Agenda

Hightstown Borough Council

June 15, 2020

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6:30 PM – Public Session

PLEASE TURN OFF ALL CELL PHONES DURING YOUR ATTENDANCE AT THIS MEETING TO AVOID SOUNDS/RINGING OR CONVERSATION THAT MAY INTERFERE WITH THE MEETING OR THE ABILITY OF ATTENDEES TO HEAR THE PROCEEDINGS. THANK YOU FOR YOUR COOPERATION.

Meeting called to order by Mayor Lawrence Quattrone.

STATEMENT: Adequate notice of this meeting has been given in accordance with the Open Public Meetings Act, pursuant to Public Law 1975, Chapter 231. Said notice was provided to the *Trenton Times* and the *Windsor-Hights Herald*, and is posted on the Borough.

Roll Call

Flag Salute

Approval of the Agenda

Public Comment Any person wishing to address the Mayor and Council will be allowed a maximum of three minutes for his or her comments.

Resolutions

	2020-127	Payment of Bills
	2020-128	Supporting Equality of All Citizens
	2020-129	Appointing and Authorizing an Agreement for an Intensive-Level Historic Architectural Survey for Municipal Facilities Located at 230 Mercer Street
	2020-130	Authorizing Emergency Temporary Appropriations Prior to Adoption of the 2020 Budget

Old Business Budget Meeting Dates (03/01/2020; 03/16/2020; 4/13/2020; 5/18/2020)

Mayor/Council/Administrative Reports

Adjournment

Resolution 2020-127

BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY

AUTHORIZING PAYMENT OF BILLS

WHEREAS, certain bills are due and payable as per itemized claims listed on the following schedules, which are made a part of the minutes of this meeting as a supplemental record;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown that the bills be paid on audit and approval of the Borough Administrator, the appropriate Department Head and the Treasurer in the amount of $280,611.76 from the following accounts:

Current		$79,386.64
W/S Operating		50,794.93
General Capital		64,272.35
Water/Sewer Capital		29,380.00
Grant		0.00
Trust		1,653.52
Housing Trust		0.00
Animal Control		0.00
Law Enforcement Trust		30,000.00
Housing Rehab Loans		0.00
Unemployment Trust		0.00
Escrow		25,124.32
Total		$280,611.76

CERTIFICATION

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on June 15, 2020.

Margaret Riggio
Deputy Borough Clerk

Date: June 15, 2020

To: **Mayor and Council**

From: **Finance Office**

Re: **Manual Bill List for 6/15/2020**

CURRENT ACCOUNT		DATE ISSUED	PO #	CHECK #		Amount
TREASURER, STATE OF NJ/2003 DRI		6/10/2020	20-00559	1473	$	4,962.73
CORELOGIC TAX SERVICES		6/11/2020	20-00679	31243	$	2,043.11
DAVID SANCHEZ MARTINEZ		6/11/2020	20-00359	31244	$	30.00
	TOTAL					$7,035.84
WATER AND SEWER OPERATING						
JOHN THOMAS JONES		6/11/2020	20-00704	31245	$	670.00
	TOTAL				$	670.00
ESCROW						
	TOTAL				$	-
GRANT						
	TOTAL				$	-
TRUST						
	TOTAL				$	-
ANIMAL CONTROL TRUST						
	TOTAL				$	-
LAW ENFORCEMENT TRUST						
	TOTAL				$	-
PUBLIC DEFENDER TRUST						
	TOTAL				$	-
GENERAL CAPITAL						
	TOTAL				$	-
WATER AND SEWER CAPITAL						
	TOTAL				$	-
MANUAL TOTAL						$7,705.84

P.O. Type: All   Include Project Line Items: Yes   Open: N   Paid: N   Void: N
Range: First   to Last   Rcvd: Y   Held: Y   Aprv: N
Format: Detail without Line Item Notes   Bid: Y   State: Y   Other: Y   Exempt: Y

Vendor # Name / PO # PO Date Description / Item Description	Amount	Contract Charge Account	PO Type Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
A0107 ANSELL GRIMM & AARON, PC									
20-00665 05/29/20 PEDDIE SCHOOL FINANCING TEFRA									
1 PEDDIE SCHOOL FINANCING TEFRA	310.50	0-01-20-155-001-027	B General Matters	R	05/29/20	06/10/20		454577	N
Vendor Total:	310.50								
A0025 AT&T MOBILITY									
20-00666 05/29/20 ACCT 287258726345 5/12/2020									
1 FIRE INSPECTOR 5/12/2020	1.33	0-01-25-256-002-094	B Computer Service,Support & Software	R	05/29/20	06/10/20		X05202020	N
2 POLICE DEPT 5/12/2020	9.62	0-01-31-440-001-079	B Telephone-VERIZON WIRELESS	R	05/29/20	06/10/20		X05202020	N
3 WATER TREATMENT PLANT 5/12/20	3.67	0-09-55-501-003-545	B Telephone-W/S-VERIZON	R	05/29/20	06/10/20		X05202020	N
4 DEPT PUBLIC WORKS 5/12/20	7.45	0-01-31-440-001-079	B Telephone-VERIZON WIRELESS	R	05/29/20	06/10/20		X05202020	N
5 ADV WASTE WATER TREATMNT PLANT	2.78	0-09-55-501-003-545	B Telephone-W/S-VERIZON	R	05/29/20	06/10/20		X05202020	N
	24.85								
20-00682 06/04/20 FIRST NET ACCT 287298218043									
1 FIRE INSPECTOR APRIL 2020	11.12	0-01-25-256-002-094	B Computer Service,Support & Software	R	06/04/20	06/11/20		X04282020	N
2 HPD APRIL 2020	127.97	0-01-31-440-001-079	B Telephone-VERIZON WIRELESS	R	06/04/20	06/11/20		X04282020	N
3 WTP APRIL 2020	38.86	0-09-55-501-003-545	B Telephone-W/S-VERIZON	R	06/04/20	06/11/20		X04282020	N
4 DPW APRIL 2020	75.71	0-01-31-440-001-079	B Telephone-VERIZON WIRELESS	R	06/04/20	06/11/20		X04282020	N
5 AWWTP APRIL 2020	32.24	0-09-55-501-003-545	B Telephone-W/S-VERIZON	R	06/04/20	06/11/20		X04282020	N
	285.90								
20-00683 06/04/20 ACCT 287298218043 5-21-2020									
1 FIRE INSPECTOR 5/21/20	74.85	0-01-25-256-002-094	B Computer Service,Support & Software	R	06/04/20	06/11/20		X05282020	N
2 HPD 5/21/20	317.02	0-01-31-440-001-079	B Telephone-VERIZON WIRELESS	R	06/04/20	06/11/20		X05282020	N
3 WTP 5/21/20	129.09	0-09-55-501-003-545	B Telephone-W/S-VERIZON	R	06/04/20	06/11/20		X05282020	N
4 DPW 5/21/20	252.92	0-01-31-440-001-079	B Telephone-VERIZON WIRELESS	R	06/04/20	06/11/20		X05282020	N
5 AWWTP 5/21/20	105.13	0-09-55-501-003-545	B Telephone-W/S-VERIZON	R	06/04/20	06/11/20		X05282020	N
	879.01								
Vendor Total:	1,189.76								

Vendor # Name / PO # PO Date Description / Item Description	Amount	Contract PO Type / Charge Account	Acct Type	Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
AUTOC010 AUTO CONCEPTION LLC										
20-00671 06/03/20 REPAIR TO DEPUTY CHIEF'S CAR										
1 REPAIRS TO DEPUTY CHIEF'S CAR	661.12	0-01-25-252-002-121	B	Preventive Maintenance	R	06/03/20	06/11/20		12	N
Vendor Total:	661.12									
AUTOM005 AUTOMATIC COMMUNICATIONS ALARM										
20-00611 05/19/20 ANNUAL FIRE ALARM SERVICE										
1 ANNUAL FIRE ALARM SERVICE	337.00	0-09-55-501-002-518	B	Service Contracts - AWWTP	R	05/19/20	06/11/20		00033378	N
Vendor Total:	337.00									
C0396 CAVANAUGH'S, INC.										
20-00332 03/12/20 MARCH 2020 MONTHLY PEST SERV.										
1 INV. 131260 - 156 BANK ST.	20.00	0-01-26-310-001-029	B	Maintenance Contracts	R	03/12/20	06/10/20		131260	N
2 INV. 132265 - 417 MERCER ST.	20.00	0-01-26-310-001-029	B	Maintenance Contracts	R	03/12/20	06/10/20		132265	N
	40.00									
20-00629 05/21/20 MONTHLY PEST SERVICE										
1 INV. 132271 - MONTHLY PEST	20.00	0-01-26-310-001-029	B	Maintenance Contracts	R	05/21/20	06/10/20		132271	N
2 INV. 131259 - MONTHLY PEST	20.00	0-01-26-310-001-029	B	Maintenance Contracts	R	05/21/20	06/10/20		131259	N
	40.00									
Vendor Total:	80.00									
CLARK005 CLARKE CATON HINTZ										
20-00533 04/27/20 #77821, 4/10/2020										
1 #77821, 4/10/2020	67.99	2019-07	P	Amendment Approved Site Plan	R	04/27/20	06/10/20		#77821	N
20-00534 04/27/20 #77819, 4/10/2020; zoning ord.										
1 #77819, 4/10/2020; zoning ord.	596.38	0-01-21-180-001-105	B	General Planning-Consulting	R	04/27/20	06/10/20		#77819	N
20-00643 05/23/20 VARIOUS INVOICES										
1 #77017, 12/13/2019	611.02	3PRCLLC	P	Pre-Planning Review	R	05/23/20	06/10/20		#77017	N
2 #77018, 12/13/2019	5,391.54	3PRCLLC	P	Pre-Planning Review	R	05/23/20	06/10/20		#77018	N
3 #77213, 1/10/2020	1,745.25	3PRCLLC	P	Pre-Planning Review	R	05/23/20	06/10/20		#77213	N
4 #77420, 2/14/2020	6,463.25	3PRCLLC	P	Pre-Planning Review	R	05/23/20	06/10/20		#77420	N
5 #77756, 3/13/2020	9,890.27	3PRCLLC	P	Pre-Planning Review	R	05/23/20	06/10/20		#77756	N

Vendor # Name / PO # PO Date Description / Item Description	Amount	Contract / Charge Account	PO Type / Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
CLARK005 CLARKE CATON HINTZ	Continued								
20-00643 05/23/20 VARIOUS INVOICES		Continued							
6 #77820, 4/10/2020	955.00	3PRCLLC	P Pre-Planning Review	R	05/23/20	06/10/20		#77820	N
	25,056.33								
Vendor Total:	25,720.70								
COAST005 COASTAL SUPPLY GROUP LLC									
20-00656 05/27/20 PARTS FOR SPRINKLER SYSTEM									
1 INV. W004462	83.20	0-01-26-290-001-128	B Maint.-Downtn Irrigation Sys.	R	05/27/20	06/10/20		W004462	N
Vendor Total:	83.20								
C0938 COLE PARMER									
20-00429 04/01/20 TUBING AWWTP									
1 06401-35 TUBING	221.00	0-09-55-501-002-503	B Sewer Plant Maintenance	R	04/01/20	06/11/20		2210126	N
2 SHIPPING	18.36	0-09-55-501-002-503	B Sewer Plant Maintenance	R	04/01/20	06/11/20		2210126	N
	239.36								
Vendor Total:	239.36								
COMCA005 COMCAST BUSINESS									
20-00680 06/04/20 8499 05 244 0157826 OAK LN									
1 8499 05 244 0157826 OAK LN	109.57	0-09-55-501-002-545	B Internet Services	R	06/04/20	06/11/20		499052440157826	N
20-00706 06/10/20 8499 05 243 0036659 JUN 2020									
1 8499 05 243 0036659 JUN 2020	294.57	0-01-20-140-001-060	B Internet Services and Web Services	R	06/10/20	06/11/20		499052430036659	N
Vendor Total:	404.14								
Q0176 EUROFINS QC, INC									
20-00653 05/27/20 MAY 2020 INVOICES									
1 INV. 2011706 - WATER ANALYSIS	132.00	0-09-55-501-001-532	B Outside Testing/Labs	R	05/27/20	06/10/20		2011706	N
2 INV. 2011702 - WATER ANALYSIS	234.00	0-09-55-501-001-532	B Outside Testing/Labs	R	05/27/20	06/10/20		2011702	N
	366.00								
Vendor Total:	366.00								

Vendor # Name / PO # PO Date Description / Item Description	Amount	Contract PO Type / Charge Account	Acct Type	Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
FIREA005 FIRE APPARATUS REPAIR, INC.										
20-00673 06/03/20 ENGINE 41 ANNUAL SERVICE										
1 ENGINE 41 ANNUAL SERVICE	825.00	0-01-25-252-002-121	B	Preventive Maintenance	R	06/03/20	06/11/20		15630	N
2 OIL ANALYSIS	40.00	0-01-25-252-002-121	B	Preventive Maintenance	R	06/03/20	06/11/20		15630	N
3 PUMP PM	340.00	0-01-25-252-002-121	B	Preventive Maintenance	R	06/03/20	06/11/20		15630	N
4 GENERATOR PM	235.00	0-01-25-252-002-121	B	Preventive Maintenance	R	06/03/20	06/11/20		15630	N
	1,440.00									
Vendor Total:	1,440.00									
G1077 GEORGE S. COYNE CO., INC.										
20-00112 02/04/20 SODIUM BICARBONATE		B								
6 SODIUM BICARBONATE INV 336703	2,300.65	0-09-55-501-002-552	B	Sodium Bicarbonate	R	02/04/20	06/10/20		336703	N
20-00242 02/25/20 CALCIUM HYPOCHLORITE 2020-53		B								
3 INV 336702 5/15/2020	558.46	0-09-55-501-002-539	B	Calcium Hypochlorite-GEORGE S COYNE CHEM	R	02/25/20	06/10/20		336702	N
20-00634 05/21/20 ENDIMAL INV 336704 5/15/2020										
1 ENDIMAL INV 336704 5/15/2020	1,720.05	0-09-55-501-002-547	B	Odor Control	R	05/21/20	06/10/20		336704	N
Vendor Total:	4,579.16									
H0081 H. KENDALL WALTON										
20-00672 06/03/20 WORK SHOES REIMBURSEMENT										
1 KKEN WALTON REIMBURSEMENT	93.94	0-09-55-501-002-507	B	Uniforms & Safety Equipment	R	06/03/20	06/11/20		451761487203	N
Vendor Total:	93.94									
H0048 HIGHTS REALTY LLC										
20-00668 06/02/20 JUNE 2020 RENT HPD										
1 JUNE 2020 RENT HPD	4,446.38	0-01-26-310-001-025	B	Building Rental	R	06/02/20	06/11/20		JUNE 2020	N
Vendor Total:	4,446.38									
H1100 HOME DEPOT CREDIT SERVICES										
20-00470 04/09/20 MARCH/APRIL PURCHASES										
1 INV. 0616798 - SPRAYER	76.43	T-12-56-286-000-850	B	STORM RECOVERY SNOW,STORM, OTHER	R	04/09/20	06/10/20		0616795	N
2 INV. 0616798 - REMOVE TAX	4.75-	T-12-56-286-000-850	B	STORM RECOVERY SNOW,STORM, OTHER	R	04/09/20	06/10/20		0616795	N

Vendor # Name / PO # PO Date Description / Item Description	Amount	Contract PO Type / Charge Account	Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
H1100 HOME DEPOT CREDIT SERVICES	Continued								
20-00470 04/09/20 MARCH/APRIL PURCHASES		Continued							
3 INV. 0510375 - SOAP/CLEANERS	49.94	T-12-56-286-000-850	B STORM RECOVERY SNOW,STORM, OTHER	R	04/09/20	06/10/20		0510375	N
4 INV. 0510375 - REMOVE TAX	3.10-	T-12-56-286-000-850	B STORM RECOVERY SNOW,STORM, OTHER	R	04/09/20	06/10/20		0510375	N
5 INV. 4515426 - PARK SIGNS	14.98	T-12-56-286-000-850	B STORM RECOVERY SNOW,STORM, OTHER	R	04/09/20	06/10/20		4515426	N
6 INV. 4510225 - ACRYLIC SHEETS	171.20	T-12-56-286-000-850	B STORM RECOVERY SNOW,STORM, OTHER	R	04/09/20	06/10/20		4510225	N
7 CREDIT 4181309 - RETURN	15.20-	T-12-56-286-000-850	B STORM RECOVERY SNOW,STORM, OTHER	R	04/09/20	06/10/20		4181309	N
8 INV. 4610975 - BOARDS FOR DOOR	14.26	T-12-56-286-000-850	B STORM RECOVERY SNOW,STORM, OTHER	R	04/09/20	06/10/20		4610975	N
	303.76								
Vendor Total:	303.76								
J0019 JCI JONES CHEMICALS, INC.									
20-00325 03/11/20 CHLORINE RES 2018-217		B							
3 INV 822644 6/1/2020	800.00	0-09-55-501-001-526	B Chlorine	R	03/11/20	06/10/20		822644	N
Vendor Total:	800.00								
J0257 JCP&L									
20-00681 06/04/20 MASTER ACCT 200 000 05 364									
1 100 008 438 010 125 S MAIN ST	10.59	0-01-31-430-001-071	B Electric-Borough Hall	R	06/04/20	06/11/20		95008606604	N
2 100 008 438 283 MAIN AND	24.96	0-01-31-430-001-071	B Electric-Borough Hall	R	06/04/20	06/11/20		95008606604	N
3 100 008 482 018 RT 33 AND	23.87	0-01-31-430-001-071	B Electric-Borough Hall	R	06/04/20	06/11/20		95008606604	N
4 100 010 898 904 FRANKLIN ST &	28.39	0-01-31-430-001-071	B Electric-Borough Hall	R	06/04/20	06/11/20		95008606604	N
5 100 012 487 714 148 N MAIN ST	1,068.48	0-01-31-430-001-071	B Electric-Borough Hall	R	06/04/20	06/11/20		95008606604	N
6 100 012 487 862 FIREHOUSE	682.17	0-01-31-430-001-072	B Electric-Fire House	R	06/04/20	06/11/20		95008606604	N
7 100 012 529 457 BORO HALL	114.39	0-09-55-501-002-504	B Electricity	R	06/04/20	06/11/20		95008606604	N
8 100 012 487 714 148 N MAIN ST	558.11-	0-01-31-430-001-071	B Electric-Borough Hall	R	06/04/20	06/11/20		95008606604	N
	1,394.74								
Vendor Total:	1,394.74								
JSHIN005 JSH INTERNATIONAL, LLC									
20-00602 05/13/20 30 DAY SUPPLY BAE									
1 60 DAY SUPPLY BAE	1,325.00	0-09-55-501-002-535	B Chemicals Miscellaneous	R	05/13/20	06/10/20		1263	N
Vendor Total:	1,325.00								

Vendor # Name / PO # PO Date Description / Item Description	Amount	Contract PO Type / Charge Account	Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
L1095 LUBRICATION ENGINEERS INC.									
20-00649 05/27/20 5 GALLON OIL									
1 5 GALLON 1605 OIL	217.00	0-09-55-501-002-502	B Vehicle Maintenance	R	05/27/20	06/10/20		IN423381	N
2 FREIGHT	17.44	0-09-55-501-002-502	B Vehicle Maintenance	R	06/03/20	06/10/20		IN423381	N
	234.44								
Vendor Total:	234.44								
M0180 MCMASTER-CARR									
20-00590 05/13/20 DRUM PUMP FOR CHEMICALS									
1 INV. 39255951 - DRUM PUMP	78.51	T-12-56-286-000-850	B STORM RECOVERY SNOW,STORM, OTHER	R	05/13/20	06/10/20		39255951	N
20-00626 05/21/20 NYLON NUTS & OVAL SLIPON									
1 ITEM #94205A250 50PK M6 NYLON	6.52	0-09-55-501-002-503	B Sewer Plant Maintenance	R	05/21/20	06/10/20		40199555	N
2 ITEM #4936T73 OVAL SLIPON	56.04	0-09-55-501-002-503	B Sewer Plant Maintenance	R	05/21/20	06/10/20		40199555	N
3 SHIPPING	7.09	0-09-55-501-002-503	B Sewer Plant Maintenance	R	06/03/20	06/10/20		40199555	N
	69.65								
Vendor Total:	148.16								
M0256 MERCER CO IMPROVEMENT AUTH									
20-00652 05/27/20 APRIL 2020 TIPPING									
1 APRIL 2020 TIPPING	18,562.22	0-01-32-465-001-165	B Landfill Solid Waste Disposal-MCIA	R	05/27/20	06/10/20		A/C493875	N
2 APRIL 2020 RECYCLING TAX	484.23	0-01-43-496-001-174	B Recycling Tax	R	05/27/20	06/10/20		APRIL 2020	N
	19,046.45								
Vendor Total:	19,046.45								
M0127 MONMOUTH COUNTY									
20-00651 05/27/20 ROOSEVELT TIPPING									
1 APRIL 2020 ROOSEVELT TIPPING	3,134.68	0-01-43-513-001-171	B Borough of Roosevelt-Tipping Fees	R	05/27/20	06/10/20		APRIL 2020	N
Vendor Total:	3,134.68								

Vendor # Name PO # PO Date Description Item Description	Amount	Contract PO Type Charge Account	Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
M0143 MSM SERVICE CO.									
20-00570 05/06/20 FIRST AID KIT REPLENISHMENT									
1 FIRST AID KIT REPLENISHMENT	189.62	0-01-26-290-001-032	B Uniforms	R	05/06/20	06/10/20		D2647	N
Vendor Total:	189.62								
NCARN005 N. CARNEVALE & SONS, INC									
20-00226 02/24/20 SIDEWALK REPAIR/REPLACEMENT									
1 SIDEWALK REPAIR/REPLACEMENT	28,330.00	C-08-55-957-000-541	B 2019-18 IMP HIGHTSTOWN AWWTP	R	02/24/20	06/10/20		3997	N
20-00676 06/03/20 INVOICE #3998									
1 REMOVE & REPLACE CONCRETE SIDE	1,200.00	0-09-55-501-002-503	B Sewer Plant Maintenance	R	06/03/20	06/11/20		3998	N
Vendor Total:	29,530.00								
P0005 PARIS AUTOMOTIVE SUPPLY									
20-00648 05/27/20 APRIL 2020 BILLING									
1 INV. 183021 - SPARK PLUG	1.70	0-01-26-290-001-034	B Motor Vehicle Parts & Access.	R	05/27/20	06/10/20		183021	N
2 INV. 183125 - AIR FILTER	8.31	0-01-26-290-001-034	B Motor Vehicle Parts & Access.	R	05/27/20	06/10/20		183125	N
3 INV. 183473 - BLISTER PACK	9.85	0-01-26-290-001-034	B Motor Vehicle Parts & Access.	R	05/27/20	06/10/20		183473	N
	19.86								
Vendor Total:	19.86								
C0099 PETROCHOICE									
20-00507 04/22/20 DEF - (DIESEL EMISSIONS FLUID)									
1 DEF - (DIESEL EMISSIONS FLUID)	1,023.86	0-01-31-460-001-147	B Motor Fuel - Public Works	R	04/22/20	06/10/20		11305019	N
Vendor Total:	1,023.86								
PMCAS005 PMC ASSOCIATES									
20-00224 02/24/20 QUOTE 456886 MOBILE RADIOS									
1 QUOTE 456886 MOBILE RADIOS	56,749.64	C-04-55-884-001-444	B SUV,REPEATER,RADAR,BREATHALYZER,TRAILER	R	02/24/20	06/11/20		86533/86627	N
2 QUOTE 456886 MOBILE RADIOS	30,000.00	T-14-56-286-000-827	B RESERVE-LAW ENFORCEMENT TRUST	R	02/24/20	06/11/20		86533/86627	N

Vendor # Name / PO # PO Date Description / Item Description	Amount	Contract PO Type / Charge Account	Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
PMCAS005 PMC ASSOCIATES	Continued								
20-00224 02/24/20 QUOTE 456886 MOBILE RADIOS		Continued							
3 QUOTE 456886 MOBILE RADIOS	756.46	C-04-55-884-001-444	B SUV,REPEATER,RADAR,BREATHALYZER,TRAILER	R	02/24/20	06/11/20		86533/86627	N
	87,506.10								
Vendor Total:	87,506.10								
P0270 POTTER AND PARSONS, INC									
20-00463 04/09/20 AWWTP SUPPLIES									
1 PACKING GLAND FMT-3019-1261	298.00	0-09-55-501-002-503	B Sewer Plant Maintenance	R	04/09/20	06/11/20		E-7260	N
2 SHAFT SLEEVE FMT-3014-0000	355.00	0-09-55-501-002-503	B Sewer Plant Maintenance	R	04/09/20	06/11/20		E-7260	N
3 LANTERN RING SET 53506-902	212.00	0-09-55-501-002-503	B Sewer Plant Maintenance	R	04/09/20	06/11/20		E-7260	N
4 BEARING OUTBOARD #168	81.00	0-09-55-501-002-503	B Sewer Plant Maintenance	R	04/09/20	06/11/20		E-7260	N
5 BEARING INBOARD #163	66.00	0-09-55-501-002-503	B Sewer Plant Maintenance	R	04/09/20	06/11/20		E-7260	N
6 LIP SEAL OUTBOARD #159A	10.00	0-09-55-501-002-503	B Sewer Plant Maintenance	R	04/09/20	06/11/20		E-7260	N
7 LIP SEAL INBOARD	8.00	0-09-55-501-002-503	B Sewer Plant Maintenance	R	04/09/20	06/11/20		E-7260	N
8 PACKING SET #212	143.00	0-09-55-501-002-503	B Sewer Plant Maintenance	R	05/29/20	06/11/20		E-7260	N
	1,173.00								
Vendor Total:	1,173.00								
P0044 PSE&G									
20-00667 06/01/20 ACCT 13 014 184 04 5/21/2020									
1 7341583509 140 N MAIN ST	155.32	0-01-31-446-001-070	B Gas Heat - Borough Hall	R	06/01/20	06/11/20		503100072669	N
2 7341583606 148 N MAIN ST #R	297.22	0-01-31-446-001-143	B Gas/Heat - Fire House	R	06/01/20	06/11/20		503100072669	N
3 7341583703 BANK ST	161.25	0-09-55-501-001-505	B Gas Service	R	06/01/20	06/11/20		503100072669	N
4 7341583800 OAK LN	1,114.67	0-09-55-501-002-505	B Gas Service	R	06/01/20	06/11/20		503100072669	N
	1,728.46								
Vendor Total:	1,728.46								
REPUB005 REPUBLIC SERVICES									
20-00121 02/05/20 ACCT 3-0689-0108950	2020	B							
6 INV 0689-003164390 5/12/2020	3,009.04	0-01-26-305-001-029	B Contract-Republic Services, NJ-Dumpsters	R	02/05/20	06/10/20		0689-003164390	N
Vendor Total:	3,009.04								

Vendor # Name / PO # PO Date Description / Item Description	Amount	Contract / Charge Account	PO Type / Acct Type	Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
R0077 ROBERTS ENGINEERING GRP LLC										
20-00707 06/11/20 BILLING THROUGH 5/23/2020										
1 COUNCIL MEETINGS INV 3682	264.00	0-01-20-165-001-104	B	Attendance at Meetings (B)	R	06/11/20	06/11/20		3682	N
2 PEDDIE LAKE DAM INV 3684	132.00	0-01-20-165-001-105	B	Peddie Lake Dam-Inspection	R	06/11/20	06/11/20		3684	N
3 STORM WATER PERMIT INV 3685	1,165.00	0-09-55-501-001-508	B	Engineer	R	06/11/20	06/11/20		3685	N
4 NJDOT GRANTS INV 3686	1,026.00	0-01-20-165-001-103	B	Misc-Req For Info & Data(B)	R	06/11/20	06/11/20		3686	N
5 CHEMICALS & SLUDGE REMOVAL	264.00	0-09-55-501-002-508	B	Engineer	R	06/11/20	06/11/20		3687	N
6 STOCKTON ST WATER MAIN	1,050.00	C-08-55-951-001-544	B	WATER MAINS/SEWER STOCKTON/FORMAN SEC 20	R	06/11/20	06/11/20		3688	N
7 STOCKTON & JOSEPH STREET	122.00	C-04-55-876-001-447	B	IMP STOCKTON ST & JOSEPH ST 15-15 SEC 20	R	06/11/20	06/11/20		3689	N
8 IMPROVEMENTS TO LINCOLN,	2,189.25	C-04-55-885-000-447	B	LINCOLN, HAGEMOUNT, ROCKY BROOK SEC 20	R	06/11/20	06/11/20		3690	N
	6,212.25									
Vendor Total:	6,212.25									
M0254 SF MOBILE-VISION, INC										
19-02073 12/31/19 FLASHBACK HD SYST 32GBSD OZ										
1 FLASHBACK HD SYST, 32GBSD	4,046.25	C-04-55-888-001-444	B	2019-20 POLICE SUV, SONIC FIREWALL	R	12/31/19	06/10/20		30852	N
2 CAMERA KIT, REAR SEAT IR WITH	221.25	C-04-55-888-001-444	B	2019-20 POLICE SUV, SONIC FIREWALL	R	12/31/19	06/10/20		30852	N
3 BACK UP BATTERY AND CRASH	187.50	C-04-55-888-001-444	B	2019-20 POLICE SUV, SONIC FIREWALL	R	12/31/19	06/10/20		30852	N
	4,455.00									
Vendor Total:	4,455.00									
STATE005 STATEWIDE INSURANCE FUND										
20-00708 06/11/20 INSTALLMENT 4/4/ WORKERS COMP										
1 INSTALLMENT 4/4/ WORKERS COMP	10,978.48	0-01-23-210-003-112	B	General Liability-JIF	R	06/11/20	06/11/20		202032D	N
2 INSTALLMENT 4/4/ WORKERS COMP	20,885.56	0-01-23-210-003-113	B	Workers Compensation (JIF)	R	06/11/20	06/11/20		202032D	N
3 INSTALLMENT 4/4/ WORKERS COMP	7,187.88	0-09-55-501-001-515	B	County Insurance - JIF	R	06/11/20	06/11/20		202032D	N
4 INSTALLMENT 4/4/ WORKERS COMP	28,758.33	0-09-55-501-002-515	B	County Insurance - JIF	R	06/11/20	06/11/20		202032D	N
	67,810.25									
Vendor Total:	67,810.25									
S0375 STEVENSON SUPPLY CO.										
20-00675 06/03/20 INVOICE #611785										
1 CATCH BASIN 12" 2-HOLE	56.01	0-09-55-501-002-529	B	Sewer Main Repair/Supplies	R	06/03/20	06/11/20		611785	N
2 GRATE 12X12 SQUARE GREEN	62.88	0-09-55-501-002-529	B	Sewer Main Repair/Supplies	R	06/03/20	06/11/20		611785	N
3 UNIV OUTLET 8" TO FIT	61.34	0-09-55-501-002-529	B	Sewer Main Repair/Supplies	R	06/03/20	06/11/20		611785	N

Vendor # Name / PO # PO Date Description / Item Description	Amount	Contract PO Type / Charge Account	Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
S0375 STEVENSON SUPPLY CO.	Continued								
20-00675 06/03/20 INVOICE #611785		Continued							
4 UNIVERSAL PLUG FOR 9", 12"	4.80	0-09-55-501-002-529	B Sewer Main Repair/Supplies	R	06/03/20	06/11/20		611785	N
5 RISER 12X12X6" HIGH 6/BOX	52.89	0-09-55-501-002-529	B Sewer Main Repair/Supplies	R	06/03/20	06/11/20		611785	N
6 COUP 10 PVC DWV	47.00	0-09-55-501-002-529	B Sewer Main Repair/Supplies	R	06/03/20	06/11/20		611785	N
	284.92								
Vendor Total:	284.92								
BLOCK005 TELESYSTEM									
20-00685 06/05/20 INV 13789120 6/1/20									
1 INV 13789120 6/1/20	1,254.91	0-01-31-440-001-085	B Telephone-Block Line Systems, LLC LSI	R	06/05/20	06/11/20		13789120	N
Vendor Total:	1,254.91								
V0274 V.W.R. SCIENTIFIC, INC.									
20-00397 03/25/20 QUOTE #8031252172									
1 ITEM #97064-592 AMMONIUM	35.39	0-09-55-501-002-506	B Lab. Equipment & Supplies	R	03/25/20	06/10/20		8089684387	N
Vendor Total:	35.39								
V0007 VALLEY PHYSICIAN SERVICES, PC									
20-00514 04/22/20 1ST QUARTER CDL TESTING									
1 INV. 452828C5622 - 3/19/20	102.00	0-01-26-290-001-093	B Employee Physicals/Drug Tests	R	04/22/20	06/10/20		452828C5622	N
Vendor Total:	102.00								
W0002 W.B. MASON CO., INC.									
20-00415 03/27/20 OFFICE SUPPLIES - MARCH 2020									
1 CENTRAL OFFICE SUPPLIES	350.47	0-01-20-125-001-036	B Office Supplies	R	03/27/20	06/10/20		209234979	N
2 WATER PLANT OFFICE SUPPLIES	105.32	0-09-55-501-001-509	B Office Supplies/Downtown	R	03/27/20	06/10/20		209234979	N
3 WWTP OFFICE SUPPLIES	54.93	0-09-55-501-002-509	B Office Supplies - Admin.	R	03/27/20	06/10/20		209234979	N
4 CENTRAL OFFICE SUPPLIES CREDIT	316.16-	0-01-20-125-001-036	B Office Supplies	R	06/03/20	06/10/20		CR8004702	N
	194.56								
20-00460 04/09/20 TONER - BROTHER PRINTERS									
1 TONER - BROTHER PRINTERS	220.64	0-01-20-125-001-036	B Office Supplies	R	04/09/20	06/11/20		209400967	N

Vendor # Name / PO # PO Date Description / Item Description	Amount	Contract PO Type / Charge Account	Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
W0002 W.B. MASON CO., INC.	Continued								
20-00481 04/15/20 COVID-19 HAND SANITIZER									
1 COVID 19 - HANDSANITIZER	257.25	T-12-56-286-000-850	B STORM RECOVERY SNOW,STORM, OTHER	R	04/15/20	06/10/20		210330576	N
20-00482 04/15/20 COVID-19 FACE MASKES									
1 COVID-19 - FACE MASKES	1,014.00	T-12-56-286-000-850	B STORM RECOVERY SNOW,STORM, OTHER	R	04/15/20	06/11/20		209675783	N
20-00483 04/15/20 OFFICE SUPPLIES									
1 CENTRAL OFFICE SUPPLIES	357.64	0-01-20-125-001-036	B Office Supplies	R	04/15/20	06/11/20		209558887	N
20-00658 05/27/20 OFFICE SUPPLIES									
1 OFFICE SUPPLIES	148.72	0-01-20-125-001-036	B Office Supplies	R	05/27/20	06/11/20		210631975	N
Vendor Total:	2,192.81								
W0099 WATCHUNG SPRING WATER CO., INC									
20-00674 06/03/20 INVOICE #0314436									
1 DP 5 GALLON DISTILLED WATER	32.97	0-09-55-501-002-506	B Lab. Equipment & Supplies	R	06/03/20	06/11/20		0314436	N
2 DELIVERY FEE	6.99	0-09-55-501-002-506	B Lab. Equipment & Supplies	R	06/03/20	06/11/20		0314436	N
	39.96								
Vendor Total:	39.96								

Total Purchase Orders: 54 Total P.O. Line Items: 131 Total List Amount: 272,905.92 Total Void Amount: 0.00

Totals by Year-Fund

Fund Description	Fund	Budget Rcvd	Budget Held	Budget Total	Revenue Total	G/L Total	Project Total	Total
CURRENT FUND	0-01	72,350.80	0.00	72,350.80	0.00	0.00	0.00	72,350.80
	0-09	50,124.93	0.00	50,124.93	0.00	0.00	0.00	50,124.93
	0-21	0.00	0.00	0.00	0.00	0.00	25,124.32	25,124.32
Year Total:		122,475.73	0.00	122,475.73	0.00	0.00	25,124.32	147,600.05
GENERAL CAPITAL	C-04	64,272.35	0.00	64,272.35	0.00	0.00	0.00	64,272.35
WATER/SEWER CAPITAL	C-08	29,380.00	0.00	29,380.00	0.00	0.00	0.00	29,380.00
Year Total:		93,652.35	0.00	93,652.35	0.00	0.00	0.00	93,652.35
TRUST OTHER - FUND #12	T-12	1,653.52	0.00	1,653.52	0.00	0.00	0.00	1,653.52
LAW ENFORCEMENT TRUST FUND-#14	T-14	30,000.00	0.00	30,000.00	0.00	0.00	0.00	30,000.00
Year Total:		31,653.52	0.00	31,653.52	0.00	0.00	0.00	31,653.52
Total Of All Funds:		247,781.60	0.00	247,781.60	0.00	0.00	25,124.32	272,905.92

Project Description	Project No.	Rcvd Total	Held Total	Project Total
Amendment Approved Site Plan	2019-07	67.99	0.00	67.99
Pre-Planning Review	3PRCLLC	25,056.33	0.00	25,056.33
Total Of All Projects:		25,124.32	0.00	25,124.32

Resolution 2020-128

BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY

SUPPORTING EQUALITY OF ALL CITIZENS

WHEREAS, The Borough of Hightstown is a multiethnic community and believes that mutual understanding and respect develops a healthier, safer, and caring community; and

WHEREAS, Hightstown Borough takes great effort to work to ensure that all residents have the opportunity to be involved and heard to best represent our community; and

WHEREAS, recent demonstrations and protests across America, sparked by the video of the tragic death of George Floyd at the hands of Minneapolis, Minnesota police officers, challenge public safety organizations and elected leadership across the country to respond honestly and effectively as concerns are raised by residents within our communities; and

WHEREAS, the Hightstown Borough Police Department is fortunate to have a positive relationship with our residents and conduct themselves with the utmost professionalism and respect for our community; and

WHEREAS, the Hightstown Borough Police Department supports the New Jersey Attorney General's "Excellence in Policing Initiative", which will provide a model in strengthening accountability and trust between law enforcement and their communities while promoting the culture of professionalism and accountability within police agencies; and

WHEREAS, Hightstown Borough remains committed to the morally, ethically and lawfully fair and just treatment of all Borough residents and visitors.

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Council of the Borough of Hightstown will promote safety, a sense of security and equal protection of constitutional rights, leading by example through equitable treatment of all by Borough officials and departments.

CERTIFICATION

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on June 15, 2020.

____

Margaret Riggio
Deputy Borough Clerk

Resolution 2020-129

BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY

APPOINTING AND AUTHORIZING AN AGREEMENT FOR AN INTENSIVE-LEVEL HISTORIC ARCHITECTURAL SURVEY FOR MUNICIPAL FACILITIES LOCATED AT 230 MERCER STREET

WHEREAS, eight (8) proposals were received and opened on May 20, 2020 for an Intensive-Level Historic Architectural Survey; and

WHEREAS, there exists the need for an Intensive-Level Historic Architectural Survey for the municipal facilities project located at 230 Mercer Street in the Borough as requested by the New Jersey State Historic Preservation Office (NJHSPO); and

WHEREAS, it is the desire of Borough Council to appoint Richard Grubb and Associates located in Cranbury, New Jersey to provide the Intensive-Level Historic Architectural Survey for the municipal facilities project located at 230 Mercer Street effective June 15, 2020; and

WHEREAS, the cost for the proposed services shall not exceed $9,688.00 without further approval by the Borough Council; and,

WHEREAS, funds for this purpose will be made available in the 2020 budget as needed; and

WHEREAS, the term of this contract is for the completion of the Intensive-Level Historic Architectural Survey at 230 Mercer Street; and

WHEREAS, this contract is awarded as a “fair and open contract” pursuant to and in accordance with the Local Unit Pay-to-Play Law.

NOW, THEREFORE, BE IT RESOLVED, by the Borough Council of the Borough of Hightstown that the Mayor is authorized to execute and the Borough Clerk to attest an agreement between the Borough of Hightstown and Richard Grubb and Associates located in Cranbury, New Jersey to provide the Intensive-Level Historic Architectural Survey for the municipal facilities project located at 230 Mercer Street.

CERTIFICATION

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on June 15, 2020.

____

Margaret Riggio
Deputy Borough Clerk

The Borough of Hightstown

Clerk's Office
156 Bank Street, Hightstown, New Jersey 08520
Phone – (609) 490-5100, ext. 772
Fax – (609) 371-0267

FROM THE DESK OF
DEBRA L. SOPRONYI, RMC/CMC, QPA
BOROUGH ADMINISTRATOR/CLERK

TO: Mayor & Council

DATE: June 10, 2020

RE: NJSHPO Study

Pursuant to a requirement of the New Jersey State Historic Preservation Office, the Borough received five (5) proposals in response to our advertisement for professional services to provide an Intensive Architectural Study on the property located at 230 Mercer Street on May 20, 2020.

After careful review and evaluation of the proposals by Councilmember Stults and myself, we recommend that the contract for these services be awarded to Richard Grubb & Associates Inc. of Cranbury, New Jersey in the amount of $7,103.00. This award is based on price and other factors; the experience and reputation of the firm, the Borough's previous experience with them, and importantly, their familiarity with the Borough and the neighboring communities were considered.

The proposal also contained a cost of $2,495.00 for Design Assistance, should it be required. At this time, we are recommending that the contract be awarded for the study only; the contract can be amended should the other services be required after the study is performed.

If you have any questions, please do not hesitate to contact me or Councilmember Stults. Thank you for your consideration.

Resolution 2020-130

BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY

AUTHORIZING EMERGENCY TEMPORARY APPROPRIATIONS PRIOR TO ADOPTION OF THE 2020 BUDGET

WHEREAS, an emergent condition has arisen with respect to inadequate appropriation balances remaining in some line items of the 2020 temporary budget; and

WHEREAS, N.J.S.A. 40A:4-20 provides for the creation of emergency appropriations for the purposes above mentioned; and

WHEREAS, it is the desire of the Mayor and Council to create emergency temporary appropriations as set forth on Schedule "A," attached; and

WHEREAS, the total emergency temporary appropriations in resolutions adopted in the year 2020 pursuant to the provisions of N.J.S.A. 40A:4-20 (Chapter 96, P.L. 1951, as amended), including this resolution, total:

	THIS RESOLUTION	***PREVIOUS TOTAL***	***CUMULATIVE TOTAL***
Current	155,000.00	**1,618,326.00**	**1,773,326.00**
Capital Outlay – Current	0.00	0.00	**0.00**
Debt Service - Current	0.00	0.00	**0.00**
Water/Sewer	150,000.00	**596,136.00**	**746,136.00**
Capital Outlay – W/S	0.00	0.00	**0.00**
Debt Service - W/S	0.00	0.00	**0.00**
TOTAL	**305,000.00**	**2,214,462.00**	**2,519,462.00**

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Hightstown (not less than two-thirds of all the members of thereof affirmatively concurring) that, in accordance with N.J.S.A. 40A:4-20:

1. An emergency temporary appropriation is hereby made for each item listed on the schedules that are attached hereto and made a part hereof;
2. Each emergency appropriation listed will be provided for in the 2020 budget under the same title as written herein;
3. One certified copy of this resolution will be filed with the Director of Local Government Services, and a copy provided to the Chief Finance Officer.

CERTIFICATION

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on June 15, 2020.

Margaret Riggio
Deputy Borough Clerk

Borough of Hightstown	
Emergency Temporary	
6/15/2020	
Current Fund	
Tax Collector	
Salaries and Wages	7,000.00
Planning Board	
Salaries and Wages	5,000.00
Police Department	
Salaries and Wages	100,000.00
Solid Waste	
Salaries and Wages	10,000.00
Parks and Recreation	
Salaries and Wages	3,000.00
Landfill Solid Waste Disposal	
Other Expenses	20,000.00
Recycling Tax	
Other Expenses	1,000.00
Street Lighting	3,000.00
Telephone	6,000.00
	155,000.00
Water-Sewer Utility Fund	
Salaries and Wages	50,000.00
Other Expense	100,000.00
Total Water-Sewer Utility	150,000.00
	305,000.00