Moved by Councilmember Musing; Seconded by Councilmember Stults

Roll Call Vote: Councilmembers Bluth, Cicalese, Jackson, Misiura, Musing and Stults voted yes.

Resolution adopted 6-0.

Resolution 2020-201

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

**AUTHORIZING A SHARED SERVICES AGREEMENT WITH ROBBINSVILLE TOWNSHIP
FOR AUTOMOTIVE REPAIR SERVICES**

WHEREAS, with the adoption of Resolution 2008-35 on January 7, 2008, the Borough Council approved an Interlocal Service Agreement with Robbinsville Township for the provision of Automotive Repair Services, which has been renewed with the last renewal ending December 31, 2019; and

WHEREAS, the parties desire to enter into a successor Shared Services Agreement to continue the provision of these services to the Borough by Robbinsville for a one-year period, January 1, 2020 through December 31, 2020; and

WHEREAS, the Uniform Shared Services and Consolidation Act, N.J.S.A. 40:65-1 et seq. authorizes the approval of Shared Services Agreements by Resolution; and

WHEREAS, the CFO has certified that funds are available in the 2020 budget; and

NOW, THEREFORE, BE AND IT IS HEREBY RESOLVED, by the Borough Council of the Borough of Hightstown, in the County of Mercer and State of New Jersey, as follows:

1. That the Mayor is hereby authorized to execute and the Borough Clerk to attest the Shared Services Agreement on behalf of Hightstown.
2. That, in accordance with the aforementioned agreement, Hightstown hereby designates Frank Gendron, Police Chief, or his appointee, to schedule and be responsible for all repairs to police vehicles and Ken Lewis, Superintendent of Public Works, to schedule and be responsible for all repairs to all other Borough-owned vehicles.
3. That, in accordance with the aforementioned agreement, no repair in excess of \$350 shall be made by Robbinsville unless specifically authorized by the designated Hightstown Borough Representative.
4. That the continuation of this agreement is contingent upon the availability of adequate funding in the Borough's 2020 budget.

Resolution 2020-202 Authorizing Payment #7 & Payment #8 – WSP USA, Inc. (NJDOT Safe Routes to Schools – Improvements to Stockton Street & Joseph Street)

Moved by Councilmember Cicalese; Seconded by Councilmember Misiura

Roll Call Vote: Councilmembers Bluth, Cicalese, Jackson, Misiura, Musing and Stults voted yes.

Resolution adopted 6-0.

Resolution 2020-202

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

AUTHORIZING PAYMENT #7 & #8 – WSP USA INC. (NJDOT SAFE ROUTES TO SCHOOLS – IMPROVEMENTS TO STOCKTON STREET & JOSEPH STREET)

WHEREAS, on November 7, 2016, the Borough Council awarded a contract for Preliminary Engineering and Final Design and Construction Support activities related to the Improvements to Stockton Street and Joseph Street in the Borough to Parsons Brinckerhoff, Inc., of Dallas, Texas at the price of \$103,819.36; and

WHEREAS, Since the time of award, Parsons Brinckerhoff has changed the company name to WSP USA Inc. and all future payments should be made accordingly; and

WHEREAS, the engineer has submitted payment request #7 for work completed on the project from March 3, 2019 – August 2, 2019 in the total amount of \$2,908.65; and

WHEREAS, the engineer has submitted payment request #8 for work completed on the project from August 2, 2019 – November 1, 2019 in the total amount of \$3,934.28; and

WHEREAS, the CFO has certified that funds are available for this expenditure; and

WHEREAS, this payment shall be contingent upon approval being provided by FHWA and NJDOT through the Safe Routes to School Design Assistance Program; and

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown that Payment Request #7 & #8 to WSP USA, Inc., P.O. Box 732476, Dallas, Texas, 75373-2476, in the total amount of \$6,842.93 is hereby approved as detailed herein, and the CFO is authorized to issue same.

CONSENT AGENDA

Councilmember Stults moved Resolutions 2020-203; 2020-204 and 2020-205 as a Consent Agenda; Councilmember Cicalese seconded.

Roll Call Vote: Councilmembers Bluth, Cicalese, Jackson, Misiura, Musing and Stults voted yes.

Resolutions adopted 6-0.

Resolution 2020-203

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

AUTHORIZING REFUND OF WATER/SEWER OVERPAYMENT

WHEREAS, a water/sewer overpayment was made for Block 53; Lot 24, 105 Armellino Court, in the amount of \$5,960.72; and

WHEREAS, the owner, The Peddie School, PO Box A, Hightstown, New Jersey 08520, has requested that a refund be issued for the overpayment in the amount of \$5,960.72; and

WHEREAS, the Collector has requested that said overpayment be refunded in the amount of \$5,960.72.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown that the Collector and CFO are hereby authorized to issue a refund in the amount of \$5,960.72 to The Peddie School, PO Box A, Hightstown, New Jersey 08520 , representing the water/sewer overpayment as set forth herein.

Resolution 2020-204

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

ACCEPTING MEMBERSHIP OF JIMMY J. MONTALVAN IN HIGHTSTOWN ENGINE CO. NO. 1

WHEREAS, Jimmy J. Montalvan of East Windsor, New Jersey has applied for membership in Hightstown Engine Company No. 1; and

WHEREAS Mr. Montalvan has undergone and passed the required physical examination, and his membership application has been reviewed and approved by Fire Chief Scott Jenkins;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown that the membership of Jimmy J. Montalvan in Hightstown Engine Company No. 1 is hereby accepted.

BE IT FURTHER RESOLVED that a certified copy of this resolution shall be forwarded to Hightstown Engine Co. #1.

Resolution 2020-205

BOROUGH OF HIGHTSTOWN

*COUNTY OF MERCER
STATE OF NEW JERSEY*

**APPROVAL TO EXECUTE A GRANT AGREEMENT WITH THE NEW JERSEY
DEPARTMENT OF TRANSPORTATION FOR IMPROVEMENTS TO STOCKTON
STREET (CR571) AND JOSEPH STREET**

WHEREAS, the Federal Highway Administration (FHWA) authorized funding in the amount of \$502,356.00 for construction and construction inspection for Improvements to Stockton Street (CR57) and Joseph Street.

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Clerk are hereby authorized to sign the grant agreement on behalf of the Borough of Hightstown and that their signatures constitute acceptance of the terms and conditions of the grant agreement and approves the execution of the grant agreement.

NEW BUSINESS

Capital Budget

Debra Sopronyi reviewed the requests from all departments. She inquired as to how to proceed with the new Police vehicle. The adopted budget has \$40,000 toward the new vehicle but there had been discussion about purchasing the vehicle with capital this year. Ms. Sopronyi reviewed her recommendations which include the blinking pedestrian light on Franklin and Broad; Police Department copier; Police department radar and traffic counter. Fire Department - SCBA bottles; bailout kits; aed replacements. AWWTP - Monorail lift system and decommissioning of the Springcrest pump station. Water Plant - Repair and painting for three water towers. The Parks and Recreation Commission had requested capital funding to replace sidewalks at Association Park because of safety concerns. This has already been added to the contract for the Improvements to Lincoln, Hagemount and Rocky Brook project. Public Works - Springcrest, Taylor, Spruce and Glen, this project has already been bonded for but at Council's request, was included to show total debt.

Carmela Roberts, Borough Engineer and George Lang, CFO, joined the meeting at this time.

Discussion ensued. Mr. Lang explained that the Springcrest project is bonded because the funding for the grant works on a reimbursement system. This will not be a part of long-term debt. Ms. Roberts explained that the water tank improvements need to be done now and should not be put off. The deterioration of the tanks will begin to affect water quality. While we are approved for NJEIT funding, looking into a USDA Grant may be more beneficial to the Borough. Ms. Sopronyi, Mr. Lang and Ms. Roberts will continue to look into this avenue for funding. Councilmember Misiura expressed his concern with doing so many water projects at one time and inquired about how this will affect our debt service. Mr. Lang stated that it will have an impact on debt service. He suggested that bonding for the water tower improvements be completed in February of 2021. Ms. Roberts stated that bonding needs to be in place in time for advertising to be completed in March so the project can begin in May.

New Police Vehicle - During budget discussions, Mr. Lang had stated that it may be possible to transfer the additional money needed for a new vehicle from another budget line so we could avoid incurring additional debt. Councilmember Misiura inquired if this was still possible. Mr. Lang stated that it is too early to determine. He will need to see where we are closer to the end of the year.

Ms. Sopronyi stated that she needs direction to move forward. Council stated that they have too many questions to make final decisions. All questions should be directed to Ms. Sopronyi so additional information

can be brought to the November 2nd meeting.

SUBCOMMITTEE REPORTS

Councilmember Cicalese stated that the County is working on curb cuts on Monmouth and North Main. Complete Streets is meeting this Wednesday with the Community Advisory Board for the Mobility Grant.

MAYOR/COUNCIL/ADMINISTRATIVE REPORTS

Councilmember Cicalese

Board of Health met on the October 14th. The drive thru flu clinic took place on October 1st. Only nine (9) shots were given. They will be looking into a different procedure for next year to increase community participation. In the month of September there were 5 new covid cases reported in Hightstown. The Health Department has hired 2 part time nurses to supplement the staff. They have begun discussing a preemptive plan for point of distribution of vaccines once they become available.

Councilmember Misiura

The First Aid will be contacting the Borough grant writer to help apply for grants that they have found. Council will need to authorize any grant applications.

Councilmember Jackson

Parks and Rec have approved the Parks and Rec Regulations. Deputy Clerk, Peggy Riggio, will reach out to Stacey Judge, Parks and Rec Chair, to obtain the final version so this can be included in the code.

Councilmember Bluth

Cultural Arts Commission virtual pumpkin carving took place last Friday. There will be a YouTube link for the Borough website. October 30th at 6:00 p.m. residents are encouraged to drop off their carved pumpkins at Memorial Park where they will be given an LED tea light to illuminate the pumpkins. She congratulated the Shining Star recipients - Hightstown Cultural Arts Commission, Mairead Thompson and Lee Stults.

Councilmember Stults

Downtown Hightstown - The vacant store front next to Forget Me Not has a new tenant moving in, an artist. One Yoga Studio will be relocating to above Little Key Coffee. This is great news for Hightstown.

Council President Musing

Happy to see the town is moving forward in a positive direction.

Borough Administrator/Clerk Debra Sopronyi

Congratulations to the shining stars recipients, well deserved. Care funding has become available to the Borough. We are eligible for up to \$118,000. Inquired if she had permission to use the grant writer. Application cost will not exceed \$5,000. After a unanimous straw vote, Council directed Ms. Sopronyi to move ahead with the application. The Fire department will not be having a traditional Santa parade. They will instead have a fire truck, with Santa waving, drive through town. As soon as we will be provided with the route, we will post it to the website. Happy

to see the commissions adapting to make things available to the public. Informed Council that we will need to purchase computer equipment to allow for virtual activities; cameras and speakers are needed for seminars and meetings. This expense will be taken from data processing costs this year.

George Lang, CFO

Stated that we will get some reimbursement from the Cares money for the computer equipment. We are not far off our tax collection rate from this same time last year.

Deputy Clerk, Peggy Riggio

Stated that due to a Court Order, the Census has officially ended as of 10/15/2020. Updated Council about Elections. If there are any questions regarding voting or mail in ballots, residents are to email mercervotes@mercercounty.org. The Board of Elections has been delayed in scanning ballots received. Their office has been closed due to Covid cases. They should be returning back to full staff this week.

Mayor Quattrone

Congratulated the Shining Star recipients. He is concerned about rental inspections and fees being fair. Is everyone getting inspections? Requested someone from the Construction office come to Council and explain the process. Why aren't apartment buildings being inspected? Ms. Sopronyi stated we have been investigating on how to go about inspecting large apartment complexes. She will have George Chin and Dave Bell attend the next meeting to update Council on the process. Mayor Quattrone asked about the process to get a test if someone has been in contact with a positive Covid patient; Ms. Sopronyi stated that they should contact health department.

EXECUTIVE SESSION

Resolution 2020-206 Authorizing a Meeting that Excludes the Public

Moved by Council President Musing; Seconded by Councilmember Jackson.

Roll Call Vote: Councilmembers Bluth, Cicalese, Jackson, Misiura, Musing and Stults voted yes.

Resolution adopted 6-0.

Resolution 2020-206

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

AUTHORIZING A MEETING WHICH EXCLUDES THE PUBLIC

BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown that this body will hold a meeting on October 19, 2020, via www.freeconferencecall.com, that will be limited only to consideration of an item or items with respect to which the public may be excluded pursuant to section 7b of the Open Public Meetings Act.

The general nature of the subject or subjects to be discussed:

Attorney Client Privilege

Personnel – Administrator

Stated as precisely as presently possible the following is the time when and the circumstances under which the discussion conducted at said meeting can be disclosed to the public January 19, 2021, or when the need for confidentiality no longer exists.

The public is excluded from said meeting, and further notice is dispensed with, all in accordance with sections 8 and 4a of the Open Public Meetings Act.

8:17 p.m. Councilmember Jackson moved to adjourn to Executive Session; Seconded by Council President Musing. All ayes.

9:11 p.m. Council reconvened into Public Session.

ADJOURNMENT

Moved by Councilmember Misiura at 9:12 p.m.; Seconded by Councilmember Cicalese. All ayes.

Respectfully Submitted,

Margaret M. Riggio
Deputy Borough Clerk

Ordinance 2020-12

BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY

AN ORDINANCE TO ESTABLISH SALARY RANGES FOR CERTAIN OFFICERS AND EMPLOYEES OF THE BOROUGH OF HIGHTSTOWN

BE IT ORDAINED by the Mayor and Council of the Borough of Hightstown, as follows:

Section 1. The following official employment designations are hereby confirmed and the rate of compensation of each officer and employee of the Borough of Hightstown, excluding longevity, whose compensation shall be on an annual basis, is:

	RANGING FROM:	TO:
Mayor	\$4,800.00	\$4,800.00
Councilmember	\$3,600.00	\$3,600.00
Borough Clerk	\$40,000.00	\$8082,000.00
Deputy Borough Clerk	\$30,000.00	\$6065,000.00
Part-Time Treasurer	\$15,000.00	\$30,000.00
Accounts Payable Clerk	\$30,000.00	\$60,000.00
Tax/Water/Sewer Collector	\$20,000.00	\$5767,000.00
Part-Time Tax/Water/Sewer Collector	\$10,000.00	\$1525,000.00
Deputy Tax/Water/Sewer Collector	\$10,000.00	\$6065,000.00
Tax/Utility Clerk	\$7,000.00	\$4750,000.00
Tax Assessor	\$7,500.00	\$20,000.00
Registrar of Vital Statistics	\$2,500.00	\$5,000.00
Deputy Registrar of Vital Statistics	\$1,000.00	\$4,600.00
Municipal Court Administrator	\$30,000.00	\$65,000.00
Deputy Municipal Court Administrator	\$28,000.00	-\$41,000.00
Municipal Magistrate	\$30,000.00	\$50,000.00
Records Management and System Administrator and Administrative Assistant to the Police Department	\$32,000.00	\$5355,000.00
Planning Board Secretary	\$1,000.00	\$25,000.00
Technical Assistant	\$28,000.00	\$40,000.00
Construction Code Official	\$18,000.00	\$35,000.00
Fire Subcode Official	\$3,500.00	\$8,000.00

	RANGING FROM:	TO:
Building Subcode Official	\$3,500.00	\$8,000.00
Superintendent of Public Works	\$50,000.00	\$100 106,000.00
Assistant Superintendent of Public Works	\$50,000.00	\$66,000.00
Water Plant Superintendent (Part-Time)	\$10,000.00	\$25,000.00
Senior Water Plant Operator	\$35,000.00	\$80,000.00
Supervising AWWTP Operator	\$44,000.00	\$56,000.00
Superintendent of AWWTP	\$50,000.00	\$95 107,000.00
Assistant Superintendent of AWWTP	\$45,000.00	\$80 90,000.00
Lab Manager – AWWTP	\$35,000.00	\$65 80,000.00
Secretary Board of Health	\$500 100.00	\$1,500.00
Computer Systems Administrator	\$3,000.00	\$6,000.00
Chief Financial Officer	\$2,000.00	\$50 52,000.00
Deputy Chief Financial Officer	\$10,000.00	\$55 70,000.00
Building Inspector	\$3,500.00	\$5,500.00
Zoning Official	\$6,000.00	\$12,000.00
Health Officer	\$8,000.00	\$13 15,000.00
OEM Coordinator	\$2,000.00	\$ 5,000.00
Borough Administrator	\$30,000.00	\$90,000.00
Police Chief	\$120,000.00	\$140 157,000.00

Section 2. The following official employment designations are hereby confirmed and the rate of compensation of each officer and employee of the Borough of Hightstown, whose compensation shall be on an hourly basis, is:

	RANGING FROM:	TO:
Administrative Assistant/Payroll Clerk	\$10.00	\$30.00
Violations Clerk (Part-Time)	\$15.00	\$25.00
Disposition Clerk (Part-Time)	\$12.50	\$25.00
Special Officer – Municipal Court	\$25.00	\$35.00
Public Health Nurse	\$25.00	\$45.00
School Crossing Guard	\$15.00	\$25.00
Special Officer I	\$8.00	\$18.00
Special Officer II	\$18.00	\$30.00

	RANGING FROM:	TO:
Clerical Assistant	\$10.50	\$20.00
Administrative Assistant	\$13.50	\$30.00
Secretary	\$10.00	\$20.00
Public Works Foreman	\$17.00	\$40.00
Public Works Heavy Equipment Operator	\$16.00	\$40.00
Public Works Automated Vehicle Operator	\$16.00	\$35.00
Public Works Driver/Laborer	\$15.00	\$35.00
Public Works Laborer	\$14.00	\$35.00
Public Works Municipal Building Maintenance	\$8.00	\$35.00
Public Works Mechanic	\$16.00	\$35.00
Seasonal/Temporary Labor	\$8 10.00	\$16 20.00
Assistant Water Plant Operator	\$15.00	\$25.00
Water Plant Operator	\$25.00	\$35.00
Water Plant Lead Operator	\$40.00	\$50.00
AWWTP Maintenance	\$16.00	\$30.00
AWWTP Maintenance (Out of Title)	+\$2.00	+\$4.00
AWWTP Operator Trainee (up to 1 year exp)	\$13.00	\$20.00
AWWTP Operator – Class I (min. 1 year exp)	\$15.00	\$30.00
Recreation Director (part-time)	\$20.00	\$40.00
Assistant Recreation Director (part-time)	\$8.00	\$20.00
Junior Recreation Counselor (part-time)	\$6.00	\$12 15.00
Housing Inspector	\$14.00	\$35.00
Fire Inspector	\$14.00	\$35.00
Building Inspector	\$14.00	\$35.00
Code Enforcement Officer	\$15.00	\$35.00
Fire Officer	\$14.00	\$35.00
Zoning Official	\$14.00	\$35.00
Electric Subcode Official	\$14.00	\$45 50.00
Plumbing Subcode Official	\$14.00	\$45 50.00

Section 3. This Ordinance shall take effect after final passage and publication as provided by law, but the ranges of compensation herein provided shall be retroactive to January 1, 2019.

Section 4. The salary ranges established in this ordinance supersede any established for the same positions in previous salary ordinances, and will remain in effect until changed by the adoption of a new or amending Salary Ordinance.

Introduced:

Adopted:

ATTEST:

Debra L. Sopronyi
Municipal Clerk

Lawrence D. Quattrone
Mayor

ORDINANCE 2020-13

BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY

AN ORDINANCE AMENDING CHAPTER 3, “POLICE REGULATIONS”, SECTION 3-7 “NOISE CONTROL” OF THE “REVISED GENERAL ORDINANCES OF THE BOROUGH OF HIGHTSTOWN, NEW JERSEY.”

WHEREAS, the Chief of Police, Zoning Official and Administration of the Borough have requested that the Noise Control Ordinance of the Borough be amended for appropriate enforcement; and

WHEREAS, in order to maintain a quality of life for residents within the Borough, the Hightstown Borough Council agrees with the recommendations suggested by the Chief of Police, Zoning Official and Administration for amendment to the Noise Control Ordinance within the Borough.

NOW, THEREFORE, BE IT ORDAINED, by the Mayor and Borough Council of the Borough of Hightstown, in the County of Mercer and State of New Jersey, as follows:

Section 1. Chapter 3, entitled “Police Regulations,” Section 3-7 “Noise Control,” of the “Revised General Ordinances of the Borough of Hightstown,” is hereby amended and supplemented in the following respects (additions are shown with underline, deletions are shown with ~~strikeout~~):

Section 3-7

NOISE CONTROL

Subsections:

- 3-7.1 Findings: Unnecessary Noise Unlawful.
- 3-7.2 Radios; Musical Instruments and Other Devices.
- 3-7.3 Advertising with Sound.
- 3-7.4 Sound Trucks and Other Instruments.
- 3-7.5 Vehicular Horns and Warning Devices.
- 3-7.6 Pets and Animals
- 3-7.7 Lawnmowers, Power tools, Chain Saws
- 3-7.8 People Noises
- 3-7.9 Construction
- 3-7.10 Miscellaneous Night Noises
- 3-7.11 Enforcement
- 3-7.12 Prevailing Time
- 3-7.13 Violations and Penalties

- 3-7.1 Findings: Unnecessary Noise Unlawful.

Excessive noise is a serious hazard to the public health, safety and welfare, and to the quality of life of the residents of the Borough of Hightstown and is hereby declared to be a public nuisance. The residents of the Borough of Hightstown have a right to and should be insured an environment free from excessive sound. The following regulations are enacted to prevent excessive sound that may jeopardize the health, safety or welfare of the Borough’s residents or degrade their quality of life.

In that regard, No no person shall permit, make or continue or cause to be permitted, made or continued any loud, disturbing, or unnecessary noise which annoys, injures, endangers or disturbs the comfort, rest and repose, or the peace, or the health or safety of any person being in his or her place of abode, or at any public or private meeting or at church services or make, cause or permit to be made or caused upon any premises owned, occupied or controlled by him or her or in any public place or upon any public street, alley or thoroughfare in the Borough any unnecessary noises or sounds by means of the human voice or by any other means or methods which are physically annoying to persons or which are so harsh or prolonged or unnatural or unusual in their use, time and place as to occasion physical discomfort or which are injurious to the lives, health, peace and comfort of the inhabitants of the Borough or any number thereof. Such conduct shall be deemed a nuisance.

3-7.2 Radios; Musical Instruments and Other Devices.

No person shall play, use, operate or permit to be played, used or operated any radio receiving set, musical instrument, phonograph or other machine or device for the production or reproduction of sound with louder volume than is necessary for convenient hearing of the person so playing, using or operating such instrument or device and persons who are voluntary listeners thereto or in such manner as to disturb the peace, quiet and comfort of neighboring inhabitants. The operation of any radio receiving set, musical instrument, phonograph or other machine or sound amplifying device for the production or reproduction of sound between the hours of 10:00 p.m. and 11:00 a.m. in such a manner as to be plainly audible at a distance of fifty (50) feet from the building, structure or vehicle in which it is located shall be evidence of a violation of this chapter. Any such conduct shall be deemed a nuisance. Nothing herein contained shall be construed to prohibit playing by a band or orchestra in a hall, building, or in the open air when sponsored by the Borough or an appropriately permitted special event. Downtown Businesses who provide such music on their property as entertainment for their customers and have hours extending past 10:00pm shall be permitted to continue the entertainment until 11:00pm. (1991 Code § 147-2)

3-7.3 Advertising with Sound.

No person shall, for advertising purposes or for the purpose of attracting the attention of the passing public, play, use, operate or permit to be played, used or operated any radio receiving set, musical instrument, phonograph, loudspeaker, sound amplifier or other machine or device for the producing or reproducing of sound on the streets or public places of the Borough or in any place where the sound is cast directly upon the streets or public places or which is so placed and operated that the sound can be heard to the annoyance or inconvenience of travelers upon any street or public place or of persons in neighboring premises. Such conduct shall be deemed a nuisance.

3-7.4 Sound Trucks and Other Instruments.

No person shall play, use or operate for advertising purposes or for any other purpose whatsoever in public places or in or upon the public streets, alleys or thoroughfares in the Borough any device known as a "sound truck," "loudspeaker" or "sound amplifier" or radio or phonograph with a loudspeaker or sound amplifier or any other instrument known as a "calliope" or any instrument of any kind or character which emits therefrom loud and raucous noises and is attached to and upon any vehicle operating or standing upon the streets or public places aforementioned. Such conduct shall be deemed a nuisance.

3-7.5 Vehicular Horns and Warning Devices.

No person shall sound any horn or warning device on any automobile, motorcycle, bus or other vehicle except when required by law or when necessary to give timely warning of the approach of the vehicle or as a warning of impending danger to persons driving other vehicles or to persons upon the street. No person shall

sound any horn or warning device on any automobile, motorcycle, bus or other vehicle which emits an unreasonably loud or harsh sound or for any unnecessary or unreasonable purpose or period of time. Such conduct shall be deemed a nuisance.

3-7.6 Pets and Animals

No person shall keep any animal, including but not limited to any bird or dog, which, which causes frequent or long continued noise, or shall disturb the comfort or repose of any persons in the vicinity. For purposes of this subsection, a dog barking continually for ten (10) minutes or intermittently for thirty (30) minutes, and plainly audible at a distance of fifty (50) feet from the building, structure or vehicle in which or land on which it is located, shall be evidence of a violation of this section.

Noise nuisance regulations pertaining to pets and animals are addressed in Chapter 5, Subsection 5-1.3 of the Hightstown Borough Code.

3-7.7 Lawnmowers, Leaf Blowers, Power tools, Chain Saws, Snow Blowers

No person shall operate or use any power lawnmower, leaf blower, power tool, chain saw, snow blower or like item between the hours of 9:00 P.M. and 7:00 A.M., Mondays through Saturdays, and 9:00 P.M. and 9:00 A.M., on Sundays; except that the use of same shall not be prohibited during these times when used in response to an emergency, such as to clear a walkway or street from snow, fallen branches or trees following a storm or other natural disaster. Use of any lawnmower, leaf blower, power tool, chain saw, snow blower or like item within these hours that does not meet the emergency exemption shall be evidence of a violation of this section. Any such conduct which does not meet the exceptions noted herein shall be deemed a nuisance.

3-7.8 People Noises

No person shall yell, shout, hoot, whistle, sing or cause unnecessary vocal noises in the public street, particularly between the hours of 10:00 p.m. and 10:00 a.m., or at any time or place so as to annoy or disturb the quiet, comfort or repose of persons in any office, or in any dwelling, or in any other type of residence, or of any persons in the vicinity. Such conduct shall be deemed a nuisance.

3-7-9 Construction

All construction and demolition activity noise shall be restricted to the hours of 7:00 A.M. to 7:00 P.M., Monday through Friday, and 8:00 A.M. to 5:00 P.M. on Saturdays and those holidays when construction activity is not prohibited. All construction activity including but not limited to deliveries for same, shall be prohibited on Sundays and the following holidays: New Year's Day, Memorial Day, July Fourth, Labor Day, Thanksgiving Day and Christmas Day.

1. The provisions of this subsection shall not apply to interior or exterior repairs or to interior alterations, the work for which is actually performed personally by a homeowner or other occupant or tenant between the hours of 8:00 A.M. and 10:00 P.M., provided, that the work shall be done without undue noise or disturbance of the peace and quiet of the nearby residences or of the neighborhood.

2. The provisions of this subsection shall not apply in cases of emergency or urgent necessity in the interest of public health and safety.
3. Any such conduct which does not meet the exceptions noted herein shall be deemed a nuisance.

3-7-10 Miscellaneous night noises

The warming up of diesel motors or motor vehicles; creation of loud or excessive noise in connection with the loading or unloading of any vehicle; the emptying of dumpsters; or the creation of any other loud or raucous sound or noise between the hours of 10:00 p.m. and 7:00 a.m. in proximity to any dwelling, residence or other inhabited buildings is prohibited. Such conduct shall be deemed a nuisance.

3-7.11 Enforcement

Violations in this section are enforceable by the Hightstown Police Department, Zoning Official and Housing Inspector for the purpose of enforcement and issuing violations.

3-7.12 Prevailing Time.

The hours referenced in this Section shall refer to current prevailing time, i.e., either Eastern Standard Time or Eastern Daylight Savings Time, depending upon the time of year.

3-7.13 Violations and Penalties.

- a. Any person violating any provision of this section shall, upon conviction, be liable to the penalty as stated in Chapter I, Section 1-5.
- b. Separate Violations. Except as otherwise provided, each and every day in which a violation of any provision of this section exists shall constitute a separate violation.
- c. Any violation of this section is hereby declared to be a nuisance. In addition to any other relief provided by this section, the Borough, through the Borough Attorney, may apply to the Superior Court for an injunction to prohibit the continuation or repetition of any violation of this section.

Section 2. This Ordinance shall become effective immediately upon final passage and publication in accordance with the law.

Section 3. All other Ordinances or parts of Ordinances inconsistent herewith are hereby repealed to the extent of such inconsistency.

Section 4. In the event that any portion of this Ordinance is found to be invalid for any reason by any Court of competent jurisdiction, such judgment shall be limited in its effect only to that portion of the Ordinance actually adjudged to be invalid, and the remaining portions of this Ordinance shall be deemed severable therefrom and shall not be affected.

Introduction:

Adoption:

ATTEST:

DEBRA L. SOPRONYI
MUNICIPAL CLERK

LAWRENCE D. QUATTRONE
MAYOR

Ordinance 2020-14

BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY

AN ORDINANCE AMENDING AND SUPPLEMENTING CHAPTER 5, ENTITLED “ANIMAL CONTROL”, SUBSECTION 5-1.3, ENTITLED “CONDUCT”, OF THE REVISED GENERAL ORDINANCES OF THE BOROUGH OF HIGHTSTOWN, NEW JERSEY

WHEREAS, the Administration, Inspection, and Police Departments of the Borough desire to amend the ordinance of the Borough governing animal noises to increase the ability of responders to enforce same; and

WHEREAS, the Mayor and Borough Council find this change would be advantageous to the quality of life in the Borough.

NOW, THEREFORE, BE IT ORDAINED, by the Borough Council of the Borough of Hightstown, in the County of Mercer, and State of New Jersey, as follows:

Section 1. That Chapter 5, entitled “Animal Control”, is hereby amended to read as follows (underline for additions, strikethroughs for deletions):

5-1.3 Conduct.

- a. Running at Large. No dog shall run at large at any time within the limits of the Borough.
- b. Leashing. No dog shall be permitted off of the premises of the person owning, keeping or harboring it unless accompanied by a person who is capable of controlling it and who has the dog securely confined and controlled by an adequate leash or chain not more than six (6) feet long.
- c. Property Damage. No person owning, keeping or harboring a dog shall permit or suffer it to do any injury or to do any damage to any lawn, shrubbery, flowers, grounds or property of persons other than the owner or person having the care, custody and control of such dog.
- d. Defiling Public Places. No person owning, keeping or harboring a dog shall permit or suffer it to soil or defile or commit any nuisance upon any sidewalk, street or thoroughfare or in or upon any public property or place.
- e. Personal Injury. No person owning, keeping or harboring a dog shall permit or suffer it to cause any injury to any person.
- f. Disturbing the Peace. ~~No person shall keep, harbor or maintain any dog which habitually barks or cries.~~ No person shall keep any animal, including but not limited to any bird or dog, which causes frequent or long continued noise, or shall disturb the comfort or repose of any persons in the vicinity. For purposes of this subsection, a dog barking, or other pet making a disturbing noise, continually for ten (10) minutes

or intermittently for thirty (30) minutes, and plainly audible at a distance of fifty (50) feet from the building, structure or vehicle in which or land on which it is located, shall be evidence of a violation of this section.

g. Wearing of Registration. All dogs for which licenses are required by the provisions of this section shall wear a collar or harness with the registration tag securely fastened thereto. (1991 Code § 87-3)

5-1.10 Enforcement.

a. Authorized Enforcement Agents; Interference with Official Duties. This Ordinance may be enforced by any representative of the Code Enforcement Department of the Borough or any member of the Borough's Police Department. No person shall hinder, molest or interfere with anyone authorized or empowered to perform any duty under this section.

b. Access to Premises. Any officer or agent authorized or empowered to perform any duty under this section is hereby authorized to go upon any premises to seize for impounding any dog which he may lawfully seize and impound when such officer is in immediate pursuit of such dog, except upon the premises of the owner of the dog if the owner is present and forbids the same.

Section 2. This Ordinance shall become effective immediately upon final passage and publication in accordance with the law.

Section 3. All other Ordinances or parts of Ordinances inconsistent herewith are hereby repealed to the extent of such inconsistency.

Section 4. In the event that any portion of this Ordinance is found to be invalid for any reason by any Court of competent jurisdiction, such judgment shall be limited in its effect only to that portion of the Ordinance actually adjudged to be invalid, and the remaining portions of this Ordinance shall be deemed severable therefrom and shall not be affected.

Introduction:

Adoption:

ATTEST:

DEBRA L. SOPRONYI
MUNICIPAL CLERK

LAWRENCE D. QUATTRONE
MAYOR

Resolution 2020-207

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

AUTHORIZING PAYMENT OF BILLS

WHEREAS, certain bills are due and payable as per itemized claims listed on the following schedules, which are made a part of the minutes of this meeting as a supplemental record;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown that the bills be paid on audit and approval of the Borough Administrator, the appropriate Department Head and the Treasurer in the amount of \$569,584.70 from the following accounts:

Current		\$485,841.70
W/S Operating		41,782.45
General Capital		32,124.68
Water/Sewer Capital		1,272.00
Grant		0.00
Trust		2,951.15
Housing Trust		0.00
Animal Control		9.60
Law Enforcement Trust		0.00
Housing Rehab Loans		0.00
Public Defender Trust		0.00
Escrow		<u>5,603.12</u>
Total		<u>\$569,584.70</u>

CERTIFICATION

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on November 2, 2020.

Margaret Riggio
Deputy Borough Clerk

Date: November 2, 2020

To: Mayor and Council

From: Finance Office

Re: Manual Bill List for 11/2/2020

<u>CURRENT ACCOUNT</u>	<u>DATE ISSUED</u>	<u>PO #</u>	<u>CHECK #</u>	<u>Amount</u>
AT&T MOBILITY	10/22/2020	20-01291	31759	\$ 843.07
DEPT OF CHILDREN & FAMILIES	10/22/2020	20-01303	31760	\$ 325.00
NJ DIV OF ALCOHOLIC BEV CONTR	10/22/2020	20-00861	31761	\$ 9.00
NJPO	10/29/2020	20-01290	31763	\$ 121.00
TOTAL				<u><u>\$1,298.07</u></u>
<u>WATER AND SEWER OPERATING</u>				
AT&T MOBILITY	10/22/2020	20-01291	31759	\$ 253.42
TOTAL				<u><u>\$ 253.42</u></u>
<u>ESCROW</u>				
SCICOR ACADEMMY	10/22/2020	20-01292	3120	\$ 1,398.56
TOTAL				<u><u>\$ 1,398.56</u></u>
<u>GRANT</u>				
TOTAL				<u><u>\$ -</u></u>
<u>TRUST</u>				
V.E. RALPH & SON, INC	10/22/2020	20-00458	31762	\$ 2,451.15
TOTAL				<u><u>\$ 2,451.15</u></u>
<u>ANIMAL CONTROL TRUST</u>				
NJ DEPT OF HEALTH & SR SERV	10/22/2020	20-01302	1321	\$ 9.60
TOTAL				<u><u>\$ 9.60</u></u>
<u>LAW ENFORCEMENT TRUST</u>				
TOTAL				<u><u>\$ -</u></u>
<u>PUBLIC DEFENDER TRUST</u>				
TOTAL				<u><u>\$ -</u></u>
<u>GENERAL CAPITAL</u>				
PARSONS BRINCKERHOFF - WSP USA	10/22/2020	17-00450-07	6412	\$ 2,908.65
PARSONS BRINCKERHOFF - WSP USA	10/22/2020	17-00450-08	6412	\$ 3,934.28
TOTAL				<u><u>\$ 6,842.93</u></u>
<u>WATER AND SEWER CAPITAL</u>				
TOTAL				<u><u>\$ -</u></u>
 MANUAL TOTAL				<u><u>\$12,253.73</u></u>

P.O. Type: All Include Project Line Items: Yes Open: N Paid: N Void: N
Range: First to Last Rcvd: Y Held: Y Aprv: N
Format: Detail without Line Item Notes Bid: Y State: Y Other: Y Exempt: Y

Vendor # Name	PO #	PO Date	Description	Contract	PO Type	Stat/Chk	First	Rcvd	Chk/Void	1099
Item Description	Amount	Charge Account	Acct Type Description	Enc Date	Date	Date	Invoice	Excl		
ACTIO010 ACTION UNIFORM CO, LLC										
20-01247 10/05/20 CLOTHING ALLOWANCE - ESPOSITO										
1 CLOTHING ALLOWANCE - ESPOSITO	800.00	0-01-25-240-001-043	B Uniform Allowance/Leather Gds.	R	10/05/20	10/29/20	31922		N	
Vendor Total:	800.00									
A0010 ADVANCE AUTO PARTS/CAPITAL ONE										
20-01216 09/30/20 FUEL LINE REPAIR KITS										
1 INV. 6372023827583	46.89	0-01-26-290-001-034	B Motor Vehicle Parts & Access.	R	09/30/20	10/29/20	6372023827583		N	
2 INV. 6372023827583	2.91	0-01-26-290-001-034	B Motor Vehicle Parts & Access.	R	09/30/20	10/29/20	6372023827583		N	
	43.98									
Vendor Total:	43.98									
AMERI020 AMERICAN AQUATIC TESTING, INC.										
20-00401 03/25/20 CHRONIC TESTING										
1 CHRONIC TOXICITY TESTING	1,200.00	0-09-55-501-002-532	B Outside Lab Testing	R	03/25/20	10/29/20	10550		N	
Vendor Total:	1,200.00									
A0787 AMERICAN TRAFFIC SAFETY SVC										
20-01179 09/21/20 2020 MEMBERSHIP										
1 INV. 38968-M5S7W1 - 2020	83.00	0-01-26-290-001-044	B Professional Assoc. Dues	R	09/21/20	10/29/20	38968-M5S7W1		N	
Vendor Total:	83.00									
A0107 ANSELL GRIMM & AARON, PC										
20-01375 10/29/20 INVOICES SEPTEMBER 2020										
1 GENERAL FILE INV 460059	823.50	0-01-20-155-001-027	B General Matters	R	10/29/20	10/29/20	460059		N	
2 ORDINANCES INV 460060	216.00	0-01-20-155-001-027	B General Matters	R	10/29/20	10/29/20	460060		N	
3 ENGINEERING MATTERS INV 460061	486.00	0-01-20-155-001-027	B General Matters	R	10/29/20	10/29/20	460061		N	
4 MEETINGS INV 460062	810.00	0-01-20-155-001-029	B Attendance at Council Meetings	R	10/29/20	10/29/20	460062		N	
5 BORO ADV CASTORO & CO., INC	67.50	0-01-20-155-001-033	B Litigation	R	10/29/20	10/29/20	460063		N	
6 OPRA ISSUES INV 460064	108.00	0-01-20-155-001-027	B General Matters	R	10/29/20	10/29/20	460064		N	

Vendor # Name											
PO #	PO Date	Description	Contract	PO Type		First	Rcvd	Chk/Void		1099	
Item	Description	Amount	Charge Account	Acct Type	Description	Stat/Chk	Enc Date	Date	Date	Invoice	Excl
A0107 ANSELL GRIMM & AARON, PC Continued											
20-01375 10/29/20 INVOICES SEPTEMBER 2020 Continued											
7	GENERAL TAX APPEAL MATTERS	378.00	0-01-20-155-001-027	B	General Matters	R	10/29/20	10/29/20		460065	N
8	REDEVELOPMENT OF BANK STREET	87.50	0-01-20-155-001-027	B	General Matters	R	10/29/20	10/29/20		460066	N
9	JOINT POLICE/MUNICIPAL COURT	756.00	0-01-20-155-001-027	B	General Matters	R	10/29/20	10/29/20		460067	N
10	HOUSING AUTH MATTERS INV460068	148.50	0-01-20-155-001-027	B	General Matters	R	10/29/20	10/29/20		460068	N
11	MUNICIPAL SVCS AGREEMENT WITH	13.50	0-01-20-155-001-027	B	General Matters	R	10/29/20	10/29/20		460069	N
		3,894.50									
Vendor Total:		3,894.50									
A1012 APPLIED ANALYTICS, INC.											
20-01271 10/08/20 D/O SENSOR											
1	D/O SENSOR	350.00	0-09-55-501-002-506	B	Lab. Equipment & Supplies	R	10/08/20	10/29/20		A20-23714	N
Vendor Total:		350.00									
A0054 AQUA PRO-TECH LABORATORIES											
20-01339 10/22/20 INVOICE #0090206M											
1	OUTSIDE LAB TESTING CERTIFIED	1,196.86	0-09-55-501-002-532	B	Outside Lab Testing	R	10/22/20	10/29/20		0090206M	N
Vendor Total:		1,196.86									
A0454 ATLANTIC TOMORROW'S OFFICE											
20-01348 10/22/20 QUARTERLY COPY FEES											
1	QUARTERLY COPY FEES	638.82	0-01-25-240-001-029	B	Maint. Contracts - Other	R	10/22/20	10/29/20		CNIN087409C	N
Vendor Total:		638.82									
B0921 BRITTON INDUSTRIES, INC											
20-01277 10/08/20 YARD WASTE DISPOSAL											
1	INV. 0542076 - YARD WASTE DISP	156.93	0-01-26-311-001-168	B	Yardwaste	R	10/08/20	10/29/20		0542076	N
2	INV. 0544568 - YARD WASTE DISP	127.22	0-01-26-311-001-168	B	Yardwaste	R	10/08/20	10/29/20		0544568	N
3	INV. 0547485 - YARD WASTE DISP	198.87	0-01-26-311-001-168	B	Yardwaste	R	10/08/20	10/29/20		0547485	N

Vendor # Name											
PO #	PO Date	Description	Contract	PO Type		First	Rcvd	Chk/Void		1099	
Item	Description	Amount	Charge Account	Acct Type	Description	Stat/Chk	Enc Date	Date	Date	Invoice	Exc
B0921 BRITTON INDUSTRIES, INC Continued											
20-01277 10/08/20 YARD WASTE DISPOSAL Continued											
4 INV.	0550755 - YARD WASTE DISP	122.33	0-01-26-311-001-168	B	Yardwaste	R	10/08/20	10/29/20		0550755	N
		605.35									
Vendor Total:		605.35									
C0058 CINTAS CORPORATION #061											
20-01334 10/22/20 UNIFORM ADVANTAGE 9/30/2020											
1	4060748890 9/4/20	59.53	0-09-55-501-002-507	B	Uniforms & Safety Equipment	R	10/22/20	10/29/20		4060748890	N
2	4061363166 9/11/2020	78.34	0-09-55-501-002-507	B	Uniforms & Safety Equipment	R	10/22/20	10/29/20		4061363166	N
3	4062029483 9/18/20	57.28	0-09-55-501-002-507	B	Uniforms & Safety Equipment	R	10/22/20	10/29/20		4062029483	N
4	4062627488 9/25/2020	66.55	0-09-55-501-002-507	B	Uniforms & Safety Equipment	R	10/22/20	10/29/20		4062627488	N
		261.70									
Vendor Total:		261.70									
CLARK005 CLARKE CATON HINTZ											
20-01209 09/28/20 #78172 & 78171, May 15, 2020											
1	#78172-5/15/2020/zoning appeal	93.25	2019-04	P	Zoning Appeal	R	09/28/20	10/29/20		#78172	N
2	#78171,5/15/2020/rev redevelop	205.50	3PRCLLC	P	Site Plan Application #2020-01	R	09/28/20	10/29/20		#78171	N
		298.75									
20-01240 10/05/20 HOUSING PLAN INVOICE 78945											
1	HOUSING PLAN INVOICE 78945	73.75	0-01-21-180-001-105	B	General Planning-Consulting	R	10/05/20	10/29/20		78945	N
20-01288 10/12/20 #78944, 9/18/2020											
1	#78944/zoning/HC district	85.00	0-01-21-180-001-105	B	General Planning-Consulting	R	10/12/20	10/29/20		#78944	N
20-01289 10/12/20 #78946 & #78948/Sept. 18, 2020											
1	#78946, Rug Mill Redevelopment	1,959.06	3PRCLLC	P	Site Plan Application #2020-01	R	10/12/20	10/29/20		#78946	N
2	#78948/rev site plan/subdiv.	1,946.75	3PRCLLC	P	Site Plan Application #2020-01	R	10/12/20	10/29/20		#78948	N
		3,905.81									
Vendor Total:		4,363.31									

Vendor # Name											
PO #	PO Date	Description	Contract	PO Type			First	Rcvd	Chk/Void	1099	
Item Description	Amount	Charge Account	Acct Type	Description	Stat/Chk	Enc Date	Date	Date	Invoice	Exc	
COMCA005 COMCAST BUSINESS											
20-01314 10/16/20 8499 05 243 0036659 BANK OFC 1											
1 8499 05 243 0036659 BANK OFC 1	294.57	0-01-20-140-001-060	B	Internet Services and Web Services	R	10/16/20	10/29/20		499052430036659	N	
20-01356 10/27/20 8499 05 243 0034100 10/8/20											
1 8499 05 243 0034100 10/8/20	168.35	0-01-20-140-001-060	B	Internet Services and Web Services	R	10/27/20	10/29/20		499052430034100	N	
Vendor Total:	462.92										
CONCE005 CONCENTRA MEDICAL CENTERS											
20-01321 10/19/20 INV 512870230 N MITCHELL											
1 INV 512870230 N MITCHELL	50.00	0-01-26-290-001-093	B	Employee Physicals/Drug Tests	R	10/19/20	10/29/20		512870230	N	
Vendor Total:	50.00										
C0087 CUSTOM BANDAG, INC											
20-01319 10/19/20 HPD ELECTRICITY 9/3/20-10/2/20											
1 HPD ELECTRICITY 9/3/20-10/2/20	637.43	0-01-31-430-001-071	B	Electric-Borough Hall	R	10/19/20	10/29/20		SEP 2020	N	
Vendor Total:	637.43										
C0088 CUSTOM ENVIRONMENTAL TECH, INC											
20-00502 04/21/20 ZETA LYTE 2800 CH			B								
9 INV 6774 10/9/2020 ZETA 2800CH	3,927.00	0-09-55-501-002-544	B	Zeta Lyte 2800CH-Custom Envir.Tech, Inc.	R	04/21/20	10/29/20		6774	N	
Vendor Total:	3,927.00										
D0274 DIAMOND MACHINE CO, INC											
20-01307 10/15/20 REFURBISH FLYGT MAST BEARING											
1 BLOCK ASSEMBLY	300.15	0-09-55-501-002-503	B	Sewer Plant Maintenance	R	10/15/20	10/29/20		205726	N	
Vendor Total:	300.15										
E0576 EAST WINDSOR REGIONAL SCHOOL											
20-01272 10/08/20 JULY 2020 FUEL USE											
1 JULY 2020 FUEL USE - FIRE	249.92	0-01-31-460-001-166	B	Motor Fuel - Fire Dept.	R	10/08/20	10/29/20		JULY 2020	N	
2 JULY 2020 FUEL USE - POLICE	1,248.37	0-01-31-460-001-145	B	Motor Fuel - Police	R	10/08/20	10/29/20		JULY 2020	N	
3 JULY 2020 FUEL USE - 1ST AID	83.03	0-01-31-460-001-148	B	Motor Fuel - Emergency Medical	R	10/08/20	10/29/20		JULY 2020	N	

Vendor # Name										
PO #	PO Date	Description	Contract	PO Type		First	Rcvd	Chk/Void		1099
Item Description		Amount	Charge Account	Acct Type Description	Stat/Chk	Enc Date	Date	Date	Invoice	Excl
E0576 EAST WINDSOR REGIONAL SCHOOL Continued										
20-01272	10/08/20	JULY 2020 FUEL USE	Continued							
4	JULY 2020	FUEL USE - GARBAGE	782.43	0-01-31-460-001-147	B Motor Fuel - Public Works	R	10/08/20	10/29/20	JULY 2020	N
5	JULY 2020	FUEL USE - STREETS	745.05	0-01-31-460-001-147	B Motor Fuel - Public Works	R	10/08/20	10/29/20	JULY 2020	N
6	JULY 2020	FUEL USE - PARKS	64.59	0-01-31-460-001-147	B Motor Fuel - Public Works	R	10/08/20	10/29/20	JULY 2020	N
7	JULY 2020	FUEL USE - WATER	37.75	0-09-55-501-001-512	B Motor Fuel	R	10/08/20	10/29/20	JULY 2020	N
8	JULY 2020	FUEL USE - SEWER	69.97	0-09-55-501-002-512	B Motor Fuel	R	10/08/20	10/29/20	JULY 2020	N
9	JULY 2020	FUEL USE - CONSTRUCT	16.95	0-01-31-460-001-151	B MOTOR FUEL-CONSTRUCTION DEPARTMENT	R	10/08/20	10/29/20	JULY 2020	N
10	JULY 2020	FUEL FACILITY FEE	120.00	0-01-31-460-001-144	B Upgrades to Fueling Facility	R	10/08/20	10/29/20	JULY 2020	N
			3,418.06							
20-01273	10/08/20	AUGUST 2020 FUEL USE								
1	AUGUST 2020	FUEL USE FIRE	284.80	0-01-31-460-001-166	B Motor Fuel - Fire Dept.	R	10/08/20	10/29/20	AUG 2020	N
2	AUGUST 2020	FUEL USE POLICE	1,069.78	0-01-31-460-001-145	B Motor Fuel - Police	R	10/08/20	10/29/20	AUG 2020	N
3	AUGUST 2020	FUEL USE - 1ST AID	142.29	0-01-31-460-001-148	B Motor Fuel - Emergency Medical	R	10/08/20	10/29/20	AUG 2020	N
4	AUGUST 2020	FUEL USE - GARBAGE	769.51	0-01-31-460-001-147	B Motor Fuel - Public Works	R	10/08/20	10/29/20	AUG 2020	N
5	AUGUST 2020	FUEL USE - STREETS	650.21	0-01-31-460-001-147	B Motor Fuel - Public Works	R	10/08/20	10/29/20	AUG 2020	N
6	AUGUST 2020	FUEL USE - PARKS	35.45	0-01-31-460-001-147	B Motor Fuel - Public Works	R	10/08/20	10/29/20	AUG 2020	N
7	AUGUST 2020	FUEL USE - WATER	64.36	0-09-55-501-001-512	B Motor Fuel	R	10/08/20	10/29/20	AUG 2020	N
8	AUGUST 2020	FUEL USE - SEWER	80.67	0-09-55-501-002-512	B Motor Fuel	R	10/08/20	10/29/20	AUG 2020	N
9	AUGUST 2020	FUEL FACILITY FEE	120.00	0-01-31-460-001-144	B Upgrades to Fueling Facility	R	10/08/20	10/29/20	AUG 2020	N
			3,217.07							
Vendor Total:			6,635.13							
E0157 EAST WINDSOR TOWNSHIP										
20-01353	10/26/20	SHARED SVCS DISPATCH/BUS/SR								
1	2020	DISPATCH SERVICES	190,065.00	0-01-43-517-001-199	B East Windsor Dispatch-Shared Service	R	10/26/20	10/29/20	2020-02	N
2	2020	BUS TRANSPORT SERVICES	2,180.00	0-01-43-510-001-159	B Transportation-159	R	10/26/20	10/29/20	2020-02	N
3	2020	SR CTR USE OF FACILITIES	50,121.84	0-01-43-509-001-202	B Program Service Center-158	R	10/26/20	10/29/20	2020-02	N
			242,366.84							
Vendor Total:			242,366.84							
E0054 ERIC M. BERNSTEIN & ASSOC.,LLC										
20-01294	10/14/20	SEPTEMBER INVOICES 66406-66407								
1	LABOR - GENERAL INV 66406	378.00	0-01-20-155-001-031	B Labor,Personnel & Union Council	R	10/14/20	10/29/20	66406		N

Vendor # Name											
PO #	PO Date	Description	Contract	PO Type		First	Rcvd	Chk/Void		1099	
Item	Description	Amount	Charge Account	Acct Type	Description	Stat/Chk	Enc Date	Date	Date	Invoice	Exc
E0054 ERIC M. BERNSTEIN & ASSOC.,LLC Continued											
20-01294	10/14/20	SEPTEMBER INVOICES	66406-66407	Continued							
2	TRINITY SOLAR INV	66407	823.50	0-01-20-155-001-027	B General Matters	R	10/14/20	10/29/20		66407	N
			1,201.50								
	Vendor Total:		1,201.50								
FIREA005 FIRE APPARATUS REPAIR, INC.											
20-01336	10/22/20	AUX INTAKE VALVE REPAIRS									
1	AUX INTAKE VALVE REPAIRS		342.00	0-01-25-252-002-121	B Preventive Maintenance	R	10/22/20	10/29/20		15690	N
20-01337	10/22/20	REPAIRS TO HEADLIGHT CIRCUIT									
1	REPAIRS TO HEADLIGHT CIRCUIT		296.25	0-01-25-252-002-121	B Preventive Maintenance	R	10/22/20	10/29/20		15751	N
	Vendor Total:		638.25								
GARYR010 GARY R BANKS INDUSTRIAL GROUP											
20-01200	09/24/20	ESTIMATE #JAG-BH1-920									
1	LABOR TO APPLY BELZONA EPOXY		4,998.00	0-09-55-501-002-503	B Sewer Plant Maintenance	R	09/24/20	10/29/20		0920-4724	N
	Vendor Total:		4,998.00								
S0081 GARY STEVENS											
20-01268	10/08/20	WEBSITE MAINTENANCE/NEWSLETTER									
1	WEBSITE MAINTENANCE		1,800.00	0-01-20-140-001-060	B Internet Services and Web Services	R	10/08/20	10/29/20		0001153	N
2	NEWSLETTER		300.00	0-01-20-140-001-060	B Internet Services and Web Services	R	10/08/20	10/29/20		0001153	N
			2,100.00								
	Vendor Total:		2,100.00								
M0714 GENSERVE, INC.											
20-01346	10/22/20	B SERVICE INV 0216427-IN									
1	B SERVICE INV 0216427-IN		195.00	0-09-55-501-002-511	B Generator/Engine Maintenance Agreemt (B)	R	10/22/20	10/29/20		0216427-IN	N
	Vendor Total:		195.00								

Vendor # Name											
PO #	PO Date	Description	Contract	PO Type		First	Rcvd	Chk/Void		1099	
Item	Description	Amount	Charge Account	Acct Type	Description	Stat/Chk	Enc Date	Date	Date	Invoice	Excl
00378 J.W. KENNEDY & SON INC WELDING											
20-01276 10/08/20 CYLINDER RENTAL OCT. 2020											
1	CYLINDER RENTAL OCT. 2020	12.00	0-01-26-290-001-050	B	DPW Work Equipment	R	10/08/20	10/29/20		R6202	N
Vendor Total:		12.00									
00019 JCI JONES CHEMICALS, INC.											
20-00325 03/11/20 CHLORINE RES 2018-217											
6	INV 835571 10/12/20 CHLORINE	800.00	0-09-55-501-001-526	B	Chlorine	R	03/11/20	10/29/20		835571	N
Vendor Total:		800.00									
00257 JCP&L											
20-01318 10/19/20 ELECTRIC BILLS DATED 10/7/20											
1	100 059 701 167 WYCKOFF'S MILL	15.02	0-09-55-501-001-504	B	Electricity	R	10/19/20	10/29/20		95586279095	N
2	100 068 401 122 114 ROGERS	31.28	0-01-31-430-001-071	B	Electric-Borough Hall	R	10/19/20	10/29/20		95696135010	N
3	100 077 953 188 BANK ST PARK	3.11	0-01-31-430-001-071	B	Electric-Borough Hall	R	10/19/20	10/29/20		95586279107	N
4	100 072 68 868 STREET LIGHTS	66.27	0-01-31-430-001-071	B	Electric-Borough Hall	R	10/19/20	10/29/20		95815713006	N
		115.68									
Vendor Total:		115.68									
00258 JCP&L (STREET LIGHTING)											
20-01317 10/19/20 100 086 395 041 0 STOCKTON ST											
1	100 086 395 041 0 STOCKTON ST	31.87	0-01-31-435-001-075	B	Street Lighting	R	10/19/20	10/29/20		95815713016	N
20-01357 10/27/20 ACCT 724 & 765 DATED 10/19/20											
1	100 011 415 724 STREET LIGHT	370.00	0-01-31-435-001-075	B	Street Lighting	R	10/27/20	10/29/20		95756029808	N
2	100 011 415 765 STREET LIGHT	1,674.53	0-01-31-435-001-075	B	Street Lighting	R	10/27/20	10/29/20		95756029809	N
		2,044.53									
Vendor Total:		2,076.40									
01050 JOHN THOMAS JONES											
20-01352 10/23/20 LAB MGR CONSULT PPE 10/22/2020											
1	LAB MGR CONSULT PPE 10/22/2020	600.00	0-09-55-501-002-528	B	Outside Consulting Services (B	R	10/23/20	10/29/20		PPE 10/22/20	N
Vendor Total:		600.00									

Vendor # Name											
PO #	PO Date	Description	Contract	PO Type		First	Rcvd	Chk/Void		1099	
Item	Description	Amount	Charge Account	Acct Type	Description	Stat/Chk	Enc Date	Date	Date	Invoice	Excl
K0260 KEVIN L. SCIBILIA FORESTRY											
20-01213	09/30/20	TREE ID SEMINAR	10/10/20								
1	TREE ID SEMINAR	10/10/20	475.00	0-01-27-335-001-042	B Seminars/Workshops/Conventions	R	09/30/20	10/29/20		OCT 15, 2020	N
Vendor Total:		475.00									
L0205 LANGUAGE LINE SERVICES											
20-01301	10/15/20	OVER THE PHONE INTERPRETATION									
1	9/23/20 4:16 AM INV	10094705	40.60	0-01-20-176-000-111	B Interpretor/Outside Help	R	10/15/20	10/29/20		10094705	N
2	9/20/20 5:20 PM INV	10094705	20.30	0-01-20-176-000-111	B Interpretor/Outside Help	R	10/15/20	10/29/20		10094705	N
3	9/20/20 5:20 PM CR	9020510354	20.30	0-01-20-176-000-111	B Interpretor/Outside Help	R	10/15/20	10/29/20		CR 9020510354	N
		40.60									
Vendor Total:		40.60									
L0037 LINCOLN FINANCIAL GROUP											
20-01320	10/19/20	NOVEMBER LIFE INSURANCE									
1	NOVEMBER LIFE INSURANCE		287.39	0-01-23-210-003-115	B Medical Ins-Empl Grp Health	R	10/19/20	10/29/20		NOV 2020	N
2	NOVEMBER LIFE INSURANCE WTP		18.16	0-09-55-501-001-514	B INSURANCE	R	10/19/20	10/29/20		NOV 2020	N
3	NOVEMBER LIFE INSURANCE WTP		63.56	0-09-55-501-002-514	B Insurance	R	10/19/20	10/29/20		NOV 2020	N
		369.11									
Vendor Total:		369.11									
LINDS005 LINDSEY STEFAN											
20-01368	10/27/20	ASST EXEC DIR HTIP/PWP	2020								
1	ASST EXEC DIR HTIP/PWP		500.00	T-12-56-286-000-885	B CULTURAL ARTS/SHAKESPEARE IN THE PARK	R	10/27/20	10/29/20		SUMMER 2020	N
Vendor Total:		500.00									
M0180 MCMASTER-CARR											
20-01327	10/19/20	THREADED ROAD END BOLTS									
1	INV 47046466 -THREADED ROD END		18.18	0-01-26-290-001-127	B Street Repair & Maintenance	R	10/19/20	10/29/20		47046466	N
Vendor Total:		18.18									

Vendor # Name											
PO #	PO Date	Description	Contract	PO Type		First	Rcvd	Chk/Void		1099	
Item	Description	Amount	Charge Account	Acct Type	Description	Stat/Chk	Enc Date	Date	Date	Invoice	Excl
M0256 MERCER CO IMPROVEMENT AUTH											
20-01324 10/19/20 SEPT 2020 TIPPING											
1	SEPT 2020 TIPPING	18,119.48	0-01-32-465-001-165	B	Landfill Solid Waste Disposal-MCIA	R	10/19/20	10/29/20		SEPT 2020	N
2	SEPT 2020 RECYCLING TAX	472.68	0-01-43-496-001-174	B	Recycling Tax	R	10/19/20	10/29/20		SEPT. 2020	N
		18,592.16									
Vendor Total:		18,592.16									
NJADV005 NJ Advance Media											
20-01341 10/22/20 LEGAL ADS SEPTEMBER 2020											
1	HPC SEPTEMBER MEETING	12.18	0-01-20-120-001-021	B	Advertisements	R	10/22/20	10/29/20		0009716477	N
2	PLANNING BOARD SEPT MEETING	16.53	0-01-21-180-001-021	B	Advertisements	R	10/22/20	10/29/20		0009718769	N
3	COUNCIL 9/28 SPECIAL MEETING	17.40	0-01-20-120-001-021	B	Advertisements	R	10/22/20	10/29/20		0009725433	N
4	ORD 2020-10 INTRO	28.42	0-01-20-120-001-021	B	Advertisements	R	10/22/20	10/29/20		0009725595	N
5	CAC SEPTEMBER MEETING	11.02	0-01-20-120-001-021	B	Advertisements	R	10/22/20	10/29/20		0009726406	N
6	BUDGET SUMMARY 2020	125.92	0-01-20-120-001-021	B	Advertisements	R	10/22/20	10/29/20		0009730142	N
7	NOTICE OF TAX SALE 2020	192.04	0-01-20-120-001-021	B	Advertisements	R	10/22/20	10/29/20		0009730148	N
8	ORD 2020-10 ADOPT	17.98	0-01-20-120-001-021	B	Advertisements	R	10/22/20	10/29/20		0009736498	N
		421.49									
Vendor Total:		421.49									
N0275 NJ LEAGUE OF MUNICIPALITIES											
20-01254 10/06/20 AWWTP ASST SUPV AD											
1	AWWTP Asst Supt Ad	160.00	0-09-55-501-002-510	B	Advertisements	R	10/06/20	10/29/20		DB14081	N
20-01260 10/08/20 JOBLINE CONTRACT REQ FOR PROP											
1	JOBLINE CONTRACT REQ FOR PROP	260.00	0-01-20-120-001-021	B	Advertisements	R	10/08/20	10/29/20		DB14095	N
20-01370 10/27/20 Cell Tower Update											
1	Registration for:	45.00	0-01-20-100-001-042	B	Education & Training	R	10/27/20	10/29/20		DEC 2, 2020	N
2	Registration For:	45.00	0-01-33-195-001-042	B	Education & Training	R	10/27/20	10/29/20		DEC 2, 2020	N
		90.00									
Vendor Total:		510.00									

Vendor # Name											
PO #	PO Date	Description	Contract	PO Type		First	Rcvd	Chk/Void		1099	
Item	Description	Amount	Charge Account	Acct Type	Description	Stat/Chk	Enc Date	Date	Date	Invoice	Excl
N0170 NORCIA CORP.											
20-01275	10/08/20	HYDRAULIC TANK REPAIR									
1 INV.	79245 - HYDRAULIC TANK	630.00	0-01-26-305-001-034		B Motor Vehicle Parts & Access.	R	10/08/20	10/29/20		79245	N
Vendor Total:		630.00									
NORTH005 NORTH AMER. PIPELINE SVCS, LLC											
20-00647	05/27/20	8 HOUR DAY JET/VAC									
1	8 HOUR DAY JET/VAC	1,450.00	0-09-55-501-002-537		B Sewer Main Cleaning & Testing	R	05/27/20	10/29/20		3649	N
20-01340	10/22/20	8 HOUR JET VAC									
1	8 HOUR JET VAC	1,450.00	0-09-55-501-002-537		B Sewer Main Cleaning & Testing	R	10/22/20	10/29/20		3662	N
Vendor Total:		2,900.00									
00019 O'BRIEN CONSULTING SERVICES											
20-01262	10/08/20	MONTHLY IT RATE - SEPT. 2020									
1	MONTHLY IT RATE - SEPT. 2020	900.00	0-01-25-240-001-029		B Maint. Contracts - Other	R	10/08/20	10/29/20		20-5365	N
2	MONTHLY IT RATE - SEPT. 2020	250.00	0-01-25-240-001-029		B Maint. Contracts - Other	R	10/08/20	10/29/20		20-05365	N
		1,150.00									
Vendor Total:		1,150.00									
00050 ONE CALL CONCEPT INC											
20-01112	09/09/20	AUGUST 2020 MARK OUT REQUESTS									
1	AUGUST 2020 MARK OUT REQUESTS	42.90	0-09-55-501-001-535		B Hydrants and Line Repair	R	09/09/20	10/29/20		0085084	N
20-01266	10/08/20	SEPT 2020 MARKOUT REQUESTS									
1	SEPT 2020 MARKOUT REQUESTS	40.04	0-09-55-501-001-535		B Hydrants and Line Repair	R	10/08/20	10/29/20		0095085	N
Vendor Total:		82.94									
P0557 PACKET MEDIA, LLC											
20-01304	10/15/20	CROSSING GUARD AD 10/2020									
1	CROSSING GUARD AD 10/2020	485.00	0-01-25-240-001-199		B Miscellaneous	R	10/15/20	10/29/20		EMPLOYMENT AD	N
Vendor Total:		485.00									

Vendor # Name												
PO #	PO Date	Description	Amount	Contract	PO Type			First	Rcvd	Chk/Void	1099	
Item	Description			Charge	Account	Acct Type	Description	Stat/Chk	Enc Date	Date	Invoice	Excl
P0063 PREMIER MAGNESIA, LLC												
20-00111	02/04/20	MAGNESIA/THIOGUARD			B							
5 INV	593833	10/23/20 THIOGUARD	8,510.72	0-09-55-501-002-541		B	Magnesium Hydroxide (Flomag H)	R	07/23/20	10/29/20	593833	N
Vendor Total:			8,510.72									
P1081 PROCESS EQUIPMENT SALES & SERV												
20-00929	07/29/20	PREVENTIVE MAINTENANCE KIT										
1 RPM	1035	PREVENTIVE MAINT. KIT	997.00	0-09-55-501-001-503		B	Water Plant Maintenance	R	07/29/20	10/29/20	20287-01	N
Vendor Total:			997.00									
P0044 PSE&G												
20-01371	10/27/20	MASTER ACCT 13 014 184 04										
1	7341583509	140 N MAIN ST	58.90	0-01-31-446-001-143		B	Gas/Heat - Fire House	R	10/27/20	10/29/20	503100079184	N
2	7341583606	148 N MAIN ST #R	41.05	0-01-31-446-001-070		B	Gas Heat - Borough Hall	R	10/27/20	10/29/20	503100079184	N
3	7341583703	BANK ST	17.45	0-09-55-501-001-505		B	Gas Service	R	10/27/20	10/29/20	503100079184	N
4	7341583800	OAK LN	568.16	0-09-55-501-002-505		B	Gas Service	R	10/27/20	10/29/20	503100079184	N
			685.56									
20-01373	10/27/20	ENERGY ACCOUNTS DATED 10/15/20										
1	66 759 467 06	140 N MAIN ST	19.90	0-01-31-446-001-143		B	Gas/Heat - Fire House	R	10/27/20	10/29/20	600306883668	N
2	65 039 876 09	1ST AVE WATER	16.67	0-09-55-501-001-505		B	Gas Service	R	10/27/20	10/29/20	601306754619	N
3	74 199 082 06	232 MERCER ST	16.67	0-01-31-446-001-070		B	Gas Heat - Borough Hall	R	10/27/20	10/29/20	603506236266	N
4	75 235 176 09	415 MERCER ST	16.67	0-01-31-446-001-070		B	Gas Heat - Borough Hall	R	10/27/20	10/29/20	602206536045	N
5	66 878 908 08	156 BANK ST	24.91	0-01-31-446-001-070		B	Gas Heat - Borough Hall	R	10/27/20	10/29/20	601106790577	N
			94.82									
Vendor Total:			780.38									
REDAR005 RED ARROW TECHNOLOGIES, LLC												
20-01214	09/30/20	MONTHLY TECH SUPPORT OCT 2020										
1	TECH SUPPORT		1,439.67	0-01-20-140-001-094		B	Computer Service & Support	R	09/30/20	10/29/20	5733	N
2	Internet & web		1,074.94	0-01-20-140-001-060		B	Internet Services and Web Services	R	09/30/20	10/29/20	5733	N
3	TECH SUPPORT/INTERNET/WEB		347.95	0-09-55-501-002-530		B	Computer Software/Maint/Equip	R	09/30/20	10/29/20	5733	N

Vendor # Name										
PO #	PO Date	Description	Contract	PO Type		First	Rcvd	Chk/Void		1099
Item Description	Amount	Charge Account	Acct Type	Description	Stat/Chk	Enc Date	Date	Date	Invoice	Excl
REDAR005 RED ARROW TECHNOLOGIES, LLC Continued										
20-01214 09/30/20 MONTHLY TECH SUPPORT OCT 2020	Continued									
4 TECH SUPPORT/INTERNET/WEB	257.96	0-09-55-501-001-530	B	Computer Software/Maint/Equip	R	09/30/20	10/29/20		5733	N
	3,120.52									
Vendor Total:	3,120.52									
R0077 ROBERTS ENGINEERING GRP LLC										
20-01374 10/29/20 BILLING THROUGH 10/24/20										
1 COUNCIL MEETINGS INV 4080	132.00	0-01-20-165-001-104	B	Attendance at Meetings (B)	R	10/29/20	10/29/20		4080	N
2 MISC REQUESTS INV 4081	1,161.75	0-01-20-165-001-199	B	MISCELLANEOUS	R	10/29/20	10/29/20		4081	N
3 WALKING BRIDGE INV 4082	264.00	C-04-55-868-001-447	B	PEDDIE LAKE DAM WALKING BRIDGE SOFT COST	R	10/29/20	10/29/20		4082	N
4 STORMWATER ORDINANCE INV 4083	648.75	0-01-20-165-001-028	B	General Engineering	R	10/29/20	10/29/20		4083	N
5 STORM WATER PERMIT INV 4084	264.00	0-09-55-501-001-508	B	Engineer	R	10/29/20	10/29/20		4084	N
6 MOBILITY MASTER PLAN INV 4085	645.00	0-01-20-165-001-109	B	Tax Map Maintenance/Zoning	R	10/29/20	10/29/20		4085	N
7 MISC ROADS 2020 INV 4086	404.50	0-01-20-165-001-199	B	MISCELLANEOUS	R	10/29/20	10/29/20		4086	N
8 GENERAL SEWER 2020 INV 4087	469.75	0-09-55-501-002-508	B	Engineer	R	10/29/20	10/29/20		4087	N
9 GENERAL WATER 2020 INV 4088	834.25	0-09-55-501-001-508	B	Engineer	R	10/29/20	10/29/20		4088	N
10 STOCKTON ST WATER MAIN	1,272.00	C-08-55-951-001-544	B	WATER MAINS/SEWER STOCKTON/FORMAN SEC 20	R	10/29/20	10/29/20		4089	N
11 WATER PLANT FLOOD MITIGATION	963.00	0-09-55-501-001-508	B	Engineer	R	10/29/20	10/29/20		4090	N
12 SPRINGCREST ROAD INV 4091	14,070.50	C-04-55-890-000-447	B	SPRINGCREST, SPRUCE, GLEN 20-05 sec 20	R	10/29/20	10/29/20		4091	N
13 CHEMICALS & SLUDGE REMOVAL	1,596.75	0-09-55-501-002-508	B	Engineer	R	10/29/20	10/29/20		4094	N
14 IMP TO LINCOLN, HAGEMOUNT &	10,947.25	C-04-55-885-000-447	B	LINCOLN, HAGEMOUNT, ROCKY BROOK SEC 20	R	10/29/20	10/29/20		4095	N
	33,673.50									
Vendor Total:	33,673.50									
S1096 STAPLES BUSINESS ADVANTAGE										
20-01264 10/08/20 HPD OFFICE SUPPLIES										
1 HPD OFFICE SUPPLIES	17.91	0-01-25-240-001-036	B	Office Supplies & Equipment	R	10/08/20	10/29/20		3458668567	N
2 HPD OFFICE SUPPLIES	25.84	0-01-25-240-001-036	B	Office Supplies & Equipment	R	10/08/20	10/29/20		3459142656	N
3 HPD OFFICE SUPPLIES	31.26	0-01-25-240-001-036	B	Office Supplies & Equipment	R	10/08/20	10/29/20		3458668567	N
4 HPD OFFICE SUPPLIES	37.68	0-01-25-240-001-036	B	Office Supplies & Equipment	R	10/08/20	10/29/20		3458668567	N
	112.69									
20-01308 10/15/20 HPD OFFICE SUPPLIES										
1 HPD OFFICE SUPPLIES	37.49	0-01-25-240-001-036	B	Office Supplies & Equipment	R	10/15/20	10/29/20		3459219948	N
2 HPD OFFICE SUPPLIES	8.88	0-01-25-240-001-036	B	Office Supplies & Equipment	R	10/15/20	10/29/20		3459219948	N

Vendor # Name											
PO #	PO Date	Description	Contract	PO Type		First	Rcvd	Chk/Void		1099	
Item	Description	Amount	Charge Account	Acct Type	Description	Stat/Chk	Enc Date	Date	Date	Invoice	Excl
T0211 TRAP ROCK INDUSTRIES LLC.											
20-01330	10/19/20	ROCKITE									
1	INV 8116928 - ROCKITE	863.60	0-01-26-290-001-127	B	Street Repair & Maintenance	R	10/19/20	10/29/20		8116928	N
Vendor Total:		863.60									
T0130 TRIANGLE COPY/											
20-01365	10/27/20	BUSINESS CARDS									
1	BUSINESS CARDS CHAD REED	95.00	0-01-25-256-002-036	B	Office Supplies	R	10/27/20	10/29/20		24274EW	N
Vendor Total:		95.00									
T1886 TWIN COUNTY JANITORIAL											
20-01182	09/21/20	PAPER/BAGS/URINAL SCREENS									
1	P7808 - 8' X 800' WHITE PAPER	233.76	0-01-20-125-001-035	B	Paper Products/Janitorial	R	09/21/20	10/29/20		025064-00	N
2	D62300 - FLAT URINAL SCREENS	41.50	0-01-20-125-001-035	B	Paper Products/Janitorial	R	09/21/20	10/29/20		025064-00	N
3	L4822-RL - 22 MICRON BLACK	144.25	0-01-20-125-001-035	B	Paper Products/Janitorial	R	09/21/20	10/29/20		025064-00	N
4	A786 - JR. JUMBO TOILET TISSUE	86.55	0-01-20-125-001-035	B	Paper Products/Janitorial	R	09/21/20	10/29/20		025064-00	N
		506.06									
Vendor Total:		506.06									
U0144 UPS											
20-01311	10/16/20	161Y33 PUBLIC WORKS & RACO MFG									
1	ACCT 161Y33 PUBLIC WORKS	7.20	0-01-30-421-001-022	B	Postage & Express Charges	R	10/16/20	10/29/20		0000161Y33410	N
2	ACCT 161Y33 RACO MANUFACTURING	8.09	0-01-30-421-001-022	B	Postage & Express Charges	R	10/16/20	10/29/20		0000161Y33410	N
		15.29									
Vendor Total:		15.29									
VERIZ015 VERIZON FIOS											
20-01355	10/27/20	155-504-140-0001-53	10/9/20								
1	155-504-140-0001-53	10/9/20	164.99	0-01-25-240-001-060	B	INTERNET AND WEB SERVICES	R	10/27/20	10/29/20	155504140000153	N
Vendor Total:		164.99									

Vendor # Name											
PO #	PO Date	Description	Contract	PO Type		First	Rcvd	Chk/Void		1099	
Item Description	Amount	Charge Account	Acct Type	Description	Stat/Chk	Enc Date	Date	Date	Invoice	Exc	
V0022 VERIZON WIRELESS											
20-01354 10/27/20 INV 9864454612 10/8/20											
1 INV 9864454612 10/8/20	304.16	0-01-31-440-001-079	B	Telephone-VERIZON WIRELESS	R	10/27/20	10/29/20		9864454612	N	
Vendor Total:	304.16										
V0290 VITAL COMMUNICATIONS INC.											
20-01258 10/07/20 ADDED/OMITTED 2020/2021 TAPE											
1 ADDED/OMITTED 2020/2021 TAPE	100.00	0-01-20-145-001-023	B	Tax Bill/Notice Printing	R	10/07/20	10/29/20		v78096	N	
Vendor Total:	100.00										
W0002 W.B. MASON CO., INC.											
20-01305 10/15/20 OFFICE SUPPLIES OCTOBER 2020											
1 CENTRAL SUPPLIES	632.81	0-01-20-125-001-036	B	Office Supplies	R	10/15/20	10/29/20		PR - 10.14.2020	N	
Vendor Total:	632.81										
W0073 WASTE MANAGEMENT OF NJ, INC.											
20-00175 02/14/20 RECYCLING RES 2017-31			B								
10 INV 2954489-0502-2 10/1/20	5,263.58	0-01-26-311-001-029	B	Recycling Contract co-mingle-paper/cdbd	R	09/11/20	10/29/20		2954489-0502-2	N	
Vendor Total:	5,263.58										
W0071 WASTE MGMT OF NEW JERSEY, INC.											
20-00176 02/14/20 GRIT & SCREENING 2020			B								
5 INV 2954472-0502-8 10/1/2020	1,461.33	0-09-55-501-002-540	B	Grit/Screening Disposal-waste Mgmt	R	02/14/20	10/29/20		2954472-0502-8	N	
20-01286 10/09/20 DUMPSTER CONTRACT 2ND 1/2 2020			B								
2 INV 2949747-0502-1 9/1/2020	1,029.00	0-01-26-305-001-029	B	Contract-Dumpsters	R	10/09/20	10/29/20		2949747-0502-1	N	
3 INV 2949747-0502-1 9/1/2020	422.00	0-01-26-305-001-029	B	Contract-Dumpsters	R	10/09/20	10/29/20		2949747-0502-1	N	
4 INV 2955482-0502-6 10/1/2020	1,029.00	0-01-26-305-001-029	B	Contract-Dumpsters	R	10/09/20	10/29/20		2955482-0502-6	N	
5 INV 2955482-0502-6 10/1/2020	422.00	0-01-26-305-001-029	B	Contract-Dumpsters	R	10/09/20	10/29/20		2955482-0502-6	N	
6 INV 2949748-0502-9 9/1/2020	257.00	0-01-26-305-001-029	B	Contract-Dumpsters	R	10/09/20	10/29/20		2949748-0502-9	N	
7 INV 2955483-0502-4 10/1/2020	257.00	0-01-26-305-001-029	B	Contract-Dumpsters	R	10/09/20	10/29/20		2955483-0502-4	N	
8 INV 2949746-0502-3 9/1/2020	515.00	0-01-26-305-001-029	B	Contract-Dumpsters	R	10/09/20	10/29/20		2949746-0502-3	N	
9 INV 2949746-0502-3 9/1/2020	343.00	0-01-26-305-001-029	B	Contract-Dumpsters	R	10/09/20	10/29/20		2949746-0502-3	N	
10 INV 2955481-0502-8 10/1/2020	515.00	0-01-26-305-001-029	B	Contract-Dumpsters	R	10/09/20	10/29/20		2955481-0502-8	N	

Vendor # Name	PO #	PO Date	Description	Contract	PO Type	Stat/Chk	First	Rcvd	Chk/Void	1099
	Item	Description	Amount	Charge Account	Acct Type Description		Enc Date	Date	Date Invoice	Exc
w0071 WASTE MGMT OF NEW JERSEY, INC. Continued										
	20-01286	10/09/20 DUMPSTER CONTRACT 2ND 1/2 2020	Continued							
	11	INV 2955481-0502-8 10/1/2020	343.00	0-01-26-305-001-029	B Contract-Dumpsters	R	10/09/20	10/29/20	2955481-0502-8	N
			5,132.00							
	20-01313	10/16/20 SLUDGE REMOVAL SEPTEMBER 2020								
	1	SLUDGE REMOVAL SEPTEMBER 2020	6,104.35	0-09-55-501-002-538	B Sludge Removal/Disposal-Waste Management	R	10/16/20	10/29/20	2954529-0502-5	N
		Vendor Total:	12,697.68							
w0286 WEST WINDSOR TOWNSHIP										
	20-01315	10/16/20 2020 HEALTH INTERLOCAL 4TH QTR								
	1	2020 HEALTH INTERLOCAL 4TH QTR	7,737.25	0-01-43-511-001-026	B West Windsor Health Contract	R	10/16/20	10/29/20	4TH QTR HEALTH	N
		Vendor Total:	7,737.25							
WORKN005 WORK N GEAR, INC										
	20-01230	09/30/20 UNIFORMS/BOOTS AND ACCESSORIES								
	1	UNIFORMS/BOOTS AND ACCESSORIES	450.00	0-09-55-501-001-507	B Uniforms & Safety Equipment	R	09/30/20	10/29/20	HA134362	N
	2	CREDIT FOR EXCHANGE HA123694	3.25	0-09-55-501-001-507	B Uniforms & Safety Equipment	R	10/29/20	10/29/20	HA123694	N
			446.75							
		Vendor Total:	446.75							
Y0025 YOSTEMBSKI, ROBERT										
	20-01246	10/05/20 MONTHLY PROSECUTOR FEES								
	1	MONTHLY PROSECUTOR FEES	1,200.00	0-01-25-275-001-111	B Municipal Prosecutor	R	10/05/20	10/29/20	SEPT 2020	N
		Vendor Total:	1,200.00							
Total Purchase Orders: 82 Total P.O. Line Items: 200 Total List Amount: 557,330.97 Total Void Amount: 0.00										

Totals by Year-Fund								
Fund Description	Fund	Budget Rcvd	Budget Held	Budget Total	Revenue Total	G/L Total	Project Total	Total
CURRENT FUND	0-01	484,543.63	0.00	484,543.63	0.00	0.00	0.00	484,543.63
	0-09	41,529.03	0.00	41,529.03	0.00	0.00	0.00	41,529.03
	0-21	0.00	0.00	0.00	0.00	0.00	4,204.56	4,204.56
Year Total:		526,072.66	0.00	526,072.66	0.00	0.00	4,204.56	530,277.22
GENERAL CAPITAL	C-04	25,281.75	0.00	25,281.75	0.00	0.00	0.00	25,281.75
WATER/SEWER CAPITAL	C-08	1,272.00	0.00	1,272.00	0.00	0.00	0.00	1,272.00
Year Total:		26,553.75	0.00	26,553.75	0.00	0.00	0.00	26,553.75
TRUST OTHER - FUND #12	T-12	500.00	0.00	500.00	0.00	0.00	0.00	500.00
Total of All Funds:		553,126.41	0.00	553,126.41	0.00	0.00	4,204.56	557,330.97

Project Description	Project No.	Rcvd Total	Held Total	Project Total
Zoning Appeal	2019-04	93.25	0.00	93.25
Site Plan Application #2020-01	3PRCLLC	4,111.31	0.00	4,111.31
Total Of All Projects:		<u>4,204.56</u>	<u>0.00</u>	<u>4,204.56</u>

Resolution 2020-208

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

**EXTENDING A CONTRACT FOR REMOVAL, TRANSPORTATION,
DELIVERY AND DISPOSAL OF SLUDGE CAKE – WASTE MANAGEMENT
SERVICES OF NEW JERSEY, INC.**

WHEREAS, three (3) bids were received on November 2, 2018 for the removal, transportation, delivery and disposal of sludge cake for the advanced Wastewater Treatment Plant (AWWTP) in Hightstown Borough; and

WHEREAS, the contract was awarded to Waste Management Services of New Jersey, Inc. of Ewing, New Jersey at a per unit price of \$107 per ton with a total contract price of \$107,000.00

WHEREAS, the bid was for a period of one (1) year, said contract being awarded for a period of one (1) year with the Borough reserving the right to renew at the specified bid price for two (2) additional periods of six (6) months for a total time period of two (2) years; and

WHEREAS, the one year contract expired December 31, 2019; and,

WHEREAS, Mayor and Council approved renewal of one (1) six (6) month period with the adoption of Resolution 2020-81; and

WHEREAS, the six (6) month contract expired June 30, 2020; and

WHEREAS, the Mayor and Council wish to renew the contract for removal, transportation, delivery and disposal of sludge cake for the period of July 1, 2020 – December 31, 2020 which constitutes the final six month period applicable to the current contract; and

WHEREAS, the CFO has certified that funds are available for this expenditure.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown that the present contract for removal, transportation, delivery and disposal of sludge cake is hereby extended with Waste Management Services of New Jersey for an additional six month period ending December 31, 2020, as detailed herein.

CERTIFICATION

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on November 2, 2020.

Margaret Riggio
Deputy Borough Clerk

Resolution 2020-209

BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY

ESTABLISHING SALARIES OF CERTAIN OFFICERS AND EMPLOYEES OF THE BOROUGH OF HIGHTSTOWN FOR THE YEAR 2019 AND 2020

WHEREAS, Section 2-9.8(b) of the *Revised General Ordinances of the Borough of Hightstown* provides that salaries of Department Heads shall be set by the Mayor and Council and that the salaries of other non-union employees shall be set by the Borough Administrator within the range provided by Ordinance; and

WHEREAS, it is the desire of the Mayor and Council to set 2019 and 2020 salaries for certain non-union employees who do not have a separate employment agreement.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown that the salary for the titles below shall be effective January 1, 2019 and January 1, 2020 respectively:

<u>Position/Title</u>	<u>2019 Salary</u>	<u>2020 Salary</u>
Chief Financial Officer	50,407.00	50,407.00
Administrator	30,600.00	30,600.00
Borough Clerk	77,568.00	79,119.00
Registrar of Vital Statistics	4,223.00	4,307.00
Health Official	13,514.00	13,784.00
Public Health Nurse	66,273.00	67,599.00
Collector	25,000.00	20,000.00
Assessor	18,571.00	18,943.00
Municipal Judge	31,212.00	31,836.00
Construction Code Official	22,266.00	22,711.00
Technical Assistant	34,697.00	35,391.00
Building Subcode Official	4,351.00	4,438.00
Building Inspector	4,351.00	4,438.00
Zoning Official	11,409.00	11,637.00

CERTIFICATION

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on November 2, 2020.

Margaret Riggio
Deputy Borough Clerk

Resolution 2020-210

BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY

A RESOLUTION APPOINTING A RISK MANAGEMENT CONSULTANT

WHEREAS, the Borough of Hightstown, (hereinafter “Local Unit”) has joined the Statewide Insurance Fund (hereinafter “Fund”), a joint insurance fund as defined in N.J.S.A. 40A:10-36 *et seq.*; and

WHEREAS, the Bylaws require participating members to appoint a Risk Management Consultant, as those positions are defined in the Bylaws, if requested to do so by the “Fund”; and

WHEREAS, the Local Unit has complied with relevant law with regard to the appointment of a Risk management Consultant; and

WHEREAS, the “Fund” has requested its members to appoint individuals or entities to that position; and

NOW, THEREFORE, BE IT RESOLVED by the governing body of “Local Unit”, in the County of Mercer and State of New Jersey, as follows:

1. Borough of Hightstown hereby appoints Skylands Risk Management, Inc. its local Risk Management Consultant.
2. The Borough Clerk and Risk Management Consultant are hereby authorized to execute the Risk Management Consultant’s Agreement for the year 2021 in the form attached hereto.

CERTIFICATION

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on November 2, 2020.

Margaret Riggio
Deputy Borough Clerk

**2021 FUND YEAR
STATEWIDE INSURANCE FUND**

RISK MANAGEMENT CONSULTANT'S AGREEMENT

THIS AGREEMENT entered into this 2nd day of NOVEMBER, 2020, among the Statewide Insurance Fund ("FUND"), a joint insurance fund of the State of New Jersey, Hightstown Borough ("MEMBER") and Skylands Risk Management ("RISK MANAGEMENT CONSULTANT") through a fair and open process, pursuant to N.J.S.A.19:44A-20.4.

WHEREAS, the CONSULTANT has offered to the MEMBER professional risk management consulting services as required by the Bylaws of the FUND; and

WHEREAS, the CONSULTANT has advised the FUND that he/she is familiar with the terms, conditions and operations of the FUND; and

WHEREAS, the MEMBER desires these professional services from the CONSULTANT; and

WHEREAS, the MEMBER has complied with relevant law in regard to the appointment of a Risk Management Consultant; and

WHEREAS, the Bylaws of the FUND require that members engage a CONSULTANT and that the CONSULTANT comply with certain requirements set forth therein.

NOW, THEREFORE, the parties in consideration of the mutual promises and covenants set forth herein, agree as follows:

1. For and in consideration of the amount stated hereinafter, the CONSULTANT shall:
 - (a) assist in evaluating the MEMBER'S exposures and advise on matters relating to the Member's operation and coverage.
 - (b) explain to the MEMBER, or its representatives, the various coverages available from the FUND.
 - (c) explain to the MEMBER, or its representatives, the terms of the member's commitment and obligations to the FUND.
 - (d) explain to the MEMBER, or its representatives the operation of the FUND.
 - (e) prepare applications, statements of values, etc., on behalf of the MEMBER, if required by the FUND.
 - (f) review the MEMBER'S assessment and assist in the preparation of the

MEMBER'S insurance budget.

- (g) review losses and engineering reports and provide assistance to the MEMBER'S safety committee, if required.
 - (h) assist in the claim settlement process, if required, by MEMBER or FUND.
 - (i) attend the majority of meetings of the Fund Commissioners or Executive Committee, if requested, and perform such other services as required by the MEMBER or the FUND.
 - (j) comply with the obligations imposed upon Risk Managers in the FUND's Bylaws.
 - (k) act in good faith and fair dealing to the FUND.
 - (l) perform other duties for the FUND as may be required from time to time by the FUND.
2. In exchange for the above services, the CONSULTANT shall be compensated in the following manner:
- (a) The CONSULTANT shall be paid by the FUND, on behalf of the MEMBER, a fee as compensation for services rendered. Said fee, an apportionment of the MEMBER's assessment: 6% of workers' compensation (excluding any fees, PLIGA, and loss ratio apportionment); 7.5% of non WC assessment (excluding any fees, PLIGA, and loss ratio apportionment);
 - (b) The CONSULTANT shall be entitled to compensation for services provided during any calendar year only if the CONSULTANT has been appointed and holds the position of Risk Management Consultant, as of January 31 of the said calendar year for counties and municipalities holding general elections and July 30 for municipalities holding regular elections.
 - (c) For any insurance coverages authorized by the MEMBER to be placed outside the FUND, the CONSULTANT shall receive as compensation the normal brokerage commissions paid by the insurance company. The premiums for said policies shall not be added to the FUND's assessment in computing the fee set forth in 2(a).
 - (d) If the MEMBER shall require of the CONSULTANT extra services other than those outlined above, the CONSULTANT shall be paid by the MEMBER a fee at a rate to be negotiated by the parties.
1. The term of this Agreement shall be from **January 1, 2021** to **January 1, 2022**. However, this Agreement may be terminated by either party at any time by mailing to the other thirty (30) days written notice, certified mail return receipt.

2. The CONSULTANT shall comply with all laws applicable to producers who provide insurance products to public entities and shall comply with all applicable statutes and regulations relating to joint insurance funds.
3. The CONSULTANT agrees to comply with all affirmative action laws applicable in accordance with Exhibit A and to submit all necessary documentation establishing compliance within seven (7) days of this Agreement.

ATTEST:

 Margaret Riggio, Deputy Clerk

 Lawrence D. Quattrone, Mayor
Member Representative, Hightstown Borough
ATTEST:

Risk Management Consultant Corporate Officer
ATTEST:

Statewide Insurance Fund Chairperson

**EXHIBIT A
STATEWIDE INSURANCE FUND**

MANDATORY EQUAL EMPLOYMENT OPPORTUNITY NOTICE
(N.J.S.A. 10:5-31 et seq. and N.J.A.C. 17:27 et seq.)

GOODS, PROFESSIONAL SERVICES AND GENERAL SERVICE CONTRACTS

This form is a summary of the successful professional service entity's requirement to comply with the requirements of **N.J.S.A. 10:5-31 et seq.** and **N.J.A.C. 17:27 et seq.**

The successful professional service entity shall submit to the Statewide Insurance Fund, after notification of award but prior to execution of this contract, one of the following three documents as forms of evidence:

(a) A photocopy of a valid letter that the vendor is operating under an existing Federally approved or sanctioned affirmative action program (good for one year from the date of the letter);

OR

(b) A photocopy of a Certificate of Employee Information Report approval, issued in accordance with N.J.A.C. 17:27-1.1 et seq.;

OR

(c) A photocopy of a completed Employee Information Report (Form AA302) provided by the Division of Contract Compliance and completed by the vendor in accordance with N.J.A.C. 17:27-1.1 et seq.

The successful professional service entity may obtain the Employee Information Report (AA302) from the Statewide Insurance Fund during normal business hours.

The undersigned professional service entity certifies that he/she is aware of the commitment to comply with the requirements of N.J.S.A. 10:5-31 et seq. and N.J.A.C. 17:27 et seq. and agrees to furnish the required forms of evidence.

The undersigned professional service entity further understands that his/her submission shall be rejected as non-responsive if said professional service entity fails to comply with the requirements of N.J.S.A. 10:5-31 et seq. and N.J.A.C. 17:27 et seq.

COMPANY: _____
Risk Management Consultant

SIGNATURE: _____

PRINT NAME: _____

TITLE: _____ DATE: _____

Resolution 2020-211

BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY

RESOLUTION APPOINTING A FUND COMMISSIONER

WHEREAS, the Borough of Hightstown (hereinafter “Local Unit”) is a member of the Statewide Insurance Fund (hereinafter “Fund”), a joint insurance fund as defined in N.J.S.A. 40A:10-36 *et seq.*; and

WHEREAS, the Fund’s Bylaws require participating members to appoint a Fund Commissioner;

NOW, THEREFORE, BE IT RESOLVED by the governing body of the Borough of Hightstown that Debra L. Sopronyi is hereby appointed as the Fund Commissioner for the Local Unit for the year 2021; and

BE IT FURTHER RESOLVED that Margaret M. Riggio is hereby appointed as the Alternate Fund Commissioner for the Local Unit for the year 2021; and

BE IT FURTHER RESOLVED that the Local Unit’s Fund Commissioner is authorized and directed to execute all such documents as required by the Fund.

CERTIFICATION

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on November 3, 2020.

Margaret Riggio
Deputy Borough Clerk

Resolution 2020-212

BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY

REQUESTING APPROVAL FOR INSERTION OF A SPECIAL ITEM OF REVENUE IN THE 2020 BUDGET

WHEREAS, N.J.S.A. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget; and

WHEREAS, said Director may also approve the insertion of an item of appropriation for equal amount;

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Council of the Borough of Hightstown hereby request the Director of the Division of Local Government Services to approve the insertion of a special item of revenue and equal appropriation in the budget of the Borough of Hightstown for the year 2020 as follows:

Source	Amount	Revenue Title	Appropriation Title
Bureau of Justice Assistance (BJA)	\$3,037.50	Bulletproof Vest Partnership	Bulletproof Vest Partnership

CERTIFICATION

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on November 2, 2020.

Margaret Riggio
Deputy Borough Clerk

Resolution 2020-213

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

AUTHORIZING THE BOROUGH GRANT WRITER TO SUBMIT AN APPLICATION FOR THE LOCAL GOVERNMENT EMERGENCY FUND (CRF) GRANT

WHEREAS, the Borough of Hightstown wishes to file an application with the New Jersey Department of Community Affairs (DCA), through the Division of Local Government Services (DLGS), for the Local Government Emergency Fund (LGEF) Grant provided through an allocation of the State of New Jersey CARES Act Coronavirus Relief Fund (CRF); and

WHEREAS, the Borough Council has authorized the Borough Grant Writer, Randy Gottesman, of CGP&H, LLC, to prepare the application for the Local Government Emergency Fund (LGEF) Grant, for an amount not to exceed \$5,000.00,

NOW, THEREFORE BE IT RESOLVED, that the Borough Grant Writer is hereby authorized to file an application with the New Jersey Department of Community Affairs for a Local Government Emergency Fund (LGEF) Grant at a cost not to exceed \$5,000.00.

CERTIFICATION

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on November 2, 2020.

Margaret Riggio
Deputy Borough Clerk

Resolution 2020-214

BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY

BOROUGH OF HIGHTSTOWN RESOLUTION TO APPLY FOR THE LOCAL GOVERNMENT EMERGENCY FUND (CRF) GRANT

WHEREAS, as the public health emergency associated with the COVID-19 pandemic continues, the most significant negative financial impacts faced by county and municipal governments throughout New Jersey result from extreme economic contraction, deficits in tax and fee revenues, and extraordinary increases in public safety and health and human services expenditures; and

WHEREAS, severe fiscal stress limits the ability of counties and municipalities to maintain essential services and take the steps necessary to fight COVID-19; and

WHEREAS, without substantial federal assistance, residential taxpayers would absorb the primary impact of meeting these extraordinary needs and closing any associated operating deficits; and

WHEREAS, the Department of Community Affairs (“DCA”), through the Division of Local Government Services (“DLGS” or “Division”), has been deemed the lead agency for the distribution of the Local Government Emergency Fund (the “LGEF” or “Program”), provided through an allocation of the State of New Jersey’s CARES Act Coronavirus Relief Fund (CRF Funds); and

WHEREAS, counties and municipalities excluded from the federal government’s direct CRF allocation plan, as well as those counties and municipalities that are currently the most impacted by COVID-19 in comparison to their available resources, are eligible for LGEF funds pursuant to a maximum distribution determined by formula; and

WHEREAS, a total of \$60 million is currently being made available under the Program, with a potential \$60 million more to be allocated; and

WHEREAS, LGEF Grants exist to support costs incurred as part of a local unit’s response to COVID-19.

NOW, THEREFORE, BE IT RESOLVED by the Hightstown Borough Council, that the Borough of Hightstown will apply for a LGEF Grant in the amount of up to \$118,387.

CERTIFICATION

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on November 2, 2020.

Margaret Riggio
Deputy Borough Clerk

Resolution 2020-215

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

RESOLUTION EXTENDING THE TEMPORARY PLACEMENT OF A REFRIGERATED CONTAINER AT 225 FRANKLIN STREET

WHEREAS, Resolution 2020-123, adopted by Borough Council on June 1, 2020 permitted RISE to place a refrigerated container at 225 Franklin Street; and

WHEREAS, due to the ongoing public health emergency caused by COVID-19, it is necessary it is necessary to extend this permission until March 31, 2021; and

WHEREAS, the Borough Zoning Official recommends Mayor and Council extend permission for the placement of such container with the following requirements:

1. The time in which the refrigerated container may stay in place at 225 Franklin Street is extended to March 31, 2021.
2. RISE is required to maintain the area in a clean and orderly manner.
3. RISE is required to restore the area into its original condition when the refrigerated unit is removed.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Hightstown, that RISE is permitted to place a refrigerated container at 225 Franklin Street as stated herein.

CERTIFICATION

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on November 2, 2020.

Margaret Riggio
Deputy Borough Clerk

Resolution 2020-216

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

PROCLAIMING DECEMBER 7, 2020 AS COMMUNITIES OF LIGHT DAY

WHEREAS, it is the policy of Hightstown Borough to recognize organizations that have contributed to the overall benefit of the community; and

WHEREAS, Womanspace, founded in 1977, has demonstrated a unique ability to provide comfort, support services, crisis intervention and safety to women who are victims of sexual assault and domestic violence; and

WHEREAS, Womanspace, in the belief that “peace begins at home”, has asked the Mercer County Community to join them in their struggle against violence toward women by participating in their annual Communities of Light project; and

WHEREAS, Womanspace has provided emergency shelter in secure locations and comprehensive services for victims of domestic violence since 1977 and sexual assault since 2002, for more than 89,777 women, 15,279 children and 6,566 men. Additionally, Womanspace has assisted more than 290,782 hotline callers over the last 43 years; and

WHEREAS, Hightstown Borough commends Womanspace for their efforts to bring an end to the cycle of interpersonal violence imposed on women, children and men; and

WHEREAS, the Mayor and Council of Hightstown Borough urges that each and every household demonstrate their support of the concept that “peace begins at home” by placing luminaries along their driveways and sidewalks on Monday, December 7, 2020, as a visible symbol of that support; and

WHEREAS, the proceeds from Communities of Light 2020 will be used to fund vital services for victims of domestic violence, sexual assault, and human trafficking.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown, County of Mercer, State of New Jersey, that Monday, December 7, 2020 is Communities of Light Day and hereby commends Womanspace on its many accomplishments and wish them continued success with Communities of Light in the years to come.

CERTIFICATION

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on November 2, 2020.

Margaret Riggio
Deputy Borough Clerk

19th Annual Communities of Light



Help light up the community with Womanspace for our 19th Annual Communities of Light™

December 7, 2020

Link up – Illuminate- Light

In the early December winter, Communities of Light™ (COL) candles line the streets of central New Jersey – a powerful symbol of hope for men, women and children impacted by domestic violence, sexual assault, and human trafficking in our community. Communities of Light raises awareness of the services available to help those victims in Mercer County. The candles come from luminary kits which help spread our important message that Peace Begins at Home.

Visit one of the following retail locations to purchase a luminary kit and support Womanspace!

ERA Central Realty (20 Main Street, Robbinsville, NJ)

Keller Williams (2355 Route 33, Robbinsville, NJ)

McCaffrey's West Windsor (335 Princeton-Hightstown Road, West Windsor, NJ)

Or visit <https://womanspace.org/19th-annual-communities-light/> to purchase your luminary kit or a virtual luminary kit.

Resolution 2020-217

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

AUTHORIZING A TRANSFER OF FUNDS IN THE 2020 BUDGET

WHEREAS N.J.S.A. 40A:4-58 provides that the governing body may authorize a transfer of funds in the budget during the last two months of the fiscal year.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown that the following transfers in the 2020 budget are hereby authorized:

<u>Current:</u>	<u>From</u>	<u>To</u>
Group Insurance		
Other Expenses	35,000.00	
Data Processing		
Other Expenses		35,000.00
TOTALS	\$ 35,000.00	\$ 35,000.00

CERTIFICATION

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on November 2, 2020

Margaret Riggio
Deputy Borough Clerk

Borough of Hightstown
 Budget Transfers 11/02/20 meeting

	<u>From</u>	<u>To</u>
Group Insurance	35,000.00	
Data Processing		
Other Expenses		<u>35,000.00</u>
	35,000.00	35,000.00

Resolution 2020-218

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

AUTHORIZING A MEETING WHICH EXCLUDES THE PUBLIC

BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown that this body will hold a meeting on November 2, 2020, via www.freeconferencecall.com, that will be limited only to consideration of an item or items with respect to which the public may be excluded pursuant to section 7b of the Open Public Meetings Act.

The general nature of the subject or subjects to be discussed:

Contract Negotiations – Robbinsville

Personnel – Borough Administrator

Stated as precisely as presently possible the following is the time when and the circumstances under which the discussion conducted at said meeting can be disclosed to the public February 2, 2020, or when the need for confidentiality no longer exists.

The public is excluded from said meeting, and further notice is dispensed with, all in accordance with sections 8 and 4a of the Open Public Meetings Act.

CERTIFICATION

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on November 2, 2020.

Margaret Riggio
Deputy Borough Clerk

2020 CAPITAL BUDGET REQUESTS

DEPARTMENT	PURPOSE	AMOUNT
Administration/Police	Renovations to Municipal Facilities	\$ 7,500,000.00
	Police Vehicle	\$ 80,000.00
	Blinking Crosswalk Signal - Franklin & Broad	\$ 15,000.00
	Furniture & Fixtures for Municipal Facilities	
TOTALS		\$ 7,595,000.00
Police	Copier	\$ 11,000.00
	Computer Equipment	
	Body Camera Replacements	
	Replace Obsolete Radar/Traffic Counter	\$ 5,000.00
TOTALS		\$ 16,000.00
Fire	SCBA Bottle Replacements	\$ 14,500.00
	Bailout Kits	\$ 30,000.00
	AED Replacements	\$ 12,000.00
	Refurbish/Replace Engine 41	
	Rescue Equipment Upgrades	
	Upfit of Rescue 41	
	Station Upgrades	\$ 75,000.00
	Epoxy Floor - Engine Bay	???
	Turn-Out Gear Replacements	\$ 15,000.00
	Vehicle Compressor System	\$ 12,000.00
	Vehicle Exhaust System	\$ 50,000.00
TOTALS		\$ 208,500.00
First Aid	Building Generator	\$ 100,000.00
	Radio Updates	
TOTALS		\$ 100,000.00
Public Works	Replace 1991 Ford Truck	
	Replace 1995 Astro Van	
	Replace John Deere Back Hoe	
	Replace Ford F250	
	Replace Sewer Jet	
	Springcrest, Taylor Spruce & Glen	\$ 760,000.00
TOTALS	Dye & Railroad Improvements	\$ 760,000.00
AWWTP	Activated Sludge Tank/Final Clarifier Improvements	

	Drywell Pump House Improvements ??? Safety @ \$12,000	\$	150,000.00
	Improvements to Retaining Wall ???	\$	30,000.00
	Asphalt Replacement ???	\$	100,000.00
	Monorail Lift System	\$	40,000.00
	Replace Anerobic Digester		
	Improvements to Spring Crest Pump Station	\$	270,000.00
	Replace Pearth Compressor with Jet Mixing System		
TOTALS		\$	590,000.00
WATER PLANT			
	Paint & Repair First Avenue Water Tank	\$	240,500.00
	Paint & Repair Leshin Lane Standpipe	\$	480,000.00
	Paint & Repair Cranbury Station Water Tank	\$	90,000.00
TOTALS		\$	810,500.00
GRAND TOTALS		\$	2,485,000.00
PARKS & RECREATION			
	Improvements to Association Park	\$	100,000.00
	Electrical Upgrades required for increased Lighting		
	4-5 New Lamp Posts in keeping with borough historic designs		
		added to Lincoln Ave. Project (Safety Concern)	
	Remove and Replace Association Park Walkways		
	Place Artistic Bicycle Racks-Move Equipment from YMCA		
	Yard- repair and replace water fountain to include pet hydration station		
TOTALS		\$	100,000.00
ENVIRONMENTAL COMMISSION			
	Purchase 5 New Pedal Boats for Events Boats	\$	7,500.00
	Repair Kits for Boats (Spare)	\$	600.00
	Remove and Replace Association Park Walkways	\$	25,000.00
	Install 2" topcoat to Greenway	\$	18,000.00
	Repair Greenway Edging	\$	5,000.00
TOTALS		\$	56,100.00
	Capital Recommendation for 2020	\$	1,983,000.00
	Water Tanks (NJEIT already in process)		810,500.00
	Bond W/S Monorail Lift System (\$40,000) + Springcrest (\$270,000)		310,000.00
	Total:		1,120,500.00
	Equipment:		
	Administration		\$15,000.00
	Police		\$16,000.00
	Fire		\$71,500.00

Projects:	\$102,500.00
Springcrest, Taylor Spruce & Glen (Grant totals \$600,000.00)	160,000.00
Total:	\$262,500.00