Agenda

Hightstown Borough Council

February 18, 2020

Hightstown Fire House

6:30 PM – Executive Session
7:30 PM – Public Session

PLEASE TURN OFF ALL CELL PHONES DURING YOUR ATTENDANCE AT THIS MEETING TO AVOID SOUNDS/RINGING OR CONVERSATION THAT MAY INTERFERE WITH THE MEETING OR THE ABILITY OF ATTENDEES TO HEAR THE PROCEEDINGS. THANK YOU FOR YOUR COOPERATION.

Meeting called to order by Mayor Lawrence Quattrone.

STATEMENT: Adequate notice of this meeting has been given in accordance with the Open Public Meetings Act, pursuant to Public Law 1975, Chapter 231. Said notice was provided to the *Trenton Times* and the *Windsor-Hights Herald*, and is posted in the Borough Clerk's office.

Roll Call

Flag Salute

Executive Session — **Resolution 2020-51** Authorizing a Meeting that Excludes the Public

Contract Negotiations – FOP
Robbinsville
PRC Group

Approval of the Agenda

Minutes

January 6, 2020 – Executive Session
January 6, 2020 – Public Session

Presentations

Board of Health – 2020 Vision

Cultural Arts Commission – 2020 Vision

Parks & Recreation – 2020 Vision

Historic Preservation Commission – 2020 Vision

Public Comment I — Any person wishing to address the Mayor and Council regarding matters on the agenda will be allowed a maximum of three minutes for his or her comments.

Ordinances — **First Reading and Introduction 2020-01** An Ordinance Amending and Supplementing Chapter 28, Entitled "Zoning", of the "Revised General Ordinances of the Borough of Hightstown, New Jersey", Relating to Various Types of Accessory Structures

Resolutions	**2020-52**	Payment of Bills
	2020-53	Authorizing an Amendment to the Contract for Calcium Hypochlorite – George S. Coyne Chemical, Co., Inc.
	2020-54	Appointing a Part-time Tax and Water/Sewer Collector – Angela LoConte
	2020-55	Reappointing Frank Gendron as Police Chief and Authorizing the Execution of the Associated Agreement
	2020-56	Authorizing a Contract for Roof Replacements at the Hightstown AWWTP Through Mercer County Cooperative Purchasing System
	2020-57	Awarding a Contract for Sidewalk Repair/Replacement at the Hightstown AWWTP
	2020-58	Authorizing an Amendment to the Contract for Construction Administration and Inspection Services for Stockton Street Water Main – Roberts Engineering
	2020-59	Authorizing Payment No. 10 – The Musial Group, P.A. (Architectural and Contract Administration Services for Municipal Facilities Located at 230 Mercer Street)
Consent Agenda	**2020-60**	Authorizing Receipt of Bids for Polymer Chemicals
	2020-61	Authorizing Receipt of Bids for Solid Waste Dumpster Service
	2020-62	Resolution Confirming Hightstown Fire Company No. 1 Elected Officers for 2020
	2020-63	Authorizing Emergency Temporary Appropriations Prior to Adoption of the 2020 Budget
	2020-64	Resolution of Intent for Participation in the Delaware Valley Regional Planning Commission’s Transportation & Community Development Initiative (TCDI) Grant Program

Public Comment II Any person wishing to address the Mayor and Council at this time will be allowed a maximum of three minutes for his or her comments.

New Business

Old Business

Subcommittee Reports

Mayor/Council/Administrative Reports

Adjournment

Resolution 2020-51

BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY

AUTHORIZING A MEETING WHICH EXCLUDES THE PUBLIC

BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown that this body will hold a meeting on February 18, 2020 at the Hightstown Fire House located at 140 North Main Street, Hightstown, that will be limited only to consideration of an item or items with respect to which the public may be excluded pursuant to section 7b of the Open Public Meetings Act.

The general nature of the subject or subjects to be discussed:

Contract Negotiations – FOP
Robbinsville
PRC Group

Stated as precisely as presently possible the following is the time when and the circumstances under which the discussion conducted at said meeting can be disclosed to the public May 18, 2020, or when the need for confidentiality no longer exists.

The public is excluded from said meeting, and further notice is dispensed with, all in accordance with sections 8 and 4a of the Open Public Meetings Act.

CERTIFICATION

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on February 18, 2020.

____
Debra L. Sopronyi
Borough Clerk

Meeting Minutes
Hightstown Borough Council
January 6, 2020
7:00 p.m.

The meeting was called to order by Mayor Quattrone at 7:00 p.m. and he read the Open Public Meetings Act statement which stated, "Adequate notice of this meeting has been given in accordance with the Open Public Meetings Act, pursuant to Public Law 1975, Chapter 231. Said notice was sent to the *Trenton Times* and the *Windsor-Hights Herald*, and is posted in the Borough Clerk's office."

The flag salute followed Roll Call.

	PRESENT	ABSENT
Councilmember Bluth	✓	
Councilmember Cicalese		✓
Councilmember Jackson	✓	
Councilmember Misiura	✓	
Councilmember Musing	✓	
Councilmember Stults	✓	
Mayor Quattrone	✓	

Also in attendance: Margaret (Peggy) Riggio, Deputy Borough Clerk; Debra Sopronyi Borough Clerk/Administrator and Fred Raffetto, Borough Attorney.

EXECUTIVE SESSION

Resolution 2020-28 Authorizing a Meeting that Excludes the Public

Moved by Councilmember Jackson; Seconded by Councilmember Stults.

Roll Call Vote: Councilmembers Bluth, Jackson, Misiura, Musing and Stults voted yes.

Resolution adopted 5-0.

Resolution 2020-28

BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY

AUTHORIZING A MEETING WHICH EXCLUDES THE PUBLIC

BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown that this body will hold a meeting on January 6, 2020 at the Hightstown Fire House located at 140 North Main Street, Hightstown, that will be limited only to consideration of an item or items with respect to which the public may be excluded pursuant to section 7b of the Open Public Meetings Act.

The general nature of the subject or subjects to be discussed:

Personnel – Police Chief, Superintendent of Public Works

Stated as precisely as presently possible the following is the time when and the circumstances under which the discussion conducted at said meeting can be disclosed to the public April 6, 2020, or when the need for confidentiality no longer exists.

The public is excluded from said meeting, and further notice is dispensed with, all in accordance with sections 8 and 4a of the Open Public Meetings Act.

Mayor Quattrone called the public meeting to order at 7:40 p.m. and again read the Open Public Meetings Statement.

The Flag Salute followed roll call.

APPROVAL OF AGENDA

Moved by Councilmember Jackson; Seconded by Councilmember Stults.

Roll Call Vote: Councilmembers Bluth, Jackson, Misiura, Musing and Stults voted yes.

Agenda approved 5-0.

PUBLIC COMMENT I

Mayor Quattrone opened public comment period I and the following individuals spoke:

Eugene Sarafin, 628 South Main Street – Glad to see the architect is getting paid to get Borough Hall finished.

There being no further comments, Mayor Quattrone closed the public comment period.

RESOLUTIONS

Resolution 2020-29 Payment of Bills

Moved by Councilmember Bluth; Seconded by Councilmember Jackson.

Roll Call Vote: Councilmembers Bluth, Jackson, Misiura, Musing and Stults voted yes.

Resolution adopted 5-0.

Resolution 2020-29

BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY

AUTHORIZING PAYMENT OF BILLS

WHEREAS, certain bills are due and payable as per itemized claims listed on the following schedules, which are made a part of the minutes of this meeting as a supplemental record;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown that the bills be paid on audit and approval of the Borough Administrator, the appropriate Department Head and the Treasurer in the amount of $1,647,669.55 from the following accounts:

Current		$1,112,524.76
W/S Operating		352,210.62
General Capital		97,026.86
Water/Sewer Capital		79,504.85
Grant		2,335.00
Trust		63.96
Housing Trust		0.00
Animal Control		0.00
Law Enforcement Trust		0.00
Housing Rehab Loans		0.00
Unemployment Trust		0.00
Escrow		4,003.50
Total		$1,647,669.55

Resolution 2020-30 Authorizing Payment No. 9 – The Musial Group, P.A. (Architectural and Contract Administration Services for Municipal Facilities Located at 230 Mercer Street)

Moved by Council President Musing; Seconded by Councilmember Bluth.

Roll Call Vote: Councilmembers Bluth, Jackson, Misiura, Musing and Stults voted yes.

Resolution adopted 5-0.

Resolution 2020-30

BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY

AUTHORIZING PAYMENT NO. 9 - THE MUSIAL GROUP, P.A. (ARCHITECTURAL AND CONTRACT ADMINISTRATION SERVICES FOR MUNICIPAL FACILITIES LOCATED AT 230 MERCER STREET)

WHEREAS, Resolution 2019-44, appointed the Musial Group as Architect and Contract Administrator for the municipal facilities project located at 230 Mercer Street; and

WHEREAS, Resolution 2019-44 also authorized concept design at a cost not to exceed $40,000; and

WHEREAS, Resolution 2019-115, adopted on June 3, 2019, authorized the remainder of the project at a total cost not to exceed $459,895.00; and

WHEREAS, the architect has submitted payment request No. 9 for professional services for November 24, 2029 – December 21, 2019 in the total amount of $6,000.00; and

WHEREAS, the CFO has certified that funds are available for this expenditure.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown Payment Request to The Musial Group, P.A. of Mountainside, New Jersey in the amount of $6,000.00, is hereby approved as detailed herein, and the CFO is authorized to issue same.

Resolution 2020-31 Authorizing Payment to Remington Vernick for Inspection and Contract Administration Services Associated with the Peddie Lake Dam Pedestrian Bridge Project

Moved by Councilmember Jackson; Seconded by Councilmember Stults.

Roll Call Vote: Councilmembers Bluth, Jackson, Misiura, Musing and Stults voted yes.

Resolution adopted 5-0.

Resolution 2020-31

BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY

AUTHORIZING PAYMENT TO REMINGTON VERNICK FOR INSPECTION AND CONTRACT ADMINISTRATION SERVICES ASSOCIATED WITH THE PEDDIE LAKE DAM PEDESTRIAN BRIDGE PROJECT

WHEREAS, on December 18, 2017, the Borough Council awarded a contract for Inspection and Contract Administration Services Associated with the Peddie Lake Dam Pedestrian Bridge to Remington Vernick Engineers, of Haddonfield, New Jersey at a cost not exceed $184,921.28; and

WHEREAS, the engineer has submitted a payment request for inspection and contract administration services through November 30, 2019, in the total amount of $3,165.18; and

WHEREAS, the CFO has certified that funds are available for this expenditure.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown Payment Request to Remington Vernick Engineers of Haddonfield, New Jersey in the amount of $3,165.18, is hereby approved as detailed herein, and the CFO is authorized to issue same.

CONSENT AGENDA

Councilmember Stults moved Resolutions 2020-32; 2020-33 and 2020-34 as a Consent Agenda; Council President Musing seconded.

Roll Call Vote: Councilmembers Bluth, Jackson, Misiura, Musing and Stults voted yes.

Resolutions adopted 5-0.

Resolution 2020-32

BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY

AUTHORIZING A STATE CONTRACT PURCHASE FOR THE PUBLIC WORKS DEPARTMENT AND THE WATER DEPARTMENT- TRUCKS

WHEREAS, there is a need for a four-wheel drive pickup truck for use by the Hightstown Department of Public Works; and

WHEREAS, there is a need for a four-wheel drive pickup truck for use by the Hightstown Water Plant; and

WHEREAS, the Hightstown Borough Council has authorized the purchase of these vehicles with the adoption of Bond Ordinance 2019-20; and

WHEREAS, the Public Works Superintendent has found pricing and availability for two (2) four-wheel drive pickup trucks as needed under New Jersey State Contract A88758/T2101 in the amount of $44,728.72 each for a total of 89,457.44; and

WHEREAS, the Purchasing Agent has reviewed the findings of the Public Works Superintendent; and

WHEREAS, it is the recommendation of the Purchasing Agent and Public Works Superintendent that these vehicles be purchased from Winner Ford, 250 Haddonfield Berlin Road, Cherry Hill, New Jersey 08034 under state contract for an amount not to exceed $89,457.44; and

WHEREAS, the CFO has certified that funds are available for this purchase.

NOW THEREFORE BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown that the Purchasing Agent is hereby authorized to purchase two (2) four-wheel drive pickup trucks from Winner Ford, 250 Haddonfield Berlin Road, Cherry Hill, New Jersey 08034 under New Jersey State Contracts A88758/T2101 for an amount not to exceed $89,457.44.

Resolution 2020-33

BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY

AUTHORIZING A STATE CONTRACT PURCHASE FOR A POLICE DEPARTMENT VEHICLE

WHEREAS, there is a need for a police vehicle for use by the Hightstown Police Department; and

WHEREAS, the Hightstown Borough Council has authorized the purchase of this vehicle with the adoption of

Bond Ordinance 2019-20; and

WHEREAS, the Chief of Police has found pricing and availability for a police interceptor utility vehicle as needed under New Jersey State Contract 88728 in the amount of $53,143.86; and

WHEREAS, the Purchasing Agent has reviewed the findings of the Chief of Police; and

WHEREAS, it is the recommendation of the Purchasing Agent and the Chief of Police that this vehicle be purchased from Winner Ford, 250 Haddonfield Berlin Road, Cherry Hill, New Jersey 08034 under state contract for an amount not to exceed $53,143.86; and

WHEREAS, the CFO has certified that funds are available for this purchase.

NOW THEREFORE BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown that the Purchasing Agent is hereby authorized to purchase a police interceptor utility vehicle from Winner Ford, 250 Haddonfield Berlin Road, Cherry Hill, New Jersey 08034 under New Jersey State Contract 88728 for an amount not to exceed $53,143.86.

Resolution 2020-34

BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY

APPOINTING AND AUTHORIZING AN AGREEMENT FOR PROFESSIONAL AFFORDABLE HOUSING LEGAL SERVICES – JOLANTA MAZIARZ, ESQ.

WHEREAS, there exists the need for specialized affordable housing legal services during 2020; and

WHEREAS, the Borough Council wishes to appoint Jolanta Maziarz, Esq. of Ventura, Miesowitz, Keough & Warner, PC of Summit, New Jersey as the Affordable Housing Attorney effective January 1, 2020; and

WHEREAS, the cost for the proposed services shall not exceed $10,000.00 without further approval by the Borough Council; and,

WHEREAS, funds for this purpose will be made available in the 2020 budget; and,

WHEREAS, the Borough Attorney will review and approve the contract for execution by the Borough; and

WHEREAS, the Local Public Contracts Law authorizes the awarding of a contract for "professional services" without public advertising for bids and bidding, provided that the Resolution authorizing the contract and the contract itself are available for public inspection in the office of the Municipal Clerk and that notice of the awarding of the contract be published in a newspaper of general circulation in the municipality; and

WHEREAS, it has been determined that the value of this contract may exceed $17,500, and therefore the contract is also subject to the provisions of the State's Local Unit Pay-to-Play Law, N.J.S.A. 19:44A-20.4, *et seq.*; and

WHEREAS, the anticipated term of this contract is for one (1) year, and until the appointment and qualification of a successor, and it may only be renewed upon further action of the Borough Council; and

WHEREAS, this contract is intended to be awarded as a "non-fair and open contract" pursuant to and in accordance with the Local Unit Pay-to-Play Law;

WHEREAS, Ventura, Miesowitz, Keough & Warner, PC has completed and submitted a Business Entity Disclosure Certification pursuant to the Local Unit Pay-to-Play law (specifically, at N.J.S.A. 19:44A-20.8), and has further submitted a certification that the firm is in compliance with the Borough's own Pay-to-Play ordinance (Section 2-59 of the *Revised General Ordinances of the Borough of Hightstown*);

NOW, THEREFORE, BE AND IT IS HEREBY RESOLVED, by the Borough Council of the Borough of Hightstown, in the County of Mercer and State of New Jersey, as follows:

1. That the Mayor is authorized to execute and the Borough Clerk to attest an Agreement between the Borough of Hightstown and Jolanta Maziarz, Esq. regarding the above-referenced professional affordable housing legal services, as set forth herein.
2. That this contract is awarded without competitive bidding as a "Professional Service" in accordance with N.J.S.A. 40A:11-5(1)(a) of the Local Public Contracts Law because Ventura, Miesowitz, Keough & Warner, PC is a firm who is authorized by law to practice a recognized profession.
3. That this contract is being awarded in accordance with the Local Unit Pay-to-Play Law and Section 2-59 of the *Revised General Ordinances of the Borough of Hightstown*, and the Business Disclosure Entity Certification, and other certifications required pursuant to same shall be placed on file with the contract.

PUBLIC COMMENT PERIOD II

Mayor Quattrone opened the public comment period II and the following individuals spoke:

Eugen Sarafin, 628 South Main Street – Stated that he is worried about the Mill Project. He has no use for developers. He does not want to see more rental units. There should be an option to purchase. Rental only is not good for the town. It is criminal what is going on at Deerfield Westerlea.

There being no further comments, Mayor Quattrone closed the public comment period.

SUBCOMMITTEE REPORTS

Municipal Facilities

There is a meeting with the Musial Group scheduled for tomorrow night.

MAYOR/COUNCIL/ADMINISTRATIVE REPORTS

Councilmember Jackson

Parks and Rec will meet Thursday at 7:30 p.m.

Councilmember Stults

The Downtown Hightstown Business Group is under new leadership. The BID presentation is scheduled for January 28th 6:30 p.m. at the Peddie School. The holiday lights downtown will be taken down shortly. Over 500 people voted in this year's window decorating contest. First place was the window at Morgan's Grill. There is a podcast interview on Downtown Hightstown's Facebook page with Mayor Quattrone, Councilmember Stults and Cristina Fowler. Restaurant week will be February 23 – February 29. Stated that he was notified that there may be some graffiti on the horsehead downtown. It looks like a sticker that is mostly off. Borough Administrator, Debra Sopronyi, stated that she would have Public Works look into it.

Council President Musing

Stated that no developers want to develop property for residents to purchase. They are all being developed for rent. This still benefits the Borough.

Deputy Clerk, Peggy Riggio

Stated that dog and cat license renewals are due. As are food establishment licenses and taxi licenses.

Borough Administrator/Clerk, Debra Sopronyi

Budget worksheets have been distributed to boards, commissions and department heads. The municipal offices will have their computers upgraded to Windows 10 on January 24th.

Mayor Quattrone

Thanked everyone for a great reorganization meeting on the 1st. He's exited about the brewery and the mill. Things are moving in the right direction in Hightstown.

ADJOURNMENT

Councilmember Misiura moved to adjourn at 8:00 p.m. Councilmember Stults seconded. All ayes.

Respectfully Submitted,

Margaret M. Riggio
Deputy Borough Clerk

ORDINANCE 2020-01

BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY

AN ORDINANCE AMENDING AND SUPPLEMENTING CHAPTER 28, ENTITLED "ZONING," OF THE "REVISED GENERAL ORDINANCES OF THE BOROUGH OF HIGHTSTOWN, NEW JERSEY," RELATING TO VARIOUS TYPES OF ACCESSORY STRUCTURES.

WHEREAS, the existing zoning and land use regulations of the Borough of Hightstown (the "Borough") are set forth in Chapter 28, entitled "Zoning," of the "Revised General Ordinances of the Borough of Hightstown, New Jersey;" and

WHEREAS, the Mayor and Council wish to make certain revisions thereto relating to various types of accessory structures.

NOW, THEREFORE, BE AND IT IS HEREBY ORDAINED, by the Borough Council of the Borough of Hightstown, in the County of Mercer and State of New Jersey, as follows:

Section 1. Chapter 28, entitled "Zoning," of the "Revised General Ordinances of the Borough of Hightstown, New Jersey," is hereby amended and supplemented in the following limited respects (deletions are shown with ~~strikeout~~, additions are shown with underline):

Chapter 28
ZONING

Section 28-2
DEFINITIONS AND WORD USAGE

[Note to Codifier: The remainder of this Section shall remain unaltered, with the exception of the information shown in underline below, which is to be inserted in alphabetical order.]

Subsection 28-2-2 Definitions.

ARBOR shall mean an accessory shelter that is made by growing plants or vines over a frame.

GAZEBO shall mean an accessory building consisting of a detached, covered, free standing, open-air structure.

PERGOLA shall mean an accessory structure of parallel colonnades supporting an open roof of crossing rafters or trelliswork.

Section 28-3
DISTRICTS ESTABLISHED; ZONING MAP

[<u>Note to Codifier</u>: Subsections 28-3-1 through 28-3-4 shall remain unaltered.]

Subsection 28-3-5 R-1 Residential District.

a. Permitted Uses. In the R-1 Residential District, the following uses, and no others, shall be permitted:

1. Principal Uses:

[<u>Note to Codifier:</u> This Subsection shall remain unaltered.]

2. Accessory Uses:

(a) Carports, accessory garages and/or open parking spaces with necessary driveways for vehicles belonging to residents on the premises and their guests.

(b) Noncommercial solariums and home swimming pools, provided that suitable protective fencing at least four (4') feet high shall surround the pool.

(c) Home-based occupations as defined in Section 28-10-6 and professional offices, provided that the professional resides on the premises, and further provided that no more than one nonresident employee shall be permitted.

(d) Signs as provided in subsection 28-3.5b, 12.

(e) Fences and walls.

(f) Subject to lot coverage requirements, no more than two (2) storage sheds are permitted on a lot.

(g) Satellite dishes, subject to the restrictions and requirements set forth in subsection 28-10.18.

(h) <u>Yard structures to include gazebos, pergolas or arbors, subject to the restrictions and requirements set forth in subsection 28-10-20.</u>

(i) <u>Playground equipment, including but not limited to swing sets, non-elevated children’s playhouses, etc.; however, no zoning permit shall be required.</u>

3. Conditional Uses.

[Note to Codifier: This Subsection shall remain unaltered.]

b. Other Restrictions.

[Note to Codifier: The remainder of this Subsection shall remain unaltered.]

[Note to Codifier: Sections 28-4 through 28-9 shall remain unaltered.]

Section 28-10
SPECIAL USE REGULATIONS

Subsections:

[Note to Codifier: Subsections 28-10-00 through 28-10-19 shall remain unaltered. New Subsections 28-10-20 and 28-10-21 are hereby added as follows (additions are shown with underline)]:

Subsection 28-10-20 Yard Structures.

a. Yard structures shall include free standing gazebos, pergolas or arbors.

b. With the exception of arbors, yard structures are permitted only in the rear yard and cannot be closer than 10’-0” to any property line. These location restrictions shall not pertain to arbors.

c. The maximum size of yard structures is 256 square feet or 20% of the rear yard, whichever is smaller. The maximum height is sixteen (16) feet.

d. Yard structures with completely covered roofs will be included in the total lot coverage for all buildings. Yard structures with open roofs or lattice will be included in the total lot coverage for all structures and other improvements.

[Note to Codifier: The remainder of Chapter 28 shall remain unaltered.]

Section 2. In the event that any portion of this Ordinance is found to be invalid for any reason by any Court of competent jurisdiction, such judgment shall be limited in its effect only to that portion of the Ordinance actually adjudged to be invalid, and the remaining portions of this Ordinance shall be deemed severable therefrom and shall not be affected.

Section 3. All other Ordinances or parts of Ordinances inconsistent herewith are hereby repealed to the extent of such inconsistency.

Section 4. This Ordinance shall become effective upon final passage and publication in accordance with the law.

Introduction:

Adoption:

ATTEST:

DEBRA L. SOPRONYI MUNICIPAL CLERK	LAWRENCE D. QUATTRONE MAYOR

Resolution 2020-52

BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY

AUTHORIZING PAYMENT OF BILLS

WHEREAS, certain bills are due and payable as per itemized claims listed on the following schedules, which are made a part of the minutes of this meeting as a supplemental record;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown that the bills be paid on audit and approval of the Borough Administrator, the appropriate Department Head and the Treasurer in the amount of $387,385.48 from the following accounts:

Current		$211,794.52
W/S Operating		168,630.54
General Capital		4,176.23
Water/Sewer Capital		0.00
Grant		188.40
Trust		113.94
Housing Trust		0.00
Animal Control		541.78
Law Enforcement Trust		0.00
Housing Rehab Loans		0.00
Unemployment Trust		0.00
Escrow		1,940.07
Total		$387,385.48

CERTIFICATION

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on February 18, 2020.

____
Debra L. Sopronyi
Borough Clerk

Date: February 18, 2020

To: **Mayor and Council**

From: **Finance Office**

Re: **Manual Bill List for 2/18/2020**

CURRENT ACCOUNT		DATE ISSUED	PO #	CHECK #		Amount
STATE OF NJ - DEPT OF TREASURY		1/14/2020	20-00139	1459	$	46,779.00
COUNTY OF MERCER - COUNTY TAX		1/30/2020	20-00047	1460	$	97,608.50
NJ DEPT OF TRANSPORTATION		2/7/2020	20-00143	30673	$	790.00
	TOTAL					**$145,177.50**
WATER AND SEWER MANUAL						
STATE OF NJ - DEPT OF TREASURY		1/14/2020	20-00139	1332	$	17,581.65
NJ INFRASTRUCTURE BANK		1/28/2020	20-00031 to 20-00035	1333	$	84,351.76
	TOTAL				**$**	**101,933.41**
ESCROW						
	TOTAL				**$**	**-**
GRANT						
	TOTAL				**$**	**-**
TRUST						
	TOTAL				**$**	**-**
ANIMAL CONTROL TRUST						
	TOTAL				**$**	**-**
GENERAL CAPITAL						
REMINGTON & VERNICK ENGINEERS		2/12/2020	20-00129	6377	$	1,028.98
	TOTAL				**$**	**1,028.98**
WATER AND SEWER CAPITAL						
	TOTAL				**$**	**-**
	MANUAL TOTAL					**$248,139.89**

P.O. Type: All Include Project Line Items: Yes Open: N Paid: N Void: N
Range: First to Last Rcvd: Y Held: Y Aprv: N
Format: Detail without Line Item Notes Bid: Y State: Y Other: Y Exempt: Y

Vendor # Name / PO # PO Date Description / Item Description	Amount	Contract Charge Account	PO Type Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
ACTIO010 ACTION UNIFORM CO, LLC									
19-01616 10/23/19 CLOTHING ALLOWANCE - DOELL									
1 CLOTHING ALLOWANCE - DOELL	737.99	9-01-25-240-001-043	B Uniform Allowance/Leather Gds.	R	10/23/19	02/12/20		28754	N
20-00145 02/07/20 CLOTHING ALLOWANCE - JIMENEZ									
1 CLOTHING ALLOWANCE - JIMENEZ	187.99	9-01-25-240-001-043	B Uniform Allowance/Leather Gds.	R	02/07/20	02/12/20		28880	N
Vendor Total:	925.98								
A0584 AMERICAN TEST CENTERS									
19-01583 10/17/19 AERIAL EQUIP ANN SAFETY TEST									
1 AERIAL EQUIPMENT ANNUAL	1,200.00	9-01-26-290-001-189	B Safety Equipment & Testing	R	10/17/19	02/12/20		2200006	N
Vendor Total:	1,200.00								
A0056 AQUA TECH HOTSY, INC.									
20-00026 01/27/20 REPLACEMENT AQUA TECH GUN									
1 REPLACEMENT AQUA TECH GUN	87.42	0-09-55-501-002-502	B Vehicle Maintenance	R	01/27/20	02/12/20		27915	N
2 SHIPPING	11.68	0-09-55-501-002-502	B Vehicle Maintenance	R	01/31/20	02/12/20		27915	N
	99.10								
Vendor Total:	99.10								
A0454 ATLANTIC TOMORROW'S OFFICE									
20-00081 02/03/20 QUARTERLY COPY FEES									
1 QUARTERLY COPY FEES	737.79	9-01-25-240-001-029	B Maint. Contracts - Other	R	02/03/20	02/12/20		CNIN990717	N
Vendor Total:	737.79								
BANK0005 BANK OF AMERICA									
20-00163 02/11/20 JAN INVOICES 0374, 3938 & 5289									
1 DEP - WATER SUPPLY LANG 0374	204.50	0-09-55-501-002-520	B Discharge Permits/Licenses	R	02/11/20	02/12/20		1032973	N
2 SOPRONYI 3938 AMAZON DISC BIND	21.98	9-01-20-125-001-036	B Office Supplies	R	02/11/20	02/12/20		9085141-6325819	N
3 BEAR GRAPHICS SOPRONYI 3938	291.55	9-01-20-125-001-036	B Office Supplies	R	02/11/20	02/12/20		1134832	N

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BANK0005 BANK OF AMERICA	Continued								
20-00163 02/11/20 JAN INVOICES 0374, 3938 & 5289 Continued									
4 LEWIS 5289 PET WASTE BAGS	113.94	T-12-56-286-000-876	B PARKS & RECREATION/ TRIATHLON	R	02/11/20	02/12/20		6911852-1397818	N
5 LEWIS 5289 AMAZON HOLSTER	35.90	0-09-55-501-002-502	B Vehicle Maintenance	R	02/11/20	02/12/20		3058902-0278649	N
6 LEWIS 5289 AMAZON HOLSTER	30.80	0-09-55-501-002-529	B Sewer Main Repair/Supplies	R	02/11/20	02/12/20		3058902-0278649	N
7 LEWIS 5289 PROLINE WADER	83.48	0-09-55-501-001-535	B Hydrants and Line Repair	R	02/11/20	02/12/20		7748876-0035409	N
	782.15								
Vendor Total:	782.15								
C0396 CAVANAUGH'S, INC.									
20-00060 02/03/20 JAN 2020 PEST SERVICE									
1 JAN 2020 PEST SERVICE	40.00	0-01-26-310-001-029	B Maintenance Contracts	R	02/03/20	02/12/20		769096/769097	N
Vendor Total:	40.00								
C0058 CINTAS CORPORATION #061									
20-00093 02/03/20 GLOVES									
1 XL NITRILE GLOVES (BLACK)	325.00	0-09-55-501-002-503	B Sewer Plant Maintenance	R	02/03/20	02/12/20		1901037534	N
2 MEDIUM GLOVES (BLACK)	195.00	0-09-55-501-002-503	B Sewer Plant Maintenance	R	02/03/20	02/12/20		1901037534	N
3 MEDIUM-MICROFLEX NITRA TOUCH	115.00	0-09-55-501-002-503	B Sewer Plant Maintenance	R	02/03/20	02/12/20		1901072418	N
	635.00								
Vendor Total:	635.00								
CLARK005 CLARKE CATON HINTZ									
20-00128 02/06/20 #77020 & 77215/Rev Application									
1 #77020-rev amended site plan	1,306.08	2019-07	P Amendment Approved Site Plan	R	02/06/20	02/12/20		#77020	N
2 #77215/hearing/rev application	402.99	2019-07	P Amendment Approved Site Plan	R	02/06/20	02/12/20		#77215	N
	1,709.07								
Vendor Total:	1,709.07								
COMCA005 COMCAST BUSINESS									
20-00131 02/06/20 8499 05 244 0157826 OAK LN									
1 8499 05 244 0157826 OAK LN	109.57	0-09-55-501-002-545	B Internet Services	R	02/06/20	02/12/20		499052440157826	N

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COMCA005 COMCAST BUSINESS	Continued								
20-00148 02/07/20 8499 05 243 0036659 2/1/20									
1 8499 05 243 0036659 2/1/20	283.88	0-01-20-140-001-060	B Internet Services and Web Services	R	02/07/20	02/12/20		499052430036659	N
Vendor Total:	393.45								
COUNT010 COUNTY OF MERCER-FINANCE DIV									
20-00008 01/22/20 EMS DISPATCH 2020									
1 EMS DISPATCH 2020	4,330.00	0-01-43-516-001-199	B EMS DISPATCH COUNTY MISCELLANEOUS	R	01/22/20	02/12/20		EMS DISP 2020	N
Vendor Total:	4,330.00								
C0094 COYNE CHEMICAL CO.									
20-00069 02/03/20 5 GALLON PAILS SODIUM BISUFILE									
1 5 GALLON PAILS SODIUM BISUFILE	64.50	0-09-55-501-002-535	B Chemicals Miscellaneous	R	02/03/20	02/12/20		330577	N
Vendor Total:	64.50								
C0087 CUSTOM BANDAG, INC									
19-02054 12/31/19 TIRE REPAIR									
1 INV. 80162828 - TIRE REPAIR	46.50	9-01-26-315-001-132	B Vehicle Maint. - Public Works	R	12/31/19	02/12/20		80162828	N
Vendor Total:	46.50								
C0088 CUSTOM ENVIRONMENTAL TECH, INC									
20-00114 02/04/20 ZETA LYTE 1A POLYMER INV 5914									
1 ZETA LYTE 1A POLYMER INV 5914	1,120.90	0-09-55-501-002-554	B ZETA LYTE 1A POLYMER	R	02/04/20	02/12/20		5914	N
20-00115 02/04/20 ZETA LYTE 2800CH POLYMER									
1 ZETA LYTE 2800CH POLYMER	2,813.80	0-09-55-501-002-544	B Zeta Lyte 2800CH-Custom Envir.Tech, Inc.	R	02/04/20	02/12/20		5912	N
2 ZETA LYTE 2800CH POLYMER	703.45	0-09-55-501-002-544	B Zeta Lyte 2800CH-Custom Envir.Tech, Inc.	R	02/04/20	02/12/20		5912	N
	3,517.25								
20-00137 02/07/20 ZETA LYTE 1A POLYMER INV 5962									
1 ZETA LYTE 1A POLYMER INV 5962	1,120.90	0-09-55-501-002-554	B ZETA LYTE 1A POLYMER	R	02/07/20	02/12/20		5962	N
Vendor Total:	5,759.05								

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DRAEG005 DRAEGER, INC.										
20-00134 02/06/20 SIMULATOR, CU34 110V ELEC CTRL										
1 HOSE PUMP-SIM W/SIM-CUVETTE	17.50	G-02-41-729-006-315	B	DRUNK DRIVING ENFORCEMENT FUND 2015	R	02/06/20	02/12/20		5950884604	N
2 CERTIFICATION CHARGE SIMULATOR	112.00	G-02-41-729-006-315	B	DRUNK DRIVING ENFORCEMENT FUND 2015	R	02/06/20	02/12/20		5950884604	N
3 CALIBRATION CHG SIMULATR PROBE	58.90	G-02-41-729-006-315	B	DRUNK DRIVING ENFORCEMENT FUND 2015	R	02/06/20	02/12/20		5950884604	N
	188.40									
Vendor Total:	188.40									
ECONO005 E-CONOLIGHT										
19-01972 12/24/19 LED HEAVY WEIGHT LIGHT										
1 E-HTH20A-HK 40U	219.98	9-09-55-501-002-502	B	Vehicle Maintenance	R	12/24/19	02/12/20		1105715	N
Vendor Total:	219.98									
E0201 EDMUNDS & ASSOCIATES, INC.										
20-00042 01/28/20 2020 SOFTWARE MAINTENANCE										
1 2020 SOFTWARE MAINTENANCE	6,071.49	0-01-20-130-001-027	B	Edmunds Software Support	R	01/28/20	02/12/20		20-00334	N
2 2020 SOFTWARE MAINTENANCE	2,275.45	0-01-20-145-001-027	B	Edmunds Software Support	R	01/28/20	02/12/20		20-00334	N
3 2020 SOFTWARE MAINTENANCE	814.52	0-09-55-501-001-517	B	Maint. Contracts - Office	R	01/28/20	02/12/20		20-00334	N
4 2020 SOFTWARE MAINTENANCE	3,258.08	0-09-55-501-002-517	B	Maint. Contracts - Office	R	01/28/20	02/12/20		20-00334	N
5 2020 SOFTWARE MAINTENANCE	541.78	T-13-56-286-000-824	B	RESERVE-ANIMAL CONTROL TRUST	R	01/28/20	02/12/20		20-00334	N
6 2020 SOFTWARE MAINTENANCE	1,238.34	0-01-20-145-001-027	B	Edmunds Software Support	R	01/28/20	02/12/20		20-00334	N
7 2020 SOFTWARE MAINTENANCE	1,238.34	0-09-55-501-002-517	B	Maint. Contracts - Office	R	01/28/20	02/12/20		20-00334	N
	15,438.00									
Vendor Total:	15,438.00									
B0966 ERB'S GARAGE INC										
20-00059 02/03/20 BRAKE WORK - FORD F700										
1 INV 13635 BRAKE WORK FORD F700	329.95	0-01-26-315-001-132	B	Vehicle Maint. - Public Works	R	02/03/20	02/12/20		13635	N
Vendor Total:	329.95									
E0054 ERIC M. BERNSTEIN & ASSOC.,LLC										
20-00161 02/11/20 JANUARY INVOICES 62782-62785										
1 FOP LODGE 140 POLICE OFFICERS	1,525.50	0-01-20-155-001-031	B	Labor,Personnel & Union Council	R	02/11/20	02/12/20		62782	N
2 OPEIU LOCAL 32 BLUE COLLAR	81.00	0-01-20-155-001-031	B	Labor,Personnel & Union Council	R	02/11/20	02/12/20		62783	N

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E0054 ERIC M. BERNSTEIN & ASSOC.,LLC Continued									
20-00161 02/11/20 JANUARY INVOICES 62782-62785		Continued							
3 OPEIU LOCAL 32 WHITE COLLAR	202.50	0-01-20-155-001-031	B Labor,Personnel & Union Council	R	02/11/20	02/12/20		62784	N
4 SUPERIOR OFFICERS FOP LODGE140	540.00	0-01-20-155-001-031	B Labor,Personnel & Union Council	R	02/11/20	02/12/20		62785	N
	2,349.00								
Vendor Total:	2,349.00								
ES2EN010 ES2 ENVIRONMENTAL SYSTEMS &									
19-01613 10/23/19 REGAL MODEL 210 CHLORINATION									
1 QUOTE ES2Q6854 - REGAL MODEL	2,385.00	9-09-55-501-001-503	B Water Plant Maintenance	R	10/23/19	02/12/20		5670	N
2 SHIPPING	21.22	9-09-55-501-001-503	B Water Plant Maintenance	R	02/06/20	02/12/20		5670	N
	2,406.22								
Vendor Total:	2,406.22								
Q0176 EUROFINS QC, INC									
20-00063 02/03/20 WATER ANALYSIS									
1 INV. 2003218 - WATER ANALYSIS	42.00	0-09-55-501-001-532	B Outside Testing/Labs	R	02/03/20	02/12/20		2003218	N
2 INV. 2003294 - WATER ANALYSIS	209.00	0-09-55-501-001-532	B Outside Testing/Labs	R	02/03/20	02/12/20		2003294	N
3 INV. 2003474 - WATER ANALYSIS	210.00	0-09-55-501-001-532	B Outside Testing/Labs	R	02/03/20	02/12/20		2003474	N
	461.00								
Vendor Total:	461.00								
G0181 FRANKLIN-GRIFFITH, LLC									
20-00066 02/03/20 JAN 2020 INVOICES									
1 INV. S2107486 - LIGHTS	56.42	0-01-28-369-001-141	B Parks & Playgrd Maintenance	R	02/03/20	02/12/20		S2107486	N
2 INV. S114817486 - LIGHTS	37.24	0-01-31-435-001-075	B Street Lighting	R	02/03/20	02/12/20		S114817486	N
	93.66								
Vendor Total:	93.66								
G1077 GEORGE S. COYNE CO., INC.									
20-00112 02/04/20 SODIUM BICARBONATE		B							
2 SODIUM BICARBONATE INV 328518	2,300.65	0-09-55-501-002-552	B Sodium Bicarbonate	R	02/04/20	02/12/20		328518	N

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G1077 GEORGE S. COYNE CO., INC.	Continued								
20-00113 02/04/20 HYDROFLUOSILICIC ACID FLUORIDE		B							
2 FLUORIDE INV 328918 1/10/20	947.76	0-09-55-501-001-528	B Fluorosilic Acid-	R	02/04/20	02/12/20		328918	N
20-00124 02/05/20 LIME HI-CALC HYDRATED CARMEUSE		B							
2 INV 328919 1/10/2020 LIME	1,655.25	0-09-55-501-001-527	B Calcium Hydroxide - Lime	R	02/05/20	02/12/20		328919	N
Vendor Total:	4,903.66								
G0001 GPANJ									
20-00105 02/03/20 2020 MEMBERSHIP									
1 2020 MEMBERSHIP	100.00	0-01-20-100-001-044	B Professional Assoc. Dues	R	02/03/20	02/12/20		2020-0001	N
20-00110 02/04/20 MARCH MEETING									
1 REGISTRATION FOR:	35.00	0-01-20-100-001-041	B Conferences & Meetings	R	02/04/20	02/12/20		3/12/2020	N
Vendor Total:	135.00								
G0185 GRAINGER, INC.									
20-00087 02/03/20 QUOTE #2043118527									
1 ITEM #5EFH6 UPS BATTERIES	262.17	0-09-55-501-002-503	B Sewer Plant Maintenance	R	02/03/20	02/12/20		9413716060	N
20-00088 02/03/20 PLANT SUPPLY									
1 ITEM #4RTX6 25'	412.08	0-09-55-501-002-503	B Sewer Plant Maintenance	R	02/03/20	02/12/20		9432388263	N
Vendor Total:	674.25								
H0048 HIGHTS REALTY LLC									
20-00051 02/03/20 FEBRUARY 2020 RENT FOR HPD									
1 FEBRUARY 2020 RENT FOR HPD	4,446.38	0-01-26-310-001-025	B Building Rental	R	02/03/20	02/12/20		FEBRUARY 2020	N
Vendor Total:	4,446.38								
H1100 HOME DEPOT CREDIT SERVICES									
20-00055 02/03/20 JAN 2020 INVOICES									
1 INV. 9614165 - LIGHT TUBES	39.40	0-01-26-310-001-024	B Building Maintenance	R	02/03/20	02/12/20		9614165	N
2 INV. 5511377 - BOLTS	6.75	0-09-55-501-001-535	B Hydrants and Line Repair	R	02/03/20	02/12/20		5511377	N
3 INV. 6511897 - SHOVELS	43.92	0-09-55-501-001-503	B Water Plant Maintenance	R	02/03/20	02/12/20		6511897	N

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H1100 HOME DEPOT CREDIT SERVICES	Continued								
20-00055 02/03/20 JAN 2020 INVOICES		Continued							
4 INV. 4511996 - HOOKS	38.64	0-01-26-290-001-127	B Street Repair & Maintenance	R	02/03/20	02/12/20		4511996	N
	128.71								
Vendor Total:	128.71								
IDEXX005 IDEXX DISTRIBUTION, INC.									
19-01892 12/13/19 QUOTE #00117187									
1 ITEM #98-2716400 COLLILERT	769.48	9-09-55-501-002-506	B Lab. Equipment & Supplies	R	12/13/19	02/12/20		3057370086	N
2 ITEM #98-09227-00 QT	27.34	9-09-55-501-002-506	B Lab. Equipment & Supplies	R	12/13/19	02/12/20		3057370086	N
3 ITEM #98-21675-00 QUANTI-TRAY	225.80	9-09-55-501-002-506	B Lab. Equipment & Supplies	R	12/13/19	02/12/20		3057370086	N
4 ITEM #98-11682 PA COMPARATOR	14.32	9-09-55-501-002-506	B Lab. Equipment & Supplies	R	12/13/19	02/12/20		3057370086	N
5 SHIPPING	30.47	9-09-55-501-002-506	B Lab. Equipment & Supplies	R	12/13/19	02/12/20		3057370086	N
	1,067.41								
Vendor Total:	1,067.41								
J0026 JAMES EUFEMIA									
20-00049 01/31/20 INS COPAYMENT PER CONTRACT									
1 INS COPAYMENT PER CONTRACT	5,000.00	0-01-23-210-003-115	B Medical Ins-Empl Grp Health	R	01/31/20	02/12/20		2020	N
Vendor Total:	5,000.00								
J0010 JAMMER DOORS									
20-00061 02/03/20 REPAIR TO OVERHEAD DOOR									
1 REPAIR TO OVERHEAD DOOR	155.00	0-01-26-310-001-024	B Building Maintenance	R	02/03/20	02/12/20		24096-36594	N
Vendor Total:	155.00								
J0257 JCP&L									
20-00132 02/06/20 MASTER 200 000 055 364 1/24/20									
1 100 008 438 010 125 S MAIN ST	15.67	9-01-31-430-001-071	B Electric-Borough Hall	R	02/06/20	02/12/20		95008402657	N
2 100 008 438 283 MAIN &STOCKTON	26.08	9-01-31-430-001-071	B Electric-Borough Hall	R	02/06/20	02/12/20		95008402657	N
3 100 008 482 018 RT 33 &MAXWELL	24.25	9-01-31-430-001-071	B Electric-Borough Hall	R	02/06/20	02/12/20		95008402657	N
4 100 010 898 904 FRANKLIN ST &	28.38	9-01-31-430-001-071	B Electric-Borough Hall	R	02/06/20	02/12/20		95008402657	N
5 100 012 487 714 148 N MAIN ST	602.37	9-01-31-430-001-071	B Electric-Borough Hall	R	02/06/20	02/12/20		95008402657	N
6 100 012 487 862 FIREHOUSE	740.67	9-01-31-430-001-072	B Electric-Fire House	R	02/06/20	02/12/20		95008402657	N

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J0257 JCP&L	Continued									
20-00132 02/06/20 MASTER 200 000 055 364 1/24/20	Continued									
7 100 012 529 457 BORO HALL	178.31	9-09-55-501-002-504	B	Electricity	R	02/06/20	02/12/20		95008402657	N
	1,615.73									
20-00165 02/11/20 MASTER 200 000 055 315 1/29/20										
1 100 008 482 778 MAXWELL AVE	15.74	0-09-55-501-002-504	B	Electricity	R	02/11/20	02/12/20		95008411133	N
2 100 009 294 701 WESTERLEA AVE	18.45	0-09-55-501-001-504	B	Electricity	R	02/11/20	02/12/20		95008411133	N
3 100 009 296 102 SPRINGCREST DR	12.96	0-09-55-501-002-504	B	Electricity	R	02/11/20	02/12/20		95008411133	N
4 100 012 445 746 BANK ST	4,955.23	0-09-55-501-001-504	B	Electricity	R	02/11/20	02/12/20		95008411133	N
5 100 012 529 309 OAK LN	7,556.16	0-09-55-501-002-504	B	Electricity	R	02/11/20	02/12/20		95008411133	N
	12,558.54									
20-00166 02/11/20 JANUARY 2020 INVOICES										
1 100 068 401 122 114 ROGERS AVE	31.15	0-01-31-430-001-071	B	Electric-Borough Hall	R	02/11/20	02/12/20		95446133607	N
2 100 059 701 167 WYCKOFF'S MILL	25.69	0-09-55-501-001-504	B	Electricity	R	02/11/20	02/12/20		95346245147	N
3 100 077 953 188 BANK ST PARK	3.11	0-01-31-430-001-071	B	Electric-Borough Hall	R	02/11/20	02/12/20		95346245152	N
4 100 029 000 310 156 BANK ST	527.55	0-01-31-430-001-071	B	Electric-Borough Hall	R	02/11/20	02/12/20		95655956275	N
5 100 079 096 689 GRANT ST PARK	3.10	0-01-31-430-001-071	B	Electric-Borough Hall	R	02/11/20	02/12/20		95655956300	N
6 100 100 104 247 MAIN ST	51.68	0-01-31-430-001-071	B	Electric-Borough Hall	R	02/11/20	02/12/20		95655956306	N
7 100 051 508 677 MAIN ST	200.38	0-01-31-430-001-071	B	Electric-Borough Hall	R	02/11/20	02/12/20		95655956286	N
8 100 086 395 041 0 STOCKTON ST	34.59	0-01-31-435-001-075	B	Street Lighting	R	02/11/20	02/12/20		95316401104	N
9 100 081 608 240 BLK LT 0	89.33	0-09-55-501-001-504	B	Electricity	R	02/11/20	02/12/20		95396169136	N
10 100 072 968 868 ROGERS ST AND	75.65	0-01-31-430-001-071	B	Electric-Borough Hall	R	02/11/20	02/12/20		95316401097	N
11 100 051 508 750 STOCKTON ST	366.75	0-01-31-430-001-071	B	Electric-Borough Hall	R	02/11/20	02/12/20		95396169119	N
12 100 131 110 379 230 MERCER ST	85.22	0-01-31-430-001-071	B	Electric-Borough Hall	R	02/11/20	02/12/20		95785669073	N
	1,494.20									
Vendor Total:	15,668.47									
J0258 JCP&L (STREET LIGHTING)										
20-00038 01/28/20 100011415765 & 100011415724										
1 100 011 415 765 STREET LIGHT	1,664.30	0-01-31-435-001-075	B	Street Lighting	R	01/28/20	02/12/20		95416166687	N
2 100 011 415 724 STREET LIGHT	368.44	0-01-31-435-001-075	B	Street Lighting	R	01/28/20	02/12/20		95416166686	N
	2,032.74									
Vendor Total:	2,032.74									

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J0069 JERSEY ELEVATOR SERVICE									
20-00058 02/03/20 JAN 2020 ELEVATOR SERVICE									
1 INV. 229501	178.47	0-01-26-310-001-029	B Maintenance Contracts	R	02/03/20	02/12/20		229501	N
Vendor Total:	178.47								
JOHNM005 JOHN MINESTRA									
20-00068 02/03/20 WORK BOOTS-REIMBURSEMENT									
1 REIMBURSEMENT WORK SHOES	100.00	0-09-55-501-002-507	B Uniforms & Safety Equipment	R	02/03/20	02/12/20		4842941-9039439	N
Vendor Total:	100.00								
JSHIN005 JSH INTERNATIONAL, LLC									
20-00096 02/03/20 SUPPLY BAE FOR DIGESTER									
1 30 DAY SUPPLY OF BAE FOR	675.00	0-09-55-501-002-535	B Chemicals Miscellaneous	R	02/03/20	02/12/20		1206	N
Vendor Total:	675.00								
K0918 KENNETH A. LEWIS									
20-00054 02/03/20 MEAL/DRINKS DURING WATER BREAK									
1 MEAL/DRINKS DURING WATER BREAK	44.99	0-09-55-501-001-535	B Hydrants and Line Repair	R	02/03/20	02/12/20		1/25/2020	N
Vendor Total:	44.99								
L0205 LANGUAGE LINE SERVICES									
20-00106 02/03/20 INTERPRETATION 12/8/2019									
1 INTERPRETATION 12/8/2019	84.27	9-01-20-176-000-111	B Interpretor/Outside Help	R	02/03/20	02/12/20		4720031	N
20-00136 02/07/20 INTERPRETATION 1/22/2020									
1 INTERPRETATION 1/22/2020	98.75	0-01-20-176-000-111	B Interpretor/Outside Help	R	02/07/20	02/12/20		4741427	N
Vendor Total:	183.02								
N0125 MAILFINANCE									
20-00036 01/28/20 LEASE N17111867 11/20-2/19/20									
1 LEASE N17111867 NOV 2019	171.10	9-01-30-421-001-029	B Meter Rental/Maintance	R	01/28/20	02/12/20		N8114838	N
2 LEASE N17111867 DEC 2019	171.10	9-01-30-421-001-029	B Meter Rental/Maintance	R	01/28/20	02/12/20		N8114838	N

Vendor # Name / PO # PO Date Description / Item Description	Amount	Contract PO Type / Charge Account	Acct Type	Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
N0125 MAILFINANCE	Continued									
20-00036 01/28/20 LEASE N17111867 11/20-2/19/20		Continued								
3 LEASE N17111867 JAN 2020	171.10	0-01-30-421-001-029	B	Meter Rental/Maintance	R	01/28/20	02/12/20		N8114838	N
	513.30									
Vendor Total:	513.30									
M0180 MCMASTER-CARR										
20-00098 02/03/20 PLANT SUPPLY										
1 ITEM #51415K55 2" F TO PLUG	54.40	0-09-55-501-002-503	B	Sewer Plant Maintenance	R	02/03/20	02/12/20		32234047	N
2 ITEM #44605K318 2 1/2" TO 2"	133.92	0-09-55-501-002-503	B	Sewer Plant Maintenance	R	02/03/20	02/12/20		32234047	N
3 SHIPPING	8.86	0-09-55-501-002-503	B	Sewer Plant Maintenance	R	02/05/20	02/12/20		32234047	N
	197.18									
Vendor Total:	197.18									
M0664 MERCER COUNTY CHIEF'S ASSOC.										
20-00079 02/03/20 ANNUAL MEMBERSHIP 2020										
1 ANNUAL MEMBERSHIP 2020	275.00	0-01-25-240-001-044	B	Professional Assoc. Dues	R	02/03/20	02/12/20		1/10/2020	N
Vendor Total:	275.00									
M0536 MGL PRINTING SOLUTIONS										
20-00030 01/28/20 DEPOSIT SLIPS - CURRENT										
1 DEPOSIT SLIPS - CURRENT	199.00	0-01-20-125-001-036	B	Office Supplies	R	01/28/20	02/12/20		169924	N
2 SHIPPING & HANDLING	19.00	0-01-20-125-001-036	B	Office Supplies	R	01/28/20	02/12/20		169924	N
	218.00									
Vendor Total:	218.00									
M1000 MITCHELL HUMPHREY										
20-00044 01/29/20 ANNUAL MAINT FEE										
1 ANNUAL MAINT FEE	2,415.00	0-01-33-195-001-097	B	Mitchell Humphrey	R	01/29/20	02/12/20		19860000000017	N
Vendor Total:	2,415.00									

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N0169 NEW JERSEY WATER ASSOCIATION									
20-00057 02/03/20 INV. 7977 - 2020 MEMBERSHIP									
1 INV. 7977 - 2020 MEMBERSHIP	425.00	0-09-55-501-001-519	B Professional Assoc. Dues	R	02/03/20	02/12/20		7977	N
Vendor Total:	425.00								
N0275 NJ LEAGUE OF MUNICIPALITIES									
20-00104 02/03/20 2020 MEMBERSHIP									
1 2020 MEMBERSHIP	617.00	0-01-20-110-001-044	B Professional Assoc. Dues	R	02/03/20	02/12/20		214MLJ20	N
20-00109 02/04/20 FAMILY LEAVE SEMINAR									
1 REGISTRATION FOR:	90.00	0-01-20-100-001-042	B Education & Training	R	02/04/20	02/12/20		3/11/20	N
Vendor Total:	707.00								
N0044 NJAPZA									
20-00133 02/06/20 2020 MEMBERSHIP DUES G. CHIN									
1 2020 MEMBERSHIP DUES G. CHIN	100.00	0-01-21-180-001-044	B PROFESSIONAL ASSOCIATION DUES	R	02/06/20	02/12/20		1/26/2020	N
Vendor Total:	100.00								
N0021 NORTHERN TOOL & EQUIPMENT CO.									
20-00045 01/29/20 1 YEAR ADVANT RENEWED 43940271									
1 1 YEAR ADVANT RENEWED 43940271	39.99	0-09-55-501-002-503	B Sewer Plant Maintenance	R	01/29/20	02/12/20		43940271	N
Vendor Total:	39.99								
O0019 O'BRIEN CONSULTING SERVICES									
20-00076 02/03/20 MONTHLY IT RATE									
1 MONTHLY IT RATE	900.00	9-01-25-240-001-029	B Maint. Contracts - Other	R	02/03/20	02/12/20		19-5075	N
20-00144 02/07/20 MONTHLY IT RATES JAN 2020									
1 MONTHLY IT RATES JAN 2020	900.00	0-01-25-240-001-029	B Maint. Contracts - Other	R	02/07/20	02/12/20		20-5093	N
2 MONTHLY IT RATES JAN 2020	250.00	0-01-25-240-001-029	B Maint. Contracts - Other	R	02/07/20	02/12/20		20-5094	N
	1,150.00								
Vendor Total:	2,050.00								

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P0063 PREMIER MAGNESIA, LLC									
20-00111 02/04/20 MAGNESIA/THIOGUARD		B							
2 MAGNESIA/THIOGUARD INV 583576	8,380.58	0-09-55-501-002-541	B Magnesium Hydroxide (Flomag H)	R	02/04/20	02/12/20		583576	N
Vendor Total:	8,380.58								
P1155 PRIOR NAMI BUSINESS SYSTEMS									
20-00102 02/03/20 YEARLY MAINT BIZHUB C654									
1 YEARLY MAINT BIZHUB C 654	2,300.00	0-01-20-140-001-061	B Maint. Agreemt-Copier Equipmt	R	02/03/20	02/12/20		0000692415	N
2 ADDITIONAL COPIES	543.99	0-01-20-140-001-061	B Maint. Agreemt-Copier Equipmt	R	02/03/20	02/12/20		0000792415	N
	2,843.99								
Vendor Total:	2,843.99								
P0044 PSE&G									
20-00039 01/28/20 74 199 082 06 232 MERCER ST									
1 74 199 082 06 232 MERCER ST	16.20	9-01-31-446-001-070	B Gas Heat - Borough Hall	R	01/28/20	02/12/20		603605778190	N
20-00130 02/06/20 ACCT 13 014 184 04 1/23/2020									
1 7341583509 140 N MAIN ST	823.29	0-01-31-446-001-143	B Gas/Heat - Fire House	R	02/06/20	02/12/20		503100067753	N
2 7341583606 148 N MAIN ST #R	1,508.99	0-01-31-446-001-070	B Gas Heat - Borough Hall	R	02/06/20	02/12/20		503100067753	N
3 7341583703 BANK ST	372.67	0-09-55-501-001-505	B Gas Service	R	02/06/20	02/12/20		503100067753	N
4 7341583800 OAK LN	1,856.33	0-09-55-501-002-505	B Gas Service	R	02/06/20	02/12/20		503100067753	N
	4,561.28								
Vendor Total:	4,577.48								
REDAR005 RED ARROW TECHNOLOGIES, LLC									
20-00158 02/10/20 MONTHLY TECH SUPPORT JAN 2020									
1 TECH SUPPORT	1,359.69	0-01-20-140-001-094	B Computer Service & Support	R	02/10/20	02/12/20		3929	N
2 INTERNET & WEB	1,066.94	0-01-20-140-001-060	B Internet Services and Web Services	R	02/10/20	02/12/20		3929	N
3 TECH SUPPORT/INTERNET/WEB	257.96	0-09-55-501-002-530	B Computer Software/Maint/Equip	R	02/10/20	02/12/20		3929	N
4 TECH SUPPORT/INTERNET/WEB	257.96	0-09-55-501-001-530	B Computer Software/Maint/Equip	R	02/10/20	02/12/20		3929	N
	2,942.55								
20-00159 02/10/20 MONTHLY TEC SUPPORT FEB 2020									
1 TECH SUPPORT	1,359.69	0-01-20-140-001-094	B Computer Service & Support	R	02/10/20	02/12/20		4114	N
2 INTERNET & WEB	1,066.94	0-01-20-140-001-060	B Internet Services and Web Services	R	02/10/20	02/12/20		4144	N

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REDAR005 RED ARROW TECHNOLOGIES, LLC	Continued									
20-00159 02/10/20 MONTHLY TEC SUPPORT FEB 2020		Continued								
3 TECH SUPPORT/INTERNET/WEB	347.95	0-09-55-501-002-530	B	Computer Software/Maint/Equip	R	02/10/20	02/12/20		4114	N
4 TECH SUPPORT/INTERNET/WEB	257.96	0-09-55-501-001-530	B	Computer Software/Maint/Equip	R	02/10/20	02/12/20		4114	N
	3,032.54									
Vendor Total:	5,975.09									
R0525 REGISTRARS ASSOC OF NJ										
20-00103 02/03/20 2020 MEMBERSHIP										
1 2020 MEMBERSHIP	25.00	0-01-20-120-001-044	B	Professional Assoc. Dues	R	02/03/20	02/12/20		5406	N
2 2020 MEMBERSHIP	25.00	0-01-20-120-001-044	B	Professional Assoc. Dues	R	02/03/20	02/12/20		5474	N
	50.00									
Vendor Total:	50.00									
REPUB005 REPUBLIC SERVICES										
20-00121 02/05/20 ACCT 3-0689-0108950 2020				B						
2 INV 0689-003083684 1/12/2020	3,115.29	0-01-26-305-001-029	B	Contract-Republic Services, NJ-Dumpsters	R	02/05/20	02/12/20		0689-003083684	N
Vendor Total:	3,115.29									
R0077 ROBERTS ENGINEERING GRP LLC										
20-00127 02/06/20 #3255/hearing Dunkin' Donuts										
1 #3255/hearing Dunkin' Donuts	231.00	2019-07	P	Amendment Approved Site Plan	R	02/06/20	02/12/20		#3255	N
20-00160 02/11/20 BILLING THROUGH 1/25/2020										
1 MISCELLANEOUS REQUESTS INV3346	510.00	0-01-20-165-001-199	B	MISCELLANEOUS	R	02/11/20	02/12/20		3346	N
2 WALKING BRIDGE INV 3347	393.00	C-04-55-868-001-447	B	PEDDIE LAKE DAM WALKING BRIDGE SOFT COST	R	02/11/20	02/12/20		3347	N
3 RECONSTRUCTION OF BOROUGH HALL	132.00	C-04-55-883-000-447	B	ACQ OF YMCA BUILDING 2018-12 SOFT COST	R	02/11/20	02/12/20		3349	N
4 MISCELLANEOUS ROADS INV 3352	132.00	9-01-20-165-001-199	B	MISCELLANEOUS	R	02/11/20	02/12/20		3352	N
5 GENERAL SEWER INV 3353	502.75	9-09-55-501-002-508	B	Engineer	R	02/11/20	02/12/20		3353	N
6 GENERAL SEWER INV 3353	7,892.00	0-09-55-501-002-508	B	Engineer	R	02/11/20	02/12/20		3353	N
7 GENERAL WATER INV 3354	446.25	9-09-55-501-001-508	B	Engineer	R	02/11/20	02/12/20		3354	N
8 GENERAL WATER INV 3354	595.00	0-09-55-501-001-508	B	Engineer	R	02/11/20	02/12/20		3354	N
9 WATER TANKS IBANK APP INV 3356	330.00	9-09-55-501-001-508	B	Engineer	R	02/11/20	02/12/20		3356	N
10 WATER TANKS IBANK APP INV 3356	756.00	0-09-55-501-001-508	B	Engineer	R	02/11/20	02/12/20		3356	N
11 WATER PLANT FLOOD MITIGATION	132.00	0-09-55-501-001-508	B	Engineer	R	02/11/20	02/12/20		3357	N

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R0077 ROBERTS ENGINEERING GRP LLC	Continued								
20-00160 02/11/20 BILLING THROUGH 1/25/2020		Continued							
12 STOCKTON ST PARKING LOT 3358	850.00	0-01-20-165-001-028	B General Engineering	R	02/11/20	02/12/20		3358	N
13 IMP TO LINCOLN, HAGEMOUNT AND	2,107.25	C-04-55-885-000-447	B LINCOLN, HAGEMOUNT, ROCKY BROOK SEC 20	R	02/11/20	02/12/20		3359	N
14 TAX MAP MAINT INV 3351	1,132.50	0-01-20-165-001-109	B Tax Map Maintenance/Zoning	R	02/11/20	02/12/20		3351	N
15 STORM WATER PERMIT INV 3348	157.50	0-01-20-165-001-028	B General Engineering	R	02/11/20	02/12/20		3348	N
	16,068.25								
Vendor Total:	16,299.25								
R0114 RUTGERS, THE STATE UNIVERSITY									
20-00050 02/03/20 TRAINING - O'CONNOR 3/16-4/2									
1 TRAINING - O'CONNOR 3/16-4/2	572.00	0-01-20-130-001-042	B Education & Training	R	02/03/20	02/12/20		FM-2101-SP20-2	N
Vendor Total:	572.00								
SCOTT005 SCOTT J. BASEN									
20-00046 01/30/20 COURT SESSION 12/4/2019									
1 COURT SESSION 12/4/2019	250.00	9-01-20-176-000-047	B Acting Judge	R	01/30/20	02/12/20		12/4/19	N
Vendor Total:	250.00								
S0061 SEA BOX									
20-00053 02/03/20 CONTAINER RENTAL									
1 INV. SI94139 CONTAINER RENTAL	75.00	0-01-26-310-001-024	B Building Maintenance	R	02/03/20	02/12/20		SI94139	N
Vendor Total:	75.00								
W0156 SEARING, WILLIAM									
20-00075 02/03/20 REIMBURSEMENT									
1 P TOUCH LABELER	19.99	0-09-55-501-002-531	B Office Supplies - AWWTP	R	02/03/20	02/12/20		141 40 1675 400	N
2 PVC BUSHING 1 1/2"X3/4" 3/4"	2.81	0-09-55-501-002-531	B Office Supplies - AWWTP	R	02/03/20	02/12/20		0982 62 63149	N
	22.80								
Vendor Total:	22.80								

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SHERW010 SHERWIN WILLIAMS PAINT									
20-00090 02/03/20 SUPER PAINT									
1 SUPER PAINT	75.58	0-09-55-501-002-503	B Sewer Plant Maintenance	R	02/03/20	02/12/20		4943-0	N
Vendor Total:	75.58								
S0256 STALKER RADAR									
19-02076 12/31/19 ANTENNA AND MOUNT									
1 2020 FI SUV FRONT ANT MOUNT	74.00	C-04-55-888-001-444	B 2019-20 POLICE SUV, SONIC FIREWALL	R	12/31/19	02/12/20		361053	N
2 2020 FI REAR ANTENNA MOUNT	45.00	C-04-55-888-001-444	B 2019-20 POLICE SUV, SONIC FIREWALL	R	12/31/19	02/12/20		361053	N
3 2020 FI DISPLAY/CU MOUNT	57.00	C-04-55-888-001-444	B 2019-20 POLICE SUV, SONIC FIREWALL	R	12/31/19	02/12/20		361053	N
4 ANTENNA CABLE, 8 FT	84.00	C-04-55-888-001-444	B 2019-20 POLICE SUV, SONIC FIREWALL	R	12/31/19	02/12/20		361053	N
5 ANTENNA CABLE, 20 FT	125.00	C-04-55-888-001-444	B 2019-20 POLICE SUV, SONIC FIREWALL	R	12/31/19	02/12/20		361053	N
6 CAN/VSS CABLE WITH VOLTAGE	112.00	C-04-55-888-001-444	B 2019-20 POLICE SUV, SONIC FIREWALL	R	12/31/19	02/12/20		361053	N
7 SHIPPING/HANDLING	18.00	C-04-55-888-001-444	B 2019-20 POLICE SUV, SONIC FIREWALL	R	12/31/19	02/12/20		361053	N
	515.00								
Vendor Total:	515.00								
BLOCK005 TELESYSTEM									
20-00164 02/11/20 INV 13764004 2/1/2020									
1 INV 13764004 2/1/2020	1,258.62	0-01-31-440-001-085	B Telephone-Block Line Systems, LLC LSI	R	02/11/20	02/12/20		13764004	N
Vendor Total:	1,258.62								
T0LIC TREASURER STATE OF NEW JERSEY									
20-00056 02/03/20 WATER ALLOCATION PERMIT FEE									
1 WATER ALLOCATION PERMIT FEE	7,365.00	0-09-55-501-001-520	B Permits & Fees	R	02/03/20	02/12/20		192070510	N
Vendor Total:	7,365.00								
TELEV TREASURER STATE OF NEW JERSEY									
20-00062 02/03/20 2020 ELEVATOR REGISTRATION									
1 2020 ELEVATOR REGISTRATION	258.00	0-01-26-310-001-164	B Elevator Inspections	R	02/03/20	02/12/20		4014492	N
Vendor Total:	258.00								

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T0LIC TREASURER STATE OF NEW JERSEY										
20-00064 02/03/20 RECYCLING COMPLIANCE FEE										
1 RECYCLING COMPLIANCE FEE	1,015.00	0-01-26-305-001-131	B	License, Fees and Permits	R	02/03/20	02/12/20		200038940	N
20-00071 02/03/20 UNDERGROUND STORAGE TANK										
1 UNDERGROUND STORAGE TANKS	50.00	0-09-55-501-002-511	B	Generator/Engine Maintenance Agreemt (B)	R	02/03/20	02/12/20		200034240	N
Vendor Total:	1,065.00									
U0013 USA BLUE BOOK										
20-00078 02/03/20 QUOTE #189496										
1 ITEM #29473 AMMONIA MOLYBDATE	41.95	0-09-55-501-002-506	B	Lab. Equipment & Supplies	R	02/03/20	02/12/20		136127	N
2 ITEM #34436 NUTRIENT BUFFER	41.19	0-09-55-501-002-506	B	Lab. Equipment & Supplies	R	02/03/20	02/12/20		134738	N
3 SHIPPING	17.83	0-09-55-501-002-506	B	Lab. Equipment & Supplies	R	02/03/20	02/12/20		134738	N
	100.97									
20-00119 02/05/20 (ALUM) GAUGE										
1 ITEM #88315 GAUGE (ALUM)	115.90	0-09-55-501-002-503	B	Sewer Plant Maintenance	R	02/05/20	02/12/20		137614	N
2 SHIPPING	19.89	0-09-55-501-002-503	B	Sewer Plant Maintenance	R	02/12/20	02/12/20		137614	N
	135.79									
Vendor Total:	236.76									
V0275 V.E. RALPH & SON, INC.										
20-00041 01/28/20 INV 388527 AND 388834										
1 LITTMAN CLASSIC III/28/GRAY	105.00	0-01-25-260-001-136	B	Medical Supplies	R	01/28/20	02/12/20		388834	N
2 DYNAREX HOT PACK, REG 24/CASE	30.95	0-01-25-260-001-136	B	Medical Supplies	R	01/28/20	02/12/20		388527	N
3 CONTERRA AIRWAY PRO KIT	338.00	0-01-25-260-001-136	B	Medical Supplies	R	01/28/20	02/12/20		388527	N
	473.95									
Vendor Total:	473.95									
V0007 VALLEY PHYSICIAN SERVICES, PC										
19-02067 12/31/19 4TH QUARTER CDL TESTING										
1 4TH QUARTER CDL TESTING	136.00	9-01-26-290-001-093	B	Employee Physicals/Drug Tests	R	12/31/19	02/12/20		433903C5622	N
Vendor Total:	136.00									

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V0019 VERIZON									
20-00037 01/28/20 ACCT 1-53 & 1-69 JAN 15, 2020									
1 ACCT 750-717-188-0001-53 1/15	280.48	0-01-31-440-001-089	B Telephone-VERIZON	R	01/28/20	02/12/20		750717188000153	N
2 ACCT 250-717-367-0001-69 1/15	111.52	0-09-55-501-003-545	B Telephone-W/S-VERIZON	R	01/28/20	02/12/20		250717367000169	N
	392.00								
Vendor Total:	392.00								
V0021 VISUAL COMPUTER SOLUTIONS, INC									
20-00082 02/03/20 SAAS RENEWAL SERVICES									
1 SAAS RENEWAL SERVICES	1,805.00	0-01-25-240-001-029	B Maint. Contracts - Other	R	02/03/20	02/12/20		11435	N
Vendor Total:	1,805.00								
V0290 VITAL COMMUNICATIONS INC.									
20-00009 01/22/20 INV V76005 JAN 2020 MONTHLY									
1 INV V76005 JAN 2020 MONTHLY	210.00	0-01-20-150-001-029	B Maintenance Contracts	R	01/22/20	02/12/20		V76005	N
20-00126 02/05/20 2020 ANNUAL ASSESSMENT CARDS									
1 2020 ANNUAL ASSESSMENT CARDS	331.20	0-01-20-150-001-023	B Printing - Assessment Notices	R	02/05/20	02/12/20		V76293	N
Vendor Total:	541.20								
W0002 W.B. MASON CO., INC.									
19-01911 12/16/19 HPD OFFICE SUPPLIES									
1 HPD OFFICE SUPPLIES	13.79	9-01-25-240-001-036	B Office Supplies & Equipment	R	12/16/19	02/12/20		206073789	N
2 HPD OFFICE SUPPLIES	313.80	9-01-25-240-001-036	B Office Supplies & Equipment	R	12/16/19	02/12/20		206073789	N
3 HPD OFFICE SUPPLIES	91.05	9-01-25-240-001-036	B Office Supplies & Equipment	R	12/16/19	02/12/20		206073789	N
4 HPD OFFICE SUPPLIES	55.99	9-01-25-240-001-036	B Office Supplies & Equipment	R	12/16/19	02/12/20		206073789	N
	474.63								
Vendor Total:	474.63								
W0053 WILMAC BUSINESS EQUIPMENT.,INC									
20-00083 02/03/20 NICE RECORDING EXPRESS									
1 NICE RECORDING EXPRESS	1,690.00	0-01-25-240-001-029	B Maint. Contracts - Other	R	02/03/20	02/12/20		858	N
Vendor Total:	1,690.00								

Vendor # Name PO # PO Date Description Item Description	Amount	Contract PO Type Charge Account	Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
WIREL005 WIRELESS ELECTRONICS, INC.									
20-00077 02/03/20 MONTHLY SVC CONTRACT JAN 2020									
1 MONTHLY SVC CONTRACT JAN 2020	255.00	0-01-25-240-001-029	B Maint. Contracts - Other	R	02/03/20	02/12/20		M59896	N
Vendor Total:	255.00								

Total Purchase Orders: 91 Total P.O. Line Items: 193 Total List Amount: 139,245.59 Total Void Amount: 0.00

Totals by Year-Fund Fund Description	Fund	Budget Rcvd	Budget Held	Budget Total	Revenue Total	G/L Total	Project Total	Total
CURRENT FUND	0-01	59,620.50	0.00	59,620.50	0.00	0.00	0.00	59,620.50
	0-09	61,546.21	0.00	61,546.21	0.00	0.00	0.00	61,546.21
	0-21	0.00	0.00	0.00	0.00	0.00	1,940.07	1,940.07
Year Total:		121,166.71	0.00	121,166.71	0.00	0.00	1,940.07	123,106.78
CURRENT FUND	9-01	6,996.52	0.00	6,996.52	0.00	0.00	0.00	6,996.52
	9-09	5,150.92	0.00	5,150.92	0.00	0.00	0.00	5,150.92
Year Total:		12,147.44	0.00	12,147.44	0.00	0.00	0.00	12,147.44
GENERAL CAPITAL	C-04	3,147.25	0.00	3,147.25	0.00	0.00	0.00	3,147.25
	G-02	188.40	0.00	188.40	0.00	0.00	0.00	188.40
TRUST OTHER - FUND #12	T-12	113.94	0.00	113.94	0.00	0.00	0.00	113.94
ANIMAL CONTROL TRUST FUND #13	T-13	541.78	0.00	541.78	0.00	0.00	0.00	541.78
Year Total:		655.72	0.00	655.72	0.00	0.00	0.00	655.72
Total Of All Funds:		137,305.52	0.00	137,305.52	0.00	0.00	1,940.07	139,245.59

Project Description	Project No.	Rcvd Total	Held Total	Project Total
Amendment Approved Site Plan	2019-07	1,940.07	0.00	1,940.07
Total Of All Projects:		1,940.07	0.00	1,940.07

Resolution 2020-53

BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY

AUTHORIZING AN AMENDMENT TO THE CONTRACT FOR CALCIUM HYPOCHLORITE – GEORGE S. COYNE CHEMICAL, CO., INC.

WHEREAS, Resolution 2018-225 awarded a two-year contract for Calcium Hypochlorite to George S. Coyne Chemical Co, Inc. of Croydon, Pennsylvania; and

WHEREAS, this contract was not to exceed $2,233.84 without further authorization from Council; and,

WHEREAS, it has been found that additional funds in the amount of $1,500.00 will be necessary to complete the contract through December 31, 2020; and,

WHEREAS, funds for this purpose will be made available in the 2020 budget; and

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown that the agreement George S. Coyne Chemical, Co., Inc. of Croydon, Pennsylvania be amended to not exceed $3,733.84.

CERTIFICATION

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on February 18, 2020.

____

Debra L. Sopronyi
Borough Clerk

Resolution 2020-54

BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY

APPOINTING A PART-TIME TAX AND WATER/SEWER COLLECTOR – ANGELA LOCONTE

WHEREAS, due to the resignation of Monika Patel from the position of Tax and Water/Sewer Collector there is a need for the appointment of a certified Tax and Water/Sewer Collector for Hightstown Borough; and,

WHEREAS, the Borough Administrator has recommended that the position of Tax and Water/Sewer Collector for Hightstown Borough be appointed as a part-time position with hours to be determined and agreed upon between the Administrator and Collector; and

WHEREAS, the Tax and Water/Sewer Collector shall perform the function and duties specified by New Jersey Law for a Municipal Tax Collector, as set forth in N.J.S.A. 40A:9-141 et. seq., Municipal Water Collector and Municipal Sewer Collector and by the relevant sections of Chapter 2 of the Borough Code of the Borough of Hightstown as to the functions of Municipal Tax and Water/Sewer Collector and to perform other legally permissible and proper duties and functions required to perform the duties of Tax and Water/Sewer Collector; and

WHEREAS, the Borough Council desires to appoint Angela LoConte of Cream Ridge, New Jersey as Part-Time Tax and Water/Sewer Collector for the Borough of Hightstown at a salary of $20,000.00; and

WHEREAS, Ms. LoConte meets all statutory requirements and qualifications for the position of Municipal Tax Collector as set forth in N.J.S.A. 40A:9-145.2; N.J.S.A. 40A:9-145.3; and, any other relevant statutory provisions; and,

WHEREAS, said appointment is being made for an unexpired term ending December 31, 2021.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown that Angela LoConte is hereby appointed as Part-Time Tax and Water/Sewer Collector for Hightstown Borough effective February 19, 2020.

CERTIFICATION

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on February 18, 2020.

____

Debra L. Sopronyi
Borough Clerk

Resolution 2020-55

BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY

REAPPOINTING FRANK GENDRON AS POLICE CHIEF AND AUTHORIZING THE EXECUTION OF THE ASSOCIATED AGREEMENT

WHEREAS, Section 2-19.4 of the Revised General Ordinances of the Borough of Hightstown, provides for the appointment of a Police Chief to serve at the pleasure of the Mayor and Council; and

WHEREAS, Frank Gendron was appointed as Police Chief pursuant to resolution 2016-99 on May 2, 2016 with said agreement being effective April 18, 2016 through December 31, 2019; and

WHEREAS, it is the desire of the Mayor to reappoint Frank Gendron to continue to serve as Police Chief for a period of four years from January 1, 2020 to December 31, 2023; and

WHEREAS, specific terms and conditions of employment for the Police Chief have been set forth in the attached proposed written Employment Agreement.

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Borough Council reappoint Frank Gendron to continue to serve as the Police Chief for the Borough of Hightstown, subject to the provisions specified in the attached employment agreement.

BE IT FURTHER RESOLVED, that the Mayor is hereby authorized to execute, and the Borough Clerk to attest, the attached Employment Agreement on behalf of the Borough.

CERTIFICATION

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on February 18, 2020.

____

Debra L. Sopronyi
Borough Clerk

EMPLOYMENT AGREEMENT BETWEEN THE BOROUGH OF HIGHTSTOWN AND FRANK GENDRON TO SERVE AS CHIEF OF POLICE

THIS AGREEMENT, entered into on this 1st day of January, 2020 , by and between the Borough of Hightstown, in the County of Mercer, New Jersey (hereinafter referred to as the Borough), and Frank Gendron, (hereinafter referred to as the Chief of Police), hereby establishes the following terms and conditions of employment for the position of Chief of Police. This agreement represents certain terms and condition of employment for the Chief of Police. The Chief is also subject to the Borough's personnel manual in effect at the time of the execution of this Agreement ("Personnel Manual") to the extent that the provisions contained therein are not modified by this Agreement.

ARTICLE I

RESPONSIBILITIES OF THE CHIEF OF POLICE

Pursuant to state law, the Ordinances of the Borough and the regulations and policies established by the appropriate authority, the responsibilities of the appointed Chief of Police shall include the responsibility to:

a) Conduct and manage the day to day operations of the Police Department:

b) Administer and enforce rules, regulations and special emergency directives regarding the disposition and discipline of the police force, its officers, and personnel:

c) Have, exercise, and discharge the functions, powers and duties of the police force:

d) Delegate such of his authority as he may deem necessary for the efficient operation of the force to be exercised under his direction and supervision:

e) Prescribe the duties and assignments of all subordinates and other police department personnel: and

f) Report at least monthly at a regular meeting of the Borough, or by any such other forms as the Borough shall require, as to the operation of the police force during the preceding month.

ARTICLE II

WORK WEEK AND HOLIDAYS

1. The Chief of Police shall spend sufficient time at his job to insure the smooth and responsible operation of the Police Department over which he has supervisory control. The Chief of Police shall work at least forty (40) hours per week and shall not be eligible for overtime.

2. The Chief of Police shall attend, at a minimum, four (4) Borough Council meetings per year, at which he will give the Governing Body an update regarding the Police Department and its activities.

3. The Chief of Police shall be entitled to utilize three (3) personal days per calendar year as provided in the Personnel Manual.

4. The Chief shall receive twelve (12) holidays off per calendar year as spelled out in the Personnel Manual.

ARTICLE III
SICK LEAVE

1. Sick leave is hereby defined to mean an absence by the Chief of Police due to illness, accident, injury, disability, or exposure to contagious disease, or the necessity to attend to and care for a seriously ill member of his immediate family.

2. In the event the Chief of Police requires sick leave due to any of the above-stated reasons, he shall provide written notice to the Borough Administrator regarding the use of such leave.

3. The term immediate family for the purpose of this Article shall include the following: a) spouse; b) parent; c) step-parent; d) child; e) foster child; and f) any other relative residing in the Chief of Police's household.

4. Sick leave shall accrue for the Chief of Police at the rate of eight (8) hours per month of service, and shall accumulate from year to year, with a maximum accumulation of one thousand (1000) hours, to be used as set forth herein.

5. The Chief of Police, at his option, may be paid for a maximum of one hundred 100 hours from his sick leave bank each year at the equivalent of his base salary hourly rate. Payment shall be made no later than January 30th of the succeeding year.

6. Upon retirement, the Chief of Police may exchange sick days for a cash payment at his then-prevailing base salary rate up to a total value of $15,000. The Borough shall make such payment no later than thirty (30) days following the Chief of Police' official retirement date. The Chief of Police will notify the Borough 6 months in advance of any retirement date which would occur prior to December 31, 2023.

ARTICLE IV
INJURY LEAVE

1. In the event the Chief of Police becomes disabled by reason of work-related injury or illness and is unable to perform his duties, the Chief of Police shall be entitled to full pay for a period of one year commencing with the date of such work-related injury or illness, or until such time as he has been accepted for retirement by the Policemen's Pension System. If the Chief of Police exercises this right, he shall surrender to and deliver any workman's compensation salary payments to the Borough Treasurer in order to receive his entire salary payment. If illness continues beyond one year, the Chief of Police shall be paid on the basis of his accumulated sick leave.

ARTICLE V
FUNERAL LEAVE

1. In the event of death in the Chief of Police's immediate family (herein defined as either a spouse, parent, stepparent, grandparent, sibling, child, foster child, stepchild, grandchild, parent-in-law, daughter-in-law or son-in-law) or any other relatives residing in the Chief of Police's home, the Chief of Police shall be granted time off, without loss of pay, commencing no later than the day of the funeral, but in no event to exceed three (3) consecutive calendar days.
2. The Chief of Police will be granted special funeral leave, without loss of pay, for a period of one (1) day due to the death of any other relative or individual not specified above.

ARTICLE VI
VACATIONS

The Chief of Police shall be entitled to thirty (30) days of vacation time per calendar year.
1. The Chief of Police shall be entitled to schedule his vacation time, provided that the Chief of Police shall not take vacation leave unless ranking officers are available to assume control of, and responsibility for, the operation of the Police Department. In addition, the Chief of Police shall not schedule his vacation time during any time period where planned events shall require the presence of the Chief of Police.

2. Up to 10 days of unused vacation time may be paid at that year's rate of pay in which the vacation is earned, paid at the equivalent of his regular hourly rate, and shall be paid no later than January 30th of the succeeding year. An additional 5 days may be carried over to the following year only. Any unused and accrued vacation time shall be compensated for by the Borough at the Base Salary hourly rate when the Chief of Police becomes voluntarily separated or retires from employment with the Borough. However, any unused and accrued vacation time will not be compensated for if the Chief of Police terminates his employment with the Borough without giving four weeks (4) week's prior notice to the Borough Administrator.

ARTICLE VII

INSURANCE, HEALTH, AND WELFARE

1. The Borough shall maintain medical insurance coverage for the benefit of the Chief of Police and his family (herein defined as a spouse or dependent). At no time shall the Chief of Police receive less medical insurance coverage than that which is received by any other members of the Police Department. The Chief shall contribute premium contributions toward his benefits in the amounts calculated in P.L. 2011, Chapter 78 even if or when Chapter 78 sunsets.

2. The Borough shall supply the Chief of Police with all necessary legal advice and counsel in the defense of any and all claims, charges and/or allegations filed against him in the performance of his duties in accordance with the laws of the State of New Jersey and of the United States. The Chief of Police, subject to the approval of the Borough, may make the selection of an attorney and the Borough shall not unreasonably withhold such approval. The Borough shall be responsible for indemnification of the Chief with respect to any such claims, charges and/or allegations, including compensatory damages, punitive damages, attorney’s fees, costs, etc., so long as the Chief is found to have not participated or acted in any illegal manner. The Borough shall similarly be responsible for indemnification and counsel in connection with all claims, including compensatory, punitive damages, attorney’s fees, costs, etc. for actions filed subsequent to the expiration of this agreement, so long as the Chief is not found to have participated or acted in any illegal manner.

3. Life Insurance in the amount of $20,000.00 will also be provided by the Borough at no cost to the Chief of Police.

ARTICLE VIII

CLOTHING ALLOWANCE

1 The Chief of Police and the Borough agree that there shall be a clothing allowance provided to the Chief of Police in the amount of $1,200.00, to be paid in accordance with the existing practice, *i.e.*, voucher/receipt system.

2 The Borough shall replace any clothing or personal items damaged or destroyed in the line of duty, or reimburse the Chief of Police for the cost of replacing such items, provided reasonable replacement costs are mutually agreed to between the Borough and the Chief of Police. The Borough Administrator will approve all such purchases and reimbursements.

3 It shall be left to the professional discretion of the Chief of Police as to when he should wear formal or informal uniform or plain clothes.

ARTICLE IX

CHIEF'S CAR

1. The Borough agrees to supply the Chief of Police with an unmarked automobile to be used for police work. However, it shall be a full-sized, four-door car and shall be equipped with all such equipment as is normally needed for police work, including but not limited to emergency lights, siren, police radio, etc. There shall be no limit on the use of the automobile for police work or anything associated with police work, such as attending meetings, school outings, trips, conferences, and any other traveling needed to carry out the duties of the Chief of Police.
2. The Borough shall pay all expenses for the operation and upkeep of the automobile, such as car insurance, tires, gas, oil changes, and any other necessary repairs.
3. The automobile shall not be used by anyone other than the Chief of Police, except that

the Chief of Police may designate other members of the Police Department, as appropriate, to use the vehicle for a designated police purpose.

ARTICLE X

SALARY

Commencing on January 1, 2020 Gendron's salary with the Borough shall be paid at an annual rate of $142,070.10 less all applicable deductions, effective January 1, 2020. Effective January 1, 2021, Gendron's salary shall be paid at an annual rate of $146,626.10, less all applicable deductions. Effective January 1, 2022, Gendron's salary with the Borough shall be paid at an annual rate of $151,318.88, less all applicable deductions. Effective January 1, 2023, Gendron's salary with the Borough shall be paid at an annual rate of $156,152.44, less all applicable deductions

Salary shall be paid in accordance with the usual practice of the Borough.

ARTICLE XI

LONGEVITY

The Chief of Police shall be paid, an annual longevity in the amount of $9800 per year, which shall be paid as a component of the Chief's base salary, prorated on a bi-weekly basis, with appropriate deductions. When used in this agreement, the term "base salary" shall include the annual salary listed in Article X as well as Longevity identified in Article XI.

ARTICLE XII

EDUCATIONAL PROGRAMS/LAW ENFORCEMENT CONFERENCES

1. The Chief of Police shall be permitted to attend and be compensated for, at his Base Salary hourly rate, any school, seminar or retraining session conducted or sponsored by the International Association of Chiefs of Police, New Jersey State Association of Chiefs of Police, New Jersey State Police, Federal Bureau of Investigation, or any other educational program of a management or supervisory nature. Mutually agreed upon expenses, such as travel, room, food, tuition, special clothing, books, or any other charges connected with the educational program shall be borne by the Borough. In addition, the Borough agrees to grant the Chief of Police two (2) educational/instructional days off per year. In no event shall the Borough be required to pay or reimburse the Chief of Police for expenses of any class, course, school, or educational program unrelated to police activities.

2. Borough agrees to grant time off, including travel time, and pay all associated and reasonable expenses for the Chief of Police to attend the annual New Jersey State Association of Chiefs of Police Conference, the annual International Association of Chiefs of Police Conference, and the annual FBI National Academy Associates Conference subject to the availability of funding in the municipal budget. If the Chief of Police attends a conference at Borough expense, the Chief of Police shall provide the Borough with proof of expenses for attending such conference, by way of receipts or vouchers.

3. Borough also agrees to pay for the Chief of Police's dues for membership in the Mercer County Chiefs of Police Association, the New Jersey State Association of Chiefs of Police, the International Association of Chiefs of Police, and the FBI National Academy Associates.

4. Borough agrees to grant time off and pay all mutually agreed upon expenses incurred by the Chief of Police attending any meeting of the above-named associations, as long as such meetings are held within the State of New Jersey. In the event any such meeting occurs outside of New Jersey, the Chief of Police shall first obtain permission to attend such meeting from the Borough Administrator.

ARTICLE XIII

SEPARABILITY AND SAVINGS

If any provision of this agreement, or any application of this agreement, is held to be invalid by operation of law or by a court or other tribunal of competent jurisdiction, such provision shall be inoperative, but all other provisions shall not be affected thereby and shall continue in full force and effect.

ARTICLE XIV

EVALUATION

The parties agree that the Chief of Police shall be evaluated in accordance with the Personnel Manual.

ARTICLE XV

MODIFICATION

This Agreement represents the full agreement of the parties, and no modifications shall be made hereto unless such modification is made in writing and mutually accepted by all parties as evidenced by their signature.

ARTICLE XVI

TERM AND RENEWAL

THIS AGREEMENT shall be in full force and effect as of January 1st, 2020 and shall remain in effect to, and including, December 31, 2023.

IN WITNESS WHEREOF, the parties hereto have set their hands and seals on the date specified below:

CHIEF FRANK GENDRON	BOROUGH OF HIGHTSTOWN
______________________________	______________________________
Frank Gendron	Lawrence D Quattrone, Mayor
WITNESS	ATTEST
______________________________	______________________________
Dated ____________________________	Dated ____________________________

Resolution 2020-56

BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY

AUTHORIZING CONTRACT FOR ROOF REPLACEMENTS AT THE HIGHTSTOWN AWWTP THROUGH MERCER COUNTY COOPERATIVE PURCHASING SYSTEM

WHEREAS, there is a need for roof replacements at the Hightstown AWWTP; and

WHEREAS, the Hightstown Borough Council has authorized the replacements of said roof with the adoption of Bond Ordinance 2019-18; and

WHEREAS, the AWWTP Superintendent has found pricing and availability for the roof replacements through the Mercer County Cooperative Contract Purchasing System in the amount of $67,693.98; and

WHEREAS, the Purchasing Agent has reviewed the findings of the AWWTP Superintendent; and

WHEREAS, it is the recommendation of the Purchasing Agent and AWWTP Superintendent that a contract for roof replacements at the AWWTP be awarded to VMG Group, 288 Cox Street, Roselle, NJ 07203 through the Mercer County Cooperative Contract Purchasing System for an amount not to exceed $67,693.98; and

WHEREAS, the CFO has certified that funds are available for this contract.

NOW THEREFORE BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown that the Purchasing Agent is hereby authorized to award a contract for roof replacements at the AWWTP to VMG Group, 288 Cox Street, Roselle, NJ 07203 through the Mercer County Cooperative Contract Purchasing System for an amount not to exceed $67,693.98.

CERTIFICATION

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on February 18, 2020.

____
Debra L. Sopronyi
Borough Clerk

VMG GROUP

288 Cox Street Roselle, NJ 07203

Tel:908-298-1100*Fax:908-298-1133*e-mail:vmg@vmggroupinc.com

Proposal

DATE 12/10/19

Owner: county of mercer
Re: lab bldg lower flat roof area

Proposal # 1R
Job Name: Borough of Hightstown wtp

Proposal valid until: 01/09/20

Dear Sir, As per your request, we visited the site, there is SBS flat roof with multiple layers of roofing plies in bad condition.Please see below the breakdown to Remove all existing roofing system down to structural deck. Install 2.0" base layer of insulation by mechanically fastening on wood decks and with insulation adhesive on concrete decks as specified. Install ¼ " per foot tapered insulation and ½" wood fiber recovery board in insulation adhesive as specified. Install new 2-ply modified roofing system and 2-ply flashings in cold process adhesive and specified liquid surfacing. Install new pre-manufacturer perimeter edge metal. Remove obsolete vent as directed by owner.
Replace internal drain bowl assemblies.
Remove existing light post and relocate light as directed by owner.
Provide walkpads from roof access staircase to serviceable equipment .
Alternate: to provide & apply new roof coating by Galrand add $4400 for labor & material

DESCRIPTION	QUANT.	UNIT	UNIT PRICE	AMOUNT
Labor				
Roofers Journeyman rate	365	h	$ 66.38	$ 24,228.70
Materials				
materials	1	ls	$ 11,400.00	$ 11,400.00
				$ -
				$ -
			SUBTOTAL	$ 35,628.70
			Material OHP 10%	1,140.00
			TOTAL	$ 36,768.70

w/ GARRAND COATING 4400.00

41,168.70

Signed: Mike Bojcev

M. Bojcev

Accepted By:

BIG OR SMALL
VMG GROUP
WE COVER IT ALL

VMG GROUP

288 Cox Street Roselle, NJ 07203
Tel:908-298-1100*Fax:908-298-1133*e-mail:vmg@vmggroupinc.com

Proposal

DATE 12/10/19
Proposal # 3R
Job Name: Borough of Hightstown wtp

Owner: county of mercer
Re: tertiary bldg upper and lower areas

Proposal valid until: 01/09/20

Dear Sir, As per your request, we visited the site, the existing roof is an asphalt shingles over its life expectancy therefore please see below the cost to remove existing asphalt shingles & properly dispose, replace any wood decking as per unit price below, provide & install new Garland aquashield underlayment , provide & install new aluminum drip edge and rake edge, provide & install new gaf timberline hd 30 year warranty, provide & install new ridge vent

Unit price: to replace any rotted wood decking add $6.50 per SF for labor & material

Unit Price: to replace existing aluminum gutters add $12 per LF for labor & material

DESCRIPTION	QUANT.	UNIT	UNIT PRICE	AMOUNT
Labor				
Roofers Journeyman rate	114	h	$ 66.38	$ 7,567.32
Materials				
materials	1	ls	$ 11,400.00	$ 11,400.00
				$ -
				$ -
			SUBTOTAL	$ 18,967.32
			Material OHP 10%	1,140.00
			TOTAL	$ 20,107.32

Signed: Mike Bojcev

M. Bojcev

Accepted By:

VMG GROUP
288 Cox Street Roselle, NJ 07203
Tel:908-298-1100*Fax:908-298-1133*e-mail:vmg@vmggroupinc.com

Proposal

DATE 11/11/19
Proposal # 4
Job Name: Borough of Hightstown wtp

Owner: county of mercer
Re: inlet bldg upper & lower areas

Proposal valid until: 12/11/19

Dear Sir, As per your request, we visited the site, the existing roof is an asphalt shingles over its life expectancy therefore please see below the cost to remove exsiting asphalt shingles & properly dispose, replace any wood decking as per unit price below, provide & install new Garland aquashield underlayment , provide & install new aluminum drip edge and rake edge, provide & install new gaf timberline hd 30 year warranty,
Unit price: to replace any rotted wood decking add $6.50 per SF for labor & material
Unit Price: to replace existing aluminum gutters add $12 per LF for labor & material

DESCRIPTION	QUANT.	UNIT	UNIT PRICE	AMOUNT
Labor				
Roofers Journeyman rate	42	h	$ 66.38	$ 2,787.96
Materials				
materials	1	ls	$ 3,300.00	$ 3,300.00
				$ -
				$ -
			SUBTOTAL	$ 6,087.96
			Material OHP 10%	330.00
			TOTAL	$ 6,417.96

Signed: Mike Bojcev

M. Bojcev

Accepted By:

VMG

GARLAND

since 1895

THE GARLAND COMPANY, INC.
HIGH PERFORMANCE ROOFING SYSTEMS
3800 EAST 91ST. STREET • CLEVELAND, OHIO 44105-2197
PHONE: (216) 641-7500 • FAX: (216) 641-0633
NATIONWIDE: 1-800-321-9336

The Garland Company is a **manufacturer** of high performance roofing systems for commercial, industrial, and public properties. Our innovative solutions have been prolonging the life expectancy of a building **since 1895**. Below is a brief description of our offering:

- ***Roof inspections*** at no cost
- ***Photographic analysis*** of each roof area. This will document the overall condition of the roof and any existing problems
- ***Written recommendations and budgets*** customized to each facility and roof area
- ***Competitive bidding*** will allow you to take full advantage of the services provided by Garland and still obtain the best possible price through an independent bid process.
- ***Project coordination*** Garland will handle all responsibilities associated with any roof project and act as a liaison between you and the contractor.
- ***Job Site Inspections*** Garland is responsible for ensuring the quality of preparation and installation of all roof improvements.
- ***Single-Source responsibility*** for all projects from spec preparation to warranty issuance, leaving you with only one call to answer all questions.

Hopefully we can discuss how to best serve your needs and possibly look at your facility. This will help determine the current condition and remaining life expectancy of your existing roof system. There is no cost for this service. Many of our clients have found this to be an invaluable first step to ascertaining their facility's true condition and realistic options. Please contact me at your convenience; I look forward to hearing from you.

Sincerely,

Jim Collins

Territory Manager
The Garland Company
(856) 298-3708

Resolution 2020-57

BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY

AWARDING A CONTRACT FOR SIDEWALK REPAIR/REPLACEMENT AT THE HIGHTSTOWN AWWTP

WHEREAS, Three (3) quotes were received for the repair/replacement of sidewalks at the AWWTP; and,

WHEREAS, the quotes have been reviewed by the Purchasing Agent, and it is her recommendation that the contract for the sidewalk repair/replacement be awarded to the lowest quote submitted by N. Carnevale & Sons, Inc. 529 Brunswick Pike, Lambertville, NJ 08530 in the amount not to exceed $28,330.00; and,

WHEREAS, funds for this contract will be made available through Bond Ordinance 2019-18.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown that the contract for sidewalk repair/replacement be awarded to N. Carnevale & Sons, Inc. 529 Brunswick Pike, Lambertville, NJ 08530 in the amount not to exceed $28,330.00

CERTIFICATION

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on February 18, 2020.

____

Debra L. Sopronyi
Borough Clerk

N. CARNEVALE & SONS, INC.
BUILDING CONTRACTOR

529 BRUNSWICK PIKE • LAMBERTVILLE • NJ 08530-2811
PH. 609-397-8870 • FAX 609-397-4072

T0: Borough of Hightstown

December 19, 2019

ATT: Bill Searing

RE: Proposed Concrete sidewalks
Advanced Wastewater Treatment Plant

We propose to furnish and install all labor and materials for the referred item as follows:

* Sidewalk construction to consist of 4" stone base, 6" thick concrete with #10 wire mesh broom finish.
* All excavated spoils to remain on site. Repair all disturbed areas to original condition.
* Approximately 2020 sqft of new walks. Approximately 460sqft of replacement.
* Add $500.00 to base bid for concrete removal, off site.

Total Base Bid: $27,830.00
REMOVAL: 500.00
28,330.00

J.C. Contracting, Inc.

DBE AND SBE CERTIFIED
681 MILL STREET, RAHWAY, NJ 07065
Phone: 732-827-5500 Fax: 732-827-5312

PROPOSAL

Client : HIGHTSTOWN TREATMENT PLANT
Address: 174 OAK LANE, HIGHTSTOWN, NJ
Phone: 609 490-5120
Fax: 609 426-8953
CELL 609 548-0164
Email: awwtp@hightstownborough.com
Attn: BILL SEARING
Project: PATHWAYS WATER TREATMENT PLANT
Location HIGHTSTOWN TREATMENT PLANT

Proposal Date:
22-Jan-20

REVISED

	Item Description	Qty	Unit	Unit Price	Extension
	REMOVE & REPLACE CONCRETE SIDEWALKS	460	SF		
	WITH REFORCEMENT & STONE BED				
	WITH REFORCEMENT & STONE BED				
	NEW SIDEWALKS 6" THICK WITH	2160	SF		
	WITH REINFORCEMENT & STONE BED				
	8'X8' CONCRETE PAD 6" THICK WITH	64	SF		
	WITH REINFORCEMENT & STONE BED				
				Total Price:	$ 55,132.00

NOTES:
QUOTE IS BASED ON PERFORMING ALL OF THE ABOVE QUANTITIES AS A MINIMUM
EXCESS SOILS TO REMAIN ON SITE
EXISTING MILLINGS TO REMAIN ON SITE AND USED FOR PATCHING
ADJACENT TO WALK WAYS
EXCESS CONCRETE TO REMAIN ON SITE OR PLACED IN PROVIDED DUMSTERS
SOILS TESTING

Additional Terms:
Upon acceptance of this proposal, all terms and conditions contained herein shall become part of, but not limited to, final contract.

S BROTHERS INC.

732-446-0076
SOUTH RIVER NJ 08882
PO Box 317
South River NJ 08882

Estimate

Date	Estimate #
1/27/20	1637

Name / Address
BOROUGH OF HIGHTSTOWN 156 BANK STREET HIGHTSTOWN NJ 08520

Project

Item	Description	Qty	Rate	Total
	Improvements to the Wastewater Treatment Plant Borough of Hightstown			
1	Remove asphalt,dirt and concrete Install 4" stone and 6" concrete sidewalk Class B 4000 PSI approximately 2,524 sq. ft. @ $16.95 per sq. ft.	2,524	16.95	42,781.80
	P.S. - police if needed is not included and must be supplied by owner			

If you agree with estimate please sign it and email it back.

Total $42,781.80

Resolution 2020-58

BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY

AUTHORIZING AN AMENDMENT TO THE CONTRACT FOR CONSTRUCTION ADMINISTRATION AND INSPECTION SERVICES FOR STOCKTON STREET WATER MAIN – ROBERTS ENGINEERING

WHEREAS, a professional services agreement for Administration and Inspection Services for the Stockton Street Water Main was awarded to Roberts Engineering of Hamilton, NJ; and

WHEREAS, this contract was not to exceed $60,000.00 without further authorization from Council; and,

WHEREAS, it has been found that additional funds in the amount of $8,000.00 will be necessary to complete the project effectively; and,

WHEREAS, the CFO has certified that funds are available for this expenditure.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown that the contract with Roberts Engineering of Hamilton, New Jersey for Administration and Inspection Services Administration and Inspection Services be amended to not exceed $68,000.00.

CERTIFICATION

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on February 18, 2020.

____
Debra L. Sopronyi
Borough Clerk

Roberts
ENGINEERING GROUP LLC
Women Business Enterprise Certified

1670 Whitehorse-Hamilton Square Rd.
Hamilton, New Jersey 08690
609-586-1141 fax 609-586-1143
www.RobertsEngineeringGroup.com

February 4, 2020

Debra Sopronyi, RMC, CMR, QPA
Borough Administrator/Clerk
Borough of Hightstown
156 Bank Street
Hightstown, New Jersey 08520

Re: Contract Documents
Stockton Street Water Main Replacement
Borough of Hightstown, Mercer County, New Jersey
Our File No: H1676

Dear Debbie:

I am writing to you in regard to the above referenced contract in order to request additional funds for our construction administration and inspection contract with the Borough. We have exceeded our budget as of December 26, 2019.

We have worked diligently to ensure that the Borough's Contractor, Reivax Contracting Corporation, complies with the contract, but have had great difficulty with them. They exceeded permitted daily work hours regularly and have worked beyond the December 2, 2019 contract completion date without providing justification.

We have spent unanticipated time inspecting after hours and after the contract completion date. We continue to inspect while the Contractor brings this project to completion.

As such, I am asking the Borough increase Roberts Engineering Group's construction administration and inspection contract by $8,000 so that we may complete our work effectively.

Should you have questions, please feel free to contact this office.

Very truly yours,

Carmel Roberts

Carmela Roberts, P.E., C.M.E.
Borough Engineer

cc: Peggy Riggio, RMC, CMR, Deputy Borough Clerk
George Lang, Borough CFO
Cameron Corini, PE, CME, Roberts Engineering Group, LLC
Jodi James, Roberts Engineering Group, LLC

Resolution 2020-59

BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY

AUTHORIZING PAYMENT NO. 10 - THE MUSIAL GROUP, P.A. (ARCHITECTURAL AND CONTRACT ADMINISTRATION SERVICES FOR MUNICIPAL FACILITIES LOCATED AT 230 MERCER STREET)

WHEREAS, Resolution 2019-44, appointed the Musial Group as Architect and Contract Administrator for the municipal facilities project located at 230 Mercer Street; and

WHEREAS, Resolution 2019-44 also authorized concept design at a cost not to exceed $40,000; and

WHEREAS, Resolution 2019-115, adopted on June 3, 2019, authorized the remainder of the project at a total cost not to exceed $459,895.00; and

WHEREAS, Resolution 2020-40, adopted on January 21, 2020, amended the contract to not exceed $472,895.00 without further authorization of the Governing Body; and

WHEREAS, the architect has submitted payment request No. 10 for professional services for December 22, 2019 – February 12, 2020 in the total amount of $9,100.00; and

WHEREAS, the CFO has certified that funds are available for this expenditure.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown Payment Request to The Musial Group, P.A. of Mountainside, New Jersey in the amount of $9,100.00, is hereby approved as detailed herein, and the CFO is authorized to issue same.

CERTIFICATION

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on February 18, 2020.

____
Debra L. Sopronyi
Borough Clerk

Invoice

THE MUSIAL GROUP, p.a.
architecture - planning - interior design
191 Mill Lane
Mountainside, New Jersey 07092
908.232.2860 ext. 241

February 12, 2020
Project No: 118719.00
Invoice No: 10

Borough of Hightstown
156 Bank Street
Hightstown NJ 08520
Attn.: Debra Sopronyi
Borough Clerk / Administrator

Project: 118719.00 MUNICIPAL BUILDING AND POLICE HEADQUARTERS

Professional services from December 22, 2019 to February 12, 2020

Fee

Phase	Fee	Percent Complete	Earned	Current
CONCEPT DESIGN	10,500.00	100.00	10,500.00	0.00
SCHEMATIC DESIGN	29,984.00	100.00	29,984.00	0.00
DESIGN DEVELOPMENT	44,925.00	100.00	44,925.00	0.00
CONSTRUCTION DOCUMENTS	71,094.00	0.00	0.00	0.00
BIDDING	7,441.00	0.00	0.00	0.00
CONSTRUCTION ADMIN.	41,000.00	0.00	0.00	0.00
ALTERNATE #2 FEE: POLICE HEADQUARTERS				
CONCEPT DESIGN	13,600.00	100.00	13,600.00	0.00
SCHEMATIC DESIGN	37,650.00	100.00	37,650.00	0.00
DESIGN DEVELOPMENT	65,117.00	100.00	65,117.00	0.00
CONSTRUCTION DOCUMENTS	86,128.00	0.00	0.00	0.00
BIDDING	7,219.00	0.00	0.00	0.00
CONSTRUCTION ADMIN.	45,237.00	0.00	0.00	0.00
ADDITIONAL FEE POLICE SUB STATION				
CONCEPT DESIGN	13,000.00	70.00	9,100.00	9,100.00

Total Fee	472,895.00	Total Earned	210,876.00	
		Previous Fee Billing	201,776.00	
		Current Fee Billing	9,100.00	
		Total Fee		**9,100.00**

Total this invoice $9,100.00

Billings to date

	Current	Prior	Total
Fee	9,100.00	201,776.00	210,876.00
Totals	**9,100.00**	**201,776.00**	**210,876.00**

Resolution 2020-60

BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY

AUTHORIZING RECEIPT OF BIDS FOR POLYMER CHEMICALS

BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown that the Borough Engineer is hereby authorized to prepare specifications and advertise for bids for Polymer Chemicals for the Waste Water Treatment Plant, and that the Borough is authorized to receive same after proper advertisement.

CERTIFICATION

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on February 18, 2020.

____

Debra L. Sopronyi
Borough Clerk

Resolution 2020-61

BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY

AUTHORIZING RECEIPT OF BIDS FOR SOLID WASTE DUMPSTER SERVICE

BE IT RESOLVED by the Mayor and Council of the Borough of Hightstown that the Purchasing Agent is hereby authorized to prepare specifications and advertise for bids for Solid Waste Dumpster Service and that the Borough is authorized to receive same after proper advertisement.

CERTIFICATION

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on February 18, 2020.

____

Debra L. Sopronyi
Borough Clerk

Resolution 2019-62

BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY

RESOLUTION CONFIRMING HIGHTSTOWN FIRE COMPANY NO. 1 ELECTED OFFICERS FOR 2020

BE IT RESOLVED in accordance with Hightstown Borough Code 2-20.3 the following elected officers are hereby confirmed by the Mayor and Council of the Borough of Hightstown:

Hightstown Engine Company No. 1 – Department

Chief

Scott Jenkins	1 yr.	December 31, 2020

Deputy Chief

Donald Derr, II	1 yr.	December 31, 2020

Hightstown Engine Company No. 1 – Company

President

Scott Belgard	1 yr.	December 31, 2020

Vice President

Jacob Krakowski	1 yr.	December 31, 2020

Treasurer

Jakub Zajdel	1 yr.	December 31, 2020

Secretary

Charles Sugg	1 yr.	December 31, 2020

CERTIFICATION

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on February 18, 2020.

____
Debra L. Sopronyi
Borough Clerk

Resolution 2020-63

BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY

AUTHORIZING EMERGENCY TEMPORARY APPROPRIATIONS PRIOR TO ADOPTION OF THE 2020 BUDGET

WHEREAS, an emergent condition has arisen with respect to inadequate appropriation balances remaining in some line items of the 2020 temporary budget; and

WHEREAS, N.J.S.A. 40A:4-20 provides for the creation of emergency appropriations for the purposes above mentioned; and

WHEREAS, it is the desire of the Mayor and Council to create emergency temporary appropriations as set forth on Schedule “A,” attached; and

WHEREAS, the total emergency temporary appropriations in resolutions adopted in the year 2020 pursuant to the provisions of N.J.S.A. 40A:4-20 (Chapter 96, P.L. 1951, as amended), including this resolution, total:

	THIS RESOLUTION	***PREVIOUS TOTAL***	***CUMULATIVE TOTAL***
Current	5,830.00	0.00	**5,830.00**
Capital Outlay – Current	0.00	0.00	**0.00**
Debt Service - Current	0.00	0.00	**0.00**
Water/Sewer	0.00	0.00	**0.00**
Capital Outlay – W/S	0.00	0.00	**0.00**
Debt Service - W/S	0.00	0.00	**0.00**
TOTAL	**5,830.00**	0.00	**5,830.00**

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Hightstown (not less than two-thirds of all the members of thereof affirmatively concurring) that, in accordance with N.J.S.A. 40A:4-20:

1. An emergency temporary appropriation is hereby made for each item listed on the schedules that are attached hereto and made a part hereof;
2. Each emergency appropriation listed will be provided for in the 2020 budget under the same title as written herein;
3. One certified copy of this resolution will be filed with the Director of Local Government Services, and a copy provided to the Chief Finance Officer.

CERTIFICATION

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on February 18, 2020.

____
Debra L. Sopronyi
Borough Clerk

Borough of Hightstown
Emergency Temporary No. 1
2/18/2020

Current Fund

Mayor and Council	Other Expenses	500.00
Collection of Taxes	Other Expenses	1,000.00
EMS Dispatch County	Other Expenses	4,330.00
Total Current Fund		5,830.00

Resolution 2020-64

BOROUGH OF HIGHTSTOWN
COUNTY OF MERCER
STATE OF NEW JERSEY

RESOLUTION OF INTENT FOR PARTICIPATION IN THE DELAWARE VALLEY REGIONAL PLANNING COMMISSION'S TRANSPORTATION & COMMUNITY DEVELOPMENT INITIATIVE (TCDI) GRANT PROGRAM

WHEREAS, the Borough of Hightstown, Mercer County, NJ supports the request for planning grant dollars from the Delaware Valley Regional Planning Commission; and

WHEREAS, the Borough of Hightstown, Mercer County, NJ understands the grant amount requested must provide a 20% local match of the total project cost while at least 5% must cover administration of the grant through in-kind services; and

WHEREAS, the Borough of Hightstown, Mercer County, NJ fully understands the application requirements including mandatory meetings and attachments; and

WHEREAS, the Borough of Hightstown, Mercer County, NJ fully understands the federal contracting process and rules outlined in Uniform Guidance 2 C.F.R.200 if awarded the planning grant dollars; and

WHEREAS, the Borough of Hightstown, Mercer County, NJ fully understands that non-compliance with the federal procurement rules and DVPRC contracting perimeters will result in the loss of TCDI funds; therefore

WHEREAS, the Borough of Hightstown, Mercer County, NJ hereby authorizes Mayor Lawrence Quattrone, to submit an application to DVRPC for a TCDI planning grant to prepare a Concept Design Study for a Roundabout at the intersection of North Main Street and Franklin Street; and

NOW, THEREFORE BE IT RESOLVED, that the Borough of Hightstown, Mercer County, NJ agrees, if selected for the TCDI grant, to: engage in contracting procedures including the Request for Proposals and budget allocation; sign grant agreement documents; agree to submit reimbursement invoices and progress reports along with necessary supporting documentation; take all necessary action to complete the project associated with the grant agreement within the 24-month timeframe, and submit the final deliverable to DVRPC; and provide proof of adoption or acceptance by the governing body through a resolution that must be submitted no later than December 31, 2022 to DVRPC.

CERTIFICATION

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on January 6, 2020.

____

Debra L. Sopronyi
Borough Clerk