

Agenda

Hightstown Borough Council

May 4, 2020

Teleconference

6:30 PM – Public Session

PLEASE TURN OFF ALL CELL PHONES DURING YOUR ATTENDANCE AT THIS MEETING TO AVOID SOUNDS/RINGING OR CONVERSATION THAT MAY INTERFERE WITH THE MEETING OR THE ABILITY OF ATTENDEES TO HEAR THE PROCEEDINGS. THANK YOU FOR YOUR COOPERATION.

Meeting called to order by Mayor Lawrence Quattrone.

STATEMENT: Adequate notice of this meeting has been given in accordance with the Open Public Meetings Act, pursuant to Public Law 1975, Chapter 231. Said notice was provided to the *Trenton Times* and the *Windsor-Hights Herald*, and is posted on the Borough's website.

Roll Call

Flag Salute

Approval of the Agenda

Minutes April 6, 2020 – Executive Session

April 6, 2020 – Public Session

April 13, 2020 – Public Session

Engineering Items

NJDOT Municipal Aid Grant

Improvements to Springcrest Drive, Taylor Avenue, Spruce Court and Glen Drive

Public Comment

Any person wishing to address the Mayor and Council will be allowed a maximum of three minutes for his or her comments.

Ordinances

Public Hearing and Final Reading Ordinance 2020-02 An Ordinance of the Borough of Hightstown Re-Zoning Certain Properties, Adopting an Updated Zoning Map, and Amending and Supplementing Chapter 28, "Zoning," of the Revised General Ordinances of the Borough of Hightstown New Jersey."

Resolutions

2020-107 Payment of Bills

2020-089 Concurring with the Hiring of One New Full-Time Rank and File Police Officer

2020-108 Resolution of the Borough of Hightstown, in the County of Mercer and the State of New Jersey, Authorizing Termination of Amended and Restated Redevelopment Agreement with RBG Hightstown LLC for Block 30, Lots 1-7 & 10-13, and Block 21, Lots 1-13 & 26 on the Borough's Official Tax Map

2020-109 Authorizing Employment Agreement with William Searing, AWWTP Superintendent

Consent Agenda

2020-110 Appointing Fire Subcode Official

2020-111 Authorizing Change Order #1 – VGM Group (Roof Replacement, AWWTP)

Mayor/Council/Administrative Reports

Executive Session

Resolution 2020-112 Authorizing a Meeting that Excludes the Public

Contract Negotiations - Robbinsville

Action will not be taken

Adjournment

**Meeting Minutes
Hightstown Borough Council
April 6, 2020
Special Meeting
6:00 p.m.**

The meeting was called to order by Mayor Quattrone at 6:00 p.m. and he read the Open Public Meetings Act statement which stated, “Adequate notice of this meeting has been given in accordance with the Open Public Meetings Act, pursuant to Public Law 1975, Chapter 231. Said notice was sent to the *Trenton Times* and the *Windsor-Hights Herald*, and is posted in the Borough Clerk’s office.”

The flag salute followed Roll Call.

	PRESENT	ABSENT
<i>Councilmember Bluth</i>	✓	
<i>Councilmember Cicalese</i>	✓	
<i>Councilmember Jackson</i>	✓	
<i>Councilmember Misiura</i>	✓	
<i>Councilmember Musing</i>	✓	
<i>Councilmember Stults</i>	✓	
<i>Mayor Quattrone</i>	✓	

Also in attendance: Margaret (Peggy) Riggio, Deputy Borough Clerk; Debra Sopronyi Borough Clerk/Administrator and Fred Raffetto, Borough Attorney.

The Flag Salute followed roll call.

APPROVAL OF AGENDA

Borough Administrator/Clerk, Debra Sopronyi, requested that Council add Contract Negotiations – Robbinsville, to the Executive Session Discussion.

Moved as amended by Councilmember Bluth; Seconded by Councilmember Jackson.

Roll Call Vote: Councilmembers Bluth, Cicalese, Jackson, Misiura, Musing and Stults voted yes.

Agenda approved as amended 6-0.

PUBLIC COMMENT I

Mayor Quattrone opened the public comment period and the following individuals spoke:

There being no one coming forward, Mayor Quattrone closed the public comment period.

EXECUTIVE SESSION

Resolution 2020-87 Authorizing a Meeting that Excludes the Public

Moved by Councilmember Cicalese; Seconded by Councilmember Stults.

Roll Call Vote: Councilmembers Bluth, Cicalese, Jackson, Misiura, Musing and Stults voted yes.

Resolution adopted 6-0.

Resolution 2020-87

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

AUTHORIZING A MEETING WHICH EXCLUDES THE PUBLIC

BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown that this body will hold a meeting on April 6, 2020 via teleconference, that will be limited only to consideration of an item or items with respect to which the public may be excluded pursuant to section 7b of the Open Public Meetings Act.

The general nature of the subject or subjects to be discussed:

Personnel – AWWTP Superintendent

Stated as precisely as presently possible the following is the time when and the circumstances under which the discussion conducted at said meeting can be disclosed to the public July 6, 2020, or when the need for confidentiality no longer exists.

The public is excluded from said meeting, and further notice is dispensed with, all in accordance with sections 8 and 4a of the Open Public Meetings Act.

Council returned to open session at 7:05 p.m.

ADJOURNMENT

Councilmember Jackson moved to adjourn at 7:06 p.m.; Councilmember Stults seconded. All ayes.

Respectfully Submitted,

Margaret M. Riggio
Deputy Borough Clerk

Meeting Minutes
Hightstown Borough Council
April 13, 2020
6:00 p.m.

The meeting was called to order by Mayor Quattrone at 6:02 p.m. and he read the Open Public Meetings Act statement which stated, “Adequate notice of this meeting has been given in accordance with the Open Public Meetings Act, pursuant to Public Law 1975, Chapter 231. Said notice was sent to the *Trenton Times* and the *Windsor-Hights Herald*, and is posted on the Borough website.” Do to COVID-19 and self-distancing protocols, this meeting was held remotely through freeconferencecall.com.

The flag salute followed Roll Call.

	PRESENT	ABSENT
<i>Councilmember Bluth</i>	✓	
<i>Councilmember Cicalese</i>	✓	
<i>Councilmember Jackson</i>	✓	
<i>Councilmember Misiura</i>	✓	
<i>Councilmember Musing</i>	✓	
<i>Councilmember Stults</i>	✓	
<i>Mayor Quattrone</i>	✓	

Also in attendance: Margaret (Peggy) Riggio, Deputy Borough Clerk; Debra Sopronyi Borough Clerk/Administrator; Jim Sidelinger, Office of Emergency Management Coordinator and Fred Raffetto, Borough Attorney.

The Flag Salute followed roll call.

Councilmember Bluth requested that we observe a moment of silence for Glenn Palmer who passed away suddenly last week. Mayor Quattrone called for a moment of silence for Mr. Palmer and all those lost to COVID-19.

APPROVAL OF AGENDA

Moved by Councilmember Misiura; Seconded by Councilmember Stults.

Roll Call Vote: Councilmember Bluth, Cicalese, Jackson, Misiura, Musing and Stults voted yes.

Agenda approved 6-0.

APPROVAL OF MINUTES

March 2, 2020 – Executive Session

Moved by Councilmember Misiura; Seconded by Councilmember Cicalese.

Roll Call Vote: Councilmembers Bluth, Cicalese, Jackson, Misiura, Musing and Stults voted yes.

Minutes approved 6-0.

March 2, 2020 – Public Session

Moved by Councilmember Cicalese; Seconded by Councilmember Jackson.

Roll Call Vote: Councilmembers Bluth, Cicalese, Jackson, Misiura, Musing and Stults voted yes.

Minutes approved 6-0.

March 16, 2020 – Executive Session

Moved by Councilmember Misiura; Seconded by Councilmember Jackson.

Roll Call Vote: Councilmembers Bluth, Cicalese, Jackson, Misiura, Musing and Stults voted yes.

Minutes approved 6-0.

March 16, 2020 – Public Session

Moved by Councilmember Cicalese; Seconded by Councilmember Stults.

Roll Call Vote: Councilmembers Bluth, Cicalese, Jackson, Misiura, Musing and Stults voted yes.

Minutes approved 6-0.

PUBLIC COMMENT

Mayor Quattrone opened the public comment period and the following individuals spoke:

There being no one coming forward, Mayor Quattrone closed the public comment period.

RESOLUTIONS

Resolution 2020-88 Payment of Bills

Moved by Councilmember Jackson; Seconded by Councilmember Cicalese.

Roll Call Vote: Councilmembers Bluth, Cicalese, Jackson, Misiura and Musing voted yes. Councilmember Stults abstained.

Resolution adopted 5-0 with 1 abstention.

Resolution 2020-88

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

AUTHORIZING PAYMENT OF BILLS

WHEREAS, certain bills are due and payable as per itemized claims listed on the following schedules, which are made a part of the minutes of this meeting as a supplemental record;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown that the bills be paid on audit and approval of the Borough Administrator, the appropriate Department Head and the Treasurer in the amount of \$1,390,402.87 from the following accounts:

Current		\$1,191,782.19
W/S Operating		166,256.52
General Capital		6,699.00
Water/Sewer Capital		21,776.86
Grant		200.00
Trust		193.80
Housing Trust		0.00
Animal Control		0.00
Law Enforcement Trust		1,950.00
Housing Rehab Loans		0.00
Unemployment Trust		300.00
Escrow		<u>1,244.50</u>
Total		<u><u>\$1,390,402.87</u></u>

Resolution 2020-89 Authorizing the Borough of Hightstown to Hire One New Full-Time Regular Police Officer

Moved by Councilmember Stults; Seconded by Councilmember Bluth.

Discussion ensued.

Council President Musing read the following statement for the record:

“Dear Members of Council,

I would like to take you through the chronology of how we found ourselves in this situation.

On the BA's weekly Update of Friday 3/27/20 we as a council were informed that:

"Class II Officer Martin Mareno has been hired as a full time Police Officer for the Borough and was sworn in by Mayor Quattrone on Tuesday. We have an Officer who has been out since last year, and we have no idea of when he will return. The Department needs a full force at this time and was going to need an additional officer in the future with the redevelopment that is planned. Under the present circumstances, and due to his connection to our demographics in the community and ability to communicate and instill a trust in our Police, this was an essential measure that had to be taken to keep our Police Department running smoothly during this difficult time and going

forward. He has proven himself to be an excellent officer and an asset to the Borough; he has already assisted with essential communications regarding COVID-19, and his contributions will prove very useful with the upcoming census. There will be a resolution on the agenda at the meeting for this appointment. Chief Gendron is researching the hiring of another Class II officer."

When asked who gave the authority to hire a Police officer without the knowledge and consent of the council, the BA's response via email dated Monday, 3/30/20 reads:

"The emergency declaration gives the Administration the authority to hire. This is an emergency situation and an officer was needed to replace the one that is out on disability. After a request from the Chief for an additional officer who could be used as a substitute for this officer and enhance the police to provide services (Class II officers cannot be used for this purpose); and discussion with the Mayor, it was decided that the hire was needed for the safety of the community."

I do not know how this particular statement of fact reconciles with the description of a Class II Officer pursuant to Subsection 2-19.18 Special Law Enforcement Officers, subsection g. Classification of Officers. The section on Class Two Officers reads as follows "Officers of this class shall be authorized to exercise full powers and duties similar to those of a permanent, regularly appointed full-time police officer. The use of a firearm by an officer of this class may be authorized only after the officer has been fully certified as successfully completing training as prescribed by the Police Training Commission."

When questioned further as to the hire, the BA states in an email on Monday, Wednesday 4/1/20:

"Due to the present emergent situation, it was decided to hire the officer. It was discussed with OEM (who has total control over this situation) and the Mayor, who agreed the officer was needed. The only reason a resolution is required of Council for the hiring of any Police Officer, is because it is a requirement of the state in order to allow him to finish his training. Officers go through the academy to a certain point, at which time they become a Class II in line to be hired as a full-time officer with all the duties and authority of a full time officer. Once a resolution confirming their hire as a full-time officer is done by the Governing Body, the state allows them to enroll to finish the waiver training required as a full-time officer which is required to be done within one year of appointment, and the academy is only held during specific times of the year. If they do not complete the waiver training within one year, they are required to begin the six month academy all over again."

In this email, the BA attaches a letter from the Chief of Police. This is the first time council is informed of the Chief's request and the existence of such a communique. The Chief's letter is dated 3/17/20, yet this request from the Chief was not included in the BA's weekly update for the week ending 3/20/20. The Chief's letter, which I will be including as an addendum, opens with the following statement: "Due to the current outbreak of Coronavirus-19 and injury to [Redacted], I am requesting the borough consider the hiring Officer Martin Moreno as a full-time police officer."

What I find important to note in this request is that the Chief is asking the Borough to "consider" the hiring of said Officer. Two very important words find themselves in this opening sentence: "consider" and "Borough". Why is "consider" relevant? It goes to the urgency of the hiring; nowhere in the letter does it appear to me that this has to happen immediately or a crisis will occur. Moving a class II to a full-time officer in no way increases our effective number of officers, it only changes the employment status of one officer.

The second statement that I personally find important is the Chief's request that the "Borough" hire the officer in a full-time capacity. This is, in my opinion, the most crucial part since the Chief is neither asking the Borough Administrator to facilitate the hire nor is he asking the Emergency Management Coordinator to facilitate the hiring of the officer due to an imminent threat to the health and welfare of the Borough's residents. He is simply asking that we as a Borough "consider" hiring the officer as a full-time officer. The "Borough", as it relates to legislative powers, taxes and the hiring and/or firing, is, in my opinion, the Governing Body of Hightstown. In Hightstown, these duties and powers are not afforded to either the Mayor or the Borough Administrator; they are the sole responsibility of the council. This is made quite abundantly clear in Ordinance 2-5, 2-6 and 2-19. From reading the Chief's letter, I personally do not find the urgent need that required this to be done through the process that the BA professes.

While the Borough Administrator has claimed she has the authority and power to circumvent council due to the Coronavirus pandemic and the Mayor agreed with this by swearing in said officer, I cannot fathom why they would keep Hightstown's governing body in the dark on this most important decision for almost 2 weeks. I cannot possibly reconcile why the Chief's letter was not immediately forwarded to the governing body the moment it was received by the Administrator so that proper discussions could be had through the proper procedures of having a special meeting via teleconference.

We are living and experiencing an epochal period. The historic challenge is for leaders to manage this crisis while building the future. It has been said that it is our moments of struggle that define us and how we handle them is what matters. I have no other choice but to state my opinion for the record that as Council President, I do not approve of how the Business Administrator and Mayor undertook this hiring outside of the process required by the Borough Code. What I find most unfortunate is that it appears to me that a disservice was propagated to the Governing Body, the residents of Hightstown, and ultimately the police officer himself.

In conclusion, I want to make it clear that while I have disdain for how this hiring was undertaken by both the BA and the Mayor, I will be voting in favor of hiring Officer Moreno. The apparent failure in the process should not preclude the hiring. As council president, I want to extend a warm welcome to Officer Moreno. He will be a valuable addition to the HPD and I have no doubt, whatsoever, that he will be a tremendous asset for our Borough."

Councilmember Misiura stated that the resolution is a boilerplate resolution used to hire an officer under normal circumstances. This is an extraordinary circumstance and the resolution should reflect that. The resolution needs to be accurate and he asked that it be revised. He asked if a resolution is needed from Council being that Officer Moreno was hired under the Emergency Declaration by the Borough Administrator without needing Council approval.

Mayor Quattrone explained that the resolution is needed in order to enroll Officer Moreno into the academy for his additional training. Mayor Quattrone went on to explain the process of the Emergency Declaration and needing our Police Department at full strength. There is one officer out on disability and you cannot use a Class II Officer to replace full time officers. Officer Moreno is currently a Class II. Chief Gendron requested Officer Moreno be made a Class I Full-time officer at this time. The Declaration of Emergency states that The Administrator is authorized to hire any employees as may be necessary to address the needs of the municipality during the emergency. Mayor Quattrone swore in Officer Moreno just as he swears in all officers.

Councilmember Misiura once again stated that he has a problem with how the resolution is worded as it does not reflect how we came about the hiring.

Fred Raffetto, Borough Attorney, agreed that the language in the resolution needs to be modified. He asked if it needs to be adopted this evening or if this can be tabled and voted on at the next meeting. Councilmember Misiura stated that he would prefer to see the revised resolution before voting on it.

Councilmember Bluth stated that she would also like to see the language before voting. She concurs with Council President Musing's statement. She supports the hiring but has a problem with how it was handled. She would like to have been informed.

Councilmember Stults stated that he would also like to see the revised resolution. Council was not asked to consider until after the hire was complete.

Council President Musing stated that he is always in favor of a new officer, but Council should have been notified of the hire as soon as possible.

Mayor Quattrone apologized that Council was not notified right away. Ms. Sopronyi also apologized for not informing Council sooner. Council President Musing thanked Mayor Quattrone and Ms. Sopronyi.

Councilmember Misiura moved to table this resolution until revisions could be made. Councilmember Bluth seconded.

Roll Call Vote: Councilmembers Bluth, Cicalese, Jackson, Misiura, Musing and Stults voted yes.

Resolution Tabled 6-0.

Chief Gendron joined the call at this time.

At this time, Ms. Sopronyi informed Council that Jim Sidelinger, OEM Coordinator is on the call and would like to give an update on the COVID-19 Pandemic.

Mr. Sidelinger gave his background and explained the role of the Office of Emergency Management Coordinator. He then went on to explain the timeline of the Executive Orders issued by Governor Murphy. Mr. Sidelinger explained that Hightstown Borough signed its Declaration of Emergency at 4:00 p.m. on March 17, 2020. He went on to outline what the Borough is doing to stay safe. He also updated Council on safety supplies that have been ordered such as cleaning supplies, hand sanitizer, and personal protective equipment. Future actions will be dictated by the State. Hightstown's Declaration of Emergency will remain in effect until government lifts the Executive Order. At that point Hightstown can resume business as usual. Councilmember Bluth asked if there is a written Emergency Plan. Mr. Sidelinger explained that this is a public document and it can be viewed in the Clerk's Office. Council thanked Mr. Sidelinger for the update. Mr. Sidelinger left the call at this time.

DECLARATION OF STATE OF EMERGENCY

TO ALL CITIZENS AND PERSONS WITHIN THE MUNICIPALITY OF HIGHTSTOWN BOROUGH AND TO ALL DEPARTMENTS, BOARDS, COMMITTEES, COMMISSIONS OF THE BOROUGH

WHEREAS, the rapidly evolving outbreak of the novel coronavirus, COVID-19, creates an urgent need to take preventative measures to reduce the risks of exposure to and transmission of the coronavirus by implementing procedures whereby essential operational needs are met while at the same time reducing or eliminating unnecessary gatherings and contact that might further adversely affect the health, safety, and welfare of Hightstown's residents and visitors and exacerbate and worsen existing conditions; and

WHEREAS, Executive Order 103, N.J.S.A. App. A:9-45, and N.J.S.A. App. A:9-40.5 authorize and empower local offices of Emergency Management to promulgate rules and to waive, suspend, or modify any existing rule where its enforcement would be detrimental to the public welfare, and specifically authorize the local OEM to take appropriate steps to address the public health hazard of COVID-19; and

WHEREAS, it has been determined that a state of emergency must be declared in Hightstown Borough, and further that certain measures must be taken to ensure that the authorities will be unhampered in their efforts to maintain law and order as well as an orderly flow of traffic and further in order to protect the persons and property of the residents affected by the conditions and finally that governmental operations including but not limited to the conduct of public meetings must be substantially altered; and

WHEREAS, the aforesaid laws authorize the promulgation of such orders, rules, and regulations as are necessary to meet the various problems which have or may be presented by such an emergency; and

NOW THEREFORE, pursuant to the powers vested in me by Executive Order 103, N.J.S.A. App. A:9-45, and N.J.S.A. App. A:9-40.5, and in order to protect the health, safety, and welfare of the people of Hightstown, I Do Declare and Proclaim that a State of Emergency exists in Hightstown Borough and I hereby order the following:

1. All scheduled meetings held by Hightstown's boards, committees, and commissions, including meetings of the Planning and Zoning Board of Adjustment, are hereby cancelled until this declaration is cancelled.

2. All meeting of the Hightstown Mayor and Council are hereby cancelled through the term of this Declaration except for special or emergency meetings as may be needed in the interim for the purpose of approving the payment of bills and claims. Hightstown Borough Municipal Offices are closed to the public through the term of this Declaration.
3. All municipally sponsored events are cancelled through the term of this Declaration.
4. All private events held on municipal property and all events requiring municipal permits are cancelled through the term of this Declaration, including events for which permits have already been issued.
5. The Administrator is authorized and empowered to hire any employees and to enter into service agreements with any independent contractors as may be necessary to address the needs of the municipality during this Declaration.
6. The Public and Private Schools within the Borough are complying with State and Federal guidelines. Reference the School's website for operations.
7. Until further notice, all municipal employees are barred from business-related out-of-state travel or attendance at any in-state conference, seminar, or other business-related large group gathering, even if previously approved.
8. All Hightstown agencies shall coordinate and communicate with the Hightstown Clerk's Office to utilize all facilities owned, rented, operated and maintained by Hightstown to aid and assist persons of Hightstown to protect life and property during the course of this emergency.
9. All public safety operations will continue with specified limitations in public access to police and fire headquarters.
10. Health and other essential code inspections will continue with limitations.
11. The Departments of Water and Sewer will continue operations with limited access for customer service; on-line payments are encouraged.
12. Public Works, specifically garbage collection, will continue subject to changing personnel limitations.

In addition, during this period of emergency, the public is strongly encouraged to utilize the on-line payment options; or may use the U.S. Mail, or drop box service at the municipal offices to pay taxes, water/sewer, permits, and other local government business; and to utilize the telephone, e-mail, and the resources available on the Borough website (www.hightstownborough.com).

This order shall take effect immediately and is subject to amendment or supplementation as needed to properly safeguard the public health, safety, and welfare of the public. It shall remain in effect until such time as it is determined that an emergency no longer exists.

Resolution 2020-90 Clarifying the Responsibilities of the Borough Administrator During a State of Emergency Declaration

Moved by Councilmember Jackson; Seconded by Councilmember Stults.

Roll Call Vote: Councilmembers Bluth, Cicalese, Jackson, Misiura, Musing and Stults voted yes.

Resolution adopted 6-0.

Resolution 2020-90

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

**CLARIFYING THE RESPONSIBILITIES OF THE BOROUGH
ADMINISTRATOR DURING A STATE OF EMERGENCY
DECLARATION**

WHEREAS, in order to protect the health, safety and welfare of the public due to the rapidly evolving outbreak of the novel coronavirus, COVID-19, a State of Local Disaster Emergency was declared in the Borough of Hightstown on March 17, 2020 by the Borough's Municipal Emergency Management Coordinator, in accordance with N.J.S.A. App. A:9-40.5; and

WHEREAS, pursuant to the State of Emergency Declaration, the Municipal Emergency Management Coordinator ordered, among other things, that The Administrator is authorized and empowered to hire any employees and to enter into service agreements with any independent contractors as may be necessary to address the needs of the municipality during this Declaration; and

WHEREAS, the State of Emergency Declaration grants powers to the Administrator that under normal circumstances can only be authorized by the Borough Council; and

WHEREAS, pursuant to Subsection 2-9-8, paragraph (g), of the Borough Code, the Administrator's duties include keeping the Mayor and Council informed as to the conduct of Borough Affairs.

NOW THEREFORE BE IT RESOLVED, that the Administrator shall immediately notify the Mayor and Council of any actions that are being considered or taken under the emergency powers granted by the above-referenced State of Emergency Declaration or with respect to any further State of Emergency Declaration which may be proclaimed within the Borough.

CONSENT AGENDA

Councilmember Misiura moved Resolutions 2020-91; 2020-92; 2020-93; 2020-94; 2020-95; 2020-96; 2020-97; 2020-98; 2020-99; 2020-100; 2020-101; 2020-102; 2020-103; 2020-104 and 2020-105 as a Consent Agenda; Councilmember Stults seconded.

Resolution 2020-91

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

**AWARDING CONTRACT FOR ZETA LYTE 1A ANIONIC ELECTROLYTE –
CUSTOM ENVIRONMENTAL TECHNOLOGY**

WHEREAS, two (2) bids were received on March 12, 2020, for Zeta Lyte 1A Anionic for the Advanced Wastewater Treatment Plant (AWWTP) in Hightstown Borough; and

WHEREAS, the bids have been reviewed by the Borough Engineer and it is the Engineer's recommendation that a one year contract for the Zeta Lyte 1A Anionic Polyelectrolyte be awarded to the low bidder, Custom Environmental Technology of Collegeville, PA at a per unit price of \$10.19 per gallon with a total contract price of \$9,680.50; and

WHEREAS, said contract shall be effective April 1, 2020; and

WHEREAS, the Borough Attorney has reviewed the bids and has determined that the bid submitted by Custom Environmental Technology is in order with respect to legal compliance; and

WHEREAS, funds will be made available in the 2020 and 2021 budgets for said expenditure;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown that the contract for Zeta Lyte 1A Anionic Polyelectrolyte is hereby awarded to Custom Environmental Technology of Collegeville, PA effective April 1, 2020.

Resolution 2020-092

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

**AWARDING A CONTRACT FOR ZETA LYTE 2800 CH CATIONIC
POLYELECTROLYTE - CUSTOM ENVIRONMENTAL TECHNOLOGY**

WHEREAS, two (2) bids were received on March 12, 2020 for Zeta Lyte 2800 CH Cationic Polyelectrolyte for the Advanced Wastewater Treatment Plant (AWWTP) in Hightstown Borough; and

WHEREAS, the bids have been reviewed by the Borough Engineer and it is the Engineer's recommendation that a one year contract for the Zeta Lyte 2800 CH Cationic Polyelectrolyte be awarded to the next lowest bidder, Custom Environmental Technology of Collegeville, PA at a per unit price of \$11.90 per gallon with a total contract price of \$47,124.00; and

WHEREAS, said contract shall be effective April 1, 2020; and

WHEREAS, the Borough Attorney has reviewed the bid and determined that the bid submitted by Custom Environmental Technology of Collegeville, PA is in order with respect to legal compliance; and

WHEREAS, funds will be made available in the 2020 and 2021 budget for said expenditure;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown that a one year contract for Zeta Lyte 2800 CH Cationic Polyelectrolyte, be awarded to Custom Environmental Technology of Collegeville, PA effective April 1, 2020.

Resolution 2020-93

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

**AUTHORIZING PAYMENT NO. 7 FINAL AND CHANGE ORDER NO. 3 FINAL –
QUAD CONSTRUCTION COMPANY (ULTRAVIOLET DISINFECTION FOR THE
HIGHTSTOWN BOROUGH ADVANCED WASTE WATER TREATMENT PLANT)**

WHEREAS, on December 5, 2016, the Borough Council awarded a contract for the Tertiary Disc Filtration and Ultraviolet Disinfection for the Advanced Wastewater Treatment Plant (AWWTP) in Hightstown Borough to Quad Construction Company, Inc. of Lumberton, New Jersey at the price of \$910,000.00; and

WHEREAS, the contractor has submitted Change Order No. 3, Final, which extended the contract completion date by 433 days to February 3, 2020; and

WHEREAS, the contractor has submitted payment No. 7, in the amount of \$64,520.26, Final Payment; and

WHEREAS, the Borough Engineer has recommended approval of Change order No. 3; and

WHEREAS, the Borough Engineer has recommended approval of payment No 7, final payment in the amount of \$64,520.26; and

WHEREAS, the Finance Officer has certified that funds are available for this expenditure.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown Change Order No. 3, Final and payment No. 7, Final in the amount of \$64,520.26 to Quad Construction Company, Inc. of Lumberton, New Jersey is hereby approved as detailed herein.

Resolution 2020-94

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

**AUTHORIZING PAYMENT NO. 11 - THE MUSIAL GROUP, P.A.
(ARCHITECTURAL AND CONTRACT ADMINISTRATION SERVICES FOR
MUNICIPAL FACILITIES LOCATED AT 230 MERCER STREET)**

WHEREAS, Resolution 2019-44, appointed the Musial Group as Architect and Contract Administrator for the municipal facilities project located at 230 Mercer Street; and

WHEREAS, Resolution 2019-44 also authorized concept design at a cost not to exceed \$40,000; and

WHEREAS, Resolution 2019-115, adopted on June 3, 2019, authorized the remainder of the project at a total cost not to exceed \$459,895.00; and

WHEREAS, Resolution 2020-40, adopted on January 21, 2020, amended the contract to not exceed \$472,895.00 without further authorization of the Governing Body; and

WHEREAS, the architect has submitted payment request No. 11 for professional services for February 13, 2020 – March 14, 2020 in the total amount of \$3,900.00; and

WHEREAS, the CFO has certified that funds are available for this expenditure.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown Payment Request to The Musial Group, P.A. of Mountainside, New Jersey in the amount of \$3,900.00, is hereby approved as detailed herein, and the CFO is authorized to issue same.

Resolution 2020-95

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

**AUTHORIZING PAYMENT TO REMINGTON VERNICK FOR INSPECTION AND
CONTRACT ADMINISTRATION SERVICES ASSOCIATED WITH THE PEDDIE**

LAKE DAM PEDESTRIAN BRIDGE PROJECT

WHEREAS, on December 18, 2017, the Borough Council awarded a contract for Inspection and Contract Administration Services Associated with the Peddie Lake Dam Pedestrian Bridge to Remington Vernick Engineers, of Haddonfield, New Jersey at a cost not exceed \$184,921.28; and

WHEREAS, the engineer has submitted a payment request for inspection and contract administration services through February 29, 2020, in the total amount of \$462.99; and

WHEREAS, the CFO has certified that funds are available for this expenditure.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown Payment Request to Remington Vernick Engineers of Haddonfield, New Jersey in the amount of \$462.99, is hereby approved as detailed herein, and the CFO is authorized to issue same.

Resolution 2020-96

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

AUTHORIZING RELEASE OF PERFORMANCE BOND 3 PRC, LLC

WHEREAS, 3 PRC, LLC presented Performance Bond No. FP0024448 in the amount of \$7,500 for Demolition Permit #2020-0021; and

WHEREAS, 3 PRC, LLC has requested that Performance Bond No. FP0024448 for Demolition Permit 2020-0021 be released; and

WHEREAS, the Borough Construction Official has issued a Certificate of Approval for the permit and has recommended that the performance bond funds be released.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown that the CFO is authorized and directed to release Performance Bond No. FP0024448 3 PRC, LLC40 Monmouth Park Highway, PO Box 70, West Long Branch, NJ 07764-1469, representing Demolition Permit 2020-0021 in the amount of \$7,500.00

A certified copy of this Resolution shall be provided to the following:

- a. 3 PRC, LLC
- b. George Lang, Borough CFO
- c. George Chin, Borough Construction Official

Resolution 2020-097

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

AUTHORIZING A MEMORANDUM OF UNDERSTANDING BETWEEN HIGHTSTOWN BOROUGH AND THE CITY OF TRENTON FOR EMERGENCY

PROFESSIONAL SERVICES FOR TESTING OF COVID-19 FOR FIRST RESPONDERS

WHEREAS, Hightstown Borough is in need of rapid testing of their first responders so that they can be quarantined themselves if infected, thereby limiting the spread of COVID-19; and

WHEREAS, the City of Trenton has contracted with Cardinal Medical Administrative Services to provide such testing for first responders in Mercer County; and

WHEREAS, the Mayor and Borough Council of Hightstown Borough believe that this would benefit the health, safety and welfare of the residents of the Borough.

NOW, THEREFORE, BE IT RESOLVED, that the Hightstown Borough Council hereby authorizes the Mayor to execute, and the Clerk to attest, the attached Memorandum of Understanding with the City of Trenton relating to the above.

Resolution 2020-98

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

**AUTHORIZATION TO DISSOLVE AN UNRECORDED LIEN ON BOROUGH
OWNED PROPERTY KNOWN AS BLOCK 21, LOT 20 (ACADEMY STREET) AS
SHOWN ON THE TAX MAP OF THE BOROUGH OF HIGHTSTOWN, COUNTY OF
MERCER, STATE OF NEW JERSEY**

WHEREAS, Block 21/Lot 20 as shown on the tax map of the Borough of Hightstown, County of Mercer, State of New Jersey, was determined to be an area in need of redevelopment in the Borough of Hightstown; and

WHEREAS, there was an unknown owner of said property; and

WHEREAS, the Borough acquired ownership of said property through a Final Order to Quiet Title as recorded by the Superior Court of New Jersey, County of Mercer, on August 3, 2018; and

WHEREAS, there is a lien from 1970 on this property which has never been recorded with the Mercer County Clerk and which must now must be dissolved and removed from the Borough tax collection system; and

WHEREAS, it is the desire of the Mayor and Council to authorize the removal of said lien in the tax collection system of the Borough of Hightstown.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown that the lien currently affecting the property known as Block 21/Lot 20 as shown on the tax map of the Borough of Hightstown, County of Mercer, State of New Jersey, is hereby canceled, and the Tax Collector of the Borough is hereby authorized to remove said lien from the Borough tax collection system.

Resolution 2020-99

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

AUTHORIZING A WAIVER FOR PERMIT FEES AT 134 PURDY STREET

WHEREAS, on April 2, 2020, the Borough was notified that a recycling truck operated by Waste Management Inc, the Borough's recycling vendor, hit a power line on Purdy Street resulting in the main powerline to 134 Purdy Street being severed; and

WHEREAS, due to the specific location of the damage, the power company could not reconnect and the power was shut off resulting in emergency after hours electrical work; and

WHEREAS, due to the State of Emergency issued by the Governor due to COVID-19, the resident was working remotely and needed power restored as soon as possible; and

WHEREAS, in order to have power restored quickly, a waiver was signed with JCP&L to have the power restored without an inspection; and

WHEREAS, given that it was a Hightstown contractor which caused the damage, the Hightstown Construction Official is requesting that the permit fee of \$60 be waived;

WHEREAS, said waiver does not include fees charged by the State of New Jersey; and

WHEREAS, the Hightstown Borough Electrical Inspector has inspected the work and the contractor has been notified to file the permit, so a Certificate of Approval be issued and sent to JCP&L.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Borough Council of the Borough of Hightstown, that the Borough Permit fees associated with the emergency electrical work at 134 Purdy Street be waived as detailed herein.

Resolution 2020-100

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

AUTHORIZING A COST-SHARING COMMITMENT FOR A PEDESTRIAN CROSSING SIGN

WHEREAS, in an effort to make the Borough safer for pedestrians, the Borough of Hightstown desires to install a pedestrian traffic light at the intersection of Route 33 (Franklin Street) and Broad Street; and

WHEREAS, the New Jersey Department of Transportation (NJDOT) requires the Borough to submit a cost-sharing commitment before an investigation is initiated; and

WHEREAS, the cost-sharing commitment would obligate the Borough to pay 25% of the total cost of the project.

NOW THEREFORE BE IT RESOLVED, that the Mayor and Council of the Borough of Hightstown, County of Mercer, State of New Jersey, authorize a cost-sharing commitment for the installation of a pedestrian crossing sign at Route 33 (Franklin Street) and Broad Street; and

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to New Jersey Department of Transportation.

Resolution 2020-101

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER*

STATE OF NEW JERSEY

AUTHORIZING REFUND OF TAX OVERPAYMENT

WHEREAS, an overpayment of 2020 taxes were made for Block 29/Lot 5, 208 Franklin Street in the amount of \$1,919.78, by the title company; and

WHEREAS, both the mortgage company and the title company paid first quarter taxes at closing; and

WHEREAS, the title company, Empire Title & Abstract Agency, LLC, 4573 South Broad Street, Suite 300, Yardville, NJ 08620 has requested that a refund be issued for the overpayment in the amount of \$1,919.78; and

WHEREAS, the Tax Collector has requested that said overpayment be refunded in the amount of \$1,919.78.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown that the Tax Collector and Finance Officer are hereby authorized to issue a refund in the amount of \$1,919.78 to Empire Title & Abstract Agency, LLC, 4573 South Broad Street, Suite 300, Yardville, NJ 08620, representing the tax overpayment as set forth herein.

Resolution 2020-102

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

**AUTHORIZING A SHARED SERVICES AGREEMENT WITH HAMILTON
TOWNSHIP FOR CERTAIN HEALTH SERVICES (STD CLINIC)**

WHEREAS, the Borough of Hightstown is responsible by law for the protection of public health and wishes to provide certain clinic services relative to sexually transmitted diseases (STDs); and

WHEREAS, the Township of Hamilton is agreeable to providing clinic services relative to STDs to the Borough of Hightstown for the period January 1, 2020 through December 31, 2020 for a fee of \$50.00 per patient; and

WHEREAS, it is the desire of the Borough Council to enter into a shared services agreement with the Township of Hamilton for provision of these services; and

WHEREAS, such agreements are authorized pursuant to *N.J.S.A. 40A:65-1 et seq*; and

WHEREAS, funds for this purpose shall be provided for in the 2020 budget.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown as follows:

1. A shared services agreement between the Borough of Hightstown and the Township of Hamilton for the provision of professional health clinic services for sexually transmitted diseases for the period January 1, 2020 through December 31, 2020 is hereby authorized and accepted.
2. The Mayor and Clerk are authorized and directed to execute said agreement.

Resolution 2020-103

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER*

STATE OF NEW JERSEY

AUTHORIZING RENEWED SHARED SERVICES AGREEMENT WITH EAST WINDSOR TOWNSHIP FOR SENIOR SERVICES

WHEREAS, with the adoption of Resolution 2019-87 on April 15, 2019, the Borough Council approved a Shared Services Agreement with the Township of East Windsor for the provision of Senior Services for the period March 1, 2019 through February 29, 2020 at a cost of Forty-Eight Thousand Two Hundred Thirty Nine Dollars and Sixty Four Cents (\$48,239.64) for the 12-month period; and

WHEREAS, the parties desire to enter into a successor agreement to continue the provision of Senior Services to the Borough by the Township of East Windsor through February 28, 2021; and

WHEREAS, the Uniform Shared Services and Consolidation Act, N.J.S.A. 40:65-1 et seq. authorizes the approval of Shared Services Agreements by Resolution; and

WHEREAS, the Mayor and Council have reviewed the proposed Shared Services Agreement for Senior Services for the period March 1, 2020 through February 28, 2021; and

WHEREAS, the Borough's net share of costs for these services, by the terms of this agreement, for the period March 1, 2020 through February 28, 2021 will be fifty thousand four hundred ninety eight dollars and twenty three cents (\$50,498.23) for this 12-month period; and

WHEREAS it is the intention of the Mayor and Council to provide adequate funding for this expenditure in the 2020 and 2021 budgets;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown as follows:

1. The Shared Services Agreement with the Township of East Windsor for Senior Services for the period March 1, 2020 through February 22, 2021 is hereby approved, in accordance with the provisions of N.J.S.A. 40:65-1 et seq.
2. The Mayor and Borough Clerk are hereby authorized and directed to execute the agreement for same.
3. This agreement is approved subject to the provision of adequate funds in the Borough's 2020 and 2021 budgets.

Resolution 2020-104

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

**PROCLAIMING HIGHTSTOWN VOLUNTEER APPRECIATION WEEK AND
RECOGNIZING, HONORING AND THANKING HIGHTSTOWN'S VOLUNTEERS**

WHEREAS, the week of April 19 – 25, 2020 has been proclaimed National Volunteer Week to recognize and celebrate the efforts of volunteers at the local, state, and national levels; and

WHEREAS, the Borough of Hightstown and its residents have benefited greatly from hundreds of volunteers who each year give tirelessly and selflessly to the service of others; and

WHEREAS, volunteerism strengthens communities, improves society, and enhances the overall quality of life for all citizens; and

WHEREAS, volunteering changes the lives of volunteers in a positive way, increasing self-confidence, self-esteem and physical wellbeing; offering the chance to meet new friends and associates; and providing opportunities to learn new skills and abilities; and

WHEREAS, the Hightstown Borough Mayor and Council wish to acknowledge and thank its volunteers for their dedication and tireless efforts.

NOW, THEREFORE BE IT RESOLVED, by the Mayor and Council of the Borough of Hightstown hereby proclaims the week of April 19 – 25, 2020, as Hightstown Volunteer Week and expresses its sincere appreciation and gratitude for the dedication and untiring efforts of all those who volunteer to help make our community a better place to live and work.

Resolution 2020-105

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

**AUTHORIZING EMERGENCY TEMPORARY APPROPRIATIONS
PRIOR TO ADOPTION OF THE 2020 BUDGET**

WHEREAS, an emergent condition has arisen with respect to inadequate appropriation balances remaining in some line items of the 2020 temporary budget; and

WHEREAS, N.J.S.A. 40A:4-20 provides for the creation of emergency appropriations for the purposes above mentioned; and

WHEREAS, it is the desire of the Mayor and Council to create emergency temporary appropriations as set forth on Schedule “A,” attached; and

WHEREAS, the total emergency temporary appropriations in resolutions adopted in the year 2020 pursuant to the provisions of N.J.S.A. 40A:4-20 (Chapter 96, P.L. 1951, as amended), including this resolution, total:

	<i>THIS RESOLUTION</i>	<i>PREVIOUS TOTAL</i>	<i>CUMULATIVE TOTAL</i>
Current	1,013,396.00	101,330.00	1,114,726.00
Capital Outlay – Current	0.00	0.00	0.00
Debt Service - Current	0.00	0.00	0.00
Water/Sewer	191,136.00	175,000.00	366,136.00
Capital Outlay – W/S	0.00	0.00	0.00
Debt Service - W/S	0.00	0.00	0.00
TOTAL	1,204,532.00	276,330.00	1,480,862.00

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Hightstown (not less than two-thirds of all the members of thereof affirmatively concurring) that, in accordance with N.J.S.A. 40A:4-20:

1. An emergency temporary appropriation is hereby made for each item listed on the schedules that are attached hereto and made a part hereof;
2. Each emergency appropriation listed will be provided for in the 2020 budget under the same title as

written herein;

3. One certified copy of this resolution will be filed with the Director of Local Government Services, and a copy provided to the Chief Finance Officer.

OLD BUSINESS

Budget Meetings

Because of the COVID-19 Pandemic, the two scheduled Budget Meetings were cancelled. With the teleconference system now in place, new dates were discussed. Council agreed on remote meetings via freeconferencecall.com on May 6th and May 13th both at 6:30 p.m. Council requested CFO, George Lang, have information prepared ahead of time in order for Council to review. Council also agreed on electronic binders this year.

NEW BUSINESS

Resuming Regular Meeting Schedule

With the Emergency Declaration in place, all Council meetings were cancelled. It is necessary for Council to conduct Borough business. Council agreed with resuming its normal meeting schedule starting May 4, 2020. With the stay at home and social distancing orders still in effect, all meetings will be held remotely via freeconferencecall.com. Meetings will begin at 6:30 p.m. If an executive session is needed, it will take place after the public meeting.

MAYOR/COUNCIL/ADMINISTRATIVE REPORTS

Councilmember Jackson

Stated that he hopes to see everyone soon.

Councilmember Bluth

Stated that the meeting went well. Looking forward to getting back to normal soon.

Councilmember Stults

Stated that he misses everyone. He is proud of a successful meeting.

Councilmember Misiura

Spoke with the Captain at the First Aid Squad and they are all healthy. Hopes that everyone stays safe and healthy.

Councilmember Cicalese

Thanked everyone for their extra work. Asked for prayers for his father he has tested positive to COVID-19.

Police Chief Gendron

Informed Council that the Police Department has been staggering shifts to keep exposure at a minimum. They are keeping the public out of the station. He has been working with OEM in obtaining supplies. Businesses downtowns have been following Executive Orders. Has had no reports of gatherings. Councilmember Jackson asked about the confirmed number of COVID-19 cases in Hightstown. Chief Gendron confirmed that there are over 50 cases confirmed cases in Hightstown. Chief Gendron thanked Council for their support.

Council President Musing

Stated that he was glad the meeting went well. Talked about closing the parks in town and the need for social distancing. Mayor Quattrone stated that we need to stay proactive.

Borough Administrator/Clerk Debra Sopronyi

Informed Council that the Hightstown Strong signs are in the office. Please stop by when personnel is not present to pick one up. Everyone stay safe and healthy.

Deputy Borough Clerk, Peggy Riggio

Reminded everyone about the 2020 Census. Reported that the 2020 Primary Election has been moved to July 7, 2020.

Borough Attorney, Fred Raffetto

He will revise the resolution for the hiring of Office Moreno. Everyone stay safe and healthy.

Mayor Quattrone

Apologized again if he did anything wrong with the hiring of Officer Moreno. Everyone stay safe.

ADJOURNMENT

Moved by Councilmember Jackson at 7:27; Seconded by Councilmember Stults. All ayes.

Respectfully Submitted,

Margaret M. Riggio
Deputy Borough Clerk



April 30, 2020

Mayor and Council
Borough of Hightstown
156 Bank Street
Hightstown, New Jersey 08520

Re: NJDOT Application for Municipal Aid Grant FY2021
Borough of Hightstown, Mercer County, New Jersey
Our File No.: H1603

Dear Mayor and Council:

The New Jersey Department of Transportation has announced that it will be accepting applications for the Municipal Aid, Transit Village, Bikeway, and Safe Streets to Transit grant programs. Applications must be submitted on or before July 1, 2020.

I have reviewed the grant programs and recommend the Borough submit an application under the Municipal Aid Program this year. In consultation with Public Works Superintendent Ken Lewis and review of comments from the Complete Streets Committee, I am recommending that a grant application be submitted for one of the following projects:

1. Improvements to Hausser Avenue, Bennet Place, and Prospect Drive.
2. Improvements to Schuyler Avenue and Orchard Avenue.

In general, the roads outlined above require mill and overlay with base repairs, as necessary. In addition, deteriorated curbs and sidewalks will be replaced as necessary and new sidewalks added where none exist, existing storm drain inlets will be upgraded to meet NJDOT Bicycle Safe Standards and NJDEP Stormwater Regulations, and curb ramps will be reconstructed to meet current ADA standards.

Should Council determine that an application be submitted for either of the options above, it is recommended that water mains also be replaced. The existing water mains have had multiple breaks and continue to deteriorate. Water main replacement would have to be funded by the Borough or other outside funding source as the NJDOT will not cover these costs. In addition, sidewalks can be constructed where they do not currently exist within these project areas to continue the Borough's move towards a completely walkable community.

An application for Improvements to Schuyler Avenue and Orchard Avenue could also include sidewalk improvements to South Main Street in areas where none currently exist to complete the sidewalk network.

In addition to the above options, the Complete Streets Committee has recommended improvements as follows:

1. Sidewalk Improvements at Summit Street between Prospect Drive and Mercer Street
This is the only section of Summit Street that does not have sidewalks on either side of the road. Constructing sidewalks would require stabilization of steep slopes, possible Right-Of-Way acquisition, and sanitary sewer improvements. The property on the northeast corner of Summit Street at Mercer Street has an existing septic system in the area where a sidewalk would be constructed. The property would have to be connected to the sanitary sewer system and the

septic system removed. This may be difficult because there is limited sanitary sewer infrastructure in the area.

2. Improvements to Clover Drive and Meadow Lane
 These roadways were last paved 17 years ago. The roadways are wide and do not include sidewalks. This is an application that would be similar to Hausser Avenue, Bennet Place, and Prospect Drive, but with no water main improvements.
3. Greenway Connection to the Union Transportation Trail in East Windsor (Airport Road)
 This project would be for a connection of the Borough Greenway at Summit Street to East Windsor's Union Transportation Trail Line. East Windsor was recently awarded a \$450,000 grant through the NJDOT's Municipal Aid Local Bikeway Program for the Union Transportation Trail that will start at Airport Road. This would likely require Right-Of-Way acquisitions and coordination with East Windsor.

The Borough is permitted to submit up to two (2) grant applications through the Municipal Aid Program.

I recommend Council consider improvements including new sidewalks to the neighborhoods of either Hausser Avenue, Bennet Place, and Prospect Drive or Schuyler Avenue and Orchard Avenue as one of the applications. These two neighborhoods remain incomplete and have not been improved since the Transportation Trust Fund Grant Program was started. Upon improvements to these two neighborhoods, the Borough would have updated all of its roads at least once since the late 1980s.

I am prepared to move forward with preparation of an application as outlined above and request authorization at your next Council Meeting. Our fee to prepare one (1) application will be at a cost not to exceed \$4,500.00. A second application will be at a cost not to exceed \$4,000.00.

Should you have any questions, please do not hesitate to contact me.

Very truly yours,



Carmela Roberts, P.E., C.M.E.
 Borough Engineer

cc: Debra Sopronyi, RMC, QPA, CMR, Borough Administrator/Clerk
 Peggy Riggio, RMC, CMR, Deputy Borough Clerk
 Kenneth Lewis, Superintendent of Public Works
 Complete Streets Committee
 Cameron Corini, PE, CME, Roberts Engineering Group, LLC
 Kelly Pham, Roberts Engineering Group, LLC



State of New Jersey

DEPARTMENT OF TRANSPORTATION

P.O. Box 600

Trenton, New Jersey 08625-0600

PHILIP D. MURPHY
Governor

DIANE GUTIERREZ-SCACCETTI
Commissioner

SHEILA Y. OLIVER
Lt. Governor

April 13, 2020

Dear Mayor/Freeholder Director/County Executive:

On behalf of Governor Phil Murphy, I am pleased to announce that applications will now be accepted for the New Jersey Department of Transportation's (NJDOT) Fiscal Year 2021 State Aid programs. This change in the solicitation and notification schedule for the programs listed below will help the municipalities and counties be able to access funds for the next round of projects sooner. **The new deadline for grant application submissions is July 1st.** Grant awards are expected to be announced in November.

As you may know, the Transportation Trust Fund Reauthorization Act of 2016 increased funding for Local Aid programs to counties and municipalities from \$190 million per year to \$430 million. The reason for the steep increase is that the majority of New Jersey's roadway mileage—about 90 percent—is under local government jurisdiction and is in as much need of repair as the state roadway network. By announcing the solicitations today, we will be able to address these needs sooner.

I recently announced NJDOT's "Commitment to Communities" initiative that creates new programs and combines existing Departmental efforts to assist local governments in spending the significantly increased level of aid that the reauthorized Trust Fund law affords them. The Commitment to Communities initiative includes a new Resource Center that provides one-stop shopping for local government managers by providing hands-on resources for the application process, raising awareness of grant cycles and proactively communicating program information. Our adjustment in the schedule was initiated by comments from you as well as representatives from the construction industry.

The following is a brief description of each grant program:

- **Municipal Aid** - This \$151.25 million program has been a significant resource in funding local transportation projects. All municipalities are eligible. The Department continues to encourage municipalities to consider using the Municipal Aid Program to fund projects that support walking and biking in their communities especially now that additional funds are available. NJDOT has set a goal to award up to 10 percent of the Municipal Aid Program funds to projects such as pedestrian safety improvements, bikeways and streetscapes. An additional \$10 million is provided in Urban Aid for a total of \$161.25 million.
- **Transit Village** - This program will award grants totaling \$1 million for traditional and non-traditional transportation projects that enhance walking, biking and/or transit ridership within a half

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mile of the transit facility. Only New Jersey municipalities that have been designated as Transit Villages by the Commissioner of Transportation and the inter-agency Transit Village Task Force are eligible to apply. The eligible town list can be found at:

<http://www.state.nj.us/transportation/business/localaid/transitvillagef.shtm>

- **Bikeways** - This \$1 million program is intended to fund bicycle projects which create new Bike Path Mileage. It is available to all counties and municipalities. The Department continues to work toward the goal of achieving 1,000 miles of dedicated bikeways in New Jersey. Special consideration will be given to bikeways that are physically separated from motorized vehicular traffic by an open space or barrier, but on-road bike lanes and other bike routes and facilities are also eligible for funding.
- **Safe Streets to Transit** - The intent of this program is to encourage counties and municipalities to construct safe and accessible pedestrian linkages to transit facilities, in order to promote increased usage of transit by all segments of the population. A total of \$1 million is available for grant awards.

All projects funded through the Transportation Trust Fund must comply with the Americans with Disabilities Act (ADA). ADA guidance, program descriptions and application guidance materials can be found on the NJDOT website at: <http://www.state.nj.us/transportation/business/localaid/stateaid.shtm>

If you choose to apply, please be aware that Municipal Aid regulations require projects receiving this type of aid to award a construction contract within 24 months from the date of grant notification.

I encourage you to submit applications for these Local Aid programs. Each program application will be evaluated independently, affording counties and municipalities the opportunity to receive funding in more than one category.

The enclosed map provides contact information for each Local Aid District Office. I recommend that you consult with your Local Aid District Office to assist in preparing applications for funding. Please keep in mind that a separate application for each project must be completed and submitted on or before **July 1st, 2020**, on-line through the Department's electronic grants administration system, known by its acronym, SAGE, at: <https://njsage.intelligrants.com/>

As Commissioner of Transportation, I am committed to maintaining and improving New Jersey's local transportation infrastructure by providing financial assistance, technical expertise and training in surmounting the application process for traditional and non-traditional local transportation initiatives. Our counties and municipalities will be well positioned to design and construct important local projects without the need to impact property taxes. Your success in building projects and spending the additional capital will mean success not only for your constituents, but for the entire state.

Thank you for your continued interest and support of NJDOT, and best wishes for success with your project applications.

Sincerely,



Diane Gutierrez-Scaccetti
Commissioner

Enclosure
c: Municipal Clerk
Municipal Engineer
County Engineer



Roberts
ENGINEERING GROUP LLC
Women Business Enterprise Certified

1670 Whitchose-Hamilton Square Rd.
Hamilton, New Jersey 08690
609-586-1141 fax 609-586-1143
www.RobertsEngineeringGroup.com

January 21, 2020

Debra Sopronyi, RMC/CMC, CMR, QPA
Borough Administrator/Clerk
Borough of Hightstown
156 Bank Street
Hightstown, New Jersey 08520

Re: Improvements to Spingcrest Drive, Taylor Avenue,
Spruce Court, and Glen Drive
Borough of Hightstown
Our File No.: H1750

Dear Debra:

As you know, the Borough has been awarded a grant in the amount of \$600,000.00 for curb, sidewalk, drainage, and roadway improvements to Springcrest Drive, Taylor Avenue, Spruce Court, and Glen Drive through the NJDOT's Municipal Aid Program. The estimated construction cost for the project was approximately \$760,000.00.

In addition to the necessary roadway improvements, I have looked into needed water and sanitary sewer improvements. The water system is satisfactory and requires no improvements. We have determined that the sanitary sewer pump station at Spring Crest Drive can be decommissioned by installing new sewer mains to connect to the system in Westerlea Drive. The pump station needs upgrades which are expected to cost approximately \$90,000.00. Decommissioning and re-laying a gravity piping system is expected to cost approximately \$240,000.00. An additional \$30,000.00 would be required to make minor sanitary improvements at Spruce Court and Taylor Avenue. At this time, we are estimating the total construction cost to be \$1,030,000.00, composed of \$760,000.00 for road improvements and \$270,000.00 for sanitary improvements and decommissioning of the pump station.

Our fees for surveying, engineering design including decommissioning of the pump station, permitting and services necessary to recommend award of a contract are estimated at a price not to exceed \$67,000.00. This is 6.5% of the combined construction cost of the roadway and utility improvements. Additionally, construction inspection and administration costs would be in the amount of \$77,000.00, which is 7.5% of the combined construction cost.

Should you have any question, please do not hesitate to contact this office.

Very truly yours,

Carmela Roberts, P.E., C.M.E.
Borough Engineer

cc: Mayor and Council
Peggy Riggio, RMC/CMR, Deputy Borough Clerk
George Lang, Borough CFO
Cameron Corini, PE, CME, Roberts Engineering Group, LLC
Kelly Pham, Roberts Engineering Group, LLC



Roberts
ENGINEERING GROUP LLC
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1670 Whitehorse-Hamilton Square Rd.
Hamilton, New Jersey 08690
609-586-1141 fax 609-586-1143
www.RobertsEngineeringGroup.com

**SEWER IMPROVEMENTS TO
SPRINGCREST DRIVE, TAYLOR AVENUE, SPRUCE COURT, AND GLEN DRIVE**

SITUATED IN

BOROUGH OF HIGHTSTOWN, MERCER COUNTY, NEW JERSEY

Our File No.: H1750

January 17, 2020

ITEM	DESCRIPTION	UNITS	QUANTITY	PRICE	TOTAL
1	4' Dia. Precast Sanitary Manhole	UNIT	5.0	\$5,000.00	\$25,000.00
2	Remove and Replace Manhole Covers	UNIT	7.0	\$650.00	\$4,550.00
3	Connect to Exist. Manhole	UNIT	2.0	\$1,000.00	\$2,000.00
4	8" PVC Sanitary Main	LF	1,100.0	\$110.00	\$121,000.00
5	6" PVC Sanitary Lateral	UNIT	20.0	\$2,000.00	\$40,000.00
6	Asbestos Pipe Disposal	LF	1,100.0	\$35.00	\$38,500.00
7	Pump Station Decommissioning	LS	1.0	\$35,000.00	\$35,000.00
TOTAL ESTIMATED BASE BID					\$266,050.00

Carmela Roberts, P.E.
N.J. License No. 34419

ORDINANCE 2020-02

BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY

AN ORDINANCE OF THE BOROUGH OF HIGHTSTOWN RE-ZONING CERTAIN PROPERTIES, ADOPTING AN UPDATED ZONING MAP, AND AMENDING AND SUPPLEMENTING CHAPTER 28, “ZONING,” OF THE “REVISED GENERAL ORDINANCES OF THE BOROUGH OF HIGHTSTOWN, NEW JERSEY.”

WHEREAS, the Borough of Hightstown (the “Borough”) has previously adopted an Official Zoning Map, last dated September 2019, which depicts the boundaries of all zoning districts within the Borough; and

WHEREAS, as part of a periodic general reexamination (“reexamination”) of the Borough’s Master Plan, undertaken pursuant to N.J.S.A. 40:55D-89, the Borough’s Planning Board (the “Planning Board”) has recommended that certain properties, or portion(s) thereof, be re-zoned from their existing zoning classifications to either the “DTG Downtown Gateway” District or the “R-3 Residential District”; and

WHEREAS, a listing of the properties, or portion(s) thereof, to be re-zoned, as prepared by the Borough Engineer, is attached hereto as Exhibit “A” and made a part hereof; and

WHEREAS, said listing identifies each parcel’s existing zoning classification and the proposed new zoning designation for each such parcel; and

WHEREAS, the Borough Engineer has prepared an updated Zoning Map, dated March 2020, which reflects and incorporates the new zoning district classifications; and

WHEREAS, a copy of the updated and amended Zoning Map which reflects the said zoning changes, as prepared by Roberts Engineering Group, LLC, dated March 2020, is attached hereto as Exhibit “B” and made a part hereof; and

WHEREAS, it is the desire of the Borough Council to re-zone the properties listed on Exhibit “A” accordingly, and to adopt the attached updated and amended Zoning Map which is attached as Exhibit “B,” pursuant to N.J.S.A. 40:55D-32; and

WHEREAS, the Borough Council also wishes to revise the Borough Code accordingly.

NOW, THEREFORE, BE AND IT IS HEREBY ORDAINED, by the Borough Council of the Borough of Hightstown, in the County of Mercer and State of New Jersey, as follows:

Section 1. That the Borough hereby reclassifies the zoning designation of each of the properties, or part(s) thereof, as shown on Exhibit “A” to either the “DTG Downtown Gateway” District or the “R-3 Residential” District, in accordance with Exhibit “A.”

Section 2. That, in accordance with N.J.S.A. 40:55D-32, the Borough Council hereby approves and adopts the amended and updated Zoning Map, which reflects the said zoning changes and which is attached hereto as Exhibit “B,” as prepared by Roberts Engineering Group, LLC and dated March 2020, to represent the Official Zoning Map of the Borough of Hightstown.

Section 3. That the updated Zoning Map, which is attached hereto as Exhibit “B,” shall supersede the prior Zoning Map of the Borough which was dated September 2019.

Section 4. That Subsection 28-3-2, entitled “Zoning Map,” of Section 28-3, “Districts Established; Zoning Map,” of Chapter 28, “Zoning,” of the “Revised General Ordinances of the Borough of Hightstown, New Jersey,” is hereby amended and supplemented in the following respects (deletions are shown with ~~strikeout~~; additions are shown with underline):

Subsection 28-3-2 Zoning Map.

The boundaries of the districts are hereby established as shown on the Zoning Map, Borough of Hightstown, Mercer County, New Jersey, dated March 2020, which, with all explanatory matter thereon, is hereby adopted and made a part of this chapter by reference. Such map shall be kept on file in the offices of the Borough Clerk for the use and benefit of the public.

Section 5. That any zoning classification revisions set forth in the within Ordinance and the annexed Exhibits which were recommended by the Planning Board as part of the periodic general reexamination of the Borough’s 2014 Master Plan (as identified on Exhibit “A”) shall be exempt from the notice provisions set forth in N.J.S.A. 40:55D-62.1, per said statute.

Section 6. That any zoning classification revisions set forth in the within Ordinance and the annexed Exhibits which were not recommended as part of the periodic general reexamination of the Borough’s 2014 Master Plan (as identified on Exhibit “A”) shall be subject to the notice provisions set forth in N.J.S.A. 40:55D-62.1.

Section 7. That, following the adoption of this Ordinance, a copy of this Ordinance and the attached updated Zoning Map shall be filed with the Mercer County Planning Board and the Mercer County Clerk’s office in accordance with N.J.S.A. 40:55D-16.

Section 8. That, in the event that any portion of this Ordinance is found to be invalid for any reason by any Court of competent jurisdiction, such judgment shall be limited in its effect only to that portion of the Ordinance actually adjudged to be invalid, and the remaining portions of this Ordinance shall be deemed severable therefrom and shall not be affected.

Section 9. That all other Ordinances or parts of Ordinances inconsistent herewith are hereby repealed to the extent of such inconsistency.

Section 10. That this Ordinance shall become effective upon final passage and publication in accordance with the law, but not until a copy of this Ordinance and the attached updated Zoning Map have been filed with the Mercer County Planning Board and the Mercer County Clerk's office pursuant to N.J.S.A. 40:55D-16.

Introduction: March 16, 2020

Adoption:

ATTEST:

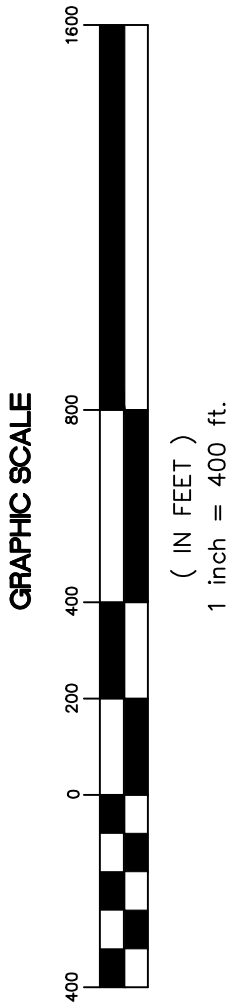
DEBRA L. SOPRONYI
MUNICIPAL CLERK

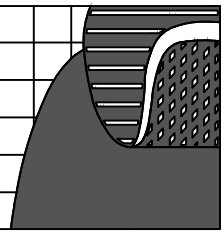
LAWRENCE D. QUATTRONE
MAYOR

Borough of Hightstown Zoning Map Lot and Block Re-Zoning March 10, 2020					
Block	Lot	2019 Zone	2020 Zone	Re-zoned because of the Re-examination of the 2014 Master Plan?	
Portion of	4.01	17	R-4	DTG	YES
	11	6.01	RO	DTG	YES
	11	17.01	HC	DTG	YES
	11	17.02	HC	DTG	YES
	11	19.01	HC	DTG	YES
	11	20	HC	DTG	YES
	15	13	R-4	DTG	YES
	18	9	R-4	DTG	YES
	18	10	R-4	DTG	YES
	18	11	R-4	DTG	YES
Portion of	21	27	DTC	DTG	YES
Portion of	21	28	DTC	DTG	YES
Portion of	21.01	11.01	DTC	DTG	YES
	24	6	HC	R-MF	YES
	24	7	HC	DTG	YES
	24	9	RO	R-MF	YES
	24	15	HC	DTG	YES
	24	16	HC	DTG	YES
	24	17	HC	DTG	YES
Portion of	26	22.01	DTC	DTG	YES
	26	25	DTC	DTG	YES
	26	26	DTC	DTG	YES
	26	29.01	HC	DTG	YES
	26	30.01	HC	DTG	YES
Portion of	26	27.01/28	DTC	DTG	YES
Portion of	26	27.01/28	HC	DTG	YES
	27	1	HC	DTG	YES
	27	2	HC	DTG	YES
	27	33	R-3	DTG	YES
Portion of	27	47.01	R-3	DTG	YES
	30	1	R-MF	DTG	YES
	30	2	R-MF	DTG	YES
	30	3	R-MF	DTG	YES
	32	4	R-4	DTG	YES
	32	5	R-4	DTG	YES
	32	6	R-4	DTG	YES
	32	7	R-4	DTG	YES
	38	3	R-3	DTG	YES
	38	4	R-3	DTG	YES
	38	5	R-3	DTG	YES
	50	1	R-1	DTG	YES
	50	2	R-1	DTG	YES
	50	3	R-1	DTG	YES
	50	4	R-1	DTG	YES
	56	1	R-3	DTC	YES
	56	2	R-3	DTC	YES
	56	24	R-3	DTG	YES
	56	25	R-3	DTG	YES
	56	26	R-3	DTG	YES
	56	27	R-3	DTG	YES
	56	28	R-3	DTG	YES
Portion of	56	29	R-3	DTG	YES
	56	30	R-3	DTG	YES
	56	31	R-3	DTG	YES
	60	9.01	HC	DTG	YES
	60	11	R-3	DTG	YES
	60	12	R-3	DTG	YES
	60	13	R-3	DTG	YES
	60	14	R-3	DTG	YES
	60	15	R-3	DTG	YES
	60	16	R-3	DTG	YES
	60	17	R-3	DTG	YES
	60	18	R-3	DTG	YES
	60	19	R-3	DTG	YES
	21	1	R-MF	DTG	NO
	21	2	R-MF	DTG	NO
	21	3	R-MF	DTG	NO
	21	4	R-MF	DTG	NO
	21	5	R-MF	DTG	NO
	21	6	R-MF	DTG	NO
	21	7	R-MF	DTG	NO
	21	8	R-MF	DTG	NO
	21	9	R-MF	DTG	NO
	21	10	R-MF	DTG	NO
	21	11	R-MF	DTG	NO
	21	12	R-MF	DTG	NO
	21	13	R-MF	DTG	NO
	21	14	R-MF	DTG	NO
	21	20	R-MF	DTG	NO
	21	26	R-MF	DTG	NO
	28	42.02	DTG	R-3	NO
	29	9.02	DTG	R-3	NO
	29	10.02	DTG	R-3	NO

ZONING MAP
HIGHTSTOWN BOROUGH
MERCER COUNTY, NEW JERSEY

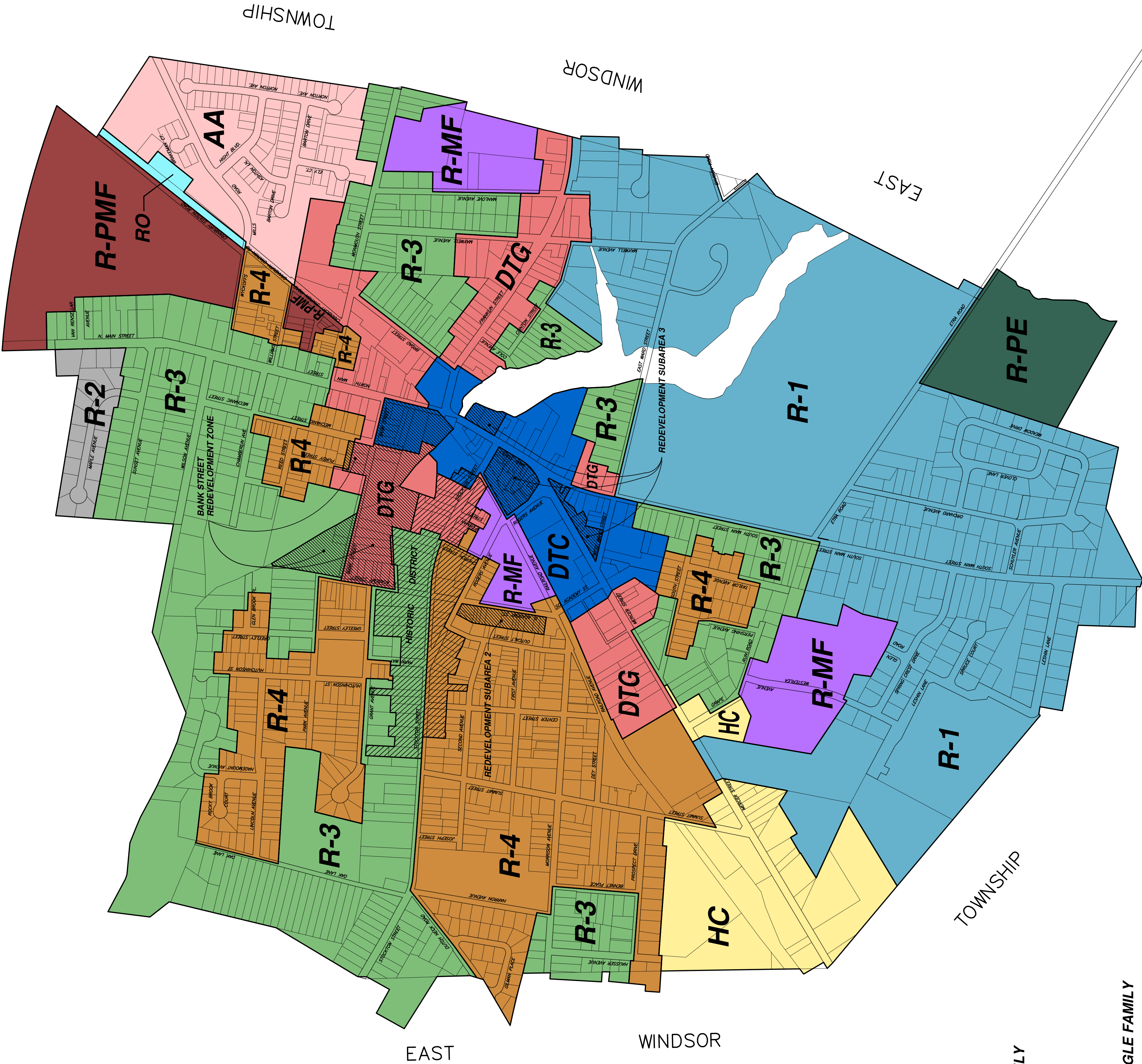
MARCH 2020



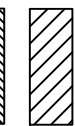


Roberts
ENGINEERING GROUP LLC
Women Business Enterprise Certified

CERTIFICATE OF AUTHORIZATION: 24CA2859100
1670 Whitehorse-Hamilton Square Rd.
Hamilton, New Jersey 08690
609-586-1141 Fax 609-586-1143
www.RobertsEngineeringGroup.com



ZONES

	R-1	RESIDENTIAL- SINGLE FAMILY
	R-2	RESIDENTIAL- SINGLE FAMILY
	R-3	RESIDENTIAL- SINGLE FAMILY
	R-4	RESIDENTIAL- SINGLE FAMILY
	R-MF	RESIDENTIAL- MULTI- FAMILY
	R-PE	RESIDENTIAL- PLANNED ELDERLY
	R-PMF	RESIDENTIAL- PLANNED MULTI- FAMILY
	DTG	DOWNTOWN GATEWAY
	DTC	DOWNTOWN CORE
	HC	HIGHWAY COMMERCIAL
	RO	RESEARCH OFFICE
	AA	ACTIVE ADULT- AGE RESTRICTED SINGLE FAMILY
		BANK STREET REDEVELOPMENT ZONE
		REDEVELOPMENT SUBAREA 2
		REDEVELOPMENT SUBAREA 3
		HISTORIC DISTRICT

Resolution 2020-107

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

AUTHORIZING PAYMENT OF BILLS

WHEREAS, certain bills are due and payable as per itemized claims listed on the following schedules, which are made a part of the minutes of this meeting as a supplemental record;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown that the bills be paid on audit and approval of the Borough Administrator, the appropriate Department Head and the Treasurer in the amount of \$958,559.57 from the following accounts:

Current		\$839,411.48
W/S Operating		103,808.66
General Capital		0.00
Water/Sewer Capital		0.00
Grant		0.00
Trust		15,271.93
Housing Trust		0.00
Animal Control		0.00
Law Enforcement Trust		0.00
Housing Rehab Loans		0.00
Unemployment Trust		0.00
Escrow		<u>67.50</u>
Total		<u><u>\$958,559.57</u></u>

CERTIFICATION

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on May 4, 2020.

Margaret Riggio
Deputy Borough Clerk

Date: May 4, 2020

To: Mayor and Council

From: Finance Office

Re: Manual Bill List for 5/4/2020

<u>CURRENT ACCOUNT</u>	<u>DATE ISSUED</u>	<u>PO #</u>	<u>CHECK #</u>	<u>Amount</u>
STATE OF NJ - DEPT OF TREASURY	4/15/2020	20-00456	1468	\$ 38,383.39
EAST WINDSOR REGIONAL SCHOOL	4/16/2020	20-00491	1469	\$ 708,822.00
STREET COP TRAINING	4/17/2020	19-02064	31062	\$ 380.00
ERB'S GARAGE	4/30/2020	19-02010	31064	\$ 1,730.78
ERB'S GARAGE	4/30/2020	20-00511	31064	\$ 896.16
COMCAST BUSINESS	4/30/2020	20-00517	31065	\$ 472.92
VERIZON WIRELESS	4/30/2020	20-00519	31071	\$ 200.20
VERIZON FIOS	4/30/2020	20-00518	31072	\$ 149.88
JCP&L	4/30/2020	20-00523	31066	\$ 1,476.61
JCP&L STREET LIGHTING	4/30/2020	20-00521	31068	\$ 2,124.02
TOTAL				<u><u>\$754,635.96</u></u>
<u>WATER AND SEWER OPERATING</u>				
STATE OF NJ - DEPT OF TREASURY	4/15/2020	20-00456	1338	\$ 16,638.84
JOHN THOMAS JONES	4/17/2020	20-00496	31060	\$ 520.00
KATHLEEN & DANIEL YURWIT	4/17/2020	20-00277	31061	\$ 31.24
JCP&L	4/30/2020	20-00522	31066	\$ 19,541.84
JCP&L	4/30/2020	20-00523	31066	\$ 16.61
TOTAL				<u><u>\$ 36,748.53</u></u>
<u>ESCROW</u>				
TOTAL				<u><u>\$ -</u></u>
<u>GRANT</u>				
TOTAL				<u><u>\$ -</u></u>
<u>TRUST</u>				
BETTER BEGINNINGS	4/30/2020	20-00408	31063	\$ 2,000.00
MERCER STREET FRIENDS	4/30/2020	20-00410	31069	\$ 2,000.00
RISE	4/30/2020	20-00411	31070	\$ 1,000.00
TOTAL				<u><u>\$ 5,000.00</u></u>
<u>ANIMAL CONTROL TRUST</u>				
TOTAL				<u><u>\$ -</u></u>
<u>LAW ENFORCEMENT TRUST</u>				
TOTAL				<u><u>\$ -</u></u>
<u>PUBLIC DEFENDER TRUST</u>				
TOTAL				<u><u>\$ -</u></u>
<u>GENERAL CAPITAL</u>				
TOTAL				<u><u>\$ -</u></u>
<u>WATER AND SEWER CAPITAL</u>				
TOTAL				<u><u>\$ -</u></u>
 MANUAL TOTAL				<u><u>\$796,384.49</u></u>

Vendor # Name											
PO #	PO Date	Description		Contract	PO Type			First	Rcvd	Chk/Void	1099
Item	Description		Amount	Charge Account	Acct Type Description		Stat/Chk	Enc Date	Date	Date Invoice	Excl

[illegible]

A0107 ANSELL GRIMM & AARON, PC									
20-00536 04/30/20 INVOICES MARCH 2020									
1	GENERAL FILE INV 452941	1,053.00	0-01-20-155-001-027	B General Matters	R	04/30/20	04/30/20	452941	N
2	ORDINANCES INV 452942	337.50	0-01-20-155-001-027	B General Matters	R	04/30/20	04/30/20	452942	N
3	ENGINEERING MATTERS INV 452943	202.50	0-01-20-155-001-027	B General Matters	R	04/30/20	04/30/20	452943	N
4	MEETINGS INV 452944	675.00	0-01-20-155-001-029	B Attendance at Council Meetings	R	04/30/20	04/30/20	452944	N
5	BORO ADV. CASTRORO & CO., INC.	81.00	0-01-20-155-001-033	B Litigation	R	04/30/20	04/30/20	452945	N
6	OPRA ISSUES INV 452946	121.50	0-01-20-155-001-027	B General Matters	R	04/30/20	04/30/20	452946	N
7	REDEVELOPMENT OF BANK ST AREA	17.50	0-01-20-155-001-027	B General Matters	R	04/30/20	04/30/20	452947	N
8	AFFORDABLE HOUSING MATTERS '19	54.00	0-01-20-155-001-027	B General Matters	R	04/30/20	04/30/20	452948	N
9	JOINT POLICE/MUNICIPAL COURT	256.50	0-01-20-155-001-027	B General Matters	R	04/30/20	04/30/20	452949	N
10	HIGHTSTOWN HOUSING AUTH (HHA)	40.50	0-01-20-155-001-027	B General Matters	R	04/30/20	04/30/20	452950	N
11	HECTOR & TRANSITO TORRES TO	194.96	0-01-20-155-001-027	B General Matters	R	04/30/20	04/30/20	452951	N
12	DOUGLAS F. & COLLEEN BEAN	40.50	0-01-20-155-001-027	B General Matters	R	04/30/20	04/30/20	452952	N
13	GARY EVERS & KARIN LOWERY TO	67.50	0-01-20-155-001-027	B General Matters	R	04/30/20	04/30/20	452953	N
		3,141.96							
	Vendor Total:	3,141.96							

Vendor # Name	PO #	PO Date	Description	Amount	Contract Charge Account	PO Type Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
A0054 AQUA PRO-TECH LABORATORIES												
20-00486	04/15/20	04/15/20	OUTSIDE LAB TESTING 3/4-3/18									
1	OUTSIDE LAB TESTING 3/4-3/18	333.72	0-09-55-501-002-532	B	Outside Lab Testing	R	04/15/20	04/22/20			0030231M	N
Vendor Total:				333.72								
A0454 ATLANTIC TOMORROW'S OFFICE												
20-00149	02/10/20	02/10/20	ANNUAL MAINTENANCE CONTRACT									
1	ANNUAL MAINTENANCE CONTRACT	564.00	0-01-25-240-001-029	B	Maint. Contracts - Other	R	02/10/20	04/22/20			CNIN969245	N
Vendor Total:				564.00								
B0921 BRITTON INDUSTRIES, INC												
20-00417	04/01/20	04/01/20	YARD WASTE DISPOSAL									
1	INV 0453777 - YARD WASTE DISP.	137.70	0-01-26-311-001-168	B	Yardwaste	R	04/01/20	04/30/20			0453777	N
2	INV 0455843 - YARD WASTE DISP.	168.81	0-01-26-311-001-168	B	Yardwaste	R	04/01/20	04/30/20			0455843	N
				306.51								
Vendor Total:				306.51								
C0067 CENTRAL JERSEY POWER												
20-00488	04/15/20	04/15/20	RED MAX MIX FOR 2 CYCLE TOOLS									
1	RED MAX MIX FOR 2 CYCLE TOOLS	27.50	0-09-55-501-002-502	B	Vehicle Maintenance	R	04/15/20	04/24/20			168281	N
Vendor Total:				27.50								
CGPH0005 CGP&H												
20-00500	04/21/20	04/21/20	AFF HOUSING ADMIN RES 2019-54									
1	AFF HOUSING ADMIN RES 2019-54	596.00	0-01-21-180-001-044	B	PROFESSIONAL ASSOCIATION DUES	R	04/21/20	04/23/20			37931	N
Vendor Total:				596.00								
C0058 CINTAS CORPORATION #061												
20-00398	03/25/20	03/25/20	NITRILE GLOVES									
1	MEDIUM BLACK NITRILE GLOVES	325.00	0-09-55-501-002-503	B	Sewer Plant Maintenance	R	03/25/20	04/22/20			1901220882	N
2	XL BLACK NITRILE GLOVES	325.00	0-09-55-501-002-503	B	Sewer Plant Maintenance	R	03/25/20	04/22/20			1901220882	N
				650.00								

Vendor # Name										
PO #	PO Date	Description	Contract	PO Type		First	Rcvd	Chk/Void		1099
Item Description		Amount	Charge Account	Acct Type Description	Stat/Chk	Enc Date	Date	Date	Invoice	Excl
C0058 CINTAS CORPORATION #061 Continued										
20-00495	04/17/20	UNIFORM ADVANTAGE	3/31/2020							
1 UNIFORM	404468805	3/6/2020	64.23	0-09-55-501-002-507	B Uniforms & Safety Equipment	R	04/17/20	04/23/20	404468805	N
2 UNIFORM	4045306380	3/13/2020	62.00	0-09-55-501-002-507	B Uniforms & Safety Equipment	R	04/17/20	04/23/20	4045306380	N
3 UNIFORM	4045947755	3/20/2020	45.83	0-09-55-501-002-507	B Uniforms & Safety Equipment	R	04/17/20	04/23/20	4045947755	N
4 UNIFORM	4046583874	3/27/2020	52.58	0-09-55-501-002-507	B Uniforms & Safety Equipment	R	04/17/20	04/23/20	4046583874	N
			224.64							
Vendor Total:			874.64							
CLARK005 CLARKE CATON HINTZ										
20-00382	03/20/20	#77758/rev resolution								
1 #77758/rev resolution		67.50	2019-07	P Amendment Approved Site Plan	R	03/20/20	04/22/20		#77758	N
20-00383	03/20/20	#77754 & 77755								
1 #77754/Zoning Ord. Amendments		1,198.08	0-01-21-180-001-105	B General Planning-Consulting	R	03/20/20	04/22/20		#77754	N
2 #77755/Attend PB Mtg. 2/10		412.98	0-01-21-180-001-105	B General Planning-Consulting	R	03/20/20	04/22/20		#77755	N
3 #77753/pre/revise corresp.		42.50	0-01-21-180-001-105	B General Planning-Consulting	R	03/20/20	04/22/20		#77753	N
			1,653.56							
Vendor Total:			1,721.06							
C0087 CUSTOM BANDAG, INC										
20-00485	04/15/20	TIRE REPAIR/REPLACEMEJNT								
1 INV. 80166128 - TIRES FOR		1,553.52	0-01-26-315-001-132	B Vehicle Maint. - Public Works	R	04/15/20	04/22/20		80166128	N
2 INV. 80166269 - TIRES FOR		223.04	0-01-26-315-001-132	B Vehicle Maint. - Public Works	R	04/15/20	04/22/20		80166269	N
3 INV. 80166428 - TIRES FOR		203.40	0-01-26-315-001-134	B Vehicle Maint.-EMS	R	04/15/20	04/22/20		80166428	N
			1,979.96							
Vendor Total:			1,979.96							
C0088 CUSTOM ENVIRONMENTAL TECH, INC										
20-00501	04/21/20	ZETA LYTE 1A RES 2020-91		B						
3 INV 6089	4/9/2020	ZETA LYTE 1A	1,120.90	0-09-55-501-002-554	B ZETA LYTE 1A POLYMER	R	04/23/20	04/30/20	6089	N
20-00502	04/21/20	ZETA LYTE 2800 CH		B						
2 INV 6063B	4/6/2020		3,927.00	0-09-55-501-002-544	B Zeta Lyte 2800CH-Custom Envir.Tech, Inc.	R	04/21/20	04/23/20	6063B	N
3 INV 6063B	4/6/2020		1,963.50	0-09-55-501-002-544	B Zeta Lyte 2800CH-Custom Envir.Tech, Inc.	R	04/21/20	04/23/20	6063B	N

Vendor # Name										
PO #	PO Date	Description	Amount	Contract	PO Type		First	Rcvd	Chk/Void	1099
Item Description				Charge Account	Acct Type Description	Stat/Chk	Enc Date	Date	Date Invoice	Excl
C0088 CUSTOM ENVIRONMENTAL TECH, INC Continued										
20-00502	04/21/20	ZETA LYTE 2800 CH		Continued						
4 INV 6063B	4/6/2020	FREIGHT RUSH	85.00	0-09-55-501-002-544	B Zeta Lyte 2800CH-Custom Envir.Tech, Inc. R		04/21/20	04/23/20	6063B	N
			5,975.50							
Vendor Total:			7,096.40							
EASTC010 EAST COAST DESIGNS UNLIMITED										
20-00490	04/15/20	DISPOSABLE MASKS								
1 MASK W/FREE SHIPPING		3,500.00	T-12-56-286-000-850	B STORM RECOVERY SNOW,STORM, OTHER	R		04/15/20	04/22/20	14828	N
2 DISPOSABLE MASKS		1,150.00	T-12-56-286-000-850	B STORM RECOVERY SNOW,STORM, OTHER	R		04/15/20	04/22/20	14828	N
3 SHIPPING FOR DISP MASKS STND 7		20.00	T-12-56-286-000-850	B STORM RECOVERY SNOW,STORM, OTHER	R		04/15/20	04/22/20	14828	N
		4,670.00								
Vendor Total:			4,670.00							
E0416 ENVIRONMENTAL RESOURCE ASSOC										
20-00073	02/03/20	ORDER #1-74N5V3								
1 ITEM #576 WASTEWATER COLIFORMS		190.40	0-09-55-501-002-506	B Lab. Equipment & Supplies	R		02/03/20	04/22/20	928259	N
2 ITEM #577 Ph		53.90	0-09-55-501-002-506	B Lab. Equipment & Supplies	R		02/03/20	04/22/20	928259	N
3 ITEM #578 DEMAND		62.30	0-09-55-501-002-506	B Lab. Equipment & Supplies	R		02/03/20	04/22/20	928259	N
4 ITEM #579 COMPLEX NUTRIENTS		49.00	0-09-55-501-002-506	B Lab. Equipment & Supplies	R		02/03/20	04/22/20	928259	N
5 ITEM #580 HARDNESS		81.20	0-09-55-501-002-506	B Lab. Equipment & Supplies	R		02/03/20	04/22/20	928259	N
6 ITEM #581 MINERALS		83.80	0-09-55-501-002-506	B Lab. Equipment & Supplies	R		02/03/20	04/22/20	928259	N
7 ITEM #587 TOTAL RESIDUAL		49.00	0-09-55-501-002-506	B Lab. Equipment & Supplies	R		02/03/20	04/22/20	928259	N
8 SHIPPING & HANDLING		74.36	0-09-55-501-002-506	B Lab. Equipment & Supplies	R		02/03/20	04/22/20	928259	N
		643.96								
Vendor Total:			643.96							
E0054 ERIC M. BERNSTEIN & ASSOC.,LLC										
20-00497	04/17/20	LABOR INVOICES MARCH 2020								
1 POLICE OFFICERS FOP LODGE 140		1,188.00	0-01-20-155-001-031	B Labor,Personnel & Union Council	R		04/17/20	04/23/20	63682	N
2 OPEIU LOCAL 32 BLUE COLLAR		1,134.00	0-01-20-155-001-031	B Labor,Personnel & Union Council	R		04/17/20	04/23/20	63683	N
3 OPEIU LOCAL 32 WHITE COLLAR		648.00	0-01-20-155-001-031	B Labor,Personnel & Union Council	R		04/17/20	04/23/20	63684	N

Vendor # Name										
PO #	PO Date	Description	Contract	PO Type		First	Rcvd	Chk/Void		1099
Item Description		Amount	Charge Account	Acct Type Description	Stat/Chk	Enc Date	Date	Date	Invoice	Excl
E0054 ERIC M. BERNSTEIN & ASSOC.,LLC Continued										
20-00497	04/17/20	LABOR INVOICES MARCH 2020	Continued							
4 SUPERIOR OFFICERS FOP LODGE140		1,188.00	0-01-20-155-001-031	B Labor,Personnel & Union Council	R	04/17/20	04/23/20		63685	N
		4,158.00								
Vendor Total:		4,158.00								
FIREA005 FIRE APPARATUS REPAIR, INC.										
20-00499	04/21/20	TELESQUIRT 41								
1 CHASSIS PM		825.00	0-01-25-252-002-121	B Preventive Maintenance	R	04/21/20	04/30/20		15535	N
2 OIL ANALYSIS		40.00	0-01-25-252-002-121	B Preventive Maintenance	R	04/21/20	04/30/20		15535	N
3 PUMP PM		340.00	0-01-25-252-002-121	B Preventive Maintenance	R	04/21/20	04/30/20		15535	N
4 GENERATOR PM		235.00	0-01-25-252-002-121	B Preventive Maintenance	R	04/21/20	04/30/20		15535	N
5 AERIAL PM		765.00	0-01-25-252-002-121	B Preventive Maintenance	R	04/21/20	04/30/20		15535	N
6 STRAINER RV		104.24	0-01-25-252-002-121	B Preventive Maintenance	R	04/30/20	04/30/20		15535	N
		2,309.24								
Vendor Total:		2,309.24								
FRENC005 French & Parrello Associates										
20-00255	03/02/20	2020 FORMAL DAM INSPECTION	B							
2 2020DAM INSP 89.5929% COMPLETE		5,062.00	0-01-20-165-001-028	B General Engineering	R	03/02/20	04/23/20		120479	N
Vendor Total:		5,062.00								
S0081 GARY STEVENS										
20-00443	04/03/20	WEBSITE ADA COMPLIANT	B							
2 DEPOSIT INVOICE 0001143		970.00	0-01-20-140-001-060	B Internet Services and Web Services	R	04/03/20	04/23/20		0001143	N
Vendor Total:		970.00								
GEETA005 GEETANJALI JAIN										
20-00524	04/24/20	LICENSE RENEWAL								
1 LICENSE RENEWAL REIMBURSEMENT		125.00	0-01-27-330-001-044	B Professional Assoc. Dues	R	04/24/20	04/30/20		4/10/2020	N

Vendor # Name											
PO #	PO Date	Description	Contract	PO Type		First	Rcvd	Chk/Void		1099	
Item	Description	Amount	Charge Account	Acct Type	Description	Stat/Chk	Enc Date	Date	Date	Invoice	Excl
GEETA005 GEETANJALI JAIN Continued											
20-00525	04/24/20	MILEAGE REIMBURSEMENT	1/3-3/13								
1	MILEAGE REIMBURSEMENT	1/3-3/13	435.51	0-01-27-330-001-045	B Mileage/Travel	R	04/24/20	04/30/20		1/3/20-3/13/20	N
Vendor Total:		560.51									
G0171 GEORGE E. CONLEY ELECTRIC											
20-00367	03/20/20	LIME ROOM HEATER									
1	INV 24516 - LIME ROOM HEATER	220.00	0-09-55-501-001-503		B Water Plant Maintenance	R	03/20/20	04/30/20		24516	N
Vendor Total:		220.00									
G1077 GEORGE S. COYNE CO., INC.											
20-00112	02/04/20	SODIUM BICARBONATE		B							
5	SODIUM BICARBONATE INV 334391	2,300.65	0-09-55-501-002-552		B Sodium Bicarbonate	R	02/04/20	04/23/20		334391	N
20-00174	02/14/20	LIME HI-CALC HYDRATED	AWWTP	B							
4	INV 334392 4/2/2020 LIME	1,103.50	0-09-55-501-002-553		B Calcium Hydroxide (Lime)	R	02/14/20	04/23/20		334392	N
Vendor Total:		3,404.15									
G0038 GOLD TYPE BUSINESS MACHINE											
20-00466	04/09/20	INFO-COP ANNUAL RENEWAL									
1	INFO-COP ANNUAL RENEWAL	2,362.00	0-01-25-240-001-029		B Maint. Contracts - Other	R	04/09/20	04/22/20		0000023303	N
20-00473	04/09/20	E-TICKET QUARTERLY									
1	E-TICKET QUARTERLY	1,875.30	0-01-25-240-001-130		B Police E-Ticket	R	04/09/20	04/22/20		0000023426	N
Vendor Total:		4,237.30									
G0185 GRAINGER, INC.											
20-00457	04/09/20	OILER FOR PISTON PUMP									
1	14680 OILER FOR PISTON PUMP	99.12	0-09-55-501-002-503		B Sewer Plant Maintenance	R	04/09/20	04/22/20		9504274102	N
Vendor Total:		99.12									

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Vendor # Name												1099
PO #	PO Date	Description	Contract	PO Type		First	Rcvd	Chk/Void			1099	
Item	Description	Amount	Charge Account	Acct Type	Description	Stat/Chk	Enc Date	Date	Date	Invoice	Exc	
J1050 JOHN THOMAS JONES												
20-00532	04/24/20	LAB MGR CONSULTING PPE	4/23/20									
1	LAB MGR CONSULTING PPE	4/23/20	700.00	0-09-55-501-002-528	B Outside Consulting Services (B	R	04/24/20	04/24/20		PPE 4/23/20	N	
Vendor Total:		700.00										
JSHIN005 JSH INTERNATIONAL, LLC												
20-00472	04/09/20	AWWTP SUPPLIES										
1	30 DAY SUPPLY BAE	675.00	0-09-55-501-002-524	B	Deodorant Blocks/Strike	R	04/09/20	04/23/20		1236	N	
Vendor Total:		675.00										
L0205 LANGUAGE LINE SERVICES												
20-00493	04/16/20	INTERPRETATION MARCH 2020										
1	INTERPRETATION MARCH 2020	95.87	0-01-20-176-000-111	B	Interpretor/Outside Help	R	04/16/20	04/22/20		4784458	N	
Vendor Total:		95.87										
L1095 LUBRICATION ENGINEERS INC.												
20-00465	04/09/20	AWWTP SUPPLIES										
1	10 TUBES OF 1275 GREASE	186.40	0-09-55-501-002-502	B	Vehicle Maintenance	R	04/09/20	04/23/20		IN420455	N	
Vendor Total:		186.40										
M0180 MCMASTER-CARR												
20-00328	03/12/20	PVC ON/OFF VALVE										
1	INV 35544354	PVC ON/OFF VALVE	10.06	0-09-55-501-001-503	B	Water Plant Maintenance	R	03/12/20	04/22/20	35544354	N	
20-00424 04/01/20 MCMASTER AWWTP												
1	48"x96"x.375	3/8"	329.08	0-09-55-501-002-503	B	Sewer Plant Maintenance	R	04/01/20	04/22/20	37857195	N	
2	PK 25	1/4" X 20 X 1"	12.94	0-09-55-501-002-503	B	Sewer Plant Maintenance	R	04/01/20	04/22/20	37857195	N	
		342.02										
20-00512 04/22/20 PLASTIC DRUM FAUCETS												
1	PLASTIC DRUM FAUCETS	21.32	0-01-26-290-001-050	B	DPW Work Equipment	R	04/22/20	04/30/20		38264965	N	
Vendor Total:		373.40										

Vendor # Name													
PO #	PO Date	Description	Amount	Contract	PO Type				First	Rcvd	Chk/Void		1099
Item	Description			Charge	Account	Acct Type	Description	Stat/Chk	Enc Date	Date	Date	Invoice	Excl
M0053 MES - PENNSYLVANIA													
20-00453	04/07/20	SCBA REPAIR											
1		CYLINDER VALVE REPAIR	43.00	0-01-25-252-002-123		B	Test Air Packs	R	04/07/20	04/22/20		IN1435353	N
2		CGA PORT REBUILD KIT	27.00	0-01-25-252-002-123		B	Test Air Packs	R	04/07/20	04/22/20		IN1435353	N
3		CYLINDER VALVE REPAIR	43.00	0-01-25-252-002-123		B	Test Air Packs	R	04/07/20	04/22/20		IN1435353	N
4		CGA PORT REBUILD KIT	27.00	0-01-25-252-002-123		B	Test Air Packs	R	04/07/20	04/22/20		IN1435353	N
5		CYLINDER VALVE REPAIR	43.00	0-01-25-252-002-123		B	Test Air Packs	R	04/07/20	04/22/20		IN1435353	N
6		CGA PORT REBUILD KIT	27.00	0-01-25-252-002-123		B	Test Air Packs	R	04/07/20	04/22/20		IN1435353	N
			210.00										
Vendor Total:			210.00										
M0127 MONMOUTH COUNTY													
20-00478	04/15/20	MARCH 2020 ROOSEVELT TIPPING											
1		MARCH 2020 ROOSEVELT TIPPING	2,129.73	0-01-43-513-001-171		B	Borough of Roosevelt-Tipping Fees	R	04/15/20	04/22/20		MAR 2020	N
Vendor Total:			2,129.73										
N0076 NANCY ALEXANDER													
20-00461	04/09/20	REIMBURSEMENT - ALEXANDER											
1		REIMBURSEMENT - ALEXANDER	64.09	T-12-56-286-000-850		B	STORM RECOVERY SNOW,STORM, OTHER	R	04/09/20	04/30/20		I27042	N
Vendor Total:			64.09										
NJADV005 NJ Advance Media													
20-00530	04/24/20	LEGAL ADS MARCH 2020											
1		COUNCIL 3/16 MEETING CHANGE	9.86	0-01-20-120-001-021		B	Advertisements	R	04/24/20	04/24/20		0009549386	N
2		CAC MARCH MEETING CANCELLED	9.86	0-01-20-120-001-021		B	Advertisements	R	04/24/20	04/24/20		0009550843	N
3		ENV COMM MARCH MEETING CANCEL	9.86	0-01-20-120-001-021		B	Advertisements	R	04/24/20	04/24/20		0009552869	N
4		PLANNING BRD MARCH MEET CANCEL	7.54	0-01-21-180-001-021		B	Advertisements	R	04/24/20	04/24/20		0009554810	N
5		COUNCIL ALL BOROUGH MEETINGS	12.18	0-01-20-120-001-021		B	Advertisements	R	04/24/20	04/24/20		0009560655	N
6		HOUSING AUTH MARCH MEET CANCEL	9.28	0-01-20-120-001-021		B	Advertisements	R	04/24/20	04/24/20		0009552866	N
			58.58										
Vendor Total:			58.58										

Vendor # Name	PO #	PO Date	Description	Amount	Contract Charge Account	PO Type Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
N0100 NJ POLICE TRAFFIC OFFICERS												
	20-00475	04/09/20	ANNUAL MEMBERSHIP DUES 2020									
	1	ANNUAL MEMBERSHIP DUES 2020	50.00	0-01-25-240-001-044	B Professional Assoc. Dues	R	04/09/20	04/22/20		1/1/2020		N
	Vendor Total:		50.00									
00019 O'BRIEN CONSULTING SERVICES												
	19-01859	12/09/19	REPLACE FOB INTO HPD BUILDING									
	1	REPLACE FOB INTO HPD BUILDING	500.00	9-01-25-240-001-036	B Office Supplies & Equipment	R	12/09/19	04/22/20		19-5086		N
	19-01962	12/24/19	HPD COMPUTER EQUIPMENT									
	1	HPD COMPUTER EQUIPMENT	435.50	9-01-25-240-001-036	B Office Supplies & Equipment	R	12/24/19	04/22/20		19-5085		N
	20-00201	02/20/20	24" FLAT PANEL HD MONITORS									
	1	24" FLAT PANEL HD MONITORS	506.25	0-01-25-240-001-036	B Office Supplies & Equipment	R	02/20/20	04/22/20		20-5140		N
	20-00293	03/09/20	MONTHLY IT RATES FEB 2020									
	1	MONTHLY IT RATES FEB 2020	900.00	0-01-25-240-001-029	B Maint. Contracts - Other	R	03/09/20	04/22/20		20-5125		N
	2	MONTHLY IT RATES FEB 2020	250.00	0-01-25-240-001-029	B Maint. Contracts - Other	R	03/09/20	04/22/20		20-5126		N
			1,150.00									
	Vendor Total:		2,591.75									
00050 ONE CALL CONCEPT INC												
	20-00436	04/02/20	MARCH 2020 MARK OUT REQUESTS									
	1	INV. 0035084	195.62	0-09-55-501-001-535	B Hydrants and Line Repair	R	04/02/20	04/22/20		0035084		N
	Vendor Total:		195.62									
P0557 PACKET MEDIA, LLC												
	20-00459	04/09/20	HYDRANT FLUSHING									
	1	HYDRANT FLUSHING & AFFIDAVIT	76.25	0-01-20-120-001-021	B Advertisements	R	04/09/20	04/22/20		300545541		N
	2	HYDRANT FLUSHING 3/27/2020	61.25	0-01-20-120-001-021	B Advertisements	R	04/09/20	04/22/20		300546500		N
			137.50									
	Vendor Total:		137.50									

Vendor # Name										
PO #	PO Date	Description	Contract	PO Type		First	Rcvd	Chk/Void		1099
Item Description			Amount	Charge Account	Acct Type Description	Stat/Chk	Enc Date	Date	Date Invoice	Excl
PMCIN005 PMC INC										
20-00100	02/03/20	QUOTE #200105-1								
1	PMC70X STEEL REINFORCED K2		6,400.00	0-09-55-501-002-503	B Sewer Plant Maintenance	R	02/03/20	04/23/20	2005-1	N
2	CREDIT #1931		<u>2,875.00</u>	0-09-55-501-002-503	B Sewer Plant Maintenance	R	02/03/20	04/23/20	1931	N
			3,525.00							
Vendor Total:			3,525.00							
POLIC005 POLICE & SHERIFFS PRESS, INC										
20-00421	04/01/20	HPD ID - MORENO								
1	HPD ID - MORENO		17.55	0-01-25-240-001-043	B Uniform Allowance/Leather Gds.	R	04/01/20	04/22/20	132470	N
Vendor Total:			17.55							
P0044 PSE&G										
20-00520	04/23/20	GAS 3/14/20 - 4/14/20								
1	74 199 082 06 232 MERCER ST		16.20	0-01-31-446-001-070	B Gas Heat - Borough Hall	R	04/23/20	04/23/20	604105488267	N
2	66 878 908 08 156 BANK ST		56.98	0-01-31-446-001-070	B Gas Heat - Borough Hall	R	04/23/20	04/23/20	602106275834	N
3	66 759 467 06 140 N MAIN ST		19.97	0-01-31-446-001-143	B Gas/Heat - Fire House	R	04/23/20	04/23/20	604605664865	N
5	65 039 876 09 1ST AVE W TOWER		<u>16.20</u>	0-09-55-501-001-505	B Gas Service	R	04/23/20	04/23/20	602607203323	N
			109.35							
Vendor Total:			109.35							
P0348 PUMPING SERVICES, INC.										
20-00438	04/02/20	SERVICE SLUDGE MIXERS								
1	SERVICE 2 FLYGT SLUDGE MIXERS		1,159.30	0-09-55-501-002-503	B Sewer Plant Maintenance	R	04/02/20	04/30/20	1115822	N
Vendor Total:			1,159.30							
R0077 ROBERTS ENGINEERING GRP LLC										
20-00452	04/06/20	Various Invoices								
1	#3482-Attend 3/9/2020 PB Mtg.		297.00	0-01-21-180-001-106	B Planning Board Engineer-General	R	04/06/20	04/22/20	#3482	N
2	#3483-Revisions to Zoning Map		<u>3,699.75</u>	0-01-21-180-001-106	B Planning Board Engineer-General	R	04/06/20	04/22/20	3483	N
			3,996.75							
Vendor Total:			3,996.75							

Vendor # Name															
PO #	PO Date	Description	Amount	Contract Charge Account	PO Type	Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl			
S0002 SAFETY-KLEEN SYSTEMS, INC															
20-00498	04/17/20	PARTS WASHER SERVICE 4-3-2020													
1	PARTS WASHER SERVICE 4-3-2020	198.06	0-09-55-501-002-535	B Chemicals Miscellaneous	R	04/17/20	04/23/20				82627553	N			
Vendor Total:			198.06												
STATE005 STATEWIDE INSURANCE FUND															
20-00535	04/29/20	INSTALLMENT 3/4 WORKERS COMP													
1	INSTALLMENT 3/4 WORKERS COMP	10,978.48	0-01-23-210-003-112	B General Liability-JIF	R	04/29/20	04/30/20				202032C	N			
2	INSTALLMENT 3/4 WORKERS COMP	20,885.56	0-01-23-210-003-113	B Workers Compensation (JIF)	R	04/29/20	04/30/20				202032C	N			
3	INSTALLMENT 3/4 WORKERS COMP	7,187.88	0-09-55-501-001-515	B County Insurance - JIF	R	04/29/20	04/30/20				202032C	N			
4	INSTALLMENT 3/4 WORKERS COMP	28,758.33	0-09-55-501-002-515	B County Insurance - JIF	R	04/29/20	04/30/20				202032C	N			
		67,810.25													
Vendor Total:			67,810.25												
S0375 STEVENSON SUPPLY CO.															
20-00329	03/12/20	BALL VALVE													
1	INV. 607446 - BALL VALVE	43.55	0-09-55-501-001-503	B Water Plant Maintenance	R	03/12/20	04/22/20				607446	N			
Vendor Total:			43.55												
BLOCK005 TELESYSTEM															
20-00494	04/17/20	INV 13776604 4/1/2020													
1	INV 13776604 4/1/2020	1,255.59	0-01-31-440-001-085	B Telephone-Block Line Systems, LLC LSI	R	04/17/20	04/22/20				13776604	N			
Vendor Total:			1,255.59												
T0147 TRACTOR SUPPLY COMPANY															
20-00469	04/09/20	LAWN MOWER BLADE													
1	INV. 174417 - LAWN MOWER BLADE	17.99	0-01-28-369-001-139	B Mower Repairs	R	04/09/20	04/22/20				174417	N			
Vendor Total:			17.99												

Vendor # Name											
PO #	PO Date	Description	Contract	PO Type		First	Rcvd	Chk/Void		1099	
Item	Description	Amount	Charge Account	Acct Type	Description	Stat/Chk	Enc Date	Date	Date	Invoice	Excl
TREAS025 TREASURER, STATE OF NJ											
20-00503	04/21/20	INSP & SAFETY EMERGENCY	2/5/20								
1	INSP & SAFETY EMERGENCY	2/5/20	112.66	0-09-55-501-001-535	B Hydrants and Line Repair	R	04/21/20	04/23/20		FILE 20-1006	N
Vendor Total:		112.66									
T0110 TURF EQUIPMENT & SUPPLY CO LLC											
20-00513	04/22/20	LAWNMOWER BELTS									
1	INV. 1069002 - LAWMOWER BELTS	100.76	0-01-28-369-001-139	B Mower Repairs		R	04/22/20	04/30/20		1069002	N
Vendor Total:		100.76									
T1886 TWIN COUNTY JANITORIAL											
20-00368	03/20/20	MULTI FOLD PAPER TOWELS/CLEANS									
1	MULTI FOLD TOWELS	288.00	0-01-20-125-001-035	B Paper Products/Janitorial		R	03/20/20	04/22/20		024943	N
2	PINE CLEANER - CASE OF 4	93.90	0-01-20-125-001-035	B Paper Products/Janitorial		R	03/20/20	04/22/20		024943	N
3	JR. JUMBO TOILET TISSUE	142.60	0-01-20-125-001-035	B Paper Products/Janitorial		R	03/20/20	04/22/20		024943	N
4	8" X 800' WHITE ROLL PAPER	292.10	0-01-20-125-001-035	B Paper Products/Janitorial		R	03/20/20	04/22/20		024943	N
		816.60									
Vendor Total:		816.60									
U0013 USA BLUE BOOK											
20-00428	04/01/20	FLOAT SWITCH & VALVES									
1	SJE RHOMBUS FLOAT SWITCH	145.90	0-09-55-501-002-503	B Sewer Plant Maintenance		R	04/01/20	04/22/20		194172	N
2	CHECK VALVES	352.00	0-09-55-501-002-503	B Sewer Plant Maintenance		R	04/01/20	04/22/20		194000/194172	N
3	FREIGHT	13.98	0-09-55-501-002-503	B Sewer Plant Maintenance		R	04/17/20	04/22/20		194172	N
		511.88									
Vendor Total:		511.88									
W0073 WASTE MANAGEMENT OF NJ, INC.											
20-00175	02/14/20	RECYCLING RES 2017-31		B							
4	INV 2923696-0502-0	4/1/2020	5,263.58	0-01-26-311-001-029	B Recycling Contract co-mingle-paper/cdbd	R	02/14/20	04/22/20		2923696-0502-0	N
Vendor Total:		5,263.58									

Vendor # Name											
PO #	PO Date	Description	Contract	PO Type		First	Rcvd	Chk/Void		1099	
Item Description		Amount	Charge Account	Acct Type	Description	Stat/Chk	Enc Date	Date	Date	Invoice	Excl
w0071	WASTE MGMT OF NEW JERSEY, INC.										
20-00492	04/16/20										
1	SLUDGE REMOVAL MARCH 2020	9,697.41	0-09-55-501-002-538	B	Sludge Removal/Disposal-Waste Management R		04/16/20	04/22/20		2923733-0502-1	N
Vendor Total:		9,697.41									
w0099	WATCHUNG SPRING WATER CO., INC										
20-00426	04/01/20										
1	DISTILLED WATER	65.94	0-09-55-501-002-506	B	Lab. Equipment & Supplies R		04/01/20	04/22/20		0164537	N
2	DELIVERY FEE	<u>6.99</u>	0-09-55-501-002-506	B	Lab. Equipment & Supplies R		04/01/20	04/22/20		0164537	N
		72.93									
Vendor Total:		72.93									
w0286	WEST WINDSOR TOWNSHIP										
20-00504	04/21/20										
1	2020 HEALTH INTERLOCAL 2ND QTR	7,737.25	0-01-43-511-001-026	B	West windsor Health Contract R		04/21/20	04/30/20		2ND QTR HEALTH	N
Vendor Total:		7,737.25									
Y0025	YOSTEMBSKI, ROBERT										
20-00420	04/01/20										
1	MONTHLY PROSECUTOR FEES	1,200.00	0-01-25-275-001-111	B	Municipal Prosecutor R		04/01/20	04/23/20		MARCH 2020	N
Vendor Total:		1,200.00									
Total Purchase Orders:	71	Total P.O. Line Items:	148	Total List Amount:	162,175.08	Total Void Amount:	0.00				

Totals by Year-Fund								
Fund Description	Fund	Budget Rcvd	Budget Held	Budget Total	Revenue Total	G/L Total	Project Total	Total
CURRENT FUND	0-01	83,840.02	0.00	83,840.02	0.00	0.00	0.00	83,840.02
	0-09	67,060.13	0.00	67,060.13	0.00	0.00	0.00	67,060.13
	0-21	0.00	0.00	0.00	0.00	0.00	67.50	67.50
Year Total:		150,900.15	0.00	150,900.15	0.00	0.00	67.50	150,967.65
CURRENT FUND	9-01	935.50	0.00	935.50	0.00	0.00	0.00	935.50
TRUST OTHER - FUND #12	T-12	10,271.93	0.00	10,271.93	0.00	0.00	0.00	10,271.93
Total of All Funds:		162,107.58	0.00	162,107.58	0.00	0.00	67.50	162,175.08

Project Description	Project No.	Rcvd Total	Held Total	Project Total
Amendment Approved Site Plan	2019-07	67.50	0.00	67.50
Total of All Projects:		<u>67.50</u>	<u>0.00</u>	<u>67.50</u>

Resolution 2020-89

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

CONCURRING WITH THE HIRING OF ONE NEW FULL-TIME RANK AND FILE POLICE OFFICER

WHEREAS, a Declaration of Emergency was issued by the Borough of Hightstown Emergency Management Coordinator on March 17, 2020 due to the Pandemic caused by Coronavirus COVID-19; and

WHEREAS, the Declaration of Emergency granted to the Borough Administrator authorization and empowerment to hire any employees and to enter into service agreements with any independent contractors as may be necessary to address the needs of the municipality during the Declaration; and

WHEREAS, Chief Gendron submitted a written request and recommendation that the Borough Administrator appoint Martin Moreno, of West Windsor, New Jersey as a Hightstown Borough full-time rank and file Police Officer; and

WHEREAS, due to the status of the emergency and the absence of a rank and file officer due to an injury, the Borough Administrator determined that there was a need to hire a full-time rank and file police officer for the Borough to continue to provide adequate police services to the community; and

WHEREAS, The Borough Administrator appointed, and the Mayor swore in by oath, Martin Moreno, of West Windsor, New Jersey as a Hightstown Borough Police Officer effective March 24, 2020; and

WHEREAS, The Borough Administrator advised the Borough Council of this appointment on March 27, 2020; and

WHEREAS, The Mayor and Borough Council concur with the Administrator's determination and hiring of Martin Moreno as a Hightstown Borough Police Officer; and

WHEREAS, appointee Martin Moreno is a certified Class II officer who will require a waiver issued by the New Jersey Police Training Commission ("PTC"); and

WHEREAS, a PTC waiver is issued to officers who have graduated from a PTC approved academy and who only require a few courses of instruction for full certification; and

WHEREAS, it is the intention of the Borough that appointee Moreno shall be enrolled in said Academy to commence with courses of instruction as soon as possible; and

WHEREAS, the employment of appointee Moreno shall be conditioned upon his passing all applicable Borough requirements; and

WHEREAS, the employment of appointee Moreno shall additionally be conditioned upon qualifying for PTC waivers, as indicated above; and

WHEREAS, the employment of appointee shall additionally be conditioned upon appointee Moreno executing the Hightstown Borough Police Department Employment and Payment Reimbursement Agreement; and

WHEREAS, the Hightstown Borough Council believes that the hiring of the new police officer as referenced above is in the best interests of the health, safety and welfare of the Borough's residents.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Borough Council of the Borough of Hightstown, in the County of Mercer and State of New Jersey, as follows:

1. That the Mayor and Borough Council concur with the Chief of Police's recommendation, and the Borough Administrator's determination, of the need for an additional full-time rank and file police officer, contingent upon the conditions set forth in this Resolution.
2. That the employment of the new officer is hereby confirmed and shall be conditioned upon passing all applicable Borough requirements.
3. That the employment of appointee Moreno shall additionally be conditioned upon his qualifying for PTC waivers, as indicated above.
4. That the employment of appointee Moreno shall additionally be conditioned upon appointee Moreno executing the Hightstown Borough Police Department Employment and Payment Reimbursement Agreement.
5. That all other terms and conditions of employment relating to the new hire shall be as set forth in the existing FOP Agreement.
6. That all appropriate Borough officials are hereby authorized and directed to take all appropriate actions in furtherance of the intentions set forth in this Resolution.
7. That a certified copy of this Resolution shall be provided to each of the following:
 - a. Appointee Martin Moreno;
 - b. Chief Frank Gendron;
 - c. Police Commissioner Lee Stults;
 - d. Eric Bernstein, Esq., Borough Labor Counsel; and
 - e. Frederick C. Raffetto, Esq., Borough Attorney.

CERTIFICATION

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on May 4, 2020.

Margaret Riggio
Deputy Borough Clerk

Resolution 2020-108

BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY

**RESOLUTION OF THE BOROUGH OF HIGHTSTOWN, IN THE
COUNTY OF MERCER AND THE STATE OF NEW JERSEY,
AUTHORIZING TERMINATION OF AMENDED AND RESTATED
REDEVELOPMENT AGREEMENT WITH RBG HIGHTSTOWN,
LLC FOR BLOCK 30, LOTS 1-7 & 10-13, AND BLOCK 21, LOTS 1-13
& 26 ON THE BOROUGH'S OFFICIAL TAX MAP**

WHEREAS, pursuant to the New Jersey Local Redevelopment and Housing Law, N.J.S.A. 40A:12A-1 et seq., the Borough Council ("Borough Council") of the Borough of Hightstown (the "Borough") designated the properties known as Tax Block 54, Lots 6-10, 13, 14.01, 16.01 & 23; Block 40, Lots 14-28; Block 33, Lots 1-30 & 32-36; Block 30, Lots 1-13; Block 28, Lots 56 & 57; and Block 21, Lots 1-14, 20 & 26; Block 8, Lots 12-14; Block 18, Lots 8-12 on the Borough's official tax map (collectively, the "Redevelopment Area"), as an "area in need of redevelopment"; and

WHEREAS, a redevelopment plan containing development standards for that portion of the Redevelopment Area which is known as Sub-Area I (Bank Street) was adopted by Ordinance Number 2015-04 on April 20, 2015, which revised those redevelopment plans previously adopted by the Borough for such portion of the Redevelopment Area; and

WHEREAS, on March 10, 2017, the Borough and RBG Hightstown, LLC ("RBG") entered into that certain Amended and Restated Redevelopment Agreement (the "Amended and Restated RBG Redevelopment Agreement"), pursuant to which, among other things, RBG agreed to redevelop the portion of the Redevelopment Area consisting of Block 30, Lots 1-7 and 10-13, and Block 21, Lots 1-13 and 26 on the Borough's official tax map (collectively, the "Project Area"), which constitutes part of Sub-Area I (Bank Street), by constructing thereon a mixed-use redevelopment project including, a mix of retail and residential space, and associated parking and other infrastructure improvements (the "RBG Project"); and

WHEREAS, a copy of the Amended and Restated RBG Redevelopment Agreement was recorded in the Mercer County Clerk's office on September 12, 2017 in Deed Book 6299, Pages 1434 - 1494; and

WHEREAS, RBG subsequently sold its interest in the Project Area to 3PRC, LLC ("3PRC"); and

WHEREAS, RBG no longer owns any portion of the Project Area, is not actively pursuing the RBG Project and, thus, cannot perform its obligations set forth in the Amended and Restated RBG Redevelopment Agreement; and

WHEREAS, 3PRC has since indicated to the Borough its desire to redevelop the Project Area; and

WHEREAS, on January 21, 2020, the Borough adopted a resolution: (i) designating 3PRC as a "conditional redeveloper" of the Project Area (in addition to Block 21, Lot 20) and (ii) authorizing the execution of an Interim Costs Agreement (an "Interim Costs Agreement") between the Borough and 3PRC to reimburse the Borough for any and all costs incurred by the Borough in connection with the negotiation and execution of a redevelopment agreement with 3PRC; and

WHEREAS, on February 20, 2020, the Borough and PRC executed the Interim Costs Agreement and are currently negotiating a redevelopment agreement for the Project Area (in addition to Block 21, Lot 20); and

WHEREAS, 3PRC has indicated that its lender and title company require, as a condition to making a construction loan in connection with the redevelopment of the Project Area, that the Borough formally terminate the Amended and Restated RBG Redevelopment Agreement; and

WHEREAS, the Borough now desires to terminate RBG's designation as redeveloper of the Project Area and the Amended and Restated RBG Redevelopment Agreement, and to authorize the Mayor to execute any and all documents necessary to discharge the recorded Amended and Restated RBG Redevelopment Agreement.

NOW, THEREFORE, BE AND IT IS HEREBY RESOLVED by the Mayor and Council of Borough of Hightstown, in the County of Mercer and the State of New Jersey, as follows:

Section 1. The aforementioned recitals are incorporated herein as though fully set forth at length.

Section 2. The Amended and Restated RBG Redevelopment Agreement is hereby terminated and RBG's designation as redeveloper of the Project Area is hereby terminated.

Section 3. The Borough Council hereby authorizes the Mayor to execute any and all documents necessary to discharge the recorded Amended and Restated RBG Redevelopment Agreement consistent with this resolution.

Section 4. This resolution shall take effect immediately.

CERTIFICATION

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on May 4, 2020.

Margaret Riggio
Deputy Borough Clerk

Resolution 2020-109

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

AUTHORIZING EMPLOYMENT AGREEMENT WITH WILLIAM SEARING, AWWTP SUPERINTENDENT

WHEREAS, it is the desire of the Mayor to reappoint William Searing of Hightstown, NJ to continue to serve as AWWTP Superintendent for a period of three years from January 1, 2020 to December 31, 2022; and

WHEREAS, specific terms and conditions of employment for the AWWTP Superintendent have been set forth in the attached proposed written Employment Agreement.

NOW, THEREFORE, BE IT RESOLVED, that the Borough Council hereby provides its advice and consent to the Mayor's reappointment of William Searing of Hightstown, NJ to continue to serve as the AWWTP Superintendent for the Borough of Hightstown, subject to the provisions specified in the attached employment agreement.

BE IT FURTHER RESOLVED, that the Mayor is hereby authorized to execute, and the Borough Clerk to attest, the attached Employment Agreement on behalf of the Borough.

CERTIFICATION

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on May 4, 2020.

Margaret Riggio
Deputy Borough Clerk

Employment Agreement

THIS EMPLOYMENT AGREEMENT (hereinafter referred to as "Agreement") is made and entered into this 1st day of January 2020 by and between WILLIAM SEARING (hereinafter referred to as "Searing" or "Superintendent") and the BOROUGH OF HIGHTSTOWN, a municipal corporation of the State of New Jersey (hereinafter referred to as "Borough").

1. Title and Duties.

The Borough shall employ Searing in the position of Wastewater Plant Superintendent and Searing shall perform such duties as are called for in this position as established in law, statutes, rules and regulations and Borough ordinances, including, but not limited to Section 2-17 of the Borough Code as well as any other duties as assigned to him by the Borough or its designee.

2. Licenses and Qualifications.

Searing represents that he possesses all licenses and certificates necessary for the position set forth above, including but not limited to, Wastewater Operator IV and Collection II certifications, a copy of which shall be supplied to the Borough Clerk and be on record with the Borough.

3. Paid Time Off and Other Benefits.

Searing shall receive paid time off in the form of sick, personal and vacation time as permitted and allowed in Borough ordinances and/or the Borough's Personnel Policy, whichever is applicable. In case of a conflict between the Borough Ordinances and the Borough's Personnel Policies, the Borough's ordinances shall control. Searing, as Superintendent, shall not be entitled to receive payment of overtime and/or compensatory time in lieu of overtime or any other compensation as the position above is exempt under Federal and State Law, as well as any local law/policy, as to overtime. The position of Superintendent is not covered by any collective bargaining agreement and Searing is not a member of any collective bargaining unit. No benefits found in any collective bargaining agreement shall be applicable to Searing. Mr. Searing will be eligible to sell back up to 480 hours of unused sick leave in 2020 and 2021. Such payments shall be based on his salary rate for the year 2019 (\$89,650).

4. Health Insurance.

Searing shall receive health benefits as provided generally to non-union aligned employees in the Borough. In addition, Searing shall be covered by all of the provision of Ch. 78, Pl. 2011.

5. Services to be Rendered.

Searing shall provide, as necessary and required, all of the services for the position set forth above fully, diligently, competently and to the best of the Searing's ability. Searing shall not undertake any paid work for any other employer other than the Borough's duties hereunder, except with approval of the Borough Administrator.

6. Salary/Compensation.

Searing's 2020 salary for the title of Advanced Wastewater Plant Superintendent with the Borough shall be paid at an annual rate of \$100,000.00 less all applicable deductions, effective January 1, 2020. Effective January 1, 2021, Searing's full salary shall be paid at an annual rate of \$103,000.00, less all applicable deductions. Effective January 1, 2022, Searing's full salary with the Borough shall be paid at an annual rate of \$106,090.00, less all applicable deductions. Salary shall be paid in accordance with the usual practice of the Borough.

7. Effect on Employment Relationship.

This Agreement is not intended to and does not affect the employment relationship between Searing and the Borough except as expressly stated herein. Specifically, this Agreement does not convey and/or grant any greater protection either procedurally or substantively as to discipline.

8. Performance Evaluation.

The Borough Administrator shall review and evaluate the performance of Searing at least once (1x) annually. The Borough Administrator shall provide Searing with a summary written statement of the findings of the evaluation and provide an adequate opportunity for Searing to discuss his evaluation.

9. Entire Agreement.

Except as explicitly stated herein, this Agreement shall supersede any and all prior oral and/or written employment agreements and constitutes the entire agreement between the parties

with respect to Searing's employment with the Borough and there are no representations, warranties or agreements, whether expressed or implied, except as set forth herein. This Agreement may not be modified unless in a written instrument signed by both parties.

10. Controlling Law.

All of the terms, conditions and other provisions of this Agreement shall be interpreted and governed by reference to the substantive laws of the State of New Jersey, without giving effect to principles of conflicts of law.

11. Venue.

Any disputes or controversies arising out of this Agreement shall be submitted to the Superior Court of New Jersey, Mercer County.

12. Severability.

In the event any provision of this Agreement is determined to be illegal, invalid or unenforceable as written, the remaining provisions of this Agreement shall nevertheless be binding upon Searing and the Borough with the same effect as though the void provision or portion thereof had been severed and deleted.

WILLIAM SEARING

BOROUGH OF HIGHTSTOWN

William Searing

Lawrence D Quattrone, Mayor

WITNESS

ATTEST

Dated _____

Dated _____

Resolution 2020-110

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

APPOINTING FIRE SUBCODE OFFICIAL

WHEREAS, due to the resignation, effective March 30, 2020, of James Yates, as Fire Subcode Official, there will exist a vacancy in that office; and

WHEREAS, the Construction Official has recommended that Robert Weber be appointed to the position of Fire Subcode Official; and

WHEREAS, Mr. Weber is duly licensed by the New Jersey Department of Community Affairs to perform that function, holding State license #008478.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown as follows:

1. Robert Weber is hereby appointed as Fire Subcode Official for the Borough of Hightstown effective March 30, 2020
2. A certified copy of this Resolution shall be submitted to the State of New Jersey Department of Community Affairs.

CERTIFICATION

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on May 4, 2020.

Margaret Riggio
Deputy Borough Clerk

Resolution 2020-111

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

AUTHORIZING CHANGE ORDER #1 – VGM GROUP – ROOF REPLACEMENT, AWWTP

WHEREAS, on February 18, 2020, Borough Council awarded a contract for a roof replacement at the Hightstown AWWTP through the Mercer County Cooperative Contract Purchasing system to VMG Group of Roselle, New Jersey in the amount of \$67,693.98; and

WHEREAS, the contractor has submitted change order #1 for additional work due to unforeseen existing conditions in the amount of \$8,197.00 which increases the total contract to \$75,890.98; and

WHEREAS, the Borough Administrator has recommended approval of Change order #1; and

WHEREAS, the CFO has certified that funds are available for this expenditure.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown change #1 to VMG Group of Roselle, New Jersey for \$8,197, is hereby approved as detailed herein,

CERTIFICATION

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on January 21, 2020.

Debra L. Sopronyi
Borough Clerk

Resolution 2020-112

*BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY*

AUTHORIZING A MEETING WHICH EXCLUDES THE PUBLIC

BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown that this body will hold a meeting on May 4, 2020 via teleconference, that will be limited only to consideration of an item or items with respect to which the public may be excluded pursuant to section 7b of the Open Public Meetings Act.

The general nature of the subject or subjects to be discussed:

Contract Negotiations - Robbinsville

Stated as precisely as presently possible the following is the time when and the circumstances under which the discussion conducted at said meeting can be disclosed to the public August 4, 2020, or when the need for confidentiality no longer exists.

The public is excluded from said meeting, and further notice is dispensed with, all in accordance with sections 8 and 4a of the Open Public Meetings Act.

CERTIFICATION

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on May 4, 2020.

Margaret Riggio
Deputy Borough Clerk